



FLUVANNA COUNTY BOARD OF SUPERVISORS MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building
June 7, 2017 - 4:00 pm

TAB AGENDA ITEMS

1 – CALL TO ORDER

2 – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR'S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

None

7 – ACTION MATTERS

- W FY18 Arts Grant Budget Transfer from BOS Contingency—Martin Brookhart, Management Analyst
- XYZ Temporary Intern Position for Commonwealth's Attorney's Office-- Jeffrey W. Haislip, Commonwealth's Attorney
- A Public Works Position Changes – Wayne Stephens, Public Works Director / County Engineer, and Gail Parrish, HR Manager
- B Raymond James Contract Addendum for Bidding Agent Services - Eric Dahl, DCA/Director of Finance

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

None

9 – CONSENT AGENDA

- C Minutes of May 3, 2017—Kelly Belanger Harris, Clerk to the Board
- D Minutes of May 17, 2017—Kelly Belanger Harris, Clerk to the Board
- E CRMF - FCPS Floor Scrubbers—Ed Breslauer, FCPS Finance Director
- F CRMF - FCPS Middle School Painting—Ed Breslauer, FCPS Finance Director
- G FY17 FCPS Families Learning Together Supplemental Appropriation—Ed Breslauer, FCPS Finance Director
- H FY17 FCPS Title VIB Supplemental Appropriation—Ed Breslauer, FCPS Finance Director
- I Temporary Staff Stipend for Additional Duties (Twisdale) - Eric Dahl, DCA/Director of Finance
- J Accounts Payable Report, April 2017—Eric Dahl, Finance Director and Deputy County Administrator

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

Fluvanna County...The heart of Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

13 – CLOSED MEETING

TBD

14 – ADJOURN



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Nichols
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County Administrator Review

Fluvanna County...The heart of Virginia and your gateway to the future!

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PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

2016-2017 STRATEGIC INITIATIVES AND ACTIONS

Strategic Initiative A -- SERVICE DELIVERY

- A1** - Create a local Broadband Task Force to: assess our current status county-wide, determine our gaps and needs, develop alternatives and options for improvement, and to identify potential funding sources for broadband expansion.
- A2** - Perform Process Improvement Review of Planning and Zoning Processes.
- A3** - Perform Process Improvement Review of Building Inspection Processes.
- A4** - Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
- A5** - Update, format, and improve web-accessibility of all County Personnel Policies.
- A6** - Create Fluvanna County Data Website Dashboard with key metrics.
- A7** - Perform a comprehensive review and update of all ordinances, rules, policies, and practices relating to junk cars, trash and litter, waste tires, condemnation of structures, etc.
- A8** - Create an improved system for managing and tracking of SUPs and Subdivisions (Bond status, project status, etc.).

Strategic Initiative B -- COMMUNICATION

- B1** - Create a Community Impact Awards Program.
- B2** - Hold an Elected Official Breakfast for our State Representatives in Spring 2016
- B3** - Collect and analyze the results of the local Business Climate Survey.
- B4** - Hold a Local Business Forum - Subtitle: "The Future of Fluvanna's 250 Corridor"
- B5** - Create a local Business Support Action Plan.
- B6** - Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
- B7** - Expand County Website to receive, answer, and post questions from residents.
- B8** - Improve communication and collaboration with the School Board to improve understanding of school system funding needs and better plan future budgets.
- B9** - Create a brief, easy to understand tax impact message showing Fluvanna advantages for both residential and business.

Strategic Initiative C -- PROJECT MANAGEMENT

- C1** - Investigate the use of Technology or other types of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development aims.
- C2** - Create a County-wide overlay map showing utilities and other key features that support business growth and development.
- C3** - Investigate all options for GIS system delivery and management to support needs of all County departments.
- C4** - Develop and adopt a Fluvanna County Master Water and Sewer Service Plan and implementation schedule.
- C5** - Successfully oversee and manage Fluvanna County aspects of the James River Water project.

- C6** - Finalize locations and fund installation of Fire Hydrants in the Columbia District along the route of the Louisa County Water Authority raw water pipeline.
- C7** - Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
- C8** - Successfully oversee and manage the County's E911 Emergency Communications System Project.
- C9** - Proceed with the Pleasant Grove Farm Museum design.
- C10** - Investigate opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.

Strategic Initiative D -- ECONOMIC DEVELOPMENT AND TOURISM

- D1** - Create EDTAC - Economic Development and Tourism Advisory Council.
- D2** - Plan for Fluvanna County activities to celebrate the Virginia Business Appreciation Month in May 2016.
- D3** - Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
- D4** - Create separate Tourism and Business information pages for the County website.
- D5** - Create a Fluvanna County "triangle" tourism brochure describing a Monticello, Pleasant Grove House & Museum, Old Stone Jail, Historic Courthouse, and Montpelier history and tourism route.
- D6** - Create a "Faces and Places of Fluvanna" Poster and Rack Card to market Fluvanna County as a destination for tourism and recreational activities.
- D7** - Create a "New Residents Guide" package for distribution to local Real Estate agents.
- D8** - Develop a "This is Fluvanna County" video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
- D9** - Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
- D10** - Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities in Fluvanna (e.g., Crofton Park, LMOA river access areas, Town of Columbia flood plain/potential park, etc.).
- D11** - Support local businesses and entrepreneurs by establishing a focused business appreciation and expansion program.

Strategic Initiative E -- FINANCIAL STEWARDSHIP AND EFFICIENCY

- E1** - Identify all sources of revenue the county can use to finance local government programs and services and determine which sources Fluvanna County should utilize.
- E2** - Investigate creation of a "Capital Depreciation Fund" that would be funded within the tax rate each fiscal year to save for future capital needs.
- E3** - Update, format, and improve web-accessibility of all County Financial Policies.
- E4** - Review, update, and approve new Fluvanna County Proffer Guidelines.
- E5** - Reduce the County's reliance on creating and mailing paper checks for payments and to implement ACH/EFT transaction options.
- E6** - Research and provide samples of Monthly Treasurer Report options and formats so that the Board can decide what they would like to see on a recurrent basis (e.g., what reports are provided in other counties?). Create report for inclusion in Board package each month, as well as a quarterly in-person briefing on the data.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB W

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	FY18 Arts Grant Budget Transfer from BOS Contingency				
MOTION(s):	I move the Board of Supervisors approve a budget transfer of \$500 from BOS Contingency to the FY18 Fluvanna Arts Council allocation to cover the \$500 reduction of Arts Grant Funding.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Marty Brookhart, Management Analyst				
PRESENTER(S):	Marty Brookhart, Management Analyst				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Effective July 1, 2017				
DISCUSSION:	<p>Staff has received notification that Arts Grant funding for FY18 will be cut to \$4,500.</p> <p>On May 17th, the Board was presented with the following funding options:</p> <ul style="list-style-type: none"> • Option 1: Reduce FY18 Allocation to \$9,500 <ul style="list-style-type: none"> ○ \$5,000 County Contribution (No Change) ○ \$4,500 Virginia Commission for the Arts Grant (-\$500) • Option 2: Reduce FY18 Allocation to \$9,000 <ul style="list-style-type: none"> ○ \$4,500 County Contribution (-\$500) ○ \$4,500 Virginia Commission for the Arts Grant (-\$500) • Option 3: Keep FY18 Allocation at \$10,000 <ul style="list-style-type: none"> ○ \$5,500 County Contribution (+\$500 from BOS Contingency) ○ \$4,500 Virginia Commission for the Arts Grant (-\$500) <p>The Board Directed Staff to move forward with "Option 3".</p>				
FISCAL IMPACT:	<p>Approval of the motion as stated above will allow finance to decrease Arts Grant Revenue and decrease BOS Contingency by \$500.</p> <p>The FY18 allocation to the Fluvanna Arts Council will remain at \$10,000.</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	At the May 17 th BOS Meeting, the Board Directed staff to move forward with "Option 3".				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Fluvanna Arts Council Funding

} **Adopted FY18 Fluvanna Arts Council Allocation = \$10,000**

§ \$5,000 County Contribution

§ \$5,000 Virginia Commission for the Arts Grant

County received notification that Arts Grant funding to be cut to \$4,500.

} **Option 1: Reduce FY18 Allocation to \$9,500**

§ \$5,000 County Contribution (No Change)

§ \$4,500 Virginia Commission for the Arts Grant (-\$500)

} **Option 2: Reduce FY18 Allocation to \$9,000**

§ \$4,500 County Contribution (-\$500)

§ \$4,500 Virginia Commission for the Arts Grant (-\$500)

} **Option 3: Keep FY18 Allocation at \$10,000**

§ \$5,500 County Contribution (+\$500 from BOS Contingency)

§ \$4,500 Virginia Commission for the Arts Grant (-\$500)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB XYZ

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	Temporary Intern Position for Commonwealth's Attorney's Office				
MOTION(s):	I move the Board of Supervisors approve the temporary intern position for Commonwealth's Attorney's Office with funding from the Drug Forfeiture Account not to exceed \$2,000.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Jeffrey W. Haislip, Commonwealth's Attorney				
PRESENTER(S):	Jeffrey W. Haislip, Commonwealth's Attorney				
RECOMMENDATION:	Approve				
TIMING:	Summer 2017				
DISCUSSION:	The temporary intern will be employed in the Commonwealth's Attorney's Office for the summer of 2017. This position will be funded through the Drug Forfeiture Account.				
FISCAL IMPACT:	\$0.00 (funded through Drug Forfeiture Account)				
POLICY IMPACT:					
LEGISLATIVE HISTORY:					
ENCLOSURES:	Forfeited Asset Sharing Program Manual pages 7-8				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FORFEITED ASSET SHARING PROGRAM MANUAL

VII. Uses of Equitably Shared Property

According to §19.2-386.14 (D) of the *Code of Virginia*, “all forfeited property, including its proceeds or cash equivalent, received by a participating state or local agency pursuant to this section shall be used to promote law enforcement but shall not be used to supplant existing programs or funds. For the sake of consistency, Virginia has chosen to adopt certain aspects of the federal guidelines.

A. General Guidance Concerning Use

1. **Equitably Shared Property Should Not be Anticipated** - Do not “spend it before you get it” or anticipate receipts.
 - a. the completion of the forfeiture is uncertain
 - b. the amount of the sharing that will ultimately be approved is also uncertain;
 - c. net proceeds have not been determined
2. **Increase and Not Replace (Supplement vs. Supplant)** — Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency. Shared resources **shall not be used** to replace or supplant the resources of the recipient. In determining whether the sharing increased or supplemented the receiving agency, the **total law enforcement budget will be considered** as opposed to any particular item or items within the budget. In other words, the receiving law enforcement agency's aggregate budget must benefit directly from the sharing. If for example, a police department receives \$100,000 in equitable sharing, only to have its budget cut \$100,000 by the city council, the police department has received no direct benefit whatsoever. Rather, the city as a whole has received the benefit of the equitable sharing.
3. **Use of Interest Income** — Interest on forfeited cash or proceeds is subject to the same restrictions as the shared cash or proceeds.
4. **Prohibited Sharing** — Forfeited firearms may not be shared with foreign countries, state or local enforcement agencies. The Police Department who will take custody of forfeited firearms should be named in the Order of Forfeiture.

B. Uses of Shared Cash or Proceeds of Forfeited Property

1. **Permissible Uses:** Subject to laws, rules, regulations, and orders of the state or local jurisdiction governing the use of public funds available for law enforcement purposes, the following expenses are pre-approved as permissible uses of shared funds and property.
 - a. **Activities Calculated to Enhance Future Investigations** — The support of investigations and operations that may result in further seizures and forfeitures, e.g., payments to informants; “buy”, “flash”, or reward money; and the purchase of evidence.
 - b. **Law Enforcement Training** — The training of investigators, prosecutors, and law enforcement support personnel in any area that is necessary to perform official law enforcement duties. Some examples of such training are the following: (1) asset forfeiture in general (statutory requirements, policies, procedures, case law); (2) the Fourth Amendment (search and seizure, probable cause, drafting affidavits, confidential informant reliability); (3) ethics and the National Code of Professional Conduct

FORFEITED ASSET SHARING PROGRAM MANUAL

for Asset Forfeiture; (4) due process rights; (5) protecting the rights of innocent third-parties (individuals and lienholders); (6) use of computers or other equipment used in or in support of law enforcement duties. **The payment of college tuition, hospitality suites at conferences and other indirect training expenses are not allowed.**

- c. **Law Enforcement Equipment and Operations** — The purchase of body armor, firearms, radios, cellular telephones, computer equipment, software to be used in support of law enforcement purposes, vehicles (e.g., patrol vehicles, surveillance vehicles), electronic surveillance equipment, uniforms, travel, transportation, supplies, leasing of office and other space for task force and undercover operations, and leasing or purchase of other types of equipment that support law enforcement activities. Forensic labs and equipment and related training and certification expenses are permissible.
- d. **Detention Facilities** — The costs associated with construction, expansion, improvement, or operation of detention facilities managed by the recipient agency.
- e. **Law Enforcement Facilities and Equipment** — The costs associated with basic and necessary facilities, their construction, updating, remodeling, furniture, safes, file cabinets, telecommunications equipment, etc., that are necessary to perform official law enforcement duties.
- f. **Drug Education and Awareness Programs** — The costs associated with conducting drug education and awareness programs by law enforcement agencies.
- g. **Pro Rata Funding** — The costs associated with supporting multi-agency items or facilities. **Example:** A town purchases a new computerized payroll system; the police department payroll represents twenty percent of the total use of the payroll system. The police department may use shared money to fund its pro rata share (twenty percent) of the operating and maintenance expenses of the system.
- h. **Asset Accounting and Tracking** — The costs associated with the accounting, auditing, and tracking of revenues and expenditures of equitable shared cash, proceeds, and tangible property.
- i. **Salaries** — Many of the costs of the activities described above could entail the payment of salaries of the personnel involved. Due to the extreme sensitivity of asset forfeiture work, **the payment of salaries of sworn law enforcement officers** is limited to the following categories:
 - Overtime.
 - The first year's salaries *only* for new law enforcement officers that supplement the workforce.
 - Contractual appointments that do not exceed one year.
 - Salaries of officers assigned to non-traditional positions in approved specialized programs, which do not generally involve traditional law enforcement functions such as DARE officers.
 - Payments expressly authorized by law, such as the Community Oriented Policing Services (COPS) program established by the Violent Crime Control and Law Enforcement Act of 1994, which expressly permits state and local law enforcement agencies to use equitably shared asset forfeiture funds to meet the local match requirements of that program.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB A

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	Public Works Department Position Changes				
MOTION(s):	<p>I move to approve the following Position Descriptions changes:</p> <ul style="list-style-type: none"> • OLD - Facility Maintenance Specialist, Pay Band 12, \$34,736 • NEW - Facility Maintenance Technician, Pay Band 10, \$31,200 • OLD - Maintenance Worker, Pay Band 07, \$25,584 • NEW - Grounds Maintenance Technician, Pay Band 10, \$31,200 • OLD - Maintenance Worker, Pay Band 07, \$25,584 • NEW – Grounds Maintenance Worker 2, Pay Band 08, \$26,208 • OLD - Maintenance Worker, Pay Band 07, \$25,584 • NEW – Grounds Maintenance Worker 1, Pay Band 07, \$25,584 <p>With funding to be within the existing FY17 Public Works personnel budget.</p>				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Wayne Stephens, Director of Public Works, and Gail Parrish, HR Manager				
PRESENTER(S):	Wayne Stephens, Director of Public Works				
RECOMMENDATION:	Approval.				
TIMING:	Current.				
DISCUSSION:	<ul style="list-style-type: none"> • We have three Public Works vacancies to fill due to promotions and retirements. This revision to staff positons is proposed as the most efficient way to utilize staff skills and to provide incentive for staff development & advancement within the Facilities Division. • Certain Position Descriptions have been revised, combined and/or updated to reflect current duty requirements; incorporate needed skills; encourage the pursuit of training & licensure; and to ensure better service to taxpayers, residents and the business community. 				

Updated June 2016

FISCAL IMPACT:	See Attached Chart.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Updated Position Descriptions Facilities Organization Costs Summary				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	



FLUVANNA COUNTY, VIRGINIA
Department of Administration
Job Description

FACILITY MAINTENANCE ~~SPECIALIST~~ - ~~TECHNICIAN~~ - #3181XXXX

FLSA Status: Non-exempt
Pay Grade: ~~4210~~
Job Title ID: ~~3181XXXX~~3180
Reports To: Assistant Public Works Director

SUMMARY

The Facilities Maintenance ~~Specialist~~ Technician maintains County facilities systems in a complete and thorough journeyman-like manner. Uses proper procedures, tools and equipment to perform maintenance and repair of architectural, plumbing, electrical, mechanical, and structural components and systems as assigned to maintain facility functions and environment. Duties may involve, but are not limited to:

- Perform routine maintenance, preventive maintenance, and repairs to buildings, equipment, and systems.
- Repair walls, ceilings, floors, stairs, windows, or doors.
- Repair or replace lights, plumbing fixtures, receptacles, or hardware.
- ~~Diagnose maintenance problems and recommend how to correct them, checking blueprints, repair manuals, or parts catalogs, as necessary.~~
- Repair machines, equipment, or structures using tools such as hammers, hoists, saws, drills, wrenches, or equipment such as precision measuring instruments or electrical or electronic testing devices.
- Work is performed under minimal supervision.

ESSENTIAL FUNCTIONS

The Facilities Maintenance Specialist performs maintenance and repairs to County buildings, structures, equipment, and systems. (These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Demonstrates and applies knowledge of methods and general procedures in at least two specialized areas of multiple building maintenance/construction trades and/or equipment service/repair trades.
- Performs or assists in performing building maintenance and repair tasks such as carpentry, plumbing, masonry, electrical, HVAC, roofing, flooring, and painting.
- Duties and tasks are varied and are range from moderately to considerably complex.
- Applies advanced skills in at least one area of specialization.
- Demonstrates proficiency with hand and power tools.
- Applies skill in use of required measuring devices and related mathematics.

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- Adapts procedures and; techniques, ~~tools, materials, and/or equipment~~ to meet special needs.
- Identifies and procures parts and materials.
- Demonstrates basic computer competency including email, web browser, and word processing.
- Anticipates and solves problems on the job.
- Demonstrates ability to assess an assigned tasks(s), develop a plan of work, situation and determine scope and work to be done, and ~~to follow it~~ through to completion.
- Works independently and as part of a team; ~~provides guidance while working with a team and can function as crew leader.~~
- Completes special projects as assigned.
- Performs assignments related to special event setups; ~~completes special projects as assigned.~~
- Performs snow removal and ice control, assists as directed in emergencies.
- ~~Performs and assists in performing building maintenance and repair tasks such as carpentry, plumbing, masonry, electrical, HVAC, roofing, flooring, and painting.~~
- Assists and substitutes for custodial and grounds maintenance staff as needed.
- Completes s training as assigned.
- Other duties as assigned.
- Essential status.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to learn.
- ~~Knowledge of machines and tools, including their designs, uses, repair and maintenance.~~
- ~~Knowledge of materials, methods, and the tools involved in the construction or repair of buildings or other structures.~~
- General knowledge of multiple trades including plumbing, electrical, and carpentry.
- Skill in the use of multiple hand and power tools.
- ~~Basic computer skills.~~
- ~~Ability to read blueprints.~~
- ~~Ability to determine causes of operating errors and deciding what to do about it.~~
- Ability to communicate orally and in writing.
- Ability to establish and maintain effective working relationships with associates.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

High school diploma or equivalent. Minimum 3 years relevant experience. Completion of some relevant training and/or coursework (such as computer skills, blueprint reading, equipment/system repair, trade code update, etc.). ~~High school diploma or equivalent. Preferable vocational school training, certification or associate degree in relevant coursework. Minimum 5 years industrial/commercial maintenance experience. Preferably completion of a recognized Journey level maintenance program or training involving both on the job formal and informal training with experienced workers.~~

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and in excess of 20 pounds of force constantly to move objects; work requires climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting,

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grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, and determining the accuracy and thoroughness of work; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

POST-OFFER REQUIREMENTS

- Possession of and maintain a driver's license valid in the Commonwealth of Virginia.
- Essential Services Designation – must be available to work during inclement weather and emergency call back to perform essential and/or emergency services for the County.
- Must be willing to submit to and able to successfully pass a criminal background check.

Recommended by:	Approved as to form:	Approved:
Wayne Stephens	Gail Parrish	Steven M. Nichols
Department Head Date: May 10 <u>July 30</u> , 201 <u>5</u> <u>7</u>	Human Resources Manager Date: May 10 <u>July 30</u> , 201 <u>7</u> <u>5</u>	County Administrator Date: May 10 <u>July 30</u> , 201 <u>7</u> <u>5</u>

Approved by Board of Supervisors on ~~TBD~~ August 5, 2015.



FLUVANNA COUNTY, VIRGINIA
Department of Administration
Job Description

GROUNDS MAINTENANCE TECHNICIAN - #3152

FLSA Status: Non-exempt
Pay Grade: 10
Job Title ID: 3152
Reports To: Assistant Public Works Director

SUMMARY

The Facilities Maintenance Specialist maintains County vehicles and power equipment in a complete and thorough manner; uses proper procedures, tools and equipment to perform maintenance and repair of automobiles, light trucks, mowers, trimmers, chainsaws, and other motor- and engine-powered equipment as assigned, to maintain proper operations and functions. Duties may involve, but are not limited to:

- Performing routine maintenance, preventive maintenance, and repairs to various vehicles and equipment.
- Coordinating warranty and other repairs with dealerships and/or local repair shops.
- Repairing/replacing/installing lights, plumbing fixtures, receptacles, or hardware.
- Repairing machinery, equipment, or structures using appropriate tools such as hammers, hoists, saws, drills, wrenches.
- Using basic measuring instruments and electrical/electronic testing devices.
- Work is performed under minimal supervision.

ESSENTIAL FUNCTIONS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Maintains and repairs fleet vehicles and power equipment.
- Performs a variety of grounds keeping tasks in rights-of-way, parks, playgrounds and other public areas.
- Operates riding and zero-turn mowers, tractors, seeders, spreaders, aerators, and hand and power tools in performance of tasks.
- Operates vehicles pulling trailers.
- Operates snow plowing machinery.
- Maintains and repairs hand and power tools, landscaping equipment.
- Demonstrates and applies knowledge of methods and general procedures in the repair and maintenance of small engines, power equipment and fleet vehicles.
- Applies advanced skills in at least one of the following areas of specialization: automotive repair; small engine repair; welding & fabrication.
- Demonstrates proficiency with hand and power tools.
- Applies skill in use of required measuring devices and related mathematics.
- Adapts procedures and techniques to meet special needs.
- Identifies and procures parts and materials.
- Demonstrates basic computer competency including email, web browser, and word processing.
- Anticipates and solves problems on the job.
- Demonstrates ability to assess assigned tasks(s), develop a plan of work, and follow it through to completion.
- Works independently and as part of a team.

- Completes special projects as assigned.
- Performs assignments related to special event setups.
- Performs snow removal and ice control, assists as directed in emergencies.
- Complete training as assigned.
- Other duties as assigned.
- Essential status.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to learn.
- General knowledge of multiple tasks associated with the operation, maintenance and repair of power equipment, automobiles and light trucks.
- Skill in the use of multiple hand and power tools.
- Ability to establish and maintain effective working relationships with associates.
- Ability to communicate orally and in writing.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

High school diploma or equivalent. Minimum 3 years relevant experience. Completion of some relevant training and/or coursework (such as automotive technology, automotive repair, small engine repair and welding).

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and in excess of 20 pounds of force constantly to move objects; work requires climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, and determining the accuracy and thoroughness of work; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

POST-OFFER REQUIREMENTS

- Possession of a driver's license valid in the Commonwealth of Virginia.
- Possession of a CDL in the Commonwealth of Virginia is preferred.

Recommended by:	Approved as to form:	Approved:
Wayne Stephens	Gail Parrish	Steven M. Nichols
Department Head Date: May 10, 2017	Human Resources Manager Date: May 10, 2017	County Administrator Date: May 10, 2017

Approved by Board of Supervisors on **TBD**.



FLUVANNA COUNTY, VIRGINIA
Department of Administration
Job Description

GROUPS MAINTENANCE WORKER 1 - #3170

FLSA Status: Non-exempt
Pay Grade: 7
Job Title ID: 3170
Reports To: Grounds Maintenance Supervisor

SUMMARY

The Grounds Maintenance Worker 1 position has duties that involve, but are not limited to:

- Performing grounds keeping and landscaping duties.
- Maintains grounds and exterior features.
- Work is performed under general supervision.

ESSENTIAL FUNCTIONS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Performs a variety of tasks in the maintenance of rights-of-way, parks, playgrounds and other public areas.
- Mows grass; spreads mulch.
- Rakes and collects leaves; applies pesticides and fertilizers subject to licensure and/or under supervision.
- Sows grass; plants flowers, shrubs, and trees.
- Edges sidewalks, borders, and plant beds; trims weeds, grass, and hedges.
- Operates equipment including mowers, tractors and implements, trucks, and plows as trained; uses hand and power tools as trained.
- Performs snow/ice control, assists as directed in emergencies.
- Performs and assists in performing minor building maintenance tasks such as replacing lamps, painting, and minor carpentry, plumbing, masonry, and electrical work.
- Assists and substitutes for custodial maintenance staff as assigned.
- Performs and assists in performing special event setups and projects.
- Attends and participates in training and continuing education.
- Performs related tasks as required.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Receives on-the-job training. Ability to learn.
- Knowledge of grounds maintenance methods, materials, and equipment is desired.
- Skill in basic hand and power tools is desired.
- Knowledge of cleaning methods, materials, and equipment is desired.
- Ability to communicate orally and to understand and follow oral and written directions.
- Ability to establish and maintain effective working relationships with associates.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

Any combination of education and experience equivalent to graduation from high school, with 0 – 2 years relevant experience.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and in excess of 20 pounds of force constantly to move objects; work requires climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, and determining the accuracy and thoroughness of work; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

POST-OFFER REQUIREMENTS

- Possession of a driver's license valid in the Commonwealth of Virginia.
- Essential Services Designation – Must be available to work during inclement weather and emergency call back to perform essential and/or emergency services for the County. Subject to call-in and hold over for weather events and emergencies.

Recommended by:	Approved as to form:	Approved:
Wayne Stephens	Gail Parrish	Steven M. Nichols
Department Head Date: May 10, 2017	Human Resources Manager Date: May 10, 2017	County Administrator Date: May 10, 2017

Approved by Board of Supervisors on TBD.



FLUVANNA COUNTY, VIRGINIA
Department of Administration
Job Description

GROUND MAINTENANCE WORKER 2 - #3172

FLSA Status: Non-exempt
Pay Grade: 8
Job Title ID: 3172
Reports To: Grounds Maintenance Supervisor

SUMMARY

The Grounds Maintenance Worker 2 position has duties that involve, but are not limited to:

- Performing grounds keeping and landscaping duties.
- Maintains grounds and exterior features.
- Work is performed under limited supervision.

ESSENTIAL FUNCTIONS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Performs a variety of tasks in the maintenance of rights-of-way, parks, playgrounds and other public areas.
- Sows and mows grass; plants and prunes trees shrubs.
- Operates riding and zero-turn mowers.
- Operates vehicles pulling trailers.
- Operates snow plows.
- Rakes and collects leaves; sprays pesticides.
- Plants flowers; applies fertilizer, spreads mulch.
- Edges sidewalks, borders and plant beds; trims weeds, grass, and hedges.
- Maintains lawn mowers, hand tools and equipment.
- Operates mowers, tractors, trucks, and hand and power tools in performance of tasks.
- Performs snow/ice control, assists as directed in emergencies.
- Essential status.
- Performs or assists in performing minor building maintenance tasks such as changing lamps, and minor carpentry, plumbing, masonry, electrical, and paint work.
- Assists and substitutes for custodial maintenance staff.
- Performs special event setups and projects.
- May oversee junior workers in certain tasks.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to learn.
- Possession of State pesticide applicator license, or ability to obtain within 3 months.
- Knowledge of grounds maintenance methods, materials, and equipment.
- Knowledge of building maintenance and repair desired.
- Skill in basic hand and power tools.
- Knowledge of cleaning methods, materials, and equipment desired.

- Ability to communicate orally and to understand and follow oral and written directions.
- Ability to establish and maintain effective working relationships with associates.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

High school diploma or equivalent, and 2 - 4 years relevant experience.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and in excess of 20 pounds of force constantly to move objects; work requires climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, and determining the accuracy and thoroughness of work; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

POST-OFFER REQUIREMENTS

- Possession of a driver's license valid in the Commonwealth of Virginia.
- Essential Services Designation – Must be available to work during inclement weather and emergency call back to perform essential and/or emergency services for the County. Subject to call-in and hold over for weather events and emergencies.

Recommended by:	Approved as to form:	Approved:
Wayne Stephens	Gail Parrish	Steven M. Nichols
Department Head Date: May 10, 2017	Human Resources Manager Date: May 10, 2017	County Administrator Date: May 10, 2017

Approved by Board of Supervisors on TBD.

Salary Comparison: Current and Proposed PW Positions

Based on FY17 Pay Scale

Current	Position	Current Grade	Current Pay
Harris	Maintenance Technician	9	\$38,183
James, Bobby	Maintenance Worker	7	\$28,194
Tanner	Groundskeeper	7	\$26,715
Morris/Anderson	Grounds Maintenance Worker 1	7	\$26,702
OPEN	Facilities Maintenance Specialist	12	\$37,314
OPEN	Facilities Maintenance Specialist	12	\$39,946
SUMMARY			\$197,054

Proposed	Position	Proposed Grade	Proposed Pay
NEW HIRE	Maintenance Worker	7	\$25,584
James, Bobby	Maintenance Technician	9	\$31,013
Tanner	Grounds Maintenance Technician	10	\$31,200
Morris/Anderson	Grounds Maintenance Worker 2	8	\$28,037
NEW HIRE	Facilities Maintenance Technician	10	\$31,200
NEW HIRE	Facilities Maintenance Specialist	12	\$34,736
SUMMARY			\$181,771

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB B

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	Raymond James Contract Addendum for Bidding Agent Services				
MOTION(S):	I move the Board of Supervisors approve the contract addendum between Fluvanna County and Raymond James Public Finance Investment Strategies Group to provide Bidding Agent Services relating to the competitive procurement of an escrow float contract for the proceeds of the Virginia Public School Authority's Series 2012 D Bonds to fund the escrow for the Virginia Public School Authority's Series 2008 Bonds, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, Deputy County Administrator/Director of Finance				
PRESENTER(S):	Eric Dahl, Deputy County Administrator/Director of Finance				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<p><u>Background:</u></p> <ul style="list-style-type: none"> • Series 2012 D Bonds advance refunded the Special Obligation School Financing Bonds, Fluvanna County (the "County") Series 2008 ('Refunded Bonds'). • Series 2012 D Bond Proceeds were invested in certain securities in order to pay principal and interest (Draw Requirement) on the Refunded Bonds until 12/1/2018. This is the first date the Refunded Bonds can be paid off in full. • The structure of the securities' maturity dates (Net Cashflow) did not perfectly align with the draw requirements of the principal and interest due on the Refunded Bonds. • The securities in the 2012 D Escrow were purchased via competitive process in 2012 to produce the lowest escrow cost and greatest refunding savings to the County. • This misalignment is allowing for future opportunity to reinvest cash that can generate potential value for the County. <ul style="list-style-type: none"> ○ 105-day float period beginning on 8/15/2018 ○ 75-day float period beginning on 9/16/2018 • An Escrow float contract ("Float Agreement") can be structured whereas a provider will pay VPSA/County an upfront cash payment today for the right to invest the cash from those securities maturing on 8/15/18 and 9/15/18, respectively, in exchange for another investment the Provider would deliver 				

Updated June 10, 2016

	<p>at that time which would mature on or before 12/1/2018.</p> <ul style="list-style-type: none"> The amount of cash from those securities for reinvestment is \$57,108,000. The up-front payment is a way for VPSA/County to capture value from the recent increase in short-term rates. <p><u>Options:</u></p> <ol style="list-style-type: none"> 1. Move forward with the Float Agreement and proceed now ("take the sure thing - ~\$74K") 2. Move forward with the Float Agreement and proceed to "best" advantage ("watch the market/ set higher net savings") 3. Wait to move forward with the Float Agreement ("wait and watch the market") 4. Evaluate the option to purchase State and Local Government Series (SLGS) or other allowable defeasance securities (i.e. Treasury Notes, T-Bills), execute in Fall 2018 ("whatever the market is, assuming SLGS window is open") 5. If SLGS window is closed in Fall 2018, put bids out for other allowable defeasance securities (i.e. Treasury Notes, T-Bills) 6. Take no action <p>If the Board of Supervisors approve and move forward with the Bidding Agent Services contract addendum, staff will bring back a resolution on the May 17, 2017 meeting to determine the specifics of Net Cash Savings they would like to set related to this transaction.</p>				
FISCAL IMPACT:	Depending which option the Board of Supervisors chooses, it can provide additional unbudgeted revenue in either FY17 or FY18.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Contract Addendum for Bidding Agent Services				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			



June _____, 2017

Steven M. Nichols
County Administrator
Fluvanna County
Palmyra, VA 22963

James Mahone
Program Manager
Virginia Public School Authority
Virginia Department of the Treasury

Re: Virginia Public School Authority School Financing Bonds, (1997 Resolution) Series 2012 D (the “Series 2012D Bonds”)

Dear Mr. Nichols and Mr. Mahone:

This letter (the “Agreement”) outlines the related matters with respect to Raymond James & Associates Inc.’s (“Raymond James”) acting in the role of bidding agent (the “Bidding Agent”) by and through Raymond James’ Public Finance Investment Strategies Group (“PFISG”) which is a department of Raymond James, for Fluvanna County (the “County”) and the Virginia Public School Authority (the “Authority”). The Authority is acting at the request and for the benefit of the County. As used herein Bidding Agent shall mean Raymond James when acting as a bidding agent as described herein.

Under that Advisory Services Contract dated the 9th day of September, 2016 between the County and Raymond James, Raymond James is the County’s municipal advisor and financial advisor and provides Services as the same is defined therein (the “Advisory Services Contract”). Raymond James acting as Bidding Agent hereunder is a transaction related Service contemplated under the Advisory Services Contract and this Agreement is an addendum to the Advisory Services Contract and shall be the written correspondence contemplated under Article III, Section (b) “Transaction Related Services (i.e. Bonds and Notes)” of the Advisory Services Contract. Raymond James acting as Bidding Agent does not eliminate any requirements Raymond James has under the Advisory Services Contract and is a transaction related service in addition to all those Services provided under the Advisory Services Contract. Raymond James represents and warrants that its acting as Bidding Agent does not conflict or otherwise limit its abilities to provide Services under the Advisory Services Contract and that all services it renders as Bidding Agent shall be consistent with the requirements of the Advisory Services Contract. The Agreement is an addendum to the Advisory Services Contract and shall be interpreted under the provisions of such Advisory Services Contract.

This “Agreement” pertains to our provision of potential future Bidding Agent Services relating to the competitive procurement of an escrow float contract (the “Contract”) based upon the cash flow from defeasance obligations originally purchased with proceeds of the Authority’s Series 2012 D Bonds to fund the escrow (the “Series 2012D Escrow Fund”) for the Authority’s Series 2008 Bonds under the Escrow Deposit Agreement dated December 20, 2012 (the “Series 2012D Escrow Deposit Agreement”), by and among the Authority, the State Treasurer of the Commonwealth of Virginia, the County, and Regions Bank, as escrow agent (the “Escrow Agent”). The Bidding Agent will solicit pre-approved counterparties (each a “Counterparty”) to enable the Authority and the County to select the Counterparty that will pay the highest up-front payment (“Float Payment”) to the Escrow Agent (as defined herein).

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in exchange for the right of the Counterparty to exchange all or part of the Series 2012D Escrow Fund's cash flows commencing respectively on 8/15/2018 and 9/16/2018 (collectively referenced as the "Float") for U.S. Treasury Bills and other permitted defeasance obligations approved by the Authority, County, and the County's Bond Counsel that will mature on or before 12/1/2018 (the "Eligible Investments"). All parties hereto understand, agree and acknowledge: (i) that any Bidding Agent Services contemplated hereby are wholly conditioned on approval of the underlying transaction for the competitive procurement of an escrow float contract as described *supra* by the County and the Authority; (ii) that nothing herein obligates the Authority or County to enter into a Contract; (iii) that the County's Bond Counsel has not yet reviewed this Agreement or the underlying transaction for the competitive procurement of an escrow float contract and the County's Bond Counsel may reject the transaction entirely or may require modifications of the transaction; (iv) Regions Bank is a suggested Escrow Agent only and Escrow Agent is subject to change at the sole discretion of the County and the Authority; (v) that nothing herein exempts Raymond James from any provisions or requirements of the Advisory Services Contract; and (vi) that this Agreement is an addendum to and a part of that Advisory Services Contract. All references to approval of any documents or actions by the Authority or the County includes approval by Bond Counsel and Counsel to the Authority and the County, respectively.

If the Contract closes, then the Authority and the County will authorize the Escrow Agent to exchange cash from the Series 2012D Escrow Fund on 8/15/2018 and 9/16/2018 or any date thereafter, as directed by the Counter-party per the Contract, for Eligible Investments delivered by the Counter-party which will have a principal amount equal to the reinvested portion of the Float and a maturity date no later than 12/1/2018.

The Counterparty will be permitted to deliver only Eligible Investments to the Escrow Agent.

The scope of services within this engagement includes the following:

1. Review, discuss, and analyze the Series 2012D Escrow Fund's float periods;
2. Provide estimates of the market value of the potential Float Payment from potential counterparties;
3. Develop bid specifications for the Contract designed to meet the anticipated Series 2012D Escrow Fund disbursement requirements and the conditions of the Series 2012D Escrow Deposit Agreement as directed by the Authority and the County;
4. Pre-market bid and act as liaison between potential counterparties and the Authority and the County prior to the bid;
5. Provide market color to the working group as to the expected Float Payment;
6. Conduct the bid process (receiving bids from as many potential counterparties as possible) and report results to the Authority and the County and any other relevant party(ies);
7. Manage the settlement process to closure by requiring appropriate focus by the working group, and of course, and most importantly, the winning Counterparty on satisfying the conditions of the Bid Specifications and the Series 2012D Escrow Deposit Agreement; and
8. Provide documentation with regard to any such bid process to the Authority and the County (and any other parties).

In consideration for Raymond James acting as Bidding Agent, the winning Counterparty will pay to us on the Authority's and the County's behalf a flat fee of \$25,000 with respect to the Contract upon closing. In addition, the winning Counterparty will pay to us on the Authority's and the County's behalf a verification agent fee in an amount not to exceed \$3,500. In all, the winning Counterparty will pay to us on the Authority's and the County's behalf a fee of no greater than \$28,500 and no less than \$25,000. Such fees will be specifically delineated within the Bid Specifications sent to any and all potential counterparties and will be paid on the Authority's and the County's behalf directly to the Bidding Agent by the winning Counterparty. The winning Counterparty's payment of this fee means the Float Payment the Authority and the County will receive is lower than it would have been without the fee. After the award, we can provide comment on the Contract and facilitate the flow of information, but we are not acting as the Authority or the County's legal advisor with regard to finalizing the details of the Contract. Payment by the winning provider of the fee to Raymond James will be contingent upon successful closing of the Contract. Should the

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Authority, acting at the direction of the County, not authorize the Bidding Agent to disseminate a term sheet or ever get to the point where Bid Specifications are disseminated or for any other reason it elects to not proceed once work has begun, neither the County nor the Authority will owe a fee to Raymond James. Further, should a Contract not be executed or should a Contract not close for any reason or no reason at all, then no fees, amounts or costs of any kind shall be owed to Raymond James/Bidding Agent.

All parties acknowledge and are hereby deemed to agree that Bidding Agent is acting as a bidding agent with respect to the Contract. Bidding Agent's engagement includes solicitation of bids with respect to the Contract. Raymond James as a part of the Services under the Advisory Services Contract is engaged to compare alternatives to the Contract. By reason of this Agreement Bidding Agent will not be assumed to be a party to, nor liable under, any contract, agreement or understanding executed or otherwise existing to affect the Contract; except that Raymond James/Bidding Agent is a party to and liable under any such contract, agreement or understanding executed or otherwise existing if (i) such is required, contemplated or provided for by the Advisory Services Contract; or (ii) if Raymond James and/or Bidding Agent is a signatory to the same. Bidding Agent will not: (i) provide any assurances that every possible potential counterparty has been solicited; (ii) investigate the veracity of any certifications provided by any party; (iii) provide opinions that the bidding procedures comply with any applicable law; or (iv) be liable to any party if any investment fails to close or for default of any investment. Raymond James services as Bidding Agent terminate on the settlement date of the Contract and Raymond James shall have no further duties or obligations as Bidding Agent for the County under the Contract thereafter. Notwithstanding the foregoing, Raymond James shall continue to provide those Services under the Advisory Services Contract and nothing herein is intended to modify, alter or eliminate any existing Services thereunder.

The Authority and the County acknowledge and agree that Bidding Agent has been retained to act solely as Bidding Agent for the Authority and the County with respect to the Contract, and not as an agent or advisor to any other person, and the Authority's and County's engagement of Bidding Agent is not intended to confer rights upon any person (including employees or creditors of the Authority or the County) not a party hereto as against Bidding Agent or its affiliates, or their respective directors, officers, employees or agents, successors, or assigns. Bidding Agent shall act as an independent contractor under this Agreement, and not in any other capacity, and any duties arising out of its engagement shall be owed solely to the Authority and the County. The scope of the Bidding Agent's services is strictly limited to those outlined above and requested by the Authority and the County and this shall be in addition to all those Services provided by Raymond James to the County under that Advisory Services Contract.

The Bidding Agent agrees to assist the Authority and the County as provided only on the basis that it is expressly understood and agreed that the Bidding Agent, in its capacity as Bidding Agent, assumes no responsibility to the Authority or the County or any person for the accuracy or completeness of any information contained in any Preliminary Official Statement or Official Statement issued in connection with the Series 2012D Bonds except as such is required or provided for under the Advisory Services Contract.

The Bidding Agent or its affiliates may have business relationships with the provider or other providers of information relevant to the matter. These business and trading relationships include, but may not be limited to, trading lines, frequent purchases and sales of securities and other engagements through which Bidding Agent may have, among other things, an economic interest. Aside from described above, Bidding Agent will not receive compensation from any third party with respect to the purchase of the Contract. Bidding Agent is involved in a wide range of activities from which conflicting interests or duties may arise. Information which is held elsewhere within Bidding Agent, but of which none of the individuals involved in the Contract purchase actually has knowledge, will not for any purpose be taken into account in determining Bidding Agent's responsibilities to the Authority and the County.

This Agreement may be terminated by any party prior to the completion of services with prior written notice to the other parties. No party shall incur any liability to the other arising out of the termination of this Agreement.

This Agreement is an addendum to that Advisory Services Contract and this addendum embodies all the terms, agreements, conditions and rights contemplated and negotiated by the Authority and the County and the Bidding Agent, with respect to the Bidding Agent Services as a transaction related service under the Advisory Services Contract

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and supersedes any and all discussions and understandings, written or oral, between Authority and the County and Bidding Agent regarding the Bidding Agent Services. Any modifications and/or amendments must be made in writing and signed by all parties. All of the provisions of the Advisory Services Contract are hereby ratified and remain in full force and effect.

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia without reference to any conflicts of law provisions that apply the law of a different jurisdiction.

Please sign below to evidence your agreement as to the scope of Bidding Agent duties and proposed fee structure.

Sincerely Yours,

The parties have agreed to be bound by the terms of this letter by their duly authorized officers on this _____th day of June, 2017.

RAYMOND JAMES & ASSOCIATES, INC.



David Sutton, Managing Director

FLUVANNA COUNTY, VIRGINIA

Agreed:

Signature

Mr. Steven M. Nichols, County Administrator

VIRGINIA PUBLIC SCHOOL AUTHORITY

Agreed:

Signature

Mr. James Mahone, Program Manager

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB C

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, May 3, 2017 Regular Meeting, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for May 3, 2017				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
May 3, 2017
Regular Meeting 4:00 pm

- MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District
Donald W. Weaver, Cunningham District
- ABSENT:** None.
- ALSO PRESENT:** Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER WORK SESSION
At 4:06pm, Chair Sheridan called the Regular Session of May 3, 2017 to order.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA
Mr. Nichols indicated that Tab X - *FCPS Computer Instructional Technology & Infrastructure Replacement CIP*, was pulled from the Agenda after the Packet was printed. Mr. Nichols noted that the item will be addressed during the next Budget cycle.

