

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom, Fluvanna Courts Building
72 Main Street, Palmyra, VA 22963
December 3, 2025
Regular Meeting 5:00pm

MEMBERS PRESENT: Chris Fairchild, Cunningham District, Chair
Tony O’Brien, Rivanna District, Vice Chair
Mike Goad, Fork Union District
Timothy M. Hodge, Palmyra District
John M. (Mike) Sheridan, Columbia District (*entered meeting at 5:04pm*)

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE
At 5:01pm, Chair Fairchild called to order the Regular Meeting of December 3, 2025. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the December 3, 2025 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion	Second	
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

4 - COUNTY ADMINISTRATOR’S REPORT
Mr. Dahl reported on the following topics:
Announcements and Updates

- Congratulations Mrs. Melton and the Finance Department for receiving GFOA’s Certificate of Achievement for Excellence in Financial Reporting!
- This is 13 years in a row now!

EAGLE SCOUT PROJECT AT THE PARK

- Jacob DeVane with Troop 154 completed his Eagle Scout project on November 9 by removing old fencing and replacing it with new fencing.
- Jacob raised \$460 dollars, Parks and Recreation helped with \$250, and Better Living donated about \$90.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Dec 17	6:00 PM	Regular Meeting	Circuit Court
Wed	Jan 7	5:00 PM	Organizational/Regular Meeting	Circuit Court
Wed	Jan 21	6:00 PM	Regular Meeting	Circuit Court

5 - PUBLIC COMMENTS #1
At 5:05pm, Chair Fairchild opened the first round of Public Comments.

- Aaron Spitzer, 431 Jefferson Dr, commented on the accusations of election interference made Don and Patti Reynard.

With no one else wishing to speak, Chair Fairchild closed the first round of Public Comments at 5:10pm.

6 – BOARDS AND COMMISSIONS
None.

7 – PRESENTATIONS
VDOT Quarterly Report – Scott Thornton, Residency Administrator/Louisa Residency
Mr. Thornton gave an update on VDOT projects in the county including, maintenance, land development and permits, and construction projects.

- Mr. Sheridan asked about the possibility of a turn lane being installed on the shoulder at the Ferncliff Intersection to turn west on Rt 250. Mr. Thornton informed the Board that the intersection is scheduled to be worked on in the later summer and fall 2026.
- Mr. O’Brien asked about the possibility of a traffic circle being installed at Rt 53 and Ruritan Lake Rd to help alleviate potential construction traffic from the Tenaska Powerplant.

8 - ACTION MATTERS

Approval of General Reassessment Services Contract with Cowan Services, LLC – Dan Whitten, County Attorney

- On November 5, 2025 the County issued #RFP 2025-03 for General Reassessment Services.
- Of the two vendors who responded, Cowan Services, LLC was selected.
- The per-parcel price for the 2027 Hybrid Administrative Review Reassessment is \$6.95, for a total estimated cost of \$120,691.30.
- The Option 1 per-parcel price for the 2029 Full Review Reassessment is \$16.95 (with EagleView imagery), for a total estimated cost of \$287,031.30.
- The Option 2 per-parcel price for the 2029 Full Review Reassessment is \$21.95 (without EagleView imagery), for a total estimated cost of \$371,701.30.

MOTION:	Approve the General Reassessment Services Contract with Cowan Services, LLC				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY25 to FY26 Carryover Requests – Theresa McAllister, Management Analyst

Per Fluvanna County Financial Finance Policies - Budget 3.1.10 Reappropriation of Balances (Carryovers):

Had budget authority in FY25

1. Initiative/Project was started in FY25, but was not able to be completed.
 - a. Meets existing policy.
2. Initiative/project not started in FY25 due to circumstances.
 - a. Meets existing policy.

No budget authority in FY25

1. Requesting carryover of FY25 remaining funds to cover certain one-time special or capital projects that are not already approved/funded.
 - a. Does not meet existing policy.
2. Requesting carryover of FY25 remaining funds for unanticipated operating expenses not included in the FY26 budget
 - a. i.e., Not funded in FY26, but request/need has been identified; asking for unexpended FY25 dollars to cover that request/need (rather than wait until FY27 budget).
 - b. Does not meet existing policy.

MOTION:	Approve the following carryover requests of FY25 unexpended budget lines from the listed departments to the FY26 Department Budget lines as specified and in the amounts listed:				
	Item	Department	Budget Line	Amount	Meets Policy
	A	Fire & Rescue	Convention & Education	\$13,685	No
	B	Human Resources	Employee Recognition	\$17,462.09	Yes
	C	Information Tech	EDP Equipment	\$22,547.31	Yes
	D	County Planner	Maintenance Contract	\$2,900	No
	O	Sheriff	Vehicle Repair & Maint	\$3,226	No
	P	Sheriff	Subsistence & Lodging	\$1,558	Yes
	Q	Sheriff	Convention & Education	\$4,033	Yes
	R	Sheriff	Other Operating	\$2,510	Yes
	Total			\$67,921.40	
	With a total amount of \$67,921.40 to be re-appropriated.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	No	Yes	No	Yes	Yes
RESULT:	3-2				

Resolution Requesting Virginia Tourism to Designate Piedmont Region – Jennifer Schmack, Director of Economic Development

The purpose of the attached resolution is to formally request that the Virginia Tourism Corporation (VTC) recognize GO Virginia Region 9 as its own distinct tourism region, proposed to be named Virginia’s Piedmont. Part of the application process requires a resolution/letter of support from each of the localities governing body.

The resolution outlines how the current VTC regional boundaries—Central Virginia and Northern Virginia—do not accurately reflect visitor behavior, tourism identity, or the collaborative economic relationships that already exist among the counties of Fauquier, Rappahannock, Culpeper, Orange, Madison, Greene, Fluvanna, Louisa, Albemarle, Charlottesville, and Nelson. These localities share strong cultural, historical, and natural tourism assets, including presidential estates, the Monticello American Viticultural Area, Shenandoah National Park, vibrant small towns, and rich agricultural landscapes. Visitors already move seamlessly across these counties, experiencing them as a unified destination, and the resolution requests that VTC’s regional structure reflect that reality. The resolution further emphasizes that Region 9 has demonstrated a long-standing pattern of collaboration through initiatives like the Wine Coalition, multi-locality tourism partnerships, and economic development programs. By establishing an officially recognized Virginia Piedmont tourism region, VTC and localities can better coordinate marketing, improve data collection, enhance targeted investment, and strengthen the Commonwealth’s statewide tourism strategy. Adoption of the resolution by each county affirms shared support for a cohesive regional identity and positions the region to more effectively promote its unique assets under a unified brand.

MOTION:	Approve a Resolution entitled, “A Resolution Requesting Recognition of GO Virginia Region 9 as a Distinct Tourism Region.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

None.

10 - CONSENT AGENDA

The following items were discussed before approval:

T - *Approval of Open Space Agreement for the Papa Family Trust*

The following items were approved under the Consent Agenda for December 3, 2025:

- *Minutes of November 18, 2025 – Elected Officials Gathering* – Caitlin Solis, Clerk to the Board
- *Minutes of November 19, 2025 – IAC Dinner* – Caitlin Solis, Clerk to the Board
- *Minutes of November 19, 2025* – Caitlin Solis, Clerk to the Board
- *FY26 FCPS Grants Supplemental Appropriation* – Gemma Soares, Executive Director for Instruction and Finance
- *Project Agreement 04 with MTFA Architecture for Historic Courthouse* – Dan Whitten, County Attorney
- *Approval of Open Space Agreement for Robert J. Atkinson and Eileen I. Atkinson* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Jerry S. Barker and Jean M. Barker* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for William C. Boisseau III & Linda Boisseau* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Timothy Church & Kim Church* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Matthew R. Esch and Sherry G. Esch* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Maria Feisner* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Jerry Goodson* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Samuel T. Hicks, Jr.* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Patricia Ann Martin* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Jason W. May* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for the Papa Family Trust* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for James Dwayne Phillips and Brenda Kay Phillips* – Andrew M. Sheridan, Jr., Commissioner of the Revenue

- *Approval of Open Space Agreement for Jarad Piniarski and Emily Piniarski* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Lonnie E. Poore and Dena B. Poore* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Tapscott Bros. Logging, Inc.* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Sandra N. Taylor and Bobby Mason Taylor* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Agreement for Ryant L. Washington and Camilla D. Washington* – Andrew M. Sheridan, Jr., Commissioner of the Revenue

MOTION:	Approve the consent agenda, for the December 3, 2025 Board of Supervisors meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

11 - UNFINISHED BUSINESS

Fire Training Building – Eric Dahl, County Administrator
Mr. Dahl gave a brief update on the fire training grant, which was approved to be extended until March 6, 2027.

Non-Disclosure Agreements in Economic Development
Mr. Fairchild commented on non-disclosure agreements for economic development projects in the county, and asked if going forward, Mr. Whitten could create verbiage that could shorten the length of NDAs; and asked if Mr. Whitten could draft a letter asking for a formal release from the project hoops NDA.

12 - NEW BUSINESS

None.

13 - PUBLIC COMMENTS #2

At 6:13pm, Chair Fairchild opened the second round of Public Comments.
- Greg “Swamp” Cox, 984 Rock Ln, commented on remarks made by Mr. Fairchild at a community meeting, Mr. Cox became agitated and was asked to be removed from the meeting.
With no one else wishing to speak, Chair Fairchild closed the second round of Public Comments at 6:15pm.

RECESS FOR DINNER AND CLOSED SESSION

14 - CLOSED MEETING

MOTION:	At 6:16pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – Department of Human Resources, Office of Commissioner of the Revenue; Legal Matters – Food and Beverage Tax, organizational efficiency study discussion, quit claim deed of easement in the Columbia District, and non-disclosure agreements in Economic Development.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:07 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

15 - FCPS AND COUNTY PRELIMINARY BUDGET DISCUSSION

Dr. Gretz gave a high-level overview of the Fluvanna County Public Schools FY27 budget priorities, enrollment and demographic data, staff compensation study, health insurance, revenue sources, budget considerations and unknowns. Much of the discussion between the School Board and Board of Supervisors centered around school capacity issues due to aging infrastructure and an increasing number of students.

MOTION TO EXTEND

- At 8:54pm, a motion was made to extend the Board of Supervisors meeting.

MOTION:	Approve a motion to extend the December 3, 2025 Regular Board of Supervisors meeting to 10:00pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - CLOSED MEETING

MOTION:	At 8:54pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – Department of Human Resources, Office of Commissioner of the Revenue; Legal Matters – Food and Beverage Tax, organizational efficiency study discussion, quit claim deed of easement in the Columbia District, and non-disclosure agreements in Economic Development.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 11:03 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION TO EXTEND

- At 11:03pm, a motion was made to extend the Board of Supervisors meeting.

MOTION:	Approve a motion to extend the December 3, 2025 Regular Board of Supervisors meeting to 11:15pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Approve the advertisement of the Public Hearing on December 17, 2025 for the Quit Claim Deed of Easement on tax map 5-23-2 in the Columbia Election District.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes

MOTION:	Adjourn the regular meeting of Wednesday, December 3, 2025 at 11:05pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Christopher S. Fairchild
Chair

APPROVED



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 25-2025

**A RESOLUTION REQUESTING RECOGNITION OF GO VIRGINIA REGION 9
AS A DISTINCT TOURISM REGION**

WHEREAS, the Virginia Tourism Corporation (VTC) currently recognizes the Central Virginia Tourism Region as encompassing an extensive collection of counties, including Madison, Greene, Albemarle, Louisa, Fluvanna, Nelson, Charlottesville, Amherst, Campbell, Appomattox, Prince Edward, Nottoway, Buckingham, Cumberland, Goochland, Hanover, Powhatan, Amelia, Dinwiddie, Chesterfield, Henrico, Prince George, and Sussex; and

WHEREAS, VTC currently recognizes the Northern Virginia Tourism Region as encompassing the eclectic counties of Culpeper, Rappahannock, Fauquier, Arlington, Fairfax, Prince William, Stafford, Spotsylvania, and Caroline; and

WHEREAS, these two VTC regions do not align with tourists' travel tendencies, nor support any cohesive tourism identity or unified marketing strategy, and

WHEREAS, the counties/cities of Fauquier, Rappahannock, Culpeper, Orange, Madison, Greene, Fluvanna, Louisa, Albemarle, Charlottesville, and Nelson currently work collaboratively through GO Virginia Region 9 (hereafter "The Region") to advance shared goals in economic development, workforce, and entrepreneurship; and

WHEREAS, these same counties share distinct tourism commonalities, including rich agricultural landscapes, vibrant main streets, historic sites, wineries and breweries, and proximity to the Blue Ridge Mountains and Shenandoah National Park, creating a natural and unified visitor experience where visitors travel organically within The Region's lodging, dining and recreating — reinforcing a shared tourism ecosystem that functions as a single destination market; and

WHEREAS, The Region's steep history, serves as home to two of America's most significant presidential estates — Monticello and James Madison's Montpelier — as well as historic properties such as Airlie Resort, Barboursville Ruins, and countless Civil War and early American sites; and

WHEREAS, The Region offers unparalleled outdoor recreation opportunities, including the Blue Ridge Mountains and the Shenandoah National Park, a national treasure drawing over 1.2 million visitors annually, complemented by regional attractions such as the James River Water Trail, Rapidan Wildlife Management Area, and numerous cycling, hiking, and agritourism routes; and

WHEREAS, The Region is home to the Virginia's most award winning wine and internationally acclaimed Monticello American Viticultural Area (AVA), recognized as the birthplace of Virginia wine and consistently awarded among the nation's best, attracting both domestic and international visitors; and

WHEREAS, The Region's towns and rural communities — from Lovingson to Stanardsville, Orange, Culpeper, Madison, Sperryville, Washington, and Warrenton — embody the Virginia Main Street small-town charm, authenticity, and countryside beauty that define Virginia's tourism brand; and

WHEREAS, a collaborative tourism initiative within The Region would amplify these shared assets through joint marketing, coordinated visitor itineraries, and enhanced visibility of local businesses and attractions; and

WHEREAS, The Region has demonstrated strong collaboration through a number of GO Virginia Region 9 initiatives, including The Region's Wine Coalition, which supports coordinated marketing, workforce development, and infrastructure efforts for the wine industry; and further, several of The Region's localities participate in the "River Region" tourism initiative, illustrating an existing framework of inter-county cooperation, shared marketing, and collective visitor engagement; and

WHEREAS, the creation of a distinct tourism region under the VTC structure would allow more targeted investment, improved data collection, and a unified brand message aligned with the economic and cultural identity of The Region; and

WHEREAS, a redefined tourism region would not only improve coordination among local destination marketing organizations (DMOs) but also strengthen VTC’s ability to market Virginia’s tourism diversity more effectively across the Commonwealth;

NOW, THEREFORE, BE IT RESOLVED, that the localities of Fauquier, Rappahannock, Culpeper, Orange, Madison, Greene, Fluvanna, Louisa, Albemarle, Charlottesville, and Nelson hereby respectfully request that the Virginia Tourism Corporation formally recognize GO Virginia Region 9 as an independent and distinct tourism region known as Virginia’s Piedmont within the Commonwealth; and

BE IT FURTHER RESOLVED, that this newly recognized region be empowered to collaboratively promote its unique historical, cultural, and natural assets under a shared identity that reflects the spirit, landscape, and hospitality of Virginia’s Piedmont and Blue Ridge Mountains.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 3rd day of December 2025.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					
Mike Goad, Fork Union District	X					
Timothy Hodge, Palmyra District	X					X

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors