

FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
October 4, 2023  
Regular Meeting 5:00pm

**MEMBERS PRESENT:** Mozell Booker, Fork Union District, Chair  
Patricia Eager, Palmyra District, Vice Chair  
John M. (Mike) Sheridan, Columbia District  
Tony O’Brien, Rivanna District *(entered the meeting at 5:27pm)*  
Chris Fairchild, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
Kelly Harris, Assistant County Administrator  
Dan Whitten, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:07pm, Chair Booker called to order the Regular Meeting of October 4, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

Mr. Dahl asked to add James River Water Authority Special Use Permit Fee Waiver and Zoom Meeting Discussion to New Business.

<b>MOTION:</b>	Accept the Agenda, for the October 4, 2023 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Absent	Yes
<b>RESULT:</b>	<b>4-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Troy Hodge, Information Technology, IT System Specialist, Started September 25th
- Ben Frashure, Planning and Zoning, Code Inspector/Code Enforcement Officer, Started September 25th
- Dustin Richardson, Information Technology, IT Systems Engineer, Started October 2<sup>nd</sup>
- Kelly Tyree, Library, Library Assistant I, Started October 2nd

Rt. 600/618 Intersection Improvements

- VDOT will add a left-turn lane on Route 600 at Route 618. The work also includes sight distance improvements along Route 618 at the approach to the intersection.
- The intersection was identified as a priority by Fluvanna County due to a history of angle and rear-end crashes in the vicinity and was selected to receive SMART SCALE funding in 2018.
- 2020 traffic count shows an average of 6,600 vehicles use Route 600 per day and the average daily traffic on Route 618 is 2,600 vehicles.
- During construction, Route 600 will be temporarily closed with a detour in place for through traffic for about 10 months.
- Construction start estimated Dec. 2026

October is National Domestic Violence Awareness Month, a time dedicated to remembering victims whose lives ended too soon as the result of domestic violence, offering safety and support for those currently in abusive relationships and celebrating survivors who are now free from their abusers.

- According to the National Coalition Against Domestic Violence, 1 in 3 women and 1 in 4 men in the United States have experienced some form of physical violence by an intimate partner.  
<https://ncadv.org/STATISTICS>
- Children are negatively impacted by witnessing abuse in the home. Children may become abusers themselves or fall into DV/IPV relationships because it has been normalized for them.
- Victims stay with their abusers for many reasons – such as fear that the abuser will hurt or kill them, will hurt or kill the children, will hurt or kill pets, or will take the children away from them. Other reasons they stay include finances, religious beliefs, and low self-esteem due to the abuse.
- Abuse of a partner is NOT normal and is not OK. No one has the right to hit, choke, push, kick, slap, or spit on anyone.

- If you are experiencing violence in your intimate relationship, or you know someone who is, please reach out to the Fluvanna Victim/Witness Assistance Program (434)591-1985, or the Shelter for Help in Emergency (SHE) (434)-293-8509.

Spotlight on Business

- Ribbon cutting for Sweet Art Emporium is scheduled for October 7, 2023 at 11:00am, at the new location at 264 Turkeysag Trl, Palmyra.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Oct 18	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Nov 1	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Nov 15	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:30pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 5:30pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

*Selection of Voting Credentials for the 2023 VACo Annual Business Meeting* – Eric Dahl, County Administrator  
Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county. For your county to be certified to vote at the Annual Business Meeting, a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 7, 2023.

MOTION #1:	Approve Mike Sheridan be appointed Voting Delegate, representing Fluvanna County by casting votes at the 2023 Annual Business Meeting of the Virginia Association of Counties.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Yes	Yes	Yes	Yes	Abstain
RESULT:	4-0-1				

MOTION #2:	Approve Eric Dahl be appointed Alternate Delegate, representing Fluvanna County by casting votes at the 2023 Annual Business Meeting of the Virginia Association of Counties.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

*4th Amendment to Software as a Service Agreement to Add Merchant Card Services and Card Payments Systems as an Additional Service with Tyler Technologies, Inc.* – Eric Dahl, County Administrator

The County issued an RFP for proposals for certain Merchant Services and Card Payment Systems for the Online Payment System Project and related services, labor, assistance, and equipment as more specifically set forth in the RFP (together with all necessary and related services, software, hardware, maintenance, warranties, equipment, labor, customer service, work and items, and as more specifically defined herein, referred to as the “Additional Services”).

Tyler submitted its Proposal (as defined below) in response to the RFP and further Tyler agreed to certain revised pricing as set forth in that Sale Quotation (referred to as the “Tyler Payments Quote” or the “Order Form”) expiring May 21, 2022, but per this 4<sup>th</sup> Amendment extended and ratified by Tyler, attached as Exhibit 3, Schedule 1 to the 4<sup>th</sup> Amendment.

The Additional Services will include:

- Tyler Payments software applications
- Necessary consultation to define scope of services

- Implementation of software and services
- Training on, and support of, provided software and services

Tyler will provide services for processing payments online through Munis and EnerGov Citizen Self Service and future versions of online portals. It is also to process payments over the counter and into the Tyler Cashiering module eliminating manual and 2 step processing. Tyler will provide payment terminals which are compatible with Tyler Cashiering. Tyler’s payment solution provides real time processing with a streamlined reconciliation process with one vendor.

Costs:

- a. The fee for those existing services of any kind under the Agreement during the Term are the annual SaaS Fees as specifically set forth in the 3<sup>rd</sup> Amendment. This 4<sup>th</sup> Amendment does not remove or modify any existing services.
- b. *Fees for Additional Services.* The rental fees for six devices (\$456 per Lane 5000 card readers) provided as part of the Additional Services are \$2,736.00 for the first year, which annual fee may be increased upon notice to the County as provided for in the 4<sup>th</sup> Amendment.
- c. *Payer Costs – Costs passed on to the Payer (\*subject to change upon written notice to the County as set forth in the 4<sup>th</sup> Amendment.)*

Payer Electronic Payment Costs <small>(Passing transaction costs to the payer)</small>	
<u>Online Payer Utility Card Cost</u> – Convenience Fee – per card transaction with Visa, MasterCard, Discover, and American Express for online utility transactions  Applied to: - Munis – online – utility billing	\$2.95 \$120 transaction cap
<u>Payer Card Cost</u> – Service Fee – per card transaction with Visa, MasterCard, Discover, and American Express for non-utility online transactions and all in-person transactions.  Applied to: - Munis – over the counter – utility billing - Munis – over the counter and online <ul style="list-style-type: none"><li>o Real Estate</li><li>o Personal Property</li></ul> - EnerGov – over the counter and online <ul style="list-style-type: none"><li>o Building Inspection</li><li>o Planning</li></ul>	2.95% \$2.50 minimum
<u>Payer eCheck Cost</u> – per electronic check transaction	\$1.25

- d. Other Costs (as incurred):

<u>Credit Card Chargebacks</u> – if a card payer disputes a transaction at the card issuing bank (e.g. stolen card)	\$15.00
<u>eCheck Rejects</u> – when an eCheck transaction comes back as declined (e.g. bounced check)	\$5.00
<u>Card Terminal Rental</u> – Annual recurring fee per device. Covers cost of PCI compliance, service, maintenance, real-time integration and support	Lane 3000: \$396 (annual recurring) Lane 5000: \$456 (annual recurring)
<u>Card Terminal Purchase</u> – Maintenance fee is an annual fee per device. Covers cost of PCI compliance, service, maintenance, real-time integration and support	Lane 3000: \$419 (one-time fee) Lane 5000: \$529 (one-time fee) Plus \$180 Device Annual Support
<u>IVR</u> - per transaction on top of Card fee passed to the payer or absorbed	\$0.50

MOTION:	Approve the “4th Amendment To Software as a Service Agreement to Add Merchant Card Services and Card Payments Systems as an Additional Service” between Fluvanna County and Tyler Technologies, Inc. (MUNIS), for the purpose of adding merchant card services and card payments systems, at a cost of \$2,736 for terminal rentals for the 1st year, and other amounts as incurred, to be renewable and subject to increases as set forth in the 4th Amendment and further authorize the County Administrator to execute the amendment, subject to approval as to form by the County Attorney; AND  Approve the “Submitter Merchant Payment Processing Instructions and Guidelines” required of the County by JPMorgan Chase Bank, N.A. and necessary for processing related to the 4th Amendment and further authorize the County Administrator to execute the guidelines, subject to approval as to form by the Deputy County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Approve a budget transfer of \$2,736 from the FY24 BOS Contingency budget to the Information Technology budget for the annual card terminal fees.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

**SPECIAL PRESENTATION**

Honoring the Service and Retirement of Lieutenant Thomas Rensch – The Board of Supervisors presented Lt. Rensch with a plaque wishing him a long and happy retirement.

**7A – BOARDS AND COMMISSIONS**

None.

**8 – PRESENTATIONS**

*Central Virginia Small Business Development Center (CVSBDC) Update* – Jennifer Schmack, Economic Development Director  
Rebecca Haydock, Director, provided the Board of Supervisors with an update on the Central Virginia Small Business Development Center for 2023.

*Constitutional Officer Pay Policy Update* – Eric Dahl, County Administrator  
Prior to January 18, 2017, the County did not have a policy in place to address the starting salaries of newly elected Constitutional Officers. The Board of Supervisors adopted Personnel Policy 2.8.6 Constitutional Officer Pay on January 18, 2017. It was requested to bring the Constitutional Officer Pay Policy back for the Board of Supervisors for review.

UPDATE: The Board requested at their September 6, 2023 meeting to get information from other localities on their policies and/or their basis for starting pay for Constitutional Officers. Human Resources received information from four similar sized counties and one larger county:

- The four similar sized counties (Greene, Louisa, Middlesex and Powhatan) did not have a Constitutional Officer Policy in place. They either received the starting pay as established by the Compensation Board or they used the Compensation Board starting pay as the basis and then negotiated an amount above that with the Board of Supervisors.
- Hanover County does have a Constitutional Officer policy similar to Fluvanna. Like Fluvanna, it uses the Compensation Board as the basis for a starting salary and allows for a higher amount based upon education experience and other factors.

*2023 County Fair Update* – Aaron Spitzer, Director of Parks and Recreation  
This year’s County Fair was a success with 7,262 paying visitors and an estimated 9,000+ visitors over the four days with Wednesday free admission and Thursday 17 and under free. Thursday – 672, Friday – 1,254 and Saturday – 5,336

**Parks and Recreation Expenses**

- Advertising - \$1,509.73
  - o Fair Books, Fair Tri-Folds and Fluvanna Review ads (2).
  - o Budget - \$2,200.00
- General Supplies - \$3,497.13
  - o Fun Zone, Banners, Staff T-Shirts, and various stores.
  - o Budget - \$3,800.00
- Contract Services - \$22,743.10
  - o Gibson Tent Rental, Sunbelt (lights), Porta Johns, Dumpster, and Security from Sheriff’s Office.
  - o Budget - \$17,600.00
- Total Expenses = \$27,749.96

**Parks and Recreation Revenues**

- Gate Sales - \$21,778.00 (\$3 of the \$5 gate fee)
  - o 7,262 paying visitors; we did not take gate sales on Wednesday or for anyone under 18 years old on Thursday and everyday children under the age of 2 years old got in free.
- Carnival Ride Sales - \$17,517.50
  - o \$100 for each food/concession (11) as well as 25% of all ticket sales.
- Fair Vendors - \$6,620.00
  - o 3 Sponsors, 22 food, and 64 non-food.
- Total Revenue = \$45,915.50

## Fair Board's Expenses

- Stage Entertainment - \$4,850.00
  - o Crimson Current, The WORX, Wes Iseli, and Cheap Whiskey.
- Fair Grounds Entertainment - \$32,609.54
  - o Virginia Giant, Axe Women of Maine, Beer Garden, Rodeo, Barrel Train and Petting Zoo.
- Parking - \$4,600.00
  - o HS Cross Country (Thursday) and Virginia Veterans Security LLC (Friday and Saturday).
- General Supplies - \$21,535.35
  - o Wristbands/bags, Card Reader, Golf Carts, Banners,
- Tent Rental, Bleachers, Advertising, Signs, Volunteers, Axe Throwing and miscellaneous items.
- Total Expenses = \$63,594.89

## Fair Board's Revenues

- Sponsors - \$39,950.00
- Gate Sales - \$14,518.00
  - o Fair Board received \$2 per gate sale transaction over 3 days.
- Fair Ground Activities - \$24,352.00
  - o Corn Hole tournament, Excavator challenge,
  - o Power Wheels derby, Virginia Giant, Beer Garden, and Rodeo.
    - Virginia Giant had 355 sales (\$15 per ride).
    - Beer Garden had 829 sales (\$8 per drink).
    - Rodeo had 1,182 sales (\$20 per ticket).
    - Axe Throwing had 20 sales (\$10 per ticket)
- Total Revenue = \$78,820.00

## Special Needs Event

- Valley Amusements opened up rides and a few games for area youth and adults with special needs on Friday from 10am - noon. The Axe Women of Maine put on a show and Bar "C" Ranch Petting Zoo also opened for viewing of the animals.
  - o Approx. 60 participants that came to this event.
- EW Thomas and S&N Communication whom provided meals for the participants and staff.
- SPECIAL THANKS to Wade Parrish, Valley Amusements, S&N Communication, the Fluvanna County Public Schools, Fluvanna County Fair Board, and Parks and Recreation whom partnered together to provide this unique experience.

## Home Arts Competition

- Erika Mitchell and Susan Edington organized and ran the competition this year – very difficult to secure volunteers & judges – *Unknown if will be willing to run the competition in 2024.*
  - o It was very successful with over 150 entries.
  - o Home Arts had 38 total volunteers.
  - o There were also an increase in categories to enter. 7 total categories.

## Recognitions

- 2022 Fair Board
  - o President - Wade Parrish, Vice President - Kirsten Cropp, Secretary - Rachel Crenshaw, Treasurer - Channing Snoody, Home Arts Directors - Erika Mitchell and Susan Edington, 4-H Director - Kim Mayo, Equipment & Flowers - George and Gene Goin, County Representatives - Brendan Krett and Aaron Spitzer
- Thanks to Fluvanna Fire and Rescue, Fluvanna Sheriff's Department and State Police for being at the Fair to help out with any emergencies that arose! Special THANK YOU to all the volunteers that helped at various events throughout the Fair!

*Short-Term Rental Ordinance* – Eric Dahl, County Administrator, and Dan Whitten – County Attorney  
Overview

- Short-term rental defined as "the provision of a room or space that is suitable or intended for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy" (Va. Code §15.2-983).
- The most well-known platforms are Airbnb, VRBO and HomeAway that connect property owners with guests for short stays.
- It is difficult to tell from the outside that it is a short-term rental since typically there is not any signage.
- The Virginia Code has been amended to help regulate the collection of transient occupancy taxes through such platforms.

## Transient Occupancy Tax

- Virginia Code § 58.1-3819 authorizes counties to levy a transient occupancy tax.
- Public hearing will be held October 18, 2023 regarding implementing a 5% transient occupancy tax.

- Right now it is easy for hosts to list on Airbnb and other sites and avoid sales and transient taxes.
- If the transient tax ordinance is adopted, the accommodation intermediaries will have to provide a list of rentals and gross receipts to the locality (Va. Code § 58.1-3826(F)).
- The Accommodation Intermediary will collect and remit the transient tax to the locality.

#### Uniform Ordinances for Transient Tax

- SB651 Commission recommended local ordinances be uniform for accommodation intermediaries.
- Transient tax rates are posted with the Department of Taxation.
- Some localities have entered into voluntary collection agreements with accommodation intermediaries.

#### Short-term Rental Registration

- Va. Code § 15.2-983 authorizes an annual registration administered by County employees.
- County can assess a reasonable fee and levy a \$500 penalty per violation for failure to register.
- County can prohibit rental of unit that is not registered.
- County can prohibit rentals where multiple violations have occurred.
- County can still regulate the short-term rental through land use and zoning authority.

#### Exemptions from Registration Ordinance

- The registration ordinance does not apply to persons (i) licensed by the Real Estate Board or is a property owner who is represented by a real estate licensee; (ii) registered pursuant to the Virginia Real Estate Time-Share Act; (iii) licensed or registered with the Department of Health, related to the provision of room or space for lodging; or (iv) licensed or registered with the locality, related to the rental or management of real property, including licensed real estate professionals, hotels, motels, campgrounds, and bed and breakfast establishments.
- Registration ordinance does not supersede declarations of property owners associations (such as Lake Monticello where short term rentals are prohibited).

#### Summary of common regulations

- Only homeowners can host a short term rental.
- Short term rentals only allowed at primary residence.
- Limit frequency of rentals
- Parking requirement
- Require conditional use permit
- Limit number of guests
- Safety requirement

#### Enforcement

- Civil penalties under § 15.2-2209
- Criminal penalties under § 15.2-2286(A)(5)
- Injunction under § 15.2-2208
- Denial of SUP, CUP, SE Permits under § 15.2-2299
- Overlapping regulations with registry ordinance, zoning, transient occupancy tax

#### Grandfathered and Nonconforming Uses

- Grandfathering: a specific permission within an ordinance or regulation for a property to continue in a use or design
- Nonconforming but legal (§15.2-2307):
  - o It must have been a lawful primary use of the property before the change in zoning.
  - o An accessory use cannot become the primary use.
  - o The use must be continuous from before the zoning change.
  - o No break longer than two years.
  - o The use and the property cannot expand beyond their pre-zoning use and size.

#### Agritourism and Short-term Rentals

- § 3.2-6400 - "Agritourism activity" means "any activity carried out on a farm or ranch that allows members of the general public, for recreational, entertainment, or educational purposes, to view or enjoy rural activities, including farming, wineries, ranching, horseback riding, historical, cultural, harvest-your-own activities, or natural activities and attractions. An activity is an agritourism activity whether or not the participant paid to participate in the activity."
- § 15.2-2288.6(A) - No locality shall regulate the carrying out of any of the following activities at an agricultural operation, as defined in § 3.2-300, unless there is a substantial impact on the health, safety, or general welfare of the public:
  1. Agritourism activities as defined in § 3.2-6400

9 - **CONSENT AGENDA**

The following items were approved under the Consent Agenda for October 4, 2023:

- Minutes of September 20, 2023 – Caitlin Solis, Clerk to the Board
- FY24 Additional Library State Aid Supplemental Appropriation – Tori Melton, Finance Director

MOTION:	Approve the consent agenda, for the October 4, 2023 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - **UNFINISHED BUSINESS**

None.

11 - **NEW BUSINESS**

James River Water Authority Special Use Permit Fee Waiver – Eric Dahl, County Administrator

In 2015, the Fluvanna County Board of Supervisors waived all fees associated with the submission of an application for a special use permit for the James River Water Project. At that time, the cost to notify adjoining property owners included the cost of mailing certified letters to 201 property owners.

Current regulations do not require notification by certified mail. There are approximately 70 parcels/owners along the proposed water line route that would require notification.

Special Use Permit Fee	\$ 800
Public Hearing Sign Deposit (5 x \$90)	\$ 450
Adjoining Property Owner Notifications (70 x 0.65 x 2)	\$ 91

The County would waive \$1,341 in fees, with half of the fees being a Fluvanna County expense.

MOTION:	Waive \$1,341 in fees associated with the submission of a Special Use Permit application for the James River Water Project, including: <div>Special Use Permit Fee\$ 800Public Hearing Sign Deposit\$ 450Adjoining Property Owner Notifications\$ 91(70 x 0.65 x 2)</div>				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Zoom Meeting Discussion – Eric Dahl, County Administrator

- Due to some inappropriate content shared by unknown users on Zoom during previous Board of Supervisor Meetings, Mr. Dahl asked the Board for some direction for continuing to allow the public to participate through Zoom. After some discussion, the Board agreed Zoom would only be used for staff participating in a meeting. The meetings will continue to be live on YouTube for the Public to watch. Any public comments would need to be made in person at the meetings.

12 - **PUBLIC COMMENTS #2**

At 7:06pm, Chair Booker opened the first round of Public Comments.

- James Schoenster, 843 Jefferson Dr, spoke in support of keeping Zoom as an option for making Public comments.

With no one else wishing to speak, Chair Booker closed the first round of Public Comments at 7:06pm.

MOTION:	At 7:06pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 & A.5 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney Performance, Prospective Industry – Prospective Business Update.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:58pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, October 4, 2023 at 7:59pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis  
Clerk to the Board

Mozell H. Booker  
Chair