MOTION
Mr. Weaver moved to accept the Agenda, as amended. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

COUNTY ADMINISTRATOR’S REPORT

- Mr. Nichols reported on the following topics:
- Ø Jonathan Pace, Parks & Recreation Programs Specialist - Now a Certified Playground Safety Inspector (support for all County/School facilities)
 - Ø Spotlight on Business - Troy Market Deli Bakery & Penne Lane Caterers
 - Ø Earth Day at Pleasant Grove Park
 - o 1st and 2nd Grades from Central Elementary (Apr 21) - There were around 500 children learning about nature from 3 separate stations. Stations included soil education, tree planting, and a nature hike. Special thanks to the 20+ volunteers!!
 - o Tire Drop-off and Girl Scout Tree Planting (Apr 22) - Filled 4 trailers full of tires. Special thanks to the Public Works guys that helped load the trailers! Fluvanna American Heritage Girls Troop, VA2816, planted Overcup Oak tree seedlings (provided by the VA Department of Forestry) behind the baseball/ softball fields to provide shade in the future. Troop Coordinator Karen Miller noted “the girls are learning about plant and tree identification and are very excited to plant these trees as one of their service projects.”
 - Ø Announcements and Updates:
 - o Planned Crosswalk at Route 600, South Boston, and Slice Road; LMVFRS Board has approved granting of easement access on their property, if necessary
 - o May 10th, 2017 - 5th Annual Employee Wellness Fair
 - o Speed Study has been requested for the Route 250 corridor from Hwy 15 west to Route 631, Troy Road; BOS has discussed this area many times, and we have had multiple requests from businesses and residents over the past several years. With the likelihood of increasing development along the corridor, it seems appropriate to review the current conditions.
 - o Planned bridge repairs necessitate closing Perkins Rd (Route 623) later this year. Traffic will detour around the project via Routes 601 and 653 during construction (3 months +/-). VDOT will notify area schools and EMS. Due to the rural nature of Perkins Rd, no special bicycle/pedestrian accommodations are proposed for this structure.
 - Ø Funding Sources for Commercial Kitchen reviewed.
 - Ø Next Meetings

Day	Date	Time	Purpose	Location
Wed	May 17	4:00 PM 7:00 PM	Projects Work Session Regular Meeting	Morris Room Courtroom
Wed	Jun 7	4:00 PM	Regular Meeting	Courtroom
Wed	Jun 21	7:00 PM	Regular Meeting	Courtroom
Wed	Jul 5	4:00 PM 7:00 PM	Regular Meeting Regular Meeting – Public Hearings	Courtroom

PUBLIC COMMENTS #1

At 4:15pm Chair Sheridan opened the first round of Public Comments.

- Ms. Betty McGehee, Courthouse Rd, spoke against a proposal to place hand-railings on the front steps of the Historic Courthouse. Ms. McGehee read a letter to the Board, sent by Mrs. Minnie Lee McGehee.
- Judith Mickelson, Village of Palmyra, spoke against a proposal to place hand-railings on the front steps of the Historic Courthouse.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:22pm.

PUBLIC HEARINGS

None.

ACTION MATTERS

Proposed BOS Member Salary Increase – Steve Nichols, County Administrator, presented a proposal to increase Board of Supervisors pay. Following the conclusion of the presentation, Mrs. Eager spoke against the proposal. Mr. Weaver and Mr. O'Brien agreed. Mrs. Booker spoke in favor of the proposal.

MOTION

Mrs. Eager moved to keep the Board of Supervisors compensation as-is. Mr. Weaver seconded and the motion passed 4-1. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: Booker. ABSENT: None.

Consulting Forestry Services Contract – Cyndi Toler, Purchasing Officer, presented a contract for Consulting Forestry Services. Mrs. Toler reported that in December 2016, a solicitation was issued and two responses were received. The Committee chose to move forward with Dowdy's Forest & Land Management, LLC, with any timber sales that Dowdy's facilitates earning Dowdy's an 8% commission. Individual Task order agreements will be brought to the board at a later date and will include actual Cost and/or Revenue projections.

Mrs. Eager reported speaking with Chuck Wright, Area Forester, and noted his willingness to help the County navigate the timbering process. Mrs. Toler reported that Ed Zimmer, Planning Commissioner for Columbia District, and Chief of Operations, Virginia Department of Forestry, was involved in the creation of the Request for Proposals, as was Mr. Wright, and indicated that any assistance that Mr. Wright may be able to provide was factored into the proposal.

MOTION

Mrs. Booker moved the Board of Supervisors approve a term agreement between the County of Fluvanna, Virginia, and Dowdy's Forest & Land Management, LLC., for Consulting Forestry Services and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

Finance Position Description Reclassification – Gail Parris, Human Resources Manager, and Eric Dahl, DCA/Finance Director, requested a position description revision and pay grade change to the Financial Services Technician, Pay Band 11, to Financial Services Specialist, Pay Band 13. Mr. Dahl reported that the position will soon be vacant, as the current employee is leaving to take employment in a neighboring county; as is customary with a vacancy, the position was reviewed and a proposal for bringing the position up to a pay band consistent with the duties and requirements was created. Mr. Dahl noted because of the increased responsibilities that the position has assumed since first created, compensation was moved to Pay Band 13, from the current Pay Band 11.

Following general discussion,

MOTION

Mrs. Booker moved to approve the following position description revision and grade change:

- FROM: Financial Services Technician, Pay Band 11, \$32,240
- TO: Financial Services Specialist, Pay Band 13, \$37,440

With the funding increase to come from the FY17 Personnel Contingency. Mr. O'Brien offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

Raymond James Contract Addendum for Bidding Agent Services—Eric Dahl, DCA/Finance Director, returned to the Board with a request to approve a contract addendum between Fluvanna County and Raymond James Public Finance Investment Strategies Group. Following a recap of the background and process the Board chose to defer the item, and to set-up a conference call with VPSA, Raymond James, Mrs. Eager, Mr. O'Brien, and staff to review the options.

Advertisement of the Proposed Fluvanna County Code Amendment Concerning Prohibition on Possession of Open or Opened Container(s) of Alcoholic Beverages in Designated Public Areas and on County Property, Subject to Exceptions—Fred Payne, County Attorney, brought forward a request to amend the County Code with regard to open containers of alcohol. Enabling legislation allows localities to prohibit the possession of open or opened containers of alcoholic beverages in designated public areas, including public parks, playgrounds, public streets, and on sidewalks adjoining public streets. The County also has the authority to prohibit the possession of open or opened containers of alcoholic beverages on County-owned property. This is subject to exceptions, including any time the Virginia Alcoholic Beverage Control Board has granted a license for the service and/or consumption of alcohol or where the County has granted permission for the service and/or consumption of alcohol on County-owned property, as is permitted in Section 14-4 of the Fluvanna County Code.

This ordinance is intended as a supplement to the provisions of Section 14-4 of the Fluvanna County Code.

MOTION

Mr. O'Brien moved the Board of Supervisors authorize staff to advertise a Public Hearing on June 21, 2017, entitled, "AN ORDINANCE TO AMEND THE FLUVANNA COUNTY CODE BY THE ADDITION IN CHAPTER 14 OF A SECTION 6, CONCERNING PROHIBITION OF OPEN OR OPENED CONTAINER(S) OF ALCOHOLIC BEVERAGES IN

DESIGNATED PUBLIC AREAS AND ON COUNTY PROPERTY; EXCEPTIONS." Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, Sheridan, and Weaver. NAY: None. ABSENT: None.

Advertisement of the Proposed Fluvanna County Code Amendment Concerning Designation of the Sheriff as a Person Lawfully in Charge of the Property for Purposes of Trespass—Fred Payne, County Attorney, brought forward a request to amend the County Code, allowing property owners to designate the Sheriff to act on their behalf regarding trespassing; enabling legislation allows localities to pass an ordinance such as this to provide additional protection to property owners. This ordinance allows property owners to specifically grant local law enforcement the authority to act as their agent to enforce trespassing laws without the property owner being present. This provision is commonly used in counties and cities in the Commonwealth. This provision is particularly helpful in the context of rental properties, commercial areas, or other property with absentee property owners. It can also help to protect owners of land who have frequent problems with trespassing and illegal dumping.

MOTION

Mrs. Eager moved the Board of Supervisors authorize staff to advertise a Public Hearing on June 21, 2017, entitled, "AN ORDINANCE TO AMEND THE FLUVANNA COUNTY CODE BY THE ADDITION IN CHAPTER 14 OF A SECTION 5, CONCERNING DESIGNATION OF THE SHERIFF AS A 'PERSON LAWFULLY IN CHARGE OF THE PROPERTY' FOR THE PURPOSE OF FORBIDDING ANOTHER TO GO OR REMAIN UPON THE LANDS, BUILDINGS OR PREMISES OF THE OWNER." Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

PRESENTATIONS

JABA - Memory Clinic and Dementia Care Coordinator Program—George Worthington, JABA Supervisor for ADRC Development, came before the Board to present two different programs of JABA responding to the needs of patients recently diagnosed with cognitive deficits or dementia. Mr. Worthington provided a brief overview of these pilot programs, hosted by the University of Virginia Aging and the Memory Clinic.

TJPDC Local and Regional Projects Briefing – Chip Boyles, TJPDC Executive Director, presented an overview of the Local and Regional Projects being undertaken by TJPDC. TJPDC is in the process of developing its Annual Work Program for FY 2018, hoping to encourage input and participation from its member governments in the process. This year, in addition to regional efforts, TJPDC has developed a process that identifies an amount of time staff may spend directly on local projects for each of our member localities and, with participation from local officials and staff in identifying priority activities for your local government, TJPDC will be better able to assist the locality. Each member government would decide how best to identify local needs and to suggest regional topics for inclusion in the annual work program. During this process, TJPDC would also be available to discuss any individual local needs. Chair Sheridan asked about a planned Rivanna River Basin Commission kayak trip; Mr. Boyles indicated that the event is being rescheduled.

FLDP Presentation: Civil War Park Improvements—Burt Marks, 2017 FLDP Class Member, presented recommendations and suggestions for improvements to Civil War Park and the areas near and around the Historic Courthouse. These recommendations and suggestions were the result of a class project for the 2017 Fluvanna Leadership Development Program. Mr. Marks, on behalf of his class group, highlighted current characteristics of the park and near--surrounding areas that will prohibit the park from being compliant with ADA laws and requirements, as well as the inclusion of a monument to honor the Emancipation Proclamation.

Among the recommendations and suggestions:

- Improving access into and around the park;
- Improving lighting around the park and downtown Palmyra;
- Placement of a monument in the park commemorating the Emancipation Proclamation.
- In addition, Mr. Marks petitioned the Board for \$1000; these funds would be used as seed money for fundraising the funds needed to upgrade park access;

At the conclusion of the presentation, Mr. Marks thanked the Board for their consideration.

FY17 3rd Quarter Budget Report—Martin Brookhart, Management Analyst, presented a brief summary of the FY17 Third Quarter Budget. There was minimal discussion following the report.

Following the FY17 3rd Quarter Budget Report, Mrs. Booker petitioned the Board to revisit the FLDP presentations, and thanked the class members for their work and suggestions. Mr. Nichols commented that this year's projects were exceptional and provided achievable results.

CONSENT AGENDA

The following item was discussed before approval:

Minutes of the April 19, 2017 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

The following items were approved under the Consent Agenda for May 3, 2017:

Minutes of the April 5, 2017 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

Minutes of the April 12, 2017 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

Minutes of the April 19, 2017 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

FY17 E-911 PSAP Grant Supplemental Appropriation—Martin Brookhart, Management Analyst

FY17 FCPS Small School Division Enrollment Loss Fund Supplemental Appropriation—Martin Brookhart, Management Analyst

MOTION

Mrs. Booker moved to approve the items on the Consent Agenda, with changes to the Minutes of April 19, 2017, for May 3, 2017. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

UNFINISHED BUSINESS

Historic Courthouse Safety Issues – Wayne Stephens, Public Works Director/County Engineer, provided an overview of safety concerns at the Historic Courthouse. These issues primarily concern the front steps of the courthouse and the sides of the front porch. The original stone steps leading the front doors of the Courthouse have no railings; likewise, neither end of the front porch has a barrier to prohibit anyone from falling from the porch, a drop of approximately three feet. Mr. Stephens recommended placing period-appropriate wooden benches at either end. With regards to the steps, Mr. Stephens did not recommend placing a railing, rather, signage indicating and directing visitors to the handicapped accessible entrance on the side of the Courthouse. Following the presentation, the Board directed staff to work closely with the Fluvanna Historical Society to implement safety measures at the Historic Courthouse, including placement of signage and potential side benches for the front porch.

Emancipation Proclamation Monument Placement. Mrs. Booker reported on communications that she has initiated to request an opinion from the Virginia Attorney General regarding the placement of a monument to the Emancipation Proclamation in Civil War Park, Palmyra. Mrs. Booker indicated that she contacted Delegate Lee Ware regarding this issue. Delegate Ware contacted the Attorney General and indicated that he believed the request was not coming from the Board; however, upon further contact, Delegate Ware recommended that the County Administrator, on behalf of the Board, draft a letter of request, to Delegate Ware, who will then submit the request to the Attorney General.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

At 7:04pm, Chair Sheridan opened the second round of Public Comments.
With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 7:04pm.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 7:04pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, & A.7, A.8. of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, Litigation, and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 9:08pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

MOTION TO EXTEND:

Mr. O'Brien moved to extend the meeting until 9:15pm. With a second from Mr. Weaver, the motion was unanimously passed. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

ADJOURN

MOTION:

At 9:09pm, Mr. O'Brien moved to adjourn the Regular Meeting of Wednesday, May 3, 2017. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB D

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, May 17, 2017 Regular Meeting, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for May 17, 2017				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
May 17, 2017
Work Session 4:00pm
Regular Meeting 7:00 pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District (*Arrived at 4:21pm*)
Donald W. Weaver, Cunningham District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER WORK SESSION

At 4:01pm, Chair Sheridan called the Work Session of May 17, 2017 to order.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

WORK SESSION DISCUSSION ITEMS

Zion Crossroads Water/Sewer System Design—Wayne Stephens, Director of Public Works & County Engineer, and Dan Villhauer, PE, Dewberry and Associates, provided an update and status report on the design of the Zion Crossroads Water and Sewer Project.

ZXR Financing/Funding Review—Eric Dahl, Deputy County Administrator/Finance Director, provided an update on funding options for the Zion Crossroads Water and Sewer Project.

Public Utility Policies and County Code Changes—Wayne Stephens, Director of Public Works & County Engineer, provided an overview of current and recommended new and revised regulations, policies, and procedures for County Public Utilities. Mr. Stephens highlighted the necessary amendments to the County Code, should the Board move forward with the recommended policy changes.

Sign Ordinance, EDA Initiatives, and EDA Microloan Funding—Jason Smith, Director of Community and Economic Development & Jason Stewart, Planning and Zoning Administrator, gave update on several Economic Development concerns, including:

- Updates on County Sign Ordinance
- Transforming EDA Microloan Program into Shovel Ready Site Program Opportunity
- Strategic Zoning Initiative & Enterprise Zones

RECESS FOR DINNER AND CLOSED SESSION

At 6:12, Chair Sheridan recessed for dinner and Closed Session.

CLOSED MEETING**MOTION TO ENTER INTO A CLOSED MEETING**

At 6:13pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.5, A.6, and A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Investment of Funds, & Legal Matters. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:13pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 4-0. AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

RECONVENE IN OPEN SESSION AND CALL TO ORDER (Mr. Sheridan – Absent)

At 7:14pm Vice Chair Booker reconvened the May 17, 2017, Regular Meeting.

Mr. Payne stated for the record that Chair Sheridan, while present for the entirety of the Closed Session, left before Reconvening in Open Session because of illness.

ADOPTION OF AGENDA

Mr. Nichols requested a change to the Agenda, moving Items J: *FY17 CIP Fiber Network Project Supplemental Appropriations* and Item K: *County Self-Provisioned Fiber Project Contract* before Item I: *FY17 Supplemental Budget Appropriation for CSA Purchase of Services* in order to accommodate Superintendent Winkler's schedule.

MOTION

Mr. O'Brien moved to accept the Agenda for May 17, 2017, with requested changes. Mr. Weaver seconded and the Agenda was adopted by a vote of 4-0. AYES: Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Sheridan.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Ø Staff Stars and Community Efforts
 - Last week at the TJEMS Annual Awards Banquet, Fluvanna providers received: Lake Monticello Rescue -- "Outstanding EMS Agency"; John Lye -- "Outstanding EMS Administrator"; These are annual peer-nominated awards for the Thomas Jefferson EMS region.
 - Fluvanna County High School's Arlington National Cemetery Honor Project: One of the activities associated with this year's Hands on Fluvanna: A Day of Community Service. Hands On Fluvanna is student created and led. David Small, FCHS Leadership Teacher.
 - USO Service Project 2017: Students from the FCHS Student Government Association participated in the delivery of over 2,000 gift bags to the USO Station at the Richmond International Airport on May 12th; Bags assembled by high school students and faculty during Hands On Fluvanna: A Day of Community Service. SGA and Interact Club were instrumental in making sure that our service men and women enroute to deployments, training, or home were met with a care package and letter from a Fluco. Special thanks go to Bob Dorsey, a community member and veteran, who donated to the project and gave of his time to speak to the student body about the importance of USO.
 - New County Website –Now Live! Congrats to Kelly Harris, Cyndi Toler, Andy Notman and numerous other staff for designing and loading the new site. Site is modern, mobile friendly, and easy to navigate.
 - Employee Wellness Fair held Wed, May 10th. Special Thanks for the following Employee's help: Aaron Spitzer(Coordinator), Carolyn Richardson, Malinda Payne, Lindsay Britton, Alison Pieno, Star Pua'auli, Jonathan Pace, Gail Parrish, Sean Sweeney
- Ø Spotlight on Business
 - Red Rocker Candy: Won 2nd place in Virginia Living's Best of Virginia 2017 poll as a "Do Not Miss Attraction"! A record 50,000 people voted in the 2017 survey. Magazine to Hit Newsstands on May 18th
 - 2017 Celebrate Fluvanna County Business Event, June 5, 2017, 6:00pm – 8:00pm, at Cunningham Creek Winery.
- Ø Announcements and Updates
 - Fluvanna County Job Fair, June 2, 2017, 10:00am – 1:00pm, Sts. Peter and Paul Catholic Church
- Ø Fluvanna Arts Council Funding
 - Adopted FY18 Fluvanna Arts Council Allocation = \$10,000
 - o \$5,000 County Contribution
 - o \$5,000 Virginia Commission for the Arts Grant
 - County notified that Arts Grant funding to be cut to \$4,500
 - o Option 1:Reduce FY18 Allocation to \$9,500
 - o \$5,000 County Contribution (No Change)
 - o \$4,500 Virginia Commission for the Arts Grant (-\$500)
 - Option 2:Reduce FY18 Allocation to \$9,000
 - o \$4,500 County Contribution (-\$500)
 - o \$4,500 Virginia Commission for the Arts Grant (-\$500)
 - Option 3:Keep FY18 Allocation at \$10,000
 - o \$5,500 County Contribution (+\$500 from BOS Contingency)
 - o \$4,500 Virginia Commission for the Arts Grant (-\$500)
- Ø Announcements and Updates
 - New joint Public Hearing Advertisements - Planning Commission and BOS Public Hearings in combined advertisement
 - Trash and Inoperable Vehicle Regulations—Review and work continuing
 - County Administrator out of office next week; DCA Eric Dahl will be Acting County Administrator
- Ø Upcoming Meetings:

Day	Date	Time	Purpose	Location
Wed	Jun 7	4:00 PM	Regular Meeting	Courtroom
Wed	Jun 21	7:00 PM	Regular Meeting	Courtroom
Wed	Jul 5	4:00 PM 7:00 PM	Regular Meeting Regular Meeting – Public Hearings	Courtroom

PUBLIC COMMENTS #1

At 7:29pm Vice Chair Booker opened the first round of Public Comments.
With no wishing to speak, Vice Chair Booker closed the first round of Public Comments at 7:29pm.

PUBLIC HEARING

VDOT Secondary Six Year Plan—Alan Saunders, VDOT Resident Engineer, Louisa Residency, & Darryl Shifflett, VDOT Programming & Investment Management, presented the VDOT Secondary Six Year Plan to the Board. Following the presentation, Mr. Saunders, and Mr. Shifflett welcomed questions from the Board, with general discussion following.
At 7:40pm Vice Chair Booker opened the Public Hearing.
Seeing no one wishing to speak, Vice Chair Booker closed the Public Hearing at 7:40pm.

With no further discussion,

MOTION

Mrs. Eager moved to approve the Resolution for the VDOT Secondary Six-Year Plan (2017/18 through 2022/23) and VDOT Construction Priority List (2017/18) as required by sections 33.1-23 and 33.1-23.4 of the Code of Virginia, 1950. On a second by Mr. O'Brien, the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

ZTA 17:03 – Fluvanna County Zoning Ordinance—Brad Robinson, Senior Planner, came forward to request approval for an amendment to the Fluvanna County Zoning Ordinance to modify existing definitions for “junk” and “junkyard” and add new definitions for “outside storage” and “storage yard.” Mr. Robinson reported that the Planning Commission, at their May 9, 2017 meeting, recommended approval of the changes.

At 7:44pm Vice Chair opened the Public Hearing.

There being no one wishing to speak, Vice Chair Booker closed the Public Hearing at 7:44pm.

