

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
February 20, 2019
Budget Work Session with School Board 4:00pm
Regular Meeting 7:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O’Brien, Rivanna District, Vice Chair (*arrived at 4:08pm*)
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District
Perrie Johnson, FCSB, Fork Union District, Chair
Andrew Pullen, FCSB, Columbia District (*arrived at 4:19pm*)

MEMBERS ABSENT:

Brenda Pace, FCSB, Vice Chair, Palmyra District
Charles Rittenhouse, FCSB, Cunningham District
Shirley Stewart, FCSB, Rivanna District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Chuck Winkler, Superintendent
Brenda Gilliam, FCPS Director
Kelly Belanger Harris, Clerk for the Board of Supervisors
Brandi Critzer, Clerk to the School Board

WORK SESSION – CALL TO ORDER

At 4:04pm Chair Sheridan called to order the Work Session of February 20, 2019.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

WORK SESSION WITH FLUVANNA COUNTY SCHOOL BOARD

Fluvanna County Public Schools Superintendent Chuck Winkler presented the FY20 FCPS Adopted Budget.
Highlights of Mr. Winkler’s presentation included:

- Selected Points of Pride
 - ALL Schools are fully accredited for the 5th Consecutive Year.
 - Ninety-five percent On-Time Graduation Rate.
 - 100 percent of Career and Technical Education (CTE) Program completers earned an Industry Credential for the Class of 2018; 679 students earned one or more Industry Credentials for 2017-18.
 - Hands-On Fluvanna- Community service day for High School students. This program was highlighted at the VA School Boards Association’s (VSBA) Student Achievement Fair in 2016.
 - Kids College- Engaging students at the Elementary and Middle School level for summer enrichment hands-on learning opportunities through a partnership with PVCC.
 - Increased access to instructional technology with Chromebook Initiative.
 - Class of 2018 Graduates earned over \$1.3 million in scholarships.
- FCPS Schools at a Glance
 - Enrollment

SCHOOL	2017-18	2018-19	Projected 2019-20
West Central	224	214 (-10)	220 (+6)
Central	456	459 (+3)	449 (-10)
Carysbrook	532	486 (-46)	449 (-37)
Fluvanna Middle	857	874 (-17)	836 (-38)
Fluvanna County High	1431	1469 (+38)	1510 (+41)

- Demographics

ETHNICITY	PERCENTAGE
American Indian	Less than 1%
Asian	Less than 1%
Black	14.7%
White	70.4%
Hispanic	6.5%
Native Hawaiian	Less than 1%
2 or More	7.7%

Students Receiving Additional Services

Services	Students Served
Special Education	413
504 Plans	151
Gifted Education	268
English Language Learners	87
Pre-K/ECSE	86
Economically Disadvantaged	30.9%

Elementary Class Sizes

GRADE	STANDARDS OF QUALITY (SOQ)	FCPS COMPREHENSIVE PLAN	ENROLLMENT 2018-19	AVERAGE 2018-19 RATIO	ENROLLMENT 2019-20 PROJECTED	AVERAGE 2019-20 RATIO (IF MAINTAIN CURRENT STAFFING)
KINDERGARTEN	24:1*	18:1	214	17.8	220	18.3
FIRST	24:1**	18:1	236	19.6	214	17.8
SECOND	24:1	22:1	235	19.6	236	19.6
THIRD	24:1	22:1	223	18.6	235	19.6
FOURTH	25:1***	22:1	261	21.8	223	18.6

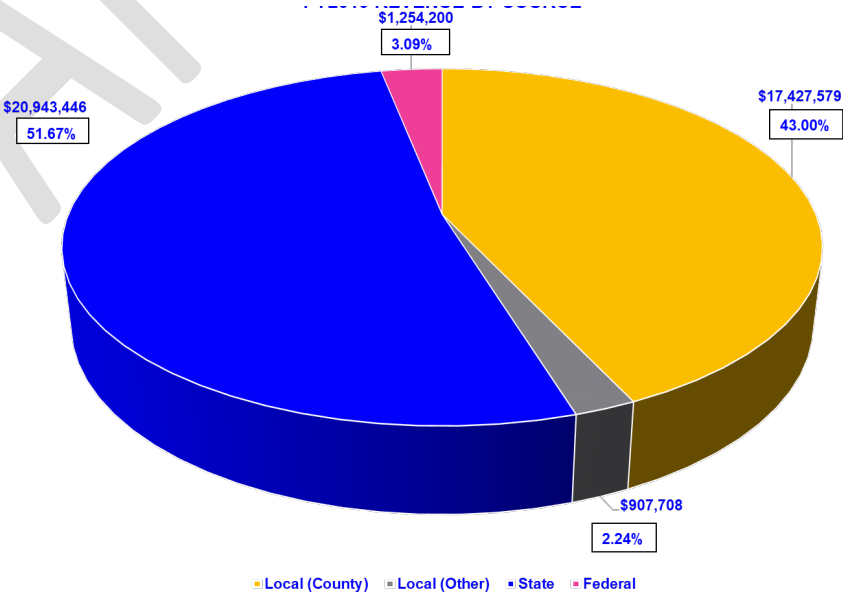
Middle School Class Sizes

GRADE	STANDARDS OF QUALITY (SOQ)	FCPS COMPREHENSIVE PLAN	ENROLLMENT 2018-19	AVERAGE 2018-19 RATIO	ENROLLMENT 2019-20 PROJECTED	AVERAGE 2019-20 RATIO (IF MAINTAIN CURRENT STAFFING)
FIFTH	25:1***	22:1	287	23.9	261	21.8
SIXTH	25:1***	22:1	285	23.8	287	23.9
SEVENTH	25:1***	22:1	297	24.8	285	23.8
ENGLISH	24:1	22:1	868	24.1	833	23.1
SCHOOLWIDE	21:1***	22:1	868	24.6	833	23.6

High School Class Sizes

GRADE	STANDARDS OF QUALITY (SOQ)	FCPS COMPREHENSIVE PLAN	ENROLLMENT 2018-19	AVERAGE 2018-19 RATIO	ENROLLMENT 2019-20 PROJECTED	AVERAGE 2019-20 RATIO (IF MAINTAIN CURRENT STAFFING)
ENGLISH	24:1	22:1	1466	21.7	1506	22.2
SCHOOLWIDE	21:1***	22:1	1466	24.7	1506	25.4

FY19 Revenue By Source

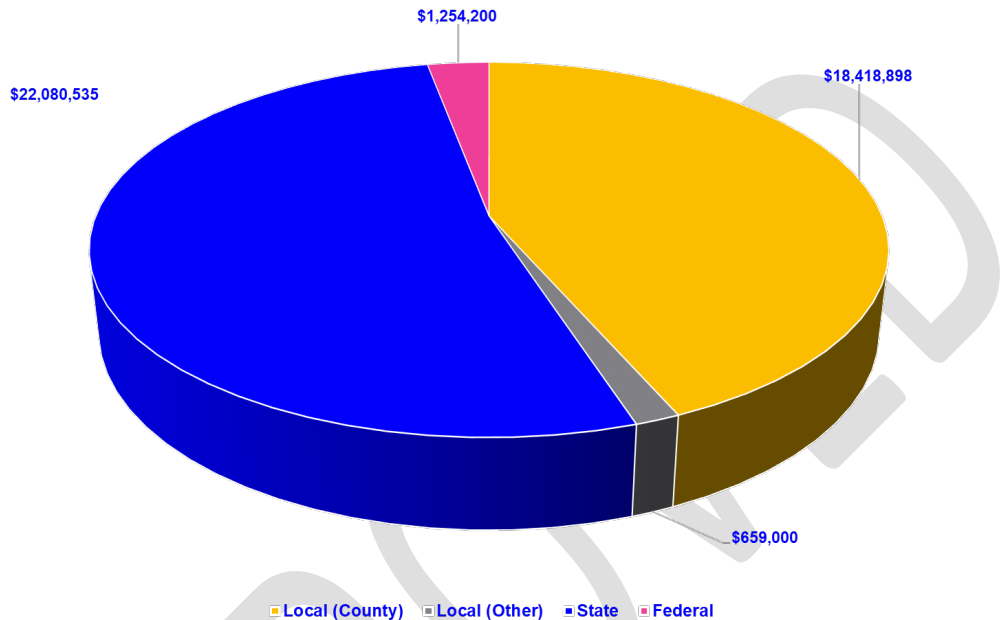


Based on budget appropriated by the Board of Supervisors in April 2018.

