

## **04. PROCUREMENT POLICIES AND PROCEDURES**

### **4.0 Statement of Purpose**

BOS Approved - August 17, 2016

4.0.1. Public purchasing embraces a fundamental obligation to the general public to ensure that procurements are accomplished in accordance with the intent of the laws enacted by the appropriate legislative body. The intent of the Virginia General Assembly is set forth in the Virginia Public Procurement Act (Code of Virginia Section 2.2-4300 et seq.):

"To the end that public bodies in the Commonwealth obtain high quality goods and services at reasonable cost, that all procurement procedures be conducted in a fair and impartial manner with avoidance of any impropriety or appearance of impropriety, that all qualified vendors have access to public business, and that no offeror be arbitrarily or capriciously excluded, it is the intent of the General Assembly that competition be sought to the maximum feasible degree, that procurement procedures involve openness and administrative efficiency, that individual public bodies enjoy broad flexibility in fashioning details of such competition, that the rules governing contract awards be made clear in advance of the competition, that specifications reflect the procurement needs of the purchasing body rather than being drawn to favor a particular vendor, and that purchaser and vendor freely exchange information concerning what is sought to be procured and what is offered."

4.0.2. Fluvanna County intends, through these Procurement Policies and Procedures, to assure fair and equitable treatment of all persons involved in the procurement process, the best quality and price for products and services and to protect the assets and funds of Fluvanna County while meeting the requirements of any applicable Federal, State and Local laws, rule, regulations and policies.

4.0.3. This policy, which includes the statement of purpose, Sections 4.1 to 4.7 and Appendix 1, may be cited as the County of Fluvanna Procurement Policies and Procedures, and is herein referred to as the "Policy".