There being no discussion,

MOTION

Mrs. Eager moved that the Board of Supervisors approve ZTA 17:03, an amendment and accompanying resolution to the Fluvanna County Zoning Ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 22, ARTICLE 22 OF THE FLUVANNA COUNTY CODE BY AMENDMENTS AND ADDITION OF DEFINITIONS TO SUBSECTION 22-22-1, THEREOF TO CLARIFY DEFINITIONS AND SUPPORT CONFORMITY WITH THE 2015 COMPREHENSIVE PLAN”. Mr. O'Brien seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

ACTION MATTERS

FY17 CIP Fiber Network Project Supplemental Appropriations – Eric Dahl, DCA/Finance Director, Chuck Winkler, FCPS Superintendent, & Josh Gifford, FCPS IT Director, provided a comprehensive update of the combined Schools/County fiber project. Mr. Gifford outlined the process by which a provider was chosen, profiled the provider, Computer Cabling & Telephone Services, Inc., the scope of work (SOW), and proposed cost. Mr. Gifford also reviewed the E-Rate application and review process, noting that E-Rate offers an additional 10% match to any self-provisioned fiber applicant that uses State grants for 10% of the project.

Mr. Gifford highlighted the original estimated costs, and the updated costs with and without E-Rate funds:

	Dec 2016	May 2017	May 2017		Jan 2017	May 2017	May 2017
	Estimated	Proposed	Proposed No Erate		Estimated	Proposed	Proposed No Erate
School Project Total Cost	\$406,599.08	\$440,000.00	\$440,000.00	Library Project Total Cost	\$8,483.56	\$11,000.00	\$11,000.00
Erate Discount (60%)	\$243,959.44	\$264,000.00	0.00	Erate Discount (60%)	\$5,090.14	\$6,600.00	\$0.00
FCPS VPSA Funds (10%)	\$40,659.91	\$44,000.00	\$44,000.00	Local County Funding (40%)	\$3,393.42	\$4,400.00	-\$11,000.00
Additional Erate Match (10%)	\$40,659.91	\$44,000.00	\$0.00				
Local County Funding (20%)	\$81,319.82	\$88,000.00	\$396,000.00				

FCPS Technology Fiber Connections CIP Fund

\$ 430,222.00	Current CIP fund appropriation
\$ -440,000.00	Total proposed FCPS construction cost
\$ -11,000.00	Total proposed Library construction cost
\$ -32,500.00	Total proposed County construction cost
\$ -53,278.00	Difference

- \$ 9,778.00 - FCPS proposed difference
- \$43,500.00 - Library and County proposed difference

Mr. Weaver raised concerns about the uncertain nature of E-Rate funding. Mr. Nichols indicated that E-Rate funds are not guaranteed; however, the Board cannot approve the project after a determination of E-Rate approval has been made.

MOTION

Mrs. Eager moved the Board of Supervisors approve a supplemental appropriation of \$9,778 from Unassigned Fund Balance to the FY17 CIP for the Schools Fiber Network Project. Mr. O'Brien seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

And

Mr. O'Brien moved the Board of Supervisors approve a supplemental appropriation of \$43,500 from Unassigned Fund Balance to the FY17 CIP for the County Fiber Network Project. Mrs. Eager gave second and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

The foregoing actions shall be in addition to the \$430,222 previously appropriated for the project. The County may receive a possible E-Rate rebate of 60% of the School and Library costs portion of the project contract.

County Self-Provisioned Fiber Project Contract—Cyndi Toler, Purchasing Officer, requested approval of a contract between Computer Cabling & Telephone Services, Inc. Reiterating the information provided by Mr. Gifford in the previous action matter, Ms. Toler summarized the Invitation for Bid process, and noted the following:

For the Schools project:

- \$440,000 cost up front, with the likelihood of receiving \$352,000 back from the E-Rate reimbursements and VPSA matching funds.

For the County project:

- \$43,500 cost up front, with the likelihood of receiving \$6,600 back from the E-Rate reimbursement for the Library.

With no questions or discussion,

MOTION

Mrs. Eager moved the Board of Supervisors approve the contract between the County of Fluvanna, Virginia, and Computer Cabling & Telephone Services, Inc., for self-provisioned fiber construction installed between county buildings in the amount of \$43,500.00 and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mr. O'Brien seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

FY17 Supplemental Budget Appropriation for CSA Purchase of Services—Mary Anna Twisdale, CSA Coordinator, came forward with an overview of the CSA purpose and process, detailed current and historical expenditures, and outlined expected additional funding for FY17. Mrs. Twisdale noted that the CSA Purchase of Services budget is over-budget and projects the final FY17 amount to be approximately \$780,902. Local funds will account for approximately 38% of the total CSA Purchase of Services budget with the State pool covering the remaining 62%. This over-budget balance changes daily as children come into the program, and as unused funds are released for services. The current CSA Purchase of Services budget is \$2,700,000. This supplemental appropriation would make the revised budget \$3,480,902.

MOTION

Mrs. Eager moved the Board of Supervisors approve a supplemental appropriation of \$780,902 for the FY17 CSA Purchase of Services Budget, with the local portion of funding of \$296,743 to come from Unassigned Fund Balance. Mr. Weaver offered second and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

Emergency Ordinance Revision - Central Absentee Precinct Location – Steve Nichols, County Administrator, requested to effect a temporary change in the location of the central absentee precinct from the Historic Courthouse to the Weaver Building during the Courthouse repairs. Because time does not permit the usual notice period for adoption before the primary election now set for June 13, 2017, this ordinance amendment is an emergency measure pursuant to Virginia Code Sec. 15.2-1427-F. This statute provides that any emergency ordinance can be enforced for not more than 60 days unless readopted with the usual formalities. However, in this case, there will be no need for such readoption, since the amendment provides for it to expire less than 60 days from its adoption.

The County Attorney, at the Registrar's request, discussed this with Mr. Braun of the State Board of Elections, and Mr. Braun was understood to say that he believed this procedure would resolve the issue satisfactorily.

MOTION

Mrs. Eager moved to approve an emergency ordinance revision, entitled, "AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE 2, SEC. 2-2-3(B) OF THE FLUVANNA COUNTY CODE TO DESIGNATE AS THE CENTRAL ABSENTEE VOTING PRECINCT THE WEAVER BUILDING, PALMYRA, VIRGINIA, IN PLACE OF THE HISTORIC COURTHOUSE FOR ANY ELECTION FROM JUNE 1, 2017, UNTIL JULY 1, 2017." Mr. O'Brien seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

Advertisement of the Proposed Fluvanna County Code Amendments and Reenactments Relating to Utilities License Tax – Steve Nichols, County Administrator, requested approval to advertise a Public Hearing on June 21, 2017, related to amending County Code to change collection dates for utilities license taxes.

With no discussion,

MOTION

Mrs. Eager moved the Board of Supervisors authorize staff to advertise a Public Hearing on June 21, 2017, entitled, "AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 7, OF THE FLUVANNA COUNTY CODE REGARDING UTILITIES LICENSE TAX TO REQUIRE REPORTING OF GROSS RECEIPTS AND TO CHANGE THE DATE FOR PAYMENT." On a second by Mr. Weaver, the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

Real Estate Contracts of Sale – Steve Nichols, County Administrator, presented a request to approve the purchase of parcels in Columbia, VA. Acquisition of these six parcels (with four structures) in the former Town of Columbia is part of the FEMA Hazard Mitigation Grant project. The parcels and structures are all within the 100 year flood plain. Once acquisition is complete, the four structures will be demolished. Funds from all grants equal approximately \$200K--\$140 federal, \$40K State, and \$10K from Local contributions.

MOTION

Mr. O'Brien moved to approve the Real Estate Contract of Sale to purchase the parcels identified on the tax maps of the County of Fluvanna, Virginia as:

- Parcel One (54A-1-62) \$10,000.00
- Parcel Two (54A-1-74A and 54A-1-75) \$20,000.00
- Parcel Three (54A 1 78A) \$20,000.00

for the total purchase price of \$50,000.00, and authorize the County Administrator to execute the contract, subject to approval as to form by the County Attorney, and to carry out all rights and responsibilities of the County in connection with the contract. I further move to accept the deed or deeds delivered pursuant to the contract, subject to approval as to form by the County Attorney, and authorize the County Administrator to execute the County's acceptance in accordance with Virginia Code Section 15.2-1803. Mrs. Eager gave second and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

AND

Mr. O'Brien moved to approve the Real Estate Contract of Sale to purchase the parcels identified on the tax maps of the County of Fluvanna, Virginia as:

- Parcels (54A-1-63 and 54A-1-63A)

for the total purchase price of \$22,000.00, and authorize the County Administrator to execute the contract, subject to approval as to form by the County Attorney, and to carry out all rights and responsibilities of the County in connection with the contract. I further move to accept the deed or deeds delivered pursuant to the contract, subject to approval as to form by the County Attorney, and authorize the County Administrator to execute the County's acceptance in accordance with Virginia Code Section 15.2-1803. Mr. Weaver gave second and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

Zion Crossroads Water & Sewer System Task Order #10—Cyndi Toler, Purchasing Officer, presented Task Order #10 of the Zion Crossroads Water & Sewer System, with Dewberry Engineers Inc. This Task Order is required to allow for bidding services for water and sewer lines, an elevated water storage tank, a water booster station, & a sewage pump station. Bidding services outlined in Section 7 of the Fee Proposal includes the following:

- Prepare the complete bid package including all bid documents, plans, and specifications, have them approved by the OWNER, distribute them to the potential bidders, and maintain a list of the potential bidders. Dewberry may charge a reasonable, non-refundable fee to potential bidders for bid documents.
- The OWNER shall prepare the advertisement for construction bids, advertise the bid, and pay the advertising cost.
- Provide five (5) sets of bid documents for the OWNER's use.
- Attend and run a pre-bid conference and coordinate responses to questions from bidders.
- Dewberry shall prepare, the OWNER shall approve, and Dewberry shall be responsible for distribution of any addenda.
- Attend the bid opening, review the bids, and recommend to the OWNER award to the lowest responsive, responsible bidder who complies with all Federal, State and Local regulations.
- The water booster station will be combined with the sewage pump station in one construction package. Bidding services for water booster station and sewage pump station construction package will be provided concurrently.

Ms. Toler reviewed the Timeline of Prior Events:

Date	Description	Budget - \$575,000
Aug 2016	Supplemental Appropriation	+\$30,000
Dec 2016	Task Order #9 – Final Design	+\$47,870
May 2017	Task Order #10 – Bidding Services	+\$19,340
New Proposed Cash Funded Budget		\$672,210

The Zion Crossroads Water and Sewer System cash-funded budget will increase by \$19,340.

With no questions or discussions,

MOTION

Mrs. Eager moved the Board of Supervisors approve a supplemental appropriation of \$19,340 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for Task Order #10 for bidding services. Mr. O'Brien gave second and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

AND

Mr. O'Brien moved the Board of Supervisors to approve Task Order #10 between Fluvanna County and Dewberry Engineers Inc. for bidding services for the Zion Crossroads Water & Sewer System totaling \$19,340, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. On a second by Mrs. Eager, the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

PRESENTATIONS

VDOT Quarterly Report—Alan Saunders, VDOT Resident Engineer, Louisa Residency, returned to the Board with a report on current VDOT activities. Mr. Saunders highlighted the following items:

There were no traffic fatalities during the past quarter.

- Rt 600/Rt 618 Roundabout Public Hearing, June 13, 2017 at Fluvanna Library
- Rt 53/Rt 15 Roundabout
- Paving priorities
- Rt 708/Blue Ridge—Drive Traffic Engineering Study
- Rt 600/Rt 616—Traffic Engineering Study
- Rt 250 at Zion Crossroads--Speed Study
- Rt 600/Slice Rd—Crosswalk Options

2016 Development Activity Report—James Newman, Planner, provided a summary presentation of the 2016 Development Activity Report.

CONSENT AGENDA

The following item was pulled from consideration:

Minutes of May 3, 2017 Meeting—Kelly Belanger Harris, Clerk to the Board

The following items were approved under the Consent Agenda for May 17, 2017:
FY17 DHCD Planning Grant Supplemental Appropriation—Martin Brookhart, Management Analyst
FY17 FCPS Carl D. Perkins Career and Technical Education Act Supplemental Appropriation—Ed Breslauer, Schools Finance Director
FY17 FCPS Increased Average Daily Membership Supplemental Appropriation—Ed Breslauer, FCPS Director of Finance
CRMF Request – Facility Foundation Repair—Wayne Stephens, Public Works Director / County Engineer
MOTION
Mr. O'Brien moved to approve the items on the Consent Agenda for May 17, 2017, as presented. Mr. Weaver seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

At 9:17pm Vice Chair Booker opened the second round of Public Comments.
With no one wishing to speak, Vice Chair Booker closed the second round of Public Comments at 9:17pm.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING
At 9:18pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.5, A.6, and A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Investment of Funds, & Legal Matters. Mr. Weaver seconded. The motion carried, with a vote of 4-0. AYE: Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Sheridan.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION
At 10:54pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 4-0. AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

ADJOURN

MOTION:
At 10:55pm Mr. O'Brien moved to adjourn the regular meeting of Wednesday, May 17, 2017. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 06-2017

A RESOLUTION TO APPROVE VDOT SECONDARY SIX-YEAR PLAN (2017/18 through 2022/23) and VDOT CONSTRUCTION PRIORITY LIST (2017/18)

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 7:00 p.m. on Wednesday, May 17, 2017 in Palmyra, Virginia, the following action was taken:

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2017/18 through 2022/23) as well as the Construction Priority List (2017/18) on May 17, 2017 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Greg Banks, Secondary Programming Coordinator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2017/18 through 2022/23) AND Construction Priority List (2017/18) for Fluvanna County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2017/18 through 2022/23) and Construction Priority List (2017/18) are hereby approved as presented at the public hearing.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 17th day of May, 2017, on a motion by Eager, seconded by O'Brien, and by the following vote:

AYE: Booker, Eager, O'Brien, Weaver NAY: None. ABSENT: Sheridan

Adopted this 17th Day of May 2017
by the Fluvanna County Board of Supervisors

ATTEST:

John M. Sheridan, Chair
Fluvanna County
Board of Supervisors



Capital Reserve Maintenance Fund Request

TAB E

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of \$23,600.00 for the purpose(s) of:

purchasing replacement floor scrubbers for Fluvanna County Public Schools (Fluvanna Middle School and Carysbrook Elementary School).

Section 1 - REQUEST

Requesting Department/Agency	Dept/Agency Contact	Date of Request
Fluvanna County Public Schools	Frank Leech	2017/04/24
Phone	Fax	Fiscal Year
(434) 589-8208	(434) 589-2248	FY17

Reserve Fund Purpose Category: Unexpected facility repairs or replacements



Description of Project/Repair	Qty	Unit Price	Total Price
Floor Scrubber	2	\$11,800.00	\$23,600.00
Total Request:			\$23,600.00

Description and justification for proposed use.

The floor scrubbers at the Middle School and Carysbrook Elementary are at the end of their effective operational life. Both units are over 10 years old, they require extensive and costly maintenance to be kept in service. Parts are difficult to obtain due to the age of the equipment. New scrubbers are needed to maintain each building.

Department/Agency Head Name	Signature	Date
Edward Breslauer	Edward Breslauer <small>Digitally signed by Edward Breslauer DN: cn=Edward Breslauer, o=Fluvanna County Public Schools, ou=Finance Department/ Director, email=edward@fluvanna.k12.va.us, c=US Date: 2017.04.24 11:18:42 -04'00'</small>	2017/04/24

Section 2 - REVIEW

Recommended?	County Finance Director	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	 Digitally signed by Eric Dahl Date: 2017.05.18 15:17:17 -04'00'	2017/05/18
Recommended?	County Administrator	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	 Digitally signed by Steven M. Nichols Date: 2017.05.18 11:00:05 -04'00'	2017/05/18

Section 3 - BOARD OF SUPERVISORS

Approved?	Decision Date	Comments
<input type="checkbox"/> Yes <input type="checkbox"/> No		



Capital Reserve Maintenance Fund Request

TAB F

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of \$10,520.00 for the purpose(s) of:

painting hallways in the Fluvanna Middle School.

Section 1 - REQUEST

Requesting Department/Agency	Dept/Agency Contact	Date of Request	
Fluvanna County Public Schools	Edward Breslauer	2017/05/30	
Phone	Fax	Fiscal Year	
(434) 589-8208	(434) 589-7256	FY17	
Reserve Fund Purpose Category: Unexpected facility repairs or replacements			
Description of Project/Repair	Qty	Unit Price	Total Price
Paint hallways at the Fluvanna Middle School during Summer Break. Cost includes labor and materials.	1	\$10,520.00	\$10,520.00
Total Request:			\$10,520.00

Description and justification for proposed use.

Fluvanna Middle school hallways are in need painting due to long period since this was last done. This item is included on the County's MRR Projects Plan for the Schools for FY18.

Department/Agency Head Name	Signature	Date
Fluvanna County Public Schools/Winkler	Edward Breslauer <small>Digitally signed by Edward Breslauer DN: cn=Edward Breslauer, o=Fluvanna County Public Schools, ou=Finance Department, c=VA, email=edward.breslauer@fluvanna.k12.va.us, cn=US</small>	2017/05/30

Section 2 - REVIEW

Recommended?	County Finance Director	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	 <small>Digitally signed by Eric Dahl Date: 2017.05.30 15:50:33 -04'00'</small>	2017/05/30
Recommended?	County Administrator	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	 <small>Digitally signed by Steven M. Nichols Date: 2017.05.30 15:28:14 -04'00'</small>	2017/05/30

Section 3 - BOARD OF SUPERVISORS

Approved?	Decision Date	Comments
<input type="checkbox"/> Yes <input type="checkbox"/> No		

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB G

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	FY17 FCPS Families Learning Together Supplemental Appropriation				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$3,000 to the FY17 Fluvanna County Public Schools budget for the Families Learning Together program from other local revenue.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Marty Brookhart, Management Analyst				
PRESENTER(S):	Ed Breslauer, FCPS Director of Finance				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	<p>Fluvanna County Public Schools Families Learning Together program (FLT) has received \$3,000 in additional Other Local funding from the J&E Berkley Foundation. These funds are used to support the operation of Fluvanna's adult education program.</p> <p>FCPS FY17 Other Local Revenue will increase from \$871,488.65 to \$874,488.65.</p> <p>FCPS FY17 budget will increase from \$39,273,486.12 to \$39,276,486.12.</p>				
FISCAL IMPACT:	<p>Approval of this supplemental appropriation will authorize staff to increase Other Local Revenue and Operational Expenditures by \$3,000.</p> <p>There is no local match required for these funds.</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB H

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	FY17 FCPS Title VIB Supplemental Appropriation				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$2,000 to the FY17 Fluvanna County Public Schools budget for additional Title VIB federal funding received.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Marty Brookhart, Management Analyst				
PRESENTER(S):	Ed Breslauer, FCPS Director of Finance				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	<p>Fluvanna County Public Schools has received \$2,000 in additional Title VIB Federal funding to provide special education and related services to children with disabilities.</p> <p>FCPS FY17 Federal Revenue will increase from \$1,274,679.79 to \$1,276,679.79.</p> <p>FCPS FY17 budget will increase from \$39,276,486.12 to \$39,278,486.12.</p>				
FISCAL IMPACT:	<p>Approval of this supplemental appropriation will authorize staff to increase Federal Revenue and Operational Expenditures by \$2,000.</p> <p>There is no local match required for these funds.</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB I

MEETING DATE:	June 7, 2017				
AGENDA TITLE:	Temporary Staff Stipend for Additional Duties – Twisdale				
MOTION(s):	I move to approve a temporary stipend for Mary Anna Twisdale, Financial Services Specialist, at the rate of \$125 per week, retroactive to May 30, 2017, until the CSA Coordinator position is filled, with such funds to come from the FY17 CSA Department personnel budget vacancy savings.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, Deputy County Administrator / Director of Finance Gail Parrish, Human Resources Manager				
PRESENTER(S):	Eric Dahl, Deputy County Administrator / Director of Finance				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Effective May 30, 2017				
DISCUSSION:	Ms. Twisdale transferred from the CSA Coordinator position over to the Financial Services Specialist position on May 30, 2017. In absence of the CSA Coordinator position being filled to date, she will continue to perform and assist with some the CSA Coordinator's duties while a replacement is being sought and I am recommending approval of a \$125 stipend per week to compensate for the extra responsibilities.				
FISCAL IMPACT:	\$125 stipend per week will come from FY17 CSA Department personnel budget vacancy savings.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X		X	



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

TAB J

MEMORANDUM

Date: May 17, 2017
From: Finance Department
To: Board of Supervisors
Subject: Accounts Payable Report for April 2017

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.


CATEGORY	AMOUNT
General	\$877,770.22
Capital Improvements	\$1,339,665.71
Debt Service	\$0.00
Sewer	\$3,088.13
Fork Union Sanitary District	\$24,534.74
TOTAL AP EXPENDITURES	\$2,245,058.80
Payroll	\$740,914.79
TOTAL	\$2,985,973.59


MOTION


I move the Accounts Payable and Payroll be ratified for **April 2017** in the amount of **\$2,985,973.59**.


Encl:
AP Report


	A	B	C	D	F	G	H	I	J
1	<div>County of Fluvanna</div> <div>Accounts Payable List</div> <div>From Date: 4/1/2017</div> <div>To Date: 4/30/2017</div> <div>munis a tyler erp solution</div>								
2									
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
7	Fund # - 100 GENERAL FUND								
8	GENERAL FUND								
9	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 042117	000000051315	4/20/2017	4/27/2017	182.12		
10	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 040717	000000050900	4/6/2017	4/27/2017	199.59		
11	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF'S FEES	78299	4/4/2017	4/4/2017	1,513.35		
12	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 040717	000000050901	4/6/2017	4/27/2017	433.72		
13	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 042117	000000051316	4/20/2017	4/27/2017	453.33		
14						Total:	\$2,782.11		
15									
16	OTHER LOCAL TAXES								
17	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78302	4/17/2017	4/17/2017	82.53		
18						Total:	\$82.53		
19									
20	PERMITS/FEES/LICENSES								
21	LIBERTY HOMES	BUILDING PERMITS	BLDG PERMKIT REF/OVERPAYMENT	040517	3/31/2017	4/7/2017	61.87		
22	RYDER & RYDER LLC	BUILDING PERMITS	BLDG PERMIT REFUND	033017	3/31/2017	4/7/2017	739.44		
23	LINDA ADAMS	BUILDING PERMITS	BLDG PERMIT REFUND	041417	4/17/2017	4/21/2017	298.08		
24						Total:	\$1,099.39		
25									
26	STATE - CATEGORICAL AID								
27	FLUVANNA COUNTY	DRUG ASSET SEIZURE	DRUG FORFEITURE	201706406	3/30/2017	4/7/2017	3,771.12		
28						Total:	\$3,771.12		
29									
30	BOARD OF SUPERVISORS								
31	BANK OF AMERICA	ADVERTISING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	149.95		
32	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	32.42		
33	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	56.35		
34	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	68.06		
35	FLUVANNA REVIEW	ADVERTISING	PAGE AD	2017F13-16	3/30/2017	4/7/2017	499.00		
36	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING AD	2017F15-14	4/17/2017	4/21/2017	128.75		
37	JOHN M. SHERIDAN	MILEAGE ALLOWANCES	MILEAGE	010317	4/4/2017	4/14/2017	12.84		
38	JOHN M. SHERIDAN	MILEAGE ALLOWANCES	MILEAGE	070516	4/4/2017	4/14/2017	99.36		
39	SCARLETT'S FLOWERS & GIFT	OTHER OPERATING	FLOWERS	4245 & 4253	4/8/2017	4/21/2017	127.00		
40	VERIZON	TELECOMMUNICATIONS	WIRELSS	9784239819	4/18/2017	4/27/2017	612.15		
41						Total:	\$1,785.88		
42									
43	COUNTY ADMINISTRATOR								
44	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	31.58		
45	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	94.21		
46	DS SERVICES OF AMERICA, INC	LEASE/RENT	SPRING WATER	16407175 032817	3/28/2017	4/21/2017	124.50		


	A	B	C	D	F	G	H	I	J
1	<div>County of Fluvanna</div> <div>Accounts Payable List</div> <div>From Date: 4/1/2017</div> <div>To Date: 4/30/2017</div> <div>  </div>								
2									
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
47	KODIAK, LLC.	LEASE/RENT	SHRED	62072	4/18/2017	4/27/2017	35.00		
48	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	36.29		
49	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	59.38		
50	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	99.95		
51	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	31.78		
52	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STAPLER FINISHER	20420577	3/31/2017	4/7/2017	47.59		
53	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20524740	4/18/2017	4/27/2017	263.00		
54						Total:	\$823.28		
55									
56	COUNTY ATTORNEY								
57	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	MILEAGE	122344	4/3/2017	4/21/2017	22.47		
58	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	122883	4/3/2017	4/21/2017	22,864.20		
59						Total:	\$22,886.67		
60									
61	COMMISSIONER OF THE REVENUE								
62	DS SERVICES OF AMERICA, INC	OFFICE SUPPLIES	SPRING WATER	16382147 032817	4/10/2017	4/14/2017	63.83		
63	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	29.90		
64	KODIAK, LLC.	LEASE/RENT	SHRED	62072	4/18/2017	4/27/2017	15.00		
65	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/300737	4/19/2017	4/21/2017	34.63		
66	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	47.38		
67	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	48.10		
68	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	MEMBERSHIP	8793	4/1/2017	4/14/2017	300.00		
69	TYLER TECHNOLOGIES	CONVENTION AND	MEETING	045-146325 A	4/10/2017	4/14/2017	40.00		
70	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	11.01		
71	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	49.95		
72						Total:	\$639.80		
73									
74	REASSESSMENT								
75	EVERETT M HANNAH	PROFESSIONAL SERVICES	BOE	031617	3/21/2017	4/7/2017	180.00		
76	EVERETT M HANNAH	PROFESSIONAL SERVICES	BOE	042717	4/18/2017	4/27/2017	216.05		
77	JOANN RAWLS	PROFESSIONAL SERVICES	BOE	033117	3/31/2017	4/7/2017	840.00		
78	JOANN RAWLS	PROFESSIONAL SERVICES	BOE	043017	4/27/2017	4/27/2017	720.00		
79	JOHN H. HILL	PROFESSIONAL SERVICES	BOE	033117	3/31/2017	4/7/2017	160.00		
80	JOHN H. HILL	PROFESSIONAL SERVICES	BOE	042717	4/27/2017	4/27/2017	160.00		
81	KAREN K. BERCAW	PROFESSIONAL SERVICES	BOE	033117	3/24/2017	4/7/2017	160.00		
82	KAREN K. BERCAW	PROFESSIONAL SERVICES	BOE	042717	4/27/2017	4/27/2017	160.00		
83						Total:	\$2,596.05		
84									
85	TREASURER								
86	BMS DIRECT	POSTAL SERVICES	POSTAGE	114478P	4/4/2017	4/7/2017	3,088.00		


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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
87	BMS DIRECT	POSTAL SERVICES	POSTAGE/PERS PROPERTY 1ST HALF 17	114479P	4/4/2017	4/7/2017	7,150.00		
88	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1774-2017	4/14/2017	4/27/2017	400.00		
89	DS SERVICES OF AMERICA, INC	LEASE/RENT	SPRING WATER	16373913 032817	3/31/2017	4/7/2017	6.70		
90	KODIAK, LLC.	LEASE/RENT	SHRED	62072	4/18/2017	4/27/2017	35.00		
91	MECHUMS RIVER SECURITY	LEASE/RENT	QUARTERLY MONITORING	5398	3/31/2017	4/7/2017	60.00		
92	RICHMOND TIMES-DISPATCH	ADVERTISING	PROPOSALS	032617	3/31/2017	4/7/2017	287.00		
93	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	8.52		
94	VERIZON	TELECOMMUNICATIONS	WIRELSS	9784239819	4/18/2017	4/27/2017	49.95		
95	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20414906	3/31/2017	4/7/2017	131.38		
96									
97									
98	INFORMATION TECHNOLOGY						Total:	\$11,216.55	
99	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	14.99		
100	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	19.99		
101	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	21.95		
102	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	40.00		
103	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	44.96		
104	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	115.00		
105	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	132.68		
106	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	399.98		
107	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	467.00		
108	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	21.76		
109	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	294.80		
110	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	335.46		
111	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	84.72		
112	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	150.00		
113	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	71.69		
114	CDW GOVERNMENT, INC.	ADP SERVICES	SOFTWARE	HHD7821	3/22/2017	4/7/2017	166.33		
115	DELL MARKETING, L.P.	ADP SUPPLIES	COMPUTER/SUPPLIES	10155676358	3/23/2017	4/7/2017	249.90		
116	DELL MARKETING, L.P.	EDP EQUIPMENT	COMPUTER/SUPPLIES	10155676358	3/23/2017	4/7/2017	1,152.21		
117	ER COMMUNICATIONS LLC	PROFESSIONAL SERVICES	PHONE JACKS FOR TREASURY OFFICE	10354	4/2/2017	4/21/2017	443.18		
118	ER COMMUNICATIONS LLC	PROFESSIONAL SERVICES	TECH CLASS	10357	4/18/2017	4/27/2017	170.00		
119	IBM CORPORATION	ADP SERVICES	MAINTENANCE AGREEMENT	4705156	4/8/2017	4/21/2017	137.37		
120	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	15.40		
121	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	39.18		
122	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	2,742.77		
123	VERIZON	TELECOMMUNICATIONS	WIRELSS	9784239819	4/18/2017	4/27/2017	220.31		
124									
125									
126	FINANCE						Total:	\$7,551.63	


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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
127	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	40.00		
128	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	SUPPLIES	8043848402	4/1/2017	4/21/2017	(\$59.99)		
129	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	SUPPLIES	8043848402	4/1/2017	4/21/2017	59.99		
130	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	SUPPLIES	8043848402	4/1/2017	4/21/2017	899.85		
131	THE ARTINA GROUP, INC.	OFFICE SUPPLIES	SUPPLIES	298038	4/18/2017	4/27/2017	412.63		
132	UPS	POSTAL SERVICES	OVERNIGHT DELIVERY	Y7646Y157	4/18/2017	4/27/2017	18.35		
133	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	9.34		
134	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20524741	4/18/2017	4/27/2017	169.45		
135								Total:	\$1,549.62
136									
137	REGISTRAR/ELECTORAL BOARD								
138	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COLOR COPIER	076030	3/30/2017	4/7/2017	155.00		
139	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	13.88		
140	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	17.20		
141	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	SUPPLIES	38049	4/11/2017	4/21/2017	297.90		
142	DS SERVICES OF AMERICA, INC	LEASE/RENT	SPRING WATER	16384889 032817	3/28/2017	4/14/2017	12.95		
143	JOYCE PACE	MILEAGE ALLOWANCES	EBP EXPO	032317	3/31/2017	4/7/2017	110.21		
144	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	2.91		
145	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	49.95		
146								Total:	\$660.00
147									
148	HUMAN RESOURCES								
149	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	35.80		
150	FLUVANNA REVIEW	RECRUITMENT	JOB AD	2017F14-15	4/17/2017	4/21/2017	63.00		
151	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	BROKER FEE	10 FLUVANNA	3/31/2017	4/7/2017	1,242.00		
152	PROTECT YOUTH SPORTS	RECRUITMENT	BACKGROUND CHECK	501595	3/31/2017	4/7/2017	8.90		
153	SCENARIO LEARNING LLC	PROFESSIONAL SERVICES	SUBSCRIPTION	INV02397	4/1/2017	4/14/2017	1,927.20		
154	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	85.28		
155								Total:	\$3,362.18
156									
157	GENERAL DISTRICT COURT								
158	CENTURYLINK	MAINTENANCE CONTRACTS	DISTRICT COURT	309871364 031617	3/16/2017	4/7/2017	229.99		
159	KODIAK, LLC.	LEASE/RENT	SHRED	62072	4/18/2017	4/27/2017	15.00		
160	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	12.50		
161	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	COPIER	20388820	3/31/2017	4/7/2017	161.51		
162								Total:	\$419.00
163									
164	COURT SERVICE UNIT								
165	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE	030217	3/23/2017	4/7/2017	59.92		
166	DONNA L. COLE	MILEAGE ALLOWANCES	MILEAGE	032317	3/24/2017	4/7/2017	26.75		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
167	PRYOR LEARNING SOLUTIONS INC	CONVENTION AND	EXCEL TRAINING	21800705	3/30/2017	4/7/2017	149.00		
168	QUILL	OFFICE SUPPLIES	SUPPLIES	5214775	3/15/2017	4/7/2017	99.99		
169	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	15.22		
170						Total:	\$350.88		
171									
172	CLERK OF THE CIRCUIT COURT								
173	CASKIE GRAPHICS, INC.	PRINTING AND BINDING	CIVIL CASE BINDERS	32700	4/11/2017	4/27/2017	359.16		
174	CHARLOTTESVILLE OFFICE MACHINE	MAINTENANCE CONTRACTS	MAINTENANCE AGREEMENT	671835	4/7/2017	4/14/2017	995.00		
175	DS SERVICES OF AMERICA, INC	OFFICE SUPPLIES	SPRING WATER	16385707 032817	3/28/2017	4/7/2017	54.30		
176	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK SERVICE FEES	041017	4/5/2017	4/14/2017	65.47		
177	KODIAK, LLC.	LEASE/RENT	SHRED	62072	4/18/2017	4/27/2017	15.00		
178	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT	49450	4/17/2017	4/21/2017	2,541.67		
179	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	40.77		
180	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	52.74		
181	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	371.53		
182	U.S. POSTAL SERVICE	POSTAL SERVICES	POSTAGE	041017	4/1/2017	4/14/2017	2,000.00		
183	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	15.33		
184	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20489658	4/13/2017	4/21/2017	213.33		
185	VIRGINIA COURT CLERKS'	CONVENTION AND	MGMT COURSE	041117	4/1/2017	4/14/2017	250.00		
186	VIRGINIA EMPLOYMENT COMMISSION	UNEMPLOYMENT	UNEMPLOYMENT	1890042 010117	4/13/2017	4/21/2017	2,429.06		
187						Total:	\$9,403.36		
188									
189	CIRCUIT COURT JUDGE								
190	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	SUPPLIES	671855	4/18/2017	4/27/2017	165.00		
191	JESSE ALLEN BUTLER	COMPENSATION-GRAND	GRAND JURY 042417	GJ042017-1	4/24/2017	4/27/2017	30.00		
192	LISA CAROL SHIFLETT	COMPENSATION-GRAND	GRAND JURY 042417	GJ042017-5	4/24/2017	4/27/2017	30.00		
193	ROBERTA KAY HENSLEY	COMPENSATION-GRAND	GRAND JURY 042417	GJ042017-4	4/24/2017	4/27/2017	30.00		
194	SHEILA BILYARD GRISSOM	COMPENSATION-GRAND	GRAND JURY 042417	GJ042017-3	4/24/2017	4/27/2017	30.00		
195	STEVE FREDERICK SZARMACH	COMPENSATION-GRAND	GRAND JURY 042417	GJ042017-6	4/24/2017	4/27/2017	30.00		
196	WILLIAM THOMAS GOLGOSKY	COMPENSATION-GRAND	GRAND JURY 042417	GJ042017-2	4/24/2017	4/27/2017	30.00		
197	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	1.26		
198						Total:	\$346.26		
199									
200	COMMONWEALTH ATTY								
201	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	84.26		
202	DS SERVICES OF AMERICA, INC	LEASE/RENT	SPRING WATER	16371533 032817	3/28/2017	4/7/2017	12.65		
203	DS SERVICES OF AMERICA, INC	LEASE/RENT	SPRING WATER	16371533 042517	4/25/2017	4/27/2017	22.65		
204	JEFF HAISLIP	CONVENTION AND	MILEAGE	033017	3/31/2017	4/7/2017	62.17		
205	JEFF HAISLIP	CONVENTION AND	MILEAGE	042717	4/27/2017	4/27/2017	62.06		
206	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	SUBSCRIPTION	3090913785	3/31/2017	4/7/2017	130.00		


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207	SHERRI STADER CAREW	OTHER OPERATING	TRAVEL REIMBURSEMENT	041817	4/11/2017	4/21/2017	401.05		
208	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	39.93		
209	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	46.59		
210	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	11.02		
211	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	49.95		
212							Total:	\$922.33	
213									
214	SHERIFF								
215	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306708969296	3/30/2017	4/7/2017	9.19		
216	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR SUPPLIES	7306709369377	4/3/2017	4/7/2017	48.80		
217	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BRAKE PADS	7306710069673	4/10/2017	4/14/2017	3.25		
218	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR SUPPLIES	7306709832954	4/11/2017	4/14/2017	7.69		
219	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306710369844	4/7/2017	4/14/2017	9.56		
220	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR SUPPLIES	7306709424300	4/11/2017	4/14/2017	34.54		
221	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BRAKE PADS	7306710069636	4/11/2017	4/14/2017	38.99		
222	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306710946803	4/19/2017	4/21/2017	7.35		
223	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BATTERY GOLD	7306711333650	4/23/2017	4/27/2017	101.83		
224	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	OIL FILTER	7306710169752	4/11/2017	4/14/2017	6.43		
225	AT&T 286-3642	TELECOMMUNICATIONS	LONG DISTANCE	040617	4/6/2017	4/21/2017	72.31		
226	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	175.00		
227	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	34.99		
228	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	89.55		
229	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	54.00		
230	BANK OF AMERICA	VEHICLE FUEL	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	27.13		
231	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	32917A	4/4/2017	4/7/2017	84.00		
232	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	33117A	4/7/2017	4/14/2017	118.00		
233	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT & BALANCE	041117	4/11/2017	4/21/2017	84.00		
234	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	041717	4/17/2017	4/27/2017	22.00		
235	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	041917	4/17/2017	4/27/2017	88.00		
236	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309903768 040717	4/11/2017	4/21/2017	148.07		
237	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309797542 041617	4/16/2017	4/27/2017	159.79		
238	CLEAR COMMUNICATIONS AND	VEHICLES REP & MAINT	REPAIRS	111903	4/7/2017	4/14/2017	20.50		
239	DS SERVICES OF AMERICA, INC	LEASE/RENT	SPRING WATER	16389548 032817	3/28/2017	4/21/2017	101.90		
240	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	CAR PARTS	015-311272	3/27/2017	4/21/2017	143.38		
241	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SUPPLIES	59699	4/17/2017	4/21/2017	10.48		
242	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	504.89		
243	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	4,378.99		
244	KODIAK, LLC.	LEASE/RENT	SHRED	62072	4/18/2017	4/27/2017	35.00		
245	LEADSONLINE	INVESTIGATIVE SERVICES	RENEWAL	240338	4/1/2017	4/14/2017	2,238.00		
246	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/296576	4/5/2017	4/7/2017	24.45		

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247	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/300737	4/19/2017	4/21/2017	93.27			
248	PITNEY BOWES INC	OFFICE SUPPLIES	SUPPLIES	1003770175	4/7/2017	4/14/2017	83.64			
249	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	PSYCH TESTING	C-C-10266	4/7/2017	4/14/2017	85.00			
250	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001780	4/1/2017	4/14/2017	14.00			
251	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001782	4/3/2017	4/21/2017	14.00			
252	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	1001781	4/3/2017	4/21/2017	74.00			
253	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL FILTER	1001783	4/18/2017	4/27/2017	14.00			
254	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001784	4/18/2017	4/27/2017	14.00			
255	SOUTHERN POLICE EQUIPMENT	POLICE SUPPLIES	SUPPLIES	190204	4/18/2017	4/27/2017	145.00			
256	SOUTHERN POLICE EQUIPMENT	UNIFORM/WEARING	SUPPLIES	190136	4/14/2017	4/21/2017	15.00			
257	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	32.85			
258	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	99.16			
259	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	130.80			
260	STAPLES CONTRACT & COMMERCIAL,	POLICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	161.97			
261	TOWN GUN SHOP, INC.	POLICE SUPPLIES	POLICE SUPPLIES	R80625	3/17/2017	4/7/2017	296.12			
262	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	429.73			
263	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	METER CHARGE	170407-0056	4/7/2017	4/14/2017	47.42			
264	VERIZON	TELECOMMUNICATIONS	SHERIFF WIRELESS	9783551797	4/3/2017	4/21/2017	1,788.29			
265	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20432371	4/1/2017	4/14/2017	77.72			
266	VIRGINIA DEPT. OF MOTOR VEHICLES	POLICE SUPPLIES	SPECIAL ID	17090689	4/5/2017	4/14/2017	20.00			
267	VIRGINIA EMPLOYMENT COMMISSION	UNEMPLOYMENT	UNEMPLOYMENT	1890042 010117	4/13/2017	4/21/2017	(\$318.00)			
268	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES	375803	4/7/2017	4/21/2017	493.72			
269	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES	375812	4/7/2017	4/21/2017	622.56			
270	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES	375822	4/7/2017	4/21/2017	622.56			
271	WELLS FARGO VENDOR FIN SERV	LEASE/RENT	COPIER	66826932	4/18/2017	4/27/2017	77.73			
272	WEST RIVER AUTO	VEHICLE/POWER EQUIP	WIPER BLADE	33535	4/1/2017	4/14/2017	24.66			
273	WEST RIVER AUTO	VEHICLES REP & MAINT	ROTATE TIRES	33596	4/1/2017	4/14/2017	16.00			
274	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	33585	4/1/2017	4/14/2017	40.38			
275	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	33483	4/1/2017	4/14/2017	49.65			
276	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	33425	4/1/2017	4/14/2017	50.69			
277	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	33597	4/1/2017	4/14/2017	52.00			
278	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	33623	4/1/2017	4/14/2017	55.79			
279	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	33611	4/1/2017	4/14/2017	71.60			
280	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR REPAIRS	33618	4/1/2017	4/14/2017	633.35			
281	WEST RIVER AUTO	VEHICLES REP & MAINT	MOUNT AND BALANCE	33671	4/13/2017	4/21/2017	60.00			
282	WEST RIVER AUTO	VEHICLES REP & MAINT	STATE INSPECTION	33712	4/18/2017	4/27/2017	16.00			
283	WHOOSTER	INVESTIGATIVE SERVICES	SOFTWARE	2014251	4/1/2017	4/14/2017	649.00			
284							Total:	\$15,735.72		
285										
286	E911									


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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
287	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	216.00		
288	CENTURYLINK	TELECOMMUNICATIONS	WIRELINE BILLING	310042302 041017	4/11/2017	4/21/2017	3,167.72		
289	COMCAST CORPORATION	TELECOMMUNICATIONS	CABLE	46933 040317	4/3/2017	4/14/2017	76.83		
290	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	MANAGED SERVICES	40405	3/31/2017	4/7/2017	875.00		
291	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY	40400	3/31/2017	4/7/2017	1,103.70		
292	POSITIVE PROMOTIONS, INC.	OFFICE SUPPLIES	SUPPLIES	05709595	3/31/2017	4/7/2017	135.80		
293	STAPLES CONTRACT & COMMERCIAL,	BLDGS EQUIP REP & MAINT	SUPPLIES	8043848402	4/1/2017	4/21/2017	269.99		
294	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	42.27		
295	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	178.51		
296	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	429.73		
297	VERIZON	TELECOMMUNICATIONS	SHERIFF WIRELESS	9783551797	4/3/2017	4/21/2017	249.81		
298	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20432371	4/1/2017	4/14/2017	77.73		
299						Total:	\$6,823.09		
300									
301	FIRE AND RESCUE SQUAD								
302	FLUVANNA COUNTY RESCUE SQUAD	FIRE & RESCUE ASSN	QUARTERLY ALLOCATION	FR4 0417	3/30/2017	4/7/2017	23,250.00		
303	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCFD QUARTERLY	FF4 0417	3/30/2017	4/7/2017	32,902.75		
304	FLUVANNA COUNTY VOLUNTEER FIRE	STATE FIRE FUNDS	STATE FIRE FUNDS	40117	3/30/2017	4/7/2017	75,034.00		
305	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	QUARTERLY	LM4 0417	3/31/2017	4/7/2017	51,884.75		
306						Total:	\$183,071.50		
307									
308	CORRECTION AND DETENTION								
309	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	7.42		
310	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	11.56		
311	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	MAY 17	FY2017-00001090	4/20/2017	4/27/2017	14,889.92		
312						Total:	\$14,908.90		
313									
314	BUILDING INSPECTIONS								
315	JOHN VAUGHAN	CONVENTION AND	REIMBURSEMENT	725901	4/17/2017	4/21/2017	130.00		
316	JOHN VAUGHAN	CONVENTION AND	MILEAGE	041917	4/17/2017	4/21/2017	144.45		
317	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/300737	4/19/2017	4/21/2017	59.20		
318	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	7.71		
319	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	58.22		
320	TREASURER OF VIRGINIA	SURCHARGE	LEVY ON PERMIT FEES	LV201703	4/3/2017	4/21/2017	544.68		
321	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	0.38		
322	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	99.90		
323						Total:	\$1,044.54		
324									
325	EMERGENCY MANAGEMENT								
326	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	23.99		


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327	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	438.90		
328	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	40.80		
329	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	7.71		
330	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	59.95		
331									
332									
333	ANIMAL CONTROL								
334	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	23.97		
335	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	49.90		
336	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	59.90		
337	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	73.91		
338	FLUVANNA SPCA	CONTRACT SERVICES	POUND SERVICES MAY17	042417	4/25/2017	4/27/2017	10,708.33		
339	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	ALIGNMENT	30017	4/18/2017	4/27/2017	99.95		
340	VERIZON	TELECOMMUNICATIONS	SHERIFF WIRELESS	9783551797	4/3/2017	4/21/2017	179.92		
341									
342									
343	FACILITIES								
344	AMELIA OVERHEAD DOOR	BLDGS EQUIP REP & MAINT	REPAIRS	112024	4/19/2017	4/27/2017	250.00		
345	AMELIA OVERHEAD DOOR	BLDGS EQUIP REP & MAINT	REPAIRS	112023	4/18/2017	4/27/2017	2,795.01		
346	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	REPAIRS/SHERIFF OFFICE	9022039303	4/20/2017	4/27/2017	1,950.00		
347	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	617.64		
348	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	358.68		
349	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	370.00		
350	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	18.95		
351	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	91.94		
352	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	284.27		
353	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	524.95		
354	BANK OF AMERICA	LAUNDRY AND DRY	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	30.00		
355	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	269.96		
356	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	AFTER HRS SERVICE	2066509	3/31/2017	4/14/2017	285.00		
357	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	AFTER HRS LABOR	2070995	4/25/2017	4/27/2017	285.00		
358	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND	CAR SUPPLIES	80353	3/31/2017	4/14/2017	26.30		
359	BROWN MOTOR PARTS, INC.	VEHICLE/POWER EQUIP	CAR SUPPLIES	80353	3/31/2017	4/14/2017	248.75		
360	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	BLADES	033017	4/4/2017	4/7/2017	28.00		
361	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	4717A	4/7/2017	4/14/2017	81.98		
362	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	4717B	4/7/2017	4/14/2017	519.96		
363	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	REPAIRS	041117a	4/11/2017	4/27/2017	15.00		
364	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	041317	4/13/2017	4/27/2017	123.99		
365	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3195	40997	3/31/2017	4/14/2017	400.16		
366	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3130	41018	3/31/2017	4/21/2017	444.63		


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367	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3234	41027	3/31/2017	4/21/2017	456.95		
368	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3196	41020	3/31/2017	4/21/2017	639.76		
369	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394845966	3/30/2017	4/7/2017	147.56		
370	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394847917	4/6/2017	4/14/2017	147.56		
371	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394849951	4/13/2017	4/21/2017	154.21		
372	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394102014	4/20/2017	4/27/2017	147.56		
373	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	61210	4/11/2017	4/14/2017	425.00		
374	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	REPAIRS	2017-072	4/20/2017	4/27/2017	299.00		
375	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	REPAIRS/REGISTRAR	2017-070	4/20/2017	4/27/2017	1,192.00		
376	COMMUNITY INTERFACE	AGRICULTURAL SUPPLIES	MULCH	042617	4/20/2017	4/27/2017	450.00		
377	CONTAINER RENTALS, LLC.	AGRICULTURAL SUPPLIES	SUPPLIES	140241 140841	4/18/2017	4/27/2017	3,113.31		
378	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	033117	4/5/2017	4/14/2017	60.32		
379	GARY OSTEE PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	032317	4/5/2017	4/14/2017	130.00		
380	GARY OSTEE PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	031517 A	4/5/2017	4/14/2017	325.00		
381	GARY OSTEE PLUMBING	BLDGS EQUIP REP & MAINT	BATHROOM REMODEL/REGISTRAR	042017	4/20/2017	4/27/2017	1,500.50		
382	GARY OSTEE PLUMBING	CONTRACT SERVICES	WATER HEATER	040617	4/5/2017	4/14/2017	680.00		
383	INBODEN ENVIRONMENTAL	OTHER OPERATING	WASTEWATER MONITORING	61839	4/20/2017	4/27/2017	377.00		
384	INBODEN ENVIRONMENTAL	OTHER OPERATING	WASTEWATER MONITORING	61838	4/20/2017	4/27/2017	394.00		
385	J&A PAINTING	BLDGS EQUIP REP & MAINT	ADMIN BLDG	022417	2/24/2017	4/14/2017	1,850.00		
386	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	1,031.22		
387	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	CAR SUPPLIES	031717	4/4/2017	4/14/2017	220.71		
388	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	CAR SUPPLIES	031717	4/4/2017	4/14/2017	110.82		
389	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	031717	4/4/2017	4/14/2017	368.20		
390	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	SUPPLIES	0600409-IN	4/4/2017	4/14/2017	468.43		
391	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	032517	4/1/2017	4/14/2017	67.07		
392	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	032517	4/1/2017	4/14/2017	712.94		
393	LOWE'S	JANITORIAL SUPPLIES	SUPPLIES	032517	4/1/2017	4/14/2017	99.72		
394	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	SUPPLIES	6938	4/17/2017	4/21/2017	2,214.00		
395	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	FURNISH AND INSTALL BOLLARDS	6942	4/18/2017	4/27/2017	1,220.00		
396	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	FURNISH AND INSTALL RAIL COMM ATT	6944	4/18/2017	4/27/2017	2,095.00		
397	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	INSPECTION	30027	4/18/2017	4/27/2017	16.00		
398	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	INSPECTION	30042	4/18/2017	4/27/2017	16.00		
399	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	INSPECTION	30114	4/18/2017	4/27/2017	16.00		
400	MARYLAND BIOCHEMICAL CO., INC.	OTHER OPERATING	WASTEWATER TREATMENT	3KK1099	4/18/2017	4/27/2017	1,406.35		
401	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	SERVICE CALL	7208	3/25/2017	4/7/2017	155.00		
402	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	SERVICE CALL	7209	3/25/2017	4/7/2017	310.00		
403	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	IT BLDG/DEMO	7226	3/25/2017	4/7/2017	310.00		
404	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7249	4/18/2017	4/27/2017	532.00		
405	RIVANNA STEEL PRODUCTS INC	BLDGS EQUIP REP & MAINT	INSTALL GUARDRAIL	171	4/12/2017	4/21/2017	2,000.00		
406	RUHLMAN'S HAULING	BLDGS EQUIP REP & MAINT	COMMUNITY GARDEN	032317	4/1/2017	4/14/2017	189.68		


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407	STEVE HESTER	MILEAGE ALLOWANCES	MILEAGE/MEALS	040417	4/1/2017	4/14/2017	202.60		
408	STEVE HESTER	SUBSISTENCE & LODGING	MILEAGE/MEALS	040417	4/1/2017	4/14/2017	103.36		
409	TJL ENVIRONMENTAL HEALTH	BLDGS EQUIP REP & MAINT	TESTING	122016	12/20/2016	4/7/2017	550.00		
410	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	4.40		
411	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	474.49		
412	W & H RESOURCES, INC	CONTRACT SERVICES	MAINTENANCE	9466	4/1/2017	4/14/2017	1,725.00		
413						Total:	\$39,128.89		
414									
415	GENERAL SERVICES								
416	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7970740556855 040517	4/7/2017	4/14/2017	21.36		
417	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7929310552932 040517	4/5/2017	4/14/2017	22.11		
418	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	15301850550900 0405	4/5/2017	4/14/2017	23.60		
419	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7929300552931 0405	4/5/2017	4/14/2017	76.71		
420	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7800100540828 0405	4/5/2017	4/14/2017	144.59		
421	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM RD	2133-005 033017	3/30/2017	4/7/2017	1,894.20		
422	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	160 COMMONS BLVD	85473-002 033017	3/30/2017	4/7/2017	2,132.99		
423	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY	275906-001 033017	3/30/2017	4/7/2017	2,257.34		
424	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	51 KENTS STORE RD	275907-002 040417	4/4/2017	4/14/2017	421.88		
425	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	563 WILMINGTON RD	85473-006 041817	4/18/2017	4/27/2017	30.39		
426	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GR	105221-006 041817	4/18/2017	4/27/2017	28.39		
427	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM RD	2133-003 041817	4/18/2017	4/27/2017	28.39		
428	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	275904-006 041817	4/18/2017	4/27/2017	28.39		
429	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	563 WILMINGTON RD	85473-004 041817	4/18/2017	4/27/2017	28.39		
430	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	203061-001 041817	4/18/2017	4/27/2017	28.58		
431	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	718 THOMAS JEFF PKWY	85473-003 041817	4/18/2017	4/27/2017	29.06		
432	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-002 041817	4/18/2017	4/27/2017	30.39		
433	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	105221-007 041817	4/18/2017	4/27/2017	30.39		
434	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	105221-008 041817	4/18/2017	4/27/2017	30.39		
435	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-009 041817	4/18/2017	4/27/2017	30.51		
436	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMS JEFF PKWY	105221-003 041817	4/18/2017	4/27/2017	32.34		
437	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK RD	105221-004 041817	4/18/2017	4/27/2017	50.47		
438	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	2977 W RIVER RD	275904-010 041817	4/18/2017	4/27/2017	66.53		
439	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	W RIVER RD	275904-008 041817	4/18/2017	4/27/2017	83.94		
440	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	11206 W RIVER RD	85473-005 041817	4/18/2017	4/27/2017	106.96		
441	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER COMMONS BLVD	275904-009 041817	4/18/2017	4/27/2017	114.46		
442	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK RD	105221-001 041817	4/18/2017	4/27/2017	127.79		
443	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	1206 W RIVER RD	275904-002 041817	4/18/2017	4/27/2017	139.88		
444	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE RD	275904-004 041817	4/18/2017	4/27/2017	414.97		
445	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	THOMAS JEFF PKWY	85473-001 041817	4/18/2017	4/27/2017	154.21		
446	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAYPHONE	A379691	3/27/2017	4/7/2017	50.00		


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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
447	CII SERVICE	MAINTENANCE CONTRACTS	CONTRACT	41094	4/18/2017	4/27/2017	3,229.00		
448	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5007567862	4/10/2017	4/14/2017	160.36		
449	DODSON PEST CONTROL	MAINTENANCE CONTRACTS	ANNUAL RENEWAL	033117	3/31/2017	4/21/2017	200.00		
450	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8838 JAMES MAD HWY	9974215007 032917	3/29/2017	4/7/2017	6.98		
451	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ #5	1114097502 032917	3/29/2017	4/7/2017	12.43		
452	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	222 MAIN ST	1134080009 032917	3/29/2017	4/7/2017	27.22		
453	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14591 JAMES MAD HWY	5699060132 032917	3/29/2017	4/7/2017	34.72		
454	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STORE JAIL MUSEUM	1424085007 032417	3/24/2017	4/7/2017	63.06		
455	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	3023889169 032417	3/24/2017	4/7/2017	66.89		
456	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	0692200942 032917	3/29/2017	4/7/2017	72.25		
457	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	1284152509 032917	3/29/2017	4/7/2017	76.29		
458	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 032917	3/29/2017	4/7/2017	84.10		
459	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0274195007 032917	3/29/2017	4/7/2017	84.99		
460	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	196 MAIN ST	1124090000 032917	3/29/2017	4/7/2017	101.89		
461	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JAMES MAD HWY	2554330007 032917	3/29/2017	4/7/2017	149.77		
462	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 032917	3/29/2017	4/7/2017	200.63		
463	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0084297506 032417	3/24/2017	4/7/2017	220.85		
464	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LN	4894115007 032417	3/24/2017	4/7/2017	239.11		
465	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14567 JAMES MAD HWY	1005898992 032417	3/24/2017	4/7/2017	270.39		
466	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE #9	4501632147 032417	3/24/2017	4/7/2017	331.44		
467	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	15704 W RIVER RD	8866300000	3/29/2017	4/7/2017	346.64		
468	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREAS OFFICE	1024205005 032417	3/24/2017	4/7/2017	364.13		
469	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5753 JAMES MAD HWY	4834680458 032717	3/27/2017	4/7/2017	482.11		
470	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	35 COURT SQ	1144090006 032417	3/24/2017	4/7/2017	506.52		
471	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	4144237502 032417	3/24/2017	4/7/2017	715.12		
472	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5725 JAMES MAD HWY	4331888158 032717	3/27/2017	4/7/2017	1,040.41		
473	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	72 MAIN ST	1404067504 032417	3/24/2017	4/7/2017	1,112.69		
474	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	0074032509 032417	3/24/2017	4/7/2017	1,660.62		
475	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	132 MAIN ST	8895892548 032417	3/24/2017	4/7/2017	2,321.16		
476	DOMINION VIRGINIA POWER	STREET LIGHTS	BESIDE POST OFFICE	7080078962 032917	3/29/2017	4/7/2017	68.11		
477	DOMINION VIRGINIA POWER	STREET LIGHTS	NEAR MASONIC LODGE	9609027314 032917	3/29/2017	4/7/2017	70.78		
478	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 032917	3/29/2017	4/7/2017	200.79		
479	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 032917	3/29/2017	4/7/2017	470.15		
480	DS SERVICES OF AMERICA, INC	WATER SERVICES	SPRING WATER	16385699 032817	3/28/2017	4/7/2017	12.65		
481	DS SERVICES OF AMERICA, INC	WATER SERVICES	SPRING WATER	16386868 032817	3/28/2017	4/7/2017	20.25		
482	DS SERVICES OF AMERICA, INC	WATER SERVICES	SPRING WATER	16383317 032817	3/28/2017	4/7/2017	24.55		
483	ENVIRO-KLEAN CO.	MAINTENANCE CONTRACTS	CONTRACT	040217	4/5/2017	4/14/2017	500.00		
484	GENERATOR SERVICE COMPANY	MAINTENANCE CONTRACTS	INSPECTION	16180	4/20/2017	4/27/2017	748.40		
485	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY SERVICE	916862	4/13/2017	4/27/2017	28.00		
486	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY SERVICE	916092	4/13/2017	4/27/2017	32.00		


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487	INTRASTATE PEST	MAINTENANCE CONTRACTS	FORK UNION FIRE STATION	911048	4/13/2017	4/27/2017	38.00		
488	INTRASTATE PEST	MAINTENANCE CONTRACTS	CARYSBROOK	91054 910545	4/13/2017	4/27/2017	40.00		
489	INTRASTATE PEST	MAINTENANCE CONTRACTS	160 COMMONS BLVD	916074 909634	4/13/2017	4/27/2017	45.00		
490	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY SERVICE	917219	4/13/2017	4/27/2017	109.00		
491	INTRASTATE PEST	MAINTENANCE CONTRACTS	TREAS OFFICE	903714	4/13/2017	4/27/2017	365.00		
492	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	0410-000627489	4/1/2017	4/14/2017	1,446.23		
493	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	242831	4/18/2017	4/27/2017	306.13		
494	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	242927	4/18/2017	4/27/2017	774.00		
495	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	242903	4/18/2017	4/27/2017	1,354.46		
496	TREASURER, FLUVANNA CO	SEWER SERVICES	197 MAIN ST	30913	4/13/2017	4/21/2017	13.83		
497	TREASURER, FLUVANNA CO	SEWER SERVICES	211 MAIN ST	30915	4/13/2017	4/21/2017	13.83		
498	TREASURER, FLUVANNA CO	SEWER SERVICES	181 MAIN ST	30912	4/13/2017	4/21/2017	16.89		
499	TREASURER, FLUVANNA CO	SEWER SERVICES	1730 THOMAS JEFF PKWY	30935	4/13/2017	4/21/2017	17.65		
500	TREASURER, FLUVANNA CO	SEWER SERVICES	160 COMMONS BLVD	30924	4/13/2017	4/21/2017	25.30		
501	TREASURER, FLUVANNA CO	SEWER SERVICES	214 COMMONS BLVD	30925	4/13/2017	4/21/2017	25.30		
502	TREASURER, FLUVANNA CO	SEWER SERVICES	72 MAIN ST	30904	4/13/2017	4/21/2017	37.54		
503	TREASURER, FLUVANNA CO	SEWER SERVICES	132 MAIN ST	30905	4/13/2017	4/21/2017	75.03		
504	TREASURER, FLUVANNA CO	WATER SERVICES	5725 JAMES MAD HWY	31242	4/13/2017	4/21/2017	21.00		
505	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	31300	4/13/2017	4/21/2017	21.00		
506	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	31301	4/13/2017	4/21/2017	21.00		
507	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	31105	4/13/2017	4/21/2017	54.00		
508	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	31107	4/13/2017	4/21/2017	56.20		
509	TREASURER, FLUVANNA CO	WATER SERVICES	5753 JAMES MAD HWY	31302	4/13/2017	4/21/2017	83.70		
510						Total:	\$29,977.14		
511									
512	PUBLIC WORKS								
513	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/296576	4/5/2017	4/7/2017	8.47		
514	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	35.07		
515	VERIZON	TELECOMMUNICATIONS	WIRELSS	9784239819	4/18/2017	4/27/2017	38.74		
516	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20405417	3/31/2017	4/7/2017	93.04		
517	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20420578	3/31/2017	4/7/2017	241.74		
518						Total:	\$417.06		
519									
520	CONVENIENCE CENTER								
521	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005968	3/31/2017	4/14/2017	2,121.78		
522	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005971	4/15/2017	4/27/2017	2,698.01		
523	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	DISPOSALS	041417	4/14/2017	4/27/2017	188.00		
524	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	SOFTWARE SUPPORT	64101	4/1/2017	4/7/2017	250.00		
525	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	92.50		
526	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	99343	4/10/2017	4/21/2017	60.00		

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527	VERIZON	TELECOMMUNICATIONS	WIRELSS	9784239819	4/18/2017	4/27/2017	51.27		
528						Total:	\$5,461.56		
529									
530	HEALTH								
531	THOMAS JEFFERSON HEALTH	CONTRACT SERVICES	FY17 4TH QTR ALLOCATION	040117	3/31/2017	4/7/2017	65,433.00		
532	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	5.70		
533						Total:	\$65,438.70		
534									
535	VJCCCA								
536	PALMYRA COUNSELING	PROFESSIONAL SERVICES	COUNSELING	440531	4/18/2017	4/27/2017	200.00		
537	PALMYRA COUNSELING	PROFESSIONAL SERVICES	COUNSELING	042617	4/18/2017	4/27/2017	300.00		
538						Total:	\$500.00		
539									
540	CSA								
541	MARY ANNA TWISDALE	MILEAGE ALLOWANCES	MILEAGE	041817	4/18/2017	4/27/2017	145.52		
542	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	104.56		
543	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20515774	4/18/2017	4/27/2017	55.04		
544						Total:	\$305.12		
545									
546	CSA PURCHASE OF SERVICES								
547	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P03919319546	3/31/2017	4/14/2017	5,089.00		
548	ADDICTION RECOVERY SYSTEMS,	COMM SVCS		P03919330400	3/31/2017	4/7/2017	217.00		
549	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P02000803412	2/28/2017	4/14/2017	300.00		
550	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P03000803449	3/31/2017	4/21/2017	150.00		
551	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P03919319234	3/31/2017	4/14/2017	665.00		
552	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P03919319435	3/31/2017	4/14/2017	665.00		
553	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P03000809561	3/19/2017	4/21/2017	1,032.50		
554	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P03000814562	3/31/2017	4/21/2017	3,850.00		
555	CENTRA HEALTH, INC.	RES. CONG. CARE		P03000815568	3/31/2017	4/21/2017	1,147.00		
556	CENTRA HEALTH, INC.	RES. CONG. CARE		P03000815666	3/31/2017	4/21/2017	1,147.00		
557	CENTRA HEALTH, INC.	RES. CONG. CARE		P03000809664	3/19/2017	4/21/2017	3,473.01		
558	CENTRA HEALTH, INC.	RES. CONG. CARE		P03000809965	3/31/2017	4/21/2017	10,815.59		
559	CENTRA HEALTH, INC.	RES. CONG. CARE		P03000810267	3/31/2017	4/21/2017	10,815.59		
560	CHERYLE NETTLES	COMM SVCS		P12919330965	12/12/2016	4/7/2017	262.00		
561	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P01919326227	1/31/2017	4/14/2017	1,800.00		
562	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P03919332456	3/31/2017	4/21/2017	630.00		
563	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P03919332555	3/31/2017	4/21/2017	1,680.00		
564	COMPASS YOUTH & FAMILY SERVICES	POS MAND SVCS IN PUBLIC		P03000810691	3/31/2017	4/27/2017	1,200.00		
565	DETOUR MENTORING	COMM SVCS		P03919337604	3/31/2017	4/7/2017	880.00		
566	DETOUR MENTORING	COMM SVCS		P03919337503	3/31/2017	4/7/2017	1,210.00		

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567	DETOUR MENTORING	COMM SVCS		P03919335402	3/31/2017	4/7/2017	1,320.00		
568	DETOUR MENTORING	COMM SVCS		P03919342285	3/31/2017	4/27/2017	825.00		
569	DETOUR MENTORING	COMM SVCS		P04000813376	4/30/2017	4/27/2017	1,100.00		
570	DETOUR MENTORING	COMM SVCS		P04000813675	4/30/2017	4/27/2017	1,100.00		
571	DETOUR MENTORING	COMM SVCS		P04000813973	4/30/2017	4/27/2017	1,100.00		
572	DETOUR MENTORING	COMM SVCS		P04000816372	4/30/2017	4/27/2017	1,100.00		
573	DETOUR MENTORING	COMM SVCS		P04919342280	4/30/2017	4/27/2017	1,100.00		
574	DETOUR MENTORING	COMM SVCS		P04919342778	4/30/2017	4/27/2017	1,100.00		
575	DETOUR MENTORING	COMM SVCS		P04919342477	4/30/2017	4/27/2017	1,320.00		
576	DETOUR MENTORING	COMM SVCS		P04919343579	4/30/2017	4/27/2017	1,320.00		
577	DETOUR MENTORING	COMM SVCS		P04000814671	4/30/2017	4/27/2017	1,375.00		
578	DETOUR MENTORING	COMM SVCS		P04919324674	4/30/2017	4/27/2017	1,430.00		
579	DETOUR MENTORING	COMM SVCS		P04919343981	4/30/2017	4/27/2017	1,430.00		
580		POS MANDATED FFOP		P03919307111	3/31/2017	4/7/2017	552.00		
581		POS MANDATED FFOP		P03919306709	3/31/2017	4/7/2017	700.00		
582		POS MANDATED FFOP		P03919331208	3/31/2017	4/7/2017	1,120.00		
583		POS MANDATED FFOP		P03919344210	3/31/2017	4/7/2017	1,120.00		
584	DISCOVERY SCHOOL	RES. CONG. CARE		P03000803643	3/31/2017	4/14/2017	5,952.00		
585	DISCOVERY SCHOOL	RES. CONG. CARE		P03000815044	3/31/2017	4/14/2017	6,262.00		
586	DISCOVERY SCHOOL	RES. CONG. CARE		P03919311639	3/31/2017	4/14/2017	6,262.00		
587	ELK HILL	COMM SVCS		P03919307529	3/31/2017	4/14/2017	110.00		
588	ELK HILL	COMM SVCS		P03919331630	3/31/2017	4/14/2017	550.00		
589	EXTRA SPECIAL PARENTS, INC.	POS MAND SVCS IN PUBLIC		P03000817748	3/31/2017	4/14/2017	900.00		
590	FAMILY PRESERVATION SERV.	COMM SVCS		P02000812223	2/28/2017	4/14/2017	210.00		
591	FAMILY PRESERVATION SERV.	COMM SVCS		P01919334128	1/31/2017	4/14/2017	240.00		
592	FAMILY PRESERVATION SERV.	COMM SVCS		P02919334125	2/28/2017	4/14/2017	320.00		
593	FAMILY PRESERVATION SERV.	COMM SVCS		P11919334136	11/30/2016	4/14/2017	480.00		
594	FAMILY PRESERVATION SERV.	COMM SVCS		P12919334122	12/31/2016	4/14/2017	480.00		
595	FAMILY PRESERVATION SERV.	COMM SVCS		P02000813724	2/28/2017	4/14/2017	1,185.00		
596	FAMILY PRESERVATION SERV.	COMM SVCS		P03919311786	3/31/2017	4/27/2017	90.00		
597	FAMILY PRESERVATION SERV.	POS MAND SVCS IN PUBLIC		P02000811947	2/28/2017	4/14/2017	350.00		
598	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P02000817882	2/28/2017	4/27/2017	5.00		
599	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P03000817887	3/31/2017	4/27/2017	10.00		
600	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P01000817884	1/31/2017	4/27/2017	25.00		
601	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P01000817983	1/31/2017	4/27/2017	25.00		
602	INTERCEPT YOUTH SERVICE	COMM SVCS		P03919315831	3/31/2017	4/14/2017	6,280.42		
603	INTERCEPT YOUTH SERVICE	COMM SVCS		P03000818388	3/31/2017	4/27/2017	800.00		
604	INTERCEPT YOUTH SERVICE	POS MAND FC LIC RES CONG		P03919320738	3/31/2017	4/14/2017	7,783.79		
605	INTERCEPT YOUTH SERVICE	RES. CONG. CARE		P01000817342	1/31/2017	4/14/2017	1,684.27		
606	INTERCEPT YOUTH SERVICE	RES. CONG. CARE		P02000817440	2/28/2017	4/14/2017	3,546.54		


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607	INTERCEPT YOUTH SERVICE	RES. CONG. CARE		P03000817345	3/31/2017	4/14/2017	7,458.91		
608		POS MANDATED FFOP		P03919323107	3/31/2017	4/7/2017	672.00		
609		POS MANDATED FFOP		P03919323006	3/31/2017	4/7/2017	700.00		
610		COMM SVCS		P03000815405	3/31/2017	4/7/2017	675.00		
611		COMM SVCS		P03000812732	3/31/2017	4/14/2017	675.00		
612		COMM SVCS		P03000817233	3/31/2017	4/14/2017	675.00		
613	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000800415	3/31/2017	4/14/2017	6,380.00		
614	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000800514	3/31/2017	4/14/2017	6,380.00		
615	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000802513	3/31/2017	4/14/2017	6,380.00		
616	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000802817	3/31/2017	4/14/2017	6,380.00		
617	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000802918	3/31/2017	4/14/2017	6,380.00		
618	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000803216	3/31/2017	4/14/2017	6,380.00		
619	NATIONAL COUNSELING GROUP	COMM SVCS		P03000812859	3/31/2017	4/21/2017	39.78		
620	NATIONAL COUNSELING GROUP	COMM SVCS		P03000810858	3/31/2017	4/21/2017	697.57		
621	NATIONAL COUNSELING GROUP	COMM SVCS		P03000809457	3/31/2017	4/21/2017	1,060.80		
622	NATIONAL COUNSELING GROUP	COMM SVCS		P03000812689	3/31/2017	4/27/2017	808.86		
623	NATIONAL COUNSELING GROUP	COMM SVCS		P03000812090	3/31/2017	4/27/2017	1,330.25		
624	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P03000815270	3/31/2017	4/21/2017	914.94		
625		COMM SVCS		P03919330301	3/31/2017	4/7/2017	520.00		
626	REGION TEN	COMM SVCS		P02000813526	2/28/2017	4/14/2017	1,095.90		
627		COMM SVCS		P03919322860	3/31/2017	4/21/2017	960.75		
628	THE FAISON SCHOOL FOR AUTISM,	POS MANDATED SPED-		P03000803019	3/31/2017	4/14/2017	600.00		
629	THE FAISON SCHOOL FOR AUTISM,	POS MANDATED SPED-		P03000803321	3/31/2017	4/14/2017	5,750.00		
630	THE FAISON SCHOOL FOR AUTISM,	POS MANDATED SPED-		P03000803120	3/31/2017	4/14/2017	6,900.00		
631	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P02000817537	2/28/2017	4/14/2017	4,000.00		
632	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P03000817563	3/31/2017	4/21/2017	4,600.00		
633	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P02000817641	2/28/2017	4/14/2017	6,720.00		
634	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P03000817669	3/31/2017	4/21/2017	7,440.00		
635	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000812954	3/31/2017	4/21/2017	8,536.00		
636	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000808950	3/31/2017	4/21/2017	8,598.50		
637	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000804352	3/31/2017	4/21/2017	8,817.25		
638	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000804251	3/31/2017	4/21/2017	9,273.50		
639	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000800353	3/31/2017	4/21/2017	9,336.00		
640									
641									
642	PARKS & RECREATION								
643	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	85.00		
644	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	(\$119.94)		
645	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	3.29		
646	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	6.32		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
647	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	9.00		
648	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	11.31		
649	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	12.44		
650	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	12.48		
651	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	13.94		
652	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	21.53		
653	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	22.48		
654	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	23.13		
655	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	33.68		
656	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	63.18		
657	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	67.12		
658	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	119.33		
659	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	166.98		
660	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	220.95		
661	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	269.90		
662	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	283.53		
663	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	286.11		
664	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	7.26		
665	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	11.29		
666	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	36.41		
667	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	41.31		
668	CHRISTINE KIDD	PRINTING AND BINDING	ART WORK FOR DISC GOLF COURSE	041017	4/7/2017	4/14/2017	200.00		
669	CINTAS	CONTRACT SERVICES	FIRST AID	50007567864	4/10/2017	4/14/2017	212.55		
670	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	24 041517	4/5/2017	4/14/2017	336.00		
671	DS SERVICES OF AMERICA, INC	CONTRACT SERVICES	SPRING WATER	16389495 032817	3/28/2017	4/7/2017	83.60		
672	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	SUPPLIES	033117	4/5/2017	4/14/2017	15.99		
673	FLUVANNA REVIEW	ADVERTISING	PAGE AD	2017F15-16	4/17/2017	4/21/2017	103.00		
674	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	157.89		
675	JOEL A. ZELINSKY	SITE IMPROVEMENTS	HIKE SIGN	2874	3/24/2017	4/7/2017	110.89		
676	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	99097	3/31/2017	4/7/2017	46.45		
677	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	99096	3/31/2017	4/7/2017	60.00		
678	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	99100	3/31/2017	4/7/2017	60.00		
679	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	99099	3/31/2017	4/7/2017	77.42		
680	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	99098	3/31/2017	4/7/2017	92.90		
681	PROTECT YOUTH SPORTS	PROFESSIONAL SERVICES	BACKGROUND CHECK	501595	3/31/2017	4/7/2017	8.90		
682	QUALITY WELDING, INC	RECREATIONAL SUPPLIES	SOCCER GOAL	39864	4/1/2017	4/14/2017	60.16		
683	SHENANDOAH PUBLICATIONS, INC.	PRINTING AND BINDING	SUMMER GUIDE	43541	4/3/2017	4/21/2017	2,064.08		
684	THE BBQ CONNECTION LLC	RECREATIONAL SUPPLIES	FOOD FOR TRAIL RIDE	042617	4/20/2017	4/27/2017	339.00		
685	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	2.59		
686	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	199.80		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
687	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20381873	3/24/2017	4/7/2017	38.08		
688	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20381870	3/31/2017	4/7/2017	125.63		
689	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20443330	4/1/2017	4/14/2017	343.92		
690						Total:	\$6,446.88		
691									
692	LIBRARY								
693	ALBEMARLE LOCK & SAFE, INC.	EDP EQUIPMENT	REKEY LIBRARY DOOR	65064	4/7/2017	4/21/2017	135.00		
694	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS	041017	4/10/2017	4/21/2017	5,213.35		
695	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY	309647441 031617	3/16/2017	4/7/2017	2,069.00		
696	DEMCO	OFFICE SUPPLIES	SUPPLIES	6107916	4/4/2017	4/21/2017	107.49		
697	DS SERVICES OF AMERICA, INC	MAINTENANCE CONTRACTS	SPRING WATER	16385764 032817	4/4/2017	4/21/2017	82.85		
698	ELM USA INC	OFFICE SUPPLIES	SUPPLIES	1955 AAA	3/21/2017	4/7/2017	78.95		
699	GALE	BOOKS/PUBLICATIONS	BOOKS	60402579	3/30/2017	4/7/2017	497.03		
700	GALE	BOOKS/PUBLICATIONS	BOOKS	60423152	4/5/2017	4/14/2017	35.08		
701	GALE	BOOKS/PUBLICATIONS	BOOKS	60464064	4/4/2017	4/21/2017	39.10		
702	GALE	BOOKS/PUBLICATIONS	BOOKS	60435801	4/4/2017	4/21/2017	162.30		
703	GALE	BOOKS/PUBLICATIONS	BOOKS	60483657	4/19/2017	4/27/2017	12.99		
704	HAWK LABELING SYSTEMS	OFFICE SUPPLIES	SUPPLIES	205808	3/28/2017	4/7/2017	257.45		
705	SHOWCASES	OFFICE SUPPLIES	SUPPLIES	299220	4/18/2017	4/27/2017	209.70		
706	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	1767688211	3/31/2017	4/7/2017	207.04		
707	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	041417	4/18/2017	4/27/2017	143.80		
708	USA TODAY	BOOKS/PUBLICATIONS	SUBSCRIPTION	3189765 040117	4/1/2017	4/14/2017	340.52		
709						Total:	\$9,591.65		
710									
711	COUNTY PLANNER								
712	AMERICAN PLANNING ASSOCIATION	DUES OR ASSOCIATION	MEMBERSHIP DUES	213633-1742	4/18/2017	4/27/2017	593.00		
713	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	SITE PLAN AND REVIEW EVAL	3366	9/28/2016	4/21/2017	4,000.00		
714	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040417	4/4/2017	4/14/2017	105.51		
715	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/296576	4/5/2017	4/7/2017	21.78		
716	RICHMOND TIMES-DISPATCH	ADVERTISING	PROPOSALS	032617	3/31/2017	4/7/2017	163.60		
717	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	27.69		
718	TIMMONS GROUP	CONTRACT SERVICES	PARCEL MAINTENANCE	191136	4/11/2017	4/21/2017	600.00		
719	TIMMONS GROUP	CONTRACT SERVICES	PARCEL MAINTENANCE FY2017	190047	4/6/2017	4/21/2017	3,000.00		
720	TIMMONS GROUP	CONTRACT SERVICES	WEB LOGISTICS	190046	4/6/2017	4/21/2017	6,200.00		
721	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	8.03		
722	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	149.85		
723	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	20405416	3/31/2017	4/7/2017	93.04		
724						Total:	\$14,962.50		
725									
726	ECONOMIC DEVELOPMENT								

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
727	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	30.00		
728	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	60.00		
729	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	275.00		
730	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	286.46		
731	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	632.00		
732	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	251.86		
733	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	9.00		
734	FLUVANNA REVIEW	ADVERTISING	PAGE AD	2017F14-14	4/5/2017	4/14/2017	133.00		
735	RYAN PACE COMMUNICATIONS	MARKETING	REGIONAL MARKETING MAP	FLU_002	3/31/2017	4/7/2017	200.00		
736	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	7.71		
737	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8043848402	4/1/2017	4/21/2017	61.74		
738	VERIZON	TELECOMMUNICATIONS	WIRELSS	9784239819	4/18/2017	4/27/2017	49.95		
739						Total:	\$1,996.72		
740									
741	VA COOPERATIVE EXTENSION								
742	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	475.00		
743	D.M. JEFFERS COMPANY INC	MACHINERY AND EQUIPMENT	KITCHEN EQUIPMENT/COMM CENTER	116798	3/30/2017	4/21/2017	29,815.64		
744	MODESTO FARMS GREENHOUSE	CONTRACT SERVICES	SR GARDEN	04060173	4/1/2017	4/14/2017	12.00		
745	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T308840	3/29/2017	4/7/2017	17.05		
746	VESA	CONVENTION AND	VESA REGISTRATION	041117	4/1/2017	4/14/2017	70.00		
747	VIRGINIA COOPERATIVE EXTENSION	CONTRACT SERVICES	FY2017 3RD QTR	040517	4/1/2017	4/14/2017	14,637.97		
748						Total:	\$45,027.66		
749									
750	NON PROFITS								
751	JAUNT, INC.	JAUNT	FY17 4TH QTR ALLOCATION	40117	3/31/2017	4/7/2017	19,851.00		
752	JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA	FY17 4TH QTR ALLOCATION	40117	3/31/2017	4/7/2017	20,986.50		
753	JEFFERSON AREA CHIP	JEFFERSON AREA CHIP	FY17 4TH QTR ALLOCATION	40117	3/31/2017	4/7/2017	12,750.00		
754	MONTICELLO AREA COMMUNITY	MACAA	FY17 4TH QTR ALLOCATION	40117	4/5/2017	4/7/2017	12,478.25		
755	REGION TEN	REGION TEN COMMUNITY	FY17 4TH QTR ALLOCATION	40117	3/31/2017	4/7/2017	31,562.50		
756	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	FY17 4TH QTR ALLOCATION	40117	3/31/2017	4/7/2017	8,460.75		
757						Total:	\$106,089.00		
758									
759									
760	Fund # - 302 CAPITAL IMPROVEMENT								
761	IT CAPITAL PROJECT								
762	TYLER TECHNOLOGIES	CONTRACT SERVICES	ENERGOV	045-186353	4/3/2017	4/21/2017	2,782.52		
763						Total:	\$2,782.52		
764									
765	PUBLIC SAFETY CAPITAL PROJ								
766	WATCH GUARD	CONTRACT SERVICES	CLOUD SHARE	4REINV0005638	3/31/2017	4/7/2017	5,050.00		

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767						Total:	\$5,050.00		
768									
769	E911 CAPITAL PROJECT								
770	APCO INTERNATIONAL, INC.	CONTRACT SERVICES	RECOORDINATION FEE	00031725	4/7/2017	4/14/2017	420.00		
771	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	38.44		
772	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	59.30		
773	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	033117	3/31/2017	4/21/2017	102.83		
774	MOTOROLA SOLUTIONS, INC.	CONTRACT SERVICES	BILLING FOR CHANGE ORDER 5	41234654	4/1/2017	4/14/2017	26,319.50		
775	MOTOROLA SOLUTIONS, INC.	CONTRACT SERVICES	INSTALLATION	41234499	4/1/2017	4/14/2017	609,662.34		
776						Total:	\$636,602.41		
777									
778	FIRE & RESCUE CAP PROJ								
779	NAFECO	CONTRACT SERVICES	PPE EQUIPMENT FOR PALMYRA FIRE	870338	3/21/2017	4/7/2017	238.89		
780	NAFECO	CONTRACT SERVICES	PPE EQUIPMENT FOR PALMYRA FIRE	870553	3/22/2017	4/7/2017	2,439.00		
781	NAFECO	CONTRACT SERVICES	EQUIPMENT	872959	4/1/2017	4/14/2017	525.50		
782	NAFECO	CONTRACT SERVICES	SUPPLIES	871265	4/1/2017	4/14/2017	2,550.00		
783						Total:	\$5,753.39		
784									
785	FACILITIES CAP PROJ								
786	AMELIA OVERHEAD DOOR	CONTRACT SERVICES	REPAIRS	111978	4/18/2017	4/27/2017	367.50		
787	BAKER ROOFING COMPANY	CONTRACT SERVICES	REPAIRS/COURTHOUSE AND ADMIN	902209466	4/17/2017	4/27/2017	947.00		
788	BAKER ROOFING COMPANY	CONTRACT SERVICES	COMMUNITY CENTER/REPAIRS	90229304	4/18/2017	4/27/2017	1,448.00		
789	BFPE INTERNATIONAL	CONTRACT SERVICES	FIRE ALARM PROJECT	2060706	3/28/2017	4/7/2017	11,750.00		
790	BFPE INTERNATIONAL	CONTRACT SERVICES	FIRE ALARM CONTRACT	2067569	4/11/2017	4/27/2017	12,210.00		
791	CABINETS BY DESIGN	CONTRACT SERVICES	UPGRADES	3917	4/4/2017	4/7/2017	5,998.00		
792	CABINETS BY DESIGN	CONTRACT SERVICES	CUSTOM BUILT CABINETS	32917	4/4/2017	4/21/2017	2,800.00		
793	CHARLOTTESVILLE GLASS AND	CONTRACT SERVICES	TREAS DEPT/JOB COMPLETED	F19390	4/25/2017	4/27/2017	17,198.00		
794	CII SERVICE	CONTRACT SERVICES	WO# 5594	41012	3/31/2017	4/14/2017	1,041.32		
795	CII SERVICE	CONTRACT SERVICES	WO# 5574	41125	4/19/2017	4/27/2017	10,626.00		
796	COMMONWEALTH INTERIORS	CONTRACT SERVICES	TREAS RENOVATIONS	2017-064	3/30/2017	4/14/2017	1,122.00		
797	CSE, INC	CONTRACT SERVICES	FUEL TANK	17-L3-021	3/24/2017	4/7/2017	760.00		
798	GARY OSTEEN PLUMBING	CONTRACT SERVICES	REPAIRS	031517	4/5/2017	4/14/2017	280.00		
799	J&A PAINTING	CONTRACT SERVICES	DRYWALL REPAIRS AND PAINT	041817	4/17/2017	4/21/2017	4,300.00		
800	M & N INDUSTRIES, INC.	CONTRACT SERVICES	TREASURER/INSTALL RAILS	6943	4/18/2017	4/27/2017	2,070.00		
801	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	POWER FOR ALARM/KENTS STORE	7225	3/25/2017	4/7/2017	335.00		
802	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	ELECTRICIAN/LABOR	7231	4/1/2017	4/14/2017	9,198.20		
803	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	ALARM SYSTEM	7248	4/18/2017	4/27/2017	248.00		
804	RIVANNA ASSOCIATES INC	CONTRACT SERVICES	TRANSMITTERS	38684	4/3/2017	4/21/2017	250.00		
805	STRIBLING STRUCTURES, LLC.	CONTRACT SERVICES	TREAS OFFICE WALL FRAMING	2017-70	4/1/2017	4/21/2017	6,885.00		
806	TRANE U.S., INC.	CONTRACT SERVICES	WK COMPLETED 3/01-3/31 2017	37819891	4/4/2017	4/7/2017	448,678.02		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
807							Total:	\$538,512.04		
808										
809	PUBLIC WORKS CAPITAL PROJECT									
810	DEWBERRY ENGINEERS INC.	CONTRACT SERVICES	FLUCO W&S TASK3 ENVIRON	1402758	3/31/2017	4/21/2017	15,126.00			
811	DEWBERRY ENGINEERS INC.	CONTRACT SERVICES	FLUCO ZXR W&S GEOTECH	1402757	3/31/2017	4/21/2017	29,880.00			
812							Total:	\$45,006.00		
813										
814	SCHOOL OPS & MAINT CAP PROJ									
815	ORME FENCE COMPANY	CONTRACT SERVICES	PLAYGROUND FENCING	032217	3/31/2017	4/7/2017	2,225.00			
816	PUFF, INC.	CONTRACT SERVICES	FMS HVAC	2485	4/18/2017	4/27/2017	6,450.00			
817	PUFF, INC.	CONTRACT SERVICES	ROOF LEAK REPAIR	2484	4/18/2017	4/27/2017	6,500.00			
818	SITE CONCEPTS LLC	CONTRACT SERVICES	PLAYGROUND EQUIPMENT	032217	3/31/2017	4/7/2017	4,250.00			
819							Total:	\$19,425.00		
820										
821	SCHOOL TECH CAP PROJ									
822	CDW GOVERNMENT, INC.	EDP EQUIPMENT	TECHNOLOGY EQUIPMENT	1301/9291/7861/9786	4/21/2017	4/21/2017	73,234.48			
823	CRUTCHFIELD	EDP EQUIPMENT	LED SMART TV	24945162	4/21/2017	4/21/2017	13,299.87			
824							Total:	\$86,534.35		
825										
826	302 CAPITAL IMPROVEMENT						Fund Total:	\$1,339,665.71		
827	Fund # - 502 SEWER									
828	UTILITY OPERATIONAL EXPENSES									
829	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394845965	3/30/2017	4/7/2017	8.14			
830	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394847916	4/6/2017	4/14/2017	8.14			
831	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394849950	4/13/2017	4/21/2017	8.14			
832	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394102013	4/20/2017	4/27/2017	8.14			
833	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SW PUMP STATION	7712348080 032917	3/29/2017	4/7/2017	59.45			
834	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 032717	3/27/2017	4/7/2017	945.20			
835	INBODEN ENVIRONMENTAL	CONTRACT SERVICES	WASTEWATER MONITORING	61837	4/20/2017	4/27/2017	347.00			
836	MARYLAND BIOCHEMICAL CO., INC.	CHEMICAL SUPPLIES	WASTEWATER TREATMENT	3KK1099	4/18/2017	4/27/2017	924.42			
837	THE ARTINA GROUP, INC.	OFFICE SUPPLIES	SUPPLIES	298046	4/18/2017	4/27/2017	648.71			
838	VERIZON	TELECOMMUNICATIONS	WIRELESS	9784239819	4/18/2017	4/27/2017	130.79			
839							Total:	\$3,088.13		
840										
841	502 SEWER						Fund Total:	\$3,088.13		
842	Fund # - 505 FORK UNION SANITARY DISTRICT									
843	FORK UNION SANITARY DISTRICT									
844	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	MONTHLY DEBT PAYMENT	APR-17	4/26/2017	4/26/2017	3,215.58			
845							Total:	\$3,215.58		
846										

	A	B	C	D	F	G	H	I	J
1									
2	County of Fluvanna			From Date: 4/1/2017					
3	Accounts Payable List			To Date: 4/30/2017					
4									
6	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount
847	FUSD OPERATIONAL EXPENSES								
848	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES		033117	3/31/2017	4/21/2017		175.00
849	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES		033117	3/31/2017	4/21/2017		225.00
850	BANK OF AMERICA	PERMITS AND FEES	P-CARD PURCHASES		033117	3/31/2017	4/21/2017		80.00
851	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASES		033117	3/31/2017	4/21/2017		111.00
852	CINTAS	LAUNDRY AND DRY	DRY CLEANING		394845965	3/30/2017	4/7/2017		31.48
853	CINTAS	LAUNDRY AND DRY	DRY CLEANING		394847916	4/6/2017	4/14/2017		31.48
854	CINTAS	LAUNDRY AND DRY	DRY CLEANING		394849950	4/13/2017	4/21/2017		31.48
855	CINTAS	LAUNDRY AND DRY	DRY CLEANING		394102013	4/20/2017	4/27/2017		31.48
856	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL		7224360003 032717	3/27/2017	4/7/2017		120.62
857	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL		8434345008 032717	3/27/2017	4/7/2017		182.86
858	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL		9594215007 032717	3/27/2017	4/7/2017		184.29
859	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	4308 JAMES MAD HWY		9004200003 032717	3/27/2017	4/7/2017		230.15
860	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMOHUNDRO WELL		9346182505 032717	3/27/2017	4/7/2017		871.77
861	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL		9501772108 032717	3/27/2017	4/7/2017		1,103.87
862	E.W. OWEN	LEASE/RENT	WELL RENT		04012017	4/1/2017	4/7/2017		150.00
863	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL		040417	4/4/2017	4/14/2017		183.27
864	JONES AUTOMOTIVE/ALL STAR AUTO	BLDGS EQUIP REP & MAINT	CAR PARTS		465309	4/17/2017	4/21/2017		70.91
865	LOWE'S	GENERAL MATERIALS AND	SUPPLIES		032517	4/1/2017	4/14/2017		184.52
866	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL		SQLCD/296576	4/5/2017	4/7/2017		252.47
867	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL		SQLCD/300737	4/19/2017	4/21/2017		167.02
868	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET		99344	4/10/2017	4/21/2017		60.00
869	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SOLIDS		206470	3/31/2017	4/7/2017		30.00
870	SYDNOR HYDRO, INC.	BLDGS EQUIP REP & MAINT	MORRIS WELL LABOR		36286	4/1/2017	4/14/2017		10,858.00
871	SYDNOR HYDRO, INC.	PROFESSIONAL SERVICES	MORRIS WELL LABOR		36286	4/1/2017	4/14/2017		4,000.00
872	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	MONTHLY DEBT PAYMENT		APR-17	4/26/2017	4/26/2017		1,744.42
873	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES		T308840	3/29/2017	4/7/2017		82.17
874	VERIZON	TELECOMMUNICATIONS	WIRELSS		9784239819	4/18/2017	4/27/2017		125.90
875								Total:	\$21,319.16
876									
877	505 FORK UNION SANITARY DISTRICT						Fund Total:	\$24,534.74	
878	Total Expenditures by Fund:								\$2,245,058.80

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

December 20, 2016

No.	Item
1	FY17 Capital Reserve Memo 2017-06-07
2	FY17 Contingency Balance 2017-06-07
3	Unassigned Fund Balance 2017-06-07
4	VDOT Secondary Projects June 2017
5	
6	
7	
8	
9	
10	

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: June 7, 2017
From: Marty Brookhart – Management Analyst
To: Board of Supervisors
Subject: FY17 Capital Reserve Balances

The FY17 Capital Reserve account balances are as follows:

County Capital Reserve:

FY16 Carryover	\$14,370
FY17 Beginning Budget:	\$200,000
Plus: FY15 & FY16 Projects Completed Under Budget	\$50,323
Less: Palmyra Rescue Building CIP – 09.07.16	-\$50,000
Plus: FY17 2 nd Quarter Completed Projects	\$7
Less: Courts Building Water Heater Repairs – 03.01.17	-\$12,725
Less: Administration Building Bathroom Renovations – 04.05.17	-\$35,000
Less: Historic Courthouse Roof Repairs – 04.12.17	-\$20,000
Less: Facility Foundation Repairs – 05.17.17	-\$12,000
Available:	\$134,975

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Schools Capital Reserve:

FY16 Carryover	\$193,243
FY17 Beginning Budget:	\$100,000
Plus: FY15 & FY16 Projects Completed Under Budget	\$48,168
Less: FCHS Equipment Shed Replacement – 08.03.16	-\$5,400
Less: FCPS Floor Scrubber Replacement – 08.03.16	-\$11,300
Less: Central Elementary Kitchen Doors Replacement – 11.16.16	-\$4,922
Plus: FY17 2 nd Quarter Completed Projects	\$69
Less: FCHS Automated Doors – 02.01.17	-\$29,335
Less: Carysbrook Elementary Roof Repairs – 02.01.17	-\$6,500
Available:	\$284,023

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MEMORANDUM

Date: June 7, 2017
From: Marty Brookhart – Management Analyst
To: Board of Supervisors
Subject: FY17 BOS Contingency Balance

The FY17 BOS Contingency line balance is as follows:

Beginning Budget:	\$150,000.00
Less: Staff Pay Plan Supplement 09.21.16	-\$13,740.00
Less: County Administrator Salary Increase 09.21.16	-\$3,526.10
Plus: FY17 1 st Quarter Voluntary Contributions to General Fund	\$10.00
Less: Palmyra Rescue Building Legal, Title, & Survey Fees 10.05.16	-\$850.00
Less: Economic Development – Tourism Road Signs 11.16.16	-\$1,100.00
Available:	\$130,793.90

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MEMORANDUM

Date: June 7, 2017
From: Marty Brookhart – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY16 Year End Unassigned Fund Balance :	\$9,117,439
Less: ZXR Water & Sewer System Ground Survey – 08.03.16	-\$30,000
Less: Facility Upgrades at DSS – 08.17.16	-\$22,862
Less: FY16-17 Donations Carry Forward – 09.06.16	-\$432
Less: Fluvanna Rescue Ambulances – 09.07.16	-\$39,000
Less: FY16-17 Department Carry Forwards – 10.19.16	-\$173,618
Less: New Capital Projects – 10.19.16	-\$303,000
Less: ZXR Water & Sewer System Final Design – 12.07.16	-\$47,870
Less: FY16-17 FCPS Carry Forward: Fiber Project – 12.22.16	-\$430,222
Plus: JRWA Project Reimbursement – 01.03.17	\$358,967
Less: FY18 Pay Off Existing Debt 3.00% – 04.12.17	-\$1,595,734
Less: FY18 CIP – 04.12.17	-\$1,197,100
Less: Lake Monticello Ambulance – 04.12.17	-\$252,000
Less: Fire & Rescue Brush 50 – 04.12.17	-\$175,000
Less: Fiber Project (County, Library, & Schools) – 05.17.17	-\$53,278
Less: CSA Additional Funding – 05.17.17	-\$296,743
Less: ZXR Design Task Order #10 – 05.17.17	-\$19,430
Current Unassigned Fund Balance:	\$4,840,117

Culpeper District
Louisa Residency
Fluvanna County
Monthly Report: June 2017

Fluvanna Mileage, Structures

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

Fatal Accidents

DATE	LOCATION	ALCOHOL	RESTRAINT
01/23/2017	Route 15S, North of RTE 656 Bremono Rd (3 fatalities)	No	Yes



[Link to SmartScale Draft Funding Scenario-2018](#)

[Link to SmartScale Applications \(Filter for Fluvanna Co. Projects\)](#)

Projects In Development: Preliminary Engineering

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 629 Deep Creek Road– Bridge Replacement (UPC:104848)	--	Project Scoping	DEC 2018
Route 53 Safety improvements at Route 618, Roundabout, (UPC:96938)	Preliminary Field Inspect.	Public Hearing June 13, 2017 Fluvanna Co. Public Library	NOV 2019
Route 600-618 Intersection Improvements (UPC TBD)	Adopt SSYP	Pre-Scoping	TBD
Route 53 Safety Improvements HSIP Project Rumble Strips (UPC:106955)	--	Authorize PE	2020
Deck Repair and Roadside Drainage Improvements (UPC: 109133)	--	Pre-Scoping	2018

Projects Under Construction

Road Projects:

PROJECT	LAST MILESTONE	NEXT MILESTONE	STATUS
Route 1102 – Rural Rustic <i>Columbia District</i> (UPC:107315)	Authorize CN	Construction (State Forces)	Construction Ongoing
Route 1101 – Rural Rustic <i>Columbia District</i> (UPC:109165)	Authorize CN	Construction (State Forces)	Construction Ongoing
Route 1103 – Rural Rustic <i>Columbia District</i> (UPC:109167)	Authorize CN	Construction (State Forces)	Construction Ongoing
Route 1106 – Rural Rustic <i>Columbia District</i> (UPC:109169)	Authorize CN	Construction (State Forces)	Construction Ongoing
Route 1108 – Rural Rustic <i>Columbia District</i> (UPC:109185)	Authorize CN	Construction (State Forces)	Construction Ongoing

Road Projects

- **Route 15/53** (NFO)0015-032-752,C501 (UPC 98213) – Contractor to continue with Phase 1 & 2 Construction which includes not limited to the installation of storm drainage, sewer, stone base, concrete curb, underdrain, asphalt and pavement markings.
Scope: Construct a rural single lane Roundabout
Estimated Contract Completion Date: August 2017
- **On-Call Pipe Replacements** PR07-967-255, N501 (UPC 106020)
- **District Wide Guardrail Repair and/or Replacement** GR07-967-269, N501 (UPC 106849)
- **District Wide ADA Compliance** (NFO)ADA7-967-317,N501 (UPC 108027)
- **On-Call District Wide Pavement Marking** TS07-967-325, N501 (UPC 108282)

Bridge Projects

- **District Wide Bridge Deck Cleaning and Washing** (NFO) BRDG-967-241,N501 (UPC 105980)
- **District Wide Bridge Maintenance** (NFO)BRDG-967-240, N501 (UPC 105979)
- **Route 623 over Branch Venable Creek, (scheduled): Will Close for replacement September – October 2017.**

Resurfacing Projects

- **Plant Mix Schedule/Surface Treatment Schedule:** List of 2017 routes attached.

Traffic Engineering

Studies Under Review:

- Route 652 Academy Road, Traffic Safety Study (065-0652-2016069-011);
- Route 708 (Blue Ridge Dr), From Route 250 to End State Maintenance;
- Route 600, Riverside Gate: *VDOT to schedule meeting with County on site to review traffic concerns. VDOT proposes "SLOW" thermoplastic pavement markings along RTE 600 Southbound approximately 600-FT north of the intersection.*

Completed Studies

- Route 617 (Little Creek Rd, Solar Farm entrance study), Traffic Safety Study (065-0617-12282016-011), Speed Limit 55-MPH, RE: Coronal Development Solar Panel Farm on Rte. 617;
- Route 250, Hwy 15 west to Route 631, Troy Road. *VDOT does not recommend any changes at this time, VDOT to schedule meeting with County on site to review traffic concerns.*

County Safety and Operational Improvements:

- Route 600, Slice Rd, Abbey Rd. *VDOT reviewing proposed Crosswalk, Sidewalk, ADA Ramps, Pedestrian safety with Culpeper District Traffic Engineering;*
- Village of Palmyra Traffic Circle *(The County indicated that they would seek community input, pending Board review and approval).*

Area Land Use:

- Nahor Village Dental Office Site Plan Review (RTE 53);
- Palmyra Associates, LLC, Commercial Entrance Permit Review (RTE 15/53 Palmyra);

Maintenance Activities

VDOT crews in Palmyra and Zion Crossroads Area Headquarters have responded to **482** Work Orders in FY17. Crews completed the following activities during the past month.

- Mowing taking place county wide
- Pipe replacement on 1 routes
- Pothole/ patching repair on 6 routes
- Tree & debris removal on 7 routes
- Drainage issues worked on county wide
- Sight distance 1 route
- Ditching on 1 route
- Rural rustic 3 routes

BOS Manual:

http://www.virginiadot.org/business/resources/local_assistance/BOSManual_2017.pdf

Alan Saunders, P.E.
Resident Engineer
VDOT Louisa Residency
540-967-3710



**Culpeper District
Louisa Residency**

Fluvanna County 2017 Pavement Resurfacing

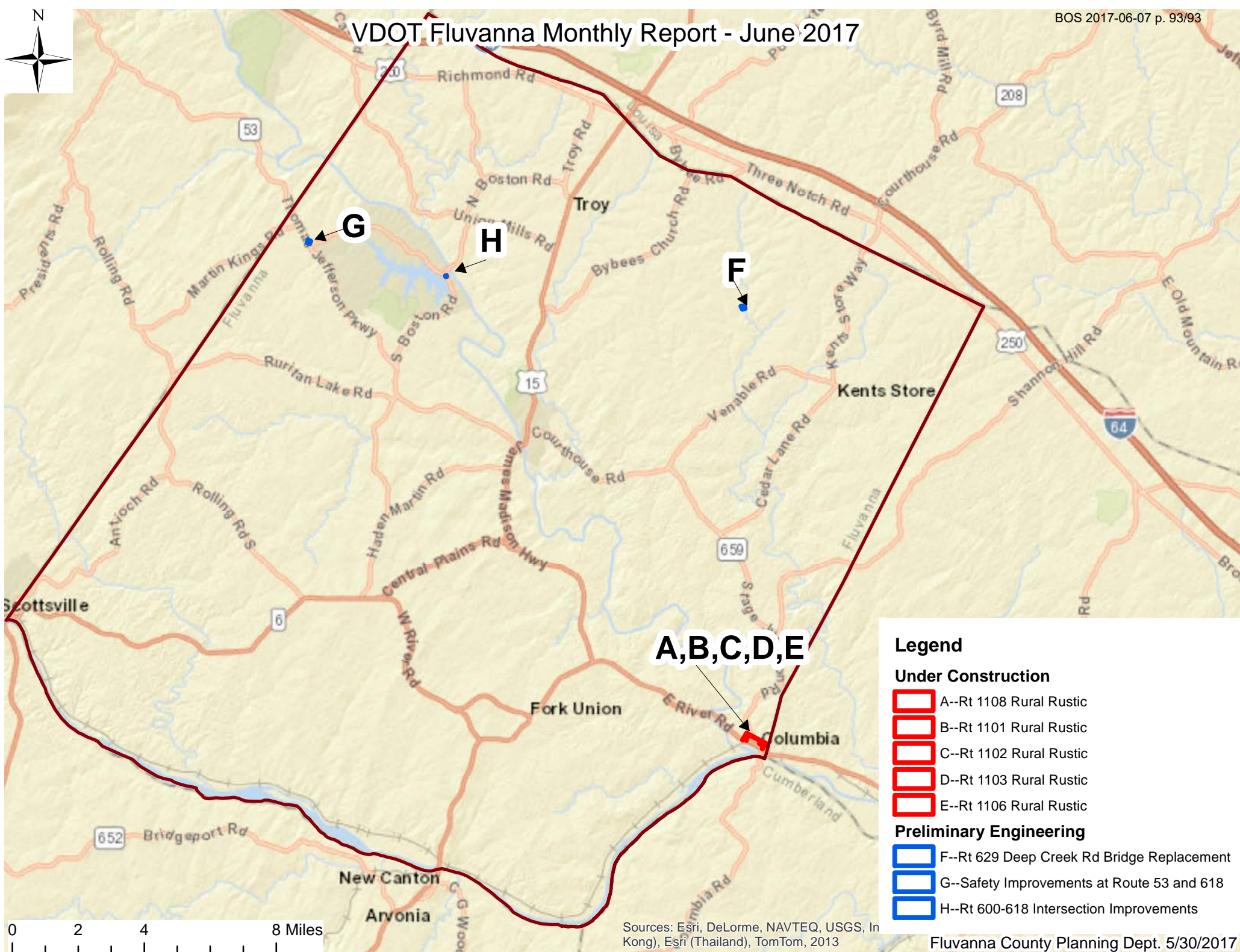
Route	Name	From	To	Pavement Resurfacing	Cost
601	Venable	Rte. 630	Rte. 659	Surface Treatment	\$46,185
605	Shannon Hill	Rte. 659	Goochland County Line	Surface Treatment	\$31,815
606	Hells Bend	Rte. 608	End State Maint.	Surface Treatment	\$20,064
606	Rivanna Mills	End State Maint.	Rte. 609	Surface Treatment	\$3,285
608	Rising Sun	Rte. 663	Rte. 632	Surface Treatment	\$20,064
608	Rising Sun	Rte. 663	Rte. 601	Surface Treatment	\$28,512
613	Bybees Church	Rte. 630	Rte. 607	Surface Treatment	\$21,120
614	Tepee Town	End State Maint.	Rte. 612	Surface Treatment	\$24,288
617	Morris Rd	Rte. 15	End State Maint.	Surface Treatment	\$2,933
624	Holmhead Circ	Rte. 6	Rte. 6	Surface Treatment	\$7,979
624	Point of Fork	End State Maint.	Rte. 656	Surface Treatment	\$12,965
629	Deep Creek	Rte. 608	Rte. 631	Surface Treatment	\$35,376
631	Dogwood Dr	Rte. 613	Rte. 629	Surface Treatment	\$37,664
632	Ridge Rd	Rte. 15	Rte. 661	Surface Treatment	\$1,995
632	Ridge Rd	Rte. 661	Rte. 608	Surface Treatment	\$35,669
634	Mechunk Crk	End State Maint.	Rte. 600	Surface Treatment	\$19,947
637	Antioch Rd	Rte. 643	Rte. 620	Surface Treatment	\$18,109
637	Antioch Rd	Rte. 773	Rte. 643	Surface Treatment	\$35,231
638	Old Rectory Ln	Rte. 6	End State Maint.	Surface Treatment	\$6,336
639	Long Acre	Rte. 620	Rte. 640	Surface Treatment	\$49,632
644	Friendship Way	Rte. 15	Rte. 616	Surface Treatment	\$17,500
646	Hardware	End State Maint.	Rte. 6	Surface Treatment	\$40,602
647	Shiloh Church	Rte. 648	Rte. 640	Surface Treatment	\$25,813
647	Shiloh Church	Rte. 649	Rte. 648	Surface Treatment	\$14,491
654	Colverdale	Rte. 655	Rte. 656	Surface Treatment	\$39,295
656	Bremo	Rte. 6	End State Maint.	Surface Treatment	\$11,088
659	Cedar Ln	Rte. 630	Rte. 601	Surface Treatment	\$31,709
661	Rescue Ln	Rte. 632	Rte. 15	Surface Treatment	\$1,115
671	Gold Mine	Rte. 6	Rte. 6	Surface Treatment	\$31,915
688	Hidden Valley	Rte. 639	End State Maint.	Surface Treatment	\$11,733
694	Deer Ln	Rte. 654	End State Maint.	Surface Treatment	\$7,697
703	Davis Ln	End State Maint.	Rte. 624	Surface Treatment	\$2,992
710	New Fork Church	End State Maint.	Rte. 650	Surface Treatment	\$2,816
710	New Fork Church	End State Maint.	Rte. 650	Surface Treatment	\$2,992
711	Troy Woods	Rte. 600	End State Maint.	Surface Treatment	\$2,537
712	Ferncliff Farms	Rte. 659	End State Maint.	Surface Treatment	\$5,808
714	Union Church	End State Maint.	Rte. 640	Surface Treatment	\$1,760
715	Stag	Rte. 694	End State Maint.	Surface Treatment	\$1,408
6		Rt. 15	.35 Mi. E. Rt. 656	Plant Mix	\$468,786
6		.83 Mi. Rt. 656 East Int.	Goochland County Line	Plant Mix	\$219,537
6		Rt. 15	Rt. 659	Plant Mix	\$20,317
53		2.0 Mi. E Rt 660	Rt 15	Plant Mix	\$405,088
15		.25 N. of S. Int. Rte. 6	Rte 6 N. Int.	Plant Mix	\$264,781
15		Rte 6 N. Int.	Rte. 673	Plant Mix	\$514,089
15		Rt. 655	.25 N. of S. Int. Rte. 6	Plant Mix	\$230,169
15		Rte 6 N. Int.	Rte. 673	Plant Mix	\$6,642

Grand Total: \$2,841,848








VDOT Fluvanna Monthly Report - June 2017

BOS 2017-06-07 p. 93/93






Legend

Under Construction

-  A--Rt 1108 Rural Rustic
-  B--Rt 1101 Rural Rustic
-  C--Rt 1102 Rural Rustic
-  D--Rt 1103 Rural Rustic
-  E--Rt 1106 Rural Rustic

Preliminary Engineering

-  F--Rt 629 Deep Creek Rd Bridge Replacement
-  G--Safety Improvements at Route 53 and 618
-  H--Rt 600-618 Intersection Improvements

Sources: Esri, DeLorme, NAVTEQ, USGS, In Kong), Esri (Thailand), TomTom, 2013

Fluvanna County Planning Dept. 5/30/2017