



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### BUDGET ADOPTION MEETING AGENDA

Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
April 19, 2023 at 7:00 pm

#### TAB AGENDA ITEMS

##### 1 - CALL TO ORDER

##### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

##### 3 – ADOPTION OF AGENDA

##### 4 – COUNTY ADMINISTRATOR’S REPORT

##### 5 – PUBLIC COMMENTS #1 (5 minutes each)

##### 6 – PUBLIC HEARING

##### 7 – ACTION MATTERS

- A County Attorney Temporary Hire – Eric Dahl, County Administrator
- B Fluvanna County Deputy and Assistant County Attorney Services Agreement – Eric Dahl, County Administrator
- C Fiscal Year 2024 Operations Budget and Tax Rates – Tori Melton, Director of Finance
- D Fiscal Year 2024 – 2028 Capital Improvements Plan – Tori Melton, Director of Finance
- E Waiver to Administer an Existing Split Precinct for Elections in 2023 and Future Years – Eric Dahl, County Administrator

##### 7A – APPOINTMENTS

- F Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

##### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

##### 9 – CONSENT AGENDA

- G Minutes of April 5, 2023 – Caitlin Solis, Clerk to the Board
- H Minutes of April 12, 2023 – Caitlin Solis, Clerk to the Board
- I Accounts Payable Report for March 2023 – Tori Melton, Director of Finance
- J Magic City Vehicle Purchase Agreement – Tori Melton, Director of Finance
- K Proclaiming April 23-29, 2023 National Crime Victims’ Rights Week – Kelly Harris, Assistant County Administrator
- L Job Description update Communications Operations Coordinator – Director of Human Resources, Donna Snow
- M Job Description update Director of Communication and Technology – Director of Human Resources, Donna Snow
- N Job Description Communications Services Technician – Director of Human Resources, Donna Snow
- O NetMotion Mobility Renewal – Donna Allen, Purchasing Officer

##### 10 – UNFINISHED BUSINESS

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2 (5 minutes each)**

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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County Administrator Review

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*





## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	County Attorney Temporary Hire				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the temporary hire of Frederick W. Payne, as an employee for the Fluvanna County Attorney position, representing the County during the Board of Supervisors and Planning Commission meetings and other meeting preparation as required, effective May 1, 2023 through June 30, 2023, at a monthly salary of \$3,0000.00</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	If yes, which goal(s):		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate approval, effective May 1, 2023				
<b>DISCUSSION:</b>	Frederick W. Payne is retiring from the private practice of law and will not be a partner in the law firm of Payne & Hodous, L.L.P. from and after May 1, 2023. Since the County has not hired a full-time in-house County Attorney at this point and Mr. Payne is retiring from private practice, he has agreed to assist the County and be hired as a temporary County Attorney employee from May 1, 2023 to June 30, 2023, at a rate of \$3,000.00 per month. Mr. Payne will continue to provide legal counsel in an oversight capacity, attend the two Board of Supervisors meeting per month, attend the one Planning Commission meeting per month, take part in some pre and post meeting preparation and advise the Deputy and Assistant County Attorney's with Payne & Hodous, L.L.P., d/b/a DeLoria & Hofmann LLP.				
<b>FISCAL IMPACT:</b>	The \$3,000 should not require a cost increase, since the revised Deputy and Assistant County Attorney Services Agreement will now have a reduction of \$10,000 per month flat fee for "Routine Services".				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other

	<b>X</b>	<b>X</b>			<b>X</b>
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## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Fluvanna County Deputy and Assistant County Attorney Services Agreement				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the Fluvanna County Deputy and Assistant County Attorney Services Agreement for the deputy and assistant county attorney services, and the continued appointment of Donna R. DeLoria and Kristina M. Hofmann as deputy county attorneys and the continued appointment of Jeremy L. Boggs as assistant county attorney.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	If yes, which goal(s):		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Frederick W. Payne, County Attorney				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate approval, effective May 1, 2023				
<b>DISCUSSION:</b>	<p>The deputy and assistant county attorneys serve at the pleasure of the board in accordance with an annual contract. This Agreement removes flat rate services or charges. Instead, all services shall be billed hourly at the rates below:</p> <p>DeLoria, deputy county attorney--\$328 (formerly \$275)  Hofmann, deputy county attorney--\$300 (formerly \$230)  Boggs, assistant county attorney--\$215 (formerly \$165)</p> <p>*The above charges represent a 20% discount off of the regular hourly rates charged by Payne &amp; Hodous, L.L.P. for the above-named attorneys  *other charges as set forth in Agreement</p> <p>See attached Agreement</p>				
<b>FISCAL IMPACT:</b>	No flat charges; all hourly services; hourly rates increased by varying percentages from approximately 20-30%				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Fluvanna County Deputy and Assistant County Attorney Services Agreement				

REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			X



**FLUVANNA COUNTY DEPUTY AND ASSISTANT COUNTY ATTORNEY SERVICES  
AGREEMENT  
Effective May 1, 2023**

This Fluvanna County Deputy and Assistant County Attorney Services Agreement is dated as of the 1<sup>st</sup> day of May, 2023, by and between Payne & Hodous, L.L.P., d/b/a DeLoria & Hofmann LLP, (“Contract County Attorneys”) and the County of Fluvanna, a political subdivision of the Commonwealth of Virginia (the “County”). Effective as of May 1, 2023, the parties agree that the agreement for County Attorney Services, which included deputy and assistant County Attorney services, between Frederick W. Payne, as County Attorney, and the County of Fluvanna which was effective July 1, 2022, (the “prior agreement”) is terminated and replaced by this Fluvanna County Deputy and Assistant County Attorney Services Agreement (the “Agreement”).

Whereas, pursuant to Virginia Code Section 15.2-1542, previously the Fluvanna County Board of Supervisors has appointed Frederick W. Payne as Fluvanna County Attorney, Donna R. DeLoria as Deputy Fluvanna County Attorney, Kristina M. Hofmann as Deputy County Attorneys and Jeremy L. Boggs as an Assistant County Attorney (the “County Attorney Office”), and such appointments continue;

Whereas, prior to May 1, 2023, Frederick W. Payne was a partner in the law firm of Payne & Hodous, L.L.P. and the compensation of the County Attorney Office was provided by the prior agreement;

Whereas, Frederick W. Payne is retiring from the private practice of law and will not be a partner in the law firm of Payne & Hodous, L.L.P. from and after May 1, 2023;

Whereas, from and after May 1, 2023, Frederick W. Payne will continue to serve as the County Attorney, however he shall do so as a temporary employee of Fluvanna County and he shall be paid as an employee of Fluvanna County and not pursuant to this Agreement;

Whereas, each of Donna R. DeLoria as Deputy Fluvanna County Attorney, Kristina M. Hofmann as Deputy County Attorney (each a “Deputy”; together the “Deputies”) and Jeremy L. Boggs as Assistant County Attorney (the “Assistant”) shall continue to serve at the pleasure of the Board, and the parties desire to provide for services and payment, which shall be governed as set forth in this Agreement;

Now therefore, for good and valuable consideration the sufficiency of which the parties acknowledge, the parties hereto agree as follows:

The recitations above are incorporated herein as material terms hereof.

The Fluvanna County Attorney is Frederick W. Payne a temporary County employee whose services are not covered by this Agreement. Frederick W. Payne joins herein to acknowledge, consent, and agree to the terms and provisions of this Agreement. Frederick W. Payne acknowledges and agrees that each of the Deputies has authority to sign any document on behalf of the County Attorney and such delegation of authority shall continue as to each Deputy unless and until specifically revoked by the County Attorney in a writing delivered to each serving Deputy and the County Administrator, or until such Deputy is no longer serving.

Each of the Contracted County Attorneys, the Deputies and the Assistant, is appointed by the governing body and serves at the pleasure of the governing body. Each shall serve at a rate of compensation as set forth hereinafter and shall be allowed to recover his or her reasonable costs expended. All services shall be at an hourly rate, the Contract County Attorneys shall provide the County with an itemized list of fees and expenses. If and as needed under this Agreement, the Contract County Attorneys may use the services of other attorneys, paralegals, and assistants being partners or employees of the Contract County Attorneys, so long as such services are supervised by one or more of the Deputies.

The Contract County Attorneys in coordination with the Fluvanna County Attorney and as requested by the County staff shall have the duty in civil matters of advising the governing body and all boards, departments, agencies, officials and employees of the County, of drafting or preparing ordinances, of defending or bringing actions in which the County or any of its boards, departments or agencies, or officials or employees, thereof, shall be a party, and in any other manner advising or representing the County, its boards, departments, agencies, officials and employees, and the Contract County Attorneys shall be accountable to the governing body in the performance of these duties. Notwithstanding the foregoing, the Contract County Attorneys reserve the right to decline any specific matter and instead recommend independent counsel when they deem appropriate or necessary on any particular matter.

The Contract County Attorneys in coordination with the Fluvanna County Attorney and as requested by the County staff are the primary risk management officers for the County and work daily with leadership, staff and citizens to resolve problems. The Contract County Attorneys in coordination with the Fluvanna County Attorney and as requested by the County staff work collaboratively with County leadership to accomplish the essential functions outlined below with an emphasis on creative solutions to the County's desired goals within the limits of state law.

**ESSENTIAL FUNCTIONS:** This information is of a general nature, and is not intended to be a comprehensive description of every role and responsibility.

**I. Routine Services.** The Contract County Attorneys shall provide Routine Services. "Routine services" shall include such matters as (a) regular advice and support to members of the Board, the County Administrator and other members of the County staff, as well as constitutional officers upon their request; (b) reviewing/drafting of ordinary documents, including, but not limited to, private road maintenance agreements, development bonds, zoning and subdivision staff reports, tax refund letters, legal notices, etc.; (c) drafting of routine ordinance amendments and regular maintenance of the County Code to maintain compliance with state enabling legislation; (d) support of staff in enforcement of zoning, subdivision and other County Code violations (but not including court proceedings except as directed by the Commonwealth's Attorney); (e) assistance to staff regarding compliance with the Freedom of Information Act, and policies for records retention and policies for procurement; (f) preparation, review and execution

of simple leases, simple deeds and other simple contracts which are not subject to the Virginia Public Procurement Act; and (g) occasional briefing/educational activities, including such things as updating the Board, Planning Commission and staff on matters such as zoning procedures and other legal matters. When specifically requested by the County staff or the Fluvanna County Attorney the Deputies and Assistant, or any one of them, will attend any regular meetings of the Board of Supervisors, the Planning Commission, the Board of Zoning Appeals and the building code board of appeals, with occasional attendance at special meetings and work sessions as directed by their respective chairmen, the Fluvanna County Attorney, or the County Administrator. It shall also include attendance at occasional staff and other meetings, as scheduled in consultation with the County Administrator.

**II. Non-routine services** shall be performed by the Contract County Attorneys as requested by the County staff. County Attorney or County Administrator. “Non-routine services” would include without limitation such things as the following:

- (a) real estate (including sales, acquisitions and other non-routine matters, such as the negotiation of telecommunications leases, etc.),
- (b) general procurement, reviewing/drafting contracts, memoranda of understanding/agreement, requests for proposals/bids;
- (c) litigation; and
- (d) special projects (such as comprehensive review/revision of major legislative projects including land use ordinances, comprehensive plan, exercises of the County’s power of eminent domain, appearance before governmental bodies other than as provided in Section I., above, etc.).

**III. Contract County Attorney Hourly Rates**

Donna R. DeLoria, deputy county attorney	\$328
Kristina M. Hofmann, deputy county attorney	\$300
Jeremy L. Boggs, assistant county attorney/associate	\$215
Partners	\$250
Associates	\$175
Paralegals	\$140
Assistants (when applicable)	\$ 100

When a matter involves travel outside the immediate Charlottesville area, the County will be charged for travel time (at the above-listed hourly rates) and mileage (at rates approved by the federal IRS). All expenses incurred related to the services must be paid by the County including without limitation fees for court filings and service of process; expert witnesses and consultants; bank origination fees, interest and the like; recording costs; title and other insurance premiums; mail and courier services; and other like expenses. The Contract County Attorneys do not normally bill for smaller quantities of copies made internally or for long-distance telephone charges. In cases where the expenses for copies are unusually high, numerous copies are needed, copies are oversized, or there are expenses for copying by commercial copy or printing establishments, the County will be charged for such copying.

The parties acknowledge and agree that Payne & Hodous, L.L.P. intends to change its name and relocate its office in June, 2023, and will provide notice to the County when such

changes become effective. After such changes the Contract County Attorneys name and office address will be:

DeLoria & Hofmann LLP  
2216 Ivy Road, Suite 202  
Charlottesville, VA 22903

Witness the following duly authorized signatures and seals:

Payne & Hodous, L.L.P., dba  
DeLoria & Hofmann LLP

Fluvanna County

By: \_\_\_\_\_ (SEAL)  
Kristina M. Hofmann, Partner

By: \_\_\_\_\_ (SEAL)  
Eric M. Dahl, County Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Seen and Agreed and Approved as to form:

\_\_\_\_\_  
Fluvanna County Attorney



FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT													
MEETING DATE:	April 19, 2023												
AGENDA TITLE:	Fiscal Year 2024 Operations Budget and Tax Rates												
MOTION(s):	I move the Board of Supervisors adopt the resolution entitled “A Resolution to Adopt the FY24 Operations Budget, Set the Tax Rates and Appropriate Funds.”												
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):										
		X											
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other								
		X											
STAFF CONTACT(S):	Tori Melton, Director of Finance												
PRESENTER(S):	Tori Melton, Director of Finance												
RECOMMENDATION:	<p>Approve the resolution to set the tax rates with a revised Real Property tax rate of \$0.840 per \$100, a Personal Property tax rate of \$4.15 per \$100, a Business Personal Property Tax Rate of \$2.90 per \$100, a Machinery &amp; Tools tax rate of \$1.90 per \$100 and adopt the FY23 Operations Budget.</p> <table> <tr> <td>General Fund Operations</td> <td>\$ 95,011,684</td> </tr> <tr> <td>Capital Improvements Plan</td> <td>\$ 5,923,658</td> </tr> <tr> <td>Enterprise Funds</td> <td>\$ 3,264,417</td> </tr> <tr> <td><b>TOTAL:</b></td> <td><b>\$104,199,759</b></td> </tr> </table>					General Fund Operations	\$ 95,011,684	Capital Improvements Plan	\$ 5,923,658	Enterprise Funds	\$ 3,264,417	<b>TOTAL:</b>	<b>\$104,199,759</b>
General Fund Operations	\$ 95,011,684												
Capital Improvements Plan	\$ 5,923,658												
Enterprise Funds	\$ 3,264,417												
<b>TOTAL:</b>	<b>\$104,199,759</b>												
TIMING:	Effective Immediately												
DISCUSSION:	This action will allow adequate time to prepare for the June 5 <sup>th</sup> tax billing cycle. The Code of Virginia, § 15.2-2503, requires the governing body to approve the budget and set a tax rate for the budget year no later than the date on which the fiscal year begins.												
FISCAL IMPACT:	Adoption of the FY2024 operational budget and tax rates will establish authorization for receipt of revenues and disbursements of expenses.												
POLICY IMPACT:	Required by state code.												
LEGISLATIVE HISTORY:	N/A												
ENCLOSURES:	“A Resolution to Adopt the FY24 Operations Budget, Set the Tax Rates and Appropriate Funds”												
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other								
		X											





## **BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

### **RESOLUTION No. 10-2021**

#### **A RESOLUTION TO ADOPT THE FY24 OPERATIONS BUDGET, SET THE TAX RATES AND APPROPRIATE FUNDS**

**WHEREAS**, it is the responsibility of the Fluvanna County Board of Supervisors to approve and control the County's fiscal plan for FY24; and,

**WHEREAS**, the Board of Supervisors has received numerous staff reports; received comments from residents at a duly advertised public hearing on April 12, 2023; and has reviewed each request for funding;

**NOW, THEREFORE, BE IT RESOLVED** by the Fluvanna County Board of Supervisors this 19th day of April 2023, that the Fluvanna County budget totaling **\$104,199,759** is adopted and the tax rates for FY24, the period July 1, 2023 through June 30, 2024, are set as given below:

#### **COUNTY TAX RATES**

Real Estate	\$0.840 per \$100 of assessed value
Mobile Homes	\$0.840 per \$100 of assessed value
Public Service Corps.	\$0.840 per \$100 of assessed value
Personal Property (Residential)	\$4.15 per \$100 of assessed value
Personal Property (Business)	\$2.90 per \$100 of assessed value
Personal Property (Public Utilities)	\$2.90 per \$100 of assessed value
Machinery & Tools	\$1.90 per \$100 of assessed value

**BE IT FURTHER RESOLVED** that the Board of Supervisors does hereby budget and appropriate to the COUNTY OPERATING BUDGET the following revenues and expenditures; this appropriation is also conditioned on the understanding that, with regard to the operating budget for the School system, revenues received from the Commonwealth will be expended prior to local dollars:

#### **GOVERNMENTAL REVENUES**

Local	\$53,716,875
State	37,654,720
Federal	<u>5,112,405</u>
<b>TOTAL</b>	<b>\$96,484,000</b>

#### **GOVERNMENTAL EXPENDITURES**

General Government Administration	\$ 3,787,321
Judicial Administration	1,580,686
Public Safety	12,494,233
Public Works	3,137,639
Health and Welfare	6,816,620
Education	53,240,498
Parks and Recreation	1,253,332
Community Development	1,453,403
Non-Departmental	1,197,353

Debt Service	<u>10,050,599</u>
<b>TOTAL</b>	<b>\$ 95,011,684</b>

**BE IT FURTHER RESOLVED** that for budgeting and accounting purposes, the adopted budget revenues and expenditures for the Capital Improvements fund are set as follows:

Capital Fund Revenues*	
Local Use of General Fund Balance	\$ 3,648,123
Grants	1,825,535
Proceeds from Indebtedness	<u>0</u>
<b>TOTAL</b>	<b>\$ 5,473,658</b>

Capital Fund Expenditures	
Governmental	\$ 75,000
Community Services	173,500
Public Works	2,173,658
Public Safety	2,021,500
Schools	<u>1,480,000</u>
<b>TOTAL</b>	<b>\$ 5,923,658</b>

\*Capital fund revenues are supplemented by transfers from the General Fund.

**FINALLY BE IT RESOLVED** that for budgeting and accounting purposes the adopted budget revenues and expenditures for the Enterprise funds are set as follows:

	<b>Expenditures</b>	<b>Revenues</b>
School Food Service	\$1,676,898	\$1,676,898
Fork Union Sanitary District	399,421	399,421
Palmyra Sewer*	223,059	20,000
Zion Crossroads Water and Sewer*	<u>965,039</u>	<u>145,782</u>
<b>TOTAL</b>	<b>\$3,264,417</b>	<b>\$2,242,101</b>

\*Palmyra Sewer and Zion Crossroads Water and Sewer Fund revenues are supplemented by transfers from the General Fund.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 19th day of April, 2023;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Christopher Fairchild, Cunningham District						

Attest:

\_\_\_\_\_  
Mozell H. Booker, Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM STAFF REPORT**

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Fiscal Year 2024 – 2028 Capital Improvements Plan				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors adopt the resolution entitled “Adoption of the FY2024-2028 Capital Improvements Plan.”</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Tori Melton, Director of Finance				
<b>PRESENTER(S):</b>	Tori Melton, Director of Finance				
<b>RECOMMENDATION:</b>	Approval of the resolution to adopt Fiscal Year 2024-2028 Capital Improvements Plan as outlined.				
<b>TIMING:</b>	Effective Immediately				
<b>DISCUSSION:</b>	N/A				
<b>FISCAL IMPACT:</b>	FY24 Capital Improvements Plan outlines expenditures that are included in the FY24 budget. FY25-28 Capital Improvements Plan items are approved as planning projects only.				
<b>POLICY IMPACT:</b>	This action will allow administration and staff to plan projects and resources accordingly.				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Resolution entitled “Adoption of FY2024-2028 Capital Improvements Plan”				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			





## BOARD OF SUPERVISORS

County of Fluvanna  
Palmyra, Virginia

### RESOLUTION No. 11-2021

#### A RESOLUTION TO ADOPT THE FY24-28 CAPITAL IMPROVEMENTS PLAN

At a meeting of the Fluvanna County Board of Supervisors held in the Carysbrook Performing Arts Center at 7:00 PM on Wednesday, April 19, 2023, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

**WHEREAS**, it is the responsibility of the Fluvanna County Board of Supervisors to approve the County's Capital Improvements Plan; and,

**WHEREAS**, the Capital Improvements Plan recommends the initiation and completion of numerous capital projects based upon staff recommendations and citizen input; and,

**WHEREAS**, the Board of Supervisors held a public hearing on the proposed Capital Improvements Plan on April 12, 2023; and,

**WHEREAS**, the Board of Supervisors has approved the FY2024 Capital Improvements Budget as part of the overall Fluvanna County Budget;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the FY 2024-2028 Capital Improvements Plan hereby be approved.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 19th day of April, 2023;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Christopher Fairchild, Cunningham District						

Attest:

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Mozell H. Booker, Chair  
Fluvanna County Board of Supervisors





## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Waiver to Administer an Existing Split Precinct for Elections in 2023 and Future Years				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors adopt the resolution approving the request for “Waiver to Administer a Split Precinct” for elections held in 2023; and authorizing the General Registrar to complete the procedures, including submission of requests for waiver on behalf of the Board, required to administer the Cunningham District and Precinct as a split precinct for elections held in 2023 and thereafter; all as set forth in the resolution.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Kelly Harris, Assistant County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	<p>The Code of Virginia, 24.2-307, requires the elimination of split precincts for elections held in November, 2022 and all subsequent elections. Fluvanna has one split district in the Cunningham District, near the Town of Scottsville – House Districts 55 and 56.</p> <p>Under the provisions of 24.2-307, localities are required to comply with the following:</p> <p><i>Each precinct shall be wholly contained within a single congressional district, Senate district, House of Delegates district, and election district used for the election of one or more members of the governing body or school board for the county or city. In each year ending in one, the governing body of each county and city shall establish the precinct boundaries to be consistent with any congressional district, Senate district, House of Delegates district, and local election district that was adopted by the appropriate authority by June 15 of that year. If congressional districts, Senate districts, House of Delegates districts, or local election districts have not been adopted by the appropriate authority by June 15 of a year ending in one, the governing body may use the congressional districts, Senate districts, House of Delegates districts, or local election districts as such districts existed on June 15 of that year as the basis for establishing the precinct boundaries to be used for the elections to be held in November of that year. Such governing body shall establish precinct boundaries to be consistent with any subsequent changes to the congressional districts, Senate districts, House of Delegates districts, or local</i></p>				

	<p><i>election districts. If a governing body is unable to establish a precinct with the minimum number of registered voters without splitting the precinct between two or more congressional districts, Senate districts, House of Delegates districts, or local election districts, it shall apply to the State Board for a waiver to administer a split precinct. The State Board may grant the waiver or direct the governing body to establish a precinct with fewer than the minimum number of registered voters as permitted by § 24.2-309. A governing body granted a waiver to administer a split precinct or directed to establish a precinct with fewer than the minimum number of registered voters may use such a precinct for any election held that year.</i></p> <p>This waiver must be requested yearly as long as the split precinct exists. The proposed resolution will allow the General Registrar to submit waiver requests on behalf of the Board in future years without further Board action.</p> <p>The Department of Elections requires a copy of the minutes from a Board of Supervisors meeting, in which the governing body formally requests a waiver until such a time as redistricting can be completed.</p>				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	Virginia Code Section 24.2-307				
<b>ENCLOSURES:</b>	Official Advisory from the Department of Elections Resolution Waiver Application				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>				<b>X</b>



**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia  
**RESOLUTION No. 10-2023**

**A RESOLUTION APPROVING THE APPLICATION FOR A  
WAIVER TO ADMINISTER A SPLIT PRECINCT FOR  
HOUSE DISTRICTS IN THE COUNTY OF FLUVANNA**

**WHEREAS**, the Cunningham District of Fluvanna County is a single precinct; and

**WHEREAS**, a portion of the Town of Scottsville lies in the Cunningham District/Precinct; and

**WHEREAS**, the House of Delegates Redistricting Map (2021) placed the Town of Scottsville voters in House of Delegates District 55 while the remainder of Fluvanna County is wholly contained in House of Delegates District 56;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Fluvanna, Virginia:

That the foregoing recitals are incorporated herein by reference;

That the Board of Supervisors authorizes the General Registrar to complete the procedures required by applicable law, including but not limited to Virginia Code Section 24.2-307, and the Virginia Department of Elections to administer the Cunningham District/Precinct as a split precinct pursuant to the 2021 redistricting for elections held in 2023 and thereafter until such time as either (i) this resolution is revoked by action of the Board of Supervisors, or (ii) the following split is removed:

Precinct Number & Name

401 - Cunningham

Split Precinct

House Districts 55, 56;

That, without limiting the foregoing, the request for "Waiver to Administer a Split Precinct" for elections held in 2023 is approved and the General Registrar is authorized to submit such request and subsequent requests in accordance with this resolution on behalf of the Board of Supervisors;

And, that this resolution shall be in effect from and after its adoption.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 19<sup>th</sup> day of April 2023, by the following vote:

Supervisor	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Chris Fairchild, Cunningham District						

ATTEST:

\_\_\_\_\_  
Caitlin Solis, Clerk  
Fluvanna County Board of Supervisors





★ VIRGINIA ★  
STATE BOARD of ELECTIONS

**Waiver to Administer a  
Split Precinct**

Pursuant to Virginia Code § 24.2-307, split precincts must be eliminated in any congressional district, Senate district, House of Delegates district, and election district used for the election of one or more members of the governing body or school board for the county or city, unless a waiver is granted by the State Board.

A locality may only administer a split precinct for elections held in the year the waiver is granted (i.e. you must request a new waiver each year), and the governing body of the locality must approve to apply for a waiver to administer a split precinct.

Please type the information below. **Requests must be received at least two (2) weeks before the next scheduled State Board meeting to be heard at that meeting.**

Locality: County of Fluvanna Date: April 20, 2023

Contact Name/Title: Joyce Pace, Registrar Phone Number: 434-589-3593

Email Address: jpace@fluvannacounty.org

Date the Governing Body's Meeting Occurred: April 19, 2023

Supporting Documentation (Please Attach):

☒ Governing Body's Resolution

☒ Governing Body's Meeting Minutes

Any Previous Waiver Requests Submitted? ☒ Yes ☐ No

If Yes, When? 2021, 2022 \_\_\_\_\_

Was it Granted? ☒ Yes ☐ No

Precinct #	Precinct Name/District	Please explain the reason for the waiver request and include the number of voters impacted.
401	Cunningham	The House of Delegates Redistricting Map (2021) placed the Town of Scottsville voters in House of Delegates District 55 (+/-19 voters in the Cunningham District/Precinct) while the remainder of Fluvanna is wholly contained in House of Delegates District 56. The waiver is requested due to this placement.

*\*You may add additional pages/rows if more space is required.*



★ VIRGINIA ★  
DEPARTMENT *of* ELECTIONS

## Official ELECT Advisory

**DATE:** May 6, 2021

**SUBJECT:** Waiver to Administer an Existing Split Precinct

**WHY THIS IS NEEDED:** The Code of Virginia § [24.2-307](#) requires the elimination of split precincts for elections held in November, 2021 and all subsequent elections.

**HOW THIS AFFECTS YOU:** The governing bodies of localities are required to establish precincts that are wholly contained within a single congressional district, Senate district, House of Delegates district, and local election district. If a governing body is unable to establish a precinct with the minimum number of registered voters without splitting the precinct, it may apply for a waiver. Additionally, if precinct boundaries that are consistent with any Congressional district, Senate district, House of Delegates district, and local election district that will be adopted by the appropriate authority, cannot be established before the 60 day precinct change prohibition pursuant to § [24.2-306](#), a governing body may request a waiver.

**ACTIONS NEEDED:** As delegated by the State Board of Elections on March 31, 2021, ELECT has created a simple waiver application for localities to request to administer a split precinct(s), which the governing body **must** approve to apply for.

Once approved by the governing body, a general registrar can fill out the waiver application and attach the governing body's meeting minutes or resolution. A locality may only administer a split precinct for elections held in the year the waiver is granted.

The waiver application can be accessed here: (<https://fs28.formsite.com/vaelect/SplitWaiver/index.html>).

**CONTACT:** For technical matters:

Submit questions via JIRA ticket to the System Support Team

**For all other matters:**

Regions 1 & 3 (Tidewater & North Central) Zakia Williams:  
[Zakia.Williams@elections.virginia.gov](mailto:Zakia.Williams@elections.virginia.gov); (804) 864-8954

Regions 2 & 5 (South Central & Northern) Taylor Melton:  
[Taylor.Melton@elections.virginia.gov](mailto:Taylor.Melton@elections.virginia.gov); (804) 593-2274

Region 6 (Western) Garry Ellis:  
[Garry.Ellis@elections.virginia.gov](mailto:Garry.Ellis@elections.virginia.gov); (804) 864-8910

Regions 4 & 7 (Southwest & Southern) Tanya Pruett:  
[Tanya.Pruett@elections.virginia.gov](mailto:Tanya.Pruett@elections.virginia.gov); (804) 864-8931

**ADVISORY NUMBER:**



**CAB-530** - Waiver to Administer an Existing Split Precinct

PUBLISH ADVISORY

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**BCC APPOINTMENTS STAFF REPORT**

<b>MEETING DATE:</b>	April 19, 2023			
<b>AGENDA TITLE:</b>	Board, Commission, and Committee Appointments			
<b>MOTION:</b>	<b>I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):</b>			
<b>Board/Commission/Committee</b>		<b>Appointees</b>	<b>Begins Term</b>	<b>Ends Term</b>
Economic Development Authority (EDA) – At-Large Position		Austin Baker Jeffrey Potter Linda Staiger Peggy Shanklin Raghvendra Singh Woody Finchham	4/19/2023	6/30/2023

<b>BCC VACANCIES AND APPLICANTS</b>				
<b>BCC Vacancies</b>	<b>Applicants</b>	<b>Appt</b>	<b>District</b>	<b>Current BCC Appointments / Other Notes</b>
Economic Development Authority (EDA) – At-Large Position	Austin Baker	Appt	Rivanna	Term beginning immediately and ending June 30, 2023. Also serving on Region Ten Community Services Board.
Economic Development Authority (EDA) – At-Large Position	Jeffrey Potter	Appt	Columbia	Term beginning immediately and ending June 30, 2023.
Economic Development Authority (EDA) – At-Large Position	Linda Staiger	Appt	Columbia	Term beginning immediately and ending June 30, 2023.
Economic Development Authority (EDA) – At-Large Position	Peggy Shanklin	Appt	Palmyra	Term beginning immediately and ending June 30, 2023. Also serving on Economic Development and Tourism Advisory Council (EDTAC).
Economic Development Authority (EDA) – At-Large Position	Raghvendra Singh	Appt	Rivanna	Term beginning immediately and ending June 30, 2023. Also serving on Parks and Recreation Advisory Board.
Economic Development Authority (EDA) – At-Large Position	Woody Finchham	Appt	Rivanna	Term beginning immediately and ending June 30, 2023.

<b>DISCUSSION:</b>	- Economic Development Authority (EDA) – At-Large Position – One position available. Unexpired term (previously held by Lorretta Johnson-Morgan, appointed to the Planning Commission on March 1, 2023) began November 4, 2020 and ending June 30, 2023.
<b>ENCLOSURES:</b>	Applications





## APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

### County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: <b>Austin Baker</b>	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): B.S. in Psychology - Virginia Tech (Dec 2017) B.A. in Economics - Emory & Henry College (Nov 2021) Qualified Mental Health Professional-Child (employment and professional license) (2018-present) Virginia Army National Guard (2018-present) 5 years mental health experience including 3 Community Service Boards	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: N/A	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Virginia Army National Guard, 2018-Present	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: While I am a native of Southwest Virginia, Fluvanna County is my home now and I want to be a part of making it a better place to live and raise a family.	

#### **Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)  
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee	X	Finance Board	X	Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee	X	Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board	X	Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)	X	Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)	X	Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)	X	Parks & Recreation Advisory Board (RAB)		

**Submit by email ([clerk@fluvannacounty.org](mailto:clerk@fluvannacounty.org)) or mail to:**

**County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i> <b>Austin Baker (from file)</b>		Date <b>November 22, 2022</b>	
Mailing Address (including City, State, & ZIP) <b>678 Jefferson Drive, Palmyra, VA 22963</b>		Physical Address (if different)	
Years Lived in Fluvanna <b>2</b>	Phone # <div style="background-color: black; width: 100px; height: 1.2em;"></div>	Alternate Phone #	Email Address <div style="background-color: black; width: 150px; height: 1.2em;"></div>
<b>Office Use Only</b>			
Application Received On:	<b>2022-11-23</b>	Application Received By:	
Acknowledgement Sent:	<b>2022-11-23</b>	<b>Caitlin Solis</b>	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

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# Austin Baker

2611 Hydraulic Road Apt. C  
Charlottesville, VA 22901



## SKILLS

-Registered as Qualified Mental Health  
Professional - Trainee

-Experience working under stressful conditions,  
often involving the public

-Certified for Firefighter I, Hazmat Operations &  
Awareness, and Mass Casualty Decontamination

-Experience effectively communicating with  
individuals from diverse backgrounds, including  
those in mental health crisis

## EXPERIENCE

**Virginia National Guard, Rocky Mount, VA** - *Chemical, Biological,  
Radiological, & Nuclear Specialist*

February 2018 - PRESENT

- Knowledgeable in chemical, biological, radiological & nuclear agent characteristics and response techniques
- Train soldiers/civilians in the proper use of personal protective equipment and chemical agent monitoring equipment
- Respond to community needs in cooperation with state and local response agencies during times of need (Coronavirus outbreak)

**Highlands Community Services, Abingdon, VA** - *Therapeutic Day  
Treatment Specialist*

August 2019 - March 2020

- Worked to support children in developing appropriate behavior and emotional regulation in a public school setting
- Taught coping skills and social skills to elementary-aged children both one-on-one and in groups of 5-10 individuals
- Worked with teachers, school administrators, and mental health professionals to develop treatment plans to improve student classroom behavior and academic performance

**Frontier Health, Weber City, VA** - *Case Manager II*

October 2018 - August 2019

- Work with mental health and recovering substance abuse clients to develop personalized treatment goals
- Coordinate services with mental health professionals, physicians, and community agencies to ensure clients receive appropriate levels of care and access to available resources

**Natural Tunnel State Park, Duffield, VA** - *Park Ranger*

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May 2014 - December 2017

- Audit daily park revenue, prepare financial reports and prepare bank deposits with amounts greater than \$10,000
- Teach guests about the park and local history and geography

## EDUCATION

**Virginia Tech, Blacksburg, VA-** *Bachelor of Science: Psychology*

December 2017



## APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

### County of Fluvanna

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Name: <b>Jeffrey Potter</b>	Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
<b>EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION</b> (Please provide dates of education and experience. You may also provide a resume/CV.): Currently Chief Technology Officer for Davenport and Company in Richmond. I have worked for technology companies such as Microsoft, S&P Global, and have worked for UVA Health Systems and Wake Forest University. I am familiar with tech initiatives, Datacenter design and development, connectivity and telephony. I also am credentialed as a CISSP which is a cybersecurity credential from ISC2. I am an expert in financial services, am very familiar with bond issuance, cybersecurity, and have been in my current role for 9 years. I also work 2 floors above the VEDP in Richmond and know numerous people at the partnership.  Bachelors- Chemistry 1995 Elon University Elon, NC	
<b>CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:</b> I have served on the board of the Seattle/King County Disaster Team (now Global Health Teams), The Fluvanna county fire department, and Infragard Membership Alliance-Richmond	
<b>CIVIC ACTIVITIES AND MEMBERSHIPS</b> (Roles with fraternal, business, church, or social groups – please provide dates): ISC2 current from 2014, Member of Fluvanna County Fire Department since 2005, member of InfraGard Members Alliance- Richmond and Infragard National since 2014, FBI Citizens Academy Alumni Association since 2019.	
<b>REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:</b> I believe strongly in giving back to the community. My wife is currently serving on the Library board and public service is strong in our family. I have been a volunteer with the fire department for 18 years. As I get older, I am starting to move into other areas to serve my neighbors. I see the potential to lure businesses to our county to offset our residential taxes. I am familiar with what businesses seek as while I was with S&P, I performed many due diligence evaluations to potential acquisitions. I also am very familiar from a small business perspective as we locate and open branches as part of our business. I feel this experience and my technical expertise would uniquely qualify me to help develop business opportunities for Fluvanna.	

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)  
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
X	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

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In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i> <b>Jeffrey David Potter</b>		Date <b>3-7-2023</b>	
Mailing Address (including City, State, & ZIP) <b>474 Covered Bridge Road, Kents Store, VA 23084</b>		Physical Address (if different)	
Years Lived in Fluvanna <b>18</b>	Phone # <div style="background-color: black; width: 100px; height: 1.2em;"></div>	Alternate Phone #	Email Address <div style="background-color: black; width: 200px; height: 1.2em;"></div>
<b>Office Use Only</b>			
Application Received On:	<b>3-7-2023</b>	Application Received By:	
Acknowledgement Sent:	<b>3-7-2023</b>	<b>Leontyne Peck</b>	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

# Jeffrey D. Potter, CISSP

474 Covered Bridge Rd.  
Kents Store, VA 23084



*A results driven technology leader, with specialties in Cybersecurity, Finance, Healthcare, and innovation.*

## **Experience:**

Apr. 14 – current

### **Chief Technology Officer, Davenport & Company LLC, Richmond, VA**

Served as a strategic decision maker and drove initiatives around SDLC, network security, data centers and compliance with SEC and FINRA regulations. Responsible for all aspects of IT for a 450 employee broker/dealer and retail investment advisor. Managed Software Development, Infrastructure, Information Security, and Help Desk teams. Drove company wide strategic vision for technology uses and implementation.

- Managed internal and 3rd party service providers to deliver strategic objectives.
- Infrastructure upgrades and strategic placement (Servers, storage, architecture) to assure redundancy and information availability through local and regional disasters.
- New technology development including wireless networking initiatives, external website creation and Sharepoint internal website upgrades/improvements.
- Introduced and drove mobile work initiatives to allow employees to function remotely during Business Continuity events.
- Established internal IT HelpDesk teams and metrics to measure customer success
- VOIP Telephony upgrade and replacement
- Established a comprehensive cybersecurity program. (following the NIST framework)
- Served as Business Continuity Manager for events and Incident Commander for response efforts.
- Served as primary/lead investigator for all incidents with a cyber element
- COVID 19 response: converted entire workforce to mobile workforce through the use of collaboration software, mobile telephony applications, and BYOD initiatives while maintaining industry regulation compliance. The entire workforce was able to work remotely without any customer impact.
- Audit lead and primary interface with regulators
- Strong team management regarding hiring practices, performance coaching, and delivery of excellence.

May 11- Apr. 14

***Sr. Networking and Infrastructure Manager, SNL Financial LLC (S&P Global). Charlottesville, VA***

Managed teams of Systems Administrators, Network Engineers, Systems Architects, and Voice Engineers to provide 24/7/365 operations for a 3000-employee company with 25 locations supporting Wall Street investment firms. Managed Information Security initiatives, including client questionnaires, employee investigations, evidence discovery, and vulnerability testing. Technologies managed include: Hitachi and NetApp SANs, HP & Cisco Computing, Cisco networking and voice, Juniper networking, WAN accelerators. Established ITIL v3 certification and framework for work completion

Dec. 06- May 11

***Software Test Engineering Manager, SNL Financial LLC (S&P Global., Charlottesville, VA***

Directly managed team of 7 Software Development Engineers, Software Test Engineers, and contractors. Indirectly managed 6 additional resources. Developed strategic vision for the department and determined tool sets that were developed. Defined and refined processes for software development and testing in a financial services environment. Drove the migration to Agile development & testing practices from a Waterfall development model. Drove technology innovation into the team and organization by establishing test automation at both the web test and UI testing level. Evaluated and adopted Microsoft Visual Studio 2010 as the preferred test development platform. Established virtual lab for client platform testing using Microsoft Virtual PC/Virtual Server. Developed a career ladder for the department and wrote job descriptions for each position. Drove hiring process changes through recruiting and HR departments. Refined HR hiring process to reflect hiring practices I brought to the company.

Jan. 05- Nov.06

***Systems Analyst/Project Manager, University of Virginia Health System Charlottesville, VA***

Served as project manager and lead technical resource for UVA's patient information and tracking project. Coded changes on website using C# and VB in Visual Studio 2005. Also administered and reverse engineered MS SQL installation to find places to make optimizations. Wrote queries and stored procedures to respond to front end web code.



Apr. 00- Nov 2004

***Program Manager, Microsoft Corporation, Redmond, WA***

Worked on cutting edge server innovations and development for the MSN Messenger and XBOX Live services.

For Messenger, managed software development and testing to support the Messenger server cloud. Architected servers to support real time services, enabling real time communication to allow 50 million users (3 million simultaneous) to communicate instantly. Initial architecture was performed using 25 servers. Delivered goals of a highly scalable, highly available system. Also was responsible for operations team (Systems Engineers), Software developers, and Software Testers

Lead server architecture, development and design for XBOX Live v1 service. Integrated with hardware manufacturer, internal billing services (Microsoft Billing) and managed an Operations team consisting of Software Developers, Testers, and Systems Engineers. Identified new processes, developed a 24/7 monitoring center, supervised the creation of service tools and applications to support connectivity into XBOX Live.

**Education:**

Elon University, Elon NC  
Bachelor of Arts, Chemistry- 1995

**Hobbies:**

Featured speaker- WeConnect Conference  
Featured speaker- CIOVisions Conference  
Featured speaker- FS-ISAC Annual Summit  
Featured panelist- FSI OneVoice Conference

President of InfraGard- Richmond, VA chapter (Section Chief, Banking/Finance)  
Former Captain, Fluvanna County Fire Department (Certified Firefighter/ Fire Instructor)  
FBI Citizens Academy- Richmond Division (2019)  
Board of Directors, Seattle/King Co Disaster Team (FEMA WA-1 DMAT 2002-2005)  
Former member of FEMA response teams NC-1, NMRT-E, and WA-1  
Amateur Radio Operator (K4MUD)





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: <b>Linda Staiger</b>	Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): Undergraduate UVA cum laude, 1974, M.D. Eastern Virginia Medical School, 1977; Orthopedic residency, Univ of California San Francisco, 1982; private practice orthopedics, San Francisco and Farmville, VA, till 2000; faculty appointment Department of Orthopedics, Univ Virginia 2000-2009; Retired 2009	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Fluvanna Leadership Development Program graduate 2017 Steering Committee and Executive Committee FLDP 2017-present Founding President, Fluvanna Leadership Alumni Group. 2019-2022 Founding member and Vice Chair, Arts of Fluvanna County (studio tour)	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I believe that by our efforts as citizens, we can create a better community for everyone.	

### Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)  
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

**Submit by email ([clerk@fluvannacounty.org](mailto:clerk@fluvannacounty.org)) or mail to:**

**County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Linda Staiger		March 6, 2023	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
2949 Ridge Road Palmyra, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
20			
<b>Office Use Only</b>			
Application Received On:	3-7-2023	Application Received By:	
Acknowledgement Sent:	3-7-2023	Caitlin Solis	
Renewal Date:		Remarks:	
Renewal Date:		Receipt acknowledgment sent by C. Solis	
Renewal Date:			
Renewal Date:			



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Name: <b>Peggy Shanklin</b>	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): Realtor 2021 Pristine Clean & Domestic Care, LLC 2006-2021 Owner Adelphia Cable Business to Business Sales Executive 2003-2004 Sprint Sales Executive 1999-2003 Value America Vendor Relations Specialist 1997-1999	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Communications and Marketing @ Lake Monticello Current Communications and Marketing Your Fluvanna Women In Business Current Communications and Marketing Fluvanna Farmer's Market Current Lake Monticello Tennis and Pickleball Committee Parents At Lake Monticello (PALM) Lake Monticello Parents many more	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Rotary-member 2021 Lions-associate member 2006-2008 PAC-(Parents at Carysbrook) 2008-2009	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I love my county and I am someone who wants to serve and get things done for the greater good of the community. I now have the time needed to make a difference and serve.	

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**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)  
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
X	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

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In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i> <b>Peggy Shanklin (from file)</b>		Date <b>2-24-2022</b>	
Mailing Address (including City, State, & ZIP) <b>865 Jefferson Drive Lake Monticello, VA 22963</b>		Physical Address (if different)	
Years Lived in Fluvanna <b>21</b>	Phone # <div style="background-color: black; width: 100px; height: 1.2em;"></div>	Alternate Phone #	Email Address <div style="background-color: black; width: 150px; height: 1.2em;"></div>
<b>Office Use Only</b>			
Application Received On:	<b>2-25-2022</b>	Application Received By:	
Acknowledgement Sent:			
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

**Peggy A. Shanklin**  
**865 Jefferson Drive**  
**Palmyra, VA 22963**



### **Objective**

To serve my community in a capacity that best suits my experience, drive, talent, and personality

### **Experience**

#### **2021-Current**

- Earned Gold Level of selling in Brokerage 1<sup>st</sup> year
- Well known for marketing and advertising talent
- Voted 2<sup>nd</sup> Favorite Realtor by Rural Va.
- Earned several designations and close to completing GRI

#### **2007-2021**

- Built Pristine Clean & Domestic Care, LLC
- Proud to be a top service provider in the area.
- Over 16 employees and A+ BBB rating

#### **2003-2007 Betsy Gunnels Realtor Assistant**

- Handled all advertising media, including websites and paper media.
- Communicated with sellers the details of weekly changes.
- Processed reports, found solutions to problems, kept the Realtor apprised of changes.

#### **2000-2003 Sprint Sales/Customer Care**

- Communicated with customers to establish or modify communication services.
- Marketed and sold new technological equipment and services.
- Exceeded sales quotas on a consistent basis (average of 145% monthly).
- Processed debit and credit adjustment vouchers for accounts.
- Received inquiries, requests and complaints, meeting each with resolution.

#### **1999-2000 Value America Vendor Relations Administrator**

- Assigned various vendors, including Compaq Retail, a major vendor, and up to twenty-seven other vendors
- Ensure all orders were sent and received by the supplier on a daily basis utilizing EDI transmissions, SAP, Seibel, and Excel Spreadsheets.
- Maintained close contact with Merchandisers, Presentation Marketing and Product Changers to ensure store updates were implemented correctly and expediently.
- Ensured all orders were shipped within the allowed time frame. Updated tracking information and kept a clean Aging Report.
- Communicated with members in backordered, delayed, or sold out situations.

### **Skills:**

**Proficient with Excel and Word. Experienced with Outlook, Imaging, Seibel, SAP, Spice, EDI, and other company specific programs.**

**Outside Interests:**

**Pickleball, mentoring and coaching, reading, health and fitness**

**Education:**

**PVCC ongoing, heading for Business Administration**

**Valley Vo-Tech CNA Certificate**

**Nash Community College Management Training**

**CAAR Real Estate**

**NAR and VAR**





## APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

### County of Fluvanna

Name: <b>Raghvendra Singh</b>		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 5 Barkley Ln Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 25	Cell Phone – preferred? [REDACTED]	Home Phone – preferred? [REDACTED]	Email [REDACTED]
<p>EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.): From 6/1989 through 4/2019 I have worked in US Department of Agriculture (Farmers Home Administration/ Farm Service Agency. I have worked from county office through national office, as assistant county supervisor, county supervisor, Farm Loan Manager and National Manager. I have implemented farm loan programs to many counties in New Jersey and Virginia including Fluvanna County. In national office I have implemented GIS program, Freedom to eFile act, and Government paper elimination act. Since 2001 through 2019, I was national manager for eAuthentication and eFile.</p> <p>Education: BS Honors Agriculture 1977 Kanpur University, UP India MBA 1986 University of New Haven, CT USA I have completed many government sponsored courses related to management, Agriculture Development, Conservation and GIS.</p>			
<p>CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: In US Department of Agriculture, I was member of many Committees including EEO, Strategic Planning, E-Government Etc.</p>			
<p>CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I advise agriculture colleges in education matters in India. I manage Kulbaskar Astram Degree College, Krish Sansar, Agriculture Graduate web sites to disseminate ag information to public.</p>			
<p>REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have invested most of my life to serve public; I want to continue public service to my home county.</p>			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b> Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b> <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>			
Applicant's Signature <b>Raghvendra Singh</b>		Date <b>March 30, 2021</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
<input checked="" type="checkbox"/>	Agricultural/Forestral District Advisory Committee
<input type="checkbox"/>	Audit Committee
<input type="checkbox"/>	Board of Equalization (BOE)
<input type="checkbox"/>	Board of Zoning Appeals (BZA)
<input type="checkbox"/>	Building Code of Appeals Board
<input type="checkbox"/>	Central Virginia Regional Jail (CVRJ) Authority
<input type="checkbox"/>	Columbia Task Force (CARE)
<input checked="" type="checkbox"/>	Community Policy & Management Team (CPMT)
<input checked="" type="checkbox"/>	Economic Development Authority (EDA)
<input checked="" type="checkbox"/>	Economic Develop. & Tourism Advisory Council (EDTAC)
<input type="checkbox"/>	Family Assessment and Planning Team (FAPT)
<input checked="" type="checkbox"/>	Finance Board
<input type="checkbox"/>	Fluvanna Partnership for Aging Committee
<input type="checkbox"/>	Fork Union Sanitary District (FUSD) Advisory Committee
<input type="checkbox"/>	James River Water Authority (JRWA)
<input type="checkbox"/>	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Advisory Council
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Board of Directors
<input type="checkbox"/>	Library Board of Trustees
<input checked="" type="checkbox"/>	Monticello Area Community Action Agency (MACAA)
<input type="checkbox"/>	Palmyra Area Revitalization Committee (PARC)
<input checked="" type="checkbox"/>	Parks & Recreation Advisory Board
<input type="checkbox"/>	Piedmont Virginia Community College (PVCC) Board
<input checked="" type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Region Ten Community Services Board
<input type="checkbox"/>	Rivanna River Basin Commission
<input type="checkbox"/>	Social Services Board
<input checked="" type="checkbox"/>	Thomas Jefferson Planning District Commission (TJPDC)
<input type="checkbox"/>	Thomas Jefferson Water Resources Protection Foundation
<input checked="" type="checkbox"/>	Youth Advisory Council (YAC)
<input checked="" type="checkbox"/>	OTHER:

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Office Use Only		
Application Received On:		Application Received By:
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

# RAGHVENDRA SINGH

Palmyra, VA |  |

## Professional Summary

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Multi-talented manager consistently rewarded for success in planning and operational improvements. Experienced in policy development and staff management procedures positively impacting overall morale productivity.

## Skills

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- Infrastructure Development
- Product Development
- Requirements Analysis
- Operational Improvement
- Strategic Planning
- Customer Service
- Budget Development
- Security Planning
- Relationship Development
- Regulatory Compliance
- Conflict Resolution
- Team Leadership and Management

## Work History

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### Chairman of the Board

**July 2020-Present**

#### Fluvanna County Parks and Recreation – Palmyra, VA

- Lead and guide staff
- Partner with the director and other board members to ensure that board goals are carried forward
- Chair the Board Meetings
- Represent County to stakeholders

### Business System Manager

**Aug 1999-Apr 2019**

#### U.S. Department of Agriculture/ Farm Service Agency – Washington, DC

- Supervised teams in 51 State offices.
- Implemented and managed multi-site network infrastructure
- Trained and coached 153 State Managers by leading performance reviews and offering constructive feedback
- Facilitated best user experience through continuous support, training classes, webinars, and communication of system changes.
- Oversaw development and implementation of improvements to e-file e-Authentication, Program Information Management System and Office Information Profile.

### Farm Loan Manager

**Aug 1996-Aug 1999**

#### U.S. Department of Agriculture/ Farm Service Agency – Buckingham, VA

- Lead the team of loan specialists in Central Virginia
- Developed and maintained relationships with local universities and government offices and lending institutions
- Originated, reviewed, processed closed and administered customer loan proposals
- Managed quality assurance programs including on-site evaluation of banks and internal audits

- Worked with farmers and ranchers to understand needs and provide financial and operational advice
- Resolved the conflicts and negotiated mutually beneficial agreements between parties
- Complied with regulatory requirements, including Bank Secrecy Act and Community Re-Investment Act and other USDA and EPA acts.

#### **Loan Officer**

**Jun 1989-Aug1996**

**U.S. Department of Agriculture/ Farm Service Agency – Mt. Holly, NJ**

- Obtained loan applications, credit histories and reviewed paperwork to determine feasibility of granting loans
- Handled customer complaints with ease by conducting research, listening carefully and taking appropriate actions.
- Observed all security policies and procedures to keep data as safe as possible from breaches
- Proactively identified solution for customers experiencing credit issues
- Recommended loan approvals and/or denials based on customers experiencing credit, cashflow and collateral issues
- Complied with regulatory requirements, including Bank Secrecy Act, Anti-Money Laundering, OFAC, Privacy Act and Community Re-Investment act
- Developed and maintained relationship with local real estate agents
- Resolved conflicts and negotiated mutually beneficial agreements between parties

#### **Sales Manager**

**Jan 1983-June 1989**

**Rickel Home Center – Watchung, NJ**

- Handled customer complaints with ease by conducting research, listening carefully and taking appropriate actions.
- Manage Plumbing, Electrical and Automotive Departments.
- Supervise staff of 10 employees.
- Ensured all items are in stock and displayed properly.
- Manage vendors.

## **Education**

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#### **Master's Business Administration**

**University of New Haven – West Haven, CT**

**Bachelor of Science: Agriculture**

**Kanpur University – Kanpur, UP, India**



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Name: <b>Woody Fincham</b>	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): Attached	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I am a well respected real estate appraiser. I have been in the business over 2 decades. I have a bachelors in Business Admin, and hold five designations related to valuation and consulting on real estate. I am also a instructor for the Appraisal Institute. As part of my tenure with the Tax Department for the Commonwealth I was the reviewer for conservation easement and Historical Facade Easements. I have experience with residential, commercial and agricultural property.	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I live here and want to see the county remain a great place to be as well as evolve with the times. My children are part of the community and I do not see my family living anywhere else. I have very specific skills in real estate valuation and consulting that would serve well with planning, development, conservation easement and various other areas.	

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X	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
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	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
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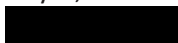
Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Woody Fincham		1/5/2023	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
14 Lafayette Drive Palmyra, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
5	<div style="background-color: black; width: 100px; height: 1.2em;"></div>		<div style="background-color: black; width: 150px; height: 1.2em;"></div>
<b>Office Use Only</b>			
Application Received On:	1/5/2023	Application Received By:	
Acknowledgement Sent:			
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

# ***Curriculum Vitae***

**Woody Fincham, SRA, AI-RRS, ASA, RAA**

**Member of RAC**

14 Lafayette Dr  
Palmyra, VA 22963



## **EDUCATION:**

- ❖ 2019 ASA Designation
- ❖ 2018 RAA Designation
- ❖ 2017 Member of Relocation Appraisal Consultants
- ❖ 2015: AI-RRS Designation
- ❖ 2013: Bachelors of Science, Business Administration
- ❖ 2011: SRA Designation
- ❖ 2004: Associate in Arts
- ❖ 2000-Present: Ongoing continuing education as required by licensing and Designations

## **PROFESSIONAL AFFILIATIONS:**

- ❖ Appraisal Institute
  - I have participated and continue to participate as a volunteer with various AI committees and teams
  - 2017 Awarded the Volunteer of Distinction Award
- ❖ Virginia Association of Assessing Officers (VAAO)
  - 2015: Education Committee Member
- ❖ 2015: Admissions and Designation Qualifications Committee, Designated
- ❖ Virginia Certified Residential Appraiser: #4001008056
- ❖ 2013: HRCAl Education Committee Member
- ❖ 2012-present: Experience Screening Panel AI: SRA and AI-RRS Screener
- ❖ 2011-14: Leadership Development Advisory Council (LDAC), 2014 Discussion Leader
- ❖ 2002 – Present: Litigation Consultant / Expert Witness
- ❖ HUD Approved Appraiser
- ❖ VA Panel Approved Appraiser
- ❖ Completed all “green” classed for residential appraisal with Appraisal Institute
  - Extensive Practical Experience with “Green” valuation
- ❖ Conservation Easement Registry

## **EXPERIENCE:**

- ❖ 2019-Present President, Fincham & Associates, Inc
- ❖ 2017-2019 Residential Chief Appraiser, Valuentric, LLC
- ❖ 2015- Present Vice President, Virginia Manager, Valuentric, LLC

- ❖ 2014-2015 Virginia Taxation Department: Senior Land Preservation Tax Credit Consultant (conservation easement and historical facade easement review)
- ❖ 2013-2014: Deputy Assessor, Albemarle County, VA
- ❖ 2011-2013: Deputy Assessor, Suffolk, VA Assessor's Office
- ❖ 2009-2011: Staff Appraiser, Newport News, VA Assessor's Office
- ❖ 2009: Appraiser, (Residential and Commercial), Braun & Associates, Knoxville, TN
- ❖ a la mode, inc
  - 2007-2009 Labs Member
  - 2009-Present Beta Group
  - Education Developer (present)
- ❖ 2004 - 2015: Founder, Chief Appraiser FM & Associates
- ❖ 2002-2004: Staff Appraiser; Managing Appraiser, Messina & Associates, INC Virginia Beach, VA
- ❖ 2000-2002: Staff Appraiser, Elder Appraisal Services, LLC Norfolk, VA
- ❖ 1999-HERS Certified Energy Rater
- ❖ 1998-2001 FHA 203(k) Construction Consultant

### **Summary of Practical Experience:**

Mr. Fincham has valued and consulted on some of the most exclusive estates in the commonwealth. He has completed valuations on properties as high as 60 million dollars, and complex assignments that includes multiple homes on one parcel, large acreage estates, exclusive architectural designs as well as well known luxury estates. His expertise extends into all levels of residential property to include high performance homes, specialty design and atypical properties. He is an expert on valuing community land trusts, having recently been a reviewer for the community land trust class for the Appraisal Institute.

Clients have included federal agencies, private wealth management divisions at banks, financial planners, CPAs and various municipal and state agencies. Mr. Fincham has been through several depositions and was admitted as an expert in the following municipalities: Albemarle County, Louisa County, City of Richmond, City of Suffolk, City of Chesapeake. Mr. Fincham also worked with the Attorney General's Office in the Commonwealth of Virginia when he was a staff appraiser for the Department of Tax where he assisted in appraisal review and establishing hazard assessment for potential tax audits related to conservation easement and historical façade easements related to tax credits.



Classes Approved to teach with the Appraisal Institute:

Valuation Overview of Accessory Dwelling Units

Valuation by Comparison: Residential Analysis and Logic

Supervisory Appraiser/Trainee Appraiser Course

Review Theory - Residential

Review Case Studies - Residential

Residential Report Writing and Case Studies

Residential Market Analysis and Highest & Best Use

Residential Applications: Using Technology to Measure and Support Assignment Results

Real Estate Finance, Statistics, and Valuation Modeling

Introduction to Green Buildings: Principles & Concepts

Inconsistency: It's Hiding in Plain Sight in Your Residential Appraisal --- Non-lender examples—Next level analysis

Ignorance Isn't Bliss: Understanding an Investigation by a State Appraiser Regulatory Board or Agency

FHA Appraising for Valuation Professionals:

Business Practices and Ethics

Basic Appraisal Procedures

Basic Appraisal Principles



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors April 5, 2023 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday April 5, 2023, be adopted.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goals(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft Minutes for April 5, 2023.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
April 5, 2023  
Regular Meeting 5:00pm  
Budget Work Session 7:00pm

**MEMBERS PRESENT:** Mozell Booker, Fork Union District, Chair  
Patricia Eager, Palmyra District, Vice Chair  
John M. (Mike) Sheridan, Columbia District *(entered the meeting at 6:37pm)*  
Tony O’Brien, Rivanna District *(entered the meeting at 5:06pm)*  
Chris Fairchild, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
Kelly Harris, Assistant County Administrator  
Fred Payne, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:01pm, Chair Booker called to order the Regular Meeting of April 5, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

- Mr. Dahl asked to add roadside trash issues to New Business.

<b>MOTION:</b>	Accept the Agenda, for the April 5, 2023 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Motion	Second		
<b>VOTE:</b>	Yes	Yes	Yes	Absent	Absent
<b>RESULT:</b>	<b>3-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Melanie Marsh, Communications Officer, E911 Department, Started March 20th
- Patrick Robbins, Communications Officer, E911 Department, Started April 3rd
- Katherine McCloud, Treasurer II, Treasurer’s office, Started April 3rd

Celebrating Children’s Fair hosted by Fluvanna Social Services

- Open to children, parents, and caregivers
- Carysbrook Elementary School
- Saturday, April 29<sup>th</sup> from 10:00am to 12:00pm
- Free and fun activities, and giveaways

Fluvanna County Parks and Recreation Presents the Annual Pleasant Grove Park Easter Egg Hunt

- At Pleasant Grove Park
- Saturday, April 8, 2023 at 10:00am
- FREE! Ages 12 and Younger
- Please Arrive Early, *Hunt Promptly Begins at 10 am!*
- Hunt ends when the last egg is found. Please Bring Your Own Basket.*

2023 Hazardous Waste and Tire Collection

- Event was held on March 25 at Pleasant Grove Park:  
Hazardous waste from 10am - 2pm, tire collection 10am - 12pm.
- Estimated 118 vehicles dropped off hazardous waste and 67 vehicles dropping off tires. Rain could have played a part in the low numbers.
- Parks and Recreation had budgeted \$33,000 for hazardous waste and \$2,000 for tire collection.
- Total money spent on Hazardous Waste Collection was \$13,895.
- Total money spent on Tire Collection was \$1,800.
- Thanks to Anthony Tanner, James Winsett, Mike Sharpe & Scott Breeden from Public Works for helping with the event. Also, thanks to the Parks and Recreation department for your work as well!

- Control burn happened on April 4, 2023.
  - Complete burn of the Meadow Area D highlighted below. This is the Discovery Trail in front of the Sheriff’s Office and Library.
- Control burn performed by Chuck Wright of the Virginia Department of Forestry.
  - Accompanying him with the control burn were eight other local foresters.
- The control burn started at 11:30am and took approximately 1.5 hours to complete.



FCHS Student Government Association Hands on Fluvanna Day

- FCHS SGA students volunteered at the Dog Park on March 31, 2023 to spread mulch in the big dog pen where grass is gone to prevent mud when it rains. About 3 cubic yards of mulch was spread from 9:30am - 12:30pm.
- Many “Thank You’s” go out to the following for this project:
  - FCHS SGA students: Juan Torres Sanchez, Rebekah Kraft, Artela Aljiji, Sarah Beth Robinson, and Ally Barnett.
  - Parks and Recreation: Matt Stancil driving the tractor to make piles of mulch to spread saving wheelbarrow work.
- FCHS SGA assisted with Parks and Recreation and VDOT to do a roadside cleanup in Fluvanna County on March 31, 2023. The approximately 1.5 mile stretch of road from Little Creek Road (closest we could start to Rt. 250 / Rt. 15 intersection) to Lake Road was removed of litter on both sides of the road totaling 3 miles of road frontage, working 9:30am - 12:30pm.
- Many “Thank You’s” go out to the following whom made this a safe success:
  - FCHS SGA students helping cleanup: Christina Wright, Aden Melton, Vaile Altherr & Karsyn Boykin.
  - VDOT Crews from Palmyra and Zion Crossroads
    - Flaggers & Pilot truck for one lane closure, dump truck, crash preventer truck, and cleanup workers.
  - Fluvanna Sheriff’s Office: Deputy Seay-Allen for slowing and watching traffic for the cleanup crew’s safety. Also, the State Police were out early slowing traffic for VDOT to set up our work zone.
  - Parks and Recreation: Eric Armentrout and Aaron Spitzer for helping to provide a safe work environment for the cleanup.



VDOT Road Issue Reporting:

- To report road issues such as trash along the roads, temporary signs in the VDOT right of way, or damaged roads in need of repair please go to <https://www.virginiadot.org/> and select “REPORT A ROAD PROBLEM” at the top of the page

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Apr 12	7:00 PM	BOS Special Meeting – Public Hearings for FY24 Budget & CY23 Tax Rate	Performing Arts Center
Wed	Apr 19	7:00 PM	Regular Meeting – Adopt FY24 Budget & CY23 Tax Rate	Performing Arts Center
Wed	Apr 26	7:00 PM	BOS Special Meeting – TBD – Adopt FY24 Budget & CY23 Tax Rate	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:20pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 5:20pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Child Abuse Prevention Month Proclamation – Rocky Reed, DSS CPS Supervisor  
Ms. Reed gave the Board of Supervisors a Fluvanna County Department of Social Services update on the 2022 case data.

MOTION:	Proclaim the month of April 2023 as Celebrating Children Month in Fluvanna County in observation of Child Abuse Prevention Month.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

Authorization to Advertise a Public Hearing for the VDOT Secondary Six Year Plan – Scott Thornton, VDOT Residency Administrator

- Mr. Thornton presented the projects planned for the FY24 to FY29 Secondary Six Year Plan. Mr. Thornton then presented the Board with the 2022 Year End Review covering data on collision trends, fatalities, and speeding in the Culpepper District.

MOTION:	Authorize staff to advertise for a public hearing regarding the Virginia Department of Transportation Secondary Six Year Plan.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion	Second	
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

Small Purchasing Procedures Amendment – Donna Allen, Purchasing Officer

Major Changes Proposed:

- Sec. 4.4.1 - For vehicles only (including cars, trucks, vans) the small purchasing limit would be increased to \$200,000.00. Currently vehicles are included in the general policy applicable to “goods” – which has a limit of \$100,000.00.
  - There would be no change in the number of quotes required. For a vehicle:
    - \$0-\$5,000 – 1 quote
    - Greater than \$5,000-\$30,000 – 2 quotes
    - Greater than \$30,000-\$60,000 – 3 quotes
    - Greater than \$60,000-\$200,000 (vehicles only) – 4 quotes
  - Reason – Due to high demand the County is having great difficulty purchasing cars. The County has attempted numerous times to use State Contracts/Cooperative Agreements to buy vehicles – only to be told its pre order only for the next year, or nothing is available. The County also issued an IFB for vehicles in late 2022, and there were no responses. Likely since vehicles are often sold so quickly the dealers must not think it is worth the effort to respond to a County solicitation. This would provide another avenue for purchases of the vehicles.
  - The County has CIP funding for the vehicle purchases in FY22/23 and desires to use bond financing that expires just after July 31, 2023.
- Sec. 4.4.3(Q) Va. Code 2.2-4303(G) now requires specifically that the Uniform State Building Code can never be waived.
- Sec. 4.4.5(D)(1) added language is for clarification only, and is not a substantive change.
- Section 4.4.7 –
  - Formal written contracts required for any contract \$10,000 or more (since the Virginia Public Procurement Act specifically requires a written contract with specific provisions at any contract \$10,000 or more). Currently, a formal written contract is required for any contract in an amount of \$3,000 or more.
  - Attachment A – One page Small Purchase Order Form recommended (not required) for all small purchases of \$500 to under \$10,000.

MOTION:	Approve the amendment to the Small Purchasing Policy as set out in the attached proposed amended “4.4 Small Purchasing Procedures.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

JPMorgan Chase Bank Debt Proceeds Projects – Eric Dahl, County Administrator

- As part of the JPMorgan Chase Bank debt financing that closed over a year ago, \$93,000 was included for the Public Works Major Equipment Storage Building. With price escalations on the project, that amount was not enough to start and complete the project, therefore, Public Works requested an additional \$100,000 in the FY24 CIP.
- Although the JPMorgan financing has an excellent interest rate at 1.37%, the 18 month spend down period requirement for the funds is becoming challenging in the world today with supply chain issues, cost escalations and other factors. With these factors, it is not possible to complete the Public Works Equipment Storage Building in the allotted time. Any unspent proceeds by August 3, 2023 would be returned and be considered a prepayment on the financing. With this, I am requesting to make a few CIP funding changes.

- Transfer the \$93,000 debt proceeds approved in the FY22 CIP for the Public Works Equipment Storage Building to the Sheriff’s Office Vehicle CIP to purchase 2 vehicles. After conversations with the Sheriff’s Office, these purchases can be completed by August 3, 2023. To purchase 2 vehicles and outfit them with equipment, the Sheriff’s Office needs \$101,000. The additional \$8,000 increase would come from the interest earned on the unspent proceeds.
- In the current FY24 CIP Budget, decrease the Sheriff’s Office vehicle funding amount by \$101,000 and increase the Public Works Equipment Storage Building by \$93,000. No formal action is required for this item now. If the Board approves #1 above, I would bring this item up for change during the FY24 budget work sessions.

MOTION #1:	Approve a budget transfer of FY22 CIP debt proceeds in the amount \$93,000 from the Public Works Equipment Storage Building CIP to the Sheriff’s Office Vehicle budget CIP.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

MOTION #2:	Approve a supplemental appropriation of \$8,000 for the Sheriff’s Vehicle CIP budget, with such funds to come from earned interest on the JPMorgan Chase Bank.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

*Pleasant Grove Athletic Field Lighting – Aaron Spitzer, Director of Parks and Recreation*

- Soccer fields lighting area.
  - 10 light poles needed to light all fields.
- VASCUPP Contract quoted cost.
  - MUSCO is the company utilizing the contract.
  - Total Materials and Installation cost \$618,412.
- Softball field lighting area.
  - 5 light poles needed to light all fields.
- VASCUPP Contract quoted cost.
  - MUSCO is the company utilizing the contract.
  - Total Materials and Installation cost \$175,578.
- Soccer field parking lot lighting area.
  - 2 light poles needed to light both areas.
  - BOS approved \$50,000 for this project on June 6, 2022.
- VASCUPP Contract quoted cost.
  - MUSCO is the company utilizing the contract.
  - Total Materials and Installation cost \$50,000.
- Approved in the FY’22 CIP budget was \$685,000 to put in lights at the athletic fields at Pleasant Grove Park.
- After the approval, I started working with MUSCO Lighting to get a quote for the light installation.
- MUSCO used a VASCUPP contract from JMU to price the materials and installation for the lights. The quote came in above the CIP approved amount by \$108,990.
- Does the BOS want to only use the money approved and do the soccer fields or use and addition \$108,990 from the Fund Balance to complete the proposed project, lighting all soccer fields and the softball field at Pleasant Grove Park.

MOTION:	Approve as of April 5, 2023, the Purchase Order under Contract No. UCPJMU6542 and Participation Agreement between Musco Sports Lighting, LLC and Fluvanna County for the following [select all applicable]: A. Soccer Field Lighting Project for \$618,412.00 as a cooperative purchase B. Softball Field Lighting Project – for \$175,578.00 as a cooperative purchase C. Parking Lot Lighting Project for \$50,000.00 as a sole source purchase as only one source was practically available for lighting at Pleasant Grove Park for a total amount of \$843,990 and further authorize the County Administrator to execute the purchase order and agreement for all of the projects selected subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				



MOTION:	Approve a supplemental appropriation of \$108,990 from Unassigned Fund Balance for the FY22 CIP for the Pleasant Grove Athletic Field Lighting project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion	Second	
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

7A – BOARDS AND COMMISSIONS

None.

8 – PRESENTATIONS

Library Pavilion – Calvin Hickman, Director of Public Works

- The Public Works Department will partner with the Fluvanna County High School Carpentry Shop to construct a new timber frame pavilion adjacent to the county library. The high school carpentry shop will provide all the wood and labor to design, fabricate and erect the wooden structure. The Public Works Department will provide the concrete footings, roofing material, and fasteners for the project at the estimated cost of \$6,000.00. The County’s cost for the project would be \$6,000, could be covered within the existing Public Works/Facilities budget.

Utility Scale Solar Revenue Options – Eric Dahl, County Administrator

- Under County Code Amended Chapter 22 Zoning, under Sec. 22-22-1 Rules of construction; definitions:
  - Solar generation facility, utility scale: A solar energy conversion system producing 2 MW or more of electricity to a utility provider. Such facilities interconnect with an existing electrical grid serving other off-site facilities which are not adjacent or under common use, ownership or control.
- Virginia now offers localities two options to generate revenues from utility-scale solar development. The first threshold is the Solar Facilities are greater than 5 MW. The County options are:
  1. The default option is for localities to levy a Machinery and Tools (M&T)/Real Estate tax on capital investments in solar generation facilities.
  2. Alternatively, a locality may adopt an ordinance to replace the M&T/Real Estate tax with a Revenue Share arrangement. Under the Revenue Share model, localities receive income from solar facilities at a flat rate of \$1,400 per megawatt of nameplate generation capacity per year.
- The revenues that a locality could realize under each of these two taxation arrangements involve calculations that are complex. The County should determine what model proves to be the most advantageous from a revenue generation standpoint long term. County Administration, Commissioner of Revenue and Community Development are working to finalize some comparisons for the Board.
- When an option is selected, this will be the ongoing model for solar projects, if they are approved.
- In addition to the above two options, localities can enter into Siting Agreements. Under Virginia Code 15.2-2316.7. Negotiations; siting agreement:
  - Any applicant for a solar project or an energy storage project shall give to the host locality written notice of the applicant's intent to locate in such locality and request a meeting. Such applicant shall meet, discuss, and negotiate a siting agreement with such locality.
  - The siting agreement may include terms and conditions, including (i) mitigation of any impacts of such solar project or energy storage project; (ii) financial compensation to the host locality to address capital needs set out in the (a) capital improvement plan adopted by the host locality, (b) current fiscal budget of the host locality, or (c) fiscal fund balance policy adopted by the host locality; or (iii) assistance by the applicant in the deployment of broadband, as defined in § 56-585.1:9, in such locality.

9 - CONSENT AGENDA

The following items were discussed before approval:

J - EMS Supervisor New Hire Salary – Eric Dahl, County Administrator

The following items were approved under the Consent Agenda for April 5, 2023:

- Minutes of March 15, 2023 – Caitlin Solis, Clerk to the Board
- Minutes of March 22, 2023 – Caitlin Solis, Clerk to the Board
- EMS Supervisor New Hire Salary – Eric Dahl, County Administrator
- Dewberry Project Agreement #18 – Jennifer Schmack, Director of Economic Development
- CRMF - PW23 - Boiler for Public Works Maintenance Shop – Dale Critzer, Assistant Director of Public Works
- CRMF - PW23 - Truck Dump Body Purchase and Installation – Dale Critzer, Assistant Director of Public Works
- Job Description update Communication Officer to Communication Officer I – Donna Snow, Director of Human Resources
- Job Description update Communications Team Lead – Donna Snow, Director of Human Resources
- New Job Description Communication Officer II – Donna Snow, Director of Human Resources
- Job Description update Communications Supervisor – Donna Snow, Director of Human Resources
- Temporary Staff Stipend for Additional Duties (Payne) – Donna Snow, Director of Human Resources
- R. K. Chevrolet Vehicles Contract – Donna Allen, Purchasing Officer

MOTION:	Approve the consent agenda, for the April 5, 2023Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

Roadside Trash Issues

The Board of Supervisors asked staff to look into options for trash reduction along the Fluvanna County roadsides, see what other counties are doing, and look into the promotion of the Adopt a Road program.

12 - PUBLIC COMMENTS #2

At 6:48pm, Chair Booker opened the second round of Public Comments. With no one wishing to speak, Chair Booker closed the second round of Public Comments at 6:48pm.

13 - CLOSED MEETING

MOTION:	At 6:48pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, & A.5 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney position, and Prospective Industry – Prospective business update.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:36pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

BUDGET WORK SESSION

FY24 Budget/CIP Discussion – Eric Dahl, County Administrator, and Tori Melton, Finance Director  
Dr. Peter Gretz, FCPS Superintendent, answered questions and queries from the Board, regarding the FY24 Fluvanna County Public School Budget request.

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, April 5, 2023 at 8:41pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis  
Clerk to the Board

Mozell H. Booker  
Chair



**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**PROCLAMATION 01-2023**

**Child Abuse Prevention Month**

**WHEREAS**, in Federal fiscal year 2021, 4 million reports were made to child protective services; and

**WHEREAS** child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

**WHEREAS**, our children are our most valuable resources and will shape the future of Fluvanna County; and

**WHEREAS**, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

**WHEREAS**, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children;

**WHEREAS**, effective child abuse prevention activities succeed because of the partnerships created between child welfare, education, health, community- and faith-based organizations, and businesses and law enforcement agencies; and

**WHEREAS**, communities must make every effort to promote programs and activities that create strong and thriving children and families;

**WHEREAS**, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment.

**WHEREAS**, Prevention remains the best defense for our children and families;

**NOW, THEREFORE**, the Fluvanna County Board of Supervisors does hereby proclaim April 2022 as **NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH** in Fluvanna County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Passed and adopted this 5<sup>th</sup> day of April, 2023.

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Mozell H. Booker  
Chair, Board of Supervisors



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors April 12, 2023 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday April 12, 2023, be adopted.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goals(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft Minutes for April 12, 2023.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
April 12, 2023  
Special Meeting 7:00pm

**MEMBERS PRESENT:** Mozell Booker, Fork Union District, Chair  
Patricia Eager, Palmyra District, Vice Chair  
John M. (Mike) Sheridan, Columbia District  
Tony O’Brien, Rivanna District  
Chris Fairchild, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
Kelly Harris, Assistant County Administrator  
Fred Payne, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 7:01pm, Chair Booker called to order the Regular Meeting of April 12, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

<b>MOTION:</b>	Accept the Agenda, for the April 12, 2023 Special Meeting of the Board of Supervisors, as presented.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

None.

**5 - PUBLIC COMMENTS #1**

At 7:04pm, Chair Booker opened the first round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Dr., commented on the state of Pleasant Grove House and the summer kitchen.

With no one else wishing to speak, Chair Booker closed the first round of Public Comments at 7:06pm.

**6 - PUBLIC HEARING**

Calendar Year 2023 Tax Rates – Tori Melton, Director of Finance  
Per Virginia Code Section 58.1-3321

- When reassessment results in an increase of 1% or more in the total property tax levied, a public hearing must be held. Notice must be given at least 30 days before such hearing.
  - First advertisement ran in the Fluvanna Review on March 2, 2023

Tax Category	FY23 Adopted	FY24 Proposed
Real Property	\$0.870	<b>\$0.865</b>
Public Service Corp.	\$0.870	<b>\$0.865</b>
Mobile Homes	\$0.870	<b>\$0.865</b>

- Total assessed value of real property increased by 12.29%
- **Equalized Rate: \$0.775**
- **\*Current Advertised FY24 Real Property Tax Rate: \$0.845**
- *Tax Rates are per \$100 of Assessed Value*

At 7:10pm, Chair Booker opened the Public Hearing. With no one wishing to speak, Chair Booker closed Public Comments at 7:11pm.

Fiscal Year 2024 Budget – Tori Melton, Director of Finance

The FY24 CIP, Budget, and Tax Rate Public Hearing will allow adequate time to adopt the budget on April 19, 2023, in accordance with Virginia Code Section 15.2-2504; then proceed with preparing for the June 5th tax billing cycle.

Total Capital Improvements Plan

Fiscal Year	Capital Fund
2024	\$5,250,985
2025	\$11,263,726
2026	\$4,309,600
2027	\$6,978,150
2028	\$5,895,000
TOTAL:	\$33,697,461

Governmental, Capital & Enterprise Summary

	Adopted Budget FY23	Proposed Budget FY24	Increase/ (Decrease)	% Change
GOVERNMENTAL				
REVENUES	\$ 91,860,482	\$ 96,546,234	\$ 4,685,752	5.1%
EXPENDITURES	\$ 90,485,087	\$ 95,073,918	\$ 6,658,764	5.0%
CAPITAL FUND				
REVENUES	\$ 3,890,700	\$ 5,473,658	\$ 1,582,958	40.7%
EXPENDITURES	\$ 4,340,700	\$ 5,923,658	\$ 1,582,958	36.5%
ENTERPRISE FUND				
REVENUES	\$ 2,278,223	\$ 2,242,101	\$ (36,122)	(1.6)%
EXPENDITURES	\$ 3,203,618	\$ 3,264,417	\$ 57,799	1.9%
TOTAL REVENUES	\$ 98,029,405	\$ 104,261,993	\$ 6,232,588	6.35%
TOTAL EXPENDITURES	\$ 98,029,405	\$ 104,261,993	\$ 6,232,588	6.35%

Current and Proposed Tax Rates

Tax Category	FY23 Adopted	FY24 Proposed
Real Property	\$0.870	\$0.845
Mobile Homes	0.870	0.845
Personal Property (Residential)	3.70	4.15
Personal Property (Business)	2.90	2.90
Machinery & Tools	1.90	1.90

Tax Rates are per \$100 of Assessed Value

At 7:14pm, Chair Booker opened the Public Hearing.

- Perrie Johnson, 229 Pine Ln, spoke in favor of fully funding the FCPS budget request.
- James Shoenster, 843 Jefferson Dr, spoke in favor of fully funding the schools budget request.
- Kathy Swenson-Miller, 94 Fairview Ln, spoke in favor of fully funding the FCPS budget request.
- Linda Staiger, 2949 Ridge Rd, spoke in favor of fully funding the FCPS budget request.
- Rudy Garcia, 802 Rivanna Woods Dr, spoke in favor of fully finding the FCPS budget request.
- Valerie Palamountain, 17 Fleetwood Dr, spoke in favor of fully funding the FCPS budget request.
- Tabitha Oliver, 1760 Haden Martin Rd, spoke in favor of fully funding the FCPS budget request.
- Tim Hodge, 264 Manor Blvd, spoke in favor of keeping the tax rate down.
- Patricia Brown, 22 Mulligan Dr, spoke in favor of fully funding the FCPS budget request.
- James Kelly, 363 Manor Blvd, spoke in favor of fully funding the FCPS budget request.
- Eric Anderson, 15 Fleetwood Dr, spoke in favor of fully funding the FCPS budget request.

With no one wishing to speak, Chair Booker closed Public Comments at 7:49pm.

7 - ACTION MATTERS

None.

7A – BOARDS AND COMMISSIONS

None.



8 – PRESENTATIONS

None.

9 - CONSENT AGENDA

None.

10 - UNFINISHED BUSINESS

FY24 Budget Discussion – Eric Dahl, County Administrator

- Brenda Gilliam, FCPS Executive Director, answered questions and queries from the Board, regarding the FY24 FCPS Budget request.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 9:40pm, Chair Booker opened the second round of Public Comments.

- Perrie Johnson, 229 Pine Ln, thanked the Board for the opportunity for the public to speak during the Public Hearing.
- James Kelly, 363 Manor Blvd, encouraged the Board to fully fund the FCPS budget request.
- Andre Key, 17 Ashton Rd, encouraged the Board to fully fund the FCPS budget request.

With no one else wishing to speak, Chair Booker closed the second round of Public Comments at 9:54pm.

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, April 12, 2023 at 9:54pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis  
Clerk to the Board

Mozell H. Booker  
Chair





# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
[www.fluvannacounty.org](http://www.fluvannacounty.org)

## MEMORANDUM

**Date:** April 4, 2023  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** Accounts Payable Report for March 2023

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$809,621.84
Capital Improvements	\$163,679.09
Debt Service	\$16,143.76
Sewer	\$33,697.09
Fork Union Sanitary District	\$30,219.84
Zion Crossroads Water & Sewer	\$187,062.79
<b>TOTAL AP EXPENDITURES</b>	<b>\$1,240,424.41</b>
Payroll	\$1,550,795.36
<b>TOTAL</b>	<b>\$2,791,219.77</b>

## MOTION

I move the Accounts Payable and Payroll be ratified for March 2023 in the amount of \$2,791,219.77.

Encl:  
AP Report



	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
2										
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
5	Fund # - 100 GENERAL FUND									
6	GENERAL FUND									
7	MICHAEL BROOKMAN	PLANNING ESCROW	ES20-0123 ES CASH BOND	022823	2/28/2023	3/3/2023	2,400.00			
8	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	FEB '23 SHERIFF'S FEES	78617	3/1/2023	3/31/2023	1,155.64			
9						Total:	\$3,555.64			
10										
11	REAL ESTATE TAXES									
12	CORELOGIC	R E 2022 - 1ST	RE 2022 18A-3-136	102874	3/20/2023	3/21/2023	1,006.59			
13	CORELOGIC	RE 2022-2ND	RE 2022 22-12-2	102875	3/20/2023	3/21/2023	518.52			
14	JOHNSON, VALARIE	R E 2022 - 1ST	EXP#000011	102869	3/17/2023	3/21/2023	797.79			
15	JOHNSON, VALARIE	RE 2022-2ND	EXP#000011	102869	3/17/2023	3/21/2023	797.79			
16	LERETA	R E 2022 - 1ST	RE 2022 18A-6-137	102876	3/20/2023	3/21/2023	809.97			
17	MUNDELL, MICHAEL W & KATHERINE M	R E 2021 - 1ST	EXP#000010	102868	3/17/2023	3/21/2023	763.16			
18	MUNDELL, MICHAEL W & KATHERINE M	R E 2021 - 2ND	EXP#000010	102868	3/17/2023	3/21/2023	763.15			
19	MUNDELL, MICHAEL W & KATHERINE M	R E 2022 - 1ST	EXP#000012	102870	3/17/2023	3/21/2023	1,126.65			
20	MUNDELL, MICHAEL W & KATHERINE M	RE 2022-2ND	EXP#000012	102870	3/17/2023	3/21/2023	1,126.65			
21						Total:	\$7,710.27			
22										
23	PERSONAL PROPERTY TAXES									
24	ESPINAL CERRATO, ROBER MISAEAL	P P 2021 - 1ST	EXP#000013	102871	3/17/2023	3/21/2023	123.65			
25	ESPINAL CERRATO, ROBER MISAEAL	P P 2021 - 1ST	EXP#000013	102871	3/17/2023	3/21/2023	274.60			
26	JOHNSON, VALERIE JOAN	P P 2022 - 1ST	EXP#000014	102872	3/17/2023	3/21/2023	68.58			
27	JOHNSON, VALERIE JOAN	PP 2022 - 2ND	EXP#000014	102872	3/17/2023	3/21/2023	68.58			
28	MUNDELL, MICHAEL WEBER	P P 2022 - 1ST	EXP#000015	102873	3/17/2023	3/21/2023	285.00			
29	MUNDELL, MICHAEL WEBER	PP 2022 - 2ND	EXP#000015	102873	3/17/2023	3/21/2023	284.99			
30						Total:	\$1,105.40			
31										
32	PROPERTY TAX PENALTIES & INT									
33	ESPINAL CERRATO, ROBER MISAEAL	INTEREST-ALL PROPERTY	EXP#000013	102871	3/17/2023	3/21/2023	0.28			
34	ESPINAL CERRATO, ROBER MISAEAL	INTEREST-ALL PROPERTY	EXP#000013	102871	3/17/2023	3/21/2023	1.75			
35	ESPINAL CERRATO, ROBER MISAEAL	INTEREST-ALL PROPERTY	EXP#000013	102871	3/17/2023	3/21/2023	2.29			
36	ESPINAL CERRATO, ROBER MISAEAL	PENALTIES-ALL PROPERTY	EXP#000013	102871	3/17/2023	3/21/2023	82.07			
37						Total:	\$86.39			
38										
39	OTHER LOCAL TAXES									
40	ESPINAL CERRATO, ROBER MISAEAL	ADMIN FEE VEHICLE	EXP#000013	102871	3/17/2023	3/21/2023	33.00			
41	JOHNSON, VALERIE JOAN	ADMIN FEE VEHICLE	EXP#000014	102872	3/17/2023	3/21/2023	33.00			
42	MUNDELL, MICHAEL WEBER	ADMIN FEE VEHICLE	EXP#000015	102873	3/17/2023	3/21/2023	33.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
2										
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
43	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78619	3/16/2023	3/31/2023	141.93			
44						Total:	\$240.93			
45										
46	PERMITS/FEES/LICENSES									
47	WINDCHIME CUSTOM HOMES, INC.	BUILDING PERMITS	BR22-0031 PERMIT VOIDED/	031323	3/13/2023	3/17/2023	1,132.87			
48						Total:	\$1,132.87			
49										
50	CHARGES FOR SERVICES									
51	KIRSTEN MCGEE	RECREATION PROGRAM	REFUND FOR COMMUNITY	022723	2/27/2023	3/3/2023	20.00			
52						Total:	\$20.00			
53										
54	BOARD OF SUPERVISORS									
55	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	5.70			
56	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	31.50			
57	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	41.84			
58	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	57.28			
59	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	57.49			
60	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	70.91			
61	BANK OF AMERICA	OTHER OPERATING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	228.50			
62	FLUVANNA REVIEW	ADVERTISING	BOS- FR 1/4-13X PG AD-	20223F9-8	3/2/2023	3/17/2023	143.75			
63	FLUVANNA REVIEW	ADVERTISING	BOS-FR 1/4-13X PG AD-	2023F10-9	3/9/2023	3/24/2023	143.75			
64	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	160.97			
65	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	160.97			
66						Total:	\$1,102.66			
67										
68	COUNTY ADMINISTRATOR									
69	BANK OF AMERICA	POSTAL SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	33.48			
70	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	5.00			
71	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	344.81			
72	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	MONTHLY STATEMENT FOR	80009090015156	3/19/2023	3/24/2023	2.25			
73	PITNEY BOWES	LEASE/RENT	ADMIN- DIGITAL MAILING SYS	3317072237	2/24/2023	3/10/2023	589.17			
74	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MONTHLY STATEMENT FOR	8069404036	2/25/2023	3/3/2023	349.92			
75	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	T454584	3/2/2023	3/10/2023	35.58			
76	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	80.64			
77	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	80.64			
78						Total:	\$1,521.49			
79										
80	COUNTY ATTORNEY									

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
2										
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
81	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	MATTER: 13*-7046, 17-997,19-	030223	3/2/2023	3/10/2023	10,000.00			
82	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	MATTER: 13*-7046, 17-997,19-	030223	3/2/2023	3/10/2023	292.50			
83	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	MATTER: 13*-7046, 17-997,19-	030223	3/2/2023	3/10/2023	3,634.00			
84	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL- REAL	MATTER: 13*-7046, 17-997,19-	030223	3/2/2023	3/10/2023	2,093.00			
85	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL-	MATTER: 13*-7046, 17-997,19-	030223	3/2/2023	3/10/2023	3,951.50			
86						Total:	\$19,971.00			
87										
88	COMMISSIONER OF THE REVENUE									
89	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COR- CONT. ID 4975 FOR 12/1/21-	103050	12/1/2022	3/10/2023	644.13			
90	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	13.68			
91	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	42.10			
92	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	45.48			
93	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990139	2/9/2023	3/10/2023	200.00			
94	COMMISSIONERS OF THE REVENUE	DUES OR ASSOCIATION	COR-2022-2023 CENTRAL	031023	3/10/2023	3/17/2023	125.00			
95	J.D. POWER	PROFESSIONAL SERVICES	COR-FEBRUARY 2023 RECORDS	INVUS165149	3/24/2023	3/31/2023	4,794.60			
96	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	38.17			
97	PITNEY BOWES	LEASE/RENT	COR-LEASE OF SEND PRO C	3317072523	2/24/2023	3/17/2023	452.58			
98	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MONTHLY STATEMENT FOR	8069404036	2/25/2023	3/3/2023	39.85			
99	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	NOTARY RENEWAL FEE:	032123	3/21/2023	3/24/2023	45.00			
100	UNIVERSITY OF VIRGINIA	DUES OR ASSOCIATION	COR RECERT.	54455,54812-	3/9/2023	3/17/2023	125.00			
101	V.A.A.O.	DUES OR ASSOCIATION	COR- ACCT#555 : 2023 ANNUAL	022323	2/23/2023	3/3/2023	40.00			
102	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	40.32			
103	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	40.32			
104	VIRGINIA DEPT. OF MOTOR VEHICLES	PROFESSIONAL SERVICES	COR-OKTA RENEWAL- SARAH	202302600005	1/26/2023	3/10/2023	65.00			
105						Total:	\$6,751.23			
106										
107	REASSESSMENT									
108	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	COR-FLUV CO '23 GENERAL	INVOICE#11:	3/8/2023	3/17/2023	7,175.00			
109						Total:	\$7,175.00			
110										
111	TREASURER									
112	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER-CUSTOM PRINTED	1CD4-NTRJ-	2/23/2023	3/3/2023	209.95			
113	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER-HP LASREJET PRO	16LN-X43Y-6KDT	2/28/2023	3/3/2023	538.48			
114	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER-SWINGLINE	1X9G-J9KR-J391	3/5/2023	3/10/2023	53.94			
115	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER-HP 58A BLACK	1CVW-7LT6-	3/19/2023	3/31/2023	196.92			
116	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	TREASURER- TRAVEL TIME &	01-2264	1/31/2023	3/24/2023	425.00			
117	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULITPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	132.96			
118	U.S. POSTAL SERVICE	POSTAL SERVICES	BOX 299- 12 MONTH	030623-2	3/6/2023	3/10/2023	398.00			

	A	B	C	D	E	F	G	H	I	J
1	<b>County of Fluvanna Accounts Payable List</b>		<b>From Date: 3/1/2023 To Date: 3/31/2023</b>							
2										
4	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>			
119	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	40.32			
120	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	40.32			
121	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	ACCT # 546001282025	030323	3/3/2023	3/10/2023	3,950.00			
122						<b>Total:</b>	<b>\$5,985.89</b>			
123										
124	<b>INFORMATION TECHNOLOGY</b>									
125	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT-HUANUO DUAL MONITOR	194R-N47G-	2/25/2023	3/3/2023	44.99			
126	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT-30W USB C CAR	1XFX-HRQ7-	3/19/2023	3/24/2023	56.96			
127	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	IT-30W USB C CAR	1XFX-HRQ7-	3/19/2023	3/24/2023	55.01			
128	ATLANTIC UNION BANK	LEASE/RENT	IT- ACCT 310000211 BOX 00211, 1	022723	2/27/2023	3/10/2023	125.00			
129	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	21.00			
130	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	25.00			
131	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	54.99			
132	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	182.96			
133	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	472.00			
134	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	500.00			
135	BANK OF AMERICA	ADP SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	2,598.70			
136	BANK OF AMERICA	EDP EQUIPMENT	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	112.40			
137	BANK OF AMERICA	EDP EQUIPMENT	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	223.52			
138	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	50.94			
139	FIREFLY	TELECOMMUNICATIONS	FCSO & IT- MONTHLY	11068MARCH	3/1/2023	3/3/2023	1,726.69			
140	HORNETSECURITY INC.	ADP SERVICES	IT-ADVANCED THREAT	US-230727	3/3/2023	3/24/2023	259.55			
141	HORNETSECURITY INC.	ADP SERVICES	IT-ADVANCED THREAT	US-230728	3/3/2023	3/24/2023	297.25			
142	TYLER TECHNOLOGIES	ADP SERVICES	IT-APPLICATION SERVICES-	045-409771	3/1/2023	3/3/2023	44,432.54			
143	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	T454584	3/2/2023	3/10/2023	82.07			
144	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	127.87			
145	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	127.87			
146	VERTICAL COMMUNICATIONS, INC.	ADP SERVICES	IT-MITEL SWA STD 1 YR	2126317	2/6/2023	3/10/2023	5,300.00			
147						<b>Total:</b>	<b>\$56,877.31</b>			
148										
149	<b>FINANCE</b>									
150	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	263.35			
151	IMAGETREND, INC	CONTRACT SERVICES	BILLING BRIDGE PROF SRVC	141626	2/28/2023	3/17/2023	2,313.67			
152	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	MONTHLY STATEMENT FOR	80009090015156	3/19/2023	3/24/2023	103.65			
153	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	40.32			
154	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	40.32			
155						<b>Total:</b>	<b>\$2,761.31</b>			
156										



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157	REGISTRAR/ELECTORAL BOARD									
158	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	REGISTRAR-CONT ID 5220 FOR		103282	12/28/2022	3/10/2023	155.00		
159	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FCVR-CONT ID#5220 MONTHLY		104352	3/1/2023	3/24/2023	155.00		
160	BANK OF AMERICA	POSTAL SERVICES	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	18.00		
161	GWENDOLYN DAVIS	MILEAGE ALLOWANCES	LOCAL TRAVEL MILEAGE FOR		030223	3/2/2023	3/24/2023	9.17		
162	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	MARCH FLUV CO RENT &		030123/ 030123-	3/1/2023	3/3/2023	150.00		
163	JOYCE PACE	CONVENTION AND	LOCAL TRAVEL MILEAGE		030323-2	3/3/2023	3/6/2023	180.32		
164	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILEAGE		030323-2	3/3/2023	3/6/2023	19.04		
165	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILEAGE		030323-3	3/3/2023	3/6/2023	56.90		
166	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILAGE		030323	3/3/2023	3/6/2023	114.30		
167	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILEAGE		030323-2	3/3/2023	3/6/2023	123.76		
168	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILAGE		030323	3/3/2023	3/6/2023	126.56		
169	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILAGE		030323	3/3/2023	3/6/2023	128.16		
170	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSE-MILEAGE FOR		031223	3/2/2023	3/17/2023	120.26		
171	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILEAGE FORM		030223	3/2/2023	3/24/2023	99.56		
172	JOYCE PACE	MILEAGE ALLOWANCES	LOCAL TRAVEL MILEAGE FOR		030223-2	3/2/2023	3/24/2023	100.87		
173	JOYCE PACE	OFFICE SUPPLIES	LOCAL TRAVEL MILEAGE		030323-3	3/3/2023	3/6/2023	220.71		
174	JOYCE PACE	SUBSISTENCE & LODGING	LOCAL TRAVEL MILEAGE		030323-2	3/3/2023	3/6/2023	595.20		
175	PCC TECHNOLOGY INC.	MACHINERY AND	REGISTRAR-BALLOT ON		21021	7/29/2022	3/24/2023	5,445.00		
176	U.S. POSTAL SERVICE	POSTAL SERVICES	REGISTRAR-BOX 44		030723	3/7/2023	3/10/2023	166.00		
177	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY		T454584	3/2/2023	3/10/2023	73.82		
178	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY		9928111055	3/1/2023	3/3/2023	45.32		
179	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY		9928111055	3/1/2023	3/3/2023	201.60		
180	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR		9930519417	3/19/2023	3/31/2023	45.32		
181	VRAV	CONVENTION AND	REGISTRAR-VRAV FY2024		90	2/22/2023	3/10/2023	290.00		
182							Total:	\$8,639.87		
183										
184	HUMAN RESOURCES									
185	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-CUSTOM SELF INKING		1991-9CT9-HLGR	1/26/2023	3/24/2023	19.98		
186	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-SMEAD 100% RECYCLED		1J7L-T4P6-MG3T	1/27/2023	3/24/2023	69.67		
187	ANTHEM EAP	OTHER OPERATING	HR-EAP FEES 3/1/23-3/31/23		205382878248	2/27/2023	3/3/2023	25.80		
188	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	10.00		
189	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	50.00		
190	BANK OF AMERICA	PROFESSIONAL SERVICES	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	2,825.12		
191	BANK OF AMERICA	RECRUITMENT	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	128.00		
192	BANK OF AMERICA	RECRUITMENT	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	272.00		
193	BANK OF AMERICA	RECRUITMENT	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	384.00		
194	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULITIPLE DEPTS CHARGE		29990162	2/9/2023	3/10/2023	26.33		

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195	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	52.26			
196	FLUVANNA REVIEW	RECRUITMENT	HR-FR 3/8-13X AD-ASST EQ &	2023F11-6	3/16/2023	3/24/2023	300.00			
197						Total:	\$4,163.16			
198										
199	GENERAL DISTRICT COURT									
200	ASSOCIATION OF DISTRICT COURT	DUES OR ASSOCIATION	GENERAL CT-2023 ANNUAL	031523	2/6/2023	3/17/2023	60.00			
201	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	138.19			
202	PITNEY BOWES	LEASE/RENT	DIST CT- CT.'S SENDPRO C	3317076750	2/24/2023	3/17/2023	171.15			
203	U.S. POSTAL SERVICE	LEASE/RENT	GENERAL DIST. CT.-BOX #417 -	031523	3/15/2023	3/17/2023	166.00			
204	VIRGINIA COUNCIL OF JUVENILE &	DUES OR ASSOCIATION	GENERAL DIST CT-2023	031523	3/15/2023	3/17/2023	50.00			
205						Total:	\$585.34			
206										
207	COURT SERVICE UNIT									
208	DENNIS CRONIN	MILEAGE ALLOWANCES	FEBRUARY MILEAGE 150 MILES	FEB 2023	3/7/2023	3/10/2023	98.25			
209	U.S. POSTAL SERVICE	POSTAL SERVICES	FLUV CO COURT SRVCS UNIT-	030923	3/9/2023	3/10/2023	332.00			
210						Total:	\$430.25			
211										
212	CLERK OF THE CIRCUIT COURT									
213	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIRCUIT CT-POST-IT SUPER	1VY6-NQ3N-	3/11/2023	3/17/2023	38.78			
214	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990139	2/9/2023	3/10/2023	96.33			
215	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CIRCUIT CT-CHARGE DETAIL &	30151855	3/12/2023	3/24/2023	301.27			
216	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	CIRCUIT CT- HI TOUCH 8.5 X 11	148274743	2/21/2023	3/10/2023	190.00			
217	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CIRCUIT CT-PROF SRVC FOR	57540	3/21/2023	3/24/2023	2,541.67			
218	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	C. CT- APA AUDIT:AUDIT OF	21268	3/24/2023	3/31/2023	1,622.57			
219	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	C. CT-ANNUAL RECORDS	23-065C-RMS2	3/16/2023	3/31/2023	1,750.32			
220	VERIZON WIRELESS	EDP EQUIPMENT	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	40.01			
221	VERIZON WIRELESS	EDP EQUIPMENT	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	40.01			
222						Total:	\$6,620.96			
223										
224	CIRCUIT COURT JUDGE									
225	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	CIRCUIT CT-EXPERTPOWER 12V	1VYD-W6QN-	2/22/2023	3/3/2023	112.51			
226	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	CIRCUIT CT-POST-IT SUPER	1VY6-NQ3N-	3/11/2023	3/17/2023	25.00			
227	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIRCUIT CT-PREMIUM	1Y79-QCRZ-1JFH	3/21/2023	3/24/2023	13.49			
228	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	9.85			
229	ADRIANNE S. O'BRIEN	COMPENSATION-GRAND	GRAND JURY SERVICE:	GJ022023-6	2/27/2023	3/3/2023	30.00			
230	JENNY R. FAUKNIER	COMPENSATION-GRAND	GRAND JURY SERVICE: 2/27/23	GJ022023-3	2/27/2023	3/3/2023	30.00			
231	KEITH W. POWELL	COMPENSATION-GRAND	GRAND JURY SERVICE:	GJ022023-7	2/27/2023	3/3/2023	30.00			
232	LORI E. CLICK	COMPENSATION-GRAND	GRAND JURY SERVICE: 2/27/23	GJ022023-2	2/27/2023	3/3/2023	30.00			

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233	PERRY JOHNSON	COMPENSATION-GRAND	GRAND JURY SERVICE:	GJ022023-5	2/27/2023	3/3/2023	30.00			
234	ROBERTA I. BROWN	COMPENSATION-GRAND	GRAND JURY SERVICE:	GJ022023-1	2/27/2023	3/3/2023	30.00			
235	ROBIN HASENEI	COMPENSATION-GRAND	GRAND JURY SERVICE:	GJ022023-4	2/27/2023	3/3/2023	30.00			
236						Total:	\$370.85			
237										
238	COMMONWEALTH ATTY									
239	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COMM ATTY-CRAYOLA	1F3K-NRG9-	3/19/2023	3/24/2023	33.79			
240	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	212.43			
241	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	20.00			
242	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	240.69			
243	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS (FEBRUARY 2023)	3094362389	2/28/2023	3/3/2023	151.00			
244	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MONTHLY STATEMENT FOR	8069404036	2/25/2023	3/3/2023	232.15			
245	U.S. POSTAL SERVICE	POSTAL SERVICES	BOX 116 P.O. BOX FEE (ANNUAL)	030623	3/6/2023	3/10/2023	210.00			
246	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	40.32			
247	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	40.32			
248						Total:	\$1,180.70			
249										
250	SHERIFF									
251	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-TRICO FLEX PART 18260	7306306538999	3/6/2023	3/10/2023	30.80			
252	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-AUTOCRAFT-WASH MITT	7306305538409	2/24/2023	3/17/2023	63.94			
253	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-2020 FORD POLICE	7306308129956	3/22/2023	3/24/2023	7.52			
254	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-UNIT#26: 24" ONYX 1 EA	7306308139735	3/22/2023	3/31/2023	40.18			
255	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-R84502, R84060 OIL	7306308688027	3/27/2023	3/31/2023	71.54			
256	AMAZON CAPITAL SERVICES	CONVENTION AND	FCSO-PUREFLOW CABIN AIR	1LDL-VVLD-	3/27/2023	3/31/2023	19.90			
257	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-SABRENT USB 3.0 MSATA	1CD4-NTRJ-	2/26/2023	3/3/2023	47.93			
258	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FCSO-JOHNLITE CY-0112 12V	1DKD-9R9D-	3/9/2023	3/17/2023	54.88			
259	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FCSO-PUREFLOW CABIN AIR	1LDL-VVLD-	3/27/2023	3/31/2023	23.66			
260	AT&T MOBILITY	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT	7305055828001M	3/6/2023	3/24/2023	43.33			
261	BANK OF AMERICA	CONVENTION AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	295.00			
262	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	9.89			
263	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	16.22			
264	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	23.85			
265	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	26.00			
266	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	32.43			
267	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	40.83			
268	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	44.18			
269	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	69.69			
270	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	91.43			

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271	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	109.76			
272	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	637.70			
273	BANK OF AMERICA	EXTRADITION OF	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	1,184.39			
274	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	232.97			
275	BANK OF AMERICA	POLICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	445.00			
276	BANK OF AMERICA	POLICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	895.00			
277	BANK OF AMERICA	POSTAL SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	134.42			
278	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	18.95			
279	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	44.23			
280	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	47.77			
281	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	76.38			
282	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	195.33			
283	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	350.00			
284	BANK OF AMERICA	UNIFORM/WEARING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	464.00			
285	BANK OF AMERICA	VEHICLE FUEL	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	48.42			
286	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCSO-EXPLORER 4	030823	3/8/2023	3/10/2023	100.00			
287	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	76.42			
288	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTIPLE DEPTS CHARGE	29990139	2/9/2023	3/10/2023	441.00			
289	CLEAR COMMUNICATIONS AND	VEHICLE/POWER EQUIP	FCSO-VIN*3067 RADIO BRACKET	126850	2/3/2023	3/10/2023	31.00			
290	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT	310191749FEB	2/16/2023	3/3/2023	1,051.55			
291	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT	309903768MAR2	3/7/2023	3/17/2023	168.32			
292	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT	309797542MAR	3/16/2023	3/31/2023	183.89			
293	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT	310191749MAR	3/16/2023	3/31/2023	1,031.81			
294	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-UNIT#19, SPOTLIGHT NOT	32986	2/27/2023	3/10/2023	75.00			
295	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-UNIT#51: SPOTLIGHT NOT	32987	2/27/2023	3/10/2023	75.00			
296	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-VIN*9033: RADAR HAS NO	32988	2/27/2023	3/10/2023	75.00			
297	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-VIN *0804-	33319	3/28/2023	3/31/2023	1,757.25			
298	FIREFLY	TELECOMMUNICATIONS	FCSO & IT- MONTHLY	11068MARCH	3/1/2023	3/3/2023	550.00			
299	FLUVANNA ACE HARDWARE	OTHER OPERATING	ACCT 218- ANCHOR 10-12	96083	3/24/2023	3/31/2023	26.98			
300	GALLS, LLC.	UNIFORM/WEARING	FCSO-SAFARILAND 7TS ALS	023718538	3/1/2023	3/17/2023	237.99			
301	GALLS, LLC.	UNIFORM/WEARING	FCSO-MOAB 2 TACTICAL BOOT	023667406	2/24/2023	3/24/2023	113.76			
302	GALLS, LLC.	UNIFORM/WEARING	FCSO-CONDOR SUMMIT ZERO	023665871	2/24/2023	3/24/2023	221.09			
303	GALLS, LLC.	UNIFORM/WEARING	FCSO-MI01 KODRA ULTRA DUTY	023777143	3/7/2023	3/31/2023	28.86			
304	GALLS, LLC.	UNIFORM/WEARING	FCSO-GALLS MENS SOFT SHELL	023886152	3/17/2023	3/31/2023	88.85			
305	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	12,276.02			
306	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#100: STATE INSPEC,	RO#3376	2/3/2023	3/3/2023	65.00			
307	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#30:STATE INSPEC,	RO#2660	12/20/2022	3/3/2023	259.54			
308	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#100-TRANSMISSION	RO#3466	2/23/2023	3/3/2023	1,194.30			

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309	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#16-ST INSPECTION	RO#3050	1/13/2023	3/10/2023	20.00			
310	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#5-ST INSPEC,OIL	RO#3774	3/1/2023	3/10/2023	96.10			
311	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#23, ST INSPEC, OIL	RO#3770	3/2/2023	3/10/2023	536.10			
312	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#27-OIL	RO#3891	3/8/2023	3/17/2023	45.00			
313	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#40-OIL	RO#3973	3/13/2023	3/17/2023	45.00			
314	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#41-OIL CHANGE,	RO#3976	3/14/2023	3/17/2023	45.00			
315	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#48-OIL CHANGE,	RO#3992	3/14/2023	3/17/2023	73.52			
316	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#29-OIL	RO#4017	3/15/2023	3/24/2023	45.00			
317	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#31-OIL	RO#4018	3/15/2023	3/24/2023	45.00			
318	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#46-OIL	RO#4102	3/21/2023	3/24/2023	73.52			
319	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#26-OIL	RO#3836	3/14/2023	3/24/2023	820.00			
320	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#53 OIL	RO#4127	3/22/2023	3/31/2023	45.00			
321	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#19 OIL CHANGE,	RO#4197	3/27/2023	3/31/2023	45.00			
322	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#49: OIL	RO#4142	3/22/2023	3/31/2023	52.68			
323	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#1-SYNTHETIC OIL	RO#4148	3/22/2023	3/31/2023	101.04			
324	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#21: OIL	RO#4195	3/28/2023	3/31/2023	608.04			
325	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#50 OIL	RO#4172	3/24/2023	3/31/2023	886.00			
326	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL INVOICE: 2/16/23-2/28/23	SQLCD-822664	2/28/2023	3/3/2023	95.10			
327	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL COST FOR 3/1/23-3/15/23	SQLCD-824326	3/15/2023	3/24/2023	124.16			
328	MICHAEL CAREY	SUBSISTENCE & LODGING	FCSO-CSCJTA-TRAINING 2/21/23	022323MC	2/23/2023	3/3/2023	44.25			
329	MICHAEL CAREY	SUBSISTENCE & LODGING	REIMBURSE-CSCJTA-TRAINING	030623	3/6/2023	3/10/2023	175.25			
330	MICHAEL CAREY	SUBSISTENCE & LODGING	REIMBURSE-CSCJTA TRAINING	030923	3/9/2023	3/17/2023	44.25			
331	MICHAEL CAREY	SUBSISTENCE & LODGING	REIMBURSE- CSCJTA TRAINING	020923MC	2/9/2023	3/31/2023	88.50			
332	PORTER LEE CORPORATION	MAINTENANCE CONTRACTS	FCSO-ANNUAL SOFTWARE	28268	3/1/2023	3/10/2023	1,280.00			
333	PROJECT LIFESAVER INC	OTHER OPERATING	FCSO-TRANSMITTER- 30 DAY	S230021622	3/20/2023	3/24/2023	909.34			
334	PROJECT LIFESAVER INC	OTHER OPERATING	FCSO-2 PINK AND 2 PURPLE 1/2	S230021621	3/20/2023	3/24/2023	2,008.34			
335	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-CIARA RACE: 96101-1	R-C-29680	11/14/2022	3/10/2023	105.00			
336	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-COMP./POLICE/FIRE/EMS	M-C-30256	3/14/2023	3/17/2023	105.00			
337	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-COMP./POLICE/FIRE/EMS	R-C-30220	3/14/2023	3/17/2023	105.00			
338	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MONTHLY STATEMENT FOR	8069404036	2/25/2023	3/3/2023	967.34			
339	THE POLICE AND SHERIFFS PRESS	POLICE SUPPLIES	FCSO-ID CARD (3), PRINTED FOR	174937	3/7/2023	3/17/2023	48.05			
340	THE POLICE AND SHERIFFS PRESS	POLICE SUPPLIES	FCSO-ID CARD,PRINTED FOR	175202	3/13/2023	3/24/2023	17.60			
341	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	FCSO-MEDICAL EXAMINER	021423	2/14/2023	3/3/2023	20.00			
342	U.S. POSTAL SERVICE	POSTAL SERVICES	FCSO-BOX 113 , FEE FOR 1YR	030623-3	3/6/2023	3/10/2023	166.00			
343	UMANSKY COC LLC	VEHICLES REP & MAINT	FCSO- VIN*0853- PULLEY-IDLER	155615	3/21/2023	3/31/2023	231.56			
344	UPS	POSTAL SERVICES	FCSO-GROUND COMMERCIAL	0000Y9X292093	3/4/2023	3/17/2023	162.38			
345	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	T454584	3/2/2023	3/10/2023	207.37			
346	VERIZON WIRELESS	TELECOMMUNICATIONS	FCSO,E911-MONTHLY	9929625965	3/8/2023	3/24/2023	2,933.39			



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347	VIRGINIA DEPT. OF MOTOR VEHICLES	VEHICLE/POWER EQUIP	FCSSO-REG RENEWAL	202305400003	2/23/2023	3/3/2023	55.75			
348						Total:	\$39,541.78			
349										
350	E911									
351	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-AMAZON BASICS 500 WATT	1KV6-G44Q-	3/27/2023	3/31/2023	357.46			
352	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	E911-UNI DISPLAYPORT TO	1NMN-LFN6-	2/20/2023	3/3/2023	236.95			
353	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	E911-AMAZONFRESH 80CT	1NCD-FKJH-	3/25/2023	3/31/2023	108.88			
354	AT&T CORP	TELECOMMUNICATIONS	E911- NATL CAPITAL REGION	3455586708	2/16/2023	3/3/2023	7,602.07			
355	AT&T CORP	TELECOMMUNICATIONS	E911-RECURRING CHRGS: 2/16-	3939746703	3/16/2023	3/31/2023	5,562.49			
356	AT&T MOBILITY	TELECOMMUNICATIONS	E911-MONTHLY WIRELESS	287284406274X0	2/18/2023	3/3/2023	2.19			
357	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	116.74			
358	BANK OF AMERICA	CONVENTION AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	100.00			
359	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	2.10			
360	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	15.00			
361	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	18.00			
362	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	31.41			
363	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	200.00			
364	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	232.00			
365	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	2.25			
366	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	106.24			
367	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	468.15			
368	BRIAN DEANE	SUBSISTENCE & LODGING	FCSSO-VFCA-FIRE RESCUE	022723BD	2/27/2023	3/3/2023	224.00			
369	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	76.42			
370	CENTURYLINK	MAINTENANCE CONTRACTS	E911-CCC-PRM-ONS PLANT-	101377028	3/17/2023	3/31/2023	6,105.34			
371	COMCAST CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY CABLE	82996009300469	3/3/2023	3/17/2023	111.70			
372	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT	310214091FEB	2/19/2023	3/3/2023	144.21			
373	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-WIRELINE MONTHLY	310042302MAR	3/10/2023	3/24/2023	2,283.00			
374	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT	310214091MAR	3/19/2023	3/31/2023	144.21			
375	MICHAEL GRANDSTAFF	SUBSISTENCE & LODGING	REIMBURSE-VFCA-FIRE CONF,	022723MG	2/27/2023	3/3/2023	224.00			
376	NWG SOLUTIONS, LLC.	IT SERVICES	E911-MANAGED SRVC,	62178	2/28/2023	3/3/2023	1,487.00			
377	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	E911-DATTO CLOUD	62179	2/28/2023	3/3/2023	1,168.70			
378	OLD BLUE RIDGE TURNPIKE	E911 NEW ROAD SIGNS	E911-COST OF 911 PLATES,	1013	3/27/2023	3/31/2023	3,417.17			
379	QUALTEK WIRELESS LLC	PROFESSIONAL SERVICES	FCSSO-B22-0115-1VAP220160-	1299603	2/22/2023	3/3/2023	11,240.00			
380	ROGER GATEWOOD	MILEAGE ALLOWANCES	REIMBURSE-GENERAL	032923RG	3/29/2023	3/31/2023	178.16			
381	ROGER GATEWOOD	MILEAGE ALLOWANCES	REIMBURSE-GENERAL	032923RG-2	3/29/2023	3/31/2023	178.16			
382	ROGER GATEWOOD	SUBSISTENCE & LODGING	REIMBURSE-GENERAL	032923RG	3/29/2023	3/31/2023	56.00			
383	ROGER GATEWOOD	SUBSISTENCE & LODGING	REIMBURSE-GENERAL	032923RG-2	3/29/2023	3/31/2023	56.00			
384	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	T454584	3/2/2023	3/10/2023	207.37			

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385	VERIZON WIRELESS	PROFESSIONAL SERVICES	FCSO,E911-MONTHLY	9929625965	3/8/2023	3/24/2023	240.36			
386	VERIZON WIRELESS	TELECOMMUNICATIONS	FCSO,E911-MONTHLY	9929625965	3/8/2023	3/24/2023	608.25			
387						Total:	\$43,311.98			
388										
389	FIRE AND RESCUE SQUAD									
390	ACTIVE911, INC.	CONTRACT SERVICES	EMERG-ACITVE ALERT:	480821	3/27/2023	3/31/2023	4,142.25			
391	JOHN W. NORMAN,III	CONVENTION AND	EMERG-TWO PRESENTATIONS	031323	3/13/2023	3/17/2023	3,750.00			
392	JOHN W. NORMAN,III	CONVENTION AND	EXPENSES: HOTEL 3/24-26/23,	032823	3/28/2023	3/31/2023	721.49			
393	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	560.14			
394	VERIZON WIRELESS	TELECOMMUNICATIONS	EMERG MANAGEMENT-	9928744125	2/27/2023	3/10/2023	28.16			
395	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	560.14			
396						Total:	\$9,762.18			
397										
398	CORRECTION AND DETENTION									
399	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	BILLING FOR JUVENILE	FY2023-	3/1/2023	3/10/2023	12,873.92			
400						Total:	\$12,873.92			
401										
402	BUILDING INSPECTIONS									
403	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BLDG INSP-SOUTHWIRE 40022S	1L3F-1KWR-	12/13/2022	3/17/2023	21.87			
404	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BLDG INSP-OTTERBOX	11JL-6PJH-G7KF	3/19/2023	3/24/2023	39.95			
405	ANDREW W. WILLIS	DUES OR ASSOCIATION	JMBCOA MEETING FEE : ANDY	032023	3/16/2023	3/24/2023	40.00			
406	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	4.50			
407	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	16.00			
408	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	386.44			
409	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	491.00			
410	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	240.99			
411						Total:	\$1,240.75			
412										
413	EMERGENCY MANAGEMENT									
414	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULITPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	52.33			
415	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	FEBRUARY 2023 EMS STAFFING,	20230228	2/28/2023	3/3/2023	52,615.83			
416	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	203.35			
417	VEMA	DUES OR ASSOCIATION	EMERG- MEMBERSHIP	6125	3/1/2023	3/3/2023	100.00			
418	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	45.32			
419	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	45.32			
420						Total:	\$53,062.15			
421										
422	FACILITIES									

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423	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	FCPW-JOB-LIBRARY, KEY: 4.00,	114274	3/1/2023	3/10/2023	31.50			
424	ALBEMARLE LOCK & SAFE, INC.	CONTRACT SERVICES	FCPW-SERVICE CALL ,	114334	3/3/2023	3/17/2023	204.00			
425	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-2 PIECES STEEL FEELER	1NLF-YNGL-	3/5/2023	3/10/2023	118.77			
426	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-CRESENT 25'	1NTP-RVJH-	3/28/2023	3/31/2023	37.27			
427	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-BOSCH ELECTRIC MINI-	1X19-1DRC-NF41	3/26/2023	3/31/2023	180.82			
428	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-SAFEWARE (500 PCS-	1V3J-3XTK-33CW	2/21/2023	3/3/2023	22.99			
429	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-TRI-ARC WLAR103245-D4	1FXX-N4G7-	2/21/2023	3/3/2023	522.00			
430	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-MAX PROTECTION HD	19TN-61TF-D31Q	3/4/2023	3/10/2023	13.00			
431	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-300 CLEAR PLASTIC	1JFH-DYJ3-77VR	2/28/2023	3/10/2023	49.94			
432	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-IPHONE SE (2022)/SE	1M3M-GCPN-	3/8/2023	3/17/2023	22.99			
433	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-TOPS THE LEGAL PAD	1NRP-37WX-	3/7/2023	3/17/2023	44.69			
434	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-POSI LOCK 106 MANUAL	1LQ4-VXL4-	3/7/2023	3/17/2023	213.99			
435	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-ALPHACELL COVER	16Y1-4M77-	3/19/2023	3/24/2023	57.52			
436	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-MOBNANO CASE FOR	1QF1-YRL3-7744	3/24/2023	3/31/2023	14.99			
437	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-DESK CALCULATOR 12	1MF7-3K9L-RVR6	3/27/2023	3/31/2023	19.98			
438	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-AMAZON BASICS	17LW-WWVD-	3/27/2023	3/31/2023	47.45			
439	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-VAPOR CANISTER	1DLM-QJFF-3T19	3/9/2023	3/24/2023	103.00			
440	ARTHURS SEPTIC SERVICE	CONTRACT SERVICES	FCPW-COUNTY CONVENIENCE	030923	3/9/2023	3/24/2023	195.00			
441	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	42.69			
442	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	45.87			
443	BANK OF AMERICA	VEHICLES REP & MAINT	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	317.99			
444	BANK OF AMERICA	VEHICLES REP & MAINT	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	1,985.11			
445	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-7936428 RCP816088BK	7801640	3/9/2023	3/17/2023	259.30			
446	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-0970552 TT FEATHER	7810044	3/16/2023	3/24/2023	2,147.98			
447	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-AERO LYSOL RAC74828	7812264	3/23/2023	3/31/2023	405.36			
448	CONTAINER RENTALS, LLC.	AGRICULTURAL SUPPLIES	FCPW-DIRT-OUT GOING,	113587	3/8/2023	3/17/2023	18.40			
449	COSNER BROS BODY SHOP INC	VEHICLES REP & MAINT	FCPW-2016 FORD TRANSIT	032423	3/24/2023	3/31/2023	3,745.86			
450	DODSON GLASS & MIRROR INC	CONTRACT SERVICES	FCPW-COMM ATTY	JP86964	2/27/2023	3/3/2023	2,268.04			
451	DODSON GLASS & MIRROR INC	CONTRACT SERVICES	FCPW-PROVIDED & INSTALLED	JP88153	3/24/2023	3/31/2023	938.00			
452	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	FCPW-INV	ACCT 127/	2/28/2023	3/10/2023	49.97			
453	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	FCPW-INV	ACCT 127/	2/28/2023	3/10/2023	463.88			
454	FLUVANNA ACE HARDWARE	JANITORIAL SUPPLIES	FCPW-INV	ACCT 127/	2/28/2023	3/10/2023	34.66			
455	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-3/9/23:FUSD OFFICE	4866	3/25/2023	3/31/2023	110.00			
456	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-3/13/23 FORK UNION FIRE	4867	3/25/2023	3/31/2023	125.00			
457	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-3/8/23: ZIONS	4865	3/25/2023	3/31/2023	430.00			
458	GENSERV LLC	CONTRACT SERVICES	FCPW-2/22/23, SITE: PALMYRA	4834	2/25/2023	3/3/2023	4,900.00			
459	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	2,041.66			
460	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	MONTHLY STATEMENT FOR	022823	2/28/2023	3/10/2023	434.93			



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461	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	FCPW-LSF 3' X 250'/ ROLL	0928228-IN	3/9/2023	3/17/2023	80.00			
462	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	FCPW-LSF 3'X250'/ROLL	0929470-IN	3/15/2023	3/24/2023	160.00			
463	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	FCPW- LSF 3' X 250'/ ROLL	0932143-IN	3/27/2023	3/31/2023	80.00			
464	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	FCPW- LSF 3'X250'/ROLL	0931091-IN	3/22/2023	3/31/2023	160.00			
465	LANDSCAPE SUPPLY, INC.	BLDGS EQUIP REP & MAINT	FCPW-LSF 3'X 250' / ROLL	0926365-IN	3/1/2023	3/10/2023	80.00			
466	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCPW-LIC163108L-CABLE ASY,	RO#3772	3/8/2023	3/17/2023	316.50			
467	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCPW-LIC 157162L-TRACTION	RO#3903	3/8/2023	3/17/2023	392.90			
468	LOWE'S	GENERAL MATERIALS AND	FCPW-FUSD-MONTHLY	STATEMENT:2/2	2/25/2023	3/17/2023	1,551.28			
469	MCMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FCPW-8 PT SOCKET, 3/4" SQ	94393330	3/14/2023	3/24/2023	46.23			
470	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW-823991 DIE	100803308	2/28/2023	3/10/2023	76.85			
471	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW-801221 CLEANER, 801217	100855228	3/15/2023	3/24/2023	77.20			
472	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW-80881CS PAINT, 80580CS	100855576	3/15/2023	3/24/2023	1,174.42			
473	NOLAND	GENERAL MATERIALS AND	FCPW-THP2400A1068/U COVER	588176 03	2/14/2023	3/10/2023	12.33			
474	NOLAND	GENERAL MATERIALS AND	FCPW-186862LF 1-1/4 SEAL KIT,	592188 01	3/13/2023	3/31/2023	878.42			
475	NOLAND	GENERAL MATERIALS AND	FCPW-SHIM KIT SLOTTED SS 2"	591283 01	3/13/2023	3/31/2023	2,699.51			
476	PARRISH FORD	GENERAL MATERIALS AND	KT1Z 17632 A: COVER- WATER	5033249 1	1/31/2023	3/10/2023	12.32			
477	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	FCPW-ELECTRICAL	9994	2/28/2023	3/10/2023	950.00			
478	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	FCPW-ELECTRICAL SERVICES	9997	2/28/2023	3/10/2023	2,000.00			
479	RAINGUARD ROOFING LLC	CONTRACT SERVICES	FCPW-ROOF REPAIR, HISTORIC	4197	3/6/2023	3/10/2023	3,200.00			
480	RICH MASONRY, INC.	CONTRACT SERVICES	FCPW-REASURERS OFFICE	1331	3/3/2023	3/10/2023	625.00			
481	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCPW=LIC 107-891L,ST INSPEC	002615	2/22/2023	3/10/2023	20.00			
482	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCPW-LIC 16802L STATE	002616	3/17/2023	3/31/2023	20.00			
483	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FUSD-LIC 172799L- STATE	002617	3/22/2023	3/31/2023	20.00			
484	SPECIAL RENOVATIONS, INC.	CONTRACT SERVICES	FCPW-SRI JOB #23-51	235101	3/3/2023	3/10/2023	3,000.00			
485	TJL ENVIRONMENTAL HEALTH	CONTRACT SERVICES	FCPW-SUSPECT ACM TESTING	MAINSTREET323	3/11/2023	3/17/2023	730.00			
486	TRANE U.S., INC.	GENERAL MATERIALS AND	FCPW-TOOL;JOB LINK SYSTEM	13948489	2/24/2023	3/10/2023	204.09			
487	TRANE U.S., INC.	GENERAL MATERIALS AND	FCPW-ADAPTER; 1/4" SAE M X	13948191	2/24/2023	3/10/2023	721.35			
488	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-INV 1680056203,-204,-205,-	022823	2/28/2023	3/10/2023	560.56			
489	VALUE ADDED HVAC DISTRIBUTORS,	BLDGS EQUIP REP & MAINT	FCPW-17B0001N03 CONTROL	11716547-00	3/3/2023	3/24/2023	630.60			
490	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	483.84			
491	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	483.84			
492	W & H RESOURCES, INC	CONTRACT SERVICES	FCPW-ADMIN BLDG LABOR-	45517	2/28/2023	3/17/2023	941.11			
493	W.W. GRAINGER INC	GENERAL MATERIALS AND	FCPW-HANDLE GUARD KIT,	9652264145	3/24/2023	3/31/2023	106.86			
494	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	FCPW-ACETYLENE-SMALL,	874745	2/28/2023	3/10/2023	53.76			
495						Total:	\$45,213.57			
496										
497	GENERAL SERVICES									
498	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PLEASANT GROVE DOG	I209579	2/21/2023	3/3/2023	176.00			

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1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
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499	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PLEASANT GROVE	I209581	2/21/2023	3/3/2023	176.00			
500	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-CARYSBROOK BASEBALL	I210072	2/21/2023	3/17/2023	176.00			
501	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PLEASANT GROVE DOG	I210706	3/21/2023	3/24/2023	176.00			
502	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PLEASANT GROVE	I210707	3/21/2023	3/24/2023	176.00			
503	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-CARYSBROOK BASEBALL	I210896	3/21/2023	3/24/2023	176.00			
504	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-PEST CONTROL	7698117	3/13/2023	3/31/2023	604.90			
505	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRAR'S OFFICE - 213 MAIN	00079707405568	3/8/2023	3/17/2023	18.31			
506	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE- 197	00079293105529	3/8/2023	3/17/2023	24.86			
507	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY	00153018505509	3/8/2023	3/17/2023	24.86			
508	AQUA VIRGINIA, INC.	WATER SERVICES	197 NORTH GREEN- HCH &	00079293005529	3/8/2023	3/17/2023	29.78			
509	AQUA VIRGINIA, INC.	WATER SERVICES	ADMINISTRATIVE OFFICE-132	00078001005408	3/8/2023	3/17/2023	104.52			
510	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- 200A- FOR	105221-002FEB	2/20/2023	3/3/2023	30.40			
511	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-006FEB	2/20/2023	3/3/2023	30.40			
512	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-007FEB	2/20/2023	3/3/2023	30.40			
513	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- ELEC	105221-009FEB	2/20/2023	3/3/2023	30.40			
514	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM -271	275904-011FEB	2/20/2023	3/3/2023	30.52			
515	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-008FEB	2/20/2023	3/3/2023	31.63			
516	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-400A FOR	105221-003FEB	2/20/2023	3/3/2023	32.35			
517	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER	105221-004FEB	2/20/2023	3/3/2023	32.49			
518	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN-	275904-006FEB	2/20/2023	3/3/2023	33.58			
519	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL- W RIVER RD.	275904-008FEB	2/20/2023	3/3/2023	72.33			
520	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY-OUTLETS	085473-003FEB	2/20/2023	3/3/2023	107.17			
521	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- VFW HALL-2977	275904-010FEB	2/20/2023	3/3/2023	183.46			
522	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- LANDFILL- 11206	085473-005FEB	2/20/2023	3/3/2023	235.05			
523	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008FEB	2/20/2023	3/3/2023	252.04			
524	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-	275904-002FEB	2/20/2023	3/3/2023	259.44			
525	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- COLUMBIA	085473-006FEB	2/20/2023	3/3/2023	275.84			
526	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- PUBLIC SAFETY	275904-009FEB	2/20/2023	3/3/2023	391.62			
527	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE- SUITE 116	85473-009FEB	2/20/2023	3/3/2023	399.36			
528	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE- 271	275904-004FEB	2/20/2023	3/3/2023	692.85			
529	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FCPW-160 COMMONS BLVD	85473-002FEB	2/28/2023	3/10/2023	2,281.25			
530	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA COUNTY LIBRARY-	275906-001FEB	2/28/2023	3/10/2023	2,287.73			
531	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA COUNTY FIRE DEPT	275907-002FEB	3/6/2023	3/17/2023	476.61			
532	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-200A-FOR	105221-002MAR	3/20/2023	3/31/2023	30.40			
533	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-006MAR	3/20/2023	3/31/2023	30.40			
534	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-007MAR	3/20/2023	3/31/2023	30.40			
535	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-009MAR	3/20/2023	3/31/2023	30.40			
536	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM-271	275904-011MAR	3/20/2023	3/31/2023	30.76			

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537	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC	105221-008MAR	3/20/2023	3/31/2023	31.38			
538	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- 400A- FOR	105221-003MAR	3/20/2023	3/31/2023	32.23			
539	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN-	275904-006MAR	3/20/2023	3/31/2023	32.97			
540	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER	105221-004MAR	3/20/2023	3/31/2023	33.09			
541	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL- W. RIVER RD	275904-008MAR	3/20/2023	3/31/2023	51.87			
542	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY-OUTLETS	085473-003MAR	3/20/2023	3/31/2023	86.97			
543	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-	275904-002MAR	3/20/2023	3/31/2023	151.56			
544	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-VFW HALL- 2977	275904-010MAR	3/20/2023	3/31/2023	178.69			
545	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008MAR	3/20/2023	3/31/2023	182.48			
546	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009MAR	3/20/2023	3/31/2023	203.56			
547	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-LANDFILL-11206 W	085473-005MAR	3/20/2023	3/31/2023	230.21			
548	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- COLUMBIA	085473-006MAR	3/20/2023	3/31/2023	236.04			
549	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-PUBLIC SAFETY	275904-009MAR	3/20/2023	3/31/2023	383.91			
550	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE-271	275904-004MAR	3/20/2023	3/31/2023	542.89			
551	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY-STREET LIGHTS	085473-001FEB	2/20/2023	3/3/2023	92.48			
552	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY- STREET	085473-001MAR	3/20/2023	3/31/2023	86.73			
553	CINTAS	MAINTENANCE CONTRACTS	FCPW-MAINT SHOP-EYE WASH	5148682640	3/8/2023	3/17/2023	210.36			
554	CINTAS	MAINTENANCE CONTRACTS	FCPW-ADMIN: HARD SRUFACE	8406168316	3/17/2023	3/24/2023	44.10			
555	CINTAS	MAINTENANCE CONTRACTS	FCPW-TRAILER-HARD SURFACE	5149780623	3/16/2023	3/24/2023	52.56			
556	CINTAS	MAINTENANCE CONTRACTS	FCPW-OFFICE SKIN TONE BNDG	5149780629	3/16/2023	3/24/2023	237.18			
557	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	FCPW-FEBRUARY 2023 VUPS	022823-2	2/28/2023	3/10/2023	200.00			
558	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- PW EMERG LINE	309428096MAR	3/16/2023	3/24/2023	56.95			
559	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	REGISTRAR'S OFFICE MONTHLY	309762613MAR	3/16/2023	3/24/2023	60.34			
560	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-CIRCUIT COURT-	310338742MAR	3/16/2023	3/24/2023	68.69			
561	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-72 MAIN ST. ALARM	309697981MAR	3/16/2023	3/24/2023	73.93			
562	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-PERFORMING ARTS-	309898636MAR	3/16/2023	3/24/2023	148.67			
563	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229MAR	3/16/2023	3/24/2023	226.77			
564	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- 13 LINES-	309363296MAR	3/16/2023	3/24/2023	673.74			
565	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-LIGHTS	3023889169MAR	2/22/2023	3/10/2023	6.59			
566	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY	1134080009MAR	2/27/2023	3/10/2023	17.46			
567	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	1284152509MAR	2/27/2023	3/10/2023	42.34			
568	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-	692200942MAR	2/27/2023	3/10/2023	52.70			
569	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD-	274195007MAR	2/27/2023	3/10/2023	55.30			
570	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ FIRE STATION-	5699060132MAR	2/27/2023	3/10/2023	58.27			
571	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEE CSA	1124090000MAR	2/27/2023	3/10/2023	83.05			
572	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE- 51	1114097502MAR	2/27/2023	3/10/2023	87.82			
573	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	7048771633MAR	2/27/2023	3/10/2023	94.20			
574	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE- 197	1304130006MAR	2/27/2023	3/10/2023	114.26			

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575	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO RD	6260822157MAR	2/27/2023	3/10/2023	150.51			
576	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE	2554330007MAR	2/27/2023	3/10/2023	232.34			
577	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-	4834680458MAR	2/23/2023	3/10/2023	267.79			
578	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007MAR	2/22/2023	3/10/2023	276.21			
579	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY-	6274752663MAR	2/27/2023	3/10/2023	327.51			
580	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD- PALMYRA- 90	4894115007MAR	2/22/2023	3/10/2023	343.60			
581	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION- PALMYRA	1005898992MAR	2/22/2023	3/10/2023	376.72			
582	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	4144237502MAR	2/22/2023	3/10/2023	646.87			
583	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006MAR	2/22/2023	3/10/2023	952.83			
584	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005MAR	2/22/2023	3/10/2023	967.63			
585	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM	84297506MAR	2/22/2023	3/10/2023	1,069.91			
586	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	74032509MAR	2/22/2023	3/10/2023	1,248.14			
587	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER &	433188158MAR	2/23/2023	3/10/2023	1,650.10			
588	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	1404067504MAR	2/22/2023	3/10/2023	1,752.18			
589	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	8895892548MAR	2/22/2023	3/10/2023	2,801.45			
590	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY	1134080009APR	3/28/2023	3/31/2023	10.21			
591	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST.	1284152509APR	3/28/2023	3/31/2023	43.25			
592	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @FIRE STATION-	5699060132APR	3/28/2023	3/31/2023	61.27			
593	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-	692200942APR	3/28/2023	3/31/2023	61.65			
594	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEE CSA	1124090000APR	3/28/2023	3/31/2023	78.25			
595	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD-	274195007APR	3/28/2023	3/31/2023	80.05			
596	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE- 51	1114097502APR	3/28/2023	3/31/2023	89.78			
597	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	7048771633APR	3/28/2023	3/31/2023	95.11			
598	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE-197	1304130006APR	3/28/2023	3/31/2023	117.77			
599	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER@ 1038 BREMO RD	6260822157APR	3/28/2023	3/31/2023	161.77			
600	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD- LIGHTS	3023889169APR	3/23/2023	3/31/2023	176.66			
601	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007APR	3/23/2023	3/31/2023	185.02			
602	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE	2554330007APR	3/28/2023	3/31/2023	237.74			
603	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD- PALMYRA- 90	4894115007APR	3/23/2023	3/31/2023	279.95			
604	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-	4834680458APR	3/24/2023	3/31/2023	299.01			
605	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY-	6274752663APR	3/28/2023	3/31/2023	299.80			
606	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-PALMYRA	1005898992APR	3/23/2023	3/31/2023	346.73			
607	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFROMING ARTS CENTER	4144237502APR	3/23/2023	3/31/2023	396.77			
608	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005APR	3/23/2023	3/31/2023	785.16			
609	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM	84297506APR	3/23/2023	3/31/2023	864.57			
610	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006APR	3/23/2023	3/31/2023	910.71			
611	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	74032509APR	3/23/2023	3/31/2023	1,167.18			
612	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER &	433188158APR	3/24/2023	3/31/2023	1,385.22			

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613	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	1404067504APR	3/23/2023	3/31/2023	1,410.66			
614	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	8895892548APR	3/23/2023	3/31/2023	2,923.78			
615	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-	9609027314MAR	2/27/2023	3/10/2023	80.44			
616	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-	7080078962MAR	2/27/2023	3/10/2023	84.20			
617	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	4210122349MAR	2/27/2023	3/10/2023	238.68			
618	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE- STREET	3595578927MAR	2/27/2023	3/10/2023	572.06			
619	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UINON STREET LIGHTS-	9609027314APR	3/28/2023	3/31/2023	77.34			
620	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-	7080078962APR	3/28/2023	3/31/2023	80.84			
621	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	4210122349APR	3/28/2023	3/31/2023	238.68			
622	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE- STREET	3595578927APR	3/28/2023	3/31/2023	572.06			
623	ENVIRO-KLEAN CO.	MAINTENANCE CONTRACTS	FCPW-NEW SERVICE	132-08-0159	3/2/2023	3/17/2023	500.00			
624	FORK UNION SANITARY DISTRICT	SEWER SERVICES	REGISTRAR 211 MAIN STREET	201300-	3/15/2023	3/24/2023	10.00			
625	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA PUBLIC WORKS 197	201100-	3/15/2023	3/24/2023	14.59			
626	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUCO LIBRARY 214 COMMONS	206100-	3/15/2023	3/24/2023	14.59			
627	FORK UNION SANITARY DISTRICT	SEWER SERVICES	REGISTRAR 211 MAIN STREET	201000-	3/15/2023	3/24/2023	15.36			
628	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PUBLIC SAFETY BLDG 160	206000-	3/15/2023	3/24/2023	16.89			
629	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PLEASANT GROVE HOUSE 1730	206800-	3/15/2023	3/24/2023	18.42			
630	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA ADMIN BLDG 132	200300-	3/15/2023	3/24/2023	28.36			
631	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA COURTS BUILDING	200200-	3/15/2023	3/24/2023	38.31			
632	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BASEBALL FIELD	11259-	3/15/2023	3/24/2023	21.00			
633	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK SOFTBALL FIELD	11266-	3/15/2023	3/24/2023	21.00			
634	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY-FORK	11120-134MAR23	3/15/2023	3/24/2023	39.70			
635	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BUILDING 8880	11265-131MAR23	3/15/2023	3/24/2023	39.70			
636	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA GYM 8878 JAMES	11260-143MAR23	3/15/2023	3/24/2023	58.40			
637	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY-FIRE	11121-139MAR23	3/15/2023	3/24/2023	72.70			
638	GENSERV LLC	MAINTENANCE CONTRACTS	FCPW-3/6-15/23: PERFORM	4864	3/25/2023	3/31/2023	4,850.00			
639	GFL ENVIRONMENTAL HOLDINGS (US),	MAINTENANCE CONTRACTS	FCPW-F.C. RESCUE SQ TRASH	KC0000265324	3/15/2023	3/24/2023	26.60			
640	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	MARCH FLUV CO RENT &	030123/ 030123-	3/1/2023	3/3/2023	3,704.31			
641	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FCPW-FLUV PUBLIC SAFETY	0410-000760744	1/31/2023	3/3/2023	590.95			
642	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FCPW-WASTE CONTAINER P/U	0410-000762708	2/28/2023	3/17/2023	559.75			
643	SHRED-IT USA LLC	LEASE/RENT	MULTIPLE DEPTS REGULAR	8003306154	2/3/2023	3/10/2023	182.69			
644	SHRED-IT USA LLC	LEASE/RENT	MULTIPLE LOCATIONS REGULAR	8003506890	3/3/2023	3/10/2023	332.95			
645	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-W RIVER RD: PROPANE	23221513	2/17/2023	3/3/2023	598.43			
646	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-5753 JAMES MADISON	23370102	3/1/2023	3/10/2023	21.00			
647	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-CARYSBROOK GYM -	23317969	3/1/2023	3/10/2023	399.05			
648	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-51 KENTS STORE WAY	23449969	3/9/2023	3/17/2023	1,363.53			
649	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-PALMYRA FIRE HOUSE	23449960	3/9/2023	3/17/2023	2,148.40			
650	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-CARYSBROOK GYM 279	23482535	3/17/2023	3/24/2023	502.74			




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651	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-5753 JAMES MADISON	23523453	3/17/2023	3/24/2023	1,268.62			
652	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-REGISTRAR OFFICE	23544650	3/23/2023	3/31/2023	210.52			
653	THE SUPPLY ROOM	LEASE/RENT	FCPW-TSR EQ RENTAL, WATER	5911930-022823	2/28/2023	3/10/2023	229.77			
654	THE SUPPLY ROOM	WATER SERVICES	FCPW-TSR EQ RENTAL, WATER	5911930-022823	2/28/2023	3/10/2023	488.61			
655	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-CARYSBROOK MT SHED	403714	3/13/2023	3/24/2023	1,185.39			
656	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-NEW CTHOUSE: HEATING	409831	3/20/2023	3/24/2023	2,681.67			
657	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FCPW-TRANSMISSIONS 8 :	02230162	2/28/2023	3/10/2023	8.40			
658						Total:	\$65,173.41			
659										
660	PUBLIC WORKS									
661	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	252.84			
662	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MONTHLY STATMENT FOR 2/13-	30062857	2/21/2023	3/10/2023	273.00			
663	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	130.96			
664	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	90.64			
665						Total:	\$747.44			
666										
667	CONVENIENCE CENTER									
668	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	148.30			
669	LOWE'S	OFFICE SUPPLIES	FCPW-FUSD-MONTHLY	STATEMENT:2/2	2/25/2023	3/17/2023	126.82			
670	REPUBLIC SERVICES #410	CONTRACT SERVICES	FCPW-LANDFILL- WASTE	0410-000762204	2/28/2023	3/17/2023	6,720.00			
671	RUHLMAN'S HAULING	BLDGS EQUIP REP & MAINT	FCPW-2/3/23: 20.66 TONS	030623	3/6/2023	3/24/2023	2,457.86			
672	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	43.09			
673	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	41.70			
674	WINCHESTER EQUIPMENT CO	VEHICLE/POWER EQUIP	FCPW- S034922 TRACK LOADER	D23737	2/27/2023	3/3/2023	2,725.76			
675						Total:	\$12,263.53			
676										
677	PUBLIC UTILITIES									
678	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FUSD-OTTERBOX DEFENDER	1PJX-KYYT-	2/24/2023	3/3/2023	59.95			
679	ARTHURS SEPTIC SERVICE	CONTRACT SERVICES	FCPR-CENTRAL PUMP & HAUL	020923	2/9/2023	3/24/2023	195.00			
680	BANK OF AMERICA	CONVENTION AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	124.00			
681	BANK OF AMERICA	CONVENTION AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	201.00			
682	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	25.26			
683	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	120.02			
684	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	184.57			
685	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	238.19			
686	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK	203061-001FEB	2/20/2023	3/3/2023	30.52			
687	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-	105221-001FEB	2/20/2023	3/3/2023	98.11			
688	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK	203061-001MAR	3/20/2023	3/31/2023	30.52			

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689	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-	105221-001MAR	3/20/2023	3/31/2023	83.30			
690	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA-PUMP STATIONALARM	310089744FEB	2/19/2023	3/3/2023	62.21			
691	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA WASTEWATER	309433290FEB	2/19/2023	3/3/2023	81.66			
692	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA-PUMP STATION	310089744MAR	3/19/2023	3/31/2023	62.21			
693	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA WASTEWATER	309433290MAR	3/19/2023	3/31/2023	81.66			
694	DELTA SYSTEMS ENVIRONMENTAL,	PROFESSIONAL SERVICES	FUSD-FLOW METER	2366	12/20/2022	3/3/2023	395.00			
695	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS	4501632147MAR	2/22/2023	3/3/2023	251.86			
696	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE- COURTS	4501632147APR	3/23/2023	3/31/2023	224.66			
697	HD SUPPLY, INC	GENERAL MATERIALS AND	FCPW-STENNER #2 PUMP TUBE	301571	3/16/2023	3/31/2023	355.26			
698	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	919.49			
699	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	MONTHLY STATEMENT FOR	022823	2/28/2023	3/10/2023	15.82			
700	LOWE'S	GENERAL MATERIALS AND	FCPW-FUSD-MONTHLY	STATEMENT:2/2	2/25/2023	3/17/2023	202.61			
701	MCI A VERIZON COMPANY	TELECOMMUNICATIONS	FUSD- 12/6/22 AND 1/9/23 CALLS	409093649	2/10/2023	3/3/2023	6.14			
702	MCI A VERIZON COMPANY	TELECOMMUNICATIONS	FUSD-MONTHLY INVOICE FOR	409095649	3/17/2023	3/24/2023	4.34			
703	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	MONTHLY STATEMENT FOR	80009090015156	3/19/2023	3/24/2023	356.02			
704	RIVANNA WATER & SEWER	CONTRACT SERVICES	FUSD-WASTE DISPOSAL (6:00AM	INV13267	2/25/2023	3/10/2023	178.00			
705	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-INV 1680056203,-204,-205,-	022823	2/28/2023	3/10/2023	146.40			
706	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD-DECHLORINATION TAB	50963985	3/1/2023	3/10/2023	1,012.00			
707	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD-CAL HYPO 2.5" ACCU-TAB,	50974196	3/6/2023	3/10/2023	1,810.00			
708	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD-DECHLORINATION TAB	50963986	3/1/2023	3/10/2023	1,924.00			
709	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FCPW-CAUSTIC SODA 25#	51015682	3/22/2023	3/31/2023	2,776.74			
710	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FCPW-SOD HYPO 12.5%	51015681	3/22/2023	3/31/2023	3,585.94			
711	USABBLUEBOOK	CHEMICAL SUPPLIES	FUSD-USABBLUEBOOK 1.3 L	285249	3/1/2023	3/24/2023	248.73			
712	USABBLUEBOOK	CHEMICAL SUPPLIES	FUSD-ORION SEALED TRIODE	286872	3/2/2023	3/24/2023	370.31			
713	USABBLUEBOOK	GENERAL MATERIALS AND	FUSD-CHEMICAL DRUM PUMP	266820	2/13/2023	3/3/2023	369.03			
714	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	769.15			
715	VERIZON WIRELESS	TELECOMMUNICATIONS	FUSD-MONTHLY STATEMENT	9928744124	2/27/2023	3/17/2023	153.06			
716	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	366.64			
717	VIRGINIA UTILITY PROTECTION	DUES OR ASSOCIATION	FUSD-TRANSMISSIONS QTY(14)	02230216	2/28/2023	3/3/2023	14.70			
718						Total:	\$18,134.08			
719										
720	JAMES RIVER WATER AUTHORITY									
721	JAMES RIVER WATER AUTHORITY	JRWA DEBT PAYMENT	FY23 BUDGET BOND COST-	JRWAF032023	3/20/2023	3/24/2023	73,481.72			
722						Total:	\$73,481.72			
723										
724	AMERICAN RESCUE PLAN ACT									
725	DEWBERRY ENGINEERS INC.	INFRASTRUCTURE	FLUVANNA A/E SRVS RFP 2019-	2224549	12/30/2022	3/3/2023	2,975.00			
726	DEWBERRY ENGINEERS INC.	INFRASTRUCTURE	PROJ 5011053 FLUV A/E SRVS	2239231	2/24/2023	3/10/2023	1,930.00			

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727							Total:	\$4,905.00		
728										
729	VJCCCA									
730	SATELLITE TRACKING OF PEOPLE LLC	PROFESSIONAL SERVICES	PYMT FOR FLUV		STPINV00115071	2/28/2023	3/10/2023	105.40		
731	THE METOCHOI GROUP	PROFESSIONAL SERVICES	CT SRVCS-PYMT FOR FLUV		16F 0123	12/31/2022	3/3/2023	120.00		
732							Total:	\$225.40		
733										
734	CSA									
735	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CSA- 5PK (3/3/6/6/10FT) FAST		19GK-PP3K-	1/8/2023	3/10/2023	52.24		
736	BANK OF AMERICA	FOOD SUPPLIES	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	4.60		
737	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY PC CARD STATEMENT		STATEMENT	2/28/2023	3/24/2023	10.74		
738	BRYAN MOELLER	FOOD SUPPLIES	REIMBURSE-FOOD & TRAVEL		022823	2/28/2023	3/3/2023	4.20		
739	BRYAN MOELLER	MILEAGE ALLOWANCES	REIMBURSE-TRAVEL RELATED		030723	3/7/2023	3/10/2023	52.79		
740	BRYAN MOELLER	OFFICE SUPPLIES	REIMBURSE-FOOD & TRAVEL		022823	2/28/2023	3/3/2023	8.41		
741	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE		29990162	2/9/2023	3/10/2023	50.94		
742	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	MONTHLY STATEMENT FOR		80009090015156	3/19/2023	3/24/2023	38.08		
743	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY		9928111055	3/1/2023	3/3/2023	40.32		
744	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR		9930519417	3/19/2023	3/31/2023	40.32		
745							Total:	\$302.64		
746										
747	CSA PURCHASE OF SERVICES									
748	1VISION MENTORING LLC	COMM SVCS			P02925264853	2/28/2023	3/3/2023	825.00		
749	1VISION MENTORING LLC	COMM SVCS			P02925280461	2/28/2023	3/31/2023	390.00		
750	1VISION MENTORING LLC	COMM SVCS			P02925280660	2/28/2023	3/31/2023	390.00		
751	1VISION MENTORING LLC	COMM SVCS			P02925279962	2/28/2023	3/31/2023	450.00		
752	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-			P02925256749	2/28/2023	3/3/2023	520.00		
753	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-			P03925256759	3/31/2023	3/31/2023	520.00		
754	C.M. MENTORING SERVICES LLC	NON-MAND COMM BASED			P01925268084	1/31/2023	3/10/2023	120.00		
755	C.M. MENTORING SERVICES LLC	NON-MAND COMM BASED			P02925268083	2/28/2023	3/10/2023	810.00		
756	C.M. MENTORING SERVICES LLC	POS MANDATED WSS			P02925267885	2/28/2023	3/10/2023	1,200.00		
757	C.M. MENTORING SERVICES LLC	POS MANDATED WSS			P02925267986	2/28/2023	3/10/2023	1,200.00		
758	C.M. MENTORING SERVICES LLC	POS MANDATED WSS			P02925274151	2/28/2023	3/24/2023	1,500.00		
759	COMPASS COUNSELING SERVICES OF	COMM SVCS			P01925276005	1/31/2023	3/17/2023	1,921.28		
760	COUNSELING ALLIANCE OF VIRGINIA	COMM SVCS			P08925270667	8/25/2022	3/10/2023	150.00		
761	COUNSELING ALLIANCE OF VIRGINIA	COMM SVCS			P07925270679	7/31/2022	3/10/2023	300.00		
762	DEPAUL COMMUNITY RESOURCES	COMM SVCS			P02925269644	2/28/2023	3/24/2023	5,712.00		
763	ELK HILL	POS MANDATED SPED-			P02925247094	2/28/2023	3/17/2023	3,430.00		
764	ELK HILL	POS MANDATED SPED-			P02925252095	2/28/2023	3/17/2023	4,410.00		



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765	ELK HILL	POS MANDATED SPED-			P02925247140	2/28/2023	3/24/2023	4,410.00		
766	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS			P03925277306	3/1/2023	3/17/2023	1,435.00		
767	FLUVANNA DEPARTMENT OF SOCIAL	OTHER OPERATING			P03925279258	3/28/2023	3/31/2023	583.61		
768	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE			P09925277947	9/30/2022	3/24/2023	567.00		
769	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE			P10925277946	10/13/2022	3/24/2023	1,512.00		
770	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE			P09925277848	9/27/2022	3/24/2023	2,835.00		
771	HEALTH CONNECT AMERICA	POS MANDATED SPED-			P02925247550	2/28/2023	3/3/2023	5,700.00		
772	HEALTH CONNECT AMERICA	POS MANDATED SPED-			P02925260051	2/28/2023	3/3/2023	5,700.00		
773	HEALTH CONNECT AMERICA	POS MANDATED SPED-			P02925247752	2/28/2023	3/3/2023	5,910.00		
774	HEALTH CONNECT AMERICA	POS MANDATED WSS			P01925266063	1/31/2023	3/3/2023	2,304.00		
775	HEALTH CONNECT AMERICA	POS MANDATED WSS			P02925266087	2/28/2023	3/10/2023	2,769.00		
776	JW	POS MANDATED FFOP			P01925278750	1/31/2023	3/24/2023	390.46		
777	JW	POS MANDATED FFOP			P02925278749	2/28/2023	3/24/2023	1,729.00		
778	LIFES PRECIOUS ANGELS,LLC	COMM SVCS			P02925267197	2/28/2023	3/17/2023	1,300.00		
779	LIFES PRECIOUS ANGELS,LLC	COMM SVCS			P02925266963	2/28/2023	3/31/2023	600.00		
780	LIFES PRECIOUS ANGELS,LLC	COMM SVCS			P02925267364	2/28/2023	3/31/2023	700.00		
781	LIFES PRECIOUS ANGELS,LLC	COMM SVCS			P03925267165	3/31/2023	3/31/2023	1,300.00		
782	LIVE OAK MENTORING LLC	COMM SVCS			P02925273769	2/28/2023	3/10/2023	900.00		
783	LIVE OAK MENTORING LLC	COMM SVCS			P02925273668	2/28/2023	3/10/2023	1,080.00		
784	LIVE OAK MENTORING LLC	COMM SVCS			P03925273766	3/31/2023	3/31/2023	1,200.00		
785	LIVE OAK MENTORING LLC	NON-MAND COMM BASED			P02925268158	2/28/2023	3/3/2023	1,200.00		
786	LIVE OAK MENTORING LLC	POS MANDATED WSS			P02925261059	2/28/2023	3/3/2023	1,200.00		
787	LIVE OAK MENTORING LLC	POS MANDATED WSS			P02925264060	2/28/2023	3/3/2023	1,200.00		
788	LIVE OAK MENTORING LLC	POS MANDATED WSS			P02925268288	2/28/2023	3/10/2023	480.00		
789	LIVE OAK MENTORING LLC	POS MANDATED WSS			P02925273952	2/28/2023	3/24/2023	780.00		
790	LIVE OAK MENTORING LLC	POS MANDATED WSS			P02925273853	2/28/2023	3/24/2023	1,200.00		
791	LIVE OAK MENTORING LLC	POS MANDATED WSS			P02925278969	2/28/2023	3/31/2023	900.00		
792	LIVE OAK MENTORING LLC	POS MANDATED WSS			P01925279071	1/31/2023	3/31/2023	960.00		
793	LIVE OAK MENTORING LLC	POS MANDATED WSS			P01925279170	1/31/2023	3/31/2023	960.00		
794	LIVE OAK MENTORING LLC	POS MANDATED WSS			P12925279068	12/31/2022	3/31/2023	1,200.00		
795	LIVE OAK MENTORING LLC	POS MANDATED WSS			P12925279167	12/31/2022	3/31/2023	1,200.00		
796	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS			P02925264161	2/28/2023	3/3/2023	1,500.00		
797	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS			P02925264262	2/28/2023	3/3/2023	1,800.00		
798	PEOPLE PLACES, INC.	POS MAND THER FC 4E			P01925269857	1/31/2023	3/3/2023	3,720.00		
799	PEOPLE PLACES, INC.	POS MANDATED WSS			P01925269764	1/31/2023	3/3/2023	1,258.75		
800	PEOPLE PLACES, INC.	POS MANDATED WSS			P02925269735	2/28/2023	3/17/2023	980.50		
801	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925269956	1/31/2023	3/3/2023	3,720.00		
802	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275425	1/31/2023	3/17/2023	1,350.58		

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803	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275627		1/31/2023	3/17/2023	1,350.58	
804	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925276126		1/31/2023	3/17/2023	1,350.58	
805	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275228		1/31/2023	3/17/2023	1,370.46	
806	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275329		1/24/2023	3/17/2023	3,087.04	
807	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275531		1/24/2023	3/17/2023	3,087.04	
808	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275730		1/24/2023	3/17/2023	3,087.04	
809	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P01925275132		1/24/2023	3/17/2023	3,132.48	
810	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P02925275421		2/28/2023	3/17/2023	5,561.00	
811	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P02925275623		2/28/2023	3/17/2023	5,561.00	
812	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P02925276122		2/28/2023	3/17/2023	5,561.00	
813	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE			P02925275224		2/28/2023	3/17/2023	5,649.00	
814	RIVERBEND INTEGRATIVE TRAUMA	POS MANDATED WSS			P10925249093		10/31/2022	3/10/2023	300.00	
815	RIVERBEND INTEGRATIVE TRAUMA	POS MANDATED WSS			P11925249092		11/30/2022	3/10/2023	300.00	
816	SECURE CHILD IN- HOME PROGRAM	POS MANDATED WSS			P02925266336		2/28/2023	3/17/2023	2,500.00	
817	STD	POS MAND FC LIC RES CONG			P12925269207		12/31/2022	3/17/2023	2,430.00	
818	STD	POS MAND FC LIC RES CONG			P12925269108		12/22/2022	3/17/2023	3,780.00	
819	STD	POS MAND FC LIC RES CONG			P02925269209		2/28/2023	3/17/2023	7,560.00	
820	STD	POS MAND FC LIC RES CONG			P01925269210		1/31/2023	3/17/2023	8,370.00	
821	STARS	POS MAND FC LIC RES CONG			P10925266731		10/26/2022	3/22/2023	252.34	
822	STARS	POS MAND FC LIC RES CONG			P10925266532		10/25/2022	3/22/2023	1,261.70	
823	THE FAISON CENTER, INC	POS MANDATED SPED-			P02925251965		2/28/2023	3/10/2023	6,040.00	
824	THE FAISON CENTER, INC	POS MANDATED SPED-			P02925259966		2/28/2023	3/10/2023	11,444.00	
825	THE LAFAYETTE SCHOOL	POS MANDATED SPED-			P01925278142		1/24/2023	3/24/2023	1,224.00	
826	THE LAFAYETTE SCHOOL	POS MANDATED SPED-			P01925278243		1/31/2023	3/24/2023	1,530.00	
827	THE LAFAYETTE SCHOOL	POS MANDATED SPED-			P02925278241		2/28/2023	3/24/2023	5,508.00	
828	TH	POS MANDATED FFOP			P01925276315		1/8/2023	3/17/2023	423.52	
829	TH	POS MANDATED FFOP			P01925276417		1/8/2023	3/17/2023	423.52	
830	TH	POS MANDATED FFOP			P01925276516		1/8/2023	3/17/2023	423.52	
831	TH	POS MANDATED FFOP			P01925276218		1/8/2023	3/17/2023	446.24	
832	TH	POS MANDATED FFOP			P01925237419		1/31/2023	3/17/2023	772.00	
833	TH	POS MANDATED FFOP			P01925237520		1/31/2023	3/17/2023	772.00	
834	TH	POS MANDATED FFOP			P02925237411		2/28/2023	3/17/2023	772.00	
835	TH	POS MANDATED FFOP			P02925237512		2/28/2023	3/17/2023	772.00	
836	TH	POS MANDATED FFOP			P02925270513		2/28/2023	3/17/2023	1,568.00	
837	TH	POS MANDATED FFOP			P02925270414		2/28/2023	3/17/2023	1,792.00	
838	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E			P11925248733		11/30/2022	3/17/2023	3,012.00	
839	VM	POS MANDATED FFOP			P02925237754		2/11/2023	3/3/2023	743.27	
840	VM	POS MANDATED FFOP			P02925237655		2/28/2023	3/3/2023	772.00	

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841	VM	POS MANDATED FFOP			P02925274082	2/28/2023	3/10/2023	2,016.00		
842	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P01925256596	1/31/2023	3/17/2023	1,503.50		
843	XTRA MILE, LLC	COMM SVCS			P02925261770	2/28/2023	3/10/2023	660.00		
844	XTRA MILE, LLC	COMM SVCS			P02925273571	2/28/2023	3/10/2023	1,100.00		
845	XTRA MILE, LLC	COMM SVCS			P02925261872	2/28/2023	3/10/2023	1,375.00		
846	XTRA MILE, LLC	COMM SVCS			P02925262677	2/28/2023	3/10/2023	1,650.00		
847	XTRA MILE, LLC	COMM SVCS			P02925268676	2/28/2023	3/10/2023	1,650.00		
848	XTRA MILE, LLC	COMM SVCS			P02925268775	2/28/2023	3/10/2023	1,650.00		
849	XTRA MILE, LLC	COMM SVCS			P02925268873	2/28/2023	3/10/2023	1,650.00		
850	XTRA MILE, LLC	COMM SVCS			P02925268974	2/28/2023	3/10/2023	1,650.00		
851	XTRA MILE, LLC	COMM SVCS			P02925269078	2/28/2023	3/10/2023	1,650.00		
852	XTRA MILE, LLC	COMM SVCS			P02925273401	2/28/2023	3/17/2023	880.00		
853	XTRA MILE, LLC	COMM SVCS			P02925274202	2/28/2023	3/17/2023	880.00		
854	XTRA MILE, LLC	COMM SVCS			P02925274398	2/28/2023	3/17/2023	880.00		
855	XTRA MILE, LLC	COMM SVCS			P02925274400	2/28/2023	3/17/2023	880.00		
856	XTRA MILE, LLC	COMM SVCS			P02925274599	2/28/2023	3/17/2023	880.00		
857	XTRA MILE, LLC	COMM SVCS			P02925273303	2/28/2023	3/17/2023	1,100.00		
858	XTRA MILE, LLC	COMM SVCS			P02925262204	2/28/2023	3/17/2023	1,375.00		
859	XTRA MILE, LLC	COMM SVCS			P02925275045	2/28/2023	3/24/2023	1,375.00		
860	XTRA MILE, LLC	FF4E-COMM SVCS			P02925262580	2/28/2023	3/10/2023	1,100.00		
861	XTRA MILE, LLC	FF4E-COMM SVCS			P02925268481	2/28/2023	3/10/2023	1,650.00		
862	XTRA MILE, LLC	NON-MAND COMM BASED			P02925274634	2/28/2023	3/17/2023	1,100.00		
863	XTRA MILE, LLC	POS MANDATED WSS			P01925268590	1/31/2023	3/10/2023	550.00		
864	XTRA MILE, LLC	POS MANDATED WSS			P01925272891	1/31/2023	3/10/2023	825.00		
865	XTRA MILE, LLC	POS MANDATED WSS			P02925272889	2/28/2023	3/10/2023	1,375.00		
866	XTRA MILE, LLC	POS MANDATED WSS			P02925268537	2/28/2023	3/17/2023	660.00		
867	XTRA MILE, LLC	POS MANDATED WSS			P02925273039	2/28/2023	3/17/2023	1,100.00		
868	XTRA MILE, LLC	POS MANDATED WSS			P02925278038	2/28/2023	3/17/2023	1,100.00		
869	XTRA MILE, LLC	POS MANDATED WSS			P09925277457	9/30/2022	3/24/2023	715.00		
870	XTRA MILE, LLC	POS MANDATED WSS			P10925277556	10/31/2022	3/24/2023	1,100.00		
871	XTRA MILE, LLC	POS MANDATED WSS			P01925277655	1/31/2023	3/24/2023	1,210.00		
872	XTRA MILE, LLC	POS MANDATED WSS			P02925277754	2/28/2023	3/24/2023	1,210.00		
873							Total:	\$234,872.01		
874										
875	PARKS & RECREATION									
876	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-SURGE PROTECTOR		1K9W-9CN6-	2/28/2023	3/3/2023	45.99		
877	AMAZON CAPITAL SERVICES	SITE IMPROVEMENTS	FCPR-POWERFIELDS GATE		179R-J1CV-	3/17/2023	3/24/2023	61.18		
878	ASHLEIGH Y. MORRIS	PROFESSIONAL SERVICES	FCPR-DOG CLASS SESSION 2:		INV#20	2/28/2023	3/3/2023	440.00		

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879	ASHLEIGH Y. MORRIS	PROFESSIONAL SERVICES	FCPR-DOG CLASS SESSION 3 &	INV#22	3/14/2023	3/17/2023	1,104.00			
880	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FCPR-CONT ID 4538 MONTHLY	104174	2/27/2023	3/3/2023	28.75			
881	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	FCPR-CONT ID 5120:MONTHLY	104175	2/27/2023	3/3/2023	129.00			
882	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	43.35			
883	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	51.47			
884	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	77.98			
885	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	80.54			
886	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	137.20			
887	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	205.06			
888	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	575.49			
889	BONNIE SNODDY	PROFESSIONAL SERVICES	FCPR-KARATE SESSION 2 FOR	INV#23	3/14/2023	3/17/2023	487.20			
890	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990139	2/9/2023	3/10/2023	96.33			
891	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990139	2/9/2023	3/10/2023	96.34			
892	CINTAS	CONTRACT SERVICES	FCPR-P.G. LIQUID BANDAGE	5149780646	3/16/2023	3/24/2023	56.37			
893	CINTAS	CONTRACT SERVICES	FCPR-FRONT OFFICE: LIQUID	5149780627	3/16/2023	3/24/2023	71.64			
894	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCPR-MONTHLY STATEMENT	309373828MAR	3/16/2023	3/31/2023	55.23			
895	DF SUPPLY, INC.	SITE IMPROVEMENTS	SWING SENTINEL 30' BARRIER	1537785	3/10/2023	3/17/2023	7,546.72			
896	E.W. THOMAS	RECREATIONAL SUPPLIES	FCPR-FOOD FOR WINTERBALL	030923	2/11/2023	3/10/2023	970.94			
897	HEATHER ANTONACCI	PROFESSIONAL SERVICES	FCPR-HORSEBACK RIDING	INV#21	3/14/2023	3/17/2023	196.00			
898	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	FCPR-STYLE: ST350-PROMO	086069	3/27/2023	3/31/2023	367.00			
899	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	327.74			
900	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	FCPR-TURFACE MVP; 50LB.	0266559-IN	3/23/2023	3/31/2023	635.00			
901	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-EQUESTRIAN FIELD	25783	3/2/2023	3/10/2023	92.50			
902	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-POLE BARN PORTABLE	25784	3/2/2023	3/10/2023	92.50			
903	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-PG BALLFIELDS	25994	3/2/2023	3/17/2023	40.36			
904	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-CARYSBROOK-HC UNIT	25996	3/2/2023	3/17/2023	42.50			
905	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-SOCCER FIELD @PG	25995	3/2/2023	3/17/2023	45.36			
906	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-8 OZ WATER F, 3 COMP	021023	2/10/2023	3/3/2023	28.98			
907	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-SET6/6QT (2), VNUS/GRIP	25784	1/29/2023	3/10/2023	58.88			
908	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-BK CREATEKI (3), FABRIC	030623	3/6/2023	3/10/2023	114.90			
909	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-HERSHEY'S, WO SOFT	032023	3/20/2023	3/31/2023	26.96			
910	UPS	POSTAL SERVICES	FCPR-GROUND COMMERCIAL	0000Y7646Y093	3/4/2023	3/17/2023	27.47			
911	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	201.60			
912						Total:	\$14,658.53			
913										
914	LIBRARY									
915	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	LIBRARY-SQUISHVILLE	1VQL-DHKC-	3/1/2023	3/10/2023	8,995.54			
916	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	18.00			

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917	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	24.58			
918	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	24.97			
919	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	25.00			
920	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	179.00			
921	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	128.34			
922	FIREFLY	TELECOMMUNICATIONS	LIBRARY-214 OCOMMONS BLVD,	15623MAR2023	3/1/2023	3/10/2023	550.00			
923	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (1)	03100DA2306150	2/24/2023	3/3/2023	9.99			
924	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (32),	03100CO2307075	3/2/2023	3/10/2023	1,099.48			
925	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY- EBOOK (14) &	03100DA2307622	3/7/2023	3/17/2023	642.72			
926	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (2)	03100DA2308367	3/14/2023	3/24/2023	71.49			
927	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-CUST ID#3100-0005	03100DA2309119	3/21/2023	3/31/2023	35.54			
928	THE LIBRARY CORPORATION	MAINTENANCE CONTRACTS	LIBRARY-215 LS2 ITS.MAR CORE	2023050059	2/15/2023	3/17/2023	2,290.00			
929						Total:	\$14,094.65			
930										
931	COUNTY PLANNER									
932	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLANNING-SHOKZ(AFTERSHOKZ	1PTK-FN9L-	1/9/2023	3/17/2023	159.95			
933	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	(\$82.26)			
934	BANK OF AMERICA	PROFESSIONAL SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	321.16			
935	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	252.45			
936	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	298.41			
937	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	030123	3/1/2023	3/10/2023	251.66			
938	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MONTHLY STATEMENT FOR	8069404036	2/25/2023	3/3/2023	33.81			
939	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	80.64			
940	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	90.10			
941						Total:	\$1,405.92			
942										
943	BOARD OF ZONING APPEALS									
944	FLUVANNA REVIEW	ADVERTISING	COM DEV- FR 1/4 PG AD BZA	2023F10-10	3/9/2023	3/24/2023	143.75			
945	FLUVANNA REVIEW	ADVERTISING	COM DEV- FR 1/4-13X PG AD BZA	2023F11-5	3/16/2023	3/24/2023	143.75			
946						Total:	\$287.50			
947										
948	ECONOMIC DEVELOPMENT									
949	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS CHARGE	29990162	2/9/2023	3/10/2023	50.94			
950	CAROLYN T HERBERT	OTHER OPERATING	ECON DEV-WHOLESALE	1479	3/28/2023	3/31/2023	76.85			
951	FLUVANNA REVIEW	MARKETING	ECON DEV-FR JP -O- COLOR,FR	2023F8-7	2/23/2023	3/10/2023	200.00			
952	GREGORY A DORAZIO	MARKETING	ECON DEV-WEBSITE DESIGN-	5256	3/7/2023	3/10/2023	12,150.00			
953	VERIZON WIRELESS	TELECOMMUNICATIONS	WIRELESS MONTHLY	9928111055	3/1/2023	3/3/2023	40.32			
954	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY STATEMENT FOR	9930519417	3/19/2023	3/31/2023	40.32			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
2										
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
955						Total:	\$12,558.43			
956										
957	VA COOPERATIVE EXTENSION									
958	AMAZON CAPITAL SERVICES	AGRICULTURAL SUPPLIES	VCE- HAMMERMILL PRINTER	1CHH-QDRM-	12/7/2022	3/17/2023	57.98			
959	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	VCE- HAMMERMILL PRINTER	1CHH-QDRM-	12/7/2022	3/17/2023	96.75			
960						Total:	\$154.73			
961										
962	MISCELLANEOUS NON DEPARTMENTAL									
963	VACORP	WORKER'S COMPENSATION	WORKER'S COMPENSATION	104742	10/28/2022	3/31/2023	13,362.00			
964						Total:	\$13,362.00			
965										
966				100 GENERAL FUND		Fund Total:	\$809,621.84			
967	Fund # - 302 CAPITAL IMPROVEMENT									
968	PUBLIC SAFETY CAPITAL PROJ									
969	FIRST VEHICLE SERVICES,INC.	VEHICLE	FCSO-UPFIT SUPPLIED PARTS	4766-6274576-03	3/9/2023	3/17/2023	8,950.50			
970						Total:	\$8,950.50			
971										
972	FACILITIES CAP PROJ									
973	BUDGET ELECTRICAL & MECHANICAL,	CONTRACT SERVICES	FCPW- T&M #3122-	2980	3/14/2023	3/24/2023	3,952.40			
974	DRAPER ADEN ASSOCIATES	CONTRACT SERVICES	PROJ# 503228.0000.0000 FLUV.	104448	3/3/2023	3/10/2023	698.04			
975	FISCHER RESTORATION, LLC DBA	CONTRACT SERVICES	WATER MITIGATION- SEWAGE	C-23-033 WTR	2/28/2023	3/3/2023	24,138.65			
976	PARTNERS TOO OF VIRGINIA, LTD.	CONTRACT SERVICES	FCPW-COMMERICAL TILE	1321899	3/24/2023	3/31/2023	1,031.25			
977	SERVICE MASTER OF	CONTRACT SERVICES	FCPW-MOLD REMEDIATION	22-0663-MLD	3/27/2023	3/31/2023	7,671.31			
978	TJL ENVIRONMENTAL HEALTH	CONTRACT SERVICES	FCPW-INDOOR ENVIRON.	KENTSSTOREFD	3/4/2023	3/10/2023	3,710.00			
979						Total:	\$41,201.65			
980										
981	SCHOOL OPS & MAINT CAP PROJ									
982	CMC SUPPLY INC	CONTRACT SERVICES	PROPERTY DAMAGE INS. CLAIM	030323	2/25/2023	3/10/2023	7,392.94			
983	DAIKIN APPLIED	CONTRACT SERVICES	REPAIR CH1 LEAKS AND	3382825	2/7/2023	3/10/2023	36,380.00			
984	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FCPS-CAR. WATER LEAK-CUT	3861	1/22/2023	3/24/2023	21,500.00			
985						Total:	\$65,272.94			
986										
987	SCHOOL TECH CAP PROJ									
988	ER COMMUNICATIONS LLC	EDP EQUIPMENT	FCHS PA SYSTEM: VALCOM	QUOTE #85	10/27/2022	3/10/2023	48,254.00			
989						Total:	\$48,254.00			
990										
991				302 CAPITAL IMPROVEMENT		Fund Total:	\$163,679.09			
992	Fund # - 401 DEBT SERVICE									



	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
2										
4	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date	Check Amount		
993	DEBT SERVICE - COUNTY									
994	U.S. BANK OPERATIONS CENTER	2014 FIRE TRUCK - PALMYRA	DEBT SERVICE INT-		032723	3/27/2023	3/27/2023	2,946.88		
995	U.S. BANK OPERATIONS CENTER	2014C - COURTHOUSE INT	DEBT SERVICE INT-		032723	3/27/2023	3/27/2023	13,196.88		
996							Total:	\$16,143.76		
997										
998					401 DEBT SERVICE		Fund Total:	\$16,143.76		
999	Fund # - 502 SEWER									
1000	SEWER									
1001	U.S. BANK OPERATIONS CENTER	VRA REVENUE BOND	VRA PRINCIPAL		233175C04	2/9/2023	3/6/2023	30,000.00		
1002							Total:	\$30,000.00		
1003										
1004	PALMYRA SEWER OPER EXPENSES									
1005	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP		7712348080MAR	2/27/2023	3/3/2023	65.30		
1006	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP		7129524547MAR	2/22/2023	3/3/2023	1,817.65		
1007	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP		7712348080APR	3/28/2023	3/31/2023	63.91		
1008	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP		7129524547APR	3/23/2023	3/31/2023	1,750.23		
1009							Total:	\$3,697.09		
1010										
1011					502 SEWER		Fund Total:	\$33,697.09		
1012	Fund # - 505 FORK UNION SANITARY DISTRICT									
1013	FORK UNION SANITARY DISTRICT									
1014	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE		032523	3/25/2023	3/25/2023	4,194.44		
1015							Total:	\$4,194.44		
1016										
1017	FUSD OPERATIONAL EXPENSES									
1018	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL- 2622		7224360003MAR	2/23/2023	3/3/2023	6.59		
1019	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL-4308 JAMES		9004200003MAR	2/23/2023	3/3/2023	111.91		
1020	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL- RT666		8434345008MAR	2/23/2023	3/3/2023	138.54		
1021	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE- 15704 W RIVER		8866300000MAR	2/27/2023	3/3/2023	467.85		
1022	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL- WTP- TANK		9346182505MAR	2/23/2023	3/3/2023	1,075.74		
1023	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL/ WTP- 41		9501772108MAR	2/23/2023	3/3/2023	1,777.35		
1024	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL- 2622		7224360003APR	3/24/2023	3/31/2023	6.59		
1025	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL- 4308 JAMES		9004200003APR	3/24/2023	3/31/2023	91.99		
1026	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL- RT 666		8434345008APR	3/24/2023	3/31/2023	108.69		
1027	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE- 15704 W RIVER		8866300000APR	3/28/2023	3/31/2023	464.77		
1028	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL- WTP -		9346182505APR	3/24/2023	3/31/2023	1,087.40		
1029	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL/ WTP- 41		9501772108APR	3/24/2023	3/31/2023	1,735.26		
1030	E.W. OWEN	LEASE/RENT	FCPW-WELL RENT		03012023	3/1/2023	3/3/2023	150.00		

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 3/1/2023 To Date: 3/31/2023							
2										
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
1031	MOJOHNS, INC.	PURCHASE OF SERVICES	FCPW-FC WASTEWATER	25993	3/2/2023	3/17/2023	85.00			
1032	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	FUSD- FUSD 1 WASTE	0410-000761991	2/28/2023	3/10/2023	270.05			
1033	SYDNOR HYDRO, INC.	CONTRACT SERVICES	FOR OPERATION OF FUSD	2420	3/9/2023	3/17/2023	17,481.00			
1034	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	032523	3/25/2023	3/25/2023	765.56			
1035	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	T454584	3/2/2023	3/10/2023	201.11			
1036						Total:	\$26,025.40			
1037										
1038				505 FORK UNION SANITARY		Fund Total:	\$30,219.84			
1039	Fund # - 510 ZION XR WATER & SEWER									
1040	ZION XR W&S EXPENSES									
1041	BANK OF AMERICA	POSTAL SERVICES	MONTHLY PC CARD STATEMENT	STATEMENT	2/28/2023	3/24/2023	8.13			
1042	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-JAMES MADISON HWY	275904-015FEB	3/2/2023	3/10/2023	395.00			
1043	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS- RICHMOND (PRISON	275904-017FEB	2/28/2023	3/10/2023	486.65			
1044	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK-JAMES MADISON	275904-013FEB	2/28/2023	3/10/2023	881.40			
1045	GENTRY WELL DRILLING, LLC	CONSTRUCTION	FCPW-FOR DRILLING A CLASS III	132210103	1/6/2023	3/24/2023	12,000.00			
1046	PAYNE & HODOUS, LLC.	COUNTY ATTY LEGAL- REAL	MATTER: 13*-7046, 17-997,19-	030223	3/2/2023	3/10/2023	92.00			
1047	U.S. BANK OPERATIONS CENTER	REDEMPTION OF INTEREST	DEBT SERVICE INT- ZXR WATER	032723-2	3/27/2023	3/27/2023	131,456.26			
1048	U.S. BANK OPERATIONS CENTER	REDEMPTION OF INTEREST	DEBT SERVICE INT-ZXR WATER	032723-3	3/27/2023	3/27/2023	41,703.13			
1049	VIRGINIA DEPT OF CORRECTIONS	CONSTRUCTION	FUSD-WATER & WASTEWATER	50WR2374309	3/9/2023	3/17/2023	40.22			
1050						Total:	\$187,062.79			
1051										
1052				510 ZION XR WATER & SEWER		Fund Total:	\$187,062.79			
1053						Total Expenditures by Fund:	\$1,240,424.41			



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Magic City Vehicle Purchase Agreement				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the Vehicle Purchase Agreement between Magic City CDJR Bedford, LLC and Fluvanna County for two 2023 Dodge Chargers AWD at a total cost of \$72,834 for the Sheriff's Department, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Tori Melton, Director of Finance				
<b>PRESENTER(S):</b>	Tori Melton, Director of Finance				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>Contract Terms the County should be aware of (highlights only, see contract for details):</p> <ul style="list-style-type: none"> <li>Pursuant to the Virginia Public Procurement Act, this a cooperatively procured contract off of the Cooperative Agreement.</li> <li>Magic City promises and agrees that County shall receive the benefits of the Cooperative Agreement. Specifically, the cooperative agreement requires a 6% discount on all options.</li> <li>Delivery will take place within 10 days after submittal to Magic City</li> </ul>				
<b>FISCAL IMPACT:</b>	No additional funding is required; the \$72,834 was budgeted in the FY22 CIP for County vehicle purchases.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>Exhibit 1 part 1 Bid-22-05-0917-Contract Award Agreement Dominion of Bedford</li> <li>Exhibit 1 part 2 Bid-22-05-0917R-ROA-Magic-City</li> <li>Exhibit 1 part 3 VSA-Vehicle-Terms and Conditions</li> <li>Exhibit 1 part 4</li> <li>Exhibit 2 part 1 Fluvanna Co – 2023 Charger Pursuit V6 AWD Stock</li> <li>Exhibit 2 part 2 Charger V6 AWD Pursuit</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other

	<b>x</b>	<b>x</b>	<b>x</b>		
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# Vehicle Purchase Agreement – Two (2) 2023 Dodge Chargers AWD

This **Vehicle Purchase Agreement** (together with all attachments and exhibits referenced herein, the “**Agreement**”), dated this \_\_\_\_ day of \_\_\_\_\_, 2023, made and entered into by and between Magic City CDJR Bedford, LLC, a Delaware corporation authorized to transact business in Virginia (“**Magic City**”), and Fluvanna County, a political subdivision of the Commonwealth of Virginia, together with the Fluvanna County Sheriff’s Office (together “**County**”) is effective as of the date this Agreement has been signed by all parties hereto (the “**Effective Date**”). The County of Fluvanna’s FEIN is 54-6001282; and the County of Fluvanna is a tax-exempt public body. Magic City acquired Dominion of Bedford, Inc. and assumed all terms and conditions of the Cooperative Agreement, as defined in Section 2 below.

1. **Definitions.** The words below when used in this Agreement are defined as follows:

- a. “**Magic City Proposal**” means collectively the Cooperative Agreement, Quote, and Warranty, each defined below.
- b. “**Options**” means all those options and additional features and items set forth in the Quote.
- c. “**Specifications**” means all of the general and particular specifications, warranties, and other requirements for and relating to the Vehicles contained in the Magic City Proposal being provided to County or required by this Agreement or the County’s General Terms (as defined in Section 2).
- d. “**Vehicles**” means the Vehicles and any associated options and equipment sold to County by Magic City pursuant to the Magic City Proposal and consistent with all requirements of the Magic City Proposal and the Specifications, and specifically including all Options, and Delivery of Vehicles to the County.
- e. “**Delivery**” means the date Magic City delivers the Vehicles and makes available to the County in Fluvanna County, Virginia at the following address: Fluvanna County Sheriff, c/o: East Cost Emergency Vehicles LLC 2755 Richmond Road, Troy, VA 22974.
- f. “**Warranty**” means any and all warranties under this Agreement including without limitation any warranties under the Magic City Proposal and the County’s General Terms.

2. **Exhibits:** The following exhibits are attached hereto and incorporated herein as material provisions of this Agreement:

- a. **Exhibit 1:** Vehicle & Motorcycle Procurement Program Contract Award Agreement Bid 22-05-0917 between the Virginia Sheriffs’ Association (“VSA”) and Dominion of Bedford, Inc. dated October 12, 2021, as modified by that rollover agreement Vehicle & Motorcycle Procurement Program Contract Award Agreement Bid 22-05-0917R between the VSA and Magic City dated October 9, 2022 (together with all documents incorporated by reference including without limitation the VSA Solicitation and Contract Terms and Conditions referred to herein as the “Cooperative Agreement”); and
- b. **Exhibit 2:** Quote dated April 10, 2023 together with the specifications (the “Quote”); and
- c. **Exhibit 3:** Fluvanna County’s General Terms, Conditions and Instructions to Bidders and Contractors (the “County’s General Terms”).

3. **Cooperative Procurement.** Pursuant to the Virginia Public Procurement Act, this a cooperatively procured contract off of the Cooperative Agreement. Magic City related to the sale of the Vehicles and the Vehicles must meet or exceed all terms, provisions and requirements of the Cooperative Agreement, the Magic City Proposal and this Agreement. Magic City promises and agrees that County shall receive the benefits of the Cooperative Agreement and the County shall have all rights and remedies under the Cooperative Agreement. Notwithstanding any other provisions hereof, Magic City represents and warrants that all pricing in this Agreement for the Vehicles is consistent with or lower than the pricing set forth in the Cooperative Agreement and all Vehicles purchased hereunder are available under the Cooperative Agreement. **SPECIFICALLY, THE COOPERATIVE AGREEMENT REQUIRES A**

## Vehicle Purchase Agreement – Two (2) 2023 Dodge Chargers AWD

**6% DISCOUNT ON ALL OPTIONS AND CONTRACTOR REPRESENTS AND WARRANTS TO THE COUNTY THAT ITS QUOTE INCLUDES A 6% DISCOUNT OR MORE ON EVERY OPTION AS REQUIRED BY THE COOPERATIVE AGREEMENT.** The County is materially relying on such representations and warranties in executing this Agreement as a cooperative procurement pursuant to Virginia law.

4. Purchase and Payment. For the promises contained herein and the Vehicles the County agrees to pay a total purchase price for both Vehicles of **SEVENTY-TWO THOUSAND EIGHT HUNDRED THIRTY-FOUR and NO/100 DOLLARS (\$72,834.00)** (“**Purchase Price**”) (note: per the Quote each vehicle is \$36,417.00). The Purchase Price which includes Delivery of the Vehicles and all warranties, manuals, keys and associated tags and inspections if any kind, may be invoiced by Magic City to the County only after the Completion Date, as defined below, and the County shall have forty-five (45) days to pay such proper invoice. Final payment shall be made in accordance with Section 47 “Payment” of the County’s General Terms, and in no event shall Magic City be finally paid prior to the Completion Date. The date that all Vehicles are Delivered and in full compliance with this Agreement, to the sole satisfaction of the County is the “**Completion Date**”. Any and all provisions of this Agreement or any exhibit hereto that by their terms are intended or implied to survive the Completion Date shall so survive including without limitation Warranties.

5. Delivery, Inspection and Acceptance.

(a) Delivery. Magic City will Deliver of the Vehicles within ten (10) days of the Effective Date; time being of the essence. Risk of loss shall pass to County upon Delivery of the Vehicles to the County at County location with prior notice of the Delivery Date and time provided to County in advance.

(b) Inspection and Acceptance. County shall have at minimum thirty (30) days from Delivery or more if permitted under the Cooperative Agreement within which to inspect the Vehicles for conformance to the Specifications, and in the event of non-conformance to the Specifications to furnish Magic City with written notice sufficient to permit Magic City to evaluate such non-conformance (“Notice of Defect”). Any Vehicles not in conformance to Specifications shall be remedied by Magic City within thirty (30) days from the Notice of Defect. In the event that Magic City fails to remedy a defect within thirty (30) days as required under this Agreement, County may choose to: (1) Reject the Vehicles in their entirety and receive a complete reimbursement of any and all payments made to Magic City under this agreement, Magic City shall also be required at its sole cost and expense to remove the non-confirming Vehicles and this Agreement shall be deemed null and void and of no further force and effect; or (2) Accept the non-conforming Vehicles subject to a discount equal to either (i) the value of the missing or defective parts, equipment or portions of the Vehicles including any cost to install or make such part, equipment or portion operable, or (ii) the actual cost of the missing or defective part, equipment or portion of the Vehicles including any installation or service fees necessary to make such part, equipment or portion operable based on invoices and receipts. Nothing in this Section is intended to limit any repairs, services or equipment covered under a warranty provided with the Vehicles and Magic City agrees to respond to all warranty claims and repairs promptly and with due diligence.

6. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Magic City:

County:

# Vehicle Purchase Agreement – Two (2) 2023 Dodge Chargers AWD

Magic City CDJR Bedford, LLC  
1750 Independence Blvd.  
Bedford, VA 24523  
Phone: (540) 525-9608  
bsinclair@magiccityautogroup.com

Fluvanna County  
Attn: Purchasing Officer  
132 Main Street  
P.O. Box 540  
Palmyra, VA 22963  
Phone: (434) 591-1937

With a Copy to: Fluvanna County Attorney  
414 East Jefferson Street  
Charlottesville, VA 22902; and

Fluvanna County Sheriff  
160 Commons Blvd  
Palmyra, VA 22963

7. Other Terms. The County's General Terms are attached hereto as Exhibit 3 and incorporated herein by reference as a material part of this Agreement.
8. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Vehicles. Additional or different terms proposed by the County shall not be applicable, unless accepted in writing by Magic City's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by Magic City's authorized representative.
9. Conflict. Whenever possible the Agreement and exhibits shall be read together and the requirements of all of the same shall be met. In the event of a direct conflict between this Agreement and any exhibit hereto, the following shall be the order of precedence: (i) this Agreement; (ii) the Quote; (iii) the County's General Terms; and (iv) the Cooperative Agreement. For clarification, (i) would control over (ii) though (iv); (ii) would control over (iii) and (iv); and so forth.

In witness hereof the undersigned duly authorized representatives have executed this Contract on the dates set forth beside their respective signatures:

**MAGIC CITY:**  
**Magic City CDJR Bedford, LLC**

**County:**  
**County of Fluvanna, a political subdivision of the Commonwealth of Virginia**

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**County:**  
**Fluvanna County Sheriff's Office, a political subdivision of the Commonwealth of Virginia**

By: \_\_\_\_\_ Date: \_\_\_\_\_

DATE:

# **Vehicle Purchase Agreement – Two (2) 2023 Dodge Chargers AWD**

Name: Eric Hess, Fluvanna County Sheriff

APPROVED AS TO FORM:

\_\_\_\_\_  
Fluvanna County Attorney, by Kristina M. Hofmann, Deputy Fluvanna County Attorney  
County Attorney



**Vehicle & Motorcycle Procurement Program  
Contract Award Agreement  
Bid 22-05-0917**

We are pleased to announce the Virginia Sheriffs' Association has successfully completed its statewide competitive award for vehicles and motorcycles effective October 9, 2021 through October 8, 2022.

Congratulations, your dealership has been included on the Association's specification contract controlled by the Virginia Sheriffs' Association's Solicitation for Bids and Contract Terms and Conditions. Your dealership has been awarded all vehicles outlined in the attached document by dealership and zone. This contract award also includes all model code upgrades or downgrades listed in the Association's base model specifications.

By the award of this contract based on your dealership's bid for Solicitation Number 22-05-0917, all terms and conditions set forth in the Invitation for Bids are incorporated herein by reference and agreed to by the Contractor and the Virginia Sheriffs' Association.

X

Signature of Authorized Representative

X

Printed Name of Authorized Representative

X

Contractor/Dealership Name (Please Print)

X

Date

X

Signature of VSA Executive Director

X

John W. Jones

Printed Name of VSA Executive Director

X

10/9/2021

Date

## VSA Vehicle & Motorcycle Procurement - Bid 22-05-0917

Item Number and Vehicle	Awarded Dealer	Zones
Item: 1, Daimler, Sprinter Cab Chassis 3500XD 144"WB 6 Cylinder, MXCC44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 2, Daimler, Sprinter Cab Chassis 4500 144"WB 6 Cylinder, M4CC44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 3, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Crew Cab, W3G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 3, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Crew Cab, W3G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 4, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Regular Cab, F3G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 4, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Regular Cab, F3G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 5, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Super Cab 168" WB, X3G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 5, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Super Cab 168" WB, X3G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 6, Ford, F-350 60 CA Chassis DRW XL 4x4 SD Crew Cab, W3H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 6, Ford, F-350 60 CA Chassis DRW XL 4x4 SD Crew Cab, W3H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 7, Ford, F-350 60 CA Chassis DRW XL 4x4 SD Regular Cab, F3H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 7, Ford, F-350 60 CA Chassis DRW XL 4x4 SD Regular Cab, F3H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 8, Ford, F-350 60 CA Chassis DRW XL 4x4 SD Super Cab 168" WB, X3H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 8, Ford, F-350 60 CA Chassis DRW XL 4x4 SD Super Cab 168" WB, X3H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 9, Ford, F-350 60 CA Chassis SRW XL 4x2 SD Crew Cab, W3E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 9, Ford, F-350 60 CA Chassis SRW XL 4x2 SD Crew Cab, W3E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 10, Ford, F-350 60 CA Chassis SRW XL 4x2 SD Regular Cab, F3E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 10, Ford, F-350 60 CA Chassis SRW XL 4x2 SD Regular Cab, F3E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 11, Ford, F-350 60 CA Chassis SRW XL 4x2 SD Super Cab 168" WB, X3E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 11, Ford, F-350 60 CA Chassis SRW XL 4x2 SD Super Cab 168" WB, X3E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 12, Ford, F-350 60 CA Chassis SRW XL 4x4 SD Crew Cab, W3F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 12, Ford, F-350 60 CA Chassis SRW XL 4x4 SD Crew Cab, W3F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 13, Ford, F-350 60 CA Chassis SRW XL 4x4 SD Regular Cab, F3F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 13, Ford, F-350 60 CA Chassis SRW XL 4x4 SD Regular Cab, F3F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



Item: 14, Ford, F-350 60 CA Chassis SRW XL 4x4 SD Super Cab 168" WB, X3F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 14, Ford, F-350 60 CA Chassis SRW XL 4x4 SD Super Cab 168" WB, X3F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 15, Ford, F-450 Chassis XL 4x2 SD Crew Cab - CA of 60, W4G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 15, Ford, F-450 Chassis XL 4x2 SD Crew Cab - CA of 60, W4G	Sheehy Ford Lincoln of Richmond	No Delivery
Item: 16, Ford, F-450 Chassis XL 4x2 SD Regular Cab - CA of 60, F4G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 16, Ford, F-450 Chassis XL 4x2 SD Regular Cab - CA of 60, F4G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 17, Ford, F-450 Chassis XL 4x2 SD Super Cab - CA of 60, X4G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 17, Ford, F-450 Chassis XL 4x2 SD Super Cab - CA of 60, X4G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 18, Ford, F-450 Chassis XL 4x4 SD Crew Cab - CA of 60, W4H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 18, Ford, F-450 Chassis XL 4x4 SD Crew Cab - CA of 60, W4H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 19, Ford, F-450 Chassis XL 4x4 SD Regular Cab - CA of 60, F4H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 19, Ford, F-450 Chassis XL 4x4 SD Regular Cab - CA of 60, F4H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 20, Ford, F-450 Chassis XL 4x4 SD Super Cab - CA of 60, X4H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 20, Ford, F-450 Chassis XL 4x4 SD Super Cab - CA of 60, X4H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 21, Ford, F-550 Chassis XL 4x2 SD Crew Cab - CA of 60, W5G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 21, Ford, F-550 Chassis XL 4x2 SD Crew Cab - CA of 60, W5G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 22, Ford, F-550 Chassis XL 4x2 SD Regular Cab - CA of 60, F5G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 22, Ford, F-550 Chassis XL 4x2 SD Regular Cab - CA of 60, F5G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 23, Ford, F-550 Chassis XL 4x2 SD Super Cab - CA of 60, X5G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 23, Ford, F-550 Chassis XL 4x2 SD Super Cab - CA of 60, X5G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 24, Ford, F-550 Chassis XL 4x4 SD Crew Cab - CA of 60, W5H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 24, Ford, F-550 Chassis XL 4x4 SD Crew Cab - CA of 60, W5H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 25, Ford, F-550 Chassis XL 4x4 SD Regular Cab - CA of 60, F5H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 25, Ford, F-550 Chassis XL 4x4 SD Regular Cab - CA of 60, F5H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 26, Ford, F-550 Chassis XL 4x4 SD Super Cab - CA of 60, X5H	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 26, Ford, F-550 Chassis XL 4x4 SD Super Cab - CA of 60, X5H	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 27, Ford, F-600 Chassis XL 4X2 SD Regular Cab - CA of 60, F6K	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 27, Ford, F-600 Chassis XL 4X2 SD Regular Cab - CA of 60, F6K	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 28, Ford, F-600 Chassis XL 4X4 SD Regular Cab - CA of 60, F6L	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 28, Ford, F-600 Chassis XL 4X4 SD Regular Cab - CA of 60, F6L	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 47, General Motors, Chevrolet 3500 Low-Cab Forward - Gas Regular Cab 109" WB, CP11003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 48, General Motors, Chevrolet 4500 HD Low-Cab Forward - Diesel Regular Cab 109" WB, CT31003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 49, General Motors, Chevrolet 4500 Low-Cab Forward - Gas Regular Cab 109" WB, CP31003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 50, General Motors, Chevrolet 4500 XD Low-Cab Forward - Diesel Regular Cab 109" WB, CT41003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 51, General Motors, Chevrolet 5500 HD Low-Cab Forward - Diesel Regular Cab 109" WB, CT51003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 52, General Motors, Chevrolet 5500 XD Low-Cab Forward - Diesel Regular Cab 109" WB, CT61003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 53, General Motors, Chevrolet 6500 XD Low-Cab Forward - Diesel Regular Cab 152" WB, CT73203	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 54, General Motors, Chevrolet Express 3500 Cut-Away Work Van SRW 139" WB, CG33503	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 54, General Motors, Chevrolet Express 3500 Cut-Away Work Van SRW 139" WB, CG33503	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 55, General Motors, Chevrolet Silverado 3500HD Chassis Cab 2WD Crew Cab (177" WB, 60" CA), CC31043	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 55, General Motors, Chevrolet Silverado 3500HD Chassis Cab 2WD Crew Cab (177" WB, 60" CA), CC31043	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 56, General Motors, Chevrolet Silverado 3500HD Chassis Cab 2WD Regular Cab (146" WB, 60" CA), CC31003	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 56, General Motors, Chevrolet Silverado 3500HD Chassis Cab 2WD Regular Cab (146" WB, 60" CA), CC31003	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 57, General Motors, Chevrolet Silverado 4500HD 2WD Crew Cab DRW (175" WB, 60" CA), CC56043	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 58, General Motors, Chevrolet Silverado 4500HD 2WD Regular Cab DRW (141" WB, 60" CA), CC56403	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 59, General Motors, Chevrolet Silverado 5500HD 2WD Crew Cab DRW (175" WB, 60" CA), CC56043	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 60, General Motors, Chevrolet Silverado 5500HD 2WD Regular Cab DRW (141" WB, 60" CA), CC56403	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 61, General Motors, Chevrolet Silverado 6500HD 2WD Crew Cab DRW (175" WB, 60" CA), CC56043	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 62, General Motors, Chevrolet Silverado 6500HD 2WD Regular Cab DRW (141" WB, 60" CA), CC56403	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 63, Stellantis, Ram 3500 Tradesman Crew Cab Chassis 4X2 (172.4" WB - CA of 60"), DD3L93	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 63, Stellantis, Ram 3500 Tradesman Crew Cab Chassis 4X2 (172.4" WB - CA of 60"), DD3L93	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



Item: 64, Stellantis, Ram 3500 Tradesman Crew Cab Chassis 4X4 (172.4" WB - CA of 60"), DD8L93	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 64, Stellantis, Ram 3500 Tradesman Crew Cab Chassis 4X4 (172.4" WB - CA of 60"), DD8L93	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 65, Stellantis, Ram 3500 Tradesman Regular Cab Chassis 4X2 (143.5" WB - CA of 60"), DD3L63	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 65, Stellantis, Ram 3500 Tradesman Regular Cab Chassis 4X2 (143.5" WB - CA of 60"), DD3L63	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 66, Stellantis, Ram 3500 Tradesman Regular Cab Chassis 4X4 (143.5" WB - CA of 60"), DD8L63	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 66, Stellantis, Ram 3500 Tradesman Regular Cab Chassis 4X4 (143.5" WB - CA of 60"), DD8L63	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 67, Stellantis, Ram 4500 Tradesman Crew Chassis Cab DRW 4X2 (173.4" WB - CA of 60"), DP4L93	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 67, Stellantis, Ram 4500 Tradesman Crew Chassis Cab DRW 4X2 (173.4" WB - CA of 60"), DP4L93	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 68, Stellantis, Ram 4500 Tradesman Crew Chassis Cab DRW 4X4 (173.4" WB - CA of 60"), DP9L93	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 68, Stellantis, Ram 4500 Tradesman Crew Chassis Cab DRW 4X4 (173.4" WB - CA of 60"), DP9L93	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 69, Stellantis, Ram 4500 Tradesman Regular Chassis Cab DRW 4X2 (144.5 in WB - CA of 60 in), DP4L63	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 69, Stellantis, Ram 4500 Tradesman Regular Chassis Cab DRW 4X2 (144.5 in WB - CA of 60 in), DP4L63	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 70, Stellantis, Ram 4500 Tradesman Regular Chassis Cab DRW 4X4 (144.5" WB - CA of 60"), DP9L63	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 70, Stellantis, Ram 4500 Tradesman Regular Chassis Cab DRW 4X4 (144.5" WB - CA of 60"), DP9L63	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 71, Stellantis, Ram 5500 Tradesman Crew Cab Chassis 4X2 (173.4" WB - CA of 60"), DP5L93	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 71, Stellantis, Ram 5500 Tradesman Crew Cab Chassis 4X2 (173.4" WB - CA of 60"), DP5L93	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 72, Stellantis, Ram 5500 Tradesman Crew Cab Chassis 4X4 (173.4" WB - CA of 60"), DP0L93	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 72, Stellantis, Ram 5500 Tradesman Crew Cab Chassis 4X4 (173.4" WB - CA of 60"), DP0L93	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 73, Stellantis, Ram 5500 Tradesman Regular Cab Chassis 4X2 (144.5" WB - CA of 60"), DP5L63	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 73, Stellantis, Ram 5500 Tradesman Regular Cab Chassis 4X2 (144.5" WB - CA of 60"), DP5L63	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 74, Stellantis, Ram 5500 Tradesman Regular Cab Chassis 4X4 (144.5" WB - CA of 60"), DP0L63	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 74, Stellantis, Ram 5500 Tradesman Regular Cab Chassis 4X4 (144.5" WB - CA of 60"), DP0L63	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 75, Stellantis, Ram Promaster Cab Chassis - 3500 Cab Chassis Low Roof (159" WB - CA of 104"), VF3L04	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 75, Stellantis, Ram Promaster Cab Chassis - 3500 Cab Chassis Low Roof (159" WB - CA of 104"), VF3L04	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 76, Ford, Escape SE Sport AWD Hybrid, U9B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 76, Ford, Escape SE Sport AWD Hybrid, U9B	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 77, Ford, Escape SE Sport FWD Hybrid, U0B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 77, Ford, Escape SE Sport FWD Hybrid, U0B	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 81, Ford, E-Transit T-350 Cargo Van High Roof Extended 148" WB, W3X	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 81, Ford, E-Transit T-350 Cargo Van High Roof Extended 148" WB, W3X	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 82, Ford, E-Transit T-350 Cargo Van Low Roof Regular 130" WB, W1Y	Sheehy Ford Lincoln of Richmond	Colonial, Heritage, Chesapeake, No Delivery
Item: 82, Ford, E-Transit T-350 Cargo Van Low Roof Regular 130" WB, W1Y	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 83, Ford, E-Transit T-350 Cargo Van Medium Roof Regular 130" WB, W9C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 83, Ford, E-Transit T-350 Cargo Van Medium Roof Regular 130" WB, W9C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 84, Ford, E-Transit T-350 Chassis Cab Low Roof Extended 178" WB, W5Z	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 84, Ford, E-Transit T-350 Chassis Cab Low Roof Extended 178" WB, W5Z	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 85, Ford, E-Transit T-350 Cutaway Low Roof Extended 178" WB, W5P	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 85, Ford, E-Transit T-350 Cutaway Low Roof Extended 178" WB, W5P	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 86, Ford, Explorer Limited HEV 4WD, K8F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 86, Ford, Explorer Limited HEV 4WD, K8F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 87, Ford, Explorer Limited HEV RWD, K7F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 87, Ford, Explorer Limited HEV RWD, K7F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 88, Ford, F-150 Crew Cab Lightning, W1E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 89, Ford, F-150 SuperCrew Cab Hybrid 4x2 145" WB, W1C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 89, Ford, F-150 SuperCrew Cab Hybrid 4x2 145" WB, W1C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 90, Ford, F-150 SuperCrew Cab Hybrid 4x4 145" WB, W1E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 90, Ford, F-150 SuperCrew Cab Hybrid 4x4 145" WB, W1E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 91, Ford, Maverick Super Crew XL FWD, W8E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 91, Ford, Maverick Super Crew XL FWD, W8E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 92, Ford, Mustang Mach-E AWD, K1S	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 92, Ford, Mustang Mach-E AWD, K1S	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 93, Ford, Mustang Mach-E RWD, K1R	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 93, Ford, Mustang Mach-E RWD, K1R	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 94, Ford, Police Interceptor Hybrid, K8A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 94, Ford, Police Interceptor Hybrid, K8A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 95, General Motors, Chevrolet Bolt EUV, 1FF48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 95, General Motors, Chevrolet Bolt EUV, 1FF48	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 96, General Motors, Chevrolet Bolt LT, 1FB48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 96, General Motors, Chevrolet Bolt LT, 1FB48	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 97, Nissan, Leaf S - 40kWh, 17012	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 97, Nissan, Leaf S - 40kWh, 17012	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 98, Stellantis, Chrysler Pacifica Hybrid Touring, RUEH53	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 98, Stellantis, Chrysler Pacifica Hybrid Touring, RUEH53	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 99, Stellantis, Jeep Wrangler 4xe, JLPX74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 117, Harley-Davidson, Pan America, RA1250S	Richmond Harley Davidson	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 118, Harley-Davidson, Police, FLHP Road King	Richmond Harley Davidson	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 119, Harley-Davidson, Police, FLHTP Electra Glide	Richmond Harley Davidson	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 120, Harley-Davidson, Police, XL883L Sportster	Richmond Harley Davidson	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 122, General Motors, Chevrolet Malibu 1FL LS, 1ZC69	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 122, General Motors, Chevrolet Malibu 1FL LS, 1ZC69	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 123, General Motors, Chevrolet Spark LS CVT 1SB, 1DR48	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 123, General Motors, Chevrolet Spark LS CVT 1SB, 1DR48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 124, Nissan, Altima Sedan 2.5S FWD, 13112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 124, Nissan, Altima Sedan 2.5S FWD, 13112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 125, Nissan, Altima Sedan 2.5SL FWD, 13712	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 126, Nissan, Altima Sedan 2.5SR FWD, 13512	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 127, Nissan, Altima Sedan 2.5SV FWD, 13312	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



Item: 128, Nissan, Maxima SV, 16112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 128, Nissan, Maxima SV, 16112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 129, Nissan, Sentra S, 12012	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 129, Nissan, Sentra S, 12012	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 130, Nissan, Versa S CVT, 10112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 130, Nissan, Versa S CVT, 10112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 131, Stellantis, Chrysler 300 Touring, LXCH48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 131, Stellantis, Chrysler 300 Touring, LXCH48	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 132, Stellantis, Dodge Challenger SXT - AWD, LAEH22	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 132, Stellantis, Dodge Challenger SXT - AWD, LAEH22	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 133, Stellantis, Dodge Challenger SXT - RWD, LADH22	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 133, Stellantis, Dodge Challenger SXT - RWD, LADH22	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 134, Stellantis, Dodge Charger SXT Sedan - AWD, LDES48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 134, Stellantis, Dodge Charger SXT Sedan - AWD, LDES48	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 135, Stellantis, Dodge Charger SXT Sedan - RWD, LDDM48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 135, Stellantis, Dodge Charger SXT Sedan - RWD, LDDM48	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 139, Ford, Police Interceptor Utility AWD - 3.3 Gas Engine, K8A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 139, Ford, Police Interceptor Utility AWD - 3.3 Gas Engine, K8A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 140, Ford, Police Interceptor Utility AWD - Ecoboost, K8A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 140, Ford, Police Interceptor Utility AWD - Ecoboost, K8A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 141, Ford, Police Rated Responder - F-150 4X4, W1P	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 141, Ford, Police Rated Responder - F-150 4X4, W1P	Haley Ford South	Dogwood, Colonial, Heritage, No Delivery
Item: 141, Ford, Police Rated Responder - F-150 4X4, W1P	Hall Automotive, LLC	Chesapeake, No Delivery
Item: 142, General Motors, Chevrolet Tahoe 1500 Full Size Police Rated Utility 2WD, CC10706/9C1	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 143, Stellantis, Dodge Charger Full Size Police Rated Sedan - AWD - 3.6L V6, LDEE48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 143, Stellantis, Dodge Charger Full Size Police Rated Sedan - AWD - 3.6L V6, LDEE48	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 144, Stellantis, Dodge Charger Full Size Police Rated Sedan - RWD - 5.7 liter Hemi V8, LDDE48	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 144, Stellantis, Dodge Charger Full Size Police Rated Sedan - RWD - 5.7 liter Hemi V8, LDDE48	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 145, Stellantis, Dodge Durango Pursuit AWD, WDEE75	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 145, Stellantis, Dodge Durango Pursuit AWD, WDEE75	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 146, Ford, Expedition XL SSV 4X2, U1F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 146, Ford, Expedition XL SSV 4X2, U1F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 147, Ford, Expedition XL SSV 4X4, U1G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 147, Ford, Expedition XL SSV 4X4, U1G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 148, General Motors, Chevrolet Bolt EUV Special Service Vehicle (SSV), 1FF48/5W4	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 148, General Motors, Chevrolet Bolt EUV Special Service Vehicle (SSV), 1FF48/5W4	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 149, General Motors, Chevrolet Bolt EV Special Service Vehicle (SSV), 1FB48/5W4	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 149, General Motors, Chevrolet Bolt EV Special Service Vehicle (SSV), 1FB48/5W4	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 150, General Motors, Chevrolet Silverado 1500 Short Bed SSV 2WD, CC18543	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 150, General Motors, Chevrolet Silverado 1500 Short Bed SSV 2WD, CC18543	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 151, General Motors, Chevrolet Tahoe 1500 Full Size Special Service Utility 4WD, CK10706/5W4	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 152, Stellantis, Dodge Durango Special Service - RWD, WDDE75	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 152, Stellantis, Dodge Durango Special Service - RWD, WDDE75	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 153, Stellantis, Ram 1500 Special Service Crew Cab 4X4 5.7L Hemi V8, DS6T98	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 153, Stellantis, Ram 1500 Special Service Crew Cab 4X4 5.7L Hemi V8, DS6T98	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 154, Ford, Bronco Sport, R9A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 154, Ford, Bronco Sport, R9A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 155, Ford, Ecosport S 4x4, S3F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 155, Ford, Ecosport S 4x4, S3F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 156, Ford, Ecosport S FWD, S2F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 156, Ford, Ecosport S FWD, S2F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 157, Ford, Ecosport SE 4x4, S2G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 157, Ford, Ecosport SE 4x4, S2G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 158, Ford, Ecosport SE FWD, S3G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 158, Ford, Ecosport SE FWD, S3G	Sheehy Ford Lincoln of Richmond	Heritage, Chesapeake, No Delivery
Item: 159, Ford, Edge SE AWD, K4G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 159, Ford, Edge SE AWD, K4G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 161, Ford, Escape S - FWD, U0F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 161, Ford, Escape S - FWD, U0F	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 162, Ford, Escape S 4x4, U9F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 162, Ford, Escape S 4x4, U9F	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 163, Ford, Escape SE - 4X4, U9G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 163, Ford, Escape SE - 4X4, U9G	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 164, Ford, Expedition XL 4X2, U1F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Chesapeake, No Delivery
Item: 164, Ford, Expedition XL 4X2, U1F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 165, Ford, Expedition XL 4X4, U1G	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 165, Ford, Expedition XL 4X4, U1G	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 166, Ford, Explorer 4X4 2.3L, K8B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 166, Ford, Explorer 4X4 2.3L, K8B	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 167, Ford, Explorer RWD 2.3L, K7B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 167, Ford, Explorer RWD 2.3L, K7B	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 168, Ford, Explorer XLT 4X4 2.3L, K8D	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 168, Ford, Explorer XLT 4X4 2.3L, K8D	Haley Ford South	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 169, Ford, Explorer XLT RWD 2.3L, K7D	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 169, Ford, Explorer XLT RWD 2.3L, K7D	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 170, General Motors, Chevrolet Blazer FWD LT, 1NK26	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 170, General Motors, Chevrolet Blazer FWD LT, 1NK26	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 171, General Motors, Chevrolet Equinox - FWD - LS, 1XP26	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 171, General Motors, Chevrolet Equinox - FWD - LS, 1XP26	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



Item: 172, General Motors, Chevrolet Suburban 2WD - 1FL, CC10906	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 172, General Motors, Chevrolet Suburban 2WD - 1FL, CC10906	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 173, General Motors, Chevrolet Tahoe 2WD 1FL, CC10706	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 173, General Motors, Chevrolet Tahoe 2WD 1FL, CC10706	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 174, General Motors, Chevrolet Trailblazer FWD LS, 1TR56	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 174, General Motors, Chevrolet Trailblazer FWD LS, 1TR56	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 175, General Motors, Chevrolet Traverse FWD LS, 1NB56	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 175, General Motors, Chevrolet Traverse FWD LS, 1NB56	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 176, General Motors, Chevrolet Trax LS AWD, 1JR76	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 176, General Motors, Chevrolet Trax LS AWD, 1JR76	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 177, Nissan, Armada S 4x2, 26712	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 177, Nissan, Armada S 4x2, 26712	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 178, Nissan, Armada SL 4x2, 26312	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 178, Nissan, Armada SL 4x2, 26312	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 179, Nissan, Armada SV 4x2, 26112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 179, Nissan, Armada SV 4x2, 26112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 180, Nissan, Kicks S, 21012	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 180, Nissan, Kicks S, 21012	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 181, Nissan, Murano S FWD, 23112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 181, Nissan, Murano S FWD, 23112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 182, Nissan, Pathfinder S 2WD, 25112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 182, Nissan, Pathfinder S 2WD, 25112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 183, Nissan, Rogue S - FWD, 22112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 183, Nissan, Rogue S - FWD, 22112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 184, Nissan, Rogue Sport S - FWD, 27112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 184, Nissan, Rogue Sport S - FWD, 27112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 185, Stellantis, Dodge Durango SXT - AWD, WDEL75	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 185, Stellantis, Dodge Durango SXT - AWD, WDEL75	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 186, Stellantis, Dodge Durango SXT - RWD, WDDL75	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 186, Stellantis, Dodge Durango SXT - RWD, WDDL75	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 187, Stellantis, Jeep Cherokee - Latitude 4X4, KLJM74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 187, Stellantis, Jeep Cherokee - Latitude 4X4, KLJM74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 188, Stellantis, Jeep Cherokee - Latitude FWD, KLTM74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 188, Stellantis, Jeep Cherokee - Latitude FWD, KLTM74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 189, Stellantis, Jeep Compass Sport 4x4, MPJL74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 189, Stellantis, Jeep Compass Sport 4x4, MPJL74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 190, Stellantis, Jeep Compass Sport FWD, MPTL74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 190, Stellantis, Jeep Compass Sport FWD, MPTL74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 191, Stellantis, Jeep Grand Cherokee Laredo 4x2, WKTH74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 191, Stellantis, Jeep Grand Cherokee Laredo 4x2, WKTH74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 192, Stellantis, Jeep Grand Cherokee Laredo 4X4, WKJH74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 192, Stellantis, Jeep Grand Cherokee Laredo 4X4, WKJH74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 193, Stellantis, Jeep Renegade Sport 4x2, BVTL74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 193, Stellantis, Jeep Renegade Sport 4x2, BVTL74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 194, Stellantis, Jeep Renegade Sport 4x4, BVJL74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 194, Stellantis, Jeep Renegade Sport 4x4, BVJL74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 195, Stellantis, Jeep Wrangler 2 Door Sport, JLJL72	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 195, Stellantis, Jeep Wrangler 2 Door Sport, JLJL72	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 196, Stellantis, Jeep Wrangler 4 Door Sport, JLJL74	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 196, Stellantis, Jeep Wrangler 4 Door Sport, JLJL74	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 200, Ford, F-150 Regular Cab 4x2 122.5" WB, F1C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 200, Ford, F-150 Regular Cab 4x2 122.5" WB, F1C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 201, Ford, F-150 Regular Cab 4x4 122.5" WB, F1E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 201, Ford, F-150 Regular Cab 4x4 122.5" WB, F1E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 202, Ford, F-150 Super Cab 4x2 145" WB, X1C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 202, Ford, F-150 Super Cab 4x2 145" WB, X1C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 203, Ford, F-150 Super Cab 4x4 145" WB, X1E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 203, Ford, F-150 Super Cab 4x4 145" WB, X1E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 204, Ford, F-150 SuperCrew Cab XL 4x2 145" WB, W1C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 204, Ford, F-150 SuperCrew Cab XL 4x2 145" WB, W1C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 205, Ford, F-150 SuperCrew Cab XL 4x4 145" WB, W1E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 205, Ford, F-150 SuperCrew Cab XL 4x4 145" WB, W1E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 206, Ford, F-250 Short Bed XL 4x2 SD Crew Cab, W2A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 206, Ford, F-250 Short Bed XL 4x2 SD Crew Cab, W2A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 207, Ford, F-250 Short Bed XL 4x2 SD Super Cab, X2A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 207, Ford, F-250 Short Bed XL 4x2 SD Super Cab, X2A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 208, Ford, F-250 Short Bed XL 4x4 SD Crew Cab, W2B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 208, Ford, F-250 Short Bed XL 4x4 SD Crew Cab, W2B	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 209, Ford, F-250 Short Bed XL 4x4 SD Super Cab, X2B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 209, Ford, F-250 Short Bed XL 4x4 SD Super Cab, X2B	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 210, Ford, F-250 XL 4x2 SD Regular Cab, F2A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 210, Ford, F-250 XL 4x2 SD Regular Cab, F2A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 211, Ford, F-250 XL 4x4 SD Regular Cab, F2B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 211, Ford, F-250 XL 4x4 SD Regular Cab, F2B	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 212, Ford, F-350 XL 4x2 SD Crew Cab Pick-up 8' Box, 176" WB, DRW, W3C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 212, Ford, F-350 XL 4x2 SD Crew Cab Pick-up 8' Box, 176" WB, DRW, W3C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 213, Ford, F-350 XL 4x2 SD Crew Cab Pick-up Short Bed, 160" WB, SRW, W3A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 213, Ford, F-350 XL 4x2 SD Crew Cab Pick-up Short Bed, 160" WB, SRW, W3A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 214, Ford, F-350 XL 4x2 SD Regular Cab Pick-up 8' box 142" WB DRW, F3C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 214, Ford, F-350 XL 4x2 SD Regular Cab Pick-up 8' box 142" WB DRW, F3C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 215, Ford, F-350 XL 4x2 SD Regular Cab Pick-up 8' Box 142" WB SRW, F3A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 215, Ford, F-350 XL 4x2 SD Regular Cab Pick-up 8' Box 142" WB SRW, F3A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 216, Ford, F-350 XL 4x2 SD Super Cab Pick-up 8' Box 164" WB DRW, X3C	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 216, Ford, F-350 XL 4x2 SD Super Cab Pick-up 8' Box 164" WB DRW, X3C	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 217, Ford, F-350 XL 4x2 SD Super Cab SRW Pick-up, Short Bed, 148" WB, X3A	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 217, Ford, F-350 XL 4x2 SD Super Cab SRW Pick-up, Short Bed, 148" WB, X3A	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 218, Ford, F-350 XL 4x4 SD Crew Cab Pick-up 8' Box, 176" WB, DRW, W3D	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 218, Ford, F-350 XL 4x4 SD Crew Cab Pick-up 8' Box, 176" WB, DRW, W3D	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 219, Ford, F-350 XL 4x4 SD Crew Cab Pick-up Short Bed, 160" WB, SRW, W3B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 219, Ford, F-350 XL 4x4 SD Crew Cab Pick-up Short Bed, 160" WB, SRW, W3B	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 220, Ford, F-350 XL 4x4 SD Regular Cab Pick-up 8' Box 142" WB DRW, F3D	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 220, Ford, F-350 XL 4x4 SD Regular Cab Pick-up 8' Box 142" WB DRW, F3D	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 221, Ford, F-350 XL 4x4 SD Regular Cab Pick-up 8' Box 142" WB SRW, F3B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 221, Ford, F-350 XL 4x4 SD Regular Cab Pick-up 8' Box 142" WB SRW, F3B	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 222, Ford, F-350 XL 4x4 SD Super Cab Pick-up 8' Box 164" WB DRW, X3D	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 222, Ford, F-350 XL 4x4 SD Super Cab Pick-up 8' Box 164" WB DRW, X3D	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 223, Ford, F-350 XL 4x4 SD Super Cab SRW Pick-up, Short Bed, 148" WB, X3B	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 223, Ford, F-350 XL 4x4 SD Super Cab SRW Pick-up, Short Bed, 148" WB, X3B	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 224, Ford, F-450 XL 4x4 SD Crew Cab Pick-up - CA of 56, DRW, W4D	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 224, Ford, F-450 XL 4x4 SD Crew Cab Pick-up - CA of 56, DRW, W4D	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 225, Ford, Maverick Super Crew XL AWD, W8F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 225, Ford, Maverick Super Crew XL AWD, W8F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 226, Ford, Ranger XL Crew Cab 4x2, R4E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 226, Ford, Ranger XL Crew Cab 4x2, R4E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



Item: 227, Ford, Ranger XL Crew Cab 4x4, R4F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 227, Ford, Ranger XL Crew Cab 4x4, R4F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 228, Ford, Ranger XL Super Cab 4x2, R1E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 228, Ford, Ranger XL Super Cab 4x2, R1E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 229, Ford, Ranger XL Super Cab 4x4, R1F	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 229, Ford, Ranger XL Super Cab 4x4, R1F	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 230, General Motors, Chevrolet Colorado 4x2 Crew Cab 128.3" WB, 12M43	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 230, General Motors, Chevrolet Colorado 4x2 Crew Cab 128.3" WB, 12M43	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 231, General Motors, Chevrolet Colorado 4x2 Extended Cab 128.3" WB, 12M53	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 231, General Motors, Chevrolet Colorado 4x2 Extended Cab 128.3" WB, 12M53	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 232, General Motors, Chevrolet Silverado 1500 Crew Cab 2WD (Standard Bed 147.4" WB), CC18543	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 232, General Motors, Chevrolet Silverado 1500 Crew Cab 2WD (Standard Bed 147.4" WB), CC18543	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 233, General Motors, Chevrolet Silverado 1500 Double Cab 2WD 147" WB (Standard Bed 147.4" WB), CC18753	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 233, General Motors, Chevrolet Silverado 1500 Double Cab 2WD 147" WB (Standard Bed 147.4" WB), CC18753	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 234, General Motors, Chevrolet Silverado 1500 Regular Cab RWD (Long Bed 139.6" WB), CC18903	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 234, General Motors, Chevrolet Silverado 1500 Regular Cab RWD (Long Bed 139.6" WB), CC18903	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 235, General Motors, Chevrolet Silverado 2500HD Crew Cab 2WD (Standard Bed 158.9" WB), CC20743	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 235, General Motors, Chevrolet Silverado 2500HD Crew Cab 2WD (Standard Bed 158.9" WB), CC20743	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 236, General Motors, Chevrolet Silverado 2500HD Double Cab 2WD (Standard Bed 149.4" WB), CC20753	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 236, General Motors, Chevrolet Silverado 2500HD Double Cab 2WD (Standard Bed 149.4" WB), CC20753	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 237, General Motors, Chevrolet Silverado 2500HD Regular Cab 2WD (Long Bed 141" WB), CC20903	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 237, General Motors, Chevrolet Silverado 2500HD Regular Cab 2WD (Long Bed 141" WB), CC20903	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 238, General Motors, Chevrolet Silverado 3500HD Crew Cab 2WD SRW (Standard Bed 158" WB), CC30743	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 238, General Motors, Chevrolet Silverado 3500HD Crew Cab 2WD SRW (Standard Bed 158" WB), CC30743	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 239, General Motors, Chevrolet Silverado 3500HD Double Cab 2WD SRW (Long Bed 162" WB), CC30953	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 239, General Motors, Chevrolet Silverado 3500HD Double Cab 2WD SRW (Long Bed 162" WB), CC30953	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 240, General Motors, Chevrolet Silverado 3500HD Regular Cab 2WD SRW (Long Bed 141" WB), CC30903	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 240, General Motors, Chevrolet Silverado 3500HD Regular Cab 2WD SRW (Long Bed 141" WB), CC30903	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 241, Nissan, Frontier Crew Cab S 2WD 6 Cylinder, 32112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 241, Nissan, Frontier Crew Cab S 2WD 6 Cylinder, 32112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 242, Nissan, Frontier King Cab S 2WD 6 Cylinder, 31112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 242, Nissan, Frontier King Cab S 2WD 6 Cylinder, 31112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 243, Nissan, Titan S Crew Cab 2WD Shortbed, 38112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 243, Nissan, Titan S Crew Cab 2WD Shortbed, 38112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 244, Nissan, Titan S King Cab 2WD, 37112	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 244, Nissan, Titan S King Cab 2WD, 37112	Hart Nissan	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 245, Stellantis, Jeep Gladiator Sport 4x4, JTJL98	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 245, Stellantis, Jeep Gladiator Sport 4x4, JTJL98	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 246, Stellantis, Ram 1500 Classic Tradesman Light Duty Crew Cab 4X2 140" WB - 5' 7" Bed, DS1L98	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 246, Stellantis, Ram 1500 Classic Tradesman Light Duty Crew Cab 4X2 140" WB - 5' 7" Bed, DS1L98	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 247, Stellantis, Ram 1500 Classic Tradesman Light Duty Crew Cab 4X4 140" WB - 5' 7" Bed, DS6L98	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 247, Stellantis, Ram 1500 Classic Tradesman Light Duty Crew Cab 4X4 140" WB - 5' 7" Bed, DS6L98	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 248, Stellantis, Ram 1500 Classic Tradesman Light Duty Quad Cab 4X2 140" WB - 6'4" Box, DS1L41	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 248, Stellantis, Ram 1500 Classic Tradesman Light Duty Quad Cab 4X2 140" WB - 6'4" Box, DS1L41	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 249, Stellantis, Ram 1500 Classic Tradesman Light Duty Quad Cab 4X4 140" WB - 6'4" Box, DS6L41	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 249, Stellantis, Ram 1500 Classic Tradesman Light Duty Quad Cab 4X4 140" WB - 6'4" Box, DS6L41	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 250, Stellantis, Ram 1500 Classic Tradesman Light Duty Regular Cab 4X2 120.5" WB - 5'7" Box, DS1L61	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 250, Stellantis, Ram 1500 Classic Tradesman Light Duty Regular Cab 4X2 120.5" WB - 5'7" Box, DS1L61	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 251, Stellantis, Ram 1500 Classic Tradesman Light Duty Regular Cab 4X4 120.5" WB - 5'7" Box, DS6L62	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 251, Stellantis, Ram 1500 Classic Tradesman Light Duty Regular Cab 4X4 120.5" WB - 5'7" Box, DS6L62	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 252, Stellantis, Ram 1500 HFE Crew Cab 4x2 (144.5 in WB 5' 7" box), DTE198	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

<b>Item:</b> 253, Stellantis, Ram 1500 Tradesman Crew Cab 4X2 (144.5 in WB 5' 7" box), DT1L98	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 253, Stellantis, Ram 1500 Tradesman Crew Cab 4X2 (144.5 in WB 5' 7" box), DT1L98	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 254, Stellantis, Ram 1500 Tradesman Crew Cab 4X4 (144.5 in WB 5' 7" box), DT6L98	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 254, Stellantis, Ram 1500 Tradesman Crew Cab 4X4 (144.5 in WB 5' 7" box), DT6L98	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 255, Stellantis, Ram 1500 Tradesman Quad Cab 4X2 (140 in WB 6' 4" box), DT1L41	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 255, Stellantis, Ram 1500 Tradesman Quad Cab 4X2 (140 in WB 6' 4" box), DT1L41	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 256, Stellantis, Ram 1500 Tradesman Quad Cab 4X4 (140 in WB 6' 4" box), DT6L41	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 256, Stellantis, Ram 1500 Tradesman Quad Cab 4X4 (140 in WB 6' 4" box), DT6L41	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 257, Stellantis, Ram 2500 Regular Cab 4X2 140" WB - 8ft. Box, DJ2L62	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 257, Stellantis, Ram 2500 Regular Cab 4X2 140" WB - 8ft. Box, DJ2L62	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 258, Stellantis, Ram 2500 Regular Cab 4X4 140" WB - 8ft. Box, DJ7L62	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 258, Stellantis, Ram 2500 Regular Cab 4X4 140" WB - 8ft. Box, DJ7L62	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 259, Stellantis, Ram 2500 Tradesman Crew Cab 4X2 (149 in WB 6' 4" box), DJ2L91	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 259, Stellantis, Ram 2500 Tradesman Crew Cab 4X2 (149 in WB 6' 4" box), DJ2L91	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 260, Stellantis, Ram 2500 Tradesman Crew Cab 4X4 (149 in WB 6' 4" box), DJ7L91	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 260, Stellantis, Ram 2500 Tradesman Crew Cab 4X4 (149 in WB 6' 4" box), DJ7L91	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 261, Stellantis, Ram 3500 Tradesman 4X2 Heavy Duty Crew Cab 149" - WB 6' 4" Box, D23L91	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 261, Stellantis, Ram 3500 Tradesman 4X2 Heavy Duty Crew Cab 149" - WB 6' 4" Box, D23L91	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 262, Stellantis, Ram 3500 Tradesman 4X4 Heavy Duty Crew Cab 149" WB - 6' 4" Box, D28L91	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 262, Stellantis, Ram 3500 Tradesman 4X4 Heavy Duty Crew Cab 149" WB - 6' 4" Box, D28L91	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 271, Daimler, Metris Cargo Van, MMCA2G	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 272, Daimler, Metris Passenger Van, MMPV2G	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 273, Daimler, Sprinter Cargo Van 2500 144" WB 6 Cylinder, M2CA4G	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 274, Daimler, Sprinter Cargo Van 3500 144" WB 6 Cylinder High Roof, M3CA44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 275, Daimler, Sprinter Cargo Van 3500XD 144" WB 6 Cylinder - Standard Roof, MXCA44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
<b>Item:</b> 276, Daimler, Sprinter Cargo Van 4500 144" WB 6 Cylinder - High Roof, M4CA44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery

Item: 277, Daimler, Sprinter Crew Van 2500 144" WB 6 Cylinder Gas - Standard Roof, M2CV4G	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 278, Daimler, Sprinter Crew Van 3500 144" WB - Standard Roof, M3CV44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 279, Daimler, Sprinter Crew Van 3500XD 144" WB - Standard Roof, MXCV44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 280, Daimler, Sprinter Crew Van 4500 144" WB - Standard Roof, M4CV44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 281, Daimler, Sprinter Passenger Van 2500 144" WB 6 Cylinder - High Roof, M2PV44	Mercedes Benz of Hampton	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 282, Ford, Crew Transit Van 150 RWD, E1Z	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 283, Ford, Transit 150 XL 8 Passenger Low Roof Wagon, K1Y	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 283, Ford, Transit 150 XL 8 Passenger Low Roof Wagon, K1Y	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 284, Ford, Transit 350 XL 12 Passenger Low Roof Wagon, X2Y	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 284, Ford, Transit 350 XL 12 Passenger Low Roof Wagon, X2Y	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 285, Ford, Transit Connect XL 7 Passenger Wagon, S9E	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 285, Ford, Transit Connect XL 7 Passenger Wagon, S9E	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 286, Ford, Transit Connect XL Standard Roof Long Wheelbase Cargo Van, S7S	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 286, Ford, Transit Connect XL Standard Roof Long Wheelbase Cargo Van, S7S	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 287, Ford, Transit Connect XL Standard Roof Short Wheelbase Cargo Van, S6S	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 287, Ford, Transit Connect XL Standard Roof Short Wheelbase Cargo Van, S6S	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 288, Ford, Transit T-150 Low Roof Cargo Van - RWD, E1Y	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 288, Ford, Transit T-150 Low Roof Cargo Van - RWD, E1Y	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 289, Ford, Transit T-250 130" WB Low Roof Cargo Van - RWD, R1Y	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 289, Ford, Transit T-250 130" WB Low Roof Cargo Van - RWD, R1Y	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 290, Ford, Transit T-350 130" WB Low Roof Cargo Van - RWD, W1Y	Sheehy Ford Lincoln of Richmond	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 290, Ford, Transit T-350 130" WB Low Roof Cargo Van - RWD, W1Y	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 291, General Motors, Chevrolet Express 2500 1WT 135" Cargo Van, CG23405	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 291, General Motors, Chevrolet Express 2500 1WT 135" Cargo Van, CG23405	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 292, General Motors, Chevrolet Express 2500 LS 135" Passenger Van, CG23406	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 292, General Motors, Chevrolet Express 2500 LS 135" Passenger Van, CG23406	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



Item: 293, General Motors, Chevrolet Express 3500 1WT 135" Cargo Van, CG33405	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 293, General Motors, Chevrolet Express 3500 1WT 135" Cargo Van, CG33405	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 294, General Motors, Chevrolet Express 3500 LS 135" Passenger Van, CG33406	RK Chevrolet Inc	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 294, General Motors, Chevrolet Express 3500 LS 135" Passenger Van, CG33406	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 295, Stellantis, Chrysler Voyager LX, RUCL53	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 295, Stellantis, Chrysler Voyager LX, RUCL53	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 296, Stellantis, Ram Promaster 1500 Cargo Van Low Roof 118" WB, VF1L11	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 296, Stellantis, Ram Promaster 1500 Cargo Van Low Roof 118" WB, VF1L11	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 297, Stellantis, Ram Promaster 2500 Cargo Van Low Roof 136" WB, VF2L12	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 297, Stellantis, Ram Promaster 2500 Cargo Van Low Roof 136" WB, VF2L12	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 298, Stellantis, Ram Promaster 3500 Cargo Van Low Roof 136" WB, VF3L12	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 298, Stellantis, Ram Promaster 3500 Cargo Van Low Roof 136" WB, VF3L12	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 299, Stellantis, Ram Promaster City Tradesman Cargo Van 122.4 IN WB, VMDL51	Hall Automotive, LLC	Dogwood, Colonial, Heritage, Chesapeake, No Delivery
Item: 299, Stellantis, Ram Promaster City Tradesman Cargo Van 122.4 IN WB, VMDL51	Dominion of Bedford	Dogwood, Colonial, Heritage, Chesapeake, No Delivery



**Virginia Sheriffs' Association  
Vehicle and Motorcycle Procurement Program  
2022-2023 Rollover Agreement  
Bid 22-05-0917R**

The Virginia Sheriffs' Association (VSA) has implemented Section 1.6 *Term of Contract* of the Association's Terms and Conditions. Upon mutual agreement, we are pleased to announce the VSA has extended your contract for one additional year. VSA Vehicle and Motorcycle Bid 22-05-0917R will be effective October 9, 2022 through October 8, 2023.

This contract is awarded by dealership and zone and includes all model code upgrades or downgrades listed in the Association's base model specifications.

By the award of this contract based on your dealership's bid for Solicitation Number 22-05-0917R, all terms and conditions set forth in the Invitation for Bids are incorporated herein by reference and agreed to by the Contractor and the Virginia Sheriffs' Association.

X [Signature]  
Signature of Authorized Representative

X E. L. Anderson  
Printed Name of Authorized Representative

X MAGIC CITY CDDR BEDFORD  
Contractor/Dealership Name (Please Print)

X 6/14/2022  
Date

X [Signature]  
Signature of VSA Executive Director

X John W. Jones  
Printed Name of VSA Executive Director

X 10/9/2022  
Date



# **Virginia Sheriffs' Association**

## **Vehicle and Motorcycle Procurement Program**

### **Invitation for Bids**

**901 East Byrd Street – Suite 1301  
Richmond, Virginia 23219  
Main Number – (804) 225-7152  
Facsimile – (804) 225-7162**

#### **Contact:**

**Jason Bennett  
919-459-8195  
[jbennett@virginiasheriffs.org](mailto:jbennett@virginiasheriffs.org)**

**Kaylyn Mitman  
919-459-6471  
[kmitman@virginiasheriffs.org](mailto:kmitman@virginiasheriffs.org)**

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## **Section I**

### **Pre-Bid Procedures**

#### 1.0 PURPOSE

The Virginia Sheriffs' Association (VSA) invites interested vendors, including Dealers, to submit responses in accordance with these solicitation documents. The Virginia Sheriffs' Association will serve as the "Contract Administrator" in the solicitation process and the administration of the resulting contract. The purpose of this Invitation for Bids is to establish a contract with manufacturer's authorized dealers for the purpose of providing vehicles, motorcycles, and equipment on a "no trade-in basis" to members of the VSA.

Trade-ins are not addressed in this Program. If an agency has a desire to offer vehicles/motorcycles/equipment for trade to the dealer, the agency and dealer may do so at their sole discretion, separate and apart from this Program.

#### 1.1 THE VIRGINIA PUBLIC PROCUREMENT ACT

The VSA is not a "public body." However, for the purposes of this agreement, the Virginia Sheriffs' Association will follow the intent and spirit of the Virginia Public Procurement Act (VPPA), Section 2.2-4300 *et seq.* of the Code of Virginia 1950, as amended, except as otherwise specified in this Program.

#### 1.2 JOINT AND COOPERATIVE PROCUREMENT

According to Virginia Code, Chapter 636 §2.2-4304, any Virginia public body may participate in, sponsor, or purchase from the cooperative purchasing contract of the Virginia Sheriffs' Association for the purpose of increasing efficiency or reducing administrative expenses in any acquisition of goods.

The VSA, its officials and staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Contractor and any other public bodies, and in no event shall the VSA, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a VSA contract.

The VSA assumes no responsibility for any notification of the availability of the contract for use by other public bodies, but the Contractor may conduct such notification.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 1.3 DEFINITIONS

The following terms are defined as follows:

- a) Vehicle and Motorcycle Procurement Program (VMPP) – A program managed by the Virginia Sheriffs' Association for the purpose of providing public procurement of quality goods (motor vehicles, motorcycles and equipment) to support effective and efficient government ensuring the prudent use of public funds. The primary goals of the VMPP are:
  - Providing efficient delivery of products and services;
  - Obtaining best value through competition;
  - Offering fair and equitable competitive contracting opportunities for suppliers; and
  - Maintaining public confidence through ethical and transparent procurement practices.
- b) Contract Administrator – A Virginia Sheriffs' Association representative who is responsible for the procurement process and the administering of the resulting contracts for the Vehicle and Motorcycle Procurement Program.
- c) Cooperative Bid Coordinator – A Virginia Sheriffs' Association representative who is responsible for the day-to-day operations of the Vehicle and Motorcycle Procurement Program.
- d) Vehicle and Motorcycle Procurement Advisory Committee (VPAC) – A body composed of sheriffs, sheriffs' office staff members, and employees of other local governmental agencies in Virginia, and any other person who the VSA identifies as subject matter experts that will assist with the development of bid specifications and evaluation of bid responses.
- e) Contractor – The bidder that has been awarded a contract and agrees to sell vehicles, motorcycles and equipment under the requirements, specifications, and the Invitation for Bids (IFB), to eligible Customers, as defined herein.
- f) Customer – An eligible Customer as defined in Section 1.5.
- g) VendorLink – The Virginia Sheriffs' Association's Bid Award System located <https://www.myvendorlink.com/common/login.aspx> which is the online system created for the submission of all bids, required documents and tabulation of bid results for the specifications contained herein.

## Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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- h) Invitation for Bids – A solicitation document used in the competitive sealed bidding procedure.
- i) Bid – the response submitted by a bidder to an Invitation for Bids.
- j) Responsible Bidder – means an equipment or vehicle/motorcycle dealer who has the capability, in all respects, to perform fully the contract requirements and the moral and business integrity and reliability that will assure good faith performance, and who has been prequalified, if required.
- k) Responsive Bidder – means an equipment or vehicle/motorcycle dealer who has submitted a bid that conforms to the requirements of the Invitation for Bids.
- l) Zones – Predetermined regions within Virginia that are used to calculate delivery fees for bidding purposes. (See Zone Map)
- m) VSA Vehicle/Motorcycle Specification Notebook – A resource notebook provided to dealers that contains all vehicle/motorcycle specifications.
- n) Add Option – A product or service provided by the vehicle/motorcycle manufacturer.
- o) Fleet Final Order Date – The model year cutoff date by which vehicles/motorcycles must be ordered as set forth by the manufacturer.
- p) Upfitter – An individual or business who installs non-factory options on a vehicle, motorcycle, or equipment.
- q) Subcontractor or 3<sup>rd</sup> Party – An individual or business that contract to perform part or the entirety of another individual or business's contract.

The Contractor shall not assign, sublet, subcontract or transfer any of its interest in the contract without written consent of the VSA. Nothing herein shall be construed as creating any personal liability on the part of any employee, officer, or agent of the VSA, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the VSA and Contractor.

- r) MSRP – The manufacturer's suggested retail price, which represents the manufacturer's recommended retail selling price, list price, published price, or other usual and customary price that would be paid by the purchaser. The following are acceptable sources of current MSRPs and MSRP lists for use in the submission of bids and the resulting contract:



# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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- 1) Manufacturer's computer printouts; Ford – DORA, General Motors – GM AUTOBOOK; or approved equivalent
- 2) Chrome Systems, Inc.'s PC Carbook (for instance, PC Carbook Plus and PC Carbook Fleet Edition)
- 3) Manufacturer's Annual US Price Book
- 4) Manufacturer's official website
- 5) Edmunds (no subscription required)

(Note some of the above resources require a paid subscription)

- s) Special Service Vehicle/Motorcycles (SSV) – Specialized vehicles/motorcycles that are generally heavier duty vehicles/motorcycles that may come with specialized option packages that are used for specific tasks but are not recommended by the manufacturer for use as pursuit vehicles/motorcycles.

## 1.4 COOPERATIVE PROCUREMENT

This procurement program is being conducted by the VSA in accordance with the provisions of the Code of Virginia, Section 2.2-4304, as amended except as modified herein. The VSA, its officials and staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Contractor and any other public bodies, and in no event shall the VSA, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a VSA contract.

The VSA assumes no responsibility for any notification of the availability of the contract for use by other public bodies, but the Contractor may conduct such notification.

## 1.5 ELIGIBLE CUSTOMERS OF VMPP

The VMPP is available to all Virginia public bodies.

All Customers are bound by their individual governing purchasing ordinances, rules and regulations. All Contractor/dealers are governed by their manufacturer's agreement. See also Section 1.8 Funding.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 1.6 TERM OF CONTRACT

If awarded, a contract shall remain in effect for a one-year period or until the next official VSA contract is awarded. A contract may be renewed by mutual agreement between the VSA and the Contractor, at the sole option and discretion of the VSA, for up to two additional consecutive years, on a year-to-year basis.

*The VSA will award one contract that will remain in effect for one (1) year from the date of contract execution by the VSA Contract Administrator.*

Contract renewals will only be executed when conditions indicate it is in the best interest of the VSA and the Customers.

In the event that a contract is continued beyond the term provided by mutual consent the contract may be extended up to 180 days at the discretion of the VSA, shall be carried out on a month-to-month basis only, and shall not constitute an implied renewal of the contract. Said month to month extension shall be upon the same terms of the contract and at the compensation and payment provided herein.

If the successful bidder is awarded a contract under this IFB, the prices quoted by the successful bidder on the bid forms shall remain fixed and firm during the term of the contract unless determined by the Contract Administrator that a change in price is in the best interest of the program.

Any approved price increases must be in accordance with §3.7 of this Invitation for Bids.

## 1.7 SHERIFFS' PURCHASING AUTHORITY

The sheriff does not necessarily have independent statutory authority to contract on behalf of or bind the resources of the county or city unless delegated this authority by the local governing body. Therefore, it may be necessary for the sheriff and/or an appropriate official of the local public body to sign any necessary agreements between the Contractor and Customer.

## 1.8 FUNDING

The continuation of the terms, conditions, and provisions of a resulting contract beyond June 30 of any year, the end of the public body's fiscal year, are subject to approval and ratification by the governing body and appropriations by them of the necessary money to fund said contract for each succeeding year. In the event of non-appropriation of funds, the contract shall be automatically terminated with no recourse for the Contractor.



# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 1.9 COMMUNICATIONS

Communications between a bidder, its representative(s) and the VSA are limited to matters of process or procedure. Requests for additional information or clarifications must be made through electronic communication to the VSA Contract Administrator no later than ten (10) calendar days prior to the scheduled bid opening date; all electronic communication must be sent to [jbennett@virginiasheriffs.org](mailto:jbennett@virginiasheriffs.org).

During this Invitation for Bids period, all questions/communication will only be accepted through electronic communication directly to the VSA Contract Administrator. All electronic communication should be addressed to [jbennett@virginiasheriffs.org](mailto:jbennett@virginiasheriffs.org). All questions and communications, and their associated responses will be posted to the VSA Procurement website.

The VSA will issue replies to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the deadline for submitting a bid.

Bidders should not rely on representations, statements, or explanations other than those made in this Invitation for Bids or in any written addendum to this IFB. Bidders should verify with the VSA Contract Administrator prior to submitting a bid that all addenda have been received.

## 1.10 CONTRACTOR'S AUTHORIZATION TO TRANSACT BUSINESS

A. The VSA shall include in every written contract a provision that a contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law. Refer to The Virginia State Corporation Commission Registration Information Form.

B. Any bidder described in subsection A that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the chief executive of a local public body.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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C. Any business entity described in subsection A that enters into a contract with a public body pursuant to this chapter shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract.

D. The VSA may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

## 1.11 VEHICLES/MOTORCYCLES, LICENSED DEALER

**Bidders must be licensed with the Virginia Motor Vehicle Dealer Board at the time of bid submission.** Proof of membership is required at the time of a bidder's electronic bid submission.

## 1.12 REFERENCES

Bidders shall furnish the names, addresses, and telephone numbers on company letterhead of a minimum of five (5) firms or government organizations for which the Contractor is currently providing or has provided similar services. Two (2) of the references must be government related. A dealer participating for the first time in government fleet sales/bidding may be considered exempt from this requirement if they can demonstrate to the satisfaction of the VSA Contract Administrator that they have the appropriate facility, staffing, and financial resources to support the contract should they receive an award. See Section 1.13 Bidder Qualifications.

## 1.13 BIDDER QUALIFICATIONS

In order for bids to be considered, bidders to the Virginia Sheriffs' Association's Vehicle and Motorcycle Procurement Program (VMPP) must submit with their bid, evidence that they are qualified to satisfactorily perform the specified service and provide the specified good. Evidence shall include all information necessary to certify that the bidder maintains a permanent place of business; is an authorized distributor of the items specified in its bid; has not had sustained claims filed against the bidder or the bidder's firm; and has provided similar type products or services previously. The evidence also will consist of listings of contracts for similar products or services that have been provided to public and private sector clients and letter(s) from the manufacturer that the bidder is an authorized distributor for the proposed manufacturer. See Section 1.21 Submittal of Bid.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 1.14 DRUG FREE WORKPLACE

This provision only applies to contracts valued in excess of \$10,000:

During the performance of this contract, the contractor agrees to:

- (i) provide a drug-free workplace for the contractor's employees;
- (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and
- (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each Subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

## 1.15 EMPLOYMENT DISCRIMINATION

The bidder certifies that he/she is in compliance with all local, state, and federal laws, relative to equal employment opportunity for all persons without regard to race, color, religion, sex, or national origin or other protected categories.

## 1.16 COMPLIANCE

- 1) All public bodies shall provide in every written contract that the contractor does not and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 2) Compliance with state law; foreign and domestic businesses authorized to transact business in the Commonwealth.

A. All public bodies shall include in every written contract a provision that a contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law.

B. Pursuant to competitive sealed bidding or competitive negotiation, all public bodies shall include in the solicitation a provision that requires a bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 to include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder is not required to be so authorized.

C. Any bidder described in subsection B that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the Director of the Department of General Services or his designee or by the chief executive of a local governing body.

D. Any business entity described in subsection A that enters into a contract with a public body pursuant to this chapter shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract.

E. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

### 1.17 LATE BIDS

Any electronic bid(s) received after the time and date specified on the IFB Calendar will be rejected by the VSA and the VendorLink System and all documentation will be returned to the bidder unopened. An electronic bid is considered received by

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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the VSA when a bidder saves its base vehicle/motorcycle and option pricing, and all required documents on the VendorLink website. All electronic bids are final at the date and time the VendorLink website closes.

The responsibility for submitting an electronic bid before the stated time and date deadline is solely and strictly the responsibility of the bidder. The VSA is not responsible for delays caused by any occurrence.

Each bidder is responsible for ensuring that his or her electronic bid is submitted before the deadline outlined in the IFB Calendar. If an electronic bid is not submitted by the bid due date and time specified on the IFB Calendar, the bid is rejected.

## 1.18 BID SUBMISSION

Electronic Bid – As noted on the published IFB Calendar, all electronic bid submissions must be submitted through the VendorLink system before electronic bid closing.

All electronic bids will remain sealed until the time of the public bid opening, as published on the IFB calendar. At this time, all submitted bids will be read aloud. The only bids read aloud will be those submitted electronically through the VendorLink system.

## 1.19 VendorLink

VendorLink is the Virginia Sheriffs' Association's Bid Award System. Access to the system requires a login and user password. To obtain a login and password, bidders must complete an annual registration provided through VendorLink.

All prospective bidders are encouraged to download and review the bid submission checklist and reference guide located on the VendorLink website each year to obtain the most current terms and conditions of the contract as well as instructions for entering bid specifications and pricing.

Questions regarding the use of the VendorLink website, including those regarding VendorLink username and passwords, should be addressed to Kaylyn Mitman at [kmitman@viriniasheriffs.org](mailto:kmitman@viriniasheriffs.org).

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 1.20 VSA COMMISSION FEES FOR ALL SPECIFICATIONS

Bidders must include a three-quarters-of-one percent (.0075) commission fee in their base bid prices, and their quotes and pricing for all additional equipment items (Add Options), excluding any state regulated fees including tags. The three quarters of one percent fee will be incorporated into, and made a part of, the total invoice amount and shall not be treated or added as a separate line item. Fees are based on the total invoice cost of the new vehicle, motorcycle or piece of equipment. No other commission fee(s) will be applicable to any transaction relative to the contract.

## 1.21 SUBMITTAL OF BID

Bidders must submit their bid electronically via the Virginia Sheriffs' Association's Bid Award System (VendorLink).

Bidders must bid a requested VSA option by first offering the requested item if available from the factory. If this option is satisfied by the addition of a manufacturer's package that contains other items, then it must be indicated in VendorLink in the option line and verifiable via audit. If the package offered to satisfy the request requires another factory option, then that factory option must also be indicated and referenced. If the item is a package and available as a free-flowing option to the base vehicle/motorcycle, then the manufacturer's MSRP governs and becomes the ceiling price. If the item is a package that changes the manufacturer's model number, then the recognized MSRP computation will govern and define the ceiling price.

Bid prices are to be rounded down to the nearest dollar. Bids can be entered more than once, however, only the last bid entered into the VendorLink system before the bid solicitation is closed will be considered in the award process.

For information on late bids please refer to §1.17 LATE BIDS.

The Specifications and Bid Form, available on the VendorLink website, must be completed with the dealership name, contact person, telephone number and mobile phone number.

Separate bid packages must be submitted for each individual dealership for which a bid was submitted through VendorLink. If a dealership is bidding on separate

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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vehicles/motorcycles from different manufacturers, the dealership must submit separate bid packages for each manufacturer.

Bid packages not including all required documentation, listed below, may result in a bidder's disqualification from the bidding process. See section 1.23 – Responsiveness to the Requirements of the IFB.

The bid package must include:

- Invitation for Bids Cover Page. Bidder must complete the Cover Page in its entirety and must indicate by signature on the form that the bidder has read and understands the provisions contained in this Invitation for Bids.
- Proof of membership with the Virginia Vehicle Dealer Board
- Specifications and Bid Form
- The Virginia State Corporation Commission Registration Information Form
- The VSA Vehicle Procurement Program's Drug Free Workplace Form
- Insurance Checklist
- Manufacturer Certification Form
- A printed copy of the submitted bid (printed after final electronic bid submission takes place)
- Manufacturer's print out (Ford – "Dora"; General Motors – "GM Autobook"; or approved equivalent) for each vehicle or motorcycle on which a bid is submitted. The manufacturer's print-out shall indicate an order code for the manufacturer's base model, all standard equipment, and any optional components required to provide the base vehicle/motorcycle as outlined in the Invitation for Bids. Dealer installed aftermarket components are required to meet the base vehicle/motorcycle specified and must be identified, in writing, on the manufacturer's printout.
- For specifications that do not produce a manufacturer's print-out, the bid package must include manufacturer's documentation that includes standard

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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equipment and such other information that provides verification that such item meets the base specifications.

- Pricing sheet for emergency vehicle/motorcycle lighting (when applicable)
- By virtue of its bid submission, bidder acknowledges its obligation to sell vehicles/motorcycles in all Zones for which it is awarded.

## 1.22 PUBLIC BID OPENING PROCESS AND ELECTRONIC POSTING OF BIDS

Sealed bids will be opened at the date, time, and place indicated in the IFB Calendar and will be evaluated thereafter. Bidders may attend, but it is not a requirement.

The VSA Cooperative Bid Coordinator will electronically post the initial bid tabulation results and any and all awards on the VendorLink website according to the timetable outlined in the IFB Calendar.

If the posting of the initial bid tabulation results is delayed, the VSA Cooperative Bid Coordinator will send electronically a message to all bidders a notice of the delay and will give a revised date for posting of results.

## 1.23 RESPONSIVENESS TO THE REQUIREMENTS OF THE IFB

All bids will be evaluated to determine the responsiveness to the requirements of the IFB. Bids that do not meet all requirements of this solicitation, or fail to provide all required information, documents, or materials may be rejected as nonresponsive.

A bidder must have the necessary facilities, personnel, and expertise, and must be prepared, if requested by the VSA Contract Administrator, to present evidence of such experience, including evidence of EVT certified technicians to perform installation of emergency lighting for applicable specifications.

The VSA Contract Administrator reserves the right to investigate or inspect at any time during the evaluation period, and the contract period, whether the product, qualifications, or facilities offered by the bidder meet the contract requirements.

Bidders, whose bids, past performance, or current status do not reflect the capability, integrity, or reliability to fully and in good faith perform the requirements



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of the contract may be rejected. The VSA Contract Administrator may use discretion in determining which bids meet the requirements of this solicitation, and which respondents are responsive and responsible.

The VSA Contract Administrator may use discretion in accepting or rejecting any and all bids, or separable portions thereof, in whole or in part; and/or make or limit awards either as individual items or as a total combined bid; and to waive any informality if determined that doing so will serve the best interest of the VSA and other public bodies of the Commonwealth of Virginia. The VSA Contract Administrator may reject any responses not submitted in the manner specified by solicitation documents.

## 1.24 BASIS FOR AWARD

The VSA Contract Administrator will award the contract to the lowest responsive and Responsible Bidder by specification, by manufacturer, and by zone.

The Add Options in the IFB shall be for informational purposes only. See Section 1.58 Option Pricing for additional criteria.

The VSA reserves the right to make multiple awards if deemed in the best interest of the VSA.

## 1.25 ZONE BIDDING

Bidders are allowed to direct their bid to one or more geographic Zones depicted on the zone map. A space within the bid section for each specification in VendorLink is provided for the bidder to indicate zone bidding. In the absence of any indication to the contrary, all bids will be considered statewide. In addition to the four Zones, as indicated on the zone map, all dealers will have a fifth option to bid in a separate category that will not charge the Customer a delivery fee.

## 1.26 TAX EXEMPTIONS FOR CUSTOMERS

All state and federal tax exemptions applicable to the units of public bodies of the Commonwealth of Virginia will apply. It is the Customer's responsibility to comply with any federal, state, and local tax requirements.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 1.27 TAX EXEMPTIONS FOR THE VSA

The VSA is a 501(c) (6) organization and exempt from all Federal Excise and State Taxes. The association's tax id number is 54-1020904.

## 1.28 SPECIFICATIONS

All vehicles, motorcycles and equipment listed in the VSA Vehicle and Motorcycle Specifications Notebook shall be the manufacturer's current basic production model, and shall, at a minimum, be equipped with ALL standard factory equipment in accordance with the manufacturer's latest literature. Bidders must supply a unit that either meets or exceeds all the requirements included in the applicable detailed specifications.

All bidders will be required to bid on the models listed in each designated specification and not on any variation of the specifications.

All vehicles, motorcycles and equipment offered to satisfy an Invitation for Bids must be designed, constructed, and installed to be fully suitable for their intended use and service.

All current contract year vehicle and motorcycle specifications can be found in the VSA Vehicle and Motorcycle Specification Notebook and on the VendorLink website.

## 1.29 POLICE RATED VEHICLES

Police rated vehicles are vehicles that have been reviewed by one or more of the nationally recognized authorities (see below) on Police Vehicle Testing Program/Evaluation. These vehicles were historically referred to as "Pursuit rated."

These evaluations have not been confirmed or independently verified by the VSA and are not designed to recommend a particular product to a Customer but to serve as a resource of information on vehicles which are currently being offered for police service. To see the full detailed report, utilize the links below.

The level of importance placed on these evaluations is a subjective decision which should be made by each Customer based upon that Customer's needs.

For the purpose of this bid specification the recognized authorities are as follows:

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## STATE OF MICHIGAN

Department of State Police and Department of Technology, Management and Budget

Police Vehicle Evaluation Program

[http://www.michigan.gov/documents/msp/VehicleTestBook2014\\_448152\\_7.pdf](http://www.michigan.gov/documents/msp/VehicleTestBook2014_448152_7.pdf)

## LOS ANGELES SHERIFF'S DEPARTMENT

Law Enforcement Vehicle Test and Evaluation Program

[http://shq.lasdnews.net/shq/vehicle\\_testing/2014\\_vehicle.pdf](http://shq.lasdnews.net/shq/vehicle_testing/2014_vehicle.pdf)

### 1.30 VEHICLES AND MOTORCYCLES

Vehicle/motorcycle shall meet all applicable Federal, Commonwealth of Virginia, and OSHA safety requirements.

Inspection as required by Title 46.1, Chapter 4, Article 10 of the Code of Virginia shall be performed by dealer prior to delivery.

Service preparation shall be performed by the dealer, according to manufacturer's specifications. If vehicles/motorcycles are delivered without proper dealer preparation, it shall be the dealer's responsibility to pick up, service and re-deliver.

Dealer logos of any type shall not be allowed on vehicles/motorcycles purchased.

Any previous or current safety issues concerning recalls by the manufacturer must be addressed prior to delivery and acceptance of vehicles/motorcycles.

### 1.31 FACTORY ORDERED OPTIONS

All factory ordered options are to be "original equipment manufacturer (OEM) and factory installed" unless otherwise noted by the Contractor and acknowledged in writing by both the Contractor and the Customer. Verbal agreements will not be recognized.

### 1.32 FEDERAL AND STATE VEHICLE/MOTORCYCLE MANUFACTURING STANDARDS

In addition to the equipment set out by the specifications listed in the VSA Specifications Notebook, vehicles/motorcycles shall be equipped with all standard equipment as specified by the manufacturer for this model. All vehicles,

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motorcycles and equipment offered to satisfy this Invitation for Bids must comply with all Environmental Protection Agency emission standards, federal motor vehicle safety standards as established by the US Department of Transportation, National Highway Transportation Safety Administration, regarding the manufacture of motor vehicles/motorcycles.

## 1.33 EXECUTION OF BID

The bid must contain a manual signature of a dealership's authorized representative in the space provided on the Invitation for Bids Cover Page. Failure to properly sign and submit the Invitation for Bids Cover Page will invalidate the bidder's submission and it shall NOT be considered for award. All bid forms must be completed in pen and ink or typewritten.

Vehicle and Motorcycle specifications CANNOT be changed or altered in any way. Altered bids will not be considered after the VendorLink system closes for bids. If a clarification of the submitted bid is required, the request for clarification shall be in electronic format and should be addressed to [jbennett@virginiasheriff.org](mailto:jbennett@virginiasheriff.org).

## 1.34 NO BID

If a dealer is not submitting a bid the dealer should respond to the VSA by returning the No Bid Form and explain the reason for not bidding.

## 1.35 MISTAKES

Mistakes discovered following bid opening but prior to award:

If there is a significant and obvious disparity between the prices of the lowest apparent Responsive Bidder and other bidders, the low bidder may be contacted by the VSA to confirm the bid price. This does not relieve a bidder from the responsibility for the submission of a correct bid. If the bidder then alleges a mistake in the bid and can provide clear and convincing evidence that supports the existence of a clerical error to the satisfaction of the VSA, the bid may be withdrawn and not re-bid in accordance with the withdrawal procedure provided herein.

Mistakes discovered after award:

Bids containing mistakes by bidders shall not be withdrawn after award of a contract or issuance of a purchase order, unless determined otherwise by the Contract Administrator.

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## 1.36 CONDITION AND PACKAGING

Any item offered or shipped shall be the latest new and current model offered (most current production model at the time of this Invitation for Bids). All shipping containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.

## 1.37 UNDERWRITERS' LABORATORIES (UL)

Unless otherwise stipulated in the IFB, all manufactured items and fabricated assemblies shall be U.L. listed or re-examination listed where such has been established by U.L. for the item(s) offered and furnished.

## 1.38 EQUIVALENTS

Unless otherwise provided in the Invitation for Bids, the name of a certain brand, make or manufacturer shall not restrict bidders to the specific brand, make or manufacturer named and shall be deemed to convey the general style, type, character, and quality of the article desired. Any article that the VSA in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted.

## 1.39 GOVERNING LAW

In event of any dispute under the Program the parties agree to the exclusive jurisdiction of the Circuit Court of the City of Williamsburg and County of James City, Virginia and waive any and all objections to such venue.

## 1.40 PATENTS AND ROYALTIES

The bidder, without exception, shall indemnify and hold harmless the VSA, its officers, members, and its employees from liability of any nature or kind, including without limitation, costs, expenses, and attorneys' fees, for, or on account of, any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the VSA.

If the bidder uses any design, device, or materials covered by letters, patents, or copyright, it is mutually understood and agreed, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

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## 1.41 PROPRIETARY INFORMATION

Trade secrets or proprietary information submitted by a bidder or contractor in connection with a procurement transaction or prequalification application submitted pursuant to subsection B of § 2.2-4317 of the VPPA shall not be subject to the Virginia Freedom of Information Act (§ 2.2-3700 et seq.); however, the bidder, or contractor shall (i) invoke the protections of this section prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary.

## 1.42 PERMITTED CONTRACTS WITH CERTAIN RELIGIOUS ORGANIZATIONS; PURPOSE; LIMITATIONS

The Virginia Sheriffs' Association does not discriminate against faith-based organizations.

## 1.43 AMERICANS WITH DISABILITY ACT (ADA)

To request ADA material in accessible format, sign language interpreters, information on access for persons with disabilities, and/or any accommodation to review any document or participate in any VSA-sponsored proceeding, please contact Jason Bennett at 919-459-8195 or [jbennett@virginiasheriffs.org](mailto:jbennett@virginiasheriffs.org).

## 1.44 BID TABULATIONS

Bidders desiring a copy of VendorLink's bid tabulation may request same by enclosing a self-addressed stamped envelope with the bid along with a written request for the bid tabulation.

## 1.45 REQUESTS FOR CLARIFICATION AND ADDENDA

In case of doubt as to the meaning or intent of any items contained in the IFB, inquiry should be made to the VSA Contract Administrator prior to the Pre-Bid Conference via e-mail or at the Pre-Bid Conference in person. Telephone clarifications will not be accepted, and no clarifications will be accepted after the date listed in the IFB Calendar. All requests for clarification from bidders and VSA responses will be posted on the VSA Procurement website by the date listed on the IFB Calendar.

The submission of a bid presumes the bidder thoroughly understands the terms and the specifications.

If any person contemplating submission of a Bid under this Invitation for Bids is in doubt as to the meaning of the specifications in the IFB or any part thereof, the

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Bidder must submit to the VSA at least ten (10) calendar days prior to the scheduled Bid opening, a request for clarification. All such requests for clarification must be made in writing and the person submitting the request will be responsible for its timely delivery.

Any questions or clarifications concerning this Invitation for Bids shall be submitted in writing by mail or facsimile to the Virginia Sheriffs' Association, Vehicle and Motorcycle Procurement, 901 East Byrd Street, Suite 1301, Richmond, Virginia 23219 or by email to [jbennett@virginiasheriffs.org](mailto:jbennett@virginiasheriffs.org) with the IFB Title referenced on all correspondence.

Any interpretations will be made only by Addendum issued by the VSA Contract Administrator. All addenda will be posted on the VendorLink website.

All Bidders will be required to acknowledge any formal addenda by signing in the space provided on the formal addendum and including the signed acknowledgement along with the bidder's bid package. Failure to acknowledge receipt of addendum by a bidder will deem its Bid non-responsive.

## 1.46 COLLUSION

Related parties mean bidders, or the principals thereof, which have a direct or indirect ownership interest in another bidder for the same contract, or in which a parent company or the principals thereof of one (1) bidder has a direct or indirect ownership interest in another bidder for the same contract.

Bids from Related Parties – Where two (2) or more related parties each submit a bid for any contract, such bids or bids shall be presumed to be collusive. Bids found to be collusive shall be rejected.

The foregoing presumption may be rebutted by presentation of evidence as to the extent of ownership, control, and management of such related parties in the preparation and submittal of such bids.

Bidders who have been found to have engaged in collusion will be suspended for a minimum of one contract year. The bidder may be permanently barred if collusive bidding occurs more than once in a five-year period. Any contract resulting from collusive bidding may be terminated for default.

Dealerships and their representatives may submit multiple bids without conflict of collusion as long as the bid submitted is not from the same manufacturer and product line. Dealerships which share the same ownership may submit multiple

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bids also without conflict of collusion as long as the bidders are not in the same region, as shown in the zone map, with the same manufacturer and product line.

## 1.47 GRATUITIES

Bidders shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the VSA.

## 1.48 SIGNED BID CONSIDERED AN OFFER

The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval and award by the VSA. In case of default on the part of the Contractor after the acceptance of the bidder's offer, the VSA may procure the items or services from other sources and hold the bidder or Contractor responsible for any excess cost occasioned or incurred thereby.

## 1.49 TIE BIDS

In the case of a tie bid, preference shall be given to goods produced in Virginia, goods or services or construction provided by Virginia persons, firms or corporations; otherwise, the tie shall be decided by lot.

## 1.50 DELIVERY TIME

Bidders shall specify on the attached Bid Form, the delivery time (in calendar days) for each item. The delivery time must be a firm delivery period; ranges will be accepted, i.e.: 12-14 days. Delivery time may be considered a factor in making an award.

Delivery shall be within the regular business working hours of the Customer, Monday through Friday, excluding holidays.

## 1.51 RIGHT TO AUDIT

The Contractor must establish and maintain a reasonable accounting system that enables the Virginia Sheriffs' Association to readily identify the Contractor's fleet sales.

VSA, and its authorized representatives, shall have the right to audit, examine, and make copies of, or extracts from, all of Contractor's financial and related records (in whatever form they may be kept, whether written, electronic, or other) relating to or pertaining to this program. Similarly, all government sales and potential eligible Customers' information will be available for review and kept by or under the control of the Contractor, including, but not limited to, records kept by the



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Contractor, its employees, agents, assigns, successors, and Subcontractors. The records shall include, but not be limited to, accounting records, written policies and procedures; subcontract files (including successful and unsuccessful bids, bid recaps, etc.); all paid vouchers including those for out of pocket expenses; other reimbursement supported by invoices; ledgers; cancelled checks; deposit slips; bank statements; journals; original estimates; estimating work sheets; contract amendments and change order files; back charge logs and supporting documentation; insurance documents; memoranda; and correspondence.

The Contractor, shall, at all times during the term of a contract and for a period of three (3) years after the completion of a contract, maintain the above referenced records, together with supporting or underlying documents and materials. The Contractor shall at any time during the three (3) year period, whether during or after completion of this contract, and at Contractor's own expense make these records available for inspection and audit (including copies and extracts of records as required) by the VSA when requested. The records shall be made available to the VSA (subject to a three-day written notice) during normal business hours.

VSA, at its option, may select the Contractor's office or place of business or an offsite location for the audit. The VSA may also allow the Contractor to provide financial records, together with the supporting or underlying documents and records, via email or telephone for audit at a time and location that is convenient for the VSA.

The Contractor shall ensure the VSA has this same right of access to information with Contractor's employees, agents, assigns, successors, and Subcontractors. The obligations of these rights shall be explicitly included in any subcontracts or agreements formed between the Contractor and any Subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the Contractor's obligation to the VSA.

The costs of any audits conducted under the authority of this right to audit, if not addressed elsewhere, will be borne by the VSA unless certain exemption criteria set forth below are met. If the audit identifies underreporting, overpricing, or overcharging (of any nature) by the Contractor to the Customer in excess of three (3%) of the total contract billings, the Contractor shall reimburse the VSA for the total costs of the audit. If the audit discovers findings related to fraud, misrepresentation, or nonperformance, the VSA may recoup all of the costs of the audit work from the Contractor.

Any adjustments and/or payments that must be made as a result of any such audit or inspection of the Contractor's invoices and/or records shall be made within a

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reasonable amount of time (not to exceed 90 days) from presentation of the VSA's findings to the Contractor.

## 1.52 WITHDRAWALS OF BIDS

A bidder may withdraw its bid from consideration if the price bid was substantially lower than the other bids due solely to a mistake in the bid, provided the bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a bid, which unintentional arithmetic error or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn.

If a bid contains both clerical and judgment mistakes, a bidder may withdraw his bid from consideration if the price bid would have been substantially lower than the other bids due solely to the clerical mistake, that was an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of a bid that shall be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn.

B. The bidder shall give notice in writing of his claim of right to withdraw his bid within two business days after the conclusion of the bid opening procedure and shall submit original work papers with such notice; or

Under these procedures, the mistake shall be proved only from the original work papers, documents and materials delivered as required herein. The work papers, documents and materials submitted by the bidder shall, at the bidder's request, be considered trade secrets or proprietary information subject to the conditions of subsection F of § 2.2-4342.

C. No bid shall be withdrawn under this section when the result would be the awarding of the contract on another bid of the same bidder or of another bidder in which the ownership of the withdrawing bidder is more than five percent.

D. If a bid is withdrawn in accordance with this section, the lowest remaining bid shall be deemed to be the low bid.

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E. No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor to or perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.

F. The VSA shall notify the bidder in writing within five business days of its decision regarding the bidder's request to withdraw its bid. If the VSA denies the withdrawal of a bid under the provisions of this section, it shall state in such notice the reasons for its decision and award the contract to such bidder at the bid price, provided such bidder is a Responsible Bidder and Responsive bidder. At the same time that the notice is provided, the VSA shall return all work papers and copies thereof that have been submitted by the bidder.

## 1.53 EXCEPTIONS TO IFB

Should a proposed bid not be able to meet one (1) or more of the requirements set forth in this Invitation for Bids, and the bidder is proposing alternatives to said requirements, the bidder must notify the VSA Cooperative Bid Coordinator's Office in writing at least ten (10) days prior to the deadline for submission of bids. The VSA reserves the right to revise the scope of services via addendum prior to the deadline for receipt of bids.

## 1.54 PRICE MATCHING PREFERENCE

This Program does not recognize a Price Matching Preference for any out of state bidders.

## 1.55 MODIFICATION OF THE CONTRACT

The contract shall not be amended, modified, or otherwise changed except by the written consent of the Contractor and the VSA given in the same manner and form as the original signing of the contract.

## 1.56 SPECIFICATION EXCEPTIONS, OMISSIONS OR ERRORS

Specifications are based on the most current manufacturer literature available. Bidder should immediately notify the VSA Contract Administrator of any defects in the specifications or required submittal documents. All notifications of defect must be in writing and submitted prior to the request for clarification deadline.

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Bidder is required to indicate in its bid submissions those options which require additional equipment or model upgrade to obtain the original option. Bidder must also identify those options that are available as a part of a package or group. The factory codes listed in the "Prices" section of the Special Conditions must be used.

Failure of a bidder to comply with these provisions will result in bidder being held responsible for all cost required to bring the vehicle or motorcycle into compliance with the IFB specifications.

## 1.57 OPTION PRICING

Prices for options submitted by the bidder for emergency vehicle/motorcycle lighting and equipment must include all applicable fees and charges not including installation. No additional charges and fees are allowable.

The bidder shall offer a minimum 6% discount on options which shall be below the Manufacturer's Standard Retail Pricing (MSRP) or manufacturer's published catalog price for any factory add options included in the bid submission. The amounts of discounts for each particular add option beyond the 6% discount shall be decided by the bidder.

When Add Options listed are included in the base vehicle/motorcycle, the bidder must submit options as "included" or "standard (STD)." The bidder must use proper factory codes for all factory Add Options. Options available through the factory MUST be bid and supplied to the Customer as factory options unless requested otherwise in writing by the Customer.

Options are intended to add or delete equipment and/or features from the base vehicle/motorcycle specification, and to allow for an upgrade or downgrade to a manufacturer's model with a slightly different engine size or horsepower, and as such, should not be made available for purchase separate from the base vehicle/motorcycle. Bidders shall NOT use add or delete options to create a piece of equipment that is different than the base unit called for in the specification.

The bidder must indicate in its bid submission any option requiring the purchase of other options, and also indicate options that are a part of another option.

The use of Options to facilitate the sale of an alternate Manufacturer's product, which is outside the scope of the written base specification, will be construed as

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non-compliant and the bid will be rejected, in whole or part by the VSA Bid Coordinator.

Example – Bidder CANNOT include option upgrades that result in the selling of a vehicle or motorcycle on one specification that is offered as a separate specification in the IFB.

Dealers are required to submit all available factory option pricing through the VendorLink website at the time of the dealer's bid submission. A dealer's factory option pricing will not be a consideration when awarding a contract. A dealer's option pricing submission will only be used by the Customer when ordering vehicles or motorcycles from the Contractor.

## 1.58 FINANCIAL RESPONSIBILITY

The bidder affirms by his or her signature on the Invitation for Bids Cover Page that he or she:

- Has fully read and understands the scope, nature, and quality of work to be performed or the services to be rendered under this IFB and has the adequate facilities and personnel to fulfill such requirements.
- Accepts the financial responsibility associated with this IFB and declares that he or she has the access to capital (in the form of liquidity or credit lines) in order to meet the financial demands of such award. In assessing financial responsibility, Bidder shall consider items such as the specifications bid, the Zones bid, and the quantity of specifications bid, as well as timing of payment from Customers, which can be 45 days from receipt of invoice.
- Assumes full responsibility that all vehicles or motorcycles delivered to the Customer are free and clear of all outside liens, encumbrances, security interests apart from the dealer floor plan or other dealer inventory finance security interest.

## **Section II**

### **Post Award Procedures**

#### 2.0 AUTHORITY TO RESOLVE PROTESTED BIDS AND PROPOSED AWARDS

- (a) Right to Protest – Any bidder who is aggrieved in connection with the solicitation for bids or contract award may protest to the VSA Contract Administrator or his or her designee. Protests will be evaluated and resolved under the process set forth below:

(1) Any protest concerning the bid specifications, requirements, and/or terms must be made within seven (7) business days (for the purpose of this section “business day” means a day other than Saturday, Sunday, or a national holiday) prior to the VendorLink system opening for bids. Such protest must be made in writing to the VSA Contract Administrator, or his or her designee, via electronic communication (such as facsimile transmission and/or email) and such protest shall state the particular grounds on which it is based and shall include all pertinent documents and evidence. No protest shall be accepted unless it complies with the requirements of this section. Failure to timely protest bid specifications, requirements, and/or terms is a waiver of the ability to protest the specifications, requirements, and/or terms.

The VSA Contract Administrator will submit the protest to the VPAC for consideration. The VPAC will consider and rule on the protest. The opening of the VendorLink system for bids will not be delayed, absent extraordinary circumstances, due to the protest. The determination of the VPAC is final and binding.

(2) Protests challenging the award of the contract must be made in writing within five (5) business days following the release of the Bid Award Announcement. This award protest will be submitted to the VSA Contract Administrator or his or her designee. All bidders will be notified in writing (which will be transmitted by electronic communication and through the VendorLink website) of any protests following the release of the Bid Award Announcement.

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Protests must state the particular grounds on which it is based and shall include all pertinent documents and evidence. No bid protest will be accepted unless it complies with the requirements of this section.

The Bid Award protest will be immediately forwarded, with all supporting documentation, to the VPAC. The decision of the VPAC will be based solely on the written protest and all accompanying documents. The Bid Award execution of the contract will not be delayed by the consideration of the VPAC. The VSA Contract Administrator will ensure the bid award protest was timely made and will present the protest to the VPAC within three (3) business days.

Failure to timely protest the award of the contract constitutes a waiver of the ability to protest the award.

- (b) Once the bid award protest has been resolved by the VPAC, the VPAC shall promptly issue a decision by electronic communication. The decision shall specifically state the reasons for the action taken.
- (c) Additionally, a copy of each decision by the VPAC shall be mailed by certified mail, immediately after a decision is made, to the protestor.

## 2.1 TERMINATION FOR DEFAULT

If through any cause within the reasonable control of the Contractor, it shall fail to fulfill in a timely manner, or otherwise violate any of the covenants, contracts, or stipulations material to the agreement, the VSA shall thereupon have the right to terminate the contract.

In that event, the Customer shall compensate the Contractor in accordance with the agreement for all services performed and goods provided prior to termination, net of any costs incurred by the Customer as a consequence of the default.

Notwithstanding the above, the Contractor shall not be relieved of liability to the Customer for damages sustained by the Customer by virtue of any breach of the agreement by the Contractor, and the Customer may reasonably withhold payments to the Contractor for the purposes of set off until such time as the exact amount of damages due to the Customer from the contractor is determined.

All re-procurement cost may be charged against the defaulting Contractor and may result in immediate removal from the VMPP.

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## 2.2 WARRANTY OF AUTHORITY

Each person signing the contract warrants that he or she is duly authorized to do so and to bind the respective party to the contract.



## **Section III**

### **Post Award Performance**

#### **3.0 DISPUTES**

In case of any doubt or difference of opinion as to the items to be furnished hereunder, the matter will be referred to the VPAC and its decision shall be final and binding on both parties.

In the event of a conflict between the IFB documents, the order of priority of the bid documents shall be as follows: Any agreement resulting from the award of this IFB (if applicable); then Addenda released for this IFB with the latest Addendum taking precedence; then the IFB; then the Awardee's bid.

#### **3.1 SEVERABILITY**

In the event any provision of this contract is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the contract which shall remain in full force and effect and enforceable in accordance with its terms.

#### **3.2 ASSIGNMENT**

The Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract, including any or all of its right, title, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the VSA.

#### **3.3 TERMINATION FOR CONVENIENCE OF THE VSA**

The VSA, for its convenience, can terminate a contract, in whole or part, without cause by giving written notice to the Contractor of such termination, which shall become effective 90 days following receipt by the Contractor of such notice.

If a contract is cancelled, all documents related in any way to the bid and award will be provided to the VSA. All vehicles, motorcycles and materials shall be dispensed with by agreement between Contractor and Customer.

The Contractor shall not furnish any product after it receives the notice of termination, except as necessary to fulfill the remaining contract requirements, if

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any. The Contractor shall not be entitled to recover any lost profits that the Contractor expected to earn on the balance of the agreement or cancellation charges.

Any payments to the Contractor shall be only to the total extent of the Customer's liability for goods or services delivered prior to the date of notice to terminate the contract.

## 3.4 INSURANCE AND INDEMNIFICATION

Contractor shall be fully liable for the actions of its agents, employees, partners, or Subcontractors and shall fully indemnify, defend, and hold harmless the Virginia Sheriffs' Association, the participating agencies, and their officers, agents, and employees from suits, actions, damages, and costs of every name and description, including legal counsels' fees, arising from or relating to personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by bidder, its agents, employees, partners, or Subcontractors; provided, however, that the Contractor shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the Virginia Sheriffs' Association, and participating agencies.

The Virginia Sheriffs' Association and any participating agencies will give the bidder written notice of any legal action or threatened legal action and the opportunity to take over and settle or defend any such action at the Contractor's sole expense. Contractor shall not be liable for any cost, expense or compromise incurred by the Virginia Sheriffs' Association, or participating agencies in any legal action without Contractor's prior written consent, which shall not be unreasonably withheld.

The Contractor shall be responsible for his or her work and every part thereof, and for all materials, tools, appliances and property of every description, used in connection with this particular project. He or she shall specifically and distinctly assume, and does so assume, all risks of damage or injury to property or persons used or employed on or in connection with the work and of all damage or injury to any person or property wherever located, resulting from any action or operation under the contract or in connection with the work.

The Contractor, at all times during the full duration of work under this contract, including extra work in connection with this project, shall meet the following requirements:

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- Maintain automobile liability insurance including property damage covering all owned, non-owned, or hired automobiles and equipment used in connection with the work.
- No change or cancellation in insurance shall be made without thirty (30) days advance written notice to the VSA Contract Administrator.
- All insurance policies shall be issued by companies authorized to do business under the laws of the Commonwealth of Virginia and these companies must have a rating of at least a B+: VI or better per Best's Key Rating Guide, latest edition.
- Original signed certificates of insurance, evidencing such coverages and endorsements as required herein shall be filed with and approved by the VSA Contract Administrator before work is started.
- The certificate must state the bid number and title. Upon expiration of the required insurance, the Contractor must submit updated certificates of insurance for as long a period as any work is still in progress.

It is understood and agreed that all policies of insurance provided by the Contractor are considered the primary coverage to any insurance or self-insurance the VSA possesses that may apply to a loss resulting from the work performed in this contract.

All policies issued to cover the insurance requirements herein shall provide full coverage from the first dollar of exposure. No deductibles will be allowed in any policies issued on this contract unless specific safeguards have been established to assure an adequate fund for payment of deductibles by the insured. The adequacy of the fund must be approved by the VSA's Contract Administrator.

The liability insurance coverage shall extend to and include the following contractual indemnity and hold harmless agreement:

"The Contractor hereby agrees to indemnify and hold harmless the VSA, a Virginia non-stock 501(c)(6) corporation, its officers, agents, and employees from all claims for bodily injuries to the public in and up to the amount of \$1,000,000 for per occurrence and for all damages to the property of others in and up to the amount of \$1,000,000 per occurrence in accordance with the insurance requirement set out in the specifications of the IFB. This agreement includes costs of investigation,

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all expenses of litigation, including reasonable legal counsel fees and the cost of appeals arising out of any such claims or suits because of any and all acts of omission or commission of any by the Contractor, his agents, servants, or employees, or through the mere existence of the project under contract.”

The foregoing indemnity agreement shall apply to any and all claims and suits other than claims and suits arising out of the sole and exclusive negligence of the VSA, its officers, agents, and employees, as determined by a court of competent jurisdiction.

The Contractor will notify his or her insurance agent without delay of the existence of the Hold Harmless Agreement contained within and furnish a copy of the Hold Harmless Agreement to the insurance agent or carrier.

The Contractor will obtain and maintain contractual liability insurance in adequate limits for the sole purpose of protecting the VSA under the Hold Harmless Agreement from any and all claims arising out of this contractual operation.

The Contractor will secure and maintain garage, commercial general liability, and automobile liability policies of Subcontractors. All policies shall be made available to the VSA upon demand. Compliance by the Contractor and all Subcontractors with the foregoing requirements as to carrying of insurance and furnishing copies of the insurance policies shall not relieve the Contractor and all Subcontractors of their liabilities and obligations under any section or provisions of this contract. Contractor shall be as fully responsible to the VSA and the Customer for the acts and omissions of the Subcontractor and of persons employed by them as he is for acts and omissions of persons directly employed by him.

Insurance coverage required in the IFB shall be in force throughout the contract term. Should any Contractor fail to provide acceptable evidence of current insurance within seven days of receipt of written request at any time during the contract term, the VSA shall have the right to consider the contract breached and terminate the contract.

It is understood and agreed that the inclusion of more than one insured under these policies shall not restrict the coverage provided by these policies for an additional insured hereunder with respect to a liability claim or suit by another insured hereunder or an employee of such other insured and that with respect to claims against any insured hereunder, additional insured's hereunder shall be considered members of the public.

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## 3.5 WARRANTY OF ABILITY TO PERFORM

The Contractor warrants that, to the best of its knowledge, at the time the contract is awarded there is no pending or threatened action, proceeding, or investigation, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish the Contractor's ability to satisfy its contract obligations. The Contractor warrants that neither it nor any affiliate is currently on the State Debarred Vendors list maintained by the Virginia Division of Purchases and Supply, or on any similar list maintained by any other state or the federal government. The Contractor shall immediately notify the VSA and the Customer in writing if its ability to perform is compromised in any manner during the term of the contract.

## 3.6 NON-CONFORMANCE TO CONTRACT CONDITIONS

Items may be tested for compliance with the specifications. Item(s) delivered that do not conform to the specifications may be rejected and returned at Contractor's expense. Any items not delivered as per the delivery date in the bid and/or purchase order may be purchased on the open market by the Customer. Any increase in cost may be charged against the Contractor.

## 3.7 OPTION TO RENEW

Any contract may be renewed for an additional two (2) years, on a year-to-year basis, if mutually agreed by both parties. VSA is not required to accept a price adjustment for the upcoming year. Any allowable adjustment in price would be effective for the next contractual period, not for the current period.

Prior to completion of each contract term, the VSA may consider an adjustment to price due to increases or decreases in the Consumer Price Index; but in no event will the prices be increased by a percentage greater than the percentage change reflected in the nationally published Consumer Price Index-Goods and Services (Automobile Category), computed 60 days prior to the anniversary date of the contract.

It is the Contractor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any option period, the Contractor's request for adjustment shall be submitted 60 days prior to expiration of the then current contract term.

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The Contractor adjustment request must clearly substantiate the requested increase. If no adjustment request is received from the Contractor within the 60-day period, the VSA will assume that the contractor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period will not be considered.

The VSA reserves the right to accept the renewal adjustment or to allow the contract to terminate and re-advertise for bids, whichever is in the best interest of the VSA.

## 3.8 NON-PERFORMANCE

Contractor shall at all times during the contract term remain responsive and responsible to the Customer and the VSA. In determining Contractor's responsibility as a vendor, the VSA Contract Administrator shall consider all information or evidence which is gathered or comes to the attention of the agency which demonstrates the Contractor's capability to fully satisfy the requirements of the solicitation and the contract.

In some instances, Contractors may be required to develop corrective action plans to address contract deficiencies. In situations where there is evidence the Contractor, fleet sales manager or other representative has demonstrated egregious breaches of the contract or trust to either the VSA or the Customer, the contract will be terminated, and the dealer and its representative may be removed from future solicitations. An egregious breach of contract would be defined as one that would materially change the specifications of the contract or prevent the contracted vehicles/motorcycles/equipment from being delivered to the Customer in a timely manner.

Failure to abide by corrective action plans will result in the contract being terminated and the dealer, and dealer's representative being barred from future competitive bid solicitations at the discretion of the VPAC.

Examples of conditions that would justify termination include, but are not limited to:

- failure to perform the responsibilities of the contract
- refusal to accept orders during the contract period while manufacturer orders are still being accepted for current model year and/or the new year if the vehicle or motorcycle is price protected by the factory

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- charging amounts exceeding MSRP on factory installed items and packages
- requiring the purchase of additional options over and above the base vehicle/motorcycle as a condition of acceptance of order
- providing aftermarket options where factory options are available without the consent of the Customer
- any misrepresentation of optional equipment or service as being “factory” that fails to meet the definition as described in this document
- any other practice deemed to be outside of the intent of the contract

Any Contractor, who is presented with a valid purchase order as a result of a contract award, is required and bound to accept such purchase order and deliver the product; regardless of whether the vehicle/motorcycle is a base model or includes options at a higher cost. The Contractor must deliver this vehicle/motorcycle regardless of profit or loss based on its respective bid. Failure to deliver said vehicles, motorcycles or equipment could result in the Customer and the VSA seeking damages for the difference in cost by ordering the product from another Contractor, plus any legal fees and damages that may be incurred in the process to facilitate a completed order.

All terms and conditions are applicable throughout the term of the contract and not any given “year, make or model” period.

*Each report of a lost purchase order will be handled on a case-by-case basis.*

### 3.9 FACTORY INSTALLED

Aftermarket parts, modifications and factory produced parts and components ordered as parts and installed by the Contractor, do not meet the requirements of “Factory Installed” components, and will be rejected for noncompliance with the requirements of the specification.

In the event a component (s) that does not meet the specifications is found to be installed on a vehicle/motorcycle before or after the vehicle/motorcycle has been accepted by the Customer, the Contractor shall be required to replace the vehicle/motorcycle with a vehicle/motorcycle that meets the required specifications, including all factory installed components. In the alternative, the Customer shall decide whether they will accept dealer installed components.



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## 3.10 EQUITABLE ADJUSTMENT

The VSA may make an equitable adjustment in the contract terms or pricing at its discretion. Adjustments to pricing may occur for various reasons, such as availability of supply (i.e. material surcharge) and extreme and unforeseen volatility in the marketplace. Adjustments may be considered if all the following criteria exist:

1. The volatility is due to causes wholly beyond the Contractor's control
2. The volatility affects the marketplace or industry, not just the particular contract source of supply
3. The effect on pricing or availability of supply is substantial per VSA's discretion.
4. The volatility so affects the Contractor that continued performance of the contract would result in a substantial loss for the Contractor

When a Contractor requests an adjustment, including but not limited to price increases, the following items must be submitted to the VSA Contract Administrator:

1. A letter of request for an adjustment from the Contractor, including the specification number and model listed in the contract, along with the requested changes
2. When requested adjustment is based on production cutoff of a currently listed model, a letter of affirmation from the manufacturer
3. When a requested adjustment includes model changes, manufacturer's documentation of items included in the proposed model must be submitted in order to evaluate if the proposed model meets the base specification
4. Currently published MSRP listing

A contract shall not be amended, modified, or otherwise changed except by the written consent of the Contractor and the customer given in the same manner and form as the original signing of the contract.

The Customer will be notified by the Contract Administrator of any price adjustment through electronic communication within one (1) business day. The Customer will have the option to continue with or cancel the purchase order based on the price adjustments.



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## 3.11 PRE-DELIVERY SERVICES

To assure proper pre-delivery service, the Contractor shall provide, at time of delivery, a completed copy of the manufacturer's standard retail sale pre-delivery inspection form (examples are listed below)

- Chrysler New Preparation, Inspection and Road Test
- Ford Pre-Delivery Service Record
- GM New Vehicle Inspection Procedure  
(or manufacturer's latest pre-delivery form)

## 3.12 ORDER, DELIVERY, AND LIQUIDATED DAMAGES

### A) Order

- 1) Eligible Customers shall issue a purchase order (PO) to the Contractor, and such purchase order shall bear the contract or bid number, specification number, Customer's federal identification number and contact information (phone number and email address). The purchase order shall be placed by the Customer directly with the Contractor and shall incorporate by reference the Invitation for Bids. Required delivery or due dates should be discussed between the Customer and the Contractor at the time of the PO. It is important to note that dealers do not have ANY control over production delays in schedules from the manufacturer.
- 2) The Customer is required to forward an executed copy of the purchase order to the Virginia Sheriffs' Association Cooperative Bid Coordinator (by email, fax, or hard copy) at the time the purchase order is released to the Contractor.
- 3) If a Contractor receives a purchase order for a specification for which they were not awarded, the Contractor must notify the Customer and the Contract Administrator and return the purchase order to the Customer within three (3) business days.
- 4) All vehicles/motorcycles ordered prior to the manufacturer's close of production shall be supplied in the manufacturer's next model run of that class vehicle/motorcycle even it is requires supplying a later model at the original bid prices.

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- 5) The Contractor shall place a purchase order with its manufacturer within ten (10) business days after receipt of purchase order from the Customer. The Contractor shall assure that all orders are placed in full compliance with the specifications and purchase order.
- 6) It is the Contractor's responsibility to ensure that the vehicle/motorcycle ordered by the Customer is fully compatible with all ordered options and that the vehicle/motorcycle complies with all applicable manufacturer and industry standards. The Contractor's acceptance of a Customer's purchase order will indicate that the Contractor agrees to deliver a vehicle/motorcycle that will be fully compatible with all of its options.
- 7) Any changes that are required to bring a vehicle/motorcycle into compliance with its various options due to an incorrect order placed by the Contractor will be accomplished at the Contractor's expense.
- 8) A Confirmation of Order Form shall be completed by the Contractor and returned to the Customer placing the purchase order(s) within fourteen (14) calendar days after receipt of the Customer's purchase order.

Unless the actual date of delivery is specified (or the specified delivery date cannot be met), the number of days (in calendar days) required to make delivery after receipt of the Customer's purchase order must be indicated on this form.

Any additional information needed to complete this form should be obtained by contacting the Customer. The form may be modified to accommodate each Customer individually as necessary.

### B. Delivery

- 1) Receipt of a vehicle/motorcycle by the Contractor is defined as acceptance of the vehicle/motorcycle(s) from a common carrier at the Contractor's place of business or any third party's place of business agreed upon by the Contractor and the manufacturer.
- 2) The Contractor shall complete delivery of the vehicle/motorcycle to the Customer as soon as practical after receipt of the

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vehicle/motorcycle(s) from the manufacturer. Vehicles/motorcycles originating as an incomplete vehicle/motorcycles would be exempt.

- 3) Deliveries of less than 750 miles may be accomplished by driving the vehicle. When the delivery is accomplished by driving the vehicle, the driver must comply with the manufacturer's break-in requirements and all applicable traffic laws and ordinances. Any delivery of a police-rated vehicle must use an "Out of Service" cover on light bars. All deliveries in excess of 750 miles shall be made by transport, or otherwise approved by the purchasing agency. Incomplete vehicles would be exempt from the rules set forth in this paragraph.
- 4) At the Customer's option, a vehicle/motorcycle with more than 750 odometer miles may be rejected, or \$0.51 cents per mile in excess of 750 miles may be deducted from the invoice. This requirement also applies to the redelivery of vehicles/motorcycles which were rejected upon delivery.
- 5) All fees must be included in the base price and prices shall be firm. Delivery is F.O.B. Destination, delivered to the Customer. In the event of a discrepancy between a unit bid price and an extension, the unit bid price will govern. All items delivered or installed at any location of the participating agencies must include all manufacturer's standard equipment and warranties.
- 6) Warranty Start Date – All warranties shall begin at the time of delivery and final acceptance by the Customer. If the Customer needs to reset the warranty start date because of an extended delivery date, the request to reset the warranty must be made in writing to the Contractor. Incomplete vehicles/motorcycles or vehicles/motorcycles delivered to an Upfitter would not qualify for a revised start date unless the vehicle/motorcycle is in the control of the dealer during the upfit.
- 7) The Contractor shall notify a Customer's designated representative, as listed on the purchase order, no less than 24 hours prior to delivery. Deliveries will be accepted only between 8:30am – 3:30pm on Customer's normal workdays. Transport deliveries must be unloaded and ready for inspection prior to 3:00pm. Deliveries not

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complying with these requirements may be rejected and will have to be redelivered at Contractor's expense.

- 8) All vehicles/motorcycles must contain no less than  $\frac{1}{4}$  tank of fuel as indicated by the fuel gauge at time of delivery, except for vehicles and equipment with tanks over thirty-five (35) gallons in capacity, in which case the vehicle must contain a minimum of ten (10) gallons of fuel.
- 9) The Contractor shall be responsible for delivering vehicles/motorcycles that are properly serviced, clean, and in perfect operating condition. Pre-delivery service, at a minimum, shall include the following:
  - Standard dealer and manufacturer protocol for new vehicle/motorcycle delivery;
  - Cleaning of vehicle/motorcycle, if necessary, and removal of all unnecessary tags, stickers, papers, etc. Do not remove window price sticker or supplied line sheet;
  - Speedometer must be correct regardless of the tires provided by the vehicle/motorcycle manufacturer or axle ratio furnished;
  - Owner's manual and warranty manual must accompany each vehicle/motorcycle;
  - All specified options that are "factory installed" are to be installed on the vehicle/motorcycle at the primary site of assembly and are to be the manufacturer's standard assembly-line product. No aftermarket and no dealer installed equipment will be accepted as "factory installed." Vendors found supplying aftermarket or dealer installed equipment where "factory installed" are specified may be required to retrieve all vehicles/motorcycles delivered and reorder new vehicles/motorcycles meeting the specifications.
  - Manufacturer's suggested retail price list sheet (window sticker) form MUST be in the vehicle/motorcycle when it is delivered to the purchasing agency. Vehicles/motorcycle that are missing this form, or have forms that have been altered, will not be accepted.

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## C. Liquidated Damages

- 1) Force Majeure – Liquidated damages shall not be assessed for a delay resulting from the Contractor's failure to comply with delivery requirements if neither the fault nor the negligence of the Contractor or its employees contributed to the delay and the delay is due directly to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond the Contractor's control, or for any of the foregoing that affects Subcontractors or suppliers if no alternate source of supply is available to the Contractor. In case of any delay the Contractor believes is excusable, they shall notify the Customer in writing of the delay or potential delay and describe the cause of the delay either 1) within ten (10) days after the cause that creates or will create the delay first arose, if the vendor could reasonably foresee that a delay could occur as a result, or 2) if delay is not reasonably foreseeable, within five (5) days after the date the vendor first had reason to believe that a delay could result. The foregoing shall constitute the Contractor's sole remedy or excuse with respect to delay.

## 3.13 VEHICLE/MOTORCYCLE INSPECTION, ACCEPTANCE, AND TITLE

Inspection and acceptance of all vehicles/motorcycles will be at the Customer's place of business unless otherwise provided. Title to and risk of loss or damage to all items shall be the responsibility of the Contractor until acceptance by the Customer unless loss or damage results from negligence by the Customer.

If the materials or services supplied to the Customer are found to be defective or do not conform to specifications, the Customer reserves the right to cancel the order upon written notice to the Contractor. The Customer may return the product to the Contractor at the Contractor's expense.

## 3.14 ACCEPTANCE

It is the Customer's responsibility to thoroughly inspect each vehicle/motorcycle prior to acceptance. Copies of the contract specifications and purchase order for the vehicle/motorcycle will be delivered with the vehicle/motorcycle. Customers are to inspect the vehicle/motorcycle and compare contract specifications, purchase order and manufacturer's window sticker or manufacturer's invoice to ensure the vehicle/motorcycle meets or exceeds the requirements of the technical

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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contract specifications and purchase order. Purchasers are to inspect the vehicle/motorcycle for physical damage upon delivery.

Delivery of a vehicle/motorcycle to a Customer does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be given only after a thorough inspection indicates that the vehicle/motorcycle meets contract specifications and the requirements listed below.

Should the delivered vehicle/motorcycle differ in any respect from the specifications, payment may be withheld by the Customer until such time as the Contractor completes the necessary corrective action. Vehicles, motorcycles and equipment shall be delivered with each of the following documents completed/included:

- a. copy of "Customer's purchase order"
- b. copy of the applicable "vehicle/motorcycle specification"
- c. copy of "manufacturer's invoice" or "window sticker." Copy of manufacturer's invoice if vehicle/motorcycle model is not delivered with a window sticker. Prices may be deleted from manufacturer's invoice.
- d. copy of "pre-delivery service report"
- e. "warranty certification"
- f. owner's manual
- g. Virginia Department of Motor Vehicles – "Application For Certificate of Title and Registration" (for signature of authorized representative).
- h. Virginia State Inspection

Deliveries that do not include the above forms and publications will be considered as incomplete and will be refused.

## 3.15 INVOICING AND PAYMENTS

Invoicing and payments shall be the responsibility of the Contractor and the Customer placing orders under this VMPP. Contractors must invoice each Customer independently from the Virginia Sheriffs' Association for vehicle/motorcycle(s) purchased from this VMPP.

The Contractor shall be paid upon submission of properly certified invoices to the Customer at the prices stipulated in the VMPP at the time of the acceptance of the

# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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goods by the Customer. Upon receipt of the goods, a Customer has three (3) working days to inspect and approve the goods and services.

The invoice(s) shall, at a minimum, indicate the following:

Shipping location, purchase order number, contract number, quantity shipped, price, date, make, model, and serial number of vehicle/motorcycle(s)

If the Contractor performs all of the obligations of the contract to the satisfaction of the customer, the customer shall pay the Contractor for the performance of the work in the manner and within the time specified in the contract documents, which shall be consistent with the provisions of Code of Virginia Sections 2.2-4352 and 2.2-4354, as amended. Furthermore, the Contractor shall, within seven days after receipt of payment by the customer, take the following actions:

- 1) Pay the Subcontractor for the proportionate share of the total payment received from the customer attributable to the work performed by the Subcontractor under that contract; or
- 2) Notify the customer and Subcontractor, in writing, of his intention to withhold all or a part of the Subcontractor's payment with the reason for nonpayment.

Copies of invoices shall be submitted to the Virginia Sheriffs' Association, 901 East Byrd Street, Suite 1301, Richmond, Virginia 23219.

## 3.16 INADEQUATE SERVICE

When equipment requires service or adjustments upon delivery, the Contractor shall either remedy the defect, or be responsible for reimbursing the manufacturer's local authorized dealer, or others, to remedy the defect. Such service or adjustments shall be initiated by the Contractor within forty-eight (48) hours (not including weekend and holidays) after notification by a Customer. Delivery will not be considered complete until all service and/or adjustments are satisfactory, and the equipment redelivered and accepted by the Customer.

The provisions of the delivery paragraph (Section 3.12B) shall remain in effect until the redelivery is accomplished and the equipment is accepted by the Customer. The cost of any transportation required shall be the responsibility of the Contractor.



# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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## 3.17 CONTRACTORS' ACTIVITY REPORTS AND SCHEDULE AND FEE DEPOSIT REQUIREMENTS

Copies of purchase orders from Customers that are to be sent to the VSA:

- Are due upon receipt by the dealer. They are considered late after 10 (ten) business days.
- The VSA holds the right to implement an administrative late fee in the amount of \$50.00 per occurrence on the late issuance of purchase orders. An administrative late fee will be imposed for contractors who have 3 consecutive occurrences of failing to submit a copy of the purchase order to the VSA, once it has been submitted by the purchasing agency. Administrative late fees will be included on the quarterly report invoice.
- Scan a complete copy of the PO and forward by email to [kmitman@virginiasheriffs.org](mailto:kmitman@virginiasheriffs.org).
- Place the following in the subject line – PO (dealer's name)

Commission Fees to VSA:

- Reports setting out vehicle/motorcycle and equipment transactions and corresponding commission fees are due quarterly no later than the 10<sup>th</sup> of each month (following the end of the quarter) and should be sent by email to [kmitman@virginiasheriffs.org](mailto:kmitman@virginiasheriffs.org).
- All awarded Contractors MUST file a signed and dated quarterly report with their commission fees. Should there be no activity during a given quarter, the Contractor is required to submit a report, and must indicate "no sales this quarter" on the report.
- No copies of purchase orders are required to be filed with the quarterly report. They should already be on file.
- The report must be complete with the name of the dealer and the date. It is not necessary to indicate the quarter on the top of the report.
- All checks or EFTs for the commission fee must be received by the VSA no later than the 15<sup>th</sup> of each month following the closing of the quarter.
- Reports which do not adhere to the required format and/or not supported by complete, legible copies of all purchase orders in their entirety will be returned to the reporting dealership for correction of cited deficiencies.

By submission of these Quarterly Activity Reports and corresponding fee deposits, the Contractor is certifying the accuracy of such reports and deposits. All reports and fee deposits shall be subject to audit by the VSA or its designee. Copies of



# Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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Customer's original purchase orders will be used by the VSA as a check and balance measure.

**Contractors that fail to submit fees and Quarterly Activity Reports will incur a \$25 per day late fee for every day that fees and reports are past due, beginning on the sixteenth (16<sup>th</sup>) day of the month following the end of the quarter. An administrative late fee will be imposed for contractors who must be reminded more than 2 times to submit the Quarterly Activity Report. All administrative late fees will be included on the invoice provided by the VSA during the Quarterly Report review period.**

Such late fees are to be included in Contractor's fee submission. Late fees which are outstanding more than 45 days can result in a bidder's disqualification in future year's solicitations.

All notices for quarterly reports will be sent by the VSA via email ten (10) business days prior to their due date – there will be no additional faxed or email reminders for Contractors to submit quarterly reports. All participating Contractors will be responsible for making sure that the Contract Administrator has the correct email address for the person responsible for all quarterly reports. This information must be submitted to Kaylyn Mitman at [kmitman@virginiasheriffs.org](mailto:kmitman@virginiasheriffs.org).

Failure to submit fees with accompanying quarterly reports to the VSA within 30 calendar days following the end of each quarter will result in the Contractor being found in default if in the best interest of the VMPP. A Contractor can be found in default if the Contractor fails to submit its sales summary reports even when there are no reported sales.

## 3.18 DEALER/CONTRACTOR INSTALLED EQUIPMENT

All Contractors' installed accessories (roll bar, trailer hitch, etc.) shall be installed according to the manufacturer's specifications.

All Contractor installed accessories must be manufactured by a manufacturer recognized by the industry of the accessory provided unless the accessory is not available from a recognized manufacturer. The dealer is required to disclose the "make/model" of the product being offered and the location, design, and model must be approved by the Customer prior to installation. The dealer must also disclose the warranty of any item that is less than or exceeds vehicle/motorcycle factory warranty coverage.

## Virginia Sheriffs' Association Vehicle and Motorcycle Procurement Program – Invitation for Bids

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A Contractor that employs or subcontracts technicians to install emergency equipment on vehicles/motorcycles purchased on this contract are required to utilize technicians that are certified in Law Enforcement Vehicle Installation through the Engineering Validation Test Certification Commission, Inc. or an approved equivalent.

The VSA Contract Administrator may at any time during the contract period request proof of the required certification.

Any Contractor that violates this provision will be considered in default of the contract. The contract may then be terminated upon a ten-day written notice of said violation.

### 3.19 PRODUCTION CUTOFF

A Contractor shall notify the VSA Contract Administrator of production cutoff dates, in writing, no less than sixty (60) days prior to the close of "Fleet Final Order Date." Purchase Orders received by the Contractor ten (10) business days prior to the final order date must be accepted and entered into the order system with the manufacturer. Purchase Orders issued and received after the cutoff date will be subject to availability. For purposes of this section, Purchase Orders shall be deemed received by the Contractor upon delivery. Delivery can be accomplished by: A) in person delivery, B) certified mail, postage prepaid, return receipt requested, C) facsimile, evidenced by a confirmation print out, or D) a commercial overnight courier that guarantees next day delivery and provides a receipt.

If a Purchase Order has been timely received by the Contractor and the manufacturer fails to produce/deliver the production year vehicle/motorcycle, the Contractor must provide the next year's equivalent model at previous year's contract prices.

If Purchase Orders are received by the Contractor after the cutoff date, the Contractor and manufacturer at their sole discretion may choose to provide next year's model at current year's prices until the end of the contract term.

**Bid Award****Contract:** 22-05-0917R, Vehicle and Motorcycle Procurement**Group:** Police Rated Vehicles**Item:** 143, Stellantis, Dodge Charger Full Size Police Rated Sedan - AWD - 3.6L V6, LDEE48**Description:** Manufacturer`s standard base model specifications and current model year for model/model number listed.**Model Upgrade/Downgrade:** There are no models offered as a model upgrade/downgrade for this vehicle.

Zone	Rank	Vendor	Price	Percent (Taken off MSRP for options)	Build File	Options File
Dogwood	Primary	Hall Automotive, LLC	\$34,858.61	6.00%	Build	Options
	Alternate	Magic City CDJR of Bedford	\$35,303.75	6.00%	Build	Options
Colonial	Primary	Hall Automotive, LLC	\$34,796.11	6.00%	Build	Options
	Alternate	Magic City CDJR of Bedford	\$34,928.75	6.00%	Build	Options
Heritage	Primary	Hall Automotive, LLC	\$34,733.61	6.00%	Build	Options
	Alternate	Magic City CDJR of Bedford	\$35,303.75	6.00%	Build	Options
Chesapeake	Primary	Hall Automotive, LLC	\$34,608.61	6.00%	Build	Options
	Alternate	Magic City CDJR of Bedford	\$35,428.75	6.00%	Build	Options
No Delivery	Primary	Magic City CDJR of Bedford	\$34,803.75	6.00%	Build	Options
	Alternate	Hall Automotive, LLC	\$34,858.61	6.00%	Build	Options



<b>VSA POLICE AND SSV PRICING TEMPLATE</b>									
DATE:					4/10/23				
LOCALITY:					Fluvanna County Sheriff's Office				
ATTENTION:					Capt. Sean Peterson				
VSA SPEC #					143		Stock		
VEHICLE DESCRIPTION:		2023 Dodge Charger Pursuit V6 AWD							
BASE CONTRACT PRICE:							\$35,303		
OPTIONS:									
GXQ		6 ADDITIONAL KEYS					\$		159.80
CW6		DEACTIVATE REAR DOOR					\$		79.90
LNF		DRIVER SIDE SPOTLIGHT					\$		220.90
LNX		UPGRADE TO LED SPOTLIGHT					\$		141.00
W8B		WHEEL COVERS					\$		42.30
CONVENIENCE FEE*							\$		470.00
							Total Figure		\$36,417
<div>*Convenience Fee is an approved VSA fee if the dealership has an acceptable unit in stock for immediate delivery versus a factory order.</div>									
EXTERIOR COLOR:		White							
QUANTITY:		2							
DELIVERY:		Price includes delivery to Fluvanna County Sheriff's Office							
VIN NUMBERS:		<div><div></div><div>2C3CDXKG2PH536981 Stock Number FB10064</div><div>2C3CDXKGXPH536985 Stock Number FB10065</div></div>							
PLEASE NOTE.....									
Dominion of Bedford (Dominion Chrysler, Dodge, Jeep and Ram) was purchased by Magic City Auto Group of Roanoke effective February 25th.									
Magic City Auto Group assumed all terms and conditions of the VSA Contract including guaranteed pricing.									
<div><div></div><div>Please issue Purchase Order(s) to: Magic City CDJR Bedford LLC 1750 Independence Blvd. Bedford, VA 24523</div></div>									
PLEASE INCLUDE THIS PRICING TEMPLATE WITH PURCHASE ORDER.									
2C3CDXKG2PH536981 Stock Number FB10064									
2C3CDXKGXPH536985 Stock Number FB10065									



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**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM STAFF REPORT**

<b>MEETING DATE:</b>	Apr 19, 2023				
<b>AGENDA TITLE:</b>	Proclaiming April 23-29, 2023 National Crime Victims' Rights Week				
<b>MOTION(s):</b>	<b>I move to approve the Proclamation 02-2023 "Proclaiming April 23-29, 2023 National Crime Victims' Rights Week."</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			<b>X</b>		
<b>STAFF CONTACT(S):</b>	Sherri Stader, Victim/Witness Program Manager				
<b>PRESENTER(S):</b>	Kelly Harris, Assistant County Administrator				
<b>RECOMMENDATION:</b>	N/A				
<b>TIMING:</b>					
<b>DISCUSSION:</b>	National Crime Victims' Rights Week (NCVRW), April 23-29, 2023, helps to raise awareness about crime victims' issues and rights and introduce the community to the important resources and services available.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft Proclamation "Proclaiming April 23-29, 2023 National Crime Victims' Rights Week.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**PROCLAMATION 02 - 2023**

**National Crime Victim's Rights Week**  
**April 23 - 29, 2023**

**WHEREAS**, crime victims' rights acts passed in Virginia and at the federal level guarantee victims the right to meaningful participation and use of their voice in the criminal justice process; and

**WHEREAS**, victim service providers, advocates, laws enforcement officers, attorneys, and other allied professionals can help survivors find their justice by enforcing these rights; and

**WHEREAS**, including and elevating the voices of survivors makes certain they are heard and seen and creates a path to forging and sustaining community trust; and

**WHEREAS**, engaging survivors creates responses and services that are credible, meaningful, and centered on individual needs; and

**WHEREAS**, survivors' lived experiences can serve as a catalyst for implementing innovative programs, shifting existing programs in new directions, and changing policies or practices that prevent survivors from accessing services or pursuing justice; and

**WHEREAS**, National Crime Victims' Rights Week provides an opportunity to recommit to listening to crime survivors in every space where decisions are made that could impact them; and

**WHEREAS**, the Fluvanna Victim/Witness Assistance Program is hereby dedicated to amplifying the voices of survivors and creating an environment where survivors have the confidence that they will be heard, believed, and supported; and

**NOW, THEREFORE**, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** that the week of April 23-29, 2023 as **Crime Victims' Awareness Week**, Reaffirming our county's commitment to creating victim service responses that assist all victims of crime during Crime Victims' Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

Passed and adopted this 19th day of April, 2023.

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Mozell H. Booker  
Chair, Board of Supervisors



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Job Description update Communications Operations Coordinator				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors to approve the Job Description update for the Communications Operations Coordinator</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Director of Human Resources, Donna Snow				
<b>PRESENTER(S):</b>	Director of Human Resources, Donna Snow				
<b>RECOMMENDATION:</b>	Approve the job description for Communication Operations Coordinator				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	The job description for the Communication Operations Coordinator has been updated to reflect changes in the Summary, Essential functions, Required knowledge, skills and abilities, Acceptable Education experience and training, also the Working conditions and physical requirements. This has no fiscal impact on the County.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Job Description – Communications Operations Coordinator (Redlined) Job Description –Communications Operations Coordinator (Final)				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				<b>X</b>	<b>COAD</b>





Fluvanna County, Virginia  
E911 Center  
Job Description

~~COMMUNICATIONS~~ COMMUNICATIONS OPERATIONS COORDINATOR

Job Class #:	6281
Pay Grade:	16
Category:	Full-time, with Benefits
FLSA Status:	Non-exempt
Reports To:	Director of Communications

SUMMARY

Under minimal supervision, the Communications Operations Coordinator performs complex technical work on an assigned shift dispatching law enforcement, fire/rescue, and other personnel in response to emergency situations. Supervision is exercised over the Communications Supervisor and Communications Team Lead positions. The Operations Coordinator assumes command of the Emergency Communications Center in the absence of the Director of Communications, and serves as the day-to-day operations manager of the 911 Communications Center, Virginia Criminal Information Network (VCIN) Terminal Agency Coordinator (TAC).

ESSENTIAL FUNCTIONS

Primary Responsibilities

- Receives calls, assesses the emergent nature of calls, and dispatches appropriate personnel and equipment. Creates a log of each call received.
- Receives and properly classifies Emergency Medical calls and provides medical direction by following our EMD program protocols.
- Participates in training new Communications Operators. Assists with developing training procedures and techniques.
- Assists with developing dispatching procedures for Law Enforcement and Fire & Rescue communications.
- Maintains and audits Communications Center VCIN/NCIC records.
- Completes Assists with performance evaluations for Communications Supervisor and Communications Team Leads.
- Assists with the Freedom of Information Act (FOIA) as needed.
- Assists with annual Communications Center budget development and expense tracking.
- Assumes command of the Emergency Communications Center in the absence of the Director of Communications.
- Assists with the on-site setup of CAD and radio repeaters as required.
- Assists with radio tower inspection/repair as required.
- Serves as the day-to-day operations manager of the Emergency Communications Center
- Serves in ECC Management on-call rotation.
- Assists with Information Technology assignments as required.

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- Leads or oversees the leadership of the ECC QA/QI Program
- Serves in the role of a Tactical Field Dispatcher as required.
- Works on other assignments and projects as needed.

#### Terminal Agency Coordinator (TAC) Requirements

- Serves as agency coordinator with State Police during VCIN Audits
- Ensures Center compliance with VCIN, including validation
- Maintains current VCIN/NCIC Operating Manuals and NCIC Code Manuals for all Communications personnel
- Serves as agency liaison with VCIN staff
- Ensures agency compliance with FBI Security Policy and FBI Background/Fingerprint Policies

#### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Thorough knowledge of Fluvanna County including prominent businesses, buildings, parks, and landmarks.
- Thorough knowledge of Communications Supervisor and Team Lead responsibilities. Officer Responsibilities.
- Clear and concise communication skills.
- Ability to execute data entry at a reasonable speed.
- Ability to remain calm and reassuring during stressful situations.
- Extensive knowledge of VCIN/NCIC policies and procedures.
- Knowledge of supervisory responsibilities including interviewing and performance reviews.
- Thorough knowledge of Fluvanna County Communications Center policies, procedures, and operations.
- Demonstrated leadership skills and decision-making ability.
- Demonstrated understanding of CAD, EMD, and Radio Infrastructure used in the ECC.

#### ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

- Any combination of education, training, or experience equivalent to 2 years of college-college-level coursework in Criminal Justice, Computer Science, Emergency Medical Services, or a similar field is preferred.
- 43 years of emergency dispatch experience. Prior experience in law enforcement, fire, or EMS preferred
- Prior supervisory experience is required.
- Possession of Basic Communications Officer Certification.
- Possession of VCIN A/B Operator Certification for a minimum of 3 years
- Possession of EMD Certification
- Possession of CPR
- Ability to obtain within one year:
  - Communications Center Supervisor Certification
  - General Instructor or CTO Certification
  - EMD-Q Certification
  - Motorola FLEX DAC Certification
  - ICS 300 Preferred

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## WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

- ~~Position~~ The position requires typical office/sedentary work requiring exertion of up to 10 pounds of force occasionally.
- Work requires reaching, ~~fingering~~, grasping, and repetitive motions.
- ~~Vocal~~ Oral communication is required.
- Generally, work is performed indoors in a climate-controlled environment, but adverse environmental conditions may be encountered during a response to emergency scenes as a tactical field dispatcher or to off-site radio towers ~~and~~ network equipment locations for inspection/repair.
- ~~Work is performed indoors in a climate-controlled environment.~~
- Work may be performed in a stressful environment stemming from the receipt of emergency response calls.
- Work may require technical mechanical work which involves the use of hand and power tools and the use of step ladders

## POST OFFER REQUIREMENTS

- Criminal Background

Department Head	HR Manager	County Administrator	Board of Supervisors
Recommended:	Approval as to Form:	Recommended:	Approved:
<del>April 1, 2023</del>	<del>April 1, 2023</del> 9-17-2018	<del>April 1, 2023</del> 9-17-2018	<del>October 3, 2018</del>

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Fluvanna County, Virginia  
E911 Center  
Job Description

**COMMUNICATIONS OPERATIONS COORDINATOR**

<b>Job Class #:</b>	6281
<b>Pay Grade:</b>	16
<b>Category:</b>	Full-time, with Benefits
<b>FLSA Status:</b>	Non-exempt
<b>Reports To:</b>	Director of Communications

**SUMMARY**

Under minimal supervision, the Communications Operations Coordinator performs complex technical work on an assigned shift dispatching law enforcement, fire/rescue, and other personnel in response to emergency situations. Supervision is exercised over the Communications Supervisor and Communications Team Lead positions. The Operations Coordinator assumes command of the Emergency Communications Center in the absence of the Director of Communications and serves as the day-to-day operations manager of the 911 Communications Center.

**ESSENTIAL FUNCTIONS**

Primary Responsibilities

- Receives calls, assesses the emergent nature of calls, and dispatches appropriate personnel and equipment. Creates a log of each call received.
- Receives and properly classifies Emergency Medical calls and provides medical direction by following our EMD program protocols.
- Participates in training new Communications Operators. Assists with developing training procedures and techniques.
- Assists with developing dispatching procedures for Law Enforcement and Fire & Rescue communications.
- Completes performance evaluations for Communications Supervisor and Communications Team Leads.
- Assists with the Freedom of Information Act (FOIA) as needed.
- Assists with annual Communications Center budget development and expense tracking
- Assumes command of the Emergency Communications Center in the absence of the Director of Communications.
- Assists with the on-site setup of CAD and radio repeaters as required.
- Assists with radio tower inspection/repair as required.
- Serves as the day-to-day operations manager of the Emergency Communications Center
- Serves in ECC Management on-call rotation.
- Assists with Information Technology assignments as required.
- Leads or oversees the leadership of the ECC QA/QI Program
- Serves in the role of a Tactical Field Dispatcher as required.

<ul style="list-style-type: none"> <li>• Works on other assignments and projects as needed.</li> </ul>
<b>REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES</b>
<ul style="list-style-type: none"> <li>• Thorough knowledge of Fluvanna County including prominent businesses, buildings, parks, and landmarks.</li> <li>• Thorough knowledge of Communications Supervisor and Team Lead responsibilities..</li> <li>• Clear and concise communication skills.</li> <li>• Ability to execute data entry at a reasonable speed.</li> <li>• Ability to remain calm and reassuring during stressful situations.</li> <li>• Extensive knowledge of VCIN/NCIC policies and procedures.</li> <li>• Knowledge of supervisory responsibilities including interviewing and performance reviews.</li> <li>• Thorough knowledge of Fluvanna County Communications Center policies, procedures, and operations.</li> <li>• Demonstrated leadership skills and decision-making ability.</li> <li>• Demonstrated understanding of CAD, EMD, and Radio Infrastructure used in the ECC.</li> </ul>
<b>ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING</b>
<ul style="list-style-type: none"> <li>• Any combination of education, training, or experience equivalent to 2 years of college-level coursework in Criminal Justice, Computer Science, Emergency Medical Services, or a similar field is preferred.</li> <li>• 4 years of emergency dispatch experience. Prior experience in law enforcement, fire, or EMS preferred</li> <li>• Prior supervisory experience is required.</li> <li>• Possession of Basic Communications Officer Certification.</li> <li>• Possession of VCIN A/B Operator Certification for a minimum of 3 years</li> <li>• Possession of EMD Certification</li> <li>• Possession of CPR</li> <li>• Ability to obtain within one year: <ul style="list-style-type: none"> <li>- Communications Center Supervisor Certification</li> <li>- General Instructor or CTO Certification</li> <li>- EMD-Q Certification</li> <li>- Motorola FLEX DAC Certification</li> <li>- ICS 300 Preferred</li> </ul> </li> </ul>
<b>WORKING CONDITIONS AND PHYSICAL REQUIREMENTS</b>
<ul style="list-style-type: none"> <li>• The position requires typical office/sedentary work requiring exertion of up to 10 pounds of force occasionally.</li> <li>• Work requires reaching, grasping, and repetitive motions.</li> <li>• Oral communication is required.</li> <li>• Generally, work is performed indoors in a climate-controlled environment, but adverse environmental conditions may be encountered during a response to emergency scenes as a tactical field dispatcher or to off-site radio tower/network equipment locations for inspection/repair.</li> </ul>

- Work may be performed in a stressful environment stemming from the receipt of emergency response calls.
- Work may require technical mechanical work which involves the use of hand and power tools and the use of step ladders

#### **POST OFFER REQUIREMENTS**

- Criminal Background

<b>Department Head Recommended:</b>	<b>HR Manager Approval as to Form:</b>	<b>County Administrator Recommended:</b>	<b>Board of Supervisors Approved:</b>
April 1, 2023	April 1, 2023	April 1, 2023	



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Job Description update Director of Communication and Technology				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors to approve the Job Description update for the Director of Communications and Technology.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Director of Human Resources, Donna Snow				
<b>PRESENTER(S):</b>	Director of Human Resources, Donna Snow				
<b>RECOMMENDATION:</b>	Approve the job description for Director of Communication and Technology				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	The job description for the Director of Communications, has been updated to Director of Communications and Technology. Updated to reflect changes in the Essential functions, Required knowledge, skills and abilities, Acceptable Education experience and training, also the Working conditions and physical requirements. This has no fiscal impact on the County.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Job Description – Director of Communications and Technology (Redlined) Job Description –Director of Communications and Technology (Final)				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				X	COAD







Fluvanna County, Virginia  
E911 Center  
Job Description

**DIRECTOR OF COMMUNICATIONS AND TECHNOLOGY**

<b>Job Class #:</b>	6291
<b>Pay Grade:</b>	2426
<b>Category:</b>	Full-time, with Benefits
<b>FLSA Status:</b>	Exempt
<b>Reports To:</b>	Sheriff

**SUMMARY**

The Director of Communications manages the day-to-day operations of the Emergency Communications Center by ensuring proper staffing and equipment functionality. The Director also manages the entire public safety radio system and the Sheriff's Office CAD/RMS System. He/she manages the E911 budget and makes contract suggestions to the Sheriff. The Director coordinates all IT-related work within the Sheriff's Office and manages the wireless phone account. He/she works/coordinates with vendors of all types including but not limited to radio, phone, GIS, and VSP to ensure all equipment remains in proper working order, and emergency callouts are required. The Director ensures that all E911 road signs are installed/replaced as needed and new E911 address markers are placed after building permits are issued.

**ESSENTIAL FUNCTIONS**

Overseeing the overall operations of the Emergency Communications Center participating in receiving, classifying, processing, and dispatching all emergency and non-emergency calls for service, utilizing computer-aided dispatch and other computer-related systems; assisting the public with informational requests, and performing data entry. (The following lists of items are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position).

- Supervises and participates in the operation of radios, telecommunications equipment, recording devices, computer terminals, and record procedures. Receives emergency and non-emergency calls, determines location and nature of calls, and dispatches appropriate personnel and equipment.
- Prepares annual budget and monitors expenditures.
- Develops and implements communications procedures and dispatching policies; verifies effectiveness; analyzes practiced measures; makes changes if necessary.
- Develops and promotes E-911 public educational materials applicable to all ages.
- Develops packages, solicits for and reviews bids; recommends awards of contract and supervises the implementation of E-911 mapping system, installation of house numbers, and street signs.
- Inspects road sign hardware for required maintenance, and issues repair orders to

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- appropriate providers.
- Establishes the need for, and type of, equipment required for the operation of the emergency 911- communication system.
  - Investigates the availability of acceptable hardware/software packages that will meet the requirements of the intended service area; solicits for and reviews bids; offers recommendations for award of contract.
  - Establishes and maintains close contact with support personnel before, during, and after system installation.
  - Troubleshoots, repairs, or requests service for the department on/off-site equipment malfunctions.
  - Responds to callouts to emergency scenes to setup local communications and CAD networking to ensure adequate on-scene coverage reliability, to facilitate a vehicle may be assigned.
  - Sets up on-site mobile radio repeaters as needed in the field.
  - Responds to emergency callouts for system failure and malfunctions, including but not limited to information technology infrastructure including servers, call handling equipment (CHE), radio equipment, and CAD system.
  - Reviews reports and files prepared by Communication Officers for completeness and accuracy; reviews and updates dispatching protocols and procedures.
  - Operates teletype terminals on NCIC/VCIN Networks, monitors usage, and validates entries.
  - Serves in the role of a Tactical Field Dispatcher as required.
- Serves as Communication Officer when required.
- Designated Officer for Infection Control
    - Assures quality of care of patients (Arrestee) and department members.
    - Serves as a liaison between the medical facilities, medical examiner, and Public Health Officer.
    - Assists the department in insuring compliance with Federal, State, and local laws/regulations.
    - Develops and institutes a comprehensive program for exposure notification and medical follow-up.
    - Monitors compliance with the department's infection control practices/procedures.
  - Maintains the department's Exposure Control Plan.
  - Works with Administration, Risk Management, and Safety on infection control-related compliance issues.
  - Works with Administration, Risk Management, and Safety on infection control-related compliance issues.
  - Radio system manager;
    - Oversees all aspects of the County owned VHF Digital Trunked TDMA Simulcast radio system.

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- Ensures timely response/repair work is performed when issues with system arise. (Will be the first call for all system-related problems and decide repair call-out options as needed). Includes emergency after-hours call-outs to correct or investigate system issues; to facilitate this a vehicle may be assigned.
- Provides end-user training for the system as required.
- Adds/Removes subscribers from the system.
- Assists with maintenance contract negotiations.
- Ensures annual/bi-annual maintenance is completed at scheduled times.
- Attends Motorola MTUG committee meetings bi-annual.
- Works with neighboring jurisdictions to put SOP's and MOU's in place for future growth of the system and interoperability.

• CAD system administrator:

- One of the agency's main SAA's (Spillman Application Administrators) – who must be certified with Motorola after go-live.
- In-house go-to person for all technical-related issues with the Flex software and the ability to address all problems relating to hardware, software, or operating system not directly associated with Spillman Software.
- Attends annual training to stay up to date with all new releases and software upgrades.
- Be the Main point of contact for upgrades and problem-reporting with the Motorola Technical Support Team.
- Be the Liaison between Sheriff's Office and Fire-Rescue agencies regarding CAD Mobile and response zone planning.

• Everbridge system administrator:

- Be the Main point of contact for the County's citizen alert system.
- Provides training to all other end users of the system.
- Maintains database and citizen signup portal and assist citizens as needed with signup questions and issues.
- Coordinates with Command Staff in establishing a protocol for when alerts will be sent.
- Authorizes users after proper training to launch alerts within the software.

• Overseeing the daily operations of the Emergency Communications Center participating in receiving, classifying, processing and dispatching all emergency and non-emergency calls for service utilizing computer-aided dispatch and other computer related systems: assisting the public with informational requests and performing data entry. (The following lists of items are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position). • Supervises and participates in the operation of radios, telecommunications equipment, recording devices, computer terminals, and record procedures. Receives emergency and nonemergency calls, determines location and nature of calls and dispatches appropriate personnel and equipment. • Prepares annual budget and monitors expenditures. • Develops and implements communications procedures and dispatching policies; verifies effectiveness; analyzes practiced measures; makes changes if necessary. • Develops and promotes E-911 public educational materials applicable to all ages. • Develops packages, solicits for and reviews bids; recommends awards of contract and

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supervises implementation of E-911 mapping system, installation of house numbers and street signs. • Inspect road sign hardware for maintenance, issues repair orders to appropriate providers. • Establishes need for and type of equipment required for operation of the emergency 911 communication system. • Investigates the availability of acceptable hardware/software packages that will meet the

- Reviews reports and files prepared by Communications Officers for completeness and accuracy; reviews and updates dispatching protocols and procedures.
- Operates teletype terminals on NCIC/VCIN Networks; monitors usage; validates entries.
- Serves as Communications Officer when required.

- Additional Duties assigned January 1, 2016 Designated Officer for Infection Control • Assures quality of care of patients (Arrestee) and department members. • Serves as a liaison between the medical facilities, medical examiner, and Public Health Officer. • Assists the department in insuring compliance with Federal, State, and local laws/regulations. • Develops and institutes a comprehensive program for exposure notification and medical followup. • Monitors compliance with the department's infection control practices/procedures. • Maintains the department's Exposure Control Plan to include TB control. • Works with Administration, Risk Management, and Safety on infection control related compliance issues.

- Additional Duties assigned September 14, 2017 Radio system manager: • Oversee all aspects of the County owned VHF Digital Trunked TDMA Simulcast radio system. • Ensure timely response/repair work is performed when issues with system arise. (Will be first call for all system related problems and decide repair call-out options as needed). Includes emergency after-hours call-outs to correct or investigate system issues, to facilitate this a vehicle may be assigned • Provide end-user training for the system as required • Add/Remove subscribers from the system • Assist with maintenance contract negotiations • Ensure annual/bi-annual maintenance is completed at scheduled times. • Attend Motorola MTUG committee meetings bi-annual • Work with neighboring jurisdictions to put SOP's and MOU's in place for future growth of the system and interoperability.

CAD system administrator: • Be one of the agency's main SAA (Spillman Application Administrator) who must be certified with Motorola after go-live. • Be in-house go-to person for all technical related issues with the Flex software and the ability to address all problems relating to hardware, software, or operating system not directly associated with Spillman Software. • Attend annual training to stay up to date with all new releases and software upgrades. • Be main point of contact for upgrades and problem reporting with Motorola Technical Support Team. • Be liaison between Sheriff's Office and Fire-Rescue agencies regarding CAD Mobile and response zone planning Everbridge system administrator: • Be main point of contact for the Counties citizen alert system. • Provide training to all other end-users of the system. • Maintain database and citizen signup portal and assist citizens as needed with signup questions and issues. • Coordinate with Command Staff in establishing protocol for when alerts will be sent. • Authorize needed individuals after proper training to launch alerts within the software.

#### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of the methods of operating the communications system; thorough knowledge of radio and teletype procedures; thorough knowledge of the geography of the county and location

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of important buildings; ability to type at a reasonable rate of speed; ability to speak distinctly; ability to operate all communications equipment; ability to solve problems within scope of responsibility; ability to deal courteously with the general public under stressful conditions; ability to supervise the work of subordinate personnel; ability to establish and maintain effective working relationships with associates and the general public.

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#### ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

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- At least three (43) years of experience in an E911 center involving emergency response dispatching, answering telephones, and/or data entry.
- Must have an impeccable work record.
- Any combination of education, training, or experience equivalent to 2 years of college-level coursework in Criminal Justice, Computer Science, Emergency Medical Services, or a similar field.
- Education and experience must be an equivalent to a high school diploma or GED.
- Must possess a valid Virginia's Driver's License.
- Must successfully complete criminal history background investigation, including fingerprinting, to indicate no felony convictions, and no serious misdemeanor convictions. All convictions shall be reviewed on a case-by-case basis.
- Superior knowledge of all working systems within the E911 Center including but not limited to: Radio systems, E911 phone systems, CAD system.
- Successfully complete Communications Supervisor training within six months of assuming the position.
- Successfully complete ICS 100, 200, 300, 400, 700, 800 within one year of assuming the position.
- No infractions resulting in serious disciplinary action (i.e. suspension) within the last 24 months.
- Must successfully complete and maintain VCIN certification within 6 months of assuming the position.
- Successfully complete DCJS Basic Communications Training, and General Instructor School.
- Possession of EMD Certification.
- Any combination of education and experience equivalent to 5 year's-years' of relevant experience in Emergency Communications or related field.
- Successfully complete Motorola Flex RAC, DAC, CAC, and SAA within one year of assuming position.
- Must have a superior knowledge of all working systems within the E911 Center including but not limited to: Radio systems, E911 phone systems, CAD system.
- Through knowledge of radio systems and management.
- Background in Information Technology.
- Background in annual budget process and review.

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#### WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

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- Mainly sedentary work requiring the exertion of up to 50 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects.
- Work requires reaching, fingering, grasping, and repetitive motions.

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- VocalOral communication is required for expressing or exchanging ideas by means of using the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly.
- Hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communication and/or to make fine distinctions in sound.
- Visual acuity is required for preparing and analyzing written or computer data, operationing of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
- The worker is not generally subject to adverse environmental conditions but may be encountered during a response to emergency scenes as a tactical field dispatcher or to off-site radio towers +/ network equipment locations for inspection/repair.
- Network maintenance, radio maintenance, and other technical mechanical work as required, which involve the use of hand and power tools and use of step ladders.

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires reaching, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communication and/or to make fine distinctions in sound; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not generally subject to adverse environmental conditions, but may be encountered during response to emergency scenes or to off-site radio towers / network equipment locations for inspection/repair. Network maintenance, radio maintenance, and other technical mechanical work as required, which involve the use of hand and power tools and use of step ladders.

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## POST OFFER REQUIREMENTS

- Criminal Background

Department Head Recommended:	HR Manager Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:
<u>April 1, 2023</u>	<u>April 1, 20239-17-2018</u>	<u>April 1, 20239-17-2018</u>	<u>October 3, 2018</u>





Fluvanna County, Virginia  
E911 Center  
Job Description

**DIRECTOR OF COMMUNICATIONS AND TECHNOLOGY**

<b>Job Class #:</b>	6291
<b>Pay Grade:</b>	26
<b>Category:</b>	Full-time, with Benefits
<b>FLSA Status:</b>	Exempt
<b>Reports To:</b>	Sheriff

**SUMMARY**

The Director of Communications manages the day-to-day operations of the Emergency Communications Center by ensuring proper staffing and equipment functionality. The Director also manages the entire public safety radio system and the Sheriff's Office CAD/RMS System. He/she manages the E911 budget and makes contract suggestions to the Sheriff. The Director coordinates all IT-related work within the Sheriff's Office and manages the wireless phone account. He/she works/coordinates with vendors of all types including but not limited to radio, phone, GIS, and VSP to ensure all equipment remains in proper working order, and emergency callouts are required. The Director ensures that all E911 road signs are installed/replaced as needed and new E911 address markers are placed after building permits are issued.

**ESSENTIAL FUNCTIONS**

Overseeing the overall operations of the Emergency Communications Center participating in receiving, classifying, processing, and dispatching all emergency and non-emergency calls for service, utilizing computer-aided dispatch and other computer-related systems, assisting the public with informational requests, and performing data entry. (The following lists of items are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position).

- Supervises and participates in the operation of radios, telecommunications equipment, recording devices, computer terminals, and record procedures. Receives emergency and non-emergency calls, determines location and nature of calls, and dispatches appropriate personnel and equipment.
- Prepares annual budget and monitors expenditures.
- Develops and implements communications procedures and dispatching policies; verifies effectiveness; analyzes practiced measures; makes changes if necessary.
- Develops and promotes E-911 public educational materials applicable to all ages.
- Develops packages, solicits for and reviews bids; recommends awards of contract and supervises the implementation of E-911 mapping system, installation of house numbers, and street signs.
- Inspects road sign hardware for required maintenance, and issues repair orders to

- appropriate providers.
- Establishes the need for, and type of, equipment required for the operation of the emergency 911- communication system.
- Investigates the availability of acceptable hardware/software packages that will meet the requirements of the intended service area; solicits for and reviews bids; offers recommendations for award of contract.
- Establishes and maintains close contact with support personnel before, during, and after system installation.
- Troubleshoots, repairs, or requests service for the department on/off-site equipment malfunctions.
- Responds to callouts to emergency scenes to setup local communications and CAD networking to ensure adequate on-scene coverage reliability, to facilitate a vehicle may be assigned.
- Sets up on-site mobile radio repeaters as needed in the field.
- Responds to emergency callouts for system failure and malfunctions, including but not limited to information technology infrastructure including servers, call handling equipment (CHE), radio equipment, and CAD system.
- Reviews reports and files prepared by Communication Officers for completeness and accuracy; reviews and updates dispatching protocols and procedures.
- Operates teletype terminals on NCIC/VCIN Networks, monitors usage, and validates entries.
- Serves in the role of a Tactical Field Dispatcher as required.
- Serves as Communication Officer when required.
- Designated Officer for Infection Control
  - Assures quality of care of patients (Arrestee) and department members.
  - Serves as a liaison between the medical facilities, medical examiner, and Public Health Officer.
  - Assists the department in insuring compliance with Federal, State, and local laws/regulations.
  - Develops and institutes a comprehensive program for exposure notification and medical follow-up.
  - Monitors compliance with the department's infection control practices/procedures.
  - Maintains the department's Exposure Control Plan.
  - Works with Administration, Risk Management, and Safety on infection control-related compliance issues.
- Radio system manager:
  - Oversees all aspects of the County owned VHF Digital Trunked TDMA Simulcast radio system.
  - Ensures timely response/repair work is performed when system issues arise. (Will be the first call for all system-related problems and decide repair call-out options as needed). Includes emergency after-hours call-outs to correct or investigate system issues; to facilitate this a vehicle may be assigned.
  - Provides end-user training for the system as required.
  - Adds/Removes subscribers from the system.
  - Assists with maintenance contract negotiations.



- Ensures annual/bi-annual maintenance is completed at scheduled times.
- Attends Motorola MTUG committee meetings bi-annual.
- Works with neighboring jurisdictions to put SOP's and MOU's in place for future growth of the system and interoperability.
- CAD system administrator:
  - One of the agency's main SAAs (Spillman Application Administrators) – who must be certified with Motorola after go-live.
  - In-house go-to person for all technical-related issues with the Flex software and the ability to address all problems relating to hardware, software, or operating system not directly associated with Spillman Software.
  - Attends annual training to stay up to date with all new releases and software upgrades.
  - Main point of contact for upgrades and problem-reporting with the Motorola Technical Support Team.
  - Liaison between Sheriff's Office and Fire-Rescue agencies regarding CAD Mobile and response zone planning.
- Everbridge system administrator:
  - Main point of contact for the county's citizen alert system.
  - Provides training to all other end users of the system.
  - Maintains database and citizen signup portal and assist citizens as needed with signup questions and issues.
  - Coordinates with Command Staff in establishing a protocol for when alerts will be sent.
  - Authorizes users after proper training to launch alerts within the software.

#### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of the methods of operating the communications system; thorough knowledge of radio and teletype procedures; thorough knowledge of the geography of the county and location of important buildings; ability to type at a reasonable rate of speed; ability to speak distinctly; ability to operate all communications equipment; ability to solve problems within scope of responsibility; ability to deal courteously with the general public under stressful conditions; ability to supervise the work of subordinate personnel; ability to establish and maintain effective working relationships with associates and the general public.

#### **ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING**

- At least three (4) years of experience in an E911 center involving emergency response dispatching, answering telephones, and/or data entry.
- Must have an impeccable work record.
- Any combination of education, training, or experience equivalent to 2 years of college-level coursework in Criminal Justice, Computer Science, Emergency Medical Services, or a similar field.
- Must possess a valid Virginia Driver's License.
- Must successfully complete criminal history background investigation, including fingerprinting, to indicate no felony convictions and no serious misdemeanor convictions. All convictions shall be reviewed on a case-by-case basis. Superior knowledge of all working systems within the E911 Center including but not limited to: Radio systems, E911 phone systems, CAD system.

- Successfully complete Communications Supervisor training within six months of assuming the position.
- Successfully complete ICS 100, 200, 300, 400, 700, 800 within one year of assuming the position.
- No infractions resulting in serious disciplinary action (i.e. suspension) within the last 24 months.
- Must successfully complete and maintain VCIN certification within 6 months of assuming the position.
- Successfully complete DCJS Basic Communications Training, and General Instructor School.
- Possession of EMD Certification.
- Any combination of education and experience equivalent to 5 years of relevant experience in Emergency Communications or related field.
- Successfully complete Motorola Flex RAC, DAC, CAC, and SAA within one year of assuming position.
- Through knowledge of radio systems and management.
- Background in Information Technology.
- Background in annual budget process and review.

#### **WORKING CONDITIONS AND PHYSICAL REQUIREMENTS**

- Mainly sedentary work requiring the exertion of up to 50 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects.
- Work requires reaching, grasping, and repetitive motions.
- Oral communication is required for expressing or exchanging ideas using the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly.
- Hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communication and/or to make fine distinctions in sound.
- Visual acuity is required for preparing and analyzing written or computer data, operating of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
- The worker is not generally subject to adverse environmental conditions but may be encountered during a response to emergency scenes as a tactical field dispatcher or to off-site radio towers/network equipment locations for inspection/repair.
- Network maintenance, radio maintenance, and other technical mechanical work as required, which involve the use of hand and power tools and use of step ladders.

#### **POST OFFER REQUIREMENTS**

- Criminal Background

<b>Department Head Recommended:</b>	<b>HR Manager Approval as to Form:</b>	<b>County Administrator Recommended:</b>	<b>Board of Supervisors Approved:</b>
April 1, 2023	April 1, 2023	April 1, 2023	

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM STAFF REPORT**

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	Job Description Communications Services Technician				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors to approve the Job Description for the Communications Services Technician.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Director of Human Resources, Donna Snow				
<b>PRESENTER(S):</b>	Director of Human Resources, Donna Snow				
<b>RECOMMENDATION:</b>	Approve the job description for Communications Services Technician.				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	The job description for the Communications Services Technician is a new position but has no new fiscal impact on the County. This position will be filled with a Communications Officer position. The duties in this job description will be focused more on performing complex technical work on an assigned shift as the office's VCIN TAC and Services officer. This position will also assist with dispatching law enforcement, fire/rescue, and other personnel in response to emergencies as needed. This position will also assume command of the Emergency Communications Center in the absence of the Director of Communications and Technology, Operations Coordinator, or Communications Supervisors.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Job Description – Communications Services Technician (Final)				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				X	COAD





Fluvanna County, Virginia  
E911 Center  
Job Description

**COMMUNICATIONS SERVICES TECHNICIAN**

<b>Job Class #:</b>	XXXX
<b>Pay Grade:</b>	14
<b>Category:</b>	Full-time-with Benefits
<b>FLSA Status:</b>	Non-Exempt/Hourly
<b>Reports To:</b>	Director of Communications and Technology

**SUMMARY**

Under minimal supervision, the Communications Services Technician (CST) performs complex technical work on an assigned shift as the office's VCIN TAC and Services officer. The CST will also assist with dispatching law enforcement, fire/rescue, and other personnel in response to emergencies as needed. The CST assumes command of the Emergency Communications Center in the absence of the Director of Communications, Operations Coordinator, or Communications Supervisors.

**ESSENTIAL FUNCTIONS**

- Serves as the agencies VCIN TAC (Terminal Agency Coordinator)
- Serves as agency coordinator with State Police during VCIN Audits.
- Ensures Center compliance with VCIN, including validation.
- Maintains current VCIN/NCIC Operating Manuals and NCIC Code Manuals for all Communications personnel.
- Serves as agency liaison with VSP VCIN staff.
- Ensures agency compliance with FBI Security Policy and FBI Background/Fingerprint Policies.
- Maintains records of CJIS compliance.
- Ensures all necessary agency personnel and maintains VCIN certifications.
- Maintains and audits Communications Center VCIN/NCIC records.
- Maintains and updates CJIS and NextTest online platforms.
- Serves as Liaison to the Courts and Commonwealth Attorney's office for inquiries regarding the service of paperwork.
- Enters and processes all VCIN-related paperwork received during shift.
- Conducts final checks of VCIN packets entered by staff while not on shift.
- Conducts all background checks for prospective appointees.
- Conducts all required background checks for concealed weapon permits for the Sheriff
- Conducts quality assurance and improvement processes on VCIN-related entries and provides a needs assessment to division training staff to conduct training.
- Sends and follows up on service requests to other jurisdictions.
- Works with the civil process and patrol divisions to maintain the service file cabinet in the communications center.

- Call-back coverage is required for call-outs or other emergencies.

**Other Responsibilities:**

- Receives calls, assesses the emergent nature of calls, and dispatches appropriate personnel and equipment. Creates a log of each call received.
- Receives and properly classifies Emergency Medical calls and provides medical direction by following our EMD program instructions.
- Serves in the role of a Tactical Field Dispatcher as required.
- Participates in training new Communications Operators. Assists with developing training procedures and techniques.
- Works on other assignments and projects as needed.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- Thorough knowledge of Fluvanna County including prominent businesses, buildings, parks, and landmarks.
- Thorough knowledge of Communications Officer responsibilities.
- Clear and concise communication skills.
- Ability to execute data entry at a reasonable speed.
- Ability to remain calm and reassuring during stressful situations.
- Extensive knowledge VCIN/NCIC policies and procedures.
- Knowledge of supervisory responsibilities including interviewing and performance reviews.
- Thorough knowledge of Fluvanna County Communications Center policies, procedures, and operations.
- Demonstrated leadership skills and decision-making ability.

**ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING**

- The combination is acceptable of Education, training, or experience equivalent to 2 years of college-level coursework in Criminal Justice, Computer Science, Emergency Medical Services, or a similar field.
- 3 years of emergency dispatch experience. Prior experience in law enforcement, fire, or EMS is preferred.
- Possession of Basic Communications Officer Certification.
- Possession of VCIN A/B Operator Certification for a minimum of 3 years.
- Possession of EMD (Emergency Medical Dispatch) Certification.
- Possession of or ability to obtain VSP TAC Certification within 6 months of appointment.

**WORKING CONDITIONS AND PHYSICAL REQUIREMENTS**

- The position requires typical office/sedentary work requiring exertion of up to 10 pounds of force occasionally.
- Work requires reaching, grasping, and repetitive motions.
- Vocal communication is required.
- Generally, work is performed indoors in a climate-controlled environment, but adverse environmental conditions may be encountered during the response to emergency scenes as a tactical field dispatcher or to off-site radio towers/network equipment locations for inspection/repair.

- Work may be performed in a stressful environment stemming from the receipt of emergency response calls.
- Work may require technical mechanical work which involves the use of hand and power tools and the use of step ladders.

#### **POST OFFER REQUIREMENTS**

- Criminal Background

<b>Department Head Recommended:</b>	<b>HR Manager Approval as to Form:</b>	<b>County Administrator Recommended:</b>	<b>Board of Supervisors Approved:</b>
4/1/2023	4/1/2023	4/1/2023	





## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

<b>MEETING DATE:</b>	April 19, 2023				
<b>AGENDA TITLE:</b>	NetMotion Mobility Renewal				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve Purchase Order No. 2 under the Participation Addendum between the County of Fluvanna, Virginia, and AT&amp;T Mobility National Accounts LLC, for the NetMotion Mobility Contract for \$10,310 for an upgrade and 1 year of maintenance service and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X		X	
<b>STAFF CONTACT(S):</b>	Donna Allen, Purchasing Officer; Michael Grandstaff, Director of Communications				
<b>PRESENTER(S):</b>	Donna Allen, Purchasing Officer				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>As part of our CAD System, our responders need a VPN (Virtual Private Network) in order to communicate and transmit data over secured lines to each other and Dispatch.</li> <li>NetMotion is specifically designed for Mobile devices to account for poor signal and dropped call/data by enhancing and optimizing network connectivity.</li> <li>Allows for transparent transitions between cellular, Wi-Fi and wired networks.</li> <li>The department has been using this service since August 2018.</li> <li>This Agreement is to Upgrade the service for \$2,000; and extend the premium maintenance services for 1 year for \$8,310 (for the period of July 2, 2030 through July 1, 2024) with a total cost of \$10,310.</li> </ul>				
<b>FISCAL IMPACT:</b>	Budgeted				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>a. Purchase Order No. 2 under the Participating Addendum between the County of Fluvanna, Virginia, and AT&amp;T Mobility National Accounts LLC, for the NetMotion Mobility Contract</li> <li>b. Exhibit 1: Quote</li> </ul>				

REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		X(Sheriff)

**Fairfax County Public Schools**  
**Wireless Digital Voice & Data Services, Associated Services/Equipment**  
**Contract Number 4400006674 (the "FCA" or "FCA #4400006674")**  
**Purchase Order Under Participating Addendum ("PA")**

This Purchase Order No. 2 under Participating Addendum is made between Fluvanna County, a political subdivision of the State of Virginia ("Participant"), and AT&T Mobility National Accounts LLC ("AT&T".) (collectively, the "Parties") and is effective on the date when first signed by both parties.

Participant agreed to participate in the FCA Participating Addendum ("PA") executed by the Fluvanna County Administrator and Eric Hess, Fluvanna County Sheriff on May 22, 2018, incorporated herein by reference as a material part hereof. Under the PA, Participant previously extended its premium maintenance services through July 1, 2023, and wishes to further extend the same. Under the PA, Participant desires to (i) upgrade its services "SKU 4686K" for \$2,000 as set out in the attached Quote # Q-211495-7 (the "Quote"); and (ii) further extend its premium maintenance services for one (1)-year for \$8,310.00 total (\$8,310.00 per year) as set out in the attached Quote attached hereto and incorporated herein by reference as a material part hereof. The total cost of the upgrade and extension of maintenance services is \$10,310.00. Except as otherwise modified hereby, the PA remains in full force and effect.

**AGREED: FLUVANNA COUNTY**

By: \_\_\_\_\_

Name: \_\_\_\_\_


Title: \_\_\_\_\_

Date: \_\_\_\_\_

**AGREED: FLUVANNA COUNTY SHERIFF'S OFFICE**

By: \_\_\_\_\_  
Eric Hess, Sheriff

**AGREED: AT&T Mobility National Accounts LLC**

By:  \_\_\_\_\_

Name: Mark Filster

Title: Sr. Contract Manager

Date: 04/04/2023

Approved as to form: \_\_\_\_\_  
Fluvanna County Attorney



March 16, 2023

Quote #: Q-211495-7  
Territory: Southeast - Corporate  
Account ID: 0013700000Lzcp7

**Ship To:**  
Michael Grandstaff  
Fluvanna County Sheriff  
160 Commons Blvd  
Palmyra, VA 22963  
(434) 589-8211  
mgrandstaff@fluvannasheriff.com

Dear Michael,

This quote is valid until November 30, 2023.

**Professional Services - 8Hrs**

Product Description	AT&T SKU	SKU	Qty	Unit List Price	Fluvanna County Sheriff Price
NetMotion Mobile Solutions Group – Technical Services Includes: • Planning discussion with a NetMotion Engineer • Up to one eight-hour configuration day • Services must be used within 90-days of purchase	4686K	11NMPS-8HR-S	1	USD 2,000.00	USD 2,000.00
Mobility Solutions Group Services Subtotal					USD 2,000.00
Total					USD 2,000.00

**Complete to Convert - 100 Annual**

Product Description	AT&T SKU	SKU	Qty	Unit List Price	Fluvanna County Sheriff Price
Full access to the Absolute platform and all of its features, powering security, visibility and connectivity use-cases. Includes the software defined perimeter (SDP), enterprise VPN and experience monitoring solutions. (Effective from 7/2/2023 through 7/1/2024)	4877P	NMSCOMPSUB	1	USD 10.00/mo.	USD 8,310.00
Subtotal					USD 8,310.00
Total					USD 8,310.00

Please do not hesitate to contact your AT&T and Absolute Secure Access (formerly NetMotion) Sales Representatives, who are available to answer any questions you may have.

Deanna Smith  
Account Executive  
dsmith@absolute.com  
Phone: 615-574-8877

Vanessa Moncada  
AT&T Mobility  
vm837p@att.com  
(973) 580-6125

*State and local sales tax will apply in certain states. Exempt customers must provide an official sales tax exemption certificate in compliance with state and local laws to avoid sales tax charges. Please note that pricing on this quote is subject to change if you purchase additional licenses, add new software features, or if we change our software prices. Maintenance renewals are based on current software list prices at the time of renewal and must include the total quantity of licenses, servers, and features that you own at the time of renewal. This pricing quote is confidential and may not be redistributed.*

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	The Board of Supervisors Two Year Plan





# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
[www.fluvannacounty.org](http://www.fluvannacounty.org)

## MEMORANDUM

**Date:** April 19, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY23 BOS Contingency Balance

The FY23 BOS Contingency line balance is as follows:

<b>Beginning Original Budget:</b>	<b>\$162,000</b>
Less: Career Development Circuit Court Clear & Commissioner of Revenue	-15,393
Less: Comprehensive Safety Action Plan Grant – Safe Streets - TJPDC	-30,000
Less: Comprehensive Economic Development Strategy (CEDS) - TJPDC	-2,097.04
Less: 2022 Board of Supervisors Planning Retreat	-5,000
Less: Social Services Salary Range Revision	-17,503
<b>Available:</b>	<b>\$92,006.96</b>





## County of Fluvanna

March, 2023

[illegible][illegible][illegible][illegible][illegible][illegible]



# COUNTY OF FLUVANNA

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## MEMORANDUM

**Date:** April 19, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY23 Capital Reserve Balances

The FY23 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY22 Carryover	\$512,518
<b>FY23 Budget Allocation:</b>	<b>\$250,000</b>
Less: Fluvanna County District Court Microphone System Replacement	-5,963
Less: Ground Water Well Monitoring at Convenience Center	-27,050
Less: Public Safety Building 5 ton heat pump	-6,408
Less: Generator at Carysbrook Fuel Pumps	-30,000
Less: 4 ton heat pump at Fluvanna County Community Center	-8,522.36
Less: HVAC leaking evaporator coil at the Fluvanna County Library	-6,301.01
Less: FUSD Network Installation	-12,415.70
Less: Commonwealth's Attorney Office Mold Remediation	-9,800
Less: Kents Store Firehouse Remediation	-63,000
Less: Replacement of Hot Water Heating Boiler at PW's Maintenance Shop Carysbrook	-36,292
Less: Purchase and install dump body on 2001 Fprd F-550 Brush Truck that was transferred from FUSD to PW's	-17,300
Add: Closed CRM Projects 04/04/2023	1,521.97
<b>FY23 Available:</b>	<b>540,987.90</b>

## Schools Capital Reserve:

FY22 Carryover	\$387,600
<b>FY23 Budget Allocation:</b>	<b>\$200,000</b>
Less: FCHS Tennis Court Repair	-63,100
Less: Emergency Radios for FCPS School and Departments	-23,910
Add: Closed CRM Project – 08/27/2022	4,884
Less: Central Elementary purchase of 3 HVAC chiller fans	-10,560
Less: Central Elementary HVAC Chiller replacing failed parts	-11,090
Less: FCHS main chiller	-6,740
Less: Fluvanna Middles School HVAC Chiller	-9,178
Add: Insurance recovery from VACORP for vandalism at FMS	38,498.27
Less: Repair and updating equipment at FMS due to vandalism	-38,498.27
Less: Central Fire Control System	-4,460
Less: FCHS Hot Water Heater	-4,435
Less: FCHS Track Surface	-16,850
Less: FMS Fire Control Main Board	-4,990
Less: FMS Fire Control System	-5,275
Less: FCPS Sewer line repairs and installing clean out	-15,500
Less: FCHS auditorium air handler and installing a new one	-7,800
Less: FCHS Centrifungal Pump	-8,524
Less: FCHS Chiller #1	-36,380
Less: Carysbrook Elementary Water Leak Repair	-21,500
Less: Central Elementary Sewer Back Up	-3,200
Less: 12 Year Replacement Cycle for (82) Fire Extinguishers at FCHS	-5,945



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Less: UVA Cooperative Procurement – Tennis Court Cracks	-1,100
Less: Rekortan – FCHS Track Repair	-26,630
Add: Closed CRM Projects 4/4/2023	341.98
<b>FY23 Available:</b>	<b>305,658.98</b>





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## MEMORANDUM

**Date:** April 19, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

<b>FY22 Year End Audited Total Unassigned Fund Balance:</b>	<b>\$26,519,445</b>
<b>Unassigned Fund Balance – 12% Target Per Policy:</b>	<b>\$10,215,566</b>
<b>Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$16,303,879</b>
Less: Palmyra Village Streetscape Project 10.19.22	-317,831
Less: Pleasant Grove Athletic Field Lighting	-108,990
<b>Current Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$15,877,058</b>





### FLUVANNA COUNTY

April 2023

MAINTENANCE	
<p><b>The Palmyra and Zions Crossroads Area Headquarters for the month of March 2023.</b></p> <ul style="list-style-type: none"> <li>Asphalt patching Rt 631, Rt653</li> <li>Tree debris removal Rt15,Rt633</li> <li>Cold mix patching Rt603, Rt613, Rt629, Rt631, Rt634</li> <li>Shoulder repair Rt1013</li> <li>Grade &amp; place stone on Secondary Rt759</li> <li>Mowing Primary Rt6;Secondary Rt637, Rt656, Rt657, Rt 662, Rt674</li> </ul>	
LAND DEVELOPMENT & PERMITS	AAron LeBeau, P.E.
<p><b>Plans with outstanding comments or under review (Activity within last 90 days)</b></p> <ul style="list-style-type: none"> <li></li> </ul> <p><b>Plans found acceptable</b></p> <ul style="list-style-type: none"> <li>Harvest Acres, Final Plat Review</li> <li>Musselman Family, Final Plat Review</li> <li>Fleming Family Subdivision, Final Plat Review</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li></li> </ul> <p><b>LUP Permits Issued and Completed:</b></p> <ul style="list-style-type: none"> <li>VDOT issued 18 permits in March 2023.</li> <li>VDOT closed 2 permits in March 2023.</li> </ul>	

## CONSTRUCTION

### Bridge Projects:

- **On-Call Bridge Maintenance Contract BRDG-967-457,N501 (UPC 115014) –**  
Scope: Bridge Maintenance (Various locations)  
Estimated Contract Completion Date: June 30, 2022 (Term 3)  
(Currently Inactive in the area)

### Road Projects:

- **ADA Compliance 9999-967-317, N01 (UPC 119781)** various locations. Contract executed 02-07-2022  
NTP: Specific to task orders  
Scope: On call ADA compliance  
Estimated Contract Completion Date: January 01, 2023 (T1)
- **On-Call District Signal Contract 9999-967-527, C501 (119130)–** Various Locations  
Scope: Specific to each Task order  
Estimated Contract Completion Date: December 22, 2023 (T1)  
(Currently Inactive in the Area)

### Schedules:

- **ST7A-967-F23, P401 (UPC121616)** Various routes  
NTP: March 15,2023  
Scope: Plant Mix  
Estimated contract completion date: October 22,2023

<b>TRAFFIC STUDIES/ SPECIAL REQUESTS</b>
<ul style="list-style-type: none"><li>● Marking requested on Route 659; passing zone. Status: In Progress; passing zone removed, full installation pending completion by Contractor</li><li>● Bridge Weight Restriction Signage on Rt 637, Antioch Road over Hardware River Request Received on 3/7/2023 Status: Pending review by Bridge/Structure Engineer</li></ul>



## The Board of Supervisors Two Year Plan – *Draft, August 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
<b>A</b>		<b>SERVICE DELIVERY</b>			
<b>A1</b>		Work with FRA to identify support options for Fire and Rescue volunteers.		X	
<b>A2</b>		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	Begin in Year 1; complete in Year 2
<b>A3</b>		Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	
<b>A4</b>		Community transportation options and alternatives.		X	Shared school buses/drivers providing transportation for county residents; TJPDC Rural Transportation work group; JAUNT
<b>A5</b>		Implement annual county volunteer recognition ceremony.		X	
<b>A6</b>		Design implementation plan for professional Fire Chief position.		X	
<b>B</b>		<b>COMMUNICATION</b>			
<b>B1</b>		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	
<b>C</b>		<b>PROJECT MANAGEMENT</b>			
<b>C1</b>		Continue Columbia area renewal efforts.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C2		Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		
C3		Continue Palmyra Village Streetscape	X	X	Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		2022 Smart Scale Grant Awarded.
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	
C5		Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	
C6		Pursue Fork Union revitalization.		X	
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	Multi-year project.
		C7.1 Create and Issue Request for Proposal for Design	X		
		C7.2 Select Design Firm for design of New Admin Building		X	
D		<b>COMMUNITY DEVELOPMENT &amp; ENRICHMENT</b>			
D1		Draft and a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
		D1.1 Adopt Economic Development Strategic Plan.	X		
		D1.2 Implement five-year Economic Development Strategic Plan.		X	
D2		Seek opportunities to coordinate development activity at Fluvanna's northern border with Louisa County.	X	X	
D3		Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5		Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers.  Fluvanna After Five @ Pleasant Grove.
D6		Research creating a "teaching farm" at PG Park.		X	Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?
D7		Implement stronger Code Enforcement on the County's Spot Blight Abatement program	X	X	
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>			

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		
E2		Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	X	X	
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	