

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
March 15, 2017
Budget Work Session - 4:00 pm
Regular Meeting - 7:00 pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District (*Arrived at 4:16pm*)
Donald W. Weaver, Cunningham District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Eric Dahl, Deputy County Administrator / Finance Director
Martin Brookhart, Management Analyst
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER WORK SESSION

At 4:12pm, Chair Sheridan called the Work Session of March 15, 2017 to order.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET WORK SESSION DISCUSSION ITEMS

*FY18 Health Insurance and Pay Plan Updates
FY18 Budget Discussion*

RECESS FOR DINNER

At 6:14pm, Chair Sheridan recessed for Dinner and Closed Session.

CLOSED MEETING**MOTION TO ENTER INTO A CLOSED MEETING**

At 6:14pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.3 and A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate and Investment of Funds. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:02pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

RECONVENE IN OPEN SESSION AND CALL TO ORDER

At 7:03pm Chair Sheridan, reconvened the March 15, 2017, Regular Meeting.

ADOPTION OF AGENDA**MOTION**

Mrs. Booker moved to accept the Agenda, as presented. Mr. O'Brien seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

SPECIAL PRESENTATION

Appointee Recognition And Plaque Presentation—Sheriff Eric Hess, Captain Von Hill and Captain David Wells came before the Board to present the following awards:

- Richard Henry - Mr. Henry is a retired law enforcement officer, who decided to become an Auxiliary Police Officer for the Sheriff's Office in the reserve program. He volunteers multiple full days a week in our courts.
- Hugh Nix - Mr. Nix is a retired law enforcement officer, who decided to become an Auxiliary Police Officer for the Sheriff's Office in the Reserve Program. He volunteers multiple full days a week in our courts.
- Vickie Smith - Ms. Smith retired from the Sheriff's Office in 2008, with the rank of Sergeant. Ms. Smith was the first female deputy of Fluvanna County.
- Francis Signoretti - Mr. Signoretti is a volunteer Chaplain for the Sheriff's Office, who decided to be more involved in the agency and became an Auxiliary Police Officer for the Sheriff's Office in the Reserve Program. He volunteers regularly through the year in both capacities.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Staff Stars and Community Efforts

- Fitness Trail Kudos to Parks & Rec and Public Works - Excellent coordination and management of the in-house construction efforts to squeeze the completion of the fitness trail at Pleasant Grove in to our regularly scheduled work. Aaron Spitzer, Peter Welch, Robert Bryant, Clayton Morris, Bruce Anderson, Alyson Pieno, and Jonathan Pace. 20 piece fitness equipment donated by the Heritage Trail Foundation. Final “station” was completed March 9th
- Announcements and Updates:
 - Need a volunteer to serve on the MACAA Board - Replacing Dr. Shelley Murphy
 - 2017 Fluvanna County Resident Survey - ~300 responses to date. Survey will end March 31st. Results to BOS April 3rd; briefing at April 5th BOS Meeting.
 - Well pump at Morris Well failed and had to be replaced - Pump has been in the well since about 2007, so its life cycle was about average for that type of pump. Upon removal of the old pump, it was abundantly clear why it was no longer working. What was not clear, however, was how the particular failure occurred. Total cost for the repair is expected to be \$10,000-\$12,000.
- Upcoming Meetings:

Day	Date	Time	Purpose	Location
Wed	Mar 22	7:00 PM	Budget Work Session – TBD	Morris Room
Wed	Mar 29	7:00 PM	Budget Work Session – TBD	Morris Room
Wed	Apr 5	4:00 PM 7:00 PM 7:00 PM	Regular Meeting BOS Public Hearing - FY 2018 Budget BOS Public Hearing - CY 2017 Tax Rate	Courtroom Courtroom Courtroom
Wed	Apr 12	7:00 PM	BOS Meeting - Adopt FY18 Budget and CY17 Tax Rate	Courtroom

PUBLIC COMMENTS #1

At 7:15pm Chair Sheridan opened the first round of Public Comments.
With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:15pm.

PUBLIC HEARING

None.

ACTION MATTERS

E911 Radio Project: Change Order #6 – CVEC Tower Site—Cheryl Elliott, Emergency Services Coordinator, brought forward a request for a change to the Communications System Agreement for the Fluvanna Public Safety Emergency Communications Radio System. Change Order #1 moved the Carter’s Mountain site from the original contract to Nahor Manor. This Change Order #6 relocates the Nahor Manor site (from CO#1) to the Central Virginia Electric Cooperative (CVEC) site on Salem Church Road, Palmyra. The Statement of Work (SOW) for the Nahor Manor site included a 400’ access road which is no longer needed as CVEC will build this road. This CO#6 removes this road from the construction SOW and adjusts site development construction costs from CO#1 (decrease of \$19,500.10). The SOW also includes increased costs for additional structural design needed due to size/weight of CVEC’s requested equipment to be placed on the tower. Engineering design, added 30% to the loading capacity for future cell carriers. For the CVEC tower, we planned for CVEC equipment, Fluvanna equipment, and three cell carriers. Due to the size/weight of the microwave dishes on CVEC’s equipment list, the tower foundations require 16% more footer volume and the tower steel requires 21% more due to needing to broaden and strengthen the tower base, resulting in an additional \$38,842.83 in construction costs:

- 16% footer volume translates to \$18,058.83.
- 21% tower steel translates to \$20,784.00

The net total cost of the additional services adds \$19,342.73 to the project cost. However, CVEC has agreed to cover the additional design costs (\$38,842.83) in exchange for sharing the county’s generator and fuel tank on the premises. Mr. Weaver inquired whether the County had entered into a contract with the Carter’s Mountain site location. Mr. Nichols and Ms. Elliott noted that there was no contract.

With little other discussion,

MOTION

Mrs. Eager moved the Board of Supervisors approve the “Sixth Amendment and Modification to the Communications System Agreement for the Fluvanna Public Safety Emergency Communications Radio System” with Motorola Solutions, Inc., in the amount of \$ 19,342.73, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney. Mr. O’Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: None.

Appointment/Reappointment to the Rivanna River Basin Commission—Steven M. Nichols, County Administrator, presented the candidates for appointment/reappointment. Current member, Mr. Marvin Moss, was the only candidate.

With no discussion,

MOTION

Mrs. Booker moved to reappoint Marvin Moss to the Rivanna River Basin Commission, Citizen Representative Position, with a term to begin April 1, 2017 and to terminate March 31, 2021. Mr. O’Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

Health Insurance Plan Proposals —Gail Parrish, Human Resources Manager, presented the FY18 Staff Health Benefits plan to the Board.

MOTION

Mrs. Eager moved the Board of Supervisors approve cancellation of the Anthem/The Local Choice Health Insurance Plan at the end of FY17 and accept the proposed Cigna 4-Tier Health, Dental and Vision plans for FY18, as presented. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

MOTION

Mrs. Eager moved the Board of Supervisors implement the green plan whereby the County covers the increase in health insurance costs under the Cigna 4-Tier Insurance Plan. Mrs. Booker seconded and the motion passed 3-2. AYE: Sheridan, Booker, & Eager. NAY: O'Brien and Weaver. ABSENT: None.

Advertisement of the Proposed Fiscal Year 2018 Operations Budget, Capital Improvements Plan & Tax Rates – Eric Dahl, Deputy County Administrator and Finance Director,

MOTION

Mr. O'Brien moved to authorize staff to advertise the FY18 Budget, Tax Rates, and Capital Improvement Plan (CIP) for a public hearing on April 5, 2017; the proposed budget amount for FY18 is \$75,292,065. The advertised tax rates are as follows:

Real Property	\$ 0.907 per \$100
Mobile Homes	\$ 0.907 per \$100
Personal Property (Residential)	\$ 4.35 per \$100
Personal Property (Business & Public Utilities)	\$ 2.90 per \$100
Machinery and Tools	\$ 1.90 per \$100

Mrs. Booker seconded and the motion passed 4-1. AYE: Sheridan, Booker, Eager, & O'Brien. NAY: Weaver. ABSENT: None.

PRESENTATIONS

None.

CONSENT AGENDA

The following items were discussed before approval:

DHCD Planning Grant—Senior Affordable Housing Grant—Jason Smith, Director of Community and Economic Planning

The following items were approved under the Consent Agenda for February 15, 2017:

Minutes of February 15, 2017—Kelly Belanger Harris, Clerk to the Board

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DHCD Planning Grant—Senior Affordable Housing Grant—Jason Smith, Director of Community and Economic Planning

Termination of Agreement for Services with CityScope Consultants, Inc—Cyndi Toler, Purchasing Officer

MOTION

Mr. Weaver moved to approve the items on the Consent Agenda for March 15, 2017, as presented. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

MOTION

Mr. Weaver moved the Fluvanna County Board of Supervisors adopt the resolution entitled “Recognizing Shjon Louis James Best for Award of Eagle Scout Status”. Mrs. Eager offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

PUBLIC COMMENTS #2

At 8:19pm Chair Sheridan opened the second round of Public Comments.

Amy Sigmund, 19 Ashton Rd, addressed the Board regarding the Health Insurance choices.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:21 pm.

ADJOURN

MOTION:

At 8:22pm Mr. Weaver moved to adjourn the regular meeting of Wednesday, March 15, 2017. Mr. O'Brien seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair