

FLUVANNA COUNTY BOARD OF SUPERVISORS
ACTIONS TAKEN ON DECEMBER 3, 2025

Mr. Sheridan entered the meeting at 5:04pm

No.	Item – Regular Meeting	Action																																																		
1	Adoption of agenda: as amended;	<u>BOARD ADOPTED</u> 4-0																																																		
2	VDOT Quarterly Report;	<u>BOARD PRESENTATION</u>																																																		
3	Approval of General Reassessment Services Contract with Cowan Services, LLC: approved the General Reassessment Services Contract with Cowan Services, LLC;	<u>BOARD APPROVED</u> 5-0																																																		
4	<p>FY25 to FY26 Carryover Requests: approved the following carryover requests of FY25 unexpended budget lines from the listed departments to the FY26 Department Budget lines as specified and in the amounts listed:</p> <table><thead><tr><th>Item</th><th>Department</th><th>Budget Line</th><th>Amount</th><th>Meets Policy</th></tr></thead><tbody><tr><td>A</td><td>Fire & Rescue</td><td>Convention & Education</td><td>\$13,685</td><td>No</td></tr><tr><td>B</td><td>Human Resources</td><td>Employee Recognition</td><td>\$17,462.09</td><td>Yes</td></tr><tr><td>C</td><td>Information Tech</td><td>EDP Equipment</td><td>\$22,547.31</td><td>Yes</td></tr><tr><td>D</td><td>County Planner</td><td>Maintenance Contract</td><td>\$2,900</td><td>No</td></tr><tr><td>O</td><td>Sheriff</td><td>Vehicle Repair & Maint</td><td>\$3,226</td><td>No</td></tr><tr><td>P</td><td>Sheriff</td><td>Subsistence & Lodging</td><td>\$1,558</td><td>Yes</td></tr><tr><td>Q</td><td>Sheriff</td><td>Convention & Education</td><td>\$4,033</td><td>Yes</td></tr><tr><td>R</td><td>Sheriff</td><td>Other Operating</td><td>\$2,510</td><td>Yes</td></tr><tr><td colspan="3">Total</td><td>\$67,921.40</td><td></td></tr></tbody></table> <p>With a total amount of \$67,921.40 to be re-appropriated;</p>	Item	Department	Budget Line	Amount	Meets Policy	A	Fire & Rescue	Convention & Education	\$13,685	No	B	Human Resources	Employee Recognition	\$17,462.09	Yes	C	Information Tech	EDP Equipment	\$22,547.31	Yes	D	County Planner	Maintenance Contract	\$2,900	No	O	Sheriff	Vehicle Repair & Maint	\$3,226	No	P	Sheriff	Subsistence & Lodging	\$1,558	Yes	Q	Sheriff	Convention & Education	\$4,033	Yes	R	Sheriff	Other Operating	\$2,510	Yes	Total			\$67,921.40		<u>BOARD APPROVED</u> 3-2 (Fairchild, Hodge)
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5	Resolution Requesting Virginia Tourism to Designate Piedmont Region: approved a Resolution entitled, “A Resolution Requesting Recognition of GO Virginia Region 9 as a Distinct Tourism Region;”	<u>BOARD APPROVED</u> 5-0																																																		
6	Minutes of November 18, 2025 – Elected Officials Gathering: as presented;	<u>BOARD ADOPTED</u> 5-0																																																		
7	Minutes of November 19, 2025 – IAC Dinner: as presented;	<u>BOARD ADOPTED</u> 5-0																																																		
8	Minutes of November 19, 2025: as presented;	<u>BOARD ADOPTED</u> 5-0																																																		
9	FY26 FCPS Grants Supplemental Appropriation: approved a supplemental appropriation of \$289,101.34 to the Fluvanna County Public Schools FY26 budget for funds received from State and Federal sources;	<u>BOARD APPROVED</u> 5-0																																																		
10	Project Agreement 04 with MTFA Architecture for Historic Courthouse:	<u>BOARD APPROVED</u>																																																		

	approved Project Agreement #04 between Fluvanna County and MTFA Architecture, PLLC for the Historic Courthouse restoration project totaling no more than \$16,979.75, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;	5-0
11	Approval of Open Space Agreement for Robert J. Atkinson and Eileen I. Atkinson: Approved the open space agreement for Robert J. Atkinson and Eileen I. Atkinson for tax map parcel 40-16-18; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
12	Approval of Open Space Agreement for Jerry S. Barker and Jean M. Barker: approved the open space agreement for Jerry S. Barker and Jean M. Barker for tax map parcels 42-10-A, 42-10-B and 41-10-C; agreement shall remain in effect for a term of five (5) consecutive years;	<u>BOARD APPROVED</u> 5-0
13	Approval of Open Space Agreement for William C. Boisseau III & Linda Boisseau: approved the open space agreement for William C. Boisseau III and Linda Boisseau for tax map parcel 51-14-3; agreement shall remain in effect for a term of ten (10) consecutive years;	<u>BOARD APPROVED</u> 5-0
14	Approval of Open Space Agreement for Timothy Church & Kim Church: approved the open space agreement for Timothy Church and Kim Church for tax map parcel 33-12-6; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
15	Approval of Open Space Agreement for Matthew R. Esch and Sherry G. Esch: approved the open space agreement for Matthew R. Esch and Sherry G. Esch for tax map parcel 56-1-5; agreement shall remain in effect for a term of ten (10) consecutive years;	<u>BOARD APPROVED</u> 5-0
16	Approval of Open Space Agreement for Maria Feisner: approve the open space agreement for Maria Feisner for tax map parcel 40-10-3; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
17	Approval of Open Space Agreement for Jerry Goodson: approved the open space agreement for Jerry Goodson for tax map parcels 10-A-12E and 10-A-12F; agreement shall remain in effect for a term of five (5) consecutive years	<u>BOARD APPROVED</u> 5-0
18	Approval of Open Space Agreement for Samuel T. Hicks, Jr.: approved the open space agreement for Samuel T. Hicks, Jr. for tax map parcels 39-8-3, 60-6-9 and 60-6-14; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
19	Approval of Open Space Agreement for Patricia Ann Martin: approved the open space agreement for Patricia Ann Martin for tax map parcel 11-12-4; agreement shall remain in effect for a term of five (5) consecutive years;	<u>BOARD APPROVED</u> 5-0
20	Approval of Open Space Agreement for Jason W. May: approved the open space agreement for Jason W. May for tax map parcel 41-A-37; agreement shall remain in effect for a term of five (5) consecutive years;	<u>BOARD APPROVED</u> 5-0

21	Approval of Open Space Agreement for the Papa Family Trust: approve the open space agreement for the Papa Family Trust for tax map parcel 33-A-29A; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
22	Approval of Open Space Agreement for James Dwayne Phillips and Brenda Kay Phillips: approved the open space agreement for James Dwayne Phillips and Brenda Kay Phillips for tax map parcel 51-14-3B; agreement shall remain in effect for a term of ten (10) consecutive years;	<u>BOARD APPROVED</u> 5-0
23	Approval of Open Space Agreement for Jarad Piniarski and Emily Piniarski: approved the open space agreement for Jarad Piniarski and Emily Piniarski for tax map parcel 32-15-5B; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
24	Approval of Open Space Agreement for Lonnie E. Poore and Dena B. Poore: approved the open space agreement for Lonnie E. Poore and Dena B. Poore for tax map parcel 60-A-17D; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
25	Approval of Open Space Agreement for Tapscott Bros. Logging, Inc.: approved the open space agreement for Tapscott Bros. Logging, Inc. for tax map parcel 49-A-81; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
26	Approval of Open Space Agreement for Sandra N. Taylor and Bobby Mason Taylor: approved the open space agreement for Sandra N. Taylor and Bobby Mason Taylor for tax map parcel 11-A-49; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
27	Approval of Open Space Agreement for Ryant L. Washington and Camilla D. Washington: approved the open space agreement for Ryant L. Washington and Camilla D. Washington for tax map parcels 31-2-1 and 31-2-2; agreement shall remain in effect for a term of four (4) consecutive years;	<u>BOARD APPROVED</u> 5-0
16	Unfinished Business: Fire Training Building; Non-Disclosure Agreements in Economic Development;	<u>NO ACTION</u>
18	Closed Session: Personnel – Department of Human Resources, Office of Commissioner of the Revenue; Legal Matters – Food and Beverage Tax, organizational efficiency study discussion, quit claim deed of easement in the Columbia District, and non-disclosure agreements in Economic Development;	<u>NO ACTION</u>
19	Work Session: FCPS and County Preliminary Budget Discussion.	<u>NO ACTION</u>
	Motion to Extend: approved a motion to extend the December 3, 2025 Regular Board of Supervisors meeting to 11:00pm.	<u>BOARD APPROVED</u> 5-0

21	<p>Closed Session:</p> <p>Personnel – Department of Human Resources, Office of Commissioner of the Revenue; Legal Matters – Food and Beverage Tax, organizational efficiency study discussion, quit claim deed of easement in the Columbia District, and non-disclosure agreements in Economic Development;</p>	<p><u>NO ACTION</u></p>
22	<p>Quit Claim:</p> <p>approved the advertisement of the Public Hearing on December 17, 2025 for the Quit Claim Deed of Easement on tax map 5-23-2 in the Columbia Election District;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
23	<p>Motion to Extend:</p> <p>approved a motion to extend the December 3, 2025 Regular Board of Supervisors meeting to 11:15pm.</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>

Board Directives: