

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**Circuit Court Room**  
**January 23, 2019**  
**Work Session 4:00pm**  
**Regular Meeting 7:00pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District (*arrived at 5:27pm*)  
Donald W. Weaver, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk for the Board of Supervisors

**WORK SESSION – CALL TO ORDER**

At 4:01pm Chair Sheridan called to order the Budget Work Session of January 23, 2019.  
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**NON-PROFIT ORGANIZATION PRESENTATIONS**

- Piedmont Housing Alliance – Virginia Leary
- Central Virginia Small Business Development Center - Betty Hoge
- Fluvanna County Chamber of Commerce - Rudy Garcia
- Hospice of the Piedmont—Adam Wagner
- Jefferson Area Board of Aging (JABA) - Donna Baker
- Jefferson Area CHiP - Jon Nafziger
- Monticello Area Community Action Agency (MACAA) - Peter Hawes
- Piedmont Virginia Community College (PVCC)—Mr. Kim McManus
- Region Ten – Aisha Williams-Cusano
- Rivanna Conservation Alliance - Lisa Wittenborn
- Sexual Assault Resource Agency (SARA) – Sheri Owen
- SERCAP – Lauren Mason
- Thomas Jefferson Soil & Water Conservation District - Anne Coates
- OAR - Jefferson Area Community Corrections - Ross Carew

**RECESS FOR DINNER AND CLOSED SESSION**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 6:03pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6, A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, Litigation, & Legal Matters. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 7:00pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**1 – RECONVENE, CALL TO ORDER, & PLEDGE OF ALLEGIANCE**

At 7:01pm Chair Sheridan called to order the Regular Meeting of January 23, 2019.  
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

**MOTION**

Mr. Weaver moved to accept the Agenda, for the January 23, 2019 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

#### **4 - COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Community and County Staff Recognitions
  - DSS Christmas Program - Matched 170 children and 30 seniors with sponsors this year who provided Christmas presents. A big thanks goes out to Program Coordinator Jane Wilson. And thank you to the businesses, churches, and individuals who sponsored a child/senior this year.
- Announcements and Updates
  - Fluvanna County is sponsoring "Landlord/Tenant Rights and Responsibilities and Fair Housing Workshops." Presentations by Central Virginia Legal Aid Society - Marty Wegbreit and Robin Leiter-White

Day	Date	Time	Location	Notes
Saturday	February 9	9:00 am – 11:00 am	Library	Continental Breakfast
Thursday	March 14	6:00 pm – 8:00 pm	Fluvanna Community Center	Snacks

- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	Feb 6	4:00 PM 7:00 PM	Regular Meeting County Administrator's FY 20 Budget Proposal	Courtroom
Wed	Feb 13	7:00 PM	Budget Work Session – Constitutional Officers	Morris Room
Wed	Feb 20	4:00 PM 7:00 PM	FCPS FY20 Adopted Budget Work Session Regular Meeting	Courtroom
Wed	Feb 27	7:00 PM	Budget Work Session – Agency Briefs Set Maximum RE Tax Rate for Advertising	Morris Room

#### **5 - PUBLIC COMMENTS #1**

At 7:06pm Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:07pm.

#### **6 - PUBLIC HEARING**

None.

#### **7 - ACTION MATTERS**

None.

#### **7A – BOARDS AND COMMISSIONS**

None.

#### **8 - PRESENTATIONS**

None.

#### **9 - CONSENT AGENDA**

The following items were discussed before approval:

*Accounts Payable Report* – December 2018—Eric Dahl, Deputy County Administrator/Finance Director

The following items were approved under the Consent Agenda for January 23, 2019:

*Minutes of December 19, 2018*—Kelly Belanger Harris, Clerk to the Board

*Minutes of January 9, 2019*—Kelly Belanger Harris, Clerk to the Board

*Accounts Payable Report* – December 2018—Eric Dahl, Deputy County Administrator/Finance Director

*Economic Development Coordinator Position Description Reclassification* – Jessica Rice, HR Manager

*Sheriff's Office Vehicle Insurance Claim – Eric Pollitt & Sheriff Eric Hess*

*FCPS Supplemental Appropriation – Brenda Gilliam*

*FY19 Fork Union Light Pole Insurance Claim – Eric Pollitt & Cyndi Toller*

*ZXR Project Agreement #12 – Dewberry—Eric Dahl, Deputy County Administrator/Finance Director*

*ZXR Project Agreement #13 - Dewberry—Eric Dahl, Deputy County Administrator/Finance Director*

*ZXR Project Agreement #14 – Dewberry—Eric Dahl, Deputy County Administrator/Finance Director*

*ZXR Project Agreement #15 - Dewberry—Eric Dahl, Deputy County Administrator/Finance Director*

*ZXR Project Agreement #16 - Dewberry—Eric Dahl, Deputy County Administrator/Finance Director*

**MOTION**

Mr. Weaver moved to approved the Consent Agenda, for the January 23, 2019 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for December 2018, in the amount of \$1,873,921.20.

Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver.

NAY: None. ABSENT: None.

**10 - UNFINISHED BUSINESS**

Mrs. Booker requested an update on the Strategic Initiatives; Mr. Nichols indicated that an update will be made in the near future, at an upcoming Board meeting.

**11 - NEW BUSINESS**

Mrs. Eager requested reconsideration of AirBnB policy with regards to potential revenue from a transient occupancy tax. With three supervisors indicating agreement to research, Mr. Nichols noted that Staff would proceed and return with findings at a future meeting.

**12 - PUBLIC COMMENTS #2**

At 7:18pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 7:19pm.

**13 - CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 7:19pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6, A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, Litigation, and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 8:15pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**14 - ADJOURN**

**MOTION:**

At 8:15pm Mrs. Booker moved to adjourn the regular meeting of Wednesday, January 23, 2019. Mr. Weaver seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Kelly Belanger Harris  
Clerk to the Board

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John M. Sheridan  
Chair