



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

September 17, 2025 at 6:00 pm

| TAB AGENDA ITEMS  |  |
|---|--|
| <b>1 - CALL TO ORDER</b>  |  |
| <b>2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>             |  |
| <b>3 – ADOPTION OF AGENDA</b>                                     |  |
| <b>4 – COUNTY ADMINISTRATOR’S REPORT</b>                          |  |
| <b>5 – PUBLIC COMMENTS #1</b> (5 minutes each)                    |  |
| <b>6 – APPOINTMENTS</b>   |  |
| <b>7 – PRESENTATIONS (normally not to exceed 10 minutes each)</b> |  |
| A   | Historic Courthouse Renovation Update – Eric Dahl, County Administrator  |
| <b>8 – ACTION MATTERS</b>   |  |
| B   | Fire Training Building – Eric Dahl, County Administrator   |
| <b>9 – PUBLIC HEARING</b>   |  |
| C   | Public hearing to amend §§ 4-2-2 and 4-2-5 to establish a civil penalty structure for violations of both the Dogs Running At Large Ordinance and the Unrestricted Dogs Ordinance – Dan Whitten, County Attorney  |
| D   | ZTA 25:04 – Amendments to the Fluvanna County Zoning Ordinance to define “mobile food unit” and to authorize such activity by-right in all zoning districts – Dan Whitten, County Attorney; Todd Fortune, Director of Planning   |
| E   | ZTA 25:07 – Amendments to the Fluvanna County Zoning Ordinance, to conform to the Code of Virginia by removing Planning Commission approval authority for the administrative review process for plats and plans and assigning such authority solely to the Subdivision Agent, and by changing certain review timeframes – Dan Whitten, County Attorney; Todd Fortune, Director of Planning |
| F   | ZMP 25:02 – Fork Union Drive-in – Jason Overstreet, Senior Planner   |
| G   | Public Hearing to Amend §§ 7-1-1 through 7-1-7 to Allow for Administrative Approval of Special Entertainment Permits – Dan Whitten, County Attorney  |
| <b>10 – CONSENT AGENDA</b>  |  |
| H   | Minutes of September 3, 2025 – Caitlin Solis, Clerk to the Board   |
| I   | Brush Truck Purchase Agreement with Chastang Enterprises-Houston, LLC – Dan Whitten, County Attorney   |
| J   | Accounts Payable Report for August 2025 – Theresa McAllister, Management Analyst   |
| K   | CRMF - FCHS Cafe Dishwasher – Don Stribling, FCPS Executive Director   |
| <b>11 – UNFINISHED BUSINESS</b>                                   |  |
| TBD   |  |
| <b>12 – NEW BUSINESS</b>  |  |
| TBD   |  |

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*

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**13 – PUBLIC COMMENTS #2** (5 minutes each)

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**14 – CLOSED MEETING**

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TBD

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**15 – ADJOURN**

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County Administrator Review

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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