

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
County Administration Building, Morris Room
August 5, 2020
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair {*entered meeting at 4:07pm*}
Mozell Booker, Fork Union District*
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Booker and Mrs. Eager are attending the meeting virtually/by telephone*

- *Mozell Booker, (Calling from 258 Bass Lane)*
- *Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:00pm Chair Sheridan called to order the Regular Meeting of August 5, 2020. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the August 5, 2020 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Staff and Community Recognitions:

Fluvanna won 3 out of 9 Thomas Jefferson EMS Regional Awards!

- **Winners:**
 - Award for Outstanding Contribution to EMS by a High School Senior - K'Juan Payne
 - Award for Outstanding Leadership – R. John Lye
 - Award for Outstanding Contribution to EMS Emergency Preparedness and Response – Debbie Smith
- Social Services received the FY20 IV-E (Foster Care) report from the State
 - Out of 14 IV-E foster care cases reviewed by the State, Fluvanna had 0 errors with a 0% error rate.
 - The Feds require we have less than a 5% error rate and many local agencies struggle with this.
 - Special recognition to Renita Watson, Allison Pace, Demetria Carter-Washington, Kaersten Aylor, and John Lowery for their efforts in maintaining federal compliance.
- **Free Drive through testing for COVID-19**
- Wednesday, August 12th from 4pm-7pm
- Grace and Glory Lutheran Church,
- 683 Thomas Jefferson Pkwy, Palmyra, VA
- Call 434-972-6261 to schedule appointment
- People must call to schedule an appointment:
 - Mon., August 10 or Tues., August 11.
 - from 8am-4:30pm
- **1st Yard Sign and Face Mask Giveaway**
 - July 24th at the Jefferson Centre
 - Over 500 signs and over 900 masks made their way in to the community!
 - The sign giveaway caught the eye of NBC29 and they helped spread the word for the 2nd Giveaway.
- **2nd Yard Sign and Face Mask Giveaway**
 - July 31st at the old Fork Union IGA
 - Over 150 signs and over 350-400 masks made their way in to the community!

- Special Thanks to Kelly Harris, Caitlin Solis and Public Works for set-up/breakdown.
- **Second and Final allocation of CARES funding**
 - Fluvanna County’s allocation is \$2,379,202, same as first allocation
 - These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:
 - are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
 - were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
 - were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020
 - Hoping for additional language from Congress that extends the Dec 30, 2020 date and loss revenue flexibility.
- **CAAR Home Sales Report 2nd Qtr. 2020 – Fluvanna County**
 - Sales: Sales activity slowed down in Fluvanna County this quarter. There were 138 sales in the County during the 2nd quarter, which is 10 fewer sales than a year ago, a 7% decline. Prior to this COVID-19-related slowdown, home sales had been increasing for 3 straight quarters in the County.
 - Median Sales Price: Even with a market slowdown, home prices continue to trend upward in Fluvanna County. At \$257,500, the 2nd quarter median sales price in the County rose by 11% from last year, a gain of \$26,500.
 - Sold Volume: While there was a dip in sales activity this quarter, rising home prices led to an increase in the sold dollar volume in Fluvanna County. There was approximately \$38 million of sold volume in the County during the 2nd quarter, about \$1 million more than last year, a 3% increase.
 - Days on Market: Homes continue to sell faster in the Fluvanna County market. The average days on market in the 2nd quarter was 46 days, which is 2 weeks faster than a year ago (-14 days).
 - Inventory: There were 91 active listings in Fluvanna County in the 2nd quarter, a 50% plunge from the inventory level a year ago, a reduction of 91 active listings. The large drop reflects hesitancy in the seller market due to COVID-19.
- Virginia Employment Commission - Fluvanna:
 - Fluvanna has a workforce of 14,400
 - Continued Claims (receiving) as of July 25th = 5.9% (851)
 - Initial Claims (applied) July 4 through July 25 = 1.1% (161)
 - Potential Unemployment = ~7.0%
- The Virginia Rent and Mortgage Relief Program (RMRP) is designed to support and ensure housing stability across the commonwealth during the coronavirus pandemic
 - This includes financial assistance for rent or mortgage payments past due beginning April 1, 2020 and onward
 - Contact the Thomas Jefferson Planning District Commission for eligibility and enrollment information at 434-326-0950 or visit <https://www.dhcd.virginia.gov/rmrp>
 - TJPDC Housing Assistance information can be found at <https://www.dhcd.virginia.gov/housing>

Parks & Rec Summer Programs

- July Programs: 9am - Noon, Monday - Friday
 - Offered 6 Youth Kayaking Programs at Lake Monticello - 35 children total with a waiting list on 3 dates
 - Offered 2 Adult Kayaking Programs at Lake Monticello - 12 adults total
 - Offered 12 Programs at PG - 16 children total for Geocaching, Disc Golf, Creek Hike, and crafts (bandana masks)
- July Senior Activities
 - Communicated with 40+ Seniors for over 180+ interactions
 - Daily opportunity for morning conference call (each center has a day)
 - Calls consist of 5 - 15 minutes of check-in and conversations followed by that center’s bingo time
 - Any senior can call from 1 - 2pm, Monday - Friday to play bingo
 - Looking to do a ½ hour call in time on Fridays 10 - 10:30am in August with guest speaker to answer questions
- Current Planned August Programs
 - Youth Kayaking at Lake Monticello for 12 days
 - Youth Water Gun Freeze Tag for 4 days

New Signs at Pleasant Grove Park

EDA - paid signs are now up at Pleasant Grove Park entrance/exit. They show retail options on one side (exit) and park activities on the reverse side (entrance). Haden Family Cemetery sign has been installed giving reference to the marked and unmarked gravestones in the fenced area as well as around the property. Paid for by Wade Parrish and Family.

Announcements and Updates

- The County’s 2020 VFPF Bond for the Zion Crossroads Water and Sewer Project with Virginia Resource Authority closed today
 - All-In true interest cost on the financing is 1.91%
 - The annual debt service ranges from \$162K-\$166K
 - The FY21 budget used an estimate of \$200K
 - ~\$35K of debt service savings in FY21

- The Burn Building bid opening occurred today
 - The lowest bid was \$987,721
 - Previous estimates were \$880,000
 - \$480,000 grant
 - \$400,000 County

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Aug 19	7:00 PM	Regular Meeting	Library
Wed	Sep 2	4:00 PM	Regular Meeting	Library
Wed	Sep 19	7:00 PM	Regular Meeting	Library

5 - PUBLIC COMMENTS #1

At 4:21pm, Chair Sheridan opened the first round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Dr., commented on opportunities for CARES funding to be used. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:26pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Agreement and Memorandum of Understanding with the Community Investment Collaborative – Bryan Rothamel, Economic Development Coordinator, presented updates required to the approved 2012 Memorandum of Understanding with the Community Investment Collaborative in order to remain in accordance and allow CIC to administer microloans.

MOTION:	Approve the Agreement and Memorandum of Understanding with the Community Investment Collaborative, as presented, for Economic Development Loans and Recovery Loan administration.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:					

FROM: Fluvanna Small Business Grant – Bryan Rothamel, Economic Development Coordinator

- The Commonwealth of Virginia is a Dillon Rule state, limiting local governments to the powers expressly granted to them by the state.
- The Commonwealth has not expressly granted local governments to distribute grants to businesses or organizations.
- The Fluvanna County Economic Development Authority does have the authority to distribute grants to businesses and organizations.
- The Resolution outlines the FROM: Fluvanna Small Business Grants appropriation to and grants management by the EDA.

MOTION #1:	Approve that Memorandum of Agreement between Fluvanna County and the Economic Development Authority of Fluvanna County (the "EDA") related to allocation of grant funds to, and administration by, the EDA in coordination with the Community Investment Collaborative of the grant funds for the previously approved allocations by the County of \$700,000 for Funds for Recovery and Operations Management ("FROM") Fluvanna Small Business Grants For-Profit
-------------------	--

	grants and \$200,000 for FROM Fluvanna Small Business Grants Non-Profit Grants out of that 4.758 million of CARES Act funding the County received and further Authorize the County Administrator to execute the agreement subject to the County Attorney approval as to form.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #2:	Approve the resolution entitled "Resolution to Authorize EDA to Administer Previously Allocated and Newly Allocated Grant Funds for the CARES Act Business Disruption Grant from the Federal Government Coronavirus Relief Funds."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #3:	Approve an additional \$350,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be used for the Funds for Recovery and Operations Management (FROM): Fluvanna Small Business Grants in response to the COVID-19 disruption, with the same grant requirements as presented on June 17, 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #4:	Approve an additional \$200,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be used for the Funds for Recovery and Operations Management (FROM): Fluvanna Small Business Grants for non-profit entities in response to the COVID-19 disruption, with the same grant requirements as presented on July 1, 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Hand Sanitizer Purchase – Bryan Rothamel, Economic Development Coordinator

- Consumer confidence is important in restarting the economy. The Economic Development Authority wanted to have an immediate impact on the Fluvanna economy. The EDA approved purchasing 10 dispensers and liquid.
- Personal hygiene is essential to provide a safe consumer climate for both the consumer and employees during the COVID-19 pandemic.
- A Google form was sent to local businesses who would be interested in receiving a dispenser; 26 businesses responded in 26 hours, making the response far greater than imagined.
- The Economic Development Authority has limited funds and committed a sizeable portion to this and other projects.
- The EDA requests the BOS to consider partnering with the EDA to provide enough hand sanitizing stations and sanitizer to fulfill up to an additional 20 stations.

MOTION:	Approve \$3,000 from the Fluvanna CARES Act appropriation, in partnership with the Economic Development Authority of Fluvanna County to assist in the purchase of hand sanitizer dispensers and sanitizer for businesses in Fluvanna County.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Fire & Rescue Fleet Study – Eric Dahl, County Administrator

- During the FY21 budget, the Board of Supervisors requested to have an outside agency review of the County’s Fire and Rescue fleet.
- We reached out to Virginia Department of Fire Programs and they suggested the Virginia Fire Chief’s Association
 - Advised they are willing and able to come do the review.
 - The cost is for lodging & food for the 3 individuals.
 - The Virginia Fire Chief’s Association does accept donations for their services, but is not mandatory.
- The study would look at the following:
 - County Wide apparatus review
 - Number of apparatus & type per station based on demographics & run volume/type
- Provide findings & recommendations on apparatus standardization
 - Standardized apparatus & equipment
 - Standardized cost, type
- Recommendations on apparatus acquisition & replacement cycle
 - Replacement based on mileage, age, etc
- The initial fiscal impact would be the minimal food and lodging cost for those performing the study.

MOTION:	Approve a budget transfer from the BOS Contingency Budget, into the Emergency Management Budget, not to exceed \$1,500.00 for the countywide Fire and Rescue Fleet study by the Virginia Fire Chief’s Association.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	No	Yes	Yes	No	Yes
RESULT:	3-2				

Advertisement for the Supplemental Appropriation of FY21 CARES Act Funding – Mary Anna Twisdale, Director of Finance

Per the Code of Virginia 15.2.2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors’ approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval.

Allocation of CRF Funds to Localities While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around August 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made. Each locality’s allocation will be based on the proportion that the locality’s population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality. This table also reflects each locality’s share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county. CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, 2020, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds. This is the second round of funding.

- Fluvanna County will receive \$2,379,202
- These funds must be expended by Dec 30, 2020 and are for expenditures related to COVID19 between March 1, 2020 and Dec 30, 2020.

MOTION:	Approve the advertisement of a Public Hearing for the supplemental appropriation of CARES Act Funding for FY21.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 CARES Act Funding- Space Utilization Project – Mary Anna Twisdale, Director of Finance

- There is a significant need for meeting space to allow social distancing and public attendance for the Board of Supervisors, Planning Commission and other County meetings.

- Currently the Courts are not available for County meetings. Due to backlogged cases and COVID issues it is unknown when or if the Courts will become available again for County meetings.
- Currently the Board of Supervisors meetings are held in the Morris room which only allows for 10 people to be present due to social distancing requirements.
- Option 1: Renovate the Administration Building Basement into a Multipurpose Room
 Scope of Work: Renovate the basement of the Administration Building into a Multipurpose meeting room to serve functions such as the Board of Supervisors Meeting. Construction will include infill of existing overhead door openings, small vestibule addition, interior finished, lighting, sound system, HVAC system and renovated toilet rooms.
 Estimated Cost: A/E and Construction: \$434,000-\$477,000
 This cost does not include permitting, contingency and furniture
- Option 2: New Multipurpose Building located at Pleasant Grove
 Scope of Work: Construction of a new freestanding Multipurpose Room Building that may be divided into three separate section with folding partition walls. Rooms include meeting rooms, toilet rooms, kitchenette, table and chair storage. Exterior overhead doors will be designed in two of the three bays to provide ventilation. The building shall be designed so the folding partitions may be retracted to make one larger space for public meetings and events. The design will include LED lighting, sound system, A/V system, HVAC and toilet facilities. The building shell shall be constructed with a pre-engineered metal or wood structure to meet the aggressive timeline for occupancy.
 Estimated Cost: A/E and Construction \$1,100,000-\$1,300,000
 This cost does not include permitting, contingency and furniture
- Use of CARES funding requires either Option 1 or Option 2 be completed and occupied prior to Dec 30, 2020.
- Should the project not be completed by Dec 30, 2020, CARES funds could not be utilized to pay for any part of the renovation/construction.
- Due to time constraints, staff is recommending the County pursue Option 1 – Basement Renovation.

MOTION:	Approve Option 1 – Renovation of the Basement of the Administration Building into a Multipurpose meeting room with a total estimated design and construction cost of \$477,000 to be provided by CARES Act Funding.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	No
RESULT:	4-1				

FY21 Fire and Rescue CARES Act Budget Transfer – Liz McIver, Management Analyst, presented the transfer will cover up to \$2,500 per station for PPE and additional disinfecting. Lake Monticello Fire, Lake Monticello Rescue, Fluvanna Rescue, Palmyra Fire, Fork Union Fire and Kents Store Fire may each submit requests for reimbursement up to \$2,500 per station. The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.

MOTION:	Approve a budget transfer of \$15,000 from the FY21 CARES Act Contingency line to the FY21 CARES Act Emergency Supplies line.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 CARES Act Budget Transfer FCPS – Mary Anna Twisdale, Finance Director

The Schools have requested a Supplemental Appropriation of \$301,017.06 from the CARES funds to help cover the cost of opening supplies necessary due to the current COVID19 Pandemic. The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.

MOTION:	Approve a budget transfer of \$301,017.06 from the FY21 CARES Act Contingency line to the Fluvanna County Public Schools FY21 budget.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second

VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY22 Budget Calendar – Liz McIver, Management Analyst presented a few changes to the proposed FY22 Budget Calendar from the previous FY21 Budget Calendar:

- Can add an additional Work Session on March 31, 2021 if needed
- The Public Hearings for the FY22 Budget and CY21 Tax Rate will be held April 14, 2021.
- The Budget Adoption for the FY22 Budget and all CY21 Tax Rates will be held April 21, 2021.

MOTION:	Approve the FY22 Budget Calendar.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY20 CARES Act Budget Transfer – Liz McIver, Management Analyst

The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. Funds will be further disbursed to the following categories to cover the various expenses associated with responding to the COVID19 health crisis -

- Contract Services (Telecommuting Improvement)
- Advertising (Ads for health information & additional public hearings)
- Chemical Supplies (for use by FUSD & Palmyra Sewer)
- Other Operating Supplies (Designs for Yard Signs)
- Site Improvements (Social distancing improvements, staff and public protective barriers)

As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.

MOTION:	Approve a transfer of \$18,215 from FY20 CARES Act Contingency line to CARES Act lines below: A. Contract Services \$5,110 B. Advertising \$530 C. Chemical Supplies \$3,650 D. Other Operating Supplies \$250 E. Site Improvements \$8,675				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

MOTION:	<p>Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):</p> <ul style="list-style-type: none"> - JABA Advisory Council, Elva Key, Term July 1, 2019, through June 30, 2022. - Economic Development Authority (At-large), Valerie Palamountain, Term August 5, 2020 through June 30, 2023 - Economic Development Authority (At-large), Rovel Brown, Term August 5, 2020 through June 30, 2022 - Columbia Area Renewal Effort (CARE) Task Force, Darrick Mitchel, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Melissa Kenny, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Carolyn Tinsley, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Ed Zimmer, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Susan Shumate, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Isaac Shelly, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Robin Duncan, Term July 1, 2020, through June 30, 2021.
----------------	--

	<ul style="list-style-type: none"> - Board of Building Code Appeals (BBCA) (At-large unexpired term), James Halstead Jr., Term August 5, 2020, through October 31, 2022. - Board of Building Code Appeals (BBCA) (At-large unexpired term), Gary E. Osteen, Term August 5, 2020, through October 31, 2022. 				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 - PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were discussed before approval:

- *Accounts Payable Report for June 2020 – Liz Mclver, Management Analyst*

The following items were approved under the Consent Agenda for August 5, 2020:

- *Minutes of July 1, 2020 – Caitlin Solis, Clerk to the Board*
- *FY20 Aid to Localities Funding – Fire Department – Liz Mclver, Management Analyst*
- *FY20 Department of Social Services Share of Additional Cost Allocation Funds – Liz Mclver, Management Analyst*
- *FY20 Sheriff Department Insurance Claim – 2014 Ford Explorer VIN#0002 – Liz Mclver, Management Analyst*
- *FY21 Library State Aid Supplemental Appropriation – Liz Mclver, Management Analyst*
- *FY21 Commonwealth's Attorney's Victim-Witness Grant Supplemental Appropriation – Liz Mclver, Management Analyst*
- *Accounts Payable Report for June 2020 – Liz Mclver, Management Analyst*
- *CRMF - FCPS - FCHS Condensor Replacement – Don Stribling, FCPS*
- *AG Dillard Change Order # 5 – Cyndi Toler, Purchasing Officer*
- *Addendum # 1 & PA # 3 HURT & PROFFITT, INC. – Cyndi Toler, Purchasing Officer*
- *Virginia Department of Emergency Management FY'22 E-911 PSAP Education Program grant award – Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff*
- *FY21 FCPS Grants Supplemental Appropriation – Brenda Gilliam, Executive Director for Instruction and Finance*

MOTION:	Approve the consent agenda, for the August 5, 2020 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for June 2020, in the amount of \$2,296,182.78.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS*Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator***Local Allocations for Federal CARES Coronavirus Relief Funds - CVEC Broadband Expansion**

Background:

- With Fluvanna County Public Schools distance learning and residents teleworking, there is a need for expanded broadband coverage in the County to unserved/underserved areas.
- Currently, the Dominion Energy electric service district (southern part of the County) does not have adequate connectivity.
- Part of CARES funds usage can be for expanding coverage to address schools distance learning and teleworking.
- Any expansion must be built-out and operational by December 30, 2020.
- A meeting with CVEC bought up an opportunity to expand the CVEC coverage area into the southern part of the County.

Allocation of CARES Funds for Broadband Expansion:

- Option 1:
 - stays along Rt 15 to the edge of Fork Union. It will pass 96 homes and businesses, including the Carysbrook Elementary school, social services and a county parks and rec office. It is 5 miles of fiber and will cost \$350,000.
- Option 2:
 - covers the same area as option 1, plus extends east along Rt 6 from Dixie down to Holmhead. It also includes Gravel Hill Rd and Davis Lane. This build will pass 150 homes and businesses, take 7.4 miles of fiber and cost \$520,000.

Option #1



Option #2



- Firefly will provide a free wifi hotspot at some building the county chooses, with Firefly paying for equipment and bandwidth.
- We will also make sure that wifi is available without cost at community ballfields.
- Firefly will pay for the work on the present CVEC system to connect this project back into the internet, which will include overlashed fiber and additional electronics at our communications hut.

Service:

- Retail rates for residential are \$49.99 for 100 mbs service and \$79.99 for gigabit service.
- Phone can be added to either of those for \$29.99. Our business rates are very competitive as well.
- When we build out we waive the normal \$100 connection fee while we have contractors in the area and can easily extend service drops.

- after a lengthy discussion, the BOS decided to pursue option #2 for broadband expansion

Fall Youth Program Proposed

Background:

- The County recognizes a County-wide need for daytime child supervision while children are not attending classes in person.
- School System reached out to the County for assistance with programs for children not in school during their hybrid schedule.
- Local private schools and care providers
 - Have already received funding to implement support programs
 - Many providers have reached enrollment capacity and
 - Most care facilities cannot provide supervision for school age children
 - Fluvanna County does not have enough care providers to meet the needs of the entire school system, including rural areas
- Due to lack of County facility space, Parks and Recreation has reached out to a number of area facilities to determine availability and request usage.
- Parks and Recreation is proposing a Fall Youth Program for rising Fluvanna County 1st through 7th graders.

Locations Currently Available for Program

- Fluvanna Community Center (Fork Union)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
- Fluvanna School Board Office (Palmyra)
 - School staff offered 2 rooms for use, 12 children per room (24 per day)
 - Will need 3 staff for children & cleaning crew at the end of each day
- Beaver Dam Baptist Church (Troy)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
- Performing Arts Center/P&R Gym (Carysbrook)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
- ARC Building (Kents Store)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
 - There will be a rental fee, not yet determined, for use of this facility

Program Considerations

- Participant Eligibility
- Participant Cost

- Program Operational Cost (supplies, staffing, rent, etc.)
- CARES Funding?
- Impact on other local providers?
- Lunch/ Food Service
- Logistics of Site Sanitation/disinfecting
- Program Operation
 - Fluvanna Public Schools 100% virtual learning
 - Fluvanna Public Schools return to full in-person instruction
 - Governor alters the stay at home orders (group gathering size)

-The board asked staff to pursue the daycare program.

Local Allocations for Federal CARES Coronavirus Relief Funds

Possible improvements/expenditures for CARES Act Funds:

- Duct Cleaning of all County owned buildings
- New cleaning standards required from the Virginia Department of Labor and Industry’s approved Emergency Temporary Standard require much more detailed cleaning than current County staff can provide. Need to hire contract company to clean County buildings to meet new requirements.
- Upgrade of Web platform to allow mandatory employee training due to new emergency standard requirements.
- Upgrade HVAC systems with ultraviolet filtration.

Possible improvements/expenditures for CARES Act Funds:

- Upgraded HVAC filters.
- Air purifiers for lobbies/offices.
- Replace fabric lobby furniture at DSS, Library and possibly other County locations with furniture that can be cleaned/wiped down.
- TJPDC Regional Affordable Housing Search Tool and Website - \$2,612 Fluvanna per capita
- Holiday Lake 4-H Educational Center, Inc. requested \$10,000.00

- Mr. O’Brien mentioned the COVIDWISE Application that tracks exposures to COVID-19 and made a motion to allocate \$5,000 of CARES Act funding to educate and increase awareness of the App.

MOTION:	Approve a budget transfer \$5,000 from CARES Act contingency line for the education and incentive to increase awareness for the COVIDWISE App				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

At 7:55 pm a Motion to extend the August 5, 2020 Board of Supervisor meeting was made by Mr. O’Brien.

MOTION:	Approve extension of the August 5, 2020 Board of Supervisor meeting until 11:00pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	No	Yes
RESULT:	4-1				

11 - NEW BUSINESS

Mr. O’Brien supported the COVIDWISE Application that tracks exposures to COVID-19 and motioned that any county owned phone has the COVIDWISE App installed.

MOTION:	Approve the requirement of all county owned phones have the COVIDWISE App installed.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Mr. O’Brien made a motion to require any company that receives CARES money require company owned phones have the COVIDWISE. The suggestion was made to research the legality of the request and add it to the next agenda.

12 - PUBLIC COMMENTS #2

At 8:00pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:00.

13 - CLOSED MEETING

MOTION:	At 8:00pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.5, & A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Prospective Industry and Investment of Funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 8:47pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, August 5, 2020 at 8:48pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 John M. Sheridan
 Chair

RESOLUTION TO AUTHORIZE EDA TO ADMINISTER PREVIOUSLY ALLOCATED GRANT FUNDS FOR THE CARES ACT BUSINESS DISRUPTION GRANT FROM THE FEDERAL GOVERNMENT CORONAVIRUS RELIEF FUNDS

WHEREAS, Congress passed and the President signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020; and

WHEREAS, the Commonwealth of Virginia received funding based on population and each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population; and

WHEREAS, the funds will be used for qualifying expenditures incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the Board of Supervisors approved the Memorandum of Agreement (the "MOA") with the Economic Development Authority of Fluvanna County for the CARES Act Business Disruption Grants – the For-Profit Grants and the Non-Profit Grants defined below; and

WHEREAS, on June 17, 2020, the County Board of Supervisors approved the allocation of \$350,000, and on August 5, 2020, the County Board of Supervisors approved the allocation an additional \$350,000 for a total allocation of \$700,000 (the "FROM For-Profit Grant Allocation") out of the CARES Act funding the County received to be used for the Funds for Recovery and Operations Management ("FROM") Fluvanna Small Business Grants for for-profits (the "For-Profit Grants") in response to the COVID-19 disruption, with grant requirements as set out in Exhibit A to the MOA; and

WHEREAS, on July 1, 2020, the County Board of Supervisors approved the allocation of \$100,000, and on August 5, 2020, the County Board of Supervisors approved the allocation an additional \$100,000 for a total allocation of \$200,000 (the "FROM Non-Profit Grant Allocation") out of the CARES Act funding the County received to be used for the Funds for Recovery and Operations Management ("FROM") Fluvanna Small Business Grants for non-profits (the "Non-Profit Grants") in response to the COVID-19 disruption, with grant requirements as set out in Exhibit A to the MOA. The For-Profit Grants and the Non-Profit Grants are referred to herein collectively as the "Grants"; and

WHEREAS, the EDA is uniquely qualified to understand the economic impact of the COVID-19 pandemic on small businesses within Fluvanna County; and

WHEREAS, the FROM For-Profit Grant Allocation in the amount of \$700,000 and the FROM Non-Profit Grant Allocation in the amount of \$200,000.00 authorized to be spent from the Federal Cares Coronavirus Relief Funds for the CARES Act Business Disruption Grant in the 2020-2021 budget of the County are to be provided to the EDA and administered by the EDA in coordination with CIC as set forth in the MOA.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Fluvanna, Virginia that FROM For-Profit Grant Allocation in the amount of \$350,000 authorized on June 17th, 2020, and another \$350,000 authorized on August 5, 2020, for a total of \$700,000 to be spent from the Federal Cares Coronavirus Relief Funds for the CARES Act Business Disruption Grant in the 2020-2021 budget of the County for For-Profit Grants be allocated to the EDA for purposes consistent with the MOA and to be administered by the EDA in all respects consistent with the MOA.

BE IT FURTHER RESOLVED that the FROM Non-Profit Grant Allocation in the amount of \$100,000 authorized on July 1, 2020, and another \$100,000 authorized on August 5, 2020, for a total of \$200,000 to be spent from the Federal Cares Coronavirus Relief Funds for the CARES Act Business Disruption Grant in the 2020-2021 budget of the County for Non-Profit Grants be allocated to the EDA for purposes consistent with the MOA and to be administered by the EDA in all respects consistent with the MOA and the exhibits to the MOA.

BE IT FURTHER RESOLVED that the County Administrator of the County of Fluvanna, Virginia is authorized to make the appropriate accounting adjustments and transfers in the budget and to do all things necessary to give this resolution effect.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 5th day of August, 2020, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					X
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

Attest: _____
 John M. Sheridan, Chair Board of Supervisors

APPROVED AS TO FORM:

APPROVED