

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom, Fluvanna Courts Building
72 Main Street, Palmyra, VA 22963
May 6, 2026
Regular Meeting 5:00pm**

MEMBERS PRESENT:

Tony O’Brien, Rivanna District, Chair
Timothy M. Hodge, Palmyra District, Vice Chair
Chris Fairchild, Cunningham District
Mike Goad, Fork Union District
John M. (Mike) Sheridan, Columbia District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:01pm, Chair O’Brien called to order the Regular Meeting of May 6, 2026. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- *Mr. Dahl requested the addition of Professional Services for Fire Training Building – Construction Materials Testing, and Safe Streets and Roads for All Grant to New Business.*

MOTION:	Accept the Agenda, for the May 6, 2026 Regular Meeting of the Board of Supervisors, as adopted.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SPECIAL PRESENTATION

Retirement Recognition of Melinda Payne, Parks and Recreation Services Specialist, for over 20 years of service to the County of Fluvanna.

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates – Congratulations Sheriff Hess for being elected to the Virginia Sheriffs’ Institute Board of Directors.

ADA PLAYGROUND WALKWAY

- The ADA walkway at the playground was completed on April 28.
- There is now a paved walkway with two handicap parking spots.

CARETAKERS HOUSE REMOVAL

- On May 1, BroHaul Demolition Contractors removed the white house that was located between the gardens. Some asbestos remediation had to be done before demolition.
- Thanks to Dale Critzer for getting the contractors to do the work!

MAY EVENTS

- Carnival at Pleasant Grove 5/6-9/2026
- Groovin’ at the Grove 5/9/2026, The Chickenheads Band Performs 5:00pm to 7:00pm, food trucks and beer garden available

NEXT BOS MEETINGS

Day	Date	Time	Purpose	Location
Wed	May 20	6:00 PM	Regular Meeting	Circuit Court
Wed	Jun 3	5:00 PM	Regular Meeting	Circuit Court
Wed	Jun 17	6:00 PM	Regular Meeting	Circuit Court
Wed	Jul 1	5:00 PM	Regular Meeting	Circuit Court

5 - PUBLIC COMMENTS #1

At 5:10pm, Chair O’Brien opened the first round of Public Comments. With no one wishing to speak, Chair O’Brien closed the first round of Public Comments at 5:10pm.

6 – BOARDS AND COMMISSIONS

None.

7 – PRESENTATIONS

None.

8 - ACTION MATTERS

Community Service Award Resolution - Peggy Shanklin – Eric M. Dahl, County Administrator

The Community Service Award Program allows members of the public to formally recognize and award individuals or groups who, by their personal actions, volunteer efforts, and civic or community activities have made a positive impact in Fluvanna County. Peggy Shanklin has been nominated for the Community Service Award to honor her significant contributions to the community.

MOTION:	Adopt the Community Service Award Resolution honoring Peggy Shanklin, as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Older Americans Month – Emily Foreman, Director of Wellness and Enrichment, JABA (Jefferson Area Board for Aging) gave a brief presentation and read the proclamation celebrating Older Americans Month.

MOTION:	Proclaim May 2026 Older Americans Month.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

2% Bonus for Constitutional Officers and Compensation Board Funded Employees – Eric Dahl, County Administrator

A 2% salary bonus was approved by the 2026 Session of the General Assembly for constitutional officers, regional jail superintendents, and their Compensation Board funded deputies and employees. Constitutional officers want to utilize the 2% bonus funding for their positions and Compensation Board funded employees, with such bonus requiring to be authorized by the Board of Supervisors and paid to constitutional officers and their Compensation Board funded employees between June 1, 2026 and September 30, 2026. However, please note that the bonus may only be reimbursed by the Compensation Board for officers and employees that are in a Compensation Board funded position on June 1, 2026.

The projected supplemental appropriations would be distributed as follows, unless there are changes in Compensation Board funded positions prior June 1, 2026:

- Sheriff – 22 positions funded for \$26,950.16 and 5 E911 positions funded for \$3,881.86
- Commissioner of the Revenue – 5 positions funded for \$3,698.32
- Commonwealth Attorney – 4 positions funded for \$7,594.71
- Clerk of the Circuit Court – 6 positions funded for \$8,600.34
- Treasurer – 6 positions funded for \$3,935.15

MOTION:	Approve a 2% bonus for Constitutional Officers and their Compensation Board funded employees as authorized by the Compensation Board and further authorize a supplemental appropriation for June 1, 2026 position bonuses in the projected amount of \$54,660.54, based upon the allocation for each office.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - CONSENT AGENDA

The following items were approved under the Consent Agenda for May 6, 2026:

- *Minutes of April 8, 2026* – Caitlin Solis, Clerk to the Board
- *Minutes of April 15, 2026* – Caitlin Solis, Clerk to the Board
- *Accounts Payable Report for March 2026* – Theresa McAllister
- *Public Service Recognition Week* – Ryan Lipscomb, Director of Human Resources

- Resolution to set a percentage of tax relief for the 2026 tax year that is anticipated to exhaust PPTR funds provided to the County – Dan Whitten, County Attorney
- Project Agreement 02 with Architectural Partners, P.C. for Pleasant Grove Park Master Plan Update – Dan Whitten, County Attorney
- FY26 Public Works – VACorp Property Insurance Claim – Fork Union Fire Station Light Pole – Linda Mills, Purchasing Officer
- FY26 Sheriff’s Office Supplemental Appropriation – Theresa McAllister, Management Analyst II
- Purchase Order Contract with Motorola Solutions, Inc. for Radio Equipment – Dan Whitten, County Attorney
- Temporary Staff Stipend for Additional Duties – Melton – Eric Dahl, County Administrator
- Temporary Staff Stipend for Additional Duties – McAllister – Eric Dahl, County Administrator
- FY26 Sheriff – VACorp Vehicle Insurance Claim – 2023 Dodge Charger (4923) – Linda Mills, Purchasing Officer
- FY26 Sheriff – VACorp Vehicle Insurance Claim – 2023 Dodge Charger (4929) – Linda Mills, Purchasing Officer
- FY26 Sheriff – VACorp Vehicle Insurance Claim – 2023 Dodge Charger (4932) – Linda Mills, Purchasing Officer
- FY26 Sheriff – VACorp Vehicle Insurance Claim – 2025 Ford F-150 (3065) – Linda Mills, Purchasing Officer
- Organizational Efficiency Study Supplemental Appropriation – Eric Dahl, County Administrator

MOTION:	Approve the consent agenda, for the May 6, 2026 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for March 2026, in the amount of \$3,362,405.73.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

11 - UNFINISHED BUSINESS

Mr. Goad asked for a Fork Union Water Supply Project update. Mr. Dahl and Mr. Whitten gave a brief update on the letters that were sent out and the tracking in place as the letters are returned.

12 - NEW BUSINESS

Safe Streets and Roads for All Grant – Todd Fortune, Director of Planning

The traffic improvements identified under the Move Safely Study are eligible for the Safe Streets and Roads for All Federal Grant, with a 20% match from the county. Mr. Dahl asked if there were any projects that they would like to consider. The Board did not want to pursue a Safe Streets and Roads for All project this year.

Professional Services of for Fire Training Building – Construction Materials Testing – Dan Witten, County Attorney

- The County signed a General Professional Engineering & Architectural Services Term Contract with TRC Engineers, Inc. on January 31, 2024.
- Under this Materials Testing Project Agreement #07, TRC will provide the following professional services for the Fire Training Building:
 - CMT Field Observation and Testing:
 - Earthworks/Foundations Testing
 - Concrete Testing
 - Asphalt Pavement Testing
 - Project Management and Administration Services
- Not-to-exceed cost of \$8,410.

Funding for these services would come out of the \$550,000 County funding.

MOTION:	Approve Project Agreement #07 between Fluvanna County and TRC Engineers, Inc. for professional services for the Fire Training Building with a not-to-exceed cost of \$8,410, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Tenaska Transformer – Mr. Fairchild brought up the transformer that fell off a transport truck on the way from Columbia to the Tenaska facility on April 29, 2026.

EW Thomas 100th Anniversary – Mr. Goad brought up E.W. Thomas Grocery Store’s 100th anniversary.

13 - PUBLIC COMMENTS #2

At 6:12pm, Chair O’Brien opened the second round of Public Comments.

- Tom Diggs, 947 Jefferson Dr, commented on the Aqua Virginia SCC hearing.

With no one else wishing to speak, Chair O’Brien closed the second round of Public Comments at 6:18pm.

14 - CLOSED MEETING

MOTION:	At 6:19pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Litigation – complaint involving the County and Expedition Generation Holdings; Legal Matters - Legal Advice Involving Valley Link, Aqua Virginia Rate Case, and Organizational Efficiency Study Review.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:00 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

Mr. O’Brien read the statement below before the Public Hearing was heard:

“On May 1, 2026, Fluvanna County joined Culpeper, Orange, Louisa, and Goochland Counties in a joint filing with the Federal Energy Regulatory Commission in Docket No. ER26-1563-001.

The filing does two things.

First, it seeks to put the five Counties into the case as parties so we have a seat at the table and the right to be heard.

Second, it objects to three specific gaps in PJM Interconnection’s proposed new “Expedited Interconnection Track”.

We are asking FERC to make three narrow fixes that address the specific matter for which the filing was made: (1) recognize Virginia counties as siting authorities where state law gives us that role; (2) require developers to notify and (3) give host localities 30 days to comment before their applications are deemed complete; and require PJM to publish, after each annual application window, a summary of where the new generation is being proposed and what transmission it will require.

The filing does not challenge any specific transmission line or power plant. Decisions on the route and approval of transmission lines remain with the Virginia State Corporation Commission, where Fluvanna County will continue to participate fully.”

We expect FERC to act before PJM’s requested July 31, 2026 effective date.

Fluvanna County will continue to protect its residents at every level — local, state, and federal.

Public Hearing to Approve Easement Agreement with Central Virginia Electric Cooperative – Dan Whitten, County Attorney

- Fluvanna County owns the property identified as TM # 30-A-1, also known as Pleasant Grove Park.
- The County desires to place underground the powerline that currently runs above the stage near the Pleasant Grove House.
- The County will need to pay the construction cost of \$1,307 to place the powerline underground.

At 7:04pm, Chair O’Brien opened the Public Hearing. With no one wishing to speak, Chair O’Brien closed the Public Hearing at 7:04pm.

MOTION:	Approve an underground utility easement agreement with Central Virginia Electric Cooperative.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

RECESS FOR DINNER AND CLOSED SESSION**14 - CLOSED MEETING**

MOTION:	At 7:05pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters – Organizational Efficiency Study Review.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:58 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

15 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, May 6, 2026 at 7:59pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 Anthony O'Brien
 Chair



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 16-2026

**COMMUNITY SERVICE AWARD RESOLUTION
HONORING PEGGY SHANKLIN**

WHEREAS, Peggy Shanklin is the creator, promoter and sole financial supporter of the successful Fluvanna Farmer’s Market, benefiting vendors, food trucks, local musicians and providing a weekly community meeting place; and

WHEREAS, Ms. Shanklin is the creator and promoter of the Silver and Gold Group, an activities group for older Fluvanna residents; and

WHEREAS, Ms. Shanklin is among the founders of Fluvanna Women in Business, one of the most active business groups in Fluvanna; and

WHEREAS, Ms. Shanklin serves on the Fluvanna Meals on Wheels Board; and

WHEREAS, Ms. Shanklin is a Co-founder and major supporter of Unlocked, which provides a way for first responders to get quicker access to hundreds of Fluvanna homes to help people with a medical emergency, and to give the responders the information they need to provide the best help possible. Project cooperates with county 9-1-1 service and Lake Monticello Fire & Rescue; and

WHEREAS, Ms. Shanklin helps facilitate Holistic Outreach for Veterans; and

WHEREAS, Ms. Shanklin became a senior real estate specialist to ensure that her aging clients aren’t being taken advantage of, and continues to guide them through their transitions through downsizing or going to assisted living; and

WHEREAS, Ms. Shanklin hosts annual Thanksgiving and Christmas dinners for people with nowhere to go for the holidays; and

WHEREAS, Ms. Shanklin is a generous contributor to many local charities and community service organizations; and

NOW, THEREFORE BE IT RESOLVED, on this 6th day of May, 2026, that the Fluvanna County Board of Supervisors hereby honors Peggy Shanklin for her many contributions to the County as seen through her Community Leadership, Volunteer Services, Community Spirit, and Innovation; and

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 6th day of May, 2026.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Anthony P. O’Brien, Rivanna District	X					
Timothy Hodge, Palmyra District	X				X	
John M. Sheridan, Columbia District	X					
Chris Fairchild, Cunningham District	X					
Mike Goad, Fork Union District	X					X

Attest:

Anthony P. O’Brien, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 17-2026

A Resolution to set a percentage of tax relief for the 2026 tax year at a level that is anticipated to exhaust personal property tax relief funds provided to the County of Fluvanna by the Commonwealth of Virginia as authorized by County Code Sec. 20-1.1-2

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code 58.1-3523 et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments require the County of Fluvanna to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the Personal Property Tax Relief Act as revised; and

WHEREAS, these legislative enactments provide for the annual appropriation to the County of Fluvanna, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles, which the County of Fluvanna has authorized to be accomplished by resolution of the Board of Supervisors of Fluvanna County by the enactment of County Code Sec. 20-1.1-2.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors that;

Qualifying vehicles obtaining situs within the County of Fluvanna as of January 1, 2026, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 32.25% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 32.25% tax relief on the first \$20,000 of value; and

IT IS FURTHER RESOLVED AND ORDERED that all other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 6th day of May, 2026.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Anthony P. O'Brien, Rivanna District	X					
Timothy Hodge, Palmyra District	X				X	
John M. Sheridan, Columbia District	X					
Chris Fairchild, Cunningham District	X					
Mike Goad, Fork Union District	X					X

Attest:

 Anthony P. O'Brien, Chair
 Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 02-2026

PROCLAIMING MAY AS OLDER AMERICANS MONTH

WHEREAS, May is Older Americans Month, a time for us to recognize and honor the many older adults in Fluvanna County, and their immense influence on every facet of American society; and

WHEREAS, Fluvanna County recognizes how, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, Fluvanna County recognizes that older Americans improve our community through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS, Fluvanna County benefits when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Fluvanna County must ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity, connectedness; and

NOW, THEREFORE, BE IT RESOLVED, on this 6th day of May, 2026, the Fluvanna County Board of Supervisors does hereby proclaim May 2026 to be Older Americans Month. We urge every resident to Champion Your Health, this year's theme, by taking proactive action to enhance your ability to age in place. We encourage everyone to take an active role in managing their own health, advocating for themselves, accessing preventive care, and making informed decisions that support independence.

Passed and adopted this 6th day of May 2026.

Anthony O'Brien
Chair, Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 03 - 2026

PUBLIC SERVICE RECOGNITION WEEK

WHEREAS, public servants at the federal, state, county, city, and tribal levels work tirelessly each day to ensure our communities function effectively; and

WHEREAS, the dedicated employees of Fluvanna County commit their time, skills, and energy to serving our community in numerous areas, including constitutional offices, administration, education, public safety, finance, infrastructure, planning, recreation, human services, and more; and

WHEREAS, these individuals consistently deliver essential services with professionalism, integrity, efficiency, and often, a much-appreciated sense of humor; and

WHEREAS, in a democracy that relies on the regular transition of elected leadership, public servants provide the vital continuity and institutional knowledge that make effective governance possible;

NOW, THEREFORE, be it resolved that the Fluvanna County Board of Supervisors hereby proclaims the week of May 3-9, 2026, as Public Service Recognition Week in Fluvanna County and encourages all residents to acknowledge and celebrate the contributions and achievements of the County's public employees.

Passed and adopted this 6th day of May, 2026.

Anthony O'Brien, Chair
Fluvanna County Board of Supervisors