

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
ACTIONS TAKEN ON DECEMBER 7, 2022**

*Mr. Obrien and Mr. Sheridan entered the meeting at 5:08pm*

<b>No.</b>	<b>Item – Regular Meeting</b>	<b><u>Action</u></b>
1	Adoption of agenda: as presented;	<b><u>BOARD ADOPTED</u></b> <b>3-0</b>
2	County Attorney Position Description: approved the County Attorney position description as presented;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
3	Fluvanna County Community Center Commercial Kitchen: approved the Commercial Kitchen Rental Fees as presented in the Fluvanna County Community Center Commercial Kitchen Rental Application;  approved the Commercial Kitchen Coordinator part-time position description as presented;  approve the budget transfer of \$12,480 from the FY23 Parks and Recreation Department budget to a newly created FY23 Commercial Kitchen Department budget to fund the part-time position;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>  <b><u>BOARD APPROVED</u></b> <b>5-0</b>  <b><u>BOARD APPROVED</u></b> <b>5-0</b>
4	Dewberry Engineers Inc. – Project Agreement 17: approved a supplemental appropriation of \$50,760 from Unassigned Fund Balance associated with American Rescue Plan Act (ARPA) Revenue Loss funds to the ZXR Water and Sewer fund budget for Zions Crossroads Route 250 and Route 15 Corridor Wastewater System Expansion Preliminary Engineering Report, to establish the funds necessary for Project Agreement 17;  approved the Project Agreement #17 for Zions Crossroads Route 250 and Route 15 Corridor Wastewater System Expansion Preliminary Engineering Report with Dewberry Engineers Inc. in the amount of \$50,760, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>     <b><u>BOARD APPROVED</u></b> <b>5-0</b>
5	FY23 Social Services Salary Range Revision: approved the Social Services FY23 Salary Range Revision including a 3% pay increase for employees, with the Federal contribution being \$8,236 and the County contribution being \$17,503 and approve to accept the supplemental appropriation of \$8,236 from Federal funds;  approved a budget transfer of \$17,503 from the FY23 BOS Contingency budget to the FY23 Social Services budget to cover the 3% Salary Range Revision;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>    <b><u>BOARD APPROVED</u></b> <b>5-0</b>

6	Closed Session: Personnel – employee termination and Prospective Industry – prospective business update;	<b><u>NO ACTION</u></b>																									
7	<p>Public Hearing for Chapter 8 Fire and Rescue Ordinance: adopted an ordinance to: (i) repeal Chapter 8 Fire Protection and Public Safety of the Fluvanna County Code, in its entirety; and (ii) adopt and reenact the proposed attached replacement Ordinance entitled Chapter 8 Fire Protection, Emergency Services, and Public Safety of the Fluvanna County Code, in its entirety;</p> <p>approved and adopt that Resolution of Fluvanna County entitled: “Establishment of Fees for Emergency Medical Services Vehicle Transports Under Fluvanna County Code Section 8-16-4 under the Re-enacted Chapter 8 Fire Protection, Emergency Services and Public Safety;”</p> <p>Pursuant to Fluvanna County Code Chapter 8 as re-enacted, approved and adopted the attached proposed Fluvanna County Department of Emergency Services Standard Procedures SDP # 000 through and including SDP # 012;</p>	<p><b><u>BOARD ADOPTED</u></b> <b>5-0</b></p> <p><b><u>BOARD ADOPTED</u></b> <b>5-0</b></p> <p><b><u>BOARD ADOPTED</u></b> <b>5-0</b></p>																									
8	<p>FY22 to FY23 Budget Carryover Requests: approved the following carryover requests of FY22 unexpended budget lines from the listed departments to the FY23 Department Budget lines as specified and in the amounts listed:</p> <table><tr><th>Item</th><th>Department</th><th>Budget Line</th><th>Amount</th><th>Meets Policy</th></tr><tr><td>A</td><td>Economic Development</td><td>Professional Services</td><td>\$10,000</td><td>Yes</td></tr><tr><td>B</td><td>Economic Development</td><td>Marketing</td><td>\$6,400</td><td>Yes</td></tr><tr><td>C</td><td>Economic Development</td><td>Tourism</td><td>\$4,900</td><td>Yes</td></tr><tr><td></td><td></td><td>Total</td><td>\$ 21,300</td><td></td></tr></table> <p>with a total amount of \$21,300 to be re-appropriated.</p>	Item	Department	Budget Line	Amount	Meets Policy	A	Economic Development	Professional Services	\$10,000	Yes	B	Economic Development	Marketing	\$6,400	Yes	C	Economic Development	Tourism	\$4,900	Yes			Total	\$ 21,300		<p><b><u>BOARD APPROVED</u></b> <b>5-0</b></p>
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9	<p>FY22 to FY23 Carryover Requests – FCPS: approved carryover of FY22 Fluvanna County Public Schools unexpended local funds in the amount of \$300,000, increasing the FY23 Schools local appropriation from \$19,727,761 to <b>\$20,027,761</b>. Staff Bonus \$300,000</p> <p>approved of FY22 Fluvanna County Public Schools unexpended local funds in the amount of \$244,000 to the FY23 CIP Budget (Schools), for the following items: FCHS Public Address System Upgrade \$100,000 Retrofit 12 School Buses with AC \$144,000</p>	<p><b><u>BOARD APPROVED</u></b> <b>3-2 (EAGER, FAIRCHILD)</b></p> <p><b><u>BOARD APPROVED</u></b> <b>4-1 (FAIRCHILD)</b></p>																									

10	Board, Commission, or Committee appointment(s): approved the decision to appoint David C. Harlow to the Library Board of Trustees – At-Large position with a term to begin December 7, 2022, through June 30, 2025;	<b><u>BOARD APPROVED</u></b> 5-0
11	Motion to extend: approved a motion to extend the December 7, 2022 Regular Board of Supervisors meeting to 10:00pm;	<b><u>BOARD APPROVED</u></b> 5-0
12	FCPS Preliminary Budget Discussion;	<b><u>BOARD PRESENTATION</u></b>
13	Historic Structures Report;	<b><u>BOARD PRESENTATION</u></b>
14	Motion to extend: approved a motion to extend the December 7, 2022 Regular Board of Supervisors meeting to 11:00pm;	<b><u>BOARD APPROVED</u></b> 5-0
15	Minutes of November 10, 2022: as presented;	<b><u>BOARD ADOPTED</u></b> 5-0
16	Minutes of November 16, 2022: as presented;	<b><u>BOARD ADOPTED</u></b> 5-0
17	Accounts Payable Report for September 2022: ratified accounts payable and payroll for September 2022, in the amount of \$4,182,536.48	<b><u>BOARD RATIFIED</u></b> 5-0
18	Accounts Payable Report for October 2022: ratified accounts payable and payroll for October 2022, in the amount of \$1,683,856.40;	<b><u>BOARD RATIFIED</u></b> 5-0
19	FY23 Voluntary Contributions: approve the following supplemental appropriations for FY23 Voluntary Contributions Program: 1. \$80.00 – Transfer to the Parks & Recreation FY23 Budget 2. \$13,600 – Transfer to the Sheriff's FY23 Budget	<b><u>BOARD APPROVED</u></b> 5-0
20	FY23 FCPS Grants Supplemental Appropriation: approved a supplemental appropriation of \$337,829.21 to the Fluvanna County Public Schools FY23 budget for funds received from Federal sources;	<b><u>BOARD APPROVED</u></b> 5-0
21	FY23 FCPS Grants Supplemental Appropriation approved a supplemental appropriation of \$55,114.76 to the Fluvanna County Public Schools FY23 budget for funds received from State and Federal sources;	<b><u>BOARD APPROVED</u></b> 5-0
22	CRMF - FCHS Centrifugal Pump: approved a Capital Reserve Maintenance Fund Request in the amount of \$8,524.00 for the purpose of replacing the Centrifugal pump for the hot water system at FCHS;	<b><u>BOARD APPROVED</u></b> 5-0
23	CRMF - FCHS Chiller #1:	<b><u>BOARD APPROVED</u></b> 5-0

	approved a Capital Reserve Maintenance Fund Request in the amount of \$36,380.00 for the purpose of repairing Chiller #1 at FCHS;	
24	Dewberry Project Agreement #16 for Zions Crossroads Water & Sewer Punch List Bid: approved Project Agreement #16 between Fluvanna County and Dewberry Engineers Inc. for Professional Engineering Services for the Zions Crossroads Water and Sewer Punchlist Bid with a total not-to-exceed limit of \$70,790 and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
25	Lake Monticello Response 5 Vehicle Purchase Agreement: approved the purchase agreement between 72 Hour LLC, doing business under the trade name "National Auto Fleet Group" and Fluvanna County for one Ford F-350 Super Duty in the amount of \$68,040.94 for the Lake Monticello Rescue Squad and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.	<b><u>BOARD APPROVED</u></b> <b>5-0</b>

**Board Directives:**