



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Fluvanna County Library, 214 Commons Blvd.

Palmyra, VA 22963

August 19, 2020 at 7:00 pm

Physical (in-person) access to the meeting will be limited to the first 30 members of the public who sign up in advance to attend. **Those wishing to attend must call Fluvanna Clerk to the Board, Caitlin Solis, at (434) 591-1910 or email her at: csolis@fluvannacounty.org with your name, address and phone number no later than 1 hour prior to the meeting.** Proof of identification will be required upon arrival and facemasks will be required.

TAB	AGENDA ITEMS
1 - CALL TO ORDER	
2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE	
3 – ADOPTION OF AGENDA	
4 – COUNTY ADMINISTRATOR’S REPORT	
5 – PUBLIC COMMENTS #1 (5 minutes each)	
6 – PUBLIC HEARING	
A	AFD 19:02 – Patsy P. Griffin LE Et Al – Addition to Carysbrook – Brad Robinson, Senior Planner
B	AFD 19:03 – Allison & Ronald Unnerstall – Addition to Glenarvon Farm – Brad Robinson, Senior Planner
7 – ACTION MATTERS	
C	FCPS FY21 CARES Act Budget Transfer – Liz Mclver, Management Analyst
D	FY21 CARES Act Budget Transfer – Liz Mclver, Management Analyst
E	FY21 BOS Contingency Budget Transfer- Registrar’s Office Relocation – Liz Mclver, Management Analyst and Eric Dahl, County Administrator
F	Municode Intranet Implementation – Cyndi Toler, Purchasing Officer
G	CRA PROJECT AGREEMENT # 4 - Renovate the Administration Building Basement – Cyndi Toler, Purchasing Officer
H	Fork Union Broadband Expansion – Eric Dahl, County Administrator
7A – APPOINTMENTS	
8 – PRESENTATIONS (normally not to exceed 10 minutes each)	
I	Parks and Recreation Fall Youth Day Program Update – Aaron Spitzer, Director of Parks and Recreation
9 – CONSENT AGENDA	
J	Minutes of August 5, 2020 – Caitlin Solis, Clerk to the Board
K	EMSMC Inc Amendment 2 – Cyndi Toler, Purchasing Officer
L	FY20 Social Services Supplemental Appropriation – Kim Mabe, Social Services Director
M	Accounts Payable Report for July 2020 – Liz, Mclver, Management Analyst

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- N FY20 Convenience Center Supplemental Appropriation – Liz McIver, Management Analyst
- O CRMF - FCPS - FCHS Cooling Tower – Don Stribling, FCPS
- P FCPS FY20 to FY21 FCPS State and Federal Grant Carryover – Brenda Gilliam, Executive Director for Instruction and Finance
- Q Phone System Maintenance for E911 – Cyndi Toler, Purchasing Officer

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	AFD 19:02 – Patsy P. Griffin LE Et Al – Addition to Carysbrook				
MOTION(s):	I move to [approve/deny/defer] the proposed addition of Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A totaling 136.664 acres to the Carysbrook Agricultural and Forestal District.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Brad Robinson, Senior Planner				
PRESENTER(S):	Brad Robinson, Senior Planner				
RECOMMENDATION:	At its meeting on July 14, 2020, the Planning Commission recommended approval of AFD 19:02 (5-0); Mr. Johnson moved to recommend approval and Mr. Zimmer seconded. AYES: Bibb, Johnson, Lagomarsino, Murray-Key and Zimmer.				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request to add Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A, totaling 136.664 acres, to the Carysbrook Agricultural and Forestal District.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	<p>Regarding AFD 19:02, the Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the addition of parcels to the Carysbrook AFD; OR • Deny this request, preventing the addition of parcels to the Carysbrook AFD; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	<p>Application received July 25, 2019.</p> <p>AFD Advisory Committee reviewed this request on February 4, 2020.</p> <p>Planning Commission reviewed the request on July 14, 2020.</p>				
ENCLOSURES:	Staff Report (with accompanying attachments)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-08-19 p.7/248
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: AFD 19:02
Tax Map: 41, Section A, Parcels 45 & 45B
51, Section A, Parcel 128A

From: Brad Robinson
District: Fork Union
Date: August 19, 2020

General Information: This item is scheduled to be heard by the Board of Supervisors on Wednesday, August 19, 2020 at 7:00 p.m. in the Fluvanna County Administration Building Morris Room.

Applicant/Owner: Patsy P. Griffin LE Et Al

Requested Action: Request to add Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A, totaling 136.664 acres, to the Carysbrook Agricultural and Forestal District. (Attachment A)

Location: The subject property is located on the south side of Carys Creek Road (Route 672) approximately 1.1 miles west of the intersection with James Madison Highway (U.S. Route 15). (Attachment B)

Existing Zoning: A-1, Agricultural, General

Existing Land Use: Vacant/wooded

Adjacent Land Uses: Adjacent properties are zoned A-1.

Comprehensive Plan: Rural Preservation Planning Area

Zoning History: None

Fiscal Implications:

The application fee has been paid by the applicant. If the proposed addition is approved, parcels within the district that are eligible for land use taxation will be guaranteed such taxation throughout the life of the district.

Policy Implications:

This application was referred to the Agricultural and Forestal District Advisory Committee in accordance with Section 3.1-6 of the County Code. The advisory committee made a recommendation to the Planning Commission who held a public hearing and in order to report its recommendations to the governing body. The Board of Supervisors must hold a public hearing after receiving the report of the planning commission and the advisory committee.

Any owner of additional qualifying land may join the application within thirty days from the date the notice is first published or, with the consent of the Board of Supervisors, at any time before the public hearing the Board of Supervisors must hold on the application. Additionally, any owner who joined in the application may withdraw his or her land, in whole or in part, by written notice filed with the Board of Supervisors, at any time before the Board of Supervisors acts pursuant to Section 3.1 of the County Code.

Staff Analysis:

The purpose of Agricultural and Forestal Districts, as outlined in the Virginia Agricultural and Forestal District Act (Virginia Code), is “...to conserve and protect and to encourage the development and improvement of the Commonwealth’s agricultural and forestal lands for the production of food and other agricultural and forestal products...and to conserve and protect agricultural and forestal lands as valued natural and ecological resources which provide essential open space for clear air sheds, watershed protection, wildlife habitat, as well as for aesthetic purposes.”

When evaluating proposed applications for a district or for an addition to an existing district, the county code has several criteria that are to be evaluated by the Agricultural and Forestal District Advisory Committee and the Planning Commission prior to making any recommendations. The criteria are as follows:

1. *The agricultural and forestal significance of land within the district or addition and in areas adjacent thereto.*

Two of the subject parcels, Tax Map 41-A-45 and 41-A-45A, were formerly a part of the Carysbrook District and were withdrawn at request of the applicant during the 2009 renewal of the district. The applicant desires to add these parcels back into the district as part of her estate planning and is including one additional parcel, Tax Map 51-A-128A, with this request.

2. *The presence of any significant agricultural lands or significant forestal lands within the district and in areas adjacent thereto that are not now in active agricultural or forestal production.*

Staff is not aware of any significant agricultural lands or significant forestal lands that are currently being used for other purposes.

3. *The nature and extent of land uses other than active farming or forestry within the district and in areas adjacent thereto.*

Most of the parcels in the district contain either residential or agricultural uses or are undeveloped. The subject parcels lie adjacent to one of the applicant's parcels (Tax Map 41-A-45A) that is already included in the Carysbrook District.

4. *Local developmental patterns and needs.*

Local development patterns suggest that property within this district will continue to remain rural and used for agriculture and forestry.

5. *The comprehensive plan and applicable provisions of the zoning ordinance.*

The subject parcels to be added to the Carysbrook District are zoned A-1 (Agricultural, General) and located within a Rural Preservation Planning Area. In accordance with the 2015 Comprehensive Plan, *"the rural preservation areas are intended to be the least developed areas of the county. Large parks, agricultural and forestal districts, working farms, and passive open spaces should comprise most of the land use, with very low-density residential development."*

6. *The environmental benefits of retaining the lands in the district for agricultural and forestal uses.*

The district contains several streams or creeks and Carys Creek and Martins Creek travel through the subject parcels. The eastern limits of the Carysbrook Agricultural and Forestal District borders the Rivanna River. Conservation of this area maintains the environmental integrity of the County and aids in the protection of ground and surface water, wildlife habitat, historic landscape, and open space.

7. *Any other matter which may be relevant.*

Staff suggests that the areas included in this district are appropriate for inclusion in Agricultural and Forestal Districts and conform to the general requirements of the current Comprehensive Plan. Staff does not anticipate any significant changes to county policy at this time. As the Carysbrook Agricultural and Forestal District was recently renewed in August 2019, the next review of the district is not scheduled until 2029.

Agricultural and Forestal District Committee Recommendation:

The Agricultural and Forestal District Advisory Committee reviewed this application at their meeting on February 4, 2020 and recommended approval 5-0.

Planning Commission Recommendation:

The Planning Commission reviewed this application at their meeting on July 14, 2020 and recommended approval 5-0. No citizens spoke during the public hearing.

Suggested Motion:

I move to [approve/deny/defer] the proposed addition of Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A totaling 136.664 acres to the Carysbrook Agricultural and Forestal District.

Attachments:

- A – Application & APO Letter
- B – Aerial Map
- C – Map of Carysbrook Ag/For District
- D – Table of Carysbrook Ag/For District Parcels
- E – Resolution 13-2019
- F – Draft Ordinance

Copy:

Applicant/Owner: Patsy P. Griffin LE Et Al, 2658 Carys Creek Road, Fork Union, VA 23055
File



Application for the Creation of or Addition to an AGRICULTURAL/FORESTAL DISTRICT

FEES payable with application:

Establishment of a new district = \$500.00
Additions and reviews to existing districts = \$500.00
Withdrawal from district = \$500.00

A copy of this completed form and required maps shall be submitted by the applicant landowner(s) to the Planning and Zoning Department. This form shall be accompanied by:

- 1 - United States Geological Survey 7.5 minute topographic maps that clearly show the boundaries of the district or addition and boundaries of the property each applicant owns within the district or addition and
- 2 - A Department of Transportation general highway map for the locality that shows the general location of the district or addition
- 3 - Fluvanna County Land Map(s) showing the parcels or boundaries within the parcels included in the district.

Name of Existing or Proposed Agricultural/Forestal District: Carysbrook District

General Location of the District: West side of US Rt. 15

Total Acreage in the District or Addition: _____

Name	Address current legal address	Total Acreage owned in the District or <u>Addition</u>	Land Book Reference Tax Map/Parcel Number
Patsy P. Griffin	2658 Carys Creek Rd Fork Union, VA 23055	12 acres	41 (A) 45 B
Kim G. Pierce	2551 Old Dam Rd Goodland, VA 23063	61.400 acres	41 (A) 45
Gwen G. McNeely	109 Brook Circle Danville, VA 24541	63.263 acres	41 (A) 45 A
Gayle G. Noble	P.O. Box 597 Scottsville, VA 24590	63.267 acres	51 (A) 128 A

Received

²⁵
JUL 10 2019

Planning Dept.

OFFICE USE ONLY

\$500.00 Fee: Date Received: ²⁵7/10/2019 Check# 1242 AFD: 19 0002 AFD Name: Carysbrook/Patsy Griffin

Submitted to Board of Supervisors: _____ Referred to Planning Commission: _____

Referred to Advisory Committee: 2/4/2020 Planning Commission Public Hearing Date: _____

Board of Supervisors Public Hearing Date: _____ Election District: Fork Union

Approved: _____ **Modified:** _____ **Rejected:** _____

844 271
Confirmation

0844 Tax Map 41-(A)-45,45A,45B
0271 Tax Map 51-(A)-128A

182

The attached Plat of Survey, dated January 14, 2011 with the metes and bounds description made by Bryan Chambers, Certified Land Surveyor, located in Palmyra, Va., of the Property Of Patsy P. Griffin lying and being situate in the county of Fluvanna, Va., and being the same land acquired by the said Patsy P. Griffin by will dated December 16, 2004 from Archer P. Griffin and by deed dated April 12, 2010 from Robert M. Griffin and of record in the Clerk's Office of the Circuit Court of Fluvanna, Virginia in WB 49 Pg. 691 and DB 816 Pg. 105 respectively is hereby CONFIRMED and SUBMITTED for record in the aforesaid Clerk's office.

Given under my hand this 15th day of March, 2011

Patsy P. Griffin
Patsy P. Griffin

Acknowledgment

Patsy P. Griffin
2658 Cays Creek Road
Fork Union, VA 23055

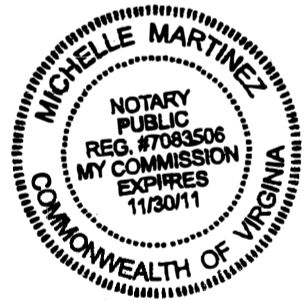
Original returned to:
6-13-11 SP

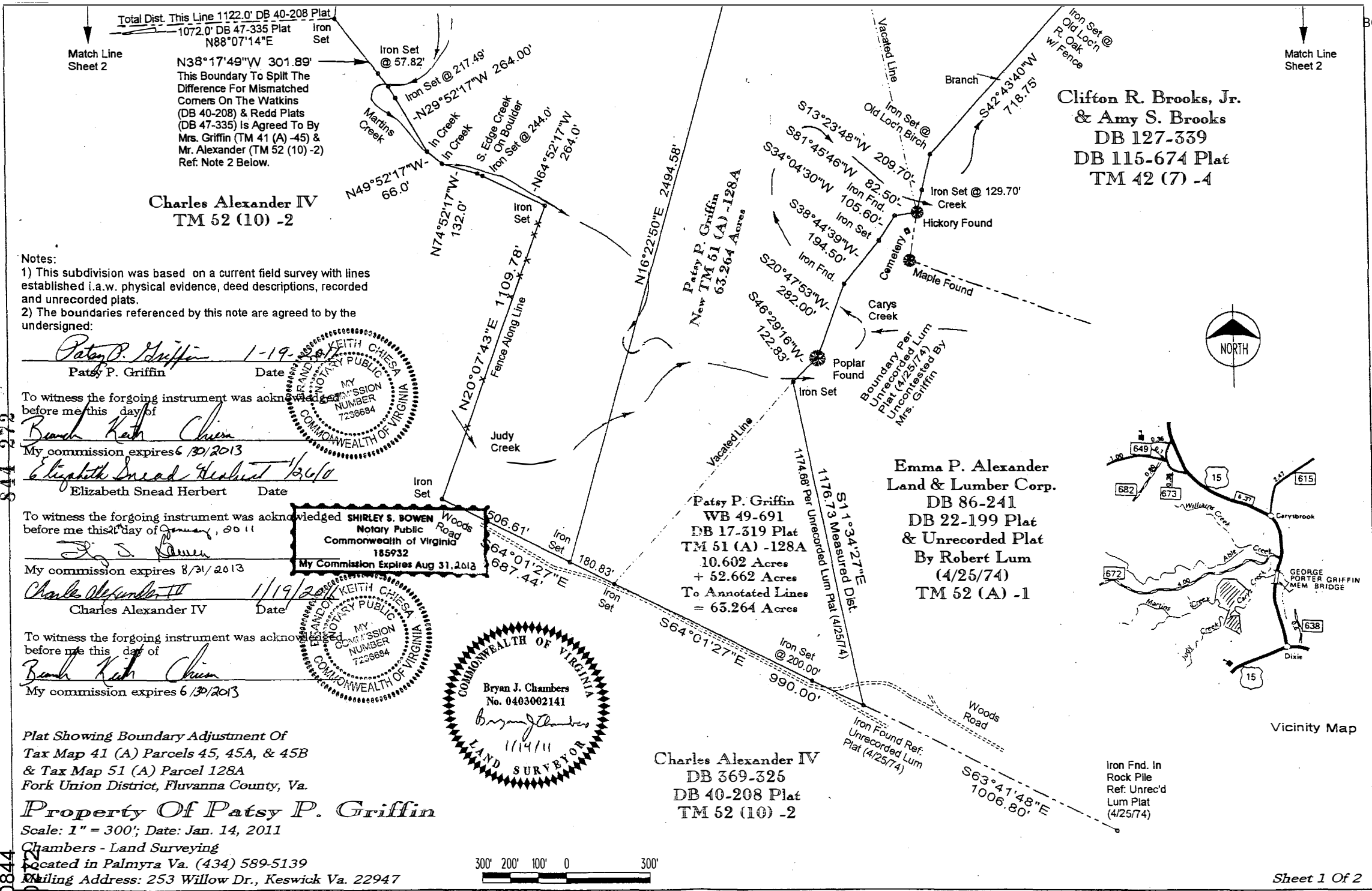
I, Michelle Martinez, a Notary Public for the said City/ County of Fluvanna, in the State of Virginia, do hereby certify that Patsy P. Griffin, whose name is signed to the foregoing Certificate of Confirmation as owner has acknowledged the same before me in my City/ County aforesaid.

My Commission expires: Nov. 30, 2011

Given under my hand this 15th day of March, 2011

Michelle Martinez
Notary Public Reg #7083506





Charles Alexander IV
TM 52 (10) - 2

Clifton R. Brooks, Jr.
& **Amy S. Brooks**
DB 127-339
DB 115-674 Plat
TM 42 (7) - 4

Notes:
1) This subdivision was based on a current field survey with lines established i.a.w. physical evidence, deed descriptions, recorded and unrecorded plats.
2) The boundaries referenced by this note are agreed to by the undersigned:

Patsy P. Griffin 1-19-2011
Patsy P. Griffin Date

To witness the forgoing instrument was acknowledged before me this day of *March* 2011

Elizabeth Snead Herbert 12/6/10
Elizabeth Snead Herbert Date

To witness the forgoing instrument was acknowledged before me this day of *January*, 2011

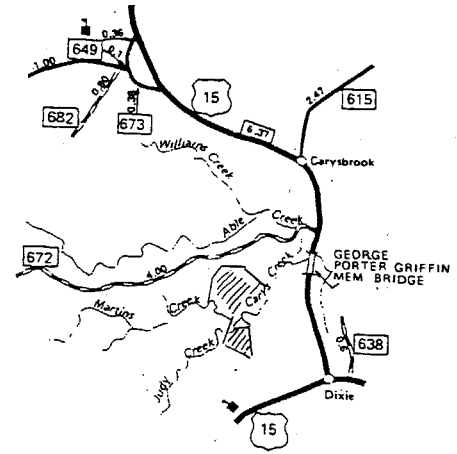
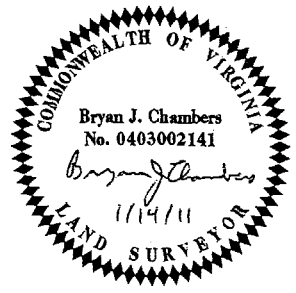
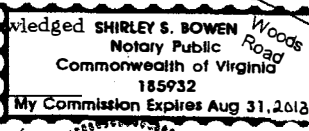
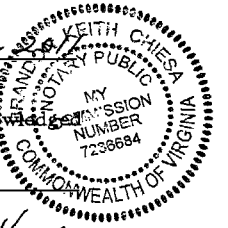
Charles Alexander IV 1/19/2011
Charles Alexander IV Date

To witness the forgoing instrument was acknowledged before me this day of *June*

Bryan J. Chambers 11/14/11
Bryan J. Chambers Date

To witness the forgoing instrument was acknowledged before me this day of *June*

Charles Alexander IV 6/30/2013
Charles Alexander IV Date

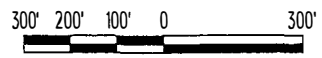


Plat Showing Boundary Adjustment Of
Tax Map 41 (A) Parcels 45, 45A, & 45B
& Tax Map 51 (A) Parcel 128A
Fork Union District, Fluvanna County, Va.

Property Of Patsy P. Griffin

Scale: 1" = 300'; Date: Jan. 14, 2011

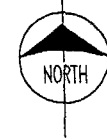
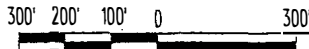
Chambers - Land Surveying
located in Palmyra Va. (434) 589-5139
Mailing Address: 253 Willow Dr., Keswick Va. 22947



Plat Showing Boundary Adjustment Of Tax Map 41 (A) Parcels 45, 45A, & 45B & Tax Map 51 (A) Parcel 128A Fork Union District, Fluvanna County, Va.

Property Of Patsy P. Griffin

Scale: 1" = 300'; Date: Jan. 14, 2011
Chambers - Land Surveying
Located in Palmyra Va. (434) 589-5139
Mailing Address: 253 Willow Dr. Keswick Va. 22947



APPROVED BY FLUVANNA COUNTY PLATS OFFICER

Stewart Trammell
PLATS OFFICER

2/3/11
DATE OF APPROVAL

Monticello Forest L.L.C.
DB 769-643, DB 80-603 Plat
TM 42 (2) -B4

Joanne Snead Jones
Rosemary Snead Reardon
DB 285-306
DB 11-386 Plat
TM 42 (3) -A

Patsy P. Griffin
DB 816-105
DB 212-266
Composite Plat
TM 41 (A) -45A

These interior composite plat lines are vacated & adjusted to the annotated lines for a total of 63.263 acres in New TM 41 (A) -45A

This 50' road easement is for a private road. The County of Fluvanna and VDOT are not responsible for its maintenance.

NO.	DELTA	RADIUS	ARC	TANGENT	C.BEARING	CHORD
1	17°04'53"	268.00'	79.90'	40.25'	S04°23'30"W	79.60'
2	48°42'24"	60.00'	51.01'	27.16'	S11°25'16"E	49.48'
3	39°24'40"	169.00'	116.25'	60.53'	S16°04'08"E	113.97'
4	40°35'23"	174.10'	123.34'	64.33'	S20°31'28"W	120.77'
5	10°35'01"	532.20'	96.31'	49.29'	S35°31'39"W	98.17'
6	25°19'15"	110.85'	48.99'	24.90'	S17°34'31"W	48.59'
7	74°46'43"	60.00'	78.31'	45.86'	S32°28'28"E	72.87'
8	13°40'42"	398.00'	95.02'	47.73'	S63°01'28"E	94.79'
9	45°55'36"	195.70'	156.87'	82.92'	S79°08'55"E	152.70'
10	62°32'23"	141.90'	154.89'	86.17'	S70°50'31"E	147.31'
11	13°13'40"	509.45'	117.62'	59.07'	S46°11'10"E	117.36'

Herbert Properties, L.L.C.
DB 448-713, DB 47-335 Plat
TM 41 (A) -44

This Boundary To Split The Difference For Mismatched Corners On The Watkins (DB 40-208) & Reed Plats (DB 47-335) Is Agreed To By Mrs. Griffin (TM 41 (A) -45) & Mrs. Herbert (TM 41 (A) -44). Ref: Note 2 Sh. 1.

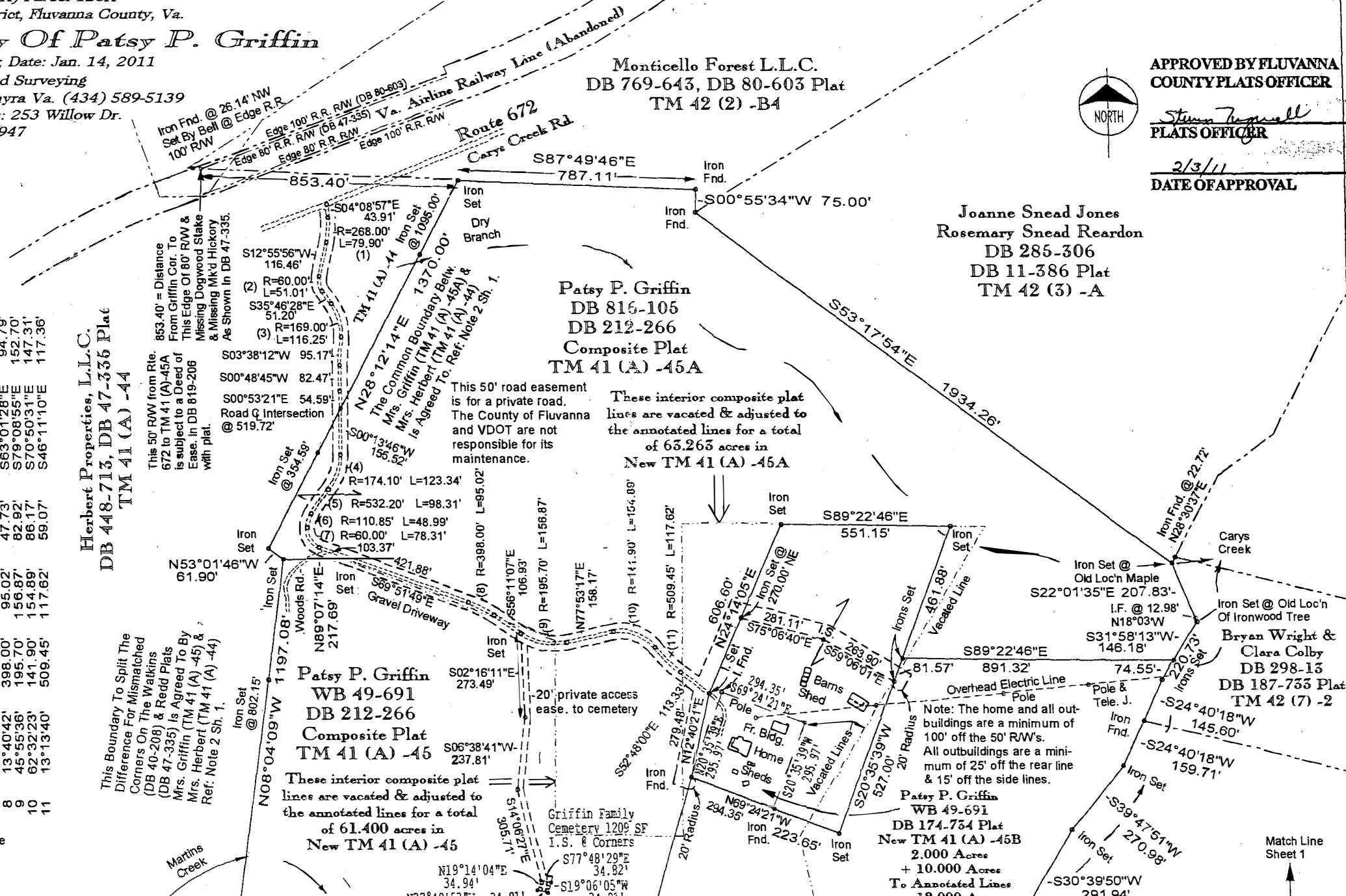
Patsy P. Griffin
WB 49-691
DB 212-266
Composite Plat
TM 41 (A) -45

These interior composite plat lines are vacated & adjusted to the annotated lines for a total of 61.400 acres in New TM 41 (A) -45

Griffin Family Cemetery 1208 SF
I.S. & Corners
S77°48'29"E 34.94'
S19°06'05"W 34.91'
N19°14'04"E 34.94'
N77°49'53"W 34.91'

Patsy P. Griffin
WB 49-691
DB 174-734 Plat
New TM 41 (A) -45B
2,000 Acres
+ 10,000 Acres
To Annotated Lines
= 12,000 Acres

Bryan Wright & Clara Colby
DB 298-13
DB 187-733 Plat
TM 42 (7) -2



0844
0274

844 274

INSTRUMENT #1101823
RECORDED IN THE CLERK'S OFFICE OF
FLUVANNA COUNTY ON
JUNE 13, 2011 AT 01:54PM

BOUSON E. PETERSON, CLERK
RECORDED BY: SAP



COUNTY OF FLUVANNA

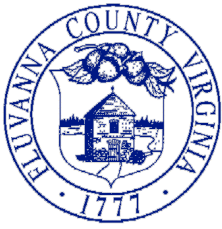
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www.fluvannacounty.org

MEMORANDUM

Date: August 3, 2020
From: Valencia Porter
To: Douglas Miles
Subject: Board of Supervisors

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the August 19, 2020 Board of Supervisor's meeting.



COUNTY OF FLUVANNA

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BOS2020-08-19 p.23/248
 132 Main Street
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NOTICE OF PUBLIC HEARING

August 3, 2020

«Name»
 «Address»
 «City_State» «ZIP»
 TMP#«TMP»

Re: Public Hearing on AFD 19:02

Dear «Name»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose:	Board of Supervisors Public Hearing
Day/Date:	Wednesday, August 19, 2020
Time:	7:00 PM
Location:	Morris Room, County Administration Building, Palmyra, VA

AFD 19:02 Patsy P. Griffin LE Et Al – Addition to Carysbrook – Request to add Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A, totaling 136.664 acres, to the Carysbrook Agricultural and Forestal District. The Carysbrook Agricultural and Forestal District is located in the Fork Union Election District and consists of approximately 1,504.0676 acres.

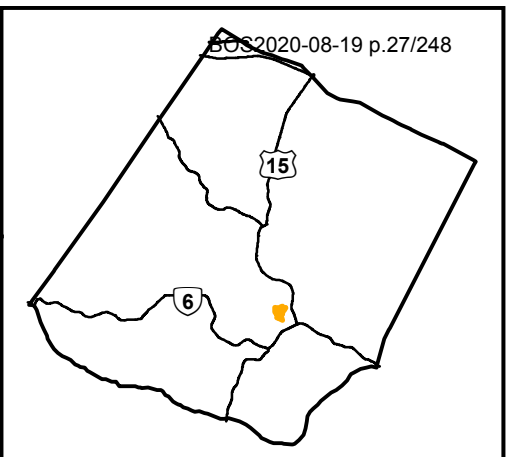
You are further notified that (i) an application for this district has been filed with the program administrator pursuant to Chapter 3.1 of the Fluvanna County Code; (ii) the application is on file open to public inspection in the office of the County Administrator; (iii) any owner of additional qualifying land may join the application, with the consent of the Board of Supervisors, at any time before the public hearing the Board of Supervisors must hold on the application; (iv) any owner who joined in the application may withdraw his land, in whole or in part, by written notice filed with the Board of Supervisors, at any time before the Board of Supervisors acts pursuant to Section 3.1-8; and (v) additional qualifying lands may be added to an already created district at any time upon separate application pursuant to Chapter 3.1 of the Fluvanna County Code.

You are welcome to attend the public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this request will be available for public review on the County website at <http://fluvannacounty.org/meetings>. You can also contact the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
 Community Development Director



CARYS CREEK RD

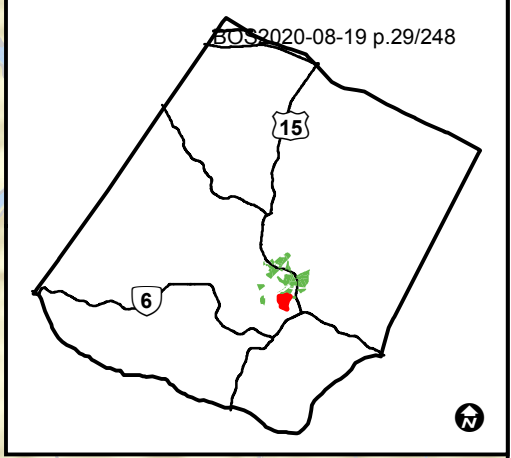
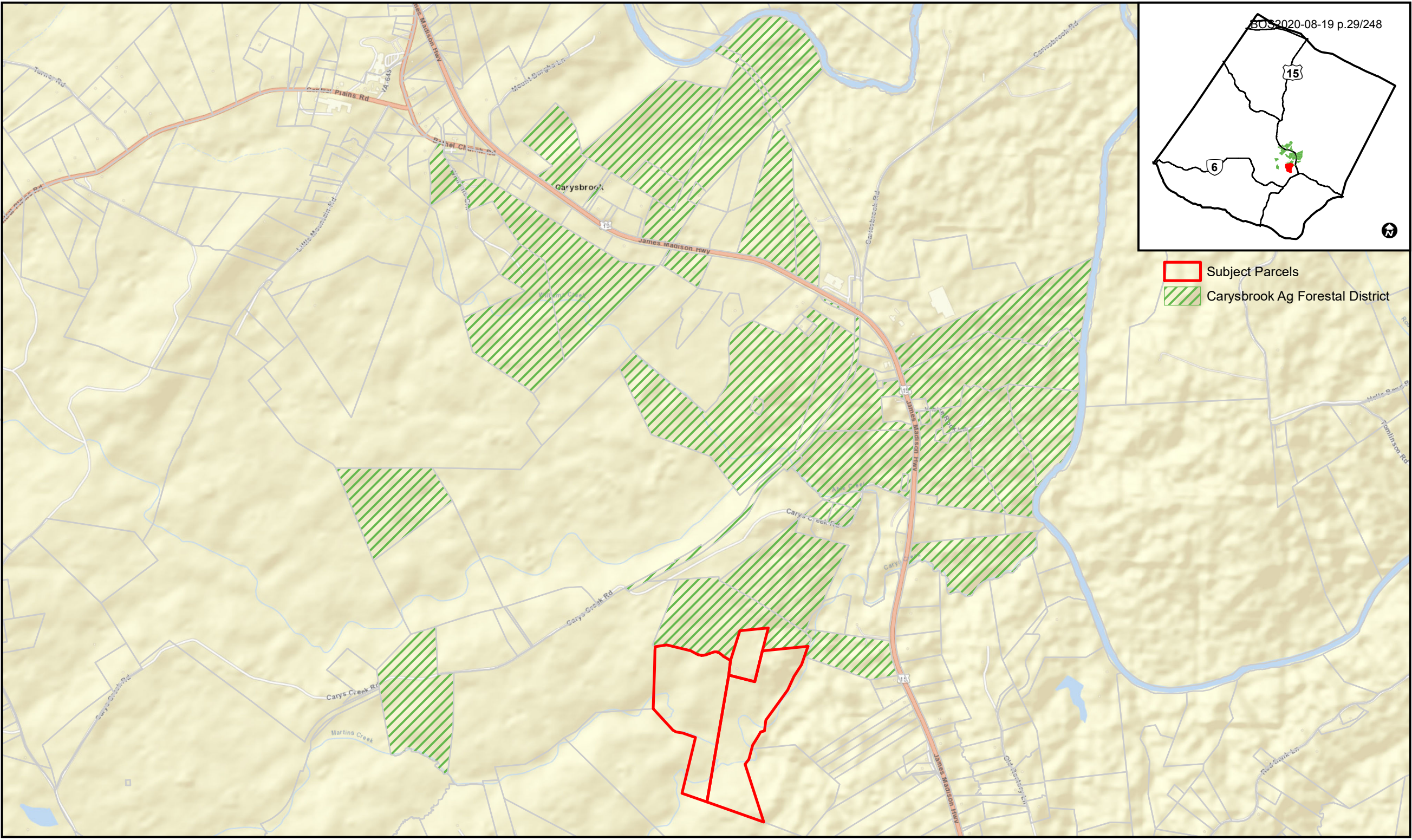
41-A-45B

2658 CARYS CREEK RD

41-A-45

51-A-128A





-  Subject Parcels
-  Carysbrook Ag Forestal District

Carysbrook Agricultural & Forestal District

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE
Landford, Robert A. & Joyce H.	41 3 3	77.6
Landford, Randolph E.	41 3 3A	12
Morris, Harry T., Jr.	41 5 A	28.185
Lester, Darius S. & Kathryn	41 5 D	55.22
Lester, Darius S. & Kathryn	41 5 D1	40
Lester, Darius S. & Kathy A.	41 5 D2	2.18
Lester, Darius S. & Kathryn	41 5 D3	5.94
May, James F III & Patricia	41 A 37	12.486
Blodgett, Sue M	41 A 39	70.992
May, John Richard	41 A 40	223.91
May, John R & Doris R	41 A 40A	22.552
May, James F III & Patricia	41 A 40AA	77.3
Blodgett, Steven F	41 A 40C	10
Blodgett, Sue M	41 A 40D	8.04
McGehee, Betty F. ET AL	41 A 42	60
Griffin, Patsy P Le Et Al	41 A 45A	63.362
May, James F., III Et Al	41 A 49	0.399
Lightfoot, Aubrey E. & Angela L.	41 A 50A	9.31
Jones, Joanne S & Reardon, Rosemary	42 2 A2	33.468
Jones, Joanne S.	42 2 A2A	1
Jones, Joanne S & Reardon, Rosemary	42 2 A3	68.37
Morris, Pamela	42 2 A3A	1
Reardon, Rosemary Snead	42 2 A3B	1
Jones, Joanne S & Reardon, Rosemary	42 2 A4	51.94
Holland, John Walter & Elizabeth G.	42 2 B1A	67.64
Holland, John Walter & Elizabeth G.	42 2 B2A	64.051
Jones, Joanne S & Reardon, Rosemary	42 2 B3	34.921
Reese, Darrell Lee & Doris	42 2 B3D	18
Jones, Joanne S & Reardon, Rosemary	42 3 A	37.90
Holland, John Walter & Elizabeth G.	42 3 D1	56.982
Holland, John Walter	42 6 1	13.289
Reardon, Rosemary S & Jones, Joanne	42 6 1B	0.36
Baker, Helen Holland	42 6 2	43.8
Wright, Bryan K ET. AL	42 7 2	20
Cobb, Cecil L.	42 9 4	2.4209
Cobb, Cecil L.	42 9 5A	2
Cobb, Cecil L.	42 9 5B	3.0368
Cobb, Cecil L.	42 9 6	2.0739
Reese, Darrell Lee & Doris	42 A 2	143.84
Reese, Darrell	42 A 2A	18.77
Reardon, Rosemary S & Jones, Joanne	42 A 3A	0.95
Reese, Darrell Lee & Doris	42 A 4	1
Jones, Franklin K & Julie K	42 A 11	36.878
Total		1504.0676



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 13-2019

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE CARYSBROOK
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE JULY 21, 2029**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 4:00 p.m. on the 7th day of August 2019, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Carysbrook Agricultural/Forestal District on July 21, 1999 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Carysbrook Agricultural/Forestal District on July 1, 2009; and

WHEREAS, the district expired on July 21, 2019; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Carysbrook Agricultural/Forestal District and advised them that the approved district would expire on July 21, 2019 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 7th day of August 2019 that the Fluvanna County Board of Supervisors hereby renews the Carysbrook Agricultural/Forestal District for an additional ten-year period to expire on July 21, 2029.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 7th day of August, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	✓					✓
Patricia B. Eager, Palmyra District	✓					
Anthony P. O'Brien, Rivanna District	✓					
John M. Sheridan, Columbia District	✓					
Donald W. Weaver, Cunningham District	✓				✓	

Attest:



John M. Sheridan, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

ORDINANCE No. 2020-0X-XX

**AN ORDINANCE APPROVING AN ADDITION TO THE
CARYSBROOK AGRICULTURAL/FORESTAL DISTRICT**

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Carysbrook Agricultural/Forestal District on August 7, 2019; and

WHEREAS, the owner of land identified as Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A has submitted a request to add these parcels to the District; and

WHEREAS, in accordance with Chapter 3.1 of the County Code, the Fluvanna County Planning & Community Development Department referred the request to the Agricultural and Forestal District Advisory Committee and the Fluvanna County Planning Commission for their recommendations; and

WHEREAS, the said Committee and Commission, after public notice, public hearing and due deliberation, all in accordance with law, have both recommended that such addition to the District be approved; and

WHEREAS, the Board of Supervisors, after public notice, public hearing and due deliberation in accordance with law, has determined that the proposed addition to the District was appropriate and in the public interest and should be approved; and

NOW, THEREFORE BE IT ORDAINED by the Fluvanna County Board of Supervisors, in accordance with Virginia Code Section 15.2-4309 and County Code Chapter 3.1, that the action of the Board taken on August 19, 2020 adding Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A totaling 136.664 acres to the Carysbrook Agricultural and Forestal District, BE, AND IT IS HEREBY, APPROVED AND ADOPTED as of August 19, 2020; and

BE IT FURTHER ORDAINED that the conditions of the said District shall be as set forth in Chapter 3.1 of the County Code, with the next review set for July 21, 2029.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting held on the 19th of August, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

ORDINANCE No. 23-2020

**AN ORDINANCE APPROVING AN ADDITION TO THE
 CARYSBROOK AGRICULTURAL/FORESTAL DISTRICT**

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Carysbrook Agricultural/Forestal District on August 7, 2019; and

WHEREAS, the owner of land identified as Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A has submitted a request to add these parcels to the District; and

WHEREAS, in accordance with Chapter 3.1 of the County Code, the Fluvanna County Planning & Community Development Department referred the request to the Agricultural and Forestal District Advisory Committee and the Fluvanna County Planning Commission for their recommendations; and

WHEREAS, the said Committee and Commission, after public notice, public hearing and due deliberation, all in accordance with law, have both recommended that such addition to the District be approved; and

WHEREAS, the Board of Supervisors, after public notice, public hearing and due deliberation in accordance with law, has determined that the proposed addition to the District was appropriate and in the public interest and should be approved; and

NOW, THEREFORE BE IT ORDAINED by the Fluvanna County Board of Supervisors, in accordance with Virginia Code Section 15.2-4309 and County Code Chapter 3.1, that the action of the Board taken on August 19, 2020 adding Tax Map Parcels 41-A-45, 41-A-45B and 51-A-128A totaling 136.664 acres to the Carysbrook Agricultural and Forestal District, BE, AND IT IS HEREBY, APPROVED AND ADOPTED as of August 19, 2020; and

BE IT FURTHER ORDAINED that the conditions of the said District shall be as set forth in Chapter 3.1 of the County Code, with the next review set for July 21, 2029.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting held on the 19th of August, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

 John M. Sheridan, Chair
 Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	AFD 19:03 – Allison & Ronald Unnerstall – Addition to Glenarvon Farm				
MOTION(s):	I move to [approve/deny/defer] the proposed addition of Tax Map Parcels 60-A-21 and 60-A-21D totaling 140.65 acres to the Glenarvon Farm Agricultural and Forestal District.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Brad Robinson, Senior Planner				
PRESENTER(S):	Brad Robinson, Senior Planner				
RECOMMENDATION:	At its meeting on July 14, 2020, the Planning Commission recommended approval of AFD 19:03 (5-0); Mr. Johnson moved to recommend approval and Mr. Zimmer seconded. AYES: Bibb, Johnson, Lagomarsino, Murray-Key and Zimmer.				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request to add Tax Map Parcels 60-A-21 & 60-A-21D, totaling 140.65 acres, to the Glenarvon Farm Agricultural and Forestal District.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	Regarding AFD 19:03, the Board of Supervisors may: <ul style="list-style-type: none"> • Approve this request, allowing the addition of parcels to the Glenarvon Farm AFD; OR • Deny this request, preventing the addition of parcels to the Glenarvon Farm AFD; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	Application received December 3, 2019. AFD Advisory Committee reviewed this request on March 9, 2020. Planning Commission reviewed the request on July 14, 2020.				
ENCLOSURES:	Staff Report (with accompanying attachments)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-08-19 p.41/248
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: AFD 19:03
Tax Map: 60, Section A, Parcels 21 & 21D

From: Brad Robinson
District: Fork Union
Date: August 19, 2020

General Information: This item is scheduled to be heard by the Board of Supervisors on Wednesday, August 19, 2020 at 7:00 p.m. in the Fluvanna County Administration Building Morris Room.

Applicant: Ronald J. & Allison W. Unnerstall

Owner: Allison White Unnerstall Trust

Requested Action: Request to add Tax Map Parcels 60-A-21 & 60-A-21D, totaling 140.65 acres, to the Glenarvon Farm Agricultural and Forestal District. (Attachment A)

Location: The subject property is located along Middle Farms Trace approximately 0.4 miles east of the intersection with Bremo Road (Route 656). (Attachment B)

Existing Zoning: A-1, Agricultural, General

Existing Land Use: Residential and agricultural

Adjacent Land Uses: Adjacent properties are zoned A-1.

Comprehensive Plan: Rural Preservation Planning Area

Zoning History: None

Fiscal Implications:

The application fee has been paid by the applicant. If the proposed addition is approved, parcels within the district that are eligible for land use taxation will be guaranteed such taxation throughout the life of the district.

Policy Implications:

This application was referred to the Agricultural and Forestal District Advisory Committee in accordance with Section 3.1-6 of the County Code. The advisory committee made a recommendation to the Planning Commission who held a public hearing in order to report its recommendations to the governing body. The Board of Supervisors must hold a public hearing after receiving after receiving the report of the planning commission and the advisory committee.

Any owner of additional qualifying land may join the application within thirty days from the date the notice is first published or, with the consent of the Board of Supervisors, at any time before the public hearing the Board of Supervisors must hold on the application. Additionally, any owner who joined in the application may withdraw his or her land, in whole or in part, by written notice filed with the Board of Supervisors, at any time before the Board of Supervisors acts pursuant to Section 3.1 of the County Code.

Staff Analysis:

The purpose of Agricultural and Forestal Districts, as outlined in the Virginia Agricultural and Forestal District Act (Virginia Code), is *"...to conserve and protect and to encourage the development and improvement of the Commonwealth's agricultural and forestal lands for the production of food and other agricultural and forestal products...and to conserve and protect agricultural and forestal lands as valued natural and ecological resources which provide essential open space for clear air sheds, watershed protection, wildlife habitat, as well as for aesthetic purposes."*

When evaluating proposed applications for a district or for an addition to an existing district, the county code has several criteria that are to be evaluated by the Agricultural and Forestal District Advisory Committee and the Planning Commission prior to making any recommendations. The criteria are as follows:

1. *The agricultural and forestal significance of land within the district or addition and in areas adjacent thereto.*

The subject parcels were formerly located within the Riverside AFD. This district was terminated by the Board of Supervisors on July 18, 2012 due to the district no longer meeting the minimum size requirements as set forth in Section 3.1-4 of the Fluvanna County Code. Thirteen parcels requested withdrawal from the Riverside AFD when the district was up for renewal in 2012 which caused the core of the district to fall below 200 acres. The subject parcels requesting to be added to the Glenarvon Farm AFD are contiguous to this district and therefore meet the requirements set forth in Section 3.1-4.

2. *The presence of any significant agricultural lands or significant forestal lands within the district and in areas adjacent thereto that are not now in active agricultural or forestal production.*

Staff is not aware of any significant agricultural lands or significant forestal lands in this district that are currently being used for other purposes.

3. *The nature and extent of land uses other than active farming or forestry within the district and in areas adjacent thereto.*

Most of the parcels in the district contain either residential or agricultural uses or are undeveloped.

4. *Local developmental patterns and needs.*

Local development patterns suggest that property within this district will continue to remain rural and used for agriculture.

5. *The comprehensive plan and applicable provisions of the zoning ordinance.*

The subject parcels to be added to the Glenarvon Farm District are zoned A-1 (Agricultural, General) and located within a Rural Preservation Planning Area. In accordance with the 2015 Comprehensive Plan, *“the rural preservation areas are intended to be the least developed areas of the county. Large parks, agricultural and forestal districts, working farms, and passive open spaces should comprise most of the land use, with very low-density residential development.”*

6. *The environmental benefits of retaining the lands in the district for agricultural and forestal uses.*

The subject parcels as well as the Glenarvon Farm AFD adjoin the James River. Conservation of this area maintains the environmental integrity of the County and aids in the protection of ground and surface water, wildlife habitat, historic landscape, and open space.

7. *Any other matter which may be relevant.*

Staff suggests that the areas included in this district are appropriate for inclusion in Agricultural and Forestal Districts and conform to the general requirements of the current Comprehensive Plan. Staff does not anticipate any significant changes to county policy at this time. As the Glenarvon Farm Agricultural and Forestal District was recently renewed in January 2020, the next review of the district is not scheduled until 2029.

Agricultural and Forestal District Committee Recommendation:

The Agricultural and Forestal District Advisory Committee reviewed this application at their meeting on March 9, 2020 and recommended approval 5-0.

Planning Commission Recommendation:

The Planning Commission reviewed this application at their meeting on July 14, 2020 and recommended approval 5-0. No citizens spoke during the public hearing.

Suggested Motion:

I move to [approve/deny/defer] the proposed addition of Tax Map Parcels 60-A-21 and 60-A-21D totaling 140.65 acres to the Glenarvon Farm Agricultural and Forestal District.

Attachments:

- A – Application & APO Letter
- B – Aerial Map
- C – Map of Glenarvon Farm Ag/For District
- D – Table of Glenarvon Farm Ag/For District Parcels
- E – Resolution 04-2020

Copy:

Applicant: Ronald J. & Allison W. Unnerstall, 578 Middle Farms Trace, Bremono Bluff, VA 23022

File

Received

Attachment A

BOS2020-08-19 p.47/248

DEC 03 2019

Planning Dept.



Application for the Creation of or Addition to an AGRICULTURAL/FORESTAL DISTRICT

FEES payable with application:	Establishment of a new district = \$500.00
	Additions and reviews to existing districts = \$500.00
	Withdrawal from district = \$500.00

A copy of this completed form and required maps shall be submitted by the applicant landowner(s) to the Planning and Zoning Department. This form shall be accompanied by:

- 1 - United States Geological Survey 7.5 minute topographic maps that clearly show the boundaries of the district or addition and boundaries of the property each applicant owns within the district or addition and
- 2 - A Department of Transportation general highway map for the locality that shows the general location of the district or addition
- 3 - Fluvanna County Land Map(s) showing the parcels or boundaries within the parcels included in the district.

Name of Existing or Proposed Agricultural/Forestal District: Glen Arvon Farm

General Location of the District: Fluvanna County, on Route 656 in Bremo Bluff

Total Acreage in the District or Addition: Addition of 141 acres to existing Glen Arvon Ag District

Name	Address <i>current legal address</i>	Total Acreage owned in the District or Addition	Land Book Reference <i>Tax Map/Parcel Number</i>
Ron and Allison Unnerstall	578 Middle Farms Trace, Bremo Bluff, VA 23022		
Two parcels	1. 60-A-21 138.6 acres, 2. 60-A-21D 2 acres, Total = 140.6 acres		

OFFICE USE ONLY	
\$500.00 Fee: Date Received: <u>12/4/2019</u> Check# _____ AFD: <u>19 : 0003</u> AFD Name: _____	
Submitted to Board of Supervisors: _____ Referred to Planning Commission: _____	
Referred to Advisory Committee: _____ Planning Commission Public Hearing Date: _____	
Board of Supervisors Public Hearing Date: _____ Election District: <u>Forb Union</u>	
Approved: _____	Modified: _____
	Rejected: _____

Please read below the Proposed Conditions to Creation of the District Pursuant to Section 15.2-4309 of the Code of Virginia

Conditions to Creation of the District

As a condition to creation of the district, no parcel within the district shall be developed to a use more intensive than that existing on the date of creation of the district, other than uses resulting in more intensive agricultural or forestal production, without the prior approval of the Board of Supervisors.





Except as provided below, a parcel shall be deemed to be developed to a more intensive use if: The proposed development would remove any portion of a parcel from agricultural or forestal production; or the proposed development would increase the population density of the level of activity on the parcel including, but no limited to, the rental of more than one dwelling unit on the parcel.

A parcel shall not be deemed to be developed to a more intensive use if: The proposed development is permitted by right in the Agricultural General (A-1) zoning district; the proposed development is permitted by special use permit in the A-1 zoning district and the Board of Supervisors, in considering the application for a Special Use Permit, determines that the development allowed by the permit is consistent with the purposes of this chapter; the proposed development is the proposed division of the parcel by subdivision and the minimum lot size of such division is twenty-two (22) acres or greater; the proposed development is the proposed division of the parcel by family division; or the proposed development is the occupation of dwelling units on the parcel by members of the immediate family of any of the owners of such parcel or by bona fide farm employees, together with their respective families, if any.

Current agricultural or forestal use of the property:	Farm 30 acres in low-grounds. The rest is forest or open plain.
Total number of existing dwellings including rental units:	6 buildings, 3 of them are living spaces
The Proposed period before the First Review (select 4 to 10 years) :	10 years
Contact Person for District:	Bill Winston, 434-842-1922 , wwinston@glenarvon.com

Owner/Applicant Must Read and Sign

We the undersigned landowners have read the information and conditions on this page and request the property described above be designated an Agricultural/Forestal District.

Signature		Witness		Date	12-3-2019
Signature		Witness		Date	12-3-2019
Signature		Witness		Date	
Signature		Witness		Date	
Signature		Witness		Date	

WITHDRAWAL FROM A DISTRICT:**By-right Withdrawal:**

1. A property owner may withdraw by written notice at any time before the Board of Supervisors act on the application.
2. A property owner may withdraw by written notice during the time of review.
3. Upon the death of a property owner, any heir or devisee of an owner of land within the district may withdraw such land upon inheritance by written notice within two years of the date of death of the owner. Such a withdrawal, regardless of the acreage or location of the parcel, has no effect on the continuation of the district until the following review time.
4. No fee is require for a by-right withdrawal.

Petition for Withdrawal:

1. Withdrawal from an established district may be permitted by the Board of Supervisors for "good and reasonable cause shown".
2. The property owner requesting withdrawal must make application to the Board of Supervisors and submit a fee of \$500.
3. Any petition to withdraw property from a district must meet the following criteria:
 - a. The proposed new land use will not have an adverse effect upon farming or forestry operations in the remaining portion of the district.
 - b. The proposed new land use is in compliance with the most recently approved Comprehensive Plan.
 - c. The proposed land use is consistent with the public interest of the County and not solely to serve the proprietary interests of the landowner requesting withdrawal.
 - d. The proposed land use was not anticipated by the landowner at the time the property was placed in the district, and there has been a change in conditions or circumstances since that time.
4. Such petition for withdrawal is referred to the Advisory Committee for recommendation to the Planning Commission.
5. The Planning Commission holds a public hearing and makes a recommendation to the Board of Supervisors.
6. The Board of Supervisors holds a public hearing and makes a determination.
7. If denied favorable action, the applicant may appeal the Board's decision to the Circuit Court.

To: Department of Planning and Community Development
Fluvanna County
132 Main Street
P.O. Box 540
Palmyra, VA 22963

11-17-2019

I would like to join an existing Agricultural and Forestal District named 'Glenarvon Farm' for the current term of 10 years.

The property address is

578 Middle Farms Trace
Bremo Bluff, VA 223022

Parcel ID # 60-A-21, 138.6 acres
Parcel ID #60-A-21D, 2 acres

Total Acres = 140.6 acres

To complete the application, I have included the following,

- \$500.00 check for application fee
- Tax Map showing tax parcels of property
- Topo map showing the location of the property
- VDOT Fluvanna County highway map showing the general location

Please let me know if you need any further information. I can be reached at 419-340-6279 or unnersr@yahoo.com.

Regards,



11/17/19

Ronald J Unnerstall

Signature witnessed by Michael A. Curtis



Received

DEC 03 2019

Planning Dept.
Planning Dept.

Tax Map
578 MIDDLE FARMS TRACE
BREM0 BLUFF, VA
23022

Details hide

Identify Adjoining Parcels

Select Features by Buffer

Parcels

Zoom To Hide Highlight Clear

View In GoogleEarth/Download KML

Map PIN: 60 A 21
 Map PIN (Formatted): 60-A-21
 Owner: UNNERSTALL, ALLISON W & RONALD J

Mailing Address:
 578 MIDDLE FARMS TRACE
 BREMO BLUFF VA 23022

Physical Address:
 578 MIDDLE FARMS TR
 BREMO BLUFF VA 23022

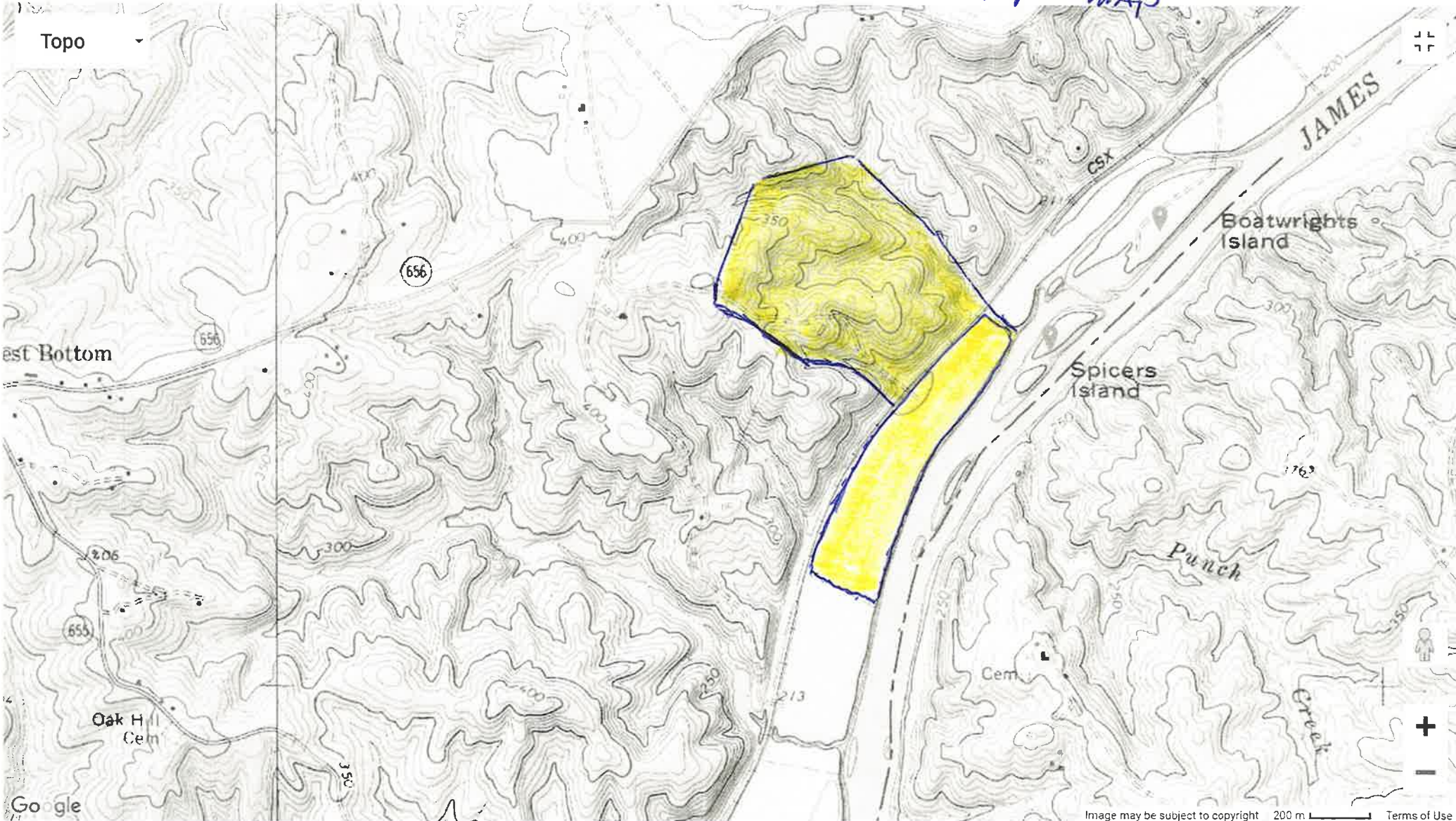
Land Use Code: 6
 Occupancy Code: Dwelling
 Building Value: \$276,300
 Land Value: \$445,300
 Total Value: \$721,600
 Year Built: 1868
 Year Sold: 2018

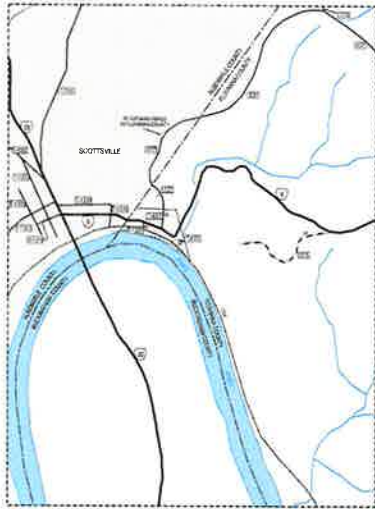
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Results

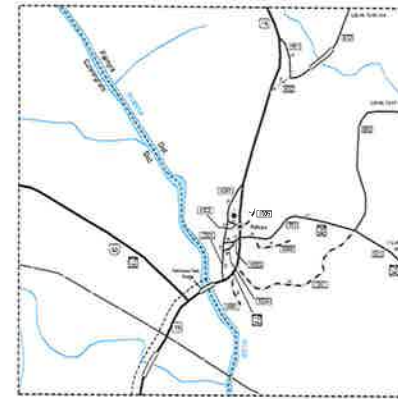
Commonwealth of V

578 MIDDLE FARMS LANE
BREMO BLUFF, VA 23002
"TOPO MAP"

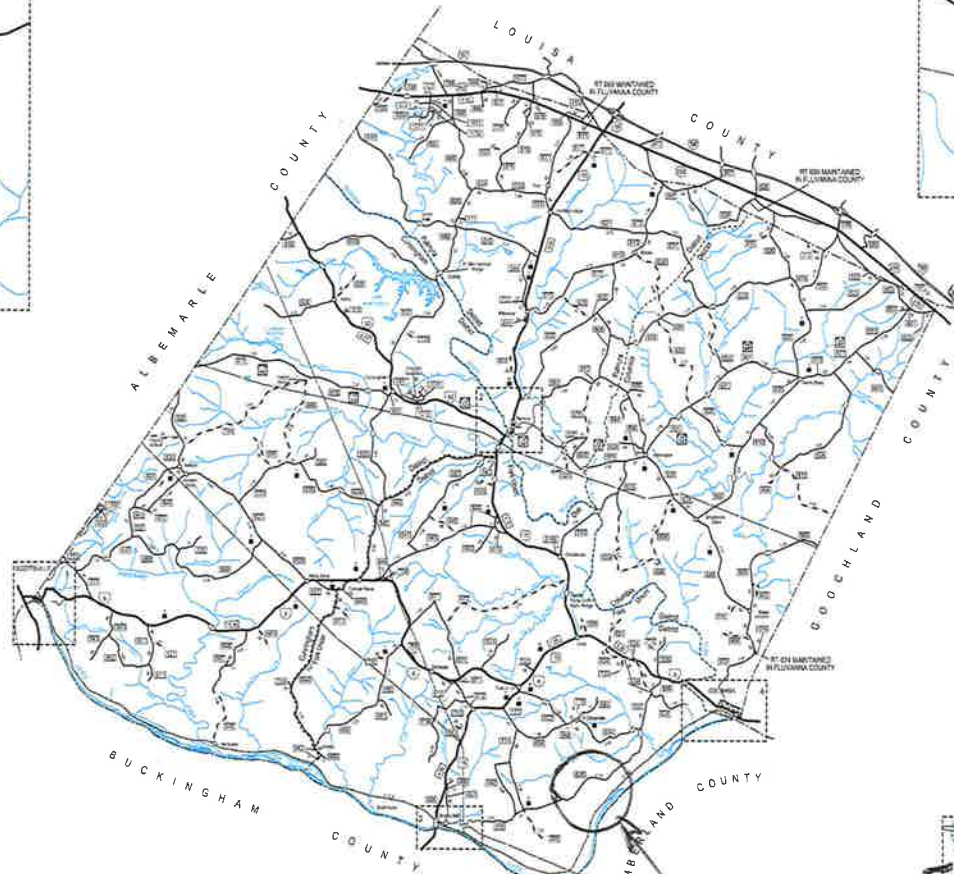




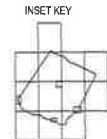
1 SCOTTSVILLE AREA
Six times map scale
see notation on map cover for distance annotation



2 PALMYRA AREA
Six times map scale
see notation on map cover for distance annotation



578 MIDDLE FARMS TRAIL
BREMO BLUFF, VA
23022



4 COLUMBIA AREA
Four times map scale
see notation on map cover for distance annotation



3 BREMO BLUFF AREA
Four times map scale
see notation on map cover for distance annotation

TOTAL PRIMARY MILEAGE IN COUNTY 120100.81 MI
SECONDARY MILEAGE TABULATION

TYPE	1/19/00	3/19/04	3/19/08	TYPE	1/19/00	3/19/04	3/19/08	1/20/10	3/19/14	1/20/18
PAV. SURF. PAVED	2,811	19,204	20,742	UNPAV. SURFACE	42,374	48,891	199,775	198,811	277,946	326,817
GRAVEL SURF. PAVED	1,101	17,814	17,741	PAV. SURF. UNPAVED	18,712	88,715	76,761	87,277	84,144	81,896
GRAVEL SURF. UNPAVED	78,161	88,201	28,944	DIRT SURFACE	178,336	85,344	88,344	0.000	0.000	0.000
UNPAVED	119,871	88,792	13,877	TOTAL UNPAVED	18,712	88,201	87,277	87,277	84,144	81,896
TOTAL MILEAGE	243,953	343,821	242,364	TOTAL MILEAGE	243,244	374,361	342,216	367,271	347,091	398,813

- ROAD CLASSIFICATIONS**
- Divided Highway (Interstate)
 - Hard Surface
 - All Weather Surface
 - Light Surface
 - Unsurfaced
- HIGHWAY ROUTE SIGNS**
- Interstate Highway
 - US Highway
 - VA Primary Highway
 - VA Secondary Highway
 - Frontage Road
 - Forest Highway
 - US Bicycle Route
- RAILROADS**
- Single Track
 - Two or More Tracks
 - Regional Metro
- BOUNDARIES**
- State Line
 - County Line
 - Magisterial District Line
 - Incorporated Town or City
 - Park, Reservation, or Forest Boundary
- CITY AND VILLAGE CENTERS**
- State Capital
 - County Seat
 - Town or Village
- MISCELLANEOUS**
- Place of Worship
 - School
 - Park & Ride Lot
 - Transfer Station
 - Bridge
 - Primary Road Distances
- PORTS**
- Seaport
 - Military Airport
 - Commercial Airport
 - Other Airport
- Request for information or maps shown on this map should be addressed to
Collopy Direct Services, 1700 Commonwealth Blvd., Suite 100
1071 Chapel Road, Dumfries, VA 22025
703-627-7500 (Toll-free call 1-877-)
- DISTANCES SHOWN ON MAP MAY NOT BE OFFICIAL DISTANCES.
Distances shown on Primary Road and Frontage Road
intersections or on county lines. Distances shown on Secondary
roads are between interchanges and corporate limits or county lines.
Magisterial District boundaries shown unless parallel to feature that is
road, stream, etc. and on the interior of such features.
The accuracy or completeness of this map is not guaranteed or warranted.
Map data is not maintained and highly reliable as of January 1, 2011.
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Department of Transportation. All Rights Reserved.

FLUVANNA COUNTY, VA

VDOT
Department of Transportation

COUNTY ROAD MAP

FLUVANNA COUNTY

AN INVENTORY OF STATE-MAINTAINED ROADS
FLUVANNA COUNTY, VA 32



COUNTY OF FLUVANNA

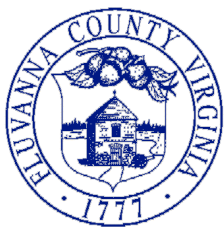
"Responsive & Responsible Government"

BOS2020-08-19 p.55/248
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: August 3, 2020
From: Valencia Porter
To: Douglas Miles
Subject: Board of Supervisors

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the August 19, 2020 Board of Supervisor's meeting.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-08-19 p.56/248
 132 Main Street
 P.O. Box 540
 Palmyra, VA 22963
 (434) 591-1910
 Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

August 3, 2020

«Name»
 «Address»
 «City_State» «ZIP»
 TMP#«TMP»

Re: Public Hearing on AFD 19:03

Dear «Name»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose: Board of Supervisors Public Hearing
Day/Date: Wednesday, August 19, 2020
Time: 7:00 PM
Location: Morris Room, County Administration Building, Palmyra, VA

AFD 19:03 Allison W. & Ronald J. Unnerstall – Addition to Glenarvon Farm – Request to add Tax Map Parcels 60-A-21 and 60-A-21D, totaling 140.65 acres, to the Glenarvon Farm Agricultural and Forestal District. The Glenarvon Farm Agricultural and Forestal District is located in the Fork Union Election District and consists of approximately 1,730.362 acres.

You are further notified that (i) an application for this district has been filed with the program administrator pursuant to Chapter 3.1 of the Fluvanna County Code; (ii) the application is on file open to public inspection in the office of the County Administrator; (iii) any owner of additional qualifying land may join the application, with the consent of the Board of Supervisors, at any time before the public hearing the Board of Supervisors must hold on the application; (iv) any owner who joined in the application may withdraw his land, in whole or in part, by written notice filed with the Board of Supervisors, at any time before the Board of Supervisors acts pursuant to Section 3.1-8; and (v) additional qualifying lands may be added to an already created district at any time upon separate application pursuant to Chapter 3.1 of the Fluvanna County Code.

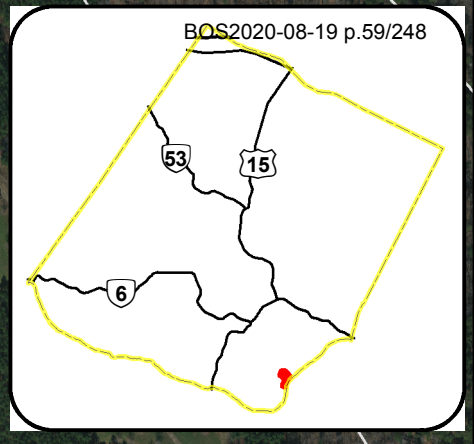
You are welcome to attend the public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this request will be available for public review on the County website at <http://fluvannacounty.org/meetings>. You can also contact the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

Sincerely,

Douglas Miles




Douglas Miles, AICP, CZA
 Community Development Director

BOS2020-08-19 p.59/248

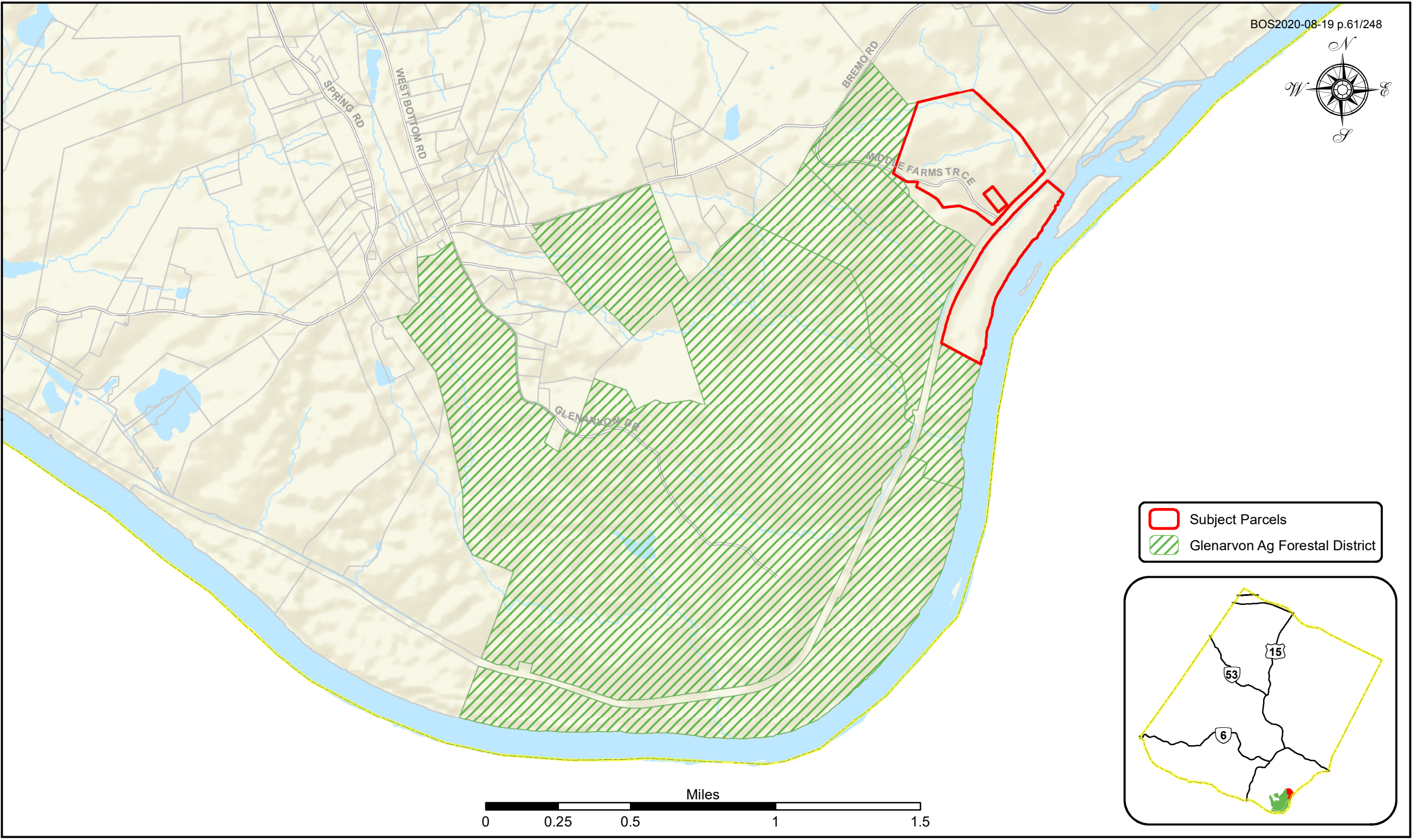
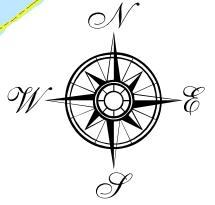


MIDDLE FARMS TRCE

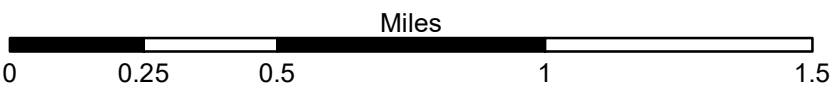
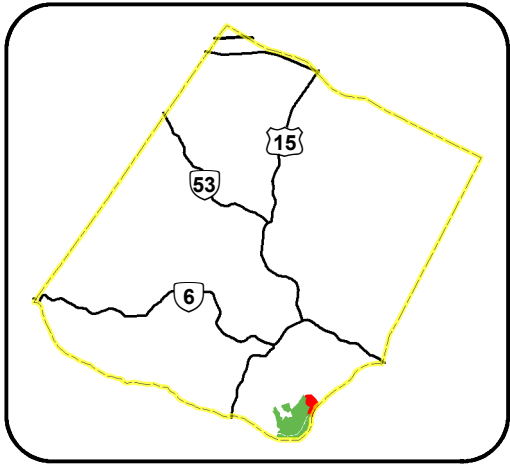


-  Parcel
-  Subject Parcels
-  County Boundary





 Subject Parcels
 Glenarvon Ag Forestal District



Glenarvon Farm Agricultural & Forestal District

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE
Ayers, Joseph W. & Ann P.	59 A 78	108
Easter, John E. II	60 A 19	164
Easter, John E. II	60 A 20	24.883
Easter, John E. II	60 A 21B	50.328
Graves, Sayre O.	62 A 12	11.151
Graves, Sayre Oxford	63 A 1	1372
Total		1730.362

**BOARD OF SUPERVISORS**

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 04-2020

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE GLENARVON FARM
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE NOVEMBER 17, 2029**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 4:00 p.m. on the 8th day of January 2020, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Glenarvon Farm Agricultural/Forestal District on November 17, 1999 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Glenarvon Farm Agricultural/Forestal District on October 7, 2009; and

WHEREAS, the district expired on November 17, 2019; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Glenarvon Farm Agricultural/Forestal District and advised them that the approved district would expire on November 17, 2019 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 8th day of January 2020 that the Fluvanna County Board of Supervisors hereby renews the Glenarvon Farm Agricultural/Forestal District for an additional ten-year period to expire on November 17, 2029.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 8th day of January, 2020;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					X
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X				X	

Attest:


 John M. Sheridan, Chair
 Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

ORDINANCE No. 2020-0X-XX

**AN ORDINANCE APPROVING AN ADDITION TO THE
GLENARVON FARM AGRICULTURAL/FORESTAL DISTRICT**

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Glenarvon Farm Agricultural/Forestal District on January 8, 2020; and

WHEREAS, the owner of land identified as Tax Map Parcels 60-A-21 and 60-A-21D has submitted a request to add these parcels to the District; and

WHEREAS, in accordance with Chapter 3.1 of the County Code, the Fluvanna County Planning & Community Development Department referred the request to the Agricultural and Forestal District Advisory Committee and the Fluvanna County Planning Commission for their recommendations; and

WHEREAS, the said Committee and Commission, after public notice, public hearing and due deliberation, all in accordance with law, have both recommended that such addition to the District be approved; and

WHEREAS, the Board of Supervisors, after public notice, public hearing and due deliberation in accordance with law, has determined that the proposed addition to the District was appropriate and in the public interest and should be approved; and

NOW, THEREFORE BE IT ORDAINED by the Fluvanna County Board of Supervisors, in accordance with Virginia Code Section 15.2-4309 and County Code Chapter 3.1, that the action of the Board taken on August 19, 2020 adding Tax Map Parcels 60-A-21 and 60-A-21D totaling 140.65 acres to the Glenarvon Farm Agricultural and Forestal District, BE, AND IT IS HEREBY, APPROVED AND ADOPTED as of August 19, 2020; and

BE IT FURTHER ORDAINED that the conditions of the said District shall be as set forth in Chapter 3.1 of the County Code, with the next review set for November 17, 2029.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting held on the 19th of August, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

ORDINANCE No. 24-2020

**AN ORDINANCE APPROVING AN ADDITION TO THE
 GLENARVON FARM AGRICULTURAL/FORESTAL DISTRICT**

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Glenarvon Farm Agricultural/Forestal District on January 8, 2020; and

WHEREAS, the owner of land identified as Tax Map Parcels 60-A-21 and 60-A-21D has submitted a request to add these parcels to the District; and

WHEREAS, in accordance with Chapter 3.1 of the County Code, the Fluvanna County Planning & Community Development Department referred the request to the Agricultural and Forestal District Advisory Committee and the Fluvanna County Planning Commission for their recommendations; and

WHEREAS, the said Committee and Commission, after public notice, public hearing and due deliberation, all in accordance with law, have both recommended that such addition to the District be approved; and

WHEREAS, the Board of Supervisors, after public notice, public hearing and due deliberation in accordance with law, has determined that the proposed addition to the District was appropriate and in the public interest and should be approved; and

NOW, THEREFORE BE IT ORDAINED by the Fluvanna County Board of Supervisors, in accordance with Virginia Code Section 15.2-4309 and County Code Chapter 3.1, that the action of the Board taken on August 19, 2020 adding Tax Map Parcels 60-A-21 and 60-A-21D totaling 140.65 acres to the Glenarvon Farm Agricultural and Forestal District, BE, AND IT IS HEREBY, APPROVED AND ADOPTED as of August 19, 2020; and

BE IT FURTHER ORDAINED that the conditions of the said District shall be as set forth in Chapter 3.1 of the County Code, with the next review set for November 17, 2029.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting held on the 19th of August, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

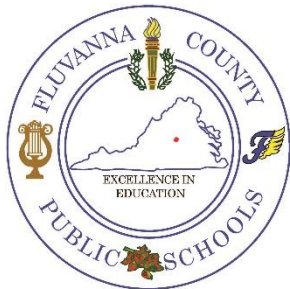
Attest:

 John M. Sheridan, Chair
 Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	FY21 CARES Act Budget Transfer				
MOTION(s):	I move that the Board of Supervisors approve a budget transfer of \$45,990 from the FY21 CARES Act Contingency line to the Fluvanna County Public Schools FY21 budget.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Anna Twisdale, Finance Director Liz McIver, Management Analyst Brenda Gilliam, Executive Director for Instruction and Finance				
PRESENTER(S):	Liz McIver, Management Analyst				
RECOMMENDATION:	Approval				
TIMING:	Effective Immediately				
DISCUSSION:	<ul style="list-style-type: none"> • The Schools have requested a Supplemental Appropriation of \$45,990 from the CARES funds to help cover the cost of 200 Verizon Hotspots and 4 months of the monthly data plan. • Shentel is planning on donating an additional 50 hotspots. • The Hotspots will be used for students and staff who may not have internet access due to cost or inaccessibility, but have cellular service. 				
FISCAL IMPACT:	Distribute CARES Act Funding				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	FCPS Supplemental Appropriation Request				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Mary Anna Twisdale, Finance Director, Fluvanna County

FROM: Brenda Gilliam, Executive Director for Instruction and Finance

Cc: Eric Dahl, County Administrator, Fluvanna County
Chuck Winkler, Superintendent Fluvanna County Public Schools
Liz McIver, Management Analyst

DATE: August 10, 2020

RE: Supplemental Appropriation Request- CARES Act Funds Student Hotspots

Fluvanna County Public Schools is requesting a supplemental appropriation from the County's CARES Act funds to pay for the cost of providing Verizon hotspots to our disadvantaged students. These hotspots will be used for students who have cellular access in their home, but do not have internet access currently due to the cost. We plan to purchase 200 Verizon hotspots the estimated total cost of the hotspots and monthly data plan and content filtering and mobile device management will be:

\$29,998.00-	Upfront hardware cost
\$47,976.00-	twelve month data plan with content filtering and mobile device management cost (\$3,998/month)
\$77,974.00-	Total Request

Shentel is planning to donate an additional 50 hotspots that will be using a Kajeet. These hotspots will be used for students and staff who may not have internet access, but have cellular service. We will use these in addition to the 200 Verizon hotspots.

Since we find ourselves in uncertain times, we have estimated our needs for some items and may need additional funds as we begin the new year. We will continue to apply for additional funding opportunities, as they are made available.

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	FY21 CARES Act Budget Transfer				
MOTION(s):	<p>I move that the Board of Supervisors approve a transfer of \$31,300 from FY21 CARES Act Contingency line to CARES Act lines below:</p> <p style="margin-left: 40px;">A. Building Equipment Repair & Maintenance \$21,900</p> <p style="margin-left: 40px;">B. Furniture & Fixtures \$9,400</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Anna Twisdale, Finance Director Liz McIver, Management Analyst				
PRESENTER(S):	Liz McIver, Management Analyst				
RECOMMENDATION:	Approval				
TIMING:	Effective Immediately				
DISCUSSION:	<ul style="list-style-type: none"> • \$4,400 is requested to install a Plexiglas window at the registrar's office similar to what has been installed at other locations to provide protection to staff when interacting with the public and a door to prevent the public from entering the back office area unescorted • \$17,500 is requested to cover the cost of renovating the Planning department to provide a safe environment for staff to interact with the public. • \$7,000 is requested to cover the cost of new furniture in the Planning Department for the two new office spaces • \$2,400 is requested to cover new chairs that can easily be disinfected after use for the Library and DSS in their public spaces. 				
FISCAL IMPACT:	Distribute CARES Act Funding				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	NA				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

Meeting Date:	August 19, 2020				
AGENDA TITLE:	FY21 BOS Contingency Budget Transfer- Registrar's Office Relocation				
MOTION(s):	<p>I move the Board of Supervisors approve a budget transfer of \$5,400 from the FY21 BOS Contingency budget to: FY21 Facilities budget - \$2,400 FY21 Information Technology budget - \$3,000 for the Registrar's Office Relocation.</p>				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Anna Twisdale, Director of Finance Liz McIver, Management Analyst				
PRESENTER(S):	Liz McIver, Management Analyst Eric Dahl, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Immediate				
DISCUSSION:	<ul style="list-style-type: none"> • During the July 1, 2020 Board meeting, \$20,000 was transferred from BOS Contingency for the Registrar's Office move. • An Additional \$5,400 is needed to complete the relocation <p>Anticipated costs of move</p> <ul style="list-style-type: none"> • Electrical - \$2,400 • IT set up, equipment and connections add'l - \$3,000 				
FISCAL IMPACT:	<p>The following FY21 budget changes will be made:</p> <ul style="list-style-type: none"> • Decrease: BOS Contingency Budget - \$5,400 • Increase: Facilities & IT budgets totaling - \$5,400 • The FY21 BOS Contingency balance is \$130,000 prior to this action 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB F

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	Municode Intranet Implementation				
MOTION(s):	<p>I move that the Board of Supervisors approve a budget transfer of \$7,200 from the FY21 CARES Act Contingency line to the FY21 CARES Act ADP Supplies line.</p> <p>I move the Board of Supervisors to approve Addendum # 1 between Fluvanna County and Municode to complete the Intranet implementation with a onetime cost of \$4,000.00 and annual fees of \$3,200.00, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Recommend approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> ❖ Due to the emergency workplace safety standard §16VAC25-220 Infectious Disease Prevention, and new CDC guidelines for mitigating exposure to the coronavirus, the county is required to provide training to staff regarding the new standard, risk of potential exposure, and mitigation efforts in place. ❖ This Intranet site provides staff with a private and secure online environment that is only accessible by county employees, for the purposes of providing the required training and tracking completion rates. ❖ Alternative solutions would require the procurement of a new and separate software program, which would incur greater expense for the County and would not be implemented in a timely manner to meet the Virginia OSHA requirements. ❖ Because this fills a need related to COVID19, the initial expenses will be covered by the CARES act funding. Future year costs will need to be budgeted. 				
FISCAL IMPACT:	<ul style="list-style-type: none"> ❖ Distribute CARES Act Funding ❖ Implementation fee and costs for service through December 2020 will be paid for through CARES funding, remaining of year 1 will be paid from HR Training budget. Future year costs will be budgeted within the Human Resources budget. 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	❖ Municode Intranet Implementation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X	X	

COUNTY OF FLUVANNA, VIRGINIA
ASSIGNMENT AMENDMENT NO. 1 TO THE CONTRACT FOR WEBSITE
REDESIGN, HOSTING, AND MAINTENANCE

This Assignment and Amendment No. 1 to the Contract for Website Redesign, Hosting, and Maintenance (the “**Amendment**”), is made this ___ day of _____, 2020 (the “Effective Date”) between the County of Fluvanna, a political subdivision of the Commonwealth of Virginia (“**County**”), and Municipal Code Corporation, a Florida corporation registered to transact business in Virginia (“**Contractor**”) and amends that Contract for Website Redesign, Hosting and Maintenance (the “**Contract**”) between the County and Aha Consulting, Inc., dated December 16, 2016. When used in this Amendment, any terms defined in the Contract have such defined meaning unless the context herein requires otherwise.

WHEREAS, the parties have agreed to add certain additional services including related to the employee side of the County’s website and shown as “Intranet Build”, “Intranet Hosting and Support”, and “Active Directory Integration” as described in the Municode Quotation for Service dated July 31, 2020, attached hereto and incorporated herein as Exhibit 1 (the “Additional Services”);

WHEREAS, the County and Aha Consulting, Inc., a former Oregon corporation registered to transact business in Virginia (“**Former Contractor**”) previously entered into the Contract;

WHEREAS, Contractor is the successor by merger to Former Contractor effective October 23, 2017, and Contractor wishes to formalize its acceptance of, assumption of all obligations and assignment of all rights of Former Contractor in and to the Contract and the County desires to approve of the assignment to and assumption of the Contract rights and obligations by Contractor;

WHEREAS, the parties wish to formalize their agreement by this Amendment to the Contract hereby:

THEREFORE, for good and valuable consideration, the parties hereby agree as follows:

The foregoing recitals are incorporated herein by reference.

All rights and obligations under the Contract of the Former Contractor have been assigned to, and assumed and accepted by the Contractor as successor by merger to the Former Contractor. The County acknowledges and accepts such assignment to and assumption of the Contract to the Contractor.

The Additional Services are described as “Intra Build” shall be installed by the Contractor and fully operation and live within ___ days of the Effective Date to the sole satisfaction of the County.

The Additional Services described as “Intranet Hosting and Support” and “Active Directory Integration” are annual recurring services and shall be added to the Hosting and Support Services already provided under the Contract. The annual fees for the “Intranet Hosting and Support” and “Active Directory Integration” shall be billed only for that period after the Intranet Build is completed and live to the sole satisfaction of the County. The annual fees for the “Intranet Hosting and Support” and “Active Directory Integration” shall be billed annually during the term of the Hosting and Support Services as part of the annual Hosting and Support Services under the Contract. Any partial year shall be prorated for the portion thereof that the “Intranet Hosting and

**COUNTY OF FLUVANNA, VIRGINIA
ASSIGNMENT AMENDMENT NO. 1 TO THE CONTRACT FOR WEBSITE
REDESIGN, HOSTING, AND MAINTENANCE**

Support” and “Active Directory Integration” services are actually rendered. If the Hosting and Support Services are terminated for any reason during the Term then these “Intranet Hosting and Support” and “Active Directory Integration”, which are a part thereof, shall also terminate; and the Hosting and Support Services including the “Intranet Hosting and Support” and “Active Directory Integration” services shall be prorated based upon the date of termination and the County shall only pay for services actually received prior to said termination. Any amounts prepaid for such services shall be refunded to the County by the Contractor within thirty (30) days of any termination of the Contract.

The Contract terminates in May of 2021. The Contractor agrees that the fee for the “Intranet Build” is a one time fee and the Contractor will not charge the County again for the “Intranet Build”. If the Contractor and County enter into a renewal agreement or a new agreement for similar services as those rendered under the Contract as amended hereby after termination of the Contract, the Contractor agrees that it will not charge the County for any design, implementation, build, or other services previously rendered and complete. The Contractor agrees to offer the annual “Intranet Hosting and Support” and “Active Directory Integration” to the County at the prices set forth in Exhibit 1 or a lower price for five (5) years from the date of this Amendment, this offer is intended to and shall survive termination of the Contract. Except as specifically amended hereby, the Contract remains in full force and effect.

Witness the following duly authorized signatures and seals:

Municipal Code Corporation
a Florida Corporation
authorized to transact business in Virginia
BY: _____ (SEAL)
Print Name: _____
Title: _____
Date: _____

Fluvanna County,
a political subdivision of the
Commonwealth of Virginia
BY: _____ (SEAL)
Print Name: _____
Title: _____
Date: _____

Approved as to Form:

By: _____
Fluvanna County Attorney,
by Kristina M. Hofmann, Assistant County Attorney

**COUNTY OF FLUVANNA, VIRGINIA
ASSIGNMENT AMENDMENT NO. 1 TO THE CONTRACT FOR WEBSITE
REDESIGN, HOSTING, AND MAINTENANCE**

Exhibit 1

July 31, 2020

To:

Fluvanna County Virginia
Cyndi Toler
132 Main Street
Palmyra, VA 22963

Item	Term	Cost
Intranet Build	One-time	\$4,000
Intranet Hosting and Support	Annual	\$2,400
Active Directory Integration	Annual	\$800
TOTAL YEAR 1	\$	7,200

Invoice will be sent after completion of work. Annual charges will be pro-rated to the same date as the public facing website's hosting and support annual invoice.

FLUVANNA COUNTY BOARD OF SUPERVISORS

AGENDA ITEM STAFF REPORT

TAB G

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	CRA PROJECT AGREEMENT # 4 - Renovate the Administration Building Basement				
MOTION(s):	<p><u>Motion #1:</u> I move that the Board of Supervisors approve a budget transfer of \$68,210 from the FY21 CARES Act Contingency line to the FY21 CARES Act Professional Services line.</p> <p><u>Motion #2:</u> I move the Board of Supervisors to approve Project Agreement # 3 between Fluvanna County and Crabtree, Rohrbaugh & Associates, Inc. to complete the project Renovate the Administration Building Basement into a Multipurpose Room totaling \$68,210.00, for the purpose of providing adequate meeting space and social distancing for all public meetings and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Recommend approval				
TIMING:	Immediate				
DISCUSSION:	<ul style="list-style-type: none"> ❖ There is a significant need for meeting space to allow social distancing and public attendance for the Board of Supervisors, Planning Commission and other County meetings. ❖ Currently the Courts are not available for County meetings. Due to backlogged cases and COVID issues it is unknown when or if the Courts will become available again for County meetings. ❖ Currently the Board of Supervisors meetings are held in the Morris room which only allows for 10 people to be present due to social distancing requirements. ❖ At the board meeting on August 5 the board voted to move forward with Option 1: Renovate the Administration Building Basement into a Multipurpose Room to serve functions such as the Board of Supervisors Meetings. ❖ This task order is for the A/E portion of the project. 				
FISCAL IMPACT:	<ul style="list-style-type: none"> ❖ Distribute CARES Act Funding ❖ To be paid from CARES funding 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	❖ CRA PROJECT AGREEMENT # 4 - Renovate the Administration Building Basement				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		

**TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR
PROFESSIONAL SERVICES
FORK UNION FIRE TRAINING BUILDING –
BIDDING & CONSTRUCTION ADMINISTRATION**

This Project Agreement #4 (the “Project Agreement”) made this _____ day of _____, 2020, between Fluvanna County, Virginia (the “County”), a political subdivision of the Commonwealth of Virginia, and Crabtree, Rohrbaugh & Associates, Inc. (the “Consultant”), a Pennsylvania corporation authorized to transact business in Virginia, is an addendum to that TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR PROFESSIONAL SERVICES dated the 25th day of October, 2018 (including all exhibits, and as modified by any amendments or addendums thereto the “Agreement”). All defined terms in the Agreement shall have the same meaning in this Project Agreement unless the context used herein requires otherwise.

Whereas, pursuant to the Agreement the County shall issue written task orders to the Consultant as services are needed;

Whereas, the Agreement is for a term of one-year beginning on the date the County executed the Agreement, and subject to (4) additional one-year renewals by the County pursuant to the Agreement;

Whereas, owing to the state of emergency related to COVID-19, the County’s Board of Supervisors are no longer able to meet in the Circuit Court building and have been relocated to a smaller conference space which is not well suited for Board meetings;

Whereas the County received certain CARES Act funds and the CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that: (i) are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (ii) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; (iii) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and (iv) meet all other requirements of the CARES Act and applicable law related thereto (the “CARES Act Requirements”);

Whereas, the County wishes to renovate the basement of the County Administration Building located at 132 Main Street, Palmyra, Virginia 22963 for purposes of holding Board and other meetings to allow for a larger meeting space suitable for social distancing, to improve air flow and for other safety considerations particular to the public health emergency known as COVID-19 (the “Safety Considerations”), using CARES Act funding the County received;

Whereas, the Consultant submitted a Proposal for “Renovate the Administration Building Basement into a Multipurpose Room” dated August 7, 2020, (“the Proposal”) which is attached hereto as Exhibit 1 and incorporated by reference herein as a material part of this Project Agreement;

Whereas, the County desires that the Consultant complete all those services listed in the Proposal with strict conformance to and attention to the Safety Considerations, including, but not limited to, those services and associated deliverables described in the Proposal, and as more specifically set forth herein (the “Task order Services” or the “Services”);

Whereas, the Consultant desires to accept the work and complete the Task Order Services and all work necessary and related thereto (the “Task Order”).

For good and valuable consideration, the parties hereby agree as follows:

ARTICLE I: THE AGREEMENT

The foregoing recitations are incorporated by reference into this Project Agreement.

This Project Agreement is an addendum to and made a material part of the Agreement. The parties hereto agree that except as specifically and expressly modified hereby that Agreement remains in full force and effect and the provisions of the Agreement are incorporated herein and are a material part hereof.

ARTICLE II: TASK ORDER

Consultant shall provide all work and services necessary or desired to complete Services on the Task Order consistent with all provisions of this Project Agreement, Exhibit 1 and the Agreement. The Consultant understand that Cares Act funds will be used to pay for the Services on the Task Order and that the purpose of the Services is for the Safety Considerations and all Services on the Task Order must be performed (i) to conform to the CARES Act funding Cares Act Requirements; (ii) to allow for a larger meeting space suitable for social distancing; (iii) to improve air flow; and (iv) taking into account safety considerations particular to the public health emergency known as COVID-19.

The County's project manager for technical inquiries relating to this Project Agreement shall be:

Calvin Hickman, Director of Public Works
197 Main Street
P.O. Box 540
Palmyra, VA 22963
Ph: (434) 591-1925
Email: calvin.hickman@fluvannacounty.org

Billing inquiries should be directed to Cyndi Toler, Purchasing Officer, whose contact information appears below in Article VI.

ARTICLE III: EXHIBITS AND RESOLVING CONFLICTS

The rights and duties of the County and Consultant applicable to the County's projects under this Project Agreement are set forth in the following Agreement Documents:

- (i) This Project Agreement;
- (ii) Exhibit 1 hereto; and
- (iii) The Agreement including exhibits thereto.

Whenever possible, the terms of the above Agreement Documents shall be read together,

however in the event of a conflict, the order of preference above shall govern which Agreement Document will control. In other words, (i) shall control over (ii) to (iii) above, and (ii) shall control over (iii).

ARTICLE IV: FEES

Notwithstanding anything to the contrary contained in Exhibit 1 hereto, the Consultant shall be paid hourly for their work based upon the **rates set forth in Exhibit 3 to the Agreement** and up to the following not-to-exceed estimated fees for the Task Order Services:

- ELEVEN THOUSAND EIGHT HUNDRED TWENTY NO/100 DOLLARS (\$11,820.00) for that part of the Additional Services described as the “Schematic Design”; and
- SIXTEEN THOUSAND SIX HUNDRED TEN NO/100 DOLLARS (\$16,610.00) for that part of the Additional Services described as the “Design Development”; and
- NINETEEN THOUSAND TWO HUNDRED FOURTY NO/100 DOLLARS (\$19,240.00) for that part of the Additional Services described as the “Construction Documents”; and
- FIVE THOUSAND EIGHT HUNDRED EIGHTY NO/100 DOLLARS (\$5,880.00) for that part of the Additional Services described as the “Bidding” Services; and
- FOURTEEN THOUSAND SIX HUNDRED SIXTY AND NO/100 DOLLARS (\$14,660.00) for that part of the Additional Services described as the “Construction Administration”.

Notwithstanding the estimated not-to-exceed fees and hours indicated above and on Exhibit 1, **the actual hourly fees charged by the Contactor for the Services will be based on the rates set forth on Exhibit 3 to the Agreement and will vary based upon the person completing the Services (for example, \$65 per hour for “Architectural Staff”, and \$155 per hours for a “Senior Project Manager”) up to the not to exceed fee.** The County may notify the Contractor to stop work on the Task Order at any time during the term of the Project Agreement, and the Contractor agrees to immediately stop all work on the Task Order. In the event this Project Agreement is stopped by the County prior to the completion of all Services on the Task Order, the Contractor shall only be paid for the Services completed prior to such stop work order, and no further amounts shall be owing to the Contractor thereafter.

The estimated total fees are not-to exceed amounts. The hourly fees up to the not-to-exceed total per task shall be payable by the County upon proper invoice by the Consultant as described herein. No invoice may be provided by the Consultant to the County until the entire Task Order is complete and all items or services purchased have been delivered to, inspected by and accepted by the County, including but not limited to, those deliverables described in this Project Agreement. The Consultant may invoice the County only when the entire Task Order is complete. The Consultant will be paid within forty-five (45) days of receipt of a proper invoice following final

acceptance of all work on the Task Order by the County in its sole discretion. The flat fee includes all fees, costs and charges of any kind to perform all the services and work, including supplying at its own cost and expense any necessary tools, equipment or materials, necessary or desirable for completion of the task specified.

ARTICLE V: TERM

Consultant shall with due diligence and dispatch assiduously pursue this Task Order to completion in strict conformance to the Project Schedule shown on Exhibit 1, with time being of the essence, except that “December 31, 2020” in the Project Schedule is modified to be December 15, 2020. All Services must be completed before December 15, 2020 and all invoices must be received by the County on or before December 15th, 2020. All construction work must be completed and inspected, and accepted by the County before December 15, 2020 and the contract documents for the constructions must require the same and must be time of the essence. All invoices for the Services must be received by the County for the Contractor’s work and the construction contractor’s work on or before December 15, 2020. All CARES Act funding may only be used for projects completed on or before December 30, 2020; and the Contractor must invoice the County as soon as practicable for work, as funds CARES Act funds cannot be expended after December 30, 2020. Only invoices received by the County by December 15, 2020 shall be valid, and the Contractor acknowledges the County is not obligated to pay any invoice received after December 15th, 2020 on this Project Agreement only. If the Contractor fails to meet any deadlines set forth in the Project Schedule as modified by this Article V, then no fees of any kind shall be due and owing under this Project Agreement and any amounts paid to Contractor shall be refunded to the County within thirty (30) days of the County’s request therefore. In any event such Services and work being a part of the Task Order must be completed to the sole satisfaction of the County on or before the 15th day of December, 2020. Time being of the essence.

ARTICLE VI: MISCELLANEOUS

As appropriate to the context, the singular will include the plural and vice versa, and reference to one gender will include the others. This Project Agreement may be executed in one or more counterparts, each of which will be considered the Project Agreement for all purposes of proof. In addition to allowing electronic signatures upon an electronic copy of this Project Agreement, as provided by Virginia law, facsimile signatures upon any signature page will be considered to be original signatures. This Project Agreement contains the entire understanding of the parties with respect to the subject matter hereof and is to be modified only by a writing signed by the parties to this Project Agreement. This Project Agreement will be binding upon and inure to the benefit of the respective parties and their successors. This Project Agreement is not assignable by either party, except by operation of law. The legal address for the County and for the Consultant and the addresses for delivery of Notices and other documents related to the administration of this Project Agreement are as follows:

County

ATTN: Cyndi Toler, Purchasing Officer
Fluvanna County
P.O. Box 540

Palmyra, VA 22963
Telephone (434) 591-1930
FAX (434) 591-1911

Consultant

Crabtree, Rohrbaugh & Associates, Inc.
ATTN: Joshua C. Bower, AIA, LEED AP BD+C, GGP
250 West Main St Suite 200
Charlottesville, VA 22902
Telephone (866) 458-0272

Any party may substitute another address for the one set forth above by giving a notice in the manner required. Any notice given by mail will be deemed to be received on the fifth (5th) day after deposit in the United States mail. Any notice given by hand will be deemed to be received when delivered. Notice by courier will be deemed to have been received on the date shown on any certificate of delivery.

In witness whereof the undersigned duly authorized representatives have executed this Project Agreement on the dates set forth beside their respective signatures.

Consultant:
Crabtree, Rohrbaugh & Associates, Inc.

County:
Fluvanna County

By: _____ Date: _____ By: _____ Date: _____
Name: _____ Name: _____
Title: _____ Title: _____

Approved as to form:

Fluvanna County Attorney, by Kristina M. Hofmann, Assistant Fluvanna County Attorney



Crabtree, Rohrbaugh & Associates - Architects
 250 West Main Street, Suite 200
 Charlottesville, VA 22902
 Virginia • Pennsylvania • Maryland • West Virginia

Thursday, August 7, 2020

Ms. Cyndi Toler
 Purchasing Officer
 Fluvanna County
 132 Main St
 Palmyra, VA 22963

Re: Renovated Multipurpose

Room Dear Ms. Toler:

Crabtree, Rohrbaugh Associates is pleased to present the professional Architectural and Engineering proposal design of the multi-purpose room in the basement of the Administration building:

Renovate the Administration Building Basement into a Multipurpose Room

Scope of Work: Renovate the basement of the Administration Building into a Multipurpose meeting room to serve functions such as the Board of Supervisors Meeting. Construction will include infill of existing overhead door openings, small vestibule addition, interior finishes, lighting, sound system, independent HVAC system, renovated toilet rooms.

Schematic Design	Rate	Hours	Subtotal
Senior Project Manager	\$155	8	\$1,240
Architectural Project Coordinator	\$120	16	\$1,920
Mechanical/Plumbing Engineer	\$140	9	\$1,260
Electrical Engineer	\$140	8	\$1,120
Civil Engineer Survey	\$140	23	\$3,220
Civil Engineer	\$140	13	\$1,820
Structural Engineer	\$155	8	\$1,240
Total Schematic Design Fee			\$11,820
Design Development	Rate	Hours	Subtotal
Senior Project Manager	\$155	12	\$1,860
Architectural Project Coordinator	\$120	20	\$2,400
Mechanical/Plumbing Engineer	\$140	17	\$2,380
Electrical Engineer	\$140	17	\$2,380
Engineering Project Coordinator	\$120	30	\$3,600
Civil Engineer	\$140	13	\$1,820
Structural Engineer	\$155	14	\$2,170
Total Design Development Fee			\$16,610
Construction Documents	Rate	Hours	Subtotal
Senior Project Manager	\$155	16	\$2,480
Architectural Project Coordinator	\$120	25	\$3,000
Mechanical/Plumbing Engineer	\$140	18	\$2,520
Electrical Engineer	\$140	18	\$2,520
Engineering Project Coordinator	\$120	24	\$2,880
Civil Engineer	\$140	24	\$3,360
Structural Engineer	\$155	16	\$2,480
Total Construction Documents Fee			\$19,240

Bidding	Rate	Hours	Subtotal
Senior Project Manager	\$155	8	\$1,240
Architectural Project Coordinator	\$120	5	\$ 600
Mechanical/Plumbing Engineer	\$140	8	\$1,120
Electrical Engineer	\$140	9	\$1,260
Engineering Project	\$120	4	\$ 480
Coordinator Civil Engineer	\$140	4	\$ 560
Structural Engineer	\$155	4	\$ 620
Total Bidding Fee			\$5,880

Construction Administration	Rate	Hours	Subtotal
Senior Project Manager	\$155	32	\$4,960
Architectural Project Coordinator	\$120	15	\$1,800
Mechanical/Plumbing Engineer	\$140	8	\$1,120
Electrical Engineer	\$140	7	\$ 980
Engineering Project Coordinator	\$120	24	\$2,880
Civil Engineer	\$140	12	\$1,680
Structural Engineer	\$155	8	\$1,240
Total Schematic Design Fee			\$14,660

Total Administration Multipurpose Room Renovation - A/E Fee	\$68,210
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Project Schedule:

Schematic Design	August 10-14
Design Development	July 17-21
Construction Documents	August 24-28
Bidding	August 31- September 21
Construction	September 28 - Dec 31

Design Team:

Architect: Crabtree, Rohrbaugh & Associates
 Mechanical, Plumbing and Electrical Engineer: CMTA
 Structural Engineer: DMWPV
 Civil Engineer: Timmons Group

Crabtree, Rohrbaugh & Associates appreciates this opportunity to submit a proposal for the new Fluvanna Multi-purpose. If you have any questions on this proposal, please feel free to contact me at any time.

Sincerely,

CRABTREE, ROHRBAUGH & ASSOCIATES



Joshua C. Bower, AIA, LEED AP,
 CPD Principal | Senior Project
 Manager

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

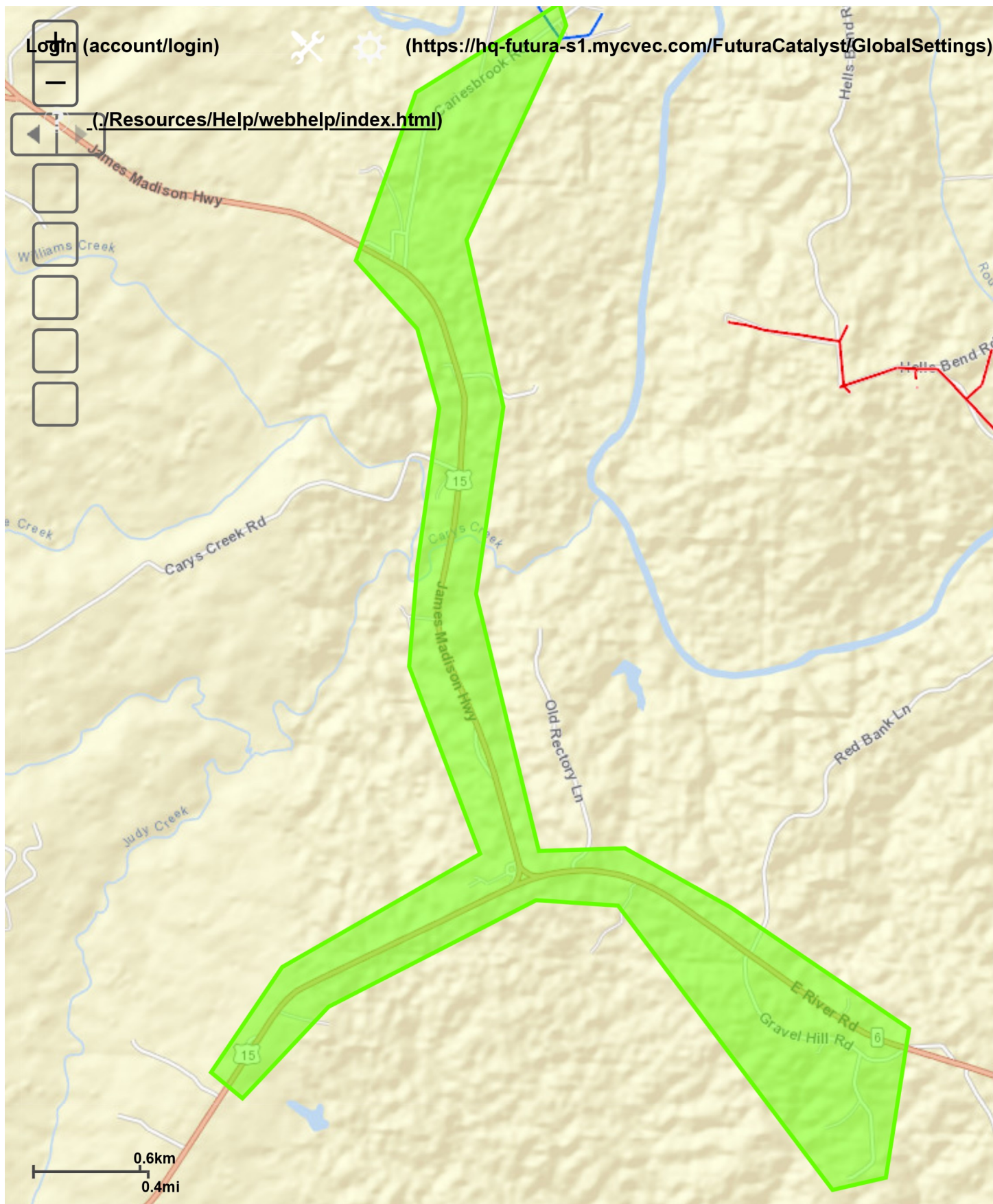
Date:	August 19, 2020				
AGENDA TITLE:	Fork Union Broadband Expansion				
MOTION(s):	<p>I move the Board of Supervisors approve \$520,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be allocated to the Economic Development Authority of Fluvanna County (the "EDA") related to a broadband expansion project in an unserved and underserved territory in the southern portion of the County near Fork Union as such project has been presented (the "Broadband Project"), to assist with social distancing, distance learning, teleworking, telehealth for our residents and businesses, and utilizing the EDA under Section 15.2-4900 et seq. of the Code of Virginia "through the promotion of their safety, health, welfare, convenience, or prosperity", in response to the COVID-19 disruption, subject to approval by the County Administrator and the County Attorney of an appropriate agreement consistent with this resolution between Fluvanna County and the EDA on the Broadband Project, and further authorize the County Administrator to execute such agreement subject to the County Attorney's approval as to form; and further subject to approval by the EDA, the County Administrator and the County Attorney of an appropriate agreement related to Firefly Fiber Broadband services and the Broadband Project consistent with this resolution between the EDA and Central Virginia Services, Inc., a Virginia corporation, d/b/a Firefly Fiber Broadband, and a subsidiary of the Central Virginia Electric Cooperative, and further authorize the County Administrator to approve and if necessary execute such agreement subject to the County Attorney's approval as to form.</p>				
STRATEGIC INITIATIVE?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes, list initiative(s):		A2
AGENDA CATEGORY:	Public Hearing <input type="checkbox"/>	Action Matter <input checked="" type="checkbox"/>	Presentation <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>	Other <input type="checkbox"/>
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Immediate				

DISCUSSION:

- Fluvanna County received \$4,758,404 from 2 rounds of Coronavirus Aide, Relief, and Economic Security funding.
- The CARES Act provides that payments from the Fund may only be used to cover costs that:
 1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.
 2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
 - The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020.
 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
- US Treasury guidance “Coronavirus Relief Fund Frequently Asked Questions Updated as of August 10, 2020” number 36. May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?
 - Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.
- The southern portion of Fluvanna County is unserved and underserved for broadband.
- The County has been in discussions with CVEC/Firefly Fiber Broadband (Central Virginia Services, Inc.) to provide broadband into the unserved/underserved portion of the County. The eligible fiber expansion project would include:
 - Option 1 begins on Carysbrook Rd, just south of the Rivanna River, going to Rt. 15 between Carysbrook Elementary School and the Department of Social Services complex, going south on Rt. 15 to Dixie and continuing south on Rt. 15 to the edge of Fork Union. It will pass ~96 homes and businesses, including the Carysbrook Elementary school, Department of Social Services and the Fluvanna Community Center. It is 5 miles of fiber and will cost \$350,000.

- Option 2 covers the same area as option 1 above, plus extends east along Rt. 6 from Dixie down to Holmhead Rd. It also includes Gravel Hill Rd and Davis Lane. This build will pass 150 homes and businesses, take 7.4 miles of fiber and cost \$520,000.
- It is staff's recommendation that the County proceed with Option 2.
- CVEC/Firefly Fiber Broadband will provide a free wifi hotspot at the elementary school or some other building the county chooses, with Firefly paying for equipment and bandwidth. They will also make sure that wifi is available without cost at community ballfields. Firefly will pay for the work on the present CVEC/Firefly Fiber Broadband system to connect this project back into the internet, which will include overlashed fiber and additional electronics at our communications hut.
- For the education, safety, health, welfare, convenience, or prosperity of our residents, having access to broadband is a needed utility during the pandemic which allows for distance learning, tele-health and tele-working possibilities.
- The COVID-19 pandemic has changed the way that our residents' function daily, there will be an on-going and necessary need for broadband through December 30, 2020 and beyond.
- Fluvanna County Public Schools will be starting the school year 100% virtual and it is undetermined when that need will end. Broadband in this un-served/underserved will serve an immediate need for virtual learners providing additional access to educational option.
- The buildout would bring fiber into the area of the County that has the greatest need for broadband expansion outside of the CVEC/Firefly Fiber Broadband system allowing for safe telework and virtual learning avenues in such area. This project can also serve as a launching point for further extensions of fiber and internet access into this section of the County in the future. Having fiber in place also makes backhaul available for any cellular or fixed wireless providers that might decide to place a tower or transmitter in the area. Public safety is increased by increased availability of communication options during the COVID-19 crisis.
- The residents of Fluvanna County through the pandemic have changed the way in which they work for their employers and teleworking has become a vital way for our community to continue to be gainfully employed through the pandemic.
- Being a rural community, having reliable and high-speed broadband is essential through a pandemic, being able to have access to health care providers through telehealth.
- The Commonwealth of Virginia is a Dillon Rule state, limiting local governments to the powers expressly granted to them by the state.

	<ul style="list-style-type: none"> • The Commonwealth has not expressly granted local governments to distribute funds to businesses or organizations. • The Fluvanna County Economic Development Authority does have the authority to distribute funds to businesses and organizations. • If the Board of Supervisors approves this action, the County Attorney will continue to work with the EDA and CVEC/Firefly Fiber Broadband for the necessary MOU's and Resolutions for future board meetings and consideration. 				
FISCAL IMPACT:	Funding would be allocated from the CARES Act.				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	<ul style="list-style-type: none"> • Fork Union Broadband Expansion Map 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			X



**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

	August 19, 2020				
AGENDA TITLE:	Parks and Recreation Fall Youth Day Program Update				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Aaron Spitzer, Director of Parks and Recreation				
PRESENTER(S):	Aaron Spitzer, Director of Parks and Recreation				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<ul style="list-style-type: none"> • The County recognizes a County-wide need for daytime child supervision while children are not attending classes in person. • School System reached out to the County for assistance with programs for children not in school during their hybrid/virtual schedule. • Local private schools and care providers <ul style="list-style-type: none"> – Have already received funding to implement support programs – Many providers have reached enrollment capacity and – Most care facilities cannot provide supervision for school age children – Fluvanna County does not have enough care providers to meet the needs of the entire school system, including rural areas • Due to lack of County facility space, Parks and Recreation has reached out to a number of area facilities to determine availability and request usage. • Parks and Recreation is proposing a Fall Youth Program for rising Fluvanna County 1st through 7th graders. 				
FISCAL IMPACT:	TBD				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				

REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors August 5, 2020 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, August 5, 2020, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for August 5, 2020.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
County Administration Building, Morris Room
August 5, 2020
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair {*entered meeting at 4:07pm*}
Mozell Booker, Fork Union District*
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Booker and Mrs. Eager are attending the meeting virtually/by telephone*

- *Mozell Booker, (Calling from 258 Bass Lane)*
- *Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:00pm Chair Sheridan called to order the Regular Meeting of August 5, 2020. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the August 5, 2020 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Staff and Community Recognitions:

Fluvanna won 3 out of 9 Thomas Jefferson EMS Regional Awards!

- **Winners:**
 - Award for Outstanding Contribution to EMS by a High School Senior - K'Juan Payne
 - Award for Outstanding Leadership – R. John Lye
 - Award for Outstanding Contribution to EMS Emergency Preparedness and Response – Debbie Smith
- Social Services received the FY20 IV-E (Foster Care) report from the State
 - Out of 14 IV-E foster care cases reviewed by the State, Fluvanna had 0 errors with a 0% error rate.
 - The Feds require we have less than a 5% error rate and many local agencies struggle with this.
 - Special recognition to Renita Watson, Allison Pace, Demetria Carter-Washington, Kaersten Aylor, and John Lowery for their efforts in maintaining federal compliance.
- **Free Drive through testing for COVID-19**
- Wednesday, August 12th from 4pm-7pm
- Grace and Glory Lutheran Church,
- 683 Thomas Jefferson Pkwy, Palmyra, VA
- Call 434-972-6261 to schedule appointment
- People must call to schedule an appointment:
 - Mon., August 10 or Tues., August 11.
 - from 8am-4:30pm
- **1st Yard Sign and Face Mask Giveaway**
 - July 24th at the Jefferson Centre
 - Over 500 signs and over 900 masks made their way in to the community!
 - The sign giveaway caught the eye of NBC29 and they helped spread the word for the 2nd Giveaway.
- **2nd Yard Sign and Face Mask Giveaway**
 - July 31st at the old Fork Union IGA
 - Over 150 signs and over 350-400 masks made their way in to the community!

- Special Thanks to Kelly Harris, Caitlin Solis and Public Works for set-up/breakdown.
- **Second and Final allocation of CARES funding**
 - Fluvanna County’s allocation is \$2,379,202, same as first allocation
 - These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:
 - are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
 - were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
 - were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020
 - Hoping for additional language from Congress that extends the Dec 30, 2020 date and loss revenue flexibility.
- **CAAR Home Sales Report 2nd Qtr. 2020 – Fluvanna County**
 - Sales: Sales activity slowed down in Fluvanna County this quarter. There were 138 sales in the County during the 2nd quarter, which is 10 fewer sales than a year ago, a 7% decline. Prior to this COVID-19-related slowdown, home sales had been increasing for 3 straight quarters in the County.
 - Median Sales Price: Even with a market slowdown, home prices continue to trend upward in Fluvanna County. At \$257,500, the 2nd quarter median sales price in the County rose by 11% from last year, a gain of \$26,500.
 - Sold Volume: While there was a dip in sales activity this quarter, rising home prices led to an increase in the sold dollar volume in Fluvanna County. There was approximately \$38 million of sold volume in the County during the 2nd quarter, about \$1 million more than last year, a 3% increase.
 - Days on Market: Homes continue to sell faster in the Fluvanna County market. The average days on market in the 2nd quarter was 46 days, which is 2 weeks faster than a year ago (-14 days).
 - Inventory: There were 91 active listings in Fluvanna County in the 2nd quarter, a 50% plunge from the inventory level a year ago, a reduction of 91 active listings. The large drop reflects hesitancy in the seller market due to COVID-19.
- Virginia Employment Commission - Fluvanna:
 - Fluvanna has a workforce of 14,400
 - Continued Claims (receiving) as of July 25th = 5.9% (851)
 - Initial Claims (applied) July 4 through July 25 = 1.1% (161)
 - Potential Unemployment = ~7.0%
- The Virginia Rent and Mortgage Relief Program (RMRP) is designed to support and ensure housing stability across the commonwealth during the coronavirus pandemic
 - This includes financial assistance for rent or mortgage payments past due beginning April 1, 2020 and onward
 - Contact the Thomas Jefferson Planning District Commission for eligibility and enrollment information at 434-326-0950 or visit <https://www.dhcd.virginia.gov/rmrp>
 - TJPDC Housing Assistance information can be found at <https://www.dhcd.virginia.gov/housing>

Parks & Rec Summer Programs

- July Programs: 9am - Noon, Monday - Friday
 - Offered 6 Youth Kayaking Programs at Lake Monticello - 35 children total with a waiting list on 3 dates
 - Offered 2 Adult Kayaking Programs at Lake Monticello - 12 adults total
 - Offered 12 Programs at PG - 16 children total for Geocaching, Disc Golf, Creek Hike, and crafts (bandana masks)
- July Senior Activities
 - Communicated with 40+ Seniors for over 180+ interactions
 - Daily opportunity for morning conference call (each center has a day)
 - Calls consist of 5 - 15 minutes of check-in and conversations followed by that center’s bingo time
 - Any senior can call from 1 - 2pm, Monday - Friday to play bingo
 - Looking to do a ½ hour call in time on Fridays 10 - 10:30am in August with guest speaker to answer questions
- Current Planned August Programs
 - Youth Kayaking at Lake Monticello for 12 days
 - Youth Water Gun Freeze Tag for 4 days

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Disc Golf for 4 days
Senior Conference Calls daily

New Signs at Pleasant Grove Park

EDA - paid signs are now up at Pleasant Grove Park entrance/exit. They show retail options on one side (exit) and park activities on the reverse side (entrance). Haden Family Cemetery sign has been installed giving reference to the marked and unmarked gravestones in the fenced area as well as around the property. Paid for by Wade Parrish and Family.

Announcements and Updates

- The County’s 2020 VFPF Bond for the Zion Crossroads Water and Sewer Project with Virginia Resource Authority closed today
 - All-In true interest cost on the financing is 1.91%
 - The annual debt service ranges from \$162K-\$166K
 - The FY21 budget used an estimate of \$200K
 - ~\$35K of debt service savings in FY21

- The Burn Building bid opening occurred today
 - The lowest bid was \$987,721
 - Previous estimates were \$880,000
 - \$480,000 grant
 - \$400,000 County

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Aug 19	7:00 PM	Regular Meeting	Library
Wed	Sep 2	4:00 PM	Regular Meeting	Library
Wed	Sep 19	7:00 PM	Regular Meeting	Library

5 - PUBLIC COMMENTS #1

At 4:21pm, Chair Sheridan opened the first round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Dr., commented on opportunities for CARES funding to be used. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:26pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Agreement and Memorandum of Understanding with the Community Investment Collaborative – Bryan Rothamel, Economic Development Coordinator, presented updates required to the approved 2012 Memorandum of Understanding with the Community Investment Collaborative in order to remain in accordance and allow CIC to administer microloans.

MOTION:	Approve the Agreement and Memorandum of Understanding with the Community Investment Collaborative, as presented, for Economic Development Loans and Recovery Loan administration.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:					

FROM: Fluvanna Small Business Grant – Bryan Rothamel, Economic Development Coordinator

- The Commonwealth of Virginia is a Dillon Rule state, limiting local governments to the powers expressly granted to them by the state.
- The Commonwealth has not expressly granted local governments to distribute grants to businesses or organizations.
- The Fluvanna County Economic Development Authority does have the authority to distribute grants to businesses and organizations.
- The Resolution outlines the FROM: Fluvanna Small Business Grants appropriation to and grants management by the EDA.

MOTION #1:	Approve that Memorandum of Agreement between Fluvanna County and the Economic Development Authority of Fluvanna County (the "EDA") related to allocation of grant funds to, and administration by, the EDA in coordination with the Community Investment Collaborative of the grant funds for the previously approved allocations by the County of \$700,000 for Funds for Recovery and Operations Management ("FROM") Fluvanna Small Business Grants For-Profit
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	grants and \$200,000 for FROM Fluvanna Small Business Grants Non-Profit Grants out of that 4.758 million of CARES Act funding the County received and further Authorize the County Administrator to execute the agreement subject to the County Attorney approval as to form.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #2:	Approve the resolution entitled "Resolution to Authorize EDA to Administer Previously Allocated and Newly Allocated Grant Funds for the CARES Act Business Disruption Grant from the Federal Government Coronavirus Relief Funds."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #3:	Approve an additional \$350,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be used for the Funds for Recovery and Operations Management (FROM): Fluvanna Small Business Grants in response to the COVID-19 disruption, with the same grant requirements as presented on June 17, 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #4:	Approve an additional \$200,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be used for the Funds for Recovery and Operations Management (FROM): Fluvanna Small Business Grants for non-profit entities in response to the COVID-19 disruption, with the same grant requirements as presented on July 1, 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Hand Sanitizer Purchase – Bryan Rothamel, Economic Development Coordinator

- Consumer confidence is important in restarting the economy. The Economic Development Authority wanted to have an immediate impact on the Fluvanna economy. The EDA approved purchasing 10 dispensers and liquid.
- Personal hygiene is essential to provide a safe consumer climate for both the consumer and employees during the COVID-19 pandemic.
- A Google form was sent to local businesses who would be interested in receiving a dispenser; 26 businesses responded in 26 hours, making the response far greater than imagined.
- The Economic Development Authority has limited funds and committed a sizeable portion to this and other projects.
- The EDA requests the BOS to consider partnering with the EDA to provide enough hand sanitizing stations and sanitizer to fulfill up to an additional 20 stations.

MOTION:	Approve \$3,000 from the Fluvanna CARES Act appropriation, in partnership with the Economic Development Authority of Fluvanna County to assist in the purchase of hand sanitizer dispensers and sanitizer for businesses in Fluvanna County.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Fire & Rescue Fleet Study – Eric Dahl, County Administrator

- During the FY21 budget, the Board of Supervisors requested to have an outside agency review of the County’s Fire and Rescue fleet.
- We reached out to Virginia Department of Fire Programs and they suggested the Virginia Fire Chief’s Association
 - Advised they are willing and able to come do the review.
 - The cost is for lodging & food for the 3 individuals.
 - The Virginia Fire Chief’s Association does accept donations for their services, but is not mandatory.
- The study would look at the following:
 - County Wide apparatus review
 - Number of apparatus & type per station based on demographics & run volume/type
- Provide findings & recommendations on apparatus standardization
 - Standardized apparatus & equipment
 - Standardized cost, type
- Recommendations on apparatus acquisition & replacement cycle
 - Replacement based on mileage, age, etc
- The initial fiscal impact would be the minimal food and lodging cost for those performing the study.

MOTION:	Approve a budget transfer from the BOS Contingency Budget, into the Emergency Management Budget, not to exceed \$1,500.00 for the countywide Fire and Rescue Fleet study by the Virginia Fire Chief’s Association.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	No	Yes	Yes	No	Yes
RESULT:	3-2				

Advertisement for the Supplemental Appropriation of FY21 CARES Act Funding – Mary Anna Twisdale, Director of Finance

Per the Code of Virginia 15.2.2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors’ approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval.

Allocation of CRF Funds to Localities While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around August 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made. Each locality’s allocation will be based on the proportion that the locality’s population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality. This table also reflects each locality’s share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county. CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, 2020, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds. This is the second round of funding.

- Fluvanna County will receive \$2,379,202
- These funds must be expended by Dec 30, 2020 and are for expenditures related to COVID19 between March 1, 2020 and Dec 30, 2020.

MOTION:	Approve the advertisement of a Public Hearing for the supplemental appropriation of CARES Act Funding for FY21.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 CARES Act Funding- Space Utilization Project – Mary Anna Twisdale, Director of Finance

- There is a significant need for meeting space to allow social distancing and public attendance for the Board of Supervisors, Planning Commission and other County meetings.

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- Currently the Courts are not available for County meetings. Due to backlogged cases and COVID issues it is unknown when or if the Courts will become available again for County meetings.
- Currently the Board of Supervisors meetings are held in the Morris room which only allows for 10 people to be present due to social distancing requirements.
- Option 1: Renovate the Administration Building Basement into a Multipurpose Room
 Scope of Work: Renovate the basement of the Administration Building into a Multipurpose meeting room to serve functions such as the Board of Supervisors Meeting. Construction will include infill of existing overhead door openings, small vestibule addition, interior finished, lighting, sound system, HVAC system and renovated toilet rooms.
 Estimated Cost: A/E and Construction: \$434,000-\$477,000
 This cost does not include permitting, contingency and furniture
- Option 2: New Multipurpose Building located at Pleasant Grove
 Scope of Work: Construction of a new freestanding Multipurpose Room Building that may be divided into three separate section with folding partition walls. Rooms include meeting rooms, toilet rooms, kitchenette, table and chair storage. Exterior overhead doors will be designed in two of the three bays to provide ventilation. The building shall be designed so the folding partitions may be retracted to make one larger space for public meetings and events. The design will include LED lighting, sound system, A/V system, HVAC and toilet facilities. The building shell shall be constructed with a pre-engineered metal or wood structure to meet the aggressive timeline for occupancy.
 Estimated Cost: A/E and Construction \$1,100,000-\$1,300,000
 This cost does not include permitting, contingency and furniture
- Use of CARES funding requires either Option 1 or Option 2 be completed and occupied prior to Dec 30, 2020.
- Should the project not be completed by Dec 30, 2020, CARES funds could not be utilized to pay for any part of the renovation/construction.
- Due to time constraints, staff is recommending the County pursue Option 1 – Basement Renovation.

MOTION:	Approve Option 1 – Renovation of the Basement of the Administration Building into a Multipurpose meeting room with a total estimated design and construction cost of \$477,000 to be provided by CARES Act Funding.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	No
RESULT:	4-1				

FY21 Fire and Rescue CARES Act Budget Transfer – Liz McIver, Management Analyst, presented the transfer will cover up to \$2,500 per station for PPE and additional disinfecting. Lake Monticello Fire, Lake Monticello Rescue, Fluvanna Rescue, Palmyra Fire, Fork Union Fire and Kents Store Fire may each submit requests for reimbursement up to \$2,500 per station. The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.

MOTION:	Approve a budget transfer of \$15,000 from the FY21 CARES Act Contingency line to the FY21 CARES Act Emergency Supplies line.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 CARES Act Budget Transfer FCPS – Mary Anna Twisdale, Finance Director

The Schools have requested a Supplemental Appropriation of \$301,017.06 from the CARES funds to help cover the cost of opening supplies necessary due to the current COVID19 Pandemic. The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.

MOTION:	Approve a budget transfer of \$301,017.06 from the FY21 CARES Act Contingency line to the Fluvanna County Public Schools FY21 budget.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second

VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY22 Budget Calendar – Liz McIver, Management Analyst presented a few changes to the proposed FY22 Budget Calendar from the previous FY21 Budget Calendar:

- Can add an additional Work Session on March 31, 2021 if needed
- The Public Hearings for the FY22 Budget and CY21 Tax Rate will be held April 14, 2021.
- The Budget Adoption for the FY22 Budget and all CY21 Tax Rates will be held April 21, 2021.

MOTION:	Approve the FY22 Budget Calendar.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY20 CARES Act Budget Transfer – Liz McIver, Management Analyst

The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. Funds will be further disbursed to the following categories to cover the various expenses associated with responding to the COVID19 health crisis -

- A. Contract Services (Telecommuting Improvement)
- B. Advertising (Ads for health information & additional public hearings)
- C. Chemical Supplies (for use by FUSD & Palmyra Sewer)
- D. Other Operating Supplies (Designs for Yard Signs)
- E. Site Improvements (Social distancing improvements, staff and public protective barriers)

As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.

MOTION:	Approve a transfer of \$18,215 from FY20 CARES Act Contingency line to CARES Act lines below: A. Contract Services \$5,110 B. Advertising \$530 C. Chemical Supplies \$3,650 D. Other Operating Supplies \$250 E. Site Improvements \$8,675				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): <ul style="list-style-type: none"> - JABA Advisory Council, Elva Key, Term July 1, 2019, through June 30, 2022. - Economic Development Authority (At-large), Valerie Palamountain, Term August 5, 2020 through June 30, 2023 - Economic Development Authority (At-large), Rovelle Brown, Term August 5, 2020 through June 30, 2022 - Columbia Area Renewal Effort (CARE) Task Force, Darrick Mitchel, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Melissa Kenny, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Carolyn Tinsley, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Ed Zimmer, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Susan Shumate, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Isaac Shelly, Term July 1, 2020, through June 30, 2021. - Columbia Area Renewal Effort (CARE) Task Force, Robin Duncan, Term July 1, 2020, through June 30, 2021.
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	<ul style="list-style-type: none"> - Board of Building Code Appeals (BBCA) (At-large unexpired term), James Halstead Jr., Term August 5, 2020, through October 31, 2022. - Board of Building Code Appeals (BBCA) (At-large unexpired term), Gary E. Osteen, Term August 5, 2020, through October 31, 2022. 				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 - PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were discussed before approval:

- *Accounts Payable Report for June 2020 – Liz Mclver, Management Analyst*

The following items were approved under the Consent Agenda for August 5, 2020:

- *Minutes of July 1, 2020 – Caitlin Solis, Clerk to the Board*
- *FY20 Aid to Localities Funding – Fire Department – Liz Mclver, Management Analyst*
- *FY20 Department of Social Services Share of Additional Cost Allocation Funds – Liz Mclver, Management Analyst*
- *FY20 Sheriff Department Insurance Claim – 2014 Ford Explorer VIN#0002 – Liz Mclver, Management Analyst*
- *FY21 Library State Aid Supplemental Appropriation – Liz Mclver, Management Analyst*
- *FY21 Commonwealth's Attorney's Victim-Witness Grant Supplemental Appropriation – Liz Mclver, Management Analyst*
- *Accounts Payable Report for June 2020 – Liz Mclver, Management Analyst*
- *CRMF - FCPS - FCHS Condensor Replacement – Don Stribling, FCPS*
- *AG Dillard Change Order # 5 – Cyndi Toler, Purchasing Officer*
- *Addendum # 1 & PA # 3 HURT & PROFFITT, INC. – Cyndi Toler, Purchasing Officer*
- *Virginia Department of Emergency Management FY'22 E-911 PSAP Education Program grant award – Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff*
- *FY21 FCPS Grants Supplemental Appropriation – Brenda Gilliam, Executive Director for Instruction and Finance*

MOTION:	Approve the consent agenda, for the August 5, 2020 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for June 2020, in the amount of \$2,296,182.78.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS*Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator***Local Allocations for Federal CARES Coronavirus Relief Funds - CVEC Broadband Expansion**

Background:

- With Fluvanna County Public Schools distance learning and residents teleworking, there is a need for expanded broadband coverage in the County to unserved/underserved areas.
- Currently, the Dominion Energy electric service district (southern part of the County) does not have adequate connectivity.
- Part of CARES funds usage can be for expanding coverage to address schools distance learning and teleworking.
- Any expansion must be built-out and operational by December 30, 2020.
- A meeting with CVEC bought up an opportunity to expand the CVEC coverage area into the southern part of the County.

Allocation of CARES Funds for Broadband Expansion:

- Option 1:
 - stays along Rt 15 to the edge of Fork Union. It will pass 96 homes and businesses, including the Carysbrook Elementary school, social services and a county parks and rec office. It is 5 miles of fiber and will cost \$350,000.
- Option 2:
 - covers the same area as option 1, plus extends east along Rt 6 from Dixie down to Holmhead. It also includes Gravel Hill Rd and Davis Lane. This build will pass 150 homes and businesses, take 7.4 miles of fiber and cost \$520,000.

Option #1



Option #2



- Firefly will provide a free wifi hotspot at some building the county chooses, with Firefly paying for equipment and bandwidth.
- We will also make sure that wifi is available without cost at community ballfields.
- Firefly will pay for the work on the present CVEC system to connect this project back into the internet, which will include overlashed fiber and additional electronics at our communications hut.

Service:

- Retail rates for residential are \$49.99 for 100 mbs service and \$79.99 for gigabit service.
- Phone can be added to either of those for \$29.99. Our business rates are very competitive as well.
- When we build out we waive the normal \$100 connection fee while we have contractors in the area and can easily extend service drops.

- after a lengthy discussion, the BOS decided to pursue option #2 for broadband expansion

Fall Youth Program Proposed

Background:

- The County recognizes a County-wide need for daytime child supervision while children are not attending classes in person.
- School System reached out to the County for assistance with programs for children not in school during their hybrid schedule.
- Local private schools and care providers
 - Have already received funding to implement support programs
 - Many providers have reached enrollment capacity and
 - Most care facilities cannot provide supervision for school age children
 - Fluvanna County does not have enough care providers to meet the needs of the entire school system, including rural areas
- Due to lack of County facility space, Parks and Recreation has reached out to a number of area facilities to determine availability and request usage.
- Parks and Recreation is proposing a Fall Youth Program for rising Fluvanna County 1st through 7th graders.

Locations Currently Available for Program

- Fluvanna Community Center (Fork Union)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
- Fluvanna School Board Office (Palmyra)
 - School staff offered 2 rooms for use, 12 children per room (24 per day)
 - Will need 3 staff for children & cleaning crew at the end of each day
- Beaver Dam Baptist Church (Troy)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
- Performing Arts Center/P&R Gym (Carysbrook)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
- ARC Building (Kents Store)
 - Able to take between 15 - 20 children daily
 - Will need 2 staff for children & cleaning crew at the end of each day
 - There will be a rental fee, not yet determined, for use of this facility

Program Considerations

- Participant Eligibility
- Participant Cost

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- Program Operational Cost (supplies, staffing, rent, etc.)
- CARES Funding?
- Impact on other local providers?
- Lunch/ Food Service
- Logistics of Site Sanitation/disinfecting
- Program Operation
 - Fluvanna Public Schools 100% virtual learning
 - Fluvanna Public Schools return to full in-person instruction
 - Governor alters the stay at home orders (group gathering size)

-The board asked staff to pursue the daycare program.

Local Allocations for Federal CARES Coronavirus Relief Funds

Possible improvements/expenditures for CARES Act Funds:

- Duct Cleaning of all County owned buildings
- New cleaning standards required from the Virginia Department of Labor and Industry’s approved Emergency Temporary Standard require much more detailed cleaning than current County staff can provide. Need to hire contract company to clean County buildings to meet new requirements.
- Upgrade of Web platform to allow mandatory employee training due to new emergency standard requirements.
- Upgrade HVAC systems with ultraviolet filtration.

Possible improvements/expenditures for CARES Act Funds:

- Upgraded HVAC filters.
- Air purifiers for lobbies/offices.
- Replace fabric lobby furniture at DSS, Library and possibly other County locations with furniture that can be cleaned/wiped down.
- TJPDC Regional Affordable Housing Search Tool and Website - \$2,612 Fluvanna per capita
- Holiday Lake 4-H Educational Center, Inc. requested \$10,000.00

- Mr. O’Brien mentioned the COVIDWISE Application that tracks exposures to COVID-19 and made a motion to allocate \$5,000 of CARES Act funding to educate and increase awareness of the App.

MOTION:	Approve a budget transfer \$5,000 from CARES Act contingency line for the education and incentive to increase awareness for the COVIDWISE App				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

At 7:55 pm a Motion to extend the August 5, 2020 Board of Supervisor meeting was made by Mr. O’Brien.

MOTION:	Approve extension of the August 5, 2020 Board of Supervisor meeting until 11:00pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	No	Yes
RESULT:	4-1				

11 - NEW BUSINESS

Mr. O’Brien supported the COVIDWISE Application that tracks exposures to COVID-19 and motioned that any county owned phone has the COVIDWISE App installed.

MOTION:	Approve the requirement of all county owned phones have the COVIDWISE App installed.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Mr. O’Brien made a motion to require any company that receives CARES money require company owned phones have the COVIDWISE. The suggestion was made to research the legality of the request and add it to the next agenda.

12 - PUBLIC COMMENTS #2

At 8:00pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:00.

13 - CLOSED MEETING

MOTION:	At 8:00pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.5, & A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Prospective Industry and Investment of Funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 8:47pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, August 5, 2020 at 8:48pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
Clerk to the Board

 John M. Sheridan
Chair

August 5, 2020

RESOLUTION TO AUTHORIZE EDA TO ADMINISTER PREVIOUSLY ALLOCATED GRANT FUNDS FOR THE CARES ACT BUSINESS DISRUPTION GRANT FROM THE FEDERAL GOVERNMENT CORONAVIRUS RELIEF FUNDS

WHEREAS, Congress passed and the President signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020; and

WHEREAS, the Commonwealth of Virginia received funding based on population and each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population; and

WHEREAS, the funds will be used for qualifying expenditures incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the Board of Supervisors approved the Memorandum of Agreement (the "MOA") with the Economic Development Authority of Fluvanna County for the CARES Act Business Disruption Grants – the For-Profit Grants and the Non-Profit Grants defined below; and

WHEREAS, on June 17, 2020, the County Board of Supervisors approved the allocation of \$350,000, and on August 5, 2020, the County Board of Supervisors approved the allocation an additional \$350,000 for a total allocation of \$700,000 (the "FROM For-Profit Grant Allocation") out of the CARES Act funding the County received to be used for the Funds for Recovery and Operations Management ("FROM") Fluvanna Small Business Grants for for-profits (the "For-Profit Grants") in response to the COVID-19 disruption, with grant requirements as set out in Exhibit A to the MOA; and

WHEREAS, on July 1, 2020, the County Board of Supervisors approved the allocation of \$100,000, and on August 5, 2020, the County Board of Supervisors approved the allocation an additional \$100,000 for a total allocation of \$200,000 (the "FROM Non-Profit Grant Allocation") out of the CARES Act funding the County received to be used for the Funds for Recovery and Operations Management ("FROM") Fluvanna Small Business Grants for non-profits (the "Non-Profit Grants") in response to the COVID-19 disruption, with grant requirements as set out in Exhibit A to the MOA. The For-Profit Grants and the Non-Profit Grants are referred to herein collectively as the "Grants"; and

WHEREAS, the EDA is uniquely qualified to understand the economic impact of the COVID-19 pandemic on small businesses within Fluvanna County; and

WHEREAS, the FROM For-Profit Grant Allocation in the amount of \$700,000 and the FROM Non-Profit Grant Allocation in the amount of \$200,000.00 authorized to be spent from the Federal Cares Coronavirus Relief Funds for the CARES Act Business Disruption Grant in the 2020-2021 budget of the County are to be provided to the EDA and administered by the EDA in coordination with CIC as set forth in the MOA.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Fluvanna, Virginia that FROM For-Profit Grant Allocation in the amount of \$350,000 authorized on June 17th, 2020, and another \$350,000 authorized on August 5, 2020, for a total of \$700,000 to be spent from the Federal Cares Coronavirus Relief Funds for the CARES Act Business Disruption Grant in the 2020-2021 budget of the County for For-Profit Grants be allocated to the EDA for purposes consistent with the MOA and to be administered by the EDA in all respects consistent with the MOA.

BE IT FURTHER RESOLVED that the FROM Non-Profit Grant Allocation in the amount of \$100,000 authorized on July 1, 2020, and another \$100,000 authorized on August 5, 2020, for a total of \$200,000 to be spent from the Federal Cares Coronavirus Relief Funds for the CARES Act Business Disruption Grant in the 2020-2021 budget of the County for Non-Profit Grants be allocated to the EDA for purposes consistent with the MOA and to be administered by the EDA in all respects consistent with the MOA and the exhibits to the MOA.

BE IT FURTHER RESOLVED that the County Administrator of the County of Fluvanna, Virginia is authorized to make the appropriate accounting adjustments and transfers in the budget and to do all things necessary to give this resolution effect.

Board of Supervisors Minutes

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 5th day of August, 2020, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					X
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

Attest: _____
John M. Sheridan, Chair Board of Supervisors

APPROVED AS TO FORM:

DRAFT

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	EMSMC Inc Amendment 2				
MOTION(s):	I move the Board of Supervisors approve the EMSMC Amendment #2 with the EMS Management & Consultants Inc with a 90 day extension of the contract expiration date, and authorize the County Administrator to execute the Amendment, subject to approval as to form by the County Attorney.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		x			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				x	
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • The current contract for Emergency Services billing expires in August 31 2020 • An RFP for the service has been issued and closed, however, additional time is needed to vet the received proposals and make a selection • Due to the state of emergency this process has been delayed • EMSMC is offering a 60 day extension so that services will remain intact. • No other contract terms are effected. 				
FISCAL IMPACT:	Na				
POLICY IMPACT:	Na				
LEGISLATIVE HISTORY:	Na				
ENCLOSURES:	EMSMC Inc Amendment 2				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	x		x		

Amendment No. 2

THIS SECOND AMENDMENT TO AGREEMENT entered into the 5th day of August 2020, by and between COUNTY OF FLUVANNA, (hereinafter “Client”) and EMS MANAGEMENT & CONSULTANTS, INC., a North Carolina Corporation, the address of which is PO Box 863, Lewisville, North Carolina, 27023 (hereinafter “contractor”)

WITNESSETH:

WHEREAS, the parties entered into a Billing Services Agreement dated May 20, 2015 whereby the contractor agreed to provide billing and collection services for the Client.

WHEREAS, now the parties wish to amend the Agreement to clarify the terms pertaining to:
Period of Performance

NOW, THEREFORE, in consideration of the mutual covenants herein, the parties hereby agree as follows:

ITEM ONE: Section V. Period of Performance

The Period of Performance shall be extended through October 31, 2020.

In all other aspects, the Agreement dated May 20, 2015 will remain in force and effect

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment the day and year first written above.

Each person whose signature appears hereon represents, warrants and guarantees that he/she has been duly authorized and has full authority to execute this Agreement on behalf of the party on whose behalf this Agreement is executed.

EMS|MC:

CLIENT:

EMS Management & Consultants, Inc.

County of Fluvanna

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act”

(Signature of Finance Officer)

(Print Name)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

Meeting Date:	August 19, 2020				
AGENDA TITLE:	FY20 Social Service Additional Revenue				
MOTION(s):	I move the Board of Supervisors approve to accept the supplemental appropriation of \$266,515 from State/Federal funds and increase the bottom line FY20 Social Services budget by that amount.				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):	E1	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Kim Mabe, Social Services Director				
PRESENTER(S):	Kim Mabe, Social Services Director				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • Social Services' need for IV-E foster care and adoption funding increased during FY20. • IV-E funding is mandated for eligible children in foster care and adopted children from foster care, therefore the State must allocate additional funds if needed by a local Social Services. • IV-E funding is 50% federal, 50% state funds with no local match. • Increasing the bottom line budget will true up the Social Services FY20 budget. 				
FISCAL IMPACT:	<p>Increase Account 10554000 405706 ADC/FOSTER CARE by \$169,500.</p> <p>Increase Account 10554000 405712 SUBSIDIZED ADOPT by \$97,015.</p> <p>Increase Total Budget by \$266,515.</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-08-19 p.127/248
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

TAB M

MEMORANDUM

Date: August 19, 2020
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for July 2020**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$2,140,516.27
Capital Improvements	\$52,648.57
Debt Service	\$5,498,881.02
Sewer	\$3,054.43
Fork Union Sanitary District	\$11,550.06
Zion Crossroads Water & Sewer	\$199,029.25
TOTAL AP EXPENDITURES	\$7,905,679.60
Payroll	\$892,639.28
TOTAL	\$8,798,318.88

MOTION

I move the Accounts Payable and Payroll be ratified for **July 2020** in the amount of **\$8,798,318.88**.

Encl:
AP Report

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2020						
2	Accounts Payable List		To Date: 7/31/2020						
3	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount
4	Fund # - 100 GENERAL FUND								
5	GENERAL FUND								
6	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 071020		79402	7/10/2020	7/29/2020		187.57
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 072420		79932	7/24/2020	7/29/2020		210.18
8	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 071020		79403	7/10/2020	7/29/2020		583.78
9	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 072420		79933	7/24/2020	7/29/2020		583.79
10								Total:	\$1,565.32
11									
12	REAL ESTATE TAXES								
13	BROWN, LUVELLE C	R E 2020 - 1ST	Lockbox Payment Refund		79354	6/26/2020	7/9/2020		0.01
14	DEAN, JAMES J & SHELBY M	R E 2020 - 1ST	Lockbox Payment Refund		79355	6/26/2020	7/9/2020		0.03
15	EN TRUST NEW DIRECTION IRA INC	R E 2019 - 1ST	RE 2019 18A-4-279		79353	6/26/2020	7/9/2020		103.87
16	ESTEP, KRISTIN NICOLE	R E 2020 - 1ST	Lockbox Payment Refund		79356	6/26/2020	7/9/2020		0.01
17	GROSS, JAMES H & ELIZABETH B	R E 2020 - 1ST	Lockbox Payment Refund		79357	6/26/2020	7/9/2020		0.01
18	WRIGLEY, JOSHUA A & ANAVELYN S	R E 2020 - 1ST	Lockbox Payment Refund		79358	6/26/2020	7/9/2020		0.01
19								Total:	\$103.94
20									
21	OTHER LOCAL TAXES								
22	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX		78486	7/16/2020	7/30/2020		146.47
23								Total:	\$146.47
24									
25	PERMITS/FEES/LICENSES								
26	THOMAS FLEMING	BUILDING PERMITS	PERMIT FEE REFUND BR20-0221		072220	7/20/2020	7/23/2020		103.88
27								Total:	\$103.88
28									
29	CHARGES FOR SERVICES								
30	EMS MANAGEMENT & CONSULTANTS,	EMS COST RECOVERY	NPP LETTERS		039738	7/1/2020	7/17/2020		(\$1,139.50)
31								Total:	(\$1,139.50)
32									
33	BOARD OF SUPERVISORS								
34	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		38.92
35	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		78.32
36	FLUVANNA REVIEW	ADVERTISING	ZMP 19:02 AND ZTA 19:04		2020F24-7	6/11/2020	7/9/2020		135.19
37	FLUVANNA REVIEW	ADVERTISING	EMERGENCY ORDINACNE AD		2020F26-7	6/25/2020	7/9/2020		265.98
38	JOHN M. SHERIDAN	MILEAGE ALLOWANCES	MILEAGE AND PARKING		020620	2/6/2020	7/9/2020		213.90
39	JOHN M. SHERIDAN	OTHER OPERATING SUPPLIES	MILEAGE AND PARKING		020620	2/6/2020	7/9/2020		25.00
40	RECTOR & VISITORS OF THE	DUES OR ASSOCIATION	ANNUAL MEMBERSHIP		43219	7/1/2020	7/17/2020		1,000.00
41	VACORP	PUBLIC OFFICIALS LIABILITY	PROPERTY & LIABILITY 07/01/20 - 07/01/21		67432	6/26/2020	7/2/2020		9,913.36
42	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21		67433	6/26/2020	7/2/2020		24.21
43	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING		9856996348	6/25/2020	7/9/2020		128.75
44	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES		9859045958	7/17/2020	7/30/2020		124.69
45	VIRGINIA ASSOCIATION OF COUNTIES	DUES OR ASSOCIATION	COUNTY DUES		IVC0605620	7/1/2020	7/17/2020		5,678.00
46								Total:	\$17,626.32
47									
48	COUNTY ADMINISTRATOR								

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2020						
2	Accounts Payable List		To Date: 7/31/2020						
3	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount
49	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		45.00
50	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		3.00
51	CAITLIN SOLIS	OFFICE SUPPLIES	NOTARY REIMBURSEMENT		063020	6/30/2020	7/9/2020		10.00
52	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES		21635610	7/23/2020	7/23/2020		223.00
53	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES		21523566	7/30/2020	7/30/2020		223.00
54	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		01515654 061820	6/18/2020	7/9/2020		18.04
55	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		01515654 071920	7/17/2020	7/30/2020		3.25
56	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		18.60
57	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21		67433	6/26/2020	7/2/2020		202.24
58	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING		9856996348	6/25/2020	7/9/2020		41.71
59	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES		9859045958	7/17/2020	7/30/2020		42.34
60									
61									
62	COUNTY ATTORNEY								
63	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES		143397	7/1/2020	7/17/2020		9,308.72
64	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES		143397	7/1/2020	7/17/2020		2,985.00
65	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES		143397	7/1/2020	7/17/2020		1,505.00
66	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES		143397	7/1/2020	7/17/2020		3,242.50
67	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES		143397	7/1/2020	7/17/2020		1,361.52
68									
69									
70	COMMISSIONER OF THE REVENUE								
71	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		300.00
72	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		21.06
73	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		25.55
74	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		94.76
75	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		157.94
76	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		315.89
77	BANK OF AMERICA	PRINTING AND BINDING	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		(\$7.50)
78	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		44.23
79	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL		063020	7/1/2020	7/17/2020		19.84
80	PRICE DIGEST	PROFESSIONAL SERVICES	BLUE BOOK ONLINE		71320808	7/17/2020	7/30/2020		229.95
81	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	ANNUAL RENEWAL FEE		9473	7/1/2020	7/17/2020		5,200.00
82	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE		9497	7/1/2020	7/17/2020		300.00
83	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		11.16
84	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21		67433	6/26/2020	7/2/2020		245.50
85	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING		9856996348	6/25/2020	7/9/2020		41.71
86	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES		9859045958	7/17/2020	7/30/2020		42.34
87									
88									
89	REASSESSMENT								
90	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	2021 GENERAL ASSESSMENT		13	7/1/2020	7/17/2020		20,037.87
91									
92									
93	TREASURER								

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 7/1/2020					
2	Accounts Payable List			To Date: 7/31/2020					
3	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
94	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	OFFICE SCANNER/PRINTER	1CYG-PWQQ-WGPJ	6/25/2020	7/9/2020	600.00		
95	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	OFFICE SCANNER/PRINTER	1CYG-PWQQ-WGPJ	6/25/2020	7/9/2020	500.00		
96	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BATTERIES	1WTC-MDGC-XLFP	7/5/2020	7/17/2020	26.48		
97	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CARTRIDGES	1R7T-76HG-G6HR	7/1/2020	7/17/2020	75.89		
98	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	1R9F-4JXK-GRW9	7/1/2020	7/17/2020	38.85		
99	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	11CR-7CLK-7FYX	7/1/2020	7/17/2020	181.31		
100	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	1TRL-YT77-PQD9	7/1/2020	7/17/2020	858.36		
101	BMS DIRECT	PRINTING AND BINDING	DOG TAGS 2021	144479	7/10/2020	7/17/2020	990.00		
102	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	125.00		
103	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	125.00		
104	FLUVANNA REVIEW	ADVERTISING	FIRST HALF TAXES AD	2020F26-8	6/25/2020	7/9/2020	82.69		
105	MECHUMS RIVER SECURITY	LEASE/RENT	QUARTERLY MONITORING	22318	4/11/2020	7/9/2020	60.00		
106	MECHUMS RIVER SECURITY	LEASE/RENT	QUARTERLY MONITORING	23662	7/1/2020	7/17/2020	60.00		
107	PITNEY BOWES	POSTAL SERVICES	POSTAGE	09818795 070720	7/1/2020	7/17/2020	5,043.99		
108	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	5.01		
109	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	276.80		
110	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	41.71		
111	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	42.34		
112	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	063020	6/26/2020	7/9/2020	225.00		
113									
114									
115	INFORMATION TECHNOLOGY								
116	ATLANTIC UNION BANK	LEASE/RENT	SAFE DEPOSIT BOX 212	310000212 071620	7/17/2020	7/30/2020	125.00		
117	B&H PHOTO-VIDEO	EDP EQUIPMENT	REGISTRARS NETWORK	174584614	7/17/2020	7/30/2020	444.86		
118	B&H PHOTO-VIDEO	EDP EQUIPMENT	REGISTRARS NETWORK	174614370	7/17/2020	7/30/2020	804.35		
119	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	7.96		
120	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	19.00		
121	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	25.00		
122	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	52.99		
123	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	94.91		
124	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	472.00		
125	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	57.00		
126	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	57.00		
127	CITRIX SYSTEMS INC	ADP SERVICES	SUBSCRIPTION	440000081613	6/13/2020	7/17/2020	2,025.00		
128	DELL MARKETING, L.P.	EDP EQUIPMENT	DEL MONITORS	10409746302	7/17/2020	7/30/2020	2,118.09		
129	MICROSOFT AZURE	ADP SERVICES	DATA STORED	E0800BES3P	7/17/2020	7/30/2020	18.56		
130	TYLER TECHNOLOGIES	ADP SERVICES	APPLICATION SERVICES	045-304372	7/1/2020	7/17/2020	42,695.15		
131	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	103.01		
132	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	128.43		
133	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	129.69		
134									
135									
136	FINANCE								
137	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	171.71		
138	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	171.71		

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139	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	NPP LETTERS	039738	7/1/2020	7/17/2020	3,396.85		
140	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 061820	6/18/2020	7/9/2020	181.79		
141	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 071920	7/17/2020	7/30/2020	73.87		
142	UPS	POSTAL SERVICES	UPS	0000Y7646Y280	7/16/2020	7/23/2020	5.99		
143	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	9.97		
144	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	241.43		
145	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	41.71		
146	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	42.34		
147									
148						Total:	\$4,337.37		
149	REGISTRAR/ELECTORAL BOARD								
150	ALEXANDER BURRUSS II	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
151	ALEXANDER BURRUSS II	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	180.00		
152	ALEXANDER BURRUSS II	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	5.18		
153	ANN ZIPSER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
154	ANN ZIPSER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
155	ANN ZIPSER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	77.50		
156	AUDREY O. FISHER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	0622320	6/23/2020	7/9/2020	20.00		
157	AUDREY O. FISHER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	0622320	6/23/2020	7/9/2020	130.00		
158	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY BILLING	091646	5/30/2020	7/9/2020	155.00		
159	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	3.56		
160	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	96.22		
161	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	25.99		
162	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	27.12		
163	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	28.25		
164	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	29.00		
165	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	30.51		
166	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	33.90		
167	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	39.55		
168	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	40.68		
169	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	54.24		
170	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	56.50		
171	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	66.67		
172	BARBARA J. GAINES	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
173	BARBARA J. GAINES	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
174	BARBARA J. GAINES	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	140.00		
175	BARBARA J. GAINES	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	5.75		
176	BENJAMIN J. STOPPE, JR.	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
177	BENJAMIN J. STOPPE, JR.	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
178	BENJAMIN J. STOPPE, JR.	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	180.00		
179	BENJAMIN J. STOPPE, JR.	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	14.38		
180	BENJAMIN L. HUDSON	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
181	BENJAMIN L. HUDSON	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	180.00		
182	BENJAMIN L. HUDSON	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	6.90		
183	BERTHA THOMAS	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		

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184	BERTHA THOMAS	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
185	BERTHA THOMAS	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		180.00
186	BERTHA THOMAS	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		5.75
187	BRANDY SMITH	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
188	BRANDY SMITH	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
189	CARLYN OLIVIA GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
190	CARLYN OLIVIA GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
191	CATHERINE E. HOBBS	CONVENTION AND	PRECINCT SUPPLIES		062220	6/22/2020	7/9/2020		71.33
192	CATHY COBB	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
193	CATHY COBB	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
194	CATHY COBB	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
195	CLARENCE E. WELLS, JR.	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
196	CLARENCE E. WELLS, JR.	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		140.00
197	CURTIS PUTNAM	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
198	CURTIS PUTNAM	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
199	CURTIS PUTNAM	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		155.00
200	DANIEL D. GRAFF	CONVENTION AND	REIMBURSEMENT		062420	6/24/2020	7/9/2020		124.24
201	DEBORAH B. NIXON	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
202	DUANE L. HOGGE	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
203	DUANE L. HOGGE	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
204	ELECTION SERVICES ONLINE	CONTRACT SERVICES	BALLOTS		2065	6/30/2020	7/9/2020		5,372.48
205	FLUVANNA COUNTY SHERIFF'S OFFICE	CONTRACT SERVICES	6/23/20 ELECTIONS BALLOT BOXES		FCR024 070720	7/1/2020	7/17/2020		800.00
206	FRANCES P. SCHUTZ	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
207	FRANCES P. SCHUTZ	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
208	FRANCES P. SCHUTZ	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		155.00
209	FREDERIC L. BAYLESS	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		77.50
210	GAYLE HURWITZ	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
211	GAYLE HURWITZ	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
212	GINGER CHIESA	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
213	GINGER CHIESA	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
214	GLORIA W. VEST	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
215	GLORIA W. VEST	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
216	GRACE L. NOLTING	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		77.50
217	GUY BRICE	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
218	GUY BRICE	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
219	GUY BRICE	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
220	HAROLD T. MORRIS	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
221	HAROLD T. MORRIS	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
222	JAKOB GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
223	JAKOB GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		77.50
224	JAMES TATANGELO	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
225	JAMES TATANGELO	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00
226	JAMES TATANGELO	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		130.00
227	JANICE TATANGELO	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		20.00
228	JANICE TATANGELO	CONTRACT SERVICES	DUAL PRIMARY ELECTION		062320	6/23/2020	7/9/2020		30.00

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229	JANICE TATANGELO	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
230	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	COUNTY RENOVATIONS JUL & AUG RENT	073020	7/17/2020	7/30/2020	6,983.34		
231	JENNIFER DEVORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
232	JENNIFER DEVORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
233	JENNIFER DEVORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
234	JOHN HICKS	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
235	KATE BEADLE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
236	KATE BEADLE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
237	KATE BEADLE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	140.00		
238	KAYLA PACE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
239	KAYLA PACE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
240	KAYLA PACE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	155.00		
241	KIMBLEY ANN BRUCE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
242	KIMBLEY ANN BRUCE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	180.00		
243	KIMBLEY ANN BRUCE	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	11.50		
244	LOIS WILLIAMS	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
245	LOIS WILLIAMS	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
246	LOIS WILLIAMS	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	155.00		
247	MALAINA POORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
248	MALAINA POORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
249	MALAINA POORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	77.50		
250	MARGUERITE KRITZER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
251	MARGUERITE KRITZER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
252	MARGUERITE KRITZER	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
253	MARIA L. GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
254	MARIA L. GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
255	MARIA L. GRAFF	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	180.00		
256	MARIA L. GRAFF	MILEAGE ALLOWANCES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	8.05		
257	MARILYN KAY WINSETT	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
258	MARILYN KAY WINSETT	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	140.00		
259	MARK E CHASE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
260	MARK E CHASE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
261	MARK E CHASE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	155.00		
262	MAYA DRAKE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
263	MAYA DRAKE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
264	MAYA DRAKE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
265	NATALIE HUGHES	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
266	NATALIE HUGHES	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
267	NATALIE HUGHES	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
268	OWEN G. DUNN CO INC	OFFICE SUPPLIES	VOTING SUPPLIES	22483	6/19/2020	7/9/2020	227.65		
269	PATRICIA HASTINGS	MILEAGE ALLOWANCES	MILEAGE	062220	6/22/2020	7/9/2020	159.28		
270	PETER COLEMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
271	PETER COLEMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
272	RACHAEL HULVEY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
273	RACHAEL HULVEY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		

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274	RACHAEL HULVEY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
275	RICHARD MULLIN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
276	RICHARD MULLIN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
277	RICHARD MULLIN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	140.00		
278	RICHARD S. HENRY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
279	RICHARD S. HENRY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
280	SANDRA RIGSBY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
281	SANDRA RIGSBY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
282	SCOTT NEWMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
283	SCOTT NEWMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
284	SCOTT NEWMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	140.00		
285	SEAN MATTHEW SOPHT	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
286	SEAN MATTHEW SOPHT	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
287	SHANA MOORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
288	SHANA MOORE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
289	SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
290	SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
291	SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	155.00		
292	SUSAN ANN MAY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
293	SUSAN ANN MAY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
294	SUSAN ANN MAY	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
295	SUSAN LIBERMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
296	SUSAN LIBERMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
297	SUSAN LIBERMAN	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
298	THE SUPPLY ROOM	OFFICE SUPPLIES	TRIGGER SPRAYER	4066160-0	6/25/2020	7/9/2020	20.00		
299	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	7.45		
300	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	70.91		
301	VALERIE WASHINGTON	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	20.00		
302	VALERIE WASHINGTON	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	30.00		
303	VALERIE WASHINGTON	CONTRACT SERVICES	DUAL PRIMARY ELECTION	062320	6/23/2020	7/9/2020	130.00		
304	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	41.71		
305	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	42.34		
306									
307									
308	HUMAN RESOURCES								
309	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	284.00		
310	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	17.17		
311	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	54.35		
312	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	17.17		
313	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	54.35		
314	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	59.72		
315									
316									
317	GENERAL DISTRICT COURT								
318	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	134.00		
								Total:	\$23,222.93
								Total:	\$486.76

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319	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES		21523566	7/30/2020	7/30/2020		134.00
320	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		17.55
321									
322							Total:		\$285.55
323	COURT SERVICE UNIT								
324	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE		060120	6/29/2020	7/9/2020		60.37
325	QUILL	OFFICE SUPPLIES	SUPPLIES		5485272	7/1/2020	7/17/2020		61.27
326	QUILL	OFFICE SUPPLIES	SUPPLIES		7493638	7/1/2020	7/17/2020		71.24
327	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		11.11
328									
329							Total:		\$203.99
330	CLERK OF THE CIRCUIT COURT								
331	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES/COPIER		21635608	7/20/2020	7/23/2020		116.29
332	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES		21635610	7/23/2020	7/23/2020		217.00
333	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES		21523566	7/30/2020	7/30/2020		217.00
334	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CONTRACT CHARGE		21523564	7/30/2020	7/30/2020		232.58
335	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	COPY PAPER		146954526	6/19/2020	7/9/2020		254.00
336	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT		53966	7/1/2020	7/17/2020		2,541.67
337	NANCY G. PACE	MILEAGE ALLOWANCES	MILEAGE		062320	7/1/2020	7/17/2020		85.10
338	PITNEY BOWES	LEASE/RENT	LEASE CHARGES		3311611729	7/1/2020	7/17/2020		155.79
339	U.S. POSTAL SERVICE	POSTAL SERVICES	REPLACEMENT CHECK		050820	7/1/2020	7/17/2020		1,500.00
340	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		8.98
341	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21		67433	6/26/2020	7/2/2020		374.93
342									
343							Total:		\$5,703.34
344	CIRCUIT COURT JUDGE								
345	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CARTRIDGE		1TRL-YT77-Q7WJ	7/1/2020	7/17/2020		45.00
346	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		11.05
347	BMS DIRECT	POSTAL SERVICES	EX JURY QUESTIONNAIRE		144251P	7/8/2020	7/17/2020		1,314.81
348	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		2.75
349									
350							Total:		\$1,373.61
351	COMMONWEALTH ATTY								
352	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		11.20
353	JEFF HAISLIP	MILEAGE ALLOWANCES	MILEAGE		071620	7/20/2020	7/23/2020		73.83
354	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	VA CODE		3399735001 063020	6/28/2020	7/9/2020		459.41
355	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	VA CODE RV4 20 SUPP		19322372	7/16/2020	7/23/2020		459.41
356	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS		3092731772	6/30/2020	7/9/2020		142.00
357	TREASURER OF VIRGINIA	DUES OR ASSOCIATION	VA BAR DUES		36332 AND 84440	7/1/2020	7/17/2020		580.00
358	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES		T433025	7/1/2020	7/17/2020		10.81
359	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21		67433	6/26/2020	7/2/2020		339.43
360	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING		9856996348	6/25/2020	7/9/2020		83.42
361	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES		9859045958	7/17/2020	7/30/2020		84.68
362									
363							Total:		\$2,244.19

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364	SHERIFF								
365	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR BATTERY	7306018931786	7/7/2020	7/17/2020	138.01		
366	AIR SCIENCE USA LLC	BUILDING	SAFEKEEPER FORENSIC EVIDENCE	57616	7/20/2020	7/23/2020	4,534.00		
367	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	14CW-J17Q-4Y4D	7/10/2020	7/30/2020	108.65		
368	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	ADAPTER	1JLG-VR73-6PGL	7/1/2020	7/17/2020	31.28		
369	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	BOOTS	00056631	6/30/2020	7/17/2020	130.99		
370	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	UNIFORMS	00056656	7/20/2020	7/23/2020	1,198.63		
371	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY CHARGES	070620	7/17/2020	7/30/2020	84.85		
372	AXON ENTERPRISES INC	TELECOMMUNICATIONS	TASER 60 YR PYMT	SI-1665138	6/23/2020	7/9/2020	2,948.40		
373	BANK OF AMERICA	COMMUNITY EDUCATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	115.00		
374	BANK OF AMERICA	COMMUNITY EDUCATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	273.64		
375	BANK OF AMERICA	COMMUNITY EDUCATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	285.39		
376	BANK OF AMERICA	COMMUNITY EDUCATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	293.80		
377	BANK OF AMERICA	COMMUNITY EDUCATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	360.00		
378	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	40.75		
379	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	55.00		
380	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	103.72		
381	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	454.52		
382	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	50.00		
383	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	60.76		
384	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	75.61		
385	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	86.67		
386	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	231.63		
387	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	507.49		
388	BANK OF AMERICA	VEHICLE/POWER EQUIP	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	363.64		
389	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	728.78		
390	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BAL	FCSD031	6/23/2020	7/9/2020	48.00		
391	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BAL	FCSD031a	6/29/2020	7/9/2020	96.00		
392	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD032	7/8/2020	7/17/2020	24.00		
393	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE AND DISPOSAL	FCSD033	7/8/2020	7/17/2020	96.00		
394	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD034	7/20/2020	7/23/2020	72.00		
395	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	80.95		
396	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	80.95		
397	CENTRAL SHENANDOAH CRIMINAL	CONVENTION AND	MATCHING FUNDS	2018	5/1/2020	7/17/2020	34,100.00		
398	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	310191749 061620	6/16/2020	7/9/2020	982.63		
399	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309903768 070720	7/20/2020	7/23/2020	161.37		
400	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309797542 071620	7/17/2020	7/30/2020	175.01		
401	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	310191749 071620	7/17/2020	7/30/2020	1,038.53		
402	CLEAR COMMUNICATIONS AND	VEHICLES REP & MAINT	TUNING FORKS	122203	7/20/2020	7/23/2020	210.00		
403	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	PANTS HEM	070920	7/9/2020	7/17/2020	16.00		
404	EAST COAST EMERGENCY VEHICLES	VEHICLES REP & MAINT	CAR KIT	17201	6/26/2020	7/9/2020	6,380.00		
405	EVIDENT CRIME SCENE PRODUCTS	INVESTIGATIVE SERVICES	EVIDENCE KIT	156508B	7/7/2020	7/17/2020	239.00		
406	EVIDENT CRIME SCENE PRODUCTS	POLICE SUPPLIES	POLICE SUPPLIES	159679A	6/30/2020	7/9/2020	577.29		
407	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	STAND IGNITION	015-365398	7/20/2020	7/23/2020	51.98		
408	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	BRAKE PADS	015-365429	7/20/2020	7/23/2020	53.67		

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409	FLUVANNA ACE HARDWARE	OFFICE SUPPLIES	KEYS		071420	7/14/2020	7/17/2020		4.50
410	FORK UNION ANIMAL CLINIC	CONTRACT SERVICES	SERVICES		185783	7/17/2020	7/30/2020		70.50
411	GALLS, LLC.	UNIFORM/WEARING APPAREL	UNIFORM		015988772	7/20/2020	7/23/2020		252.75
412	GALLS, LLC.	UNIFORM/WEARING APPAREL	UNIFORM		016073340	7/17/2020	7/30/2020		107.02
413	GALLS, LLC.	UNIFORM/WEARING APPAREL	STATE SEAL		016079529	7/17/2020	7/30/2020		212.00
414	GALLS, LLC.	UNIFORM/WEARING APPAREL	UNIFORM		016083012	7/17/2020	7/30/2020		256.84
415	IDNETWORKS	BLDGS EQUIP REP & MAINT	ANNUAL HARDWARE MAINTENANCE		276325	7/1/2020	7/17/2020		2,363.00
416	IDNETWORKS	MAINTENANCE CONTRACTS	ANNUAL SOFTWARE MAINTENANCE		276266	7/1/2020	7/17/2020		775.00
417	J&A PAINTING	BUILDING	SHERIFF OFFICE PATIO		070720	7/1/2020	7/17/2020		1,500.00
418	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL		063020	7/1/2020	7/17/2020		5,787.89
419	JASON HERRING	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT		062820	6/25/2020	7/9/2020		206.25
420	JASON HERRING	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT		070520	7/1/2020	7/17/2020		206.25
421	JOSHUA WRIGLEY	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT		062820	6/28/2020	7/9/2020		206.25
422	JOSHUA WRIGLEY	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT		070520	7/1/2020	7/17/2020		206.25
423	KUSTOM SIGNALS, INC.	VEHICLE/POWER EQUIP	CA STATE CONTRACT		362317	6/25/2020	7/9/2020		2,622.00
424	LESLIE KOCZAN	SUBSISTENCE & LODGING	REIMBURSEMENT		071720	7/20/2020	7/23/2020		21.34
425	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL		SQLCD-610954	7/1/2020	7/17/2020		226.80
426	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL		SQLCD-614810	7/20/2020	7/23/2020		253.01
427	MARTHA GATLIN	POLICE SUPPLIES	BOOTS		MG01 062720	6/27/2020	7/9/2020		58.96
428	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	PHYSICAL		1580325C3908	7/1/2020	7/17/2020		292.00
429	MIDLOTHIAN BUSINESS FORMS	POLICE SUPPLIES	VA UNIFORM SUMMONS		2294	7/20/2020	7/23/2020		371.89
430	MSAB INC.	INVESTIGATIVE SERVICES	RENEWAL		QUO-28071-K3S9B4	7/20/2020	7/23/2020		3,649.00
431	PAINT PERFECTIONS UNLIMITED LLC	VEHICLES REP & MAINT	PARTS		7689	6/25/2020	7/9/2020		3,230.39
432	PERFORMANCE SIGNS	VEHICLES REP & MAINT	TRUCK STRIPING PKG		19978a	7/1/2020	7/17/2020		60.00
433	PITNEY BOWES PURCHASE PWR	OFFICE SUPPLIES	POSTAGE SUPPLIES		00300215 052020	7/1/2020	7/17/2020		20.37
434	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	METER REFILL		00300215 072020	7/16/2020	7/23/2020		1,093.02
435	PITNEY BOWES	LEASE/RENT	LEASE CHARGES		3311568950	7/1/2020	7/17/2020		171.15
436	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019436	6/23/2020	7/9/2020		20.00
437	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10049435	6/23/2020	7/9/2020		20.00
438	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	REFLECTOR LIGHT		062520	6/25/2020	7/9/2020		34.59
439	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019438	7/20/2020	7/23/2020		20.00
440	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	INSPECTION		10019440	7/20/2020	7/23/2020		20.00
441	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019442	7/20/2020	7/23/2020		20.00
442	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE		10019441	7/20/2020	7/23/2020		50.00
443	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE		10019439	7/20/2020	7/23/2020		140.00
444	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019444	7/17/2020	7/30/2020		20.00
445	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019446	7/17/2020	7/30/2020		20.00
446	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019447	7/17/2020	7/30/2020		20.00
447	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		10019448	7/17/2020	7/30/2020		20.00
448	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE & INSPECTION		10019445	7/17/2020	7/30/2020		40.00
449	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE AND INSPECTION		10019449	7/17/2020	7/30/2020		40.00
450	SPRINT	TELECOMMUNICATIONS	MONTHLY CAHRGES		313771602-026	6/25/2020	7/9/2020		2,155.89
451	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES		313771602-027	7/17/2020	7/30/2020		2,210.05
452	THE POLICE AND SHERIFFS PRESS	OFFICE SUPPLIES	ID CARDS		135154	7/1/2020	7/17/2020		15.00
453	THE POLICE AND SHERIFFS PRESS	OFFICE SUPPLIES	SHERIFF ID CARDS		135123	7/1/2020	7/17/2020		62.92

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454	THE POLICE AND SHERIFFS PRESS	OFFICE SUPPLIES	ID CARD	133285	7/30/2020	7/30/2020	47.92		
455	TOWN GUN SHOP, INC.	AGRICULTURAL SUPPLIES	CLEANING SUPPLIES	0021570-0	6/25/2020	7/9/2020	171.70		
456	TOWN GUN SHOP, INC.	POLICE SUPPLIES	GLOCK	0021566-0	6/25/2020	7/9/2020	428.50		
457	TOWN GUN SHOP, INC.	UNIFORM/WEARING APPAREL	POLICE SUPPLIES	RD070720	7/1/2020	7/17/2020	3,427.20		
458	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	061620	6/25/2020	7/9/2020	40.00		
459	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	214.66		
460	VACORP	LINE OF DUTY	LINE OF DUTY COVERAG 07/01/20 - 07/01/21	67433A	6/26/2020	7/2/2020	9,285.20		
461	VACORP	VEHICLE INSURANCE	PROPERTY & LIABILITY 07/01/20 - 07/01/21	67432	6/26/2020	7/2/2020	24,783.40		
462	VACORP	VOLUNTEER ACCIDENT &	PROPERTY & LIABILITY 07/01/20 - 07/01/21	67432	6/26/2020	7/2/2020	1,239.17		
463	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	44,256.90		
464	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	MONTHLY CHARGES	721264	7/20/2020	7/23/2020	39.28		
465	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	MONTHLY CHARGES/SHERIFF OFFICE	721263	7/20/2020	7/23/2020	59.10		
466	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	DRY CLEANING	05822331	6/25/2020	7/9/2020	17.91		
467	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05945635	7/30/2020	7/30/2020	22.46		
468	VERIZON WIRELESS	TELECOMMUNICATIONS	CURRENT CHARGES	9858275203	7/16/2020	7/23/2020	2.71		
469	VIRGINIA SHERIFF'S ASSOCIATION	DUES OR ASSOCIATION	DUES	300000447	7/1/2020	7/17/2020	2,295.00		
470	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	GOODYEAR TIRES	3028369	6/29/2020	7/9/2020	769.76		
471	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES	3029885	7/17/2020	7/30/2020	390.68		
472	VIRGINIA WHOLESALE TIRE	VEHICLES REP & MAINT	GOODYEAR TIRES	3028467	6/29/2020	7/9/2020	833.44		
473	VIRGINIA WHOLESALE TIRE	VEHICLES REP & MAINT	FIREHAWK PURSUIT	3028368	6/29/2020	7/9/2020	3,087.00		
474	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	WINDSHIELD	1006988	7/1/2020	7/17/2020	350.00		
475	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	COPIER	5011085979	7/1/2020	7/17/2020	351.58		
476	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR MAINTENANCE	37103	7/1/2020	7/17/2020	162.50		
477	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR MAINTENANCE	37328	7/17/2020	7/30/2020	57.68		
478						Total:	\$179,231.22		
479									
480	E911								
481	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	85.00		
482	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	25.00		
483	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	30.00		
484	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	232.00		
485	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	121.91		
486	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	209.44		
487	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	80.95		
488	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	80.95		
489	CENTURYLINK	TELECOMMUNICATIONS	E911	310214091 061920	6/19/2020	7/9/2020	144.21		
490	CENTURYLINK	TELECOMMUNICATIONS	E911	310214091 071920	7/17/2020	7/30/2020	144.21		
491	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	PROGRAMMING	122032	6/24/2020	7/9/2020	237.50		
492	COMCAST CORPORATION	TELECOMMUNICATIONS	MONTHLY CHARGES	0046933 070320	7/20/2020	7/23/2020	103.87		
493	EVERBRIDGE INC	MAINTENANCE CONTRACTS	VITA CONTRACT	M52931	7/17/2020	7/30/2020	8,975.37		
494	MOTOROLA SOLUTIONS, INC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	42580	7/1/2020	7/17/2020	45,256.00		
495	MOTOROLA SOLUTIONS, INC.	PROFESSIONAL SERVICES	RECURRING SERVICES	8230276905	7/1/2020	7/17/2020	343,697.16		
496	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES	51039	6/30/2020	7/9/2020	1,275.00		
497	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY	51038	6/30/2020	7/9/2020	1,168.70		
498	SPRINT	TELECOMMUNICATIONS	MONTHLY CAHRGES	313771602-026	6/25/2020	7/9/2020	302.23		

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499	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-027	7/17/2020	7/30/2020	337.80		
500	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	214.66		
501	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	545.22		
502	VIRGINIA COURT CLERKS'	CONVENTION AND	ANNUAL DUES	070120	7/1/2020	7/17/2020	495.00		
503									
504									
						Total:	\$403,762.18		
505	FIRE AND RESCUE SQUAD								
506	FLUVANNA COUNTY RESCUE SQUAD	FIRE & RESCUE ASSN	RESCUE SQUAD (QUARTERLY)	FR1-20 070120	7/1/2020	7/17/2020	25,000.00		
507	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCVFD QUARTERLY PAYMENT	FF1-20 70120	7/1/2020	7/17/2020	53,850.00		
508	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	FIRE, WATER AND RESCUE (QUARTERLY)	LM1-21	7/1/2020	7/17/2020	75,373.00		
509	SCOTTSVILLE VOLUNTEER	SCOTTSVILLE VOLUNTEER	ANNUAL ALLOCATION	SVF1-21	7/1/2020	7/17/2020	10,000.00		
510	VACORP	LINE OF DUTY	LINE OF DUTY COVERAG 07/01/20 - 07/01/21	67433A	6/26/2020	7/2/2020	13,927.80		
511	VACORP	VEHICLE INSURANCE	PROPERTY & LIABILITY 07/01/20 - 07/01/21	67432	6/26/2020	7/2/2020	3,717.51		
512	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	560.14		
513	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	560.14		
514									
515									
						Total:	\$182,988.59		
516	CORRECTION AND DETENTION								
517	CENTRAL VIRGINIA REGIONAL JAIL	CVRJ COST OF PRISONERS	OPERATIONAL COSTS, FY 20/21, 1ST	070120F	7/1/2020	7/2/2020	307,007.50		
518	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FY21 JULY BILLING	FY2021-00000017	7/1/2020	7/17/2020	13,379.67		
519	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	BILLING FOR JUVENILE DETENTION CENTER -	FY2021-00000049	7/17/2020	7/30/2020	13,379.67		
520									
521									
						Total:	\$333,766.84		
522	BUILDING INSPECTIONS								
523	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	USED CREDIT FROM 1MJW-G7NY-X6TV	13HD-MJ17-JGT4	7/20/2020	7/23/2020	18.99		
524	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	063020	7/1/2020	7/17/2020	193.00		
525	JMBCOA	CONVENTION AND	MEMBERSHIP DUES	070120	7/1/2020	7/17/2020	25.00		
526	JMBCOA	CONVENTION AND	MEMBERSHIP DUES	070120A	7/1/2020	7/17/2020	25.00		
527	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 061820	6/18/2020	7/9/2020	9.02		
528	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 071920	7/17/2020	7/30/2020	6.74		
529	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	2.77		
530	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	3,092.08		
531	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	357.70		
532	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	329.40		
533									
534									
						Total:	\$4,059.70		
535	EMERGENCY MANAGEMENT								
536	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	34.12		
537	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	34.12		
538	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	JUNE 2020 EMS STAFFING	202000609	6/29/2020	7/9/2020	36,500.00		
539	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-610954	7/1/2020	7/17/2020	28.72		
540	JAMES PATTERSON	OFFICE SUPPLIES	REIMBURSEMENT	071720	7/20/2020	7/23/2020	25.21		
541	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	54.33		
542	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	46.71		
543	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	47.34		

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544							Total:		\$36,770.55
545									
546	PUBLIC ANIMAL SHELTER								
547	FLUVANNA SPCA	CONTRACT SERVICES	ANIMLAL SHELTERING SERVICES: FY21 1ST	70120	7/1/2020	7/2/2020			82,276.25
548							Total:		\$82,276.25
549									
550	FACILITIES								
551	ABSOLUTE PLUMBING & DRAIN	BLDGS EQUIP REP & MAINT	KENTS STORE FIRE HOUSE	14503-IJE	6/29/2020	7/9/2020			300.00
552	ABSOLUTE PLUMBING & DRAIN	BLDGS EQUIP REP & MAINT	WATER LINE REPAIR	14504-IJE	7/1/2020	7/17/2020			1,030.32
553	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SERVICE CALL/LSDA KEYPAD	91928	7/17/2020	7/30/2020			350.00
554	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	SUPPLIES	1KPL-GLGH-3PDT	7/1/2020	7/17/2020			122.64
555	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	CARBON MONOXIDE ALARM	1MLV-D476-6F9F	6/24/2020	7/9/2020			41.62
556	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	IPHONE CASES	1NT4-C1X4-XCK3	7/10/2020	7/30/2020			38.87
557	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	063020	7/1/2020	7/17/2020			12.00
558	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	SUPPLIES	7548520	7/20/2020	7/23/2020			499.95
559	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7551410	7/17/2020	7/30/2020			105.49
560	CAMPBELL EQUIPMENT, INC.	VEHICLE/POWER EQUIP	PATCH	FCPW024	6/23/2020	7/9/2020			25.00
561	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	FCPW027	7/20/2020	7/23/2020			147.98
562	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	FCPW028	7/17/2020	7/30/2020			835.96
563	DODSON GLASS & MIRROR INC	BLDGS EQUIP REP & MAINT	METAL DOOR	73756	4/16/2020	7/9/2020			1,492.38
564	DODSON GLASS & MIRROR INC	BLDGS EQUIP REP & MAINT	TABLE TOPS INSTALLED	075049	7/1/2020	7/17/2020			239.92
565	FAYES OFFICE SUPPLY	BLDGS EQUIP REP & MAINT	CEILING HOOKS	0207465-001	7/13/2020	7/17/2020			17.92
566	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	MAINTENANCE SUPPLY	063020	6/17/2020	7/9/2020			29.98
567	GENSERV LLC	BLDGS EQUIP REP & MAINT	REPLACE BATTERY	3682	6/25/2020	7/9/2020			245.00
568	HILLTOP AUTO DIESEL LLC	VEHICLES REP & MAINT	INSPECTIONS	001503	7/30/2020	7/30/2020			40.00
569	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	063020	7/1/2020	7/17/2020			1,185.57
570	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	COUNTY RENOVATIONS JUL & AUG RENT	073020	7/17/2020	7/30/2020			5,000.00
571	JEFFREY STEWART DIXON	BLDGS EQUIP REP & MAINT	SERVICE CALL	2654	5/26/2020	7/9/2020			175.00
572	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	SUPPLIES	063020	6/25/2020	7/9/2020			339.41
573	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	SUPPLIES	063020	6/25/2020	7/9/2020			483.43
574	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	SUPPLIES	063020	6/25/2020	7/9/2020			306.31
575	LOWE'S	BLDGS EQUIP REP & MAINT	PUBLIC WORKS SUPPLIES	062520	7/1/2020	7/17/2020			862.10
576	LOWE'S	GENERAL MATERIALS AND	PUBLIC WORKS SUPPLIES	062520	7/1/2020	7/17/2020			363.45
577	LOWE'S	VEHICLE/POWER EQUIP	PUBLIC WORKS SUPPLIES	062520	7/1/2020	7/17/2020			151.70
578	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAFETY INSPECTION	0047031	7/1/2020	7/17/2020			20.00
579	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAMPER INSPECTION	0047055	7/1/2020	7/17/2020			20.00
580	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR MAINTENANCE	0046840	7/1/2020	7/17/2020			42.93
581	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR MAINTENANCE	0047052	7/1/2020	7/17/2020			64.17
582	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAFETY INSPECTION	0047301	7/17/2020	7/30/2020			20.00
583	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR MAINTENANCE	0047075	7/17/2020	7/30/2020			83.90
584	MARSHALL ELECTRIC INC	BLDGS EQUIP REP & MAINT	MAINTENANCE/REPAIRS	14222	7/1/2020	7/17/2020			2,140.00
585	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	CAP SCREWS	8069187	7/1/2020	7/17/2020			50.32
586	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	CAP SCREWS AND WASHER	8053508	7/1/2020	7/17/2020			114.75
587	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	TAP BOLT	8095481	7/17/2020	7/30/2020			23.00
588	NOLAND	BLDGS EQUIP REP & MAINT	PRO T STAT	51305902	7/20/2020	7/23/2020			221.56

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589	NOLAND	BLDGS EQUIP REP & MAINT	DIFFERENCE FROM CREDIT OF \$136.04	51313601	7/16/2020	7/23/2020	154.88		
590	SCOTTSVILLE POWER EQUIPMENT	VEHICLE/POWER EQUIP	SUPPLIES	59744 59745	6/23/2020	7/9/2020	127.30		
591	SCOTTSVILLE POWER EQUIPMENT	VEHICLE/POWER EQUIP	CARB KIT AND PRIMER BULB	063020	7/1/2020	7/17/2020	51.24		
592	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW FEES	10025171	7/1/2020	7/17/2020	90.00		
593	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1104440	6/25/2020	7/9/2020	27.00		
594	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1104442	6/25/2020	7/9/2020	79.04		
595	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1105542	7/1/2020	7/17/2020	27.00		
596	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1106640	7/1/2020	7/17/2020	28.10		
597	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1105543	7/1/2020	7/17/2020	40.65		
598	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1105544	7/1/2020	7/17/2020	80.04		
599	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1106642	7/1/2020	7/17/2020	82.30		
600	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	2021107740	7/20/2020	7/23/2020	28.10		
601	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1107742	7/20/2020	7/23/2020	82.30		
602	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1108841	7/17/2020	7/30/2020	28.10		
603	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING	202 1108843	7/17/2020	7/30/2020	82.30		
604	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	1.69		
605	VACORP	VEHICLE INSURANCE	PROPERTY & LIABILITY 07/01/20 - 07/01/21	67432	6/26/2020	7/2/2020	13,630.87		
606	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	6,015.54		
607	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	462.26		
608	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	465.74		
609	W.W. GRAINGER INC	GENERAL MATERIALS AND	BLK OXIDE	9601800031	7/17/2020	7/30/2020	18.38		
610	W.W. GRAINGER INC	VEHICLE/POWER EQUIP	CAP SCREWS	9591581310	7/20/2020	7/23/2020	51.97		
611	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	NITROGEN	848291	6/29/2020	7/9/2020	9.60		
612	WOLSELEY INVESTMENTS INC	BLDGS EQUIP REP & MAINT	ADAPTER	6688585	6/17/2020	7/9/2020	62.88		
613									
614									
615	GENERAL SERVICES								
616	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	20200785	7/20/2020	7/23/2020	1,203.80		
617	AQUA VIRGINIA, INC.	WATER SERVICES	181 MAIN ST	15301850550900 70820	7/1/2020	7/17/2020	22.95		
618	AQUA VIRGINIA, INC.	WATER SERVICES	213 MAIN ST	7970740556855 070820	7/1/2020	7/17/2020	22.95		
619	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST	7929300552931 070820	7/1/2020	7/17/2020	28.27		
620	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST	7929310552932 070820	7/1/2020	7/17/2020	47.30		
621	AQUA VIRGINIA, INC.	WATER SERVICES	ADMIN BLDG	7800100540828 070820	7/1/2020	7/17/2020	85.04		
622	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	51 KENTS STORE	275907-002 063020	6/30/2020	7/9/2020	546.53		
623	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	160 COMMONS BLVD	85473-002 063020	6/30/2020	7/9/2020	3,115.43		
624	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	214 COMMONS BLVD	275906-001 063020	7/1/2020	7/17/2020	1,250.04		
625	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PULIC SAFETY BLDG-OUTLETS BEHIND BLDG	85473-003 071620	7/16/2020	7/23/2020	40.14		
626	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LANDFILL TOWER W RIVER ROAD	85473-005 071620	7/16/2020	7/23/2020	220.69		
627	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COLUMBIA SCHOOL	85473-006 071620	7/16/2020	7/23/2020	229.51		
628	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	POLE BARN	275904-006 071620	7/17/2020	7/30/2020	30.40		
629	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FARM MUSEUM	275904-011 071620	7/17/2020	7/30/2020	30.40		
630	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL	275904-008 071620	7/17/2020	7/30/2020	38.07		
631	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LANDFILL	275904-002 071620	7/17/2020	7/30/2020	153.42		
632	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	VFW HALL	275904-010 071620	7/17/2020	7/30/2020	159.56		
633	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	275904-004 071620	7/17/2020	7/30/2020	299.15		

Total: \$38,969.91

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634	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BLDG-E911 TOWER	275904-009 071620	7/17/2020	7/30/2020	354.13		
635	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY BLDG-LIGHTS NEAR BLDG	85473-001 071620	7/16/2020	7/23/2020	61.08		
636	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 061620	6/16/2020	7/9/2020	199.18		
637	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 061620	6/16/2020	7/9/2020	682.23		
638	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309428096 071620	7/17/2020	7/30/2020	49.80		
639	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309697981 071620	7/17/2020	7/30/2020	59.64		
640	CENTURYLINK	TELECOMMUNICATIONS	CIRCUIT COURT	310338742 071620	7/17/2020	7/30/2020	60.94		
641	CENTURYLINK	TELECOMMUNICATIONS	PERFORMING ARTS	309898636 071620	7/17/2020	7/30/2020	126.75		
642	CENTURYLINK	TELECOMMUNICATIONS	RESCUE SQUAD	310110229 071620	7/17/2020	7/30/2020	215.53		
643	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 071620	7/17/2020	7/30/2020	268.76		
644	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309363296 071620	7/17/2020	7/30/2020	654.56		
645	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 071620	7/17/2020	7/30/2020	686.49		
646	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5017142244	6/24/2020	7/9/2020	150.00		
647	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	SERVICE/LABOR	063020	6/30/2020	7/9/2020	240.00		
648	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	SERVICE LABOR	043020	4/30/2020	7/9/2020	490.00		
649	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	TRASH SERVICE	071320	7/20/2020	7/23/2020	20.00		
650	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	222 MAIN ST	1134080009 062920	7/1/2020	7/17/2020	12.35		
651	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ	1114097502 62920	7/1/2020	7/17/2020	17.99		
652	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION CELL TOWER	5699060132 062920	7/1/2020	7/17/2020	29.60		
653	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	7048771633 062920	7/1/2020	7/17/2020	32.07		
654	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LG BALLFIELD LIGHTS	3023889169 062320	7/1/2020	7/17/2020	52.90		
655	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BLDG	1124090000 062920	7/1/2020	7/17/2020	54.39		
656	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LG BALLFIELD	0274195007 062920	7/1/2020	7/17/2020	56.49		
657	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007 062420	7/1/2020	7/17/2020	69.27		
658	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS	4144237502 062420	7/1/2020	7/17/2020	73.94		
659	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CONCESSIONS	0692200942 062920	7/1/2020	7/17/2020	101.88		
660	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRARS	1284152509 062920	7/1/2020	7/17/2020	126.14		
661	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO CELL TOWER	6260822157 062920	7/1/2020	7/17/2020	167.16		
662	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 062920	7/1/2020	7/17/2020	181.72		
663	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 062920	7/1/2020	7/17/2020	187.36		
664	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006 062320	7/1/2020	7/17/2020	239.30		
665	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LN	4894115007 062320	7/1/2020	7/17/2020	271.43		
666	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYM	0084297506 062320	7/1/2020	7/17/2020	284.56		
667	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992 062320	7/1/2020	7/17/2020	318.08		
668	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000 062620	7/1/2020	7/17/2020	334.94		
669	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREAS OFFICE	1024205005 062320	7/1/2020	7/17/2020	420.85		
670	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER	4331888158 062420	7/1/2020	7/17/2020	432.31		
671	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680458 062420	7/1/2020	7/17/2020	478.49		
672	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MAINTENANCE SHOP	2554330007 062920	7/1/2020	7/17/2020	638.54		
673	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	72 MAIN ST	1404067504 062320	7/1/2020	7/17/2020	905.29		
674	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	0074032509 062320	7/1/2020	7/17/2020	1,034.29		
675	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	132 MAIN ST	8895892548 062320	7/1/2020	7/17/2020	4,994.75		
676	DOMINION VIRGINIA POWER	STREET LIGHTS	BESIDE POST OFFICE	7080078962 062620	7/1/2020	7/17/2020	55.84		
677	DOMINION VIRGINIA POWER	STREET LIGHTS	NEAR MASONIC LODGE	9609027314 062620	7/1/2020	7/17/2020	56.05		
678	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 062620	7/1/2020	7/17/2020	207.19		

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679	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA ST LIGHTING	3595578927 062620	7/1/2020	7/17/2020	484.09		
680	GENSERV LLC	MAINTENANCE CONTRACTS	MAINTENANCE	3681	7/1/2020	7/17/2020	4,100.00		
681	INTRASTATE PEST	MAINTENANCE CONTRACTS	RENEWAL	10105771 070120	7/1/2020	7/17/2020	300.00		
682	INTRASTATE PEST	MAINTENANCE CONTRACTS	QUARTERLY PEST CONTROL	1137255	7/1/2020	7/17/2020	85.00		
683	INTRASTATE PEST	MAINTENANCE CONTRACTS	SETRICON RENEWAL	1135469	7/1/2020	7/17/2020	365.00		
684	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY SERVICES	1144286	7/1/2020	7/17/2020	1,052.00		
685	MOJOHNS, INC.	MAINTENANCE CONTRACTS	CLEAN AND RESTOCK	128512	7/1/2020	7/17/2020	160.50		
686	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	WASTE CONTAINERS	0410-000701264	7/20/2020	7/23/2020	878.34		
687	SHRED-IT USA LLC	LEASE/RENT	SHRED	8180065455	7/30/2020	7/30/2020	109.29		
688	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	10046040	6/23/2020	7/9/2020	108.27		
689	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	TANL RENTAL	10446243	7/8/2020	7/17/2020	21.00		
690	THE SUPPLY ROOM	LEASE/RENT	WATER SUPPLY	063020	6/25/2020	7/9/2020	229.77		
691	THE SUPPLY ROOM	WATER SERVICES	WATER SUPPLY	063020	6/25/2020	7/9/2020	244.51		
692	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	433519	7/20/2020	7/23/2020	1,762.39		
693	TREASURER, FLUVANNA CO	SEWER SERVICES	181 MAIN ST	49143	7/16/2020	7/23/2020	14.59		
694	TREASURER, FLUVANNA CO	SEWER SERVICES	REGISTRAR	49146	7/16/2020	7/23/2020	14.59		
695	TREASURER, FLUVANNA CO	SEWER SERVICES	LIBRARY	49155	7/16/2020	7/23/2020	19.18		
696	TREASURER, FLUVANNA CO	SEWER SERVICES	PLEASANT GROVE HOUSE	49163	7/16/2020	7/23/2020	20.27		
697	TREASURER, FLUVANNA CO	SEWER SERVICES	ADMIN BLDG	49137	7/16/2020	7/23/2020	23.77		
698	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC SAFETY BLDG	49154	7/16/2020	7/23/2020	27.60		
699	TREASURER, FLUVANNA CO	SEWER SERVICES	COURTS	49136	7/16/2020	7/23/2020	31.42		
700	TREASURER, FLUVANNA CO	SEWER SERVICES	197 MAIN ST	49144	7/16/2020	7/23/2020	31.42		
701	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA GYM	48860	7/16/2020	7/23/2020	21.00		
702	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK SOFTBALL FIELD	49015	7/16/2020	7/23/2020	21.00		
703	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BASEBALL FIELD (GYM)	49016	7/16/2020	7/23/2020	21.00		
704	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BLDG	48861	7/16/2020	7/23/2020	38.60		
705	TREASURER, FLUVANNA CO	WATER SERVICES	FORK UNION	48972	7/16/2020	7/23/2020	126.60		
706	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA COUNTY FIRE HOUSE	49017	7/16/2020	7/23/2020	420.30		
707	VACORP	GENERAL LIABILITY	PROPERTY & LIABILITY 07/01/20 - 07/01/21	67432	6/26/2020	7/2/2020	11,152.53		
708	VACORP	PROPERTY INSURANCE	PROPERTY & LIABILITY 07/01/20 - 07/01/21	67432	6/26/2020	7/2/2020	50,805.97		
709	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	TRANSMISSIONS	06200161	6/25/2020	7/9/2020	8.40		
710	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	MONTHLY MAINTENANCE	26755	7/1/2020	7/17/2020	1,725.00		
711									
712									
								Total:	\$98,101.31
713	PUBLIC WORKS								
714	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	220.00		
715	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	220.00		
716	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	063020	7/1/2020	7/17/2020	122.41		
717	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	3,778.32		
718	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	166.84		
719	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	169.36		
720	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PAST DUE INV	27132834	6/16/2020	7/9/2020	93.04		
721	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	DRY CLEANING	272321961	6/16/2020	7/9/2020	93.04		
722									
								Total:	\$4,863.01
723									

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724	CONVENIENCE CENTER								
725	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH AND RECYCLABLES		4347-000006453	7/1/2020	7/17/2020		8,489.79
726	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	DISPOSALS		FCPW026	7/8/2020	7/17/2020		50.00
727	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	DISOMOUNTS AND DISPOSALS		FCPW025	7/8/2020	7/17/2020		152.00
728	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	SOFTWARE SUPPORT		75995	7/1/2020	7/17/2020		250.00
729	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER		310392717 071620	7/17/2020	7/30/2020		79.53
730	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	GAS MONITORING SERVICES		2020060593	7/16/2020	7/23/2020		6,465.00
731	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL		063020	7/1/2020	7/17/2020		88.64
732	REPUBLIC SERVICES #410	CONTRACT SERVICES	WASTE CONTAINERS		0410-000701014	7/16/2020	7/23/2020		9,127.50
733	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21		67433	6/26/2020	7/2/2020		2,624.89
734	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING		9856996348	6/25/2020	7/9/2020		81.85
735	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES		9859045958	7/17/2020	7/30/2020		85.25
736								Total:	\$27,494.45
737									
738	PUBLIC UTILITIES								
739	AMERICAN WATER WORKS	DUES OR ASSOCIATION	MEMBERSHIP DUES		7001819408	6/1/2020	7/17/2020		83.00
740	AMERICAN WATER WORKS	DUES OR ASSOCIATION	RENEWAL		7001827712	7/10/2020	7/30/2020		350.00
741	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		237.43
742	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES		063020	7/1/2020	7/17/2020		6.95
743	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	RICHMOND RD		275904-017 063020	6/30/2020	7/9/2020		324.37
744	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	JMH		275904-015 063020	6/30/2020	7/9/2020		395.00
745	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG PARK WELL		203061-001 071620	7/16/2020	7/23/2020		32.78
746	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER		310089744 061920	6/19/2020	7/9/2020		53.03
747	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER		309433290 061920	6/19/2020	7/9/2020		69.04
748	CENTURYLINK	TELECOMMUNICATIONS	FUSD		309719161 071620	7/17/2020	7/30/2020		222.84
749	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE BLDG WELL		4501632147 062320	7/1/2020	7/17/2020		126.59
750	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70157	6/25/2020	7/9/2020		200.00
751	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70159	6/25/2020	7/9/2020		200.00
752	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70158	6/25/2020	7/9/2020		260.00
753	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70319	7/20/2020	7/23/2020		100.00
754	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70320	7/20/2020	7/23/2020		100.00
755	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70298	7/16/2020	7/23/2020		247.00
756	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70300	7/16/2020	7/23/2020		247.00
757	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70299	7/16/2020	7/23/2020		307.00
758	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING		70372	7/17/2020	7/30/2020		130.00
759	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL		063020	7/1/2020	7/17/2020		545.04
760	O.A.S.I.S.	CONTRACT SERVICES	APR MAY AND JUN SERVICES		764988	6/30/2020	7/9/2020		900.00
761	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		01515654 061820	6/18/2020	7/9/2020		38.79
762	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		01515654 071920	7/17/2020	7/30/2020		125.22
763	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		01515654 071920	7/17/2020	7/30/2020		266.96
764	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING		202 1104441	6/25/2020	7/9/2020		40.65
765	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING		202 1106641	7/1/2020	7/17/2020		42.35
766	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING		202 1107741	7/20/2020	7/23/2020		42.35
767	UNIFIRST CORP	LAUNDRY AND DRY	DRY CLEANING		202 1108842	7/17/2020	7/30/2020		42.35
768	VACORP	VEHICLE INSURANCE	PROPERTY & LIABILITY 07/01/20 - 07/01/21		67432	6/26/2020	7/2/2020		3,717.51

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769	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	4,601.72		
770	VDH-WATERWORKS TECH ASST	PERMITS AND FEES	OPERATION FEE	21010731	7/17/2020	7/30/2020	1,382.10		
771	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	DRY CLEANING	05822331	6/25/2020	7/9/2020	17.91		
772	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05945635	7/30/2020	7/30/2020	22.45		
773	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9857549749	6/25/2020	7/9/2020	142.14		
774	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	372.60		
775	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	376.14		
776	VSI SUPPLY	BLDGS EQUIP REP & MAINT	MAITNENANCE EQUIPMENT	S6170	7/20/2020	7/23/2020	256.10		
777									
778									
779	CARES ACT								
780	AMAZON CAPITAL SERVICES	EMERGENCY SUPPLIES	FACE MASK	1TN3-FNYP-37LM	7/1/2020	7/17/2020	63.93		
781	AMAZON.COM	EMERGENCY SUPPLIES	BOOKS	061020	6/10/2020	7/9/2020	307.49		
782	AMAZON.COM	EMERGENCY SUPPLIES	BOOKS, CDS, AND SUPPLIES	071020	7/10/2020	7/30/2020	322.88		
783	AMAZON.COM	JANITORIAL SUPPLIES	BOOKS	061020	6/10/2020	7/9/2020	75.95		
784	AMAZON.COM	JANITORIAL SUPPLIES	BOOKS, CDS, AND SUPPLIES	071020	7/10/2020	7/30/2020	245.94		
785	AMAZON.COM	SITE IMPROVEMENTS	BOOKS, CDS, AND SUPPLIES	071020	7/10/2020	7/30/2020	459.90		
786	BANK OF AMERICA	EMERGENCY SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	33.92		
787	BANK OF AMERICA	EMERGENCY SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	42.06		
788	BANK OF AMERICA	EMERGENCY SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	63.09		
789	BANK OF AMERICA	EMERGENCY SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	94.54		
790	BANK OF AMERICA	EMERGENCY SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	1,135.20		
791	BANK OF AMERICA	JANITORIAL SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	9.98		
792	BANK OF AMERICA	SITE IMPROVEMENTS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	175.65		
793	BETTER LIVING, INC.	SITE IMPROVEMENTS	DOOR	DRZ00973045-001	7/1/2020	7/17/2020	151.86		
794	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	SPARSAN LINEN	7530599	7/1/2020	7/17/2020	302.00		
795	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	DISINFECTANT SPRAY	7542464	7/1/2020	7/17/2020	314.16		
796	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLOROX CLEANER	7551408	7/17/2020	7/30/2020	117.83		
797	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	DISINFECTANT SPRAY	7550557	7/17/2020	7/30/2020	645.66		
798	BRAME SPECIALTY COMPANY, INC.	MACHINERY AND EQUIPMENT	CLEANING SUPPLIES	7547296	7/17/2020	7/30/2020	3,617.83		
799	DODSON GLASS & MIRROR INC	SITE IMPROVEMENTS	INSTALL SAFETY GLASS CLERKS OFFICE	074610	5/28/2020	7/9/2020	1,968.19		
800	DODSON GLASS & MIRROR INC	SITE IMPROVEMENTS	SAFETY GLASS	073653	7/1/2020	7/17/2020	2,867.42		
801	FLUVANNA DEPARTMENT OF SOCIAL	EMERGENCY SUPPLIES	COVID REIMBURSEMENT	63020	7/16/2020	7/23/2020	31.15		
802	FLUVANNA DEPARTMENT OF SOCIAL	JANITORIAL SUPPLIES	COVID REIMBURSEMENT	63020	7/16/2020	7/23/2020	55.87		
803	FLUVANNA DEPARTMENT OF SOCIAL	PRINTING AND BINDING	COVID REIMBURSEMENT	63020	7/16/2020	7/23/2020	180.82		
804	FLUVANNA REVIEW	ADVERTISING	EMERGENCY ORDINANCE MAY 20 HEARING	2020F19-8	5/7/2020	7/9/2020	135.19		
805	FLUVANNA REVIEW	ADVERTISING	EMERGENCY ORDINACNE AD	2020F26-7	6/25/2020	7/9/2020	135.19		
806	HILL MANUFACTURING COMPANY INC	JANITORIAL SUPPLIES	SPRAY TRIGGER	63746	7/17/2020	7/30/2020	109.00		
807	LOWE'S	SITE IMPROVEMENTS	PUBLIC WORKS SUPPLIES	062520	7/1/2020	7/17/2020	117.77		
808	LYNN STAYTON-EURELL	OTHER OPERATING SUPPLIES	YARD SIGNS	052120	7/1/2020	7/17/2020	250.00		
809	MARSHALL ELECTRIC INC	BLDGS EQUIP REP & MAINT	ROUGH IN DRAW/PLANNING	14225	7/20/2020	7/23/2020	1,000.00		
810	OLEA KIOSKS INC	EMERGENCY SUPPLIES	TEMP SCREENING KIOSK	405262	7/17/2020	7/30/2020	1,575.00		
811	RAFALY ELECTRICAL CONTRACTORS,	SITE IMPROVEMENTS	TV INSTALLATION	8887	6/29/2020	7/9/2020	525.00		
812	SAMS CLUB/GEMB	EMERGENCY SUPPLIES	SUPPLIES	9179 062620	7/1/2020	7/17/2020	104.86		
813	SAMS CLUB/GEMB	JANITORIAL SUPPLIES	PARKS N REC SUPPLIES	9179 062320	6/23/2020	7/9/2020	42.71		

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814	SAMS CLUB/GEMB	JANITORIAL SUPPLIES	SUPPLIES	9179 062620	7/1/2020	7/17/2020	13.98		
815	THE SUPPLY ROOM	JANITORIAL SUPPLIES	COVID SUPPLIES	4085582-0	7/17/2020	7/30/2020	148.23		
816	THE SUPPLY ROOM	MACHINERY AND EQUIPMENT	SUPPLIES	4062270-0	7/1/2020	7/17/2020	2,468.23		
817	USABLUEBOOK	EMERGENCY SUPPLIES	NITRILE GLOVES	281743	6/25/2020	7/9/2020	34.98		
818									
819									
						Total:	\$19,943.46		
820	HEALTH								
821	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 061620	6/16/2020	7/9/2020	149.79		
822	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 071620	7/17/2020	7/30/2020	161.66		
823	THOMAS JEFFERSON HEALTH	CONTRACT SERVICES	FY21 1ST QUARTER ALLOCATION -	70120	7/1/2020	7/2/2020	69,471.00		
824	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	11.91		
825									
826									
						Total:	\$69,794.36		
827	VJCCCA								
828	QUILL	PROFESSIONAL SERVICES	CLIPBOARD	7558541	7/1/2020	7/17/2020	18.86		
829	QUILL	PROFESSIONAL SERVICES	OFFICE SUPPLIES	7493730	7/1/2020	7/17/2020	50.30		
830	THE SUPPLY ROOM	PROFESSIONAL SERVICES	SUPPLIES	4066875-0	7/1/2020	7/17/2020	445.48		
831									
832									
						Total:	\$514.64		
833	CSA								
834	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	57.00		
835	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	57.00		
836	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 061820	6/18/2020	7/9/2020	91.03		
837	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 071920	7/17/2020	7/30/2020	20.30		
838	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	48.75		
839									
840									
						Total:	\$274.08		
841	CSA PURCHASE OF SERVICES								
842	1VISION MENTORING LLC	COMM SVCS		P05925074774	5/31/2020	7/2/2020	650.00		
843	1VISION MENTORING LLC	COMM SVCS		P05925079075	5/31/2020	7/2/2020	650.00		
844	1VISION MENTORING LLC	COMM SVCS		P06925092151	6/30/2020	7/31/2020	400.00		
845	1VISION MENTORING LLC	COMM SVCS		P06925094150	6/30/2020	7/31/2020	400.00		
846	1VISION MENTORING LLC	FF4E-COMM SVCS		P06925084157	6/30/2020	7/31/2020	50.00		
847	1VISION MENTORING LLC	POS MANDATED WSS		P05925088584	5/31/2020	7/2/2020	600.00		
848	1VISION MENTORING LLC	POS MANDATED WSS		P06925088558	6/30/2020	7/31/2020	650.00		
849		COMM SVCS		P05925083191	5/31/2020	7/9/2020	137.50		
850		COMM SVCS		P05925083390	5/31/2020	7/9/2020	137.50		
851		COMM SVCS		P05925083292	5/31/2020	7/9/2020	371.25		
852		FF4E-COMM SVCS		P05925084995	5/31/2020	7/9/2020	27.50		
853		FF4E-COMM SVCS		P05925077896	5/31/2020	7/9/2020	55.00		
854		FF4E-COMM SVCS		P05925086797	5/31/2020	7/9/2020	302.50		
855		FF4E-COMM SVCS		P05925087098	5/31/2020	7/9/2020	302.50		
856		FF4E-COMM SVCS		P05925085099	5/31/2020	7/9/2020	440.00		
857		FF4E-COMM SVCS		P05925084400	5/31/2020	7/9/2020	563.75		
858		FF4E-COMM SVCS		P05925086801	5/31/2020	7/9/2020	577.50		

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859		FF4E-COMM SVCS		P05925087102	5/31/2020	7/9/2020	577.50		
860		FF4E-COMM SVCS		P05925085103	5/31/2020	7/9/2020	811.25		
861		POS MANDATED FFOP		P06925083543	6/30/2020	7/23/2020	721.00		
862	BELIEVE IN ME YOUTH & FAMILY	NON-MAND COMM BASED		P06925093946	6/30/2020	7/23/2020	900.00		
863	C.M. MENTORING SERVICES LLC	COMM SVCS		P06925089852	6/30/2020	7/31/2020	1,320.00		
864	C.M. MENTORING SERVICES LLC	COMM SVCS		P06925095353	6/30/2020	7/31/2020	1,650.00		
865	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P06925080059	6/30/2020	7/31/2020	1,100.00		
866	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P04925081372	4/30/2020	7/2/2020	420.00		
867	COMMUNITY ATTENTION CENTER	POS MAND THER FC 4E		P05925091881	5/31/2020	7/2/2020	376.32		
868	COMMUNITY ATTENTION CENTER	POS MAND THER FC 4E		P05925085482	5/25/2020	7/2/2020	1,568.00		
869	COMMUNITY ATTENTION CENTER	POS MAND THER FC 4E		P05925087483	5/31/2020	7/2/2020	1,944.32		
870	COMMUNITY ATTENTION CENTER	TFC LIC. RES CONG CARE		P05925091679	5/31/2020	7/2/2020	376.32		
871	COMMUNITY ATTENTION CENTER	TFC LIC. RES CONG CARE		P05925091780	5/31/2020	7/2/2020	376.32		
872	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P06925092417	6/30/2020	7/16/2020	330.00		
873	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P06925089918	6/30/2020	7/16/2020	942.50		
874	DETOUR MENTORING	COMM SVCS		P05925078876	5/31/2020	7/2/2020	600.00		
875	DETOUR MENTORING	COMM SVCS		P06925091973	6/30/2020	7/2/2020	600.00		
876	DETOUR MENTORING	FF4E-COMM SVCS		P05925087578	5/31/2020	7/2/2020	780.00		
877	DETOUR MENTORING	FF4E-COMM SVCS		P06925087577	6/30/2020	7/2/2020	1,260.00		
878	DETOUR MENTORING	POS MANDATED WSS		P05925083685	5/31/2020	7/2/2020	480.00		
879	DETOUR MENTORING	POS MANDATED WSS		P06925083608	6/30/2020	7/9/2020	600.00		
880		POS MANDATED FFOP		P06925050405	6/30/2020	7/9/2020	2,513.00		
881		POS MANDATED FFOP		P06925092706	6/30/2020	7/9/2020	2,737.00		
882	ELK HILL	POS MANDATED SPED-		P06925063709	6/30/2020	7/16/2020	1,071.00		
883	ELK HILL	POS MANDATED SPED-		P06925063810	6/30/2020	7/16/2020	1,071.00		
884	ELK HILL	POS MANDATED SPED-		P06925077311	6/30/2020	7/16/2020	1,071.00		
885	ELK HILL	POS MANDATED SPED-		P06925090538	6/30/2020	7/23/2020	1,499.40		
886	ELK HILL	RES. CONG. CARE		P06925090444	6/30/2020	7/23/2020	6,000.00		
887	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P04925081029	4/10/2020	7/16/2020	1,250.00		
888	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P06925089630	6/30/2020	7/16/2020	2,289.00		
889	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P06925089731	6/30/2020	7/16/2020	3,150.00		
890	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07925095060	7/1/2020	7/31/2020	1,487.00		
891	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE		P05925085756	5/31/2020	7/31/2020	2,608.00		
892	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE		P04925070954	4/30/2020	7/31/2020	2,771.00		
893	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE		P03925070955	3/31/2020	7/31/2020	3,586.00		
894	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P06925052412	6/30/2020	7/16/2020	4,350.00		
895	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P06925055113	6/30/2020	7/16/2020	4,350.00		
896	JACKSON-FEILD HOMES INC	EDUC SVCS CONG CARE		P06925085693	6/30/2020	7/9/2020	4,180.00		
897	LIVE OAK MENTORING LLC	COMM SVCS		P06925092319	6/30/2020	7/16/2020	1,250.00		
898	LIVE OAK MENTORING LLC	COMM SVCS		P06925083422	6/30/2020	7/16/2020	1,500.00		
899	LIVE OAK MENTORING LLC	COMM SVCS		P06925083920	6/30/2020	7/16/2020	1,500.00		
900	LIVE OAK MENTORING LLC	COMM SVCS		P06925086221	6/30/2020	7/16/2020	1,500.00		
901	LIVE OAK MENTORING LLC	FF4E-COMM SVCS		P06925084626	6/30/2020	7/16/2020	1,250.00		
902	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925089036	6/30/2020	7/16/2020	1,500.00		
903	PARACLETE THERAPEUTICS LLC	COMM SVCS		P06925085323	6/30/2020	7/16/2020	690.00		

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904	PARACLETE THERAPEUTICS LLC	COMM SVCS		P06925086024	6/30/2020	7/16/2020	1,800.00		
905	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P06925086137	6/30/2020	7/16/2020	1,200.00		
906	PEOPLE PLACES, INC.	COMM SVCS		P06925082625	6/30/2020	7/16/2020	172.50		
907	PEOPLE PLACES, INC.	FF4E-COMM SVCS		P06925079927	6/30/2020	7/16/2020	25.00		
908	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P06925084333	6/30/2020	7/16/2020	3,600.00		
909	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P06925090032	6/30/2020	7/16/2020	3,600.00		
910	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P06925085228	6/30/2020	7/16/2020	2,430.00		
911	THE CHOICE GROUP INC	COMM SVCS		P06925091142	6/30/2020	7/23/2020	1,224.61		
912	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P06925093294	6/30/2020	7/9/2020	2,550.00		
913	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P06925093107	6/30/2020	7/9/2020	3,690.00		
914	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925027488	5/31/2020	7/9/2020	4,770.00		
915	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925030086	5/31/2020	7/9/2020	6,089.25		
916	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925030387	5/31/2020	7/9/2020	6,116.00		
917	THE FAISON CENTER, INC	POS MANDATED SPED-		P06925027439	6/30/2020	7/23/2020	5,830.00		
918	THE FAISON CENTER, INC	POS MANDATED SPED-		P06925030040	6/30/2020	7/23/2020	7,273.00		
919	THE FAISON CENTER, INC	POS MANDATED SPED-		P06925030341	6/30/2020	7/23/2020	7,380.00		
920	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925094347	5/30/2020	7/31/2020	530.00		
921	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925094448	5/31/2020	7/31/2020	632.00		
922	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925094549	5/31/2020	7/31/2020	632.00		
923		POS MANDATED FFOP		P06925055304	6/30/2020	7/9/2020	1,016.00		
924	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P05925091434	5/31/2020	7/16/2020	579.00		
925	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P05925086535	5/25/2020	7/16/2020	2,412.50		
926	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P06925091445	6/26/2020	7/23/2020	2,509.00		
927	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06925060415	6/30/2020	7/16/2020	7,213.44		
928	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06925079814	6/30/2020	7/16/2020	7,213.44		
929	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05925060316	5/31/2020	7/16/2020	7,869.44		
930	XTRA MILE, LLC	COMM SVCS		P06925092989	6/30/2020	7/9/2020	1,400.00		
931									
932									
933	PARKS & RECREATION								
934	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	PARKS N REC SUPPLIES	1Y7V-13PD-WCRM	7/10/2020	7/30/2020	169.50		
935	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	154.90		
936	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	559.84		
937	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES/COPIER	21635608	7/20/2020	7/23/2020	34.46		
938	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES/COPIER	21635608	7/20/2020	7/23/2020	138.25		
939	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CONTRACT CHARGE	21523564	7/30/2020	7/30/2020	68.92		
940	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CONTRACT CHARGE	21523564	7/30/2020	7/30/2020	276.50		
941	CENTURYLINK	TELECOMMUNICATIONS	PARKS N REC	309373828 061620	6/16/2020	7/9/2020	326.37		
942	CENTURYLINK	TELECOMMUNICATIONS	PARKS N REC	309373828 071620	7/17/2020	7/30/2020	347.08		
943	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA 2/14-3/18	021420	6/29/2020	7/9/2020	215.60		
944	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	063020	7/1/2020	7/17/2020	79.54		
945	MICHAEL J MORRIS	CONTRACT SERVICES	ANNUAL SUBSCRIPTION	INV-10994	7/1/2020	7/17/2020	4,440.00		
946	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	125650	3/2/2020	7/9/2020	45.86		
947	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	125649	3/2/2020	7/9/2020	48.97		
948	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	126437	4/1/2020	7/9/2020	125.00		

Total: \$168,979.11

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949	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	126436	4/1/2020	7/9/2020	140.00		
950	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILETS	128749	7/16/2020	7/23/2020	70.00		
951	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILETS	128750	7/16/2020	7/23/2020	70.00		
952	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILETS	128753	7/16/2020	7/23/2020	70.00		
953	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILETS	128752	7/16/2020	7/23/2020	125.00		
954	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILETS	128751	7/16/2020	7/23/2020	140.00		
955	SAMS CLUB/GEMB	RECREATIONAL SUPPLIES	PARKS N REC SUPPLIES	9179 062320	6/23/2020	7/9/2020	101.10		
956	SAMS CLUB/GEMB	RECREATIONAL SUPPLIES	SUPPLIES	9179 062620	7/1/2020	7/17/2020	31.92		
957	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	104.92		
958	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	4,970.94		
959	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	DRY CLEANING	05822331	6/25/2020	7/9/2020	17.91		
960	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05945635	7/30/2020	7/30/2020	22.46		
961	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	166.84		
962	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	169.36		
963	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	27292707	6/16/2020	7/9/2020	28.54		
964	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	DRY CLEANING	27292706	6/16/2020	7/9/2020	101.15		
965						Total:	\$13,360.93		
966									
967	LIBRARY								
968	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS	061020	6/10/2020	7/9/2020	16,095.87		
969	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS, CDS, AND SUPPLIES	071020	7/10/2020	7/30/2020	15,130.94		
970	AMAZON.COM	OFFICE SUPPLIES	BOOKS	061020	6/10/2020	7/9/2020	33.90		
971	AMAZON.COM	OFFICE SUPPLIES	BOOKS, CDS, AND SUPPLIES	071020	7/10/2020	7/30/2020	78.16		
972	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	20.00		
973	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	54.73		
974	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY	309647441 061620	6/16/2020	7/9/2020	121.74		
975	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	130643395	7/17/2020	7/30/2020	970.98		
976	DEMCO	OFFICE SUPPLIES	SUPPLIES	6817282	7/17/2020	7/30/2020	65.37		
977	EBSCO INFORMATION SERVICES	BOOKS/PUBLICATIONS	SUBSCRIPTION RENEWAL	BR-F-78396-03 060120	7/17/2020	7/30/2020	1,379.36		
978	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20191551	6/18/2020	7/9/2020	14.99		
979	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20187357	6/18/2020	7/9/2020	91.92		
980	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA2018446	6/18/2020	7/9/2020	209.99		
981	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100CO20209622	7/1/2020	7/17/2020	2,827.77		
982	OVERDRIVE	MAINTENANCE CONTRACTS	LIBRARIES UNITED	H-0067647	7/20/2020	7/23/2020	4,000.00		
983	SHOWCASES	OFFICE SUPPLIES	DOUBLE CD CLOTH	317126	7/20/2020	7/23/2020	79.38		
984	SHOWCASES	OFFICE SUPPLIES	CD ALBUMS	317125	7/20/2020	7/23/2020	441.18		
985	THE LIBRARY CORPORATION	MAINTENANCE CONTRACTS	SOFTWARE	2020080060	7/17/2020	7/30/2020	8,591.00		
986	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LIBRARY CHARGES	T433099	7/1/2020	7/17/2020	4.11		
987	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	161.05		
988						Total:	\$50,372.44		
989									
990	COUNTY PLANNER								
991	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	25.00		
992	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	320.00		
993	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	320.00		

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994	FLUVANNA REVIEW	ADVERTISING	JUL 14 PUBLIC HEARING	2020F27-12	7/1/2020	7/17/2020	135.19		
995	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	063020	7/1/2020	7/17/2020	99.18		
996	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 061820	6/18/2020	7/9/2020	4.87		
997	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 071920	7/17/2020	7/30/2020	2.69		
998	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	12.96		
999	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	4,604.36		
1000	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	83.42		
1001	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	84.68		
1002	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	DRY CLEANING	27321962	6/16/2020	7/9/2020	93.04		
1003									
1004									
1005	PLANNING COMMISSION								
1006	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 061820	6/18/2020	7/9/2020	156.46		
1007	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 071920	7/17/2020	7/30/2020	50.11		
1008									
1009									
1010	ECONOMIC DEVELOPMENT								
1011	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	100.00		
1012	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	12.00		
1013	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	25.00		
1014	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	063020	7/1/2020	7/17/2020	228.00		
1015	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY CHARGES	21635610	7/23/2020	7/23/2020	57.00		
1016	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER CHARGES	21523566	7/30/2020	7/30/2020	57.00		
1017	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION 7/1/20 - 7/1/21	67433	6/26/2020	7/2/2020	74.29		
1018	VERIZON WIRELESS	TELECOMMUNICATIONS	DRY CLEANING	9856996348	6/25/2020	7/9/2020	41.71		
1019	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9859045958	7/17/2020	7/30/2020	42.34		
1020									
1021									
1022	VA COOPERATIVE EXTENSION								
1023	KIMBERLY MAYO	OTHER OPERATING SUPPLIES	REIMBURSEMENT	071320	7/1/2020	7/17/2020	20.85		
1024	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	9.11		
1025									
1026									
1027	NON PROFITS								
1028	CENTRAL VIRGINIA PARTNERSHIP	CV PARTNERSHIP ECO DEV	FY21 ALLOCATION	80120	7/17/2020	7/30/2020	13,346.00		
1029	CENTRAL VIRGINIA SBDC	SMALL BUSINESS	FY21 ALLOCATION	80120	7/17/2020	7/30/2020	2,750.00		
1030	CHILD HEALTH PARTNERSHIP, INC.	CHILD HEALTH PARTNERSHIP	FY21 1ST QUARTER ALLOCATION	70120	7/1/2020	7/2/2020	13,265.00		
1031	FLUVANNA COUNTY CHAMBER OF	FLU CHAMBER OF COMM	FY21 ANNUAL ALLOCATION	80120	7/17/2020	7/30/2020	3,500.00		
1032	FLUVANNA LEADERSHIP	LEADERSHIP DEVELOPMENT	FY21 ANNUAL ALLOCATION	80120	7/17/2020	7/30/2020	1,000.00		
1033	FLUVANNA/LOUISA HOUSING	FLUVANNA HOUSING	FY21 ANNUAL ALLOCATION	80120	7/17/2020	7/30/2020	16,000.00		
1034	FOOTHILLS CHILD ADVOCACY CENTER	FOOTHILLS CHILD ADVOCACY	FY21 ANNUAL ALLOCATION	80120	7/17/2020	7/30/2020	10,000.00		
1035	HOSPICE OF THE PIEDMONT	HOSPICE OF THE PIEDMONT	FY21 ANNUAL ALLOCATION	80120	7/17/2020	7/30/2020	2,500.00		
1036	JAUNT, INC.	JAUNT	FY21 1ST QUARTER ALLOCATION	70120	7/1/2020	7/2/2020	21,250.00		
1037	JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA	FY21 1ST QUARTER ALLOCATION	70120	7/1/2020	7/2/2020	21,250.00		
1038	LEGAL AID JUSTICE CENTER	LEGAL AID	FY21 ANNUAL ALLOCATION	80120	7/17/2020	7/30/2020	4,100.00		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 7/1/2020					
2	Accounts Payable List			To Date: 7/31/2020					
3	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount
1039	MONTICELLO AREA COMMUNITY	MACAA	FY21 1ST QUARTER ALLOCATION		70120	7/1/2020	7/2/2020		12,750.00
1040	OAR JEFFERSON AREA COMM.	OFFENDER AID &	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		13,750.00
1041	PIEDMONT HOUSING ALLIANCE	PIEDMONT HOUSING	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		2,200.00
1042	PIEDMONT VIRGINIA COMMUNITY	PIEDMONT VA. COMM.	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		7,038.00
1043	PIEDMONT WORKFORCE NETWORK	PIEDMONT WORKFORCE	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		3,000.00
1044	READYKIDS INC	READYKIDS (CYFS)	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		2,100.00
1045	REGION TEN	REGION TEN COMMUNITY	FY21 1ST QUARTER ALLOCATION		70120	7/1/2020	7/2/2020		32,250.00
1046	RIVANNA CONSERVATION ALLIANCE	RIVANNA CONSERVATION	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		1,750.00
1047	SEXUAL ASSAULT RESOURCE AGENCY	SEXUAL ASSAULT RESOURCE	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		1,050.00
1048	SHELTER FOR HELP IN EMERGENCY	SHELTER FOR	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		9,200.00
1049	THOMAS JEFFERSON EMS, INC.	T J EMS	FY21 ANNUAL ALLOCATION		08120	7/17/2020	7/30/2020		16,095.00
1050	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	FY21 1ST QUARTER ALLOCATION		70120	7/1/2020	7/2/2020		8,621.75
1051	THOMAS JEFFERSON SWCD	SOIL & WATER CONSER. DIST.	FY21 ANNUAL ALLOCATION		80120	7/17/2020	7/30/2020		21,630.00
1052								Total:	\$240,395.75
1053									
1054									
					100 GENERAL FUND		Fund Total:		\$2,140,516.27
1055	Fund # - 302 CAPITAL IMPROVEMENT								
1056	FIRE & RESCUE CAP PROJ								
1057	ACCUTECH-IHS, INC	CONTRACT SERVICES	ACCU FIT TESTER		1430	7/20/2020	7/23/2020		9,065.00
1058								Total:	\$9,065.00
1059									
1060	FACILITIES CAP PROJ								
1061	AMAZON CAPITAL SERVICES	CONTRACT SERVICES	VENTILATOR		191J-YKGF-6WR6	7/1/2020	7/17/2020		132.56
1062	AMAZON CAPITAL SERVICES	CONTRACT SERVICES	MAX ROTARY		1TRL-YT77-3R4W	7/1/2020	7/17/2020		208.59
1063	AMAZON CAPITAL SERVICES	CONTRACT SERVICES	ANCHOR CEMENT		1QLP-VRRF-1F6M	7/1/2020	7/17/2020		324.00
1064	NOLAND	CONTRACT SERVICES	EQUIPMENT		51290201	7/16/2020	7/23/2020		326.48
1065								Total:	\$991.63
1066									
1067	PUBLIC WORKS CAPITAL PROJECT								
1068	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WATER SYSTEM OPTIMIZATION		1838833	7/1/2020	7/17/2020		405.00
1069	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	BILLING RATES & FEE ANALYSIS		1842989	7/1/2020	7/17/2020		3,230.00
1070	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	STANDARDS MANUAL UPDATE		1842987	7/1/2020	7/17/2020		3,370.00
1071	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	MASTER PLAN		1842990	7/1/2020	7/17/2020		20,272.50
1072								Total:	\$27,277.50
1073									
1074	SCHOOL OPS & MAINT CAP PROJ								
1075	REXEL, INC.	CONTRACT SERVICES	GENERATOR FOR SBO		S127983553.001	6/29/2020	7/9/2020		15,314.44
1076								Total:	\$15,314.44
1077									
1078									
					302 CAPITAL IMPROVEMENT		Fund Total:		\$52,648.57
1079	Fund # - 401 DEBT SERVICE								
1080	DEBT SERVICE - COUNTY								
1081	REGIONS BANK	ADMINISTRATIVE FEES	GEN OBLIGATION BOND SERIES 2012A BI #		78499	5/28/2020	7/2/2020		500.00
1082	REGIONS BANK	ADMINISTRATIVE FEES	REFUNDING BOND SERIES 2012B BI # 5628		78500	5/28/2020	7/2/2020		500.00
1083	U.S. BANK OPERATIONS CENTER	2017 ENERGY PERFORMANCE	DEBT SERVICE-BOND SERIES 2017 VRA		070120 A	7/1/2020	7/1/2020		125,452.20

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 7/1/2020					
2	Accounts Payable List			To Date: 7/31/2020					
3	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
1084	U.S. BANK OPERATIONS CENTER	2017 ENERGY PERFORMANCE	DEBT SERVICE-BOND SERIES 2017 VRA	070120 A	7/1/2020	7/1/2020	483,893.00		
1085	U.S. BANK OPERATIONS CENTER	ADMINISTRATIVE FEES	DEBT SERVICE-BOND SERIES 2017 VRA	070120 A	7/1/2020	7/1/2020	8,083.26		
1086							Total:		
1087							\$618,428.46		
1088	DEBT SERVICE - SCHOOLS								
1089	REGIONS BANK	VPSA SERIES 2012A INT	DEBT SERVICES 2012 VPSA	070120 CID	7/1/2020	7/1/2020	42,916.25		
1090	REGIONS BANK	VPSA SERIES 2012A PRIN	DEBT SERVICES 2012 VPSA	070120 CID	7/1/2020	7/1/2020	275,000.00		
1091	REGIONS BANK	VPSA SERIES 2012B INT	DEBT SERVICES 2012 VPSA	070120 CID	7/1/2020	7/1/2020	(\$277.41)		
1092	REGIONS BANK	VPSA SERIES 2012B INT	DEBT SERVICES 2012 VPSA	070120 CID	7/1/2020	7/1/2020	1,121,662.50		
1093	REGIONS BANK	VPSA SERIES 2012B PRIN	DEBT SERVICES 2012 VPSA	070120 CID	7/1/2020	7/1/2020	2,705,000.00		
1094	U.S. BANK OPERATIONS CENTER	G O SCH BOND 2005A INT	DEBT SERVICE-SERIES 2005 SCHOOL	070120 FLUV	7/1/2020	7/1/2020	52,286.72		
1095	U.S. BANK OPERATIONS CENTER	G O SCH BONDS 2005A PRIN	DEBT SERVICE-SERIES 2005 SCHOOL	070120 FLUV	7/1/2020	7/1/2020	340,997.00		
1096	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C INT	DEBT SERVICE PRINCIPAL AND INTEREST	070120	7/1/2020	7/1/2020	77,867.50		
1097	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C PRIN	DEBT SERVICE PRINCIPAL AND INTEREST	070120	7/1/2020	7/1/2020	265,000.00		
1098							Total:		
1099							\$4,880,452.56		
1100							401 DEBT SERVICE	Fund Total:	\$5,498,881.02
1101	Fund # - 502 SEWER								
1102	PALMYRA SEWER OPER EXPENSES								
1103	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SW PUMP STATION	7712348080 062920	7/1/2020	7/17/2020	55.93		
1104	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 062320	7/1/2020	7/17/2020	673.50		
1105	O.A.S.I.S.	CONTRACT SERVICES	APR MAY AND JUN SERVICES	764988	6/30/2020	7/9/2020	2,325.00		
1106							Total:		
1107							\$3,054.43		
1108							502 SEWER	Fund Total:	\$3,054.43
1109	Fund # - 505 FORK UNION SANITARY DISTRICT								
1110	FORK UNION SANITARY DISTRICT								
1111	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	072520	7/25/2020	7/25/2020	3,720.97		
1112							Total:		
1113							\$3,720.97		
1114	FUSD OPERATIONAL EXPENSES								
1115	APPOMATTOX WELL DRILLING CO.,	BLDGS EQUIP REP & MAINT	SERVICE CALL	10499	7/20/2020	7/23/2020	2,268.34		
1116	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 062420	7/1/2020	7/17/2020	6.59		
1117	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003 062520	7/1/2020	7/17/2020	36.91		
1118	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 062420	7/1/2020	7/17/2020	47.31		
1119	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL	7224360003 062520	7/1/2020	7/17/2020	48.66		
1120	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMOHUNDRO WELL	9346182505 062420	7/1/2020	7/17/2020	686.86		
1121	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL	9501772108 062420	7/1/2020	7/17/2020	1,063.83		
1122	MOJOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILETS	128345	7/16/2020	7/23/2020	60.00		
1123	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	WASTE CONTAINER	0410-000700732	7/16/2020	7/23/2020	197.64		
1124	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SUSPENDED SOLIDS	375147	6/23/2020	7/9/2020	30.00		
1125	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	072520	7/25/2020	7/25/2020	1,239.03		
1126	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	83.58		
1127	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T433025	7/1/2020	7/17/2020	2,060.34		
1128							Total:		
							\$7,829.09		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 7/1/2020					
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3	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
1129									
1130				505 FORK UNION SANITARY DISTRICT					
1131	Fund # - 510 ZION XR WATER & SEWER								
1132	ZION XR W&S EXPENSES								
1133	A.G. DILLARD, INC.	CONSTRUCTION	ZION CROSSROADS WATER AND SEWER	50078861 062520	7/1/2020	7/17/2020	175,363.25		
1134	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	TASK 17 LINES	1838836	6/26/2020	7/9/2020	4,186.00		
1135	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WATERWORKS OPS PLAN	1842988	6/26/2020	7/9/2020	7,040.00		
1136	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WWPS & WBPS CONA CLOSEOUT	1838835	7/1/2020	7/17/2020	8,772.00		
1137	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	2020020337	2/29/2020	7/9/2020	417.50		
1138	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	143397	7/1/2020	7/17/2020	3,250.50		
1139						Total:	\$199,029.25		
1140									
1141									
1142				510 ZION XR WATER & SEWER				Fund Total:	\$199,029.25
						Total Expenditures by Fund:	\$7,905,679.60		

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB N

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	FY20 Convenience Center Supplemental Appropriation				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$9,300.00 to the FY20 Convenience Center budget for additional revenue received.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Liz McIver, Management Analyst				
PRESENTER(S):	Liz McIver, Management Analyst				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • The County received additional Landfill receipts above the projected revenue for FY20. • Due to additional refuse the Convenience Center has seen an increase in expenses which has been offset by an increase in revenue. 				
FISCAL IMPACT:	<ul style="list-style-type: none"> • Approval will allow finance to increase FY20 revenues and expenditures by \$9,300.00. • FY20 Landfill Receipts will be increased from \$80,000 to \$89,300 • FY20 Convenience Center Contract Services line will be increased from \$164,900 to \$174,200 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Capital Reserve Maintenance Fund Request

TAB O

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of _____ for the purpose(s) of:

Section 1 - REQUEST

Requesting Department/Agency	Dept/Agency Contact	Date of Request
Phone	Fax	Fiscal Year

Reserve Fund Purpose Category:

Description of Project/Repair	Qty	Unit Price	Total Price

Total Request:

Description and justification for proposed use.

Department/Agency Head Name	Signature	Date
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Section 2 - REVIEW

Recommended? <input type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director	Date
Recommended? <input type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator	Date

Section 3 - BOARD OF SUPERVISORS

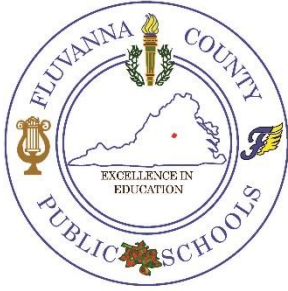
Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB P

MEETING DATE:	August 19, 2020																																		
AGENDA TITLE:	FY20 to FY21 FCPS State and Federal Grant Carryover																																		
MOTION(s):	I move the Board of Supervisors approve a carryover of FY20 unexpended grant funds in the amount of \$712,443.11 to the Fluvanna County Public Schools FY21 instructional budget for funds received from Federal and State sources.																																		
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):																																
		X																																	
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																														
		X																																	
STAFF CONTACT(S):	Liz McIver, Management Analyst Brenda Gilliam, Executive Director for Instruction and Finance																																		
PRESENTER(S):	Brenda Gilliam, Executive Director for Instruction and Finance																																		
RECOMMENDATION:	I recommend approval of the motion as stated above.																																		
TIMING:	Routine																																		
DISCUSSION:	<p>Fluvanna County Public Schools have received \$712,443.11 in FY20 grant funding from Federal and State revenue sources that were not spent during the FY20 budget year. The Schools are requesting to carryover these funds to FY21. The table below shows the change in the FY21 FCPS budget:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #d9ead3;">Revenue Category</th> <th style="background-color: #d9ead3;">FY21 Adopted</th> <th style="background-color: #d9ead3;">FY21 Revised</th> <th style="background-color: #d9ead3;">FY21 Request</th> <th style="background-color: #d9ead3;">FY21 Revised (NEW Total)</th> </tr> </thead> <tbody> <tr> <td>Local - County</td> <td style="text-align: right;">18,064,800</td> <td style="text-align: right;">18,064,800</td> <td style="text-align: center;">-</td> <td style="text-align: right;">18,064,800</td> </tr> <tr> <td>Other Local</td> <td style="text-align: right;">450,000</td> <td style="text-align: right;">462,000</td> <td style="text-align: center;">-</td> <td style="text-align: right;">462,000</td> </tr> <tr> <td>State</td> <td style="text-align: right;">22,641,257</td> <td style="text-align: right;">22,959,625.78</td> <td style="text-align: right;">588,525.10</td> <td style="text-align: right;">23,548,150.88</td> </tr> <tr> <td>Federal</td> <td style="text-align: right;">1,254,200</td> <td style="text-align: right;">1,553,493.53</td> <td style="text-align: right;">123,918.01</td> <td style="text-align: right;">1,677,411.54</td> </tr> <tr> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">42,410,257</td> <td style="text-align: right;">43,039,919.31</td> <td style="text-align: right;">712,443.11</td> <td style="text-align: right;">43,752,362.42</td> </tr> </tbody> </table>					Revenue Category	FY21 Adopted	FY21 Revised	FY21 Request	FY21 Revised (NEW Total)	Local - County	18,064,800	18,064,800	-	18,064,800	Other Local	450,000	462,000	-	462,000	State	22,641,257	22,959,625.78	588,525.10	23,548,150.88	Federal	1,254,200	1,553,493.53	123,918.01	1,677,411.54	TOTAL	42,410,257	43,039,919.31	712,443.11	43,752,362.42
Revenue Category	FY21 Adopted	FY21 Revised	FY21 Request	FY21 Revised (NEW Total)																															
Local - County	18,064,800	18,064,800	-	18,064,800																															
Other Local	450,000	462,000	-	462,000																															
State	22,641,257	22,959,625.78	588,525.10	23,548,150.88																															
Federal	1,254,200	1,553,493.53	123,918.01	1,677,411.54																															
TOTAL	42,410,257	43,039,919.31	712,443.11	43,752,362.42																															
FISCAL IMPACT:	<p>Approval of this carryover will authorize staff to increase the Revenue and Expenditures by \$712,443.11 as outlined in the above table.</p> <p>There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until September 2020.</p>																																		
POLICY IMPACT:	N/A																																		

LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FCPS State and Federal Carryovers				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Mary Anna Twisdale, Finance Director, Fluvanna County

FROM: Brenda Gilliam, Executive Director for Instruction and Finance

Cc: Eric Dahl, County Administrator, Fluvanna County
Chuck Winkler, Superintendent Fluvanna County Public Schools
Liz McIver, Management Analyst

DATE: August 11, 2020

RE: State and Federal Carryovers

Listed below are grant funds that are carryovers from FY2020.

It is requested the funds be appropriated to the Schools as an increase in funds as outlined below:

State- \$588,525.10
Federal- \$123,918.01
Total= \$712,443.11

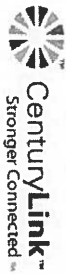
Funding Source	Year	Type	Category	Amount	Expiration
Project Graduation	2020	State	Instruction	\$1,738.43	09/2021
Textbooks	2020	State	Instruction	\$96,961.84	09/2021
VPSA	2019 and 2020	State	Instruction	\$340,000.00	09/2021
BRVGS	2020	State	Instruction	\$143,772.70	09/2021
Project RETURN	2020	State	Instruction	\$6,052.13	09/2021
Title VIB	2020	Federal	Instruction	\$102,703.62	09/2021
Preschool	2020	Federal	Instruction	\$853.73	09/2020
Title II	2020	Federal	Instruction	\$1,401.48	09/2021
Title III	2020	Federal	Instruction	\$283.87	09/2021
Title IVA	2020	Federal	Instruction	\$2,342.18	09/2021
Perkins- CTE	2020	Federal	Instruction	\$16,333.13	09/2020
TOTAL				\$712,443.11	

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB Q

MEETING DATE:	August 19, 2020				
AGENDA TITLE:	PHONE SYSTEM MAINTENANCE for E911				
MOTION(s):	I move the Board of Supervisors approve the agreement between the County of Fluvanna, Virginia, and CenturyLink Communications, LLC, for Phone System Maintenance Costing \$21,387.73, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer; Michael Grandstaff, Director of Communications				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	<ul style="list-style-type: none"> • May 26 2020 the board approved a contract with CenturyLink for a PSAP call system • We do not anticipate this new system being completed and installed in 2020 due to implementation schedules • We will need to renew our maintenance agreement on our current equipment to keep the system running smoothly. • Motorola requires maintenance to be maintain on the existing system while this implementation takes place. 				
FISCAL IMPACT:	\$21,387.73 to be covered under E911 Telecommunications budget				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	PHONE SYSTEM MAINTENANCE for E911				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		X- E911



JCW Pricing Tool 6.68

Quote Number# VA-CTL3460594

Account Manager: Rob Robinson

CenturyLink Maintenance

Coverage: Extended
Contract Term: 9 months

Customer Legal Name: E911 Fluvanna County 911
 Customer Billing Name: E911 Fluvanna County 911
 Customer Address: PO BOX 113, PALMYRA, VA 22963-0113
 Date Prepared: July 27, 2020
 Quote Expires: September 25, 2020
 Quote Number: VA-CTL3460594

QTY	Item	Total Non-Recurring Price	Annual Price - Year 1	Annual Price - Year 2+	Total Annual Price - Y1	Total Annual Price - Y2+	Total Term Price
	CPE - (Includes Shipping and Misc costs)	\$ -			\$ 5,982.11	\$ -	\$ 5,982.11
	Labor	\$ -			\$ -	\$ -	\$ -
	On-Site Tech	\$ 15,405.62			\$ 15,405.62	\$ -	\$ 15,405.62
	Vendor Support	\$ -			\$ -	\$ -	\$ -
Total Prices		\$ 15,405.62	\$ -	\$ -	\$ 5,982.11	\$ -	\$ 5,982.11

Prices shown on this page represent recurring and nonrecurring charges for items as described. These prices do not include recurring or nonrecurring charges for taxes, duties, tariffs, or telecommunication services.

Configuration Changes: Changes to configuration may result in pricing changes. This quote also excludes sales tax, which will be added to the invoice. Any expedite fees incurred after quote acceptance will be added to the invoice.

Governing Agreement: By signing below, you agree that CenturyLink can submit this order for the items in this quote. The CenturyLink affiliate providing the Solutions will be identified in the invoice. This quote is effective upon the last date signed below ("Effective Date") and incorporates by reference and is subject to the CenturyLink Master Service Agreement or other service agreement, the CenturyLink Select Advantage Service Exhibit, and the applicable Detailed Description. Also, ~~an Agreement, or the then-current standard CenturyLink Master Service Agreement and the CenturyLink Select Advantage Service Exhibit, in the event of a conflict, the terms of any documents that govern provisioning hereunder. The following order precedence will apply in descending order of priority: any applicable Provisioned Description(s), this Quote, and the Agreement.~~

of that end user Agreement (the Agreement) dated June 4, 2020 between CenturyLink Communications, LLC and Fluvanna County and the Fluvanna County Sheriff's office.

Purchase: Customer purchases the equipment as described above (the "CPE"), software offerings ("Products"), and Services described in the quote (CPE and Products collectively referred to as the "Solutions") by executing this quote and submitting to CenturyLink. Customer's purchase of Solutions is subject to and controlled by the Agreement as described above.

Limitation of Liability: Notwithstanding anything to the contrary in the Agreement, except for any indemnification obligations set forth in the Agreement, each party's total aggregate liability arising from or related to the Solutions will be limited to the total charges paid or payable under this quote.

CL File File Sheriff's



CENTURYLINK
CenturyLink CenturyLink Maintenance

Customer Legal Name: E911 Fluvanna County 911
Customer Billing Name: E911 Fluvanna County 911

PO BOX 113
PALMYRA

Quote-Build #: VA-CTL3460594-NIBS
VA, 22963-0113

See Vendor Support Tab for additional Support Costs

Valid Until: September 25, 2020
Contract Term: 9 Months

All services listed on this Quote are governed by the Standard Terms and Conditions located at <http://www.centurylink.com/termsandconditions> and the CenturyLink CenturyLink Maintenance Service Order, both posted to <http://www.centurylink.com/termsandconditions>

two per month

Engineer Selected

Part Number	Description	Quantity	Annual Standard Rate		Annual Extended Rate		Best Value Rate - Year 1		Best Value Rate - Year 2+		
			Unit	Total	Unit	Total	Unit	Total	Unit	Total	
853031-DL-SVRSG	R4 DL SVR BDR - SGL	1	\$	-	\$	-	\$	-	\$	-	
61000-4096035FF	Wkst HP 220 SFF	5	\$	-	\$	-	\$	-	\$	-	
63010-222801	ANTR 1S BLK WIDE 22IN	5	\$	-	\$	-	\$	-	\$	-	
64007-50017	KEYPAD ZKREY 25FT CBL	5	\$	-	\$	-	\$	-	\$	-	
853004-00401	SAM EXT SPRK KIT	5	\$	-	\$	-	\$	-	\$	-	
853030-00302	R4 SAM HWVR KIT	5	\$	-	\$	-	\$	-	\$	-	
04000-31500	ALARM PNL PCI	1	\$	-	\$	-	\$	-	\$	-	
2213937-1-SR1	FXO GATEWAY 8-PORT	2	\$	-	\$	-	\$	-	\$	-	
2213939-1-SR1	FXS GATEWAY 8-PORT	2	\$	-	\$	-	\$	-	\$	-	
63002-172805	ANTR W/SPKR NEC 17IN	1	\$	-	\$	-	\$	-	\$	-	
04000-00484	KVM 4-PORT SWITCH	1	\$	-	\$	-	\$	-	\$	-	
04000-RHAM19	BRKT 19IN RACK MTG/ARBTR	1	\$	-	\$	-	\$	-	\$	-	
64000-20062	HARD DRIVE 250GB ML330	2	\$	-	\$	-	\$	-	\$	-	
64000-40085	ZGB RAM ML/DL G6 SVR	1	\$	-	\$	-	\$	-	\$	-	
04000-00084	KIT BKUP 500GB SATA	1	\$	-	\$	-	\$	-	\$	-	
64040-60020	PRNTR USB B/W LASERJET	1	\$	-	\$	-	\$	-	\$	-	
2213937-1-SR1	FXO GATEWAY 8-PORT	1	\$	-	\$	-	\$	-	\$	-	
2213939-1-SR1	FXS GATEWAY 8-PORT	1	\$	-	\$	-	\$	-	\$	-	
63010-222801	ANTR 1S BLK WIDE 22IN	1	\$	-	\$	-	\$	-	\$	-	
853030-00302	R4 SAM HWVR KIT	1	\$	-	\$	-	\$	-	\$	-	
853004-00401	SAM EXT SPRK KIT	1	\$	-	\$	-	\$	-	\$	-	
94831	NetCloud/GPS Time Server-master clock	1	\$	-	\$	-	\$	-	\$	-	
-OPT 16	Multi-port Network Card - 3 x 10/100/1000 BaseT	1	\$	-	\$	-	\$	-	\$	-	
SUBTOTAL: ANNUAL RECURRING EQUIPMENT COVERAGE.....				\$	5,982.11		\$	5,982.11		\$	-
SUBTOTAL: ANNUAL ON SITE TECHNICIAN COVERAGE.....				\$	-		\$	-		\$	-
TOTAL ANNUAL RECURRING COVERAGE CHARGES				\$	5,982.11		\$	5,982.11		\$	-
TOTAL CONTRACT TERM RECURRING COVERAGE CHARGES				\$	5,982.11		\$	5,982.11		\$	-

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 Page 2 of 5



**Price Sheet
Vendor Support**

Customer: E911 Fluvanna County 911

PO BOX 113

PALMYRA

VA

22963-0113

VA-CTL3460594-NIBS

Pricing is Valid Until:

September 25, 2020

Description of Work
to be Performed:

This quote is for Vendor Support and CenturyLink Centurion. Existing Maintenance and Vendor support has expired. This agreement will provide services for a term ending 03-31-2021.

Quote-Build#:

Equipment pricing shown is based upon direct sale accompanied by new Centurion Maintenance contract on same.

Part Number	Description	Quantity	Type	(Only if MRR)		Sale Price	
				Term Years	MRR	Unit Price	Extended Price
809800-35106	V911 SPT RNSTANT	5	NRR	-	\$ 1,638.89	\$ 8,194.45	
SS-0PR-VSSL-8M	SPT VPRIME 8MTH	5	NRR	-	\$ 770.00	\$ 3,850.00	
809800-35245	V911 IRR RNSTANT	5	NRR	-	\$ 405.56	\$ 2,027.80	
809800-35178	V911 IRR SW SPT 8MTH	5	NRR	-	\$ 186.67	\$ 933.35	
04000-00176	SW SPT ANALOG GATEWAY 1YR	6	NRR	-	\$ 66.67	\$ 400.02	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	
-	-	-	NRR	-	\$ -	\$ -	

TOTAL Annual MRR \$ -
 TOTAL Term MRR \$ -
 TOTAL PRICE NRR \$ 15,405.62

All Services listed on this Quote are governed by the Standard Terms and Conditions for CenturyLink Services and the CenturyLink Centurion Maintenance Service Addendum, both posted to http://about.centurylink.com/legal/price_conditions.html.
Terms of the Agreement.

[Handwritten signature]
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Customer Notes / Project Description

This quote is for Vendor Support and CenturyLink Centurion. Existing Maintenance and Vendor support has expired. This agreement will provide services for a term ending 03-31-2021.

4 of 5

Page 5 of 5.

Except as specifically modified by this purchase order the Agreement remains in full force and effect.

Witness the following duly authorized signatures and seals as of the dates set forth below:

Fluvanna County, a political subdivision of the Commonwealth of Virginia

CenturyLink Communications, LLC

(SEAL)

Authorized Signature

Authorized Signature

Name Typed or Printed
Eric M. Dahl

Title
County Administrator

Date

Name Typed or Printed

Title

Date

Fluvanna County Sheriff's Office

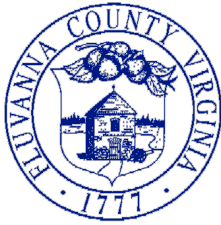
Eric Hess, Fluvanna County Sheriff
Date: _____

Approved as to Form:

Kristina M. Hofmann, Assistant Fluvanna County Attorney

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input checked="" type="checkbox"/>	CARES Fund Balance Memo
<input checked="" type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input checked="" type="checkbox"/>	CARES Act Memo to Localities - 1st Round
<input checked="" type="checkbox"/>	CARES Act Memo to Localities - 2nd Round
<input checked="" type="checkbox"/>	Updated CARES Act US Treasury Guidance
<input type="checkbox"/>	



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-08-19 p.173/248

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

Fax (434) 591-1911

www.fluvannacounty.org

MEMORANDUM

Date: August 19, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY21 BOS Contingency Balance

The FY21 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$150,000
Less: Registrar's Office Relocation – 07.01.20	-\$20,000
Available:	\$130,000

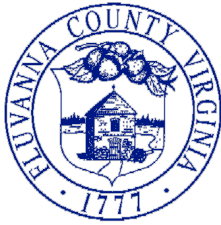
BUILDING INSPECTIONS MONTHLY REPORT

County of Fluvanna

Building Official:	Period:
Andrew Wills	July, 2020

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
BUILDING PERMITS ISSUED														
NEW - Single Family Detached (incl. Trades permits)	2016	11	11	8	15	9	18	6	5	9	2	6	8	108
	2017	3	2	16	6	4	10	6	5	14	5	7	13	91
	2018	8	3	15	11	13	17	13	10	8	8	6	9	121
	2019	8	10	14	9	12	9	10	14	13	2	11	7	119
	2020	12	13	22	14	8	18	19	0	0	0	0	0	106
NEW - Single Family Attached	2016	2	0	0	0	0	5	0	2	0	0	0	0	5
	2017	0	0	0	0	0	5	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0	0	0	0	0	0
	2020	0	0	0	0	1	6	0	0	0	0	0	0	7
NEW - Mobil Homes	2016	0	1	0	0	0	0	0	1	0	0	0	0	2
	2017	0	0	0	0	2	1	0	1	0	0	0	0	4
	2018	0	0	1	1	0	0	0	0	0	0	0	0	3
	2019	0	0	0	0	0	0	0	0	1	1	0	1	2
	2020	0	0	1	0	0	1	0	0	0	0	0	0	2
Additions and Alterations	2016	13	10	31	27	29	29	15	32	31	28	27	27	299
	2017	29	20	29	43	20	29	32	18	23	27	43	28	341
	2018	19	6	10	19	8	13	26	25	32	42	22	21	243
	2019	35	33	37	27	38	38	44	34	34	36	35	31	422
	2020	37	38	23	30	30	22	27	0	0	0	0	0	207
* Trade permits count not in .														
Accessory Buildings	2016	3	4	4	6	2	2	1	2	1	3	3	6	37
	2017	0	4	2	3	2	2	2	4	2	0	2	2	25
	2018	2	3	3	6	2	1	4	2	1	2	2	2	30
	2019	2	4	6	4	4	3	3	8	2	8	4	4	52
	2020	2	4	4	4	5	5	1	0	0	0	0	0	25
Swimming Pools	2016	0	0	0	0	0	1	1	0	0	0	0	0	2
	2017	0	0	0	0	0	1	1	0	0	1	1	0	4
	2018	0	1	1	1	0	1	2	0	1	2	0	0	9
	2019	0	0	0	3	2	2	0	1	0	1	0	1	10
	2020	0	1	3	3	1	2	3	0	0	0	0	0	13
Commercial/Industrial Build/Cell Towers	2016	0	0	2	2	0	0	1	0	1	1	1	1	9
	2017	1	2	0	0	0	0	2	2	1	1	0	0	9
	2018	0	0	0	0	0	2	0	0	0	0	0	0	2
	2019	0	0	1	1	0	2	0	0	0	0	0	0	4
	2020	0	0	1	0	1	0	0	0	0	0	0	0	2
TOTAL BUILDING PERMITS	2016	27	26	45	50	40	55	24	40	42	34	37	42	462
	2017	33	28	47	52	28	43	43	30	40	34	53	43	474
	2018	29	13	30	38	23	34	45	37	42	54	30	33	408
	2019	45	47	58	44	56	54	57	57	50	48	50	43	609
	2020	51	56	54	51	46	54	50	0	0	0	0	0	362
* Trade permits count not included as in previous years														
BUILDING VALUES FOR PERMITS ISSUED														
TOTAL BUILDING VALUES	2016	\$1,817,981	\$2,555,455	\$5,542,458	\$3,711,821	\$2,447,891	\$5,181,921	\$3,611,179	\$1,817,783	\$3,089,971	\$1,889,279	\$2,028,590	\$2,937,783	\$ 36,632,112
	2017	\$857,767	\$827,724	\$4,859,777	\$2,066,132	\$1,512,789	\$3,676,118	\$1,904,915	\$2,359,988	\$2,846,545	\$1,957,646	\$1,897,110	\$3,479,285	\$ 28,245,796
	2018	\$2,541,433	\$1,075,551	\$3,544,096	\$2,153,241	\$3,834,995	\$5,693,348	\$3,156,593	\$4,729,005	\$3,637,992	\$1,791,222	\$2,169,284	\$2,421,169	\$ 37,107,929
	2019	\$1,991,054	\$2,502,719	\$5,639,238	\$4,695,173	\$3,057,597	\$3,228,152	\$3,360,952	\$3,926,015	\$3,457,214	\$2,636,194	\$3,148,369	\$2,960,579	\$ 40,603,256
	2020	\$2,292,161	\$3,202,055	\$7,238,708	\$2,997,448	\$2,245,441	\$4,389,903	\$3,644,002	\$0	\$0	\$0	\$0	\$0	\$ 26,009,718

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
LAND DISTURBING PERMITS ISSUED														
LAND DISTURBING PERMITS	2016	12	11	8	14	10	17	7	6	11	3	9	9	117
	2017	3	2	17	7	7	9	6	6	15	8	7	14	101
	2018	10	4	16	13	11	17	13	7	9	6	7	8	121
	2019	8	12	16	9	14	10	12	14	13	2	11	8	129
	2020	11	10	26	13	8	24	13	0	0	0	0	0	105
INSPECTIONS COMPLETED														
TOTAL INSPECTIONS	2016	116	91	153	157	155	214	249	230	197	181	184	172	2,099
	2017	159	144	171	141	177	152	202	182	153	183	181	169	2,014
	2018	163	148	173	186	215	176	164	220	144	221	154	141	2,105
	2019	237	207	232	297	305	246	324	332	295	298	204	216	3,193
	2020	213	197	302	369	371	304	434	0	0	0	0	0	2,190
FEEES COLLECTED														
Building Permits	2016	\$11,850	\$11,954	\$11,576	\$14,889	\$8,447	\$18,588	\$12,947	\$7,537	\$11,285	\$12,548	\$8,361	\$11,213	\$ 141,195
	2017	\$4,060	\$3,660	\$22,692	\$9,249	\$6,703	\$11,948	\$9,494	\$7,790	\$13,169	\$6,895	\$9,022	\$12,886	\$ 117,568
	2018	\$8,988	\$4,311	\$9,939	\$14,765	\$13,796	\$23,633	\$14,993	\$8,748	\$10,826	\$12,613	\$9,556	\$14,570	\$ 146,738
	2019	\$11,377	\$13,617	\$14,005	\$14,308	\$11,228	\$16,260	\$13,778	\$18,772	\$14,375	\$8,468	\$14,747	\$11,059	\$ 161,994
	2020	\$12,863	\$15,468	\$18,152	\$16,803	\$13,147	\$28,068	\$23,193	\$0	\$0	\$0	\$0	\$0	\$ 127,694
Land Disturbing Permits	2016	\$3,200	\$2,575	\$1,700	\$1,950	\$2,250	\$2,200	\$4,020	\$875	\$28,074	\$2,000	\$1,450	\$1,100	\$ 51,494
	2017	\$475	\$800	\$7,000	\$1,523	\$2,366	\$2,425	\$1,733	\$7,784	\$2,100	\$2,050	\$1,000	\$1,625	\$ 30,881
	2018	\$1,450	\$5,975	\$1,890	\$1,625	\$1,625	\$2,850	\$1,625	\$1,175	\$1,125	\$875	\$10,675	\$2,150	\$ 33,040
	2019	\$1,000	\$1,500	\$1,625	\$1,125	\$3,553	\$1,250	\$2,975	\$6,556	\$1,920	\$250	\$1,375	\$1,125	\$ 24,251
	2020	\$1,375	\$1,250	\$6,365	\$1,625	\$1,000	\$3,000	\$2,125	\$0	\$0	\$0	\$0	\$0	\$ 16,740
Zoning Permits/ Proffers	2016	\$1,150	\$1,250	\$1,800	\$2,450	\$1,650	\$2,700	\$1,150	\$1,150	\$1,900	\$1,050	\$900	\$850	\$ 18,500
	2017	\$400	\$1,000	\$2,400	\$950	\$1,500	\$1,800	\$1,245	\$1,250	\$1,600	\$1,050	\$1,250	\$1,550	\$ 15,995
	2018	\$1,400	\$800	\$1,750	\$1,600	\$1,400	\$2,200	\$2,050	\$1,400	\$1,050	\$1,400	\$700	\$1,400	\$ 17,150
	2019	\$1,200	\$1,800	\$2,200	\$1,550	\$2,050	\$1,350	\$1,950	\$2,300	\$1,700	\$1,150	\$1,450	\$1,400	\$ 20,100
	2020	\$1,650	\$1,600	\$3,000	\$1,700	\$1,550	\$3,050	\$2,350	\$0	\$0	\$0	\$0	\$0	\$ 14,900
TOTAL FEES	2016	\$16,200	\$15,779	\$15,076	\$19,289	\$12,347	\$23,488	\$18,117	\$9,562	\$41,259	\$15,598	\$10,711	\$13,263	\$ 210,689
	2017	\$4,835	\$5,460	\$32,092	\$11,722	\$10,569	\$16,173	\$12,472	\$16,824	\$16,869	\$9,995	\$11,272	\$16,061	\$ 164,444
	2018	\$11,838	\$11,086	\$13,579	\$17,990	\$16,821	\$28,683	\$18,668	\$11,323	\$13,001	\$14,888	\$20,931	\$18,120	\$ 196,928
	2019	\$13,577	\$16,917	\$17,830	\$16,983	\$16,831	\$18,860	\$18,703	\$27,628	\$17,995	\$9,868	\$15,028	\$13,584	\$ 203,804
	2020	\$15,888	\$18,318	\$27,517	\$20,128	\$15,697	\$34,118	\$27,668	\$0	\$0	\$0	\$0	\$0	\$ 159,334



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

MEMORANDUM

BOS2020-08-19 p.177/248
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Date: August 19, 2020
From: Liz McIver - Management Analyst
To: Board of Supervisors
Subject: FY21 Capital Reserve Balances

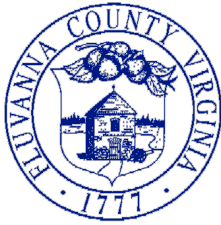
The FY21 Capital Reserve account balances are as follows:

County Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$267,970
Total FY21 Budget:	\$467,970
Add: FY20 Closed CRM Projects 6/26/20	\$11,308
Less: SCADA System Room HVAC – 07.01.20	-\$30,300
Less: Public Safety Building HVAC – 07.01.20	-\$9,325
FY21 Available:	\$439,653

Schools Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$224,903
Total FY21 Budget:	\$424,903
Less: FCHS Compressor Replacement – 07.01.20	-\$6,000
Less: FCHS HVAC Condenser Replacement – 08.05.20	-\$24,000
FY21 Available:	\$394,903



COUNTY OF FLUVANNA

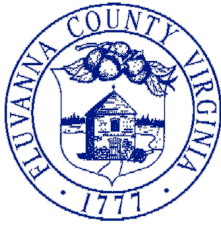
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BOS2020-08-19 p.181/248
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: August 19, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: CARES Fund Balance

CARES Fund Original Appropriation:	\$2,379,202
Less: Overtime Pay 06.17.20	-\$1,000
Less: Full-Time Salaries 06.17.20	-\$20,000
Less: Janitorial Supplies 06.17.20	-\$15,000
Less: Chemical Supplies 06.17.20	-\$2,000
Less: ADP Supplies 06.17.20	-\$2,000
Less: Emergency Supplies 06.17.20	-\$25,000
Less: General Material and Supplies 06.17.20	-\$5,000
Less: EDP Equipment 06.17.20	-\$20,000
Less: Site Improvements 06.17.20	-\$1,000
Less: Economic Development Grant – Local Business 06.17.20	-\$350,000
Less: Printing and Binding 06.17.20	-\$5,000
Less: Advertising 06.17.20	-\$1,000
Less: Economic Development Grant – Non-Profits 07.01.20	-\$100,000
Less: Machinery and Equipment (Clorox 360 machines) 07.01.20	-\$46,500
Less: FY20 Contract Services 08.05.20	-\$5,110
Less: FY20 Advertising 08.05.20	-\$530
Less: FY20 Chemical Supplies	-\$3,650
Less: FY20 Other Operating Supplies 08.05.20	-\$250
Less: FY20 Site Improvements 08.05.20	-\$8,675



COUNTY OF FLUVANNA

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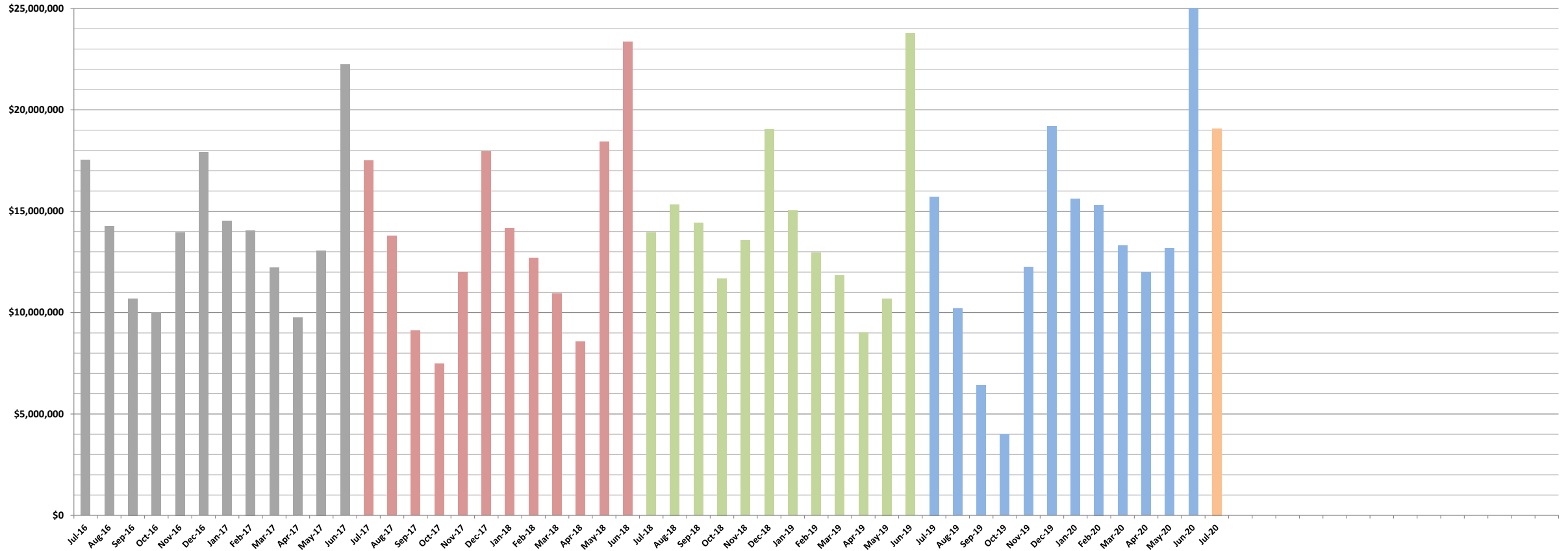
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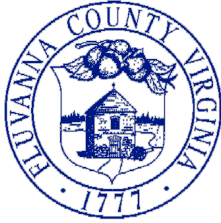
Less: FY21 Emergency Supplies for Fire & Rescue 08.05.20	-\$15,000
Less: FY21 FCPS Supplies for Opening Prep 08.05.20	-\$301,017
Less: FY21 Advertising of COVIDWISE App 08.05.20	-\$5,000
Less: FY21 Economic Development Grant – Local Business Hand Sanitizer	-\$3,000
Less: FY21 Economic Development Grant – Local Business 08.05.20	-\$350,000
Less: FY21 Economic Development Grant – Non-Profits 08.05.20	-\$100,000
Add: CARES Funds Second and Final Round Funding – 08.12.20	+\$2,379,202
Current CARES Fund Balance	\$3,372,672

Fluvanna County Monthly Bank and Investment Account Balances and Earnings Report

Month	Wells Fargo Commercial Checking - Main Bank	Wells Fargo Analysis Interest Earned	BB&T - Cost Recovery Fund	Multi-Bank Securities Brokerage (CD's)	MBS Earnings	Virginia Investment Pool (VIP) Stable NAV Liquidity Pool	VIP Stable NAV Earnings	Virginia Investment Pool (VIP) 1-3 Year High Quality Bond Fund	VIP 1-3 Year Earnings	Ending Balance TOTAL	Virginia Investment Pool (VIP) CARES Fund	VIP CARES Fund Earnings
Jul-16	\$10,053,334		\$332,174					\$7,152,669	\$ (2,455.19)	\$17,538,177		
Aug-16	\$6,733,878		\$377,034					\$7,142,574	\$ (10,094.71)	\$14,253,486		
Sep-16	\$3,127,373		\$417,387					\$7,150,195	\$ 7,621.55	\$10,694,955		
Oct-16	\$2,408,014		\$465,326					\$7,144,306	\$ (5,889.09)	\$10,017,646		
Nov-16	\$6,337,061		\$511,779					\$7,111,653	\$ (32,653.42)	\$13,960,493		
Dec-16	\$10,222,656		\$568,084					\$7,112,980	\$ 1,327.35	\$17,903,720		
Jan-17	\$6,794,517		\$601,955					\$7,124,549	\$ 11,562.28	\$14,521,021		
Feb-17	\$6,276,766		\$648,260					\$7,131,495	\$ 6,946.85	\$14,056,520		
Mar-17	\$4,372,044		\$699,524					\$7,133,155	\$ 1,659.89	\$12,204,723		
Apr-17	\$1,856,533		\$734,130					\$7,147,486	\$ 14,330.93	\$9,738,149		
May-17	\$5,134,100		\$772,183					\$7,155,655	\$ 8,168.43	\$13,061,937		
Jun-17	\$14,272,459		\$815,451					\$7,155,722	\$ 67.31	\$22,243,632		
Jul-17	\$9,473,371		\$854,310			\$0	\$ -	\$7,178,718	\$ 12,851.95	\$17,506,399		
Aug-17	\$5,699,776		\$890,237			\$0	\$ -	\$7,185,438	\$ 11,236.88	\$13,775,452		
Sep-17	\$1,497,668		\$431,051			\$0	\$ -	\$7,192,355	\$ (4,927.96)	\$9,121,074		
Oct-17	\$3,270,241		\$35,223			\$135	\$ 135.11	\$4,170,653	\$ (4,229.52)	\$7,476,252		
Nov-17	\$7,739,856		\$79,183			\$135	\$ 0.05	\$4,162,255	\$ (8,398.39)	\$11,981,429		
Dec-17	\$13,640,973		\$144,416			\$135	\$ 0.15	\$4,160,490	\$ (1,764.68)	\$17,946,014		
Jan-18	\$9,813,762		\$195,944			\$135	\$ 0.26	\$4,149,498	\$ (10,992.66)	\$14,159,339		
Feb-18	\$8,302,311		\$183,287			\$50,138	\$ 2.40	\$4,146,305	\$ (3,192.31)	\$12,682,040		
Mar-18	\$4,474,342		\$89,291			\$2,224,967	\$ 1,829.22	\$4,153,316	\$ 7,010.76	\$10,941,916		
Apr-18	\$2,043,660		\$67,042			\$2,303,479	\$ 3,511.83	\$4,148,585	\$ (4,731.16)	\$8,562,767		
May-18	\$11,822,481		\$18,984			\$2,422,389	\$ 3,909.72	\$4,162,798	\$ 14,213.06	\$18,426,652		
Jun-18	\$9,675,143		\$73,593			\$9,435,967	\$ 13,577.88	\$4,161,567	\$ (1,231.29)	\$23,346,270		
Jul-18	\$4,394,222		\$114,515			\$9,435,966	\$ 20,600.47	\$0	\$ -	\$13,944,703		
Aug-18	\$1,677,219		\$37,320			\$13,619,588	\$ 23,144.95	\$0	\$ -	\$15,334,127		
Sep-18	\$2,615,110		\$37,723			\$11,767,732	\$ 13,986.26	\$0	\$ -	\$14,420,565		
Oct-18	\$4,668,338		\$207,298			\$6,811,718	\$ 9,323.31	\$0	\$ -	\$11,687,355		
Nov-18	\$9,679,741		\$62,912			\$3,821,042	\$ 7,419.84	\$0	\$ -	\$13,563,695		
Dec-18	\$7,075,743		\$123,078			\$11,843,045	\$ 14,583.11	\$0	\$ -	\$19,041,866		
Jan-19	\$2,232,580		\$50,291	\$1,725,979	\$ 1,979.11	\$11,031,090	\$ 25,045.47	\$0	\$ -	\$15,039,941		
Feb-19	\$3,730,470		\$104,029	\$1,980,687	\$ 5,707.62	\$7,139,094	\$ 15,630.79	\$0	\$ -	\$12,954,280		
Mar-19	\$2,731,676		\$67,493	\$1,985,056	\$ 4,368.89	\$7,048,463	\$ 17,372.03	\$0	\$ -	\$11,832,687		
Apr-19	\$2,236,793		\$54,733	\$1,989,555	\$ 4,883.92	\$4,727,004	\$ 12,909.44	\$0	\$ -	\$9,008,085		
May-19	\$6,356,355		\$109,062	\$1,991,072	\$ 6,111.86	\$2,234,471	\$ 7,467.31	\$0	\$ -	\$10,690,960		
Jun-19	\$19,357,070		\$89,816	\$1,998,125	\$ 7,380.74	\$2,314,010	\$ 4,539.25	\$0	\$ -	\$23,759,021		
Jul-19	\$7,232,465	\$ 2,785	\$84,893	\$3,004,197	\$ 21,072	\$5,396,774	\$ 7,765	\$0	\$ -	\$15,718,329		
Aug-19	\$3,342,584	\$ 2,092	\$65,781	\$3,014,168	\$ 9,971	\$3,782,001	\$ 10,226	\$0	\$ -	\$10,204,533		
Sep-19	\$2,084,930	\$ 505	\$95,173	\$3,015,338	\$ 1,169	\$1,225,490	\$ 5,489	\$0	\$ -	\$6,420,931		
Oct-19	\$2,561,402	\$ -	\$91,132	\$1,244,422	\$ (247)	\$101,652	\$ 1,162	\$0	\$ -	\$3,998,609		
Nov-19	\$10,747,977	\$ -	\$83,568	\$1,245,493	\$ 1,071	\$176,857	\$ 205	\$0	\$ -	\$12,253,894		
Dec-19	\$17,627,078	\$ -	\$132,635	\$1,245,722	\$ 229	\$177,999	\$ 268	\$0	\$ -	\$19,183,434		
Jan-20	\$9,002,916	\$ 1,570	\$43,598	\$1,258,082	\$ 12,361	\$5,308,087	\$ 5,962	\$0	\$ -	\$15,612,683		
Feb-20	\$8,630,244	\$ 1,194	\$95,873	\$1,261,222	\$ 3,139	\$5,315,372	\$ 7,285	\$0	\$ -	\$15,302,710		
Mar-20	\$4,518,186	\$ -	\$85,973	\$1,262,948	\$ 1,727	\$7,422,651	\$ 7,280	\$0	\$ -	\$13,289,759		
Apr-20	\$5,094,401	\$ -	\$134,650	\$1,276,459	\$ 13,211	\$5,478,279	\$ 5,628	\$0	\$ -	\$11,983,790		
May-20	\$3,725,617	\$ -	\$47,204	\$1,281,515	\$ 5,356	\$8,131,678	\$ 3,400	\$0	\$ -	\$13,186,015		
Jun-20	\$8,191,916	\$ -	\$65,372	\$1,284,918	\$ 3,402	\$16,187,424	\$ 5,746	\$0	\$ -	\$25,729,630	\$2,282,202	\$ 192
Jul-20	\$4,467,288		\$80,874	\$1,302,313	\$ 17,395	\$13,231,610	\$ 4,186	\$0		\$19,082,085	\$2,282,394	\$ 642

Combined Bank Balances





COUNTY OF FLUVANNA

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P.O. Box 540
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www.fluvannacounty.org

MEMORANDUM

Date: August 19, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

*FY20 Year End (Unaudited) Total Unassigned Fund Balance:	*\$5,274,084
Add: FY21 Reassessment Budget Transfer	\$66,515
Current (Unaudited) Unassigned Fund Balance	*\$5,340,599

* Audited FY20 Year End Unassigned Fund Balance will be available upon completion of the FY20 CAFR



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

May 12, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Local Allocations for Federal CARES Coronavirus Relief Funds

Background

As most of you are aware, Congress passed and the President recently signed the *Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020*. This Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF).

Allocations were sent to states based on population. Each state received 55 percent of its share based on total state population and the remaining 45 percent was based on the local populations of each state's cities and counties. Localities with populations greater than 500,000 could apply to receive funds directly. All other CRF funds were distributed to the states to determine the allocations to localities.

Virginia has received approximately \$3.1 billion as its share of the CRF total. This amount does not include approximately \$200 million that went directly to Fairfax County since it qualified to receive its funding directly.

These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

County and City Elected Officials and Administrators
Cabinet Secretaries
May 12, 2020
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At this point, federal guidance indicates that the CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

Allocation of CRF Funds to Localities

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around June 1, 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

Requirements for Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer, and the chief elected officer. Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

County and City Elected Officials and Administrators
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Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you “up front” rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government. You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance’s Website under “Recent News” at: <http://finance.virginia.gov/>

In order to receive your locality’s allocation, the signed certification form must be submitted no later than **May 22, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
P.O. Box 1971
Richmond, VA 23218-1971

If you have any questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at Melinda.Pearson@DOA.Virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base = \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448

.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222
.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365

.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288
.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818

.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

Appendix B - Guidance From U.S. Treasury

Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments April 22, 2020

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.¹

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government

officials responsible for spending Fund payments.

¹ See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in

- connection with the COVID-19 public health emergency.
- Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
 5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures²

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.³
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

² In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

³ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix C - Frequently Asked Questions

The content below was provided by the US Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions April 22, 2020

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Inspector General of the Department of the Treasury of amounts received from the Coronavirus Relief Fund (the “Fund”) that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Inspector General if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May governments retain assets purchased with these funds?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of May 4, 2020**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to

the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax

requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix D - Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
INSERT NAME OF LOCAL GOVERNMENT**

We the undersigned represent insert name of local government (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

July 28, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Second and Final Allocation of Federal Coronavirus Relief Funds

Overview

On May 12, 2020, I advised you of Governor Northam's decision to provide the first round of allocations to local governments from the federal Coronavirus Relief Fund (CRF) authorized pursuant to the federal *Coronavirus Aid, Relief, and Economic Security Act* (CARES Act). On June 1, 2020, each locality received its share of the first half, or fifty (50) percent, of the locally-based allocations (not including Fairfax County that received its funds directly).

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities continue to experience the same COVID-19 related expenses as the Commonwealth.

Therefore, the Governor recently announced the second and final round to allocate the remaining fifty (50) percent of the locally-based allocations from the CRF to local governments. When completed, the state will have distributed 100 percent of the local allocations the Commonwealth received under the CARES Act providing a total of \$1.3 billion for local governments.

Just like the first round, the second round will be based on population. Consequently, the second round of allocations will be for the same amount that you received in the first round on June 1, 2020. In order to receive the second allocation, localities are required to submit a new certification form and complete an online survey regarding the use of the CRF funds.

As soon as these two documents are fully completed and submitted, the Department of Accounts will initiate the transfer of funds to the local Treasurer. Localities may expect to receive the transfer by the state Comptroller within five business days following confirmation of receipt of these completed documents.

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Guidance

It is extremely important for you to know that all of the same conditions that existed for the first round of CRF allocations continue for the second round of allocations. To that end, I encourage you to refer to my May 12, 2020, memorandum and to the federal guidance and frequently asked questions located at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

This information is routinely updated and has been revised several times since my May 12, 2020, memorandum. Compliance with the federal guidance is your responsibility and failure to do so could result in disallowed expenses requiring you to repay the associated funds to the federal government. As stated previously, if you fail to repay any funds spent for nonqualifying expenses as required by the federal government, the state Comptroller will recover such amounts from future state payments to your locality via the State Aid Intercept Program.

In addition to the revised federal guidance, on July 2, 2020, the U.S. Treasury's Office of the Inspector General issued information related to reporting and audit requirements that had not been published at the time of my original communication to you. Information regarding the audit and reporting requirements can be found at the same link provided above. Further, the State Comptroller's office has subrecipient monitoring responsibilities that will necessitate evaluation and additional correspondence with localities regarding the use of funds.

As a reminder, the overarching federal guidance states that these funds must be used for qualifying expenses of state and local governments. Specifically, the CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

The federal guidance continues to state that the CRF funds can be used only for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to address revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

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Allocation of CRF Funds to Localities

The remaining fifty (50) percent of the locally-based allocations will be distributed to counties and cities by the Department of Accounts (DOA) after receipt from the locality of a new, signed certification form and after completion of a survey on the locality's actual and planned uses of the CRF funds. This distribution will be made to the local treasurer in the same manner that the first round of funds were distributed within five business days following receipt of the completed documents.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by U.S. Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the remaining distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Requirements: Survey on the Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after:

1. completion of an online survey located at: (NOTE: *the link to this survey will be provided by separate communication later this week*), and
2. receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer (Treasurer), and the chief elected officer.

Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you "up front" rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government.

You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. The State Comptroller is responsible for all subrecipient monitoring and may require additional information in the future from each locality to address that responsibility.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

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For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with each town's documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Completion of Survey

The Commonwealth has partnered with Accenture to create a survey to collect data on how each locality has used or plans to use its allocation of CRF funds. The survey instrument, which must be completed online, will be made available later this week by separate communication. This communication will include instructions regarding access to and completion of the survey. For questions about completion of the survey, please contact Jason Saunders, General Government Coordinator, Department of Planning and Budget, at jason.saunders@dpb.virginia.gov.

We are requesting that this survey be completed no later than **5:00pm, Monday, August 10, 2020**, so that we may provide a report on the use of the CRF by locality to the General Assembly when it convenes for a special session beginning on August 18, 2020. For surveys that are not received by this due date, this report will reflect that the survey results were not received from that locality by the requested due date. More importantly, the survey must be completed, along with submission of the certification form, in order to receive the second distribution of CRF funds.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

The signed certification form should be submitted no later than **August 10, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
PO Box 1971
Richmond, VA 23218-1971

If you have any questions regarding the appropriate use of CRF funds, please refer to the U.S. Treasury Website and guidance. For questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of

County and City Elected Officials and Administrators

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the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at melinda.pearson@doa.virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base ²= \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448
.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756

Appendix A – Local Allocations

.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222

Appendix A – Local Allocations

.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365
.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288

Appendix A – Local Allocations

.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818
.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

² **Note:** The total allocation base includes Fairfax County in order to correctly calculate the allocation for the remaining localities.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

Guidance for State, Territorial, Local, and Tribal Governments Updated June 30, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

¹ This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.

*Nonexclusive examples of ineligible expenditures*³

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

The content below was provided by the U.S. Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions Updated as of July 8, 2020

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers’ compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

May funds be used to satisfy non-federal matching requirements under the Stafford Act?

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

Appendix D: Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
INSERT NAME OF LOCAL GOVERNMENT**

We the undersigned represent insert name of local government (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality 's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of August 10, 2020¹**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).² Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

A. Eligible Expenditures

1. *Are governments required to submit proposed expenditures to Treasury for approval?*

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

2. *The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?*

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

3. *The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?*

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

¹ On August 10, 2020, these Frequently Asked Questions were revised to add Questions 49–52. The previous revision was made on July 8.

² The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

4. *May a State receiving a payment transfer funds to a local government?*

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

5. *May a unit of local government receiving a Fund payment transfer funds to another unit of government?*

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

6. *Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?*

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

7. *Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?*

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

8. *Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?*

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

9. *Are States permitted to use Fund payments to support state unemployment insurance funds generally?*

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

10. *Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?*

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

11. *The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?*

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

12. *In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?*

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

13. *If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?*

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

14. *May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?*

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

15. *May Fund payments be used for COVID-19 public health emergency recovery planning?*

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

16. *Are expenses associated with contact tracing eligible?*

Yes, expenses associated with contact tracing are eligible.

17. *To what extent may a government use Fund payments to support the operations of private hospitals?*

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

18. *May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?*

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

19. *May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?*

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

20. *Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?*

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

21. *May recipients create a “payroll support program” for public employees?*

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

22. *May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?*

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

23. *May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?*

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

24. *The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?*

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

25. *The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?*

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

26. *May Fund payments be used to assist impacted property owners with the payment of their property taxes?*

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

27. *May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?*

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

28. *Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?*

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

29. *The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?*

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

30. *The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?*

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

31. *May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?*

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

32. *Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?*

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

33. *Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?*

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

34. *May a State impose restrictions on transfers of funds to local governments?*

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

35. *If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?*

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

36. *May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?*

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

37. *Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?*

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

38. *May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?*

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

39. *May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?*

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

40. *May recipients use Fund payments to provide loans?*

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

41. *May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?*

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

42. *May funds be used to satisfy non-federal matching requirements under the Stafford Act?*

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

43. *Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?*

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

44. *May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?*

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

45. *May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?*

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

46. *May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?*

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

47. *The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?*

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

48. *May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?*

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

49. *Are States permitted to use Coronavirus Relief Fund payments to satisfy non-federal matching requirements under the Stafford Act, including “lost wages assistance” authorized by the Presidential Memorandum on Authorizing the Other Needs Assistance Program for Major Disaster Declarations Related to Coronavirus Disease 2019 (August 8, 2020)?*

Yes. As previous guidance has stated, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund’s eligibility criteria and the Stafford Act. States are fully permitted to use payments from the Fund to satisfy 100% of their cost share for lost wages assistance recently made available under the Stafford Act.

50. *At what point would costs be considered to be incurred in the case of a grant made by a State, local, or tribal government to cover interest and principal amounts of a loan, such as might be provided as part of a small business assistance program in which the loan is made by a private institution?*

A grant made to cover interest and principal costs of a loan, including interest and principal due after the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”), will be considered to be incurred during the covered period if (i) the full amount of the loan is advanced to the borrower within the covered period and (ii) the proceeds of the loan are used by the borrower to cover expenses incurred during the covered period. In addition, if these conditions are met, the amount of the grant will be considered to have been used during the covered period for purposes of the requirement that expenses be incurred within the covered period. Such a grant would be analogous to a loan provided by the Fund recipient itself that incorporates similar loan forgiveness provisions. As with any other assistance provided by a Fund recipient, such a grant would need to be determined by the recipient to be necessary due to the public health emergency.

51. *If governments use Fund payments as described in the Guidance to establish a grant program to support businesses, would those funds be considered gross income taxable to a business receiving the grant under the Internal Revenue Code (Code)?*

Please see the answer provided by the Internal Revenue Service (IRS) available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

52. *If governments use Fund payments as described in the Guidance to establish a loan program to support businesses, would those funds be considered gross income taxable to a business receiving the loan under the Code?*

Please see the answer provided by the IRS available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

B. Questions Related to Administration of Fund Payments

1. *Do governments have to return unspent funds to Treasury?*

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

2. *What records must be kept by governments receiving payment?*

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

3. *May recipients deposit Fund payments into interest bearing accounts?*

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

4. *May governments retain assets purchased with payments from the Fund?*

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

5. *What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?*

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

6. *Are Fund payments to State, territorial, local, and tribal governments considered grants?*

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

7. *Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?*

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

8. *Are Fund payments subject to other requirements of the Uniform Guidance?*

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

9. *Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?*

Yes. The CFDA number assigned to the Fund is 21.019.

10. *If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?*

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

11. *Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?*

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

12. *If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?*

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.