

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
November 6, 2019
Regular Meeting 4:00pm

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
(Entered the meeting at 4:05pm)
Tony O’Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:01pm Vice Chair O’Brien called to order the Regular Meeting of November 6, 2019.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the November 6, 2019 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

CLOSED MEETING

MOTION:	At 4:04pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

MOTION:	At 5:22pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

2019 Fluvanna Election Results:

- Board of Supervisors
 - Mozell H. Booker, Member Board of Supervisors (FORK UNION DISTRICT)
 - Patricia B. Eager, Member Board of Supervisors (PALMYRA DISTRICT)
- Constitutional Officers
 - Jeffrey W. Haislip, Commonwealth’s Attorney

- Eric B. Hess, Sheriff
- A. M. "Mel" Sheridan, Jr., Commissioner of Revenue
- Linda H. Lenherr, Treasurer
- School Board
 - Perrie J. Johnson, Member School Board (FORK UNION DISTRICT)
 - James B. Kelley, Member School Board (PALMYRA DISTRICT)

New Staff Members:

- New Public Works Staff member
 - Clifton Thomas, HVAC Specialist
 - Started Friday, November 1st
- New Human Resources Staff member
 - Michele Hogan, Human Resources Assistant
 - Started Monday, November 4th

Columbia Clean-up Day

- Saturday, November 2, 2019 from 9:00am – 12:30pm
- Special thanks to participants from (Fluvanna, Cumberland and Goochland County), CARE Task Force Members, Mr. Sheridan and staff members Aaron Spitzer and Douglas Miles
- Filled up on entire construction container with large items
 - Furniture, TV's, rusted burn barrels with debris, fresh food garbage, landscaping debris, etc.
- Filled 50 orange VDOT bags
- Collected 53 tires

Halloween with Parks and Rec:

- October 25 event was held at the Library
 - About 80 participants were at the Magic Show and a few less for the movie
 - Brian Bence was the magician and Toy Story 4 was the movie
- October 26 event was held at the Pole Barn at Pleasant Grove Park
 - Offered crafts, games, piñatas, costume & pumpkin carving contest as well as our semi-scary hayride
 - There were 250 to 350 participants at this event
 - Thanks to the FUMA Interact Club for help with this event
- October 31 Trunk or Treat event sponsored by the Courts
 - Parks and Recreation entered a car in the event
 - Gave out candy to over 100 children

Weather Station at Pleasant Grove Park:

- A new Ambient weather station has been recently added to Pleasant Grove Park. It is located on the kiosk behind the Comfort Station and sends data back to the house for upload.
- This station gives real time information on temperature, precipitation, wind speed, humidity, dew point, etc.
- To access the information, go to wunderground.com and search for the park code KVAPALMY23.

LMOA Board of Directors Letter to the BOS about the Monish Gate?

1. Create a secondary traffic hazard 100 yards east of the Monish Gate at the “turn around” on the shoulder of the road from cars turning around to bypass the traffic devices.
2. Drivers disobeying the traffic devices placed on the roadway by driving through them or in opposite lanes approaching the gate.
3. Create additional traffic congestion at the Main Gate by backing cars up on Monticello Road and at Turkeysag Gate extending wait lines to enter.
4. School bus routes affected and altered by not being able to turn left out of Monish Gate toward Palmyra.
5. Lake Monticello commuters including Fluvanna County staff, faculty and students would not be able to turn left out of Monish Gate onto Thomas Jefferson Parkway toward Palmyra.
6. Lake Monticello Commuters not being able to turn left coming from Charlottesville into Lake Monticello
7. Emergency vehicles not being able to turn left (east) out of Monish Gate toward Palmyra or into other gate coming from west which could delay response times.

Fluvanna Historical Society “Payment Agreement”?

- Received an email Oct 31st from Marvin Moss, Fluvanna Historical Society President
- Agreed on behalf of the Historical Society to pay the county \$10,886.96 in order to fund the new Fluvanna Farm Heritage Museum.
- After an appeal from the Historical Society, the county kindly decided to forego that charge
 - Presented by Mr. Nichols on June 5th and Formal action by the BOS July 2nd
- The other fees we agreed to pay the county were **\$5,000 a year for 3 years for a total of \$15,000** meanwhile the Society would forego its \$550 annual contribution from the county.

- **CORRECTION: \$5,000 a year for 5 years for a total of \$25,000**
- We promptly payed the county the \$5,000 we owed for this fiscal year.
 - Received June 12th
- Historical Society requests that you also forego our annual payment to the county in order that the Society can continue its good work for the county and its citizens.

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Nov 20	5:30pm	IAC Dinner for BOS	Morris Room
Wed	Nov 20	7:00 PM	Regular Meeting	Courtroom
Wed	Dec 4	4:00 PM	Regular Meeting	Courtroom
Wed	Dec 4	7:00 PM	BOS Work Session - TBD - FCPS & County Preliminary Budget Discussion	Courtroom
Wed	Dec 18	4:00 PM	BOS Budget Work Session - Non-Profit Presentations	Courtroom
Wed	Dec 18	7:00 PM	Regular Meeting	Courtroom

5 - PUBLIC COMMENTS #1

At 5:35pm Chair Sheridan opened the first round of Public Comments.
Linda Staiger, 2949 Ridge Road, Palmyra, VA 22963 is the president of the Fluvanna Leadership Alumni Group and wanted to report to the Board on the grant application to create an interactive map of the county sites. The Grant requires three shared partners, which would include, One Shared Story, and the Economic Development Authority and the grant holder would be the Fluvanna Leadership Alumni Group.
Mrs. Eager asked to bring up issuing a letter of support for the program under new business.
With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 5:41pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

TJPDC 2020 Legislative Program – David Blount, Thomas Jefferson Planning District Commission Legislative Liaison, presented updates and requested approval of the draft 2020 TJPDC Legislative Program including, State Budget, Public Education Funding, Broadband, Local Revenue Authority, Children’s Services Act, Land Use/Growth Management, Environmental Quality, General Government, Health and Human Services, Housing, Public Safety, and Transportation.

MOTION:	Adopt the Draft Thomas Jefferson Planning District Commission Legislative Program for 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Contract for Video System Upgrades at The Circuit Court Building – Cyndi Toler, Purchasing Officer

- The current surveillance system has mostly analog cameras and connections that do not maintain recording after power outages, and have poor video quality when functioning.
- A CIP was approved for FY20 in the amount on \$75,640 to include the upgrades to the security system as well as setup for the ability to do fingerprinting at the courthouse.
- The Sheriff’s office received new security system in 2017.
- These upgrades to the system at the court house will directly link the 2 systems giving the Sheriff’s office the ability to monitor the security at both locations in one system.
- Reduce available CIP funding \$75,640 to \$22,140

MOTION:	Approve the contract between County of Fluvanna and EC&M Integrated Solutions, for Video System Upgrades totaling \$53,500 and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Closed Landfill Environmental Monitoring Programs - Cyndi Toler, Purchasing Officer requested the approval of Project Agreement #6 between Fluvanna County and Draper Aden Associates to continue the Environmental Monitoring Programs of the Fluvanna County closed Landfill not to exceed \$25,900, and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.

- Project agreement #6 is to have Draper Aden continue the Environmental Monitoring Programs they have previously provided us at the closed Land Fill
 - TASK 1 GW sampling event 2019 S2 \$7,800 lump sum
 - TASK 2 2019 Annual Groundwater Report \$3,900 lump sum
 - TASK 3 GW sampling event 2020 S1 \$9,300 lump sum
 - TASK 4 Gas Monitoring (July, 19 to Jun, 20) \$3,500 lump sum
 - TASK 5 Post-Closure Insp. (July, 19 to Jun, 20) \$1,400 lump sum
 - Total not-to exceed expenditure under this proposal = \$25,900
- Final Testing cost could differ. Draper Aden will use the lowest cost of its 2 contracted labs, the final fee will be the actual cost of testing.

MOTION:	Approve Project Agreement #6 between Fluvanna County and Draper Aden Associates to continue the Environmental Monitoring Programs of the Fluvanna County closed Landfill not to exceed \$25,900, and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY20 Self Contained Breathing Apparatus Funding – Mary Anna Twisdale, Director of Finance requested a supplemental appropriation from the Unassigned Fund Balance to the CIP project budget to provide cash funding for the Fire and Rescue Self Contained Breathing Apparatuses.