Fiscal Year 2020 Total Requested Appropriation

Baseline FY2019 Local Funding (Board of Supervisors Adopted 04/2018)	\$17,427,579
Unrealized Energy Savings	\$224,700
ADJUSTED BASELINE	\$17,652,279
FY2020 Request Components	
Staff raises and step increases- Minimum of 3%	\$890,000
Increase in Instructional Staff- HS English, HS PE/Elective, School Counselor, MS CTE, HS Special Ed	\$370,000
Technology	\$600,000
Other- Increase Sub Pay, Athletics- Field Hockey, Homebound Teacher	\$60,000
OFFSETS	
Increased Projected State Funding	-\$1,137,089
Reductions from FY19 Baseline	-\$265,000
Increase in Projected Federal Funding	\$0
Decrease in Projected Other Local Revenue	\$248,708
Total Funding Request	\$18,418,898
Additional Local Funding Needed for FY2019	\$991,319

Estimated Revenue for FY20



State Budget Update

Category	Governor's	House	Senate
SOQ Accounts	\$18,230,839.53	\$18,243,521.53 (+\$12,682)	\$18,167,646.53 (-\$63,193)
Incentive Accounts (Includes Compensation Supplement)	\$2,180,130.43	\$2,065,240.64 (-\$114,889.79)	\$2,151,025.29 (-\$29,105.14)
Categorical Programs	\$39,309	\$39,309	\$39,309
Lottery Programs	\$1,630,256.22	\$1,661,712.49 (+\$31,456.28)	\$1,577,194.36 (-\$53,061.86)
TOTAL	\$22,080,535.18	\$22,009,783.67 (-\$70,751.51)	\$21,935,175.18 (-\$145,360.00)
Less Project RETURN and BRVGS Difference		-\$33,038	-\$18,261
TOTAL	\$22,080,535.18	\$22,009,783.67 (-\$37,713.51)	\$21,935,175.18 (-\$127,099.00)

*Based on an enrollment projection of 3460 for FY20.

Budget Priorities for FY2020

STAFFING	Estimated Cost
Priority 1- HS English, HS Health/PE, HS Elective, School Counselor, MS CTE, and HS Special Education	\$370,000
Priority	Estimated Cost
Technology- Chromebooks, copier lease renewal	\$600,000
Other- Increase Sub Pay, Athletics- Field Hockey, Homebound Teacher	\$60,000

➤ Categorical Budget

	FY2015	FY2016	FY2017	FY2018	FY2019	Projected 2020
Instruction	\$26,738,943	\$27,321,443	\$28,492,586	\$30,003,269	\$30,907,511	\$31,785,413
Administration, Attendance, and Health	\$1,606,992	\$1,642,000	\$1,720,170	\$1,724,826	\$1,964,639	\$2,015,639
Pupil Transportation	\$2,737,306	\$2,796,937	\$3,002,355	\$2,776,239	\$2,848,784	\$2,904,054
Operations and Maintenance	\$3,726,406	\$3,807,585	\$4,012,522	\$3,379,419	\$3,003,719	\$3,276,018
Technology	\$1,672,290	\$1,708,720	\$2,050,850	\$1,751,034	\$1,808,280	\$2,431,509
Total	\$36,481,937	\$37,276,685	\$39,278,486	\$39,634,78	\$40,532,933	\$42,412,633

RECESS FOR DINNER AND CLOSED SESSION**MOTION TO ENTER INTO A CLOSED MEETING**

At 5:55pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.7 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Litigation & Legal Matters. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:01pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

RECONVENE**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 7:02pm Chair Sheridan called to order the Regular Meeting of February 20, 2019. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA**MOTION**

Mr. Weaver moved to accept the Agenda, for the February 20, 2019 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, and Weaver. NAYS: None. ABSENT: None.

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Parks & Recreation Valentine's Dances
 - Senior Valentine's Dance, Wednesday, February 13, Approximately 215 Seniors attended from Greene, Louisa, Nelson, Charlottesville, and Fluvanna County, 15 volunteers, including the FUMA Interact Club
 - Young Ladies Valentine's Dances, Friday, Feb 15 -- ~132 guest / 66 young ladies, Saturday, Feb 16 -- ~248 guest / 124 young ladies; Thanks to the HS SGA & FUMA Interact Club for helping set up Friday afternoon; Special thanks to the FMS Staff for their assistance during the weekend activities
- Community and County Staff Recognitions
 - Most recent Firefighter II Class had 100% pass rate (9 students)
 - Thomas Jefferson Soil and Water Conservation District - Offering huge discounts on septic repairs and replacements! Homes in southwest Fluvanna may be eligible
- Announcements and Updates
 - Ongoing Columbia Area Sewage Investigation - Met onsite with Health Department and VDOT, VDOT uncovered a buried drain
- Cooperative Extension Updates
 - Faye Anderson has been recognized for her outstanding efforts in the Family Nutrition Program, and as a result, has been promoted to Senior Program Assistant. Now one of only four senior

- Program Assistants in the Northern District. Will be helping with state-wide trainings and providing mentorship for new Program Assistants.
- Rick Hernandez will begin work on February 25 in a part time role as the Fluvanna Agriculture and Natural Resources Program Associate. Rick holds a Bachelor of Science in Agronomy and has extensive experience in production agriculture and management.
- CVEC FIBER PROJECT – All Fluvanna Service Area Substations
 - Zion Crossroads Substation Build
 - Five distinct phases of the construction to get fiber internet delivered into a substation area:
 - Fiber design -- Began at end of December (Complete)
 - Electric distribution make ready design -- 95% Complete
 - Make ready construction, Fiber construction, and Final connections.
 - With the present schedule, might get some make ready electric construction crews into the area by late March or early April.
 - Overhead fiber construction crews will begin in May-June.
 - Begin making final connections and serving customers probably in July.
 - Should complete buildout for ZXR substation by late summer/early fall.
 - CVEC FIBER PROJECT – Columbia Substation
 - Fluvanna County and CVEC submitted a grant application to the Virginia Telecommunications Initiative (VATI) program.
 - The state is presently reviewing applications and should make award announcements in March.
 - If awarded, it may take another month or two after that to complete paperwork and then CVEC would have 12 months from completion of paperwork to complete the project.
 - Columbia was chosen since it likely gives the best shot based on the evaluation criteria for the grant.
 - Timbering on South Boston – County is unaware of any activity beyond timbering
 - “Island Hill” Subdivision
 - New by-right major subdivision between Broken Island and Riverside subdivisions
 - “Island Hill” is a proposed rural cluster major subdivision with 49 lots plus open space, proposed on Tax Map 18-A-54, between Riverside and Broken Island subdivisions. The entrance will be from Broken Island Road. The Planning Commission approved subdivision sketch plan 5-0.
 - Announcements and Updates
 - New Economic Development Coordinator onboard - Bryan Rothamel began work on Feb 19th
 - County Administrator out of office (Feb 21-26) - Deputy County Administrator Eric Dahl will be Acting
 - Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	Feb 27	7:00 PM	Budget Work Session – Agency Briefs Set Maximum RE Tax Rate for Advertising	Morris Room
Wed	Mar 6	4:00 PM 7:00 PM	Regular Meeting Budget Work Session – County Departments	Courtroom
Wed	Mar 13	7:00 PM	Budget Work Session	Morris Room

5 - PUBLIC COMMENTS #1

- At 7:22pm Chair Sheridan opened the first round of Public Comments.
- Sheriff Eric Hess, spoke to correct a statement made in the Fluvanna Review regarding FY20 Budget Request. The amount reported was approximately \$65,000 less than the actual requested amount.
 - James Kelley, 363 Manor Blvd, spoke in support of the Schools Budget Proposal.
- With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:25pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Vehicle License Fees Code Change Public Hearing Authorization—Steven M. Nichols, County Administrator requested approval to amend the County Code and to schedule a future Public Hearing. As directed by the Board, the draft amendment to Chapter 15, Article 2, Section 15-2-3 of the Fluvanna County Code Regarding Exemptions From License Fees for Certain Vehicles reflects a desire to add an exemption for vehicles owned by volunteer deputies of the Sheriff during the continuation of their volunteer service as is currently the case for active and retired Fluvanna firefighters and rescue personnel. Based on 15-20 volunteer Reserve Deputies and the current vehicle license fee charge of \$33 per year, the loss of annual revenue would be \$495 to \$660. Following brief discussion,

MOTION

Mr. O'Brien moved that the Fluvanna County Board of Supervisors direct staff to initiate a County Code Amendment to amend and reenact "CHAPTER 15, ARTICLE 2, SECTION 15-2-3 OF THE FLUVANNA COUNTY CODE REGARDING EXEMPTIONS FROM LICENSE FEES FOR CERTAIN VEHICLES," and to schedule a future public hearing for the Board of Supervisors. Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, O'Brien, Booker, Eager, & Weaver. NAY: None. ABSENT: None.

7A – BOARDS AND COMMISSIONS

None.

8 - PRESENTATIONS

Pleasant Grove Park 25th Anniversary – Steven M. Nichols, County Administrator, presented a brief overview of preliminary plans for a 25th Anniversary celebration.

- Proposed ideas to celebrate:
 - Pleasant Grove Park turns 25 in September 2019
 - 25th Anniversary Celebration
 - Saturday, Sep 7, 2019, from 10am - 3pm
 - Community Safety Day, Music, Adult and children's games, 5k race, etc.
- Lead up events:
 - County Fair (August 14 - 17)
 - Disc Golf Tournament (August 31)
- Plan to collaborate with:
 - Sheriff's Department, EDTAC, Chamber of Commerce, FCHS, Scouts, and Old Farm Day Committee
 - Support funds (\$6,000) requested in FY20 Budget Proposal

9 - CONSENT AGENDA

The following items were discussed before approval: None.

The following items were approved under the Consent Agenda for February 20, 2019:

Minutes of February 6, 2019—Kelly Belanger Harris, Clerk to the Board

Minutes of February 13, 2019—Kelly Belanger Harris, Clerk to the Board

Accounts Payable Report, January 2019—Eric Dahl, Deputy County Administrator/Finance Director

Fluvanna Fire Engine Build Agreement—Cyndi Toler, Purchasing Officer

Temporary Staff Compensation for Additional Duties - Payne—Aaron Spitzer, Director of Parks and Recreation

Dewberry Engineers Inc. – Project Agreement 1—Cyndi Toler, Purchasing Officer

Deputy Sheriff- Sergeant: Position Description Update—Jessica Rice, Human Resources Manager

Parks and Recreation Position Description Updates—Jessica Rice, Human Resources Manager

MOTION

Mr. Weaver moved to approved the consent agenda, for the February 20, 2019 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for June 2017, in the amount of \$3,610,013.58. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, O'Brien, Booker, Eager, & Weaver. NAY: None. ABSENT: None.

10 - UNFINISHED BUSINESS

Mrs. Booker reported on the presence of garbage and old cars in the County; and also about a citizen who was bitten by a neighbor's dog.

Mr. O'Brien asked about the erosion issues at Jefferson Center. Mr. Nichols noted that he has not yet met with Steve Hurwitz, LMOA General Manager.

Mrs. Eager reported on a citizen request to have honey bees at Pleasant Grove. Mr. O'Brien noted that the issue had come up during the Parks and Recreation Advisory Board; Aaron Spitzer, Director of Parks and Recreation, expressed liability concerns. At the same meeting, Mr. O'Brien reported that Walter Hussey, Master Naturalist, indicated that honey bees are not native bees and would have little pollinator impact on habitat restoration at Pleasant Grove.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 7:51pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 7:51pm.

14 - ADJOURNMOTION:

At 7:52pm Mr. O’Brien moved to adjourn the regular meeting of Wednesday, February 20, 2019. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, O’Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

APPROVED