

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 19, 2017
Regular Meeting - 7:00 pm

- MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District
Donald W. Weaver, Cunningham District
- ALSO PRESENT:** Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER
At 7:01pm, Chair Sheridan called the Regular Meeting of April 19, 2017 to order.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA
Mr. Nichols requested the Board entertain a New Business item, *Zion Crossroads Water & Sewer Financing Comparison*.
MOTION
Mr. O'Brien moved to accept the Agenda, with changes. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

- COUNTY ADMINISTRATOR'S REPORT**
Mr. Nichols reported on the following topics:
- Welcome to Mr. Stephen Harvey - Outreach Director For Congressman Tom Garrett
 - FCPR Annual Easter Egg Hunt: Held on April 15 at Pleasant Grove Park, ~200 children searched for 6,000 prefilled eggs
 - Announcements and Updates
 - Old Farm Day is coming soon - Saturday, May 6th, from 9 am to 4 pm!
 - Apr 13th - Once again...a late night FUSD water line repair.
 - Upcoming Meetings:

Day	Date	Time	Purpose	Location
Wed	May 3	4:00 PM	Regular Meeting	Courtroom
Wed	May 17	4:00 PM 7:00 PM	Projects Work Session Regular Meeting	Morris Room Courtroom
Wed	Jun 7	4:00 PM	Regular Meeting	Courtroom
Wed	Jun 21	7:00 PM	Regular Meeting	Courtroom

PUBLIC COMMENTS #1
At 7:08pm Chair Sheridan opened the first round of Public Comments.
With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:09pm.

PUBLIC HEARING
FY17 Budget Amendment Public Hearing—Eric Dahl, DCA and Finance Director, came before the Board to present a Budget Amendment, noting that a Public Hearing is required for any amendment greater than 1% of the adopted Operating Budget. This action is necessary to correctly reflect an increase in the FY17 budget from the issuance of the \$7,653,740 Virginia Resource Authority Taxable Qualified Energy Conservation Revenue Bond (VirginiaSAVES Green Community program – Fluvanna County Projects) Series 2017. This bond provides \$7,398,098 for equipment purchasing and project construction funds and \$255,642 for the cost of issuance, which is broken down as follows:

VASaves Program Fee:	\$153,075
VASaves Bond Counsel:	\$ 35,000
County Bond Counsel:	\$ 32,000
Financial Advisor:	\$ 20,000
VRA Commitment Fee:	\$ 9,567
Bank Legal Fees:	\$ 5,000
Escrow Agent, Trustee & Counsel Fees:	\$ 1,000
TOTAL COST OF ISSUANCE:	\$255,642

The proposed amendment calls for an increase of \$7,653,740 in revenues from the issuance of the VRA Bond and \$7,398,098 in expenditures for equipment purchasing and project construction funds and \$255,642 in expenditures for the

cost of issuance. The current total amended budget for FY17 is \$88,182,462. With this budget amendment, it would bring the total amended budget for FY17 to \$95,836,202.

At 7:14pm, Chair Sheridan opened the Public Hearing.

There being no one wishing to speak, Chair Sheridan closed the Public Hearing at 7:14pm.

There being no discussion,

MOTION

Mrs. Booker moved the Board of Supervisors approve an FY17 budget amendment of \$7,653,740 for the issuance of the Virginia Resource Authority Taxable Qualified Energy Conservation Revenue Bond (VirginiaSAVES Green Community program – Fluvanna County Projects) Series 2017, with \$7,398,098 in expenditures for equipment purchasing and project construction funds and \$255,642 in expenditures for the cost of issuance, increasing the FY17 Amended Budget to \$95,836,202. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

ACTION MATTERS

Raymond James Contract Addendum for Bidding Agent Services—Eric Dahl, DCA and Finance Director, presented a request to approve a contract addendum between Fluvanna County and Raymond James Public Finance Investment Strategies Group to provide Bidding Agent Services relating to the competitive procurement of an escrow float contract for the proceeds of the Virginia Public School Authority's Series 2012 D Bonds to fund the escrow for the Virginia Public School Authority's Series 2008 Bonds. Following this overview, the Board chose to defer action until the May 3, 2017, Regular Meeting.

Appointment/Reappointment to the James River Water Authority—Steven M. Nichols, County Administrator, presented Charles "Mark" Dunning as a candidate for reappointment to the James River Water Authority (JRWA.)

With no discussion,

MOTION

Mrs. Eager moved to reappoint Charles "Mark" Dunning to the James River Water Authority (JRWA) Citizen Representative Position, with a term to begin April 19, 2017 and to terminate April 18, 2021. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

Appointment to the JABA Board of Directors—Steven M. Nichols, County Administrator, presented the candidate for appointment to the Jefferson Area Board for Aging (JABA) Board of Directors. Mr. Nichols noted that Mr. Paul Bevins, the only candidate, currently serves on the JABA Advisory Board.

With no discussion,

MOTION

Mrs. Booker moved to appointed Paul Bevins to the Jefferson Area Board for Aging (JABA) Board of Directors, replacing William Hughes, with a term to begin April 19, 2017 and to terminate June 30, 2019. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

An Agreement between FSPCA and the County of Fluvanna for the Provision of Public Animal Shelter Services – Steve Nichols, County Administrator, brought forward a request to approve the agreement between Fluvanna County and the Fluvanna County Society for the Prevention of Cruelty to Animals (FSPCA.)

Summary of Significant Changes:

- Initial Agreement term 24 months, commencing as of July 1, 2017.
- Renewed up to three times, automatically, as of each successive anniversary of the Commencement Date, for additional twelve (12) month terms.
- Termination clause 12 months' prior written notice.
- County funding increases from \$5.00 to \$6.00 per capita beginning in FY18; this increase of \$25,691 was included in the FY18 approved budget.
- FSPCA reimbursement to the County for cost of certain repairs over \$1,000.
- Spay/neuter and microchip all Public Shelter Animals prior to adoption unless otherwise recommended by a licensed veterinarian.

Suzy Morris, FSPCA Board, addressed the Supervisors, thanking them for the continuing support shown the FSPCA. Ms. Morris highlighted FSPCA programming, changes to the facilities, and spoke briefly on the direction of the FSPCA.

MOTION

Mr. O'Brien moved to approve the document entitled, "AN AGREEMENT BETWEEN FLUVANNA COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS AND THE COUNTY OF FLUVANNA, VIRGINIA FOR THE PROVISION OF PUBLIC ANIMAL SHELTER SERVICES" as presented, and hereby authorize the County Administrator to execute the agreement, subject to County Attorney approval as to form. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

PRESENTATIONS

Community Health Improvement Plan—Dr. Denise Bonds, Director, Thomas Jefferson Health District, presented the results and findings of the Mobilizing for Action through Planning and Partnerships (MAPP.)

Fire and Rescue Update – Cheryl Elliott, Emergency Services Coordinator, recognized John Lye, Chief of Lake Monticellos Water Rescue & President, FRA, Mike Brent, Fluvanna Fire Chief, and Michael Grandstaff, Communications Director, Sheriff's Office, noting they were there for questions. Ms. Elliott provided a comprehensive overview of service provided by Fluvanna Fire and Rescue units, statistics on types and locations of calls, recruitment and retention options, and provided an update on Cost Recovery. Ms. Elliott then provided a brief status update on the E91 Radio Project.

Comparison of Code Compliance Procedures—James Newman, Planner, presented an overview of current County ordinance regarding Trash and Inoperable Vehicles. Mr. Newman reviewed localities’ near Fluvanna to compare County Code, noting that there is no cohesive process for responding to trash and inoperable vehicles. Following the presentation, Mr. Newman sought direction from the Board for moving forward with amending County Ordinance with regards to Trash and Inoperable Vehicles. Mr. Nichols also discussed potential ordinance updates for derelict or unsafe structures.

Pleasant Grove Road Update—Wayne Stephens, Director of Public Works and County Engineer, gave an update on paving the Pleasant Grove access road, focusing on potential funding and paving plan. Noting that maximum potential funding available utilizing VDOT Recreational Access Program funds & currently allocated county funding is approximately \$506,000, Mr. Stephens displayed a possible paving plan that would maximize those funds. The Board concurred with pursuing grant funding options.

CONSENT AGENDA

The following items were discussed before approval:

- Accounts Payable Report, February 2017*—Eric Dahl, DCA and Finance Director
- Accounts Payable Report, March 2017*—Eric Dahl, DCA and Finance Director

The following items were approved under the Consent Agenda for February 15, 2017:

- Accounts Payable Report, February 2017*—Eric Dahl, DCA and Finance Director
- Accounts Payable Report, March 2017*—Eric Dahl, DCA and Finance Director
- Fluvanna-Charlottesville Judge’s Secretarial Services Agreement*—Eric Dahl, DCA and Finance Director
- FY17 3rd Quarter Voluntary Contributions*—Martin Brookhart, Management Analyst
- FY17 Library E-Rate Funds Supplemental Appropriation*—Martin Brookhart, Management Analyst
- FY17 Sheriff’s Office Insurance Claim – 2012 Dodge Charger VIN 2945*—Martin Brookhart, Management Analyst
- FY17 Sheriff’s Office Insurance Claim – 2012 Dodge Charger VIN 2946*—Martin Brookhart, Management Analyst
- FY17 Sheriff’s Office Insurance Claim – 2014 Dodge Charger VIN 9289*—Martin Brookhart, Management Analyst

MOTION

Mrs. Booker moved to approve the items on the Consent Agenda for April 19, 2017, as presented, and ratified the February 2017 Accounts Payable in the amount of \$1,670,789.80, and the March 2017 Accounts Payable in the amount of \$2,364,709.64. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

UNFINISHED BUSINESS

Mr. Payne reported an update to the Needham Village road bond, reporting that there has been positive response from the bank and that the county will be receiving the bond funds in the near future. Mr. Nichols reported that work to bring Country Creek Way in Fox Hollow Subdivision is progressing, though not yet complete. He also informed the Board that the Erosion & Sediment Control Letter of Credit funds had been received and will be available to reimburse authorized expenses after the road is accepted into the VDOT system.

NEW BUSINESS

Zion Crossroads Water & Sewer Financing Comparison – Eric Dahl, DCA/Finance Director, brought forward options for funding the Zion Crossroads Water and Sewer project. Mr. Dahl remarked that Project Funding Options could include taking on 100% Debt through financing, or could be funded with Partial Debt and Partial Cash (e.g., \$4M cash and \$6M debt.) If debt funded, there are timing considerations; the Summer Pool application is due May 1st, 2017. Though there are Fall 2017 and Spring 2018 Pools, Mr. Dahl pointed out that contractor payments may begin arriving before the funds are available.

Debt Funding Options discussed:

- | | |
|---|------------------------------------|
| • Virginia Resources Authority (~3.11%) | • USDA/Rural Development (~3.375%) |
| • EDA of Fluvanna County, Lease Revenue Bond (~3.18%) | • Bank Loan |
| | • General Obligation Bond |

Mr. Dahl recommended the Board consider the VRA Virginia Pooled Financing Program Summer 2017, and indicated that if the Board chose to move forward with this option that the application deadline is May 1, 2017. The Board authorized Staff to proceed with the \$10M financing application for the VRA Summer 2017 Pool.

PUBLIC COMMENTS #2

At 10:31pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 10:31 pm.

ADJOURN

MOTION:

At 10:31pm Mrs. Booker moved to adjourn the regular meeting of Wednesday, April 19, 2017. Mr. Weaver seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

APPROVED