

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
February 9, 2022
Budget Work Session 7:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District (*entered meeting at 7:22pm*)
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District (*absent*)

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:04pm, Chair Sheridan called to order the Budget Work Session of February 9, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET PRESENTATIONS

Treasurer – Linda Lenherr, Treasurer provided brief remarks in support of the FY23 Budget Request.

Commissioner of the Revenue – Andrew (Mel) Sheridan, Commissioner of the Revenue
FY23 Budget Request.

Mr. Sheridan focused on the following:

- Outstanding Staff –
 - o 1 Chief Deputy
 - o 3 Program Managers
- Deputies in Career Development Program
 - o 3 Master Deputy Commissioners
 - o 1 completes 3 year certification in October 2022
- Recognized by State Compensation Board as fully accredited Commissioner of the Revenue Office
- Required Funding for Operations:

<u>FY 2022</u>	<u>FY 2023</u>
\$42,910	\$44,470

Anticipated Trends for FY23

- Continued Growth in Real Estate valuation through 2022
- Significant growth in Personal Property
 - o Vehicle values increase at + 35%
 - o Boats increase at +7-10%
- Tax Relief Valuation (Real Estate) – No Significant Change
 - o Elderly Relief holds steady
 - o Veterans Relief increase (Real Estate & Personal Prop)
- Sales/Assessment Ratio – down 3-4%

Mr. Sheridan thanked the Board for:

- Consistent funding
 - o Both operational and personnel
- Excellent Support from all County staff
- Solid team environment!

Sheriff – Sheriff Eric Hess

Call Volume-Emergency Communications Center:

- Has risen for the last 5 years

EMS Calls for Service

- We have taken 390 EMS Calls since go-live 12/29/2021 at 10:00am until 2/8/2022.

Work Load:

- Arrest, Traffic Violations & Animal Calls
- Decrease in traffic violations
- Slight increase in animal calls
- decrease in arrests

FY23 CIP Fleet Refreshment

- 5 vehicles scheduled for removal from our fleet due to mileage and high cost of maintenance / repair

- 6 new patrol ready vehicles to be added to maintain fleet readiness and emergency response
- Replacement for 1 patrol vehicle that was deemed total loss in FY22 by VACORP (2016 Taurus)
- 20% of current fleet at or near critical aging / miles – potential of catastrophic failures, constant need to replace, repair, and move to non-patrol positions

Civil Process and Enforcement

- Decreased in 2021

Additional Positions

- Requests 2.5 deputy sheriff positions
- State Compensation Board Request is still active.

Total calls have gone down 4.5%, time intensive calls have increased, many require multiple units (FY21)

Unknown factors that will affect us in the future

- County population growth – Colonial Circle, Village Oaks, and more
- Status of Lake Monticello Police Department, if they go to private security force it would drastically increase our call volume (2437 calls in FY21 that we would have to absorb)
- Inflation – cost of vehicles and equipment is ever increasing
- Recruitment challenges – still very difficult to find quality applicants
- Proposed legislation
 - o SRO for every school, state funding may not cover entire cost/vehicle
 - o Status of Marcus Alert (one bill to only apply to populations over 80,000, if not, we will need additional resources)
 - o Track of Marijuana legalization and retail sales
 - o May receive additional Comp Board funding

Commonwealth's Attorney – Jeff Haislip, Commonwealth's Attorney

Mr. Haislip reported on the following:

- The Commonwealth's Attorney's Office budget remained the same for the most part.
 - o Not asking for a large increase this year
- General Assembly has made a lot of challenging changes including jury trials no longer able to sentence
 - o More jury trials requested has increased work load
- Saving funds by not ordering law book hard copies that can be accessed online
- Drug Treatment Court has been operating for a year.
 - o Ten individuals are participating
 - o 1 person is in phase 4 of a 5 phase program, 3 people in phase 3, 3 people in phase 2, and 3 people in phase 1
 - o Program is doing well, one participant is about to complete the program, one individual has evaded the program

Clerk of the Circuit Court, Circuit Court Judge/Drug Court – Tristana Pace Treadway, Clerk to the Circuit Court

Circuit Court Clerk's FY23 Budget Overview

Expenditures

- FY23: \$130,003 FY22: \$96,120
- \$33,883 Increase
- Deceiving- grant funding will recoup costs

Revenues

- FY23 Estimate: \$979,983, conservative estimate (?)

Circuit Court Work Force

- 4/7 Deputies Comp Board Funded
- FY23 County Budget: \$587,255
- FY23 Comp. Board Reimb: \$301,468 (52%)
- Experience
- NO Turnover, NO Vacancies

Compensation Board Personnel Level of Funding

- Increases:
 - o COLA Increases
- Minimum Salary Adjustment
 - o 2018 Study Circuit & District Courts
 - o Passed effective 2021
 - o Due to Covid-19; 2022 + \$5,649
- Certifications
 - o Clerk: effective 7/2020 9.8% increase
 - o Deputies: "in line" but unfunded

Circuit Court Compensation Board Workload:

- Wills/estates initiated, deeds recorded and increased from last year
- Criminal cases, concealed handgun permits, fictitious names and passports issued decreased from last year.

- Civil actions, judgements, admins & liens, financing statements, restitution, marriage licenses, and notary stayed about the same as last year.

New information

- Concealed Carry Permits - Improved cards
- Professional Services - Technology Trust Funds
 - o Compensation Board reimbursements:
 - FY21-\$10,000 Digitize State Highway Plat Books
 - FY22-\$29,771 Digitize Land Tax Books
 - FY23-\$10,000 Request TBD 8/2022
- Record Preservation - Library of Virginia Grant
 - o FY23 Awarded \$47,838.00 Marriage Bonds, Certificates and Consents 1823-1853 Expenses = Reimbursements
- APA Audit
 - o 1/1/2020 – 6/30/2021
 - o NO Deficiencies
- Court
 - o DRUG COURT- Changing lives
 - o Judge Moore Retiring 11/2022 16th Circuit Changes TBD

BUDGET DISCUSSION

The Board of Supervisors did not discuss the budget.

13 - CLOSED MEETING

MOTION:	At 8:12pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Litigation – Actual litigation in connection with the Zion Crossroads water and sewer project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

MOTION:	At 8:47pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

14 - ADJOURN

MOTION:	Adjourn the Budget Work Session of Wednesday, February 9, 2022 at 8:48pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair