

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
February 5, 2020
Regular Meeting 4:00pm
Work Session 7:00 pm

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair (entered at 4:06pm)
Tony O’Brien, Rivanna District, Vice Chair (entered at 4:03pm)
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE
At 4:04pm Vice-Chair O’Brien called to order the Regular Meeting of February 5, 2020.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the February 5, 2020 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

4 - COUNTY ADMINISTRATOR’S REPORT
Mr. Dahl reported on the following topics:

- **Fluvanna County Parks and Recreation presents the annual Senior Valentine’s Day Dance**
 - February 12th from 11am-1pm at the Carysbrook Gym
 - Free to Fluvanna County Community Senior Centers and to the JABA Community Senior Centers
 - There will be a DJ, Dancing and Lunch provided
 - *Space is Limited! Must RSVP by January 31st!*
- **National Wear Red Day**
 - The National Heart, Lung, and Blood Institute and many groups around the country observe National Wear Red Day® each year on the first Friday in February to raise awareness about heart disease as the leading cause of death among Americans, especially women.
- **Free Rabies Clinic for Dogs and Cats to be held at Pleasant Grove Park**
 - February 8, 2020 from 9am-Noon
 - Event hosted by Caring for Creatures, Fluvanna SPCA, Green Dogs Unleashed, and the Cat Action Team.
 - Vaccines are not limited by residency or number per vehicle
- **SCBA Grant**
 - Grant period opened up Monday, February 3rd on a new FEMA grant portal
 - After some continued new platform kinks, Emergency Services Coordinator is currently working to complete the application
 - Company pricing SCBA equipment through HGAC (cooperative nationwide contract)
 - Pricing should be available this week
- **Goochland Cares Free Clinic and Family Services**
 - Free medical care for adults without health insurance
 - Now serving residents of Fluvanna, Louisa, Cumberland and Goochland Counties
 - Located at 2999 River Road West, Goochland, VA 23063

BOS Direction

- Water Tower Logo Modification
- Removing the lettering at the top and below the logo will increase the size by 27%



Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Feb 12	7:00 PM	Work Session - Constitutional Officer Briefs	Morris Room
Wed	Feb 19	4:00 PM	Work Session - FCPS FY21 Adopted Budget Presentation	Courtroom
Wed	Feb 19	7:00 PM	Regular Meeting	Courtroom
Wed	Feb 26	7:00 PM	Work Session - County Agency Briefs	Morris Room
Wed	Mar 4	4:00 PM	Regular Meeting	Courtroom
Wed	Mar 4	7:00 PM	Work Session - County Department Briefs/CIP Review	Courtroom

5 - PUBLIC COMMENTS #1

At 4:17pm Chair Sheridan opened the first round of Public Comments.
-Rebecca Schmidt, Health Department, Updated the Board of Supervisors on the 2019 Map to Health Report.
-Patti Reynard, Broken Island, questioned County spending and taxes
With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:27pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

American Heart Month Proclamation – Jessica Rice, Human Resources Manager, proposed designating February as American Heart Month in Fluvanna County.

MOTION:	Approve the Proclamation designating February 2020 as American Heart Month in Fluvanna County.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): <ul style="list-style-type: none">- Fluvanna Parks and Recreation Advisory Board (Student Member #2), Anne Charlotte Robinson, Term February 5, 2020 through June 30, 2020.- JABA Board of Directors – Fluvanna Citizen Representative, Mozell Booker, Term, February 22, 2020 through February 28, 2022.- Community Planning and Management Team – Department of Juvenile Justice, Cecilia Gomez-Brown, February 5, 2020 with no end date.- Jaunt Board – Fluvanna County Representative, Harold E. Morgan, February 5, 2020 through June 30, 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 - PRESENTATIONS

Board of Equalization 2019 Final Report – Everett Hannah, Board of Equalization Member, gave the Board of Supervisors and summary of actions taken by the Board of Equalization throughout 2019 including,

- 39 total cases heard by BOE
- 38 properties were residential
- 1 agricultural
- 3 properties were reduced
- 1 was increased
- 29 cases did not feel were assessed comparably to other like properties
- 3 felt they exceeded fair market value
- 4 cases were based on incorrect data

Fluvanna/Louisa Boundary Line – Eric Dahl, County Administrator presented a summary of the Fluvanna-Louisa Boundary Line Agreement

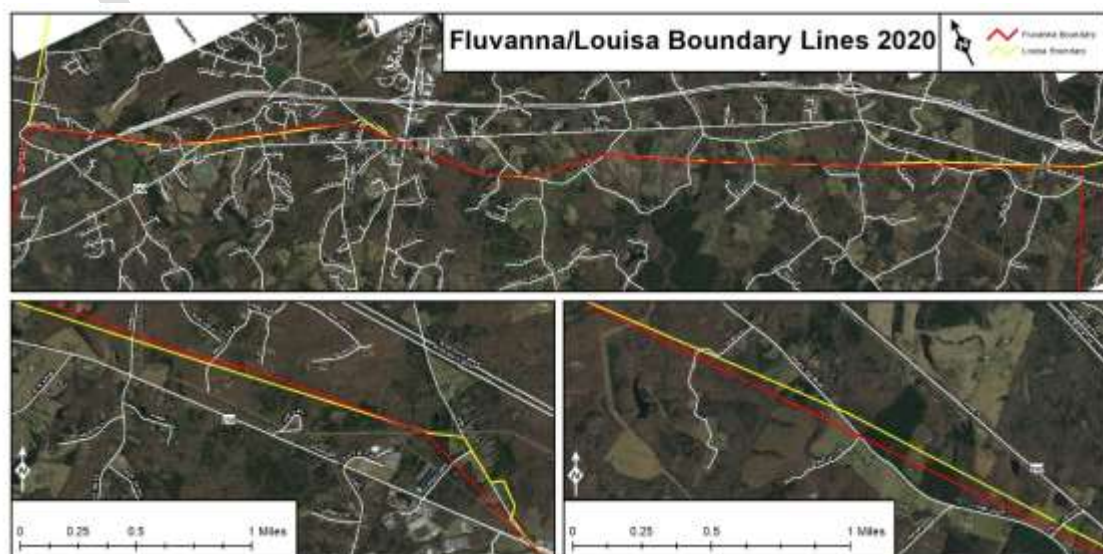
Options for Changing County Boundary Line:**§ 15.2-3108. Petition and hearing; recordation of order; costs.**

Within a reasonable time after a voluntary boundary agreement is adopted by the affected localities, each affected locality shall petition the circuit court for one of the affected localities to approve the boundary agreement. The petition shall set forth the facts pertaining to the desire to relocate or change the boundary line between the localities, and the petition shall include or have attached to it either (i) a plat depicting the change in the boundaries of the localities as agreed; (ii) a metes and bounds description of the new boundary line as agreed upon by the two localities; or (iii) **a Geographic Information System (GIS) map depicting the change in the boundaries of the localities as agreed, having been established by Virginia State Plane Coordinates System, South Zone or North Zone, as applicable, meeting National Geodetic Survey standards.** If the court finds that the procedures required by § 15.2-3107 have been complied with and that the petition is otherwise in proper order, the court shall enter an appropriate order establishing the new boundary. The order shall include a plat depicting the change in the boundaries of the locality, a metes and bounds description of the new boundary line of the locality, or a GIS map depicting the change in the boundaries of the localities that includes the Virginia State Plane, South Zone or North Zone coordinates, as applicable, and that order shall be entered in the land records of the court and indexed in the names of the localities which were involved. Costs shall be awarded as the court may determine. Whenever such an order is entered, a certified copy of the order shall be sent to the Secretary of the Commonwealth by the clerk of the court.

1977, c. 277, § 15.1-1031.3; 1983, c. 594; 1993, c. 392; 1997, c. 587; 2013, c. 773; 2016, c. 153; 2018, cc. 85, 319; 2019, cc. 118, 385, 705.

History:

- Boards of Supervisors of each locality agree on the boundary line
- Advertise Intent to Approve Agreement for 2 consecutive weeks
- Public Hearings held in each locality
- Notice of Board Action sent to each affected property owner
- Adoption of the Agreement by both Boards
- Petitions filed in each locality
- Notice of filing sent to each affected property owner
- Circuit Court approves Boundary Line Agreement
- Notification is sent to the Board of Elections

**Process:**

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Next Steps:

- Fluvanna and Louisa Supervisors, Commissioners of the Revenue, and Staff meet to discuss proposal for changing/agreeing to County Boundary Line
- Prepare information for residents regarding the proposed boundary line changes
- Reach agreement with Louisa for proposed Boundary Line Agreement (BLA); circulate BLA between localities for preliminary approval
- Advertise Intent to Approve BLA Agreement for 2 consecutive weeks
- Advertise and hold a Public Hearing
- Adopt BLA
- File Petitions with Circuit Court
- Notify Board of Elections

Potential Concerns About Changing County Boundary Line:

