



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

72 Main Street, Palmyra, VA 22963

August 6, 2025 at 5:00 pm

#### TAB AGENDA ITEMS

##### 1 - CALL TO ORDER

##### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

##### 3 – ADOPTION OF AGENDA

##### 4 – COUNTY ADMINISTRATOR’S REPORT

##### 5 – PUBLIC COMMENTS #1 (5 minutes each)

##### 6 – APPOINTMENTS

A Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

##### 7 – PRESENTATIONS (normally not to exceed 10 minutes each)

##### 8 – ACTION MATTERS

B Fork Union Water Supply System Design Services – Waterlines Preliminary Design Proposal – Eric Dahl, County Administrator

C Fork Union Water Supply System Design Services – Water Treatment Plant 30% Design Proposal – Eric Dahl, County Administrator

D FY27 Budget Calendar – Theresa McAllister, Management Analyst II

E Approval of Paving Contract with ProSeal Services, Inc. – Dan Whitten, County Attorney

F Authorization to Advertise for a public hearing to approve two Deeds of Easement to VDOT – Dan Whitten, County Attorney

G Application for Special Event Permit (SEP) – Fork Union Drive In LLC – Eric Dahl, County Administrator

##### 9 – PUBLIC HEARING

##### 10 – CONSENT AGENDA

H Minutes of July 2, 2025 – Caitlin Solis, Clerk to the Board

I Accept Dedication of Utility Easements for extension of County water and sewer lines – Dan Whitten, County Attorney

J Accounts Payable Report for May 2025 – Tori Melton, Director of Finance

K Accounts Payable Report for June 2025 – Tori Melton, Director of Finance

L CRMF - CEN Playground Equipment – Don Stribling, FCPS Executive Director

M CRMF - FCHS Bus Loop Sheetrock and Ceiling – Don Stribling, FCPS Executive Director

Mc CRMF - FCHS Chiller 1 – Don Stribling, FCPS Executive Director

N CRMF - FCHS Stage CYC Lights – Don Stribling, FCPS Executive Director

O FY26 FCPS Grants Supplemental Appropriation – Brenda Grasser, Executive Director for Instruction and Finance

P FY25 FUSD Insurance Claim - Replace Fire Hydrant due to Vehicle Crash – Tori Melton, Director of Finance

Q FY25 Aid to Localities Fund - Fire Department – Tori Melton – Director of Finance

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*

R FY25 Treasurer's Office Supplemental Appropriation – Tori Melton, Director of Finance  
S FY26 Additional Library State Aid Supplemental Appropriation – Tori Melton, Director of Finance  
T FY26 IT Tyler Technologies Supplemental Appropriation – Tori Melton, Director of Finance  
U Emergency Management Generalist Position Updates – Eric Dahl, County Administrator  
V Revised Bylaws for Parks & Recreation Advisory Board (RAB) – Aaron Spitzer, Director of Parks and Recreation  
W Temporary Staff Stipend for Additional Duties – Jones – Eric Dahl, County Administrator  
XYZ Temporary Staff Stipend for Additional Duties - Shiflett – Lt. Joshua Greene, Sheriff's Office

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**11 – UNFINISHED BUSINESS**

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TBD

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**12 – NEW BUSINESS**

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TBD

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**13 – PUBLIC COMMENTS #2** (5 minutes each)

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**14 – CLOSED MEETING AND DINNER RECESS**

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TBD

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**14 – ADJOURN**

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County Administrator Review

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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