

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom, Fluvanna Courts Building
72 Main Street, Palmyra, VA 22963
July 2, 2025
Regular Meeting 5:00pm

MEMBERS PRESENT: Chris Fairchild, Cunningham District, Chair
Tony O’Brien, Rivanna District, Vice Chair
Mike Goad, Fork Union District
Timothy M. Hodge, Palmyra District
John M. (Mike) Sheridan, Columbia District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:02pm, Chair Fairchild called to order the Regular Meeting of July 2, 2025. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- Mr. Dahl requested the addition of Re appropriation of Funds to Purchase a New ALS Emergency Response Vehicle to New Business.

MOTION:	Accept the Agenda, for the July 2, 2025 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SPECIAL PRESENTATION

Recognition of Dr. Peter Gretz, Superintendent of the Year – Mr. Gretz was presented with a resolution in recognition of being awarded Superintendent of the Year.

MOTION:	Adopt the resolution entitled “A RESOLUTION RECOGNIZING PETER M. GRETZ FOR BEING NAMED THE 2025 VIRGINIA SUPERINTENDENT OF THE YEAR”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Happy Early Birthday Mr. Goad!

- July 17th

Virginia Tourism Corporation awards Fluvanna County with a \$20,000 Marketing Leverage Grant

- “Find Pleasant Grove: By Land and Water,” will spotlight Pleasant Grove Park, home to more than 20 miles of multi-use trails and scenic frontage along the Rivanna River.
- This campaign aims to elevate Fluvanna as a destination for outdoor enthusiasts, with a focus on mountain biking, kayaking, and rural recreation.
- The marketing plan will include social media outreach, digital advertising, and regional promotions, with strong support from local partners including Fluvanna County Parks & Recreation, RVA Racing, Chevy Chase Farm, Cunningham Creek Winery & Brewery, Local Eats and Fruit Hill Orchard.

Governor Youngkin Awards AFID Grant to Upgrade Commercial Kitchen

- Fluvanna County received a \$7,374 Agriculture and Forestry Industries Development (AFID) Infrastructure Grant to enhance its shared-use Commercial Kitchen at the Fluvanna Community Center.

- Funds will be used to purchase essential commercial equipment, such as a 20-quart mixer, convection oven, and worktables. These upgrades will expand the kitchen’s capacity, improve safety and efficiency, and help local food entrepreneurs scale their businesses.
- The project aligns with Fluvanna’s Economic Development Strategic Plan and is supported by Virginia Cooperative Extension, and the Central Virginia Small Business Development Center.
- Special thank you to Malinda Payne, Theresa McAllister and Rachel Brewster for their assistance in the grant writing process.

FLUVANNA MASTER GARDENERS RECEIVE SIERRA CLUB EARTH FLAG

- The Fluvanna Master Gardeners received an Earth Flag from the Piedmont Sierra Club on June 26, 2025, at the Pleasant Grove Master Gardener Native Plant Butterfly Garden in recognition of their efforts as unsung environmental heroes who make a difference in protecting the natural environment in our area.
- The award of the Earth Flag honors the numerous projects undertaken by Master Gardeners that promote and encourage environmentally sound horticultural practices through sustainable landscape management, education, and training within their local communities
- Master Gardener projects include the Butterfly Garden, Earth and Ag Days with local schools, the summer library program, the horticulture help desk, the community garden, and many others.
- The newest project is a summer-time Discovery Center that follows the lifecycle of the butterfly through all phases within our butterfly house, along with growing hydroponic plants and maintaining other plants to support the various stages of butterfly development.

Groovin’ at the Grove

- Please join us on July 12, 2025 at Pleasant Grove Park for Groovin’ at the Grove.
- Food and beer garden open at 4:00pm
- Free live music runs from 5-7pm

5 - PUBLIC COMMENTS #1

At 5:15pm, Chair Fairchild opened the first round of Public Comments.

- Don Reynard, 3531 Union Mills Rd, requested a list of 911 calls to be distributed to the public.
- Patti Reynard, 3531 Union Mills Rd, commented on the courthouse food and drink policy.

