

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
September 18, 2019
Regular Meeting 7:00pm

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair (entered at 7:34 pm)
Tony O’Brien, Rivanna District, Vice Chair
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT: Mozell Booker, Fork Union District

ALSO PRESENT: Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE
At 7:01pm Vice Chair O’Brien called to order the Regular Meeting of September 18, 2019.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the September 18, 2019 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Absent	Yes	Yes	Absent	Yes
RESULT:	3-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

- **New Treasurer’s Office Staff members**
 - Cornelia “Cori” Limbacher, Deputy Treasurer I
 - Started Wednesday, September 4th
 - Octavia Wells, Deputy Treasurer III
 - Started Monday, September 9th
- **New Public Utilities Staff member**
 - Brian Estes, Asst. Public Works Director -Utilities
 - Started Monday, September 16th
- **Spotlight on Business**
 - Gary Albert State Farm provides personal and business insurance for all of Central Virginia, including Auto, Home, Life, Health and Business. We are a local team, and many of our team members grew up and live in Fluvanna County.
 - Gary Albert State Farm has offices in both Charlottesville (East Rio Road at Hillsdale Drive) and Palmyra (In the Food Lion Shopping Center). Gary Albert State Farm has ranked among the top 50 State Farm Offices in the US, and was recently voted the #1 Insurance Agency by the Daily Progress, as well as received the "Favorite Insurance Agency" by Bloom Magazine for 10 years in a row!
 - Gary Albert State Farm works closely with community partners, most recently helping to raise funds through our "Quotes for Good" Referral Program benefiting the Lake Monticello Fire Department as well as volunteering with the Fluvanna Meals on Wheels. Keep a look out for our work to promote Teen Driver Safety Week at Fluvanna High School, and stop in for our Fall Festival in October!
- **2019 Elected Officials Breakfast will be held**
 - October 1, 2019 from 8am-10am at the Fluvanna County Library
 - Elected Officials, Board of Supervisors, School Board, Constitutional Officers, Department Heads, and others.
 - Sen. Peake, Del. Ware, Del. Bell
 - Representatives for Rep. Riggleman and Sen. Warner
- **4th Annual Quad County Business Summit**
 - October 2, 2019 from 11am-5pm at MADISON AT THE MILL

- Bring together businesses from the counties of Fluvanna, Greene, Louisa, Orange, and others from Central Virginia for a half-day of networking and educational programs.
 - Business owners and managers will learn about many free resources that are available to them right here in Central Virginia.
- Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Oct 2	4:00 PM	Regular Meeting	Courtroom
Wed	Oct 16	7:00 PM	Regular Meeting	Courtroom
Wed	Nov 6	4:00 PM	Regular Meeting	Courtroom

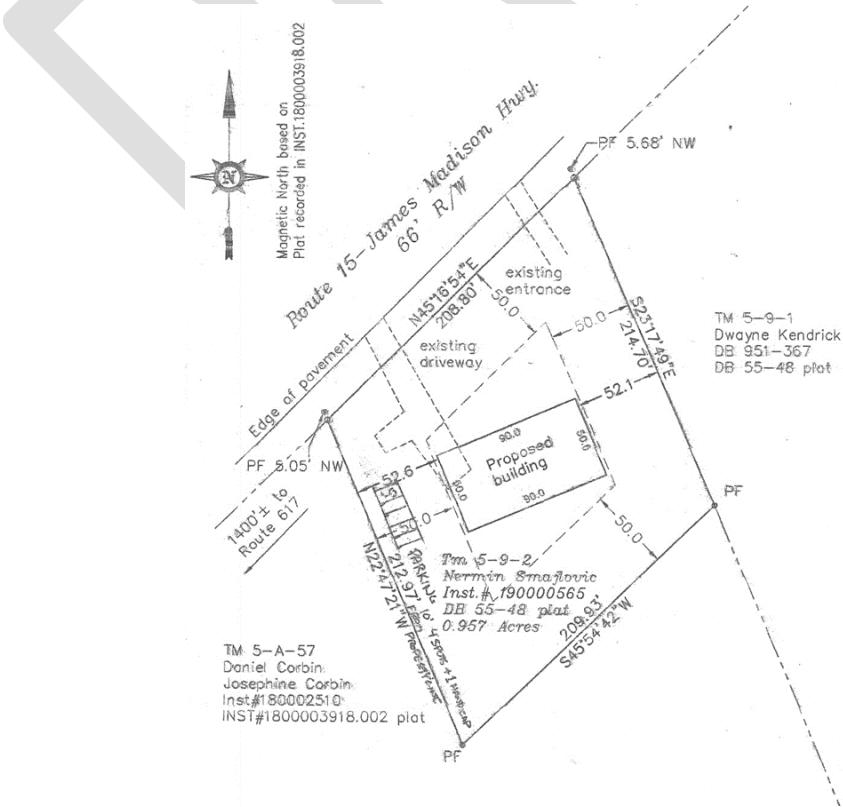
5 - PUBLIC COMMENTS #1

At 7:06pm Vice Chair O’Brien opened the first round of Public Comments. Andrew Mills, from Palmyra asked on behalf of the residents of Blue Mountain Road, what the process is to get VDOT maintenance on Blue Mountain Road. The five houses in the subdivision are having difficulty maintaining the driveway and would like to have the road included in the state maintained VDOT system. With no one else wishing to speak, Vice Chair O’Brien closed the first round of Public Comments at 7:11pm.

6 - PUBLIC HEARING

ZMP 19:01 – Nermin Smajlovic – Brad Robinson, Senior Planner requested the Board of Supervisors approve the amendment of the Fluvanna County Zoning Map with respect to 0.957 acres of Tax Map 5, Section 9, Parcel 2, to rezone the same from A-1, Agricultural, General to B-1, Business, General.

- Mr. Smajlovic would like to establish an office building/contractor’s storage yard on this property for Mechanical Building Solutions, a local HVAC contractor which currently operates as a homebased business. Due to growth of the business, a physical location is now needed to accommodate materials and employees.
- The existing manufactured home will be replaced with a 90’ x 50’ building (4,500 sq. ft.) along with required parking.



At 7:16pm Vice Chair O’Brien opened the Public Hearing. With no one else wishing to speak, Vice Chair O’Brien closed the Public Hearing at 7:16pm.

MOTION:	Approve ZMP 19:01, a request to amend the Fluvanna County Zoning Map with respect to approximately 0.957 acres of Tax Map 5, Section 9, Parcel 2, to rezone the same from A-1, Agricultural, General, to B-1, Business, General.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Absent	Yes	Yes	Absent	Yes
RESULT:	3-0				

7 - ACTION MATTERS

FY20 Sheriff’s Office Evidence Storage Budget Transfer - Mary Anna Twisdale requested the approval of the budget transfer for \$28,500 from the FY20 BOS Contingency budget to the FY20 Sheriff’s Office Building budget for the completion of the Conex Evidence Storage Building.

- At the November 20, 2018 BOS meeting, the Sheriff’s Office requested a FY18 Carryover of \$30,076.71 to complete the Evidence Storage project.
- Due to lack of quotes and amount of precise funding needed, this action was not approved.
- The Board stated that the requested carryover funds should be returned to the general fund and advised once actual prices were obtained the board would find funds for the project.

Previous funding:

- CRMF \$8,550.00 to purchase container, shelving and ventilation - FY18
- CRMF \$18,880 to purchase 6’ security fence - FY18

Current request:

- Data cable and cameras (inside and out) \$7,000
- Evidence refrigerator \$1,000
- Drying cabinet, filters & pump \$5,000
- Step to front door \$2,000 (built by County)
- Hazmat storage box \$2,000
- Barcode printer and scanner \$1,500
- Ventilation \$7,000
- Painting \$3,000

Total current request \$28,500

MOTION:	Approve a budget transfer for \$28,500 from the FY20 BOS Contingency budget to the FY20 Sheriff’s Office Building budget for the completion of the Conex Evidence Storage Building.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Absent	Yes	Yes	Absent	Yes
RESULT:	3-0				

EDA Conduit Bond Inducement Resolution - SOCA – Eric Dahl, County Administrator requested the approval of “A RESOLUTION APPROVING THE ISSUANCE BY THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVNNA COUNTY, VIRGINIA, OF ITS TAX-EXEMPT REVENUE BOND IN AN AMOUNT NOT TO EXCEED \$3,750,000 FOR THE SOCCER ORGANIZATION OF CHARLOTTESVILLE AREA, INC. PROJECT”

- Fluvanna County is not funding the SOCA project, our Fluvanna County EDA is acting as conduit for the bond transaction.
- The County has Bank Qualified (BQ) bond issuing capacity that it does not intend to use in 2019, and that it and the Fluvanna EDA would be willing to work with SOCA (a 501c3 called Soccer Organization of Charlottesville Area, Inc.) to issue tax exempt BQ bonds to assist the borrower in financing a field house.
- SOCA will pay a one-time (\$4-5K) and annual (\$1K) fee to the Fluvanna EDA for serving as the issuer of the bonds and SOCA is obligated for repayment to the bank.
- Transactions like this is how our Fluvanna County EDA collects revenue to support itself for Economic Development initiatives and the County has participated in transactions like this in the past (Veritas School and Region Ten).
- The VA code provides that the governing body (the Fluvanna County Board of Supervisors) of the locality on behalf of which the bonds of the Fluvanna Economic Development Authority are issued must approve financing of the facility as recommended by the EDA at their September 12, 2019 meeting, for the financing to move forward.

Mr. Sheridan entered the meeting at 7:34pm

MOTION:	Approve "A RESOLUTION APPROVING THE ISSUANCE BY THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVNNA COUNTY, VIRGINIA, OF ITS TAX-EXEMPT REVENUE BOND IN AN AMOUNT NOT TO EXCEED \$3,750,000 FOR THE SOCCER ORGANIZATION OF CHARLOTTESVILLE AREA, INC. PROJECT"				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Abstain		Motion
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	3-0-1				

7A – BOARDS AND COMMISSIONS

None.

8 – PRESENTATIONS

Water Tower Logo and Color Options – Eric Dahl, County Administrator presented options for the Zion Crossroads Water Tower logo and color scheme using existing designs utilized in County marketing. The current tower contract and ZXR budget does not have dollars for logo options, only for a base color. The cost for a logo is between \$15,000 and \$30,000 per side.

- Mr. O'Brien suggested crowd sourcing a logo from public submissions
- Mr. Sheridan suggested getting logo submissions from the high school art students

9 - CONSENT AGENDA

The following items were discussed before approval:

Minutes of September 4, 2019 – Caitlin Solis, Clerk to the Board

AP Report August 2020 – Mary Anna Twisdale, Director of Finance

The following items were approved under the Consent Agenda for September 18, 2019:

- *Minutes of September 4, 2019* – Caitlin Solis, Clerk to the Board
- *Proclaiming October National Planning Month* – Douglas Miles, Community Development Director
- *HVAC Specialist Budget Transfer FY20* – May Anna Twisdale, Director of Finance
- *HVAC Vehicle Budget Transfer FY20* – May Anna Twisdale, Director of Finance
- *AP Report August 2020* - May Anna Twisdale, Director of Finance
- *FY19 Sheriff Department Insurance Claim* – 2014 Ford Explorer VIN#0004 - Liz Mclver, Management Analyst
- *FY20 Facilities Department Insurance Claim* – 2013 Dodge Journey VIN#8576 - Liz Mclver, Management Analyst
- *Planner/GIS Technician Position Description Update* – Jessica Rice, Human Resources Manager
- *EDTAC Bylaws Approval* – Bryan Rothamel, Economic Development Coordinator

MOTION:	Approve the consent agenda, for the September 18, 2019 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for August 2019, in the amount of \$4,502,230.42.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

10 - UNFINISHED BUSINESS

TBD

11 - NEW BUSINESS

- Mr. O'Brien asked Mr. Spitzer make a presentation to the board regarding improvements that can be made to the soccer fields at Pleasant Grove.
- Mr. Sheridan asked that Mr. Saunders with VDOT be asked if there are any grants available to help cover the cost of paving the roads at Pleasant Grove.

12 - PUBLIC COMMENTS #2

At 8:37pm Chair Sheridan opened the second round of Public Comments.

James Kelly, 363 Manor Boulevard, asked that the Fluvanna County students get an opportunity to submit designs for the Zion Crossroads Water Tower.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:38pm.

13 - CLOSED MEETING

MOTION:	At 8:39pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.5, A.6, A.8 & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Prospective Industry, Investment of Funds, Legal Matters, and Public Safety.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

MOTION:	At 10:28pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, September 18, 2019 at 10:29pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 John M. Sheridan
 Chair