

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 18, 2018
Regular Meeting 7:00pm

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair (*Arrived at 7:03pm*)
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O’Brien, Rivanna District (*arrived 7:01pm*)
Donald W. Weaver, Cunningham District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:00pm Vice Chair Booker, called to order the Regular Meeting of April 18, 2018.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

Mr. Nichols noted that Tab A: *VDOT Quarterly Update and Secondary Six Year Plan Discussion*—Alan Saunders, PE, VDOT Louisa Residency, is not an Action Matter, but will be heard in the order presented on the Agenda.

MOTION

Mr. Weaver moved to accept the Agenda, as presented, for the April 18, 2018 Regular Meeting of the Board of Supervisors. Mr. Eager seconded and the Agenda was adopted by a vote of 3-0. AYES: Booker, Eager, and Weaver. NAYS: None. ABSENT: Sheridan, O’Brien.

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- Community and County Staff Recognitions
 - Celebrating Children's Fair - Great turnout and a big success with 153 Adults and 121 children
- Announcements and Updates
 - Clerk’s Office Records Room HVAC Closet complete
 - Farm Museum moving along
 - Barking Dogs complaint again
- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	May 2	4:00 PM	BOS Regular Meeting	Courtroom
Wed	May 16	7:00 PM	BOS Regular Meeting	Courtroom
Wed	Jun 6	4:00 PM	BOS Regular Meeting	Courtroom
Wed	Jun 20	7:00 PM	BOS Regular Meeting	Courtroom

- From Chair Sheridan – Fluvanna Christian Service Society Dedication April 27, 2018 at 11am at Carysbrook Complex

5 - PUBLIC COMMENTS #1

At 7:18pm Chair Sheridan opened the first round of Public Comments.

- Pat Burke, Kathy’s Lane, and Steve Harvey, Kathy’s Lane spoke about the trash along Kathy’s Lane. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:25pm.

6 - PUBLIC HEARING

Fluvanna County Code Amendment Concerning Motor Vehicles and Traffic Taxation – Steve Nichols, County Administrator, requested an amendment to the County Code in order to impose a vehicle license fee on every trailer and semi-trailer garaged in the County.

With no questions from the Board, Chair Sheridan opened the Public Hearing at 7:26pm.

- Pat Burke, Kathy’s Lane, inquired as to the definition of “trailer.” Mr. Nichols indicated that “trailers” refers to those that are pulled behind vehicles.

There being no one else wishing to speak, Chair Sheridan closed the Public Hearing at 7:27pm

With no discussion,

MOTION

Mr. O'Brien moved the Board of Supervisors approve, "AN ORDINANCE TO AMEND AND REENACT CHAPTER 15, ARTICLE 2, SECTIONS 15-2-1 THROUGH 15-2-3 OF THE FLUVANNA COUNTY CODE REGARDING LICENSE FEES FOR CERTAIN VEHICLES." Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

ZTA 18:02 - Amendment of Telecommunications Fee—Brad Robinson, Senior Planner, presented a request to amend the Fluvanna County Zoning Ordinance. The amendments are made to update the fee schedule for telecommunication facilities. Additions to, modifications of, or collocations onto existing towers now require a fee of \$550 (the cost of a minor site plan), plus any applicable consultant review fees and mailing costs. A new tower is specifically required to obtain a Special Use Permit, followed by a Site Plan. Applicable mailing costs and consultant fees apply.

With no questions or discussion from the Board, Chair Sheridan opened the Public Hearing at 7:30pm.

With no one wishing to speak, Chair Sheridan closed Public Hearing at 7:30pm.

Mr. Weaver asked for clarification on the change to the fees; Mr. Payne provided rationale for the changes. The proposed amendment removes that \$4,000 figure, simplifying the language to state the applicant must bear the costs of the consultant review.

MOTION

Mr. O'Brien moved that the Board of Supervisors approve ZTA 18:02, an ordinance to amend Chapter 22, Article 17 and Article 27 of the Fluvanna County Code By Certain Amendments to Sections and Subsections 22-17-7, and 22-27-14, Thereof, Amending the Fluvanna County Zoning Ordinance. The public purpose of these amendments is to update the fee schedule for telecommunication facilities.

Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

7 - ACTION MATTERS

VDOT Quarterly Update and Secondary Six Year Plan Discussion [Presentation]—Alan Saunders, PE, VDOT Louisa Residency, came before the Board to provide a brief overview of the Secondary Six Year Plan, and to give an updated of VDOT activities in the County.

Authorization to Advertise Public Hearing for VDOT Secondary Six Year Plan—Steven M. Nichols, County Administrator requested authorization from the Board to advertise a Public Hearing for the Virginia Department of Transportation Secondary Six Year Plan.

Following general discussion,

MOTION

Mrs. Eager moved the Board of Supervisors authorize staff to advertise for a Public Hearing regarding the Virginia Department of Transportation Secondary Six Year Plan. Mrs. Booker gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Sheridan. NAY: None. ABSENT: None.

Appointment to the Economic Development and Tourism Advisory Council (EDTAC) Business Rep. Position—Steven M. Nichols, County Administrator presented the slate of candidates for the Economic Development and Tourism Advisory Council (EDTAC.) Nina Monroe was the sole applicant.

With no discussion,

MOTION

Mrs. Booker moved to appoint Nina Monroe to the Economic Development and Tourism Advisory Council (EDTAC), Fluvanna County Business Representative, with the term to begin April 18, 2018 and to terminate June 30, 2021. Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

8 - PRESENTATIONS

County Building Utility Usage Update—Wayne Stephens, Director of Public Works & County Engineer provided a three month electricity usage comparison of county buildings before and after ESCO project.

Mr. Stephens noted:

- Electricity costs for months of Dec-Feb were studied
- A Net Reduction of \$4,000 has been realized
- Ten of fourteen buildings have seen reduced costs
- Treas./Comm. Bldg. is the most notable exception
 - Extensive renovation work was being performed during the time period analyzed
 - Electricity costs were elevated due to power tools and inefficiency of HVAC during work
- Public Safety Building has seen a modest increase
 - Significant amounts of additional communications equipment was added during same period as ESCO project.

9 - CONSENT AGENDA

The following items were discussed before approval:

Accounts Payable Report – March 2018—Eric Dahl, Deputy County Administrator/Finance Director

The following items were approved under the Consent Agenda for April 18, 2018:

Minutes of March 7, 2018—Kelly Belanger Harris, Clerk to the Board

Minutes of March 14, 2018—Kelly Belanger Harris, Clerk to the Board

Minutes of March 21, 2018—Kelly Belanger Harris, Clerk to the Board

Minutes of March 28, 2018—Kelly Belanger Harris, Clerk to the Board

Accounts Payable Report – March 2018—Eric Dahl, Deputy County Administrator/Finance Director

FY18 3rd Quarter Voluntary Contributions—Mary Anna Twisdale, Management Analyst

VDOT Secondary Street Acceptance – Panorama Subdivision—Steven M. Nichols, County Administrator

FY18 Library E-Rate Funds Supplemental Appropriation—Mary Anna Twisdale, Management Analyst

MOTION

Mr. Weaver moved to approved the consent agenda, for the April 18, 2018 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for March 2018, in the amount of \$2,147,725.86.

Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver.

NAY: None. ABSENT: None.

10 - UNFINISHED BUSINESS

Mrs. Booker inquired about the status of trash ordinance enforcement. Mr. Nichols asked the Board to consider touring the areas mentioned earlier in the meeting where trash is a problem, and to further consider including trailer parks in the county.

11 - NEW BUSINESS

Chair Sheridan asked for status of the RFP for ambulance services. Mr. Nichols noted that the deadline for submissions is April 26, 2018.

12 - PUBLIC COMMENTS #2

At 8:27pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:27pm.

13 - CLOSED MEETING**MOTION TO ENTER INTO A CLOSED MEETING**

At 8:28pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6. A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, Litigation, and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 9:26pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

Mr. Weaver suggested conducting the County Administrator's Annual Review at the next meeting.

14 - ADJOURN**MOTION:**

At 9:29pm Mr. O'Brien moved to adjourn the regular meeting of Wednesday, Date. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair