



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055

Budget Work Session at 5:00 pm

Regular Meeting at 7:00 pm

TAB	AGENDA ITEMS
	A – CALL TO ORDER
	B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
	C – BUDGET DISCUSSION
	D – CLOSED MEETING AND DINNER RECESS
	RECESS – DINNER BREAK
	RECONVENE @ 7:00pm
TAB	AGENDA ITEMS
	1 - CALL TO ORDER
	2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
	3 – ADOPTION OF AGENDA
	4 – COUNTY ADMINISTRATOR’S REPORT
	5 – PUBLIC COMMENTS #1 (5 minutes each)
	6 – PUBLIC HEARING
A	SUP 21:07 Dominion Energy – Douglas Miles, Community Development Director
B	American Rescue Plan Act Funding – Eric Dahl, County Administrator
	7 – ACTION MATTERS
C	BFI Waste Services Disposal Agreement – Cyndi Toler, Purchasing Officer
D	Advertisement of Proposed Fiscal Year 2023 Operations Budget, Tax Rates, & Capital Improvement Plan – Tori Melton, Management Analyst
	7A – APPOINTMENTS
E	Board, Commission, and Committee Appointments – Eric Dahl, County Administrator
	8 – PRESENTATIONS (normally not to exceed 10 minutes each)
F	Strategic Initiatives Update – Kelly Harris, Assistant County Administrator
	9 – CONSENT AGENDA
G	Minutes of March 2, 2022 – Caitlin Solis, Clerk to the Board
H	Minutes of March 9, 2022 – Caitlin Solis, Clerk to the Board
I	Accounts Payable Report for February 2022 – Eric Dahl, County Administrator
J	FY22 FCPS Grants Supplemental Appropriation – Brenda Gilliam, Executive Director for Instruction and Finance

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K CRMF - Emergency Generator Repair at Fire Stations – Dale Critzer, Assistant Public Works Director

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

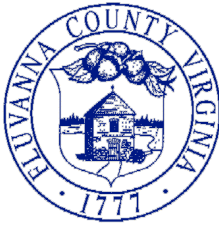
1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	March 16, 2022				
AGENDA TITLE:	SUP 21:07 Dominion Energy				
MOTION:	I move that the Board of Supervisors (Approve/deny/defer) SUP 21:07, a request to construct a major utility (electrical substation) on Tax Map 17, Section A, Parcel 71 and Tax Map 17, Section A, Parcel 51, subject to the eight (8) conditions as listed in the staff report.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative:	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its public hearing on January 11, 2022, the Planning Commission recommended Approval of SUP 21:07 (3-1-1); Mr Zimmer moved to recommend Approval and Mr. Lagomarsino seconded. AYES: Bibb, Lagomarsino and Zimmer. NAY Murray-Key and Mr. Johnson Abstained. Mrs. Murray-Key she had motioned for a Deferral that night.				
TIMING:	Normal Public Hearing review process				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	Regarding SUP 21:07 Dominion Energy the Board of Supervisors may: <ul style="list-style-type: none"> • Approve this request, allowing the land use to be permitted there; OR • Deny this request, preventing the land use from being constructed; OR • Defer this request and make a final decision at a later Board meeting date. 				
LEGISLATIVE HISTORY:	Review of a proposed Special Use Permit in accordance with Chapter 22 of the Fluvanna County Code, Zoning Ordinance. The Planning Commission reviewed the request on January 11, 2022 via an advertised Public Hearing request for the use. The Board of Supervisors they reviewed the request on February 16, 2022 via an advertised Public Hearing and they deferred this request for thirty (30) days.				
ENCLOSURES:	Dominion Energy Board of Supervisors Staff Report and associated attachments				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

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BOS2022-03-16 p.7/274

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: SUP 21:07 Dominion Energy

From: Douglas Miles, AICP, CZA
District: Cunningham District

General Information:

This Special Use Permit (SUP) case request is to be heard by the Board of Supervisors on **Wednesday, March 16, 2022** at 7:00 pm at the Carysbrook Performing Arts Center.

Applicant:

Dominion Energy

Representatives:

Ben Jackson, PE, Kimley-Horn Engineering
Heather Buck, PE, Dominion Project Manager

Requested Action:

SUP 21:07 Dominion Energy – A request for a special use permit to construct an electrical substation (major utility) on Tax Maps 17, Section A, Parcels 51 and 71. The request is located on the north line of Ruritan Lake Road (SR 619) and it is approximately 100 feet east of the intersection with Branch Road. The parcels are zoned A-1 Agricultural, General and are located within the Rural Residential Planning Area and the Cunningham Election District.

Existing Zoning:

A-1, General Agricultural Zoning District

Existing Land Use:

Tax Map 17, Section A, Parcel 51 is vacant and Tax Map 17, Section A, Parcel 71 is currently occupied by a single-family dwelling use.

Planning Area:

Rural Residential Planning Area

Adjacent Land Uses:

The adjacent properties are all zoned A-1 and they are farm tracts, single-family dwellings or are vacant and surrounding this existing, 1930s electrical substation that is scheduled to be replaced in 2022.

Neighborhood Meeting:

A telephone neighborhood meeting was held Thursday, November 18, 2021 at 6:00 pm. There were staff members from Fluvanna Planning, Dominion Energy and Kimley-Horn. There were no callers from the surrounding public on the conference call and the meeting ended at 6:30 pm.

Comprehensive Plan:

Land Use:

The Comprehensive Plan designates this property as within the Rural Residential Planning Area. The 2015 Plan states: *Rural residential areas are linked to the rural cluster community element and generally surround the six community planning areas. Rural residential areas conserve open space by clustering development or developing on larger lots. Projects should achieve the goal of preserving as much open space, and thus rural character, as possible.* Dominion Energy seeks to remove the existing utility line and supporting structures from the 1930s and then constructing a modern switching station to serve Fluvanna County and all other regional power transmission.

Analysis:

This is a special use permit request for a new switching station site to be operated by the Central Virginia Electric Cooperative, also known as CVEC. The new switching station is needed since the 12.6 miles of 115KV line was constructed in the 1930s on H-frame structures and is at its end of service life. Therefore, this switching station would utilize 230KV / 115KV to ensure the safe and reliable service to CVEC after the removal of the old line from service in the immediate area.

The proposed land use is classified as a Major Utility and is defined in the Zoning Ordinance as:

Utility, major: Facilities for the distribution, collection, treatment, production, transmission and generation of public, private and central utilities including, but not limited to, transmission lines, production plants, electrical substations, pumping stations, treatment facilities, information and communication facilities.

Major utilities are permitted by SUP in the A-1 Zoning District and are subject to an approved site development plan. The applicant's representative has provided the concept plan details that are sufficient to move forward beyond a Sketch Plan to submit a Site Development Plan for the proposed electrical substation and associated equipment, provided this SUP request is approved.

When evaluating proposed land uses through a Special Use Permit, in addition to analyzing any potential adverse impacts of the proposed use, planning staff utilizes two (2) general guidelines for evaluation as set forth in the Zoning Ordinance:

First, the proposed use should not change the character and established pattern of the area.

The surrounding area contains an existing Dominion Easement and a CVEC power line running perpendicular to Ruritan Lake Road (SR 619) the west side of the property is owned by Ashley and James Birckhead which adjoins Dominion Energy's high-tension transmission lines, the south side it is across the street from Cunningham Creek Winery, and to the east the Raymond and Chrystan Bunch property and they are all existing properties that adjoin the 1930s substation.

The existing trees and shrubs they will all be maintained on site, where possible, and additional evergreen trees they will be planted on site in order to supplement and screen the proposed use from all the surrounding properties and from the public right-of-way as it is required by the Fluvanna County Zoning Ordinance; but there will not be any plantings in the transmission area.

Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use or the value of neighboring properties.

Major utilities are allowed by SUP in the A-1 Zoning District and by-right uses that are similar in operation to this request, include minor utilities that are also defined in the Zoning Ordinance as:

Utility, minor: Facilities for the distribution and collection of public, private and central utilities including poles, lines, transformers, pipes, meters, information and communication distribution lines.

Section 22-1-2 of the Zoning Ordinance states that *its purpose is to promote the health, safety or general welfare of the public as well as to facilitate the creation of a convenient, attractive and harmonious community.* Planning staff has worked with the applicant to have the proposed use to comply with all requirements of the Zoning Ordinance to continue to provide electrical power.

Technical Review Committee:

Please find a summary of the Technical Review Committee (TRC) member comments during the regular TRC meeting that was held on Thursday, October 28, 2021 via a conference phone call:

Mike Brent, Palmyra Fire Department commented on the proposed site access onto Ruritan Lake Road for emergency vehicles and the installation of smaller E-911 signage for safety purposes.

Andy Wills, CBO, Building Official he provided his Building Code comments for the switching station structure and new retaining wall. He stated a Building Permit would be needed and he indicated he could receive the construction plans to provide any further plan review comments.

Roger Black, E&SC Plans Reviewer provided his comments on the road and site grading for on-site retention purposes. Dominion Energy had noted that the VDEQ would be handling all of the inspecting and permitting on this site due to the presence of wetlands that would be disturbed.

John Wilson, PE, Land Use Engineer, VDOT – Louisa Residency he provided general comments that VDOT would look at the Low volume commercial entrance standards and VDOT Access management standards and most importantly the applicant would work with VDOT during the proposed site demolition and construction as that could take more than one (1) year to complete.

Douglas Miles, AICP, CZA, Community Development Director provided his comments based upon the Zoning Ordinance requirements and the recommended Special Use Permit conditions typically used for electrical substation use requests in Fluvanna County for compliance purposes.

He stated the Special Use Permit Staff Report will contain recommended conditions addressing our standard requirements such as site screening, from the public right-of-way with landscaping materials, but would not be within the transmission right-of-way and the perimeter compound fencing would be designed to preclude any trespassing after the proposed facility is in operation.

Planning Commission January 11th Hearing:

The Planning Commission on January 11, 2022 heard this request with just one adjacent property owner speaking during the Public Hearing and he expressed an interest in finding out additional information about their new switching station project. Dominion Energy conducted a community meeting via a conference call due to this rural area not being fully served by broadband services.

The Planning Commission recommended Approval with the recommended case conditions by a 3-1-1 vote, with Ms. Murray-Key dissenting, and Mr. Johnson abstaining in order to allow for this adjacent property owner to have additional time to work with the applicant. The remainder of the Commission members felt that the visual screening techniques could be further explained at the Board of Supervisors public hearing meeting. The applicant has done that by working with this adjacent property owner and others who had follow-up questions summarized in their report.

Board of Supervisors February 16th Hearing:

The Board of Supervisors on February 16, 2022 heard this request with just one adjacent property owner speaking during the Public Hearing and he had expressed concerns with the proposed site screening and asked there be additional time to work on screening the proposed substation use.

The Cunningham District Board member asked that the Special Use Permit request be deferred to allow for additional time to work on the screening with Dominion Energy as the case applicant. The Board of Supervisors deferred this request for thirty (30) days until Wednesday, March 16th.

Conclusion:

The Board of Supervisors should consider any potential adverse impacts, such as limited service vehicle traffic entering and exiting the site, noise or visual clutter, and whether the requirements of the Zoning Ordinance will effectively mitigate any potential impacts. Please be advised that during the Neighborhood meeting, held via a conference call, that no one from the general public had called in with any concerns with the proposed electrical switching station use request. Also, the applicant has continued to work with one adjacent property owner to screen the site location.

Recommended Conditions:

If approved, the Planning Commission and Planning Staff recommends the following conditions:

1. The Dominion Energy Concept Site Plan that is dated November 30, 2021 as prepared by Kimley-Horn shall be the subject property area for the special use permit request.
2. Prior to development of the site, a site development plan that meets the requirements of the Fluvanna County Zoning Ordinance, it shall be submitted for administrative approval.
3. The site shall be screened from view in accordance with the requirements of Section 22-24-7 of the Fluvanna County Zoning Ordinance and screening will not be required within the transmission right-of-way.

4. Any lighting shall not be directed toward the adjacent properties and it shall comply with Article 25 Outdoor Lighting Control of the Fluvanna County Zoning Ordinance.
5. Any noise shall comply with Chapter 15.1 of the Fluvanna County, Virginia Code.
6. The site shall be maintained in a neat and orderly manner so that the visual appearance from the public right-of-way and adjacent properties is acceptable to County officials.
7. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.
8. Under Section 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

Suggested Motion:

I move that the Board of Supervisors (Approve/deny/defer) SUP 21:07, a request to construct a major utility (electrical substation) on Tax Map 17, Section A, Parcel 71 and Tax Map 17, Section A, Parcel 51, subject to the eight (8) conditions as listed in the staff report.

Attachments:

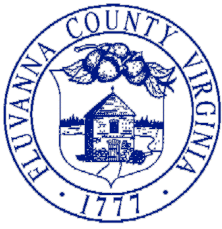
SUP Application and APO Letter
Applicant's APO Letter and Sketch
Textual Statement and Concept Plan
Dominion Communications Report



MEMORANDUM

Date: February 2, 2022
From: Valencia Porter
To: Douglas Miles
Subject: APO Memo Complete

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the February 16, 2022 Board of Supervisors meeting.



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PUBLIC HEARING NOTICE

February 2, 2022

RE: SUP 21:07 Dominion Energy Special Use Permit Request located on Ruritan Lake Road

This is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on:

Meeting: Board of Supervisors Public Hearing
Date: **Wednesday, February 16, 2022 at 7:00 pm**

Location: Carysbrook Performing Arts Center
8880 James Madison Highway Fork Union, VA 23055

SUP 21:07 Dominion Energy – A request for a special use permit to construct an electrical substation (major utility) on Tax Maps 17, Section A, Parcels 51 and 71. The request is located on the north line of Ruritan Lake Road (SR 619) and it is approximately 100 feet east of the intersection with Branch Road. The parcels are zoned A-1 Agricultural, General and are located within the Rural Residential Planning Area and the Cunningham Election District.

Please be advised that you can attend the meeting in person, join the meeting via Zoom or by a phone call where you will have an opportunity to provide any Public comments. Instructions for participation in the Public Hearing will be available on Fluvanna County's website along with the Meeting Agenda and Staff Report for this Special Use Permit request to replace this substation.

You can also contact the Fluvanna County Planning & Community Development Department, 8:00 am – 5:00 pm, Monday through Friday. If you have any questions regarding the application or the public hearing, please contact me at 434.591.1910 or at dmiles@fluvannacounty.org for any further information.

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

Dominion Energy Virginia
Electric Transmission
P.O. Box 26666, Richmond, VA 23261-6666
DominionEnergy.com



Nov. 2, 2021

Grapevine Substation Electric Transmission Line Project Ruritan Lake and Branch Roads

Dear Neighbor:

At Dominion Energy, we are committed to staying connected with our customers and providing the latest information on work scheduled to occur in the communities we serve.

You are receiving this letter because we are currently proposing to build a new 230 kilovolt (kV) substation in Fluvanna County on Ruritan Lake Road which will replace an existing line built in the 1930s. This line has reached its end of service life and needs to be replaced to help maintain electric reliability in your area. The new substation will serve the existing Central Virginia Electric Cooperative (CVEC) transmission line.

To learn more about this project, we invite you to attend a conference call hosted by Dominion Energy and Fluvanna County, Virginia on Thursday, Nov. 18 at 6 p.m. During this call, you will have an opportunity to ask questions and share feedback.

To access the call, dial the Fluvanna County Conference Call Line at **866-845-1266 and use Passcode 15855270#**. Please note you must hit # to join. If you have problems accessing the meeting, please contact Douglas Miles at dmiles@fluvannacounty.org. For project-related questions, contact Kristi Moore via email at Kristi.m.moore@dominionenergy.com or by calling 856-430-4784.

Your attendance is an important part of our commitment to engage the community in our project development. In addition, we want to inform you that in the wake of the ongoing public health concerns from the spread of the coronavirus, we are mindful of our activities and maintaining property owner interactions with the appropriate social distancing. The work we do is integral to maintaining grid reliability and our crews will continue to perform work as needed to provide reliable electric service.

Sincerely,

The Electric Transmission Project Team

Project Contact: Kristi Moore
Dominion Energy
Communications Specialist
856-430-4784
Kristi.m.moore@dominionenergy.com



NOTES/ASSUMPTIONS:
 1. CUT AND FILL NUMBERS ARE BASED ON PRELIMINARY GRADING ANALYSIS AND DO NOT CONSIDER ADDITIONAL GRADING FOR POTENTIAL STORMWATER MANAGEMENT PRACTICES AND SUBSTATION ACCESS.
 2. LOD, SITE PLAN, AND STORMWATER MANAGEMENT ARE APPROXIMATE AND ARE SUBJECT TO CHANGE.

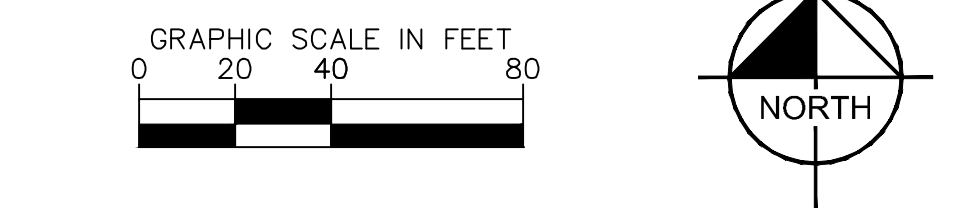
EARTHWORK (FILL FACTOR: 1.15) [CY]	
Cut	10815
Fill	10505
Net	310 (Cut)

POTENTIAL PROPERTY ACQUISITION	
BUNCH	4.05 AC.
BIRCKHEAD	1.01 AC.
TOTAL LAND ACQUISITION	5.06 AC.

MICHAEL & CATHY ALLEN
 INST. 210002108.001
 D.B. 520, PG. 66 PLAT
 T.M. 17-A-71A
 3.000 ACRES
 LOT A
 ZONED A-1

JAMES A. AND ASHLEY BIRCKHEAD
 INST. 190002845.001
 REF: INST. 190001515.001 BLA PLAT
 T.M. 17-A-51
 4.826 ACRES
 ZONED A-1

RURITAN LAKE ROAD
 STATE ROUTE #619
 VARIABLE WIDTH RIGHT OF WAY
 D.B. 71, PG. 1 (40' R/W)
 D.B. 520, PG. 66 (5' R/W PARCEL 17-A-71A)



REVISIONS			 <small>© 2021 KIMLEY-HORN AND ASSOCIATES, INC. 1700 WILLOW LANE, SUITE 200, RICHMOND, VA 23230 PHONE: 804-675-3882 WWW.KIMLEY-HORN.COM</small>
REV	DATE	DESCRIPTION	
			PRELIMINARY

Dominion Energy

PRELIMINARY SITE PLAN

GRAPE VINE SUBSTATION
 FLUVANNA COUNTY
 VIRGINIA

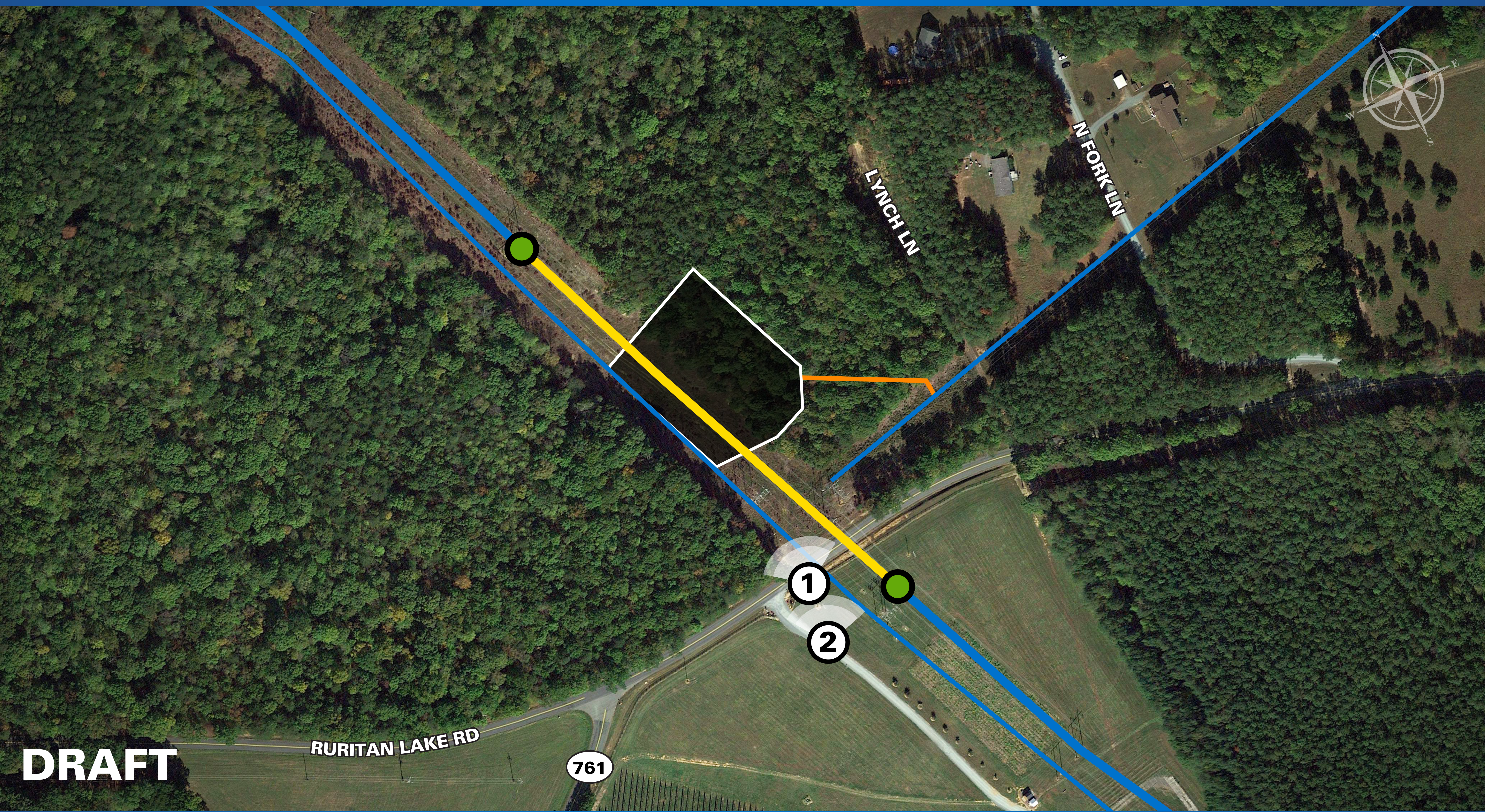
OPERATIONAL REGION	B/M No.	SCALE
PROJECT	NAME	DATE
DESIGNER	JLM	08/12/21
PROJECT ENGINEER	JLM	08/12/21
APPROVED BY	BKJ	08/12/21

GRAPEVINE

Substation Project

- EXISTING TRANSMISSION LINE
- PROPOSED TRANSMISSION LINE
- TRANSMISSION LINE TO BE REPLACED

- PROPOSED GRAPEVINE SUBSTATION
- PHOTO VIEWPOINT
- NEW STRUCTURES



DRAFT

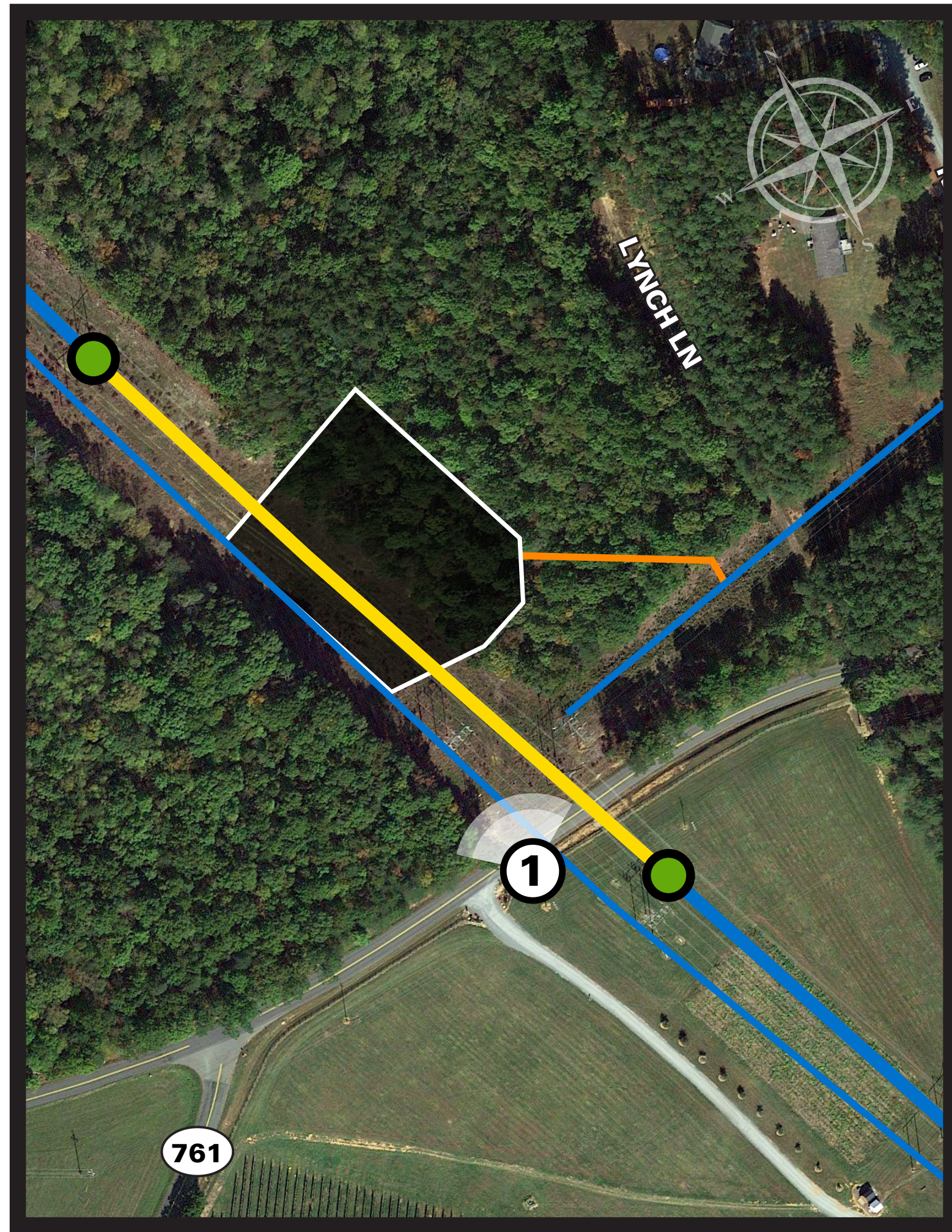
GRAPEVINE

Substation Project

SIMULATION 1

1/21/22 • 1:34pm

DRAFT



EXISTING Conditions



PROPOSED Conditions

Photo simulations are for discussion purposes only.
Final design is subject to change pending public,
engineering, and regulatory review.



GRAPEVINE

Substation Project

SIMULATION 2

1/21/22 • 1:36pm

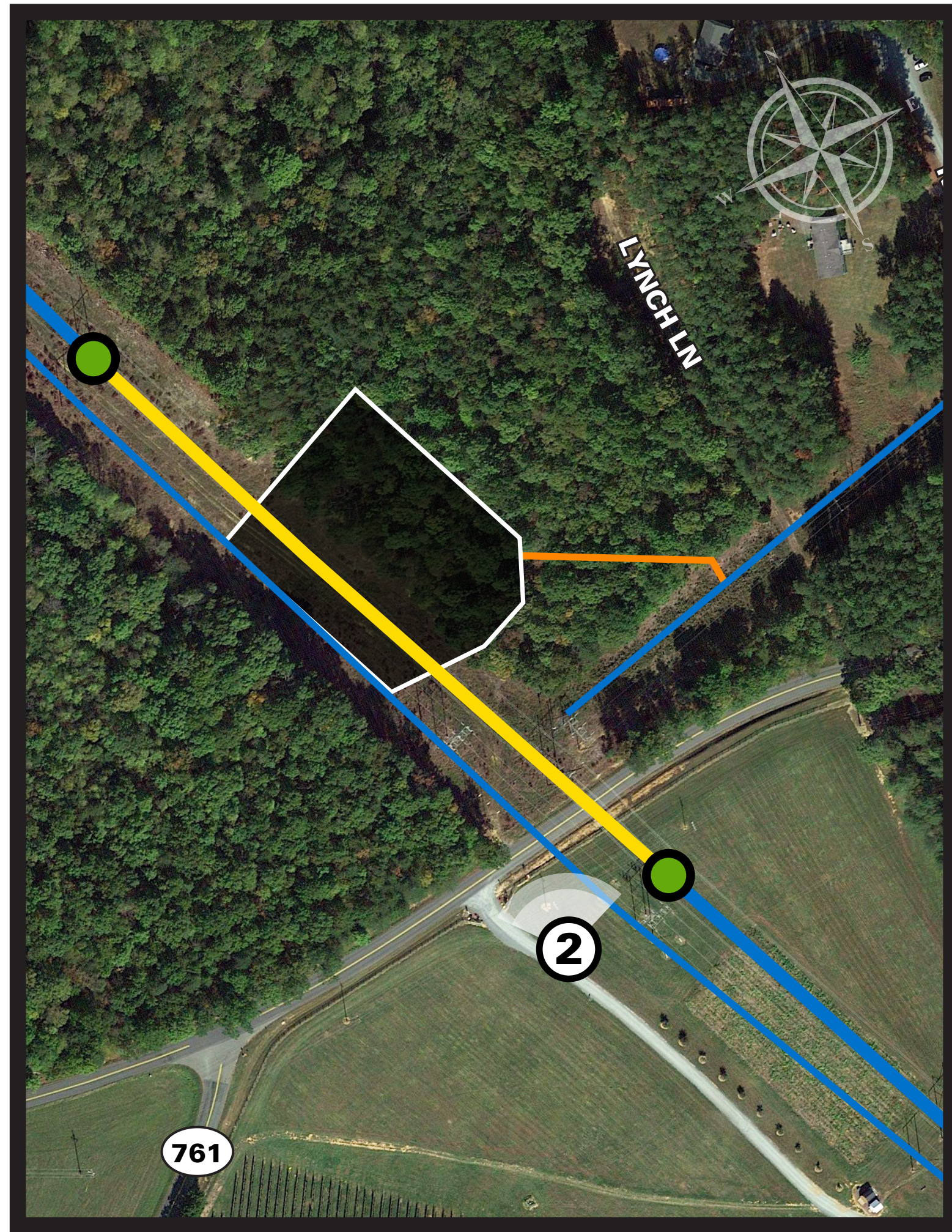
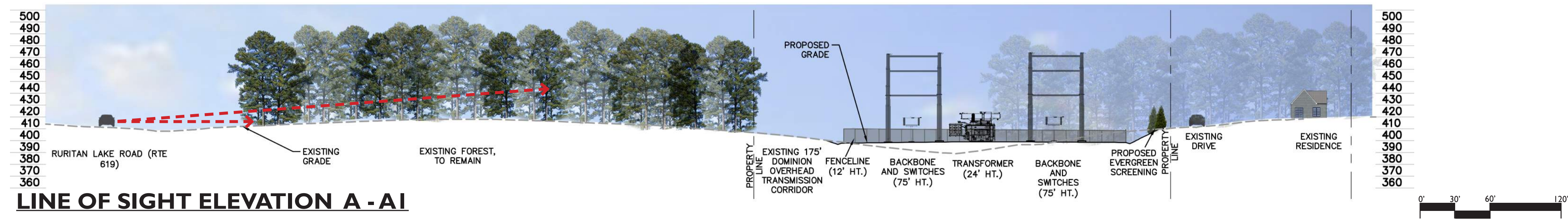


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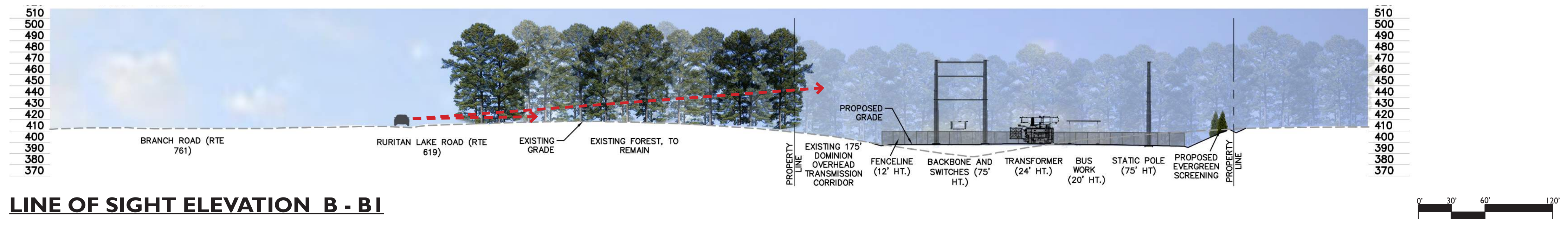


DRAFT

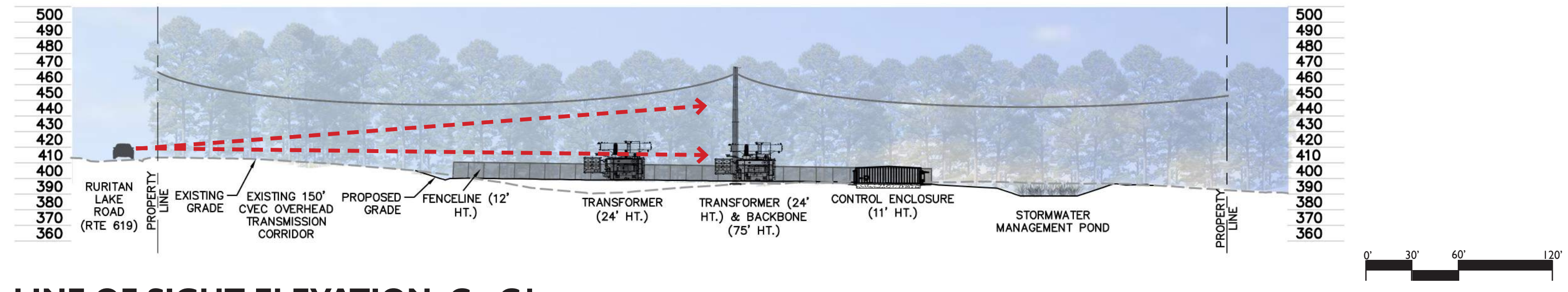




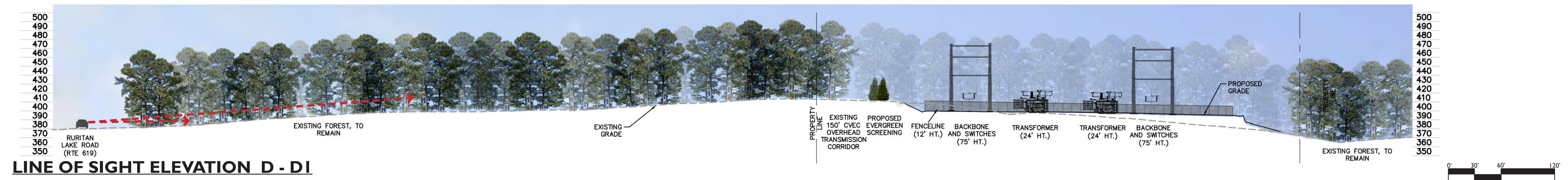
LINE OF SIGHT ELEVATION A - AI



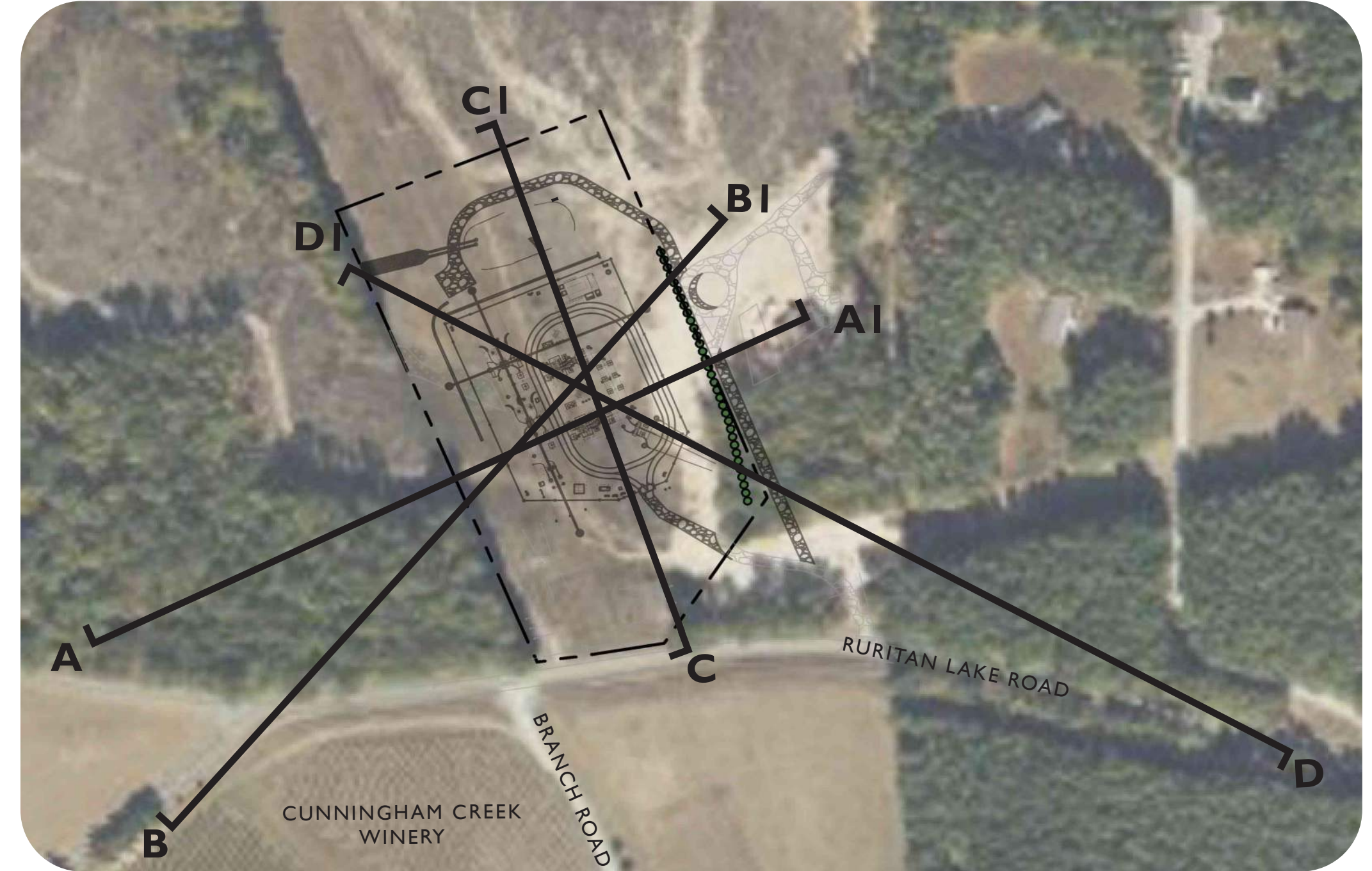
LINE OF SIGHT ELEVATION B - BI



LINE OF SIGHT ELEVATION C - CI



LINE OF SIGHT ELEVATION D - DI



KEY PLAN

DOMINION ENERGY- GRAPE VINE SUBSTATION

FLUVANNA COUNTY, VA

SUBJECT TO FINAL ENGINEERING

LINE OF SIGHT ELEVATIONS

01.27.2022 SCALE: AS NOTED



Dominion Energy Virginia
Electric Transmission
P.O. Box 26666, Richmond, VA 23261-6666
DominionEnergy.com



**Communications Report for Fluvanna County
Dominion Energy's Grape Vine Substation
Feb. 1, 2022**

The information below was prepared by Dominion Energy for Douglas Miles, Community Development Director, Fluvanna County, Virginia. The information includes a summary of communications related to the proposed Grape Vine substation, located off Ruritan Lake Road in Fluvanna County, VA.

A letter notifying adjacent landowners of the proposed Grape Vine substation was prepared by Dominion Energy and mailed to a list of adjacent landowners on November 3, 2021. The letter informed adjacent landowners of the proposed 230 kV substation to serve the Central Virginia Electric Co-Op (CVEC) transmission line. CVEC is currently served by a 115kV line which was built in the 1930's and has reached its end of life. Landowners receiving the letter were invited to join a conference call, hosted by Fluvanna County, on November 18, 2021. No one from the community joined the call.

Following receipt of the letter, Janet Pullinger of 3067 Ruritan Lake Road, called Dominion Energy Communications Team member Kristi Moore on December 22, 2021 with questions related to the proposed substation. Ms. Moore returned Ms. Pullinger's call on December 23 with responses. Her questions and responses are below:

1. She noticed a well next to the substation (identified the property as the Bunch property) and was wondering if it was a cast well. **Dominion is uncertain this has anything to do with this project.**
2. What is the construction timeline? **Dominion would like to begin construction in the spring of 2022 and finish in the spring of 2023, pending permit approvals.**
3. Are the powerlines along Ruritan Lake Road also being upgraded? **These are distribution lines owned by CVEC, not Dominion. However, to our knowledge, they are not being upgraded at this time.**
4. Will there be traffic impacts as a result of construction? **Traffic will ramp up as a result of construction-related activities. After construction is complete, routine maintenance will take place at the substation with 2-3 vehicles entering and exiting the site per month.**
5. Will I experience power outages as a result of construction? **Your power will not be affected by construction or related activities. In fact, the station is being built so that Dominion can maintain reliable service with new equipment (substation) and retire the existing Transmission Line.**
6. There is a stormwater retention pond at the base of the substation, will there be water quality impacts as a result of the pond? **We have well water and are concerned with potential impacts. No, there will be no impacts to your water supply. Dominion Energy is subject to environmental and County permits.**

7. How much lighting will be at the substation? Is it similar to lighting at the South Boston Road substation? **Lighting is for security and will be used judiciously. Lights will be located on the fence post and on a few pieces of equipment (control house, backbones, static pole). The lights inside the station will be low lite (dusk to dawn lights) and the purpose is to deter theft and allow Dominion's Operations and Maintenance crews to have good visibility in the event they need to respond to an emergency. The lights on the fence will be off unless the fence detects intrusion, then they will turn on. The lighting is subject to permit approval by the county.**

8. What is the kilovolt? **The proposed station is a 230kV/115kV switching station.** Is that larger or smaller than the most recent upgrades made to the transmission line along South Boston Road (past 5 years). **The South Boston Road upgrade is a CVEC project and not Dominion.**

9. Will there be hazardous materials present? **No, our projects are subject to environmental permitting as well County permitting. We must comply with all conditions in the permit.**

The Fluvanna County Planning Board reviewed the Special Use Permit for the proposed Grape Vine substation at their January 11, 2022 meeting. Kimley-Horn shared the attached presentation. Following the presentation, Mr. Bruce Deal, owner of Cunningham Creek Winery, located at 3840 Branch Road, spoke during the public comment portion of the meeting. Mr. Deal indicated that he had received the letter mailed on November 3, 2021 a few hours prior to the meeting. The Board President confirmed that a letter was mailed to Vines, LLC as part of the initial outreach. Mr. Deal specifically inquired about the screening and fencing proposed for the project. He was concerned that the area will have a "industrial feel" compared its current, rural feel. Mr. Deal requested that the vote be deferred.

Donna Daguanno, 148 Crape Myrtle Drive, also spoke to the Special Use Permit. She said the project will destroy the beauty of the land and tourist area. She requested that the vote be deferred.

In response to Mr. Deal's desire to learn more about the project, Heather Buck, Project Manager, called Mr. Deal on January 12, 2022. Mr. Deal welcomed an in-person meeting and asked Dominion to share available documents with him. Heather Buck emailed Mr. Deal the information shared prior to the SUP hearing (notification letter and exhibit) as well as Kimley-Horn's presentation to the Planning Board.

Additionally, the Dominion Energy team prepared "line of sight" drawings from several locations along Ruritan Lake Road and shared them with Mr. Deal on January 27. [See Line of Sight drawings attached.] Mr. Deal replied on Saturday, January 29 noting his concern regarding LOS C-C1. On Monday, January 31, Heather Buck provided Mr. Deal with photo simulations that were completed over the weekend. The simulations depict the area prior to and post-construction. The photo simulations are attached.

We will continue to work closely with Mr. Deal to ensure his concerns are addressed. Should there be additional question or concerns, please feel free to contact me at Kristi.m.moore@dominionenergy.com or by calling 856-430-4784.

Sincerely,

Kristi Moore, Communications
Electric Transmission

Dominion Energy – Proposed Grape Vine Substation

Fluvanna County, VA

Textual Statement – Special Use Permit

The existing Central Virginia Electric Cooperative (CVEC) receives its power from 12.6 miles of 115KV line that was constructed in the 1930's on H-frame structures and is at its end of life. Thus, there is a need to install a 230KV/115KV switching station to ensure the safe and reliable electric service to CVEC after the removal of the 115KV line. Because the area is currently zoned A-1, a Special Use Permit (administered via Fluvanna County) is needed to construct the station.

The proposed station will be approximately 225' x 300', with the installation being split between two properties (Tax Map IDs 17-A-71 and 17-A-51), along an existing Dominion Energy transmission line easement. The substation will be surrounded by a security fence with 5/8" mesh that provides screening, and will be 12' tall, with no barbed wire (see example photo below).



RECEIVED

Fluvanna County
Planning Dept

Example photo of proposed security fence

In order to accommodate the steep grade across the site, a retaining wall will be necessary. The retaining wall will be at the northwest corner of the substation and will be 150'± long, have an average height of 7'±, and will be constructed in fill. The wall will be neutral in color (gray or brown). The final details and design of the retaining walls are subject to geotechnical engineering soil testing and structural engineering.

The proposed equipment within the substation includes a backbone structure (75'± height) to connect to the overhead transmission lines, and two (2) static poles (75'± height). The finish/color for the proposed equipment will be predominantly galvanized steel (gray), with some aluminum (silver) and porcelain insulators mixed in as well.

Land acquisition is necessary for this project as the proposed substation is located on two properties not owned by Dominion Energy. The western property is owned by James and Ashley Birkhead (TM 17-A-51) and the eastern property is owned by Raymond and Chrystan Bunch (TM 17-A-71). The site is located in a rural area along Route 619, with the nearest home being located 160'± to the east.

The substation will be screened from the eastern property with the planting of evergreen trees, and will be screened from the west with the preservation of the existing trees. After construction is complete, noise will be generated from the proposed transformers, but it is anticipated to be minimal. A sound study can be conducted, and any excess noise

will be mitigated, if necessary. Lights within the substation will be installed on the backbone, static poles, and control enclosure, and will be on from dusk to dawn for security/maintenance concerns. In addition, traffic to the site after construction will be limited to a few vehicles per month. The existing driveway entrance from Route 619 to the Bunch property will be used during and after construction – no new entrances are proposed.

There is a ravine with a wetland present on-site, which will be disturbed as a part of this project (0.12 AC). The appropriate permits from the USACE and DEQ will be secured prior to the start of land disturbance on site. The Erosion and Sediment Control and Stormwater Management plans will be self-certified under Dominion Energy's DEQ-approved Annual Standards and Specifications; therefore, Fluvanna County would not need to review these components of the site plan. A copy of the Annual Standards and Specifications can be provided upon request.

RECEIVED

Parcel 1

Tax Map: 17-A-71

Owner of Record: Raymond & Chrystan Bunch

Address: 360 Branch Road, Scottsville VA 24590

Phone: 434-286-6727

Email: rebunch1@aol.com

Fluvanna County
Planning Dept

Parcel 2

Tax Map: 17-A-51

Owner of Record: James A. & Ashley Birckhead

Address: 3761 Branch Road, Scottsville VA 24590

Phone: 434-996-6987

Email: jbirckhead88@gmail.com



RECEIVED

Fluvanna County Department of Planning & Community Development
P.O Box 540
Palmyra, VA 22963

Fluvanna County
Planning Dept

Re: Boundary Adjustment Application- Authorization

October 15, 2021


To Whom it May Concern,

We, Raymond Bunch and Chrystan Bunch, joint owners of a certain piece of real property in Fluvanna County described as tax map and parcel 17-A-71, and with an E911 address of 360 Branch Road Scottsville VA 24590, do hereby provide written authorization designating both the applicant, Dominion Energy, and their representative, Kimley Horn, as the authorized agents for all matters concerning the request for the attached Boundary Line Adjustment Application to be filed with Fluvanna County, VA.

Respectfully,


Raymond Bunch

10/15/21
Date


Chrystan Bunch

10/15/21
Date



RECEIVED

October 15, 2021

Fluvanna County
Planning Dept

Fluvanna County Department of Planning & Community Development
P.O Box 540
Palmyra, VA 22963

Re: Boundary Adjustment Application- Authorization

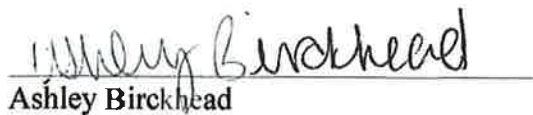
To whom it may concern,

We, James Birckhead and Ashley Birckhead, joint owners of a certain piece of real property in Fluvanna County described as tax map and parcel 17-A-51, with the E911 address of 3761 Branch Road Scottsville VA 24590, do hereby provide written authorization designating both the applicant, Dominion Energy, and their representative, Kimley Horn, as the authorized agents for all matters concerning the request for the attached Boundary Line Adjustment Application to be filed with Fluvanna County, VA.

Respectfully,


James Birckhead

10/15/2021
Date


Ashley Birckhead

10/15/2021
Date



RECEIVED BOS2022-03-16 p.32/274

COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

Application for Special Use Permit (SUP)

Fluvanna County Planning Dept

Owner of Record: 2 property owners - see attachment

Applicant of Record: Dominion Energy, Attn: Mark Allen

Address: Address: 10900 Nuckols Road, 4th Floor Glen Allen, VA 23060

Phone: Fax: Phone: 804-257-4711 Fax:

Email: mark.allen@dominionenergy.com

Representative: Kimley-Horn, Attn: Ben Jackson

Address: 1700 Willow Lawn Drive, Suite 200 Richmond, VA 23230

Phone: 804-273-8375 Fax:

Email: ben.jackson@kimley-horn.com

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

N/A

Tax Map and Parcel(s) 17-A-71 (Bunch); 17-A-51 (Birkhead)

Acreage 23.92 (Bunch); 24.83 (Birkhead) Zoning A-1

Deed Book and Page: Inst # 190001515 (Bunch)

Location of Parcel: 3439 Ruritan Lake Road

If any Deed Restrictions, please attach a copy

Request for an SUP for the purpose of: construction of a new electrical substation

*Ten copies of a sketch plan (8.5x11 inches or 11x17 inches) must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 11/30/21 Signature of Owner/Applicant: [Signature]

Subscribed and sworn to before me this 30th day of November, 2021

Notary Public: [Signature] Register # 7937791

My commission expires: 8/31/2025

Certification: Date: 5/24/2021



Table with columns for Office Use Only and Public Hearings. Office Use Only includes Date Received, Pre-Application Meeting, PH Sign Deposit Received, Application #, Fee paid, Mailing Costs, Amendment of Condition, Telecom Consultant Review fee paid, Election District, and Planning Area. Public Hearings includes Planning Commission and Board of Supervisors with rows for Advertisement Dates, APO Notification, Date of Hearing, and Decision.

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

A new electrical substation is proposed on two (2) partially wooded/partially cleared parcels. The substation will be approximately 225'x300' and will be enclosed by a 12' tall security fence. There are not any proposed "buildings" - instead, there are various electrical equipment and structures. The proposed equipment includes a backbone structure (75' +/- height) to connect to the overhead transmission lines, static poles (75' +/- height), transformers (15'-20' height), and a control enclosure (15' +/- height).

NECESSITY OF USE: Describe the reason for the requested change.

The existing Central Virginia Electric Cooperative (CVEC) receives its power from 12.6 miles of 115KV line that was constructed in the 1930's on H-frame structures and is at its end of life. Thus, there is a need to install a 230KV/115KV switching station to ensure continued safe and reliable electric service to CVEC for the removal of the existing 115KV line.

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

The property to the west (Tax Map 17-A-51) is currently wooded and abuts the existing cleared Dominion transmission easement. The construction of the new substation will not encroach/clear beyond the western edge of the existing transmission easement, leaving the existing woods intact. Vegetative screening will be provided for the property to the east (Tax Map 17-A-71). The exact configuration of the screening is to be determined, but Dominion will work with the property owner to establish the appropriate type/layout of screening (likely evergreen trees that function as a visual screen year-round).

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

The construction of the new Grape Vine Substation will be advantageous to the County because it will provide the Central Virginia Electric Cooperative (CVEC) with safe and reliable electric service.

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application.
Remarks:

See attached plot plan

Commonwealth of Virginia
County of Fluvanna
Special Use Permit Checklist

The following information shall be submitted with the application and is to be provided by the applicant for the processing of the application:

Applicant must supply	Staff Checklist
Completed Special Use Permit signed by the current owner(s) or lessee or written confirmation from the current owner or lessee granting the right to submit the application	
Ten (10) copies of a Site Plan for any expansion or new construction Include: <ul style="list-style-type: none"> • Plot plan or survey plat at an appropriate scale • Location and dimension of existing conditions and proposed development • <i>Commercial and Industrial Development:</i> parking, loading, signs, lighting, buffers and screening • Copy of the Tax Map showing the site (preferred) • General Location Map (preferred) 	
Supporting photographs are not required, but suggested for evidence	

All maps and plans submitted are to be either 8.5"x 11" or 11"x 17". One original of any size may be for staff use at the public hearing.

Staff Only	Staff Checklist
Preliminary review by planning staff for completeness and content: <ul style="list-style-type: none"> • Technical Review Committee review and comment • Determine all adjacent property owners • Placed as a Public Hearing on the next available agenda of the Planning Commission. 	
Notification of the scheduled Public Hearing to the following: <ul style="list-style-type: none"> • Applicant • All adjacent property owners • Local Newspaper advertisement 	
Staff Report to include, but not be limited to: <ul style="list-style-type: none"> • General information regarding the application • Any information concerning utilities or transportation • Consistency with good planning practices • Consistency with the comprehensive plan • Consistency with adjacent land use • Any detriments to the health, safety and welfare of the community. 	

Page 5 of 5
For Applicant

The Special Use Permit application fee is made payable to the **County of Fluvanna**.

Meetings for the processing of the application

Applications must be submitted by the first working day of the month to have the process start that month. Applications received after the first working day will have the process start the following month.

Process:

1. Placed on next available Technical Review Committee Agenda.
2. Placed as a Public Hearing on the next available agenda of the Planning Commission the following month. Staff Report and Planning Commission recommendation forwarded to the Board.
3. Placed as a Public Hearing on the next available agenda of the Board of Supervisors (usually the same month as the Planning Commission).

Applicant or a representative must appear at the scheduled hearings.

The Technical Review Committee provides a professional critique of the application and plans. The Planning Commission may recommend to the Board of Supervisors: approval; approval subject to resubmittal or correction; or denial of the special use permit.

Board Actions

After considering all relevant information from the applicant and the public, the Board will deliberate on points addressed in the Staff Report.

The Board may approve; deny; or defer the request pending further consideration; or remand the case back to the Planning Commission for further consideration.

With **approval**, the development may proceed.

If **denied**, an appeal to the Courts may be prescribed by law

No similar request for a Special Use Permit for the same use at the same site may be made within one year after the denial.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	March 16, 2022				
AGENDA TITLE:	Public Hearing for the FY22 American Rescue Plan Act (ARPA) Funds				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$2,648,439 from the American Rescue Plan Act Funding for FY22.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<p>Per the Code of Virginia 15.2.2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors' approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval.</p> <p>The public hearings were advertised in the Fluvanna Review on March 3rd and 10th.</p> <p>The U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide emergency funding for eligible state, local, territorial, and Tribal governments.</p> <p>The funding is allocated for relief to:</p> <ul style="list-style-type: none"> • Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control; • Replace lost public sector revenue to strengthen support for vital public services and help retain jobs; • Support immediate economic stabilization for households and businesses; and, • Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations. <p>The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small</p>				

	businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.				
FISCAL IMPACT:	<ul style="list-style-type: none"> • Fluvanna County received \$2,648,439 in June 2021 • The County will receive another \$2,648,439 around June 2022. • The covered period begins March 3, 2021 and ends on December 31, 2024, with a few important distinctions and exceptions to the covered period: <ul style="list-style-type: none"> ○ Funds must be INCURRED (i.e. obligated) by December 31, 2024 ○ Funds must be EXPENDED with all WORK PERFORMED and COMPLETED by December 31, 2026 				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB C

MEETING DATE:	March 16, 2022				
AGENDA TITLE:	BFI Waste Services Disposal Agreement				
MOTION(s):	<p>I move the Board of Supervisors to approve the agreement between Fluvanna County and BFI Waste Services, LLC, a Republic Services Company for Municipal Solid Waste, Recyclables, Industrial Waste removal, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		x			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		x			
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> In October 2021 an RFP was issued with 4 responses received. After interviewing our current vendor BFI was chosen as the highest scoring proposal Included in this contract is the hauling and disposal of waste collected at the Convenience Center as well as the trash collected in dumpsters at various county buildings. As well as Industrial waste collection on an as needed basis. There are items included to help further reduce costs such as the addition of a second compactor aimed at reducing the number of hauls. The county is responsible for installation of a concrete pad and running electricity to the new compactor. 				
			Current Cost	Contract Cost	
	Waste Container Site				
	Fluvanna Rescue	\$194.25	\$104.00	Per Month	
	Sheriff's Office	\$194.25	\$104.00	Per Month	
	Courthouse	\$194.25	\$104.00	Per Month	
	Pleasant Gove	\$194.25	\$104.00	Per Month	
	Carysbrook CC	\$194.25	\$104.00	Per Month	
	Carysbrook CC	\$194.25	\$104.00	Per Month	
	Fork Union CC	\$191.35	\$65.00	Per Month	

	Convenience Center	Current Cost	Contract Cost		
	Rental of 8 Open 30yd	\$0.00	\$0.00		
	Rental of 3 Closed 30yd	\$0.00	\$0.00		
	Rental of 1 Compactor	\$0.00	\$0.00		
	Rent Additional Compactor	NA	\$325.00	Per Month	
	Rent additional container	NA	\$60.00		
	Haul Charge	\$195.00	\$160.00	Per Haul	
	Disposal	\$53.83	\$53.83	Per Ton	
	Recycling	\$150.00	\$150.00	Per Ton	
	Cardboard only removal	NA	\$180.00	per month	
	<ul style="list-style-type: none"> • After Year 1 pricing is subject to CPI adjustment using Water Sewer Trash Index of the Bureau of Labor Statistics (Not to exceed 3% annually) • This contract is for 1 year with 4 one year renewals. Both BFI and the County retain the right to not renew each year with appropriate notice. 				
FISCAL IMPACT:	Reduction in cost				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	Contract				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	x		x		x-Public Works

Coversheet

BFI Waste Services Disposal Agreement

Customer Name: County of Fluvanna
Address: 132 Main Street
Palmyra, VA 22963
Contact Name: Calvin Hickman, Director of Public Works
Contact Number: 434-591-1925
Contact Email: chickman@fluvannacounty.org
Provider: BFI Waste Services, LLC, a Republic Services Company
BFI Facility
Address: 1831 Avon Street, Ext.
Charlottesville, VA 22902
Contact Name: Chris Wilson
Contract Number: 919-669-8515
Contact Email: Cwilson2@republicservices.com
Contract Effective
Effective Date: _____
Waste Types: Municipal Solid Waste, Recyclables, Industrial Waste,
etc. as identified in the Agreement
Unit of Measure: Tons
Disposal and
Processing Fees: See Attachment A
Invoice Period: Monthly

Waste and Refuse Collection and Removal and Recycling Services Agreement

This Waste and Refuse Collection and Removal Services Agreement (the “Agreement”) is made effective as of this ___ day of _____, 2022 (the “Effective Date”) by and between the County of Fluvanna (the “County”), a political subdivision of the Commonwealth of Virginia, and BFI Waste Services, LLC (“BFI”), a Republic Services Company, a Delaware limited liability company. BFI is a wholly owned subsidiary of Republic Services, Inc., a Delaware corporation, authorized to transact business in Virginia.

RECITALS

WHEREAS, the County desires that BFI provide the Services set forth in this Agreement, for certain locations owned, leased or controlled by the County and/or its affiliates, and BFI desires to do so, all in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained in this Agreement, the parties agree as follows:

TERMS AND CONDITIONS

1. **Definitions.** For the purpose of this Agreement, the following terms shall have the meanings set forth below:

a. **“Unacceptable Waste”** means: (1) Hazardous Waste excluding Household Hazardous Waste; (2) radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, or toxic waste as defined by Applicable Law; (3) tires, oil, paints, batteries, light bulbs, appliances, refrigerators, freezers, ovens, washers, and dryers, and (4) any other material that may present a substantial endangerment to public health or safety, may cause applicable air quality or water effluent standards to be violated by the normal operation of the Transfer Station, or because of its size, durability or composition cannot be disposed of at the Transfer Station or has a reasonable possibility of otherwise adversely affecting the operation or useful life of the Transfer Station. Notwithstanding the foregoing, or any other provision of this Agreement, “Unacceptable Waste” does NOT include any items of trash, recycling, refuse, waste, etc. being specifically noted in the RFP as a part of the “Waste and Recycling Services” (as such is defined in the RFP). Specifically and without limitation, “Unacceptable Waste” does NOT include any of the following Household Hazardous Waste, newspaper, cardboard, telephone books, aluminum, plastic, glass, antifreeze, household trash, privately generated construction debris, stumps, brush, organic yard waste, televisions, water filter backwash sludge (industrial waste) or other similar items.

b. **“Hazardous Waste”** includes, but is not limited to, any amount of waste defined as hazardous by the Solid Waste Disposal Act, 42 U.S.C. 6901 et seq. or any Virginia state agency pursuant to the Resource Conservation and Recovery Act (“RCRA”), and including future amendments thereto, and any other Applicable Law.

c. **“Household Hazardous Waste”** includes, but is not limited to, waste which the Federal Environmental Protection Agency classifies, distinguishes or considers to be leftover household products that can catch fire, react, or explode under certain circumstances, or that are corrosive or toxic as household hazardous waste, including without limitation, products, such as paints, cleaners, oils, batteries, and pesticides.

d. **“Recyclable Material”** consists of any material or substance at the County’s locations that can be put to beneficial re-use or sold in recognized markets for purposes other

than disposal, including, without limitation: cardboard, paper, newsprint and other paper; aluminum; telephone books; plastics and plastic film; ferrous and non-ferrous metals; and glass.

e. “Solid Waste” is any nonhazardous solid waste or Acceptable Waste generated within the County and collected at the County’s locations that is not excluded by the provisions of this Agreement. Solid Waste shall not include any Unacceptable Waste.

f. “Acceptable Waste” is all Solid Waste and MSW and Recyclable Material that is not specifically excluded by this Agreement as Unacceptable Waste. Acceptable Waste does not include any Unacceptable Waste. Without limiting the foregoing, “Acceptable Waste” includes any items of trash, recycling, refuse, waste, garbage, rubbish, etc. normally generated by: (i) residential housing units located in the County of Fluvanna, Virginia, and (ii) types of commercial and industrial waste that are normally generated by governmental, commercial, and light industrial and manufacturing establishments located in the County of Fluvanna, Virginia. Acceptable Waste also specifically includes, without limitation, all items noted in the RFP as a part of the Waste and Recycling Services. Specifically and without limitation, “Acceptable Waste” includes any of the following: household hazardous waste, newspaper, cardboard, telephone books, aluminum, plastic, glass, antifreeze, household trash, privately generated construction debris, stumps, brush, organic yard waste, leaves, twigs, plant cuttings, televisions, and water filter backwash sludge (industrial waste), and other similar items.

g. “Applicable Law” means any applicable law (whether statutory or common), including statutes, codes, mandates, permits, licenses, ordinances, regulations, rules, governmental orders, governmental decrees, judicial judgments, constitutional provisions, resolutions, and requirements of any kind and nature promulgated or issued by any governmental authority having jurisdiction, whether now or hereinafter in effect. Applicable Law includes specifically, but without limitation, all Federal, Virginia, and local laws, ordinances, statutes, rules and regulations, and especially those pertaining to hazardous substances, MSW, Recyclable Materials, the environment, and the collection, transportation, and disposal of waste, trash, garbage, refuse, industrial waste, non-hazardous substances, hazardous substances, tires, appliances, oil, batteries, light-bulbs, yard-debris, and other items collected or maintained at the Convenience Center or processed pursuant to this Agreement.

h. “Change in Law” means either (a) the enactment, adoption, promulgation, modification, written interpretation or reinterpretation, written guideline or repeal, subsequent to the Effective Date, of any Applicable Law, or (b) the modification of or the imposition of any conditions on the issuance, modification or renewal of any official permit, license or approval subsequent to the Effective Date, which in the case of either (a) or (b), establishes requirements affecting the operation of the Transfer Station which are more burdensome than and adversely inconsistent with the most stringent requirements which are applicable to the Transfer Station or BFI, as the case may be, and which are contained in any Applicable Laws in effect as of the Effective Date. Notwithstanding the foregoing, the enactment into law after the Effective Date of any federal, Virginia or local tax or change in Applicable Law relating to taxes shall not be considered a Change in Law or any other Event of Force Majeure under this Agreement.

i. “RFP” means that Request for Proposals, Waste and Refuse Collection and Removal and Recycling Services for Fluvanna issued October 22, 2020, RFP Number 2021-02, as amended by that Addendum #1 issued October 29, 2020, that Addendum #2 dated November 13, 2020, and that Addendum #3 dated November 18, 2020.

j. “Proposal” means BFI’s Proposal dated December 1, 2020, made in response to the RFP.

k. “MSW” means Municipal Solid Waste that constitutes Acceptable Waste under this Agreement.

l. “Transfer Station” means the facility located at Zion Crossroads addressed as 131 Hunters Branch Road, Troy, VA 22974, operated by BFI.

m. “Convenience Center” means the Fluvanna County Convenience center currently located at 11206 West River Road in Fork Union, Virginia 23055.

n. “Contract Year” means twelve (12) months, commencing on the Effective Date and continuing for twelve months until midnight on the month and day prior to the anniversary of the Effective Date, and continuing if renewed for twelve month periods thereafter, with each being a “Contract Year” with the last Contract Year ending concurrently with the end of the Term, or as applicable, the date of termination of this Agreement.

o. “Monthly Billing” means each calendar month of the Contract Year, except that (a) the first Billing Month shall begin on the Effective Date and end on the last day of the month in which the Effective Date occurs; and (b) the last Billing Month shall end concurrently with the end of the Term, or, as applicable the date of termination of this Agreement.

p. “Attachment A” means that Attachment A to this Agreement entitled “**Fluvanna County RFP 2021-02 Pricing Proposal**” which is incorporated herein as a material part of this Agreement.

q. “Attachment B” revised certificate of liability insurance reflecting specifically that BFI Waste Services, LLC is a named insured under the policy of Republic Services, Inc.

r. “Effective Date” is defined on page one of this Agreement.

s. “Waste and Recycling Services” as used herein has the same meaning as defined in the RFP.

2. Acceptance of Waste and Operation of Transfer Station.

a. Acceptance of Acceptable Waste. Throughout the Term, BFI shall, collect from the Convenience Center, accept, transfer to the Transfer Station, haul, process and dispose of all Acceptable Waste and provide Waste and Recycling Services (as defined in the RFP) for the County so as to meet or exceed the requirements of: (i) the RFP, which RFP is attached hereto as **Exhibit 1** and made a material part of this Agreement; (ii) BFI’s Proposal, which Proposal is attached hereto as **Exhibit 2** and made a material part of this Agreement; (iii) Applicable Law; (iv) this Agreement; and (v) **Attachment A** and **Attachment B** hereto. The Waste and Recycling Services, transfer, rentals, disposal, labor, services, work, materials, items, and other provisions and requirements of this Agreement, the RFP, and Proposal are hereinafter collectively referred to as the “**Services**”. The Services must be furnished by BFI in accordance with all Applicable Law, in a good and workmanlike manner and so as to meet or exceed all applicable industry best standards. BFI shall accept, transfer and dispose of all Acceptable Waste and perform all Services. The RFP sets out in detail the scope of work for the Services including the requirements and obligations of BFI related to performing the Services; and such sections are hereby incorporated into this Agreement by reference as material terms hereof. To the extent any language of this

Agreement or the Proposal directly conflicts with the RFP, and the RFP requires a higher standard or more Services, then the RFP shall control and bind the parties.

b. Operation of the Transfer Station/Procedures. Notwithstanding anything in this Agreement to the contrary, BFI shall have the right to close the Transfer Station, in whole or in part, either temporarily or permanently, upon at least 180 days prior written notice to the County in the event of a Change in Law which materially impacts BFI's profitability (the "BFI Closure Notice"). BFI may offer in such BFI Closure Notice a proposed alternate transfer station for the County to consider at no increase in fees charged to the County hereunder. At any time after the receipt of such BFI Closure Notice, the County may elect to either (i) modify this Agreement by written amendment signed by both parties electing to continue Services using the new transfer station site; or (ii) consider the closure of the transfer station a material default by BFI and terminate this Agreement for cause effective upon written notice of termination made by the County and delivered to BFI. In the event that the County does not respond to BFI Closure Notice, the Agreement shall be deemed terminated by the County for cause as of the date the Transfer Station closes in whole or part. Except for fees, charges or costs incurred before the date of termination, no fees, charges or costs of any kind, including any monthly rental, disposal or other amounts may be charged to the County after such termination date. Notwithstanding the foregoing, if any Change in Law during the Term results in a decrease in BFI's costs with respect to the Services, then while such Change in Law is controlling BFI shall consider the same as a credit against any other Change in Law which increases its costs in determining if there is a net material impact on BFI's profitability under this Section 2b.

c. Other Closure. Notwithstanding anything in this Agreement to the contrary, the County shall have the right, in its sole discretion, to close the Convenience Center upon at least 180 days prior written notice to BFI (the "CC Closure Notice"). Upon the closure of the Convenience Center this Agreement shall terminate for convenience and neither party shall be considered to be in default hereunder. No fees, charges or costs of any kind, including any monthly rental, disposal or other amounts may be charged to the County after such termination date.

d. Compliance with Applicable Laws; Rules. County shall collect Acceptable Waste for transport and delivery by BFI to the Transfer Station in compliance with all Applicable Laws. BFI shall comply with all Applicable Laws in performing any Services under or related to this Agreement and in all interactions with the County. The County may implement, modify, alter and change its Convenience Center hours and days of operation (current operating information is in the RFP), rules or requirements without advance notice to BFI; however, the County will provide notice to BFI of any such changes promptly after adopting such changes. BFI understands and acknowledges the Convenience Center hours and days of operation are subject to change. BFI agrees to comply with all rules and requirements related to the Convenience Center, whether now or hereafter in effect. The County may change the location of its Convenience Center to another location in Fluvanna County, Virginia, upon at least 30 days advance written notice to BFI. If such location change (i) is more than five (5) miles from the current location of the Convenience Center; and (ii) such change in location of the Convenience Center results in an actual increase of costs to BFI, the parties agree to attempt to negotiate in good faith a rate adjustment. If an agreement cannot be reached, then either party may terminate this Agreement upon not less than thirty (30) days' notice to the other party. Except for fees, charges or costs incurred before the date of termination, no fees, charges or costs of any kind, including any monthly rental, disposal or other amounts may be charged to the County after such termination date.

e. Title to Waste. The County makes no representation or warranties to BFI of any kind that: (i) the Solid Waste is all Acceptable Waste, or (ii) the County or its customer(s) hold title

to the Solid Waste collected under this Agreement. Title to and liability for Acceptable Waste shall transfer to BFI when loaded onto BFI's vehicle. Title to and liability for any Unacceptable Waste shall at no time pass to BFI.

3. Term. Unless sooner terminated pursuant to the provisions of this Agreement (including, but not limited to under Section 2(b), 2(c) or 7, or under Section 56 or 57 of the County's General Terms, Conditions and Instructions to Bidders and Contractors [hereinafter the "County's General Terms"] attached to and made a part of the RFP), this Agreement shall commence as of this Agreement's Effective Date and shall continue for an Initial Term of twelve (12) months. The County shall also have four (4) additional twelve (12)-month renewal options to be exercised in the sole discretion of the County of Fluvanna. "Term" shall mean the Initial Term and any renewals exercised by the County until this Agreement terminates. Each 12-month renewal option shall be exercised automatically without notice to BFI. If the County elects not to renew, then the County shall send written notice of its intent not to renew prior to the beginning of the upcoming 12-month option term. Notwithstanding the foregoing, BFI may elect not to renew this Agreement by providing the County with at least 180 days advance written notice prior to any renewal of its intention not to accept the upcoming renewal term. Upon expiration or termination of this Agreement, the obligations of County to pay any fees or charges related to and to deliver and of BFI to accept, transfer and process Acceptable Waste shall terminate; provided, however, that all other rights and obligations of the parties under this Agreement (including those with respect to payment owed for Services rendered prior to said termination date only, indemnification and any other provisions of this Agreement which by their terms are intended to survive termination or expiration of the Agreement) shall survive termination. No monthly rental fees or Disposal Fees or fees of any kind may be charged to the County for Services occurring after the termination date.

4. Disposal Fees.

a. Fees. County shall pay BFI those rental fees (the "Rental Fee") and a disposal fee (the "Disposal Fee") monthly in arrears for all Acceptable Waste County collects for transport and delivery by BFI to the Transfer Station in accordance with the terms in **Attachment A**. All Disposal Fees paid per ton shall be properly prorated for any portion of a ton; and the County shall only pay for the portion of a ton actually being disposed of by BFI per this Agreement. All Rental Fees shall be prorated for any partial month. Currently there are hauls on Monday, Wednesday and Friday of each week and also additional hauls as may be requested by the County under Section C of Attachment A; and BFI agrees to make hauls as may be requested by the County from time to time and also as actually needed. The County may change the number/days of requested hauls under Section C of Attachment A at any time upon notice to BFI. BFI agrees to change the liner for the Industrial Waste bin as requested by the County; or as required by Applicable Law. Industrial Waste shall be hauled only as requested by the County. Upon termination, all Disposal Fees and Rental Fees shall cease, and BFI will send the County a final monthly invoice for the Services actually rendered prior to said termination. In no event shall the County be charged or incur any Rental Fees or Disposal Fees for Services occurring after the termination date. There is no minimum tonnage required to be deposited with BFI by the County each month. BFI shall provide the County relative to the tonnage and Disposal Fee the following data and information no later than the tenth (10th) Day of each Billing Month: (i) the total quantity of Acceptable Waste (in tons and portions thereof) delivered to the Transfer Station and disposed of by BFI during the preceding Billing Month; (ii) the total quantity of Unacceptable Waste (by individual type and category) rejected by BFI during the preceding Billing Month; and (iii) a detailed invoice for all fees charged during the preceding Billing Month.

b. Payment. BFI shall transmit an itemized invoice to County of all Disposal Fees, Rental Fees, and other charges, if any, under this Agreement monthly. BFI shall keep detailed records related to all Services performed including detailed documentation of tonnage, collection, transfer, etc.

County shall pay all proper invoices within 45 days after receipt. Any invoice disputed by the County shall not be deemed proper until said dispute is resolved.

c. Fee Adjustments. Upon written notice to the County of such increase, BFI may increase the rates for all Services set forth in Attachment A effective on each anniversary of the Effective Date of this Agreement in an amount equal to the percentage increase in the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by United States Department of Labor, Bureau of Statistics (the "CPI"), not to exceed three percent (3%). For the CPI calculation, rates will be adjusted using the most recently available trailing twelve (12) months average CPI compared to the twelve (12) months preceding. BFI must notify the County of any increase in writing in advance of the anniversary of the Effective Date; and such notice will set out specifically the increased rates applicable for all Services set forth on Attachment A.

d. Other. The County is a tax-exempt political subdivision of the Commonwealth of Virginia and will submit certificates upon request from BFI. Consistent with Attachment A, if the County should require additional open top dumpsters, the fee will be \$60 per month per additional dumpster as needed as requested by the County in writing.

5. Unacceptable Waste.

a. Delivery of Unacceptable Waste. If BFI discovers Unacceptable Waste in any Solid Waste of the County at the Transfer Station, BFI may (i) reject such Unacceptable Waste at the Transfer Station and require the County to reload and dispose of such Unacceptable Waste within a reasonable time at the County's sole cost and expense, or (ii) BFI may, after delivering telephonic and written notice to the County Administrator and Public Works Director and confirming receipt by both, and also with the advance written consent of the County, dispose of such Unacceptable Waste and charge the County only the reasonable third-party disposal costs at cost and without mark-up of any kind actually incurred by BFI ("Unacceptable Waste Costs"). Such consent may be granted or withheld in the County's sole discretion, in the event the County refuses to consent to (ii), (i) shall control. The County shall have a reasonable period of time in which to notify BFI of its intent to arrange and pay for disposal of such waste, such reasonable period of time being no more than one (1) business day after receipt of the notice. If the County elects to dispose of such Unacceptable Waste, the County shall be required to do so (A) within seven (7) business days' following telephonic notice of such delivery if such Unacceptable Waste is Hazardous Waste, or (B) within fourteen (14) business days' following telephonic notice of such delivery if such Unacceptable Waste is not Hazardous Waste. If after electing to do so, the County does not dispose of the Unacceptable Waste within the prescribed time period, BFI may dispose of such waste and the County shall pay, following receipt of proper invoice and cost substantiation, the Unacceptable Waste Costs incurred by BFI to dispose of such waste. BFI must provide reasonable and verifiable evidence and documentation (e.g., video footage, photos, documentation) to the County, establishing that such Unacceptable Waste was solely from the County's Convenience Center and that it actually was Unacceptable Waste. BFI shall exercise all reasonable efforts to mitigate and otherwise minimize Unacceptable Waste Costs. Notwithstanding the foregoing or any other provision of this Agreement, BFI agrees that if household hazardous waste, such as batteries and light bulbs, is inadvertently commingled with Acceptable Waste from time to time, BFI will not charge the County any fees, costs or penalties related thereto. If, however, such commingling occurs on a consistent basis, BFI and the County shall meet to discuss appropriate remedies and/or solutions.

b. **Mixed Waste.** If County delivers waste that contains both Acceptable Waste and Unacceptable Waste, the entire delivery shall constitute Unacceptable Waste if the Unacceptable Waste cannot be separated from the Acceptable Waste through the reasonable efforts of BFI; and the County will be notified as set out in 5(a) above.

6. **Weighing Waste.** BFI shall weigh all the County's Solid Waste at the Transfer Station and shall maintain written records documenting such weight including the date, time, vehicle, weight and any other pertinent information. BFI agrees to use due diligence, prudence and best efforts to ensure the accuracy and integrity of all equipment used for weighing waste at the Transfer Station. Such efforts must include, but are not limited to, daily testing for accuracy of the equipment and record-keeping related to such tests. The County may request any such records relating to Solid Waste, the Services under this Agreement, or testing records for a period of ten (10) years from the date of termination of this Agreement. BFI shall have the right, but not the obligation, to inspect any of County's containers to determine whether the waste collected is Acceptable Waste or Unacceptable Waste. County acknowledges and agrees that any failure by BFI to perform any such inspection or to detect Unacceptable Waste despite such inspection shall in no way waive BFI's agreement to accept only Acceptable Waste or relieve the County from its other obligations under Section 5.

7. **Default.**

a. **Events of Default.** Each of the following shall be an event of default by either party under this Agreement: (i) either party fails to pay any amount due as and when the same becomes due under this Agreement; or (ii) either party fails to perform any other material term, covenant or agreement contained in this Agreement on its part to be performed and such failure continues for a period of 5 days after written notice to the other party specifying the nature of such failure and requesting that it be remedied.

b. **Remedies on Default.** Whenever any event of default by either party shall have occurred and be continuing, the non-defaulting party shall have the following rights and remedies, which shall be in addition to any other remedies provided by Applicable Law or this Agreement: (i) the non-defaulting party shall have the option to immediately terminate this Agreement unless during such period allowed under (a) above, if any, the defaulting party has taken substantial remedial steps the effect of which would be to enable the defaulting party to cure such event of default within an additional 15 day period following the expiration of such grace period; and (ii) if County is then in default, BFI shall have the option, without terminating this Agreement, to stop accepting Acceptable Waste collected by County until such default is cured or this Agreement is terminated; and (iii) any and all other remedies available at law or in equity. Notwithstanding the foregoing, BFI's obligations and the County's rights and remedies under the provisions of the County's General Terms and other requirements and provisions of the Agreement and exhibits hereto also apply.

8. **Indemnification of County.** In addition to any other requirements of this Agreement including under the County's General Terms or the proposal, BFI shall defend, hold harmless and indemnify the County, and all its officers, agents and employees, from and against any and all claims, loss, damage, injury, cost, expense (including reasonable attorney's fees), charge, liability, fines, penalty or exposure ("Claims") resulting from BFI's negligent or willful misconduct under this Agreement. For purposes hereof, BFI include BFI's officers, subsidiaries, subcontractors, agents, representatives, and employees. The attorney or law firm to handle any such Claims shall be selected by BFI, subject to approval by the County which approval shall not be unreasonably withheld. Notwithstanding the foregoing, BFI shall not indemnify County for any Claims caused solely by the County's collection of Unacceptable Waste, gross negligence or willful misconduct.

9. General.

a. Independent Contractor. County and BFI shall perform their obligations under this Agreement as independent contractors. Neither party nor any of its employees, agents or subcontractors shall be, purport to be, or be deemed, the agent of the other party.

b. Assignment; Binding Effect. Neither party may assign this Agreement without the other's prior written consent; which may be granted or withheld in each party's sole discretion. BFI must provide the County with at least 120 days advance notice prior to any assignment by BFI of this Agreement. The County shall thereafter have 120 days to either accept the assignment or terminate this Agreement without penalty of any kind. In the case of termination under this subsection, the County shall only pay BFI for the services actually rendered prorated to the termination date and no termination fees, penalties or other amounts of any kind shall be due or payable to BFI. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assignees.

c. Service Changes. All modifications to this Agreement must be in a writing signed by authorized agents of both BFI and the County. This Agreement shall apply to any change of location of the Convenience Center within the area in which BFI provides collection and disposal services.

d. Force Majeure. Any failure or delay in performance under this Agreement due to contingencies beyond a party's reasonable control, including, but not limited to, strikes, riots, terrorist acts, fires, bad weather and acts of God, shall not constitute a breach of this Agreement, but shall entitle the affected party to be relieved of performance under this Agreement during the term of such event and if necessary for a reasonable time thereafter. No fees, charges or costs of any kind, including any monthly rental, disposal or other amounts may be charged to the County during any period of non-performance under this Section 10(d).

e. Entire Agreement. This Agreement supersedes all prior agreements, written or oral, with respect to the subject matter of this Agreement. Only a written instrument signed by both parties hereto may modify this Agreement.

f. Severability. If any one or more of the provisions contained in this Agreement is, for any reason, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, and all other provisions shall remain in full force and effect.

g. Waiver. No delay or omission by a party in exercising any right under this Agreement will operate as a waiver of that or any other right. A waiver or consent given by a party on any occasion is effective only on that occasion and not any other.

h. Attorneys' Fees. If any legal action or any other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled.

i. Construction. The parties agree and acknowledge that they have jointly participated in the negotiation and drafting of this Agreement. In the event of an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties hereto

and no presumptions or burdens of proof shall arise favoring any party hereto by virtue of the authorship of any of the provisions of this Agreement. The Coversheet and headers used herein are for convenience only and are not controlling. In the event of a conflict between this (i) Agreement, (ii) the RFP, (iii) **Attachment A**, and (iv) the Proposal, that cannot be resolved, (i) shall control over (ii), (iii) and (iv); (ii) shall control over (iii) and (iv); and (iii) shall control over (iv). Whenever reasonable interpretation allows, (i) the Agreement, (ii) the RFP, (iii) **Attachment A**, and (iv) the Proposal shall be read together.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed under seal by their authorized representatives as of the date set forth above.

BY: BFI Waste Services, LLC

BY: County of Fluvanna

_____(SEAL)

_____(SEAL)

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Approved as to Form:

By: Kristina M. Hofmann, Deputy County Attorney

BFI Waste Services Disposal Agreement

Attachment A — Fluvanna County RFP #2021-02 Pricing Proposal

Fluvanna County RFP #2021-02 Pricing Proposal

C. Convenience Center Services for Household Waste

Rental of (8) 30yd open tops, (3) 30yd closed in dumpsters for recycling and 1 compactor (existing): \$0 per month

Rental of 2nd 40-yd stationary compactor: \$325 per month (Price includes installation – County is responsible for concrete pad and running electricity to the compactor)

Rental for additional open top dumpsters (as needed): \$60 per month

Haul Charge to our transfer station in Troy (Zion Crossroads): \$160 per haul

Disposal Charge for MSW: \$53.83 per ton

Processing Charge for Recyclables: \$150 per ton

Two 8-yd cardboard dumpsters serviced once a week: \$180 per month

D. Industrial Waste

Rental for 10yd open top: \$35 per month

Liner: \$25 per liner

Haul Charge to Old Dominion Landfill: \$475 per haul

Disposal Charge for Waste: \$65 per ton

E. Office Waste, Refuse and Trash Collection

Fluvanna Rescue – 90 Rescue Lane, Palmyra, VA - \$104 per month

Sheriff's Office – 160 Commons Blvd., Palmyra, VA - \$104 per month

Courthouse – 72 Main St, Palmyra, VA - \$104 per month

Pleasant Grove – 217 Pleasant Gove Dr., Palmyra, VA - \$104 per month

Carysbrook CC – 131 Carysbrook Rd, Fork Union, VA - \$104 per month

Carysbrook CC – 131 Carysbrook Rd, Fork Union, VA - \$104 per month

Fork Union CC – 5725 James Madison Hwy, Fork Union, VA - \$65 per month

The above pricing for section E is for once a week service. Years 2 – 5 for sections C, D and E subject to CPI adjustment using Water Sewer Trash Index of the Bureau of Labor Statistics (Not to exceed 3% annually)

Attachment B

certificate of liability insurance



COUNTY OF FLUVANNA, VIRGINIA
Request for Proposals (RFP) #2021-02
Waste and Refuse Collection and Removal and Recycling Services for Fluvanna County
Issue Date: October 22, 2020
Due Date: November 19, 2020 at 2 p.m. EST

Procurement Contact:

County of Fluvanna
 Cyndi Toler, Purchasing Officer
 132 Main Street
 P.O. Box 540
 Palmyra, VA 22963
 Ph: (434) 591-1930 ext. 1124
 Email: ctoler@fluvannacounty.org

Issuing Department Contact:

County of Fluvanna
 Calvin Hickman, Director of Public Works
 197 Main Street
 P.O. Box 540
 Palmyra, VA 22963
 Ph: (434) 591-1925
 Email: calvin.hickman@fluvannacounty.org

All sealed proposals shall be turned in no later 2:00 p.m. EST, 19th day, November, 2020.

All Proposals that are delivered via mail or are hand delivered must be addressed to the "Procurement Contact" listed above.

Any Proposals sent in via facsimile, telephone, or email shall not be considered.

Any Proposals that are turned in late will be rejected and returned unopened.

Proposal documents may be picked up at the Fluvanna County Department of Finance located at 132 Main Street, 2nd floor, Palmyra, VA 22963 or by clicking on the following link:
<https://www.fluvannacounty.org/rfps>.

1. PURPOSE

- A. Fluvanna County, a political subdivision of the Commonwealth of Virginia (the "County") and the Fluvanna County Board of Supervisors (the "Board") is issuing this Request for Proposal ("RFP") to establish a term contract with a Offeror(s) to provide for waste and refuse collection and removal and recycling services at one (1) convenience center site and at government buildings. The convenience center site is located at 11206 West River Road in Fork Union, Virginia 23055 (the "Convenience Center")

2. GENERAL INFORMATION

- A. Fluvanna County is centrally located in the heart of Virginia, 120 miles south of Washington, D.C., 60 miles west of Richmond, VA, and 25 miles southeast of Charlottesville, VA. The County encompasses a land area of 282 square miles and is bound by interstate 64 to the north and by the James River to the south. As of July 2014, the County had a population of 25,970.
- B. A mandatory pre-proposal conference will be held at the Convenience Center on the 30th day of October, 2020 at 10 a.m. to address any questions and to see the facility.

3. STATEMENT OF WORK

- A. The County requests Proposals from experienced qualified environmentally responsible firms for waste and refuse collection and removal and recycling services for the County including at the Convenience Center and County buildings as more specifically set forth herein (collectively referred to herein as the “Waste and Recycling Services”) consistent with Applicable Law (as defined herein). The Waste and Recycling Services must include the provision of appropriate durable, watertight, rodent and insect resistant containers for the collection and storage of non-hazardous refuse, including without limitation, trash, garbage, waste and debris, and also must include the provision of all services set forth in this Section 3. The Waste and Recycling Services must include the provision of appropriate roll-off containers with liners to be used to haul water filter backwash sludge categorized as industrial waste consistent with Applicable Laws.
- B. Any contract arising from this RFP would be for a 1-year contract with 4 1-year optional renewal periods.
- C. Current Location of Convenience Center
 11206 West River Road in Fork Union, Virginia 23055
 Hours of Operation:
 Tuesday - 9:00am to 4:00pm,
 Thursday - 11:00am to 7:00pm
 Saturday - 8:00am to 5:00pm
 The Convenience Center is closed Monday, Wednesday, Friday & Sunday
- D. Household Waste
- i. Any resident of the County may dispose of household refuse in the containers at the County-owned Convenience Center. The County currently has a total of 12 refuse containers at this location as set forth below:
 1. Quantity 7 – 30yd top load;
 2. Quantity 1 – 20yd top load;
 3. Quantity 3 – 30yd closed in for recycling (mixed recycling); and
 4. Quantity 1 – Compactor.
 - ii. The Proposal must include at minimum the 12 containers set forth in (i) above (with the same or greater loading capacity), in addition, one additional compactor for a total of 2. The Proposal must also include per unit pricing for additional containers and/or compactors. The Contract will allow the County to request additional containers for the per unit pricing set forth in the Proposal at any time, from time to time by amendment to the contract. The County may also remove a container from service at any time, from time to time, and shall no longer pay for any container no longer in service.
 - iii. Dumpster pickup service shall be scheduled at the County’s discretion on an on call basis. Weekly schedules can be arranged with the contractor, but may change at the County’s discretion with 24-hour notice. Billing will be based on a per pickup charge, therefore, more pickups requested by the County will result in higher bills and less pickups requested by the County will result in lower bills.
- E. Industrial Waste
- i. The Waste and Recycling Services must include the provision of appropriate roll-off containers with liners to be used to haul water filter backwash sludge and categorized as industrial waste consistent with Applicable Laws (including without limitation 9 Virginia Administrative Code 25-790-10).
 - ii. The Proposal must include pricing for as needed 10-yard roll-off containers with liners to be used to haul water filter backwash sludge categorized as industrial waste. This would be an occasional temporary need from time to time as directed by the County

and the per use quote should set forth include delivery and haul away costs for the various county locations.

- iii. Offerors must include provisions for proper disposal of industrial waste at appropriate off-site locations consistent with Applicable Law.

F. Office Waste, Refuse and Trash Collection

- i. Included in the Waste and Recycling Services the Contractor shall furnish all waste collection containers, labor, materials, equipment and supervision necessary to provide the County Departments with professional and businesslike waste collection, hauling services and proper disposal of such waste for the specified locations below:

Location	Address	City	Zip	Container size
Fluvanna Rescue	90 Rescue Lane	Palmyra	22963	8yd
Sheriff's Office	160 Commons Blvd.	Palmyra	22963	8yd
Courthouse	72 Main St	Palmyra	22963	8yd
Pleasant Grove	271 Pleasant Grove Dr	Palmyra	22963	8yd
Carysbrook CC	131 Carysbrook Road	Fork Union	23055	8yd
Carysbrook CC	131 Carysbrook Road	Fork Union	23055	8yd
Fork Union CC	5725 James Madison Hwy	Fork Union	23055	4yd

Pick up and haul away at the above described locations must be at least 1 time per week.

- ii. The Contract will allow the County to request additional containers for the per unit pricing set forth in the Proposal at any time, from time to time by amendment to the contract. The County may also remove a container from service at any time, from time to time, and shall no longer pay for any container no longer in service.

4. The Offeror will provide the following items and/or services:

- A. At a minimum, maintain the number and capacity of solid waste containers as currently located at the Convenience Center and any other applicable County site or more if required by Applicable Law or any Contract resulting from this RFP.
- B. Provide all appropriate services, labor, materials, items, equipment and personnel to for all services requested under this RFP including all the Waste and Recycling Services, transportation all solid waste to an appropriate transfer center and all recycled materials to the proper markets consistent with good practices and Applicable Law.
- C. Waste handled, processed and properly disposed of by the Offeror will include items regulated by Applicable Law including, without limitation, industrial waste as set forth in Section 3(D), tires, appliances, oil, paints, batteries, light bulbs and household hazardous waste. Offeror shall be prepared to and required to properly dispose of all such waste in strict conformance with Applicable Law, up to standards as would pass in the industry without exception, and consistent with the recycling and proper waste management objectives valued by the County as set forth herein and in the resulting Contract.
- D. Offeror shall maintain proper reports/logs of waste as or if required by Applicable Law, any such logs or reports shall be provided to the County at least quarterly.

5. DISPOSAL OF WASTE AND REFUSE

- A. The disposal of refuse collected from County will be made at the discretion of the Offeror subject to the requirements of this RFP, Applicable Law and any resulting Contract. The disposal shall meet or exceed all requirements of Applicable Law (as defined herein) including without limitation the Department of Environmental Quality of the State of Virginia and any applicable Federal Regulations including specific environmental laws or laws relating to hazardous substances. In the event that any waste of the County to be disposed of pursuant to a Contract under this RFP contains a hazardous substance or other waste governed by any environmental laws, regulations, rules or other provisions of Applicable Law, the Offeror

agrees to comply with all such Applicable Law and properly dispose of the same. In the event there is any environmental condition, hazard, or issue at the Convenience Center or other location relating to the services provided under this RFP, the Offeror shall immediately notify the County of such condition and further agrees to immediately take all such practicable emergency steps to rectify, minimize and control any such environmental issue. With the exception of tires, the County will not be charged for normal waste delivered to the Convenience Center. The Offeror shall provide the cost of the disposal of tires in the proposal to the County. In the event that the Convenience Center would become inoperable, the Offeror shall be required to direct haul to a landfill designated in the proposal.

- B. Pursuant to Applicable Law (Va. Code Section 2.2-4323), the County is required to implement programs for recycled goods and shall coordinate their efforts so as to achieve the goals and objectives including promoting the use of recycled goods, promoting the Commonwealth's interest in the use of recycled products to vendors and making government agencies aware of the availability of recycled goods, including those that use post-consumer and other recovered materials processed by Virginia-based companies, as well as those set forth in Va. Code Sections §§ 10.1-1425.6, 10.1-1425.7, 10.1-1425.8, 2.2-4313, 2.2-4324, and 2.2-4326. The County shall, to the greatest extent possible, adhere to the procurement program guidelines for recycled products to be established by the Virginia Department of General Services. The Offeror understands and acknowledges the County's responsibilities set forth in this section 6(C) and agrees to adhere to all Applicable Law in providing the services requested, including any requirements related to the County and use of recycled goods. The Offerors shall provide guidance on and a plan for reduction of waste generated by the County

6. EMERGENCY CONDITIONS

- A. Should an emergency condition occur within the County, the County shall have the right to use any of the Refuse/Recycling Sites (including the Convenience Center) and/or equipment, including equipment of the Offeror, to respond to an emergency or to the needs of the citizens of the County or a neighboring Virginia County or City for mutual aid. This right shall extend to a fifty-mile radius around the County for the purposes of providing mutual aid to the surrounding localities. The County would reimburse the Offeror for normal and customary actual costs and fees during the designated period of time. All invoices would require a detailed daily time and material log of the cost.

7. RESPONSIBILITIES OF OFFEROR

- A. At its own expense, the Offeror shall:
- i. Obtain all necessary licenses and permits.
 - ii. Take precautions necessary to protect persons or property against injury or damage and be responsible for any such damage or injury that occurs as a result of its (including its officers, employees, agents, directors, representatives, or other party in its control or under its supervision) act, omission, fault or negligence. This is in addition to, and not intended to limit, any similar provisions of the County's General Terms (as defined herein).

8. INTERRUPTED SERVICE

- A. After an interruption caused by severe weather or other disaster the Offeror must be prepared to restore service without unnecessary delays. Any interruption of service shall be communicated immediately to the County.

9. HOLIDAYS

- A. In regard to this proposal, holidays for the County are defined by the Commonwealth of Virginia and are subject to change on an annual basis.

10. COMPLIANCE WITH LAWS AND REGULATIONS

- A. The Offeror shall comply with all Federal, State, and local laws, ordinances, statutes, rules and regulations (“Applicable Law”), especially those pertaining to hazardous substances, the environment, and the collection, transportation, and disposal of waste, trash, garbage, refuse, industrial waste, non-hazardous substances, hazardous substances, tires, appliances, oil, batteries, light-bulbs, yard-debris, and other items collected or maintained at the Convenience Center or processed pursuant to a Contract resulting from this RFP by the Offeror.
- B. Further the Offeror shall obtain and at all times such permits, licenses or other authorizations as may be required.

11. CLEANING

- A. During the pickup operation each container pickup area shall be left clean and free of loose particles of paper, cardboard boxes, wood crates, scraps and other refuse around the Convenience Center or other County site.

12. TRUCK CAPABILITY

- A. All trucks used in accordance with the provisions of this contract shall be of a type capable of lifting, transporting, and dumping the specified cubic yard containers identified in this bid document. The trucks shall be equipped with a fully enclosed body sufficiently tight construction to prevent leakage or spillage of the loaded refuse.

13. DESIGNATED CONTACT

- A. The Offeror shall designate a location and individual of the firm who may be contacted for service under the provisions of this contract. Corrective action must be taken in response to all complaints received concerning service under the provisions of this contract from the County. The County Administrator is the designated representative of the County for purposes of a Contract resulting from this RFP, but the County may designate another representative from time to time. The Contractor must provide a fix or substantive response to any complaint within 24 hours of receipt of the complaint. Failure to respond with prompt corrective action shall be a default by the Contractor and may result in termination of the Contract in the County’s discretion.

14. CLEANING CONTAINERS

- A. The Offeror will be responsible for steam cleaning the containers quarterly. The Offeror will also be responsible for painting the containers annually and keeping them neat in appearance. If other repairs are necessary to the containers the Offeror will be responsible for having them repaired or replaced at no cost to the County.

15. DAMAGES

- A. The Offeror will be responsible for 100% of repair or replacement cost for damages caused by its officers, employees, subcontractors, agents, representatives, directors or other persons under its control or supervision. This is in addition to, and not intended to limit, any similar provisions of the County’s General Terms (as defined herein).

16. PROPOSAL FORMAT

- A. The County will follow the evaluation process and selection criteria described in this Request for Proposals. In order to provide each Offeror an equal opportunity for consideration, adherence to a standardized proposal format is required. The format of each proposal must contain the following elements organized into separate chapters and sections, as the Offeror may deem appropriate. The following paragraphs provide guidelines to each Offeror for information to include in the proposal:
- B. **Cover Letter** - Provide a cover letter that confirms the Offeror's understanding of this Request for Proposal, a general understanding of the financing, an overview of the history and qualifications of the firm.
- C. **Qualifications** - Statement of qualifications and any additional information that the Offeror considers pertinent to its qualifications for the services and which respond fully to the Scope of Work described herein. “Additional Information” is defined as:

- a. Licenses to conduct services required by the Code of Virginia
 - b. Specify any additional individuals who will be assigned to the contract, the level of their experience including credentials, related experience, training, and education of the personnel;
 - c. Sample documents and/or reports, relating to the services
- D. **Overview** – The purpose of this section is to provide the County with an overview of the history, qualifications and abilities of the Offeror’s firm and for the Offeror to demonstrate the specific qualifications of the staff the Offeror will assign if selected. At a minimum, the proposal should:
- a. Designate a Project/Account Manager and indicate office location.
 - b. Include the organization chart, functional discipline, and responsibilities of team members.
 - c. **Project Approach and Specifications** - The purpose of this section is to provide the County with the Offeror’s understanding and proposed approach to the project/provision of services and specification. The Offeror should discuss in detail the proposed management and project approach. The staffing of the Offeror’s firm and firm’s approach to ensure quality control and ability to meet turn-around times set forth herein.
 - d. **Demonstrated History of Successful Projects** - Discuss the Offeror’s ability to work in harmonious, non-adversarial relationships with the County and their agents. The personnel named in the proposal shall remain assigned to the project throughout the period of the contract unless requested to be replaced by the County. If the County requests an individual to be replaced (including any personnel of any sub-contractor), the Offeror shall do so within 30 days of the request, and without any additional charge to the County. No replacement may be made without submission of a resume of the proposed replacement for approval by the County.
 - e. **Other Requirements** - The proposal package shall include as a minimum:
 - i. The RFP document with any addenda acknowledgements filled out and signed as required (see attachments hereto).
 - ii. A detailed response to all requirements, general, specific, functional and technical as defined within this RFP (see Section 3 though and including Section15 of the RFP).
 - iii. A sufficient description of the experience and knowledge base of the Offeror to show the Offeror’s capabilities should be included in the proposal. At a minimum, the description of the experience and knowledge base of the Offeror included in the proposal should include, but not necessarily be limited to, the following:
 - 1. A brief description of the history and mission of the Offeror, including the Offeror’s background and mission statement, the length of time the Offeror has been in business, a description of the Offeror’s organizational structure and a description of the Offeror’s customer make-up;
 - 2. A statement of how long the Offeror has provided services similar to the Services requested herein;
 - 3. A general description of the Offeror’s experience and background in providing services similar to the Services requested herein;
 - 4. Any other relevant information about the experience and knowledge base of the Offeror which is deemed to be material;
 - 5. Resume of each key employee engaged in the services, including the roles of each and an overview of their previous experience with similar projects; and

6. Background Information including at minimum: most recent year's financials (prefer audited) and a disclosure of any past and pending litigation
 - iv. Pricing Options- Include hourly and/or lump sum pricing for services and pricing of any optional services (with a clear indication that they are optional).
 - v. Description of the typical assistance the Offeror will require of County staff, if any.
 - f. Proposed Sub-Consultants - The Contractor shall clearly state whether it is proposing to subcontract any of the work herein. The names of all proposed sub-contractors shall be provided. By proposing such firm(s) or individuals, the Contractor assumes full liability for the sub-consultant's performance. The Contractor shall state the amount of previous work experience with the sub-consultant(s).
 - g. Addenda: Return the RFP cover sheet and all addenda acknowledgments, if any, signed and filled out as required. By submitting a proposal Offerors certify that all information provided in response to this RFP is true and accurate.
 - h. Any information thought to be relevant, should be provided as an appendix to the Proposal of the Offeror to this RFP. If publications are supplied by the Offeror to respond to a requirement, the response should include reference to the document number and page number. Bids not providing this reference may be considered to have no reference material included in the additional documents.
 - i. Representative Projects: This section of the Offeror's Proposal should list and describe representative clients currently served by Offeror for similar services, and especially projects for other Virginia agencies, localities, and public bodies. Include a project name and location, brief description of the project, description of the scope of services provided, and principal contact person. The Offeror must include a description of every project it has worked on in the last two (2) years for Virginia (including any department or agency thereof) or a Virginia public body such as a Virginia County or City.
 - j. References: Provide the current name, address, and telephone number of at least five (5) references the Offeror has served either currently or in the past three (3) years; preferably 5 those where one or more of the project team members provided the same or similar services as requested herein. Indicate the Scope of Services provided to each reference. All government clients in Virginia must be provided as references.
 - k. **Cost and Effective Cost Control:** The County will consider cost for services in evaluating proposals. Demonstrated history of effective control of project costs and collection success and ability to accomplish work in a timely manner including:
 - i. Describe the Offeror's cost control methodology especially as it relates to optional services;
 - ii. Describe the approach for reducing the costs of optional services and approach to collection that will increase cost recovery effectiveness;
 - iii. Describe your documentation, tracking and reporting system;
 - iv. Describe your program for quality control; and
 - v. Overall benefits value as compared to pricing, design, and other factors.
- E. **Forms:** All forms required to be submitted under this RFP must be included in the Proposal as an Appendix.
- i. Certificate of No Collusion
 - ii. Offeror Statement
 - iii. Proof of Authority to Transact Business in Virginia
 - iv. Offeror Data Sheet
- F. The County is not responsible for failure to locate, consider and evaluate qualification factors presented outside this format.

- G. Oral Presentation: Offerors who submit a proposal in response to this RFP may be required to give an oral presentation of their proposal. This provides an opportunity for the Offeror to clarify or elaborate on the proposal. If necessary, the County will schedule the time and location of these presentations. Oral presentations are an option of the County and may or may not be conducted.
- H. Incurred Expenses: The County will not be liable for any cost incurred by Offerors in preparing and submitting proposals. Offerors may not collect proposal preparation charges from the County as a result of cancellation of this RFP or failure to be awarded a contract under this RFP.
- I. Ownership of Proposals: Ownership of all data, materials, and documentation originated and prepared for the County pursuant to the RFP shall belong exclusively to the County and be subject to public inspection in accordance with the Freedom of Information Act. Any proprietary or trade secrets material submitted must be identified as such, and must indicate the specific words, figures, or paragraphs specifically, and with a reason why such material is proprietary or a trade secret. The classification of an entire proposal document, individual pricing or total proposal prices is not acceptable and will result in rejection and return of the proposal.

17. SUBMITTAL INSTRUCTIONS

- A. RFP Questions: Address questions concerning this RFP to the Procurement Contact listed on page 1 of this RFP. Offerors shall submit any questions in writing. Written responses, including the questions, will be posted with the RFP. Questions will not be accepted after November 6, 2020.
- B. **Each Offeror must submit one (1) original hard copy, 3 copies, and one (1) electronic copy of its proposal on CD ROM, DVD, or USB flash drive/memory stick.**
- C. An authorized representative of the Offeror shall sign proposals. All information requested should be submitted. Failure to submit all information requested may result in the County, requiring prompt submission of missing information and/or giving a lowered evaluation of the proposal. Proposals which are substantially incomplete or lack key information may be rejected by the County.
- D. All forms attached to this RFP must be fully completed, executed by the Offeror and returned as a part of Offer's Proposal.
- E. Offers shall be prepared simply and economically, providing a straight forward, concise description of firm's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.
- F. Proposals should be organized in the order in which the requirements are presented in the RFP. All pages of the proposal should be numbered. Each paragraph in the proposal should reference the paragraph of the corresponding section of the RFP. It is also helpful to repeat the text of the requirement as it appears in the RFP.
- G. **Each proposal shall be in writing and received in hard copy by the deadline. Oral proposals, proposals received by telephone, fax, telegraph, or email shall be rejected.**
- H. Cost will be considered in evaluating the Proposals.

18. EVALUATION CRITERIA

- A. The County will follow the evaluation and selection criteria described in this RFP. The County shall evaluate proposals intends to award the contract to the firm that makes the best proposal overall, with cost being a factor. The firm selected will be required to demonstrate its ability to provide the services required effectively with complete impartially and without any conflict of interest. The selection of a Successful Offeror shall be based on the following criteria:
 - i. Qualifications of Firm / Experience **25pts**
 - ii. Project Approach **30pts**
 - iii. General Proposal Compliance **20pts**

iv. Reasonableness of Cost Proposal

25pts

- B. The County may arrange for discussions with Offerors submitting Proposals for the purpose of obtaining additional information or clarification if needed.
- C. The Selection Committee may make such reasonable investigations as it deems proper and necessary to determine the ability of the Offeror to perform the work.
- D. The County reserves the right to make such additional investigations as it may deem necessary to establish competency and financial stability of any Offeror. If, after the investigation, the evidence of competency and financial stability is not satisfactory, in the sole opinion of the County, the County reserves the right to reject the Proposal.
- E. The County reserves the right to have any consultant(s) of its choosing serve on the evaluation committee or advise the evaluation committee with respect to responses to this RFP and information will be shared with any such consultant(s).

19. AWARD OF CONTRACT

The award(s) shall be based on the Offeror(s)' ability to meet all RFP requirements and the right is reserved to make the award to other than the lowest priced Offeror when it is in the best interest of the County and consistent with the Virginia Procurement Act, the County's Code, the County's Procurement Policies and Procedures and other applicable law. The provisions set forth herein are for contractual goods/services rendered to the County of Fluvanna, Virginia and this solicitation is done under Virginia Code Section 2.2-4302.2(A)(3) as a competitive negotiation for goods and/or nonprofessional services. Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the Request for Proposal, including price. Negotiations shall then be conducted with each of the offerors so selected. Price shall be considered but need not be the sole or primary determining factor. After negotiations have been conducted with each offeror so selected, the public body shall select the offeror(s) which, in its opinion, have made the best proposals and provides the best values, and shall award the contract to those offeror(s).

The County's General Terms, Conditions, and Instructions to Bidders and Contractors are attached hereto and incorporated herein by reference as Appendix I. These provisions bind all Offerors. Further, the conditions and requirements of this RFP, including, but not limited to, County's General Terms, Conditions, and Instructions to Bidders and Contractors, are a material part of any contract awarded between the County and the successful Offeror(s).

Awards shall be made to as many Offerors as deemed necessary to fulfill the anticipated requirements of the County. The County may award contracts to multiple Offerors and use their services for some or all of the services identified herein. The County may choose not to award a contract or Notice to Proceed for any or all of the service described herein.

Appendix I

COUNTY OF FLUVANNA

GENERAL TERMS, CONDITIONS AND INSTRUCTIONS TO BIDDERS AND CONTRACTORS

GENERAL TERMS, CONDITIONS AND INSTRUCTIONS TO BIDDERS AND CONTRACTORS

These General Terms, Conditions and Instructions to Bidders and Contractor (hereinafter referred to as the “General Conditions”) shall apply to all purchases and be incorporated into and be a part of each Solicitation (as defined below) and every Contract (as defined below) awarded by Fluvanna County, a political subdivision of the Commonwealth of Virginia (hereinafter referred to as the “County”) unless otherwise specified by the County in writing. Bidders, Offerors and Contractors or their authorized representatives are expected to inform themselves fully as to these General Conditions before submitting Bids or Proposals to and/or entering into any Contract with the County: failure to do so will be at the Bidder’s/Contractor’s own risk and except as provided by law, relief cannot be secured on the plea of error.

Subject to all Federal, State and local laws, policies, resolutions, regulations, rules, limitations and legislation, including the County’s Procurement Policies and Procedures, Bids or Proposals on all Solicitations issued by County will bind Bidders or Offerors, as applicable, and Contracts will bind Contractors, to all applicable terms, conditions, instructions, rules and requirements herein set forth unless otherwise SPECIFICALLY set forth by the County in writing in the Solicitation or Contract. All provisions of these General Conditions are material to any contract between the County and a Contractor.

INTRODUCTION

- 1. VIRGINIA PUBLIC PROCUREMENT ACT AND ETHICS IN PUBLIC CONTRACTING:** The Virginia Public Procurement Act of Virginia Code §§ 2.2-4300 *et seq.* (hereinafter the “VPPA”) is incorporated herein by reference. Nothing in these General Conditions is intended to conflict with the VPPA and in case of any conflict, the VPPA controls. Specifically, the provisions of Article 6 of the VPPA (Virginia Code §§ 2.2-4367 through 2.2-4377) relating to ethics in contracting, shall be applicable to all Solicitations and Contracts solicited or entered into by the County. By submitting their Bids or signing any Contract, all Bidders and Contractors certify that they have not violated any of the provisions of Article 6 of the VPPA, including, but not limited to, that their Bids are made without collusion or fraud and that they have not offered or received any kickbacks or inducements.
- 2. DEFINITIONS:** The definitions of Virginia Code §§ 2.2-4301, 2.2-4302.1 and 2.2-4302.2 are specifically incorporated herein by reference and as used in these General Conditions, whether capitalized or not, any of such defined terms have the same meaning as such terms have under the VPPA: such defined terms include: “Affiliate”, “Best Value”, “Business”, “Competitive Negotiation”, “Competitive Sealed Bidding”, “Construction”, “Construction Management Contract”, “Design-Build Contract”, “Employment Services Organization”, “Goods”, “Informality”, “Job Order Contracting”, “Multiphase Professional Services Contract”, “Nonprofessional Services”, “Potential Bidder or Offeror”, “Professional Services”, “Public Body”, “Public Contract”, “Responsible Bidder or Offeror”, “Responsive Bidder”, “Reverse Auctioning” and

“Services”. Additionally, as used in these General Conditions, the following terms, whether capitalized or not, have the following meanings:

- a. Bid/Proposal: The offer of a Bidder or Offeror to provide specific Goods or Services at specified prices and/or other conditions specified in the Solicitation. The term “Bid” is used throughout these General Conditions and where appropriate includes the term “Proposal” or any modifications or amendments to any Bid or Proposal.
- b. Bidder/Offeror/Vendor: Any individual(s), company, firm, corporation, partnership or other organization bidding or offering on any Solicitation issued by the County and/or offering to enter into Contracts with the County. The term “Bidder” is used throughout these General Conditions and where appropriate includes the term “Offeror” and/or “Vendor”.
- c. Contract: Any contract to which the County will be a party.
- d. Contractor: Any individual(s), company, firm, corporation, partnership, or other organization to whom an award is made by the County or whom enters into any contract to which the County is a party.
- e. County: The County of Fluvanna, a political subdivision of the Commonwealth of Virginia, including where applicable all agencies and departments of the County.
- f. County Administrator: The Fluvanna County Administrator.
- g. County Attorney: The Fluvanna County Attorney.
- h. Purchasing Agent: The County Administrator is the County’s Purchasing Agent and is responsible for the purchasing activity of Fluvanna County; and has signatory authority to bind the County to all contracts and purchases made lawfully under the Fluvanna County Small Purchasing Procedures. The Purchasing Agent has signatory authority to bind the County to all other contracts and purchases only after the contracts or purchases have been approved by a vote of the Fluvanna County Board of Supervisors.
- i. General Terms, Conditions and Instructions to Bidders and Contractors (also referred to herein as the “General Conditions”): These General Terms, Conditions and Instructions to Bidders and Contractors shall be attached to and made a part of all Solicitations by the County and all Contracts to which the County is party.
- j. His: Any references to “his” shall include his, her, their, or its as appropriate.
- k. Invitation to Bid (also referred to herein as an “IFB”): A request which is made to prospective Bidders for their quotation on Goods or Services desired by the County. The issuance of an IFB will contain or incorporate by reference the General Conditions and the other specifications and contractual terms and

conditions applicable to the procurement.

- l. Purchasing Officer: The Purchasing Officer employed by the County and to whom Bidders/Contractors can submit questions relating to any Bid or Contract.
 - m. Request for Proposal (also referred to herein as a “RFP”): A request for an offer from prospective Offerors which shall indicate the general terms which are sought to be procured from Offerors. The RFP will specify the evaluation factors to be used and will contain or incorporate by reference the General Conditions and other applicable contractual terms and conditions, including any unique capabilities or qualifications that will be required of the Contractor.
 - n. Small Purchasing Procedures: The County’s Small Purchasing Procedures, being Chapter 4 of the County’s Procurement Policies and Procedures, a method of purchasing not requiring competitive sealed bids or competitive negotiation for single or term contracts for goods and services other than professional services if the aggregate or the sum of all phases is not expected to exceed \$50,000; and also allowing for single or term contracts for professional services without requiring competitive negotiation, provided the aggregate or the sum of all phases is not expected to exceed \$50,000.
 - o. Solicitation: The process of notifying prospective Bidders or Offerors that the County wishes to receive Bids or Proposals on a set of requirements to provide Goods or Services. “Solicitation” includes any notification of the County requirements may consist of public advertising (newspaper, County’s website, or other electronic notification), the mailing of notices of Solicitation, any Invitation for Quotes (“IFQ”), Initiations to Bid (“IFB”), or Requests for Proposal (“RFP”), the public posting of notices, issuance of an Open Market Procurement (“OMP”), or telephone calls to prospective Bidders or Offerors.
 - p. State: The Commonwealth of Virginia.
3. **AUTHORITY**: The Purchasing Agent shall serve as the principal public purchasing official for the County, and shall be responsible for the procurement of goods, services, insurance and construction in accordance with the County’s Procurement Policies and Procedures. The Purchasing Agent has responsibility and authority for negotiating, placing and when necessary modifying every Solicitation, Contract and purchase order issued by the County under the County’s Small Purchasing Procedures. The Purchasing Agent has signatory authority to bind the County to all contracts and purchases made lawfully under the County’s Small Purchasing Procedures. The Purchasing Agent has responsibility and authority for negotiating, placing and when necessary modifying every other Solicitation, Contract and purchase order issued by the County except that the Purchasing Agent has signatory authority to bind the County to all other contracts and purchases ONLY after the contracts or purchases have been adopted and approved by a vote of the Fluvanna County Board of Supervisors (the “Board”).

Unless specifically delegated by the Board or the Purchasing Agent, and consistent with the limited authority granted thereto, no other County officer or employee is authorized to order supplies or Services, enter into purchase negotiations or Contracts, or in any way obligate the County for any indebtedness. Any purchase or contract made which is contrary to such authority shall be of no effect and void and the County shall not be bound thereby.

For convenience, the County's Purchasing Officer shall serve as an intermediary between the Purchasing Agent and the Bidder or Contractor and any Bidder or Contractor may direct communications regarding any purchase, Solicitation or Contract to the Purchasing Officer; however as stated *supra* only the Board or County's Purchasing Agent can bind the County and only upon the conditions stated *supra*.

CONDITIONS OF BIDDING

4. **COMPETITION INTENDED:** It is the County's intent to encourage and permit open and competitive bidding in all Solicitations. It shall be the Bidder's responsibility to advise the County in writing if any language, requirement, specification, etc., or any combination thereof, stifles competition or inadvertently restricts or limits the requirements stated in a Solicitation to a single source. The County must receive such notification not later than seven (7) business days prior to the deadline set for acceptance of the Bids. In submitting a Bid, the Bidder guarantees that he or she has not been a party with other Bidders to an agreement to bid a fixed or uniform price. Violation of this implied guarantee shall render the Bid of any Bidder involved void.
5. **DISCRIMINATION PROHIBITED:** Pursuant to Virginia Code § 2.2-4310, the County does not discriminate against Bidders, Offerors or Contractors because of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by state law relating to discrimination in employment. Whenever solicitations are made, the County shall include businesses selected from a list made available by the Department of Small Business and Supplier Diversity. Pursuant to Virginia Code § 2.2-4343.1, the County does not discriminate against "faith-based organizations", being a religious organization that is or applies to be a contractor to provide goods or services for programs funded by the block grant provided pursuant to the Personal Responsibility and Work Reconciliation Act of 1996, P.L. 104-193.
6. **CLARIFICATION OF TERMS:** Pursuant to Virginia Code § 2.2-4316, if any Bidder has questions or comments about the specifications or other Solicitation documents, the prospective Bidder should contact the County no later than seven (7) business days prior to the date set for the opening of Bids or receipt of Proposals. Any revisions to the Solicitation will be made only by written addendum issued by the County. Notifications regarding specifications may not be considered if received in less than seven (7) business days of the date set for opening of Bids/receipt of Proposals.
7. **MANDATORY USE OF COUNTY FORM AND TERMS AND CONDITIONS:** Unless otherwise specified in the Solicitation, all Bids must be submitted on the forms

provided by the County, including but not limited to, a Cover Sheet or Pricing Schedule, if applicable, properly signed in ink in the proper spaces and submitted in a sealed envelope or package. Unauthorized modification of or additions to any portion of the Solicitation may be cause for rejection of the Bid. However, the County reserves the right to decide, on a case by case basis, in its sole discretion, whether to reject any Bid or Proposal which has been modified. These General Conditions are mandatory provisions of all Solicitations and all Contracts of the County.

8. LATE BIDS & MODIFICATION OF BIDS: Any Bid or modification thereto received at the office designated in the Solicitation after the exact time specified for receipt of the Bid is considered a late Bid or modification thereof. The County is not responsible for delays in the delivery of the mail by the U.S. Postal Service, private carriers or the inter-office mail system. It is the sole responsibility of the Bidder to ensure their Bid reaches County by the designated date and hour. The following rules apply to all Bids submitted to the County:

- a. The official time used in the receipt of Bids/Proposals is that time on the automatic time stamp machine in the Finance Department;
- b. Late Bids or modifications thereof will be returned to the Bidder UNOPENED, if Solicitation number, due date and Bidder's return address is shown on the container;
- c. If a Bid is submitted on time, however a modification thereto is submitted after the due date and time, then the County in its sole discretion may choose to consider the original Bid except that the County may not consider such original Bid if the Bid is withdrawn by the Bidder pursuant to Section 9 below; and
- d. If an emergency or unanticipated event or closing interrupts or suspends the County's normal business operations so that Bids cannot be received by the exact time specified in the Solicitation, then the due date/time specified for receipt of Bids will be deemed to be extended to the same time of day specified in the Solicitation on the first work day on which normal County business operations resume.

9. WITHDRAWAL OF BIDS:

- a. Pursuant to Virginia Code § 2.2-4330, a Bidder for a public construction contract, other than a contract for construction or maintenance of public highways, may withdraw his Bid from consideration if the price bid was substantially lower than the other Bids due solely to a mistake in the Bid, provided the Bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a Bid, which unintentional arithmetic error or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the Bid sought to be withdrawn.

If a Bid contains both clerical and judgment mistakes, a Bidder may withdraw his Bid from consideration if the price bid would have been substantially lower than the other Bids due solely to the clerical mistake, that was an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a Bid that shall be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the Bid sought to be withdrawn. The Bidder shall give notice in writing to the County of his or her claim of right to withdraw his or her Bid within two (2) business days after the conclusion of the Bid opening procedure and shall submit original work papers with such notice.

- b. A Bidder for a Contract other than for public construction may request withdrawal of his or her Bid under the following circumstances:
 - i. Bids may be withdrawn on written request from the Bidder received at the address shown in the Solicitation prior to the time of opening.
 - ii. Requests for withdrawal of Bids after opening of such Bids but prior to award shall be transmitted to the County, in writing, accompanied by full documentation supporting the request. If the request is based on a claim of error, documentation must show the basis of the error. Such documentation may take the form of supplier quotations, Bidder work sheets, etc. If Bid bonds were tendered with the Bid, the County may exercise its right of collection.
- c. No Bid may be withdrawn under this Section 9 when the result would be the awarding of the Contract on another Bid of the same Bidder or of another Bidder in which the ownership of the withdrawing Bidder is more than five percent (5%).
- d. If a Bid is withdrawn under the authority of this Section 9 the lowest remaining Bid shall be deemed to be the low Bid.
- e. No Bidder who, is permitted to withdraw a Bid shall, for compensation, supply any material or labor to or perform any subcontract or other work agreement for the person or firm to whom the Contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn Bid was submitted.
- f. The County shall notify the Bidder in writing within five (5) business days of its decision regarding the Bidder's request to withdraw its Bid. If the County denies the withdrawal of a Bid under the provisions of this Section 9, it shall State in such notice the reasons for its decision and award the Contract to such Bidder at the Bid price, provided such Bidder is a responsible and responsive Bidder. At the same time that the notice is provided, the County shall return all work papers and copies thereof that have been submitted by the Bidder.

- g. Under these procedures, a mistake shall be proved only from the original work papers, documents and materials delivered as required herein. The work papers, documents and materials submitted by the bidder shall, at the bidder's request, be considered trade secrets or proprietary information subject to the conditions of subsection F of Virginia Code § 2.2-4342.

10. ERRORS IN BIDS: When an error is made in extending total prices, the unit Bid price will govern. Erasures in Bids must be initialed by the Bidder. Carelessness in quoting prices, or otherwise in preparation of the Bid, will not relieve the Bidder. Bidders/Offerors are cautioned to recheck their Bids for possible error. Errors discovered after public opening cannot be corrected and the Bidder will be required to perform if his or her Bid is accepted.

11. IDENTIFICATION ON BID ENVELOPE: All Bids, Proposals and requested copies thereof submitted to the County shall be in a separate envelope or package, sealed and identified with the following information clearly marked on the outside of the envelope or package:

- a. Addressed as indicated on page 1 of the solicitation;
- b. Solicitation number;
- c. Title;
- d. Bid due date and time;
- e. Bidder's name and complete mailing address (return address); and
- f. Pursuant to Virginia Code § 2.2-4311.2, the Bidder's identification number issued by the State Corporation Commission, or if the bidder is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bids or proposal a statement describing why the bidder or offeror is not required to be so authorized.

If a Bid is not addressed with the information as shown above, the Bidder takes the risk that the envelope may be inadvertently opened and the information compromised, which may cause the Bid to be disqualified. Bids may be hand delivered to the designated location in the County's offices. No other correspondence or other Proposals/Bids should be placed in the envelope. Any Bidder or Offeror that fails to provide the information required in (f) above shall not receive an award unless a waiver is specifically granted by the County Administrator.

12. ACCEPTANCE OF BIDS: Unless otherwise specified, all formal Bids or Proposals submitted shall be valid for a minimum period of one hundred twenty (120) calendar days following the date established for opening or receipt, respectively, unless extend by mutual agreement of the parties. At the end of the one hundred twenty (120) calendar days the Bid/Proposal may be withdrawn at the written request of the Bidder. Thereafter, unless and until the Proposal is withdrawn, it remains in effect until an award is made or the Solicitation is canceled by the County. The County may cancel any Solicitation at any time by notice of such cancelation to the Bidders.

- 13. COMPLETENESS:** To be responsive, a Bid must include all information required by the Solicitation.
- 14. CONDITIONAL BIDS:** Conditional Bids are subject to rejection in whole or in part.
- 15. RESPONSE TO SOLICITATIONS:** In the event a Bidder cannot submit a Bid on a Solicitation, the Bidder is requested to return the Solicitation cover sheet with an explanation as to why the Bidder is unable to Bid on these requirements, or if there be no cover sheet for the Solicitation a letter to the County explaining the same.
- 16. BIDDER INTERESTED IN MORE THAN ONE BID AND COLLUSION:** More than one bid from an individual, firm, partnership, corporation or association under the same or different name will be rejected. Reasonable grounds for believing that a bidder is interested in more than one bid for the work contemplated will cause rejection of all bids in which the bidder is interested. Any or all bids may be rejected if there is any reason for believing that collusion exists among the bidders. Participants in such collusion may not be considered in future bids for the same work. Each bidder, as a condition of submitting a bid, shall certify that he is not a party to any collusive action as herein defined. However, a party who has quoted prices on work, materials, or supplies to a Bidder is not thereby disqualified from quoting prices to other Bidders or firms submitting a Bid directly for the work, materials or supplies.
- 17. BID OPENING:** Pursuant to Virginia Code § 2.2-4301, all Bids received in response to an IFB will be opened at the date, time and place specified, and announced publicly, and made available for inspection as provided in Section 21 of these General Conditions. Proposals received in response to an RFP will be made available for inspection as provided in Section 21 of these General Conditions.
- 18. TAX EXEMPTION:** The County is exempt from the payment of any federal excise or any Virginia sales tax. The price bid must be net, exclusive of taxes. Tax exemption certificates will be furnished if requested by the Bidder.
- 19. DEBARMENT STATUS:** By submitting their Bids, Bidders certify that they are not currently debarred from submitting Bids on Contracts by the County, nor are they an agent of any person or entity that is currently debarred from submitting Bids or Proposals on Contracts by the County or any agency, public entity/locality or authority of the State.
- 20. NO CONTACT POLICY:** No Bidder shall initiate or otherwise have contact related to the Solicitation with any County representative or employee, other than the Purchasing Officer or Purchasing Agent, after the date and time established for receipt of Bids. Any contact initiated by a Bidder with any County representative, other than the Purchasing Officer or Purchasing Agent, concerning this Solicitation is prohibited and may cause the disqualification of the Bidder.

21. VIRGINIA FREEDOM OF INFORMATION ACT: As provided under Virginia Code § 2.2-4342, all proceedings, records, Contracts and other public records relating to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Virginia Freedom of Information Act of Virginia Code §§ 2.2-3700 *et seq.*, except:

- a. Cost estimates relating to a proposed procurement transaction prepared by or for the County shall not be open to public inspection;
- b. Any competitive sealed bidding Bidder, upon request, shall be afforded the opportunity to inspect Bid records within a reasonable time after the opening of Bids but prior to award, except in the event that the County decides not to accept any of the Bids and to reopen the Contract. Otherwise, Bid records shall be open to public inspection only after award of the Contract;
- c. Any competitive negotiation Offeror, upon request, shall be afforded the opportunity to inspect Proposal records within a reasonable time after the evaluation and negotiations of Proposals are completed but prior to award except in the event that the County decides not to accept any of the Proposals and to reopen the Contract. Otherwise, Proposal records shall be open to the public inspection only after award of the Contract;
- d. Any inspection of procurement transaction records under this Section 21 shall be subject to reasonable restrictions to ensure the security and integrity of the records;
- e. Trade secrets or proprietary information submitted by a Bidder, Offeror or Contractor in connection with a procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Bidder, Offeror or Contractor must invoke the protections of this Section 21 prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and State the reasons why protection is necessary; and
- f. Nothing contained in this Section 21 shall be construed to require the County, when procuring by “competitive negotiation” (RFP), to furnish a Statement of reasons why a particular Proposal was not deemed to be the most advantageous to the County.

22. CONFLICT OF INTEREST: Bidder/Contractor certifies by signing any Bid/Contract to/with the County that no conflict of interest exists between Bidder/Contractor and County that interferes with fair competition and no conflict of interest exists between Bidder/Contractor and any other person or organization that constitutes a conflict of interest with respect to the Bid/Contract with the County.

SPECIFICATIONS

23. OMISSIONS OR DISCREPANCIES: Any items or parts of any equipment listed in a Solicitation which are not fully described or are omitted from such specification, and which are clearly necessary for the completion of such equipment and its appurtenances, shall be considered a part of such equipment although not directly specified or called for

in the specifications. Should a Bidder find a discrepancy or ambiguity in, or an omission from, the Solicitation, including the drawings and/or specifications, he or she shall so notify the County within twenty-four (24) hours of noting the discrepancy, ambiguity or omission and in any event no less than five (5) days prior to the date set for the opening of Bids. If necessary, the County will send a written addendum for clarification to all Bidders no later than three (3) days before the date set for opening of Bids. Any notification regarding specifications received less than five (5) days prior to the date set for the opening of Bids may or may not be considered by the County in its sole discretion. The Bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully complete every part as the true intent and meaning of the specifications and drawings. Whenever the mention is made of any articles, material or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed as to the minimum requirements of these specifications.

- 24. BRAND NAME OR EQUAL ITEMS:** Pursuant to Virginia Code § 2.2-4315, unless otherwise provided in the Solicitation, the name of a certain brand, make or manufacturer does not restrict Bidders to the specific brand, make or manufacturer named; it conveys the general style, type, character, and quality of the article desired, and any article which the County in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The Bidder is responsible to clearly and specifically indicate the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the County to determine if the product offered meets the requirements of the Solicitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding, only the information furnished with the Bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a Bid non-responsive. Unless the Bidder clearly indicates in its Bid that the product offered is "equal" product, such Bid will be considered to offer the brand name product referenced in the Solicitation.
- 25. FORMAL SPECIFICATIONS:** When a Solicitation contains a specification which states no substitutes, no deviation therefrom will be permitted and the Bidder will be required to furnish articles in conformity with that specification.
- 26. CONDITION OF ITEMS:** Unless otherwise specified in the Solicitation, all items shall be new, in first class condition.

AWARD

- 27. RESPONSIBLE BIDDERS:** In determining whether a Bidder is a responsible Bidder as defined herein, at minimum, the following criteria will be considered:
- a. The ability, capacity and skill of the Bidder to perform the Contract or provide the service required under the Solicitation;

- b. Whether the Bidder can perform the Contract or provide the service promptly, or within the time specified, without delay or interference;
- c. The character, integrity, reputation, judgment, experience and efficiency of the Bidder;
- d. The quality of performance of previous Contracts or Services;
- e. The previous and existing compliance by the Bidder with laws and ordinances relating to the Contract or Services;
- f. The sufficiency of the financial resources and ability of the Bidder to perform the Contract or provide the service;
- g. The quality, availability and adaptability of the Goods or Services to the particular use required;
- h. The ability of the Bidder to provide future maintenance and service for the use of the subject of the Contract;
- i. The number and scope of the conditions attached to the Bid;
- j. Whether the Bidder is in arrears to the County on debt or Contract or is a defaulter on surety to the County or whether the Bidder's County taxes or assessments are delinquent; and
- k. Such other information as may be secured by the County, the Purchasing Agent or the Purchasing Officer having a bearing on the decision to award the Contract. If an apparent low Bidder is not awarded a Contract for reasons of nonresponsibility, the County shall so notify that Bidder and shall have recorded the reasons in the Solicitation or Contract file.

28. AWARD OR REJECTION OF BIDS; WAIVER OF INFORMALITIES: The County shall award the Contract to the lowest responsive and responsible Bidder complying with all provisions of the IFB, provided the Bid price is reasonable and it is in the best interest of the County to accept it. Awards made in response to a RFP will be made to the highest qualified Offeror whose Proposal is determined, in writing, to be the most advantageous to the County taking into consideration the evaluation factors set forth in the RFP. The County reserves the right to award a Contract by individual items, in the aggregate, or in combination thereof, or to reject any or all Bids and to waive any informality in Bids received whenever such rejection or waiver is in the best interest of the County. Award may be made to as many Bidders/Offerors as deemed necessary to fulfill the anticipated requirements of the County. The County also reserves the right to reject the Bid if a Bidder is deemed to be a non-responsible Bidder. Pursuant to Virginia Code § 2.2-4319, an IFB, a RFP, any other solicitation, or any and all bids or proposals, may be canceled or rejected by the County at any time. The reasons for cancellation or rejection shall be made part of the contract file. The County shall not cancel or reject an IFB, a RFP, any other solicitation, bid or proposal solely to avoid awarding a contract to a particular responsive and responsible bidder or offeror.

29. EXCLUSION OF INSURANCE BIDS PROHIBITED: Pursuant to Virginia Code § 2.2-4320, notwithstanding any other provision of law or these General Conditions, no insurer licensed to transact the business of insurance in the State or approved to issue surplus lines insurance in the State shall be excluded from presenting an insurance bid proposal to the County in response to a RFP or an IFB; excepting that the County may

debar a prospective insurer pursuant to its Debarment Policy, see Chapter 2 of the County's Procurement Policies and Procedures.

30. ANNOUNCEMENT OF AWARD: Upon the award or announcement of the decision to award a Contract as a result of this Solicitation, the County will publicly post such notice on the County's bulletin board located at 72 Main Street, 2nd Floor, Palmyra, Virginia 22963. Award results may also be viewed on the County's website.

31. QUALIFICATIONS OF BIDDERS OR OFFERORS: The County may make such reasonable investigations as deemed proper and necessary to determine the ability of the Bidder to perform the work/furnish the item(s) and the Bidder shall furnish to the County all such information and data for this purpose as may be requested. The County reserves the right to inspect Bidder's physical facilities prior to award to satisfy questions regarding the Bidder's capabilities. The County further reserves the right to reject any Bid or Proposal if the evidence submitted by or investigations of, such Bidder fails to satisfy the County that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the work/furnish the item(s) contemplated therein.

32. TIE BIDS AND PREFERENCE FOR VIRGINIA PRODUCTS WITH RECYCLED CONTENT AND FOR VIRGINIA FIRMS:

- a. Pursuant to Virginia Code § 2.2-4328, in the case of a tie bid on an IFB only, the County may give preference to Goods, Services and construction produced in Fluvanna County or provided by persons, firms or corporations having principal places of business in Fluvanna County. If such choice is not available, preference shall then be given to Goods produced in Virginia, or for goods, services or construction provided by Virginia persons, firms, corporations, pursuant Virginia Code § 2.2-4324. If no County or State choice is available, the tie shall be decided publicly by lot. The decision by the County to make award to one or more such Bidders shall be final.
- b. Whenever the lowest responsive and responsible bidder is a resident of any other state and such state under its laws allows a resident contractor of that state a percentage preference, a like preference shall be allowed to the lowest responsive and responsible bidder who is a resident of Virginia and is the next lowest bidder. If the lowest responsive and responsible bidder is a resident of any other state and such state under its laws allows a resident contractor of that state a price-matching preference, a like preference shall be allowed to responsive and responsible bidders who are residents of Virginia. If the lowest bidder is a resident contractor of a state with an absolute preference, the bid shall not be considered. The Department of General Services shall post and maintain an updated list on its website of all states with an absolute preference for their resident contractors and those states that allow their resident contractors a percentage preference, including the respective percentage amounts. For purposes of compliance with this Section 32, the County may rely upon the accuracy of the information posted on this website.
- c. Notwithstanding the provisions of subsections a and b, in the case of a tie bid in instances where goods are being offered, and existing price preferences have

already been taken into account, preference shall be given to the bidder whose goods contain the greatest amount of recycled content.

- d. For the purposes of this Section 32, a Virginia person, firm or corporation shall be deemed to be a resident of Virginia if such person, firm or corporation has been organized pursuant to Virginia law or maintains a principal place of business within Virginia.

33. NEGOTIATION WITH LOWEST RESPONSIBLE BIDDER: Pursuant to Virginia Code § 2.2-4318, unless cancelled or rejected, a responsive Bid from the lowest responsible Bidder shall be accepted as submitted, except that if the Bid from the lowest responsible Bidder exceeds available funds, the County may negotiate with the apparent low Bidder to obtain a Contract price within available funds. However, the negotiation may be undertaken only under conditions and procedures described in writing and approved by the County prior to issuance of the IFB and summarized therein.

CONTRACT PROVISIONS

34. APPLICABLE LAW AND COURTS: Any Bid or Contract resulting from a Solicitation and its terms, including, but not limited to, the parties' obligations under it, and the remedies available to each party for breach of it, shall be governed by, construed and interpreted in accordance with the laws of the Commonwealth of Virginia, and exclusive jurisdiction and venue of any dispute or matters involving litigation between the parties hereto shall be in the courts of Fluvanna County, Virginia. Any jurisdiction's choice of law, conflict of laws, rules, or provisions, including those of the Commonwealth of Virginia, that would cause the application of any laws other than those of the Commonwealth of Virginia, shall not apply. The Contractor shall comply with applicable federal, State and local laws, ordinances, rules and regulations in performance of the Contract.

35. PROVISION AND OWNERSHIP OF INFORMATION: The County shall make a good faith effort to identify and make available to the Contractor all non-confidential technical and administrative data in the County's possession which the County may lawfully release including, but not limited to Contract specifications, drawings, correspondence, and other information specified and required by the Contractor and relating to its work under any Contract. The County reserves its rights of ownership to all material given to the Contractor by the County and to all background information documents, and computer software and documentation developed by the Contractor in performing any Contract.

36. DOCUMENTS: All documents, including but not limited to data compilations, drawings, reports and other material, whether in hard copy or electronic format, prepared, developed or furnished by the Contractor pursuant to any Contract shall be the sole property of the County. At the direction of the County, the Contractor shall have the right to make copies of the documents produced available to other parties. The County shall be entitled to delivery of possession of all documents, upon payment in accordance with the terms of any Contract for the service incurred to produce such documents.

37. CONFIDENTIALITY: Contractor shall not publish, copyright or otherwise disclose or permit to be disclosed or published, the results of any work performed pursuant to this contract, or any particulars thereof, including forms or other materials developed for the County in connection with the performance by Contractor of its services hereunder, without prior written approval of the County. Contractor, cognizant of the sensitive nature of much of the data supplied by the County, shall not disclose any information (other than information which is readily available from sources available to the general public) obtained by it in the course of providing services hereunder without the prior written approval of the County, unless disclosure of such information by it is required by law, rule or regulation or the valid order of a court or administrative agency.

38. INDEPENDENT CONTRACTOR: The Contractor and any agents, or employees of the Contractor, in the performance of any Contract shall act as an independent contractor and not as officers, employees or agents of the County.

39. INSURANCE: The Contractor agrees that, during the period of time it renders services to the County pursuant to any Contract, it shall carry (and provide the County with evidence of coverage) the following minimum amounts of insurance:

Automobile	\$500,000	Liability Medical Payment Comprehensive Collision
Public Liability	\$1,000,000	
Professional Liability	\$1,000,000	
Excess Liability	\$2,000,000	Aggregate Over Above Policy Limits (Excluding Professional Liability)
Worker's Compensation	Amount required by Virginia law	

The Contract may specifically require the Contractor to carry higher minimum amounts of insurance.

In addition, the Contractor shall require, and shall include in every subcontract, that any subcontractor providing any goods or services related to such Contract obtain, and continue to maintain for the duration of the work, workers' compensation coverage in the amount required by Virginia law.

40. KEY PERSONNEL: For the duration of any Contract, the Contractor shall make no substitutions of key personnel unless the substitution is necessitated by illness, death, or termination of employment, or as expressly approved by the County. The Contractor

shall notify the County within five (5) calendar days after the occurrence of any of these events and provide the information required by the paragraph below.

The Contractor shall provide a detailed explanation of the circumstances necessitating any proposed substitution, complete resumes for the proposed substitute, and any additional information requested by the County. The proposed substitute should have comparable qualifications to those of the person being replaced. The County will notify the Contractor within fifteen (15) calendar days after receipt of all required information of its approval or disapproval of the proposed substitution.

- 41. SEVERABILITY:** If any term, covenant or provision of these General Conditions or any Contract shall be held to be invalid, illegal or unenforceable in any respect, these General Conditions and any Contract shall remain in effect and be construed without regard to such provision.
- 42. TITLES:** The titles and section headings herein and in any Contract are inserted solely for convenience and are not to be construed as a limitation on the scope of the provisions to which they refer.
- 43. ATTORNEYS' FEES:** In the event of a dispute between the County and Contractor under any Contract which cannot be amicably resolved, in addition to all other remedies, the party substantially prevailing in any litigation shall be entitled to recover its reasonable expenses, including, but not limited to, reasonable attorneys' fees.
- 44. NO WAIVER:** Neither any payment for, nor acceptance of, the whole or any part of the services by the County, nor any extension of time, shall operate as a waiver of any provision of any Contract, nor of any power herein reserved to the County, or any right to damages herein provided, nor shall any waiver of any breach of any Contract be held to be a waiver of any other or subsequent breach. Failure of the County to require compliance with any term or condition of any Contract shall not be deemed a waiver of such term or condition or a waiver of the subsequent enforcement thereof.
- 45. NO FINANCE CHARGES:** No finance charges shall be paid by the County.
- 46. ANTITRUST:** By entering into a Contract, the Contractor conveys, sells, assigns, and transfers to the County all rights, title and interest in and to all causes of the action it may now have or hereafter acquire under the antitrust law of the United States or the State, relating to the particular Goods or Services purchased or acquired by the County under said Contract. Consistent and continued tie bidding could cause rejection of Bids by the County and/or investigation for antitrust violations.
- 47. PAYMENT:** Pursuant to Virginia Code § 2.2-4352, unless more time is provided in the Solicitation or Contract, payment will be made forty-five (45) days after receipt by the County of a proper invoice, or forty-five (45) days after receipt of all Goods or acceptance of work, whichever is later. The County reserves the right to withhold any or all payments or portions thereof for Contractor's failure to perform in accordance with the

provision of the Contract or any modifications thereto. Within twenty (20) days of receipt of proper invoice or of goods or services, the County shall notify the Contractor if any defect or impropriety that would prevent payment by the payment date. The following provisions apply to such payments:

- a. Invoices for items/Services ordered, delivered/performed and accepted shall be submitted by the Contractor in duplicate directly to the payment address shown on the purchase order, Solicitation or Contract, as applicable. All invoices shall show the Contract number, purchase order number, or Solicitation number, as applicable, and as required under Virginia Code § 2.2-4354, either the individual Contractor's social security number or the Contractor's federal employer identification number, whichever is applicable.
- b. Any payment terms requiring payment in less than forty-five (45) days will be regarded as requiring payment forty-five (45) days after receipt of proper invoice or receipt of all Goods or acceptance of work, whichever occurs later. Notwithstanding the foregoing, offers of discounts for payment in less than forty-five (45) days are valid and enforceable.
- c. Pursuant to Virginia Code § 2.2-4353, the date any payment shall be deemed the date of postmark in all cases where payment is made by mail.
- d. The County's fiscal year is July 1 to June 30. Contractors are advised to submit invoices, especially for Goods and/or Services provided in the month of June, for the entire month (i.e. June 1 - June 30), so that expenses are recognized in the appropriate fiscal year.
- e. Any payment made by the Contractor to the County shall only be made in U.S. Dollars. If payment is received in foreign currency the County may, in its sole discretion, reject such payment and require immediate compensation in U.S. Dollars.

48. SUBCONTRACTORS: Pursuant to Virginia Code § 2.2-4354, in the event that any subcontractors are used by Contractor in connection with the work, Contractor shall:

- a. Within seven (7) days after receipt of amounts paid to the Contractor for work performed by a subcontractor, either:
 - i. Pay the subcontractor for the proportionate share of the total payment received attributable to the work performed by the subcontractor under any Contract; or
 - ii. Notify the County and subcontractor, in writing, of his intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment.

- b. Contractor shall require each subcontractor to provide either (i) for an individual, their social security numbers, or (ii) for proprietorships, partnerships, and corporations to provide their federal employer identification numbers.
- c. The Contractor shall pay interest to any subcontractor on all amounts owed by the Contractor that remain unpaid after seven days following receipt by the Contractor of payment from the County for work performed by the subcontractor under any Contract, except for amounts withheld as allowed in subdivision (a)(II) above. Unless otherwise provided under the terms of any Contract, interest shall accrue at the rate of one percent (1%) per month.
- d. The Contractor shall include in each of its subcontracts under any Contract a provision requiring each subcontractor to include or otherwise be subject to the above payment and interest requirements (a), (b) and (c) with respect to each lower tier subcontractor.
- e. The Contractor's obligation to pay an interest charge to a subcontractor pursuant to the payment clause in this Section 48 shall not be construed to be an obligation of the County. No Contract modification may be made for the purpose of providing reimbursement for such interest charge. No cost reimbursement claim may include any amount for reimbursement for such interest charge.

49. RETAINAGE ON CONSTRUCTION CONTRACTS: Pursuant to Virginia Code 2§ 2.2-4333, if a Contract for construction provides for progress payments in installments based upon an estimated percentage of completion, then the contractor shall be paid at least ninety-five percent (95%) of the earned sum when payment is due, with no more than five percent (5%) being retained to ensure faithful performance of the contract. All amounts withheld may be included in the final payment. Any subcontract related to work on a Contract that provides for similar progress payments shall be subject to the provisions above and the Contractor agrees to include such provisions in every subcontract.

50. SUCCESSORS AND ASSIGNS: The County and the Contractor bind themselves and their respective successors and assigns to any Contract. The foregoing notwithstanding, the Contractor shall not assign, sublet or transfer its interest in any Contract without the prior written consent of the County, which may be granted or withheld in the County's sole discretion. Nothing hereinafter mentioned shall be construed as creating any personal liability on the part of any officer, agent or employee of the County, nor shall it be construed as giving any benefits hereunder to anyone other than the County and the Contractor.

51. DEFAULT: Failure of a Contractor to deliver Goods or Services in accordance with Contract terms and conditions and/or within the time specified, or within reasonable time as interpreted by the County in its sole discretion, or failure to make replacements/corrections of rejected articles/services when so requested, immediately or as directed by the County, or failure of the Contractor to act in accordance with the Contract in any material respect, as reasonably determined by the County, shall constitute

a “default” by the Contractor and shall further authority for the County to purchase in the open market articles/services of comparable grade/quality to replace the services, articles rejected, and/or not delivered. On all such purchases, the Contractor shall reimburse the County, within a reasonable time specified by the County, for any expense incurred in excess of Contract prices including, but not limited to, any purchase and administrative costs. Such purchases shall be deducted from the Contract quantities, if applicable. Should public necessity demand it, the County reserves the right to use or consume articles delivered or services performed which are substandard in quality, subject to an adjustment in price to be determined by the County. In case of any default, the County, after due oral or written notice if required in accordance with the Contract, may terminate the Contract at its option in its sole discretion effective immediately. These remedies shall be in addition to any other remedies which the County may have, including but not limited to, any remedies at law, under the Contract or in equity.

Notwithstanding the foregoing, the Contractor shall not be liable for damages for delay in shipment or failure to deliver when such delay or failure is the result of fire, flood, strike, act of God, act of Government, act of an alien enemy or by any other circumstances which, in the County's opinion, are beyond the control of the Contractor. Under such circumstances, however, the County may, at its sole discretion, terminate or cancel the Contract effective immediately.

52. NON-DISCRIMINATION ASSURANCES: The Contractor shall conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Act of 1975, as amended, where applicable, and § 2.2-4311 of the Virginia Procurement Act:

- a. During the performance of any Contract, the Contractor agrees as follows: the Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The Contractor, in all Solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer. Notices, advertisements and Solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this Section 52.
- b. The Contractor shall include the provisions of paragraph (a) above in every subcontract or purchase over \$10,000.00 so that the provisions will be binding upon each subcontractor or Vendor.

53. MODIFICATION:

- a. Pursuant to Virginia Code § 2.2-4309, these General Conditions and any Contract entered into by the County and any Contractor shall not be subject to change, modification, or discharge except by written instrument signed by the County and Contractor, but no fixed-price contract may be increased by more than twenty-five percent (25%) of the amount of the contract or \$50,000, whichever is greater, without the advance written approval of the County's Board. In no event may the amount of any contract, without adequate consideration, be increased for any purpose, including, but not limited to, relief of an offeror from the consequences of an error in its bid or offer.
- b. The County may, but is not obligated to, extend the term of an existing contract for services to allow completion of any work undertaken but not completed during the original term of the contract.
- c. Nothing in this Section 53 shall prevent the County from placing greater restrictions on contract modifications.

54. INDEMNIFICATION: Contractor agrees to indemnify, keep and save harmless the County, its officers, agents, officials, employees and volunteers against any and all claims, claims of injuries, death, damage to property, patent claims, suits, liabilities, judgments, losses, costs and expenses, including but not limited to costs of investigation, all reasonable attorneys' fees (whether or not litigation results), and the cost of any appeal, occurring or arising in connection with the Contractor's, its agents', subcontractors', employees', or volunteers' negligence or wrongful acts or omissions in connection with its performance of any Contract. The Contractor shall, at his or her own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and if any judgment shall be rendered against the County in any such action, the Contractor shall, at his or her own expenses, satisfy and discharge the same. Contractor expressly understands and agrees that any performance bond or insurance protection required by any Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County as herein provided. Nothing contained in this Solicitation or the Contract shall be deemed to be a waiver of the County's sovereign immunity.

55. DRUG-FREE WORKPLACE: Pursuant to Virginia Code § 2.2-4312, in every Contract over \$10,000.00 the following provisions apply: During the performance of any Contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a Statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all Solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the

foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this Section, “*drug-free workplace*” means a site for the performance of work done in connection with a specific Contract awarded to a Contractor in accordance with this the VPPA and the County’s Procurement Procedures, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the Contract.

56. TERMINATION: Contracts will remain in force for full periods specified and/or until all articles ordered before date of termination shall have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall have been met, unless:

- a. Terminated prior to expiration date by satisfactory deliveries of entire Contract requirements;
- b. Terminated by the County upon thirty (30) days written notice to the Contractor at the County’s convenience in the County’s sole discretion (“termination for convenience”), unless a termination for convenience is specifically and expressly prohibited by the Contract. Any Contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of the termination;
- c. Terminated by the County for cause, default or negligence on the part of the Contractor. However, pursuant to Section 51 of these General Conditions, the County may hold the Contractor responsible for any resulting additional purchase and administrative costs. There is no advance notice requirement in the event of Termination for Cause and termination is effective immediately upon notice to Contractor of the termination for cause;
- d. Extended upon written authorization of County and accepted by Contractor, to permit ordering of unordered balances or additional quantities at Contract prices and in accordance with Contract terms.

57. APPROPRIATIONS: Notwithstanding any other provision of any Contract, the payment of the County's obligations under any Contract shall be subject to annual appropriations by the Board of Supervisors of the County in each fiscal year of monies sufficient to satisfy the same.

58. REFERENCES TO VIRGINIA LAW: Any reference in these General Conditions to the Code of Virginia or other relevant Federal, State or local law is incorporated in whole herein by reference as in effect at the time of the Solicitation or Contract as such statutory provisions may be amended or replaced by any statute dealing with the same or similar subject matter.

59. COOPERATIVE PROCUREMENT: Except as prohibited by the current Code of Virginia, all resultant Contracts will be extended to other Public Bodies of the Commonwealth of Virginia, to permit their ordering of Goods, supplies and/or Services at the prices and terms of the resulting Contract (“cooperative procurement”). By submitting any Bid or entering into any Contract with the County a Bidder/Contractor expressly authorizes cooperative procurement under Virginia Code § 2.2-4304 to the full extent permitted by law. If any other public body decides to use any Contract, the Contractor must deal directly with that public body concerning all matters relating thereto, including but not limited to, the placement or orders, issuance of the purchase order, contractual disputes, invoicing and payment. The County acts only as the “Contracting Agent” for these public bodies. Any resulting contract with other public bodies shall be governed by the laws of that specific entity. It is the Contractor’s responsibility to notify the public bodies of the availability of the Contract. Fluvanna County shall not be held liable for any direct or indirect costs, damages or other claim of any kind incurred by another public body or any Contractor as a result of any cooperative procurement.

60. AUDIT: The Contractor hereby agrees to retain all books, records and other documents relative to any Contract for five (5) years after final payment, or until audited by the County, whichever is sooner. The County, its authorized agents, and/or County auditors shall have full access to and right to examine any of said materials during said period.

61. GUARANTIES AND WARRANTIES: All guarantees, representations and warranties required shall be furnished by the Contractor and shall be delivered to the Purchasing Agent before final payment on any Contract is made. In addition to any guarantees, representations and warranties required under the Contract, the Contractor agrees to:

- a. Save the County, its agents and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition; secret process, patented or unpatented; invention; article or appliance furnished or used in the performance of a Contract for which the Contractor is not the patentee, assignee, licensee or owner;
- b. Protect the County against latent defective material or workmanship and to repair or replace any damages or marring occasioned in transit or delivery;
- c. Furnish adequate protection against damage to all work and to repair damages of any kind to the building or equipment, to the Contractor’s own work or to the work of other contractors, for which the Contractor’s workers are responsible;
- d. Pay for all permits, licenses and fees and give all notices and comply with all laws, ordinances, rules and regulations of the County; and
- e. Protect the County from loss or damage to County owned property while it is in the custody of the Contractor;

- f. At minimum supply all Goods or Services with the manufacturer's standard warranty, if applicable; and
- g. For any Contract involving Services of any nature, the Contractor further agrees to:
 - i. Enter upon the performance of Services with all due diligence and dispatch, assiduously press to its complete performance, and exercise therein the highest degree of skill and competence;
 - ii. Allow Services to be inspected or reviewed by an employee of the County at any reasonable time and place selected by the County;
 - iii. Acknowledges that the County shall be under no obligation to compensate Contractor for any Services not rendered in strict conformity with the Contract; and
 - iv. Stipulates that the presence of a County Inspector shall not lessen the obligation of the Contractor for performance in accordance with the Contract requirements, or be deemed a defense on the part of the Contractor for infraction thereof. The Inspector is not authorized to revoke, alter, enlarge, relax, or release any of the requirements of any Contract. Any omission or failure on the part of the Inspector to disapprove or reject any work or material shall not be construed to be an acceptance of any such defective work or material.

62. PRICE REDUCTIONS: If at any time after the date of the Bid/Contract the Contractor makes a general price reduction in the comparable price of any material covered by the Contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to any Contract for the duration of the Contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to Contractor's customers generally, or (2) in the Contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this Solicitation. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The Contractor shall submit his or her invoice at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the Contract documents. The Contractor in addition will within ten (10) days of any general price reduction notify the County of such reduction by letter. FAILURE TO DO SO IS A DEFAULT UNDER THE CONTRACT AND MAY RESULT IN TERMINATION OF THE CONTRACT IN THE COUNTY'S DISCRETION. The Contractor, if requested, shall furnish, within ten (10) days after the end of the Contract period, a statement certifying either (1) that no general price reduction, as defined above, was made after the date of the Bid or Contract, or (2) if any such general price reductions were made, that as provided above, they were reported to the County within ten (10) days and the County was billed at the reduced prices. Where one or more such general price reductions were made, the statement furnished by

the Contractor shall include with respect to each price reduction (1) the date when notice of any such reduction was issued, (2) the effective date of the reduction, and (3) the date when the County was notified of any such reduction.

63. COMPLIANCE WITH IMMIGRATION LAW: Pursuant to Virginia Code § 2.2-4311.1, in every Contract the following provision applies: the Contractor does not, and shall not during the performance of the Contract, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

64. VIRGINIA STATE CORPORATION COMMISSION: Pursuant to Virginia Code § 2.2-4311.2, Any Bidder or Contractor organized as a stock or non-stock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia, or as otherwise required by law, at the time of the Bid, Proposal or any response to Solicitation and during the term of the Contract and any Contract renewal. The Contractor shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required, to be revoked or cancelled at any time during the term or any renewal of the Contract. If the Contractor fails to remain in compliance with the provisions of this Section 64, the Contract may become void at the option of the County.

65. CLAIMS PROCEDURE:

- a. The procedure for consideration by the County of contractual claims for any Contract shall be that set forth in Virginia Code § 15.2-1243, *et seq.*
- b. In addition, pursuant to Virginia Code § 2.2-4364, contractual claims, whether for money or other relief, shall be submitted in writing to the County Administrator no later than sixty (60) days after final payment; however, written notice of the Contractor's intention to file such claim shall have been given at the time of the occurrence or beginning of the work upon which the claim is based. Nothing herein shall preclude a Contract from requiring submission of an invoice for final payment within a certain time after completion and acceptance of the work or acceptance of the Goods. Pendency of claims shall not delay payment of amount agreed due in the final payment.
- c. No written decision denying a claim or addressing issues related to the claim shall be considered a denial of the claim unless the written decision is signed by the Board or the County Administrator. The contractor may not institute legal action prior to receipt of the final written decision on the claim unless the County fails to render a decision within ninety (90) days of submission of the claim. Failure of the County to render a decision within ninety (90) days shall not result in the contractor being awarded the relief claimed or in any other relief or penalty. The sole remedy for the County's failure to render a decision within 90 days shall be the contractor's right to institute immediate legal action.

- d. A Contractor may not institute legal action, prior to receipt of the County's decision on the claim, unless the County fails to render such decision within the time specified by law. A failure by the County to render a decision within the time provided by law shall be deemed a final decision denying the claim by the County.
 - e. The decision of the Board or the County Administrator shall be final and conclusive unless the Contractor appeals within six (6) months of the date of the final written decision by instituting legal action as provided in Virginia Code § 2.2-4364.
 - f. No administrative appeals procedure pursuant to Virginia Code § 2.2-4365 has been adopted for contractual claims by the County.
 - g. Nothing herein shall be construed to prevent the County from instituting legal action against any Contractor or Bidder.
- 66. NOTICES:** All written notices required or permitted under any Solicitation, Bid or Contract shall be deemed sufficient if delivered in person to the County Purchasing Agent or Bidder/Contractor, as applicable, or sent by first class mail to the County or Bidder/Contractor at the addresses set forth in the Solicitation, Bid or Contract or at such other address as a party may designate from time to time by notice given in accordance with the terms of this Section 66; except that where a Solicitation, Bid or Contract expressly requires notice to a specific individual or at a specific location, such shall control. Such notices are deemed received when actually delivered to the party or its representative or agent if hand delivered, or one (1) business day after deposited into the United States mail, if mailed.

DELIVERY

- 67. SHIPPING INSTRUCTIONS-CONSIGNMENT:** Unless otherwise specified in the Solicitation or Contract, as applicable, each case, crate, barrel, package, etc., delivered under the Contract must be plainly stenciled or securely tagged, stating the Contractor's name, purchase order number, and delivery address as indicated in the order. Where shipping containers are to be used, each container must be marked with the purchase order number, name of the Contractor, the name of the item, the item number, and the quantity contained therein. Deliveries must be made within the hours of 8:00 a.m. – 3:00 p.m. Deliveries at any other time will not be accepted unless specific arrangements have been previously made with the designated individual at the delivery point. No deliveries will be accepted on Saturdays, Sundays and holidays unless previous arrangements have been made. It shall be the responsibility of the Contractor to insure compliance with these instructions for items that are drop-shipped.
- 68. RESPONSIBILITY FOR SUPPLIES TENDERED:** The Contractor shall be responsible for the materials or supplies covered by the Contract until they are delivered

at the designated point. The Contractor shall additionally bear all risk on rejected materials or supplies after notice of rejection is tendered by the County. Rejected materials or supplies must be removed by and at the expense of the Contractor promptly after notification of rejection, unless public health and safety require immediate destruction or other disposal of rejected delivery. If rejected materials are not removed by the Contractor within ten (10) days after date of notification, the County may return the rejected materials or supplies to the Contractor at the Contractor's risk and expense or dispose of them as abandoned property.

- 69. INSPECTIONS:** The County reserves the right to conduct any test/inspection it may deem advisable to assure supplies and Services conform to the specification in the Solicitation, Bid or Contract, as applicable. Inspection and acceptance of materials or supplies will be made after delivery at destinations herein specified unless otherwise stated. Unless otherwise specified in the Contract, if inspection is made after delivery at the destination specified, the County will bear the expense of inspection except for the value of samples used in case of rejection. Final inspection shall be conclusive except in regard to latent defects, fraud or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the County for such materials or supplies as are not in accordance with the specifications.
- 70. COMPLIANCE:** Delivery must be made as ordered and in accordance with the Solicitation, Bid or Contract, as applicable, or as directed by the County when not in conflict with the Bid/Contract. The decision as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of Goods by the purchaser shall rest with the Contractor. Any request for extension of time of delivery from that specified must be approved by the County, such extension applying only to the particular item or shipment affected. Unless otherwise specified in the Contract, should the Contractor be unreasonably delayed by the County, there shall be added to the time of completion a time equal to the period of such delay caused by the County. However, the Contractor shall not be entitled to claim damages or extra compensation for such delay or suspension. These conditions may vary for construction Contracts.
- 71. POINT OF DESTINATION:** All materials shipped to the County must be shipped F.O.B. DESTINATION unless otherwise stated specifically in the Solicitation, Bid or Contract, as applicable. The materials must be delivered to the "Ship To" address indicated on the purchase order or Solicitation, as applicable.
- 72. REPLACEMENT:** Materials or components that have been rejected by the County, in accordance with the terms of the Contract, shall be replaced by the Contractor at no cost to the County.
- 73. DAMAGES:** Any and all damages to property of the "County" that is the direct result of the Contractor, the employees of the Contractor and/or its subcontractors, agents, licensees, successors, or assigns, shall be the sole responsibility of the Contractor. The

property shall be repaired to its last known condition prior to the damages and/or replaced at no cost to the County. The County shall approve any and all repairs/replacements prior to acceptance of the repairs/replacement.

74. PACKING SLIPS OR DELIVERY TICKETS: All shipments shall be accompanied by Packing Slips or Delivery Tickets and shall contain the following information for each item delivered:

- a. Purchase Order Number;
- b. Name of Article and Stock Number;
- c. Quantity Ordered;
- d. Quantity Shipped;
- e. Quantity Back Ordered; and
- f. The Name of the Contractor.

Contractors are cautioned that failure to comply with these conditions shall be considered sufficient reason for refusal to accept the Goods.

75. ADDITIONAL CHARGES: No delivery charges of any kind shall be added to any invoice; except that (i) if Goods are expressly bought F.O.B. "shipping point" under the Contract and the Contractor prepays transportation, then delivery charges shall be added to invoices; and (ii) if express delivery is authorized and substituted by the County on orders for the method specified in the Contract, then the difference between freight or mail and express charges may be added to invoice.

76. METHOD AND CONTAINERS: Unless otherwise specified, Goods shall be delivered in commercial packages in standard commercial containers, so constructed as to ensure acceptance by common or other carrier for safe transportation to the point of delivery. Containers become the property of the County unless otherwise specified by bidder.

VENDOR DATA SHEET

Note: The following information is required as part of your response to this solicitation. Failure to complete and provide this sheet may result in finding your bid nonresponsive.

1. Qualification: The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

2. Vendor’s Primary Contact:

Name: _____ Phone: _____

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

_____ Years _____ Months

4. Vendor Information:

FIN or FEI Number: _____ If Company, Corporation, or Partnership

5. Indicate below a listing of at least four (4) current or recent accounts, either commercial or governmental, that your company is servicing, has serviced, or has provided similar goods. Include the length of service and the name, address, and telephone number of the point of contact.

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

I certify the accuracy of this information.

Signed: _____ Title: _____

Date: _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION – [REQUIRED]

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

Pursuant to Virginia Code §2.2-4311.2, an Offeror/Bidder organized or authorized to transact business in The Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its proposal/bid the identification number issued to it by the State Corporation Commission (“SCC”). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its proposal/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the County Administrator, as applicable. If this quote for goods or services is accepted by the County of Fluvanna, Virginia, the undersigned agrees that the requirements of the Code of Virginia Section 2.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information. **PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.**

A. ____ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor’s Identification Number issued to it by the SCC is _____.

B. ____ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor’s Identification Number issued to it by the SCC is _____.

C. ____ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9) _____

Legal Name of Offeror/Bidder _____

Date _____

Authorized Signature _____

Print or Type Name and Title _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION – [REQUIRED]

CERTIFICATION OF NO COLLUSION

The undersigned, acting on behalf of _____, does hereby certify in connection with the procurement and proposal to which this Certificate of No Collusion is attached that:

This bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce; nor is this bid the result of, or affected by, any act of fraud punishable under Article 1.1 of Chapter 12 of Title 18.1 of the Code of Virginia, 1950, as amended (18.2-498.1 et seq.).

Respectfully submitted this _____ day of _____, 20____.

Complete if Bidder is an Entity:

WITNESS the following duly authorized signature and seal:

Name of Entity: _____

By: _____ (SEAL)

Signature

Print Name: _____

Print Title: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ (month), _____(year) by _____(Print Name), _____(Print Title) on behalf of _____(Name of Entity).

_____ [SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

Complete if Bidder is a Sole Proprietor:

Witness the following signature and seal:

_____ (SEAL)

Signature

Print Name: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ (month), _____(year) by _____(Print Name), a sole proprietor.

_____ [SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION - [REQUIRED]

OFFEROR STATEMENT

The undersigned Bidder/Offeror (hereinafter "Bidder") hereby certifies that the Bidder has carefully examined all instructions, plans, conditions, specifications and other documents or items of this Invitation for Bid or Request for Proposals and hereby submits this bid/proposal pursuant to such instructions, plans, conditions, specifications and other documents or items. By submitting a bid/proposal, the Bidder covenants and agrees that he has satisfied himself, from his own investigation of conditions to be met, that he fully understands his obligation and that he will not make any claim for, or have right to cancellation or relief from the resulting contract because of any misunderstanding or lack of information; Certifies and warrants that the Bidder is properly licensed to provide the goods/services specified in the Request for Proposal and has the appropriate License or Certificate and classification(s) required to perform the work included in the scope of the proposal documents, prior to submitting the proposal, in accordance with Title 54.1, Chapter 11 of the Code of Virginia. If an Bidder shall fail to obtain the required license prior to submission of his proposal, he shall be deemed to be in violation of § 54.1-1115 of the Code of Virginia (1950), as amended, and his proposal will not be considered; Bidder further agrees that conditions herein have been carefully read and this proposal is submitted subject to all requirements stated herein. The undersigned hereby acknowledges and agrees, if this proposal is accepted, to furnish all services agreed upon in strict accordance with the contract.

Complete if Bidder is an Entity: WITNESS the following duly authorized signature and seal:

Name of Entity: _____

By: _____ (SEAL)

Signature

Print Name: _____

Print Title: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____ (month),
_____(year) by _____ (Print Name),
_____(Print Title) on behalf of _____ (Name of Entity).

[SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

Complete if Bidder is a Sole Proprietor: Witness the following signature and seal:

(SEAL)

Signature

Print Name: _____

STATE OF _____

COUNTY/CITY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____ (month),
_____(year) by _____ (Print Name), a sole proprietor.

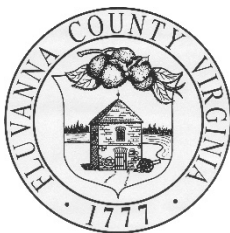
[SEAL]

Notary Public

My commission expires: _____

Notary registration number: _____

PLEASE RETURN THIS PAGE WITH BID SUBMISSION - [REQUIRED]



**COUNTY OF FLUVANNA, VIRGINIA
REQUEST FOR PROPOSALS (RFP) #2021-02
WASTE AND REFUSE COLLECTION AND REMOVAL AND
RECYCLING SERVICES FOR FLUVANNA COUNTY**

ADDENDUM # 1:

Reference – Request for Proposal: RFP #2021-01
Title of Request for Proposal: Waste and Refuse Collection and Removal and Recycling Services
for Fluvanna County
Issue Date: October 29, 2020
Bid Due Date and Time: December 01, 2020 at 2 p.m. EST (Per this Addendum 1)

The above RFP #2020-02 is hereby amended and modified as follows:

- Page 1, Due Date shall be changed to “December 1, 2020 @ 2:00 p.m. local prevailing time”;
Section 4.a.iv shall be changed to read:
Due Date: Sealed copies of the proposal must be received by the Purchasing Officer no later than 2:00 p.m. EST on December 1, 2020.
- Page 1, Mandatory Pre-Bid Conference will be changed to read:
A mandatory pre-proposal conference will be held at the Convenience Center on the 6th day of November, 2020 at 10 a.m. to address any questions and to see the facility.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Cyndi Toler, Purchasing Officer
Fluvanna County, Virginia
132 Main Street
Palmyra, VA 22963
(434) 591-1930

Name of Firm: _____

BY: _____
Signature of duly authorized representative

Title: _____

Date: _____



**COUNTY OF FLUVANNA, VIRGINIA
REQUEST FOR PROPOSALS (RFP) #2021-02
WASTE AND REFUSE COLLECTION AND REMOVAL AND
RECYCLING SERVICES FOR FLUVANNA COUNTY**

ADDENDUM # 2:

Reference – Request for Proposal: RFP #2021-02
 Title of Request for Proposal: Waste and Refuse Collection and Removal and Recycling Services for Fluvanna County
 Issue Date: November 13, 2020
 Bid Due Date and Time: December 01, 2020 at 2 p.m. EST (Per Addendum 1)

The above RFP #2020-02 is hereby amended and modified as follows:

1. Page 8, Section 17.A. shall be changed to read:

*RFP Questions: Address questions concerning this RFP to the Procurement Contact listed on page 1 of this RFP. Offerors shall submit any questions in writing. Written responses, including the questions, will be posted with the RFP. Questions will not be accepted after **November 17, 2020 at 10 a.m. EST.***

The following are clarifications made at the Pre-Bid Conference held on Friday November 6

2. 2 compactors will be required, both will be 3 phase stationary. The county will provide infrastructure.
3. Page 2, Section 3.D.i Correction:
 - a. There are 8 30yd top load
 - b. There are 0 20yd top load
 - c. Except as specifically modified above, all other information is correct, including without limitation that there are 12 total refuse containers.
4. 3 months of prior invoices are attached as requested
5. As stated in Section 3B of the RFP, the resulting contract term will be for one year with four – one-year renewals. Such renewals shall be at the sole option of the County.
6. Hazardous Waste collected at the convenience center may include that waste identified in the RFP, including in Section 4C of the RFP, and specifically may include without limitation - used oil and antifreeze. Currently the oil and antifreeze are picked up by a third party. The County would be interested in consolidating this service with this contract as indicated in the RFP. Attached are invoices showing pickups from April 2020 – July 2020. Pickups are requested as needed.
7. On a bi-annual basis, the County hosts a Hazardous Waste collection for its County residents. Residents may drop off paint, batteries, fluorescent lightbulbs, flammable items, etc. (see the RFP and specifically see Section 4C of the RFP). Attached are a list of what was collected at the last event.

8. The Pre-Bid sign in sheet is also attached.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Cyndi Toler, Purchasing Officer
Fluvanna County, Virginia
132 Main Street
Palmyra, VA 22963
(434) 591-1930

Name of Firm: _____

BY: _____

Signature of duly authorized representative

Title: _____

Date: _____

Total Amount Due	Payment Due Date
\$9,127.50	July 20, 2020

REG JUL BY

Description	Reference	Amount
Payment - Thank You 06/19	569506	-\$9,315.00

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Fluvanna County Landfill 11206 West River Rd CSA C4899 Palmyra, VA				
1 Waste Compactor 42 Cu Yd, On Call Service				
Pickup Service 06/01	-	1.0000	\$195.00	\$195.00
Pickup Service 06/08	-	1.0000	\$195.00	\$195.00
Pickup Service 06/10	-	1.0000	\$195.00	\$195.00
Pickup Service 06/12	-	1.0000	\$195.00	\$195.00
Pickup Service 06/15	-	1.0000	\$195.00	\$195.00
Pickup Service 06/19	-	1.0000	\$195.00	\$195.00
Pickup Service 06/22	-	1.0000	\$195.00	\$195.00
Pickup Service 06/24	-	1.0000	\$195.00	\$195.00
Pickup Service 06/26	-	1.0000	\$195.00	\$195.00
1 Waste Container 20 Cu Yd, On Call Service				
Pickup Service 06/01	-	1.0000	\$187.50	\$187.50
5 Waste Container 30 Cu Yd, On Call Service				
Pickup Service 06/01	-	1.0000	\$187.50	\$187.50
Pickup Service 06/01	-	1.0000	\$187.50	\$187.50
Pickup Service 06/03	-	1.0000	\$187.50	\$187.50
Pickup Service 06/03	-	1.0000	\$187.50	\$187.50
Pickup Service 06/03	-	1.0000	\$187.50	\$187.50
Pickup Service 06/05	-	1.0000	\$187.50	\$187.50
Pickup Service 06/05	-	1.0000	\$187.50	\$187.50
Pickup Service 06/08	-	1.0000	\$187.50	\$187.50
Pickup Service 06/08	-	1.0000	\$187.50	\$187.50
Pickup Service 06/10	-	1.0000	\$187.50	\$187.50
Pickup Service 06/10	-	1.0000	\$187.50	\$187.50
Pickup Service 06/10	-	1.0000	\$187.50	\$187.50
Pickup Service 06/10	-	1.0000	\$187.50	\$187.50

L2PFCDDTUI 000701 1NNNNNNNNNN NN/N NN/N 001 002 003021 21673298.1

RECEIVED
AUG 12 2020

By

Total Amount Due **Payment Due Date**
\$8,700.00 **August 20, 2020**

PAYMENTS/ADJUSTMENTS

<u>Description</u>	<u>Reference</u>	<u>Amount</u>
Payment - Thank You 07/31	569961	-\$9,127.50

CURRENT INVOICE CHARGES

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Fluvanna County Landfill 11206 West River Rd CSA C4899 Palmyra, VA				
1 Waste Compactor 42 Cu Yd, On Call Service				
Pickup Service 07/03	-	1.0000	\$195.00	\$195.00
Pickup Service 07/10	-	1.0000	\$195.00	\$195.00
Pickup Service 07/13	-	1.0000	\$195.00	\$195.00
Pickup Service 07/24	-	1.0000	\$195.00	\$195.00
Pickup Service 07/31	-	1.0000	\$195.00	\$195.00
5 Waste Container 30 Cu Yd, On Call Service				
Pickup Service 07/01	-	1.0000	\$187.50	\$187.50
Pickup Service 07/01	-	1.0000	\$187.50	\$187.50
Pickup Service 07/01	-	1.0000	\$187.50	\$187.50
Pickup Service 07/06	-	1.0000	\$187.50	\$187.50
Pickup Service 07/06	-	1.0000	\$187.50	\$187.50
Pickup Service 07/08	-	1.0000	\$187.50	\$187.50
Pickup Service 07/08	-	1.0000	\$187.50	\$187.50
Pickup Service 07/10	-	1.0000	\$187.50	\$187.50
Pickup Service 07/10	-	1.0000	\$187.50	\$187.50
Pickup Service 07/13	-	1.0000	\$187.50	\$187.50
Pickup Service 07/13	-	1.0000	\$187.50	\$187.50
Pickup Service 07/14	-	1.0000	\$187.50	\$187.50
Pickup Service 07/14	-	1.0000	\$187.50	\$187.50
Pickup Service 07/15	-	1.0000	\$187.50	\$187.50
Pickup Service 07/15	-	1.0000	\$187.50	\$187.50
Pickup Service 07/15	-	1.0000	\$187.50	\$187.50
Pickup Service 07/15	-	1.0000	\$187.50	\$187.50
Pickup Service 07/16	-	1.0000	\$187.50	\$187.50
Pickup Service 07/17	-	1.0000	\$187.50	\$187.50

L2PCFCDTVE 000777 INNNNNNNNN NNN NNN 001 002 003351 21696661.1

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Pickup Service 07/17	-	1.0000	\$187.50	\$187.50
Pickup Service 07/17	-	1.0000	\$187.50	\$187.50
Pickup Service 07/20	-	1.0000	\$187.50	\$187.50
Pickup Service 07/20	-	1.0000	\$187.50	\$187.50
Pickup Service 07/22	-	1.0000	\$187.50	\$187.50
Pickup Service 07/22	-	1.0000	\$187.50	\$187.50
Pickup Service 07/22	-	1.0000	\$187.50	\$187.50
Pickup Service 07/22	-	1.0000	\$187.50	\$187.50
Pickup Service 07/24	-	1.0000	\$187.50	\$187.50
Pickup Service 07/24	-	1.0000	\$187.50	\$187.50
Pickup Service 07/24	-	1.0000	\$187.50	\$187.50
Pickup Service 07/27	-	1.0000	\$187.50	\$187.50
Pickup Service 07/27	-	1.0000	\$187.50	\$187.50
Pickup Service 07/29	-	1.0000	\$187.50	\$187.50
Pickup Service 07/29	-	1.0000	\$187.50	\$187.50
Pickup Service 07/31	-	1.0000	\$187.50	\$187.50
Pickup Service 07/31	-	1.0000	\$187.50	\$187.50
2 Recycle Compactor 40 Cu Yd, On Call Service				
Pickup Service 07/13	-	1.0000	\$195.00	\$195.00
Pickup Service 07/17	-	1.0000	\$195.00	\$195.00
Pickup Service 07/20	-	1.0000	\$195.00	\$195.00
Pickup Service 07/27	-	1.0000	\$195.00	\$195.00
Pickup Service 07/29	-	1.0000	\$195.00	\$195.00
CURRENT INVOICE CHARGES				\$8,700.00

LBRFC/DIVE 000777 1NNNNNNNNN NNN NNN 002 002 003353 21996961.1

FLUVANNA INVOICE CERTIFICATION PO#

ORG#	OBJECT#	PROJ#	AMOUNT
10045000	403300		8,700 ⁰⁰

SIGNATURE	DATE
	07/20/2021
SIGNATURE	DATE
	07/20/2021

RECEIVED
 SEP 09 2020
 By _____

Total Amount Due	Payment Due Date
\$8,167.50	September 20, 2020

PAYMENTS/ADJUSTMENTS

<u>Description</u>	<u>Reference</u>	<u>Amount</u>
Payment - Thank You 08/25	570192	-58,700.00
Inv# 000703759 Dated 08/21/20		-187.50
For Site 00001 Service Group 01		
Re: Pickup Service		

CURRENT INVOICE CHARGES

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Fluvanna County Landfill 11206 West River Rd CSA C4899 Palmyra, VA				
1 Waste Compactor 42 Cu Yd, On Call Service				
Pickup Service 08/04	-	1.0000	\$195.00	\$195.00
Pickup Service 08/07	-	1.0000	\$195.00	\$195.00
Pickup Service 08/10	-	1.0000	\$195.00	\$195.00
Pickup Service 08/14	-	1.0000	\$195.00	\$195.00
Pickup Service 08/17	-	1.0000	\$195.00	\$195.00
Pickup Service 08/21	-	1.0000	\$195.00	\$195.00
Pickup Service 08/31	-	1.0000	\$195.00	\$195.00
Pickup Service 08/31	-	1.0000	\$195.00	\$195.00
5 Waste Container 30 Cu Yd, On Call Service				
Pickup Service 08/03	-	1.0000	\$187.50	\$187.50
Pickup Service 08/03	-	1.0000	\$187.50	\$187.50
Pickup Service 08/03	-	1.0000	\$187.50	\$375.00
Pickup Service 08/05	-	1.0000	\$187.50	\$187.50
Pickup Service 08/07	-	1.0000	\$187.50	\$187.50
Pickup Service 08/07	-	1.0000	\$187.50	\$187.50
Pickup Service 08/07	-	1.0000	\$187.50	\$187.50
Pickup Service 08/07	-	1.0000	\$187.50	\$187.50
Pickup Service 08/10	-	1.0000	\$187.50	\$187.50
Pickup Service 08/11	-	1.0000	\$187.50	\$187.50
Pickup Service 08/11	-	1.0000	\$187.50	\$187.50
Pickup Service 08/11	-	1.0000	\$187.50	\$187.50
Pickup Service 08/11	-	1.0000	\$187.50	\$187.50

LPRFCCTV4 000755 1NNNNNNNN NNN NNN 001 002 003275 21717391.1

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Pickup Service 08/12	-	1.0000	\$187.50	\$187.50
Pickup Service 08/12	-	1.0000	\$187.50	\$187.50
Pickup Service 08/13	-	1.0000	\$187.50	\$187.50
Pickup Service 08/14	-	1.0000	\$187.50	\$187.50
Pickup Service 08/17	-	1.0000	\$187.50	\$187.50
Pickup Service 08/17	-	1.0000	\$187.50	\$187.50
Pickup Service 08/19	-	1.0000	\$187.50	\$187.50
Pickup Service 08/21	-	1.0000	\$187.50	\$187.50
Pickup Service 08/21	-	1.0000	\$187.50	\$187.50
Pickup Service 08/25	-	1.0000	\$187.50	\$187.50
Pickup Service 08/26	-	1.0000	\$187.50	\$187.50
Pickup Service 08/26	-	1.0000	\$187.50	\$187.50
Pickup Service 08/27	-	1.0000	\$187.50	\$187.50
Pickup Service 08/28	-	1.0000	\$187.50	\$187.50
Pickup Service 08/31	-	1.0000	\$187.50	\$187.50
Pickup Service 08/31	-	1.0000	\$187.50	\$187.50
2 Recycle Compactor 40 Cu Yd, On Call Service				
Pickup Service 08/18	-	1.0000	\$195.00	\$195.00
Pickup Service 08/19	-	1.0000	\$195.00	\$195.00
Pickup Service 08/20	-	1.0000	\$195.00	\$195.00
Pickup Service 08/25	-	1.0000	\$195.00	\$195.00
Pickup Service 08/26	-	1.0000	\$195.00	\$195.00
Pickup Service 08/28	-	1.0000	\$195.00	\$195.00

CURRENT INVOICE CHARGES

\$8,355.00

FLUVANNA INVOICE CERTIFICATION PO#

ORG# 10043000 OBJECT# 403300 PROJ# _____ AMOUNT 8,355.00

 SIGNATURE _____ DATE 9/9/20

 SIGNATURE LM H DATE Sept 9 2020

L2R0FC0D1V4 000755 1NNNNNNNNNN NNNNNNN 002 002 003277 21717391.1



167 1 SP 0.500 E0167X 10185 D6086780999 S2 P7336823 0001:0001



FLUVANNA COUNTY LANDFILL
ATTN: ACCOUNTS PAYABLE
ATTN: ACCOUNTS PAYABLE
PO BOX 540
PALMYRA VA 22963-1001

RECEIVED
MAY 06 2020
By _____

Page Number:	1 of 1
Invoice No:	16248747
Date Issued:	04/29/2020
Account No:	304481
Item Total:	\$426.00
Pre-paid Amount:	\$0.00
Current Charges:	\$426.00

Subject to finance charges if payment not received by 05/29/20

Service Location		PO No	Service Agreement		Release Info										
RICHMOND			IMP388911												
Svc Date	Work Order	Product Description / Comment	Equip	QTY	Unit Price	Tax Amt	Total Cost								
04/29/2020	00-00ELEY6	USED OIL PICKUP - CHARGE		710	\$0.60	\$0.00	\$426.00								
<p>FLUVANNA INVOICE CERTIFICATION PO#</p> <table border="1"> <tr> <td>ORG#</td> <td>OBJECT#</td> <td>PROJ#</td> <td>AMOUNT</td> </tr> <tr> <td>10043000</td> <td>403310</td> <td></td> <td>426.00</td> </tr> </table>								ORG#	OBJECT#	PROJ#	AMOUNT	10043000	403310		426.00
ORG#	OBJECT#	PROJ#	AMOUNT												
10043000	403310		426.00												
SIGNATURE			DATE												
SIGNATURE			DATE												
						Item Total:	\$426.00								



RECEIVED
JUN 24 2020



Page Number:	1 of 1
Invoice No:	16309258
Date Issued:	06/11/2020
Account No:	304481
Item Total:	\$497.00
Pre-paid Amount:	\$0.00
Current Charges:	\$497.00

475 1 MB 0.439 E0132X I0140 D6241225581 S2 P7449589 0001:0001



FLUVANNA COUNTY LAI
ATTN: ACCOUNTS PAYA
ATTN ACCOUNTS PAYA
PO BOX 540
PALMYRA VA 22963-100



Subject to finance charges if payment not received by 07/11/20

Service Location		PO No:	Service Agreement:		Release Info:																			
RICHMOND			IMP388911																					
Svc Date	Work Order	Product Description / Comment		Equip	QTY	Unit Price	Tax Amt	Total Cost																
06/11/2020	00-00ETMS8	TRIP FEE - USED OIL SERVICE			1	\$65.00	\$0.00	\$65.00																
06/11/2020	00-00ETMS8	USED OIL PICKUP - CHARGE			720	\$0.60	\$0.00	\$432.00																
<p>FLUVANNA INVOICE CERTIFICATION PO#</p> <table border="1"> <thead> <tr> <th>ORG#</th> <th>OBJECT#</th> <th>PROJ#</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>10043000</td> <td>403310</td> <td></td> <td>497.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>									ORG#	OBJECT#	PROJ#	AMOUNT	10043000	403310		497.00								
ORG#	OBJECT#	PROJ#	AMOUNT																					
10043000	403310		497.00																					
SIGNATURE				DATE																				
				6/24/20																				
SIGNATURE				DATE																				
				Jul 24 2020																				
							Item Total:	\$497.00																



7259910



256 1 MB 0.439 E0251X 10292 06481315139 S2 P7605021 0001:0001

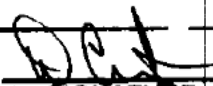


FLUVANNA COUNTY
ATTN: ACCOUNTS P
ATTN: ACCOUNTS P
PO BOX 540
PALMYRA VA 22963-

Page Number:	1 of 1
Invoice No:	16395651
Date Issued:	08/06/2020
Account No:	304481
Item Total:	\$590.00
Pre-paid Amount:	\$0.00
Current Charges:	\$590.00

Subject to finance charges if payment not received by 09/05/20

Service Location		PO No:	Service Agreement:	Release Info:			
RICHMOND			IMP388911				
Svc Date	Work Order	Product Description / Comment	Equip	QTY	Unit Price	Tax Amt	Total Cost
08/06/2020	00-00G41BD	USED OIL PICKUP - CHARGE		875	\$0.60	\$0.00	\$525.00
08/06/2020	00-00G41BD	TRIP FEE - USED OIL SERVICE		1	\$65.00	\$0.00	\$65.00

FLUVANNA INVOICE CERTIFICATION PO#			
ORG#	OBJECT#	PROJ#	AMOUNT
10043000	403310		590.00
		8/26/20	
SIGNATURE		DATE	
SIGNATURE		DATE	

<div style="border: 2px solid black; padding: 5px; text-align: center;"> <p style="font-size: 2em; margin: 0;">RECEIVED</p> <p style="margin: 0;">AUG 24 2020</p> <p>By _____</p> </div>	<p>Item Total: \$590.00</p>
--	-----------------------------

SHIPPING DOCUMENT (Continuation Sheet)		21. Generator ID Number [REDACTED]	22. Page 2 of 2	23. Shipping Document Tracking Number [REDACTED]				
24. Generator's Name COUNTY OF FLOYANNA								
25. Transporter <u>3</u> Company Name [REDACTED]				U.S. EPA ID Number [REDACTED]				
26. Transporter <u>4</u> Company Name [REDACTED]				U.S. EPA ID Number [REDACTED]				
27a. HM	27b. U.S. DOT Description (Including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	28. Containers		29. Total Quantity	30. Unit Wt./Vol.	31. Codes		
		No.	Type					
X	5. UN1263, PAINT RELATED MATERIAL INCLUDING PAINT THINNING, DRYING, REMOVING, OR REDUCING COMPOUND, 3, II	6	CF	6000	P	NONE		
X	8. UN1334, NAPHTHALENE, CRUDE, 4.1, III	1	CF	10	P	NONE		
X	7. UN1470, OXIDIZING SOLID, n.o.s., 5.1, III	1	DM	300	P	NONE		
X	8. UN2810, TOXIC LIQUIDS, ORGANIC, n.o.s., (MALATHION, CARBARYL), 6.1, II	3	DM	750	P	NONE		
X	9. UN3268, CORROSIVE LIQUID, BASIC, INORGANIC, n.o.s., 8, II	1	DM	125	P	NONE		
X	10. UN3269, CORROSIVE LIQUIDS, OXIDIZING, n.o.s., 8, (S.I.), II	1	CF	10	P	NONE		
X	11. UN3264, CORROSIVE LIQUID, ACIDIC, INORGANIC, n.o.s., 8, III	1	DM	150	P	NONE		
X	12. UN3266, CORROSIVE LIQUID, BASIC, INORGANIC, n.o.s., 8, III	1	CF	10	P	NONE		
	13. NON-REGULATED MATERIAL, NON-RCRA, NON-DOT	1	DM	400	P	NONE		
32. Special Handling Instructions and Additional Information 6) LABPACK 7) HHW FERTILIZERS 8) PESTICIDE HHW 9) HHW BASES 10) LABPACK 11) HHW ACID LOOSEPACK 12) LABPACK 13) OIL & ANTIFREEZE								
33. Transporter <u>3</u> Acknowledgment of Receipt of Shipment		Printed/Typed Name		Signature		Month	Day	Year
34. Transporter <u>4</u> Acknowledgment of Receipt of Shipment		Printed/Typed Name		Signature		Month	Day	Year
35. Discrepancy								
36. Report Management Method Codes (i.e., codes for treatment, disposal, and recycling systems)								
5.		6.		7.		8.		
10.		11.		12.		13.		

GENERATOR

TRANSPORTER

DESIGNATED FACILITY

SHIPPING DOCUMENT

1. Generator ID Number

2. Page 1 of

3. Emergency Response Phone

4. Shipping Document Tracking Number

5. Generator's Name and Mailing Address

AARON SMITZER

Generator's Site Address (if different than mailing address)

SAME

COUNTY OF FLUVANNA
 171 PLEASANT GROVE DRIVE PLEASANT GROVE PARK
 PALMRYA, VA 22963

Generator's Phone:

434 580-2016

6. Transporter 1 Company Name

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Site Address

U.S. EPA ID Number

Facility's Phone:

GENERATOR

9a. HM 9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))

10. Containers

11. Total Quantity

12. Unit Wt./Vol.

13. Codes

No.	Type
9	C F

9000

P

NONE		
------	--	--

1. LATEX PAINT, H.O.I.

2.

3.

4.

14. Special Handling Instructions and Additional Information

ER Service Contracted by VESTS 4. 1) LATEX PAINT

15. GENERATOR S/OFFEROR S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offero's Printed/Typed Name

Signature

Month Day Year

AARON SMITZER

AARON SMITZER

10/21/18

16. International Shipments Import to U.S. Export from U.S.

Transporter signature (for exports only):

Port of entry/exit:

Date leaving U.S.:

17. Transporter Acknowledgment of Receipt of Shipment

Transporter 1 Printed/Typed Name

TRANSPORTER INT'L

18. Discrepancy

18a. Discrepancy Indication Space

Quantity

Type

Residue

Partial Rejection

Full Rejection

18b. Alternate Facility (or Generator)

Shipping Document Tracking Number:

U.S. EPA ID Number

Facility's Phone:

18c. Signature of Alternate Facility (or Generator)

Month Day Year

19. Report Management Method Codes (i.e., codes for treatment, disposal, and recycling systems)

1.

2.

3.

4.

20. Designated Facility Owner or Operator: Certification of receipt of shipment except as noted in Item 18a

Printed/Typed Name

Signature

Month Day Year

DESIGNATED FACILITY

GENERATOR / SHIPPER'S INITIAL COPY

SHIPPING DOCUMENT	1. Generator ID Number [REDACTED]	2. Page 1 of 2	3. Emergency Response Phone [REDACTED]	4. Shipping Document Tracking Number [REDACTED]				
5. Generator's Name and Mailing Address AARON SPITZER COUNTY OF FLUVANNA 271 PLEASANT GROVE DRIVE PLEASANT GROVE PARK PALMRYA, VA 22963 Generator's Phone: 434 589-2016		Generator's Site Address (if different than mailing address) SAME						
6. Transporter 1 Company Name [REDACTED]		U.S. EPA ID Number [REDACTED]						
7. Transporter 2 Company Name [REDACTED]		U.S. EPA ID Number [REDACTED]						
8. Designated Facility Name and Site Address [REDACTED]		U.S. EPA ID Number [REDACTED]						
Facility's Phone: [REDACTED]		[REDACTED]						
9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Wt./Vol.	13. Codes		
		No.	Type					
X	1. UN1950, AEROSOLS, FLAMMABLE (EACH NOT EXCEEDING 1L CAPACITY), 2.1. LIMITED QUANTITY	1	DM	400	P	NONE		
X	2. UN1133, ADHESIVES, CONTAINING A FLAMMABLE LIQUID, 3. III	1	CF	10	P	DAZ DAZ DAZ	DAZ	NOVE
X	3. UN2800, BATTERIES, WET, NON-SPILLABLE, 8	1	DF	10	P	NONE		
X	4. UN2795, BATTERIES, WET, FILLED WITH ALKALI, 8	1	DF	5	P	NONE		
14. Special Handling Instructions and Additional Information BATTERIES 4) NICAD BATTERIES ER Service Contracted by VESTS 1) 2) SMALL FLAM ADHESIVES 3) LEAD ACID								
15. GENERATOR S/OFFEROR S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.								
Generator's/Offetor's Printed/Typed Name X Aaron Spitzer			Signature [Signature]			Month Day Year 04 21 18		
16. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____								
17. Transporter Acknowledgment of Receipt of Shipment [REDACTED]								
Transporter 21 Printed/Typed Name			Signature			Month Day Year		
18. Discrepancy								
18a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection								
18b. Alternate Facility (or Generator)						Shipping Document Tracking Number: _____ U.S. EPA ID Number		
Facility's Phone: _____								
18c. Signature of Alternate Facility (or Generator) _____ Month Day Year								
19. Report Management Method Codes (i.e., codes for treatment, disposal, and recycling systems)								
1. _____		2. _____		3. _____		4. _____		
20. Designated Facility Owner or Operator: Certification of receipt of shipment except as noted in Item 18a								
Printed/Typed Name			Signature			Month Day Year		

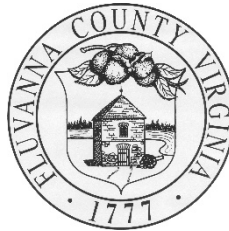
GENERATOR

TRANSPORTER INT'L

DESIGNATED FACILITY

SHIPPING DOCUMENT	1. Generator ID Number [REDACTED]	2. Page 1 of 2	3. Emergency Response Phone [REDACTED]	4. Shipping Document Tracking Number [REDACTED]			
5. Generator's Name and Mailing Address AARON SPITZER COUNTY OF FLUVANNA 171 PLEASANT GROVE DRIVE PLEASANT GROVE PARK PALMRYA, VA 22983			Generator's Site Address (if different than mailing address) SAME				
Generator's Phone: 434 589-2016							
6. Transporter 1 Company Name [REDACTED]			U.S. EPA ID Number [REDACTED]				
7. Transporter 2 Company Name [REDACTED]			U.S. EPA ID Number [REDACTED]				
8. Designated Facility Name and Site Address [REDACTED]			U.S. EPA ID Number [REDACTED]				
Facility's Phone: [REDACTED]							
9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Wt./Vol.	13. Codes	
		No.	Type				
X	1. UN1978, PROPANE, 2.1	1	D F	10	P	NONE	
X	2. UN1950, AEROSOLS, FLAMMABLE (EACH NOT EXCEEDING 1L CAPACITY), 2.1, LIMITED QUANTITY	1	D M	150	P	NONE	
X	3. UN1644, FIRE EXTINGUISHERS CONTAINING COMPRESSED OR LIQUEFIED GAS, 2.2	1	G P	75	P	NONE	
X	4. UN1993, FLAMMABLE LIQUIDS, n.o.s. (GASOLINE), 3.1	1	D M	400	P	NONE	
14. Special Handling Instructions and Additional Information FIRE EXTINGUISHERS ER Service Contracted by VESTS 1) 5 X PROPANE CYLINDERS 2) AEROSOLS 3)							
15. GENERATOR S/OFFEROR S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.							
Generator's/Offlor's Printed/Typed Name A Aaron Spitzer			Signature [Signature]		Month Day Year 04/21/18		
16. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____							
17. Transporter Acknowledgment of Receipt of Shipment [REDACTED]							
Transporter 21 Printed/Typed Name			Signature		Month Day Year		
18. Discrepancy							
18a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection							
Shipping Document Tracking Number:						U.S. EPA ID Number	
18b. Alternate Facility (or Generator)							
Facility's Phone:							
18c. Signature of Alternate Facility (or Generator)						Month Day Year	
19. Report Management Method Codes (i.e., codes for treatment, disposal, and recycling systems)							
1.		2.		3.		4.	
20. Designated Facility Owner or Operator: Certification of receipt of shipment except as noted in Item 18a							
Printed/Typed Name			Signature		Month Day Year		

GENERATOR
INTL
TRANSPORTER
DESIGNATED FACILITY



**COUNTY OF FLUVANNA, VIRGINIA
REQUEST FOR PROPOSALS (RFP) #2021-02
WASTE AND REFUSE COLLECTION AND REMOVAL AND
RECYCLING SERVICES FOR FLUVANNA COUNTY**

ADDENDUM # 3:

Reference – Request for Proposal: RFP #2021-02
Title of Request for Proposal: Waste and Refuse Collection and Removal and Recycling Services
for Fluvanna County
Issue Date: November 18, 2020
Bid Due Date and Time: December 01, 2020 at 2 p.m. EST (Per Addendum 1)

The following are clarifications made upon request

1. 2 months of prior invoices for disposal are attached as requested

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Cyndi Toler, Purchasing Officer
Fluvanna County, Virginia
132 Main Street
Palmyra, VA 22963
(434) 591-1930

Name of Firm: _____

BY: _____

Signature of duly authorized representative

Title: _____

Date: _____

INVOICE

Invoice Date 07/31/2020

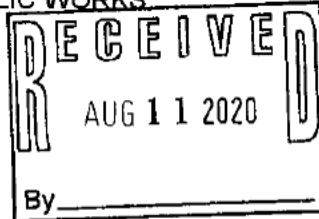
Page No 1 of 4
Due Date 08/20/2020

Current Charges **\$8,104.88** Total Amount Due **\$8,104.88**

L2RSMCDTQS 000016



FLUVANNA COUNTY/ PUBLIC WORKS
PO BOX 540
PALMYRA, VA 22963



Date	Code	Description	Reference	Rate	Quantity	Amount
07/01	AA	MSW	01 962950	53.83	2.60 TN	139.96
07/01	AA	MSW	01 962955	53.83	3.77 TN	202.94
07/01	AA	MSW	01 962961	53.83	2.46 TN	132.42
07/03	FS	RECYCLABLES	01 963001	150.00	1.23 TN	184.50
07/06	AA	MSW	01 963047	53.83	5.84 TN	314.37
07/06	AA	MSW	01 963054	53.83	6.56 TN	353.12
07/08	AA	MSW	01 963103	53.83	2.53 TN	136.19
07/08	AA	MSW	01 963113	53.83	4.21 TN	226.62
07/10	AA	MSW	01 963182	53.83	5.85 TN	314.91
07/10	FS	RECYCLABLES	01 963186	150.00	0.74 TN	111.00
07/10	AA	MSW	01 963189	53.83	4.98 TN	268.07
07/13	AA	MSW	01 963199	53.83	2.20 TN	118.43
07/13	AA	MSW	01 963239	53.83	5.13 TN	276.15
07/13	AA	MSW	01 963251	53.83	8.66 TN	466.17

ACCOUNT STATUS

Current	31-60 Days	61-90 Days	Over 90 Days	Total Amount Due
\$8,104.88	0.00	0.00	0.00	\$8,104.88

<u>Date</u>	<u>Code</u>	<u>Description</u>	<u>Reference</u>	<u>Rate</u>	<u>Quantity</u>	<u>Amount</u>
07/13	AA	MSW	01 963267	53.83	3.22 TN	173.33
07/14	AA	MSW	01 963280	53.83	0.89 TN	47.91
07/14	AA	MSW	01 963358	53.83	2.43 TN	130.81
07/15	AA	MSW	01 963422	53.83	1.65 TN	88.82
07/15	AA	MSW	01 963429	53.83	3.34 TN	179.79
07/15	FS	RECYCLABLES	01 963437	150.00	1.04 TN	156.00
07/15	AA	MSW	01 963439	53.83	1.40 TN	75.36
07/16	AA	MSW	01 963506	53.83	2.61 TN	140.50
07/17	AA	MSW	01 963511	53.83	2.99 TN	160.95
07/17	AA	MSW	01 963530	53.83	0.75 TN	40.37
07/17	AA	MSW	01 963535	53.83	1.58 TN	85.05
07/17	FS	RECYCLABLES	01 963542	150.00	1.29 TN	193.50
07/20	AA	MSW	01 963562	53.83	1.19 TN	64.06
07/20	AA	MSW	01 963569	53.83	5.10 TN	274.53
07/20	FS	RECYCLABLES	01 963576	150.00	0.94 TN	141.00
07/20	FS	RECYCLABLES	01 963589	150.00	1.25 TN	187.50
07/22	AA	MSW	01 963637	53.83	2.94 TN	158.26
07/22	AA	MSW	01 963644	53.83	3.31 TN	178.18
07/22	AA	MSW	01 963645	53.83	3.24 TN	174.41
07/22	AA	MSW	01 963651	53.83	2.08 TN	111.97
07/24	AA	MSW	01 963701	53.83	2.77 TN	149.11
07/24	AA	MSW	01 963702	53.83	4.54 TN	244.39
07/24	AA	MSW	01 963710	53.83	1.31 TN	70.52
07/24	AA	MSW	01 963711	53.83	0.75 TN	40.37
07/27	AA	MSW	01 963731	53.83	1.58 TN	85.05
07/27	AA	MSW	01 963734	53.83	5.06 TN	272.38
07/27	AA	MSW	01 963739	53.83	4.64 TN	249.77
07/29	AA	MSW	01 963801	53.83	3.31 TN	178.18
07/29	FS	RECYCLABLES	01 963808	150.00	0.86 TN	129.00
07/29	FS	RECYCLABLES	01 963814	150.00	0.97 TN	145.50
07/31	AA	MSW	01 963872	53.83	2.68 TN	144.26
07/31	AA	MSW	01 963875	53.83	4.38 TN	235.78

INVOICE (cont.)

Invoice Date 07/31/2020

Page No 3 of 4
Due Date 08/20/2020

Date	Code	Description	Reference	Rate	Quantity	Amount
07/31	AA	MSW	01 963882	53.83	2.85TN	153.42
Total Current Charges =====>						\$8,104.88

FLUVANNA INVOICE CERTIFICATION PO#

ORG#	OBJECT#	PROJ#	AMOUNT
10045000	403300		8,104.88

[Handwritten Signature]
SIGNATURE

8/11/20
DATE

SIGNATURE

DATE

702394 KE O
 SC S2022-03-16 p.119/274

INVOICE

Invoice Date 08/31/2020
 Invoice No [REDACTED]
 Customer No [REDACTED]
 Page No 1 of 4
 Due Date 09/20/2020



FLUVANNA COUNTY/ PUBLIC WORKS
 PO BOX 540
 PALMYRA, VA 22963

RECEIVED
 SEP 11 2020

Current Charges **\$7,446.88**
 Total Amount Due **\$7,446.88**

Please Pay Total Amount Due

Date	Code	Description	Reference	Rate	Quantity	Amount
08/03	AA	MSW	01 963916	53.83	4.81 TN	258.92
08/03	AA	MSW	01 963920	53.83	1.96 TN	105.51
08/03	AA	MSW	01 963927	53.83	0.52 TN	27.99
08/03	FS	RECYCLABLES	01 963933	150.00	0.58 TN	87.00
08/04	AA	MSW	01 963947	53.83	3.91 TN	210.48
08/05	AA	MSW	01 963988	53.83	2.85 TN	153.42
08/07	AA	MSW	01 964051	53.83	5.38 TN	289.61
08/07	AA	MSW	01 964071	53.83	4.26 TN	229.32
08/07	AA	MSW	01 964078	53.83	2.72 TN	146.42
08/07	AA	MSW	01 964080	53.83	1.22 TN	65.67
08/07	FS	RECYCLABLES	01 964081	150.00	0.79 TN	118.50
08/10	AA	MSW	01 964110	53.83	4.75 TN	255.69
08/10	AA	MSW	01 964116	53.83	6.63 TN	356.89
08/11	AA	MSW	01 964118	53.83	1.62 TN	87.20

ACCOUNT STATUS

Current	31-60 Days	61-90 Days	Over 90 Days	Total Amount Due
\$7,446.88	0.00	0.00	0.00	\$7,446.88

<u>Date</u>	<u>Code</u>	<u>Description</u>	<u>Reference</u>	<u>Rate</u>	<u>Quantity</u>	<u>Amount</u>
08/11	AA	MSW	01 964123	53.83	2.14 TN	115.20
08/11	AA	MSW	01 964129	53.83	0.88 TN	47.37
08/12	AA	MSW	01 964185	53.83	1.05 TN	56.52
08/12	AA	MSW	01 964192	53.83	2.62 TN	141.03
08/13	AA	MSW	01 964195	53.83	3.38 TN	181.95
08/14	AA	MSW	01 964252	53.83	4.41 TN	237.39
08/14	AA	MSW	01 964255	53.83	3.49 TN	187.87
08/17	AA	MSW	01 964268	53.83	4.26 TN	229.32
08/17	AA	MSW	01 964273	53.83	3.76 TN	202.40
08/17	AA	MSW	01 964292	53.83	2.42 TN	130.27
08/18	FS	RECYCLABLES	01 964333	150.00	0.94 TN	141.00
08/19	AA	MSW	01 964342	53.83	0.80 TN	43.06
08/19	AA	MSW	01 964343	53.83	5.73 TN	308.45
08/20	FS	RECYCLABLES	01 964369	150.00	0.88 TN	132.00
08/21	AA	MSW	01 964411	53.83	4.40 TN	236.85
08/21	AA	MSW	01 964413	53.83	5.15 TN	277.22
08/21	AA	MSW	01 964418	53.83	1.31 TN	70.52
08/25	AA	MSW	01 964471	53.83	6.36 TN	342.36
08/25	FS	RECYCLABLES	01 964477	150.00	0.17 TN	25.50
08/25	AA	MSW	01 964484	53.83	5.49 TN	295.53
08/25	AA	MSW	01 964490	53.83	2.89 TN	155.57
08/26	AA	MSW	01 964525	53.83	4.54 TN	244.39
08/26	AA	MSW	01 964532	53.83	0.96 TN	51.68
08/26	AA	MSW	01 964537	53.83	2.23 TN	120.04
08/27	AA	MSW	01 964550	53.83	1.98 TN	106.58
08/28	AA	MSW	01 964615	53.83	0.42 TN	25.16
08/28	AA	MSW	01 964617	53.83	4.16 TN	223.93
08/31	AA	MSW	01 964626	53.83	3.97 TN	213.71
08/31	AA	MSW	01 964637	53.83	3.55 TN	191.10
08/31	AA	MSW	01 964641	53.83	5.18 TN	278.84
08/31	AA	MSW	01 964646	53.83	0.77 TN	41.45

INVOICE (cont.)

Invoice Date 08/31/2020

Page No 3 of 4
Due Date 09/20/2020

Total Current Charges =====> \$7,446.88

FLUVANNA INVOICE CERTIFICATION PO#

ORG#	OBJECT#	PROJ#	AMOUNT
10043000	403300		7,446.88

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

[Handwritten Signature]

Sep 26 2020



FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB D

MEETING DATE:	March 16, 2022																						
AGENDA TITLE:	Advertisement of Proposed Fiscal Year 2023 Operations Budget, Tax Rates, & Capital Improvement Plan																						
MOTION(s):	<p>I move the Board of Supervisors authorize staff to advertise the FY23 Budget, Tax Rates, and Capital Improvement Plan (CIP) for a public hearing on April 13, 2022; the proposed budget amount for FY23 is \$96,290,621</p> <p>The advertised tax rate are as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">Real Property</td> <td style="text-align: right;">\$.884 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Mobile Homes</td> <td style="text-align: right;">\$.884 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Personal Property (Residential)</td> <td style="text-align: right;">\$4.35 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Personal Property (Business & Public Utilities)</td> <td style="text-align: right;">\$2.90 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Machinery and Tools</td> <td style="text-align: right;">\$1.90 per \$100</td> </tr> </table>					Real Property	\$.884 per \$100	Mobile Homes	\$.884 per \$100	Personal Property (Residential)	\$4.35 per \$100	Personal Property (Business & Public Utilities)	\$2.90 per \$100	Machinery and Tools	\$1.90 per \$100								
Real Property	\$.884 per \$100																						
Mobile Homes	\$.884 per \$100																						
Personal Property (Residential)	\$4.35 per \$100																						
Personal Property (Business & Public Utilities)	\$2.90 per \$100																						
Machinery and Tools	\$1.90 per \$100																						
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):																				
		X																					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																		
		X																					
STAFF CONTACT(S):	Tori Melton, Management Analyst																						
PRESENTER(S):	Tori Melton, Management Analyst																						
RECOMMENDATION:	<p>The amounts contained below are the current preliminary budget figures and tax rates, but these figures could change during the budget work session on March 16, 2022.</p> <p>Approve advertisement of public hearings to set the tax rates as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">Real Property</td> <td style="text-align: right;">\$.884 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Mobile homes</td> <td style="text-align: right;">\$.884 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Personal Property (Residential)</td> <td style="text-align: right;">\$4.35 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Personal Property (Business & Public Utilities)</td> <td style="text-align: right;">\$2.90 per \$100</td> </tr> <tr> <td style="padding-left: 40px;">Machinery and Tools</td> <td style="text-align: right;">\$1.90 per \$100</td> </tr> </table> <p>Set advertised FY23 Operations Budget of:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">General Fund Operations</td> <td style="text-align: right;">\$ 88,746,303</td> </tr> <tr> <td style="padding-left: 40px;">Capital Improvements Program</td> <td style="text-align: right;">\$ 4,340,700</td> </tr> <tr> <td style="padding-left: 40px;">Enterprise Funds</td> <td style="text-align: right;">\$ 3,203,618</td> </tr> <tr> <td style="text-align: right;">TOTAL:</td> <td style="text-align: right;">\$96,290,621</td> </tr> </table>					Real Property	\$.884 per \$100	Mobile homes	\$.884 per \$100	Personal Property (Residential)	\$4.35 per \$100	Personal Property (Business & Public Utilities)	\$2.90 per \$100	Machinery and Tools	\$1.90 per \$100	General Fund Operations	\$ 88,746,303	Capital Improvements Program	\$ 4,340,700	Enterprise Funds	\$ 3,203,618	TOTAL:	\$96,290,621
Real Property	\$.884 per \$100																						
Mobile homes	\$.884 per \$100																						
Personal Property (Residential)	\$4.35 per \$100																						
Personal Property (Business & Public Utilities)	\$2.90 per \$100																						
Machinery and Tools	\$1.90 per \$100																						
General Fund Operations	\$ 88,746,303																						
Capital Improvements Program	\$ 4,340,700																						
Enterprise Funds	\$ 3,203,618																						
TOTAL:	\$96,290,621																						
TIMING:	To meet the advertising deadline for the Fluvanna Review on March 25, 2022 for publication on March 31, 2022 and April 7, 2022, per Virginia Code Section 15.2-2506.																						
DISCUSSION:	N/A																						
FISCAL IMPACT:	Setting Operational Budget and Capital Improvement Plan for FY23																						
POLICY IMPACT:	This action will allow adequate time to hear public comments on April 13, 2022 and adopt the budget on April 20, 2022, in accordance with Virginia Code Section 15.2-2504; then proceed with preparing for the June 5 th tax billing cycle.																						
LEGISLATIVE HISTORY:	N/A																						
ENCLOSURES:	Draft Public Hearing Advertisements																						
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other																		

		X			
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NOTICE OF FY 2023 BUDGET, PROPOSED TAX RATES AND CAPITAL IMPROVEMENT PLAN PUBLIC HEARING FLUVANNA COUNTY BOARD OF SUPERVISORS

Pursuant to Virginia Code Sec. 15.2-2506 a public hearing on the proposed FY 2023 County of Fluvanna budget and Capital Improvement Plan (CIP) will be held on Wednesday, April 13, 2022, beginning at 7:00 p.m. at the Carysbrook Performing Arts Center, 8880 James Madison Hwy , Fork Union, Virginia, at which time citizens of the County will be given an opportunity to appear before, and be heard by the Board of Supervisors on the subject of the FY 2023 Budget and FY 2024-2027 CIP.

The budget totals **\$96,290,621** in revenues and expenditures, which represents a **12.9%** decrease from FY 2021. The proposed budget includes the following tax rates that would be effective for the tax year 2022.

2022 Proposed Tax Rates

	<u>2021</u>	<u>2022</u>
Real Property	\$ 0.884	\$0.884
Mobile Homes	\$ 0.884	\$0.884
Personal Property (Residential)	\$ 4.35	\$4.35
Personal Property (Business & Public Utilities)	\$ 2.90	\$2.90
Machinery and Tools	\$ 1.90	\$1.90

All levies above are per one hundred dollars of assessed valuation.

Anyone needing special assistance or accommodations due to a disability in order to attend the hearing should contact the County Administrator's office, at (434) 591-1910, not later than 5 p.m. on April 6, 2022. Additional information about the budget, proposed tax rates, or CIP can be obtained by calling the County Administrator's office at (434) 591-1910. A copy of the Proposed Budget and CIP is available in the County Administrator's Office, the Fluvanna County Library and on the County website at www.fluvannacounty.org.

TO: Fluvanna Review

THRU: Finance Department

Advertise on the following dates:

Thursday, March 31, 2022

Thursday, April 7, 2022

Authorized by: Fluvanna County Board of Supervisors

Bill to: Fluvanna County Board of Supervisors



Fluvanna County, Virginia

Proposed Budget for the Year Beginning July 1, 2022

	Adopted Budget FY22	Proposed Budget FY23	Increase/ (Decrease)	% Change
GOVERNMENTAL REVENUES				
Local	\$ 47,407,608	\$ 47,861,122	453,514	1.0%
State	\$ 32,357,556	\$ 36,201,718	3,844,162	11.9%
Federal	\$ 3,559,342	\$ 6,058,858	2,499,516	70.2%
SUBTOTAL GOVERNMENTAL REVENUES	\$ 83,324,506	\$ 90,121,698	\$ 6,797,192	8.2%
EXPENDITURES				
General Government Administration	\$ 3,036,447	\$ 3,163,928	127,481	4.2%
Judicial Administration	\$ 1,234,176	\$ 1,320,035	85,859	7.0%
Public Safety	\$ 9,507,116	\$ 10,325,098	817,982	8.6%
Public Works	\$ 2,686,841	\$ 2,997,231	310,390	11.6%
Health and Welfare	\$ 6,724,865	\$ 6,592,624	(132,241)	-2.0%
Education	\$ 44,948,630	\$ 51,025,673	6,077,043	13.5%
Parks and Recreation and Library	\$ 1,084,623	\$ 1,115,542	30,919	2.9%
Community Development	\$ 1,227,394	\$ 1,271,902	44,508	3.6%
Nondepartmental	\$ 888,238	\$ 869,371	(18,867)	-2.1%
Debt Service	\$ 10,608,096	\$ 10,064,899	(543,197)	-5.1%
SUBTOTAL GOVERNMENTAL EXPENDITURES	\$ 81,946,426	\$ 88,746,303	\$ 6,799,877	8.3%
CAPITAL FUND REVENUES				
Fund Balance Appropriation	\$ -	\$ 3,890,700	3,890,700	0.0%
Grants	\$ 100,000	\$ -	(100,000)	-100.0%
Proceeds from Indebtedness	\$ 25,000,000	\$ -	(25,000,000)	25000.0%
SUBTOTAL CAPITAL REVENUES*	\$ 25,100,000	\$ 3,890,700	(21,209,300)	-84.5%
CAPITAL FUND EXPENDITURES	\$ 25,500,000	\$ 4,340,700	(21,159,300)	-83.0%
ENTERPRISE FUND REVENUES				
Fork Union Sanitary District	\$ 408,645	\$ 435,543	26,898	6.6%
Palmyra Sewer Fund*	\$ 25,000	\$ 20,000	(5,000)	-20.0%
Zion Crossroads Water and Sewer Fund*	\$ 145,782	\$ 145,782		0.0%
School Food Service	\$ 1,597,046	\$ 1,676,898	79,852	5.0%
SUBTOTAL ENTERPRISE REVENUES	\$ 2,176,473	\$ 2,278,223	101,750	4.7%
ENTERPRISE FUND EXPENDITURES				
Fork Union Sanitary District	\$ 408,645	\$ 435,543	26,898	6.6%
Palmyra Sewer Fund	\$ 266,992	\$ 193,423	(73,569)	-27.6%
Zion Crossroads Water and Sewer Fund	\$ 881,870	\$ 897,754	15,884	1.8%
School Food Service	\$ 1,597,046	\$ 1,676,898	79,852	5.0%
SUBTOTAL ENTERPRISE EXPENDITURES	\$ 3,154,553	\$ 3,203,618	49,065	1.6%
GRAND TOTAL REVENUES	\$ 110,600,979	\$ 96,290,621	(14,310,358)	-12.9%
GRAND TOTAL EXPENDITURES	\$ 110,600,979	\$ 96,290,621	(14,310,358)	-12.9%

*Revenues are supplemented by transfers from the General Fund

County staff will also provide an informational briefing on the budget and contemplated FY23 expenditures for the Capital Improvements Program.

A copy of the Board of Supervisors proposed budget is on file in the office of the County Administrator, the Fluvanna County Library and www.fluvannacounty.org. Comments will be taken at the public hearing and written comments may be directed to the County Administrator, P.O. Box 540, Palmyra, VA 22963. Anyone needing special assistance or accommodation due to a disability in order to attend the hearing should contact the County Administrator's Office at (434) 591-1910, not later than 5:00 p.m. on April 6, 2022.

FLUVANNA COUNTY BOARD OF SUPERVISORS
BCC APPOINTMENTS STAFF REPORT

TAB E

MEETING DATE:	March 16, 2022			
AGENDA TITLE:	Board, Commission, and Committee Appointments			
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):			
Board/Commission/Committee	Appointees	Begins Term	Ends Term	
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Edna Harris, Brian Miller, Jeffery Brunk, Brittany Gray, Peggy Shanklin	3/16/2022	6/30/2022	
BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Edna Harris	Appt	Palmyra	Unexpired term starting July 1, 2019 and ending June 30, 2022
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Brian Miller	Appt	Palmyra	Unexpired term starting July 1, 2019 and ending June 30, 2022
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Jeffery Brunk	Appt	Columbia	Unexpired term starting July 1, 2019 and ending June 30, 2022
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Brittany Gray	Appt	Palmyra	Unexpired term starting July 1, 2019 and ending June 30, 2022
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Peggy Shanklin	Appt	Palmyra	Unexpired term starting July 1, 2019 and ending June 30, 2022
				Unexpired term starting July 1, 2019 and ending June 30, 2022
DISCUSSION:	- Economic Development and Tourism Advisory Council (EDTAC) – At-Large – Unexpired term starting July 1, 2019 and ending June 30, 2022. Previously held by Andy Sorrell, who resigned February 15, 2022.			
ENCLOSURES:	Candidate Applications			



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Brian J. Miller		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 122 Carriage Hill Road, Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 9	Cell Phone – preferred? 434-227-3836	Home Phone – preferred?	Email bmillerrbg@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Graduate of Fluvanna Leadership Development Program 2015 - BS Criminal Justice Administration/Management 2008-Current - Law Enforcement Officer (Virginia Beach Sheriff's Dept, University of Virginia Police Dept, Albemarle County Police Dept).			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): 2008-Current - Calvary Chapel Fluvanna 2019-Current - Lake Monticello Volunteer Rescue Squad			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: Serve the County, be a part of the decision making process for county improvements. Increase and help current and future business development & growth in Fluvanna			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
x	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
x	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	10/22/2020	Application Received By:
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Brittany Gray	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): Licensed Realtor for 7 years, pre-law student with Liberty University	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: None listed	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): None Listed	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: A local resident of 25 years and studying land and legal development in college, I would love to use my background and passion for the law to be in a position to benefit my community.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
X	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
X	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
X	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
X	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

<p>Submit by email (clerk@fluvannacounty.org) or mail to: County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p> <p>In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.</p>			
Applicant's Signature Brittany Gray <i>(Typing name below serves as digital signature)</i>		Date January 12, 2022	
Mailing Address (including City, State, & ZIP) 2 Watts Circle Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 25	Phone # 434-906-7564	Alternate Phone #	Email Address BrittanyGrayattheLake@gmail.com
Office Use Only			
Application Received On:	01-12-2022	Application Received By: Leontyne Peck	
Acknowledgement Sent:	01-12-2022		
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Edna Claressa Harris		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 2 Holly Circle Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 6	Cell Phone – preferred? 4349966088	Home Phone – preferred?	Email ednaharris108@yahoo.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): 05/2010 University of Phoenix, 12/2006 Averett University, Glendale, Arizona Danville, VA Master of Education, Master of Education, Reading Administration and Supervision Specialist 05/2004 Old Dominion University, 05/1991 Saint Paul’s College, Norfolk, VA Lawrenceville, VA Endorsement in Specific Learning Disabilities BA Sociology			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I currently serve on the Habitat for Humanity Selection committee for Fluvanna County, I am also a participant in the Fluvanna Leadership Development Program. I served on the Gang Violence Task Force in Danville, VA			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I am a member of Alpha Kappa Alpha Sorority, Inc. 1989-present A lifetime member of New Fork Baptist Church 1980-present Delta Kappa Gamma Honor Society 2007-Present			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I would like to put forth the knowledge I have acquired in regards to education, leadership, and families towards assisting on community boards in my hometown of Fluvanna County.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant’s Signature Edna Claressa Harris (from file)		Date 9/26/19	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
x	Central Virginia Regional Jail (CVRJ) Authority
x	Columbia Task Force (CARE)
x	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
x	Family Assessment and Planning Team (FAPT)
	Finance Board
x	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
x	Library Board of Trustees
x	Monticello Area Community Action Agency (MACAA)
x	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
x	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
x	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
x	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On: 9/26/2019	Application Received By: Caitlin Solis
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	

Edna C. Harris
2 Holly Circle
Palmyra, VA 22963
(434)996-6088 cell
ednaharris108@yahoo.com

Professional Profile

- Student-centered educator with experience that spans both special education and inclusive classrooms as well as one-on-one settings, and leadership administrative experience
- Deeply committed to optimizing student success, learning outcomes for preK-12th grade learners
- Creative and resourceful in adapting instructional strategies to meet unique student needs. Design positive approaches and proactive interventions advancing learner engagement; academic achievement; cognitive development; and social, behavioral and communication improvements.
- Strong leadership abilities to observe, plan, and assess best practices to modify instruction, for multicultural classes with multi levels of abilities, and motivate unmotivated learners.
- Lobbyist and advocate for criminal justice reform-First Step Act and Compassionate Release

Education

**05/2010 University of Phoenix,
Glendale, Arizona**
Master of Education,
Administration and Supervision

**12/2006 Averett University,
Danville, VA**
Master of Education, Reading
Specialist

**05/2004 Old Dominion University,
Norfolk, VA**
Endorsement in Specific Learning Disabilities

**05/1991 Saint Paul's College,
Lawrenceville, VA**
BA Sociology

Professional Experience

English Instructor-University of Virginia-Upward Bound, Charlottesville, VA September 2018-Present

I facilitate English instruction for students in grades 10th-12th during Saturday sessions. The students receive support in Standards of Learning, tutoring, college essay writing and college application process, I also assist students in meeting their goals and objectives as outlined in their Individual Education Plans (IEP), and test taking strategies. Currently, I serve students from 11 local high schools. My goal is to ensure their success in and completing a post-secondary education and improving their quality of life and support their efforts to matriculate into a college of their choice through the provision of instruction, tutorial services, and social/academic enrichment activities.

Title 1 Reading Specialist Buford Middle School, Charlottesville, VA
2017-Present

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Prepare and deliver instruction appropriate to students in Tier 2
- Complete quarterly data reports monitoring student progress in English
- Present professional learning to staff

Special Education English Collaborative Teacher grades 8-12 Fluvanna County High School.
Palmyra, VA 2014-2017

- Utilize instructional management systems that increase student learning and Maximize time on task
- Develop and implement Individual Educational Plans according to regulations
- Monitor student progress towards achieving goals on the IEP's
- Communicate effectively within the educational community and with parents on a regular basis
- Co-Teach in a collaborative classroom setting

**Title 1 Reading Specialist Clark Elementary School, Charlottesville, VA
2013**

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers, administrators
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Develop parent involvement activities for families
- Prepare and deliver instruction appropriate to students in accordance with Federal, Division, and State guidelines
- Complete 9 weeks data reports monitoring student progress in content areas
- Work collaboratively with Title 1 staff

F.A.S.T, IEP Team, and Autism Specialist Danville Public Schools, Central Office-Office of Exceptional Children, Danville, VA 2011-2013

Conduct parent, student, teacher, and agency interviews. Initiate and finalize paperwork related to FAST placements. Actively participate in the Individualized Education Plan process, address regulations and procedural matters, monitor compliance, audit IEP's for grades preschool-12th grade, and serve as a resource and support for personnel working with students with Autism. Assistant to the Director of the Office of Exceptional Children. Comprehensive Service Act (CSA) contact person, develop Individual Family Services Plan (IFSP), serve as a liaison between the community and the school division to develop partnerships to meet the needs of students, parents, staff and community, private day school IEP process and compliance monitoring, and Truancy court representative

School Testing Coordinator Danville Public Schools, Danville, VA 2007-2013

As a School Testing Coordinator (STC) I serve as the point of contact between the school and the DDOT. I maintain the security of test materials, implement SOL test procedures, and providing appropriate training for Examiners, Proctors, and other school personnel involved in the test administration. Read all test administration materials, and inform school staff of testing policies, guidelines, and procedures

Mentor Danville Public Schools, Danville, VA 2005-2013

Offer counsel, provide information, interpret district, state, federal and/or school level policies and practice, serve as a role model, provide support for developing course content, model direct teaching instruction, and act as an advisor to mentees.

Site Facilitator, Kindergarten Readiness Summer Camp Danville Public Schools, Danville, VA/Smart Beginnings, Danville,VA June 2011-July 2011

- Supervised all aspects of the summer kindergarten readiness summer camp including instruction, discipline, and assessments
- Developed supervision plans for buses, breakfast, arrival and dismissal
- Completed reports including attendance, discipline, and student achievement

Lead Tutor/Site Facilitator Total Tutors afterschool program G.L.H. Johnson School, Danville, VA December 2010-April 2011

- Create rosters
- Assign teachers to tutor for afterschool program
- Coordinate transportation with the SES provider
- Report data on pre and post assessments
- Complete reports for attendance, student achievement, and payroll
- Manage office and student dismissal

Title 1 Reading Specialist G.L.H. Johnson School, Danville, VA
2007-2011

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Develop parent involvement activities for families
- Prepare and deliver instruction appropriate to students in accordance with Federal, Division, and State guidelines
- Complete 9 weeks data reports monitoring student progress in content areas
- Work collaboratively with Title 1 staff

School Webmaster Danville Public Schools, Danville, VA 2007-2011

Developed the school website, maintained and updated information, complied with the Danville Public Schools district Acceptable Use Policy

Special Education Resource/Inclusion Teacher grades K-5 Danville Public Schools, Danville, VA
1999-2007

- Utilize instructional management systems that increase student learning and Maximize time on task
- Develop and implement Individual Educational Plans according to regulations
- Monitor student progress towards achieving goals on the IEP's
- Communicate effectively within the educational community and with parents on a regular basis
- Maintain and upgrade professional skills
- Perform other job related duties as assigned by the Principal, Special Education Director and Assistant Director

Bridges Specialist Grove Park School, Danville, VA 2003-2006

As a Bridges Lab Specialist I assessed the 26 cognitive abilities and 11 perceptual skills including attention, memory, verbal comprehension, visual sequencing, and auditory sequencing. In the Bridges program, I utilized activities that developed visual, auditory and sensory processing skills to improve students' attention, concentration, focus, phonemic awareness, sequencing, spatial awareness, fine and gross motor coordination

Elementary School Teacher Glenwood Elementary School Danville, VA 1997-1999

- Concentration in 4th grade
- Plan, instruct and assess student performance in all core subject areas
- Interpret data from assessments and apply them to instruction
- Collaborate with parents, grade level teachers and Success For All Coordinator in tracking students progress

Parent Resource Center Coordinator Danville Public Schools, Danville VA 1993-1996

I made home visits to families of Title I students and facilitated workshops utilizing the Parents as Teachers model. Home visits and workshops focused on assisting and modeling strategies for parents to work with their children in becoming stronger learners, while increasing parent-child

interaction, and knowledge of early childhood development and promote positive parenting. I also collaborated with another teacher in developing the Kindergarten Screening Assessment for Danville Public Schools.

References

Eric Johnson, Principal
Hospital Education
434-924-2658
Johnsoe1@charlottesvilleschools.org

Mozell Booker
434-842-3311
mhbooker@mindspring.com

India Brandon
301-318-5654
indiabrandon24@gmail.com



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Jeffrey Brunk		Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 308 Scenic River Drive, Columbia, VA		Physical Address (if different)	
Years Lived in Fluvanna 1.5	Cell Phone – preferred? 703-919-3141	Home Phone – preferred?	Email Funkybrunky@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Randolph Technical College - class of 1985, Commercial Graphics Appalachian State University- 1986-1987 30 years outside sales experience (both as representative and manager for national and international organizations) Art and production director for Winston Cup Scene (NASCAR), Baseball America Usui Reiki Master and Shamanic Practitioner			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Nothing relevant			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): In the past - Stephen Minister, pastor-parish committee, Walk to Emmaus, choir. Currently ordained as minister			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: Betterment of community and expansion of Fluvanna historic preservation Resume, education, etc. (optional): Boards, Commissions, Committees:			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Jeffrey Brunk		(Typing name below serves as digital signature)	
		Date 5-24-2021	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
x	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	5-24-2021	Application Received By: Leontyne Peck
Acknowledgement Sent:	5-24-2021	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Peggy Shanklin	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): Realtor 2021 Pristine Clean & Domestic Care, LLc 2006-2021 Owner Adelphia Cable Business to Business Sales Executive 2003-2004 Sprint Sales Executive 1999-2003 Value America Vendor Relations Specialist 1997-1999	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Communications and Marketing @ Lake Monticello Current Communications and Marketing Your Fluvanna Women In Business Current Communications and Marketing Fluvanna Farmer's Market Current Lake Monticello Tennis and Pickleball Committee Parents At Lake Monticello (PALM) Lake Monticello Parents many more	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Rotary-member 2021 Lions-associate member 2006-2008 PAC-(Parents at Carysbrook) 2008-2009	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I love my county and I am someone who wants to serve and get things done for the greater good of the community. I now have the time needed to make a difference and serve.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
X	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

Submit by email (clerk@fluvannacounty.org) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Peggy Shanklin (from file)		2-24-2022	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
865 Jefferson Drive Lake Monticello, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
21	434-962-2762		peggyshanklin@hotmail.com
Office Use Only			
Application Received On:	2-25-2022	Application Received By:	
Acknowledgement Sent:			
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

Peggy A. Shanklin
865 Jefferson Drive
Palmyra, VA 22963
(434) 962-2762
peggyshanklin@hotmail.com

Objective

To serve my community in a capacity that best suits my experience, drive, talent, and personality

Experience

2021-Current

- Earned Gold Level of selling in Brokerage 1st year
- Well known for marketing and advertising talent
- Voted 2nd Favorite Realtor by Rural Va.
- Earned several designations and close to completing GRI

2007-2021

- Built Pristine Clean & Domestic Care, LLC
- Proud to be a top service provider in the area.
- Over 16 employees and A+ BBB rating

2003-2007 Betsy Gunnels Realtor Assistant

- Handled all advertising media, including websites and paper media.
- Communicated with sellers the details of weekly changes.
- Processed reports, found solutions to problems, kept the Realtor apprised of changes.

2000-2003 Sprint Sales/Customer Care

- Communicated with customers to establish or modify communication services.
- Marketed and sold new technological equipment and services.
- Exceeded sales quotas on a consistent basis (average of 145% monthly).
- Processed debit and credit adjustment vouchers for accounts.
- Received inquiries, requests and complaints, meeting each with resolution.

1999-2000 Value America Vendor Relations Administrator

- Assigned various vendors, including Compaq Retail, a major vendor, and up to twenty-seven other vendors
- Ensure all orders were sent and received by the supplier on a daily basis utilizing EDI transmissions, SAP, Seibel, and Excel Spreadsheets.
- Maintained close contact with Merchandisers, Presentation Marketing and Product Changers to ensure store updates were implemented correctly and expediently.
- Ensured all orders were shipped within the allowed time frame. Updated tracking information and kept a clean Aging Report.
- Communicated with members in backordered, delayed, or sold out situations.

Skills:

Proficient with Excel and Word. Experienced with Outlook, Imaging, Seibel, SAP, Spice, EDI, and other company specific programs.

Outside Interests:

Pickleball, mentoring and coaching, reading, health and fitness

Education:

PVCC ongoing, heading for Business Administration

Valley Vo-Tech CNA Certificate

Nash Community College Management Training

CAAR Real Estate

NAR and VAR

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	March 16, 2022				
AGENDA TITLE:	2021 Strategic Initiatives Update				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Kelly Harris, Assistant County Administrator				
PRESENTER(S):	Kelly Harris, Assistant County Administrator				
RECOMMENDATION:					
TIMING:	Normal				
DISCUSSION:	Last update to the Board given Nov 17, 2021				
FISCAL IMPACT:	Varies				
POLICY IMPACT:	Varies				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Adopted 2021 Strategic Initiatives				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

2021 STRATEGIC INITIATIVES (Adopted April 7, 2021)

#	2021 STRATEGIC INITIATIVE / Action Item
A	SERVICE DELIVERY
A1	Work with FRA to identify support options for Fire and Rescue volunteers.
A2	Continue to research and evaluate county-wide broadband expansion opportunities.
A3	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups.
A4	Improve partnership with the school system for shared use of county and school owned facilities.
A5	Initiate comprehensive review of the Hwy 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Hwy 53; etc.)
A6	Implement Annual County Volunteers Recognition Ceremony.
A7	Assess the need for a professional Fire Chief Position
B	COMMUNICATION
B1	Marketing campaign to let residents know about accomplishments and where their tax dollars go.
B2	Meet with local Pastors to discuss effective communications and community support.
B3	Create Frequently Asked Questions page(s) on the County Website.
C	PROJECT MANAGEMENT
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.
C2	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.
C3	Create master report and marketing plan regarding County tower assets and rental options.
C4	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.
C5	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.
C6	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
C7	Pursue Phase II of Fork Union streetscape project.
C8	Plan for long-term accessibility for water and sewer in Community Planning Areas (CPAs) REDUNDANT - same as C2.
D	COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT, AND TOURISM
D1	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.

#	2021 STRATEGIC INITIATIVE / Action Item
D2	Coordinate development activity at Fluvanna’s northern border with Louisa County, including possible natural gas line along 250 and discussing “shared” parcels.
D3	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.
D4	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
D5	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities
D6	Review options, pros, cons, costs, etc., of creating a “teaching farm” at PG Park,
D7	Implement stronger Code Enforcement on the County’s Spot Blight Abatement program
D8	Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions; (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)
D9	Review the Zoning Ordinance to look at higher density options between CPA and R4.
E	FINANCIAL STEWARDSHIP AND EFFICIENCY
E1	Reduce the County’s reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.
E2	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
E3	Create one-stop for key Fluvanna County data and metrics.
E4	Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.

2021 STRATEGIC INITIATIVES PLAN – FLUVANNA COUNTY

Updated: Mar 16, 2022

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
A	SERVICE DELIVERY	
A1	Work with FRA to identify support options for Fire and Rescue volunteers.	<p>Nov 2021 Update: Approved in FY22 budget; program and policy requirements still under review:</p> <ul style="list-style-type: none"> • Cancer insurance • Tax relief for personal property <p>Mar 2022 Update:</p> <ul style="list-style-type: none"> • Cancer insurance – policy review for eligibility • Tax relief for personal property –legislative review required
A2	Continue to research and evaluate county-wide broadband expansion opportunities.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • Firefly Fiber is currently engaged in bringing fiber broadband to the entire CVEC footprint. • Dominion Energy is interested in building fiber to its infrastructure and allowing Firefly Fiber to build laterals off Dominion Energy’s planned fiber. <ul style="list-style-type: none"> ○ 4/8/2021 Fluvanna BOS approved an MOU with Dominion, REC and Firefly Fiber to study bringing broadband to underserved areas of the County. ○ Firefly Fiber studied Dominion Energy’s footprint in Fluvanna County for areas underserved by broadband (less than 25/3 mpbs service) for inclusion in its network. <ul style="list-style-type: none"> ▪ Unserved locations for internet (25/3 speed or less) <ul style="list-style-type: none"> • 917 homes and businesses • 43 miles of fiber ▪ Construction begins in 2022, anticipated completion by 2025 ○ The budget for the project is \$5,137,000 with VATI covering \$1.79 million. The County match would be \$601,500. ○ The County can use American Rescue Plan Act funds for the match. • Shentel Wireless is expanding Beam fixed wireless broadband in the Kents Store area. <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No further update.
A3	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • No action in CY2021 <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No update

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
A4	Improve partnership with the school system for shared use of county and school owned facilities.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • Ongoing <p>March 2022 Update:</p> <ul style="list-style-type: none"> • Standard operations – review for efficiency • High school – emergency shelter • Parks and Rec
A5	Initiate comprehensive review of the Route 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Route 53; etc.)	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • The Planning Commission’s Transportation Subcommittee met from February 2021 to June 2021 to review: <ul style="list-style-type: none"> ○ Ruritan Lake Road intersection, safety and sight improvements ○ Nahor Manor Road intersection, safety and sight improvements ○ Route 53/Lake Monticello-Monish Gate intersection was analyzed for the potential closure or the use of Right In and Right Out (RIRO) traffic control measures to eliminate left turn lane movements. • VDOT conducting traffic review of the Route 53 Corridor in the Garden Lane and Nahor Manor Road area intersection with a comprehensive analysis of turning movements on the 53 corridor. • Countywide Thoroughfare Plan for planned road connections, extensions, and the widening of arterial roads to meet our future travel demands to be considered in zoning cases and in VDOT Smart Scale funding requests. <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No update.
A6	Implement Annual County Volunteers Recognition Ceremony.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • COVID necessitated the cancellation in 2020; No budget CY2021 <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No update.
A7	Access the need for a professional Fire Chief Position	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • No action in 2021 <p>March 2022</p> <ul style="list-style-type: none"> • No update

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
B	COMMUNICATION	
B1	Marketing campaign to let residents know about accomplishments and where their tax dollars go.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • No action in 2021 <p>March 2022 Update:</p> <ul style="list-style-type: none"> • Plans for 2022 – Board guidance?
B2	Meet with local Pastors to discuss effective communications and community support.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • No action in CY2021 <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No update
B3	Create Frequently Asked Questions (FAQ) page(s) on the County Website.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • Some Departmental FAQs created; no site-wide FAQs. <p>March 2022:</p> <ul style="list-style-type: none"> • Completed and part of operations.
C	PROJECT MANAGEMENT	
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • Monthly Columbia Area Renewal Effort (CARE) meetings, virtually and in-person <ul style="list-style-type: none"> ○ Increased Building Code and Zoning Enforcement field inspections ○ Notice of Code and Zoning Violation notices issued for abatement and compliance purposes in 2021 • Virginia Department of Health (VDH) & Virginia Department of Transportation (VDOT) inspections <ul style="list-style-type: none"> ○ Health, safety, and welfare issues identified ○ Some have been resolved but more work needs to be completed ○ Continued Fluvanna County code enforcement <p>Mar 2022 Update</p> <ul style="list-style-type: none"> • CARE completed their charter as of Dec 31, 2021. • VDH – continues monitoring • VDOT – responds to any resident or county concerns • Residents are engaged and regularly report concerns.

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
C2	Complete a Master Water and Sewer Plan (Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	<p>November 2021:</p> <ul style="list-style-type: none"> • The County-wide field assessment has been completed. The Master Plan substantially complete, but needs a final review by Fluvanna County Staff before being presented to the Board of Supervisors. The ordinances that will affect the Master Plan will also be included in the final review. • The Draft Ordinance should be completed by the end of December or very close. • The Draft Standards, Draft Cross Connection Plan and Draft Emergency Long Term Power Outage Plan is complete. The Draft Master Plan is complete and will be reviewed in November. • The Board can probably expect to have it for their review in early January and asked to vote on the entire package by February. <p>Mar 2022 update:</p> <ul style="list-style-type: none"> • Very close to completion!
C3	Create master report and marketing plan regarding County tower assets and rental options.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • County-owned towers and tower locations were reviewed and assessed to determine available rental space; the County website will be updated to include a Tower Locations Map; Zion Crossroads Water Tank will be added for rental space. <p>March 2022 update:</p> <ul style="list-style-type: none"> • County-owned towers have been added to GIS layers. • Will add link to County menu. • Plans for creating static map of tower locations.
C4	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	<p>November 2021:</p> <p>The Planning Department:</p> <ul style="list-style-type: none"> • Prepared and filed a VDOT Transportation Alternatives Program (TAP) Grant Application between May and October 2021 for VDOT funding for Phase I – Stone Jail Street Sidewalk and Court Square improvements • Conducted preliminary field research with VDOT for Phase II – Main Street which will require the most extensive work to be completed • Phase III – Main Street sidewalk to 15 and VDOT triangular parcel acquisition for Pavilion: community use and equipment storage.
C5	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	<p>November 2021:</p> <ul style="list-style-type: none"> • Ongoing. • JRWA currently conducting alternative intake location analysis. <p>March 2022:</p> <ul style="list-style-type: none"> • Ongoing

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
C6	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • The waterline portion of the project was projected to be complete by the end of October, however, there are punch list items that are estimated to be completed either the third or fourth week in November. • The sewer force main portion of the project is substantially complete. • The Elevated Storage Tank is complete with the exception of some E&S issues which should be resolved in the spring of 2022 if a sufficient stand of vegetation comes up. • Both the Wastewater and Water Pump Stations are complete. There are few issues with the SCADA system that need to be worked out, but are not critical to the operation of the system, just tracking. E-merge has been out to address some of the issues. However, due to a company merger some of the more intricate issues have yet to be completed. An exact date for when those issues are to be resolved is still being negotiated. <p>March 2022 Update:</p> <ul style="list-style-type: none"> • Punch-list items continue to be completed.
C7	Pursue Phase II of Fork Union streetscape project.	<p>November 2021 Update: The Planning Department:</p> <ul style="list-style-type: none"> • Pursued Phase II streetscape project with VDOT using a 2011 streetscape design plan; design plan deemed outdated by VDOT and no longer valid. • Route 15 crosswalk cleaning and re-striping added to the VDOT work plan. • The VDOT conducting traffic count analysis for future work. • Phase II planning will be included in the Fork Union Community Planning Area (CPA) Small Area Plan. <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No update.
C8	Plan for long term accessibility for water and sewer in Community Planning Areas (CPAs)	REDUNDANT - same as C2.

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
D	ECONOMIC DEVELOPMENT AND TOURISM	
D1	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	<p>November 2021:</p> <ul style="list-style-type: none"> Economic Development and Tourism Strategy budgeted for FY22; owing to staff transitions, the plan has been delayed; anticipated that consultants will start in Jan 2022 <p>March 2022:</p> <ul style="list-style-type: none"> Stakeholder meetings have been conducted Draft of Strategic Plan presented to Board Spring 2022
D2	Coordinate development activity at Fluvanna's northern border with Louisa County, including possible natural gas line along 250 and discussing "shared" parcels.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> No action in 2021 <p>March 2022 Update:</p> <ul style="list-style-type: none"> Zion Crossroads Gateway Plan underway between the counties of Fluvanna and Louisa to assess shared opportunities for the Zion Crossroads corridor.
D3	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	<p>November 2021:</p> <ul style="list-style-type: none"> Proposed for Spring 2022 <p>March 2022 Update:</p> <ul style="list-style-type: none"> Waiting for ZXR to come online, and Fluvanna County Master Water and Sewer Plan (Phase I) to be completed
D4	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> As of now, no locations identified along the Rivanna or James <p>March 2022 Update:</p> <ul style="list-style-type: none"> No update.
D5	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities	<p>November 2021 Update:</p> <ul style="list-style-type: none"> Preliminary discussions about small parks in the county along with water access. <p>March 2022 Update:</p> <ul style="list-style-type: none"> No update.
D6	Review options, pros, cons, costs, etc., of creating a "teaching farm" at PG Park,	<p>November 2021 Update:</p> <ul style="list-style-type: none"> No action since 2019 <p>March 2022:</p> <ul style="list-style-type: none"> Possible that implementation better suited for Extension/FCPS

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
D7	Implement stronger Code Enforcement on the County's Spot Blight Abatement program	<p>November 2021 Update:</p> <ul style="list-style-type: none"> Implement stronger Code Enforcement efforts; see C1 Columbia Area Renewal Efforts (CARE) for the related updated information.
D8	Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions; (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)	<p>November 2021 Update:</p> <ul style="list-style-type: none"> Zoning Ordinance has been reviewed with regard to rural cluster subdivisions and have been recorded in planned growth areas where higher density residential lots are called for using water and sewer. According to the 2020 Census, Fluvanna County grew at a rate of 6.3% and is no longer defined as a high growth rate locality (growth above 10%). As such, it is no longer necessary to consider rural clustering as a growth control measure. Large-lot subdivisions already exist under the Minor Subdivision process which yields less than five lots rather than 50+ lots that current clustering provisions allow. The Planning Commission Subcommittee for Rural Preservation & Historic Preservation, will examine rural preservation options to properly use the rural cluster subdivision techniques to preserve rural farms. <p>March 2022 Update:</p> <ul style="list-style-type: none"> Planning Commission appointed residents to the Rural Preservation & Historic Preservation subcommittee on March 8, 2022.
D9	Review the Zoning Ordinance to look at higher density options between CPA and R4.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> Community Planning Director reviewed the Zoning Ordinance with the County Attorney who advised moving forward with the R-4 Zoning Ordinance Text Amendment (ZTA) to increase the by-right residential density permitted within the R-4 zoning district. Increased density in the Zion Crossroads Urban Development Area (UDA) would be considered through future R-4, residential rezoning requests. The Future Land Use / Zion Crossroads UDA subcommittee will examine the use of R-4 zoning to provide for higher density, residential mixed-use developments in an area that is planned for this type of new growth on the Fluvanna County water and sewer system. <p>March 2022 Update:</p> <ul style="list-style-type: none"> Planning Commission appointed residents to the Future Land Use/Zion Crossroads UDA subcommittee on March 8, 2022.

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
E	FINANCIAL STEWARDSHIP AND EFFICIENCY	
E1	Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> In process; awaiting Munis upgrade and implementation. <p>March 2022 Update:</p> <ul style="list-style-type: none"> Munis upgrade completed Feb 2022 Finance Director position vacant.
E2	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> A Request for Proposals (RFP) for credit card processing closed on Oct 14, 2021. Credit card processing should be in place by the end of calendar year 2021. <p>March 2022 Update:</p> <ul style="list-style-type: none"> Contract is with County Attorney's office
E3	Create one-stop for key Fluvanna County data and metrics.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> No action in CY2021. <p>March 2022 Update:</p> <ul style="list-style-type: none"> No update.
E4	Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.	<p>November 2021 Update:</p> <ul style="list-style-type: none"> No action in CY 2021; will bring proposal in conjunction with FY23 Budget. <p>March 2022 Update:</p> <ul style="list-style-type: none"> Board authorized funding in FY22 for CIP funding to get caught up on deferred projects County departments and agencies have useful-life replacement plans in place for vehicles and apparatus Funding Plan still to be determined.

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
	Staff Priorities	
S1	2021 Redistricting	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • Current and ongoing. Ordinance adoption on Dec 15, 2021. <p>March 2022 Update:</p> <ul style="list-style-type: none"> • COMPLETED. • Redistricting Ordinance adopted Dec 15, 2021 • Palmyra polling place chosen and ordinance updated March 2, 2022. • Certification of no objection received from Attorney General Feb 28, 2022.
S2	Adjusting shared County boundaries	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • No action in CY2021. <p>March 2022 Update:</p> <ul style="list-style-type: none"> • No update.

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
S3	Fluvanna Business Park – Fork Union	<p>November 2021 Update:</p> <ul style="list-style-type: none"> • January 2021 the Board approved Draper Aden to study the Fork Union Property. They have completed: <ul style="list-style-type: none"> ○ Boundary survey ○ Topographic survey ○ Phase I Environmental Site Assessment (ESA I) ○ Waters of the US Delineation Determination ○ Cultural Resources Review ○ Threatened & Endangered Species Review ○ Preliminary Master Plan Development • Draper Aden next steps: (Completed as of Feb 2022) <ul style="list-style-type: none"> ○ Preliminary geotechnical exploration ○ Corps of Engineers acceptance of water delineation ○ Preliminary Engineering Report (PER) ○ Master plan development finalization ○ Traffic impact analysis • County next steps: <ul style="list-style-type: none"> ○ Rezoning (after TIA is complete) ○ Name of the park ○ Marketing of the park ○ Discuss with developers • Long range plans: <ul style="list-style-type: none"> ○ Engineer the park ○ Install road ○ Determine sewer solution ○ Sell parcels <p>March 2022 Update:</p> <ul style="list-style-type: none"> • Fork Union Business Park Master Plan and due diligence related work completed and presented to Board Feb 2022. • Submitted rezoning application to Planning Dept Feb 2022. <ul style="list-style-type: none"> ○ Planning Commission April 2022 ○ Board May 2022 • Park name to be brought forward for consideration Spring 2022
S4	New County Administration Building	<p>November 2021:</p> <ul style="list-style-type: none"> • Request for Proposals (RFP) for Design in process.

#	STRATEGIC INITIATIVE / Action Item	STATUS / NOTES
S5	Pleasant Grove "Fluvanna After Five" events	<p>November 2021:</p> <ul style="list-style-type: none">No action in CY2021; COVID restrictions and concerns forestalled moving forward. Anticipated for 2022. <p>Mar 2022 Update:</p> <ul style="list-style-type: none">County-sponsored events difficult due to staffing constraints; no MOU in place with non-profit who could staff events

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	March 16, 2022				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors March 2, 2022 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, March 2, 2022, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes for March 2, 2022.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
March 2, 2022
Regular Meeting at 5:00 pm
Budget Work Session at 7:00 pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O’Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:02pm, Chair Sheridan called to order the Regular Meeting of March 2, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the March 2, 2022 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Pleasant Grove Park Controlled Burn

- Site prep beginning March 2, 2022
 - Bulldozing fire lines
- Control burn scheduled for March
 - Burn date is weather dependent
 - Meadow C (running along Thomas Jefferson Pkwy) will be burned
- Control burn will be performed by the Virginia Department of Forestry.

Pleasant Grove Trails Currently Closed

- Trails closed due to storm damage:
 - Horseshoe
 - Burke Heights Loop
 - Burke Ridge
 - Heritage Trail
 - (Reds to Beech Grove)

Fluvanna County Redistricting

- The Office of Civil Rights has completed its review of Request for Certification of No Objection submitted to the Office of the Attorney General of Virginia
 - Fluvanna County is adjusting the boundaries of its five election districts
 - Fluvanna will be changing the location of the central absentee precinct polling place
- “Fluvanna has no majority minority districts. Additionally, the proportion of the majority and minority voters remains at approximately the same levels under the proposed boundaries. The population size of all districts are within 5% of the ideal district”.
- “These changes do not appear to have the purpose or effect of denying or abridging the right to vote based on race or color or membership in a language minority group...”
- The Attorney General has issued a “Certification of No Objection”.

AQUA VA Compliance Clarification

- SOLIDS –

- The resident states that Aqua’s permit allows for a discharge of 5,902lbs. of suspended solids per year. This is **INCORRECT**. The permit allows for 70,825lbs. annually. It looks like the citizen presented the monthly amount (70,825/12=5,902) as the annual. Using that incorrect annual amount gives the exceeding percentages he presented.
- Using the proper annual amount, it appears clear that AQUA has been well below their utilization limits. The highest year was 2018, when they only utilized 26% of the allowable load.
- BODs (Biochemical Oxygen Demand) –
 - The resident states that AQUA’s permit allows for a discharge of 3,517lbs. of BODs per year. This is **INCORRECT**. The permit allows for 40,208lbs. annually. Again, it seems that the citizen presented the monthly amount (40,208/12=3,517) as the annual. Using that incorrect annual amount gives the exceeding percentages he presented.
 - The proper annual amounts show 2019, again, as the peak utilization year at 21%.

2021 Data - https://echo.epa.gov/trends/loading-tool/reports/dmr-pollutant-loading?permit_id=VA0024945&year=2021

2040 Comprehensive Plan webpage has been posted

- <https://www.fluvannacounty.org/planning/page/2040-comprehensive-plan-process>
- Comprehensive Plan Review Open House
 - Thursday, March 10th
 - 4:00 pm – 6:00 pm
 - At the Fluvanna County Library - 214 Commons Blvd. Palmyra, VA 22963
- Any questions? Contact Douglas Miles, Director of Community Development
 - (434) 591-1910 EXT 1060
 - dmiles@fluvannacounty.org

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Mar 9	7:00 PM	BOS Budget Work Session	Performing Arts Center
Wed	Mar 16	5:00 PM	BOS Budget Work Session – Set Proposed FY23 Budget & CY22 Tax Rates for Advertising	Performing Arts Center
Wed	Mar 16	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:35pm, Chair Sheridan opened the first round of Public Comments. With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 5:35pm.

6 - PUBLIC HEARING

At 7:00pm.

7 - ACTION MATTERS

Coves at Monticello Affordable Workforce Housing Performance Agreement– Eric Dahl, County Administrator

- Pinnacle Construction & Development Corp. is the proposed developer for the Coves at Monticello, which is the multi-family housing section in Colonial Circle.
- They are proposing 124 units of Affordable Workforce Housing. This multi-family housing development would be similar to their recently completed Brookdale development (see in Executive Summary pg. 26).
- Estimated 2 & 3 bedroom rents would range from \$925-\$1500 per month. This project would use 50-70% AMI (Average Median Income), which would be around \$45K-\$65K.

As part of being able to provide Affordable Workforce Housing, they are requesting real estate tax financial incentives through a Development and Performance Agreement:

- The enclosed financial incentive comparison shows the following:
 - As-Is: Estimated taxes over a 30 year period on unimproved land would generate \$18,946.
 - PROPOSED - LIHTC – 10 Year Performance Agreement: The LIHTC (Low Income Housing Tax Credit) – 10 Year Performance Agreement reflects tax incentives years 1-10, reduction of tax incentives years 11-14 and full tax payments years 15-30. The total estimated real estate tax generated over years 1-30 would \$1,733,623.
 - Market Rate Development – 8 Year Delay: This forecast assumes a market rate development with no financial incentives. It shows a 8 year development delay and 2 years for construction. The total estimated real estate tax generated over years 1-30 would \$1,924,142.
 - Market Rate Development – 4 Year Delay: This forecast assumes a market rate development with no financial incentives. It shows a 4-year development delay and 2 years for construction. The total estimated real estate tax generated over years 1-30 would \$2,305,182.

PROPOSED



As-Is					UHFC - 10 Year Performance Agreement					Market Rate Development - 8 Year Delay					Market Rate Development - 4 Year Delay				
Estimated Land Value \$ 71,439					Estimated Improvements Value \$ 10,776,000					Estimated Improvements Value \$ 10,776,000					Estimated Improvements Value \$ 10,776,000				
Tax Rate \$ 0.884					Tax Rate \$ 0.884					Tax Rate \$ 0.884					Tax Rate \$ 0.884				
Year	Land	Improvements	Impvt Rate	Total Tax	Year	Land	Improvements	Impvt Rate	Total Tax	Year	Land	Improvements	Impvt Rate	Total Tax	Year	Land	Improvements	Impvt Rate	Total Tax
1	\$ 71,439	\$ -	100%	\$ 632	1	\$ 71,439	\$ 10,776,000	0%	\$ 632	1	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	1	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
2	\$ 71,439	\$ -	100%	\$ 632	2	\$ 71,439	\$ 10,776,000	0%	\$ 632	2	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	2	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
3	\$ 71,439	\$ -	100%	\$ 632	3	\$ 71,439	\$ 10,776,000	0%	\$ 632	3	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	3	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
4	\$ 71,439	\$ -	100%	\$ 632	4	\$ 71,439	\$ 10,776,000	0%	\$ 632	4	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	4	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
5	\$ 71,439	\$ -	100%	\$ 632	5	\$ 71,439	\$ 10,776,000	0%	\$ 632	5	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	5	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
6	\$ 71,439	\$ -	100%	\$ 632	6	\$ 71,439	\$ 10,776,000	0%	\$ 632	6	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	6	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
7	\$ 71,439	\$ -	100%	\$ 632	7	\$ 71,439	\$ 10,776,000	0%	\$ 632	7	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	7	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
8	\$ 71,439	\$ -	100%	\$ 632	8	\$ 71,439	\$ 10,776,000	0%	\$ 632	8	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	8	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
9	\$ 71,439	\$ -	100%	\$ 632	9	\$ 71,439	\$ 10,776,000	0%	\$ 632	9	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	9	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
10	\$ 71,439	\$ -	100%	\$ 632	10	\$ 71,439	\$ 10,776,000	0%	\$ 632	10	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	10	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
11	\$ 71,439	\$ -	100%	\$ 632	11	\$ 71,439	\$ 10,776,000	20%	\$ 19,683	11	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	11	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
12	\$ 71,439	\$ -	100%	\$ 632	12	\$ 71,439	\$ 10,776,000	40%	\$ 38,735	12	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	12	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
13	\$ 71,439	\$ -	100%	\$ 632	13	\$ 71,439	\$ 10,776,000	60%	\$ 57,787	13	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	13	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
14	\$ 71,439	\$ -	100%	\$ 632	14	\$ 71,439	\$ 10,776,000	80%	\$ 76,839	14	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	14	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
15	\$ 71,439	\$ -	100%	\$ 632	15	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	15	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	15	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
16	\$ 71,439	\$ -	100%	\$ 632	16	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	16	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	16	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
17	\$ 71,439	\$ -	100%	\$ 632	17	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	17	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	17	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
18	\$ 71,439	\$ -	100%	\$ 632	18	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	18	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	18	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
19	\$ 71,439	\$ -	100%	\$ 632	19	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	19	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	19	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
20	\$ 71,439	\$ -	100%	\$ 632	20	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	20	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	20	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
21	\$ 71,439	\$ -	100%	\$ 632	21	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	21	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	21	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
22	\$ 71,439	\$ -	100%	\$ 632	22	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	22	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	22	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
23	\$ 71,439	\$ -	100%	\$ 632	23	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	23	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	23	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
24	\$ 71,439	\$ -	100%	\$ 632	24	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	24	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	24	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
25	\$ 71,439	\$ -	100%	\$ 632	25	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	25	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	25	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
26	\$ 71,439	\$ -	100%	\$ 632	26	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	26	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	26	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
27	\$ 71,439	\$ -	100%	\$ 632	27	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	27	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	27	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
28	\$ 71,439	\$ -	100%	\$ 632	28	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	28	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	28	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
29	\$ 71,439	\$ -	100%	\$ 632	29	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	29	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	29	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
30	\$ 71,439	\$ -	100%	\$ 632	30	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	30	\$ 71,439	\$ 10,776,000	100%	\$ 95,891	30	\$ 71,439	\$ 10,776,000	100%	\$ 95,891
				\$ 18,946					\$ 1,739,623					\$ 1,924,142					\$ 2,305,182

Delta (benefit to county, 10 year Agreement vs as-is):	\$ 1,714,677
Delta ("cost" to county, 10 year Agreement vs, 8 year market maturation):	\$ (190,520)
Delta ("cost" to county, 10 year Agreement vs, 4 year market maturation):	\$ (571,559)
Total Tax Payment to county during term of performance agreement	\$ 199,361

- At the August 4, 2021 Board of Supervisors regular meeting, the board directed staff to come back to them with a finalized 10 year Performance Agreement.
 - During this time, the land owner and developers have been working further to subdivide parcels and record plats for the subject development. Since the Fluvanna County Economic Development Authority (EDA) is a party to the agreement, County staff worked with the County Attorney's office, EDA, and EDA attorney to finalize the agreement.
 - At the Fluvanna County Economic Development Authority meeting on February 14, 2022, the Development and Performance Agreement was approved.
- William Park, President, Pinnacle Construction, gave the Board a review of the Coves at Monticello project.

After a lengthy discussion, Chair Sheridan called for a vote.

MOTION:	Approve the "Development and Performance Agreement" with Exhibits 1 through 4, between Fluvanna County, the Economic Development Authority Of Fluvanna County, Virginia and Monticello Coves Realty Partners LP for the purpose of developing affordable housing and by agreeing to provide semi-annual grants through the EDA based on a certain percentage of the taxes paid by the Developer due to the increased real estate assessment subject to and agreeing to the terms of this Agreement and authorize the County Administrator to sign this Agreement on behalf of the County after approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	No	No	Yes	Yes
RESULT:	3-2				

Emergency Procurement - Fire Apparatus Purchase – Cyndi Toler, Purchasing Officer

- In the FY22 budget, \$2,971,000 was budgeted for Fire and Rescue apparatus.
- In September 2021 the board increased that amount by \$471,500 due to price increases from Manufacturers. Totaling \$3,442,500 in approved debt funding for the equipment.
- Three Contracts already issued for Fire CIP Total = \$2,829,755.00
- This Attack 20 Brush truck replacement was planned for a total of \$239,000
- Unfortunately, their current Attack 20 is out of service and is unable to get appropriate parts for repair. Because of the age of the vehicle these parts are no longer available.
- Ordering a vehicle to be built will take around 2 years to complete.
- General Fire Equipment Inc. has a "Demo Model" they are willing to sell to the County and we could take possession within about 2 months.
- It is important to note this vehicle is a 2016 model and is out of the manufacturer's warranty period. However, it has only just over 4,000 miles on it and has been used as a demo the majority of the time. Also, all the components on it will be warranted by General Fire Equipment for 1 year after purchase.
- Due to the nature of the vehicle and the negative effect on public safety to wait for a new build, we are asking that this truck be purchased on an Emergency Procurement basis.

- The vehicle has a purchase cost of \$274,341.00. \$239,000 of this cost will be covered with the Debt the county has already secured. The remainder of the cost and outfitting the vehicle will be paid by Fork Union Fire using their Aid to Localities funding they receive annually.

MOTION:	Approve the Emergency Procurement contract between Fluvanna County and General Fire Equipment Inc. for the Emergency purchase of a 2016 Ford F550 Crew Cab 4X4 Brush/ Rescue Fire Unit totaling \$274,341, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

8 - PRESENTATIONS

Tobacco Tax Revenue Towards Tobacco Use Prevention –Pranusha Amancherla & Shruthi Bhimaraju, UVA American Cancer Society Cancer Action Network

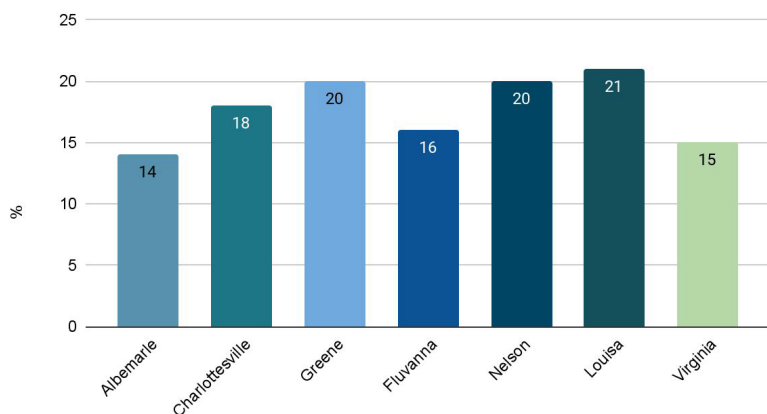
- Requests 5-10% of the cigarette tax revenue in FY24 to go towards tobacco cessation and prevention efforts in order to:
 - Reduce tobacco use
 - Support our most vulnerable communities that have been most impacted by tobacco use (BIPOC, Youth, Low SES, etc.)
 - Prevent initiation of tobacco use among our youth

Impacts of cigarette use:

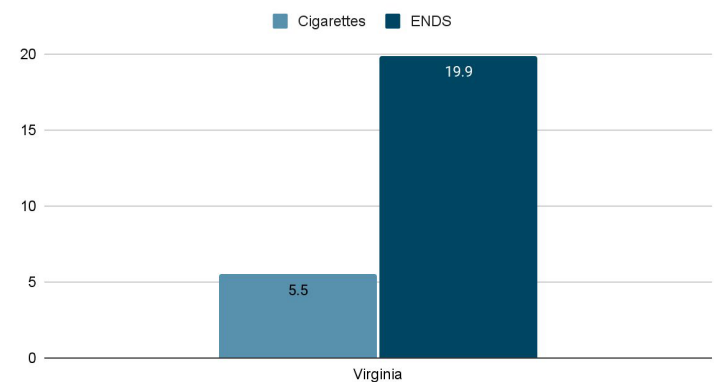
- Cigarette smoking is the leading cause of preventable death in the US
 - Cigarette smoking causes more than 480,000 deaths each year
 - Nearly 1 in every 5 deaths are due to smoking
- Cigarette use is a COVID risk factor
- More than 16 million Americans are living with a disease caused by smoking

Regional Smoking Overview:

Adult Smoking



Current Youth Nicotine Use



Current State Tobacco Cessation Funding:

- Only \$.55 per person is invested in Virginia state’s quitline - the only statewide cessation service (median in the US is \$2.41).
- Impact of Low Funding on our Community
 - Lack of comprehensive tobacco cessation
 - Inconsistent cessation medication support
 - Limited continuous resources
- Current funding in BRHD
 - VDH Regional Tobacco Control Coordinator that covers 18 localities (5 health districts)
 - No funding specifically for Fluvanna County
 - Other programming is done through in kind support and volunteers of TFCC

What We Know Works in Tobacco Control & How Tobacco Tax Revenue Funds Can Be Used

- Invest in evidence-based, community-based cessation
 - Paid coordinator to support the coalition/expand membership

- Education for providers on NRT/push to provide to their patients
 - Expansion of current (online) classes
2. Invest in ongoing community engagement to evaluate and lead cessation and prevention efforts
 - Work with small businesses to provide education/support
 - Work with community members participating in cessation groups to evaluate/improve classes and other opportunities for cessation
 3. Invest in youth leadership for prevention
 - Middle-school and high-school-based Y-Street programs (only one is at Charlottesville High School)
 - Can be incorporated into existing youth leadership programs based on the school with stipends, education requirements, etc.
 4. Raise awareness of cessation resources and support
 - Hire media firm to highlight the tax/plan/resources available

9 -CONSENT AGENDA

The following items were discussed before approval:

G - *CRMF - FCHS Track and Field Equipment*

The following items were approved under the Consent Agenda for March 2, 2022:

- *Minutes of February 16, 2022* – Caitlin Solis, Clerk to the Board
- *Minutes of February 23, 2022* – Caitlin Solis, Clerk to the Board
- *Proclaiming March as American Red Cross Month* – Eric Dahl, County Administrator
- *CRMF - FCHS Track and Field Equipment* – Don Stribling, FCHS Executive Director
- *CRMF - Maintenance Shop Generator* – Dale Critzer, Assistant Director of Public Works
- *CRMF - Various Damages From The January 2022 Snow Storm* – Dale Critzer, Assistant Director of Public Works
- *Building Services Worker I Job Description Update* – Donna Snow, Human Resources Manager

MOTION:	Approve the consent agenda, for the March 2, 2022 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

TBD

11 - NEW BUSINESS

TBD

6 - PUBLIC HEARING

Public Hearing for an Ordinance To Amend Chapter 2, Article 2, Sec. 2-2-3(A) Of The Fluvanna County Code To Designate The Beaver Dam Baptist Church As The Polling Place For The Palmyra District, 101 Voting Precinct – Eric Dahl, County Administrator

- Board Adopted Redistricting Ordinance Dec 15, 2021
 - Changes become effective upon receipt of Certification of No Objection by the Attorney General’s Office
 - o AG’s Office confirmed receipt of submission on January 6, 2022
- Palmyra Precinct Polling Place no longer in the Palmyra District
 - Formerly the Palmyra Fire House
- § 24.2-310. Requirements for polling places
- § 24.2-306. Changes not to be enacted within 60 days of general election; notice requirements

Potential Locations

Beaver Dam Baptist Church
 1794 Richmond Rd.
 Troy, VA 22974

Three Chopt Community Center
 2366 Oliver Creek Rd
 Troy, VA 22974

- **February 2, 2022:** Request authorization to hold a Public Hearing
- **February 10 & 17, 2022:** Advertisement of Public Hearing in Fluvanna Review
- **March 2, 2022:** Special Public Hearing to consider “An Ordinance to Amend Chapter 2, Article 2, Sec. 2-2-3(A) of the Fluvanna County Code to Designate the Beaver Dam Baptist Church as the Polling Place for the Palmyra District, 101 Voting Precinct”

At 7:03pm, Chair Sheridan opened the public hearing. With no one wishing to speak, Chair Sheridan closed the public hearing at 7:03pm.

MOTION:	Approve the resolution, "AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE 2, SEC. 2-2-3(A) OF THE FLUVANNA COUNTY CODE TO DESIGNATE THE BEAVER DAM BAPTIST CHURCH AS THE POLLING PLACE FOR THE PALMYRA DISTRICT, 101 VOTING PRECINCT."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

12 - PUBLIC COMMENTS #2

At 7:05pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 7:05pm.

13 - CLOSED MEETING

MOTION:	At 7:05pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.3, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate – Potential acquisition of real estate, and Litigation – Actual litigation in connection with the Zion Crossroads water and sewer project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:39pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

BUDGET WORK SESSION

County Department Budget Proposals & CIP – Eric Dahl, County Administrator

- Calvin Hickman, Public Works Director, briefed the Board on the needs of the Public Works Department in the upcoming budget year. He asked the Board for two additional personnel positions (Fleet Apprentice and Carpenter) not currently funded in the FY23 budget.
- The Board of Supervisors discussed outstanding CIP Projects.

Budget Discussion – Eric Dahl, County Administrator

- Mr. Dahl gave a brief overview of the potential health insurance cost scenarios.
- After some discussion, the Board decided to continue the budget discussion next week.

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, March 2, 2022 at 8:59pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion			Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

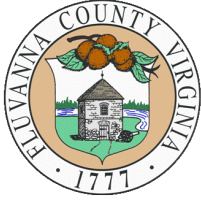
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

DRAFT



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 01 - 2022

RECOGNIZING MARCH 2022 AS AMERICAN RED CROSS MONTH

WHEREAS, in times of crisis, people from across Central Virginia come together to take care of each other. This humanitarian spirit is part of our community and exemplified by American Red Cross volunteers and donors; and

WHEREAS, in 1881, Clara Barton founded the American Red Cross, turning her dedication to helping others into a bold mission to prevent and alleviate people's suffering. More than 140 years later, we honor the kindness and generosity of the Red Cross volunteers here in Central Virginia, who continue to carry on Clara's legacy of saving lives. They join millions of people across the United States who volunteer, donate blood, make monetary donations, or learn vital life-preserving skills through the Red Cross; and

WHEREAS, in Central Virginia the contributions of local Red Cross volunteers give hope to the most vulnerable in their darkest hours, whether providing emergency shelter, food and comfort to families devastated by local disasters such as home fires, winter storms, flooding; donating essential blood for victims of accidents and burns, cardiac surgery and organ transplant patients, and those being treated for leukemia, cancer, or sickle cell anemia; supporting military service members and veterans, along with their families and caregivers, through the challenges of military life; helping to save the lives of others with first aid, CPR, and other skills; or delivering international humanitarian aid; and

WHEREAS, their work to prevent and alleviate human suffering is vital to bolstering the resilience of our community. We dedicate this Month of March to all those who continue to drive the noble legacy of the founder of the American Red Cross, Clara Barton, who lived in her words: "You should never think about anything but need, and how to meet it." We ask others to join this commitment to giving back in our community; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** March 2022 as Red Cross Month in the County of Fluvanna and I encourage all citizens of Fluvanna County to get in touch and support their humanitarian mission

Passed and adopted this 2nd day of March, 2022.

John M. Sheridan

Chair, Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	March 16, 2022				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors March 9, 2022 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, March 9, 2022, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes for March 9, 2022.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
March 9, 2022
Budget Work Session 7:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair (*entered meeting at 7:01pm*)
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:00pm, Chair Sheridan called to order the Budget Work Session of March 9, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

Budget Changes Since March 2nd Meeting

Dr. Gretz, Superintendent FCPS, and Brenda Gilliam, Executive Director for Instruction and Finance, discussed the schools CIP projects for the next fiscal year.

- School CIP Projects
 - Busses – requested five in FY23, three were in County Administrators proposed budget
 - Proposed 15 year life cycle of buses
 - 85 buses total 35 are older than 15 years
 - 37 buses have been purchased in the last 4 years
 - Technology needs – wireless upgrade for the high school
 - Project is out to bid now and is expected to comeback at \$500,000
 - Erate rebate of at least 50% is expected
 - \$300,000 is requested but was not funded in County Administrator's proposed budget
- The Board suggested taking the \$330,000 for buses and using the funds for the technology upgrade request
- The Board suggests including five buses on the School's CIP project list going forward

Bryan Moeller, CSA Coordinator, briefed the Board on large increased funding needs based on out of state residential placement funding needs.

- CSA
 - Unexpected budget increase due to a facility shortage for child placement forcing CSA to seek placements out of state.
 - Increased number of children to be placed in a residential facility
 - Higher level of need and supervision
 - This could cause an approximately \$874,000 expenditure increase with an \$417,000 funding match from State
 - Required by statute to fund this need

Mr. Dahl gave the Board an update on Cyndi Hoffman, Library Director's budget, including a new telecom contract and a copier contract that saves the county \$15,800.

Eric Dahl, County Administrator, presented FY23 Health Insurance Update

- The Board needs to select a new health insurance plan by March 25.

TLC (Anthem) Health Insurance Options

- **Option 1 – County Pays the Same Amount - \$49K County Increase**
 - **\$35K decrease** in current FY23 Budget
- **Option 2 – Employee Pays the Same Amount - \$162K County Increase**
 - **\$78K increase** in current FY23 Budget
- **Option 3 – County Pays the Same % - \$116K County Increase**
 - **\$32K increase** in current FY23 Budget

- **Option 4 – Revised Plan %- ~~\$106K~~ \$121K County Increase**
 - ~~\$22K~~ \$37K increase in current FY23 Budget
- **Option 5 – County Pays Amount in Current Budget - \$84K County Increase**
 - \$0 change in current FY23 Budget
- **Option 6 – Eliminate KA250 and add KA1000 - ~~\$128K~~ \$120K County Increase**
 - ~~\$44K~~ \$36K increase in current FY23 Budget

Employee Comparison

- Lowest Full-Time County Salary = \$29,499
 - 5% COLA = \$1,475

Largest Annual Increase

- Option 1 – County Pays the Same: \$2,172
- Option 2 – Employee Pays the Same Amount : \$0
- Option 3 – County Pays the Same % : \$1,152
- Option 4 – Revised Plan %: \$1,332
- Option 5 – County Pays Amount in Current Budget : \$1,752
- Option 6 – Eliminate KA250 and add KA1000: \$984

After a lengthy discussion, the Board asked to see a few variations of Option 6 - Eliminate KA250 and add KA1000 to compare

- Original Option 6 with no changes
- Option 6 KA500 and KA1000 with no change to the employee cost
- Option 6 with a \$15 increase for single, \$30 increase for dual, and \$45 increase for family

Budget Discussion

- Mrs. Booker asked if the PG Spray Ground Park could be left as an consideration for FY23 CIP funding
- Mr. Sheridan proposed constructing a new large building for parks and rec to use for gym, farmers markets, weddings, etc. or the Board could use as a meeting space.
- Mrs. Booker asked about a funding request by the ARC Hall of \$4,800 a year starting in FY23 to compensate the ARC hall being used for an election precinct, Senior Center, emergency shelter location, shared use by the Kents Store Fire Station etc. The Board brought up the current MOU between the County and the ARC to see what is included.
- The \$20,000 request from the FRA request for the Kents Store Fire Company Utility Terrain Vehicle (UTV) will be brought back at a future meeting.

14 - ADJOURN

MOTION:	Adjourn the Budget Work Session of Wednesday, March 9, 2022 at 9:33pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

MEMORANDUM**TAB I**

Date: March 08, 2022
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for February 2022**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$1,347,678.97
Capital Improvements	\$218,138.73
Debt Service	\$16,345.33
Sewer	\$852.92
Fork Union Sanitary District	\$3,889.50
Zion Crossroads Water & Sewer	\$5,492.31
TOTAL AP EXPENDITURES	\$1,592,397.76
Payroll	\$996,652.57
TOTAL	\$2,589,050.33

MOTION

I move the Accounts Payable and Payroll be ratified for February 2022 in the amount of \$2,589,050.33

Encl:
AP Report

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description		Invoice	Invoice Date	Check Date	Check Amount
5	Fund # - 100 GENERAL FUND							
6	GENERAL FUND							
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 020422		92948	2/4/2022	2/28/2022	238.82
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021822		93519	2/18/2022	2/28/2022	265.99
9	FLUVANNA SELF STORAGE	PLANNING ESCROW	LAND DISTURBING REDUCED CASH BOND		021622	2/16/2022	2/17/2022	6,000.00
10	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021822		93520	2/18/2022	2/28/2022	642.94
11	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 020422		92949	2/4/2022	2/28/2022	704.50
12							Total:	\$7,852.25
13								
14	REAL ESTATE TAXES							
15	BLAND, BRIAN L & KAMESHA	R E 2021 - 1ST	RE 2021 43-A-42		93410	2/17/2022	2/17/2022	57.93
16	CORELOGIC	R E 2021 - 1ST	RE 2021 51A-6-6		93457	2/17/2022	2/17/2022	642.19
17	JOHNSON, LEWIS G	R E 2021 - 1ST	EXP#000013		92931	2/3/2022	2/4/2022	66.30
18	JOHNSON, MICHAEL T & TAMMY R	R E 2021 - 1ST	RE 2021 18A-12-106		93411	2/17/2022	2/17/2022	741.19
19	LERETA	R E 2021 - 1ST	RE 2021 18A-12-159		93415	2/17/2022	2/17/2022	71.78
20	PERKINS, KATELIN ELIZABETH	R E 2021 - 1ST	RE 2021 40-19-E		93413	2/17/2022	2/17/2022	173.88
21	SAUNDERS IRREVOCABLE TRUST	R E 2021 - 1ST	RE 2021 18A-9-271		93414	2/17/2022	2/17/2022	71.82
22	STEWART, CHERYL KEY	R E 2021 - 1ST	RE 2021 31-A-102		93412	2/17/2022	2/17/2022	248.02
23							Total:	\$2,073.11
24								
25	PERSONAL PROPERTY TAXES							
26	FINANCIAL SERVICES VEHICLE TRUST	P P 2021 - 1ST	EXP#000014		92932	2/3/2022	2/4/2022	504.48
27	HENDERSON, GILLIAN LOUISE	P P 2021 - 1ST	PP 2021 13530		93432	2/17/2022	2/17/2022	41.49
28	HVT INC AS TRUSTEE FOR HONDA	P P 2018 - 1ST	3834- PP 2018 13630		82671-II	11/24/2020	2/4/2022	163.23
29	SHREWSBURY JR, JERRY DON	P P 2021 - 1ST	PP 2021 2493		93448	2/17/2022	2/17/2022	341.16
30							Total:	\$1,050.36
31								
32	OTHER LOCAL TAXES							
33	ABBOTT, DEBORAH JEAN	ADMIN FEE VEHICLE LICENSE	PP 2021 27725		93416	2/17/2022	2/17/2022	21.55
34	BARNHART, MATTHEW EDWIN	ADMIN FEE VEHICLE LICENSE	PP 2021 226837		93418	2/17/2022	2/17/2022	47.63
35	BERGEY, KATELYN BROOKS	ADMIN FEE VEHICLE LICENSE	PP 2021 27893		93419	2/17/2022	2/17/2022	68.35
36	BRENNAN, PETER ANDREW	ADMIN FEE MOTORCYCLE	PP 2021 16800		93420	2/17/2022	2/17/2022	104.20
37	BROWN, DANIEL R	ADMIN FEE VEHICLE LICENSE	PP 2021 227303		93421	2/17/2022	2/17/2022	35.12
38	CLARK, COBEY ALEXANDER	ADMIN FEE VEHICLE LICENSE	PP 2021 6199		93422	2/17/2022	2/17/2022	34.11
39	COOK, MARY ANN	ADMIN FEE VEHICLE LICENSE	PP 2021 200913		93423	2/17/2022	2/17/2022	143.85
40	COSTNER, BONIFACIA A	ADMIN FEE VEHICLE LICENSE	PP 2021 13053		93424	2/17/2022	2/17/2022	18.31
41	COSTNER, DOUGLAS KEITH	ADMIN FEE VEHICLE LICENSE	PP 2021 9366		93425	2/17/2022	2/17/2022	27.97
42	CROSON, JORDON SABINE	ADMIN FEE VEHICLE LICENSE	PP 2021 23846		93426	2/17/2022	2/17/2022	34.54

