



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

September 19, 2018 at 7:00 pm

#### TAB AGENDA ITEMS

#### **I - RECONVENE ADJOURNED MEETING OF SEPTEMBER 5, 2018**

#### **II - ADJOURN MEETING OF SEPTEMBER 5, 2018**

#### **1 - CALL TO ORDER**

#### **2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

#### **3 – ADOPTION OF AGENDA**

#### **4 – COUNTY ADMINISTRATOR'S REPORT**

#### **5 – PUBLIC COMMENTS #1 (5 minutes each)**

#### **6 – PUBLIC HEARING**

None.

#### **7 – ACTION MATTERS**

- H BOS Meeting Dates Change—Steven M. Nichols, County Administrator (*from Sept 5, 2018 agenda*)
- I Library Assistant Position Reclassification—Cyndi Hoffman, Librarian (*from Sept 5, 2018 agenda*)
- J Virginia Information Technologies Agency FY19 Wireless E-911 PSAP Grant—Michael Grandstaff, Director of Communications, Sheriff's Office (*from Sept 5, 2018 agenda*)
- K FCPS Capital Reserve Maintenance Fund Supplemental Appropriation—Eric Dahl, Deputy County Administrator/Finance Director (*from Sept 5, 2018 agenda*)
- L Capital Improvement Plan Budget Transfer—Eric Dahl, Deputy County Administrator/Finance Director (*from Sept 5, 2018 agenda*)
- M Declaration of Local Emergency—Debbie Smith, Emergency Management Coordinator
- Mc Policy 2.19 - Travel and Business Expenses – Steve Nichols, County Administrator
- N Safety Management Policies and Form—Jessica Rice, Human Resources Manager
- O Phone System Agreement—Cyndi Toler, Purchasing Officer

#### **7A – APPOINTMENTS**

None.

#### **8 – PRESENTATIONS (normally not to exceed 10 minutes each)**

- P 2018 County Staff Survey – Steve Nichols, County Administrator

#### **9 – CONSENT AGENDA**

- Q Minutes of August 15, 2018—Kelly Belanger Harris, Clerk to the Board (*from Sept 5, 2018 agenda*)
- R CRMF Request - Air-conditioning system in the Information Technology Department's Work Shop—Wayne Stephens, Director of Public Works and County Engineer (*from Sept 5, 2018 agenda*)
- S CRMF Request - FCPS - Blacktop Repair—Don Stribling, FCPS Executive Director (*from Sept 5, 2018 agenda*)

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*agenda)*

- T CRMF Request - FCPS - CES Room Partition—Don Stribling, FCPS Executive Director (*from Sept 5, 2018 agenda*)
- U CRMF Request – SC Abrams Academy Abatement/Remodel—Don Stribling, FCPS Executive Director (*from Sept 5, 2018 agenda*)
- V Virginia Information Technologies Agency FY20 E-911 PSAP Education Program Grant Award—Michael Grandstaff, Director of Communications, Sheriff's Office (*from Sept 5, 2018 agenda*)
- W FY19 BOS Contingency Budget Transfer - Waste Container Rental—Eric Pollitt, Management Analyst (*from Sept 5, 2018 agenda*)
- XYZ Minutes of September 5, 2018—Kelly Belanger Harris, Clerk to the Board
- A Accounts Payable Report, August 2018—Eric Dahl, Deputy County Administrator/Finance Director

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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Acting County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **PUBLIC HEARING RULES OF PROCEDURE**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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