



**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING AGENDA**

Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
June 2, 2021 at 4:00 pm

TAB	AGENDA ITEMS
1	CALL TO ORDER
2	PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
3	ADOPTION OF AGENDA
4	COUNTY ADMINISTRATOR'S REPORT
5	PUBLIC COMMENTS #1 (5 minutes each)
6	PUBLIC HEARING
7	ACTION MATTERS
A	Authorization to Advertise a Public Hearing – Proposed Amendment to County Code to add Section 8-7 – Eric Dahl, County Administrator and Eric Hess, Fluvanna County Sheriff
B	CARE Task Force Charter Extension – Eric Dahl, County Administrator
C	Authorized Salaries of General Registrar and Local Electoral Board Members 2021-2022 – Donna Snow, HR Manager
7A	APPOINTMENTS
D	Board, Commission, and Committee Appointments – Caitlin Solis, Clerk to the Board
8	PRESENTATIONS (normally not to exceed 10 minutes each)
E	Children’s Services Act – Semi-Annual Update – Bryan Moeller, CSA Coordinator
9	CONSENT AGENDA
F	Minutes of May 19, 2021 – Caitlin Solis, Clerk to the Board of Supervisors
G	ZXR Sargent Corp Change Order 3 – Cyndi Toler, Purchasing Officer
10	UNFINISHED BUSINESS
	TBD
11	NEW BUSINESS
	TBD
12	PUBLIC COMMENTS #2 (5 minutes each)
13	CLOSED MEETING
	TBD
14	ADJOURN



County Administrator Review

Fluvanna County...The heart of Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of Virginia and your gateway to the future!

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	June 2, 2021				
AGENDA TITLE:	Authorization to Advertise a Public Hearing – Proposed Amendment to County Code to add Section 8-7				
MOTION(s):	I move the Board of Supervisors approve County Staff and the County Attorney to prepare and advertise a Notice of a Public Hearing to be held on July 7, 2021, at 7:00 pm, for a proposed amendment of the County Code to add Section 8-7. Employment of off-duty deputy sheriffs, which will allow deputies to work private events off-duty.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, County Administrator and Eric Hess, Fluvanna County Sheriff				
PRESENTER(S):	Eric Dahl, County Administrator and Eric Hess, Fluvanna County Sheriff				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	This ordinance permits deputy sheriffs to apply to the Sheriff for approval to work off-duty. The Sheriff will have the authority to approve or deny the request, and may create reasonable rules, regulations and conditions for working off-duty. Deputies will only perform security, traffic-control, and other law enforcement functions. An application process and employment agreement will ensure the off-duty work does not interfere with a deputy's duties to the County or ability to respond to an emergency. The private employer will be required to demonstrate that they are appropriately insured and add the County and Sheriff's Office to their policy. Advertisement to occur June 24, 2021 and July 1, 2021.				
FISCAL IMPACT:	The proposed hourly rate for off-duty employment by deputy sheriffs is \$45.00 per hour; \$40.00 is to compensate the deputy, and \$5.00 of the rate is to compensate the Sheriff's Office and covers administrative expenses associated with the program.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Advertisement – Draft Ordinance				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X			X	

AN ORDINANCE TO AMEND CHAPTER 8 OF THE COUNTY CODE BY ADDING SECTION 8-7 TO PERMIT DEPUTY SHERIFFS, WITH THE APPROVAL OF AND SUBJECT TO THE RULES OF THE SHERIFF, TO ENGAGE IN OFF-DUTY EMPLOYMENT AT PRIVATE EVENTS

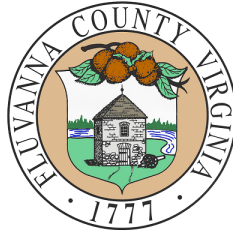
BE IT ORDAINED BY THE FLUVANNA COUNTY BOARD OF SUPERVISORS that the County Code be, and it is hereby, amended in Chapter 8, by adding Section 8-7, as follows:

Sec. 8-7. Employment of off-duty deputy sheriffs.

Upon individual application to and approval by the Sheriff, deputy sheriffs may engage in off-duty employment, including employment which may occasionally require such deputies to use their police powers in the performance of such employment, subject to such rules, regulations and conditions applying to such off-duty employment as the Sheriff may prescribe.

(Ord. 7-7-21)

State Law reference— Employment of off-duty officers, see Code of Va., § 15.2-1712.



**PUBLIC HEARING
FLUVANNA COUNTY
BOARD OF SUPERVISORS**

The Fluvanna County Board of Supervisors will conduct a public hearing pursuant to Section 15.2-1427 and Section 15.2-1712 of the Code of Virginia on Wednesday, July 7, 2021 at 7:00 p.m. in the Fluvanna County Library, Palmyra, Virginia in order to receive public input and comments on the following:

A proposed ordinance to amend Chapter 8 of the County Code by adding Section 8-7 Employment of off-duty deputy sheriffs, to permit deputies, with the approval of and subject to the rules of the Sheriff, to engage in off-duty employment at private events.

The full text of the Ordinance is on file in the County Administration Office, located at Palmyra, Virginia, and may be viewed Monday through Friday from 8:00 a.m. to 5:00 p.m. up to the date of the public hearing. The phone number is 434-591-1910.

Any parties wishing to be heard are requested to attend the public hearing.

It is the County’s intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator’s Office at the number listed above prior to July 6, 2021.

Fluvanna County Board of Supervisors

TO: The Fluvanna Review

Advertise on the following dates: **Thursday, June 24, 2021**
Thursday, July 1, 2021

Authorized by: Fluvanna County Board of Supervisors
Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1911

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	June 2, 2021				
AGENDA TITLE:	CARE Task Force Charter Extension				
MOTION(s):	I move the Board of Supervisors approve a six-month extension of the CARE Task Force Charter until December 31, 2021.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	C1	
	XX				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Current				
DISCUSSION:	<p>The CARE Task Force was established by the BOS on July 5, 2017.</p> <p>The Task Force Charter was previously extended from Dec 31, 2017 until June 30, 2018, July 1, 2018 until June 30, 2019, July 1, 2019 to June 30, 2020 and again from July 1, 2020 to June 30, 2021</p> <p>The Task Force requests to continue work through December 31, 2021</p>				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	CARE Task Force was established by the BOS on July 5, 2017.				
ENCLOSURES:	<ul style="list-style-type: none"> Charter 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



CHARTER COLUMBIA AREA RENEWAL EFFORT (CARE) TASK FORCE

Approved
By BOS:
July 5, 2017

1. Purpose. The purpose of the Columbia Area Renewal Effort (CARE) Task Force is to advise, assist, support, and advocate for positive change and renewal efforts in the Columbia area. The Task Force will prepare a report of proposed actions for consideration by the Board of Supervisors.



2. Task Force Duration. The work of the Task Force is intended to be completed and a final report of recommendations submitted to the Board of Supervisors by December 31, 2017, unless an extension is approved by the Board.

3. Tasks / Responsibilities. In collaboration with County staff and other local agencies, the Task Force shall develop a list of proposed action steps to:

- a. Promote citizen engagement.
- b. Support renewal and clean-up efforts.
- c. Identify and develop green space opportunities and options.
- d. Advocate for improved public safety awareness and positive actions.
- e. Protect and enhance unique historical/architectural resources.
- f. Review and assess Historic District designation options.
- g. Support business attraction.
- h. Propose and support public events for the Columbia area.

4. Membership. Membership shall be comprised as follows:

- a. Columbia-area resident, business, and/or property owner members (8) (appointed by Board of Supervisors)
- b. Columbia Interfaith Council representative
- c. Fluvanna Historical Society Representative
- d. Fluvanna County Columbia District Supervisor
- e. Fluvanna County Sheriff (or representative)
- f. Fluvanna County Administrator (or representative)
- g. Fluvanna County Community & Economic Development representatives (2)

- h. Fluvanna County Public Works representative
- i. Fluvanna County Parks & Recreation representative
- j. The Chair may request other ad hoc members to participate in task force efforts, as needed. This will likely include subject matter experts and representatives from local support agencies.

5. Organizational Structure

a. Chair. The Task Force will be chaired by Board of Supervisors' representative (or designee).

b. Meetings

(1) **Public meetings are generally scheduled for the third** Monday of each month at 7:00 pm.

(2) Meetings will be advertised via the County website. Additional or special meetings may be called by the Chair with 72-hour notice to members and posting of the notification on the County website.

(3) A quorum shall consist of a simple majority of members.

c. Minutes. Minutes of each meeting will be prepared by a designated County representative, and following adoption by the Task Force, shall be posted on the County website.

d. Recommendations and Reports. Task Force reports and action recommendations will be submitted in writing to the County Administrator for consideration by the Board of Supervisors on a regular meeting agenda. Documentation will include background information and justification for any recommended actions.

6. Parliamentary Authority

a. The Task Force shall be governed in its proceedings by the current edition of Robert's Rules of Order, Newly Revised.

b. Decisions will commonly be made by consensus. A formal vote shall be taken when a decision is required for policy recommendations and action items, or if the decision requires referral to the Board of Supervisors for formal approval.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	June 2, 2021															
AGENDA TITLE:	Authorized Salaries of General Registrar and Local Electoral Board Members 2021-2022															
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$18,548 in the Registrars FY22 Budget from the Department of Elections state funding increase for the General Registrar and Electoral Boards annual salary, as mandated and established in the 2021 Virginia Acts of Assembly Chapter 552.															
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):													
		X														
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other											
		X														
STAFF CONTACT(S):	Donna Snow, HR															
PRESENTER(S):	Donna Snow, HR															
RECOMMENDATION:	Increase the salary for the General Registrar to the authorized salary listed of \$83,484.00, and increase the Electoral Board salary 5%, according to Code of VA 24.2-108 and 24.2-111 starting 7/1/2021 through 6/30/2022.															
TIMING:	July 1, 2021															
DISCUSSION:	<p>The Code of Virginia (§ 24.2-108 and § 24.2-111) mandates the governing body of each county or city to pay compensation to their general registrar and electoral board members in accordance with the compensation expense plan established in the 2021 Virginia Acts of Assembly (Chapter 552).</p> <p>The local governing body will be reimbursed by the Department of Elections for state authorized salary payments to the extent of funds provided in the 2021 Virginia Acts of Assembly (Chapter 552). The authorized salary takes into account changes made by the General Assembly and Governor to adjust General Registrar salaries to equal the salaries for Local Treasurers as established under Item 74 of the appropriation act.</p>															
	<table border="1"> <thead> <tr> <th>General Registrar Salary</th> <th>State Reimbursed</th> <th>Fluvanna Supplement</th> <th>Total Salary</th> </tr> </thead> <tbody> <tr> <td>FY21</td> <td align="right">\$ 54,123</td> <td align="right">\$ 11,107</td> <td align="right">\$ 65,230</td> </tr> <tr> <td>FY22 base</td> <td align="right">\$ 83,484</td> <td align="right">\$ 0</td> <td align="right">\$ 83,484</td> </tr> </tbody> </table>				General Registrar Salary	State Reimbursed	Fluvanna Supplement	Total Salary	FY21	\$ 54,123	\$ 11,107	\$ 65,230	FY22 base	\$ 83,484	\$ 0	\$ 83,484
General Registrar Salary	State Reimbursed	Fluvanna Supplement	Total Salary													
FY21	\$ 54,123	\$ 11,107	\$ 65,230													
FY22 base	\$ 83,484	\$ 0	\$ 83,484													
FISCAL IMPACT:	No local increase, the local governing body will be reimbursed by the State Dept. of Elections to cover the additional compensation for the Registrar and the Electoral Board. The County will see an initial savings of \$11,107 due to the reduction of supplementing the General Registrars salary. The Director of Elections/General Registrars pay band is currently at pay Band 20, it will be have to be moved to Pay Band 27 to make it equivalent to the Local Treasurer's pay band.															

POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	2021-2022 Authorized Salaries of General Registrar and Local Electoral Board Members				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X		X	X



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

TO: Eric Dahl, Fiscal Contact, Fluvanna County

FROM: Kevin A. Hill 
Business Manager
Department of Elections (ELECT)

DATE: May 11, 2021

SUBJECT: 2021-2022 Authorized Salaries of General Registrar and Local Electoral Board Members

The Code of Virginia (§ 24.2-108 and § 24.2-111) mandates the governing body of each county or city to pay compensation to their general registrar and electoral board members in accordance with the compensation expense plan established in the *2021 Virginia Acts of Assembly (Chapter 552)*. This correspondence sets the authorized state compensation to be paid to your general registrar and electoral board members effective July 1, 2021 through June 30, 2022 as shown in tables 1 and 2. The tables include the amount authorized for the period of March 1, 2021 through June 30, 2021 to help with your 2022 reimbursement request. The authorized salary rates for General Registrars and Electoral Boards were computed using the latest (Published January 29, 2021) population estimates from the University of Virginia's Weldon Cooper Center for Public Service, Demographics & Workforce.

Important Note

2021 Virginia Acts of Assembly Chapter 552 makes several major changes in the authorized state supported salary for General Registrars and members of local electoral boards, per the *2021 Appropriation Act*.

Compensation for General Registrar

Table 1 sets forth the authorized salary rates for your local general registrar from July 1, 2021 through June 30, 2022. Your local governing body will be reimbursed by the Department of Elections for state authorized salary payments to the extent of funds provided in the *2021 Virginia Acts of Assembly (Chapter 552)*. The authorized salary takes into account changes made by the General Assembly and Governor to *adjust General Registrar salaries to equal the salaries for Local Treasurers as established under Item 74 of the appropriation act which include population ranges*. Table 1 shows only the annual salary as locality's process payrolls differently.

	Annual Amount 3/1/2021 - 6/30/2021	Annual Amount 7/1/2021 - 6/30/2022	Reimbursement Period Amount 3/1/2021-2/28/2022
General Registrar	\$54,123	\$83,484	\$73,697

Table 1: Authorized Salaries - General Registrar

Your local governing body is also required to provide benefits to the general registrar, assistant registrars and the registrar's staff as provided to other employees of your locality. Local governments are also required to pay the reasonable expenses of the general registrar, including reimbursement for mileage at the rate payable to members of the General Assembly. Reasonable expenses include, but are not limited to, costs for: (i) an adequately trained registrar's staff, including training in the use of computers and technology to the extent provided to other local employees with similar job responsibilities, and reasonable costs for the

Fluvanna County

general registrar to attend annual training offered by the Department of Elections; (ii) adequate training for officers of election; (iii) conducting elections as required; and (iv) voter education. **Local governing bodies may supplement the annual salary of the general registrar. However, the supplement, expenses, and mileage of the general registrar, are not reimbursable from the State Treasury.**

Electoral Board Authorized Compensation

Table 2 shows the authorized state annual salary rates for your Electoral Board (EB) members. These amounts are to be paid by your local government during the period of July 1, 2021 through June 30, 2022. Also included in the table is the amount authorized for the period of March 1, 2021 through June 30, 2021 to help with your 2022 reimbursement request. As shown in table 2, the authorized salaries **include** a five-percent salary increase for fiscal year 2022 effective July 1, 2021.

EB	Annual Amount 3/1/2021 - 6/30/2021	Annual Amount 7/1/2021 - 6/30/2022	Reimbursement Period-Amount for EBs 3/1/2021-2/28/2022
Secretary	\$4,425	\$4,646	\$9,145
Chairman	\$2,213	\$2,323	
Vice-Chair	\$2,213	\$2,323	

Table 2: Authorized Salaries - Electoral Board Members

Mileage & Expenses

The governing body of any county or city may pay the secretary of its electoral board additional allowance for expenses as it deems appropriate but there shall be no reimbursement out of the State Treasury for such expenses.

The authorized mileage rate for general registrars, their staff and local electoral board members is to be paid at the rate listed by the federal government at the IRS website (<http://www.irs.gov/Tax-Professionals/Standard-Mileage-Rates/>) at the time of travel, counties and cities shall not be reimbursed from State Treasury for mileage paid to general registrars or members of electoral boards.

Reimbursements from State Treasury

Annually, the Department of Elections reimburses your local government for the state authorized salaries based on population paid to the general registrar and your local electoral board members. As stated, the reimbursements will not include local supplements, mileage and expenses of the general registrar or local electoral board only the state authorized amount contingent to the extent of funds provided.

The Appropriations Act permits the governing body of any county or city to pay the secretary of its electoral board additional allowance for expenses as it deems appropriate. However, the Department of Elections will not reimburse the additional allowances.

If you have any questions regarding the above information, please contact the Department of Elections Fiscal staff at (804) 864-8950 or send an email to fiscal@elections.virginia.gov.

cc: General Registrar

FLUVANNA COUNTY BOARD OF SUPERVISORS
BCC APPOINTMENTS STAFF REPORT

TAB D

MEETING DATE:	June 2, 2021		
AGENDA TITLE:	Board, Commission, and Committee Appointments		
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):		
Board/Commission/Committee	Appointees	Begins Term	Ends Term
Agricultural-Forestal District Advisory Council – Land Use	Deborah Murdock (incumbent)	07/01/2021	06/30/2025
Economic Development and Tourism Advisory Council (EDTAC) – Business Representative	Nina Monroe (incumbent)	07/01/2021	06/30/2024
Fluvanna Partnership for Aging (FPA) – At-Large	Edna C. Harris	06/05/2021	12/31/21
JABA Board of Directors – Fluvanna Citizen Representative	Paul Bevins (incumbent) <u>or</u> Leslie Woodfolk	07/01/2021	06/30/2023
JAUNT Board - Fluvanna Representative	Harold E. Morgan (incumbent) <u>or</u> Leslie Woodfolk	07/01/2021	06/30/2024
Library Board of Trustees – At-large	Edna C. Harris	07/01/2021	06/30/2025
Planning Commission – Fork Union District Representative	Lewis Johnson (incumbent)	07/01/2021	06/30/2025
Social Services Board – Fork Union District Representative	Deborah Johnson (incumbent)	07/01/2021	06/30/2025
Thomas Jefferson Water Resources Protection Foundation – Fluvanna Citizen Representative	John Easter (incumbent)	02/01/2020	01/31/2024
Parks and Recreation Advisory Board (RAB) – At-large position	Sandra L. Patterson	06/05/2021	06/30/2022

DISCUSSION:	<ul style="list-style-type: none"> • Agricultural-Forestal District Advisory Council – Incumbent seeking reappointment • Economic Development and Tourism Advisory Council (EDTAC) – One position available • JABA Board of Directors – One position available • JAUNT Board – One position available • Planning Commission – One position available • Social Services Board – One position available • Thomas Jefferson Water Resources Protection Foundation - Fluvanna Citizen Representative – Mr. Easter is currently serving the Thomas Jefferson Water Resources Protection Foundation as the Fluvanna Citizen Representative, seeking retroactive appointment from 02/01/2020 through 01/31/2024. Spoke to the TJWRPF director who asked Mr. Easter be reappointed.
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	<ul style="list-style-type: none"> Parks and Recreation Advisory Board (RAB) – Unexpired term starting 07/01/2019 through 06/30/2022
ENCLOSURES:	Candidate Applications

BCC VACANCIES AND APPLICANTS

BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Agricultural-Forestal District Advisory Council – Land Use	Deborah Murdock	Reappt	Columbia	Current member of AFD Advisory Council, seeking reappointment
Economic Development and Tourism Advisory Council (EDTAC) – Business Representative	Nina Monroe	Reappt	Fork Union	Currently serving as Business Representative of EDTAC, seeking reappointment
Fluvanna Partnership for Aging (FPA) - At-Large	Edna C. Harris	Appt	Palmyra	Unexpired term beginning 05/16/2021 through 12/31/2021
JABA Board of Directors - Fluvanna Citizen Representative	Paul Bevins	Reappt	Palmyra	Current member of JABA Board of Directors, seeking reappointment
JABA Board of Directors- Fluvanna Citizen Representative	Leslie Woodfolk	Appt	Cunningham	
JAUNT Board - Fluvanna Representative	Harold E. Morgan	Reappt	Rivanna	Current member of JAUNT Board, seeking reappointment
JAUNT Board - Fluvanna Representative	Leslie Woodfolk	Appt	Cunningham	
Library Board of Trustees – At-large	Edna C. Harris	Appt	Palmyra	
Planning Commission – Fork Union District Representative	Lewis Johnson	Reappt	Fork Union	Current member of Planning Commission, seeking reappointment
Social Services Board - Fork Union District Representative	Deborah Johnson	Reappt	Fork Union	Current member of Social Services Board, seeking reappointment

Thomas Jefferson Water Resources Protection Foundation - Fluvanna Citizen Representative	John Easter	Reappt	Fork Union	Currently serving the Thomas Jefferson Water Resources Protection Foundation as the Fluvanna Citizen Representative, seeking retroactive appointment from 02/01/2020 through 01/31/2024.
Parks and Recreation Advisory Board (RAB) – At-large position	Sandra L. Patterson	Appt	Columbia	Unexpired term beginning 07/01/2019 through 06/30/2022



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Deborah D. Murdock		Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) P.O. Box 65, Kents Store, VA 23084		Physical Address (if different) 478 Laughton Lane, Kents Store, VA 23084	
Years Lived in Fluvanna 46	Cell Phone – preferred?	Home Phone – preferred? 434-589-3083	Email ddmlaughton@yahoo.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.): I have served on this board since its inception and am a firm believer in proper land use concepts. College - Vassar, UVA courses in planning and archaeology. 33 years' experience as a licensed realtor specializing in country property and historic properties.			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Presently a member of Ag/Forestral Board. Many, many years on the Board of Equalization.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Vice President of Fluvanna Historical Society for past 30 years or so.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I believe in land planning and open space.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Deborah Murdock		Date 5-19-2021	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
x	Agricultural/Forestal District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Deborah Johnson		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 4588 Shores Road Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 65	Cell Phone – preferred? 434-981-0372	Home Phone – preferred? 434-842-3708	Email Deborah.l.t.Johnson@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): High school diploma/1974			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Currently serving On FLuvanna Social Service Board			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Member of New Fork Baptist Church President of Women ' s Missionary at NFBC 1992-2019 President of NFBC Outreach Ministry 2020-2021			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I believe and was taught that helping the less fortunate, is my purpose through Jesus Christ.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Deborah Johnson (from file)		Date 5/14/2021	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
X	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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Office Use Only		
Application Received On:	05/14/2021	Application Received By: Caitlin Solis
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Nina Monroe		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 277 Gravel Hill Road Fork Union, Va 23056		Physical Address (if different)	
Years Lived in Fluvanna 53	Cell Phone – preferred? <input checked="" type="radio"/> 434-327-7581	Home Phone – preferred? <input type="radio"/>	Email Theelephantztrunk@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Bank of America 2001-2002 personal banker Bank of America 2002-2005 Business Associate Client manager BB&T 2005-2017 Vice President - Community Bank Market Leader IV High School			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Executive Board member of the Robert Russa Moton Museum			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: To get more in touch with the community in which I live			
Applicants are considered as vacancies occur and your application will be kept on file for three years. Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963 By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.			
Applicant's Signature Nina Monroe		Date March 14, 2018	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)

X	Board, Commission, Committee (cont.)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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Office Use Only		
Application Received On:	March 14, 2018	
Acknowledgement Sent:	April 9, 2018	
Renewal Date:		
Renewal Date:		
Renewal Date:		
Renewal Date:		



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Edna Claressa Harris		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 2 Holly Circle Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 6	Cell Phone – preferred? 4349966088	Home Phone – preferred?	Email ednaharris108@yahoo.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): 05/2010 University of Phoenix, 12/2006 Averett University, Glendale, Arizona Danville, VA Master of Education, Master of Education, Reading Administration and Supervision Specialist 05/2004 Old Dominion University, 05/1991 Saint Paul’s College, Norfolk, VA Lawrenceville, VA Endorsement in Specific Learning Disabilities BA Sociology			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I currently serve on the Habitat for Humanity Selection committee for Fluvanna County, I am also a participant in the Fluvanna Leadership Development Program. I served on the Gang Violence Task Force in Danville, VA			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I am a member of Alpha Kappa Alpha Sorority, Inc. 1989-present A lifetime member of New Fork Baptist Church 1980-present Delta Kappa Gamma Honor Society 2007-Present			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I would like to put forth the knowledge I have acquired in regards to education, leadership, and families towards assisting on community boards in my hometown of Fluvanna County.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant’s Signature <i>(Typing name below serves as digital signature)</i>		Date	
Edna Claressa Harris (from file)		9/26/19	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
x	Central Virginia Regional Jail (CVRJ) Authority
x	Columbia Task Force (CARE)
x	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
x	Family Assessment and Planning Team (FAPT)
	Finance Board
x	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
x	Library Board of Trustees
x	Monticello Area Community Action Agency (MACAA)
x	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
x	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
x	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
x	Youth Advisory Council (YAC)
	OTHER:

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Office Use Only		
Application Received On:	9/26/2019	Application Received By: Caitlin Solis
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Edna C. Harris
2 Holly Circle
Palmyra, VA 22963
(434)996-6088 cell
ednaharris108@yahoo.com

Professional Profile

- Student-centered educator with experience that spans both special education and inclusive classrooms as well as one-on-one settings, and leadership administrative experience
- Deeply committed to optimizing student success, learning outcomes for preK-12th grade learners
- Creative and resourceful in adapting instructional strategies to meet unique student needs. Design positive approaches and proactive interventions advancing learner engagement; academic achievement; cognitive development; and social, behavioral and communication improvements.
- Strong leadership abilities to observe, plan, and assess best practices to modify instruction, for multicultural classes with multi levels of abilities, and motivate unmotivated learners.
- Lobbyist and advocate for criminal justice reform-First Step Act and Compassionate Release

Education

**05/2010 University of Phoenix,
Glendale, Arizona**
Master of Education,
Administration and Supervision

**12/2006 Averett University,
Danville, VA**
Master of Education, Reading
Specialist

**05/2004 Old Dominion University,
Norfolk, VA**
Endorsement in Specific Learning Disabilities

**05/1991 Saint Paul's College,
Lawrenceville, VA**
BA Sociology

Professional Experience

English Instructor-University of Virginia-Upward Bound, Charlottesville, VA September 2018-Present

I facilitate English instruction for students in grades 10th-12th during Saturday sessions. The students receive support in Standards of Learning, tutoring, college essay writing and college application process, I also assist students in meeting their goals and objectives as outlined in their Individual Education Plans (IEP), and test taking strategies. Currently, I serve students from 11 local high schools. My goal is to ensure their success in and completing a post-secondary education and improving their quality of life and support their efforts to matriculate into a college of their choice through the provision of instruction, tutorial services, and social/academic enrichment activities.

Title 1 Reading Specialist Buford Middle School, Charlottesville, VA
2017-Present

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Prepare and deliver instruction appropriate to students in Tier 2
- Complete quarterly data reports monitoring student progress in English
- Present professional learning to staff

Special Education English Collaborative Teacher grades 8-12 Fluvanna County High School.
Palmyra, VA 2014-2017

- Utilize instructional management systems that increase student learning and Maximize time on task
- Develop and implement Individual Educational Plans according to regulations
- Monitor student progress towards achieving goals on the IEP's
- Communicate effectively within the educational community and with parents on a regular basis
- Co-Teach in a collaborative classroom setting

**Title 1 Reading Specialist Clark Elementary School, Charlottesville, VA
2013**

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers, administrators
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Develop parent involvement activities for families
- Prepare and deliver instruction appropriate to students in accordance with Federal, Division, and State guidelines
- Complete 9 weeks data reports monitoring student progress in content areas
- Work collaboratively with Title 1 staff

F.A.S.T, IEP Team, and Autism Specialist Danville Public Schools, Central Office-Office of Exceptional Children, Danville, VA 2011-2013

Conduct parent, student, teacher, and agency interviews. Initiate and finalize paperwork related to FAST placements. Actively participate in the Individualized Education Plan process, address regulations and procedural matters, monitor compliance, audit IEP's for grades preschool-12th grade, and serve as a resource and support for personnel working with students with Autism. Assistant to the Director of the Office of Exceptional Children. Comprehensive Service Act (CSA) contact person, develop Individual Family Services Plan (IFSP), serve as a liaison between the community and the school division to develop partnerships to meet the needs of students, parents, staff and community, private day school IEP process and compliance monitoring, and Truancy court representative

School Testing Coordinator Danville Public Schools, Danville, VA 2007-2013

As a School Testing Coordinator (STC) I serve as the point of contact between the school and the DDOT. I maintain the security of test materials, implement SOL test procedures, and providing appropriate training for Examiners, Proctors, and other school personnel involved in the test administration. Read all test administration materials, and inform school staff of testing policies, guidelines, and procedures

Mentor Danville Public Schools, Danville, VA 2005-2013

Offer counsel, provide information, interpret district, state, federal and/or school level policies and practice, serve as a role model, provide support for developing course content, model direct teaching instruction, and act as an advisor to mentees.

Site Facilitator, Kindergarten Readiness Summer Camp Danville Public Schools, Danville, VA/Smart Beginnings, Danville,VA June 2011-July 2011

- Supervised all aspects of the summer kindergarten readiness summer camp including instruction, discipline, and assessments
- Developed supervision plans for buses, breakfast, arrival and dismissal
- Completed reports including attendance, discipline, and student achievement

Lead Tutor/Site Facilitator Total Tutors afterschool program G.L.H. Johnson School, Danville, VA December 2010-April 2011

- Create rosters
- Assign teachers to tutor for afterschool program
- Coordinate transportation with the SES provider
- Report data on pre and post assessments
- Complete reports for attendance, student achievement, and payroll
- Manage office and student dismissal

Title 1 Reading Specialist G.L.H. Johnson School, Danville, VA
2007-2011

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Develop parent involvement activities for families
- Prepare and deliver instruction appropriate to students in accordance with Federal, Division, and State guidelines
- Complete 9 weeks data reports monitoring student progress in content areas
- Work collaboratively with Title 1 staff

School Webmaster Danville Public Schools, Danville, VA 2007-2011

Developed the school website, maintained and updated information, complied with the Danville Public Schools district Acceptable Use Policy

Special Education Resource/Inclusion Teacher grades K-5 Danville Public Schools, Danville, VA
1999-2007

- Utilize instructional management systems that increase student learning and Maximize time on task
- Develop and implement Individual Educational Plans according to regulations
- Monitor student progress towards achieving goals on the IEP's
- Communicate effectively within the educational community and with parents on a regular basis
- Maintain and upgrade professional skills
- Perform other job related duties as assigned by the Principal, Special Education Director and Assistant Director

Bridges Specialist Grove Park School, Danville, VA 2003-2006

As a Bridges Lab Specialist I assessed the 26 cognitive abilities and 11 perceptual skills including attention, memory, verbal comprehension, visual sequencing, and auditory sequencing. In the Bridges program, I utilized activities that developed visual, auditory and sensory processing skills to improve students' attention, concentration, focus, phonemic awareness, sequencing, spatial awareness, fine and gross motor coordination

Elementary School Teacher Glenwood Elementary School Danville, VA 1997-1999

- Concentration in 4th grade
- Plan, instruct and assess student performance in all core subject areas
- Interpret data from assessments and apply them to instruction
- Collaborate with parents, grade level teachers and Success For All Coordinator in tracking students progress

Parent Resource Center Coordinator Danville Public Schools, Danville VA 1993-1996

I made home visits to families of Title I students and facilitated workshops utilizing the Parents as Teachers model. Home visits and workshops focused on assisting and modeling strategies for parents to work with their children in becoming stronger learners, while increasing parent-child

interaction, and knowledge of early childhood development and promote positive parenting. I also collaborated with another teacher in developing the Kindergarten Screening Assessment for Danville Public Schools.

References

Eric Johnson, Principal
Hospital Education
434-924-2658
Johnsoe1@charlottesvilleschools.org

Mozell Booker
434-842-3311
mhbooker@mindspring.com

India Brandon
301-318-5654
indiabrandon24@gmail.com



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Harold E Morgan (Hal)		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other		
Mailing Address (including City, State, & ZIP) 2 Shortwood Circle, Palmyra, VA 22963-2747		Physical Address (if different)		
Years Lived in Fluvanna 1	Cell Phone – preferred?	Home Phone – preferred? (434) 510-7575	Email halmorgan7@gmail.com	
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.): BA — English Literature — Duquesne University, Pittsburgh, PA. MBA — Finance — American University, Washington, DC.				
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: F.L.A.G. (the Fluvanna Leadership Alumni Group). In February 2020, I was appointed to represent Fluvanna County on the JAUNT Board of Directors. In July 2020, I was chosen to serve as a member of the JAUNT Executive Committee in the position as Secretary				
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): St. Thomas Aquinas Church; the Lake Monticello Golf Club Gray Foxes; volunteer at the Blue Ridge Area Food Bank monthly Mobile Food Pantry in Columbia				
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have 40 years of work experience in public transportation and have represented Fluvanna County on the JAUNT Board for the past year since being appointed to fill the term of the late David Feisner. The second Fluvanna County seat on the JAUNT Board is currently vacant and has been since Pat Thomas resigned last July. Therefore, I think that for the sake of continuity, I would like to continue to represent Fluvanna County on the JAUNT Board. I have 40 years of work experience in public transportation and have represented Fluvanna County on the JAUNT Board for the past year since being appointed to fill the term of the late David Feisner. The second Fluvanna County seat on the JAUNT Board is currently				
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Applicant's Signature Harold E. Morgan (From File)			Date 4-12-2021	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
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	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
x	JAUNT Board

X	Board, Commission, Committee (cont.)
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	Jefferson Area Board of Aging (JABA) Board of Directors
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	Palmyra Area Revitalization Committee (PARC)
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	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
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(Approved June 17, 2015)

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Office Use Only		
Application Received On:		Application Received By: Caitlin Solis
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

RESUME

Harold E. (Hal) Morgan, Jr.
2 Shortwood Circle
Palmyra, VA 22963-2747
Home: 434-510-7575
E-mail: halmorgan7@gmail.com

SUMMARY

Before retiring in June 2018, Mr. Morgan had 40 years of progressive administrative and managerial experiences in the passenger transportation field. He worked with public and private transportation providers, state departments of transportation, metropolitan planning organizations, the Federal Transit Administration (FTA), the Department of Health and Human Services, Easter Seals Project ACTION, the Rural Transit Assistance Program, and other mass transit-related organizations to improve the effectiveness of their management, operations, and outreach.

He has an in-depth knowledge of the implications for private and public operators of such legislation as the Americans with Disabilities Act of 1990, the Clean Air Act Amendments of 1990, and the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), the Transportation Equity Act for the 21st Century (TEA-21), the Safe, Affordable, Flexible, Efficient, Transportation Equity Act-A Legacy for Users (SAFETEA-LU; and the most recent transportation reauthorization legislation, the Fixing America's Surface Transportation (FAST) Act (Pub. L. No. 114-94), signed into law in December 2015.

He was a member of the Fluvanna Leadership Development Program (FLDP) Class 16 graduating in April 2019.

In February 2020, the Fluvanna Board of Supervisors appointed Mr. Morgan to the JAUNT Board of Directors. In July 2020, he was chosen to serve as a member of the JAUNT Executive Committee in the position as Secretary.

PROFESSIONAL EXPERIENCE

Taxicab, Limousine & Paratransit Association, Kensington, MD, 01/94 - June 2018

Mr. Morgan joined the staff of the Taxicab, Limousine & Association (TLPA) on January 2, 1994, after eight years as a transportation consultant and eight years as an association executive with the American Bus Association. At TLPA, he serves as the Executive Vice President and was responsible for all research activities, acted as a liaison to government agencies such as the Federal Transit Administration, the Department of Health and Human Services, and the Federal Motor Carrier Safety Administration. He served as an active member of the Transportation Research Board's Paratransit Committee and served on the National Program Review Board for the Rural Transit Assistance Program (RTAP) of the Federal Transit Administration and served on the national steering committees for the National Resource Center for Human Service Transportation Coordination and the National Center on Senior Transportation. Mr. Morgan conducted industry surveys, tabulates, and wrote the statistical Fact Books for each of TLPA's operating divisions, wrote numerous articles for TLPA publications. He was a featured speaker at numerous industry meetings and conducted webinars and podcasts. He also served as the head of the Taxicab, Limousine & Paratransit Foundation.

MacDorman and Associates, McLean, VA, 05/92 to 12/94

While with MacDorman, Mr. Morgan served as on-site project manager for the Public Private Transportation Network (PPTN), a multi-million dollar technical assistance program funded by the

Federal Transit Administration (FTA). Through PPTN, he worked with state and local transportation officials and FTA managers to identify and implement beneficial transportation improvements. Mr. Morgan was responsible for coordinating the MacDorman team and over 300 Network Members. He was responsible for insuring prompt response to more than 1,000 annual requests for assistance. He was also the primary technical and programmatic liaison with transportation officials from all levels of government, consultants, trade associations, volunteer groups, and business groups. In his eight years in the transportation-consulting field (11-85 to 12-94), Mr. Morgan worked on numerous transportation projects, provided hands-on technical assistance, and made presentations in thirty-seven states.

COMSIS Corporation, Silver Spring, MD, 01/87 - 05/92

Before joining MacDorman & Associates, Mr. Morgan was a Senior Associate for COMSIS Corporation. He analyzed a variety of technical and policy issues providing liaison to private transportation providers and public transit agencies to facilitate contracting of public transit services. He developed a thorough understanding of the barriers and the potential for greater participation of the private sector in the planning, financing, and provision of public transportation. He also became a recognized expert in small business development in his support of FTA's Entrepreneurial Services Challenge Grant Program, one of the federal government's initial forays into a "welfare to work" program.

TRAAC International Consultants, Arlington, VA, 11/85 - 01/87

Mr. Morgan was employed by TRAAC to implement the Public Private Transportation Network (PPTN), a multi-million dollar technical assistance program funded by FTA. As the only full-time staff member assigned to the project for its first six months of operation, he developed PPTN's administrative and operational procedures, managed the project's outreach and technical assistance efforts, and was the company's liaison with FTA. In January 1987, the COMSIS Corporation purchased TRAAC.

American Bus Association, Washington, DC, 01/78 - 10/85

Mr. Morgan was Director of Research for the American Bus Association. During this time period, he carried out a number of research projects to support industry legislative initiatives. He represented the industry at governmental meetings and hearings. From 1982-85, in addition to his duties as Director of Research, Mr. Morgan served as Treasurer of the ABA. In this capacity, he planned and managed the annual association budget and business plan.

EDUCATION

BA — English Literature — Duquesne University, Pittsburgh, PA.

MBA — Finance — American University, Washington, DC.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Leslie Woodfolk		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
Mailing Address (including City, State, & ZIP) 362 Jefferson Drive Palmyra, VA 22963		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Physical Address (if different)			
Years Lived in Fluvanna 52	Cell Phone – preferred? 434-960-5398	Home Phone – preferred?	Email lesliehaskins46@icloud.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): General studies fluvanna county high school Piedmont community college Charlottesville va American national college Charlottesville va			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Church member			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I love my county and want to give back to the community and I would like to see more growth in the county			
Applicants are considered as vacancies occur and your application will be kept on file for three years. Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963 By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.			
Applicant's Signature Leslie Woodfolk		Date 4-20-2021	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
x	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
x	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
X	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
x	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
x	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Paul Bevins		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 12 Seminole Trail Palmyra, Va. 22963		Physical Address (if different)	
Years Lived in Fluvanna 8	Cell Phone – preferred? 203-988-7835	Home Phone – preferred? 434-591-6622 (preferred)	Email josephbevins@yahoo.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): I have served on the Board of Directors of JABA for close to two years. My term is due to expire, and I wish to be reappointed. I am a retired Program Manager for the State of Connecticut's Judicial Department. I worked for state government for approximately 37 years. For most of those years, I was also and Adjunct Instructor of Criminal Justice and Social Science, working for the last 18 years on the faculty of Western Conn. State University. I hold a MPA degree from the University of New Haven, and a M.S. degree in Urban Studies and a B.A. degree in Political Science both from Southern Ct. State University..			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Approximately two years on the Board of Directors of JABA. Presently I also serve on the TRIAD Committee of the Fluvanna County Sheriff's Department. I am also a volunteer driver for the local Meals on Wheels Program. I have additionally served on other committees at Lake Monticello as well as in Fluvanna County. Prior to my move in 2011 to Palmyra, I served on local committees in my previous community of Hamden, Ct. Those positions included President of the local Board of Health, Chairperson of my church's Parish Council, and Commissioner on the local Human Services Commission.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I am a parishioner of St. Thomas Aquinas Church and assist the church in its delivery of food to a local food bank.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have always volunteered in my local community. Like many, I expect much from my government, but as a retired government employee, I recognize that we all must give a lot to our government. I have especially enjoyed working at JABA. I began as a volunteer driver in their food delivery program. I next served on their Ethics Committee and then on their Advisory Council. In addition to my current service on JABA's Board, I also serve on JABA's Finance Committee.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Paul Bevins (from file)		Date 3/26/2019 14:09	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
X	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	Mar 26, 2019	Application Received By: Kelly Belanger Harris
Acknowledgement Sent:	Mar 26, 2019	
Renewal Date:		Remarks: 03/26/2019 - Reappointment request
Renewal Date:		
Renewal Date:		
Renewal Date:		



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Lewis G. Johnson		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) P O Box 175 Fork Union, VA 23055		Physical Address (if different) 539 E. River Road Fork Union, VA 23055	
Years Lived in Fluvanna 40	Cell Phone – preferred? <input type="radio"/> 4346072948 - preferred	Home Phone – preferred? <input type="radio"/> 4348423542	Email forkunion@embarqmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Virginia Commonwealth University - B.S. 1972 & M.S. 1974 Licensed Real Estate Broker 38 yrs. Licensed Certified General Real Estate Appraiser 35 yrs. Business Development, Investor, and Stock Market Participant			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Fork Union Sanitary Committee 15+/- yrs. Agricultural Forestal Committee 8 yrs. Planning Commission 3 yrs.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Member Mount Zion Baptist Church 65 yrs. National and State Organization of the Association of Realtors			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: To participate in the present and future growth and physical development of Fluvanna County			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Lewis G. Johnson		Date February 1, 2018	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fluvanna Partnership for Aging Committee
X	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)

X	Board, Commission, Committee (cont.)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
X	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

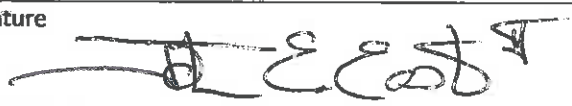
1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	Feb 1, 2018	
Acknowledgement Sent:	Feb 1, 2018	
Renewal Date:		
Renewal Date:		
Renewal Date:		
Renewal Date:		



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name (Last, First MI) Easter, John E. II		Election District Fork Union	
Mailing Address (including City, State, & ZIP) 94 Middle Farms Trace Bremo Bluff VA 23022		Physical Address (if different)	
Home Phone 434-842-3185	Cell Phone 434-987-0602	Work Phone 434-842-3185	Email easters4@nexet.net
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION: University of Virginia, BA, Psychology Embry-Riddle Aeronautical University, MS, Aeronautical Science Retired, US Army & Air Force Commercial Pilot, Civilian and Military Instructor Pilot Licensed Real Estate Broker (Virginia) Beef Cattle Farmer			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Thomas Jefferson Soil & Water Conservation District, Treasurer Thomas Jefferson Water Resources Protection Foundation, Treasurer Fluvanna County Chamber of Commerce, Past President Fluvanna County Economic Development Commission, Former Chair Rivanna River Basin Commission, Former Member			
CIVIC ACTIVITIES AND MEMBERSHIPS (ROLES with fraternal, business, church, or social groups): Rivanna Scenic River Advisory Committee, Former Chair Fluvanna Heritage Trail Board American Revolution Bicentennial Commission, Vice-Chair			
REASON(S) FOR WANTING TO SERVE: I firmly believe that strong communities can only be built through citizen involvement. I continue to maintain a strong desire to support Fluvanna County with my service.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years. Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p style="color: red;">By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Signature 		Date 10 FEB 2016	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, or Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals
	Community Policy Management team (CPMT)
	Economic Development Authority (EDA)
	Finance Board
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Alcohol Safety Action Program (ASAP)
X	James River Water Authority (JRWA)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Partnership for the Aging Committee
	Piedmont Virginia Community College (PVCC) Board
	Piedmont Workforce Investment Board
	Planning Commission
	Region Ten Community Services Board
	Regional Jail Board
	Rivanna River Basin Commission
	Social Services Board
	Southeast Rural Community Assistance Project, Inc.
	Thomas Jefferson Area Community Criminal Justice Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name (Last, First MI) PATTERSON, SANDRA L		Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 39 HARRIS LANE		Physical Address (if different)	
Years Lived in Fluvanna 13 yrs.	Cell Phone 4348256182	Home Phone 4345891283	Email mamaduke11712@Yahoo.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.): 1. Day Aide Greeter, Typist, Friends of Library 6 yrs, Membership Co-Chair - Programs Chair, Election Officer - 8 yrs - Nacyp Past Pres. + Membership Chair 6 yrs - Census Enumerator 2010 - Sheriff's Office VIPS Coordinator, Audit Coordinator 5 1/2 yrs. Elections - phone banking 7 yrs.			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Evergreen B.C. Vice Pres. Senior Chair - Senior Chair Member - Author of 3 books.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups - please provide dates): NAAEP, Evergreen B.C., Friends of the Library, Sheriff's Office - Fok - Senior Community events!			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I am so community minded and want to give back with some of my experience in computers, organizing and planning. I would be an asset to get things started & completed.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p><small>By signing below you are indicating that you have read and understand the attached Fluvanna County SCC Attendance Policy and that you agree to abide by the bylaws of any Board, Commission, or Committee to which you may be appointed.</small></p>			
Applicant's Signature Sandra Patterson		Date 5/21/18	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Broadband Access Taskforce (BAT)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Alcohol Safety Action Program (ASAP)
	James River Water Authority (JRWA)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
X	Parks & Recreation Advisory Board
	Partnership for Aging Committee
	Piedmont Virginia Community College (PVCC) Board
	Piedmont Workforce Investment Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
X	Social Services Board
	Southeast Rural Community Assistance Project, Inc.
	Thomas Jefferson Area Community Criminal Justice Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
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Office Use Only		
Application Received On:		2021-05-21 - Spoke with Ms.Patterson to confirm that she is still interested in seeking appointment to the Parks and Rec Advisory Board. Confirmed information application - no changes. KBH
Acknowledgement Sent:		
Renewal Date:	May 21, 2021	
Renewal Date:		
Renewal Date:		
Renewal Date:		

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	June 2, 2021				
AGENDA TITLE:	Children’s Services Act – Semi-Annual Update				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Bryan Moeller				
PRESENTER(S):	Bryan Moeller				
RECOMMENDATION:	None				
TIMING:	Current				
DISCUSSION:	<p>Semi-annual update on the state of the Children’s Services Act in Fluvanna County, to include:</p> <ul style="list-style-type: none"> • Budget projection for FY 2021 • Upcoming changes to CSA • Time for Q&A 				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	June 4, 2021				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors May 19, 2021 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, May 19, 2021, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for May 19, 2021.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
May 19, 2021
Regular Meeting 7:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O’Brien, Rivanna District, Vice Chair (entered meeting at 7:04pm)
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:01pm, Chair Sheridan called to order the Regular Meeting of May 19, 2021.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- Mr. Dahl suggested moving agenda item G up the agenda with item D to prevent presentation repetition.

MOTION:	Accept the Agenda, for the May 19, 2021 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates – NEW Employees

- Ryan Campbell, Communication’s Officer, E911, Started May 17th
- Deborah Martin, Communication’s Officer, E911, Started May 17th
- Jennifer Kirby, Communication’s Officer, E911, Started May 17th

Announcements and Updates – Employee Promotions

- Bobby Popowicz, Assistant Public Works Director (Utilities), Public Utilities Office, Started May 10th
- Victoria Melton, Management Analyst, Finance Department, Started May 10th

Fluvanna County May Carnival

- Carnival was held for two weeks, May 5 - 8 and May 12 - 15.
- May 5 - 8 armband gross revenue \$27,928.
- May 12 - 15 armband gross revenue \$31,448.
- County collects 25% of gross wristband/ticket sales (see chart to the right)
- County gets \$50 per each game and concession stand.
- We reached max capacity on May 8 night, which was 1,000 participants at one time. A line formed for about an hour to enter.
- Thanks to the Building Inspections department, Sheriff’s department, and Parks and Recreation full-time and part-time staff that helped with the event!

Carnival Date	County Armband Revenue
May 5	\$617
May 6	\$1,131
May 7	\$749 (rain)
May 8	\$1,152 (day)
	\$3,333 (night)
Week 1 Total	\$6,982
May 12	\$756
May 13	\$1,067
May 14	\$2,028
May 15	\$989 (day)
	\$3,022 (night)
Week 2 Total	\$7,862
Concessions & Games (2 weeks)	\$1,100
GRAND TOTAL	\$15,944

Announcements and Updates

- May 13 - [CDC Interim Public Health Recommendations for Fully Vaccinated People](#) released
- May 13 - [Amended Executive Order 72](#)
 - As of midnight, May 15 – Mask Mandate lifted for individuals who are fully vaccinated
 - Employees of certain businesses will continue to be required to cover faces while at their place of employment in accordance with [CDC guidance](#).

Board of Supervisors Minutes

- May 28 – [Executive Order 79](#) lifts all Commonsense Public Health Restrictions Due to Novel Coronavirus (COVID-19)
 - [EO 79, section D](#): All students, teachers, staff, and visitors must wear a mask over their nose and mouth while on school property subject to section C. (section C outlines exceptions to requirements for wearing a mask)

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Jun 4	4:00 PM	Regular Meeting	Library
Wed	Jun 16	7:00 PM	Regular Meeting	Library
Wed	July 7	4:00 PM	Regular Meeting	Library
Wed	July 7	7:00 PM	Regular Meeting	Library

- Mr. Dahl asked the Board of Supervisors if there are two members that are available to meet with a developer in the next week or two to discuss a potential project.
- Mrs. Booker mentioned the passing of Mrs. Elva Key, former secretary of Central Elementary School and active volunteer on the Library Board of Trustees and JABA Advisory Board.
- Mr. Dahl mentioned the passing of Mr. Barry Parrish, former Building Official And Fire Chief

5 - PUBLIC COMMENTS #1

At 7:18pm, Chair Sheridan opened the first round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Dr., spoke about options to use the American Rescue Plan Act.
- With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:26pm.

6 - PUBLIC HEARING

SUP 21:02 Amy and Joshua Bower – Douglas Miles, Community Development Director

Requested Action:

A Special Use Permit request in the A-1 Agricultural, General District to permit an Agricultural Enterprise (winery) on 42.9 +/- acres known as Tax Map 48 Section 1 Parcel 3. The property is located on the north line of West River Road (Route 6) and 0.9 miles west of Hardware Road. The subject parcel is located within the Scottsville Community Planning Area and the Cunningham Election District.

Agricultural Enterprise Use - Winery

- Thistle Gate was established in 2007 as a working farm winery with a single-family dwelling on the premises for the owners
- Outdoor wedding reception events to be located near the tasting room building and will be limited to 100 – 150 persons at events with most events being smaller - 50 persons that could include 5K and 10K run events



Board of Supervisors Minutes
 Recommended SUP Conditions:

The Planning Commission members and County Staff recommend Approval of the proposed Agricultural Enterprise (winery) use provided the impact upon the surrounding property owners is minimal. Staff has proposed recommended conditions to ensure that this use complies with all Federal, State and County Code requirements:

1. This Special Use Permit is granted for an Agricultural Enterprise (winery) use to Amy and Joshua Bower and is not transferable and it does not run with the land on Tax Map 48 Section 1 Parcel 3.

2. The applicants will provide staffing for private parking and traffic circulation purposes from Route 6 with event personnel clearly marked as "Event Staff" for safety reasons. The Fluvanna County Sheriff's Office shall be notified at least thirty (30) days prior to each Agricultural Enterprise (winery) event that is between 100 to 150 persons and is scheduled on the premises.

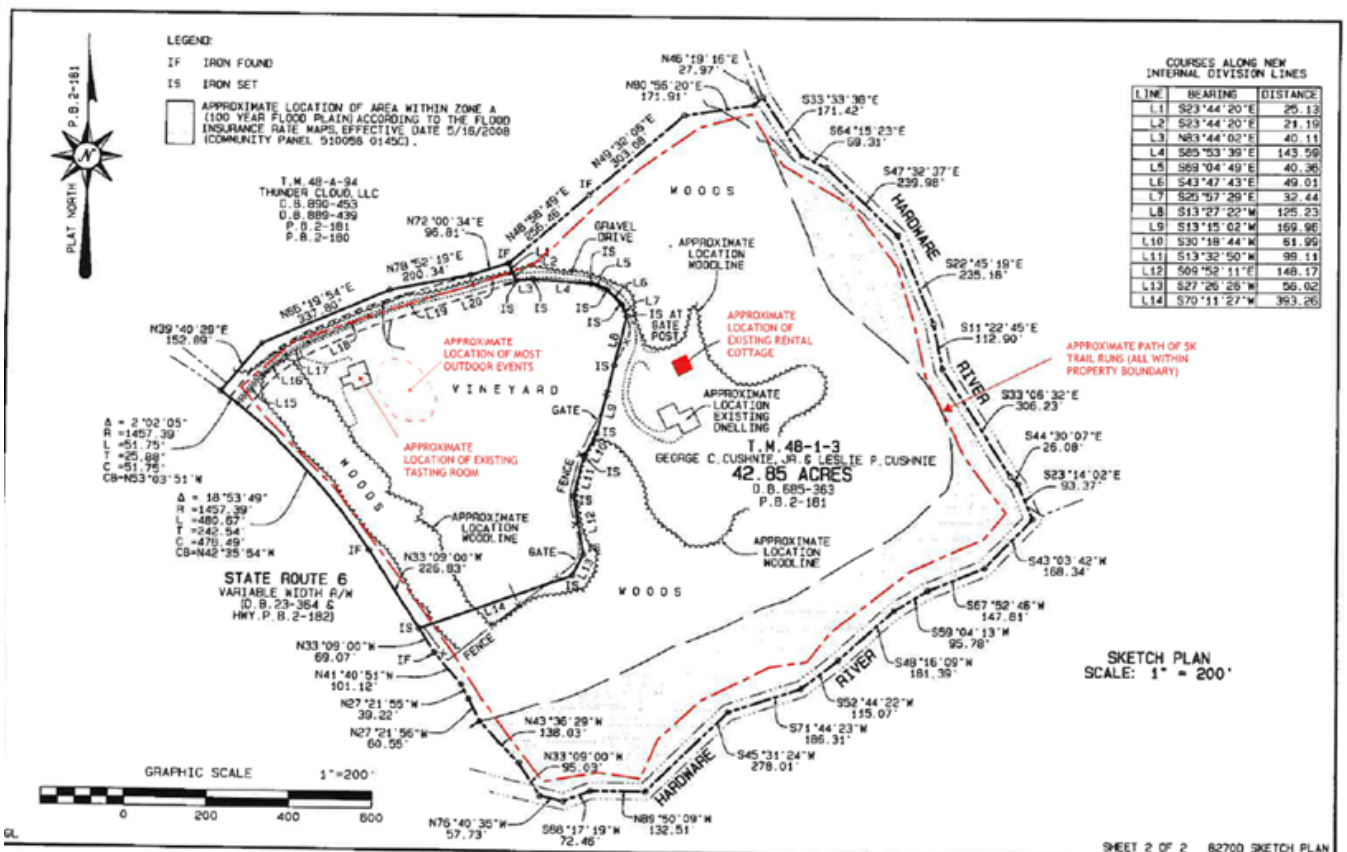
3. The Agricultural Enterprise (winery) and related winery or wedding reception events with outdoor live or recorded music shall be from 10:00 am until 11:00 pm, with the exception of 5K and 10K runs that may start at 7:00 am on the premises.

4. The applicants shall ensure compliance with the Noise Ordinance of the Code of the County of Fluvanna, as adopted and as enforced by the Fluvanna County Sheriff's Office.

5. The site shall be maintained in a neat and orderly manner so that the visual appearance from the public right-of-way and adjacent properties is acceptable to County officials.

6. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.

7. Under Section 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owners have substantially breached the conditions of the Special Use Permit.



At 7:34pm, Chair Sheridan opened the Public Hearing. With no one wishing to speak, Chair Sheridan closed the Public Hearing at 7:34pm.

Mr. Sheridan relinquished the chair to Vice Chair O'Brien to make the motion.

MOTION:	Approve SUP 21:02, a request to permit an Agricultural Enterprise (winery) use with respect to 42.9 +/- acres of Tax Map 48 Section 1 Parcel 3, subject to the seven (7) conditions listed in the staff report.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Following the vote, Mr. O'Brien returned the gavel to Chair Sheridan

ZTA 21:01 an Ordinance to Amend Zoning Ordinance – Douglas Miles, Community Development Director
2020 General Assembly Legislation changes:

- Variance requests applicant with disabilities as defined under the 1990 ADA requirements
- Written Orders by the Zoning Administrator sent to the last known address in our records
- Certiorari to Review Decisions and to avoid frivolous BZA appeals and related court costs

At 7:48pm, Chair Sheridan opened the Public Hearing. With no one wishing to speak, Chair Sheridan closed the Public Hearing at 7:48pm.

MOTION:	Adopt ZTA 21:01 An Ordinance to amend Sections 22-17-8A, 22-18-1, 22-18-2, 22-18-3, 22-18-4, and 22-18-7 of the Fluvanna County Code to Conform the Sections to Amendments to the enabling legislation relative to the Board of Zoning Appeals.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SUP 20:02 Quigley Properties LLC – Douglas Miles, Community Development Director

Requested Action:

A request for a Special Use Permit to construct a central sewer system / utilities, major for a rural cluster subdivision in an A-1 district, with respect to 48.4 +/- acres of Tax Map 31, Section A, Parcel 41 and Tax Map 31, Section 1, Parcel A. The properties are located along Courthouse Road and Oak Creek Road, and 0.6 miles east of its intersection with Georges Mills Road and Stoneleigh Road. The parcels are zoned A-1, Agricultural, General and are located within the Rural Preservation Planning Area and the Columbia Election District.

SUP 20:02 for Major Utilities Request

- Special Use Permit (SUP) for Major Utilities request for a rural cluster major subdivision on 48.4 +/- acres with 38.7 +/- acres in open space by proposing central sewer system
- 19 rural cluster lots on 7.5 acres with 1 home in the open space area for 20 dwelling units, 2.3 acres in roads to be dedicated to VDOT

SUP 20:02 Recommended Conditions:

If approved, the Planning Commission and Staff recommends the following conditions:

1. The design, construction, operation and maintenance of the central sewer systems shall comply with all County, State and Federal requirements as not to have a detrimental impact on Ballinger Creek, surrounding properties, or the water supply of the existing properties.



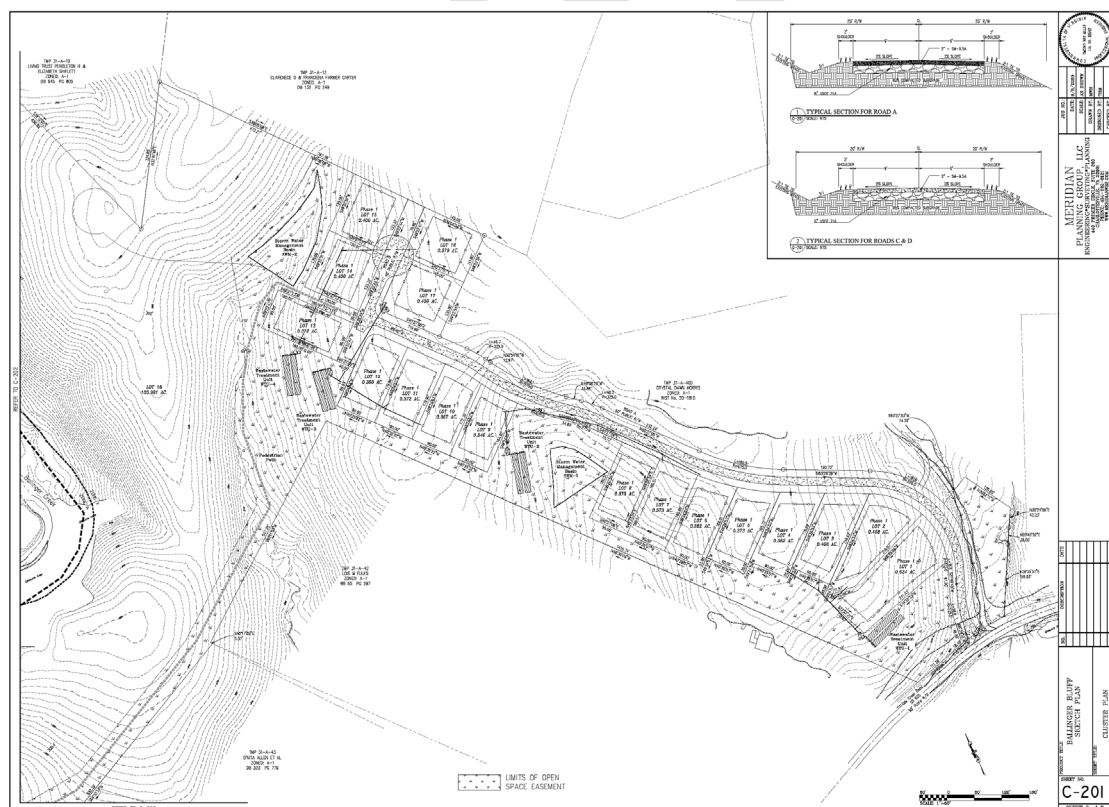
Board of Supervisors Minutes

2. Pursuant to Section 19-6-6 of the Subdivision Ordinance, a bond shall be required with surety in an amount and form acceptable to the County Attorney, to insure that the proposed infrastructure improvements are all completed at the expense of the developer.
3. For construction of the central sewer systems occurring adjacent to existing development, adequate dust and siltation control measures shall be taken to prevent adverse effects on the adjacent properties. All construction activity for the central utility systems shall occur between dawn and dusk, Monday through Friday.
4. The homeowners association or another owner of these utilities as approved by the State Corporation Commission shall be responsible for all maintenance of the on-site central sewer systems in perpetuity, and the responsibility for maintenance shall not be borne by Fluvanna County or any other public agency.
5. The utility systems permitted by the Special Use Permit shall be limited to the development areas shown on the Ballinger Bluffs rural cluster development plans and any expansion of the system will require an amendment to the Special Use Permit.
6. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.

SUP 20:02 Planning Commission & Staff

- The Planning Commission on April 13, 2021 did Recommend Approval with these same six (6) staff conditions by a 5-0 vote finding the central sewer systems proposal to be a better alternative to lots having all individual drainfields located within the Rural Cluster open space area of the development
- Fluvanna County Staff members are in agreement that the central sewer system would provide a better, more modern sewage system for the lots

Ballinger Bluffs Rural Cluster Lot Plan:



- Tim Miller objected to Condition #1 containing the word "County" due to the fact the County does not have any requirements regarding the impact of central sewer systems on Ballinger Creek, surrounding properties or the water supply of existing properties, therefore, it is not possible to comply with County requirements and the word "County" should be removed. Mr. Miller also felt the County Attorney does not have any expertise in Central Sewer Systems he is unable to determine the amount of the bond in Condition #2.
- Michael Clark offered clarification to the design and treatment plan of the central sewer system.

At 8:38pm, Chair Sheridan opened the Public Hearing.

Board of Supervisors Minutes

- Lois Fulks, 331 Oak Creek Rd, Spoke against the Ballinger Bluff Subdivision and the proposed wastewater system.
- Dale Layton, 265 Oak Creek Rd, spoke against the wastewater system.
- Susan Scofield, 111 Fairview Ln, Spoke against the proposed wastewater system.
- Liz Palmer Mackenzie, 1384 Courthouse Rd, asked if test wells had been dug to ensure the availability of water.
- Margaret Foster, 783 Courthouse Rd, asked how clearcutting such a large amount of trees will effect the groundwater and drainage.
- Linda Staiger, 2949 Ridge Rd, commented some Zoom participants may not be able to speak.
- Overton McGhee, 924 Courthouse Rd., commented he sent his comments to the Board.

With no one else wishing to speak, Chair Sheridan closed the Public Hearing at 8:50pm.

MOTION:	Defer SUP 20:02 a Special Use Permit to construct a central sewer system / major utility for a rural cluster subdivision with respect to 48.4 +/- acres of Tax Map 31 Section A Parcel 41 and Tax Map 31 Section 1 Parcel A.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- *The Board deferred the decision until the June 16, 2021 meeting*

7 - ACTION MATTERS

VDOT Secondary Six Year Plan/Quarterly update—Bethel Kefyalew, VDOT, Louisa Residency presentation and the action matter *Authorization to Advertise a Public Hearing for the SSYP* – Eric Dahl, County Administrator were both presented at the same time to avoid repetition.

- Ms. Kefyalew gave an overview of the proposed Secondary Six Year Plan including project funding and asked the Board how they want to allocate the surplus funding.
- Potential uses are hard surfacing unpaved roads, installing sidewalks or setting it aside for a later use and letting it accrue.
- Ms. Kefyalew also presented project updates, resurfacing schedule, traffic engineering study results as well as scheduled studies.
- The Board made road improvement/safety suggestions for VDOT to look into.

MOTION:	Approved authorization to advertise for a public hearing regarding the Virginia Department of Transportation Secondary Six Year Plan.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

General Reassessment Services of Real Property Contract – Cyndi Toler, Purchasing Officer

RFP Information

- RFP issued January 25, 2021 and closed February 23, 2021
- Three submissions were received
- Two candidates were chosen to interview including the current contractor Pearson Appraisal Services.
- Pearson was chosen as the highest scoring proposal.

Proposal

- Cost Proposal:
 - For any first-time assessments of new construction in years 2021 to 2024 – \$32.00 per parcel, This price has not changed since the current contract;
 - For that 2023 Administrative Review Reassessment – \$8.75 per parcel This price has not changed since the current contract; and
 - For that 2025 General Reassessment (including on-site review and digital images) – \$13.50 per parcel. This price increased by \$0.50 per parcel from our current contract, an estimated \$8,200 increase.
- Reassessment schedule is as follows
 - Year 1 – Administrative general reassessment of all property, focusing on both sales data and any new construction (2022)
 - Year 2 - Effective January 1, 2023 (equalized tax rate)
 - Year 3 - Full general reassessment with all new and existing properties viewed and photographed (2024)
 - Year 4 - Effective January 1, 2025 (equalized tax rate)

Board of Supervisors Minutes

MOTION:	Approve the contract between Fluvanna County and Pearson’s Appraisal Service, Inc., for GENERAL REASSESSMENT SERVICES of real property and improvements within the county with the first to become effective as of January 1, 2023, and the second to become effective on January 1, 2025 and further authorize the County Administrator to execute the agreement subject to the County Attorney approval as to form.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Waiver to Administer an Existing Split Precinct – Eric Dahl, County Administrator & Joyce Pace, General Registrar

The Code of Virginia, 24.2-307, requires the elimination of split precincts for elections held in November, 2021 and all subsequent elections. Fluvanna has two split House of Delegate precincts, Columbia and Fork Union, and one split State Senate precinct, Cunningham.

Under the provisions of 24.2-307, localities are required to comply with the following:

Each precinct shall be wholly contained within a single congressional district, Senate district, House of Delegates district, and election district used for the election of one or more members of the governing body or school board for the county or city. In each year ending in one, the governing body of each county and city shall establish the precinct boundaries to be consistent with any congressional district, Senate district, House of Delegates district, and local election district that was adopted by the appropriate authority by June 15 of that year. If congressional districts, Senate districts, House of Delegates districts, or local election districts have not been adopted by the appropriate authority by June 15 of a year ending in one, the governing body may use the congressional districts, Senate districts, House of Delegates districts, or local election districts as such districts existed on June 15 of that year as the basis for establishing the precinct boundaries to be used for the elections to be held in November of that year. Such governing body shall establish precinct boundaries to be consistent with any subsequent changes to the congressional districts, Senate districts, House of Delegates districts, or local election districts. If a governing body is unable to establish a precinct with the minimum number of registered voters without splitting the precinct between two or more congressional districts, Senate districts, House of Delegates districts, or local election districts, it shall apply to the State Board for a waiver to administer a split precinct. The State Board may grant the waiver or direct the governing body to establish a precinct with fewer than the minimum number of registered voters as permitted by § 24.2-309. A governing body granted a waiver to administer a split precinct or directed to establish a precinct with fewer than the minimum number of registered voters may use such a precinct for any election held that year.

With the delay in redistricting, it would be beneficial for the Board of Supervisors to give serious consideration to completing the procedures required for requesting the “Waiver to Administer an Existing Split Precinct” application for this November’s election.

The Department of Elections requires a copy of the minutes from a Board of Supervisors meeting, in which the governing body formally requests a waiver until such a time as redistricting can be completed.

MOTION:	Approve authorization of Joyce Pace, General Registrar, to complete the procedures required by the Virginia Department of Elections for requesting the “Waiver to Administer an Existing Split Precinct” application for the November 2021 election.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

Board of Supervisors Minutes

8 - PRESENTATIONS

Economic Development Projects Update – Bryan Rothamel, Economic Development Coordinator

Silk City Printing

- 93 New Jobs
- \$5.7 Million capital investment
- Governor Northam announced Silk City Printing moving to 60 Carysbrook Road (previous Thomasville Furniture factory) on October 20, 2020 with a \$5.7 million capital investment and hiring 91 employees by 2026.
- Silk City Printing had their first shipment of printed apparel shipped on October 20, 2020 with 20 employees in the facility.
- By Christmas they were up to 40 employees. By the sixth month (April 2021) they were up to 71 employees.
- Anticipation is over 120 employees by summer.
- Apparel printed at the Fork Union facility is shipped to Target, Walmart, Marshalls, etc.
- SCP is continuing to hire entry level positions with a few management positions available.
- SCP also has difficulty with truck drivers locating the facility as there are no signs on Route 15. SCP has requested to place a 2 ft² sign at the intersection of Route 15 and Carysbrook Road. This is the county-owned Carysbrook Complex.



YAE Wellness

- YAE Wellness provided a letter of intent to purchase 15 acres of the Fork Union Property for a medical cannabis cultivation facility, if awarded the HSA I license. Applications were due in early December 2020.
- HSA I license was projected to be awarded March 2021 by the Board of Pharmacy. The original license holder (MedMen in Staunton) sued the Board of Pharmacy and the case is still in litigation. Next hearing is June 25, 2021.
- YAE Wellness' application is still on hold.
- YAE Wellness launched a new website: www.yaewellness.com.

LKQ

Approval Timeline:

- I-2 rezoning of TMP 4-A-27A (ZMP 17:04) approved December 20, 2017. This is to the property.
- SUP for salvage and scrap yard (SUP 18:01) approved March 21, 2018. The SUP applicant was developer KP Development (now US Capital Development).
- Sketch plan (SDP 20:03) approved August 11, 2020.
- A final site plan was the next step and never submitted.

LKQ Letter:

- US Capital Development alerted the County the contract on the property had a decision to purchase by April 30, 2021. Because LKQ was not moving forward with the project this year, US Capital could not keep the property under contract for another year.
- [LKQ sent a letter](#) on May 4 indicating it would no longer pursue SDP 20:03, "Current market conditions render the project infeasible for LKQ".

Steps moving forward:

- The property is still zoned I-2. The property owner has reached out to the County to market the property on [VA Scan](#), like other land available for development. [It is now listed](#) and will be submitted for new projects when applicable.
- This property had a [preliminary study in 2014](#) included possibility for several buildings for a large industrial development.
- The SUP was approved in 2018 and the SDP approved in 2020. The Board of Supervisors can either allow the SUP to continue or they have the option to revoke it. *Staff's recommendation is to leave the SUP in place on the parcel.*

FY2022 Activity

- The Economic Development Office has had a busy FY2022.
 - Four currently open projects
 - One announcement this year (Silk City Printing)
 - 11 closed projects
 - 20 unable to respond to projects
 - Four additional information inquiries
- Plus all the small business support!

Board of Supervisors Minutes

- The last update we received from the Central VA SBDC: we led all rural localities in counseling hours.
- We will have all this in an end of fiscal year report after FY2022 ends.

MOTION TO EXTEND

- *At 10:46 pm, a motion was made to extend the Board of Supervisors meeting.*

MOTION:	Approve a motion to extend the May 19, 2021 Regular Board of Supervisors meeting to 1:00am.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	No	Yes
RESULT:	4-1				

State and Local Coronavirus Fiscal Recovery Fund - American Rescue Plan Act (ARPA) – Eric Dahl, County Administrator

Background:

- Congress passed and the President signed the American Rescue Plan Act (ARPA) of 2021
- Within the ARPA, Congress has allocated approximately \$350 billion to the Coronavirus State and Local Fiscal Recovery Funds for eligible state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and to bring back jobs.
- Recovery funds are targeted to support households, small businesses, impacted industries, essential workers, and communities hardest hit by the pandemic crisis.
- Fluvanna County’s total allocation is \$5,296,878, with a first payment of \$2,648,439 expected within the month and a second/final payment of \$2,648,439 one year after the first.
- The eligible expenditures period March 3, 2021 - December 31, 2024.

Objective for use of funds:

- Support for urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replacement of lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs
- Support for immediate economic stabilization of households and businesses
- Addressing systemic public health and economic challenges that have contributed to the unequal impact of the pandemic
- These funds also can be used to make necessary investments in water, sewer, and broadband infrastructure.

Recipients may use these funds to:

- Support public health expenditures to fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff
- Address negative economic impacts caused by the public health emergency including economic harm to workers, households, small businesses, impacted industries, and the public sector
- Replace lost public sector revenue to provide government services to the extent of the reduction in revenue experienced due to the pandemic
- Provide premium pay for essential workers offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors
- Invest in water, sewer, and broadband infrastructure making necessary investments to improve access to clean drinking water, support vital wastewater and storm water infrastructure, and to expand access to broadband internet

1. Supporting the public health response

- | | |
|--|---|
| <ul style="list-style-type: none"> • Vaccination programs • Medical expenses • Testing • Contact tracing • Isolation or quarantine • PPE purchases • Support for vulnerable populations to access medical or public health services • Public health surveillance (e.g., monitoring for variants) | <ul style="list-style-type: none"> • Enforcement of public health orders • Public communication efforts • Enhancement of healthcare capacity, including alternative care facilities • Support for prevention, mitigation, or other services in congregate living facilities and schools • Enhancement of public health data systems • Capital investments in public facilities to meet pandemic operational needs |
|--|---|

Board of Supervisors Minutes

- Ventilation improvements in key settings like healthcare facilities

2. Addressing the negative economic impacts caused by the public health emergency

- Delivering assistance to workers and families, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- Supporting small businesses, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- Speeding the recovery of the tourism, travel, and hospitality sectors, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- Rebuilding public sector capacity, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

- Addressing health disparities and the social determinants of health, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- Investments in housing and neighborhoods, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- Addressing educational disparities through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- Promoting healthy childhood environments, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

4. Replacing lost public sector revenue

- State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services and staffing.
- With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.
- Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue.
 - Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

5. Providing premium pay for essential workers

- Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:
 - Staff at nursing homes, hospitals, and home-care settings
 - Workers at farms, food production facilities, grocery stores, and restaurants
 - Janitors and sanitation workers
 - Public health and safety staff
 - Truck drivers, transit staff, and warehouse workers
 - Childcare workers, educators, and school staff
 - Social service and human services staff

6. Investing in water, sewer and broadband infrastructure

- Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.
- Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.
- Recognizing the acute need in certain communities, Treasury’s Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Ineligible Uses

- States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.
- No recipient may use this funding to make a deposit to a pension fund.
- Treasury’s Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves.
- Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for May 19, 2021:

- Minutes of May 5, 2021 – Caitlin Solis, Clerk to the Board of Supervisors
- Proclaiming May 2021 Older Americans Month – Eric Dahl, County Administrator

MOTION:	Approve the consent agenda, for the May 19, 2021 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

Mr. Dahl asked the Board if they are interested in extending the CARE Task Force charter. The Board expressed interest in adding it to the next agenda.

12 - PUBLIC COMMENTS #2

At 11:11pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 11:11pm.

13 - CLOSED MEETING

MOTION:	At 11:02pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 11:15pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the
----------------	---

	closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, May 19, 2021 at 11:17pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

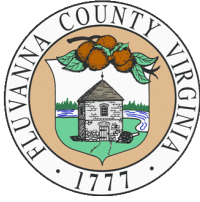
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

DRAFT



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

PROCLAMATION 04 - 2021

Proclaiming May 2021 Older Americans Month

Whereas, Fluvanna County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and

Whereas, Fluvanna County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience; and

Whereas, Fluvanna County recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

Whereas, Fluvanna County can foster communities of strength by:

- creating opportunities to share stories and learn from each other;
- engaging older adults through education, recreation, and service; and
- encouraging people of all ages to celebrate connections and resilience.

Now, therefore, the Fluvanna County Board of Supervisors does hereby proclaim May 2021 to be Older Americans Month in the County of Fluvanna and urges every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

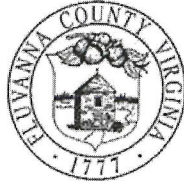
Passed and adopted this 19th day of May, 2021.

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	June 2, 2021				
AGENDA TITLE:	ZXR Sargent Corp Change Order 3				
MOTION(s):	I move the Board of Supervisors approve the Zion Crossroads Water Booster Station and Wastewater Pump Station Change Order #3 with Sargent Corporation with an increase in cost of \$8,963.71, and authorize the County Administrator to execute the Change Order, subject to approval as to form by the County Attorney.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		C9
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • Pump float control panel(\$2,593.25); • Adjustment of contractual days for Substantial and Final Completion <ul style="list-style-type: none"> - Renewal of Builder's Risk Insurance for 1 year due to delays caused by others (\$2,800.26) - Additional overhead for 1 year due to delays caused by others (\$3,570.20) 				
FISCAL IMPACT:	An increase in cost of \$8,963.71 No budget increase, cost covered by contingency				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Zion Crossroads Water Booster Station and Wastewater Pump Station Change Order #3				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X		X		



FLUVANNA COUNTY ATTORNEY

Deputy County Attorneys:

Donna R. DeLoria
William W. Tanner

Frederick W. Payne

414 East Jefferson Street
Charlottesville, Virginia 22902
Telephone: (434) 977-4507
Facsimile: (434) 977-6574
E-mail: fpayne@fluvannacounty.org

Assistant County Attorney:

Kristina M. Hofmann

May 7, 2021

Fluvanna County
Attn: Mrs. Cyndi Toler
132 Main Street
Palmyra, VA 22963

VIA First Class Mail

RE: Change Order No. 3 Zion Crossroads Water Booster Station and Wastewater Pump Station with Sargent Corporation

Dear Cyndi:

Enclosed is the original approved as to form Change Order No. 3 Zion Crossroads Water Booster Station and Wastewater Pump Station with Sargent Corporation, with attachments.

If you have any questions, or need anything additional from me at this time, please let me know.

Sincerely yours,

Kristina M. Hofmann
Assistant Fluvanna County Attorney

Enclosures

CC: Cyndi Toler via e-mail

Change Order

No. 3

Date of Issuance: 05/05/21 Effective Date: _____

Project: Zion Crossroads Water Booster Station and Wastewater Pump Station	Owner: Fluvanna County	Owner's Contract No.: 2018-05
Contract: Zion Crossroads Water Booster Station and Wastewater Pump Station	Date of Contract: 01/31/2019	
Contractor: Sargent Corporation	Engineer's Project No.: 50078863	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Pump float control panel (\$2,593.25);

Renewal of Builder's Risk Insurance for 1 year due to delays caused by others (\$2,800.26)

Additional overhead for 1 year due to delays caused by others (\$3,570.20)

Adjustment of contractual days for Substantial and Final Completion

Attachments (list documents supporting change):

Change Order No. 3 Request

Change Order No. 4 Request

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 1,900,000.00

Increase/Decrease from previously approved Change Orders No. 1 to No. 2:

\$ 376.36

Contract Price prior to this Change Order:

\$ 1,900,376.36

Increase/Decrease of this Change Order:

\$ 8,963.71

Original Contract Times: Working days Calendar days

Substantial completion Phase 1 (days): 360

Substantial completion Phase 2 (days): 540

Ready for final payment (days): 600

Increase/Decrease from previously approved Change Orders No. 1 to No. 2:

Substantial completion Phase 1 (days): 0

Substantial completion Phase 2 (days): 0

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion Phase 1 (days): 360

Substantial completion Phase 2 (days): 540

Ready for final payment (days): 600

Increase/Decrease of this Change Order:

Substantial completion Phase 1 (days): 420

Substantial completion Phase 2 (days): 240

Ready for final payment (days): 215

Contract Price incorporating this Change Order:

\$ 1,909,340.07

Contract Times with all approved Change Orders:

Substantial completion Phase 1 (days): 780 (4/26/21)

Substantial completion Phase 2 (days): 780 (4/26/21)

Ready for final payment (days): 815 (5/31/21)

RECOMMENDED:

By: *ML*
Engineer (Authorized Signature)

Date: 5/6/2021

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Scott Bartlett Digitally signed by Scott Bartlett
Date: 2021.05.06 09:32:10 -04'00'
Contractor (Authorized Signature)

Date: 5/6/2021

Approved as to Form
K M Hoff
By Assistant Fluvanna County Attorney, Kristina M. Hoffmann



C O R P O R A T I O N

Excellence for Generations.

AN EMPLOYEE OWNED COMPANY

Sargent Corporation Mid-Atlantic Division
 11139 Air Park Road, Suite 1
 Ashland, VA 23005
 Phone: (804) 368-7118
 Fax: (804) 368-7387

CHANGE ORDER REQUEST

Project: Zion Crossroads Pump Stations
To: Melanie Leckey - Dewberry
Date: August 28, 2020

Re: Change Order Request No. 03

Scope: Cost adjustments are for the pump float control panel.

Notes: See attached backup from Budget Electric.

DESCRIPTION	QTY	U/M	UNIT PRICE		TOTAL
Purchase and Install one (1) Pump Float Control Panel	1	LS	\$	2,357.50	\$ 2,357.50
Sargent Management and Administration	1	LS	\$	235.75	\$ 235.75
Total for Change Order Request No. 03					\$ 2,593.25

Sincerely,
 Sargent Corporation

 Scott Bartlett
 Project Manager

Approved By: Melanie Leckey - Dewberry

USA BlueBook®

Get the Best Treatment™

INVOICE

INVOICE NO.	PAGE NO.
170169	1 of 1
CUSTOMER NO.	DATE
1048709	03/11/20

Remit To:
 P.O. Box 9004
 Gurnee, IL 60031-9004
 TEL: (847) 689-3000
 FAX: (847) 689-3001
 TOLL FREE: 1-800-493-9876
 F.E.I.N.: 52-2418852

View online at: <http://usabluebook.billtrust.com>
 Web Enrollment Token: GSF XTX PTD

BILL TO: 1048709
 115 1 SP 0.500 E0115X I0180 D5942548841 S2 P7220289 0001:0001

SHIP TO: 1



BUDGET ELECTRICAL AND
 MECHANICAL LLC
 13610 JAMES MADISON HWY
 PALMYRA VA 22963-4499

BUDGET ELECTRICAL AND
 MECHANICAL LLC
 13610 JAMES MADISON HWY
 PALMYRA VA 22963
 USA

Ordered by: 0001 BOB LIVENGOOD

Zion's Per Scott

Attention: BOB LIVENGOOD

CUSTOMER P.O. NO.	SHIP DATE	SLP	TERMS	TAX CODE	SALES ORDER NO.	W/H	FREIGHT	SHIP VIA		
PER BOB EMAIL	03/11/20	CVA	NET 30	VA	773210	33	FXD/PPD	UPS		
USA STOCK NO.	DESCRIPTION			ORDERED	SHIPPED	BACKORDER	U/M	PRICE	PER	EXTENSION
CA 2089-CUSTO	CR Released CUSTOM DUPLEX CONTROL PANEL FLOAT INPUTS TO VFD'S ** ALLOW 3-4 WEEKS AFTER ORDERING **			1 1	0 1	1 0	EA EA	0.00 1,269.95	EA EA	0.00 1,269.95

THANK YOU for your business!
 1.5% MONTHLY FINANCE CHARGE
 ON AMOUNTS 30 DAYS PAST DUE
 Discounts Apply to Merchandise Only

MERCHANDISE	MISCELLANEOUS	DISCOUNT	TAX	FREIGHT	TOTAL
1,269.95	0.00	0.00	67.31	32.01	1,369.27

Should it become necessary to refer your unpaid balance to a collection agency, a collection fee, not to exceed 25% of the balance referred; plus reasonable attorney's fees; and court costs when necessary, will be added to the balance due.



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Sargent Corporation Mid-Atlantic Division
 11139 Air Park Road, Suite 1
 Ashland, VA 23005
 Phone: (804) 368-7118
 Fax: (804) 368-7387

CHANGE ORDER REQUEST

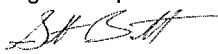
Project: Zion Crossroads Pump Stations
To: Melanie Leckey - Dewberry
Date: May 3, 2021

Re: Change Order Request No. 04

Scope: Additional costs associated with the extended project duration due to performance of the Contractor installing the waterline that the water booster station ties into. This includes extending the builders risk insurance and management and administrative costs for the extended duration.

Notes:

DESCRIPTION	QTY	U/M	UNIT PRICE	TOTAL
Extending Builder's Risk Insurance (Prorated for Nov. 2020 to January 2021 \$333.42/month)	1	LS	\$ 1,000.26	\$ 1,000.26
Extending Builder's Risk Insurance (February Thru May \$450/month)	1	LS	\$ 1,800.00	\$ 1,800.00
Sargent Corporation Management and Administation	1	LS	\$ 3,570.20	\$ 3,570.20
			\$	-
			\$	-
Total for Change Order Request No. 04			\$	6,370.46

Sincerely,
 Sargent Corporation

 Scott Bartlett
 Project Manager

Approved By: Melanie Leckey - Dewberry

	Rate	Hours	Total
Project Manager	76.93	20	1538.6
Superintendent	101.58	20	2031.6
			3570.2

Scott Bartlett

From: Lea Cone
Sent: Wednesday, August 5, 2020 5:35 PM
To: Scott Bartlett
Subject: RE: 48602 Builders Risk Insurance Renewal

Good Afternoon Scott,

For the annual renewal premium for policy #BMO(21)59257245 Effective 1/18/2020-1/18/2021 is \$4,001.00.

Please let me know if you need something different, or anything else!

Thank you!

Lea Cone | Marketing/Estimating Coordinator

SARGENT CORPORATION | 378 Bennoch Road, P.O. Box 435, Stillwater, Maine 04489
Phone: 207.827.4435 | **Fax:** 207.827.6150 | sargent-corp.com



*Sargent Corporation is an Equal Opportunity, Affirmative Action Employer
Women and Minorities are encouraged to apply*

From: Lea Cone
Sent: Tuesday, August 4, 2020 4:31 PM
To: Scott Bartlett <sbartlett@sargent-corp.com>
Subject: RE: 48602 Builders Risk Insurance Renewal

Good Afternoon Scott,

I have reached out the Insurance company and will keep you posted asap.

Thank you!

Lea Cone | Marketing/Estimating Coordinator

SARGENT CORPORATION | 378 Bennoch Road, P.O. Box 435, Stillwater, Maine 04489
Phone: 207.827.4435 | **Fax:** 207.827.6150 | sargent-corp.com



*Sargent Corporation is an Equal Opportunity, Affirmative Action Employer
Women and Minorities are encouraged to apply*

From: Scott Bartlett <sbartlett@sargent-corp.com>
Sent: Tuesday, August 4, 2020 1:46 PM
To: Lea Cone <lccone@sargent-corp.com>
Subject: 48602 Builders Risk Insurance Renewal

Lea,

Could you tell what the last fee was to extend the builders risk insurance on the Zion Crossroads Project 48602?

Thanks

Scott Bartlett | Project Manager

SARGENT CORPORATION | Mid Atlantic Region - 11139 Air Park Road, Suite 1, Ashland, VA 23005

Phone: 804.368.7118 | **Fax:** 804.368.7387 | **Cell:** 804.822.6051 | sargent-corp.com



*Sargent Corporation is an Equal Opportunity, Affirmative Action Employer
Women and Minorities are encouraged to apply*

Scott Bartlett

From: Nicole Glidden <naglidden@CrossAgency.com>
Sent: Wednesday, February 17, 2021 10:48 AM
To: Scott Bartlett
Subject: RE: Zion Crossroads - Builder's Risk Insurance

CAUTION: This email originated from outside of the organization.

It will be a minimum premium of \$450 to any renewals that are required. Do you wish for me to request extension until 3/18/21?

Nicole Glidden

Commercial Lines Account Manager

491 Main Street | Bangor, ME 04401 207.992.5205 facebook.com/CrossInsurance
NGLidden@CrossAgency.com https://link.edgepilot.com/s/f08facaf/7vVHmxRoqEu98my72oDguw?u=http://www.crossagency.com/ instagram.com/cross.insurance



OFFICIAL INSURANCE BROKER



OFFICIAL SPONSOR



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From: Scott Bartlett <sbartlett@sargent-corp.com>
Sent: Wednesday, February 17, 2021 9:48 AM
To: Nicole Glidden <naglidden@CrossAgency.com>
Subject: Zion Crossroads - Builder's Risk Insurance

Nicole,

We will need to extend the builder's risk insurance for another month. Could you please let me know what this cost will be?

Thanks

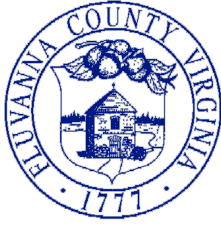
Scott Bartlett

Project Manager

c: 804-822-6051
E: sbartlett@sargent-corp.com
o: 804-368-7118

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	CARES Fund Balance Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



COUNTY OF FLUVANNA

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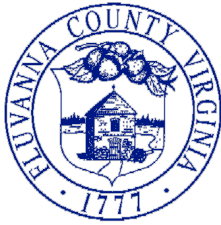
BOS2021-06-02 p.85/92
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: June 02, 2021
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: FY21 BOS Contingency Balance

The FY21 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$150,000
Less: Registrar's Office Relocation – 07.01.20	-\$20,000
Less: Fire & Rescue Fleet Study – 08.05.20	-\$1,112
Less: Registrar's Office Relocation – 08.19.20	-\$5,400
Less: Fluvanna Hiring Event – 11.04.20	-\$2,000
Less: Drug Court County Match – 12.02.20	-\$45,000
Less: Fork Union Training Building Design – 01.20.21	-\$22,460
Available:	\$54,028



COUNTY OF FLUVANNA

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MEMORANDUM

BOS2021-06-02 p.89/92
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Date: June 02, 2021
From: Tori Melton, Management Analyst
To: Board of Supervisors
Subject: FY21 Capital Reserve Balances

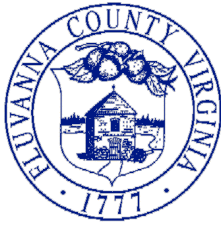
The FY21 Capital Reserve account balances are as follows:

County Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$267,970
Total FY21 Budget:	\$467,970
Add: FY20 Closed CRM Projects -06-26-20	\$11,308
Less: SCADA System Room HVAC – 07.01.20	-\$30,300
Less: Public Safety Building HVAC – 07.01.20	-\$9,325
Less: Carysbrook Gym Heating System Replacement – 12.17.20	-\$34,347
Less: FUSD Roof Replacement - 01.06.21	-\$5,700
Less: HVAC Unit Replacement at The Old Stone Jail – 02.03.21	-\$3,166
Less: Replacement Roof for Pleasant Grove Summer Kitchen – 02.03.21	-\$11,200
Less: Lektriever Filing System Repair – 03.17.21	-\$3,723
Add: FY21 Closed CRM Projects – 03.30.21	\$5,568
FY21 Available:	\$387,085

Schools Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$224,903
Total FY21 Budget:	\$424,903
Less: FCCH Compressor Replacement – 07.01.20	-\$6,000
Less: FCCH HVAC Condenser Replacement – 08.05.20	-\$24,000
Less: FCCH Cooling Tower – 08.19.20	-\$10,975
Add: Closed CRM Projects -09.24.20	\$1,231
Less: Two Bus Engine Replacements – 03.17.21	-50,000
Less: Central Elementary Asphalt Repair – 04.07.21	-5,000
FY21 Available:	\$330,159



COUNTY OF FLUVANNA

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P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: June 02, 2021
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY20 Year End Audited Total Unassigned Fund Balance:	\$19,939,645
Unassigned Fund Balance – 12% Target Per Policy:	\$9,522,851
Unassigned Fund Balance – Excess Above Policy Target:	\$10,416,794
Add: FY21 Reassessment Budget Transfer	\$66,515
Less: FY20-21 County Carryover Request – 11.04.20	-\$153,447
Less: FY20-21 Schools Carryover Request – 11.04.20	-\$400,000
Less: FY20-21 Sheriff's Office Volunteer Funds Carryover – 11.18.20	-\$3,575
Less: FY21 Fork Union Property Site Development – 01.20.21	-\$111,360
Less: FY20-21 Broadband Grant Carryover Request – 02.03.21	-\$375,000
Less: FY21 Admin Building Basement Remodel Prep Work – 03.03.21	-\$60,794
Less: FY20-FY21 Automatic Carryovers	-\$56,625
Less: FY22 CIP – 04.21.21	-\$1,676,569
Less: FY21 Purchase of Fluvanna TMP 51 A 138 and 51 A 139 – 05.05.21	-\$30,000
Current Unassigned Fund Balance	\$7,615,939

