

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
April 12, 2017  
Regular Meeting 7:00pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O’Brien, Rivanna District  
Donald W. Weaver, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER**  
At 7:06pm, Chair Sheridan called the Regular Session of April 12, 2017 to order.  
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**ADOPTION OF AGENDA**  
Mr. Nichols noted that Presentation Pleasant Grove Road  
**MOTION**  
Mr. Weaver moved to accept the Agenda, as presented. Mrs. Booker seconded and the Agenda was adopted by a vote of 4-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

**COUNTY ADMINISTRATOR’S REPORT**  
Mr. Nichols reported on the following topics:

- Announcements and Updates
  - Treasurer’s Office Renovation nearly complete
  - Burt Marks, 2017 FLDP Class, would like to make a presentation to the Board regarding a monument commemorating the Emancipation Proclamation. Would like to petition the Board to: Have the monument placed in Civil War Park. Provide seed money to have the park brought to ADA standards.
- Next Meetings

Day	Date	Time	Purpose	Location
Wed	Apr 19	7:00 PM	Regular Meeting	Courtroom
Wed	May 3	4:00 PM	Regular Meeting	Courtroom
Wed	May 17	7:00 PM	Regular Meeting	Courtroom

**PUBLIC COMMENTS #1**  
At 7:12pm, Chair Sheridan opened the first round of Public Comments.  
With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:12pm.

**PUBLIC HEARINGS**  
None.

**ACTION MATTERS**  
*FY 2018 Budget and 2017 Tax Rates Adoption* – Eric Dahl, DCA / Finance Director, provided a timeline of the FY18 Budget, highlighting changes, and recommending and requesting the Board approve the resolution to set the tax rates with a revised Real Property tax rate of \$0.907 per \$100, a Personal Property tax rate of \$4.35 per \$100, a Business Personal Property Tax Rate of \$2.90 per \$100, a Machinery & Tools tax rate of \$1.90 per \$100 and adopt the FY18 Operations Budget.  
With these rates, the following was presented for approval:

General Fund Operations	\$71,871,487
Capital Improvements Plan	\$ 1,447,100
Enterprise Funds	\$ 2,306,328
<b>TOTAL:</b>	<b>\$75,624,915</b>

Wide-ranging discussion focused on Employee Pay Plan, County Attorney services, CSA Services, Emergency Services Vehicles, Sheriff’s Office, Parks and Recreation, and Tourism and Economic Development.  
Following this discussion,

**MOTION**

Mr. O'Brien moved the Board of Supervisors adopt the resolution entitled "A Resolution to Adopt the FY18 Operations Budget, Set the Tax Rates and Appropriate Funds." On a second by Mrs. Booker, the motion passed 4-1. AYE: Sheridan, Booker, Eager, & O'Brien. NAY: Weaver. ABSENT: None.

Mr. Nichols shifted the discussion to the FY2018-2022 Capital Improvements Plan.  
With limited discussion,

**Motion**

Mr. O'Brien moved that the Board of Supervisors adopt the resolution entitled "Adoption of the FY2018-2022 Capital Improvements Plan." Mrs. Booker offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*CRMF Request – Historic Courthouse Emergency Roof Repairs*—Wayne Stephens, Director of Public Works and County Engineer, brought forward a request for funds to cover emergency repairs of the Historic Courthouse. Mr. Stephens provided pictures of a failing roof support and discussed the specialized nature of any repair that might be attempted. As these supports are original to the structure (constructed in 1830), Mr. Stephens, requested treating this as an emergency from a procurement standpoint, with the usual procurement process being set aside in favor of an already-identified craftsman to make the necessary repairs. Mr. Nichols advised that the County Attorney has suggested that this is not deemed to be an emergency, and therefore is subject to the regular procurement process.

**MOTION**

Mrs. Booker moved that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to provide \$20,000.00 from the Capital Reserve Maintenance Fund to pay the costs of repairing structural damage to the roof framing on the Historic Courthouse, And, furthermore, that completing the necessary repairs to the building be deemed an emergency from a procurement standpoint. On a second from Mrs. Eager, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

**PRESENTATIONS**

*Pleasant Grove Road*—Wayne Stephens, Director of Public Works and County Engineer – *deferred until April 19, 2017.*

**CONSENT AGENDA**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS #2**

At 9:14pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 9:14pm.

Prior to the motion to enter a Closed Meeting, Mrs. Eager commented on the formerly-approved CRM Request for Bathroom Renovations in the Administration Building (approved April 5, 2017).) Mrs. Eager stated her belief that the approved funds would be better used to fund the Courthouse renovations. Mr. Stephens addressed the concerns, noting that the renovation, while including aesthetic upgrades, changes the plumbing structure in the Administration Building, adding multiple shut-off points, instead of the one-valve system currently in place. Additionally, ADA-compliant upgrades were included in the approved request.

**CLOSED MEETING****MOTION TO ENTER INTO A CLOSED MEETING**

At 9:26pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate and Legal Matters. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 9:53pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**ADJOURN****MOTION:**

At 9:55pm Mr. O'Brien moved to adjourn the Regular Meeting of Wednesday, April 12, 2017. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYES: Sheridan, Booker, Eager, O'Brien and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Kelly Belanger Harris  
Clerk to the Board

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John M. Sheridan  
Chair

APPROVED