

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Morris Room, Fluvanna County Administration Bldg.  
132 Main Street, Palmyra, VA 22963  
February 11, 2026  
Special Meeting/Closed Session 4:00pm  
Budget Work Session 5:30pm**

**MEMBERS PRESENT:** Tony O’Brien, Rivanna District, Chair *(entered meeting at 4:08pm)*  
 Timothy M. Hodge, Palmyra District, Vice Chair  
 Chris Fairchild, Cunningham District  
 Mike Goad, Fork Union District  
 John M. (Mike) Sheridan, Columbia District

**ABSENT:** None.

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
 Kelly Harris, Assistant County Administrator  
 Dan Whitten, County Attorney  
 Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 4:07pm, Vice-Chair Hodge called to order the Special Called Meeting of February 11, 2026. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**2 - CLOSED MEETING**

- At 4:08pm, Mr. O’Brien entered the meeting, and Mr. Hodge passed the gavel over to him.

<b>MOTION:</b>	At 4:08pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters – Organizational Efficiency Study review, legal advice involving Special Called Meetings.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Absent	Yes	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

<b>MOTION:</b>	At 5:29 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Abstain	Yes	Yes	Yes
<b>RESULT:</b>	<b>4-0-1</b>				

**3 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:32pm, Chair O’Brien called to order the Budget Work Session of February 11, 2026. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**4 - BUDGET REVIEW – CONSTITUTIONAL OFFICER PRESENTATIONS**

*Commonwealth’s Attorney* – Jeff Haislip, Commonwealth’s Attorney, gave the Board an overview of the Commonwealth’s Attorney Office and presented data showing increased crime rates and workload, and requested two additional positions; one full-time assistant Commonwealth’s attorney, and either a full-time paralegal or administrative assistant.

*Sheriff* – Eric Hess, Sheriff, Maj. Wells, presented an overview of operations and the FY27 budget request; including, equipment upgrades, communications equipment, and forensic tools. The office is working to address pay compression issues and develop a more structured career advancement plan.

*Clerk of the Circuit Court* – Tristana Pace Treadway, Clerk to the Circuit Court, presented the FY27 Budget for the Clerk of the Circuit Court’s office. The FY27 operations budget request of \$149,105 total operation request, \$40,000 as requested for Record Preservation can be reduced to \$17,000

*Treasurer* – Deborah Rittenhouse, Treasurer, gave a brief update on delinquent taxes and collection rates, food and beverage tax, and presented the FY27 budget request for the Treasurer’s office, including a locally funded Deputy II position to assist with the increased workload.

*Commissioner of the Revenue* – Lauren R. Sheridan, Commissioner of the Revenue, presented the FY27 budget request and highlighted an operating budget increase in new construction assessments, and valuation tools; and a personnel budget increase for a new Deputy Commissioner II to assist with workload increase and reduce revenue delays.

**6 - BUDGET REVIEW – COUNTY AGENCIES PRESENTATIONS**

*Cooperative Extension* – Kim Mayo, Senior Extension Agent/Unit Coordinator, gave an overview of the Virginia Cooperative Extension program highlighting their focus on water quality, youth empowerment, and local food systems; and presented the FY27 budget including a 2% budget increase for operations and supplies.

*Social Services* – Kim Mabe, Director, gave an overview of services including Child Protective Services, Adult Protective Services and Adult Services, and presented the Social Services FY27 Budget Request of \$1,879,331, including a request for an Assistant Director position to address growing operational demands and strategic goals.

*Registrar* – Joyce Pace, Registrar and Dan Graff, Electoral Board Member, gave a brief overview of the FY27 budget discussion including, April Special Election, changes in election procedures, redistricting, early voting, June primary elections, and staffing needs.

*Fire and Rescue Association* – Chief Constantino, Chief Pullen, and John Lye, discussed FY27 budget requests and staffing challenges. They agreed to consider implementing part-time paid staff at the Kent Store fire station as a pilot program to augment volunteer firefighters. The group also discussed the need for additional funding and equipment maintenance.

**7 - CLOSED MEETING**

<b>MOTION:</b>	At 8:52pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters – legal advice involving Special Called Meetings.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Absent	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 11:11 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**MOTION TO EXTEND**

- At 11:11pm, a motion was made to extend the Board of Supervisors meeting.

<b>MOTION:</b>	Approve a motion to extend the February 11, 2026 Budget Work Session to 11:15pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**8 - ADJOURN**

<b>MOTION:</b>	Adjourn Budget Work Session of Wednesday, February 11, 2026 at 11:12pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Caitlin Solis  
Clerk to the Board

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Anthony O'Brien  
Chair

APPROVED