

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**ACTIONS TAKEN ON SEPTEMBER 20, 2017**

*Mr. Sheridan arrived at 7:24 pm.*

<b>No.</b>	<b>Item- Regular Meeting</b>	<b>Action</b>
1	Adoption of Agenda: as presented;	<b><u>BOARD APPROVED</u></b> <b>4-0</b>
2	Closed Meeting: Real Estate Matters;	<b><u>NO ACTION</u></b>
3	Proposed Sale of County Real Property (Former Columbia Elementary School);	<b><u>BOARD DEFERRED</u></b> <b>5-0</b>
4	Proposed Sale of County Real Property (Former Cunningham Elementary School): approved the proposed sale of the County's real property known by current street numbering as 479 Cunningham Road, Palmyra VA and also Known as the Former Cunningham Elementary School to The Light Academy Inc. for a Price of \$118,750.00 pursuant to their proposal to purchase the property dated July 20, 2017 made in response to the County's Request for Proposals 2016-01 "Sale of County Property Cunningham Elementary School (former) 479 Cunningham Road, Palmyra VA 22963", as amended, subject to approval as to form of a contract and appropriate terms of sale reflective of any negotiations, a survey addressing the telecommunications easements, and the drafting of customary closing documents by the County Attorney, Furthermore, the Board of Supervisors authorizes the County Administrator to execute the Contract, Survey or Plat and any customary closing documents contingent upon the same being approved as to form by the County Attorney;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
5	SUP 17:03 Mary E. Marks: approved Special Use Permit 17:03, a request to amend Condition 9 of special Use Permit 13:08, to allow for no more than 40 dogs on the premises at any given time, at a commercial kennel with respect to 26.602 acres of Tax Map 21, Section 12, Parcel 5;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
6	SUB 17:28 Centre Hill Estates: approved SUB 17:28, an ordinance to vacate portions of the Centre Hill Estates Subdivision as shown on a plat by Robert L. Lum, Certified Land Surveyor, dated October 20, 2005, and recorded in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia in Plat Book 2, Page 218;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
7	Appointment to the Fluvanna County Planning Commission: Appointed Suzanna Cotellessa to the Planning Commission – Rivanna District, replacing Donald Gaines who resigned, with a term to begin immediately and expire on June 30, 2018;	<b><u>BOARD APPROVED</u></b> <b>3-2</b> <b>(Booker &amp; O'Brien)</b>
8	Appointment of Assistant County Attorney: approved the appointment of Christopher Tate as Assistant County Attorney, effective September 21, 2017, to serve at the pleasure of the County Attorney under the terms of his existing contract;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>

9	Capital Improvement Plan Budget Transfer: approved a budget transfer of \$150,000 from the FY16 Foundation & Drainage repair Capital Improvement Project to the FY17 Treasurer's Building Capital Improvement Project;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
10	FY17 BOS Contingency Budget Transfer: approved a budget transfer of \$3,628 from FY17 BOS Contingency to the FY17 Reassessment budget due to overages in professional services costs;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
11	Update to Small Purchasing Procedures: approved the revised Small Purchasing Procedures to allow for Small Cooperative Purchases as such are defined by said revised Small Purchasing Procedures. I further move that the Board ratify any contracts executed by, or on behalf of, the County Administrator, which would meet the definition of a Small Cooperative Procurement as stated in the revised Small Purchasing Procedures;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
12	Commonwealth's Attorney Position Grade Change: approved the following position description revision and grade change in the Commonwealth's Attorney office:  FROM: Secretary, Pay Band 10, \$31,200 (Current Salary - \$32,136) TO: Administrative Assistant, Pay Band 11, \$32,240 (Planned Salary \$34,418)  With the salary and fringe benefit funding in the amount of \$2,647.00 to come from the existing FY18 Commonwealth's Attorney Personnel Budget;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
13	2017 County Fair Review;	<b><u>BOARD PRESENTATION</u></b>
14	Minutes of September 6, 2017: as presented;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
15	Payment of Legal Fees: approved reimbursement of legal fees in the amount of \$18,132.00 to Linda Lenherr, in accordance with Virginia Code Section 15.2-1521, with such funds to come from the FY18 BOS Contingency;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
16	CRMF - New Concrete-Asphalt at Palmyra Rescue Building: approved a Capital Reserve Maintenance Fund Request to: Provide \$39,000.00 from the Capital Reserve Maintenance Fund to pay the costs of constructing a concrete slab, and replacing asphalt driveway and parking lot at the Palmyra Rescue Squad Building;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
17	Accounts Payable Report, August 2017: ratified Accounts Payable and Payroll for August 2017 in the amount of \$5,548,121.01;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
18	FY18 DMV US DOT Highway Safety Funds Grant Award: ratified the application and accept the FY18 Virginia Highway Safety Program Award from the Department of Motor Vehicles (DMV) in the amount of \$16,750 to fund the Sheriff's Office traffic safety program. And,	<b><u>BOARD APPROVED</u></b> <b>5-0</b>

	approved a supplemental appropriation of \$16,750 to the DMV Highway Safety Grant Budget with funding to come from the federal grant award	
19	Old Business: Placement of an Emancipation Proclamation Monument; approved placement of a donated Emancipation Proclamation Monument at Civil War Park;	<b><u>BOARD APPROVED</u></b> <b>4-0-1</b> <b>(Eager)</b>
23	Closed Meeting: Personnel, Real Estate, and Prospective Business.	<b><u>NO ACTION</u></b>

**Board Tasks and Directives:**

Board **directed** staff to proceed with changes to the sign at the Library/Sheriff's Office complex.

Board **directed** staff to coordinate a speaker from the Weldon Cooper Center at a future Board meeting regarding projected population growth.

Board **authorized** staff to proceed with a second annual carnival in the May/June timeframe.