- Fluvanna County applied for the Assistance to Firefighters grant for the past two years to replace SCBA equipment. The grant was not awarded to the County either year.
- The current SCBAs are expired and at end of life.
- This equipment is necessary for firefighter safety.
- The Board cash funded \$100,000 in the FY19 and \$100,000 in the FY20 CIP for this equipment.
- The cost of the equipment based on the grant submitted is \$818,000.
- Four Cascade Systems @ \$55,000 - \$220,000
- 96 SCBA @ \$5,600 - \$537,600
- 9 RIT Packs @ \$5,600 - \$50,400
- 1 Fit Test Machine @\$10,000 - \$10,000

Fiscal Impact:

- Current Unaudited Unassigned Fund Balance \$2,462,969
- Cost of additional funding \$618,000
- Remaining Unassigned Fund Balance \$1,844,969

MOTION:	Approve a supplemental appropriation of \$618,000 from Unassigned Fund Balance to the CIP project budget for the Fire and Rescue SCBA Equipment, to change funding from grant funded to cash funded.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY20 Funding – Support 56 Water Rescue Truck – Mary Anna Twisdale, Director of Finance recommended the approval of a supplemental appropriation of \$83,000 from Unassigned Fund Balance to the CIP project budget for the Fire and Rescue Vehicle Apparatus, to change funding for Lake Monticello Support 56 Water Rescue Truck from debt to cash funded.

- The replacement of Support 56 for Lake Monticello Water Rescue was approved in the FY20 CIP for debt funding at a cost of \$95,000.
- The current vehicle is a 1991 truck and currently has a transmission and rear differential leak as well as a bad fuel injector sensor.
- The truck is 28 years old and is approaching 100,000 miles.
- Cost of a new truck is \$81,596.04
- 2020 Silverado 3500HD 4WD Crew Cab \$45,361.52
- Lights/Cabinets buildout \$29,581.96

- Motorola Radio \$4,972.56
 - Signs and Logos \$1,680.00
 - Contingency \$1,403.96
 - The request is to pay cash for the truck to expedite the purchase and to allow the truck to be titled by Lake Monticello Water Rescue.
 - If the truck is financed it will have to be titled in the County’s name.
- Currently all of Lake Monticello Fire, Rescue and Water Rescue’s apparatus is titled and insured by their corporation.

MOTION:	Approve a supplemental appropriation of \$83,000 from Unassigned Fund Balance to the CIP project budget for the Fire and Rescue Vehicle Apparatus, to change funding for Lake Monticello Support 56 Water Rescue Truck from debt to cash funded.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	No	Yes	Yes	Yes
RESULT:	4-1				

FY20 Fork Union Engine 20 - Mary Anna Twisdale, Director of Finance requested the approval of a supplemental appropriation of \$55,000 to the CIP budget for Fire and Rescue Vehicle Apparatus to add additional debt funding for Fork Union Engine 20 to the previously approved debt funding of \$600,000.

- The replacement of Engine 20 for Fork Union Fire was approved in the FY20 CIP for debt funding at a cost of \$600,000.
- This Engine was requested in the FY21 CIP but was moved forward during the FY20 budget process.
- The cost of the new Engine, equipped as requested, is \$655,000
- The request is to increase the amount budgeted in the CIP to \$655,000 to be debt funded.

MOTION:	Approve a supplemental appropriation of \$55,000 to the CIP budget for Fire and Rescue Vehicle Apparatus to add additional debt funding for Fork Union Engine 20 to the previously approved debt funding of \$600,000.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	No	Yes
RESULT:	4-1				

Weather and Emergency Closures Policy Update – Jessica Rice, Human Resources Manager presented the updated County Personnel Policy 2.13, Leave and Holidays, section 2.13.8 *Weather and Emergency Closures* for approval.

Section **2.13.8 Weather and Emergency Closures** of the County Personnel Policy has been updated for content, clarity, and formatting.

The changes summarized below constitute a content review, resulting in alignment with regulatory requirements, clarification of processes, and a reduction of payroll expenditures during weather closures. This review and revision encompasses section 2.13.8 only. Changes have been reviewed by Law enforcement command staff, and applicable Department Directors of essential personnel.

Policy Update Summary:

- County Administrator may designate another County Staff member with closure decision authority while out of town or incapacitated, if necessary.
- Full closure of County offices and services begins at 12:00am and ends at 11:59pm of the same calendar day.
- Closure pay will only be for an employee’s regular scheduled hours of work during the closure period. Employees are not compensated for closure hours beyond their regular schedule.
- Exempt personnel are not eligible for closure pay if they work during a County closure.
- Employees who are classified as “Essential Personnel” may be required to work during a weather or emergency closure. Those employees will be paid for their hours worked in addition to the closure period provisions.
- Employees on previously approved leave, or out of town on business, will not be classified as “Essential Personnel” for a closure event. He/She will not be required to return to work during a closure period.

MOTION:	Approve the updated County Personnel Policy 2.13, Leave and Holidays, section 2.13.8 Weather and Emergency Closures, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second

VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

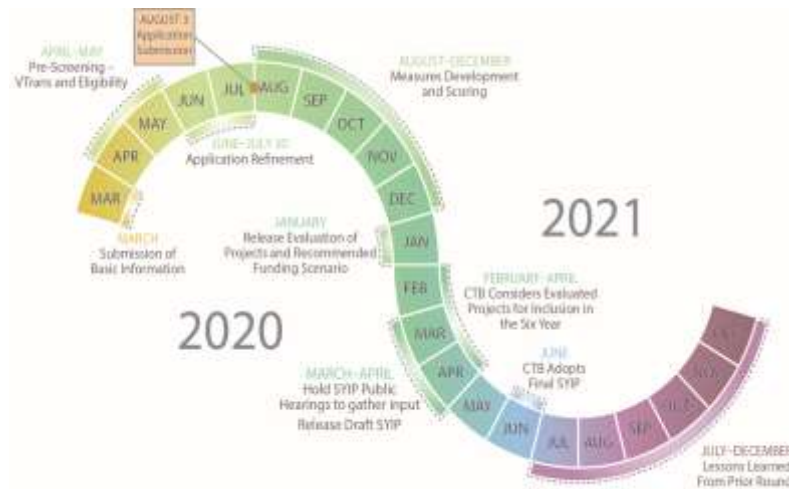
MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): - Social Services Board, Martha Brown, Term November 6, 2019, through June 30, 2023.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 – PRESENTATIONS

VDOT Quarterly Update—Alan Saunders, VDOT, Louisa Residency provided an update to the Board on the Monthly Report

- Roundabout on route 53/618 is on schedule
- Rural rustic project at route 681 and bridge replacement on route 629 were completed last quarter
- Route 1001- PE Study
- Route 659-PE Study
- Intersection improvements at route 600 and 618 are in the progress of doing a flood plain analysis to see what the scope of the project will be is going on now
- Center line an edge line Rumble-strip will be installed on route 53 from Albemarle county line to route 600
- Last quarter, tree removal and grating work was completed at route 620 and 631
- Radar signs will be placed throughout the county to improve safety in the county – Mr. Dahl suggested placing one radar sign in Columbia. Mr. O’Brien suggested one at the Riverside gate. Mr. Sheridan suggested one on the bridge in Palmyra
- Area VDOT headquarters in Palmyra and Zion Crossroads have completed 235 work orders this fiscal year.
- Mr. Dahl brought forward the letter from the general manager of the LMOA who expressed concerns regarding the Monish Gate
- Mr. Sheridan mentioned some road signs that were left after repairs were completed and need to be picked up
- Mr. Dahl updated Mr. Weaver on Blue Mountain Rd and that the homeowners would need to put up the funds to improve the road.
- Mrs. Eager mentioned a call from Charles Layman an accident that happened on Troy Road when a truck hit a tree in his front yard. Mr. Layman would like rumble strips installed to prevent more accidents like this from happening
- Francis Franco contacted Mrs. Eager requesting a center line painted on the entire length of Bybees Church Road
- Cara Thomas contacted Mrs. Eager about drivers not stopping when the school bus lights are on and vehicles driving around her daughter as she is getting on the bus
- Speed limit reduction was requested on route 15 between route 644 and route 644
- Mr. Weaver mentioned route 620 coming from Woodridge had tar and gravel put down and a woman had contacted him recently regarding her windshield had been broken from loose aggregate

Preparing for SMART SCALE Round 4: Schedule – Alan Saunders, VDOT, Louisa Residency, provided updates to the Board of Supervisors.



