



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

May 20, 2020 at 7:00 pm

TAB	AGENDA ITEMS
1	CALL TO ORDER
2	PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
3	ADOPTION OF AGENDA
4	COUNTY ADMINISTRATOR'S REPORT
5	PUBLIC COMMENTS #1 (5 minutes each)
6	PUBLIC HEARING
A	VDOT Secondary Six Year Plan—Bethel Kefyalew, VDOT, Louisa Residency
B	Public Hearing to Readopt Continuity of Operations Ordinance – Eric Dahl, County Administrator
7	ACTION MATTERS
C	Adult Drug Court (ADC) and Veterans Treatment Court (VTC) Discretionary Grant Program Grant – Mary Anna Twisdale, Director of Finance
D	Establishment of a Fluvanna County Adult Drug Court (ADC) Advisory Committee – Mary Anna Twisdale, Director of Finance
7A	APPOINTMENTS
8	PRESENTATIONS (normally not to exceed 10 minutes each)
9	CONSENT AGENDA
E	Minutes of April 29, 2020 – Caitlin Solis, Clerk to the Board
F	Minutes of May 6, 2020 – Caitlin Solis, Clerk to the Board
G	CRMF - FCPS - Central Fire Alarm Panel Replacement – Don Stribling, FCPS
H	CRMF - FCPS - Central Roof Sealant – Don Stribling, FCPS
I	CRMF - FCPS - SBO Generator – Don Stribling, FCPS
J	Transportation Fleet – Retro-fit AC units – Don Stribling, FCPS
K	Accounts Payable Report for April 2020 – Liz McIver, Management Analyst
L	Stage Junction Agricultural/Forestral District Review and Renewal – Brad Robinson, Senior Planner
M	Approval of Mr. Andrew W. Wills, CBO as the Building Official for Fluvanna County – Douglas Miles, Community Development Director
N	FY21 Health Insurance Rates and Contribution Schedule – Eric Dahl, County Administrator
10	UNFINISHED BUSINESS
	TBD
11	NEW BUSINESS
	TBD

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12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN

County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	VDOT Secondary Six Year Plan				
MOTION(s):	I move to accept the Resolution for the VDOT Secondary Six-Year Plan (2020/21 through 2025/26) and VDOT Construction Priority List (2020/21) as required by sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	XX				
STAFF CONTACT(S):	Calvin Hickman, Director of Public Works				
PRESENTER(S):	Bethel Kefyalew, VDOT, Operations Engineer, Louisa Residency				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	Deletions, additions, or changes to VDOT proposed work.				
FISCAL IMPACT:	None.				
POLICY IMPACT:	In compliance with state code.				
LEGISLATIVE HISTORY:	Recurring plan as required of State Code of Virginia				
ENCLOSURES:	<ul style="list-style-type: none"> • VDOT Six Year Plan Public Hearing Advertisement • 2020 VDOT SSYP Draft Plan • Resolution for adoption of the Six Year Plan in accordance with Sections 33.1-23 and 33.1-23.4 of the 1950 State Code of Virginia 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

Secondary System
Fluvanna County
Construction Program
Estimated Allocations

DRAFT

Fund	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	Total
TeleFee	\$84,240	\$84,240	\$84,240	\$84,240	\$84,240	\$84,240	\$505,440
District Grant Unpaved	\$11,120	\$10,762	\$14,302	\$9,014	\$9,014	\$11,268	\$65,480
Total	\$95,360	\$95,002	\$98,542	\$93,254	\$93,254	\$95,508	\$570,920

Board Approval Date:

Resident Engineer

Date

County Administrator

Date

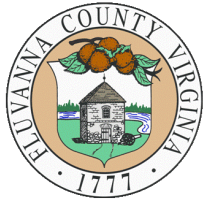
DRAFT

District: Culpeper
 County: Fluvanna County
 Board Approval Date: May 6, 2020

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

2020-21 through 2025-26

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count
					2020-21	2021-22	2022-23	2023-24	2024-25	2025-26		
PPMS ID 107558 Accomplishment Type of Funds Type of Project Priority #	Project # Description FROM TO Length		SSYP Funding Other Funding Total									Scope of Work FHWA # Comments
Rt.0680 107558 SF / HIRED EQUIP. S NO PLAN,SECONDARY 0000.01	MIDDLE FORK ROAD 0680-032-P05, N-501 RTE 680 - RURAL RUSTIC RD (SURFACE TREAT NON-HARDSURFACE RD) ROUTE 639 END STATE MAINTENANCE 1.12	PE \$4,718 RW \$0 CON \$246,322 Total \$251,040		\$239,920	\$11,120	\$11,120	\$0	\$0	\$0	\$0	\$0	73 VPD 04/13/2014 CTB FORMULA AND DISTRICT GRANT UNPAVED FUNDS >50 VPD RURAL RUSTIC RESOLUTION RECEIVED JUNE 6, 2018
Rt.1001 115895 VDOT ADMIN S NO PLAN,SECONDARY 0000.02	MAIN STREET 1001-032-617, P-101 RTE 1001 - PE STUDY ONLY ROUTE 1003 ROUTE 1002 0.26	PE \$31,360 RW \$0 CON \$0 Total \$31,360		\$31,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	250 VPD 05/07/2014 TELEFEE FUNDS STUDY TO IMPROVE DRAINAGE IN THE VILLAGE OF PALMYRA
Rt.0600 111739 RAAP CONTRACT SECONDARY - ONE HEARING DESIGN 0001.00	SOUTH BOSTON ROAD 0600-032-611, C-501 RTE 600/618 INTERSECTION IMPROVEMENTS 0.20 MI. S. ROUTE 618 0.11 MI. N. ROUTE 618 0.31	PE \$650,000 RW \$950,000 CON \$1,900,000 Total \$3,500,000		\$2,877,313	\$622,687	\$84,240	\$84,240	\$84,240	\$0	\$0	\$369,967	8300 / 3100 VPD 2018 FEDERAL FUNDS SMART SCALE APPLICATION TO BE SUBMITTED
Rt.0677 113735 SF / HIRED EQUIP. S NO PLAN,SECONDARY 0002.00	OLD FORK LANE 0677-032-614, N-501 RTE 677 - RURAL RUSTIC RD (SURFACE TREAT NON-HARDSURFACE RD) END STATE MAINTENANCE ROUTE 640 0.60	PE \$8,000 RW \$0 CON \$126,570 Total \$134,570		\$0	\$134,570	\$0	\$10,762	\$14,302	\$9,014	\$9,014	\$91,478	85 VPD 4/27/2018 DISTRICT GRANT UNPAVED FUNDS >50 VPD / TELEFEE FUNDS RURAL RUSTIC RESOLUTION NEEDED
Rt.4005 99931 9999.99	1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CON \$43,987 Total \$43,987		\$43,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	TELEFEE FUNDS MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 18-2020

**A RESOLUTION TO APPROVE VDOT SECONDARY SIX-YEAR PLAN
(2020/21 through 2025/26) and
VDOT CONSTRUCTION PRIORITY LIST (2020/21)**

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 7:00 p.m. on Wednesday, May 20, 2020 in Palmyra, Virginia, the following action was taken:

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2020/21 through 2025/26) as well as the Construction Priority List (2020/21) on May 20, 2020 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Bethel Kefyalew, Operations Engineer, Virginia Department of Transportation - Louisa Residency, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2020/21 through 2025/26) AND Construction Priority List (2020/21) for Fluvanna County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2020/21 through 2025/26) and Construction Priority List (2020/21) are hereby approved as presented at the public hearing.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 20th day of May, 2020.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Adopted this 20th Day of May 2020
by the Fluvanna County Board of Supervisors

ATTEST:

John M. Sheridan, Chair
Fluvanna County
Board of Supervisors

PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, May 20, 2020, at 7:00 p.m.

The Virginia Department of Transportation and the Board of Supervisors of Fluvanna County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint Public Hearing in the Morris Room, located in the Fluvanna County Administration Building, 132 Main Street, Palmyra, Virginia, at 7:00 p.m. on Wednesday, May 20, 2020. The purpose of this Public Hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2020/21 through 2025/26 in Fluvanna County, and on the Secondary System Construction Budget for Fiscal Year 2020/21. Copies of the proposed Plan and Budget may be reviewed at the Louisa Residency Office of the Virginia Department of Transportation, located at 3709 Davis Highway, Louisa, or at the Fluvanna County Administrator's Office located at 132 Main Street, Palmyra, Virginia.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at 540 829-7500. Persons wishing to speak at this public hearing should contact the Fluvanna County Administrator's Office at 434-591-1910.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Public Hearing to Readopt the Continuity of Operations Emergency Ordinance				
MOTION(s):	I move the Fluvanna County Board of Supervisors approve the Ordinance entitled "To Readopt an Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster."				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Immediate				
DISCUSSION:	<p>On April 1, 2020, the BOS approved the Emergency Ordinance entitled "Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster."</p> <p>The approval of this Emergency Ordinance allowed for the Board of Supervisors to meet during the COVID-19 emergency and in the event there is not a physical quorum, under Virginia Code §15.2-1413, which makes virtual/telephone meetings during a disaster allowed for the "continuity of government" and also matters directly related to the emergency. There are certain functions of government that must still proceed and this will allow for continuity of government.</p> <p>This does <u>not</u> allow for all normal business matters of the County to be handled, but for matters that are necessary for continuity of government functions and related to the emergency.</p> <p>In counties, emergency ordinances may be adopted without prior notice (as was done on April 1, 2020); however, no such ordinance shall be enforced for more than sixty days unless readopted in conformity with the provisions of Virginia Code §15.2-1427. To continue with this Emergency Ordinance for another 60-day period, and considering Governor Northam's Safer-At-Home Order is in effect, the County must hold a Public Hearing to readopt the Emergency Ordinance.</p> <p>This Public Hearing was advertised on May 7th and 14th.</p>				

	Readopting this Emergency Ordinance shall remain in full force and effect for a period of another 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 and 15.2-1413, but in no event shall such ordinance be effective for more than 6 months.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Ordinance				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

**TO READOPT AN EMERGENCY ORDINANCE TO EFFECTUATE
TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY
PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES
TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH
PANDEMIC DISASTER.**

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic;

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic;

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread;

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19;

WHEREAS, on March 18, 2020, the Board of Supervisors of Fluvanna County (the “Board”) found that COVID-19 constitutes a “public health Emergency”;

WHEREAS, the Board confirmed the declaration of local emergency made by the local director of emergency management on March 18, 2020;

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;”

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months;

WHEREAS, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work”;

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of Board may convene solely by electronic means “to

address the emergency” and the Board’s Bylaws and Rules of Practices and Procedures specifically incorporate such provisions;

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

WHEREAS, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

WHEREAS, The Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

WHEREAS, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

NOW, THEREFORE, BE IT ORDAINED by the Board of Fluvanna County, Virginia:

1. That the COVID-19 pandemic is a disaster that may make it unsafe or impossible to assemble in one location a quorum for public bodies including the Board, the School Board, the Planning Commission, Board of Zoning Appeals, Board of Equalization and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.
2. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:
 - a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
 - b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and
 - c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
 - d. Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public; and
 - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and
 - f. The minutes of all electronic meeting shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

IT IS FURTHER ORDAINED, that the provisions of this Emergency Ordinance shall remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 and 15.2-1413, but in no event shall such ordinance be effective for more than 6 months. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of April 2020, in accordance with Virginia Code 15.2-1413.

Nothing in this Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration to the extent possible.

An emergency is deemed to exist, and this ordinance shall be effective upon its readoption.

THE FOREGOING WAS READOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 20th day of May 2020, in accordance with Virginia Code 15.2-1413, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest: _____
 John M. Sheridan, Chair Board of Supervisors

APPROVED AS TO FORM:

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Adult Drug Court (ADC) and Veterans Treatment Court (VTC) Discretionary Grant Program Grant				
MOTION(s):	<p>(1) I move the Board of Supervisors [approve/defer/deny] the Fluvanna County Drug Court Memorandum of Agreement between the County of Fluvanna and Offender Aid and Restoration of Charlottesville-Albemarle, Inc. and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.</p> <p>(2) I move the Board of Supervisors [approve/defer/deny] the application submission for the Adult Drug Court (ADC) and Veterans Treatment Court (VTC) Discretionary Grant Program Grant in the amount of \$500,000 to fund startup cost of Fluvanna County Drug Court and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Jeff Haislip, Commonwealth's Attorney; Tristana Treadway, Clerk of the Circuit Court; Eric Hess, Sheriff; Mary Anna Twisdale, Director of Finance				
PRESENTER(S):	Mary Anna Twisdale, Director of Finance				
RECOMMENDATION:	Approve/Defer/Deny				
TIMING:	Immediate, Grant application due June 1, 2020				
DISCUSSION:	<ul style="list-style-type: none"> The grant would be for a total of \$500,000 for a period of 36 months beginning October 1, 2020 for Adult Drug Court Grant would provide funds for OAR (Offender Aid & Restoration) to hire and supervise a Drug Court Coordinator for Fluvanna County Drug Court In addition, it would provide funds for client recovery support and to purchase drug testing supplies The goal of the program is to serve 25 adults who have been charged with a felony in Circuit Court and to divert them out of the criminal justice system by providing a comprehensive, fully evidence-based program that combines criminal case processing with treatment, intensive supervision, and intensive judicial oversight. 				
FISCAL IMPACT:	<ul style="list-style-type: none"> The grant requires a 25% cash or in-kind match that would be covered with in-kind services from the Circuit Court Clerk, Sheriff and the Commonwealth's Attorney. During budget discussions the Board indicated they would be willing to do a \$45,000 match from Board Contingency to help fund startup cost of the program \$5,000 budgeted for drug court in FY20 will carry forward to FY21 to make the County cash contribution a total of \$50,000. 				
POLICY IMPACT:	None				

LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Adult Drug Court and Veterans Treatment Court Discretionary Grant Program Competitive Grant Solicitation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			

Memorandum of Agreement

Regarding Implementation and Administration of the Fluvanna County Drug Court:

THIS Memorandum of Agreement (the **“Agreement”**) is entered into this ____ day of _____, _____ by and between Fluvanna County, Virginia (hereinafter **“Fluvanna”** or the **“Fiscal Agent”**); the Fluvanna County Circuit Court Clerk, the Honorable Tristana P. Treadway (the **“Clerk”**); the Fluvanna County Sheriff, Eric Hess (the **“Sheriff”**); the Commonwealth’s Attorney for the County of Fluvanna, Jeff Haislip (the **“Commonwealth’s Attorney”**); and Offender Aid and Restoration of Charlottesville-Albemarle, Inc., a Virginia nonstock corporation (hereinafter **“OAR”**) to agree to submit an application (the **“Application”**) to the U.S. Department of Justice requesting up to \$500,000.00 in grant funding (the **“Grant Funds”**) over 36 months through the Office of Justice Programs, Bureau of Justice Assistance, Adult Drug Court and Veterans Treatment Court Discretionary Grant Program FY 2020 Competitive Grant Solicitation, CFDA # 16.585, Grants.gov Solicitation Number BJA-2020-17098 (the **“Grant”**) to provide funding and services for the operation and administration of the Fluvanna County Drug Court under Category 3: Adult Drug Courts Competition ID: BJA-2020-17101 (hereinafter **“Drug Court”**). Collectively Fluvanna, the Clerk, the Sheriff and the Commonwealth’s Attorney are referred to herein as the **“County”**.

Recitals:

WHEREAS, pursuant to Virginia Code Section 18.2-254.1, the Drug Court was approved at a meeting of the Virginia Supreme Court’s Drug Treatment Court Advisory Committee on October 17, 2019;

WHEREAS, the parties agree that the Drug Court advisory committee is established consistent with Virginia Code Section 18.2-254.1(G) and shall ensure quality, efficiency, and fairness in the planning, implementation, and operation of the Drug Court;

WHEREAS, the parties agree that the Drug Court advisory committee shall establish criteria for the eligibility and participation of offenders who have been determined to be addicted to or dependent upon drugs and consistent with the requirements of Virginia Code Section 18.2-254.1(H);

WHEREAS, the parties agree that the Drug Court advisory committee shall establish policies and procedures for the operation of the Drug Court to attain the goals set out in Virginia Code Section 18.2-254.1(I);

WHEREAS, the parties hereto desire to submit the Application for the Grant Funds under the terms of the Grant;

WHEREAS, OAR shall prepare the draft Application for the County’s review within a reasonable time prior to the due date for the Application being June 1, 2020 ;

WHEREAS, the parties wish to facilitate funding and staffing of the Drug Court, which is to be administered by OAR; and

WHEREAS, the Application for drug court implementation funding is being made to the Bureau of Justice Assistance (hereinafter "BJA") under the Grant; and

WHEREAS, the County wishes for OAR to assist with the Application process and OAR as administrators of the Drug Court desire for the County to serve as their fiscal agent with respect to the Grant (if awarded) and to provide certain other assistance to facilitate the staffing and continued funding of the Drug Court; **NOW, THEREFORE**,

WITNESS:

In consideration of the mutual premises set forth within this Memorandum of Agreement, the undersigned parties do hereby set forth their agreement as follows, and incorporate into their Agreement by reference the foregoing recitals,:

1. Term. The term of this Agreement shall be for 36 months, commencing on October 1, 2020 (hereinafter "Commencement Date") and continuing through for three (3) years until September 30, 2023. Notwithstanding the foregoing, the Commencement Date shall be delayed if the Grant Funds are not approved prior to the Commencement Date and in such case the Commencement Date shall be the date the Grant funds are approved and the County has accepted the Notice of Grant Award and any Special Conditions and all conditions and requirements of the same and shall continue for three (3) years. The County's obligations under this Agreement are specifically contingent on (i) approval of the Application, (ii) receipt of the Grant Funds and acceptance by Fluvanna of the BJA Notice of Grant Award and any special conditions; and (iii) all the parties executing a letter of acceptance accepting and acknowledging the requirements of the Application, BJA Notice of Grant Award and any special conditions in a writing signed by each party hereto. Each entity or person constituting the County may accept or reject the Application, the terms of the BJA Notice of Grant Award or special conditions in their sole discretion.
2. Appropriations. This Agreement, and each party's obligations hereunder, is expressly made contingent upon the availability of the Grant Funds and appropriation of public funds to support performance of the Agreement. The Grant requires a 25% matching cash or in-kind contribution from the County (25% of \$500,000 would require a County matching contribution of \$125,000.00 in cash or in kind subject to the requirements of the Grant). The County intends to contribute cash not to exceed \$50,000.00 toward the required contribution during the term; and in kind services, supplies, real property or equipment for the remainder of their matching contribution consistent with the Grant.

3. Funding Provided by BJA. The parties acknowledge and understand that any Grant Funds awarded to the Drug Court under the above referenced Grant shall be received by Fluvanna and administered by the parties as follows:
 - a. Funding for the Drug Court. The Grant Funds shall be payable to Fluvanna as fiscal agent for the Drug Court according to the federally approved budget included in the Notice of Award, by quarterly draw down from the Payment Management System (PMS). Monthly invoices from OAR are due to Fluvanna by the 10th day of each month or the Monday following the 10th if it falls on a weekend. Quarterly reimbursements are to be received by Fluvanna and disbursed to OAR in amounts justified by proper invoices and further in accordance with the requirements of this Agreement, the Grant, the Application, the BJA Notice of Grant Award and any special conditions related thereto and in accordance with Applicable Law. Applicable Law as used herein means all applicable federal, State, and local laws, ordinances, rules and regulations or similar standards in any way related to the Drug Court, procurement of goods or services for the Drug Court, the Grant or the subject matter of this Agreement.
 - b. Drug Court Services. OAR shall implement the Drug Court program and shall serve as administrator of the Drug Court all as described in the Application, the Grant, this Agreement and approved by BJA Notice of Grant Award and any Special Conditions required; and in accordance with Applicable Law and all current criteria, policies and procedures of the Drug Court advisory committee as are established from time to time. This Agreement may be renewed beyond the specified term by written amendment signed by all of the parties hereto, provided additional grant funds are available in subsequent years and provided the Agreement is not terminated by one of the parties as outlined in paragraph 7 of this Agreement.
 - c. Designation of Fiscal Agent. OAR specifically and expressly designates Fluvanna as their fiscal agent for receipt, administration and disbursement of the funding which is the subject of this Agreement.
4. Obligations of Drug Court. All parties to this Agreement agree to cooperate fully with the other parties to ensure that the conditions attached to and made a part of the BJA grant award including any special conditions, the criteria, policies and procedures of the Drug Court advisory committee and Applicable Law are complied with in the administration of the Drug Court. The parties to this agreement shall together be responsible for timely preparation and completion of all reports required by the Grant conditions, but OAR shall prepare initial drafts of such reports and circulate the same to other parties; upon request by a party preparing any such report(s), the other party shall provide necessary statistical, budgetary, financial or other information necessary to complete a required report.
5. Obligations of the County. The County shall provide the following:

- a. Fluvanna will provide Fiscal Agent services, to receive, to disburse to OAR, and to account for funds received from BJA for the implementation, operation and administration of the Drug Court, in accordance with this Agreement;
 - b. Documentation and follow-up, regarding funds received from BJA, as required by BJA and the administrators of the Drug Court, with OAR to provide necessary statistical, budgetary, financial or other information necessary to complete a required documentation;
 - c. Reasonable Cooperation with Drug Court staff and OAR as administrators in connection with the preparation of quarterly fiscal reports on expenditures and quarterly financial requests for reasonable and appropriate funding consistent with the criteria, policies, and procedures of the Drug Court advisory committee, Grant, Applicable Law, and the BJA Notice of Grant Award and special conditions;
6. Obligations of the OAR. OAR will serve as administrator of the Drug Court as such term is defined by the Grant and Applicable Law and in addition to all other requirements of this Agreement shall: (i) enter upon the performance of services with all due diligence and dispatch, assiduously press to its complete performance, and exercise therein the highest degree of skill and competence; (ii) allow services to be inspected or reviewed by the County at any reasonable time and place although no inspection shall serve as a waiver of any requirement of this Agreement; (iii) conform all services to any criteria, policies, procedures or requirements set forth or required by the Drug Court advisory committee. OAR acknowledges that the County shall be under no obligation to reimburse OAR for any services not rendered in strict conformity with the Agreement, and specifically, but without limitation, the BJA Notice of Grant Award.
7. Notice and Other Communications. Any notice, report, request, correspondence or other communication(s) required or provided in connection with this Agreement shall be in writing and shall be deemed given when actually received by the addressee. Notices to the County shall be addressed as follows: Attention: Eric Dahl, County Administrator 132 Main Street, Post Office Box 540 Palmyra, VA 22963, with a copy to the Fluvanna County Attorney, 414 East Jefferson Street, Charlottesville, VA 22902. Notices to OAR shall be addressed as follows: Attention: Ross Carew, Executive Director OAR/Jefferson Area Community Corrections, 750 Harris Street, Suite 207, Charlottesville, VA 22903.
8. Termination of Agreement. Any party may terminate this Agreement at any time, for its convenience and/or for lack of available or appropriated funding, by giving thirty (30) days advance written notice to the other.
9. No Discrimination. The parties shall conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Act of 1975, as amended, where applicable, and § 2.2-4311 of the Virginia Procurement Act. Each party hereto agrees that in the provision of services contemplated by this Agreement, it will not discriminate on the basis of race, religion, color, sex, handicap, national origin, or any other basis prohibited by law. Further, during the performance of this Agreement, each

party agrees that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, age, disability or any other basis prohibited by law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the party. Each party agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. In all solicitations or advertisements for employees placed by or on behalf of a party hereto, the party will state that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section. As required by Applicable Law, OAR shall include the provisions of paragraph in every subcontract or purchase over \$10,000.00 so that the provisions will be binding upon each subcontractor.

10. Drug Free Workplace. During performance of this Agreement, each party agrees as follows: (i) to provide a drug-free workplace for the party's employees; (ii) to post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the party's workplace, specifying the actions that will be taken against employees for violations of such prohibition; and (iii) to state in all solicitations or advertisements for employees placed by or on behalf of the party that the party maintains a drug-free workplace. For the purposes of this paragraph, "drug-free workplace" means a site for the performance by a party of services in connection with this Agreement, where employees at such sites are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana.
11. Applicable Law and Courts. Except as may be explicitly required by the Grant, this Agreement and its terms, including, but not limited to, the parties' obligations under it, and the remedies available to each party for breach of it, shall be governed by, construed and interpreted in accordance with the laws of the Commonwealth of Virginia, and exclusive jurisdiction and venue of any dispute or matters involving litigation between the parties hereto shall be in the courts of Fluvanna County, Virginia.
12. Insurance. OAR agrees that, during the period of time it renders services to the County pursuant to any Contract, it shall carry (and provide the County with evidence of coverage) the following minimum amounts of insurance: Automobile \$500,000 (liability/medical-payment/comprehensive/collision); Public Liability \$1,000,000; Professional Liability \$1,000,000; Excess liability \$2,000,000 aggregate over other policy limits; and Worker's Compensation in amount required by Virginia law. In addition, OAR shall require, and shall include in every subcontract, that any subcontractor providing any goods or services related to this Agreement, and continue to maintain for the duration of the work, workers' compensation coverage in the amount required by Virginia law.

13. Subcontractors. As required by Virginia Code § 2.2-4354, in the event that any subcontractors are used by OAR in connection with the work, OAR shall: (a) Within seven (7) days after receipt of amounts paid to OAR for work performed by a subcontractor, either: (i) Pay the subcontractor for the proportionate share of the total payment received attributable to the work performed by the subcontractor under any Agreement; or (ii) Notify the County and subcontractor, in writing, of his intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment; (b) require each subcontractor to provide either (i) for an individual, their social security numbers, or (ii) for proprietorships, partnerships, and corporations to provide their federal employer identification numbers; (c) pay interest to any subcontractor on all amounts owed by OAR that remain unpaid after seven days following receipt by OAR of payment from the County for work performed by the subcontractor under any contract, except for amounts withheld as allowed in subdivision (a) above. Unless otherwise provided under the terms of any contract, interest shall accrue at the rate of one percent (1%) per month; and (d) include in each of its subcontracts under this Agreement a provision requiring each subcontractor to include or otherwise be subject to the above payment and interest requirements (a), (b) and (c) with respect to each lower tier subcontractor. OAR's obligation to pay an interest charge to a subcontractor shall not be construed to be an obligation of the County. No Agreement modification may be made for the purpose of providing reimbursement for such interest charge. No cost reimbursement claim may include any amount for reimbursement for such interest charge.
14. Procurements. In the event OAR purchases any goods or services on behalf of the Drug Court or County, OAR shall comply with the applicable requirements of the Virginia Public Procurement Act, and the procurement policies of Fluvanna County, this Agreement, and Applicable Law.
15. Default. Failure of OAR to provide the services and meet the other requirements of this Agreement in accordance with Agreement terms and conditions and/or within the time specified, or within reasonable time, or failure to correct rejected services when so requested, shall constitute a default by OAR. In case of any default, the County may terminate the Agreement at its option effective immediately. These remedies shall be in addition to any other remedies which the County may have, including but not limited to, any remedies at law or in equity.
16. Miscellaneous. OAR certifies that it has not been debarred by any agency, public entity/locality or authority of the State or U.S. OAR by signing this Agreement certifies it has no conflicts of interest which would affect its performance under this Agreement. OAR is an independent contractor and not an officer, employee or agency of the County. OAR certifies it is and will continue to be during the term a Virginia nonstock corporation authorized to transact business in Virginia. No modification of this Agreement except by written agreement signed by all of the parties hereto. If any term, covenant or provision of this Agreement shall be held to be invalid, illegal or unenforceable in any respect, this Agreement shall remain in effect and be construed without regard to such provision. The

titles and section headings herein are inserted solely for convenience and are not to be construed as a limitation on the scope of the provisions to which they refer. Failure of the County to require compliance with any term or condition of this Agreement shall not be deemed a waiver of such term or condition or a waiver of the subsequent enforcement thereof. This document sets forth the complete understanding of the parties hereto. OAR will maintain as confidential the information, documentation, Application, approvals and other items relating to this Agreement or the Grant confidential and agrees that all such materials are the property of the County. OAR agrees to maintain all books, records, documentation or similar items related to this Agreement whether in electronic or hard copy form for at least seven (7) years after this Agreement terminates and to make the same available to the County during such period for the purposes of an audit by the County at the County's request. Nothing contained in this Agreement shall be deemed to be a waiver of the County's sovereign immunity.

IN WITNESS WHEREOF, the parties do hereby set forth their signatures, representing that the individuals who affix their signatures hereto have been duly authorized to bind each party to the terms and conditions of the foregoing Agreement:

Fluvanna County:

By: _____
Eric M. Dahl, County Administrator

Date: _____

Hon. Tristana P. Treadway Fluvanna County Circuit Court Clerk

Date: _____

Eric Hess, Fluvanna County Sheriff

Date: _____

Jeff Haislip, Commonwealth's Attorney for Fluvanna County

Date: _____

Offender Aid and Restoration of Charlottesville-Albemarle, Inc.

Ross Carew, Executive Director

Date: _____

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Establishment of a Fluvanna County Adult Drug Court (ADC) Advisory Committee				
MOTION(s):	<p>I move the Board of Supervisors [approve/defer/deny] the establishment of a Fluvanna County Adult Drug Court Advisory Committee and further appoint the members listed below effective May 21, 2020 with the terms expiring annually or until replacements are appointed.</p> <ul style="list-style-type: none"> • Hon. Richard E. Moore, Fluvanna County Circuit Court Judge • Jeff Haislip, Fluvanna County Commonwealth’s Attorney • Eric Hess, Fluvanna County Sheriff • Tristana Treadway, Fluvanna County Circuit Court Clerk • James Cook, Defense Attorney • Sherri Stader, Fluvanna County Victim Witness Coordinator • Aisha Williams, Fluvanna County Director for Region Ten Community Services Board • Ross Carew, Executive Director, Offender Aid and Restoration/Jefferson Area Community Corrections • Susan Morrow, Assistant Director, Offender Aid and Restoration/Jefferson Area Community Corrections • Amy Morris, Chief Probation Officer, District 9, Virginia Department of Corrections • Neal Goodloe, Criminal Justice Planner • Eric Dahl, Fluvanna County Administrator • Kim Mabe, Fluvanna County Director of Social Services 				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Jeff Haislip, Commonwealth’s Attorney; Tristana Treadway, Clerk of the Circuit Court; Eric Hess, Sheriff; Mary Anna Twisdale, Director of Finance				
PRESENTER(S):	Mary Anna Twisdale, Director of Finance				
RECOMMENDATION:	Approve/Defer/Deny				
TIMING:	Immediate, Grant application due June 1, 2020				

<p>DISCUSSION:</p>	<p>The County must establish formerly the Drug Committee Advisory Council as required under Va. Code 18.2-254.1(G):</p> <p><i>"Advisory committee membership shall include, but shall not be limited to the following people or their designees: (i) the drug treatment court judge; (ii) the attorney for the Commonwealth, or, where applicable, the city or county attorney who has responsibility for the prosecution of misdemeanor offenses; (iii) the public defender or a member of the local criminal defense bar in jurisdictions in which there is no public defender; (iv) the clerk of the court in which the drug treatment court is located; (v) a representative of the Virginia Department of Corrections, or the Department of Juvenile Justice, or both, from the local office which serves the jurisdiction or combination of jurisdictions; (vi) a representative of a local community-based probation and pretrial services agency; (vii) a local law-enforcement officer; (viii) a representative of the Department of Behavioral Health and Developmental Services or a representative of local drug treatment providers; (ix) the drug court administrator; (x) a representative of the Department of Social Services; (xi) county administrator or city manager; and (xii) any other people selected by the drug treatment court advisory committee."</i></p>				
<p>FISCAL IMPACT:</p>	<ul style="list-style-type: none"> • The Drug Court Advisory Committee must be established prior to submitting the Fluvanna County Drug Court application • All criteria for eligibility, policies, and procedures of the Drug Court are to be established by the Advisory Committee pursuant to Va.Code 18.2-254.1 				
<p>POLICY IMPACT:</p>	<p>None</p>				
<p>LEGISLATIVE HISTORY:</p>	<p>N/A</p>				
<p>ENCLOSURES:</p>	<p>N/A</p>				
<p>REVIEWS COMPLETED:</p>	<p>Legal</p>	<p>Finance</p>	<p>Purchasing</p>	<p>HR</p>	<p>Other</p>
	<p>X</p>	<p>X</p>			

Adult Drug Court (ADC) and Veterans Treatment Court (VTC) Discretionary Grant Program FY 2020 Competitive Grant Solicitation

April 7, 2020

This solicitation has been revised to reflect the following:

- The close date was extended to Monday, June 1, 2020.
- The following four categories were created:
 - Category 1 - Focuses on the implementation of new VTCs.
 - Category 2- Focuses on enhancing existing VTCs.
 - Category 3 - Provides funding for implementation of new drug courts and/or enhancing drug courts.
 - Category 4 - Supports statewide efforts to enhance or expand services for ADCs or VTCs.

Thank you for your attention to these updates.

OMB No. 1121-0329
Approval Expires 11/30/2020

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance



Adult Drug Court and Veterans Treatment Court Discretionary Grant Program FY 2020 Competitive Grant Solicitation

CFDA # 16.585

Grants.gov Solicitation Number: BJA-2020-17098

Solicitation Release Date: February 24, 2020

Application Deadline: 11:59 p.m. eastern time on June 1, 2020

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) is seeking applications to implement and enhance drug court services, to include coordination, management of drug court participants, and recovery support services. This program furthers the Department's mission by providing resources to state, local, and federally recognized tribal governments to enhance drug court programs and systems for nonviolent offenders and veterans with addictions, including stimulant and opioid abuse and overdose.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. It provides guidance to applicants on how to prepare and submit applications for funding to OJP. If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.

Eligibility (Who may apply):

For **Category 1: Implementation of Veterans Treatment Courts**, **Category 2: Veterans Treatment Courts**, and **Category 3: Adult Drug Courts**, the following entities are eligible to apply:

- States and territories
- State and local courts
- Counties
- Units of local government
- Federally recognized Indian tribal governments (as determined by the secretary of the interior)

on behalf of a single jurisdiction drug court or veterans treatment court.

For **Category 4: Statewide Strategies to Support Adult Drug Courts and Veterans Treatment Courts**, the following entities are eligible to apply:

- State agencies such as the State Administering Agency, the Administrative Office of the Courts, and the State Substance Abuse Agency

State agencies may also include state criminal justice agencies and other state agencies involved with the provision of substance abuse and/or mental illness services, or related services, to criminal substance abusers.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

For additional information on eligibility, see [Section C. Eligibility Information](#).

Contact information

For technical assistance with submitting an application, contact the Grants.gov Customer Support Hotline at 800-518-4726 or 606-545-5035, at <https://www.grants.gov/web/grants/support.html>, or at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline must email the contact identified below **within 24 hours after the application deadline** to request approval to submit its application after the deadline. Additional information on reporting technical issues appears under “Experiencing Unforeseen Grants.gov Technical Issues” in the How To Apply (Grants.gov) section in the [OJP Grant Application Resource Guide](#).

For assistance with any unforeseen Grants.gov technical issues beyond an applicant’s control that prevent it from submitting its application by the deadline, or any other requirement of this solicitation, contact the National Criminal Justice Reference Service (NCJRS) Response Center: toll-free at 800-851-3420; via TTY at 301-240-6310 (hearing impaired only); email grants@ncjrs.gov; fax to 301-240-5830; or web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>. The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday, and 10:00 a.m. to 8:00 p.m. eastern time on the solicitation close date.

Deadline Details

Applicants must register with Grants.gov at <https://www.grants.gov/web/grants/register.html> prior to submitting an application. All applications are due by 11:59 p.m. eastern time on June 1, 2020.

To be considered punctual, an application must be submitted by the application deadline using Grants.gov, and the applicant must have received a validation message from Grants.gov that indicates successful and timely submission. OJP urges applicants to submit applications at least 72 hours prior to the application due date, to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification.

An applicant must use the **Add Attachment** button to attach a file to its application. Do not click the paperclip icon to attach files. This action will not attach the files to the application. After

adding an attachment, select the **View Attachment** button to confirm you attached the correct file. To remove the file, select the **Delete Attachment** button.

OJP encourages all applicants to read this [Important Notice: Applying for Grants in Grants.gov](#).

For additional information, see the How to Apply (Grants.gov) section in the [OJP Grant Application Resource Guide](#).

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ADULT DRUG COURT AND VETERANS TREATMENT COURT DISCRETIONARY GRANT PROGRAM CFDA #16.585

A. Program Description

Overview

The Adult Drug Court (ADC) and Veterans Treatment Court (VTC) Discretionary Grant Program provides financial and technical assistance to states, state courts, local courts, units of local government, and federally recognized Indian tribal governments to implement and enhance the operations of adult drug courts and veterans treatment courts.

For the purposes of this solicitation, an adult “drug court” is defined as a court program managed by a multidisciplinary team that responds to the offenses and treatment needs of participants who are diagnosed with a substance use disorder. This definition explicitly excludes drug offenders who have committed acts of violence.

Statutory Authority: 34 U.S.C. § 10611, *et seq.*, and Consolidated Appropriations Act, 2020, Pub. L. No. 116-93, 133 Stat 2317, 2409.

Program-specific Information

BJA’s ADC/VTC Program supports efforts by state, local, and tribal courts to address the needs of individuals in the criminal justice system with substance abuse issues. These courts effectively integrate evidence-based substance abuse treatment, random drug testing, equitable sanctions and incentives, and transitional services in judicially supervised court settings with jurisdiction over offenders to reduce recidivism, substance abuse, and prevent overdoses.

BJA provides ADC/VTC Program applicants the flexibility to identify the most appropriate court model on which to base their drug courts in order to accommodate the needs and available resources of their jurisdictions, **so long as the model conforms to the National Association of Drug Court Professionals’ (NADCP’s) 10 key components for drug courts.** All adult drug courts must be operated based on the following BJA and NADCP publication: *Defining Drug Courts: The Key Components*, found at <https://www.ncjrs.gov/pdffiles1/bja/205621.pdf>.

Note: The applicant must demonstrate that eligible drug court participants promptly enter the drug court program following a determination of their eligibility. BJA will not make awards to an applicant whose drug courts require an initial period of incarceration unless the period of incarceration is mandated by statute for the offense in question. In such instances, the applicant must demonstrate that the person receives treatment services, if available, while incarcerated and begins drug court treatment services immediately upon release.

Eligible drug court types are: adult drug courts; driving while intoxicated (DWI)/driving under the influence (DUI) courts; co-occurring courts (participants possess both a substance abuse and mental illness diagnosis); veterans treatment courts (Types A and B); and tribal healing to wellness courts (THWCs). Court programs that combine or propose to combine drug court types

with other court programs or dockets are also eligible for funding, although the funding under this program must be used to address only those clients eligible for drug court services. Applicants should refer to their relevant local statutes for definitions of the legal age of an “adult.”

Under the ADC/VTC Program authorization, BJA funds under this program may not be used to serve persons who are “violent offenders.” ([34 U.S.C. § 10613](#)).¹ This prohibition applies to programs or activities that are funded by the BJA grant award, including match funds contributed by the grantees. Grantees that use both ADC/VTC Program and other funds for a program must be able to track these expenses to ensure the separation of funds, and they must maintain documentation that they can show to an auditor if necessary. Note, however, that an applicant can serve veterans charged with violent or nonviolent offenses using veterans treatment court funds under Type B. Applicants should clearly identify in their project abstract whether they are applying under Type A or B, as described below:

Veterans Treatment Courts, Type A, may only serve veterans who are nonviolent offenders, pursuant to the definition included in the Drug Court Program authorizing legislation (34 U.S.C. § 10613).

Veterans Treatment Courts, Type B, may serve veterans who are charged with violent or nonviolent offenses.

The National Drug Court Resource Center (NDCRC), available at <http://ndcrc.org/>, is a BJA-funded resource for the drug court field that serves as a clearinghouse for drug court training, technical assistance, publications, funding resources, and other practitioner-specific resources. Applicants are encouraged to visit <http://ndcrc.org/grant-solicitation-resources/> for useful information regarding this solicitation.

The focus of the ADC/VTC Discretionary Grant Program is to reduce opioid, stimulant, and substance abuse. In the program narrative, all applicants are required to describe a plan to serve offenders with substance addictions. The FY 2020 ADC/VTC Discretionary Grant solicitation offers the following four grant categories:

CATEGORY 1: IMPLEMENTATION OF VETERANS TREATMENT COURTS.

Competition ID: BJA-2020-17099

Implementation grants are available to eligible jurisdictions that have completed a substantial amount of planning and are ready to implement and/or launch an evidence-based veterans treatment court that supports core capacity and provides critical treatment, case management and coordination, judicial supervision, sanctions and incentive services, and other key resources such as transitional housing, relapse prevention, and employment that can reduce recidivism.

¹ For purposes of the ADC/VTC Program, a “violent offender” is defined at 34 U.S.C. § 10613(a) as “a person who (1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct: (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or (2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.”

Deliverable:

- Document that the grantee has implemented a new VTC program that adheres to the requirements of this solicitation, including NADCP best practice standards and consistent with the [Ten Key Components of Veterans Treatment Courts](#).

CATEGORY 2: VETERANS TREATMENT COURTS. Competition ID: BJA-2020-17100

Grants are available to eligible jurisdictions with an operational veterans treatment court. Funding may assist a jurisdiction to scale up the veterans treatment court program's capacity; provide access to or enhance treatment capacity or other critical support services; enhance court operations; expand or enhance court services; or improve the quality and/or intensity of services based on needs assessments.

Deliverable:

- Document that the grantee has enhanced and/or expanded the operations of the VTC, consistent with the requirements of this solicitation, including NADCP best practice standards and consistent with the [Ten Key Components of Veterans Treatment Courts](#).

CATEGORY 3: ADULT DRUG COURTS. Competition ID: BJA-2020-17101

Grants are available to eligible jurisdictions with an operational adult drug court or jurisdictions that are ready to fully implement a drug court.² Funding may assist a jurisdiction launch a drug court; scale up the drug court program's capacity; provide access to or enhance treatment capacity or other critical support services; enhance court operations; expand or enhance court services; or improve the quality and/or intensity of services based on needs assessments.

Deliverable:

- Document that grantee has fully implemented, enhanced, and/or expanded the operations of the adult drug court program consistent with the requirements of this solicitation, including the National Association of Drug Court Professionals (NADCP) best practice standards and consistent with the 10 key components of adult drug courts.

CATEGORY 4: STATEWIDE STRATEGIES TO SUPPORT ADULT DRUG COURTS AND VETERANS TREATMENT COURTS. Competition ID: BJA-2020-18593

Under this category, state applicants may apply for funding to improve, enhance, or expand drug court and veterans treatment court services statewide. Statewide enhancement activities include:

- Scaling up the drug court program's capacity
- Launching a drug court
- Expanding treatment and services
- Conducting audits of practice and technical assistance for adherence to standards
- Data collection and analysis to assess practice and track recidivism
- Training and technical assistance (TTA)

² For purposes of this solicitation, the term "ready to fully implement a drug court" means the jurisdiction has completed a substantial amount of planning and is ready to implement an evidence-based adult drug court that supports core capacity and provides critical treatment, case management and coordination, judicial supervision, sanctions and incentive services, and other key resources such as transitional housing, relapse prevention, and employment that can reduce recidivism.

In FY 2020, priority will be placed on proposals that develop or expand a state-based TTA program that enhances the capacity of states to support local ADC and VTC TTA needs, including training to address staff turnover and offer operational skills updates and expanding treatment resources in locations with critical substance abuse needs. States are encouraged to submit applications that seek funds for smaller, short-term projects to support statewide training conferences, scholarships to attend key training events, including national drug court conferences, and other operational training to support local capacity.

Deliverable:

- Document that the grantee has enhanced and/or expanded the state's capacity to coordinate activities and expand services that support the needs of drug courts in the state, consistent with the requirements of this solicitation, including NADCP best practice standards and consistent with the 10 key components.

Note that an entity (i.e., unit of local government or county) applying to Categories 1, 2, or 3 on behalf of a drug court must attach a fiscal agent memorandum of understanding (MOU). [See 12.c. Fiscal Agent – Memorandum of Understanding, under Section D. Application and Submission Information.](#)

Objectives

- Ensure drug court practitioners have tools to effectively provide judicial and community supervision, mandatory and random drug testing, substance abuse and mental health treatment, and appropriate incentives and sanctions.
- Utilize evidence-based practices and principles, which are incorporated into the NADCP drug court standards.
- Build and maximize the capacity of jurisdictions to ensure that all potential participants are identified and assessed for risk and need.
- Enhance the provision of recovery support services, including transitional clean and sober housing assistance to reduce recidivism.
- Enhance collaboration between states and local and/or tribal jurisdictions to support the operations and enhancements of drug court and veterans treatment court activities.

The objectives are directly related to the performance measures that demonstrate the results of the work completed, as discussed under [What an Application Should Include](#).

OJP Priority Areas

In FY 2020, and in addition to executing any statutory prioritization that may be applicable, OJP will give priority consideration to applications as follows:

- Applications that address specific challenges that rural communities face
- Applications that demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent-poverty counties
- Applications that offer enhancements to public safety in economically distressed communities (Qualified Opportunity Zones)

To receive priority consideration under the rural priority, applicants must describe what makes the geographic service area rural (using U.S. Census or other appropriate government data; for assistance, applicants may wish to refer to <https://www.census.gov/programs-surveys/geography/guidance/geo-areas/urban-rural.html>), how isolated the area is from needed services, and how they will address specific challenges in rural communities.

To receive priority consideration under the poverty priority, the applicant must provide information to demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent poverty counties. For purposes of this priority consideration, the term “high-poverty area” means any census tract with a poverty rate of at least 20 percent as measured by the 2013–2017 5-year data series available from the American Community Survey of the Census Bureau (applicants may search by census tract at <https://www.census.gov/acs/www/data/data-tables-and-tools/narrative-profiles/2017/>) and the term “persistent poverty counties” means any county that has had 20 percent or more of its population living in poverty over the past 30 years, as measured by the 1990 and 2000 decennial censuses and the most recent Small Area Income and Poverty Estimates (applicants may search by county at <https://www.census.gov/data/tables/time-series/dec/census-poverty.html> and at <https://www.census.gov/programs-surveys/saippe.html>).

To receive priority consideration under the Qualified Opportunity Zones priority, applicants must include information that specifies how the project will enhance public safety in the specified QOZs. For resources on QOZs, and for a current list of designated QOZs, see the U.S. Department of the Treasury’s resource webpage, accessible at <https://www.cdfifund.gov/pages/opportunity-zones.aspx>.

Evidence-based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policymaking and program development in criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Drug Court Standards

NADCP has identified 10 best practice standards for ADCs. BJA strongly encourages applicants, and particularly those proposing to enhance existing drug courts, to design their proposed programs with the intention of moving toward the full incorporation of NADCP’s adopted standards, which represent the most current evidence-based principles and practices. For more information on the NADCP-identified 10 best practice standards, volumes I and II, visit: <https://www.ndci.org/standards/>.

These standards represent the cumulative body of the most current evidence-based practices available to drug courts to effectively operationalize the drug court 10 key components. For more information on the drug court 10 key components, visit: <https://www.ncjrs.gov/pdffiles1/bja/205621.pdf>.

Each program design must function in accordance with the corresponding court types indicated in the following links. For THWC: <https://www.ncjrs.gov/pdffiles1/bja/188154.pdf>; VTC: <https://justiceforvets.org/resource/ten-key-components-of-veterans-treatment-courts/>; and DWI Courts: [https://www.dwicourts.org/wp-content/uploads/Guiding Principles of DWI Court 0.pdf](https://www.dwicourts.org/wp-content/uploads/Guiding_Principles_of_DWI_Court_0.pdf).

Medication-assisted Treatment

Medication-assisted treatment (MAT) is an evidence-based substance abuse treatment protocol, and BJA supports making it available to individuals under the care and prescription of a physician. For more information regarding BJA's provisions on MAT, visit:

<https://www.bja.gov/Funding/adf-faq-medication-assisted-treatment.pdf>

Award recipients are prohibited from using federal funds to support programs or activities that violate the Controlled Substances Act, 21 U.S.C. § 801, *et seq.* Programs or activities funded under a BJA adult drug court and veterans treatment court award must ensure that drug court participants are tested periodically for the use of controlled substances, including medical marijuana. See 34 U.S.C. § 10611, *et seq.*

Information Regarding Potential Evaluation of Programs and Activities

Applicants should note that OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section titled Information Regarding Potential Evaluation of Programs and Activities.

B. Federal Award Information

BJA expects to make up to 96 grant awards for varying amounts depending on the category under which the application is awarded (see below). For all categories, the proposed projects should have a start date of October 1, 2020.

Category 1: Implementation of Veterans Treatment Courts. Grant maximum: \$500,000. Period of performance: 36 months.

Category 2: Veterans Treatment Courts. Grant maximum: \$500,000. Period of performance: 36 months.

Category 3: Adult Drug Courts. Grant maximum: \$500,000. Period of performance: 36 months.

Category 4: Statewide Strategies to Support Adult Drug Courts and Veterans Treatment Courts. Grant maximum: \$750,000. Period of performance: 36 months.

BJA may, in certain cases, provide additional funding in future years to awards made under this solicitation, through continuation awards. OJP will consider, among other factors, OJP's strategic (programmatic and policy) priorities, a recipient's overall management of the award, and progress of award-funded work, when making continuation-award decisions.

BJA may elect to fund applications submitted under this FY 2020 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Type of Award

BJA expects to make awards under this solicitation as grants. See the Administrative, National Policy, and Other Legal Requirements section of the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements³ as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

The budget must explicitly describe how the proposed budget items directly apply to the program design and how they will assist the applicant in meeting the program objectives. In addition to allowable costs identified in the [DOJ Grants Financial Guide](#), award funds may not be used for the following:

- Prizes, rewards, entertainment, trinkets, or any other monetary incentives
- Client stipends
- Gift cards
- Vehicles
- Food and beverages

Federal funds may also not be used to replace (supplant) nonfederal dollars that are appropriated for the same purpose. For a definition of supplanting, visit:

<https://ojp.gov/grants101/definitions.htm>.

Cost Sharing or Match Requirement

This solicitation requires a 25 percent nonfederal **cash or in-kind match**.⁴ See the [OJP Grant Application Resource Guide](#) for additional information on this match requirement. ("Match" funds may be used only for purposes that would be allowable for the federal funds.)

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Pre-agreement Costs \(also known as Pre-award Costs\)](#)

[Limitation on Use of Award Funds for Employee Compensation; Waiver](#)

[Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)

[Costs Associated with Language Assistance \(if applicable\)](#)

⁴ The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

C. Eligibility Information

Under this solicitation, only one entity may serve as the primary applicant, however, it may be proposed as a subrecipient (subgrantee) in more than one application. In addition, an eligible applicant currently receiving federal funding for a part of its drug court program may apply to the BJA ADC/VTC Discretionary Grant Program; however, it will be ineligible if the request is for the same focus area and/or court type as its active federally funded drug court program. An eligible applicant may also apply to fund the same focus area and/or court type as a current grant if its end date is before the start date of this grant.

Public and private nonprofit organizations are considered ineligible applicants; therefore, they are restricted from applying, although they may serve in a key supporting role to the drug court program as a subrecipient (subgrantee).

For additional eligibility information, see title page.

For information on cost sharing or match requirements, see [Section B. Federal Award Information](#).

D. Application and Submission Information

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the “Disclosure of Process Related to Executive Compensation” provisions in the “Application Attachments” section of the [OJP Grant Application Resource Guide](#).

What an Application Should Include

The following application elements **MUST** be included in the application submission for an application to meet the basic minimum requirements (BMR) to advance to peer review and receive consideration for funding: Program Narrative, Budget Detail Worksheet and Budget Narrative, Time Task Plan, and Fiscal Agent MOU, if applicable.

See the Application Elements and Formatting Instructions section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all of the specified elements or that is nonresponsive to the scope of the solicitation.

11. Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of preapplications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

Intergovernmental Review: This solicitation (“funding opportunity”) **is not** subject to [Executive Order 12372](#). (In completing the SF-424, an applicant is to answer question 19 by selecting the response that the “Program is not covered by E.O. 12372.”)

12. Project Abstract

Include an abstract that summarizes the proposed program in 800 words or fewer. Project abstracts should be:

- Written for a general public audience.
- Submitted as a separate attachment with “Project Abstract” as part of its file name.

- Single-spaced, using a standard 12-point Times New Roman font with 1-inch margins.

They must also:

- Clearly describe the following for each court:
 - Category of funding requested: Category 1: Implementation of Veterans Treatment Courts, Category 2: Veterans Treatment Courts, Category 3: Adult Drug Courts, and Category 4: Statewide Strategies to Support Adult Drug Courts and Veterans Treatment Courts
 - Whether the court is pre- or post-adjudication
 - Type of drug court(s) funds requested:
 - ADC
 - DWI/DUI court
 - Co-occurring substance abuse and mental health court
 - VTC Type A or Type B (see page 6 for requirements associated with each type)
 - THWC
 - If requesting to fund activities with a combination of any of the five courts indicated above, please include the percentage of funding requested for each court if the combination includes a VTC.
- State the total federal amount requested for the duration of the grant. This total amount should be the same amount listed on the SF-424 form and in the required budget attachment. (**Note: The total amount of federal funds being requested should not exceed the category's grant maximum.**)
- State the total number of participants proposed to receive services with these grant funds (if awarded) over the life of the grant period. Identify the minimum, maximum, and average length of program participation.
- Briefly describe the target population and the jurisdiction's access to MAT services.
- Briefly describe the plan to provide treatment and services to address opioid, stimulant, and other substance abuse reduction.
- Indicate which of the [NADCP Adult Drug Court Best Practice Standards](#) will be addressed and the page numbers where each item is discussed in the application.
- Indicate whether the jurisdiction is leveraging any other federal funding sources (e.g., Second Chance Act, Justice Reinvestment, or Justice Assistance Grant Program) to support the drug court.

- Indicate whether the applicant jurisdiction has ever received a Drug Court grant from OJP (include grant number).

As a separate attachment, the program abstract will **not** count against the page limit for the program narrative.

3. Program Narrative

The program narrative must respond to the solicitation and the review criteria (a–d) listed below in the order given. The program narrative should be double-spaced, using a standard 12-point Times New Roman font with 1-inch margins, and should not exceed 20 pages. Number pages “1 of 20,” “2 of 20,” etc.

If the program narrative fails to comply with these length restrictions, BJA may negatively consider such noncompliance in peer review and in final award decisions.

The following sections should be included as part of the program narrative (See section E for more details)⁷:

- a. Statement of the Problem
- b. Program Design and Implementation
- c. Capabilities and Competencies
- d. Evaluation, Continued Care and Health Care Integration, Sustainment, and Plan for Collecting the Data Required for this Solicitation’s Performance Measures

OJP will require each successful applicant to submit regular performance data that demonstrate the results of the work carried out under the award. The performance data directly relate to the objectives and deliverables identified in [Section A. Program Description](#).

Applicants should visit OJP’s performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP. **Note:** Any quantitative and statistical data provided in the program narrative must be verifiable and recorded in an official record. BJA will utilize data reported in the program narrative to determine the applicant’s level of need, program capacity, and capability to manage the grant.

The application should demonstrate the applicant’s understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data.

Please note that applicants are **not** required to submit performance data with the application. Performance measures information is included as an alert that successful applicants will be required to submit performance data as part of the reporting requirements under an award.

Award recipients will be required to provide the relevant data by submitting quarterly performance metrics through BJA’s online Performance Measurement Tool (PMT)

located at: <https://bjapmt.ojp.gov>. Applicants should review the complete list of ADC Discretionary Grant Program performance measures by category:

- [Category 1: Implementation of Veterans Treatment Courts](#)
- [Category 2: Veterans Treatment Courts](#)
- [Category 3: Adult Drug Courts \(Implementation or Enhancement\)](#)
- [Category 4: Statewide Strategies to Support Adult Drug Courts and Veterans Treatment Courts](#)

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations should follow the guidance under Note on Project Evaluations in the [OJP Grant Application Resource Guide](#).

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

4. [Budget Information and Associated Documentation](#) in the Budget Preparation and Submission Information section

The budget should include costs for travel of three people for a BJA-approved training.

5. [Indirect Cost Rate Agreement](#)
6. [Tribal Authorizing Resolution](#) (if applicable)

The following two paragraphs in this solicitation expressly modify the Tribal Authorizing Resolution provisions in the [OJP Grant Application Resource Guide](#). An applicant is to follow the guidance in these two paragraphs instead of the guidance stated under the Tribal Authorizing Resolution heading in the Guide.

An application in response to this solicitation may require inclusion of information related to a tribal authorizing resolution. A tribe, tribal organization, or third party that proposes to provide direct services or assistance to residents on tribal lands should include in its application a resolution, letter, affidavit, or other documentation, as appropriate, that demonstrates (as a legal matter) that the applicant has the requisite authorization from the tribe(s) to implement the proposed project on tribal lands. In those instances when an organization or consortium of tribes applies for an award on behalf of a tribe or multiple specific tribes, the application should include appropriate legal documentation, as described above, from all tribes that would receive services or assistance under the award. A consortium of tribes for which existing consortium bylaws allow action without support from all tribes in the consortium (i.e., without an authorizing resolution or comparable legal documentation from each tribal governing body) may submit, instead, a copy of its consortium bylaws with the application.

An applicant unable to submit an application that includes a fully executed (i.e., signed) copy of legal appropriate documentation, as described above, consistent with the applicable tribe's governance structure, should submit an unsigned, draft version of such legal documentation as part of its application (except for cases in which, with respect to a tribal consortium applicant, consortium bylaws allow action without the support of all consortium

member tribes). If selected for funding, OJP will make use of and access to award funds contingent on receipt of the fully executed legal documentation.

7. [Financial Management and System of Internal Controls Questionnaire \(including applicant disclosure of high-risk status\)](#)
8. [Disclosure of Lobbying Activities](#)
9. [Applicant Disclosure of Pending Applications](#)
10. [Applicant Disclosure and Justification – DOJ High Risk Grantees⁵ \(if applicable\)](#)
11. [Research and Evaluation Independence and Integrity](#)
12. **Additional Attachments**

a. Time Task Plan (required)

A Time Task Plan is required and should outline when the objectives will be met over the program period. It must summarize the major activities, responsible agencies, and expected completion dates for the principal tasks required to implement and manage the drug court program. **Applicants must indicate the number of program participants to be served quarterly under the grant-funded program to demonstrate how the total number of anticipated participants will be served before the end of the grant period.**

b. Memorandum of Understanding Signed by Key Drug Court Team Members or by a Designated Agency Representative (recommended)

Attach an MOU signed by either each key drug court team member or by a designated agency representative with the general responsibilities and expectations for coordination agreed upon by each member. Key drug court team members include a judge, prosecutor, defense attorney, treatment provider, researcher/evaluator/management information specialist, community supervision representative, and drug court coordinator.

c. Fiscal Agent Memorandum of Understanding Signed by Applicant and Drug Court Administrator (required, if applicable)

An entity (i.e., unit of local government or county) applying for funding on behalf of a drug court must attach a Fiscal Agent MOU that describes how the applicant will coordinate directly with the drug court for which funding is being sought and reflects an agreement that the applicant will serve as the fiscal agent. The MOU must address the overall objectives of the drug court program as well as show support for efforts to adhere to the evidence-based program principles included in the NADCP drug court standards and the 10 key components. **Note:** The drug court administrator is a member of the court program and has authority to make decisions on behalf of the court.

⁵ A “DOJ High Risk Grantee” is a recipient that has received a DOJ High-Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible.

- d. State Substance Abuse Agency Director or Designee Letter (recommended)**
 Nontribal applicants are encouraged to include a letter from the State Substance Abuse (SSA) director or designated representative in support of the application and include confirmation that the proposal conforms to the framework of the State Strategy of Substance Abuse Treatment. A listing of SSAs can be found on the Substance Abuse and Mental Health Services Administration's website at https://www.samhsa.gov/sites/default/files/ssa_directory_12-03-2018_final_508.pdf.
- e. Chief Justice, State Court Administrator, or Designee Letter (recommended)**
 Nontribal applicants are encouraged to include a letter from the chief justice of the state's highest court, the state court administrator, or a designee (e.g., the state drug or problem-solving court coordinator) describing how the proposed application would enhance statewide efforts related to problem-solving courts and/or is part of the state's problem-solving court strategy. The letter should be addressed to the BJA Director. A listing of the state drug and problem-solving court coordinators can be found at the National Drug Court Resource Center at <https://ndcrc.org/state-coordinators/>.
- f. Applicant Disclosure of Proposed Subrecipients**
 Attach a list of proposed subrecipients of grant funding, if applicable, that includes their name, organizational affiliation, and location.
- g. Documentation of Rural Challenges (if applicable)**
 As is mentioned above, OJP will give priority consideration in award decisions to applications that address specific challenges that rural communities face. Each applicant proposing to receive priority consideration under the rural priority should provide a sufficient narrative to include what makes the geographic service area rural (using U.S. Census or other appropriate government data), how isolated the area is from needed services, and how it will address specific challenges in rural communities.
- h. Documentation of High-Poverty Areas or Persistent-Poverty Counties (if applicable)**
 As is mentioned above, OJP will give priority consideration in award decisions to applications that demonstrate that the individuals who will benefit from the requested grant reside in high-poverty areas or persistent-poverty counties as defined above. Each applicant proposing to receive consideration under the High-Poverty Areas or Persistent Poverty Counties priority should provide a sufficient narrative explanation to identify each specific High-Poverty Area (by census tract number(s)) and/or each specific Persistent-Poverty County where individuals are intended to benefit from the requested grant and how the requested grant will address specific challenges in each such identified area and/or county.
- i. Documentation of Enhanced Public Safety in Qualified Opportunity Zones (if applicable)**
 As is mentioned above, OJP will give priority consideration in award decisions to designated Qualified Opportunity Zones (QOZs). Each applicant proposing to receive priority consideration under the Qualified Opportunity Zones priority should provide a sufficient narrative explanation in order for OJP to identify clearly the public safety benefit the applicant anticipates that its project will have on a specified QOZ(s). The

narrative and the list of affected QOZs (by census tract number) must be included as an attachment that is clearly labeled as addressing QOZs. The applicant may also include tables, charts, graphs, or other relevant illustrations that may be useful in comprehending the manner in which the proposed project is anticipated to benefit a QOZ(s).

How To Apply (Grants.gov)

Applicants must register in and submit applications through [Grants.gov](https://www.grants.gov), a primary source to find federal funding opportunities and apply for funding. Find information on how to apply in response to this solicitation in the [OJP Grant Application Resource Guide](#).

Registration and Submission Steps

Applicants will need the following identifying information when searching for the funding opportunity on Grants.gov.

- 1. CDFA #16.585, Drug Court Discretionary Grant Program**
- 2. Funding Opportunity #: BJA-2020-17098**
- 3. Select the correct Competition ID.** Some OJP solicitations posted to Grants.gov contain multiple purpose areas, denoted by the individual Competition ID. If applying to a solicitation with multiple Competition IDs, select the appropriate Competition ID for the intended purpose area of the application.

Category 1: Competition ID: BJA-2020-17099

Category 2: Competition ID: BJA-2020-17100

Category 3: Competition ID: BJA-2020-17101

Category 4: Competition ID: BJA-2020-18593

For information on each registration and submission step, see the [OJP Grant Application Resource Guide](#).

E. Application Review Information

Review Criteria

Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria.

1. Statement of the Problem

Within this section, the applicant should explain its inability to fund the program adequately without federal assistance.

For each category, the applicant must provide verified sources for the data that support the statement of the problem (i.e., U.S. Census or other federal, state, and local databases).

Category 1: VTC Implementation Applicants (20 percent)

- Describe the nature and scope of the substance abuse problem for veterans in the jurisdiction. Include data on race, ethnicity, age, gender, arrest volume (i.e., specifics of the general arrestee population, including the percentage screened for drug court

and what percentage of those are admitted into drug court), and crime patterns for adult defendants.

- Explain the problems with the current court's response to cases involving substance abuse; identify how and to what extent the proposed program will address the current arrest volume; and describe how the current number of treatment slots meets the needs of anticipated referrals.
- Describe the proposed veteran target population, including criminogenic risk level (high, medium, low), substance abuse treatment need, and the average jail or prison sentence that potential participants face, if any. Provide the target number of people for whom services will be provided under this program during the grant award period (36 months).

Category 2: VTC Applicants (20 percent)

- Describe the immediate issues that the VTC grant will address. The applicant is encouraged to incorporate the evidence-based program principles included in the NADCP Adult Drug Court Best Practice Standards, and to specify which standard(s) will be addressed and how the standard(s) will be implemented. The applicant should also refer to the allowable uses of funds on page 11. In addition, the proposed enhancements should include criminal justice-related needs and can also include enhancements related to enhancing treatment and relapse prevention support services.
- Describe the current operation of the drug court, addressing:
 - Referral, screening, and assessment process
 - Eligibility requirements
 - Target population
 - Current capacity
 - Length and phases of the program
 - Case management process
 - Community supervision
 - Recovery support services delivery plan, including vocational and/or educational and transitional housing services
 - Judicial supervision
 - Process for randomized drug testing
 - Incentives and sanctions
 - Graduation requirements and expulsion criteria (include what drug court members are present when it is decided and communicated that a participant is terminated from the program)
 - Restitution costs and all fees required for program participation
- Describe the mechanism that prioritizes court resources and services for individuals with high criminogenic risk and treatment need, including persons with repeat criminal justice involvement and substance abuse.

- Indicate whether the veterans treatment court team to be funded has received training on the drug court model. Describe current efforts and planning that document that the jurisdiction is ready to enhance its veterans treatment court.
- Identify the treatment service(s) and/or practice(s) available for drug court participants, including access to MAT services, and how those services are currently monitored or will be monitored for quality and effectiveness. Discuss the evidence that shows that the drug and other treatment service(s) and/or practice(s) are evidence-based and effective with the target population. If the evidence is limited or nonexistent for the target population, provide other information to support the intervention selection. Provide local data and any evaluation findings that demonstrate the program's impact with regard to participant recidivism and functional outcomes.

Category 3: Adult Drug Court Applicants (20 percent)

- Describe the nature and scope of the substance abuse problem in the jurisdiction. Include data on race, ethnicity, age, gender, arrest volume (i.e., specifics of the general arrestee population, including the percentage screened for drug court and what percentage of those are admitted into drug court), and crime patterns for adult defendants.
- Explain the problems with the current court's response to cases involving substance abuse; identify how and to what extent the proposed program will address the current arrest volume; and describe how the current number of treatment slots meets the needs of anticipated referrals.
- If the applicant is proposing to launch its implementation plans to operate a new drug court, describe the proposed target population, including criminogenic risk level (high, medium, low), substance abuse treatment need, and the average jail or prison sentence that potential participants face, if any. Provide the target number of people for whom services will be provided under this program during the grant award period (36 months). Describe current efforts and planning that document that the jurisdiction is ready to implement an adult drug court.
- If the applicant is planning to enhance current ADC operations, describe the current operations addressing:
 - Referral, screening, and assessment process
 - Eligibility requirements
 - Target population
 - Current capacity
 - Length and phases of the program
 - Case management process
 - Community supervision
 - Recovery support services delivery plan, including vocational and/or educational and transitional housing services
 - Judicial supervision
 - Process for randomized drug testing

- Incentives and sanctions
- Graduation requirements and expulsion criteria (include what drug court members are present when it is decided and communicated that a participant is terminated from the program)
- Restitution costs and all fees required for program participation
- Describe the mechanism that the applicant will use to prioritize court resources and services for individuals with high criminogenic risk and treatment need, including persons with repeat criminal justice involvement and substance abuse.
- Indicate whether the drug court team to be funded has received training on the drug court model.
- Describe the immediate issues that the ADC grant will address. The applicant is encouraged to incorporate the evidence-based program principles included in the NADCP Adult Drug Court Best Practice Standards, and to specify which standard(s) will be addressed and how the standard(s) will be implemented. The applicant should also refer to the allowable uses of funds on page 11. In addition, the proposed enhancements should include criminal justice-related needs and can also include enhancements related to enhancing treatment and relapse prevention support services.
- Identify the treatment service(s) and/or practice(s) available for drug court participants, including access to MAT services, and how those services are currently monitored or will be monitored for quality and effectiveness. Discuss the evidence that shows that the drug and other treatment service(s) and/or practice(s) are evidence-based and effective with the target population. If the evidence is limited or nonexistent for the target population, provide other information to support the intervention selection. Provide local data and any evaluation findings that demonstrate the program's impact with regard to participant recidivism and functional outcomes.

Category 4: Statewide Strategies to Support Adult Drug Courts and Veterans Treatment Courts Applicants (20 percent)

- Describe the enhancements being proposed to support adult drug court(s), veterans treatment courts, and other problem-solving courts with jurisdiction over substance abusers operating in your state.
- Describe the extent to which the state and these courts meet the needs of the eligible population as defined in the solicitation; if they are operating at capacity; and the nonbudgetary reasons if they are not operating at capacity.
- Provide information about the extent to which the enhancement proposed incorporates evidence-based treatment practices and/or services.
- Describe the issue or need that the statewide grant seeks to address.
- For applications that seek support to launch implementation plans to operate local ADC and VTCs:
 - Describe the nature and scope of the substance abuse problem in the jurisdictions to be targeted. Include data on race, ethnicity, age, gender, arrest volume (i.e.,

specifics of the general arrestee population, including the percentage screened for drug court and what percentage of those are admitted into drug court), and crime patterns for adult defendants.

- Explain the problems with the local jurisdiction's current response to cases involving substance abuse; identify how and to what extent the proposed program will address the current arrest volume; and describe how the current number of treatment slots meets the needs of anticipated referrals.
- Indicate whether the drug court team to be funded has received training on the drug court model.
- Describe the proposed target population, including criminogenic risk level (high, medium, low), substance abuse treatment need, and the average jail or prison sentence that potential participants face, if any. Provide the target number of people for whom services will be provided under this program during the grant award period (36 months). Describe current efforts and planning that document that the jurisdiction is ready to implement an adult drug or veterans treatment court.
- Provide state data and any evaluation findings that demonstrate the state drug court program's impact with regard to offender and community outcomes.
- Describe the distinct TTA needs of drug courts statewide. Needs may be different based on the geographical location of the drug court program (i.e., urban, suburban, or rural). Provide the target number of drug courts for which TTA services will be provided. This number will serve as the target number, and BJA will measure the grantee against this target number, if the applicant is selected to receive an award. Include the data source used to determine the target number.

2. Program Design and Implementation

For this section, the applicant should address the following items and then address the specific category requirements below.

- Demonstrate that eligible drug court participants promptly enter the drug court program following a determination of their eligibility. The applicant must also explain that people receive treatment services while incarcerated, if available, and begin drug court treatment services immediately upon release.
- The ADC/VTC Discretionary Grant Program authorizing statute requires participants to pay for treatment and restitution; however, it does not allow imposing a fee on a client that would interfere with their rehabilitation. In the application, indicate how participants will be notified of the fee and include provisions for determining how these costs would not interfere with their rehabilitation or graduation.
- Demonstrate that the drug court for which funds are being sought will not deny any eligible client access to the program because of their use of U.S. Food and Drug Administration-approved medications for the treatment of substance abuse. Please refer to page 10 for additional information.

- Discuss the applicant's commitment to admit and provide evidence-based interventions to participants with opioid and/or other substance abuse, including strategies for early assessment and entry into treatment to prevent overdose.
- Describe the plan to provide treatment and services to address opioid, stimulant, and substance abuse reduction.

Category 1: VTC Implementation Applicants (40 percent):

- Describe the veterans treatment court program, to include the following:
 - Referral, screening, and assessment process
 - Eligibility requirements
 - Structure of the drug court (pre-, post-, plea, etc.)
 - Length and phases of the program
 - Case management process
 - Community supervision
 - Availability of evidence-based treatment services
 - Recovery support services delivery plan
 - Judicial supervision
 - Process for randomized drug testing
 - Incentives and sanctions: Demonstrate an understanding that relapse is a part of the substance abuse recovery process and is taken into consideration in the development of incentives and sanctions.
 - Graduation requirements and expulsion criteria
 - Restitution costs and all fees required for program participation, including identifying how fees will be absorbed back into the program. Include whether the program fees present a barrier to participation and the measures available to reduce or waive fees for indigent participants.
- Describe which, if any, evidence-based principles and practices included in the NADCP drug court standards will be implemented (see page 9).
- Describe how the treatment provider(s) will be selected and address the frequency with which key veterans treatment court members will monitor the providers. Monitoring should ensure that the treatment is effective. Describe the evidence base for the drug and other treatment intervention(s) to be used and how it is responsive to the needs of the target population.
- Describe the range of treatment modalities that will be provided to address the substance abuse, mental illness, and cognitive behavioral needs of participants.
- Describe how the court will identify, assess, and prioritize participation and services for high-risk/high-need persons. Identify the validated assessment tool that will be used. Provide information on why the specific assessment tool was selected, and identify who will administer the tool.

- If a post-adjudication drug court model is proposed, discuss how the concept of “early intervention” will be implemented.
- Discuss how the community has been engaged in the planning process and describe the community partnerships available to support the veterans treatment court program.
- Discuss how the court will make efforts to engage and support participants’ families.
- If trauma-informed care is proposed, discuss how the model will be implemented.
- Demonstrate how the proposal conforms to the framework of the state drug court strategy, if one exists.
- Describe how participant treatment will be funded.
- Describe the plan to provide treatment and services to address opioid, stimulant, and substance abuse reduction.
- For VTCs serving violent offenders, describe the availability of anger management and domestic violence treatment.

Category 2: VTC Applicants (40 percent)

- Describe the proposed enhancement and its specific objectives, including how they tie to the criminal justice purpose of the program.
- Describe which, if any, evidence-based principles and practices included in the NADCP Adult Drug Court Best Practice Standards described on page 9 will be implemented with the requested funds.
- Describe how the court will identify, assess, and prioritize participation and services for high-risk/high-need persons. Identify the validated assessment tool used and provide information on why the specific assessment tool was selected.
- Provide the target number of people for whom services will be provided. Explain how this target number was derived. This number will serve as the target service number, and BJA will measure the grantee’s success using this target number, if the applicant is selected to receive an award. Describe the focus of the drug court (pre-, post-, plea, etc.)
- Identify the enhancement options discussed on page 7 for which funds are being requested and explain how each will be accomplished. In the explanation address the following:
 - Describe the detailed and randomized drug testing process and how it will occur throughout all components or phases of the program. Describe the mechanism which the court will use to ensure coverage and coordination of drug testing among all available agencies associated with clients.
 - Describe the proposed frequency of judicial status hearings and related criteria in the program. Describe how the program will ensure consistent procedures in the status hearings.
 - Describe the process the court will use to ensure a perception of procedural fairness throughout all court and program operations.

- Describe the evidence base for the treatment intervention(s) to be used and how it is responsive to the needs of the target population. Describe the range of treatment modalities that will be provided to address participants' substance abuse, mental illness, and cognitive behavioral needs.
- Describe the plan to provide treatment and services to address opioid, stimulant, and substance abuse reduction.
- Discuss how the court will make efforts to engage and support participants' families.
- If trauma-informed care is proposed, discuss how the model will be implemented.
- If delivering recovery support services, describe the agency and personnel that will administer the services and how those services are coordinated.
- Demonstrate how the proposal conforms to the framework of the state drug court strategy, if one exists.
- For VTCs serving violent offenders, describe the availability of anger management and domestic violence treatment.

Category 3: ADC Applicants (40 percent):

- Describe the plan to launch the implementation plan for a new adult drug court program, or the proposed enhancement of an existing adult drug court, including its objectives and how they tie to the criminal justice purpose of the program. Provide the following information:
 - Referral, screening, and assessment process
 - Eligibility requirements
 - Structure of the drug court (pre-, post-, plea, etc.)
 - Length and phases of the program
 - Case management process
 - Community supervision
 - Availability of evidence-based treatment services
 - Recovery support services delivery plan
 - Judicial supervision
 - Process for randomized drug testing
 - Incentives and sanctions: Demonstrate an understanding that relapse is a part of the substance abuse recovery process and is taken into consideration in the development of incentives and sanctions.
 - Graduation requirements and expulsion criteria
 - Restitution costs and all fees required for program participation, including identifying how fees will be absorbed back into the program. Include whether the program fees present a barrier to participation and the measures available to reduce or waive fees for indigent participants.

- Describe which, if any, evidence-based principles and practices included in the NADCP drug court standards will be implemented (see page 9).
- Describe how the treatment provider(s) will be selected and address the frequency with which key veterans treatment court members will monitor the providers. Monitoring should ensure that the treatment is effective. Describe the evidence base for the drug and other treatment intervention(s) to be used and how it is responsive to the needs of the target population.
- Describe the range of treatment modalities that will be provided to address the substance abuse, mental illness, and cognitive behavioral needs of participants.
- Describe how the court will identify, assess, and prioritize participation and services for high-risk/high-need persons. Identify the validated assessment tool that will be used. Provide information on why the specific assessment tool was selected, and identify who will administer the tool.
- If a post-adjudication drug court model is proposed, discuss how the concept of “early intervention” will be implemented.
- Discuss how the community has been engaged in the planning or operations of the ADC and describe the community partnerships available to support the program.
- Discuss how the court will make efforts to engage and support participants’ families.
- If trauma-informed care is proposed, discuss how the model will be implemented.
- Demonstrate how the proposal conforms to the framework of the state drug court strategy, if one exists.
- Describe how participant treatment will be funded.
- Describe the plan to provide treatment and services to address opioid, stimulant, and substance abuse reduction.
- If delivering recovery support services, describe the agency and personnel that will administer the services and how those services are coordinated.
- For enhancement activities, if relevant, identify the enhancement options discussed on page 7 for which funds are being requested and explain how each will be accomplished, fully addressing the criteria outlined above.

Category 4: Statewide Applicants (40 percent):

- Describe the specific design and objectives for the proposed statewide enhancement program.
- Describe which, if any, evidence-based principles and practices included in the NADCP drug court standards will be implemented (see page 9) and how the proposed use of funds will assist in their implementation. If the state is proposing to increase or improve implementation of its own state standards, describe those standards and how they will be implemented.
- Provide a program strategy identifying how one or more of the following statewide initiatives will be accomplished: supporting state or local implementation of a new drug court; best practice standards implementation; a TTA program and/or strategy for

operational drug court teams; tracking or compiling state drug court information and resources; disseminating statewide drug court information to enhance or strengthen drug court programs; increasing communication, coordination, and information sharing among drug court programs; conducting a statewide drug court evaluation; or establishing an automated drug court data collection system.

- Describe the statewide, data-driven drug court strategy, including the plan to expand the capacity of problem-solving courts to divert nonviolent substance-abusing defendants from incarceration, which may include state or local implementation of new drug courts and/or scaling up existing drug courts to better meet the existing and eligible defendant population that is high risk/high need. Demonstrate how this proposal will assist in implementing that state strategy.
- Describe the personnel required to coordinate the state-based TTA program. Describe the system and process for coordinating TTA to drug courts statewide. Detail how the state will assess, implement, and monitor the TTA needs of drug courts. Plans may include support from BJA's TTA providers (e.g., National Association of Drug Court Professionals, Center for Court Innovations, and Tribal Law and Policy Institute).
- Describe the state's plan to coordinate treatment and services statewide to address opioid, stimulant, and substance abuse reduction.
- Describe the detailed and randomized drug testing process and how it will occur throughout all components or phases of the program. Describe the mechanism which the court will use to ensure coverage and coordination of drug testing among all available agencies associated with clients.
- Describe the proposed frequency of judicial status hearings and related criteria in the program. Describe how the program will ensure consistent procedures in the status hearings.
- Describe the process the court will use to ensure a perception of procedural fairness throughout all court and program operations.
- Describe the plan for sustaining drug court programming after federal funding has ended.
- For VTCs serving violent offenders, describe the availability of anger management and domestic violence treatment.

3. Capabilities and Competencies

Category 1: VTC Implementation Applicants (20 percent):

- Indicate whether the current veterans treatment court team members have received training through the BJA Veterans Treatment Court Planning Initiative or through another opportunity. If not, describe any training received or planning completed.
- Identify each member of the veterans treatment court team and briefly describe their role and responsibilities. Key team members must include a judge, prosecutor, defense attorney, treatment provider, researcher/evaluator/ management information specialist, and VTC coordinator.

- Attach an MOU signed by each key VTC team member with the responsibilities outlined for each.
- Describe how effective communication and coordination among the team members will be implemented throughout the program period.
- Indicate whether the team includes members from local law enforcement and probation departments. If applicable, describe the roles of these members as related to staffing attendance, home visits, and court appearances.
- Describe the VTC program's proposed treatment partners; describe the history of this partnership and how the court will ensure these substance abuse treatment providers will use evidence-based treatment services, including MAT.

Category 2: VTC Applicants (20 percent):

- Identify each veterans treatment court team member who will have a significant role in implementing the enhancement and describe their role, responsibilities, and qualifications to ensure success of the proposed enhancement program. Key team members must include a judge, prosecutor, defense attorney, treatment provider, researcher/evaluator/ management information specialist, community supervision representative, and VTC coordinator.
- Identify personnel other than the team members who are critical to the enhancement program's successful implementation and discuss their roles, responsibilities, and qualifications. Discuss the organizational capabilities or competencies that will directly impact the ability to successfully implement the proposed enhancement.
- Describe the VTC program's proposed treatment partners, the history of the partnerships, and how the court will ensure that these substance abuse treatment providers use evidence-based treatment services and monitor the quality and effectiveness of service delivery.
- Attach an MOU signed by each key team member, with the responsibilities outlined for each.

Category 3: ADC Applicants (20 percent):

- Identify each drug court team member who will have a significant role in implementing and/or enhancing the ADC program. Describe their role, responsibilities, and qualifications to ensure success of the proposed strategy. Key drug court team members must include a judge, prosecutor, defense attorney, treatment provider, researcher/evaluator/ management information specialist, community supervision representative, and drug court coordinator.
- Identify personnel other than the team members who are critical to the program's successful implementation and/or enhancement and discuss their roles, responsibilities, and qualifications. Discuss the organizational capabilities or competencies that will directly impact the ability to successfully implement the proposed application.
- Describe the drug court program's proposed treatment partners, the history of the partnerships, and how the court will ensure that these substance abuse treatment

providers use evidence-based treatment services and monitor the quality and effectiveness of service delivery.

- Indicate whether the ADC court team members have received training through the BJA Drug Court Planning Initiative or through another opportunity. If not, describe any training received or planning completed.
- Describe how effective communication and coordination among the team members will be implemented throughout the program period.
- Indicate whether the drug court team does or will include members from local law enforcement and probation departments. If applicable, describe the roles of these members as related to staffing attendance, home visits, and court appearances.
- Attach an MOU signed by each key drug court team member, with the responsibilities outlined for each.

Category 4: Statewide Applicants (20 percent):

- Identify personnel who are critical to the program's successful implementation and discuss their roles, responsibilities, and qualifications. Discuss the organizational capabilities or competencies that will directly impact the ability to successfully implement the proposed enhancement and/or coordination of a state-based TTA program.
- For applications seeking to expand the launch of new local implementation plans, please also:
 - Identify each drug court team member who will have a significant role in implementing and/or enhancing the ADC program. Describe their role, responsibilities, and qualifications to ensure success of the proposed strategy. Key drug court team members must include a judge, prosecutor, defense attorney, treatment provider, researcher/evaluator/management information specialist, community supervision representative, and drug court coordinator.
 - Identify personnel other than the team members who are critical to the program's successful implementation and/or enhancement and discuss their roles, responsibilities, and qualifications. Discuss the organizational capabilities or competencies that will directly impact the ability to successfully implement the proposed application.
 - Describe the drug court program's proposed treatment partners, the history of the partnerships, and how the court will ensure that these substance abuse treatment providers use evidence-based treatment services and monitor the quality and effectiveness of service delivery.
 - Indicate whether the ADC court team members have received training through the BJA Drug Court Planning Initiative or through another opportunity. If not, describe any training received or planning completed.
 - Describe how effective communication and coordination among the team members will be implemented throughout the program period.

- Indicate whether the drug court team does or will include members from local law enforcement and probation departments. If applicable, describe the roles of these members as related to staffing attendance, home visits, and court appearances.
- Attach an MOU signed by each key drug court team member, with the responsibilities outlined for each.

4. Evaluation, Continued Care and Health Care Integration, Sustainment, and Plan for Collecting the Data Required for this Solicitation's Performance Measures

The applicant must describe its current ability to collect and analyze client-level demographic, performance, and outcome data and to conduct regular assessments of program service delivery and performance as described in the evidence-based program principles described in this solicitation on pages 9–10. All applicants must indicate their willingness and ability to report aggregated client-level performance and outcome data through BJA's PMT as well as identify the person responsible for collecting the data. Statewide applicants are expected to report on behalf of their subawardees.

Category 1: VTC Implementation Applicants (15 percent):

- Describe the steps the veterans treatment court will take to develop a performance management and evaluation plan. The plan should include strategies to collect data, review data, and use data to improve program performance, and it should discuss how the drug court will work with an evaluator when appropriate. Describe the program's screening tool and referral process, which ensure that participants screened and referred to the court mirror the jurisdiction's substance abuse arrestee percentages.
- Describe who will be responsible for, and the process of, the quarterly review of the actual number of participants served with grant funds as compared to the projected number of participants to be served. The Time Task Plan should reflect when and how the jurisdiction plans to reach that capacity and should be measured on a quarterly basis.
- Provide a client community reintegration or continued care strategy detailing the step down provisions for reintegration services to assist program graduates as they reintegrate into the community. The applicant should emphasize client access to drug-free or transitional housing. If applicable, the applicant is encouraged to consider and describe how its state's planned Medicaid expansion, as allowed under the Patient Protection and Affordable Care Act, will increase future program capacity or sustainability.
- Provide a sustainability plan detailing how veterans treatment court operations will be maintained after federal assistance ends. The sustainability plan should describe how current collaborations and evaluations will be used to leverage ongoing resources. BJA encourages the applicant to ensure sustainability by coordinating with local, state, and other federal resources. Allowable uses of funds under the BJA [Edward Byrne Memorial Justice Assistance Grant \(JAG\) Program](#) are court services and substance abuse treatment.
- Describe how operation and enhancement efforts will be maintained after federal assistance ends and how current collaborations and evaluations will be used to leverage ongoing resources.

Category 2: VTC Applicants (15 percent):

- Provide a plan detailing how the performance of court operations will be evaluated and managed. Describe the program's screening tool and referral process, which ensure that participants screened and referred to drug court mirror the jurisdiction's substance abuse arrestee percentages.
- Describe who will be responsible for, and the process of, the quarterly review of the actual number of participants served with grant funds as compared to the projected number of participants to be served. The Time Task Plan should reflect when and how the jurisdiction plans to reach that capacity and should be measured on a quarterly basis.
- Describe how operation and enhancement efforts will be maintained after federal assistance ends and how current collaborations and evaluations will be used to leverage ongoing resources.
- Provide a client community reintegration or continued care strategy detailing the step down provisions for reintegration services to assist program graduates as they reintegrate into the community. The applicant should emphasize client access to drug-free or transitional housing. If applicable, the applicant is encouraged to consider and describe how its state's planned Medicaid expansion, as allowed under the Patient Protection and Affordable Care Act, will increase future program capacity or sustainability.
- BJA encourages the applicant to ensure sustainability by coordinating with local, state, and other federal resources. Such resources, such as the [Edward Byrne Memorial Justice Assistance Grant \(JAG\) Program](#), have purpose areas to support court services and substance abuse treatment.

Category 3: ADC Applicants (15 percent):

- Describe the steps the adult drug court will take to develop a performance management and evaluation plan. The plan should include strategies to collect data, review data, and use data to improve program performance, and it should discuss how the drug court will work with an evaluator when appropriate. Describe the program's screening tool and referral process, which ensure that participants screened and referred to the court mirror the jurisdiction's substance abuse arrestee percentages.
- Describe who will be responsible for, and the process of, the quarterly review of the actual number of participants served with grant funds as compared to the projected number of participants to be served. The Time Task Plan should reflect when and how the jurisdiction plans to reach that capacity and should be measured on a quarterly basis.
- Provide a client community reintegration or continued care strategy detailing the step down provisions for reintegration services to assist program graduates as they reintegrate into the community. The applicant should emphasize client access to drug-free or transitional housing. If applicable, the applicant is encouraged to consider and describe how its state's planned Medicaid expansion, as allowed under the Patient Protection and Affordable Care Act, will increase future program capacity or sustainability.

- Provide a sustainability plan detailing how drug court operations will be maintained after federal assistance ends. The sustainability plan should describe how current collaborations and evaluations will be used to leverage ongoing resources. BJA encourages the applicant to ensure sustainability by coordinating with local, state, and other federal resources. Allowable uses of funds under the BJA [Edward Byrne Memorial Justice Assistance Grant \(JAG\) Program](#) are court services and substance abuse treatment.
- Describe how operation and enhancement efforts will be maintained after federal assistance ends and how current collaborations and evaluations will be used to leverage ongoing resources.

Category 4: Statewide Applicants (15 percent):

- Provide a plan detailing how enhancement activities will be managed and evaluated.
- Describe who will be responsible for the quarterly reporting of the number and type(s) of state-based TTA services provided on a quarterly basis.
- Describe how enhancement efforts will be maintained after federal assistance ends and how current collaborations and evaluations will be used to leverage ongoing resources.

5. Budget (5 percent)

All applicants must provide a proposed budget for the entire program period that is complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for program activities) and reflects the 25 percent match requirement (noting which budget line items are match amounts). Budget narratives should demonstrate generally how applicants will maximize cost effectiveness of grant expenditures. Budget expenses that are not specifically tied to the courts and criminal justice processes should be reasonable and their use tied specifically back to the objectives of the drug court. Budget narratives should demonstrate cost effectiveness in relation to potential alternatives and the objectives of the program.⁶ The total amount being requested must be identified on the SF-424 and program abstract. Applicants must submit the Budget Detail Worksheet and Budget Narrative in one file.

Applicants should budget to have up to three team members attend up to two conferences or trainings per year to support ongoing capacity and success in implementation.

Review Process

BJA reviews an application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation requirements.

The following five paragraphs in this solicitation expressly modify the “Application Review Information” provisions in the OJP Grant Application Resource Guide. An applicant is to follow the guidance in these five paragraphs instead of the guidance stated under the “Application Review Information” heading in the Guide.

⁶ Generally speaking, a reasonable cost is a cost that, in its nature or amount, does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the costs

Peer reviewers will review the applications submitted under this solicitation that meet basic minimum requirements. For purposes of assessing whether an application meets basic minimum requirements and should proceed to further consideration, OJP screens applications for compliance with those requirements. Although specific requirements may vary, the following are common requirements applicable to all solicitations for funding under OJP programs:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements.

For a list of the application elements that **MUST** be included in the application submission in order for an application to meet the basic minimum requirements, see [“What an Application Should Include”](#) under Section D. Application and Submission Information.

Peer review panels will evaluate, score, and rate applications that meet basic minimum requirements. BJA may use internal peer reviewers, external peer reviewers, or a combination, to assess applications on technical merit using the solicitation’s review criteria. An internal reviewer is a current DOJ employee who is well-versed or has expertise in the subject matter of this solicitation. An external peer reviewer is an expert in the subject matter of a given solicitation who is not a current DOJ employee. Peer reviewers’ ratings and any resulting recommendations are advisory only, but are considered carefully.

Other important considerations for BJA include geographic diversity, strategic priorities (specifically including, but not limited to, those mentioned above relating to addressing specific challenges that rural communities face, addressing specific challenges presented by poverty, demonstrable potential enhancement to public safety in one or more federally designated Qualified Opportunity Zones), available funding, and the extent to which the Budget Detail Worksheet and Budget Narrative accurately explain project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant that has one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may take into account not

only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

F. Federal Award Administration Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Federal Award Notices](#)

[Administrative, National Policy, and Other Legal Requirements](#)

OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions prior to submitting an application.

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

[Information Technology \(IT\) Security Clauses](#)

[General Information About Post-Federal Award Reporting Requirements](#)

In addition to the deliverables described in [Section A. Program Description](#), any recipient of an award under this solicitation will be required to submit certain reports and data.

Required reports. Recipients typically must submit quarterly financial reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2.

For contact information for Grants.gov, see page 2.

H. Other Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Freedom of Information and Privacy Act \(5 U.S.C. 552 and 5 U.S.C. 552a\)](#)

[Provide Feedback to OJP](#)

Appendix: Application Checklist

FY 2020 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program

This application checklist has been created as an aid in developing an application.

What an Applicant Should Do:

Prior to Registering in Grants.gov:

- Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with Grants.gov:

- Acquire AOR and Grants.gov username/password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Biz POC (see [OJP Grant Application Resource Guide](#))

To Find Funding Opportunity:

- Search for the Funding Opportunity on Grants.gov (see [OJP Grant Application Resource Guide](#))
- Select the correct Competition ID (see page 18)
- Access Funding Opportunity and Application Package (see [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see [OJP Grant Application Resource Guide](#))

After Application Submission, Receive Grants.gov Email Notifications That:

- (1) application has been received
- (2) application has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

If No Grants.gov Receipt, and Validation or Error Notifications are Received:

- Contact BJA regarding technical difficulties (see [OJP Grant Application Resource Guide](#))

Overview of Post-Award Legal Requirements:

- Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2020 Awards](#)" in the [OJP Funding Resource Center](#).

Scope Requirement:

- The federal amount requested is within the allowable limit(s) and not to exceed:
 - _____ \$500,000 for Category 1: Implementation of Veterans Treatment Courts
 - _____ \$500,000 for Category 2: Veterans Treatment Courts
 - _____ \$500,000 for Category 3: Adult Drug Courts
 - _____ \$750,000 for Category 4: Statewide Strategies to Support Adult Drug Court and Veterans Treatment Courts

Eligibility Requirement: See title page and Section C.

What an Application Should Include:

The following items are critical application elements required to pass Basic Minimum Requirements review. An application that OJP determines does not include the application elements that must be included in the application submission in order for the application to meet the basic minimum requirements, will neither proceed to peer review, nor receive further consideration.

- Program Narrative (see page 14)
 - Budget Detail Worksheet (including Narrative) (see [OJP Grant Application Resource Guide](#))
 - Time Task Plan (see page 16)
 - Fiscal Agent Memorandum of Understanding (MOU), if applicable (see page 16)
-
- Application for Federal Assistance (SF-424) (see [OJP Grant Application Resource Guide](#))
 - Project Abstract (see page 12)
 - Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))
 - Tribal Authorizing Resolution (if applicable) (see [OJP Grant Application Resource Guide](#))
 - Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
 - Disclosure of Lobbying Activities (SF-LLL) (see [OJP Grant Application Resource Guide](#))
 - Applicant Disclosure of Pending Applications (see [OJP Grant Application Resource Guide](#))
 - Applicant Disclosure and Justification – DOJ High Risk Grantees (see [OJP Grant Application Resource Guide](#))

- Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))
- Request and Justification for Employee Compensation; Waiver (if applicable)
(see [OJP Grant Application Resource Guide](#))

Additional Attachments:

- Memorandum of Understanding Signed by Key Drug Court Team Members or by a Designated Agency Representative (see page 16)
- State Substance Abuse Agency Director or Designee Letter (see page 17)
- Chief Justice, State Court Administrator, or Designee Letter (see page 17)
- Applicant Disclosure of Proposed Subrecipients (see page 17)
- Documentation of rural challenges (if applicable) (see page 17)
- Documentation of high-poverty areas or persistent poverty counties (if applicable) (see page 17)
- Documentation of enhanced public safety in federally designated Qualified Opportunity Zones (if applicable) (see page 17)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors April 29, 2020 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, April 29, 2020, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for April 29, 2020.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
ADJOURNED REGULAR MEETING MINUTES
Morris Room, County Administration Building
April 15, 2020
Adjourned Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District *
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Booker and Mrs. Eager are attending the meeting virtually/by telephone*

- *Mozell Booker, (Calling from 258 Bass Lane)*
- *Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:07pm, Chair Sheridan called to order the Adjourned Regular Meeting of April 15, 2020. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the April 29, 2020 Adjourned Regular Meeting for April 15, 2020, of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

- Happy Belated Birthday to Mr. O'Brien!
- Happy Birthday (today) to Mr. Weaver!
- County Website Updated with New Logo
- VDH COVID-19 Drive-Through Testing Clinic
 - Held Saturday, April 25, 2020 at Central Elementary
 - *Symptomatic* individuals that live in the greater-Fluvanna area (like Buckingham and Louisa)
 - VDH had 26 testing appointments set-up
 - 22 out of the 26 showed up for the drive-through testing
 - All 22 of those tested came back negative
 - Thank you to VDH, the Sheriff's Office (Capt. Wells, Sgt. Martin, Deputy Steppe and Deputy Leuvano), Debbie Smith and FCPS.
- Based on current initial claims from the Virginia Unemployment Commission:
 - Unemployment as of March 31, 2020 = 2.3%
 - Initial unemployment claims March 14 through April 18 = 1,164
 - Fluvanna has a workforce of 14,400
 - Unemployment initial claims March 14 through April 18 = 8.1%
- Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	May 6	4:00 PM	BOS Regular Meeting	Morris Room
Wed	May 20	7:00 PM	BOS Regular Meeting	Morris Room
Wed	Jun 3	4:00 PM	BOS Regular Meeting	Morris Room
Wed	Jun 17	7:00 PM	BOS Regular Meeting	Morris Room

5 - PUBLIC COMMENTS #1

At 4:14pm, Chair Sheridan opened the first round of Public Comments.

- Patti Reynard, Broken Island, spoke against raising taxes.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:21pm.

10 - UNFINISHED BUSINESS

FY21 Budget Discussion – Eric Dahl, County Administrator

• General Budget Discussion

- School Budget
- Social Services and CSA
- Sheriff’s Office

• Pay Plan and Health Insurance

- The Board decided to allot a wedge of \$50,000 health insurance contingency plan to apply to the health insurance HSA.

DINNER BREAK

At 6:10 pm, the Board took a short dinner break. At 6:30pm, the meeting reconvened.

Following a lengthy discussion of the above topics, the Board of Supervisors discussed tax rates. Tax rate of \$0.925/\$100 was considered.

RECESS

At 7:00 pm, the Board took a short recess. At 7:22pm, the meeting reconvened.

11 - NEW BUSINESS

Fiscal Year 2021 Operations Budget and Tax Rates – Mary Anna Twisdale, Director of Finance

This action will allow adequate time to prepare for the June 5th tax billing cycle. The Code of Virginia, § 15.2-2503, requires the governing body to approve the budget and set a tax rate for the budget year no later than the date on which the fiscal year begins. The recommendation was made to approve the resolution to set the tax rates with a revised Real Property tax rate of \$0.925 per \$100, a Personal Property tax rate of \$4.35 per \$100, a Business Personal Property Tax Rate of \$2.90 per \$100, a Machinery & Tools tax rate of \$1.90 per \$100 and adopt the FY21 Operations Budget.

General Fund Operations	\$76,152,662
Capital Improvements Plan	\$ 513,000
Enterprise Funds	\$ 3,121,579
TOTAL:	\$79,787,241

- Mr. O’Brien made a comment that we are doing a disservice to the budget by not allocating any monies to the CIP
- Mr. Sheridan complemented the work it took to get the budget done during such uncertain times.

MOTION:	Adopt the resolution entitled “A Resolution to Adopt the FY21 Operations Budget, Set the Tax Rates and Appropriate Funds”.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Year 2021 – 2025 Capital Improvements – Mary Anna Twisdale, Director of Finance

FY21 Capital Improvements Plan outlines expenditures that are included in the FY21 budget. FY22-25 Capital Improvements Plan items are approved as planning projects only.

MOTION:	Adopt the resolution entitled “Adoption of the FY2021-2025 Capital Improvements Plan.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise to Hold a Public Hearing for a Temporary Ordinance for the Postponement of Penalty and Interest on the First Half Taxes of 2020 – Eric Dahl, County Administrator

- This ordinance is designed to be temporary in nature and therefore will only apply to the payment of the first half taxes. It extends the time at which penalty and interest will be imposed until June 30 but not beyond. It does NOT extend the time for payment of taxes beyond June 5, merely suspending the penalty and interest. It will expire according to its terms after June 30. Since it is temporary in nature, it is not intended to be set out in the County Code.

- There was a brief discussion regarding what should be printed on the tax bills and what date the penalty and interest should go in effect.

MOTION:	Ratify the advertisement of a public hearing to be held on May 6, 2020 for “A TEMPORARY ORDINANCE TO PROVIDE FOR CERTAIN RELIEF FROM PENALTY AND INTEREST FOR LATE PAYMENT OF TAXES FOR THE FIRST HALF OF 2020.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

12 - PUBLIC COMMENTS #2

At 7:58pm, Chair Sheridan opened the second round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Drive, Commented as an EDA member and chair of the Chamber of commerce on the difficulties the small businesses in our county are facing.
- Patti Reynard, Broken Island, questioned the decisions of the Board and the health insurance/salary provided to the employees of Fluvanna County.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:09 pm

14 - ADJOURN

MOTION:	Adjourn the adjourned regular meeting of Wednesday, April 15, 2020 at 8:09pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors May 6, 2020 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, May 6, 2020, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for May 6, 2020.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Morris Room, County Administration Building
May 6, 2020
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District*
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Booker and Mrs. Eager are attending the meeting virtually/by telephone*

- *Mozell Booker, (Calling from 258 Bass Lane)*
- *Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:14pm Chair Sheridan called to order the Regular Meeting of May 6, 2020.

After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the amended Agenda, for the May 6, 2020 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

- It is Public Service Employee Recognition Week
- As well as Teacher Appreciation Week
- And today is Nurses Appreciation Day!

The 2020 Economic Development Week is May 4-9, 2020.

- Created by the International Economic Development Council in 2016
- The goal of Economic Development Week (EDW) is to increase awareness for local programs that create jobs, advance career development opportunities and increase the quality of life in communities everywhere.
- Economic Development Week includes activities in communities large and small designed to highlight the importance of economic development and the good work that economic developers do every day.

Governor Northam released his Forward Virginia Blueprint on May 4th

Phase I looks like this:

- Safer at home—especially if you are vulnerable
- No social gatherings of more than 10 individuals
- Continued social distancing
- Continued teleworking
- Face coverings recommended in public
- Easing limits on business and faith communities anticipated to be May 15th.

Phase I: Guidelines for All Businesses

1. Physical distancing
2. Enhanced cleaning and disinfection
3. Enhanced workplace safety

Phase I could last 2-4 weeks or longer.

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	May 20	7:00 PM	BOS Regular Meeting	Morris Room

Wed	Jun 3	4:00 PM	BOS Regular Meeting	Morris Room
Wed	Jun 17	7:00 PM	BOS Regular Meeting	Morris Room

5 - PUBLIC COMMENTS #1

At 4:19pm Chair Sheridan opened the first round of Public Comments.

- Patti Reynard, Broken Island, commented on Business Personal Property taxes being higher in Fluvanna than in Louisa and questioned the efficacy of the water line of attracting businesses to Fluvanna County. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:25pm.

6 - PUBLIC HEARING

Public Hearing for a Temporary Ordinance for the Postponement of Penalty and Interest on the First Half Taxes of 2020 – Eric Dahl, County Administrator

- This temporary ordinance is meant to ease the financial burden of residents and businesses during the coronavirus pandemic.
- This ordinance is designed to be temporary in nature and therefore will only apply to the payment of the first half 2020 taxes.
- It extends the time at which penalty and interest will be imposed until June 30 but not beyond.
- It does NOT extend the time for payment of taxes beyond June 5, merely suspending the penalty and interest. It will expire according to its terms after June 30.
- Since it is temporary in nature, it is not intended to be set out in the County Code.

At 4:28pm Chair Sheridan opened the Public Hearing Public Comments.

- Patti Reynard, Broken Island, thanked the Board for their decision to extend the penalty and interest. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:28pm.

- Mrs. Eager asked why the extension was for 25 days.
 - o The end of the Fiscal Year is June 30th, as well as the County having larger debt payments due in July were considered when selecting the extension due date.
- Mr. Weaver asked what date the debt service payments were due.
 - o July 5, 2020
- Mr. Sheridan mention that taxpayers with hardships requiring more time to pay can contact the Treasurer’s Office directly to discuss payment plans.

MOTION:	Approve “A TEMPORARY ORDINANCE TO PROVIDE FOR CERTAIN RELIEF FROM PENALTY AND INTEREST FOR LATE PAYMENT OF TAXES FOR THE FIRST HALF OF 2020.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7 - ACTION MATTERS

FY20 CIP Transfer of Funds to Unassigned Fund Balance – Liz McIver, Management Analyst

FY20 Fund Balance Options

- Close current pending CIP Projects and return to Fund Balance
 - Historic Courthouse \$250,130
 - Paving at Pleasant Grove \$98,000
 - Cash Funded Ambulance \$190,000
 - Library & Sheriff’s Office Potable Water \$50,000
 - Recoat Middle School WWTP \$70,000
- Total Returned to Fund Balance \$658,130

FY21 Fund Balance Options

Use of Fund Balance Options		
Updated Balance as of May 06, 2020		Available Fund Balance
Considerations	Expenditure	\$ 5,388,239
E911 System Core Cost (Louisa)	\$380,000	\$ 5,768,239
FY21 ZXR Water Project (Pending Borrowing)	(\$1,750,000)	\$ 4,018,239
Burn Building - Possible costs above grant	(\$400,000)	\$ 3,618,239
Add'l JRWA Costs (Estimate - FY22/23)	(\$2,500,000)	\$ 1,118,239

- Do not pursue Burn Building funding
- JRWA not in FY21 projection

MOTION:	Approve a transfer of \$_____ from Pending CIP Projects:				
	A. Historic Courthouse \$250,130				
	B. Paving at Pleasant Grove \$98,000				
	C. Ambulance \$190,000				
	D. Library & Sheriff's Office Potable Water \$50,000				
E. Recoat Middle School WWTP \$70,000 to the FY20 Unassigned Fund Balance					
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:					
VOTE:					
RESULT:					

➤ After a brief discussion, the Board decided to defer the decision until the June 17, 2020 BOS Meeting

Fluvanna Business Recovery Loan – Bryan Rothamel, Economic Development Coordinator

- Fluvanna Board of Supervisors in 2012 approved a restricted donation to Community Investment Collaborative to establish a micro-loan program for Fluvanna entrepreneurs.
- In 2019 the Fluvanna Board of Supervisors removed the qualification of “acceptance in the Community Investment Collaborative” program as a requirement for recipients.
- In response to COVID-19 disruptions, area communities have utilized the Community Investment Collaborative’s expertise in loan funds to create business recovery funds.
- The Fluvanna Loan Fund has \$34,000 available currently.
- The Fluvanna Loan Fund can be re-designated as a response to COVID-19 disruptions.
- Staff recommends up to \$5,000 per business, requiring a physical location in Fluvanna, be operational as of March 1, show an ability to repay prior to March 1, require a personal guarantee with credit check, and did not receive federal funding through the Payroll Protection Plan.

MOTION:	Approve the remaining \$35,000 of the restricted donation to the Community Investment Collaborative to be used for low-interest, microloans to Fluvanna-based businesses in response to the COVID-19 disruption, with new loan requirements as presented, and once the COVID-19 loans are repaid, the Fluvanna Community Investment Collaborative microloan program would return to the previous requirements, as amended.					
	MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
	ACTION:	Second	Motion			
	VOTE:	Yes	Yes	Yes	Yes	Yes
	RESULT:	5-0				

Self-Contained Breathing Apparatus Contract – Cyndi Toler, Purchasing Officer

- The County has an emergent need for Self-Contained Breathing Apparatus and related equipment as many of the County’s units are beyond their expected useful life and their replacement is a matter of public safety and this procurement is conducted under 2.2-4303(F); Emergency Procurement.
- In January 2020 Fluvanna applied for the Assistance to Firefighters Grant that if awarded would pay for the county to replace the SCBA’s for the fire department.
- Unfortunately, we will not receive a decision on the grant quickly enough to ensure the safety of our volunteers.
- If the grant is awarded to the county, we will be reimbursed the amount of the award. \$818,000.00 was requested for the grant.
- There is a CIP for this project in the amount of \$939,000

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May 6, 2020

- The project is for the purchase of the SCBA Masks, air tanks, 4 air compressor systems, and a fit test machine.
- This contract is for the MSA brand masks and tanks only.
- There is an RFP issued on April 27, 2020 for the air compressor systems to be installed in each fire station, as well as a small procurement to purchase the Fit Test machine.

MOTION:	Approve the emergency contract with Fire & Safety Equipment Co., Inc. for Self-Contained Breathing Apparatus (SCBA) and related Equipment totaling \$767,568.94, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 FCPS State Revenue Supplemental Appropriation – Mary Anna Twisdale, Director Finance

FY21 FCPS Supplemental Appropriation Revised State Revenue:

- After the General Assembly met in the reconvened session in April, the state revised the state appropriation for K-12 schools.
- Based on the funding template that was released by the Virginia Department of Education on April 29, 2020, FCPS has received additional funding.
- The Schools are requesting a supplemental appropriation as listed below.

State Funding- General Assembly Revenue	\$22,925,368
Board of Supervisors Approved State Revenue	\$22,641,257
Supplemental Appropriation Request	\$284,111

Additional Updated FY21 Budget Information for Blue Ridge Juvenile Detention:

- Blue Ridge Detention Center will see a health insurance savings and has updated their request as of May 1, 2020, for FY21.
- Currently Fluvanna County has budgeted \$172,593 for FY21.
- The new budget request is \$160,521.
- This results in a budgeted expenditure savings of \$12,072.

Blue Ridge Juvenile Detention

FY21 Budgeted Locality Percentage

2017	2018	2019	Total	Avg	%	P&L Cost	FY21 Locality Revenue	FY20	Variance
474	340	74	888	296	8.6	1,866,924	\$160,521	\$150,976	\$9,545

MOTION:	Approve a supplemental appropriation of \$284,111 to the Fluvanna County Public Schools FY21 budget for revised State revenue.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise a Public Hearing for Continuity of Operations Ordinance – Eric Dahl, County Administrator

- On April 1, 2020, the BOS approved the Emergency Ordinance entitled “Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster.”
- The approval of this Emergency Ordinance allowed for the Board of Supervisors to meet during the COVID-19 emergency and in the event there is not a physical quorum, under Virginia Code §15.2-1413, which makes virtual/telephone meetings during a disaster allowed for the "continuity of government" and also matters directly related to the emergency. There are certain functions of government that must still proceed and this will allow for continuity of government.
- This does not allow for all normal business matters of the County to be handled, but for matters that are necessary for continuity of government functions and related to the emergency.
- In counties, emergency ordinances may be adopted without prior notice (as was done on April 1, 2020); however, no such ordinance shall be enforced for more than sixty days unless readopted in conformity with the provisions of Virginia Code §15.2-1427. To continue with this Emergency Ordinance for another

Board of Supervisors Minutes

60-day period, and considering Governor Northam’s Stay-At-Home Order is in effect until June 10, 2020, the County must advertise for a Public Hearing to readopt the Emergency Ordinance.

- Readopting this Emergency Ordinance shall remain in full force and effect for a period of another 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 and 15.2-1413, but in no event shall such ordinance be effective for more than 6 months.

MOTION:	Ratify the advertisement to hold a Public Hearing to be held on May 20, 2020 for the Emergency Ordinance entitled “Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

8 - PRESENTATIONS

Tax Bill Penalty and Interest Review – Eric Dahl, County Administrator

- Per Board directives, staff has reviewed Fluvanna County Code on penalty and interest charges and comparisons to our neighboring localities.
 - The Board agreed to proceed with amending county code to reduce the penalty from the current 25% late payment of personal property taxes to 10%.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for May 6, 2020:

- Minutes of April 8, 2020 – Caitlin Solis, Clerk to the Board
- Minutes of April 15, 2020 – Caitlin Solis, Clerk to the Board

MOTION:	Approve the consent agenda, for the May 6, 2020 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

FY21 Health Insurance Options – Eric Dahl, County Administrator

- At the April 29, 2020 FY21 Budget Adoption meeting, the BOS included \$50,000 to revise the health insurance plan structure to reduce the impact on employees due to the elimination of the Employee + Child(ren) tier.
- Current Employee + Child(ren) tier must switch to the Dual or Family plan on Anthem – The Local Choice.

All Amounts Monthly	Employee Cost (All 3)		Employee Cost by Plan			Employee Cost		County Pays HSA*		Employee Cost	County Pays HSA*		Employee Cost	County Pays HSA*		Employee Cost	County Pays HSA*	
	Medical	Dental	Vision	Employee Cost	County Pays HSA*	Employee Cost	County Pays HSA*	Employee Cost	County Pays HSA*		Employee Cost	County Pays HSA*						
CURRENT - CIGNA																		
Single																		
OAP HDHP - Prev Den	\$17	\$80	\$0	\$13	\$5	\$17	\$80			\$17	\$80		\$17	\$80		\$17	\$80	
OAP 500 - Prev Den	\$60			\$42	\$13	\$60				\$60			\$60			\$60		
OAP 250 - Prev Den	\$126			\$109	\$13	\$126				\$126			\$126			\$126		
Average																		
OAP HDHP - Comp Den	\$36	\$80	\$0	\$31	\$5	\$36	\$80			\$36	\$80		\$36	\$80		\$36	\$80	
OAP 500 - Comp Den	\$78			\$42	\$13	\$78				\$78			\$78			\$78		
OAP 250 - Comp Den	\$144			\$109	\$13	\$144				\$144			\$144			\$144		
Employee + Child(ren)																		
OAP HDHP - Prev Den	\$50	\$43	\$0	\$41	\$9	Not Offered												
OAP 500 - Prev Den	\$240			\$190	\$9	Not Offered												
OAP 250 - Prev Den	\$365			\$315	\$9	Not Offered												
Average																		
OAP HDHP - Comp Den	\$99	\$43	\$0	\$89	\$9	Not Offered												
OAP 500 - Comp Den	\$288			\$190	\$9	Not Offered												
OAP 250 - Comp Den	\$414			\$315	\$9	Not Offered												
Employee + Spouse																		
OAP HDHP - Prev Den	\$46	\$0	\$12	\$25	\$9	\$46	\$35			\$46	\$50		\$46	\$43		\$46	\$43	
OAP 500 - Prev Den	\$303		\$269	\$25	\$9	\$270				\$303			\$303			\$303		
OAP 250 - Prev Den	\$442		\$408	\$25	\$9	\$442				\$442			\$442			\$442		
Average																		
OAP HDHP - Comp Den	\$83	\$0	\$12	\$62	\$9	\$83	\$35			\$83	\$50		\$83	\$43		\$83	\$43	
OAP 500 - Comp Den	\$340		\$269	\$62	\$9	\$312				\$340			\$340			\$340		
OAP 250 - Comp Den	\$479		\$408	\$62	\$9	\$479				\$479			\$479			\$479		
Employee + Spouse + Child(ren)																		
OAP HDHP - Prev Den	\$177	\$0	\$102	\$60	\$15	\$127	\$145			\$177	\$150		\$177	\$43		\$177	\$43	
OAP 500 - Prev Den	\$544		\$469	\$60	\$15	\$544				\$544			\$544			\$544		
OAP 250 - Prev Den	\$743		\$668	\$60	\$15	\$743				\$743			\$743			\$743		
Average																		
OAP HDHP - Comp Den	\$248	\$0	\$102	\$131	\$15	\$198	\$145			\$248	\$150		\$248	\$43		\$248	\$43	
OAP 500 - Comp Den	\$615		\$469	\$131	\$15	\$615				\$615			\$615			\$615		
OAP 250 - Comp Den	\$814		\$668	\$131	\$15	\$814				\$814			\$814			\$814		

Board of Supervisors Minutes

- Recommendations:
 - The County Administrator’s recommendation is Option #2
 - Through a Survey Monkey Poll and some emails, 7 out 23 affected staff voted:
 - Option 1 – 17%
 - Option 2 – 43%
 - Option 3 – 43%
- ANTHEM OPTIONS:
 - The INITIAL option saved the County \$357,234
 - Option 1 saves the County \$301,156
 - Option 2 saves the County \$301,224
 - Option 3 saves the County \$307,008

MOTION:	Approve the Fluvanna County FY21 Health Insurance Rates and Contribution Schedule option 2 for Anthem – The Local Choice for the period July 1, 2020 – June 30, 2021.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Zion Crossroads Water Line West Extension – Eric Dahl, County Administrator

- In February 2020, the Virginia Department of Environmental Quality (DEQ) approached the County about extending the Zion Crossroads waterline on Hwy 250 1.1 miles west of where it currently terminates on Memory Lane, to properties contaminated by an old petroleum release.
- Four petroleum impacted properties currently have water treatment systems until a permanent solution is provided. In addition, two nearby properties are at risk of petroleum contamination. This project extension helps to provide a reliable water source to the affected residents of the County and advances a Phase 2 component earlier with the assistance of DEQ.
- The County has coordinated with DEQ and we have received a formal letter outlining their proposal and available funding. DEQ will fund:
 - Up to \$200,000 for Engineering Services
 - Up to \$800,000 for Construction Services and/or excess of remaining Engineering funds
- The overall cost for this Phase 2 Zion Crossroads waterline extension is estimated at \$1.5M. DEQ will provide a maximum funding for this project of \$1.0M, with the Fluvanna County Board of Supervisors wishing to issue Revenue Bonds for the remainder of the project.



Next Steps:

1. Bring Interagency Agreements with DEQ before the Board of Supervisors at it May 20, 2020 regular meeting.
 - For Engineering Services up to \$200,000
 - For Construction Services up to \$800,000 and/or excess of remaining Engineering funds
2. Bring a Task Order with Dewberry for Engineering Services before the Board of Supervisors at its May 20, 2020 regular meeting.

– The quote for Engineering Services totals \$149,769

Design Services

1. Preliminary Design	\$11,950
2. Subsurface Utility Engineer (SUE)	\$31,369
3. Surveying.....	\$32,280
4. Geotechnical Engineering	\$17,745
5. Environmental Investigation and Permitting.....	\$13,520
6. PRV Design	\$9,160
7. Final Design	\$33,745

Total for Design Services\$149,769

- Estimated Timeline:
 - County/DEQ Interagency Agreement and Engineering Services Task Order - May 2020
 - Begin Engineering/Design Services – June 2020

Board of Supervisors Minutes

- Begin Construction – March 2021
- Final Completion will take 12-18 months

➤ The Board agreed the extension would be a good idea and gave concurrence to pursue the project

11 - NEW BUSINESS

UVA PROPEL Management Consulting Program – Bryan Rothamel, Economic Development Coordinator

The Opportunity:

- Each summer UVA sends many students to internships.
- COVID-19 caused the cancellations of the 2020 internships.
- UVA wants to utilize these students to help the Central Virginia Region:
 - “In an effort to help replace the volume of cancelled or rescinded internships due to COVID-19, UVA is establishing a Project-based learning program to provide students with experience over the summer while tackling some of the region’s most challenging problems.”

The following slides are from UVA’s Career Center about the project.

UVA Project-based learning Program Summary:

- The 10-week program for rising 2nd, 3rd, 4th years and Grad Students
- Projects address business challenges and can include:
 - market research and marketing strategy,
 - digital transformation, e-commerce,
 - product development,
 - social entrepreneurship
- 5-person teams and have an opportunity to engage in up to 5 unique challenges.
- Each challenge will take 2 weeks and include a capstone presentation that will be presented to a panel of judges comprised of employer partners and alumni.
- Students will be mentored by an alumni project coach from leading consulting firms like McKinsey, EY, and Accenture.

CVSBDC Opportunity:

- Businesses are struggling to survive due to the COVID lockdown
- Each county has their own unique personality, with businesses that may be fragmented
- Many businesses lack infrastructure and experience to bring their business online
- The challenge: teams of undergraduate students from UVA will engage in a 2-week project to build a framework and roadmap to support how each county can implement a strategy for increasing revenue channels and moving their small businesses online
 - At the end of the 2-week challenge each team will develop an 8-slide presentation (10 minutes) deck that outlines a framework and roadmap that is in-line with the county’s ‘personality’, recommended tools / technologies for implementing the online environment, strategy for ongoing maintenance and management, and an high-level budget.
 - Teams will be tasked with supporting one County such as Fluvanna.

Program Timeline:

- Estimated Time and Dates:
 - Consulting Course: June 1st – July 20th
 - Initial Project launch: June 1st (ensuing project launches would be every 2 weeks)
 - First Capstone Presentations: June 12th (ensuing presentations would occur every 2 weeks)

*Could be held any of the weeks throughout the program. Proposed date is June 1st

County / Locality Time Commitment and Role:

- Each participating county or locality:
 - Support the refinement of the business challenge (~1 hour)
 - Appoint at least one representative who can participate in a discovery call with the project teams (Tuesday, June 2nd) (~45 minutes)
 - Appoint a team member to respond to a consolidated email of questions generated by the project teams (Thursday, June 4th) (~1 hour)
 - Appoint at least one representative to participate in review and judging of presentations (alongside judges from McKinsey and Accenture) (Friday, June 12th) (~2 hours)

“Never let a good crisis go to waste.”

- We cannot afford to have 70 people do a deep dive into the Fluvanna economy. Especially not within a month.
- We would be able to expand our efforts with the summer internship.
- The EDO has no night meetings for the week of June 1 and is available June 12. This would be priority task for two weeks.
- This would directly impact our business recovery efforts.

Board of Supervisors Minutes

- Other regional counties will be involved in their own project. We may be eligible for GO Virginia emergency funding at 50% match level.
- After a brief discussion, the Board agreed this would be a great opportunity for Fluvanna County’s Economic future and gave concurrence to pursue the collaboration with the University of Virginia.

12 - PUBLIC COMMENTS #2

At 6:42pm Chair Sheridan opened the second round of Public Comments.

-Patty Reynard, Broken Island, questioned the qualifications of the UVA students participating in the UVA PROPEL Management Consulting Program as well as the Historical Courthouse maintenance costs and what the building use is, commented on the business fund, and expressed her concerns with County health insurance. With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:47pm.

14 - ADJOURN

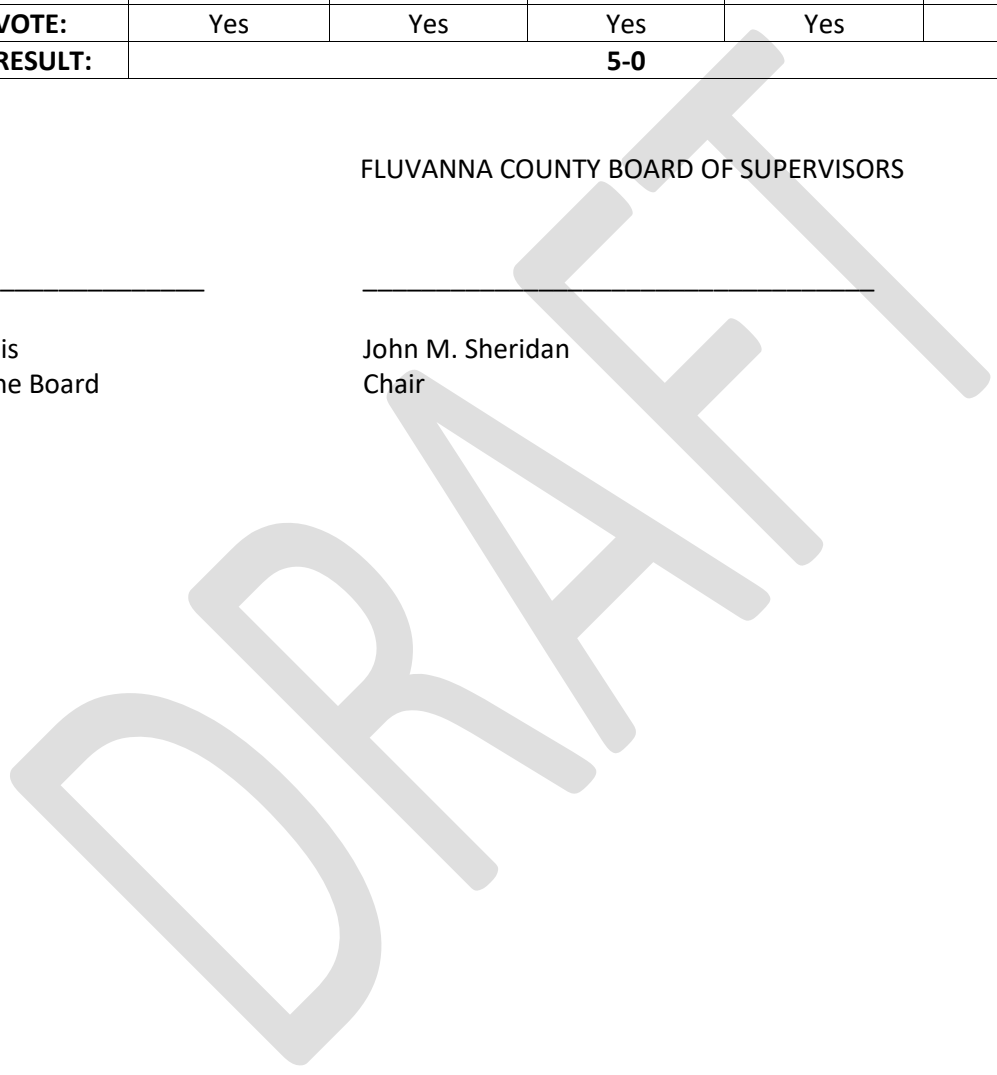
MOTION:	Adjourn the regular meeting of Wednesday, May 6, 2020 at 6:49pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

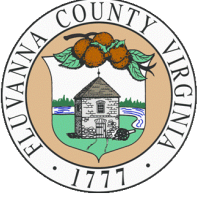
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair



**BOARD OF SUPERVISORS**County of Fluvanna
Palmyra, Virginia**EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY
CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING
AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS
CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC
DISASTER.**

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic;

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic;

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread;

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19;

WHEREAS, on March 18, 2020, the Board of Supervisors of Fluvanna County (the “Board”) found that COVID-19 constitutes a “public health Emergency”;

WHEREAS, the Board confirmed the declaration of local emergency made by the local director of emergency management on March 18, 2020;

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;”

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months;

WHEREAS, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work”;

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of Board may convene solely by electronic means “to address the emergency” and the Board’s Bylaws and Rules of Practices and Procedures specifically incorporate such provisions;

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

WHEREAS, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

WHEREAS, The Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

WHEREAS, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

NOW, THEREFORE, BE IT ORDAINED by the Board of Fluvanna County, Virginia:

1. That the COVID-19 pandemic is a disaster that may make it unsafe or impossible to assemble in one location a quorum for public bodies including the Board, the School Board, the Planning Commission, Board of Zoning Appeals, Board of Equalization and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints all or a portion of its members (collectively "Public Entities" and individually "Public Entity"), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.
2. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:
 - a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
 - b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and
 - c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
 - d. Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public; and
 - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and
 - f. The minutes of all electronic meeting shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

IT IS FURTHER ORDAINED, that the provisions of this Emergency Ordinance shall remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 and 15.2-1413, but in no event shall such ordinance be effective for more than 6 months. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

Nothing in this Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration to the extent possible.

An emergency is deemed to exist, and this ordinance shall be effective upon its adoption.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of April 2020, in accordance with Virginia Code 15.2-1413.

THE FOREGOING WAS READOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 20th day of May 2020, in accordance with Virginia Code 15.2-1413, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest: _____
 John M. Sheridan, Chair Board of Supervisors

APPROVED AS TO FORM:

DRAFT



Capital Reserve Maintenance Fund Request

TAB G

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$12,987.00** for the purpose(s) of:
replacing the current fire panel at Central Elementary.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 04/24/2020
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY20

Reserve Fund Purpose Category: **Ongoing facility or equipment maintenance requirements**

Description of Project/Repair	Qty	Unit Price	Total Price
Replacement of Fire Panel at Central Elementary	1	\$12,987.00	\$12,987.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$12,987.00**

Description and justification for proposed use.

The current fire panel is obsolete and no replacement parts are available for this model.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 04/24/2020
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2020.05.05 09:07:44 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2020.05.05 09:47:30 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TAB H

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$42,000.00** for the purpose(s) of:
 resealing the roof at Central Elementary over the cafeteria and kitchen due to continual leaks and damage to he infrastructure of the building.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 04/24/2020
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY20

Reserve Fund Purpose Category: **Repair required due to weather-related events**

Description of Project/Repair	Qty	Unit Price	Total Price
Roof Sealant over Central cafeteria and kitchen (15,115 sq. ft)	1	\$42,000.00	\$42,000.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$42,000.00**

Description and justification for proposed use.

The current roof structure at Central Elementary has be leaking for 10+ years.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 04/24/2020
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2020.05.05 09:08:06 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2020.05.05 09:47:53 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TAB I

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$69,000.00** for the purpose(s) of:
purchasing the materials and installing a generator at the School Board Office.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 05/12/2020
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY20

Reserve Fund Purpose Category: **Non-recurring project**

Description of Project/Repair	Qty	Unit Price	Total Price
Materials and Transfer Switch (5,500.00)	1	\$17,500.00	\$17,500.00
Installation (8 days/3 person crew)	1	\$16,000.00	\$16,000.00
Generator	1	\$25,000.00	\$25,000.00
Crane, permit, set up service, pad, and propane	1	\$10,500.00	\$10,500.00
Total Request:			\$69,000.00

Description and justification for proposed use.

The SBO is the main hub of communication for the division and community. This generator will allow us to continue essential services (phone, HVAC, plumbing, internet).

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 05/12/2020
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2020.05.13 10:48:55 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2020.05.13 12:08:17 -04'00'	Date

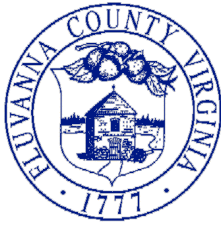
Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	FCPS Transportation Bus Fleet – Retro-fit AC units				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer] the use of \$100,000.00 in the CIP Bus Fleet line to retro-fit 10 of our current school buses with Air Conditioning (AC) units, instead of purchasing (1) school bus.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Don Stribling, FCPS				
PRESENTER(S):	Don Stribling, FCPS				
RECOMMENDATION:	Approve/Defer/Deny				
TIMING:	Immediate				
DISCUSSION:	We are now purchasing buses that come standard with AC units. This decision was based on safety concerns regarding our students and staff. Our plan is to retro-fit an additional 10 buses with the funds requested. This will allow the Transportation Department the opportunity to serve all areas of our community, in some manner, with buses that have AC.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-05-20 p.99/150
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

TAB K

MEMORANDUM

Date: May 20, 2020
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for April 2020**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$755,848.06
Capital Improvements	\$42,368.97
Debt Service	0.00
Sewer	\$6,859.14
Fork Union Sanitary District	\$11,132.24
Zion Crossroads Water & Sewer	\$108,026.40
TOTAL AP EXPENDITURES	\$924,234.81
Payroll	\$879,707.70
TOTAL	\$1,803,942.51

MOTION

I move the Accounts Payable and Payroll be ratified for April **2020** in the amount of **\$1,803,942.51**.

