

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
Morris Room, County Administration Bldg.  
132 Main Street, Palmyra VA 22963  
August 15, 2022  
Regular Meeting 5:00pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District  
Patricia Eager, Palmyra District

**ABSENT:** Tony O'Brien, Rivanna District, Vice Chair  
Chris Fairchild, Cunningham District

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
Kelly Belanger Harris, Assistant County Administrator  
Fred Payne, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:06pm, Chair Sheridan called to order the Special Meeting of August 15, 2022, in the Morris Room, County Administration Building, in Palmyra, Virginia. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

<b>MOTION:</b>	Accept the Agenda, for the August 15, 2022 Special Meeting of the Board of Supervisors, as presented.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>	Motion	Second			
<b>VOTE:</b>	Yes	Yes	Absent	Absent	Yes
<b>RESULT:</b>	<b>3-0</b>				

**5 - PUBLIC COMMENTS #1**

At 5:08pm, Chair Sheridan opened the first round of Public Comments. With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 5:08pm.

**7 - ACTION MATTERS**

*Waiver to Administer an Existing Split Precinct – Joyce Pace, General Registrar*

- In order to meet the Department of Elections' deadline of Tuesday August 16, 2022 at 1:00pm, the Board of Supervisors called a Special Meeting to consider the *Waiver to Administer an Existing Split Precinct* agenda item.

The Code of Virginia, 24.2-307, requires the elimination of split precincts for elections held in November, 2022 and all subsequent elections. Fluvanna has one split district in the Cunningham District, near the Town of Scottsville – House Districts 55 and 56.

Under the provisions of 24.2-307, localities are required to comply with the following:

*Each precinct shall be wholly contained within a single congressional district, Senate district, House of Delegates district, and election district used for the election of one or more members of the governing body or school board for the county or city. In each year ending in one, the governing body of each county and city shall establish the precinct boundaries to be consistent with any congressional district, Senate district, House of Delegates district, and local election district that was adopted by the appropriate authority by June 15 of that year. If congressional districts, Senate districts, House of Delegates districts, or local election districts have not been adopted by the appropriate authority by June 15 of a year ending in one, the governing body may use the congressional districts, Senate districts, House of Delegates districts, or local election districts as such districts existed on June 15 of that year as the basis for establishing the precinct boundaries to be used for the elections to be held in November of that year. Such governing body shall establish precinct boundaries to be consistent with any subsequent changes to the congressional districts, Senate districts, House of Delegates districts, or local election districts. If a governing body is unable to establish a precinct with the minimum number of registered voters without splitting the precinct between two or more congressional districts, Senate districts, House of Delegates districts, or local election districts, it shall apply to the State Board for a waiver to administer a split precinct. The State Board may grant the waiver or direct the governing body to establish a precinct with fewer than the minimum number of registered voters as permitted by § 24.2-*

309. A governing body granted a waiver to administer a split precinct or directed to establish a precinct with fewer than the minimum number of registered voters may use such a precinct for any election held that year.

The Department of Elections requires a copy of the minutes from a Board of Supervisors meeting, in which the governing body formally requests a waiver until such a time as redistricting can be completed.

MOTION:	Authorize Joyce Pace, General Registrar, and Kelly Harris, Assistant County Administrator, to complete the procedures required by the Virginia Department of Elections for requesting the “Waiver to Administer a Split Precinct” application for the November 2022 election, and further adopt the resolution approving the application for a waiver to administer a split precinct for House districts in the County of Fluvanna, as follows:				
	That the Board of Supervisors approves the application to the Virginia Department of Elections for a waiver to allow the administration of a split precinct by the Fluvanna County Electoral Board and Fluvanna County Registrar’s Office for the following split precinct:				
	Precinct Number & Name 401 - Cunningham		Split District Type House Districts 55, 56		
	and, that this resolution shall be in effect from and after its adoption.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Absent	Absent	Yes
RESULT:	<b>3-0</b>				

**10 - UNFINISHED BUSINESS**

None.

**11 - NEW BUSINESS**

None.

**12 - PUBLIC COMMENTS #2**

At 5:18pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:18pm.

**14 - ADJOURN**

MOTION:	Adjourn the Special Meeting of Wednesday, August 15, 2022 at 5:19pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Absent	Absent	Yes
RESULT:	<b>3-0</b>				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Caitlin Solis  
Clerk to the Board

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John M. Sheridan  
Chair



**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia  
**RESOLUTION No. 15-2020**

**A RESOLUTION APPROVING THE APPLICATION FOR A  
 WAIVER TO ADMINISTER A SPLIT PRECINCT FOR  
 HOUSE DISTRICTS IN THE COUNTY OF FLUVANNA**

BE IT RESOLVED by the Board of Supervisors of the County of Fluvanna, Virginia:

That the Board of Supervisors approves the application to the Virginia Department of Elections for a waiver to allow the administration of a split precinct by the Fluvanna County Electoral Board and Fluvanna County Registrar’s Office for the following split precinct:

<u>Precinct Number &amp; Name</u>	<u>Split District Type</u>
401 - Cunningham	House Districts 55, 56

And, that this resolution shall be in effect from and after its adoption.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at an emergency meeting of the Board held on the 15<sup>th</sup> day of August 2022, by the following vote:

<b>Supervisor</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>MOTION</b>	<b>SECOND</b>
Mozell H. Booker, Fork Union District	X					X
Patricia B. Eager, Palmyra District	X				X	
Anthony P. O’Brien, Rivanna District				X		
John M. Sheridan, Columbia District	X					
Chris Fairchild, Cunningham District				X		

Adopted this 15<sup>th</sup> Day of August 2022  
 by the Fluvanna County Board of Supervisors

ATTEST:

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 Caitlin Solis, Clerk  
 Fluvanna County Board of Supervisors  
 County Board of Supervisors