Changes to Timeline

- Pre-App
 - Intake window reduced to 1 month opens March 1 closed April 1
 - Pre-apps cap limits – (Cap limit plus 1) will be allowed to submit 5 pre-apps
 - Funding component will be added to pre-app - preliminary cost estimate in current dollars will be requested
 - Once submitted - applicant must wait until application is screened in to continue working
- Pre-App Screening
 - 2-month window (April 1 to June 1) – District, MMWG and OIPI will review eligibility, readiness and VTRANS Needs.
- Full Application
 - 2-month window (June 1 to August 1) - Refine application
 - Applicant cannot change scope without approval from Commonwealth
 - Can only submit up to their cap limit: 4 applications

VTRANS Needs

- Draft VTrans Needs
 - Draft Mid-Terms Needs are currently available on the VTRANS Website for review and comments at <http://www.vtrans.org/mid-term-planning/InteractVTrans>
 - October - November: One-on-one meetings with Board members and presented at the Fall Meetings (Culpeper District meeting is scheduled for November 13th at the district office)
 - December: Presentation at CTB Workshop and Request for Board Action

Safety Data Review for Smart Scale Round 4

- The crash data used in this round of Smart Scale is for the period from 2014 to 2018. The data has been evaluated and lists of the Top Potential for Safety Improvement Intersections and Segment Locations developed (referred to as PSI Locations);
- These lists are used to assist with identifying the safety locations and prioritizing the evaluation workloads.
- The lists are also used in determining the VTRANS Safety Needs and in the Smart Scale evaluation process to determine Eligibility.

Difference between PSI and TSN

- Potential for Safety Improvements (PSI) - Through a network screening process of the intersections or segments, the sites with highest number of crash occurrence over the five-year period are identified. These are ranked District-wide based on the total number of crashes.
- Traffic Safety Needs (TSN) are identified as a subset of the PSI data with emphasis on Fatal and Injury (both minor and severe) crashes in at least three of the five-year period.

Children's Services Act Semi-Annual Report – Bryan Moeller, CSA Coordinator presented the CSA Semi-Annual Report to the Board of Supervisors.

FY18 Spending (Final)

- FY19 CSA Purchase of Services (POS)
 - Adopted Spending Authority (Original): \$2,850,000
 - Adopted Spending Authority (Effective June 4, 2019): \$2,950,000
 - Final Amount Spent: \$2,392,487
 - Difference from Original Authority: \$457,513
- FY19 POS vs FY18 POS
 - FY18 Actual: \$2,912,456
 - FY19 Actual: \$2,392,487
 - Difference: \$519,969

- June 2018 - September 2019 Monthly Average is \$223,778

Residential/Educational Services FY18-FY20

- Almost one half (46%) of our clients may account for two thirds (67%) of our projected costs.
- Fluvanna County CSA currently has approximately 87 open cases.

	FY18 Actuals	Clients	FY19 Actuals	Clients	FY20 Projected	Clients
Total CSA POS	\$2,914,568		\$2,392,487		\$2,850,000	
Private Day	\$900,003	15	\$947,170	18	\$1,280,000	20
Residential	\$492,427	16	\$222,944	11	\$309,191	10
Residential Education	\$422,979	18	\$288,408	13	\$316,614	11
Total Residential & Private Day Costs	\$1,815,409	49	\$1,458,522	42	\$1,905,805	41
% Residential & Private Day Budget	62.3%		61.0%		66.9%	

Children in Private Day Placements

- Placements currently authorized by CPMT total \$1,194,900
 - \$294,900 over amount projected for current annual budget.
 - \$31,487 pending approval
- Majority of new placements in the past 12 months appear to have occurred because of behavioral issues not stemming from developmental disabilities.

Burn Building Update – Cyndi Toler, Purchasing Officer presented updates for the burn building project including

- Final designs have been completed.
- The next step would be to get approval from Fire Programs to move forward.
- Total Project Estimate: \$954,544
- After discussions with the committee it has been decided to forgo the concrete roof and go with a wood framed with asphalt shingles.
- With this change the project estimate would change to closer to \$675,000, with \$450,000 paid by the grant.
- The committee had a long discussion as to how to cut costs even further, however, they feel changes to the basic design would impact training efficiency.

Ms. Toler asked the Board for direction to either

1. Move forward with the Fire Programs. Ask for extensions and approval once we have prices
2. Reject the grant and not move forward. The County would be responsible for \$44,860 already spent on A&E

The Board of Supervisors gave the approval to proceed with filing IFPs

Before proceeding, it was suggested that an extension to the Regular Meeting of November 6, 2019 be made

MOTION:	Motion to extend the regular meeting of November 6, 2019 to 11:00 pm				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Water Tower Logo Presentation – Eric Dahl, County Administrator presented logo options and corresponding cost estimates for the Zion Crossroads Water Tower for the Board to choose from.

- The cost for logos on the tank would be between \$11,000 and \$29,000 depending on the number of colors and how many sides of the tower we decide to place the logo.
- Once a logo is selected we would need to confirm the actual size and the colors.
- The pricing is based upon being able to apply the logos during the same paint crew mobilization as the painting of the tank
- Estimates are based upon an overall height no greater than 16 ft.
- The logo will be painted with Tnemec 1074U (2–3 mils).

MOTION:	Motion to approve the #34 logo with “Open for Business added ” added to the logo;				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	No	No	Yes	No	Yes
RESULT:	2-3				

After some discussion, the Board decided on logo #34 with a few modifications

- The logo would have approximately 8 colors.
- The cost for this logo on one side of the tank would be approximately \$16,500.



MOTION:	Motion to approve the #34 logo with “Learn, Work and Play” added above the logo and centering “Est 1777” under the logo instead of “County;”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	No	Yes	Yes	Yes	Yes
RESULT:	4-1				

9 - CONSENT AGENDA

The following items were discussed before approval:
None.

The following items were approved under the Consent Agenda for November 6, 2019:

- Minutes of October 2, 2019 Adjourned Meeting – Caitlin Solis, Clerk to the Board
- Minutes of October 16, 2019 – Caitlin Solis, Clerk to the Board
- CRMF - FCHS Turf Inspection and Leveling – Don Stribling, FCPS Executive Director
- CRMF - PW20-004 -E-911 UPS Battery Replacement – Dale Critzer, Assistant Director Public Works
- CRMF - PW20-006 - Treasurers Office Concrete Floor Replacement – Dale Critzer, Assistant Director Public Works
- Department of Health Agreement – Cyndi Toler, Purchasing Officer
- AG Dillard Change Order # 2 – Cyndi Toler, Purchasing Officer
- Resolution 17-2019-11-06 – Holiday Lake 4-H Ed Center – Eric Dahl, County Administrator
- Resolution 18-2019-11-06 – Route 15 Speed Study – Eric Dahl, County Administrator
- FY20 LOVEworks Grant Motion – Bryan Rothamel, Economic Development Coordinator
- HVAC Specialist Salary – Jessica Rice, Human Resources Manager
- Open Space Contract (Beuth & Ritter) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (CTD Corp.) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Ehrmann) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Henry) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Langevin) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Pardee Virginia Timber 2 LLC) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Proffitt) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Rea) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Schultz) – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Open Space Contract (Stanley) – Andrew M. Sheridan, Jr., Commissioner of the Revenue

MOTION:	Approve the consent agenda, for the November 6, 2019 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

Mrs. Eager proposed writing a letter of support for Linda Staiger and the Fluvanna Leadership Development Program Alumni Group grant application for an interactive GIS Mapping program of Fluvanna County

MOTION:	Approve writing a letter of support for the FLDP GIS Mapping Program Grant.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes

RESULT:	5-0
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12 - PUBLIC COMMENTS #2

At 8:35pm Chair Sheridan opened the second round of Public Comments.
With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:35pm.

13 - CLOSED MEETING

MOTION:	At 8:36 pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.5, A.6, A.7 & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Investment of Funds, Litigation and Public Safety.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 9:46pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, November 6, 2019 at 9:47pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 17-2019

**A RESOLUTION IN SUPPORT OF A REQUEST
BY
HOLIDAY LAKE 4-H EDUCATIONAL CENTER (HL4HEC)
TO
THE COMMONWEALTH OF VIRGINIA FOR ESSENTIAL CAPITAL SAFETY IMPROVEMENT
PROJECTS**

At a Regular Meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Courts Building at 4:00 PM on Wednesday, November 6, 2019, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

WHEREAS, Holiday Lake 4-H Educational Center (HL4HEC), a non-profit 501c (3) organization, is requesting funds for essential capital safety improvements from the Virginia General Assembly, in the amount of \$332,000 for the 2020/2022 biennial budget; and

WHEREAS, HL4HEC mission is to improve the quality of life by educating youth and adults in a natural setting; and