With no one else wishing to speak, Chair Fairchild closed the first round of Public Comments at 5:16pm.

6 – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE		APPOINTEES	APPT/ REAPPT	BEGINS TERM	ENDS TERM
Region Ten Community Services Board – Fluvanna County Representative		David Harlow	Appt	7/2/2025	12/31/2025
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7 – PRESENTATIONS

Treasurer Update – Debbie Rittenhouse, Treasurer

Ms. Rittenhouse gave the Board a brief overview of the bank balances and TACS report outlining the taxes collected as of June.

8 - ACTION MATTERS

Authorization to Advertise a Public Hearing to consider waiver request for sign, Fork Union Drive-in – Todd Fortune, Director of Planning; Dan Whitten, County Attorney

- The applicant has submitted sign designs as part of a sign permit application. The sign as proposed does not meet size, height, or number of sign requirements per Section 22-15-3 of the Fluvanna County Code. A waiver of the Code requirements would be needed for the sign permit to be approved.

Mr. Goad read the following statement before the vote:

“On Item 8(C) – Authorization to Advertise a Public Hearing to consider waiver request for sign, Fork Union Drive-in, I would like to disclose the following –

I am an officer or employee who has a personal interest in a transaction. Pursuant to Virginia Code § 2.2-3115(F), as amended, I am disclosing I am employed by Superior Signs which has a contract with Fork Union Drive-in to install the sign.

Accordingly, the transaction has application solely to property or a business or governmental agency in which I have a personal interest. In accordance with Virginia Code § 2.2-3112(A), as amended, I must disqualify myself from participating in this matter before the Board of Supervisors.

I am asking the Clerk to record this statement, verbatim, in the minutes of the Board,”

MOTION:	Approve authorization to advertise a request for a waiver to the sign requirements under Section 22-15-3 of the County Code for the Fork Union Drive-in for a public hearing to be held August 20, 2025.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Abstain	Yes	Yes	Yes
RESULT:	4-0-1				

1.5% Bonus for Constitutional Officers and Compensation Board Funded Employees – Eric Dahl, County Administrator

A 1.5% salary bonus was approved by the 2025 Session of the General Assembly for constitutional officers, regional jail superintendents, and their Compensation Board funded deputies and employees. Constitutional officers want to utilize the 1.5% bonus funding for their positions and Compensation Board funded employees, with such bonus requiring to be authorized by the Board of Supervisors and paid to constitutional officers and their Compensation Board funded employees in July 2025.

MOTION:	Approve a 1.5% Bonus for Constitutional Officers and their Compensation Board Funded Employees as authorized by the Compensation Board and further authorize a supplemental appropriation for the bonuses in the amount of \$42,175.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- Mr. Fairchild asked for clarification on the agenda for when they are expected to reconvene from closed session. The agenda stated reconvene from closed session at 6pm and should have said reconvene from closed session at 7:00pm. Mr. O’Brien made a motion to amend the agenda, Mr. Sheridan seconded the motion passed 5-0

Authorization to Advertise Public Hearing to Amend Section 9-2-2 and 9-2-5 of the County Code to Increase FUSD Water Rates and Charges – Eric Dahl, County Administrator

The Fork Union Sanitary District (FUSD) rates were last increased in July 2024 to the current structure. Prior to 2024, rates were increased in July 2014, May 2010 and June 2006. Although there have been previous increases, the sanitary district has suffered from a lack of consistent increases for a 20 year period. This has made the financial situation difficult at best for the district. The rates should be adjusted to reflect increases in the cost of doing business and to provide enough projected income to cover the projected expenses for this next fiscal year. The staff recommends a rate increase for the Minimum Charge to increase 12.5% from \$24.00 to \$27.00. Also, it is recommended to increase the Above 2,000 gallons charge 11.4% from \$11.22 per 1,000 gallons to \$12.50 per 1,000 gallons. The estimated annual additional revenue from the increased Minimum Charge is \$16,200 and from the Above 2,000 Gallons is \$2,920, for a total annual revenue of \$19,120. With the proposed rate increases not going into effect until October 1, 2025, the estimated additional revenue for FY26 would be \$14,340. Please see the chart below for the rate history.

Monthly Charges	Jun-06	May-10	% Inc.	Jul-14	% Inc.	Jul-24	% Inc.	Proposed 2025	% Inc.
Minimum Charge (1st 2,000 gallons)	\$ 15.44	\$ 17.76	15.0%	\$ 21.00	18.2%	\$ 24.00	14.3%	\$ 27.00	12.5%
Each 1,000 gallons above 2,000 gallons	\$ 7.72	\$ 8.88	15.0%	\$ 11.00	23.9%	\$ 11.22	2.0%	\$ 12.50	11.4%

FUSD is under financial stress this fiscal year and is expected to have higher expenses than revenues next year as well. This rate increase needs to be in place for the next fiscal year to start to remedy the projected

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shortfall for this upcoming year and future years. The sooner that this rate increase can be implemented the smaller the shortfall will be for this fiscal year. Therefore, moving on this issue would be helpful to the sanitary district. It is also planned to continue to do annual rates increases as well until the system is cash flow positive. A comparison of regional water rates for comparison is below:

Regional Water Rates Comparison			
	Base Rate	Included Gallons	Rate per 1,000 gallons thereafter
Louisa	\$27.75	3,000	\$9.25
Buckingham	\$31.19	4,000	\$16.24
Goochland	\$42.76	4,000	\$7.35
Aqua*	\$22.82	0	\$10.59
Zion Crossroads	\$21.42	2,000	\$11.22
FUSD**	\$27.00	2,000	\$12.50
*Aqua adds several other fees to their customers, which can make their bills higher.			
** FUSD Proposed rates increase			

If the Board approves the rate increase and based upon an average customer using 3,500 gallons per month, the monthly increase would be \$5.92 per customer.

MOTION:	Advertise a public hearing to amend Section 9-2-2 and 9-2-5 of the County Code to increase Fork Union Sanitary District water rates and charges to be a base rate charge of 27 and 15 per 100,000 over the minimum.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Coves at Monticello Performance Incentive Grant – Eric Dahl, County Administrator

At the March 2, 2022 Board of Supervisors meeting, the board approved the Development and Performance Agreement for the Coves at Monticello affordable workforce housing complex, by agreeing to provide semi-annual grants through the EDA based on a certain percentage of the taxes paid by the Developer due to the increased real estate assessment, which is billed after a certificate of occupancy for the project is issued.

The first real estate tax bill meeting the terms of the Development and Performance Agreement was for real estate taxes due June 5, 2025, and the developer has paid the first real estate tax bill based upon the increased assessment. The developer has also met all other milestone terms in the agreement. The stipulated (base) 2021 assessed value of the property per the agreement is \$71,439.14. As of the Board of Equalization (BOE) assessment appeal meeting on June 26, 2025, the BOE adjusted the future (current) assessed value of the property to \$16,926,992.00. The difference between the assessed values is \$16,855,552.86 and at a current real estate tax rate of \$0.75 per 100, that equals an annual 2025 Performance Incentive Grant of \$126,416.65, equaling a first half payment at \$63,208.33 and second half payment at \$63,208.32.

MOTION:	Approve the Performance Incentive Grant amount of \$63,208.33 for FY25, with such payment to be made to the Economic Development Authority of Fluvanna County, Virginia, and for subsequent remittance to the developer Monticello Coves Realty Partners LP, and further authorize a supplemental appropriation of \$63,208.33 from Unassigned Fund Balance for payment of the grant funds.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

RECESS FOR DINNER AND CLOSED SESSION

14 - CLOSED MEETING

MOTION:	At 6:30pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.5, A.6 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney performance evaluation, prospective candidate for the Sheriff’s Office; Real Estate – disposition of real estate in the Palmyra District; Prospective Industry – prospective business in the Columbia and
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	Palmyra Districts; Investment of Funds – contract user grant under the water and sewer ordinance in Zion Crossroads; Legal Matters – contract user grant under the water and sewer ordinance in Zion Crossroads.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:01 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

SUP 25:03 – Fork Union Drive-in – Jason Overstreet, Senior Planner

- A request for a Special Use Permit in the B-1, Business, General District for an outdoor entertainment site on two parcels identified as Tax Maps 51-A-61 and 51-A-62. The parcels are 2 acres and 0.75-acre and are located at 159 Winnsville Drive (SR 612) approximately 0.2 miles from its intersection with US 15 at Weber City. The parcel is located in the Fork Union Community Planning Area and the Fork Union Election District.
- Outdoor entertainment: Predominantly spectator uses conducted in open or partially enclosed or screened facilities, but not including public facilities. Typical uses include, but are not limited to, sports arenas, motor vehicle or animal racing facilities, and outdoor amusement parks.