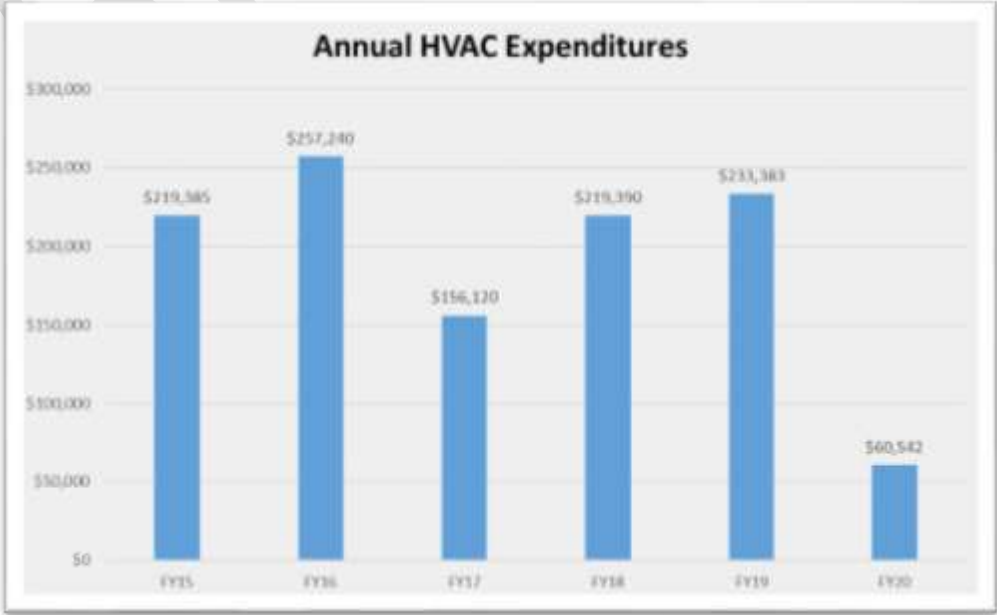
- Will I have to change schools?
- Will I be taxed in a different County?
- Will I have to change my voting location?
- Who will respond if I have an emergency?
- Can this affect Census allocation of federal funding?

HVAC Personnel Cost Analysis Update- Jessica Rice, HR Manager, provided an update on HVAC personnel costs since the new position was approved by the Board of Supervisors on September 4, 2019.

HVAC Total Expenditures:

HVAC Expenses	FY19	FY18	FY17	FY16	FY15
Contract - Labor (50%)	\$ 35,510.00	\$ 40,125.00	\$ 16,324.50	\$ 41,513.50	\$ 52,307.03
Contract - Materials (50%)	\$ 35,510.00	\$ 40,125.00	\$ 16,324.50	\$ 41,513.50	\$ 52,307.04
Hourly - Labor	\$ 75,192.92	\$ 64,544.20	\$ 56,627.65	\$ 73,312.96	\$ 50,715.75
Hourly - Materials	\$ 33,101.77	\$ 30,398.22	\$ 23,020.71	\$ 64,647.82	\$ 29,187.09
Preventative Maint. - Labor (95%)	\$ 46,428.40	\$ 37,247.60	\$ 37,537.35	\$ 28,693.80	\$ 28,693.80
Preventative Maint. - Materials (5%)	\$ 2,443.60	\$ 1,960.40	\$ 1,975.65	\$ 1,510.20	\$ 1,510.20
Service Calls and Mileage	\$ 5,196.00	\$ 4,989.17	\$ 4,310.00	\$ 6,048.00	\$ 4,664.00
Subtotal Labor	\$ 157,131.32	\$ 141,916.80	\$ 110,489.50	\$ 143,520.26	\$ 131,716.58
Subtotal Material	\$ 71,055.37	\$ 72,483.62	\$ 41,320.86	\$ 107,671.52	\$ 83,004.33
Subtotal Service Calls & Mileage	\$ 5,196.00	\$ 4,989.17	\$ 4,310.00	\$ 6,048.00	\$ 4,664.00
Grand Total	\$ 233,382.69	\$ 219,389.59	\$ 156,120.36	\$ 257,239.78	\$ 219,384.91

HVAC Total Expenditures by Year:





Creative EDC Creative Give Back Grant – Bryan Rothamel, Economic Development Coordinator presented the application process to the Creative Give Back Grant offered by Creative EDC.

- Creative EDC is an economic development consulting company headquartered in Elkin, NC (between Winston-Salem and Boone).
- The company was created in 2012 by Crystal Morphis, CECd.
- Consulting work includes:
 - Strategic Planning
 - Certified entrepreneurship Community
 - Product development (site characterization)
 - Social media
 - Organizational development
 - Economic impact analysis
 - Back office support
 - Work with clients on site selection
- Creative EDC gives one project a year, up to \$25,000 of value, to a local Economic Development Office.
- The local EDO:
 - Is required to pay for travel expenses.
 - Is able to implement the project.
 - Willingness to allow the project to be publicly available for replication.
- The consulting work needs to be done between April and November.
- The scope of the work clearly needs to be defined.

Previous Winners:

- 2014: Towns of Indian Trail, Matthews, Mint Hill and Stallings, NC
 - Create an Economic Development Alliance between the towns

- 2015: Cabarrus (NC) Regional Chamber and EDC
 - Attraction of more females in non-traditional jobs to address workforce challenges
- 2016: Wayne County, NC
 - Connecting military spouses and former military to employment
- 2017: Graham, NC
 - Spurring downtown revitalization and entrepreneurship
- 2018: Blacksburg Partnership, VA
 - Re-energizing the Blacksburg Young Professionals Program
- 2019: Waynesboro, VA
 - Transforming a corridor (Gateway Parkway)

Criteria for the Grant:

- Judged on:
 - Creativity
 - Innovation
 - Capability for economic transformation
 - Ability to be replicated
 - Demonstrated consulting need
 - A few points for fun (they aren't getting paid, might as well have fun!)
- Creative EDC staff select the finalists. An independent group of judges select the winner.
- We can submit multiple applications.

Potential Financial Commitment:

- Application (FY20)
- Traveling expenses (~\$5,000) (FY20-21)
- Administrative work for arranging meetings with stakeholders (FY20-21)
- Implementing the project's output. (FY21)

Reasons to Submit:

- The FY20 Economic Development budget: \$26,300.
 - \$5,000 is for the ZXR Small Area Plan this year
- A strategic plan that may incorporate these projects would cost \$50,000-\$70,000.
- FY19 we allocated \$10,000 for a strategic plan. That money was unspent.
- This project is distributed widely, giving Fluvanna EDO greater name recognition among economic development professionals.
- We could be used as case studies in the future.

Ideas for Submittal:

- Project Fluvanna
 - Creating a workforce pipeline of FCHS graduates for business #FromFluvanna.
 - What are strategic first steps in creating a strong pipeline. This would need FCPS support.
- Fork Union 2030
 - Seeing a true renaissance of the village of Fork Union.
 - The county owns land in the village and there is an industrial building for sale.
- ZXR: Green with Envy
 - Planning and implementing a full greenfield development, centered around water/sewer and fiber.

Timeline:

- February 21, 2020: Application submittal deadline
- March 23, 2020: Winner announced
- April 1, 2020: Project initiated
- Nov. 30, 2020: Project Complete
- January 1, 2021: Begin implementation

9 - CONSENT AGENDA

The following items were discussed before approval:

G - Minutes of January 22, 2020 – Caitlin Solis, Clerk to the Board

H - Fluvanna Fire Debt Service Payment Forgiveness Request – Liz McIver, Management Analyst

I - Accounts Payable Report for December 2019 – Mary Anna Twisdale, Finance Director

The following items were approved under the Consent Agenda for February 5, 2020:

- Minutes of January 22, 2020 – Caitlin Solis, Clerk to the Board
- Fluvanna Fire Debt Service Payment Forgiveness Request – Liz McIver, Management Analyst
- Accounts Payable Report for December 2019 – Mary Anna Twisdale, Finance Director

MOTION:	Approve the consent agenda, for the February 5, 2020 Board of Supervisors meeting, and to ratify Accounts Payable for December 2019 in the amount of \$2,598,471.55.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

Mrs. Eager mentioned an email she received regarding trash on the side of the roads in the County and asked if there was anything that could be done and suggested CVRJ bring a work detail to clean the roadsides as part of their service.

Mrs. Booker asked about what could be done to help the living conditions of a couple of trailer courts in the County.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 6:05pm Chair Sheridan opened the second round of Public Comments.

-Patti Reynard, Broken Island, questioned county spending.

-Calvin Hickman, Briery Creek Road, addressed County building utility costs reviewed every month and any discrepancy or anomaly that arises is investigated.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:14pm.

13 - CLOSED MEETING

MOTION:	At 6:15pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.4, A.5, A.6, & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Privacy of Individuals, Prospective Industry, Investment of Funds, and Public Safety.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:09, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

BUDGET WORK SESSION

County Administrator’s FY21 Budget Proposal and FY22-25 Projected Budgets (The Five-Year Financial Plan) – Eric Dahl, County Administrator

FY21 Budget Proposal Highlights:

- Budget totals \$84,519,295
 - Real Estate tax rate of \$0.935 (FY20 - \$0.925)
 - Results in a tax increase of 1.08% for the average homeowner.
 - No change to the Personal Property tax rate (Remains at \$4.35 per \$100 of assessed value)
 - No change to the Business and Public Utility Personal Property tax rates (Remains at \$2.90 per \$100 of assessed value)
 - No change to the Machinery & Tools tax rate (Remains at \$1.90)
- Overall increase in total County expenditures by \$1.78 million, a 2.0% increase from the FY20 amended budget
 - Reduction of almost \$7.0 million from the FY21 Operating and Capital budget requests.

Revenues:

- Projected total revenues will increase by \$1.7 million above the FY20 amended budget amount. The most significant contributing factors are:
 - Increase of \$771,400 in tax and local operating revenue.
 - Net increase of \$1,004,210 in Schools revenue (State).
 - Decrease of \$2,602,610 to fund CIP projects.
 - Increase of \$2,822,891 in the Zion Crossroads Water and Sewer Fund (fund balance).

Revenue Category	FY20 Budget (Amended)	FY21 COAD Proposed	Percent Change
GENERAL FUND OPERATING REVENUE	\$51,060,958	\$51,457,358	0.8%
SCHOOLS	\$24,032,245	\$25,036,455	4.2%
SOCIAL SERVICES	\$1,748,219	\$1,815,239	3.8%
DEBT SERVICE	\$214,921	\$184,982	-13.9%
CIP	\$3,766,610	\$1,164,000	-69.1%
ENTERPRISE	\$2,015,176	\$4,861,261	141.2%
REVENUES TOTAL	\$82,838,129	\$84,519,295	2.0%

Expenditures:

- Departments, Constitutional Officers and Agency budgets have been reviewed in detail and funded at reasonably levels to cover day-to-day operational requirements
 - School System funding requirements still need to be addressed.

Expenditure Category	FY20 Budget (Amended)	FY21 COAD Proposed	Percent Change
GENERAL GOVERNMENT	\$2,974,194	\$3,069,556	3.2%
JUDICIAL ADMINISTRATION	\$1,222,679	\$1,227,692	0.4%
PUBLIC SAFETY	\$8,676,523	\$8,851,388	2.0%
PUBLIC WORKS	\$2,497,421	\$2,674,516	7.1%
HEALTH AND WELFARE	\$6,296,711	\$6,535,882	3.8%
PARKS, RECREATION & CULTURAL	\$1,030,736	\$1,053,925	2.2%
COMMUNITY DEVELOPMENT	\$1,317,897	\$1,292,463	-1.9%
NON-DEPARTMENTAL	\$606,226	\$551,000	-9.1%
SCHOOLS	\$41,896,842	\$42,901,052	2.4%
DEBT SERVICE	\$9,242,684	\$9,126,242	-1.3%
CIP	\$4,266,610	\$1,564,000	-68.3%
ENTERPRISE	\$2,809,606	\$5,671,579	101.9%
EXPENDITURES TOTAL	\$82,838,129	\$84,519,295	2.0%

- **General Government**
 - Reassessment - \$82,017 in contractual costs associated with the County reassessment.
- **Public Safety**
 - Correction and Detention - \$52,434 for costs with the Central Virginia Regional Jail and the Blue Ridge Juvenile Detention.
 - Emergency Management - \$189,175 to implement a second contract ambulance crew, Monday through Friday, twelve hours a day.
 - Public Works
 - Facilities - \$109,747 to adequately maintain the County’s facilities, fleet and equipment.
 - Convenience Center and Landfill - \$94,610 for contractual solid waste/recycling services.
 - Health and Welfare

- Children’s Services Act (CSA) - \$149,000 to account for the current trend of youth and families needing services.
- **Employee Compensation**
 - Maintain competitive compensation to attract and retain high quality employees.
 - Surrounding localities will propose 1.5% - 3% COLA.
 - 2% COLA for all County staff \$168K (1% = \$84K).

Year	Effective Date	Employee Pay Raises	
FY13	1-Apr-12	Low Salary Increases	\$500/\$250 Bonuses
FY13	1-Jul-12	None	5.28% VRS Change
FY14	1-Jul-13	2.00%	Targeted up to 20%
FY15	1-Jul-14	1.50%	Targeted up to 13%
FY16	1-Sep-15	1.50%	
FY17	1-Dec-16	2.00%	Targeted up to 10%
FY18	1-Jan-18	2.00%	
FY19	1-Jul-18	2.00%	
FY20	1-Jul-19	3.00%	Targeted up to 10%

- **Virginia Retirement System**
 - Employer contribution rate increased from 8.14% to 8.73%.
 - \$55K to cover this cost increase.
- **Health Insurance**
 - Health insurance cost increases have been significant fiscal influences every year.
 - Review health insurance options for the FY2021 budget.
 - \$68K to cover a potential 4% increase. (1% = \$17K).

Health Insurance Premium Change	
Year	% Rate Change
FY14	13.00%
FY15	-2.20%
FY16	-2.00%
FY17	7.00%
FY18	10.69%
FY19	16.33%
FY20	18.00%

• **New Positions**

Position	Department	Notes
Included in FY2021 Budget Proposal (planned for July 2020)		
CSA Program Asst.	CSA	New PT Position
Park Maintenance Worker	P&R	New PT Position
Recreation Ops. Mgr.	P&R	Position Upgrade
Equipment Maint. Specialist	Facilities	Position Upgrade
Admin Program Specialist	Building Inspections	Position Upgrade
Admin Program Specialist	Planning	Position Upgrade
Not Included in FY2021 Budget Proposal (planned for July 2020)		
Utilities Tech	Public Utilities	New FT Position
Deputy Sheriff	Sheriff's Office	New FT Position
Fire and Rescue Chief	Fire & Rescue	New FT Position
Asst. Registrar	Registrar	New PT Position
Chief Deputy Sheriff	Sheriff's Office	Position Upgrade

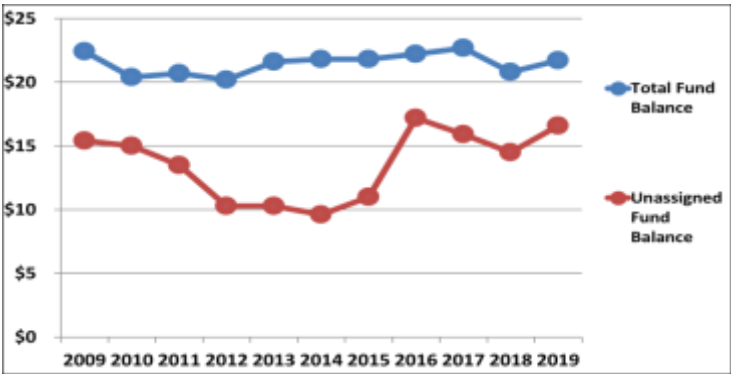
Capital Projects Fund:

- Difficult decisions were made to recommend only a very few capital projects due existing fund balance level.
- The County has made a practice of using unassigned fund balance to fund one-time expenditures.
- Many requested projects of less urgency were delayed until later fiscal years to avoid affecting the tax rates, fund balance or debt service funding requirements.
- Cannot continue to defer essential maintenance, facilities, equipment, and vehicles; before long they will be beyond effective life, potentially compromise safety, or fail at a critical time of use.

- Debt service financing may be required to maintain adequate and safe service levels for the community.

Fund Balance:

- Fluvanna continues to adhere to a conservative fund balance policy that maintains unassigned restricted fund balance at a minimum of 12% of General Fund revenues and the School Fund revenues, less the County’s funding portion from the General Fund.
- As of June 30, 2019:
 - Unassigned restricted fund balance is \$9,125,690.
 - Unassigned unrestricted fund balance is \$7,507,060 (use toward capital projects).
 - Currently \$6,009,239



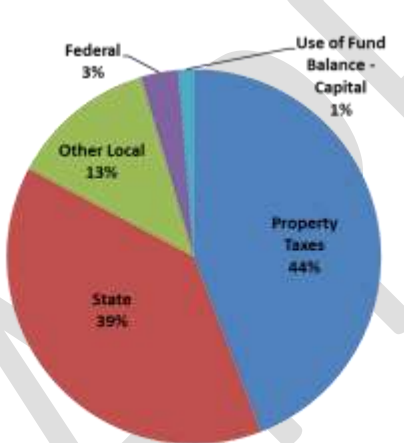
New Revenue Sources:

- Staff continues to review and investigate other potential new and existing revenue sources. New sources would include:
 - Business license/registration requirement
 - Vehicle License Fee revisions
 - Building inspections, development, and other service fees revisions
 - Meals Tax; could work on in FY21. If passed by the voters, wouldn’t see new revenues until FY22 (~\$300-\$600K annually).

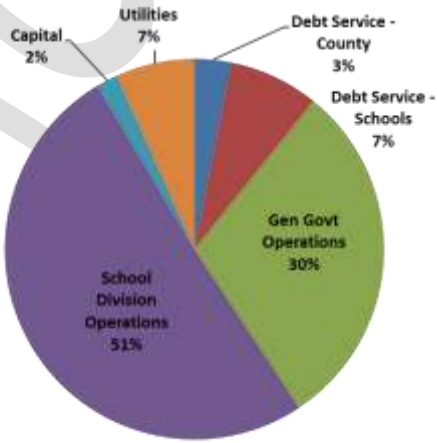
FY21 Revenues and Expenditures – Mary Anna Twisdale, Finance Director

FY21 COAD Proposed Budget - \$84,519,295:

Revenues:



Expenditures:



General Fund Revenue Summary – FY19-21:

A	B	C	D	E	F
Revenue Source	FY19 Actual	FY20 Amended Budget	FY21 COAD	Over/(Under) Budget (D-C)	FY20 to FY21 Inc/Dec (D-C)/C
General Property Tax	\$36,606,379	\$37,153,145	\$37,824,690	\$671,545	1.8%
Other local taxes	\$4,440,613	\$4,466,500	\$4,475,099	\$8,599	0.2%
Permits and fees	\$266,135	\$293,600	\$296,850	\$3,250	1.1%
Fines and forfeitures	\$66,715	\$61,500	\$61,000	-\$500	-0.8%
Use of money	\$277,482	\$178,000	\$180,000	\$2,000	1.1%
Charges for services	\$949,686	\$910,125	\$929,700	\$19,575	2.2%
Miscellaneous	\$118,688	\$56,000	\$49,500	-\$6,500	-11.6%
Recovered Cost	\$168,019	\$120,950	\$92,700	-\$28,250	-23.4%
Commonwealth	\$7,330,754	\$7,742,379	\$7,984,086	\$241,707	3.1%
Federal	\$1,568,740	\$1,334,537	\$1,485,942	\$151,405	11.3%
Total	\$51,793,211	\$52,316,736	\$53,379,567	\$1,062,831	2.03%

A	B	C	D	E	F
Revenue Source	FY19 Actual	FY20 Amended Budget	FY21 COAD	Over/(Under) Budget (D-C)	FY20 to FY21 Inc/Dec (D-C)/C
Real Estate Taxes	\$23,789,823	\$24,261,720	\$24,685,223	\$423,503	1.7%
Personal Property Taxes	\$6,963,184	\$7,408,686	\$7,533,159	\$124,473	1.7%
Public Service Corporation	\$5,143,581	\$5,024,529	\$5,058,750	\$34,221	0.7%
Local Sales Taxes	\$1,827,622	\$1,800,000	\$1,827,599	\$27,599	1.5%

Commonwealth of VA Revenue:

PPTRA	\$2,996,570
Compensation Board	\$1,927,000
CSA	\$1,957,000
Social Services	\$641,279
Miscellaneous	\$462,237
TOTAL	\$7,984,086

Real Estate Tax:

#	Category	FY21 Residential	FY21 Commercial	Final Date
1	Total Assessed Real Estate Value	\$3,229,180,400	\$117,483,100	Supplements thru Oct.
2	Non-Taxable Real Estate Value	-\$354,811,000	\$0	
3	Total Taxable Real Estate Value	\$2,874,369,400	\$117,483,100	Supplements thru Oct.
4	Land Use, Conservation Easements, and Open Space Agreements (Est.)	-\$302,180,600	N/A	April
5	Tax Relief for Elderly/Veterans (Est.)	-\$53,146,626	N/A	April 1
6	Revised Taxable Real Estate Value	\$2,519,042,174	\$117,483,100	
7	Divided By	100	100	
8	Times Tax Rate	\$0.935	\$0.935	
9	Taxable Real Estate Revenue	\$23,553,044	\$1,098,467	
10	Collection Rate	97.5%	97.5%	
11	FY21 Budget Real Estate Tax	\$22,964,218	\$1,071,005	

Real Estate Tax Rate Comparison:

COUNTY/CITY	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Albemarle	0.742	0.762	0.766	0.799	0.819	0.839	0.839	0.839	0.854
Buckingham	0.44	0.44	0.44	0.50	0.50	0.55	0.55	0.55	0.55
Charlottesville	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Cumberland	0.68	0.68	0.68	0.74	0.74	0.78	0.78	0.78	0.78
Fluvanna	0.57	0.5981	0.795	0.88	0.899	0.917	0.907	0.939	0.925
Goochland	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53
Greene	0.69	0.69	0.69	0.72	0.75	0.775	0.775	0.775	0.82
Louisa	0.62	0.65	0.65	0.68	0.72	0.72	0.72	0.72	0.72
Nelson	0.55	0.60	0.60	0.72	0.72	0.72	0.72	0.72	0.72
Average	0.641	0.656	0.678	0.724	0.736	0.753	0.752	0.756	0.761

Real Estate Penny Calculation:

Real Estate (Residential) Value/100	\$25,190,422
Real Estate (Commercial) Value/100	\$1,174,831
Public Utilities Value/100	\$5,410,428
Mobile Homes Value/100	\$21,419
Total Value/100	\$31,797,100
Times \$0.01	\$0.01
Revenue generated by each \$0.01 increase in tax rate (100% Collection Rate)	\$317,971
Per Penny Amount (Collection Rates: 97.5% Real Estate, 100% Public Utilities, and 97.5% Mobile Homes)	\$311,374

General Fund Expenditure Summary – FY19-21:

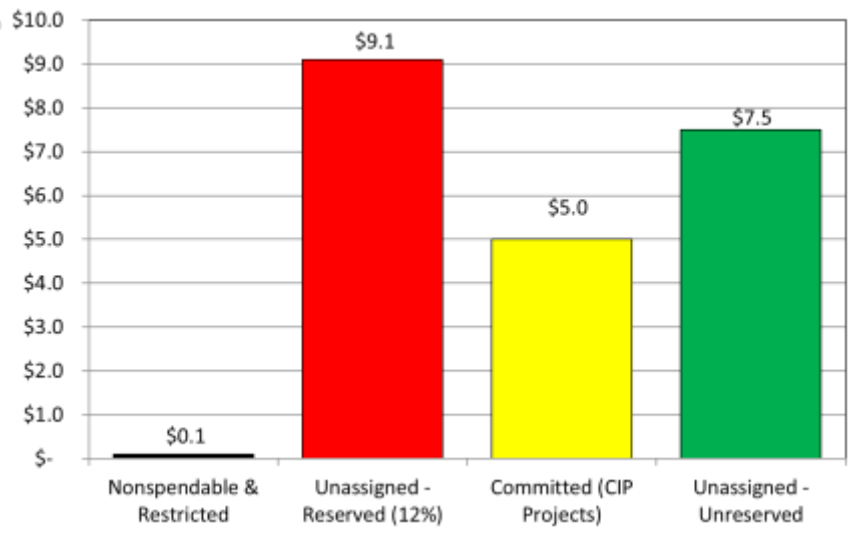
Expenditure	FY19 Actual	FY20 Amended Budget	FY21 COAD	Over/(Under) Budget (D-C)	FY20 to FY21 Inc/Dec (D-C)/C
General Govt	\$2,928,940	\$2,974,194	\$3,069,556	\$95,362	3.21%
Judicial Admin	1,146,062	1,222,679	1,227,692	\$5,013	0.41%
Public Safety	8,047,367	8,676,523	8,851,388	\$174,865	2.02%
Public Works	2,464,093	2,497,421	2,674,516	\$177,095	7.09%
Health & Welfare	5,437,630	6,296,711	6,535,882	\$239,171	3.80%
Education	16,494,153	17,864,597	17,864,597	\$0	0.00%
Parks, Rec. & Library	900,948	1,030,736	1,053,925	\$23,189	2.25%
Comm. Development	1,281,017	1,317,897	1,292,463	(\$25,434)	-1.93%
Non-departmental	33,694	606,226	551,000	(\$55,226)	-9.11%
Debt Service	8,553,148	9,242,684	9,126,242	(\$116,442)	-1.26%
Total	\$47,287,054	\$51,729,668	\$52,247,261	\$517,593	1.00%

FY21 Debt Service:

County Projects	\$2,475,742
School Projects	\$6,485,499
FY21 Debt Service (Non-Enterprise)	\$8,961,241
Enterprise Funds (FUSD, Sewer & ZXR)	\$680,412
Total FY21 Debt Service (Inc. Enterprise Funds)	\$9,641,653

Fund Balance Overview:

- General Fund Balance (\$M) – as of June 30, 2019



Fund Balance

FY19 Year End Audited Total Fund Balance:	\$21,693,269
Nonspendable & Restricted	\$71,026
Unassigned – Reserved (12%)	\$9,125,690
Committed (CIP Projects)	\$4,989,493
Unassigned Fund Balance – Excess Above Policy Target:	\$7,507,060
Less: FY19/FY20 Automatic Carryover – PARC – 07.01.19	- \$5,000
Less: FY20 ZXR Waterworks Operations Plan Development - 07.02.19	- \$53,250
Less: FY20 Water and Sewer Master Plan – 07.02.19	- \$235,570
Less: FY20 Fluvanna Rescue Ambulance CIP – 08.21.19	- \$190,000
Less: FY20 Support 56 Water Rescue Truck – 11.04.19	- \$83,000
Less: FY20 Self Contained Breathing Apparatus Funding – 11.04.19	- \$618,000
Less: FY20 Water Distribution System Optimization Study – 11.20.19	- \$22,366
Less: FY19-20 County Carryover Request – 12.04.19	- \$40,635
Less: FY19-20 Schools Carryover Requests – 12.04.19	- \$250,000
Current Unassigned – Unreserved Fund Balance (as of Feb 5, 2020)	\$6,009,239

Fund Balance Options

		Available Fund Balance
Considerations	Expenditure	\$6,009,239
E911 System Core Cost (Louisa)	\$380,000	\$6,389,239
Zion Crossroads (ZXR)	(\$2,750,000)	\$3,639,239
FY21 CIP	(\$1,119,000)	\$2,520,239
Burn Building - Possible costs above grant	(\$400,000)	\$2,120,239
Add'l JRWA Costs (Estimate – FY22/23)	(2,500,000)	(\$379,761)

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, February 5, 2020 at 8:13pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 01-2020

**PROCLAIMING FEBRUARY AS
AMERICAN HEART MONTH**

WHEREAS, while considerable progress has been made to prevent heart disease, it is responsible for 1 in 4 deaths, and is the leading cause of fatality in American adults; and

WHEREAS each year it is estimated that 630,000 Americans die from heart disease, and associated medical costs average \$200 billion annually; and

WHEREAS nationally, February has been designated as American Heart Month since 1964, an annual campaign to increase awareness about heart-related disease; and

WHEREAS it is now known that 80% of heart disease is preventable and we reaffirm our commitment to support heart disease research and to educate citizens and staff about risk factors, prevention, and detection; and

WHEREAS American Heart Month represents a critical time for raising awareness of preventative actions and healthy lifestyle choices that lead to better heart health; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** February as **American Heart Month** in the County of Fluvanna.

Adopted 5th Day of February 2020.

John M. Sheridan, Chair

Fluvanna County Board of Supervisors