

FLUVANNA COUNTY BOARD OF SUPERVISORS
ACTIONS TAKEN ON JULY 1, 2020

No.	Item- 4:00 pm Regular Meeting	Action
1	Adoption of agenda: as amended;	<u>BOARD ADOPTED</u> 5-0
2	County Attorney Compensation Agreement: approved the County Attorney's Compensation Agreement for Fiscal Year 2021 services, effective July 1, 2020, with no change in rates from FY20;	<u>BOARD APPROVED</u> 5-0
3	CARE Task Force Charter Renewal & Appointment Extensions: approved a one-year extension of the CARE Task Force Charter until June 30, 2021 and further move to extend Task Force member appointments for terms to end June 30, 2021;	<u>BOARD APPROVED</u> 5-0
4	Funds for Recovery and Operations Management: Fluvanna Small Business Grant – Nonprofits: approved to allocate \$100,000 of the \$2.379 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be used for the Funds for Recovery and Operations Management (FROM): Fluvanna Small Business Grants for non-profit entities in response to the COVID-19 disruption, with the grant requirements as presented. The FROM: Fluvanna Small Business Grants will be administered by the Community Investment Collaborative for a fee no more than 3 percent;	<u>BOARD APPROVED</u> 5-0
5	Registrar's Office Lease: approved the Agreement of Lease for Shopping Center Space between Fluvanna County, as Tenant, and Jefferson Centre Properties, LLC, as Landlord, for Suites 115 and 116 in the Jefferson Centre Shopping Center to be used by the County Registrar's Office at a first year monthly lease amount of \$3,491.67 and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney;	<u>BOARD APPROVED</u> 5-0
6	FY21 BOS Contingency Budget Transfer- Registrar's Office Relocation: approved a budget transfer of \$20,000 from the FY21 BOS Contingency budget to: <ul style="list-style-type: none"> • FY21 Registrar's Office budget - \$ 2,000 • FY21 Facilities budget - \$13,000 • FY21 Information Technology budget - \$5,000 for the Registrar's Office Relocation;	<u>BOARD APPROVED</u> 5-0
7	FY21 Pay Rates and Classifications: approved the FY21 Pay Rates and Classifications, as presented;	<u>BOARD APPROVED</u> 5-0

8	<p>Parks Facility & Equipment Rental Fee Adjustment Proposal:</p> <p>approved the proposed updated fee structures for the Parks and Recreation Rental and Special Event Application and Checklist, as presented;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
9	<p>Interagency Contract with DEQ for the ZXR West Waterline Extension:</p> <p>approved the Interagency Contract between the County of Fluvanna, Virginia, and the Commonwealth of Virginia Department of Environmental Quality (DEQ), for the Zion Crossroads West Waterline Extension engineering costs reimbursement not-to-exceed up to \$200,000, subject to modifications deemed appropriate by the County Administrator and the County Attorney and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
10	<p>Project Agreement #7 with Dewberry for the ZXR West Waterline Extension System Design and Related Services:</p> <p>approved a Project Agreement #7 between the County of Fluvanna, Virginia, and Dewberry Engineers Inc., for the Zion Crossroads West Waterline Extension design and related services:</p> <ol style="list-style-type: none"> 1. Preliminary Design - \$11,950 2. Subsurface Utility Engineer (SUE) - \$31,369 3. Surveying - \$32,280 4. Geotechnical Engineering - \$17,745 5. Environmental Investigation & Permitting – \$13,520 6. PRV Design - \$9,160 7. Final Design - \$33,745 <p>Totaling \$149,769, and subject to prior execution of the DEQ Interagency Contract and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
11	<p>Community Policy Management Team (Vendor) Appointment:</p> <p>approved Dr. William Whelan be appointed to the Community Policy Management Team (Vendor) with a term to begin July 1, 2020 and end June 30, 2022;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
12	<p>Community Planning and Management Team (Dept. of Juvenile Justice appointee):</p> <p>approved Martha Carroll to the Community Planning and Management Team (Dept. of Juvenile Justice appointee) with a term to begin July 1, 2020 with no end date;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
13	<p>Economic Development Authority Appointment:</p> <p>approved Lois Mastro be appointed to the Economic Development Authority with a term to begin July 1, 2020 and end June 30, 2023;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
14	VDOT Quarterly Report:	<u>BOARD PRESENTATION</u>
15	FY20 YTD Revenue Report:	<u>BOARD PRESENTATION</u>

16	Minutes of June 17, 2020: as presented;	<u>BOARD ADOPTED</u> 5-0
17	CRMF - FCPS - FCHS Compressor Replacement : approved a Capital Reserve Maintenance Fund Request in the amount of \$6,000.00 for the purpose of removing and installing a defective compressor at FCHS;	<u>BOARD APPROVED</u> 5-0
18	CRMF - PW21-001 - Public Safety HVAC Replacement: approved a Capital Reserve Maintenance Fund Request in the amount of \$9,125.00 for the purpose Replacement of HVAC unit at Public Safety Building;	<u>BOARD APPROVED</u> 5-0
19	CRMF - PW21-002 - SCADA Room HVAC: approved a Capital Reserve Maintenance Fund Request in the amount of \$30,000.00 for the purpose of purchasing HVAC equipment for the newly installed SCADA system room and replacement of obsolete HVAC equipment for Environmental health office and lunch room area;	<u>BOARD APPROVED</u> 5-0
20	FY20 Reassessment Budget Transfer: approved a budget transfer of \$66,515 from the FY20 Unassigned Fund Balance to the FY20 Reassessment budget; approved a budget transfer of \$66,515 from the FY21 Reassessment budget to the FY21 Unassigned Fund Balance;	<u>BOARD APPROVED</u> 5-0 <u>BOARD APPROVED</u> 5-0
21	FY21 Employee Assistance Program (EAP) Coverage: approved offering the Employee Assistance Program (EAP) to all benefit-eligible and permanent part-time employees, and authorize the County Administrator to execute the agreement with The Local Choice with an effective date of August 1, 2020;	<u>BOARD APPROVED</u> 5-0
22	Equipment and Fleet Maintenance Technician Position Description: approved the Equipment and Fleet Maintenance Technician position description, as presented;	<u>BOARD APPROVED</u> 5-0
23	University of Virginia Propel Management Consulting Program: proclaimed the University of Virginia Propel Management Consulting Program interns as honorary Fluvanna residents;	<u>BOARD PROCLAIMED</u> 5-0
24	Closed Session (Investment of Funds);	<u>NO ACTION</u>
No.	Item- 7:00 pm Regular Meeting	Action
25	Public Hearing to Readopt the Continuity of Operations Emergency Ordinance: approved the Ordinance entitled "To Readopt an Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster;"	<u>BOARD APPROVED</u> 5-0

26	<p>Public Hearing for an Ordinance to Amend Sections 4-1-1 and 8-5 of the Fluvanna County Code to Conform to the Recodification of Title 55 (Now Title 55.1) of the Code of Virginia:</p> <p>approved “An Ordinance To Amend Sections 4-1-1 And 8-5 Of The Fluvanna County Code To Conform To The Recodification Of Title 55 (Now Title 55.1) Of The Code Of Virginia, Relating To Declaration Of Boundary Lines As A Lawful Fence And Disposal Of Unclaimed Personal Property In The Possession Of The Sheriff;”</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
27	<p>AG Dillard Change Order #4:</p> <p>approved the Zion Crossroads Water and Sewer Change Order #4 with AG Dillard with an Increase in cost of \$88,656.45, and authorize the County Administrator to execute the Change Order, subject to approval as to form by the County Attorney;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
28	<p>Local Allocations for Federal CARES Coronavirus Relief Funds:</p> <p>approved a budget transfer from the CARES Act contingency line to the PPE Equipment line for \$46,500.</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>

BOS Directives:

The Board of Supervisors directed staff to provide how much the County made in Parks and Recreation rentals over the years and what the projected amounts will be once the rental fees are increased.