At 7:11pm, Chair Fairchild opened the Public Hearing.
- Sandra Turner, 1801East River Rd, spoke in favor of SUP 25:03.
- David Turner, 1801East River Rd, spoke in favor of SUP 25:03.
With no one else wishing to speak, Chair Fairchild closed the Public Hearing at 7:13pm.

MOTION:	Approve SUP 25:03, a special use permit request in the B-1, Commercial, General District for an outdoor entertainment site under §22-9-2.2 on two parcels identified as Tax Maps 51-A-61 and 51-A-62 subject to the conditions as described in the staff report.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- Public hearing to amend Sections 4-2-1 and 4-2-1.1 to provide for lifetime individual dog licenses – Dan Whitten, County Attorney
- Virginia Code § 3.2-6528 authorizes local governments to impose either an annual or lifetime license tax on individual dogs at least four months old. An annual individual tax may not exceed \$10; a lifetime tax may not exceed \$50.
 - Under our current County Code, a tax of between \$4 and \$8 is assessed annually. This amendment provides instead for a \$10 license tax, with the license to remain valid for the lifetime of the dog as long as rabies vaccination is kept current.
 - This change will decrease the administrative burden on the Treasurer’s Office, and on Fluvanna citizens.
 - Kennel licenses will continue to be issued for one year only.

At 7:20pm, Chair Fairchild opened the Public Hearing. With no one wishing to speak, Chair Fairchild closed the Public Hearing at 7:20pm.

MOTION:	approve the amendments to County Code Sections 4-2-1 and 4-2-1.1 to provide for lifetime individual dog licenses.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ZMP 25:01 Fluvanna County on behalf of BHL Group, et al – Todd Fortune, Director of Planning
The property is zoned A-1 Agricultural, General. The area has been identified for future commercial and industrial development, as it is located within the Zion Crossroads UDA. As such, other parcels within the UDA have been rezoned for future commercial and industrial development.

- Mr. Whitten added the owner of the property will be donating an acre of land to Fluvanna County, and he will be drafting a deed of gift to be brought back at a later meeting.

At 7:25pm, Chair Fairchild opened the Public Hearing.
- Patti Reynard, 3531 Union Mills, Spoke in opposition to ZMP 25:01.
With no one else wishing to speak, Chair Fairchild closed the Public Hearing at 7:27pm.

MOTION:	Approve ZMP 25:01, a request to amend the Fluvanna County Zoning map to rezone District 36.187 +/- acres of Tax Map 11 Section 9 Parcel 3 from A-1, Agricultural, General to I-1, Industrial, Limited subject to the revised proffers dated June 5, 2025.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- A typo was noticed in the previously stated motion. Mr. Whitten suggested the Board make a motion to reconsider then the correct motion. Mr. Sheridan made a motion to reconsider, Mr. Hodge seconded, the motion passed 5-0.
- The words “district” and “revised” were then removed from the corrected motion.

MOTION:	Approve ZMP 25:01 a request to amend the Fluvanna County Zoning map to rezone 36.187 +/- acres of Tax Map 11 Section 9 Parcel 3 from A-1, Agricultural, General to I-1, Industrial, Limited subject to the proffers dated June 5, 2025.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ZTA 25:02 – Amendments to the Fluvanna County Zoning Ordinances, amending §§ 22-22-1 to add a definition for “solid waste” and remove the word “municipal” from the definitions of “Solid Waste Material Recovery Facility” and “Solid Waste Collection Facility.” – Todd Fortune, Director of Planning; Dan Whitten, County Attorney
- The above-referenced definitions, as stated in the Fluvanna Code, currently restrict what sources local waste collection facilities can collect waste from. This change seeks remove that restriction while clarifying that such facilities are not allowed to receive waste that poses a hazard to the public health or environment. The definition of solid waste is taken from the Virginia Code §10.1-1400.

At 7:33pm, Chair Fairchild opened the Public Hearing. With no one wishing to speak, Chair Fairchild closed the Public Hearing at 7:33pm.

MOTION:	Approve ZTA 25:02, an ordinance to amend and reordain “The Code of the County of Fluvanna, Virginia” by amending §§ 22-22-1 to add a definition for “solid waste” and remove the word “municipal” from the definitions of “Solid Waste Material Recovery Facility” and “Solid Waste Collection Facility.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Public Hearing for the First Amendment to the Lease Agreement with Cellco Partnership d/b/a Verizon Wireless – Dan Whitten, County Attorney

- This amendment contemplates a proposed increase in rent and a modified Exhibit C to reflect the updated equipment listing and depiction of equipment layout.
- Cityscape Consultants has reviewed the amendment and also included updated language to modify the provisions related to Access, Public Safety, and the Water Supply Facility and Protection of Public in this amendment.
- Current Rent as of 3/1/2025: \$2,643.36 (\$31,720.32)
- Proposed Adjusted New Rent: \$2,749.10 (\$32,989.20)
- Next Increase 3/1/2026: \$2,831.57 (\$33,978.84)

At 7:36pm, Chair Fairchild opened the Public Hearing. With no one wishing to speak, Chair Fairchild closed the Public Hearing at 7:36pm.

MOTION:	Approve the First Amendment to the Water Tower Lease Agreement with Cellco Partnership d/b/a Verizon Wireless				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

State-funded Bonuses for Department of Social Services, Registrar's Office, and Electoral Board – Dan Whitten, County Attorney

- In May the state budget bill was signed by the Governor; the budget includes a one-time bonus for local Registrars and for members of local Electoral Boards.
- VDSS announced a new initiative to recognize and reward Local Departments of Social Services and those employees who consistently exceed expectations in processing Medical Assistance Renewals while also maintaining high-quality standards.
- VDSS is implementing a performance-based bonus structure designed to incentivize efficiency and accuracy in reducing Medical Assistance Renewals backlogs.
- These bonuses do not require a local funding match.

At 7:39pm, Chair Fairchild opened the Public Hearing. With no one wishing to speak, Chair Fairchild closed the Public Hearing at 7:39pm.

MOTION:	Authorize a 1.5% monetary bonus to the Fluvanna County Registrar and to members of the Fluvanna Electoral Board pursuant to § 15.2-1508 of the Code of Virginia.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Authorize a 1.5% monetary bonus to eligible employees of the Department of Social Services pursuant to § 15.2-1508 of the Code of Virginia.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - CONSENT AGENDA

The following items were approved under the Consent Agenda for July 2, 2025:

- *Minutes of June 18, 2025* – Caitlin Solis, Clerk to the Board
- *Virginia Department of Emergency Management FY'26 PSAP Grant Program for NG911 additional funding grant program* – Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff
- *Virginia Department of Fire Programs FY26 Firefighter Personal Protective Equipment Grant* – Tori Melton, Director of Finance
- *AFID Infrastructure Grant Application* – Jennifer Schmack, Director of Economic Development and Tori Melton, Director of Finance
- *Virginia Destination Marketing Organization Marketing Program Grant* – Jennifer Schmack, Director of Economic Development and Tori Melton, Director of Finance
- *Temporary Staff Stipend for Additional Duties – Wilk* – Tori Melton, Director of Finance and Dale Critzer, Director of Public Works
- *Brooks Network Services Purchase Agreement* - Dan Whitten, County Attorney
- *CRMF - FMS Track Inspections and Projects* – Don Stribling, FCPS Executive Director

- *Accept Dedication of Utility Easements from SB Cox, Incorporated* – Dan Whitten, County Attorney
- *Sheehy Ford Vehicle Purchase Agreement* – Dan Whitten, County Attorney

MOTION:	Approve the consent agenda, for the July 2, 2025 Board of Supervisors meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion	Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

11 - UNFINISHED BUSINESS

Distribution of emergency calls list for the public

- Mr. Dahl will coordinate with Steve Morris and MJ Fick from Emergency Services to provide the list.