Encl:
AP Report

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 4/1/2020						
2	Accounts Payable List		To Date: 4/30/2020						
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
5	Fund # - 100 GENERAL FUND								
6	GENERAL FUND								
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 040320	77364	4/3/2020	4/24/2020	163.44		
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041720	77853	4/17/2020	4/24/2020	245.59		
9	KAY RUPERT / LEWIS MORRIS JR	PLANNING ESCROW	EROSION CASH BOND REFUND ES18-0071	040620	4/6/2020	4/14/2020	1,500.00		
10	SETTLE EXCAVATING &	PLANNING ESCROW	EROSION CASH BOND REFUND ES18-0071	040620 A	4/6/2020	4/14/2020	1,500.00		
11	STONEGATE HOLDINGS, LLC	PLANNING ESCROW	EROSION CASH BOND REFUND ES18-065	040620 B	4/6/2020	4/14/2020	1,632.00		
12	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF FEE	78468	4/3/2020	4/30/2020	1,102.55		
13	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 040320	77365	4/3/2020	4/24/2020	564.19		
14	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041720	77854	4/17/2020	4/24/2020	567.06		
15						Total:	\$7,274.83		
16									
17	REAL ESTATE TAXES								
18	BROWN, TERRY LEE ET AL	R E 2019 - 2ND	RE 2019 18A-3-232	77731	4/15/2020	4/21/2020	629.00		
19						Total:	\$629.00		
20									
21	PERSONAL PROPERTY TAXES								
22	BASZCZEWSKI, JEAN ALEXANDER	P P 2019 - 1ST	PP 2019 221976	77732	4/15/2020	4/21/2020	116.72		
23	BREEDEN, HANNAH ELIZABETH	P P 2019 - 1ST	PP 2019 9119	77733	4/15/2020	4/21/2020	44.37		
24	STANTON, KAITLIN MARIE	P P 2019 - 1ST	PP 2019 14628	77734	4/15/2020	4/21/2020	61.71		
25	THOMAS, CAROLYN LEIGH	P P 2019 - 1ST	PP 2019 12404	77735	4/15/2020	4/21/2020	154.26		
26						Total:	\$377.06		
27									
28	OTHER LOCAL TAXES								
29	BASZCZEWSKI, JEAN ALEXANDER	ADMIN FEE VEHICLE LICENSE	PP 2019 221976	77732	4/15/2020	4/21/2020	33.00		
30	THOMAS, CAROLYN LEIGH	ADMIN FEE VEHICLE LICENSE	PP 2019 12404	77735	4/15/2020	4/21/2020	33.00		
31	TOWN OF SCOTTSVILLE	SALES TAX-	SCOTTSVILLE SALES TAX	78470	4/16/2020	4/30/2020	102.10		
32						Total:	\$168.10		
33									
34	CHARGES FOR SERVICES								
35	EMS MANAGEMENT & CONSULTANTS,	EMS COST RECOVERY	NPP LETTER MAILED	038920	3/31/2020	4/21/2020	(\$936.99)		
36	COLLEEN CAVANAUGH	RECREATION PROGRAM FEES	REFUND FOR KARATE DUE TO COV19	041620	4/15/2020	4/24/2020	110.00		
37	JENNI CLORE	RECREATION PROGRAM FEES	REFUND FOR KARATE DUE TO COV19	041620A	4/15/2020	4/24/2020	55.00		
38	JENNIFER WAMPLER	RECREATION PROGRAM FEES	REFUND FOR RIVANNA HISTORY FLOAT	041620B	4/15/2020	4/24/2020	46.00		
39	LARRY WHITE	RECREATION PROGRAM FEES	REFUND FOR RENTAL	042020	4/15/2020	4/24/2020	100.00		
40						Total:	(\$625.99)		
41									
42	BOARD OF SUPERVISORS								
43	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	12.29		
44	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	29.74		
45	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	30.94		
46	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	39.50		
47	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	108.20		
48	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	152.55		
49	BROOKBINDERS, LTD.	OFFICE SUPPLIES	MINUTE BOOK	54410	4/7/2020	4/24/2020	349.35		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 4/1/2020					
2	Accounts Payable List			To Date: 4/30/2020					
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
50	FLUVANNA REVIEW	ADVERTISING	BUDGET RATES	2020F13-9	3/26/2020	4/6/2020	495.00		
51	FLUVANNA REVIEW	ADVERTISING	MARCH HEARING AD	2020F11-12	3/12/2020	4/14/2020	135.19		
52	FLUVANNA REVIEW	ADVERTISING	ZION CROSSROADS AD	2020F15-6	4/2/2020	4/21/2020	168.75		
53	FLUVANNA REVIEW	ADVERTISING	3 ADS-PROPOSED BUDGET/TAX RATE/ZION	2020F14-11	4/2/2020	4/21/2020	623.75		
54	TRUIST BANK	REFUNDS	BB&T BANK FRANCHISE TAX REFUND-	040120	4/1/2020	4/6/2020	32,954.00		
55	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 031820	3/18/2020	4/6/2020	102.25		
56	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	123.43		
57									
58									
								Total:	\$35,324.94
59	COUNTY ADMINISTRATOR								
60	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	7.58		
61	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	25.00		
62	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	105.09		
63	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	20.00		
64	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	10.00		
65	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	10.33		
66	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	14.14		
67	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	313.19		
68	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	223.00		
69	KELLY HARRIS	MILEAGE ALLOWANCES	TRAVEL REIMBURSEMENT	031120	4/1/2020	4/14/2020	92.00		
70	KELLY HARRIS	SUBSISTENCE & LODGING	TRAVEL REIMBURSEMENT	031120	4/1/2020	4/14/2020	85.53		
71	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 031820	3/18/2020	4/6/2020	19.78		
72	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	(\$264.69)		
73	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	(\$59.92)		
74	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	(\$25.83)		
75	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	(\$2.87)		
76	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	7.16		
77	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	10.59		
78	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	28.70		
79	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	36.28		
80	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	36.64		
81	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	54.65		
82	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	169.99		
83	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	410.23		
84	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	17.33		
85	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	41.71		
86									
87									
								Total:	\$1,385.61
88	COUNTY ATTORNEY								
89	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	141982	4/1/2020	4/14/2020	10,000.00		
90	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	141982	4/1/2020	4/14/2020	1,448.00		
91	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	141982	4/1/2020	4/14/2020	5,569.25		
92	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	141982	4/1/2020	4/14/2020	1,090.00		
93	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	141982	4/1/2020	4/14/2020	281.50		
94								Total:	\$18,388.75

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2	Accounts Payable List			To Date: 4/30/2020					
4	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount
95									
96	COMMISSIONER OF THE REVENUE								
97	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		150.00
98	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		21.12
99	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		21.77
100	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL		040120	4/1/2020	4/14/2020		22.87
101	LOWE'S	FURNITURE & FIXTURES	SUPPLIES		032520	4/1/2020	4/14/2020		23.74
102	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	NEW CONSTRUCTION PERMITS		6 040820	4/1/2020	4/14/2020		1,856.00
103	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES		8058051813	4/4/2020	4/21/2020		108.43
104	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET FEE		9439	3/31/2020	4/14/2020		300.00
105	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T431000	4/1/2020	4/6/2020		10.80
106	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS		9852899800	4/15/2020	4/24/2020		41.71
107								Total:	\$2,556.44
108									
109	REASSESSMENT								
110	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	APPRAISAL SERVICES 2021 GENERAL		10 040820	4/1/2020	4/14/2020		22,285.58
111								Total:	\$22,285.58
112									
113	TREASURER								
114	BMS DIRECT	POSTAL SERVICES	FIRST HALF POSTAGE		78472	4/29/2020	4/30/2020		11,106.70
115	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES		21183085	3/13/2020	4/21/2020		125.00
116	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES		21297144	4/12/2020	4/24/2020		125.00
117	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		09818795 040720	4/7/2020	4/21/2020		300.00
118	RICHMOND TIMES-DISPATCH	ADVERTISING	PROPOSALS FOR MERCHANT SERVICES		I0001075451-0315	3/31/2020	4/21/2020		125.00
119	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T431000	4/1/2020	4/6/2020		2.30
120	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS		9852899800	4/15/2020	4/24/2020		41.71
121	VIRGINIA EMPLOYMENT COMMISSION	FULL-TIME SALARIES &	UNEMPLOYMENT CLAIM		1890042 033120	3/31/2020	4/21/2020		664.00
122								Total:	\$12,489.71
123									
124	INFORMATION TECHNOLOGY								
125	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IPHONE CASE		11QG-G4P1-H9W6	3/18/2020	4/24/2020		17.39
126	AMAZON CAPITAL SERVICES	ADP SUPPLIES	POWER INJECTOR		1QNC-16FG-67QQ	4/9/2020	4/24/2020		114.64
127	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FILTERS		13HN-GVQV-W3JP	4/9/2020	4/21/2020		78.12
128	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FILTER		1qnc-16fg-67pt	4/9/2020	4/24/2020		25.94
129	B&H PHOTO-VIDEO	ADP SUPPLIES	360DEG VIDEO CONF		169569838	3/30/2020	4/14/2020		764.59
130	B&H PHOTO-VIDEO	EDP EQUIPMENT	IT SUPPLIES		856076200	4/6/2020	4/24/2020		721.83
131	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		19.00
132	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		25.00
133	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		52.99
134	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		89.62
135	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		299.80
136	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		476.00
137	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		739.98
138	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		157.92
139	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES		040120	3/31/2020	4/21/2020		188.70

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1	County of Fluvanna			From Date: 4/1/2020					
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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
140	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	252.67		
141	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	57.00		
142	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	57.00		
143	MICROSOFT AZURE	ADP SERVICES	USAGE CHARGES	E0800AMZTN	3/16/2020	4/6/2020	91.77		
144	MICROSOFT AZURE	ADP SERVICES	MONTHLY CHARGES	E0800AW2HR	4/15/2020	4/21/2020	67.85		
145	PROGENT CORPORATION	PROFESSIONAL SERVICES	REMOTE SERVICES	139932	3/31/2020	4/14/2020	147.00		
146	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	253.85		
147	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	2,059.49		
148	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	123.43		
149									
150									
						Total:	\$6,881.58		
151	FINANCE								
152	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	262.47		
153	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	185.83		
154	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	NPP LETTER MAILED	038920	3/31/2020	4/21/2020	4,377.04		
155	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 031820	3/18/2020	4/6/2020	395.10		
156	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	103.04		
157	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	3.31		
158	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	41.71		
159									
160									
						Total:	\$5,368.50		
161	REGISTRAR/ELECTORAL BOARD								
162	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LABEL PRINTER	1R6R-VRTQ-C9QD	4/5/2020	4/14/2020	68.39		
163	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY BILLING	090431	3/30/2020	4/6/2020	155.00		
164	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	10.27		
165	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	ABSENTEE ENVELOPES	42137	3/27/2020	4/14/2020	554.59		
166	GOVERNMENT FORMS AND SUPPLIES	OFFICE SUPPLIES	VOTED STICKERS	0320436	3/31/2020	4/21/2020	144.95		
167	JEANIA L. OLIVER	CONTRACT SERVICES	PRIMARY ELECTION-REPLACEMENT CK	030320a	4/16/2020	4/21/2020	130.00		
168	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	128.48		
169	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	149.82		
170	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	3.75		
171	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	41.71		
172									
173									
						Total:	\$1,386.96		
174	HUMAN RESOURCES								
175	BANK OF AMERICA	OTHER OPERATING SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	299.32		
176	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	54.35		
177	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	54.35		
178	FLUVANNA REVIEW	RECRUITMENT	FT ADMIN ASSISTANT	2020F14-13	4/2/2020	4/21/2020	63.00		
179	MCLAUGHLIN YOUNG EMPLOYEE	PROFESSIONAL SERVICES	EMPLOYEE ASSITANCE FOR MAY 20	54779	3/31/2020	4/24/2020	251.22		
180									
181									
						Total:	\$722.24		
182	GENERAL DISTRICT COURT								
183	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	134.00		
184	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	134.00		

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1	County of Fluvanna			From Date: 4/1/2020					
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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
185	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	37.16		
186	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	11.26		
187									
188						Total:	\$316.42		
189	COURT SERVICE UNIT								
190	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	8.55		
191						Total:	\$8.55		
192									
193	CLERK OF THE CIRCUIT COURT								
194	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	165.67		
195	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	217.00		
196	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	217.00		
197	CHARLOTTESVILLE OFFICE MACHINE	MAINTENANCE CONTRACTS	AGREEMENT COVERAGE	674087	4/8/2020	4/21/2020	500.00		
198	PITNEY BOWES	LEASE/RENT	LEASE CHARGES	3311020057	4/7/2020	4/21/2020	155.79		
199	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	4.26		
200	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	9.39		
201	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	20.58		
202	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	46.86		
203	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	49.13		
204	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	17.27		
205						Total:	\$1,402.95		
206									
207	CIRCUIT COURT JUDGE								
208	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	0.79		
209						Total:	\$0.79		
210									
211	COMMONWEALTH ATTY								
212	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	SUPPLIES	166F-K933-61R6	4/5/2020	4/14/2020	81.84		
213	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	STANDING DESK CONVERTER	171G-46VL-CRF1	4/7/2020	4/21/2020	129.99		
214	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	(\$300.00)		
215	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	20.00		
216	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	8667 041520	3/31/2020	4/24/2020	156.52		
217	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	79.09		
218	STAPLES CONTRACT & COMMERCIAL,	OTHER OPERATING SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	148.99		
219	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	15.65		
220	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	83.42		
221	VIRGINIA VICTIM ASSISTANCE	OTHER OPERATING SUPPLIES	MEMBERSHIP	1943	4/15/2020	4/24/2020	50.00		
222	WEST PAYMENT CENTER	BOOKS/PUBLICATIONS	TRIAL HANDBOOK	842167185	4/4/2020	4/21/2020	367.00		
223						Total:	\$832.50		
224									
225	SHERIFF								
226	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR PART	7306009021458	3/30/2020	4/14/2020	13.39		
227	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR PARTS	7306009157424	3/31/2020	4/14/2020	33.48		
228	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	WIPER BLADES	7306009321640	4/2/2020	4/14/2020	33.48		
229	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BALANCE OF INV 1W7G-JCF1-9W7Y	1W7G-JCF1-9W7Y 1	2/16/2020	4/14/2020	88.39		

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230	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BATTERY PACKS	1WRH-NXMX-9C9R	4/11/2020	4/21/2020	232.47		
231	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	POLICE SUPPLIES	1DG1-13FM-1NTH	3/23/2020	4/6/2020	15.99		
232	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	POLICE SUPPLIES	1DG1-13FM-1NTH	3/23/2020	4/6/2020	25.98		
233	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	EXAM GLOVES	11YP-KW6W-XDK6	3/25/2020	4/6/2020	54.06		
234	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	CUSTOMIZED MILITARY TAPES TAG	1MHJ-DNP7-G1T1	4/14/2020	4/21/2020	59.94		
235	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	POLICE SUPPLIES	1V99-JWKY-1RQL	4/10/2020	4/21/2020	373.23		
236	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	POLICE INIFORM	1DCC-PYTH-1K6V	4/16/2020	4/24/2020	284.75		
237	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	POLICE UNIFORM	1R11-HJD7-4LC1	4/21/2020	4/24/2020	399.80		
238	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FIRE EXTINGUISHER	1M41-KTNK-LQJW	4/14/2020	4/21/2020	68.56		
239	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	PATCHES	00056146	3/31/2020	4/14/2020	56.77		
240	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY CHARGES	040620	4/6/2020	4/24/2020	59.21		
241	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	190.00		
242	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	13.66		
243	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	58.01		
244	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	89.99		
245	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	100.00		
246	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	209.36		
247	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	291.62		
248	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	69.55		
249	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	2.11		
250	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	9.74		
251	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	116.36		
252	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	42.63		
253	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	47.37		
254	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	165.42		
255	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	337.47		
256	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT & BALANCE	FCSD018	3/25/2020	4/6/2020	96.00		
257	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	REPAIR TIRE	FCSD019	4/1/2020	4/14/2020	22.00		
258	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD020	4/8/2020	4/14/2020	48.00		
259	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRE ROTATION	FCSD021	4/7/2020	4/24/2020	20.00		
260	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	80.95		
261	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	80.95		
262	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	310191749 031620	3/16/2020	4/6/2020	973.51		
263	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF DEPT	309903768 040720	4/7/2020	4/21/2020	156.92		
264	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309797542 041620	4/16/2020	4/24/2020	172.04		
265	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	MAGNETIC MIC HOLDER	16537	4/13/2020	4/21/2020	299.50		
266	EVIDENT CRIME SCENE PRODUCTS	POLICE SUPPLIES	POLICE SUPPLIES	156508A	4/16/2020	4/24/2020	1,320.75		
267	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	FUEL INJECTION	015-360707	3/26/2020	4/6/2020	13.38		
268	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	CAR SUPPLIES	015-360555	3/23/2020	4/6/2020	58.93		
269	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	CAR SUPPLIES	015-360689	3/26/2020	4/6/2020	180.78		
270	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	CAR MAINTENANCE	015-360848	3/30/2020	4/14/2020	40.99		
271	FLUVANNA COUNTY HEALTH DEPT	PROFESSIONAL SERVICES	VACCINES	31-MAR-20	3/31/2020	4/14/2020	2,266.54		
272	FORK UNION ANIMAL CLINIC	CONTRACT SERVICES	EXAM	181574	4/14/2020	4/21/2020	614.30		
273	GALLS, LLC.	POLICE SUPPLIES	POLICE SUPPLIES	015387409	4/1/2020	4/14/2020	458.92		
274	GALLS, LLC.	UNIFORM/WEARING APPAREL	POLICE SUPPLIES	015387635	4/1/2020	4/14/2020	176.00		

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2	Accounts Payable List		To Date: 4/30/2020						
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
275	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020	6,534.76		
276	LEADSONLINE	INVESTIGATIVE SERVICES	INVESTIGATION PKG	255100	4/16/2020	4/21/2020	2,238.00		
277	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-592298	4/15/2020	4/21/2020	85.25		
278	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-594737	3/31/2020	4/24/2020	81.88		
279	PITNEY BOWES INC	LEASE/RENT	RED INK CART	1015354581	4/1/2020	4/14/2020	169.98		
280	PITNEY BOWES	LEASE/RENT	LEASE CHARGES	3310980596	4/1/2020	4/14/2020	171.15		
281	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	POLICE TESTING	C-C-22711	3/31/2020	4/14/2020	90.00		
282	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	POLICE TESTING	H-C-22762	3/31/2020	4/14/2020	90.00		
283	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	POLICE TESTING	W-C-22712	3/31/2020	4/14/2020	90.00		
284	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019404	3/25/2020	4/6/2020	20.00		
285	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019405	3/25/2020	4/6/2020	20.00		
286	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019406	3/25/2020	4/6/2020	20.00		
287	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019407	3/31/2020	4/14/2020	20.00		
288	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019408	3/31/2020	4/14/2020	20.00		
289	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019409	3/31/2020	4/14/2020	40.00		
290	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019410	3/31/2020	4/14/2020	40.00		
291	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019411	3/31/2020	4/14/2020	40.00		
292	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL FILTER	10019412	4/8/2020	4/21/2020	20.00		
293	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019413	4/8/2020	4/21/2020	20.00		
294	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019414	4/8/2020	4/21/2020	60.00		
295	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019415	3/31/2020	4/24/2020	20.00		
296	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019416	3/31/2020	4/24/2020	20.00		
297	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019417	3/31/2020	4/24/2020	20.00		
298	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019419	3/31/2020	4/24/2020	20.00		
299	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019418	3/31/2020	4/24/2020	40.00		
300	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-023	3/26/2020	4/6/2020	2,183.98		
301	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	36.00		
302	THE POLICE AND SHERIFFS PRESS	OFFICE SUPPLIES	SECURE ID CARDS	132786	4/8/2020	4/21/2020	39.65		
303	TOWN GUN SHOP, INC.	POLICE SUPPLIES	GLOCK 9MM'S	002160-0	9/3/2019	4/6/2020	7,640.00		
304	TOWN GUN SHOP, INC.	POLICE SUPPLIES	POLICE SUPPLIES	R83049	4/4/2020	4/21/2020	664.72		
305	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	040220	4/2/2020	4/21/2020	20.00		
306	UPS	POSTAL SERVICES	SHIPPING FEE	0000Y9X292130	3/28/2020	4/14/2020	15.10		
307	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	214.93		
308	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	PRINTER MONTHLY CHARGES	697090	4/2/2020	4/14/2020	29.55		
309	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	MONTHLY CHARGES	697091	4/2/2020	4/14/2020	33.45		
310	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9852127703	3/31/2020	4/21/2020	200.05		
311	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	COPIER CHARGES	5009942640	3/31/2020	4/21/2020	289.90		
312	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR MAINTENANCE	033020	3/31/2020	4/21/2020	28.00		
313	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR MAINTENANCE	032720	3/31/2020	4/21/2020	112.00		
314									
315									
316	E911								
317	APPLIED DIGITAL SOLUTIONS	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	46176	3/25/2020	4/6/2020	9,795.00		
318	AT&T MOBILITY	TELECOMMUNICATIONS	MONTHLY CHARGES	287284406274X0326202	3/18/2020	4/6/2020	2.00		
319	BANK OF AMERICA	IT SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	959.00		
						Total:	\$32,121.60		

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320	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	25.00		
321	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	30.00		
322	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	232.69		
323	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	16.72		
324	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	147.41		
325	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	272.90		
326	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	19.96		
327	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	192.58		
328	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	80.95		
329	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	80.95		
330	CENTURYLINK	TELECOMMUNICATIONS	E911	310214091 031920	3/19/2020	4/6/2020	144.21		
331	CENTURYLINK	TELECOMMUNICATIONS	WIRELINE	310042302 031020	3/10/2020	4/6/2020	3,107.00		
332	CENTURYLINK	TELECOMMUNICATIONS	WIRELINE BILLING	310042302 041020	4/16/2020	4/24/2020	3,107.00		
333	COMCAST CORPORATION	TELECOMMUNICATIONS	MONTHLY CHARGES	0930046933 040320	4/3/2020	4/21/2020	104.52		
334	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	EQUIPMENT	1302718131	3/26/2020	4/6/2020	28.99		
335	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	RACK SCREWS	1302715745	3/25/2020	4/6/2020	39.05		
336	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	TRIPP LITE SWITCH ACCESSORIES	1302708163	3/19/2020	4/6/2020	116.50		
337	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	TRIPP LITE SWITCH ACCESSORIES	1302709200	3/20/2020	4/6/2020	116.50		
338	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	ACER FULL HD	10302708320	3/19/2020	4/6/2020	249.96		
339	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	TRIPP LITE RACK MOUNT	1302716150	3/19/2020	4/6/2020	578.54		
340	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	TRPP LITE RACMOUNT CONSOLE	1302709201	3/20/2020	4/6/2020	623.85		
341	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	TRIPP LITE SWITCH	1302737503	4/15/2020	4/21/2020	59.07		
342	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	RACKMOUNT	1302733275	4/15/2020	4/21/2020	199.98		
343	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	SAMSUNG 883 DCT	1302733727	4/15/2020	4/21/2020	2,559.88		
344	NEWEGG BUSINESS INC.	IT SERVICES	STARTECH.COM	1302738796	4/15/2020	4/21/2020	99.81		
345	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES	50131	4/1/2020	4/14/2020	1,275.00		
346	NWG SOLUTIONS, LLC.	IT SERVICES	WARRANTY RENEWAL	50254	4/10/2020	4/21/2020	2,257.12		
347	NWG SOLUTIONS, LLC.	IT SERVICES	SONICWALL	49933	3/31/2020	4/24/2020	1,148.60		
348	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY SUPPORT	50130	4/1/2020	4/14/2020	1,168.70		
349	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-023	3/26/2020	4/6/2020	337.30		
350	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	11.52		
351	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	15.01		
352	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	16.20		
353	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	17.78		
354	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	17.88		
355	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	18.69		
356	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	27.20		
357	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	29.47		
358	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	103.99		
359	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	116.66		
360	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	133.87		
361	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	299.52		
362	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	214.93		
363	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9852127703	3/31/2020	4/21/2020	80.02		
364	WORLDWIDE INTERPRETERS, INC.	TELECOMMUNICATIONS	VOICE TRANSLATION SERVICES	3923	3/3/2020	4/6/2020	33.15		

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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
365							Total:		\$30,312.63
366									
367	FIRE AND RESCUE SQUAD								
368	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCFD QUARTERLY	FF4-20	4/1/2020	4/6/2020			35,712.50
369	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	LM FIRE QAUARTERLY	LM4-20	4/1/2020	4/6/2020			86,875.00
370	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020			560.14
371							Total:		\$123,147.64
372									
373	BUILDING INSPECTIONS								
374	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020			143.67
375	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 031820	3/18/2020	4/6/2020			1.98
376	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020			(\$10.72)
377	TREASURER OF VIRGINIA	SURCHARGE	LEVY PERMIT FEES	LV202003	4/1/2020	4/6/2020			843.97
378	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020			1.61
379	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020			285.17
380							Total:		\$1,265.68
381									
382	EMERGENCY MANAGEMENT								
383	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	SURGICAL MASKS	1WC6-WK1P-KM9K	4/17/2020	4/24/2020			1,799.20
384	ATLANTIC EMERGENCY SOLUTIONS,	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	23583EQU	4/6/2020	4/24/2020			2,307.70
385	BANK OF AMERICA	OTHER OPERATING SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			27.36
386	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			14.45
387	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			29.25
388	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			175.37
389	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			889.15
390	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			1,204.45
391	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020			1,425.45
392	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020			52.49
393	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020			37.17
394	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020			107.93
395	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-592298	4/15/2020	4/21/2020			18.30
396	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-594737	3/31/2020	4/24/2020			21.53
397	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020			46.06
398							Total:		\$8,155.86
399									
400	PUBLIC ANIMAL SHELTER								
401	FLUVANNA SPCA	CONTRACT SERVICES	SHELTERING SERVICES -FY20 4TH QTR	40120	4/1/2020	4/6/2020			75,198.25
402							Total:		\$75,198.25
403									
404	FACILITIES								
405	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	TUBING PLUG	1J7K-GTX9-3PXJ	2/11/2020	4/21/2020			7.25
406	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	ACCUFORM SIGNS	1QJ3-PWNN-FRXW	2/12/2020	4/21/2020			27.22
407	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	SELF DRILLING SCREW SET	14NR-MFWH-1DLQ	2/9/2020	4/21/2020			28.40
408	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	DRILL SHARPENER	1TQF-KVH4-9P6D	2/26/2020	4/21/2020			129.99
409	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	VACUUM SUPPLIES	1TTT-HCR7-LL3C	3/20/2020	4/21/2020			107.75