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
43	FLEMING, MISTIE ANN	ADMIN FEE VEHICLE LICENSE	PP 2021 18050	93428	2/17/2022	2/17/2022	58.96	
44	FLEMING, TIMOTHY ALAN	ADMIN FEE VEHICLE LICENSE	PP 2021 230371	93429	2/17/2022	2/17/2022	60.55	
45	FOLTZ, ANDREW WAYNE	ADMIN FEE VEHICLE LICENSE	PP 2021 217738	93430	2/17/2022	2/17/2022	42.71	
46	GRIFFIN, LAURA DOUGLASS	ADMIN FEE VEHICLE LICENSE	PP 2021 225532	93431	2/17/2022	2/17/2022	45.00	
47	HVT INC AS TRUSTEE FOR HONDA	ADMIN FEE VEHICLE LICENSE	3834- PP 2018 13630	82671-II	11/24/2020	2/4/2022	33.00	
48	JOHNSON, MICHAEL THOMAS	ADMIN FEE VEHICLE LICENSE	PP 2021 4342	93434	2/17/2022	2/17/2022	78.81	
49	JOHNSON, MICHAEL THOMAS	ADMIN FEE VEHICLE LICENSE	PP 2021 205251	93435	2/17/2022	2/17/2022	189.46	
50	JOHNSON, TAMMY RENEE	ADMIN FEE VEHICLE LICENSE	PP 2021 28759	93436	2/17/2022	2/17/2022	137.23	
51	KIDD, NATHANIEL ROY	ADMIN FEE VEHICLE LICENSE	PP 2021 230761	93437	2/17/2022	2/17/2022	16.98	
52	LAWLER, ERICK DEAN	ADMIN FEE VEHICLE LICENSE	PP 2021 1571	93438	2/17/2022	2/17/2022	25.34	
53	LEWIS, MICHAEL ETHAN	ADMIN FEE VEHICLE LICENSE	PP 2021 13861	93439	2/17/2022	2/17/2022	153.29	
54	LYONS, JENNIFER	ADMIN FEE VEHICLE LICENSE	PP 2021 9645	93427	2/17/2022	2/17/2022	11.63	
55	LYONS, JENNIFER	ADMIN FEE VEHICLE LICENSE	PP 2021 5730	93433	2/17/2022	2/17/2022	3.97	
56	LYONS, JENNIFER	ADMIN FEE VEHICLE LICENSE	PP 2021 26832	93453	2/17/2022	2/17/2022	45.00	
57	MATIC, DRAGOSLAV	ADMIN FEE VEHICLE LICENSE	PP 2021 19792	93440	2/17/2022	2/17/2022	24.63	
58	MAYS, KIMBERLY OLIVER	ADMIN FEE VEHICLE LICENSE	PP 2021 28999	93441	2/17/2022	2/17/2022	324.99	
59	METCALF, JONATHAN BRIAN	ADMIN FEE VEHICLE LICENSE	PP 2020 14023	93458	2/17/2022	2/17/2022	50.00	
60	MILES, DOUGLAS CLEVELAND	ADMIN FEE VEHICLE LICENSE	PP 2021 26097	93442	2/17/2022	2/17/2022	30.57	
61	MILLNER, MAGGIE PEARL	ADMIN FEE VEHICLE LICENSE	PP 2021 14042	93443	2/17/2022	2/17/2022	33.00	
62	MORRIS III, ROBERT EDGAR	ADMIN FEE VEHICLE LICENSE	PP 2021 27659	93444	2/17/2022	2/17/2022	4.59	
63	MORRIS, MICHAEL DANIEL	ADMIN FEE VEHICLE LICENSE	PP 2021 20138	93445	2/17/2022	2/17/2022	50.00	
64	RIOS, STEVEN JOHN	ADMIN FEE VEHICLE LICENSE	PP 2021 20890	93446	2/17/2022	2/17/2022	37.31	
65	SUTPHIN, CLIFF WILLIAM	ADMIN FEE VEHICLE LICENSE	PP 2021 29613	93449	2/17/2022	2/17/2022	26.94	
66	SUTPHIN, KIMBERLY M	ADMIN FEE VEHICLE LICENSE	PP 2021 221310	93450	2/17/2022	2/17/2022	99.28	
67	TAYLOR, PAULA RENEE	ADMIN FEE VEHICLE LICENSE	PP 2021 29651	93451	2/17/2022	2/17/2022	22.37	
68	THOMPSON, NIHKEYA SHANTAE	ADMIN FEE VEHICLE LICENSE	PP 2021 29675	93452	2/17/2022	2/17/2022	43.60	
69	WARFEL, JORDAN ELIZABETH	ADMIN FEE VEHICLE LICENSE	PP 2021 231079	93454	2/17/2022	2/17/2022	47.78	
70	WIDENER, CASEY BETT	ADMIN FEE VEHICLE LICENSE	PP 2021 8907	93417	2/17/2022	2/17/2022	26.36	
71	WIDENER, CASEY BETT	ADMIN FEE VEHICLE LICENSE	PP 2021 209881	93447	2/17/2022	2/17/2022	17.64	
72	WINDHAM, KEVIN JASON LEE	ADMIN FEE VEHICLE LICENSE	PP 2021 27045	93455	2/17/2022	2/17/2022	32.00	
73	WRENN, MARY PATRICIA	ADMIN FEE VEHICLE LICENSE	PP 2021 24075	93456	2/17/2022	2/17/2022	68.69	
74						Total:	\$2,377.31	
75								
76	BOARD OF SUPERVISORS							
77	BANK OF AMERICA	OTHER OPERATING	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	203.34	
78	BROOKBINDERS, LTD.	OFFICE SUPPLIES	BOARD OF SUPERVISORS - 1 REAM MIN	55067	1/27/2022	2/4/2022	131.18	
79	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISORS	2022F3-9	1/20/2022	2/4/2022	149.50	
80	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISORS	2022F4-8	1/27/2022	2/4/2022	149.50	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
81	FLUVANNA REVIEW	ADVERTISING	BOARD OF SUPERVISORS	2022F5-9	2/3/2022	2/17/2022	299.00	
82	THOMAS JEFFERSON PLANNING	CONTRACT SERVICES	BLUE RIDGE CIGARETTE TAX BOARD -	760-1121-01	11/4/2021	2/11/2022	17,218.00	
83						Total:	\$18,150.52	
84								
85	COUNTY ADMINISTRATOR							
86	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COUNTY ADMIN SUPPLIES	1Q1K-VL7J-	1/27/2022	2/4/2022	312.98	
87	BANK OF AMERICA	DUES OR ASSOCIATION	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	20.00	
88	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	8.45	
89	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	236.67	
90	UPS	POSTAL SERVICES	WEEKLY FEE & 2 DAY AIR TO VACORP	0000Y7646Y06	2/5/2022	2/17/2022	24.15	
91	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	JANUARY 2022	T446299	2/2/2022	2/11/2022	58.17	
92						Total:	\$660.42	
93								
94	COUNTY ATTORNEY							
95	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LEGAL SERVICES JANUARY 2022	152172	2/7/2022	2/11/2022	10,000.00	
96	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LEGAL SERVICES JANUARY 2022	152172	2/7/2022	2/11/2022	12,500.00	
97	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	LEGAL SERVICES JANUARY 2022	152172	2/7/2022	2/11/2022	5,379.22	
98						Total:	\$27,879.22	
99								
100	COMMISSIONER OF THE REVENUE							
101	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COMMISSIONER OF REVENUE 12/1/21 -	098684	1/27/2022	2/4/2022	2,500.00	
102	BANK OF AMERICA	FURNITURE & FIXTURES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	355.11	
103	BANK OF AMERICA	PROFESSIONAL SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	805.72	
104	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	23.28	
105	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	136.47	
106	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	674.80	
107	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET MEMBERSHIP FEE	9799	1/31/2022	2/11/2022	300.00	
108	VESSEL VALUATION SERVICE	PROFESSIONAL SERVICES	COMMISSIONER OF REVENUE VVS	202235	1/31/2022	2/11/2022	832.71	
109						Total:	\$5,628.09	
110								
111	TREASURER							
112	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURERS OFFICE SUPPLIES	1PCW-QTJG-	1/31/2022	2/11/2022	113.89	
113	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURERS OFFICE SUPPLIES	1WFV-L7D3-	2/1/2022	2/11/2022	154.99	
114	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURERS OFFICE SUPPLIES	1FPR-W3QK-	1/27/2022	2/11/2022	268.66	
115	BMS DIRECT	PRINTING AND BINDING	POSTCARD MAILING DOG TAGS 2022	155090	12/9/2021	2/11/2022	632.41	
116	PITNEY BOWES	POSTAL SERVICES	REASURERS OFFICE	3315112648	1/26/2022	2/11/2022	655.44	
117	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	ACCOUNT 546001282025 - STOPS REMOVED	02032022	1/7/2022	2/4/2022	75.00	
118	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	ACCOUNT 546001282025 - STOPS REMOVED	202133400849	11/30/2021	2/4/2022	25.00	

	A	B	C	D	F	G	H	J
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119	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	ACCT 546001282025	020722	2/7/2022	2/11/2022	25.00	
120						Total:	\$1,950.39	
121								
122	INFORMATION TECHNOLOGY							
123	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT UPPLIES	1WM7-CCGY-	1/28/2022	2/4/2022	77.98	
124	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT SUPPLIES	1TTN-PR33-	1/31/2022	2/4/2022	96.98	
125	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT SUPPLIES	1GT4-H4Q4-	2/1/2022	2/4/2022	1,303.77	
126	BANK OF AMERICA	ADP SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	2,134.91	
127	FIREFLY	TELECOMMUNICATIONS	IT MONTHLY BILL	11068-FEB22	2/1/2022	2/4/2022	1,441.23	
128	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	JANUARY 2022	T446299	2/2/2022	2/11/2022	656.24	
129						Total:	\$5,711.11	
130								
131	FINANCE							
132	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	ADMIN OFFICE SUPPLIES	1XCM-NRH6-	11/6/2021	2/4/2022	170.32	
133	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FINANCE DEPT SUPPLIES	1PJ3-V64L-	1/30/2022	2/4/2022	28.14	
134	IMAGETREND, INC	CONTRACT SERVICES	BILLING BRIDGE PROFESSIONAL SERVICES	133057	12/31/2021	2/11/2022	1,513.34	
135	ROBINSON, FARMER, COX	PROFESSIONAL SERVICES	AUDIT OF THE FINANCIAL STATEMENTS FY	77967	2/15/2022	2/17/2022	44,970.00	
136	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	149.99	
137	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	78.09	
138	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	396.93	
139	TYLER TECHNOLOGIES	OFFICE SUPPLIES	BLANK 11" PRESSURESEAL 1099 NEC	68049	1/4/2022	2/11/2022	130.00	
140	TYLER TECHNOLOGIES	OFFICE SUPPLIES	1099-NEC	69629	1/28/2022	2/11/2022	182.13	
141	TYLER TECHNOLOGIES	OFFICE SUPPLIES	1099-MISC & PRESSURESEAL W-2	67687	12/28/2021	2/11/2022	270.00	
142						Total:	\$47,888.94	
143								
144	REGISTRAR/ELECTORAL BOARD							
145	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ELECTIONS SUPPLIES	1GHV-49FL-	10/19/2021	2/4/2022	111.92	
146	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	VOTER REGISTRAR - MONTHLY BILL 11/30/21	098681	1/27/2022	2/4/2022	155.00	
147	BANK OF AMERICA	CONTRACT SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	60.00	
148	BANK OF AMERICA	SUBSISTENCE & LODGING	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	196.88	
149	DEMTECH VOTING SOLUTIONS INC	MACHINERY AND EQUIPMENT	ADDITIONAL VOTING EQUIPMENT	1466	1/24/2022	2/4/2022	2,646.00	
150	PITNEY BOWES	POSTAL SERVICES	REGISTRAR'S OFFICE	3315051015	1/8/2022	2/4/2022	498.45	
151	THE SUPPLY ROOM	FURNITURE & FIXTURES	REGISTRAR'S OFFICE	4485921-0	1/13/2022	2/4/2022	16.47	
152	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	JANUARY 2022	T446299	2/2/2022	2/11/2022	213.83	
153	VEBA	CONVENTION AND	ANNUAL MEETING REGISTRATION - PART 1	020122VEBA	2/1/2022	2/4/2022	150.00	
154						Total:	\$4,048.55	
155								
156	HUMAN RESOURCES							

	A	B	C	D	F	G	H	J
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2	Accounts Payable List		To Date: 2/28/2022					
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157	ANTHEM EAP	PROFESSIONAL SERVICES	EAP FEES 02/01/22 - 02/28/22	205388201289	1/25/2022	2/4/2022	25.80	
158	BAKERTILLY	PROFESSIONAL SERVICES	CLASSIFICATION & COMPENSATION STUDY	BT1996209	2/7/2022	2/11/2022	9,142.50	
159	BANK OF AMERICA	EMPLOYEE RECOGNITION	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	39.53	
160	VIRGINIA DEPARTMENT OF STATE	PROFESSIONAL SERVICES	CCRE-SOR NAME SEARCHS JAN '22	CJIS-1634	2/1/2022	2/4/2022	80.00	
161								
162								
163	GENERAL DISTRICT COURT							
164	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	116.69	
165								
166								
167	COURT SERVICE UNIT							
168	DENNIS CRONIN	MILEAGE ALLOWANCES	MILAGE FOR JANUARY 2021	JAN2022	1/31/2022	2/4/2022	61.48	
169	QUILL	OFFICE SUPPLIES	OFFICE SUPPLIES	22117233	1/6/2022	2/4/2022	26.99	
170	QUILL	OFFICE SUPPLIES	OFFICE SUPPLIES	22105326	1/6/2022	2/4/2022	167.73	
171								
172								
173	DRUG COURT							
174	OAR JEFFERSON AREA COMM.	MILEAGE ALLOWANCES	DRUG COURT SERVICES OCTOBER -	12312021	2/4/2022	2/11/2022	613.45	
175	OAR JEFFERSON AREA COMM.	OFFICE SUPPLIES	DRUG COURT SERVICES OCTOBER -	12312021	2/4/2022	2/11/2022	161.15	
176	OAR JEFFERSON AREA COMM.	PROFESSIONAL SERVICES	DRUG COURT SERVICES OCTOBER -	12312021	2/4/2022	2/11/2022	1,961.67	
177	OAR JEFFERSON AREA COMM.	PROFESSIONAL SERVICES	DRUG COURT SERVICES OCTOBER -	12312021	2/4/2022	2/11/2022	18,842.08	
178								
179								
180	CLERK OF THE CIRCUIT COURT							
181	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER SUPPLIES	1W64-RT9N-	1/24/2022	2/4/2022	35.83	
182	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CLERK OF COURT SUPPLIES	1QNF-VYHM-	1/18/2022	2/4/2022	50.15	
183	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CLERK OF COURT SUPPLIES	1LP7-YF94-	2/13/2022	2/17/2022	28.98	
184	BANK OF AMERICA	CONTRACT SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	48.95	
185	CANON FINANCIAL SERVICES, INC.	OFFICE SUPPLIES	COPIER SUPPLIES	147662686	1/25/2022	2/17/2022	233.70	
186	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CIRCUIT COURT SERVICES	56111	2/15/2022	2/17/2022	2,541.67	
187	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	109.05	
188	TRISTANA TREADWAY	MILEAGE ALLOWANCES	EDUCATION COMMITTEE MEETINGS	021522TT	2/15/2022	2/17/2022	128.70	
189	TRISTANA TREADWAY	SUBSISTENCE & LODGING	EDUCATION COMMITTEE MEETINGS	021522TT	2/15/2022	2/17/2022	44.00	
190								
191								
192	COMMONWEALTH ATTY							
193	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	JANUARY 2022	3093662546	1/31/2022	2/4/2022	148.00	
194	PITNEY BOWES	POSTAL SERVICES	LEASING CHARGE	3315201288	2/11/2022	2/17/2022	77.37	

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195	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	79.72	
196	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	349.52	
197								
198								
199	SHERIFF							
200	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	GOODSONS OIL FILTER	7306203153681	1/31/2022	2/4/2022	2.09	
201	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	GOODSON OIL FILTER	7306206553286	1/25/2022	2/4/2022	5.70	
202	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	GOODSON OIL FILTER	7306202153092	1/21/2022	2/4/2022	8.36	
203	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER STOCK	7306202853537	1/28/2022	2/4/2022	40.41	
204	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	GOODSON'S OIL FILTERS	7306203353779	2/2/2022	2/11/2022	6.48	
205	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	REAR WIPER BLADE	7306203441169	2/3/2022	2/11/2022	9.37	
206	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	UNIT 33 - WIPER BLADES	7306203922141	2/8/2022	2/11/2022	28.78	
207	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	GOODSONS FILTER	7306204141568	2/10/2022	2/17/2022	2.09	
208	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	GOODSONS FILTER	7306204254325	2/10/2022	2/17/2022	2.09	
209	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCSD SUPPLIES	11MP-FTMF-	1/28/2022	2/4/2022	59.98	
210	AT&T MOBILITY	TELECOMMUNICATIONS	FCSD MOTHLY BILL	730 505 5828	1/6/2022	2/4/2022	71.52	
211	BANK OF AMERICA	CONVENTION AND	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	698.34	
212	BANK OF AMERICA	DUES OR ASSOCIATION	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	190.00	
213	BANK OF AMERICA	EXTRADITION OF PRISONERS	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	483.76	
214	BANK OF AMERICA	FOOD SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	465.07	
215	BANK OF AMERICA	INVESTIGATIVE SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	75.00	
216	BANK OF AMERICA	OFFICE SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	75.78	
217	BANK OF AMERICA	POLICE SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	71.06	
218	BANK OF AMERICA	VEHICLE FUEL	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	122.50	
219	BAV SERVICES LLC	VEHICLES REP & MAINT	2016 FORD POLICE INTERCEPTOR UNIT 46	000088	12/14/2021	2/4/2022	540.00	
220	BLUE RIDGE EQUINE CLINIC	PROFESSIONAL SERVICES	DAVID HANEY HORSE CARE BY HOPE	020722HLR	2/7/2022	2/11/2022	427.50	
221	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT & BALANCE	FCSD088	2/7/2022	2/11/2022	25.00	
222	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR #23 - MOUNT-BALANCE-ROTATE	FCSD087	1/19/2022	2/11/2022	35.00	
223	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE	309797542-	1/16/2022	2/4/2022	180.61	
224	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE	310191749-	1/16/2022	2/4/2022	1,027.93	
225	CENTURYLINK	TELECOMMUNICATIONS	FCSD LONG DISTANCE	309903768-	2/7/2022	2/17/2022	169.34	
226	CENTURYLINK	TELECOMMUNICATIONS	FCSD	309797542-	12/16/2021	2/17/2022	181.65	
227	CENTURYLINK	TELECOMMUNICATIONS	FCSD	310191749-	12/16/2021	2/17/2022	1,025.95	
228	CREATIVE PRODUCT SOURCING INC	COMMUNITY EDUCATION	PARKS & REC GRAFFITEES	143813	2/1/2022	2/11/2022	2,442.63	
229	ELITE BRANDED VETERINARY	PROFESSIONAL SERVICES	FARM CALL - 600 LB BULL CALF EUTHANASIA	1199	12/28/2021	2/4/2022	199.00	
230	ELITE BRANDED VETERINARY	PROFESSIONAL SERVICES	FARM CALL - COW #40 EUTHANASIA	1202	1/2/2022	2/4/2022	238.00	
231	ELITE BRANDED VETERINARY	PROFESSIONAL SERVICES	FARM CALL - ASSISTED IN CATTLE SEIZURE	1198	12/27/2021	2/4/2022	1,200.00	
232	FEDEX	POSTAL SERVICES	FCSD MAILING TO DMV	1-653-60227	2/8/2022	2/17/2022	86.03	

	A	B	C	D	F	G	H	I	J
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233	FIREFLY	TELECOMMUNICATIONS	IT MONTHLY BILL	11068-FEB22	2/1/2022	2/4/2022	525.00		
234	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - PETERSON NEW DEP	020186240	1/12/2022	2/4/2022	66.44		
235	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - BELT	020186276	1/12/2022	2/4/2022	78.00		
236	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - POLOS	020125499	1/3/2022	2/4/2022	90.13		
237	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - PETERSON NEW DEP	020157834	1/7/2022	2/4/2022	128.15		
238	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - PANT	020307573	1/27/2022	2/11/2022	60.82		
239	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - FLEECE HAT	020284521	1/25/2022	2/11/2022	64.40		
240	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSD - TACTICAL FLEECE	020284544	1/25/2022	2/11/2022	203.90		
241	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	198-902L OIL CHANGE	FLU074	1/24/2022	2/4/2022	40.00		
242	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	216-998L OIL CHANGE	FLU076	1/24/2022	2/4/2022	40.00		
243	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	WNN-4073 OIL CHANGE & STATE	FLU077	1/31/2022	2/4/2022	60.00		
244	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	192-160L NEW BATTERY & OIL CHANGE	FLU075	1/24/2022	2/4/2022	219.00		
245	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	179-182L REPAIRS	FLU080	2/2/2022	2/4/2022	350.07		
246	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	204-016L BREAKES & ROTORS	FLU078	2/1/2022	2/4/2022	451.01		
247	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	216-999L OIL CHANGE	FLU079	2/2/2022	2/11/2022	40.00		
248	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	178-192L OIL CHANGE. TIRE ROTATION	FLU071	2/2/2022	2/11/2022	106.50		
249	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	WNN-4073 - BREAK REPAIRS	FLU081	2/4/2022	2/11/2022	1,073.60		
250	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	212 864L OIL CHANGE	FLU083	2/11/2022	2/17/2022	40.00		
251	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	8,151.89		
252	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022	7,939.21		
253	JERRY BROWN	PROFESSIONAL SERVICES	LABOR, & FEED 12/28 - 1/11	02092022DHL	2/9/2022	2/9/2022	3,262.00		
254	JERRY BROWN	PROFESSIONAL SERVICES	LABOR, TRANS, EQUIPMENT ON 12/27/21	020922DH	2/9/2022	2/9/2022	3,900.00		
255	JERRY BROWN	PROFESSIONAL SERVICES	DAVID HANEY LIVESTOCK FEED 1/12 - 2/7	021022DHL	2/9/2022	2/11/2022	4,518.00		
256	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	MANSFIELD FUELS INVOICE 1-16-22 THRU 1-	SQLCD-736111	1/31/2022	2/11/2022	82.90		
257	PAINT PERFECTIONS UNLIMITED LLC	VEHICLES REP & MAINT	FCSD - 2016 FORD INTERCEPTOR REPAIRS	8216	1/28/2022	2/4/2022	1,583.90		
258	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	A. WILLIAMS POLICE TESTING	W-C-26946	1/4/2022	2/11/2022	95.00		
259	RAGGED MOUNTAIN EQUINE	PROFESSIONAL SERVICES	FARM CALL - 7 HORSES EXAMINE	6037	12/28/2021	2/4/2022	755.00		
260	SCARLETT'S FLOWERS & GIFT	OFFICE SUPPLIES	FCSD - PEACE LILY	006100	2/15/2022	2/17/2022	50.00		
261	SHERIDAN FUNERAL HOME, INC.	PROFESSIONAL SERVICES	FUNERAL SERVICES FOR TERRY W.	TERYY W	2/2/2022	2/4/2022	1,500.00		
262	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW FROM UMANSKE TO GOODSON	1002105	1/27/2022	2/4/2022	125.00		
263	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW FROM 2590 JMH TO POLICE LOT	1002106	1/31/2022	2/4/2022	150.00		
264	SLATE RIVER VETERINARY CLINIC,	PROFESSIONAL SERVICES	GRAY MARE FECAL EXAM	2156705	1/19/2022	2/4/2022	227.00		
265	SPRINT	TELECOMMUNICATIONS	FCSD CELL BILL 12/23 - 01/22	313771602-045	1/26/2022	2/4/2022	3,067.63		
266	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	146.41		
267	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	185.82		
268	THE POLICE AND SHERIFFS PRESS	OFFICE SUPPLIES	HOLOVIEW ID CARD	158035	1/25/2022	2/4/2022	32.58		
269	TOWN GUN SHOP, INC.	UNIFORM/WEARING APPAREL	POINT BLANK BODY ARMOR LEVEL 2	R84395	1/24/2022	2/4/2022	606.48		
270	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	JANUARY 2022	T446299	2/2/2022	2/11/2022	214.53		

	A	B	C	D	F	G	H	J
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271	VALLEY OFFICE MACHINES, INC.	OFFICE SUPPLIES	HOLDING CELL COURT CONTRACT 01/22 -	870533	1/25/2022	2/4/2022	326.00	
272	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	ADMIN MONTHLY BILL	05679379	1/26/2022	2/4/2022	17.76	
273	VIRGINIA DEPT. OF MOTOR VEHICLES	POLICE SUPPLIES	TITLE WORK CENTER - 1/27/22	202203300010	2/2/2022	2/17/2022	25.00	
274	VIRGINIA DEPT. OF MOTOR VEHICLES	VEHICLE/POWER EQUIP	ORIGINAL REGISTRATION TAG SH56	202135000007-	12/16/2021	2/4/2022	25.00	
275	VIRGINIA DEPT. OF MOTOR VEHICLES	VEHICLE/POWER EQUIP	REGISTRATION RENEWAL TAG WNN4073	202136100020-	12/27/2021	2/4/2022	35.75	
276	VIRGINIA-MARYLAND COLLEGE OF	PROFESSIONAL SERVICES	NECROPSY >300 LBS: P22-0049	299455	1/11/2022	2/11/2022	200.00	
277	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	FCSD - ANIMAL CONTROL WINDSHIELD	1007223	1/19/2022	2/4/2022	245.00	
278	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	REMAINDER OF INVOICE UNPAID ON FIRST	1007223-2	2/2/2022	2/11/2022	100.00	
279	WESTWOOD ANIMAL HOSPITAL	PROFESSIONAL SERVICES	DAVID HANEY - HOPES LEGACY EQUINE	694787	1/25/2022	2/11/2022	1,210.74	
280								
281								
282	E911							
283	ADVANCE AUTO PARTS	PROFESSIONAL SERVICES	ECC GLASS ASST	7306204122251	2/10/2022	2/17/2022	5.82	
284	ADVANCE AUTO PARTS	PROFESSIONAL SERVICES	ECC BLADES	7306204122255	2/10/2022	2/17/2022	6.02	
285	AMAZON CAPITAL SERVICES	PROFESSIONAL SERVICES	SHERIFF'S OFFICE SUPPLIES	1FRG-4QWG-	2/8/2022	2/17/2022	37.98	
286	AMAZON CAPITAL SERVICES	TELECOMMUNICATIONS	SHERIFF'S OFFICE SUPPLIES	1FRG-4QWG-	2/8/2022	2/17/2022	104.75	
287	AT&T MOBILITY	TELECOMMUNICATIONS	FCSD MONTHLY BILL	287284406274	1/18/2022	2/4/2022	2.19	
288	BANK OF AMERICA	CONVENTION AND	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	865.00	
289	BANK OF AMERICA	IT SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	12.00	
290	BANK OF AMERICA	MAINTENANCE CONTRACTS	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	409.00	
291	CENTRAL SHENANDOAH EMS	CONVENTION AND	RECERT FOR COMMUNICATIONS OFFICER A	31919	1/13/2022	2/4/2022	33.00	
292	CENTURYLINK	TELECOMMUNICATIONS	E911 MONTHLY	310214091-	1/19/2022	2/4/2022	144.21	
293	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE	310042302-	1/10/2022	2/4/2022	2,283.00	
294	CENTURYLINK	TELECOMMUNICATIONS	E911	310214091-	12/16/2021	2/17/2022	144.21	
295	COMCAST CORPORATION	TELECOMMUNICATIONS	FCSD MONTHLY BILL	0046933JAN22	2/3/2022	2/11/2022	108.28	
296	MEDICAL PRIORITY CONSULTANTS,	MAINTENANCE CONTRACTS	FCSD SOFTWARE LICENSES	SIN292901	12/15/2021	2/17/2022	26,671.50	
297	NATIONAL ACADEMIES OF	CONVENTION AND	ONLINE EMD RETEST FOR J. BEAZLEY	SIN299252	1/25/2022	2/4/2022	30.00	
298	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES - VITASIGNS & PATROL	56981	11/30/2021	2/4/2022	1,487.00	
299	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES - VITASIGNS & PATROL	57622	1/31/2022	2/4/2022	1,487.00	
300	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO CLOUD SERVICE SUPPORT	56992	11/30/2021	2/4/2022	1,168.70	
301	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO CLOUD SERVICE SUPPORT	57621	1/31/2022	2/4/2022	1,168.70	
302	KORTESHA WILKINS	MILEAGE ALLOWANCES	2/6 - 2/11 TRAVEL REIMBURSEMENT	021422KW	2/14/2022	2/17/2022	128.62	
303	KORTESHA WILKINS	SUBSISTENCE & LODGING	2/6 - 2/11 TRAVEL REIMBURSEMENT	021422KW	2/14/2022	2/17/2022	324.50	
304	SPRINT	TELECOMMUNICATIONS	FCSD CELL BILL 12/23 - 01/22	313771602-045	1/26/2022	2/4/2022	537.72	
305	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	226.38	
306	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	666.32	
307	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	JANUARY 2022	T446299	2/2/2022	2/11/2022	214.53	
308	WORLDWIDE INTERPRETERS, INC.	MAINTENANCE CONTRACTS	SPANISH INTERPRETATION	41640	2/2/2022	2/11/2022	14.00	

	A	B	C	D	F	G	H	J
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309							Total:	\$38,280.43
310								
311	FIRE AND RESCUE SQUAD							
312	FLUVANNA COUNTY RESCUE SQUAD	FIRE & RESCUE ASSN	RESCUE SQUAD QUARTERLY ALLOCATION	FR3-22	1/1/2022	2/4/2022		27,500.00
313	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCFD (QUARTERLY)	FF3-22	1/1/2022	2/4/2022		47,575.00
314	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	LM FIRE (QUARTERLY)	LM3-22	1/1/2022	2/4/2022		82,910.25
315							Total:	\$157,985.25
316								
317	CORRECTION AND DETENTION							
318	CENTRAL VIRGINIA REGIONAL JAIL	CVRJ COST OF PRISONERS	OPERATIONAL COSTS, FY 21/22, 3RD	010122F	1/1/2022	2/4/2022		285,102.50
319	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	BILLING FOR JUVENILE DETENTION CENTER	FY2022-	1/18/2022	2/4/2022		14,720.50
320							Total:	\$299,823.00
321								
322	BUILDING INSPECTIONS							
323	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BUILDING INSPECTIONS SUPPLIES	1FTM-XY9T-	1/26/2022	2/4/2022		39.97
324	BANK OF AMERICA	CONVENTION AND	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022		78.00
325	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022		213.37
326	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022		181.20
327							Total:	\$512.54
328								
329	EMERGENCY MANAGEMENT							
330	BANK OF AMERICA	EMERGENCY SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022		16.90
331	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	JANUARY 2022 EMS STAFFING	20220113	1/31/2022	2/4/2022		52,165.83
332	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022		108.05
333	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022		181.14
334	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	MANSFIELD FUELS INVOICE 1-16-22 THRU 1-	SQLCD-736111	1/31/2022	2/11/2022		16.85
335							Total:	\$52,488.77
336								
337	PUBLIC ANIMAL SHELTER							
338	FLUVANNA SPCA	CONTRACT SERVICES	ANIMAL SHELTERING SERVICES: FY22 3RD	10122	1/1/2022	2/4/2022		84,639.00
339							Total:	\$84,639.00
340								
341	FACILITIES							
342	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	HEALTH DEPT REKEY SERVICE CALL	104594	1/27/2022	2/4/2022		244.00
343	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES BUILDING - SERVICE CALL	104354	1/14/2022	2/4/2022		325.00
344	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	CARRYSBROOK	109975	2/4/2022	2/17/2022		68.50
345	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	ADMIN BUILDING REKEY	109918	1/27/2022	2/17/2022		244.00
346	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	PUBLICS WORK SUPPLIES	1GTM-LYKH-	2/12/2022	2/17/2022		49.99

	A	B	C	D	F	G	H	I	J
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347	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	PUBLIC WORKS SUPPLIES	1HYM-7VNC-	1/24/2022	2/4/2022	206.51		
348	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	PUBLIC WORKS SUPPLIES	1XDX-P13C-	2/2/2022	2/11/2022	71.80		
349	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	PUBLICS WORK SUPPLIES	1GTM-LYKH-	2/12/2022	2/17/2022	202.24		
350	ANDERSON TIRE COMPANY	VEHICLES REP & MAINT	STATE INSPECTION 194-188L	IN22186561	1/24/2022	2/4/2022	20.00		
351	ANDERSON TIRE COMPANY	VEHICLES REP & MAINT	STATE INSPECTION 222-375L	IN22186593	1/24/2022	2/4/2022	20.00		
352	BANK OF AMERICA	GENERAL MATERIALS AND	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	489.58		
353	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	265.94		
354	BANK OF AMERICA	VEHICLES REP & MAINT	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	1,383.42		
355	BETTER LIVING, INC.	CONTRACT SERVICES	PUBLIC WORKS STATEMENT	013122STATE	1/31/2022	2/11/2022	1,680.00		
356	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	KENTS STORE FIRE DEPT - SECONDARY	2710018	1/20/2022	2/4/2022	443.40		
357	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	PUBLIC WORKS SUPPLIES	7706138	2/1/2022	2/11/2022	2,006.68		
358	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	PUBLIC WORKS SUPPLIES	7708528	2/10/2022	2/17/2022	610.84		
359	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CHEVY TOW DUMP	FCPW098	1/19/2022	2/11/2022	495.98		
360	FERGUSON ENTERPRISES INC	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES - SUPPLIES	8900354	1/27/2022	2/11/2022	26.35		
361	FLOOR FASHIONS	CONTRACT SERVICES	FURNISH & INSTALL CARPET TILE	76557	2/3/2022	2/11/2022	1,771.18		
362	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	184-860L DTC CHECK	FCPW006	1/18/2022	2/4/2022	85.00		
363	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	1,825.67		
364	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022	2,145.05		
365	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	MONTHLY STATEMENT	013122	1/31/2022	2/11/2022	139.46		
366	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	MONTHLY STATEMENT	013122	1/31/2022	2/11/2022	845.11		
367	LOWE'S	AGRICULTURAL SUPPLIES	PW LOWES MONTHLY BILL	033038-DEC21	12/25/2021	2/4/2022	104.40		
368	LOWE'S	AGRICULTURAL SUPPLIES	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	182.80		
369	LOWE'S	BLDGS EQUIP REP & MAINT	PW LOWES MONTHLY BILL	033038-DEC21	12/25/2021	2/4/2022	288.90		
370	LOWE'S	BLDGS EQUIP REP & MAINT	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	440.12		
371	LOWE'S	GENERAL MATERIALS AND	PW LOWES MONTHLY BILL	033038-DEC21	12/25/2021	2/4/2022	467.87		
372	LOWE'S	GENERAL MATERIALS AND	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	813.85		
373	LOWE'S	JANITORIAL SUPPLIES	PW LOWES MONTHLY BILL	033038-DEC21	12/25/2021	2/4/2022	10.80		
374	LOWE'S	JANITORIAL SUPPLIES	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	88.74		
375	LOWE'S	OFFICE SUPPLIES	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	37.74		
376	LOWE'S	UNIFORM/WEARING APPAREL	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	41.72		
377	LOWE'S	VEHICLE/POWER EQUIP	PW LOWES MONTHLY BILL	033038-DEC21	12/25/2021	2/4/2022	242.92		
378	LOWE'S	VEHICLE/POWER EQUIP	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	261.91		
379	LOWE'S	VEHICLES REP & MAINT	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	64.54		
380	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	183-521L - ENGINE TROUBLE	33570	1/1/2021	2/17/2022	109.95		
381	MCCARTHY TIRE SERVICE	VEHICLES REP & MAINT	CONVENIENCE CENTER BACKHOE	46-71404	1/26/2022	2/11/2022	447.78		
382	MCMMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	GREASE FITTING TOOL	69977489	12/15/2021	2/11/2022	26.52		
383	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	26682 CABLE TIE	9577206	1/28/2022	2/4/2022	26.00		
384	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	80279 DISPENSER	9565850	1/25/2022	2/4/2022	71.40		

	A	B	C	D	F	G	H	J
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385	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FUPW LOCK PIN	9612107	2/10/2022	2/17/2022	9.15	
386	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW MATERIALS	9600757	2/7/2022	2/17/2022	217.25	
387	MIDWEST MOTOR SUPPLY CO. INC.	UNIFORM/WEARING APPAREL	832008 COVERALLS	9553045	1/20/2022	2/4/2022	120.15	
388	NOLAND	BLDGS EQUIP REP & MAINT	HADCO FIXTURE FORK UNION FFA	554795 01	1/18/2022	2/4/2022	1,561.65	
389	NOLAND	BLDGS EQUIP REP & MAINT	PRO PRESS	560079 01	1/27/2022	2/11/2022	69.72	
390	RONALD BRAGG	CONTRACT SERVICES	PLEASANT GROVE LIMB AND STUMP	7311	1/23/2021	2/4/2022	1,100.00	
391	SHULL'S AUTOMOTIVE, INC.	CONTRACT SERVICES	KENT STORE FIRE PARKING LOT CLEARING	002596	1/16/2022	2/4/2022	100.00	
392	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW FROM 133 TO SHOP	002597	1/24/2022	2/4/2022	100.00	
393	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	269.98	
394	THE SUPPLY ROOM	GENERAL MATERIALS AND	PW ICE MELT	4489421-0	1/27/2022	2/4/2022	440.51	
395	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	REPAIR PARTS	11488596	1/12/2022	2/4/2022	273.96	
396	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	REPAIR PARTS	11548013	1/12/2022	2/4/2022	291.98	
397	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE	202 1195525	1/27/2022	2/4/2022	23.28	
398	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE	202 1195527	1/27/2022	2/4/2022	92.84	
399	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE	202 1194445	1/20/2022	2/4/2022	157.35	
400	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE	202 1196625	2/3/2022	2/11/2022	30.10	
401	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE	202 1196627	2/3/2022	2/11/2022	89.53	
402	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1197706	2/10/2022	2/17/2022	32.10	
403	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS	202 1197708	2/10/2022	2/17/2022	110.04	
404	UNITED RENTALS, INC.	LEASE/RENT	HEATER INFRARED	201961069-001	1/11/2022	2/4/2022	1,005.04	
405	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	PW - 156CF OXYGEN	69891C	1/25/2022	2/4/2022	46.46	
406	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	PW - WELDING NOZZLES	415369	1/12/2022	2/4/2022	249.84	
407						Total:	\$25,784.59	
408								
409	GENERAL SERVICES							
410	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	PLEASANT GROVE DOG PARK 1/25 - 2/21	A-188878	1/25/2022	2/4/2022	160.00	
411	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	PLEASANT GROVE BALLFIELD 1/25 - 2/21	A-188879	1/25/2022	2/4/2022	160.00	
412	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	CARYSBROOK BASEBALL FIELD 1/25 - 2/21	A-188610	1/25/2022	2/4/2022	168.48	
413	AMERICAN PEST MANAGEMENT	MAINTENANCE CONTRACTS	FORK UNION SANITARY DISTRICT	6864087	1/15/2022	2/4/2022	109.25	
414	AMERICAN PEST MANAGEMENT	MAINTENANCE CONTRACTS	ADMIN BUILDING MONTHLY INSPECTION	6862804	1/10/2022	2/4/2022	604.90	
415	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTAR OFFICE	797074-	2/9/2022	2/17/2022	18.31	
416	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY	1530185-	2/9/2022	2/17/2022	22.99	
417	AQUA VIRGINIA, INC.	WATER SERVICES	PUBIC WORKS	792931-	2/9/2022	2/17/2022	26.11	
418	AQUA VIRGINIA, INC.	WATER SERVICES	NORTH GREENE HCH	792930-	2/9/2022	2/17/2022	26.89	
419	AQUA VIRGINIA, INC.	WATER SERVICES	ADMIN BUILDING	780010-	2/9/2022	2/17/2022	96.48	
420	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	HOOD SYSTEM INSPECTION	2710019	1/20/2022	2/4/2022	661.60	
421	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE 271	105221-007-	1/17/2022	2/11/2022	30.40	
422	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE SIGN	105221-008-	1/17/2022	2/11/2022	30.40	

	A	B	C	D	F	G	H	I	J
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423	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM - 271 PLEASANT	275904-011-	1/17/2022	2/11/2022	30.81		
424	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE	105221-006-	1/17/2022	2/11/2022	30.91		
425	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 200A	105221-002-	1/17/2022	2/11/2022	31.01		
426	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE 271	105221-007-	1/17/2022	2/11/2022	31.31		
427	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - SOCCER FIELD	105221-004-	1/17/2022	2/11/2022	31.82		
428	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE POLE BARN	275904-006-	1/17/2022	2/11/2022	32.52		
429	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 400A	105221-003-	1/17/2022	2/11/2022	41.32		
430	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL	275904-008-	1/17/2022	2/11/2022	72.75		
431	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY - OUTLETS BEHIND	085473-003-	1/17/2022	2/11/2022	85.64		
432	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	085473-008-	1/17/2022	2/11/2022	120.41		
433	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - VFW HALL - 2977 RIVER ROAD	275904-010-	1/17/2022	2/11/2022	153.23		
434	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - COLUMBIA SCHOOL	085473-006-	1/17/2022	2/11/2022	193.27		
435	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER LANDFILL	275904-002-	1/17/2022	2/11/2022	203.70		
436	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - LANDFILL	085473-005-	1/17/2022	2/11/2022	206.71		
437	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	085473-009-	1/17/2022	2/11/2022	272.15		
438	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - PUBLIC SAFETY BLDG -	275904-009-	1/17/2022	2/11/2022	313.57		
439	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	275904-004-	1/17/2022	2/11/2022	477.70		
440	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	275904-004-	1/17/2022	2/11/2022	477.70		
441	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	KENTS STORE FIRE STATION	275907-002-	2/3/2021	2/11/2022	525.87		
442	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING - 160 COMMONS	085473-002-	2/3/2021	2/11/2022	2,115.52		
443	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC LIBRARY	275906-001-	1/31/2022	2/11/2022	2,956.35		
444	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY - STREET LIGHTS NEAR	085473-001-	1/17/2022	2/11/2022	76.43		
445	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - PW EMERG LINE	309428096-	1/16/2022	2/4/2022	52.87		
446	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - 72 MAIN ST ALARM SYSTEM	309697981-	1/16/2022	2/4/2022	67.26		
447	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - CIRCUIT COURT - PANIC	310338742-	1/16/2022	2/4/2022	80.00		
448	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - PERFORMING ARTS - MAIN &	309898636-	1/16/2022	2/4/2022	140.77		
449	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229-	1/16/2022	2/4/2022	225.67		
450	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - 13 LINES ELEVATORS & ALARMS	309363296-	1/16/2022	2/4/2022	703.68		
451	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - PW EMERG LINE	309428096-	12/16/2021	2/17/2022	53.22		
452	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - CIRCUIT COURT - PANIC	310338742-	12/16/2021	2/17/2022	64.63		
453	CENTURYLINK	TELECOMMUNICATIONS	PERFORMING ARTS	309898636-	12/16/2021	2/17/2022	142.45		
454	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229-	12/16/2021	2/17/2022	228.18		
455	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - 13 LINES - ELEVATORS &	309363296-	12/16/2021	2/17/2022	713.76		
456	CINTAS	MAINTENANCE CONTRACTS	RESP DISP HIG KN95	5093204975	1/27/2022	2/4/2022	118.95		
457	CINTAS	MAINTENANCE CONTRACTS	MAINT SHOP	5092724280	1/24/2022	2/4/2022	140.82		
458	CINTAS	MAINTENANCE CONTRACTS	MAINT SHOP	5082354626	11/2/2021	2/4/2022	173.65		
459	CINTAS	MAINTENANCE CONTRACTS	PUBLIC WORKS - MAINT - FUSD - WATER	5081346594	10/26/2021	2/4/2022	349.54		
460	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	JAN 2022 VUPS LOCATING SERVICE	JAN2022	1/31/2022	2/11/2022	300.00		

	A	B	C	D	F	G	H	I	J
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461	DODSON PEST CONTROL	MAINTENANCE CONTRACTS	ANNUAL RENEWAL FEE - TERMITES	R05-697373	2/1/2022	2/11/2022	200.00		
462	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE	1134080009-	1/24/2022	2/4/2022	9.98		
463	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD - LIGHTS	3023889169-	1/24/2022	2/4/2022	13.18		
464	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRAR OFFICE	1284152509-	1/24/2022	2/4/2022	20.51		
465	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD - CONCESSIONS & LIGHTS	274195007-	1/24/2022	2/4/2022	33.33		
466	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER AT FIRE STATION	5699060132-	1/24/2022	2/4/2022	45.93		
467	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD - CONCESSIONS	692200942-	1/24/2022	2/4/2022	50.55		
468	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPT OFFICE 51 COURT SQUARE	1114097502-	1/24/2022	2/4/2022	69.08		
469	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE	1304130006-	1/24/2022	2/4/2022	83.34		
470	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	7048771633-	1/24/2022	2/4/2022	94.13		
471	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007-	1/24/2022	2/4/2022	104.61		
472	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO RD	6260822157-	1/24/2022	2/4/2022	111.88		
473	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING	1124090000-	1/24/2022	2/4/2022	140.29		
474	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PW MAINTENANCE SHOP	2554330007-	1/24/2022	2/4/2022	177.87		
475	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992-	1/24/2022	2/4/2022	265.13		
476	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680458-	1/24/2022	2/4/2022	300.43		
477	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY	6274752663-	1/24/2022	2/4/2022	318.89		
478	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA RESCUE SQUAD	4894115007-	1/24/2022	2/4/2022	349.39		
479	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	4144237502-	1/24/2022	2/4/2022	656.84		
480	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006-	1/24/2022	2/4/2022	757.68		
481	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005-	1/24/2022	2/4/2022	824.89		
482	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYM	84297506-	1/24/2022	2/4/2022	895.98		
483	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	74032509-	1/24/2022	2/4/2022	1,007.39		
484	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMIN BUILDING	1404067504-	1/24/2022	2/4/2022	1,444.93		
485	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	8895892548-	1/24/2022	2/4/2022	1,708.95		
486	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXT OFFICE	4331888158-	1/24/2022	2/4/2022	2,101.58		
487	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS- N- NEAR	7080078962-	1/24/2022	2/4/2022	63.19		
488	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS- N- NEAR	9609027314-	1/24/2022	2/4/2022	76.87		
489	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	4210122349-	1/24/2022	2/4/2022	204.06		
490	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE - STREET LIGHTS	3595578927-	1/24/2022	2/4/2022	476.34		
491	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	JANUARY FLUVANNA COUNTY RENT	01012022	1/1/2022	2/4/2022	3,596.42		
492	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	FEBRUARY FLUVANNA COUNTY RENT	02012022	2/1/2022	2/4/2022	3,596.42		
493	MECHUMS RIVER SECURITY	MAINTENANCE CONTRACTS	QUARTERLY CELLULAR MONITORING	32472	1/1/2022	2/4/2022	105.00		
494	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	SAFETY CENTER, PARK, COURTHOUSE,	0410-	1/31/2022	2/11/2022	1,047.75		
495	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	CARYSBROOK GYM	19300442	1/17/2022	2/4/2022	622.62		
496	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	CARYSBROOK GYM	19039972	1/9/2022	2/4/2022	815.03		
497	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FORK UNION SANITARY DISTRICT	19228801	1/21/2022	2/4/2022	1,160.05		
498	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FUEL TANK W RIVER ROAD	19534963	2/2/2022	2/11/2022	21.00		

	A	B	C	D	F	G	H	J
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499	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	REGISTER OFFICE	19316299	2/10/2022	2/17/2022	375.82	
500	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	CARYSBROOK GYM	19378059	1/26/2022	2/17/2022	726.36	
501	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	CARYSBROOK GYM	19498811	2/10/2022	2/17/2022	859.85	
502	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	KENTS STORE FIRE DEPARTMENT	19434913	2/12/2022	2/17/2022	2,228.44	
503	THE SUPPLY ROOM	LEASE/RENT	COUNTY WATER ORDERS	5911930-	1/31/2022	2/4/2022	229.77	
504	THE SUPPLY ROOM	WATER SERVICES	COUNTY WATER ORDERS	5911930-	1/31/2022	2/4/2022	362.34	
505	TIGER FUEL COMPANY	HEATING SERVICES	PROBATION OFFICE	992940	1/27/2022	2/4/2022	15.63	
506	TIGER FUEL COMPANY	HEATING SERVICES	MAINT. SHED	4439	2/7/2022	2/11/2022	419.60	
507	TIGER FUEL COMPANY	HEATING SERVICES	MAINT. SHED	997435	1/31/2022	2/11/2022	948.93	
508	VELOCITYEHS	MAINTENANCE CONTRACTS	HQ & ADDT. ADMINIS	250732	1/20/2022	2/11/2022	2,999.00	
509	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FLU591	01220165	1/31/2022	2/4/2022	10.50	
510						Total:	\$46,899.71	
511								
512	PUBLIC WORKS							
513	BANK OF AMERICA	OFFICE SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	217.95	
514	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	(\$5.14)	
515	BANK OF AMERICA	VEHICLE	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	10.00	
516	BANK OF AMERICA	VEHICLE FUEL	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	64.88	
517	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	31.73	
518	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022	57.11	
519	SHANNON RACE	MILEAGE ALLOWANCES	VA811 TICKET TRAINING - MILEAGE	021622	2/16/2022	2/17/2022	89.78	
520	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	11.57	
521	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	082821STATE	8/28/2021	2/17/2022	340.30	
522	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	20160028-00 - STANARD PAYMENT	30950578	1/28/2022	2/11/2022	93.04	
523						Total:	\$911.22	
524								
525	CONVENIENCE CENTER							
526	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLANNING SUPPLIES	1HXN-T9C7-	1/28/2022	2/4/2022	25.95	
527	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER	310392717-	1/16/2022	2/4/2022	87.73	
528	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER	310392717-	12/16/2021	2/17/2022	88.63	
529	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	PROJECT 2100430 - ENVIRONMENTAL	2022010341	1/31/2022	2/11/2022	1,478.00	
530	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	69.12	
531	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022	89.15	
532	LOWE'S	OFFICE SUPPLIES	PW LOWES MONTHLY BILL	033038-DEC21	12/25/2021	2/4/2022	41.72	
533	LOWE'S	OFFICE SUPPLIES	PUBLIC WORKS MONTHLY STATEMENT	9900 033038 3	1/25/2022	2/11/2022	90.16	
534	REPUBLIC SERVICES #410	CONTRACT SERVICES	LANDFILL	0410-	1/31/2022	2/11/2022	5,910.00	
535						Total:	\$7,880.46	
536								

	A	B	C	D	F	G	H	I	J
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537	PUBLIC UTILITIES								
538	ANDERSON TIRE COMPANY	VEHICLES REP & MAINT	STATE INSPECTION 194-188L		IN22186561	1/24/2022	2/4/2022	20.00	
539	ANDERSON TIRE COMPANY	VEHICLES REP & MAINT	STATE INSPECTION 119-464L		IN22186596	1/24/2022	2/4/2022	20.00	
540	BANK OF AMERICA	POSTAL SERVICES	P CARD PURCHASED 1/1/22 - 1/30/22		0987-JAN22	2/1/2022	2/17/2022	87.00	
541	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - COMPETITION PARK RD		105221-	1/17/2022	2/11/2022	0.05	
542	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFFERSON PKWY		203061-001-	1/17/2022	2/11/2022	30.60	
543	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA PUMP STATION ALARM CALL OUT		310089744-	1/19/2022	2/4/2022	73.53	
544	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT PLANT		309433290-	1/19/2022	2/4/2022	92.23	
545	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA - PUMP STATION ALARM CALL-OUT		310089744-	12/16/2021	2/17/2022	58.15	
546	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - 72 MAIN STREET ALARM		309697981-	12/16/2021	2/17/2022	67.61	
547	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTE WATER TREATMENT		309433290-	12/16/2021	2/17/2022	77.11	
548	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE		4501632147-	1/24/2022	2/4/2022	199.60	
549	GENSERV LLC	BLDGS EQUIP REP & MAINT	OMOHUNDRO WELL - SERVICE CALL		4277	1/30/2022	2/4/2022	255.00	
550	GENSERV LLC	BLDGS EQUIP REP & MAINT	MORRIS WELL - SERVICE CALL		4278	1/30/2022	2/4/2022	909.00	
551	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21		01102022	1/10/2022	2/4/2022	600.30	
552	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022		012022	2/2/2022	2/11/2022	1,093.00	
553	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	MONTHLY STATEMENT		013122	1/31/2022	2/11/2022	6.08	
554	LOWE'S	GENERAL MATERIALS AND	PW LOWES MONTHLY BILL		033038-DEC21	12/25/2021	2/4/2022	433.03	
555	LOWE'S	GENERAL MATERIALS AND	PUBLIC WORKS MONTHLY STATEMENT		9900 033038 3	1/25/2022	2/11/2022	665.80	
556	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL		012922STATE	1/29/2022	2/17/2022	35.62	
557	SUEZ WTS SERVICES USA, INC	GENERAL MATERIALS AND	TREATMENT SUPPLIES		901376674	2/7/2022	2/17/2022	607.03	
558	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE		202 1194444	1/20/2022	2/4/2022	30.68	
559	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE		202 1195526	1/27/2022	2/4/2022	30.68	
560	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE		202 1194443	1/20/2022	2/4/2022	153.00	
561	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORM SERVICE		202 1196626	2/3/2022	2/11/2022	30.68	
562	UNIFIRST CORP	LAUNDRY AND DRY	PUBLIC WORKS UNIFORMS		202 1197707	2/10/2022	2/17/2022	34.18	
563	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD - CEMICAL SUPPLIES		49799247	1/26/2022	2/4/2022	2,240.93	
564	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD - CEMICAL SUPPLIES		49799248	1/26/2022	2/4/2022	3,574.15	
565	USABUEBOOK	GENERAL MATERIALS AND	PW - SUPPLIES REPLACEMENT CAP		838483	1/6/2022	2/4/2022	146.00	
566	USABUEBOOK	GENERAL MATERIALS AND	PW - HACH INTELICAL RUGGED LDO		837094	1/5/2022	2/4/2022	1,011.94	
567	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	ADMIN MONTHLY BILL		05679379	1/26/2022	2/4/2022	17.76	
568	VIRGINIA UTILITY PROTECTION	DUES OR ASSOCIATION	PBFLU1		01220216	1/31/2022	2/4/2022	81.90	
569								Total:	
570								\$12,682.64	
571	AMERICAN RESCUE PLAN ACT								
572	DEWBERRY ENGINEERS INC.	INFRASTRUCTURE	50110553 A/E SRVS RFP 2019-01		2062105	12/31/2021	2/4/2022	7,515.00	
573	DEWBERRY ENGINEERS INC.	INFRASTRUCTURE	50132454 A/E SRVS RFP 2019-01		2035943	11/26/2021	2/4/2022	9,059.18	
574	SYDNOR HYDRO, INC.	INFRASTRUCTURE	OMOHUNDRO & WELL PLANT REMEDIATION		46768	12/28/2021	2/4/2022	12,411.70	

	A	B	C	D	F	G	H	J
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575							Total:	\$28,985.88
576								
577	HEALTH							
578	BLUE RIDGE HEALTH DISTRICT	CONTRACT SERVICES	FY22 3RD QUARTER ALLOCATION -	010122	1/1/2022	2/4/2022		69,471.00
579							Total:	\$69,471.00
580								
581	VJCCCA							
582	SATELLITE TRACKING OF PEOPLE LLC	PROFESSIONAL SERVICES	FLUVANNA YOUTH #1373044, 1090916 AND	STPINV000934	1/4/2022	2/11/2022		248.00
583							Total:	\$248.00
584								
585	CSA							
586	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CSA SUPPLIES	1CXK-6TGP-	1/31/2022	2/11/2022		21.46
587	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022		95.52
588							Total:	\$116.98
589								
590	CSA PURCHASE OF SERVICES							
591	1VISION MENTORING LLC	COMM SVCS		P12925194518	12/31/2021	2/4/2022		450.00
592	1VISION MENTORING LLC	COMM SVCS		P11925194430	11/30/2021	2/4/2022		810.00
593	1VISION MENTORING LLC	COMM SVCS		P10925194531	10/31/2021	2/4/2022		1,230.00
594	1VISION MENTORING LLC	COMM SVCS		P10925194432	10/31/2021	2/4/2022		1,350.00
595	1VISION MENTORING LLC	COMM SVCS		P12925194419	12/31/2021	2/4/2022		1,410.00
596	1VISION MENTORING LLC	FF4E-COMM SVCS		P12925194335	12/31/2021	2/4/2022		450.00
597	1VISION MENTORING LLC	FF4E-COMM SVCS		P11925194238	11/30/2021	2/4/2022		810.00
598	1VISION MENTORING LLC	FF4E-COMM SVCS		P10925194340	10/31/2021	2/4/2022		1,230.00
599	1VISION MENTORING LLC	FF4E-COMM SVCS		P10925194239	10/31/2021	2/4/2022		1,290.00
600	1VISION MENTORING LLC	FF4E-COMM SVCS		P12925194236	12/31/2021	2/4/2022		1,410.00
601	1VISION MENTORING LLC	POS MANDATED WSS		P11925195147	11/30/2021	2/4/2022		275.00
602	1VISION MENTORING LLC	POS MANDATED WSS		P11925195048	11/23/2021	2/4/2022		825.00
603	1VISION MENTORING LLC	POS MANDATED WSS		P12925195145	12/31/2021	2/4/2022		990.00
604	AW	COMM SVCS		P01925196622	1/31/2022	2/4/2022		460.00
605	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P01925171413	1/31/2022	2/4/2022		420.00
606	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P12925195404	12/31/2021	2/1/2022		1,000.00
607	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P01925195495	1/31/2022	2/28/2022		1,000.00
608	BF	POS MANDATED FFOP		P01925202487	1/30/2022	2/17/2022		1,950.90
609	C.M. MENTORING SERVICES LLC	COMM SVCS		P01925191474	1/31/2022	2/17/2022		1,100.00
610	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P12925191509	12/31/2021	2/1/2022		825.00
611	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P12925189846	12/31/2021	2/4/2022		1,100.00
612	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P01925191510	1/31/2022	2/28/2022		1,100.00

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 2/1/2022						
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4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount		
613	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P10925186983	10/31/2021	2/17/2022	450.00		
614	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P01925203706	1/31/2022	2/28/2022	5,394.00		
615	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P01925203607	1/31/2022	2/28/2022	6,594.00		
616	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P12925203603	12/31/2021	2/28/2022	6,594.00		
617	ELK HILL	POS MANDATED SPED-		P08925193297	8/31/2021	2/1/2022	2,518.92		
618	ELK HILL	POS MANDATED SPED-		P12925193298	12/31/2021	2/1/2022	4,677.99		
619	ELK HILL	POS MANDATED SPED-		P11925193201	11/30/2021	2/1/2022	6,477.21		
620	ELK HILL	POS MANDATED SPED-		P10925193202	10/31/2021	2/1/2022	6,837.06		
621	ELK HILL	POS MANDATED SPED-		P09925193203	9/30/2021	2/1/2022	7,196.90		
622	ELK HILL	POS MANDATED SPED-		P08925193311	8/31/2021	2/4/2022	1,136.10		
623	ELK HILL	POS MANDATED SPED-		P12925186812	12/31/2021	2/4/2022	2,953.86		
624	ELK HILL	POS MANDATED SPED-		P07925186714	7/31/2021	2/4/2022	3,635.52		
625	ELK HILL	POS MANDATED SPED-		P11925186815	11/30/2021	2/4/2022	4,317.18		
626	ELK HILL	POS MANDATED SPED-		P10925193316	10/31/2021	2/4/2022	4,544.40		
627	ELK HILL	POS MANDATED SPED-		P09925193317	9/30/2021	2/4/2022	4,771.62		
628	ELK HILL	POS MANDATED SPED-		P01925186872	1/31/2022	2/17/2022	3,181.08		
629	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P01925177673	1/31/2022	2/17/2022	4,425.00		
630	HEALTH CONNECT AMERICA	COMM SVCS		P10925181433	10/31/2021	2/4/2022	620.00		
631	HEALTH CONNECT AMERICA	COMM SVCS		P09925181434	9/30/2021	2/4/2022	930.00		
632	INTERCEPT HEALTH	POS MAND FC LIC RES CONG		P01925197785	1/31/2022	2/17/2022	10,233.10		
633	INTERCEPT HEALTH	POS MAND FC LIC RES CONG		P12925197784	12/31/2021	2/17/2022	10,233.10		
634	LIVE OAK MENTORING LLC	COMM SVCS		P10925184508	10/31/2021	2/1/2022	60.00		
635	LIVE OAK MENTORING LLC	COMM SVCS		P11925184507	11/30/2021	2/1/2022	75.00		
636	LIVE OAK MENTORING LLC	COMM SVCS		P01925200421	1/31/2022	2/4/2022	825.00		
637	LIVE OAK MENTORING LLC	COMM SVCS		P12925200520	12/31/2021	2/4/2022	1,155.00		
638	LIVE OAK MENTORING LLC	COMM SVCS		P01925194976	1/31/2022	2/17/2022	660.00		
639	LIVE OAK MENTORING LLC	COMM SVCS		P01925192775	1/31/2022	2/17/2022	1,100.00		
640	LIVE OAK MENTORING LLC	COMM SVCS		P01925200977	1/31/2022	2/17/2022	1,100.00		
641	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P01925200809	1/31/2022	2/28/2022	770.00		
642	LIVE OAK MENTORING LLC	POS MANDATED WSS		P01925193111	1/31/2022	2/28/2022	1,650.00		
643	MF	POS MANDATED FFOP		P01925202688	1/31/2022	2/17/2022	88.74		
644	MF	POS MANDATED FFOP		P02925202604	2/1/2022	2/28/2022	98.25		
645	MF	POS MANDATED FFOP		P02925203105	2/10/2022	2/28/2022	884.25		
646	NATIONAL COUNSELING GROUP	COMM SVCS		P01925196278	1/31/2022	2/17/2022	292.50		
647	NATIONAL COUNSELING GROUP	FF4E-COMM SVCS		P12925193937	12/31/2021	2/4/2022	292.50		
648	PEOPLE PLACES, INC.	COMM SVCS		P12925186005	12/31/2021	2/1/2022	187.50		
649	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P01925179791	1/31/2022	2/17/2022	496.00		
650	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P01925194192	1/31/2022	2/17/2022	672.00		

	A	B	C	D	F	G	H	J
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2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
651	SW, LPC	COMM SVCS		P12925196406	12/31/2021	2/1/2022	70.00	
652	THE CHOICE GROUP INC	POS MANDATED WSS		P01925195312	1/31/2022	2/28/2022	499.03	
653	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P12925177700	12/31/2021	2/1/2022	3,900.00	
654	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P12925193799	12/31/2021	2/1/2022	3,900.00	
655	TH	POS MANDATED FFOP		P08925178886	8/31/2021	2/17/2022	359.04	
656	TH	POS MANDATED FFOP		P01925183489	1/31/2022	2/17/2022	735.00	
657	TH	POS MANDATED FFOP		P01925192490	1/31/2022	2/17/2022	1,344.00	
658	UNITED METHODIST FAMILY	COMM SVCS		P09925175999	9/30/2021	2/28/2022	1,597.32	
659	UNITED METHODIST FAMILY	COMM SVCS		P10925175598	10/31/2021	2/28/2022	1,597.32	
660	UNITED METHODIST FAMILY	EDUC SVCS CONG CARE		P12925193800	12/31/2021	2/28/2022	3,359.40	
661	UNITED METHODIST FAMILY	EDUC SVCS CONG CARE		P11925193801	11/30/2021	2/28/2022	4,479.20	
662	UNITED METHODIST FAMILY	EDUC SVCS CONG CARE		P10925193802	10/31/2021	2/28/2022	4,703.16	
663	UNITED METHODIST FAMILY	POS MAND THER FC 4E		P11925175708	11/30/2021	2/28/2022	3,012.00	
664	VM	POS MANDATED FFOP		P01925192041	1/31/2022	2/4/2022	672.00	
665	VM	POS MANDATED FFOP		P01925169342	1/31/2022	2/4/2022	735.00	
666	VM	POS MANDATED FFOP		P01925169243	1/31/2022	2/4/2022	1,407.00	
667	VM	POS MANDATED FFOP		P01925191844	1/31/2022	2/4/2022	2,016.00	
668	XTRA MILE, LLC	COMM SVCS		P01925200123	1/31/2022	2/4/2022	850.00	
669	XTRA MILE, LLC	COMM SVCS		P01925200324	1/31/2022	2/4/2022	850.00	
670	XTRA MILE, LLC	COMM SVCS		P01925190825	1/31/2022	2/4/2022	1,000.00	
671	XTRA MILE, LLC	COMM SVCS		P01925200026	1/31/2022	2/4/2022	1,250.00	
672	XTRA MILE, LLC	COMM SVCS		P01925200229	1/31/2022	2/4/2022	1,250.00	
673	XTRA MILE, LLC	COMM SVCS		P01925190527	1/31/2022	2/4/2022	1,500.00	
674	XTRA MILE, LLC	COMM SVCS		P01925190728	1/31/2022	2/4/2022	1,500.00	
675	XTRA MILE, LLC	COMM SVCS		P01925198882	1/31/2022	2/17/2022	400.00	
676	XTRA MILE, LLC	COMM SVCS		P01925202079	1/31/2022	2/17/2022	1,000.00	
677	XTRA MILE, LLC	COMM SVCS		P01925201280	1/31/2022	2/17/2022	1,250.00	
678	XTRA MILE, LLC	COMM SVCS		P01925201381	1/31/2022	2/17/2022	1,250.00	
679	XTRA MILE, LLC	COMM SVCS		P01925203396	1/31/2022	2/28/2022	1,000.00	
680	XTRA MILE, LLC	COMM SVCS		P01925203497	1/31/2022	2/28/2022	1,000.00	
681	XTRA MILE, LLC	POS MANDATED WSS		P12925199910	12/31/2021	2/1/2022	1,000.00	
682						Total:	\$179,099.15	
683								
684	PARKS & RECREATION							
685	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FORK UNION COMM CENTER - 11/30/21 -	098721	1/28/2022	2/4/2022	28.50	
686	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FORK UNION COMM CENTER - 12/30/21 -	098723	1/28/2022	2/4/2022	29.37	
687	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FORK UNION COMM CENTER - 12/30/21 -	098724	1/28/2022	2/4/2022	129.00	
688	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FORK UNION COMM CENTER - 11/30/21 -	98722	1/28/2022	2/4/2022	129.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
689	BANK OF AMERICA	RECREATIONAL SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	1,113.83	
690	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF'S OFFICE	309373828-	1/16/2022	2/4/2022	58.10	
691	CENTURYLINK	TELECOMMUNICATIONS	PARKS & REC	309373828-	12/16/2021	2/17/2022	58.30	
692	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	PARKS & REC MONTHLY STATEMENT	013122STATE	1/31/2022	2/11/2022	639.77	
693	FUN EXPRESS LLC	RECREATIONAL SUPPLIES	WINTERBALL FOR ALL DANCE	714617733-01	1/20/2022	2/11/2022	836.00	
694	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	174.80	
695	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022	120.77	
696	MOJOHNS, INC.	CONTRACT SERVICES	EQUESTRIAN FIELD 12/1 - 12/31	14762A	1/17/2022	2/4/2022	80.00	
697	MOJOHNS, INC.	CONTRACT SERVICES	POLE BARN 12/1 - 12/31	14763A	1/17/2022	2/4/2022	80.00	
698	MOJOHNS, INC.	CONTRACT SERVICES	EQUESTRIAN FIELDS 1/1/22-1/31/22	15332A	2/1/2022	2/11/2022	80.00	
699	MOJOHNS, INC.	CONTRACT SERVICES	POLE BARN 1/1/22-1/31/22	15333A	2/1/2022	2/11/2022	80.00	
700	HEATHER ANTONACCI	PROFESSIONAL SERVICES	HORSE BACK RIDING CLASS 1/29 - 2/19/22	08	2/11/2022	2/17/2022	70.00	
701	RICK HAGGARD	RECREATIONAL SUPPLIES	DJ FOR WINTERBALL - DANCE FOR ALL	012622	1/26/2022	2/4/2022	600.00	
702	RYAN EDWARD WHITE	RECREATIONAL SUPPLIES	WINTERBALL FOR ALL DANCE -	1	2/5/2022	2/11/2022	400.00	
703	SAM'S CLUB	RECREATIONAL SUPPLIES	SENIOR & WINTERBALL FOR ALL GIFTS	012822	1/27/2022	2/4/2022	65.98	
704	SAM'S CLUB	RECREATIONAL SUPPLIES	PARKS & REC SUPPLIES	012722	1/27/2022	2/4/2022	640.05	
705	STORE SUPPLY WAREHOUSE	RECREATIONAL SUPPLIES	PARKS & REC SUPPLIES	9207178-00	1/24/2022	2/4/2022	82.74	
706	SUNBELT RENTALS, INC.	RECREATIONAL SUPPLIES	PLEASANT GROVE PARK RENTAL	119397895-	11/2/2021	2/17/2022	677.04	
707	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y03	1/15/2022	2/4/2022	15.50	
708	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y04	1/22/2022	2/4/2022	15.50	
709	UPS	POSTAL SERVICES	WEEKLY SERVICE CHARGE	0000Y7646Y05	1/29/2022	2/4/2022	15.50	
710	UPS	POSTAL SERVICES	WEEKLY FEE & 2 DAY AIR TO VACORP	0000Y7646Y06	2/5/2022	2/17/2022	15.50	
711	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	ADMIN MONTHLY BILL	05679379	1/26/2022	2/4/2022	17.75	
712						Total:	\$6,253.00	
713								
714	LIBRARY							
715	AMAZON.COM	BOOKS/PUBLICATIONS	LIBRARY MONTHLY AMAZON BILL	012190JAN22	1/10/2022	2/4/2022	5,660.37	
716	AMAZON.COM	OFFICE SUPPLIES	LIBRARY MONTHLY AMAZON BILL	012190JAN22	1/10/2022	2/4/2022	583.75	
717	BANK OF AMERICA	BOOKS/PUBLICATIONS	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	118.81	
718	BANK OF AMERICA	OFFICE SUPPLIES	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	550.50	
719	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY LONG DISTANCE	280660539	2/1/2022	2/17/2022	407.47	
720	DEMCO INC	OFFICE SUPPLIES	LIBRARY SUPPLIES	7069701	1/24/2022	2/17/2022	209.88	
721	GALE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITION	76648839	1/18/2022	2/4/2022	26.35	
722	GALE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITION	76694284	1/19/2022	2/4/2022	62.03	
723	GALE	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	77099046	2/2/2022	2/17/2022	29.74	
724	MICROMARKETING LLC	BOOKS/PUBLICATIONS	LIBRARY ADDITION	875569	1/17/2022	2/4/2022	14.44	
725	MICROMARKETING LLC	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	876574	1/27/2022	2/17/2022	25.00	
726	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITIONS	03100DA22045	2/8/2022	2/17/2022	29.95	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
727	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITIONS	03100DA22037	2/1/2022	2/17/2022	80.40	
728	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITIONS	03100DA21472	11/30/2021	2/17/2022	253.18	
729	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY BOOK ADDITIONS	03100DA21466	11/23/2021	2/17/2022	461.74	
730	THE PENWORTHY COMPANY	BOOKS/PUBLICATIONS	LIBRARY ADDITIONS	0578805-IN	2/2/2022	2/17/2022	1,565.05	
731						Total:	\$10,078.66	
732								
733	COUNTY PLANNER							
734	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	PLANNING - CO-LOCATION APPLICATION	1848	1/28/2022	2/4/2022	900.00	
735	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	APPLICATION REVIEW - TMOBILE 1151-29	1854	2/16/2022	2/17/2022	900.00	
736	JAMES RIVER SOLUTIONS	VEHICLE FUEL	DECEMBER '21	01102022	1/10/2022	2/4/2022	149.45	
737	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL BILL - JANUARY 2022	012022	2/2/2022	2/11/2022	127.04	
738	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	COUNTY STAPLES BILL	012922STATE	1/29/2022	2/17/2022	127.55	
739	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	20160029-00 - STANARD PAYMENT	30950577	1/28/2022	2/11/2022	93.04	
740						Total:	\$2,297.08	
741								
742	ECONOMIC DEVELOPMENT							
743	BANK OF AMERICA	DUES OR ASSOCIATION	P CARD PURCHASED 1/1/22 - 1/30/22	0987-JAN22	2/1/2022	2/17/2022	250.00	
744						Total:	\$250.00	
745								
746	VA COOPERATIVE EXTENSION							
747	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	INV. 1739-43HC-QR9N & INV. 1PNY-W3YF-	VCE-22-1	2/1/2022	2/4/2022	468.73	
748	KIMBERLY MAYO	OTHER OPERATING	ALL STAR WINTER MEETING SUPPLIES	020722	2/7/2022	2/11/2022	49.01	
749						Total:	\$517.74	
750								
751	NON PROFITS							
752	CHILD HEALTH PARTNERSHIP, INC.	CHILD HEALTH PARTNERSHIP	FY22 3RD QTR ALLOCATION	10122	1/1/2022	2/4/2022	13,265.00	
753	JAUNT, INC.	JAUNT	FY22 3RD QUARTER ALLOCATION	10122	1/1/2022	2/4/2022	21,250.00	
754	JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA	FY22 3RD QTR ALLOCATION	10122	1/1/2022	2/4/2022	21,250.00	
755	MONTICELLO AREA COMMUNITY	MACAA	FY22 3RD QTR ALLOCATION	10122	1/1/2022	2/4/2022	12,750.00	
756	REGION TEN	REGION TEN COMMUNITY	FY22 3RD QTR ALLOCATION	10122	1/1/2022	2/4/2022	32,250.00	
757	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	FY22 3RD QTR ALLOCATION	10122	1/1/2022	2/4/2022	8,711.25	
758						Total:	\$109,476.25	
759								
760						100 GENERAL FUND	Fund Total:	\$1,347,678.97
761	Fund # - 302 CAPITAL IMPROVEMENT							
762	PUBLIC SAFETY CAPITAL PROJ							
763	HALL AUTOMOTIVE - FLEET TEAM	VEHICLE	FCSD PURCHASE OF (2) 2021 DODGE	F669036	1/26/2022	2/17/2022	53,351.80	
764	HALL AUTOMOTIVE - FLEET TEAM	VEHICLE	FCSD PURCHASE OF (5) 2021 DODGE	F669033	12/20/2021	2/17/2022	133,382.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
765						Total:	\$186,733.80	
766								
767	FACILITIES CAP PROJ							
768	WINCHESTER EQUIPMENT COMPANY	CONTRACT SERVICES	TRACK LOADER	D20822-R	12/29/2021	2/4/2022	3,794.93	
769						Total:	\$3,794.93	
770								
771	SCHOOL OPS & MAINT CAP PROJ							
772	DAIKIN APPLIED	CONTRACT SERVICES	FCPS CHEMICAL CONDENSER COIL	3331655	12/21/2021	2/11/2022	12,750.00	
773	DAIKIN APPLIED	CONTRACT SERVICES	FCPS CHEMICAL COIL CLEANING CHILLER 2	3331731	12/21/2021	2/11/2022	14,860.00	
774						Total:	\$27,610.00	
775								
776				302 CAPITAL IMPROVEMENT		Fund Total:	\$218,138.73	
777	Fund # - 401 DEBT SERVICE							
778	DEBT SERVICE - COUNTY							
779	TD EQUIPMENT FINANCE INC.	2016 PUBLIC SAFETY SYSTM -	DEBT SERVICE INT - TDEF EQUIP LEASE 2016	00692920	2/28/2022	2/28/2022	16,345.33	
780						Total:	\$16,345.33	
781								
782				401 DEBT SERVICE		Fund Total:	\$16,345.33	
783	Fund # - 502 SEWER							
784	PALMYRA SEWER OPER EXPENSES							
785	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	7129524547-	1/24/2022	2/4/2022	852.92	
786						Total:	\$852.92	
787								
788				502 SEWER		Fund Total:	\$852.92	
789	Fund # - 505 FORK UNION SANITARY DISTRICT							
790	FUSD OPERATIONAL EXPENSES							
791	CENTURYLINK	TELECOMMUNICATIONS	FUSD - SANITARY DISTRICT OFFICE - FAX	309719161-	1/16/2022	2/4/2022	246.04	
792	CENTURYLINK	TELECOMMUNICATIONS	FUSD - OFFICE-FAX	309719161-	12/16/2021	2/17/2022	248.17	
793	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWEN'S WELL	9004200003-	1/24/2022	2/4/2022	79.32	
794	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008-	1/24/2022	2/4/2022	145.06	
795	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000-	1/24/2022	2/4/2022	352.06	
796	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL / WTP - 41 EMERALD ROAD	9501772108-	1/24/2022	2/4/2022	1,335.40	
797	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL - 2622 BREMO ROAD	7224360003-	12/14/2021	2/11/2022	8.27	
798	E.W. OWEN	LEASE/RENT	FEBRUARY '22 WELL RENT	02012022	2/1/2022	2/4/2022	150.00	
799	MOJOHNS, INC.	PURCHASE OF SERVICES	41 EMERAL LANE 12/1 - 12/31	14195A	1/10/2022	2/4/2022	70.00	
800	MOJOHNS, INC.	PURCHASE OF SERVICES	FLUVANNA COUNTY WASTEWATER 12/1 -	14353A	1/10/2022	2/4/2022	80.00	
801	MOJOHNS, INC.	PURCHASE OF SERVICES	FLUVANNA COUNTY WASTE WATER 1/1/22 -	14883A	2/1/2022	2/11/2022	70.00	
802	MOJOHNS, INC.	PURCHASE OF SERVICES	FLUVANNA COUNTY WASTE WATER 1/1/22 -	15039A	2/1/2022	2/11/2022	80.00	

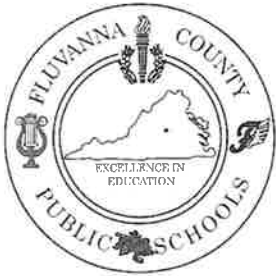
	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 2/1/2022					
2	Accounts Payable List		To Date: 2/28/2022					
4	Vendor Name	Charge To	Description	Invoice	Invoice Date	Check Date	Check Amount	
803	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	FORK UNION SANITARY DISTRICT	0410-	1/31/2022	2/17/2022	212.16	
804	TRUSTPOINT INSURANCE, LLC	PROPERTY INSURANCE	BOS POLICY 101104858	377642	2/4/2022	2/17/2022	100.00	
805	USABLUEBOOK	GENERAL MATERIALS AND	PW - SUPPLIES GLOVES	832668	12/30/2021	2/4/2022	146.85	
806	USABLUEBOOK	GENERAL MATERIALS AND	PW - SUPPLIES	831843	12/29/2021	2/4/2022	479.55	
807	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	JANUARY 2022	T446299	2/2/2022	2/11/2022	86.62	
808							Total:	
809							\$3,889.50	
810								
				505 FORK UNION SANITARY		Fund Total:	\$3,889.50	
811	Fund # - 510 ZION XR WATER & SEWER							
812	ZION XR W&S EXPENSES							
813	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS - JAMES MADISON HWY (ZXCR)	275904-015-	2/3/2021	2/11/2022	395.00	
814	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS - RICHMOND (PRISON BOOSTER	275904-017-	2/3/2021	2/11/2022	647.79	
815	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK - JAMES MADISON HWY	275904-013-	2/3/2021	2/11/2022	844.52	
816	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL- REAL	LEGAL SERVICES JANUARY 2022	152172	2/7/2022	2/11/2022	2,116.00	
817	VIRGINIA DEPT OF CORRECTIONS	CONSTRUCTION	DEC 1, 21 - DEC 31, 21 WATER &	50WR2274307	1/11/2022	2/4/2022	525.40	
818	VIRGINIA DEPT OF CORRECTIONS	CONSTRUCTION	NOV 1, 21 - NOV 30, 21 WATER &	50WR2274306	12/7/2021	2/4/2022	696.09	
819	VIRGINIA DEPT OF CORRECTIONS	CONSTRUCTION	WATER & WASTEWATER 1/1/22-1/31/22	50WR2274308	2/8/2022	2/17/2022	267.51	
820							Total:	
821							\$5,492.31	
822								
				510 ZION XR WATER &		Fund Total:	\$5,492.31	
823							Total Expenditures by Fund:	
							\$1,592,397.76	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	March 16, 2021				
AGENDA TITLE:	FY22 FCPS Grants Supplemental Appropriation				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$329,800.82 to the Fluvanna County Public Schools FY22 budget for funds received from State and Federal sources.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Management Analyst Brenda Gilliam, Executive Director for Instruction and Finance				
PRESENTER(S):	Brenda Gilliam, Executive Director for Instruction and Finance				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	Fluvanna County Public Schools has received \$329,800.82 in new FY22 grant funding from State and Federal revenue sources that were not included in the FY22 budget. The supplemental appropriation breakdown is provided on the FCPS request enclosed. The below tables show the change in the FY22 FCPS budget:				
		FY22 Adopted	FY22 Revised	FY22 Request	FY22 Revised (NEW Total)
	Revenue Category				
	Local - County	18,658,356	18,658,356	-	18,658,356
	Other Local	450,000	457,000	8,000	465,000
	State	23,988,974	24,302,173.05	161,367	24,463,540.05
	Federal	1,851,300	4,405,170.33	160,433.82	4,565,604.15
	TOTAL	44,948,630	47,822,699.38	329,800.82	48,152,500.20
FISCAL IMPACT:	Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures by \$329,800.82 as outlined in the above table. There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until November 2022.				

POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FCPS Supplemental Appropriation Request				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Eric Dahl, County Administrator, Fluvanna County

FROM: Brenda Gilliam, Executive Director for Instruction and Finance

Cc: Dr. Peter Gretz, Superintendent Fluvanna County Public Schools
Tori Melton, Management Analyst

DATE: March 1, 2022

RE: Supplemental Appropriation Request

Fluvanna County Public Schools has received grants from Federal, State, and Other Local revenue sources that were not included in the FY2022 budget.

It is requested the funds be appropriated to the Schools as an increase in funds as outlined below:

State- \$161,367.00
Federal- \$160,433.82
Other Local- \$8,000.00
Total= \$

Funding Source	Year	Type	Category	Amount	Expiration
ARP ESSER II Homeless	2022	Federal	Instruction	\$17,615.81	2024
ESSER III Summer School	2022	Federal	Instruction	\$142,818.01	2024
School Security and Equipment Grant	2022	State	Operations	\$161,367.00	2022
Dollar General Literacy Foundation	2022	Other Local	Instruction	\$8,000.00	2023
TOTAL				\$329,800.82	

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.



Capital Reserve Maintenance Fund Request

TAB K

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$13,090.00 for the purpose(s) of:
Emergency Generator Repairs At Fire Stations During Snow Storm**

Section 1 - REQUEST

Requesting Department/Agency Public Works PW22-007	Dept/Agency Contact Dale Critzer	Date of Request 03/10/2022
Phone (434) 591-1925	Fax (434) 591-1924	Fiscal Year FY22

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
Fork Union Fire Station generator turbo replacement	1	\$9,561.00	\$9,561.00
Palmyra Fire Station generator cooling fan/bearings replacement	1	\$2,529.00	\$2,529.00
Generator rental while parts were ordered	1	\$1,000.00	\$1,000.00
			\$0.00

Total Request: **\$13,090.00**

Description and justification for proposed use.

During the snow storm of January 2022 both Palmyra and Fork Union Fire stations had generator issues . Palmyra had cooling fan flex drive /bearing issues . Rental generator was put in place while parts were ordered . Fork Union had a leaking turbo oil seal and it was able to run but oil levels needed to be monitored a few times a day until parts arrived .

Department/Agency Head Name Assistant Director of Public Works	Signature Dale Critzer <small>Digitally signed by Dale Critzer Date: 2022.03.10 10:14:45 -05'00'</small>	Date 03/10/2022
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Eric Dahl <small>Digitally signed by Eric Dahl Date: 2022.03.10 13:38:33 -05'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Eric Dahl <small>Digitally signed by Eric Dahl Date: 2022.03.10 13:38:38 -05'00'</small>	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input checked="" type="checkbox"/>	American Rescue Plan Act - Fact Sheet
<input checked="" type="checkbox"/>	American Rescue Plan Act - FAQs
<input type="checkbox"/>	CARES Fund Balance Memo
<input type="checkbox"/>	

MEMORANDUM

Date: March 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: FY22 BOS Contingency Balance

The FY22 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$163,898
Less: Compensation Study – 11.17.21	-\$37,000
Less: Blue Ridge Cigarette Tax Board Startup Cost – 11.17.21	-\$17,218
Less: Tyler Technologies, Inc. Merchant Services Contract – 01.12.22	-1,368
Less: Carysbrook Softball Field Lighting	-9,000
Available:	\$99,312

MEMORANDUM

Date: March 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: FY22 Capital Reserve Balances

The FY22 Capital Reserve account balances are as follows:

County Capital Reserve:

FY21 Carryover	\$387,085
FY22 Budget Allocation:	\$200,000
Total FY22 Budget:	\$587,085
Add: Closed CRM Project – 06/30/2021	\$155
Less: Courts Building Sally Port Door – 08.04.21	-\$7,185
Less: Courts Building Replacement of Leaking Water Lines 09.01.21	-17,418
Less: Pleasant Grove House HVAC Replacement 09.01.21	-6,975
Less: Bobcat Skid Steer Repairs 10.20.21	-6,443
Less: Various Damages from the January 2022 Snow Storm	-7,456
Less: Public Works Maintenance Shop Generator	-6,455
FY22 Available:	\$535,308

Schools Capital Reserve:

FY21 Carryover	\$330,159
FY22 Budget Allocation:	\$200,000
Total FY22 Budget:	\$530,159
Add: Closed CRM Project – 06/30/2021	\$1,096
Less: FCHS HVAC Chiller Descaling and Cleaning 09.15.21	-27,700
Less: FMS Repair Leaking Flush Panels 11.03.21	-64,700
Less: Central and West Central Elementary Sidewalk Repair 11.03.21	-15,000
Less: Replace Track & Field Equipment	-29,155
FY22 Available:	\$394,700

MEMORANDUM

Date: March 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: ARPA Fund Balance

ARPA Fund Total Appropriation: \$5,296,878 – 50% received	\$2,648,439
Less: FUMA Wastewater Treatment Plant Evaluation 08.04.21	-\$39,870
Less: FUSD Morris and Omohundro Well Rehabilitation 09.01.21	-290,250
Less: Sheriff’s Office Hazard Pay One-Time Bonus 10.06.21	-48,443
Less: E911 – Hazard Pay One-Time Bonus 10.06.21	-16,995
Less: Premium Pay – Staff One-Time Bonus 12.15.21	-162,750
Current ARPA Fund Balance	\$2,090,131

MEMORANDUM

Date: March 16, 2022
From: Tori Melton – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY21 Year End Audited Total Unassigned Fund Balance:	\$24,035,309
Unassigned Fund Balance – 12% Target Per Policy:	\$9,959,654
Unassigned Fund Balance – Excess Above Policy Target:	\$14,075,655
Less: FY22 Sheriff's Office Recruitment, Retention, and Compression Wage Adjustment - 10.06.21	-\$240,000
Less: FY21-22 County Carryover Request – 12.01.21	-\$87,074
Current Unassigned Fund Balance – Excess Above Policy Target:	\$13,835,655

**Culpeper District, Louisa Residency
Fluvanna County Monthly Report: March 2022**

Fluvanna Mileage, Structures

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

Fatal Accidents

DATE	LOCATION	ALCOHOL	RESTRAINT
8/1/2021	Route 250, 0.4 Mile West of Route 1030	No	Yes
9/2/2021	Route 612, 0.1 Miles West of 671	No	Bicyclist
10/9/2021	Route 601, 0.5 Miles East of Route 625	Unknown	No
10/23/2021	Route 53, 1 Mile East of Route 618	No	No

*Of the 847 fatalities in VA in 2020, 121 were related to distracted driving and 343 were motor vehicle occupants not wearing a seatbelt.

**10% of all drivers do not wear a seatbelt. Of all driver fatalities, 50% are from the 10% that do not wear a seatbelt if the option was available.

[Link to Smart Scale Information](#)

[Link to Smart Scale Projects \(Filter for Fluvanna Co. Projects\)](#)

Smart Scale Round 5 Key Dates:

- April 1, 2022, Pre-application Deadline
- August 11, 2022, Application Deadline
- June 2023, CTB approval of Six Year Improvement Plan

Fluvanna County Smart Scale Round 5 Application Recommendations:

- Rt. 53/1015 Turkeysag Trail, Roundabout
- Rt. 53/618 Martin Kings Rd, Left Turn Lane
- Rt. 15/631 Troy Rd, Left Turn Lane



Projects:

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Rt. 600/618 Intersection Improvements (UPC 111739)	Scoping Meeting	Preliminary Design	Nov 2024
Rt. 250/631 Roundabout (UPC 118863)	Authorize PE	Survey	2025

Additional Road Projects:

- **On-Call Pipe Replacements** PR07-967-255, (UPC 106020)
- **District Wide Guardrail Repair and/or Replacement** GR07-967-269, (UPC 106849)
- **District Wide ADA Compliance** ADA7-967-317, (UPC 108027)
- **On-Call District Wide Pavement Marking** TS07-967-325 (UPC 108282)
- **District Wide Bridge Deck Cleaning and Washing** BRDG-967-241, (UPC 105980);
- **District Wide Bridge Maintenance** BRDG-967-240, (UPC 105979);
- **Route 623 over Venable Creek, Completed;**
- **Route 53, .5 miles S of Lake Monticello Rd - Emergency Pipe Replacement; Completed;**
- **Route 616 Soil Nailing Slope Repair; Completed;**
- **Rt. 15 N and S of CVEC – Pipe Replacements; Completed;**
- **Rt. 250 W of Correctional Center – Pipe Replacement; Completed;**
- **Rt. 15 Entrance Pipe over Raccoon Creek; Completed;**
- **Rt. 6 E of Rt. 624 – Pipe Replacement; Completed;**
- **Rt. 6 E of Scottsville – Pipe Replacements; Completed;**
- **Rt. 6, Columbia – Sinkhole Investigation; Completed, Replacement in Summer 2022;**
- **Debris Removal Efforts; Ongoing;**

Resurfacing Projects:

VDOT's contractor is preparing to begin resurfacing roads in Fluvanna County. Customers can view VDOT's resurfacing schedule and route status on VDOT's public website via the following link:

<http://www.virginiaroads.org/> (Select "Web Maps" and "Statewide Paving Status")

Fluvanna County Resurfacing					
Plant Mix			Surface Treatment		
Schedule	Miles	Cost/Estimate	Schedule	Miles	Cost/Estimate
2019	4.94	\$863,675	2019	43.65	\$590,849
2020	---	---	2020	55.52	\$421,558
2021	---	---	2021	16.07	\$229,394
2022	6.28	\$1,488,905	2022	14.21	\$246,885



**Culpeper District
Louisa Residency
Fluvanna County 2022 Pavement Resurfacing**

Route	Name	From	To	Pavement Type	Cost	District
15	James Madison Hwy	0.14 mi. North of Roundabout	Rt. 9150	Latex Modified	\$99,996	Palmyra/Columbia
15	James Madison Hwy	Rt. 9150	0.14 mi. South Rt. 613, Bybees Church Rd	Latex Modified	\$87,230	Palmyra/Columbia
15	James Madison Hwy	0.14 mi. South Rt. 613, Bybees Church Rd	Rt. 661, Rescue Lane	Latex Modified	\$72,717	Palmyra/Columbia
15	James Madison Hwy	Rt. 616, Union Mills Rd	0.21 mi. South of Lake Rd	Latex Modified	\$87,916	Palmyra/Columbia
15	James Madison Hwy	0.21 mi. South of Lake Rd	Rt. 250, 3 Notch Rd (Start of 4 Lane)	Latex Modified	\$97,367	Palmyra/Columbia
15	James Madison Hwy	James River Bridge	Rt. 695, Deer Lane	Plant Mix	\$655,092	Fork Union
53	Thomas Jefferson Parkway	Rt. 636, Nahor Manor Rd	0.396 mi. East Rt. 1074	Plant Mix	\$525,977	Cunningham
53	Thomas Jefferson Parkway	0.54 mi. West Rt. 660, Sclaters Ford Rd	0.32 mi. East Rt. 1010, Stage Coach Hills Rd	Plant Mix	\$298,473	Fork Union
619	Ruritan Lake Rd	Rt. 660, Sclaters Ford Rd	Albemarle County Line	Surface Treatment	\$95,845	Fork Union/Cunningham
630	Plain Dealing Rd	Rt. 659, Cedar Lane Rd	Rt. 601, Venable Rd	Surface Treatment	\$26,611	Columbia
644	Salem Church Rd	Rt. 15, James Madison Hwy	Rt. 616, Union Mills Rd	Surface Treatment	\$27,926	Palmyra/Columbia
700	Wylock Lane	Rt. 644, Salem Church Rd	End State Maintenance	Surface Treatment	\$5,820	Palmyra
708	Blue Ridge Dr	Rt. 250, Richmond Rd	End State Maintenance	Surface Treatment	\$11,549	Palmyra
725	Buck Ridge Rd	Rt. 708, Blue Ridge Dr	End State Maintenance	Surface Treatment	\$3,991	Palmyra
761	Branch Rd	Rt. 620, Rolling Road South	Rt. 619, Ruritan Lake Rd	Surface Treatment	\$75,143	Fork Union/Cunningham

* Indicates Subdivision or Services Surrounding Subdivisions

Traffic Engineering

Study Requests in Progress:

- Route 250, Richmond Road
 - Speed study, from Route 631 to Route 15
- Route 1040, Broken Island Road
 - Centerline Removal due to installment issues
- Route 616, Union Mills Road
 - Corridor Safety Study
- Route 612, Winnsville Drive
 - Reviewing options to reduce truck traffic
- Route 6, West River Road
 - School Bus Stop Ahead sign requested at 6176 W. River Road
- Route 618, Lake Monticello Road
 - Curve Sign review
- Route 639, Long Acre Road
 - Speed Study Request

Studies Completed:

- Route 676, Diamond Road; Speed Study
 - 40 MPH speed limit recommended
 - Sign installation completed.
- Route 659, Stage Junction Road; Speed and Curve Warning Study
 - 35mph w/l town limits, 45mph outside of town, chevron warning signs @ Rt. 6
 - Sign installation pending

County Safety and Operational Improvements:

- Route 53 at Route 660 (Cunningham): VDOT continues to evaluate this intersection for interim and long-term safety improvements
- Rt. 53/660 & Rt. 600/618 Stop Bar installed
- Radar Feedback Signs (ongoing)
 - Previously on Rt. 15, 6 in Columbia
 - Scheduled on Rt. 615, Carysbrook Rd

Local Assistance Programs

- Transportation Alternatives Program
 - Palmyra Sidewalk, Parking, and Traffic Improvements
 - Application Submitted

Area Land Use

Residency Area Land Use Staff have issued 2 permit in 2022.

Fluvanna County Plan/Plat Reviews Received Jan-Feb 2022

Project Name	Routes/Address	Submission Type	VDOT Contact	VDOT Received Date	Locality Due Date	VDOT Comment Date	Status
South Boston Self Storage	600-TMP 18-A-53B	Site Plan,	John Wilson	1/13/2022	2/27/2022	2/11/2022	Review Complete - Revision Required
Ballinger Bluffs Subdivision	601-TMP 31-A-9	Preliminary Plat Review, Preliminary Plan,	John Wilson	1/31/2022	3/17/2022	2/18/2022	Review Complete - Revision Required
Steven & Codie Peters, "Colonial Circle"	53-Thomas Jefferson Parkway (adjacent to address 8286)	Preliminary Plat Review,	Mark Wood	2/24/2022	4/8/2022		Review Underway

- [Zion Crossroads Corridor Improvement Study \(link\)](#) – This small area study, which is supported by stakeholders from VDOT, Fluvanna and Louisa counties and the Thomas Jefferson Planning District Commission. The study is evaluating vehicle, transit, bicycle, and pedestrian accommodations along Route 15 (James Madison Highway) between the intersections of Sommerfield Drive and Starlite Park as well as along Route 250 (Three Notch Road/Richmond Road) between Route 631 (Troy Road) and Route 613 (Poindexter Road). The purpose of the study is to develop short-, mid-, and long-term community-supported transportation solutions to provide safe travel for all uses and users of the roadway. The results from this study have been reviewed and potential transportation projects were developed and presented for feedback on 2/23/22. Additional public outreach is being considered.

Maintenance Activities

VDOT crews in Palmyra and Zions Crossroads Area Headquarters have responded to **381** Work Orders in FY22. Top activities have been dead animal removal and fall tree/limb clearing.

BOS Manual:

http://www.virginiadot.org/business/resources/local_assistance/BOSmanual.pdf

Stacy Londrey
Acting Resident Engineer
VDOT Louisa Residency
540-967-3710

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cities	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. Addressing the negative economic impacts caused by the public health emergency

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. **Serving the hardest-hit communities and families**

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. **Replacing lost public sector revenue**

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

Coronavirus State and Local Fiscal Recovery Funds

Frequently Asked Questions

AS OF JULY 19, 2021

This document contains answers to frequently asked questions regarding the Coronavirus State and Local Fiscal Recovery Funds (CSFRF / CLFRF, or Fiscal Recovery Funds). Treasury will be updating this document periodically in response to questions received from stakeholders. Recipients and stakeholders should consult the [Interim Final Rule](#) for additional information.

- For overall information about the program, including information on requesting funding, please see <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments>
- For general questions about CSFRF / CLFRF, please email SLFRP@treasury.gov
- Treasury is seeking comment on all aspects of the Interim Final Rule. Stakeholders are encouraged to submit comments electronically through the Federal eRulemaking Portal (<https://www.regulations.gov/document/TREAS-DO-2021-0008-0002>) on or before July 16, 2021. Please be advised that comments received will be part of the public record and subject to public disclosure. Do not disclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

Questions added 5/27/21: 1.5, 1.6, 2.13, 2.14, 2.15, 3.9, 4.5, 4.6, 10.3, 10.4 (noted with “[5/27]”)

Questions added 6/8/21: 2.16, 3.10, 3.11, 3.12, 4.7, 6.7, 8.2, 9.4, 9.5, 10.5 (noted with “[6/8]”)

Questions added 6/17/21: 6.8, 6.9, 6.10, 6.11 (noted with “[6/17]”)

Questions added 6/23/21: 1.7, 2.17, 2.18, 2.19, 2.20, 3.1 (appendix), 3.13, 4.8, 6.12 (noted with “[6/23]”)

Question added 6/24/21: 2.21 (noted with “[6/24]”)

Questions added 7/14/21: 1.8, 3.14, 3.15, 4.9, 4.10, 4.11, 4.12, 6.13, 6.14, 6.15, 6.16, 6.17, 10.3 updated (noted with “[7/14]”)

Answers to frequently asked questions on distribution of funds to non-entitlement units of local government (NEUs) can be found in this [FAQ supplement](#), which is regularly updated.

1. Eligibility and Allocations

1.1. Which governments are eligible for funds?

The following governments are eligible:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities
- Non-entitlement units, or smaller local governments

1.2. Which governments receive funds directly from Treasury?

Treasury will distribute funds directly to each eligible state, territory, metropolitan city, county, or Tribal government. Smaller local governments that are classified as non-entitlement units will receive funds through their applicable state government.

1.3. Are special-purpose units of government eligible to receive funds?

Special-purpose units of local government will not receive funding allocations; however, a state, territory, local, or Tribal government may transfer funds to a special-purpose unit of government. Special-purpose districts perform specific functions in the community, such as fire, water, sewer or mosquito abatement districts.

1.4. How are funds being allocated to Tribal governments, and how will Tribal governments find out their allocation amounts?¹

\$20 billion of Fiscal Recovery Funds was reserved for Tribal governments. The American Rescue Plan Act specifies that \$1 billion will be allocated evenly to all eligible Tribal governments. The remaining \$19 billion will be distributed using an allocation methodology based on enrollment and employment.

There will be two payments to Tribal governments. Each Tribal government's first payment will include (i) an amount in respect of the \$1 billion allocation that is to be divided equally among eligible Tribal governments and (ii) each Tribal government's pro rata share of the Enrollment Allocation. Tribal governments will be notified of their allocation amount and delivery of payment 4-5 days after completing request for funds in the Treasury Submission Portal. The deadline to make the initial request for funds is June 21, 2021.

The second payment will include a Tribal government's pro rata share of the Employment Allocation. There is a \$1,000,000 minimum employment allocation for Tribal governments. In late-June, Tribal governments will receive an email notification to re-enter the Treasury Submission Portal to confirm or amend their 2019 employment numbers that were submitted to the Department of the Treasury for the CARES Act's Coronavirus Relief Fund. To receive an Employment Allocation, including the minimum employment allocation, Tribal governments must confirm employment numbers by July

¹ The answer to this question was updated on July 19, 2021.

23, 2021. Treasury will calculate employment allocations for those Tribal governments that confirmed or submitted amended employment numbers by the deadline. In August, Treasury will communicate to Tribal governments the amount of their portion of the Employment Allocation and the anticipated date for the second payment.

1.5. My county is a unit of general local government with population under 50,000. Will my county receive funds directly from Treasury? [5/27]

Yes. All counties that are units of general local government will receive funds directly from Treasury and should apply via the [online portal](#). The list of county allocations is available [here](#).

1.6. My local government expected to be classified as a non-entitlement unit. Instead, it was classified as a metropolitan city. Why? [5/27]

The American Rescue Plan Act defines, for purposes of the Coronavirus Local Fiscal Recovery Fund (CLFRF), metropolitan cities to include those that are currently metropolitan cities under the Community Development Block Grant (CDBG) program but also those cities that relinquish or defer their status as a metropolitan city for purposes of the CDBG program. This would include, by way of example, cities that are principal cities of their metropolitan statistical area, even if their population is less than 50,000. In other words, a city that is eligible to be a metropolitan city under the CDBG program is eligible as a metropolitan city under the CLFRF, regardless of how that city has elected to participate in the CDBG program.

Unofficial allocation estimates produced by other organizations may have classified certain local governments as non-entitlement units of local government. However, based on the statutory definitions, some of these local governments should have been classified as metropolitan cities.

1.7. In order to receive and use Fiscal Recovery Funds, must a recipient government maintain a declaration of emergency relating to COVID-19? [6/23]

No. Neither the statute establishing the CSFRF/CLFRF nor the Interim Final Rule requires recipients to maintain a local declaration of emergency relating to COVID-19.

1.8. Can non-profit or private organizations receive funds? If so, how? [7/14]

Yes. Under section 602(c)(3) of the Social Security Act, a State, territory, or Tribal government may transfer funds to a “private nonprofit organization . . . , a Tribal organization . . . , a public benefit corporation involved in the transportation of passengers or cargo, or a special-purpose unit of State or local government.” Similarly, section 603(c)(3) authorizes a local government to transfer funds to the same entities (other than Tribal organizations). The Interim Final Rule clarifies that the lists of transferees in sections 602(c)(3) and 603(c)(3) are not exclusive, and recipients may transfer funds to constituent units of government or private entities beyond those

specified in the statute. A transferee receiving a transfer from a recipient under sections 602(c)(3) and 603(c)(3) will be considered to be a subrecipient and will be expected to comply with all subrecipient reporting requirements.

The ARPA does not authorize Treasury to provide CSFRF/CLFRF funds directly to non-profit or private organizations. Thus, non-profit or private organizations should seek funds from CSFRF/CLFRF recipient(s) in their jurisdiction (e.g., a State, local, territorial, or Tribal government).

2. Eligible Uses – Responding to the Public Health Emergency / Negative Economic Impacts

2.1. What types of COVID-19 response, mitigation, and prevention activities are eligible?

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics.

2.2. If a use of funds was allowable under the Coronavirus Relief Fund (CRF) to respond to the public health emergency, may recipients presume it is also allowable under CSFRF/CLFRF?

Generally, funding uses eligible under CRF as a response to the direct public health impacts of COVID-19 will continue to be eligible under CSFRF/CLFRF, with the following two exceptions: (1) the standard for eligibility of public health and safety payrolls has been updated; and (2) expenses related to the issuance of tax-anticipation notes are not an eligible funding use.

2.3. If a use of funds is not explicitly permitted in the Interim Final Rule as a response to the public health emergency and its negative economic impacts, does that mean it is prohibited?

The Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. The Interim Final Rule also provides flexibility for recipients to use Fiscal Recovery Funds for programs or services that are not identified on these non-exclusive lists but which meet the objectives of section 602(c)(1)(A) or 603(c)(1)(A) by responding to the COVID-19 public health emergency with respect to COVID-19 or its negative economic impacts.

2.4. May recipients use funds to respond to the public health emergency and its negative economic impacts by replenishing state unemployment funds?

Consistent with the approach taken in the CRF, recipients may make deposits into the state account of the Unemployment Trust Fund up to the level needed to restore the pre-pandemic balances of such account as of January 27, 2020, or to pay back advances received for the payment of benefits between January 27, 2020 and the date when the Interim Final Rule is published in the Federal Register.

2.5. What types of services are eligible as responses to the negative economic impacts of the pandemic?

Eligible uses in this category include assistance to households; small businesses and non-profits; and aid to impacted industries.

Assistance to households includes, but is not limited to: food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training.

Assistance to small business and non-profits includes, but is not limited to:

- loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;
- Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and
- Technical assistance, counseling, or other services to assist with business planning needs

2.6. May recipients use funds to respond to the public health emergency and its negative economic impacts by providing direct cash transfers to households?

Yes, provided the recipient considers whether, and the extent to which, the household has experienced a negative economic impact from the pandemic. Additionally, cash transfers must be reasonably proportional to the negative economic impact they are intended to address. Cash transfers grossly in excess of the amount needed to address the negative economic impact identified by the recipient would not be considered to be a response to the COVID-19 public health emergency or its negative impacts. In particular, when considering appropriate size of permissible cash transfers made in response to the COVID-19 public health emergency, state, local, territorial, and Tribal governments may consider and take guidance from the per person amounts previously provided by the federal government in response to the COVID crisis.

2.7. May funds be used to reimburse recipients for costs incurred by state and local governments in responding to the public health emergency and its negative economic impacts prior to passage of the American Rescue Plan?

Use of Fiscal Recovery Funds is generally forward looking. The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021.

2.8. May recipients use funds for general economic development or workforce development?

Generally, not. Recipients must demonstrate that funding uses directly address a negative economic impact of the COVID-19 public health emergency, including funds used for economic or workforce development. For example, job training for unemployed workers may be used to address negative economic impacts of the public health emergency and be eligible.

2.9. How can recipients use funds to assist the travel, tourism, and hospitality industries?

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency, as well as aid a planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic.

Tribal development districts are considered the commercial centers for tribal hospitality, gaming, tourism and entertainment industries.

2.10. May recipients use funds to assist impacted industries other than travel, tourism, and hospitality?

Yes, provided that recipients consider the extent of the impact in such industries as compared to tourism, travel, and hospitality, the industries enumerated in the statute. For example, nationwide the leisure and hospitality industry has experienced an

approximately 17 percent decline in employment and 24 percent decline in revenue, on net, due to the COVID-19 public health emergency. Recipients should also consider whether impacts were due to the COVID-19 pandemic, as opposed to longer-term economic or industrial trends unrelated to the pandemic.

Recipients should maintain records to support their assessment of how businesses or business districts receiving assistance were affected by the negative economic impacts of the pandemic and how the aid provided responds to these impacts.

2.11. How does the Interim Final Rule help address the disparate impact of COVID-19 on certain populations and geographies?

In recognition of the disproportionate impacts of the COVID-19 virus on health and economic outcomes in low-income and Native American communities, the Interim Final Rule identifies a broader range of services and programs that are considered to be in response to the public health emergency when provided in these communities. Specifically, Treasury will presume that certain types of services are eligible uses when provided in a Qualified Census Tract (QCT), to families living in QCTs, or when these services are provided by Tribal governments.

Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. In identifying these disproportionately-impacted communities, recipients should be able to support their determination for how the pandemic disproportionately impacted the populations, households, or geographic areas to be served.

Eligible services include:

- Addressing health disparities and the social determinants of health, including: community health workers, public benefits navigators, remediation of lead paint or other lead hazards, and community violence intervention programs;
- Building stronger neighborhoods and communities, including: supportive housing and other services for individuals experiencing homelessness, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity;
- Addressing educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs; and
- Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

2.12. May recipients use funds to pay for vaccine incentive programs (e.g., cash or in-kind transfers, lottery programs, or other incentives for individuals who get vaccinated)?

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to respond to the COVID-19 public health emergency, including expenses related to COVID-19 vaccination programs. See 31 CFR 35.6(b)(1)(i). Programs that provide incentives reasonably expected to increase the number of people who choose to get vaccinated, or that motivate people to get vaccinated sooner than they otherwise would have, are an allowable use of funds so long as such costs are reasonably proportional to the expected public health benefit.

2.13. May recipients use funds to pay “back to work incentives” (e.g., cash payments for newly employed workers after a certain period of time on the job)? [5/27]

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to unemployed workers. See 31 CFR 35.6(b)(4). This assistance can include job training or other efforts to accelerate rehiring and thus reduce unemployment, such as childcare assistance, assistance with transportation to and from a jobsite or interview, and incentives for newly employed workers.

2.14. The Coronavirus Relief Fund (CRF) included as an eligible use: "Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What has changed in CSFRF/CLFRF, and what type of documentation is required under CSFRF/CLFRF? [5/27]

Many of the expenses authorized under the Coronavirus Relief Fund are also eligible uses under the CSFRF/CLFRF. However, in the case of payroll expenses for public safety, public health, health care, human services, and similar employees (hereafter, public health and safety staff), the CSFRF/CLFRF does differ from the CRF. This change reflects the differences between the ARPA and CARES Act and recognizes that the response to the COVID-19 public health emergency has changed and will continue to change over time. In particular, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, including first responders, to the extent that the employee's time that is dedicated to responding to the COVID-19 public health emergency.

For administrative convenience, the recipient may consider a public health and safety employee to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated (e.g., more than half of the employee's time is dedicated) to responding to the COVID-19 public health emergency.

Recipients may use presumptions for assessing whether an employee, division, or operating unit is primarily dedicated to COVID-19 response. The recipient should

maintain records to support its assessment, such as payroll records, attestations from supervisors or staff, or regular work product or correspondence demonstrating work on the COVID-19 response. Recipients need not routinely track staff hours. Recipients should periodically reassess their determinations.

2.15. What staff are included in “public safety, public health, health care, human services, and similar employees”? Would this include, for example, 911 operators, morgue staff, medical examiner staff, or EMS staff? [5/27]

As discussed in the Interim Final Rule, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, for the portion of the employee’s time that is dedicated to responding to the COVID-19 public health emergency.

Public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters, emergency medical responders, correctional and detention officers, and those who directly support such employees such as dispatchers and supervisory personnel. Public health employees would include employees involved in providing medical and other health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions, and other support services essential for patient care (e.g., laboratory technicians, medical examiner or morgue staff) as well as employees of public health departments directly engaged in matters related to public health and related supervisory personnel. Human services staff include employees providing or administering social services; public benefits; child welfare services; and child, elder, or family care, as well as others.

2.16. May recipients use funds to establish a public jobs program? [6/8]

Yes. The Interim Final Rule permits a broad range of services to unemployed or underemployed workers and other individuals that suffered negative economic impacts from the pandemic. That can include public jobs programs, subsidized employment, combined education and on-the-job training programs, or job training to accelerate rehiring or address negative economic or public health impacts experienced due to a worker’s occupation or level of training. The broad range of permitted services can also include other employment supports, such as childcare assistance or assistance with transportation to and from a jobsite or interview.

The Interim Final Rule includes as an eligible use re-hiring public sector staff up to the government’s level of pre-pandemic employment. “Public sector staff” would not include individuals participating in a job training or subsidized employment program administered by the recipient.

2.17. The Interim Final Rule states that “assistance or aid to individuals or businesses that did not experience a negative economic impact from the public health emergency would not be an eligible use under this category.” Are recipients

required to demonstrate that each individual or business experienced a negative economic impact for that individual or business to receive assistance? [6/23]

Not necessarily. The Interim Final Rule allows recipients to demonstrate a negative economic impact on a population or group and to provide assistance to households or businesses that fall within that population or group. In such cases, the recipient need only demonstrate that the household or business is within the population or group that experienced a negative economic impact.

For assistance to households, the Interim Final Rule states, “In assessing whether a household or population experienced economic harm as a result of the pandemic, a recipient may presume that a household or population that experienced unemployment or increased food or housing insecurity or is low- or moderate-income experienced negative economic impacts resulting from the pandemic.” This would allow, for example, an internet access assistance program for all low- or moderate-income households, but would not require the recipient to demonstrate or document that each individual low- or moderate income household experienced a negative economic impact from the COVID-19 public health emergency apart from being low- or moderate income.

For assistance to small businesses, the Interim Final Rule states that assistance may be provided to small businesses, including loans, grants, in-kind assistance, technical assistance or other services, to respond to the negative economic impacts of the COVID-19 public health emergency. In providing assistance to small businesses, recipients must design a program that responds to the negative economic impacts of the COVID-19 public health emergency, including by identifying how the program addresses the identified need or impact faced by small businesses. This can include assistance to adopt safer operating procedures, weather periods of closure, or mitigate financial hardship resulting from the COVID-19 public health emergency.

As part of program design and to ensure that the program responds to the identified need, recipients may consider additional criteria to target assistance to businesses in need, including to small businesses. Assistance may be targeted to businesses facing financial insecurity, with substantial declines in gross receipts (e.g., comparable to measures used to assess eligibility for the Paycheck Protection Program), or facing other economic harm due to the pandemic, as well as businesses with less capacity to weather financial hardship, such as the smallest businesses, those with less access to credit, or those serving disadvantaged communities. For example, a recipient could find based on local data or research that the smallest businesses faced sharply increased risk of bankruptcy and develop a program to respond; such a program would only need to document a population or group-level negative economic impact, and eligibility criteria to limit access to the program to that population or group (in this case, the smallest businesses).

In addition, recognizing the disproportionate impact of the pandemic on disadvantaged communities, the Interim Final Rule also identifies a set of services that are presumptively eligible when provided in a Qualified Census Tract (QCT); to families and individuals living in QCTs; to other populations, households, or geographic areas

identified by the recipient as disproportionately impacted by the pandemic; or when these services are provided by Tribal governments. For more information on the set of presumptively eligible services, see the Interim Final Rule section on *Building Stronger Communities through Investments in Housing and Neighborhoods* and FAQ 2.11.

2.18. Would investments in improving outdoor spaces (e.g. parks) be an eligible use of funds as a response to the public health emergency and/or its negative economic impacts? [6/23]

There are multiple ways that investments in improving outdoor spaces could qualify as eligible uses; several are highlighted below, though there may be other ways that a specific investment in outdoor spaces would meet eligible use criteria.

First, in recognition of the disproportionate negative economic impacts on certain communities and populations, the Interim Final Rule identifies certain types of services that are eligible uses when provided in a Qualified Census Tract (QCT), to families and individuals living in QCTs, or when these services are provided by Tribal governments. Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic.

These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social determinants of health. The Interim Final Rule provides a non-exhaustive list of eligible services to respond to the needs of communities disproportionately impacted by the pandemic, and recipients may identify other uses of funds that do so, consistent with the Rule’s framework. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.

Second, recipients may provide assistance to small businesses in all communities. Assistance to small businesses could include support to enhance outdoor spaces for COVID-19 mitigation (e.g., restaurant patios) or to improve the built environment of the neighborhood (e.g., façade improvements).

Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services” can constitute a negative economic impact of the pandemic.

2.19. Would expenses to address a COVID-related backlog in court cases be an eligible use of funds as a response to the public health emergency? [6/23]

The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services,” such as cuts to public sector staffing levels, can constitute a negative economic impact of the pandemic. During the COVID-19 public

health emergency, many courts were unable to operate safely during the pandemic and, as a result, now face significant backlogs. Court backlogs resulting from inability of courts to safely operate during the COVID-19 pandemic decreased the government's ability to administer services. Therefore, steps to reduce these backlogs, such as implementing COVID-19 safety measures to facilitate court operations, hiring additional court staff or attorneys to increase speed of case resolution, and other expenses to expedite case resolution are eligible uses.

2.20. Can funds be used to assist small business startups as a response to the negative economic impact of COVID-19? [6/23]

As discussed in the Interim Final Rule, recipients may provide assistance to small businesses that responds to the negative economic impacts of COVID-19. The Interim Final Rule provides a non-exclusive list of potential assistance mechanisms, as well as considerations for ensuring that such assistance is responsive to the negative economic impacts of COVID-19.

Treasury acknowledges a range of potential circumstances in which assisting small business startups could be responsive to the negative economic impacts of COVID-19, including for small businesses and individuals seeking to start small businesses after the start of the COVID-19 public health emergency. For example:

- A recipient could assist small business startups with additional costs associated with COVID-19 mitigation tactics (e.g., barriers or partitions; enhanced cleaning; or physical plant changes to enable greater use of outdoor space).
- A recipient could identify and respond to a negative economic impact of COVID-19 on new small business startups; for example, if it could be shown that small business startups in a locality were facing greater difficulty accessing credit than prior to the pandemic, faced increased costs to starting the business due to the pandemic, or that the small business had lost expected startup capital due to the pandemic.
- The Interim Final Rule also discusses eligible uses that provide support for individuals who have experienced a negative economic impact from the COVID-19 public health emergency, including uses that provide job training for unemployed individuals. These initiatives also may support small business startups and individuals seeking to start small businesses.

2.21. Can funds be used for eviction prevention efforts or housing stability services? [6/24]

Yes. Responses to the negative economic impacts of the pandemic include “rent, mortgage, or utility assistance [and] counseling and legal aid to prevent eviction or homelessness.” This includes housing stability services that enable eligible households to maintain or obtain housing, such as housing counseling, fair housing counseling, case management related to housing stability, outreach to households at risk of eviction or promotion of housing support programs, housing related services for survivors of

domestic abuse or human trafficking, and specialized services for individuals with disabilities or seniors that supports their ability to access or maintain housing.

This also includes legal aid such as legal services or attorney's fees related to eviction proceedings and maintaining housing stability, court-based eviction prevention or eviction diversion programs, and other legal services that help households maintain or obtain housing.

Recipients may transfer funds to, or execute grants or contracts with, court systems, non-profits, and a wide range of other organizations to implement these strategies.

3. Eligible Uses – Revenue Loss

3.1. How is revenue defined for the purpose of this provision? [appendix added 6/23]

The Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

General Revenue includes revenue from taxes, current charges, and miscellaneous general revenue. It excludes refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, agency or private trust transactions, and revenue generated by utilities and insurance trusts. General revenue also includes intergovernmental transfers between state and local governments, but excludes intergovernmental transfers from the Federal government, including Federal transfers made via a state to a locality pursuant to the CRF or the Fiscal Recovery Funds.

Tribal governments may include all revenue from Tribal enterprises and gaming operations in the definition of General Revenue.

Please see the appendix for a diagram of the Interim Final Rule’s definition of General Revenue within the Census Bureau’s revenue classification structure.

3.2. Will revenue be calculated on an entity-wide basis or on a source-by-source basis (e.g. property tax, income tax, sales tax, etc.)?

Recipients should calculate revenue on an entity-wide basis. This approach minimizes the administrative burden for recipients, provides for greater consistency across recipients, and presents a more accurate representation of the net impact of the COVID-19 public health emergency on a recipient’s revenue, rather than relying on financial reporting prepared by each recipient, which vary in methodology used and which generally aggregates revenue by purpose rather than by source.

3.3. Does the definition of revenue include outside concessions that contract with a state or local government?

Recipients should classify revenue sources as they would if responding to the U.S. Census Bureau’s Annual Survey of State and Local Government Finances. According to the Census Bureau’s [Government Finance and Employment Classification manual](#), the following is an example of current charges that would be included in a state or local government’s general revenue from own sources: “Gross revenue of facilities operated by a government (swimming pools, recreational marinas and piers, golf courses, skating rinks, museums, zoos, etc.); auxiliary facilities in public recreation areas (camping areas, refreshment stands, gift shops, etc.); lease or use fees from stadiums, auditoriums, and community and convention centers; and rentals from concessions at such facilities.”

3.4. What is the time period for estimating revenue loss? Will revenue losses experienced prior to the passage of the Act be considered?

Recipients are permitted to calculate the extent of reduction in revenue as of four points in time: December 31, 2020; December 31, 2021; December 31, 2022; and December 31, 2023. This approach recognizes that some recipients may experience lagged effects of the pandemic on revenues.

Upon receiving Fiscal Recovery Fund payments, recipients may immediately calculate revenue loss for the period ending December 31, 2020.

3.5. What is the formula for calculating the reduction in revenue?

A reduction in a recipient’s General Revenue equals:

$$\text{Max} \{ [\text{Base Year Revenue} * (1 + \text{Growth Adjustment})^{\left(\frac{n_t}{12}\right)}] - \text{Actual General Revenue}_t ; 0 \}$$

Where:

Base Year Revenue is General Revenue collected in the most recent full fiscal year prior to the COVID-19 public health emergency.

Growth Adjustment is equal to the greater of 4.1 percent (or 0.041) and the recipient’s average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency.

n equals the number of months elapsed from the end of the base year to the calculation date.

Actual General Revenue is a recipient’s actual general revenue collected during 12-month period ending on each calculation date.

Subscript *t* denotes the calculation date.

3.6. Are recipients expected to demonstrate that reduction in revenue is due to the COVID-19 public health emergency?

In the Interim Final Rule, any diminution in actual revenue calculated using the formula above would be presumed to have been “due to” the COVID-19 public health emergency. This presumption is made for administrative ease and in recognition of the broad-based economic damage that the pandemic has wrought.

3.7. May recipients use pre-pandemic projections as a basis to estimate the reduction in revenue?

No. Treasury is disallowing the use of projections to ensure consistency and comparability across recipients and to streamline verification. However, in estimating the revenue shortfall using the formula above, recipients may incorporate their average annual revenue growth rate in the three full fiscal years prior to the public health emergency.

3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens. This restriction on paying interest or principal on any outstanding debt instrument, includes, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt. In addition, the overarching restrictions on all program funds (e.g., restriction on pension deposits, restriction on using funds for non-federal match where barred by regulation or statute) would apply.

3.9. How do I know if a certain type of revenue should be counted for the purpose of computing revenue loss? [5/27]

As discussed in FAQ #3.1, the Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

Recipients should refer to the definition of “General Revenue” included in the Interim Final Rule. See 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule’s definition of “General Revenue,” the recipient may consider the classification and instructions used to complete the Census Bureau’s Annual Survey.

For example, parking fees would be classified as a Current Charge for the purpose of the Census Bureau’s Annual Survey, and the Interim Final Rule’s concept of “General Revenue” includes all Current Charges. Therefore, parking fees would be included in the Interim Final Rule’s concept of “General Revenue.”

The Census Bureau’s Government Finance and Employment Classification manual is available [here](#).

3.10. In calculating revenue loss, are recipients required to use audited financials? [6/8]

Where audited data is not available, recipients are not required to obtain audited data. Treasury expects all information submitted to be complete and accurate. See 31 CFR 35.4(c).

3.11. In calculating revenue loss, should recipients use their own data, or Census data? [6/8]

Recipients should use their own data sources to calculate general revenue, and do not need to rely on published revenue data from the Census Bureau. Treasury acknowledges that due to differences in timing, data sources, and definitions, recipients’ self-reported general revenue figures may differ somewhat from those published by the Census Bureau.

3.12. Should recipients calculate revenue loss on a cash basis or an accrual basis? [6/8]

Recipients may provide data on a cash, accrual, or modified accrual basis, provided that recipients are consistent in their choice of methodology throughout the covered period and until reporting is no longer required.

3.13. In identifying intergovernmental revenue for the purpose of calculating General Revenue, should recipients exclude all federal funding, or just federal funding related to the COVID-19 response? How should local governments treat federal funds that are passed through states or other entities, or federal funds that are intermingled with other funds? [6/23]

In calculating General Revenue, recipients should exclude all intergovernmental transfers from the federal government. This includes, but is not limited to, federal transfers made via a state to a locality pursuant to the Coronavirus Relief Fund or Fiscal Recovery Funds. To the extent federal funds are passed through states or other entities or intermingled with other funds, recipients should attempt to identify and exclude the

federal portion of those funds from the calculation of General Revenue on a best-efforts basis.

3.14. What entities constitute a government for the purpose of calculating revenue loss? [7/14]

In determining whether a particular entity is part of a recipient's government for purposes of measuring a recipient's government revenue, recipients should identify all the entities included in their government and the general revenue attributable to these entities on a best-efforts basis. Recipients are encouraged to consider how their administrative structure is organized under state and local statutes. In cases in which the autonomy of certain authorities, commissions, boards, districts, or other entities is not readily distinguishable from the recipient's government, recipients may adopt the Census Bureau's criteria for judging whether an entity is independent from, or a constituent of, a given government. For an entity to be independent, it generally meets all four of the following conditions:

- The entity is an organized entity and possesses corporate powers, such as perpetual succession, the right to sue and be sued, having a name, the ability to make contracts, and the ability to acquire and dispose of property.
- The entity has governmental character, meaning that it provides public services, or wields authority through a popularly elected governing body or officers appointed by public officials. A high degree of responsibility to the public, demonstrated by public reporting requirements or by accessibility of records for public inspection, also evidences governmental character.
- The entity has substantial fiscal independence, meaning it can determine its budget without review and modification by other governments. For instance, the entity can determine its own taxes, charges, and debt issuance without another government's supervision.
- The entity has substantial administrative independence, meaning it has a popularly elected governing body, or has a governing body representing two or more governments, or, in the event its governing body is appointed by another government, the entity performs functions that are essentially different from those of, and are not subject to specification by, its creating government.

If an entity does not meet all four of these conditions, a recipient may classify the entity as part of the recipient's government and assign the portion of General Revenue that corresponds to the entity.

To further assist recipients in applying the forgoing criteria, recipients may refer to the Census Bureau's [*Individual State Descriptions: 2017 Census of Governments*](#) publication, which lists specific entities and classes of entities classified as either independent (defined by Census as "special purpose governments") or constituent (defined by Census as "dependent agencies") on a state-by-state basis. Recipients should note that the Census Bureau's lists are not exhaustive and that Census classifications are based on an analysis of state and local statutes as of 2017 and subject to the Census Bureau's judgement. Though not included in the Census Bureau's publication, state

colleges and universities are generally classified as dependent agencies of state governments by the Census Bureau.

If an entity is determined to be part of the recipient's government, the recipient must also determine whether the entity's revenue is covered by the Interim Final Rule's definition of "general revenue." For example, some cash flows may be outside the definition of "general revenue." In addition, note that the definition of general revenue includes Tribal enterprises in the case of Tribal governments. Refer to FAQ 3.1 (and the Appendix) for the components included in General Revenue.

3.15. The Interim Final Rule's definition of General Revenue excludes revenue generated by utilities. Can you please clarify the definition of utility revenue? [7/14]

As noted in FAQs 3.1 and 3.9, the Interim Final Rule adopts a definition of "general revenue" that is based on, but not identical to, the Census Bureau's concept of "General Revenue from Own Sources" in the Annual Survey of State and Local Government Finances. Recipients should refer to the definition of "general revenue" included in the Interim Final Rule. See 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule's definition of "general revenue," the recipient may consider the classification and instructions used to complete the Census Bureau's Annual Survey.

According to the Census Bureau's [Government Finance and Employment Classification manual](#), utility revenue is defined as "[g]ross receipts from sale of utility commodities or services to the public or other governments by publicly-owned and controlled utilities." This includes revenue from operations of publicly-owned and controlled water supply systems, electric power systems, gas supply systems, and public mass transit systems (see pages 4-45 and 4-46 of the manual for more detail).

Except for these four types of utilities, revenues from all commercial-type activities of a recipient's government (e.g., airports, educational institutions, lotteries, public hospitals, public housing, parking facilities, port facilities, sewer or solid waste systems, and toll roads and bridges) are covered by the Interim Final Rule's definition of "general revenue." If a recipient is unsure whether a particular entity performing one of these commercial-type activities can be considered part of the recipient's government, please see FAQ 3.14.

4. Eligible Uses – General

4.1. May recipients use funds to replenish a budget stabilization fund, rainy day fund, or similar reserve account?

No. Funds made available to respond to the public health emergency and its negative economic impacts are intended to help meet pandemic response needs and provide immediate stabilization for households and businesses. Contributions to rainy day funds

and similar reserves funds would not address these needs or respond to the COVID-19 public health emergency, but would rather be savings for future spending needs. Similarly, funds made available for the provision of governmental services (to the extent of reduction in revenue) are intended to support direct provision of services to citizens. Contributions to rainy day funds are not considered provision of government services, since such expenses do not directly relate to the provision of government services.

4.2. May recipients use funds to invest in infrastructure other than water, sewer, and broadband projects (e.g. roads, public facilities)?

Under 602(c)(1)(C) or 603(c)(1)(C), recipients may use funds for maintenance of infrastructure or pay-go spending for building of new infrastructure as part of the general provision of government services, to the extent of the estimated reduction in revenue due to the public health emergency.

Under 602(c)(1)(A) or 603(c)(1)(A), a general infrastructure project typically would not be considered a response to the public health emergency and its negative economic impacts unless the project responds to a specific pandemic-related public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact of the pandemic (e.g., affordable housing in a Qualified Census Tract).

4.3. May recipients use funds to pay interest or principal on outstanding debt?

No. Expenses related to financing, including servicing or redeeming notes, would not address the needs of pandemic response or its negative economic impacts. Such expenses would also not be considered provision of government services, as these financing expenses do not directly provide services or aid to citizens.

This applies to paying interest or principal on any outstanding debt instrument, including, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt.

4.4. May recipients use funds to satisfy nonfederal matching requirements under the Stafford Act? May recipients use funds to satisfy nonfederal matching requirements generally?

Fiscal Recovery Funds are subject to pre-existing limitations in other federal statutes and regulations and may not be used as non-federal match for other Federal programs whose statute or regulations bar the use of Federal funds to meet matching requirements. For example, expenses for the state share of Medicaid are not an eligible use. For information on FEMA programs, please [see here](#).

4.5. Are governments required to submit proposed expenditures to Treasury for approval? [5/27]

No. Recipients are not required to submit planned expenditures for prior approval by Treasury. Recipients are subject to the requirements and guidelines for eligible uses contained in the Interim Final Rule.

4.6. How do I know if a specific use is eligible? [5/27]

Fiscal Recovery Funds must be used in one of the four eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Recipients should consult Section II of the Interim Final Rule for additional information on eligible uses. For recipients evaluating potential uses under (a), the Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. See Section II of the Interim Final Rule for additional discussion.

For recipients evaluating potential uses under (c), the Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. See FAQ #3.8 for additional discussion.

For recipients evaluating potential uses under (b) and (d), see Sections 5 and 6.

4.7. Do restrictions on using Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred beginning on March 3, 2021 apply to costs incurred by the recipient (e.g., a State, local, territorial, or Tribal government) or to costs incurred by households, businesses, and individuals benefiting from assistance provided using Coronavirus State and Local Fiscal Recovery Funds? [6/8]

The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021. This limitation applies to costs incurred by the recipient (i.e., the state, local, territorial, or Tribal government receiving funds). However, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households, businesses, and individuals within the eligible use categories described in the Interim

Final Rule for economic harms experienced by those households, businesses, and individuals prior to March 3, 2021. For example,

- Public Health/Negative Economic Impacts – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households – such as rent, mortgage, or utility assistance – for economic harms experienced or costs incurred by the household prior to March 3, 2021 (e.g., rental arrears from preceding months), provided that the cost of providing assistance to the household was not incurred by the recipient prior to March 3, 2021.
- Premium Pay – Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be “in addition to” wages and remuneration already received and the obligation to provide such pay must not have been incurred by the recipient prior to March 3, 2021.
- Revenue Loss – The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. The calculation of lost revenue begins with the recipient’s revenue in the last full fiscal year prior to the COVID-19 public health emergency and includes the 12-month period ending December 31, 2020. However, use of funds for government services must be forward looking for costs incurred by the recipient after March 3, 2021.
- Investments in Water, Sewer, and Broadband – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to make necessary investments in water, sewer, and broadband. See FAQ Section 6. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021, provided that the project costs covered by the Coronavirus State and Local Fiscal Recovery Funds were incurred after March 3, 2021.

4.8. How can I use CSFRF/CLFRF funds to prevent and respond to crime, and support public safety in my community? [6/23]

Under Treasury’s Interim Final Rule, there are many ways in which the State and Local Fiscal Recovery Funds (“Funds”) under the American Rescue Plan Act can support communities working to reduce and respond to increased violence due to the pandemic. Among the eligible uses of the Funds are restoring of public sector staff to their pre-pandemic levels and responses to the public health crisis and negative economic impacts resulting from the pandemic. The Interim Final Rule provides several ways for recipients to “respond to” this pandemic-related gun violence, ranging from community violence intervention programs to mental health services to hiring of public safety personnel.

Below are some examples of how Fiscal Recovery Funds can be used to address public safety:

- In all communities, recipients may use resources to rehire police officers and other public servants to restore law enforcement and courts to their pre-pandemic levels.

Additionally, Funds can be used for expenses to address COVID-related court backlogs, including hiring above pre-pandemic levels, as a response to the public health emergency. See FAQ 2.19.

- In communities where an increase in violence or increased difficulty in accessing or providing services to respond to or mitigate the effects of violence, is a result of the pandemic they may use funds to address that harm. This spending may include:
 - Hiring law enforcement officials – even above pre-pandemic levels – or paying overtime where the funds are directly focused on advancing community policing strategies in those communities experiencing an increase in gun violence associated with the pandemic
 - Community Violence Intervention (CVI) programs, including capacity building efforts at CVI programs like funding and training additional intervention workers
 - Additional enforcement efforts to reduce gun violence exacerbated by the pandemic, including prosecuting gun traffickers, dealers, and other parties contributing to the supply of crime guns, as well as collaborative federal, state, and local efforts to identify and address gun trafficking channels
 - Investing in technology and equipment to allow law enforcement to more efficiently and effectively respond to the rise in gun violence resulting from the pandemic

As discussed in the Interim Final Rule, uses of CSFRF/CLFRF funds that respond to an identified harm must be related and reasonably proportional to the extent and type of harm experienced; uses that bear no relation or are grossly disproportionate to the type or extent of harm experienced would not be eligible uses.

- Recipients may also use funds up to the level of revenue loss for government services, including those outlined above.

Recognizing that the pandemic exacerbated mental health and substance use disorder needs in many communities, eligible public health services include mental health and other behavioral health services, which are a critical component of a holistic public safety approach. This could include:

- Mental health services and substance use disorder services, including for individuals experiencing trauma exacerbated by the pandemic, such as:
 - Community-based mental health and substance use disorder programs that deliver evidence-based psychotherapy, crisis support services, medications for opioid use disorder, and/or recovery support
 - School-based social-emotional support and other mental health services
- Referrals to trauma recovery services for crime victims.

Recipients also may use Funds to respond to the negative economic impacts of the public health emergency, including:

- Assistance programs to households or populations facing negative economic impacts of the public health emergency, including:

- Assistance to support economic security, including for the victims of crime;
 - Housing assistance, including rent, utilities, and relocation assistance;
 - Assistance with food, including Summer EBT and nutrition programs; and
 - Employment or job training services to address negative economic or public health impacts experienced due to a worker's occupation or level of training.
- Assistance to unemployed workers, including:
 - Subsidized jobs, including for young people. Summer youth employment programs directly address the negative economic impacts of the pandemic on young people and their families and communities;
 - Programs that provide paid training and/or work experience targeted primarily to (1) formerly incarcerated individuals, and/or (2) communities experiencing high levels of violence exacerbated by the pandemic;
 - Programs that provide workforce readiness training, apprenticeship or pre-apprenticeship opportunities, skills development, placement services, and/or coaching and mentoring; and
 - Associated wraparound services, including for housing, health care, and food.

Recognizing the disproportionate impact of the pandemic on certain communities, a broader range of services are eligible in those communities than would otherwise be available in communities not experiencing a pandemic-related increase in crime or gun violence. These eligible uses aim to address the pandemic's exacerbation of public health and economic disparities and include services to address health and educational disparities, support neighborhoods and affordable housing, and promote healthy childhood environments. The Interim Final Rule provides a non-exhaustive list of eligible services in these categories.

These services automatically qualify as eligible uses when provided in Qualified Census Tracts (QCTs), low-income areas designated by HUD; to families in QCTs; or by Tribal governments. Outside of these areas, recipient governments can also identify and serve households, populations, and geographic areas disproportionately impacted by the pandemic.

Services under this category could include:

- Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education, childhood health and welfare, including:
 - Summer education and enrichment programs in these communities, which include many communities currently struggling with high levels of violence;
 - Programs that address learning loss and keep students productively engaged;
 - Enhanced services for foster youths and home visiting programs; and
 - Summer camps and recreation.
- Programs or services that provide or facilitate access to health and social services and address health disparities exacerbated by the pandemic. This includes Community Violence Intervention (CVI) programs, such as:
 - Evidence-based practices like focused deterrence, street outreach, violence interrupters, and hospital-based violence intervention models, complete with

- wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance; and,
- Capacity-building efforts at CVI programs like funding more intervention workers; increasing their pay; providing training and professional development for intervention workers; and hiring and training workers to administer the programs.

Please refer to Treasury's Interim Final Rule for additional information.

4.9. May recipients pool funds for regional projects? [7/14]

Yes, provided that the project is itself an eligible use of funds and that recipients can track the use of funds in line with the reporting and compliance requirements of the CSFRF/CLFRF. In general, when pooling funds for regional projects, recipients may expend funds directly on the project or transfer funds to another government that is undertaking the project on behalf of multiple recipients. To the extent recipients undertake regional projects via transfer to another government, recipients would need to comply with the rules on transfers specified in the Interim Final Rule, Section V. A recipient may transfer funds to a government outside its boundaries (e.g., county transfers to a neighboring county), provided that the recipient can document that its jurisdiction receives a benefit proportionate to the amount contributed.

4.10. May recipients fund a project with both ARP funds and other sources of funding (e.g., blending, braiding, or other pairing funding sources), including in conjunction with financing provided through a debt issuance? [7/14]

Cost sharing or matching funds are not required under CSFRF/CLFRF. Funds may be used in conjunction with other funding sources, provided that the costs are eligible costs under each source program and are compliant with all other related statutory and regulatory requirements and policies. The recipient must comply with applicable reporting requirements for all sources of funds supporting the CSFRF/CLFRF projects, and with any requirements and restrictions on the use of funds from the supplemental funding sources and the CSFRF/CLFRF program. Specifically,

- All funds provided under the CSFRF/CLFRF program must be used for projects, investments, or services that are eligible under the CSFRF/CLFRF statute, Treasury's Interim Final Rule, and guidance. See 31 CFR 35.6-8; FAQ 4.6. CSFRF/CLFRF funds may not be used to fund an activity that is not, in its entirety, an eligible use under the CSFRF/CLFRF statute, Treasury's Interim Final Rule, and guidance. For example,
 - CSFRF/CLFRF funds may be used in conjunction with other sources of funds to make an investment in water infrastructure, which is eligible under the CSLFRF statute, and Treasury's Interim Final Rule.
 - CSFRF/CLFRF funds could not be used to fund the entirety of a water infrastructure project that was partially, although not entirely, an eligible use under Treasury's Interim Final Rule. However, the recipient could use CSFRF/CLFRF funds only for a smaller component project that does

constitute an eligible use, while using other funds for the remaining portions of the larger planned water infrastructure project that do not constitute an eligible use. In this case, the “project” under this program would be only the eligible use component of the larger project.

- In addition, because CSFRF/CLFRF funds must be obligated by December 31, 2024, and expended by December 31, 2026, recipients must be able to, at a minimum, determine and report to Treasury on the amount of CSFRF/CLFRF funds obligated and expended and when such funds were obligated and expended.

**4.11. May Coronavirus State and Local Fiscal Recovery Funds be used to make loans or other extensions of credit (“loans”), including loans to small businesses and loans to finance necessary investments in water, sewer, and broadband infrastructure?
[7/14]**

Yes. Coronavirus State and Local Fiscal Recovery Funds (“Funds”) may be used to make loans, provided that the loan is an eligible use and the cost of the loan is tracked and reported in accordance with the points below. See 31 CFR 35.6. For example, a recipient may use Coronavirus State and Local Fiscal Recovery Funds to make loans to small businesses. See 31 CFR 35.6(b)(6). In addition, a recipient may use Funds to finance a necessary investment in water, sewer or broadband, as described in the Interim Final Rule. See 31 CFR 35.6(e).

Funds must be used to cover “costs incurred” by the recipient between March 3, 2021, and December 31, 2024, and Funds must be expended by December 31, 2026. See Section III.D of the Interim Final Rule; 31 CFR 35.5. Accordingly, recipients must be able to determine the amount of Funds used to make a loan.

- For loans that mature or are forgiven on or before December 31, 2026, the recipient must account for the use of funds on a cash flow basis, consistent with the approach to loans taken in the Coronavirus Relief Fund.
 - Recipients may use Fiscal Recovery Funds to fund the principal of the loan and in that case must track repayment of principal and interest (i.e., “program income,” as defined under 2 CFR 200).
 - When the loan is made, recipients must report the principal of the loan as an expense.
 - Repayment of principal may be re-used only for eligible uses, and subject to restrictions on timing of use of funds. Interest payments received prior to the end of the period of performance will be considered an addition to the total award and may be used for any purpose that is an eligible use of funds under the statute and IFR. Recipients are not subject to restrictions under 2 CFR 200.307(e)(1) with respect to such payments.
- For loans with maturities longer than December 31, 2026, the recipient may use Fiscal Recovery Funds for only the projected cost of the loan. Recipients may estimate the subsidy cost of the loan, which equals the expected cash flows associated

with the loan discounted at the recipient's cost of funding. A recipient's cost of funding can be determined based on the interest rates of securities with a similar maturity to the cash flow being discounted that were either (i) recently issued by the recipient or (ii) recently issued by a unit of state, local, or Tribal government similar to the recipient. Recipients that have adopted the Current Expected Credit Loss (CECL) standard may also treat the cost of the loan as equal to the CECL-based expected credit losses over the life of the loan. Recipients may measure projected losses either once, at the time the loan is extended, or annually over the covered period.

Under either approach for measuring the amount of funds used to make loans with maturities longer than December 31, 2026, recipients would not be subject to restrictions under 2 CFR 200.307(e)(1) and need not separately track repayment of principal or interest.

Any contribution of Fiscal Recovery Funds to a revolving loan fund must follow the approach described above for loans with maturities longer than December 31, 2026. In other words, a recipient could contribute Fiscal Recovery Funds to a revolving loan fund, provided that the revolving loan fund makes loans that are eligible uses and the Fiscal Recovery Funds contributed represent the projected cost of loans made over the life of the revolving loan fund.

4.12. May funds be used for outreach to increase uptake of federal assistance like the Child Tax Credit or federal programs like SNAP? [7/14]

Yes. Eligible uses to address negative economic impacts include work “to improve efficacy of programs addressing negative economic impacts, including through use of data analysis, targeted consumer outreach, improvements to data or technology infrastructure, and impact evaluations.” See 31 CFR 35.6(b)(10). Of note, per the CSFRF/CLFRF [Reporting Guidance](#), allowable use of funds for evaluations may also include other types of program evaluations focused on program improvement and evidence building. In addition, recipients may use funds to facilitate access to health and social services in populations and communities disproportionately impacted by the COVID-19 pandemic, including benefits navigators or marketing efforts to increase consumer uptake of federal tax credits, benefits, or assistance programs that respond to negative economic impacts of the pandemic. See 31 CFR 35.6(b)(12).

5. Eligible Uses – Premium Pay

5.1. What criteria should recipients use in identifying essential workers to receive premium pay?

Essential workers are those in critical infrastructure sectors who regularly perform in-person work, interact with others at work, or physically handle items handled by others.

Critical infrastructure sectors include healthcare, education and childcare, transportation, sanitation, grocery and food production, and public health and safety, among others, as provided in the Interim Final Rule. Governments receiving Fiscal Recovery Funds have the discretion to add additional sectors to this list, so long as the sectors are considered critical to protect the health and well-being of residents.

The Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

5.2. What criteria should recipients use in identifying third-party employers to receive grants for the purpose of providing premium pay to essential workers?

Any third-party employers of essential workers are eligible. Third-party contractors who employ essential workers in eligible sectors are also eligible for grants to provide premium pay. Selection of third-party employers and contractors who receive grants is at the discretion of recipients.

To ensure any grants respond to the needs of essential workers and are made in a fair and transparent manner, the rule imposes some additional reporting requirements for grants to third-party employers, including the public disclosure of grants provided.

5.3. May recipients provide premium pay retroactively for work already performed?

Yes. Treasury encourages recipients to consider providing premium pay retroactively for work performed during the pandemic, recognizing that many essential workers have not yet received additional compensation for their service during the pandemic.

6. Eligible Uses – Water, Sewer, and Broadband Infrastructure

6.1. What types of water and sewer projects are eligible uses of funds?

The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the DWSRF, categories of [eligible projects](#) include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development.

Under the CWSRF, categories of [eligible projects](#) include: construction of publicly-owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, stormwater systems, water

conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly-owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

As mentioned in the Interim Final Rule, eligible projects under the DWSRF and CWSRF support efforts to address climate change, as well as to meet cybersecurity needs to protect water and sewer infrastructure. Given the lifelong impacts of lead exposure for children, and the widespread nature of lead service lines, Treasury also encourages recipients to consider projects to replace lead service lines.

6.2. May construction on eligible water, sewer, or broadband infrastructure projects continue past December 31, 2024, assuming funds have been obligated prior to that date?

Yes. Treasury is interpreting the requirement that costs be incurred by December 31, 2024 to only require that recipients have obligated the funds by such date. The period of performance will run until December 31, 2026, which will provide recipients a reasonable amount of time to complete projects funded with Fiscal Recovery Funds.

6.3. May recipients use funds as a non-federal match for the Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF)?

Recipients may not use funds as a state match for the CWSRF and DWSRF due to prohibitions in utilizing federal funds as a state match in the authorizing statutes and regulations of the CWSRF and DWSRF.

6.4. Does the National Environmental Policy Act (NEPA) apply to eligible infrastructure projects?

NEPA does not apply to Treasury's administration of the Funds. Projects supported with payments from the Funds may still be subject to NEPA review if they are also funded by other federal financial assistance programs.

6.5. What types of broadband projects are eligible?

The Interim Final Rule requires eligible projects to reliably deliver minimum speeds of 100 Mbps download and 100 Mbps upload. In cases where it is impracticable due to geography, topography, or financial cost to meet those standards, projects must reliably deliver at least 100 Mbps download speed, at least 20 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.

Projects must also be designed to serve unserved or underserved households and businesses, defined as those that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed.

6.6. For broadband investments, may recipients use funds for related programs such as cybersecurity or digital literacy training?

Yes. Recipients may use funds to provide assistance to households facing negative economic impacts due to Covid-19, including digital literacy training and other programs that promote access to the Internet. Recipients may also use funds for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure, as part of provision of government services up to the amount of revenue lost due to the public health emergency.

6.7. How do I know if a water, sewer, or broadband project is an eligible use of funds? Do I need pre-approval? [6/8]

Recipients do not need approval from Treasury to determine whether an investment in a water, sewer, or broadband project is eligible under CSFRF/CLFRF. Each recipient should review the Interim Final Rule (IFR), along with the preamble to the Interim Final Rule, in order to make its own assessment of whether its intended project meets the eligibility criteria in the IFR. A recipient that makes its own determination that a project meets the eligibility criteria as outlined in the IFR may pursue the project as a CSFRF/CLFRF project without pre-approval from Treasury. Local government recipients similarly do not need state approval to determine that a project is eligible under CSFRF/CLFRF. However, recipients should be cognizant of other federal or state laws or regulations that may apply to construction projects independent of CSFRF/CLFRF funding conditions and that may require pre-approval.

For water and sewer projects, the IFR refers to the EPA [Drinking Water](#) and [Clean Water](#) State Revolving Funds (SRFs) for the categories of projects and activities that are eligible for funding. Recipients should look at the relevant federal statutes, regulations, and guidance issued by the EPA to determine whether a water or sewer project is eligible. Of note, the IFR does not incorporate any other requirements contained in the federal statutes governing the SRFs or any conditions or requirements that individual states may place on their use of SRFs.

6.8. For broadband infrastructure investments, what does the requirement that infrastructure “be designed to” provide service to unserved or underserved households and businesses mean? [6/17]

Designing infrastructure investments to provide service to unserved or underserved households or businesses means prioritizing deployment of infrastructure that will bring service to households or businesses that are not currently serviced by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed. To meet this requirement, states and localities should use funds to deploy broadband infrastructure projects whose objective is to provide service to unserved or underserved households or businesses. These unserved or underserved households or businesses do not need to be the only ones in the service area funded by the project.

6.9. For broadband infrastructure to provide service to “unserved or underserved households or businesses,” must every house or business in the service area be unserved or underserved? [6/17]

No. It suffices that an objective of the project is to provide service to unserved or underserved households or businesses. Doing so may involve a holistic approach that provides service to a wider area in order, for example, to make the ongoing service of unserved or underserved households or businesses within the service area economical. Unserved or underserved households or businesses need not be the *only* households or businesses in the service area receiving funds.

6.10. May recipients use payments from the Funds for “middle mile” broadband projects? [6/17]

Yes. Under the Interim Final Rule, recipients may use payments from the Funds for “middle-mile projects,” but Treasury encourages recipients to focus on projects that will achieve last-mile connections—whether by focusing on funding last-mile projects or by ensuring that funded middle-mile projects have potential or partnered last-mile networks that could or would leverage the middle-mile network.

6.11. For broadband infrastructure investments, what does the requirement to “reliably” meet or exceed a broadband speed threshold mean? [6/17]

In the Interim Final Rule, the term “reliably” is used in two places: to identify areas that are eligible to be the subject of broadband infrastructure investments and to identify expectations for acceptable service levels for broadband investments funded by the Coronavirus State and Local Fiscal Recovery Funds. In particular:

- The IFR defines “unserved or underserved households or businesses” to mean one or more households or businesses that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speeds and 3 Mbps of upload speeds.
- The IFR provides that a recipient may use Coronavirus State and Local Fiscal Recovery Funds to make investments in broadband infrastructure that are designed to provide service to unserved or underserved households or businesses and that are designed to, upon completion: (i) reliably meet or exceed symmetrical 100 Mbps download speed and upload speeds; or (ii) in limited cases, reliably meet or exceed 100 Mbps download speed and between 20 Mbps and 100 Mbps upload speed and be scalable to a minimum of 100 Mbps download and upload speeds.

The use of “reliably” in the IFR provides recipients with significant discretion to assess whether the households and businesses in the area to be served by a project have access to wireline broadband service that can actually and consistently meet the specified thresholds of at least 25Mbps/3Mbps—i.e., to consider the actual experience of current

wireline broadband customers that subscribe to services at or above the 25 Mbps/3 Mbps threshold. Whether there is a provider serving the area that advertises or otherwise claims to offer speeds that meet the 25 Mbps download and 3 Mbps upload speed thresholds is not dispositive.

When making these assessments, recipients may choose to consider any available data, including but not limited to documentation of existing service performance, federal and/or state-collected broadband data, user speed test results, interviews with residents and business owners, and any other information they deem relevant. In evaluating such data, recipients may take into account a variety of factors, including whether users actually receive service at or above the speed thresholds at all hours of the day, whether factors other than speed such as latency or jitter, or deterioration of the existing connections make the user experience unreliable, and whether the existing service is being delivered by legacy technologies, such as copper telephone lines (typically using Digital Subscriber Line technology) or early versions of cable system technology (DOCSIS 2.0 or earlier).

The IFR also provides recipients with significant discretion as to how they will assess whether the project itself has been designed to provide households and businesses with broadband services that meet, or even exceed, the speed thresholds provided in the rule.

6.12. May recipients use Funds for pre-project development for eligible water, sewer, and broadband projects? [6/23]

Yes. To determine whether Funds can be used on pre-project development for an eligible water or sewer project, recipients should consult whether the pre-project development use or cost is eligible under the Drinking Water and Clean Water State Revolving Funds (CWSRF and DWSRF, respectively). Generally, the CWSRF and DWSRF often allow for pre-project development costs that are tied to an eligible project, as well as those that are reasonably expected to lead to a project. For example, the DWSRF [allows](#) for planning and evaluations uses, as well as numerous pre-project development costs, including costs associated with obtaining project authorization, planning and design, and project start-up like training and warranty for equipment. Likewise, the CWSRF [allows](#) for broad pre-project development, including planning and assessment activities, such as cost and effectiveness analyses, water/energy audits and conservation plans, and capital improvement plans.

Similarly, pre-project development uses and costs for broadband projects should be tied to an eligible broadband project or reasonably expected to lead to such a project. For example, pre-project costs associated with planning and engineering for an eligible broadband infrastructure build-out is considered an eligible use of funds, as well as technical assistance and evaluations that would reasonably be expected to lead to commencement of an eligible project (e.g., broadband mapping for the purposes of finding an eligible area for investment).

All funds must be obligated within the statutory period between March 3, 2021 and December 31, 2024, and expended to cover such obligations by December 31, 2026.

6.13. May State and Local Fiscal Recovery Funds be used to support energy or electrification infrastructure that would be used to power new water treatment plants and wastewater systems? [7/14]

The EPA's [Overview of Clean Water State Revolving Fund Eligibilities](#) describes eligible energy-related projects. This includes a “[p]ro rata share of capital costs of offsite clean energy facilities that provide power to a treatment works.” Thus, State and Local Fiscal Recovery Funds may be used to finance the generation and delivery of clean power to a wastewater system or a water treatment plant on a pro-rata basis. If the wastewater system or water treatment plant is the sole user of the clean energy, the full cost would be considered an eligible use of funds. If the clean energy provider provides power to other entities, only the proportionate share used by the water treatment plant or wastewater system would be an eligible use of State and Local Fiscal Recovery Funds.

6.14. How should states and local governments assess whether a stormwater management project, such as a culvert replacement, is an eligible project for State and Local Fiscal Recovery Funds? [7/14]

FAQ 6.7 describes the overall approach that recipients may take to evaluate the eligibility of water or sewer projects. For stormwater management projects specifically, as noted in the EPA's [Overview of Clean Water State Revolving Fund Eligibilities](#), “Stormwater projects must have a water quality benefit.” Thus, to be eligible under CSFRF/CLFRF, stormwater management projects should be designed to incorporate water quality benefits consistent with the goals of the Clean Water Act. [Summary of the Clean Water Act.](#)

6.15. May recipients use Funds for road repairs and upgrades that occur in connection with an eligible water or sewer project? [7/14]

Yes, recipients may use State and Local Fiscal Recovery Funds for road repairs and upgrades directly related to an eligible water or sewer project. For example, a recipient could use Funds to repair or re-pave a road following eligible sewer repair work beneath it. However, use of Funds for general infrastructure projects is subject to the limitations described in FAQ 4.2. Water and sewer infrastructure projects are often a single component of a broader transportation infrastructure project, for example, the implementation of stormwater infrastructure to meet Clean Water Act established water quality standards. In this example, the components of the infrastructure project that interact directly with the stormwater infrastructure project may be funded by Fiscal Recovery Funds.

6.16. May Funds be used to build or upgrade broadband connections to schools or libraries? [7/14]

As outlined in the IFR, recipients may use Fiscal Recovery Funds to invest in broadband infrastructure that, wherever it is practicable to do so, is designed to deliver service that reliably meets or exceeds symmetrical upload and download speeds of 100 Mbps to households or businesses that are not currently serviced by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed. Treasury interprets “businesses” in this context broadly to include non-residential users of broadband, including private businesses and institutions that serve the public, such as schools, libraries, healthcare facilities, and public safety organizations.

6.17. Are eligible infrastructure projects subject to the Davis-Bacon Act? [7/14]

The Davis-Bacon Act requirements (prevailing wage rates) do not apply to projects funded solely with award funds from the CSFRF/CLFRF program, except for CSFRF/CLFRF-funded construction projects undertaken by the District of Columbia. The Davis-Bacon Act specifically applies to the District of Columbia when it uses federal funds (CSFRF/CLFRF funds or otherwise) to enter into contracts over \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Recipients may be otherwise subject to the requirements of the Davis-Bacon Act, when CSFRF/CLFRF award funds are used on a construction project in conjunction with funds from another federal program that requires enforcement of the Davis-Bacon Act. Additionally, corollary state prevailing-wage-in-construction laws (commonly known as “baby Davis-Bacon Acts”) may apply to projects. Please refer to FAQ 4.10 concerning projects funded with both CSFRF/CLFRF funds and other sources of funding.

Treasury has indicated in its Interim Final Rule that it is important that necessary investments in water, sewer, or broadband infrastructure be carried out in ways that produce high-quality infrastructure, avert disruptive and costly delays, and promote efficiency. Treasury encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions, not only to promote effective and efficient delivery of high-quality infrastructure projects, but also to support the economic recovery through strong employment opportunities for workers. Using these practices in construction projects may help to ensure a reliable supply of skilled labor that would minimize disruptions, such as those associated with labor disputes or workplace injuries.

Treasury has also indicated in its reporting guidance that recipients will need to provide documentation of wages and labor standards for infrastructure projects over \$10 million, and that these requirements can be met with certifications that the project is in compliance with the Davis-Bacon Act (or related state laws, commonly known as “baby Davis-Bacon Acts”) and subject to a project labor agreement. Please refer to the Reporting and Compliance Guidance, page 21, for more detailed information on the reporting requirement.

7. Non-Entitlement Units (NEUs)

Answers to frequently asked questions on distribution of funds to NEUs can be found in this [FAQ supplement](#), which is regularly updated.

8. Ineligible Uses

8.1. What is meant by a pension “deposit”? Can governments use funds for routine pension contributions for employees whose payroll and covered benefits are eligible expenses?

Treasury interprets “deposit” in this context to refer to an extraordinary payment into a pension fund for the purpose of reducing an accrued, unfunded liability. More specifically, the interim final rule does not permit this assistance to be used to make a payment into a pension fund if both: (1) the payment reduces a liability incurred prior to the start of the COVID-19 public health emergency, and (2) the payment occurs outside the recipient’s regular timing for making such payments.

Under this interpretation, a “deposit” is distinct from a “payroll contribution,” which occurs when employers make payments into pension funds on regular intervals, with contribution amounts based on a pre-determined percentage of employees’ wages and salaries. In general, if an employee’s wages and salaries are an eligible use of Fiscal Recovery Funds, recipients may treat the employee’s covered benefits as an eligible use of Fiscal Recovery Funds.

8.2. May recipients use Fiscal Recovery Funds to fund Other Post-Employment Benefits (OPEB)? [6/8]

OPEB refers to benefits other than pensions (see, e.g., [Governmental Accounting Standards Board, “Other Post-Employment Benefits”](#)). Treasury has determined that Sections 602(c)(2)(B) and 603(c)(2), which refer only to pensions, do not prohibit CSFRF/CLFRF recipients from funding OPEB. Recipients of either the CSFRF/CLFRF may use funds for eligible uses, and a recipient seeking to use CSFRF/CLFRF funds for OPEB contributions would need to justify those contributions under one of the four eligible use categories.

9. Reporting

On June 17, 2021, Treasury released [Guidance on Recipient Compliance and Reporting Responsibilities for the Coronavirus State and Local Fiscal Recovery Funds](#). Recipients should consult this guidance for additional detail and clarification on recipients’ compliance and reporting responsibilities. A users’ guide will be provided with additional information on how and where to submit required reports.

9.1. What records must be kept by governments receiving funds?

Financial records and supporting documents related to the award must be retained for a period of five years after all funds have been expended or returned to Treasury, whichever is later. This includes those which demonstrate the award funds were used for eligible purposes in accordance with the ARPA, Treasury's regulations implementing those sections, and Treasury's guidance on eligible uses of funds.

9.2. What reporting will be required, and when will the first report be due?

Recipients will be required to submit an interim report, quarterly project and expenditure reports, and annual Recovery Plan Performance Reports as specified below, regarding their utilization of Coronavirus State and Local Fiscal Recovery Funds.

Interim reports: States (defined to include the District of Columbia), territories, metropolitan cities, counties, and Tribal governments will be required to submit one interim report. The interim report will include a recipient's expenditures by category at the summary level and for states, information related to distributions to non-entitlement units of local government must also be included in the interim report. The interim report will cover activity from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Non-entitlement units of local government are not required to submit an interim report.

Quarterly Project and Expenditure reports: State (defined to include the District of Columbia), territorial, metropolitan city, county, and Tribal governments will be required to submit quarterly project and expenditure reports. This report will include financial data, information on contracts and subawards over \$50,000, types of projects funded, and other information regarding a recipient's utilization of award funds. Reports will be required quarterly with the exception of non-entitlement units, which will report annually. An interim report is due on August 31, 2021. The reports will include the same general data as those submitted by recipients of the Coronavirus Relief Fund, with some modifications to expenditure categories and the addition of data elements related to specific eligible uses. The initial quarterly Project and Expenditure report will cover two calendar quarters from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent quarterly reports will cover one calendar quarter and must be submitted to Treasury within 30 days after the end of each calendar quarter.

Non-entitlement units of local government will be required to submit the project and expenditure report annually. The initial annual Project and Expenditure report for non-entitlement units of local government will cover activity from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year.

Recovery Plan Performance Reports: States (defined to include the District of Columbia), territories, metropolitan cities, and counties with a population that exceeds 250,000

residents will also be required to submit an annual Recovery Plan Performance Report to Treasury. This report will include descriptions of the projects funded and information on the performance indicators and objectives of each award, helping local residents understand how their governments are using the substantial resources provided by Coronavirus State and Local Fiscal Recovery Funds program. The initial Recovery Plan Performance Report will cover activity from date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Thereafter, the Recovery Plan Performance Reports will cover a 12-month period and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period. The second Recovery Plan Performance Report will cover the period from July 1, 2021 to June 30, 2022 and must be submitted to Treasury by July 31, 2022. Each annual Recovery Plan Performance Report must be posted on the public-facing website of the recipient. Local governments with fewer than 250,000 residents, Tribal governments, and non-entitlement units of local government are not required to develop a Recovery Plan Performance Report.

Please see the [Guidance on Recipient Compliance and Reporting Responsibilities](#) for more information.

9.3. What provisions of the Uniform Guidance for grants apply to these funds? Will the Single Audit requirements apply?

Most of the provisions of the Uniform Guidance (2 CFR Part 200) apply to this program, including the Cost Principles and Single Audit Act requirements. Recipients should refer to the Assistance Listing for detail on the specific provisions of the Uniform Guidance that do not apply to this program. The Assistance Listing will be available on beta.SAM.gov.

9.4. Once a recipient has identified a reduction in revenue, how will Treasury track use of funds for the provision of government services? [6/8]

The ARPA establishes four categories of eligible uses and further restrictions on the use of funds to ensure that Fiscal Recovery Funds are used within the four eligible use categories. The Interim Final Rule implements these restrictions, including the scope of the eligible use categories and further restrictions on tax cuts and deposits into pensions. Reporting requirements will align with this structure.

Consistent with the broad latitude provided to recipients to use funds for government services to the extent of the reduction in revenue, recipients will be required to submit a description of services provided. As discussed in IFR, these services can include a broad range of services but may not be used directly for pension deposits, contributions to reserve funds, or debt service. Recipients may use sources of funding other than Fiscal Recovery Funds to make deposits to pension funds, contribute to reserve funds, and pay debt service, including during the period of performance for the Fiscal Recovery Fund award.

For recipients using Fiscal Recovery Funds to provide government services to the extent of reduction in revenue, the description of government services reported to Treasury may be narrative or in another form, and recipients are encouraged to report based on their existing budget processes and to minimize administrative burden. For example, a recipient with \$100 in revenue replacement funds available could indicate that \$50 were used for personnel costs and \$50 were used for pay-go building of sidewalk infrastructure.

In addition to describing the government services provided to the extent of reduction in revenue, all recipients will also be required to indicate that Fiscal Recovery Funds are not used directly to make a deposit in a pension fund. Further, recipients subject to the tax offset provision will be required to provide information necessary to implement the Interim Final Rule, as described in the Interim Final Rule. Treasury does not anticipate requiring other types of reporting or recordkeeping on spending in pensions, debt service, or contributions to reserve funds.

These requirements are further detailed in the guidance on reporting requirements for the Fiscal Recovery Funds available [here](#).

9.5. What is the Assistance Listing and Catalog of Federal Domestic Assistance (CFDA) number for the program? [6/8]

The [Assistance Listing](#) for the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) was published May 28, 2021 on SAM.gov. This includes the final CFDA Number for the program, 21.027.

The assistance listing includes helpful information including program purpose, statutory authority, eligibility requirements, and compliance requirements for recipients. The CFDA number is the unique 5-digit code for each type of federal assistance, and can be used to search for program information, including funding opportunities, spending on usaspending.gov, or audit results through the Federal Audit Clearinghouse.

To expedite payments and meet statutory timelines, Treasury issued initial payments under an existing CFDA number. If you have already received funds or captured the initial CFDA number in your records, please update your systems and reporting to reflect the final CFDA number 21.027. **Recipients must use the final CFDA number for all financial accounting, audits, subawards, and associated program reporting requirements.**

To ensure public trust, Treasury expects all recipients to serve as strong stewards of these funds. This includes ensuring funds are used for intended purposes and recipients have in place effective financial management, internal controls, and reporting for transparency and accountability.

Please see [Treasury's Interim Final Rule](#) and the [Guidance on Recipient Compliance and Reporting Responsibilities](#) for more information.

10. Miscellaneous

10.1. May governments retain assets purchased with Fiscal Recovery Funds? If so, what rules apply to the proceeds of disposition or sale of such assets?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds. If such assets are disposed of prior to December 31, 2024, the proceeds would be subject to the restrictions on the eligible use of payments.

10.2. Can recipients use funds for administrative purposes?

Recipients may use funds to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID-19 public health emergency and its negative economic impacts. This includes, but is not limited to, costs related to disbursing payments of Fiscal Recovery Funds and managing new grant programs established using Fiscal Recovery Funds.

10.3. Are recipients required to remit interest earned on CSFRF/CLFRF payments made by Treasury? [5/27, updated 7/14]

No. CSFRF/CLFRF payments made by Treasury to states, territories, and the District of Columbia are not subject to the requirement of the Cash Management Improvement Act and Treasury's implementing regulations at 31 CFR part 205 to remit interest to Treasury. CSFRF/CLFRF payments made by Treasury to local governments and Tribes are not subject to the requirement of 2 CFR 200.305(b)(8)-(9) to maintain balances in an interest-bearing account and remit payments to Treasury. Moreover, interest earned on CSFRF/CLFRF payments is not subject to program restrictions. Finally, States may retain interest on payments made by Treasury to the State for distribution to NEUs that is earned before funds are distributed to NEUs, provided that the State adheres to the statutory requirements and Treasury's guidance regarding the distribution of funds to NEUs. Such interest is also not subject to program restrictions.

Among other things, States and other recipients may use earned income to defray the administrative expenses of the program, including with respect to NEUs.

10.4. Is there a deadline to apply for funds? [5/27]

The Interim Final Rule requires that costs be incurred by December 31, 2024. Direct recipients are encouraged to apply as soon as possible. For direct recipients other than Tribal governments, there is not a specific application deadline.

Tribal governments do have deadlines to complete the application process and should visit www.treasury.gov/SLFRPTribal for guidance on applicable deadlines.

Non-entitlement units of local government should contact their state government for information on applicable deadlines.

10.5. May recipients use funds to cover the costs of consultants to assist with managing and administering the funds? [6/8]

Yes. Recipients may use funds for administering the CSFRF/CLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements.

11. Operations

11.1. How do I know if my entity is eligible?

The Coronavirus State and Local Fiscal Recovery Funds American Rescue Plan Act of 2021 set forth the jurisdictions eligible to receive funds under the program, which are:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities (typically, but not always, those with populations over 50,000)
- Non-entitlement units of local government, or smaller local governments (typically, but not always, those with populations under 50,000)

11.2. How does an eligible entity request payment?

Eligible entities (other than non-entitlement units) must submit their information to the [Treasury Submission Portal](#). Please visit the [Coronavirus State and Local Fiscal Recovery Fund website](#) for more information on the submission process.

11.3. I cannot log into the Treasury Submission Portal or am having trouble navigating it. Who can help me?

If you have questions about the Treasury Submission Portal or for technical support, please email covidreliefitsupport@treasury.gov.

11.4. What do I need to do to receive my payment?

All eligible payees are required to have a DUNS Number previously issued by Dun & Bradstreet (<https://www.dnb.com/>).

All eligible payees are also required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>).

And eligible payees must have a bank account enabled for Automated Clearing House (ACH) direct deposit. Payees with a Wire account are encouraged to provide that information as well.

More information on these and all program pre-submission requirements can be found on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

11.5. Why is Treasury employing id.me for the Treasury Submission Portal?

ID.me is a trusted technology partner to multiple government agencies and healthcare providers. It provides secure digital identity verification to those government agencies and healthcare providers to make sure you're you – and not someone pretending to be you – when you request access to online services. All personally identifiable information provided to ID.me is encrypted and disclosed only with the express consent of the user. Please refer to ID.me Contact Support for assistance with your ID.me account. Their support website is <https://help.id.me>.

11.6. Why is an entity not on the list of eligible entities in Treasury Submission Portal?

The ARPA statute lays out which governments are eligible for payments. The list of entities within the Treasury Submission Portal includes entities eligible to receive a direct payment of funds from Treasury, which include states (defined to include the District of Columbia), territories, Tribal governments, counties, and metropolitan cities.

Eligible non-entitlement units of local government will receive a distribution of funds from their respective state government and should not submit information to the Treasury Submission Portal.

If you believe an entity has been mistakenly left off the eligible entity list, please email SLFRP@treasury.gov.

11.7. What is an Authorized Representative?

An Authorized Representative is an individual with legal authority to bind the government entity (e.g., the Chief Executive Officer of the government entity). An Authorized Representative must sign the Acceptance of Award terms for it to be valid.

11.8. How does a Tribal government determine their allocation?

Tribal governments will receive information about their allocation when the submission to the Treasury Submission Portal is confirmed to be complete and accurate.

11.9. How do I know the status of my request for funds (submission)?

Entities can check the status of their submission at any time by logging into [Treasury Submission Portal](#).

11.10. My Treasury Submission Portal submission requires additional information/correction. What is the process for that?

If your Authorized Representative has not yet signed the award terms, you can edit your submission with in the into [Treasury Submission Portal](#). If your Authorized Representative has signed the award terms, please email SLFRP@treasury.gov to request assistance with updating your information.

11.11. My request for funds was denied. How do I find out why it was denied or appeal the decision?

Please check to ensure that no one else from your entity has applied, causing a duplicate submission. Please also review the list of all eligible entities on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

If you still have questions regarding your submission, please email SLFRP@treasury.gov.

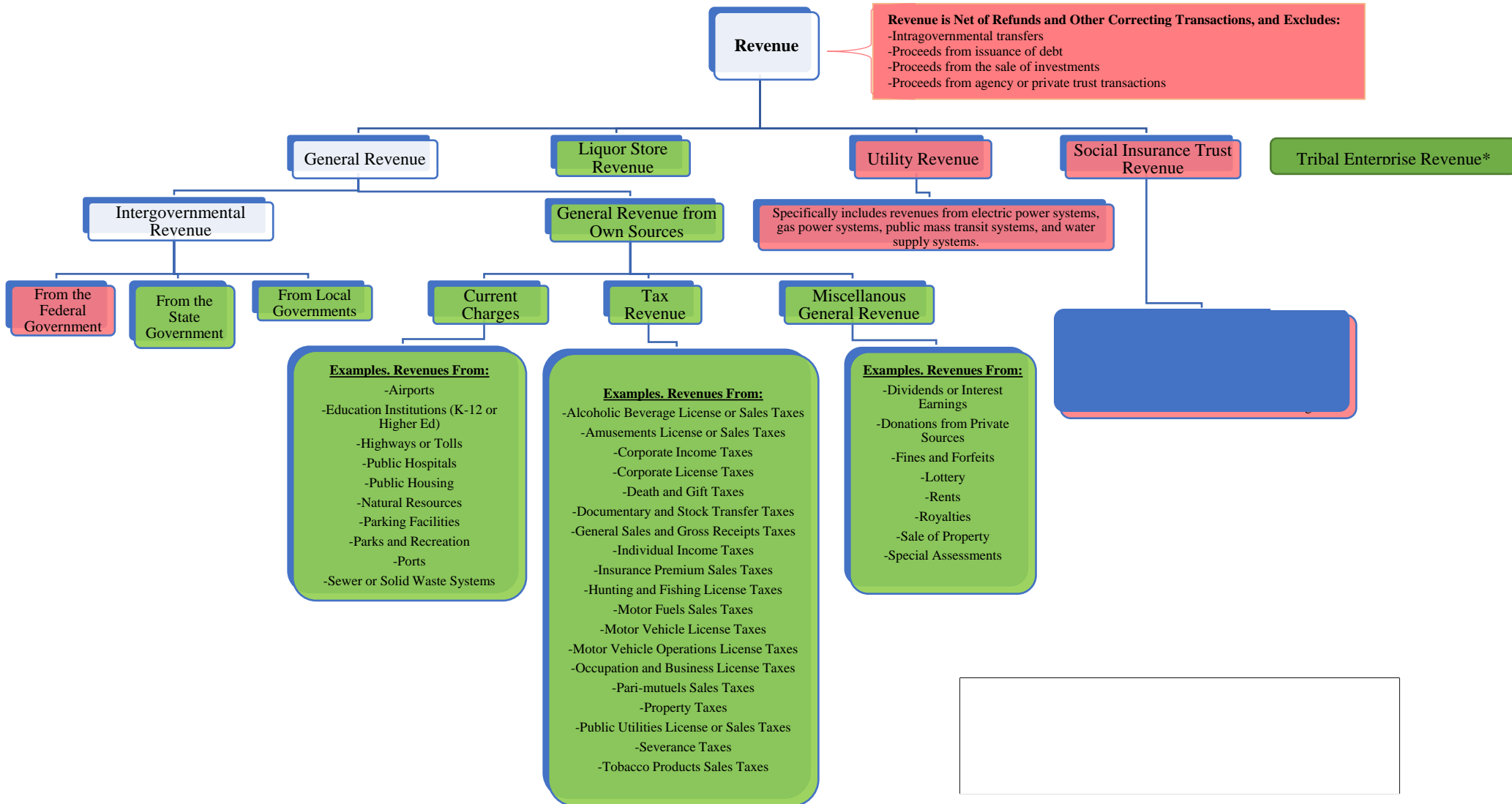
11.12. When will entities get their money?

Before Treasury is able to execute a payment, a representative of an eligible government must submit the government's information for verification through the [Treasury Submission Portal](#). The verification process takes approximately four business days. If any errors are identified, the designated point of contact for the government will be contacted via email to correct the information before the payment can proceed. Once verification is complete, the designated point of contact of the eligible government will receive an email notifying them that their submission has been verified. Payments are generally scheduled for the next business day after this verification email, though funds may not be available immediately due to processing time of their financial institution.

11.13. How does a local government entity provide Treasury with a notice of transfer of funds to its State?

For more information on how to provide Treasury with notice of transfer to a state, please email SLRedirectFunds@treasury.gov.

Appendix: Interim Final Rule Definition of General Revenue Within the Census Bureau Classification Structure of Revenue



Source: [U.S. Bureau of the Census Government Finance and Employment Classification Manual, 2006](#); [Annual Survey of State and Local Government Finances](#)