



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Fluvanna County Library, 214 Commons Blvd.

Palmyra, VA 22963

August 4, 2021 at 4:00 pm

| TAB | AGENDA ITEMS |
|---|--|
| 1 - CALL TO ORDER | |
| 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE | |
| 3 – ADOPTION OF AGENDA | |
| 4 – COUNTY ADMINISTRATOR’S REPORT | |
| 5 – PUBLIC COMMENTS #1 (5 minutes each) | |
| 6 – PUBLIC HEARING | |
| 7 – ACTION MATTERS | |
| A | Purchase of Cardiac Monitors and AED’s – Cyndi Toler, Procurement Officer |
| B | Fork Union Military Academy Wastewater Treatment Plant Evaluation PA#12 – Cyndi Toler, Purchasing Officer |
| C | FY22 Pay Rates and Classifications – Donna Snow, Human Resources Manager |
| 7A – APPOINTMENTS | |
| D | Board, Commission, and Committee Appointments – Caitlin Solis, Clerk to the Board |
| 8 – PRESENTATIONS (normally not to exceed 10 minutes each) | |
| E | FY22 Capital Improvements Plan (CIP) Debt Issuance – Eric Dahl, County Administrator |
| F | Regional Cigarette Tax – Eric Dahl, County Administrator |
| G | Transportation Alternatives Program (TAP) Grant Request – Douglas Miles, Community Development Director |
| H | County Broadband Update – Bryan Rothamel, Economic Development Coordinator |
| I | Fluvanna Arts Council MOU – Kelly Belanger Harris, Assistant County Administrator |
| 9 – CONSENT AGENDA | |
| J | Minutes of July 7, 2021 – Caitlin Solis, Clerk to the Board |
| K | Amendment to Resolution Recognizing Nichols Coleman Thornton - Eagle Scout – Caitlin Solis, Clerk to the Board |
| L | Job Description Update for Utility System Operator I (Trainee) and Utilities System Operator II – Donna Snow, HR Manager |
| M | Utilities System Operator III Job Description – Donna Snow, HR Manager |
| N | Accountant Job Description – Donna Snow, HR Manager |
| O | CRMF - Courts Building Sally Port Door – Dale Critzer, Asst. Director Public Works-Facilities |
| P | FY21 90 Rescue Lane Insurance Claim – Tori Melton, Management Analyst |

Fluvanna County...The heart of Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

- Q FY21 11206 West River Road Insurance Claim – Tori Melton, Management Analyst
- R FY21 Sheriff Department Insurance Claim - 2019 Dodge Charger VIN# 3232 – Tori Melton, Management Analyst
- S FY21 School Bus Insurance Claim - Bus # 72 – Tori Melton, Management Analyst

10 – UNFINISHED BUSINESS

- T Colonial Circle – Coves at Monticello Affordable Workforce Housing – Eric Dahl, County Administrator

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

Fluvanna County...The heart of Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of Virginia and your gateway to the future!