WHEREAS, Holiday Lake 4-H Educational Center (HL4HEC) serves nineteen (19) Virginia localities which includes the counties of Albemarle, Amherst, Appomattox, Amelia, Brunswick, Buckingham, Campbell, Charlotte, Cumberland, Fluvanna, Greene, Louisa, Lunenburg, Mecklenburg, Nelson, Nottoway, and Prince Edward as well as the cities of Charlottesville and Lynchburg; and

WHEREAS, HL4HEC is located in the 20,000-acre Appomattox/Buckingham State Forest, the largest state forest in Virginia; and

WHEREAS, the 4-H Center leases 157.8 acres from the Virginia Department of Forestry on a long-term lease through the year 2080; and

WHEREAS, the objectives of HL4HEC are:

- To provide four seasons annually of educational camping programs for 4-Hers in Central, Southside and specialized camps across the state of Virginia.
- To provide special programs and activities to include Natural Resource Education as a resource for school groups, 4-H clubs, the summer 4-H camping program as well as for adults.
- To provide facilities, programs, and services necessary to serve as the Virginia 4-H Shooting Education Center.
- To provide quality facilities and support services year-round for diverse groups from multiple geographical regions.
- To evaluate the effectiveness of educational programming on an ongoing basis and to revise; and programming to meet the changing needs of stakeholders.

WHEREAS, today at HL4HEC, over ten thousand (10,000) participants (many of which are underserved youth) benefit annually from a variety of programs. Holiday Lake 4-H Educational Center has served the youth and adults of Central/Southside Virginia and beyond since 1941. Thousands of urban youth get to experience the "forest" through 4-H and Natural Resource Education programs at the 4-H Center. For almost 80 years, Fluvanna County has played an active part of the more than one hundred thousand (100,000) lives that have been enriched at the 4-H Center through educational programs, friendships and a closeness to nature; and

WHEREAS, in 2011 HL4HEC was registered as a Virginia Historic Landmark and listed on the National Register of Historic Places. The historic registration (which in part includes 15 cabins built in 1937 by the WPA which are still used today) assures that the original character of the historic buildings will be preserved; and

WHEREAS, through a memorandum of understanding between the Appomattox County School Board and HL4HEC, the 4-H Center serves as a designated evacuation site to be utilized in the event of an emergency which would require students to be taken out of the Appomattox County Schools and be temporarily located at HL4HEC; and

NOW, THEREFORE BE IT RESOLVED, the 4-H Center's capital improvement projects include facility upgrades/installations to include Medical Clinic Facility and Equipment Upgrade (including floor replacement and AED) PA System (Active hooter) ADA accessibility improvements, Emergency Generator Exterior Security

BE IT FURTHER RESOLVED upon receiving the funds and completing the necessary capital improvements, Holiday Lake 4-H Educational Center will be able to increase the 4-H Center's useful life and continue to serve thousands of youth and adults for many years to come in Central and Southside Virginia.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 6th day of November, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					X
Patricia B. Eager, Palmyra District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

Attest:

John M. Sheridan, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 18-2019

**A RESOLUTION REQUESTING A SPEED LIMIT STUDY ON ROUTE 15
(JAMES MADISON HIGHWAY) FROM THE ROUTE 250 (RICHMOND ROAD)
INTERSECTION TO ROUTE 617 (LITTLE CREEK ROAD) IN THE
COLUMBIA DISTRICT**

At a Regular Meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Administration Building at 4:00 PM on Wednesday, November 6, 2019, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

WHEREAS, it is the intention of the Fluvanna County Board of Supervisors to protect the health, safety, and welfare of all its citizens; and

WHEREAS, the Board of Supervisors feels there is a need for a Speed Limit Study on Route 15 (James Madison Highway) at the Route 250 (Richmond Road) intersection traveling South to Route 617 (Little Creek Road); and

WHEREAS, the Board of Supervisors feels that the safety on this highway can be significantly improved at a 45 mph Speed Limit.

NOW, THEREFORE BE IT RESOLVED, on this 6th day of November 2019, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation conduct a speed limit study on Route 15 (James Madison Highway) at the Route 250 (Richmond Road) intersection traveling South to Route 617 (Little Creek Road) and establish a 45 mph Speed Limit; and

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 6th day of November, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					X
Patricia B. Eager, Palmyra District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors