

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Morris Room, County Administration Bldg.
132 Main St, Palmyra, VA 22963
February 29, 2024
Budget Work Session 5:30pm**

MEMBERS PRESENT:

Chris Fairchild, Cunningham District, Chair *(Participating remotely)*
John M. (Mike) Sheridan, Columbia District, Vice Chair
Mike Goad, Fork Union District
Timothy M. Hodge, Palmyra District
Tony O’Brien, Rivanna District *(Participating remotely)*

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:33pm, Vice Chair Sheridan called to order the Regular Meeting of February 29, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

MOTION:	Accept remote participation for Christopher Fairchild and Tony O’Brien from their vacation in Snowboard, Utah.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:		Yes	Yes		Yes
RESULT:	3-0				

BUDGET PRESENTATIONS

Treasurer – Deborah Rittenhouse, Treasurer, presented the FY25 budget request for the Treasurer’s office with increases in postage, contract services, and convention and education.

Commissioner of the Revenue – Andrew (Mel) Sheridan, Commissioner of the Revenue, presented the FY25 budget request and highlighted an increase in vehicle pricing services and real estate appraisal services.

Sheriff – Eric Hess, Sheriff, brought forward a request for FY25 funding, focusing on particular needs such as new personnel and their associated costs, starting pay comparison with surrounding localities for deputies and E911, and expanding costs for equipment, vehicles and training as well as increases to E911 contracts and software costs.

Commonwealth’s Attorney – Jeff Haislip, Commonwealth’s Attorney, gave the Board an overview of the Commonwealth’s Attorney Office duties, staffing roles, and weekly court schedule; as well as a summary of Grand Jury and Drug Treatment Court. Mr. Haislip briefed the Board on the FY25 Budget Request, noting that there is only a \$10 increase to his budget request. Mr. Haislip thanked the Board for their support of his office.

Clerk of the Circuit Court – Tristana Pace Treadway, Clerk to the Circuit Court, presented the FY25 Budget for the Clerk of the Circuit Court’s office. The FY25 operations budget request includes \$138,810 Total Request, with a \$99,825 Total Reimbursed to the County, for a total of \$38,985 Actual Ask; and a personnel budget request of \$44,497 (includes FICA, Workers Comp, etc.) for position upgrades and reclassifications.

Circuit Court Judge – Tristana Pace Treadway, Clerk to the Circuit Court, offered a brief overview of the Circuit Court judge’s budget request.

- At 7:18pm, Mr. Hodge made a motion for the Board of Supervisors to take a five minute recess.

MOTION:	Board of Supervisors take a five minute recess.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

Registrar – Joyce Pace, Registrar gave a brief overview of the FY25 budget, highlighting the need for staff for the upcoming election and asked if the part time staff salary could be increased to help with recruitment.

Health Department – Ryan McKay, BRHD Health Director presented the Fluvanna County Health Department FY25 Budget Request at \$804,554, including Projected Income, Revenue and Projected Expenditures for FY25.

Fluvanna SPCA – Ned Ramm, President, *not present*.

Cooperative Extension – Kim Mayo, Senior Extension Agent gave an overview of the Virginia Cooperative Extension program including staffing and services; and presented the FY25 budget including a Proposed Expansion of Local Program with a County Funded Family Consumer Sciences Agent Position for \$75,000.

Library – Cyndi Hoffman, Director gave an overview of library services and programs, funding, State Library Aid, and revenues. The total FY25 budgeted amount requested is \$548,369 (includes estimated \$161,984 in State Aid) the Local Funding requested is \$386,385. The library is also requesting a new part time programming assistant for \$17,056 (plus \$1,300 new laptop/workstation) for a total of \$18,356.

Social Services – Kim Mabe, Director gave an overview of services including Child Protective Services, Adult Protective Services and Adult Services, and presented the Social Services FY25 Budget Request of \$1,176,293, requested a Staff Pay Increase, and a CIP Request of One vehicle replacement at \$55,000.

Fire and Rescue Association – John Lye, FRA Chair gave a brief overview of the FY25 requests made; commented on call volume, fuel costs, and repair costs are all increasing. Asked the Board to look into incentives to help increase volunteerism with the Volunteer Fire Companies.

- Mr. Dahl updated the Board on health insurance rate. There was an expected 8% increase in health insurance, and the company came back with an 11% increase. Mr. Dahl asked what the Board would like to see brought back at a later date. After a lengthy discussion, the Board directed staff to return with a few options.

15 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, February 29, 2024 at 8:57pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:					
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 Christopher S. Fairchild
 Chair