



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055

Budget Work Session at 5:00 pm

Regular Meeting at 7:00 pm

TAB	AGENDA ITEMS
	A – CALL TO ORDER
	B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
	C – FLUVANNA COUNTY SCHOOLS BUDGET DISCUSSION
	E – CLOSED MEETING AND DINNER RECESS
	RECESS – DINNER BREAK
	RECONVENE @ 7:00pm
TAB	AGENDA ITEMS
	1 - CALL TO ORDER
	2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
	3 – ADOPTION OF AGENDA
	4 – COUNTY ADMINISTRATOR’S REPORT
	5 – PUBLIC COMMENTS #1 (5 minutes each)
	6 – PUBLIC HEARING
A	SUP 21:07 Dominion Energy – Douglas Miles, Community Development Director
B	SUP 21:08 Virginia United Methodist Housing Development Corporation – Douglas Miles, Community Development Director
C	American Rescue Plan Act Funding – Eric Dahl, County Administrator
	7 – ACTION MATTERS
D	Carysbrook Sports Complex Softball Light Completion – Aaron Spitzer, Director of Parks and Recreation
	7A – APPOINTMENTS
E	Board, Commission, and Committee Appointments/Reappointments – Caitlin Solis, Clerk to the Board
	8 – PRESENTATIONS (normally not to exceed 10 minutes each)
F	VDOT Quarterly Update – Bethel Kefyalew, Asst. Res. Administrator / Louisa Residency VDOT
	9 – CONSENT AGENDA
G	Minutes of February 2, 2022 – Caitlin Solis, Clerk to the Board
H	Minutes of February 9, 2022 – Caitlin Solis, Clerk to the Board
I	Approval of Open Space Agreement for Rachel Ann Hellinger Brownlee – Andrew M. Sheridan, Jr., Commissioner of the Revenue

Fluvanna County...The heart of Virginia and your gateway to the future!

- J Accounts Payable Report for January 2022 – Eric Dahl, County Administrator
- K Secondary Road Acceptance - Village Oaks Phase 1B & 2 – Douglas Miles, Community Development Director
- L Zion Crossroads Elevated Water Storage Tank Agreement - Amendment No. 1 – Cyndi Toler, Purchasing Officer

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

Fluvanna County...The heart of Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of Virginia and your gateway to the future!

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	SUP 21:07 Dominion Energy				
MOTION:	I move that the Board of Supervisors (Approve/deny/defer) SUP 21:07, a request to construct a major utility (electrical substation) on Tax Map 17, Section A, Parcel 71 and Tax Map 17, Section A, Parcel 51, subject to the seven (7) conditions as listed in the staff report.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative:	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its public hearing on January 11, 2022, the Planning Commission recommended Approval of SUP 21:07 (3-1-1); Mr Zimmer moved to recommend Approval and Mr. Lagomarsino seconded. AYES: Bibb, Lagomarsino and Zimmer. NAY Murray-Key and Mr. Johnson Abstained. Mrs. Murray-Key motioned for a Deferral that night.				
TIMING:	Normal Public Hearing review process				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	Regarding SUP 21:07 Dominion Energy the Board of Supervisors may: <ul style="list-style-type: none"> • Approve this request, allowing the land use to be permitted there; OR • Deny this request, preventing the land use from being constructed; OR • Defer this request and make a final decision at a later Board meeting date. 				
LEGISLATIVE HISTORY:	Review of a proposed Special Use Permit in accordance with Chapter 22 of the Fluvanna County Code, Zoning Ordinance. The Planning Commission reviewed the request on January 11, 2022 via an advertised Public Hearing request for the use.				
ENCLOSURES:	Dominion Energy Board of Supervisors Staff Report and associated attachments				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: SUP 21:07 Dominion Energy

From: Douglas Miles, AICP, CZA
District: Cunningham District

General Information: This Special Use Permit (SUP) case request it is to be heard by the Board of Supervisors on **Tuesday, February 16, 2022** at 7:00 pm at the Carysbrook Performing Arts Center.

Applicant: Dominion Energy

Representatives: Ben Jackson, PE, Kimley-Horn Engineering
Heather Buck, PE, Dominion Project Manager

Requested Action: **SUP 21:07 Dominion Energy** – A request for a special use permit to construct an electrical substation (major utility) on Tax Maps 17, Section A, Parcels 51 and 71. The request is located on the north line of Ruritan Lake Road (SR 619) and it is approximately 100 feet east of the intersection with Branch Road. The parcels are zoned A-1 Agricultural, General and are located within the Rural Residential Planning Area and the Cunningham Election District.

Existing Zoning: A-1, General Agricultural Zoning District

Existing Land Use: Tax Map 17, Section A, Parcel 51 is vacant and Tax Map 17, Section A, Parcel 71 is currently occupied by a single-family dwelling use.

Planning Area: Rural Residential Planning Area

Adjacent Land Uses: The adjacent properties are all zoned A-1 and they are farm tracts, single-family dwellings or are vacant and surrounding this existing, 1930s electrical substation that is scheduled to be replaced in 2022.

Neighborhood Meeting:

A telephone neighborhood meeting was held Thursday, November 18, 2021 at 6:00 pm. There were staff members from Fluvanna Planning, Dominion Energy and Kimley-Horn. There were no callers from the surrounding public on the conference call and the meeting ended at 6:30 pm.

Comprehensive Plan:

Land Use:

The Comprehensive Plan designates this property as within the Rural Residential Planning Area. The 2015 Plan states: *Rural residential areas are linked to the rural cluster community element and generally surround the six community planning areas. Rural residential areas conserve open space by clustering development or developing on larger lots. Projects should achieve the goal of preserving as much open space, and thus rural character, as possible.* Dominion Energy seeks to remove the existing utility line and supporting structures from the 1930s and then constructing a modern switching station to serve Fluvanna County and all other regional power transmission.

Analysis:

This is a special use permit request for a new switching station site to be operated by the Central Virginia Electric Cooperative, also known as CVEC. The new switching station is needed since the 12.6 miles of 115KV line was constructed in the 1930s on H-frame structures and is at its end of service life. Therefore, this switching station would utilize 230KV / 115KV to ensure the safe and reliable service to CVEC after the removal of the old line from service in the immediate area.

The proposed land use is classified as a Major Utility and is defined in the Zoning Ordinance as:

Utility, major: Facilities for the distribution, collection, treatment, production, transmission and generation of public, private and central utilities including, but not limited to, transmission lines, production plants, electrical substations, pumping stations, treatment facilities, information and communication facilities.

Major utilities are permitted by SUP in the A-1 Zoning District and are subject to an approved site development plan. The applicant's representative has provided the concept plan details that are sufficient to move forward beyond a Sketch Plan to submit a Site Development Plan for the proposed electrical substation and associated equipment, provided this SUP request is approved.

When evaluating proposed land uses through a Special Use Permit, in addition to analyzing any potential adverse impacts of the proposed use, planning staff utilizes two (2) general guidelines for evaluation as set forth in the Zoning Ordinance:

First, the proposed use should not change the character and established pattern of the area.

The surrounding area contains an existing Dominion Easement and a CVEC power line running perpendicular to Ruritan Lake Road (SR 619) the west side of the property is owned by Ashley and James Birckhead which adjoins Dominion Energy's high-tension transmission lines, the south side it is across the street from Cunningham Creek Winery, and to the east the Raymond and Chrystan Bunch property and they are all existing properties that adjoin the 1930s substation.

The existing trees and shrubs they will all be maintained on site, where possible, and additional evergreen trees they will be planted on site in order to supplement and screen the proposed use from all the surrounding properties and from the public right-of-way as it is required by the Fluvanna County Zoning Ordinance; but there will not be any plantings in the transmission area.

Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use or the value of neighboring properties.

Major utilities are allowed by SUP in the A-1 Zoning District and by-right uses that are similar in operation to this request, include minor utilities that are also defined in the Zoning Ordinance as:

Utility, minor: Facilities for the distribution and collection of public, private and central utilities including poles, lines, transformers, pipes, meters, information and communication distribution lines.

Section 22-1-2 of the Zoning Ordinance states that *its purpose is to promote the health, safety or general welfare of the public as well as to facilitate the creation of a convenient, attractive and harmonious community.* Planning staff has worked with the applicant to have the proposed use to comply with all requirements of the Zoning Ordinance to continue to provide electrical power.

Technical Review Committee:

Please find a summary of the Technical Review Committee (TRC) member comments during the regular TRC meeting that was held on Thursday, October 28, 2021 via a conference phone call:

Mike Brent, Palmyra Fire Department commented on the proposed site access onto Ruritan Lake Road for emergency vehicles and the installation of smaller E-911 signage for safety purposes.

Andy Wills, CBO, Building Official he provided his Building Code comments for the switching station structure and new retaining wall. He stated a Building Permit would be needed and he indicated he could receive the construction plans to provide any further plan review comments.

Roger Black, E&SC Plans Reviewer provided his comments on the road and site grading for on-site retention purposes. Dominion Energy had noted that the VDEQ would be handling all of the inspecting and permitting on this site due to the presence of wetlands that would be disturbed.

John Wilson, PE, Land Use Engineer, VDOT – Louisa Residency he provided general comments that VDOT would look at the Low volume commercial entrance standards and VDOT Access management standards and most importantly the applicant would work with VDOT during the proposed site demolition and construction as that could take more than one (1) year to complete.

Douglas Miles, AICP, CZA, Community Development Director provided his comments based upon the Zoning Ordinance requirements and the recommended Special Use Permit conditions typically used for electrical substation use requests in Fluvanna County for compliance purposes.

He stated the Special Use Permit Staff Report will contain recommended conditions addressing our standard requirements such as site screening, from the public right-of-way with landscaping materials, but would not be within the transmission right-of-way and the perimeter compound fencing would be designed to preclude any trespassing after the proposed facility is in operation.

Planning Commission January 11th Hearing:

The Planning Commission on January 11, 2022 heard this request with just one adjacent property owner speaking during the Public Hearing and he expressed an interest in finding out additional information about their new switching station project. Dominion Energy conducted a community meeting via a conference call due to this rural area not being fully served by broadband services.

The Planning Commission recommended Approval with the recommended case conditions by a 3-1-1 vote, with Ms. Murray-Key dissenting, and Mr. Johnson abstaining in order to allow for this adjacent property owner to have additional time to work with the applicant. The remainder of the Commission members felt that the visual screening techniques could be further explained at the Board of Supervisors public hearing meeting. The applicant has done that by working with this adjacent property owner and others who had follow-up questions summarized in their report.

Conclusion:

The Board of Supervisors should consider any potential adverse impacts, such as limited service vehicle traffic entering and exiting the site, noise or visual clutter, and whether the requirements of the Zoning Ordinance will effectively mitigate any potential impacts. Please be advised that during the Neighborhood meeting, held via a conference call, that no one from the general public had called in with any concerns with the proposed electrical switching station use request. Also, the applicant has followed up with the adjoining property owners that had questions prior to the Board of Supervisors public hearing which is summarized within their Communications Report.

Recommended Conditions:

If approved, the Planning Commission and Planning Staff recommends the following conditions:

1. The Dominion Energy Concept Site Plan that is dated November 30, 2021 as prepared by Kimley-Horn shall be the subject property area for the special use permit request.
2. Prior to development of the site, a site development plan that meets the requirements of the Fluvanna County Zoning Ordinance, it shall be submitted for administrative approval.
3. The site shall be screened from view in accordance with the requirements of Section 22-24-7 of the Fluvanna County Zoning Ordinance and screening will not be required within the transmission right-of-way.
4. Any lighting shall not be directed toward the adjacent properties and it shall comply with Article 25 Outdoor Lighting Control of the Fluvanna County Zoning Ordinance.
5. Any noise shall comply with Chapter 15.1 of the Fluvanna County, Virginia Code.
6. The site shall be maintained in a neat and orderly manner so that the visual appearance from the public right-of-way and adjacent properties is acceptable to County officials.
7. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.

8. Under Section 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

Suggested Motion:

I move that the Board of Supervisors (Approve/deny/defer) SUP 21:07, a request to construct a major utility (electrical substation) on Tax Map 17, Section A, Parcel 71 and Tax Map 17, Section A, Parcel 51, subject to the seven (7) conditions as listed in the staff report.

Attachments:

SUP Application and APO Letter
Applicant's APO Letter and Sketch
Textual Statement and Concept Plan
Dominion Communications Report



COUNTY OF FLUVANNA

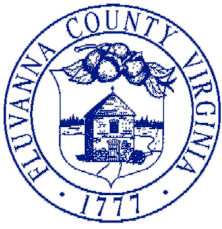
"Responsive & Responsible Government"

BOS2022-02-16 p.12/256
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: February 2, 2022
From: Valencia Porter
To: Douglas Miles
Subject: APO Memo Complete

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the February 16, 2022 Board of Supervisors meeting.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2022-02-16 p.15/256
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

PUBLIC HEARING NOTICE

February 2, 2022

RE: SUP 21:07 Dominion Energy Special Use Permit Request located on Ruritan Lake Road

This is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on:

Meeting: Board of Supervisors Public Hearing
Date: **Wednesday, February 16, 2022 at 7:00 pm**

Location: Carysbrook Performing Arts Center
8880 James Madison Highway Fork Union, VA 23055

SUP 21:07 Dominion Energy – A request for a special use permit to construct an electrical substation (major utility) on Tax Maps 17, Section A, Parcels 51 and 71. The request is located on the north line of Ruritan Lake Road (SR 619) and it is approximately 100 feet east of the intersection with Branch Road. The parcels are zoned A-1 Agricultural, General and are located within the Rural Residential Planning Area and the Cunningham Election District.

Please be advised that you can attend the meeting in person, join the meeting via Zoom or by a phone call where you will have an opportunity to provide any Public comments. Instructions for participation in the Public Hearing will be available on Fluvanna County's website along with the Meeting Agenda and Staff Report for this Special Use Permit request to replace this substation.

You can also contact the Fluvanna County Planning & Community Development Department, 8:00 am – 5:00 pm, Monday through Friday. If you have any questions regarding the application or the public hearing, please contact me at 434.591.1910 or at dmiles@fluvannacounty.org for any further information.

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

Dominion Energy Virginia
Electric Transmission
P.O. Box 26666, Richmond, VA 23261-6666
DominionEnergy.com



Nov. 2, 2021

Grapevine Substation Electric Transmission Line Project Ruritan Lake and Branch Roads

Dear Neighbor:

At Dominion Energy, we are committed to staying connected with our customers and providing the latest information on work scheduled to occur in the communities we serve.

You are receiving this letter because we are currently proposing to build a new 230 kilovolt (kV) substation in Fluvanna County on Ruritan Lake Road which will replace an existing line built in the 1930s. This line has reached its end of service life and needs to be replaced to help maintain electric reliability in your area. The new substation will serve the existing Central Virginia Electric Cooperative (CVEC) transmission line.

To learn more about this project, we invite you to attend a conference call hosted by Dominion Energy and Fluvanna County, Virginia on Thursday, Nov. 18 at 6 p.m. During this call, you will have an opportunity to ask questions and share feedback.

To access the call, dial the Fluvanna County Conference Call Line at **866-845-1266 and use Passcode 15855270#**. Please note you must hit # to join. If you have problems accessing the meeting, please contact Douglas Miles at dmiles@fluvannacounty.org. For project-related questions, contact Kristi Moore via email at Kristi.m.moore@dominionenergy.com or by calling 856-430-4784.

Your attendance is an important part of our commitment to engage the community in our project development. In addition, we want to inform you that in the wake of the ongoing public health concerns from the spread of the coronavirus, we are mindful of our activities and maintaining property owner interactions with the appropriate social distancing. The work we do is integral to maintaining grid reliability and our crews will continue to perform work as needed to provide reliable electric service.

Sincerely,

The Electric Transmission Project Team

Project Contact: Kristi Moore
Dominion Energy
Communications Specialist
856-430-4784
Kristi.m.moore@dominionenergy.com

Dominion Energy Virginia
 Electric Transmission
 P.O. Box 26666, Richmond, VA 23261-6666
 DominionEnergy.com



**Communications Report for Fluvanna County
 Dominion Energy's Grape Vine Substation
 Feb. 1, 2022**

The information below was prepared by Dominion Energy for Douglas Miles, Community Development Director, Fluvanna County, Virginia. The information includes a summary of communications related to the proposed Grape Vine substation, located off Ruritan Lake Road in Fluvanna County, VA.

A letter notifying adjacent landowners of the proposed Grape Vine substation was prepared by Dominion Energy and mailed to a list of adjacent landowners on November 3, 2021. The letter informed adjacent landowners of the proposed 230 kV substation to serve the Central Virginia Electric Co-Op (CVEC) transmission line. CVEC is currently served by a 115kV line which was built in the 1930's and has reached its end of life. Landowners receiving the letter were invited to join a conference call, hosted by Fluvanna County, on November 18, 2021. No one from the community joined the call.

Following receipt of the letter, Janet Pullinger of 3067 Ruritan Lake Road, called Dominion Energy Communications Team member Kristi Moore on December 22, 2021 with questions related to the proposed substation. Ms. Moore returned Ms. Pullinger's call on December 23 with responses. Her questions and responses are below:

1. She noticed a well next to the substation (identified the property as the Bunch property) and was wondering if it was a cast well. **Dominion is uncertain this has anything to do with this project.**
2. What is the construction timeline? **Dominion would like to begin construction in the spring of 2022 and finish in the spring of 2023, pending permit approvals.**
3. Are the powerlines along Ruritan Lake Road also being upgraded? **These are distribution lines owned by CVEC, not Dominion. However, to our knowledge, they are not being upgraded at this time.**
4. Will there be traffic impacts as a result of construction? **Traffic will ramp up as a result of construction-related activities. After construction is complete, routine maintenance will take place at the substation with 2-3 vehicles entering and exiting the site per month.**
5. Will I experience power outages as a result of construction? **Your power will not be affected by construction or related activities. In fact, the station is being built so that Dominion can maintain reliable service with new equipment (substation) and retire the existing Transmission Line.**
6. There is a stormwater retention pond at the base of the substation, will there be water quality impacts as a result of the pond? **We have well water and are concerned with potential impacts. No, there will be no impacts to your water supply. Dominion Energy is subject to environmental and County permits.**

7. How much lighting will be at the substation? Is it similar to lighting at the South Boston Road substation? **Lighting is for security and will be used judiciously. Lights will be located on the fence post and on a few pieces of equipment (control house, backbones, static pole). The lights inside the station will be low lite (dusk to dawn lights) and the purpose is to deter theft and allow Dominion's Operations and Maintenance crews to have good visibility in the event they need to respond to an emergency. The lights on the fence will be off unless the fence detects intrusion, then they will turn on. The lighting is subject to permit approval by the county.**

8. What is the kilovolt? **The proposed station is a 230kV/115kV switching station.** Is that larger or smaller than the most recent upgrades made to the transmission line along South Boston Road (past 5 years). **The South Boston Road upgrade is a CVEC project and not Dominion.**

9. Will there be hazardous materials present? **No, our projects are subject to environmental permitting as well County permitting. We must comply with all conditions in the permit.**

The Fluvanna County Planning Board reviewed the Special Use Permit for the proposed Grape Vine substation at their January 11, 2022 meeting. Kimley-Horn shared the attached presentation. Following the presentation, Mr. Bruce Deal, owner of Cunningham Creek Winery, located at 3840 Branch Road, spoke during the public comment portion of the meeting. Mr. Deal indicated that he had received the letter mailed on November 3, 2021 a few hours prior to the meeting. The Board President confirmed that a letter was mailed to Vines, LLC as part of the initial outreach. Mr. Deal specifically inquired about the screening and fencing proposed for the project. He was concerned that the area will have a "industrial feel" compared its current, rural feel. Mr. Deal requested that the vote be deferred.

Donna Daguanno, 148 Crape Myrtle Drive, also spoke to the Special Use Permit. She said the project will destroy the beauty of the land and tourist area. She requested that the vote be deferred.

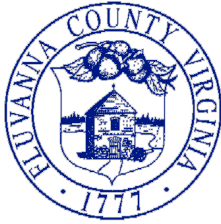
In response to Mr. Deal's desire to learn more about the project, Heather Buck, Project Manager, called Mr. Deal on January 12, 2022. Mr. Deal welcomed an in-person meeting and asked Dominion to share available documents with him. Heather Buck emailed Mr. Deal the information shared prior to the SUP hearing (notification letter and exhibit) as well as Kimley-Horn's presentation to the Planning Board.

Additionally, the Dominion Energy team prepared "line of sight" drawings from several locations along Ruritan Lake Road and shared them with Mr. Deal on January 27. [See Line of Sight drawings attached.] Mr. Deal replied on Saturday, January 29 noting his concern regarding LOS C-C1. On Monday, January 31, Heather Buck provided Mr. Deal with photo simulations that were completed over the weekend. The simulations depict the area prior to and post-construction. The photo simulations are attached.

We will continue to work closely with Mr. Deal to ensure his concerns are addressed. Should there be additional question or concerns, please feel free to contact me at Kristi.m.moore@dominionenergy.com or by calling 856-430-4784.

Sincerely,

Kristi Moore, Communications
Electric Transmission



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2022-02-16 p.19/256
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

To: Chris Fairchild, Cunningham District Board Member

From: Douglas Miles, Community Development Director

Date: January 12, 2022

Subject: **SUP 21:07 Dominion Energy**

Please find the attached information on this request that we discussed on the phone.
This case will come before the Board of Supervisors on February 16, 2022 at 7:00 pm.

Grape Vine Substation
Fluvanna County –
Special Use Permit
Board of Supervisors Meeting
February 16th, 2022



**Dominion
Energy[®]**



Project Team



Heather Buck, P.E.
Dominion Energy
Project Manager



Jesse DeAlto
Dominion Energy
Siting & Permitting Specialist



Ben Jackson, P.E.
Kimley-Horn and Associates
Civil Engineering Consultant

Project Location

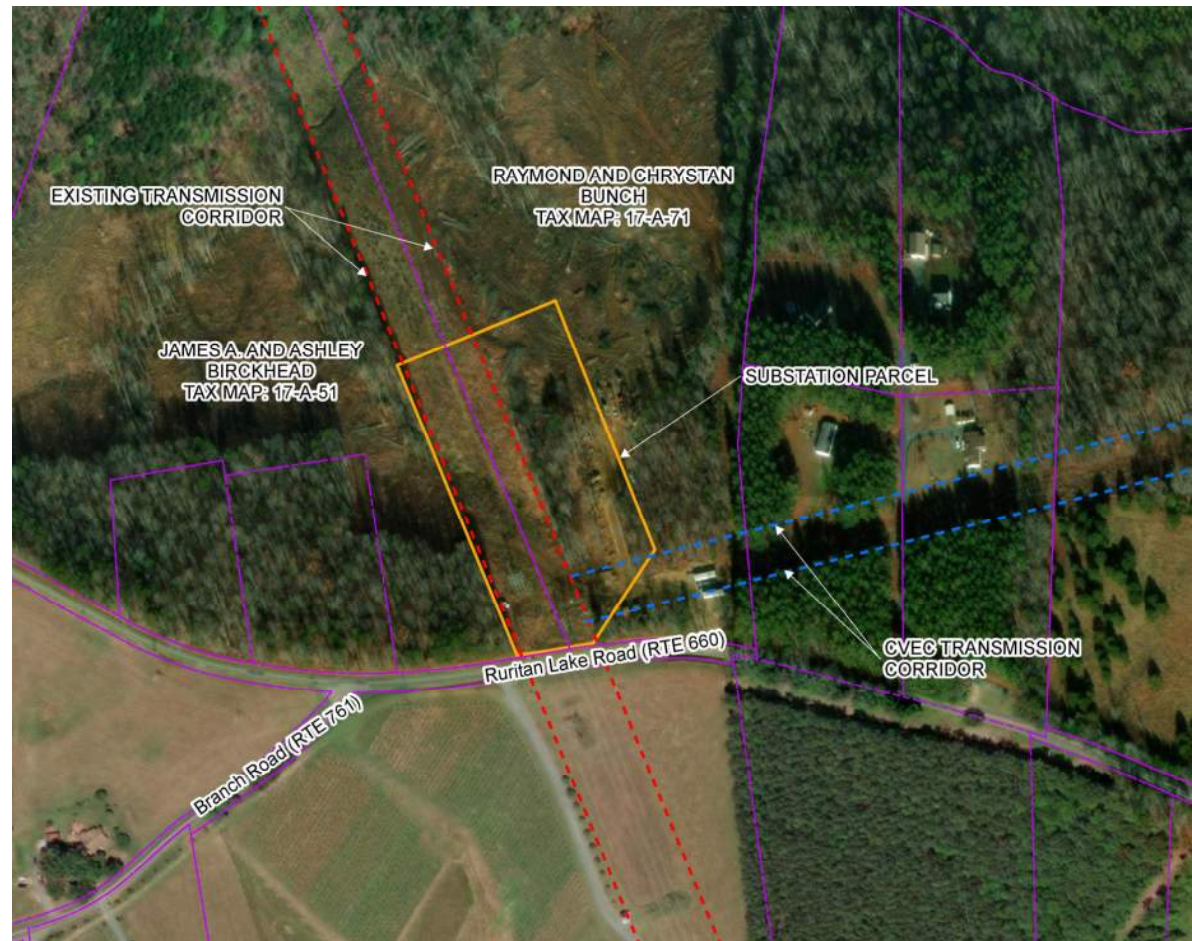
- Location: ~700' east of the intersection of Ruritan Lake Road and Branch Road
- Parcel: Subdivided from Parcels 17-A-51 and 17-A-71
- Owners: James and Ashley Birckhead and Raymond and Chrystan Bunch
- Parcel Area: 5.22 Ac.
- Existing Zoning: A-1



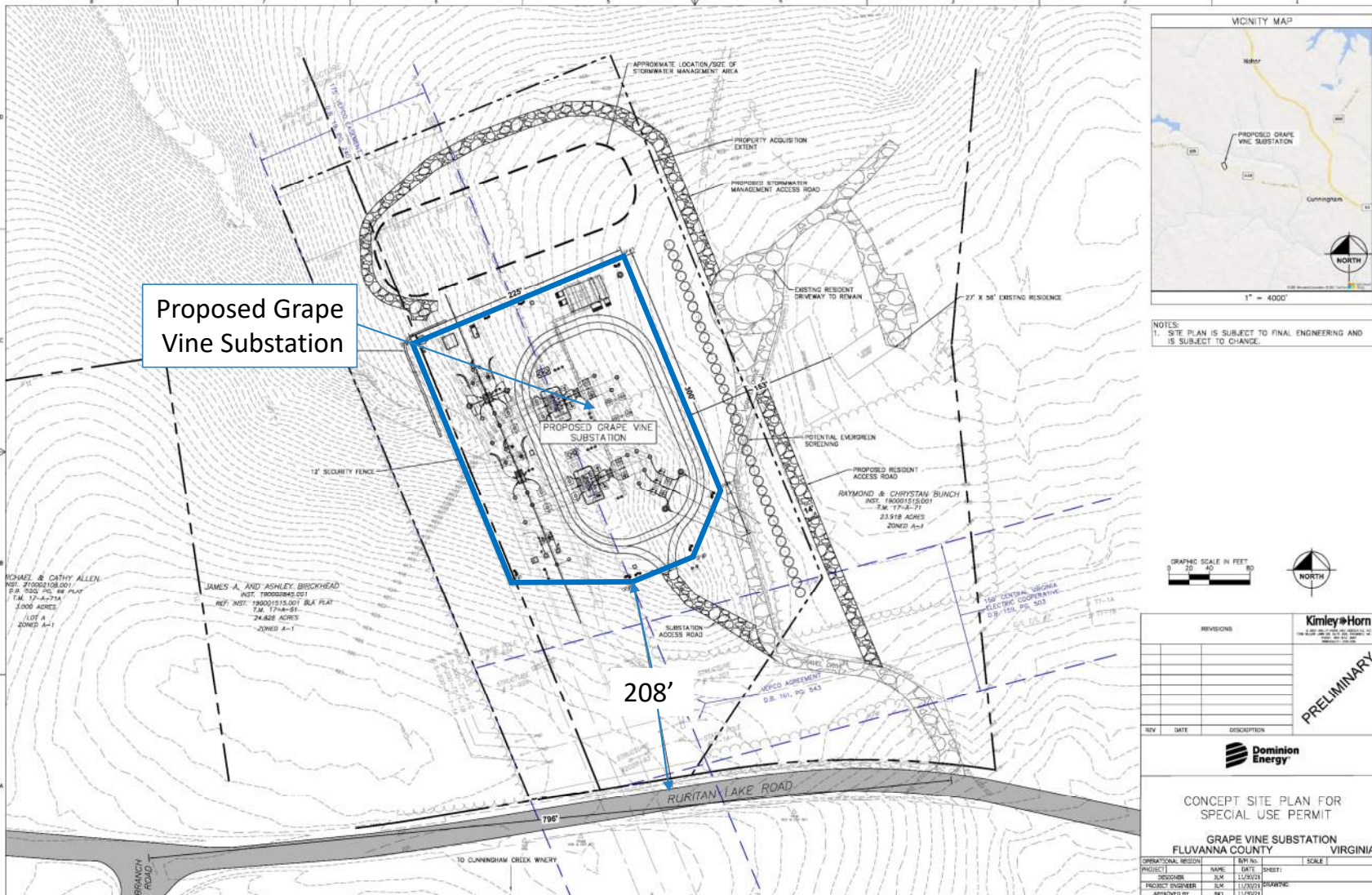


Project Need

- The Central Virginia Electric Cooperative (CVEC) receives power from 12.6 miles of 115 kV line that is at its end of life.
- In order to supply power to CVEC after the 115 kV line is removed, a switching station is to be installed.
- The proposed substation location is along the existing Dominion Energy transmission line easement – a previously cleared area.
- The construction of the substation will not require outages or power disruption to CVEC customers.



Concept Site Plan



NOTES:
1. SITE PLAN IS SUBJECT TO FINAL ENGINEERING AND IS SUBJECT TO CHANGE.



REV	DATE	DESCRIPTION



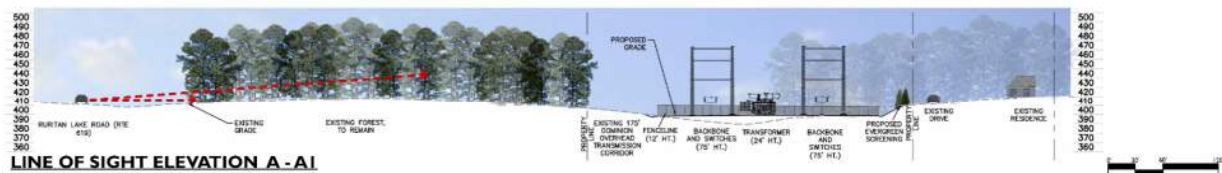
**CONCEPT SITE PLAN FOR
SPECIAL USE PERMIT**

**GRAPE VINE SUBSTATION
FLUVANNA COUNTY VIRGINIA**

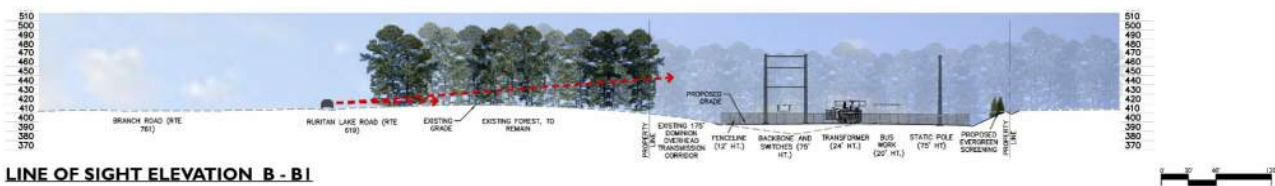
OPERATIONAL REGION	EPN No.	SCALE
PROJECT	NAME	SHEET
DESIGNER	DATE	REVISED
PROJECT ENGINEER	BY	DATE
APPROVED BY	BY	DATE

Kimley-Horn
PRELIMINARY

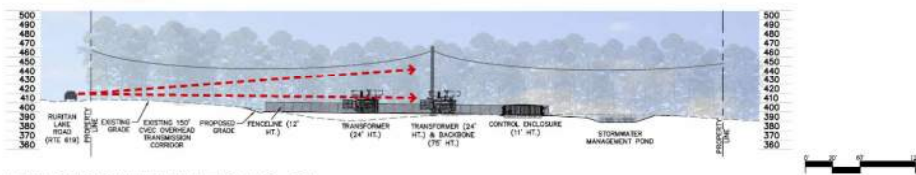
Line of Sight Analysis



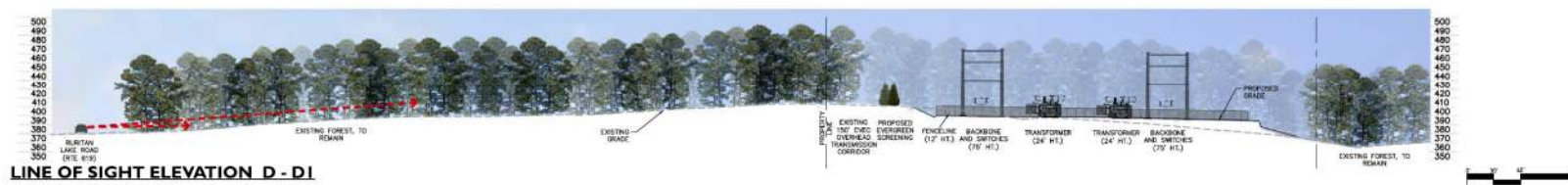
LINE OF SIGHT ELEVATION A - AI



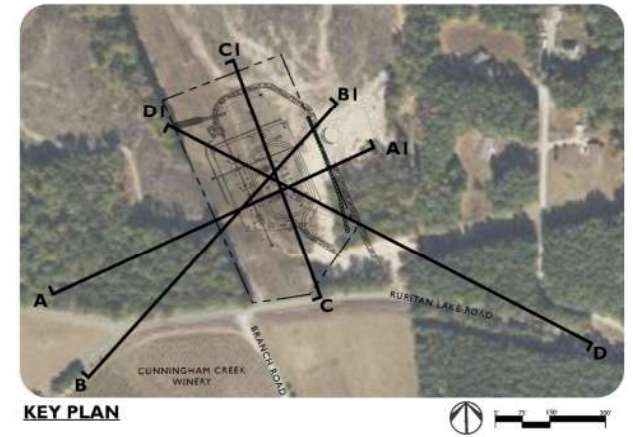
LINE OF SIGHT ELEVATION B - BI



LINE OF SIGHT ELEVATION C - CI



LINE OF SIGHT ELEVATION D - DI



KEY PLAN

GRAPEVINE

Substation Project

SIMULATION 1

1/21/22 • 1:34pm

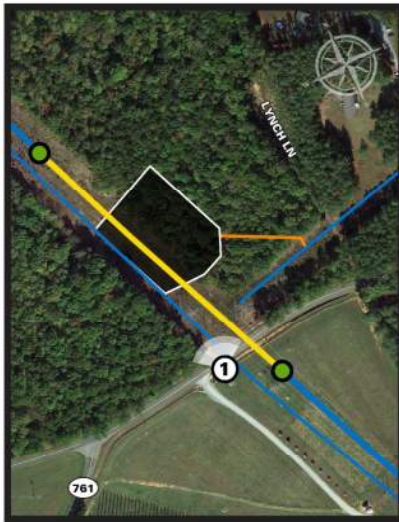


Photo simulations are for discussion purposes only.
Final design is subject to change pending public,
engineering, and regulatory review.



DRAFT

DRAFT

GRAPEVINE

Substation Project

SIMULATION 2

1/21/22 • 1:36pm

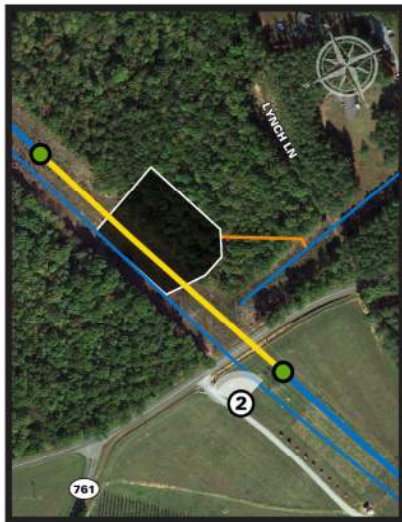


Photo simulations are for discussion purposes only.
Final design is subject to change pending public,
engineering, and regulatory review.





Project Specifications

- 230kV/115kV Switching Station will be installed on an approximately 225' x 300' gravel pad.
- The substation will include security fence (12'), overhead transmission lines, and various electrical equipment (max of 75' height).
- Construction is anticipated to begin in Summer 2022 with a duration of ~12 months.
- Total disturbance will be approximately 5 Acres.
- All permits and approvals will be obtained before construction begins. These include, but are not limited to, Fluvanna County Special Use Permit, Fluvanna County site plan approval, DEQ stormwater permit, and US Army Corps of Engineers permit.

Representative photo of proposed security fence





Location, Character, Extent

- Substation within/adjacent to two existing transmission line corridors
- Proposed evergreen screening will be provided where it does not interfere with overhead transmission lines – this is anticipated to be on the east side of the substation. The existing trees to the west of the substation (along the overhead transmission line easement) will remain as is.
- Traffic to the site after construction will be limited to a few vehicles per month.
- The existing driveway entrance on Ruritan Lake Road will be utilized for construction and future access.
- Lights within the substation will be on from dusk to dawn for security/maintenance concerns.





Environmental Due Diligence

- A small (0.12 Ac.) wetland area is present onsite, which will be disturbed with this project. All appropriate USACE and DEQ permits will be obtained prior to land disturbance.
- No endangered or threatened wildlife is anticipated to be impacted due to this project.
- No cultural/historical resources have been identified within the project boundary.
- No hazardous materials will be stored onsite.
- Because the site is within an existing overhead transmission line easement, there will be a minimum amount of trees required to be cleared.





Communications/Outreach

- A mailer was sent out from the electric transmission project team to neighbors on 11/02/2021. This letter described the need for the project and provided information about how to contact Dominion with any inquiries.
- A community meeting was held via conference call on 11/18/2021. The only attendees who dialed in were the project team from Dominion and Kimley-Horn, and Fluvanna County planning officials.
- The owner of 3067 Ruritan Lake Road contacted Dominion in late December with several questions about the project. The Dominion communications team was able to respond within 1 day +/- and answer all of the homeowner's questions to her satisfaction.
- Dominion has been in close contact with the adjacent property owners on the east and west with regard to this project.

Contact Us

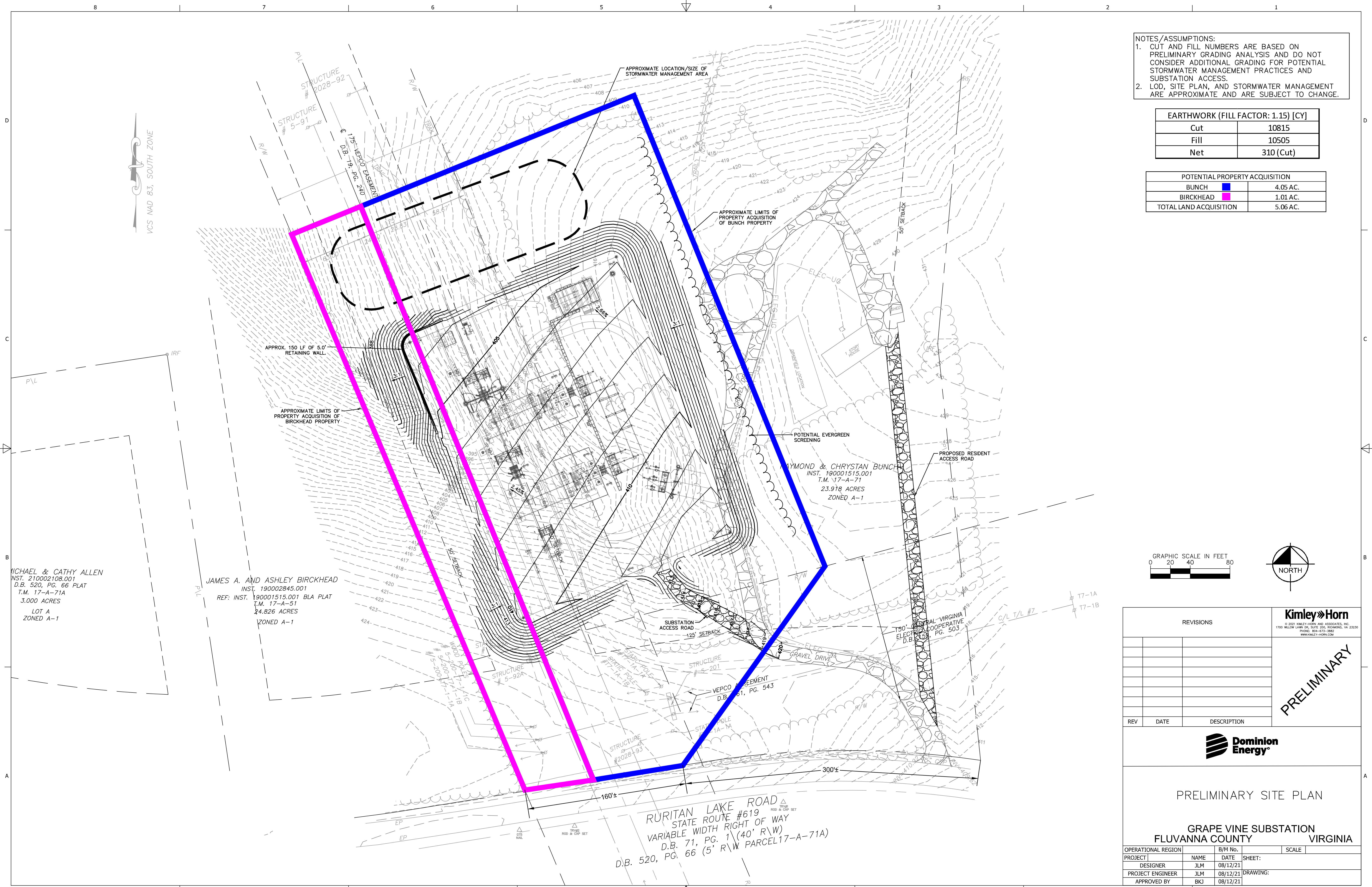
Website: [DominionEnergy.com](https://www.dominionenergy.com)

Phone: 888-291-0190

Email: Kristi.m.moore@dominionenergy.com



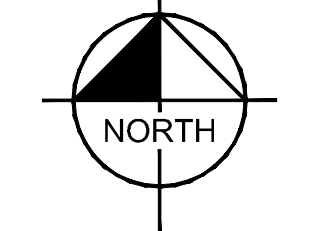
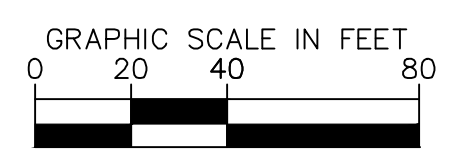
**Dominion
Energy[®]**



NOTES/ASSUMPTIONS:
 1. CUT AND FILL NUMBERS ARE BASED ON PRELIMINARY GRADING ANALYSIS AND DO NOT CONSIDER ADDITIONAL GRADING FOR POTENTIAL STORMWATER MANAGEMENT PRACTICES AND SUBSTATION ACCESS.
 2. LOD, SITE PLAN, AND STORMWATER MANAGEMENT ARE APPROXIMATE AND ARE SUBJECT TO CHANGE.

EARTHWORK (FILL FACTOR: 1.15) [CY]	
Cut	10815
Fill	10505
Net	310 (Cut)

POTENTIAL PROPERTY ACQUISITION	
BUNCH	4.05 AC.
BIRCKHEAD	1.01 AC.
TOTAL LAND ACQUISITION	5.06 AC.



MICHAEL & CATHY ALLEN
 INST. 210002108.001
 D.B. 520, PG. 66 PLAT
 T.M. 17-A-71A
 3.000 ACRES
 LOT A
 ZONED A-1

JAMES A. AND ASHLEY BIRCKHEAD
 INST. 190002845.001
 REF: INST. 190001515.001 BLA PLAT
 T.M. 17-A-51
 4.826 ACRES
 ZONED A-1

RAYMOND & CHRYSAN BUNCH
 INST. 190001515.001
 T.M. 17-A-71
 23.978 ACRES
 ZONED A-1

750' CENTRAL VIRGINIA
 ELECTRIC COOPERATIVE
 D.B. 503, PG. 503

RURITAN LAKE ROAD
 STATE ROUTE #619
 VARIABLE WIDTH RIGHT OF WAY
 D.B. 71, PG. 1 (40' R/W)
 D.B. 520, PG. 66 (5' R/W PARCEL 17-A-71A)

REVISIONS			 © 2021 KIMLEY-HORN AND ASSOCIATES, INC. 1700 WILLOW LANE, SUITE 200, RICHMOND, VA 23230 PHONE: 804-675-3882 WWW.KIMLEY-HORN.COM
REV	DATE	DESCRIPTION	
			PRELIMINARY



PRELIMINARY SITE PLAN

GRAPE VINE SUBSTATION
 FLUVANNA COUNTY
 VIRGINIA

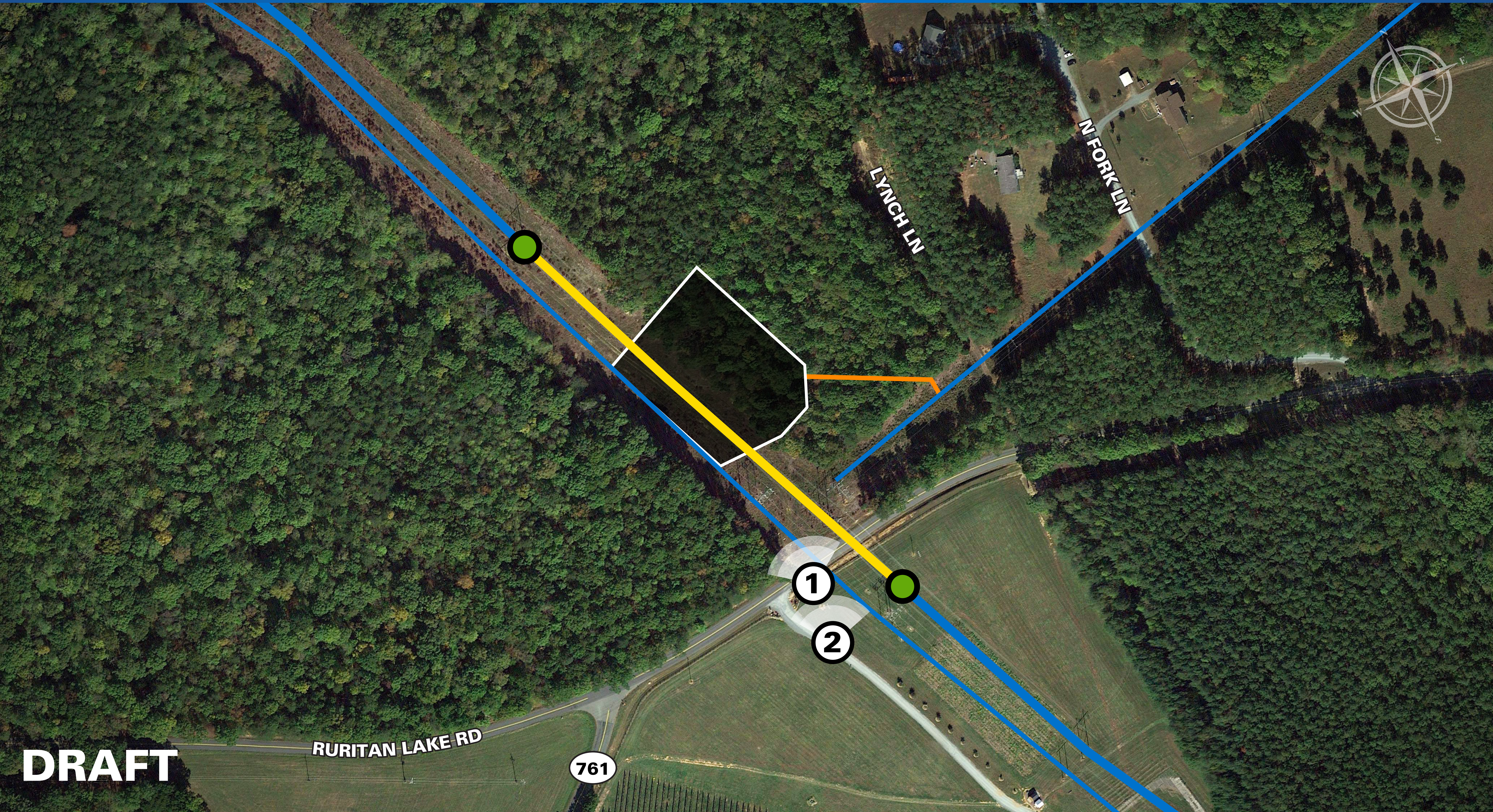
OPERATIONAL REGION	B/M No.	SCALE
PROJECT	NAME	DATE
DESIGNER	JLM	08/12/21
PROJECT ENGINEER	JLM	08/12/21
APPROVED BY	BKJ	08/12/21

GRAPEVINE

Substation Project

- EXISTING TRANSMISSION LINE
- PROPOSED TRANSMISSION LINE
- TRANSMISSION LINE TO BE REPLACED

- PROPOSED GRAPEVINE SUBSTATION
- PHOTO VIEWPOINT
- NEW STRUCTURES



DRAFT

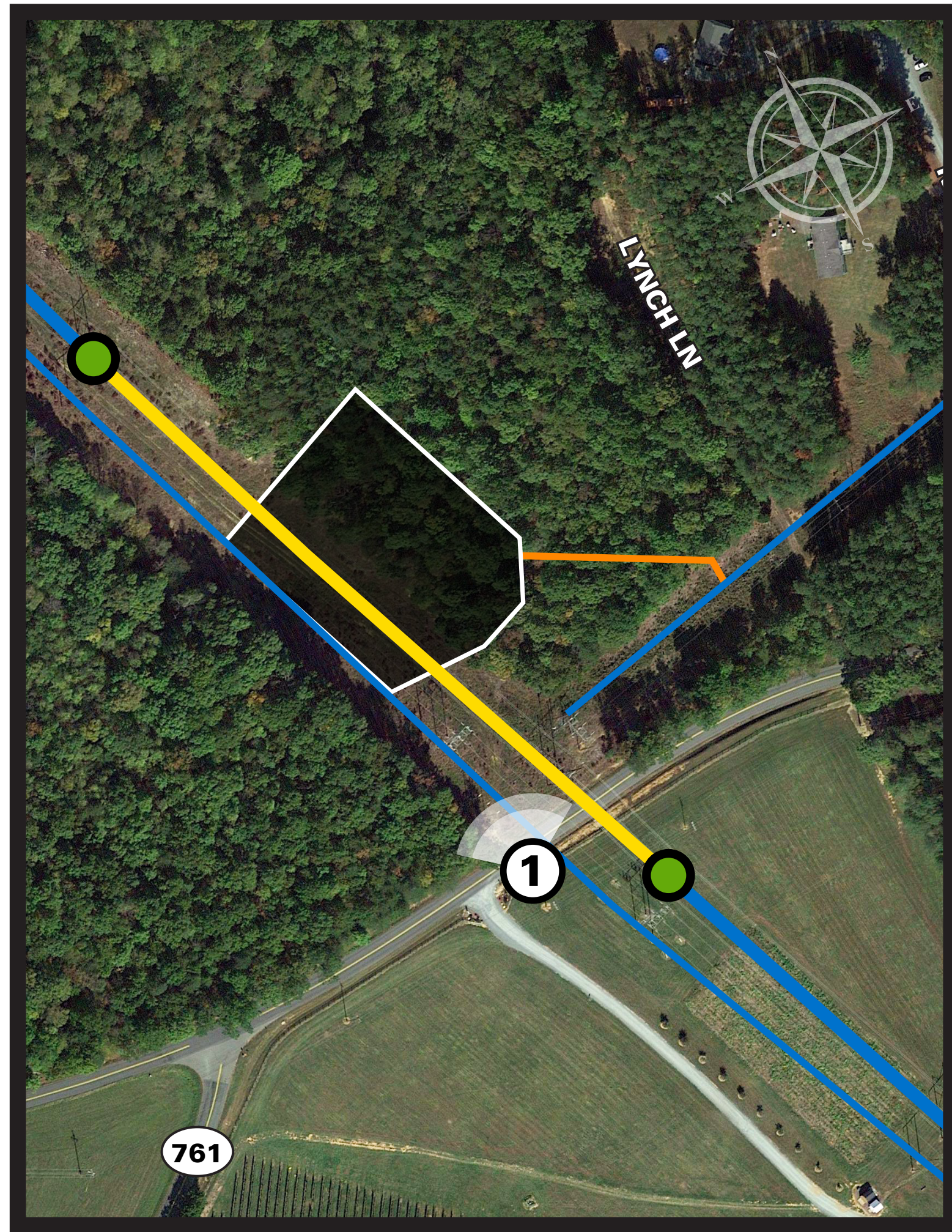
GRAPEVINE

Substation Project

SIMULATION 1

1/21/22 • 1:34pm

DRAFT



EXISTING Conditions



PROPOSED Conditions

Photo simulations are for discussion purposes only.
Final design is subject to change pending public,
engineering, and regulatory review.



GRAPEVINE

Substation Project

SIMULATION 2

1/21/22 • 1:36pm

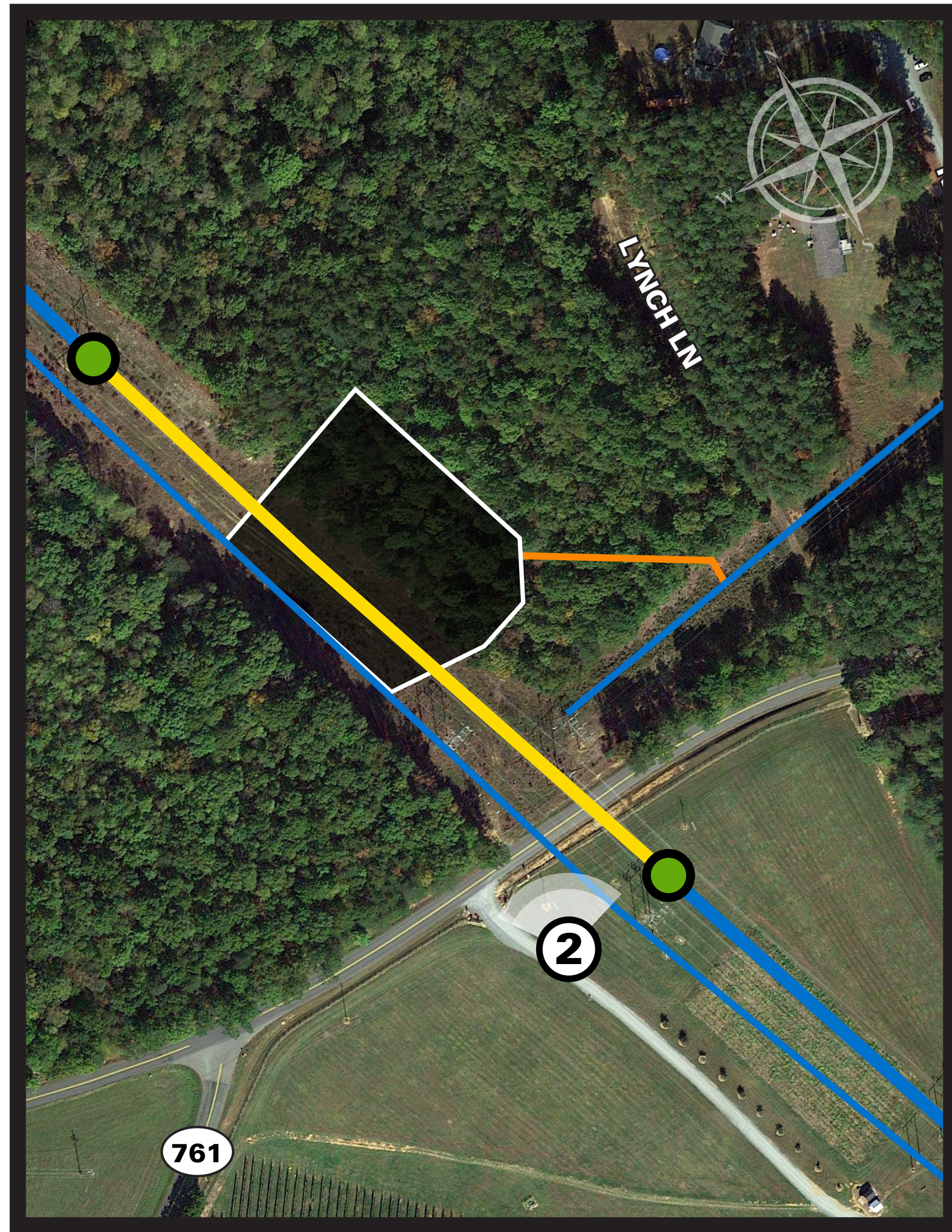
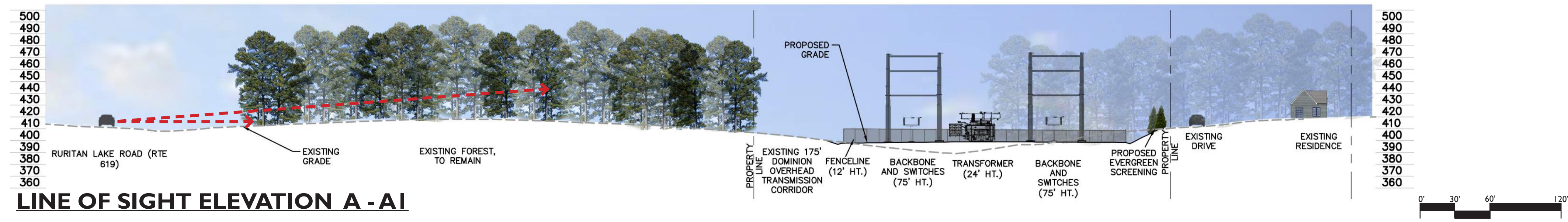


Photo simulations are for discussion purposes only.
Final design is subject to change pending public,
engineering, and regulatory review.

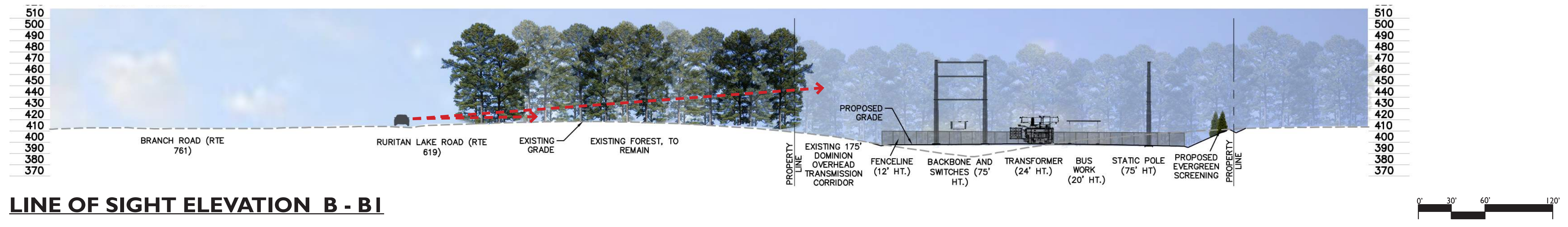


DRAFT

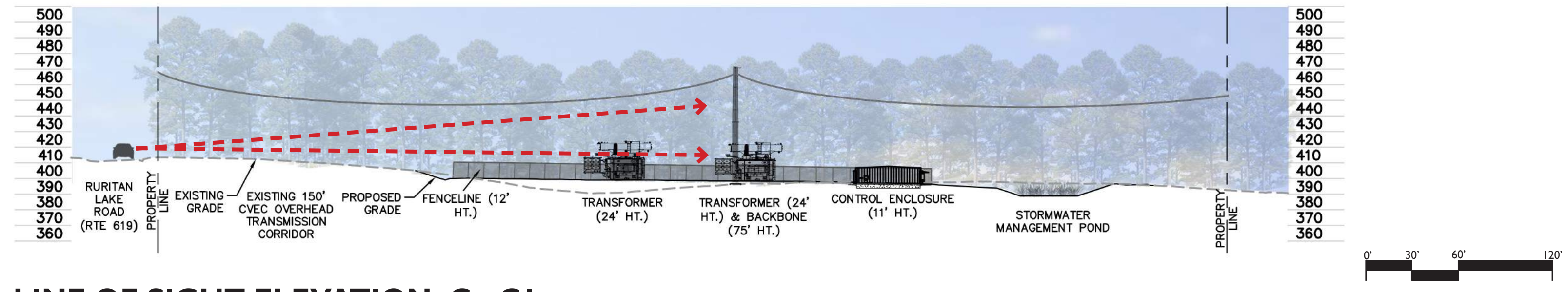




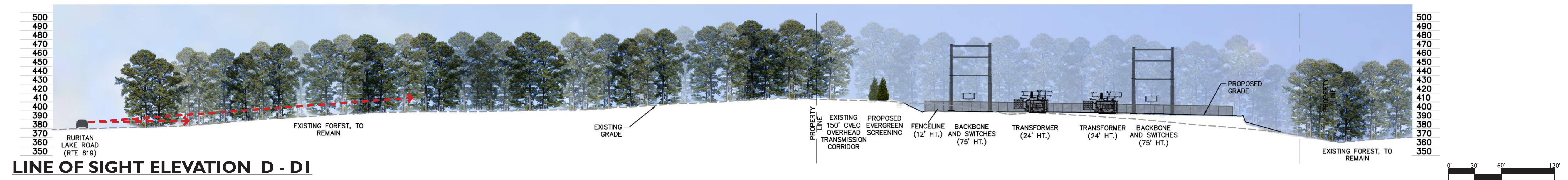
LINE OF SIGHT ELEVATION A - AI



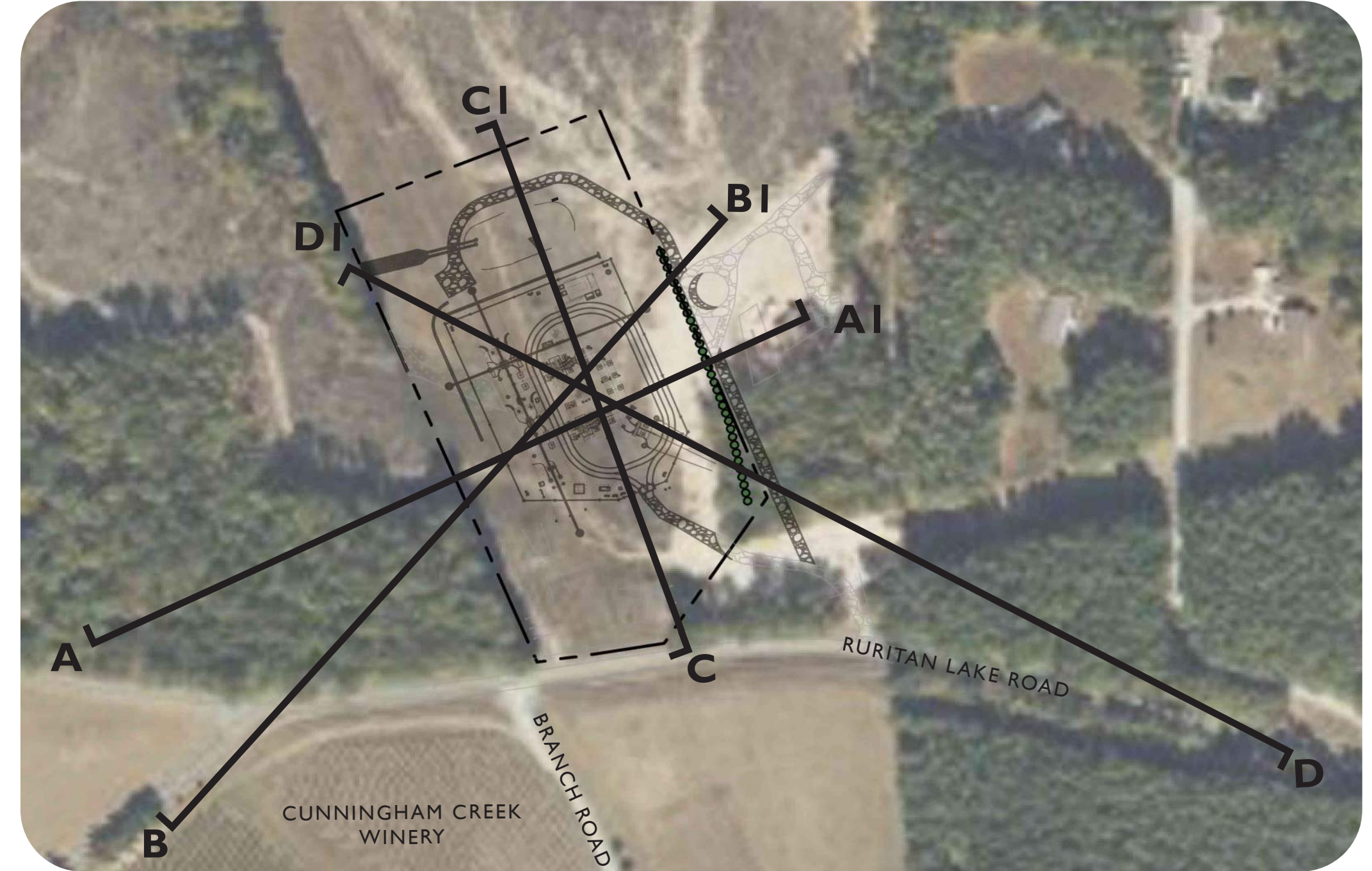
LINE OF SIGHT ELEVATION B - BI



LINE OF SIGHT ELEVATION C - CI



LINE OF SIGHT ELEVATION D - DI



KEY PLAN

DOMINION ENERGY- GRAPE VINE SUBSTATION

FLUVANNA COUNTY, VA

SUBJECT TO FINAL ENGINEERING

LINE OF SIGHT ELEVATIONS

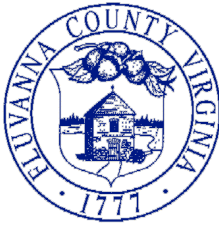
01.27.2022 SCALE: AS NOTED



**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	SUP 21:08 Virginia United Methodist Housing Development Corporation				
MOTION:	I move that the Board of Supervisors (Approve / Defer / Deny) SUP 21:08, a Special Use Permit request to construct senior multi-family dwellings by increasing the maximum gross residential above 2.9 dwelling units per acre to 5.0 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 & 14C1 along with the five (5) conditions as found within the staff report.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative:	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its public hearing on January 11, 2022, the Planning Commission recommended Approval of SUP 21:08 (4-1); Murray-Key moved to recommend Approval and then Zimmer seconded. AYES: Murray-Key, Lagomarsino, Johnson and Zimmer. NAY Bibb				
TIMING:	Normal Public Hearing review process				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	Regarding SUP 21:08 VUMHDC the Board of Supervisors may: <ul style="list-style-type: none"> • Approve this request, allowing the land use to be permitted there; OR • Deny this request, preventing the land use from being constructed; OR • Defer this request and make a final decision at a later Board meeting date. 				
LEGISLATIVE HISTORY:	Review of a proposed Special Use Permit in accordance with Chapter 22 of the Fluvanna County Code, Zoning Ordinance. The Planning Commission reviewed the request on January 11, 2022 via an advertised Public Hearing request for the use.				
ENCLOSURES:	VUMHDC Board of Supervisors Staff Report and associated attachments				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
Post Office Box 540
Palmyra, VA 22963
(434) 591-1910
www.fluvannacounty.org

BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board of Supervisors
Request: R-3 Density – Special Use Permit

From: Douglas Miles, AICP, CZA
District: Palmyra Election District

General Information:

A Special Use Permit for an R-3, Residential Planned Community density increase request for a Planning Commission Public Hearing on **Wednesday, February 16, 2022 at 7:00 pm** within the Carysbrook Performing Arts Center.

Applicant:

Virginia United Methodist Housing Development Corporation

The mission of VUMHDC is to serve moderate-income persons in Virginia by providing high-quality, affordable senior housing in this specific scenario and nearby in Louisa at Epworth Manor.

We do all this by developing, operating and sustaining properties where we are the developer, primary owner or general partner. As our goal is to expand the supply of affordable housing in Virginia.

Representatives:

Larry Dickenson, President – VUMHDC, located in Roanoke, VA

Gregory Powe, AIA, Principal – Powe Studio Architecture, PC in Charlottesville and he serves on the Regional Housing Partnership.

Requested Action:

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1.

Residential Density:

R-3, maximum gross residential density = 2.9 dwelling units / acre

Note: Maximum gross residential density range between 3 and 10 residential units per acre may be permitted by an SUP under 22-7-8

The applicant's request is 5 dwelling units per acre mid-range and the site currently permits 70 units for an additional 50 apartments.

Note: The zoned Assisted Living Facility previously for residential density purposes - it was considered one commercial dwelling unit.

Requested Location:

The request is located along the north line of Lake Monticello Road (SR 618) at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community and are located in the Rivanna Community Planning Area and the Palmyra Election District.

Existing Zoning:

R-3, Residential Planned Community (RPC) with a Special Use Permit to permit a 70 unit Assisted Living Facility on Tax Map 9 Section A Parcel 14 fronting on Manor Boulevard; and Tax Map Section A Parcel 14 C1 is currently R-3, and was considered for medical office uses and both parcels permit multi-family dwellings up to 2.9 dwelling units per acre and it was Approved on August 17, 2016 for the new facility.

ZMP 04:02 as an A-1 to R-3 rezoning to permit residential uses at a density of no greater than 2.9 dwelling units per acre; SUP 04:20 to allow for an Assisted Living Facility for up to seventy residents were Approved on January 19, 2005 for Southern Development.

The commercial parcel just cannot stand alone and be viable, so it has been proposed to consolidate it into the senior housing request. Assisted living facilities are much harder to operate in COVID-19. Combined acreage it is suitable for senior apartments on this tract.

Planning Area:

Rivanna Community Planning Area: residential, medical office, village commercial land uses, as described within the R-3 district.

Adjacent Land Uses:

Adjacent land uses are zoned R-3, Residential Planned Community and known as Village Oaks which contain single-family dwellings and Townhouse / attached dwelling uses predominantly along with a supporting community clubhouse building and new walking trails to the north, east and west; the land uses to the south are zoned R-4 known as Lake Monticello, a gated, planned mixed-use community

Comprehensive Plan:

The Comprehensive Plan indicates the County should seek to promote and to provide housing choices for a variety of age groups and income levels and to provide certain housing types that are not already available within Fluvanna County such as affordable, senior apartment units. The Plan goes on to specifically state to begin encouraging housing for seniors along with growing workforce housing and apartment units such as what it is currently zoned for at Colonial Circle.

The Thomas Jefferson Planning District Commission (TJ PDC) in August of 2021 completed **Planning for Affordability – A Regional Approach** and it is now the PDC Regional Housing

Partnership’s housing plan for the Charlottesville Region in which Fluvanna County has been a part of since 2017. In August of 2019, Fluvanna County worked with Christine Jacobs, TJ PDC Housing Coordinator and now the TJ PDC Executive Director to complete the two-day regional planning charrette with all the partnership members. The Community Development Director was there representing Fluvanna County along with Mrs. Murray-Key of the Planning Commission. Then in September of 2019, that same work it was conducted with Fluvanna County residents in the Morris Room to receive public comments and additional online survey comments until 2020.

The TJ PDC staff, on behalf of the partnership group, provided to Fluvanna County this Fall our proposed affordable Housing chapter for consideration of adoption, in whole or in part, into our 2040 Comprehensive Plan after five (5) consecutive years of regional housing work that began back in 2017. Charlottesville & Albemarle County’s housing affordability approach is definitely different than the challenges that rural localities like Fluvanna County faces but we have to start tackling different housing unit types once that the proper infrastructure is completely available.

2015 Housing Chapter:

According to this chapter, “the addition of more multifamily units to the housing mix would only increase Fluvanna’s housing options and the availability” With regards to planning for an aging population, “smaller homes to own or rent designed with seniors in mind should be encouraged in the planning process. As the population of the county continues to age, mobility will become a prominent issue. Rural seniors who are no longer able to drive face serious obstacles in accessing food and proper medical care. Fluvanna is certain to remain rural and automobile dependent, but creating options for non-drivers like compact, walkable areas, neighborhoods with mixed uses, and access to transit is essential for allowing residents to thrive here throughout their lives.” This type of multi-family development could begin the process in the Village Oaks, R-3 development.

Fluvanna County needs to gradually diversify the housing types that are offered beyond the 97% two-story single family dwellings and it needs to offer up fixed route transit (JAUNT) shuttle van service to Charlottesville and to similar local medical, dental and shopping center destinations. The developer in conjunction with the TRC members engaged with JAUNT on creating shuttle van service with a comfortable stop located in the apartment lobby for all Fluvanna residents to consider using fixed route transit on a monthly or weekly basis to increase the overall ridership. Currently, there is no fixed route transit service available on the north side of Lake Monticello.

Some of the Plan’s implementation goals and strategies: To provide for most of the County’s future housing needs within the community planning areas such as the Rivanna Planning Area. Encouraging housing in close proximity to commercial development (Crofton Plaza) so that the need for transportation to work or shopping can be lessened and allowing for a mix of housing types and densities, both single-family and multi-family, as appropriate for the area and existing or planned infrastructure. Please find the applicant’s engineering consultant’s fire flow analysis:

Stuart Little, PE, LEED, Sekiv Solutions Engineering –Midlothian, VA:

We have completed the Fire flow calculations for the proposed apartments on January 31, 2022:

Per the International Fire Code, the site should be designed to provide fire protection to the worst case scenarios. The first scenario is to determine the needed fire flow per the International Fire Code (IFC) method. The second scenario is to determine the automatic sprinkler system demand with appropriate hose stream. Per the IFC method, the required fire flow needed for development of the property is 1,500 gallons per minute for two hours. Per the fire sprinkler designer, the automatic sprinkler system demand including hose stream equates to a flow of approximately 330 gallons per minute. Of these two scenarios, the IFC method is the worst case at 1,500 gallons per minute. It was determined that the maximum flow rate that Aqua America can provide to the site is 1,230 gallons per minute (gpm) while maintaining 20 psi in their system.

This assumes that the development of the property would include a looped water line across the property connecting the waterline in Park Drive to the waterline in Manor Boulevard. The site developer plans to design and construct a tank and pump system to provide fire water only to the building that would not provide additional capacity or flow to the hydrants on site. The tank would have a capacity of 40,000 gallons as the sprinkler demand of 330 gpm for two hours. The pump would deliver the sprinkler demand at the needed pressure. This system would include the looped waterline on site and the fire hydrants on site would be fed from only the Aqua America system. The total flow available on the site with these two supplies would be 1,560 gpm being 1,230 gpm from Aqua America + 330 gpm from the tank and pump system for fire suppression.

Fluvanna County and Public Safety Staff Analysis:

When evaluating proposed land uses for a special use permit, in addition to analyzing the potential adverse impacts of the use, staff utilizes two (2) general guidelines for evaluation as set forth in the zoning ordinance. First, the proposed use should not tend to change the character and established pattern of the area or community. The proposed land use would be a multi-family, independent senior living / 120 senior apartments complex and generally would be a compatible land use. Fluvanna County does not have any multi-family apartment complexes now but this new request is one of two complexes being planned in the area with Colonial Circle as workforce apartments.

Second, the proposed use should be compatible with the uses permitted by right in that zoning district and shall not adversely affect the use of or the value of neighboring property. Independent Senior Living / 120 senior apartments would be compatible and has been planned to be a part of Village Oaks but not planned as two (2) buildings that are three (3) stories in height. We understand that they need to go through Virginia Housing at the state level for review and that will take some time in the review process which will allow for better overall site compliance.

The Fluvanna County Sheriff's Office and Lake Monticello Fire and Rescue do have concerns as they relate to Calls for Service that will be generated by the proposed apartment complex and to better understand the location that the independent senior living residents will be on the floors.

As the zoned Assisted Living Facility on Parcel 14 on Manor Boulevard it was zoned to be a one story, 30,000 square foot building with ample space for emergency rescue squad, fire and police to access the building during emergency purposes. A one-story building would have been much easier to access / to be managed as far as dementia special care unit residents and building egress.

Richard J. Constantino, CFI, Chief, Lake Monticello Fire Department:

Site Access:

Unobstructed access for our fire apparatus around the entire apartment complex and capabilities to set up tower ladders will be one of the most important aspects to be considered from our perspective. Along with adding an access road from Manor Boulevard to the hammerhead off of Village Oaks Boulevard or at least, a continuation of the parking lot near Manor Boulevard around the back of the building at the southeast portion of the property for access or site staging.

Decrease setback distances from the parking lot. As having aerial apparatus closer to the building it will create a much greater “scrub area” for our aerial apparatus, and which is essential for successful tactical operations. As removing trapped, elderly persons is easier with a tower ladder than with ground ladders, as not only is it safer for everyone, but it is faster when done this way.

Use an access driveway from the Manor Boulevard entrance, make a right turn and drive around the property to the rear of East building all the way to hammerhead area. If continuation from the roadway or access roads are not available then meshing in the ground can be installed that is also capable to stabilize the apparatus, in excess of 80,000 pounds like at the FCHS building location.

Water and Fire Flows: (please see Sekiv Solutions Engineering fire flow analysis on pages 3-4)

Water availability will be a significant factor with this proposed senior apartments development and it should be capable of sustaining a full sprinkler system and all the fire suppression efforts.

Building Design and Sprinklers:

The new resident population will be 55+ and some could be mobility challenged. Escape, even in small fire situations and/or smoke conditions, it will be severely compromised, and the rescue potential is great, and we must limit these circumstances. The use of Automatic door closures on the residential apartment doors that go out into private common hallway areas; Pressurized stairways in both buildings to remove the products of combustion from those fleeing the fire/smoke situations as this will also facilitate fire attack in these new apartment buildings. We do understand that there will be new oversized or freight-style elevators to accommodate ambulance stretchers and enough space to perform CPR, if needed. Along with the consideration of safe refugee areas that allows for us to work in conjunction with other public safety officials.

The installation of a sprinkler system in all portions of all three buildings will be required and it will be important for them to provide the proper fire suppression system for the construction type that is used in the apartment buildings. NFPA 13R sprinkler systems for life-safety and property protection, and including attic and cockloft areas to provide the utmost protection for these types of occupants and their physical conditions and obstacles and for the safety of the first responders.

Fire Department connections and the fire hydrant(s) they should be relocated from the parking lot which can become congested to an area up close to the main entrance and the amenities building. As in the parking lot the possibility of these connections or the hydrant from blocked by vehicles; damaged by vehicles over time; potential damage to guest, resident or staff vehicles while they are being blown out and/or routine testing purposes; covered up by snow or damaged by sand or salt applied in the parking lot; and most importantly fire apparatus and other vehicles will have to drive over the deployed hose lines to access other portions of the affected buildings on this site. We would like to see where all of the fire hydrants will be located on the apartment complex site.

R. John Lye, Assistant Chief for Operations, Lake Monticello Volunteer Rescue Squad:

Thank you for the opportunity to provide our comments on the Village Oaks Senior Living which will have an impact upon the EMS services in Fluvanna County. I have provided comments in two main areas and those are call volume impacts and access issues that we may experience there when providing an EMS response. Based upon the proposed number of units in the apartment buildings I would anticipate an additional 150 EMS calls for service per year. This request it is located in Lake Monticello Volunteer Rescue Squad's (LMVRS) first due area, and further since we already respond to approximately 1500 EMS calls for service per year. This will be a very significant increase in call volume for LMVRS by adding in another 150 calls from this location.

This estimated increase is due to the Village Oaks Senior Living Apartments and it does not consider the expected call volume increase from the other large residential developments like 325 units at Colonial Circle, the completion of Village Oaks at 29 units, and 50 units at Island Hill to name a few residential developments along or near Lake Monticello Road. As there needs to be a comprehensive assessment provided of the number of Calls for Service that will be driven by those that need additional service as they continue to age within the senior apartment complex.

These same developments will also impact the ability to provide EMS Services to their residents who become our residents due to the anticipated increase in EMS call volumes. So, have those impacts on EMS services been discussed with the senior apartments site developer at this time? We would like to have additional time to work with them on providing better service or reducing the amount / type of calls through proactive planning and response training to reduce any issues.

Second, since these are large three (3) story buildings, access for our providers and equipment it could become an issue if it is not properly planned for accessibility. This apartment complex is targeted to an elderly population who tend to fall and they do suffer fall-related injuries, it will be essential to be able to get our cots up to the upper floors and to be able to transport any of these residents in a supine position. Our cots they will need to be in an extended, flat position while extracting residents from the apartment complex.

We understand that these intersecting buildings have been designed with elevators that are large enough to accommodate our cots with the bed horizontal and flat to extract these residents, when needed. In addition, thought should be given to the design of the individual residential apartment units, such that access to the bedrooms and bathrooms will be possible with our cots since that is where the majority of falls occur among the elderly population of Fluvanna County. As moving

residents with fall injuries any more than it is absolutely necessary is not advised since that can cause more pain and further injury. The site architect may have taken all these new ADA access requirements into his building design considerations just would like to make these points known.

Major David R. Wells, Chief Deputy, Fluvanna County Sheriff's Office:

I have reached out to the Chief Deputy within the Louisa County Sheriff's Office about Epworth Manor Senior Apartments up in Louisa and please find what was provided to Fluvanna County:

2021 Calendar Year – Calls for Service 124 Law Enforcement Calls - most dispatched for Assist
108 Fire & EMS Calls = Total of 232 Calls for Service

In the bigger picture, and our own experience has been that it will pull from your current public safety resources and on both sides of the Public Safety spectrum. You should explore further the impact on the Health Department as most do have a visiting nurse that checks in on their clients.

The potential impact on Social Services it should be evaluated and discussed with the applicant even if they do provide available space for these agencies to perform their work in the private apartment complex buildings. Senior services are increasing and place additional staff demands.

My comments that were provided during the December 10, 2021 Technical Review Committee (TRC) meeting relative to if there would be any on-site security available in the main lobby area or front receptionist area who the Sheriff's Office could initially interact with when arriving there for a response to Assist Call for Service. We unfortunately arrive to assist an elderly person only to have to take precious minutes to learn about what has happened to this County resident and then Deputies are able to act properly and expeditiously to care for the Fluvanna County resident on scene. The on-site security staff or site coordinator person would be able to get us up to speed like at a hotel front desk and then we can process these on scene concerns in a much faster way.

Would this apartment complex be access controlled by a Key FOB or card access system like at a typical hotel building and Public Safety responders would need to be able to gain access and the restricted access would allow for a secure building and we would not have as many potential on-site threats to have access once arriving on the scene. The developer indicated that they would not have any on-site or security personnel due to the nature of this as an apartment complex area.

Would this new apartment complex have a fully functional backup generator for each apartment building and/or the Community Room or Common Area space have a back-up generator outside to provide short-term emergency support needs during storms, power outages, oxygen tank and dialysis machine-type support for all these elderly residents. This would allow for sheltering in place and could cut down on the need for transporting any elderly seniors during the bad weather conditions or only need to transfer those most in need to area hospitals or other health care sites.

Transportation Planning:

Zoning Case ZMP 04:02 that was approved on February 16, 2005 included the 2005 Village Oaks Traffic Study and several traffic related Proffered Conditions that served to further link the

Village Oaks and Lake Monticello traffic flow analysis and provide for future site development. There was over \$700,000 dollars (2005 figures) provided in right-of-way, road construction and other traffic analysis costs with a direct \$5000 VDOT proffer for future traffic improvement design in the Lake Monticello Area. The applicant has provided the comparable ITE Manual 7th edition weekday daily traffic calculations: Assisted Living at 233 vehicles per day (vpd) + Shopping Center at 2,181 vpd = 2,414 vpd and it would decrease by 83% to 418 vpd for Senior Multi-family Housing units, there would be less support staff and also less commercial vehicles.

JAUNT Regional Transportation:

The Jefferson Area United Transportation (JAUNT) van transport service began back in 1976, and Fluvanna County joined in 1978 and in 1999 JAUNT started the popular two days a week van shuttle service and two years later in 2001 Fluvanna County utilized mid-day shuttle service. There continue to be gaps in transit service but ridership has to be there for any new route stops.

In 2022, in conjunction with both the planned Colonial Circle apartments and proposed Village Oaks Senior Living apartments, along with a rising need for JAUNT shuttle service, we invited their Planning Director for additional information on expanding transit service along Route 618 to the December 9th TRC meeting. JAUNT currently does not have a stop available on the north side of Lake Monticello where there is an available one at the Jefferson Centre Park and Ride lot.

Neighborhood Meeting:

A Neighborhood Meeting was conducted virtually on Thursday, December 16, 2021 at 6:00 pm and it was attended by the County Administrator, Community Development Director, applicant, architect, civil engineer and various LMOA representatives and Lake Monticello residents along with the property owner who has been developing Village Oaks, as the R-3, Residential Planned Community. The applicant and architect provided a project summary to the online attendees and there were more questions about site design and site amenities in relation to LMOA's perspective and did not seem to be any attendees from Village Oaks as existing residents who would be next to the senior apartment complex. Fluvanna County staff did summarize the next steps in the SUP process and indicated the infrastructure concerns were being addressed leading up to the meeting.

Recommended Special Use Permit Conditions:

1. Prior to development of the site, site development plans and subdivision plats that meet the requirements of the Fluvanna County zoning and subdivision ordinances must be submitted for review and approval.
2. The maximum gross residential density shall not exceed 120 age restricted, apartment units. Any increase in density shall require submittal of a special use permit application in accordance with the procedures of Sec. 22-17-4.
3. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.

4. Any special use permit issued pursuant to Article 17 of the Fluvanna County Zoning Ordinance may, after notice and hearing as provided in Section 22-17-4(C), be revoked by the governing body upon a finding that (1) the use for which such permit was granted has been abandoned; or (2) that the holder of such permit has substantially breached the conditions of such permit.
5. **The availability of adequate water for fire protection per the International Fire Code must be demonstrated and approved by the Zoning Administrator prior to site plan approval and the Special Use Permit can be voided if adequate fire flows and pressures cannot be met.** (Condition 5 added at the Planning Commission's January 11, 2022 Public Hearing and it has been reviewed by Building, Fire, Planning & Legal staff)

Suggested Motion:

I move that the Board of Supervisors (approve / defer / deny) SUP 21:08, a special use permit request to construct senior multi-family dwellings by increasing the maximum gross residential above 2.9 dwelling units per acre to 5.0 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 & 14C1 along with the five (5) conditions as found within the staff report.

Attachments:

SUP Application and APO Letter
Applicant's APO Letter and map
Applicant's Summary Information



COUNTY OF FLUVANNA

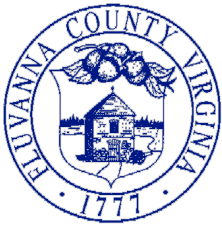
"Responsive & Responsible Government"

BOS2022-02-16 p.50/256
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: February 2, 2022
From: Valencia Porter
To: Douglas Miles
Subject: APO Memo Complete

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the February 16, 2022 Board of Supervisors meeting.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2022-02-16 p.51/256
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

PUBLIC HEARING NOTICE

February 2, 2022

RE: SUP 21:08 VA United Methodist Housing Development Corporation Special Use Permit

This is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on:

Meeting: Board of Supervisors Public Hearing
Date: **Wednesday, February 16, 2022 at 7:00 pm**
Location: Carysbrook Performing Arts Center
8880 James Madison Highway Fork Union, VA 23055

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Road (SR 618) at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community and are located in the Rivanna Community Planning Area and the Palmyra Election District.

Please be advised that you can attend the meeting in person, join the meeting via Zoom or by a phone call where you will have an opportunity to provide any Public comments. Instructions for participation in the Public Hearing will be available on Fluvanna County's website along with the Meeting Agenda and Staff Report for this Special Use Permit request for new senior apartments.

You can also contact the Fluvanna County Planning & Community Development Department, 8:00 am – 5:00 pm, Monday through Friday. If you have any questions regarding the application or the public hearing, please contact me at 434.591.1910 or at dmiles@fluvannacounty.org for any further information.

Sincerely,

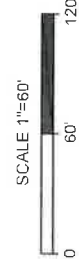
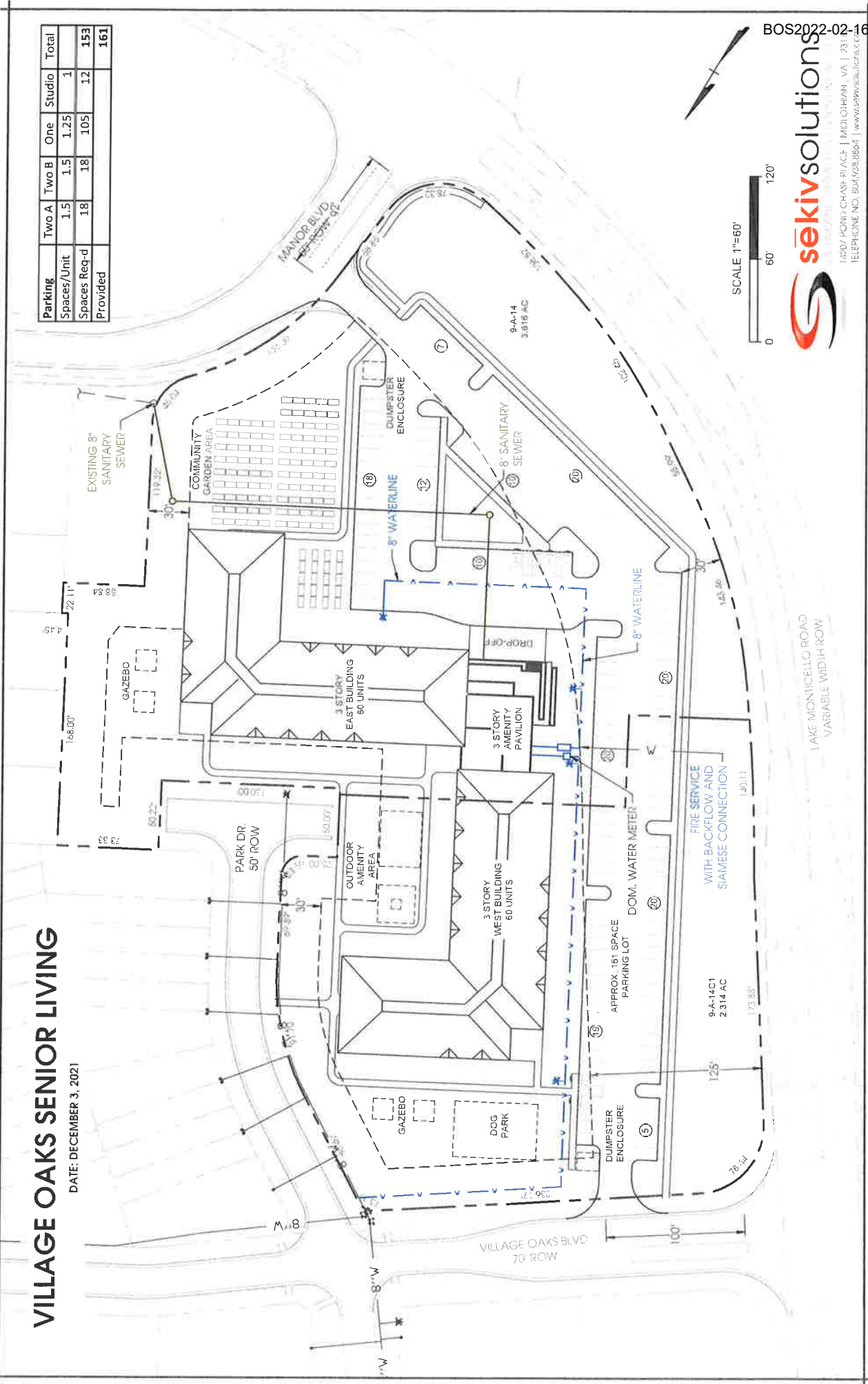
Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

VILLAGE OAKS SENIOR LIVING

DATE: DECEMBER 3, 2021

Parking	Two A	Two B	One	Studio	Total
Spaces/Unit	1.5	1.5	1.25	1	
Spaces Req-d	18	18	105	12	153
Provided					161



sekiv solutions
 14207 FORD CHASE PLACE | MIDDLETOWN, VA | 231
 TELEPHONE: (NO) 804.938.9864 | www.sekivsolutions.com

LAKE MONTICELLO ROAD
 VARIABLE WIDTH ROW

FIRE SERVICE
 WITH BACKFLOW AND
 SIAMESE CONNECTION

APPROX. 161 SPACE
 PARKING LOT

VILLAGE OAKS BLVD
 70' ROW

EXISTING 8" SANITARY SEWER

COMMUNITY GARDEN AREA

3 STORY EAST BUILDING 50 UNITS

3 STORY WEST BUILDING 60 UNITS

3 STORY AMENITY PAVILION

OUTDOOR AMENITY AREA

DOG PARK

GAZEBO

GAZEBO

DUMPSTER ENCLOSURE

8" WATERLINE

8" SANITARY SEWER

DOM. WATER METER

DROP-OFF

9-A-14C1 2.314 AC

9-A-14 3.916 AC

ADJACENT PROPERTY OWNERS SUP21:08

TAX MAP	NAME	ADDRESS	CITY/STATE/ZIP
9-13-5	CURTIS M & BRENDA M CARLISLE	45 MANOR BOULEVARD	PALMYRA, VA 22963
9-A-14B	CROFTON GROUP, INC	105 CROFTON PL-SUITE 7	PALMYRA, VA 22963
9-A-14D	MONTICELLO COUNTRY CORP	2704 LAKE MONTICELLO RD	PALMYRA, VA 22963
9-A-14A	VICKI L & BARRY N WILSON	40 WEST LAKE FOREST DR	PALMYRA, VA 22963
18A-1-176	CHRISTOPHER J & MELANIE KENNEDY	851 JEFFERSON DRIVE E	PALMYRA, VA 22963
18A-1-177	JILL MAY	853 JEFFERSON DRIVE EAST	PALMYRA, VA 22963
18A-1-70B	LMAO-TOM SCHAUDER	41 ASHLAWN BLVD	PALMYRA, VA 22963
9-13-A	SYCAMORE SQUARE LLC	142 SOUTH PANTOPS DRIVE	CHARLOTTESVILLE, VA 22911
9-13-6	JOHN P & SUSAN W RINDGE	69 MANOR BOULEVARD	PALMYRA, VA 22963
9-13-8	CAROL ANN FOSS	73 VIRGINIA AVENUE	PALMYRA, VA 22963
9-13-9	READUS HARTON, III	75 VIRGINIA AVENUE	PALMYRA, VA 22963
9-13-10	CARROL SHARRON STIDFOLE	81 VIRGINIA AVENUE	PALMYRA, VA 22963
9-13-115	FLORES & FERNANDO J SALAZAR, JR	70 PARK DRIVE	PALMYRA, VA 22963
9-13-11	KIMBERLY K SANCHEZ	83 VIRGINIA AVENUE	PALMYRA, VA 22963
9-13-66	CESIA E & CHRISTOPHER M STAPLER	99 PARK DRIVE	PALMYRA, VA 22963
9-13-125	TIA NICOLE LINDSAY	92 PARK DRIVE	PALMYRA, VA 22963
9-13-124	LATASHIA MCLEOD	90 PARK DRIVE	PALMYRA, VA 22963
9-13-123	BIANCA CERETTI	88 PARK DRIVE	PALMYRA, VA 22963
9-13-122	JEANETTE RAMIREZ	86 PARK DRIVE	PALMYRA, VA 22963
9-13-121	ROSE B & PAUL SCAFFIDI	84 PARK DRIVE	PALMYRA, VA 22963
9-13-120	OSCAR F. SULBARAN	80 PARK DRIVE	PALMYRA, VA 22963
9-13-119	TAMARA WHEELER	78 PARK DRIVE	PALMYRA, VA 22963
9-13-118	SIERRA DREWRY	76 PARK DRIVE	PALMYRA, VA 22963
9-13-117	ALYSIA KENNETT	74 PARK DRIVE	PALMYRA, VA 22963
9-13-116	CAROLE DONFACK	72 PARK DRIVE	PALMYRA, VA 22963

Community Virtual Meeting to Discuss Special Use Permit Application for Village Oaks Senior Living Development

Virginia United Methodist Housing Development Corporation (<https://vaumhdc.org/>) is planning to develop a 120-unit affordable independent senior living rental complex in the Village Oaks neighborhood of Palmyra, Virginia, fronting Lake Monticello Road between Village Oaks Boulevard and Manor Boulevard.

This residential development will require a Special Use Permit (zoning process), the application for which has been filed with the County, to extend the current zoning on the Manor Blvd. larger lot already permitting 70 seniors housing units, to also include the adjacent Village Oaks Blvd. smaller lot currently zoned for commercial use, to yield a total of 120 senior living residential units.

Fluvanna County Community Development and Virginia United Methodist Housing Development Corporation invites you to attend a virtual (Zoom) community meeting on **Thursday December 16th at 6:00 PM** to introduce you to **Village Oaks Senior Living** complex proposed to be developed in your neighborhood.

The Zoom meeting can be accessed at <https://us02web.zoom.us/j/2205821470> or by calling in at (301) 715-8592.

If you would like this link emailed, please send an email request to greg@powestudioarchitects.com by December 14th and we shall email this link. Please also email any questions in advance and we shall address them during our presentation and discussion.



Site plan of two three-story L-shaped **Village Oaks Senior Living** buildings, linked by an amenities building

Village Oaks Senior Living Development, Palmyra, Virginia Special Use Permit Application: Community Meeting Invitation



Two lot property proposed site for Village Oaks Senior Living development on Lake Monticello Rd between Village Oaks Blvd and Manor Blvd.

Douglas Miles
Community Development Director
Fluvanna County
132 Main Street
Palmyra, Virginia 22963

January 31, 2022

RE: Village Oaks Senior Living

Dear Douglas:

As you are aware the Virginia United Methodist Housing Corporation is in the process of acquiring two properties north of Lake Monticello in the Village Oaks area, to develop a senior living apartment complex. The project site is located adjacent to Lake Monticello Road, between Manor Boulevard and Village Oaks Boulevard. This project will include 120 apartment units with associated site improvements. As part of the building and site design approval process, fire flow requirements have to be met.

Per the International Fire Code, the site should be designed to provide fire protection to the worst case of two scenarios. The first scenario is to determine the needed fire flow per the International Fire Code (IFC) method. The second scenario is to determine the automatic sprinkler system demand with appropriate hose stream. Per the IFC method, the required fire flow needed for the development of the property is 1,500 gallons per minute for 2 hours. Per the fire sprinkler designer, the automatic sprinkler system demand including hose stream equates to a flow of approximately 330 gallons per minute. Of these two scenarios, the IFC method is the worst case at 1,500 gallons per minute.

As previously stated in a letter on January 14, 2022, it was determined that the maximum flow rate that Aqua America can provide to the site 1,230 gallons per minute (gpm) while maintaining 20 psi in their system. This assumes that the development of the property would include a looped water line across the property connecting the waterline in Park Drive to the waterline in Manor Boulevard. Per our conversation on January 20, 2022, the County is of the opinion that the site will have to be able to provide the needed fire flow as stated (without reduction).

Based on this determination from the County, the developer of the site plans design and construct a tank and pump system to provide fire water only to the building that would not provide additional capacity or flow to the hydrants on site. The tank would have a capacity of 40,000 gallons (the sprinkler demand of 330 gpm for two hours). The pump would deliver the sprinkler demand at the needed pressure. This system would include the looped waterline on site and the hydrants on site would be fed from only the Aqua America system. The total flow available on the site with these two



supplies would be 1,560 gpm (1,230 gpm from Aqua America + 330 gpm from the tank and pump).

Thanks again for your efforts in assisting us through the preliminary design of the site.

Sincerely,



Stuart Little, PE
sekivolutions



**Lake Monticello
Fluvanna County, VA**

ITE Trip Generation –Typical Weekday – 7th Edition

Land Use (ITE Land Use Code)	Size	Weekday Daily Traffic (vpd)	AM Peak Hour (vph)		PM Peak Hour (vph)	
			Enter	Exit	Enter	Exit
<i>2005 Plan</i>						
Assisted Living (254)	70 beds	233	6	4	7	9
Shopping Center (820)	17,424 s.f.	2,181	33	22	95	103
Total		2,414	39	26	102	112
<i>Current Plan</i>						
Senior Adult Housing – Multifamily (252)	120 units	418	4	5	8	5
% Decrease		-83%	-86%		-94%	

December 15, 2021

T 804 217 8560

4343 Cox Road
Glen Allen, VA 23060**RAMEY KEMP ASSOCIATES**

Moving forward.

**Lake Monticello
Fluvanna County, VA****ITE Trip Generation – Typical Weekday – 11th Edition**

Land Use (ITE Land Use Code)	Size	Weekday Daily Traffic (vpd)	AM Peak Hour (vph)		PM Peak Hour (vph)	
			Enter	Exit	Enter	Exit
<i>2005 Plan</i>						
Assisted Living (254)	70 beds	182	8	5	7	10
Strip Retail Plaza (< 40 ksf) (822)	17,424 s.f.	966	25	17	58	58
Total		1,148	33	22	65	68
<i>Current Plan</i>						
Senior Adult Housing – Multifamily (252)	120 units	390	8	16	17	13
% Decrease		-66%	-56%		-77%	

December 15, 2021



VILLAGE OAKS SENIOR LIVING

SUP SUBMISSION

© Powe Studio Architects PC



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Special Use Permit (SUP)

Owner of Record: Sycamore Square, LLC **Applicant of Record:** VA United Methodist Housing Development Corp.

Address: 142 S Pantops Drive, Charlottesville, VA 22911 **Address:** 1706 Grandin Rd SW, Roanoke, VA 24015

Phone: 434-245-0894 **Fax:** **Phone:** 540-344-6861 **Fax:**

Email: klancaster@southern-development.com **Email:** lbdickenson@gmail.com

Representative: Keith Lancaster

Address: same as above

Phone: same as above **Fax:**

Email: same as above

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

n/a

Tax Map and Parcel(s): 9 A 14 & 9 A 14C1

Acreage: Approx 5.9 **Zoning:** R-3 with SUP

Deed Book and Page: DB 933-622, DB 711-66

Location of Parcel: Lake Monticello Rd @ Manor Blvd

If any Deed Restrictions, please attach a copy

Request for an SUP for the purpose of: developing 120-unit senior-living age-restricted (55+) affordable units

*Ten copies of a sketch plan (8.5x11 inches or 11x17 inches) must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 11/29/2021 Signature of Owner/Applicant: Lawrence B. Dickenson

Subscribed and sworn to before me this 29th day of November, 2021

Notary Public: Paula Bridge Register # 7739142

My commission expires: 4/30/2025

Certification: Date:



Office Use Only

Date Received: Pre-Application Meeting: PH Sign Deposit Received: Application #: SUP _____

\$800.00 fee plus mailing costs paid: Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail

Amendment of Condition: \$400.00 fee plus mailing costs paid:

Telecommunications Tower fee plus mailing costs paid: Telecom Consultant Review fee paid:

Election District: Planning Area:

Public Hearings

Planning Commission

Board of Supervisors

Advertisement Dates: Advertisement Dates:

APO Notification: APO Notification:

Date of Hearing: Date of Hearing:

Decision: Decision:

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

two 3-story 60-unit building (total 120 units), two story linking amenity building, outdoor amenities

NECESSITY OF USE: Describe the reason for the requested change.

To provide affordable age-restricted (55+) affordable (60% AMI) independent senior-living housing

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

minimum 30 feet setbacks (125 feet on Lake Monticello Rd), three story height, landscaping

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

Provide 120 affordable independent-living housing for seniors (age 55+) with amenities

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application. Remarks:

Unit Type	Two A	Two B	One	Studio
Unit NSF (excl balcony)	855	920	670	535

excluding 70 SF balconies for 1 and 2 bed units

East Building	Two A	Two B	One	Studio	Total	Total NSF	Total GSF
Level 3	2	2	14	2	20	14,000	17,080
Level 2	2	2	14	2	20	14,000	17,080
Level 1	2	2	14	2	20	14,000	17,080
Total Units	6	6	42	6	60	42,000	51,240

West Building	Two	Two B	One	Studio	Total	Total NSF	Total GSF
Level 3	2	2	14	2	20	14,000	17,080
Level 2	2	2	14	2	20	14,000	17,080
Level 1	2	2	14	2	20	14,000	17,080
Total Units	6	6	42	6	60	42,000	51,240

Amenity Building				Total GSF
Level 1				3,030
Level 2				3,325
Level 3				1,960
Total				8,315

Total Complex	Two A	Two B	One	Studio	Total	Total NSF	Total GSF
Total Units	12	12	84	12	120	84,000	102,480
Total GSF w/Amenities							110,795

Parking	Two A	Two B	One	Studio	Total
Spaces/Unit	1.5	1.5	1.25	1	
Spaces Req-d	18	18	105	12	153
Provided					153

Village Oaks Senior Living, Fluvanna County, Virginia

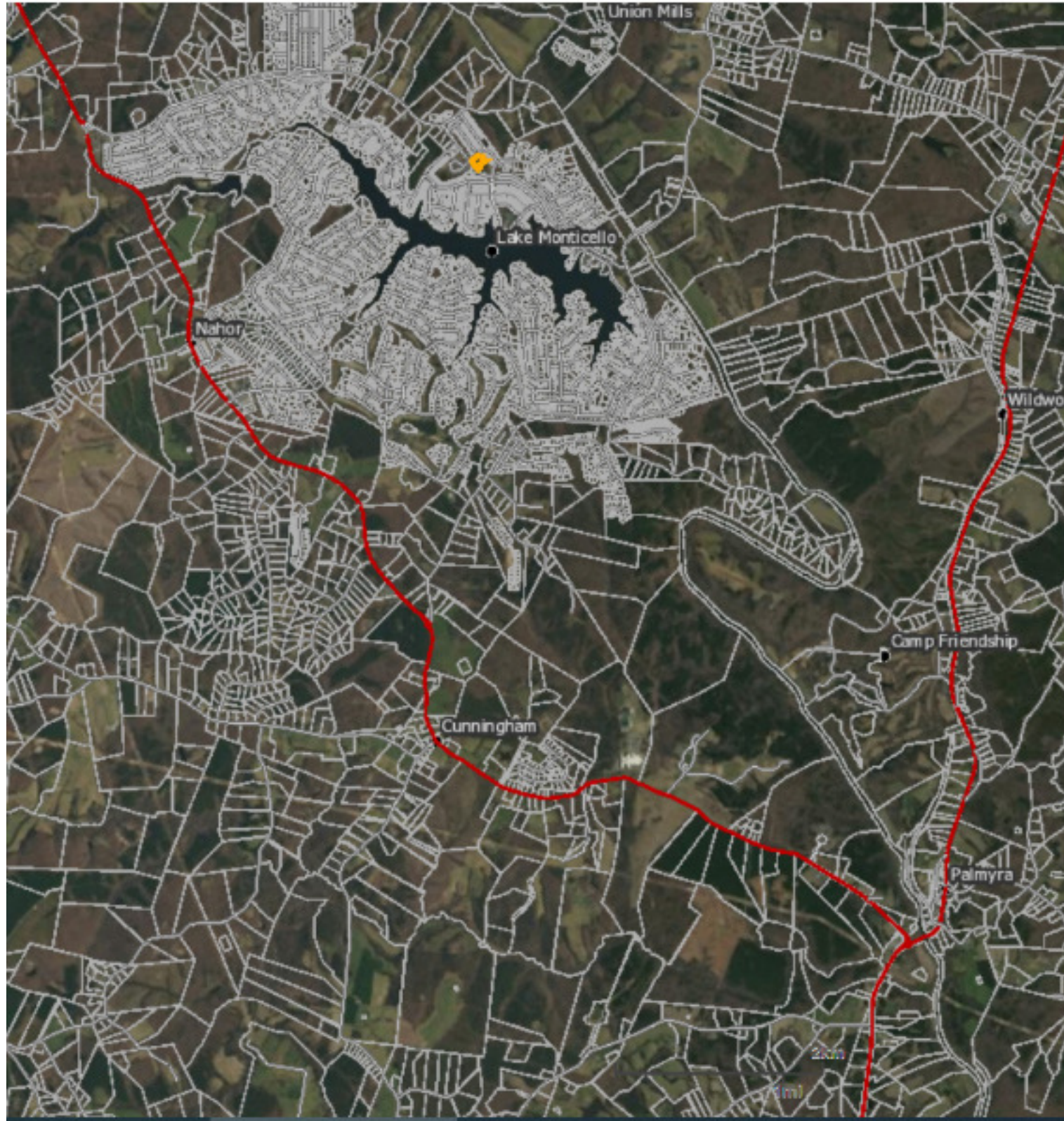
Village Oaks Senior Living is a 120-unit age-restricted independent-living facility in the Village Oaks community of Fluvanna County, to be developed by the Virginia United Methodist Housing Development Corporation. The facility is designed so that occupants can age-in-place in a home-like environment, including facilities supporting daily activities, while optimizing residents' independence.

The complex includes two three-story, L-shaped buildings, each 60 units. The mix of homes includes 84 one-bedroom units (672 SF), 24 two-bedroom units in two layouts with two-baths and 1-1/2 baths (855 SF and 924 SF) and 12 studios (537 SF), plus 70 SF balconies for all two- and one-bedroom units.

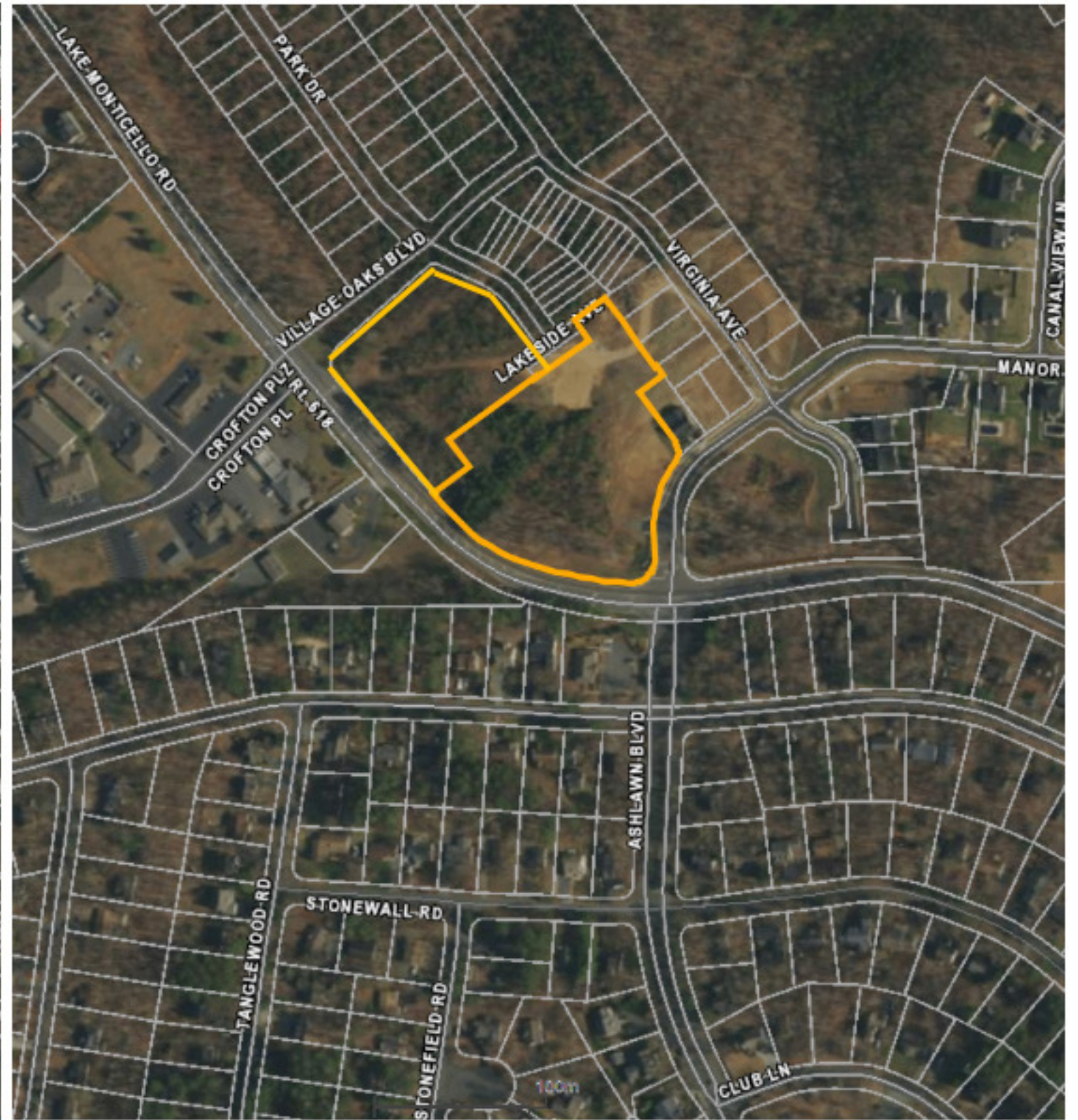
The two buildings are connected by an amenity building housing an events space/lounge, fitness center, business center and other support facilities. Exterior landscape amenities include pathways connecting to the existing neighborhood pathway system, gardens, covered events pavilion, shaded seating areas, grilling area and fire pits, with individual garden plots for each resident. There are 153 Surface parking spaces complying with the County's zoning requirements.

The complex fronts on Lake Monticello Road between Village Oaks Boulevard and Manor Boulevard in adjacent to the Lake Monticello neighborhood of Fluvanna County. The property, part of the 57-acre Village Oaks subdivision, is two contiguous parcels totaling 5.93 acres, currently zoned R-3 with a Special Use Permit on the 3.35-acre lot for 70 seniors' apartments, and the other 2.34-acre lot for commercial use.

An application will be filed requesting that the SUP for the seniors' lot be extended (or replaced) to apply to the entire two-lot 5.93-acre property to yield 120 seniors' independent affordable residential units.



Location Map: Village Oaks Neighborhood, Fluvanna County, Virginia



Aerial Photo: Village Oaks Senior Living Properties, Fluvanna County, Virginia



^ Looking east to site from Village Oaks Blvd.

V Looking north from site across Village Park Drive 3-story towns





^ Looking west to site from Manor Blvd.

V Looking north to site from Manor Blvd.

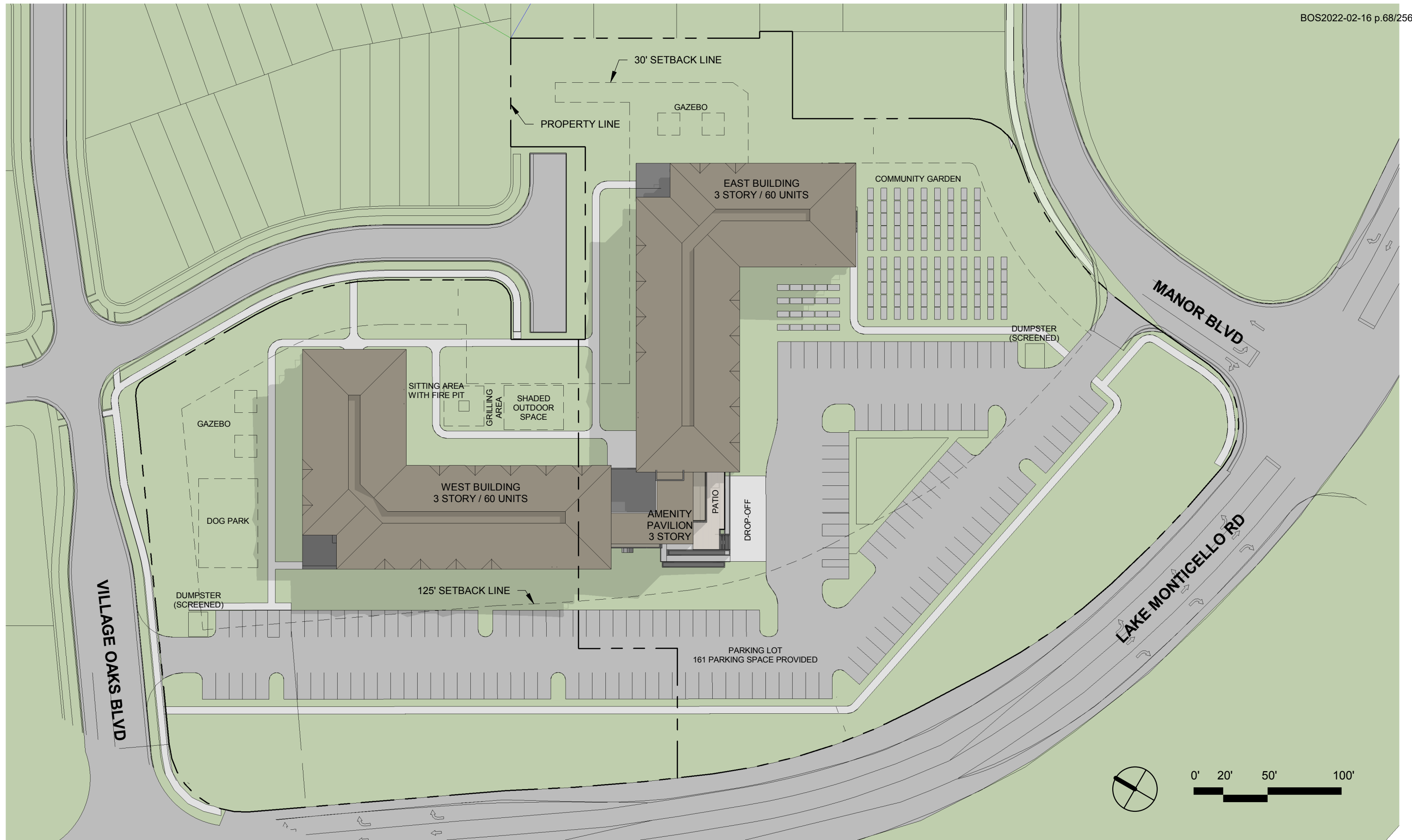




^ Looking from site south to Manor Drive at Lake Monticello Road

V Looking north from site to neighbors fronting Virginia Ave









- STUDIO
- 1 BEDROOM
- 2 BEDROOM
- COMMON AREA



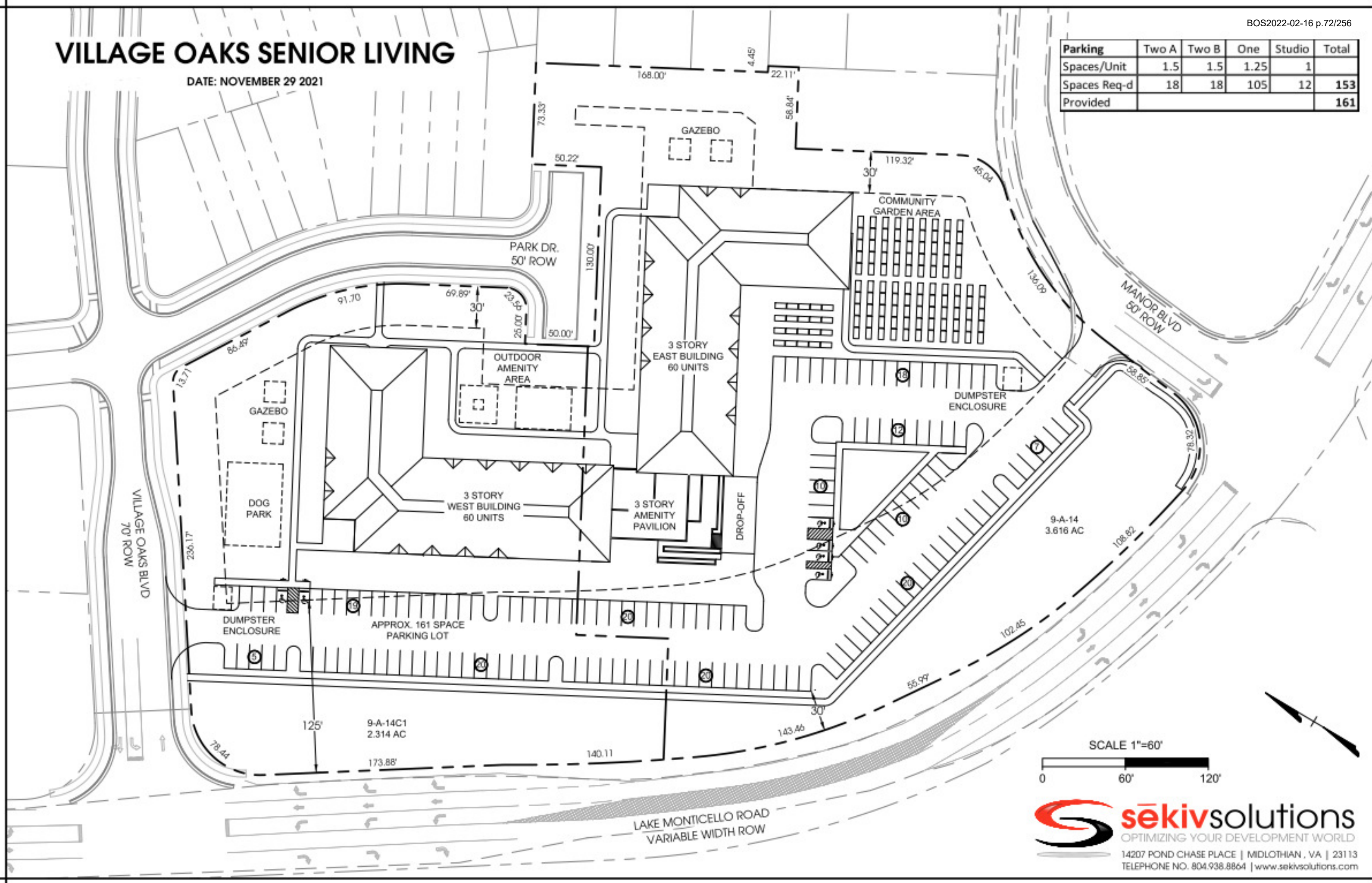
- STUDIO
- 1 BEDROOM
- 2 BEDROOM
- COMMON AREA

THIRD FLOOR PLAN

VILLAGE OAKS SENIOR LIVING

DATE: NOVEMBER 29 2021

Parking	Two A	Two B	One	Studio	Total
Spaces/Unit	1.5	1.5	1.25	1	
Spaces Req-d	18	18	105	12	153
Provided					161



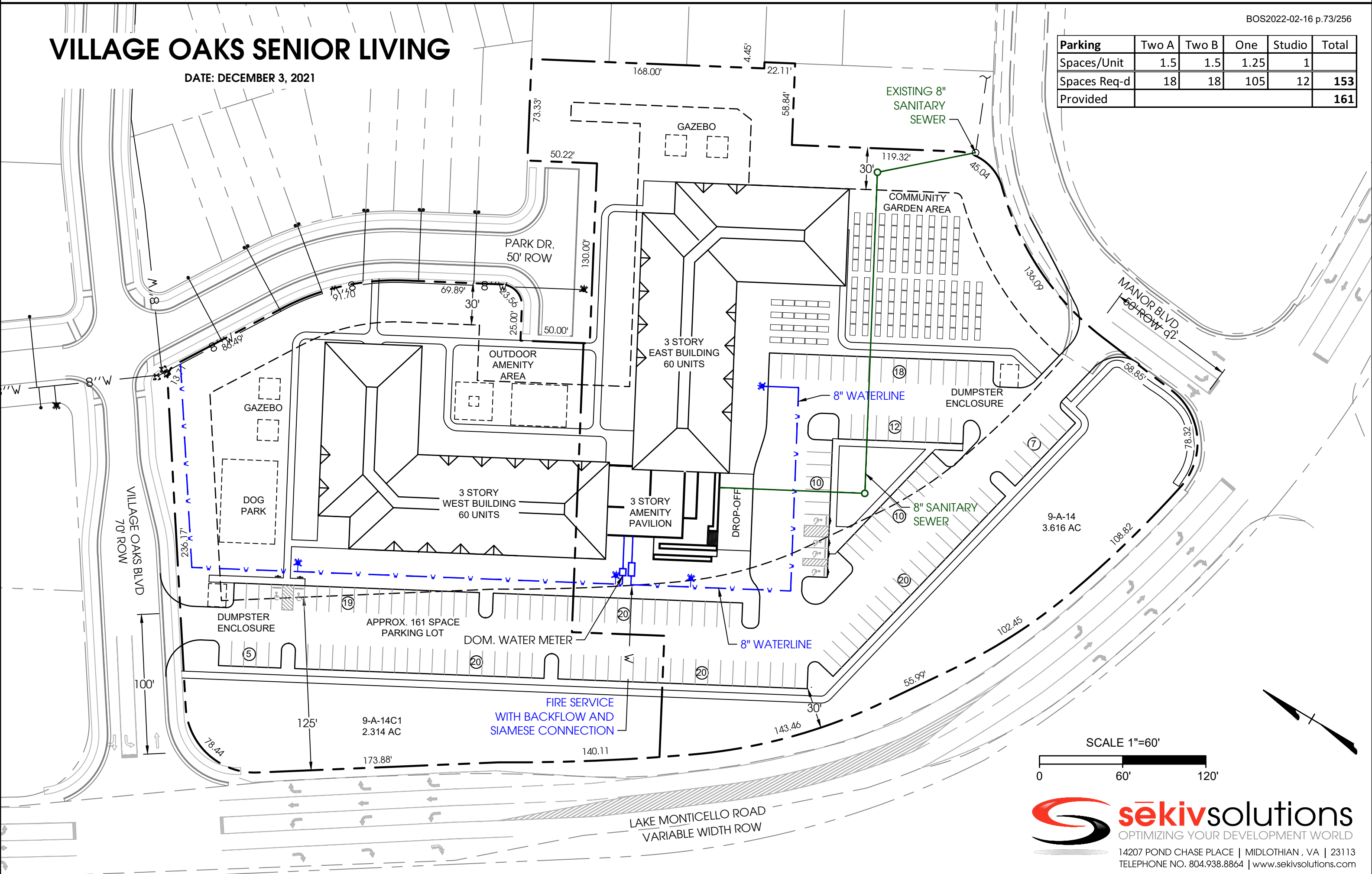
SCALE 1"=60'

sekiv solutions
 OPTIMIZING YOUR DEVELOPMENT WORLD
 14207 POND CHASE PLACE | MIDLOTHIAN, VA | 23113
 TELEPHONE NO. 804.938.8864 | www.sekivsolutions.com

VILLAGE OAKS SENIOR LIVING

DATE: DECEMBER 3, 2021

Parking	Two A	Two B	One	Studio	Total
Spaces/Unit	1.5	1.5	1.25	1	
Spaces Req-d	18	18	105	12	153
Provided					161



SCALE 1"=60'





Powe Studio Architects PC

December 1, 2021

Mr. Douglas Miles,
Community Development Director
132 Main Street,
Palmyra, VA 22963

Re: Village Oaks Senior Living: SUP Submission Transmittal

Dear Mr. Miles,

Please find enclosed our completed submission for the Village Oaks Senior Living Special Use Permit application, FOR Parcels 9a14 AND 9a14c1, DB 933-622 and DB 711-66. I am submitting thi application on behalf of our client Virginia United Methodist Housing Development Corporation with authorization of the land owner.

Please fine enclosed:

- SUP Application, executed
- Letter of Authorization from Landowner to Applicant
- Checks in the amount of \$800.00 and \$90.00
- Brochure Submission: 10 copies, 11 by 17 bound format, including:
 - Cover with Rendering: 2 residential buildings connected by amenity component
 - Application Form, copy of pages 1 and 3
 - Project Description & Areas Summary
 - Location Map and Site Aerial Photograph
 - Site Photographs: 3 pages
 - Illustrated Site Plan
 - Ground Floor Plan
 - Second Floor Plan
 - Third Floor Plan
 - Property Survey and Technical Site Plan
 - Rendering: typical residential building

As we have discussed, we intent to submit our application for Virginia Housing LIHTC funding in their annual competition due in early March, 2022. We appreciate your continued assistance in helping us maintain scheduling the Technical Review Committee on December 9, 2021, Public Hearing on December 16, 2021, Planning Commission on January 11, 2022 and Board of Supervisors meeting on February 16, 2022.

Please let us know if you need any further information of clarifications, Greg Powe at 434-316-2525.

Respectfully Submitted:

Powe Studio Architects PC for Virginia United Methodist Housing Development Corporation



Gregory Powe, AIA, Principal

Designing vibrant urban places in which to live, work and play

102 Fifth St. SE, Charlottesville, VA 22902 : 434.979.0979 : greg@powestudioarchitects.com : www.powestudioarchitects.com



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

Application for Special Use Permit (SUP)

Owner of Record: Sycamore Square, LLC Applicant of Record: VA United Methodist Housing Development Corp.

Address: 142 S Pantops Drive, Charlottesville, VA 22911 Address: 1706 Grandin Rd SW, Roanoke, VA 24015

Phone: 434-245-0894 Fax: _____ Phone: 540-344-6861 Fax: _____

Email: klancaster@Southern-development.com Email: lbickenson@gmail.com

Representative: Keith Lancaster

Address: same as above

Phone: same as above Fax: _____

Email: same as above

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:
n/a

Tax Map and Parcel(s) 9 A 14 & 9 A 14C1

Acreage Approx 5.9 Zoning R-3 with SUP

Deed Book and Page: DB 933-622, DB 711-66

Location of Parcel: Lake Monticello Rd @ Manor Blvd

If any Deed Restrictions, please attach a copy

Request for an SUP for the purpose of: developing 120-unit senior-living age-restricted (55+) affordable units

*Ten copies of a sketch plan (8.5x11 inches or 11x17 inches) must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 11/29/2021 Signature of Owner/Applicant: Lawrence B. Dickenson

Subscribed and sworn to before me this 29th day of November, 2021

Notary Public: Paula Bridge Register # 7739142

My commission expires: 4/30/2025

Certification: Date: _____



Office Use Only

Date Received: 12/01/21 Pre-Application Meeting: _____ PH Sign Deposit Received: 12/1/21 Application #: SUP 21 : 08

\$800.00 fee plus mailing costs paid: 0487 \$800 Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail

Amendment of Condition: \$400.00 fee plus mailing costs paid: _____

Telecommunications Tower fee plus mailing costs paid: _____ Telecom Consultant Review fee paid: _____

Election District: Palmyra Planning Area: Rivanna Community

Public Hearings

Planning Commission

Board of Supervisors

Advertisement Dates:	Advertisement Dates:
APO Notification:	APO Notification:
Date of Hearing:	Date of Hearing:
Decision:	Decision:



**Commonwealth of Virginia
County of Fluvanna
Public Hearing Sign Deposit**

Name: Mike Kodiak, Virginia United Methodist Housing Development Corp.
Address: 1706 Grandin Rd SW, Roanoke, VA 24015
City: Roanoke
State: VA Zip Code: 24015

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Mike Kodiak 11/29/21
Applicant Signature Date

*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : CPA _____ : SUP _____ : ZMP _____ : ZTA _____ :	
\$90 deposit paid per sign*:	Approximate date to be returned:

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

two 3-story 60-unit building (total 120 units), two story linking amenity building, outdoor amenities

NECESSITY OF USE: Describe the reason for the requested change.

To provide affordable age-restricted (55+) affordable (60% AMI) independent senior-living housing

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

minimum 30 feet setbacks (125 feet on Lake Monticello Rd), three story height, landscaping

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

Provide 120 affordable independent-living housing for seniors (age 55+) with amenities

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application.
Remarks:

Commonwealth of Virginia

County of Fluvanna

Special Use Permit Checklist

The following information shall be submitted with the application and is to be provided by the applicant for the processing of the application:

Applicant must supply	Staff Checklist
Completed Special Use Permit signed by the current owner(s) or lessee or written confirmation from the current owner or lessee granting the right to submit the application	
Ten (10) copies of a Site Plan for any expansion or new construction Include: <ul style="list-style-type: none"> • Plot plan or survey plat at an appropriate scale • Location and dimension of existing conditions and proposed development • <i>Commercial and Industrial Development:</i> parking, loading, signs, lighting, buffers and screening • Copy of the Tax Map showing the site (preferred) • General Location Map (preferred) 	
Supporting photographs are not required, but suggested for evidence	

All maps and plans submitted are to be either 8.5"x 11" or 11"x 17". One original of any size may be for staff use at the public hearing.

Staff Only	Staff Checklist
Preliminary review by planning staff for completeness and content: <ul style="list-style-type: none"> • Technical Review Committee review and comment • Determine all adjacent property owners • Placed as a Public Hearing on the next available agenda of the Planning Commission. 	
Notification of the scheduled Public Hearing to the following: <ul style="list-style-type: none"> • Applicant • All adjacent property owners • Local Newspaper advertisement 	
Staff Report to include, but not be limited to: <ul style="list-style-type: none"> • General information regarding the application • Any information concerning utilities or transportation • Consistency with good planning practices • Consistency with the comprehensive plan • Consistency with adjacent land use • Any detriments to the health, safety and welfare of the community. 	

The Special Use Permit application fee is made payable to the **County of Fluvanna**.

Meetings for the processing of the application

Applications must be submitted by the first working day of the month to have the process start that month. Applications received after the first working day will have the process start the following month.

Process:

1. Placed on next available Technical Review Committee Agenda.
2. Placed as a Public Hearing on the next available agenda of the Planning Commission the following month. Staff Report and Planning Commission recommendation forwarded to the Board.
3. Placed as a Public Hearing on the next available agenda of the Board of Supervisors (usually the same month as the Planning Commission).

Applicant or a representative must appear at the scheduled hearings.

The Technical Review Committee provides a professional critique of the application and plans. The Planning Commission may recommend to the Board of Supervisors: approval; approval subject to resubmittal or correction; or denial of the special use permit.

Board Actions

After considering all relevant information from the applicant and the public, the Board will deliberate on points addressed in the Staff Report.

The Board may approve; deny; or defer the request pending further consideration; or remand the case back to the Planning Commission for further consideration.

With **approval**, the development may proceed.

If **denied**, an appeal to the Courts may be prescribed by law

No similar request for a Special Use Permit for the same use at the same site may be made within one year after the denial.



November 19, 2021

Douglas Miles
Fluvanna County Department of Planning & Community Development
Box 540
Palmyra, VA 22963

Dear Mr. Miles:

Please accept this letter as confirmation that per written agreement between the property owner Sycamore Square, LLC and Virginia United Methodist Housing Development Corporation, (VUMHDC), VUMHDC has authorization from the owner to act as the authorized agent for matters concerning this application.

Please contact us if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charlie Armstrong', written in a cursive style.

Charlie Armstrong
Vice President



PROPOSED DEVELOPMENT SUMMARY
VIRGINIA UNITED METHODIST HOUSING DEVELOPMENT CORPORATION
December 1, 2021

Re: Application for Special Use Permit (SUP)

Location: Parcels 9 A 14 and 9 A 14C1, at Lake Monticello Road and Manor Blvd

Virginia United Methodist Housing Development Corporation (“VUMHDC”) proposes to develop the subject parcels, totaling approximately 5.9 acres, for age restricted, independent-living senior apartments, financed through Low Income Housing Tax Credits (“LIHTC”) issued by Virginia Housing. We propose to build 120-units of studio, one-bedroom and two-bedroom apartments, including all site improvements and resident amenities. The facility would be operated under a long-term extended use agreement between VUMHDC and Virginia Housing.

VUMHDC was founded in 1975 by authorization of the Virginia Conference of the United Methodist Church with the sole mission of expanding the supply of affordable housing throughout Virginia. Since that time, VUMHDC has developed a significant portfolio of affordable housing properties for families and seniors, that is concentrated in three major regions of Virginia: central Virginia, north central Virginia, the Shenandoah Valley and the Richmond metropolitan region. The majority of our properties are located in smaller cities and towns in rural or semi-rural locales. Central Virginia locations include Louisa, Bedford, Lynchburg, Appomattox, Farmville and Spotsylvania. All but two of our properties are age-restricted seniors housing, in facilities that vary from 24-units to 150-units.

VUMHDC takes great pride in operating our facilities with high focus on our resident’s needs and the maintenance of our facilities in optimum condition. We are currently engaged in a major program of refinancing, renovating, and expanding twelve of our 16 owned properties over the next 3-4 years. This program follows on the heels of our completion of a comprehensive modernization of our Springhill property in Staunton in 2019.

In addition, we have recognized that, while our properties are intended for independent living residents, those residents are increasingly seeking our help for life needs that will allow them to remain in place. We have responded by enlarging our community centers beyond minimum standards to provide greater use flexibility, partnering with local health organizations to bring services to the properties and provided counseling avenues for residents experiencing situations of high stress or duress. Over the past year, we have especially focused on bringing health agencies to our properties for COVID vaccinations and booster shots.



For the proposed site in Fluvanna County, near Lake Monticello, we intend to set a new standard among our properties for resident amenities and supportive services. Indoor amenities will include dedicated Exercise/Work-out space, multiple meeting and gathering areas, supportive services space and a package room adjacent to the property management offices. Exterior amenities will include connection to the Village Oaks walking trail, exterior patios for ground floor units, garden plots, and outdoor gathering & sitting areas. These amenities have proven in our other facilities to be excellent for resident life and health.

We are very excited about the opportunity to expand our program into Fluvanna County, providing new opportunities for affordable seniors housing! Attached is a 2021 Corporate Profile with additional details on our properties. We would be pleased to arrange for site visits to any of our current properties to see the standard of care we provide.

Sincerely,

VIRGINIA UNITED METHODIST HOUSING DEVELOPMENT CORPORATION



Lawrence B. Dickenson, President

lbickenson@gmail.com

540-354-8022 (cell)

www.vaumhdc.org

Virginia United Methodist Housing Development Corporation

Corporate Resume 2021

The Virginia United Methodist Housing Development Corporation (“VUMHDC”) is a developer, sponsor and operator of affordable housing communities throughout Virginia. VUMHDC was founded in 1975 by authorization of the Virginia Annual Conference of the United Methodist Church. We have operated since that time as an independent 501(c)(4) non-profit corporation, both as owners and partners in independent living, multi-family apartment communities, for seniors and families.

Since our founding, VUMHDC has grown to where we are now owners and operators of sixteen (16) properties and minority partners in eighteen (18) other properties with selected for-profit developers. Taken together, these properties offer approximately 2,000 housing units that are all classified as “affordable” through various programs sponsored by HUD and VHDA. These properties are open to any-and-all people who economically qualify under the applicable affordable housing programs.

The creation of VUMHDC was in response to a study by the Virginia Conference in the early 1970’s, which confirmed that many families and persons, including seniors, lacked viable options for quality affordable housing. This need for affordable housing has not diminished over time. Accordingly, VUMHDC remains committed to our mission of providing, sustaining and expanding quality affordable housing opportunities to all Virginians.

The Virginia United Methodist Housing Development Corporation mission and long-term business direction is overseen by a Board of Directors. Day to day operations and corporate affairs are handled by the President and Executive Committee. Directors are elected annually on a rotating basis for 3-year terms. Current Directors and Officers (all residents of VA) are:

Officers and Directors:

Larry Dickenson , President	Roanoke
James G. O’Quinn** , Vice President	Fredericksburg
Tommy Herndon** , Secretary	Glen Allen
W. Randolph Spears , Treasurer	Richmond

Directors:

Sue Boltz	Lake Frederick
David Brown	Falls Church
Monty Cox	New Market
Dr. Robert Hinkle	Fredericksburg
Lawrence Julihn	Fredericksburg
John R. Jones**	Lawrenceville
Kathy Lutman	Lovettsville
Joe Thieleck	Roanoke
Harold White, Sr.**	Birdsnest

Bold indicates Executive Committee **Indicates UMC clergy

The genesis of the VUMHDC is directly connected to the vision and passion of United Methodist pastor Rev. Robert Regan, who was appointed to serve several churches in the northern Virginia region during the 1960's-70's. He discerned an unmet need for affordable housing opportunities and began working through the Virginia Conference of the United Methodist Church to establish a specific corporation focused on meeting this need.

Early development projects of VUMHDC targeted the northern Virginia region, beginning with Madison House in Leesburg and William Watters House in Sterling Park. Many projects during the 1990's and early 2000's were developed in underserved rural areas, such as Louisa, Appomattox, Northampton, Berryville, Staunton and Blackstone. Also during the 1990's, VUMHDC sponsored another United Methodist group, Heart Havens, partnering with them to develop and establish six (6) group homes for people with a developmental disability.

Following the retirement of Rev. Regan in 2010, Mal Malinowski was elected president and served through October 2016. During his tenure, the Board and officers strengthened corporate governance practices and entered into new partnerships with developers Mark-Dana Corp and the Woda Group. Upon the retirement of Mr. Malinowski, the Board elected Larry Dickenson as the new president. Mr. Dickenson had previously served as Director, Vice President, and Secretary since being first elected to the Board in 1996. He previously was engaged as a construction company executive for forty (40) years, primarily with the Branch Group of Roanoke, VA.

VUMHDC's current portfolio of projects for which we are the owner or general partner are:

Name of property	Location	# Units	Senior/Fam	Notes
Asbury Manor Apts	Spotsylvania Co.	40	Seniors	HUD
Enoch George Manor	Spotsylvania Co.	60	Seniors	LIHTC/VHDA
John Early Apartments	Bedford	78	Seniors	LIHTC/HUD
Epworth Manor	Louisa	61	Seniors	LIHTC/VHDA
Epworth Manor II	Louisa	22	Seniors	HUD
Wesley Apartments	Lynchburg	150	Seniors	LIHTC/VHDA
Jesse Lee Apartments	Petersburg	108	Family	LIHTC/VHDA
Peter Cartwright House	Northampton Co.	46	Senior	HUD
Goodson Manor	Farmville	23	Seniors	HUD
Walter Gum Apartment	Appomattox	24	Seniors	HUD
Peele Manor	Blackstone	24	Seniors	HUD
Garber Manor I/II	Staunton	47	Seniors	HUD
Garber Manor III	Staunton	25	Seniors	HUD
Springhill Village Apts	Staunton	108	Family	LIHTC/VHDA
McKendree Manor	Stafford	23	Seniors	HUD
Frederick House	Stephens City	48	Seniors	HUD
Total		887 units		

In addition to these properties, VUMHDC has participated as the non-profit minority partner with developers Mark-Dan Corp, Fore Property Co, AHD Inc and Woda-Cooper on other affordable housing properties. These eighteen (18) properties are located across Virginia providing an additional 1073 units of affordable housing for families and seniors.

Lake Monticello Owners' Association
41 Ashlawn Boulevard
Palmyra, VA 22963
(434) 589-8263
www.LMOA.org

February 8, 2022

The Honorable John M. (Mike) Sheridan
Chair, Board of Supervisors
Columbia District
msheridan@fluvannacounty.org

The Honorable Tony O'Brien
Vice Chair, Board of Supervisors
Rivanna District
tobrien@fluvannacounty.org

The Honorable Mozell H. Booker
Board of Supervisors
Fork Union District
mbooker@fluvannacounty.org

The Honorable Patricia B. Eager
Board of Supervisors
Palmyra District
peager@fluvannacounty.org

The Honorable Chris Fairchild
Board of Supervisors
Cunningham District
cfairchild@fluvannacounty.org

Dear Board of Supervisors:

I am writing to you in my capacity as President of the Lake Monticello Owners' Association Board of Directors (LMOA Board). The LMOA Board has determined that SUP 21:08, Virginia United Methodist Housing Development Corporation's (VUMHDC) request to change residential density, is important to LMOA and has authorized me to send this letter and to speak at the related public hearing.

All of my comments are based on SUP 21:08's application and related information included in the package presented to the Planning Commission for its January 11, 2022, meeting.

The LMOA Board understands that Village Oaks was approved pursuant to ZMP 04:02 for a density of up to 2.9 units per acre, with the relevant parcels rezoned from A-1 to R-3, Residential Planned Community. The commercial areas approved for Village Oaks were for an assisted living facility with up to 70 beds (pursuant to SUP 04:20 which was approved as a single commercial unit and not as residential units) and medical office uses.

Lake Monticello Owners' Association
41 Ashlawn Boulevard
Palmyra, VA 22963
(434) 589-8263
www.LMOA.org

SUP 21:08 requests an increase in density above 2.9 units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1.

It appears to the LMOA Board that SUP 21:08 really encompasses the following parts: 1) the proposed assisted living facility, approved as a single commercial unit pursuant to SUP 04:20, would be converted to residential uses; 2) the parcel that was approved for commercial uses (medical offices) would be changed to residential; 3) the density for Village Oaks would be increased from a maximum of 2.9 units per acre to 5 units per acre; 4) the increase in density will be based on all acreage which has been approved as Village Oaks, but will only apply to two specified parcels; 5) the specific application for the increased density is to permit an income limited independent living facility, restricted to those who are 55 or older, with 120 residential units on the two specified parcels.

The LMOA Board would like Village Oaks to build the assisted living facility and medical offices as proposed. It understands that the VUMHDC does not develop that type of property; however, there are certainly developers who do so. An assisted living facility is in LMOA's interest because it would allow LMOA residents to continue to live near their friends (and possibly family) if they need to transition to assisted living.

The LMOA Board is not opposed to SUP 21:08; however, it believes that there are issues which the Board of Supervisors need to resolve before approving it.

First, the Planning Commission Staff Report relies on a report by the Thomas Jefferson Planning District Commission (TJPDC), "Planning for Affordability – A Regional Approach" in its analysis of how SUP 21:08 meets the Fluvanna County Comprehensive Plan. The TJPDC report may ultimately be accepted as a part of revisions to Fluvanna's Comprehensive Plan, but it has not yet been considered for inclusion by either the Planning Commission or Board of Supervisors. It has not even been subjected to public comments or public hearings on whether Fluvanna County should include the report in a revised Comprehensive Plan. As such, it seems that using this report to support SUP 21:08 is premature and inappropriate.

Second, there were several public safety issues presented to the Planning Commission. Among these were access to the site by fire equipment, fire flow requirements, fire department connections, location of fire hydrants, and access for rescue personnel. Related to these are the likely increase in volunteer staffing needed for the fire and rescue departments, as well as the potential for an increase in staffing for the Sheriff's Office. Any increase in demands on the fire department, rescue squad, and sheriff's deputies have the potential to lengthen response times to LMOA residents, at least until those departments are able to recruit the additional staff as mentioned by Major Wells and Fire Chief Constantino at the Planning Commission Meeting January 11, 2022 (which has been difficult due to Covid).

Third, the LMOA Board understands that residents of income limited housing generally need access to public transportation. Fluvanna's access to public transportation is quite limited. As part of both a community meeting and the presentation to the Planning Commission, Mr. Miles indicated that JAUNT will consider adding a regular stop for its service at the proposed VUMHDC facility. On the surface that appears to be a good thing. However, such a stop is not guaranteed; adding a stop does not increase the frequency of service, which currently limits users to transportation to Charlottesville just on Weekdays and for only "day" shifts for work; and, if a stop is added, it will increase the demand for parking at the VUMHDC facility (the number of parking spaces should be increased to reflect the anticipated use by JAUNT riders who will not be residents of the VUMHDC facility).

Lake Monticello Owners' Association
 41 Ashlawn Boulevard
 Palmyra, VA 22963
 (434) 589-8263
 www.LMOA.org

Fourth, Fluvanna's infrastructure needs to be able to support this project.

Encouraging housing in close proximity to commercial development (Crofton Plaza) so that the need for transportation to work or shopping can be lessened and allowing for a mix of housing types and densities, both single-family and multi-family, as appropriate for the area and existing or planned infrastructure. At this point, County Staff does not believe that the proper planned infrastructure is in place for their proposed one hundred-twenty (120) senior apartment units. . . Land use appears to be in compliance but site infrastructure remains the main issue. (Planning Commission Staff Report, pages 3-4, emphasis in original)

When the Planning Commission discussed the above statements about the county staff's belief that the infrastructure is not in place, Mr. Miles said that he had changed his position and found that the infrastructure was in place. He did not cite his reasoning for the change. Thus, questions about the adequacy of water & sewer service and traffic safety, though somewhat addressed, should be answered in specific detail. In other words, you should determine if Fluvanna's actual or planned infrastructure is appropriate for SUP 21:08.

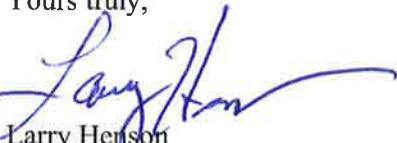
Fifth, if you approve SUP 21:08, Village Oaks, an R-3 development, will not have any commercial uses. This would seem to be a precedent for R-3 developments not meeting the Zoning Ordinance's requirements of having commercial use appropriate to support the residential needs at a neighborhood scale (§§ 22-7-1 and 22-7-10(C)).

Sixth, the county has an interest in seeing that developers follow through on their approved plans. According to comments at the Planning Commission's public hearing, those who bought homes in Village Oaks were assured that the parcels subject to SUP 21:08's request were for an assisted living facility and medical offices, with those assurances being given to prospective buyers through 2021. While you can approve changes to approved plans, you should consider that some buyers may have relied on the representations about what was to be built when they purchased their homes. Substantial allegiance to such plans is critical to the vision of comprehensive planning being fulfilled rather than falling short one project after another. SUP 21:08 is a test of that principle.

Seventh, the Board of Supervisors needs time to address fully each of the issues above before approving SUP 21:08. VUMHDC has said that it must have SUP 21:08 approved in February because it can only apply for its initial funding source in March and that it must wait another full year to apply for that funding if it doesn't receive its approval this month. VUMHDC noted at the Planning Commission meeting that the county doesn't need to be concerned about whether it will resolve the public safety issues because its application for funding will not be approved without its full compliance with those issues. That seems to be a request to allow a developer to make decisions that are only appropriate for the county to make.

On behalf of the LMOA Board, I urge you to address each of the issues above before approving SUP 21:08.

Yours truly,







Larry Henson
 President

Copy: Eric Dahl, County Administrator, edahl@fluvannacounty.gov
 Douglas Miles, Director of Community Development dmiles@fluvannacounty.org,

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.

This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
Ona Fuller	322 7 Manor Blvd	Ona V. Fuller
Joselyn Rosales	200 Manor Blvd	
Tiffany Rosales	200 Manor Blvd	
1/23/22 - Sandra Park	34 Virginia Avenue	
Shane Park Va 3/20	34 VIRGINIA AVE	Shane Park
Eric Horna	183 Manor Blvd	Eric Horna
Christopher Rice	111 Canal View Ln.	Christopher Rice
Jessica Rice	111 Canal View Ln	Jessica Rice
JOHN J CHAMBERS	82 CANAL VIEW LN	John Chambers
Kristin Chambers	82 Canal View Ln	Kristin Chambers
Judith A. Fuller	42 VA Avenue	Judith A. Fuller
JEFF LADEROUTE	14 VA AVE	

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.

This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
Tim Hodge	264 Manor Blvd	[Signature]
[Signature]	264 MANOR BLVD	S. J. WALKER
Janae Moore	288 Manor Blvd	[Signature]
[Signature]	280 Manor Blvd	[Signature]
[Signature]	302 Manor Blvd	[Signature]
[Signature]	302 Manor Blvd	[Signature]
Matt Casey	174 Manor Blvd	[Signature]
[Signature]	174 Manor Blvd	[Signature]
[Signature]	165 Manor Blvd	[Signature]
[Signature]	814 Ave	[Signature]
[Signature]	8 Virginia Ave	[Signature]
Ashley Casey	174 Manor Blvd	[Signature]
[Signature]	175 Canal View Lane	[Signature]
[Signature]	" " " "	[Signature]
ERIC DAVIS	131 Canal View Ln	[Signature]
[Signature]	350 Manor Blvd	[Signature]
[Signature]	350 Manor Blvd	[Signature]
Grant Russell	113 Virginia Ave	[Signature]
Norma Russell	113 " "	[Signature]
Aaron Russell	113 " "	[Signature]

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.

This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
James F. Riggs	351 MANOR BLVD, PALMYRA	James F. Riggs
Janie L Riggs	351 Manor Blvd, Palmyra	Janie L Riggs
C. M. F. J.	73 VIRGINIA AVE	C. M. F. J.
Sharon Stofle	81 Virginia Ave	Sharon Stofle
Thomas Merrick	85A Virginia Ave	Thomas Merrick
David Key	85B Virginia Ave	David Key
Manuela De Carvalho	85C Virginia Ave	Manuela De Carvalho
Charity Edgell	87B Virginia Ave	Charity Edgell
Victor Ponomarev	45 Virginia Ave	Victor Ponomarev
Frank Reynolds	97 VA Virginia Ave	Frank Reynolds
Byron Williams	99 VA AVE	Byron Williams
Carol B. Kappeler	94 Park Drive	Carol B. Kappeler
Carol B. Kappeler	94 Park Drive	Carol B. Kappeler
Fernando SAIKZEV	70 PARK DR	Fernando SAIKZEV
Ellen Williams	90 Park Dr	Ellen Williams
SUSAN RINDGE	69 MANOR BLVD	Susan Rindge
Luis CRUZ	112 Park Drive	Luis CRUZ
Maria Boice	114 Park Drive	Maria Boice
Jack Boice	114 PARK DRIVE	Jack Boice
Longze Chen	116 Park Dr	Longze Chen

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.

This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
Steven Wilson	319 Manor Blvd. Palmyra	Steven Wilson
Diana Wilson	319 Manor Blvd Palmyra	Diana Wilson
Eric Pugh	74 Virginia Ave	Eric Pugh
Mary Ann Pugh	74 Virginia Ave	MARY ANN PUGH
Rachel Moynihan	84 VA Ave	Rachel Moynihan
Brian Moynihan	84 VA Ave	Brian Moynihan
Stephanie Superstein	89 VA Ave	Stephanie Superstein
Susan Westwood	92 VA Ave	Susan Westwood
Brenda Berdick	94 VA Ave	Brenda Berdick
James Cooper	96 VA Ave	James Cooper
Jeanette Ramirez	86 Park Drive, Palmyra	Jeanette Ramirez
Chris Stapler	99 Park Drive	Chris Stapler
Abdulkareem Kareem	121 Park Drive Palmyra	Abdulkareem Kareem
Messad Kareem	121 Park Drive Palmyra	Messad Kareem
Tracy Proctor	115 Park Drive	Tracy Proctor
Alison Walker	119 Park Drive	Alison Walker
Robert DiDiano	119 Park Drive	Robert DiDiano
DAVID CARLINS	121 PARK DRIVE	David Carlins
Kathleen Carey	123 Park Dr	Kathleen Carey
Shawn Carey	123 Park Dr	Shawn Carey
RALPH GEORGE	125 PARK DR	Ralph George
Ornie B. George	125 Park Dr	Ornie B. George

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.




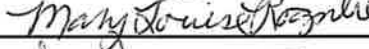
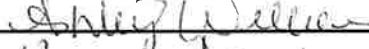

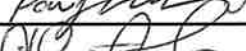
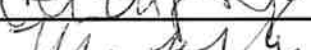
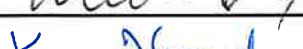

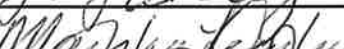
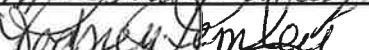


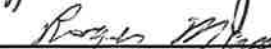

This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
JAN CRIST	86 Virginia Ave Palmyra	[Signature]
Jodine Crast	86 Virginia Ave Palmyra	Jodine Crast
Zack Engelmann	120 Virginia Ave Palmyra	[Signature]
Dave Hettinger	122 Virginia Ave, Palmyra	[Signature]
Gloria Hettinger	122 Virginia Ave Palmyra	Gloria Hettinger
Paragang: Pour Taheri Mahasir Pour Taheri	124 Virginia Ave, Palmyra	[Signature]
Scott Selby	146 VIRGINIA AVE	Scott Selby
Pamela E Keatts	148 Virginia Avenue	Pamela E Keatts
Charles B. Keatts	148 Virginia Avenue	[Signature]
AUCA NICHOLSON	156 VIRGINIA AVE	[Signature]
Kathy & Yumchung Lai	166 Virginia	[Signature]
Oscar Tylor	167 Virginia Ave.	[Signature]
Kathleen Tylor	167 Virginia Ave.	Kathleen Tylor
Jane Tylor	35 Pine Knot Dr	Jane Tylor
Jeanne Schuy	33 Pine Knot	Jeanne Schuy
Richard Ley	33 Pine Knot	Richard Ley
Phil Bowers	31 Pine Knot Dr	[Signature]
Mary Bowers	31 Pine Knot Dr.	Mary Bowers
Kathleen Keatts	29 Pine Knot Dr	Kathleen Keatts
Wiley Turner	27 Pine Knot Dr	Wiley Turner
Ernest Hughes	25 Pine Knot Dr	Ernest James Hughes

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.

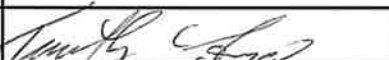

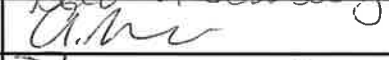
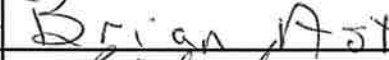
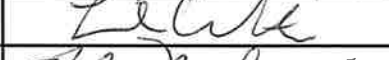


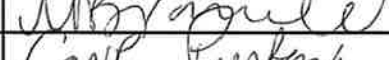

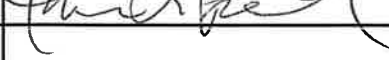
This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
GEORGE FULLER	322 MANOR BLVD	
Reggie Lewis	147 Manor BLVD	
The Rev. Rognlie	70 Virginia Ave	
Mary Louise Rognlie	70 Virginia Ave	
Ashley Williams	137 Virginia Ave	
Brenda Nyarko	133 Virginia Ave	
PAUL LORENZO	38 PINE KNOT DR.	
CHRISTINA LORENZO	38 PINE KNOT DR	
Mark Shoughnessy	151 Park Dr	
Kay Floyd	147 Park Drive	
Jerry Kehley	145 Park Dr.	
Marsha Lemley	120 Park Dr	
RODNEY LEMLEY	120 PARK DRIVE	
Tosha Cressly	110 PARK DR.	
MARK CRESSLY	110 PARK DR.	
ROGER MAIDPRA	110 PARK DR.	

I oppose approval and development of a three story apartment building as requested by the Special Use Permit below.

SUP 21:08 Virginia United Methodist Housing Development Corporation – A request for a special use permit to construct senior multi-family dwellings by increasing the maximum gross residential density above 2.9 dwelling units per acre with respect to 5.9 +/- acres known as Tax Maps 9 Section A Parcels 14 and 14C1. The request is located along the north line of Lake Monticello Rd at Manor Boulevard. The parcels are zoned R-3, Residential Planned Community.

This request is not in keeping with the style and architecture of the area and would put an undue strain on stressed resources such as water, sewer, and traffic. The size and scope being over 55 also pose safety and security risks for the occupants at three stories in the event of fire or power outage. Seniors need single level living not apartment blocks.

Name	Address	Signature
Tim Swann	125 Virginia Ave	
Heidi Schwanz	149 Virginia Ave	
Allison Brochu	34 Pine Knot Dr	
Brian Astle	152 Park Dr	
Lionel Whelan	146 Park Dr	
Pat Molinari	142 Park Dr.	
Chita Dellmore	138 Park Dr	
Morgan Norwald	124 Park Drive	
Carol Preshon	122 Park Drive	
Thomas Preshon	122 Park Drive	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	Public Hearing for the FY22 American Rescue Plan Act (ARPA) Funds				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$2,648,439 from the American Rescue Plan Act Funding for FY22.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<p>Per the Code of Virginia 15.2.2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors' approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval.</p> <p>The public hearings were advertised in the Fluvanna Review on February 3rd and 10th.</p> <p>The U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide emergency funding for eligible state, local, territorial, and Tribal governments.</p> <p>The funding is allocated for relief to:</p> <ul style="list-style-type: none"> • Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control; • Replace lost public sector revenue to strengthen support for vital public services and help retain jobs; • Support immediate economic stabilization for households and businesses; and, • Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations. <p>The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small</p>				

	<p>businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.</p>				
<p>FISCAL IMPACT:</p>	<ul style="list-style-type: none"> • Fluvanna County received \$2,648,439 in June 2021 • The County will receive another \$2,648,439 around June 2022. • The covered period begins March 3, 2021 and ends on December 31, 2024, with a few important distinctions and exceptions to the covered period: <ul style="list-style-type: none"> ○ Funds must be INCURRED (i.e. obligated) by December 31, 2024 ○ Funds must be EXPENDED with all WORK PERFORMED and COMPLETED by December 31, 2026 				
<p>POLICY IMPACT:</p>	<p>None</p>				
<p>LEGISLATIVE HISTORY:</p>	<p>None</p>				
<p>ENCLOSURES:</p>	<p>None</p>				
<p>REVIEWS COMPLETED:</p>	<p>Legal</p>	<p>Finance</p>	<p>Purchasing</p>	<p>HR</p>	<p>Other</p>
		<p style="text-align: center;">X</p>			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	Carysbrook Sports Complex Softball Lights Completion				
MOTION(s):	I move the Board of Supervisors approve a budget transfer of not to exceed \$9,000 from the FY22 BOS contingency budget to the FY22 Parks and Recreation budget to complete lighting replacements at the Carysbrook Softball Field.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Aaron Spitzer, Director of Parks and Recreation				
PRESENTER(S):	Aaron Spitzer, Director of Parks and Recreation				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	<p>Parks and Recreation has been working since October 2021 to fix all of the lights that are out at the Carysbrook Softball Field. Not having proper lighting can be a hazard and could cause injury to patrons using the field. The lights haven't been replaced since before 2005 and there were 25 out of 53 lights out when this project started. There was \$5,000 originally budgeted in FY22 to fix the lights, but we have come across more issues than expected. The \$5,000 budget has been exceeded already and the current amount spent to date is \$10,143.</p> <ul style="list-style-type: none"> • Money that has been spent to date: <ul style="list-style-type: none"> – 6 ballast = \$1,350 (\$225 each) – 30 light bulbs = \$2190 (\$73 each) – Contractor = \$6,603 (labor, capacitors, control fuses, & lift truck) – Total = \$10,143 • Requesting to be approved not to exceed \$9,000: <ul style="list-style-type: none"> – 15 ballast = \$3,375 – Contractor labor = \$2,785 – Total = \$6,160 – Capacitors, control fuses, or lift truck = \$2,840 <ul style="list-style-type: none"> • The extra \$2,840 may be needed to purchase more capacitors and control fuses or if a lift truck needs to be rented to be able to reach the lights. <p>The current BOS Contingency budget is \$108,312.</p>				
FISCAL IMPACT:	If approved, the BOS Contingency budget would be reduced by \$9,000 and the Parks and Recreation Budget would increase by \$9,000.				

POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			X

FLUVANNA COUNTY BOARD OF SUPERVISORS BCC APPOINTMENTS STAFF REPORT

TAB E

MEETING DATE:	February 16, 2022			
AGENDA TITLE:	Board, Commission, and Committee Appointments			
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):			
Board/Commission/Committee	Appointees	Begins Term	Ends Term	
JABA Advisory Council	Bern'Nadette Knight	2/16/2022	4/30/2022	
JABA Board of Directors	Mozell Booker	3/1/2022	2/29/2024	
James River Alcohol Safety Action Plan (ASAP) Policy Board	Jeff Haislip	1/1/2022	12/31/2025	
Thomas Jefferson Area Community Criminal Justice Board	Amanda Galloway	1/1/2022	12/31/2024	
Thomas Jefferson Area Community Criminal Justice Board	Maj. David Wells	1/1/2022	12/31/2024	
BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
JABA Advisory Council - Citizen Representative	Bern'Nadette Knight	Appt	Palmyra	Unexpired term starting May 1, 2020 and ending April 30, 2022
JABA Board of Directors - Citizen Representative	Mozell Booker	Reappt	Fork Union	Incumbent; term beginning March 1, 2022 and ending February 29, 2024
James River Alcohol Safety Action Plan (ASAP) Policy Board	Jeff Haislip, Commonwealth's Attorney	Reappt	Rivanna	Incumbent; term beginning January 1, 2022 and ending December 31, 2025
Thomas Jefferson Area Community Criminal Justice Board	Amanda Galloway, Asst. Commonwealth's Attorney	Appt	Palmyra	Term beginning January 1, 2022 and ending December 31, 2024
Thomas Jefferson Area Community Criminal Justice Board	Maj. David Wells, Sheriff's Office	Appt	Rivanna	Term beginning January 1, 2022 and ending December 31, 2024
DISCUSSION:	<ul style="list-style-type: none"> - JABA Advisory Council - Citizen Representative – Unexpired term starting May 1, 2020 and ending April 30, 2022. Previously held by Nan Weikert, who resigned September 26, 2021. - JABA Board of Directors - Citizen Representative – Expired term beginning March 1, 2022 and ending February 29, 2024. - James River Alcohol Safety Action Plan (ASAP) Policy Board – Expired term beginning January 1, 2022 and ending December 31, 2025. - Thomas Jefferson Area Community Criminal Justice Board –2 vacancies - Expired Terms beginning January 1, 2022 and ending, December 31, 2024. 			
ENCLOSURES:	Candidate Applications			



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Bern'Nadette Knight	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union
	District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other

EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.):

PhD- Health Education and Promotion (2013 Completion date)
MSPH (Master of Science in Public Health)- Health Policy and Outcomes Research (2002 Completion date)

CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:

I have worked on the following in a professional capacity:
-PVCC: Diversity and Equity workgroup- Served as co-chair with goal of helping the college understand current DEI landscape, foster DEI among student body and advance DEI efforts at the college
-DBHDS: Systems of Care Expansion Advisory Team- served as member comprised of state agency and family support professionals. Mission was to advance family and youth based services in the Commonwealth. I served as notetaker, developed and analyzed satisfaction surveys, and helped guide group through team building (mission/vision, etc.)
-Virginia Mental Health Access Program: Executive committee- represented DBDHS/state funder for program. Worked with vendor to help develop the program in VA and processes for long term sustainability. Also drafted VMAP's diversity statements with respect to underserved youth and youth of color which highlighted the program's commitment to ensuring all youth can benefit from the service.
-Grant Reviewer: On behalf of the VA Dpt of Social Services (Domestic Violence and Prevention Grants)
-Policy Reviewer: On behalf of the VA Department of Social Services (DSS)- Linking Systems of Care Project

CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):

Member: VMAP Executive Committee- 2019-2021
Member: The Virginia Association for Management, Analysis and Planning- 2015-2016
Secretary: The Virginia Association for Management, Analysis and Planning- 2016
Member: Association for Institutional Research- 2015-2016
Chair: Piedmont Virginia Community College Diversity and Inclusion Committee- 2016 (1 year term)

REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:

I am interested in using my professional and lived experience to help provide a meaning contribution to Virginia and Fluvanna County. I am not originally from Virginia (Mississippi native). I grew up with my grandparents and older adults present heavily in my life. Having this experience gave me first hand insight into the struggles seniors face in day to day life as well as accessing resources to meet their needs. Although not an area I have focused on extensively in my professional life, I feel that the skills I have can help JABA make informed decisions that can improve the lives of seniors in Fluvanna/VA. On a personal level, I am at a point in my career where I would like to use what I have learned to give back, meet and learn from others, and improve lives.

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)	X	Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

Submit by email (clerk@fluvannacounty.org) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Bern'Nadette Knight		01/04/2022	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
113 Glen Circle Troy, VA 22974			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
8	601-750-6166		bknightdrpmh@gmail.com

Office Use Only

Application Received On:	1-10-2022	Application Received By:	Leontyne Peck
Acknowledgement Sent:	1-10-2022		
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

Bernnadette Knight

113 Glen Circle

Troy VA, 22974

Phone: 601-750-6166 (cell)

Email: bknightdrmph@gmail.com

Objective:

To use my extensive academic and hands-on background in public/community health, research, reporting and program planning to help better the lives of the people of Virginia.

Education:

- **Doctor of Philosophy, Public Health** (Health Education and Promotion emphasis), University of Alabama at Birmingham, School of Public Health, Birmingham, AL
- **Master of Science in Public Health** (Health Policy and Outcomes Research emphasis), University of Alabama at Birmingham, School of Public Health, Birmingham, AL
- **Bachelor of Science** (Biology), Tougaloo College, Tougaloo, MS

Professional Skills:

- Data interpretation, qualitative/quantitative data collection and analysis (i.e. survey design, report writing and dissemination and presentation), program evaluation
- Advisory/workgroup strategic planning, program administration, community based participatory collaboration

Work Experience:

OMNI Institute

Research Manager: 8/2021- Present

- Manage statewide contracts with Department of Behavioral Health and Developmental Services (DBHDS) related to substance abuse prevention efforts and needs assessment, COVID-19 emergency funding and other contracts with the agency.
- Supervise projects teams to meet contract deliverables for DBHDS projects.
- Direct the framework development of webinars and training for Community Services Boards (CSBs).
- Direct the development of progress reports highlighting quarterly and yearly contract progress.
- Manage project budget and staffing to ensure contract deliverables are met on time and within budget.

Department of Behavioral Health and Developmental Services

Program Administrative Specialist II (Virginia Mental Health Access Program (VMAP) State Program Administrator)

Office of Child and Family Services: 6/2019- 7/2021

- Drafted Request for Proposal (RFP) announcement (background, purpose, scope of work, proposal instructions) to secure a vendor to centralize VMAP services across the state and worked with agency procurement throughout lifecycle of RFP (solicitation, review of proposals and contract negotiations).
- Served as Contract Administrator of VMAP Contract (3.2M USD) to include monitoring and evaluating vendor contract progress/deliverables, maintaining/managing the budget, coordinating contract deliverables with supporting agencies and updating supervisor/senior agency leadership of program progress.

- Served as member of the VMAP Executive Committee which provided oversight and guidance on VMAP administration through local, state and federal funds.
- Directed the vendor in setting program evaluation metrics and data analysis plans to measure and report on program outcomes.
- Provided technical assistance to vendor and program stakeholders as needed.

Program Administrative Specialist II (Systems of Care (SOC) Evaluation and Data Coordinator)

Office of Child and Family Services: 4/2017-6/2019

- Developed user-friendly data snapshot reports for state SOC stakeholders and regional expansion centers highlighting program (High Fidelity Wraparound) fidelity, grant deliverables and child/family outcomes.
- Reported required federal workforce, policy and programmatic performance measurement indicators quarterly outlining grant progress toward expanding SOC throughout the Commonwealth.
- Developed and administered data collection templates to grant sites which standardized reporting of state outcomes and progress toward expanding SOC within the state.
- Evaluated grant progress and provided technical assistance to help sites troubleshoot barriers to meeting grant goals and objectives.

Piedmont Virginia Community College

Research Analyst, Institutional Research, Planning and Institutional Effectiveness (IRPIE): 11/2014-4/2017

- Designed, modified, administered and monitored surveys to recent graduates, current students and non-returning PVCC students.
- Monitored and reported daily, semester and yearly enrollment trends which was used to guide college planning, administration and budgeting needs.
- Analyzed data and wrote a variety of reports using survey data which pertained to satisfaction, graduate employment, and reasons why students didn't return to PVCC.
- Updated and modified the IRPIE webpage regularly with current PVCC enrollment, graduation, retention, transfer and service region occupational data.
- Conducted study/protocol (IRB) review and provided recommendations of study approval to the IRPIE Director.
- Generated reports for college administration to guide decision-making of student services offered at the college.

University of Alabama at Birmingham, Birmingham, AL

Graduate Student Assistant – (Supervisor: Dr. Raegan Durant): 2008-2010

- Assisted in the planning, administration, and evaluation of each study by developing a manuals of operation, data dictionaries for use with quantitative survey instruments, and maintaining participant files.
- Conducted focus group sessions among heart failure participants aimed at understanding the role of social support on self-care and performed subsequent data analysis to obtain emerging themes.
- Prepared Institutional Review Board (IRB) amendments, and subsequent renewals for each study.
- Presented baseline study findings at scientific meetings/conferences.

Graduate Student Assistant – (Supervisor: Dr. Nefertiti Durant): 2008-2010

- Assisted in the development of nominal group technique (NGT) scripts used during formative stages of website development and conducted subsequent sessions.

- Developed and updated study protocols outlining qualitative data transfer, participant recruitment and cognitive interview scheduling.
- Conducted focus group and Cognitive Interview (CI) sessions among study participants to evaluate the feasibility and user friendliness of a culturally relevant website aimed at promoting physical activity among African American females.
- Conducted participant recruitment (initial contact follow-up) for walking and focus group sessions.
- Generated quarterly reports for submission to funding agency outlining study progress and future steps.
- Conducted preliminary data analysis of qualitative data used to guide website development.
- Assisted in IRB preparation of amendments and renewals for each study.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	VDOT Quarterly Report				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Bethel Kefyalew, Operations Engineer, & Alan Saunders, VDOT Residency Administrator				
RECOMMENDATION:	Information Only				
TIMING:	Routine				
DISCUSSION:	Quarterly VDOT update.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	VDOT Quarterly Report				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

Culpeper District, Louisa Residency
Fluvanna County Monthly Report: February 2022

Fluvanna Mileage, Structures

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

Fatal Accidents

DATE	LOCATION	ALCOHOL	RESTRAINT
8/1/2021	Route 250, 0.4 Mile West of Route 1030	No	Yes
9/2/2021	Route 612, 0.1 Miles West of 671	No	Bicyclist
10/9/2021	Route 601, 0.5 Miles East of Route 625	Unknown	No
10/23/2021	Route 53, 1 Mile East of Route 618	No	No

*Of the 819 fatalities in VA in 2018, 126 were related to distracted driving and 298 were motor vehicle occupants not wearing a seatbelt.

**10% of all drivers do not wear a seatbelt. Of all driver fatalities, 50% are from the 10% that do not wear a seatbelt if the option was available.

[Link to Smart Scale Information](#)

[Link to Smart Scale Projects \(Filter for Fluvanna Co. Projects\)](#)

Smart Scale Round 5 Key Dates:

- Fall 2021, Project Review with Fluvanna County
- March - April, 2022, Pre-application Deadline
- August 11, 2022, Application Deadline
- June 2023, CTB approval of Six Year Improvement Plan

Fluvanna County Smart Scale Round 5 Application Recommendations:

- Rte. 53/1015 Turkeysag Trail (Roundabout)
- Rte. 53/618 Martin Kings Rd (LTL)
- Rt. 15/631 Troy Rd (TBD)



Projects:

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Rt. 600/618 Intersection Improvements (UPC 111739)	Scoping Meeting	Preliminary Design	FEB 2023/4
Rt. 250/631 Roundabout (UPC 118863)		Authorize PE	2028

Additional Road Projects:

- **On-Call Pipe Replacements** PR07-967-255, (UPC 106020)
- **District Wide Guardrail Repair and/or Replacement** GR07-967-269, (UPC 106849)
- **District Wide ADA Compliance** ADA7-967-317, (UPC 108027)
- **On-Call District Wide Pavement Marking** TS07-967-325 (UPC 108282)
- **District Wide Bridge Deck Cleaning and Washing** BRDG-967-241, (UPC 105980);
- **District Wide Bridge Maintenance** BRDG-967-240, (UPC 105979);
- **Route 623 over Venable Creek, Completed;**
- **Route 53, .5 miles S of Lake Monticello Rd - Emergency Pipe Replacement; Completed;**
- **Route 616 Soil Nailing Slope Repair; Completed;**
- **Rt. 15 N and S of CVEC – Pipe Replacements; Completed;**
- **Rt. 250 W of Correctional Center – Pipe Replacement; Completed;**
- **Rt. 15 Entrance Pipe over Raccoon Creek; Completed;**
- **Rt. 6 E of Rt. 624 – Pipe Replacement; Completed;**
- **Rt. 6, Columbia – Sinkhole Investigation; Completed, Replacement Under Design;**
- **Rt. 6 E of Scottsville – Pipe Replacements; Completed;**

Resurfacing Projects:

VDOT is preparing the list of roads that will be resurfaced this calendar year and will share it soon. Customers can view VDOT's resurfacing schedule and route status on VDOT's public website via the following link:

<http://www.virginiaroads.org/> (Select "Web Maps" and "Statewide Paving Status")

Fluvanna County Resurfacing					
Plant Mix			Surface Treatment		
Schedule	Miles	Cost/Estimate	Schedule	Miles	Cost/Estimate
2019	4.94	\$863,675	2019	43.65	\$590,849
2020	---	---	2020	55.52	\$421,558
2021	---	---	2021	16.07	\$229,394
2022	6.28	\$1,488,905	2022	14.21	\$246,885

Study Requests in Progress:

- Route 250, Richmond Road
 - Speed study, from Route 631 to Route 15
- Route 1040, Broken Island Road
 - Centerline Removal due to installment issues
- Route 616, Union Mills Road
 - Corridor Safety Study
- Route 612, Winnsville Drive
 - Reviewing options to reduce truck traffic
- Route 6, West River Road
 - School Bus Stop Ahead sign requested at 6176 W. River Road
- Route 618, Lake Monticello Road
 - Curve Sign review
- Route 639, Long Acre Road
 - Speed Study Request

Studies Completed:

- Route 676, Diamond Road; Speed Study
 - 40 MPH speed limit recommended
 - Sign installation scheduled.

County Safety and Operational Improvements:

- Route 53 at Route 660 (Cunningham): VDOT continues to evaluate this intersection for interim and long-term safety improvements
- Rt. 53/660 & Rt. 600/618 Stop Bar installed
- Radar Feedback Signs (ongoing)
 - Previously on Rt. 15, 6 in Columbia

Local Assistance Programs

- Transportation Alternatives Program
 - Palmyra Sidewalk, Parking, and Traffic Improvements
 - Application Submitted

Area Land Use

Residency Area Land Use Staff have issued 1 permit in 2022.

Fluvanna County Plat/Plans Reviews Received Dec-Jan 2022						
Project Name	Routes/Address	Submission Type	VDOT Contact	VDOT Received Date	Locality Due Date	Status
South Boston Self Storage	600-TMP 18-A-53B	Site Plan,	John Wilson	1/13/2022	2/27/2022	Review Underway

- [Zion Crossroads Corridor Improvement Study \(link\)](#) – The webpage is live for the Zion Crossroads Corridor Improvement Study (Routes 15 and 250), Fluvanna & Louisa Counties. This small area study, which is supported by stakeholders from VDOT, Fluvanna and Louisa counties and the Thomas Jefferson Planning District Commission. The study is evaluating vehicle, transit, bicycle, and pedestrian accommodations along Route 15 (James Madison

Highway) between the intersections of Sommerfield Drive and Starlite Park as well as along Route 250 (Three Notch Road/Richmond Road) between Route 631 (Troy Road) and Route 613 (Poindexter Road). The purpose of the study is to develop short-, mid-, and long-term community-supported transportation solutions to provide safe travel for all uses and users of the roadway. The results from this study have been reviewed and potential transportation projects are to be developed and presented for feedback in early 2022.

Maintenance Activities

VDOT crews in Palmyra and Zions Crossroads Area Headquarters have responded to **332** Work Orders in FY22. Top activities have been dead animal removal and fall tree/limb clearing.

BOS Manual:

http://www.virginiadot.org/business/resources/local_assistance/BOSmanual.pdf

Stacy Londrey
Acting Resident Engineer
VDOT Louisa Residency
540-967-3710

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors February 2, 2022 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, February 2, 2022, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes for February 2, 2022.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
February 2, 2022
Regular Meeting 5:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District (*Absent*)
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:03pm, Chair Sheridan called to order the Regular Meeting of February 2, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the February 2, 2022 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates

Fluvanna County Community Senior Centers' Senior Valentine's Day Dance

- Feb 16th from 10:30am-1:00pm
- At the Carysbrook Gym
 - 8880 James Madison Hwy, Fork Union, VA 23055

Fluvanna 4-H Member Receives Virginia 4-H Youth in Action Award

- On January 20, Fluvanna 4-H member Brayden Jones received the *Virginia 4-H Youth in Action Award*.
- Brayden is a Horse 'N' Around 4-H Club member and a Virginia 4-H Horse Ambassador that credits his 4-H involvement in helping him overcome personal challenges. He has been in 4-H for six years.
 - "Given all I have had to overcome with my own disabilities, it is important to me to help others with disabilities. I want to inspire them to join 4-H, empower them to not be held back by their own challenges."
- You can read more about Jones as well as the three other winners here:
<https://vtx.vt.edu/articles/2022/01/ext-4-H-youth-in-action-awards.html>

The Fluvanna County Department of Social Services had another successful Christmas Sponsor program.

- 132 children and 23 seniors were matched with sponsors this year
- There were 35 gift sponsors and 5 food sponsors totaling 20 food baskets
- A big thanks to all of our sponsors and to Jane Wilson who does a phenomenal job coordinating the program every year!

The AARP Foundation TaxAide program in Central Virginia will open its Fluvanna County Public Library site for APPOINTMENT ONLY beginning February 5.

- AARP will NOT take any "walk-in" taxpapers.

Board of Supervisors Minutes

- This site will be open Mondays and Saturdays from 9am-1pm. Appointments can be made by calling (434) 214-0572 and leaving a message (they will get back to you as soon as possible).
 - BEFORE you come to your appointment, please pick up a packet of information and forms at the Fluvanna County Public Library. The forms MUST be filled out BEFORE you come to your appointment. If you cannot get to the Library to pick up a packet, leave a message at (434) 214-0572.
 - Due to the covid pandemic Tax-Aide is a dropoff tax return preparation process. The dropoff appointment process begins with ID verification, document review and an interview with a tax counselor. Your tax documents will be retained at the site for return preparation and quality review. You will get a phone call when your taxes are done and ready to be picked up. All tax documents will be returned to you upon completion.

Spotlight on Business

Devoted Hair Salon

- Ribbon Cutting held Saturday, January 22, celebrating their expansion into a storefront - 68 Heritage Drive, Palmyra
- 4 new employees
- Expanded services now include spa treatments

Ribbon Cuttings – Saturday, February 5

- Lakelady Therapeutics, 10:00 am at 6440 Thomas Jefferson Parkway, Suite E, Palmyra
- D’Mary Store & Deli, 11:30 am at 3417 Thomas Jefferson Parkway, Palmyra

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Feb 9	7:00 PM	BOS Budget Work Session – Constitutional Officer Budget Briefs	Performing Arts Center
Wed	Feb 16	5:00 PM	BOS Budget Work Session – FCPS FY23 Adopted Budget Presentation	Performing Arts Center
Wed	Feb 16	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:11pm, Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 5:11pm.

6 - PUBLIC HEARING

At 7:00pm

7 - ACTION MATTERS

Polling Place Location Direction and Authorization to Advertise a Public Hearing – Kelly Harris, Assistant County Administrator

Designation of Polling Place for Palmyra District

- Board Adopted Redistricting Ordinance Dec 15, 2021
 - Changes become effective upon receipt of Certification of No Objection by the Attorney General’s Office
 - Attorney General’s Office confirmed receipt of submission on January 6, 2022
- Palmyra Precinct Polling Place no longer in the Palmyra District
 - Formerly the Palmyra Fire House
- § 24.2-310. Requirements for polling places
- § 24.2-306. Changes not to be enacted within 60 days of general election; notice requirements

The two potential polling locations are

- Beaver Dam Baptist Church, 1794 Richmond Rd. , Troy, VA 22974
- Three Chopt Community Center, 2366 Oliver Creek Rd. Troy, VA 22974

Next Steps

- Tonight: Request authorization to hold a Public Hearing
- February 10 & 17, 2022: Advertisement of Public Hearing in Fluvanna Review
- March 2, 2022: Special Public Hearing to consider the designation of a polling place for the Palmyra District Precinct 101

- Since the Palmyra and Cunningham voting precincts are no longer in those districts, Mr. Fairchild asked staff to look into when the polling places could be renamed.

MOTION:	Authorize County Staff to advertise a public hearing as required by Virginia Code § 24.2-306, to consider an ordinance designating Beverdam Baptist Church as the polling place for the Palmyra District 101 Voting Precinct.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

7A – BOARDS AND COMMISSIONS

None.

8 - PRESENTATIONS

Fluvanna County Arts Council MOU Status Update – Kelly Harris, Assistant County Administrator

Use of Carysbrook Performing Arts Center

- WHAT?
 - Review and renew a Memorandum of Understanding (MOU) between the County of Fluvanna and the Fluvanna County Arts Council (FCAC) regarding the use and management of Carysbrook Performing Arts Center
- WHY?
 - Outline the roles and responsibilities of each entity
 - Allow for expanded use of the Performing Arts Center without adding County Staff
- WHY NOW?
 - MOU with Fluvanna County Arts Council has not been renewed/reconsidered since 2008
 - The County has a greater need for meeting space
 - Clarifying roles and responsibilities vital to collegial space-sharing
 - Board of Supervisors no longer have the Circuit Courtroom available as a meeting space
 - Access to FCAC-owned equipment positively impacts resident engagement
 - Lighting
 - Audio/visual equipment
 - Drop down screen/projector
 - Increased arts offerings
 - FCAC would like to expand its programming
 - COVID-friendly events, outdoors at Pleasant Grove

Board of Supervisors Meeting Space

- March 15, 2020 – Governor Ralph Northam issues Executive Order #Fifty-One, Declaration of a State of Emergency Due to Novel Coronavirus COVID-19
- March 16, 2020 – Supreme Court of Virginia issues order declaring a judicial emergency for all district and circuit courts of the Commonwealth, suspending all non-essential and non-emergency court proceedings, and closing the court to all non-judicial actions. The order of judicial emergency was last extended on January 20, 2022.
 - Board of Supervisors could no longer meet in the Circuit Court Room
- March 2020 – Board of Supervisors meeting location moved to the Morris Room in County Administration Building
- April 2020 – Board of Supervisors meeting location moved to the Fluvanna County Library in order to accommodate social distancing accordance with mandates related to the Public Health Emergency
- October 2021 – Board of Supervisors meeting location moved to the Carysbrook Performing Arts Center
 - Library Book Sale in October 2021 (there was no Book sale in 2020)
 - Larger venue needed to accommodate anticipated resident attendance at Public Hearings

Historical Agreements

- May 1, 1996
 - Agreement for Management of Carysbrook Performing Arts Center
- Jun 17, 1999:
 - Memo of Understanding between the Fluvanna Arts Council and the Fluvanna County Department of Park and Recreation for the Management of Carysbrook Performing Arts Center
- Feb 6, 2008:
 - Resolution on the Use of Carysbrook
- Mar 5, 2008:
 - Policy for the Use of the Carysbrook Performing Arts Center

Board of Supervisors Minutes

- Oct 2, 2008:
 - Carysbrook Performing Arts Center Ownership Exception (added inventory to the Policy)
- Mar 7, 2018:
 - Policy 9.4 - Carysbrook Performing Arts Center Use - Policy format updated; no changes made to substance of policy

Proposed Revisions

- Necessitate changes to the Policy 9.4 – Carysbrook Performing Arts Center Use (*adopted by the Board March 7, 2018*)
- Grant Fluvanna County Arts Council expanded authority over scheduling use of the Performing Arts Center, subject to provisions of proposed revisions
- Proposes a collaborative relationship regarding events at Pleasant Grove Park Stage

Concerns

- Scheduling
 - County space needs
 - Fluvanna County Arts Council calendar
 - Community use of the Performing Arts Center
- Security of Building
 - Access to the building
 - State requirements for the Department of Social Services
 - Log out/log in system for building keys

Fork Union Commerce Park Master Plan Report – Eric Dahl, County Administrator and Jennifer Schmack, Economic Development Director

Carolyn Howard, Draper Aden & Associates, presented the Master Plan for the Fork Union Commerce Park including; the site’s current zoning, maps of existing conditions, waters of the U.S., phase one, phase two, phase three, and phase 4 build sites, and Order of Magnitude (OOM) Estimates for the site. Ms. Howard also discussed other considerations such as wastewater service, intersection improvements with US Rte. 15, and community amenities.

- Mr. Dahl asked for direction from the Board to rezone the three adjoining parcels to the existing I-1 of the proposed business park. The Board agreed the rezoning would be beneficial.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for February 2, 2022:

- *Minutes of January 19, 2022* – Caitlin Solis, Clerk to the Board
- *Local Law Enforcement Block ("LOLE") Grant Program- FFY 19* – David Wells, Chief Deputy

MOTION:	Approve the consent agenda, for the February 2, 2022 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

10 - UNFINISHED BUSINESS

County Participation in Virginia Opioid Settlement

Mr. Payne updated the Board on the Virginia Opioid settlement. He received a message from the Attorney General’s Office stating the amount awarded will depend on the number of localities participating and the process is proceeding as expected.

11 - NEW BUSINESS

Mr. O’Brien mentioned the Fiscal Year 2023 Drinking Water State Revolving Fund (DWSRF) and Fiscal Year 2022 Bipartisan Infrastructure Law (BIL) as potential ways to fund Fluvanna County utility projects, which provides assistance for drinking water infrastructure financing needs.

12 - PUBLIC COMMENTS #2

At 6:34pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:34pm.

13 - CLOSED MEETING

MOTION:	At 6:34pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters – Construction of Zion Crossroads water and sewer system.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

MOTION:	At 7:16pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

PUBLIC HEARING

Public Hearing for the Issuance of \$5,231,500 Lease Purchase Debt – Eric Dahl, County Administrator
Issuance of Lease Purchase Debt

- In the FY22 budget, \$4,760,000 was budgeted for athletic field lighting, fire trucks and ambulances, public works equipment and a storage facility for such equipment, and vehicles for use by County staff and the Sheriff’s Office, and to pay costs of issuance.
- In September 2021, the board increased the amount for fire and rescue apparatus by \$471,500 due to price increases from Manufacturers.
- The new total of approved funding is \$5,231,500.
- An RFP was issued on November 12 for \$5,231,500 in financing for the following items:

Department	Purchase	Amount	Years
Parks & Rec – Pleasant Grove Park	14-15 Athletic Field Lighting	\$685,000	10
Fire & Rescue	1 Engine 1 Tanker 1 Ladder Truck 1 Brush Truck 1 Ambulance 1 Fire Chief Truck	\$3,443,500	10
Public Works Equipment Building	Major Equip. Storage Building	\$93,000	10
Public Works - Major Equipment	1 Tractor 1 Skidsteer 1 Backhoe 1 Trailer	\$320,000	10
Public Works - Major Equipment	3 Mowers	\$35,000	7
Sheriff’s Vehicles	7 Patrol Vehicles	\$300,000	7
County Vehicles	7-8 Trucks/Vehicles	\$325,000	7
Total		\$5,201,500	

- The RFP Closed on December 8, 2021 with a total of 11 Responses, one of those being disqualified.
- On December 15, 2022 all proposals were presented to the Board (interest rates ranged from 1.37% to 2.299%) and the Board determined JPMorgan Chase Bank was the best proposal with an interest rate of 1.37% for 10 years.
- The original proposal was good through 1/27/22 and due to some timing issues on our part, JPMorgan Chase Bank allowed a no cost extension on the closing date to today (February 2, 2022).
- The County Bond Counsel, County Attorney and our Financial Advisor have reviewed the Master Lease-Purchase Agreement, together with all related documents, addenda, riders and attachments.

At 7:21pm, Chair Sheridan opened the public hearing. With no one wishing to speak, Chair Sheridan closed the public hearing at 7:21pm.

MOTION:	approve that “RESOLUTION APPROVING A PLAN OF LEASE/PURCHASE FINANCING WITH JPMORGAN CHASE BANK, N.A. IN AN AMOUNT NOT TO EXCEED \$5,231,500” with Schedule A, Description of Property, attached thereto, for Master Lease-Purchase Financing in the amount of \$5,231,500 for the acquisition of certain assets, including athletic field lighting, fire trucks and
----------------	---

	ambulances, public works equipment and a storage facility for such equipment, and vehicles for use by County staff and the Sheriff's Office, and to pay costs of issuance, with the following terms: (i) the term of the 2022 Master Lease-Purchase Agreement shall be ten (10) years; (ii) the interest rate for the 2022 Master Lease-Purchase Agreement shall be a fixed rate of 1.37%; and all those related and required lease purchase agreement financing documents including, without limitation, a Lease Purchase Agreement, together with all related documents, addenda, riders and attachments and further authorize the County Administrator to execute the financing and related documents, with such documents subject to approval as to form by the County Attorney and the County Bond Counsel as more specifically set forth in the Resolution.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

BUDGET WORK SESSION

County Administrator's FY23 Budget Proposal and FY24-27 Projected Budgets (The Five-Year Financial Plan) – Eric Dahl, County Administrator

Acknowledgements

- Process included the active participation and collaborative efforts of the Constitutional Officers, Agency Heads, Directors, and Department Heads.
- Special recognition to:
 - Management Analyst, Victoria Melton
 - Commissioner of the Revenue, Mel Sheridan, and staff

Budget Development

- Carefully review revenue projections from all existing revenue sources to minimize the need for tax rate increases.
- Perform a detailed review of all expenditure budgets requested.
- Incorporate essential personnel requests to best support Fluvanna's service, expansion and technical needs.
- Support staff with an adequate compensation and benefits plan.
- Identify any potential funding shortfalls for further discussion during the budget process.
- Determine any service gaps or new services needed.
- Refine and update the future years planning budget projections.

Budget Pressures

- New and expanding water and sewer infrastructure needs in our designated growth areas to support economic development.
 - Access to non-County funding sources may be available.
- Increased costs for providing public safety (Sheriff' Office, E-911, Fire and Rescue Services):
 - A new state-mandated implementation of Emergency Medical Dispatch (EMD) in E-911 costing over ~\$300K in FY2022 and FY2023
 - Aging Sheriff's Office patrol vehicles and Fire & Rescue apparatus.
- Aging facilities, fleet and equipment that require significant maintenance.
 - The County and Schools combined have over 33 buildings with HVAC and ~300 vehicles.
- The increasing cost of goods and services.
 - Over the last 12 months, the Consumer Price Index (CPI) increased 7.0%.
- Maintaining competitive salaries and benefits for our County and School System staff.
- Our high existing debt load.

FY23 Budget Proposal Highlights

- Budget totals \$96,290,691
 - Real Estate tax rate of \$0.884
 - Results in no tax increase for the average homeowner.
 - No change to the Personal Property tax rate (Remains at \$4.35 per \$100 of assessed value)
 - No change to the Business and Public Utility Personal Property tax rates (Remains at \$2.90 per \$100 of assessed value)
 - No change to the Machinery & Tools tax rate (Remains at \$1.90)
- Overall decrease in total County expenditures by \$16.7 million, a 14.8% decrease from the FY22 amended budget
 - Reduction of almost \$2.9 million from the FY22 Operating and Capital budget requests.

Revenues

- Projected total revenues will decrease by \$16.7 million above the FY22 amended budget amount. The most significant contributing factors are:
 - Decrease of \$21.2m for CIP project funding, since the Board of Supervisors authorized significant funding in the previous fiscal year
 - Net decrease of \$554K in Debt Service revenue, due to the lowered amount of Use of Fund Balance needed to cover the \$25,000,000 approved debt issuance.
 - Increase of \$1.0m in tax and local operating revenue.
 - Net increase of \$3.9m in Schools state/federal/other local revenue, not including the County contribution.
 - Net increase of \$30K in Social Services state/federal revenue.
 - Net increase of \$102K in Enterprise Funds.

Revenue Category	FY22 Budget (Amended)	FY23 COAD Proposed	Percent Change
GENERAL FUND OPERATING REVENUE	\$53,142,403	\$54,118,698	1.8%
SCHOOLS	\$28,417,210	\$32,367,317	13.9%
SOCIAL SERVICES	\$2,188,445	\$2,218,404	1.4%
DEBT SERVICE	\$1,971,478	\$1,417,279	-28.1%
CAPTIAL IMPROVEMENT PLAN (CIP)	\$25,100,000	\$3,890,700	-84.5%
ENTERPRISE	\$2,176,473	\$2,278,223	4.7%
REVENUES TOTAL	\$112,996,009	\$96,290,621	-14.8%

Expenditures

- Departments, Constitutional Officers and Agency budgets have been reviewed in detail and funded at reasonably levels to cover day-to-day operational requirements
 - The County has not received Fluvanna County Public School’s formal funding request, since the FY2023 Budget Request has not yet been adopted by the School Board.
 - The School System’s full budget request will be presented to the Board of Supervisors on February 16, 2022.
- Public Safety
 - Sheriff’s Office - \$119,988 total: \$83,553 for (1) new deputy Sheriff position, including needed equipment and the remaining for operational increases for fuel, supplies and vehicle maintenance.
 - E-911 - \$220,539 total: \$110,994 for (2) new Communication Officer positions to finish implementing a state-mandated Emergency Medical Dispatch Program. The remaining is for increases with the E911/Radio System Maintenance Services (\$73,714) and an E911/Radio System “Core” upgrade (\$40,000). Of the total increase this fiscal year, the E911/Radio System “Core” upgrade of \$40,000 will be a one-time cost.
 - Fire and Rescue - \$126,092 total: \$37,917 for a 6% increase over last fiscal year funding for volunteer fire and rescue organizations, \$31,075 for a countywide maintenance contract for testing equipment (apparatus pump testing, hose testing, Cascade system testing and MSA airpack hydro testing), \$20,500 for ImageTrend Software, and the remaining for increases for insurance (general liability, vehicles, accident, Line of Duty) and telecommunications for Surface Pros.
- Public Works
 - Facilities - \$72,390 total: \$30,000 for increased maintenance projects, \$35,000 for additional equipment and supplies and the remaining for repairs and maintenance for County vehicles
 - Convenience Center - \$120,473 total: \$25,373 to convert a Convenience Center Worker position from part-time to full-time, \$34,600 to reflect actual costs for trash hauling services and \$55,000 associated with costs for building and site improvement.
- Non Departmental
 - Staff Pay Plan and Health Insurance - \$484,371 total net cost

Expenditure Category	FY22 Budget (Amended)	FY23 COAD Proposed	Percent Change
GENERAL GOVERNMENT	\$3,105,994	\$3,163,928	1.9%
JUDICIAL ADMINISTRATION	\$1,280,213	\$1,320,035	3.1%
PUBLIC SAFETY	\$9,895,674	\$10,325,098	4.3%
PUBLIC WORKS	\$2,754,700	\$2,997,231	8.8%
HEALTH AND WELFARE	\$6,726,366	\$6,592,624	-2.0%
PARKS, RECREATION & CULTURAL	\$1,102,289	\$1,115,542	1.2%
COMMUNITY DEVELOPMENT	\$1,247,223	\$1,271,902	2.0%
NON-DEPARTMENTAL	\$535,789	\$869,371	62.3%
SCHOOLS	\$47,075,566	\$51,025,673	8.4%
DEBT SERVICE	\$10,608,096	\$10,064,899	-5.1%
CAPITAL IMPROVEMENT PLAN (CIP)	\$25,509,546	\$4,340,700	-83.0%
ENTERPRISE	\$3,154,553	\$3,203,618	1.6%
EXPENDITURES TOTAL	\$112,996,009	\$96,290,621	-14.8

Board of Supervisors Minutes

- Employee Compensation
 - Maintain competitive compensation to attract and retain high quality employees.
 - 5% COLA for all County staff \$550K (1% = \$110K).
 - \$154K state/fed funding for a 5%
 - The Compensation Study draft should be ready in March 2022.
- Virginia Retirement System
 - Combined employer contribution rates will decrease from 8.95% for FY2022 to 8.55% for FY2023 and FY2024, for a \$35,000 reduction.
- Health Insurance
 - Health insurance cost increases have been significant fiscal influences every year.
 - \$84K to cover a potential 6.5% increase (1% = \$13K).

Year	Effective Date	Employee Pay Raises	
FY13	1-Jul-12	None	5.28% VRS Change
FY14	1-Jul-13	2.00%	Targeted up to 20%
FY15	1-Jul-14	1.50%	Targeted up to 13%
FY16	1-Sep-15	1.50%	
FY17	1-Dec-16	2.00%	Targeted up to 10%
FY18	1-Jan-18	2.00%	
FY19	1-Jul-18	2.00%	Targeted up to 10%
FY20	1-Jul-19	3.00%	Targeted up to 10%
FY21	1-Jul-20	1.00%	\$500/\$250 Bonuses Mid-Year
FY22	1-Jul-21	5.00%	\$3,000/\$1,500/\$750/\$375 Hazard Pay Bonuses Mid-Year & Mid-Year Targeted Raises for Sheriff's Office and E911

Health Insurance Premium Change	
Year	% Rate Change
FY14	13.00%
FY15	-2.20%
FY16	-2.00%
FY17	7.00%
FY18	10.69%
FY19	16.33%
FY20	18.00%
FY21	-14.00%
FY22	8.40%

• New Positions

Position	Department	Notes
Included in FY2023 Budget Proposal (planned for July 2022)		
Communications Officer (EMD)	E-911	New FT Position
Communications Officer (EMD)	E-911	New FT Position
Sheriff's Deputy	Sheriff's Office	New FT Position
Human Resource Generalist (convert PT to FT)	Human Resources	Position Upgrade
Convenience Center Worker (convert PT to FT)	Convenience Ctr.	Position Upgrade
Not Included in FY2023 Budget Proposal (planned for July 2022)		
Carpenter	Facilities	New FT Position
Fleet Apprentice	Facilities	New FT Position
Sheriff's Deputy	Sheriff's Office	New FT Position
Sheriff's Deputy	Sheriff's Office	New PT Position

Capital Projects Fund

Project	Department/ Agency	\$ Included	\$ NOT Included
PG Spray Ground Park	P&R		\$206,950
PG Park Soccer Fields Fencing	P&R	\$60,000	
	Subtotal	\$60,000	\$206,950
Capital Reserve Maintenance Fund	Public Works	\$250,000	
Public Works Major Equipment	Public Works	\$405,000	\$215,000
Courthouse HVAC and Lighting Controls	Public Works	\$285,000	
Carysbrook Equipment Storage Shed	Public Works		\$80,000
Library HVAC Replacement	Public Works	\$145,000	
Energy Recovery Unit – Public Safety Bldg.	Public Works	\$200,000	
Social Services Vehicle	Public Works	\$24,540	
Paving Administration/Public Safety Lots	Public Works		\$700,000
County Vehicles	Public Works	\$275,000	\$100,000
	Subtotal	\$1,584,540	\$1,095,000
Sheriff Vehicles	Sheriff's Office	\$308,160	
	Subtotal	\$308,160	\$0

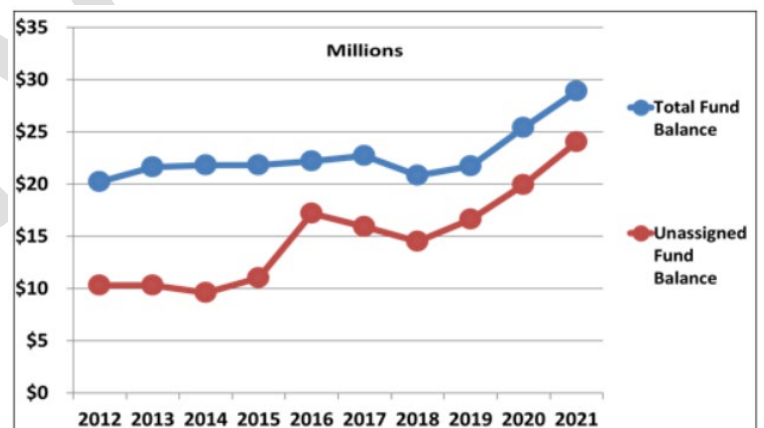
Tanker 20 – Fork Union	Fire & Rescue	\$604,000	
Ambulance 49 - Palmyra	Fire & Rescue	\$350,750	
Ambulance 553 - LMVRS	Fire & Rescue	\$350,750	
Response 5 - LMVRS	Fire & Rescue	\$101,500	
Car 30 – Kents Store	Fire & Rescue	\$86,000	
	Subtotal	\$1,493,000	\$0
Capital Reserve Maintenance Fund	Schools	\$200,000	
Technology – FCHS Wireless Network	Schools		\$300,000
School Safety Vestibules	Schools	\$90,000	
Paving and Resurfacing	Schools		\$225,000
FMS Athletic Field Lights	Schools	\$150,000	
FMS Annex Floor & Bleachers	Schools		\$175,000
Schools Buses	Schools	\$330,000	\$220,000
Student Transport/Facility Vehicles	Schools	\$125,000	
	Subtotal	\$895,000	\$920,000
	Grand Total	\$4,340,700	\$2,221,950

Capital Projects Fund

- The County has made a practice of using unassigned fund balance to fund one-time expenditures.
- Many requested projects of less urgency were delayed until later fiscal years to avoid affecting the tax rates, fund balance or debt service funding requirements.
- Cannot continue to defer essential maintenance, facilities, equipment, and vehicles; before long they will be beyond effective life, potentially compromise safety, or fail at a critical time of use.
- Debt service financing may be required to maintain adequate and safe service levels for the

Fund Balance

- Fluvanna continues to adhere to a conservative fund balance policy that maintains unassigned restricted fund balance at a minimum of 12% of General Fund revenues and the School Fund revenues, less the County’s funding portion from the General Fund.
- As of June 30, 2021:
 - Unassigned restricted fund balance is \$9,959,654.
 - Unassigned unrestricted fund balance is currently \$13,835,655 (use toward capital projects).



Economic Factors

- Annual Unemployment Rate
 - US 8.1%, VA 6.2% & Fluvanna 5.3%
 - Fluvanna Monthly Unemployment Rate
 - Nov. 2021: 2.3%
- Sales Tax
 - 2019 to 2020 increased 18.4%
 - Changes implemented for online retailers making more than \$100,000 in annual gross sales to collect and pay sales tax starting July 1, 2019.
 - Another reason for the County seeing the Local Option Sales Tax increase is due to residents shopping locally during the coronavirus pandemic.
- Population Growth
 - 2000 to 2010 increased 28.2%
 - 25,691

- 2010 to 2020 increased 6.1%
 - 27,249
- Total Building Permits
 - 2018: 408
 - 2019: 609 (49%)
 - 2020: 624 (3%)
 - 2021: 631 (0.6%)
- Permits for new home construction
 - 2018: 121
 - 2019: 119 (-2%)
 - 2020: 191 (60%)
 - 2021: 183 (-4%)



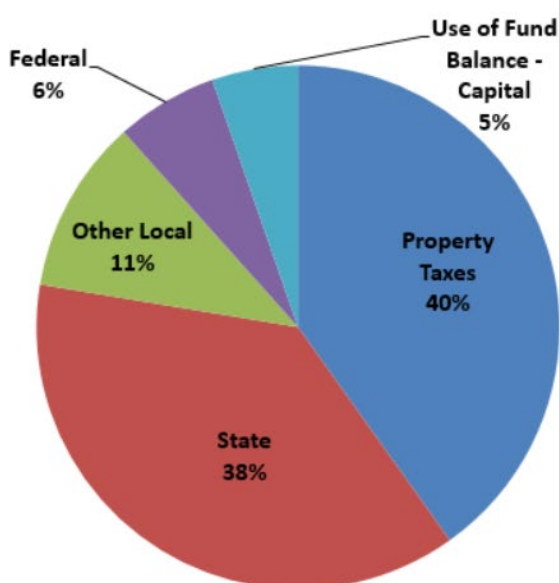
New Revenue Sources

- Staff continues to review and investigate other potential new and existing revenue sources. New sources would include:
 - Meals Tax: A new local taxing authority was passed by the General Assembly that allows Counties to now implement a meals tax without a referendum, effective July 1, 2020. The Board considered the option of implementing a meals tax in our County (as in most surrounding counties) and put the referendum question to the voters in November 2018, but it failed to pass. The new legislation includes that a County may not impose a meals tax until six years after a referendum failed. With this language, Fluvanna is prohibited from adopting a meals tax ordinance until 2024. A very conservative estimate shows that a meal tax could generate \$300K-\$600K annually, which equates to 1-2 cents of real estate tax.
 - Cigarette Tax: Legislation passed in the 2020 General Assembly session that authorizes counties to levy cigarette taxes at a maximum rate of 40 cents per pack, beginning July 1, 2021. Fluvanna County joined seven other localities and created the Blue Ridge Cigarette Tax Board, which administers the tax for the seven participating localities in the region. This tax became effective January 1, 2022 and the proposed FY2023 budget includes \$200,000 for estimated revenue.

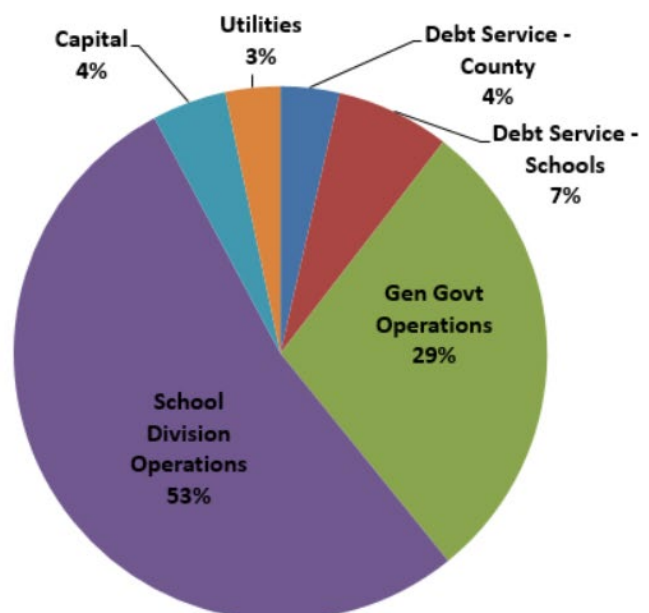
FY23 Revenues and Expenditures – Eric Dahl, County Administrator

FY23 COAD Proposed Budget - \$96,290,691

Revenues



Expenditures



General Fund Revenue Summary – FY21-23

Revenue Source	FY21 ACTUAL	FY22 Amended Budget	FY23 COAD	FY23 to FY22 Budget (Inc/Dec)
General Property Tax	\$37,379,857	\$38,630,661	\$39,132,140	\$501,479
Other local taxes	4,549,518	4,867,307	5,248,000	\$380,693
Permits and fees	417,196	377,201	411,050	\$33,849
Fines and forfeitures	62,325	55,800	50,800	(\$5,000)
Use of money	127,126	140,000	140,000	\$0
Charges for services	712,117	1,002,420	968,620	(\$33,800)
Miscellaneous	568,266	126,112	52,500	(\$73,612)
Recovered Cost	156,390	83,700	181,712	\$98,012
Commonwealth	8,293,015	8,368,190	8,586,367	\$218,177
Federal	5,218,310	1,708,042	1,589,892	(\$118,150)
Total	\$57,484,120	\$55,359,433	\$56,361,081	\$1,001,648

Top Four Local Revenue Sources

Revenue Source	FY21 Actual	FY22 Amended	FY23 COAD	FY23 to FY22 Inc/Dec
Real Estate Taxes	\$24,813,669	\$24,436,334	\$24,653,026	\$ 216,692
Personal Property Taxes	7,897,774	8,125,620	8,496,230	370,610
Public Service Corporation	4,242,195	4,206,656	4,155,410	(51,246)
Local Sales Taxes	2,336,399	2,172,307	2,400,000	227,693

Commonwealth of VA Revenue

PPTRA	\$2,996,570
Compensation Board	\$2,186,994
CSA	\$1,908,475
Social Services	\$734,397
Miscellaneous	\$605,931
TOTAL	\$8,432,367

Real Estate Tax

#	Category	FY23 Residential	FY23 Commercial	Final Date
1	Total Assessed Real Estate Value	\$3,441,011,700	\$116,771,100	Supplements thru Oct.
2	Non-Taxable Real Estate Value	-\$316,892,100	\$0	
3	Total Taxable Real Estate Value	\$3,124,119,600	\$116,771,100	Supplements thru Oct.
4	Land Use, Conservation Easements, and Open Space Agreements (Est.)	-\$301,953,300	N/A	April
5	Tax Relief for Elderly/Veterans (Est.)	-\$78,625,779	N/A	April 1
6	Revised Taxable Real Estate Value	\$2,743,540,521	\$116,771,100	
7	Divided By	100	100	
8	Times Tax Rate	\$0.884	\$0.884	
9	Taxable Real Estate Revenue	\$24,252,898	\$1,032,257	
10	Collection Rate	97.5%	97.5%	
11	FY22 Budget Real Estate Tax	\$23,646,576	\$1,006,450	6

Real Estate Tax Rate Comparison

COUNTY/CITY	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Albemarle	0.762	0.766	0.799	0.819	0.839	0.839	0.839	0.854	0.854	0.854
Buckingham	0.44	0.44	0.50	0.50	0.55	0.55	0.55	0.55	0.55	0.55
Charlottesville	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Cumberland	0.68	0.68	0.74	0.74	0.78	0.78	0.78	0.78	0.77	0.75
Fluvanna	0.5981	0.795	0.88	0.899	0.917	0.907	0.939	0.925	0.925	0.884
Goochland	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53
Greene	0.69	0.69	0.72	0.75	0.775	0.775	0.775	0.82	0.82	0.82
Louisa	0.65	0.65	0.68	0.72	0.72	0.72	0.72	0.72	0.72	0.72
Nelson	0.60	0.60	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72
Average	0.656	0.678	0.724	0.736	0.753	0.752	0.756	0.761	0.761	0.753

Real Estate Penny Calculation

Real Estate (Residential) Value/100	\$27,435,405
Real Estate (Commercial) Value/100	\$1,167,711
Public Utilities Value/100	\$4,700,690
Mobile Homes Value/100	\$20,355
Total Value/100	\$33,324,161
Times \$0.01	\$0.01
Revenue generated by each \$0.01 increase in tax rate (100% Collection Rate)	\$333,241
Per Penny Amount (Collection Rates: 97.5% Real Estate, 100% Public Utilities, and 97.5% Mobile Homes)	\$326,086

General Fund Expenditure Summary – FY21-23

Expenditure	FY21 Actual	FY22 Amended Budget	FY23 COAD	FY23 to FY22 Budget (Inc/Dec)
General Govt	\$2,923,640	\$3,105,994	\$3,163,928	\$57,934
Judicial Admin	1,240,251	1,280,213	1,320,035	\$39,822
Public Safety	10,150,623	9,895,674	10,325,098	\$429,424
Public Works	2,570,114	2,754,700	2,997,231	\$242,531
Health & Welfare	6,248,509	6,725,366	6,592,624	(\$132,742)
Education	17,312,299	18,658,356	18,658,356	\$0
Parks, Rec. & Library	859,219	1,102,289	1,115,542	\$13,253
Comm. Development	1,013,061	1,247,223	1,271,902	\$24,679
Non-departmental	74,250	535,789	869,371	\$333,582
Debt Service	8,960,799	10,608,096	10,064,899	(\$543,197)
Total	\$51,352,765	\$55,913,700	\$56,378,986	\$465,286

FY23 Debt Service

County Projects	\$3,445,321
School Projects	\$6,619,578
FY23 Debt Service (Non-Enterprise)	\$10,064,899
Enterprise Funds (FUSD, Sewer & ZXR)	\$855,000
Total FY23 Debt Service (Inc. Enterprise Funds)	\$10,919,899

Fund Balance

FY21 Year End Audited Total Fund Balance:	\$28,926,830
Nonspendable & Restricted	\$59,520
Unassigned – Reserved (12%)	\$9,959,654
Committed (CIP Projects)	\$4,832,001
Unassigned Fund Balance – Excess Above Policy Target:	\$14,075,655
Less: FY21/22 County Carry Over Request – 12.01.21	- \$87,074
Less: Sheriff’s Office Recruitment, Retention and Compression Pay – 10.06.21	- \$240,000
Current Unassigned – Unreserved Fund Balance (as of Feb 2, 2022)	\$13,835,655

- Mr. Sheridan requested a history of proposed tax rates and adopted tax rates from the last five years for a year-to-year comparison.

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, February 2, 2022 at 8:39pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Absent	Yes	Yes	Yes	Yes
RESULT:	4-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 03-2022

**RESOLUTION APPROVING A PLAN OF LEASE/PURCHASE FINANCING
WITH JPMORGAN CHASE BANK, N.A.
IN AN AMOUNT NOT TO EXCEED \$5,231,500**

WHEREAS, Fluvanna County, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia (the "Commonwealth") and is duly organized and existing pursuant to the Constitution and laws of the Commonwealth; and

WHEREAS, the Board of Supervisors (the "Board") constitutes the governing body of the County, and as such is authorized to cause the County to acquire, dispose of and encumber real and personal property, including without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the County; and

WHEREAS, the Board has determined that the County should proceed with a plan to acquire certain items of personal property, including without limitation rights and interests in property, and leases of property, that is appropriate and necessary to the functions and operations of the County, all as further described on Schedule A hereto (the "Property"); and

WHEREAS, with the assistance of the County's financial advisor, Raymond James & Associates, Inc. (the "Financial Advisor"), the Board issued Request for Proposal #2022-02 “ **\$5,231,500.00 TAX-EXEMPT VEHICLE/EQUIPMENT LEASE PURCHASE FINANCING**” and has solicited proposals from qualified financial institutions with respect to a lease-purchase arrangement for the Property, and has received the advice of its Financial Advisor that JPMorgan Chase Bank, N.A. (the "Lessor") has provided the most favorable terms for one or more lease-purchase agreements (the "Equipment Leases") for the Property; and

WHEREAS, the County has determined to proceed with the Equipment Leases with the Lessor, in a maximum principal amount not to exceed \$5,231,500 (the "Principal Amount") the purpose of acquiring the Property at an annual interest rate of no more than 1.37% for a term of ten (10) years for payable in annual lease payment installments of principal and semiannual payments of interest in arrears; and

WHEREAS, the County, in its capacity as lessee under the Equipment Leases (in such capacity, the "Lessee") may pay certain capital expenditures in connection with the Property prior to its receipt of proceeds of the Equipment Leases (the "Lease Purchase Proceeds") for such expenditure and such expenditures will not exceed the Principal Amount; and

WHEREAS, the Lessee desires to declare its official intent under U.S. Treasury Department regulations (the "Treasury Regulations") to be reimbursed for capital expenditures for Property from the Lease Purchase Proceeds; and

WHEREAS, the County now desires to approve and authorize the execution and delivery by the County of the Equipment Leases, an Escrow Agreement between the County and Deutsche Bank, N.A. as escrow agent (the "Escrow Agreement"), and all other instruments, agreements, certificates and other documents described in or contemplated by the Equipment Leases (collectively, the Equipment Leases and such other documents are hereinafter referred to as, the "Documents"); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA:

1. The County Administrator (the "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver the Documents in substantially the forms set forth in the documents presently before the Board, with such completions, omissions, insertions and changes as may be approved by the Authorized Representative, in consultation with the County Attorney or bond counsel, his execution to constitute conclusive evidence of approval of any such completions, omissions, insertions and changes. The Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Leases and the Escrow Agreement as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases and the Escrow Agreement are hereby authorized and approved.

2. By a written instrument signed by any Authorized Representative, such Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

3. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

4. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Board as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the Commonwealth. That the obligations of the Board under the Equipment Lease shall be limited obligations payable solely from funds to be appropriated by the Board and shall not constitute a debt of Fluvanna County or the Board within the meaning of any constitutional or statutory limitation or a pledge of the faith and credit of the Board beyond any fiscal year for which moneys may be lawfully appropriated from time to time by the Board. Nothing herein or in the Equipment Lease shall constitute a debt of the County within the meaning of any constitutional or statutory limitation or a pledge of the faith and credit or taxing power of the County.

5. The Board anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Board hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Board for the purpose of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

6. The Board does not hereby designate its obligations under the Equipment Lease as a "bank qualified tax-exempt obligation" under Section 265 of the Internal Revenue Code of 1986, as amended. The Equipment Lease shall accordingly constitute a non bank-qualified obligation.

7. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document, where appropriate.

8. All other acts of the Authorized Representative and other officers of the County that are in conformity with the purposes and intent of this Resolution and in furtherance of the County's leasing and acquisition of the Property are hereby ratified and approved.

9. This Resolution shall take effect immediately upon its adoption and approval.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 2nd day of February 2022.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District				X		
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X					
Anthony P. O'Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					

Attest:

John M. Sheridan, Chair

Fluvanna County Board of Supervisors

SCHEDULE A - DESCRIPTION OF PROPERTY

FLUVANNA COUNTY, VIRGINIA
 FY 2022 List of Vehicles and Equipment

Department	Purchase
Parks & Rec – Pleasant Grove Park	14-15 Athletic Field Lighting
Fire & Rescue	1 Engine 1 Tanker 1 Ladder Truck 1 Brush Truck 1 Ambulance 1 Fire Chief Truck
Public Works Equipment Building	Major Equip. Storage Building
Public Works - Major Equipment	1 Tractor 1 Skidsteer 1 Backhoe 1 Trailer
Public Works - Major Equipment	3 Mowers
Sheriff's Vehicles	7 Patrol Vehicles
County Vehicles	7-8 Trucks/Vehicles

Adopted: February 2, 2022

(SEAL)

A COPY TESTE:

 Clerk to the Board of Supervisors

CERTIFICATE

The undersigned Clerk of the Board of Supervisors (the “Board”) of the County of Fluvanna, Virginia (the “County”) hereby certifies that:

1. A meeting of the Board was duly called and held on February 2, 2022 (the “Meeting”).
2. Attached hereto is a true, correct and complete copy of a resolution (the “Resolution”) of the Board entitled “**RESOLUTION APPROVING A PLAN OF FINANCING WITH JPMORGAN CHASE BANK, N.A.**” as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Board present and voting during the Meeting.
3. A summary of the members of the Board present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District				X		
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

Dated: February 2, 2022

WITNESS my signature and the seal of the Board of Supervisors of Fluvanna County, Virginia this 2 day of February, 2022.

Clerk, Board of Supervisors of the County of Fluvanna, Virginia

[SEAL]

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors February 9, 2022 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, February 9, 2022, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes for February 9, 2022.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
February 9, 2022
Budget Work Session 7:00pm

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
 Tony O'Brien, Rivanna District, Vice Chair
 Mozell Booker, Fork Union District (*entered meeting at 7:22pm*)
 Patricia Eager, Palmyra District
 Chris Fairchild, Cunningham District (*absent*)

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
 Kelly Belanger Harris, Assistant County Administrator
 Fred Payne, County Attorney
 Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:04pm, Chair Sheridan called to order the Budget Work Session of February 9, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET PRESENTATIONS

Treasurer – Linda Lenherr, Treasurer provided brief remarks in support of the FY23 Budget Request.

Commissioner of the Revenue – Andrew (Mel) Sheridan, Commissioner of the Revenue FY23 Budget Request.

Mr. Sheridan focused on the following:

- Outstanding Staff –
 - o 1 Chief Deputy
 - o 3 Program Managers
- Deputies in Career Development Program
 - o 3 Master Deputy Commissioners
 - o 1 completes 3 year certification in October 2022
- Recognized by State Compensation Board as fully accredited Commissioner of the Revenue Office
- Required Funding for Operations:

<u>FY 2022</u>	<u>FY 2023</u>
\$42,910	\$44,470

Anticipated Trends for FY23

- Continued Growth in Real Estate valuation through 2022
- Significant growth in Personal Property
 - o Vehicle values increase at + 35%
 - o Boats increase at +7-10%
- Tax Relief Valuation (Real Estate) – No Significant Change
 - o Elderly Relief holds steady
 - o Veterans Relief increase (Real Estate & Personal Prop)
- Sales/Assessment Ratio – down 3-4%

Mr. Sheridan thanked the Board for:

- Consistent funding
 - o Both operational and personnel
- Excellent Support from all County staff
- Solid team environment!

Sheriff – Sheriff Eric Hess

Call Volume-Emergency Communications Center:

- Has risen for the last 5 years

EMS Calls for Service

- We have taken 390 EMS Calls since go-live 12/29/2021 at 10:00am until 2/8/2022.

Work Load:

- Arrest, Traffic Violations & Animal Calls
- Decrease in traffic violations
- Slight increase in animal calls
- decrease in arrests

FY23 CIP Fleet Refreshment

- 5 vehicles scheduled for removal from our fleet due to mileage and high cost of maintenance / repair

Board of Supervisors Minutes

- 6 new patrol ready vehicles to be added to maintain fleet readiness and emergency response
- Replacement for 1 patrol vehicle that was deemed total loss in FY22 by VACORP (2016 Taurus)
- 20% of current fleet at or near critical aging / miles – potential of catastrophic failures, constant need to replace, repair, and move to non-patrol positions

Civil Process and Enforcement

- Decreased in 2021

Additional Positions

- Requests 2.5 deputy sheriff positions
- State Compensation Board Request is still active.

Total calls have gone down 4.5%, time intensive calls have increased, many require multiple units (FY21)

Unknown factors that will affect us in the future

- County population growth – Colonial Circle, Village Oaks, and more
- Status of Lake Monticello Police Department, if they go to private security force it would drastically increase our call volume (2437 calls in FY21 that we would have to absorb)
- Inflation – cost of vehicles and equipment is ever increasing
- Recruitment challenges – still very difficult to find quality applicants
- Proposed legislation
 - o SRO for every school, state funding may not cover entire cost/vehicle
 - o Status of Marcus Alert (one bill to only apply to populations over 80,000, if not, we will need additional resources)
 - o Track of Marijuana legalization and retail sales
 - o May receive additional Comp Board funding

Commonwealth's Attorney – Jeff Haislip, Commonwealth's Attorney

Mr. Haislip reported on the following:

- The Commonwealth's Attorney's Office budget remained the same for the most part.
 - o Not asking for a large increase this year
- General Assembly has made a lot of challenging changes including jury trials no longer able to sentence
 - o More jury trials requested has increased work load
- Saving funds by not ordering law book hard copies that can be accessed online
- Drug Treatment Court has been operating for a year.
 - o Ten individuals are participating
 - o 1 person is in phase 4 of a 5 phase program, 3 people in phase 3, 3 people in phase 2, and 3 people in phase 1
 - o Program is doing well, one participant is about to complete the program, one individual has evaded the program

Clerk of the Circuit Court, Circuit Court Judge/Drug Court – Tristana Pace Treadway, Clerk to the Circuit Court

Circuit Court Clerk's FY23 Budget Overview

Expenditures

- FY23: \$130,003 FY22: \$96,120
- \$33,883 Increase
- Deceiving- grant funding will recoup costs

Revenues

- FY23 Estimate: \$979,983, conservative estimate (?)

Circuit Court Work Force

- 4/7 Deputies Comp Board Funded
- FY23 County Budget: \$587,255
- FY23 Comp. Board Reimb: \$301,468 (52%)
- Experience
- NO Turnover, NO Vacancies

Compensation Board Personnel Level of Funding

- Increases:
 - o COLA Increases
- Minimum Salary Adjustment
 - o 2018 Study Circuit & District Courts
 - o Passed effective 2021
 - o Due to Covid-19; 2022 + \$5,649
- Certifications
 - o Clerk: effective 7/2020 9.8% increase
 - o Deputies: "in line" but unfunded

Circuit Court Compensation Board Workload:

- Wills/estates initiated, deeds recorded and increased from last year
- Criminal cases, concealed handgun permits, fictitious names and passports issued decreased from last year.

Board of Supervisors Minutes

- Civil actions, judgements, admins & liens, financing statements, restitution, marriage licenses, and notary stayed about the same as last year.

New information

- Concealed Carry Permits - Improved cards
- Professional Services - Technology Trust Funds
 - o Compensation Board reimbursements:
 - FY21-\$10,000 Digitize State Highway Plat Books
 - FY22-\$29,771 Digitize Land Tax Books
 - FY23-\$10,000 Request TBD 8/2022
- Record Preservation - Library of Virginia Grant
 - o FY23 Awarded \$47,838.00 Marriage Bonds, Certificates and Consents 1823-1853 Expenses = Reimbursements
- APA Audit
 - o 1/1/2020 – 6/30/2021
 - o NO Deficiencies
- Court
 - o DRUG COURT- Changing lives
 - o Judge Moore Retiring 11/2022 16th Circuit Changes TBD

BUDGET DISCUSSION

The Board of Supervisors did not discuss the budget.

13 - CLOSED MEETING

MOTION:	At 8:12pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Litigation – Actual litigation in connection with the Zion Crossroads water and sewer project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

MOTION:	At 8:47pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

14 - ADJOURN

MOTION:	Adjourn the Budget Work Session of Wednesday, February 9, 2022 at 8:48pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Absent	Yes	Yes
RESULT:	4-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	Approval of Open Space Agreement for Rachel Ann Hellinger Brownlee				
MOTION(s):	I move to approve the open space agreement for Rachel Ann Hellinger Brownlee for tax map parcel 16-A-25A; agreement shall remain in effect for a term of five (5) consecutive years.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
PRESENTER(S):	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
RECOMMENDATION:	Approval				
TIMING:	Immediate				
DISCUSSION:	This property qualifies for an open space agreement with Fluvanna County in accordance with Code Section 58.1-3229 et. seq. of the Virginia State Code.				
FISCAL IMPACT:	None				
POLICY IMPACT:	In accordance with Section 58.1-3229 et. seq. of Virginia State Code.				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	- Rachel Ann Hellinger Brownlee's executed open space agreement -Plat of tax map parcel 16-A-25A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

Prepared by and return to (Landowner's name and address):

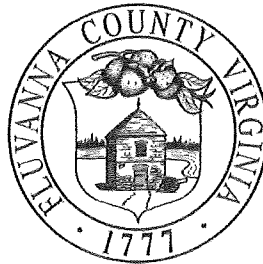
Rachel Ann Hellinger Brownlee

2401 Rolling Rd. South

Scottsville, VA 24590

Tax Map Parcel: 16-A-25A

This instrument is exempt from Clerk's fees pursuant to Virginia Code Sections 17.1-266 and 17.1-279(E)



OPEN SPACE USE AGREEMENT

THIS AGREEMENT, made this 29 day of December, 2021, by and between Rachel Ann Hellinger Brownlee, party(ies) of the first part, hereinafter called the Grantor (whether one or more), and the COUNTY OF FLUVANNA, a political subdivision of the Commonwealth of Virginia, party of the second part, hereinafter called the County:

WITNESSETH

WHEREAS, the Grantor owns certain real estate, described below, hereinafter called the Property; and

WHEREAS, the County is the local governing body having real estate tax jurisdiction over the Property; and

WHEREAS, the County has determined:

- A. That it is in the public interest that the Property should be provided or preserved for conservation of agricultural and forestal land and of wildlife; and
- B. That the Property meets the applicable criteria for real estate devoted to open-space use as prescribed in Article 4 (Section 58.1-3229 et. seq.) of Chapter 32 of Title 58.1 of the Code of Virginia, and the standards for classifying such real estate prescribed by the Director of the Virginia Department of Conservation and Recreation; and

- C. That the provisions of this agreement meet the requirements and standards prescribed under section 58.1-3233 of the Code of Virginia for recorded commitments by landowners not to change an open-space use to a non-qualifying use; and

WHEREAS, the Grantor is willing to make a written recorded commitment to preserve and protect the open-space uses of the Property during the term of this agreement in order for the Property to be taxed on the basis of a use assessment, and the Grantor has submitted an application for such taxation to the Commissioner of the Revenue of the County pursuant to Section 58.1-3234 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code; and

WHEREAS, the County is willing to extend the tax for the Property on the basis of a use assessment commencing with the next succeeding tax year and continuing for the term of this agreement, in consideration of the Grantor's commitment to preserve and protect the open-space uses of the property, and on the condition that the Grantor's application is satisfactory and that all other requirements of Article 4, Chapter 32, Title 58.1 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code are complied with.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual benefits, covenants and terms herein contained, the parties hereby **COVENANT** and **AGREE** as follows:

1. This agreement shall apply to all the following described real estate:

Tax Map Parcel: 16-A-25A (10.175 acres)

2. The Grantor agrees that during the term of this agreement:
 - A. There shall be no change in the use or uses of the Property that exist as of the date of this agreement to any use that would not qualify as open-space use. The qualifying use for the Property is conservation of agricultural and forestal land and of wildlife.
 - B. There shall be no display of billboards, signs or other advertisements on the property except to (i) state solely the name of the Grantor and the address of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced pursuant to the permitted use of the Property, or (iv) provide warnings. No sign shall exceed four feet by four feet.
 - C. There shall be no construction, placement or maintenance of any structure on the Property unless such structure is either:
 - 1) on the Property as of the date of this agreement; or
 - 2) related to and compatible with the open-space uses of the Property which this agreement is intended to protect or provide for.

- D. There shall be no dumping, storage, or accumulations of trash, garbage, ashes, waste, junk, abandoned property or other unsightly or offensive material on the Property.
 - E. There shall be no filling, excavating, mining, drilling, removal of topsoil, sand, gravel, rock, minerals, or other materials which alters the topography of the Property, except as required in the construction of permissible building structures and features under this agreement.
 - F. There shall be no construction or placement of fences, screens, hedges, walls or other similar barriers which materially obstruct the public's view of scenic areas of the Property.
 - G. There shall be no removal or destruction of trees, shrubs, plants and other vegetation, except that the Grantor may: (1) engage in agricultural, horticultural or silvicultural activities, provided that there shall be no cutting of trees, other than selective cutting and salvage of dead or dying trees, within 100 feet of a scenic river, a scenic highway, a Virginia Byway or public property listed in the approved State Comprehensive Outdoor Recreation Plan (Virginia Outdoors Plan); and (2) remove vegetation which constitutes a safety, a health or an ecological hazard, e.g., vegetation classified as a noxious weed pursuant to the Code of Virginia (1950), as amended.
 - H. There shall be no alteration or manipulation of natural water courses, shores, marshes, swamps, wetlands or other water bodies, nor any activities or uses which adversely affect water quality, level or flow.
 - I. On areas of the Property that are being provided or preserved for conservation of land, floodways or other natural resources, or that are to be left in a relatively natural or undeveloped state, there shall be no operation of dune buggies, all-terrain vehicles, motorcycles, motorbikes, snowmobiles or other motor vehicles, except to the extent necessary to inspect, protect or preserve the area.
 - J. There shall be no industrial or commercial activities, conducted on the Property, except for the continuation of agricultural, horticultural or silvicultural activities; or activities that are conducted in a residence or an associated outbuilding such as a garage, smokehouse, small shop or similar structure which is permitted on the property.
 - K. There shall be no separation or split-off of lots, pieces or parcels from the Property. The Property may be sold or transferred during the term of this agreement only as the same entire parcel that is the subject of this agreement, provided, however, that the Grantor may grant to a public body or bodies open-space, conservation or historic preservation easements which apply to all or part of the Property.
3. This agreement shall be effective upon acceptance by the County, provided, however, that the real estate tax for the Property shall not be extended on the basis of its use value until the next succeeding tax year following timely application by the Grantor for the use assessment and taxation in accordance with Section 20-4-2(d) of the Fluvanna County Code. Thereafter, this agreement shall remain in effect for a term of Five
(5) consecutive tax years.

4. Nothing contained herein shall be construed as giving to the public a right to enter upon or to use the Property or any portion thereof, except as the Grantor may otherwise allow, consistent with the provisions of this agreement.
5. The County shall have the right at all reasonable times to enter the Property to determine whether the Grantor is complying with the provisions of this agreement.
6. Nothing in this agreement shall be construed to create in the public or member thereof a right to maintain a suit for any damages against the Grantor for any violation of this agreement.
7. Nothing in this agreement shall be construed to permit Grantor to conduct any activity or to build or maintain any improvement which is otherwise prohibited by law.
8. If any provision of this agreement is determined to be invalid by a court of competent jurisdiction, the remainder of the agreement shall not be affected thereby.
9. The provisions of this agreement shall run with the land and be binding upon the parties, their successors, assigns, personal representatives, and heirs.
10. Words of one gender used herein shall include the other gender, and words in the singular shall include words in the plural, whenever the sense requires.
11. This agreement may be terminated in the manner provided in Section 15.2-4314 of the Code of Virginia for withdrawal of land from an agricultural, a forestal or an agricultural and forestal district.
12. Upon termination of this agreement, the Property shall thereafter be assessed and taxed at its fair market value, regardless of its actual use, unless the County determines otherwise in accordance with applicable law.
13. Upon execution of this agreement, it shall be recorded with the record of land titles in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia, at the Grantor's expense. The Grantor, as evidenced by the Grantor's signature below, hereby authorizes the County to deliver this agreement to the Clerk's Office for recordation.
14. NOTICE: WHEN THE OPEN SPACE USE OR USES BY WHICH THE PROPERTY QUALIFIED FOR ASSESSMENT AND TAXATION ON THE BASIS OF USE CHANGES TO A NONQUALIFYING USE OR USES, OR WHEN THE ZONING FOR THE PROPERTY CHANGES TO A MORE INTENSIVE USE AT THE REQUEST OF THE GRANTOR, THE PROPERTY, OR SUCH PORTION OF THE PROPERTY WHICH NO LONGER QUALIFIES SHALL BE SUBJECT TO ROLLBACK TAXES IN ACCORDANCE WITH SECTION 58.1-3237 OF THE CODE OF VIRGINIA. THE GRANTOR SHALL BE SUBJECT TO ALL OF THE OBLIGATIONS AND LIABILITIES OF SAID CODE SECTION.

Witness the following duly authorized signatures and seals.

Rachel Ann Hellinger Browlee (SEAL)
Landowner

STATE OF Virginia

CITY/COUNTY OF Fluvanna, to-wit:

The foregoing instrument was acknowledged before me this 29 day of December,
2021, by Rachel Ann Hellinger Browlee.

Kelly Belanger Harris
Notary Public

My commission expires: 8/31/2022
Notary registration number: 7587854



Landowner (SEAL)

STATE OF _____

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____,
_____, by _____.

Notary Public

[SEAL]

My commission expires:
Notary registration number:

COUNTY OF FLUVANNA, VIRGINIA

By: _____ (SEAL)
County Administrator

STATE OF VIRGINIA

COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____, _____, by Eric M. Dahl, County Administrator, on behalf of the County of Fluvanna, Virginia.

Notary Public

[SEAL]

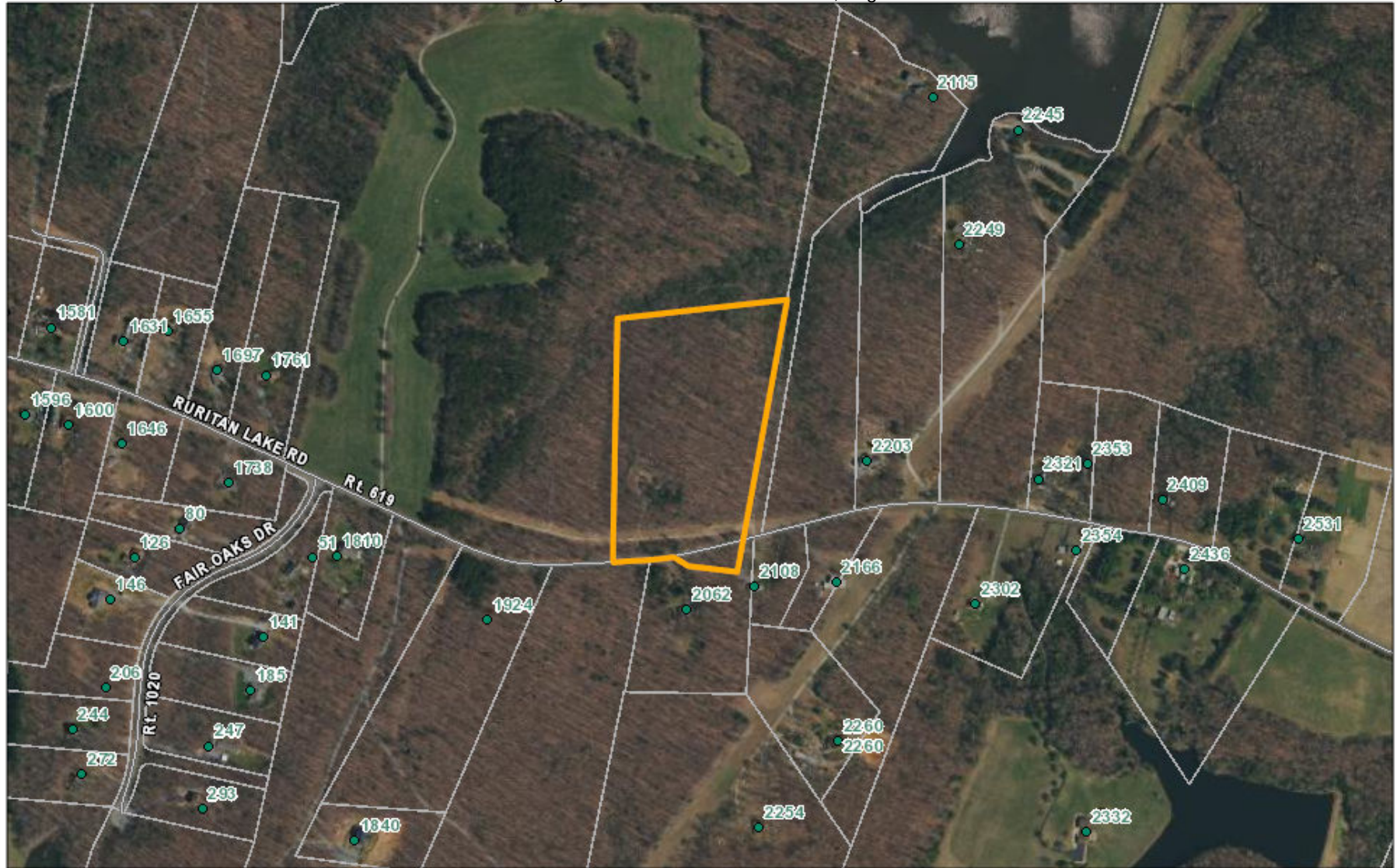
My commission expires:
Notary registration number:

Approved as to form:

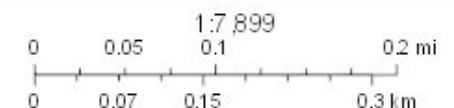
Fluvanna County Attorney

Fluvanna County, VA WebGIS Parcels - PIN: 16 A 25A

Located along Ruritan Lake Road in Scottsville, Virginia



January 24, 2022



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, Virginia



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2022-02-16 p.151/256
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

TAB J

MEMORANDUM

Date: February 08, 2022
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for January 2022**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$603,677.76
Capital Improvements	\$66,231.93
Debt Service	\$1,239,469.17
Sewer	\$3,777.84
Fork Union Sanitary District	\$8,234.68
Zion Crossroads Water & Sewer	\$2,813.34
TOTAL AP EXPENDITURES	\$1,924,204.72
Payroll	\$1,038,266.53
TOTAL	\$2,962,471.25

MOTION

I move the Accounts Payable and Payroll be ratified for January 2022 in the amount of \$2,962,471.25

Encl:
AP Report

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 1/1/2022					
2	Accounts Payable List			To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
5	Fund # - 100 GENERAL FUND								
6	GENERAL FUND								
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 121021	91608	12/10/2021	1/13/2022	243.74		
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 122421	92027	12/24/2021	1/13/2022	243.74		
9	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 122421	92028	12/24/2021	1/13/2022	661.86		
10	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 121021	91609	12/10/2021	1/13/2022	661.92		
11							Total:		
12							\$1,811.26		
13	REAL ESTATE TAXES								
14	LERETA	R E 2021 - 1ST	RE 2021 20-16-33	92519	1/20/2022	1/21/2022	0.02		
15	PT HOLDINGS LLC	R E 2021 - 1ST	RE 2021 5-A-55A	92520	1/20/2022	1/21/2022	100.69		
16	RAGLAND, JAYNE G & LARRY D	R E 2021 - 2ND	EXP#000001	92134	1/10/2022	1/14/2022	346.66		
17	STEWART, JOHN C	R E 2021 - 1ST	EXP#000002	92135	1/10/2022	1/14/2022	1,782.85		
18							Total:		
19							\$2,230.22		
20	PERSONAL PROPERTY TAXES								
21	FOULKES, JOHN R	P P 2021 - 1ST	EXP#000007	92140	1/10/2022	1/14/2022	49.61		
22	HELLER, RACHAEL PAIGE	P P 2021 - 1ST	EXP#000008	92141	1/10/2022	1/14/2022	292.54		
23	LAWSON, MINDY JO	P P 2021 - 1ST	EXP#000009	92142	1/10/2022	1/14/2022	175.03		
24	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2018 - 1ST	EXP#000003	92136	1/10/2022	1/14/2022	36.13		
25	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2018 - 1ST	EXP#000003	92136	1/10/2022	1/14/2022	112.65		
26	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2018 - 2ND	EXP#000003	92136	1/10/2022	1/14/2022	36.13		
27	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2018 - 2ND	EXP#000003	92136	1/10/2022	1/14/2022	112.65		
28	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2019 - 1ST	EXP#000004	92137	1/10/2022	1/14/2022	34.67		
29	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2019 - 1ST	EXP#000004	92137	1/10/2022	1/14/2022	111.62		
30	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2019 - 2ND	EXP#000004	92137	1/10/2022	1/14/2022	34.66		
31	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2019 - 2ND	EXP#000004	92137	1/10/2022	1/14/2022	111.62		
32	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2020 - 1ST	EXP#000005	92138	1/10/2022	1/14/2022	23.24		
33	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2020 - 1ST	EXP#000005	92138	1/10/2022	1/14/2022	104.76		
34	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2020 - 2ND	EXP#000005	92138	1/10/2022	1/14/2022	23.24		
35	MELGARES-GOMEZ, SANDRA BEATRIZ	P P 2020 - 2ND	EXP#000005	92138	1/10/2022	1/14/2022	104.75		
36	SEABROOK, BRYN ELIZABETH	P P 2021 - 1ST	EXP#000011	92144	1/10/2022	1/14/2022	143.94		
37	SNEAD, GAIL RENEE	P P 2020 - 1ST	EXP#000006	92139	1/10/2022	1/14/2022	28.25		
38	SNEAD, GAIL RENEE	P P 2020 - 2ND	EXP#000006	92139	1/10/2022	1/14/2022	28.24		
39	VANDERPLOEG, PATRICIA ANN	P P 2021 - 1ST	EXP#000012	92145	1/10/2022	1/14/2022	21.75		
40	VANDERPLOEG, PATRICIA ANN	P P 2021 - 2ND	EXP#000012	92145	1/10/2022	1/14/2022	21.75		
41							Total:		
42							\$1,607.23		

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
43	OTHER LOCAL TAXES							
44	BLACK, ERIC WAYNE	ADMIN FEE VEHICLE LICENSE	PP 2021 27916	92521	1/20/2022	1/21/2022	15.55	
45	BROWN, BRIAN JAMAL	ADMIN FEE VEHICLE LICENSE	PP 2021 12837	92522	1/20/2022	1/21/2022	15.35	
46	CHANDLER, MICHAEL MARTIN	ADMIN FEE VEHICLE LICENSE	PP 2021 28106	92523	1/20/2022	1/21/2022	5.99	
47	CLINE, DONALD KEITH	ADMIN FEE TRAILER LICENSE	PP 2021 200665	92524	1/20/2022	1/21/2022	240.06	
48	FLYNN, DENICE	ADMIN FEE VEHICLE LICENSE	PP 2021 6510	92525	1/20/2022	1/21/2022	16.07	
49	FOULKES, JOHN R	ADMIN FEE VEHICLE LICENSE	EXP#000007	92140	1/10/2022	1/14/2022	33.00	
50	GRESHAM, RACHEL MOORE	ADMIN FEE VEHICLE LICENSE	PP 2021 28520	92526	1/20/2022	1/21/2022	33.33	
51	HELLER, RACHAEL PAIGE	ADMIN FEE VEHICLE LICENSE	EXP#000008	92141	1/10/2022	1/14/2022	33.00	
52	LAWSON, MINDY JO	ADMIN FEE VEHICLE LICENSE	EXP#000009	92142	1/10/2022	1/14/2022	33.00	
53	MELGARES-GOMEZ, SANDRA BEATRIZ	ADMIN FEE VEHICLE LICENSE	EXP#000003	92136	1/10/2022	1/14/2022	33.00	
54	MELGARES-GOMEZ, SANDRA BEATRIZ	ADMIN FEE VEHICLE LICENSE	EXP#000004	92137	1/10/2022	1/14/2022	33.00	
55	MELGARES-GOMEZ, SANDRA BEATRIZ	ADMIN FEE VEHICLE LICENSE	EXP#000005	92138	1/10/2022	1/14/2022	33.00	
56	PIEDMONT TELESYSTEMS INC	ADMIN FEE VEHICLE LICENSE	PP 2021 2153	92527	1/20/2022	1/21/2022	66.04	
57	PLAMP, JOSEPH RALPH	ADMIN FEE VEHICLE LICENSE	EXP#000010	92143	1/10/2022	1/14/2022	451.14	
58	SEABROOK, BRYN ELIZABETH	ADMIN FEE VEHICLE LICENSE	EXP#000011	92144	1/10/2022	1/14/2022	33.00	
59	STEPHENS, COLLEEN ELIZABETH	ADMIN FEE VEHICLE LICENSE	PP 2021 11156	92528	1/20/2022	1/21/2022	15.25	
60	WHITE, RAYMOND MITCHELL	ADMIN FEE VEHICLE LICENSE	PP 2021 5212	92529	1/20/2022	1/21/2022	33.00	
61	WHITE, RAYMOND MITCHELL	ADMIN FEE VEHICLE LICENSE	PP 2021 229087	92530	1/20/2022	1/21/2022	66.01	
62						Total:	\$1,188.79	
63								
64	BOARD OF SUPERVISORS							
65	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	4.90	
66	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	19.99	
67	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	28.79	
68	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	30.73	
69	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	54.30	
70	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	61.62	
71	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	119.80	
72	BANK OF AMERICA	OTHER OPERATING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	229.60	
73	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISORS	2021F50--11-	12/9/2021	1/14/2022	149.50	
74	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISOR	2021F47-15-	11/25/2021	1/14/2022	1,560.00	
75	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISORS	2022F1-9	1/6/2022	1/21/2022	149.50	
76	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISORS	2022F2-7	1/6/2022	1/21/2022	149.50	
77	MIKE SHERIDAN	MILEAGE ALLOWANCES	2021 VACO CONFERENCE - NORFOLK	011922MS	1/19/2022	1/21/2022	156.80	
78	TONY O'BRIEN	MILEAGE ALLOWANCES	2021 VACO CONFERENCE	012022TO	1/14/2022	1/21/2022	173.60	
79	MIKE SHERIDAN	SUBSISTENCE & LODGING	2021 VACO CONFERENCE - NORFOLK	011922MS	1/19/2022	1/21/2022	141.00	
80	TONY O'BRIEN	SUBSISTENCE & LODGING	2021 VACO CONFERENCE	012022TO	1/14/2022	1/21/2022	97.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
81							Total:	\$3,126.63
82								
83	COUNTY ADMINISTRATOR							
84	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		49.99
85	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		375.00
86	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		530.00
87	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		21.72
88	ERIC DAHL	OTHER OPERATING	EMERGEMCY OPERATION CENTER	01042022	1/4/2022	1/14/2022		104.51
89	MUNICIPAL CODE CORPORATION	CONTRACT SERVICES	MYMUNICODE 1/1/22 - 12/31/22	00368820	1/6/2022	1/14/2022		1,395.00
90	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022		6.69
91	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022		264.60
92	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	DEC 2021	T445700	1/5/2022	1/14/2022		50.54
93	VIRGINIA CORRECTIONAL	OFFICE SUPPLIES	INSPECTION TICKETS & ENVELOPES	9614333	12/9/2021	1/14/2022		61.38
94							Total:	\$2,859.43
95								
96	COUNTY ATTORNEY							
97	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LAWYER FEES	151384	1/6/2022	1/14/2022		10,000.00
98	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LAWYER FEES	151384	1/6/2022	1/14/2022		127.50
99	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LAWYER FEES	151384	1/6/2022	1/14/2022		4,481.95
100	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LAWYER FEES	151384	1/6/2022	1/14/2022		13,637.50
101							Total:	\$28,246.95
102								
103	COMMISSIONER OF THE REVENUE							
104	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		71.49
105	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		53.44
106	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022		459.65
107	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET MEMBERSHIP FEE	9785	12/31/2021	1/21/2022		300.00
108							Total:	\$884.58
109								
110	TREASURER							
111	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER SUPPLIES	14GP-7967-	12/8/2021	1/14/2022		42.31
112	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER SUPPLIES	11GQ-7Y1C-	12/15/2021	1/14/2022		94.32
113	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER SUPPLIES	1YPK-3RQG-	12/2/2021	1/14/2022		133.60
114	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER SUPPLIES	1LMM-PJ79-	1/12/2022	1/21/2022		111.95
115	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURERS SUPPLIES	1YPK-HYV6-	1/12/2022	1/21/2022		158.05
116	BMS DIRECT	PRINTING AND BINDING	DOG TAGS 2022	154066	11/15/2021	1/14/2022		1,065.22
117	FLUVANNA REVIEW	ADVERTISING	TREASURER'S OFFICE	2021F47-17-	11/25/2021	1/14/2022		125.00
118	MECHUMS RIVER SECURITY	LEASE/RENT	QUARTERLY MONITORING	32306	1/1/2022	1/14/2022		75.00

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
119							Total:	\$1,805.45
120								
121	INFORMATION TECHNOLOGY							
122	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT SUPPLIES	1K74-69ML-	1/3/2022	1/14/2022		87.49
123	BANK OF AMERICA	ADP SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		19.00
124	BANK OF AMERICA	ADP SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		45.00
125	BANK OF AMERICA	ADP SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		52.99
126	BANK OF AMERICA	ADP SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		156.27
127	BANK OF AMERICA	ADP SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		456.00
128	BANK OF AMERICA	ADP SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		249.99
129	FIREFLY	TELECOMMUNICATIONS	FIREFLY MONTHLY BILL - JANUARY 2021	11068-	1/1/2022	1/14/2022		1,447.74
130	TYLER TECHNOLOGIES	ADP SERVICES	MAINTENANCE FOR 1/1/22 - 3/31/22	045-361003	12/1/2021	1/14/2022		43,138.34
131	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	DEC 2021	T445700	1/5/2022	1/14/2022		3,096.30
132							Total:	\$48,749.12
133								
134	FINANCE							
135	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		35.00
136	FLUVANNA REVIEW	OTHER OPERATING	RETURN CHECK FEE ON JAN 5, 2022	2022F1-56	1/11/2022	1/14/2022		12.00
137	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022		217.30
138	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022		126.62
139							Total:	\$390.92
140								
141	REGISTRAR/ELECTORAL BOARD							
142	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY BILLING FOR 10/30/21 - 11/29/21	098297	12/29/2021	1/21/2022		155.00
143	OWEN G. DUNN CO INC	OFFICE SUPPLIES	ELECTIONS - STICKERS	26643	11/5/2021	1/21/2022		96.28
144	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	DEC 2021	T445700	1/5/2022	1/14/2022		213.83
145							Total:	\$465.11
146								
147	HUMAN RESOURCES							
148	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR - SUPPLIES	1JWD-KD7G-	12/4/2021	1/21/2022		43.94
149	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR SUPPLIES	1T3Q-YPGM-	1/17/2022	1/21/2022		83.96
150	ANTHEM EAP	PROFESSIONAL SERVICES	EMPLOYEE ASSISTANCE PROGRAM JAN 2022	107272	1/4/2022	1/14/2022		25.80
151	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		32.08
152	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		53.48
153	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		71.06
154	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		75.00
155	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		99.49
156	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022		301.39

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
157	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	414.41	
158	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	598.00	
159	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	48.07	
160	VIRGINIA DEPARTMENT OF STATE	OTHER OPERATING	BACKGROUND CHECKS	CJIS-147	1/1/2022	1/14/2022	395.00	
161								
162								
163	GENERAL DISTRICT COURT							
164	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	38.99	
165								
166								
167	CLERK OF THE CIRCUIT COURT							
168	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIRCUIT COURT SUPPLIES	1N9L-PRHM-	1/4/2022	1/14/2022	15.77	
169	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIRCUIT COURT SUPPLIES	19N7-4LTT-	12/28/2021	1/14/2022	30.98	
170	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIRCUIT COURT SUPPLIES	13NT-RMQJ-	1/2/2022	1/14/2022	189.20	
171	AMAZON CAPITAL SERVICES	PRINTING AND BINDING	CIRCUIT COURT SUPPLIES	1W1N-P9PX-	1/13/2022	1/21/2022	74.83	
172	BC GROUP HOLDINGS INC.	PRINTING AND BINDING	CIRCUIT COURT PRINTER SUPPLIES	6738543	12/21/2021	1/14/2022	155.98	
173	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CIRCUIT COURT - PROFESSIONAL SERVICE	56020	1/15/2022	1/21/2022	2,541.67	
174	PITNEY BOWES	LEASE/RENT	CLERKS OFFICE - POSTAGE	3315024709	1/3/2022	1/14/2022	155.79	
175	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	APA AUDIT - CLERK OF CIRCUIT COURT	21103	12/17/2021	1/14/2022	1,567.24	
176								
177								
178	CIRCUIT COURT JUDGE							
179	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	9.47	
180								
181								
182	COMMONWEALTH ATTY							
183	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	299.02	
184	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	COMMONWEALTH ATTORNEY (DECEMBER	3093611697	1/12/2022	1/14/2022	148.00	
185	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	140.60	
186	VIRGINIA VICTIM ASSISTANCE	OTHER OPERATING	2022 MEMBERSHIP FEE	2643	1/10/2022	1/14/2022	150.00	
187								
188								
189	SHERIFF							
190	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	SHERIFF'S OFFICE WIPER BLADES	7306135134	12/17/2021	1/14/2022	34.82	
191	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	FCSD - RAIN-X	7306201435	1/14/2022	1/21/2022	40.40	
192	ALBEMARLE LOCK & SAFE, INC.	VEHICLE/POWER EQUIP	SHERIFF'S OFFICE SERVICE CALL	109873	12/17/2021	1/14/2022	460.00	
193	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	SHERIFF'S OFFICE SUPPLIES	17QD-TJCY-	12/26/2021	1/14/2022	226.95	
194	AXON ENTERPRISES INC	POLICE SUPPLIES	FCSO - TASER 60 YEAR 3 PAYMENT X26P	INUS046356	1/12/2022	1/21/2022	2,800.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
195	BANK OF AMERICA	EXTRADITION OF PRISONERS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	6.68	
196	BANK OF AMERICA	EXTRADITION OF PRISONERS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	8.00	
197	BANK OF AMERICA	EXTRADITION OF PRISONERS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	19.36	
198	BANK OF AMERICA	EXTRADITION OF PRISONERS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	41.71	
199	BANK OF AMERICA	EXTRADITION OF PRISONERS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	53.00	
200	BANK OF AMERICA	EXTRADITION OF PRISONERS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	57.00	
201	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	45.00	
202	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	35.78	
203	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	117.02	
204	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	159.74	
205	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	242.10	
206	BANK OF AMERICA	POLICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	33.70	
207	BANK OF AMERICA	POLICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	81.13	
208	BANK OF AMERICA	POLICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	87.36	
209	BANK OF AMERICA	POSTAL SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	7.38	
210	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	99.35	
211	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	SQUAD CAR - MOUNT BALANCE/DISPOSAL	FCSD083	1/5/2022	1/14/2022	25.00	
212	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	SQUAD CAR - MOUNT/BALANCE/DISPOSAL	FCSD082	1/4/2022	1/14/2022	50.00	
213	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT/BALANCE/DISPOSAL/DISMOUNT	FCSD081	12/21/2021	1/14/2022	55.00	
214	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FORD G50 - MOUNT/BALANCE/DISPOSAL	FCSD080	12/20/2021	1/14/2022	100.00	
215	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT/BALANCE/DISPOSAL	FCSD084	1/6/2022	1/14/2022	100.00	
216	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT 1 TIRE/BALANCE/DISPOSAL	FCSD086	1/13/2022	1/21/2022	25.00	
217	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	NEW TIRES -	FCSD085	1/13/2022	1/21/2022	55.00	
218	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE 12/16 - 1/15	309797542-	12/16/2021	1/14/2022	181.65	
219	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE 12/16 - 1/15	310191749-	12/16/2021	1/14/2022	1,025.95	
220	CENTURYLINK	TELECOMMUNICATIONS	FCSD - 01/07 - 02/06	309903768-	1/7/2022	1/21/2022	166.89	
221	CREATIVE PRODUCT SOURCING INC	COMMUNITY EDUCATION	SHERIFF'S OFFICE - EDU MATERIALS	138646	4/26/2021	1/14/2022	111.09	
222	FIREFLY	TELECOMMUNICATIONS	FIREFLY MONTHLY BILL - JANUARY 2021	11068-	1/1/2022	1/14/2022	525.00	
223	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SHERIFF'S OFFICE - KEY WEISER	90700	12/7/2021	1/14/2022	15.54	
224	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SHERIFF OFFICE - REARVIEW MIRROR	90712	12/7/2021	1/14/2022	25.13	
225	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE UNIFORMS	020073862	12/23/2021	1/14/2022	38.00	
226	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE UNIFORMS	019994435	12/14/2021	1/14/2022	60.15	
227	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE UNIFORMS	020006688	12/15/2021	1/14/2022	84.98	
228	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE - DOUBLE DUTY JACKET	020031783	12/17/2021	1/14/2022	122.47	
229	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE UNIFORMS	020026844	12/17/2021	1/14/2022	209.00	
230	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE - DOUBLE BUTY JACKET	020031782	12/17/2021	1/14/2022	244.94	
231	GALLS, LLC.	UNIFORM/WEARING APPAREL	SHERIFF'S OFFICE UNIFORMS	020026261	12/17/2021	1/14/2022	408.00	
232	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	2017 DODGE CHARGER 206-930L - EXHAUST	FLU070	1/14/2022	1/21/2022	170.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
233	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	18 DODGE CHARGER - 212-861L AXLE,	FLU068	1/14/2022	1/21/2022	681.80	
234	ID NETWORKS INC	MAINTENANCE CONTRACTS	SHERIFF'S OFFICE SOFTWARE	278642	1/1/2022	1/14/2022	2,746.00	
235	KEVIN TAYLOR	SUBSISTENCE & LODGING	TRAVEL & BUSINESS PRE-AUTH REQUEST	01232022	1/10/2022	1/14/2022	379.50	
236	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL INVOICE 12/16/21-12/31/21	SQLCD-	12/31/2021	1/14/2022	24.92	
237	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL INVOICE - 1/1/22 - 1/15/22	SQLCD-	1/15/2022	1/21/2022	714.72	
238	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	STANDARD EMPLOYMENT PHYSICAL - ALLEN	2127816C39	12/8/2021	1/21/2022	223.00	
239	KEVIN L FIELDING-RIVERA	VEHICLE FUEL	GAS & FUEL	KLFR011122	1/3/2022	1/14/2022	40.88	
240	PITNEY BOWES	LEASE/RENT	SHERIFF'S OFFICE POSTAGE	3314950799	12/26/2021	1/14/2022	171.15	
241	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCSD - EXPLORER TOW FM CROSSROAD	102098	12/30/2021	1/14/2022	100.00	
242	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCSD - PULL FROM DITCH	1002099	1/3/2022	1/14/2022	150.00	
243	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	216-997L OIL FILER	1002101	1/10/2022	1/21/2022	20.00	
244	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	192 161L - OIL CHANGE	1002103	1/13/2022	1/21/2022	25.00	
245	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	VCN 9664 - OIL CHANGE	1002104	1/14/2022	1/21/2022	25.00	
246	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	189-331L OIL FILER	1002100	1/12/2022	1/21/2022	40.00	
247	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	#45 - TOW FROM MVA OFFICE	1002102	1/12/2022	1/21/2022	125.00	
248	SPRINT	TELECOMMUNICATIONS	FCSD - CELL PHONE BILL	313771602-	12/30/2021	1/14/2022	3,068.45	
249	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	233.64	
250	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	RESIDENT PAYMENT INVOICE	FLU-	12/9/2021	1/14/2022	40.00	
251	TREVAUGHN AYERS	SUBSISTENCE & LODGING	TRAVEL AND BUSINESS PRE-AUTH 2/6 - 2/11	01102022TA	1/10/2022	1/14/2022	352.00	
252	TREVAUGHN AYERS	SUBSISTENCE & LODGING	TRAVEL & BUSINESS EXPENSE PRE-AUTH	01102022TA	1/10/2022	1/14/2022	352.00	
253	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	DEC 2021	T445700	1/5/2022	1/14/2022	214.53	
254	VACORP	VEHICLE INSURANCE	BUSINESS AUTO & LIMITS INCREASED -	90852	8/27/2021	1/21/2022	553.00	
255	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	ADMIN MONTHLY BILL - 11/15 - 12/14	05558755	12/25/2021	1/14/2022	17.86	
256	VERIZON WIRELESS	TELECOMMUNICATIONS	SHERIFF'S OFFICE MONTHLY BILL	9896854226	1/8/2022	1/21/2022	87.78	
257								
258								
259	E911							
260	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SHERIFF'S OFFICE VEHICLE KEY	103805	12/15/2021	1/14/2022	175.00	
261	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	POLICE DEPARTMENT SERVICE CALL	104105	12/30/2021	1/14/2022	1,072.00	
262	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	SHERIFF'S OFFICE SUPPLIES	112-5961595-	12/20/2021	1/14/2022	26.25	
263	AMAZON CAPITAL SERVICES	PROFESSIONAL SERVICES	SHERIFF'S OFFICE SUPPLIES	112-2342782-	12/20/2021	1/14/2022	18.99	
264	AT&T MOBILITY	TELECOMMUNICATIONS	SHERIFF'S OFFICE MONTHLY NET MOTION	2872844062	12/18/2021	1/14/2022	2.19	
265	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	61.26	
266	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	87.80	
267	BANK OF AMERICA	CONVENTION AND	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	55.00	
268	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	85.00	
269	BANK OF AMERICA	IT SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	12.00	
270	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	15.00	
						Total:	\$18,841.50	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
271	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	25.00	
272	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	32.29	
273	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	125.00	
274	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	218.13	
275	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	64.61	
276	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	69.50	
277	CENTURYLINK	TELECOMMUNICATIONS	E911 - 12/19 - 1/18	310214091-	12/19/2021	1/14/2022	144.21	
278	COMCAST CORPORATION	TELECOMMUNICATIONS	SHERIFF'S OFFICE TV SERVICE	0046933-	1/3/2022	1/14/2022	113.80	
279	COMPUTER PROJECTS OF ILLINOIS	MAINTENANCE CONTRACTS	SHERIFF'S DEPT. OPENFOX MESSENGER	21-12-135ME	12/29/2021	1/14/2022	900.00	
280	CONNECTED SOLUTIONS GROUP, LLC	PROFESSIONAL SERVICES	E911 EQUIPMENT	75171	12/27/2021	1/14/2022	572.98	
281	ESRI INC	MAINTENANCE CONTRACTS	SHERIFF'S DEPTDESKTOP SINGLE	94169157	12/31/2021	1/14/2022	3,348.00	
282	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES	57320	12/30/2021	1/14/2022	1,487.00	
283	NWG SOLUTIONS, LLC.	IT SERVICES	ON-SITE SVC HOURS	57509	1/14/2022	1/21/2022	5,200.00	
284	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY SERVICE/SUPPORT	57330	12/30/2021	1/14/2022	1,168.70	
285	OLD BLUE RIDGE TURNPIKE	E911 NEW ROAD SIGNS	FCSD - SIGN INSTALLS	1010	1/11/2022	1/21/2022	557.00	
286	SPRINT	TELECOMMUNICATIONS	FCSD - CELL PHONE BILL	313771602-	12/30/2021	1/14/2022	537.96	
287	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	73.49	
288	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	DEC 2021	T445700	1/5/2022	1/14/2022	214.53	
289						Total:	\$16,462.69	
290								
291	FIRE AND RESCUE SQUAD							
292	INDACO RISK ADVISORS	GENERAL LIABILITY	LAKE MONTICELLO - PACKAGE & CYBER	1037-2022	11/11/2020	1/14/2022	22,868.00	
293	INDACO RISK ADVISORS	VEHICLE INSURANCE	LAKE MONTICELLO - PACKAGE & CYBER	1037-2022	11/11/2020	1/14/2022	26,622.00	
294	VERIZON WIRELESS	TELECOMMUNICATIONS	EMERGENCY MANAGEMENT	9893810864	11/27/2021	1/14/2022	44.46	
295						Total:	\$49,534.46	
296								
297	BUILDING INSPECTIONS							
298	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	650.00	
299	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	90.00	
300	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022	0.44	
301	TREASURER OF VIRGINIA	SURCHARGE	LEVY ON PERMIT FEES 10/1/21 - 12/31/21	LV202202-2	12/31/2021	1/14/2022	810.23	
302	VIRGINIA CORRECTIONAL	OFFICE SUPPLIES	INSPECTION TICKETS & ENVELOPES	9614333	12/9/2021	1/14/2022	221.65	
303						Total:	\$1,772.32	
304								
305	EMERGENCY MANAGEMENT							
306	BANK OF AMERICA	CONTRACT SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	30.52	
307	BANK OF AMERICA	POSTAL SERVICES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	75.24	
308	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	DECEMBER 2021 EMS STAFFING	202101231	12/31/2021	1/14/2022	52,240.83	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
309	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL INVOICE - 1/1/22 - 1/15/22	SQLCD-	1/15/2022	1/21/2022	529.73	
310	PROPAC, INC	EMERGENCY SUPPLIES	EMERGENCY SHELTER SUPPLIES	376129	12/8/2021	1/14/2022	5,644.24	
311						Total:	\$58,520.56	
312								
313	FACILITIES							
314	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	PUBLIC WORKS SUPPLIES	1VLW-HT4X-	12/28/2021	1/14/2022	428.61	
315	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	PUBLIC WORKS SUPPLIES	1HHW-9NV7-	11/10/2021	1/21/2022	46.60	
316	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	PUBLIC WORKS SUPPLIES	1XPD-4FYR-	7/12/2021	1/21/2022	194.25	
317	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PUBLIC WORKS SUPPLIES	1DP1-XYH7-	12/24/2021	1/14/2022	47.94	
318	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	46.33	
319	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	92.66	
320	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	92.96	
321	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	110.09	
322	BANK OF AMERICA	CONVENTION AND	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	11.66	
323	BANK OF AMERICA	VEHICLE/POWER EQUIP	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	83.68	
324	BETTER LIVING, INC.	BLDGS EQUIP REP & MAINT	PUBLIC WORKS OFFICE SUPPLIES	BMZ0011101	12/28/2021	1/14/2022	133.34	
325	BFPE INTERNATIONAL	CONTRACT SERVICES	PALMYRA FIRE COMPANY - TROUBLE ON	2708478	1/14/2022	1/21/2022	380.00	
326	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	PUBLIC WORKS SUPPLIES	7697577	12/15/2021	1/14/2022	42.72	
327	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	WIPER BLADES	FCPW096	12/20/2021	1/14/2022	14.99	
328	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	11-L/6 TUBE INSTALLED	FCPW097	12/21/2021	1/14/2022	26.00	
329	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	PUBLIC WORKS SUPPLIES	123121STAT	12/31/2021	1/14/2022	202.28	
330	FLUVANNA ACE HARDWARE	VEHICLE/POWER EQUIP	PUBLIC WORKS SUPPLIES	123121STAT	12/31/2021	1/14/2022	143.94	
331	FLUVANNA REVIEW	ADVERTISING	PUBLIC WORKS	2021F50-53	12/16/2021	1/14/2022	50.00	
332	GEORGE'S MECHANICAL SVC INC	VEHICLE/POWER EQUIP	REPAIR ON JOHN DEERE 410 - 11/19/21	3162	12/20/2021	1/14/2022	675.74	
333	HILL MANUFACTURING COMPANY INC	JANITORIAL SUPPLIES	PUBLIC WORKS SUPPLIES	108863	12/21/2021	1/14/2022	731.16	
334	JAMES RIVER EQUIPMENT	VEHICLE/POWER EQUIP	LANDFILL - PARTS FOR EQU	P19930	12/29/2021	1/14/2022	156.92	
335	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	PUBLIC WORKS VEHICLE MAINTANCE	01012022ST	12/31/2021	1/14/2022	20.08	
336	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	PUBLIC WORKS VEHICLE MAINTANCE	01012022ST	12/31/2021	1/14/2022	520.32	
337	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	PUBLIC WORKS VEHICLE MAINTANCE	01012022ST	12/31/2021	1/14/2022	902.48	
338	NOLAND	BLDGS EQUIP REP & MAINT	PUBLIC WORKS SUPPLIES	555611 02	12/7/2021	1/14/2022	63.71	
339	NOLAND	BLDGS EQUIP REP & MAINT	PUBLIC WORK SUPPLIES	557475 01	12/21/2021	1/14/2022	93.72	
340	ROBERT POPOWICZ	GENERAL MATERIALS AND	HEATING SUPPLIES FOR PW POWER	011322RP	1/13/2022	1/21/2022	157.28	
341	QUALITY WELDING, INC	GENERAL MATERIALS AND	PUBLIC WORKS - FABRICATE 2 PC CUTTING	02132	1/14/2022	1/21/2022	310.63	
342	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	164.44	
343	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	971955	1/6/2022	1/14/2022	126.66	
344	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	972008	1/6/2022	1/14/2022	135.58	
345	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	971823	1/6/2022	1/14/2022	148.68	
346	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	970035	1/4/2022	1/14/2022	178.05	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
347	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	972040	1/6/2022	1/14/2022	212.66	
348	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	9719335	1/6/2022	1/14/2022	339.56	
349	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	970028	1/4/2022	1/14/2022	344.02	
350	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	972028	1/6/2022	1/14/2022	423.98	
351	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	972017	1/6/2022	1/14/2022	498.45	
352	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	971839	1/6/2022	1/14/2022	628.77	
353	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	970011	1/4/2022	1/14/2022	637.94	
354	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	VERIUOS GENERATO	971918	1/6/2022	1/14/2022	987.17	
355	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	PLEASANT GROVE	956345	1/13/2022	1/21/2022	16.00	
356	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	PUBLIC WORKS PARTS	11352290	12/14/2021	1/14/2022	307.22	
357	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	KENTS STORE FREEZER	11350944	12/14/2021	1/14/2022	771.60	
358	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1189998	12/23/2021	1/14/2022	30.10	
359	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1191126	12/30/2021	1/14/2022	30.10	
360	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1192240	1/6/2022	1/14/2022	30.10	
361	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1191128	12/30/2021	1/14/2022	97.52	
362	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1192242	1/6/2022	1/14/2022	97.52	
363	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1190000	12/23/2021	1/14/2022	106.27	
364	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1193326	1/13/2022	1/21/2022	30.10	
365	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1193328	1/13/2022	1/21/2022	92.84	
366	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	CYLINDER RENTAL INVOICE	863131	12/31/2021	1/14/2022	59.52	
367	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	FCPW - 5 YR LEASE RENEWAL	863503	12/31/2021	1/14/2022	250.00	
368						Total:	\$12,524.94	
369								
370	GENERAL SERVICES							
371	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	CARYSBROOK BASEBALL FIELD - 12/28 - 1/24	A-187043	12/28/2021	1/14/2022	160.00	
372	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	PLEASANT GROVE DOG PARK 12/28 - 1/24	A-187302	12/28/2021	1/14/2022	160.00	
373	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	PLEASANT GROVE BASEBALL	A-187303	12/28/2021	1/14/2022	160.00	
374	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS OFFICE 12/6 - 1/10	0007970740	1/12/2022	1/21/2022	18.85	
375	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY OFFICE 12/6 -	0015301850	1/12/2022	1/21/2022	24.48	
376	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE 12/6 - 1/10	0007929310	1/12/2022	1/21/2022	26.82	
377	AQUA VIRGINIA, INC.	WATER SERVICES	197 NORHT GREEN-HCH 12/6 - 1/10	0007929300	1/12/2022	1/21/2022	28.64	
378	AQUA VIRGINIA, INC.	WATER SERVICES	ADMIN OFFICES 12/6 - 1/10	0007800100	1/12/2022	1/21/2022	112.01	
379	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	COUNTY COURTS BUILDING - QUARTER &	2703792	12/29/2021	1/14/2022	195.70	
380	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	COUNTY COURTS BUILDING - ANNUAL	2703791	12/29/2021	1/14/2022	669.20	
381	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FORK UNION VOL FIRE COMPANY - FIRE	2707631	1/10/2022	1/21/2022	390.00	
382	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	LIBRARY FIRE ALARM MONITORING	2707632	1/10/2022	1/21/2022	390.00	
383	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE - SIGN	105221-009-	12/16/2021	1/14/2022	13.30	
384	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 200A - FOR USE BY	105221-002-	12/16/2021	1/14/2022	30.40	

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 1/1/2022						
2	Accounts Payable List		To Date: 1/31/2022						
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
385	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE	105221-006-	12/16/2021	1/14/2022	30.40		
386	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE - 271	105221-007-	12/16/2021	1/14/2022	30.40		
387	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE - 271	105221-008-	12/16/2021	1/14/2022	31.31		
388	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 400A - FOR USE BY	105221-003-	12/16/2021	1/14/2022	31.72		
389	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANTGROVE - SOCCER FIELD -	105221-004-	12/16/2021	1/14/2022	31.82		
390	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY - OUTLETS BEHIND	085473-003-	12/16/2021	1/14/2022	82.40		
391	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008-	12/16/2021	1/14/2022	138.09		
392	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - LANDFILL - 11206 W RIVER	085473-005-	12/16/2021	1/14/2022	197.67		
393	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER 0 COLUMBIA SCHOOL - 563	085473-006-	12/16/2021	1/14/2022	201.88		
394	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009-	12/16/2021	1/14/2022	206.31		
395	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	KENTS STORE FIRE STATION	275907-002-	1/4/2022	1/14/2022	351.21		
396	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING - 106 COMMONS	085473-002-	12/30/2021	1/14/2022	2,031.29		
397	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY - 214 COMMONS BLVD	275906-001-	12/30/2021	1/14/2022	2,032.50		
398	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM - 271 PLEASANT	275904-011-	12/16/2021	1/21/2022	31.52		
399	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE POLE BARN	275904-006-	12/16/2021	1/21/2022	32.62		
400	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL	275904-008-	12/16/2021	1/21/2022	58.38		
401	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - VFW HALL - 2977 RIVER ROAD	275904-010-	12/16/2021	1/21/2022	145.33		
402	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER - LANDFILL	275904-002-	12/16/2021	1/21/2022	208.86		
403	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - PUBLIC SAFETY BLDG -	275904-009-	12/16/2021	1/21/2022	319.54		
404	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	275904-004-	12/16/2021	1/21/2022	495.54		
405	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY - STREET LIGHTS NEAR	085473-001-	12/16/2021	1/14/2022	90.90		
406	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - PW EMERG LINE	309428096-	12/16/2021	1/14/2022	53.22		
407	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - CIRCUIT COURT - PANIC	310338742-	12/16/2021	1/14/2022	64.63		
408	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - 72 MAIN STREET ALARM	309697981-	12/16/2021	1/14/2022	67.61		
409	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - PERFORMING ARTS - MAIN &	309898636-	12/16/2021	1/14/2022	142.45		
410	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229-	12/16/2021	1/14/2022	228.18		
411	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - 13 LINES - ELEVATORS &	309363296-	12/16/2021	1/14/2022	713.76		
412	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	DEC 2021 VUPS LOCATING SERVICES - MISS	CCT123121	12/31/2021	1/14/2022	210.00		
413	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	PALMYRA RESCUE MONTHLY TRASH	06-0001753	1/13/2022	1/21/2022	23.75		
414	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD	3023889169-	12/22/2021	1/14/2022	6.59		
415	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007-	12/22/2021	1/14/2022	69.99		
416	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680458-	12/23/2021	1/14/2022	269.63		
417	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA RESCUE SQUAD	4894115007-	12/22/2021	1/14/2022	306.36		
418	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992-	12/22/2021	1/14/2022	319.87		
419	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH ATTORNEY	6274752663-	12/28/2021	1/14/2022	336.70		
420	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005-	12/22/2021	1/14/2022	810.97		
421	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006-	12/22/2021	1/14/2022	826.10		
422	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYM (INCLUDES PUMP	84297506-	12/22/2021	1/14/2022	868.07		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 1/1/2022						
2	Accounts Payable List		To Date: 1/31/2022						
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
423	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	74032509-	12/22/2021	1/14/2022	1,102.93		
424	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMIN BUILDING	1404067504-	12/22/2021	1/14/2022	1,346.31		
425	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION OFFICE	4331888158-	12/27/2021	1/14/2022	1,561.67		
426	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	8895892548-	12/22/2021	1/14/2022	2,097.72		
427	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BULD)	1134080009-	12/28/2021	1/21/2022	14.97		
428	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRAR'S OFFICE - 211 MAIN STREET	1284152509-	12/28/2021	1/21/2022	18.66		
429	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE - 51 COURT	1114097502-	12/28/2021	1/21/2022	25.85		
430	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD - CONCESSIONS & LIGHTS	274195007-	12/28/2021	1/21/2022	47.04		
431	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ FIRE STATION - 14591	5699060132-	12/28/2021	1/21/2022	52.48		
432	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BASEBALLFIELD - CONCESSIONS	692200942-	12/28/2021	1/21/2022	76.23		
433	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	7048771633-	12/28/2021	1/21/2022	108.55		
434	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE	1304130006-	12/28/2021	1/21/2022	112.10		
435	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO RD	6260822157-	12/28/2021	1/21/2022	133.59		
436	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (CSA OFFICE) - 196 MAIN	1124090000-	12/28/2021	1/21/2022	143.94		
437	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	2554330007-	12/28/2021	1/21/2022	218.28		
438	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	4210122349-	12/28/2021	1/14/2022	204.02		
439	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE - STREET LIGHT	3595578927-	12/22/2021	1/14/2022	492.19		
440	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS - N. - NEAR	7080078962-	12/28/2021	1/21/2022	80.41		
441	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS - N. - NEAR	9609027314-	12/28/2021	1/21/2022	90.05		
442	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE - STREET LIGHTS	3595578927	12/28/2021	1/21/2022	476.24		
443	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PUBLIC SAFTEY BUILDING	206000-592-	1/14/2022	1/21/2022	3.83		
444	FORK UNION SANITARY DISTRICT	SEWER SERVICES	REGISTRAR	201300-577-	1/14/2022	1/21/2022	10.00		
445	FORK UNION SANITARY DISTRICT	SEWER SERVICES	COMMONWEALTH ATTORNEY	201000-574-	1/14/2022	1/21/2022	14.59		
446	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PUBLIC WORKS	201100-575-	1/14/2022	1/21/2022	16.89		
447	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PLEASANT GROVE HOUSE	206800-	1/14/2022	1/21/2022	29.13		
448	FORK UNION SANITARY DISTRICT	SEWER SERVICES	ADMIN BUILDING	200300-567-	1/14/2022	1/21/2022	36.01		
449	FORK UNION SANITARY DISTRICT	SEWER SERVICES	COURTS BUILDING	200200-565-	1/14/2022	1/21/2022	36.78		
450	FORK UNION SANITARY DISTRICT	SEWER SERVICES	LIBRARY	206100-593-	1/14/2022	1/21/2022	65.90		
451	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA GYM	11260-143-	1/14/2022	1/21/2022	21.00		
452	FORK UNION SANITARY DISTRICT	WATER SERVICES	FIRE HOUSE 5753 JAMES MADISON	11121-139-	1/14/2022	1/21/2022	40.80		
453	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK SOFTBALL FIELD	11266-3955-	1/14/2022	1/21/2022	42.00		
454	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BUILDING	11265-131-	1/14/2022	1/21/2022	159.60		
455	FORK UNION SANITARY DISTRICT	WATER SERVICES	FORK UNION 5725 JAMES MADISON	11120-134-	1/14/2022	1/21/2022	1,011.00		
456	GENSERV LLC	MAINTENANCE CONTRACTS	PREVENTATIVE MAINTENANCE INSPECTION	4230	1/1/2022	1/14/2022	4,100.00		
457	NATIONAL COMMUNICATION TOWERS,	LEASE/RENT	VFW ANNUAL LEASE PAYMENT	02122022	1/10/2022	1/14/2022	20,866.93		
458	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FORK UNION SANITARY DISTRICT	0410-	12/31/2021	1/14/2022	217.85		
459	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	SAFETY CENTER, PARK, COURTHOUSE, CCC,	0410-	12/31/2021	1/14/2022	1,039.30		
460	SHRED-IT USA LLC	LEASE/RENT	SHERIFF OFFICE - MONTHLY SERVICE	8000745618	1/3/2022	1/14/2022	166.57		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 1/1/2022					
2	Accounts Payable List			To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
461	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	621 WILMINGTON RD - 43.4 GALS	18646786	11/23/2021	1/14/2022	95.89		
462	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	5753 JAMES MADISON HWY - 260.7 GALS	19192859	1/8/2022	1/14/2022	530.88		
463	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PALMYRA FIRE HOUSE - 319.6 GALS	19192770	1/8/2022	1/14/2022	648.14		
464	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	KENTS STORE FIRE DEPARTMENT	19087637	1/8/2022	1/14/2022	797.32		
465	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	1224 SALEM CHURCH RD	19251435	1/12/2022	1/21/2022	31.58		
466	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	3031 W. RIVER ROAD	19251456	1/12/2022	1/21/2022	91.89		
467	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	11212 W. RIVER ROAD	19251394	1/12/2022	1/21/2022	132.10		
468	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	EMS TOWER - 14591 JAMES MADISON HWY	19251463	1/12/2022	1/21/2022	251.72		
469	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	1700 BREMO RD	19251444	1/12/2022	1/21/2022	330.31		
470	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	621 WILMINGTON ROAD	19251459	1/12/2022	1/21/2022	364.02		
471	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	190 COMMONS BLVD	19251450	1/12/2022	1/21/2022	526.69		
472	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	5753 JAMES MADISON HWY	19252690	1/12/2022	1/21/2022	1,080.28		
473	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	KENTS STORE FIRE DEPARTMENT	19252682	1/12/2022	1/21/2022	1,857.75		
474	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PALMYRA FIRE HOUSE	19252686	1/12/2022	1/21/2022	2,407.41		
475	THE SUPPLY ROOM	LEASE/RENT	COURTS - EQUIPMENT RENTAL	4449452-0	12/1/2021	1/21/2022	229.77		
476	THE SUPPLY ROOM	WATER SERVICES	COUNTY WATER DELIVERY	123121STAT	12/1/2021	1/21/2022	269.01		
477	TIGER FUEL COMPANY	HEATING SERVICES	VERIUOS GENERATO	969899	1/4/2022	1/14/2022	816.10		
478	TIGER FUEL COMPANY	HEATING SERVICES	CARYSBROOK PW SHEAD	965639	12/30/2021	1/14/2022	1,004.20		
479	TIGER FUEL COMPANY	HEATING SERVICES	NEW COURTHOUSE	964929	12/30/2021	1/14/2022	2,366.55		
480	TIGER FUEL COMPANY	HEATING SERVICES	PUBLIC WORKS BUILDING	983848	1/18/2022	1/21/2022	476.33		
481	TIGER FUEL COMPANY	HEATING SERVICES	CARYSBROOK MT SHED	983794	1/18/2022	1/21/2022	921.89		
482	TIGER FUEL COMPANY	HEATING SERVICES	NEW COURTHOUSE	983899	1/18/2022	1/21/2022	2,092.40		
483	VERTIV CORPORATION	MAINTENANCE CONTRACTS	PUBLIC WORKS SUPPLIES	13052201	12/17/2021	1/14/2022	10,533.50		
484	VERTIV CORPORATION	MAINTENANCE CONTRACTS	PUBLIC WORKS MATERIALS	13055855	1/1/2022	1/14/2022	14,980.00		
485	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FLU591	12210164	12/31/2021	1/14/2022	13.65		
486	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	JANUARY MAINTENCE	37057	1/1/2022	1/21/2022	1,725.00		
487								Total:	\$95,332.76
488									
489	PUBLIC WORKS								
490	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	57.98		
491								Total:	\$57.98
492									
493	CONVENIENCE CENTER								
494	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	LANDFILL - WASTE WORKS SOFTWARE	81734	1/1/2022	1/14/2022	250.00		
495	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER	310392717-	12/16/2021	1/14/2022	88.63		
496	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	PROJECT 2100430 - SERVICES THROUGH	2021120316	12/31/2021	1/21/2022	3,950.00		
497	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	LANDFILL - T STRIP BELTING	1577374	12/29/2021	1/14/2022	303.67		
498	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	LANDFILL - SERVICE EQU FB6011 TRUCK	1576817	12/23/2021	1/14/2022	843.00		

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
499	REPUBLIC SERVICES #410	CONTRACT SERVICES	LANDFILL	0410-	12/31/2021	1/14/2022	7,987.50	
500						Total:	\$13,422.80	
501								
502	PUBLIC UTILITIES							
503	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	PUBLIC WORKS SUPPLIES	16PM-KXXN-	12/22/2021	1/14/2022	68.99	
504	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	472.48	
505	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	956.87	
506	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	BOARD OF SUPERVISORS 11/14 - 12/13	203061-001-	12/16/2021	1/14/2022	28.65	
507	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - COMPETITION PARK RD -	105221-001-	12/16/2021	1/14/2022	37.58	
508	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA - PUMP STATION ALARM CALL-OUT	310089744-	12/19/2021	1/14/2022	58.15	
509	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT PLANT	309433290-	12/19/2021	1/14/2022	77.11	
510	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE - COURTS BUILDING WELL	4501632147-	12/22/2021	1/14/2022	213.69	
511	HEYWARD INC	GENERAL MATERIALS AND	PROJECT 611685 - LAMP SLEEVE KIT 36"	V7091	1/14/2022	1/21/2022	473.41	
512	O.A.S.I.S.	CONTRACT SERVICES	OCT, NOV, DEC 2021 SERVICES	176488	12/28/2021	1/21/2022	1,150.00	
513	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022	198.07	
514	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1191127	12/30/2021	1/14/2022	30.68	
515	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1192241	1/6/2022	1/14/2022	30.86	
516	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1189999	12/23/2021	1/14/2022	34.86	
517	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1193327	1/13/2022	1/21/2022	30.68	
518	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FLUVANNA MIDDLE SCHOOL	49768960	1/14/2022	1/21/2022	2,138.87	
519	UNIVAR USA, INC.	CHEMICAL SUPPLIES	WWTP SUPPLIES	49768961	1/14/2022	1/21/2022	2,882.27	
520	USABUEBOOK	GENERAL MATERIALS AND	PUBLIC WORKS SUPPLIES	821654	12/15/2021	1/14/2022	34.86	
521	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	ADMIN MONTHLY BILL - 11/15 - 12/14	05558755	12/25/2021	1/14/2022	17.87	
522	VERIZON WIRELESS	TELECOMMUNICATIONS	PUBLIC WORKS	9896051233	12/28/2021	1/14/2022	303.54	
523						Total:	\$9,239.49	
524								
525	VJCCCA							
526	SATELLITE TRACKING OF PEOPLE LLC	PROFESSIONAL SERVICES	FLUVANNA YOUTH	STPINV0009	12/31/2021	1/21/2022	111.60	
527						Total:	\$111.60	
528								
529	CSA							
530	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CSA SUPPLIES	1NQ9-GNGJ-	12/23/2021	1/21/2022	16.99	
531	BANK OF AMERICA	CONVENTION AND	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	129.99	
532	BANK OF AMERICA	FOOD SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	8.06	
533	BANK OF AMERICA	FOOD SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	13.83	
534	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022	29.45	
535	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	131.00	
536						Total:	\$329.32	

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 1/1/2022					
2	Accounts Payable List			To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
537									
538	CSA PURCHASE OF SERVICES								
539	AW	COMM SVCS		P129251965	12/31/2021	1/14/2022	575.00		
540	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P109251996	10/31/2021	1/21/2022	225.00		
541	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P119251996	11/30/2021	1/21/2022	225.00		
542	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P129251996	12/31/2021	1/21/2022	225.00		
543	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P129251714	12/31/2021	1/14/2022	360.00		
544	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS		P129251903	12/31/2021	1/14/2022	2,000.00		
545	BF	POS MANDATED FFOP		P129251922	12/31/2021	1/14/2022	1,855.00		
546	C.M. MENTORING SERVICES LLC	COMM SVCS		P129251914	12/31/2021	1/14/2022	1,100.00		
547	CARI COOK CHILD AND FAMILY	FF4E-COMM SVCS		P109251940	10/31/2021	1/14/2022	260.00		
548	CARI COOK CHILD AND FAMILY	FF4E-COMM SVCS		P119251940	11/30/2021	1/14/2022	455.00		
549	CARI COOK CHILD AND FAMILY	FF4E-COMM SVCS		P129251940	12/31/2021	1/14/2022	520.00		
550	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P119251731	11/30/2021	1/14/2022	6,405.00		
551	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P109251731	10/31/2021	1/14/2022	6,594.00		
552	DEPAUL COMMUNITY RESOURCES	TFC LIC. RES CONG CARE		P099251973	9/30/2021	1/14/2022	783.32		
553	DEPAUL COMMUNITY RESOURCES	TFC LIC. RES CONG CARE		P109251974	10/31/2021	1/14/2022	969.20		
554	DEPAUL COMMUNITY RESOURCES	TFC LIC. RES CONG CARE		P119251974	11/15/2021	1/14/2022	2,937.45		
555	DEPAUL COMMUNITY RESOURCES	TFC LIC. RES CONG CARE		P109251973	10/26/2021	1/14/2022	5,039.84		
556	ELK HILL	POS MANDATED SPED-		P119251933	11/12/2021	1/14/2022	2,272.20		
557	FAMILY FOCUS, INC.	COMM SVCS		P119251960	11/30/2021	1/14/2022	385.00		
558	FAMILY FOCUS, INC.	COMM SVCS		P119251959	11/23/2021	1/14/2022	4,235.00		
559	FAMILY FOCUS, INC.	COMM SVCS		P129251960	12/31/2021	1/14/2022	6,083.00		
560	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P129251775	12/31/2021	1/14/2022	3,835.00		
561	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P129251776	12/31/2021	1/14/2022	3,835.00		
562	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P119251775	11/30/2021	1/14/2022	5,015.00		
563	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P119251776	11/30/2021	1/14/2022	5,015.00		
564	HEALTH CONNECT AMERICA	COMM SVCS		P089251814	8/31/2021	1/14/2022	558.00		
565	HEALTH CONNECT AMERICA	POS MANDATED WSS		P089251786	8/31/2021	1/14/2022	720.00		
566	HEALTH CONNECT AMERICA	POS MANDATED WSS		P099251787	9/30/2021	1/14/2022	1,320.00		
567	HEALTH CONNECT AMERICA	POS MANDATED WSS		P119251787	11/30/2021	1/14/2022	1,590.00		
568	HEALTH CONNECT AMERICA	POS MANDATED WSS		P109251787	10/31/2021	1/14/2022	1,710.00		
569	INTERCEPT HEALTH	EDUC SVCS CONG CARE		P119251979	11/30/2021	1/14/2022	391.36		
570	INTERCEPT HEALTH	EDUC SVCS CONG CARE		P119251978	11/23/2021	1/14/2022	1,174.08		
571	INTERCEPT HEALTH	POS MAND FC LIC RES CONG		P119251977	11/30/2021	1/14/2022	2,310.70		
572	LIVE OAK MENTORING LLC	COMM SVCS		P109251844	10/31/2021	1/14/2022	60.00		
573	LIVE OAK MENTORING LLC	COMM SVCS		P119251844	11/30/2021	1/14/2022	100.00		
574	LIVE OAK MENTORING LLC	COMM SVCS		P119251928	11/23/2021	1/14/2022	412.50		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 1/1/2022					
2	Accounts Payable List			To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
575	LIVE OAK MENTORING LLC	COMM SVCS		P109251928	10/31/2021	1/14/2022	550.00		
576	LIVE OAK MENTORING LLC	COMM SVCS		P119251948	11/30/2021	1/14/2022	825.00		
577	LIVE OAK MENTORING LLC	COMM SVCS		P129252004	12/31/2021	1/21/2022	165.00		
578	LIVE OAK MENTORING LLC	COMM SVCS		P129251929	12/31/2021	1/21/2022	550.00		
579	LIVE OAK MENTORING LLC	COMM SVCS		P129251927	12/31/2021	1/21/2022	1,100.00		
580	LIVE OAK MENTORING LLC	COMM SVCS		P129251930	12/31/2021	1/21/2022	1,100.00		
581	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P119251843	11/30/2021	1/14/2022	15.00		
582	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P109251843	10/31/2021	1/14/2022	60.00		
583	LIVE OAK MENTORING LLC	POS MANDATED WSS		P119251931	11/30/2021	1/14/2022	1,650.00		
584	LIVE OAK MENTORING LLC	POS MANDATED WSS		P129251931	12/31/2021	1/14/2022	1,650.00		
585	NATIONAL COUNSELING GROUP	COMM SVCS		P119251961	11/23/2021	1/14/2022	260.00		
586	NATIONAL COUNSELING GROUP	COMM SVCS		P129251962	12/31/2021	1/21/2022	390.00		
587	NATIONAL COUNSELING GROUP	FF4E-COMM SVCS		P109251939	10/31/2021	1/14/2022	1,088.75		
588	NATIONAL COUNSELING GROUP	FF4E-COMM SVCS		P119251939	11/30/2021	1/14/2022	1,300.00		
589	NATURAL STEPS LLC	COMM SVCS		P119251864	11/30/2021	1/14/2022	1,075.00		
590	NATURAL STEPS LLC	COMM SVCS		P099251934	9/30/2021	1/21/2022	280.00		
591	NATURAL STEPS LLC	COMM SVCS		P109251934	10/31/2021	1/21/2022	280.00		
592	NATURAL STEPS LLC	COMM SVCS		P119251934	11/30/2021	1/21/2022	350.00		
593	NATURAL STEPS LLC	COMM SVCS		P089251745	8/6/2021	1/21/2022	392.50		
594	NATURAL STEPS LLC	COMM SVCS		P079251745	7/31/2021	1/21/2022	450.00		
595	PARACLETE THERAPEUTICS LLC	COMM SVCS		P129251846	12/31/2021	1/14/2022	1,500.00		
596	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P129251857	12/31/2021	1/14/2022	2,400.00		
597	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P129251858	12/31/2021	1/14/2022	3,565.00		
598	PEOPLE PLACES, INC.	POS MANDATED WSS		P129251861	12/31/2021	1/14/2022	900.00		
599	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P109251797	10/31/2021	1/14/2022	496.00		
600	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P119251797	11/30/2021	1/14/2022	496.00		
601	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P129251797	12/31/2021	1/14/2022	496.00		
602	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P129251941	12/31/2021	1/14/2022	672.00		
603	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P129251859	12/31/2021	1/14/2022	3,565.00		
604	STEVEN WELSH, LPC	FF4E-COMM SVCS		P119251956	11/30/2021	1/14/2022	70.00		
605	STEVEN WELSH, LPC	FF4E-COMM SVCS		P129251956	12/31/2021	1/14/2022	70.00		
606	THE CHOICE GROUP INC	POS MANDATED WSS		P129251953	12/31/2021	1/21/2022	57.03		
607	THE FAISON CENTER, INC	POS MANDATED SPED-		P129251770	12/31/2021	1/14/2022	4,125.00		
608	THE FAISON CENTER, INC	POS MANDATED SPED-		P129251767	12/31/2021	1/14/2022	7,271.25		
609	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P119251937	11/30/2021	1/14/2022	600.00		
610	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P109251936	10/31/2021	1/14/2022	900.00		
611	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P119251936	11/23/2021	1/14/2022	3,000.00		
612	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P109251935	10/26/2021	1/14/2022	3,300.00		

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
613	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P119251778	11/30/2021	1/21/2022	1,800.00	
614	TH	POS MANDATED FFOP		P129251834	12/31/2021	1/14/2022	735.00	
615	TH	POS MANDATED FFOP		P129251924	12/31/2021	1/14/2022	1,344.00	
616	VM	POS MANDATED FFOP		P129251920	12/31/2021	1/14/2022	672.00	
617	VM	POS MANDATED FFOP		P129251693	12/31/2021	1/14/2022	735.00	
618	VM	POS MANDATED FFOP		P129251692	12/31/2021	1/14/2022	1,407.00	
619	VM	POS MANDATED FFOP		P129251918	12/31/2021	1/14/2022	2,016.00	
620	VIRGINIA CHILD & FAMILY	FF4E-COMM SVCS		P109251971	10/26/2021	1/14/2022	4,995.00	
621	W.J. COOK & ASSOCIATES INC.	COMM SVCS		P119251958	11/30/2021	1/14/2022	325.00	
622	W.J. COOK & ASSOCIATES INC.	COMM SVCS		P109251958	10/31/2021	1/14/2022	1,000.00	
623	W.J. COOK & ASSOCIATES INC.	RES. CONG. CARE		P129251957	12/31/2021	1/14/2022	4,945.00	
624	W.J. COOK & ASSOCIATES INC.	RES. CONG. CARE		P119251957	11/30/2021	1/14/2022	6,450.00	
625	W.J. COOK & ASSOCIATES INC.	RES. CONG. CARE		P109251957	10/31/2021	1/14/2022	6,665.00	
626	XTRA MILE, LLC	COMM SVCS		P129251839	12/31/2021	1/14/2022	1,000.00	
627	XTRA MILE, LLC	COMM SVCS		P129251899	12/31/2021	1/14/2022	1,000.00	
628	XTRA MILE, LLC	COMM SVCS		P129251900	12/31/2021	1/14/2022	1,000.00	
629	XTRA MILE, LLC	COMM SVCS		P129251908	12/31/2021	1/14/2022	1,000.00	
630	XTRA MILE, LLC	COMM SVCS		P129252002	12/31/2021	1/14/2022	1,000.00	
631	XTRA MILE, LLC	COMM SVCS		P129252001	12/31/2021	1/14/2022	1,050.00	
632	XTRA MILE, LLC	COMM SVCS		P129252003	12/31/2021	1/14/2022	1,050.00	
633	XTRA MILE, LLC	COMM SVCS		P129251836	12/31/2021	1/14/2022	1,250.00	
634	XTRA MILE, LLC	COMM SVCS		P129251837	12/31/2021	1/14/2022	1,250.00	
635	XTRA MILE, LLC	COMM SVCS		P129251838	12/31/2021	1/14/2022	1,250.00	
636	XTRA MILE, LLC	COMM SVCS		P129251913	12/31/2021	1/14/2022	1,250.00	
637	XTRA MILE, LLC	COMM SVCS		P129252000	12/31/2021	1/14/2022	1,250.00	
638	XTRA MILE, LLC	COMM SVCS		P129251905	12/31/2021	1/14/2022	1,500.00	
639	XTRA MILE, LLC	COMM SVCS		P129251907	12/31/2021	1/14/2022	1,500.00	
640	XTRA MILE, LLC	FF4E-COMM SVCS		P129251926	12/31/2021	1/14/2022	250.00	
641	XTRA MILE, LLC	FF4E-COMM SVCS		P129251911	12/31/2021	1/14/2022	750.00	
642	XTRA MILE, LLC	FF4E-COMM SVCS		P129251909	12/31/2021	1/14/2022	1,000.00	
643	XTRA MILE, LLC	NON-MAND COMM BASED		P129251842	12/31/2021	1/14/2022	1,000.00	
644	XTRA MILE, LLC	POS MANDATED WSS		P129251840	12/31/2021	1/14/2022	1,100.00	
645	XTRA MILE, LLC	POS MANDATED WSS		P129251841	12/31/2021	1/14/2022	1,250.00	
646						Total:	\$173,354.18	
647								
648	PARKS & RECREATION							
649	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	37.78	
650	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	143.92	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
651	CENTURYLINK	TELECOMMUNICATIONS	PARKS AND REC 12/16 - 1/15	309373828D	12/16/2021	1/14/2022	58.30	
652	FLUVANNA REVIEW	ADVERTISING	PARKS & REC	2021F50-52	12/16/2021	1/14/2022	145.00	
653	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	2021-22 BASKETBALL	083082-2	1/11/2022	1/21/2022	200.20	
654	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	2021-22 BASKETBALL	083083	1/11/2022	1/21/2022	358.50	
655	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	2021-22 BASKETBALL	083082	1/11/2022	1/21/2022	4,351.80	
656	LIPSCOMB	SITE IMPROVEMENTS	SOFTBALL FIELD - 11/17/21 POLE	2195	12/23/2021	1/14/2022	1,803.00	
657	SHENANDOAH PUBLICATIONS, INC.	PRINTING AND BINDING	PUBLIC WORKS BASE RATE PROGRAM	56251	12/23/2021	1/14/2022	1,478.83	
658	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	STAPLES STATEMENT	8064746974	1/1/2022	1/14/2022	130.80	
659	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y	12/18/2021	1/14/2022	15.45	
660	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y	12/25/2021	1/14/2022	15.45	
661	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y	1/1/2022	1/14/2022	15.50	
662	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y	1/8/2022	1/21/2022	15.50	
663	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	ADMIN MONTHLY BILL - 11/15 - 12/14	05558755	12/25/2021	1/14/2022	17.87	
664						Total:	\$8,787.90	
665								
666	LIBRARY							
667	AMAZON.COM	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	012190-	12/10/2021	1/14/2022	11,527.17	
668	AMAZON.COM	OFFICE SUPPLIES	LIBRARY ADDITIONS	012190-	12/10/2021	1/14/2022	599.11	
669	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY LDLC	276351157	1/1/2022	1/21/2022	407.47	
670	GALE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITION	76300014	12/15/2021	1/14/2022	25.50	
671	GALE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITION	76324026	12/22/2021	1/14/2022	105.36	
672	MICROMARKETING LLC	BOOKS/PUBLICATIONS	LIBRARY - BOOK ADDITION	874123	1/4/2022	1/21/2022	15.25	
673	MICROMARKETING LLC	BOOKS/PUBLICATIONS	LIBRARY - BOOK ADDITIONS	873547	12/29/2021	1/21/2022	23.99	
674	MICROMARKETING LLC	BOOKS/PUBLICATIONS	LIBRARY - BOOK ADDITIONS	873754	12/29/2021	1/21/2022	28.84	
675	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	03100DA214	12/15/2021	1/14/2022	19.99	
676	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY ADDITION	03100DA214	12/18/2021	1/14/2022	25.98	
677	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	03100DA214	12/14/2021	1/14/2022	52.49	
678	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	03100DA215	12/28/2021	1/14/2022	64.99	
679	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY - BOOK ADDITIONS	03100DA220	1/4/2022	1/21/2022	29.95	
680	THE LIBRARY CORPORATION	EDP EQUIPMENT	LIBRARY TECH SUPPLIES	65940	9/15/2021	1/14/2022	8,015.00	
681	VIRGINIA LIBRARY ASSOCIATION	DUES OR ASSOCIATION	INSTIUTIONAL DUES	2022/31	1/12/2022	1/21/2022	284.00	
682						Total:	\$21,225.09	
683								
684	COUNTY PLANNER							
685	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	DISH WIRELESS-LAKE MONTICELLO- US	1816	10/25/2021	1/14/2022	900.00	
686	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	PLANNING - CO-LOCATAION APPLICATION	1846	1/18/2022	1/21/2022	900.00	
687	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD STATEMENT FOR 12/01-12/31	0987-DEC21	12/31/2021	1/21/2022	100.00	
688	FLUVANNA REVIEW	ADVERTISING	PLANNING COMM.	2021F52-7	12/30/2021	1/14/2022	149.50	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 1/1/2022				
2	Accounts Payable List			To Date: 1/31/2022				
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
689	FLUVANNA REVIEW	ADVERTISING	PLANNING	2022F1-11	1/6/2022	1/21/2022	149.50	
690	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022	15.47	
691	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	REF./PO# 20160029-00 - STANDARD PAYMENT	30756134	12/28/2021	1/14/2022	93.04	
692	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	REF./PO# 20160028-00 - STANDARD PAYMENT	30756135	12/28/2021	1/14/2022	93.04	
693						Total:	\$2,400.55	
694								
695	PLANNING COMMISSION							
696	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ADMIN BUILDING MONTHLY BILL	5654-JAN22	1/18/2022	1/21/2022	32.58	
697						Total:	\$32.58	
698								
699	VA COOPERATIVE EXTENSION							
700	TREASURER OF VA TECH	CONTRACT SERVICES	BILLING SALARY FY 2022 2ND QUARTER	202202	1/18/2022	1/21/2022	17,852.13	
701						Total:	\$17,852.13	
702								
703	NON PROFITS							
704	CENTRAL VIRGINIA SBDC	SMALL BUSINESS	SBDC LOCAL MATCH	2021-0701-	7/1/2021	1/14/2022	2,750.00	
705						Total:	\$2,750.00	
706								
707						100 GENERAL FUND	Fund Total:	\$603,677.76
708	Fund # - 302 CAPITAL IMPROVEMENT							
709	FACILITIES CAP PROJ							
710	WINCHESTER EQUIPMENT COMPANY	CONTRACT SERVICES	TRACK LOADER	D20822	12/29/2021	1/14/2022	3,794.93	
711						Total:	\$3,794.93	
712								
713	PUBLIC WORKS CAPITAL PROJECT							
714	R.K. CHEVROLET, INC.	VEHICLE	PW VEHICLES - 22 CHEVY COLORADO	F228613	12/17/2021	1/14/2022	30,592.50	
715	R.K. CHEVROLET, INC.	VEHICLE	PW VEHICLES - 22 CHEVY COLORADO	F228674	12/17/2021	1/14/2022	30,927.50	
716						Total:	\$61,520.00	
717								
718	ECONOMIC DEV CAP PROJ							
719	DRAPER ADEN ASSOCIATES	CONTRACT SERVICES	PROJECT 2100271 - FORK UNION DUE	2021120266	12/31/2021	1/14/2022	917.00	
720						Total:	\$917.00	
721								
722						302 CAPITAL IMPROVEMENT	Fund Total:	\$66,231.93
723	Fund # - 401 DEBT SERVICE							
724	DEBT SERVICE - COUNTY							
725	BINGHAM ARBITRAGE REBATE	ADMINISTRATIVE FEES	EQU. LEASE PURCHASE 10/16 - 10/21 1ST	13796	11/22/2021	1/21/2022	800.00	
726	U.S. BANK OPERATIONS CENTER	2017 ENERGY PERFORMANCE	DEBT SERVICE INT & ADMIN FEE-BOND	1880478	12/7/2021	1/3/2022	93,652.51	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 1/1/2022					
2	Accounts Payable List		To Date: 1/31/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
727	U.S. BANK OPERATIONS CENTER	ADMINISTRATIVE FEES	DEBT SERVICE INT & ADMIN FEE-BOND	1880478	12/7/2021	1/3/2022	6,866.48	
728	U.S. BANK OPERATIONS CENTER	ADMINISTRATIVE FEES	FLUC007 - FLUVANNA COUNTY SCH BDS 2005	6373255	12/24/2021	1/14/2022	625.00	
729								
730								
731	DEBT SERVICE - SCHOOLS							
732	REGIONS BANK	VPSA SERIES 2012A INT	DEBT SERVICE INT - SERIES 2012A & B VPSA	5627 & 5628	11/5/2021	1/12/2022	28,776.25	
733	REGIONS BANK	VPSA SERIES 2012B INT	DEBT SERVICE INT - SERIES 2012A & B VPSA	5627 & 5628	11/5/2021	1/12/2022	1,009,781.25	
734	U.S. BANK OPERATIONS CENTER	G O SCH BOND 2005A INT	DEBT SERVICE INT - SERIES 2005 SCHOOL	1878958	12/6/2021	1/14/2022	34,735.18	
735	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C INT	DEBT SERVICE INT - SERIES 2014 VPSA	1874106	11/26/2021	1/14/2022	64,232.50	
736								
737								
738								
					401 DEBT SERVICE	Fund Total:	\$1,239,469.17	
739	Fund # - 502 SEWER							
740	PALMYRA SEWER OPER EXPENSES							
741	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	7712348080-	12/28/2021	1/14/2022	121.23	
742	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	7129524547-	12/22/2021	1/14/2022	1,331.61	
743	O.A.S.I.S.	CONTRACT SERVICES	OCT, NOV, DEC 2021 SERVICES	176488	12/28/2021	1/21/2022	2,325.00	
744								
745								
746								
					502 SEWER	Fund Total:	\$3,777.84	
747	Fund # - 505 FORK UNION SANITARY DISTRICT							
748	FORK UNION SANITARY DISTRICT							
749	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	USD DEBT SERVICES	012522	1/25/2022	1/25/2022	3,980.31	
750								
751								
752	FUSD OPERATIONAL EXPENSES							
753	CENTURYLINK	TELECOMMUNICATIONS	FUSD - SANITARY DISTRICT - OFFICE - FAX	309719161-	12/16/2021	1/14/2022	248.17	
754	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL - RT 15	9594215007-	12/23/2021	1/14/2022	59.53	
755	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL - 4308 JAMES MADISON HWY	9004200003-	12/23/2021	1/14/2022	63.34	
756	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL - RT 666	8434345008-	12/23/2021	1/14/2022	148.65	
757	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL - WTP - TANK - 14349 W	9346182505-	12/23/2021	1/14/2022	723.18	
758	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL/WTP - 41 EMERALD ROAD	9501772108-	12/23/2021	1/14/2022	1,323.52	
759	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE - 15704 W RIVER RD	8866300000-	12/28/2021	1/21/2022	471.67	
760	E.W. OWEN	LEASE/RENT	WELL RENT	01012022	1/1/2022	1/14/2022	150.00	
761	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	USD DEBT SERVICES	012522	1/25/2022	1/25/2022	979.69	
762	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	DEC 2021	T445700	1/5/2022	1/14/2022	86.62	
763								
764								
						Total:	\$4,254.37	

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 1/1/2022						
2	Accounts Payable List		To Date: 1/31/2022						
4	Vendor Name	Charge To	Description		Invoice	Invoice Date	Check Date	Check Amount	
765					505 FORK UNION SANITARY		Fund Total:	\$8,234.68	
766	Fund # - 510 ZION XR WATER & SEWER								
767	ZION XR W&S EXPENSES								
768	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS - JAMES MADISON HWY (ZXCR)		275904-015-	12/30/2021	1/14/2022	395.00	
769	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK - JAMES MADISON HWY		275904-013-	12/30/2021	1/14/2022	544.72	
770	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS - RICHMOND (PRISON BOOSTER		275904-017-	12/30/2021	1/14/2022	645.62	
771	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL- REAL	LAWYER FEES		151384	1/6/2022	1/14/2022	1,228.00	
772							Total:	\$2,813.34	
773									
774					510 ZION XR WATER &		Fund Total:	\$2,813.34	
775						Total Expenditures by Fund:		\$1,924,204.72	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	VDOT Secondary Road Acceptance - Village Oaks Phases 1B and 2				
MOTION(s):	I move the Fluvanna County Board of Supervisors adopt the resolution entitled "A Resolution to Take Streets in the Village Oaks Subdivision Phases 1B and 2 into the Secondary System of Highways in Fluvanna County, Virginia"				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	Adoption of the Resolution				
TIMING:	Routine				
DISCUSSION:	N/A				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:					
ENCLOSURES:	<ul style="list-style-type: none"> • Draft Resolution • VDOT Secondary Road Acceptance AM-4.3 – Village Oaks Phase 1B and 2 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 04-2022

A Resolution to Take Streets in the Village Oaks Subdivision Phases 1B and 2 into the Secondary System of Highways in Fluvanna County, Virginia

At a regular meeting of the Board of Supervisors of Fluvanna County held at the Carysbrook Performing Arts Center at 7:00 PM on Wednesday, February 16, 2022, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk's office of the Circuit Court of Fluvanna County; and

WHEREAS, the streets described in the Village Oaks Subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

NOW, THEREFORE BE IT RESOLVED, on this 16th day of February, 2022, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

BE IT YET FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16th day of February, 2022:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Chris Fairchild, Cunningham District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						

Attest:

John M. Sheridan, Chair
Board of Supervisors
Fluvanna County, Virginia

In Fluvanna County

38110382

by Resolution of the governing body adopted February 16, 2022

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Village Oaks Phase 1B & 2

Addition - New subdivision street §33.2-705

Rte Number	Street Name	From Termini	To Termini	Length	Number Of Lanes	Recordation Reference	Row Width
1113	Virginia Ave	Rt1110, Manor Blvd	0.126 Miles North to Rt1114, Village Oaks Blvd	0.13	2	PB3,P329-331	50
1113	Virginia Ave	Rt1115, Village Oaks Blvd	0.25 Miles North to ESM	0.25	2	PB3,P329-331	62
1114	Park Dr	Rt1115, Village Oaks Blvd	0.06 Miles South to ESM	0.06	2	PB3,P329-331	62
1115	Village Oaks Blvd	Rt1113, Virginia Ave	0.05 Miles South to Rt1114, Park Dr	0.05	2	PB3,P329-331	50
1115	Village Oaks Blvd	Rt1114, Park Dr	0.062 Miles South to Rt618, Lake Monticello Road	0.06	2	PB3,P32-331	70

In Fluvanna County

38110382

by Resolution of the governing body adopted February 16, 2022

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	February 16, 2022				
AGENDA TITLE:	Zion Crossroads Elevated Water Storage Tank Agreement - Amendment No. 1				
MOTION(s):	I move the Board of Supervisors approve the Amendment No. 1 to the Zion Crossroads Elevated Storage Tank Contract with CB&I, and authorize the County Administrator to execute the Change Order, subject to approval as to form by the County Attorney.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	C9	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • CB&I are requesting the county release the retainage and bonds on the construction contract as at this time we are unable to hook the water tower up to the water system because of the delay in construction of that project, however the tower is complete and has also been tested. The final completion date (with the exception of the E&S work) is October 27, 2021 • CB&I has completed necessary components of the original contract with the exception of some erosion and sediment ("E&S") control related work which require full mature stabilization and will take time. • Staff believes releasing the bonds and most of the retainage is sufficient to ensure this minimal work is complete. The county will release all of the retainage with the exception of \$3,000 to ensure completion. • The attached addendum will give the contractor until September 1, 2022 to complete the E&S work or be in breach. 				
FISCAL IMPACT:	NA				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	CB&I Amendment #1				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X		X		

**Zion Crossroad Elevated Water Storage Tank Agreement Under IFB 2018-04
Amendment No. 1**

This **Amendment** (the "Amendment") to that Zion Crossroad elevated Water Storage Tank Agreement Under IFB 2018-04 Agreement (the "Agreement") is made by and between Fluvanna County, a political subdivision of the Commonwealth of Virginia ("Owner") and CB&I LLC, formerly CB&I Inc., also sometimes referred to as McDermott and CB&I Storage Tank Solutions, a Texas limited liability company authorized to transact business in Virginia (referred to as both "Bidder" and "Contractor") on this ____ day of _____, 2022. The "parties" means the Owner and the Contractor. All capitalized terms used herein shall have the meaning as defined in the Agreement, unless the context requires otherwise.

Whereas, Contractor is requesting the release of the retainage on the Agreement which is only to be paid upon final completion of all Agreement requirements;

Whereas, the parties agree there is some outstanding erosion and sediment ("E&S") control related work be completed on the Project to meet full mature stabilization and other permit requirements and to meet E&S related requirements under the Agreement (collectively these outstanding items are referred to as the "E&S Work");

Whereas the E&S Work also includes without limitation addressing those concerns generally described in the attached e-mail communication from Roger Black dated August 17, 2021, with photos included and in the attached e-mail communication from Roger Black dated October 27, 2021, with photos included;

Whereas, the parties agree that the E&S permit related to the Work on the Project has not been released;

Whereas, the Contractor wishes to close out the performance and payments bonds on this project ahead of completing all of the work on the E&S Work and before the E&S permit is released; and

Whereas, based on the Contractor's requests, the County has proposed this Amendment to the Agreement, and the Contractor desire to enter into this Amendment;

THEREFORE, for mutual consideration, the sufficiency of which is acknowledged, the Owner and Contractor hereby agree as follows:

1. The foregoing recitals are incorporated herein by reference as a material part hereof. Specifically, and without limitation, the requirements for the E&S Work as described in the recitations are a material part of this Amendment.
2. The E&S Work is the only punch list item remaining under the Agreement.
3. In addition to any other requirements set forth herein, the E&S Work requires (i) perennial vegetative cover shall be established that is full enough to retard erosion and mature enough to insure survival; (ii) vegetative stabilization is required on all disturbed soil areas outside the security fence not covered by gravel as shown on Sheet C3.0 of the approved plan; (iii) Sheet C4.1 of the approved plan provides guidance for permanent seeding, and (iv) additional requirements and information can be found under Virginia's State Minimum Standard and Specification 3.32 in the Virginia Erosion and Sediment Control Handbook.
4. The County is willing to release the performance and payments bonds only on the condition that the Contractor complete all the E&S Work prudently and with due diligence. Specifically, but without

**Zion Crossroad Elevated Water Storage Tank Agreement Under IFB 2018-04
Amendment No. 1**

limiting the E&S Work required under the Agreement, as a part of the E&S Work Contractor agrees that in the Fall of 2021 it will either (i) seed the affected areas; or (ii) lay sod at the affected areas. The parties understand and acknowledge that generally seeded areas must withstand a summer season (soonest review for approval would be summer 2022) prior to release of any E&S permit and if the seed failed to take then remedial action by the Contractor would be necessary. The parties understand and acknowledge that sodded areas can be inspected and accepted for purposes of releasing an E&S permit as soon as the sod takes root which usually takes approximately 6 weeks (again if the sod failed to take, remedial action by the Contractor would be necessary).

5. The County will release all of the retainage held under the Agreement except for \$3,000.00 to be retained ("E&S Retainage") in accordance with Fluvanna County Code Section 6-1-7 as security. The E&S Retainage will be released for final payment only after the E&S Work is completed in accordance with this Amendment, all Agreement requirements and Applicable Law to the satisfaction of the County.
6. The parties agree that the retainage except the E&S Retainage will be released to the Contractor in due course after full execution by the parties of this Amendment. The parties agree that for all purposes under the Agreement except with respect to the E&S Work the final completion date is: October 27, 2021. Notwithstanding the foregoing, for the purpose of any warranties or other provisions that relate specifically to the E&S Work which are triggered by the final completion or final acceptance date under the Agreement, final completion for those items only shall mean the date the E&S Work is finally accepted by the County and the E&S Retainage is released.
7. The E&S Work must be completed no later than September 1, 2022.
8. The Contractor must meet all provisions and requirements for the E&S Work required under the Agreement and nothing herein is intended to change the scope of work required under the Agreement.
9. If the E&S Work is not completed by September 1, 2022, Contractor shall be in breach, the E&S Retainage shall be forfeited to the County and the County may proceed to perform the E&S Work or cause such to be performed at the sole cost and expense of Contractor. Contractor shall immediately reimburse the County for any costs incurred by the County related thereto. To the extent the E&S Retainage is insufficient to cover the costs of the E&S Work, such excess shall be immediately due and payable by the Contractor to the County.
10. This Amendment was drafted as a concession at the Contractor's request. Except as otherwise specifically modified hereby the Agreement is hereby ratified and remains in full force and effect.

IN WITNESS WHEREOF, Owner and Contractor's duly authorized representatives have signed and sealed this Agreement as of the dates set forth below. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.


[Signature page to follow.]

**Zion Crossroad Elevated Water Storage Tank Agreement Under IFB 2018-04
Amendment No. 1**

OWNER: Fluvanna County

CONTRACTOR: CB&I LLC

By: _____

By: _____ 

Eric M. Dahl, County Administrator

Printed Name: Michael Cheney

Title: Project Manager

DATE: _____


DATE: 2/3/2022

SEEN AND ACKNOWLEDGED:

ENGINEER:

Dewberry Engineers, Inc.

Approved as to form:

By: _____ 

Fluvanna County Attorney

Printed Name: Danylo A. Villhauer, P.E.

Title: Vice President

Date: 2/8/2022

FW: Water tower E&S permit

Roger Black <rblack@fluvannacounty.org>

Wed 9/1/2021 4:49 PM

To: Kristina Hofmann <khofmann@fluvannacounty.org>

Cc: Andrew Wills <awills@fluvannacounty.org>

 8 attachments (2 MB)

EST 1.jpg; EST 2.jpg; EST 3.jpg; EST 4.jpg; EST 5.jpg; EST 6.jpg; EST 7.jpg; EST 8.jpg;

From: Roger Black**Sent:** Tuesday, August 17, 2021 3:42 PM**To:** JP <JP@jptuckerexcavating.com>**Cc:** Michael.Cheney@mcdermott.com; Leckey, Melanie <mleckey@Dewberry.com>; Eric Dahl <edahl@fluvannacounty.org>; Robert Popowicz <rpopowicz@fluvannacounty.org>; Andrew Wills <awills@fluvannacounty.org>; Amy Helfrich <ahelfrich@fluvannacounty.org>**Subject:** RE: Water tower E&S permit

JP,

I was in the process of downloading some pictures to include in an email response to Melanie Leckey when I received your email, so I will try to copy everyone in this message. The Zion Cross Roads EST site does not have full and mature vegetative cover on the entire area that was originally disturbed. We understand that there are areas where A. G. Dillard worked after you had reached final grade and applied stabilization, however, the conveyance channel between the tank overflow outlet and level spreader will need to be re-seeded as you can see in the attached pics. We cannot release the bond nor terminate the permit until full and mature vegetative cover has been established on all areas within the limits of disturbance. We don't get involved in agreements between contractors/sub-contractors but the folks at A. G. Dillard told me that they were only repairing and stabilizing the channel where they crossed it, next to the overflow outlet. Please feel free to call me if you would like to meet on site.

Best regards,
Roger Black
Plan Reviewer
Building Inspections Dept.
Fluvanna County

From: JP <JP@jptuckerexcavating.com>**Sent:** Tuesday, August 17, 2021 11:55 AM**To:** Roger Black <rblack@fluvannacounty.org>**Cc:** Jim Patterson <jpatterson.pcc@gmail.com>**Subject:** Water tower E&S permit**[EXTERNAL EMAIL] USE CAUTION.**

Mr. Black,

Will you release the E&S bond for the site work at the water tower?
A prompt response to this question would be greatly appreciated.

Thanks

JP Tucker

JP Tucker Excavating, Inc
32330 Childress Road
Mine Run Virginia 22508
Office 540-854-7233



FW: EST 1

Roger Black <rblack@fluvannacounty.org>

Thu 10/28/2021 8:21 AM

To: Kristina Hofmann <khofmann@fluvannacounty.org>

Cc: Robert Popowicz <rpopowicz@fluvannacounty.org>; Eric Dahl <edahl@fluvannacounty.org>; Andrew Wills <awills@fluvannacounty.org>

From: Roger Black

Sent: Wednesday, October 27, 2021 1:13 PM

To: JP <JP@jptuckerexcavating.com>; Jim Patterson <jpatterson.pcc@gmail.com>

Cc: Robert Popowicz <rpopowicz@fluvannacounty.org>; Leckey, Melanie <mleckey@Dewberry.com>; Andrew Wills <awills@fluvannacounty.org>

Subject: FW: EST 1

JP,

[More examples.](#)

Roger

From: Roger Black <rblack@fluvannacounty.org>

Sent: Wednesday, October 27, 2021 12:57 PM

To: Roger Black <rblack@fluvannacounty.org>

Subject: EST 1







Sent from my iPhone

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	CARES Fund Balance Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input checked="" type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	American Rescue Plan Act - Fact Sheet
<input checked="" type="checkbox"/>	American Rescue Plan Act - FAQs
<input type="checkbox"/>	

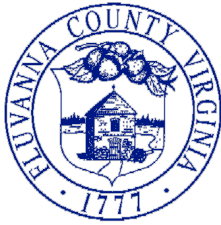
BUILDING INSPECTIONS MONTHLY REPORT

County of Fluvanna

Building Official:	Period:
Andrew Wills	Dec-2021

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
BUILDING PERMITS ISSUED														
NEW - Single Family Detached (incl. Trades permits)	2017	3	2	16	6	4	10	6	5	14	5	7	13	91
	2018	8	3	15	11	13	17	13	10	8	8	6	9	121
	2019	8	10	14	9	12	9	10	14	13	2	11	7	119
	2020	12	13	22	14	8	18	19	17	15	20	22	11	191
	2021	15	9	19	20	16	22	15	11	8	22	12	8	177
NEW - Single Family Attached	2017	0	0	0	0	0	5	0	0	0	0	0	0	5
	2018	0	0	0	0	0	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0	0	0	0	0	0
	2020	0	0	0	0	1	6	0	0	6	0	0	5	18
	2021	6	0	0	0	0	0	0	0	0	0	0	0	6
NEW - Mobil Homes	2017	0	0	0	0	2	1	0	1	0	0	0	0	4
	2018	0	0	1	1	0	0	0	0	0	0	0	0	2
	2019	0	0	0	0	0	0	0	0	1	1	0	1	3
	2020	0	0	1	0	0	1	0	0	1	0	0	0	3
	2021	0	0	0	0	0	0	0	0	0	0	1	0	1
Additions and Alterations	2017	29	20	29	43	20	29	32	18	23	27	43	28	341
	2018	19	6	10	19	8	13	26	25	32	42	22	21	243
	2019	35	33	37	27	38	38	44	34	34	36	35	31	422
	2020	37	38	23	30	30	22	27	20	30	34	35	23	349
	2021	28	14	43	39	31	40	30	29	26	30	35	33	378
* Trade permits count not in .														
Accessory Buildings	2017	0	4	2	3	2	2	2	4	2	0	2	2	25
	2018	2	3	3	6	2	1	4	2	1	2	2	2	30
	2019	2	4	6	4	4	3	3	8	2	8	4	4	52
	2020	2	4	4	4	5	5	1	7	8	3	5	1	49
	2021	1	3	3	6	3	6	1	3	2	4	4	2	38
Swimming Pools	2017	0	0	0	0	0	1	1	0	0	1	1	0	4
	2018	0	1	1	1	0	1	2	0	1	2	0	0	9
	2019	0	0	0	3	2	2	0	1	0	1	0	1	10
	2020	0	1	3	3	1	2	3	1	1	0	0	0	15
	2021	0	0	7	1	5	2	3	4	1	0	1	2	26
Commercial/Industrial Build/Cell Towers	2017	1	2	0	0	0	0	2	2	1	1	0	0	9
	2018	0	0	0	0	0	2	0	0	0	0	0	0	2
	2019	0	0	1	1	0	2	0	0	0	0	0	0	4
	2020	0	0	1	0	1	0	0	3	0	0	2	0	7
	2021	1	0	1	0	0	0	1	0	0	0	2	0	5
TOTAL BUILDING PERMITS	2017	33	28	47	52	28	43	43	30	40	34	53	43	474
	2018	29	13	30	38	23	34	45	37	42	54	30	33	408
	2019	45	47	58	44	56	54	57	57	50	48	50	43	609
	2020	51	56	54	51	46	54	50	48	63	57	54	40	624
	2021	51	26	73	66	55	70	50	47	37	56	55	45	631
* Trade permits count not included as in previous years														
BUILDING VALUES FOR PERMITS ISSUED														
TOTAL BUILDING VALUES	2017	\$857,767	\$827,724	\$4,859,777	\$2,066,132	\$1,512,789	\$3,676,118	\$1,904,915	\$2,359,988	\$2,846,545	\$1,957,646	\$1,897,110	\$3,479,285	\$ 28,245,796
	2018	\$2,451,433	\$1,075,551	\$3,544,096	\$2,153,241	\$3,834,995	\$5,693,348	\$3,156,593	\$4,729,005	\$3,637,992	\$1,791,222	\$2,169,284	\$2,421,169	\$ 37,107,929
	2019	\$1,991,054	\$2,502,719	\$5,639,238	\$4,695,173	\$3,057,597	\$3,228,152	\$3,360,952	\$3,926,015	\$3,457,214	\$2,636,194	\$3,148,369	\$2,960,579	\$ 40,603,256
	2020	\$2,292,161	\$3,202,055	\$7,238,708	\$2,997,448	\$2,245,441	\$4,389,903	\$3,644,002	\$5,555,492	\$5,271,906	\$4,201,357	\$3,513,834	\$2,954,193	\$ 47,506,500
	2021	\$5,397,000	\$1,687,484	\$2,506,869	\$4,952,702	\$3,473,256	\$5,766,891	\$2,885,146	\$2,035,053	\$2,046,134	\$3,637,990	\$4,633,868	\$2,712,396	\$ 41,734,789

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
LAND DISTURBING PERMITS ISSUED														
LAND DISTURBING PERMITS	2017	3	2	17	7	7	9	6	6	15	8	7	14	101
	2018	10	4	16	13	11	17	13	7	9	6	7	8	121
	2019	8	12	16	9	14	10	12	14	13	2	11	8	129
	2020	11	10	26	13	8	24	13	19	20	19	13	16	192
	2021	22	10	18	20	18	22	16	11	4	23	13	8	185
INSPECTIONS COMPLETED														
TOTAL INSPECTIONS	2017	159	144	171	141	177	152	202	182	153	183	181	169	2,014
	2018	163	148	173	186	215	176	164	220	144	221	154	141	2,105
	2019	237	207	232	297	305	246	324	332	295	298	204	216	3,193
	2020	213	197	302	369	371	304	434	368	439	464	407	412	4,280
	2021	430	349	465	431	402	426	333	355	419	453	422	356	4,841
FEES COLLECTED														
Building Permits	2017	\$4,060	\$3,660	\$22,692	\$9,249	\$6,703	\$11,948	\$9,494	\$7,790	\$13,169	\$6,895	\$9,022	\$12,886	\$ 117,568
	2018	\$8,988	\$4,311	\$9,939	\$14,765	\$13,796	\$23,633	\$14,993	\$8,748	\$10,826	\$12,613	\$9,556	\$14,570	\$ 146,738
	2019	\$11,377	\$13,617	\$14,005	\$14,308	\$11,228	\$16,260	\$13,778	\$18,772	\$14,375	\$8,468	\$14,747	\$11,059	\$ 161,994
	2020	\$12,863	\$15,468	\$18,152	\$16,803	\$13,147	\$28,068	\$23,193	\$28,887	\$24,237	\$19,359	\$15,359	\$15,871	\$ 231,407
	2021	\$18,733	\$15,400	\$15,654	\$21,333	\$16,184	\$23,031	\$27,000	\$11,923	\$9,144	\$20,620	\$15,563	\$9,211	\$ 203,766
Land Disturbing Permits	2017	\$475	\$800	\$7,000	\$1,523	\$2,366	\$2,425	\$1,733	\$7,784	\$2,100	\$2,050	\$1,000	\$1,625	\$ 30,881
	2018	\$1,450	\$5,975	\$1,890	\$1,625	\$1,625	\$2,850	\$1,625	\$1,175	\$1,125	\$875	\$10,675	\$2,150	\$ 33,040
	2019	\$1,000	\$1,500	\$1,625	\$1,125	\$3,553	\$1,250	\$2,975	\$6,556	\$1,920	\$250	\$1,375	\$1,125	\$ 24,251
	2020	\$1,375	\$1,250	\$6,365	\$1,625	\$1,000	\$3,000	\$2,125	\$8,369	\$2,500	\$2,375	\$4,294	\$1,875	\$ 36,153
	2021	\$5,678	\$1,250	\$14,463	\$2,500	\$2,250	\$2,750	\$13,581	\$2,824	\$500	\$4,848	\$1,625	\$1,000	\$ 53,268
Zoning Permits/ Proffers	2017	\$400	\$1,000	\$2,400	\$950	\$1,500	\$1,800	\$1,245	\$1,250	\$1,600	\$1,050	\$1,250	\$1,550	\$ 15,995
	2018	\$1,400	\$800	\$1,750	\$1,600	\$1,400	\$2,200	\$2,050	\$1,400	\$1,050	\$1,400	\$700	\$1,400	\$ 17,150
	2019	\$1,200	\$1,800	\$2,200	\$1,550	\$2,050	\$1,350	\$1,950	\$2,300	\$1,700	\$1,150	\$1,450	\$1,400	\$ 20,100
	2020	\$1,650	\$1,600	\$3,000	\$1,700	\$1,550	\$3,050	\$2,350	\$2,300	\$2,900	\$2,850	\$1,600	\$1,700	\$ 26,250
	2021	\$2,150	\$1,150	\$3,650	\$2,950	\$2,650	\$3,400	\$2,450	\$1,850	\$1,300	\$2,900	\$1,900	\$1,150	\$ 27,500
TOTAL FEES	2017	\$4,835	\$5,460	\$32,092	\$11,722	\$10,569	\$16,173	\$12,472	\$16,824	\$16,869	\$9,995	\$11,272	\$16,061	\$ 164,444
	2018	\$11,838	\$11,086	\$13,579	\$17,990	\$16,821	\$28,683	\$18,668	\$11,323	\$13,001	\$14,888	\$20,931	\$18,120	\$ 196,928
	2019	\$13,577	\$16,917	\$17,830	\$16,983	\$16,831	\$18,860	\$18,703	\$27,628	\$17,995	\$9,868	\$15,028	\$13,584	\$ 203,804
	2020	\$15,888	\$18,318	\$27,517	\$20,128	\$15,697	\$34,118	\$27,668	\$39,556	\$29,637	\$24,584	\$24,584	\$19,446	\$ 293,810
	2021	\$26,561	\$17,800	\$33,767	\$26,783	\$21,084	\$29,181	\$43,031	\$15,148	\$10,944	\$28,368	\$19,088	\$11,361	\$ 286,116



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

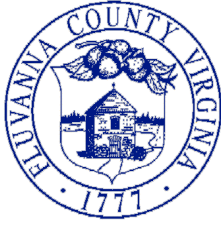
BOS2022-02-16 p.199/256
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: February 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: FY22 BOS Contingency Balance

The FY22 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$163,898
Less: Compensation Study – 11.17.21	-\$37,000
Less: Blue Ridge Cigarette Tax Board Startup Cost – 11.17.21	-\$17,218
Less: Tyler Technologies, Inc. Merchant Services Contract – 01.12.22	-1,368
Available:	\$108,312



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2022-02-16 p.201/256
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: February 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: FY22 Capital Reserve Balances

The FY22 Capital Reserve account balances are as follows:

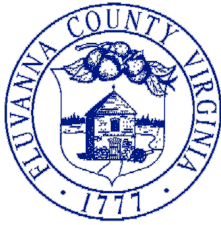
County Capital Reserve:

FY21 Carryover	\$387,085
FY22 Budget Allocation:	\$200,000
Total FY22 Budget:	\$587,085
Add: Closed CRM Project – 06/30/2021	\$155
Less: Courts Building Sally Port Door – 08.04.21	-\$7,185
Less: Courts Building Replacement of Leaking Water Lines 09.01.21	-17,418
Less: Pleasant Grove House HVAC Replacement 09.01.21	-6,975
Less: Bobcat Skid Steer Repairs 10.20.21	-6,443
FY22 Available:	\$549,219

Schools Capital Reserve:

FY21 Carryover	\$330,159
FY22 Budget Allocation:	\$200,000
Total FY22 Budget:	\$530,159
Add: Closed CRM Project – 06/30/2021	\$1,096
Less: FCHS HVAC Chiller Descaling and Cleaning 09.15.21	-27,700
Less: FMS Repair Leaking Flush Panels 11.03.21	-64,700

Less: Central and West Central Elementary Sidewalk Repair 11.03.21	-15,000
FY22 Available:	\$423,855



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2022-02-16 p.203/256

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

Fax (434) 591-1911

www.fluvannacounty.org

MEMORANDUM

Date: February 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY21 Year End Audited Total Unassigned Fund Balance:	\$24,035,309
Unassigned Fund Balance – 12% Target Per Policy:	\$9,959,654
Unassigned Fund Balance – Excess Above Policy Target:	\$14,075,655
Less: FY22 Sheriff's Office Recruitment, Retention, and Compression Wage Adjustment - 10.06.21	-\$240,000
Less: FY21-22 County Carryover Request – 12.01.21	-\$87,074
Current Unassigned Fund Balance – Excess Above Policy Target:	\$13,835,655

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cites	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. Addressing the negative economic impacts caused by the public health emergency

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. **Serving the hardest-hit communities and families**

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. **Replacing lost public sector revenue**

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

Coronavirus State and Local Fiscal Recovery Funds

Frequently Asked Questions

AS OF JULY 19, 2021

This document contains answers to frequently asked questions regarding the Coronavirus State and Local Fiscal Recovery Funds (CSFRF / CLFRF, or Fiscal Recovery Funds). Treasury will be updating this document periodically in response to questions received from stakeholders. Recipients and stakeholders should consult the [Interim Final Rule](#) for additional information.

- For overall information about the program, including information on requesting funding, please see <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments>
- For general questions about CSFRF / CLFRF, please email SLFRP@treasury.gov
- Treasury is seeking comment on all aspects of the Interim Final Rule. Stakeholders are encouraged to submit comments electronically through the Federal eRulemaking Portal (<https://www.regulations.gov/document/TREAS-DO-2021-0008-0002>) on or before July 16, 2021. Please be advised that comments received will be part of the public record and subject to public disclosure. Do not disclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

Questions added 5/27/21: 1.5, 1.6, 2.13, 2.14, 2.15, 3.9, 4.5, 4.6, 10.3, 10.4 (noted with “[5/27]”)

Questions added 6/8/21: 2.16, 3.10, 3.11, 3.12, 4.7, 6.7, 8.2, 9.4, 9.5, 10.5 (noted with “[6/8]”)

Questions added 6/17/21: 6.8, 6.9, 6.10, 6.11 (noted with “[6/17]”)

Questions added 6/23/21: 1.7, 2.17, 2.18, 2.19, 2.20, 3.1 (appendix), 3.13, 4.8, 6.12 (noted with “[6/23]”)

Question added 6/24/21: 2.21 (noted with “[6/24]”)

Questions added 7/14/21: 1.8, 3.14, 3.15, 4.9, 4.10, 4.11, 4.12, 6.13, 6.14, 6.15, 6.16, 6.17, 10.3 updated (noted with “[7/14]”)

Answers to frequently asked questions on distribution of funds to non-entitlement units of local government (NEUs) can be found in this [FAQ supplement](#), which is regularly updated.

1. Eligibility and Allocations

1.1. Which governments are eligible for funds?

The following governments are eligible:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities
- Non-entitlement units, or smaller local governments

1.2. Which governments receive funds directly from Treasury?

Treasury will distribute funds directly to each eligible state, territory, metropolitan city, county, or Tribal government. Smaller local governments that are classified as non-entitlement units will receive funds through their applicable state government.

1.3. Are special-purpose units of government eligible to receive funds?

Special-purpose units of local government will not receive funding allocations; however, a state, territory, local, or Tribal government may transfer funds to a special-purpose unit of government. Special-purpose districts perform specific functions in the community, such as fire, water, sewer or mosquito abatement districts.

1.4. How are funds being allocated to Tribal governments, and how will Tribal governments find out their allocation amounts?¹

\$20 billion of Fiscal Recovery Funds was reserved for Tribal governments. The American Rescue Plan Act specifies that \$1 billion will be allocated evenly to all eligible Tribal governments. The remaining \$19 billion will be distributed using an allocation methodology based on enrollment and employment.

There will be two payments to Tribal governments. Each Tribal government's first payment will include (i) an amount in respect of the \$1 billion allocation that is to be divided equally among eligible Tribal governments and (ii) each Tribal government's pro rata share of the Enrollment Allocation. Tribal governments will be notified of their allocation amount and delivery of payment 4-5 days after completing request for funds in the Treasury Submission Portal. The deadline to make the initial request for funds is June 21, 2021.

The second payment will include a Tribal government's pro rata share of the Employment Allocation. There is a \$1,000,000 minimum employment allocation for Tribal governments. In late-June, Tribal governments will receive an email notification to re-enter the Treasury Submission Portal to confirm or amend their 2019 employment numbers that were submitted to the Department of the Treasury for the CARES Act's Coronavirus Relief Fund. To receive an Employment Allocation, including the minimum employment allocation, Tribal governments must confirm employment numbers by July

¹ The answer to this question was updated on July 19, 2021.

23, 2021. Treasury will calculate employment allocations for those Tribal governments that confirmed or submitted amended employment numbers by the deadline. In August, Treasury will communicate to Tribal governments the amount of their portion of the Employment Allocation and the anticipated date for the second payment.

1.5. My county is a unit of general local government with population under 50,000. Will my county receive funds directly from Treasury? [5/27]

Yes. All counties that are units of general local government will receive funds directly from Treasury and should apply via the [online portal](#). The list of county allocations is available [here](#).

1.6. My local government expected to be classified as a non-entitlement unit. Instead, it was classified as a metropolitan city. Why? [5/27]

The American Rescue Plan Act defines, for purposes of the Coronavirus Local Fiscal Recovery Fund (CLFRF), metropolitan cities to include those that are currently metropolitan cities under the Community Development Block Grant (CDBG) program but also those cities that relinquish or defer their status as a metropolitan city for purposes of the CDBG program. This would include, by way of example, cities that are principal cities of their metropolitan statistical area, even if their population is less than 50,000. In other words, a city that is eligible to be a metropolitan city under the CDBG program is eligible as a metropolitan city under the CLFRF, regardless of how that city has elected to participate in the CDBG program.

Unofficial allocation estimates produced by other organizations may have classified certain local governments as non-entitlement units of local government. However, based on the statutory definitions, some of these local governments should have been classified as metropolitan cities.

1.7. In order to receive and use Fiscal Recovery Funds, must a recipient government maintain a declaration of emergency relating to COVID-19? [6/23]

No. Neither the statute establishing the CSFRF/CLFRF nor the Interim Final Rule requires recipients to maintain a local declaration of emergency relating to COVID-19.

1.8. Can non-profit or private organizations receive funds? If so, how? [7/14]

Yes. Under section 602(c)(3) of the Social Security Act, a State, territory, or Tribal government may transfer funds to a “private nonprofit organization . . . , a Tribal organization . . . , a public benefit corporation involved in the transportation of passengers or cargo, or a special-purpose unit of State or local government.” Similarly, section 603(c)(3) authorizes a local government to transfer funds to the same entities (other than Tribal organizations). The Interim Final Rule clarifies that the lists of transferees in sections 602(c)(3) and 603(c)(3) are not exclusive, and recipients may transfer funds to constituent units of government or private entities beyond those

specified in the statute. A transferee receiving a transfer from a recipient under sections 602(c)(3) and 603(c)(3) will be considered to be a subrecipient and will be expected to comply with all subrecipient reporting requirements.

The ARPA does not authorize Treasury to provide CSFRF/CLFRF funds directly to non-profit or private organizations. Thus, non-profit or private organizations should seek funds from CSFRF/CLFRF recipient(s) in their jurisdiction (e.g., a State, local, territorial, or Tribal government).

2. Eligible Uses – Responding to the Public Health Emergency / Negative Economic Impacts

2.1. What types of COVID-19 response, mitigation, and prevention activities are eligible?

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics.

2.2. If a use of funds was allowable under the Coronavirus Relief Fund (CRF) to respond to the public health emergency, may recipients presume it is also allowable under CSFRF/CLFRF?

Generally, funding uses eligible under CRF as a response to the direct public health impacts of COVID-19 will continue to be eligible under CSFRF/CLFRF, with the following two exceptions: (1) the standard for eligibility of public health and safety payrolls has been updated; and (2) expenses related to the issuance of tax-anticipation notes are not an eligible funding use.

2.3. If a use of funds is not explicitly permitted in the Interim Final Rule as a response to the public health emergency and its negative economic impacts, does that mean it is prohibited?

The Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. The Interim Final Rule also provides flexibility for recipients to use Fiscal Recovery Funds for programs or services that are not identified on these non-exclusive lists but which meet the objectives of section 602(c)(1)(A) or 603(c)(1)(A) by responding to the COVID-19 public health emergency with respect to COVID-19 or its negative economic impacts.

2.4. May recipients use funds to respond to the public health emergency and its negative economic impacts by replenishing state unemployment funds?

Consistent with the approach taken in the CRF, recipients may make deposits into the state account of the Unemployment Trust Fund up to the level needed to restore the pre-pandemic balances of such account as of January 27, 2020, or to pay back advances received for the payment of benefits between January 27, 2020 and the date when the Interim Final Rule is published in the Federal Register.

2.5. What types of services are eligible as responses to the negative economic impacts of the pandemic?

Eligible uses in this category include assistance to households; small businesses and non-profits; and aid to impacted industries.

Assistance to households includes, but is not limited to: food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training.

Assistance to small business and non-profits includes, but is not limited to:

- loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;
- Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and
- Technical assistance, counseling, or other services to assist with business planning needs

2.6. May recipients use funds to respond to the public health emergency and its negative economic impacts by providing direct cash transfers to households?

Yes, provided the recipient considers whether, and the extent to which, the household has experienced a negative economic impact from the pandemic. Additionally, cash transfers must be reasonably proportional to the negative economic impact they are intended to address. Cash transfers grossly in excess of the amount needed to address the negative economic impact identified by the recipient would not be considered to be a response to the COVID-19 public health emergency or its negative impacts. In particular, when considering appropriate size of permissible cash transfers made in response to the COVID-19 public health emergency, state, local, territorial, and Tribal governments may consider and take guidance from the per person amounts previously provided by the federal government in response to the COVID crisis.

2.7. May funds be used to reimburse recipients for costs incurred by state and local governments in responding to the public health emergency and its negative economic impacts prior to passage of the American Rescue Plan?

Use of Fiscal Recovery Funds is generally forward looking. The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021.

2.8. May recipients use funds for general economic development or workforce development?

Generally, not. Recipients must demonstrate that funding uses directly address a negative economic impact of the COVID-19 public health emergency, including funds used for economic or workforce development. For example, job training for unemployed workers may be used to address negative economic impacts of the public health emergency and be eligible.

2.9. How can recipients use funds to assist the travel, tourism, and hospitality industries?

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency, as well as aid a planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic.

Tribal development districts are considered the commercial centers for tribal hospitality, gaming, tourism and entertainment industries.

2.10. May recipients use funds to assist impacted industries other than travel, tourism, and hospitality?

Yes, provided that recipients consider the extent of the impact in such industries as compared to tourism, travel, and hospitality, the industries enumerated in the statute. For example, nationwide the leisure and hospitality industry has experienced an

approximately 17 percent decline in employment and 24 percent decline in revenue, on net, due to the COVID-19 public health emergency. Recipients should also consider whether impacts were due to the COVID-19 pandemic, as opposed to longer-term economic or industrial trends unrelated to the pandemic.

Recipients should maintain records to support their assessment of how businesses or business districts receiving assistance were affected by the negative economic impacts of the pandemic and how the aid provided responds to these impacts.

2.11. How does the Interim Final Rule help address the disparate impact of COVID-19 on certain populations and geographies?

In recognition of the disproportionate impacts of the COVID-19 virus on health and economic outcomes in low-income and Native American communities, the Interim Final Rule identifies a broader range of services and programs that are considered to be in response to the public health emergency when provided in these communities. Specifically, Treasury will presume that certain types of services are eligible uses when provided in a Qualified Census Tract (QCT), to families living in QCTs, or when these services are provided by Tribal governments.

Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. In identifying these disproportionately-impacted communities, recipients should be able to support their determination for how the pandemic disproportionately impacted the populations, households, or geographic areas to be served.

Eligible services include:

- Addressing health disparities and the social determinants of health, including: community health workers, public benefits navigators, remediation of lead paint or other lead hazards, and community violence intervention programs;
- Building stronger neighborhoods and communities, including: supportive housing and other services for individuals experiencing homelessness, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity;
- Addressing educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs; and
- Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

2.12. May recipients use funds to pay for vaccine incentive programs (e.g., cash or in-kind transfers, lottery programs, or other incentives for individuals who get vaccinated)?

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to respond to the COVID-19 public health emergency, including expenses related to COVID-19 vaccination programs. See 31 CFR 35.6(b)(1)(i). Programs that provide incentives reasonably expected to increase the number of people who choose to get vaccinated, or that motivate people to get vaccinated sooner than they otherwise would have, are an allowable use of funds so long as such costs are reasonably proportional to the expected public health benefit.

2.13. May recipients use funds to pay “back to work incentives” (e.g., cash payments for newly employed workers after a certain period of time on the job)? [5/27]

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to unemployed workers. See 31 CFR 35.6(b)(4). This assistance can include job training or other efforts to accelerate rehiring and thus reduce unemployment, such as childcare assistance, assistance with transportation to and from a jobsite or interview, and incentives for newly employed workers.

2.14. The Coronavirus Relief Fund (CRF) included as an eligible use: "Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What has changed in CSFRF/CLFRF, and what type of documentation is required under CSFRF/CLFRF? [5/27]

Many of the expenses authorized under the Coronavirus Relief Fund are also eligible uses under the CSFRF/CLFRF. However, in the case of payroll expenses for public safety, public health, health care, human services, and similar employees (hereafter, public health and safety staff), the CSFRF/CLFRF does differ from the CRF. This change reflects the differences between the ARPA and CARES Act and recognizes that the response to the COVID-19 public health emergency has changed and will continue to change over time. In particular, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, including first responders, to the extent that the employee's time that is dedicated to responding to the COVID-19 public health emergency.

For administrative convenience, the recipient may consider a public health and safety employee to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated (e.g., more than half of the employee's time is dedicated) to responding to the COVID-19 public health emergency.

Recipients may use presumptions for assessing whether an employee, division, or operating unit is primarily dedicated to COVID-19 response. The recipient should

maintain records to support its assessment, such as payroll records, attestations from supervisors or staff, or regular work product or correspondence demonstrating work on the COVID-19 response. Recipients need not routinely track staff hours. Recipients should periodically reassess their determinations.

2.15. What staff are included in “public safety, public health, health care, human services, and similar employees”? Would this include, for example, 911 operators, morgue staff, medical examiner staff, or EMS staff? [5/27]

As discussed in the Interim Final Rule, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, for the portion of the employee’s time that is dedicated to responding to the COVID-19 public health emergency.

Public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters, emergency medical responders, correctional and detention officers, and those who directly support such employees such as dispatchers and supervisory personnel. Public health employees would include employees involved in providing medical and other health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions, and other support services essential for patient care (e.g., laboratory technicians, medical examiner or morgue staff) as well as employees of public health departments directly engaged in matters related to public health and related supervisory personnel. Human services staff include employees providing or administering social services; public benefits; child welfare services; and child, elder, or family care, as well as others.

2.16. May recipients use funds to establish a public jobs program? [6/8]

Yes. The Interim Final Rule permits a broad range of services to unemployed or underemployed workers and other individuals that suffered negative economic impacts from the pandemic. That can include public jobs programs, subsidized employment, combined education and on-the-job training programs, or job training to accelerate rehiring or address negative economic or public health impacts experienced due to a worker’s occupation or level of training. The broad range of permitted services can also include other employment supports, such as childcare assistance or assistance with transportation to and from a jobsite or interview.

The Interim Final Rule includes as an eligible use re-hiring public sector staff up to the government’s level of pre-pandemic employment. “Public sector staff” would not include individuals participating in a job training or subsidized employment program administered by the recipient.

2.17. The Interim Final Rule states that “assistance or aid to individuals or businesses that did not experience a negative economic impact from the public health emergency would not be an eligible use under this category.” Are recipients

required to demonstrate that each individual or business experienced a negative economic impact for that individual or business to receive assistance? [6/23]

Not necessarily. The Interim Final Rule allows recipients to demonstrate a negative economic impact on a population or group and to provide assistance to households or businesses that fall within that population or group. In such cases, the recipient need only demonstrate that the household or business is within the population or group that experienced a negative economic impact.

For assistance to households, the Interim Final Rule states, “In assessing whether a household or population experienced economic harm as a result of the pandemic, a recipient may presume that a household or population that experienced unemployment or increased food or housing insecurity or is low- or moderate-income experienced negative economic impacts resulting from the pandemic.” This would allow, for example, an internet access assistance program for all low- or moderate-income households, but would not require the recipient to demonstrate or document that each individual low- or moderate income household experienced a negative economic impact from the COVID-19 public health emergency apart from being low- or moderate income.

For assistance to small businesses, the Interim Final Rule states that assistance may be provided to small businesses, including loans, grants, in-kind assistance, technical assistance or other services, to respond to the negative economic impacts of the COVID-19 public health emergency. In providing assistance to small businesses, recipients must design a program that responds to the negative economic impacts of the COVID-19 public health emergency, including by identifying how the program addresses the identified need or impact faced by small businesses. This can include assistance to adopt safer operating procedures, weather periods of closure, or mitigate financial hardship resulting from the COVID-19 public health emergency.

As part of program design and to ensure that the program responds to the identified need, recipients may consider additional criteria to target assistance to businesses in need, including to small businesses. Assistance may be targeted to businesses facing financial insecurity, with substantial declines in gross receipts (e.g., comparable to measures used to assess eligibility for the Paycheck Protection Program), or facing other economic harm due to the pandemic, as well as businesses with less capacity to weather financial hardship, such as the smallest businesses, those with less access to credit, or those serving disadvantaged communities. For example, a recipient could find based on local data or research that the smallest businesses faced sharply increased risk of bankruptcy and develop a program to respond; such a program would only need to document a population or group-level negative economic impact, and eligibility criteria to limit access to the program to that population or group (in this case, the smallest businesses).

In addition, recognizing the disproportionate impact of the pandemic on disadvantaged communities, the Interim Final Rule also identifies a set of services that are presumptively eligible when provided in a Qualified Census Tract (QCT); to families and individuals living in QCTs; to other populations, households, or geographic areas

identified by the recipient as disproportionately impacted by the pandemic; or when these services are provided by Tribal governments. For more information on the set of presumptively eligible services, see the Interim Final Rule section on *Building Stronger Communities through Investments in Housing and Neighborhoods* and FAQ 2.11.

2.18. Would investments in improving outdoor spaces (e.g. parks) be an eligible use of funds as a response to the public health emergency and/or its negative economic impacts? [6/23]

There are multiple ways that investments in improving outdoor spaces could qualify as eligible uses; several are highlighted below, though there may be other ways that a specific investment in outdoor spaces would meet eligible use criteria.

First, in recognition of the disproportionate negative economic impacts on certain communities and populations, the Interim Final Rule identifies certain types of services that are eligible uses when provided in a Qualified Census Tract (QCT), to families and individuals living in QCTs, or when these services are provided by Tribal governments. Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic.

These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social determinants of health. The Interim Final Rule provides a non-exhaustive list of eligible services to respond to the needs of communities disproportionately impacted by the pandemic, and recipients may identify other uses of funds that do so, consistent with the Rule’s framework. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.

Second, recipients may provide assistance to small businesses in all communities. Assistance to small businesses could include support to enhance outdoor spaces for COVID-19 mitigation (e.g., restaurant patios) or to improve the built environment of the neighborhood (e.g., façade improvements).

Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services” can constitute a negative economic impact of the pandemic.

2.19. Would expenses to address a COVID-related backlog in court cases be an eligible use of funds as a response to the public health emergency? [6/23]

The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services,” such as cuts to public sector staffing levels, can constitute a negative economic impact of the pandemic. During the COVID-19 public

health emergency, many courts were unable to operate safely during the pandemic and, as a result, now face significant backlogs. Court backlogs resulting from inability of courts to safely operate during the COVID-19 pandemic decreased the government's ability to administer services. Therefore, steps to reduce these backlogs, such as implementing COVID-19 safety measures to facilitate court operations, hiring additional court staff or attorneys to increase speed of case resolution, and other expenses to expedite case resolution are eligible uses.

2.20. Can funds be used to assist small business startups as a response to the negative economic impact of COVID-19? [6/23]

As discussed in the Interim Final Rule, recipients may provide assistance to small businesses that responds to the negative economic impacts of COVID-19. The Interim Final Rule provides a non-exclusive list of potential assistance mechanisms, as well as considerations for ensuring that such assistance is responsive to the negative economic impacts of COVID-19.

Treasury acknowledges a range of potential circumstances in which assisting small business startups could be responsive to the negative economic impacts of COVID-19, including for small businesses and individuals seeking to start small businesses after the start of the COVID-19 public health emergency. For example:

- A recipient could assist small business startups with additional costs associated with COVID-19 mitigation tactics (e.g., barriers or partitions; enhanced cleaning; or physical plant changes to enable greater use of outdoor space).
- A recipient could identify and respond to a negative economic impact of COVID-19 on new small business startups; for example, if it could be shown that small business startups in a locality were facing greater difficulty accessing credit than prior to the pandemic, faced increased costs to starting the business due to the pandemic, or that the small business had lost expected startup capital due to the pandemic.
- The Interim Final Rule also discusses eligible uses that provide support for individuals who have experienced a negative economic impact from the COVID-19 public health emergency, including uses that provide job training for unemployed individuals. These initiatives also may support small business startups and individuals seeking to start small businesses.

2.21. Can funds be used for eviction prevention efforts or housing stability services? [6/24]

Yes. Responses to the negative economic impacts of the pandemic include “rent, mortgage, or utility assistance [and] counseling and legal aid to prevent eviction or homelessness.” This includes housing stability services that enable eligible households to maintain or obtain housing, such as housing counseling, fair housing counseling, case management related to housing stability, outreach to households at risk of eviction or promotion of housing support programs, housing related services for survivors of

domestic abuse or human trafficking, and specialized services for individuals with disabilities or seniors that supports their ability to access or maintain housing.

This also includes legal aid such as legal services or attorney's fees related to eviction proceedings and maintaining housing stability, court-based eviction prevention or eviction diversion programs, and other legal services that help households maintain or obtain housing.

Recipients may transfer funds to, or execute grants or contracts with, court systems, non-profits, and a wide range of other organizations to implement these strategies.

3. Eligible Uses – Revenue Loss

3.1. How is revenue defined for the purpose of this provision? [appendix added 6/23]

The Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

General Revenue includes revenue from taxes, current charges, and miscellaneous general revenue. It excludes refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, agency or private trust transactions, and revenue generated by utilities and insurance trusts. General revenue also includes intergovernmental transfers between state and local governments, but excludes intergovernmental transfers from the Federal government, including Federal transfers made via a state to a locality pursuant to the CRF or the Fiscal Recovery Funds.

Tribal governments may include all revenue from Tribal enterprises and gaming operations in the definition of General Revenue.

Please see the appendix for a diagram of the Interim Final Rule’s definition of General Revenue within the Census Bureau’s revenue classification structure.

3.2. Will revenue be calculated on an entity-wide basis or on a source-by-source basis (e.g. property tax, income tax, sales tax, etc.)?

Recipients should calculate revenue on an entity-wide basis. This approach minimizes the administrative burden for recipients, provides for greater consistency across recipients, and presents a more accurate representation of the net impact of the COVID- 19 public health emergency on a recipient’s revenue, rather than relying on financial reporting prepared by each recipient, which vary in methodology used and which generally aggregates revenue by purpose rather than by source.

3.3. Does the definition of revenue include outside concessions that contract with a state or local government?

Recipients should classify revenue sources as they would if responding to the U.S. Census Bureau’s Annual Survey of State and Local Government Finances. According to the Census Bureau’s [Government Finance and Employment Classification manual](#), the following is an example of current charges that would be included in a state or local government’s general revenue from own sources: “Gross revenue of facilities operated by a government (swimming pools, recreational marinas and piers, golf courses, skating rinks, museums, zoos, etc.); auxiliary facilities in public recreation areas (camping areas, refreshment stands, gift shops, etc.); lease or use fees from stadiums, auditoriums, and community and convention centers; and rentals from concessions at such facilities.”

3.4. What is the time period for estimating revenue loss? Will revenue losses experienced prior to the passage of the Act be considered?

Recipients are permitted to calculate the extent of reduction in revenue as of four points in time: December 31, 2020; December 31, 2021; December 31, 2022; and December 31, 2023. This approach recognizes that some recipients may experience lagged effects of the pandemic on revenues.

Upon receiving Fiscal Recovery Fund payments, recipients may immediately calculate revenue loss for the period ending December 31, 2020.

3.5. What is the formula for calculating the reduction in revenue?

A reduction in a recipient’s General Revenue equals:

$$\text{Max} \{ [\text{Base Year Revenue} * (1 + \text{Growth Adjustment})^{\left(\frac{n_t}{12}\right)} - \text{Actual General Revenue}_t ; 0 \}$$

Where:

Base Year Revenue is General Revenue collected in the most recent full fiscal year prior to the COVID-19 public health emergency.

Growth Adjustment is equal to the greater of 4.1 percent (or 0.041) and the recipient’s average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency.

n equals the number of months elapsed from the end of the base year to the calculation date.

Actual General Revenue is a recipient’s actual general revenue collected during 12-month period ending on each calculation date.

Subscript *t* denotes the calculation date.

3.6. Are recipients expected to demonstrate that reduction in revenue is due to the COVID-19 public health emergency?

In the Interim Final Rule, any diminution in actual revenue calculated using the formula above would be presumed to have been “due to” the COVID-19 public health emergency. This presumption is made for administrative ease and in recognition of the broad-based economic damage that the pandemic has wrought.

3.7. May recipients use pre-pandemic projections as a basis to estimate the reduction in revenue?

No. Treasury is disallowing the use of projections to ensure consistency and comparability across recipients and to streamline verification. However, in estimating the revenue shortfall using the formula above, recipients may incorporate their average annual revenue growth rate in the three full fiscal years prior to the public health emergency.

3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens. This restriction on paying interest or principal on any outstanding debt instrument, includes, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt. In addition, the overarching restrictions on all program funds (e.g., restriction on pension deposits, restriction on using funds for non-federal match where barred by regulation or statute) would apply.

3.9. How do I know if a certain type of revenue should be counted for the purpose of computing revenue loss? [5/27]

As discussed in FAQ #3.1, the Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

Recipients should refer to the definition of “General Revenue” included in the Interim Final Rule. See 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule’s definition of “General Revenue,” the recipient may consider the classification and instructions used to complete the Census Bureau’s Annual Survey.

For example, parking fees would be classified as a Current Charge for the purpose of the Census Bureau’s Annual Survey, and the Interim Final Rule’s concept of “General Revenue” includes all Current Charges. Therefore, parking fees would be included in the Interim Final Rule’s concept of “General Revenue.”

The Census Bureau’s Government Finance and Employment Classification manual is available [here](#).

3.10. In calculating revenue loss, are recipients required to use audited financials? [6/8]

Where audited data is not available, recipients are not required to obtain audited data. Treasury expects all information submitted to be complete and accurate. See 31 CFR 35.4(c).

3.11. In calculating revenue loss, should recipients use their own data, or Census data? [6/8]

Recipients should use their own data sources to calculate general revenue, and do not need to rely on published revenue data from the Census Bureau. Treasury acknowledges that due to differences in timing, data sources, and definitions, recipients’ self-reported general revenue figures may differ somewhat from those published by the Census Bureau.

3.12. Should recipients calculate revenue loss on a cash basis or an accrual basis? [6/8]

Recipients may provide data on a cash, accrual, or modified accrual basis, provided that recipients are consistent in their choice of methodology throughout the covered period and until reporting is no longer required.

3.13. In identifying intergovernmental revenue for the purpose of calculating General Revenue, should recipients exclude all federal funding, or just federal funding related to the COVID-19 response? How should local governments treat federal funds that are passed through states or other entities, or federal funds that are intermingled with other funds? [6/23]

In calculating General Revenue, recipients should exclude all intergovernmental transfers from the federal government. This includes, but is not limited to, federal transfers made via a state to a locality pursuant to the Coronavirus Relief Fund or Fiscal Recovery Funds. To the extent federal funds are passed through states or other entities or intermingled with other funds, recipients should attempt to identify and exclude the

federal portion of those funds from the calculation of General Revenue on a best-efforts basis.

3.14. What entities constitute a government for the purpose of calculating revenue loss? [7/14]

In determining whether a particular entity is part of a recipient's government for purposes of measuring a recipient's government revenue, recipients should identify all the entities included in their government and the general revenue attributable to these entities on a best-efforts basis. Recipients are encouraged to consider how their administrative structure is organized under state and local statutes. In cases in which the autonomy of certain authorities, commissions, boards, districts, or other entities is not readily distinguishable from the recipient's government, recipients may adopt the Census Bureau's criteria for judging whether an entity is independent from, or a constituent of, a given government. For an entity to be independent, it generally meets all four of the following conditions:

- The entity is an organized entity and possesses corporate powers, such as perpetual succession, the right to sue and be sued, having a name, the ability to make contracts, and the ability to acquire and dispose of property.
- The entity has governmental character, meaning that it provides public services, or wields authority through a popularly elected governing body or officers appointed by public officials. A high degree of responsibility to the public, demonstrated by public reporting requirements or by accessibility of records for public inspection, also evidences governmental character.
- The entity has substantial fiscal independence, meaning it can determine its budget without review and modification by other governments. For instance, the entity can determine its own taxes, charges, and debt issuance without another government's supervision.
- The entity has substantial administrative independence, meaning it has a popularly elected governing body, or has a governing body representing two or more governments, or, in the event its governing body is appointed by another government, the entity performs functions that are essentially different from those of, and are not subject to specification by, its creating government.

If an entity does not meet all four of these conditions, a recipient may classify the entity as part of the recipient's government and assign the portion of General Revenue that corresponds to the entity.

To further assist recipients in applying the forgoing criteria, recipients may refer to the Census Bureau's [*Individual State Descriptions: 2017 Census of Governments*](#) publication, which lists specific entities and classes of entities classified as either independent (defined by Census as "special purpose governments") or constituent (defined by Census as "dependent agencies") on a state-by-state basis. Recipients should note that the Census Bureau's lists are not exhaustive and that Census classifications are based on an analysis of state and local statutes as of 2017 and subject to the Census Bureau's judgement. Though not included in the Census Bureau's publication, state

colleges and universities are generally classified as dependent agencies of state governments by the Census Bureau.

If an entity is determined to be part of the recipient's government, the recipient must also determine whether the entity's revenue is covered by the Interim Final Rule's definition of "general revenue." For example, some cash flows may be outside the definition of "general revenue." In addition, note that the definition of general revenue includes Tribal enterprises in the case of Tribal governments. Refer to FAQ 3.1 (and the Appendix) for the components included in General Revenue.

3.15. The Interim Final Rule's definition of General Revenue excludes revenue generated by utilities. Can you please clarify the definition of utility revenue? [7/14]

As noted in FAQs 3.1 and 3.9, the Interim Final Rule adopts a definition of "general revenue" that is based on, but not identical to, the Census Bureau's concept of "General Revenue from Own Sources" in the Annual Survey of State and Local Government Finances. Recipients should refer to the definition of "general revenue" included in the Interim Final Rule. See 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule's definition of "general revenue," the recipient may consider the classification and instructions used to complete the Census Bureau's Annual Survey.

According to the Census Bureau's [Government Finance and Employment Classification manual](#), utility revenue is defined as "[g]ross receipts from sale of utility commodities or services to the public or other governments by publicly-owned and controlled utilities." This includes revenue from operations of publicly-owned and controlled water supply systems, electric power systems, gas supply systems, and public mass transit systems (see pages 4-45 and 4-46 of the manual for more detail).

Except for these four types of utilities, revenues from all commercial-type activities of a recipient's government (e.g., airports, educational institutions, lotteries, public hospitals, public housing, parking facilities, port facilities, sewer or solid waste systems, and toll roads and bridges) are covered by the Interim Final Rule's definition of "general revenue." If a recipient is unsure whether a particular entity performing one of these commercial-type activities can be considered part of the recipient's government, please see FAQ 3.14.

4. Eligible Uses – General

4.1. May recipients use funds to replenish a budget stabilization fund, rainy day fund, or similar reserve account?

No. Funds made available to respond to the public health emergency and its negative economic impacts are intended to help meet pandemic response needs and provide immediate stabilization for households and businesses. Contributions to rainy day funds

and similar reserves funds would not address these needs or respond to the COVID-19 public health emergency, but would rather be savings for future spending needs. Similarly, funds made available for the provision of governmental services (to the extent of reduction in revenue) are intended to support direct provision of services to citizens. Contributions to rainy day funds are not considered provision of government services, since such expenses do not directly relate to the provision of government services.

4.2. May recipients use funds to invest in infrastructure other than water, sewer, and broadband projects (e.g. roads, public facilities)?

Under 602(c)(1)(C) or 603(c)(1)(C), recipients may use funds for maintenance of infrastructure or pay-go spending for building of new infrastructure as part of the general provision of government services, to the extent of the estimated reduction in revenue due to the public health emergency.

Under 602(c)(1)(A) or 603(c)(1)(A), a general infrastructure project typically would not be considered a response to the public health emergency and its negative economic impacts unless the project responds to a specific pandemic-related public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact of the pandemic (e.g., affordable housing in a Qualified Census Tract).

4.3. May recipients use funds to pay interest or principal on outstanding debt?

No. Expenses related to financing, including servicing or redeeming notes, would not address the needs of pandemic response or its negative economic impacts. Such expenses would also not be considered provision of government services, as these financing expenses do not directly provide services or aid to citizens.

This applies to paying interest or principal on any outstanding debt instrument, including, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt.

4.4. May recipients use funds to satisfy nonfederal matching requirements under the Stafford Act? May recipients use funds to satisfy nonfederal matching requirements generally?

Fiscal Recovery Funds are subject to pre-existing limitations in other federal statutes and regulations and may not be used as non-federal match for other Federal programs whose statute or regulations bar the use of Federal funds to meet matching requirements. For example, expenses for the state share of Medicaid are not an eligible use. For information on FEMA programs, please [see here](#).

4.5. Are governments required to submit proposed expenditures to Treasury for approval? [5/27]

No. Recipients are not required to submit planned expenditures for prior approval by Treasury. Recipients are subject to the requirements and guidelines for eligible uses contained in the Interim Final Rule.

4.6. How do I know if a specific use is eligible? [5/27]

Fiscal Recovery Funds must be used in one of the four eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Recipients should consult Section II of the Interim Final Rule for additional information on eligible uses. For recipients evaluating potential uses under (a), the Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. See Section II of the Interim Final Rule for additional discussion.

For recipients evaluating potential uses under (c), the Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. See FAQ #3.8 for additional discussion.

For recipients evaluating potential uses under (b) and (d), see Sections 5 and 6.

4.7. Do restrictions on using Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred beginning on March 3, 2021 apply to costs incurred by the recipient (e.g., a State, local, territorial, or Tribal government) or to costs incurred by households, businesses, and individuals benefiting from assistance provided using Coronavirus State and Local Fiscal Recovery Funds? [6/8]

The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021. This limitation applies to costs incurred by the recipient (i.e., the state, local, territorial, or Tribal government receiving funds). However, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households, businesses, and individuals within the eligible use categories described in the Interim

Final Rule for economic harms experienced by those households, businesses, and individuals prior to March 3, 2021. For example,

- Public Health/Negative Economic Impacts – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households – such as rent, mortgage, or utility assistance – for economic harms experienced or costs incurred by the household prior to March 3, 2021 (e.g., rental arrears from preceding months), provided that the cost of providing assistance to the household was not incurred by the recipient prior to March 3, 2021.
- Premium Pay – Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be “in addition to” wages and remuneration already received and the obligation to provide such pay must not have been incurred by the recipient prior to March 3, 2021.
- Revenue Loss – The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. The calculation of lost revenue begins with the recipient’s revenue in the last full fiscal year prior to the COVID-19 public health emergency and includes the 12-month period ending December 31, 2020. However, use of funds for government services must be forward looking for costs incurred by the recipient after March 3, 2021.
- Investments in Water, Sewer, and Broadband – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to make necessary investments in water, sewer, and broadband. See FAQ Section 6. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021, provided that the project costs covered by the Coronavirus State and Local Fiscal Recovery Funds were incurred after March 3, 2021.

4.8. How can I use CSFRF/CLFRF funds to prevent and respond to crime, and support public safety in my community? [6/23]

Under Treasury’s Interim Final Rule, there are many ways in which the State and Local Fiscal Recovery Funds (“Funds”) under the American Rescue Plan Act can support communities working to reduce and respond to increased violence due to the pandemic. Among the eligible uses of the Funds are restoring of public sector staff to their pre-pandemic levels and responses to the public health crisis and negative economic impacts resulting from the pandemic. The Interim Final Rule provides several ways for recipients to “respond to” this pandemic-related gun violence, ranging from community violence intervention programs to mental health services to hiring of public safety personnel.

Below are some examples of how Fiscal Recovery Funds can be used to address public safety:

- In all communities, recipients may use resources to rehire police officers and other public servants to restore law enforcement and courts to their pre-pandemic levels.

Additionally, Funds can be used for expenses to address COVID-related court backlogs, including hiring above pre-pandemic levels, as a response to the public health emergency. See FAQ 2.19.

- In communities where an increase in violence or increased difficulty in accessing or providing services to respond to or mitigate the effects of violence, is a result of the pandemic they may use funds to address that harm. This spending may include:
 - Hiring law enforcement officials – even above pre-pandemic levels – or paying overtime where the funds are directly focused on advancing community policing strategies in those communities experiencing an increase in gun violence associated with the pandemic
 - Community Violence Intervention (CVI) programs, including capacity building efforts at CVI programs like funding and training additional intervention workers
 - Additional enforcement efforts to reduce gun violence exacerbated by the pandemic, including prosecuting gun traffickers, dealers, and other parties contributing to the supply of crime guns, as well as collaborative federal, state, and local efforts to identify and address gun trafficking channels
 - Investing in technology and equipment to allow law enforcement to more efficiently and effectively respond to the rise in gun violence resulting from the pandemic

As discussed in the Interim Final Rule, uses of CSFRF/CLFRF funds that respond to an identified harm must be related and reasonably proportional to the extent and type of harm experienced; uses that bear no relation or are grossly disproportionate to the type or extent of harm experienced would not be eligible uses.

- Recipients may also use funds up to the level of revenue loss for government services, including those outlined above.

Recognizing that the pandemic exacerbated mental health and substance use disorder needs in many communities, eligible public health services include mental health and other behavioral health services, which are a critical component of a holistic public safety approach. This could include:

- Mental health services and substance use disorder services, including for individuals experiencing trauma exacerbated by the pandemic, such as:
 - Community-based mental health and substance use disorder programs that deliver evidence-based psychotherapy, crisis support services, medications for opioid use disorder, and/or recovery support
 - School-based social-emotional support and other mental health services
- Referrals to trauma recovery services for crime victims.

Recipients also may use Funds to respond to the negative economic impacts of the public health emergency, including:

- Assistance programs to households or populations facing negative economic impacts of the public health emergency, including:

- Assistance to support economic security, including for the victims of crime;
 - Housing assistance, including rent, utilities, and relocation assistance;
 - Assistance with food, including Summer EBT and nutrition programs; and
 - Employment or job training services to address negative economic or public health impacts experienced due to a worker's occupation or level of training.
- Assistance to unemployed workers, including:
 - Subsidized jobs, including for young people. Summer youth employment programs directly address the negative economic impacts of the pandemic on young people and their families and communities;
 - Programs that provide paid training and/or work experience targeted primarily to (1) formerly incarcerated individuals, and/or (2) communities experiencing high levels of violence exacerbated by the pandemic;
 - Programs that provide workforce readiness training, apprenticeship or pre-apprenticeship opportunities, skills development, placement services, and/or coaching and mentoring; and
 - Associated wraparound services, including for housing, health care, and food.

Recognizing the disproportionate impact of the pandemic on certain communities, a broader range of services are eligible in those communities than would otherwise be available in communities not experiencing a pandemic-related increase in crime or gun violence. These eligible uses aim to address the pandemic's exacerbation of public health and economic disparities and include services to address health and educational disparities, support neighborhoods and affordable housing, and promote healthy childhood environments. The Interim Final Rule provides a non-exhaustive list of eligible services in these categories.

These services automatically qualify as eligible uses when provided in Qualified Census Tracts (QCTs), low-income areas designated by HUD; to families in QCTs; or by Tribal governments. Outside of these areas, recipient governments can also identify and serve households, populations, and geographic areas disproportionately impacted by the pandemic.

Services under this category could include:

- Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education, childhood health and welfare, including:
 - Summer education and enrichment programs in these communities, which include many communities currently struggling with high levels of violence;
 - Programs that address learning loss and keep students productively engaged;
 - Enhanced services for foster youths and home visiting programs; and
 - Summer camps and recreation.
- Programs or services that provide or facilitate access to health and social services and address health disparities exacerbated by the pandemic. This includes Community Violence Intervention (CVI) programs, such as:
 - Evidence-based practices like focused deterrence, street outreach, violence interrupters, and hospital-based violence intervention models, complete with

- wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance; and,
- Capacity-building efforts at CVI programs like funding more intervention workers; increasing their pay; providing training and professional development for intervention workers; and hiring and training workers to administer the programs.

Please refer to Treasury's Interim Final Rule for additional information.

4.9. May recipients pool funds for regional projects? [7/14]

Yes, provided that the project is itself an eligible use of funds and that recipients can track the use of funds in line with the reporting and compliance requirements of the CSFRF/CLFRF. In general, when pooling funds for regional projects, recipients may expend funds directly on the project or transfer funds to another government that is undertaking the project on behalf of multiple recipients. To the extent recipients undertake regional projects via transfer to another government, recipients would need to comply with the rules on transfers specified in the Interim Final Rule, Section V. A recipient may transfer funds to a government outside its boundaries (e.g., county transfers to a neighboring county), provided that the recipient can document that its jurisdiction receives a benefit proportionate to the amount contributed.

4.10. May recipients fund a project with both ARP funds and other sources of funding (e.g., blending, braiding, or other pairing funding sources), including in conjunction with financing provided through a debt issuance? [7/14]

Cost sharing or matching funds are not required under CSFRF/CLFRF. Funds may be used in conjunction with other funding sources, provided that the costs are eligible costs under each source program and are compliant with all other related statutory and regulatory requirements and policies. The recipient must comply with applicable reporting requirements for all sources of funds supporting the CSFRF/CLFRF projects, and with any requirements and restrictions on the use of funds from the supplemental funding sources and the CSFRF/CLFRF program. Specifically,

- All funds provided under the CSFRF/CLFRF program must be used for projects, investments, or services that are eligible under the CSFRF/CLFRF statute, Treasury's Interim Final Rule, and guidance. See 31 CFR 35.6-8; FAQ 4.6. CSFRF/CLFRF funds may not be used to fund an activity that is not, in its entirety, an eligible use under the CSFRF/CLFRF statute, Treasury's Interim Final Rule, and guidance. For example,
 - CSFRF/CLFRF funds may be used in conjunction with other sources of funds to make an investment in water infrastructure, which is eligible under the CSLFRF statute, and Treasury's Interim Final Rule.
 - CSFRF/CLFRF funds could not be used to fund the entirety of a water infrastructure project that was partially, although not entirely, an eligible use under Treasury's Interim Final Rule. However, the recipient could use CSFRF/CLFRF funds only for a smaller component project that does

constitute an eligible use, while using other funds for the remaining portions of the larger planned water infrastructure project that do not constitute an eligible use. In this case, the “project” under this program would be only the eligible use component of the larger project.

- In addition, because CSFRF/CLFRF funds must be obligated by December 31, 2024, and expended by December 31, 2026, recipients must be able to, at a minimum, determine and report to Treasury on the amount of CSFRF/CLFRF funds obligated and expended and when such funds were obligated and expended.

**4.11. May Coronavirus State and Local Fiscal Recovery Funds be used to make loans or other extensions of credit (“loans”), including loans to small businesses and loans to finance necessary investments in water, sewer, and broadband infrastructure?
[7/14]**

Yes. Coronavirus State and Local Fiscal Recovery Funds (“Funds”) may be used to make loans, provided that the loan is an eligible use and the cost of the loan is tracked and reported in accordance with the points below. See 31 CFR 35.6. For example, a recipient may use Coronavirus State and Local Fiscal Recovery Funds to make loans to small businesses. See 31 CFR 35.6(b)(6). In addition, a recipient may use Funds to finance a necessary investment in water, sewer or broadband, as described in the Interim Final Rule. See 31 CFR 35.6(e).

Funds must be used to cover “costs incurred” by the recipient between March 3, 2021, and December 31, 2024, and Funds must be expended by December 31, 2026. See Section III.D of the Interim Final Rule; 31 CFR 35.5. Accordingly, recipients must be able to determine the amount of Funds used to make a loan.

- For loans that mature or are forgiven on or before December 31, 2026, the recipient must account for the use of funds on a cash flow basis, consistent with the approach to loans taken in the Coronavirus Relief Fund.
 - Recipients may use Fiscal Recovery Funds to fund the principal of the loan and in that case must track repayment of principal and interest (i.e., “program income,” as defined under 2 CFR 200).
 - When the loan is made, recipients must report the principal of the loan as an expense.
 - Repayment of principal may be re-used only for eligible uses, and subject to restrictions on timing of use of funds. Interest payments received prior to the end of the period of performance will be considered an addition to the total award and may be used for any purpose that is an eligible use of funds under the statute and IFR. Recipients are not subject to restrictions under 2 CFR 200.307(e)(1) with respect to such payments.
- For loans with maturities longer than December 31, 2026, the recipient may use Fiscal Recovery Funds for only the projected cost of the loan. Recipients may estimate the subsidy cost of the loan, which equals the expected cash flows associated

with the loan discounted at the recipient's cost of funding. A recipient's cost of funding can be determined based on the interest rates of securities with a similar maturity to the cash flow being discounted that were either (i) recently issued by the recipient or (ii) recently issued by a unit of state, local, or Tribal government similar to the recipient. Recipients that have adopted the Current Expected Credit Loss (CECL) standard may also treat the cost of the loan as equal to the CECL-based expected credit losses over the life of the loan. Recipients may measure projected losses either once, at the time the loan is extended, or annually over the covered period.

Under either approach for measuring the amount of funds used to make loans with maturities longer than December 31, 2026, recipients would not be subject to restrictions under 2 CFR 200.307(e)(1) and need not separately track repayment of principal or interest.

Any contribution of Fiscal Recovery Funds to a revolving loan fund must follow the approach described above for loans with maturities longer than December 31, 2026. In other words, a recipient could contribute Fiscal Recovery Funds to a revolving loan fund, provided that the revolving loan fund makes loans that are eligible uses and the Fiscal Recovery Funds contributed represent the projected cost of loans made over the life of the revolving loan fund.

4.12. May funds be used for outreach to increase uptake of federal assistance like the Child Tax Credit or federal programs like SNAP? [7/14]

Yes. Eligible uses to address negative economic impacts include work “to improve efficacy of programs addressing negative economic impacts, including through use of data analysis, targeted consumer outreach, improvements to data or technology infrastructure, and impact evaluations.” See 31 CFR 35.6(b)(10). Of note, per the CSFRF/CLFRF [Reporting Guidance](#), allowable use of funds for evaluations may also include other types of program evaluations focused on program improvement and evidence building. In addition, recipients may use funds to facilitate access to health and social services in populations and communities disproportionately impacted by the COVID-19 pandemic, including benefits navigators or marketing efforts to increase consumer uptake of federal tax credits, benefits, or assistance programs that respond to negative economic impacts of the pandemic. See 31 CFR 35.6(b)(12).

5. Eligible Uses – Premium Pay

5.1. What criteria should recipients use in identifying essential workers to receive premium pay?

Essential workers are those in critical infrastructure sectors who regularly perform in-person work, interact with others at work, or physically handle items handled by others.

Critical infrastructure sectors include healthcare, education and childcare, transportation, sanitation, grocery and food production, and public health and safety, among others, as provided in the Interim Final Rule. Governments receiving Fiscal Recovery Funds have the discretion to add additional sectors to this list, so long as the sectors are considered critical to protect the health and well-being of residents.

The Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

5.2. What criteria should recipients use in identifying third-party employers to receive grants for the purpose of providing premium pay to essential workers?

Any third-party employers of essential workers are eligible. Third-party contractors who employ essential workers in eligible sectors are also eligible for grants to provide premium pay. Selection of third-party employers and contractors who receive grants is at the discretion of recipients.

To ensure any grants respond to the needs of essential workers and are made in a fair and transparent manner, the rule imposes some additional reporting requirements for grants to third-party employers, including the public disclosure of grants provided.

5.3. May recipients provide premium pay retroactively for work already performed?

Yes. Treasury encourages recipients to consider providing premium pay retroactively for work performed during the pandemic, recognizing that many essential workers have not yet received additional compensation for their service during the pandemic.

6. Eligible Uses – Water, Sewer, and Broadband Infrastructure

6.1. What types of water and sewer projects are eligible uses of funds?

The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the DWSRF, categories of [eligible projects](#) include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development.

Under the CWSRF, categories of [eligible projects](#) include: construction of publicly-owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, stormwater systems, water

conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly-owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

As mentioned in the Interim Final Rule, eligible projects under the DWSRF and CWSRF support efforts to address climate change, as well as to meet cybersecurity needs to protect water and sewer infrastructure. Given the lifelong impacts of lead exposure for children, and the widespread nature of lead service lines, Treasury also encourages recipients to consider projects to replace lead service lines.

6.2. May construction on eligible water, sewer, or broadband infrastructure projects continue past December 31, 2024, assuming funds have been obligated prior to that date?

Yes. Treasury is interpreting the requirement that costs be incurred by December 31, 2024 to only require that recipients have obligated the funds by such date. The period of performance will run until December 31, 2026, which will provide recipients a reasonable amount of time to complete projects funded with Fiscal Recovery Funds.

6.3. May recipients use funds as a non-federal match for the Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF)?

Recipients may not use funds as a state match for the CWSRF and DWSRF due to prohibitions in utilizing federal funds as a state match in the authorizing statutes and regulations of the CWSRF and DWSRF.

6.4. Does the National Environmental Policy Act (NEPA) apply to eligible infrastructure projects?

NEPA does not apply to Treasury's administration of the Funds. Projects supported with payments from the Funds may still be subject to NEPA review if they are also funded by other federal financial assistance programs.

6.5. What types of broadband projects are eligible?

The Interim Final Rule requires eligible projects to reliably deliver minimum speeds of 100 Mbps download and 100 Mbps upload. In cases where it is impracticable due to geography, topography, or financial cost to meet those standards, projects must reliably deliver at least 100 Mbps download speed, at least 20 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.

Projects must also be designed to serve unserved or underserved households and businesses, defined as those that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed.

6.6. For broadband investments, may recipients use funds for related programs such as cybersecurity or digital literacy training?

Yes. Recipients may use funds to provide assistance to households facing negative economic impacts due to Covid-19, including digital literacy training and other programs that promote access to the Internet. Recipients may also use funds for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure, as part of provision of government services up to the amount of revenue lost due to the public health emergency.

6.7. How do I know if a water, sewer, or broadband project is an eligible use of funds? Do I need pre-approval? [6/8]

Recipients do not need approval from Treasury to determine whether an investment in a water, sewer, or broadband project is eligible under CSFRF/CLFRF. Each recipient should review the Interim Final Rule (IFR), along with the preamble to the Interim Final Rule, in order to make its own assessment of whether its intended project meets the eligibility criteria in the IFR. A recipient that makes its own determination that a project meets the eligibility criteria as outlined in the IFR may pursue the project as a CSFRF/CLFRF project without pre-approval from Treasury. Local government recipients similarly do not need state approval to determine that a project is eligible under CSFRF/CLFRF. However, recipients should be cognizant of other federal or state laws or regulations that may apply to construction projects independent of CSFRF/CLFRF funding conditions and that may require pre-approval.

For water and sewer projects, the IFR refers to the EPA [Drinking Water](#) and [Clean Water](#) State Revolving Funds (SRFs) for the categories of projects and activities that are eligible for funding. Recipients should look at the relevant federal statutes, regulations, and guidance issued by the EPA to determine whether a water or sewer project is eligible. Of note, the IFR does not incorporate any other requirements contained in the federal statutes governing the SRFs or any conditions or requirements that individual states may place on their use of SRFs.

6.8. For broadband infrastructure investments, what does the requirement that infrastructure “be designed to” provide service to unserved or underserved households and businesses mean? [6/17]

Designing infrastructure investments to provide service to unserved or underserved households or businesses means prioritizing deployment of infrastructure that will bring service to households or businesses that are not currently serviced by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed. To meet this requirement, states and localities should use funds to deploy broadband infrastructure projects whose objective is to provide service to unserved or underserved households or businesses. These unserved or underserved households or businesses do not need to be the only ones in the service area funded by the project.

6.9. For broadband infrastructure to provide service to “unserved or underserved households or businesses,” must every house or business in the service area be unserved or underserved? [6/17]

No. It suffices that an objective of the project is to provide service to unserved or underserved households or businesses. Doing so may involve a holistic approach that provides service to a wider area in order, for example, to make the ongoing service of unserved or underserved households or businesses within the service area economical. Unserved or underserved households or businesses need not be the *only* households or businesses in the service area receiving funds.

6.10. May recipients use payments from the Funds for “middle mile” broadband projects? [6/17]

Yes. Under the Interim Final Rule, recipients may use payments from the Funds for “middle-mile projects,” but Treasury encourages recipients to focus on projects that will achieve last-mile connections—whether by focusing on funding last-mile projects or by ensuring that funded middle-mile projects have potential or partnered last-mile networks that could or would leverage the middle-mile network.

6.11. For broadband infrastructure investments, what does the requirement to “reliably” meet or exceed a broadband speed threshold mean? [6/17]

In the Interim Final Rule, the term “reliably” is used in two places: to identify areas that are eligible to be the subject of broadband infrastructure investments and to identify expectations for acceptable service levels for broadband investments funded by the Coronavirus State and Local Fiscal Recovery Funds. In particular:

- The IFR defines “unserved or underserved households or businesses” to mean one or more households or businesses that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speeds and 3 Mbps of upload speeds.
- The IFR provides that a recipient may use Coronavirus State and Local Fiscal Recovery Funds to make investments in broadband infrastructure that are designed to provide service to unserved or underserved households or businesses and that are designed to, upon completion: (i) reliably meet or exceed symmetrical 100 Mbps download speed and upload speeds; or (ii) in limited cases, reliably meet or exceed 100 Mbps download speed and between 20 Mbps and 100 Mbps upload speed and be scalable to a minimum of 100 Mbps download and upload speeds.

The use of “reliably” in the IFR provides recipients with significant discretion to assess whether the households and businesses in the area to be served by a project have access to wireline broadband service that can actually and consistently meet the specified thresholds of at least 25Mbps/3Mbps—i.e., to consider the actual experience of current

wireline broadband customers that subscribe to services at or above the 25 Mbps/3 Mbps threshold. Whether there is a provider serving the area that advertises or otherwise claims to offer speeds that meet the 25 Mbps download and 3 Mbps upload speed thresholds is not dispositive.

When making these assessments, recipients may choose to consider any available data, including but not limited to documentation of existing service performance, federal and/or state-collected broadband data, user speed test results, interviews with residents and business owners, and any other information they deem relevant. In evaluating such data, recipients may take into account a variety of factors, including whether users actually receive service at or above the speed thresholds at all hours of the day, whether factors other than speed such as latency or jitter, or deterioration of the existing connections make the user experience unreliable, and whether the existing service is being delivered by legacy technologies, such as copper telephone lines (typically using Digital Subscriber Line technology) or early versions of cable system technology (DOCSIS 2.0 or earlier).

The IFR also provides recipients with significant discretion as to how they will assess whether the project itself has been designed to provide households and businesses with broadband services that meet, or even exceed, the speed thresholds provided in the rule.

6.12. May recipients use Funds for pre-project development for eligible water, sewer, and broadband projects? [6/23]

Yes. To determine whether Funds can be used on pre-project development for an eligible water or sewer project, recipients should consult whether the pre-project development use or cost is eligible under the Drinking Water and Clean Water State Revolving Funds (CWSRF and DWSRF, respectively). Generally, the CWSRF and DWSRF often allow for pre-project development costs that are tied to an eligible project, as well as those that are reasonably expected to lead to a project. For example, the DWSRF [allows](#) for planning and evaluations uses, as well as numerous pre-project development costs, including costs associated with obtaining project authorization, planning and design, and project start-up like training and warranty for equipment. Likewise, the CWSRF [allows](#) for broad pre-project development, including planning and assessment activities, such as cost and effectiveness analyses, water/energy audits and conservation plans, and capital improvement plans.

Similarly, pre-project development uses and costs for broadband projects should be tied to an eligible broadband project or reasonably expected to lead to such a project. For example, pre-project costs associated with planning and engineering for an eligible broadband infrastructure build-out is considered an eligible use of funds, as well as technical assistance and evaluations that would reasonably be expected to lead to commencement of an eligible project (e.g., broadband mapping for the purposes of finding an eligible area for investment).

All funds must be obligated within the statutory period between March 3, 2021 and December 31, 2024, and expended to cover such obligations by December 31, 2026.

6.13. May State and Local Fiscal Recovery Funds be used to support energy or electrification infrastructure that would be used to power new water treatment plants and wastewater systems? [7/14]

The EPA’s [Overview of Clean Water State Revolving Fund Eligibilities](#) describes eligible energy-related projects. This includes a “[p]ro rata share of capital costs of offsite clean energy facilities that provide power to a treatment works.” Thus, State and Local Fiscal Recovery Funds may be used to finance the generation and delivery of clean power to a wastewater system or a water treatment plant on a pro-rata basis. If the wastewater system or water treatment plant is the sole user of the clean energy, the full cost would be considered an eligible use of funds. If the clean energy provider provides power to other entities, only the proportionate share used by the water treatment plant or wastewater system would be an eligible use of State and Local Fiscal Recovery Funds.

6.14. How should states and local governments assess whether a stormwater management project, such as a culvert replacement, is an eligible project for State and Local Fiscal Recovery Funds? [7/14]

FAQ 6.7 describes the overall approach that recipients may take to evaluate the eligibility of water or sewer projects. For stormwater management projects specifically, as noted in the EPA’s [Overview of Clean Water State Revolving Fund Eligibilities](#), “Stormwater projects must have a water quality benefit.” Thus, to be eligible under CSFRF/CLFRF, stormwater management projects should be designed to incorporate water quality benefits consistent with the goals of the Clean Water Act. [Summary of the Clean Water Act.](#)

6.15. May recipients use Funds for road repairs and upgrades that occur in connection with an eligible water or sewer project? [7/14]

Yes, recipients may use State and Local Fiscal Recovery Funds for road repairs and upgrades directly related to an eligible water or sewer project. For example, a recipient could use Funds to repair or re-pave a road following eligible sewer repair work beneath it. However, use of Funds for general infrastructure projects is subject to the limitations described in FAQ 4.2. Water and sewer infrastructure projects are often a single component of a broader transportation infrastructure project, for example, the implementation of stormwater infrastructure to meet Clean Water Act established water quality standards. In this example, the components of the infrastructure project that interact directly with the stormwater infrastructure project may be funded by Fiscal Recovery Funds.

6.16. May Funds be used to build or upgrade broadband connections to schools or libraries? [7/14]

As outlined in the IFR, recipients may use Fiscal Recovery Funds to invest in broadband infrastructure that, wherever it is practicable to do so, is designed to deliver service that reliably meets or exceeds symmetrical upload and download speeds of 100 Mbps to households or businesses that are not currently serviced by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed. Treasury interprets “businesses” in this context broadly to include non-residential users of broadband, including private businesses and institutions that serve the public, such as schools, libraries, healthcare facilities, and public safety organizations.

6.17. Are eligible infrastructure projects subject to the Davis-Bacon Act? [7/14]

The Davis-Bacon Act requirements (prevailing wage rates) do not apply to projects funded solely with award funds from the CSFRF/CLFRF program, except for CSFRF/CLFRF-funded construction projects undertaken by the District of Columbia. The Davis-Bacon Act specifically applies to the District of Columbia when it uses federal funds (CSFRF/CLFRF funds or otherwise) to enter into contracts over \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Recipients may be otherwise subject to the requirements of the Davis-Bacon Act, when CSFRF/CLFRF award funds are used on a construction project in conjunction with funds from another federal program that requires enforcement of the Davis-Bacon Act. Additionally, corollary state prevailing-wage-in-construction laws (commonly known as “baby Davis-Bacon Acts”) may apply to projects. Please refer to FAQ 4.10 concerning projects funded with both CSFRF/CLFRF funds and other sources of funding.

Treasury has indicated in its Interim Final Rule that it is important that necessary investments in water, sewer, or broadband infrastructure be carried out in ways that produce high-quality infrastructure, avert disruptive and costly delays, and promote efficiency. Treasury encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions, not only to promote effective and efficient delivery of high-quality infrastructure projects, but also to support the economic recovery through strong employment opportunities for workers. Using these practices in construction projects may help to ensure a reliable supply of skilled labor that would minimize disruptions, such as those associated with labor disputes or workplace injuries.

Treasury has also indicated in its reporting guidance that recipients will need to provide documentation of wages and labor standards for infrastructure projects over \$10 million, and that these requirements can be met with certifications that the project is in compliance with the Davis-Bacon Act (or related state laws, commonly known as “baby Davis-Bacon Acts”) and subject to a project labor agreement. Please refer to the Reporting and Compliance Guidance, page 21, for more detailed information on the reporting requirement.

7. Non-Entitlement Units (NEUs)

Answers to frequently asked questions on distribution of funds to NEUs can be found in this [FAQ supplement](#), which is regularly updated.

8. Ineligible Uses

8.1. What is meant by a pension “deposit”? Can governments use funds for routine pension contributions for employees whose payroll and covered benefits are eligible expenses?

Treasury interprets “deposit” in this context to refer to an extraordinary payment into a pension fund for the purpose of reducing an accrued, unfunded liability. More specifically, the interim final rule does not permit this assistance to be used to make a payment into a pension fund if both: (1) the payment reduces a liability incurred prior to the start of the COVID-19 public health emergency, and (2) the payment occurs outside the recipient’s regular timing for making such payments.

Under this interpretation, a “deposit” is distinct from a “payroll contribution,” which occurs when employers make payments into pension funds on regular intervals, with contribution amounts based on a pre-determined percentage of employees’ wages and salaries. In general, if an employee’s wages and salaries are an eligible use of Fiscal Recovery Funds, recipients may treat the employee’s covered benefits as an eligible use of Fiscal Recovery Funds.

8.2. May recipients use Fiscal Recovery Funds to fund Other Post-Employment Benefits (OPEB)? [6/8]

OPEB refers to benefits other than pensions (see, e.g., [Governmental Accounting Standards Board, “Other Post-Employment Benefits”](#)). Treasury has determined that Sections 602(c)(2)(B) and 603(c)(2), which refer only to pensions, do not prohibit CSFRF/CLFRF recipients from funding OPEB. Recipients of either the CSFRF/CLFRF may use funds for eligible uses, and a recipient seeking to use CSFRF/CLFRF funds for OPEB contributions would need to justify those contributions under one of the four eligible use categories.

9. Reporting

On June 17, 2021, Treasury released [Guidance on Recipient Compliance and Reporting Responsibilities for the Coronavirus State and Local Fiscal Recovery Funds](#). Recipients should consult this guidance for additional detail and clarification on recipients’ compliance and reporting responsibilities. A users’ guide will be provided with additional information on how and where to submit required reports.

9.1. What records must be kept by governments receiving funds?

Financial records and supporting documents related to the award must be retained for a period of five years after all funds have been expended or returned to Treasury, whichever is later. This includes those which demonstrate the award funds were used for eligible purposes in accordance with the ARPA, Treasury's regulations implementing those sections, and Treasury's guidance on eligible uses of funds.

9.2. What reporting will be required, and when will the first report be due?

Recipients will be required to submit an interim report, quarterly project and expenditure reports, and annual Recovery Plan Performance Reports as specified below, regarding their utilization of Coronavirus State and Local Fiscal Recovery Funds.

Interim reports: States (defined to include the District of Columbia), territories, metropolitan cities, counties, and Tribal governments will be required to submit one interim report. The interim report will include a recipient's expenditures by category at the summary level and for states, information related to distributions to non-entitlement units of local government must also be included in the interim report. The interim report will cover activity from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Non-entitlement units of local government are not required to submit an interim report.

Quarterly Project and Expenditure reports: State (defined to include the District of Columbia), territorial, metropolitan city, county, and Tribal governments will be required to submit quarterly project and expenditure reports. This report will include financial data, information on contracts and subawards over \$50,000, types of projects funded, and other information regarding a recipient's utilization of award funds. Reports will be required quarterly with the exception of non-entitlement units, which will report annually. An interim report is due on August 31, 2021. The reports will include the same general data as those submitted by recipients of the Coronavirus Relief Fund, with some modifications to expenditure categories and the addition of data elements related to specific eligible uses. The initial quarterly Project and Expenditure report will cover two calendar quarters from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent quarterly reports will cover one calendar quarter and must be submitted to Treasury within 30 days after the end of each calendar quarter.

Non-entitlement units of local government will be required to submit the project and expenditure report annually. The initial annual Project and Expenditure report for non-entitlement units of local government will cover activity from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year.

Recovery Plan Performance Reports: States (defined to include the District of Columbia), territories, metropolitan cities, and counties with a population that exceeds 250,000

residents will also be required to submit an annual Recovery Plan Performance Report to Treasury. This report will include descriptions of the projects funded and information on the performance indicators and objectives of each award, helping local residents understand how their governments are using the substantial resources provided by Coronavirus State and Local Fiscal Recovery Funds program. The initial Recovery Plan Performance Report will cover activity from date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Thereafter, the Recovery Plan Performance Reports will cover a 12-month period and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period. The second Recovery Plan Performance Report will cover the period from July 1, 2021 to June 30, 2022 and must be submitted to Treasury by July 31, 2022. Each annual Recovery Plan Performance Report must be posted on the public-facing website of the recipient. Local governments with fewer than 250,000 residents, Tribal governments, and non-entitlement units of local government are not required to develop a Recovery Plan Performance Report.

Please see the [Guidance on Recipient Compliance and Reporting Responsibilities](#) for more information.

9.3. What provisions of the Uniform Guidance for grants apply to these funds? Will the Single Audit requirements apply?

Most of the provisions of the Uniform Guidance (2 CFR Part 200) apply to this program, including the Cost Principles and Single Audit Act requirements. Recipients should refer to the Assistance Listing for detail on the specific provisions of the Uniform Guidance that do not apply to this program. The Assistance Listing will be available on beta.SAM.gov.

9.4. Once a recipient has identified a reduction in revenue, how will Treasury track use of funds for the provision of government services? [6/8]

The ARPA establishes four categories of eligible uses and further restrictions on the use of funds to ensure that Fiscal Recovery Funds are used within the four eligible use categories. The Interim Final Rule implements these restrictions, including the scope of the eligible use categories and further restrictions on tax cuts and deposits into pensions. Reporting requirements will align with this structure.

Consistent with the broad latitude provided to recipients to use funds for government services to the extent of the reduction in revenue, recipients will be required to submit a description of services provided. As discussed in IFR, these services can include a broad range of services but may not be used directly for pension deposits, contributions to reserve funds, or debt service. Recipients may use sources of funding other than Fiscal Recovery Funds to make deposits to pension funds, contribute to reserve funds, and pay debt service, including during the period of performance for the Fiscal Recovery Fund award.

For recipients using Fiscal Recovery Funds to provide government services to the extent of reduction in revenue, the description of government services reported to Treasury may be narrative or in another form, and recipients are encouraged to report based on their existing budget processes and to minimize administrative burden. For example, a recipient with \$100 in revenue replacement funds available could indicate that \$50 were used for personnel costs and \$50 were used for pay-go building of sidewalk infrastructure.

In addition to describing the government services provided to the extent of reduction in revenue, all recipients will also be required to indicate that Fiscal Recovery Funds are not used directly to make a deposit in a pension fund. Further, recipients subject to the tax offset provision will be required to provide information necessary to implement the Interim Final Rule, as described in the Interim Final Rule. Treasury does not anticipate requiring other types of reporting or recordkeeping on spending in pensions, debt service, or contributions to reserve funds.

These requirements are further detailed in the guidance on reporting requirements for the Fiscal Recovery Funds available [here](#).

9.5. What is the Assistance Listing and Catalog of Federal Domestic Assistance (CFDA) number for the program? [6/8]

The [Assistance Listing](#) for the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) was published May 28, 2021 on SAM.gov. This includes the final CFDA Number for the program, 21.027.

The assistance listing includes helpful information including program purpose, statutory authority, eligibility requirements, and compliance requirements for recipients. The CFDA number is the unique 5-digit code for each type of federal assistance, and can be used to search for program information, including funding opportunities, spending on usaspending.gov, or audit results through the Federal Audit Clearinghouse.

To expedite payments and meet statutory timelines, Treasury issued initial payments under an existing CFDA number. If you have already received funds or captured the initial CFDA number in your records, please update your systems and reporting to reflect the final CFDA number 21.027. **Recipients must use the final CFDA number for all financial accounting, audits, subawards, and associated program reporting requirements.**

To ensure public trust, Treasury expects all recipients to serve as strong stewards of these funds. This includes ensuring funds are used for intended purposes and recipients have in place effective financial management, internal controls, and reporting for transparency and accountability.

Please see [Treasury's Interim Final Rule](#) and the [Guidance on Recipient Compliance and Reporting Responsibilities](#) for more information.

10. Miscellaneous

10.1. May governments retain assets purchased with Fiscal Recovery Funds? If so, what rules apply to the proceeds of disposition or sale of such assets?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds. If such assets are disposed of prior to December 31, 2024, the proceeds would be subject to the restrictions on the eligible use of payments.

10.2. Can recipients use funds for administrative purposes?

Recipients may use funds to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID-19 public health emergency and its negative economic impacts. This includes, but is not limited to, costs related to disbursing payments of Fiscal Recovery Funds and managing new grant programs established using Fiscal Recovery Funds.

10.3. Are recipients required to remit interest earned on CSFRF/CLFRF payments made by Treasury? [5/27, updated 7/14]

No. CSFRF/CLFRF payments made by Treasury to states, territories, and the District of Columbia are not subject to the requirement of the Cash Management Improvement Act and Treasury's implementing regulations at 31 CFR part 205 to remit interest to Treasury. CSFRF/CLFRF payments made by Treasury to local governments and Tribes are not subject to the requirement of 2 CFR 200.305(b)(8)-(9) to maintain balances in an interest-bearing account and remit payments to Treasury. Moreover, interest earned on CSFRF/CLFRF payments is not subject to program restrictions. Finally, States may retain interest on payments made by Treasury to the State for distribution to NEUs that is earned before funds are distributed to NEUs, provided that the State adheres to the statutory requirements and Treasury's guidance regarding the distribution of funds to NEUs. Such interest is also not subject to program restrictions.

Among other things, States and other recipients may use earned income to defray the administrative expenses of the program, including with respect to NEUs.

10.4. Is there a deadline to apply for funds? [5/27]

The Interim Final Rule requires that costs be incurred by December 31, 2024. Direct recipients are encouraged to apply as soon as possible. For direct recipients other than Tribal governments, there is not a specific application deadline.

Tribal governments do have deadlines to complete the application process and should visit www.treasury.gov/SLFRPTribal for guidance on applicable deadlines.

Non-entitlement units of local government should contact their state government for information on applicable deadlines.

10.5. May recipients use funds to cover the costs of consultants to assist with managing and administering the funds? [6/8]

Yes. Recipients may use funds for administering the CSFRF/CLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements.

11. Operations

11.1. How do I know if my entity is eligible?

The Coronavirus State and Local Fiscal Recovery Funds American Rescue Plan Act of 2021 set forth the jurisdictions eligible to receive funds under the program, which are:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities (typically, but not always, those with populations over 50,000)
- Non-entitlement units of local government, or smaller local governments (typically, but not always, those with populations under 50,000)

11.2. How does an eligible entity request payment?

Eligible entities (other than non-entitlement units) must submit their information to the [Treasury Submission Portal](#). Please visit the [Coronavirus State and Local Fiscal Recovery Fund website](#) for more information on the submission process.

11.3. I cannot log into the Treasury Submission Portal or am having trouble navigating it. Who can help me?

If you have questions about the Treasury Submission Portal or for technical support, please email covidreliefitsupport@treasury.gov.

11.4. What do I need to do to receive my payment?

All eligible payees are required to have a DUNS Number previously issued by Dun & Bradstreet (<https://www.dnb.com/>).

All eligible payees are also required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>).

And eligible payees must have a bank account enabled for Automated Clearing House (ACH) direct deposit. Payees with a Wire account are encouraged to provide that information as well.

More information on these and all program pre-submission requirements can be found on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

11.5. Why is Treasury employing id.me for the Treasury Submission Portal?

ID.me is a trusted technology partner to multiple government agencies and healthcare providers. It provides secure digital identity verification to those government agencies and healthcare providers to make sure you're you – and not someone pretending to be you – when you request access to online services. All personally identifiable information provided to ID.me is encrypted and disclosed only with the express consent of the user. Please refer to ID.me Contact Support for assistance with your ID.me account. Their support website is <https://help.id.me>.

11.6. Why is an entity not on the list of eligible entities in Treasury Submission Portal?

The ARPA statute lays out which governments are eligible for payments. The list of entities within the Treasury Submission Portal includes entities eligible to receive a direct payment of funds from Treasury, which include states (defined to include the District of Columbia), territories, Tribal governments, counties, and metropolitan cities.

Eligible non-entitlement units of local government will receive a distribution of funds from their respective state government and should not submit information to the Treasury Submission Portal.

If you believe an entity has been mistakenly left off the eligible entity list, please email SLFRP@treasury.gov.

11.7. What is an Authorized Representative?

An Authorized Representative is an individual with legal authority to bind the government entity (e.g., the Chief Executive Officer of the government entity). An Authorized Representative must sign the Acceptance of Award terms for it to be valid.

11.8. How does a Tribal government determine their allocation?

Tribal governments will receive information about their allocation when the submission to the Treasury Submission Portal is confirmed to be complete and accurate.

11.9. How do I know the status of my request for funds (submission)?

Entities can check the status of their submission at any time by logging into [Treasury Submission Portal](#).

11.10. My Treasury Submission Portal submission requires additional information/correction. What is the process for that?

If your Authorized Representative has not yet signed the award terms, you can edit your submission with in the into [Treasury Submission Portal](#). If your Authorized Representative has signed the award terms, please email SLFRP@treasury.gov to request assistance with updating your information.

11.11. My request for funds was denied. How do I find out why it was denied or appeal the decision?

Please check to ensure that no one else from your entity has applied, causing a duplicate submission. Please also review the list of all eligible entities on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

If you still have questions regarding your submission, please email SLFRP@treasury.gov.

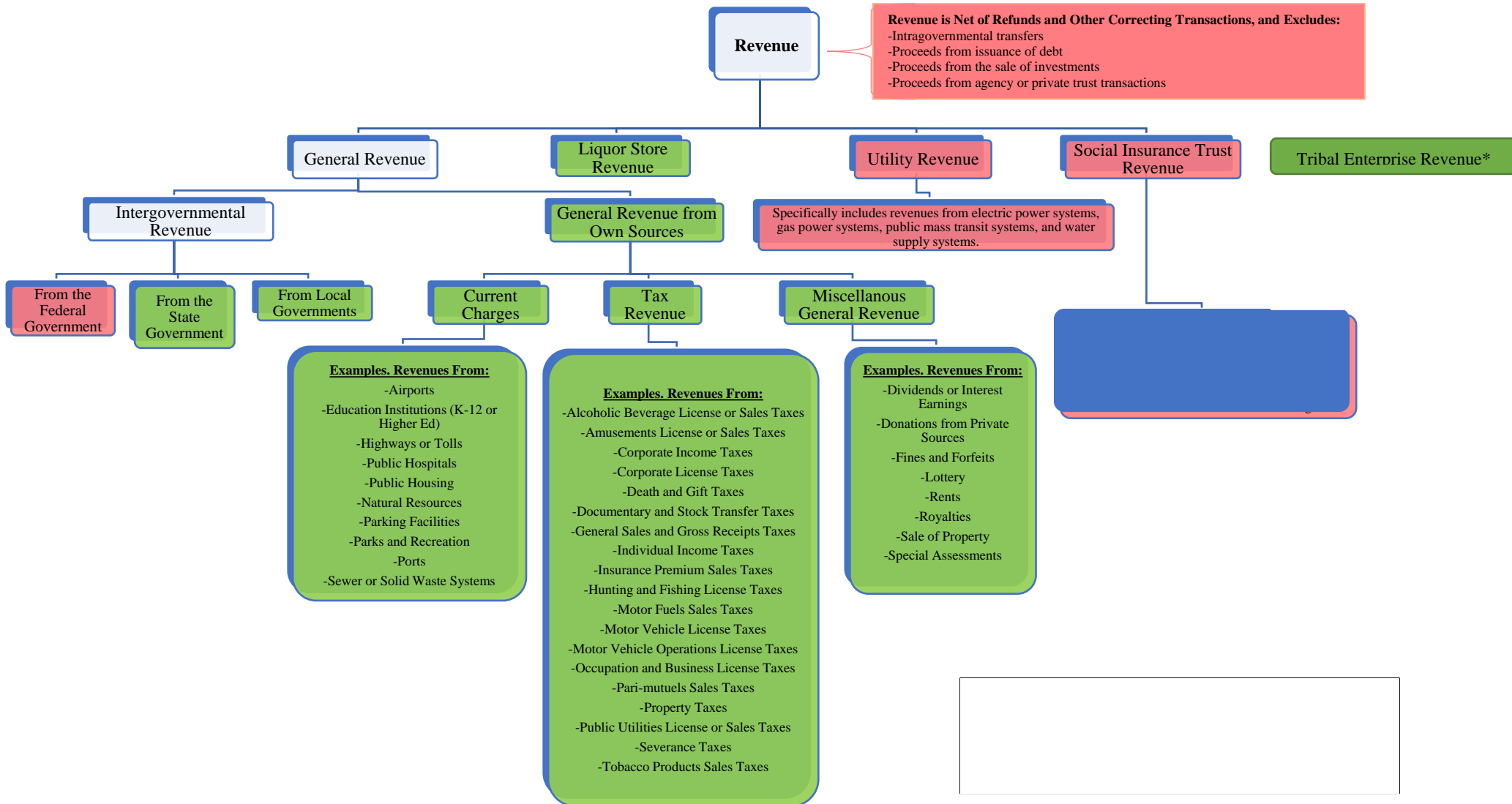
11.12. When will entities get their money?

Before Treasury is able to execute a payment, a representative of an eligible government must submit the government's information for verification through the [Treasury Submission Portal](#). The verification process takes approximately four business days. If any errors are identified, the designated point of contact for the government will be contacted via email to correct the information before the payment can proceed. Once verification is complete, the designated point of contact of the eligible government will receive an email notifying them that their submission has been verified. Payments are generally scheduled for the next business day after this verification email, though funds may not be available immediately due to processing time of their financial institution.

11.13. How does a local government entity provide Treasury with a notice of transfer of funds to its State?

For more information on how to provide Treasury with notice of transfer to a state, please email SLRedirectFunds@treasury.gov.

Appendix: Interim Final Rule Definition of General Revenue Within the Census Bureau Classification Structure of Revenue



Source: [U.S. Bureau of the Census Government Finance and Employment Classification Manual, 2006](#); [Annual Survey of State and Local Government Finances](#)