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410	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	PRESSURE SWITCH PART	19FP-FCPP-H9HN	4/3/2020	4/21/2020	21.08		
411	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	VALVE EXHAUST	1X4G-7666-3R3K	2/17/2020	4/21/2020	46.15		
412	BETTER LIVING, INC.	BLDGS EQUIP REP & MAINT	BIRCH SLAB AND FENCE BOARD	BMZ00950514	3/31/2020	4/14/2020	506.39		
413	BRAME SPECIALTY COMPANY, INC.	OTHER OPERATING SUPPLIES	CLOROX	7512181	3/26/2020	4/6/2020	53.39		
414	BRAME SPECIALTY COMPANY, INC.	OTHER OPERATING SUPPLIES	CLOROX	7512306	3/26/2020	4/6/2020	213.56		
415	BRAME SPECIALTY COMPANY, INC.	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	7517404	4/9/2020	4/21/2020	333.64		
416	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	GOODYEAR TIRES	FCPW021	4/1/2020	4/14/2020	143.99		
417	DODSON GLASS & MIRROR INC	BLDGS EQUIP REP & MAINT	REPAIRS	073372	4/16/2020	4/24/2020	1,492.38		
418	FASTENAL COMPANY	OTHER OPERATING SUPPLIES	GLOVES	VACH123158	4/16/2020	4/24/2020	130.17		
419	FASTENAL COMPANY	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	VACHA123298	4/16/2020	4/24/2020	206.64		
420	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	CAR SUPPLIES	033120	3/31/2020	4/14/2020	81.74		
421	HILL MANUFACTURING COMPANY INC	BLDGS EQUIP REP & MAINT	HVAC SUPPLIES	53529	4/6/2020	4/21/2020	186.62		
422	HILL MANUFACTURING COMPANY INC	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	51594	4/1/2020	4/14/2020	115.36		
423	HILLTOP AUTO DIESEL LLC	VEHICLE/POWER EQUIP	SAW CHAIN	2302	3/31/2020	4/24/2020	97.67		
424	INKLINGS INK SCREEN PRINTING &	VEHICLES REP & MAINT	STICKERS AND SIGNS	041020	4/16/2020	4/21/2020	305.00		
425	J&A PAINTING	BLDGS EQUIP REP & MAINT	HURDS OFFICE-PREPPED AND PRIMED	011220	1/12/2020	4/6/2020	1,150.00		
426	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020	1,021.47		
427	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	CAR SUPPLIES	033120	4/1/2020	4/14/2020	209.92		
428	JONES AUTOMOTIVE/ALL STAR AUTO	OTHER OPERATING SUPPLIES	CAR SUPPLIES	033120	4/1/2020	4/14/2020	31.93		
429	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	CAR SUPPLIES	033120	4/1/2020	4/14/2020	92.70		
430	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	033120	4/1/2020	4/14/2020	564.09		
431	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	032520	4/1/2020	4/14/2020	993.50		
432	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	032520	4/1/2020	4/14/2020	826.49		
433	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAFETY INSPECTION	45654	4/1/2020	4/14/2020	20.00		
434	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAMPER INSPECTION	45655	4/1/2020	4/14/2020	60.64		
435	MARSHALL ELECTRIC INC	BLDGS EQUIP REP & MAINT	INSALL GENERATOR	14214	3/31/2020	4/24/2020	1,100.00		
436	MARSHALL ELECTRIC INC	BLDGS EQUIP REP & MAINT	INSTALL VOLT CIRCUIT	14213	3/31/2020	4/24/2020	2,177.00		
437	MCMASER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	ADHESIVE GAS MESSAGE	35556519	4/15/2020	4/21/2020	11.70		
438	MCMASER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FASTENER CAPS	35278571	4/15/2020	4/21/2020	30.52		
439	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	SPRAYER	7851254	4/1/2020	4/14/2020	35.28		
440	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	DISPENSER	7846752	4/1/2020	4/14/2020	51.72		
441	NOLAND	BLDGS EQUIP REP & MAINT	EQUIPMENT	505349 01	3/17/2020	4/6/2020	85.06		
442	NOLAND	GENERAL MATERIALS AND	SUPPLIES	50695402	3/31/2020	4/24/2020	122.76		
443	NOLAND	GENERAL MATERIALS AND	CLEANING SUPPLIES	50695401	3/31/2020	4/24/2020	338.50		
444	RIDGEVIEW NEW HOLLAND INC	GENERAL MATERIALS AND	SCREWS	C257223	3/31/2020	4/24/2020	15.87		
445	RIDGEVIEW NEW HOLLAND INC	VEHICLE/POWER EQUIP	PARTS	C256442	3/31/2020	4/14/2020	88.48		
446	TECHNIRAIN LIGHTING AND	CONTRACT SERVICES	SPRING START UP OF SYSTEM	2238	3/31/2020	4/24/2020	393.75		
447	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1090233	3/26/2020	4/6/2020	27.00		
448	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1090235	3/26/2020	4/6/2020	80.04		
449	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1091322	4/2/2020	4/14/2020	79.04		
450	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1092402	4/9/2020	4/21/2020	10.00		
451	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1092404	4/9/2020	4/21/2020	79.04		
452	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1093479	4/15/2020	4/24/2020	27.00		
453	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1093481	4/15/2020	4/24/2020	79.04		
454	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	6.50		

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455	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	458.81		
456	W.W. GRAINGER INC	BLDGS EQUIP REP & MAINT	DOOR REPAIRS	9486909782	3/26/2020	4/6/2020	89.95		
457	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	NITORGEN	845733	3/27/2020	4/14/2020	8.06		
458									
459									
460	GENERAL SERVICES								
461	AQUA VIRGINIA, INC.	WATER SERVICES	181 MIAN ST	1530185055090 042020	4/9/2020	4/21/2020	21.36		
462	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS	7970740556855 040920	4/9/2020	4/21/2020	21.36		
463	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS	7929310552932 040920	4/9/2020	4/21/2020	23.60		
464	AQUA VIRGINIA, INC.	WATER SERVICES	197 MIAN ST NORTH G	7929300552931 040920	4/9/2020	4/21/2020	28.09		
465	AQUA VIRGINIA, INC.	WATER SERVICES	ADMIN	7800100540828 040920	4/9/2020	4/21/2020	89.98		
466	BANK OF AMERICA	ELECTRICAL SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	553.14		
467	BANK OF AMERICA	ELECTRICAL SERVICES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	597.46		
468	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	SPRINKLER INSPECION	2465504	3/31/2020	4/14/2020	100.00		
469	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	SPRINKLER INSPECTION	2465503	3/31/2020	4/14/2020	190.00		
470	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	51 KENTS STORE	275907-002 040220	4/2/2020	4/14/2020	366.05		
471	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY	275906-001 033120	3/31/2020	4/14/2020	1,826.15		
472	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BLDG	85473-002 033120	4/1/2020	4/14/2020	2,726.60		
473	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	POLE BARN	275904-006 041620	4/16/2020	4/24/2020	30.40		
474	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CVEC E911 TOWER	203061-001 041620	4/16/2020	4/24/2020	30.60		
475	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY OUTLETS	85473-003 041620	4/16/2020	4/24/2020	64.09		
476	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER	275904-009 041620	4/16/2020	4/24/2020	66.53		
477	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LANDFILL	275904-002 041620	4/16/2020	4/24/2020	129.30		
478	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LANDFILL	85473-005 041620	4/16/2020	4/24/2020	205.20		
479	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COLUMBIA SCHOOL	85473-006 041620	4/16/2020	4/24/2020	212.38		
480	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GR	275904-004 041620	4/16/2020	4/24/2020	351.64		
481	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	160 COMMONS SAFETY BLDG	85473-001 041620	4/16/2020	4/24/2020	70.62		
482	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 031620	3/16/2020	4/6/2020	233.81		
483	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 031620	3/16/2020	4/6/2020	682.57		
484	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5016100465	3/30/2020	4/14/2020	141.85		
485	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	MAINTENANCE/SERVICE	022920	2/29/2020	4/6/2020	430.00		
486	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	SERVICE LABOR	013120	1/31/2020	4/6/2020	540.00		
487	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	MAR 20 MISS UTILITY	033120	3/31/2020	4/14/2020	690.00		
488	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	MONTHLY CHARGE	06-00017537 041320	4/13/2020	4/21/2020	20.00		
489	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LG BALLFIELD LIGHTS	3023889169 032420	3/24/2020	4/6/2020	78.64		
490	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYBROOK GYM	84297506 032420	3/24/2020	4/6/2020	176.79		
491	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD	4894115007 032420	3/24/2020	4/6/2020	192.13		
492	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992 032420	3/24/2020	4/6/2020	302.86		
493	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006 032420	3/24/2020	4/6/2020	501.43		
494	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER	1024205005 032420	3/24/2020	4/6/2020	721.06		
495	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMIN BLDG	1404067504 032420	3/24/2020	4/6/2020	1,089.86		
496	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BLDG	74032509 032420	3/24/2020	4/6/2020	1,541.61		
497	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BLDG	8895892548 032420	3/24/2020	4/6/2020	2,350.94		
498	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE	1134080009 032720	3/27/2020	4/14/2020	21.24		
499	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ	1114097502 032720	3/27/2020	4/14/2020	34.42		

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500	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER	4699060132 032720	3/27/2020	4/14/2020	41.54		
501	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LG BALL FIELD CONSESSION	0692200942 032720	3/27/2020	4/14/2020	50.41		
502	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEABER BLDG	1124090000 032720	3/27/2020	4/14/2020	74.69		
503	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JAMES MD HWY	7048771633 032720	3/27/2020	4/14/2020	78.46		
504	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD CONSESSION	0274195007 032720	3/27/2020	4/14/2020	79.10		
505	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	1284152509 032720	3/27/2020	4/14/2020	85.88		
506	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 032720	3/27/2020	4/14/2020	92.17		
507	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER BREMO RD	6260822157 032720	3/27/2020	4/14/2020	120.30		
508	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007 032520	3/25/2020	4/14/2020	132.65		
509	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 032720	3/27/2020	4/14/2020	172.51		
510	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MAINTENANCE SHOP	2554330007 032720	3/27/2020	4/14/2020	196.47		
511	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000 032720	3/27/2020	4/14/2020	266.76		
512	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680458 032520	3/25/2020	4/14/2020	312.46		
513	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS	4144237502 032520	3/25/2020	4/14/2020	326.88		
514	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER	4331888158 032520	3/25/2020	4/14/2020	1,086.15		
515	DOMINION VIRGINIA POWER	STREET LIGHTS	LIGHTS NEAR POST OFFICE	7080078962 032720	3/27/2020	4/14/2020	70.83		
516	DOMINION VIRGINIA POWER	STREET LIGHTS	NEAR MASONIC LODGE	9609027314 032720	3/27/2020	4/14/2020	72.17		
517	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 022720	3/27/2020	4/14/2020	207.19		
518	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 022720	3/27/2020	4/14/2020	484.09		
519	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY CHARGES	1130615	3/31/2020	4/24/2020	95.00		
520	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY CHARGES	1124067	3/31/2020	4/24/2020	526.00		
521	MOJOHNS, INC.	MAINTENANCE CONTRACTS	PORTABLE TOILET	126240	4/1/2020	4/14/2020	160.50		
522	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	COUNTY WASTE CONTAINERS	0410-000695743	3/31/2020	4/21/2020	878.34		
523	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	9607627	3/27/2020	4/6/2020	425.38		
524	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	TANK RENTAL	9800539	4/1/2020	4/14/2020	150.00		
525	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	9851633	4/17/2020	4/24/2020	23.55		
526	THE SUPPLY ROOM	STREET LIGHTS	WATER AND RENTAL	033120	3/31/2020	4/14/2020	229.77		
527	THE SUPPLY ROOM	WATER SERVICES	WATER AND RENTAL	033120	3/31/2020	4/14/2020	344.31		
528	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	324915	3/30/2020	4/6/2020	376.02		
529	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	346719	3/31/2020	4/24/2020	775.34		
530	TREASURER, FLUVANNA CO	SEWER SERVICES	LIBRARY	47786	4/15/2020	4/24/2020	13.83		
531	TREASURER, FLUVANNA CO	SEWER SERVICES	181 MAIN ST	47774	4/15/2020	4/24/2020	14.59		
532	TREASURER, FLUVANNA CO	SEWER SERVICES	REGISTRARS	47777	4/15/2020	4/24/2020	14.59		
533	TREASURER, FLUVANNA CO	SEWER SERVICES	197 MAIN ST	47775	4/15/2020	4/24/2020	17.65		
534	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC SAFETY BLDG	47785	4/15/2020	4/24/2020	25.30		
535	TREASURER, FLUVANNA CO	SEWER SERVICES	PLEASANT GROVE	47794	4/15/2020	4/24/2020	25.30		
536	TREASURER, FLUVANNA CO	SEWER SERVICES	ADMIN BLDG	47768	4/15/2020	4/24/2020	32.19		
537	TREASURER, FLUVANNA CO	SEWER SERVICES	COURTS	47767	4/15/2020	4/24/2020	49.02		
538	TREASURER, FLUVANNA CO	WATER SERVICES	FORK UNION	47605	4/15/2020	4/24/2020	21.00		
539	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK SOFTBALL	47649	4/15/2020	4/24/2020	21.00		
540	TREASURER, FLUVANNA CO	WATER SERVICES	BASEBALL FIELD	47650	4/15/2020	4/24/2020	21.00		
541	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA GYM	47490	4/15/2020	4/24/2020	26.50		
542	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BLDG	47491	4/15/2020	4/24/2020	105.70		
543	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA FIRE HOUSE	47651	4/15/2020	4/24/2020	165.10		
544	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	TRANSMISSIONS	03200166	3/31/2020	4/14/2020	17.85		

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545	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	MAINTENANCE	25463	4/1/2020	4/14/2020	1,725.00		
546						Total:	\$27,684.30		
547									
548	PUBLIC WORKS								
549	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	253.19		
550	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	220.00		
551	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-592298	4/15/2020	4/21/2020	21.54		
552	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-594737	3/31/2020	4/24/2020	24.45		
553	ROBERT W. HAYES CO., INC	GENERAL MATERIALS AND	TUBE PULLER	29003	3/25/2020	4/6/2020	244.74		
554	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	166.84		
555	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26756944	3/27/2020	4/14/2020	93.04		
556						Total:	\$1,023.80		
557									
558	CONVENIENCE CENTER								
559	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	106.45		
560	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH AND RECYCLING	4347-00006417	3/31/2020	4/21/2020	8,691.33		
561	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	CAR MAINTENANCE	041420	4/7/2020	4/24/2020	277.00		
562	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	SOFTWARE SUPPORT	75027	4/1/2020	4/6/2020	250.00		
563	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	MAINTENANCE AGREEMENT	1497966	4/16/2020	4/24/2020	896.00		
564	HERITAGE CRYSTALCLEAN, LLC	BLDGS EQUIP REP & MAINT	USED OUIL SERVICE	16204007	3/26/2020	4/14/2020	430.00		
565	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020	53.43		
566	MJC DESIGNS, LLC.	BLDGS EQUIP REP & MAINT	CUSTOM DESIGN SIGNS	3670	3/31/2020	4/6/2020	820.80		
567	REPUBLIC SERVICES #410	CONTRACT SERVICES	WASTE COMPACTOR	0410-000695516	3/31/2020	4/24/2020	7,200.00		
568	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	81.85		
569	VERTIV SERVICES INC	BLDGS EQUIP REP & MAINT	EQUIPMENT	57789360	3/20/2020	4/6/2020	177.00		
570						Total:	\$18,983.86		
571									
572	PUBLIC UTILITIES								
573	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	60.75		
574	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	509.01		
575	BANK OF AMERICA	PERMITS AND FEES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	100.00		
576	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER	310089744 031920	3/19/2020	4/6/2020	53.18		
577	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER	309433290 031920	3/19/2020	4/6/2020	69.29		
578	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS BLDG	4501632147 032420	3/24/2020	4/6/2020	199.17		
579	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTERWATER MONITORING	69443	3/23/2020	4/6/2020	147.00		
580	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69444	3/23/2020	4/6/2020	147.00		
581	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69458	3/23/2020	4/6/2020	177.00		
582	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69477	3/30/2020	4/14/2020	100.00		
583	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69478	3/30/2020	4/14/2020	100.00		
584	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69556	3/30/2020	4/14/2020	100.00		
585	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69562	3/30/2020	4/14/2020	100.00		
586	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69476	3/30/2020	4/14/2020	130.00		
587	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69676	4/13/2020	4/21/2020	100.00		
588	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69677	4/13/2020	4/21/2020	100.00		
589	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69650	4/13/2020	4/21/2020	130.00		

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590	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020	693.36		
591	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	032520	4/1/2020	4/14/2020	203.94		
592	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 031820	3/18/2020	4/6/2020	290.09		
593	TREASURER OF VIRGINIA	PERMITS AND FEES	VPDES	716003	9/1/2019	4/21/2020	2,497.30		
594	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1090234	3/26/2020	4/6/2020	40.65		
595	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1091321	4/2/2020	4/14/2020	40.65		
596	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1092403	4/9/2020	4/21/2020	40.65		
597	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1093480	4/15/2020	4/24/2020	40.65		
598	UNIVAR USA, INC.	CHEMICAL SUPPLIES	CHEMICAL SUPPLIES	RI769923	4/3/2020	4/14/2020	425.25		
599	USABLUBOOK	GENERAL MATERIALS AND	SUPPLIES	196668	4/6/2020	4/21/2020	146.95		
600	USABLUBOOK	GENERAL MATERIALS AND	SUPPLIES	197543	4/6/2020	4/21/2020	499.38		
601	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9851394848	3/27/2020	4/14/2020	142.65		
602	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	364.03		
603	VSI SUPPLY	GENERAL MATERIALS AND	PLUMB PAK	S5003	3/19/2020	4/6/2020	18.53		
604									
605									
606	HEALTH								
607	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 031620	3/16/2020	4/6/2020	155.39		
608	THOMAS JEFFERSON HEALTH	CONTRACT SERVICES	FY20 4TH QTR ALLOCATION	040120	4/1/2020	4/6/2020	69,471.00		
609	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	13.28		
610									
611									
612	CSA								
613	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	3.43		
614	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	4.05		
615	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	2.11		
616	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21183085	3/13/2020	4/21/2020	57.00		
617	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY CHARGES	21297144	4/12/2020	4/24/2020	57.00		
618	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 031820	3/18/2020	4/6/2020	148.53		
619									
620									
621	CSA PURCHASE OF SERVICES								
622	1VISION MENTORING LLC	COMM SVCS		P03925074799	3/31/2020	4/14/2020	1,150.00		
623	1VISION MENTORING LLC	COMM SVCS		P03925079000	3/31/2020	4/14/2020	1,350.00		
624	1VISION MENTORING LLC	POS MANDATED WSS		P03925068216	3/31/2020	4/14/2020	1,150.00		
625	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P03925056194	3/31/2020	4/14/2020	240.00		
626	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P03925068188	3/31/2020	4/3/2020	1,125.00		
627	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P03925080489	3/31/2020	4/3/2020	1,125.00		
628	BELIEVE IN ME YOUTH & FAMILY	NON-MAND COMM BASED		P03925076192	3/31/2020	4/3/2020	315.00		
629	BELIEVE IN ME YOUTH & FAMILY	POS MANDATED WSS		P03925075893	3/31/2020	4/3/2020	1,125.00		
630	BELIEVE IN ME YOUTH & FAMILY	POS MANDATED WSS		P03925083017	3/31/2020	4/14/2020	1,125.00		
631	C.M. MENTORING SERVICES LLC	COMM SVCS		P03925074801	3/31/2020	4/14/2020	275.00		
632	C.M. MENTORING SERVICES LLC	COMM SVCS		P03925075602	3/31/2020	4/14/2020	1,595.00		
633	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P03925057918	3/31/2020	4/14/2020	550.00		
634	CEDAR ROW FARM, LLC	FF4E-COMM SVCS		P02925072708	2/29/2020	4/14/2020	125.00		

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635	CEDAR ROW FARM, LLC	FF4E-COMM SVCS		P03925072709	3/31/2020	4/14/2020	250.00		
636	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P03925079124	3/31/2020	4/17/2020	480.00		
637	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P03925075925	3/31/2020	4/17/2020	1,511.25		
638	CUMBERLAND HOSPITAL LLC	EDUC SVCS CONG CARE		P03925079447	3/6/2020	4/24/2020	1,100.00		
639		POS MANDATED FFOP		P02925080512	2/29/2020	4/14/2020	126.96		
640		POS MANDATED FFOP		P03925080513	3/31/2020	4/14/2020	1,841.00		
641		POS MANDATED FFOP		P03925050414	3/31/2020	4/14/2020	2,513.00		
642	ELK HILL	RES. CONG. CARE		P03925077048	3/31/2020	4/24/2020	6,200.00		
643	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P03925082449	3/31/2020	4/24/2020	415.73		
644	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P03925080750	3/24/2020	4/24/2020	831.46		
645	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P03925081051	3/31/2020	4/24/2020	875.00		
646	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P03925080652	3/24/2020	4/24/2020	1,750.00		
647	JACKSON-FEILD HOMES INC	EDUC SVCS CONG CARE		P03925066532	3/31/2020	4/17/2020	2,850.00		
648	JACKSON-FEILD HOMES INC	EDUC SVCS CONG CARE		P03925074033	3/31/2020	4/17/2020	4,180.00		
649	LIBERTY POINT BEHAVIORAL	EDUC SVCS CONG CARE		P11925075390	11/30/2019	4/3/2020	240.00		
650	LIVE OAK MENTORING LLC	COMM SVCS		P03925064526	3/31/2020	4/17/2020	600.00		
651	LIVE OAK MENTORING LLC	COMM SVCS		P03925071627	3/31/2020	4/17/2020	750.00		
652	LIVE OAK MENTORING LLC	COMM SVCS		P03925074642	3/31/2020	4/24/2020	500.00		
653	LIVE OAK MENTORING LLC	COMM SVCS		P03925075443	3/31/2020	4/24/2020	500.00		
654	LIVE OAK MENTORING LLC	COMM SVCS		P03925080144	3/31/2020	4/24/2020	650.00		
655	LIVE OAK MENTORING LLC	COMM SVCS		P03925070345	3/31/2020	4/24/2020	1,000.00		
656	LIVE OAK MENTORING LLC	COMM SVCS		P03925058346	3/31/2020	4/24/2020	1,200.00		
657	LIVE OAK MENTORING LLC	POS MANDATED WSS		P03925074341	3/31/2020	4/17/2020	750.00		
658	LIVE OAK MENTORING LLC	POS MANDATED WSS		P03925075253	3/31/2020	4/24/2020	800.00		
659	NATIONAL COUNSELING GROUP	COMM SVCS		P02925073496	2/29/2020	4/14/2020	780.00		
660	NATIONAL COUNSELING GROUP	COMM SVCS		P02925073520	2/29/2020	4/17/2020	260.00		
661	NATIONAL COUNSELING GROUP	COMM SVCS		P02925066721	2/29/2020	4/17/2020	500.00		
662	NATIONAL COUNSELING GROUP	COMM SVCS. TRANSITION		P02925061506	2/29/2020	4/14/2020	390.00		
663	PARACLETE THERAPEUTICS LLC	COMM SVCS		P03925067604	3/31/2020	4/14/2020	1,200.00		
664	PARACLETE THERAPEUTICS LLC	COMM SVCS		P03925074103	3/31/2020	4/14/2020	1,200.00		
665	PARACLETE THERAPEUTICS LLC	COMM SVCS		P03925071005	3/31/2020	4/14/2020	1,500.00		
666	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P03925079719	3/31/2020	4/14/2020	1,200.00		
667	PEOPLE PLACES, INC.	COMM SVCS		P03925065228	3/31/2020	4/17/2020	244.38		
668	PEOPLE PLACES, INC.	FF4E-COMM SVCS		P03925057734	3/31/2020	4/17/2020	25.00		
669	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P02925082538	2/29/2020	4/17/2020	480.00		
670	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P03925077440	3/31/2020	4/17/2020	3,720.00		
671	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P03925082539	3/31/2020	4/17/2020	3,720.00		
672	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P03925076637	3/31/2020	4/17/2020	3,720.00		
673	PIPER IVY PRESCHOOL INC	FF4E-COMM SVCS		P03925077635	3/31/2020	4/17/2020	750.00		
674	REDEMPTION YOUTH MENTORING	COMM SVCS		P01925063298	1/31/2020	4/14/2020	480.00		
675	REDEMPTION YOUTH MENTORING	COMM SVCS		P02925063297	2/29/2020	4/14/2020	645.00		
676	REDEMPTION YOUTH MENTORING	COMM SVCS		P12925063295	12/31/2019	4/14/2020	1,020.00		
677	REGION TEN	COMM SVCS		P02925079522	2/29/2020	4/17/2020	326.50		
678	REGION TEN	COMM SVCS		P02925073623	2/29/2020	4/17/2020	1,385.87		
679	REGION TEN	COMM SVCS. TRANSITION		P02925061630	2/29/2020	4/17/2020	326.50		

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680	REGION TEN	COMM SVCS. TRANSITION		P02925073831	2/29/2020	4/17/2020	326.50		
681	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P03925077510	3/31/2020	4/14/2020	1,170.00		
682	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P03925072811	3/31/2020	4/14/2020	2,300.00		
683		COMM SVCS		P03925080229	3/31/2020	4/17/2020	120.00		
684		POS MANDATED FFOP		P03925025236	3/31/2020	4/17/2020	945.00		
685	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P03925078507	3/31/2020	4/14/2020	2,635.00		
686	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P03925078415	3/31/2020	4/14/2020	3,867.00		
687		POS MANDATED FFOP		P03925055391	3/31/2020	4/3/2020	1,016.00		
688						Total:	\$79,417.15		
689									
690	PARKS & RECREATION								
691	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	162.65		
692	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	261.83		
693	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	732.09		
694	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	CAR SUPPLIES	033120	3/31/2020	4/14/2020	489.94		
695	FLUVANNA REVIEW	ADVERTISING	SPRING PROGRAMS-RESCHEDULED	2020F13-12	3/26/2020	4/6/2020	133.00		
696	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040120	4/1/2020	4/14/2020	136.71		
697	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	126434	4/1/2020	4/14/2020	60.00		
698	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	126435	4/1/2020	4/14/2020	60.00		
699	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	126438	4/1/2020	4/14/2020	60.00		
700	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPLIES	8058051813	4/4/2020	4/21/2020	67.48		
701	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	5.00		
702	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS	9852899800	4/15/2020	4/24/2020	166.84		
703	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26727389	3/24/2020	4/6/2020	30.78		
704	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26727388	3/24/2020	4/6/2020	101.15		
705						Total:	\$2,467.47		
706									
707	LIBRARY								
708	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	97.89		
709	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	42.99		
710	DEMCO	OFFICE SUPPLIES	DURAFOLD JACKET BULK	6790556	3/23/2020	4/6/2020	114.39		
711	OVERDRIVE	BOOKS/PUBLICATIONS	BOOK	03100DA20070756	3/25/2020	4/6/2020	5.99		
712	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20066541	3/23/2020	4/6/2020	17.97		
713	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20068866	3/19/2020	4/6/2020	228.40		
714	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100CO20060924	3/19/2020	4/6/2020	988.58		
715	OVERDRIVE	BOOKS/PUBLICATIONS	BOOK	03100DA20096008	4/10/2020	4/21/2020	9.99		
716	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20082842	4/10/2020	4/21/2020	34.21		
717	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20079760	4/10/2020	4/21/2020	54.80		
718	THE LIBRARY CORPORATION	MAINTENANCE CONTRACTS	RENEWAL	2020060113	3/16/2020	4/21/2020	535.00		
719	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431087	3/31/2020	4/21/2020	3.31		
720						Total:	\$2,133.52		
721									
722	COUNTY PLANNER								
723	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LETTER SIZE SHEETS	1HJP-N33K-NMXF	3/1/2020	4/21/2020	58.53		
724	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	040120	3/31/2020	4/21/2020	1.00		