12 - NEW BUSINESS

Re appropriation of Funds to Purchase a New ALS Emergency Response Vehicle– Eric Dahl, County Administrator

MOTION:	Approve the re appropriation \$155,270.02 from the ambulance to purchase an ALS emergency response vehicle.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

13 - PUBLIC COMMENTS #2

At 7:48pm, Chair Fairchild opened the second round of Public Comments.

- Don Reynard, 3531 Union Mills Rd, commented on water rates in the FUSD and AQUA water systems.
- Patti Reynard, 3531 Union Mills Rd, commented on taxes, water systems, land use and grants.

With no one else wishing to speak, Chair Fairchild closed the second round of Public Comments at 7:54pm.

14 - CLOSED MEETING

MOTION:	At 7:55pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney performance evaluation.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 8:32pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

15 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, July 2, 2025 at 8:33pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Christopher S. Fairchild
Chair

APPROVED

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
FLUVANNA, VIRGINIA”, BY AMENDING §§ 4-2-1 AND 4-2-1.1 TO PROVIDE FOR
LIFETIME LICENSES FOR INDIVIDUAL DOGS

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending §§ 4-2-1 and 4-2-1.1, as follows:

CHAPTER 4 – ANIMALS AND FOWL

ARTICLE 2. - DOGS

Sec. 4-2-1. License—Required; term; where license tax payable; amount of tax.

It shall be unlawful for any person to own, keep, hold or harbor any dog over four months of age within the County unless such dog is licensed, as required by the provisions of this article. An individual dog license issued pursuant to this section is provided for the lifetime of the dog. Such individual license shall be valid only as long as the animal's owner resides in the County and the dog's rabies vaccination is kept current. A kennel license issued pursuant to this section shall be valid for one year only, and shall run from January 1 to December 31. The license tax, which shall be the only license tax on dogs in this County, shall be payable at the office of the Treasurer and shall be as follows:

For individual dogs, \$10.00 each;

For a kennel of not more than twenty dogs, \$40.00 per license tax year;

For a kennel of between twenty-one and fifty dogs, \$50.00 per license tax year.

Sec. 4-2-1.1. Same—When license tax payable.

The license tax on dogs shall be due and payable as follows:

(A) Lifetime dog license. The lifetime dog license tax must be paid not later than 30 days after a dog has reached the age of four months or not later than 30 days after an owner acquires a dog four months of age or older. Should a dog's rabies vaccination or inoculation expire, any lifetime dog license issued for that dog shall become invalid concurrently on the same date the dog's rabies vaccination or inoculation expired, and said license shall not be valid again as a lifetime dog license under this section until said dog's rabies vaccination or inoculation is again current. A dog shall be deemed to be unlicensed for any time during which its lifetime dog license is deemed to be invalid pursuant to this section.

(B) Kennel dog license. Kennel licenses shall expire annually on December 31 and must be renewed not later than January 31 of the following year. A kennel license tax paid between November 1 and December 31 shall be valid for the remainder of the year during which it was paid and for the next following calendar year.

That the Ordinance shall be effective thirty days after adoption.

ORDINANCE TO AMEND AND REORDAIN “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA” BY AMENDING §22-22-1 TO ADD A DEFINITION FOR “SOLID WASTE” AND TO AMEND THE DEFINITIONS OF “SOLID WASTE MATERIAL RECOVERY FACILITY” AND “SOLID WASTE COLLECTION FACILITY”

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

That the Code of the County of Fluvanna, Virginia is amended by amending § 22-22-1 as follows:

CHAPTER 22 ZONING

ARTICLE 22. – DEFINITIONS

Sec. 22-22-1. – Rules of construction; definitions.

Solid waste: As used herein, “solid waste” shall have the same meaning and definition set forth in § 10.1-1400 of the Code of Virginia, as amended.

Solid Waste Material Recovery Facility: A solid waste management facility, as defined § 10.1-1400 of the Code of Virginia, as amended, which may receive solid waste and recyclables from off premises for processing and consolidation and shipment out of the County for further processing or disposal. The facility shall be so located, designed and operated that it does not pose a substantial present or potential hazard to public health or the environment, including pollution of air, land, surface water or groundwater.

Solid Waste Collection Facility: Any storage or collection facility which is operated as a relay point for recyclables or solid waste which ultimately is to be shipped for further processing or disposal. No processing of such items occurs at such facility. The facility shall be so located, designed and operated that it does not pose a substantial present or potential hazard to public health or the environment, including pollution of air, land, surface water or groundwater.

That the Ordinance shall be effective upon adoption.



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

ORDINANCE No. 11-2025

AN ORDINANCE TO REZONE 36.187 +/- ACRES FROM A-1 TO I-1 WITH PROFFERS

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Circuit Court at 72 Main Street, Palmyra, Virginia this 2nd day of July, 2025:

ZMP 25:01 BHL Group LLC, et al – A request to amend the Fluvanna County Zoning Map to rezone from A-1, Agricultural, General to the I-1, Industrial, Limited Zoning District 36.187 +/- acres of Tax Map 11 Section 9 Parcel 3. The subject property is generally located on the west side of James Madison Highway (U.S. 15) approximately one mile south of the intersection with Three Notch Road (U.S. 250). The parcel is located in the Zion Crossroads Community Planning Area (CPA) and the Zion Crossroads Urban Development Area (UDA), and in the Columbia Election District.

BE IT ORDAINED by the Board of Supervisors of Fluvanna County that the Rezoning Application identified as ZMP 25:01 is granted as an amendment to the official zoning map; and

The Property is currently identified as Tax Map 11 Section 9 Parcel 3; and

The Property, consisting of 36.187 +/- acres, is hereby rezoned from A-1, Agricultural, General to the I-1, Industrial, Limited Zoning District; and

The Owner/Applicant in this zoning case, pursuant to the Zoning Ordinance of Fluvanna County, for themselves and their successors or assigns, proffer that the Property will be developed in accordance with the conditions voluntarily agreed to by the Owner/Applicant in the proffer statement dated June 5, 2025 which is included in this ordinance.

Adopted this 2nd day of July 2025
by the Fluvanna County Board of Supervisors

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X					X
Mike Goad, Fork Union District	X					
Timothy Hodge, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X				X	

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 16-2025

**A RESOLUTION RECOGNIZING PETER M. GRETZ FOR BEING
NAMED THE 2025 VIRGINIA SUPERINTENDENT OF THE YEAR**

WHEREAS, the Fluvanna County Board of Supervisors is proud to announce that Fluvanna County Public Schools division Superintendent Dr. Peter M. Gretz has been selected as the 2025 Virginia Superintendent of the Year; and

WHEREAS, this annual award is given to a superintendent who consistently displays excellence and leadership throughout their role as a public-school division leader; and

WHEREAS, Dr. Gretz was recognized during the Virginia Association of School Superintendents' Awards Luncheon in Roanoke on Monday, April 28, 2025; and

WHEREAS, Mr. Gretz’s tireless efforts to advocate for both students and teachers by ensuring that learning environments are safe, comfortable, efficient, and conducive to learning; and

WHEREAS, Dr. Gretz, a 35-year Virginia educator having previously taught in middle- and high-school, coached wrestling and academic teams, and served localities across the Commonwealth, will soon begin his fifth year as superintendent for Fluvanna County Public Schools; and

WHEREAS, the Board recognizes the honor of receiving the Virginia Superintendent of the Year award.

NOW, THEREFORE, BE IT RESOLVED, that the Fluvanna County Board of Supervisors does hereby recognize his exemplary leadership and extends enthusiastic congratulations to Dr. Peter M. Gretz for the distinction of being named the 2025 Virginia Superintendent of the Year.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 2nd day of July 2025.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X				X	
Mike Goad, Fork Union District	X					
Timothy Hodge, Palmyra District	X					X
Anthony P. O’Brien, Rivanna District	X					

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors