



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Morris Room, Fluvanna Administration Building

April 7, 2021

Regular Meeting – 4:00 pm

Due to the continuing Public Health Emergency, Board of Supervisors Meetings continue to meet with modifications. **Physical (in-person) access to meetings has been suspended.** Those wishing to participate via Zoom may call Fluvanna Clerk to the Board, Caitlin Solis, at (434) 591-1910 or email her at: csolis@fluvannacounty.org no later than 1 hour prior to the meeting or may go to FluvannaCounty.org to find the Zoom link on the Board of Supervisors meeting page.

TAB	AGENDA ITEMS
1	CALL TO ORDER
2	PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
3	ADOPTION OF AGENDA
4	COUNTY ADMINISTRATOR'S REPORT
5	PUBLIC COMMENTS #1 (5 minutes each)
6	PUBLIC HEARING
7	ACTION MATTERS
A	Community Service Award Resolution – Shawn O'Neal Collins, Sr – Eric Dahl , County Administrator
B	Child Abuse Prevention Month Proclamation – Rocky Reed, DSS CPS Supervisor
C	Resolution for Transfer of Fire Truck – Cyndi Toler, Purchasing Officer
D	Central Absentee Precinct Location Change – Joyce Pace, Registrar
E	2021 Strategic Initiatives – Eric Dahl, County Administrator, & Kelly Harris, Assistant County Administrator
F	FY21 CARES Act Budget Transfer - CSA – Bryan Moeller, CSA Coordinator
G	Carysbrook Elementary Roof CIP – Don Stribling, FCPS & Travis Hamshar, FCPS
7A	APPOINTMENTS
8	PRESENTATIONS (normally not to exceed 10 minutes each)
H	Economic Development and Tourism Advisory Council update – Bryan Rothamel, Economic Development Coordinator
I	Families First Coronavirus Response Act Extension – Donna Snow, Human Resources Manager
J	The American Rescue Plan Act of 2021 – Eric Dahl, County Administrator
9	CONSENT AGENDA
K	Minutes of March 10, 2021 – Caitlin Solis, Clerk to the Board
L	Minutes of March 17, 2021 – Caitlin Solis, Clerk to the Board
M	CRMF - FCPS - Asphalt Repair Central Elementary – Don Stribling, FCPS
N	FY21 Social Service Revenue Reduction – Kim Mabe, Social Services Director
O	FY21 Social Service Additional Revenue – Kim Mabe, Social Services Director

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P Approval of FY22 CSA Provider Agreement – Bryan Moeller, CSA Coordinator

Q Accounts Payable Report for February 2021 – Liz McIver, Management Analyst

10 – UNFINISHED BUSINESS

R FY21 Budget Discussion – Eric Dahl, County Administrator

S Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

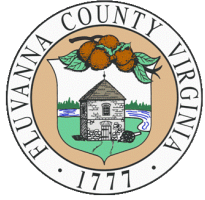
1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of Virginia and your gateway to the future!

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Community Service Award Resolution – Shawn O'Neal Collins, Sr.				
MOTION(s):	I move the Board of Supervisors approve the Community Service Award Resolution honoring Shawn O'Neal Collins, Sr., as presented.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Eric M. Dahl , County Administrator				
PRESENTER(S):	Eric M. Dahl, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	To honor Mr. Collins' Extensive history of working closely with children and families in Fluvanna County as former vendor representative member of Fluvanna County CPMT				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Resolution 08-2021 Community Service Award Resolution Shawn O'Neal Collins, Sr.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 08-2021

COMMUNITY SERVICE AWARD RESOLUTION HONORING SHAWN O'NEAL COLLINS SR

WHEREAS, Shawn O'Neal Collins Sr, has been recognized by Fluvanna County's Community Planning and Management Team and this Community for his selfless devotion to the welfare of the children and families of Fluvanna County and beyond, through Detour Mentoring; and

WHEREAS, Mr. Collins served the community through his work while being a vendor representative on Fluvanna County's CPMT from 2017 – 2020, recognizing the value of having rural-based services available to Fluvanna County's community; and

WHEREAS, Mr. Collins collaborated regularly closely with multiple public agencies and private providers in Fluvanna County, to ensure children and families served received and utilized the maximum levels of support for their success; and

WHEREAS, Mr. Collins has been an inspiration and guiding force for multiple mentoring agencies that currently work with Fluvanna County's children and families through the Children's Services Act program; and

WHEREAS, Mr. Collins' spirit of service and personal investment in the community made Mr. Collins a true gift to Fluvanna County's community and set Mr. Collins apart. Mr. Collins' commitment and dedication to the children and families far surpassed the expectations of Detour Mentoring's role in working with families.

NOW, THEREFORE BE IT RESOLVED, on this 7th day of April 2021, that the Fluvanna County Board of Supervisors does hereby recognize Shawn O'Neal Collins, Sr. for his many contributions to the County as seen through his Community Service, Civic Responsibility, and Innovation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting of the Board held on the 7th day of April 2021, by the following vote:

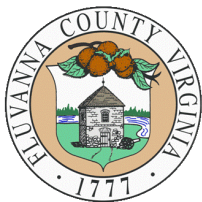
SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Child Abuse Prevention Month Proclamation				
MOTION(s):	I move the Fluvanna County Board of Supervisors proclaiming the month of April 2021 as Celebrating Children Month in Fluvanna County in observation of Child Abuse Prevention Month.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Rocky Reed, DSS CPS Supervisor				
PRESENTER(S):	Rocky Reed, DSS CPS Supervisor				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	Short presentation about local CPS numbers and what DSS staff is experiencing.				
FISCAL IMPACT:	None				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Proclamation, Power Point presentation slides				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 01-2021

Child Abuse Prevention Month

WHEREAS, in Federal fiscal year 2019, 4.3 million reports were made to child protective services; and

WHEREAS child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of the [State or jurisdiction]; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children;

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare, education, health, community- and faith-based organizations, and businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families;

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment.

WHEREAS, Prevention remains the best defense for our children and families;

NOW, THEREFORE, the Fluvanna County Board of Supervisors does hereby proclaim April 2021 as **NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH** in Fluvanna County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Passed and adopted this 7th day of April, 2021.

John M. Sheridan
Chair, Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Resolution for Transfer of Fire Truck				
MOTION(s):	I move the Board of Supervisors approve the resolution entitled “A Resolution to Transfer the Kents Store Spartan Fire Truck to Cartersville Volunteer Fire Department” Transferring surplus property used by Kents Store Fire to Cartersville Volunteer Fire Department for the amount of \$30,000.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • Kents Store Fire has received the new fire truck ordered in 2019 as part of the FY19 CIP. • This 1992 Spartan Pumper is the vehicle being replaced with that new truck • It is general practice in Fluvanna that surplus property be sold at auction • In the case of this vehicle, Cartersville Volunteer Fire Department has asked that we bypass the auction and sell them the surplus vehicle as they have an emergent need for the citizens in their community with limited resources to fill that need. • While this is a variation on Fluvanna’s normal practices, according to Virginia Code 15.2-953, Fluvanna may make gifts and donations of personal property to any association or other organization furnishing voluntary firefighting services such as Cartersville, the fair market value of the truck exceeds the Purchase Price so the excess is considered a gift and/or donation 				
FISCAL IMPACT:	\$30,000.00 payment to the county for surplus vehicle				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	Virginia Code 15.2-953				
ENCLOSURES:	09-2021 Resolution entitled “A Resolution to Transfer the Kents Store Spartan Fire Truck to Cartersville Volunteer Fire Department”				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 09-2021

**A RESOLUTION TO TRANSFER THE KENTS STORE SPARTAN FIRE TRUCK TO
CARTERSVILLE VOLUNTEER FIRE DEPARTMENT**

WHEREAS, Fluvanna County (“Fluvanna”) has right, title, and interest, in and to the following personal property: 1992 Spartan Truck Vehicle Identification Number 4S7PT9S07NC005949 (the “Fire Truck”) currently stored at the Kents Store Fire Department, 51 Kents Store Way, Kents Store, VA 23084; and

WHEREAS, Fluvanna has identified the Fire Truck as surplus property and wishes to sale, gift or dispose of the Fire Truck; and

WHEREAS, the Cartersville Volunteer Fire Department (“Cartersville”), a Virginia association or other organization furnishing voluntary firefighting services, whose address is 2298 Cartersville Road, Cartersville, VA 23027, wishes to purchase the fire truck for the agreed price of \$30,000.00 (the “Purchase Price”); and

WHEREAS, the Fluvanna County Board of Supervisors wishes to transfer the Fire Truck to Cartersville for the Purchase Price pursuant to the terms set forth in the Bill of Sale and Purchase Agreement attached hereto as Exhibit 1 and incorporated herein by reference; and

WHEREAS, pursuant to Virginia Code 15.2-953, Fluvanna may make gifts and donations of personal property to any association or other organization furnishing voluntary firefighting services such as Cartersville, and to the extent the fair market value of the Fire Truck exceeds the Purchase Price such excess is a gift and donation of the Fire Truck as personal property pursuant to Virginia Code 15.2-953;

NOW, THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors, the Fire Truck shall be transferred to Cartersville for the Purchase Price and pursuant to the terms set forth in the Bill of Sale and Purchase Agreement attached hereto as Exhibit 1 and to the extent the fair market value of the Fire Truck exceeds the Purchase Price, the excess value is approved as a gift and donation of personal property to Cartersville pursuant to Virginia Code 15.2-953; and

IT IS FURTHER RESOLVED AND ORDERED that the County Administrator shall coordinate with Cartersville on a mutually agreeable Closing date and at Closing after receiving the Purchase Price shall deliver the Bill of Sale and Purchase Agreement and take any further actions required thereunder or which the County Administrator deems necessary or appropriate to effectuate such agreement after approval as to form by the County Attorney.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 7th day of April 2021.

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

John M. Sheridan, Chair

Fluvanna County Board of Supervisors

BILL OF SALE AND PURCHASE AGREEMENT

This Bill of Sale and Purchase Agreement (the “Bill of Sale”) is made as of the ___ day of _____, 2021 (“Closing”). FOR GOOD AND VALUABLE CONSIDERATION OF THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00) (the “Purchase Price”), cash in hand paid, the receipt and sufficiency of which is hereby acknowledged, the undersigned County of Fluvanna, a political subdivision of the Commonwealth of Virginia, (“Seller”), whose address is 132 main Street, Palmyra, VA 22963, by these presents does bargain, sell, assign, transfer and deliver unto Cartersville Volunteer Fire Department, a Virginia association or other organization furnishing voluntary firefighting services (“Purchaser”), whose address is 2298 Cartersville Road, Cartersville, VA 23027, its right, title, and interest, in and to the following personal property: 1992 Spartan Truck Vehicle Identification Number 4S7PT9S07NC005949 (the “Fire Truck”) currently stored at the Kents Store Fire Department, 51 Kents Store Way, Kents Store, VA 23084. (“Pick-up Location”), **TO HAVE AND TO HOLD the Fire Truck unto the Purchaser, its successors and assigns forever.**

Purchaser acknowledges that the Fire Truck is used and is sold **AS IS WITH NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

Closing is to take place the date set forth above, at the Pick-Up Location. Purchaser shall deliver the Purchase Price to the Seller by cashier’s check or wired funds payable to Seller prior to or at the time of Closing. Thereafter at Closing, Seller shall deliver the Fire Truck, original Bill of Sale and original title signed over to Purchaser. The Seller shall be provided a fully executed copy of this Bill of Sale for its records at Closing. As required by Virginia Code Section 15.2-953, by signing below Purchaser certifies that it is a tax-exempt Virginia association or other organization furnishing voluntary firefighting services able to receive tax-deductible donations and that its Tax Identification Number is 54-1821263. This Bill of Sale constitutes the entire agreement between the parties hereto.

WITNESS the following duly authorized signatures and seals as of the date set forth above:

SELLER: County of Fluvanna

PURCHASER: Cartersville Volunteer Fire Department

By: _____(SEAL)
Eric M. Dahl

By: _____(SEAL)
Danny Lightfoot

Title: Fluvanna County Administrator

Title: _____

Approved as to Form: _____
Fluvanna County Attorney

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Authorization of Advertisement of Proposed Ordinance Change Concerning the Central Absentee Precinct Location				
MOTION(s):	I move the Board of Supervisors authorize staff to advertise a Public Hearing on May 19, 2021, entitled, "AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE 2, SEC. 2-2-3(B) OF THE FLUVANNA COUNTY CODE TO DESIGNATE AS THE CENTRAL ABSENTEE PRECINCT THE OFFICE OF THE REGISTRAR, PALMYRA, VA, IN PLACE OF THE HISTORIC COURTHOUSE."				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Joyce Pace, Registrar, & Catherine Hobbs, Chair, Electoral Board				
PRESENTER(S):	Joyce Pace, Registrar, & Catherine Hobbs, Chair, Electoral Board				
RECOMMENDATION:	Approve				
TIMING:	Prior to June 8, 2021 Primaries				
DISCUSSION:	The previous Registrar's Office, located at 181 Main Street, Palmyra, VA, was directly across the street from the Central Absentee Precinct (CAP.) The proximity to the CAP allowed Registrar's Office staff to respond quickly if called to the CAP. The new location of the Registrar's Office, at 265 Turkeysag Trail, Suite 115, Palmyra, VA, approximately 7 miles from the prior location, does not lend itself to the same quick response time. Moving the CAP reduces the time to respond, moves all equipment and supplies to one location, and overall improves efficiency.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Advertisement, Draft Ordinance Revision				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				Registrar

AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE 2, SEC. 2-2-3(B) OF THE FLUVANNA COUNTY CODE TO DESIGNATE AS THE CENTRAL ABSENTEE VOTING PRECINCT THE OFFICE OF THE REGISTRAR, PALMYRA, VIRGINIA, IN PLACE OF THE HISTORIC COURTHOUSE FOR ANY ELECTION FROM JUNE 1, 2021

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS as follows:

WHEREAS the Board has determined that the Historic Courthouse, Palmyra, Virginia, is no longer suitable for use as the central absentee voting precinct for the County and that the office of the Registrar should be designated as the central absentee voting precinct for the County for elections on and after June 1, 2021;

NOW THEREFORE,

(1) be it ordained that the County Code be, and it is hereby, amended, in Chapter 2, Article 2, Sec. 3(B), in the following respect:

Sec. 2-2-3. Districts enumerated; populations and polling places; precincts.¹

(A) The election districts, with populations and polling places set forth, are as follows:

<i>Name</i>	<i>Population</i>	<i>Polling Place</i>
Palmyra	5355	Palmyra Fire House ²
Columbia	5187	Kents Store Agricultural Recreation Center ³
Fork Union	4650	Fluvanna County Community Center
Cunningham	5229	Antioch Baptist Church ⁴

¹ For state law as to central absentee voter precinct, see Code of Va., § 24.2-712.

² Change in Palmyra polling place was adopted 11-15-06; federal preclearance was obtained 1-29-07.

³ Change in Columbia polling place was adopted 6-15-05; federal preclearance was obtained 9-2-05.

⁴ Change in Cunningham polling place was adopted 7-18-07; federal preclearance was obtained 9-5-07.

Rivanna

5270

Lake Monticello Firehouse, Maple Room⁵

Precincts shall be known by their respective polling places and shall be coterminous with the respective electoral districts.

(B) In addition to the foregoing precincts, there is hereby established a central absentee voting precinct, which shall be in the ~~Historic Courthouse~~⁶ *office of the Registrar*, Palmyra, Virginia. The central absentee voting precinct shall be used for all elections *on and after June 1, 2021*.

⁵ Change in Rivanna polling place was adopted 1-6-16.

⁶ Change in central absentee voting precinct was adopted 2-18-09; federal preclearance was obtained 5-5-09.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	2021 Strategic Initiatives				
MOTION(s):	I move the Board of Supervisors approve the 2021 Strategic Initiatives, as presented.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, County Administrator, & Kelly Harris, Assistant County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator, & Kelly Harris, Assistant County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	Final draft of proposed 2021 Strategic Initiatives				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	2021 Draft Strategic Initiatives				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

2021 STRATEGIC INITIATIVES – BOS MEMBERS PRIORITIES

Updated: Mar 2021

#	2021 STRATEGIC INITIATIVE / Action Item
A	SERVICE DELIVERY
A1	Work with FRA to identify support options for Fire and Rescue volunteers.
A2	Continue to research and evaluate county-wide broadband expansion opportunities.
A3	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups.
A4	Improve partnership with the school system for shared use of county and school owned facilities.
A5	Initiate comprehensive review of the Hwy 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Hwy 53; etc.)
A6	Implement Annual County Volunteers Recognition Ceremony.
A7	Assess the need for a professional Fire Chief Position
B	COMMUNICATION
B1	Marketing campaign to let residents know about accomplishments and where their tax dollars go.
B2	Meet with local Pastors to discuss effective communications and community support.
B3	Create Frequently Asked Questions page(s) on the County Website.
C	PROJECT MANAGEMENT
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.
C2	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.
C3	Create master report and marketing plan regarding County tower assets and rental options.
C4	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.
C5	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.
C6	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
C7	Pursue Phase II of Fork Union streetscape project.
C8	Plan for long-term accessibility for water and sewer in Community Planning Areas (CPAs)
D	COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT, AND TOURISM
D1	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.

#	2021 STRATEGIC INITIATIVE / Action Item
D2	Coordinate development activity at Fluvanna’s northern border with Louisa County, including possible natural gas line along 250 and discussing “shared” parcels.
D3	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.
D4	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
D5	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities
D6	Review options, pros, cons, costs, etc., of creating a “teaching farm” at PG Park,
D7	Implement stronger Code Enforcement on the County’s Spot Blight Abatement program
D8	Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions; (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)
D9	Review the Zoning Ordinance to look at higher density options between CPA and R4.
E	FINANCIAL STEWARDSHIP AND EFFICIENCY
E1	Reduce the County’s reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.
E2	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
E3	Create one-stop for key Fluvanna County data and metrics.
E4	Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	FY21 CARES Act Budget Transfer – CSA				
MOTION(s):	I move that the Board of Supervisors approve a budget transfer of \$6,500 from the FY21 CARES Act Contingency line to the FY21 CARES Act Contract Services line for the implementation of DocuSign.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			X
STAFF CONTACT(S):	Bryan Moeller, CSA Coordinator				
PRESENTER(S):	Bryan Moeller, CSA Coordinator				
RECOMMENDATION:	Approval				
TIMING:	Immediate				
DISCUSSION:	<p>DocuSign is a web-based service that allows multiple types of documents to be signed electronically in a manner that is legally binding and enforceable, while also ensuring full confidentiality that it is in compliance with current state and federal statutes.</p> <p>Establishing this service would improve compliance with local, state, and federal guidelines and mandates related to the current COVID-19 pandemic, by reducing exposures through face-to-face contacts with CSA stakeholders, while also reducing disruptions in services funded for children and families served, caused by restrictions implemented by multiple public agencies that partner with Fluvanna County's CSA program.</p> <p>Full utilization of this service for future fiscal years will create a new annual estimated expenditure of \$5,500. Implementing this service will also reduce other CSA's expenditures by \$1,200.00, from savings in postage and mailing supplies; and would free up approximately 450 employee hours per year by reducing the amount of time needed to secure and execute contracts with up to 70 vendors per year, minimizing the amount of time and travel (and fuel costs) needed on a weekly basis to prepare purchase of service orders and invoices for mailing and processing, and reducing the time needed to execute</p>				

	contracts or process invoices for payment by up to 90%.This would not replace the need for a CSA Program Assistant.				
FISCAL IMPACT:	Allocate \$6,500 in CARES Act Funding for FY21 to CARES Act Contract Services line.				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Carysbrook Elementary Roof CIP				
MOTION(s):	I move the Board of Supervisors approve the transfer of \$88,527.00 from the Carysbrook Roof CIP to be used on a new roof and window CIP project currently needed at Fluvanna Middle School.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Don Stribling, FCPS Travis Hamshar, FCPS				
PRESENTER(S):	Don Stribling, FCPS Travis Hamshar, FCPS				
RECOMMENDATION:	FCPS recommends approval				
TIMING:	Routine				
DISCUSSION:	<p>We were able to complete the Carysbrook Roof Project under budget and would like to transfer and use the remaining funds in that specific CIP line to initiate a project repairing current roof issues at Fluvanna Middle School. There are multiple leaks that cover the main office, nurse's clinic, Guidance Department, windows and offices on the second floor of FMS.</p> <ul style="list-style-type: none"> • Estimate <ul style="list-style-type: none"> ○ Roof - \$63,000 ○ Windows - \$6,500 ○ The remaining amount could be needed if the initial window repair doesn't fix the leaking issue. 				
FISCAL IMPACT:	Transfer \$88,527.00 from the under budget Carysbrook Elementary CIP project funds to a new project at the Middle School.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Economic Development and Tourism Advisory Council update				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Bryan Rothamel, Economic Development Coordinator				
PRESENTER(S):	Bryan Rothamel, Economic Development Coordinator Andy Sorrel, EDTAC Chairman				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> Provide the Board of Supervisors with a semiannual update from EDTAC. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Presentation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB I

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Families First Coronavirus Response Act (FFCRA) Extension				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Donna Snow, Human Resources Manager				
PRESENTER(S):	Donna Snow, Human Resources Manager				
RECOMMENDATION:	To discuss FFCRA Extension				
TIMING:	Immediate				
DISCUSSION:	<ul style="list-style-type: none"> • Discuss and decide if the County should continue providing the optional FFCRA leave. • The American Rescue Plan Act of 2021 extended and expanded the FFCRA in a number of different ways. First, it extended the FFCRA expiration deadline beyond March 31, 2021. • FFCRA remains optional for eligible employers (those with fewer than 500 employees), but now those employers may continue the program, if they desire, through September 30, 2021. • Any employer that voluntarily pays the FFCRA paid leave benefits during this period may continue to receive dollar-for-dollar tax credits for FICA taxes on wages paid, but there are a lot of unknowns and strict provisions that could forfeit the tax credit. • In addition, employers with less than 500 employees should be aware that if they voluntarily opt-in to the FFCRA, the Act's substantive provisions have been expanded and employees will have broader rights to take sick leave and family leave. • The American Rescue Plan Act of 2021 also extended the FFCRA in two other important ways: 				

	<ul style="list-style-type: none"> ○ The Act increased the number of weeks that an employee can seek paid family leave under the FFCRA from ten (10) weeks to twelve (12) weeks. Thus, an employee now has 14 weeks of paid leave available, if he or she qualifies: two weeks of sick leave and twelve weeks of family leave. ○ The Act also resets employees' FFCRA sick leave rights to zero on April 1, 2021. Therefore, if employees took FFCRA sick leave prior to April 1, 2021, that does not count against their future right to leave right. 				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X			X	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	The American Rescue Plan Act of 2021				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • \$1.9 Trillion TOTAL Stimulus Package • \$350B to states and local governments • The state portion of the funding is \$195 billion: <ul style="list-style-type: none"> ○ \$1.25 billion minimum will be distributed equally among the 50 States and the District of Columbia. ○ Remaining amount will be distributed according to a formula that takes into account each state's share of unemployed individuals. • The local portion of the funding is \$130 billion <ul style="list-style-type: none"> ○ Equally divided between cities and counties. ○ For cities, \$45.5 billion of the \$65 billion will be allocated to metro cities (pop. over 50,000) utilizing a modified formula, ○ and the remaining amount for smaller jurisdictions (pop. under 50,000) will be allocated according to pop. share but will not exceed 75 percent of their most recent budget. ○ For counties, the \$65 billion will be allocated based on the county share of population. Counties that are CDBG recipients would receive the larger share between the population based on CDBG formula. • <u>Payments to local governments will be made in two tranches - first half 60 days after enactment, second half one year later.</u> • Fluvanna Estimated Allocation: \$5,336,027 • Eligible uses include: 				

	<ul style="list-style-type: none"> ○ “(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; ○ “(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the State, territory, or Tribal government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work; ○ “(C) for the provision of government services to the extent of the reduction in revenue of such State, territory, or Tribal government due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the State, territory, or Tribal government prior to the emergency; or ○ “(D) to make necessary investments in water, sewer, or broadband infrastructure. <ul style="list-style-type: none"> ● Two restrictions on eligible uses: <ul style="list-style-type: none"> ○ funds cannot be used to directly or indirectly offset tax reductions or delay a tax/tax increase; funds cannot be deposited into any pension fund. ○ Funding available through and must be spent by end of calendar year 2024 (December 31, 2024). ● As more specific details are known and developed, action items and information will be brought back to the board. 				
FISCAL IMPACT:	Could increase revenues and expenditures by \$5,336,027 over 3.5 years.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors March 10, 2021 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, March 10, 2021, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for March 10, 2021.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
March 10, 2021
Work Session 4:00pm
Budget Work Session 7:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair (*entered meeting at 4:15pm*)
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District (*entered meeting at 4:34pm*)
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:12pm, Vice Chair O'Brien called to order the Work Session of March 10, 2021.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

WORK SESSION – FIRE AND RESCUE FLEET STUDY REVIEW

Chief Allen Baldwin from Stafford County, Chief Adam Davis from Loudon County, and Chief Daryl Funiaock from the City of Virginia Beach provided the Board of Supervisors with a County wide fire apparatus justification review including the type of apparatus and number needed per station based on demographics and call volume and type.

The Chiefs also recommended there be a more robust minimum apparatus standard to prevent large future price discrepancies, major equipment needs to be evaluated and standardized across the county. Tiered response for rescue, technical rescue and hazmat to prevent duplication and department wide equipment standardization for each station.

Recommendations for improving apparatus acquisition and replacement cycle included, establishing a 15-year frontline and 5-year reserve lifecycle for engines, 20-year frontline for ladder trucks and a 25-year lifecycle for tankers. Continued CIP funding for the fire and rescue program with standardized specifications established by an apparatus team. The Chiefs also recommended ensuring maintenance, testing and recordkeeping for all apparatus.

DINNER RECESS

BUDGET REVIEW

Budget Changes Since March 3rd Meeting

Mr. Dahl presented an update on the Staff Pay Plan and Health Insurance Options including County Staff Pay Raise History, Cost of Living Adjustment Policy as well as other considerations

- **Reimbursements from Constitutional Officers and Social Services**
 - Up to 5% pay increase for FY22
 - We expect ~\$42,000 to \$105,000 above the current 2% from the Comp Board, depending upon what raise County adopts
 - We expect ~\$40,000 to \$65,000 above the current 2% from DSS State/Federal revenue, depending upon what raise County adopts
- **Schools**
 - Up to 5% pay increase for the FY22-23 biennium
 - \$787,900 is the current request. \$300,000 is already included in the FY22 Budget
 - The Schools would request an additional ~\$100,00 (4% salary increase) to \$200,000 (5% salary increase) from the County for anything above a 3% pay increase.

FY22 COLA Increase Options

Annual Cost Increase	County Cost	Cost w/State & Fed Reimbursement
All Eligible Employees - 1%	\$101,000	\$80,000
All Eligible Employees - 2%	\$202,000	\$134,000
All Eligible Employees - 3%	\$303,000	\$200,000

Board of Supervisors Minutes

All Eligible Employees - 4%	\$404,000	\$265,000
All Eligible Employees - 5%	\$505,000	\$335,000

2% COLA is included in the current budget

Health Insurance

- Health insurance cost increases have been significant fiscal influences every year.
- The County saw a substantial decrease when it changed carriers for the FY2021 budget.
- \$92K or 5.7% is included in the current FY22 Budget.
- TLC (Anthem) Health Insurance Premiums Increased 8.4% - \$136K

Health Insurance Premium Change	
Year	% Rate Change
FY14	13.00%
FY15	-2.20%
FY16	-2.00%
FY17	7.00%
FY18	10.69%
FY19	16.33%
FY20	18.00%
FY21	-14.00%

TLC (Anthem) Health Insurance Options

- Option 1 – County Pays the Same Amount - \$0 County Increase**
 - \$92K decrease in current FY22 Budget
 - Option 2 – Employee Pays the Same Amount - \$136K County Increase**
 - \$44K increase in current FY22 Budget
 - Option 3 – County Pays the Same % - \$110K County Increase**
 - \$18K increase in current FY22 Budget
 - Option 4 – County Pays Amount in Current Budget - \$92K County Increase**
 - \$0 change in current FY22 Budget
- Mr. O’Brien asked for more information on personal property reduction amounts and cancer policy costs as possible incentives for joining the volunteer firefighter program.

Budget Discussion

- Collect other questions from BOS for research to assist staff in preparing for upcoming Budget Work Sessions**
 - Will additional revenues be identified during the budget process?
 - The Board of Supervisors asked Bryan Rothamel to get Strategic Plan Proposal amounts and bring them back to the Board as an action item.
 - At 8:55pm, the Board of Supervisors extended the meeting until 11:00pm

MOTION:	Extend the regular meeting of Wednesday, March 10, 2021 until 11:00pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, March 10, 2021 at 9:29pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors March 17, 2021 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, March 17, 2021, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for March 17, 2021.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
March 17, 2021
Budget Work Session 4:00pm
Regular Meeting 7:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

WORK SESSION – CALL TO ORDER

At 4:00pm Chair Sheridan called to order the Work Session of March 17, 2021. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET DISCUSSION

Mr. Dahl gave a brief update on the TLC Anthem health insurance options.

- Health insurance cost increases have been significant fiscal influences every year.
- The County saw a substantial decrease when it changed carriers for the FY2021 budget.
- \$92K or 5.7% is included in the current FY22 Budget.
- TLC (Anthem) Health Insurance Premiums Increased 8.4% - \$136K
 - **Option 1 – County Pays the Same Amount - \$0 County Increase**
– \$92K decrease in current FY22 Budget
 - **Option 2 – Employee Pays the Same Amount - \$136K County Increase**
– \$44K increase in current FY22 Budget
 - **Option 3 – County Pays the Same % - \$110K County Increase**
– \$18K increase in current FY22 Budget
 - **Option 4 – County Pays Amount in Current Budget - \$92K County Increase**
– \$0 change in current FY22 Budget
 - **Option 5 – County Pays Similar % and Levels HSA - \$103K County Increase**
– \$11K increase in current FY22 Budget
- After a lengthy discussion, the Board decided to go with option #3 insurance whilst leveling off the HSA contribution to \$50 across the insurance programs.
- The school budget was lowered due to State contributions being increased.
- Mr. Sheridan suggested lowering the personal property rate by five cents.
- Mr. O'Brien suggested funding a public safety MRR (Maintenance Repair & Replacement). Mrs. Eager suggested doing it at the end of the year if there's money left over. Mr. Weaver suggested putting it on an agenda and deciding on it then.
- Mr. Dahl gave a brief update on cigarette tax revenue and the estimated \$150,000 to \$200,000 a year it will bring in to the County (if implemented, the cigarette tax will only be in effect for the second half of the year).
- Chief Lye requested the cancer insurance and personal property tax reduction for active volunteer firefighters as a recruitment incentive. The Board was open to exploring the incentives once the Fire and Rescue chiefs come up with a minimum amount of volunteer hours and emergency calls.

13 - CLOSED MEETING

MOTION:	At 6:18pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, and Legal Matters.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:18pm, move Closed Meeting be recess until the end of the regular meeting and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:18pm Chair Sheridan called to order the Regular Meeting of March 17, 2021. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Adopt the Agenda, for the March 17, 2021 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT**Announcements and Updates:**

- BRHD offering a free drive-through and walk-up COVID-19 testing for anyone in the community over the age of 16
 - When: Wednesday, March 31, from 3pm-7pm
 - Where: Fluvanna County High School (Bus Loop) 1918 Thomas Jefferson Pkwy, Palmyra 22963
 - What: Free drive-through and walk-up COVID-19 testing for anyone in the community over the age of 16.
 - Call to register on 3/1 and 3/2 to guarantee a test at 434-972-6261 (hotline is open from 8am-4:30pm). 100 appointments available.
 - Walk-in/drive-up tests will be available.
- COVID Vaccines
 - COVID Vaccination – Blue Ridge Health District
 - MUST pre-register at [Vaccinate.Virginia.gov](https://www.vaccinate.virginia.gov) or 877-VAX-IN-VA (877-829-4682)
 - Carysbrook Gym, Fridays, through May
 - Blue Ridge Health District will administer
 - Fluvanna residents
 - Pop-up clinics as notified
 - Jefferson Pharmacy, Wednesday, Lake Monticello Fire
 - CVS – availability at: [CVS.com](https://www.cvs.com)
- Fluvanna COVID-19 Vaccines Given (Virginia Dept of Health)
 - Residents who have received 1 COVID vaccine dose: 6,995 (32.9%*)
 - Residents who have received 2+ COVID vaccine doses: 4,182 (19.7%*)

*2019 estimated Fluvanna population, residents over the age of 18: 21,229

- Blue Ridge Health District
 - Encouraging everyone to pre-register now, regardless of eligibility phase
 - Pre-register at Vaccinate.Virginia.gov or 877-VAX-IN-VA (877-829-4682)
 - Beginning the week of March 22
 - 11,650 vaccine doses for the Health District
 - 5,800 first doses of Moderna or Pfizer
 - 2,000 doses of Johnson & Johnson
 - Continuing:
 - Phase 1a essential workers
 - Phase 1b essential workers
 - Adding:
 - Phase 1c essential workers (including manufacturing, farm and agriculture)
 - Individuals 16-64 years old with underlying health conditions

Spotlight on Business:

VSI Hardware and Country Store

- Located in Fork Union in the previous IGA building (4312 James Madison Hwy, Fork Union, VA)
- Selection of electrical, plumbing, fasteners, produce, milk, bread, snacks, candy, pet food, animal feed, and more!
- The Deli opened in March. Now serving Chicken Salad, Cajan Crab Dip, Artichoke Dip, Tapioca Pudding and Cole Slaw in the Deli Case.
- A unique Country Store with a down-home good flavor!

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Mar 24	7:00pm	BOS Budget Work Session	Library
Wed	Apr 7	4:00pm	BOS Regular Meeting	Library
Wed	Apr 7	7:00pm	BOS Budget Work Session - TBD	Library

- Mr. Sheridan suggested canceling the March 24 Work Session and possibly the Work Session on April 7 if needed.

5 - PUBLIC COMMENTS #1

At 7:35pm, Chair Sheridan opened the first round of Public Comments.

- Linda Staiger, 2949 Ridge Road, expressed concerns about rural cluster subdivisions in Fluvanna County. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:40pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Audio Upgrades for the Library – Mary Anna Twisdale, Director of Finance

Audio & Visual for Board of Supervisors and Planning Commission meetings

- \$11,000 - \$13,000



Major Components

- 1 Episode DYN-8D-100
- 8 Episode 350T-IC-8
- 1 Soundcraft GB2R-16
- 10 Sense-300-GM18-C

- 1 WattBox 600-12
- 1 Strong AV Rack-27U
- 10 XLR-10-C
- 1 AVS-Cable pack
- 1 AVS-16/2

- 8x50watt 4-Zone Digital Amplifier / for Ceiling Speakers
- 100 Watt Full range In-Ceiling Speaker (Flush, white)
- 16 Channel Rack Mixer w/ 6 Aux Sends, EQ, 16 inputs
- 18" Condenser Gooseneck Mic w/ powered Desktop Microphone On/Off Base
- Pro-Grade 12-Outlet Sequencing Power Conditioner
- 55" AV Rack, wheel, Lockable glass door, ventilation
- 10' XLR Cable w/ black PVC Insulation
- Interconnect cable pack, RCA, ¼" 3.5mm, USB Converter
- 500' Box Pro-Grade 16/2 Speaker wire

All equipment needed to improve accuracy & clarity of live and streaming audio

MOTION:	I move the Board of Supervisors approve a budget transfer of up to \$13,000 from the CARES contingency budget to the CARES EDP Equipment budget for upgrades to the Audio system at the Library.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Historic Courthouse – Historic Structures Report – Mary Anna Twisdale, Director of Finance

- The Fluvanna Historical Society and County staff meet about collaborating to leverage external funding and grant resources to complete the exterior renovation of the Historic Courthouse. The County has already appropriated \$250K toward a Historic Courthouse CIP project, and those funds can aid as matching grant funds.
- To aid in restoration of the structure and leverage grant funds, staff is recommending engaging the services of a qualified architectural\engineering team to provide a Historic Structures Report for the Historic Courthouse. The Historic Structures Report and needs assessment helps to document the history, significance, and current condition of the building. The report will be used to guide current and future preservation activities. The delivered report must address the following items:
 - Evaluation of the Building
 - Survey Existing Conditions
 - Document the Building
 - Develop Preservation and Repair Recommendations for the Future
 - Budget Estimate: \$25-30K
- It is the recommendation of staff to allocate the necessary \$20K out of the existing CIP funds already set aside for the project. The Historical Society Executive Committee has voted to donate \$10,000.00 towards the Historical Structures Report.

MOTION:	I move the Board of Supervisors approve the use of \$20,000 from the Historic Courthouse CIP funds to pay for the services of a qualified architectural firm to provide a Historic Structures Report of the Fluvanna County Historic Courthouse.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	I move the Board of Supervisors approve a supplemental appropriation of \$10,000 from the Fluvanna County Historical Society to the Historic Courthouse CIP Project to assist with funding for a Historic Structures Report.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Advertisement of Proposed Fiscal Year 2022 Operations Budget, Tax Rates, & Capital Improvement Plan – Liz McIver, Management Analyst

MOTION:	I move the Board of Supervisors authorize staff to advertise the FY22 Budget, Tax Rates, and Capital Improvement Plan (CIP) for a public hearing on April 14, 2021; the proposed budget amount for FY22 is \$109,789,411.00	
	The advertised tax rate are as follows:	
	Real Property	\$.884 per \$100
	Mobile Homes	\$.884 per \$100
	Personal Property (Residential)	\$4.35 per \$100
	Personal Property (Business & Public Utilities)	\$2.90 per \$100
	Machinery and Tools	\$1.90 per \$100

MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise To Hold a Public Hearing for a Temporary Ordinance for the Postponement of Penalty and Interest on the First Half Taxes of 2021 – Eric Dahl, County Administrator

- This ordinance is designed to be temporary in nature and therefore will only apply to the payment of the first half taxes.
- It extends the time at which penalty and interest will be imposed until June 30 but not beyond.
- It does NOT extend the time for payment of taxes beyond June 5, merely suspending the penalty and interest.
- The ordinance will expire according to its terms after June 30. Since it is temporary in nature, it is not intended to be set out in the County Code.

MOTION:	I move the Board of Supervisors authorize the advertisement of a public hearing to be held on April 21, 2021 for "A TEMPORARY ORDINANCE TO PROVIDE FOR CERTAIN RELIEF FROM PENALTY AND INTEREST FOR LATE PAYMENT OF TAXES FOR THE FIRST HALF OF 2021."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

Board, Committee and Commission Appointments – Caitlin Solis, Clerk to the Board

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): - Rivanna River Basin Commission - Citizen Representative Position, Marvin Moss, Term April 1, 2021 through March 31, 2025.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 - PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for March 18, 2020:

- Minutes of February 24, 2021 – Caitlin Solis, Clerk to the Board of Supervisors
- Minutes of March 3, 2021 – Caitlin Solis, Clerk to the Board of Supervisors
- Closed Landfill Environmental Monitoring Programs – Cyndi Toler, Purchasing Officer
- FY21 DCJS Body-Worn Camera Grant Award – Sean Peterson, Chief of Field Operations
- Adoption of Road Name-Belladora Lane – Andrew Wills, Building Official
- CRMF – Bus Engine Replacements – Don Stribling, FCPS
- CRMF – Lekriever Filing System Repair – Douglass Miles, Community Development Director
- FY21 Sheriff Department Insurance Claim – 2018 Dodge Charger VIN#0415 – Liz Mclver, Management Analyst

MOTION:	Approve the consent agenda, for the March 17, 2021 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- At 7:57pm, the Board of Supervisors moved to extend the meeting

MOTION:	Approve a motion to extend the Regular Meeting of Wednesday, March 17, 2021 until 10:00pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

Strategic Initiatives 2021 – Eric Dahl, County Administrator, & Kelly Belanger Harris, Assistant County Administrator

Residents Want

- A diversified tax base
- A sense of place
- Activities that keep them in Fluvanna
- Affordability
- Food security
- Quality education for children
- Taxes that match services provided
- To be heard
- To be treated fairly
- Businesses that:
 - Provide jobs that pay well
 - Provide jobs that are close to home
 - Help to ease tax burden on homeowners

2021 Strategic Initiatives – Draft

Supervisors Primary Objectives – as discussed Feb 10, 2021

- Infrastructure
- Code Enforcement
- Ordinance Review – Subdivisions
- Former Town of Columbia sewage and code issues
- Volunteer Program/Volunteer Recognition
- County Fire Chief
- Capital Improvement Plan (CIP)

Redistricting

- ▶ **Election Districts:** Constitution of Virginia Article VII, Section 5 requires localities that elect from districts to do redistricting "in 1971 and every ten years thereafter." There is currently no exception provided for changing this.
 - ▶ **Precinct Boundaries:** Virginia Code Section 24.2-307, as of last year, now **requires localities to establish their precinct boundaries by June 15 of the year ending in one**, to be consistent with congressional and state legislative district lines that are adopted by the General Assembly by June 15, and if the congressional/state legislative districts haven't been established by then, the localities can use the district lines that were in place on June 15 to meet this requirement. The exception was included because of concern about the new redistricting commission and its process impacting the localities ability to get their work done and meet this new requirement.
 - ▶ **Virginia Code Section 24.2-304.1 Paragraph C.** For the purposes of redistricting and reapportioning representation in 2021 and every 10 years thereafter, **the governing body of a county, city, or town shall use the most recent decennial population figures for such county, city, or town from the United States Bureau of the Census, as adjusted by the Division of Legislative Services pursuant to § 24.2-314.** The census data for these redistricting and apportionment purposes will not include any population figure that is not allocated to specific census blocks within the Commonwealth, even though that population may have been included in the apportionment population figures of the Commonwealth for the purpose of allocating United States House of Representatives seats among the states.
- Mr. Payne suggested selecting a number of districts and task staff with drawing the new districts.
 - After a brief discussion, the Board of Supervisors decided to appoint Mr. O’Brien and Mr. Weaver as the redistricting committee for five districts.
 - Mr. Miles commented on the progress staff has already made towards redistricting with the limited data already available.
 - The Board asked for variations of five districts to be made available to the redistricting committee.

11 - NEW BUSINESS

- Mrs. Booker mentioned “A COMMENDATION AND PROCLAMATION OF THE ACCESS TO JUSTICE COMMISSION OF THE SUPREME COURT OF VIRGINIA” issued by the Virginia Access to Justice

Commission that was issued to the Courts on January 12, 2021, and recently brought to her attention by Tristana Treadway.

- Mr. Dahl asked for clarification if he needed to arrange tours, or whether the Board members would like to view the workforce housing development built by Pinnacle Construction and Development on their own

12 - PUBLIC COMMENTS #2

At 9:12pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 9:12pm.

MOTION:	At 9:12pm, move the Fluvanna County Board of Supervisors reentered into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, and Legal Matters.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 9:46pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, March 17, 2021 at 9:47pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair



Capital Reserve Maintenance Fund Request

TAB M

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$5,000.00** for the purpose(s) of:
 repairing the asphalt at Central Elementary due to a water line

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 03/30/2021
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY21

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
Remove, clean, cut and replace asphalt at Central Elementary	1	\$5,000.00	\$5,000.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$5,000.00**

Description and justification for proposed use.

We need to replace the asphalt that was caused and removed by digging an entry to repair a water leak at Central Elementary.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 03/30/2021
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2021.03.30 10:46:37 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2021.03.31 08:27:27 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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FLUVANNA COUNTY BOARD OF SUPERVISORS

AGENDA ITEM STAFF REPORT

TAB N

Meeting Date:	April 7, 2021				
AGENDA TITLE:	FY21 Social Service Revenue Reduction				
MOTION(s):	I move the Board of Supervisors approve to return \$4,500 State/Local funds from the FY21 Social Services budget and decrease the bottom line FY21 Social Services budget by that amount.				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Kim Mabe, Social Services Director				
PRESENTER(S):	Kim Mabe, Social Services Director				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • Social Services currently has an excess of \$4,500 in <i>Purchase of Services</i>. • Unused funds must be returned. • <i>Purchase of Services</i> funding is 80% Federal and 20% Local funds. • Decreasing the bottom line budget will true up the Social Services FY21 budget. 				
FISCAL IMPACT:	<p>Decrease Account 10555000 405711 PURCHASE OF SERVICES by \$4,500.</p> <p>Decrease Total Budget by \$4,500.</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

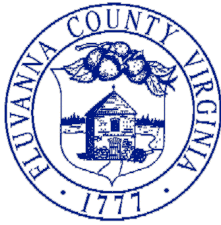
TAB O

Meeting Date:	April 7, 2021				
AGENDA TITLE:	FY21 Social Service Additional Revenue				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$16,000 from State/Federal funds and increase the bottom line FY21 Social Services budget by that amount.				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):	E1	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Kim Mabe, Social Services Director				
PRESENTER(S):	Kim Mabe, Social Services Director				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • Social Services' need for <i>Fostering Futures</i> funding increased. • <i>Fostering Futures</i> is mandated for eligible youth, therefore the State must allocate additional funds if needed by a local Social Services. • <i>Fostering Futures</i> funding is 56.2% federal, 43.8% state funds with no local match. • Increasing the bottom line budget will true up the Social Services FY21 budget. 				
FISCAL IMPACT:	Increase Account 10554000 405708 FOSTERING FUTURES by \$16,000. Increase Total Budget by \$16,000.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB P

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Approval of FY22 CSA Provider Agreement				
MOTION(s):	I move the Board of Supervisors approve to form the CSA Provider Agreement to be used by the Children's Services Act department for FY22.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Bryan Moeller, CSA Coordinator				
PRESENTER(S):	Bryan Moeller, CSA Coordinator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	The Office of Children's Services requires that all localities' CSA programs secure vendor contracts with all providers that receive CSA funding. This provider agreement ensures that this requirement is met for all current CSA providers. The agreement was approved to form by the Community Policy and Management Team on March 23, 2021.				
FISCAL IMPACT:	Minimal				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	CSA Provider Agreement FY 2022				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2021-04-07 p.59/152
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

TAB Q

Date: April 7, 2021
From: Finance Department
To: Board of Supervisors
Subject: Accounts Payable Report for February 2021


1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$1,157,215.85
Capital Improvements	\$51,725.50
Debt Service	\$24,355.18
Sewer	\$1,558.40
Fork Union Sanitary District	\$13,454.75
Zion Crossroads Water & Sewer	\$5,186.86
TOTAL AP EXPENDITURES	\$1,253,496.54
Payroll	\$893,156.71
TOTAL	\$2,146,653.25

MOTION

I move the Accounts Payable and Payroll be ratified for February 2021 in the amount of **\$2,146,653.25**

Encl:
AP Report

A	D	E	F	G	I	J	K	L	M	N
1	County of Fluvanna		From Date: 2/1/2021							
2	Accounts Payable List		To Date: 2/28/2021							
3										
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
6	Fund # - 100 GENERAL FUND									
7	GENERAL FUND									
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 012221	84063	1/22/2021	2/3/2021	224.13			
9	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 010821	83826	1/8/2021	2/3/2021	228.52			
10	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 010821	83827	1/8/2021	2/3/2021	578.01			
11	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 012221	84064	1/22/2021	2/3/2021	582.05			
12								Total:	\$1,612.71	
13	<hr/>									
14	REAL ESTATE TAXES									
15	GODETTE, PEGGY	R E 2020 - 1ST	RE 2020 50-4-1	84486	2/4/2021	2/8/2021	900.03			
16	ANGELA MOORE	R E 2020 - 1ST	RE 2020 31-A-108	84505	2/4/2021	2/8/2021	49.31			
17	CARLISLE, JUDITH B	R E 2020 - 1ST	RE 2020 18A-4-334	84482	2/4/2021	2/8/2021	77.89			
18	CHAMPION TITLE & SETTLEMENTS	R E 2020 - 1ST	RE 2020 10-14-3	84748	2/8/2021	2/9/2021	1,186.32			
19	CORELOGIC CENTRALIZED REFUNDS	R E 2019 - 1ST	RE 2019 11-A-67A	84481	2/4/2021	2/8/2021	1,553.77			
20	HARMON, RACHEL E	R E 2020 - 1ST	RE 2020 18C-1-31	84749	2/8/2021	2/9/2021	735.84			
21	MCDONALD, ANGELA SUE	R E 2020 - 1ST	RE 2020 27-A-13	84487	2/4/2021	2/8/2021	40.75			
22	MORGAN, CHRISTOPHER C &	R E 2020 - 1ST	RE 2020 11-A-57C	84485	2/4/2021	2/8/2021	504.00			
23	NUNZIATO TRUST	R E 2018 - 1ST	RE 2018 17-20-37	84310	1/27/2021	2/3/2021	14.09			
24	NUNZIATO TRUST	R E 2018 - 2ND	RE 2018 17-20-37	84310	1/27/2021	2/3/2021	14.08			
25	NUNZIATO TRUST	R E 2019 - 1ST	RE 2019 17-20-37	84312	1/27/2021	2/3/2021	13.88			
26	NUNZIATO TRUST	R E 2019 - 2ND	RE 2019 17-20-37	84312	1/27/2021	2/3/2021	13.87			
27	NUNZIATO TRUST	R E 2020 - 1ST	RE 2020 17-20-37	84314	1/27/2021	2/3/2021	13.88			
28	NUNZIATO TRUST	R E 2020-2ND	RE 2020 17-20-37	84314	1/27/2021	2/3/2021	13.87			
29	NVR INC	R E 2020 - 1ST	RE 2020 9-13-105	84506	2/4/2021	2/8/2021	161.88			
30	SEAY LIVING TRUST	R E 2018 - 1ST	RE 2018 3-10-12	84311	1/27/2021	2/3/2021	234.75			
31	SEAY LIVING TRUST	R E 2018 - 2ND	RE 2018 3-10-12	84311	1/27/2021	2/3/2021	234.75			
32	SEAY LIVING TRUST	R E 2019 - 1ST	RE 2019 3-10-12	84313	1/27/2021	2/3/2021	231.25			
33	SEAY LIVING TRUST	R E 2019 - 2ND	RE 2019 3-10-12	84313	1/27/2021	2/3/2021	231.25			
34	SEAY LIVING TRUST	R E 2020 - 1ST	RE 2020 3-10-12	84315	1/27/2021	2/3/2021	231.25			
35	SEAY LIVING TRUST	R E 2020-2ND	RE 2020 3-10-12	84315	1/27/2021	2/3/2021	231.25			
36	UVA CREDIT UNION	R E 2020 - 1ST	RE 2020 17A-1-33	84483	2/4/2021	2/8/2021	1,385.19			
37	WELLS FARGO REAL ESTATE TAX	R E 2020 - 1ST	RE 2020 23-3-1A	84484	2/4/2021	2/8/2021	25.40			
38								Total:	\$8,098.55	
39	<hr/>									
40	PERSONAL PROPERTY TAXES									
41	ARMSTRONG, NADINE	P P 2016 - 1ST	PP 2016 198218	84750	2/8/2021	2/9/2021	2.61			
42	ARMSTRONG, NADINE	P P 2016 - 2ND	PP 2016 198218	84750	2/8/2021	2/9/2021	2.61			
43	ARMSTRONG, NADINE	P P 2017 - 1ST	PP 2017 198218	84751	2/8/2021	2/9/2021	2.18			
44	ARMSTRONG, NADINE	P P 2017 - 2ND	PP 2017 198218	84751	2/8/2021	2/9/2021	2.17			
45	ARMSTRONG, NADINE	P P 2018 - 1ST	PP 2018 198218	84752	2/8/2021	2/9/2021	2.18			
46	ARMSTRONG, NADINE	P P 2018 - 2ND	PP 2018 198218	84752	2/8/2021	2/9/2021	2.17			
47								Total:	\$13.92	
48	<hr/>									
49	OTHER LOCAL TAXES									

A	D	E	F	G	I	J	K	L	M	N
1	County of Fluvanna		From Date: 2/1/2021							
2	Accounts Payable List		To Date: 2/28/2021							
3										
4										
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
50	BLACK, LINDSAY BLAIR	ADMIN FEE VEHICLE LICENSE	PP 2020 24698	84489	2/4/2021	2/8/2021	16.15			
51	BOWELLE, PAIGE ALISON	ADMIN FEE VEHICLE LICENSE	PP 2020 9099	84490	2/4/2021	2/8/2021	17.84			
52	BROWN, TERRY LEE	ADMIN FEE VEHICLE LICENSE	PP 2020 3697	84491	2/4/2021	2/8/2021	7.67			
53	DIMARCO, SHANE MICHAEL	ADMIN FEE MOTORCYCLE	PP 2020 227580	84492	2/4/2021	2/8/2021	51.01			
54	DUDLEY, THOMAS JOSHUA	ADMIN FEE VEHICLE LICENSE	PP 2020 25153	84493	2/4/2021	2/8/2021	87.72			
55	GOCHENOUR, ELIZABETH	ADMIN FEE VEHICLE LICENSE	PP 2020 25378	84507	2/4/2021	2/8/2021	43.30			
56	HALL-DRUMHELLER, KAYLA RENEE	ADMIN FEE VEHICLE LICENSE	PP 2020 25463	84494	2/4/2021	2/8/2021	164.82			
57	HOLMES, JESSICA ROSE	ADMIN FEE VEHICLE LICENSE	PP 2020 27486	84495	2/4/2021	2/8/2021	140.86			
58	HUBERT, GLORIA JANE	ADMIN FEE VEHICLE LICENSE	PP 2020 204718	84496	2/4/2021	2/8/2021	45.00			
59	JENNINGS, RICHARD JOHN	ADMIN FEE VEHICLE LICENSE	PP 2020 205109	84497	2/4/2021	2/8/2021	5.60			
60	KLAUDER, CHARLES HENRY	ADMIN FEE VEHICLE LICENSE	PP 2020 225829	84498	2/4/2021	2/8/2021	10.41			
61	KLAUDER, DENISE	ADMIN FEE VEHICLE LICENSE	PP 2020 1512	84499	2/4/2021	2/8/2021	350.95			
62	MAKAR JR, THOMAS JOSEPH	ADMIN FEE TRAILER LICENSE	PP 2020 4509	84500	2/4/2021	2/8/2021	48.38			
63	MITROVIC, MARISSA VICTORIA	ADMIN FEE VEHICLE LICENSE	PP 2020 20062	84501	2/4/2021	2/8/2021	686.82			
64	POLAND, PAMELA MICHELLE	ADMIN FEE VEHICLE LICENSE	PP 2019 16119	84488	2/4/2021	2/8/2021	20.91			
65	PURVIANCE, LESLEY NICOLE	ADMIN FEE VEHICLE LICENSE	PP 2020 2233	84502	2/4/2021	2/8/2021	41.48			
66	URRY, ROBERT LYNN	ADMIN FEE VEHICLE LICENSE	PP 2020 8040	84503	2/4/2021	2/8/2021	22.40			
67	WOOD, PATRICK TYLER	ADMIN FEE VEHICLE LICENSE	PP 2020 24161	84504	2/4/2021	2/8/2021	50.33			
68								Total:	\$1,811.65	
69										
70	BOARD OF SUPERVISORS									
71	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	13.78			
72	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	68.38			
73	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	99.76			
74	FLUVANNA REVIEW	ADVERTISING	FEB 17 PUBLIC HERING/ZMP 20:03	2021F5-14	2/4/2021	2/17/2021	135.19			
75								Total:	\$317.11	
76										
77	COUNTY ADMINISTRATOR									
78	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	49.99			
79	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	77.93			
80	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	6.95			
81	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	8000909001515654 121	1/18/2021	2/5/2021	10.10			
82	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437093	12/31/2020	2/5/2021	18.72			
83	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437774	1/31/2021	2/5/2021	28.25			
84								Total:	\$191.94	
85										
86	COUNTY ATTORNEY									
87	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL/GENERAL, REALESTATE, LITIGATION,	010421	1/4/2021	2/5/2021	10,000.00			
88	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL GENERAL, REAL ESTATE,	2421	2/4/2021	2/17/2021	10,000.00			
89	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL/GENERAL, REALESTATE, LITIGATION,	010421	1/4/2021	2/5/2021	1,204.00			
90	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL GENERAL, REAL ESTATE,	2421	2/4/2021	2/17/2021	1,354.50			
91	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL/GENERAL, REALESTATE, LITIGATION,	010421	1/4/2021	2/5/2021	1,074.24			
92	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL GENERAL, REAL ESTATE,	2421	2/4/2021	2/17/2021	1,386.00			
93	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL/GENERAL, REALESTATE, LITIGATION,	010421	1/4/2021	2/5/2021	4,544.00			



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5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
94	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL GENERAL, REAL ESTATE,	2221	2/2/2021	2/17/2021	64.50			
95	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL GENERAL, REAL ESTATE,	2421	2/4/2021	2/17/2021	4,964.50			
96							Total:	\$34,591.74		
97										
98	COMMISSIONER OF THE REVENUE									
99	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	200.00			
100	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	31.75			
101	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	44.19			
102	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	361.99			
103	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	3.80			
104	COMMISSIONERS OF THE REVENUE	DUES OR ASSOCIATION	2020-21 CENTRAL DISTRICT ASSOCIATION	020121	2/1/2021	2/5/2021	125.00			
105	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET MEMBERSHIP FEE	9608	1/31/2021	2/17/2021	200.00			
106	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE	9607	1/31/2021	2/17/2021	300.00			
107	VESSEL VALUATION SERVICE	PROFESSIONAL SERVICES	VVS PROCESSING	202122	1/31/2021	2/17/2021	803.15			
108							Total:	\$2,069.88		
109										
110	BOARD OF EQUALIZATION									
111	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	55.00			
112	FLUVANNA REVIEW	ADVERTISING	REAL ESTATE ASSESSMENT PUBLIC NOTICE	2021F4-8	1/28/2021	2/17/2021	135.19			
113	FLUVANNA REVIEW	ADVERTISING	REAL ESTATE ASSESSMENT PUBLIC NOTICE	2021F5-13	2/4/2021	2/17/2021	135.19			
114							Total:	\$325.38		
115										
116	TREASURER									
117	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	169H-W43N-HQNN	2/4/2021	2/17/2021	276.77			
118	PITNEY BOWES	LEASE/RENT	LEASING CHARGES	0010130674 012921	1/29/2021	2/17/2021	655.44			
119	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DONNA JENNINGS	020521	2/5/2021	2/17/2021	25.00			
120							Total:	\$957.21		
121										
122	INFORMATION TECHNOLOGY									
123	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	19.00			
124	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	25.00			
125	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	52.99			
126	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	94.85			
127	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	153.79			
128	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	480.00			
129	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	500.00			
130	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	15.71			
131	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	18.71			
132	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	51.98			
133	ESRI INC	ADP SERVICES	ARCGIS DESKTOP BASIC SINGLE USE	93984206	2/8/2021	2/23/2021	400.00			
134	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437093	12/31/2020	2/5/2021	3,051.12			
135	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437774	1/31/2021	2/5/2021	3,058.35			
136	VERTICAL COMMUNICATIONS, INC.	ADP SERVICES	MAINTENANCE CONTRACT FOR THE PERIOD	MAINT2021	2/2/2021	2/17/2021	5,100.00			
137							Total:	\$13,021.50		



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	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
182	ANGELA M KIZER	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 18	2/19/2021	2/23/2021	60.00			
183	ASHLEY J MCMILLIAN	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 22	2/19/2021	2/23/2021	30.00			
184	CECIL L COBB	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 8	2/19/2021	2/23/2021	60.00			
185	CRAIG J MCCORMICK	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 21	2/19/2021	2/23/2021	30.00			
186	CURTIS MULLINS	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 24	2/19/2021	2/23/2021	30.00			
187	DARREN F SMITH	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 31	2/19/2021	2/23/2021	60.00			
188	DAVID J NOBLE	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 26	2/19/2021	2/23/2021	60.00			
189	EDWIN O HALL	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 12	2/19/2021	2/23/2021	60.00			
190	EVAN BALDINO	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 2	2/19/2020	2/23/2021	60.00			
191	HARRY D JENKINS	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 17	2/19/2021	2/23/2021	30.00			
192	JAMES R WYNNE	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 37	2/19/2021	2/23/2021	60.00			
193	JOANN A ROWAN	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 28	2/19/2021	2/23/2021	30.00			
194	JONATHAN C MINOR	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 23	2/19/2021	2/23/2021	30.00			
195	JOSEPHY A CARUSO	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 6	2/19/2021	2/23/2021	30.00			
196	KALEB A JAMES	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 16	2/19/2021	2/23/2021	60.00			
197	MANDY N HOY	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 14	2/19/2021	2/23/2021	30.00			
198	MARK A NEPIVODA	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 25	2/19/2021	2/23/2021	30.00			
199	MARTHA R HORSFALL	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 13	2/19/2021	2/23/2021	30.00			
200	MATTHEW P EARMAN	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 10	2/19/2021	2/23/2021	60.00			
201	MEGAN L BOONE	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 3	2/19/2021	2/23/2021	30.00			
202	MELISSA ANN CHAPMAN	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 7	2/19/2021	2/23/2021	60.00			
203	MICHAEL L ARNOLD	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 1	2/19/2021	2/23/2021	60.00			
204	PATRICIA E LANE	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 20	2/19/2021	2/23/2021	30.00			
205	RANDALL S RICHARDSON	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 27	2/19/2021	2/23/2021	60.00			
206	ROBERT BUONOMO	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 5	2/19/2021	2/23/2021	30.00			
207	SARAH B JAMERSON	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 15	2/19/2021	2/23/2021	30.00			
208	SCOTT A VALENTINE	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 34	2/19/2021	2/23/2021	30.00			
209	SHANTA BRICE	COMPENSATION-	JUROR SUMMONED CRIMINAL CASE	DC-43 4	2/19/2021	2/23/2021	30.00			
210	SUSAN HAFNER	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 11	2/19/2021	2/23/2021	60.00			
211	WILLIAM DOSS	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 9	2/19/2021	2/23/2021	30.00			
212	WILLIAM S WHITE	COMPENSATION-	JUROR SUMMONED IN CRIMINAL CASE	DC-43 35	2/19/2021	2/23/2021	30.00			
213							Total:	\$1,379.70		
214										
215	COMMONWEALTH ATTY									
216	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	21.06			
217	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS (JANUARY 2021)	3093072191	1/31/2021	2/5/2021	145.00			
218							Total:	\$166.06		
219										
220	SHERIFF									
221	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BATTERY-GOLD	7306104233462	2/11/2021	2/23/2021	116.57			
222	AMAZON CAPITAL SERVICES	INVESTIGATIVE SERVICES	RLECS BLACK ALUMINUM CAMERA PLATE	11W4-CDRR-CRD9	1/2/2021	2/5/2021	75.58			
223	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	TAC SHIELD SINGLE CUFF CASE, PISTOL	1XCK-M6M1-4TQ6	2/15/2021	2/23/2021	189.19			
224	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	ORDER FOR LT. SEAN PETERSON	00057636	2/9/2021	2/23/2021	550.57			
225	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	50.00			



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226	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	153.24			
227	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	102.40			
228	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT/BALANCE FORD EXPLORER	FCSD057	2/1/2021	2/5/2021	24.00			
229	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE MONTHLY CHARGES	310191749 011621	1/16/2021	2/5/2021	1,081.76			
230	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES SHERIFF DEPT	309903768 020721	2/7/2021	2/23/2021	161.70			
231	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	FUSE/ATM-MINI	012921	1/29/2021	2/17/2021	13.77			
232	GALLS, LLC.	UNIFORM/WEARING APPAREL	BADGE/FULL COLOR STATE SEAL	017493447	1/22/2021	2/17/2021	144.00			
233	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	OIL CHANGE/2019 DODGE CHARGER PLATE	FLU17	1/22/2021	2/5/2021	45.95			
234	ID NETWORKS INC	MACHINERY AND EQUIPMENT	REPLACEMENT PRINTER	277247	1/28/2021	2/5/2021	1,140.00			
235	JAMES C. LILLEY	CONVENTION AND	JOSHUA WRIGLEY/JASON HERRING CSCJTA	2021075	2/12/2021	2/23/2021	538.00			
236	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	5,140.99			
237	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	MONTHLY FUEL CHARGES 1-16-21/1-31-21	SQLCD-661750	1/31/2021	2/17/2021	23.19			
238	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	COOK, CRAIG R, 14338694	1795154C3908	2/1/2021	2/17/2021	136.00			
239	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	ETHAN WHALEY FLUVANNA CO SHERIFF	012621	1/26/2021	2/5/2021	90.00			
240	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	CRIAG COOK FLUVANNA CO SHERIFF	CRAIG COOK	1/26/2021	2/5/2021	90.00			
241	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1002008	1/27/2021	2/5/2021	20.00			
242	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STATE INSPECTION/OIL CHANGE/LIC WNN	1002009	1/29/2021	2/5/2021	40.00			
243	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STATE INSPECTION	1002010	2/5/2021	2/17/2021	20.00			
244	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	BRAKE/ROTOR	1002011	2/8/2021	2/17/2021	75.00			
245	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FORD EXPLORER LIC 190160L OIL CHANGE	1002012	2/10/2021	2/23/2021	40.00			
246	SPRINT	TELECOMMUNICATIONS	SHERIFF'S OFFICE MONTHLY CHARGES	313771602 12621	1/26/2021	2/5/2021	2,864.28			
247	TREASURER OF VIRGINIA	CONTRACT SERVICES	DANGEROUS DOG REGISTRY	328464	1/14/2021	2/23/2021	125.00			
248	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	122820	12/28/2020	2/5/2021	20.00			
249	UPS	POSTAL SERVICES	FLUVANNA CO SHERRIFS OFFICE	0000Y9X292061	2/6/2021	2/23/2021	80.23			
250	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437093	12/31/2020	2/5/2021	211.49			
251	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437774	1/31/2021	2/5/2021	211.49			
252	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	09430225 12521	1/25/2021	2/5/2021	0.57			
253	VIRGINIA DEPT. OF MOTOR VEHICLES	VEHICLE/POWER EQUIP	RENEWAL EXCEPTION PROCESS	202102700020	1/27/2021	2/17/2021	25.00			
254	WATCH GUARD	POLICE SUPPLIES	BRACKET DISPALY/SHIPPING AND HANDLING	ACCINV0029163	1/21/2021	2/5/2021	90.00			
255							Total:	\$13,689.97		
256										
257	E911									
258	AT&T MOBILITY	TELECOMMUNICATIONS	WIRELESS	287284406274 11821	1/18/2021	2/5/2021	2.00			
259	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	98.49			
260	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	179.83			
261	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	15.00			
262	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	125.00			
263	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	212.00			
264	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	38.97			
265	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	310214091 011921	1/19/2021	2/5/2021	144.21			
266	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	310042302 011021	1/10/2021	2/5/2021	2,489.00			
267	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	CABLE, CABLE ASSEMBLY, DISPLAY RSM	123242	1/21/2021	2/5/2021	703.00			
268	COMCAST CORPORATION	TELECOMMUNICATIONS	MONTHLY	8299600930046933 221	2/3/2021	2/23/2021	105.47			
269	NWG SOLUTIONS, LLC.	IT SERVICES	MONTHLY BILLING FOR JANUARY	53501	1/29/2021	2/5/2021	1,487.00			



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270	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO CLOUD SERVICES/SUPPORT: DATTO	53500	1/29/2021	2/5/2021	1,168.70			
271	SPRINT	TELECOMMUNICATIONS	SHERIFF'S OFFICE MONTHLY CHARGES	313771602 12621	1/26/2021	2/5/2021	543.12			
272	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437093	12/31/2020	2/5/2021	211.49			
273	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437774	1/31/2021	2/5/2021	211.49			
274							Total:	\$7,734.77		
275										
276	CORRECTION AND DETENTION									
277	CENTRAL VIRGINIA REGIONAL JAIL	CVRJ COST OF PRISONERS	OPERATIONAL COSTS, FY 20/21, 3RD	010121F	1/1/2021	2/5/2021	307,007.50			
278	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	BILLING FOR JUVENILE DETENTION CENTER	FY2021-00000349	2/1/2021	2/5/2021	13,379.67			
279							Total:	\$320,387.17		
280										
281	BUILDING INSPECTIONS									
282	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	WALL MOUNTED LOCKING VERTICAL	1NN9-1L4L-JVRF	1/7/2021	2/17/2021	54.95			
283	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	90.00			
284	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	158.47			
285	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	8000909001515654 121	1/18/2021	2/5/2021	5.47			
286							Total:	\$308.89		
287										
288	EMERGENCY MANAGEMENT									
289	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	JANUARY 2021 EMS STAFFING	202101030	1/1/2021	2/5/2021	52,615.83			
290	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	20.12			
291	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	MONTHLY FUEL CHARGES 1-16-21/1-31-21	SQLCD-661750	1/31/2021	2/17/2021	33.58			
292							Total:	\$52,669.53		
293										
294	FACILITIES									
295	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	CHARNSTROM STEEL DROP BOX WITH	1XHH-GLLH-1FJR	1/29/2021	2/5/2021	831.75			
296	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	HUSQVARNA BLI20 40V LITHIUM-ION	1KXT-MGXQ-LGFK	1/30/2021	2/17/2021	168.23			
297	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	KNEE PADS	1RNY-DTPV-9PCV	2/10/2021	2/23/2021	42.37			
298	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	85.40			
299	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	102.95			
300	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	FLUVANNA CO COURTS BLDG INSPECTION	2573005	1/26/2021	2/17/2021	362.48			
301	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	FLUVANNA CO LIBRARY FIRE ALARM	2573250	1/26/2021	2/17/2021	5,285.65			
302	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	TOWELS, RAG T-SHIRT, CLINER	7608695	1/26/2021	2/5/2021	2,057.54			
303	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	SENSOR	FCPE053	1/25/2021	2/5/2021	65.00			
304	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	SUPPLIES	013121	1/31/2021	2/17/2021	20.00			
305	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	013121	1/31/2021	2/17/2021	40.96			
306	FLUVANNA ACE HARDWARE	VEHICLE/POWER EQUIP	SUPPLIES	013121	1/31/2021	2/17/2021	99.80			
307	GENERATOR SERVICE COMPANY	BLDGS EQUIP REP & MAINT	SERVICE CALL/FLAT RATE MILEAGE/HEATER	18069	1/14/2021	2/17/2021	255.97			
308	GENSERV LLC	BLDGS EQUIP REP & MAINT	COURT BUILDING/COOLANT LEAK ON	3901	2/14/2021	2/23/2021	92.50			
309	GENSERV LLC	BLDGS EQUIP REP & MAINT	COURT HOUSE WELL/CALLED FOR	3902	2/14/2021	2/23/2021	410.00			
310	HILL MANUFACTURING COMPANY INC	GENERAL MATERIALS AND	SUPPLIES	81141	1/26/2021	2/5/2021	126.00			
311	HILL MANUFACTURING COMPANY INC	JANITORIAL SUPPLIES	SUPPLIES	81141	1/26/2021	2/5/2021	270.28			
312	INTRASTATE PEST	BLDGS EQUIP REP & MAINT	WORK COMPLETED PER PROPOSAL	102320	10/23/2020	2/17/2021	8,500.00			
313	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	1,285.43			

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314	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	MISC ITEMS	013121	1/30/2021	2/17/2021	234.38			
315	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	MISC ITEMS	013121	1/30/2021	2/17/2021	304.28			
316	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	TROUBLESHOOT CHECK ENGINE 2500	77542	1/28/2021	2/5/2021	92.88			
317	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	MISC ITEMS	013121	1/30/2021	2/17/2021	1,104.65			
318	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	99000330383 122520	12/25/2020	2/5/2021	415.18			
319	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	99000330383 012521	1/25/2021	2/17/2021	796.80			
320	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	99000330383 122520	12/25/2020	2/5/2021	651.74			
321	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	99000330383 012521	1/25/2021	2/17/2021	323.54			
322	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	VA STATE INSPECTION	30312	1/27/2021	2/5/2021	20.00			
323	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	TORX BIT SOCKET	8562603	1/28/2021	2/17/2021	4.60			
324	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	GLASSES, DRILL SET, CEMENT, HARD-KUT,	8606599	2/3/2021	2/17/2021	343.81			
325	MIDWEST MOTOR SUPPLY CO. INC.	UNIFORM/WEARING APPAREL	GLASSES, DRILL SET, CEMENT, HARD-KUT,	8606599	2/3/2021	2/17/2021	50.28			
326	SHADE EQUIPMENT COMPANY INC	VEHICLE/POWER EQUIP	KIT: RPLCMNT PLUG END TRK	280230	2/4/2021	2/17/2021	127.35			
327	SHULL'S AUTOMOTIVE, INC.	CONTRACT SERVICES	PLOW KENTS STORE FIRE DEPT LOT	0025180	1/31/2021	2/17/2021	70.00			
328	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CARYSBROOK TOW COSNER BROTHER	0025179	1/26/2021	2/17/2021	125.00			
329	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FLUVANNA CO ADMIN BLDG DIESEL	646854	2/15/2021	2/23/2021	109.91			
330	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FLUVANNA CO TREAS DIESEL	646848	2/15/2021	2/23/2021	141.83			
331	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FLUVANNA CO NEW COURTHSE DIESEL	646898	2/15/2021	2/23/2021	376.66			
332	UNIFIRST CORP	LAUNDRY AND DRY	POLO SHIRTS, PANTS & JACKETS	2021137459	1/21/2021	2/5/2021	28.10			
333	UNIFIRST CORP	LAUNDRY AND DRY	POLO SHIRT PANTS AND JACKETS	2021138531	1/28/2021	2/5/2021	28.10			
334	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	1579264	1/28/2021	2/5/2021	94.38			
335	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	2021137461	1/21/2021	2/5/2021	94.38			
336	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	202 1139633	2/4/2021	2/17/2021	94.38			
337	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	202 1139631	2/4/2021	2/17/2021	183.07			
338	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	2021140723	2/11/2021	2/23/2021	28.10			
339	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	202 1140725	2/11/2021	2/23/2021	94.38			
340	W.W. GRAINGER INC	UNIFORM/WEARING APPAREL	PPE EQUIPMENT	9796182773	2/4/2021	2/17/2021	51.38			
341	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	ACETYLENE-SMALL	013121	1/31/2021	2/17/2021	9.92			
342								Total:	\$26,101.39	
343										
344	GENERAL SERVICES									
345	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	35.33			
346	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	WET SPRINKLER SYSTEM INSPECTION	2557498	11/30/2020	2/17/2021	100.00			
347	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FIRE ALARM MONITORING (ANNUAL) FORK	2568981	1/7/2021	2/17/2021	390.00			
348	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FIRE ALARM MONITORING (ANNUAL)	2568982	1/7/2021	2/17/2021	390.00			
349	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006 11821	1/29/2021	2/5/2021	30.40			
350	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM-271 PLEASANT	275904-011 11821	1/29/2021	2/5/2021	30.70			
351	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER FIELD-	105221-004 11821	1/29/2021	2/5/2021	31.21			
352	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN-271	275904-006 11821	1/29/2021	2/5/2021	32.72			
353	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY-OUTLETS BEHIND BUILDING	085473-003 11821	1/29/2021	2/5/2021	44.77			
354	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-COMPETITION PARK RD	105221-001 11821	1/18/2021	2/5/2021	117.81			
355	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-VFW HALL-2977 RIVER RD	275904-010 11821	1/29/2021	2/5/2021	148.77			
356	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL-W RIVER RD	275904-008 11821	1/29/2021	2/5/2021	170.98			
357	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER LANDFILL-11206 W RIVER RD	085473-005 11821	1/29/2021	2/5/2021	197.65			



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358	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-COLMBIA SCHOOL-563	085473-006 11821	1/29/2021	2/5/2021	204.84			
359	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008 11821	1/29/2021	2/5/2021	220.45			
360	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009 11821	1/29/2021	2/5/2021	243.26			
361	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-LANDFILL-11206 W	275904-002 11821	1/29/2021	2/5/2021	256.50			
362	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-PUBLIC SAFETY BLDG-	275904-009 11821	1/29/2021	2/5/2021	314.69			
363	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE-271 PLEASANT	275904-004 11821	1/29/2021	2/5/2021	674.19			
364	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-LANDFILL-11206 W.	275904-002 232021	2/3/2021	2/17/2021	486.78			
365	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY-214 COMMONS BLVD	275906-001 1292021	1/29/2021	2/17/2021	2,127.45			
366	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BLDG-160 COMMONS BLVD	085473-002 1292021	1/29/2021	2/17/2021	2,464.26			
367	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY-STREET LIGHTS NEAR	085473-001 11821	1/29/2021	2/5/2021	79.97			
368	CENTURYLINK	TELECOMMUNICATIONS	PUBLIC WORKS MONTHLY CHARGE	310338742 11621	1/16/2021	2/17/2021	135.57			
369	CINTAS	MAINTENANCE CONTRACTS	SUPPLIES	8404982660	1/22/2021	2/5/2021	15.87			
370	CINTAS	MAINTENANCE CONTRACTS	SUPPLIES	5049395667	1/21/2021	2/5/2021	78.15			
371	CINTAS	MAINTENANCE CONTRACTS	SUPPLIES	5049395678	1/21/2021	2/5/2021	104.72			
372	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	JANUARY 2021 VUPS LOCATING SERVICES-	013121	1/31/2021	2/5/2021	180.00			
373	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	90 RESCUE LN	0600017537 021321	2/13/2021	2/23/2021	41.50			
374	DODSON PEST CONTROL	MAINTENANCE CONTRACTS	ANNUAL RENEWAL FEE	R05-697373 20121	2/1/2021	2/17/2021	200.00			
375	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-LIGHTS	3023889169 12521	2/3/2021	2/5/2021	6.59			
376	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007 12521	2/3/2021	2/5/2021	319.94			
377	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD-CONCESSIONS & LIGHTS	274195007 12521	2/3/2021	2/5/2021	372.11			
378	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD-PALMYRA-90 RESCUE LANE	4894115007 12521	2/3/2021	2/5/2021	422.56			
379	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006 12521	2/3/2021	2/5/2021	536.99			
380	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	4144237502 12521	2/3/2021	2/5/2021	652.09			
381	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005 12521	2/3/2021	2/5/2021	1,052.05			
382	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM (INCLUDES	84297506 12521	2/3/2021	2/5/2021	1,145.81			
383	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	74032509 12521	2/3/2021	2/5/2021	1,259.70			
384	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	1404067504 12521	2/3/2021	2/5/2021	1,542.78			
385	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	8895892548 12521	2/3/2021	2/5/2021	1,985.20			
386	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-5753 JAMES	4834680458 12621	1/26/2021	2/17/2021	314.31			
387	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTHS ATTORNEY-181 MAIN ST	6274752663 12821	1/28/2021	2/17/2021	334.53			
388	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION OFFICE	4331888158 1262021	1/26/2021	2/17/2021	1,647.29			
389	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	4210122349 1282021	1/28/2021	2/17/2021	203.92			
390	HILL MANUFACTURING COMPANY INC	MAINTENANCE CONTRACTS	SUPPLIES	81141	1/26/2021	2/5/2021	212.00			
391	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	FEBRUARY FLUVANNA COUNTY RENT	2121	1/29/2021	2/5/2021	3,491.67			
392	LOWE'S	MAINTENANCE CONTRACTS	SUPPLIES	99000330383 122520	12/25/2020	2/5/2021	17.09			
393	MOJOHNS, INC.	MAINTENANCE CONTRACTS	CLEAN AND RESTOCK RESTROOM 1/1/21-	134007	2/5/2021	2/17/2021	160.50			
394	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	PICKUP SERVICE VARIOUS LOCATIONS	0410-000714336	1/31/2021	2/17/2021	974.30			
395	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FUEL TANK W RIVER RD-15704 W RIVER	15957780	2/2/2021	2/5/2021	21.00			
396	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	REGISTER OFFICE-211 MAIN ST-PALMYRA VA	886546	1/28/2021	2/5/2021	125.55			
397	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	51 KENTS STORE WAY PO BOX 540	15715492	2/4/2021	2/17/2021	1,533.11			
398	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PALMYRA FIRE HOUSE-14567 JAMES	15516876	2/4/2021	2/17/2021	1,952.51			
399	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	W RIVER RD 15704 W RIVER PALMYRA VA	15817098	2/12/2021	2/23/2021	451.19			
400	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	5753 JAMES MADISON HWY FORK UNION VA	16048317	2/12/2021	2/23/2021	915.28			
401	THE SUPPLY ROOM	LEASE/RENT	WATER BOTTLES	020121	2/1/2021	2/17/2021	229.77			



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7	THE SUPPLY ROOM	WATER SERVICES	WATER BOTTLES	020121	2/1/2021	2/17/2021	399.20			
8	TIGER FUEL COMPANY	HEATING SERVICES	FLUVANNA CO-CARYBRKMTNSH	629736	1/28/2021	2/5/2021	576.20			
9	TIGER FUEL COMPANY	HEATING SERVICES	FLUVANNA CO CARYBRKMTNSH/HEATING	643110	2/11/2021	2/23/2021	631.12			
10	TIGER FUEL COMPANY	HEATING SERVICES	FLUVANNA COUNTY NEW COURTH/ HEATING	643210	2/11/2021	2/23/2021	1,859.11			
11	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	TRANSMISSIONS QTY7 FLU591	01210165	1/31/2021	2/5/2021	7.35			
12							Total:	\$34,901.36		
13										
14	PUBLIC WORKS									
15	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	54.64			
16	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STANDARD PAYMENT	28651122	1/28/2021	2/17/2021	93.04			
17							Total:	\$147.68		
18										
19	CONVENIENCE CENTER									
20	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	MSW/RECYCLABLES	4347-000006544	1/31/2021	2/17/2021	7,635.62			
21	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	25 DISPOSAL/5 DISMOUNTS	FCPW056	2/2/2021	2/17/2021	115.00			
22	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES THROUGH	2021010363	1/31/2021	2/23/2021	1,275.00			
23	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	55.22			
24	REPUBLIC SERVICES #410	CONTRACT SERVICES	PICKUP SERVICES	0410-000714035	1/31/2021	2/17/2021	7,627.50			
25							Total:	\$16,708.34		
26										
27	PUBLIC UTILITIES									
28	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	550.00			
29	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	2 18" BLADES	FCPW055	1/29/2021	2/17/2021	29.98			
30	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	4 235/70R16 CROSS HP	FCPW054	1/29/2021	2/17/2021	411.00			
31	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA CO BOARD OF MONTHLY	203061001 11821	1/18/2021	2/5/2021	50.38			
32	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT P	310089744 11921	1/19/2021	2/17/2021	54.71			
33	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT P	309433290 011921	1/19/2021	2/17/2021	73.61			
34	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL-4308 JAMES MADISON HWY	90042000003 12621	1/26/2021	2/17/2021	151.12			
35	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS BUILDING WELL	4501632147 1252021	1/25/2021	2/17/2021	295.50			
36	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CARYSBROOK WWTP	71836	1/26/2021	2/17/2021	100.00			
37	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CARYSBROOK WWTP	71845	1/26/2021	2/17/2021	100.00			
38	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CARYSBROOK WWTP	71831	1/22/2021	2/17/2021	147.00			
39	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CENTRAL WWTP	71832	1/22/2021	2/17/2021	177.00			
40	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CARYSBROOK WWTP	71772	1/19/2021	2/17/2021	200.00			
41	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CENTRAL WWTP	71773	1/19/2021	2/17/2021	260.00			
42	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	CENTRAL WWTP	71956	2/2/2021	2/17/2021	260.00			
43	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	459.58			
44	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	W/BLADES CONTOUR BLADE	013021	1/30/2021	2/17/2021	31.68			
45	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	99000330383 122520	12/25/2020	2/5/2021	503.37			
46	WILLIS THOMAS	VEHICLE FUEL	DIESEL FUEL 02/14/2021	02172021	2/17/2021	2/23/2021	100.00			
47	RUMMEL, KLEPPER, & KAHL, LLP.	PROFESSIONAL SERVICES	PROFESSIONAL ENGINEERING SERVICES	2	2/5/2021	2/17/2021	200.00			
48	UNIFIRST CORP	LAUNDRY AND DRY	POLO SHIRTS, PANTS & JACKETS	2021137460	1/21/2021	2/5/2021	42.35			
49	UNIFIRST CORP	LAUNDRY AND DRY	POLO SHIRTS, PANTS AND JACKETS	2021138532	1/28/2021	2/5/2021	42.35			
50	UNIFIRST CORP	LAUNDRY AND DRY	POLO SHIRTS, PANTS & JACKETS	202 1139632	2/4/2021	2/17/2021	42.35			



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446	UNIFIRST CORP	LAUNDRY AND DRY	PANTS, SHIRTS & JACKETS	202 1140724	2/11/2021	2/23/2021	42.35			
447	USABLUEBOOK	GENERAL MATERIALS AND	METER BOX LID/SHOWA 4561 CUT	483980	1/26/2021	2/17/2021	127.70			
448	USABLUEBOOK	GENERAL MATERIALS AND	SUPPLIES	482366	1/25/2021	2/17/2021	1,055.92			
449	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	09430225 12521	1/25/2021	2/5/2021	0.57			
450	VSI SUPPLY	GENERAL MATERIALS AND	CB WWTP	S9386	1/12/2021	2/5/2021	4.89			
451	VSI SUPPLY	GENERAL MATERIALS AND	LEAK AT MAINTENANCE SHOP	S8907	12/23/2020	2/5/2021	25.45			
452	VSI SUPPLY	GENERAL MATERIALS AND	PU GENMATERIALS	S9217	1/5/2021	2/5/2021	53.14			
453	VSI SUPPLY	GENERAL MATERIALS AND	CB WWTP	S8531	12/9/2020	2/5/2021	53.51			
454	VSI SUPPLY	GENERAL MATERIALS AND	PU GENERAL MATERIALS	S8900	12/23/2020	2/5/2021	73.08			
455	VSI SUPPLY	GENERAL MATERIALS AND	PU GEN MATERIAL SUPPLY	S8268	11/30/2020	2/5/2021	152.53			
456							Total:	\$5,871.12		
457										
458	CARES ACT									
459	ADANI SYSTEMS, INC	MACHINERY AND EQUIPMENT	ADANI BV XRAY INSPECTION SYSTEM TRAYS	FLU012721	1/27/2021	2/5/2021	600.00			
460	B&H PHOTO-VIDEO	EDP EQUIPMENT	LOGITECH C310 WEBCAM/OWL MTG OWL	183969162	1/25/2021	2/23/2021	1,013.14			
461	BANK OF AMERICA	EMERGENCY SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	337.50			
462	BANK OF AMERICA	JANITORIAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	140.60			
463	BANK OF AMERICA	JANITORIAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	356.24			
464	FORK UNION SANITARY DISTRICT	WATER SERVICES	SANDRA KEY COVID19 RELIEF PROGRAM	11800 394	2/9/2021	2/17/2021	161.41			
465	FORK UNION SANITARY DISTRICT	WATER SERVICES	SHEIRARA WOODSON COVID19 RELIEF	11525 600	2/9/2021	2/17/2021	202.92			
466	FORK UNION SANITARY DISTRICT	WATER SERVICES	JOSEPHINE GEDDIES COVID19 RELIEF	10990 497	2/9/2021	2/17/2021	210.00			
467	FORK UNION SANITARY DISTRICT	WATER SERVICES	LESLIE PATTERSON COVID 19 RELIEF	10465 368	2/9/2021	2/17/2021	232.00			
468	FORK UNION SANITARY DISTRICT	WATER SERVICES	IESHIA JOHNSON COVID19 RELIEF	11660 34150	2/9/2021	2/17/2021	232.20			
469	FORK UNION SANITARY DISTRICT	WATER SERVICES	CAMESHIA CHAMBERS COVID19 RELIEF	10562 23906	2/9/2021	2/17/2021	257.27			
470	FORK UNION SANITARY DISTRICT	WATER SERVICES	LUCY BOOKER COVID19 RELIEF PROGRAM	10810 151	2/9/2021	2/17/2021	298.90			
471	FORK UNION SANITARY DISTRICT	WATER SERVICES	DONALD SHORT COVID 19 RELIEF PROGRAM	11165 25462	2/9/2021	2/17/2021	322.55			
472	FORK UNION SANITARY DISTRICT	WATER SERVICES	MARY ANN LAWRENCE DAVIS COVID19	10188 404	2/9/2021	2/17/2021	412.66			
473	FORK UNION SANITARY DISTRICT	WATER SERVICES	REBECCA TODD COVID19 RELIEF PROGRAM	11763 7850	2/9/2021	2/17/2021	474.21			
474	FORK UNION SANITARY DISTRICT	WATER SERVICES	ASHLEY BROWN COVID19 RELIEF PROGRAM	10740 18294	2/9/2021	2/17/2021	491.97			
475	FORK UNION SANITARY DISTRICT	WATER SERVICES	DARRELL PALMER COVID19 RELIEF	10815 29660	2/9/2021	2/17/2021	729.96			
476	FORK UNION SANITARY DISTRICT	WATER SERVICES	HANNA ZARWSKI&AARON BROWN COVID19	11255 28776	2/9/2021	2/17/2021	1,082.66			
477	FORK UNION SANITARY DISTRICT	WATER SERVICES	CHERIE SANFORD COVID19 RELIEF	10955 24388	2/9/2021	2/17/2021	1,119.20			
478	LOWE'S	SITE IMPROVEMENTS	SUPPLIES	99000330383 012521	1/25/2021	2/17/2021	510.15			
479	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL/GENERAL, REALESTATE, LITIGATION,	010421	1/4/2021	2/5/2021	995.50			
480	STANLEY STEEMER	BLDGS EQUIP REP & MAINT	DUCT CLEAN PALMYRA FD FLUVANNA CO	912167	12/15/2020	2/17/2021	1,875.00			
481	STANLEY STEEMER	BLDGS EQUIP REP & MAINT	DUCT CLEAN PERFORMING ARTS CTR	912179	12/22/2020	2/17/2021	5,200.00			
482							Total:	\$17,256.04		
483										
484	CSA									
485	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	8000909001515654 121	1/18/2021	2/5/2021	61.97			
486	THE ARTINA GROUP, INC.	OFFICE SUPPLIES	1099-MISC A AND B COPIES	56114	1/15/2021	2/5/2021	77.83			
487							Total:	\$139.80		
488										
489	CSA PURCHASE OF SERVICES									



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490	1VISION MENTORING LLC	COMM SVCS		P12925116534	12/31/2020	2/5/2021	1,265.00			
491	1VISION MENTORING LLC	FF4E-COMM SVCS		P01925121535	1/31/2021	2/26/2021	210.00			
492	1VISION MENTORING LLC	FF4E-COMM SVCS		P11925121340	11/30/2020	2/26/2021	240.00			
493	1VISION MENTORING LLC	FF4E-COMM SVCS		P11925121541	11/30/2020	2/26/2021	360.00			
494	1VISION MENTORING LLC	FF4E-COMM SVCS		P12925121531	12/31/2020	2/26/2021	360.00			
495	1VISION MENTORING LLC	FF4E-COMM SVCS		P11925121242	11/30/2020	2/26/2021	390.00			
496	1VISION MENTORING LLC	FF4E-COMM SVCS		P12925121432	12/31/2020	2/26/2021	420.00			
497	1VISION MENTORING LLC	FF4E-COMM SVCS		P01925121436	1/31/2021	2/26/2021	480.00			
498	1VISION MENTORING LLC	FF4E-COMM SVCS		P11925121443	11/30/2020	2/26/2021	480.00			
499	1VISION MENTORING LLC	POS MANDATED WSS		P12925123961	12/31/2020	2/26/2021	1,320.00			
500	1VISION MENTORING LLC	POS MANDATED WSS		P01925123962	1/31/2021	2/26/2021	1,347.50			
501	1VISION MENTORING LLC	POS MANDATED WSS		P11925123963	11/30/2020	2/26/2021	1,540.00			
502	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11925136882	11/30/2020	2/5/2021	144.18			
503	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11925136983	11/30/2020	2/5/2021	403.20			
504	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P12925136879	12/31/2020	2/5/2021	721.00			
505	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11925136685	11/30/2020	2/5/2021	816.00			
506	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11925136784	11/24/2020	2/5/2021	1,733.37			
507	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P12925136980	12/31/2020	2/5/2021	2,016.00			
508	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11925136586	11/24/2020	2/5/2021	2,584.00			
509	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P12925136681	12/31/2020	2/5/2021	4,216.00			
510	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P01925136848	1/31/2021	2/26/2021	581.45			
511	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P01925136949	1/31/2021	2/26/2021	1,625.81			
512	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P01925136650	1/4/2021	2/26/2021	3,379.00			
513	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P01925108731	1/31/2021	2/5/2021	480.00			
514	ANNIE MORRIS	POS MANDATED FFOP		P01925104577	1/31/2021	2/5/2021	721.00			
515	ANNIE MORRIS	POS MANDATED FFOP		P02925104547	2/28/2021	2/26/2021	721.00			
516	C.M. MENTORING SERVICES LLC	COMM SVCS		P12925126319	12/31/2020	2/17/2021	1,045.00			
517	CEDAR ROW FARM, LLC	COMM SVCS		P01925135598	1/31/2021	2/17/2021	560.00			
518	CEDAR ROW FARM, LLC	COMM SVCS		P12925135594	12/31/2020	2/17/2021	560.00			
519	CEDAR ROW FARM, LLC	FF4E-COMM SVCS		P01925122437	1/31/2021	2/26/2021	375.00			
520	CEDAR ROW FARM, LLC	FF4E-COMM SVCS		P12925122433	12/31/2020	2/26/2021	375.00			
521	CEDAR ROW FARM, LLC	FF4E-COMM SVCS		P10925108646	10/31/2020	2/26/2021	560.00			
522	CEDAR ROW FARM, LLC	NON-MAND COMM BASED		P11925127110	11/30/2020	2/17/2021	435.00			
523	CHILD CONNECTION DEVELOPMENT	FF4E-COMM SVCS		P11925134845	11/30/2020	2/26/2021	350.00			
524	CHILD CONNECTION DEVELOPMENT	FF4E-COMM SVCS		P01925134938	1/31/2021	2/26/2021	1,040.00			
525	CHILD CONNECTION DEVELOPMENT	FF4E-COMM SVCS		P11925134744	11/24/2020	2/26/2021	1,040.00			
526	CHILD CONNECTION DEVELOPMENT	FF4E-COMM SVCS		P12925134834	12/31/2020	2/26/2021	1,300.00			
527	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P01925125926	1/31/2021	2/26/2021	455.00			
528	DETOUR MENTORING	COMM SVCS		P01925135339	1/31/2021	2/5/2021	240.00			
529	DETOUR MENTORING	COMM SVCS		P12925136335	12/31/2020	2/5/2021	240.00			
530	DETOUR MENTORING	COMM SVCS		P01925119841	1/31/2021	2/5/2021	540.00			
531	DETOUR MENTORING	COMM SVCS		P01925136340	1/31/2021	2/5/2021	570.00			
532	DETOUR MENTORING	COMM SVCS		P01925123242	1/31/2021	2/5/2021	720.00			
533	DETOUR MENTORING	COMM SVCS		P01925125699	1/19/2021	2/17/2021	360.00			



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534	DETOUR MENTORING	FF4E-COMM SVCS		P11925134074	11/30/2020	2/5/2021	120.00				
535	DETOUR MENTORING	FF4E-COMM SVCS		P11925134173	11/30/2020	2/5/2021	120.00				
536	DETOUR MENTORING	FF4E-COMM SVCS		P01925121069	1/31/2021	2/5/2021	180.00				
537	DETOUR MENTORING	FF4E-COMM SVCS		P01925121170	1/31/2021	2/5/2021	180.00				
538	DETOUR MENTORING	FF4E-COMM SVCS		P01925135868	1/31/2021	2/5/2021	180.00				
539	DETOUR MENTORING	FF4E-COMM SVCS		P12925134067	12/31/2020	2/5/2021	480.00				
540	DETOUR MENTORING	FF4E-COMM SVCS		P12925134166	12/31/2020	2/5/2021	480.00				
541	DETOUR MENTORING	POS MANDATED WSS		P01925132113	1/31/2021	2/17/2021	60.00				
542	DETOUR MENTORING	POS MANDATED WSS		P12925132211	12/31/2020	2/17/2021	360.00				
543	DETOUR MENTORING	POS MANDATED WSS		P01925132214	1/31/2021	2/17/2021	480.00				
544	DETOUR MENTORING	POS MANDATED WSS		P12925132112	12/31/2020	2/17/2021	1,080.00				
545	DIXIE ALLEY	POS MANDATED FFOP		P12925119276	12/31/2020	2/5/2021	721.00				
546	DIXIE ALLEY	POS MANDATED FFOP		P01925119208	1/31/2021	2/17/2021	721.00				
547	ELK HILL	POS MANDATED SPED-		P12925110427	12/31/2020	2/5/2021	1,724.80				
548	ELK HILL	POS MANDATED SPED-		P12925110128	12/31/2020	2/5/2021	2,840.24				
549	ELK HILL	POS MANDATED SPED-		P12925110229	12/31/2020	2/5/2021	3,058.72				
550	ELK HILL	POS MANDATED SPED-		P12925110330	12/31/2020	2/5/2021	3,058.72				
551	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P01925137371	1/27/2021	2/5/2021	1,000.00				
552	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P11925135075	11/25/2020	2/5/2021	1,000.00				
553	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE		P11925126964	11/30/2020	2/5/2021	2,052.00				
554	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE		P12925126963	12/31/2020	2/5/2021	2,907.00				
555	HALLMARK YOUTHCARE	FC4E RES/CONG/CSA		P10925127465	10/27/2020	2/5/2021	5,174.00				
556	INTERCEPT HEALTH	POS MAND THER FC 4E		P01925121922	1/31/2021	2/17/2021	4,540.57				
557	KEYSTONE NEWPORT NEWS, LLC.	EDUC SVCS CONG CARE		P12925133504	12/31/2020	2/17/2021	2,635.00				
558	KEYSTONE NEWPORT NEWS, LLC.	EDUC SVCS CONG CARE		P01925133505	1/31/2021	2/17/2021	2,945.00				
559	LIVE OAK MENTORING LLC	COMM SVCS		P01925132743	1/31/2021	2/5/2021	100.00				
560	LIVE OAK MENTORING LLC	COMM SVCS		P01925124444	1/31/2021	2/5/2021	750.00				
561	LIVE OAK MENTORING LLC	COMM SVCS		P01925135945	1/31/2021	2/5/2021	900.00				
562	LIVE OAK MENTORING LLC	COMM SVCS		P01925126646	1/31/2021	2/5/2021	1,000.00				
563	LIVE OAK MENTORING LLC	COMM SVCS		P01925128147	1/31/2021	2/5/2021	1,250.00				
564	LIVE OAK MENTORING LLC	COMM SVCS		P01925128548	1/31/2021	2/5/2021	1,500.00				
565	LIVE OAK MENTORING LLC	COMM SVCS		P12925128536	12/31/2020	2/5/2021	1,500.00				
566	LIVE OAK MENTORING LLC	COMM SVCS		P01925136200	1/31/2021	2/17/2021	150.00				
567	LIVE OAK MENTORING LLC	COMM SVCS		P12925136295	12/31/2020	2/17/2021	350.00				
568	LIVE OAK MENTORING LLC	COMM SVCS		P01925136101	1/31/2021	2/17/2021	400.00				
569	LIVE OAK MENTORING LLC	COMM SVCS		P01925132902	1/31/2021	2/17/2021	1,250.00				
570	LIVE OAK MENTORING LLC	COMM SVCS		P12925136196	12/31/2020	2/17/2021	1,250.00				
571	LIVE OAK MENTORING LLC	COMM SVCS		P01925124003	1/31/2021	2/17/2021	1,500.00				
572	LIVE OAK MENTORING LLC	FF4E-COMM SVCS		P01925121872	1/31/2021	2/5/2021	1,250.00				
573	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P01925126787	1/31/2021	2/5/2021	1,000.00				
574	LIVE OAK MENTORING LLC	POS MANDATED WSS		P01925132588	1/31/2021	2/5/2021	100.00				
575	LIVE OAK MENTORING LLC	POS MANDATED WSS		P01925120389	1/31/2021	2/5/2021	1,500.00				
576	MARILYN MINRATH	COMM SVCS		P01925137528	1/13/2021	2/26/2021	2,500.00				
577	MARILYN MINRATH	COMM SVCS		P01925137629	1/21/2021	2/26/2021	2,500.00				



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578	MARILYN MINRATH	COMM SVCS		P01925137727	1/11/2021	2/26/2021	2,500.00			
579	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P01925133115	1/31/2021	2/17/2021	1,800.00			
580	PEOPLE PLACES, INC.	FF4E-COMM SVCS		P01925119639	1/31/2021	2/26/2021	687.50			
581	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P10925133759	10/31/2020	2/26/2021	750.00			
582	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P11925133857	11/30/2020	2/26/2021	750.00			
583	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P12925133952	12/31/2020	2/26/2021	880.00			
584	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P12925133853	12/23/2020	2/26/2021	2,875.00			
585	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P11925133758	11/24/2020	2/26/2021	3,000.00			
586	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P01925133954	1/31/2021	2/26/2021	3,410.00			
587	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P01925119555	1/31/2021	2/26/2021	3,875.00			
588	PEOPLE PLACES, INC.	POS MANDATED WSS		P01925125860	1/31/2021	2/26/2021	537.50			
589	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P11925128051	11/5/2020	2/26/2021	456.15			
590	REGION TEN	COMM SVCS		P09925130855	9/30/2020	2/5/2021	197.44			
591	REGION TEN	COMM SVCS		P12925130937	12/31/2020	2/5/2021	247.14			
592	REGION TEN	COMM SVCS		P10925130853	10/31/2020	2/5/2021	296.16			
593	REGION TEN	COMM SVCS		P11925130851	11/30/2020	2/5/2021	313.54			
594	REGION TEN	COMM SVCS		P07925130449	7/31/2020	2/5/2021	326.50			
595	REGION TEN	COMM SVCS		P08925130432	8/31/2020	2/5/2021	326.50			
596	REGION TEN	COMM SVCS		P09925130356	9/30/2020	2/5/2021	326.50			
597	REGION TEN	COMM SVCS		P08925130633	8/31/2020	2/5/2021	425.22			
598	REGION TEN	COMM SVCS		P10925130654	10/31/2020	2/5/2021	425.22			
599	REGION TEN	COMM SVCS		P11925130752	11/30/2020	2/5/2021	425.22			
600	REGION TEN	COMM SVCS		P12925130738	12/31/2020	2/5/2021	425.22			
601	REGION TEN	COMM SVCS		P07925130550	7/31/2020	2/5/2021	523.94			
602	REGION TEN	COMM SVCS. TRANSITION		P09925129562	9/30/2020	2/5/2021	326.50			
603	REGION TEN	COMM SVCS. TRANSITION		P10925129460	10/31/2020	2/5/2021	326.50			
604	REGION TEN	COMM SVCS. TRANSITION		P10925129561	10/31/2020	2/5/2021	326.50			
605	REGION TEN	COMM SVCS. TRANSITION		P11925129458	11/30/2020	2/5/2021	326.50			
606	REGION TEN	COMM SVCS. TRANSITION		P11925129659	11/30/2020	2/5/2021	326.50			
607	REGION TEN	COMM SVCS. TRANSITION		P12925129457	12/31/2020	2/5/2021	326.50			
608	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P01925122307	1/31/2021	2/17/2021	2,360.00			
609	SHERRY DRUMHELLER	POS MANDATED FFOP		P11925133678	11/30/2020	2/5/2021	1,606.00			
610	THE CHOICE GROUP INC	COMM SVCS		P01925128320	1/31/2021	2/17/2021	323.75			
611	THE FAISON CENTER, INC	POS MANDATED SPED-		P01925107418	1/31/2021	2/17/2021	5,130.00			
612	THE FAISON CENTER, INC	POS MANDATED SPED-		P01925107216	1/31/2021	2/17/2021	6,460.00			
613	THE FAISON CENTER, INC	POS MANDATED SPED-		P01925107317	1/31/2021	2/17/2021	6,574.00			
614	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P01925119909	1/31/2021	2/17/2021	2,962.67			
615	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P12925127321	12/31/2020	2/17/2021	3,051.33			
616	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P01925127356	1/31/2021	2/26/2021	3,051.33			
617	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12925107590	12/31/2020	2/17/2021	6,059.34			
618	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12925107692	12/31/2020	2/17/2021	6,059.34			
619	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12925107791	12/31/2020	2/17/2021	6,059.34			
620	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12925107893	12/31/2020	2/17/2021	6,909.34			
621	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P01925107523	1/31/2021	2/26/2021	8,223.39			



A	D	E	F	G	I	J	K	L	M	N
1	County of Fluvanna		From Date: 2/1/2021							
2	Accounts Payable List		To Date: 2/28/2021							
3										
5										
622	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
623	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P01925107624	1/31/2021	2/26/2021	8,223.39			
624	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P01925107825	1/31/2021	2/26/2021	9,200.89			
625	XTRA MILE, LLC	COMM SVCS		P12925120197	12/31/2020	2/17/2021	650.00			
626	XTRA MILE, LLC	COMM SVCS		P01925135230	1/31/2021	2/26/2021	1,000.00			
627	XTRA MILE, LLC	FF4E-COMM SVCS		P12925120906	12/31/2020	2/17/2021	600.00			
628							Total:	\$210,410.42		
629	PARKS & RECREATION									
630	ATWOOD REPROGRAPHICS, INC	ADVERTISING	FULL COVER TWO-SIDED 11X17	159473	1/19/2021	2/5/2021	549.04			
631	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	3.56			
632	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	3.60			
633	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	33.24			
634	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	97.60			
635	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	250.60			
636	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	298.51			
637	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	307.87			
638	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	500.23			
639	BANK OF AMERICA	SITE IMPROVEMENTS	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	129.98			
640	DIANE HUCKSTEP	RECREATIONAL SUPPLIES	130 ARROW DECALS	02022021	2/2/2021	2/5/2021	34.00			
641	FLUVANNA REVIEW	ADVERTISING	CONTROLLED BURN PUBLIC NOTICE	2021F5-16	2/4/2021	2/17/2021	174.56			
642	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	68.59			
643	MJC DESIGNS, LLC.	RECREATIONAL SUPPLIES	CUSTOM SIGN QTY 36	2227	2/5/2021	2/17/2021	225.36			
644	SAMS CLUB	RECREATIONAL SUPPLIES	VALENTINES GIVE AWAY	020921	2/9/2021	2/17/2021	59.88			
645	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	09430225 12521	1/25/2021	2/5/2021	0.58			
646							Total:	\$2,737.20		
647										
648	LIBRARY									
649	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	(\$119.00)			
650	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	230.27			
651	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309647441 011621	1/16/2021	2/5/2021	162.34			
652	GALE	BOOKS/PUBLICATIONS	BOOKS SOFIE RYAN/JULIAN HENRY/KRISTA	73134492	1/20/2021	2/5/2021	68.82			
653	GALE	BOOKS/PUBLICATIONS	BOOKS	73202480	1/22/2021	2/17/2021	34.83			
654	GALE	BOOKS/PUBLICATIONS	FIRESTICK	73172611	1/21/2021	2/17/2021	26.34			
655	OVERDRIVE	BOOKS/PUBLICATIONS	THE FOUR WINDS BOOK	03100DA21041237	2/2/2021	2/17/2021	60.00			
656	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	FLUVANNA CO PUBLIC LIBRARY 3065	T437855	2/1/2021	2/5/2021	10.66			
657	VIRGINIA LIBRARY ASSOCIATION	DUES OR ASSOCIATION	INSTITUTIONAL DUES VLA 2021	020421	2/4/2021	2/17/2021	267.00			
658							Total:	\$741.26		
659										
660	COUNTY PLANNER									
661	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	1012021	1/1/2021	2/17/2021	59.81			
662	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	8000909001515654 121	1/18/2021	2/5/2021	19.70			
663							Total:	\$79.51		
664										
665	BOARD OF ZONING APPEALS									



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302 CAPITAL IMPROVEMENT</td> </tr> <tr> <td>683</td> <td colspan="11">FACILITIES CAP PROJ</td> </tr> <tr> <td>684</td> <td>COLONIALWEBB CONTRACTORS</td> <td>CONTRACT SERVICES</td> <td>NEW UNIT HEATERS, GAS PIPING, VENTING</td> <td>24551-001</td> <td>1/29/2021</td> <td>2/17/2021</td> <td>30,638.00</td> </tr> <tr> <td>685</td> <td>RAINGUARD ROOFING LLC</td> <td>CONTRACT SERVICES</td> <td>ROOF SUMMER KITCHEN</td> <td>3080</td> <td>2/15/2021</td> <td>2/23/2021</td> <td>10,425.00</td> </tr> <tr> <td>686</td> <td>THE BLOSSMAN COMPANIES, INC.</td> <td>CONTRACT SERVICES</td> <td>SAFETY CHECK/INSPECTION CRM PW21-003</td> <td>15351254</td> <td>1/28/2021</td> <td>2/5/2021</td> <td>112.50</td> </tr> <tr> <td>687</td> <td colspan="6"></td> <td style="text-align: right;">Total:</td> <td>\$41,175.50</td> </tr> <tr> <td>688</td> <td colspan="11"></td> </tr> <tr> <td>689</td> <td colspan="11">SCHOOL TRANSPORT CAP PROJ</td> </tr> <tr> <td>690</td> <td>BLUE BIRD BUS SALES</td> <td>VEHICLE</td> <td>FY2021 CIP-FLEET-BUSES</td> <td>R006003906-01</td> <td>2/1/2021</td> <td>2/17/2021</td> <td>10,550.00</td> </tr> <tr> <td>691</td> <td colspan="6"></td> <td style="text-align: right;">Total:</td> <td>\$10,550.00</td> </tr> <tr> <td>692</td> <td colspan="11"></td> </tr> <tr> <td>693</td> <td colspan="11">302 CAPITAL IMPROVEMENT Fund Total: \$51,725.50</td> </tr> <tr> <td>694</td> <td colspan="11">Fund # - 401 DEBT SERVICE</td> </tr> <tr> <td>695</td> <td colspan="11">DEBT SERVICE - COUNTY</td> </tr> <tr> <td>696</td> <td>TD EQUIPMENT FINANCE INC.</td> <td>2016 PUBLIC SAFETY SYSTM -</td> <td>LEASE PAYMENT</td> <td>40133106-011521</td> <td>1/15/2021</td> <td>2/5/2021</td> <td>24,355.18</td> </tr> <tr> <td>697</td> <td colspan="6"></td> <td style="text-align: right;">Total:</td> <td>\$24,355.18</td> </tr> <tr> <td>698</td> <td colspan="11"></td> </tr> <tr> <td>699</td> <td colspan="11">401 DEBT SERVICE Fund Total: \$24,355.18</td> </tr> <tr> <td>700</td> <td colspan="11">Fund # - 502 SEWER</td> </tr> <tr> <td>701</td> <td colspan="11">PALMYRA SEWER OPER EXPENSES</td> </tr> <tr> <td>702</td> <td>DOMINION VIRGINIA POWER</td> <td>ELECTRICAL SERVICES</td> <td>PALMYRA SEWAGE PUMP STATION</td> <td>7712348080 12821</td> <td>1/28/2021</td> <td>2/17/2021</td> <td>65.65</td> </tr> <tr> <td>703</td> <td>DOMINION VIRGINIA POWER</td> <td>ELECTRICAL SERVICES</td> <td>PALMYRA AREA WWTP</td> <td>7129524547 1252021</td> <td>1/25/2021</td> <td>2/17/2021</td> <td>898.94</td> </tr> <tr> <td>704</td> <td>INBODEN ENVIRONMENTAL SERVICES,</td> <td>OUTSIDE ANALYTICAL</td> <td>PALMYRA WWTP</td> <td>71835</td> <td>1/26/2021</td> <td>2/17/2021</td> <td>100.00</td> </tr> <tr> <td>705</td> <td>INBODEN ENVIRONMENTAL SERVICES,</td> <td>OUTSIDE ANALYTICAL</td> <td>PALMYRA WWTP</td> <td>71852</td> <td>1/28/2021</td> <td>2/17/2021</td> <td>100.00</td> </tr> <tr> <td>706</td> <td>INBODEN ENVIRONMENTAL SERVICES,</td> <td>OUTSIDE ANALYTICAL</td> <td>PALMYRA WWTP</td> <td>71830</td> <td>1/22/2021</td> <td>2/17/2021</td> <td>147.00</td> </tr> <tr> <td>707</td> <td>INBODEN ENVIRONMENTAL SERVICES,</td> <td>OUTSIDE ANALYTICAL</td> <td>PALMYRA WWTP</td> <td>71774</td> <td>1/19/2021</td> <td>2/17/2021</td> <td>200.00</td> </tr> <tr> <td>708</td> <td>VSI SUPPLY</td> <td>BLDGS EQUIP REP & MAINT</td> <td>PALMYRA</td> <td>S8570</td> <td>12/10/2020</td> <td>2/5/2021</td> <td>46.81</td> </tr> <tr> <td>709</td> <td colspan="6"></td> <td style="text-align: right;">Total:</td> <td>\$1,558.40</td> </tr> </tbody> </table>											Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	666	FLUVANNA REVIEW	ADVERTISING	DEC 8 PLANNING COMMISSION PUBLIC	2020F49-11	12/3/2020	2/5/2021	135.19	667							Total:	\$135.19	668												669	ECONOMIC DEVELOPMENT											670	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LORELL TEMPERED GLASS CHAIR MAT 36'	1YMR-W91C-3V6P	2/7/2021	2/17/2021	45.98	671	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	12.00	672	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	124.65	673	ECONOMIC DEVELOPMENT OF	FLU ECO DEV AUTHORITY	CASH PAYMENT FOR CVSI BROADBAND	CVSI CASH PAYMENT	1/15/2020	2/23/2021	375,000.00	674							Total:	\$375,182.63	675												676	VA COOPERATIVE EXTENSION											677	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	59.90	678	NATIONAL 4-H COUNCIL	CONVENTION AND	2021 NATIONAL 4-H SUMMIT	022221	2/22/2021	2/23/2021	75.00	679							Total:	\$134.90	680												681												682	Fund # - 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684	COLONIALWEBB CONTRACTORS	CONTRACT SERVICES	NEW UNIT HEATERS, GAS PIPING, VENTING	24551-001	1/29/2021	2/17/2021	30,638.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
685	RAINGUARD ROOFING LLC	CONTRACT SERVICES	ROOF SUMMER KITCHEN	3080	2/15/2021	2/23/2021	10,425.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
686	THE BLOSSMAN COMPANIES, INC.	CONTRACT SERVICES	SAFETY CHECK/INSPECTION CRM PW21-003	15351254	1/28/2021	2/5/2021	112.50																																																																																																																																																																																																																																																																																																																																																																																																																																																										
687							Total:	\$41,175.50																																																																																																																																																																																																																																																																																																																																																																																																																																																									
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689	SCHOOL TRANSPORT CAP PROJ																																																																																																																																																																																																																																																																																																																																																																																																																																																																
690	BLUE BIRD BUS SALES	VEHICLE	FY2021 CIP-FLEET-BUSES	R006003906-01	2/1/2021	2/17/2021	10,550.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
691							Total:	\$10,550.00																																																																																																																																																																																																																																																																																																																																																																																																																																																									
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693	302 CAPITAL IMPROVEMENT Fund Total: \$51,725.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																
694	Fund # - 401 DEBT SERVICE																																																																																																																																																																																																																																																																																																																																																																																																																																																																
695	DEBT SERVICE - COUNTY																																																																																																																																																																																																																																																																																																																																																																																																																																																																
696	TD EQUIPMENT FINANCE INC.	2016 PUBLIC SAFETY SYSTM -	LEASE PAYMENT	40133106-011521	1/15/2021	2/5/2021	24,355.18																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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701	PALMYRA SEWER OPER EXPENSES																																																																																																																																																																																																																																																																																																																																																																																																																																																																
702	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	7712348080 12821	1/28/2021	2/17/2021	65.65																																																																																																																																																																																																																																																																																																																																																																																																																																																										
703	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	7129524547 1252021	1/25/2021	2/17/2021	898.94																																																																																																																																																																																																																																																																																																																																																																																																																																																										
704	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	PALMYRA WWTP	71835	1/26/2021	2/17/2021	100.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
705	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	PALMYRA WWTP	71852	1/28/2021	2/17/2021	100.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
706	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	PALMYRA WWTP	71830	1/22/2021	2/17/2021	147.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
707	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	PALMYRA WWTP	71774	1/19/2021	2/17/2021	200.00																																																																																																																																																																																																																																																																																																																																																																																																																																																										
708	VSI SUPPLY	BLDGS EQUIP REP & MAINT	PALMYRA	S8570	12/10/2020	2/5/2021	46.81																																																																																																																																																																																																																																																																																																																																																																																																																																																										
709							Total:	\$1,558.40																																																																																																																																																																																																																																																																																																																																																																																																																																																									



A	D	E	F	G	I	J	K	L	M	N							
1	County of Fluvanna			From Date: 2/1/2021													
2	Accounts Payable List			To Date: 2/28/2021													
3																	
5	<table border="1"> <thead> <tr> <th>Vendor Name</th> <th>Charge To</th> <th>Description</th> <th>Invoice Number</th> <th>Invoice Date</th> <th>Check Date</th> <th>Check Amount</th> </tr> </thead> </table>										Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount											
710							502 SEWER	Fund Total:	\$1,558.40								
711	Fund # - 505 FORK UNION SANITARY DISTRICT																
712	FORK UNION SANITARY DISTRICT																
714	MICHELLE L. GAMMAGE	WATER RECEIVABLES	UB 11040 129 PINE	84508	2/4/2021	2/8/2021	74.82										
715	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	022521	2/25/2021	2/25/2021	3,819.75										
716							Total:	\$3,894.57									
717																	
718	FUSD OPERATIONAL EXPENSES																
719	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	01/01/21-01/31/21	1/31/2021	2/23/2021	773.20										
720	CENTURYLINK	TELECOMMUNICATIONS	SANITARY DISTRICT MONTHLY CHARGES	309719161 011621	1/16/2021	2/5/2021	230.05										
721	COMPLETE UNDERGROUND LLC	PROFESSIONAL SERVICES	INSTALL (1) 2" SLEEVE FOR WATER SERVICE	1001	2/8/2021	2/17/2021	2,900.00										
722	CONSOLIDATED PIPE & SUPPLY	GENERAL MATERIALS AND	5/ 8x3 / 4 MSTR MTR PLBOT	012121	1/21/2021	2/17/2021	612.00										
723	CORE & MAIN LP	GENERAL MATERIALS AND	ALL FUSD	N599366	1/15/2021	2/5/2021	643.79										
724	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL-2622 BREMO ROAD	7224360003 1262021	1/26/2021	2/17/2021	60.91										
725	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL RT666	8434345008 1262021	1/26/2021	2/17/2021	145.27										
726	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL WTP TANK 14349 W	9346182505 1262021	1/26/2021	2/17/2021	1,088.58										
727	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL WTP 41 EMERALD ROAD	9501772108 1262021	1/26/2021	2/17/2021	1,504.60										
728	MOJOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET 1/1/2021-1/31/2021	133875	2/5/2021	2/17/2021	60.00										
729	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	FUSD 11206 RIVER RD/1 WASTE MIN LIFT	0410-000713772	1/31/2021	2/17/2021	200.75										
730	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	WET CHEMISTRY ANALYSIS	402402	1/26/2021	2/17/2021	30.00										
731	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	022521	2/25/2021	2/25/2021	1,140.25										
732	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437093	12/31/2020	2/5/2021	85.39										
733	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T437774	1/31/2021	2/5/2021	85.39										
734							Total:	\$9,560.18									
735																	
736							505 FORK UNION SANITARY DISTRICT	Fund Total:	\$13,454.75								
737	Fund # - 510 ZION XR WATER & SEWER																
738	ZION XR W&S EXPENSES																
739	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-JAMES MADISON HWY (ZXCR)	275904-015 01292021	1/29/2021	2/17/2021	395.00										
740	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-RICHMOND (PRISON BOOSTER)	275904-017 1292021	1/29/2021	2/17/2021	479.13										
741	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK-JAMES MADISON HWY	275904-013 1292021	1/29/2021	2/17/2021	994.76										
742	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL/GENERAL, REALESTATE, LITIGATION,	010421	1/4/2021	2/5/2021	1,153.00										
743	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL GENERAL, REAL ESTATE,	2421	2/4/2021	2/17/2021	2,012.00										
744	VERIZON WIRELESS	ELECTRICAL SERVICES	MONTHLY CHARGES	442318197-00001	12/28/2020	2/17/2021	152.97										
745							Total:	\$5,186.86									
746																	
747							510 ZION XR WATER & SEWER	Fund Total:	\$5,186.86								
748							Total Expenditures by Fund:	\$1,253,496.54									



**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB R

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	FY21 Budget Discussion				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	Discuss on potential FY22 budget changes from staff or the Board of Supervisors.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB S

MEETING DATE:	April 7, 2021				
AGENDA TITLE:	Local Allocations for Federal CARES Coronavirus Relief Funds				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
					X
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<ul style="list-style-type: none"> • Congress passed and the President recently signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. • This Act provides funding for a number of different programs to address the COVID-19 pandemic. • A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF). <p>These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:</p> <ol style="list-style-type: none"> 1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); 2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. <ul style="list-style-type: none"> • Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. • Fluvanna County's allocation is <u>\$4,758,404</u> 				

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:

- COVID-19-related expenses of public hospitals, clinics, and similar facilities.
- Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
- Costs of providing COVID-19 testing, including serological testing.
- Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
- Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.

2. Public health expenses such as:

- Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
- Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.

3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID- 19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:

- Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
- Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
- Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
- Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.

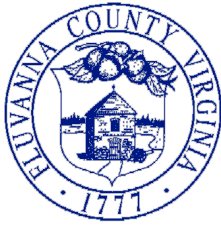
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:

- Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.

	<ul style="list-style-type: none"> • Expenditures related to a State, territorial, local, or Tribal government payroll support program. • Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise. <p>6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.</p> <p><u>Nonexclusive examples of ineligible expenditures</u></p> <p>The following is a list of examples of costs that would not be eligible expenditures of payments from the Fund.</p> <ol style="list-style-type: none"> 1. Expenses for the State share of Medicaid.³ 2. Damages covered by insurance. 3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency. 4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds. 5. Reimbursement to donors for donated items or services. 6. Workforce bonuses other than hazard pay or overtime. 7. Severance pay. 8. Legal settlements. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	CARES Fund Balance Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input checked="" type="checkbox"/>	CARES Act Memo to Localities - 1st Round
<input checked="" type="checkbox"/>	CARES Act Memo to Localities - 2nd Round
<input checked="" type="checkbox"/>	Updated CARES Act US Treasury Guidance
<input type="checkbox"/>	



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

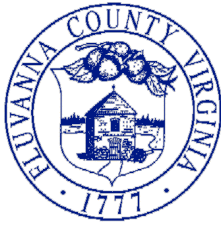
BOS2021-04-07 p.87/152
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: April 7, 2021
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY21 BOS Contingency Balance

The FY21 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$150,000
Less: Registrar's Office Relocation – 07.01.20	-\$20,000
Less: Fire & Rescue Fleet Study – 08.05.20	-\$1,500
Less: Registrar's Office Relocation – 08.19.20	-\$5,400
Less: Fluvanna Hiring Event – 11.04.20	-\$2,000
Less: Drug Court County Match – 12.02.20	-\$45,000
Less: Fork Union Training Building Design – 01.20.21	-\$22,460
Available:	\$53,640



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

MEMORANDUM

BOS2021-04-07 p.89/152
P.O. Box 540
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(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Date: April 7, 2021
From: Liz McIver - Management Analyst
To: Board of Supervisors
Subject: FY21 Capital Reserve Balances

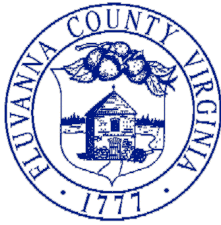
The FY21 Capital Reserve account balances are as follows:

County Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$267,970
Total FY21 Budget:	\$467,970
Add: FY20 Closed CRM Projects -06-26-20	\$11,308
Less: SCADA System Room HVAC – 07.01.20	-\$30,300
Less: Public Safety Building HVAC – 07.01.20	-\$9,325
Less: Carysbrook Gym Heating System Replacement – 12.17.20	-\$34,347
Less: FUSD Roof Replacement - 01.06.21	-\$5,700
Less: HVAC Unit Replacement at The Old Stone Jail – 02.03.21	-\$3,166
Less: Replacement Roof for Pleasant Grove Summer Kitchen – 02.03.21	-\$11,200
Less: Lektriever Filing System Repair – 03.17.21	-\$3,723
FY21 Available:	\$381,517

Schools Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$224,903
Total FY21 Budget:	\$424,903
Less: FCCH Compressor Replacement – 07.01.20	-\$6,000
Less: FCCH HVAC Condenser Replacement – 08.05.20	-\$24,000
Less: FCCH Cooling Tower – 08.19.20	-\$10,975
Add: Closed CRM Projects -09.24.20	\$1,231
Less: Two Bus Engine Replacements – 03.17.21	-50,000
FY21 Available:	\$335,159



COUNTY OF FLUVANNA

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BOS2021-04-07 p.91/152
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: April 7, 2021
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY20 Year End Audited Total Unassigned Fund Balance:	\$19,939,645
Unassigned Fund Balance – 12% Target Per Policy:	\$9,522,851
Unassigned Fund Balance – Excess Above Policy Target:	\$10,416,794
Add: FY21 Reassessment Budget Transfer	\$66,515
Less: FY20-21 County Carryover Request – 11.04.20	-\$153,447
Less: FY20-21 Schools Carryover Request – 11.04.20	-\$400,000
Less: FY20-21 Sheriff's Office Volunteer Funds Carryover – 11.18.20	-\$3,575
Less: FY21 Fork Union Property Site Development – 01.20.21	-\$111,360
Less: FY20-21 Broadband Grant Carryover Request – 02.03.21	-\$375,000
Less: FY21 Admin Building Basement Remodel Prep Work – 03.03.21	-\$60,794
Current Unassigned Fund Balance	\$9,379,133



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

May 12, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Local Allocations for Federal CARES Coronavirus Relief Funds

Background

As most of you are aware, Congress passed and the President recently signed the *Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020*. This Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF).

Allocations were sent to states based on population. Each state received 55 percent of its share based on total state population and the remaining 45 percent was based on the local populations of each state's cities and counties. Localities with populations greater than 500,000 could apply to receive funds directly. All other CRF funds were distributed to the states to determine the allocations to localities.

Virginia has received approximately \$3.1 billion as its share of the CRF total. This amount does not include approximately \$200 million that went directly to Fairfax County since it qualified to receive its funding directly.

These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

County and City Elected Officials and Administrators
Cabinet Secretaries
May 12, 2020
Page 2

At this point, federal guidance indicates that the CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

Allocation of CRF Funds to Localities

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around June 1, 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

Requirements for Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer, and the chief elected officer. Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

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Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you “up front” rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government. You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance’s Website under “Recent News” at: <http://finance.virginia.gov/>

In order to receive your locality’s allocation, the signed certification form must be submitted no later than **May 22, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
P.O. Box 1971
Richmond, VA 23218-1971

If you have any questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at Melinda.Pearson@DOA.Virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base = \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448

.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222
.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365

.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288
.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818

.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

Appendix B - Guidance From U.S. Treasury

Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments April 22, 2020

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.¹

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government

officials responsible for spending Fund payments.

¹ See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in

- connection with the COVID-19 public health emergency.
- Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
 5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures²

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.³
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

² In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

³ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix C - Frequently Asked Questions

The content below was provided by the US Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions April 22, 2020

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Inspector General of the Department of the Treasury of amounts received from the Coronavirus Relief Fund (the “Fund”) that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Inspector General if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May governments retain assets purchased with these funds?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of May 4, 2020**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to

the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax

requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix D - Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
INSERT NAME OF LOCAL GOVERNMENT**

We the undersigned represent insert name of local government (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

July 28, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Second and Final Allocation of Federal Coronavirus Relief Funds

Overview

On May 12, 2020, I advised you of Governor Northam's decision to provide the first round of allocations to local governments from the federal Coronavirus Relief Fund (CRF) authorized pursuant to the federal *Coronavirus Aid, Relief, and Economic Security Act* (CARES Act). On June 1, 2020, each locality received its share of the first half, or fifty (50) percent, of the locally-based allocations (not including Fairfax County that received its funds directly).

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities continue to experience the same COVID-19 related expenses as the Commonwealth.

Therefore, the Governor recently announced the second and final round to allocate the remaining fifty (50) percent of the locally-based allocations from the CRF to local governments. When completed, the state will have distributed 100 percent of the local allocations the Commonwealth received under the CARES Act providing a total of \$1.3 billion for local governments.

Just like the first round, the second round will be based on population. Consequently, the second round of allocations will be for the same amount that you received in the first round on June 1, 2020. In order to receive the second allocation, localities are required to submit a new certification form and complete an online survey regarding the use of the CRF funds.

As soon as these two documents are fully completed and submitted, the Department of Accounts will initiate the transfer of funds to the local Treasurer. Localities may expect to receive the transfer by the state Comptroller within five business days following confirmation of receipt of these completed documents.

County and City Elected Officials and Administrators

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Guidance

It is extremely important for you to know that all of the same conditions that existed for the first round of CRF allocations continue for the second round of allocations. To that end, I encourage you to refer to my May 12, 2020, memorandum and to the federal guidance and frequently asked questions located at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

This information is routinely updated and has been revised several times since my May 12, 2020, memorandum. Compliance with the federal guidance is your responsibility and failure to do so could result in disallowed expenses requiring you to repay the associated funds to the federal government. As stated previously, if you fail to repay any funds spent for nonqualifying expenses as required by the federal government, the state Comptroller will recover such amounts from future state payments to your locality via the State Aid Intercept Program.

In addition to the revised federal guidance, on July 2, 2020, the U.S. Treasury's Office of the Inspector General issued information related to reporting and audit requirements that had not been published at the time of my original communication to you. Information regarding the audit and reporting requirements can be found at the same link provided above. Further, the State Comptroller's office has subrecipient monitoring responsibilities that will necessitate evaluation and additional correspondence with localities regarding the use of funds.

As a reminder, the overarching federal guidance states that these funds must be used for qualifying expenses of state and local governments. Specifically, the CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

The federal guidance continues to state that the CRF funds can be used only for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to address revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

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Allocation of CRF Funds to Localities

The remaining fifty (50) percent of the locally-based allocations will be distributed to counties and cities by the Department of Accounts (DOA) after receipt from the locality of a new, signed certification form and after completion of a survey on the locality's actual and planned uses of the CRF funds. This distribution will be made to the local treasurer in the same manner that the first round of funds were distributed within five business days following receipt of the completed documents.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by U.S. Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the remaining distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Requirements: Survey on the Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after:

1. completion of an online survey located at: (NOTE: *the link to this survey will be provided by separate communication later this week*), and
2. receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer (Treasurer), and the chief elected officer.

Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you "up front" rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government.

You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. The State Comptroller is responsible for all subrecipient monitoring and may require additional information in the future from each locality to address that responsibility.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

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For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with each town's documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Completion of Survey

The Commonwealth has partnered with Accenture to create a survey to collect data on how each locality has used or plans to use its allocation of CRF funds. The survey instrument, which must be completed online, will be made available later this week by separate communication. This communication will include instructions regarding access to and completion of the survey. For questions about completion of the survey, please contact Jason Saunders, General Government Coordinator, Department of Planning and Budget, at jason.saunders@dpb.virginia.gov.

We are requesting that this survey be completed no later than **5:00pm, Monday, August 10, 2020**, so that we may provide a report on the use of the CRF by locality to the General Assembly when it convenes for a special session beginning on August 18, 2020. For surveys that are not received by this due date, this report will reflect that the survey results were not received from that locality by the requested due date. More importantly, the survey must be completed, along with submission of the certification form, in order to receive the second distribution of CRF funds.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

The signed certification form should be submitted no later than **August 10, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
PO Box 1971
Richmond, VA 23218-1971

If you have any questions regarding the appropriate use of CRF funds, please refer to the U.S. Treasury Website and guidance. For questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of

County and City Elected Officials and Administrators

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the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at melinda.pearson@doa.virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base ²= \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448
.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756

Appendix A – Local Allocations

.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222

Appendix A – Local Allocations

.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365
.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288

Appendix A – Local Allocations

.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818
.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

² **Note:** The total allocation base includes Fairfax County in order to correctly calculate the allocation for the remaining localities.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

Guidance for State, Territorial, Local, and Tribal Governments Updated June 30, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

¹ This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise.

Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.

*Nonexclusive examples of ineligible expenditures*³

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

The content below was provided by the U.S. Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions Updated as of July 8, 2020

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers’ compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

May funds be used to satisfy non-federal matching requirements under the Stafford Act?

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

Appendix D: Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
INSERT NAME OF LOCAL GOVERNMENT**

We the undersigned represent insert name of local government (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality 's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of August 10, 2020¹**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).² Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

A. Eligible Expenditures

1. *Are governments required to submit proposed expenditures to Treasury for approval?*

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

2. *The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?*

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

3. *The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?*

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

¹ On August 10, 2020, these Frequently Asked Questions were revised to add Questions 49–52. The previous revision was made on July 8.

² The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

4. *May a State receiving a payment transfer funds to a local government?*

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

5. *May a unit of local government receiving a Fund payment transfer funds to another unit of government?*

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

6. *Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?*

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

7. *Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?*

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

8. *Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?*

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

9. *Are States permitted to use Fund payments to support state unemployment insurance funds generally?*

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

10. *Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?*

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

11. *The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?*

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

12. *In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?*

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

13. *If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?*

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

14. *May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?*

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

15. *May Fund payments be used for COVID-19 public health emergency recovery planning?*

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

16. *Are expenses associated with contact tracing eligible?*

Yes, expenses associated with contact tracing are eligible.

17. *To what extent may a government use Fund payments to support the operations of private hospitals?*

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

18. *May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?*

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

19. *May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?*

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

20. *Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?*

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

21. *May recipients create a “payroll support program” for public employees?*

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

22. *May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?*

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

23. *May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?*

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

24. *The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?*

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

25. *The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?*

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

26. *May Fund payments be used to assist impacted property owners with the payment of their property taxes?*

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

27. *May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?*

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

28. *Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?*

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

29. *The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?*

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

30. *The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?*

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

31. *May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?*

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

32. *Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?*

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

33. *Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?*

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

34. *May a State impose restrictions on transfers of funds to local governments?*

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

35. *If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?*

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

36. *May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?*

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

37. *Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?*

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

38. *May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?*

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

39. *May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?*

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

40. *May recipients use Fund payments to provide loans?*

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

41. *May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?*

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

42. *May funds be used to satisfy non-federal matching requirements under the Stafford Act?*

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

43. *Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?*

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

44. *May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?*

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

45. *May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?*

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

46. *May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?*

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

47. *The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?*

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

48. *May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?*

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

49. *Are States permitted to use Coronavirus Relief Fund payments to satisfy non-federal matching requirements under the Stafford Act, including “lost wages assistance” authorized by the Presidential Memorandum on Authorizing the Other Needs Assistance Program for Major Disaster Declarations Related to Coronavirus Disease 2019 (August 8, 2020)?*

Yes. As previous guidance has stated, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund’s eligibility criteria and the Stafford Act. States are fully permitted to use payments from the Fund to satisfy 100% of their cost share for lost wages assistance recently made available under the Stafford Act.

50. *At what point would costs be considered to be incurred in the case of a grant made by a State, local, or tribal government to cover interest and principal amounts of a loan, such as might be provided as part of a small business assistance program in which the loan is made by a private institution?*

A grant made to cover interest and principal costs of a loan, including interest and principal due after the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”), will be considered to be incurred during the covered period if (i) the full amount of the loan is advanced to the borrower within the covered period and (ii) the proceeds of the loan are used by the borrower to cover expenses incurred during the covered period. In addition, if these conditions are met, the amount of the grant will be considered to have been used during the covered period for purposes of the requirement that expenses be incurred within the covered period. Such a grant would be analogous to a loan provided by the Fund recipient itself that incorporates similar loan forgiveness provisions. As with any other assistance provided by a Fund recipient, such a grant would need to be determined by the recipient to be necessary due to the public health emergency.

51. *If governments use Fund payments as described in the Guidance to establish a grant program to support businesses, would those funds be considered gross income taxable to a business receiving the grant under the Internal Revenue Code (Code)?*

Please see the answer provided by the Internal Revenue Service (IRS) available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

52. *If governments use Fund payments as described in the Guidance to establish a loan program to support businesses, would those funds be considered gross income taxable to a business receiving the loan under the Code?*

Please see the answer provided by the IRS available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

B. Questions Related to Administration of Fund Payments

1. *Do governments have to return unspent funds to Treasury?*

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

2. *What records must be kept by governments receiving payment?*

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

3. *May recipients deposit Fund payments into interest bearing accounts?*

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

4. *May governments retain assets purchased with payments from the Fund?*

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

5. *What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?*

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

6. *Are Fund payments to State, territorial, local, and tribal governments considered grants?*

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

7. *Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?*

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

8. *Are Fund payments subject to other requirements of the Uniform Guidance?*

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

9. *Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?*

Yes. The CFDA number assigned to the Fund is 21.019.

10. *If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?*

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

11. *Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?*

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

12. *If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?*

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.