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770	FACILITIES CAP PROJ								
771	J&A PAINTING	CONTRACT SERVICES	SPCA DOORS-PREPPE, PRIMES AND	102119	10/1/2019	4/6/2020	605.00		
772	ROBERT W. HAYES CO., INC	CONTRACT SERVICES	REPAIRS	29069	3/31/2020	4/24/2020	5,558.00		
773									
774									
775	PUBLIC WORKS CAPITAL PROJECT								
776	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	AMP & RATE ANALYSIS	1812924	3/2/2020	4/21/2020	1,752.50		
777	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	MANUAL UPDATE	1812921	3/2/2020	4/21/2020	1,760.00		
778	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	MASTER PLAN #5	1812925	3/2/2020	4/21/2020	5,620.00		
779									
780									
781	SCHOOL OPS & MAINT CAP PROJ								
782	ATT SPORTS INC.	CONTRACT SERVICES	FCHS TRACK REPAIR	20022-rep	3/31/2020	4/14/2020	4,425.00		
783	POWER & FLOW SOLUTIONS, LLC.	CONTRACT SERVICES	FCHS GRINDER PUMP	2264	3/31/2020	4/24/2020	12,000.47		
784	QUALITY CCTV SYSTEMS, INC.	CONTRACT SERVICES	SBO RENOVATIONS	18457	3/18/2020	4/6/2020	10,378.00		
785									
786									
787									
788	Fund # - 502 SEWER								
789	PALMYRA SEWER OPER EXPENSES								
790	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524541 032420	3/24/2020	4/6/2020	955.63		
791	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP STATION	7712348080 032720	3/27/2020	4/14/2020	55.93		
792	MARYLAND BIOCHEMICAL CO., INC.	OTHER OPERATING SUPPLIES	ACCELERATOR C	3NN1102	3/19/2020	4/6/2020	1,071.34		
793	TREASURER OF VIRGINIA	PERMITS AND FEES	VPDES MUNICIPAL MINOR	712924	9/1/2019	4/21/2020	3,006.70		
794	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	177687	3/18/2020	4/6/2020	124.21		
795	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	174434	3/18/2020	4/6/2020	515.64		
796	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	170052	3/11/2020	4/6/2020	607.10		
797	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	185822	3/25/2020	4/14/2020	27.06		
798	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	188762	3/25/2020	4/14/2020	61.59		
799	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	184234	3/25/2020	4/14/2020	104.33		
800	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	190066	3/25/2020	4/14/2020	123.01		
801	USABLUEBOOK	OTHER OPERATING SUPPLIES	SUPPLIES	196668	4/6/2020	4/21/2020	206.60		
802									
803									
804									
805	Fund # - 505 FORK UNION SANITARY DISTRICT								
806	FORK UNION SANITARY DISTRICT								
807	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	042520	4/25/2020	4/25/2020	3,679.42		
808									
809									
810	FUSD OPERATIONAL EXPENSES								
811	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 032520	3/25/2020	4/14/2020	6.59		
812	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL	7224360003 032520	3/25/2020	4/14/2020	82.52		
813	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003 032520	3/25/2020	4/14/2020	97.18		
814	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 032520	3/25/2020	4/14/2020	128.49		

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815	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMOHUNDRO WELL	9346182505 032520	3/25/2020	4/14/2020	1,008.85		
816	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL	9501772108 032520	3/25/2020	4/14/2020	1,381.27		
817	E.W. OWEN	LEASE/RENT	WELL RENT	04012020	4/16/2020	4/24/2020	150.00		
818	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	032520	4/1/2020	4/14/2020	167.21		
819	LOWE'S	OTHER OPERATING SUPPLIES	SUPPLIES	032520	4/1/2020	4/14/2020	20.86		
820	MOJOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	126091	4/1/2020	4/14/2020	60.00		
821	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	WASTE CONTAINER	0410-000695226	4/7/2020	4/21/2020	203.28		
822	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SUSPENDED SOLIDS	365473	3/18/2020	4/6/2020	30.00		
823	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	WET CHEMISTRY	360845	2/19/2020	4/21/2020	30.00		
824	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	175277	3/11/2020	4/6/2020	2,509.56		
825	USABLUEBOOK	OTHER OPERATING SUPPLIES	SUPPLIES	197463	4/6/2020	4/21/2020	212.85		
826	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	042520	4/25/2020	4/25/2020	1,280.58		
827	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431000	4/1/2020	4/6/2020	83.58		
828						Total:	\$7,452.82		
829									
830									
					505 FORK UNION SANITARY DISTRICT	Fund Total:	\$11,132.24		
831	Fund # - 510 ZION XR WATER & SEWER								
832	ZION XR W&S EXPENSES								
833	A.G. DILLARD, INC.	CONSTRUCTION	ZION CROSSROADS WATER & SEWER	50078861 033120	4/21/2020	4/21/2020	65,767.01		
834	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	RICHMOND RD	275904-017 032520	3/25/2020	4/14/2020	391.61		
835	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS JAMES MAD HWY	275904-015 032520	3/25/2020	4/14/2020	397.00		
836	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	SRVS RFP WATERWORKS PLAN	1812923	3/27/2020	4/6/2020	1,280.00		
837	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WATER/SEWER LINES	1806311	3/27/2020	4/6/2020	3,125.50		
838	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ZXR WWPS & WBPS INSPECTION	1806315	3/2/2020	4/21/2020	65.00		
839	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ESMT DESIGN CHANGES	1806316	3/2/2020	4/21/2020	1,280.00		
840	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	CONA/INSPECTION	1806313	3/2/2020	4/21/2020	7,960.75		
841	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ZXR W&S LINES INSPECTION	1806312	3/2/2020	4/21/2020	7,995.00		
842	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	ZION CROSSROADS ELEVATED WATER	2020030456	3/31/2020	4/21/2020	125.00		
843	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	141982	4/1/2020	4/14/2020	3,542.00		
844	QUINN CONSULTING SERVICES INC	PROFESSIONAL SERVICES	INSPECTION	7	3/31/2020	4/24/2020	16,097.53		
845						Total:	\$108,026.40		
846									
847									
					510 ZION XR WATER & SEWER	Fund Total:	\$108,026.40		
848						Total Expenditures by Fund:	\$924,234.81		

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Stage Junction Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Stage Junction Agricultural/Forestal District, which consists of 13 parcels totaling 707.273 acres, for an additional 10 year period, expiring on June 7, 2030.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Brad Robinson, Senior Planner				
PRESENTER(S):	Brad Robinson, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Stage Junction Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The Board of Supervisors approved the creation of the Stage Junction Agricultural/Forestal District on June 7, 2000.				
	The Board of Supervisors approved the renewal of the Stage Junction Agricultural/Forestal District on May 19, 2010.				
	The district will expire on June 7, 2020 and is currently up for renewal for an additional ten (10) year period.				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Memo

To: Fluvanna County Board of Supervisors

From: Brad Robinson, Senior Planner

Date: May 20, 2020

Re: Stage Junction Agricultural/Forestal District Review and Renewal

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on June 7, 2020. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There were fourteen (14) parcels that comprised the Stage Junction Agricultural/Forestal District. A response was received from six (6) of these parcels with one request for removal from the district. It is the recommendation of the Planning Department that the Board of Supervisors renew the Stage Junction Agricultural/Forestal District for an additional ten (10) year period, removing Tax Map Parcel 44-A-12 containing a total of 63.857 acres owned by Hall Revocable Trust. Removal of this parcel will not affect the required 200-acre core of the district or the required distance between the core and any outlying parcels. Removal of this parcel will result in district acreage of **707.273** acres.

The Stage Junction District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
Branagan, Karen Loving & Loving, Thomas Joel	44 A 13	135.743	
Hall, Thomas E. & Sally G.	44 A 15	176.95	X
Fogg, Catherine Jane G & John D.	44 A 18	51.113	
Johnson, William L. & Patricia G.	44 A 18A	2.654	
Gresham, Victor & Mary Ann	44 A 18B	3	X
Johnson, Patricia Gresham	44 A 18C	48.459	
Gresham, Victor Allen	44 A 18D	48.113	X
Gresham, Charles Adam	44 A 18E	21	X
Colley, Charles R.	44 A 32	44.08	
Strickland, Rotche L. & Suann L.	54 1 1	79.286	
Nolting, Grace Lindsay	54 2 1	33.1	X
Liberty Hill Trust Eric Walker & Paul Metcalfe	54 A 23	62.506	

Liberty Hill Trust Eric Walker & Paul Metcalfe	54 A 24	1.269	
Total		707.273	

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rural Preservation Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.*” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x1061, or at brobins@fluvannacounty.org.

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 17-2020

A RESOLUTION TO AUTHORIZE RENEWAL OF THE STAGE JUNCTION AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE JUNE 7, 2030

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 7:00 p.m. on the 20th day of May 2020, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Stage Junction Agricultural/Forestal District on June 7, 2000 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Stage Junction Agricultural/Forestal District on May 19, 2010; and

WHEREAS, the district will expire on June 7, 2020; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Stage Junction Agricultural/Forestal District and advised them that the approved district would expire on June 7, 2020 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 20th day of May 2020 that the Fluvanna County Board of Supervisors hereby renews the Stage Junction Agricultural/Forestal District for an additional ten-year period to expire on June 7, 2030.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 20th day of May, 2020;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB M

MEETING DATE:	May 20, 2020				
AGENDA TITLE:	Approval of Mr. Andrew W. Wills, CBO as the Building Official for Fluvanna County				
MOTION(s):	I move the Board of Supervisors approve the designation of Andrew W. Wills as the Fluvanna County Building Official, effective May 4, 2020.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	Ratification				
TIMING:	Appointment				
DISCUSSION:	Designate Mr. Wills as the Fluvanna County Building Official beginning May 4, 2020				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	State Requirement as per Virginia Construction Code Section 105				
ENCLOSURES:	VA Construction Code Sec 105				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	

Virginia Administrative Code
Title 13. Housing
Agency 5. Department of Housing and Community Development
Chapter 63. Virginia Uniform Statewide Building Code

13VAC5-63-50. Section 105 Local Building Department.

A. Section 105.1 Appointment of building official. Every local building department shall have a building official as the executive official in charge of the department. The building official shall be appointed in a manner selected by the local governing body. After permanent appointment, the building official shall not be removed from office except for cause after having been afforded a full opportunity to be heard on specific and relevant charges by and before the appointing authority. DHCD shall be notified by the appointing authority within 30 days of the appointment or release of a permanent or acting building official.

Note: Building officials are subject to sanctions in accordance with the VCS.

B. Section 105.1.1 Qualifications of building official. The building official shall have at least five years of building experience as a licensed professional engineer or architect, building, fire or trade inspector, contractor, housing inspector or superintendent of building, fire or trade construction or at least five years of building experience after obtaining a degree in architecture or engineering, with at least three years in responsible charge of work. Any combination of education and experience that would confer equivalent knowledge and ability shall be deemed to satisfy this requirement. The building official shall have general knowledge of sound engineering practice in respect to the design and construction of structures, the basic principles of fire prevention, the accepted requirements for means of egress and the installation of elevators and other service equipment necessary for the health, safety and general welfare of the occupants and the public. The local governing body may establish additional qualification requirements.

C. Section 105.1.2 Certification of building official. An acting or permanent building official shall be certified as a building official in accordance with the VCS within one year after being appointed as acting or permanent building official.

Exception: A building official in place prior to April 1, 1983, shall not be required to meet the certification requirements in this section while continuing to serve in the same capacity in the same locality.

D. Section 105.1.3 Noncertified building official. Except for a building official exempt from certification under the exception to Section 105.1.2, any acting or permanent building official who is not certified as a building official in accordance with the VCS shall attend the core module of the Virginia Building Code Academy or an equivalent course in an individual or regional code academy accredited by DHCD within 180 days of appointment. This requirement is in addition to meeting the certification requirement in Section 105.1.2.

Note: Continuing education and periodic training requirements for DHCD certifications are

set out in the VCS.

E. Section 105.2 Technical assistants. The building official, subject to any limitations imposed by the locality, shall be permitted to utilize technical assistants to assist the building official in the enforcement of the USBC. DHCD shall be notified by the building official within 60 days of the employment of, contracting with or termination of all technical assistants.

Note: Technical assistants are subject to sanctions in accordance with the VCS.

F. Section 105.2.1 Qualifications of technical assistants. A technical assistant shall have at least three years of experience and general knowledge in at least one of the following areas: building construction; building construction conceptual and administrative processes; building, fire or housing inspections; plumbing, electrical or mechanical trades; or fire protection, elevator or property maintenance work. Any combination of education and experience that would confer equivalent knowledge and ability shall be deemed to satisfy this requirement. The locality may establish additional qualification requirements.

G. Section 105.2.2 Certification of technical assistants. A technical assistant shall be certified in the appropriate subject area within 18 months after becoming a technical assistant. When required by local policy to have two or more certifications, a technical assistant shall obtain the additional certifications within three years from the date of such requirement.

Exceptions:

1. A technical assistant in place prior to March 1, 1988, shall not be required to meet the certification requirements in this section while continuing to serve in the same capacity in the same locality.
2. A permit technician in place prior to the effective date of the 2015 edition of the code shall not be required to meet the certification requirements in this section while continuing to serve in the same capacity in the same locality.

Note: Continuing education and periodic training requirements for DHCD certifications are set out in the VCS.

H. Section 105.3 Conflict of interest. The standards of conduct for building officials and technical assistants shall be in accordance with the provisions of the State and Local Government Conflict of Interests Act, Chapter 31 (§ 2.2-3100 et seq.) of Title 2.2 of the Code of Virginia.

I. Section 105.4 Records. The local building department shall retain a record of applications received, permits, certificates, notices and orders issued, fees collected and reports of inspection in accordance with The Library of Virginia's General Schedule Number Six.

Statutory Authority

§ 36-98 of the Code of Virginia.

Historical Notes

Derived from Virginia Register Volume 22, Issue 3, eff. November 16, 2005; amended, Virginia Register Volume 24, Issue 14, eff. May 1, 2008; Volume 27, Issue 2, eff. March 1, 2011; Change in Effective Date, 27:5

VA.R. 534 November 8, 2010; amended, Virginia Register Volume 34, Issue 18, eff. September 4, 2018.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB N

	May 20, 2020				
AGENDA TITLE:	FY21 Health Insurance Rates and Contribution Schedule				
MOTION(s):	I move the Board of Supervisors ratify the Fluvanna County FY21 Health Insurance Rates and Contribution Schedule option 2, as amended for Single KA 250 Comprehensive Dental, for Anthem – The Local Choice for the period July 1, 2020 – June 30, 2021.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Ratify				
TIMING:	Immediate				

- At the April 29, 2020 FY21 Budget Adoption meeting, the BOS included \$50,000 to revise the health insurance plan structure to reduce the impact on employees due to the elimination of the Employee + Child(ren) tier.
- Current Employee + Child(ren) tier must switch to the Dual or Family plan on Anthem – The Local Choice.

DISCUSSION:

All Amounts Monthly	Employee Cost (All 3)		Employee Cost by Plan			Employee Cost		Employee Cost		Employee Cost		Employee Cost	
	Employee Cost	County Pays HSA*	MEDICAL	DENTAL	VISION	Employee Cost	County Pays HSA*	Employee Cost	County Pays HSA*	Employee Cost	County Pays HSA*	Employee Cost	County Pays HSA*
CURRENT - CIGNA													
Single													
OAP HDHP - Prev Den	\$17	\$80	\$0	\$13	\$5	\$17	\$80	\$17	\$80	\$17	\$80	\$17	\$80
OAP 500 - Prev Den	\$60		\$42	\$13	\$5	\$60		\$60		\$60		\$60	
OAP 250 - Prev Den	\$126		\$109	\$13	\$5	\$126		\$126		\$126		\$126	
Average													
OAP HDHP - Comp Den	\$36	\$80	\$0	\$31	\$5	\$36	\$80	\$36	\$80	\$36	\$80	\$36	\$80
OAP 500 - Comp Den	\$78		\$42	\$31	\$5	\$78		\$78		\$78		\$78	
OAP 250 - Comp Den	\$144		\$109	\$31	\$5	\$144		\$144		\$144		\$144	
Average													
Employee + Child(ren)													
Not Offered													
Employee + Spouse													
Dual (Two People)													
OAP HDHP - Prev Den	\$46	\$0	\$12	\$25	\$9	\$46	\$35	\$46	\$35	\$46	\$50	\$46	\$43
OAP 500 - Prev Den	\$303		\$269	\$25	\$9	\$270		\$270		\$303		\$303	
OAP 250 - Prev Den	\$442		\$408	\$25	\$9	\$442		\$442		\$442		\$442	
Average													
OAP HDHP - Comp Den	\$83	\$0	\$12	\$62	\$9	\$83	\$35	\$83	\$35	\$83	\$50	\$83	\$43
OAP 500 - Comp Den	\$340		\$269	\$62	\$9	\$312		\$312		\$340		\$340	
OAP 250 - Comp Den	\$479		\$408	\$62	\$9	\$479		\$479		\$479		\$479	
Average													
Employee + Spouse + Child(ren)													
Family													
OAP HDHP - Prev Den	\$177	\$0	\$102	\$60	\$15	\$127	\$145	\$152	\$95	\$177	\$150	\$177	\$43
OAP 500 - Prev Den	\$544		\$469	\$60	\$15	\$544		\$394		\$544		\$544	
OAP 250 - Prev Den	\$743		\$668	\$60	\$15	\$743		\$743		\$743		\$743	
Average													
OAP HDHP - Comp Den	\$248	\$0	\$102	\$131	\$15	\$198	\$145	\$223	\$95	\$248	\$150	\$248	\$43
OAP 500 - Comp Den	\$615		\$469	\$131	\$15	\$615		\$465		\$615		\$615	
OAP 250 - Comp Den	\$814		\$668	\$131	\$15	\$814		\$814		\$814		\$814	
Average													

- At the May 6, 2020 regular meeting, the Board of Supervisors approved FY21 Health Insurance Rates and Contribution Schedule option #2.

	<ul style="list-style-type: none"> • After sending the approved FY21 Health Insurance Rates and Contribution Schedule to Anthem to approve, they had to slightly adjust the Single KA 250 plan. • The TLC program requires the County to contribute 80% toward the Employee only tier for all plans offered. Everything was approved except for the KA 250 Comp Dental, we were only contributing 79%. <table border="1" data-bbox="475 359 1463 422"> <thead> <tr> <th colspan="2">Approved Contribution</th> <th>County</th> <th>Employee</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>KA - 250</td> <td>\$692.00</td> <td>\$548.00</td> <td>\$144.00</td> <td>\$72.00</td> <td>N/A</td> </tr> </tbody> </table> <table border="1" data-bbox="475 453 1463 516"> <thead> <tr> <th colspan="2">Amended Contribution</th> <th>County</th> <th>Employee</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>KA - 250</td> <td>\$692.00</td> <td>\$554.00</td> <td>\$138.00</td> <td>\$69.00</td> <td>N/A</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • To correct this, the amount the employee was paying per month had to be reduced by \$6 and the County portion increased by \$6. 					Approved Contribution		County	Employee			KA - 250	\$692.00	\$548.00	\$144.00	\$72.00	N/A	Amended Contribution		County	Employee			KA - 250	\$692.00	\$554.00	\$138.00	\$69.00	N/A
Approved Contribution		County	Employee																										
KA - 250	\$692.00	\$548.00	\$144.00	\$72.00	N/A																								
Amended Contribution		County	Employee																										
KA - 250	\$692.00	\$554.00	\$138.00	\$69.00	N/A																								
FISCAL IMPACT:	Estimated fiscal impact to the County \$6 x 16 employees = \$96 per month x 12 months = \$1,152 annual. Any funding differences through open enrollment will be covered by personnel contingency. No additional funds are being requested at this time.																												
POLICY IMPACT:	N/A																												
LEGISLATIVE HISTORY:	N/A																												
ENCLOSURES:	N/A																												
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other																								
		X		X																									

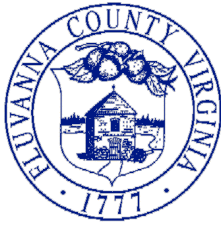
COUNTY OF FLUVANNA
FY21 Health Care Contribution Schedule
Medical, Dental and Vision Plans
July 1, 2020 – June 30, 2021

Anthem Blue Cross Blue Shield Network, Delta Dental, and Blue View Vision Bundled

TLC MEDICAL PLAN	MONTHLY PREMIUM TOTAL	COUNTY PAYS MONTHLY	EMPLOYEE PAYS MONTHLY	EMPLOYEE Bi-Weekly Deductions (24)	County Contribution toward Health Savings Account per month (Paid Quarterly)
EMPLOYEE ONLY					
PREVENTATIVE DENTAL					
TLC - HDHP	\$488.00	\$471.00	\$17.00	\$8.50	\$80.00
KA - 500	\$605.00	\$545.00	\$60.00	\$30.00	N/A
KA - 250	\$675.00	\$549.00	\$126.00	\$63.00	N/A
COMPREHENSIVE DENTAL					
TLC - HDHP	\$505.00	\$469.00	\$36.00	\$18.00	\$80.00
KA - 500	\$622.00	\$544.00	\$78.00	\$39.00	N/A
KA - 250	\$692.00	\$554.00	\$138.00	\$69.00	N/A
DUAL (Employee + Spouse or Employee + Child)					
PREVENTATIVE DENTAL					
TLC - HDHP	\$903.00	\$857.00	\$46.00	\$23.00	\$35.00
KA - 500	\$1,119.00	\$849.00	\$270.00	\$135.00	N/A
KA - 250	\$1,249.00	\$807.00	\$442.00	\$221.00	N/A
COMPREHENSIVE DENTAL					
TLC - HDHP	\$934.00	\$851.00	\$83.00	\$41.50	\$35.00
KA - 500	\$1,151.00	\$839.00	\$312.00	\$156.00	N/A
KA - 250	\$1,280.00	\$801.00	\$479.00	\$239.50	N/A
FAMILY (Employee + Spouse + Child(ren) or Employee + Children)					
PREVENTATIVE DENTAL					
TLC - HDHP	\$1,318.00	\$1,166.00	\$152.00	\$76.00	\$95.00
KA - 500	\$1,634.00	\$1,240.00	\$394.00	\$197.00	N/A
KA - 250	\$1,823.00	\$1,080.00	\$743.00	\$371.50	N/A
COMPREHENSIVE DENTAL					
TLC - HDHP	\$1,364.00	\$1,141.00	\$223.00	\$111.50	\$95.00
KA - 500	\$1,679.00	\$1,214.00	\$465.00	\$232.50	N/A
KA - 250	\$1,868.00	\$1,054.00	\$814.00	\$407.00	N/A

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input checked="" type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



COUNTY OF FLUVANNA

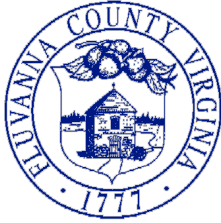
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BOS2020-05-20 p.139/150
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: May 20, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY19 Year End Audited Total Unassigned Fund Balance:	\$16,632,750
Unassigned Fund Balance – 12% Target Per Policy:	\$9,125,690
Unassigned Fund Balance – Excess Above Policy Target:	\$7,507,060
Less: FY19/FY20 Automatic Carryover – PARC – 07.01.19	-\$5,000
Less: FY20 ZXR Waterworks Operations Plan Development – 07.02.19	-\$53,250
Less: FY20 Water and Sewer Master Plan – 07.02.19	-\$235,570
Less: FY20 Fluvanna Rescue Ambulance CIP – 08.21.19	-\$190,000
Less: FY20 Support 56 Water Rescue Truck – 11.04.19	-\$83,000
Less: FY20 Self Contained Breathing Apparatus Funding – 11.04.19	-\$618,000
Less: FY20 Water Distribution System Optimization Study – 11.20.19	-\$22,366
Less: FY19-20 County Carryover Request – 12.4.19	-\$40,635
Less: FY19-20 Schools Carryover Request – 12.4.19	-\$250,000
Less: FY20 Self Contained Breathing Apparatus Funding – 03.18.20	-\$121,000
Less: FY20 ZXR Enterprise Fund Budget Additional Funding – 04.15.20	-\$500,000
Current FY20 Unassigned Fund Balance – Excess Above Policy Target:	\$5,388,239
Less: FY20 ZXR Water Project (Future Commitment - Pending Borrowing)	-\$1,750,000
Current FY20 Unassigned Fund Balance – Including Zion Crossroads	\$3,638,239



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-05-20 p.141/150
P.O. Box 540
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MEMORANDUM

Date: May 20, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY20 BOS Contingency Balance

The FY20 BOS Contingency line balance is as follows:

Beginning Budget:	\$211,744
Less: FY20 Purchase of TMP 51-A-130 – 08.07.19	-\$60,985
Less: FY20 Sheriff's Office Evidence Storage Building – 09.18.19	-\$28,500
Less: FY20 Convenience Center Budget Transfer – 01.22.20	-\$50,000
Less: FY20 Bank Franchise Tax Refund for BB&T - 04.01.15	-\$32,954
Available:	\$39,305



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

MEMORANDUM

BOS2020-05-20 p.143/150
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Date: May 20, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY20 Capital Reserve Balances

The FY20 Capital Reserve account balances are as follows:

County Capital Reserve:

FY20 Budget Allocation:	\$250,000
FY19 Carryover	\$86,389
Add: FY19 Closed CRM Projects 6/30/19	\$51,538
Total FY20 Budget:	\$387,927
Less: Skid Steer - 07.02.19	-\$3,500
Less: Library Roof Repair - 08.07.19	-\$12,000
Less: Energy Recovery Unit Repair – 08.21.19	-\$5,489
Less: Additional excavation & material for ADA Trail erosion repair – 10.16.19	-\$4,983
Less: John Deere Backhoe/Bobcat Mini Excavator Repair – 10.16.19	-\$14,000
Less: E911 UPS Battery Replacement – 11.06.19	-\$16,600
Less: Treasurer's Office Front Lobby Concrete Floor – 11.06.19	-\$18,663
Less: DSS Conference Room Pain & Carpet – 01.22.20	-\$4,370
Less: Geo-Thermal Water Pump Replacement – 01.22.20	-\$5,000
Less: Boiler Tube Replacement at Courts Building – 04.01.20	-\$6,808
Less: Safety Handrail for MAACA Sidewalk – 04.01.20	-\$4,000
Less: Treasurer's Office Roof Repair – 04.15.20	-\$27,400

FY20 Available:	\$265,114
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Schools Capital Reserve:

FY20 Budget Allocation:	\$250,000
FY19 Carryover	\$194,149
Total FY20 Budget:	\$444,149
Less: Bus Garage Fencing – 08.07.19	-\$18,500
Less: Flashing Speed Limit Sign – 08.07.19	-\$6,500
Less: Replace Diesel and Gas Pump – 08.07.19	-\$14,000
Less: FCCHS Turf Inspection and Leveling – 11.06.19	-\$9,800
Less: FCCHS Track Repair – 01.08.20	-\$4,425
Less: FCCHS Grinder Pump Replacement – 01.08.20	-\$12,014
Less: FCCHS Testing, Cleaning and Tuning of (3) Boilers – 02.19.20	-\$14,850
Less: Air Quality Testing at Abrams Academy – 02.19.20	-\$9,955
FY20 Available:	\$354,105

Combined Bank Balances

