



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
August 2, 2023 at 5:00 pm

#### TAB AGENDA ITEMS

#### 1 - CALL TO ORDER

#### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

#### 3 – ADOPTION OF AGENDA

#### SPECIAL PRESENTATION

- A Resolution of Commendation and Appreciation for Paige Tomaras, Zach Butler, and Savannah Peterson – Eric Dahl, County Administrator

#### 4 – COUNTY ADMINISTRATOR’S REPORT

#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

#### 6 – PUBLIC HEARING

#### 7 – ACTION MATTERS

- B FY23 BOS Contingency Budget Transfer - County Attorney Budget – Eric Dahl, County Administrator  
C Budget Calendar – Tori Melton, Director of Finance  
D Resolution of Support for Line Of Duty Act – Eric Dahl, County Administrator  
E Palmyra Village Streetscape Project - VDOT: Transportation Alternatives Program Grant Update– Eric Dahl, County Administrator

#### 7A – APPOINTMENTS

- F Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

#### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- G Zion Crossroads Route 250 / Route 15 Wastewater Preliminary Engineering Report – Eric Dahl, County Administrator  
H Dogs Running at Large Ordinance – Dan Whitten, County Attorney  
I Truckers/Tractor Trailer Signage on Rt. 600/618 – Eric Dahl County Administrator  
J JRWA Project Cost Update – Eric Dahl, County Administrator

#### 9 – CONSENT AGENDA

- K Minutes of July 5, 2023 – Caitlin Solis, Clerk to the Board  
L Blue Ridge Area Food Bank Partner Impact & Innovation Grant – Kelly Harris, Assistant County Administrator

#### 10 – UNFINISHED BUSINESS

TBD

#### 11 – NEW BUSINESS

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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County Administrator Review

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB A**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Resolution of Commendation and Appreciation for Paige Tomaras, Zach Butler, and Savannah Peterson				
<b>MOTION(s):</b>	<b>I move the Board of Supervisor approve a resolution entitled “Resolution of Commendation and Appreciation for Paige Tomaras, Zach Butler, and Savannah Peterson”</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	On July 6, 2023 lifeguards Paige Tomaras, Zach Butler, and Savannah Peterson saved a motorist who crashed her car into Lake Monticello.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia  
**RESOLUTION No. 21-2023**

**Resolution of Commendation and Appreciation For  
 Paige Tomaras, Zach Butler, and Savannah Peterson**

**WHEREAS**, on Thursday, July 6, 2023, on-duty Lake Monticello life guards, Paige Tomaras, Zach Butler, and Savannah Peterson put their training into action, rescuing a motorist experiencing a medical emergency; and

**WHEREAS**, Paige Tomaras witnessed the car crash through the pool fence, proceed across the pool deck and through the other side of the fence, continue down the hill and across Beach 1, before coming to rest in the Lake; and

**WHEREAS**, Paige Tomaras having alerted Savannah Peterson and Zach Butler, the lifeguards then gathered their gear and ran to the beach, finding the car rapidly filling with water; and

**WHEREAS**, Zach Butler removed the driver from the submerging vehicle, Savannah Peterson and others helped the driver out of the water and onto a spine board; and

**WHEREAS**, these joint lifesaving-actions, taken by this team of lifeguards, assisted by Lake Monticello maintenance staff Josh Huntington and Travis Perry, as well as Lake Monticello residents Mark Post and Kerri Lambert, resulted in a successful and happy outcome.

**NOW THEREFORE BE IT RESOLVED**, the Fluvanna County Board of Supervisors does hereby recognize and extend our heartfelt gratitude to Paige Tomaras, Zach Butler, and Savannah Peterson, for their quick thinking and selfless actions. The Board also thanks the Lake Monticello staff and residents who assisted and called 911, and the quick response of Emergency Services. It is no understatement to proclaim that it was these combined efforts that saved the life of the driver.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors of Fluvanna County on this 2nd day of August 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Chris Fairchild, Cunningham District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						

Attest:

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 Mozell H. Booker, Chair  
 Fluvanna County Board of Supervisors





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB B**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	FY23 BOS Contingency Budget Transfer – County Attorney Budget				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a budget transfer of \$91,625 from the FY23 BOS Contingency budget to the FY23 County Attorney budget for legal services.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			<b>X</b>		
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The FY23 County Attorney budget is currently over-expended by \$91,625 through June 2023 for legal services.</li> <li>• The main driver for increased costs are related to: <ul style="list-style-type: none"> <li>○ Legal – Procurement: The County had an increase in the number of contracts/agreements in FY23, the prior Purchasing Officer wasn't as experienced with contracts/agreements (required more County Attorney office involvement) and the Purchasing Officer position was vacant for 3 months (required more County Attorney office involvement) .</li> <li>○ Legal – Special: The County had major ordinances updated, with a couple of larger ones being Chapter 21 Water and Sewage Disposal related to the Zion Crossroads water and sewer project and Chapter 8 Fire Protection and Public Safety related to the Fluvanna County Department of Emergency Services.</li> </ul> </li> <li>• A budget transfer of \$91,625 from BOS Contingency is recommended in order to bring the County Attorney line under budget for FY23.</li> <li>• If approved, this budget transfer will increase the FY23 County Attorney budget from \$232,703 to \$324,328.</li> <li>• If approved, this budget transfer will decrease FY23 BOS Contingency from \$92,006.96 to \$381.96.</li> <li>• The FY24 in-house County Attorney budget is \$341,722.</li> </ul>				

	<b><u>Fiscal Year County Attorney Costs:</u></b>				
	FY16 - \$202,811 FY17 - \$271,879 FY18 - \$244,959* FY19 - \$198,087* FY20 - \$194,287* FY21 - \$194,303* FY22 - \$268,627* FY23 - \$324,328*				
	*The costs above exclude costs specifically related to the Zion Crossroads Water and Sewer System project for real estate acquisition, contracting, legal concerns and litigation. Those costs are reflected separately in the Zion Crossroads enterprise fund budget.				
<b>FISCAL IMPACT:</b>	Approval of the motion as stated above will decrease FY23 BOS Contingency and increase the FY23 County Attorney budget by \$91,625				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	FY23 County Attorney Budget Report				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			

YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>100 GENERAL FUND</b>							
<b>125 COUNTY ATTORNEY</b>							
10012500 401100 SAL & WAGE	0	10,808	10,808	10,807.69	.00	.31	100.0%
10012500 402100 FICA	0	827	827	827.56	.00	-.56	100.1%
10012500 402210 VRS	0	923	923	.00	.00	923.00	.0%
10012500 402400 GRPLIFE	0	145	145	10.00	.00	135.00	6.9%
10012500 403101 LEGAL-GEN	120,000	0	120,000	100,000.00	.00	20,000.00	83.3%
10012500 403102 LEGAL-RE	15,000	0	15,000	15,406.30	.00	-406.30	102.7%
10012500 403103 LEGAL-PROC	45,000	0	45,000	111,556.20	.00	-66,556.20	247.9%
10012500 403104 LEGAL-LITG	25,000	0	25,000	28,530.78	.00	-3,530.78	114.1%
10012500 403105 LEGAL-SPEC	15,000	0	15,000	55,244.15	.00	-40,244.15	368.3%
10012500 403500 PRINTING	0	0	0	28.00	.00	-28.00	100.0%
10012500 405230 TELECOMM	0	0	0	274.83	.00	-274.83	100.0%
10012500 406001 OFFSUPL	0	0	0	111.86	.00	-111.86	100.0%
10012500 408107 EDPEQUIP	0	0	0	1,530.46	.00	-1,530.46	100.0%
TOTAL COUNTY ATTORNEY	220,000	12,703	232,703	324,327.83	.00	-91,624.83	139.4%
TOTAL GENERAL FUND	220,000	12,703	232,703	324,327.83	.00	-91,624.83	139.4%
TOTAL EXPENSES	220,000	12,703	232,703	324,327.83	.00	-91,624.83	
GRAND TOTAL	220,000	12,703	232,703	324,327.83	.00	-91,624.83	139.4%

\*\* END OF REPORT - Generated by Eric Dahl \*\*



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB C**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	FY25 Budget Calendar				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the FY25 Budget Calendar, as presented.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Tori Melton, Finance Director				
<b>PRESENTER(S):</b>	Tori Melton, Finance Director				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	In accordance with Fluvanna County Budget Policy, Code of Virginia 58.1-3321 and Code of Virginia 15.2-2506				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	FY25 Budget Calendar Draft				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			





# FY25 BUDGET CALENDAR

Proposed August 2, 2023

Holiday - Offices Closed

DAY	DATE	DESCRIPTION	TIME/LOCATION	Su	M	T	W	Th	F	Sa
<b>Aug-2023</b>										
Tue	Aug 1	CIP Packet Released	Finance Email			1	2	3	4	5
Wed	Aug 2	BOS Regular Meeting	5:00 pm; Carysbrook PAC	6	7	8	9	10	11	12
Wed	Aug 16	BOS Regular Meeting	7:00 pm; Carysbrook PAC	13	14	15	16	17	18	19
				20	21	22	23	24	25	26
				27	28	29	30	31		
<b>Sep-2023</b>										
Fri	Sep 1	CIP Submissions Due to Finance	5:00 pm; Email Finance						1	2
Wed	Sep 6	BOS Regular Meeting	5:00 pm; Carysbrook PAC	3	4	5	6	7	8	9
Mon	Sep 11	County Administrator's CIP Review Committee	3:00pm Morris Room	10	11	12	13	14	15	16
Wed	Sep 20	BOS Regular Meeting	7:00 pm; Carysbrook PAC	17	18	19	20	21	22	23
				24	25	26	27	28	29	30
<b>Oct-2023</b>										
Wed	Oct 4	BOS Regular Meeting	5:00 pm; Carysbrook PAC	1	2	3	4	5	6	7
Tues	Oct 10	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Carysbrook PAC	8	9	10	11	12	13	14
Wed	Oct 18	BOS Regular Meeting	7:00 pm; Carysbrook PAC	15	16	17	18	19	20	21
Fri	Oct 20	FY25 Operating Budget Kick-Off	Budget Packet Email	22	23	24	25	26	27	28
				29	30	31				
<b>Nov-2023</b>										
Wed	Nov 1	BOS Regular Meeting	5:00 pm; Carysbrook PAC				1	2	3	4
Wed	Nov 8	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Carysbrook PAC	5	6	7	8	9	10	11
Wed	Nov 15	BOS Regular Meeting	7:00 pm; Carysbrook PAC	12	13	14	15	16	17	18
Wed	Nov 22	Operating Budgets Due to Finance (COB)	Email to Finance	19	20	21	22	23	24	25
				26	27	28	29	30		
<b>Dec-2023</b>										
	Dec 4-8	County Administrator Oper. Budget Reviews w/ CO's, DH's, & Agencies	TBD; Morris Room						1	2
Wed	Dec 6	BOS Regular Meeting	5:00 pm; Carysbrook PAC	3	4	5	6	7	8	9
Wed	Dec 6	BOS Work Session - FCPS And County Preliminary Budget Discussion	7:00 pm; TBD	10	11	12	13	14	15	16
Tues	Dec 12	Planning Commission Meeting - CIP Public Hearing/Recommendation	6:00 pm; Carysbrook PAC	17	18	19	20	21	22	23
Wed	Dec 20	BOS Budget Work Session - Non-Profit Presentations	5:00 pm; Carysbrook PAC	24	25	26	27	28	29	30
Wed	Dec 20	BOS Regular Meeting	7:00 pm; Carysbrook PAC	31						
<b>Jan-2024</b>										
Wed	Jan 3	BOS Regular Meeting	5:00 pm; Carysbrook PAC		1	2	3	4	5	6
Wed	Jan 17	BOS Budget Work Session - Non-Profit Presentations	5:00 pm; Carysbrook PAC	7	8	9	10	11	12	13
Wed	Jan 17	BOS Regular Meeting	7:00 pm; Carysbrook PAC	14	15	16	17	18	19	20
	Jan 29-31	BOS Budget Briefs	TBD; TBD	21	22	23	24	25	26	27
				28	29	30	31			
<b>Feb-2024</b>										
Wed	Feb 7	BOS Regular Meeting	5:00 pm; Carysbrook PAC					1	2	3
		<b>County Administrator's FY25 Budget Proposal and Revenue/Expenditure Brief</b>	7:00 pm; Carysbrook PAC	4	5	6	7	8	9	10
Wed	Feb 7	School Board Work Session - Superintendent's Budget (TBD) and Public Hearing	5:30 pm; School Board	11	12	13	14	15	16	17
Wed	Feb 14	School Board Meeting - Budget Adoption (TBD)	6:30 pm; School Board	18	19	20	21	22	23	24
Wed	Feb 21	BOS Budget Work Session - FCPS FY25 Adopted Budget Presentation	5:00 pm; Carysbrook PAC	25	26	27	28	29		
Wed	Feb 21	BOS Regular Meeting	7:00 pm; Carysbrook PAC							
Wed	Feb 28	BOS Budget Work Session - County Agency Briefs & Constitutional Officer Briefs	TBD pm; Carysbrook PAC							
<b>Mar-2024</b>										
Wed	Mar 6	BOS Regular Meeting	5:00 pm; Carysbrook PAC						1	2
Wed	Mar 6	BOS Budget Work Session - County Department Briefs/CIP Review	7:00 pm; Carysbrook PAC	3	4	5	6	7	8	9
Wed	Mar 13	BOS Budget Work Session	TBD pm; Carysbrook PAC	10	11	12	13	14	15	16
Wed	Mar 20	BOS Budget Work Session	5:00 pm; Carysbrook PAC	17	18	19	20	21	22	23
Wed	Mar 20	BOS Regular Meeting - Set Proposed FY25 Budget & CY24 Tax Rates for Advertising	7:00 pm; Carysbrook PAC	24	25	26	27	28	29	30
Wed	Mar 27	BOS Budget Work Session - TBD	TBD pm; Carysbrook PAC	31						
<b>Apr-2024</b>										
Wed	Apr 3	BOS Regular Meeting	5:00 pm; Carysbrook PAC		1	2	3	4	5	6
Wed	Apr 3	BOS Budget Work Session - TBD	7:00 pm; Carysbrook PAC	7	8	9	10	11	12	13
Wed	Apr 10	BOS Special Meeting - Public Hearing for FY25 Budget and CY24 Tax Rate	7:00 pm; Carysbrook PAC	14	15	16	17	18	19	20
Wed	Apr 17	BOS Regular Meeting - Adopt FY25 Budget and CY24 Tax Rate *	7:00 pm; Carysbrook PAC	21	22	23	24	25	26	27
Wed	Apr 24	BOS Special Meeting - TBD - Adopt FY25 Budget and CY24 Tax Rate *	7:00 pm; Carysbrook PAC	28	29	30				

\* Can adopt at Regular Meeting on April 17th or hold special meeting on April 24th to adopt



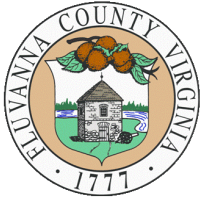


**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB D**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Resolution Honoring Officer Mark Christopher Wagner, II And Requesting Amendment of The Line of Duty Act				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the resolution entitled “Fluvanna County Board Of Supervisors Resolution Honoring Officer Mark Christopher Wagner, II And Requesting Amendment Of The Line Of Duty Act”</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>Nelson County is seeking support from Virginia Localities and that of the General Assembly in enacting legislation that will amend the State Code to provide private police officers Line of Duty Act benefits under §9.1-400 et seq. Wintergreen police officer Mark Christopher “Chris” Wagner, II lost his life in the line of duty on June 16, 2023. Officers of the Wintergreen Police Department, being a private police department, are not afforded the benefits available under the Line of Duty Act, Virginia Code Section 9.1-400 et seq., even though, along with their covered counterparts employed by a police department or sheriff’s office, they are responsible for the prevention and detection of crime and the enforcement of penal laws and are exposed to the same risks of injury or death in protecting citizens and visitors. There are many such other private police departments within our state that deserve these benefits, including the Lake Monticello Police Department.</p> <p>The Virginia Line of Duty Act (LODA), established in Title 9.1 of the Code of Virginia and enacted in 1972, provides benefits to eligible family members of eligible employees and volunteers killed in the line of duty and to those eligible employees and volunteers disabled in the line of duty and their eligible family members. Funding of LODA benefits is provided by employers in one of two ways:</p> <ul style="list-style-type: none"> <li>• Participation in the Line of Duty Death and Health Benefits Trust Fund (LODA Fund), administered by the Virginia Retirement System (VRS).</li> <li>• Self-funding by the employer or through an insurance company.</li> </ul>				

<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Resolution</li> <li>• Code of Virginia – Line of Duty Act</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>				<b>X</b>



**BOARD OF SUPERVISORS**

County of Fluvanna

Palmyra, Virginia

**RESOLUTION No. 22-2023**

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
RESOLUTION HONORING OFFICER MARK CHRISTOPHER WAGNER, II  
AND REQUESTING AMENDMENT OF THE LINE OF DUTY ACT**

**WHEREAS**, Mark Christopher Wagner II served for seven years with the Massanutten Police Department, beginning his law enforcement career as a Gate Attendant and in May of 2019, earned Police Officer status following his graduation from Central Shenandoah Police Academy; and

**WHEREAS**, Officer Wagner joined the Wintergreen Police Department in August of 2020 and diligently served the Wintergreen Community with unwavering honor and commitment; and

**WHEREAS**, Officer Mark Christopher Wagner II was killed in the line of duty on June 16, 2023, in his capacity as a law enforcement officer employed by the Wintergreen Police Department, a private police department; and

**WHEREAS**, the Line of Duty Act, Virginia Code § 9.1-400 *et seq.*, excludes private Police Officers from the benefits of that Act; and

**WHEREAS**, by definition under the Code of Virginia private Police Officers are law enforcement officers; and

**WHEREAS**, private Police Officers, just as their counterparts employed by a police department or sheriff’s office which is a part of or administered by the Commonwealth or any political subdivision thereof, are responsible for the prevention and detection of crime and the enforcement of the penal laws and are exposed to the same risks of injury or death; and,

**WHEREAS**, it is the sense of the Fluvanna County Board of Supervisors that the Line of Duty Act should be amended to afford private Police Officers the benefits available under the Act.

**NOW, THEREFORE, BE IT RESOLVED**, the Fluvanna County Board of Supervisors hereby honors Officer Mark Christopher Wagner II of Wintergreen Police Department for his heroism and honorable service to the citizens of Wintergreen and Nelson County, for whom he made the ultimate sacrifice, and

**BE IT FURTHER RESOLVED**, the Fluvanna County Board of Supervisors hereby calls upon the General Assembly to amend the Code of Virginia to afford private Police Officers the benefits available under Virginia Code § 9.1-400 *et seq.*, Line of Duty Act, and

**BE IT FINALLY RESOLVED**, said Board hereby directs that a copy of this Resolution requesting these State Code amendments be delivered forthwith to representatives in the General Assembly.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors of Fluvanna County on this 2<sup>nd</sup> day of August 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Chris Fairchild, Cunningham District						
Anthony P. O’Brien, Rivanna District						
John M. Sheridan, Columbia District						

Attest:

\_\_\_\_\_  
Mozell H. Booker, Chair  
Fluvanna County Board of Supervisors



## Line of Duty Act

### § 9.1-400. Title of chapter; definitions

A. This chapter shall be known and designated as the Line of Duty Act.

B. As used in this chapter, unless the context requires a different meaning:

"Beneficiary" means the spouse of a deceased person and such persons as are entitled to take under the will of a deceased person if testate, or as his heirs at law if intestate.

"Deceased person" means any individual whose death occurs on or after April 8, 1972, in the line of duty as the direct or proximate result of the performance of his duty, including the presumptions under §§ 27-40.1, 27-40.2, 51.1-813, 65.2-402, and 65.2-402.1 if his position is covered by the applicable statute, as a law-enforcement officer of the Commonwealth or any of its political subdivisions, except employees designated pursuant to § 53.1-10 to investigate allegations of criminal behavior affecting the operations of the Department of Corrections, employees designated pursuant to § 66-3 to investigate allegations of criminal behavior affecting the operations of the Department of Juvenile Justice, and members of the investigations unit of the State Inspector General designated pursuant to § 2.2-311 to investigate allegations of criminal behavior affecting the operations of a state or nonstate agency; a correctional officer as defined in § 53.1-1; a jail officer; a regional jail or jail farm superintendent; a sheriff, deputy sheriff, or city sergeant or deputy city sergeant of the City of Richmond; a police chaplain; a member of any fire company or department or emergency medical services agency that has been recognized by an ordinance or a resolution of the governing body of any county, city, or town of the Commonwealth as an integral part of the official safety program of such county, city, or town, including a person with a recognized membership status with such fire company or department who is enrolled in a Fire Service Training course offered by the Virginia Department of Fire Programs or any fire company or department training required in pursuit of qualification to become a certified firefighter; a member of any fire company providing fire protection services for facilities of the Virginia National Guard or the Virginia Air National Guard; a member of the Virginia National Guard or the Virginia Defense Force while such member is serving in the Virginia National Guard or the Virginia Defense Force on official state duty or federal duty under Title 32 of the United States Code; any special agent of the Virginia Alcoholic Beverage Control Authority; any regular or special conservation police officer who receives compensation from a county, city, or town or from the Commonwealth appointed pursuant to the provisions of § 29.1-200; any commissioned forest warden appointed under the provisions of § 10.1-1135; any member or employee of the Virginia Marine Resources Commission granted the power of arrest pursuant to § 28.2-900; any Department of Emergency Management hazardous materials officer; any other employee of the Department of Emergency Management who is performing official duties of the agency, when those duties are related to a major disaster or emergency, as defined in § 44-146.16, that has been or is later declared to exist under the authority of the Governor in accordance with § 44-146.28; any employee of any county, city, or town performing official emergency management or emergency services duties in cooperation with the Department of Emergency Management, when those duties are related to a major disaster or emergency, as defined in § 44-146.16, that has been or is later declared to exist under the authority of the Governor in accordance with § 44-146.28 or a local emergency, as defined in § 44-146.16, declared by a local

governing body; any nonfirefighter regional hazardous materials emergency response team member; any conservation officer of the Department of Conservation and Recreation commissioned pursuant to § 10.1-115; or any full-time sworn member of the enforcement division of the Department of Motor Vehicles appointed pursuant to § 46.2-217.

"Disabled person" means any individual who has been determined to be mentally or physically incapacitated so as to prevent the further performance of his duties at the time of his disability where such incapacity is likely to be permanent, and whose incapacity occurs in the line of duty as the direct or proximate result of the performance of his duty, including the presumptions under §§ 27-40.1, 27-40.2, 51.1-813, 65.2-402, and 65.2-402.1 if his position is covered by the applicable statute, in any position listed in the definition of deceased person in this section. "Disabled person" does not include any individual who has been determined to be no longer disabled pursuant to subdivision A 2 of § 9.1-404. "Disabled person" includes any state employee included in the definition of a deceased person who was disabled on or after January 1, 1966.

"Eligible dependent" for purposes of continued health insurance pursuant to § 9.1-401 means the natural or adopted child or children of a deceased person or disabled person or of a deceased or disabled person's eligible spouse, provided that any such natural child is born as the result of a pregnancy that occurred prior to the time of the employee's death or disability and that any such adopted child is (i) adopted prior to the time of the employee's death or disability or (ii) adopted after the employee's death or disability if the adoption is pursuant to a preadoptive agreement entered into prior to the death or disability. Notwithstanding the foregoing, "eligible dependent" shall also include the natural or adopted child or children of a deceased person or disabled person born as the result of a pregnancy or adoption that occurred after the time of the employee's death or disability, but prior to July 1, 2017. Eligibility will continue until the end of the year in which the eligible dependent reaches age 26 or when the eligible dependent ceases to be eligible based on the Virginia Administrative Code or administrative guidance as determined by the Department of Human Resource Management.

"Eligible spouse" for purposes of continued health insurance pursuant to § 9.1-401 means the spouse of a deceased person or a disabled person at the time of the death or disability. Eligibility will continue until the eligible spouse dies, ceases to be married to a disabled person, or in the case of the spouse of a deceased person, dies, remarries on or after July 1, 2017, or otherwise ceases to be eligible based on the Virginia Administrative Code or administrative guidance as determined by the Department of Human Resource Management.

"Employee" means any person who would be covered or whose spouse, dependents, or beneficiaries would be covered under the benefits of this chapter if the person became a disabled person or a deceased person.

"Employer" means (i) the employer of a person who is a covered employee or (ii) in the case of a volunteer who is a member of any fire company or department or rescue squad described in the definition of "deceased person," the county, city, or town that by ordinance or resolution recognized such fire company or department or rescue squad as an integral part of the official safety program of such locality.

"Fund" means the Line of Duty Death and Health Benefits Trust Fund established pursuant to § 9.1-400.1.

"Line of duty" means any action the deceased or disabled person was obligated or authorized to

perform by rule, regulation, condition of employment or service, or law.

"LODA Health Benefit Plans" means the separate health benefits plans established pursuant to § 9.1-401.

"Nonparticipating employer" means any employer that is a political subdivision of the Commonwealth that elected to directly fund the cost of benefits provided under this chapter and not participate in the Fund.

"Participating employer" means any employer that is a state agency or is a political subdivision of the Commonwealth that did not make an election to become a nonparticipating employer.

"VRS" means the Virginia Retirement System.

1995, cc. 112, 156, 597, §§ 2.1-133.5, 2.1-133.6; 1996, cc. 66, 174; 1998, c. 712; 2001, cc. 678, 844; 2003, cc. 37, 41, 1005; 2004, c. 30; 2005, cc. 907, 910; 2006, c. 824; 2007, c. 87; 2011, cc. 572, 586; 2012, cc. 374, 458, 573; 2015, cc. 38, 502, 503, 730; 2016, c. 677; 2017, cc. 439, 627; 2018, c. 548; 2020, cc. 207, 559.

### **§ 9.1-400.1. Line of Duty Death and Health Benefits Trust Fund**

A. There is hereby established a permanent and perpetual fund to be known as the Line of Duty Death and Health Benefits Trust Fund, consisting of such moneys as may be appropriated by the General Assembly, contributions or reimbursements from participating and nonparticipating employers, gifts, bequests, endowments, or grants from the United States government or its agencies or instrumentalities, net income from the investment of moneys held in the Fund, and any other available sources of funds, public and private. Any moneys remaining in the Fund at the end of a biennium shall not revert to the general fund but shall remain in the Fund. Interest and income earned from the investment of such moneys shall remain in the Fund and be credited to it. The moneys in the Fund shall be (i) deemed separate and independent trust funds, (ii) segregated and accounted for separately from all other funds of the Commonwealth, and (iii) administered solely in the interests of the persons who are covered under the benefits provided pursuant to this chapter. Deposits to and assets of the Fund shall not be subject to the claims of creditors.

B. The Virginia Retirement System shall invest, reinvest, and manage the assets of the Fund as provided in § 51.1-124.39 and shall be reimbursed from the Fund for such activities as provided in that section.

C. The Fund shall be used to provide the benefits under this chapter related to disabled persons, deceased persons, eligible dependents, and eligible spouses on behalf of participating employers and to pay related administrative costs.

D. Each participating employer shall make annual contributions to the Fund and provide information as determined by VRS. The amount of the contribution for each participating employer shall be determined on a current disbursement basis in accordance with the provisions of this section. For purposes of establishing contribution amounts for participating employers, a member of any fire company or department or rescue squad that has been recognized by an ordinance or a resolution of the governing body of any locality of the Commonwealth as an integral part of the official safety program of such locality shall be considered part of the locality served by the company, department, or rescue squad. If a company, department, or rescue squad serves more than one locality, the affected localities shall determine the basis and

apportionment of the required covered payroll and contributions for each company, department, or rescue squad.

If any participating employer fails to remit contributions or other fees or costs associated with the Fund, VRS shall inform the State Comptroller and the affected participating employer of the delinquent amount. In calculating the delinquent amount, VRS may impose an interest rate of one percent per month of delinquency. The State Comptroller shall forthwith transfer such delinquent amount, plus interest, from any moneys otherwise distributable to such participating employer.

2016, c. [677](#);2017, c. [439](#).

### **§ 9.1-401. Continued health insurance coverage for disabled persons, eligible spouses, and eligible dependents**

A. Disabled persons, eligible spouses, and eligible dependents shall be afforded continued health insurance coverage as provided in this section, the cost of which shall be paid by the nonparticipating employer to the Department of Human Resource Management or from the Fund on behalf of a participating employer, as applicable. If any disabled person or eligible spouse is receiving the benefits described in this section and would otherwise qualify for the health insurance credit described in Chapter 14 (§ [51.1-1400](#) et seq.) of Title 51.1, the amount of such credit shall be deposited into the Line of Duty Death and Health Benefits Trust Fund or paid to the nonparticipating employer, as applicable, from the health insurance credit trust fund, in a manner prescribed by VRS.

B. 1. The continued health insurance coverage provided by this section for all disabled persons, eligible spouses, and eligible dependents shall be through separate plans, referred to as the LODA Health Benefits Plans (the Plans), administered by the Department of Human Resource Management. The Plans shall comply with all applicable federal and state laws and shall be modeled upon state employee health benefits program plans. Funding of the Plans' reserves and contingency shall be provided through a line of credit, the amount of which shall be based on an actuarially determined estimate of liabilities. The Department of Human Resource Management shall be reimbursed for health insurance premiums and all reasonable costs incurred and associated, directly and indirectly, in performing the duties pursuant to this section (i) from the Line of Duty Death and Health Benefits Trust Fund for costs related to disabled persons, deceased persons, eligible dependents, and eligible spouses on behalf of participating employers and (ii) from a nonparticipating employer for premiums and costs related to disabled persons, deceased persons, eligible dependents, and eligible spouses for which the nonparticipating employer is responsible. If any nonparticipating employer fails to remit such premiums and costs, the Department of Human Resource Management shall inform the State Comptroller and the affected nonparticipating employer of the delinquent amount. In calculating the delinquent amount, the Department of Human Resource Management may impose an interest rate of one percent per month of delinquency. The State Comptroller shall forthwith transfer such delinquent amount, plus interest, from any moneys otherwise distributable to such nonparticipating employer.

2. In the event that temporary health care insurance coverage is needed for disabled persons, eligible spouses, and eligible dependents during the period of transition into the LODA Health Benefits Plans, the Department of Human Resource Management is authorized to acquire and provide temporary transitional health insurance coverage. The type and source of the



transitional health plans shall be within the sole discretion of the Department of Human Resource Management. Transitional coverage for eligible dependents shall comply with the eligibility criteria of the transitional plans until enrollment in the LODA Health Benefits Plan can be completed.

C. 1. a. Except as provided in subdivision 2 and any other law, continued health insurance coverage in any LODA Health Benefits Plans shall not be provided to any person (i) whose coverage under the Plan is based on a deceased person's death or a disabled person's disability occurring on or after July 1, 2017 and (ii) who is eligible for Medicare due to age.

b. Coverage in the LODA Health Benefits Plans shall also cease for any person upon his death.

2. The provisions of subdivision 1 a shall not apply to any disabled person who is eligible for Medicare due to disability under Social Security Disability Insurance or a Railroad Retirement Board Disability Annuity. The Department of Human Resource Management may provide such disabled person coverage under a LODA Health Benefits Plan that is separate from the plan for other persons.

3. Continued health insurance under this section shall also terminate upon the disabled person's return to full duty in any position listed in the definition of deceased person in § 9.1-400. Such disabled person shall promptly notify the participating or nonparticipating employer, VRS, and the Department of Human Resource Management upon his return to work.

4. Such continued health insurance shall be suspended for the Plan year following a calendar year in which the disabled person whose coverage under the Plan is based on a disability occurring on or after July 1, 2017, has earned income in an amount equal to or greater than the salary of the position held by the disabled person at the time of disability, indexed annually based upon the annual increases in the United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published by the Bureau of Labor Statistics of the U.S. Department of Labor. Such suspension shall cease the Plan year following a calendar year in which the disabled person has not earned such amount of income. The disabled person shall notify the participating or nonparticipating employer, VRS, and the Department of Human Resource Management no later than March 1 of the year following any year in which he earns income of such amount, and notify the participating or nonparticipating employer, VRS, and the Department of Human Resource Management when he no longer is earning such amount. Upon request, a disabled person shall provide VRS and the Department of Human Resource Management with documentation of earned income.

1998, c. 712, § 2.1-133.7:1; 2000, c. 616; 2001, c. 844; 2016, c. 677; 2017, c. 439.

#### **§ 9.1-401.1. Supplemental short-term disability benefit for state police officers**

A state police officer who is a participating employee, as defined in § 51.1-1100, and who incurs a work-related injury in the line of duty, shall receive supplemental short-term disability coverage, pursuant to § 51.1-1121, that provides income replacement for 100 percent of the officer's creditable compensation for the first six months and, pursuant to a certification by the Superintendent of State Police, based on a medical evaluation, that the officer is likely to return to service within another six months, up to one calendar year, that the officer is disabled, without regard to the officer's number of months of state service. Except as provided in this section with regard to the rate of income replacement and the duration of supplemental short-term disability coverage, such state police officers shall be eligible for work-related, supplemental short-term

disability benefits upon the same terms and conditions that apply to other participating employees pursuant to Article 4 (§ 51.1-1119 et seq.) of Chapter 11 of Title 51.1. Upon the expiration of the one-calendar-year period, such state police officers shall be eligible for supplemental long-term disability benefits as provided in § 51.1-1123.

2010, c. 654.

**§ 9.1-402. Payments to beneficiaries of certain deceased law-enforcement officers, firefighters, etc., and retirees**

A. The beneficiary of a deceased person whose death occurred on or before December 31, 2005, while in the line of duty as the direct or proximate result of the performance of his duty shall be entitled to receive the sum of \$75,000, which shall be paid by the nonparticipating employer or from the Fund on behalf of a participating employer, as applicable, in gratitude for and in recognition of his sacrifice on behalf of the people of the Commonwealth.

B. The beneficiary of a deceased person whose death occurred on or after January 1, 2006, while in the line of duty as the direct or proximate result of the performance of his duty shall be entitled to receive the sum of \$100,000, which shall be paid by the nonparticipating employer or from the Fund on behalf of a participating employer, as applicable, in gratitude for and in recognition of his sacrifice on behalf of the people of the Commonwealth.

C. Subject to the provisions of § 27-40.1, 27-40.2, 51.1-813, or 65.2-402, if the deceased person's death (i) arose out of and in the course of his employment or (ii) was within five years from his date of retirement, his beneficiary shall be entitled to receive the sum of \$25,000, which shall be paid by the nonparticipating employer or from the Fund on behalf of a participating employer, as applicable.

1995, cc. 156, 597, § 2.1-133.7; 2000, c. 314; 2001, c. 844; 2006, c. 878; 2016, c. 677.

**§ 9.1-402.1. Payments for burial expenses**

It is the intent of the General Assembly that expeditious payments for burial expenses be made for deceased persons whose death is determined to be a direct and proximate result of their performance in the line of duty as defined by the Line of Duty Act. Upon the approval of VRS, at the request of the family of a person who may be subject to the line of duty death benefits, payments shall be made to a funeral service provider for burial and transportation costs by the nonparticipating employer or from the Fund on behalf of a participating employer, as applicable. These payments would be advanced from the death benefit that would be due to the beneficiary of the deceased person if it is determined that the person qualifies for line of duty coverage. Expenses advanced under this provision shall not exceed the coverage amounts outlined in § 65.2-512. In the event a determination is made that the death is not subject to the line of duty benefits, VRS or other Virginia governmental retirement fund of which the deceased is a member will deduct from benefit payments otherwise due to be paid to the beneficiaries of the deceased payments previously paid for burial and related transportation expenses and return such funds to the nonparticipating employer or to the Fund on behalf of a participating employer, as applicable. The Virginia Retirement System shall have the right to file a claim with the Virginia Workers' Compensation Commission against any employer to recover burial and related transportation expenses advanced under this provision.

2012, cc. 90, 576; 2016, c. 677.

### **§ 9.1-403. Claim for payment; costs**

A. Every beneficiary, disabled person or his spouse, or dependent of a deceased or disabled person shall present his claim to the chief officer, or his designee, of the employer for which the disabled or deceased person last worked on forms to be provided by VRS. Upon receipt of a claim, the chief officer or his designee shall forward the claim to VRS within seven days. The Virginia Retirement System shall determine eligibility for benefits under this chapter. The Virginia Retirement System may request assistance in obtaining information necessary to make an eligibility determination from the Department of State Police. The Department of State Police shall take action to conduct the investigation as expeditiously as possible. The Department of State Police shall be reimbursed from the Fund or the nonparticipating employer, as applicable, for the cost of searching for and obtaining information requested by VRS. The Virginia Retirement System shall be reimbursed for the reasonable costs incurred for making eligibility determinations by nonparticipating employers or from the Fund on behalf of participating employers, as applicable. If any nonparticipating employer fails to reimburse VRS for reasonable costs incurred in making an eligibility determination, VRS shall inform the State Comptroller and the affected nonparticipating employer of the delinquent amount. In calculating the delinquent amount, VRS may impose an interest rate of one percent per month of delinquency. The State Comptroller shall forthwith transfer such delinquent amount, plus interest, from any moneys otherwise distributable to such nonparticipating employer.

B. 1. Within 10 business days of being notified by an employee, or an employee's representative, that such employee is permanently and totally disabled due to a work-related injury suffered in the line of duty, the agency or department employing the employee shall provide him with information about the continued health insurance coverage provided under this chapter and the process for initiating a claim. The employer shall assist in filing a claim, unless such assistance is waived by the employee or the employee's representative.

2. Within 10 business days of having knowledge that a deceased person's surviving spouse, dependents, or beneficiaries may be entitled to benefits under this chapter, the employer for which the deceased person last worked shall provide the surviving spouse, dependents, or beneficiaries, as applicable, with information about the benefits provided under this chapter and the process for initiating a claim. The employer shall assist in filing a claim, unless such assistance is waived by the surviving spouse, dependents, or beneficiaries.

C. Within 30 days of receiving a claim pursuant to subsection A, an employer may submit to VRS any evidence that could assist in determining the eligibility of a claim. However, when the claim involves a presumption under § 65.2-402 or 65.2-402.1, VRS shall provide an employer additional time to submit evidence as is necessary not to exceed nine months from the date the employer received a claim pursuant to subsection A. Any such evidence submitted by the employer shall be included in the agency record for the claim.

1995, c. 156, § 2.1-133.8; 1998, c. 712; 2001, cc. 427, 844; 2007, c. 90; 2009, cc. 393, 580; 2016, c. 677.

### **§ 9.1-404. Order of the Virginia Retirement System**

A. 1. The Virginia Retirement System shall make an eligibility determination within 45 days of receiving all necessary information for determining eligibility for a claim filed under § 9.1-403. The Virginia Retirement System may use a medical board pursuant to § 51.1-124.23 in determining eligibility. If benefits under this chapter are due, VRS shall notify the

nonparticipating employer, which shall provide the benefits within 15 days of such notice, or VRS shall pay the benefits from the Fund on behalf of the participating employer within 15 days of the determination, as applicable. The payments shall be retroactive to the first date that the disabled person was no longer eligible for health insurance coverage subsidized by his employer.

2. Two years after an individual has been determined to be a disabled person, VRS may require the disabled person to renew the determination through a process established by VRS. If a disabled person refuses to submit to the determination renewal process described in this subdivision, then benefits under this chapter shall cease for the individual, any eligible dependents, and an eligible spouse until the individual complies. If such individual does not comply within six months from the date of the initial request for a renewed determination, then benefits under this chapter shall permanently cease for the individual, any eligible dependents, and an eligible spouse. If VRS issues a renewed determination that an individual is no longer a disabled person, then benefits under this chapter shall permanently cease for the individual, any eligible dependents, and an eligible spouse. If VRS issues a renewed determination that an individual remains a disabled person, then VRS may require the disabled person to renew the determination five years after such renewed determination through a process established by VRS. The Virginia Retirement System may require the disabled person to renew the determination at any time if VRS has information indicating that the person may no longer be disabled.

3. For any medical review conducted for the purpose of making an eligibility determination pursuant to this section, VRS shall require such review to be conducted by a licensed health practitioner. For purposes of this section, "licensed health practitioner" means a person licensed to practice medicine or osteopathic medicine pursuant to the provisions of Chapter 29 (§ 54.1-2900 et seq.) of Title 54.1, a person licensed to practice nursing pursuant to the provisions of Chapter 30 (§ 54.1-3000 et seq.) of Title 54.1, or a person licensed to practice psychology pursuant to the provisions of Chapter 36 (§ 54.1-3600 et seq.) of Title 54.1. "Licensed health practitioner" includes a person issued a comparable license, as determined by VRS, by the District of Columbia or a state that is contiguous to the Commonwealth.

B. The Virginia Retirement System shall be reimbursed for all reasonable costs incurred and associated, directly and indirectly, in performing the duties pursuant to this chapter (i) from the Line of Duty Death and Health Benefits Trust Fund for costs related to disabled persons, deceased persons, eligible dependents, and eligible spouses on behalf of participating employers and (ii) from a nonparticipating employer for premiums and costs related to disabled persons, deceased persons, eligible dependents, and eligible spouses for which the nonparticipating employer is responsible.

C. The Virginia Retirement System may develop policies and procedures necessary to carry out the provisions of this chapter.

1995, cc. 156, 597, § 2.1-133.9; 1998, c. 712; 2001, c. 844; 2016, c. 677; 2017, c. 439; 2022, c. 484.

### **§ 9.1-405. Appeal from decision of Virginia Retirement System**

Any beneficiary, disabled person or eligible spouse or eligible dependent of a deceased or disabled person aggrieved by the decision of VRS may appeal the decision through a process established by VRS. Any such process may utilize a medical board as described in § 51.1-124.23, provided that for any medical review conducted pursuant to the provisions of this chapter, each member of such medical board shall be a licensed health practitioner, as defined in § 9.1-404. An employer may submit information related to the claim and may participate in any informal fact-

finding proceeding that is included in such process established by VRS. Upon completion of the appeal process, the final determination issued by VRS shall constitute a case decision as defined in § 2.2-4001. Any beneficiary, disabled person, or eligible spouse or eligible dependent of a deceased or disabled person aggrieved by, and claiming the unlawfulness of, such case decision shall have a right to seek judicial review thereof in accordance with Article 5 (§ 2.2-4025 et seq.) of the Administrative Process Act. The employer shall not have a right to seek such judicial review.

1995, cc. 156, 597, § 2.1-133.10; 1998, c. 712; 2001, c. 844; 2016, c. 677; 2022, c. 484.

#### **§ 9.1-406. Repealed**

Repealed by Acts 2016, c. 677, cl. 2, effective July 1, 2017.

#### **§ 9.1-407. Training**

Any employee entitled to benefits under this chapter shall receive training within 30 days of his employment, and again every two years thereafter, concerning the benefits available to himself or his beneficiary in case of disability or death in the line of duty. The Virginia Retirement System and the Department of Human Resource Management, in consultation with the Secretary of Public Safety and Homeland Security, shall develop training information to be distributed to employers. The employer shall be responsible for providing the training. Such training shall not count toward in-service training requirements for law-enforcement officers pursuant to § 9.1-102 and shall include, but not be limited to, the general rules for intestate succession described in § 64.2-200 that may be applicable to the distribution of benefits provided under § 9.1-402.

2006, c. 535; 2014, cc. 115, 490; 2016, c. 677; 2017, c. 439.

#### **§ 9.1-408. Records of investigation confidential**

A. Evidence and documents obtained by or created by, and the report of investigation prepared by, the Department of State Police, the Virginia Retirement System, or the Department of Human Resource Management in carrying out the provisions of this chapter shall (i) be deemed confidential, (ii) be exempt from disclosure under the Freedom of Information Act (§ 2.2-3700 et seq.), and (iii) not be released in whole or in part by any person to any person except as provided in this chapter. Notwithstanding the provisions of this section, VRS may release to necessary parties such information, documents, and reports for purposes of administering appeals under this chapter.

B. Notwithstanding subsection A, the Department of State Police and the Department of Accounts shall, upon request, share with the Virginia Retirement System and the Department of Human Resource Management any information, evidence, documents, and reports of investigation related to existing and past claims for benefits provided under this Chapter. Such information, evidence, documents, and reports of investigation shall be exempt from disclosure under the Virginia Freedom of Information Act (§ 2.2-3700 et seq.).

2010, c. 568; 2017, c. 439.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB E**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Palmyra Village Streetscape Project - VDOT: Transportation Alternatives Program Grant Update				
<b>MOTION(s):</b>	<p><b><u>Motion #1:</u></b> I move the Board of Supervisors approve an additional supplemental appropriation of \$118,169 from unassigned fund balance to allocate its required 20% match for the VDOT Transportation Alternatives Program (TAP) grant for the Palmyra Village Streetscape CIP project.</p> <p><b><u>Motion #2:</u></b> I move the Board of Supervisors adopt the resolution entitled “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project.</p>				
<b>BOS GOALS?</b>	Yes X	No	<b>If yes, list goal(s):</b>	C3.1: Palmyra Village Streetscape Project	
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator and Douglas Miles, Community Development Director				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Adopt the proposed Resolution				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The Transportation Alternatives Program (TAP) is intended to help grant fund community based projects such as sidewalks and enhance the transportation experience by improving both the cultural and historical aspects of a locality’s transportation infrastructure and seeks to strengthen the local economy and further improve the quality of life for its residents.</li> <li>• The VDOT - Transportation Alternatives Program (TAP) Grant will provide funding to construct concrete sidewalks and related concrete curbing along Stone Jail Street, remove Court Square (road) that bisects the lawn area between Civil War Park and the Historic Courthouse, provide properly marked and much needed angled and parallel parking spaces along the new proposed one-way road system and to further improve the Palmyra Village VDOT roads.</li> <li>• The Palmyra Village Streetscape Project is a part of the Board’s current BOS Goals, C3.1.</li> <li>• On September 1, 2021, the board authorized and approved submission of the grant application.</li> </ul>				

	<ul style="list-style-type: none"> <li>The County received notification on September 2, 2022 of being awarded the VDOT TAP grant funding in the amount of \$1,271,325 for the project.</li> <li>On October 19, 2022, the Board of Supervisors approved a supplemental appropriation of \$317,831 as its 20% match for the grant and approved a “Resolution Affirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project.</li> <li>As with many infrastructure projects, VDOT notified the County recently of cost increases on this project and needs a reaffirmation before proceeding. The chart below represents the total cost increase and the County is responsible for a 20% match. The 2021 County match was \$317,831 and the 2023 estimate is now \$436,000, an increase of \$118,169.</li> </ul> <table border="1" data-bbox="467 718 1432 970"> <thead> <tr> <th></th> <th>2021 TAP Estimate</th> <th>Updated Estimate</th> </tr> </thead> <tbody> <tr> <td><b>Preliminary Engineering</b></td> <td>\$516,300</td> <td>\$520,000</td> </tr> <tr> <td><b>Right of Way</b></td> <td>\$146,651</td> <td>\$200,000</td> </tr> <tr> <td><b>Construction</b></td> <td>\$926,205</td> <td>\$1,460,000</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$1,589,156</b></td> <td><b>\$2,180,000</b></td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>In order to continue moving forward, the County must: <ul style="list-style-type: none"> <li>Approve an additional \$118,169 for the 20% match of the total estimated project cost of \$2,180,000. The County match will be expended over 4 fiscal years between FY23 and FY26, per the VDOT Administered – Locally Funded Project Administration Agreement.</li> <li>Adopt the “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority.”</li> </ul> </li> </ul>						2021 TAP Estimate	Updated Estimate	<b>Preliminary Engineering</b>	\$516,300	\$520,000	<b>Right of Way</b>	\$146,651	\$200,000	<b>Construction</b>	\$926,205	\$1,460,000	<b>Total</b>	<b>\$1,589,156</b>	<b>\$2,180,000</b>
	2021 TAP Estimate	Updated Estimate																		
<b>Preliminary Engineering</b>	\$516,300	\$520,000																		
<b>Right of Way</b>	\$146,651	\$200,000																		
<b>Construction</b>	\$926,205	\$1,460,000																		
<b>Total</b>	<b>\$1,589,156</b>	<b>\$2,180,000</b>																		
<b>FISCAL IMPACT:</b>	The additional increase totaling \$118,169 is being requested from unassigned fund balance to meet the funding requirement estimate. The current unassigned fund balance is \$15,877,058.																			
<b>POLICY IMPACT:</b>	N/A																			
<b>LEGISLATIVE HISTORY:</b>	N/A																			
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>Resolution entitled “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority”</li> <li>VDOT Project Cost Estimate</li> <li>VDOT Stone Jail Street and Court Square Sidewalk Conceptual Sketch – May 2021</li> </ul>																			
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other															
		<b>X</b>			<b>X</b>															





**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia  
**RESOLUTION No. 23-2023**

**A RESOLUTION REAFFIRMING COMMITMENT TO FUND  
 THE LOCALITY SHARE OF PROJECTS UNDER AGREEMENT  
 WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION  
 AND PROVIDE SIGNATURE AUTHORITY**

WHEREAS, the County of Fluvanna is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding its local share; and

THEREFORE, IT IS HEREBY RESOLVED, by the Board of Supervisors of Fluvanna County hereby recommits to fund its local share of preliminary engineering, right-of-way, and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s); and

BE IT FURTHER RESOLVED that the County Administrator and/or his designees is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 2nd day of August 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Chris Fairchild, Cunningham District						

Attest:

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Mozell H. Booker, Chair  
 Fluvanna County Board of Supervisors





## Project Cost Estimating System SUMMARY PAGE

DISTRICT	CULPEPER		
PROJECT NUMBER	EN22032622		
CONSTRUCTION END YEAR	FY2022	UPC	121852
AD YEAR	FY2022	RATE OF INFLATION TO AD	N/A
ESTIMATE YEAR	FY2023	INFLATION RATE DURING CN	N/A
Date of previous estimate	6/12/2023		
PROJECT MANAGER / DESIGNER	Justin.Warfield		
Preliminary Engineering Estimate:	MANUAL		
Construction Estimate:	MANUAL		
Right-of-Way Estimate:	MANUAL		
Utilities Estimate:	MANUAL		
DATE	6/12/2023		

THE FOLLOWING DATA WILL BE PROVIDED UPON COMPLETION OF THE REMAINDER OF THE WORKBOOK, WHICH IS ACCESSED BY SELECTING THE CONST, RW, & UTIL TABS BELOW

Bridge PE ESTIMATE	\$0
Bridge CN ESTIMATE	\$0
Bridge RW ESTIMATE	\$0
PRELIMINARY ENGINEERING ESTIMATE (excluding Bridge PE)	\$520,000
CONSTRUCTION ESTIMATE (excluding Bridge CN)	\$1,460,000
RIGHT-OF-WAY & UTILITIES ESTIMATE(excluding Bridge RW)	\$200,000
TOTAL PROJECT ESTIMATE (excluding Bridge estimate)	\$2,180,000

**VDOT Project Cost Estimating System  
MANUAL ESTIMATE**

	DATE	PE	RW	CN
<b>EXPENDITURES</b>	6/1/2023 12:00:00	\$14,572	\$0	\$0
<b>RUMS</b>	6/12/2023 11:03:32 AM		\$0	
<b>TRNS*PORT</b>				\$0
<b>AWARD</b>	6/12/2023 11:03:32 AM			\$0
<b>PROJECTION</b>	6/12/2023 11:03:32 AM			\$0

**ESTIMATE YEAR**

**AD YEAR**

FY2023		N/A
\$520,000	PE	\$520,000
\$200,000	RW	\$200,000
\$1,460,000	CN	\$1,460,000
\$2,180,000	<b>TOTAL</b>	\$2,180,000

Job #	Phase	Comment	Estimate
	PE	PE estimate based on expenditures and cost to complete PE phase. Includes Inflation	\$520,000
	RW	RW estimate based on expenditures and cost to complete RW phase. Includes Inflation	\$200,000
	CN	CN estimate without CEI. Includes Inflation	\$1,183,969
	CN	CN CEI estimate. Includes Inflation	\$276,031

**SIYP PROJECTS  
DETAILED PROJECT COST ESTIMATE SUMMARY  
(Version 2.1: 2/1/2023)**

Portal ID:	N/A	Project UPC:	121852
Prepared By:	J. Warfield	Milestone:	Creation/Pre Scope
Reviewed By:	J. Rose	Tier Level:	1
Project Location:	Fluvanna County (32)		
Project Complexity Classification	Non-Complex (Minor)		

Preliminary Engineering Phase <sup>7</sup> <small>Do not enter a negative value for defined or allowance; Ensure input where required. If no value then enter "0"</small>						
Project Estimate Component						
Discipline	Source	Defined(\$)	Allowance*			Total
Project Management	Culpeper Tool	\$ 49,494.32	\$ -			\$ 49,494.32
Roadway	Culpeper Tool	\$ 118,392.95	\$ -			\$ 118,392.95
Hydraulics	Culpeper Tool	\$ 39,050.80	\$ -			\$ 39,050.80
Utilities	Culpeper Tool	\$ -	\$ -			\$ -
Traffic	Culpeper Tool	\$ 41,906.25	\$ -			\$ 41,906.25
Structures/Bridges	Culpeper Tool	\$ -	\$ -			\$ -
Materials/Geotech	Culpeper Tool	\$ 36,300.00	\$ -			\$ 36,300.00
Survey/SUE/Quality Level A SUE	Culpeper Tool	\$ 66,671.59	\$ -			\$ 66,671.59
Environmental	Culpeper Tool	\$ 50,262.50	\$ -			\$ 50,262.50
Right of Way	Culpeper Tool	\$ 25,200.00	\$ -			\$ 25,200.00
Other	Culpeper Tool	\$ -	\$ -			\$ -
VDOT PE Oversight on Local Assistance Projects	Total entered from LAD Spreadsheet					
	<b>SUBTOTAL PE PHASE ESTIMATE (Without Contingency)</b>	\$ 427,278.41	\$ -	Select Phase Risk Type Below	Contingency % (Value of Risk)	
Phase Risk Type and Contingency (Value of Risk): For Type 1 enter % amount; For Type 2 enter \$ amount				Type 1 Percentage	21.7005%	\$ 92,721.59
<b>TOTAL PE PHASE ESTIMATE</b>						<b>\$ 520,000.00</b>
Phase dates (XX/XX/XXXX)	PE Base Estimate Date	6/7/2023				
	Start Date	11/17/2022				
	End Date	7/25/2025				

Right-of-Way & Utilities Phase <small>Do not enter a negative value for defined or allowance costs; For Contingency Values please refer to the ROW Cost Estimate Guide Section 8</small>						
Discipline	Source	Defined (\$)	Allowance*	Type 1 Percentage	Contingency (% of Risk)	Total
Right-of-Way Acquisition	Aerial Photo	\$ 54,813.00	\$ -		22.8419%	\$ 67,333.35
Utilities	Aerial Photo	\$ 81,922.40	\$ -		22.8419%	\$ 100,635.07
VDOT Project RW/UT Oversight	Culpeper Tool	\$ -	\$ -		0.00%	\$ -
VDOT RW/UT Oversight on Local Assistance Projects	Total entered from LAD Spreadsheet					
	<b>SUBTOTAL RW PHASE ESTIMATE (Without Contingency)</b>	\$ 136,735.40	\$ -	RW Contingency:	22.84%	
Phase Risk Type and Contingency (Value of Risk): Use only if applying one contingency to entire phase. For Type 1 enter % amount; For Type 2 enter \$ amount				Select Phase Risk Type Here (when using one phase contingency value)	0	\$ 31,233.02
<b>TOTAL RW PHASE ESTIMATE</b>						<b>\$ 167,968.42</b>
Phase dates (XX/XX/XXXX)	RW Base Estimate Date	5/17/2021				
	Start Date	7/25/2025				
	End Date	10/13/2026				

Construction Phase <small>Do not enter a negative value for defined or allowance costs; Ensure input where required. If no value then enter "0"; "0" will result in a gray cell; Total shown is dependent on Risk Type (Phase or Discipline)</small>						
Discipline	Source	Defined (\$)	Allowance*	Discipline Risk Type (Use when selecting many)	Contingency (Value of or % of Risk)	Total
Mobilization/Construction Support	Culpeper Tool	\$ 60,843.05	\$ -	Type 1 Percentage	22.2457%	\$ 74,378.00
MOT	Culpeper Tool	\$ -	\$ 52,399.65	Type 1 Percentage	20.0379%	\$ 62,899.44
Roadway	Culpeper Tool	\$ 301,975.95	\$ -	Type 1 Percentage	25.0474%	\$ 377,613.03
Hydraulics	Culpeper Tool	\$ 133,337.11	\$ -	Type 1 Percentage	25.0474%	\$ 166,734.57
In-plan Utilities	Culpeper Tool	\$ -	\$ -	Type 1 Percentage	0.00%	\$ -
Traffic	Culpeper Tool	\$ -	\$ 16,418.81	Type 1 Percentage	20.0379%	\$ 19,708.80
Structures/Bridges	Culpeper Tool	\$ -	\$ -	Type 1 Percentage	0.00%	\$ -
Earthwork/Geotech	Culpeper Tool	\$ 110,629.39	\$ -	Type 1 Percentage	25.0474%	\$ 138,339.16
Environmental/Soundwalls	Culpeper Tool	\$ -	\$ -	Type 1 Percentage	0.00%	\$ -
Other	Culpeper Tool	\$ 36,470.37	\$ -	Type 1 Percentage	20.0379%	\$ 43,778.27
<b>Total Bid Items</b>		<b>\$ 643,255.87</b>	<b>\$ 68,818.46</b>			<b>\$ 883,451.27</b>
VDOT Project CN Oversight	Culpeper Tool	\$ -	\$ -	Type 1 Percentage	0.00%	\$ -
VDOT CN Oversight on Local Assistance Projects	Total entered from LAD Spreadsheet					
	<b>Oversight Total</b>					<b>\$ -</b>
Management Reserve / Construction Contract Contingency Per IIM-LD-249	5.00%	Cell C61 is multiplied by the Total Bid Items Cost (H57) to get H61				\$ 44,172.56
Railroad Flagging/Coordination		\$ 0.00	\$ -	Type 1 Percentage	0.00%	\$ -
State Forces		\$ 5,100.00	\$ -	Type 1 Percentage	20.0315%	\$ 6,121.61
State Police		\$ -	\$ -	Type 1 Percentage	0.00%	\$ -
Contract Requirements (Incentive/Disincentive; 5% max)	1.50%	Cell C65 is multiplied by the Total Bid Items Cost (H57) to get H65				\$ 13,251.77
<b>Total Non-Bid Items</b>		<b>\$ 5,100.00</b>	<b>\$ -</b>			<b>\$ 63,545.94</b>
Phase Risk Type and Contingency (Value of Risk): Use only if applying one contingency to entire phase. For Type 1 enter % amount; For Type 2 enter \$ amount				Select	0	\$ -
<b>Total CN Estimate without CEI</b>						<b>\$ 946,997.21</b>
See Section 5.4.3 in PreCON Manual						
Construction Engineering (CEI) Source:		Percentage	CEI is calculated as a Percentage value of the Total Bid Items Cost (H57)			
CEI Environmental Inspection (Enter %)	0.00%	\$ -	Type 1 Percentage	0.00%		\$ -
CEI VDOT or Locality (Enter %)	20.1505%	\$ 178,019.78	Type 1 Percentage	24.0218%		\$ 220,783.24
CEI Oversight Costs (Enter %)	0.00%	\$ -	Type 1 Percentage	0.00%		\$ -
<b>Total CEI</b>						<b>\$ 220,783.24</b>
<b>Total CN Estimate</b>						<b>\$ 1,167,780.46</b>
Phase dates (XX/XX/XXXX)	CN Base Estimate Date	6/7/2023				
	Start Date	10/13/2026				
	End Date	9/29/2027				
<b>TOTAL PROJECT COST ESTIMATE (excluding inflation) (PE+RW+CN)</b>						<b>\$ 1,855,748.88</b>

Green Cells require input. Allowance / Contingency are not necessarily required. All others are auto calculating. Estimate to BOS 2023-08-02 P. 37/212. Information will be applied at the bottom of this workbook for informational purposes only.

Assumptions
See PE Estimate Tool tab.
See PE Estimate Tool tab.
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Assumptions
See separate PCES estimate document for details and assumptions.
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Assumptions
See CN Estimate Tool tabs.
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Total Project Cost Estimate Summary				Date of Current Cost
				6/7/2023
Phase	Estimate (\$)	Contingency (\$)		Total Phase*
PE Phase Estimate	\$ 427,278.41	\$ 92,721.59		\$ 520,000.00
RW Phase Estimate	\$ 136,735.40	\$ 31,233.02		\$ 167,968.42
CN Phase Estimate (without CEI)	\$ 774,598.66	\$ 172,398.55		\$ 946,997.21
Total CEI	\$ 178,019.78	\$ 42,763.47		\$ 220,783.24
CN Phase Estimate (with CEI)	\$ 952,618.44	\$ 215,162.02		\$ 1,167,780.46
<b>Total Estimate</b>	<b>\$ 1,516,632.24</b>	<b>\$ 389,116.63</b>		<b>\$ 1,855,748.88</b>

\* Use combined Defined, Allowance, Contingency Costs and LAP Oversight. Total Phase includes Oversight Costs and Contract Requirements.

Base Estimate Dollar amounts for SMART PORTAL entry:	Risks/Contingency/Unknowns Dollar amounts for SMART PORTAL entry
PE Base Estimate = \$ 427,278	PE Phase Risk/Contingency/Unknowns = \$ 92,722
RW Base Estimate = \$ 136,735	RW Phase Risk/Contingency/Unknowns = \$ 31,233
CN Base Estimate = \$ 774,599	CN Phase Estimate Risk/Contingency = \$ 172,399
	CEI amount = \$ 220,783

	Inflation Factors	Future Cost (including inflation)
	Inflation**	Total Cost***
PE Phase Estimate	1.0000	\$ 520,000
RW Phase Estimate	1.1907	\$ 200,000
CN Phase Estimate(without CEI)	1.2502	\$ 1,183,969
Total CEI	1.2502	\$ 276,031
CN Phase Estimate(with CEI)	1.2502	\$ 1,460,000
<b>Total Estimate</b>	<b>Total:</b>	<b>\$ 2,180,000</b>

\*\* Inflation rates taken from VDOT Inflation/Escalation Memorandum, Dated 12/5/2022

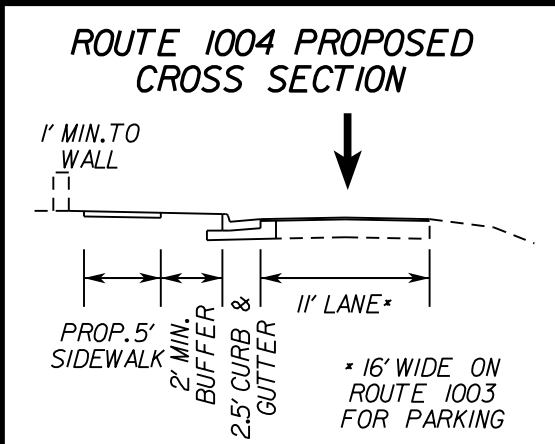
\*\*\* Total Costs should match with total costs output from SMART Portal.

**Legend**

- Concrete Sidewalk
- Concrete Curbing or Islands
- Proposed ROW
- Existing ROW (from GIS)
- Proposed Drainage Easement
- Approx. Temp. Easement (grading limits T.B.D.)
- Pavement/Lane Markings



**CONCEPTUAL SKETCH**  
DRAWING IS PURELY CONCEPTUAL AND SUBJECT TO CHANGE. LIMITS OF IMPACTS ARE SPECULATIVE. EXISTING R/W AND PROPERTY LINES ARE APPROXIMATE AND NOT BASED ON SURVEY. NO PROJECT HAS BEEN INITIALIZED, FUNDED, OR APPROVED AT THE TIME THIS DRAWING WAS CREATED.







**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**BCC APPOINTMENTS STAFF REPORT**

<b>MEETING DATE:</b>	June 7, 2023			
<b>AGENDA TITLE:</b>	Board, Commission, and Committee Appointments			
<b>MOTION:</b>	<b>I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):</b>			
<b>Board/Commission/Committee</b>	<b>Appointees</b>	<b>Begins Term</b>	<b>Ends Term</b>	
Monticello Area Community Action Agency (MACAA) – Fluvanna Citizen Representative	Austin Baker	8/2/2023	10/31/2023	
Monticello Area Community Action Agency (MACAA) – Fluvanna Citizen Representative	Samantha Wood	8/2/2023	10/31/2023	

**BCC VACANCIES AND APPLICANTS**

<b>BCC Vacancies</b>	<b>Applicants</b>	<b>Appt</b>	<b>District</b>	<b>Current BCC Appointments / Other Notes</b>
Monticello Area Community Action Agency (MACAA) – Fluvanna Citizen Representative	Austin Baker	Appt	Rivanna	Unexpired term to begin immediately and end October 31, 2023. Also serving on Region Ten Community Services Board.
Monticello Area Community Action Agency (MACAA) – Fluvanna Citizen Representative	Samantha Wood	Appt	Palmyra	Unexpired term to begin immediately and end October 31, 2023.

<b>DISCUSSION:</b>	- Monticello Area Community Action Agency (MACAA) – Fluvanna Citizen Representative – One position available. Unexpired term (previously held by Ryant Washington) ending October 31, 2023.
<b>ENCLOSURES:</b>	Candidate Applications





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: <b>Austin Baker</b>	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): B.S. in Psychology - Virginia Tech (Dec 2017) B.A. in Economics - Emory & Henry College (Nov 2021) Qualified Mental Health Professional-Child (employment and professional license) (2018-present) Virginia Army National Guard (2018-present) 5 years mental health experience including 3 Community Service Boards	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: N/A	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Virginia Army National Guard, 2018-Present	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: While I am a native of Southwest Virginia, Fluvanna County is my home now and I want to be a part of making it better place to live and raise a family.	

### Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)  
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee	X	Finance Board	X	Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee	X	Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board	X	Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)	X	Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)	X	Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)	X	Parks & Recreation Advisory Board (RAB)		

Submit by email ([clerk@fluvannacounty.org](mailto:clerk@fluvannacounty.org)) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Austin Baker (from file)		November 22, 2022	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
678 Jefferson Drive, Palmyra, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
2	[REDACTED]		[REDACTED]

**Office Use Only**

Application Received On:	2022-11-23	Application Received By:	
Acknowledgement Sent:	2022-11-23	Caitlin Solis	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

# Austin Baker



## SKILLS

-Registered as Qualified Mental Health Professional - Trainee

-Experience working under stressful conditions, often involving the public

-Certified for Firefighter I, Hazmat Operations & Awareness, and Mass Casualty Decontamination

-Experience effectively communicating with individuals from diverse backgrounds, including those in mental health crisis

## EXPERIENCE

### **Virginia National Guard, Rocky Mount, VA** - *Chemical, Biological, Radiological, & Nuclear Specialist*

February 2018 - PRESENT

- Knowledgeable in chemical, biological, radiological & nuclear agent characteristics and response techniques
- Train soldiers/civilians in the proper use of personal protective equipment and chemical agent monitoring equipment
- Respond to community needs in cooperation with state and local response agencies during times of need (Coronavirus outbreak)

### **Highlands Community Services, Abingdon, VA** - *Therapeutic Day Treatment Specialist*

August 2019 - March 2020

- Worked to support children in developing appropriate behavior and emotional regulation in a public school setting
- Taught coping skills and social skills to elementary-aged children both one-on-one and in groups of 5-10 individuals
- Worked with teachers, school administrators, and mental health professionals to develop treatment plans to improve student classroom behavior and academic performance

### **Frontier Health, Weber City, VA** - *Case Manager II*

October 2018 - August 2019

- Work with mental health and recovering substance abuse clients to develop personalized treatment goals
- Coordinate services with mental health professionals, physicians, and community agencies to ensure clients receive appropriate levels of care and access to available resources

### **Natural Tunnel State Park, Duffield, VA** - *Park Ranger*

May 2014 - December 2017

- Audit daily park revenue, prepare financial reports and prepare bank deposits with amounts greater than \$10,000
- Teach guests about the park and local history and geography

## **EDUCATION**

**Virginia Tech, Blacksburg, VA-** *Bachelor of Science: Psychology*

December 2017



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: Samantha Wood		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 38 Dogleg Road Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 4	Cell Phone – preferred? [REDACTED]	Home Phone – preferred?	Email [REDACTED]
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): See Attached			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: See Attached			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): See Attached			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: See Attached			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature <b>Samantha Wood (From File)</b>		Date <b>July 28, 2023</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
X	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	7/28/2023	Application Received By: Caitlin Solis
Acknowledgement Sent:	7/28/2023	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



**EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.):**

June 2001  
High School Diploma  
Albemarle High School  
Charlottesville, Virginia

May 2004  
Associate Degree of Arts in Liberal Arts  
Piedmont Virginia Community College  
Charlottesville, Virginia

August 2006  
Baccalaureate Degree of Arts in Sociology  
College of William and Mary  
Williamsburg, Virginia

Target graduation date: May 2026  
Candidate for Master of Nonprofit Studies  
School of Professional and Continuing Studies  
University of Richmond  
Richmond, Virginia

October 2021- Present National Field Organizer  
National Alliance to End Homelessness  
Washington D.C.

July 2019 – October 2021  
Rapid Re-Housing Administrator & Haven Housing Fund Administrator  
The Haven  
Charlottesville, Virginia

March 2017 – June 2019  
Senior Housing Stabilization Case Manager  
The Haven  
Charlottesville, Virginia

July 2015 – March 2017 Housing Stabilization Case Manager  
The Haven  
Charlottesville, Virginia

October 2014 – May 2015  
Housing Coordinator  
Thrive Healthcare  
Charlottesville, Virginia

January 2014 – October 2014  
Lead Community Health Worker  
Charlottesville-Albemarle Health Department  
Charlottesville, Virginia

August 2012 – January 2014  
Community Specialist  
WorkSource Enterprises  
Charlottesville, Virginia

August 2008 – August 2012  
Mental Health Case Manager  
Region Ten Community Services Board  
Charlottesville, Virginia

April 2007– August 2008  
Case Management Counselor  
Virginia Department of Corrections  
Fluvanna Correctional Center for Women  
Troy, Virginia

**CURRENT OR PRIOR EXPERIENCE ON BOARDS/COMMISSIONS/COMMITTEES:**

Secretary, Community Services Housing Inc. Board of Directors  
2023- Present

Member, Community Services Housing Inc. Board of Directors  
2018- Present

Member, Board of Directors  
Served as the Board Liaison for Head Start and member of the Program Evaluation Committee.  
Monticello Area Community Action Agency  
2008- 2013

**CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups-please provide dates):**

As part of my current role with NAEH, I meet with members of Congress to advocate for legislation to end homelessness.  
Since being employed at NAEH, I have made strong connections with the National Community Action Partnership.

Mentor, Computers 4 Kids  
2007 – 2011

**REASONS FOR WANTING TO SERVICE FLUVANNA COUNTY:**

I am a passionate advocate for our most vulnerable community members. I want to make sure that no one in Fluvanna or the Thomas Jefferson Area Planning District has to worry about

housing instability or homelessness. Being on the MACAA Board again, helps to bring community resources together to help households remain stably housed despite socioeconomic disadvantages. I also want to emphasize diversity, equity and inclusion in MACAA's programming. As a member of the BIPOC community, that is important to me to see a diverse agency with its staff, Board members, community partnerships, funders, and program implementation. Community Action Agencies and the homelessness services field have an opportunity to work alongside each other to end homelessness in our community. I want to help make that happen.

## **Résumé of Samantha Wood**

### **Personal Information**

38 Dogleg Road  
Palmyra, Virginia 22963



### **Abilities**

- Attention to detail
- Strong leadership and management techniques
- Delivering excellent customer service with diverse groups
- Good sense of humor
- Adapting to a changing work environment
- Effective verbal and written communication skills
- Superb organizational skills

### **Education**

May 2004  
Associate Degree of Arts in Liberal Arts  
Piedmont Virginia Community College  
Charlottesville, Virginia

August 2006  
Baccalaureate Degree of Arts in Sociology  
College of William and Mary  
Williamsburg, Virginia

Target graduation date: May 2025  
Candidate for Master of Nonprofit Studies  
School of Professional and Continuing Studies  
University of Richmond  
Richmond, Virginia

### **Professional Experience**

October 2021- Present

National Field Organizer  
National Alliance to End Homelessness  
Washington D.C.

July 2019 – October 2021

Rapid Re-Housing Administrator & Haven Housing  
Fund Administrator  
The Haven  
Charlottesville, Virginia

March 2017 – June 2019	Senior Housing Stabilization Case Manager The Haven Charlottesville, Virginia
July 2015 – March 2017	Housing Stabilization Case Manager The Haven Charlottesville, Virginia
October 2014 – May 2015	Housing Coordinator Thrive Healthcare Charlottesville, Virginia
January 2014 – October 2014	Lead Community Health Worker Charlottesville-Albemarle Health Department Charlottesville, Virginia
August 2012 – January 2014	Community Specialist WorkSource Enterprises Charlottesville, Virginia
August 2008 – August 2012	Mental Health Case Manager Region Ten Community Services Board Charlottesville, Virginia
April 2007– August 2008	Case Management Counselor Virginia Department of Corrections Fluvanna Correctional Center for Women Troy, Virginia

### **Volunteer Experience**

Member: Justice, Equity, Diversify & Inclusion Workgroup  
The Haven  
June 2021 to Present

Member, Board of Directors  
Monticello Area Community Action Agency  
2008- 2013

Mentor, Computers 4 Kids  
2007 – 2011

### **Honors and Certifications**

Trauma-Informed Care and Community Resilience  
Dr. Allison Jackson and Community Resilience Initiative

March 2019

Notary Public  
Secretary of the Commonwealth  
Commission expires: May 31, 2023

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB G**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Zion Crossroads Route 250 / Route 15 Wastewater Preliminary Engineering Report				
<b>MOTION(s):</b>	N/A				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The intent of the Route 250 / Route 15 Corridor Preliminary Engineering Report is to develop updated wastewater demand projections for the area, present a thorough conceptual layout of the backbone wastewater system necessary to serve the study area, size the backbone system facilities, and to provide a cost for the proposed wastewater collection and conveyance system expansion.</li> <li>• The anticipated major components of the Route 250 / Route 15 Corridor Wastewater System include: <ul style="list-style-type: none"> <li>○ Zion Crossroads Wastewater Pump Station (WWPS) – (existing)</li> <li>○ Zion Crossroads WWPS force main – (existing)</li> <li>○ Route 15 Wastewater Pump Station located in the southern area of the project area – (new)</li> <li>○ Trunk sewer(s) to collect wastewater from within the project area and convey to the existing Zion WWPS or the Route 15 WWPS – (new)</li> <li>○ Route 15 WWPS force main – (new)</li> </ul> </li> <li>• Dewberry Engineers will provide a high level summary of the PER, wastewater collection and conveyance system options and costs associated with the options.</li> </ul>				
<b>FISCAL IMPACT:</b>	To be determined, until an option is selected.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				

<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Zion Crossroads Route 250 and Route 15 Wastewater System PER</li> <li>• Dewberry PER Presentation</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					<b>X</b>



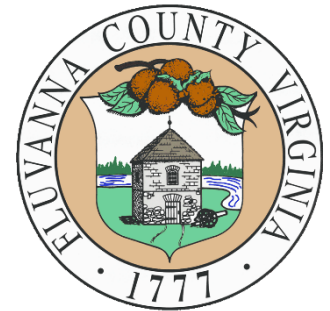
## Preliminary Engineering Report

# Zion Crossroads Route 250 and Route 15 Wastewater System

## Fluvanna County, Virginia

DDI Project No.: 50150417

June 2023



PREPARED BY:

**Dewberry**

4805 Lake Brook Drive, Suite 200  
Glen Allen, Virginia 23060  
804.290.7957

PREPARED BY:

**Fluvanna County Department of Public  
Works**

197 Main Street  
P.O. Box 540  
Palmyra, VA 22963

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- Appendix C – Preliminary Environmental Review and Permit Register

# 1. INTRODUCTION

Presented herein are the findings of the Route 250 and Route 15 Wastewater System Preliminary Engineering Report (PER). This project proposes a new gravity sewer, force main, and Route 15 Wastewater Pump Station (Rte 15 WWPS) based on the following items from the Fluvanna County Utilities Master Plan (UMP):

- Gravity Sewer SSZXR-0009-2030
- Force Main SSZXR-0008-2030
- Pump Station SSZXR-0008-2030

**Figure 1-1** displays the future sewer improvement phasing map from the UMP. Gravity sewer SSZXR-0009-2030, force main SSZXR-0008-2030, and pump station SSZXR-0008-2030 are shown as part of the 2022-2030 proposed infrastructure phase. **Figure 1-1** has been modified from the UMP to display the service area for the Rte 15 WWPS.

For this report, analyses were performed for three gravity sewer options, five force main options, and three potential Rte 15 WWPS locations in a similar area to the SSZXR-0009-2030 gravity sewer, SSZXR-0008-2030 force main, and SSZXR-0008-2030 pump station. However, developer interest necessitates that the Rte 15 WWPS be moved further south than the SSZXR-0008-2030 pump station shown on **Figure 1-1** in order to allow for a larger service area. Therefore, the SSZXR-0009-2030 gravity sewer will be extended further south while the SSZXR-0008-2030 force main and SSZXR-0008-2030 pump station will be eliminated, saving interim project costs for the County.

The three proposed gravity sewer options are planned to serve parcels west of Route 15 while the Rte 15 WWPS is planned to serve the same parcels in addition to parcels to the east. Sewer flow projections for the Zion Crossroads Area were performed to determine proper pump station sizing, gravity sewer sizing, and force main sizing. Sewer flow projections were performed by utilizing low, medium, and high-density capacities in line with what was used in the UMP.

The gravity sewer analysis for this report encompasses preliminary routing, existing conflicts, easement acquisitions, environmental considerations, and construction cost estimates. All three gravity sewer options have the same alignment at the beginning of the flow path near Route 250. The gravity sewer options begin to diverge once their alignments pass the Virginia School of Metal. Furthermore, five force main options are analyzed, all of which discharge at the Existing Zion Crossroads WWPS. The force main analysis for this report encompasses a hydraulic analysis, existing conflicts, easement acquisition evaluation, environmental considerations, construction cost estimates, and power consumption. Pumps were sized for each potential Rte 15 WWPS site and a conceptual pump station plan was developed. Additionally, the advantages and disadvantages of the potential project build-out scenarios were summarized.

This evaluation will provide necessary information for Fluvanna County to make a decision regarding the most desirable gravity sewer route, force main route, and Rte 15 WWPS location for wastewater system expansion in the Zion Crossroads Area.

## 1.1. BACKGROUND

As stated in the introduction, the Rte 15 WWPS will serve as the regional pump station for specified parcels in the Zion Crossroads development area. Section 3 evaluates the sewer flow projections for the Rte 15 WWPS service area. Based on those sewer flow projections, the pump station was sized. Additionally, a new force main will discharge wastewater from the Rte 15 WWPS to the existing Zion Crossroads WWPS. The existing Zion Crossroads WWPS and force main will continue to pump wastewater to the Department of Corrections Wastewater Treatment Plant (DOC WWTP).

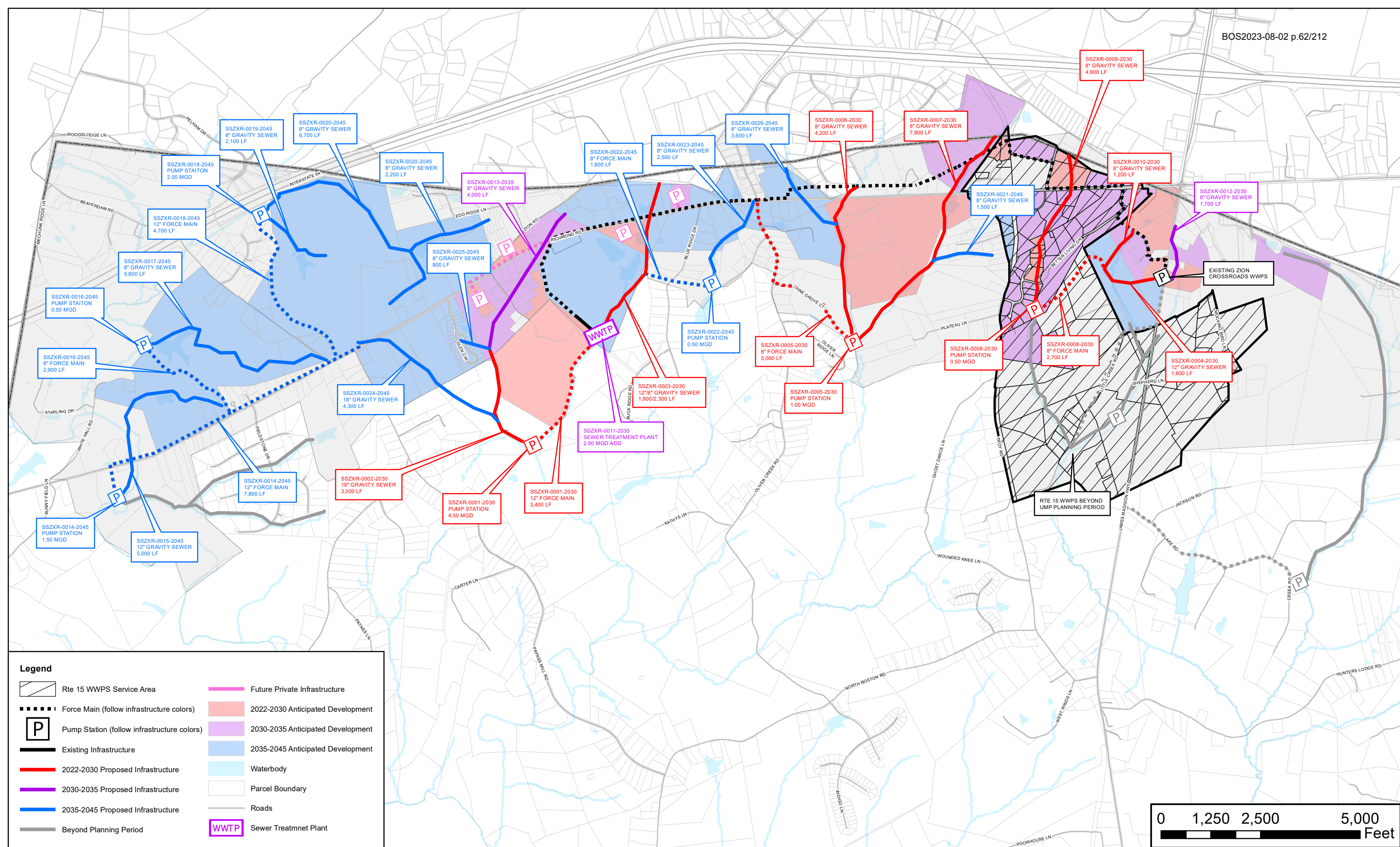


Figure 1-1: Zion Crossroads Future Improvement Phasing from 2022 UMP

## 1.2. REFERENCED INFORMATION

The following information was referenced in order to perform the evaluation summarized in this report:

Record Drawings:

1. *Zion Crossroads Water Booster Pump Station and Wastewater Pump Station, Fluvanna County, Virginia*, Dewberry, May 2018.
2. *Zion Crossroads Water and Sewer System, Fluvanna County, Virginia*, Dewberry, *Fluvanna County, Virginia*, Dewberry, April 2020.

Reports:

1. *Fluvanna County Utility Master Plan*, Dewberry, September 2022.

GIS Information:

1. *Fluvanna County Roads*, Fluvanna County GIS, GIS Department, Date Accessed: March 3, 2023.
2. *Fluvanna County Parcel Data*, Fluvanna County GIS, GIS Department, Date Accessed: March 3, 2023.
3. *Fluvanna County Environmental Data*, Fluvanna County GIS, GIS Department, Date Accessed: March 3, 2023.
4. *Fluvanna County Contours*, Fluvanna County GIS, GIS Department, Date Accessed: March 3, 2023.

## 2. EXISTING FACILITIES

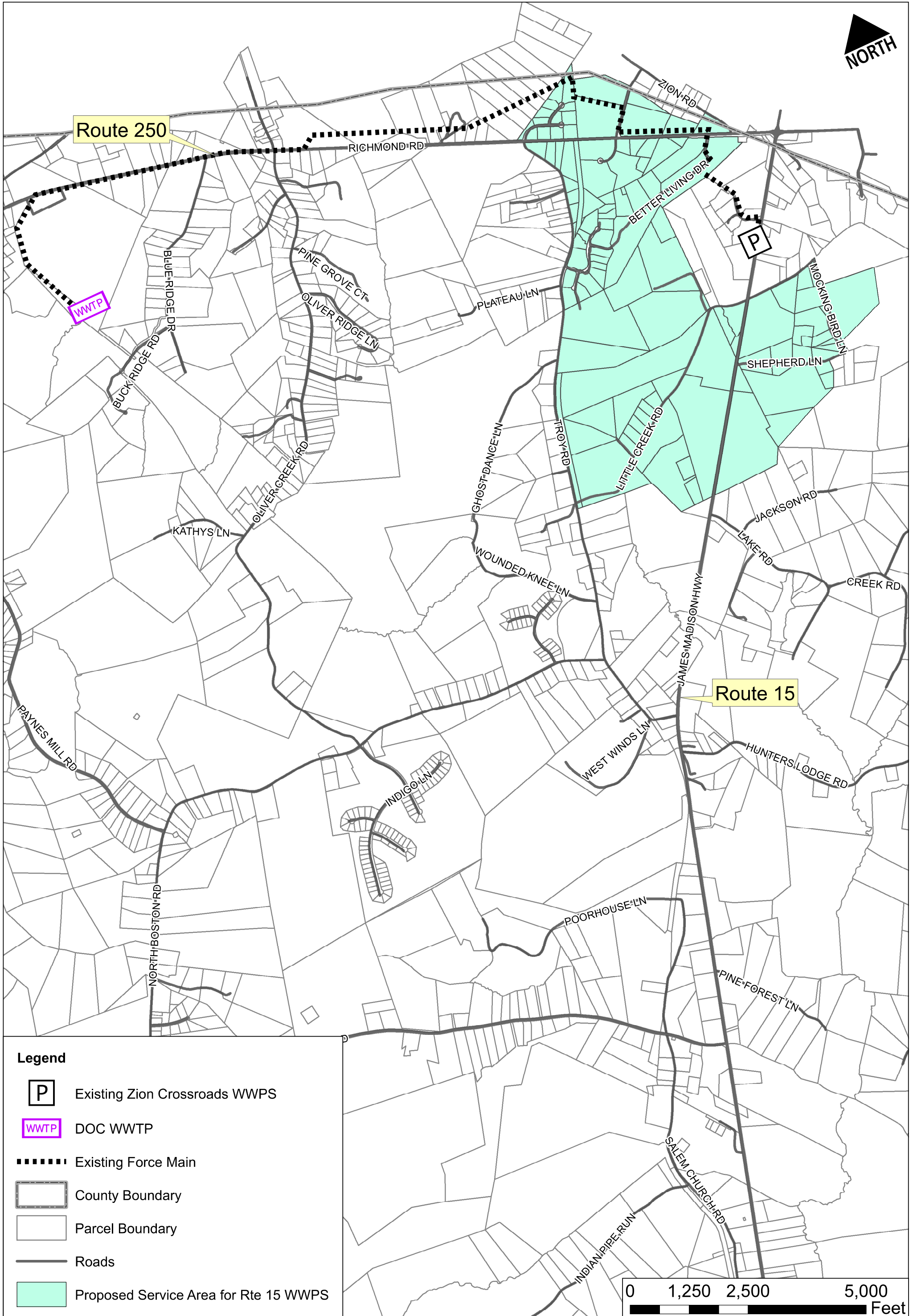
Wastewater from the Rte 15 WWPS will discharge into the existing Zion Crossroads WWPS via the new force main. Therefore, the existing Zion Crossroads WWPS and existing Zion Crossroads force main are a design constraint of the Rte 15 WWPS and new force main.

### 2.1. EXISTING ZION CROSSROADS WWPS

The existing Zion Crossroads WWPS which has a firm pumping capacity of 1.0 MGD, is located at 21337 James Madison Hwy, Troy, VA 22974. The pump station is a wet-pit submersible station equipped with two (2) 70-HP Flygt model NP 3202 HT, submersible sewage pumps sized for 710 GPM at 162 feet of total dynamic head (TDH). The pump station site generally consists of a precast wet well, control building, and backup generator. Security fencing is installed onsite. The control building has two isolated rooms that are accessed from outdoors. One room houses the valves and flow meter while the other room houses the electrical control panels. The wet well is accessed from a hatch on the east side of the control building while the generator is located on the west side of the control building. There are provisions for a future biocide system to be installed on site, but it has not been installed to date.

### 2.2. EXISTING ZION CROSSROADS FORCE MAIN


The existing Zion Crossroads force main shown in **Figure 2-1** conveys wastewater from the existing Zion Crossroads WWPS to the DOC WWTP. Much of the force main alignment runs along the north side of Route 250. The force main is composed of 8" pipe from the existing WWPS to parcel 51-16-77 where it increases to 10" pipe and continues to the DOC WWTP for discharge.




**Legend**

 Existing Zion Crossroads WWS

 DOC WWTP

 Existing Force Main

 County Boundary

 Parcel Boundary

 Roads

 Proposed Service Area for Rte 15 WWS

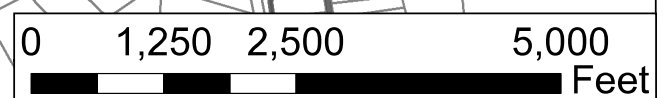


Figure 2-1: Proposed Service Area for Rte 15 WWS



### 3. SEWER FLOW PROJECTIONS

Sewer flow projections were performed for the areas being serviced by the new gravity sewer and Rte 15 WWPS. The new gravity sewer will serve parcels west of Route 15 while the Rte 15 WWPS will serve the same parcels in addition to parcels to the east, see **Figure 3-1** for reference. In accordance with UMP methodology, sewer flow projections were performed by utilizing low, medium, and high-density capacities, where low density is considered 500 gpd per acre, medium density is considered 1,000 gpd per acre, and high density is considered 1,500 gpd per acre. Low, medium, and high capacities will not be utilized for the existing development areas identified in the UMP since sewer flow projections were already performed for these parcels.

**Table 3-1** displays peak hour flow derivation for gravity sewer and pump station sizing given low, medium, and high density capacities. The peak hour flow is the design constraint for gravity sewer and pump station sizing. Average daily flow rates for the pump station are pulled from the west service area and east service area while the average daily flow rates for the gravity sewer are pulled from only the west service area. The total average daily flow rates for the pump station and gravity sewer are multiplied by the corresponding peak hour factor to determine the peak hour flow

*Table 3-1: Sewer Flow Projections*

Average Daily Flow (gpd)				
	Area	Low Density	Medium Density	High Density
	(ac)	(500 gpd/ac)	(1000 gpd/ac)	(1500 gpd/ac)
East Service Area	313.8	157,000	314,000	471,000
West Service Area (not included in UMP)	283.6	142,000	284,000	425,000
West Service Area (included in UMP)	216.9	201,000		
Total Average Daily Flow to Gravity Sewer (gpd) <sup>1</sup>		343,000	485,000	626,000
Total Average Daily Flow to Rte 15 WWPS (gpd) <sup>2</sup>		500,000	799,000	1,097,000
1. West Service Area from UMP Projections + West Service Area (Not Included in UMP Projections)				
2. East Service Area + West Service Area from UMP Projections + West Service Area (Not Included in UMP Projections)				
Gravity Sewer Sizing				
Average Daily Flow	MGD	0.34	0.49	0.63
Calculated Peak Hour Factor		3.39	3.26	3.15
Peak Hour Flow	MGD	1.16	1.58	1.98
Peak Hour Flow	gpm	808	1,096	1,371
Rte 15 WWPS Sizing				
Average Daily Flow	MGD	0.50	0.80	1.10
Calculated Peak Hour Factor		3.24	3.05	2.91
Peak Hour Flow	MGD	1.62	2.44	3.20
Peak Hour Flow	gpm	1,126	1,691	2,220

Service area development will not be expected to reach the low sewer flow scenario for over 20 years which is the typical lifespan of the mechanical and electrical components of a pump station. Therefore, the most cost-effective option is to size the Rte 15 WWPS for 1 MGD. Additionally, the DOC WWTP is currently limited to 0.3 MGD and requests have been made to upgrade the plant capacity to 0.6 MGD. It is expected that the maximum future capacity of the DOC WWTP will not exceed 1.8 MGD. The capacity of the Rte 15 WWPS will therefore be limited to 1 MGD.

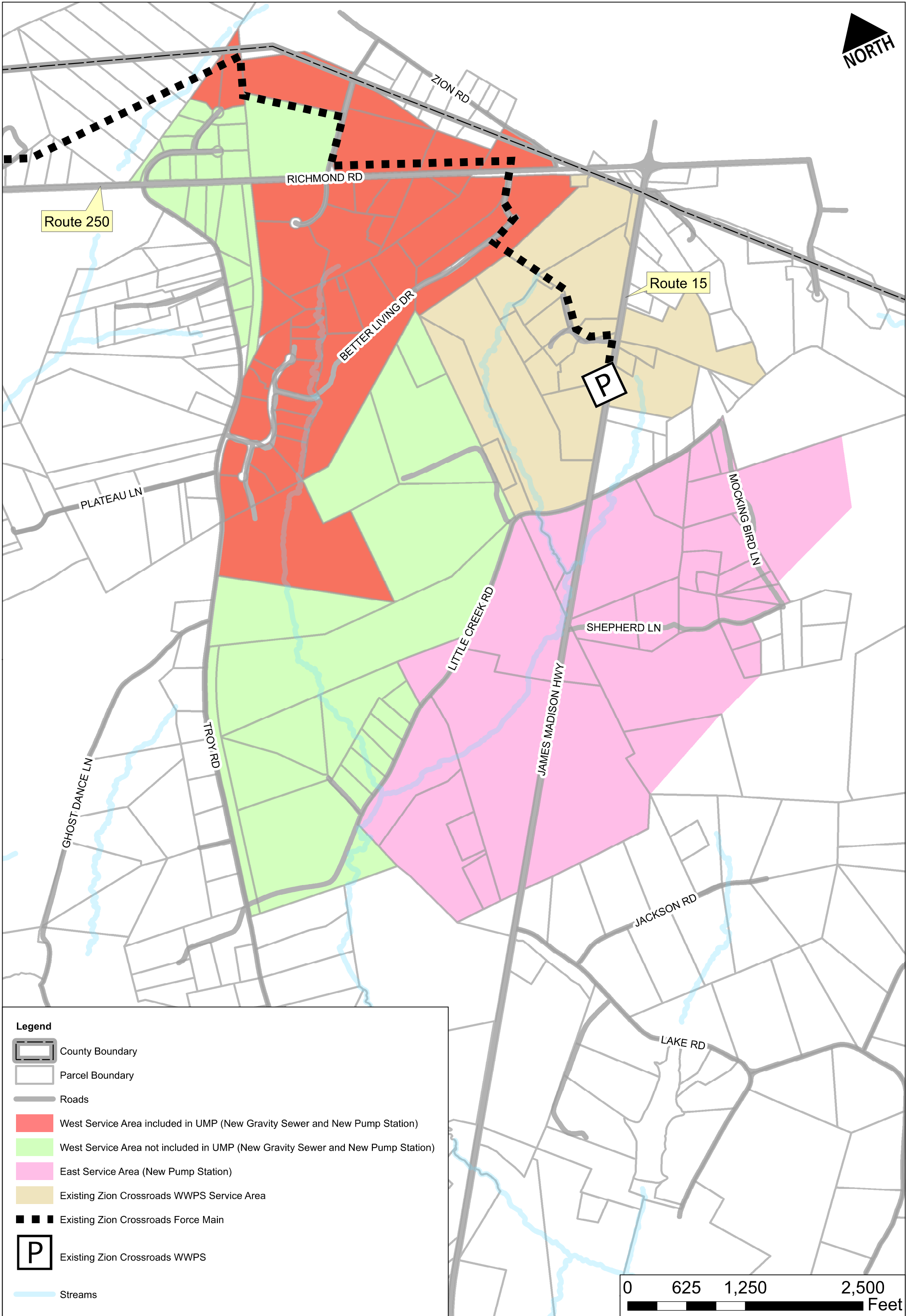


Figure 3-1: Sewer Flow Projections Map for Rte 15 WWPS

## 4. GRAVITY SEWER ANALYSIS

The gravity sewer analysis considered three gravity sewer options for the Rte 15 WWPS service area. Preliminary routing, existing conflicts, easement acquisitions, environmental considerations, and construction cost estimates were evaluated for each option. All options have the same alignment at the beginning of the flow path. The options begin to diverge once their alignments pass the Virginia School of Metal. A pipe diameter of 12 inches will be utilized to provide a capacity of 1 MGD assuming a minimum slope of 0.22 feet per 100 feet in accordance with the Fluvanna Utility Standards Manual. It may be possible to use 8-inch gravity sewer pipe for the beginning flow path north of the Virginia School of Metal if the flow does not exceed 0.5 MGD. However, future development in this area is still uncertain.

### 4.1. GRAVITY SEWER OPTION 1

#### 4.1.1. PRELIMINARY ROUTING

Gravity sewer option 1 consists of approximately 8,980 linear feet of 12-inch pipe. A preliminary profile is shown in **Figure 4-1**, and the preliminary alignment is shown in **Figure 4-2**. A minimum cover of 3.5 feet and maximum cover of 20 feet was used for profile alignment design constraints. The maximum cover constraint could not be met given the topography of the gravity sewer path. The maximum cover is approximately 26 feet at a station of approximately 57.50+00. Along the entirety of its alignment, the slope of gravity sewer option 1 meets the required minimum slope of 0.40 feet per 100 feet for 8-inch pipe and 0.22 feet per 100 feet for 12-inch pipe.

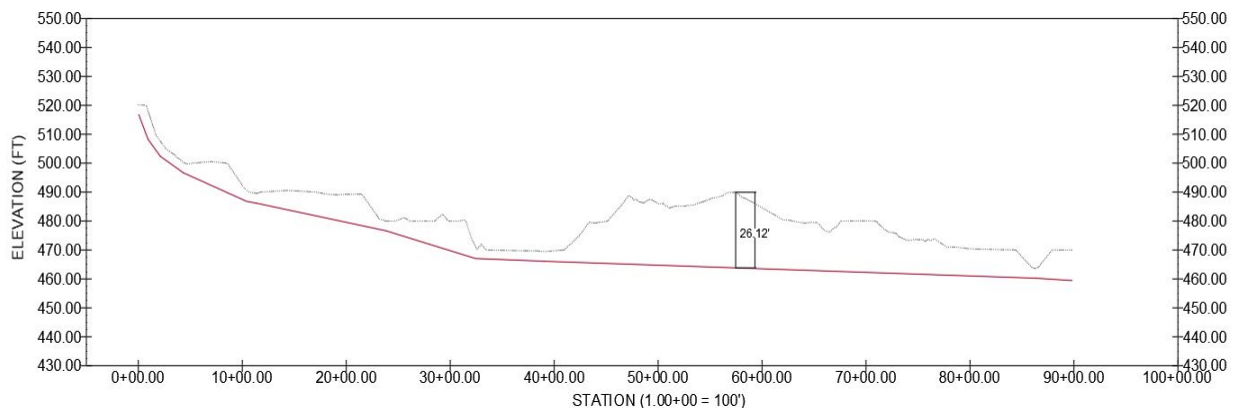


Figure 4-1: Gravity Sewer Option 1 Profile Alignment

#### 4.1.2. EXISTING CONFLICTS

The gravity sewer option 1 alignment crosses Route 250, Better Living Drive, Industrial Court, and Little Creek Road. The alignment also runs along a private road on parcel 5-23-A owned by Van Der Linde Housing Inc. The end of the alignment runs adjacent to Troy Road for approximately 4,130 feet and crosses a driveway in parcel 5-A-23C owned by Donald A Fritzsmons.

#### 4.1.3. EASEMENT ACQUISITION

Easements will be required for the gravity sewer routed outside the VDOT right-of-way or property not owned by the County. A permanent utility easement of 20 feet plus an additional 20 feet for temporary construction was assumed to calculate total acreage required. 50% of the total land value per acre was assumed for the permanent easement, and 10% was assumed for temporary construction. Each easement will require that a minimum of \$5000 be paid to the property owner. Additionally, an acquisition fee of \$7,500 was assumed for each easement.

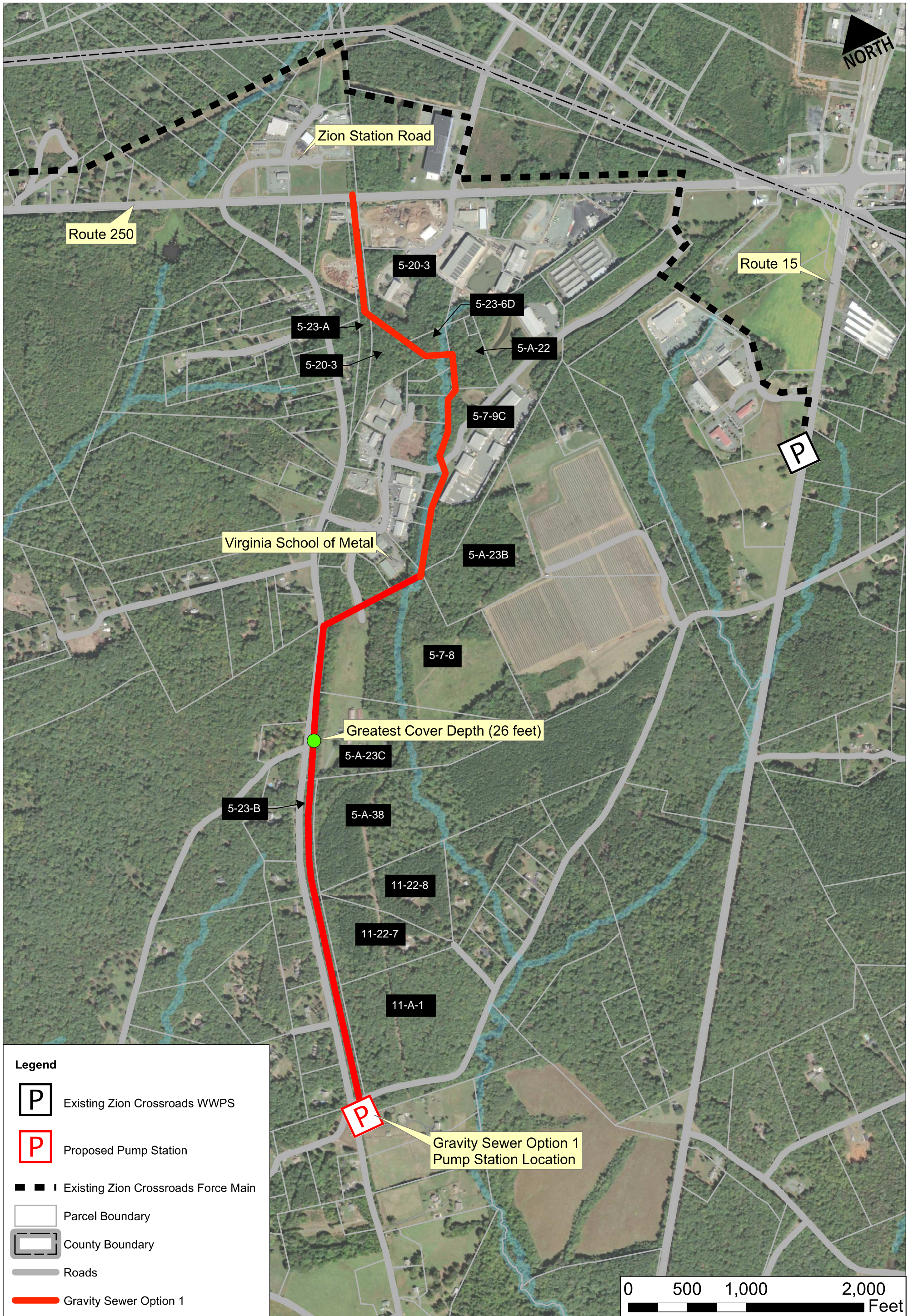


Figure 4-2: Gravity Sewer Option 1 Alignment

**Table 4-1** displays easement costs associated with the gravity sewer option 1 alignment. All properties where an easement must be obtained are listed. Property acreage and land value were determined using the County’s GIS data.

*Table 4-1: Gravity Sewer Option 1 Easement Acquisition*

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) – 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) – 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
VAN DER LINDE HOUSING INC	4.36	\$8,700	\$1,995.41	1076	0.49	\$493	0.49	\$99	\$7,500	\$12,500
BROWNING-FERRIS INDUSTRIES REPUBLIC SER. PROP.TAX DEPART.	10.00	\$737,500	\$73,750.00	383	0.18	\$6,484	0.18	\$1,297	\$7,500	\$15,281
CB ZCIP LLC	1.55	\$92,800	\$59,870.97	417	0.19	\$5,731	0.19	\$1,146	\$7,500	\$14,378
BHL GROUP LLC,RURAL LAND TRACTS LLC & CATLETT LAND COMPANY LLC	4.00	\$28,000	\$7,000.00	287	0.13	\$461	0.13	\$92	\$7,500	\$12,500
VIRGINIA PROPERTIES LLC	23.80	\$2,380,000	\$100,000.00	1632	0.75	\$37,466	0.75	\$7,493	\$7,500	\$52,459
HUNTERS BRANCH LLC	32.53	\$444,200	\$13,655.09	913	0.42	\$2,862	0.42	\$572	\$7,500	\$12,500
HUNTERS BRANCH LLC EASEMENT SIZE IS HALVED DUE TO RIGHT- OF-WAY*	32.53	\$444,200	\$13,655.09	580	0.13	\$909	0.13	\$182	\$7,500	\$12,500
FITZSIMONS, DONALD A EASEMENT SIZE IS HALVED DUE TO RIGHT- OF-WAY*	19.35	\$128,100	\$6,620.16	778	0.18	\$591	0.18	\$118	\$7,500	\$12,500
HUNTERS BRANCH LLC	6.72	\$13,400	\$1,994.05	2736	1.26	\$1,252	1.26	\$250	\$7,500	\$12,500
<b>TOTAL</b>				<b>8,802</b>	<b>3.73</b>	<b>\$56,250</b>	<b>3.78</b>	<b>\$11,939</b>	<b>\$75,000</b>	<b>\$170,000</b>

#### 4.1.4. ENVIRONMENTAL CONSIDERATIONS

A preliminary environmental review and permit register is included as **Appendix C**. No known threatened and endangered species were identified in the project area. The gravity sewer option 1 alignment makes multiple stream crossings. The exact number of stream crossings cannot currently be determined until proper surveying is completed. Stream locations were identified using the Fluvanna County GIS database.

#### 4.1.5. CONSTRUCTION COST ESTIMATE

**Table B-1** includes the cost breakdown for gravity sewer option 1 and can be found in **Appendix B**. Route 250 and Route 15 crossings are assumed to be trenchless install while other road crossings are assumed to be open cut installation.

### 4.2. GRAVITY SEWER OPTION 2

Gravity sewer option 2 starts with the same upstream alignment as options 1 and 3. Option 2 is along the most optimal path for collecting flow by gravity from the selected service areas. However, this option requires more easements than options 1 and 3. A pump station at the end of the option 2 gravity sewer would be located on the southeast corner of Parcel 11-A-1.

#### 4.2.1. PRELIMINARY ROUTING

Gravity sewer option 2 consists of approximately 8,370 linear feet of 12-inch pipe. The preliminary alignment is shown in **Figure 4-3** and the preliminary profile is shown in **Figure 4-4**. A minimum cover of 3.5 feet and maximum cover of 20 feet was used for profile alignment design constraints. The maximum cover is approximately 10 feet at a station of approximately 50.00+00. Along the entirety of its alignment, the slope of gravity sewer option 2 meets the required minimum slope of 0.40 feet per 100 feet for 8-inch pipe and 0.22 feet per 100 feet for 12-inch pipe.

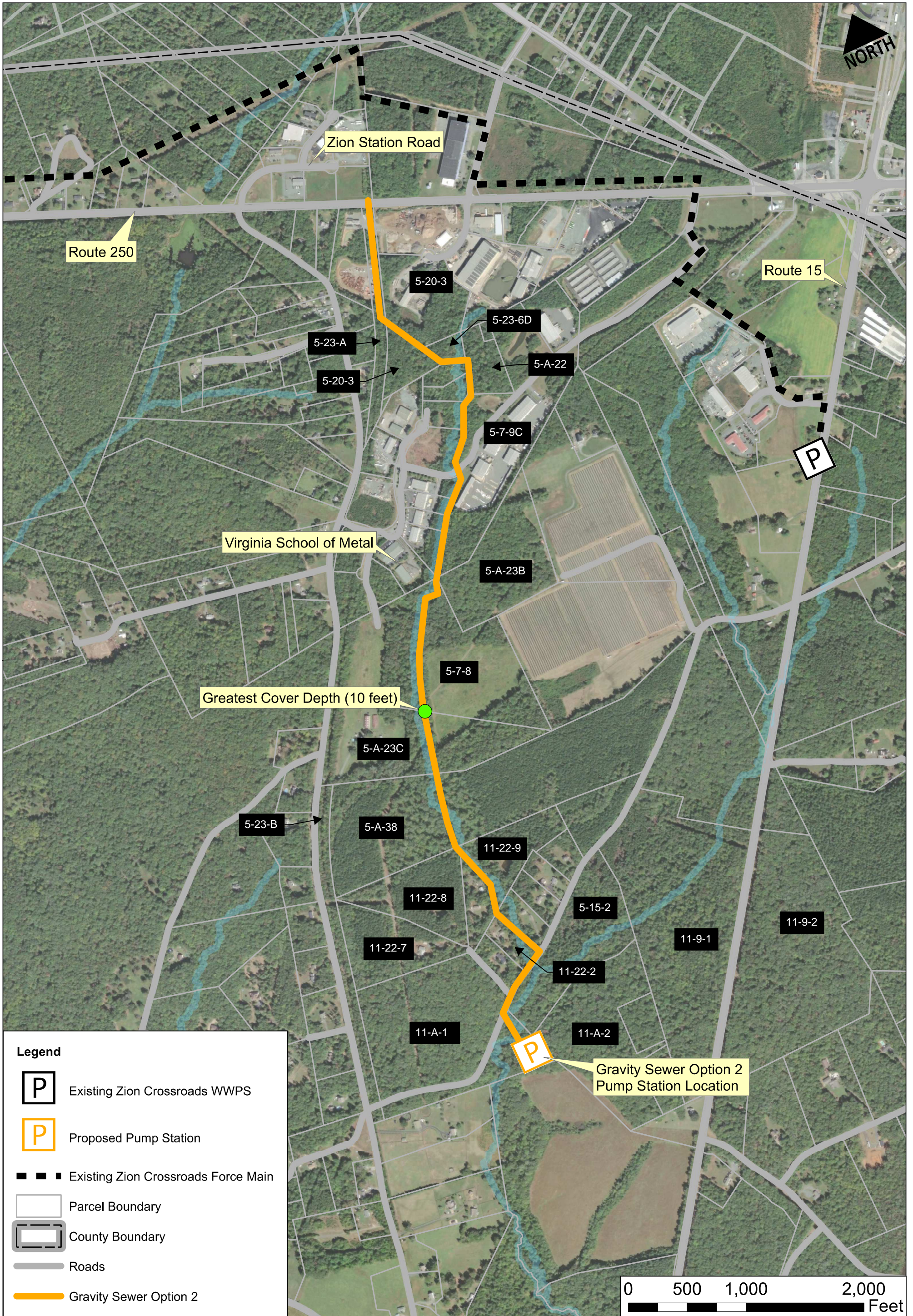


Figure 4-3: Gravity Sewer Option 2 Alignment

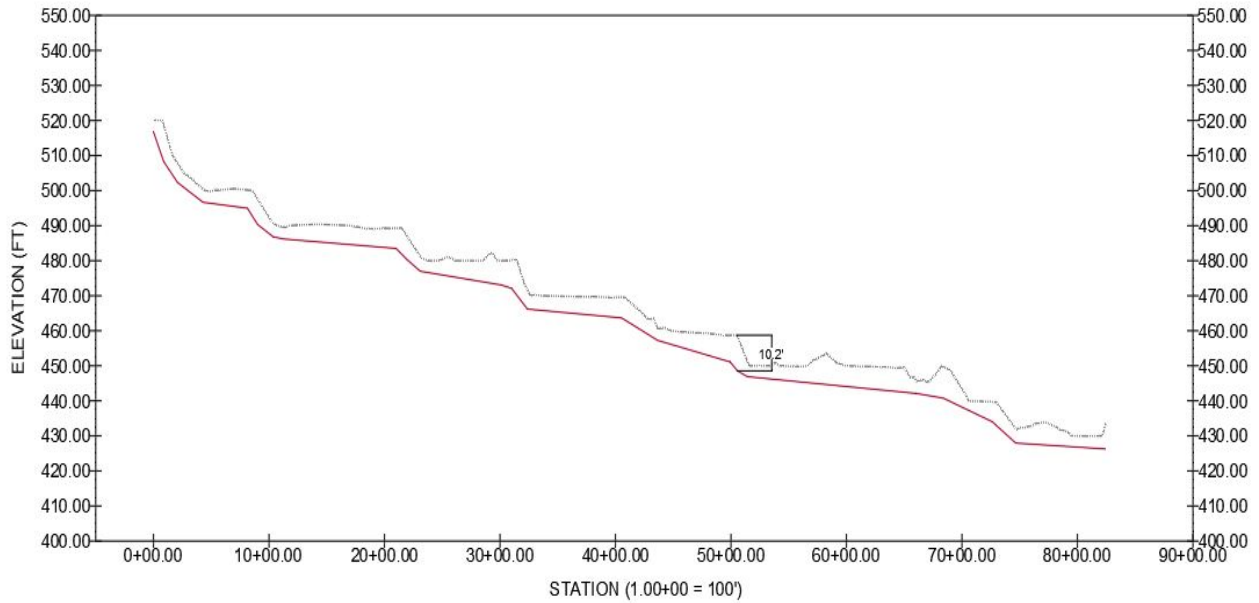


Figure 4-4: Gravity Sewer Option 2 Profile Alignment

### 4.2.2. EXISTING CONFLICTS

The gravity sewer option 2 alignment crosses Route 250, Better Living Drive, Hunters Creek Lane, Little Creek Road, and Route 15. The alignment also interferes with a private road on parcel 5-23-A owned by Van Der Linde Housing Inc. The end of the alignment crosses through a neighborhood, specifically impacting parcel 11-22-9 owned by Faith D Sullivan and parcel 11-22-2 owned by Chris Browne.

### 4.2.3. EASEMENT ACQUISITION

Easements will be required for the gravity sewer routed outside the VDOT right-of-way or property not owned by the County. A permanent utility easement of 20 feet plus an additional 20 feet for temporary construction was assumed to calculate total acreage required. 50% of the total land value per acre was assumed for the permanent easement, and 10% was assumed for temporary construction. Each easement will require that a minimum of \$5000 be paid to the property owner. Additionally, an acquisition fee of \$7,500 was assumed for each easement.

**Table 4-2** displays easement costs associated with the gravity sewer option 2 alignment. All properties where an easement must be obtained are listed. Property acreage and land value were determined using the County’s GIS data.

Table 4-2: Gravity Sewer Option 2 Easement Acquisition

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) -- 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) -- 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
VAN DER LINDE HOUSING INC	4.36	\$8,700	\$1,995.41	1076	0.49	\$493	0.49	\$99	\$7,500	\$12,500
BROWNING-FERRIS INDUSTRIES REPUBLIC SER. PROP.TAX DEPART.	10.00	\$737,500	\$73,750.00	383	0.18	\$6,484	0.18	\$1,297	\$7,500	\$15,281
CB ZCIP LLC	1.55	\$92,800	\$59,870.97	417	0.19	\$5,731	0.19	\$1,146	\$7,500	\$14,378

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) – 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) – 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
BHL GROUP LLC,RURAL LAND TRACTS LLC & CATLETT LAND COMPANY LLC	4.00	\$28,000	\$7,000.00	287	0.13	\$461	0.13	\$92	\$7,500	\$12,500
VIRGINIA PROPERTIES LLC	23.80	\$2,380,000	\$100,000.00	1608	0.74	\$36,915	0.74	\$7,383	\$7,500	\$51,798
HUNTERS BRANCH LLC	32.53	\$444,200	\$13,655.09	1217	0.56	\$3,815	0.56	\$763	\$7,500	\$12,500
FITZSIMONS, DONALD A	19.35	\$128,100	\$6,620.16	527	0.24	\$801	0.24	\$160	\$7,500	\$12,500
MILLER, PHILLIP C ET AL C/O KATHERINE H CLARK	61.75	\$185,300	\$3,000.81	646	0.30	\$445	0.30	\$89	\$7,500	\$12,500
SULLIVAN, FAITH DENISE	10.46	\$83,100	\$7,944.55	658	0.30	\$1,200	0.30	\$240	\$7,500	\$12,500
BROWNE, CHRIS	2.17	\$45,800	\$21,105.99	528	0.24	\$2,558	0.24	\$512	\$7,500	\$12,500
OSANI, THERESA J EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.63	\$47,800	\$18,174.90	235	0.05	\$490	0.05	\$98	\$7,500	\$12,500
OLIVER, RUTH C ET AL	29.75	\$119,000	\$4,000.00	450	0.21	\$413	0.21	\$83	\$7,500	\$12,500
<b>TOTAL</b>				<b>8,032</b>	<b>3.63</b>	<b>\$59,807</b>	<b>3.68</b>	<b>\$12,651</b>	<b>\$97,500</b>	<b>\$206,000</b>

#### 4.2.4. ENVIRONMENTAL CONSIDERATIONS

A preliminary environmental review and permit register is included as **Appendix C**. No known threatened and endangered species were identified in the project area. The gravity sewer option 2 alignment makes multiple stream crossings. The exact number of stream crossings cannot currently be determined until proper surveying is completed. Stream locations were identified using the Fluvanna County GIS database.

#### 4.2.5. CONSTRUCTION COST ESTIMATE

**Table B-2** includes the cost breakdown for gravity sewer option 2 and can be found in **Appendix B**. Route 250 and Route 15 crossings are assumed to be trenchless install while other road crossings are assumed to be open cut installation.

### 4.3. GRAVITY SEWER OPTION 3

Gravity sewer option 3 starts with the same upstream alignment as options 1 and 2. The County will pay zero easement costs for the portion of gravity sewer option 3 that runs through developer parcel 11-9-1. Furthermore, gravity sewer option 3 enables a pump station to be built on parcel 11-9-1, relieving the County of paying pump station easement costs.

#### 4.3.1. PRELIMINARY ROUTING

gravity sewer option 3 consists of approximately 7,260 linear feet of 12-inch pipe. The preliminary alignment is shown in **Figure 4-5** and the preliminary profile is shown in **Figure 4-6**. A minimum cover of 3.5 feet and maximum cover of 20 feet was used for profile alignment design constraints. The maximum cover is approximately 17 feet at a station of approximately 66.00+00. Along the entirety of its alignment, the slope of gravity sewer option 3 meets the required minimum slope of 0.40 feet per 100 feet for 8-inch pipe and 0.22 feet per 100 feet for 12 inch pipe.



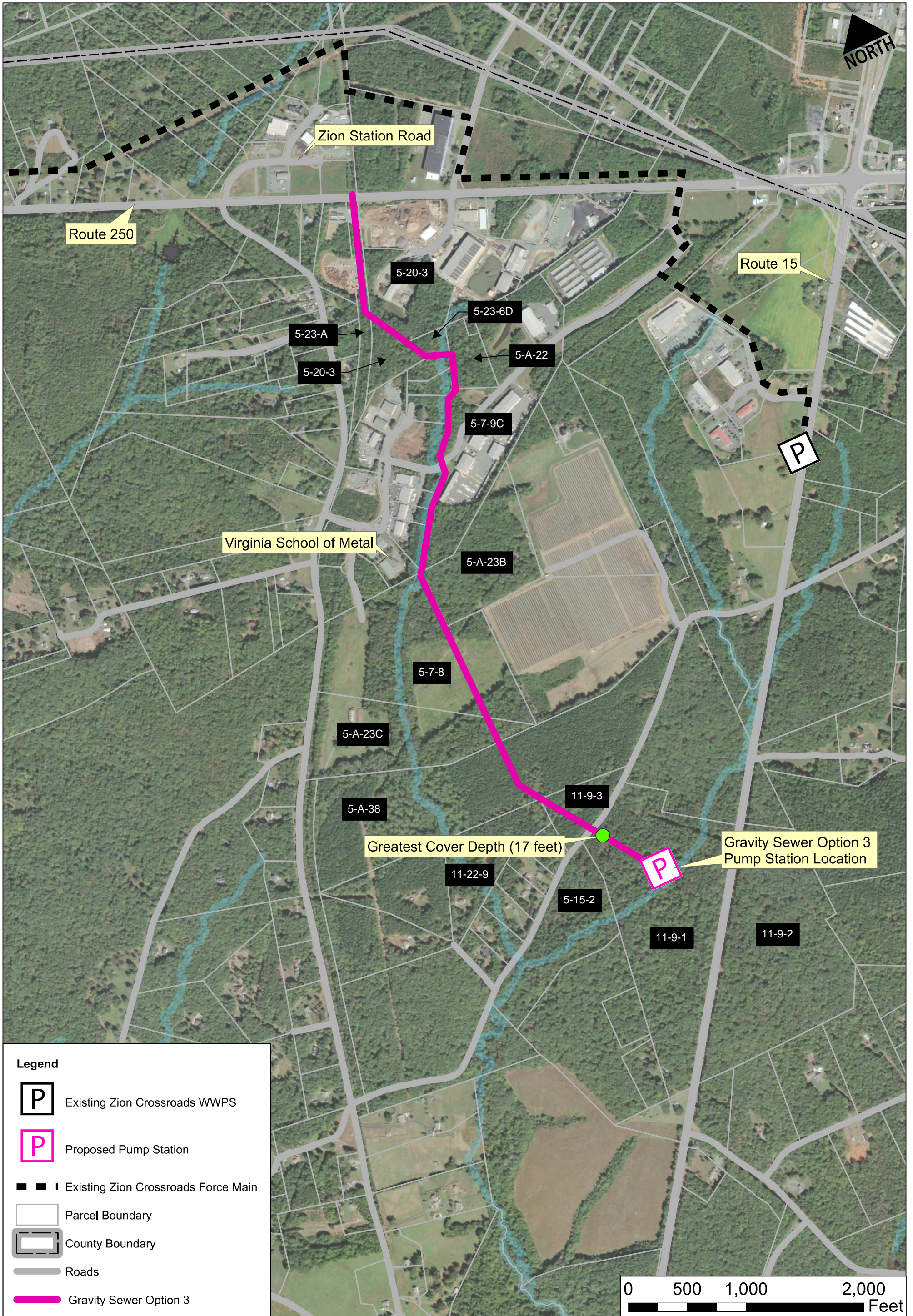


Figure 4-5: Gravity Sewer Option 3 Alignment

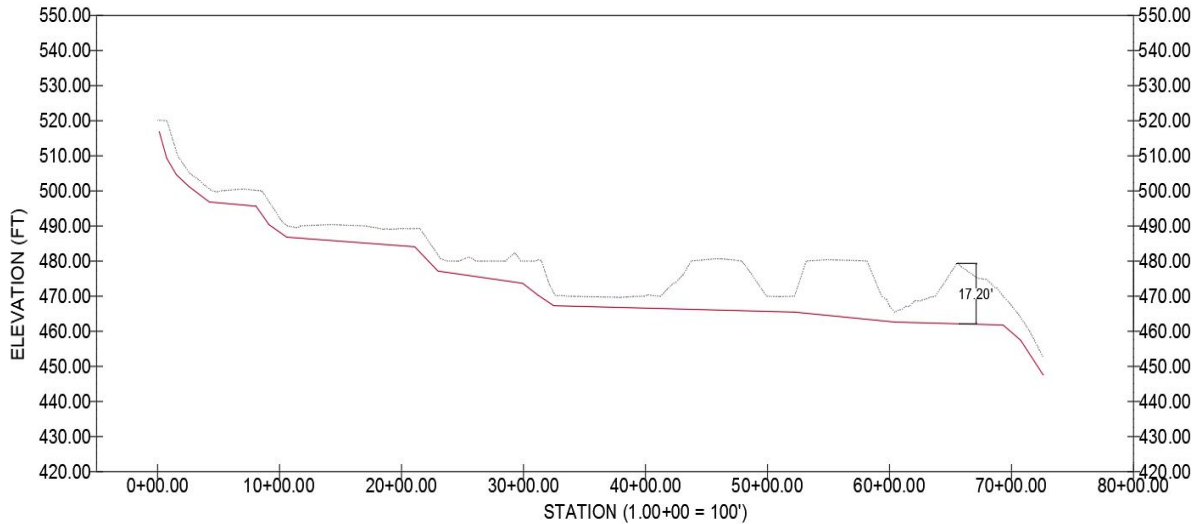


Figure 4-6: Gravity Sewer Option 3 Profile Alignment

### 4.3.2. EXISTING CONFLICTS

The gravity sewer option 3 alignment crosses Route 250, Better Living Drive, Little Creek Road, and Route 15. The alignment also interferes with a private road on parcel 5-23-A owned by Van Der Linde Housing Inc.

### 4.3.3. EASEMENT ACQUISITION

Easements will be required for the gravity sewer routed outside the VDOT right-of-way or property not owned by the County. A permanent utility easement of 20 feet plus an additional 20 feet for temporary construction was assumed to calculate total acreage required. 50% of the total land value per acre was assumed for the permanent easement, and 10% was assumed for temporary construction. Each easement will require that a minimum of \$5000 be paid to the property owner. Additionally, an acquisition fee of \$7,500 was assumed for each easement.

It should be noted that due to the routing of the gravity sewer in this option, several easements will bisect existing parcels which may be undesirable for the current owners of the parcels.

**Table 4-3** displays easement costs associated with the gravity sewer option 3 alignment. All properties where an easement must be obtained are listed. Property acreage and land value were determined using the County’s GIS data.

Table 4-3: Gravity Sewer Option 3 Easement Acquisition

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) – 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) – 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
VAN DER LINDE HOUSING INC	4.36	\$8,700	\$1,995.41	1076	0.49	\$493	0.49	\$99	\$7,500	\$12,500
BROWNING-FERRIS INDUSTRIES REPUBLIC SER. PROP.TAX DEPART.	10.00	\$737,500	\$73,750.00	383	0.18	\$6,484	0.18	\$1,297	\$7,500	\$12,500
CB ZCIP LLC	1.55	\$92,800	\$59,870.97	417	0.19	\$5,731	0.19	\$1,146	\$7,500	\$14,378

BHL GROUP LLC,RURAL LAND TRACTS LLC & CATLETT LAND COMPANY LLC	4.00	\$28,000	\$7,000.00	287	0.13	\$461	0.13	\$92	\$7,500	\$12,500
VIRGINIA PROPERTIES LLC	23.80	\$2,380,000	\$100,000.00	1608	0.74	\$36,915	0.74	\$7,383	\$7,500	\$51,798
HUNTERS BRANCH LLC	32.53	\$444,200	\$13,655.09	1345	0.62	\$4,216	0.62	\$843	\$7,500	\$12,560
FITZSIMONS, DONALD A	19.35	\$128,100	\$6,620.16	237	0.11	\$360	0.11	\$72	\$7,500	\$12,500
MILLER, PHILLIP C ET AL C/O KATHERINE H CLARK	61.75	\$185,300	\$3,000.81	630	0.29	\$434	0.29	\$87	\$7,500	\$12,500
BHL GROUP LLC,RURAL LAND TRACTS LLC & CATLETT LAND COMPANY LLC	36.19	\$126,700	\$3,500.97	487	0.22	\$391	0.22	\$78	\$7,500	\$12,500
<b>TOTAL</b>				<b>6,470</b>	<b>2.97</b>	<b>\$55,486</b>	<b>3.02</b>	<b>\$11,787</b>	<b>\$75,000</b>	<b>\$166,000</b>

#### 4.3.4. ENVIRONMENTAL CONSIDERATIONS

A preliminary environmental review and permit register is included as **Appendix C**. No known threatened and endangered species were identified in the project area. The gravity sewer option 3 alignment makes multiple stream crossings. The exact number of stream crossings cannot currently be determined until proper surveying is completed. Stream locations were identified using the Fluvanna County GIS database.

#### 4.3.5. CONSTRUCTION COST ESTIMATE

**Table B-3** includes the cost breakdown for gravity sewer option 3 and can be found in **Appendix B**. Route 250 and Route 15 crossings are assumed to be trenchless install while other street crossings are assumed to be open cut install.

### 5. FORCE MAIN ANALYSIS

The force main analysis considered five force main options. All of the options end at the existing Zion Crossroads WWPS. The hydraulic analysis, existing conflicts, easement acquisitions, environmental considerations, construction cost estimates, and power consumption analysis will be discussed for each option. Bentley SewerGEMS software was utilized to model hydraulics. The pipe diameter for all force main options was determined assuming an optimal flow velocity of 3 to 8 meters per second at a design flow rate of 700 gpm (1 MGD). 6 inch, 8 inch, 10 inch and 12 inch diameter pipe result in internal flow velocities of 7.95, 4.46, 2.86, and 1.99 meters per second respectfully. Therefore 8 inch diameter pipe was determined to be the optimal size. The TDH was determined for each force main alignment option. It was assumed that the force main will have a 3-foot cover for the entirety of its alignment.

An additional hydraulic analysis was performed to assess the feasibility of discharging the new force main into the existing Zion Crossroads force main rather than into the existing Zion Crossroads WWPS wet well. SewerGEMS modeling confirmed that discharging into the existing Zion Crossroads force main would overwhelm the pumps at the existing Zion Crossroads WWPS. Therefore, all force main options are assumed to discharge into gravity sewer upstream of the Zion Crossroads WWPS wet well.

#### 5.1. FORCE MAIN OPTIONS 1.0 AND 1.1

Force main option 1.0 and option 1.1 are alignment paths starting at the end of the gravity sewer option 1 alignment. Option 1.0 requires approximately 7,930 linear feet of 8” force main while option 1.1 requires approximately 7,880 linear feet of 8” force main.

### 5.1.1. HYDRAULIC ANALYSIS

The routes identified in **Figure 5-1** and **Figure 5-2** were modeled using Bentley SewerGEMS to determine required TDH and approximate energy usage. The models were run at a fixed rate of 700 gpm, assuming one pump running. Each scenario was run with an 8-inch force main assuming a Hazen-Williams C value of 130. It was determined that force main option 1.0 results in an appropriate TDH of 106 feet while option 1.1 results in an approximate TDH of 105 feet.

### 5.1.2. EXISTING CONFLICTS

The force main option 1.0 alignment crosses the following:

- Little Creek Rd
- Hunters Creek Ln
- Palmer Farm Ln
- Driveway on Parcel 5-16-2 owned by Dosha H Morris
- Driveway on Parcel 5-16-4A owned by James L Higginbotham

The force main option 1.1 alignment crosses the following:

- Little Creek Rd
- Driveway on Parcel 5-16-4A owned by James L Higginbotham

### 5.1.3. EASEMENT ACQUISITION

Easements will be required for the force main routed outside the VDOT right-of-way or property not owned by the County. A permanent utility easement of 20 feet plus an additional 20 feet for temporary construction was assumed to calculate total acreage required. 50% of the total land value per acre was assumed for the permanent easement, and 10% was assumed for temporary construction. Each easement will require that a minimum of \$5000 be paid to the property owner. Additionally, an acquisition fee of \$7,500 was assumed for each easement. **Table 5-1** and **Table 5-2** display easement costs associated with the force main option 1.0 alignment and force main option 1.1 alignment. All properties where an easement must be obtained are listed. Property acreage and land value were determined using the County’s GIS data.

*Table 5-1: Force Main Option 1.0 Easement Acquisition*

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) – 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) – 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
OLIVER, RUTH C ET AL EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	29.75	\$119,000	\$4,000.00	1972	0.45	\$905	0.45	\$181	\$7,500	\$12,500
WITT, BARRY S & LYN E	10.02	\$81,100	\$8,093.81	69	0.03	\$128	0.03	\$26	\$7,500	\$12,500
SULLIVAN, FAITH DENISE	10.46	\$83,100	\$7,944.55	1542	0.71	\$2,812	0.71	\$562	\$7,500	\$12,500
MILLER, PHILLIP C ET AL C/O KATHERINE H CLARK	61.75	\$185,300	\$3,000.81	782	0.36	\$539	0.36	\$108	\$7,500	\$12,500
MILLER, PHILLIP C ET AL C/O KATHERINE H CLARK EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	61.75	\$185,300	\$3,000.81	1244	0.29	\$428	0.29	\$86	\$7,500	\$12,500
FITZSIMONS, DONALD A EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	52.11	\$167,350	\$3,211.78	176	0.04	\$65	0.04	\$13	\$7,500	\$12,500
MORRIS, DOSHA H EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	34.57	\$169,000	\$4,888.63	567	0.13	\$318	0.13	\$64	\$7,500	\$12,500
<b>TOTAL</b>				<b>6,352</b>	<b>2.01</b>	<b>\$5,196</b>	<b>2.05</b>	<b>\$1,729</b>	<b>\$60,000</b>	<b>\$100,000</b>

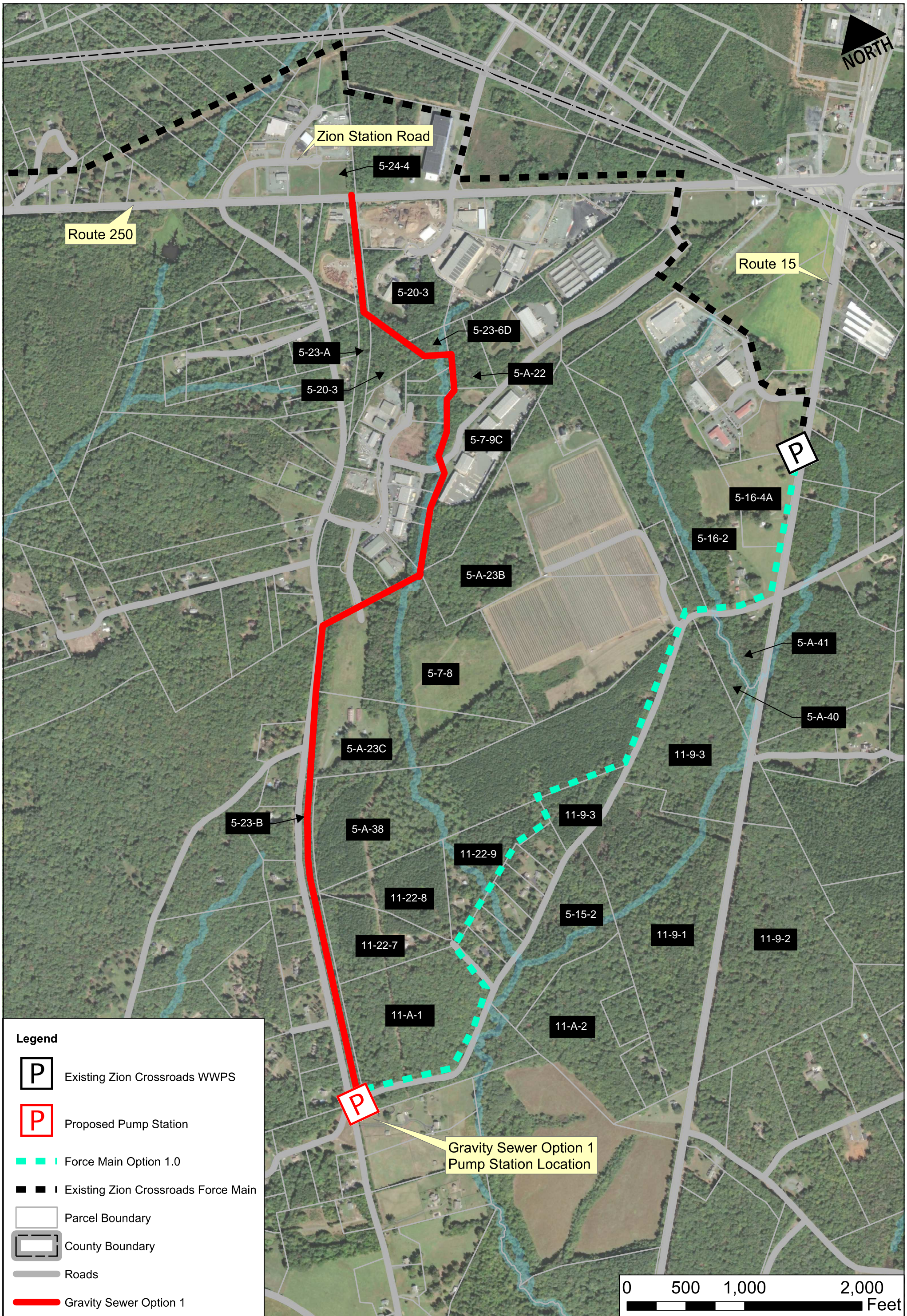


Figure 5-1: Force Main Option 1.0 Alignment

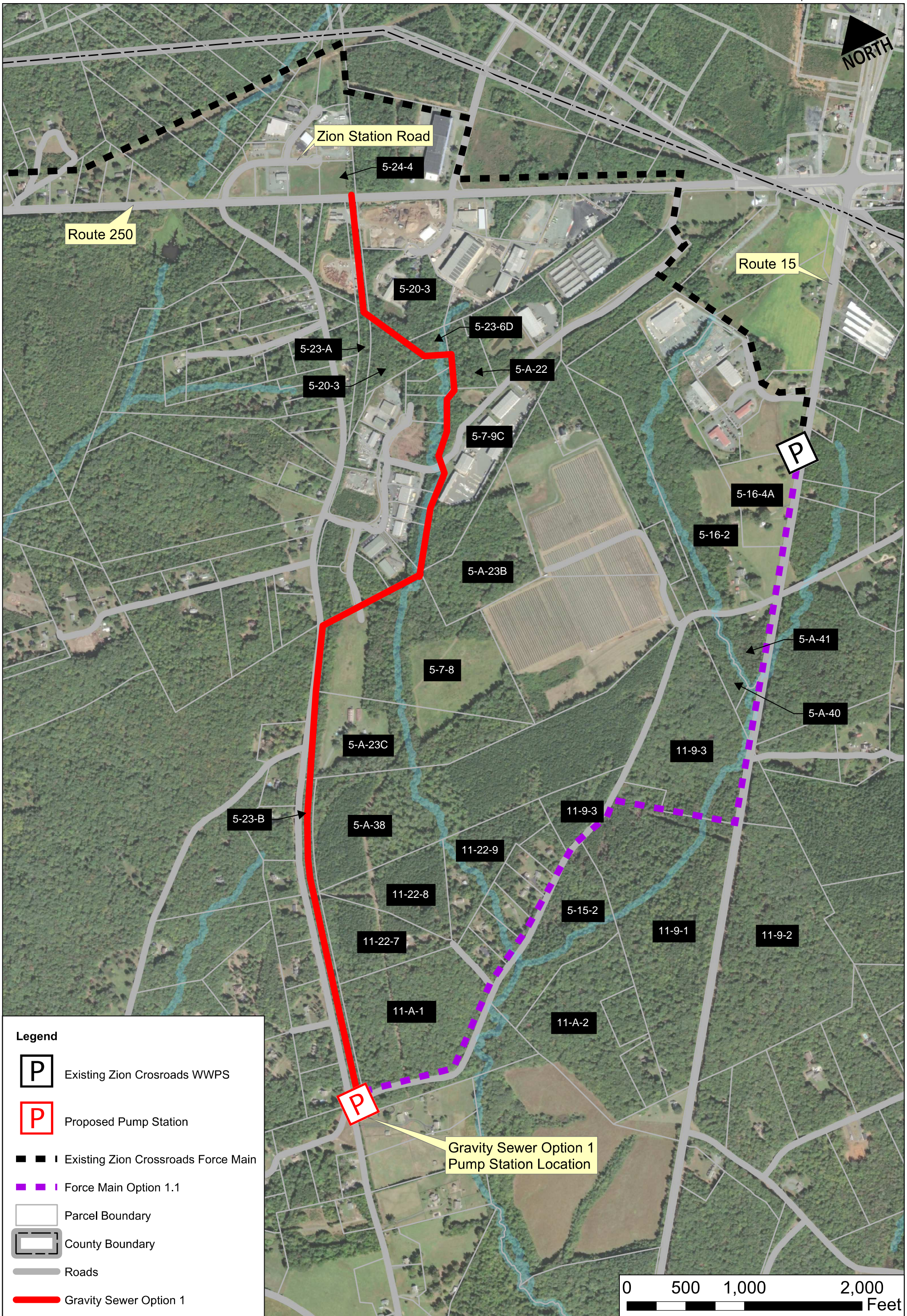


Figure 5-2: Force Main Option 1.1 Alignment

Table 5-2: Force Main Option 1.1 Easement Acquisition

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) -- 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) -- 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
OLIVER, RUTH C ET AL EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	29.75	\$119,000	\$4,000.00	1600	0.37	\$735	0.37	\$147	\$7,500	\$12,500
OSANI, THERESA J EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.63	\$47,800	\$18,174.90	235	0.05	\$490	0.05	\$98	\$7,500	\$12,500
BROWNE, CHRIS EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.17	\$45,800	\$21,105.99	235	0.05	\$569	0.05	\$114	\$7,500	\$12,500
LAWSON, ROBERT K EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.07	\$45,300	\$21,884.06	235	0.05	\$590	0.05	\$118	\$7,500	\$12,500
STOWELL, CARL F JR & DEBORAH V EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.01	\$45,100	\$22,437.81	235	0.05	\$605	0.05	\$121	\$7,500	\$12,500
JONES, DAVID & HANNAH EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.01	\$45,000	\$22,388.06	235	0.05	\$604	0.05	\$121	\$7,500	\$12,500
KEPHART, ALISON C EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.01	\$45,100	\$22,437.81	235	0.05	\$605	0.05	\$121	\$7,500	\$12,500
BHL GROUP LLC,RURAL LAND TRACTS LLC & CATLETT LAND COMPANY LLC EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	36.19	\$126,700	\$3,500.97	160	0.04	\$64	0.04	\$13	\$7,500	\$12,500
<b>TOTAL</b>				<b>3,170</b>	<b>0.73</b>	<b>\$4,263</b>	<b>0.77</b>	<b>\$1,542</b>	<b>\$67,500</b>	<b>\$113,000</b>

### 5.1.4. ENVIRONMENTAL CONSIDERATIONS

A preliminary environmental review and permit register is included as **Appendix C**. No known threatened and endangered species were identified in the project area. Force main options 1.0 and 1.1 make multiple stream crossings. The exact number of stream crossings can currently not be determined until proper surveying is completed. Stream locations were identified using the Fluvanna County GIS database.

### 5.1.5. CONSTRUCTION COST ESTIMATE

**Table B-4** and **Table B-** include the cost breakdowns for force main options 1.0 and 1.1, these tables can be found in **Appendix B**. Street crossings are assumed to be open cut install.

### 5.1.6. POWER CONSUMPTION

Power consumption was estimated based on preliminary modeling results. Assuming one pump running on at average daily flow, the TDH was estimated to be 106 feet for option 1.0 and 105 feet for option 1.1. The efficiency of the pump was assumed to be 66.5% and the efficiency of the motor was assumed to be 95%. Given a pumping rate of 700 gpm, the pump power was estimated to be 20.60 kW for option 1.0 and 20.45 kW for option 1.1.

**Table 5-3** and **Table 5-4** project power consumption given each of the pumping scenarios for 20 years. A total of 25% of the Rte 15 WWPS firm capacity is assumed to be utilized for the first 6 years, 50% for year 7-13, 75% for year 14-19, and 100% for year 20. At year one, a base rate of \$16/month was used, and a combined usage rate of \$0.15/kWh was assumed for consumption. The total estimated power cost of pumping for 20 years at the current rate was estimated to be \$118,000 for option 1.0 and \$117,00 for option 1.1.

Table 5-3: Force Main Option 1.0 Power Consumption Cost Table

Year	Average Usage (MGD)	Peak Hour - 2.5 Factor (MGD)	% of Firm Capacity (1 MGD)	Run Time (Hours/Day)	Run Time (Hours/Year)	Pump Power (kW)	Yearly Energy Usage (kWh)
1	0.10	0.25	25%	2.4	876	20.6	18,046
2	0.10	0.25	25%	2.4	876	20.6	18,046
3	0.10	0.25	25%	2.4	876	20.6	18,046
4	0.10	0.25	25%	2.4	876	20.6	18,046
5	0.10	0.25	25%	2.4	876	20.6	18,046
6	0.10	0.25	25%	2.4	876	20.6	18,046
7	0.20	0.50	50%	4.8	1752	20.6	36,091
8	0.20	0.50	50%	4.8	1752	20.6	36,091
9	0.20	0.50	50%	4.8	1752	20.6	36,091
10	0.20	0.50	50%	4.8	1752	20.6	36,091
11	0.20	0.50	50%	4.8	1752	20.6	36,091
12	0.20	0.50	50%	4.8	1752	20.6	36,091
13	0.20	0.50	50%	4.8	1752	20.6	36,091
14	0.30	0.75	75%	7.2	2628	20.6	54,137
15	0.30	0.75	75%	7.2	2628	20.6	54,137
16	0.30	0.75	75%	7.2	2628	20.6	54,137
17	0.30	0.75	75%	7.2	2628	20.6	54,137
18	0.30	0.75	75%	7.2	2628	20.6	54,137
19	0.30	0.75	75%	7.2	2628	20.6	54,137
20	0.40	1.00	100%	9.6	3504	20.6	72,182
<b>TOTAL COST:</b>							<b>\$118,000</b>

Table 5-4: Force Main Option 1.1 Power Consumption Cost Table

Year	Average Usage (MGD)	Peak Hour - 2.5 Factor (MGD)	% of Firm Capacity (1 MGD)	Run Time (Hours/Day)	Run Time (Hours/Year)	Pump Power (kW)	Yearly Energy Usage (kWh)
1	0.10	0.25	25%	2.4	876	20.45	17,914
2	0.10	0.25	25%	2.4	876	20.45	17,914
3	0.10	0.25	25%	2.4	876	20.45	17,914
4	0.10	0.25	25%	2.4	876	20.45	17,914
5	0.10	0.25	25%	2.4	876	20.45	17,914
6	0.10	0.25	25%	2.4	876	20.45	17,914
7	0.20	0.50	50%	4.8	1752	20.45	35,828
8	0.20	0.50	50%	4.8	1752	20.45	35,828



Year	Average Usage (MGD)	Peak Hour - 2.5 Factor (MGD)	% of Firm Capacity (1 MGD)	Run Time (Hours/Day)	Run Time (Hours/Year)	Pump Power (kW)	Yearly Energy Usage (kWh)
9	0.20	0.50	50%	4.8	1752	20.45	35,828
10	0.20	0.50	50%	4.8	1752	20.45	35,828
11	0.20	0.50	50%	4.8	1752	20.45	35,828
12	0.20	0.50	50%	4.8	1752	20.45	35,828
13	0.20	0.50	50%	4.8	1752	20.45	35,828
14	0.30	0.75	75%	7.2	2628	20.45	53,743
15	0.30	0.75	75%	7.2	2628	20.45	53,743
16	0.30	0.75	75%	7.2	2628	20.45	53,743
17	0.30	0.75	75%	7.2	2628	20.45	53,743
18	0.30	0.75	75%	7.2	2628	20.45	53,743
19	0.30	0.75	75%	7.2	2628	20.45	53,743
20	0.40	1.00	100%	9.6	3504	20.45	71,657
<b>TOTAL COST:</b>							<b>\$117,000</b>

## 5.2. FORCE MAIN OPTIONS 2.0 AND 2.1

Force main option 2.0 and option 2.1 are alignment paths starting at the end of the gravity sewer option 2 alignment. Option 2.0 requires approximately 6,790 linear feet of 8” force main while option 2.1 requires approximately 6,670 linear feet of 8” force main.

### 5.2.1. HYDRAULIC ANALYSIS

The routes identified in **Figure 5-3** and **Figure 5-4** were modeled using Bentley SewerGEMS to determine required TDH and approximate energy usage. The models were run at fixed rates of 700 gpm, assuming one pump running. Each scenario was run with an 8-inch force main assuming a Hazen-Williams C value of 130. It was determined that force main option 2.0 results in an appropriate TDH of 121 feet while option 2.1 results in an approximate TDH of 117 feet.

### 5.2.2. EXISTING CONFLICTS

The force main option 2.0 alignment crosses the following:

- Little Creek Rd
- Hunters Creek Ln
- Palmer Farm Ln
- Driveway on Parcel 5-16-2 owned by Dosha H Morris
- Driveway on Parcel 5-16-4A owned by James L Higginbotham

The force main option 2.1 alignment crosses the following:

- Little Creek Rd
- Driveway on Parcel 5-16-4A owned by James L Higginbotham

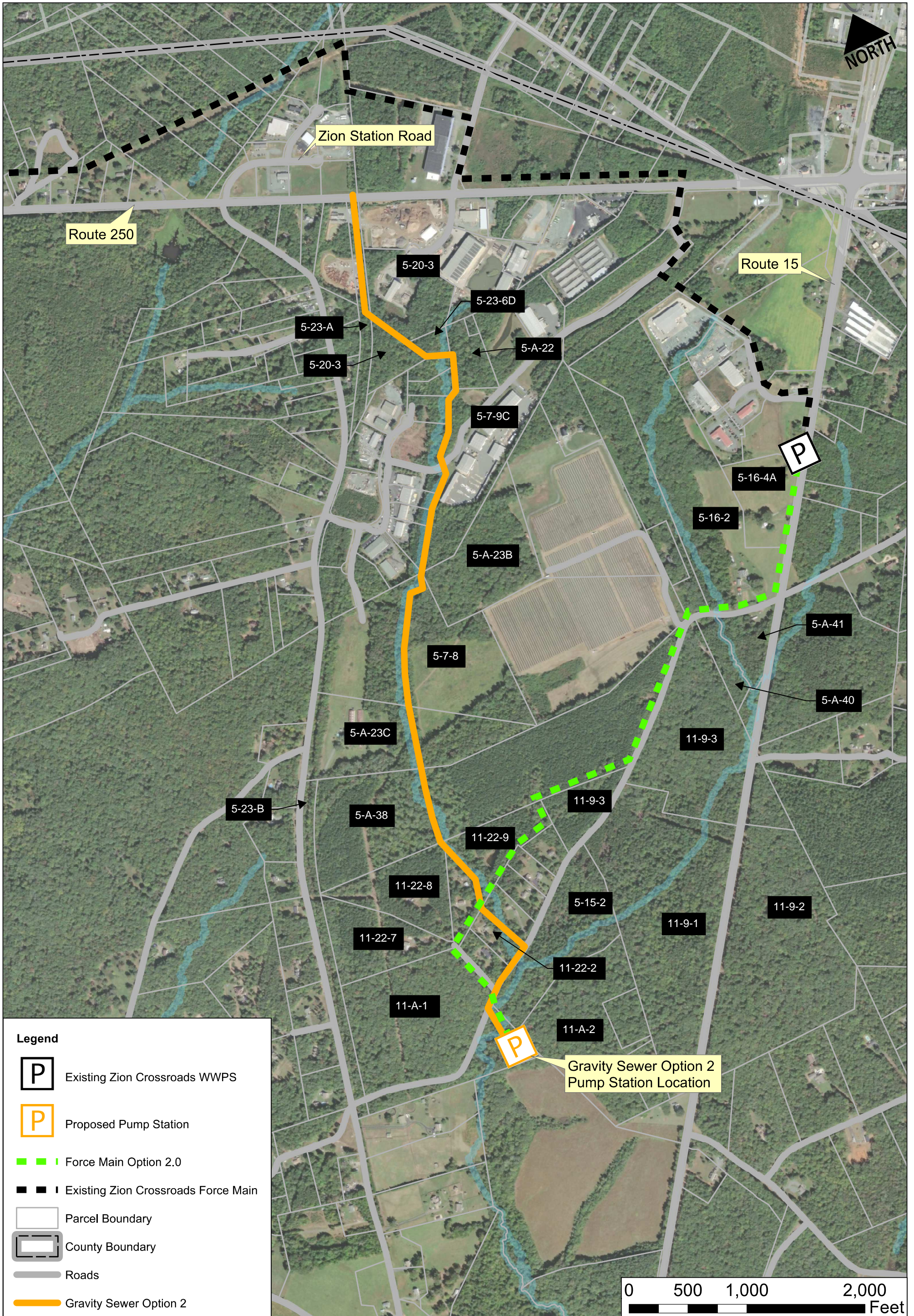


Figure 5-3: Force Main Option 2.0 Alignment

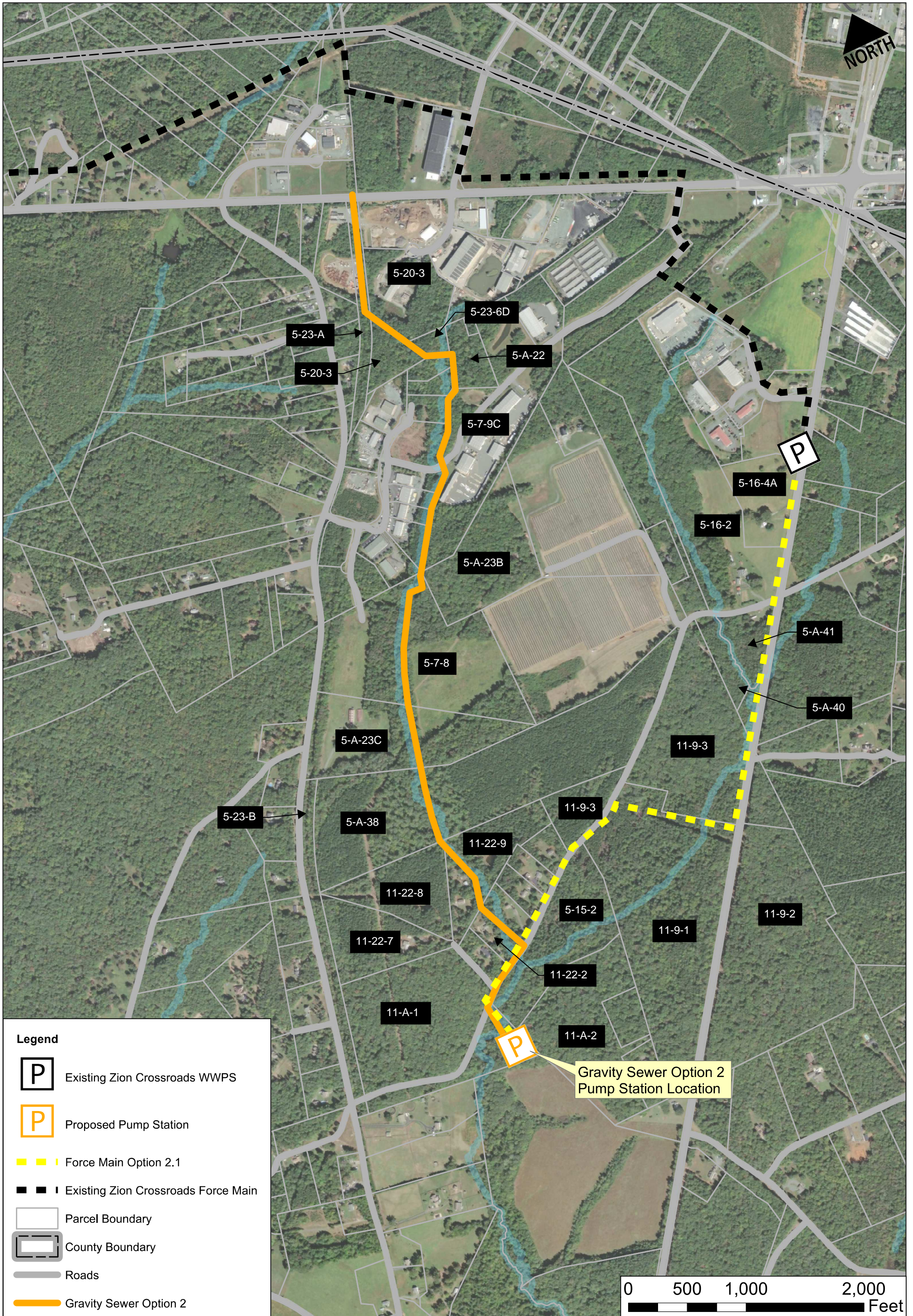


Figure 5-4: Force Main Option 2.1 Alignment

### 5.2.3. EASEMENT ACQUISITION

Easements will be required for the force main routed outside the VDOT right-of-way or property not owned by the County. A permanent utility easement of 20 feet plus an additional 20 feet for temporary construction was assumed to calculate total acreage required. 50% of the total land value per acre was assumed for the permanent easement, and 10% was assumed for temporary construction. Each easement will require that a minimum of \$5000 be paid to the property owner. Additionally, an acquisition fee of \$7,500 was assumed for each easement.

**Table 5-5** and **Table 5-6** display easement costs associated with the force main option 2.0 alignment and force main option 2.1 alignment. All properties where an easement must be obtained are listed. Property acreage and land value were determined using the County’s GIS data.

*Table 5-5: Force Main Option 2.0 Easement Acquisition*

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) -- 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) -- 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
OLIVER, RUTH C ET AL	29.75	\$119,000	\$4,000.00	1047	0.48	\$961	0.48	\$192	\$7,500	\$12,500
WITT, BARRY S & LYN E	10.02	\$81,100	\$8,093.81	69	0.03	\$128	0.03	\$26	\$7,500	\$12,500
SULLIVAN, FAITH DENISE	10.46	\$83,100	\$7,944.55	1542	0.71	\$2,812	0.71	\$562	\$7,500	\$12,500
MILLER, PHILLIP C ET AL C/O KATHERINE H CLARK	61.75	\$185,300	\$3,000.81	782	0.36	\$539	0.36	\$108	\$7,500	\$12,500
MILLER, PHILLIP C ET AL C/O KATHERINE H CLARK EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	61.75	\$185,300	\$3,000.81	1244	0.29	\$428	0.29	\$86	\$7,500	\$12,500
FITZSIMONS, DONALD A EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	52.11	\$167,350	\$3,211.78	176	0.04	\$65	0.04	\$13	\$7,500	\$12,500
MORRIS, DOSHA H EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	34.57	\$169,000	\$4,888.63	567	0.13	\$318	0.13	\$64	\$7,500	\$12,500
<b>TOTAL</b>				<b>5,427</b>	<b>2.04</b>	<b>\$5,252</b>	<b>2.08</b>	<b>\$1,740</b>	<b>\$60,000</b>	<b>\$100,000</b>

*Table 5-6: Force Main Option 2.1 Easement Acquisition*

Property Owner	Total Prop. Acreage	Land Value	Price per Acre	LF of Sewer FM on Property	Permanent Easement (Acres) -- 20' width	Estimated Permanent Easement Cost	Construction Easement (Acres) -- 20' width	Estimated Construction Easement Cost	Easement Acquisition Fee	Estimated Easement Cost
TRANSPORT ZION LLC JACK AND BORE EASEMENT*	1.95	\$292,800	\$150,153.85	0	0.00	\$0	0.05	\$689	\$7,500	\$12,500
OLIVER, RUTH C ET AL	29.75	\$119,000	\$4,000.00	380	0.17	\$349	0.17	\$70	\$7,500	\$12,500
OLIVER, RUTH C ET AL EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	29.75	\$119,000	\$4,000.00	160	0.04	\$73	0.04	\$15	\$7,500	\$12,500
OSANI, THERESA J EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.63	\$47,800	\$18,174.90	235	0.05	\$490	0.05	\$98	\$7,500	\$12,500
BROWNE, CHRIS EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.17	\$45,800	\$21,105.99	235	0.05	\$569	0.05	\$114	\$7,500	\$12,500
LAWSON, ROBERT K EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.07	\$45,300	\$21,884.06	235	0.05	\$590	0.05	\$118	\$7,500	\$12,500
STOWELL, CARL F JR & DEBORAH V EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.01	\$45,100	\$22,437.81	235	0.05	\$605	0.05	\$121	\$7,500	\$12,500
JONES, DAVID & HANNAH EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.01	\$45,000	\$22,388.06	235	0.05	\$604	0.05	\$121	\$7,500	\$12,500
KEPHART, ALISON C EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	2.01	\$45,100	\$22,437.81	235	0.05	\$605	0.05	\$121	\$7,500	\$12,500
BHL GROUP LLC,RURAL LAND TRACTS LLC & CATLETT LAND COMPANY LLC EASEMENT SIZE IS HALVED DUE TO RIGHT-OF-WAY*	36.19	\$126,700	\$3,500.97	160	0.04	\$64	0.04	\$13	\$7,500	\$12,500
<b>TOTAL</b>				<b>2,110</b>	<b>0.57</b>	<b>\$3,951</b>	<b>0.62</b>	<b>\$1,480</b>	<b>\$75,000</b>	<b>\$125,000</b>

## 5.2.4. ENVIRONMENTAL CONSIDERATIONS

A preliminary environmental review and permit register is included as **Appendix C**. No known threatened and endangered species were identified in the project area. Force main options 2.0 and 2.1 make multiple stream crossings. The exact number of stream crossings can currently not be determined until proper surveying is completed. Stream locations were identified using the Fluvanna County GIS database.

## 5.2.5. CONSTRUCTION COST ESTIMATE

**Table B-6** and **Table B-7** include the cost breakdowns for force main options 2.0 and 2.1, these tables can be found in **Appendix B**. Street crossings are assumed to be open cut install.

## 5.2.6. POWER CONSUMPTION

Power consumption was estimated based on preliminary modeling results. Assuming one pump running at average daily flow, the TDH was estimated to be 121 feet for option 2.0 and 117 feet for option 2.1. The efficiency of the pump was assumed to be 66.9% and the efficiency of the motor was assumed to be 95%. Given a pumping rate of 700 gpm, the pump power was estimated to be 23.57 kW for option 2.0 and 22.79 kW for option 2.1.

**Table 5-7** and **Table 5-8** project power consumption given each of the pumping scenarios for 20 years. A total of 25% of the Rte 15 WWPS firm capacity is assumed to be utilized for the first 6 years, 50% for year 7-13, 75% for year 14-19, and 100% for year 20. At year one, a base rate of \$16/month was used, and a combined usage rate of \$0.15/kWh was assumed for consumption. The total estimated power cost of pumping for 20 years at the current rate was estimated to be \$134,000 for option 2.0 and \$130,000 for option 2.1.

*Table 5-7: Force Main Option 2.0 Power Consumption Cost Table*

Year	Average Usage (MGD)	Peak Hour - 2.5 Factor (MGD)	% of Firm Capacity (1 MGD)	Run Time (Hours/Day)	Run Time (Hours/Year)	Pump Power (kW)	Yearly Energy Usage (kWh)
1	0.10	0.25	25%	2.4	876	23.57	20,647
2	0.10	0.25	25%	2.4	876	23.57	20,647
3	0.10	0.25	25%	2.4	876	23.57	20,647
4	0.10	0.25	25%	2.4	876	23.57	20,647
5	0.10	0.25	25%	2.4	876	23.57	20,647
6	0.10	0.25	25%	2.4	876	23.57	20,647
7	0.20	0.50	50%	4.8	1752	23.57	41,295
8	0.20	0.50	50%	4.8	1752	23.57	41,295
9	0.20	0.50	50%	4.8	1752	23.57	41,295
10	0.20	0.50	50%	4.8	1752	23.57	41,295
11	0.20	0.50	50%	4.8	1752	23.57	41,295
12	0.20	0.50	50%	4.8	1752	23.57	41,295
13	0.20	0.50	50%	4.8	1752	23.57	41,295
14	0.30	0.75	75%	7.2	2628	23.57	61,942
15	0.30	0.75	75%	7.2	2628	23.57	61,942
16	0.30	0.75	75%	7.2	2628	23.57	61,942
17	0.30	0.75	75%	7.2	2628	23.57	61,942
18	0.30	0.75	75%	7.2	2628	23.57	61,942
19	0.30	0.75	75%	7.2	2628	23.57	61,942
20	0.40	1.00	100%	9.6	3504	23.57	82,589
<b>TOTAL COST:</b>							<b>\$134,000</b>

Table 5-8: Force Main Option 2.1 Power Consumption Cost Table

Year	Average Usage (MGD)	Peak Hour - 2.5 Factor (MGD)	% of Firm Capacity (1 MGD)	Run Time (Hours/Day)	Run Time (Hours/Year)	Pump Power (kW)	Yearly Energy Usage (kWh)
1	0.10	0.25	25%	2.4	876	22.79	19,964
2	0.10	0.25	25%	2.4	876	22.79	19,964
3	0.10	0.25	25%	2.4	876	22.79	19,964
4	0.10	0.25	25%	2.4	876	22.79	19,964
5	0.10	0.25	25%	2.4	876	22.79	19,964
6	0.10	0.25	25%	2.4	876	22.79	19,964
7	0.20	0.50	50%	4.8	1752	22.79	39,928
8	0.20	0.50	50%	4.8	1752	22.79	39,928
9	0.20	0.50	50%	4.8	1752	22.79	39,928
10	0.20	0.50	50%	4.8	1752	22.79	39,928
11	0.20	0.50	50%	4.8	1752	22.79	39,928
12	0.20	0.50	50%	4.8	1752	22.79	39,928
13	0.20	0.50	50%	4.8	1752	22.79	39,928
14	0.30	0.75	75%	7.2	2628	22.79	59,892
15	0.30	0.75	75%	7.2	2628	22.79	59,892
16	0.30	0.75	75%	7.2	2628	22.79	59,892
17	0.30	0.75	75%	7.2	2628	22.79	59,892
18	0.30	0.75	75%	7.2	2628	22.79	59,892
19	0.30	0.75	75%	7.2	2628	22.79	59,892
20	0.40	1.00	100%	9.6	3504	22.79	79,856
<b>TOTAL COST:</b>							<b>\$130,000</b>

### 5.3. FORCE MAIN OPTION 3

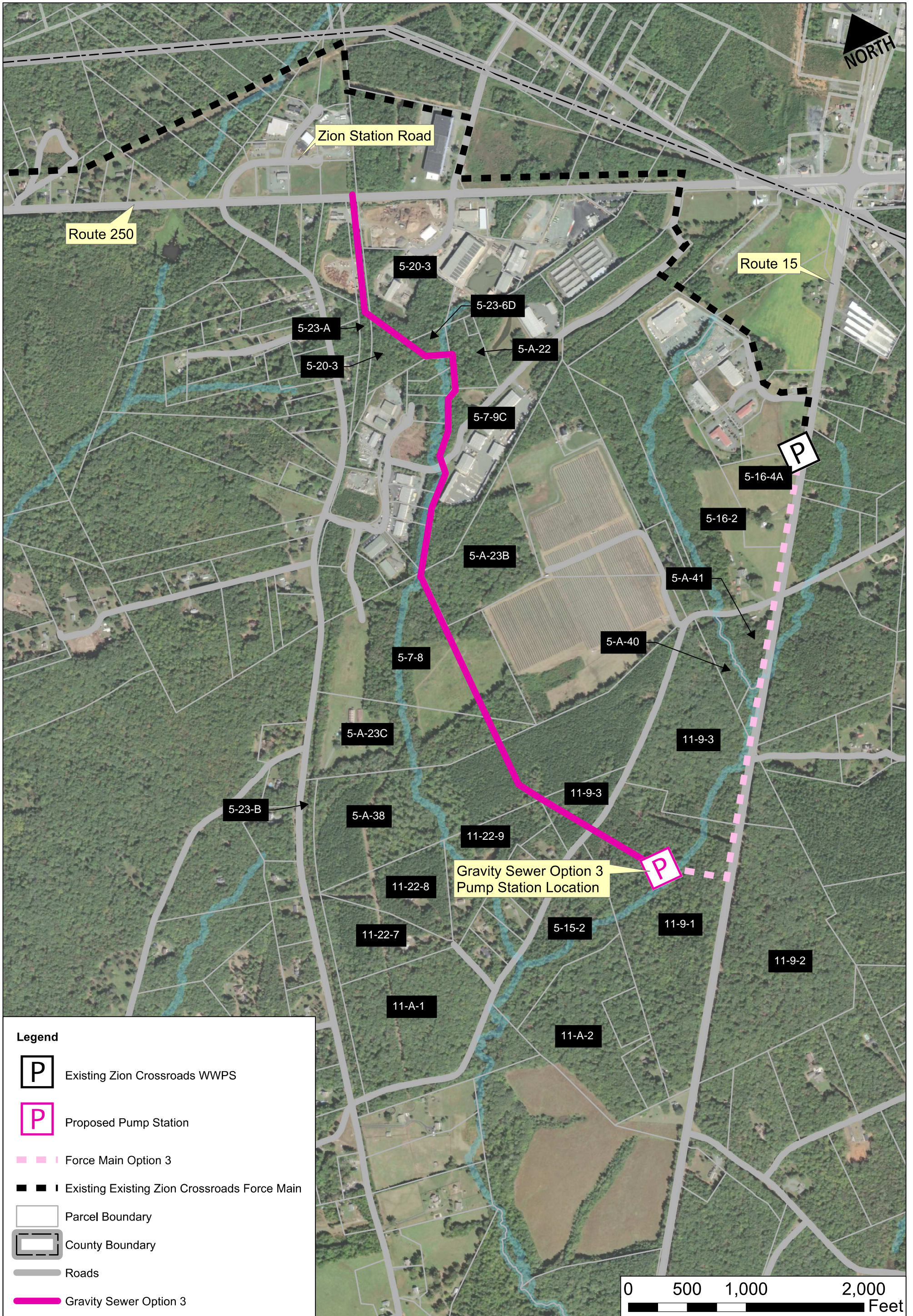
Force main option 3 flows directly from Parcel 11-9-1 to the existing Zion Crossroads and flows parallel to Route 15. Force main option 3 requires approximately 4,390 linear feet of 8” force main. There is interest in this option due to the financial advantages it provides for the County. Developers on Parcel 11-9-1 and 11-9-2 plan to cover the costs associated with the force main option 3 installment.

#### 5.3.1. HYDRAULIC ANALYSIS

The route identified in **Figure 5-5** was modeled using Bentley SewerGEMS to determine required TDH and approximate energy usage. The model was run at a fixed rate of 700 gpm, assuming one pump running. The scenario was run with an 8-inch force main assuming a Hazen-Williams C value of 130. It was determined that force main option 3 results in an appropriate TDH of 75 feet.

#### 5.3.2. EXISTING CONFLICTS

Force main option 3 crosses Little Creek Rd and a driveway on Parcel 5-16-4A owned by James L Higginbotham.



Legend









-  Existing Zion Crossroads WWPS
-  Proposed Pump Station
-  Force Main Option 3
-  Existing Existing Zion Crossroads Force Main
-  Parcel Boundary
-  County Boundary
-  Roads
-  Gravity Sewer Option 3

Figure 5-5: Force Main Option 3 Alignment

### 5.3.3. EASEMENT ACQUISITION

Easement acquisition costs will be covered by the developers on Parcel 11-9-1 and 11-9-2. Therefore, it is assumed the County will pay zero easement costs for force main option 3.

### 5.3.4. ENVIRONMENTAL CONSIDERATIONS

A preliminary environmental review and permit register is included as **Appendix C**. No known threatened and endangered species were identified in the project area. Force main option 3 makes multiple stream crossings. The exact number of stream crossings can currently not be determined until proper surveying is completed. Stream locations were identified using the Fluvanna County GIS database.

### 5.3.5. CONSTRUCTION COST ESTIMATE

**Table B-8** includes the cost breakdown for force main option 3, this table can be found in **Appendix B**. Street crossings are assumed to be open cut install.

### 5.3.6. POWER CONSUMPTION

Power consumption was estimated based on preliminary modeling results. Assuming one pump running at average daily flow, the TDH was estimated to be 75 feet for force main option 3. The efficiency of the pump was assumed to be 71.5% and the efficiency of the motor was assumed to be 95%. Given a pumping rate of 700 gpm, the pump power was estimated to be 14.57 kW.

**Table 5-9** projects power consumption given the pumping scenario for 20 years. A total of 25% of the Rte 15 WWPS firm capacity is assumed to be utilized for the first 6 years, 50% for year 7-13, 75% for year 14-19, and 100% for year 20. At year one, a base rate of \$16/month was used, and a combined usage rate of \$0.15/kWh was assumed for consumption. The total estimated power cost of pumping for 20 years at the current rate was estimated to be \$84,000.

*Table 5-9: Force Main Option 3 Power Consumption Cost Table*

Year	Average Usage (MGD)	Peak Hour - 2.5 Factor (MGD)	% of Firm Capacity (1 MGD)	Run Time (Hours/Day)	Run Time (Hours/Year)	Pump Power (kW)	Yearly Energy Usage (kWh)
1	0.10	0.25	25%	2.4	876	14.57	12,763
2	0.10	0.25	25%	2.4	876	14.57	12,763
3	0.10	0.25	25%	2.4	876	14.57	12,763
4	0.10	0.25	25%	2.4	876	14.57	12,763
5	0.10	0.25	25%	2.4	876	14.57	12,763
6	0.10	0.25	25%	2.4	876	14.57	12,763
7	0.20	0.50	50%	4.8	1752	14.57	25,527
8	0.20	0.50	50%	4.8	1752	14.57	25,527
9	0.20	0.50	50%	4.8	1752	14.57	25,527
10	0.20	0.50	50%	4.8	1752	14.57	25,527
11	0.20	0.50	50%	4.8	1752	14.57	25,527
12	0.20	0.50	50%	4.8	1752	14.57	25,527
13	0.20	0.50	50%	4.8	1752	14.57	25,527
14	0.30	0.75	75%	7.2	2628	14.57	38,290
15	0.30	0.75	75%	7.2	2628	14.57	38,290
16	0.30	0.75	75%	7.2	2628	14.57	38,290
17	0.30	0.75	75%	7.2	2628	14.57	38,290
18	0.30	0.75	75%	7.2	2628	14.57	38,290
19	0.30	0.75	75%	7.2	2628	14.57	38,290
20	0.40	1.00	100%	9.6	3504	14.57	51,053
<b>TOTAL COST:</b>							<b>\$84,000</b>



## 6. CONCEPTUAL PUMP STATION

Three Rte 15 WWPS locations were evaluated in this analysis. Rte 15 WWPS location 1 is located at the south end of parcel 5-23-B. Rte 15 WWPS location 2 is located at the southeast corner of parcel 11-A-1. Rte 15 WWPS location 3 is located on the north half of parcel 11-9-1. The Rte 15 WWPS will be a submersible wet pit station with a similar layout to the existing Zion Crossroads WWPS.

### 6.1. PUMP SELECTIONS

**Figure 6-1** through **Figure 6-5** display the hydraulic grade line (HGL) for each of the force main options. For each figure, the HGL is plotted with the approximate ground elevation and pipe elevation. The hydraulic data is based on the SewerGEMS model of each force main.

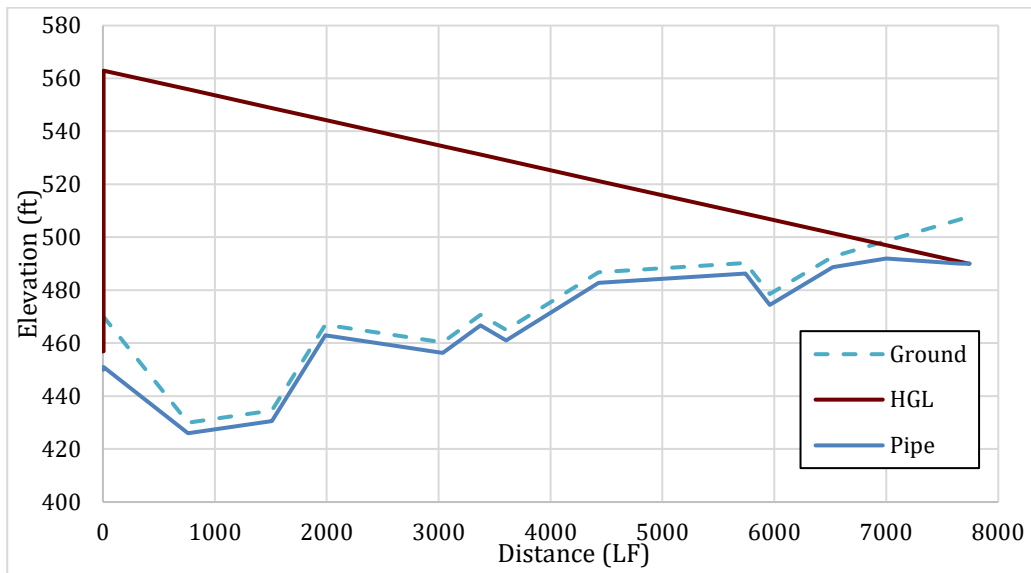


Figure 6-1: Force Main Option 1.0 Profile and Hydraulic Grade Line

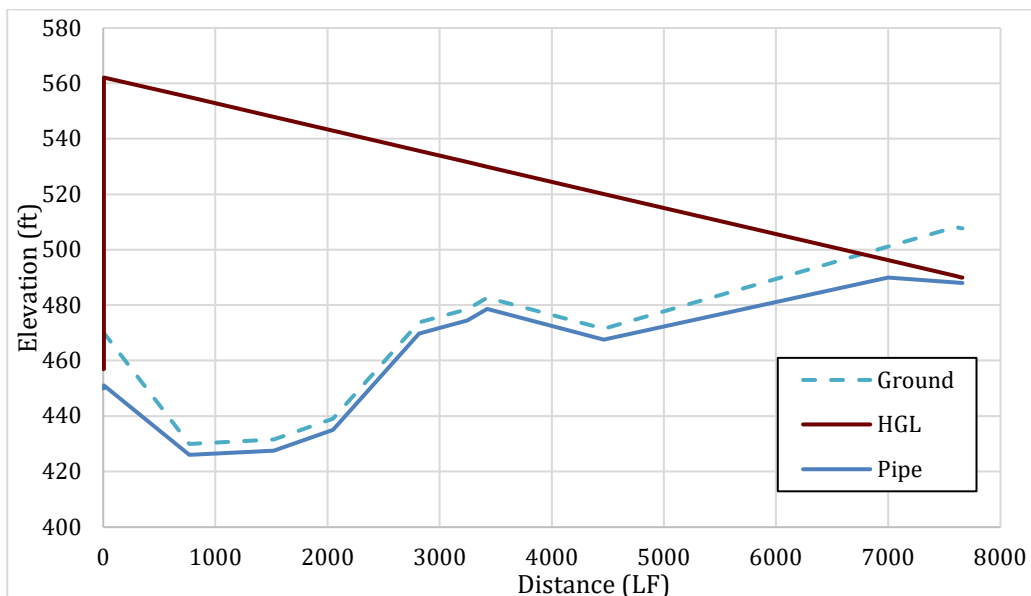


Figure 6-2: Force Main Option 1.1 Profile and Hydraulic Grade Line

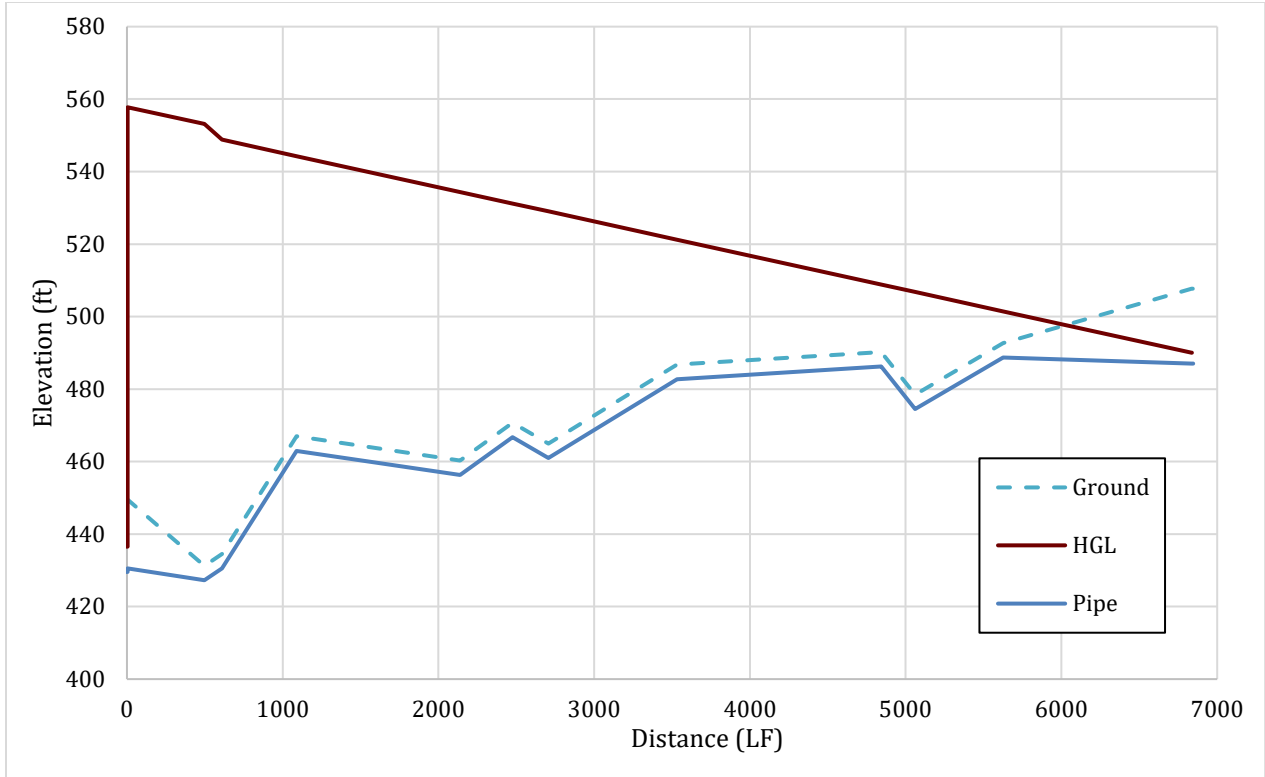


Figure 6-3: Force Main Option 2.0 Profile and Hydraulic Grade Line

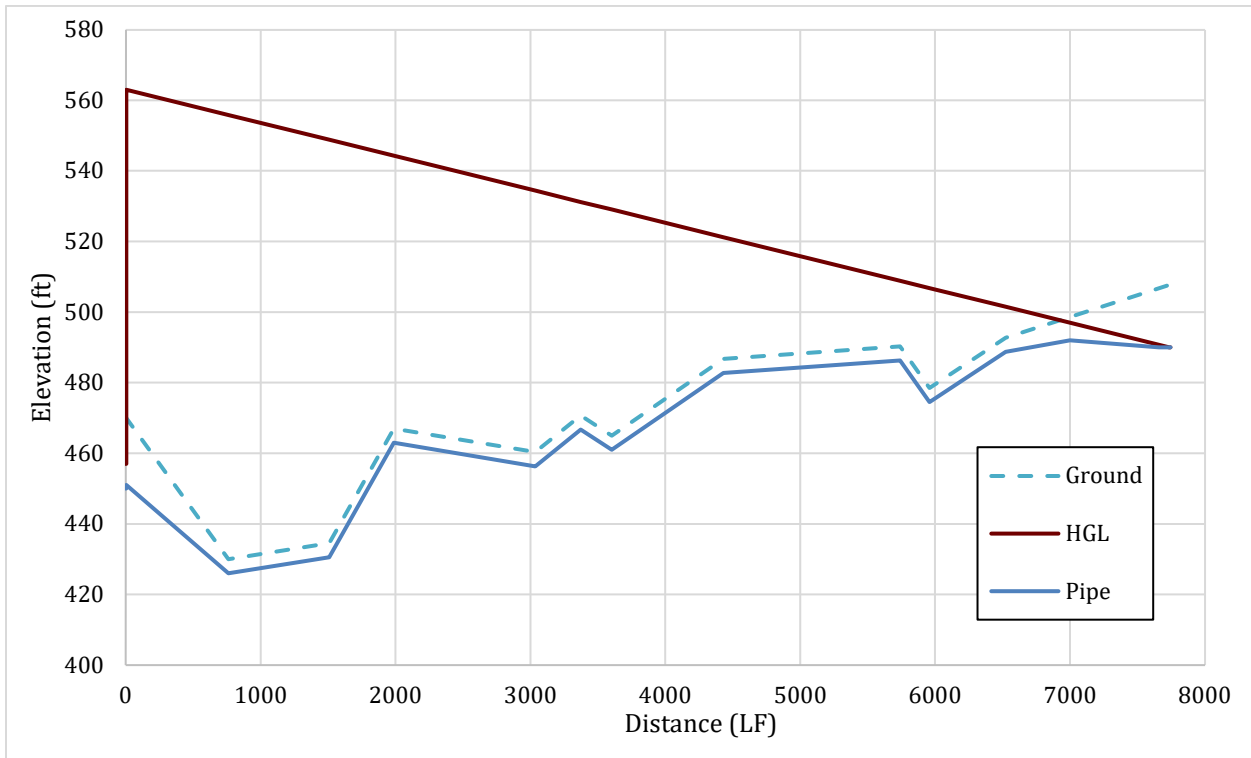


Figure 6-4: Force Main Option 2.1 Profile and Hydraulic Grade Line

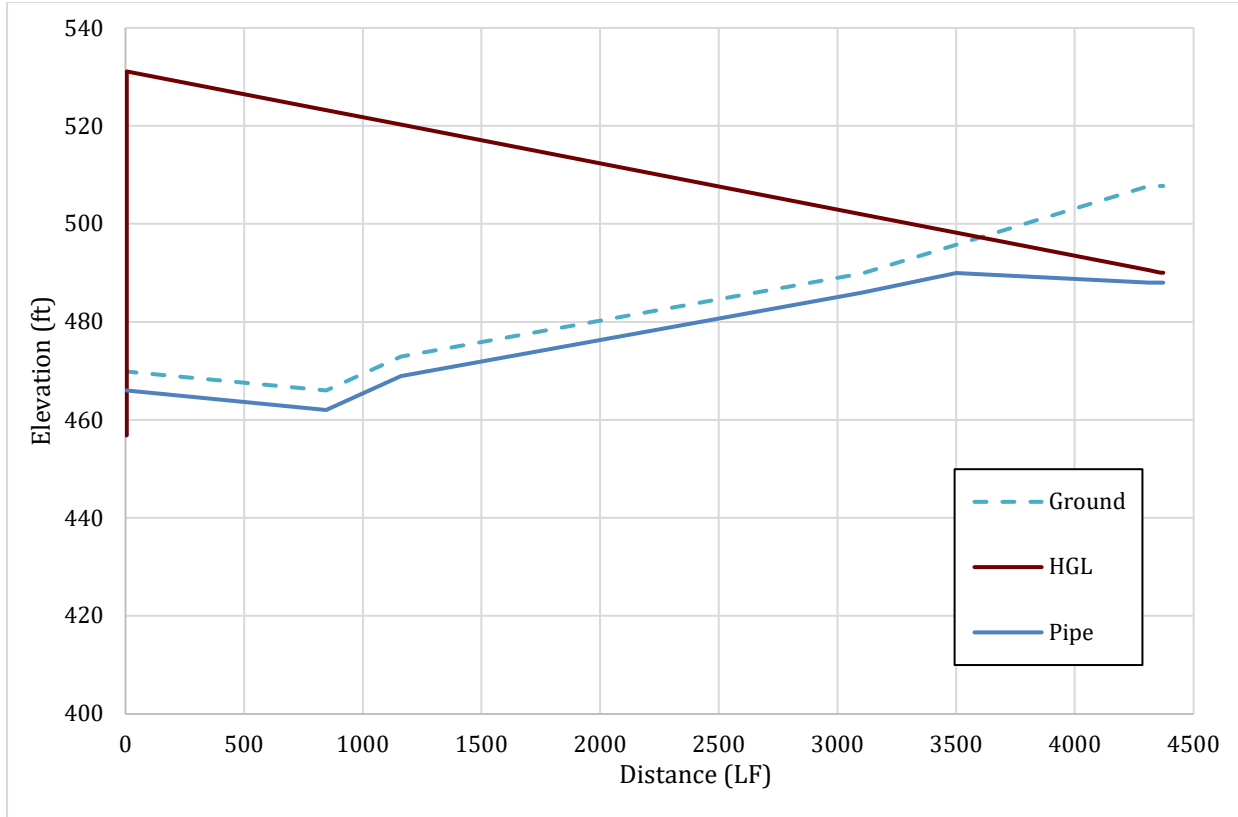


Figure 6-5: Force Main Option 3 Profile and Hydraulic Grade Line

SewerGEMS modeling for the five force main options resulted in five TDH values for pump sizing. Similarly, hand calculations for the five force main options resulted in five TDH values for pump sizing. The most conservative TDH value was taken for each option, see **Table 6-1** for reference. A design flow rate of 700 gpm was used for all pump selections. Manufacturer sheets for each pump selection are displayed in **Appendix A**.

Table 6-1: TDH Results for Pump Sizing

	Force Main Option				
	Option 1.0	Option 1.1	Option 2.0	Option 2.1	Option 3
TDH (feet):	106	105	121	117	75
Pump Selection (Flygt Model Number):	NP 23202 HT 3 462	NP 23202 HT 3 462	NP 23202 HT 3 468	NP 23202 HT 3 468	NP 3153 HT 3 462

A system head was developed from the SewerGEMS model for each of the force main options. **Figure 6-6** through **Figure 6-10** displays the system head plotted with the respective pump curve. The Flygt NP 23202 HT 3 462 pump curve is used for force main option 1.0 and 1.1, the Flygt NP 23202 HT 3 468 pump curve is used for force main option 2.0 and 2.1, and the Flygt NP 3153 HT 3 462 pump curve is used for force main option 3.

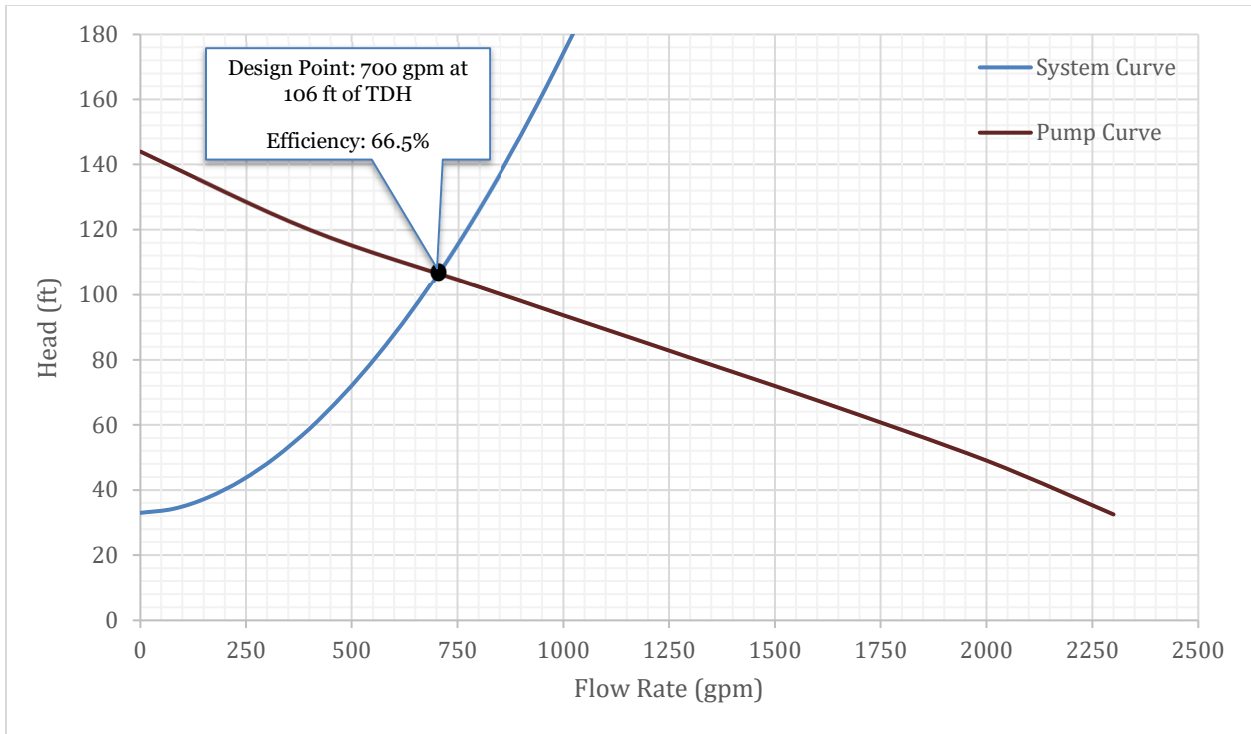


Figure 6-6: System Head and Pump Curve for Force Main Option 1.0

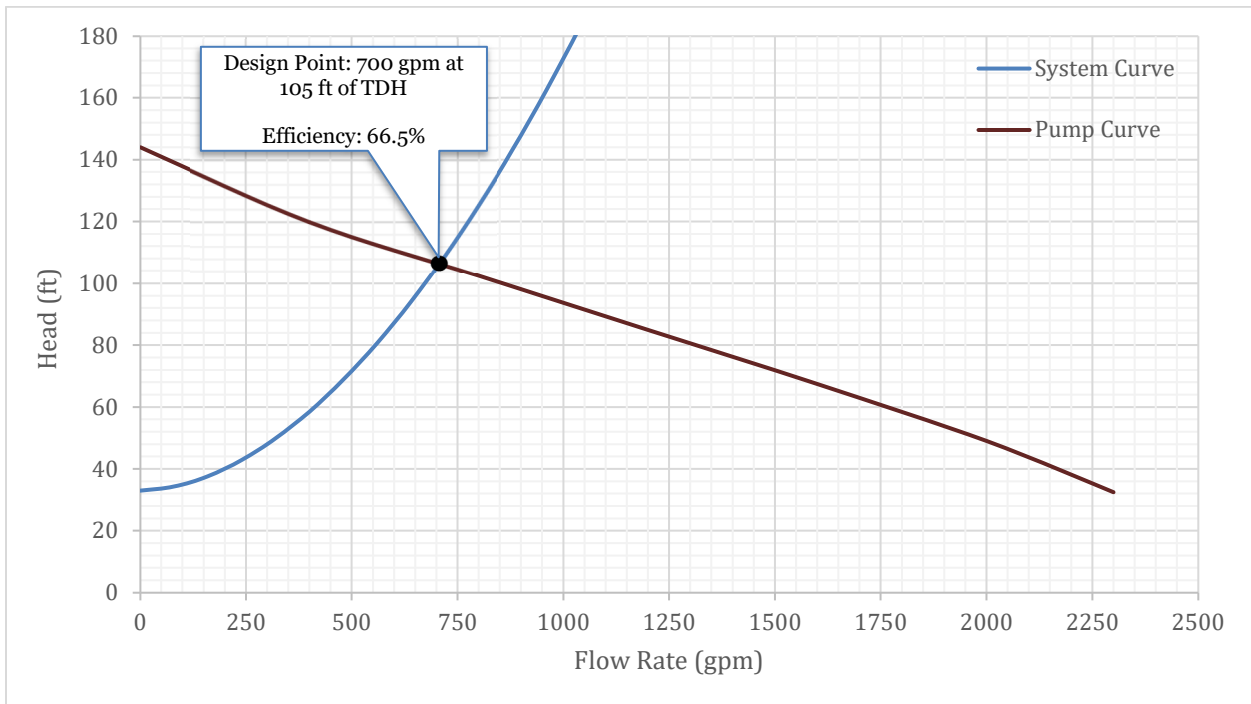


Figure 6-7: System Head and Pump Curve for Force Main Option 1.1

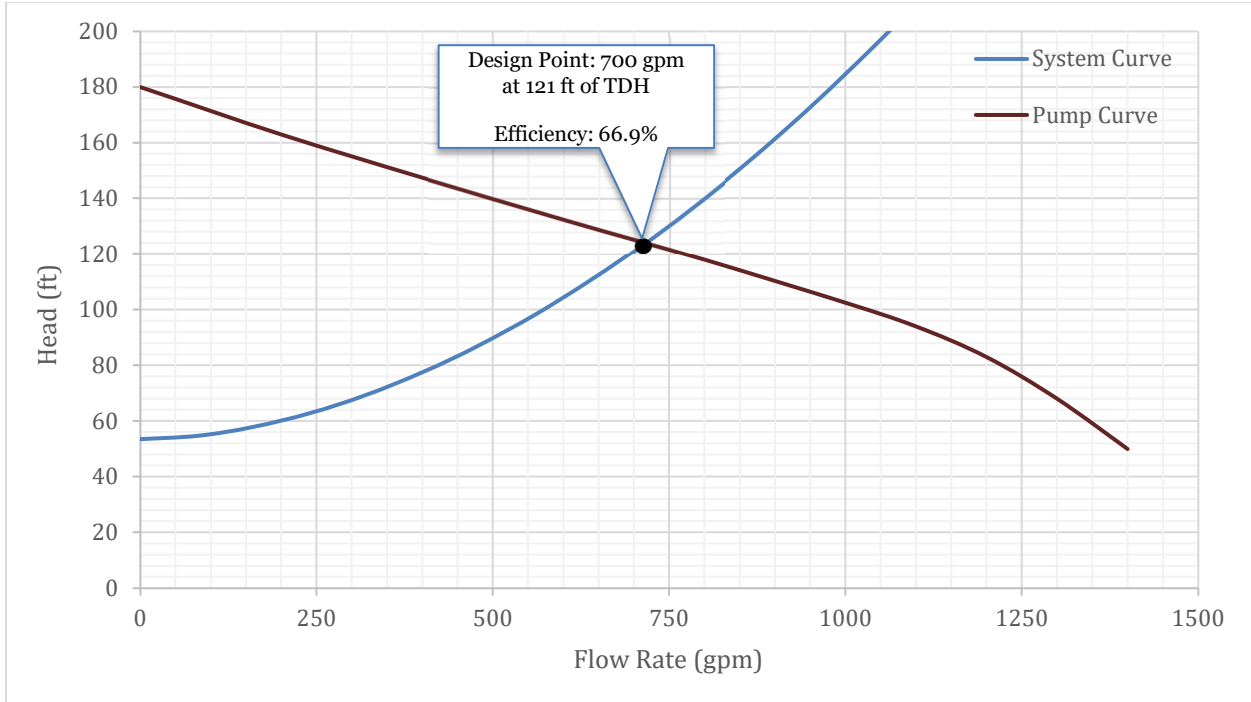


Figure 6-8: System Head and Pump Curve for Force Main Option 2.0

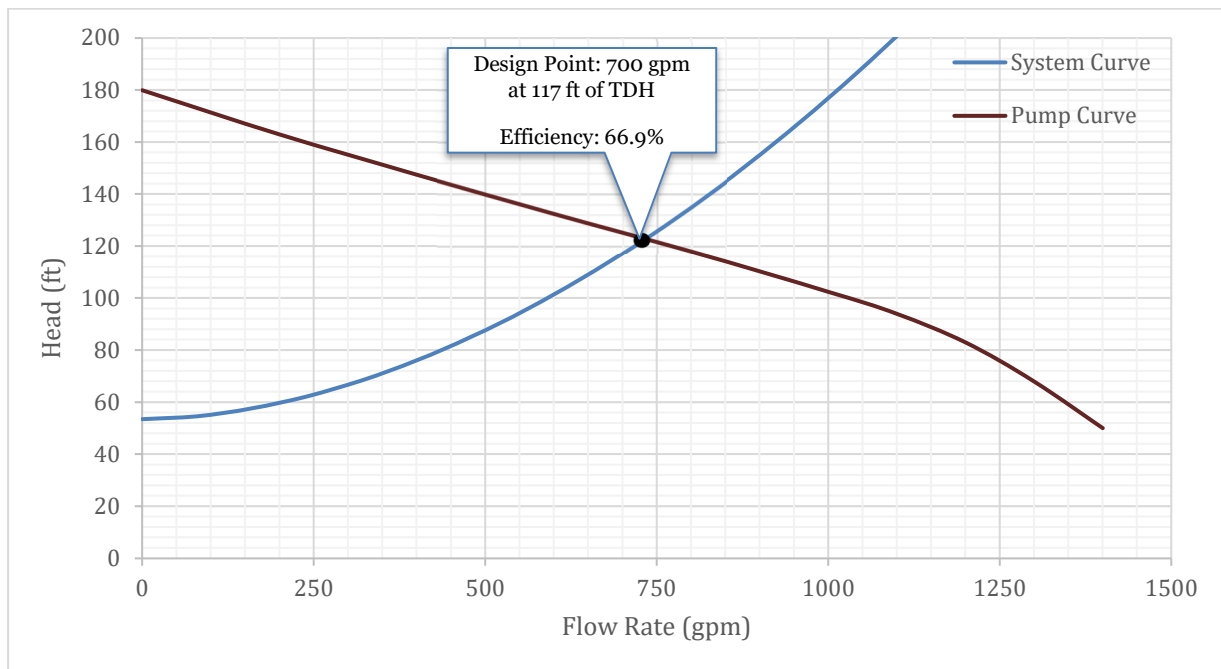


Figure 6-9: System Head and Pump Curve for Force Main Option 2.1

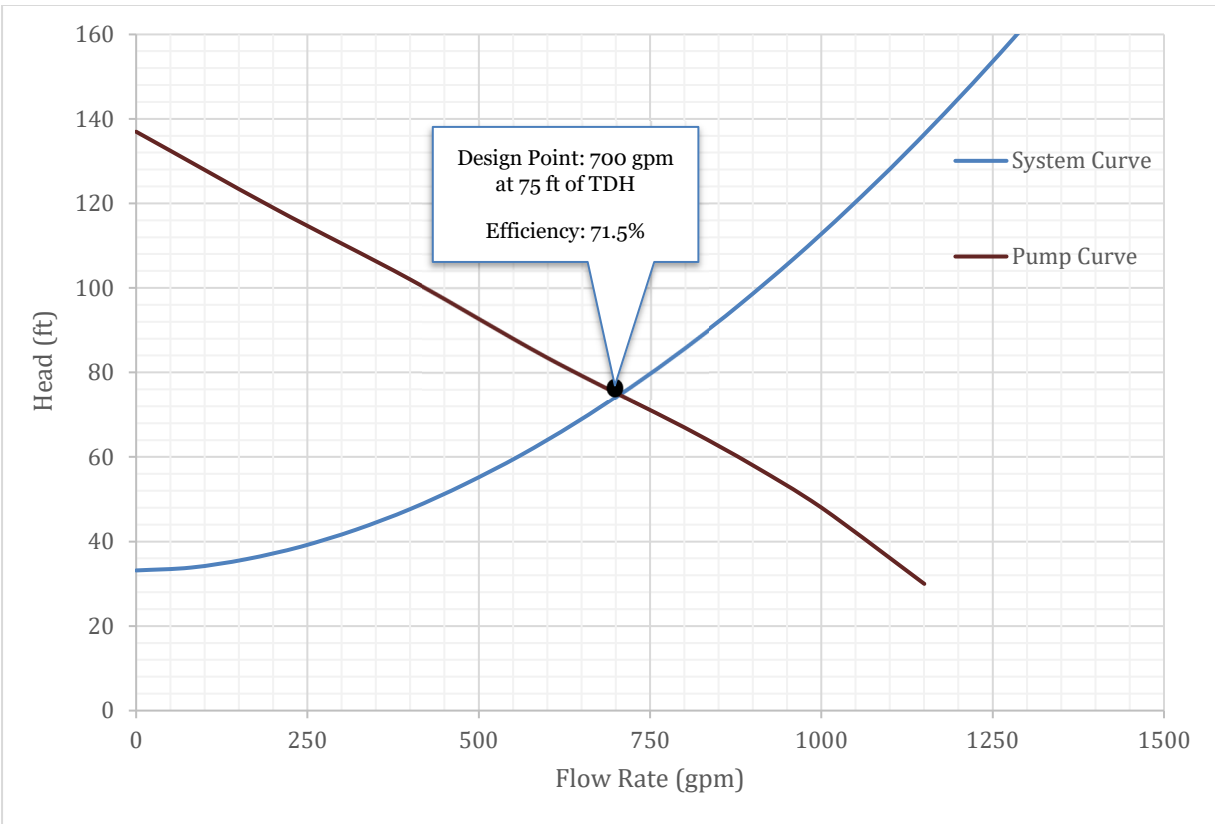


Figure 6-10: System Head and Pump Curve for Force Main Option 3

## 6.2. CONCEPTUAL PUMP STATION

Three conceptual location layouts, a conceptual site layout, and a conceptual mechanical layout were drafted for the purpose of preliminary planning for the Route 15 WWPS. See **Figure 6-11** through **Figure 6-15** for reference. The generalized design shown in the site plan and mechanical plan is used to represent all the pump station options. However, the design will be updated in accordance with the pump station location that the County chooses. A cost estimate for the Rte 15 WWPS is found in **Appendix B**.

The pump station will be a wet-pit submersible station equipped with two (2) submersible sewage pumps sized for 1 MGD. The pump station site will consist of a precast wet well, control building, and backup generator. Security fencing will be installed onsite. The control building will have a mechanical room and an electrical room are accessed from outside the pump station. The mechanical room houses the isolation valves, check valves, surge relieve valve, air release valve, and flow meter and is equipped with a unit heater and exhaust fan. The electrical room will house the VFDs, distribution panels, automatic transfer switch (ATS), and pump station control panel. The wet well will be accessible from an outdoor hatch while the outdoor generator will be located adjacent to the control building. It is anticipated that a non-potable well will be drilled on the site to provide water for washdown.



FIGURE NO.  
**6-11**

TITLE  
CONCEPTUAL PUMP  
STATION LOCATION 1

SCALE  
1" = 40'

DATE  
06/2023

PROJ. NO.  
5015417

**Dewberry**  
Dewberry Engineers Inc.  
4805 Lake Brock Drive, Suite 200  
Glen Allen, VA 23060  
Phone: 804.290.7957  
Fax: 804.290.7928

PROJECT  
ZION CROSSROADS ROUTE 250 AND ROUTE 15  
WASTEWATER SYSTEMS IMPROVEMENT



FIGURE NO.  
**6-12**

TITLE  
CONCEPTUAL PUMP  
STATION LOCATION 2

SCALE  
1" = 40'

PROJECT  
ZION CROSSROADS ROUTE 250 AND ROUTE 15  
WASTEWATER SYSTEMS IMPROVEMENT

DATE  
06/2023

PROJ. NO.  
5015417



**Dewberry**  
Dewberry Engineers Inc.  
4805 Lake Brook Drive, Suite 200  
Glen Allen, VA 23060  
Phone: 804.290.7957  
Fax: 804.290.7928





FIGURE NO.  
**6-13**

TITLE  
CONCEPTUAL PUMP  
STATION LOCATIONS

SCALE  
1" = 50'

DATE  
06/2023

PROJECT  
ZION CROSSROADS ROUTE 250 AND ROUTE 15  
WASTEWATER SYSTEMS IMPROVEMENT

PROJ. NO.  
5015417

**Dewberry**  
Dewberry Engineers Inc.  
4805 Lake Brock Drive, Suite 200  
Glen Allen, VA 23060  
Phone: 804.290.7957  
Fax: 804.290.7928

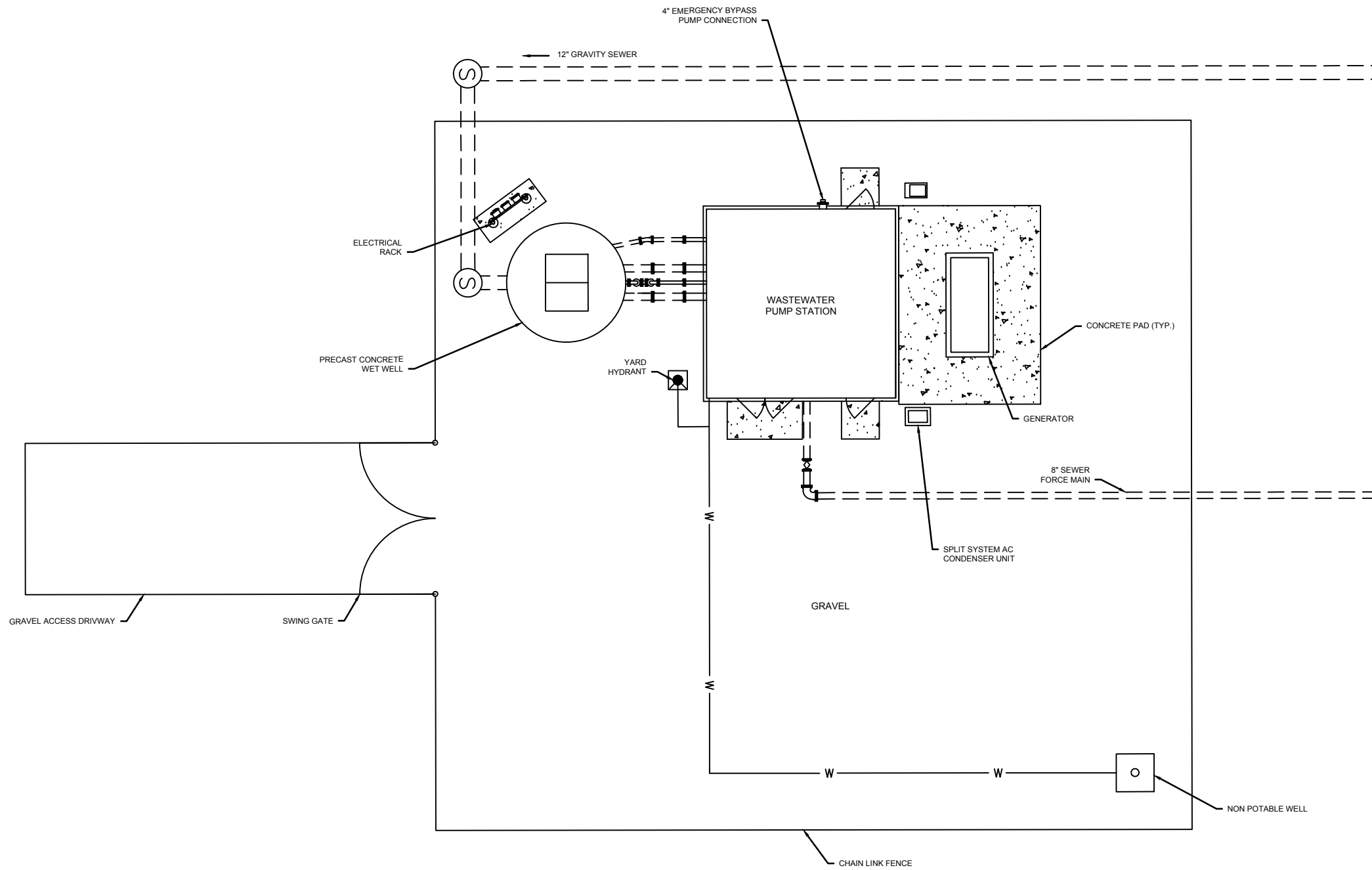


FIGURE NO.

6-14

TITLE  
CONCEPTUAL  
SITE LAYOUT

SCALE

1" = 10'

DATE  
06/2023

PROJ. NO.  
5015417

PROJECT  
ZION CROSSROADS ROUTE 250 AND ROUTE 15  
WASTEWATER SYSTEMS IMPROVEMENT

**Dewberry**  
Dewberry Engineers Inc.

4805 Lake Brock Drive, Suite 200  
Glen Allen, VA 23060  
Phone: 804.290.7957  
Fax: 804.290.7928



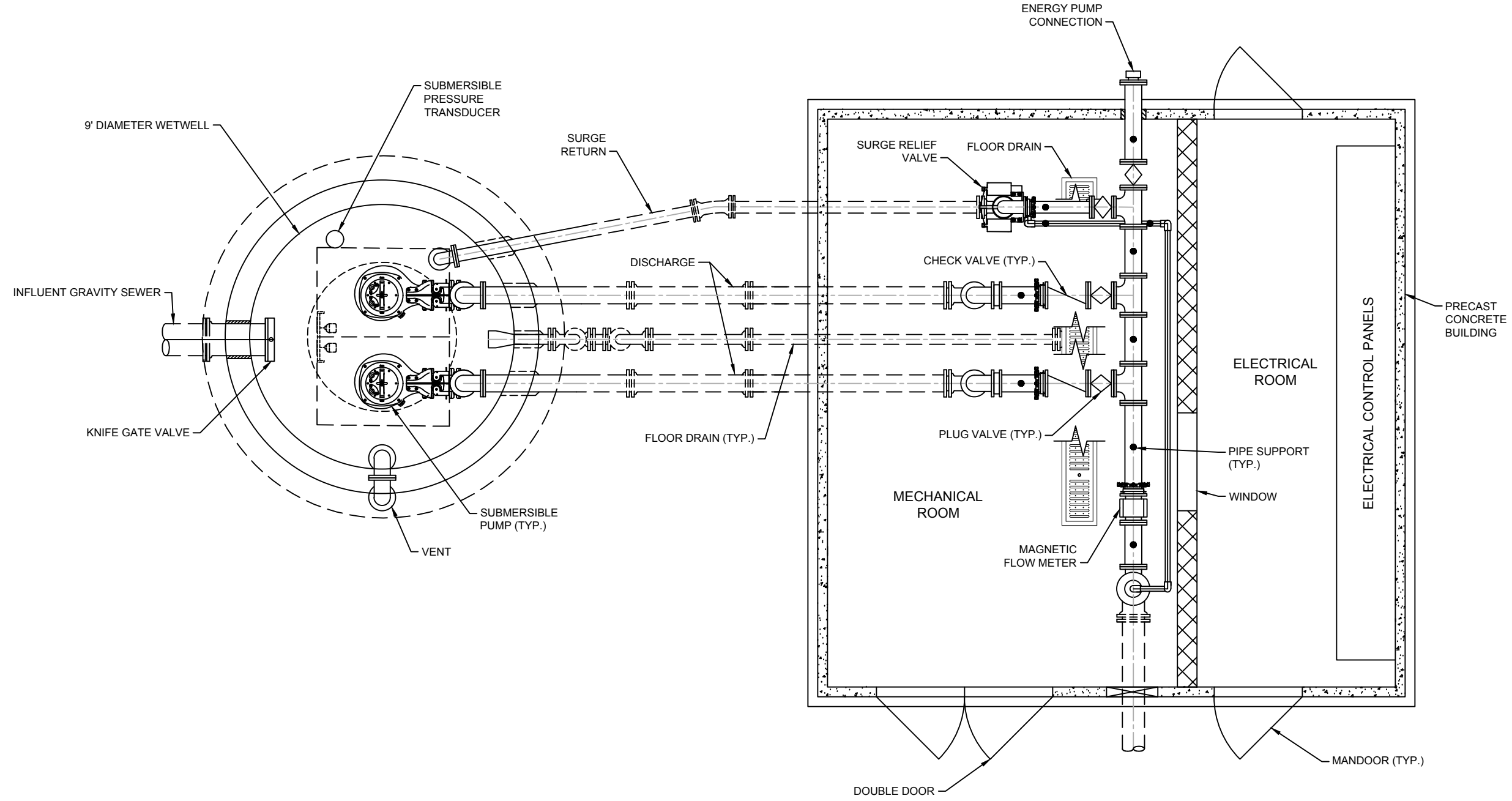


FIGURE NO.

6-15

TITLE  
CONCEPTUAL  
MECHANICAL LAYOUT

SCALE  
1/4" = 1' 0"

DATE  
06/2023

PROJ. NO.  
5015417

PROJECT  
ZION CROSSROADS ROUTE 250 AND ROUTE 15  
WASTEWATER SYSTEMS IMPROVEMENT

**Dewberry**  
 Dewberry Engineers Inc.  
 4805 Lake Brook Drive, Suite 200  
 Glen Allen, VA 23060  
 Phone: 804.290.7957  
 Fax: 804.290.7928

## 7. COMPARISON OF SCENARIOS

Gravity sewer and force main build-out scenarios were compared. A total of five scenarios are possible given the three gravity sewer options and five force main options. Scenario 1 is gravity sewer option 1 paired with force main option 1.0, scenario 2 is gravity sewer option 1 paired with force main option 1.1, scenario 3 is gravity sewer option 2 paired with force main option 2.0, scenario 4 is gravity sewer option 2 paired with force main option 2.1, and scenario 5 is gravity sewer option 3 paired with force main option 3. **Table 7-1** displays the advantages and disadvantages of each scenario.

*Table 7-1: Scenario Comparison*

	<u>Advantages</u>	<u>Disadvantages</u>	<u>Gravity Sewer, Force Main, and Pump Station Costs</u>	<u>Total Cost</u>
<b>Scenario 1</b> (Gravity Sewer Option 1 and Force Main Option 1.0)	-Pump station located to maximize service area  -Lower pump station TDH requirement than scenarios 3 and 4	-Does not take advantage of utilizing developer parcels  -Highest overall cost among all scenarios  -Gravity sewer maximum cover is over 20 feet	Gravity Sewer: \$4,409,250  Force Main: \$3,051,250  Pump Station: \$2,862,375	\$10,323,000
<b>Scenario 2</b> (Gravity Sewer Option 1 and Force Main Option 1.1)	-Pump station located to maximize service area  -Lower pump station TDH requirement than scenarios 3 and 4	-Does not take advantage of utilizing developer parcels  -Gravity sewer maximum cover is over 20 feet	Gravity Sewer: \$4,409,250  Force Main: \$2,349,500  Pump Station: \$2,862,375	\$9,621,125
<b>Scenario 3</b> (Gravity Sewer Option 2 and Force Main Option 2.0)	-Most optimal gravity sewer path for service areas  -Lowest maximum cover for gravity sewer alignment	-Highest pump station TDH requirement among all scenarios  -Second highest overall cost among all scenarios  -Gravity sewer runs through neighborhood	Gravity Sewer: \$4,274,500  Force Main: \$2,709,750  Pump Station: \$2,862,375	\$9,846,625
<b>Scenario 4</b> (Gravity Sewer Option 2 and Force Main Option 2.1)	-Most optimal gravity sewer path for selected service area  -Lowest maximum cover for gravity sewer alignment	-Second highest pump station TDH requirement among all scenarios  -Gravity sewer runs through neighborhood	Gravity Sewer: \$4,274,500  Force Main: \$1,856,000  Pump Station: \$2,862,375	\$8,992,875
<b>Scenario 5</b> (Gravity Sewer Option 3 and Force Main Option 3)	-Utilizes developer parcels 11-9-1 and 11-9-2 for gravity sewer, force main, and Rte 15 WWPS  -Lowest pump station TDH requirement among all scenarios  -Lowest overall cost among all scenarios	-Gravity sewer service area is more limited than other scenarios  -Gravity sewer bisects parcels 5-7-8, 5-A-23C, and 5-A-38.	Gravity Sewer: \$3,752,750  Force Main: \$1,731,000  Pump Station: \$2,862,375	\$8,246,125

## 8. CONCLUSIONS

Based on the overall analysis of this report it is recommended that the County pursue gravity sewer option 3 and force main option 3. These options correlate to scenario 5 from the Comparison of Scenarios section (Section 6). Scenario 5 offers significant cost savings when compared with other scenarios. Under scenario 5, the County will pay zero easement costs for the force main and Rte 15 WWPS due to utilization of developer parcels 11-9-1 and 11-9-2. In addition, scenario 5 has the least expensive gravity sewer option. Scenario 5 also has a significantly lower Rte 15 WWPS TDH requirement compared to the other scenarios and will therefore have a lower power consumption cost over the lifetime of the pump station. Disadvantages of scenario 5 include a more limited gravity sewer service area than the other scenarios and the bisecting of parcels 5-7-8, 5-A-23C, and 5-A-38 by gravity sewer option 3. For project construction phasing, the Rte 15 WWPS and force main will be completed first to enable development along the Rte 15 corridor.

In summary, this project aims to expand the wastewater system in the Zion Crossroads area by building a new force main, gravity sewer, and pump station to service future growth. As outlined in Section 7, scenario 5 results in a total project cost of \$8,246,125 including \$3,752,750 for the gravity sewer, \$1,731,000 for the force main, \$2,862,375 for the pump station, and \$178,500 in total easement costs. **Figure 8-1** displays a preliminary plan view for the recommended project layout.

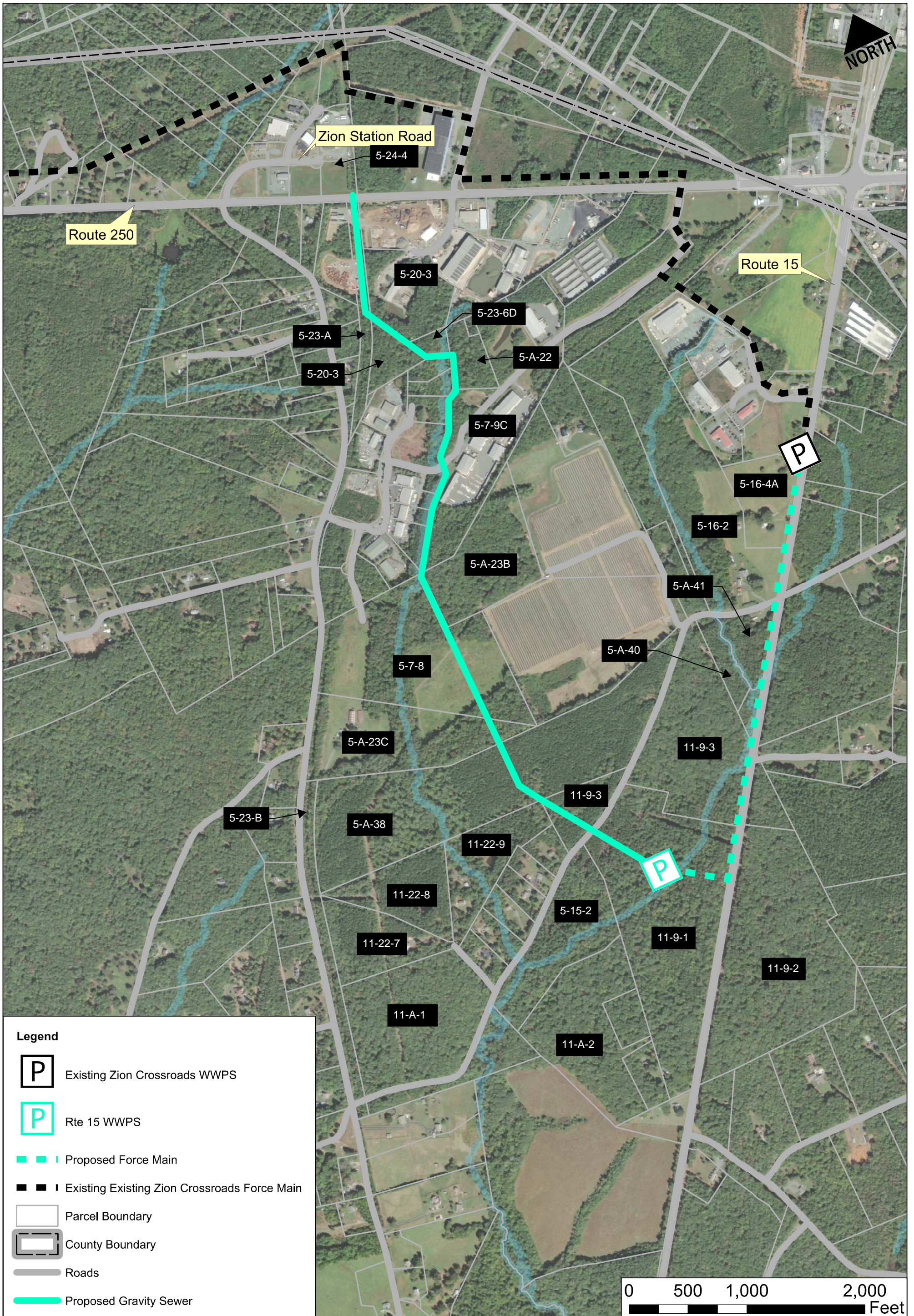


Figure 8-1: Recommended Project Plan

## Appendix A – Pump Selections

Figure A-1: Flygt Model NP 23202 HT 3 462

## NP 3202 HT 3~ 462

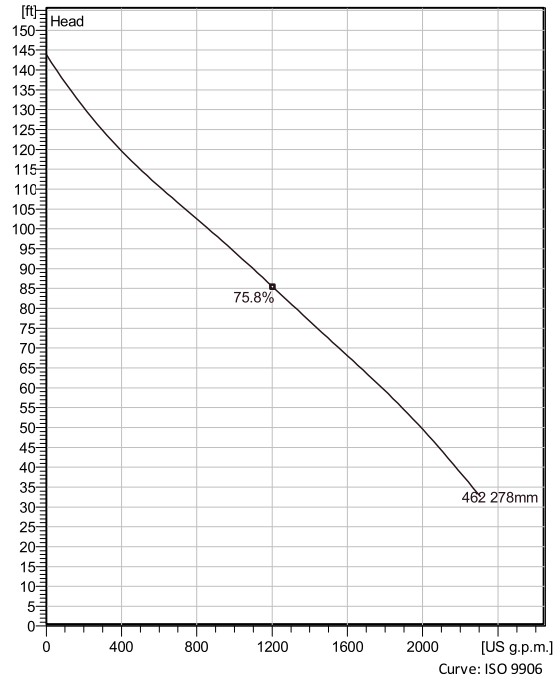
Patented self cleaning semi-open channel impeller, ideal for pumping in waste water applications. Modular based design with high adaptation grade.



### Technical specification



Curves according to: Water, pure Water, pure [100%], 39.2 °F, 62.42 lb/ft<sup>3</sup>, 1.6891E-5 ft<sup>2</sup>/s



### Configuration

<b>Motor number</b> N3202.185 30-19-4AA-W 45hp	<b>Installation type</b> P - Semi permanent, Wet
<b>Impeller diameter</b> 278 mm	<b>Discharge diameter</b> 6 inch

### Configuration

### Pump information

<b>Impeller diameter</b> 278 mm
<b>Discharge diameter</b> 6 inch
<b>Inlet diameter</b> 200 mm
<b>Maximum operating speed</b> 1775 rpm
<b>Number of blades</b> 2
<b>Max. fluid temperature</b> 40 °C

### Material

<b>Impeller</b> Hard-Iron™
-------------------------------

**Project** Xylect-20328838  
**Block**

**Created by** Matt Harrison  
**Created on** 3/22/2023 **Last update** 3/22/2023



Figure A-2: Flygt Model NP 23202 HT 3 462

## NP 3202 HT 3~ 462

### Technical specification



#### Motor - General

<b>Motor number</b> N3202.185 30-19-4AA-W 45hp	<b>Phases</b> 3~	<b>Rated speed</b> 1775 rpm	<b>Rated power</b> 45 hp
<b>ATEX approved</b> No	<b>Number of poles</b> 4	<b>Rated current</b> 52 A	<b>Stator variant</b> 1
<b>Frequency</b> 60 Hz	<b>Rated voltage</b> 460 V	<b>Insulation class</b> H	<b>Type of Duty</b> S1
<b>Version code</b> 185			

#### Motor - Technical

<b>Power factor - 1/1 Load</b> 0.89	<b>Motor efficiency - 1/1 Load</b> 91.0 %	<b>Total moment of inertia</b> 7.18 lb ft <sup>2</sup>	<b>Starts per hour max.</b> 30
<b>Power factor - 3/4 Load</b> 0.85	<b>Motor efficiency - 3/4 Load</b> 91.5 %	<b>Starting current, direct starting</b> 365 A	
<b>Power factor - 1/2 Load</b> 0.77	<b>Motor efficiency - 1/2 Load</b> 91.0 %	<b>Starting current, star-delta</b> 122 A	

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**Block**

**Created by** Matt Harrison  
**Created on** 3/22/2023 **Last update** 3/22/2023

Figure A-3: Flygt Model NP 23202 HT 3 468

## NP 3202 HT 3~ 468

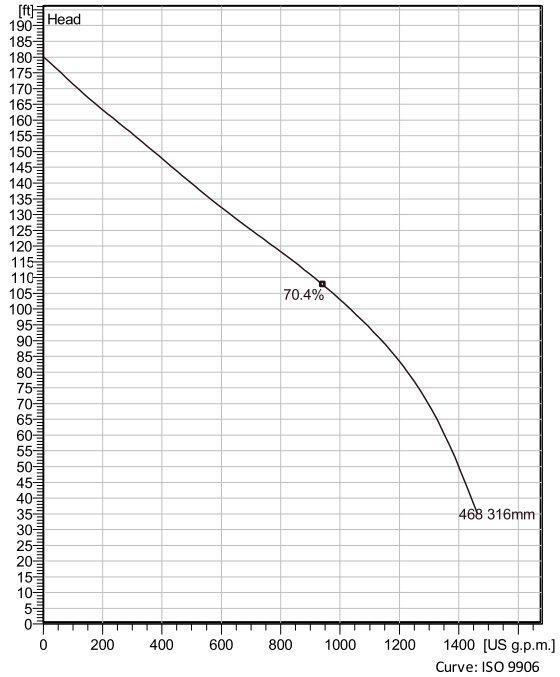
Patented self cleaning semi-open channel impeller, ideal for pumping in waste water applications. Modular based design with high adaptation grade.



### Technical specification



Curves according to: Water, pure Water, pure [100%], 39.2 °F, 62.42 lb/ft<sup>3</sup>, 1.6891E-5 ft<sup>2</sup>/s



### Configuration

<b>Motor number</b> N3202.185 30-19-4AA-W 45hp	<b>Installation type</b> P - Semi permanent, Wet
<b>Impeller diameter</b> 316 mm	<b>Discharge diameter</b> 4 inch

### Configuration

### Pump information

<b>Impeller diameter</b> 316 mm
<b>Discharge diameter</b> 4 inch
<b>Inlet diameter</b> 200 mm
<b>Maximum operating speed</b> 1775 rpm
<b>Number of blades</b> 2
<b>Max. fluid temperature</b> 40 °C

### Material

<b>Impeller</b> Hard-Iron™
-------------------------------

<b>Project</b>	Xylect-20328838	<b>Created by</b>	Matt Harrison
<b>Block</b>		<b>Created on</b>	3/22/2023
		<b>Last update</b>	3/22/2023

Figure A-4: Flygt Model NP 23202 HT 3 468

## NP 3202 HT 3~ 468

### Technical specification



#### Motor - General

<b>Motor number</b> N3202.185 30-19-4AA-W 45hp	<b>Phases</b> 3~	<b>Rated speed</b> 1775 rpm	<b>Rated power</b> 45 hp
<b>ATEX approved</b> No	<b>Number of poles</b> 4	<b>Rated current</b> 52 A	<b>Stator variant</b> 1
<b>Frequency</b> 60 Hz	<b>Rated voltage</b> 460 V	<b>Insulation class</b> H	<b>Type of Duty</b> S1
<b>Version code</b> 185			

#### Motor - Technical

<b>Power factor - 1/1 Load</b> 0.89	<b>Motor efficiency - 1/1 Load</b> 91.0 %	<b>Total moment of inertia</b> 8.34 lb ft <sup>2</sup>	<b>Starts per hour max.</b> 30
<b>Power factor - 3/4 Load</b> 0.85	<b>Motor efficiency - 3/4 Load</b> 91.5 %	<b>Starting current, direct starting</b> 365 A	
<b>Power factor - 1/2 Load</b> 0.77	<b>Motor efficiency - 1/2 Load</b> 91.0 %	<b>Starting current, star-delta</b> 122 A	

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Figure A-5: Flygt Model NP 3153 HT 3 462

## NP 3153 HT 3~ 462

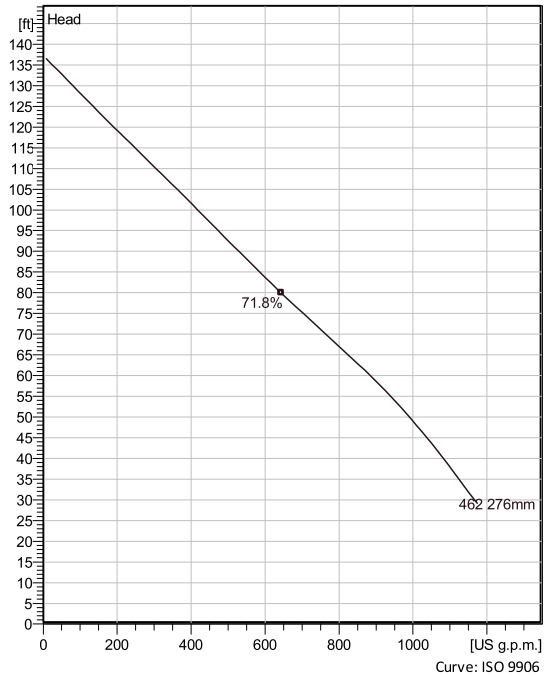
Patented self cleaning semi-open channel impeller, ideal for pumping in waste water applications. Modular based design with high adaptation grade.



### Technical specification



Curves according to: Water, pure Water, pure [100%], 39.2 °F, 62.42 lb/ft<sup>3</sup>, 1.6891E-5 ft<sup>2</sup>/s



### Configuration

<b>Motor number</b> N3153.185 21-18-4AA-W 20hp	<b>Installation type</b> P - Semi permanent, Wet
<b>Impeller diameter</b> 276 mm	<b>Discharge diameter</b> 4 inch

### Configuration

### Pump information

<b>Impeller diameter</b> 276 mm
<b>Discharge diameter</b> 4 inch
<b>Inlet diameter</b> 150 mm
<b>Maximum operating speed</b> 1755 rpm
<b>Number of blades</b> 2
<b>Max. fluid temperature</b> 40 °C

### Material

<b>Impeller</b> Hard-Iron™
-------------------------------

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**Block**

**Created by** Matt Harrison  
**Created on** 3/22/2023 **Last update** 3/22/2023

Figure A-6: Flygt Model NP 3153 HT 3 462

## NP 3153 HT 3~ 462

### Technical specification



#### Motor - General

<b>Motor number</b> N3153.185 21-18-4AA-W 20hp	<b>Phases</b> 3~	<b>Rated speed</b> 1755 rpm	<b>Rated power</b> 20 hp
<b>ATEX approved</b> No	<b>Number of poles</b> 4	<b>Rated current</b> 26 A	<b>Stator variant</b> 5
<b>Frequency</b> 60 Hz	<b>Rated voltage</b> 460 V	<b>Insulation class</b> H	<b>Type of Duty</b> S1
<b>Version code</b> 185			

#### Motor - Technical

<b>Power factor - 1/1 Load</b> 0.83	<b>Motor efficiency - 1/1 Load</b> 87.5 %	<b>Total moment of inertia</b> 2.38 lb ft <sup>2</sup>	<b>Starts per hour max.</b> 30
<b>Power factor - 3/4 Load</b> 0.77	<b>Motor efficiency - 3/4 Load</b> 89.0 %	<b>Starting current, direct starting</b> 148 A	
<b>Power factor - 1/2 Load</b> 0.66	<b>Motor efficiency - 1/2 Load</b> 89.0 %	<b>Starting current, star-delta</b> 49.3 A	

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**Created on** 3/22/2023 **Last update** 3/22/2023

## Appendix B – Cost Estimates

Table B-1

Opinion of Probable Construction Cost

Rte WWPS 15 - Gravity Sewer Option 1

June 2023

Cost Item				Materials		
Division	Item	Quantity	Units	\$/Unit	Subtotal	Total
Division 1	<b>General Requirements</b>					<b>\$ 566,000</b>
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 29,787.50	\$ 29,788	
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 71,490.00	\$ 71,490	
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 47,660.00	\$ 47,660	
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 417,025.00	\$ 417,025	
	<b>Subtotal</b>				<b>\$ 565,963</b>	
	<b>Total for Division 1</b>				<b>\$ 565,963</b>	
Division 2	<b>Sitework</b>					<b>\$ 2,175,000</b>
	<u>General</u>					
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000	
	<u>Gravity Sewer</u>					
	Clearing and Grubbing	8.2	AC	\$ 3,500.00	\$ 29,000	
	PVC Gravity Sewer	8,980.0	LF	\$ 215.00	\$ 1,930,700	
	Trenchless Install	56.0	LF	\$ 1,000.00	\$ 56,000	
	Driveway Repair	1.0	EA	\$ 3,500.00	\$ 3,500	
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000	
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500	
	Seeding	39,920.0	SY	\$ 1.00	\$ 39,920	
	<b>Subtotal</b>				<b>\$ 2,174,620</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 2</b>				<b>\$ 2,174,620</b>	
Division 3	<b>Concrete</b>					<b>\$ 208,000</b>
	Precast Manhole (5-foot Diameter, every 350 LF)	26.0	EA	\$ 8,000.00	\$ 208,000	
	<b>Subtotal</b>				<b>\$ 208,000</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 3</b>				<b>\$ 208,000</b>	
Division 4	Masonry (Not Used)					\$ -
Division 5	Metals (Not Used)					\$ -
Division 6	Wood and Plastics (Not Used)					\$ -
Division 7	Thermal and Moisture Protection (Not Used)					\$ -
Division 8	Doors and Windows (Not Used)					\$ -
Division 9	Finishes (Not Used)					\$ -
Division 10	Specialties (Not Used)					\$ -
Division 11	Equipment (Not Used)					\$ -
Division 13	Special Construction (Not Used)					\$ -
Division 15	Mechanical & Plumbing (Not Used)					\$ -
Division 16	Electrical (Not Used)					\$ -
	<b>Division 1 General Requirements</b>					<b>\$ 566,000</b>
	<b>Division 2 Site work</b>					<b>\$ 2,175,000</b>
	<b>Division 3 Concrete</b>					<b>\$ 208,000</b>
	<b>Division 4 Masonry</b>					<b>\$ -</b>
	<b>Division 5 Metals</b>					<b>\$ -</b>
	<b>Division 6 Wood and Plastics</b>					<b>\$ -</b>
	<b>Division 7 Thermal and Moisture Protection</b>					<b>\$ -</b>
	<b>Division 8 Doors and Windows</b>					<b>\$ -</b>
	<b>Division 9 Finishes</b>					<b>\$ -</b>
	<b>Division 10 Specialties</b>					<b>\$ -</b>
	<b>Division 11 Equipment</b>					<b>\$ -</b>
	<b>Division 13 Special Construction</b>					<b>\$ -</b>
	<b>Division 15 Mechanical</b>					<b>\$ -</b>
	<b>Division 16 Electrical</b>					<b>\$ -</b>
	<b>Subtotal Construction Estimate:</b>					<b>\$ 2,949,000</b>
	<b>Construction Contingency (25%)</b>					<b>\$ 737,250</b>
	<b>Total Construction Cost</b>					<b>\$ 3,686,250</b>
	<b>Engineering (15%)</b>					<b>\$ 553,000</b>
	<b>Easements</b>					<b>\$ 170,000</b>
	<b>Total Project Cost</b>					<b>\$ 4,409,250</b>
	<b>High Range Estimate (+30%)</b>					<b>\$ 5,732,100</b>
	<b>Low Range Estimate (-20%)</b>					<b>\$ 3,527,400</b>

Table B-2

Opinion of Probable Construction Cost

Rte WWPS 15 - Gravity Sewer Option 2

June 2023

Cost Item				Materials		
Division	Item	Quantity	Units	\$/Unit	Subtotal	Total
<b>Division 1</b>	<b>General Requirements</b>					<b>\$ 543,000</b>
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 28,587.50	\$ 28,588	
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 68,610.00	\$ 68,610	
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 45,740.00	\$ 45,740	
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 400,225.00	\$ 400,225	
	<b>Subtotal</b>				<b>\$ 543,163</b>	
	<b>Total for Division 1</b>				<b>\$ 543,163</b>	
<b>Division 2</b>	<b>Sitework</b>					<b>\$ 2,095,000</b>
	<u>General</u>					
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000	
	<u>Gravity Sewer</u>					
	Clearing and Grubbing	7.7	AC	\$ 3,500.00	\$ 27,000	
	PVC Gravity Sewer	8,370.0	LF	\$ 215.00	\$ 1,799,550	
	Trenchless Install	112.0	LF	\$ 1,000.00	\$ 112,000	
	Driveway Repair	1.0	EA	\$ 3,500.00	\$ 3,500	
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000	
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500	
	Seeding	37,200.0	SY	\$ 1.00	\$ 37,200	
	<b>Subtotal</b>				<b>\$ 2,094,750</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 2</b>				<b>\$ 2,094,750</b>	
<b>Division 3</b>	<b>Concrete</b>					<b>\$ 192,000</b>
	Precast Manhole (5-foot Diameter, every 350 LF)	24.0	EA	\$ 8,000.00	\$ 192,000	
	<b>Subtotal</b>				<b>\$ 192,000</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 3</b>				<b>\$ 192,000</b>	
<b>Division 4</b>	<b>Masonry (Not Used)</b>					<b>\$ -</b>
<b>Division 5</b>	<b>Metals (Not Used)</b>					<b>\$ -</b>
<b>Division 6</b>	<b>Wood and Plastics (Not Used)</b>					<b>\$ -</b>
<b>Division 7</b>	<b>Thermal and Moisture Protection (Not Used)</b>					<b>\$ -</b>
<b>Division 8</b>	<b>Doors and Windows (Not Used)</b>					<b>\$ -</b>
<b>Division 9</b>	<b>Finishes (Not Used)</b>					<b>\$ -</b>
<b>Division 10</b>	<b>Specialties (Not Used)</b>					<b>\$ -</b>
<b>Division 11</b>	<b>Equipment (Not Used)</b>					<b>\$ -</b>
<b>Division 13</b>	<b>Special Construction (Not Used)</b>					<b>\$ -</b>
<b>Division 15</b>	<b>Mechanical &amp; Plumbing (Not Used)</b>					<b>\$ -</b>
<b>Division 16</b>	<b>Electrical (Not Used)</b>					<b>\$ -</b>
	<b>Division 1 General Requirements</b>					<b>\$ 543,000</b>
	<b>Division 2 Site work</b>					<b>\$ 2,095,000</b>
	<b>Division 3 Concrete</b>					<b>\$ 192,000</b>
	<b>Division 4 Masonry</b>					<b>\$ -</b>
	<b>Division 5 Metals</b>					<b>\$ -</b>
	<b>Division 6 Wood and Plastics</b>					<b>\$ -</b>
	<b>Division 7 Thermal and Moisture Protection</b>					<b>\$ -</b>
	<b>Division 8 Doors and Windows</b>					<b>\$ -</b>
	<b>Division 9 Finishes</b>					<b>\$ -</b>
	<b>Division 10 Specialties</b>					<b>\$ -</b>
	<b>Division 11 Equipment</b>					<b>\$ -</b>
	<b>Division 13 Special Construction</b>					<b>\$ -</b>
	<b>Division 15 Mechanical</b>					<b>\$ -</b>
	<b>Division 16 Electrical</b>					<b>\$ -</b>
	<b>Subtotal Construction Estimate:</b>					<b>\$ 2,830,000</b>
	<b>Construction Contingency (25%)</b>					<b>\$ 707,500</b>
	<b>Total Construction Cost</b>					<b>\$ 3,537,500</b>
	<b>Engineering (15%)</b>					<b>\$ 531,000</b>
	<b>Easements</b>					<b>\$ 206,000</b>
	<b>Total Project Cost</b>					<b>\$ 4,274,500</b>
	<b>High Range Estimate (+30%)</b>					<b>\$ 5,556,900</b>
	<b>Low Range Estimate (-20%)</b>					<b>\$ 3,419,600</b>



Table B-3

Opinion of Probable Construction Cost

Rte WWPS 15 - Gravity Sewer Option 3

June 2023

Cost Item				Materials		
Division	Item	Quantity	Units	\$/Unit	Subtotal	Total
Division 1	<b>General Requirements</b>					<b>\$ 479,000</b>
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 25,200.00	\$ 25,200	
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 60,480.00	\$ 60,480	
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 40,320.00	\$ 40,320	
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 352,800.00	\$ 352,800	
	<b>Subtotal</b>				<b>\$ 478,800</b>	
	<b>Total for Division 1</b>				<b>\$ 478,800</b>	
Division 2	<b>Sitework</b>					<b>\$ 1,848,000</b>
	<u>General</u>					
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000	
	<u>Gravity Sewer</u>					
	Clearing and Grubbing	6.7	AC	\$ 3,500.00	\$ 24,000	
	PVC Gravity Sewer	7,260.0	LF	\$ 215.00	\$ 1,560,900	
	Trenchless Install	112.0	LF	\$ 1,000.00	\$ 112,000	
	Driveway Repair	1.0	EA	\$ 3,500.00	\$ 3,500	
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000	
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500	
	Seeding	32,270.0	SY	\$ 1.00	\$ 32,270	
	<b>Subtotal</b>				<b>\$ 1,848,170</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 2</b>				<b>\$ 1,848,170</b>	
Division 3	<b>Concrete</b>					<b>\$ 168,000</b>
	Precast Manhole (5-foot Diameter, every 350 LF)	21.0	EA	\$ 8,000.00	\$ 168,000	
	<b>Subtotal</b>				<b>\$ 168,000</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 3</b>				<b>\$ 168,000</b>	
Division 4	Masonry (Not Used)					\$ -
Division 5	Metals (Not Used)					\$ -
Division 6	Wood and Plastics (Not Used)					\$ -
Division 7	Thermal and Moisture Protection (Not Used)					\$ -
Division 8	Doors and Windows (Not Used)					\$ -
Division 9	Finishes (Not Used)					\$ -
Division 10	Specialties (Not Used)					\$ -
Division 11	Equipment (Not Used)					\$ -
Division 13	Special Construction (Not Used)					\$ -
Division 15	Mechanical & Plumbing (Not Used)					\$ -
Division 16	Electrical (Not Used)					\$ -
	<b>Division 1 General Requirements</b>					<b>\$ 479,000</b>
	<b>Division 2 Site work</b>					<b>\$ 1,848,000</b>
	<b>Division 3 Concrete</b>					<b>\$ 168,000</b>
	<b>Division 4 Masonry</b>					<b>\$ -</b>
	<b>Division 5 Metals</b>					<b>\$ -</b>
	<b>Division 6 Wood and Plastics</b>					<b>\$ -</b>
	<b>Division 7 Thermal and Moisture Protection</b>					<b>\$ -</b>
	<b>Division 8 Doors and Windows</b>					<b>\$ -</b>
	<b>Division 9 Finishes</b>					<b>\$ -</b>
	<b>Division 10 Specialties</b>					<b>\$ -</b>
	<b>Division 11 Equipment</b>					<b>\$ -</b>
	<b>Division 13 Special Construction</b>					<b>\$ -</b>
	<b>Division 15 Mechanical</b>					<b>\$ -</b>
	<b>Division 16 Electrical</b>					<b>\$ -</b>
	<b>Subtotal Construction Estimate:</b>					<b>\$ 2,495,000</b>
	<b>Construction Contingency (25%)</b>					<b>\$ 623,750</b>
	<b>Total Construction Cost</b>					<b>\$ 3,118,750</b>
	<b>Engineering (15%)</b>					<b>\$ 468,000</b>
	<b>Easements</b>					<b>\$ 166,000</b>
	<b>Total Project Cost</b>					<b>\$ 3,752,750</b>
	<b>High Range Estimate (+30%)</b>					<b>\$ 4,878,600</b>
	<b>Low Range Estimate (-20%)</b>					<b>\$ 3,002,200</b>

Table B-4

Opinion of Probable Construction Cost

Rte WWPS 15 - Force Main Option 1.0

June 2023

Division & Section	Cost Item Item	Quantity	Units	Materials		Total	
				\$/Unit	Subtotal		
Division 1	<b>General Requirements</b>					<b>\$ 394,000</b>	
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 20,737.50	\$ 20,738		
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 49,770.00	\$ 49,770		
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 33,180.00	\$ 33,180		
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 290,325.00	\$ 290,325		
	<b>Subtotal</b>				<b>\$ 394,013</b>		
	<b>Total for Division 1</b>				<b>\$ 394,013</b>		
Division 2	<b>Sitework</b>					<b>\$ 1,635,000</b>	
	<b>General</b>						
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000		
	New Force Main Testing (Water, Testing Equipment, Labor)	1.0	LS	\$ 35,000.00	\$ 35,000		
	<b>Force Main</b>						
	Air/Vacuum Valve	3.0	EA	\$ 1,750.00	\$ 5,250		
	Clearing and Grubbing	6.3	AC	\$ 3,500.00	\$ 22,000		
	8" DIP Force Main	6,838.0	LF	\$ 200.00	\$ 1,367,600		
	Trenchless Install	56.0	LF	\$ 1,000.00	\$ 56,000		
	Driveway Repair	1.0	EA	\$ 3,500.00	\$ 3,500		
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000		
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500		
	Seeding	30,400.0	SY	\$ 1.00	\$ 30,400		
		<b>Subtotal</b>				<b>\$ 1,635,250</b>	
		<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>	
	<b>Total for Division 2</b>				<b>\$ 1,635,250</b>		
Division 3	<b>Concrete</b>					<b>\$ 24,000</b>	
	Precast Manhole (5-foot Diameter, at every ARV)	3.0	EA	\$ 8,000.00	\$ 24,000		
		<b>Subtotal</b>				<b>\$ 24,000</b>	
	<b>Other Related Work Not Itemized Above (N/A)</b>				<b>\$ -</b>		
	<b>Total for Division 3</b>				<b>\$ 24,000</b>		
Division 4	Masonry (Not Used)					\$ -	
Division 5	Metals (Not Used)					\$ -	
Division 6	Wood and Plastics (Not Used)					\$ -	
Division 7	Thermal and Moisture Protection (Not Used)					\$ -	
Division 8	Doors and Windows (Not Used)					\$ -	
Division 9	Finishes (Not Used)					\$ -	
Division 10	Specialties (Not Used)					\$ -	
Division 11	Equipment (Not Used)					\$ -	
Division 13	Special Construction (Not Used)					\$ -	
Division 15	Mechanical & Plumbing (Not Used)					\$ -	
Division 16	Electrical (Not Used)					\$ -	
	<b>Division 1 General Requirements</b>					<b>\$ 394,000</b>	
	<b>Division 2 Site work</b>					<b>\$ 1,635,000</b>	
	<b>Division 3 Concrete</b>					<b>\$ 24,000</b>	
	<b>Division 4 Masonry</b>					<b>\$ -</b>	
	<b>Division 5 Metals</b>					<b>\$ -</b>	
	<b>Division 6 Wood and Plastics</b>					<b>\$ -</b>	
	<b>Division 7 Thermal and Moisture Protection</b>					<b>\$ -</b>	
	<b>Division 8 Doors and Windows</b>					<b>\$ -</b>	
	<b>Division 9 Finishes</b>					<b>\$ -</b>	
	<b>Division 10 Specialties</b>					<b>\$ -</b>	
	<b>Division 11 Equipment</b>					<b>\$ -</b>	
	<b>Division 13 Special Construction</b>					<b>\$ -</b>	
	<b>Division 15 Mechanical</b>					<b>\$ -</b>	
	<b>Division 16 Electrical</b>					<b>\$ -</b>	
	<b>Subtotal Construction Estimate:</b>					<b>\$ 2,053,000</b>	
	<b>Construction Contingency (25%)</b>					<b>\$ 513,250</b>	
	<b>Total Construction Cost</b>					<b>\$ 2,566,250</b>	
	<b>Engineering (15%)</b>					<b>\$ 385,000</b>	
	<b>Easements</b>					<b>\$ 100,000</b>	
	<b>Total Project Cost</b>					<b>\$ 3,051,250</b>	
	<b>High Range Estimate (+30%)</b>					<b>\$ 3,966,700</b>	
	<b>Low Range Estimate (-20%)</b>					<b>\$ 2,441,000</b>	

Table B-5

Opinion of Probable Construction Cost

Rte WWPS 15 - Force Main Option 1.1

June 2023

Division & Section	Cost Item Item	Quantity	Units	Materials		Total
				\$/Unit	Subtotal	
Division 1	<b>General Requirements</b>					\$ 299,000
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 15,712.50	\$ 15,713	
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 37,710.00	\$ 37,710	
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 25,140.00	\$ 25,140	
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 219,975.00	\$ 219,975	
	<b>Subtotal</b>				\$ 298,538	
	<b>Total for Division 1</b>				\$ 298,538	
Division 2	<b>Sitework</b>					\$ 1,233,000
	<b>General</b>					
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000	
	New Force Main Testing (Water, Testing Equipment, Labor)	1.0	LS	\$ 35,000.00	\$ 35,000	
	<b>Force Main</b>					
	Air/Vacuum Valve	3.0	EA	\$ 1,750.00	\$ 5,250	
	Clearing and Grubbing	4.3	AC	\$ 3,500.00	\$ 15,000	
	8" DIP Force Main	4,649.0	LF	\$ 200.00	\$ 929,800	
	Trenchless Install	112.0	LF	\$ 1,000.00	\$ 112,000	
	Driveway Repair	-	EA	\$ 3,500.00	\$ -	
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000	
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500	
	Seeding	20,670.0	SY	\$ 1.00	\$ 20,670	
		<b>Subtotal</b>				\$ 1,233,220
	<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -	
	<b>Total for Division 2</b>				\$ 1,233,220	
Division 3	<b>Concrete</b>					\$ 24,000
	Precast Manhole (5-foot Diameter, at every ARV)	3.0	EA	\$ 8,000.00	\$ 24,000	
		<b>Subtotal</b>				\$ 24,000
	<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -	
	<b>Total for Division 3</b>				\$ 24,000	
Division 4	Masonry (Not Used)					\$ -
Division 5	Metals (Not Used)					\$ -
Division 6	Wood and Plastics (Not Used)					\$ -
Division 7	Thermal and Moisture Protection (Not Used)					\$ -
Division 8	Doors and Windows (Not Used)					\$ -
Division 9	Finishes (Not Used)					\$ -
Division 10	Specialties (Not Used)					\$ -
Division 11	Equipment (Not Used)					\$ -
Division 13	Special Construction (Not Used)					\$ -
Division 15	Mechanical & Plumbing (Not Used)					\$ -
Division 16	Electrical (Not Used)					\$ -
	<b>Division 1 General Requirements</b>					\$ 299,000
	<b>Division 2 Site work</b>					\$ 1,233,000
	<b>Division 3 Concrete</b>					\$ 24,000
	<b>Division 4 Masonry</b>					\$ -
	<b>Division 5 Metals</b>					\$ -
	<b>Division 6 Wood and Plastics</b>					\$ -
	<b>Division 7 Thermal and Moisture Protection</b>					\$ -
	<b>Division 8 Doors and Windows</b>					\$ -
	<b>Division 9 Finishes</b>					\$ -
	<b>Division 10 Specialties</b>					\$ -
	<b>Division 11 Equipment</b>					\$ -
	<b>Division 13 Special Construction</b>					\$ -
	<b>Division 15 Mechanical</b>					\$ -
	<b>Division 16 Electrical</b>					\$ -
	<b>Subtotal Construction Estimate:</b>					\$ 1,556,000
	<b>Construction Contingency (25%)</b>					\$ 389,000
	<b>Total Construction Cost</b>					\$ 1,945,000
	<b>Engineering (15%)</b>					\$ 292,000
	<b>Easements</b>					\$ 112,500
	<b>Total Project Cost</b>					\$ 2,349,500
	<b>High Range Estimate (+30%)</b>					\$ 3,054,400
	<b>Low Range Estimate (-20%)</b>					\$ 1,879,600

Table B-6

Opinion of Probable Construction Cost

Rte WWPS 15 - Force Main Option 2.0

June 2023

Division & Section	Cost Item Item	Quantity	Units	Materials		Total
				\$/Unit	Subtotal	
Division 1	<b>General Requirements</b>					\$ 348,000
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 18,337.50	\$ 18,338	
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 44,010.00	\$ 44,010	
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 29,340.00	\$ 29,340	
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 256,725.00	\$ 256,725	
	<b>Subtotal</b>				\$ 348,413	
	<b>Total for Division 1</b>				\$ 348,413	
Division 2	<b>Sitework</b>					\$ 1,443,000
	<b>General</b>					
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000	
	New Force Main Testing (Water, Testing Equipment, Labor)	1.0	LS	\$ 35,000.00	\$ 35,000	
	<b>Force Main</b>					
	Air/Vacuum Valve	3.0	EA	\$ 1,750.00	\$ 5,250	
	Clearing and Grubbing	5.2	AC	\$ 3,500.00	\$ 19,000	
	8" DIP Force Main	5,637.0	LF	\$ 200.00	\$ 1,127,400	
	Trenchless Install	112.0	LF	\$ 1,000.00	\$ 112,000	
	Driveway Repair	1.0	EA	\$ 3,500.00	\$ 3,500	
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000	
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500	
	Seeding	25,060.0	SY	\$ 1.00	\$ 25,060	
		<b>Subtotal</b>				\$ 1,442,710
	<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -	
	<b>Total for Division 2</b>				\$ 1,442,710	
Division 3	<b>Concrete</b>					\$ 24,000
	Precast Manhole (5-foot Diameter, at every ARV)	3.0	EA	\$ 8,000.00	\$ 24,000	
	<b>Subtotal</b>				\$ 24,000	
	<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -	
	<b>Total for Division 3</b>				\$ 24,000	
Division 4	<b>Masonry (Not Used)</b>					\$ -
Division 5	<b>Metals (Not Used)</b>					\$ -
Division 6	<b>Wood and Plastics (Not Used)</b>					\$ -
Division 7	<b>Thermal and Moisture Protection (Not Used)</b>					\$ -
Division 8	<b>Doors and Windows (Not Used)</b>					\$ -
Division 9	<b>Finishes (Not Used)</b>					\$ -
Division 10	<b>Specialties (Not Used)</b>					\$ -
Division 11	<b>Equipment (Not Used)</b>					\$ -
Division 13	<b>Special Construction (Not Used)</b>					\$ -
Division 15	<b>Mechanical &amp; Plumbing (Not Used)</b>					\$ -
Division 16	<b>Electrical (Not Used)</b>					\$ -
<b>Division 1 General Requirements</b>						\$ 348,000
<b>Division 2 Site work</b>						\$ 1,443,000
<b>Division 3 Concrete</b>						\$ 24,000
<b>Division 4 Masonry</b>						\$ -
<b>Division 5 Metals</b>						\$ -
<b>Division 6 Wood and Plastics</b>						\$ -
<b>Division 7 Thermal and Moisture Protection</b>						\$ -
<b>Division 8 Doors and Windows</b>						\$ -
<b>Division 9 Finishes</b>						\$ -
<b>Division 10 Specialties</b>						\$ -
<b>Division 11 Equipment</b>						\$ -
<b>Division 13 Special Construction</b>						\$ -
<b>Division 15 Mechanical</b>						\$ -
<b>Division 16 Electrical</b>						\$ -
<b>Subtotal Construction Estimate:</b>						\$ 1,815,000
<b>Construction Contingency (25%)</b>						\$ 453,750
<b>Total Construction Cost</b>						\$ 2,268,750
<b>Engineering (15%)</b>						\$ 341,000
<b>Easements</b>						\$ 100,000
<b>Total Project Cost</b>						\$ 2,709,750
<b>High Range Estimate (+30%)</b>						\$ 3,522,700
<b>Low Range Estimate (-20%)</b>						\$ 2,167,800

Table B-7

Opinion of Probable Construction Cost

Rte WWPS 15 - Force Main Option 2.1

June 2023

Division & Section	Cost Item Item	Quantity	Units	Materials		Total	
				\$/Unit	Subtotal		
Division 1	<b>General Requirements</b>					\$ 231,000	
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 12,162.50	\$ 12,163		
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 29,190.00	\$ 29,190		
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 19,460.00	\$ 19,460		
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 170,275.00	\$ 170,275		
	<b>Subtotal</b>				\$ 231,088		
	<b>Total for Division 1</b>				\$ 231,088		
Division 2	<b>Sitework</b>					\$ 949,000	
	<b>General</b>						
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000		
	New Force Main Testing (Water, Testing Equipment, Labor)	1.0	LS	\$ 35,000.00	\$ 35,000		
	<b>Force Main</b>						
	Air/Vacuum Valve	3.0	EA	\$ 1,750.00	\$ 5,250		
	Clearing and Grubbing	3.3	AC	\$ 3,500.00	\$ 12,000		
	8" DIP Force Main	3,547.0	LF	\$ 200.00	\$ 709,400		
	Trenchless Install	56.0	LF	\$ 1,000.00	\$ 56,000		
	Driveway Repair	-	EA	\$ 3,500.00	\$ -		
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000		
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500		
	Seeding	15,770.0	SY	\$ 1.00	\$ 15,770		
		<b>Subtotal</b>				\$ 948,920	
		<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -	
	<b>Total for Division 2</b>				\$ 948,920		
Division 3	<b>Concrete</b>					\$ 24,000	
	Precast Manhole (5-foot Diameter, at every ARV)	3.0	EA	\$ 8,000.00	\$ 24,000		
		<b>Subtotal</b>				\$ 24,000	
	<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -		
	<b>Total for Division 3</b>				\$ 24,000		
Division 4	Masonry (Not Used)					\$ -	
Division 5	Metals (Not Used)					\$ -	
Division 6	Wood and Plastics (Not Used)					\$ -	
Division 7	Thermal and Moisture Protection (Not Used)					\$ -	
Division 8	Doors and Windows (Not Used)					\$ -	
Division 9	Finishes (Not Used)					\$ -	
Division 10	Specialties (Not Used)					\$ -	
Division 11	Equipment (Not Used)					\$ -	
Division 13	Special Construction (Not Used)					\$ -	
Division 15	Mechanical & Plumbing (Not Used)					\$ -	
Division 16	Electrical (Not Used)					\$ -	
<b>Division 1 General Requirements</b>						\$ 231,000	
<b>Division 2 Site work</b>						\$ 949,000	
<b>Division 3 Concrete</b>						\$ 24,000	
<b>Division 4 Masonry</b>						\$ -	
<b>Division 5 Metals</b>						\$ -	
<b>Division 6 Wood and Plastics</b>						\$ -	
<b>Division 7 Thermal and Moisture Protection</b>						\$ -	
<b>Division 8 Doors and Windows</b>						\$ -	
<b>Division 9 Finishes</b>						\$ -	
<b>Division 10 Specialties</b>						\$ -	
<b>Division 11 Equipment</b>						\$ -	
<b>Division 13 Special Construction</b>						\$ -	
<b>Division 15 Mechanical</b>						\$ -	
<b>Division 16 Electrical</b>						\$ -	
<b>Subtotal Construction Estimate:</b>						\$ 1,204,000	
<b>Construction Contingency (25%)</b>						\$ 301,000	
<b>Total Construction Cost</b>						\$ 1,505,000	
<b>Engineering (15%)</b>						\$ 226,000	
<b>Easements</b>						\$ 125,000	
<b>Total Project Cost</b>						\$ 1,856,000	
<b>High Range Estimate (+30%)</b>						\$ 2,412,800	
<b>Low Range Estimate (-20%)</b>						\$ 1,484,800	

Table B-8

Opinion of Probable Construction Cost

Rte WWPS 15 - Force Main Option 3

June 2023

Division & Section	Cost Item Item	Quantity	Units	Materials		Total	
				\$/Unit	Subtotal		
Division 1	<b>General Requirements</b>					\$ 231,000	
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 12,162.50	\$ 12,163		
	Mobilization/Demobilization (3% of Divs 2-16)	1.0	LS	\$ 29,190.00	\$ 29,190		
	Bonds and Insurance (2% of Divs 2-16)	1.0	LS	\$ 19,460.00	\$ 19,460		
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-16)	1.0	LS	\$ 170,275.00	\$ 170,275		
	<b>Subtotal</b>				\$ 231,088		
	<b>Total for Division 1</b>				\$ 231,088		
Division 2	<b>Sitework</b>					\$ 949,000	
	<b>General</b>						
	Site Access and Construction Entrance	2.0	LS	\$ 15,000.00	\$ 30,000		
	New Force Main Testing (Water, Testing Equipment, Labor)	1.0	LS	\$ 35,000.00	\$ 35,000		
	<b>Force Main</b>						
	Air/Vacuum Valve	3.0	EA	\$ 1,750.00	\$ 5,250		
	Clearing and Grubbing	3.3	AC	\$ 3,500.00	\$ 12,000		
	8" DIP Force Main	3,547.0	LF	\$ 200.00	\$ 709,400		
	Trenchless Install	56.0	LF	\$ 1,000.00	\$ 56,000		
	Driveway Repair	-	EA	\$ 3,500.00	\$ -		
	Utility Conflicts and Relocation/Avoidance	1.0	LS	\$ 75,000.00	\$ 75,000		
	Erosion & Sediment Control	1.0	LS	\$ 10,500.00	\$ 10,500		
	Seeding	15,770.0	SY	\$ 1.00	\$ 15,770		
		<b>Subtotal</b>				\$ 948,920	
		<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -	
	<b>Total for Division 2</b>				\$ 948,920		
Division 3	<b>Concrete</b>					\$ 24,000	
	Precast Manhole (5-foot Diameter, at every ARV)	3.0	EA	\$ 8,000.00	\$ 24,000		
		<b>Subtotal</b>				\$ 24,000	
	<b>Other Related Work Not Itemized Above (N/A)</b>				\$ -		
	<b>Total for Division 3</b>				\$ 24,000		
Division 4	Masonry (Not Used)					\$ -	
Division 5	Metals (Not Used)					\$ -	
Division 6	Wood and Plastics (Not Used)					\$ -	
Division 7	Thermal and Moisture Protection (Not Used)					\$ -	
Division 8	Doors and Windows (Not Used)					\$ -	
Division 9	Finishes (Not Used)					\$ -	
Division 10	Specialties (Not Used)					\$ -	
Division 11	Equipment (Not Used)					\$ -	
Division 13	Special Construction (Not Used)					\$ -	
Division 15	Mechanical & Plumbing (Not Used)					\$ -	
Division 16	Electrical (Not Used)					\$ -	
<b>Division 1 General Requirements</b>						\$ 231,000	
<b>Division 2 Site work</b>						\$ 949,000	
<b>Division 3 Concrete</b>						\$ 24,000	
<b>Division 4 Masonry</b>						\$ -	
<b>Division 5 Metals</b>						\$ -	
<b>Division 6 Wood and Plastics</b>						\$ -	
<b>Division 7 Thermal and Moisture Protection</b>						\$ -	
<b>Division 8 Doors and Windows</b>						\$ -	
<b>Division 9 Finishes</b>						\$ -	
<b>Division 10 Specialties</b>						\$ -	
<b>Division 11 Equipment</b>						\$ -	
<b>Division 13 Special Construction</b>						\$ -	
<b>Division 15 Mechanical</b>						\$ -	
<b>Division 16 Electrical</b>						\$ -	
<b>Subtotal Construction Estimate:</b>						\$ 1,204,000	
<b>Construction Contingency (25%)</b>						\$ 301,000	
<b>Total Construction Cost</b>						\$ 1,505,000	
<b>Engineering (15%)</b>						\$ 226,000	
<b>Easements</b>						\$ -	
<b>Total Project Cost</b>						\$ 1,731,000	
<b>High Range Estimate (+30%)</b>						\$ 2,250,300	
<b>Low Range Estimate (-20%)</b>						\$ 1,384,800	

Table B-9

## Opinion of Probable Construction Cost

Rte. 15 WWPS

June 2023

Cost Item				Materials			
Division	Item	Quantity	Units	\$/Unit	Subtotal	Total	
Division 1	<b>General Requirements</b>					<b>\$ 390,200</b>	
	Start-Up and Testing	1.0	LS	\$ 50,000.00	\$ 50,000		
	Permits and Fees (1.25% of Divs. 2-16)	1.0	LS	\$ 17,901.25	\$ 17,901		
	Mobilization/Demobilization (5% of Divs 2-17)	1.0	LS	\$ 42,963.00	\$ 42,963		
	Bonds and Insurance (2% of Divs 2-17)	1.0	LS	\$ 28,642.00	\$ 28,642		
	Prime / Sub Contractor's OH&P (17.5% of Divs 2-17)	1.0	LS	\$ 250,617.50	\$ 250,618		
	<b>Total for Division 1</b>				<b>\$ 390,200</b>		
Division 2	<b>Sitework</b>					<b>\$ 336,800</b>	
	Excavation	296.3	CY	\$ 120.00	\$ 36,000		
	Backfill & Compaction	1,250.0	CY	\$ 55.00	\$ 68,750		
	Dewatering	1.0	LS	\$ 25,000.00	\$ 25,000		
	Clear and Grub	1.00	AC	\$ 3,500.00	\$ 3,500		
	Site Grading	1.0	LS	\$ 30,000.00	\$ 30,000		
	Base Mix BM-25 (4")	633.0	SY	\$ 18.00	\$ 11,394		
	Base Aggregate (8")	633.0	SY	\$ 30.00	\$ 18,990		
	Gravel Road (6")	676.0	SY	\$ 18.00	\$ 12,168		
	Seeding	1.0	LS	\$ 2,500.00	\$ 2,500		
	Chain Link Fence (8' Height)	220.0	LF	\$ 45.00	\$ 9,900		
	Site Restoration	1.0	LS	\$ 10,000.00	\$ 10,000		
	Gravity Sewer Manholes	2.0	EA	\$ 8,000.00	\$ 16,000		
	12" PVC Gravity Sewer	100.0	LF	\$ 215.00	\$ 21,500		
	8" DIP Force Main	100.0	LF	\$ 200.00	\$ 20,000		
	Erosion and Sediment Control	1.0	LS	\$ 35,000.00	\$ 35,000		
		<b>Subtotal</b>				<b>\$ 320,702</b>	
		<b>Other Related Work Not Itemized Above</b> (Unsuitable Material, Select Fill, Excess Stone, Dust Control, Periodic Site Cleanup,...)				<b>\$ 16,000</b>	
		<b>Total for Division 2</b>				<b>\$ 336,800</b>	
Division 3	<b>Concrete</b>					<b>\$ 212,600</b>	
	20' x 20' Precast Building	1.0	EA	\$ 60,000.00	\$ 60,000		
	9' Diameter X 30' Deep Wet Well	1.0	EA	\$ 60,000.00	\$ 60,000		
	Shaping Grout for Pump Station Structures	50.0	CY	\$ 775.00	\$ 38,800		
	15'-10" X 7'-9" Generator Pad	7.0	CY	\$ 1,200.00	\$ 8,400		
	Concrete Pad for Precast Building	20.0	CY	\$ 1,400.00	\$ 28,000		
	Sidewalk, Concrete Apron, Grinder Pack Pad & Condensing Unit Pad	5.0	CY	\$ 1,200.00	\$ 6,000		
	Emergency Bypass Connection Pad	1.0	CY	\$ 1,400.00	\$ 1,400		
	<b>Subtotal</b>				<b>\$ 202,600</b>		
	<b>Other Related Work Not Itemized Above</b> (Sleeves, Waterstops, Bonding Agents, Admixtures, ...)				<b>\$ 10,000</b>		
	<b>Total for Division 3</b>				<b>\$ 212,600</b>		
Division 4	<b>Masonry (Not Used)</b>					<b>\$ -</b>	
Division 5	<b>Metals</b>					<b>\$ 10,200</b>	
	36" X 48" Aluminum Hatch	2.0	EA	\$ 600.00	\$ 1,200		
	Allowance for Pipe Supports	1.0	LS	\$ 8,000.00	\$ 8,000		
	<b>Subtotal</b>				<b>\$ 9,200</b>		
	<b>Other Related Work Not Itemized Above</b> (Anchors, Ladders, Misc. Hardware ...)				<b>\$ 1,000</b>		
	<b>Total for Division 5</b>				<b>\$ 10,200</b>		
Division 6	<b>Wood and Plastics (Not Used)</b>					<b>\$ -</b>	
Division 7	<b>Thermal and Moisture Protection</b>					<b>\$ 8,000</b>	
	Precast Building Moisture Barrier	1.0	LS	\$ 7,000.00	\$ 7,000		
		<b>Subtotal</b>				<b>\$ 7,000</b>	
	<b>Other Related Work Not Itemized Above</b> (Sealants ...)				<b>\$ 1,000</b>		
	<b>Total for Division 7</b>				<b>\$ 8,000</b>		

Table B-9

Opinion of Probable Construction Cost

Rte. 15 WWPS

June 2023

Cost Item				Materials		
Division	Item	Quantity	Units	\$/Unit	Subtotal	Total
Division 8	<b>Doors and Windows</b>					
	FRP Doors, Frames, and Hardware	4.0	EA	\$ 4,750.00	\$ 19,000	\$ 22,000
					\$ -	
	<b>Subtotal</b>				\$ 19,000	
	<b>Other Related Work Not Itemized Above</b> (Weatherstripping, Thresholds ...)				\$ 3,000	
	<b>Total for Division 8</b>				\$ 22,000	
Division 9	<b>Finishes</b>					
	Piping and Equipment Painting	150.0	LF	\$ 28.00	\$ 4,200	\$ 12,300
	Interior Painting	672.0	SF	\$ 12.00	\$ 8,064	
	<b>Subtotal</b>				\$ 12,264	
	<b>Other Related Work Not Itemized Above</b> (Piping Identification, Touch-up Work ...)				\$ -	
	<b>Total for Division 9</b>				\$ 12,300	
Division 10	<b>Specialities</b>					
	Fire Extinguisher	1.0	EA	\$ 55.00	\$ 55	\$ 2,400
	Allowance for Signage	1.0	LS	\$ 2,250.00	\$ 2,250	
	<b>Total for Division 10</b>				\$ 2,400	
Division 11	<b>Equipment</b>					
	Wet-Pit Submersible Pump	2.0	EA	\$ 60,500.00	\$ 121,000	\$ 160,000
	Equipment Installation	25.0	%	\$ 31,000.00	\$ 31,000	
	<b>Subtotal</b>				\$ 152,000	
	<b>Other Related Work Not Itemized Above</b> (Manuf. Certifications, Training, Initial Chemicals and Media ...)				\$ 8,000	
	<b>Total for Division 11</b>				\$ 160,000	
Division 14	<b>Conveying Systems (Not Used)</b>					\$ -
Division 15	<b>Mechanical &amp; Plumbing</b>					\$ 145,600
	8" MJ Plug Valve	1	EA	\$ 2,433.60	\$ 2,434	
	1-1/2" HDPE Waterline	65	LF	\$ 3.90	\$ 254	
	1-1/2" Corporation Stop	1	EA	\$ 286.00	\$ 286	
	Tapping Saddle	1	EA	\$ 728.00	\$ 728	
	6" Elbow, FL x FL (90 degrees)	6	EA	\$ 275.60	\$ 1,654	
	6" Elbow Surge Relief Valve	1	EA	\$ 7,117.50	\$ 7,118	
	4" Male Aluminum Camlock Fitting	1	EA	\$ 195.00	\$ 195	
	4" FLG Plug Valve	1	EA	\$ 945.10	\$ 945	
	6" FLG Plug Valve	3	EA	\$ 1,619.80	\$ 4,859	
	4" Restrained Flange Adapter	2	EA	\$ 349.70	\$ 699	
	6" Restrained Flange Adapter	6	EA	\$ 349.61	\$ 2,098	
	6" Check Valve	2	EA	\$ 8,516.30	\$ 17,033	
	8"x6" TEE	1	EA	\$ 821.60	\$ 822	
	6" TEE	2	EA	\$ 627.90	\$ 1,256	
	6"x4" TEE	1	EA	\$ 601.90	\$ 602	
	8" MJ Elbow (90 degrees)	1	EA	\$ 228.80	\$ 229	
	6" MJ Elbow (90 degrees)	2	EA	\$ 157.30	\$ 315	
	4" MJ Elbow (90 degrees)	5	EA	\$ 96.20	\$ 481	
	8" Magnetic Flow Meter	1	EA	\$ 5,110.30	\$ 5,110	
	6" FLGxFLG Spool 3'	1	EA	\$ 568.10	\$ 568	
	6" FLGxFLG Spool 1'6"	2	EA	\$ 443.30	\$ 887	
	6" FIGxPE Pipe 3'	1	EA	\$ 401.70	\$ 402	
	6" FIGxPE Pipe 1'6"	2	EA	\$ 276.90	\$ 554	
	6" FLGxFLG Pipe 15'	1	EA	\$ 1,566.50	\$ 1,567	
	Pressure Gauge and transducer w/ Water Pressure Sensor Ri	2	EA	\$ 2,431.00	\$ 4,862	
	6" Saddle Pipe Support	7	EA	\$ 203.20	\$ 1,422	
	4" Saddle Pipe Support	1	EA	\$ 174.12	\$ 174	
	6" PExPE Pipe 6' Length	2	EA	\$ 523.90	\$ 1,048	
	6" PExPE Pipe 4'6" Length	3	EA	\$ 399.10	\$ 1,197	
	4" PExPE Pipe 7'6"	1	EA	\$ 526.50	\$ 527	
	4" PExPE Pipe 10'	1	EA	\$ 695.50	\$ 696	
	4" MJxPE Pipe 4'	1	EA	\$ 503.10	\$ 503	
	4" MJxPE Pipe 6'	1	EA	\$ 457.60	\$ 458	
	6" MJxMJ Pipe 6'	2	EA	\$ 1,075.10	\$ 2,150	
	4" Rubber Check Valve	1	EA	\$ 390.00	\$ 390	
	6" FLGxPE pipe 3'6"	2	EA	\$ 443.30	\$ 887	



Table B-9

Opinion of Probable Construction Cost

Rte. 15 WWPS

June 2023

Cost Item				Materials		
Division	Item	Quantity	Units	\$/Unit	Subtotal	Total
	4" FLGxPE Pipe 3'6"	1	EA	\$ 357.50	\$ 358	
	4" PExPE Pipe 1'6"	1	EA	\$ 120.90	\$ 121	
	4" PExPE Pipe 1'	2	EA	\$ 87.10	\$ 174	
	6" Neoprene Boot	2	EA	\$ 117.00	\$ 234	
	4" Link Seal	2	EA	\$ 227.36	\$ 455	
	16" FLGxMJ Wall Pipe 2'	1	EA	\$ 2,133.30	\$ 2,133	
	2" Air/Vaccum Valve	1	EA	\$ 5,200.00	\$ 5,200	
	2" Ball Valve	1	EA	\$ 482.24	\$ 482	
	8" Blind Flange Tapped for 2" NPT	1	EA	\$ 247.00	\$ 247	
	2" Threaded Pipe	2	EA	\$ 6.50	\$ 13	
	Knife Gate Valve Stem Support	2	EA	\$ 172.51	\$ 345	
	SS Guide Rail	1	EA	\$ 384.80	\$ 385	
	SS Guide Rail Support Bracket	3	EA	\$ 31.10	\$ 93	
	Pipe Bracket Support	2	EA	\$ 172.51	\$ 345	
	Float Switches and Appurtenances	1	LS	\$ 650.00	\$ 650	
	Submersible Level Transducer	1	EA	\$ 1,181.70	\$ 1,182	
	Level Transducer Appurtenances	1	LS	\$ 650.00	\$ 650	
	Cable Rack & Grips	1	LS	\$ 325.00	\$ 325	
	Electrical Rack	1	LS	\$ 975.00	\$ 975	
	RPZ Backflow Preventer	1	EA	\$ 650.00	\$ 650	
	Hose Bibb Surface Mount	1	EA	\$ 325.00	\$ 325	
	Hose Rack	1	EA	\$ 260.00	\$ 260	
	2" Tapping Saddle	1	EA	\$ 728.00	\$ 728	
	2" SS piping	30	LF	\$ 32.50	\$ 975	
	2" SS Elbows	6	EA	\$ 24.69	\$ 148	
	Valve Box and cover for knife Gate Valve	1	LS	\$ 195.00	\$ 195	
	Trench Drain	12	LF	\$ 143.00	\$ 1,716	
	12" Knife Gate Valve	1.0	EA	\$ 5,250.00	\$ 5,250	
	Pressure Gauge Assembly	3.0	EA	\$ 525.00	\$ 1,575	
	Pump Room Exhaust Fan	1.0	EA	\$ 1,260.00	\$ 1,260	
	Split System HVAC Unit	1.0	EA	\$ 5,775.00	\$ 5,775	
	Allowance for Plumbing	1.0	LS	\$ 5,250.00	\$ 5,250	
	Submersible Level Transducer	2.0	EA	\$ 3,360.00	\$ 6,720	
	Mechanical Installation	25.0	%	\$ 28,000.00	\$ 28,000	
	<b>Subtotal</b>				<b>\$ 138,599</b>	
	<b>Other Related Work Not Itemized Above</b> (Hardware, valve boxes, misc. appurtenances...)				<b>\$ 7,000</b>	
	<b>Total for Division 15</b>				<b>\$ 145,600</b>	
<b>Division 16</b>	<b>Electrical</b>					<b>\$ 522,200</b>
	New Electrical Service	1.0	LS	\$ 24,500.00	\$ 24,500	
	Main Circuit Breaker	1.0	LS	\$ 12,500.00	\$ 12,500	
	Diesel Generator and ATS	1.0	LS	\$ 185,000.00	\$ 185,000	
	Pump Motor Controllers (VFD w/ RVSS bypass)	2.0	EA	\$ 44,500.00	\$ 89,000	
	Power Distribution Equip (Switchboard & Panelboards)	1.0	LS	\$ 7,500.00	\$ 7,500	
	Lighting	1.0	LS	\$ 18,000.00	\$ 18,000	
	Conduits and Conductors	1.0	LS	\$ 20,625.00	\$ 20,625	
	Miscellaneous Electrical	1.0	LS	\$ 40,000.00	\$ 40,000	
	Electrical Installation	25.0	%	\$ 100,000.00	\$ 100,000	
	<b>Subtotal</b>				<b>\$ 497,125</b>	
	<b>Other Related Work Not Itemized Above (Manuf. Certificates, Training, Heat Tracing, Grounding ...)</b>				<b>\$ 25,000</b>	
	<b>Total for Division 16</b>				<b>\$ 522,200</b>	
<b>Division 17</b>	<b>Instrumentation and Controls</b>					<b>\$ 160,000</b>
	Flow Meter	1.0	EA	\$ 9,500.00	\$ 9,500	
	Pressure Transmitter	1.0	EA	\$ 7,500.00	\$ 7,500	
	Process Control System (PLC, OIT, Misc. Panels, etc.)	1.0	LS	\$ 80,000.00	\$ 80,000	
	SCADA Integration	1.0	LS	\$ 45,000.00	\$ 45,000	
	Miscellaneous Instrumentation	1.0	LS	\$ 10,000.00	\$ 10,000	
	<b>Subtotal</b>				<b>\$ 152,000</b>	
	<b>Other Related Work Not Itemized Above (Gauges, Test Equipment, Manuf. Certificates, Troubleshooting, Training)</b>				<b>\$ 8,000</b>	
	<b>Total for Division 17</b>				<b>\$ 160,000</b>	

Table B-9

**Opinion of Probable Construction Cost**  
**Rte. 15 WWPS**  
**June 2023**

Division	Cost Item		Quantity	Units	Materials		Total
	Item				\$/Unit	Subtotal	
<b>Cost Summary</b>							
		Division 1 General Requirements					\$ 390,200
		Division 2 Sitework					\$ 336,800
		Division 3 Concrete					\$ 212,600
		Division 4 Masonry					\$ -
		Division 5 Metals					\$ 10,200
		Division 6 Wood and Plastics					\$ -
		Division 7 Thermal and Moisture Protection					\$ 8,000
		Division 8 Doors and Windows					\$ 22,000
		Division 9 Finishes					\$ 12,300
		Division 10 Specialties					\$ 2,400
		Division 11 Equipment					\$ 160,000
		Division 14 Conveying Systems					\$ -
		Division 15 Mechanical					\$ 145,600
		Division 16 Electrical					\$ 522,200
		Division 17 Instrumentation and Controls					\$ 160,000
		<b>Subtotal Construction Estimate</b>					\$ 1,982,300
		<b>Construction Contingency (25%)</b>					\$ 495,575
		<b>Total Construction Cost</b>					\$ 2,477,875
		<b>Engineering (15%)</b>					\$ 372,000
		<b>Easements</b>					\$ 12,500
		<b>Total Project Cost</b>					\$ 2,862,375
		<b>High Range Estimate (+30%)</b>					\$ 3,721,100
		<b>Low Range Estimate (-20%)</b>					\$ 2,289,900

## Appendix C – Preliminary Environmental Review and Permit Register

## **Fluvanna County Zion Crossroads Wastewater System Preliminary Environmental Review (PER)**

### Brief Project Description:

This review consists of the identification of potential environmental constraints or areas of concern within the proposed project area for the Fluvanna County Zion Crossroads Wastewater System project. Given the project location, a feature survey and wetland delineation are anticipated to be necessary to supplement the topographic survey to identify environmentally sensitive features within a 50' or 100'-wide corridor(s) around the proposed alignment(s). As Palustrine Forested (PFO) wetlands and streams have been previously identified within the project area, it is anticipated that the project will require the preparation of a Joint Permit Application (JPA).

It is anticipated that the gravity sewer, pump station and force main portions of the project will need to be permitted together/as a singular project due to the fact that these components do not have independent utility when considered separately. Based on preliminary alignments and locations, it appears that the project would require a U.S. Army Corps of Engineers (USACE) Nationwide Permit 58 (Utility Line Activities and Other Substances), and a Department of Environmental Quality (DEQ) Section 401 Certification or a Virginia Waters Protection (VWP) General Permit.

### Results of the Preliminary Environmental Review:

- Cultural Resource surveys – Two previously identified architectural resources and one previously identified archaeological resource are located immediately adjacent to the proposed project areas. The #1009 Bridge (DHR ID: 032-0406) is located adjacent to the northern extents of all proposed gravity sewer alignments; this resource has been determined not eligible for listing on the National Register of Historic Places (NRHP). Hamm's County Store (DHR ID: 032-0374) is located adjacent to the gravity sewer alignment Option 1; this resource has not been evaluated for its NRHP eligibility. Archaeological resource ID 44FV0223, a domestic dwelling site, lies adjacent to the northern extent of all alignment options for the proposed force main; this resource has not been evaluated for its NRHP eligibility.

No previous Phase I Cultural Resource surveys are recorded for the project area. Given the extent of previous development and disturbances along the majority of the proposed alignments, and the nature of the project, it is anticipated that the potential for this project to adversely affect cultural or historic resources will be low. However, it is suggested that a Phase I cultural resources survey be performed along the preferred alignment (once selected) to ensure that unidentified cultural resources within the proposed limits of disturbance are accounted for, and all cultural resources are avoided as practicable to ensure that the project has no adverse effects to cultural resources. It is anticipated this review will be necessary for the Section 106 process that will be required as part of the USACE permit application review.

- Review Existing Threatened and Endangered species registers – A preliminary review of Federal and State databases including those managed by the Virginia Department of Conservation and Recreation Division of Natural Heritage (VDCR-NH), Virginia Department of Wildlife Resources (DWR), and the U.S. Fish and Wildlife Service (USFWS) indicated that no threatened and endangered species (T&E) have been documented within the project area. The Ballinger Creek/Hunter’s Branch Stream complex is listed as a Stream Conservation Unit (SCU) by DCR and potential habitat for the State Endangered Virginia Piedmont Water Boatman by VDWR. However, no confirmed habitat is present within the project area. Further reviews and agency consultations will be utilized as part of the permitting process to determine if additional studies or surveys are required to comply with Federal or State Endangered Species Act.
- Regulated Floodplains – A preliminary review of the Federal Emergency Management Agency (FEMA) National Flood Hazard Layer Viewer and the Fluvanna County GIS mapper indicated that there are no flood hazard areas within the project area. In addition, the majority of the project would be constructed underground and is not anticipated to result in a change in elevation within the project area. Floodplain studies are not anticipated to be necessary for this project.
- Conservation Easements & Agricultural/Forestal Districts – A preliminary review of the Virginia Outdoors Foundation (VOF) Conservation Lands mapper and the Fluvanna County GIS mapper indicated that there are no conservation easements or conservation districts located within the proposed project area.
- Hazardous Materials – The DEQ Environmental Data Mapper was used to identify Land Related Records of hazardous materials sources and sites. A number of potential sources for hazardous materials exist within and adjacent to the north of the proposed project area. Facilities with solid waste permits and registered petroleum tanks exist mainly at the northern extents of the proposed gravity sewer alignments along Three Notch Road. There are also several petroleum release record sites in the same vicinity. Additionally, there are two closed National Preparedness for Response Exercise Program (PReP) Pollution Response sites along Troy Road near to the location of Pump Station Option 1 and the southern extent of gravity sewer alignment Option 1 and force main alignment Options 1.0 and 1.1. The majority of the project area does not have any recorded hazardous materials sites.
- WOUS/Wetland Impacts – The proposed alignments were compared to the available stream and wetland layers available through the National Wetland Inventory (NWI) and the Fluvanna County mapper to assess the potential for each element to impact jurisdictional wetlands and streams. The following information for each figure was estimated based off of this preliminary mapping:
  - Gravity Sewer Option 1 – This alignment runs parallel to Hunter’s Branch for a distance of approximately 2,000 feet and appears to include two stream crossings.

- Gravity Sewer Option 2 – This alignment runs parallel to Hunter’s Branch for approximately 4,500 feet and appears to include at least 4 stream crossings. The alignment also runs through areas mapped as Palustrine Forested (PFO) wetlands on the NWI maps.
- Gravity Sewer Option 3 – This alignment runs parallel to Hunter’s Branch for a distance of approximately 2,000 feet and appears to include two stream crossings, including a crossing of Ballinger Creek where the NWI shows PFO wetlands being present.
- Pump Station Location Option 1 – This location appears to be in uplands.
- Pump Station Location Option 2 – This location appears to be adjacent to Hunter’s Branch near an area mapped as PFO wetlands in the NWI database.
- Pump Station Location Option 3 – This location appears to be adjacent to Ballinger Creek near an area mapped as PFO wetlands in the NWI database.
- Force Main Option 1.0 – This alignment appears to cross Ballinger Creek twice and run adjacent to the stream for a short distance (approximately 500 ft.). This alignment runs parallel to the creek approximately where a mapped PFO wetlands is identified on the NWI map.
- Force Main Option 1.1 – This alignment appears to cross Ballinger Creek three times and run adjacent to the stream for two short sections (approximately 500 ft. each). This alignment runs parallel to the creek approximately where a mapped PFO wetlands is identified on the NWI map.
- Force Main Option 2.0 – This alignment appears to cross Ballinger Creek and Hunter’s Branch a combined 3 times and crosses Hunter’s Branch where a mapped PFO wetlands is identified on the NWI map.
- Force Main Option 2.1 - This alignment appears to cross Ballinger Creek and Hunter’s Branch a combined 4 times and crosses Hunter’s Branch where a mapped PFO wetlands is identified on the NWI map. This alignment also runs parallel to Ballinger Creek for a short distance (approximately 500 ft.).
- Force Main Option 3 - This alignment appears to cross Ballinger Creek twice. This alignment also runs parallel to Ballinger Creek for a short distance (approximately 500 ft.).

**Environmental Constraints Summary Table**

<b>Wastewater Facility</b>	<b>Cultural Resources</b>	<b>T&amp;E Species</b>	<b>Hazmat Sites</b>	<b>WOUS Impacts</b>
<b>Gravity Sewer Option 1</b>	Adjacent to DHR ID 032-0406 (not eligible) and ID 032-0374 (not evaluated); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	Facilities & Petroleum spill sites @ north end; PReP sites @ south end	Estimated 2 stream crossings; Parallel to stream for approx. 2,000 ft.
<b>Gravity Sewer Option 2</b>	Adjacent to DHR ID 032-0406 (not eligible); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	Facilities & Petroleum spill sites @ north end	Estimated 4 stream crossings; Parallel to stream for approx. 4,500 ft.; Probable PFO impacts

<b>Wastewater Facility</b>	<b>Cultural Resources</b>	<b>T&amp;E Species</b>	<b>Hazmat Sites</b>	<b>WOUS Impacts</b>
<b>Gravity Sewer Option 3</b>	Adjacent to DHR ID 032-0406 (not eligible); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	Facilities & Petroleum spill sites @ north end	Estimated 2 stream crossings; Parallel to stream for approx. 2,000 ft.; Probable PFO impacts
<b>Pump Station Option 1</b>	Phase 1 Survey recommended	No known T&E species present	PReP sites adjacent	None identified
<b>Pump Station Option 2</b>	Phase 1 Survey recommended	No known T&E species present; Adjacent to SCU/SE species potential habitat.	None identified	Potential stream/PFO impacts
<b>Pump Station Option 3</b>	Phase 1 Survey recommended	No known T&E species present; Adjacent to SCU/SE species potential habitat.	None identified	Potential stream/PFO impacts
<b>Force Main Option 1.0</b>	Adjacent to DHR ID 44FV0223 (not evaluated); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	PReP sites @ south end	Estimated 2 stream crossings; Parallel to stream for approx. 500 ft.; Probable PFO impacts
<b>Force Main Option 1.1</b>	Adjacent to DHR ID 44FV0223 (not evaluated); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	PReP sites @ south end	Estimated 3 stream crossings; Parallel to stream for approx. 1,000 ft.; Probable PFO impacts
<b>Force Main Option 2.0</b>	Adjacent to DHR ID 44FV0223 (not evaluated); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	None identified	Estimated 3 stream crossings; Probable PFO impacts
<b>Force Main Option 2.1</b>	Adjacent to DHR ID 44FV0223 (not evaluated); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	None identified	Estimated 4 stream crossings; Parallel to stream for approx. 500 ft.; Probable PFO impacts
<b>Force Main Option 3</b>	Adjacent to DHR ID 44FV0223 (not evaluated); Phase 1 Survey recommended	No known T&E species present; Crosses SCU/SE species potential habitat.	None identified	Estimated 2 stream crossings; Parallel to stream for approx. 500 ft.; Probable PFO impacts

## Fluvanna County Zion Crossroads PERMIT REGISTER (Environmental Permits)– 05/16/2023

Agency	Permit/Approval Type	Regulatory Citation	Project Requirement	Action/Report/Application	Design Phase Necessary to Make a Determination of need or submittal	Production/Processing Length	Client Signature	Submittal Date	Current Status
U.S. Army Corps of Engineers (USACE)	Jurisdictional Determination (JD) (Section 404)	33 U.S.C. §1344	Wetland Delineation	Wetland Delineation Report and Jurisdictional Determination Request	30%	3 months		*Per recent USACE guidance, Delineation Reports (DRs) submitted with a JPA will take priority over stand-alone DR submissions.	
U.S. Army Corps of Engineers (USACE)	Nationwide Permits (NWP) Clean Water Act (Section 404 & Section 10)	33 U. S. C. §1344	Anticipated to be necessary based on Preliminary Alignments; Permit Required if jurisdictional features will be impacted; NWP #58 (Utility Line Activities and Other Substances) anticipated	Nationwide #58 anticipated; temporary impacts to jurisdictional features at crossings anticipated, some tree clearing likely required.	60-100% plan review	3-4 months			
VA Department of Environmental Quality (DEQ)	Virginia Water Protection (VWP) Permit (Section 401 Water Quality Certificate)	9 VAC 25-260-10 9 VAC 25-210-10 et seq 9 VAC 25-680-10 et seq	Anticipated to be necessary based on Preliminary Alignments; Permit Required if jurisdictional features will be impacted; VWP general permit or VWP Coverage Decision/Exemption necessary (dependent on proposed impacts).	Nationwide #58 anticipated; temporary impacts to jurisdictional features at crossings anticipated, VWP coverage decision or general permit will be required.	60-100% plan review	3-4 months			
Virginia Marine Resource Commission (VMRC)	Subaqueous Individual Permit to construct in Virginia Tidal Wetlands and Subaqueous bottoms.	Code of VA § 28.2-1200 through 28.2-1400	<b>Not Anticipated Necessary;</b> No State Waters identified within project area.	No waters under VMRC jurisdiction have been identified within the proposed project areas.	60-100% plan review	3-6 months	N/A	N/A	N/A
VA Department of Environmental Quality (DEQ)	Certificate to Construct	9 VAC 25-790-50 and 60 9 VAC 25-740	For Municipal Sewage Collection, major modifications if engineer is needed.	File Certificate to Construct application	Plan Approval Prior to Bid	30-45 days			
VA Department of Environmental Quality (DEQ)	Certificate to Operate	9 VAC 25-790-50 and 60	Proposed action will require a CTO for the new systems being proposed.	File application at substantial completion (requires statement of completion)	Plan Approval -Prior to Operation	2 weeks			



VA Department of Environmental Quality (DEQ)	Air Quality Permit for Generator Emission	9 VAC 5-80-1100	TBD; dependent on if proposed Pump Station requires a generator and on size of generator; see below for limits of exemption from permit requirements by generator size, anything over will need a permit.  Diesel engines that have an aggregate brake horsepower of less than 1,675 horsepower (1,125 kilowatts). **NOTE: "Aggregate" means the sum or total brake horsepower (or kilowatts) for all generators included in the application.	File permit application if necessary upon determination of requirement, size & fuel type	60-90%	1 month			
Fluvanna County and VA Department of Environmental Quality (DEQ)	Stormwater Management Program Permit (VSMP – DEQ, and SWPPP preparation (Section 402))	9VAC25-880-50	If limits of disturbance in excess of 1 acre, a VSMP will be required; will need to be permitted as part of Pre-Construction approvals process	100% plan review and approval	Minor Site Plan	Estimated 30 days			
Fluvanna County	Erosion and Sediment Control Plan Approval (w/ Land Disturbing Permit application)	VA Code 1950 10-1-506 Fluvanna County Ordinances Section 6-1-3/4	If LOD exceeds 1 acre, ESC Plan must be included with land disturbing application	TBD, anticipated necessary. Submission and approval of an ESC plan with the land disturbing permit application	90%	Estimated 45 days			
Fluvanna County Permits – TBD	Land Disturbing Permit		Submission of plats, ESC Plan, and completed land disturbing permit application	Submission of land disturbing permit application	Site plan or minor site plan approval	Estimated 45-90 days			
Fluvanna County Permits – TBD	Site Development Application/ Building & Zoning Permit		Submission of Site Development Application and Building & Zoning Permit Application (As applicable)	Submission of Site Development Application and Building & Zoning Permit Application	Site plan or minor site plan approval	Estimated 45-90 days			
Fluvanna County Permits – TBD	Tree Protection Plan		A tree protection plan is required for site development plans involving land clearance of more than ½ acre and/or all activities requiring a land disturbing permit; assumed to be applicable to this project.	Submission of Tree Protection Plan with Final Site Development Plan	Site plan or minor site plan approval	Estimated 45-90 days			
VDOT	VDOT Entrance Permit	24 VAC 30-151	Required for access to VDOT Right of Way.	LUP Application with VDOT bond.	Required once plan is approved by site review and in bonding	2-3 weeks			

Acronyms: WOUS – Waters of the U. S.



# Zion Crossroads Rte. 250/15 Wastewater System

Fluvanna County Board of Supervisors Meeting

Brett Heim, PE, Senior Project Manager, Dewberry Engineers, Inc.

August 2, 2023

# Agenda

- Terminology
- Background
- Need for expanding the system
- Sizing of the wastewater pump station (WWPS)
- Location of WWPS, gravity sewer, and force main
- Phasing of expansion
- Opinion of probable construction costs



# Terminology

- Gravity sewer: underground pipes that flow by gravity. Typically flow to a wastewater pump station or treatment plant.
- Wastewater pump station (WWPS): pumps flow from a lower elevation to a higher elevation through a force main.
- Force main: pressurized pipe that allows pumped wastewater to be conveyed from a lower elevation to a higher elevation.
- Wastewater treatment plant (WWTP): location where wastewater is treated (cleaned).
- MGD = unit of flow rate, million gallons per day

# Background

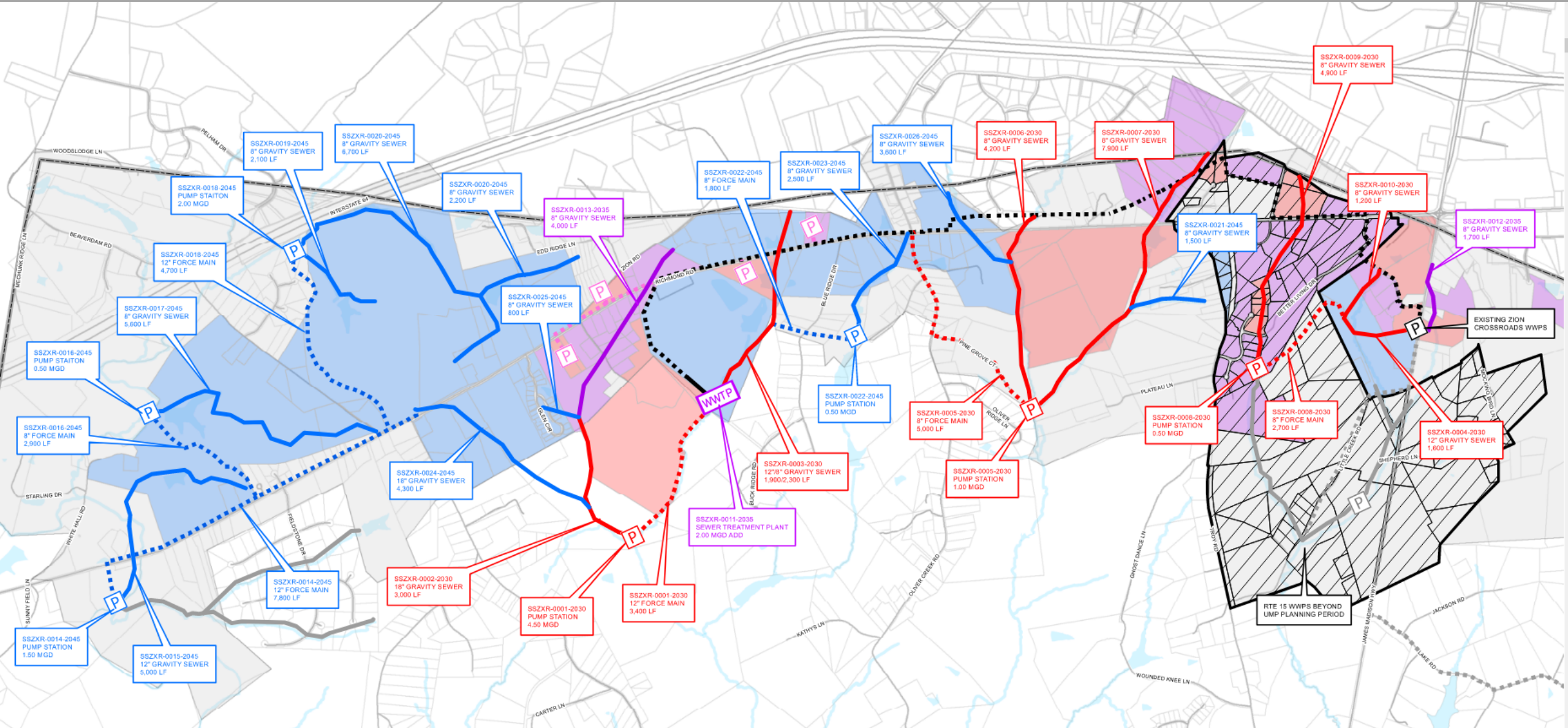
- Dewberry tasked with evaluating the expansion of the wastewater system south along Rte 250 & 15
- Completed draft PER in May 2023
- Completed final PER in June 2023



# Need for Expansion of Wastewater System

- Allows for continued development along Troy Rd., Rte. 250 and Rte. 15
  - Identified as part of 2022 Utilities Master Plan
- Existing interest in development along Rte. 250 and Rte. 15
- Need to support with utilities
- Opportunity to capitalize on development by cost sharing expansion

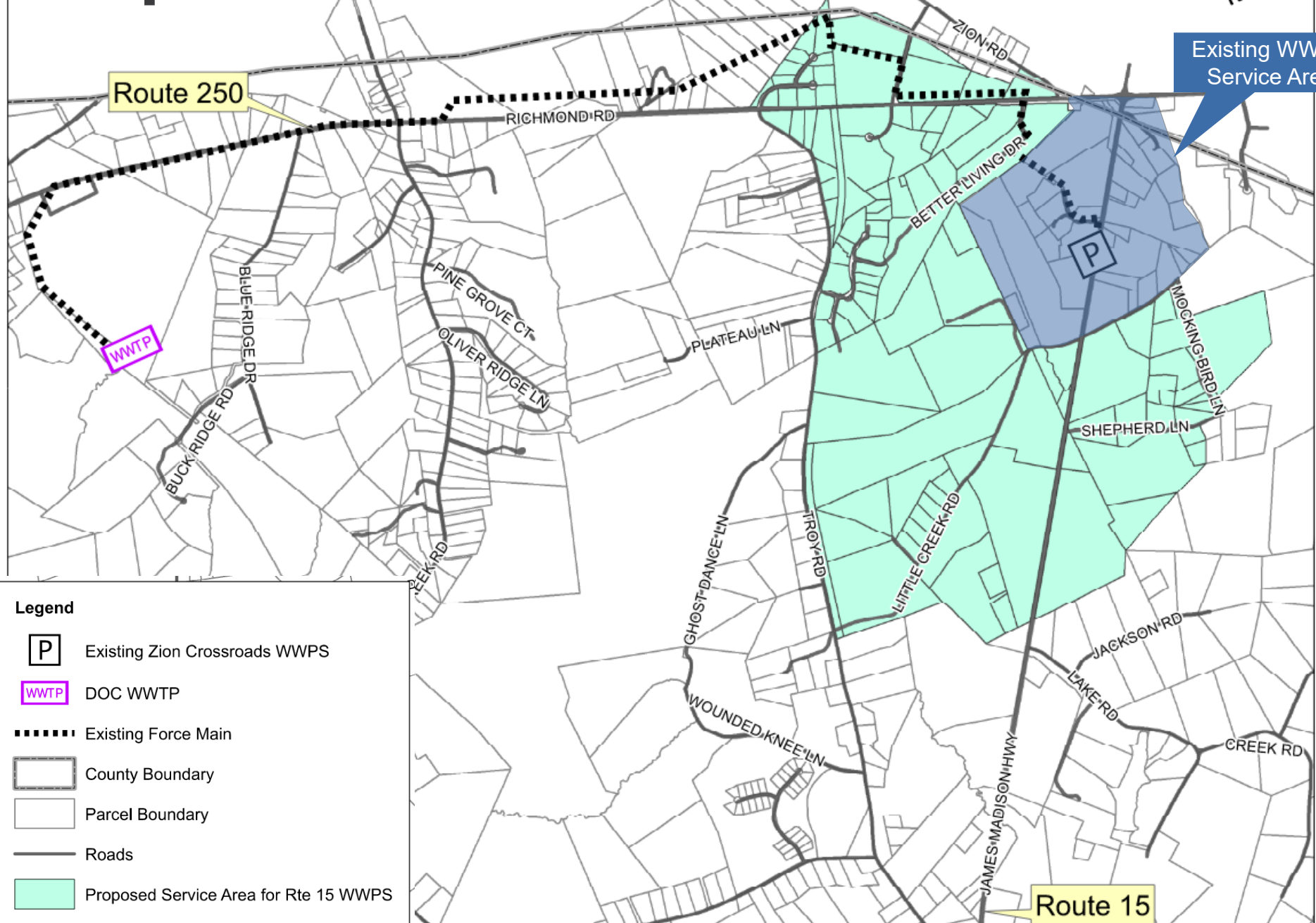
# Part of Wastewater Master Plan



# Proposed Service Area



BOS2023-08-02 p.136/212



**Legend**

- Existing Zion Crossroads WWPS
- DOC WWTP
- Existing Force Main
- County Boundary
- Parcel Boundary
- Roads
- Proposed Service Area for Rte 15 WWPS



# Sizing Criteria

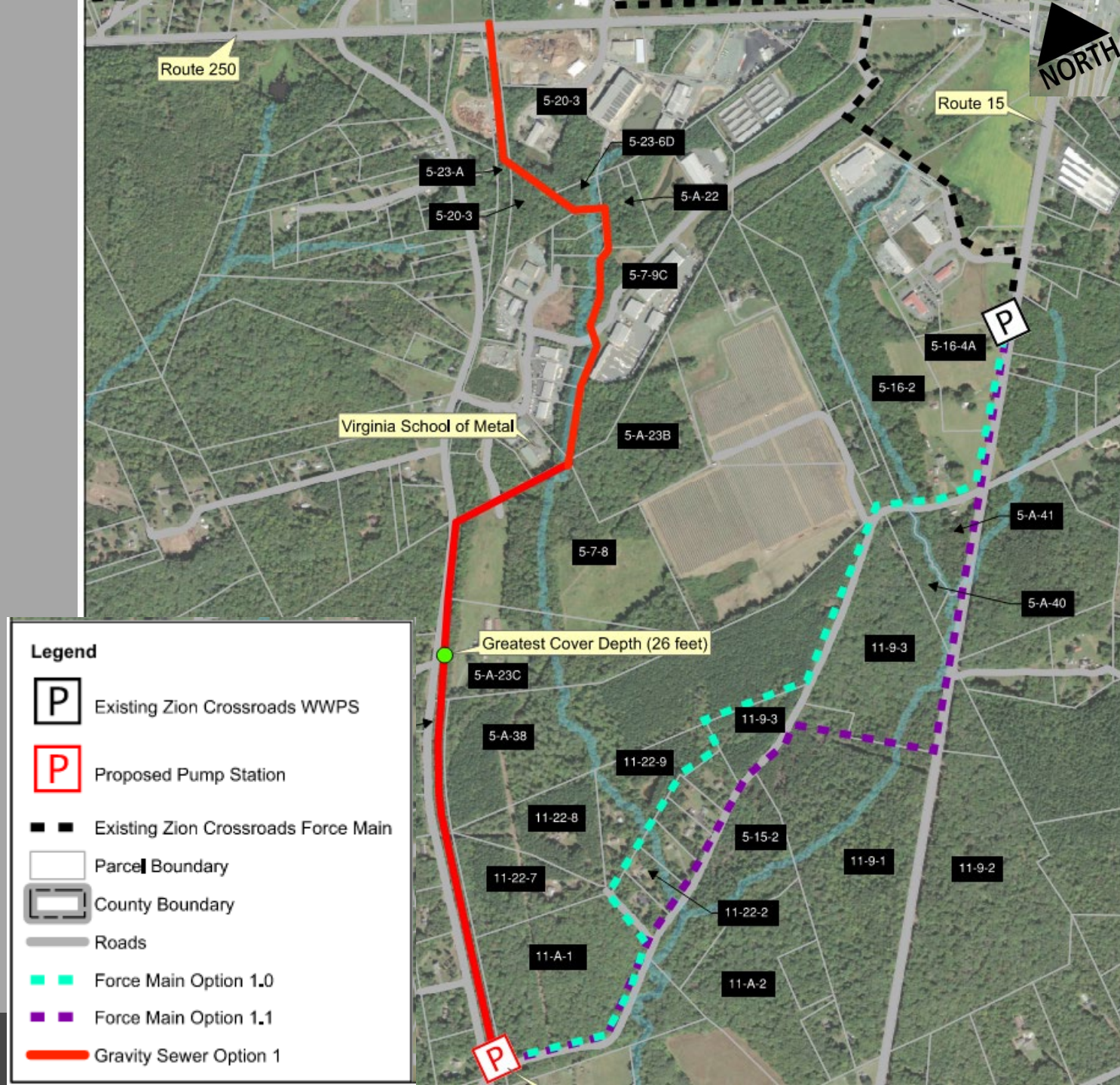
- WWPS sized for 1 MGD
  - Limited by size of the existing WWPS
  - 1 MGD ~ 4 million sq. ft. shopping center or 5 million sq. ft. office space
- Dept. of Corrections Wastewater Treatment Plant
  - 0.3 MGD currently, with possible expansion to 1.8 MGD
  - Currently in discussions with DOC to analyze an expansion to 0.6 MGD



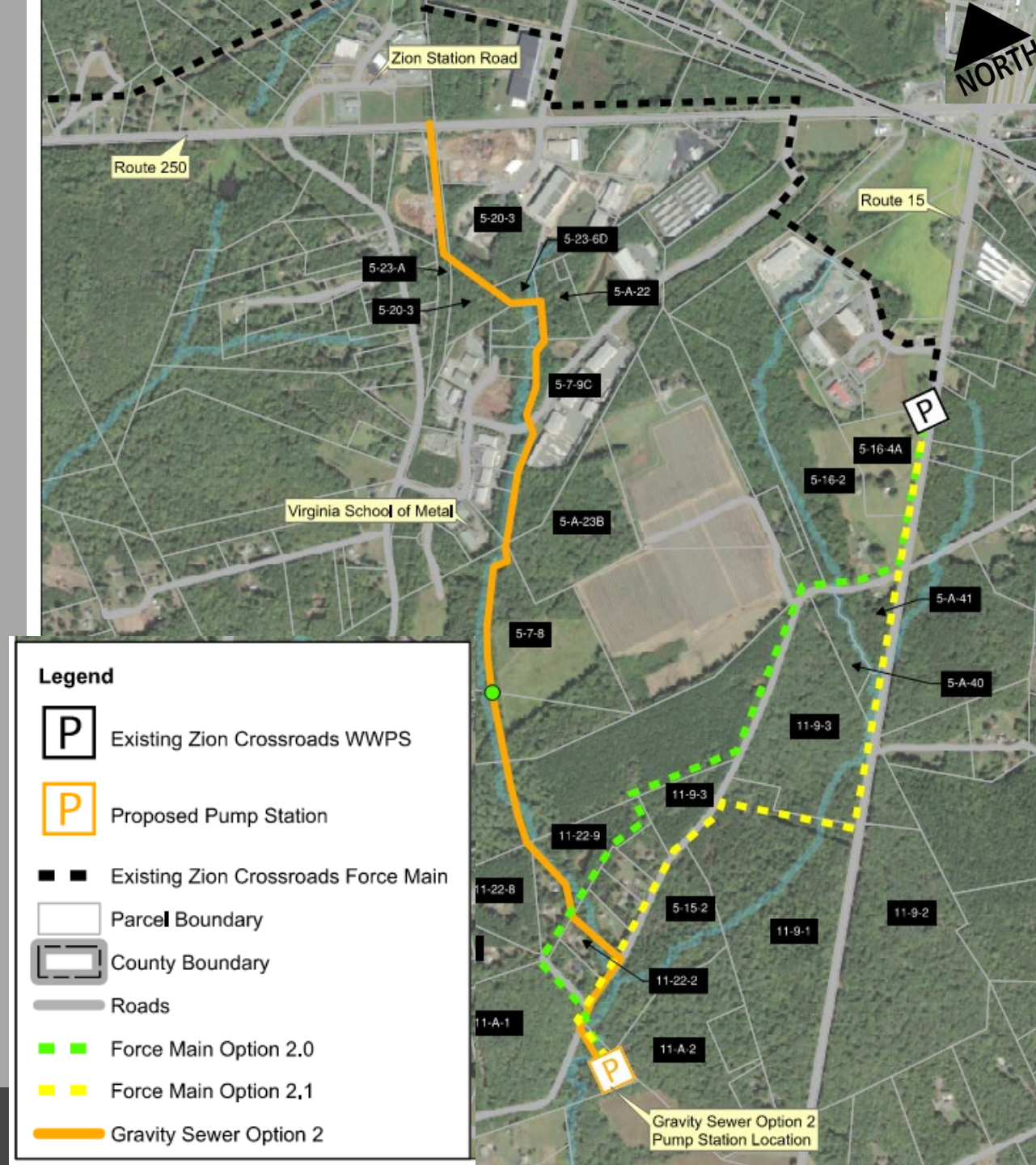
# Location of WWPS

- Considerations:
  - Maximize service area while balancing cost and constructability
  - Leverage existing development interest
  - Attract businesses to County utilities
- Gravity sewer: evaluated 3 different route options
  - Chose shortest option while maximizing service area to save on cost
- Force main: evaluated 5 different route options
  - Chose shortest option for cost savings
- Wastewater pump station: evaluated 3 different locations
  - Located to minimize difficulty of construction and save on cost

# Option 1

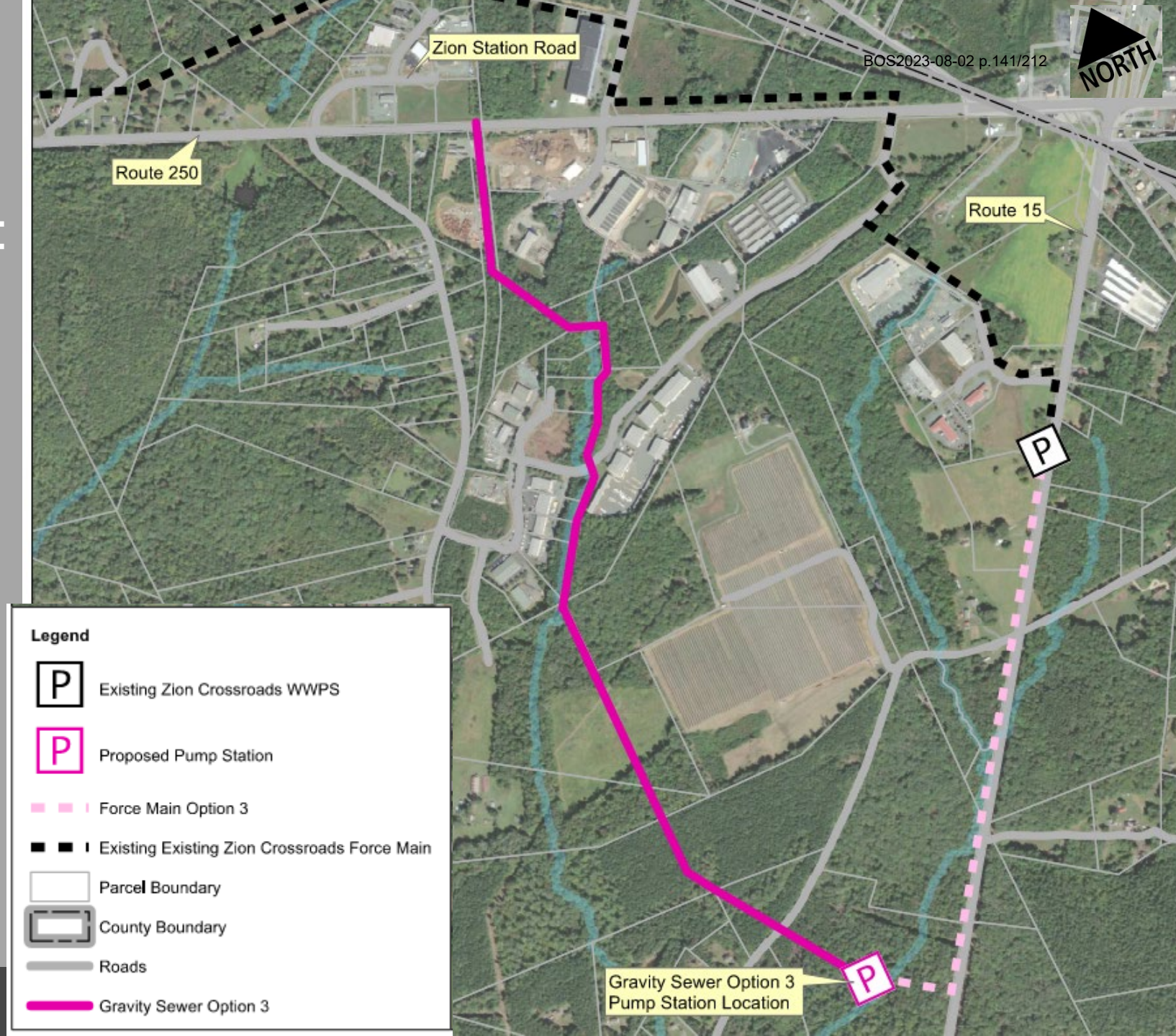


# Option 2



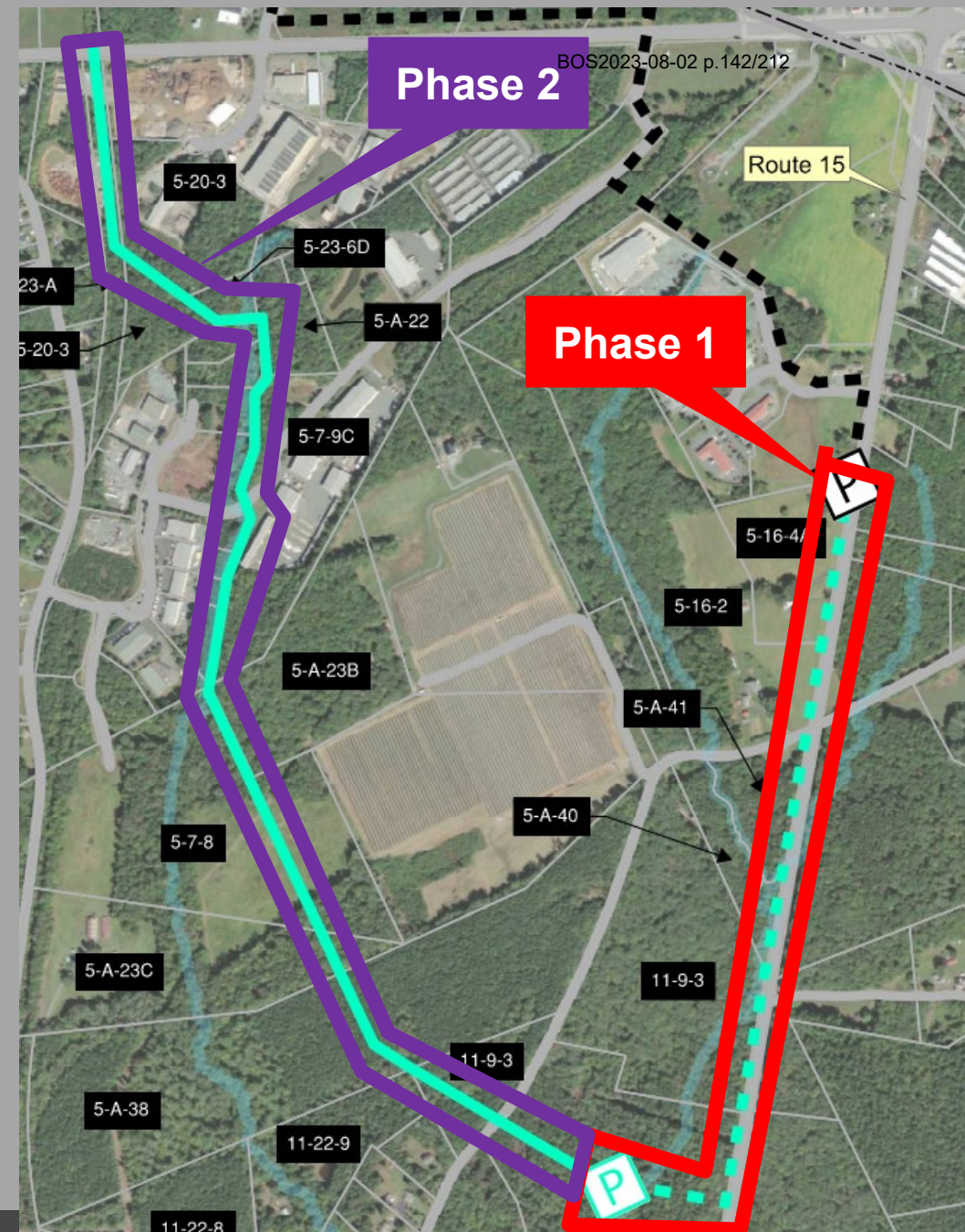
# Option 3

- Recommended Option 3:
  - Shortest route
  - Lowest cost
  - Impacted the fewest property owners



# Phasing of Expansion

- Phase 1: Build WWPS and force main
  - Parcels along Rte. 15 are more likely to develop sooner than along the gravity sewer route
  - Leverage potential cost sharing with developers
- Phase 2: Gravity sewer extension to Rte. 250
  - When demand grows along Troy Rd. and Rte. 250



# Opinion of Cost

Phase	Component	Option 1	Option 2	Option 3
Phase 1	Force Main	\$3.05M	\$2.71M	\$1.73M
	Pump Station	\$2.86M	\$2.86M	\$2.86M
Phase 2	Gravity Sewer	\$4.41M	\$4.27M	\$3.75M
<b>Total</b>		<b>\$10.32M</b>	<b>\$9.84M</b>	<b>\$8.34M</b>

All dollars in millions.



# Timeline

- Phase 1: Pump Station & Force Main
  - Design & Easement Acquisition: 12 months
  - Construction: 12-18 months
- Phase 2: Gravity Sewer
  - Design & Easement Acquisitions: 12 months
  - Construction: 10-12 months







# Questions?

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Brett Heim: [bheim@dewberry.com](mailto:bheim@dewberry.com)



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

TAB H

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Dogs Running at Large Ordinance				
<b>MOTION(s):</b>	N/A				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	Dan Whitten, County Attorney				
<b>PRESENTER(S):</b>	Dan Whitten, County Attorney				
<b>RECOMMENDATION:</b>	Informational				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>There has been a lot of discussion from residents and representatives of the Sheriff's Office over the years for a Dogs Running at Large ordinance, while trying to find a balance for all residents in the community. Currently, Fluvanna County only has a dogs running at large ordinance applicable to the Lake Monticello subdivision, which at minimum needs to be updated to reflect the correct magisterial districts representing Lake Monticello. The County Attorney has drafted amendments to the running at large ordinance that would make the ordinance applicable county-wide. The amendments would make the ordinance similar to Louisa County's running at large ordinance. The ordinance would allow for warnings before the matter goes to court. There are exemptions for dogs engaged in hunting or training for hunting or if the dog is assisting in farming activity.</p>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Fluvanna County Code - Sec. 4-2-2. - Running at large ordinance amendments (blacklined and final versions).</li> <li>• Louisa County Code - Sec. 14-28. Dogs not to be off owner's premises except when under control; enforcement.</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X				



ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF  
FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 TO CLARIFY THAT THE DOG  
RUNNING AT LARGE ORDINANCE IS APPLICABLE TO THE ENTIRE COUNTY WITH  
EXEMPTIONS FOR HUNTING AND AGRICULTURE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

*(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2, as follows:*

Sec. 4-2-2. – ~~Dogs R~~unning at large in Lake Monticello subdivision.

- (a)** The running at large of all dogs at any time is hereby prohibited within the confines of Lake Monticello subdivision, in the Cunningham magisterial district of the County. **It shall be the duty of a sworn law enforcement officers to enforce the provisions of this section.**
- (b)** For the purposes of this section a dog shall be deemed to run at large while roaming ~~or~~ running ~~or self-hunting~~ off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting **or training for hunting** outside of such subdivision under the direction of its owner or custodian and shall thereafter stray **from lawful hunting or training for hunting** into such subdivision; **or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation;** provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.
- (c)** **A violation of this section may result in such dog being taken into possession by the sworn law enforcement officer and returned to the owner or custodian with a written warning.**
- (d)** **A violation of this section by a habitual offender, defined as an owner or custodian having three or more violations of this section within two years, will result in a \$100.00 fine.** Any person who permits his dog to run at large shall be subject to a fine of not more than \$100.00.
- (e)** **A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.**

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

*(2) That the Ordinance shall be effective upon adoption.*

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF  
FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 TO CLARIFY THAT THE DOG  
RUNNING AT LARGE ORDINANCE IS APPLICABLE TO THE ENTIRE COUNTY WITH  
EXEMPTIONS FOR HUNTING AND AGRICULTURE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

*(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2, as follows:*

Sec. 4-2-2. – Dogs running at large

- (a) The running at large of all dogs at any time is hereby prohibited within the confines of the County. It shall be the duty of a sworn law enforcement officer to enforce the provisions of this section.
- (b) For the purposes of this section a dog shall be deemed to run at large while roaming or running off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting or training for hunting under the direction of its owner or custodian and shall thereafter stray from lawful hunting or training for hunting; or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation; provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.
- (c) A violation of this section may result in such dog being taken into possession by the sworn law enforcement officer and returned to the owner or custodian with a written warning.
- (d) A violation of this section by a habitual offender, defined as an owner or custodian having three or more violations of this section within two years, will result in a \$100.00 fine.
- (e) A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

*(2) That the Ordinance shall be effective upon adoption.*

**Sec. 14-28. Dogs not to be off owner's premises except when under control; enforcement.**

- (a) It shall be unlawful for any dog in this county to run at large at any time. It shall be the duty of the animal control officer to enforce the provisions of this section.
- (b) For the purpose of this section, a dog shall be deemed to be "running at large" while roaming or running off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, that no dog shall be deemed to be running at large in violation of this section if it shall be engaged in lawful hunting or training for hunting under the direction of its owner or custodian and shall thereafter stray from lawful hunting or training for hunting; or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation, provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.
- (c) A violation of this section may result in such dog being taken into possession by the animal control officer and returned to the owner with a written warning.
- (d) A habitual offender, three or more violations within two years, will result in a \$100.00 fine.
- (e) A violation within two years of receiving the fine will result in a court summons pursuant to Louisa County Code section 14-51 for an unlawful act that constitutes a Class 4 misdemeanor.

(Res. of 4-6-15(2015-87), Att.(§ 14-208); Res. of 5-2-22(2022-9), Att.)

State law reference(s)—Code of Virginia, § 3.2-6538 and § 3.2-6539.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

TAB I

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Truckers/Tractor Trailer Signage on Rt. 600 and Rt. 618				
<b>MOTION(s):</b>	N/A				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Information only				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>After being notified by the Sheriff's Office, the steep incline at the bottom of Rt. 618 (Lake Monticello Rd.) intersecting with Rt. 600 (South Boston Rd.) has led to tractor trailers stalling and creating traffic issues from time to time for these vehicles travelling west up Lake Monticello Rd. from South Boston Rd. After working with VDOT, a sign will be installed recommending:</p> <ul style="list-style-type: none"> <li>• "TRUCKERS – ROUTE 618 IS NOT RECOMMENDED FOR TRACTOR TRAILERS"</li> </ul>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X





# **TRUCKERS/TRACTOR TRAILER SIGNAGE ON RT. 600 AND RT. 618**

**Eric Dahl, County Administrator**

**August 2, 2023**

# Truckers/Tractor Trailer Signage on Rt. 600 and Rt. 618

- After being notified by the Sheriff's Office, the steep incline at the bottom of Rt. 618 (Lake Monticello Rd.) intersecting with Rt. 600 (South Boston Rd.) has led to tractor trailers stalling and creating traffic issues from time to time for these vehicles travelling west up Lake Monticello Rd. from South Boston Rd.



# Truckers/Tractor Trailer Signage on Rt. 600 and Rt. 618

- After working with VDOT, a sign will be installed recommending:
  - “TRUCKERS – ROUTE 618 IS NOT RECOMMENDED FOR TRACTOR TRAILERS”
- Example of proposed signage for Rt. 600 and Rt. 618



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**QUESTIONS?**

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB J**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	JRWA Project Cost Update				
<b>MOTION(s):</b>	N/A				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		C5
	X				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Information				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	I will provide the Board with updated JRWA construction, construction administration, permitting, property acquisition and cultural resource costs on the project.				
<b>FISCAL IMPACT:</b>	To be determined.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			X





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB K**

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors July 5, 2023 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday July 5, 2023, be adopted.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goals(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft Minutes July 5, 2023.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					<b>X</b>



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Fluvanna County Library  
214 Commons Blvd, Palmyra, Virginia 22963  
July 5, 2023  
Regular Meeting 5:00pm and 7:00pm**

**MEMBERS PRESENT:** Mozell Booker, Fork Union District, Chair  
 Patricia Eager, Palmyra District, Vice Chair  
 John M. (Mike) Sheridan, Columbia District (*entered meeting at 5:02pm*)  
 Tony O’Brien, Rivanna District (*entered meeting at 5:05pm*)  
 Chris Fairchild, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
 Kelly Harris, Assistant County Administrator  
 Dan Whitten, County Attorney  
 Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:00pm, Chair Booker called to order the Regular Meeting of July 5, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

Mr. Dahl asked to add *Ambulance Purchase Agreement No.2 with Atlantic Emergency Solutions, Inc.* to the agenda.

<b>MOTION:</b>	Accept the Agenda, for the July 5, 2023 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Justin May, Sheriff’s Office, Deputy Sheriff in Training, Started June 28th

Announcements and Updates - Summer Fun at the Library!!

FUN Workshops!!

- Bohemian Dreamcatcher – 2 workshops of 20 people each (Adults)
- Tech Day – LEGO Movie Maker & Robotics – 2 workshops of 20 people each

Special Performances:

- Peter McCory: One Man Band – 128 people
- Wes Iseli: Party Magic (magician) – 298 people

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Aug 2	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Aug 16	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Sept 6	5:00 PM	Regular Meeting	Performing Arts Center

**5 - PUBLIC COMMENTS #1**

At 5:04pm, Chair Booker opened the first round of Public Comments.

- Tom Diggs, 947 Jefferson Dr, spoke in opposition to ZTA 21:03.
- Christina Dickerson, 723 North Ruritan Dr, spoke in favor of a running at large ordinance for Fluvanna County.
- Suzy Morris, 6840 Thomas Jefferson Pkwy, spoke in opposition of a leash law.

With no one else wishing to speak, Chair Booker closed the first round of Public Comments at 5:15pm.

**6 - PUBLIC HEARING**

None.

**7 - ACTION MATTERS**

*Resolution Recommending Appointment to the Board of Equalization – Eric Dahl, County Administrator*

A member of the Fluvanna County Board of Equalization moved out of the County and had to resign from the Fluvanna BOE. This Resolution directs submission of the replacement nominee for Circuit Court consideration and formal appointment to the BOE.

<b>MOTION:</b>	Adopt a resolution entitled, “A RESOLUTION RECOMMENDING APPOINTMENT TO THE BOARD OF EQUALIZATION.”				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Motion	Second		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*Consulting Services Agreement with B. W. Murray, Inc. – Joyce Pace, General Registrar*

Locality Election Security Standards (LESS) under Applicable Law make this Consulting Services Agreement necessary as the County Electoral Board must certify its compliance with these new standards. The County’s objective in entering into this Agreement is to comply with (i) the 2023 Local Election Security Standards dated November 16, 2022, Version Number 4 (“LESS Standards”), attached the Agreement as Exhibit 1, and (ii) the 2023 Local Election Security Standards Controls Matrix, Tools and Resources dated November 2022, Version Number 4 (“LESS Controls”), attached to the Agreement as Exhibit 2. LESS Standards and LESS Controls as used in the Agreement mean as such standards are amended, modified, or replaced by similar standards or rules from time to time throughout the Term by the Virginia Department of Elections, or other agency given authority under Applicable Law to modify such standards, or as such are amended by Applicable Law. The Consultant in performing any Services under the Agreement must perform all Services so as to meet all applicable requirements, deadlines and target dates as required by the LESS Standards, LESS Controls, and any applicable Project Agreement. The expectation is the standards may change and this term agreement will allow for changes in work/scope as requirements are changed under Applicable Law. This task-order based term contract allows the parties to issues additional as-needed tasks based on changes in law or issues discovered.

<b>MOTION #1:</b>	Approve the Consulting Services Agreement with B. W. Murray & Co., Inc., the Fluvanna County Electoral Board and the Fluvanna County Registrar and the County for as-needed Services up to an maximum of no more than \$20,000 per annual term and those current tasks for Project Agreement 1 for Cybersecurity Planning Services for \$1,070.91 monthly and that Project Agreement 2 for Penetration Testing at a one-time cost of \$3,240, and further authorize the County Administrator to execute the agreement, project agreement 1 and project agreement 2, subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION #2:</b>	Approve an FY24 supplemental appropriation for the Registrar’s Office in the amount of \$20,000 from FY24 BOS Contingency to cover cybersecurity consulting services costs to comply with 2023 Locality Election Security Standards (LESS) from the Virginia State Board of Elections and the Virginia Department of Elections.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*Sheriff’s Office Recruitment, Retention, and Salary Increase – Eric Hess, Sheriff*

The Sheriff’s Office discussed recruitment, retention and a proposal to increase minimum salaries for deputies, along with some other proposed changes at the June 21, 2023 BOS meeting. At that meeting, Sheriff Hess proposed the following changes:

- Change starting pay:
  - Certified Deputies to \$52,500 (currently \$49,500)
  - Non-certified to \$49,500 (currently \$46,500)
  
- Change sign-on Bonus amounts:
  - Certified sign-on bonus to \$7,500 (currently \$5,000)

- Non-certified sign-on bonus - \$4,000 (currently \$0)
  - Increase shift differential to \$2,200 for patrol deputies (currently \$1,100)
  - Change to 80 hour pay period to be more competitive across the board – FCSO deputies work on average of an additional 104 hours per year over competing agencies with higher starting salaries and bonuses
- The board requested staff to come back with estimates for the proposed changes. After reviewing the Sheriff’s Office resignations/retirements from calendar year 2020-2023, the average is about 5 resignations/retirements per year. Based upon this data, the below would represent the costs for various components of the Sheriff’s Office proposed changes:

- 1) Increase Starting Pay for Deputies by \$3,000 for Certified and Noncertified:
  - i) Certified Deputies to \$52,500 (currently \$49,500)
  - ii) Non-certified to \$49,500 (currently \$46,500)

	<b>Increase Starting Pay \$3K</b>
Vacancy #1	\$ 3,000
Vacancy #2	\$ 3,000
Vacancy #3	\$ 3,000
Vacancy #4	\$ 3,000
Vacancy #5	\$ 3,000
subtotal	\$ 15,000
Benefit Costs	\$ 3,003
<b>EST. TOTAL</b>	<b>\$ 18,003</b>

- 2) Make Changes to Sign-On Bonuses:
  - i) Certified sign-on bonus to \$7,500 (currently \$5,000)
  - ii) Non-certified sign-on bonus - \$4,000 (currently \$0)

	<b>New Non-Certified Bonus</b>	<b>Increase Certified Bonus</b>
Vacancy #1	\$ 4,000	\$ 7,500
Vacancy #2	\$ 4,000	\$ 7,500
Vacancy #3	\$ 4,000	\$ 7,500
Vacancy #4	\$ 4,000	\$ 7,500
Vacancy #5	\$ 4,000	\$ 7,500
subtotal	\$ 20,000	\$ 37,500
LESS existing bonus cost (\$5k per)	\$ -	\$ 25,000
Increased bonus cost	\$ 20,000	\$ 12,500
Benefit Costs	\$ 1,530	\$ 2,869
<b>EST. TOTAL</b>	<b>\$ 21,530</b>	<b>\$ 15,369</b>

- 3) Differential Pay Change:
  - i) Increase shift differential to \$2,200 for patrol deputies (currently \$1,100)

	<b>Differential \$ Increase</b>
Differential Pay	\$ 1,100
20 Patrol Deputies subtotal	\$ 22,000
Benefit Costs	\$ 4,404
<b>EST. TOTAL</b>	<b>\$ 26,404</b>

MOTION #1:	Approve increasing the Sheriff’s Office Deputies starting salary as follows: - Pay Band 106 for Certified Deputies from \$49,120 to \$52,500 - Pay Band 105 for Non-certified Deputies from \$46,800 to \$49,500 with funding to come from the FY24 Sheriff’s Office vacancies.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	<b>5-0</b>				

<b>MOTION #2:</b>	Approve increasing the Sheriff’s Office Deputies Sign-on Bonus amounts as follows: - Certified Deputies from \$5,000 to \$7,500 - Non-certified Deputies from \$0 to \$4,000 with funding to come from the FY24 Sheriff’s Office vacancies.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second		Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION #3:</b>	Approve increasing Sheriff’s Office Deputies differential pay from \$1,100 to \$2,200 per fiscal year with funding to come from the FY24 Sheriff’s Office vacancies.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second		Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*JP Morgan Debt Service CIP Budget Transfers – Eric Dahl, County Administrator*

The County closed on debt financing with JPMorgan Chase Bank back on February 3, 2022 in the amount of \$5,231,500 for multiple Countywide FY22 CIP vehicle/equipment projects. Per the financing documents, the spend-down period of proceeds needs to be completed by August 3, 2023, otherwise any remaining funds go back to JPMorgan Chase Bank. As part of the financing, \$3,333,500 was allocated for Fire and Rescue Apparatus. When the County closed on the debt proceeds, a prepayment on 3 pieces of apparatus was funded. At the time, the County was expecting to take delivery prior to the spend-down period and pay for the remaining outstanding balances, but Fire and Rescue apparatus build delays will not have the apparatus to the County prior to August 3, 2023 deadline. The chart below shows outstanding proceeds for these projects.

Apparatus	Budget	Paid	Difference
Response 5	\$ 100,000.00	\$ -	\$ 100,000.00
Car 1	\$ 74,500.00	\$ -	\$ 74,500.00
Tower Ladder 53	\$ 1,670,000.00	\$ 1,375,071.00	\$ 294,929.00
Tanker 10	\$ 495,000.00	\$ 398,410.00	\$ 96,590.00
Attack 20	\$ 239,000.00	\$ 239,000.00	\$ -
Engine 20	\$ 755,000.00	\$ 616,906.00	\$ 138,094.00
<b>TOTAL</b>	<b>\$ 3,333,500.00</b>	<b>\$ 2,629,387.00</b>	<b>\$ 704,113.00</b>

In addition, there are a couple other Public Works/Department of Social Services vehicle purchases that have been ordered and we are supposed to receive by August 3, 2023, but there is a possibility for other delays. If we do not receive delivery of any vehicles/equipment prior to August 3, 2023, the County would have to fund these projects with Unassigned Fund Balance. Currently, the rate of return on County invested funds is around 5.15%, so it makes sense to utilize the debt proceeds to the fullest, especially considering our interest rate is 1.37%.

Lastly, the County has earned to date about a little over \$82,000 on interest earned on the unspent proceeds, which can be used toward vehicle/equipment purchases.

With the next Board of Supervisors meeting (August 2, 2023) only being one day before all proceeds need to be requisitioned (August 3, 2023), I would request the Board allow the County Administrator flexibility with a funding source transfer of already approved FY22, FY23 and FY24 CIP projects to best utilize the full amount of the JPMorgan Chase Bank proceeds, with an not to exceed amount of \$900,000. Any change in funding sources would be brought back to the Board no later than the August 16, 2023 meeting for ratification by the Board.

Some initial thoughts on intended fund transfer uses that would be considered are:

- \$301,008 - 8 Vehicles – Dodge Chargers for the Sheriff’s Office (contract on this agenda)
- \$331,070 - 1 Lake Monticello Ambulance being delivered June 30.
- \$108,990 – PG Athletic Field Lighting portion utilizing Unassigned Fund Balance

<b>MOTION:</b>	approve the County Administrator with the flexibility for a funding source transfer of already approved FY22, FY23 and FY24 CIP projects to best utilize the full amount of the JPMorgan Chase Bank proceeds issued February 3, 2022, with a not to exceed amount of \$900,000, and further require staff to bring any change in funding sources back to the Board for ratification no later than the August 16, 2023 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*Ambulance Purchase Agreement No. 2 with Atlantic Emergency Solutions, Inc.* – Eric Dahl, County Administrator  
 Fluvanna County’s ambulances have very high mileage and are in need of replacement. There are two build slots scheduled with Fluvanna and Atlantic Emergency Solutions, Inc. (AES); Lake Monticello Rescue is scheduled first, and the County Ambulance is scheduled to be built second. Lake Monticello Rescue offered to switch build slots so the County could get a new ambulance sooner, but the scheduled ambulance is priced \$100, 000 over what was budgeted for the County’s ambulance and the first build slot remained with Lake Monticello. During communications with AES, an earlier and comparable build slot for another county fell through, and by approving this purchase agreement, Fluvanna County is able to secure the earlier build slot, providing an ambulance sooner than originally expected.

<b>MOTION:</b>	Approve that cooperative purchase agreement entitled Ambulance Purchase Agreement No. 2 between Atlantic Emergency Solutions, Inc. and the County of Fluvanna for the purchase of Fluvanna County Wheeled Coach #622400 for \$337,076.00; and further authorize the County Administrator to execute the Agreement after attachment, review and approval by him of Exhibits 5 and 6 and subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**7A – BOARDS AND COMMISSIONS**

<b>MOTION:</b>	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
<b>BOARD/COMMISSION/COMMITTEE</b>	<b>APPOINTEES</b>		<b>APPT/ REAPPT</b>	<b>BEGINS TERM</b>	<b>ENDS TERM</b>
JAUNT Board – Fluvanna County Representative	Iscella Wittich		Appt	7/5/2023	6/30/2025
Economic Development and Tourism Advisory Council (EDTAC) – At-Large	Suzy Morris		Appt	7/5/2023	6/30/2025
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second			Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**8 – PRESENTATIONS**

*Dogs Running At Large Ordinance* – Eric Dahl, County Administrator

There has been much discussion from residents and representatives of the Sheriff’s Office over the years for a Dogs Running at Large ordinance, while trying to find a balance for all residents in the community. Currently, Fluvanna County only has a dogs running at large ordinance applicable to the Lake Monticello subdivision, which at minimum needs to be updated to reflect the correct magisterial districts representing Lake Monticello.

*After some discussion, Staff was directed to bring a draft Dogs Running At Large Ordinance back to the Board.*

**CLOSED MEETING**

<b>MOTION:</b>	At 6:29pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – emergency services department salaries; Prospective Industry – prospective business update; and Legal Matters – emergency procurement for vehicles, contract user grant under the water and sewer ordinance, and temporary signs on county property.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 7:24pm, move the Fluvanna County Board of Supervisors recess the closed meeting.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

2023 General Assembly Update – Dan Whitten, County Attorney  
 Mr. Whitten discussed legislation changes from the 2023 General Assembly that affects Fluvanna County.

**9 - CONSENT AGENDA**

The following items were approved under the Consent Agenda for July 5, 2023:

- Minutes of June 21, 2023 – Caitlin Solis, Clerk to the Board
- Purchase Agreement with Basic Auto Sales for 2022 Chevrolet Silverado 1500 – Tori Melton, Finance Director
- Magic City Vehicle Purchase Agreement – Tori Melton, Director of Finance
- FY23 ARPA Grant State Library – Tori Melton, Finance Director
- Cooperative Agreement under City of Charlottesville Virginia Contract No. 4600001760 for Police Uniforms with Howard Uniform Company, LLC – Eric Dahl, County Administrator
- County Attorney Paralegal/Legal Assistant Job Description – Donna Snow, Director of Human Resources
- Emergency Medical Services (EMS) Policies – Eric Dahl, County Administrator

<b>MOTION:</b>	Approve the consent agenda, for the July 5, 2023 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**10 - UNFINISHED BUSINESS**

*Personnel Policy 2-8-3 Pay and Allowances Temporary Amendment and FY24 Pay Rates and Classifications Revision* – Eric Dahl, County Administrator

In an effort to recruit Emergency Medical Technicians, the Board authorized a pay band increases and authorized the County Administrator to increase to the percentage above the minimum pay grade.

<b>MOTION:</b>	I move the Board of Supervisors approve an amendment to section 2.8.3(A) of the Personnel Policy to authorize the County Administrator to place a new employee at 20% above the minimum of the grade for a temporary 90 day period. I also move, that the pay band for an EMT BLS position be raised from a 12 to a 14, and the pay band for an EMT ALS position be raised from a 17 to a 19.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**11 - NEW BUSINESS**

None.

**12 - PUBLIC COMMENTS #2**

At 7:58pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 7:58pm.



**13 - CLOSED MEETING**

<b>MOTION:</b>	At 7:58pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – emergency services department salaries; Prospective Industry – prospective business update; and Legal Matters – emergency procurement for vehicles, contract user grant under the water and sewer ordinance, and temporary signs on county property.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second		Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 8:36pm, move the Fluvanna County Board of Supervisors recess the closed meeting.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**14 - ADJOURN**

<b>MOTION:</b>	Adjourn the regular meeting of Wednesday, July 5, 2023 at 8:37pm.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Caitlin Solis  
Clerk to the Board

---

Mozell H. Booker  
Chair



**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 20-2023**

**A RESOLUTION RECOMMENDING APPOINTMENT TO  
THE BOARD OF EQUALIZATION**

**WHEREAS**, Virginia Code Section 58.1-3370 requires the appointment of a Board of Equalization in each tax year immediately following the year a general reassessment is conducted in the County; and

**WHEREAS**, a member of the Board of Equalization, Ronald Lauziere, submitting his resignation after moving out of the County; and

**WHEREAS**, it is the desire of the Board of Supervisors of Fluvanna County to request that the Fluvanna County Circuit Court appoint a replacement Board of Equalization member and to suggest to the court the member to be appointed; and

**WHEREAS**, the Board of Supervisors desires to provide necessary clerical assistance for such Board of Equalization in accordance with Virginia Code Section 58-1-3376; and

**WHEREAS**, a general reassessment of the County has recently been completed; and

**WHEREAS**, the Fluvanna County Board of Supervisors requests the Board of Equalization to meet as frequently as necessary to hear all appeals from landowners concerning their reassessment; and

**WHEREAS**, the Fluvanna County Board of Supervisors encourages the Board of Equalization to meet with the assessors and review and evaluate their method of assessing the value of land in this reassessment; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Supervisors of Fluvanna County, as follows:

1) That the County Attorney be, and he is hereby, **DIRECTED** to request the appointment by the Fluvanna County Circuit Court of a replacement member for the Board of Equalization as required by law; and that, in so doing, the County Attorney shall submit to the Circuit Court a suggested replacement member for the Board of Equalization, such list being attached to this resolution as Exhibit A; and

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 5th day of July 2023:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X				X	
Christopher Fairchild, Cunningham District	X					X
Anthony P. O'Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					

Attest:

\_\_\_\_\_

Mozell H. Booker, Chair

Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

TAB L

<b>MEETING DATE:</b>	August 2, 2023				
<b>AGENDA TITLE:</b>	Blue Ridge Area Food Bank Partner Impact & Innovation Grant				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors accept the Blue Ridge Area Food Bank Partner Impact and Innovation Grant, in the amount of \$6,626.28, to be used by the Fluvanna Cooperative Extension as outlined in the attached Award Letter.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Kelly Harris, Assistant County Administrator				
<b>PRESENTER(S):</b>	Kelly Harris, Assistant County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	<p>The requested funds/items will improve the size and growth of the Fluvanna Senior Garden, Carysbrook Garden, and Community Garden. The gardens are used by Cooperative Extension as educational resources for the community and all fruits and vegetables grow in these gardens are donated to Fluvanna County Senior Centers and MACAA Food Pantry. The funds/items will help to maintain and expand the gardens and add/improve irrigation, allowing for a larger quantity of produce to be donated.</p> <p>The grant funding is provided as either reimbursement or direct pay by the Blue Ridge Area Food Bank for approved items listed on the award letter and Equipment Agreement. No funds are paid directly to the County of Fluvanna.</p>				
<b>FISCAL IMPACT:</b>	\$6,626.28 in reimbursement funding				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	BRAFB Partner Impact and Innovation Grant				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			X

# Partner Impact and Innovation Grant 2023

## REQUEST FOR PROPOSALS

**Deadline:** February 28, 2023

**Email \***

bredman@vt.edu

**Agency/Program Name: \***

Fluvanna Parks And Rec Community Gardens

**Agency/Program Number:**

**Agency/Program Phone Number : \***

434-842-3150

**Mailing Address: \***

PO Box 518 Fork Union VA 23055

**County Where Agency/Program Is Located:**

Fluvanna

**Food Bank branch that you work with/closest to your location: \*** Charlottesville Lynchburg Verona Winchester**Delivery Address (If different than mailing address):**

5725 James Madison Highway Fork Union VA

**Name of Person Completing Application: \***

Faith Staurt

**Phone Number: \***

434-842-3150

**Email Address: \***

fstuart@fluvannacounty.org

**Name of person who will receive equipment/items (if different than the person completing the application):**

Brittney Redman

**Phone Number (if different than the person completing the application):**

434-591-1950

**Email Address (if different than the person completing the application):**

bredman@vt.edu

**Does your pantry:**

Yes

No

distribute TEFAP (USDA)?

distribute CFSP?

do Partner Pick Up?

**Average number of unique individuals served across all food services each month:**

305

**Average number of pounds per household per distribution:**

362 total

**Please describe your organization's funding in 2022:**

- About what we expected
- Less than we expected
- More than we expected
- We do not fundraise

**Request Information**

**This grant opportunity is intended to help build your organization's capacity and capability to better serve your guests and work toward three core goals:**

- 1. Eliminate disparities in access to nutritious food.**
- 2. Improve health**
- 3. Support household financial stability**

**The questions below will help us understand how your requests will help your organization improve or expand your services and impact, while working toward these three goals.**

Please select which goal(s) your request supports: \*

- Eliminate disparities in access to nutritious food
- Improve health
- Support household financial stability

Please select & prioritize the category(ies) and item(s) included in your request. Please only request items that your organization needs. Please rank the priority of your requested categories/items with 1 being the MOST important priority to your mission and 5 being the LEAST important priority.

1 - Equipment: Racking/shelves/tables/exterior sheds

2 - Equipment: Other (please provide details in the following sections of the application)

3 - Guest Services: Community gardens

4 - Guest Services: Space upgrades



Transitioning to a  
501(c)(3)

Capability

Development: Other  
(please provide  
details in the  
following sections of  
the application)

Capability

Development: Other  
(please provide  
details in the  
following sections of  
the application)

**If you are requesting standard cold storage equipment from Appendix A (stand alone or walk-in coolers & freezers), please check the first option indicating that you have measured the space and it meets the specifications & measurements provided in Appendix A. In addition, please check the second option stating that you agree to pay for any storage, shipping, or other related fees if the equipment does NOT fit the space when delivered. \***

Yes, our agency has properly measured the space according to the specifications listed for the equipment in Appendix A.

Yes, if the equipment fails to fit in the designated space when delivered, our agency acknowledges that we are responsible for any fees related to returning the equipment.

Not applicable - we are NOT requesting any cold storage equipment.

**Please provide a detailed description of the reason why your agency/program needs the selected project categories and how these items will help you build your organization's capacity and capability to provide services to your guests and neighbors. Are the items new additions to your operations or replacing current equipment? \***

The items we have requested will improve the size and growth of our Fluvanna Senior Garden, Carybrook Garden, and Community Garden. The gardens are used as educational resources for our community and all fruits and vegetables grown are donated to our Senior Centers and MACCA Food Pantry. These items will help the growth in our beds, tools to expend and up keep the beds along with water irrigation. With these positive practices we can improve the fruit and vegetable growth and donate a larger quantity of produce to the Seniors and MACCA Food Pantry.

---

**Narrowing in, please summarize how your request will help your organization overcome current challenges and allow you to better serve your guests. \***

We can grow our garden to produce more fresh food to support the needs of the community

---

**How will the requested items help you to improve your services? (Choose all that apply.) \***

- Sustain our capacity to serve our current guests.
- Expand or grow our capacity to serve more guests.
- Eliminate disparities in access to nutritious food
- Improve health of our guests
- Support household financial stability
- Expand or grow our capacity to serve more nutritious food by offering guest choice.
- Sustain our capacity to store & distribute fresh produce and/or perishable foods to our guests.
- Expand or grow our capacity to store & distribute fresh produce and/or perishable foods to guests.
- Support Link2Feed, Meal Connect or other technology initiatives.
- Increase our capacity to improve the efficiency of our operations.
- Enhance our ability to support volunteers in carrying out program operations.
- Other: \_\_\_\_\_

**Tell us anything else we should consider when reviewing your request (Optional).**

This will also be beneficial in educating the community on how to grow and produce your own fresh vegetables.

\_\_\_\_\_

**Project Budget**

**In this section, you will upload a detailed budget of your request - download the budget template, complete, and upload directly to the Google form.**

**NOTE: Remember to budget for shipping costs, electrical upgrades, and installation, as applicable.**

**You need a Gmail address to upload files - most agencies/programs created Gmail accounts for the 2022 grant cycle.**

**TIP: If you have challenges uploading your budget spreadsheet, you can email it to [AThornton@brafb.org](mailto:AThornton@brafb.org). Please use the following subject line: PII 2023 Project Budget [INSERT**

**AGENCY/PROGRAM NAME].**

**Files:**

**1) Project Budget:**

<https://docs.google.com/spreadsheets/d/1HQ0PktGRTu5f1bxq83KoqtmHiZZn6-dH/edit?usp=sharing&oid=109721211909612371305&rtpof=true&sd=true>

**2) Appendix A:**

<https://docs.google.com/document/d/1hiULxJRL1qNYMVfQsFkMJn2qkevQqzqYqeDCJjnk0Is/edit?usp=sharing>

**Tips for completing budget spreadsheet:**

- We cannot allow Editor rights to everyone because then the original template is changed.
- Click on the budget spreadsheet file link. When it opens, select File / Download / MS Excel
- Complete the file on your computer, save it on your personal computer with the following file name: PII 2023 Budget INSERT AGENCY/PROGRAM NAME
- Once it is complete, click the Add File button and upload the completed file you have saved on your computer.

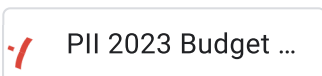
**Please upload a completed budget form (before you upload the file make sure the file name is "PII 2023 Budget [Insert Agency/Program Name]").**

**Use the following Project Budget template:**

<https://docs.google.com/spreadsheets/d/1HQ0PktGRTu5f1bxq83KoqtmHiZZn6-dH/edit?usp=sharing&oid=109721211909612371305&rtpof=true&sd=true>

**PII Appendix A (Standard Equipment):**

<https://docs.google.com/document/d/1hiULxJRL1qNYMVfQsFkMJn2qkevQqzqYqeDCJjnk0Is/edit?usp=sharing>



**Total Grant Amount Requested from BRAFB: \***

6626.28

**If the Food Bank is only able to partially fund your project, will your organization be able to self-fund the balance to complete the project? \***

- Yes, we will be able to self-fund the balance of the project if BRAFB is only able to provide partial funding
- No, we are not able to raise additional funding.

**If the Food Bank is only able to provide partial funding of your grant, our organization is confident that we can raise: (ENTER a dollar amount). For example, if your total grant amount listed above is \$20,000, but the Food Bank is only able to fund part of your request, how much of the \$20,000 are you able to self-fund to complete the project? \***

None

**Evaluating Impact**

As part of the grant process, the Food Bank will ask you to submit a utilization and impact on Partner Impact and Innovation Funds in 2024. The information will be used in a report that will go to donors and will be helpful as we fundraise for this grant in the future. The Food Bank has information about the number of guests served and the number of pounds distributed to your organization. At the time the report is due, we ask that your organization be prepared to describe how the grant has impacted your guests and/or operations. Photographs, stories, and/or quotes from guests and/or volunteers are extremely valuable additions where possible.

Agency/Program Name:	Fluvanna Parks And Rec Community Gardens	Agency #:					Total price (Unit price x quantity)	Shipping & Fees	Total Cost (Total Price + Shipping/fees)
Item Category	Item Description	Is Item Standard Equipment from Appendix A (Y/N)	Reason Needed	Website link / Vendor Name	Unit Price	Quantity			
Equipment: Racking/shelves/tables/exterior sheds	Tool Storage	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/suncast-resin-storage-shed-bms5700sb">https://www.tractorsupply.com/tsc/product/suncast-resin-storage-shed-bms5700sb</a>	\$399.99	2	\$799.98		\$799.98
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.lowes.com/pd/Trex-Select-16-ft-Saddle-Composite-Deck-Board/1000712002">https://www.lowes.com/pd/Trex-Select-16-ft-Saddle-Composite-Deck-Board/1000712002</a>	\$116.27	10	\$1,162.70		\$1,162.70
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/dynamic-10-ft-x-25-ft-6mil-clear-plastic-sheeting-389875?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/dynamic-10-ft-x-25-ft-6mil-clear-plastic-sheeting-389875?cm_vc=-10005</a>	\$39.99	4	\$159.96		\$159.96
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/compare-n-save-concentrate-grass-and-weed-killer-41-glyphosate?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/compare-n-save-concentrate-grass-and-weed-killer-41-glyphosate?cm_vc=-10005</a>	\$19.99	2	\$39.98		\$39.98
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.lowes.com/pd/Sta-Green-Basic-Landscape-Fabric-Common-3-ft-x-50-ft-Actual-3-02-ft-x-50-17-ft/1000002562">https://www.lowes.com/pd/Sta-Green-Basic-Landscape-Fabric-Common-3-ft-x-50-ft-Actual-3-02-ft-x-50-17-ft/1000002562</a>	\$14.98	4	\$59.92		\$59.92
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.lowes.com/pd/Agfabric-Plant-Cover-Frost-Blanket-Protection-0-55oz-10-x-50/5005437139">https://www.lowes.com/pd/Agfabric-Plant-Cover-Frost-Blanket-Protection-0-55oz-10-x-50/5005437139</a>	\$32.99	8	\$263.92		\$263.92
Equipment: Other (please provide details in the following sections of the application)	Garden Supplies	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/feedlot-panel-cattle-16-ft-l-x-50-in-h?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/feedlot-panel-cattle-16-ft-l-x-50-in-h?cm_vc=-10005</a>	\$35.99	10	\$359.90		\$359.90
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.lowes.com/pd/Melnor-4-Output-Port-Digital-Hose-End-Timer/1003125344">https://www.lowes.com/pd/Melnor-4-Output-Port-Digital-Hose-End-Timer/1003125344</a>	\$56.98	8	\$455.84		\$455.84
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/wells-lamont-ultimate-gripper-work-gloves-with-pu-coating-8-pr-559lku?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/wells-lamont-ultimate-gripper-work-gloves-with-pu-coating-8-pr-559lku?cm_vc=-10005</a>	\$7.99	10	\$79.90		\$79.90
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/tools/workwear-and-safety-gear/work-gloves/7503766">https://www.acehardware.com/departments/tools/workwear-and-safety-gear/work-gloves/7503766</a>	\$7.99	5	\$39.95		\$39.95
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://thegardenersworkshop.com/product/pre-arched-76-inch-plant-support-wire-hoops/?attribute_pa_quantity=25-hoops-2&amp;utm_source=Google%20Merchant%20Center&amp;utm_campaign=Feb%2022%20-%20Feed&amp;utm_medium=Feed&amp;utm_term=56133&amp;gclid=CjwKCAiXvGf8hB-EiwAMPakpFoBYwogFVTOCr091pGj1aNGAz66FSk4MTARE5Wawe8vU4vs5MD9xoC6BUQAvD_BwE">https://thegardenersworkshop.com/product/pre-arched-76-inch-plant-support-wire-hoops/?attribute_pa_quantity=25-hoops-2&amp;utm_source=Google%20Merchant%20Center&amp;utm_campaign=Feb%2022%20-%20Feed&amp;utm_medium=Feed&amp;utm_term=56133&amp;gclid=CjwKCAiXvGf8hB-EiwAMPakpFoBYwogFVTOCr091pGj1aNGAz66FSk4MTARE5Wawe8vU4vs5MD9xoC6BUQAvD_BwE</a>	\$49.95	1	\$49.95		\$49.95
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/home-and-decor/cleaning-and-disinfectants/buckets/10975">https://www.acehardware.com/departments/home-and-decor/cleaning-and-disinfectants/buckets/10975</a>	\$3.99	12	\$47.88		\$47.88
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/garden-hoses/73487">https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/garden-hoses/73487</a>	\$79.99	2	\$159.98		\$159.98
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/wheelbarrows-carts-and-hand-trucks/7331721">https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/wheelbarrows-carts-and-hand-trucks/7331721</a>	\$129.99	1	\$129.99		\$129.99
Equipment: Other (please provide details in the following sections of the application)		No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76913">https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76913</a>	\$3.99	10	\$39.90		\$39.90
Equipment: Other (please provide details in the following sections of the application)		No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76911">https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76911</a>	\$4.59	10	\$45.90		\$45.90
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.lowes.com/pd/Gilmour-Metal-Quick-Connector-Set-with-Overmold/3103555">https://www.lowes.com/pd/Gilmour-Metal-Quick-Connector-Set-with-Overmold/3103555</a>	\$6.98	2	\$13.96		\$13.96
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.lowes.com/pd/Good-Ideas-Rain-Vault-Oak/5001956489">https://www.lowes.com/pd/Good-Ideas-Rain-Vault-Oak/5001956489</a>	\$159.99	3	\$479.97		\$479.97
Equipment: Other (please provide details in the following sections of the application)	garden supplies	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/hose-reels/7195639">https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/hose-reels/7195639</a>	\$199.99	1	\$199.99		\$199.99
Equipment: Other (please provide details in the following sections of the application)	Garden Soil/Fertilizer	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening/manure/7002882">https://www.acehardware.com/departments/lawn-and-garden/gardening/manure/7002882</a>	\$6.99	130	\$908.70		\$908.70
Equipment: Other (please provide details in the following sections of the application)	Garden Plants	No	Improve operational efficiencies	Local Vender/Plants	\$4.99	60	\$299.40		\$299.40
Equipment: Other (please provide details in the following sections of the application)	Soil	No	Improve operational efficiencies	<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening/flower-and-plant-fertilizer/74092">https://www.acehardware.com/departments/lawn-and-garden/gardening/flower-and-plant-fertilizer/74092</a>	\$4.59	130	\$596.70		\$596.70
Equipment: Other (please provide details in the following sections of the application)	garden supplies/work area	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/plastic-development-group-48-in-square-picnic-table-with-4-bench-785">https://www.tractorsupply.com/tsc/product/plastic-development-group-48-in-square-picnic-table-with-4-bench-785</a>	\$199.99	1	\$199.99		\$199.99
Equipment: Other (please provide details in the following sections of the application)	Garden Supplies	No	Improve operational efficiencies	<a href="https://www.tractorsupply.com/tsc/product/zep-commercial-pro-sprayer">https://www.tractorsupply.com/tsc/product/zep-commercial-pro-sprayer</a>	\$3.99	8	\$31.92		\$31.92
<b>Total Request</b>									<b>\$6,626.28</b>

**Did your agency/program receive a Partner Impact and Innovations Grant (previously called Agency Capacity Fund Grant) in any of the following years? \***

- 2017
- 2018
- 2019
- 2020
- 2021
- 2022
- We have not received a grant to date

**Did your agency receive a Partner Impact and Innovation Grant in 2022? \***

- Yes
- No

### **Report on Utilization and Impact of the 2022 Partner Impact and Innovation Grants that you received**

Each year the Food Bank's donors contribute support to our Partner Impact and Innovation Grant to ensure partners like you have the equipment and tools necessary to best serve your guests. We ask for your cooperation in completing this form- a utilization and impact of the PII Grants- so we can inform donors on how their investments create impact and continue to raise funding for this very important initiative.

**Agency/Program Name:**

Fluvanna County Parks & Recreation / Senior Community Garden



## 2023 PARTNER IMPACT AND INNOVATION GRANTS - EQUIPMENT AGREEMENT

PARTNER NAME: \_\_\_\_\_

*We are delighted to support your organization's efforts to distribute more perishable and nutritious food in your community!*

---

The following are the terms and conditions of accepting this gift from the Blue Ridge Area Food Bank (BRAFB). For the sake of this agreement, the term "agency" applies to both partner agencies and programs.

1. An agency representative will sign this agreement, keeping a copy for agency records and returning a hard copy to BRAFB by **June 30, 2023**. By signing this document, the agency agrees to comply with the terms of the agreement and report requirements as outlined.
  - a. Please submit your agreement to Karen Hicks, Manager of Compliance
  - b. U.S. Mail: P.O Box 937, Verona VA 24482-0937, or
  - c. Fax: 540-466-5481, or
  - d. E-mail attachment: khicks@brafb.org
2. If the award is for electrical equipment such as a cooler or freezer:
  - The agency agrees that all necessary electrical wiring is in place and ready for hook-up before the equipment is delivered (we will work with you to specify date of equipment delivery once ordered).
  - The agency will pay for any installation expenses (electrical upgrades, labor, etc.) associated with the equipment.
  - The agency will accept delivery of the equipment by date specified and will have staff and/or volunteers available for moving and installing the equipment at the time of delivery.
3. By accepting the equipment, the agency becomes the owner, and is responsible for all maintenance and/or repair expenses needed to operate the equipment.
4. The agency agrees to utilize the software programs implemented by BRAFB for Partner Pick-Up reporting and client intake and data management with Link2Feed.
5. The food bank is not responsible for maintaining the functionality of any gifted equipment provided and is not obligated to provide additional resources when gifted items reach the end of their useful life.
6. For reimbursable expenses, the agency must submit all original receipts of approved expenditures to BRAFB using the check request Google Form. For any reimbursable items, the agency assumes responsibility for ordering and coordinating shipping and/or



delivery. If the agency does not have the funds to pay for items upfront, the agency can work with BRAFB to pay the vendor directly.

7. The agency will work with BRAFB to increase distribution of perishable food in the community.
8. The agency will provide a year-end impact report to share progress on efforts to increase overall distribution of perishable foods, improving program operations, supporting volunteers, and/or better meeting the needs of clients (Form to be provided in February 2024.)
9. The agency will cooperate with BRAFB in publicity efforts related to the equipment (e.g., press releases, guest stories, pictures and/or video footage from the agency, etc.). BRAFB agrees to provide language for use in the agency's publications and press releases.
10. The agency agrees to recognize BRAFB's support in any agency publications and publicity efforts related to the equipment, including co-branding vehicles, if applicable.

When signing below I fully understand and agree to comply with the above conditions and requirements of accepting this grant from BRAFB.

---

Executive Director/President/Program Leader **Signature** Date

---

Executive Director/President /Program Leader **Printed Name and Title** E-Mail

---

Primary Contact Name and Title (responsible for progress report)

---

Primary Contact Phone Number E-Mail



**Blue Ridge**  
— AREA —  
**FOOD**  
**BANK**

A member of  
**FEEDING**  
**AMERICA**

**Shenandoah Valley**  
**Area Branch and**  
**Headquarters**

PO Box 937  
96 Laurel Hill Road  
Verona, VA  
24482-0937  
P 540-248-3663

**Thomas Jefferson**  
**Area Branch**

1207 Harris Street  
Charlottesville, VA  
22903-5319  
P 434-296-3663

**Lynchburg**  
**Area Branch**

501 12th Street, Suite B  
Lynchburg, VA  
24504-2527  
P 434-845-4099

**Lord Fairfax**  
**Area Branch**

1802 Roberts Street  
Winchester, VA  
22601-6312  
P 540-665-0770

**WWW.BRAFB.ORG**

May 31, 2023

Faith Stuart  
Fluvanna Parks And Rec Community Gardens  
Agency #: 4552-3  
P.O. Box 518  
Fork Union, VA 23055

Dear Faith:

Congratulations! I'm writing to announce that Fluvanna Parks And Rec Community Gardens has been awarded a 2023 Partner Impact and Innovation grant.

Thanks to the generosity and support of Food Bank donors, we are glad to invest in your ongoing success and your ability to better serve your guests. **We have approved your request(s) for:**

Approved Item(s)	Approved Amount
Tool Storage (2)	\$799.98
garden supplies - <a href="https://www.lowes.com/pd/Trex-Select-16-ft-Saddle-Composite-Deck-Board/1000712002">https://www.lowes.com/pd/Trex-Select-16-ft-Saddle-Composite-Deck-Board/1000712002</a>	\$1,162.70
garden supplies - <a href="https://www.tractorsupply.com/tsc/product/dynamic-10-ft-x-25-ft-6mil-clear-plastic-sheeting-389875?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/dynamic-10-ft-x-25-ft-6mil-clear-plastic-sheeting-389875?cm_vc=-10005</a>	\$159.96
garden supplies - <a href="https://www.tractorsupply.com/tsc/product/compare-n-save-concentrate-grass-and-weed-killer-41-glyphosate?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/compare-n-save-concentrate-grass-and-weed-killer-41-glyphosate?cm_vc=-10005</a>	\$39.98
garden supplies - <a href="https://www.lowes.com/pd/Sta-Green-Basic-Landscape-Fabric-Common-3-ft-x-50-ft-Actual-3-02-ft-x-50-17-ft/1000002562">https://www.lowes.com/pd/Sta-Green-Basic-Landscape-Fabric-Common-3-ft-x-50-ft-Actual-3-02-ft-x-50-17-ft/1000002562</a>	\$59.92
garden supplies - <a href="https://www.lowes.com/pd/Agfabric-Plant-Cover-Frost-Blanket-Protection-0-55oz-10-x-50/5005437139">https://www.lowes.com/pd/Agfabric-Plant-Cover-Frost-Blanket-Protection-0-55oz-10-x-50/5005437139</a>	\$263.92
Garden Supplies - <a href="https://www.tractorsupply.com/tsc/product/feedlot-panel-cattle-16-ft-l-x-50-in-h?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/feedlot-panel-cattle-16-ft-l-x-50-in-h?cm_vc=-10005</a>	\$359.90
garden supplies - <a href="https://www.lowes.com/pd/Melnor-4-Output-Port-Digital-Hose-End-Timer/1003125344">https://www.lowes.com/pd/Melnor-4-Output-Port-Digital-Hose-End-Timer/1003125344</a>	\$455.84
garden supplies - <a href="https://www.tractorsupply.com/tsc/product/wells-lamont-ultimate-gripper-work-gloves-with-pu-coating-8-pr-559lku?cm_vc=-10005">https://www.tractorsupply.com/tsc/product/wells-lamont-ultimate-gripper-work-gloves-with-pu-coating-8-pr-559lku?cm_vc=-10005</a>	\$79.90
garden supplies - <a href="https://www.acehardware.com/departments/tools/workwear-and-safety-gear/work-gloves/7503766">https://www.acehardware.com/departments/tools/workwear-and-safety-gear/work-gloves/7503766</a>	\$39.95
garden supplies - <a href="https://thegardenersworkshop.com/product/pre-arched-76-inch-plant-support-wire-hoops/?attribute_pa_quantity=25-hoops-2&amp;utm_source=Google%20Merchant%20Center&amp;utm_campaign=Feb%2022%20-%20Feed&amp;utm_medium=Feed&amp;utm_term=56133&amp;gclid=CjwKCAiAxvGfBhB-EiwAMPakqpFoBYwogFVTOCg091pGj1aNGAz66FSk4MTARE5Wawe8vU4vs5MD9xoC6BUQAvD_BwE">https://thegardenersworkshop.com/product/pre-arched-76-inch-plant-support-wire-hoops/?attribute_pa_quantity=25-hoops-2&amp;utm_source=Google%20Merchant%20Center&amp;utm_campaign=Feb%2022%20-%20Feed&amp;utm_medium=Feed&amp;utm_term=56133&amp;gclid=CjwKCAiAxvGfBhB-EiwAMPakqpFoBYwogFVTOCg091pGj1aNGAz66FSk4MTARE5Wawe8vU4vs5MD9xoC6BUQAvD_BwE</a>	\$49.95



FEDERATION OF  
VIRGINIA FOOD BANKS  
MEMBER



**Blue Ridge**  
— AREA —  
**FOOD  
BANK**

A member of  
**FEEDING  
AMERICA**

**Shenandoah Valley  
Area Branch and  
Headquarters**

PO Box 937  
96 Laurel Hill Road  
Verona, VA  
24482-0937  
P 540-248-3663

**Thomas Jefferson  
Area Branch**

1207 Harris Street  
Charlottesville, VA  
22903-5319  
P 434-296-3663

**Lynchburg  
Area Branch**

501 12th Street, Suite B  
Lynchburg, VA  
24504-2527  
P 434-845-4099

**Lord Fairfax  
Area Branch**

1802 Roberts Street  
Winchester, VA  
22601-6312  
P 540-665-0770

**WWW.BRAFB.ORG**



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garden supplies - <a href="https://www.acehardware.com/departments/home-and-decor/cleaning-and-disinfectants/buckets/10975">https://www.acehardware.com/departments/home-and-decor/cleaning-and-disinfectants/buckets/10975</a>	\$47.88
garden supplies - <a href="https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/garden-hoses/73487">https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/garden-hoses/73487</a>	\$159.98
garden supplies - <a href="https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/wheelbarrows-carts-and-hand-trucks/7331721">https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/wheelbarrows-carts-and-hand-trucks/7331721</a>	\$129.99
<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76913">https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76913</a>	\$39.90
<a href="https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76911">https://www.acehardware.com/departments/lawn-and-garden/gardening-tools/gardening-hand-tools/76911</a>	\$45.90
garden supplies - <a href="https://www.lowes.com/pd/Gilmour-Metal-Quick-Connector-Set-with-Overmold/3103555">https://www.lowes.com/pd/Gilmour-Metal-Quick-Connector-Set-with-Overmold/3103555</a>	\$13.96
garden supplies - <a href="https://www.lowes.com/pd/Good-Ideas-Rain-Vault-Oak/5001956489">https://www.lowes.com/pd/Good-Ideas-Rain-Vault-Oak/5001956489</a>	\$479.97
garden supplies - <a href="https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/hose-reels/7195639">https://www.acehardware.com/departments/lawn-and-garden/watering-and-irrigation/hose-reels/7195639</a>	\$199.99
Garden Soil/Fertilizer	\$908.70
Garden Plants	\$299.40
Soil	\$596.70
garden supplies/work area - <a href="https://www.tractorsupply.com/tsc/product/plastic-development-group-48-in-square-picnic-table-with-4-bench-785">https://www.tractorsupply.com/tsc/product/plastic-development-group-48-in-square-picnic-table-with-4-bench-785</a>	\$199.99
Garden Supplies - <a href="https://www.tractorsupply.com/tsc/product/zep-commercial-pro-sprayer">https://www.tractorsupply.com/tsc/product/zep-commercial-pro-sprayer</a>	\$31.92

**Total Grant Award: \$6,626.28**

**Next Steps**

If you were awarded one of the standard 1-, 2-, or 3-door coolers or freezers, a floor scale, tablet(s), computer(s), internet access, and/or a pallet jack listed in Appendix A of the application, the Food Bank will order those and arrange delivery to your site.

For all other awards (i.e., bags, carts, shelving, tents, non-standard cold storage (i.e., walk-ins) and freezers, community gardens, training support, etc.), your organization is responsible for ordering and will need to submit your proof of payment (receipts and a cancelled check, or a zero-balance invoice, if paid by credit card) via a Google Form to the Food Bank for reimbursement. In the case that your organization does not have the funds to pay upfront, please contact me to work together to arrange for the Food Bank to pay the vendor directly. All grant funds must be spent down before **June 30, 2024.**

**Equipment Agreement (if applicable)**

Enclosed is an equipment agreement that must be signed and returned to the Food Bank before your grant can be processed. Please return this agreement to Karen Hicks, Manager of Compliance, by e-mailing a signed copy to [khicks@brafb.org](mailto:khicks@brafb.org), faxing to 540-466-5481 or mailing to P.O. Box 937, Verona, VA 24482-0937 by **June 30, 2023.**

**Additional Grant Requirements**

In addition to the equipment agreement, your organization is required to fill out and return the enclosed W9 form by **June 30, 2023.**



**Blue Ridge**  
— AREA —  
**FOOD  
BANK**

A member of  
**FEEDING  
AMERICA**

We look forward to continuing to work with your organization to support your capacity, and help you accomplish your goals and vision to better serve your guests.

In partnership and solidarity,

Megan Johnston  
Senior & Child Nutrition Programs Manager

**Shenandoah Valley  
Area Branch and  
Headquarters**

PO Box 937  
96 Laurel Hill Road  
Verona, VA  
24482-0937  
P 540-248-3663

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VIRGINIA FOOD BANKS  
MEMBER

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input checked="" type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & Resurfacing List
<input type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	The Board of Supervisors Two Year Plan



# MEMORANDUM

**Date:** June 21, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY23 BOS Contingency Balance

The FY23 BOS Contingency line balance is as follows:

<b>Beginning Original Budget:</b>	<b>\$162,000</b>
Less: Career Development Circuit Court Clear & Commissioner of Revenue	-15,393
Less: Comprehensive Safety Action Plan Grant – Safe Streets - TJPDC	-30,000
Less: Comprehensive Economic Development Strategy (CEDS) - TJPDC	-2,097.04
Less: 2022 Board of Supervisors Planning Retreat	-5,000
Less: Social Services Salary Range Revision	-17,503
<b>Available:</b>	<b>\$92,006.96</b>





# MEMORANDUM

**Date:** August 02, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY24 BOS Contingency Balance

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The FY24 BOS Contingency line balance is as follows:

<b>Beginning Original Budget:</b>	<b>\$146,615</b>
Consulting Services Agreement with B.W. Murray, Inc. – Registrar – BOS Approval 07/05/2023	-\$20,000
<b>Available:</b>	<b>\$126,615.00</b>







## MEMORANDUM

**Date:** June 21, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY23 Capital Reserve Balances

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The FY23 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY22 Carryover	\$512,518
<b>FY23 Budget Allocation:</b>	<b>\$250,000</b>
Less: Fluvanna County District Court Microphone System Replacement	-5,963
Less: Ground Water Well Monitoring at Convenience Center	-27,050
Less: Public Safety Building 5 ton heat pump	-6,408
Less: Generator at Carysbrook Fuel Pumps	-30,000
Less: 4 ton heat pump at Fluvanna County Community Center	-8,522.36
Less: HVAC leaking evaporator coil at the Fluvanna County Library	-6,301.01
Less: FUSD Network Installation	-12,415.70
Less: Commonwealth's Attorney Office Mold Remediation	-9,800
Less: Kents Store Firehouse Remediation	-63,000
Less: Replacement of Hot Water Heating Boiler at PW's Maintenance Shop Carysbrook	-36,292
Less: Purchase and install dump body on 2001 Fprd F-550 Brush Truck that was transferred from FUFd to PW's	-17,300
Add: Closed CRM Projects 04/04/2023	1,521.97
<b>FY23 Available:</b>	<b>540,987.90</b>

**Schools Capital Reserve:**

FY22 Carryover	\$387,600
<b>FY23 Budget Allocation:</b>	<b>\$200,000</b>
Less: FCHS Tennis Court Repair	-63,100
Less: Emergency Radios for FCPS School and Departments	-23,910
Add: Closed CRM Project – 08/27/2022	4,884
Less: Central Elementary purchase of 3 HVAC chiller fans	-10,560
Less: Central Elementary HVAC Chiller replacing failed parts	-11,090
Less: FCHS main chiller	-6,740
Less: Fluvanna Middles School HVAC Chiller	-9,178
Add: Insurance recovery from VACORP for vandalism at FMS	38,498.27
Less: Repair and updating equipment at FMS due to vandalism	-38,498.27
Less: Central Fire Control System	-4,460
Less: FCHS Hot Water Heater	-4,435
Less: FCHS Track Surface	-16,850
Less: FMS Fire Control Main Board	-4,990
Less: FMS Fire Control System	-5,275
Less: FCPS Sewer line repairs and installing clean out	-15,500
Less: FCHS auditorium air handler and installing a new one	-7,800
Less: FCHS Centrifungal Pump	-8,524
Less: FCHS Chiller #1	-36,380
Less: Carysbrook Elementary Water Leak Repair	-21,500
Less: Central Elementary Sewer Back Up	-3,200
Less: 12 Year Replacement Cycle for (82) Fire Extinguishers at FCHS	-5,945

Less: UVA Cooperative Procurement – Tennis Court Cracks	-1,100
Less: Rekortan – FCHS Track Repair	-26,630
Add: Closed CRM Projects 4/4/2023	341.98
Add: Closed CRM Projects 5/1/2023	34.00
Less: Replacing flanged silent globe check valves on the booster pump, discharge piping at water plant, and adjust pressure down on well to stop blow out	-4350
Add: Closed CRM Projects 5/18/2023	30.44
Less: Repair, installation of parts, and labor on the Air Handling Unit (AHU) at FMS	-9,880
Less: Installing new sewer main 6 inch pipe from building to existing sewer main	-32,500
<b>FY23 Available:</b>	<b>258,993.42</b>





# MEMORANDUM

**Date:** August 02, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY24 Capital Reserve Balances

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The FY24 Capital Reserve account balances are as follows:

**County Capital Reserve:**

FY23 Carryover	\$540,987.90
<b>FY24 Budget Allocation:</b>	<b>\$250,000</b>
<b>FY24 Available:</b>	<b>\$790,987.90</b>

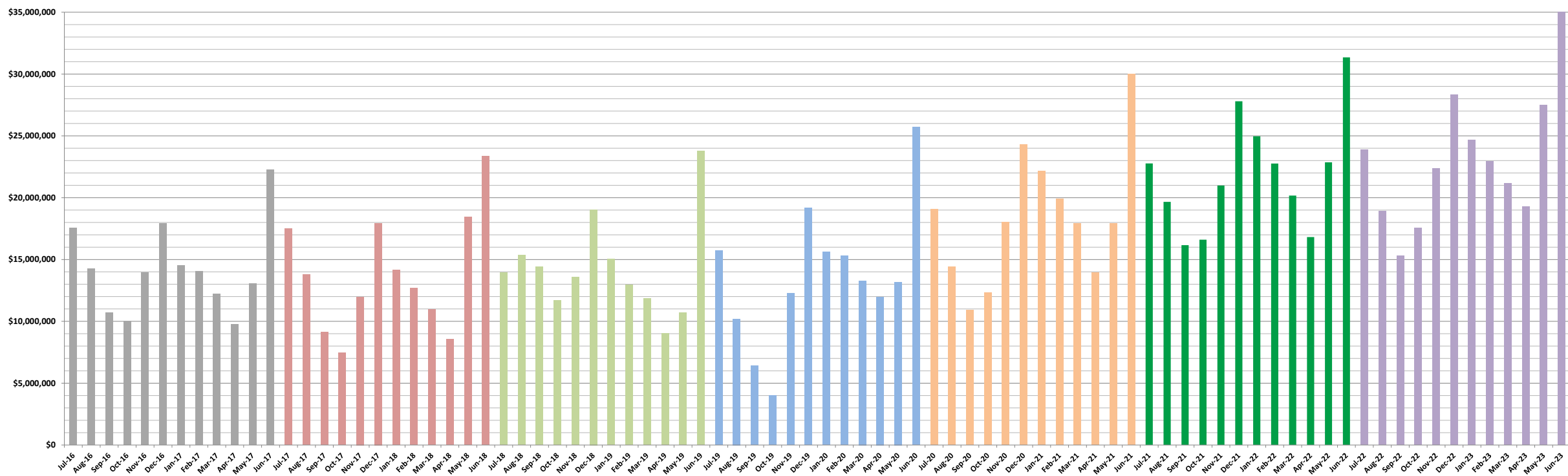
**Schools Capital Reserve:**

FY23 Carryover	\$258,993.42
<b>FY24 Budget Allocation:</b>	<b>\$200,000</b>
<b>FY24 Available:</b>	<b>\$458,993.42</b>



Fluvanna County Monthly Bank and Investment Account Balances and Earnings Report															
Month	Wells Fargo Commercial Checking - Main Bank	Wells Fargo Analysis Interest Earned	BB&T - Cost Recovery Fund	Wells Fargo - Cost Recovery Fund	Multi-Bank Securities Brokerage (CD's)	MBS Earnings	Virginia Investment Pool (VIP) Stable NAV Liquidity Pool	VIP Stable NAV Earnings	Virginia Investment Pool (VIP) 1-3 Year High Quality Bond Fund	VIP 1-3 Year Earnings	Ending Balance TOTAL	Virginia Investment Pool (VIP) CARES Fund	VIP CARES Fund Earnings	VIP ARPA Fund Earnings	
Jul-16	\$10,053,334		\$332,174						\$7,152,669	\$ (2,455.19)	\$17,538,177				
Aug-16	\$6,733,878		\$377,034						\$7,142,574	\$ (10,094.71)	\$14,253,486				
Sep-16	\$3,127,373		\$417,387						\$7,150,195	\$ 7,621.55	\$10,694,955				
Oct-16	\$2,408,014		\$465,326						\$7,144,306	\$ (5,889.09)	\$10,017,646				
Nov-16	\$6,337,061		\$511,779						\$7,111,653	\$ (32,653.42)	\$13,960,493				
Dec-16	\$10,222,656		\$568,084						\$7,112,980	\$ 1,327.35	\$17,903,720				
Jan-17	\$6,794,517		\$601,955						\$7,124,549	\$ 11,562.28	\$14,521,021				
Feb-17	\$6,276,766		\$648,260						\$7,131,495	\$ 6,946.85	\$14,056,520				
Mar-17	\$4,372,044		\$699,524						\$7,133,155	\$ 1,659.89	\$12,204,723				
Apr-17	\$1,856,533		\$734,130						\$7,147,486	\$ 14,330.93	\$9,738,149				
May-17	\$5,134,100		\$772,183						\$7,155,655	\$ 8,168.43	\$13,061,937				
Jun-17	\$14,272,459		\$815,451						\$7,155,722	\$ 67.31	\$22,243,632				
Jul-17	\$9,473,371		\$854,310				\$0	\$ -	\$7,178,718	\$ 12,851.95	\$17,506,399				
Aug-17	\$5,699,776		\$890,237				\$0	\$ -	\$7,185,438	\$ 11,236.88	\$13,775,452				
Sep-17	\$1,497,668		\$431,051				\$0	\$ -	\$7,192,355	\$ (4,927.96)	\$9,121,074				
Oct-17	\$3,270,241		\$35,223				\$135	\$ 135.11	\$4,170,653	\$ (4,229.52)	\$7,476,252				
Nov-17	\$7,739,856		\$79,183				\$135	\$ 0.05	\$4,162,255	\$ (8,398.39)	\$11,981,429				
Dec-17	\$13,640,973		\$144,416				\$135	\$ 0.15	\$4,160,490	\$ (1,764.68)	\$17,946,014				
Jan-18	\$9,810,472		\$195,944				\$135	\$ 0.26	\$4,149,498	\$ (10,992.66)	\$14,159,339				
Feb-18	\$8,302,311		\$183,287				\$50,138	\$ 1.40	\$4,146,305	\$ (3,192.31)	\$12,682,040				
Mar-18	\$4,474,342		\$89,291				\$2,224,967	\$ 1,829.22	\$4,153,316	\$ 7,010.76	\$10,941,916				
Apr-18	\$2,043,660		\$67,042				\$2,303,479	\$ 3,511.83	\$4,148,585	\$ (4,731.16)	\$8,562,767				
May-18	\$11,822,481		\$18,984				\$2,422,389	\$ 3,909.72	\$4,162,798	\$ 14,213.06	\$18,426,652				
Jun-18	\$9,675,143		\$73,593				\$9,435,967	\$ 13,577.88	\$4,161,567	\$ (1,231.29)	\$23,346,270				
Jul-18	\$4,394,222		\$114,515				\$9,435,966	\$ 20,600.47	\$ -	\$ -	\$13,944,703				
Aug-18	\$1,677,219		\$37,320				\$13,619,588	\$ 23,144.95	\$ -	\$ -	\$15,334,127				
Sep-18	\$2,615,110		\$37,723				\$11,767,732	\$ 13,986.26	\$ -	\$ -	\$14,420,565				
Oct-18	\$4,668,338		\$207,298				\$6,811,718	\$ 9,323.31	\$ -	\$ -	\$11,687,355				
Nov-18	\$9,679,741		\$67,912				\$3,821,042	\$ 7,419.84	\$ -	\$ -	\$13,563,695				
Dec-18	\$7,075,743		\$173,078				\$11,843,405	\$ 14,583.11	\$ -	\$ -	\$19,041,866				
Jan-19	\$2,232,580		\$50,291		\$1,725,979	\$ 1,979.11	\$11,031,090	\$ 25,045.47	\$ -	\$ -	\$15,039,941				
Feb-19	\$3,730,470		\$104,029		\$1,980,687	\$ 5,707.62	\$7,139,094	\$ 15,630.79	\$ -	\$ -	\$12,954,280				
Mar-19	\$2,731,676		\$67,493		\$1,985,056	\$ 4,368.89	\$7,048,463	\$ 17,373.03	\$ -	\$ -	\$11,823,687				
Apr-19	\$2,236,793		\$54,733		\$1,989,555	\$ 4,883.92	\$4,727,004	\$ 12,909.44	\$ -	\$ -	\$9,008,085				
May-19	\$6,356,355		\$109,062		\$1,991,072	\$ 6,111.86	\$2,234,471	\$ 7,467.31	\$ -	\$ -	\$10,690,960				
Jun-19	\$19,357,070		\$89,816		\$1,998,125	\$ 7,380.74	\$2,314,010	\$ 4,539.25	\$ -	\$ -	\$23,759,021				
Jul-19	\$7,232,465	\$ 2,785	\$84,893		\$3,004,197	\$ 21,072	\$5,396,774	\$ 7,765	\$ -	\$ -	\$15,718,329				
Aug-19	\$3,342,584	\$ 2,092	\$65,781		\$3,014,168	\$ 9,971	\$3,782,001	\$ 10,226	\$ -	\$ -	\$10,204,533				
Sep-19	\$2,084,930	\$ 505	\$95,173		\$3,015,338	\$ 1,169	\$1,225,490	\$ 5,489	\$ -	\$ -	\$6,420,931				
Oct-19	\$2,561,402	\$ -	\$91,132		\$1,244,422	\$ (247)	\$101,652	\$ 1,162	\$ -	\$ -	\$3,998,609				
Nov-19	\$10,747,977	\$ -	\$83,568		\$1,245,493	\$ 1,071	\$176,857	\$ 205	\$ -	\$ -	\$12,253,894				
Dec-19	\$17,627,078	\$ -	\$132,635		\$1,245,722	\$ 229	\$177,999	\$ 268	\$ -	\$ -	\$19,183,434				
Jan-20	\$9,002,916	\$ 1,570	\$43,996		\$1,258,082	\$ 12,361	\$5,308,087	\$ 5,962	\$ -	\$ -	\$15,612,683				
Feb-20	\$8,630,244	\$ 1,194	\$95,873		\$1,261,222	\$ 3,139	\$5,315,372	\$ 7,285	\$ -	\$ -	\$15,302,710				
Mar-20	\$4,515,186	\$ -	\$85,973		\$1,262,948	\$ 1,727	\$7,422,651	\$ 7,280	\$ -	\$ -	\$13,289,759				
Apr-20	\$5,094,401	\$ -	\$134,650		\$1,276,459	\$ 13,211	\$5,478,279	\$ 5,628	\$ -	\$ -	\$11,983,790				
May-20	\$3,725,617	\$ -	\$47,204		\$1,281,515	\$ 5,356	\$8,131,678	\$ 3,400	\$ -	\$ -	\$13,186,015				
Jun-20	\$8,191,916	\$ -	\$65,372		\$1,284,918	\$ 3,402	\$16,187,424	\$ 5,746	\$ -	\$ -	\$25,729,630	\$ 2,282,394	\$ 192		
Jul-20	\$4,467,288	\$ -	\$80,874		\$1,302,313	\$ 17,395	\$13,231,610	\$ 4,186	\$ -	\$ -	\$19,082,085	\$ 2,283,036	\$ 642	\$ -	\$ -
Aug-20	\$3,736,257	\$ -	\$55,998		\$1,305,132	\$ 2,819	\$9,334,256	\$ 2,645	\$ -	\$ -	\$14,431,643	\$ 4,662,978	\$ 740	\$ -	\$ -
Sep-20	\$3,654,125	\$ -	\$58,958		\$1,305,474	\$ 342	\$5,885,682	\$ 1,427	\$ -	\$ -	\$10,904,239	\$ 4,663,836	\$ 858	\$ -	\$ -
Oct-20	\$4,983,761	\$ -	\$122,294		\$1,306,854	\$ 1,380	\$5,886,627	\$ 945	\$ -	\$ -	\$12,299,536	\$ 1,742,401	\$ 582	\$ -	\$ -
Nov-20	\$4,667,760	\$ -	\$64,717		\$1,305,174	\$ (1,680)	\$11,987,611	\$ 984	\$ -	\$ -	\$18,025,261	\$ 1,742,630	\$ 229	\$ -	\$ -
Dec-20	\$3,889,191	\$ -	\$99,885	\$200	\$1,304,466	\$ (708)	\$18,989,664	\$ 2,053	\$ -	\$ -	\$24,283,406	\$ 1,612,568	\$ 198	\$ -	\$ -
Jan-21	\$1,751,766	\$ -	\$99,135	\$200	\$1,309,241	\$ 4,775	\$18,991,822	\$ 2,158	\$ -	\$ -	\$22,152,164	\$ 430,939	\$ 99	\$ -	\$ -
Feb-21	\$1,989,338	\$ -	\$57,086	\$200	\$1,306,248	\$ (2,993)	\$16,543,511	\$ 1,689	\$ -	\$ -	\$19,896,383	\$ 430,979	\$ 40	\$ -	\$ -
Mar-21	\$2,362,627	\$ -	\$106,719	\$200	\$1,300,469	\$ (5,779)	\$13,544,930	\$ 1,419	\$ -	\$ -	\$17,914,945	\$ 430,979	\$ 40	\$ -	\$ -
Apr-21	\$1,945,883	\$ -	\$28,130	\$19,991	\$1,303,317	\$ 2,849	\$7,645,934	\$ 1,004	\$3,000,000	\$ -	\$19,943,255	\$ 431,056	\$ 36	\$ -	\$ -
May-21	\$4,874,819	\$ -	\$52,401	\$32,599	\$1,306,022	\$ 2,705	\$8,646,487	\$ 563	\$3,001,937	\$ 1,937	\$17,914,276	\$ 431,089	\$ 34	\$ -	\$ -
Jun-21	\$3,914,524	\$ -	\$78,514	\$55,571	\$1,303,373	\$ (2,649)	\$12,647,501	\$ 1,004	\$2,997,340	\$ (4,597)	\$29,996,824	\$ 431,112	\$ 23	\$ 2,648,539	\$ 100
Jul-21	\$5,125,886	\$ -	\$47,455	\$91,684	\$1,302,183	\$ (1,190)	\$13,198,479	\$ 978	\$3,002,114	\$ 4,774	\$22,767,801	\$ 431,138	\$ 26	\$ 2,648,696	\$ 157
Aug-21	\$2,970,373	\$ -	\$70,754	\$124,240	\$1,298,055	\$ (4,129)	\$11,199,309	\$ 830	\$3,001,489	\$ (6,275)	\$19,664,220	\$ 263,756	\$ 17	\$ 2,648,854	\$ 158
Sep-21	\$2,928,487	\$ -	\$27,657	\$159,485	\$1,299,371	\$ 1,316	\$8,749,899	\$ 589	\$2,998,108	\$ (3,381)	\$16,163,007	\$ 3,767	\$ 11	\$ 2,649,004	\$ 150
Oct-21	\$5,314,123	\$ -	\$6,845	\$37,703	\$1,296,831	\$ (2,540)	\$6,925,371	\$ 473	\$2,988,742	\$ (9,366)	\$16,605,616	\$ 3,767	\$ 0	\$ 2,649,162	\$ 157
Nov-21	\$1,648,793	\$ -	\$8,922	\$116,159	\$1,291,602	\$ (5,228)	\$14,925,945	\$ 574	\$2,988,580	\$ 117	\$20,980,002	\$ 3,768	\$ 0	\$ 2,649,325	\$ 163
Dec-21	\$3,434,071	\$ -	\$9,343	\$51,378	\$1,290,205	\$ (1,398)	\$2,027,434	\$ 1,488	\$2,981,758	\$ (6,821)	\$27,794,188	\$ 3,768	\$ 0	\$ 2,649,530	\$ 205
Jan-22	\$3,604,750	\$ -	\$9,343	\$78,814	\$1,285,984	\$ (4,221)	\$17,029,182	\$ 1,748	\$2,961,937	\$ (19,821)	\$24,970,009	\$ 3,768	\$ 0	\$ 2,649,785	\$ 254
Feb-22	\$4,375,437	\$ -	\$9,343	\$121,240	\$1,271,947	\$ (14,037)	\$14,030,860	\$ 1,679	\$2,950,429	\$ (11,508)	\$22,759,256	\$ 3,769	\$ 0	\$ 2,650,071	\$ 286
Mar-22	\$2,220,258	\$ -	\$169,951	\$110,033	\$1,252,942	\$ (19,004)	\$13,508,484	\$ 2,624	\$2,911,526	\$ (38,902)	\$20,173,194	\$ 3,769	\$ 0	\$ 2,650,623	\$ 553
Apr-22	\$2,791,420	\$ -	\$70,818	\$176,195	\$1,242,775	\$ (10,167.08)	\$9,637,182	\$ 3,697.58	\$2,897,213	\$ (14,313.78)	\$16,815,603	\$ 3,771	\$ 1	\$ 2,651,497	\$ 873
May-22	\$4,247,725	\$ -	\$11,074	\$45,549	\$1,242,573	\$ (20,142)	\$14,403,920	\$ 6,785.37	\$2,912,488	\$ 15,276.10	\$22,843,378	\$ 3,773	\$ 2	\$ 2,651,330	\$ 1,633
Jun-22	\$4,058,525	\$ -	\$39,807	\$20,801	\$1,234,913	\$ (7,659.99)	\$23,099,261	\$ 20,814.77	\$2,896,942	\$ 2,148.91	\$31,350,249	\$ 3,777	\$ 4	\$ 2,651,891	\$ 4,315
Jul-22	\$2,595,941	\$ -	\$31,908	\$32,500	\$1,239,370	\$ 4,556.85	\$7,961,738	\$ 26,954.17	\$2,906,313	\$ 9,371.43	\$23,887,919	\$ 3,782	\$ 5	\$ 2,651,280	\$ 7,396
Aug-22	\$4,032,958	\$ -	\$21,196	\$26,679	\$1,241,227	\$ 2,157.19	\$10,708,241	\$ 26,503.02	\$2,886,810	\$ (19,503.26)	\$18,917,410	\$ 3,789	\$ 7	\$ 2,652,185	\$ 9,904
Sep-22	\$2,879,892	\$ -	\$59,371	\$77,234	\$1,223,646	\$ (17,881.27)	\$8,228,495	\$ 25,204.02	\$2,854,205	\$ (32,604.82)	\$15,322,843	\$ 3,797	\$ 8	\$ 2,653,384	\$ 11,203
Oct-22	\$5,023,270	\$ 406.50	\$32,146	\$116,592	\$1,219,985	\$ (6,660.92)	\$8,300,377	\$ 21,882.42	\$2,849,938	\$ (4,267.20)	\$17,542,309	\$ 3,807	\$ 10	\$ 2,654,496	\$ 14,108
Nov-22	\$4,217,877	\$ 827.14	\$8,915	\$21,384	\$1,219,829	\$ (156.49)	\$14,025,450	\$ 30,072.39	\$2,865,240	\$ 15,682.21	\$22,359,074	\$ 3,819	\$ 12	\$ 2,655,035	\$ 16,539
Dec-22	\$3,028,831	\$ 1,223.39	\$27,473	\$53,361	\$1,228,862	\$ 9,033.24	\$21,099,475	\$ 74,024.97	\$2,872,216	\$ 6,596.40	\$28,310,218	\$ 3,832	\$ 14	\$ 2,656,340	\$ 19,305
Jan-23	\$4,245,567	\$ 1,037.52	\$39,792	\$76,767	\$1,235,528	\$ 6,666.40	\$16,171,044	\$ 15,666.03	\$2,890,215	\$ 17,999.09	\$24,658,903	\$ 3,847	\$ 15	\$ 2,657,132	\$ 20,792

### Combined Bank Balances



# MEMORANDUM

**Date:** June 21, 2023  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

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<b>FY22 Year End Audited Total Unassigned Fund Balance:</b>	<b>\$26,519,445</b>
<b>Unassigned Fund Balance – 12% Target Per Policy:</b>	<b>\$10,215,566</b>
<b>Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$16,303,879</b>
Less: Palmyra Village Streetscape Project 10.19.22	-317,831
Less: Pleasant Grove Athletic Field Lighting	-108,990
<b>Current Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$15,877,058</b>



# MEMORANDUM

**Date:** August 02, 2023  
**From:** Theresa McAllister– Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

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<b>*FY23 Year End (Unaudited) Unassigned Fund Balance:</b>	<b>\$15,877,058</b>
<b>Current (Unaudited) Unassigned Fund Balance:</b>	<b>\$15,877,058</b>

\*Audited FY23 Year End Unassigned Fund Balance will be available upon Completion of the FY23 Comprehensive Annual Financial Report





## The Board of Supervisors Two Year Plan – *Draft, August 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
<b>A</b>		<b>SERVICE DELIVERY</b>			
<b>A1</b>		Work with FRA to identify support options for Fire and Rescue volunteers.		X	
<b>A2</b>		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	Begin in Year 1; complete in Year 2
<b>A3</b>		Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	
<b>A4</b>		Community transportation options and alternatives.		X	Shared school buses/drivers providing transportation for county residents; TJPDC Rural Transportation work group; JAUNT
<b>A5</b>		Implement annual county volunteer recognition ceremony.		X	
<b>A6</b>		Design implementation plan for professional Fire Chief position.		X	
<b>B</b>		<b>COMMUNICATION</b>			
<b>B1</b>		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	
<b>C</b>		<b>PROJECT MANAGEMENT</b>			
<b>C1</b>		Continue Columbia area renewal efforts.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C2		Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		
C3		Continue Palmyra Village Streetscape	X	X	Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		2022 Smart Scale Grant Awarded.
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	
C5		Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	
C6		Pursue Fork Union revitalization.		X	
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	Multi-year project.
		C7.1 Create and Issue Request for Proposal for Design	X		
		C7.2 Select Design Firm for design of New Admin Building		X	
<b>D</b>		<b>COMMUNITY DEVELOPMENT &amp; ENRICHMENT</b>			
D1		Draft and a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
		D1.1 Adopt Economic Development Strategic Plan.	X		
		D1.2 Implement five-year Economic Development Strategic Plan.		X	
D2		Seek opportunities to coordinate development activity at Fluvanna's northern border with Louisa County.	X	X	
D3		Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5		Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers.  Fluvanna After Five @ Pleasant Grove.
D6		Research creating a "teaching farm" at PG Park.		X	Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?
D7		Implement stronger Code Enforcement on the County's Spot Blight Abatement program	X	X	
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>			

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		
E2		Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	X	X	
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	