



## FLUVANNA COUNTY BOARD OF SUPERVISORS MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building  
December 6, 2017 - 4:00 pm

### TAB AGENDA ITEMS

#### 1 – CALL TO ORDER

#### 2 – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

#### 3 – ADOPTION OF AGENDA

#### 4 – COUNTY ADMINISTRATOR'S REPORT

#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

#### 6 – PUBLIC HEARING

None

#### 7 – ACTION MATTERS

- A Director of Communications Position Upgrade—Eric Hess, Sheriff
- B Proposed Fluvanna County Pay Bands and Schematic List of Classes – Gail Parrish, HR Manager
- C Atlantic Technology Consultants, Inc. Contract—Cyndi Toler, Purchasing Officer
- D 1st Addendum To The Communications System Agreement For The Fluvanna Public Safety Emergency Communications Radio System For Maintenance Services—Cyndi Toler, Purchasing Officer
- E Approval of the Surety for Fox Hollow Streets for VDOT Acceptance – Jason Stewart, Planning/Zoning Administrator

#### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- F Population Projections Presentation – Hamilton Lombard, Research Specialist, Demographics Research Group, Weldon Cooper Center for Public Service
- G CARE Task Force Report – Steve Nichols, County Administrator, and Task Force Members
- H FY17 4th Quarter Budget Report—Mary Anna Twisdale, Management Analyst
- I FY18 1st Quarter Budget Report—Mary Anna Twisdale, Management Analyst

#### 9 – CONSENT AGENDA

- J Minutes of November 1, 2017 – Kelly Harris, Clerk to the Board
- K Open Space Contract Application (Barber)—Andrew M. (Mel) Sheridan, Commissioner of the Revenue
- L VDOT Secondary Street Acceptance Request – Fox Hollow Phase 3– Jason Stewart, Planning/Zoning Administrator
- M FCPS FY18 Title IV Part A- Student Support and Academic Enrichment Grant—Brenda Gilliam, Executive Director for Instruction and Finance
- Mc Ratification of Sale of Former Cunningham School – Eric Dahl, DCA/Finance Director

#### 10 – UNFINISHED BUSINESS

TBD

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

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**11 – NEW BUSINESS**

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BOS Chair Rotation and Decorum – Mozell Booker, Vice Chair/Fork Union Supervisor

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**RECESS AND RECONVENE IN THE MORRIS ROOM**

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**CALL TO ORDER**

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**FY19 PRELIMINARY BUDGET DISCUSSION**

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FY19 Preliminary Budget Discussion – Steve Nichols, County Administrator, Eric Dahl, DCA/Finance Director, and Mary Anna Twisdale, Management Analyst

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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Digitally signed by Steven M.  
Nichols  
Date: 2017.11.30 12:02:08 -05'00'

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County Administrator Review

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## **PLEDGE OF ALLEGIANCE**

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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## **ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **PUBLIC HEARING RULES OF PROCEDURE**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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