



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Morris Room, Fluvanna County Administration Building

July 1, 2020 at 4:00 pm

#### TAB AGENDA ITEMS

##### 1 - CALL TO ORDER

##### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

##### 3 – ADOPTION OF AGENDA

##### 4 – COUNTY ADMINISTRATOR’S REPORT

##### 5 – PUBLIC COMMENTS #1 (5 minutes each)

##### 6 – PUBLIC HEARING

At 7:00 pm

##### 7 – ACTION MATTERS

- A County Attorney Compensation Agreement – Eric Dahl, County Administrator
- B CARE Task Force Charter Renewal & Appointment Extensions – Eric Dahl, County Administrator
- C Funds for Recovery and Operations Management: Fluvanna Small Business Grant – Nonprofits – Bryan Rothamel, Economic Development Coordinator
- D Registrar's Office Lease – Bryan Rothamel, Economic Development Coordinator
- E FY21 BOS Contingency Budget Transfer- Registrar’s Office Relocation – Mary Anna Twisdale, Director of Finance
- F FY21 Pay Rates and Classifications – Jessica Rice, Human Resources Manager
- G Parks Facility & Equipment Rental Fee Adjustment Proposal – Aaron Spitzer, Director of Parks and Recreation
- H Interagency Contract with DEQ for the ZXR West Waterline Extension – Cyndi Toler, Purchasing Officer
- I Project Agreement #7 with Dewberry for the ZXR West Waterline Extension System Design and Related Services – Cyndi Toler, Purchasing Officer

##### 7A – APPOINTMENTS

- J Board, Commission, and Committee Appointments – Caitlin Solis, Clerk to the Board

##### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- K VDOT Quarterly Report— Bethel Kefyalew, VDOT, Louisa Residency
- L FY20 YTD Revenue Report – Mary Anna Twisdale, Director of Finance

##### 9 – CONSENT AGENDA

- M Minutes of June 17, 2020 – Caitlin Solis, Clerk to the Board
- N CRMF - FCPS - FCHS Compressor Replacement – Don Stribling, FCPS
- O CRMF - PW21-001 - Public Safety HVAC Replacement – Dale Critzer, Assistant Director of Public Works

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
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- P CRMF - PW21-002 - SCADA Room HVAC – Dale Critzer, Assistant Director of Public Works
- Q FY20 Reassessment Budget Transfer – Liz McIver, Management Analyst
- R FY21 Employee Assistance Program (EAP) Coverage – Jessica Rice, HR Manager
- S Equipment and Fleet Maintenance Technician Position Description – Jessica Rice, Human Resources Manager
- T University of Virginia Propel Management Consulting Program – Bryan Rothamel, Economic Development Coordinator

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**13 – CLOSED MEETING**

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TBD

**RECESS – DINNER BREAK**

**RECONVENE @ 7:00pm**

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**RECONVENE**

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**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

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**6 – PUBLIC HEARINGS**

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- U Public Hearing to Readopt the Continuity of Operations Emergency Ordinance – Eric Dahl, County Administrator
- V Public Hearing for an Ordinance to Amend Sections 4-1-1 And 8-5 of the Fluvanna County Code to Conform to the Recodification of Title 55 (Now Title 55.1) of the Code Of Virginia – Eric Dahl, County Administrator

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**7 – ACTION MATTERS**

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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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**10 – UNFINISHED BUSINESS**

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- W Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**14 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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County Administrator Review

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## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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