



FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
 Carysbrook Performing Arts Center
 8880 James Madison Hwy, Fork Union, VA 23055
 August 16, 2023 at 7:00 pm

TAB	AGENDA ITEMS
1 - CALL TO ORDER	
2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE	
3 – ADOPTION OF AGENDA	
4 – COUNTY ADMINISTRATOR’S REPORT	
5 – PUBLIC COMMENTS #1 (5 minutes each)	
6 – PUBLIC HEARING	
A	ZMP 23:03 Caroline and Christopher Minsky – Douglas Miles, Community Development Director
B	ZTA 21:03 R-4 Zoning District – Multi-family Dwellings from 2.9 to 5.5 dwelling units – Douglas Miles, Community Development Director
7 – ACTION MATTERS	
C	Authorization to Advertise a Dog Running at Large Ordinance – Dan Whitten, County Attorney
D	Amendments to the Fluvanna County Board of Supervisors 2023 Bylaws and Rules of Procedure – Dan Whitten, County Attorney
E	Burn Building Update – Eric Dahl, County Administrator
F	Displaying Banners on County-Owned Utility Poles in Fork Union – Kelly Harris, Assistant County Administrator
7A – APPOINTMENTS	
8 – PRESENTATIONS (normally not to exceed 10 minutes each)	
G	Siting Agreements for Solar Projects or Energy Storage Projects – Dan Whitten, County Attorney
H	Solar Revenue Model – Eric Dahl, County Administrator
9 – CONSENT AGENDA	
I	Minutes of August 2, 2023 – Caitlin Solis, Clerk to the Board
J	Accounts Payable Report for July 2023 – Theresa McAllister, Management Analyst
K	Zion Crossroads Water and Sewer Fund Capital Budget Carryover – Eric Dahl, County Administrator
L	FY23 Aid to Localities Funding – Fire Department – Theresa McAllister, Management Analyst
M	FY23 Voluntary Contributions – Theresa McAllister, Management Analyst
N	FY24 Schools Cafeteria Fund Supplemental Appropriation – Tori Melton, Director of Finance
O	FY24 FCPS Grants Supplemental Appropriation – Tori Melton, Director of Finance Brenda Gilliam, Executive Director for Instruction and Finance
P	Virginia Department of Emergency Management FY25 E-911 PSAP Education Program grant award – Michael R. Grandstaff, Sheriff’s Office Staff; Sheriff Eric B. Hess, Sheriff

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

- Q Virginia Department of Emergency Management FY24 PSAP Grant Program for Staffing Recognition – Michael R. Grandstaff, Sheriff’s Office Staff; Sheriff Eric B. Hess, Sheriff
- R Bourne Tract Agricultural/Forestal District Review and Renewal – Jason Overstreet, Senior Planner
- S Bowlesville Agricultural/Forestal District Review and Renewal – Jason Overstreet, Senior Planner

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

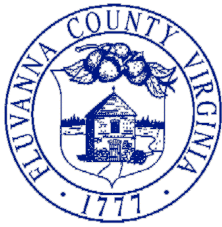
1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	ZMP 23:03 Caroline and Christopher Minsky				
MOTION(s):	I move that the Board of Supervisors (Approve / deny / defer) ZMP 23:03 as an ordinance to amend proffers of ZMP 19:02 with respect to 7.5 acres of Tax Map 4 Section A front portion of Parcel 27 zoned I-1 and is subject to the revised proffers dated August 3, 2023.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its meeting on July 11, 2023 the Planning Commission recommended Approval of ZMP 23:03 Caroline and Christopher Minsky (4-0); Mr. Goad moved to recommend Approval and Ms. Morgan seconded; AYES: Goad, Morgan, Key and Lagomarsino.				
TIMING:	Normal Public Hearing review process				
DISCUSSION:	The applicants are requesting to amend the approved case proffers so that they can relocate their existing business from the City of Charlottesville as their current retail store location is slated for redevelopment. This profitable, well established retail business approached Fluvanna County staff to relocate up onto Route 250 and to continue their retail store use in the existing marketplace here in Fluvanna County.				
FISCAL IMPACT:	Retail commercial taxation from a Charlottesville relocated furniture store business.				
POLICY IMPACT:	Regarding ZMP 23:03 Caroline and Christopher Minsky the Fluvanna County Board of Supervisors may: <ul style="list-style-type: none"> - Approve this request, allowing several retail commercial land uses; OR - Deny this request, preventing this existing case from being amended; OR - Defer this request and make a final decision at a future Board meeting date. 				
LEGISLATIVE HISTORY:	Review of a proposed Conditional Rezoning amendment in accordance with Chapter 22 of the Fluvanna County Zoning Ordinance. The Planning Commission reviewed this ZMP case request on July 11, 2023 through a Public Hearing review process.				
ENCLOSURES:	Caroline and Christopher Minsky Staff Report with proffered conditions				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 7/266
132 Main Street
P.O. Box 540
Palmyra, VA 22963
434.591.1910
www.fluvannacounty.org

BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board of Supervisors

From: Douglas Miles, AICP, CZA

Request: I-1 Zoning Case Amendment

District: Palmyra Election District

General Information:

This Conditional Rezoning amendment request is to be heard by the Board of Supervisors on Wednesday, August 16, 2023 at 7:00 pm in the Carysbrook Performing Arts Center.

Applicant:

Caroline and Christopher Minsky, Contract Purchasers

Representative:

Kelsey Schlein, Planning Manager, Shimp Engineering

Requested Action:

ZMP 23:03 Caroline and Christopher Minsky An ordinance to amend proffers of ZMP 19:02 with respect to 7.5 acres of Tax Map 4 Section A front portion of Parcel 27 which is zoned I-1. This amendment would permit previously proffered out commercial uses such as a retail store. There is a retail furniture store with warehouse space that would like to occupy this existing building. The front portion of the property is known as 2428 Richmond Road and is in the Zion Crossroads Community Planning Area and the Palmyra Election District.

Existing Zoning:

I-1, Limited Industrial Zoning District / ZMP 19:02 June 17, 2020

Proposed Zoning:

I-1, Limited Industrial Zoning District with proffered conditions

Existing Land Use:

Vacant building and parking lot area

Previous Land Use:

Automobile salvage yard and repair shop

Applicant Summary:

Caroline and Christopher Minsky, the contract purchasers of the 29.4-acre parcel, are proposing to relocate their retail home furnishings and furniture store into the existing building located at 2428 Richmond Road. The 7.5-acre front portion of the subject property is zoned I-1 and it is subject to ZMP 19:02, a conditional rezoning case request that was approved on June 17, 2020.

The rear 21.9-acre portion of the property is zoned A-1, General Agricultural. The approved proffered conditions prohibit certain neighborhood commercial uses, like the retail uses, from operating on the property, which normally are allowed under I-1, Limited Industrial zoning.

The applicants are requesting to amend the approved case proffers so that they can relocate their existing business from the City of Charlottesville as their current retail store location is slated for redevelopment. This profitable, established retail business approached Fluvanna County staff to relocate up onto Route 250 and to continue their retail store use in the existing marketplace. This property offers a unique opportunity for a retail establishment, as this site is accessible on Route 250, a major transportation corridor, which is ideal for the retail aspects of the business use along with the ease of customer access to their store. The existing building is large enough to not only accommodate retail floor space but also to establish warehouse space for additional store stock.

Comprehensive Plan:

The subject property is located in the Zion Crossroads Community Planning Area and this area is envisioned to be the most developed part of the county and consisting of areas like neighborhood mixed-use development. This area is in the county's prime regional economic development area and retail stores and warehousing uses are desirable within Zion Crossroads in Fluvanna County. The site is located within the Neighborhood Mixed Use area and this area is encouraged to take shape as retail, office warehouse and residential uses that are neighborhood mixed use land uses.

The Economic Development portion of the Plan reiterates that Zion Crossroads is the county's primary commercial area and Route 250 is a primary corridor in the County. In this area, land use, transportation and economic development should be balanced in a holistic approach instead of viewing them as individual issues. This conditional rezoning amendment addresses land use, transportation, site design, and economic development as equally important parts for reusing this existing building for a new land use that looks to serve this neighborhood and overall the region.

Planning Analysis:

The ZMP 19:02 case applicant has proffered out these commercial uses: Car washes; Financial institutions; Flea markets; Gas stations; Laundries; Medical clinics; Professional schools Retail stores, general; Retail stores, large scale; Retail stores, neighborhood convenience; Shooting ranges, indoor and Transportation terminals. The indoor retail store uses were not desired by the applicant as he was more interested in establishing an outdoor vehicle impound facility land use.

Zoning Ordinance Article 22 Definitions:

Retail store, general: A retail sales establishment offering the sale or rental of commonly used goods and merchandise for personal or household use but excludes those classified more specifically by definition.

Retail store, large-scale: A retail sales establishment of more than 30,000 square feet of gross floor area engaged in the sale or rental of goods for consumer or household use.

Retail store, neighborhood convenience: A retail sales establishment primarily engaged in the provision of frequently or recurrently needed goods for household consumption, such as, but not limited to, prepackaged food and beverages, limited household supplies and hardware, and

limited food preparation and service. Such uses that include fuel pumps or the selling of fuel for motor vehicles shall be considered gas stations.

If approved, the amendments to the proffer statement would allow for most of the proffered out uses to return on the property as most of these uses are contained within the existing building. Financial institutions like banks, Flea markets which is used currently for artisan craft shows, Professional schools, General retail stores, Large Scale retail stores, and even Neighborhood convenience retail stores, would be permitted with the proper site landscaping and screening.

The restored neighborhood commercial uses would align with the vision of the Neighborhood Mixed Use area as potential businesses that serve the surrounding neighborhood residents and regionally supply home furnishings and furniture items to the growing Zion Crossroads Area. Especially with its location immediately on Route 250 the Fluvanna and Louisa area residents and business owners could easily access any commercial services located on the property, and continue to enhance the Route 250 corridor by allowing for better commercial uses on the site.

Transportation Planning:

The applicants propose to use the two (2) existing entrances onto Richmond Road (US 250) and have been reviewed by VDOT for the proposed I-1 land uses under the ITE Trip Generation, 10th edition manual. The new vehicle trips generated by the applicant's proposed uses would not be a significant impact on a primary road like US Route 250. The existing building has been in place on Richmond Road since 1959 and the conditional rezoning amendment request would help to retain certain business uses that would not increase the traffic patterns but look to contain the same amount or less during peak periods. The VDOT Land Use Engineer will continue to work with the contract purchasers during the minor site plan review and commercial permit processes.

Site Screening and Buffer Areas:

The Fluvanna County Zoning Ordinance contains Landscaping requirements and Tree Protection options that can be selected by the applicant and their site consultant to provide the proper Buffer and Screening requirements while providing for the required VDOT site distance requirements:

Sec. 22-24-4. – MINIMUM STANDARDS

(A) The following shall be the minimum size of plant materials for site landscaping installation:

- | | |
|---|---------------------------------------|
| (1) Large shade trees—1.5" caliper | (2) Medium shade trees—1.25" caliper |
| (3) Ornamental trees—1.25" caliper | (4) Evergreen trees—5' in height |
| (5) Shrubs—18" in height | (6) Ground cover—1 year plants |

Note: The **bolded** plant materials, could be utilized by the contract purchasers along with Shimp Engineering as their site design consultant, to make the front parking area of this retail business use to be more attractive for customers, and where possible, assist with site screening purposes.

(B) All required landscaping shall be planted according to the following standards:

- (1) All trees to be planted shall meet the American Standard for nursery stock published by the American Nursery and Landscape Association.
- (2) The planting of trees shall be done in accordance with either the standardized landscape specifications jointly adopted by the Virginia Nursery and Landscape Association and the Virginia Society of Landscape Designers, or the Road and Bridge Specifications of the Virginia Department of Transportation.
- (3) All required landscaping shall be planted between September 15 and June 30, provided that the ground is not frozen. (Ord. 8-1-12; Ord. 12-16-15)

Sec. 22-24-7. – SCREENING

(A) Screening shall be required in the following instances:

- (1) Commercial and industrial uses shall be screened from view of adjacent properties in residential and agricultural zoning districts, except for commercial and industrial uses allowed by right in said districts.
- (2) Parking lots, consisting of five (5) spaces or more, shall be screened from view of public roads, rights-of-way, and adjacent properties.
- (3) Objectionable features, including but not limited to the following, shall be screened from the view of public roads, rights-of-way, and adjacent properties: i. Loading areas. ii. Refuse areas. iii. Storage yards. iv. Dry detention ponds. v. Maintenance areas.

(B) When required, screening shall consist of the new plantings, existing vegetation, an opaque masonry wall or wooden fence, or combination thereof, to the reasonable satisfaction of the Zoning Administrator.

Unless otherwise specified within this chapter, one of the following landscaping treatment options shall be utilized to meet the minimum screening requirements:

- (1) Evergreen Option: Two (2) rows of evergreen trees, shall be planted ten (10) feet on center, and staggered within a planting strip that is twenty-five (25) feet wide; or
- (2) Berm Option: Two (2) rows of evergreen shrubs shall be planted ten (10) feet on center and staggered. The berm shall be at least thirty (30) inches higher than the finished grade of the surrounding area and shall not have a slope steeper than 2:1. The berm shall be stabilized with groundcover or other vegetation;
- (3) Mixed Vegetation Option: One (1) large shade tree, one (1) medium shade tree, one (1) evergreen tree, and three (3) evergreen shrubs for each twenty (20) linear feet, within a planting strip that is twenty-five (25) feet wide; or

(4) Woodlands Preservation Option: Existing woody vegetation shall be preserved as a buffer strip with a minimum width of seventy-five (75) feet. Additional tree or shrub plantings may be required by the Zoning Administrator. The woodlands preservation area shall be placed in a landscape easement, and the landscape plan shall demonstrate the techniques to be used for removing underbrush, pruning, and protecting the existing trees from any damage during site development;

(5) Structural Option: A wall or fence, no shorter than six (6) feet in height, shall be provided and one (1) evergreen tree or shrub shall be planted every ten (10) feet along the side of any such wall or fence facing a public street or use for which the screening shall benefit.

Community Meeting:

A community meeting was held on June 22, 2023 in the County Administration Building Morris Room with the surrounding property owners in attendance and along with the Assistant County Administrator, Community Development Director, and Economic Development Director and the Palmyra District Board member. Kelsey Schlein, Planning Manager from Shimp Engineering provided a presentation with the contract purchasers. They explained the proposed land use in order to adaptively re-use the existing brick building into a retail home furnishings and furniture store. The surrounding property owners expressed their support of the proposed land use and they were encouraged that the building would be utilized for a compatible use adjacent to their homes.

Planning Commission:

The Planning Commission held a Public Hearing on July 11, 2023 within the Fluvanna County Library and there were supporters of the proposed conditional rezoning amendment case in the audience. One resident of Fox Glen spoke in support of the request as a spokesperson for his neighborhood association and indicated that they look forward to shopping at this retail store.

The Planning Commission recommended Approval 4-0 (Bibb absent) to forward this request onto the Board of Supervisors with the submitted Proffered Conditions that added back in the retail store uses while still proffering out some of the I-1 undesired industrial land uses. They have added Self-storage facilities and Vehicle impound facilities as proffered out land uses.

Summary Conclusion:

When reviewing this conditional rezoning application, the Board of Supervisors should take into consideration any potential adverse impacts that this development may have on this portion of Fluvanna County and traffic generation issues have been analyzed generally by the VDOT Land Use Engineer. The proposed land uses would occupy this existing brick building and would allow for a retail store and warehousing use to serve the surrounding community and this region.

The applicant has worked with both the Building Official and Community Development Director on the existing brick building to make sure that the existing building can be remodeled in order to modernize the building for new land uses that would serve this immediate neighborhood area.

The current property owner limited the I-1 permitted uses back in 2020 and which did not allow for future uses such as their proposed home furnishings and furniture store use in this building.

Suggested Motion:

I move that the Board of Supervisors (Approve / deny / defer) ZMP 23:03 as an ordinance to amend proffers of ZMP 19:02 with respect to 7.5 acres of Tax Map 4 Section A front portion of Parcel 27 zoned I-1 and is subject to the revised proffers dated August 3, 2023.

Attachments:

Rezoning Application and Textual Statement
Fluvanna County APO and Community Letters
Statement of Proffers dated August 3, 2023



JUN 01 2023

COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Rezoning

Fluvanna County
Planning Dept

Owner of Record: 2428 Richmond Road LLC

Address: P.O. Box 22, Ruckersville, VA 22968

Phone: _____ Fax: _____

Email: ^(owner's rep)
matthew.woodson@nestrealty.com

Representative: Shimp Engineering, P.C.

Address: 912 E High Street, Charlottesville, VA 22902

Phone: 434-227-5140 Fax: _____

Email: kelsey@shimp-engineering.com

Tax Map and Parcel(s) 4-A-27

Acreage 29.4 Current Zoning I-1

Location of Parcel: 200' east of Glen Circle

Requested Zoning I-1 Proposed Use of Property proposed use - Retail stores, general; proffer amendment for other commercial uses

Applicant of Record: Caroline + Christopher Minsky

Address: 218 W Market St. Ste 4 Charlottesville, VA 22902

Phone: 434-970-1900 Fax: _____

Email: cminsky@gmail.com

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

Is parcel in Land Use Valuation Program? No Yes

Deed Book and Page: 931 / 492

If any Deed Restrictions, please attach a copy

Affidavit to Accompany Petition for Rezoning

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the Board of Supervisors during the normal discharge of their duties in regard to this request.

I/We, being duly sworn, depose and say that we are Owner/Contract Owner of the property involved in this application and that we have familiarized ourselves with the rules and regulations of the Zoning Ordinance with respect to preparing and filing this application, and that the foregoing statements and answers herein contained and the information on the attached map to the best of our ability present the argument on behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of our knowledge.

Date: 5/21/2023 Signature of Owner/Applicant: *C G S*

Subscribed and sworn to before me this 21st day of May, 2023 Register # 7907276

My commission expires: 01/31/2024 Notary Public: *Kelsey Schlein*

All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

Office Use Only

Date Received: 06/01/2023 Pre-Application Meeting: _____ PH Sign Deposit Received: 06/01/2023 Application #: ZMP 23 : 03

\$1,000 fee paid: _____ Mailing Costs: \$20.00 per Adjacent Property Owner after first 15, Certified. Paid:

Proffer or Master Plan Amendment: \$750.00 plus mailing costs. Paid: Check 11503

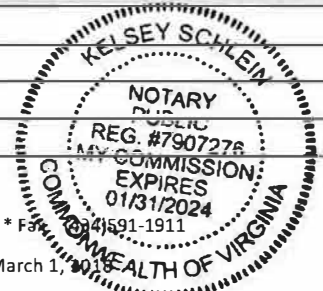
Election District: Palmyra Planning Area: Zion Crossroads Community

Public Hearings

Planning Commission

Board of Supervisors

Advertisement Dates: _____ Advertisement Dates: _____
APO Notification: _____ APO Notification: _____
Date of Hearing: _____ Date of Hearing: _____
Decision: _____ Decision: _____



RECEIVED



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

JUN 01 2023

Fluvanna County
Planning Dept

Name: Caroline + Christopher Minsky
Address: 218 W market St. Ste 4 Charlottesville, Va 22902
City: _____
State: _____ Zip Code: _____

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

CG
Applicant Signature

6/24/23
Date

*Number of signs depends on number of roadways property adjoins.

Office Use Only

Application #: **BZA** _____ : _____ **CPA** _____ : _____ **SUP** _____ : _____ **ZMP** 23 :03 **ZTA** _____ : _____

\$90 deposit paid per sign*:
check 11504

Approximate date to be returned:

JUN 01 2023

Fluvanna County
 Planning Dept



Commonwealth of Virginia
County of Fluvanna
Rezoning Application Checklist

The following information shall be submitted with the application and is to be provided by the applicant for the processing of the application:

Applicant must supply	Staff Checklist
Completed Rezoning Application signed by the current owner(s) or lessee or written confirmation from the current owner or lessee granting the right to submit the application	
<ul style="list-style-type: none"> • Statement on proposed use of property and reason for rezoning • Ten (10) copies of plats showing existing and proposed improvements (if applicable) • Deed restrictions (if applicable) • Copy of the Tax Map showing the site (preferred) • General Location Map (preferred) 	
Supporting photographs are not required, but suggested for evidence	

All maps and plans submitted are to be either 8.5"x 11" or 11"x 17". One original of any size may be for staff use at the public hearing.

Staff Only	Staff Checklist
Preliminary review by planning staff for completeness and content:	
<ul style="list-style-type: none"> • Technical Review Committee review and comment • Determine all adjacent property owners • Placed as a Public Hearing on the next available agenda of the Planning Commission. 	
Notification of the scheduled Public Hearing to the following:	
<ul style="list-style-type: none"> • Applicant • All adjacent property owners • Local Newspaper advertisement 	
Staff Report to include, but not be limited to:	
<ul style="list-style-type: none"> • General information regarding the application • Any information concerning utilities or transportation • Consistency with good planning practices • Consistency with the comprehensive plan • Consistency with adjacent land use • Any detriments to the health, safety and welfare of the community. 	

For Applicant

The Rezoning Application fee is made payable to the **County of Fluvanna**.

Meetings for the processing of the application

Applications must be submitted by the first working day of the month to have the process start that month. Applications received after the first working day will have the process start the following month.

Process:

1. Placed on next available Technical Review Committee Agenda.
2. Placed as a Public Hearing on the next available agenda of the Planning Commission the following month. Staff Report and Planning Commission recommendation forwarded to the Board.
3. Placed as a Public Hearing on the next available agenda of the Board of Supervisors (usually the same month as the Planning Commission).

Applicant or a representative must appear at the scheduled hearings.

The Technical Review Committee provides a professional critique of the application and plans. The Planning Commission may recommend to the Board of Supervisors: approval; approval subject to resubmittal or correction; or denial of the special use permit.

Board Actions

After considering all relevant information from the applicant and the public, the Board will deliberate on points addressed in the Staff Report.

The Board may approve; deny; or defer the request pending further consideration; or remand the case back to the Planning Commission for further consideration.

With **approval**, the development may proceed.

If **denied**, an appeal to the Courts may be prescribed by law

No similar request for a Rezoning for the same use at the same site may be made within one year after the denial.



COUNTY OF FLUVANNA

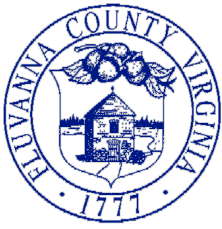
"Responsive & Responsible Government"

BOS2023-08-16 p. 17/266
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: August 1, 2023
From: Valencia Porter
To: Douglas Miles
Subject: APO Memo Complete

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the August 16, 2023 Board of Supervisors Meeting.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 18/266
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

PUBLIC HEARING NOTICE

July 31, 2023

ZMP 23:03 Caroline and Christopher Minsky / Tax Map 4 Section A front portion of Parcel 27

This is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on:

Meeting: Board of Supervisors Regular Meeting
Date: Wednesday, August 16, 2023 at 7:00 pm
Location: **Carysbrook Performing Arts Center**
8880 James Madison Highway Fork Union, VA 23055

ZMP 23:03 Caroline and Christopher Minsky An ordinance to amend proffers of ZMP 19:02 with respect to 7.5 acres of Tax Map 4 Section A front portion of Parcel 27 which is in the I-1, Limited Industrial District. This amendment would permit previously proffered out commercial uses such as a retail store. There is a retail furniture store with warehouse space that would like to occupy this existing building. The front portion of the property is known as 2428 Richmond Road and is in the Zion Crossroads Community Planning Area and the Palmyra Election District.

Please be advised that you can attend the meeting in person, join the meeting via Zoom or by a phone call where you will have an opportunity to provide any Public comments. Instructions for participation in the Public Hearings will be available on the County's website along with the Meeting Agenda and Staff Reports or they are available to anyone in person at 132 Main Street Palmyra, VA 22963.

You can contact the Fluvanna County Planning & Community Development Department, 8:00 am – 5:00 pm, Monday through Friday. If you have any questions regarding this application or the scheduled public hearing, and please contact me at dmiles@fluvannacounty.org or call me at 434.591.1910 with questions.

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

SHIMP ENGINEERING, P.C.
Design Focused Engineering

Shimp Engineering
Kelsey Schlein, Project Representative
912 East High St.
Charlottesville, VA 22902
kelsey@shimp-engineering.com
(434) 227-5140

June 8, 2023

RE: Community Meeting | 2428 Richmond Road Rezoning Request [Proffer Amendment Only]

Dear Neighbor,

On behalf of Caroline and Christopher Minsky (the “applicants”), we invite you to share comments and ask questions regarding the applicants’ rezoning request of a portion of tax parcel 4-A-27, which is located on Route 250 and has a physical address of 2428 Richmond Road (the “property”). The property is approximately 200’ east of Glen Circle and is the site of a former salvage and scrap yard. The applicants seek to locate their furniture retail store and warehouse on the property within the existing building and to do so, they must amend the proffered development conditions to which the property is subject.

The property is 29.4 acres in total, where the 7.5-acre portion that fronts on Route 250 is zoned I-1 Industrial and is subject to proffered development conditions and the rear 21.9-acre portion is zoned A-1 Agricultural. The rezoning request is limited to amending the existing proffers applicable to the I-1 portion of the property; there are no proposed changes to the rear 21.9 acre portion of the property zoned A-1 with this rezoning request. The approved proffered development conditions prohibit certain neighborhood commercial uses, such as retail uses, from operating on the property and so this rezoning request seeks to amend the approved proffered development conditions to permit certain commercial uses that are compatible with the surrounding context and are permitted by-right in the I-1 Industrial zoning district. Several I-1 Industrial uses, such as transportation terminals, laundries, indoor shooting ranges, and sawmills, will remain excluded from taking shape on the property.

We invite you to ask questions and share comments about the proposed project, County review procedures, and relevant regulations and policies of the County applicable to the proposed project at a community meeting. The meeting will be held on **Thursday, June 22 at 6 p.m. at the Fluvanna County Administration Building, Morris Room, 132 Main Street, Palmyra, VA 22963.** A presentation about the project will begin at 6:15 p.m., followed by a question and answer period. The meeting will conclude at 7 p.m.

There are several ways that you can learn more about this project, share your comments or ask questions about this proposal:

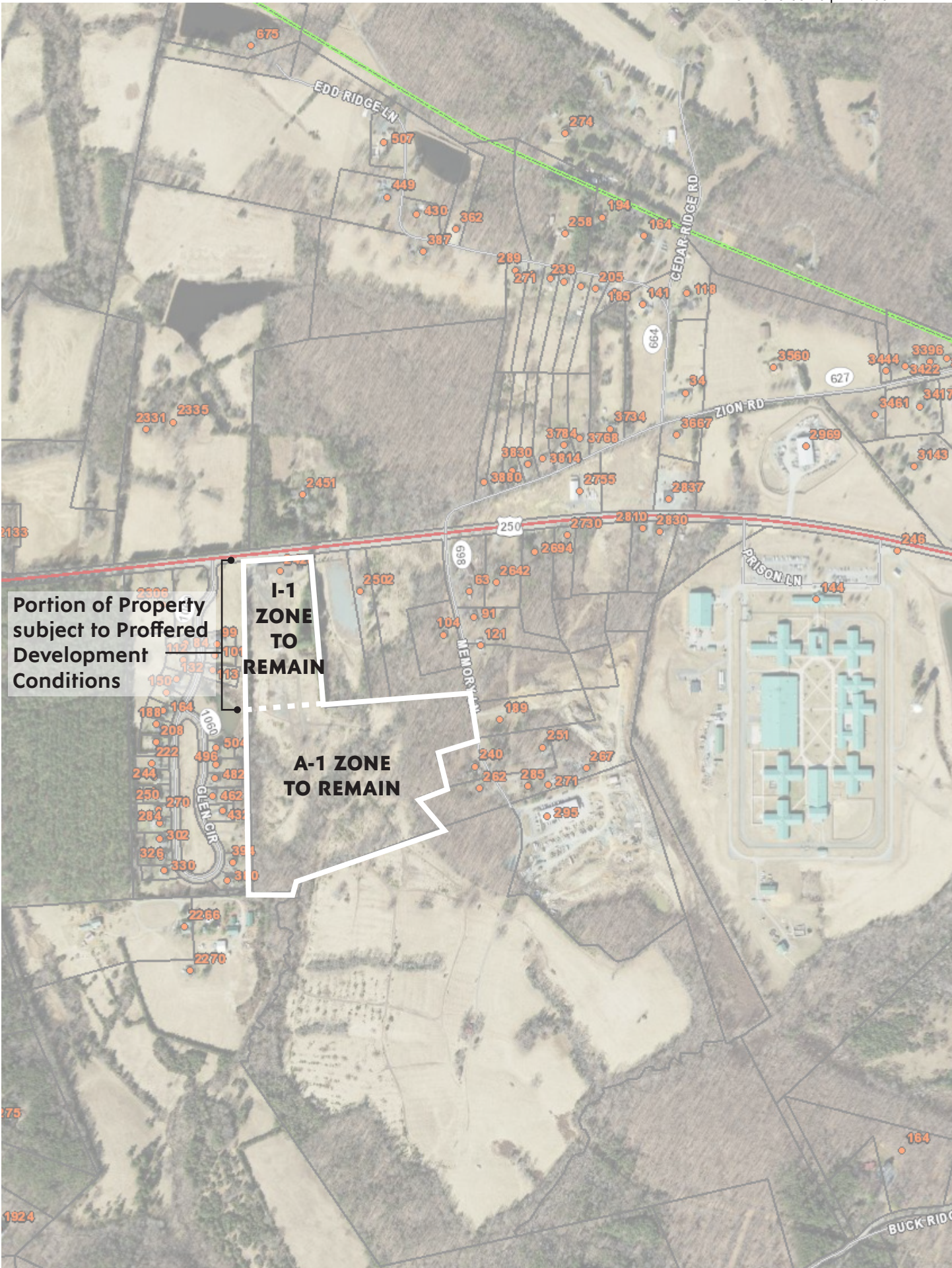
1. Attend the community meeting on Thursday, June 22 at 6 p.m. or
2. Contact me directly by phone or email using the contact information provided at the top left corner of this letter
3. Contact the Fluvanna County Planning & Zoning Department at (434) 591-1910

We look forward to hearing from you.

Sincerely,



Kelsey Schlein



SHIMP ENGINEERING, P.C.
Design Focused Engineering

Project Narrative For: 2428 Richmond Road | Rezoning Request – Proffer Amendment
Parcel Description: Tax Parcel 4-A-27
Initial Submittal: June 1, 2023

	ACREAGE	EXISTING ZONING	PROPOSED ZONING	COMP PLAN DESIGNATION
TMP 4-A-27	29.4 AC (7.5 AC subject to proffered conditions and this rezoning request)	I-1 [7.5 AC] A-1 [21.9 AC]	Proffer amendment to restore certain by-right I-1 land uses on 7.5 AC subject to proffered conditions	Zion Crossroads Community Planning Area

Location:

Approximately 200’ east of Glen Circle; the property lies on the southern side of Route 250

Project Proposal:

2428 Richmond Road LLC is the owner (the “owner”) of tax parcel 4-A-27 in Fluvanna County (the “property”). The property is a 29.4-acre parcel, where the 7.5-acre portion of the property fronting on Route 250 is zoned I-1 Industrial subject to proffered conditions and the rear 21.9-acre portion is zoned A-1 Agricultural. Caroline and Christopher Minsky (together, the “applicant”) requests to amend the approved proffers under ZMP 19-02, which excluded certain by-right I-1 land uses under Section 22-11-2.1 of the Fluvanna County Zoning Ordinance. The property formerly served as a salvage and scrap yard with related accessory uses but has been vacant for several years since those business operations ceased.

The applicant seeks to establish a new location for a specialty home furnishings store currently located in the City of Charlottesville. The building where the specialty home furnishings store currently has its retail operation is slated for redevelopment and so this established business is searching for a new home. The property offers a unique opportunity for a retail establishment as the site is readily accessible from Route 250, a major transportation corridor, which is ideal for the retail aspect of the business and ease of customer access, and the existing building is large enough to not only accommodate a retail facing aspect of the business but also the warehouse aspect of the business where product is stored that has not yet made it out on to the retail floor for sale.

Per the proffers approved with ZMP 19-02, commercial retail uses are not permitted on the property. To realize this business in Fluvanna County on this property and to allow for additional commercial flexibility for compatible uses, the applicant requests an amendment to the approved proffers to restore certain by-right uses, which are commercial in nature, within the 7.5-acre I-1 zone. Uses that may have a greater impact to nearby properties, such as for example, sawmills, solid waste collection facilities and indoor shooting ranges remain excluded uses as part of this proffer amendment.



JUN 01 2023

Consistency with the Comprehensive Plan:

The property is located within the Zion Crossroads Community Planning Area. According to the Fluvanna County Comprehensive Plan (2015), the Zion Crossroads area is “envisioned to be the most intensely developed part of the county, consisting of mixed-use, regional employment, and neighborhood mixed-use developments. This area is the county’s primary regional economic development area” (44). Furthermore, as a “primary gateway to Fluvanna County...a scenic welcome...It should develop as an employment, retail, commercial, and recreational destination for county residents and travelers along Routes 64, 15, and 250” (44). Within the Zion Crossroads Planning Area, the site is located within the Neighborhood Mixed Use area. Uses in the Neighborhood Mixed Use areas are encouraged to take shape as “retail, office, civic, and residential” (33). If approved, the amendment of the proffer statement would allow for Financial institutions; Flea markets; Medical clinics; Professional schools; Retail stores, general; Retail stores, large scale; Retail stores, neighborhood convenience. The restored commercial uses would align with the vision of the Neighborhood Mixed Use area as potential businesses that would serve the surrounding Zion Crossroads residents. Especially with its location immediately on Route 250, the Zion Crossroads community could easily access any commercial services located on the property, while enhancing a major corridor of Fluvanna County.

Proposed Proffers to Address Impacts:

There are existing proffers on the property that prohibit certain commercial and industrial uses allowed by-right and by special use permit in the I-1 district. This rezoning request is limited to restoring certain by-right commercial uses in the I-1 district that are considered compatible with the surrounding area.

ATTACHMENTS:

Exhibit A – Plat Exhibit: Area Subject to Proffer Amendment
Exhibit B – Approved Proffers Redline Exhibit
Proffer Statement

TRIP GENERATION + TURN LANE WARRANT ANALYSIS

FLUVANNA COUNTY TMP 4-A-27

2428 Richmond Road

Fluvanna County, Virginia 22974

PREPARED FOR

Caroline and Christopher Minsky

PREPARED BY

Shimp Engineering, P.C.

June 20, 2023

TRIP GENERATION AND TURN LANE WARRANT ANALYSIS

2428 Richmond Road LLC is the owner (the “owner”) of tax parcel 4-A-27 in Fluvanna County (the “property”). The applicant seeks to establish a new location for a local specialty home furnishings store currently located in the City of Charlottesville. The applicant is currently pursuing a proffer amendment to permit retail stores and other neighborhood commercial uses on the property, which is zoned I-1 Industrial, and this trip generation summary and turn lane warrant analysis is being provided in conjunction with the proffer amendment request. There is currently no site plan under review for this proposal. The applicant intends to operate a furniture store on the property that is comprised of both a retail and warehousing component in an existing structure on the property.

The Institute of Transportation Engineers (ITE) Trip Generation Manual 11th Edition was used to prepare the trip generation summary. 2019 AADT data from VDOT was used for the background traffic data; since the COVID-19 pandemic traffic patterns have shifted and more current data does not indicate traffic counts at pre-pandemic levels and so 2019 data is being used for this analysis. Right and left turn lane warrant analyses were completed and no turn lanes are required with the proposed development.

Figure 1. 2428 Richmond Road Trip Generation - ITE Trip Gen. Manual 11th Edition

	ITE Code	Independent Variable	AM			PM			Daily Total
			In	Out	Total	In	Out	Total	
Warehousing	150	9,000 Sq Ft	1	1	2	0	2	2	4
Furniture Store	890	6,000 Sq Ft	1	1	2	1	2	3	5
Turns In			2			1			

Figure 2. 2019 AADT US 250 Richmond Road (6 mi. from Fluvanna/Albemarle County Line to US 15 Zion Crossroads) 55 MPH - 2 lane hwy

K	.096
D	.633
AADT	4000
Peak Hour	384
PHV Direction A	243
PHV Direction B	141

Figure 3. Background Traffic and New Trips from Proposed Development

US 250 Richmond Road (6 mi from Fluvanna/ Albemarle County Line to US 15 Zion Crossroads)				
	Turns In	Advancing	Opposing	% of Left Turns
Morning Right	0.8	142	-	-
Morning Left	1.2	244	142	1%
Evening Right	0.6	244	-	-
Evening Left	0.4	141	244	-

Note: 60/40 turn split assumed in the mornings and evenings, distribution for proposed trips expected to be consistent with background traffic.

Figure 4. Right Turn Lane Unwarranted

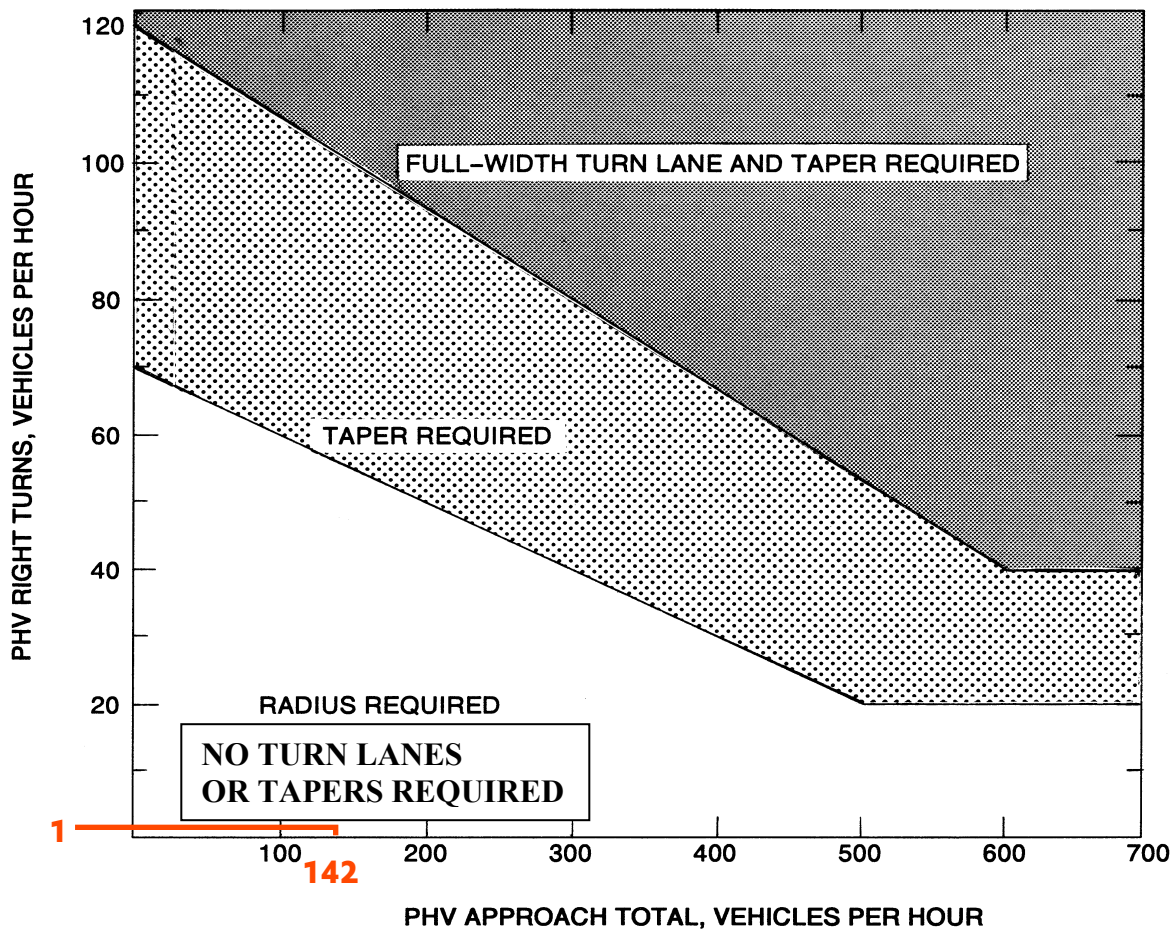


FIGURE 3-26 WARRANTS FOR RIGHT TURN TREATMENT (2-LANE HIGHWAY)

Appropriate Radius required at all Intersections and Entrances (Commercial or Private).

LEGEND

PHV - Peak Hour Volume (also Design Hourly Volume equivalent)

Adjustment for Right Turns

For posted speeds at or under 45 mph, PHV right turns > 40, and PHV total < 300.

Adjusted right turns = PHV Right Turns - 20

If PHV is not known use formula: $PHV = ADT \times K \times D$

K = the percent of AADT occurring in the peak hour

D = the percent of traffic in the peak direction of flow

Note: An average of 11% for K x D will suffice

Figure 5. Left Turn Lane Unwarranted

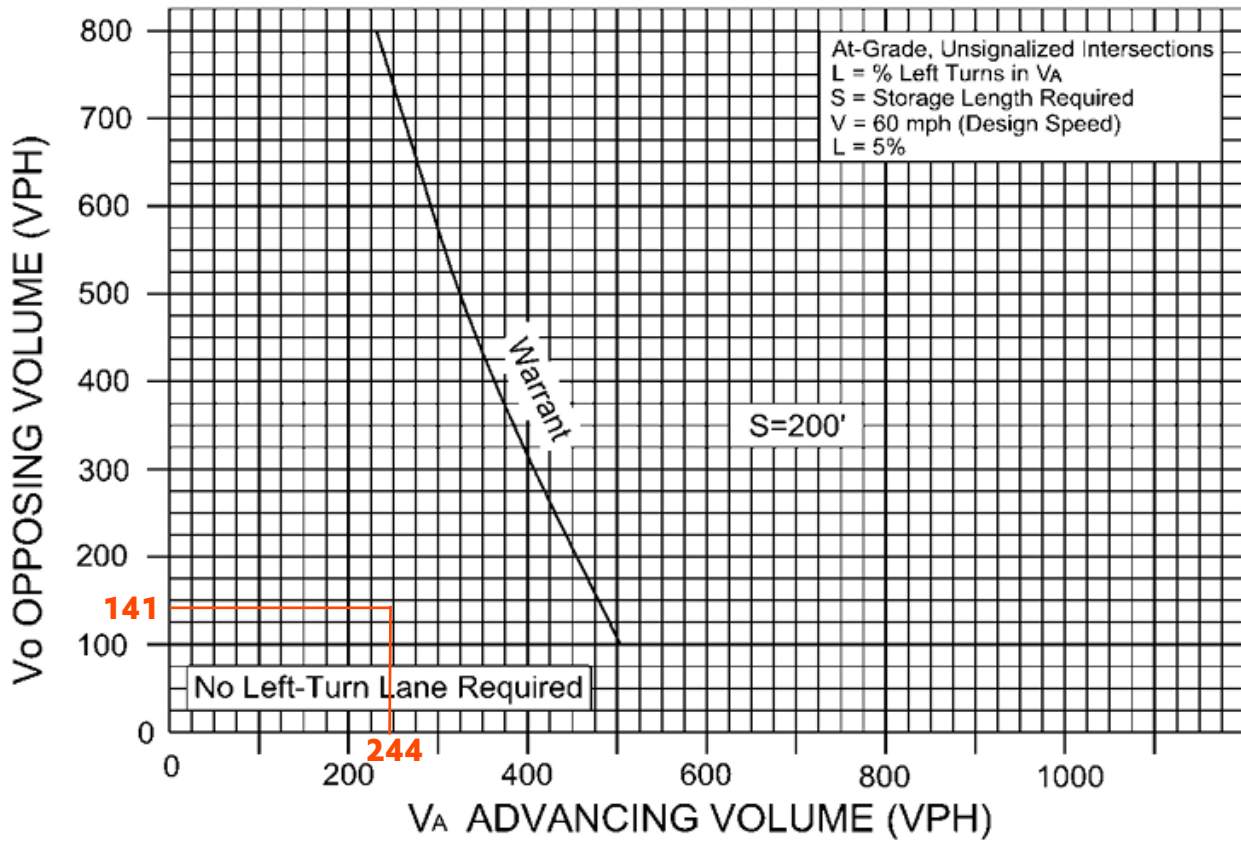


FIGURE 3-16 WARRANT FOR LEFT TURN STORAGE LANES ON TWO LANE HIGHWAY

JUN 01 2023

County of Fluvanna
Department of Community Development
132 Main Street
Palmyra, VA 22963

**Fluvanna County
Planning Dept**

Re: AUTHORIZATION TO SUBMIT LAND USE APPLICATIONS

2428 Richmond Road LLC is the Owner (the "Owner") of Fluvanna County tax parcel 4-A-27 (the "Property"). The Owner desires to submit land use applications affecting the Property, such as, but not limited to, Rezoning Applications, Site Plan Applications, and other similar land use applications affecting the Property (collectively, the "Land Use Applications"). The Owner hereby authorizes the following individuals and entities to submit Land Use Applications on behalf of the Owner in connection with the Property: Justin M. Shimp and Kelsey Schlein of Shimp Engineering and Caroline Minsky and Christopher Minsky. This authorization includes the authority to take any other steps, and submit any other documentation to Fluvanna County necessary to effectuate the Land Use Applications on behalf of the Owner.

2428 RICHMOND ROAD LLC

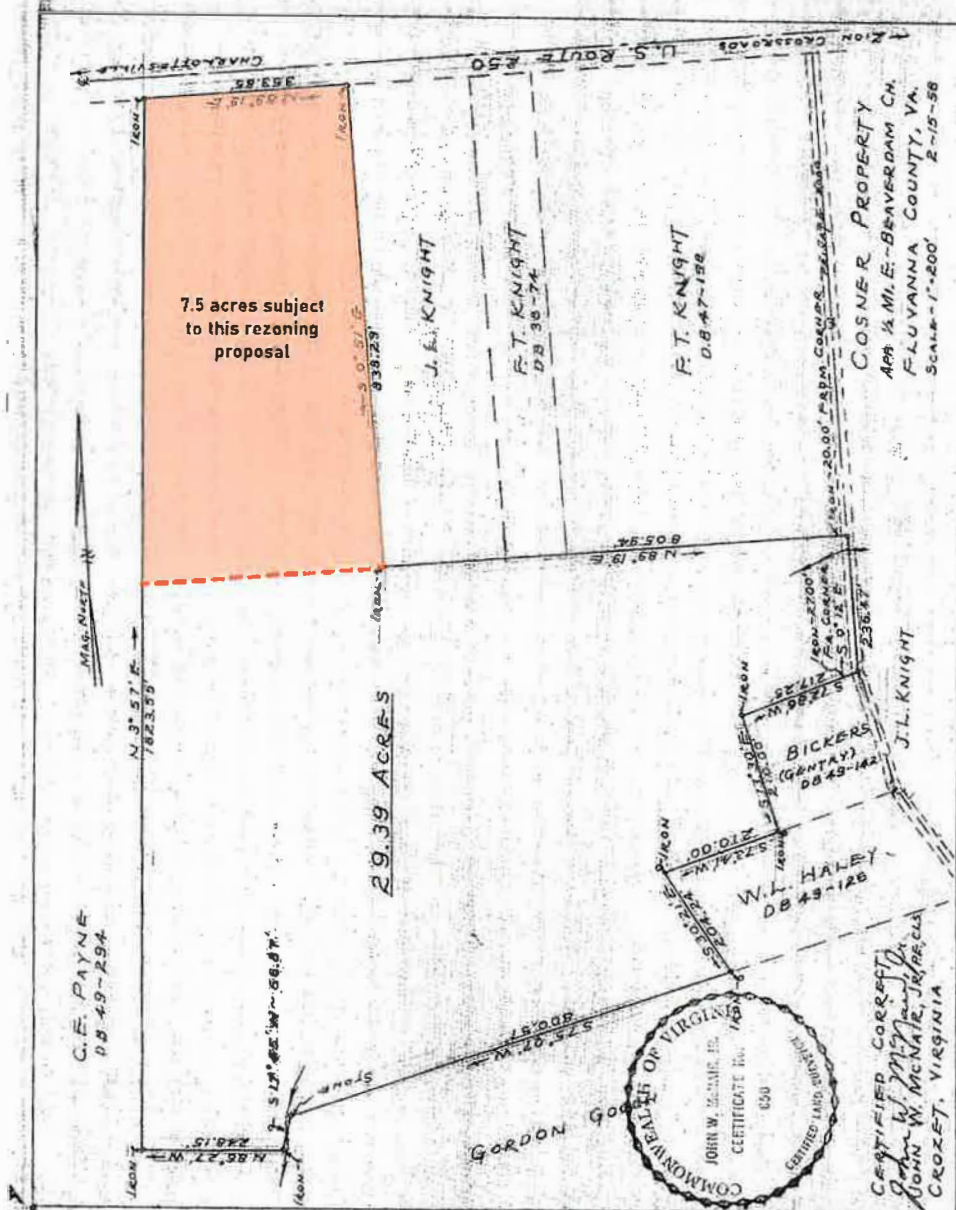
By: 
Signature


Printed Name, Title

Date: 05/26/23

4-(A) 27

20
7/1/58



VIRGINIA: In the Clerk's Office of the Circuit Court of Fluvanna County May 16, 1958.

The foregoing deed and plat was this day received in said office, and thereupon together with the certificate(s) thereto annexed, and the U. S. Documentary Stamps thereon, amounting to \$9:90 duly cancelled, admitted to record at 10:57 A.M.

Teste: *Richard F. George* Clerk.

St. Tax \$7.50
Tr. Fee 1.00
Ck. Fee 3.00
\$11.50

MYRTLE M. MANN AND ANNIE B. SULLIVAN

TO: DEED ✓

NELSON A. MILLER AND FANCHON V. MILLER

THIS DEED, Made and entered into this 26th. day of April, 1958, by and between Myrtle M. Mann and Annie B. Sullivan, both single, residing in Kenova, Wayne County, West Virginia, parties of the first part, hereinafter known as the grantors, and Nelson A. Miller and Fanchon V. Miller, husband and wife, of 142 Glen Haven Road, New Haven, Connecticut, parties of the second part, herein-

*Receipt page
20
5-22-58*

STATEMENT OF PROFFERS

Pursuant to Section 15.2-2296 of the Code of Virginia and Section 22-17-9 of the Fluvanna County Zoning Ordinance, 2428 Richmond Road LLC, does hereby voluntarily proffer, as the owner of record of the property (the "Property") which is the subject of this rezoning request, that the development of the Property shall be in strict accordance with the following conditions set forth in this submission:

We present this statement of proffers for Tax Map 4 A, the front portion of Parcel 27 for which rezoning to I-1 is sought:

1. The following permitted by right land uses shall be excluded from the Property under I-1 Zoning Section 22-11-2.1:

Commercial Uses: Car washes; ~~Financial institutions; Flea markets;~~ Gas stations; Laundries; ~~Medical clinics; Professional schools; Retail stores, general; Retail stores, large scale; Retail stores, neighborhood convenience;~~ Shooting ranges, indoor; and Transportation terminals.

Industrial Uses: Railroad facilities; Research laboratories; Sawmills, temporary; and Solid waste collection facilities.

2. The following permitted by special use permit land uses shall be excluded from the Property under I-1 Zoning Section 22-11-2.2:

Commercial Uses: Shooting ranges, outdoors.

Industrial Uses: Sanitary landfills; Sawmills, permanent; and Solid waste material recovery facilities.

Miscellaneous Uses: Aviation facilities; and Utilities, major.

Uses available for the balance of the property, whether governed by ordinance or by vested right, will remain unaffected by the proposed rezone of the front portion of the property.

I hereby acknowledge as the Property Owner that the Rezoning of the Property gives rise to the need for these conditions.

2428 RICHMOND ROAD LLC, by:


Carroll R. Morris, its Agent/Manager

Date: 01/02/20

Original Proffers _____
 Amendment X

PROFFER STATEMENT

Pursuant to Section 15.2-2296 of the Code of Virginia and Section 22-17-9 of the Fluvanna County Zoning Ordinance, 2428 Richmond Road LLC, as the owner of record of Tax Map 4 Section A Parcel 27, a 7.5 acre portion of which is zoned I-1 (the "Property") that is the subject of this rezoning request, does hereby voluntarily proffer that development of the Property shall be in strict accordance with the following conditions set forth in this submission:

We present this amended statement of proffers for Tax Map 4A, the front portion of Parcel 27, which is zoned I-1. If approved these proffers presented with this amended proffer statement will supersede all formerly approved proffers on the Property, including those approved with ZMP19:02:

1. The following permitted by right land uses shall be excluded from the Property under I-1 Zoning Section 22-11-2.1:

Commercial Uses: Car washes; Gas stations; Laundries; Shooting ranges, indoor; Self-Storage Facilities; Transportation terminals; and Vehicle Impound Facilities.

Industrial Uses: Railroad facilities; Research laboratories; Sawmills, temporary; and Solid waste collection facilities.

2. The following permitted by special use permit land uses shall be excluded from the Property under I-1 Zoning Section 22-11-2.2:

Commercial Uses: Shoot ranges, outdoors.

Industrial Uses: Sanitary landfills; Sawmills, permanent; and Solid waste material recovery facilities.

Miscellaneous Uses: Aviation facilities; and Utilities, major.

I hereby acknowledge as the Property Owner that the Rezoning of the Property gives rise to the need for these conditions and that these conditions are reasonable.

2428 RICHMOND ROAD LLC, by:

Carroll R. Morris

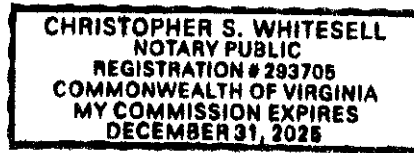
Carroll R. Morris, its Agent/Manager

08/03/23

Date

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF Greene



I, Christopher S. Whitesell, a Notary for the State of Virginia

do verify that the foregoing instrument was signed before me this the 3rd day of

August, 2023.

My commission expires: Dec. 31, 2025

Christopher S. Whitesell

Notary Public

Chapter 22 – Zoning Ordinance**ZMP 23:03 Minsky Amendment**

Legend: ~~Proffered Out in 2020 and 2023~~

Previously Proffered Out uses requested in 2023 Case

~~Proffered Out after the PC meeting~~

I-1, Limited Industrial District

Sec. 22-11-2.1. - Uses permitted by right.

The following uses shall be permitted by right:

Civic Uses

Public uses

Commercial Uses

Automobile repair service establishments

Automobile sales

~~Car washes~~

Communications service

Corporate offices

Financial institutions

Flea markets

~~Gas stations~~

Landscaping materials supply

~~Laundries~~

Machinery sales and service

Medical clinics

Offices

Parking facilities

Professional schools

Recreational vehicle sales

Retail stores, general

Retail stores, large-scale

Retail stores, neighborhood convenience

Retail stores, specialty

~~Self storage facilities~~

~~Shooting ranges, indoor~~

~~Transportation terminals~~

~~Vehicle impound facilities~~

Vending carts

Veterinary offices

Industrial Uses

Contractor's storage yards

Data centers

Lumberyards

Machine shops

Manufacturing, light

~~Railroad facilities~~

~~Research laboratories~~

~~Sawmills, temporary~~

~~Solid waste collection facilities~~

Upholstery shops

Wholesale warehouses

Miscellaneous Uses

Accessory uses

Minor scale solar generation facility

Utilities, minor

Wood storage, temporary

(Ord. 9-17-08; Ord. 10-21-09; Ord. 11-3-10; Ord. 11-20-12; Ord. 9-15-21; Ord. 8-17-22)

Sec. 22-11-2.2. - Uses permitted by special use permit only.

The following uses shall be permitted by special use permit only:

Commercial Uses

Amusements, commercial
Auction houses
Manufactured home sales
Outdoor entertainment
Outdoor recreation facilities
Restaurants, fast food
~~Shooting ranges, outdoor~~

Industrial Uses

Manufacturing, medium
~~Sanitary landfills~~
~~Sawmills, permanent~~
~~Solid waste material recovery facilities~~
Truck terminals

Miscellaneous Uses

~~Aviation facilities~~
Outdoor gatherings
Small scale solar generation facility
Utility scale solar generation facility
Telecommunication facilities
~~Utilities, major~~

(Ord. 9-17-08; Ord. 10-21-09; Ord. 11-3-10; Ord. 11-20-12; Ord. 9-15-21; Ord. 8-17-22)



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-19 p. 37/266
192 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

June 18, 2020

2428 Richmond Road LLC
Post Office Box 22
Ruckersville, VA 22968
Attn: Carroll Morris

C. Waverly Parker, Esquire
Post Office Box 559
Stanardsville, VA 22973
Attn: C. Waverly Parker

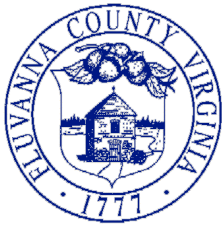
RE: ZMP 19:02 2428 Richmond Road LLC / Tax Map 4 Section A Front Portion of Parcel 27

Please be advised that the Fluvanna County Board of Supervisors on June 17, 2020 by a 4-1 vote approved Conditional Rezoning ZMP 19:02 2428 Richmond Road LLC with proffered conditions dated January 2, 2020. Please contact me at dmiles@fluvannacounty.org or at 434.591.1910 with any further questions.

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 38/266
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board Members
Case Number: ZMP 19:02
Tax Map: Tax Map 4, Section A, Parcel 27

From: Douglas Miles, AICP, CZA
District: Palmyra Election District
Date: June 17, 2020

General Information: This request is to be heard by the Board of Supervisors on Wednesday, June 17, 2020 at 7:00 pm in the Fluvanna County Circuit Court Room.

Applicant/Owner: 2428 Richmond Road LLC / Carroll Morris

Representatives: Harry Austin and C. Waverly Parker, Esquire

Requested Action: To amend the Fluvanna County Zoning Map by a request to conditionally rezone, from A-1 Agricultural, General to I-1, Industrial, Limited, approximately 7.5 acres of Tax Map 4, Section A, front portion of Parcel 27. (Attachment A)

Location: The affected property is located along Richmond Road (U.S. Route 250), approximately 0.16 miles west of the intersection of Zion Road (State Route 627) and Memory Lane (State Route 698). The property is within the Zion Crossroads Community Planning Area and the Palmyra Election District. (Attachment B)

Existing Zoning: A-1, General Agricultural Zoning District (Attachment C)

Proposed Zoning: I-1, Limited Industrial Zoning District with proffered conditions

Existing Land Use: Vacant Building

Planning Area: Zion Crossroads Community Planning Area

Adjacent Zoning: Adjacent properties are zoned A-1, I-1 and R-3 zoning

Zoning History: A salvage yard operated by Cosner Brothers was formerly located on the property for several decades and as a legal, nonconforming use. An application (ZMP 17:05) to rezone the property from A-1 to I-1 & I-2 was denied by the Board of Supervisors on March 28, 2018.

Neighborhood Meeting:

A neighborhood meeting was held on December 5, 2019 at Beaver Dam Baptist Church with the surrounding property owners in attendance along with several Fluvanna County Staff members including the County Administrator, County Attorney, Community Development Director and the Palmyra District Board member. Harry Austin from the C. Waverly Parker law firm presented the conditional rezoning case request. The concerns raised at the community meeting were some of the same that were raised during a previous rezoning request in 2018 that did not get approved by the Board of Supervisors.

Technical Review Committee:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, December 12, 2019:

1. Douglas Miles, Community Development Director: He read the current list of I-1 land uses that would be permitted in the existing building or would be allowed on the property. He indicated that the applicant was finalizing their proffer statement letter for the allowed land uses and that they would consider other proffered conditions for the I-1 rezoning case.
2. Kevin Zoll, Building Official: He stated that a permit for a change of use may be needed depending on what use ultimately ends up occupying the building on the subject property.
3. Roger Black, ESC Plans Reviewer: He did not have any comments on the rezoning of the property but he stated that DEQ may have regulations dealing with the automotive fluids.
4. Mike Brent, Fluvanna Fire Chief: He stated he did not have any rezoning case comments.
5. Eric Hess, Sheriff (not present): He indicated via e-mail that he did not have any rezoning case comments.
6. John Wilson, VDOT: He stated that VDOT recommends consolidating the two (2) access points to the subject property from Richmond Road. The applicant indicated that they could add it to the proffered conditions when submitted for this conditional rezoning case.
7. Mrs. Patricia Eager, Board of Supervisors member: She asked about the proposed hours of operation and stated this was a concern from the neighborhood meeting that was held on December 5th by the meeting attendees. The applicant stated the hours of operation would be from 8:00 am to 5:00 pm. Mrs. Eager asked if towing to the property could occur overnight and the applicant responded yes. Mr. Miles indicated that through a future Special Use Permit (SUP) that the towing hours of operation could be conditioned by the Board of Supervisors.

(Attachment D)

Analysis:

The applicant is requesting to conditionally rezone the front portion of Tax Map 4, Section A, Parcel 27 from A-1, General Agricultural to I-1, Limited Industrial with proffered conditions. The proffered conditions address some of the higher intensity I-1 by Right and by Special Use Permit (SUP) land uses that were discussed with and negotiated with the surrounding community members mainly from the adjoining Fox Glen subdivision that is located west of the subject site.

The purpose of the A-1 District is *“to conserve water and other natural resources, reduce soil erosion, protect watersheds and reduce hazards from floods; to preserve the rural character of the county; to promote existing and future farming and forestry operations; and to promote the retention of undisturbed open space.”*

In comparison, the purpose of the I-1, Limited Industrial Zoning District, is *“to permit certain light industries. The limitations ... are imposed to protect and foster adjacent residential property while permitting certain light industries to locate near a labor supply.”* The applicant has proffered out these I-1 by right land uses as a part of their conditional rezoning request on the property:

Commercial Uses: Car Washes, Financial Institutions, Flea Markets, Gas Stations, Laundries, Medical Clinics, Professional Schools, Retail Stores, general, large scale and neighborhood convenience, Shooting Ranges, indoor, and Transportation Terminals.

Industrial Uses: Railroad Facilities, Research Laboratories, Sawmills, temporary, and Solid Waste Collection Facilities.

These I-1 land uses by Special Use Permit (SUP) have been proffered out in this rezoning case:

Commercial Uses: Shooting Ranges, indoors

Industrial Uses: Sanitary Landfills, Sawmills, permanent, and Solid Waste material recovery facilities.

Miscellaneous Uses: Aviation Facilities and Major Utilities

(Attachment E)

Comprehensive Plan:**Land Use Chapter:**

The Comprehensive Plan designates this property as within the Zion Crossroads Community Planning Area. According to this chapter, *“Zion Crossroads is envisioned to be the most intensely developed part of the county, consisting of regional mixed-use, regional employment, and neighborhood mixed-use developments. This area is the county’s primary regional economic development area and is targeted as a regional employment center with primarily mixed-use, mixed-income development.”*

Economic Development Chapter:

According to this chapter, *“the primary infrastructure service areas will be the Zion Crossroads, Lake Monticello, and Fork Union community planning areas”* and *“Zion Crossroads is considered the most viable area to attract light industrial, technology business, medical facilities, and retail.”* The subject property is located in close proximity to other light industrial land uses along US 250 and it is adjacent to Fox Glen subdivision which provides an available pool of potential employees for some of the by right I-1, Limited Industrial Zoning District uses.

Planning Commission:

The Planning Commission considered this rezoning request at their February 11, 2020 meeting.

Public comments were received that were not in favor of the proposed, conditional rezoning case request. After a lengthy discussion, and in consultation with the County Attorney, and following confirmation with the applicant’s representative, Harry Austin, Vice Chairman Zimmer moved to recommend Approval, along with the additional agreed upon land uses to be proffered out of this request. This would be done by the applicant’s representative, upon submission to the Board of Supervisors for the next scheduled Public Hearing date and for their positive consideration of the conditional rezoning case request. The motion was seconded by Ms. Murray-Key. The additional agreed upon I-1 land uses permitted by right were: Automobile sales; contractor’s storage yards; Lumberyards; and Solid waste collection facilities. The applicant’s representative would confirm with their client prior to the next Board of Supervisors meeting. The motion was passed by 5-0 to Recommend Approval with the additional land uses and it was forwarded on to the Board of Supervisors.

Board of Supervisors:

The Board of Supervisors placed this rezoning case request on their March 18, 2020 agenda but were not able to conduct the Public Hearing that night due to the COVID-19 health concerns. This request was to be brought back on the next available Board agenda up to June 17, 2020.

At the time of finalizing this conditional rezoning staff report, the additional agreed upon I-1 land uses as described above in the Planning Commission’s motion have not been received from the applicant’s representative. The Statement of Proffers letter dated January 2, 2020 that was filed with the application remain the proffered conditions to be considered by the Board members.

Conclusion:

The 2015 Comprehensive Plan states *“it is not sufficient for an applicant to receive approval for a rezoning simply because a property is within a community planning area. Each application is considered by the county to see if the proposed development is well planned within the context of the surrounding community.”* Planning Staff has worked with the applicant’s representatives to come up with potential land uses that could be used to adaptively reuse the existing building. If the applicant wants they can also pursue a Special Use Permit for any other similar land uses that would be contained in the building and would be allowed screened, outside storage areas on site.

In addition to conformance with the 2015 Comprehensive Plan, the Board of Supervisors may want to consider the Planning Commission's motion found within this staff report that contained the agreed upon land uses to be proffered out for conditional rezoning case approval following the Public Hearing on this request. The County Attorney can provide additional legal advice, if needed, should the applicant or the applicant's representative positively respond to amend their proffer statement.

Suggested Motion:

I move that the Board of Supervisors recommend [approval / denial / deferral] of ZMP 19:02, a request to amend the Fluvanna County Zoning Map with respect to approximately 7.5 acres of Tax Map 4, Section A, front portion of Parcel 27, to conditionally rezone the same from A-1 Agricultural, General to I-1, Industrial, Limited with proffered conditions [dated January 2, 2020].

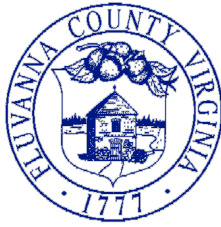
Attachments:

- A – Application and APO Letter
- B – Aerial Vicinity Map
- C – Existing Zoning Map
- D – TRC Comment Letter
- E – Proffer Statement
- F – Proposed Ordinance

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	ZTA 21:03 R-4 Zoning District – Multi-family Dwellings from 2.9 to 5.5 dwelling units				
MOTION(s):	I move that the Board of Supervisors approve ZTA 21:03 an Ordinance to amend Chapter 22 Zoning of the Fluvanna County Code by the addition of the following use permitted by-right under §22-8-2.1 in the R-4 zoning district: Multi-family dwellings, with a density up to 5.5 dwelling units per acre, provided the property is within an area subjected to a common plan of development and such property is served by a central water and sewer system.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its meeting on July 13, 2021 the Planning Commission recommended Approval of ZTA 21:03 (3-0) Mr. Johnson moved to recommend Approval and Mr. Lagomarsino seconded. AYES: Johnson, Lagomarsino, Murray-Key with Bibb and Zimmer Absent.				
TIMING:	Normal Public Hearing review process				
DISCUSSION:	The Fluvanna County Planning Commission discussed and brought forward this Zoning Text Amendment to consider future R-4 rezonings and common plan of development projects to be located in Community Planning Areas (CPA) as Fluvanna County’s water and sewer lines expand into our CPA growth areas.				
FISCAL IMPACT:	Potential for additional real estate tax revenue				
POLICY IMPACT:	Regarding ZTA 21:03 R-4 District the Fluvanna County Board of Supervisors may: <ul style="list-style-type: none"> - Approve this request, by allowing up to 5.5 dwelling units per acre; OR - Deny this request, maintaining the current density of 2.9 dwelling units per acre; OR - Defer this request and make a final decision at a future Board meeting date. 				
LEGISLATIVE HISTORY:	At its meeting on August 18, 2021, the Board of Supervisors deferred Action on ZTA 21:03 until July 6, 2022. At its meeting on July 6, 2022, the Board of Supervisors deferred Action on ZTA 21:03 until June 21, 2023; however the item was not brought back to the Board during June 2023. Legislative changes effective July 1, 2023 required readvertisement of the item. Ad placement timing considerations required the item to be delayed until the second meeting in August.				
ENCLOSURES:	ZTA 21:03 R-4 Zoning District – Multi-family Dwellings Staff Report and Ordinance				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 45/266
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: ZTA 21:03 R-4 Zoning District

From: Douglas Miles, AICP, CZA
District: Countywide Amendment

General Information: This ZTA request is scheduled for a Public Hearing on Wednesday, August 16, 2023 at 7:00 pm at 8880 James Madison Highway in the Carysbrook Performing Arts Center.

Requested Action: Amend the Fluvanna County Zoning Ordinance

ZTA 21:03 An Ordinance to amend Chapter 22 Zoning of the Fluvanna County Code by the addition of the following use permitted by-right under §22-8-2.1 in the R-4 zoning district: Multi-family dwellings, with a density up to 5.5 dwelling units per acre, provided the property is within an area subjected to a common plan of development and such property is served by a central water and sewer system.

Zoning Ordinance Text:

Sec. 22-8-2.1 (R-4) Uses permitted by right.

The following uses shall be permitted by right:

Residential Uses
Dwellings, accessory
Dwellings, multi-family

Dwellings, multi-family, with a density up to 5.5 dwelling units per acre, provided the property is within an area subjected to a common plan of development and such property is served by a central water and sewer system.

Dwellings, single-family attached
Dwellings, single-family detached
Dwellings, townhouse
Dwellings, two-family
Group Homes

Article 22 – Zoning Ordinance Definitions:

Dwelling, multi-family: A building or portion thereof which contains two or more dwelling units for permanent occupancy, regardless of the method of ownership. Included in the use type would be garden apartments, low and high-rise apartments, apartments for elderly housing and condominiums.

9VAC25-870-10. Virginia Administrative Code Definitions:

Common plan of development: means a contiguous area where separate and distinct construction activities may be taking place at different times on different schedules. (from DEQ definitions)

American Planning Association (APA) Glossary of Zoning, Development and Planning Terms:

Planned development: shall mean a contiguous land area of a minimum size, as specified by district regulation, to be planned and developed using a common master zoning plan, and containing one or more uses and appurtenant common areas. (from Prince William County, VA)

Comprehensive Plan:

The 2000 Comprehensive Plan established all the community planning areas pursuant to Virginia State Code at that time with the remaining portion of Fluvanna County being designated rural residential or rural preservation. Guidelines for growth in the planning areas recommend that the community planning areas absorb 70 percent of Fluvanna's growth, while the rural residential and rural preservation areas provide for the remaining 30 percent. This well-planned approach has been the comprehensive plan's approach since 2000. During 2022, County staff discussed with the community through the 2040 Comp Plan open houses to eliminate the rural residential planned area and merge that into the rural preservation area which further emphasizes the need to develop in one of our six (6) community planning areas, especially in the Zion Crossroads Area.

2015 Land Use Chapter:

The Comprehensive Plan designates the Lake Monticello community as within the Rivanna Community Planning Area which makes up approximately 40 percent of the county's population. According to this chapter, *"the area is traditionally neighborhood residential, with primarily single-family detached dwellings. Surrounding growth should be a mixture of uses and residential dwelling types that serve a variety of incomes. Neighborhood mixed-use is needed to help offset the volume of single-family residential development in this community. Additional services and infrastructure are needed to accommodate more growth."* In previous studies for this area, residents identified several priorities which included *"to provide housing choices for a variety of age groups and income levels, appropriate to the area."* The Rivanna Community Planning Area is the most developed planning area in the county and contains a mixture of residential, office and commercial uses to serve this diverse population with many who have either relocated from another portion of the country or even those who have come from another part of Fluvanna County to be that much closer to available medical and dental service providers.

2015 Housing Chapter:

The adopted Housing Chapter provides these important goals and plan implementation strategies:

- **To provide for most of the county's future housing needs within the community planning areas (CPA)** Create zoning that enables increased residential density in the growth areas and allows for mixed-use developments and

including residential units allowed above the storefronts and encourage housing in close proximity to commercial development areas so that the need for transportation to work is lessened and thus allowing for more walkable, healthy neighborhoods.

- **To provide a variety of well-planned housing choices** Allow for a mix of housing types and densities in individual developments, such as single-family and multi-family, as appropriate for the area and the existing or planned infrastructure. Allow for housing and care facilities suited to the needs of the growing senior population with greater density in the community planning areas.

Lake Monticello Information:

Lake Monticello Homeowner's Association *General Rules and Regulations* restricts residential use to single-family homes. This requirement is actively enforced during their review of every home that is constructed in LMOA.

Concern has been expressed over whether multi-family dwellings could be constructed on lots in Lake Monticello, as is currently permitted by right in R-4 zoning. This use would continue to be restricted, pursuant to LMOA's *General Rules and Regulations* even if the proposed text amendment was approved by the Fluvanna County Board of Supervisors.

Planning Analysis:

Approximately 40% of the county population resides in or near Lake Monticello, a private, gated community established in 1969. Subdivision development began there during the 1970s coincident with the creation of the Fluvanna County Subdivision and Zoning Ordinances, adopted in 1974. In addition to the subdivisions of Lake Monticello, there is a stand-alone planned-development, known as Marina Point.

Fluvanna County, like many rural counties, has housing challenges. Available housing, from workforce housing, options for seniors to downsize and age-in-place, and for younger adults looking for their first home, is in high demand.

Housing type choices and a better range of residential density amounts would be made available through Residential R-3 and R-4 conditional rezoning applications that are properly planned and would become part of a planned development which would be the main basis for all new homes.

The planning analysis, in conformity with the 2015 Comprehensive Plan, seeks to provide flexibility in the Fluvanna County Zoning Ordinance by providing available density in which to construct mixed-use housing units that are found in a well-planned development master plan. Increasing the density in specific zoning districts could allow for additional housing options while limiting the available locations in which development could occur.

Suggested Motion:

I move that the Board of Supervisors (approve/deny/defer) ZTA 21:03 - An Ordinance to amend Chapter 22 Zoning of the Fluvanna County Code by the addition of the following use permitted by-right under §22-8-2.1 in the R-4 zoning district: Multi-family dwellings, with a density up to 5.5 dwelling units per acre, provided the property is within an area subjected to a common plan of development and such property is served by a central water and sewer system.

Attachment:

Draft Zoning Ordinance Amendment

DRAFT ORDINANCE

**An Ordinance to amend Chapter 22 Zoning of the Fluvanna County Code
by the addition of the following use permitted by-right under §22-8-2.1 in the
R-4 zoning district:**

BE IT ORDAINED BY THE FLUVANNA COUNTY BOARD OF SUPERVISORS,
pursuant to Virginia Code Sections 15.2-2285, that the Fluvanna County Code be, and it
is hereby, amended, in Section 22-8-2.1, as follows:

Sec. 22-8-2.1. - Uses permitted by right.

The following uses shall be permitted by right:

Agricultural Uses

Conservation areas

Civic Uses

Public parks and recreational areas

Public uses

Commercial Uses

Home occupations

Miscellaneous Uses

Accessory uses

Cluster developments

Greenhouses, non-commercial

Kennels, private

Marinas, private non-commercial

Utilities, minor

Residential Uses

Dwellings, accessory

Dwellings, multi-family

Dwellings, multi-family, with a density up to 5.5 dwelling units per acre, provided the property is within an area subjected to a common plan of development and such property is served by a central water and sewer system.

Dwellings, single-family attached

Dwellings, single-family detached

Dwellings, townhouse

Dwellings, two-family

Group homes

(Ord. 9-17-08; Ord. 10-21-09; Ord. 11-3-10)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Authorization to Advertise a Dog Running at Large Ordinance				
MOTION(s):	<p>I move the Board of Supervisors advertise the amendments to County Code Section 4-2-2 applicable County-wide for a public hearing to be held on September 20, 2023.</p> <p>OR</p> <p>I move the Board of Supervisors advertise the amendments to County Code Section 4-2-2 applicable only to Lake Monticello for a public hearing to be held on September 20, 2023.</p>				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Motion to approve advertisement for public hearing				
TIMING:	Advertise for public hearing on September 20, 2023				
DISCUSSION:	<p>There has been a lot of discussion from residents and representatives of the Sheriff's Office over the years for a Dogs Running at Large ordinance, while trying to find a balance for all residents in the community. Currently, Fluvanna County only has a dogs running at large ordinance applicable to the Lake Monticello subdivision. The County Attorney has drafted amendments to the running at large ordinance that would make the ordinance applicable county-wide. The ordinance would authorize a \$100 civil penalty for a violation within Lake Monticello but would authorize 2 warnings for violations outside of Lake Monticello before there is a \$100 civil penalty. There are exemptions for dogs engaged in hunting or training for hunting or if the dog is assisting in farming activity. Furthermore, if a dog is running at large in a pack which is in the company of one or more dogs, there is a \$100 civil penalty per dog. If the Board of Supervisors is not in favor of a County-wide ordinance, there is also the option of continuing to authorize the running at large ordinance only in Lake Monticello. Such ordinance with necessary amendments required by state law is also included in the packet.</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				

LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • Fluvanna County Code - Sec. 4-2-2. - Running at large ordinance amendments applicable county-wide (blacklined and final versions) • Fluvanna County Code - Sec. 4-2-2. - Running at large ordinance amendments applicable only to Lake Monticello (blacklined and final versions) 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 TO CLARIFY THAT THE DOG
RUNNING AT LARGE ORDINANCE IS APPLICABLE TO THE ENTIRE COUNTY WITH
EXEMPTIONS FOR HUNTING, TRAINING FOR HUNTING AND AGRICULTURE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2, as follows:

Sec. 4-2-2. – Dogs ~~R~~running at large

- (a) The running at large of all dogs at any time is hereby prohibited within the confines of the County.
- (b) It shall be the duty of a sworn law enforcement officers to enforce the provisions of this section.
- (c) For the purposes of this section a dog shall be deemed to run at large while roaming or running off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting or training for hunting under the direction of its owner or custodian and shall thereafter stray from lawful hunting or training for hunting; or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation; provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.
- (d) Any person who permits his dog to run at large within the confines of Lake Monticello subdivision may be subject to a civil penalty of not more than \$100.00.
- (e) A violation of this section by an offender in the County but outside the confines of Lake Monticello subdivision may result in such dog being taken into possession by the sworn law enforcement officer and returned to the owner or custodian with a warning.
- (f) If the owner or custodian of the dog cannot be located to take custody of the dog in a reasonable amount of time, the dog may be transported to the Fluvanna County SPCA for impoundment, and the dog’s owner shall be liable for all costs of impoundment.
- (g) A violation of this section by a habitual offender, defined as an owner or custodian having three or more violations of this section within or two years, may result in a \$100.00 civil penalty.
- (h) A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of

a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

(2) That the Ordinance shall be effective upon adoption.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 TO CLARIFY THAT THE DOG RUNNING AT LARGE ORDINANCE IS APPLICABLE TO THE ENTIRE COUNTY WITH EXEMPTIONS FOR HUNTING, TRAINING FOR HUNTING AND AGRICULTURE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2, as follows:

Sec. 4-2-2. – ~~Dogs R~~**Dogs R**unning at large in Lake Monticello subdivision.

(a) The running at large of all dogs at any time is hereby prohibited within the confines of ~~Lake Monticello subdivision, in the Cunningham magisterial district of the County.~~

(b) It shall be the duty of a sworn law enforcement officers to enforce the provisions of this section.

(c) For the purposes of this section a dog shall be deemed to run at large while roaming ~~or~~ running ~~or self hunting~~ off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting or training for hunting ~~outside of such subdivision~~ under the direction of its owner or custodian and shall thereafter stray from lawful hunting or training for hunting ~~into such subdivision~~; or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation; provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.

(d) Any person who permits his dog to run at large within the confines of Lake Monticello subdivision shall may be subject to a civil penalty ~~fine~~ of not more than \$100.00.

(e) A violation of this section by an offender in the County but outside the confines of Lake Monticello subdivision may result in such dog being taken into possession by the sworn law enforcement officer and returned to the owner or custodian with a warning.

(f) If the owner or custodian of the dog cannot be located to take custody of the dog in a reasonable amount of time, the dog may be transported to the Fluvanna County SPCA for impoundment, and the dog's owner shall be liable for all costs of impoundment.

(g) A violation of this section by a habitual offender, defined as an owner or custodian having three or more violations of this section within or two years, may result in a \$100.00 civil penalty.

(h) A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

(2) That the Ordinance shall be effective upon adoption.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 TO CLARIFY THE AREA COVERED BY THE CURRENT DOG RUNNING AT LARGE ORDINANCE IN LAKE MONTICELLO SUBDIVISION AND TO ADD A DEFINITION AND CIVIL PENALTY FOR DOGS RUNNING AT LARGE IN A PACK IN LAKE MONTICELLO WHICH IS REQUIRED BY THE VIRGINIA CODE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2, as follows:

Sec. 4-2-2. – Dogs running at large in Lake Monticello subdivision.

- (a) The running at large of all dogs at any time is hereby prohibited within the confines of Lake Monticello subdivision.
- (b) It shall be the duty of a sworn law enforcement officers to enforce the provisions of this section.
- (c) For the purposes of this section a dog shall be deemed to run at large while roaming or; running off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting or training for hunting under the direction of its owner or custodian and shall thereafter stray from lawful hunting or training for hunting; or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation; provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.
- (d) Any person who permits his dog to run at large may be subject to a civil penalty of not more than \$100.00.
- (e) If the owner or custodian of the dog cannot be located to take custody of the dog in a reasonable amount of time, the dog may be transported to the Fluvanna County SPCA for impoundment, and the dog’s owner shall be liable for all costs of impoundment.
- (f) A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

(2) That the Ordinance shall be effective upon adoption.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 TO CLARIFY THE AREA COVERED BY THE CURRENT DOG RUNNING AT LARGE ORDINANCE IN LAKE MONTICELLO SUBDIVISION AND TO ADD A DEFINITION AND CIVIL PENALTY FOR DOGS RUNNING AT LARGE IN A PACK IN LAKE MONTICELLO WHICH IS REQUIRED BY THE VIRGINIA CODE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2, as follows:

Sec. 4-2-2. – **Dogs R**unning at large in Lake Monticello subdivision.

(a) The running at large of all dogs at any time is hereby prohibited within the confines of Lake Monticello subdivision, ~~in the Cunningham magisterial district of the County.~~

(b) It shall be the duty of a sworn law enforcement officers to enforce the provisions of this section.

(c) For the purposes of this section a dog shall be deemed to run at large while roaming ~~or~~ running ~~or self-hunting~~ off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting **or training for hunting** outside of such subdivision under the direction of its owner or custodian and shall thereafter stray **from lawful hunting or training for hunting** into such subdivision; **or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation;** provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.

(d) Any person who permits his dog to run at large shall **may** be subject to a **civil penalty** fine of not more than \$100.00.

(e) If the owner or custodian of the dog cannot be located to take custody of the dog in a reasonable amount of time, the dog may be transported to the Fluvanna County SPCA for impoundment, and the dog's owner shall be liable for all costs of impoundment.

(f) A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

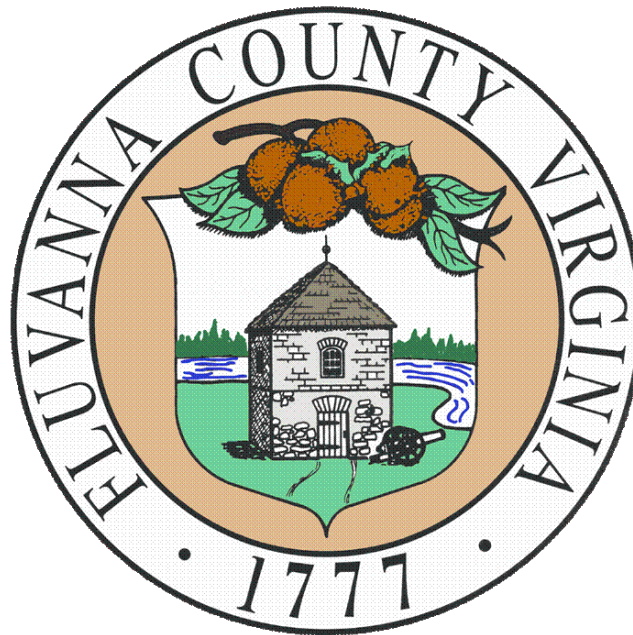
(2) That the Ordinance shall be effective upon adoption.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Amendments to the Fluvanna County Board of Supervisors 2023 Bylaws and Rules of Procedure				
MOTION(s):	I move that the Board of Supervisors approve the attached amendments to the Fluvanna County Board of Supervisors 2023 Bylaws and Rules of Practice and Procedure				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<p>The amendments to the 2023 Bylaws and Rules of Procedure reflect the following changes:</p> <ol style="list-style-type: none"> 1) Revised edition of Roberts Rules of Order 2) Reference to Virginia Conflict of Interests Act 3) Meeting location of Carysbrook Performing Arts Center unless another location is announced 4) Meetings will adjourn by 9:00 p.m. on the first Wednesday of the month unless extended by the Board 5) Revisions to Section XXVIII regarding meetings held through electronic communications means to incorporate remote meeting policy that was adopted in September 2022. 6) Clarify that the Board can meet electronically when a local emergency is declared to discuss continuity of operations 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	Virginia Acts of General Assembly 2021, Sp. Sess. I, cc. 33,490; 2022, c. 597				
ENCLOSURES:	Fluvanna County Board of Supervisors 2023 Bylaws and Rules of Practice and Procedure				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

FLUVANNA COUNTY BOARD OF SUPERVISORS



2023 BYLAWS AND RULES OF PRACTICE & PROCEDURES

Adopted

August 16, 2023

TABLE OF CONTENTS

SECTION	TOPIC	PAGE
I	Creation	2
II	Seal of the Board	2
III	Principal Address	2
IV	Rules	2
V	Construction	2
VI	Definitions	3
VII	Board Chair	5
VIII	Board Vice Chair	5
IX	Board Members	5
X	County Administrator	5
XI	Clerk for the Board	6
XII	County Attorney	6
XIII	Parliamentary Procedure	6
XIV	Quorum for the Exercise of Board Business	6
XV	Meetings	6
XVI	Agenda Item Submission	8
XVII	Agenda Preparation	8
XVIII	Order of Business	9
XIX	Conduct of Business	10
XX	Motions	12
XXI	Voting	13
XXII	Recording of Meetings	14
XXIII	Orderly Conduct	14
XXIV	Ad Hoc Committees	15
XXV	Appointments to Boards, Commissions, and Committees (BCC)	15
XXVI	Official Board Travel and Expense Reimbursement	15
XXVII	Approval of Certain Checks, Authorization to Sign with Stamp	15
XXVIII	Meetings Conducted Through Telephonic, Video, Electronic or Other Electronic Communication	

Fluvanna County Board of Supervisors BYLAWS AND RULES OF PRACTICE AND PROCEDURES

I. CREATION. Fluvanna County Board of Supervisors, hereinafter called the Board, is an elected body provided by the Code of Virginia, Section 15.2-1400. It consists of five members with one elected from each of the five Election Districts.

II. SEAL OF THE BOARD. When affixed to any paper or document by the Clerk for the Board, the Seal has the force and effect for authentication for the Board.

III. PRINCIPAL ADDRESS. 132 Main Street, Palmyra, Virginia, mailing address: P.O. Box 540, Palmyra, Virginia 22963.

IV. RULES

A. These Bylaws and Rules of Practice and Procedures (“Rules”) are adopted and shall apply to the Board of Supervisors of Fluvanna County. These Rules are intended to expedite transaction of the business of the Board of Supervisors in an orderly fashion. The Bylaws and Rules are deemed to be procedural only. The failure strictly to observe application of the Rules shall not affect the jurisdiction of the Board or invalidate any action taken at a meeting that is otherwise held in conformity with law.

B. All meetings and business shall be conducted in accordance with these Rules, Robert’s Rules of Order Newly Revised (12th Edition), and the law of Virginia. In the event of conflict, the law of Virginia shall govern. A decision of the Chair with respect to the interpretation, applicability, or enforcement of these Rules may be overruled by a majority vote of the Members present and voting.

C. Except as otherwise provided by law, any rule of the Board may be suspended temporarily, upon approval of the majority of the Board members present and voting. The temporary suspension shall apply only to the matter under immediate consideration and, in no case, shall it extend beyond an adjournment.

D. No rule of the Board shall be adopted or amended except by majority vote of the Board.

V. CONSTRUCTION. As used in these Rules, the masculine shall include the feminine and the singular the plural unless otherwise specified herein. The word "shall" is mandatory and not discretionary; the word “may” is permissive and discretionary. The word "approve" shall be considered to be followed by the words "or disapprove".

VI. DEFINITIONS. As used in these Rules, the following terms are defined:

A. Action of Record. An action taken or decision made by the Board recorded in the Minutes of the Meetings. Except as otherwise required by law, an Action of Record may take the following forms:

1. Motions and seconds with the recorded votes of the members.
2. Consensus agreement of the Board without vote by the Board.
3. Directive of the Chair in the exercise of that office during the conduct of an official meeting of the Board.

B. Board. The Fluvanna County Board of Supervisors.

C. County Code. The Code of Fluvanna County.

D. Directive. An exercise of discretionary authority granted to the Chair from the Board empowering the Chair as follows:

1. To enforce the protocols of these Rules for the conduct of business and discourse before the Board to ensure proper decorum, civility, fairness and order.
2. To cause the removal of any person or persons without charge of civil or criminal offense for misconduct, disruption or disturbance of a meeting of the Board of Supervisors consistent with adopted policies and procedures of the Board.
3. To charge any person or persons with civil or criminal offenses pursuant to federal, state or local laws for the misconduct, disruption or disturbance of a meeting of the Board.

E. Item of Business. A matter to be presented before the Board at an official meeting, specified on the Meeting Agenda or modification thereof, and which may be subject to an Action of Record.

F. Meeting or Official Meeting. Any Annual Organizational, Regular, or Special Meeting of the Board of Supervisors. The following terms may also be used to further define and specify purposes for meetings. Meetings as defined herein are not exclusive of each other and may be concurrently conducted.

1. Annual Organizational Meeting: Pursuant to § 15.2-1416 of the Virginia Code, the Board's first meeting in the month of January. The County Administrator shall preside during the election of the Chair of the Board.

2. **Joint Meeting:** A Joint Meeting may be conducted simultaneously with one or more public bodies for the purpose of review, inquiry and discussion of matters of mutual interest or in the interest of expedient disposition of public business matters. Action of record may be taken at said meeting, and a quorum of both the Board and other body(ies) is required to Call to Order and conduct a Joint Special Meeting.

3. **Public Information Meeting:** A Public Information Meeting shall be limited to the dissemination of information to and/or from the public where the Board of Supervisors will take no Action of Record at said meeting. A quorum of the Board of Supervisors is not required to Call to Order and conduct a Public Information Meeting. Public Information Meetings may be called in the name of the Board of Supervisors or administratively by the County Administrator.

4. **Public Hearing:** A public hearing shall be conducted at said meeting and the Board of Supervisors may take Action of Record on such matters as may arise from the Public Hearing. A quorum of the Board of Supervisors is required to Call to Order and conduct a Public Hearing.

5. **Recessed Meeting:** A meeting conducted at a date, place and time set by the Board of Supervisors as a continuation of a previously held meeting. A Recessed Meeting shall be scheduled no later than the date of the next Regular Meeting.

6. **Rescheduled Meeting:** A Rescheduled Meeting shall be for the purpose of conducting a meeting of the Board of Supervisors where, by virtue of necessity or at the discretion of the Board of Supervisors, the originally scheduled meeting cannot be conducted on its prescribed date or time or at its prescribed location pursuant to these Rules. Action of Record may be taken on any Item of Business presented at a Rescheduled Meeting, and a quorum of the Board of Supervisors is required to Call to Order and conduct a Rescheduled Meeting.

7. **Work Session Meeting:** A Work Session Meeting shall be for the purpose of in-depth review, inquiry and discussion of specified Items of Business where Action of Record may be taken by the Board of Supervisors. A quorum of the Board of Supervisors is required to Call to Order and conduct said meeting. Work Session Meetings may also be called and scheduled for the purposes of presentations to the Board of Supervisors for educational and informational purposes.

G. **Primary Motion.** The first motion presented following informal discussion of any Item of Business at a Board meeting.

H. **Substitute Motion.** A motion presented succeeding and in lieu of a primary motion on any Item of Business at a Board meeting.

I. **Virginia Code.** The 1950 Code of Virginia, as amended.

VII. BOARD CHAIR

A. At the first meeting of the year, the Board selects one of its members to serve as Chair. The Chair is a voting member and serves for one year, or until his successor shall be elected and qualify as such.

B. The Chair, when present, shall preside at all meetings of the Board and shall take the Chair at the hour appointed for every Board meeting and shall immediately call the members to order and, except in the absence of a quorum, shall proceed with the business of the Board in the manner prescribed by these Rules. The Chair shall preserve order and decorum and shall decide all questions of order.

C. Upon the death, resignation or other permanent disability of the Chair to fulfill the duties of his office, the Board shall elect a new Chair at its next regularly scheduled meeting or as soon thereafter as possible.

VIII. BOARD VICE CHAIR

A. At the first meeting of the year, the Board selects one of its members to serve as Vice Chair. The Vice Chair is a voting member and serves for one year, or until his successor shall be elected and qualify as such.

B. In the absence, or inability to act, of the Chair, the Vice Chair shall have and exercise all the powers and duties of the Chair.

IX. BOARD MEMBERS

A. Notification of Absence. If any Board member is unable to attend a meeting, all reasonable effort shall be made to notify the Chair and the County Administrator as soon as possible to ensure there are sufficient members present and voting to consider all agenda items. The County Administrator shall continue an agenda item if there will not be a sufficient number of Board members present and voting at the meeting to approve the item.

B. Conflicts of Interest. At such times a Board member may find himself with a conflict of interest as set forth in the Code of Virginia, Section 2.2-3100 et seq., the Board member shall state the nature of the conflict of interest prior to an issue being heard and shall remove himself from the meeting. The member shall not vote or in any manner act on behalf of the Board with respect to the issue for which a conflict has been declared, until such time as the issue has been decided. The member shall not attend any portion of a closed meeting authorized by the Virginia Freedom of Information Act when the issue is discussed; and will not discuss the issue with other governmental officers or employees in their official capacity at any time.

X. COUNTY ADMINISTRATOR. The County Administrator shall assume the general duties as set forth in the Code of Virginia, Section 15.2-1541. He shall maintain an office at the same address as the Board. The County Administrator, or a designated representative, shall attend each

meeting of the Board and shall provide such information to the Board as necessary to assist Board members in their deliberations and decision making.

XI. CLERK FOR THE BOARD. The Executive Assistant to the County Administrator is appointed and shall serve as Clerk for the Board per Section 15.2-1538.

XII. COUNTY ATTORNEY. The County Attorney shall perform the duties set forth in Code Section 15.2-1542. The County Attorney or his deputy or assistant county attorney designated by him shall attend each meeting of the Board and shall serve as adviser to the Board on issues of law relating to the Board's business. The County Attorney assists the Board in analyzing the facts, provides advice and action in legal matters, and represents the Board in civil actions.

XIII. PARLIAMENTARY PROCEDURE. The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chair, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

XIV. QUORUM FOR THE EXERCISE OF BOARD BUSINESS. A majority of the Board shall constitute a quorum for the purpose of conducting Board business.

XV. MEETINGS

A. Regular Meeting Schedule

1. Meetings are held on the first Wednesday of each month at 4:00 p.m. and on the third Wednesday of each month at 7:00 p.m. in the Carysbrook Performing Arts Center, unless another location is announced.

2. Meetings held on the first Wednesday will adjourn/recess no later than 9:00 p.m., and meetings held on the third Wednesday will adjourn/recess no later than 11:00 p.m.

3. The Board, at its pleasure, may continue its meeting beyond the normal adjournment/recess time, by majority vote of the Board members present and voting.

4. Meetings shall start at the appointed time, and if the Chair is not present, the Vice Chair shall preside.

5. If neither the Chair nor the Vice Chair is present, the County Administrator shall call the meeting to order and preside for the election of a temporary Chair.

B. Work Sessions Schedule. When needed, Work Sessions are held on the third Wednesday of each month at 4:00 pm, prior to the 7:00 pm Regular Meeting, in the Carysbrook Performing

Arts Center, unless another location is announced. Other days/times may be scheduled by majority consent of the Board.

C. Closed Meetings

1. Closed Meetings will be held as needed, but may only be convened in conformance with Section 2.2-3711 of the Code of Virginia (1950), as amended.

2. No resolution, ordinance, rule, contract, regulation, or motion agreed to in a Closed Meeting shall become effective until the Board reconvenes in an Open Session and takes a vote of the membership on such resolution, ordinance, rule, contract, regulation, or motion which shall have its substance reasonably identified in the open meeting.

3. At the conclusion of a Closed Meeting, the Board shall reconvene in Open Session immediately thereafter and shall take a roll call vote certifying that to the best of each member's knowledge:

a. Only public business matters lawfully exempted from Open Session requirements were discussed; and

b. Only public business matters identified in the motion convening the Closed Meeting were heard, discussed or considered.

Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

4. The failure of the certification to receive the affirmative vote of a majority of the members present and voting during the Closed Meeting shall not affect the validity or confidentiality of the Closed Meeting with respect to matters considered therein in compliance with the Freedom of Information Act.

5. The Board may permit non-members to attend a Closed Meeting if their presence will reasonably aid the Board in its consideration of an issue. Except as otherwise directed by the Board, the County Attorney and the County Administrator shall attend all Closed Meetings.

D. Special Meetings. The Board may hold Special Meetings as it deems necessary, at such times and places as it finds convenient, and may adjourn such special meetings from time to time as it finds convenient and necessary. Special Meetings shall be called and scheduled per §15.2-1418.

XVI. AGENDA ITEM SUBMISSION

A. All agenda items are due to the Clerk for the Board by COB Tuesday the week before the Board meeting, with the exception of presentations which are due by COB Tuesday the week of the meeting.

B. All agenda items require a *BOS Agenda Item Staff Report*. Staff Report and motion samples are available in the “Library/00-BOS Submissions” folder under “Procedures and Formats.”

C. Copy all files into the “Library/00-BOS Submissions” folder (if you do not have access to the county’s shared drive, email the materials to clerk@fluvannacounty.org).

D. Items can be in any file format (e.g., doc, docx, pdf, ppt, pptx, xls, xlsx)

E. NO paper copies of requested Agenda Items are required.

F. Name the submission files as follows:

For Agenda Category:	Name Your File:
06 Public Hearing	06-Short title of item similar to agenda
07 Action Matters	07-
07A Appointments	07A-
08 Presentations	08-
09 Consent Agenda	09-
10 Unfinished Business	10-
11 New Business	11-

XVII. AGENDA PREPARATION

A. The Clerk, under the direction of the County Administrator, shall prepare the agenda for meetings.

B. The County Administrator may at his discretion, and individual Board members may by request to the County Administrator, place matters of business on the Agenda according to the schedule in paragraph XVI.A above for discussion, information and/or action by the Board as are germane to the affairs and interests of the Board and county. However, this does not prevent the County Administrator or Board members, at their discretion, from having items included which are received after the regular cutoff date.

C. Any Constitutional Officer, department head, agency head, or citizen may also submit items for Agenda consideration provided such requests are received in advance according to the schedule in paragraph XVI.A above.

D. The County Administrator shall allocate time to items on the agenda to suit the convenience of the Board.

E. If the County Administrator considers a requested agenda item not appropriate for consideration by the Board, he shall inform the Chair for a decision. This does not prevent retaining the item on the agenda by majority consent of the Board.

F. The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of any Board member present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

G. The Clerk for the Board shall submit the draft agenda to the Chair on the Wednesday in the week before a regularly scheduled meeting for the Chair’s review and approval. Agendas for special or other meetings may have the preparation and approval timeline modified to accommodate the available timeframe.

H. Issues for which actions will be required shall normally have all materials in the agenda package for advance study.

I. The Board agenda and related materials shall be received by each member of the Board and the County Attorney not later than the Friday before the scheduled regular meeting. The Clerk for the Board may request an adjustment to the delivery schedule due to special circumstances.

J. The Clerk shall prepare extra copies of the agenda and shall make the same available to the public and the press in the Office of the County Administrator, the Public Library, and on the County website. The Clerk shall also have at least one hard copy available at each regular meeting.

XVIII. ORDER OF BUSINESS. The Order of Business shall be as follows unless the County Administrator in drawing up the Agenda shall find good cause to change it:

1 – Call to Order
2 – Pledge of Allegiance and Moment of Silence
3 – Adoption of Meeting Agenda
4 – County Administrator’s Report
5 – Public Comments #1
6 – Public Hearing
7 – Action Matters
7A – Appointments
8 – Presentations
9 – Consent Agenda
10 – Unfinished Business

11 – New Business
12 – Public Comments #2
13 – Closed Meeting (as needed)
14 – Adjourn

XIX. CONDUCT OF BUSINESS

A. Basic Principles: The following principles should be observed at all times in the transaction of public business before the Board.

1. Only one subject may claim the attention of the Board at one time.
2. Each item presented for consideration is entitled to full and free discussion.
3. Every member has rights equal to every other member except as to procedural matters within the competence of the Chair.
4. The will of the majority must be carried out, and the rights of the minority must be preserved.
5. The personality and desires of each member should be merged into the larger unit of the Fluvanna County Board of Supervisors.

B. The Board shall adopt an agenda for each meeting by recorded vote of a majority of the Board members present and voting. The adoption of the agenda shall be the first item for action following the Call to Order, Pledge of Allegiance, and Moment of Silence.

C. Items shall be heard in order of the agenda, except as the Board decides when adopting the agenda and that the Board may vote to call up any matter at any time.

D. Except as provided in subsection F. of this Section XX, the Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless a modification to the Meeting Agenda is requested at the time of Approval of the Agenda. Modification of the Meeting Agenda requires a majority vote of Board members present and voting.

E. The Board shall consider all items on the agenda before taking any other items, unless an unlisted item is brought by majority consent of the Board members present and voting.

F. Items not on the agenda shall be heard as the final items of the Board's business, time permitting, or shall be carried over to the next regular meeting or a special meeting as determined by majority consent of the Board.

G. Exhibits before the Board shall become the property of the Board and shall be filed with the Clerk and shall be deemed a part of the record of the meeting at which submitted.

H. Citizens shall not speak at a meeting until they are recognized. Citizens shall request recognition by addressing “Mr. Chair” or “Madam Chair” (as appropriate), stating their name, their address, and awaiting acknowledgment by the Chair. The Chair may permit a dialogue without individual recognition between members of the Board or between a member and a citizen if such dialogue is orderly and contributes to the expeditious conduct of business.

I. Should it be desired by the Chair, any member, or by the County Administrator, the member making a resolution shall reduce the same to writing and deliver it to the County Administrator’s Office. The Clerk shall take down verbal resolutions as accurately as possible to reflect the intent of the Board.

J. Prior to initiating a public hearing, the Chair shall recount, either verbatim or by reference, the rules under which the hearing shall be operated, but the Board may amend the rules during the hearing by giving notice of the change to those gathered (e.g., a change to the time limitation for individual speakers).

K. At the beginning of the public hearing, the Chair shall call upon the County Administrator or the other staff member handling the matter at hand to present a description of the issue placed before the hearing, or the Chair may do so himself.

L. Subject to revocation or extension by the majority of the Board assembled, the Chair may in all matters establish a maximum time for consideration of any matter, and/or limit the amount of time available to each speaker, including Board members, on a matter and/or limit the number of times each speaker may address the Board on a matter. Regardless, every Board member is entitled to speak on every matter before the Board and the call for the question shall not be entertained until all members who wish to exercise this right shall have done so at least once.

M. All members or citizens shall limit their comments before and to the Board. The Chair may prohibit questions from citizens until a speaker has finished his presentation.

N. The Board of Supervisors has set forth the following rules for time limits for various agenda items or comments from the public, unless modified by majority consent of the Board:

1. Action Item presentations shall be limited to thirty (30) minutes.
2. Presentations shall be limited to ten (10) minutes.
3. Public Comments shall be limited to five (5) minutes per individual.

O. Once a notice for Public Hearing has been advertised (regardless of the nature), the Public Hearing will be conducted, unless the Board formally defers the matter to a future meeting. The postponement or cancellation of a public hearing shall be as follows:

1. Any public hearing scheduled for a Board of Supervisors meeting that has been publicly advertised shall not be postponed based on a request from a non-County government entity or person absent extreme mitigating circumstances. The Chair, with concurrence of the County Administrator, will determine when such circumstances exist. If mitigating circumstances exist, the petitioner will bear any cost incurred by the County in providing public notification of the change and for the cost of advertising the new date of the hearing.

2. The Chair, with the concurrence of the County Administrator, shall have the authority to postpone a public hearing based on the weather or other extraordinary circumstances.

3. In all cases, County staff will ensure all Board members are provided timely notification of schedule changes. Further, staff will ensure the public and general news media are notified of changes to schedules which have been announced in public. The public hearing shall be rescheduled, if appropriate, and advertised as required by law.

XX. MOTIONS

A. Motions by Board members shall require a second.

Exceptions. The following do not require a second:

- To Raise a Question of Privilege
- Questions of Order
- Objection to the Consideration of a Question
- Call up Motion to Reconsider
- Nominations
- Leave to Withdraw a Motion
- Inquiries of any kind

B. Motions shall not be formally discussed prior to being duly seconded.

C. After a motion is properly made and seconded, the Chair shall restate the motion and open the floor to discussion.

D. The Chair shall routinely refrain from making or seconding motions in order to fairly and impartially preside over the Board deliberations and discussion. In any case, the Chair shall not make or second a motion without first temporarily surrendering the chair to the Vice Chair, if present and willing to temporarily accept the gavel, or to another member present and willing to temporarily accept the gavel. In such event, he should not resume the chair until the motion is decided.

E. A maker of a motion may not speak against his motion.

F. The Chair shall call for and cause the vote to be recorded after the motion is properly made before the Board, has been seconded, and has been duly discussed. Any member believing a motion has been duly discussed may move or call for the previous question. Such motion shall not be debatable. However, if any member objects, the Chair shall call for a vote on the motion calling for the previous question. If that motion carries, the Chair shall proceed to call for the vote on the motion before the Board. If the motion calling for the previous question is defeated, the debate on the main motion shall continue.

G. A substitute motion may be made by any member to any motion properly on the floor. Once seconded, the substitute motion shall take precedence and all debate or action on the existing motion shall cease until the substitute motion is decided. Debate on a substitute motion is permissible. If the substitute motion is passed by a majority vote of the members then present and voting, the original motion is supplanted by the substitute motion. A second substitute motion can be made only after the first substitute motion is decided by vote of the Board.

H. When a motion is made and then cannot obtain a second, the motion will die for lack of a second and does not require a vote. However, in the event that a motion which is not seconded is nevertheless voted on by the Board and passes by a majority of the members present and voting, the failure of a second shall not invalidate the adoption of such motion.

I. Defeated Motions

1. Same Meeting: A defeated motion can be brought back for consideration at the same meeting if the members present agree to do so by a majority vote. Only a member who voted on the prevailing side may make the motion to reconsider the issue. The rule restricting renewal of a motion in the same session does not apply to a motion that died for lack of a second.

2. Subsequent Meeting: Except as otherwise provided by law, a defeated motion that is still applicable can be re-introduced at a subsequent meeting as new business (under the normal process for new business).

XXI. VOTING

A. All Actions of Record must be approved by vote unless there is unanimous consent.

B. When the question is called and there is no dispute, the Chair shall call for the vote.

C. Whenever any member wishes to abstain from voting on any question, he shall so state and, if because of a conflict, shall indicate in accordance with the Virginia Conflict of Interests Act, Virginia Code § 2.2-3100 et seq., and his abstention shall be announced by the Chair and recorded by the Clerk.

D. The Chair's vote on all issues before the Board shall be recorded with the prevailing side, unless the Chair clearly votes otherwise.

E. The Clerk shall record the name of each member voting and how he voted.

F. A tie vote fails. The Board does not designate a tiebreaker pursuant to § 15.2-1421 of the Virginia Code.

G. Except as otherwise provided by law, motions shall be carried by a majority of the members present and voting in the affirmative (§15.2-1420), except that a majority affirmative vote of all members shall be required for any appropriation exceeding \$500.00, the imposition of taxes, and the authorization for borrowing money (§15.2-1428).

XXII. RECORDING OF MEETINGS. The Clerk for the Board shall record each regular meeting. These recordings are the property of the Fluvanna County Board of Supervisors and are public records as provided by the Virginia Freedom of Information Act. Interested persons may listen to the recordings on the County website or in the County Administrator's office, or may obtain copies of the recording by making appropriate arrangements with the County Administrator's office. Costs will be borne by the person making the request. The original recordings shall not be borrowed or removed from the County Office Building, except under the specific prior authorization of the County Administrator.

XXIII. ORDERLY CONDUCT

A. It shall be the duty of the Chair to maintain order and decorum at meetings. The Chair, when presiding at a meeting of the Board, without vacating the chair, shall refer any point of order to the Parliamentarian.

B. In maintaining decorum and propriety of conduct, the Chair shall not be challenged and no debate shall be allowed until after the Chair declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order, the regular business may be suspended to discuss the matter by majority vote of the Board members present and voting.

C. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.

D. When a person engages in such breaches, the Chair may order the person's removal from the building, or may order the person to stand silent, may order the person removed from the County property, and may, at his discretion, bring formal charges for disruption of a public meeting.

XXIV. AD HOC COMMITTEES. Ad hoc committees will be appointed by the Chair as needed. Constitutional Officers may be appointed to committees.

XXV. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES (BCC)

A. The Board may appoint such advisory boards, committees and commissions as it may deem necessary pursuant to Code Section 15.2-1411.

B. Information on all nominees for such appointments, whether to represent the County as a whole or a particular election district, shall be included in the Board package for the meeting at which the appointment will be considered. It shall be the policy of the Board as a whole to scrutinize and agree upon all appointees to represent the County in any capacity.

C. Appointments shall generally not be made more than 45 days prior to the commencement of a term for which the appointment is made.

XXVI. OFFICIAL BOARD TRAVEL AND EXPENSE REIMBURSEMENT

A. A Board member may travel officially in-state at the Board member's discretion. In-state travel shall include travel to Washington, D.C.

B. A Board member shall obtain advance Board approval for official out-of-state travel.

C. Supervisors are not eligible for mileage reimbursement for regularly scheduled BOS meetings (held generally on the 1st and 3rd Wednesdays).

D. Supervisors are eligible for mileage reimbursement for travel to and from:

1. BOS special meetings and work sessions not scheduled in conjunction with a regular meeting. Examples include periodic strategic planning meetings, budget meetings or other work sessions on different days from regular meetings, meetings with staff, etc.

2. Town hall meetings, community events, Chamber events, local area functions, etc., in support of their role as a County Supervisor.

3. Board, commission, and committee meetings when assigned as a part of their service as a County Supervisor (excluding Planning Commission and Social Services Board).

E. Supervisors may also be eligible for mileage reimbursement as private citizens for travel to and from various board, commission, and committee (BCC) meetings when assigned by the Board of Supervisors to such BCC roles.

F. Supervisors may complete and submit reimbursement claims following the procedures outlined in Policy 2.19, Travel and Expense Reimbursement.

XXVII. APPROVAL OF CERTAIN CHECKS, AUTHORIZATION TO SIGN WITH STAMP

A. The Chair, Vice Chair, County Administrator, and Treasurer are hereby authorized to sign and issue checks without prior approval of the Board for the following purposes: end of the month salaries, end of the month contracted personal services, utility payments, and other payments deemed appropriate and necessary by the Chair, County Administrator, and Treasurer; such actions to be reviewed and ratified at the next appropriate meeting of the Board.

B. The Chair of the Board of Supervisors, and in his absence, the Vice Chair, are authorized to substitute his facsimile signature provided he/she signs a certified list of individual checks for which his facsimile signature is authorized; also the signature plates are in the sole possession of the Treasurer.

XXVIII. POLICY FOR REMOTE PARTICIPATION OF MEMBERS OF THE FLUVANNA COUNTY BOARD OF SUPERVISORS AT MEETINGS OF THE BOARD**A. AUTHORITY AND SCOPE**

1. This policy shall govern participation by an individual member of the Board of Supervisors of Fluvanna County, Virginia, by electronic communication means in public meetings of the Board of Supervisors of Fluvanna County, Virginia, and any closed session of the Board held in accordance with applicable law, from and after the date of adoption of this policy.
2. This policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.3 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.
3. Any reference to a specific provision of federal, state, or local law referenced in this policy shall mean such provision of law, as amended from time to time, or as set forth in any successor provision dealing with substantially the same subject.

B. DEFINITIONS

1. “Board” means the Board of Supervisors of Fluvanna County, Virginia, or any committee, subcommittee, or other entity of the Board.
2. “Member” means any member of the Board.
3. “Remote participation” means participation by an individual member of the Board by electronic communication means in a public meeting where a quorum of the Board is physically assembled, as defined by Va. Code § 2.2-3701.

4. "Meeting" means a meeting as defined by Va. Code § 2.2-3701.
5. "Notify" or "notifies," for purposes of this policy, means verbal or written notice that is reasonable under the circumstances, with written notice, such as by email or letter, being the preferred means of notice. Notwithstanding the foregoing, notice does not include text messages or communications via social media.
6. "VFOIA" means the Virginia Freedom of Information Act, Va. Code § 2.2-3700, et seq.

C. MANDATORY REQUIREMENTS

Regardless of the reasons why the member is participating in a meeting from a remote location by electronic communication means, the following conditions must be met for the member to participate remotely:

1. A quorum of the Board must be physically assembled at the primary or central meeting location; and
2. Arrangements have been made for the voice of the remotely participating member to be heard by all persons at the primary or central meeting location. If at any point during the meeting the voice of the remotely participating member is no longer able to be heard by all persons at the meeting location, the remotely participating member shall no longer be permitted to participate remotely.

D. PROCESS TO REQUEST REMOTE PARTICIPATION

1. On or before the day of the meeting, and at any point before the meeting begins, the requesting member must notify the Board Chair (or the Vice-Chair if the requesting member is the Chair) that such member is physically unable to attend a meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance, (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, (iii) such member's principal residence location more than 60 miles from the meeting location, or (iv) a personal matter and identifies with specificity the nature of the personal matter.
2. The requesting member shall also notify County staff of the request, but such member's failure to do so shall not affect such member's ability to participate remotely. Notification to a County staff member that is conveyed by a County staff member to the Board Chair or Vice-Chair, as applicable, shall constitute notice to the Board Chair or Vice Chair as required by this policy.
3. If the requesting member is unable physically to attend the meeting due to a personal matter, the requesting member must state with specificity the nature of the personal

matter and that such matter renders the requesting member unable physically to attend. Remote participation due to a personal matter is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. There is no limit to the number of times that a member may participate remotely for the other authorized purposes listed in (i) - (iii) above.

4. The requesting member is not obligated to provide independent verification regarding the reason for such member's nonattendance, including the temporary or permanent disability or other medical condition or the family member's medical condition that prevents the member's physical attendance at the meeting.
5. The Chair (or the Vice-Chair if the requesting member is the Chair) shall promptly notify the requesting member whether the request is in conformance with this policy, and therefore approved or disapproved.

E. PROCESS TO CONFIRM APPROVAL OR DISAPPROVAL OF PARTICIPATION FROM A REMOTE LOCATION

When a quorum of the Board has assembled for the meeting, the Board shall vote to determine whether:

1. The Chair's decision to approve or disapprove the requesting member's request to participate from a remote location was in conformance with this policy; and
2. The voice of the remotely participating member can be heard by all persons at the primary or central meeting location.

F. RECORDING IN MINUTES:

1. If the member is allowed to participate remotely due to a temporary or permanent disability or other medical condition, a family member's medical condition that requires the member to provide care to the family member, or because the member's principal residence is located more than 60 miles from the meeting location the Board shall record in its minutes (1) the foregoing circumstance due to which the member is participating remotely; (2) the Board's approval of the member's remote participation; and (3) a general description of the remote location from which the member participated.
2. If the member is allowed to participate remotely due to a personal matter, the Board shall record in its minutes (1) the specific nature of such personal matter that renders the requesting member unable to attend stated by the requesting member; (2) how many times the member has attended remotely due to a personal matter; (3) the

Board's approval of the member's remote participation; and (4) a general description of the remote location from which the member participated.

3. If a member's request to participate remotely is disapproved, the disapproval, including the grounds upon which the requested participation violates this policy or VFOIA, shall be recorded in the minutes with specificity.

G. CLOSED SESSION

If the Board goes into closed session, the member may continue to participate remotely in the closed session, and shall ensure that no third party is able to hear or otherwise observe the closed meeting.

H. STRICT AND UNIFORM APPLICATION OF THIS POLICY

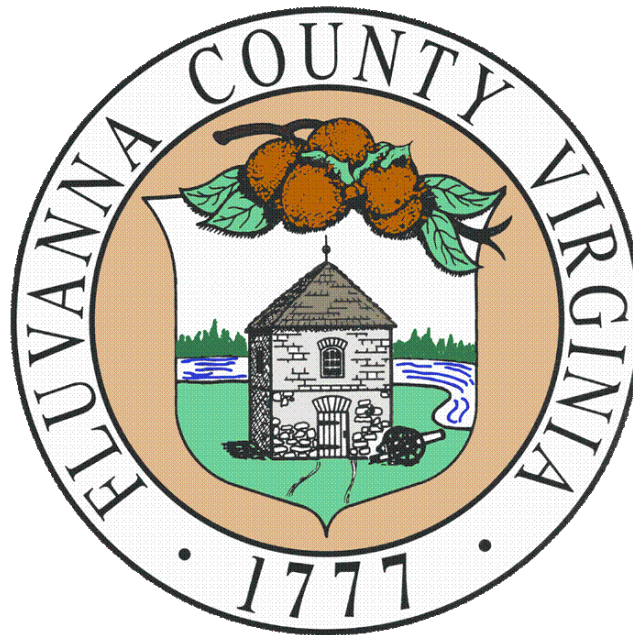
This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. Unless independently received by County staff, the Chair (or Vice-Chair) shall provide County staff with copies of the member's written request to participate remotely and the written response, as applicable, if the request or response is in writing, to be retained by County staff for a period of one year, or other such time required by records retention laws, regulations, and policies.

I. MEETINGS HELD THROUGH ELECTRONIC COMMUNICATION MEANS DURING DECLARED STATES OF EMERGENCY

- A. In addition to the foregoing, pursuant to the Code of Virginia Section 2.2-3708.2 the Board may meet by electronic communication means without a quorum of the public body physically assembled at one location when the Governor has declared a state of emergency in accordance with the Code of Virginia Section 44-146.17, or Fluvanna County has declared a local state of emergency pursuant to Code of Virginia Section 44-146.21, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to provide for the continuity of operations of the Board or the discharge of its lawful purposes, duties, and responsibilities. The Board when convening a meeting in accordance with this subdivision (G) shall:
 1. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of the Board conducting the meeting;
 2. Make arrangements for public access to such meeting through electronic communication means;

3. Provide the public with the opportunity to comment at those meetings of the Board when public comment is customarily received;
 4. Otherwise comply with the provisions of the Code of Virginia Section 2.2-3708 VFOIA; and
 5. State in its minutes the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.
- J. Nothing in this Section XXVIII shall be construed to prohibit the use of interactive audio or video means to expand public participation.

FLUVANNA COUNTY BOARD OF SUPERVISORS



2023 BYLAWS AND RULES OF PRACTICE & PROCEDURES

Adopted

January 4, 2023

TABLE OF CONTENTS

SECTION	TOPIC	PAGE
I	Creation	2
II	Seal of the Board	2
III	Principal Address	2
IV	Rules	2
V	Construction	2
VI	Definitions	3
VII	Board Chair	5
VIII	Board Vice Chair	5
IX	Board Members	5
X	County Administrator	5
XI	Clerk for the Board	6
XII	County Attorney	6
XIII	Parliamentary Procedure	6
XIV	Quorum for the Exercise of Board Business	6
XV	Meetings	6
XVI	Agenda Item Submission	8
XVII	Agenda Preparation	8
XVIII	Order of Business	9
XIX	Conduct of Business	10
XX	Motions	12
XXI	Voting	13
XXII	Recording of Meetings	14
XXIII	Orderly Conduct	14
XXIV	Ad Hoc Committees	15
XXV	Appointments to Boards, Commissions, and Committees (BCC)	15
XXVI	Official Board Travel and Expense Reimbursement	15
XXVII	Approval of Certain Checks, Authorization to Sign with Stamp	15
XXVIII	Meetings Conducted Through Telephonic, Video, Electronic or Other Electronic Communication	

Fluvanna County Board of Supervisors
BYLAWS AND RULES OF PRACTICE AND PROCEDURES

I. CREATION. Fluvanna County Board of Supervisors, hereinafter called the Board, is an elected body provided by the Code of Virginia, Section 15.2-1400. It consists of five members with one elected from each of the five Election Districts.

II. SEAL OF THE BOARD. When affixed to any paper or document by the Clerk for the Board, the Seal has the force and effect for authentication for the Board.

III. PRINCIPAL ADDRESS. 132 Main Street, Palmyra, Virginia, mailing address: P.O. Box 540, Palmyra, Virginia 22963.

IV. RULES

A. These Bylaws and Rules of Practice and Procedures (“Rules”) are adopted and shall apply to the Board of Supervisors of Fluvanna County. These Rules are intended to expedite transaction of the business of the Board of Supervisors in an orderly fashion. The Bylaws and Rules are deemed to be procedural only. The failure strictly to observe application of the Rules shall not affect the jurisdiction of the Board or invalidate any action taken at a meeting that is otherwise held in conformity with law.

B. All meetings and business shall be conducted in accordance with these Rules, Robert’s Rules of Order Newly Revised (~~11th~~ 12th Edition), and the law of Virginia. In the event of conflict, the law of Virginia shall govern. A decision of the Chair with respect to the interpretation, applicability, or enforcement of these Rules may be overruled by a majority vote of the Members present and voting.

C. Except as otherwise provided by law, any rule of the Board may be suspended temporarily, upon approval of the majority of the Board members present and voting. The temporary suspension shall apply only to the matter under immediate consideration and, in no case, shall it extend beyond an adjournment.

D. No rule of the Board shall be adopted or amended except by majority vote of the Board.

V. CONSTRUCTION. As used in these Rules, the masculine shall include the feminine and the singular the plural unless otherwise specified herein. The word "shall" is mandatory and not discretionary; the word “may” is permissive and discretionary. The word "approve" shall be considered to be followed by the words "or disapprove".

VI. DEFINITIONS. As used in these Rules, the following terms are defined:

A. Action of Record. An action taken or decision made by the Board recorded in the Minutes of the Meetings. Except as otherwise required by law, an Action of Record may take the following forms:

1. Motions and seconds with the recorded votes of the members.
2. Consensus agreement of the Board without vote by the Board.
3. Directive of the Chair in the exercise of that office during the conduct of an official meeting of the Board.

B. Board. The Fluvanna County Board of Supervisors.

C. County Code. The Code of Fluvanna County.

D. Directive. An exercise of discretionary authority granted to the Chair from the Board empowering the Chair as follows:

1. To enforce the protocols of these Rules for the conduct of business and discourse before the Board to ensure proper decorum, civility, fairness and order.
2. To cause the removal of any person or persons without charge of civil or criminal offense for misconduct, disruption or disturbance of a meeting of the Board of Supervisors consistent with adopted policies and procedures of the Board.
3. To charge any person or persons with civil or criminal offenses pursuant to federal, state or local laws for the misconduct, disruption or disturbance of a meeting of the Board.

E. Item of Business. A matter to be presented before the Board at an official meeting, specified on the Meeting Agenda or modification thereof, and which may be subject to an Action of Record.

F. Meeting or Official Meeting. Any Annual Organizational, Regular, or Special Meeting of the Board of Supervisors. The following terms may also be used to further define and specify purposes for meetings. Meetings as defined herein are not exclusive of each other and may be concurrently conducted.

1. Annual Organizational Meeting: Pursuant to § 15.2-1416 of the Virginia Code, the Board's first meeting in the month of January. The County Administrator shall preside during the election of the Chair of the Board.

2. **Joint Meeting:** A Joint Meeting may be conducted simultaneously with one or more public bodies for the purpose of review, inquiry and discussion of matters of mutual interest or in the interest of expedient disposition of public business matters. Action of record may be taken at said meeting, and a quorum of both the Board and other body(ies) is required to Call to Order and conduct a Joint Special Meeting.

3. **Public Information Meeting:** A Public Information Meeting shall be limited to the dissemination of information to and/or from the public where the Board of Supervisors will take no Action of Record at said meeting. A quorum of the Board of Supervisors is not required to Call to Order and conduct a Public Information Meeting. Public Information Meetings may be called in the name of the Board of Supervisors or administratively by the County Administrator.

4. **Public Hearing:** A public hearing shall be conducted at said meeting and the Board of Supervisors may take Action of Record on such matters as may arise from the Public Hearing. A quorum of the Board of Supervisors is required to Call to Order and conduct a Public Hearing.

5. **Recessed Meeting:** A meeting conducted at a date, place and time set by the Board of Supervisors as a continuation of a previously held meeting. A Recessed Meeting shall be scheduled no later than the date of the next Regular Meeting.

6. **Rescheduled Meeting:** A Rescheduled Meeting shall be for the purpose of conducting a meeting of the Board of Supervisors where, by virtue of necessity or at the discretion of the Board of Supervisors, the originally scheduled meeting cannot be conducted on its prescribed date or time or at its prescribed location pursuant to these Rules. Action of Record may be taken on any Item of Business presented at a Rescheduled Meeting, and a quorum of the Board of Supervisors is required to Call to Order and conduct a Rescheduled Meeting.

7. **Work Session Meeting:** A Work Session Meeting shall be for the purpose of in-depth review, inquiry and discussion of specified Items of Business where Action of Record may be taken by the Board of Supervisors. A quorum of the Board of Supervisors is required to Call to Order and conduct said meeting. Work Session Meetings may also be called and scheduled for the purposes of presentations to the Board of Supervisors for educational and informational purposes.

G. **Primary Motion.** The first motion presented following informal discussion of any Item of Business at a Board meeting.

H. **Substitute Motion.** A motion presented succeeding and in lieu of a primary motion on any Item of Business at a Board meeting.

I. **Virginia Code.** The 1950 Code of Virginia, as amended.

VII. BOARD CHAIR

A. At the first meeting of the year, the Board selects one of its members to serve as Chair. The Chair is a voting member and serves for one year, or until his successor shall be elected and qualify as such.

B. The Chair, when present, shall preside at all meetings of the Board and shall take the Chair at the hour appointed for every Board meeting and shall immediately call the members to order and, except in the absence of a quorum, shall proceed with the business of the Board in the manner prescribed by these Rules. The Chair shall preserve order and decorum and shall decide all questions of order.

C. Upon the death, resignation or other permanent disability of the Chair to fulfill the duties of his office, the Board shall elect a new Chair at its next regularly scheduled meeting or as soon thereafter as possible.

VIII. BOARD VICE CHAIR

A. At the first meeting of the year, the Board selects one of its members to serve as Vice Chair. The Vice Chair is a voting member and serves for one year, or until his successor shall be elected and qualify as such.

B. In the absence, or inability to act, of the Chair, the Vice Chair shall have and exercise all the powers and duties of the Chair.

IX. BOARD MEMBERS

A. Notification of Absence. If any Board member is unable to attend a meeting, all reasonable effort shall be made to notify the Chair and the County Administrator as soon as possible to ensure there are sufficient members present and voting to consider all agenda items. The County Administrator shall continue an agenda item if there will not be a sufficient number of Board members present and voting at the meeting to approve the item.

B. Conflicts of Interest. At such times a Board member may find himself with a conflict of interest as set forth in the Code of Virginia, Section 2.2-3100 et seq., the Board member shall state the nature of the conflict of interest prior to an issue being heard and shall remove himself from the meeting. The member shall not vote or in any manner act on behalf of the ~~B~~board with respect to the issue for which a conflict has been declared, until such time as the issue has been decided. The member shall not attend any portion of a closed meeting authorized by the Virginia Freedom of Information Act when the issue is discussed; and will not discuss the issue with other governmental officers or employees in their official capacity at any time.

X. COUNTY ADMINISTRATOR. The County Administrator shall assume the general duties as set forth in the Code of Virginia, Section 15.2-1541. He shall maintain an office at the same address as the Board. The County Administrator, or a designated representative, shall attend each

meeting of the Board and shall provide such information to the Board as necessary to assist Board members in their deliberations and decision making.

XI. CLERK FOR THE BOARD. The Executive Assistant to the County Administrator is appointed and shall serve as Clerk for the Board per Section 15.2-1538.

XII. COUNTY ATTORNEY. The County Attorney shall perform the duties set forth in Code Section 15.2-1542. The County Attorney or his deputy or assistant county attorney designated by him shall attend each meeting of the Board and shall serve as adviser to the Board on issues of law relating to the Board's business. The County Attorney assists the Board in analyzing the facts, provides advice and action in legal matters, and represents the Board in civil actions.

XIII. PARLIAMENTARY PROCEDURE. The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chair, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

XIV. QUORUM FOR THE EXERCISE OF BOARD BUSINESS. A majority of the Board shall constitute a quorum for the purpose of conducting Board business.

XV. MEETINGS

A. Regular Meeting Schedule

1. Meetings are held on the first Wednesday of each month at 4:00 p.m. and on the third Wednesday of each month at 7:00 p.m. in the ~~Fluvanna County Circuit Courtroom~~ **Carysbrook Performing Arts Center, unless another location is announced.**

2. Meetings held on the first Wednesday will adjourn/recess no later than ~~8:00~~ **9:00** p.m., and meetings held on the third Wednesday will adjourn/recess no later than 11:00 p.m.

3. The Board, at its pleasure, may continue its meeting beyond the normal adjournment/recess time, by majority vote of the Board members present and voting.

4. Meetings shall start at the appointed time, and if the Chair is not present, the Vice Chair shall preside.

5. If neither the Chair nor the Vice Chair is present, the County Administrator shall call the meeting to order and preside for the election of a temporary Chair.

B. Work Sessions Schedule. When needed, Work Sessions are held on the third Wednesday of each month at 4:00 pm, prior to the 7:00 pm Regular Meeting, in the ~~Fluvanna County Circuit~~

~~Courtroom~~ **Carysbrook Performing Arts Center**, unless another location is announced. Other days/times may be scheduled by majority consent of the Board.

C. Closed Meetings

1. Closed Meetings will be held as needed, but may only be convened in conformance with Section 2.2-3711 of the Code of Virginia (1950), as amended.

2. No resolution, ordinance, rule, contract, regulation, or motion agreed to in a Closed Meeting shall become effective until the Board reconvenes in an Open Session and takes a vote of the membership on such resolution, ordinance, rule, contract, regulation, or motion which shall have its substance reasonably identified in the open meeting.

3. At the conclusion of a Closed Meeting, the Board shall reconvene in Open Session immediately thereafter and shall take a roll call vote certifying that to the best of each member's knowledge:

a. Only public business matters lawfully exempted from Open Session requirements were discussed; and

b. Only public business matters identified in the motion convening the Closed Meeting were heard, discussed or considered.

Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

4. The failure of the certification to receive the affirmative vote of a majority of the members present and voting during the Closed Meeting shall not affect the validity or confidentiality of the Closed Meeting with respect to matters considered therein in compliance with the Freedom of Information Act.

5. The Board may permit non-members to attend a Closed Meeting if their presence will reasonably aid the Board in its consideration of an issue. Except as otherwise directed by the Board, the County Attorney and the County Administrator shall attend all Closed Meetings.

D. Special Meetings. The Board may hold Special Meetings as it deems necessary, at such times and places as it finds convenient, and may adjourn such special meetings from time to time as it finds convenient and necessary. Special Meetings shall be called and scheduled per §15.2-1418.

XVI. AGENDA ITEM SUBMISSION

A. All agenda items are due to the Clerk for the Board by COB Tuesday the week before the Board meeting, with the exception of presentations which are due by COB Tuesday the week of the meeting.

B. All agenda items require a *BOS Agenda Item Staff Report*. Staff Report and motion samples are available in the “Library/00-BOS Submissions” folder under “Procedures and Formats.”

C. Copy all files into the “Library/00-BOS Submissions” folder (if you do not have access to the county’s shared drive, email the materials to clerk@fluvannacounty.org).

D. Items can be in any file format (e.g., doc, docx, pdf, ppt, pptx, xls, xlsx)

E. NO paper copies of requested Agenda Items are required.

F. Name the submission files as follows:

For Agenda Category:	Name Your File:
06 Public Hearing	06-Short title of item similar to agenda
07 Action Matters	07-
07A Appointments	07A-
08 Presentations	08-
09 Consent Agenda	09-
10 Unfinished Business	10-
11 New Business	11-

XVII. AGENDA PREPARATION

A. The Clerk, under the direction of the County Administrator, shall prepare the agenda for meetings.

B. The County Administrator may at his discretion, and individual Board members may by request to the County Administrator, place matters of business on the Agenda according to the schedule in paragraph XVI.A above for discussion, information and/or action by the Board as are germane to the affairs and interests of the Board and county. However, this does not prevent the County Administrator or Board members, at their discretion, from having items included which are received after the regular cutoff date.

C. Any Constitutional Officer, department head, agency head, or citizen may also submit items for Agenda consideration provided such requests are received in advance according to the schedule in paragraph XVI.A above.

D. The County Administrator shall allocate time to items on the agenda to suit the convenience of the Board.

E. If the County Administrator considers a requested agenda item not appropriate for consideration by the Board, he shall inform the Chair for a decision. This does not prevent retaining the item on the agenda by majority consent of the Board.

F. The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of any Board member present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

G. The Clerk for the Board shall submit the draft agenda to the Chair on the Wednesday in the week before a regularly scheduled meeting for the Chair’s review and approval. Agendas for special or other meetings may have the preparation and approval timeline modified to accommodate the available timeframe.

H. Issues for which actions will be required shall normally have all materials in the agenda package for advance study.

I. The Board agenda and related materials shall be received by each member of the Board and the County Attorney not later than the Friday before the scheduled regular meeting. The Clerk for the Board may request an adjustment to the delivery schedule due to special circumstances.

J. The Clerk shall prepare extra copies of the agenda and shall make the same available to the public and the press in the Office of the County Administrator, the Public Library, and on the County website. The Clerk shall also have at least one hard copy available at each regular meeting.

XVIII. ORDER OF BUSINESS. The Order of Business shall be as follows unless the County Administrator in drawing up the Agenda shall find good cause to change it:

1 – Call to Order
2 – Pledge of Allegiance and Moment of Silence
3 – Adoption of Meeting Agenda
4 – County Administrator’s Report
5 – Public Comments #1
6 – Public Hearing
7 – Action Matters
7A – Appointments
8 – Presentations
9 – Consent Agenda
10 – Unfinished Business

11 – New Business
12 – Public Comments #2
13 – Closed Meeting (as needed)
14 – Adjourn

XIX. CONDUCT OF BUSINESS

A. Basic Principles: The following principles should be observed at all times in the transaction of public business before the Board.

1. Only one subject may claim the attention of the Board at one time.
2. Each item presented for consideration is entitled to full and free discussion.
3. Every member has rights equal to every other member except as to procedural matters within the competence of the Chair.
4. The will of the majority must be carried out, and the rights of the minority must be preserved.
5. The personality and desires of each member should be merged into the larger unit of the Fluvanna County Board of Supervisors.

B. The Board shall adopt an agenda for each meeting by recorded vote of a majority of the Board members present and voting. The adoption of the agenda shall be the first item for action following the Call to Order, Pledge of Allegiance, and Moment of Silence.

C. Items shall be heard in order of the agenda, except as the Board decides when adopting the agenda and that the Board may vote to call up any matter at any time.

D. Except as provided in subsection F. of this Section XX, the Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless a modification to the Meeting Agenda is requested at the time of Approval of the Agenda. Modification of the Meeting Agenda requires a majority vote of Board members present and voting.

E. The Board shall consider all items on the agenda before taking any other items, unless an unlisted item is brought by majority consent of the Board members present and voting.

F. Items not on the agenda shall be heard as the final items of the Board's business, time permitting, or shall be carried over to the next regular meeting or a special meeting as determined by majority consent of the Board.

G. Exhibits before the Board shall become the property of the Board and shall be filed with the Clerk and shall be deemed a part of the record of the meeting at which submitted.

H. Citizens shall not speak at a meeting until they are recognized. Citizens shall request recognition by addressing “Mr. Chair” or “Madam Chair” (as appropriate), stating their name, their address, and awaiting acknowledgment by the Chair. The Chair may permit a dialogue without individual recognition between members of the Board or between a member and a citizen if such dialogue is orderly and contributes to the expeditious conduct of business.

I. Should it be desired by the Chair, any member, or by the County Administrator, the member making a resolution shall reduce the same to writing and deliver it to the County Administrator’s Office. The Clerk shall take down verbal resolutions as accurately as possible to reflect the intent of the Board.

J. Prior to initiating a public hearing, the Chair shall recount, either verbatim or by reference, the rules under which the hearing shall be operated, but the Board may amend the rules during the hearing by giving notice of the change to those gathered (e.g., a change to the time limitation for individual speakers).

K. At the beginning of the public hearing, the Chair shall call upon the County Administrator or the other staff member handling the matter at hand to present a description of the issue placed before the hearing, or the Chair may do so himself.

L. Subject to revocation or extension by the majority of the Board assembled, the Chair may in all matters establish a maximum time for consideration of any matter, and/or limit the amount of time available to each speaker, including Board members, on a matter and/or limit the number of times each speaker may address the Board on a matter. Regardless, every Board member is entitled to speak on every matter before the Board and the call for the question shall not be entertained until all members who wish to exercise this right shall have done so at least once.

M. All members or citizens shall limit their comments before and to the Board. The Chair may prohibit questions from citizens until a speaker has finished his presentation.

N. The Board of Supervisors has set forth the following rules for time limits for various agenda items or comments from the public, unless modified by majority consent of the Board:

1. Action Item presentations shall be limited to thirty (30) minutes.
2. Presentations shall be limited to ten (10) minutes.
3. Public Comments shall be limited to five (5) minutes per individual.

O. Once a notice for Public Hearing has been advertised (regardless of the nature), the Public Hearing will be conducted, unless the Board formally defers the matter to a future meeting. The postponement or cancellation of a public hearing shall be as follows:

1. Any public hearing scheduled for a Board of Supervisors meeting that has been publicly advertised shall not be postponed based on a request from a non-County government entity or person absent extreme mitigating circumstances. The Chair, with concurrence of the County Administrator, will determine when such circumstances exist. If mitigating circumstances exist, the petitioner will bear any cost incurred by the County in providing public notification of the change and for the cost of advertising the new date of the hearing.

2. The Chair, with the concurrence of the County Administrator, shall have the authority to postpone a public hearing based on the weather or other extraordinary circumstances.

3. In all cases, County staff will ensure all Board members are provided timely notification of schedule changes. Further, staff will ensure the public and general news media are notified of changes to schedules which have been announced in public. The public hearing shall be rescheduled, if appropriate, and advertised as required by law.

XX. MOTIONS

A. Motions by Board members shall require a second.

Exceptions. The following do not require a second:

- To Raise a Question of Privilege
- Questions of Order
- Objection to the Consideration of a Question
- Call up Motion to Reconsider
- Nominations
- Leave to Withdraw a Motion
- Inquiries of any kind

B. Motions shall not be formally discussed prior to being duly seconded.

C. After a motion is properly made and seconded, the Chair shall restate the motion and open the floor to discussion.

D. The Chair shall routinely refrain from making or seconding motions in order to fairly and impartially preside over the Board deliberations and discussion. In any case, the Chair shall not make or second a motion without first temporarily surrendering the chair to the Vice Chair, if present and willing to temporarily accept the gavel, or to another member present and willing to temporarily accept the gavel. In such event, he should not resume the chair until the motion is decided.

E. A maker of a motion may not speak against his motion.

F. The Chair shall call for and cause the vote to be recorded after the motion is properly made before the Board, has been seconded, and has been duly discussed. Any member believing a motion has been duly discussed may move or call for the previous question. Such motion shall not be debatable. However, if any member objects, the Chair shall call for a vote on the motion calling for the previous question. If that motion carries, the Chair shall proceed to call for the vote on the motion before the Board. If the motion calling for the previous question is defeated, the debate on the main motion shall continue.

G. A substitute motion may be made by any member to any motion properly on the floor. Once seconded, the substitute motion shall take precedence and all debate or action on the existing motion shall cease until the substitute motion is decided. Debate on a substitute motion is permissible. If the substitute motion is passed by a majority vote of the members then present and voting, the original motion is supplanted by the substitute motion. A second substitute motion can be made only after the first substitute motion is decided by vote of the Board.

H. When a motion is made and then cannot obtain a second, the motion will die for lack of a second and does not require a vote. However, in the event that a motion which is not seconded is nevertheless voted on by the Board and passes by a majority of the members present and voting, the failure of a second shall not invalidate the adoption of such motion.

I. Defeated Motions

1. Same Meeting: A defeated motion can be brought back for consideration at the same meeting if the members present agree to do so by a majority vote. Only a member who voted on the prevailing side may make the motion to reconsider the issue. The rule restricting renewal of a motion in the same session does not apply to a motion that died for lack of a second.

2. Subsequent Meeting: Except as otherwise provided by law, a defeated motion that is still applicable can be re-introduced at a subsequent meeting as new business (under the normal process for new business).

XXI. VOTING

A. All Actions of Record must be approved by vote unless there is unanimous consent.

B. When the question is called and there is no dispute, the Chair shall call for the vote.

C. Whenever any member wishes to abstain from voting on any question, he shall so state and, if because of a conflict, shall indicate in accordance with the Virginia Conflict of Interests Act, Virginia Code § 2.2-3100 et seq., and his abstention shall be announced by the Chair and recorded by the Clerk.

D. The Chair's vote on all issues before the Board shall be recorded with the prevailing side, unless the Chair clearly votes otherwise.

E. The Clerk shall record the name of each member voting and how he voted.

F. A tie vote fails. The Board does not designate a tiebreaker pursuant to § 15.2-1421 of the Virginia Code.

G. Except as otherwise provided by law, motions shall be carried by a majority of the members present and voting in the affirmative (§15.2-1420), except that a majority affirmative vote of all members shall be required for any appropriation exceeding \$500.00, the imposition of taxes, and the authorization for borrowing money (§15.2-1428).

XXII. RECORDING OF MEETINGS. The Clerk for the Board shall record each regular meeting. These recordings are the property of the Fluvanna County Board of Supervisors and are public records as provided by the Virginia Freedom of Information Act. Interested persons may listen to the recordings on the County website or in the County Administrator's office, or may obtain copies of the recording by making appropriate arrangements with the County Administrator's office. Costs will be borne by the person making the request. The original recordings shall not be borrowed or removed from the County Office Building, except under the specific prior authorization of the County Administrator.

XXIII. ORDERLY CONDUCT

A. It shall be the duty of the Chair to maintain order and decorum at meetings. The Chair, when presiding at a meeting of the Board, without vacating the chair, shall refer any point of order to the Parliamentarian.

B. In maintaining decorum and propriety of conduct, the Chair shall not be challenged and no debate shall be allowed until after the Chair declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order, the regular business may be suspended to discuss the matter by majority vote of the Board members present and voting.

C. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.

D. When a person engages in such breaches, the Chair may order the person's removal from the building, or may order the person to stand silent, may order the person removed from the County property, and may, at his discretion, bring formal charges for disruption of a public meeting.

XXIV. AD HOC COMMITTEES. Ad hoc committees will be appointed by the Chair as needed. Constitutional Officers may be appointed to committees.

XXV. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES (BCC)

A. The Board may appoint such advisory boards, committees and commissions as it may deem necessary pursuant to Code Section 15.2-1411.

B. Information on all nominees for such appointments, whether to represent the County as a whole or a particular election district, shall be included in the Board package for the meeting at which the appointment will be considered. It shall be the policy of the Board as a whole to scrutinize and agree upon all appointees to represent the County in any capacity.

C. Appointments shall generally not be made more than 45 days prior to the commencement of a term for which the appointment is made.

XXVI. OFFICIAL BOARD TRAVEL AND EXPENSE REIMBURSEMENT

A. A Board member may travel officially in-state at the Board member's discretion. In-state travel shall include travel to Washington, D.C.

B. A Board member shall obtain advance Board approval for official out-of-state travel.

C. Supervisors are not eligible for mileage reimbursement for regularly scheduled BOS meetings (held generally on the 1st and 3rd Wednesdays).

D. Supervisors are eligible for mileage reimbursement for travel to and from:

1. BOS special meetings and work sessions not scheduled in conjunction with a regular meeting. Examples include periodic strategic planning meetings, budget meetings or other work sessions on different days from regular meetings, meetings with staff, etc.

2. Town hall meetings, community events, Chamber events, local area functions, etc., in support of their role as a County Supervisor.

3. Board, commission, and committee meetings when assigned as a part of their service as a County Supervisor (excluding Planning Commission and Social Services Board).

E. Supervisors may also be eligible for mileage reimbursement as private citizens for travel to and from various board, commission, and committee (BCC) meetings when assigned by the Board of Supervisors to such BCC roles.

F. Supervisors may complete and submit reimbursement claims following the procedures outlined in Policy 2.19, Travel and Expense Reimbursement.

XXVII. APPROVAL OF CERTAIN CHECKS, AUTHORIZATION TO SIGN WITH STAMP

A. The Chair, Vice Chair, County Administrator, and Treasurer are hereby authorized to sign and issue checks without prior approval of the Board for the following purposes: end of the month salaries, end of the month contracted personal services, utility payments, and other payments deemed appropriate and necessary by the Chair, County Administrator, and Treasurer; such actions to be reviewed and ratified at the next appropriate meeting of the Board.

B. The Chair of the Board of Supervisors, and in his absence, the Vice Chair, are authorized to substitute his facsimile signature provided he/she signs a certified list of individual checks for which his facsimile signature is authorized; also the signature plates are in the sole possession of the Treasurer.

XXVIII. MEETINGS CONDUCTED THROUGH TELEPHONIC, VIDEO, ELECTRONIC OR OTHER ELECTRONIC COMMUNICATION

- ~~A. No meeting shall be conducted through telephonic, video, electronic or other electronic communication means where the members are not physically assembled to discuss or transact public business, except as provided in the Code of Virginia Section 2.2-3708.2 or otherwise specifically allowed by the Code of Virginia.~~
- ~~B. Meetings may be conducted through telephonic, video, electronic or other electronic communication means where the members are not physically assembled to discuss or transact public business as provided in the Code of Virginia Section 2.2-3708.2, as such section may be amended, modified or replaced.~~
- ~~C. Subject to the requirements of subsection F below, the Board of Supervisors may conduct any meeting wherein the public business is discussed or transacted through electronic communication means if, on or before the day of a meeting, a member of the Board of Supervisors notifies the Chair that:~~
- ~~i. Such member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance; or~~
 - ~~ii. Such member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. Participation by a member pursuant to this subdivision (iv) is limited each calendar year to two meetings.~~
- ~~D. If participation by a member through electronic communication means is approved pursuant to subsection C above, the Clerk of the Board of Supervisors shall record in its minutes the remote location from which the member participated; however, the remote location need not be open to the public. If participation is approved pursuant to~~

~~subdivision C(i) a, the Clerk of the Board of Supervisors shall also include in its minutes the fact that the member participated through electronic communication means due to a temporary or permanent disability or other medical condition that prevented the member's physical attendance. If participation is approved pursuant to subdivision C(ii)(iv), the Clerk of the Board of Supervisors shall also include in its minutes the specific nature of the personal matter cited by the member.~~

~~E. If a member's participation from a remote location pursuant to subdivision C(ii) is disapproved because such participation would violate the policy adopted pursuant to subsection F below, such disapproval shall be recorded in the minutes with specificity.~~

~~F. Participation by a member of the Board of Supervisors in a meeting through electronic communication means pursuant to subdivisions C and shall be authorized only if the following conditions are met:~~

- ~~i. The Board of Supervisors has adopted a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation, subject to the express limitations imposed by Code of Virginia 2.2-3708.23. This Section XXVIII is the written policy of the Board of Supervisors required by Code of Virginia 2.2-3708.23. This Section XXVIII shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting;~~
- ~~ii. A quorum of the Board of Supervisors is physically assembled at one primary or central meeting location; and~~
- ~~iii. The Board of Supervisors makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.~~

XXVIII. POLICY FOR REMOTE PARTICIPATION OF MEMBERS OF THE FLUVANNA COUNTY BOARD OF SUPERVISORS AT MEETINGS OF THE BOARD

A. AUTHORITY AND SCOPE

- 1. This policy shall govern participation by an individual member of the Board of Supervisors of Fluvanna County, Virginia, by electronic communication means in public meetings of the Board of Supervisors of Fluvanna County, Virginia, and any closed session of the Board held in accordance with applicable law, from and after the date of adoption of this policy.**
- 2. This policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.3 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.**

3. Any reference to a specific provision of federal, state, or local law referenced in this policy shall mean such provision of law, as amended from time to time, or as set forth in any successor provision dealing with substantially the same subject.

B. DEFINITIONS

1. “Board” means the Board of Supervisors of Fluvanna County, Virginia, or any committee, subcommittee, or other entity of the Board.
2. “Member” means any member of the Board.
3. “Remote participation” means participation by an individual member of the Board by electronic communication means in a public meeting where a quorum of the Board is physically assembled, as defined by Va. Code § 2.2-3701.
4. “Meeting” means a meeting as defined by Va. Code § 2.2-3701.
5. “Notify” or “notifies,” for purposes of this policy, means verbal or written notice that is reasonable under the circumstances, with written notice, such as by email or letter, being the preferred means of notice. Notwithstanding the foregoing, notice does not include text messages or communications via social media.
6. “VFOIA” means the Virginia Freedom of Information Act, Va. Code § 2.2-3700, et seq.

C. MANDATORY REQUIREMENTS

Regardless of the reasons why the member is participating in a meeting from a remote location by electronic communication means, the following conditions must be met for the member to participate remotely:

1. A quorum of the Board must be physically assembled at the primary or central meeting location; and
2. Arrangements have been made for the voice of the remotely participating member to be heard by all persons at the primary or central meeting location. If at any point during the meeting the voice of the remotely participating member is no longer able to be heard by all persons at the meeting location, the remotely participating member shall no longer be permitted to participate remotely.

D. PROCESS TO REQUEST REMOTE PARTICIPATION

1. On or before the day of the meeting, and at any point before the meeting begins, the requesting member must notify the Board Chair (or the Vice-Chair if the

- requesting member is the Chair) that such member is physically unable to attend a meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance, (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, (iii) such member's principal residence location more than 60 miles from the meeting location, or (iv) a personal matter and identifies with specificity the nature of the personal matter.
2. The requesting member shall also notify County staff of the request, but such member's failure to do so shall not affect such member's ability to participate remotely. Notification to a County staff member that is conveyed by a County staff member to the Board Chair or Vice-Chair, as applicable, shall constitute notice to the Board Chair or Vice Chair as required by this policy.
 3. If the requesting member is unable physically to attend the meeting due to a personal matter, the requesting member must state with specificity the nature of the personal matter and that such matter renders the requesting member unable physically to attend. Remote participation due to a personal matter is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. There is no limit to the number of times that a member may participate remotely for the other authorized purposes listed in (i) - (iii) above.
 4. The requesting member is not obligated to provide independent verification regarding the reason for such member's nonattendance, including the temporary or permanent disability or other medical condition or the family member's medical condition that prevents the member's physical attendance at the meeting.
 5. The Chair (or the Vice-Chair if the requesting member is the Chair) shall promptly notify the requesting member whether the request is in conformance with this policy, and therefore approved or disapproved.

E. PROCESS TO CONFIRM APPROVAL OR DISAPPROVAL OF PARTICIPATION FROM A REMOTE LOCATION

When a quorum of the Board has assembled for the meeting, the Board shall vote to determine whether:

1. The Chair's decision to approve or disapprove the requesting member's request to participate from a remote location was in conformance with this policy; and
2. The voice of the remotely participating member can be heard by all persons at the primary or central meeting location.

F. RECORDING IN MINUTES:

1. If the member is allowed to participate remotely due to a temporary or permanent disability or other medical condition, a family member's medical condition that requires the member to provide care to the family member, or because the member's principal residence is located more than 60 miles from the meeting location the Board shall record in its minutes (1) the foregoing circumstance due to which the member is participating remotely; (2) the Board's approval of the member's remote participation; and (3) a general description of the remote location from which the member participated.
2. If the member is allowed to participate remotely due to a personal matter, the Board shall record in its minutes (1) the specific nature of such personal matter that renders the requesting member unable to attend stated by the requesting member; (2) how many times the member has attended remotely due to a personal matter; (3) the Board's approval of the member's remote participation; and (4) a general description of the remote location from which the member participated.
3. If a member's request to participate remotely is disapproved, the disapproval, including the grounds upon which the requested participation violates this policy or VFOIA, shall be recorded in the minutes with specificity.

G. CLOSED SESSION

If the Board goes into closed session, the member may continue to participate remotely in the closed session, and shall ensure that no third party is able to hear or otherwise observe the closed meeting.

H. STRICT AND UNIFORM APPLICATION OF THIS POLICY

This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. Unless independently received by County staff, the Chair (or Vice-Chair) shall provide County staff with copies of the member's written request to participate remotely and the written response, as applicable, if the request or response is in writing, to be retained by County staff for a period of one year, or other such time required by records retention laws, regulations, and policies.

I. MEETINGS HELD THROUGH ELECTRONIC COMMUNICATION MEANS DURING DECLARED STATES OF EMERGENCY

- A. In addition to the foregoing, pursuant to the Code of Virginia Section 2.2-3708.2(A)(3) the Board of Supervisors may meet by electronic communication means without a quorum of the public body physically assembled at one location when the Governor has declared a

state of emergency in accordance with the Code of Virginia Section 44-146.17, **or Fluvanna County has declared a local state of emergency pursuant to Code of Virginia Section 44-146.21**, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to ~~address the emergency~~ **provide for the continuity of operations of the Board or the discharge of its lawful purposes, duties, and responsibilities**. The Board of Supervisors when convening a meeting in accordance with this subdivision (G) shall:

1. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of the Board of Supervisors conducting the meeting;
 2. Make arrangements for public access to such meeting **through electronic communication means**;
 3. **Provide the public with the opportunity to comment at those meetings of the Board when public comment is customarily received**;
 4. Otherwise comply with the provisions of ~~the Code of Virginia Section 2.2-3708~~ **VFOIA**; and
 5. State in its minutes the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.
- J. Nothing in this Section XXVIII shall be construed to prohibit the use of interactive audio or video means to expand public participation.

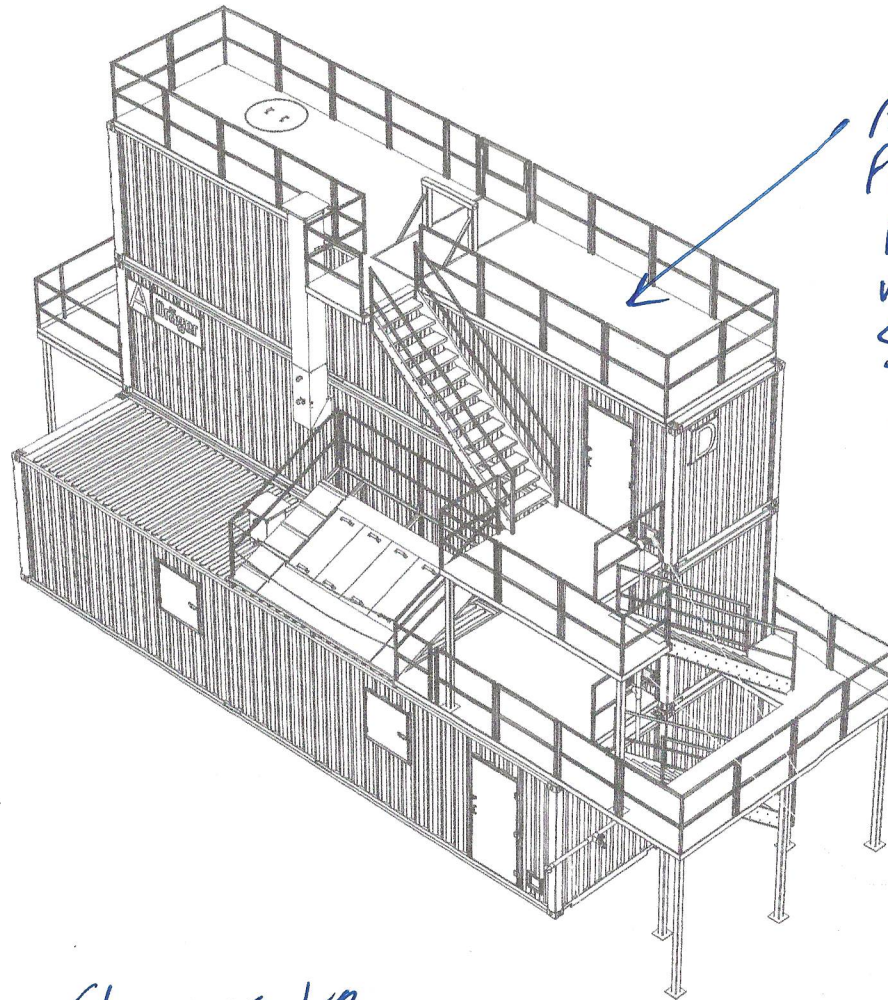
**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Burn Building Update				
MOTION(s):	<p>I move the Board of Supervisors approve staff and the Live Fire Training Committee to further develop enhanced concept plans and cost estimates for:</p> <ul style="list-style-type: none"> • Design A <li align="center">OR • Design B 				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<p>Provide an update on the burn building project and discuss the different container style burn building structure configurations and the associated price estimates.</p> <p>The Live Fire Training Building Committee has been meeting over the months to try and come up with a container style structure configuration that works for Fluvanna County’s training needs. The two container style structure configurations included are:</p> <ul style="list-style-type: none"> • Design “A” – A 4 container structure, with 2 containers on the ground level and 2 additional containers stacked on top of each other and on one of the ground level containers (see the sheet with Design “A”). The estimated cost of containers, props, equipment, training and shipping for this configuration is \$485K. If approved to use this type of prototype structure with the grant funds, \$450K could be used toward the structure costs only. The \$485K does not include costs for a contingency fund, Site Work, Special Inspections, Construction Administration, electric and water hookups (some items could be reduced/removed). I estimate these costs to be \$200K-\$300K, for an estimated maximum project price of \$785K, with \$450K potential to be covered by the grant if authorized by the Fire Services Board. The estimated maximum cost to the County would be \$335,000. • Design “B” – This is the recommend structure configuration from the Live Fire Training Building Committee. A 5 container structure the same as design “A”, but adding 1 vertical container (see the sheet with Design “B”). The estimated cost of containers, props, equipment, training and shipping for 				

	<p>this configuration is \$585K. If approved to use this type of prototype structure with the grant funds, \$450K could be used toward the structure costs only. The \$585K does not include costs for a contingency fund, Site Work, Special Inspections, Construction Administration, electric and water hookups (some items could be reduced/removed). I estimate these costs to be \$225K-\$325K, for an estimated maximum project price of \$910K, with \$450K potential to be covered by the grant if authorized by the Fire Services Board. The estimated maximum cost to the County would be \$460,000.</p> <p>A letter has been sent to the Fire Services Board from Fluvanna County requesting to use the grant funds for a container style structure, which currently isn't an existing approved structure (although a prototype is under review). Two other localities have received approval from the Fire Services Board for container style structure (City of Richmond and Goochland County). A presentation will be made to the Fire Services Board towards the end of September 2023.</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • 4 Container Structure – Design A • 5 Container Structure – Design B 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			X

THIS DRAWING AND THE INFORMATION HEREIN CONTAINED ARE THE PROPERTY OF DRAGER INC. WHICH HAS FURNISHED THEM IN CONFIDENCE UPON THE UNDERSTANDING AND CONVEYANCE THAT ALL PERSONS, FIRMS, OR CORPORATIONS RECEIVING SUCH DRAWINGS AND INFORMATION SHALL BY THE ACT OF RECEIVING THEM BE DEEMED TO HAVE AGREED TO MAKE NO COPY, DUPLICATION, DISCLOSURE OR USE WHATSOEVER OF ALL OR ANY PART THEREOF EXCEPT AS EXPRESSLY AUTHORIZED IN WRITING BY DRAGER INC.



ADD A FLOATING PLAT CLIP WITH SIDES. STEEL OUTER PERIMETER FOR FULL WOODEN STUDS AND SHEETING

A	ISSUED FOR APPROVAL	DD	6/30/23
REV	REVISION DESCRIPTION	DRW	DATE

Dräger

PRODUCT PHASE II MODIFIED

CUSTOMER HOPEWELL

TITLE "D/A" ISO VIEW

DWG NO.

SHEET 5 OF 16

DATE 6/14/2023
DWN BY DER
PO#

SCALE 1:60
REV A

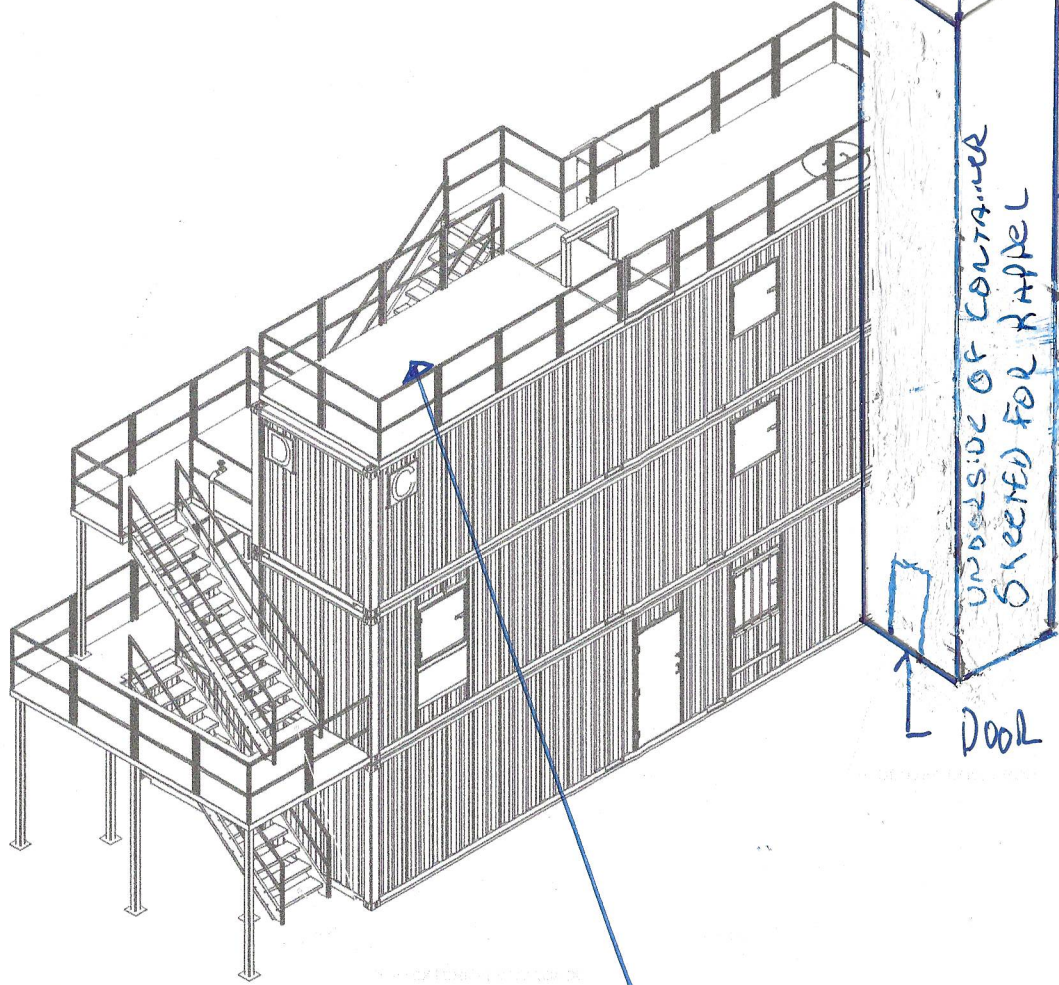
FLUVANNA, VA.

Design "A"

USE THIS DESIGN FOR FLUVANNA COUNTY, VA. - Design "A"

FURNACE, Clary, VA
 Design, "B"

BOS2023-08-16 p. 111/266



CAGED LADDER

Working Deck with
 PARAPET WALLS AND
 TWO SWIRE RAILS AND
 4 SWIRE ANCHORS

THIS DRAWING AND THE INFORMATION
 HEREIN CONTAINED ARE THE PROPERTY
 OF DRÄGER AND ARE TO BE KEPT
 IN CONFIDENCE BY THE UNDERSIGNED
 IN CONNECTION WITH THE SERVICES
 PROVIDED BY DRÄGER. ANY REPRODUCTION
 OF THIS DRAWING OR INFORMATION
 HEREIN SHALL BE DEEMED TO BE
 UNAUTHORIZED BY DRÄGER INC. UNLESS
 OTHERWISE SPECIFICALLY AUTHORIZED
 IN WRITING BY DRÄGER INC.

No INTERIOR PROPS,
 STAIRCASE, ETC. Empty
 TUBE.

STAIRCASE OF URGENT
 NEEDS RE-DESIGN.

UNDERSIDE OF CONTAINER
 SHEETED FOR RATTLE

DOOR

A	ISSUED FOR APPROVAL	DO	6/30/23
REV	REVISION DESCRIPTION	DRW	DATE

Dräger

PRODUCT
 PHASE II MODIFIED

CUSTOMER
 HOPEWELL

TITLE
 "C/D" ISO VIEW

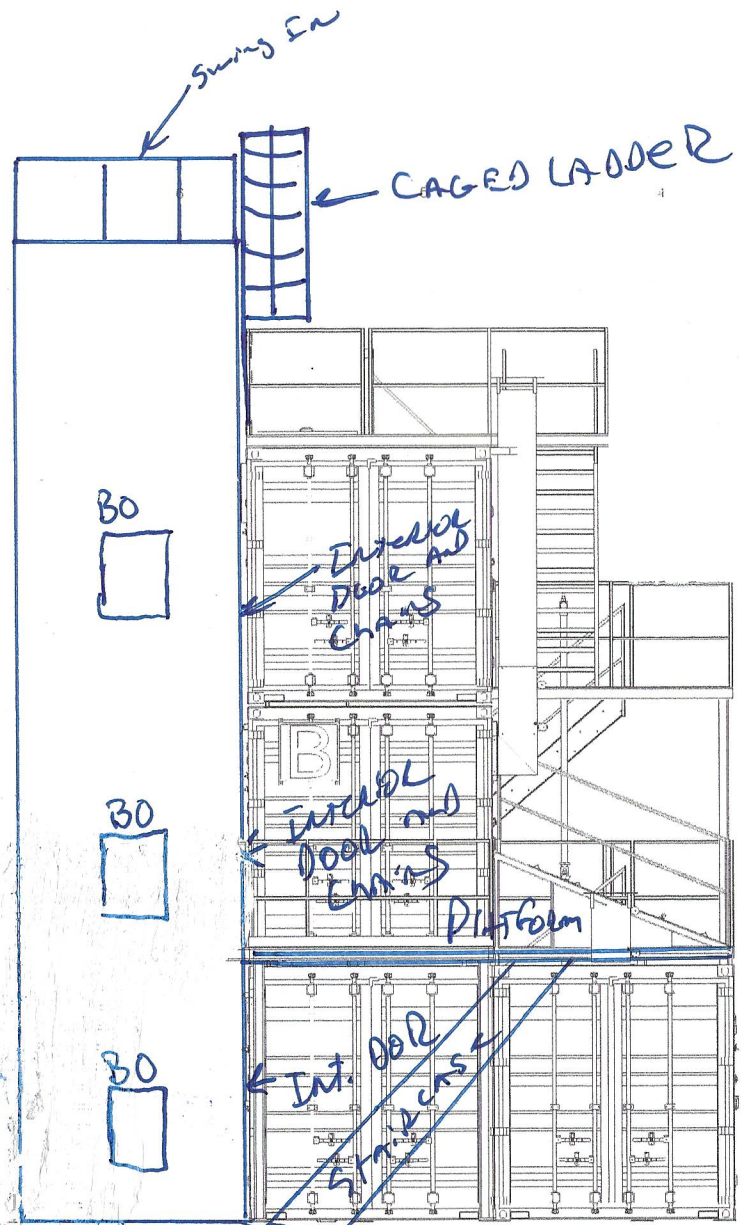
DWG NO.
 SHEET 4 OF 16

DATE
 6/14/2023
 DWN BY
 DER
 PO#

SCALE
 1:60
 REV
 A

Floating Flat Chop Out with
 Sides - Chop out Perimeter
 IS steel tube - full wooden Joists with
 Sheeting AND SHINGLES - FOR smoke machine

FLORIDA COUNTY, GA.
 BOS2023-08-16 p. 113/266
 Design "B"



THIS DRAWING AND THE INFORMATION HEREIN CONTAINED ARE THE PROPERTY OF DRAGER INC. WHICH HAS FURNISHED THEM IN CONFIDENCE UPON THE UNDERSTANDING AND CONDITIONS THAT ALL PERSONS, FIRMS, OR CORPORATIONS RECEIVING SUCH DRAWING AND INFORMATION SHALL BY THE ACT OF RECEIVING THEM BE DEEMED TO HAVE AGREED TO MAKE NO COPY, DUPLICATION, DISCLOSURE OR USE WHATSOEVER OF ALL OR ANY PART THEREOF EXCEPT AS EXPRESSLY AUTHORIZED IN WRITING BY DRAGER INC.

A	ISSUED FOR APPROVAL	DD	8/30/23
REV	REVISION DESCRIPTION	DRW	DATE

Dräger

PRODUCT
 PHASE II MODIFIED
 CUSTOMER
 HOPEWELL
 TITLE
 B SIDE ELEVATION
 DWG NO.
 SHEET 7 OF 16

DATE
 6/14/2023
 DWN BY
 DER
 PO#

SCALE
 1:60
 REV
 A

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Displaying Banners on County-Owned Utility Poles in Fork Union				
MOTION(s):	I move the Board of Supervisors approve for the Fork Union Military Academy to display banners on county-owned utility poles along James Madison Highway in Fork Union, celebrating the 125th Anniversary of the Fork Union Military Academy, with all associated costs being the responsibility of the Fork Union Military Academy.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Harris, Assistant County Administrator				
PRESENTER(S):	Kelly Harris, Assistant County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	<p>As part of the Fork Union Streetscape project that was completed in 2015, the project included decorative utility poles (street lights) along the Rt.6/Rt.15 from the Fork Union Post Office to just past Fork Union Military Academy.</p> <p>Fork Union Military Academy has approached the County to request permission to display celebratory banners on county-owned utility poles in Fork Union in advance of the 125th Anniversary of FUMA. The celebration weekend is scheduled for October 13 – 15, 2023. FUMA would absorb all costs associated with hanging the banners.</p> <p>Request the Board consider a Street Pole Banner Policy for future requests. Staff would present a draft policy at a future meeting.</p>				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

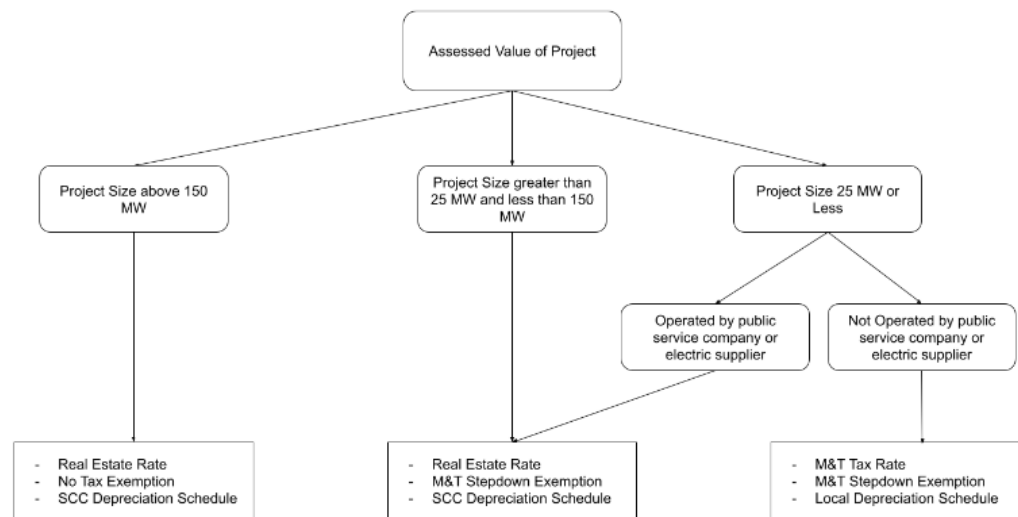
MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Siting Agreements for Solar Projects or Energy Storage Projects				
MOTION(s):	N/A				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<p>In 2020, Virginia Code Section 15.2-2315.7 required applicants intending to locate a solar facility in an opportunity zone to negotiate a siting agreement with the locality. In 2021, the General Assembly amended Section 15.2-2315.7 to also require applicants for an energy storage project to negotiate a siting agreement with the locality. The General Assembly also required the siting agreement even if the solar facility or energy storage project was located outside of an opportunity zone. The siting agreement may include terms and conditions, including (i) mitigation of any impacts of such solar project or energy storage project; (ii) financial compensation to the locality to address capital needs set out in the (a) capital improvement plan adopted by the locality, (b) current fiscal budget of the locality, or (c) fiscal fund balance policy adopted by the locality; or (iii) assistance by the applicant in the deployment of broadband, as defined in § 56-585.1:9, in such locality.</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	Virginia Acts of General Assembly 2020, c. 802; 2021, Sp. Sess. I, cc. 57, 58.				
ENCLOSURES:	Power Point Presentation will be provided at the Board meeting				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Solar Revenue Model				
MOTION(s):	N/A				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Information only				
TIMING:	Routine				
DISCUSSION:	<p>In 2020 the General Assembly passed HB1131, which “Authorizes any locality by ordinance to assess a revenue share of up to \$1,400 per megawatt on any solar photovoltaic (electric energy) project with certain exceptions and expands an existing tax exemption for such projects under certain conditions.” With this change, Virginia localities may now choose between two taxation options to generate revenues from large-scale solar development. The default option is to levy a Machinery and Tools (M&T)/Real Estate tax on the capital improvements in the solar generation facilities. Alternatively and previously discussed, a locality may adopt a Revenue Share ordinance, which in effect replaces the default M&T option. With a Revenue Share ordinance, localities receive income from solar facilities at a flat rate in dollars per megawatt of nameplate generation capacity per year (e.g. Project megawatt x \$1,400 = Revenue Share Income). Once localities enact a Revenue Share ordinance, that is the revenue generation model implemented for all solar photovoltaic (electric energy) projects in the County moving forward until such time the ordinance is removed.</p> <p>The University of Virginia Weldon Cooper Center for Public Service has worked to assist localities and provides the below guidance for taxation through their Virginia Solar Initiative:</p> <p>“For the M&T/Real Estate tax model, the tax rate, depreciation schedule, and exemption rate applied to projects can vary based on the size of the solar project and who is operating the project. There are three possible ways the M&T/Real Estate tax model can be applied to a project based on these parameters:</p> <ul style="list-style-type: none"> • If a project is 25 MW or less and is not owned by an electric supplier, electric company (Dominion, APCo, or Old Dominion Power) or an electric cooperative, the M&T tax rate is used along with the locality's depreciation schedule and the M&T stepdown exemption rate. 				

- If a project is greater than 25 MW and less than 150 MW OR is owned by an electric supplier, electric company (Dominion, APCo, or Old Dominion Power) or an electric cooperative, the real estate tax rate is applied to the project along with the SCC depreciation schedule, the M&T stepdown exemption rate, and local assessment ratios. Projects that are less than 25 MW and are owned by electric suppliers are taxed using these parameters in accordance with HB1087.
- All projects 150 MW and greater will use the real estate tax rate and the SCC depreciation schedule. There is no mandatory tax exemption applied on these projects”



Comparisons using Fluvanna County tax rates vs. revenue share have been made for the following:

- Projects less than 25MW – For this example, a 20 MW project was used as the baseline comparison. As you can see from the included comparison of M&T and Revenue Share, the County has a pretty aggressive depreciation schedule for M&T. With this, the financial model clearly shows Revenue Share is the financially advantageous method for this project over a 35 year period of time (\$1,123,104 Revenue Share vs. \$403,750 M&T)
- Projects greater than 25MW and less than 150MW – For this example, a 40 MW project was used as the baseline comparison. As you can see from the included comparison of M&T and Revenue Share for this financial model, M&T taxation is the financially advantageous method for this project over a 35 year period of time (\$4,069,373 M&T vs. \$2,674,972 Revenue Share)

We are using the above project megawatt sizes for comparison, since we have interest from solar providers in these megawatt ranges. The above estimates are for equipment only and do not include consideration of revenues for potential increases in real estate value.

We didn't include projects greater than 150MW, but the M&T taxation model would also be more advantageous for the County over a 35 year period of time. The County is also having the County Attorney research a recent opinion for another taxation option and we hope to have clarity on if it is allowable by the August 16, 2023 BOS meeting.

FISCAL IMPACT:	Depends on what revenue model is selected.				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	<ul style="list-style-type: none"> • Solar Revenue Model Comparison – 20MW Project • Solar Revenue Model Comparison – 40MW Project 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			X

20 Megawatt Solar Facility (\$1.7 million per MW Cost to Construct) - 35 Years

Step down M&T

Cost of Construction	Deprec.	Year	M&T Rate	Revenue	Revenue Share
\$34,000,000	25%	2024	\$1.90	\$32,300	\$22,400
\$34,000,000	25%	2025	\$1.90	\$32,300	\$22,400
\$34,000,000	25%	2026	\$1.90	\$32,300	\$24,640
\$34,000,000	25%	2027	\$1.90	\$32,300	\$24,640
\$34,000,000	25%	2028	\$1.90	\$32,300	\$24,640
\$34,000,000	25%	2029	\$1.90	\$48,450	\$24,640
\$34,000,000	25%	2030	\$1.90	\$48,450	\$24,640
\$34,000,000	25%	2031	\$1.90	\$48,450	\$27,104
\$34,000,000	25%	2032	\$1.90	\$48,450	\$27,104
\$34,000,000	25%	2033	\$1.90	\$48,450	\$27,104
\$34,000,000		2034	\$0.00	\$0	\$27,104
\$34,000,000		2035	\$0.00	\$0	\$27,104
\$34,000,000		2036	\$0.00	\$0	\$29,808
\$34,000,000		2037	\$0.00	\$0	\$29,808
\$34,000,000		2038	\$0.00	\$0	\$29,808
\$34,000,000		2039	\$0.00	\$0	\$29,808
\$34,000,000		2040	\$0.00	\$0	\$29,808
\$34,000,000		2041	\$0.00	\$0	\$32,640
\$34,000,000		2042	\$0.00	\$0	\$32,640
\$34,000,000		2043	\$0.00	\$0	\$32,640
\$34,000,000		2044	\$0.00	\$0	\$32,640
\$34,000,000		2045	\$0.00	\$0	\$32,640
\$34,000,000		2046	\$0.00	\$0	\$35,600
\$34,000,000		2047	\$0.00	\$0	\$35,600
\$34,000,000		2048	\$0.00	\$0	\$35,600
\$34,000,000		2049	\$0.00	\$0	\$35,600
\$34,000,000		2050	\$0.00	\$0	\$35,600
\$34,000,000		2051	\$0.00	\$0	\$39,680
\$34,000,000		2052	\$0.00	\$0	\$39,680
\$34,000,000		2053	\$0.00	\$0	\$39,680
\$34,000,000		2054	\$0.00	\$0	\$39,680
\$34,000,000		2055	\$0.00	\$0	\$39,680
\$34,000,000		2056	\$0.00	\$0	\$43,648
\$34,000,000		2057	\$0.00	\$0	\$43,648
\$34,000,000		2058	\$0.00	\$0	\$43,648
TOTAL				\$403,750	\$1,123,104

40 Megawatt Solar Facility (\$1.7 million per MW Cost to Construct) - 35 years

Cost of Construction	SCC Depreciated Value	Local Assessment Ratio Value	Year	Real Estate Rate	Step down RE Revenue	Revenue Share
\$68,000,000	\$61,200,000	\$57,381,120	2024	\$0.844	\$96,859	\$53,200
\$68,000,000	\$61,200,000	\$57,381,120	2025	\$0.844	\$96,859	\$53,200
\$68,000,000	\$61,200,000	\$57,381,120	2026	\$0.844	\$96,859	\$58,520
\$68,000,000	\$61,200,000	\$57,381,120	2027	\$0.844	\$96,859	\$58,520
\$68,000,000	\$61,200,000	\$57,381,120	2028	\$0.844	\$96,859	\$58,520
\$68,000,000	\$61,200,000	\$57,381,120	2029	\$0.844	\$145,289	\$58,520
\$68,000,000	\$61,200,000	\$57,381,120	2030	\$0.844	\$145,289	\$58,520
\$68,000,000	\$61,200,000	\$57,381,120	2031	\$0.844	\$145,289	\$64,372
\$68,000,000	\$60,989,200	\$57,183,474	2032	\$0.844	\$144,789	\$64,372
\$68,000,000	\$59,955,600	\$56,214,371	2033	\$0.844	\$142,335	\$64,372
\$68,000,000	\$58,860,800	\$55,187,886	2034	\$0.844	\$186,314	\$64,372
\$68,000,000	\$57,704,800	\$54,104,020	2035	\$0.844	\$182,655	\$64,372
\$68,000,000	\$56,480,800	\$52,956,398	2036	\$0.844	\$178,781	\$70,794
\$68,000,000	\$55,175,200	\$51,732,268	2037	\$0.844	\$174,648	\$70,794
\$68,000,000	\$53,794,800	\$50,438,004	2038	\$0.844	\$170,279	\$70,794
\$68,000,000	\$52,332,800	\$49,067,233	2039	\$0.844	\$165,651	\$70,794
\$68,000,000	\$50,782,400	\$47,613,578	2040	\$0.844	\$160,743	\$70,794
\$68,000,000	\$49,143,600	\$46,077,039	2041	\$0.844	\$155,556	\$77,900
\$68,000,000	\$47,396,000	\$44,438,490	2042	\$0.844	\$150,024	\$77,900
\$68,000,000	\$45,553,200	\$42,710,680	2043	\$0.844	\$144,191	\$77,900
\$68,000,000	\$43,594,800	\$40,874,484	2044	\$0.844	\$137,992	\$77,900
\$68,000,000	\$41,520,800	\$38,929,902	2045	\$0.844	\$131,427	\$77,900
\$68,000,000	\$39,324,400	\$36,870,557	2046	\$0.844	\$124,475	\$85,690
\$68,000,000	\$36,992,000	\$34,683,699	2047	\$0.844	\$117,092	\$85,690
\$68,000,000	\$34,523,600	\$32,369,327	2048	\$0.844	\$109,279	\$85,690
\$68,000,000	\$31,898,800	\$29,908,315	2049	\$0.844	\$100,970	\$85,690
\$68,000,000	\$29,124,400	\$27,307,037	2050	\$0.844	\$92,189	\$85,690
\$68,000,000	\$26,180,000	\$24,546,368	2051	\$0.844	\$82,869	\$94,240
\$68,000,000	\$23,065,600	\$21,626,307	2052	\$0.844	\$73,010	\$94,240
\$68,000,000	\$19,754,000	\$18,521,350	2053	\$0.844	\$62,528	\$94,240
\$68,000,000	\$16,252,000	\$15,237,875	2054	\$0.844	\$51,443	\$94,240
\$68,000,000	\$12,539,200	\$11,756,754	2055	\$0.844	\$39,691	\$94,240
\$68,000,000	\$8,602,000	\$8,065,235	2056	\$0.844	\$27,228	\$103,664
\$68,000,000	\$6,800,000	\$6,375,680	2057	\$0.844	\$21,524	\$103,664
\$68,000,000	\$6,800,000	\$6,375,680	2058	\$0.844	\$21,524	\$103,664
TOTALS					\$4,069,373	\$2,674,972

Notes:

1. Cost to Construct is \$1.7 million per MW AC per Avg. from SCC 2021 Assessed Values
2. SCC Depreciated Value per year
3. Local Assessment Ratio Value is Avg. of Fluvanna's ratio from 2017-2021
4. Public Service Corporation Rate is same as Real Estate Rate
5. Revenue Share is per § 58.1-2636 of VA Code w/July 1 effective date 10% increase every 5 years

Estimates are for equipment only and do not include consideration of revenues for potential increases in real estate value.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors August 2, 2023 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday August 2, 2023, be adopted.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goals(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes August 2, 2023.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
August 2, 2023
Regular Meeting 5:00pm**

MEMBERS PRESENT: Mozell Booker, Fork Union District, Chair
Patricia Eager, Palmyra District, Vice Chair
John M. (Mike) Sheridan, Columbia District
Tony O’Brien, Rivanna District
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:07pm, Chair Booker called to order the Regular Meeting of August 2, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the August 2, 2023 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SPECIAL PRESENTATION

Resolution of Commendation and Appreciation for Paige Tomaras, Zach Butler, and Savannah Peterson – Eric Dahl, County Administrator

- The Board of Supervisors expressed their appreciation for the heroism displayed by lifeguards Paige Tomaras, Zach Butler, and Savannah Peterson when they saved a motorist who crashed her car into Lake Monticello on July 6, 2023.

MOTION:	Approve a resolution entitled “Resolution of Commendation and Appreciation for Paige Tomaras, Zach Butler, and Savannah Peterson.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates – New Employees

- Welcome the New EMT Basic Life Support (BLS) Employees to Our Team! Heather Spence, Jonathan Hallquist, Evelyn Pinkney, Christopher Vess, Gracie Clifton, Hunter Ames, Virginia Davis, Melanie Johnson, and Noah Robertson. Everyone’s first day was July 10, 2023
- Joshua Redman, Public Works, Assistant Equipment & Fleet Maintenance Technician, Started July 17th
- Ashton Hudson, Public Works, Grounds Maintenance Worker I, Started July 31st
- Mya Sealock, Social Services, Human Services Assistant III, Started August 1st

Announcements and Updates

- Mrs. Booker was honored today at the FCPS Convocation and presented with the Fluco Legacy Award

2023 Fluvanna County Fair Information

- The Fluvanna County Fair will be held August 17 - 19, 2023 with opening times August 17 & 18 at 5pm and August 19 at 10am.
- There are a variety of attractions at the Fair this year: Carnival as always, Live Entertainment daily, Monster Truck rides Thursday and Friday, Axe Women of Maine daily shows, daily petting zoo and kids zone, beer

Board of Supervisors Minutes

August 2, 2023

garden on Friday and Saturday, Axe throwing area on Saturday, along with the Rodeo to cap off the Fair on Saturday night. Plus many more events daily!

- There will be over 60 non-food vendors and over 15 food vendors at the event!
- Special THANK YOU to all the SPONSORS of the County Fair, with them this event would not be possible!

Lights at Pleasant Grove Park Athletic Fields

- Construction on the lights at Pleasant Grove Park Athletic Fields began on July 17, 2023.
- Completion of the project and being able to light the fields should be the week of July 31 pending any issues that could arise.

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Aug 16	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Sept 6	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Sept 20	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:21pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 5:21pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

FY23 BOS Contingency Budget Transfer - County Attorney Budget – Eric Dahl, County Administrator

- The FY23 County Attorney budget is currently over-expended by \$91,625 through June 2023 for legal services.
- The main driver for increased costs are related to:
 - o Legal – Procurement: The County had an increase in the number of contracts/agreements in FY23, the prior Purchasing Officer wasn't as experienced with contracts/agreements (required more County Attorney office involvement) and the Purchasing Officer position was vacant for 3 months (required more County Attorney office involvement) .
 - o Legal – Special: The County had major ordinances updated, with a couple of larger ones being Chapter 21 Water and Sewage Disposal related to the Zion Crossroads water and sewer project and Chapter 8 Fire Protection and Public Safety related to the Fluvanna County Department of Emergency Services.
- A budget transfer of \$91,625 from BOS Contingency is recommended in order to bring the County Attorney line under budget for FY23.
- If approved, this budget transfer will increase the FY23 County Attorney budget from \$232,703 to \$324,328.
- If approved, this budget transfer will decrease FY23 BOS Contingency from \$92,006.96 to \$381.96.
- The FY24 in-house County Attorney budget is \$341,722.

Fiscal Year County Attorney Costs:

FY16 - \$202,811
 FY17 - \$271,879
 FY18 - \$244,959*
 FY19 - \$198,087*
 FY20 - \$194,287*
 FY21 - \$194,303*
 FY22 - \$268,627*
 FY23 - \$324,328*

*The costs above exclude costs specifically related to the Zion Crossroads Water and Sewer System project for real estate acquisition, contracting, legal concerns and litigation. Those costs are reflected separately in the Zion Crossroads enterprise fund budget.

MOTION:	Approve a budget transfer of \$91,625 from the FY23 BOS Contingency budget to the FY23 County Attorney budget for legal services.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Board of Supervisors Minutes

Budget Calendar – Tori Melton, Director of Finance

Ms. Melton presented the FY25 Budget Calendar to the Board of Supervisors. After some discussion the Board agreed to move the Work Sessions only meetings to 5:30pm instead of 7:00pm, and move the February 14, 2024 Work Session presentations to February 28, 2024.

MOTION:	Approve the FY25 Budget Calendar, as presented and amended.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Resolution of Support for Line of Duty Act – Eric Dahl, County Administrator

Nelson County is seeking support from Virginia Localities and that of the General Assembly in enacting legislation that will amend the State Code to provide private police officers Line of Duty Act benefits under §9.1-400 et seq. Wintergreen police officer Mark Christopher “Chris” Wagner, II lost his life in the line of duty on June 16, 2023. Officers of the Wintergreen Police Department, being a private police department, are not afforded the benefits available under the Line of Duty Act, Virginia Code Section 9.1-400 et seq., even though, along with their covered counterparts employed by a police department or sheriff’s office, they are responsible for the prevention and detection of crime and the enforcement of penal laws and are exposed to the same risks of injury or death in protecting citizens and visitors. There are many such other private police departments within our state that deserve these benefits, including the Lake Monticello Police Department.

The Virginia Line of Duty Act (LODA), established in Title 9.1 of the Code of Virginia and enacted in 1972, provides benefits to eligible family members of eligible employees and volunteers killed in the line of duty and to those eligible employees and volunteers disabled in the line of duty and their eligible family members. Funding of LODA benefits is provided by employers in one of two ways:

- Participation in the Line of Duty Death and Health Benefits Trust Fund (LODA Fund), administered by the Virginia Retirement System (VRS).
 - Self-funding by the employer or through an insurance company.
- After some discussion, Chair Booker asked for the Resolution to be read.

MOTION:	Approve the resolution entitled “A RESOLUTION HONORING OFFICER MARK CHRISTOPHER WAGNER, II AND REQUESTING LEGISLATIVE AMENDMENT OF THE LINE OF DUTY ACT.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Palmyra Village Streetscape Project - VDOT: Transportation Alternatives Program Grant Update – Eric Dahl, County Administrator

- The Transportation Alternatives Program (TAP) is intended to help grant fund community based projects such as sidewalks and enhance the transportation experience by improving both the cultural and historical aspects of a locality’s transportation infrastructure and seeks to strengthen the local economy and further improve the quality of life for its residents.
- The VDOT - Transportation Alternatives Program (TAP) Grant will provide funding to construct concrete sidewalks and related concrete curbing along Stone Jail Street, remove Court Square (road) that bisects the lawn area between Civil War Park and the Historic Courthouse, provide properly marked and much needed angled and parallel parking spaces along the new proposed one-way road system and to further improve the Palmyra Village VDOT roads.
- The Palmyra Village Streetscape Project is a part of the Board’s current BOS Goals, C3.1.
- On September 1, 2021, the board authorized and approved submission of the grant application.
- The County received notification on September 2, 2022 of being awarded the VDOT TAP grant funding in the amount of \$1,271,325 for the project.
- On October 19, 2022, the Board of Supervisors approved a supplemental appropriation of \$317,831 as its 20% match for the grant and approved a “Resolution Affirming Commitment to Fund the Locality Share of Projects Under Agreement with the Virginia Department of Transportation and Provide Signature Authority” for the Palmyra Village Streetscape project.
- As with many infrastructure projects, VDOT notified the County recently of cost increases on this project and needs a reaffirmation before proceeding. The chart below represents the total cost increase and the County is responsible for a 20% match. The 2021 County match was \$317,831 and the 2023 estimate is now \$436,000, an increase of \$118,169.

	2021 TAP Estimate	Updated Estimate
Preliminary Engineering	\$516,300	\$520,000
Right of Way	\$146,651	\$200,000
Construction	\$926,205	\$1,460,000
Total	\$1,589,156	\$2,180,000

- In order to continue moving forward, the County must:
 - o Approve an additional \$118,169 for the 20% match of the total estimated project cost of \$2,180,000. The County match will be expended over four fiscal years between FY23 and FY26, per the VDOT Administered – Locally Funded Project Administration Agreement.
 - o Adopt the “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority.”

MOTION #1:	Approve an additional supplemental appropriation of \$118,169 from unassigned fund balance to allocate its required 20% match for the VDOT Transportation Alternatives Program (TAP) grant for the Palmyra Village Streetscape CIP project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #2:	Adopt the resolution entitled “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES		APPT/ REAPPT	BEGINS TERM	ENDS TERM
Monticello Area Community Action Agency (MACAA) – Fluvanna Citizen Representative	Austin Baker		APPT	8/2/2023	10/31/2023
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 – PRESENTATIONS

Zion Crossroads Route 250 / Route 15 Wastewater Preliminary Engineering Report – Eric Dahl, County Administrator

The intent of the Route 250 / Route 15 Corridor Preliminary Engineering Report is to develop updated wastewater demand projections for the area, present a thorough conceptual layout of the backbone wastewater system necessary to serve the study area, size the backbone system facilities, and to provide a cost for the proposed wastewater collection and conveyance system expansion.

- The anticipated major components of the Route 250 / Route 15 Corridor Wastewater System include:
 - o Zion Crossroads Wastewater Pump Station (WWPS) – (existing)
 - o Zion Crossroads WWPS force main – (existing)
 - o Route 15 Wastewater Pump Station located in the southern area of the project area – (new)
 - o Trunk sewer(s) to collect wastewater from within the project area and convey to the existing Zion WWPS or the Route 15 WWPS – (new)
 - o Route 15 WWPS force main – (new)
- Dewberry Engineers will provide a high level summary of the PER, wastewater collection and conveyance system options and costs associated with the options.

Board of Supervisors Minutes

Dogs Running at Large Ordinance – Dan Whitten, County Attorney

There has been much discussion from residents and representatives of the Sheriff’s Office over the years for a Dogs Running at Large ordinance, while trying to find a balance for all residents in the community. Currently, Fluvanna County only has a dogs running at large ordinance applicable to the Lake Monticello subdivision, which at minimum needs to be updated to reflect the correct magisterial districts representing Lake Monticello.

Optional Amendments to County Code §4-2-2

- Running at large ordinance would be applicable county-wide.
- Enforced by sworn law enforcement officers.
- Exemptions:
 - o Dogs engaged in lawful hunting or training for hunting.
 - o Dogs assisting in farming activity.
- Law enforcement officer can take dog into possession and return the dog to the owner or custodian.
- Violation results in warning to owner or custodian.
- Once the owner or custodian has three or more violations within 2 years, it will result in a \$100 fine.

Required amendments to County Code §4-2-2

- Virginia Code §3.2-6538 requires if a locality has a running at large ordinance that such ordinance shall provide that the owner or custodian of any dog found running at large in a pack shall be subject to a civil penalty in an amount established by the locality not to exceed \$100 per dog so found. A dog shall be deemed to be running at large in a pack if it is running at large in the company of one or more other dogs that are also running at large.
- *After some discussion, the Board agreed to pursue the Dogs Running at Large Ordinance and asked for a draft to be brought back at a future meeting.*

Truckers/Tractor Trailer Signage on Rt. 600/618 – Eric Dahl County Administrator

After being notified by the Sheriff’s Office, the steep incline at the bottom of Rt. 618 (Lake Monticello Rd.) intersecting with Rt. 600 (South Boston Rd.) has led to tractor trailers stalling and creating traffic issues from time to time for these vehicles travelling west up Lake Monticello Rd. from South Boston Rd.

- After working with VDOT, a sign will be installed recommending:
 - o “TRUCKERS – ROUTE 618 IS NOT RECOMMENDED FOR TRACTOR TRAILERS”

JRWA Project Cost Update – Eric Dahl, County Administrator

Timeline

- Fall 2020 – JRWA decision to look into Alternative 1c (new route)
- January 2021 – Monacan Indian Nation issued a letter of support for Alternative 1c
- Summer 2021 – Phase 1 Archeological Surveying begins Shovel Testing, Deep Core Sampling and Trenching
- March 2022 – JRWA Decision to proceed with alternative location
- August 2022 - Joint Permit Application submitted to USACE & DEQ
- September 2022 - Comprehensive Agreement Change Order #4 was approved, to include:
 - o Design and Engineering Services
 - o Administration and Due Diligence Services
 - o Proposed Development and Revised Comprehensive Agreement Negotiations
 - o Property Acquisitions Services
- Fall 2022 – Phase II Archeological and Architectural Surveying completed

Current Timeline

Summer 2023

- Comprehensive Agreement CO#4 initial design complete to get GMP (Guaranteed Maximum Price)
- Expecting Joint Permit Application approvals from DEQ (Draft Permit Issued) and USACE
- Phase III Archaeological Data Recovery Fieldwork and Study (RFP out now)
- Property acquisition commencing

Current Project Estimate

ITEM	DESCRIPTION	COSTS
1	Mobilization	\$575,000
2	General Conditions	\$1,480,000
3	Design & Construction Engineering Services	\$3,850,000
4	Surveying	\$110,000
5	Railroad Insurance/Flagging & Improvements	\$350,000
6	Material Storage & Handling	\$700,000
7	Pump Station Laydown	\$35,000
8	Clearing for UG Electric Across Brems Road	\$7,000
9	Existing Utility Protection & Potholing	\$75,000
10	Erosion Controls	\$475,000
11	Wetland and Sensitive Area Restoration	\$85,000
12	Temporary Construction Roads & Clearing	\$150,000
13	Pump Station Site Access Road	\$1,110,000
14	Site Access Road Storm Improvements	\$220,000
15	Pump Station Site Work	\$2,035,000
Pump Station Work		
16	General Conditions	\$700,000
16b	Concrete + Structural	\$2,900,000
16c	Metals	\$880,000
16d	Equipment	\$1,500,000
16e	Mechanical	\$1,060,000
16f	Electrical	\$3,600,000
16g	Controls	\$410,000

ITEM	DESCRIPTION	COSTS
17	Furnish & Install Porta Dam	\$715,000
18	Intake Pipe Work	\$585,000
19	Intake Structure	\$850,000
20	Build Access Road Down Ramp Into River	\$30,000
21	Restore Bank of James River with Class 2 Rip Rap	\$175,000
22	Dewater Swale Between Pump Station & Swale	\$30,000
23	24" Raw Water Line	\$9,800,000
24	Water Line Appurtenances	\$2,080,000
25	Water Line Testing	\$200,000
26	Rail Road & Electrical Jack & Bore	\$500,000
27	Jack & Bore Electrical Under Brems Road (Now Open Cut)	\$55,000
28	Route 6 Jack & Bore	\$170,000
29	Jack and Bore at 127+00 Brems Road (Now Open Cut)	\$70,000
30	Jack and Bore at 133+00 Gale Hill Road (Now Open Cut)	\$110,000
31	Rivanna Crossing- Open Cut	\$960,000
32	Rock Blasting & Removal	\$370,000
33	Site & Easement Restoration	\$460,000
34	QC testing	\$185,000
35	SWPP Development & Inspections	\$35,850
TOTAL CONSTRUCTION COSTS		\$39,687,850.00
TOTAL PERMITTING, PROPERTY ACQ. AND CONST. SUPPORT COSTS		\$5,922,800.00
TOTAL JRWA PROJECT COSTS		\$45,610,650.00

Board of Supervisors Minutes
Future Estimated Timeline

- Fall 2023 - Other state and local permits, Phase III Cultural Resource Study completed, property acquisition, final design work
- Spring 2024 - Construction Start
- January 2026 – Construction Completion

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for August 2, 2023:

- *Minutes of July 5, 2023* – Caitlin Solis, Clerk to the Board
- *Blue Ridge Area Food Bank Partner Impact & Innovation Grant* – Kelly Harris, Assistant County Administrator

MOTION:	Approve the consent agenda, for the August 2, 2023 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 7:40pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 7:40pm.

13 - CLOSED MEETING

MOTION:	At 7:40pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Administrator performance, Prospective Industry – prospective business update, Investment of Funds – JRWA project, and Legal Matters – Department of Emergency Services.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 9:45pm, move the Fluvanna County Board of Supervisors recess the closed meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION TO EXTEND

- *At 9:46pm, a motion was made to extend the Board of Supervisors meeting.*

MOTION:	Approve a motion to extend the August 2, 2023 Regular Board of Supervisors meeting to 10:00pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, August 2, 2023 at 9:46pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

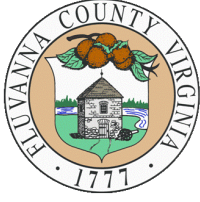
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Mozell H. Booker
Chair

DRAFT



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 21-2023

**Resolution of Commendation and Appreciation For
Paige Tomaras, Zach Butler, and Savannah Peterson**

WHEREAS, on Thursday, July 6, 2023, on-duty Lake Monticello life guards, Paige Tomaras, Zach Butler, and Savannah Peterson put their training into action, rescuing a motorist experiencing a medical emergency; and

WHEREAS, Paige Tomaras witnessed the car crash through the pool fence, proceed across the pool deck and through the other side of the fence, continue down the hill and across Beach 1, before coming to rest in the Lake; and

WHEREAS, Paige Tomaras having alerted Savannah Peterson and Zach Butler, the lifeguards then gathered their gear and ran to the beach, finding the car rapidly filling with water; and

WHEREAS, Zach Butler removed the driver from the submerging vehicle, Savannah Peterson and others helped the driver out of the water and onto a spine board; and

WHEREAS, these joint lifesaving-actions, taken by this team of lifeguards, assisted by Lake Monticello maintenance staff Josh Huntington and Travis Perry, as well as Lake Monticello residents Mark Post and Kerri Lambert, resulted in a successful and happy outcome.

NOW THEREFORE BE IT RESOLVED, the Fluvanna County Board of Supervisors does hereby recognize and extend our heartfelt gratitude to Paige Tomaras, Zach Butler, and Savannah Peterson, for their quick thinking and selfless actions. The Board also thanks the Lake Monticello staff and residents who assisted and called 911, and the quick response of Emergency Services. It is no understatement to proclaim that it was these combined efforts that saved the life of the driver.

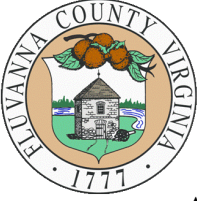
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 2nd day of August 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X					
Anthony P. O'Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					

Attest:

Mozell H. Booker, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 22-2023

**A RESOLUTION HONORING OFFICER MARK CHRISTOPHER WAGNER, II
AND REQUESTING LEGISLATIVE AMENDMENT OF THE LINE OF DUTY ACT**

WHEREAS, Officer Mark Christopher Wagner II served the Wintergreen community as a private police officer, as recognized by the Commonwealth of Virginia, and while responding to a disturbance call in his capacity as a law enforcement officer, was shot and killed in the line of duty on June 16, 2023; and

WHEREAS, by definition under the Code of Virginia private police officers are law enforcement officers subject to the same training and statutory standards as a deputy sheriff or police officer of any city, county, or town of the Commonwealth; and

WHEREAS, the Line of Duty Act, Virginia Code § 9.1-400 *et seq.*, excludes private Police Officers from the benefits of that Act; and

WHEREAS, private Police Officers, just as their counterparts employed by a police department or sheriff’s office which is a part of or administered by the Commonwealth or any political subdivision thereof, are responsible for the prevention and detection of crime and the enforcement of penal laws, and are exposed to the same risks of injury or death; and

WHEREAS, the Lake Monticello Police Department, which is also one of eight private police department recognized by the Commonwealth, serves approximately 12,000 residents located within the Rivanna, Palmyra, and Cunningham districts of Fluvanna County; and

WHEREAS, it is the sense of the Fluvanna County Board of Supervisors that the Line of Duty Act should be amended to afford private police officers the benefits available under the Act.

NOW, THEREFORE, BE IT RESOLVED, the Fluvanna County Board of Supervisors hereby honors Officer Mark Christopher Wagner II of the Wintergreen Police Department for his heroism and honorable service to the citizens of Wintergreen and Nelson County, for whom he made the ultimate sacrifice, and

BE IT FURTHER RESOLVED, the Fluvanna County Board of Supervisors hereby calls upon the General Assembly to amend the Code of Virginia to afford private Police Officers the benefits available under Virginia Code § 9.1-400 *et seq.*, Line of Duty Act, and

BE IT FINALLY RESOLVED, said Board hereby directs that a copy of this Resolution requesting these State Code amendments be delivered forthwith to representatives in the General Assembly.

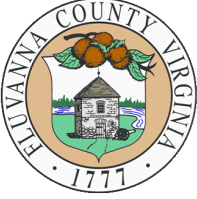
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 2nd day of August 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Chris Fairchild, Cunningham District	X					
Anthony P. O’Brien, Rivanna District	X					X
John M. Sheridan, Columbia District	X				X	

Attest:

Mozell H. Booker, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 23-2023

**A RESOLUTION REAFFIRMING COMMITMENT TO FUND
THE LOCALITY SHARE OF PROJECTS UNDER AGREEMENT
WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION
AND PROVIDE SIGNATURE AUTHORITY**

WHEREAS, the County of Fluvanna is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding its local share; and

THEREFORE, IT IS HEREBY RESOLVED, by the Board of Supervisors of Fluvanna County hereby recommits to fund its local share of preliminary engineering, right-of-way, and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s); and

BE IT FURTHER RESOLVED that the County Administrator and/or his designees is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 2nd day of August 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Chris Fairchild, Cunningham District	X					
Anthony P. O'Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					X

Attest:

Mozell H. Booker, Chair

Fluvanna County Board of Supervisors



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 137/266
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

TAB J

MEMORANDUM

Date: August 9, 2023
From: Finance Department
To: Board of Supervisors
Subject: Accounts Payable Report for July 2023

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$2,179,068.97
Capital Improvements	\$1,078,962.15
Debt Service	\$5,614,019.67
Sewer	\$535.09
Fork Union Sanitary District	\$15,365.62
Zion Crossroads Water & Sewer	\$10,136.57
TOTAL AP EXPENDITURES	\$8,898,088.07
Payroll	\$1,217,642.01
TOTAL	\$10,115,730.08

MOTION

I move the Accounts Payable and Payroll be ratified for July 2023 in the amount of \$10,115,730.08.

Encl:
AP Report

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
5	Fund # - 100 GENERAL FUND									
6	GENERAL FUND									
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 072123	105612	7/21/2023	7/28/2023	446.18			
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 070723	105144	7/7/2023	7/28/2023	477.70			
9	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	JUNE '23 SHERIFF'S FEES	78629	7/5/2023	7/31/2023	716.28			
10	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 070723	105145	7/7/2023	7/28/2023	851.22			
11	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 072123	105613	7/21/2023	7/28/2023	852.63			
12						Total:	\$3,344.01			
13										
14	REAL ESTATE TAXES									
15	CORELOGIC CENTRALIZED REFUNDS	R E 2022 - 1ST	RE 2022 47-A-41	105607	7/19/2023	7/21/2023	376.27			
16	FELICIANO, FRANK LEO & SUSAN	RE 2022-2ND	EXP#000036	105096	6/30/2023	7/6/2023	187.70			
17	LEABOUGH, MICHEAL C	R E 2022 - 1ST	RE 2022 52-9-5	105369	7/12/2023	7/14/2023	624.22			
18	LERETA	R E 2022 - 1ST	RE 2022 21-17-5	105606	7/19/2023	7/21/2023	402.27			
19	LERETA	RE 2023 - 1ST	RE 2023 21-17-5	105608	7/19/2023	7/21/2023	283.16			
20	RAVITSKY, GREGORY R & ASHLEY A	RE 2023 - 1ST	RE 2023 52B-1-21	105370	7/12/2023	7/14/2023	765.51			
21	WHARAM, STEVE E. & DELORES	RE 2022-2ND	EXP#000037	105097	6/30/2023	7/6/2023	548.83			
22						Total:	\$3,187.96			
23										
24	PERSONAL PROPERTY TAXES									
25	DWIGGINS, JENNIFER ROSS	P P 2022 - 1ST	EXP#000038	105098	6/30/2023	7/6/2023	48.01			
26	DWIGGINS, JENNIFER ROSS	PP 2022 - 2ND	EXP#000038	105098	6/30/2023	7/6/2023	48.00			
27	FARIST, JEAN COX	PP 2023 - 1ST	EXP#000039	105099	6/30/2023	7/6/2023	13.83			
28	KING, CASEY ELIZABETH	PP 2023 - 1ST	EXP#000040	105100	6/30/2023	7/6/2023	25.28			
29	MORRIS, ROBERT LYNN	P P 2020 - 1ST	PP 2020 26171	105373	7/12/2023	7/14/2023	72.58			
30						Total:	\$207.70			
31										
32	OTHER LOCAL TAXES									
33	BALLARD, APRIL LYNN	ADMIN FEE VEHICLE LICENSE	PP 2023 198432	105375	7/12/2023	7/14/2023	75.58			
34	BURNLEY, DESTINY GAYLE	ADMIN FEE VEHICLE LICENSE	PP 2020 24843	105372	7/12/2023	7/14/2023	188.98			
35	DWIGGINS, JENNIFER ROSS	ADMIN FEE VEHICLE LICENSE	EXP#000038	105098	6/30/2023	7/6/2023	33.00			
36	FARIST, JEAN COX	ADMIN FEE VEHICLE LICENSE	EXP#000039	105099	6/30/2023	7/6/2023	33.00			
37	GOSS, ROBIN	ADMIN FEE VEHICLE LICENSE	PP 2023 31385	105376	7/12/2023	7/14/2023	66.01			
38	HARRIS, RACHEL LEAH	ADMIN FEE VEHICLE LICENSE	PP 2023 28588	105377	7/12/2023	7/14/2023	85.10			
39	HARRIS, RACHEL LEAH	ADMIN FEE VEHICLE LICENSE	PP 2023 28589	105378	7/12/2023	7/14/2023	222.25			
40	HICKS, REBEKAH ANNE	ADMIN FEE VEHICLE LICENSE	PP 2023 203694	105379	7/12/2023	7/14/2023	150.99			
41	MCINTYRE, KONNOR MICHAEL	ADMIN FEE VEHICLE LICENSE	PP 2023 19907	105380	7/12/2023	7/14/2023	33.00			
42	MORRIS, ROBERT LYNN	ADMIN FEE VEHICLE LICENSE	PP 2020 26171	105373	7/12/2023	7/14/2023	33.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
43	PHILLIPS, MEGAN CRAWFORD	ADMIN FEE VEHICLE LICENSE	PP 2023 14266	105381	7/12/2023	7/14/2023	33.01			
44	RUDDOCK, MELISA DIANE	ADMIN FEE VEHICLE LICENSE	PP 2021 228667	105374	7/12/2023	7/14/2023	11.04			
45	TAYLOR, ROBERT MATTHEW	ADMIN FEE VEHICLE LICENSE	PP 2018 228901	105371	7/12/2023	7/14/2023	93.07			
46	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78630	7/17/2023	7/31/2023	159.88			
47								Total:	\$1,217.91	
48										
49	CHARGES FOR SERVICES									
50	BRIDGET LAROCHELLE	RECREATION PROGRAM	REFUND FOR WATERPARK TRIP JUNE	07072023	7/7/2023	7/14/2023	55.00			
51								Total:	\$55.00	
52										
53	BOARD OF SUPERVISORS									
54	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	66.01			
55	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	114.65			
56	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
57	VACORP	PUBLIC OFFICIALS LIABILITY	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	6,044.00			
58	VEPGA	DUES OR ASSOCIATION	SERVICES FY2024 ASSESSMENT	2020	5/24/2023	7/14/2023	179.00			
59	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	160.91			
60	VIRGINIA ASSOCIATION OF COUNTIES	DUES OR ASSOCIATION	23-24 COUNTY DUES- \$.21 PER	IVC0606236	6/15/2023	7/14/2023	5,847.00			
61								Total:	\$12,435.99	
62										
63	COUNTY ADMINISTRATOR									
64	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	40.00			
65	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	10.67			
66	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	28.37			
67	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	549.22			
68	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	234.40			
69	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.43			
70	SMARSH, INC.	CONTRACT SERVICES	ADMIN-PROF ARCHIVE-SMG,	INV-95112 /SA-	4/30/2023	7/14/2023	2,244.64			
71	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	165.04			
72	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS INTERNET AND	T458058	7/5/2023	7/7/2023	49.55			
73	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	80.60			
74	VLGMA	DUES OR ASSOCIATION	ADMIN- REGISTRATION MEMBER	070723	7/7/2023	7/14/2023	267.00			
75								Total:	\$3,693.92	
76										
77	COUNTY ATTORNEY									
78	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	41.94			
79	BANK OF AMERICA	PRINTING AND BINDING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	28.00			
80	DELL MARKETING, L.P.	EDP EQUIPMENT	DELL LATITUDE 5530 XCTO BASE	10677634722	6/7/2023	7/14/2023	1,530.46			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
81	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	80.60			
82								Total:	\$1,681.00	
83										
84	COMMISSIONER OF THE REVENUE									
85	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	(\$4.50)			
86	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	8.99			
87	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	184.20			
88	BANK OF AMERICA	POSTAL SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	63.00			
89	BANK OF AMERICA	SUBSISTENCE & LODGING	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	60.36			
90	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULIT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	200.00			
91	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	31.40			
92	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	COR-NEW CONSTRUCTION: WORKED	INVOICE#15	7/12/2023	7/21/2023	1,920.00			
93	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	983.40			
94	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	317.21			
95	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
96								Total:	\$3,804.36	
97										
98	TREASURER									
99	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER-AMAZON BASICS	1KXY-CD1W-	7/3/2023	7/14/2023	231.84			
100	ARCANE TECHNOLOGIES INC	EDP EQUIPMENT	TREASURER-SECURITY-	30655	7/13/2023	7/21/2023	475.00			
101	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	TREASURER-CONSULTING, WORKED	01-2407	4/26/2023	7/7/2023	165.00			
102	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	132.96			
103	MECHUMS RIVER SECURITY	LEASE/RENT	TREASURER-QTRLY CELLULAR	41185	7/1/2023	7/7/2023	105.00			
104	TREASURERS' ASSOCIATION OF	DUES OR ASSOCIATION	TREASURER-23/24 MEMEBERSHIP	23/24	7/11/2023	7/14/2023	450.00			
105	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
106	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	TREASURER-ACCT #546001282025	070623	7/6/2023	7/14/2023	2,925.00			
107								Total:	\$4,525.10	
108										
109	INFORMATION TECHNOLOGY									
110	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT- LOGITECH MX ANYWHERE 3S	1FVC-FJVM-QR9P	7/8/2023	7/28/2023	128.97			
111	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	IT-DERBLUE 6 PCS TRUE HEPA	1MKK-GNFP-	6/11/2023	7/7/2023	53.80			
112	ATLANTIC UNION BANK	LEASE/RENT	IT-SAFE DEPOSIT BOX RENT FOR	071723	7/17/2023	7/28/2023	125.00			
113	BANK OF AMERICA	ADP SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	23.00			
114	BANK OF AMERICA	ADP SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	29.00			
115	BANK OF AMERICA	ADP SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	54.99			
116	BANK OF AMERICA	ADP SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	180.29			
117	BANK OF AMERICA	ADP SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	490.45			
118	BANK OF AMERICA	ADP SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	135.06			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
119	BANK OF AMERICA	ADP SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	165.25			
120	BANK OF AMERICA	EDP EQUIPMENT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	432.15			
121	BANK OF AMERICA	FURNITURE & FIXTURES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	838.00			
122	BANK OF AMERICA	FURNITURE & FIXTURES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	1,498.00			
123	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	50.94			
124	CITRIX SYSTEMS INC	ADP SERVICES	IT-SHAREFILE SERVICE UNLIMITED,	440000492425	6/13/2023	7/28/2023	2,310.31			
125	FIREFLY	TELECOMMUNICATIONS	FCSO,IT,REGISTAR-MONTHLY	11068 JULY23	7/1/2023	7/7/2023	1,718.28			
126	STONEWALL TECHNOLOGIES	ADP SERVICES	IT-VISION 8 CAMA SOFTWARE	108854	7/14/2023	7/28/2023	18,750.00			
127	TYLER TECHNOLOGIES	ADP SERVICES	IT-APPLICATION SERVICEES -	045-422550	6/1/2023	7/7/2023	46,654.18			
128	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS INTERNET AND	T458058	7/5/2023	7/7/2023	76.67			
129	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	141.35			
130								Total:		\$73,855.69
131										
132	FINANCE									
133	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	180.49			
134	IMAGETREND, INC	CONTRACT SERVICES	FINANCE-BILLING BRIDGE PROF	144191	6/28/2023	7/21/2023	1,726.54			
135	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
136	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
137								Total:		\$1,971.75
138										
139	REGISTRAR/ELECTORAL BOARD									
140	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	38.77			
141	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	91.84			
142	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	288.00			
143	BANK OF AMERICA	POSTAL SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	191.76			
144	ELECTION SERVICES ONLINE	OFFICE SUPPLIES	REGISTRAR-8.5X 11" PAPER STOCK,	2656	6/29/2023	7/28/2023	300.00			
145	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	JULY FLUV CO RENT, JEFFERSON CTR	070123	7/1/2023	7/12/2023	150.00			
146	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSE-REGISTRAR'S REGIONAL	041223-2R	4/12/2023	7/25/2023	93.67			
147	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSEMENT FOR MILEAGE	041223-R	4/12/2023	7/25/2023	112.66			
148	JOYCE PACE	SUBSISTENCE & LODGING	REIMBURSE-REGISTRAR'S REGIONAL	041223-2R	4/12/2023	7/25/2023	44.25			
149	PITNEY BOWES	POSTAL SERVICES	REGISTRAR-LEASE OF SENDPRO C	3317762358	7/13/2023	7/28/2023	495.51			
150	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	45.30			
151								Total:		\$1,851.76
152										
153	HUMAN RESOURCES									
154	ANTHEM EAP	OTHER OPERATING	HR-EAP FEES FOR 7/1/23- 7/31/23	205387473474	6/26/2023	7/7/2023	25.80			
155	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	50.00			
156	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	150.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
157	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	54.00			
158	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	354.45			
159	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	18.05			
160	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	52.26			
161	SCENARIO LEARNING LLC	OTHER OPERATING	HR-SLSPT-VECTOR LMS &	INV74658	7/6/2023	7/14/2023	1,487.50			
162	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	63.01			
163	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
164	VIRGINIA DEPARTMENT OF STATE	OTHER OPERATING	HR-CCRE-SOR NAME SEARCH FOR	CJIS-27836	7/1/2023	7/7/2023	180.00			
165								Total:		\$2,475.37
166										
167	GENERAL DISTRICT COURT									
168	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	138.19			
169	PITNEY BOWES INC	OFFICE SUPPLIES	CIRCUIT CT-DM1001 RED INK CTG 1	1023464057	7/10/2023	7/21/2023	91.29			
170								Total:		\$229.48
171										
172	DRUG COURT									
173	OFFENDER AID & RESTORATION OF	EDP EQUIPMENT	DRUG COURT SERVICES APRIL-JUNE	06302023	6/30/2023	7/28/2023	1,987.00			
174	OFFENDER AID & RESTORATION OF	MILEAGE ALLOWANCES	DRUG COURT SERVICES APRIL-JUNE	06302023	6/30/2023	7/28/2023	463.35			
175	OFFENDER AID & RESTORATION OF	OFFICE SUPPLIES	DRUG COURT SERVICES APRIL-JUNE	06302023	6/30/2023	7/28/2023	598.64			
176	OFFENDER AID & RESTORATION OF	PROFESSIONAL SERVICES	DRUG COURT SERVICES APRIL-JUNE	06302023	6/30/2023	7/28/2023	21,538.53			
177								Total:		\$24,587.52
178										
179	CLERK OF THE CIRCUIT COURT									
180	BC GROUP HOLDINGS INC.	EDP EQUIPMENT	CIRCUIT CT-CLOUDBADGING-TIRE 2	QUOTE#Q170187	5/23/2023	7/21/2023	683.67			
181	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	98.03			
182	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CIRCUIT CT-LEASE MONTHY	30862136	7/12/2023	7/28/2023	289.00			
183	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	(\$184.20)			
184	TRISTANA TREADWAY	MILEAGE ALLOWANCES	REIMBURSEMENT FOR MILEAGE IN	070623	7/6/2023	7/14/2023	222.70			
185	U.S. POSTAL SERVICE	POSTAL SERVICES	CIRCUIT CT-USPS(POSTAGE BY	071023	7/10/2023	7/14/2023	1,500.00			
186	VCCA	CONVENTION AND	CIRCUIT CT- ANNUAL VCCA	070523	7/5/2023	7/7/2023	300.00			
187	VERIZON WIRELESS	EDP EQUIPMENT	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.01			
188	VIRGINIA COURT CLERKS'	DUES OR ASSOCIATION	STATEMENT FOR '23-'24 ANNUAL	07052023	7/5/2023	7/7/2023	470.00			
189								Total:		\$3,419.21
190										
191	CIRCUIT COURT OPERATIONS									
192	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	6.08			
193								Total:		\$6.08
194										

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
195	COMMONWEALTH ATTY									
196	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHR &	30862137	7/12/2023	7/21/2023	203.54			
197	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	COM.ATTY.-VA CODE RV4B 23 & VA	063023	6/21/2023	7/12/2023	164.36			
198	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	COMM ATTY-VA CODE REPL VOL 4A 23	37721410	7/13/2023	7/21/2023	82.18			
199	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	COMM ATTY-VA CODE REPL VOL 3B 23	37721429	7/13/2023	7/21/2023	82.18			
200	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	COMM ATTY-VA CODE REPL VOL 4 23	37721437	7/13/2023	7/21/2023	82.18			
201	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	COMM ATTY-VA CRIMINAL LAW &	37763202	7/13/2023	7/28/2023	225.10			
202	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	COMM ATTY- LEXIS NEXIS (JUNE 2023)	3094544988	6/30/2023	7/7/2023	151.00			
203	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	112.95			
204	TREASURER OF VIRGINIA	DUES OR ASSOCIATION	COMM ATTY-VSB ANNUAL DUES	07052023	7/5/2023	7/7/2023	590.00			
205	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
206	WORLDWIDE INTERPRETERS, INC.	OTHER OPERATING	COMM ATTY-SPANISH OTP	46963-R	4/7/2023	7/25/2023	29.67			
207						Total:	\$1,763.46			
208										
209	SHERIFF									
210	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-CARQUEST STD-OIL FILTER LD	7306319255114	7/11/2023	7/21/2023	23.00			
211	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	FCSO-CARQUEST STD OIL FILTER LD 1	7306319381968	7/12/2023	7/21/2023	23.00			
212	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-GARMIN DASH CAM MINI	19Q4-WP1P-G1P1	5/24/2023	7/21/2023	377.00			
213	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-VALSOLE 22OPLUS LBS	1GW9-D9YV-	7/23/2023	7/28/2023	60.87			
214	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	FCSO-UNDER ARMOUR MEN'S MICRO	161R-C7PH-9NR4	7/19/2023	7/28/2023	140.00			
215	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FCSO-GARMIN DASH CAM MINI	19Q4-WP1P-G1P1	5/24/2023	7/21/2023	219.98			
216	AT&T MOBILITY	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR	7305055828001JU	7/6/2023	7/21/2023	84.45			
217	BANK OF AMERICA	COMMUNITY EDUCATION	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	370.99			
218	BANK OF AMERICA	COMMUNITY EDUCATION	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	2,116.05			
219	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	111.30			
220	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	420.00			
221	BANK OF AMERICA	INVESTIGATIVE SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	150.00			
222	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	61.58			
223	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	82.13			
224	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	179.98			
225	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	403.69			
226	BANK OF AMERICA	POLICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	783.00			
227	BANK OF AMERICA	PROFESSIONAL SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	110.00			
228	BANK OF AMERICA	SUBSISTENCE & LODGING	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	31.59			
229	BANK OF AMERICA	SUBSISTENCE & LODGING	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	236.80			
230	BANK OF AMERICA	VEHICLE/POWER EQUIP	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	1,224.20			
231	BLUE AND GRAY LLC	POLICE SUPPLIES	FCSO-DIGITAL PRINTED 10X10 WITH	4141	6/28/2023	7/7/2023	730.00			
232	BLUE AND GRAY LLC	POLICE SUPPLIES	FCSO-6FT PRINTED TABLE COVER ON	4166	6/28/2023	7/21/2023	269.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
233	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCSO-UNIT#27 1 MT/BAL, DISPOSAL	FCSD106	7/10/2023	7/14/2023	25.00			
234	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCSO-UNIT #54: 4 MT/BAL, 4 DISPOSAL	FCSD107	7/11/2023	7/21/2023	100.00			
235	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRGS &	30862137	7/12/2023	7/21/2023	76.42			
236	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	1.53			
237	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	18.33			
238	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	459.33			
239	CARTER HENLEY	SUBSISTENCE & LODGING	PREPAY-VA SCHOOL SAFETY CONF.	071223	7/12/2023	7/14/2023	265.50			
240	CENTRAL SHENANDOAH CRIMINAL	CONVENTION AND	FCSO-MATCHING	2290	5/1/2023	7/21/2023	40,920.00			
241	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 7/7-	309903768JUL23	7/7/2023	7/21/2023	168.70			
242	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 7/16-	309797542JUL23	7/16/2023	7/28/2023	183.16			
243	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MULTIPLE LINES MONTHLY	3310191749JUL23	7/16/2023	7/28/2023	970.12			
244	DATAPILOT, INC.	CONVENTION AND	FCSO-DATAPILOT LIVE (ONLINE)	9855982	7/18/2023	7/21/2023	1,390.00			
245	DATAPILOT, INC.	INVESTIGATIVE SERVICES	FCSO-RENEWAL FOR DATAPILOT	9855966	7/13/2023	7/21/2023	1,095.00			
246	DECLAN HICKEY	SUBSISTENCE & LODGING	VA SCHOOL SAFETY CONF 7/24-	071823	7/18/2023	7/21/2023	206.50			
247	DIANA NEAL	SUBSISTENCE & LODGING	PREPAY-VA SCHOOL SAFETY CONF	071223	7/12/2023	7/14/2023	206.50			
248	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO- PLASTIC SEATS & FLR PANS	34075	6/15/2023	7/21/2023	1,828.50			
249	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-HAVIS, UNIVERSAL MOUNTING	34377	7/14/2023	7/21/2023	380.60			
250	FIREFLY	TELECOMMUNICATIONS	FCSO,IT,REGISTAR-MONTHLY	11068 JULY23	7/1/2023	7/7/2023	550.00			
251	GALLS, LLC.	POLICE SUPPLIES	FCSO-ELITE FIRST AID TACTICAL	024941310	6/29/2023	7/14/2023	406.21			
252	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-5.11 STRKYE PANT W/FLEX TAC	024950845	6/30/2023	7/14/2023	79.76			
253	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-5.11 PERFORMANCE L/S POLO,	024909299	6/27/2023	7/14/2023	251.41			
254	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-TAC PERFORMANCE POLO	024909290	6/27/2023	7/14/2023	261.08			
255	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-5.11 FAST-TAC CARGO PANTS,	024954943	6/30/2023	7/14/2023	343.35			
256	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-TAC PERFORMANCE POLO 2.0,	024950826	6/30/2023	7/14/2023	415.48			
257	ID NETWORKS INC	MAINTENANCE CONTRACTS	FCSO-ANNUAL SOFTWARE MAINT FEE	280894	7/1/2023	7/21/2023	775.00			
258	ID NETWORKS INC	MAINTENANCE CONTRACTS	FCSO-ANNUAL HARDWARE MAINT.	280957	7/1/2023	7/21/2023	2,363.00			
259	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	9,454.93			
260	JUSTIN MAY	SUBSISTENCE & LODGING	REIMBURSE-CSCJTA BASIC LAW	070723	7/7/2023	7/14/2023	147.50			
261	JUSTIN MAY	SUBSISTENCE & LODGING	CSCJTA BASIC LAW ENFORCEMENT	071423	7/14/2023	7/21/2023	206.50			
262	JUSTIN MAY	SUBSISTENCE & LODGING	REIMBURSE-CSCJTA BASIC LAW	072023	7/20/2023	7/28/2023	206.50			
263	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#25-ST. INSPEC,OIL	RO#5796	6/29/2023	7/7/2023	202.95			
264	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-OIL CHANGE,TIRE ROT.,21 PT	RO#5845	6/30/2023	7/14/2023	45.00			
265	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#23-OIL CHANGE,TIRE	RO#5895	7/6/2023	7/14/2023	45.00			
266	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#16-OIL CHANGE,TIRE	RO#5940	7/7/2023	7/14/2023	45.00			
267	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-LIC 213541L-OIL CHANGE,TIRE	RO#5963	7/10/2023	7/14/2023	65.00			
268	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#1-ST INSPEC,OIL	RO#5973	7/10/2023	7/14/2023	65.00			
269	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#24-PATCH TIRE,OIL	RO#5860	7/4/2023	7/14/2023	83.29			
270	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#45-OIL CHANGE,TIRE	RO#5883	7/7/2023	7/14/2023	337.75			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
271	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#19-OIL CHANGE,TIRE	RO#5935	7/10/2023	7/14/2023	485.99			
272	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#53-OIL CHANGE,TIRE	RO#5797	7/5/2023	7/14/2023	884.05			
273	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#18-ST INSPEC,OIL	RO#6020	7/12/2023	7/21/2023	65.00			
274	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#48-OIL CHANGE,21 PT	RO#6005	7/11/2023	7/21/2023	68.72			
275	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#30-OIL CHANGE,TIRE	RO#6028	7/13/2023	7/21/2023	102.38			
276	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#21-OIL CHANGE,TIRE	RO#6013	7/13/2023	7/21/2023	337.75			
277	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#40-OIL CHANGE,TIRE	RO#5413	7/14/2023	7/21/2023	556.10			
278	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#53-R&I RADIATOR & FAN	RO#5976	7/10/2023	7/21/2023	804.78			
279	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#51-R&I RADIATOR &	RO#6016	7/14/2023	7/21/2023	849.78			
280	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-OIL CHANGE,TIRE ROT., 21 PT	RO#6175	7/20/2023	7/28/2023	45.00			
281	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-ST INSPEC,OIL CHANGE,TIRE	RO#6080	7/18/2023	7/28/2023	65.00			
282	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#47:INSTALL BATTERY,OIL	RO#6200	7/24/2023	7/28/2023	249.99			
283	LEWIS WORLEY	SUBSISTENCE & LODGING	PREPAY-VA SCHOOL SAFETY CONF	071223	7/12/2023	7/14/2023	265.50			
284	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FCSO- FUEL INVOICE FOR 6/16/23-	SQLCD-852144	6/30/2023	7/7/2023	150.80			
285	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL COSTS FOR SHERIFF'S AND	SQLCD-855046	7/15/2023	7/21/2023	378.30			
286	MIDLOTHIAN BUSINESS FORMS	POLICE SUPPLIES	FCSO-2000 WARRANT ENVELOPES,	2593	7/20/2023	7/28/2023	852.85			
287	MSAB INC.	INVESTIGATIVE SERVICES	FCSO-XRY LOGICAL & PHYSICAL LIC	36047	7/18/2023	7/21/2023	4,100.00			
288	OUTLAW MOTORSPORTS TOWING AND	VEHICLES REP & MAINT	FCSO-BREAKDOWN CENTRAL PLAINS	23-00305	7/10/2023	7/21/2023	85.00			
289	PITNEY BOWES	POLICE SUPPLIES	FCSO- LEASE CHARGE FOR METER	3317707849	6/29/2023	7/14/2023	220.59			
290	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCSO-2006 TOYOTA AVALON VIN*0506	1002078 /7-3-23	7/3/2023	7/14/2023	125.00			
291	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	1,742.76			
292	STEPHEN AUSTIN MAYS	POLICE SUPPLIES	REIMBURSEMENT FOR PURCHASE OF	SM01	6/27/2023	7/21/2023	120.00			
293	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	FCSO-REPORT OF INVETIGATION FOR	061323	6/13/2023	7/7/2023	40.00			
294	TREVAUGHN AYERS	SUBSISTENCE & LODGING	PREPAY-VA SCHOOL SAFETY CONF	071223	7/12/2023	7/14/2023	265.50			
295	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS INTERNET AND	T458058	7/5/2023	7/7/2023	206.11			
296	VACORP	LINE OF DUTY	FCSO,EMERG,EMS-LINE OF DUTY	107614	7/1/2023	7/28/2023	13,459.20			
297	VACORP	VEHICLE INSURANCE	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	29,155.50			
298	VACORP	VOLUNTEER ACCIDENT &	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	1,000.00			
299	VERIZON WIRELESS	TELECOMMUNICATIONS	E911-FCSO-MULTIPLE LINES VOICE &	9939152589	7/8/2023	7/21/2023	2,829.25			
300	VIRGINIA SHERIFF'S ASSOCIATION	DUES OR ASSOCIATION	FCSO-23-24 VSA SHERIFF'S DUES &	300000721	7/10/2023	7/21/2023	2,790.00			
301	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO-245/55R18 FS FIREHAWK	3072168	6/15/2023	7/14/2023	133.39			
302	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO-245/55R18 FS FIREHAWK	3072167	6/15/2023	7/14/2023	533.56			
303	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO-225/60R18 FS FIREHAWK	3072166	6/15/2023	7/14/2023	1,444.44			
304										
305										
306	E911									
307	AT&T MOBILITY	TELECOMMUNICATIONS	E911-WIRELESS SRVCS FOR 434-242-	287284406274X62	6/18/2023	7/14/2023	4.38			
308	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	30.00			
						Total:	\$137,265.80			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
309	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	798.00			
310	BANK OF AMERICA	IT SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	129.90			
311	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	11.90			
312	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	15.00			
313	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	19.60			
314	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	31.50			
315	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	66.00			
316	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	182.97			
317	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	212.50			
318	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	228.03			
319	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	232.06			
320	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	76.42			
321	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	E911-PART SALE-MIN VI	127545	7/18/2023	7/21/2023	52.20			
322	COMCAST CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT FOR 7/8-	829960093004693	7/3/2023	7/21/2023	111.00			
323	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY WIRELINE STATEMENT	310042302JUL23	7/10/2023	7/21/2023	272.50			
324	MOTOROLA SOLUTIONS, INC.	MAINTENANCE CONTRACTS	E911-CAS MAINT. (ENHANCED)-	8230409523	5/2/2023	7/14/2023	49,966.14			
325	NEWEGG BUSINESS INC.	EDP EQUIPMENT	E911-ROSEWILL 100W FOUR-PORT	1304550907	7/12/2023	7/21/2023	38.98			
326	NEWEGG BUSINESS INC.	EDP EQUIPMENT	E911-SANDISK 32GB ULTRA DUAL	1304562073	7/18/2023	7/28/2023	40.59			
327	NEWEGG BUSINESS INC.	EDP EQUIPMENT	FCSO-ANKER 733 POWER BANK &	1304557942	7/13/2023	7/28/2023	139.98			
328	NWG SOLUTIONS, LLC.	IT SERVICES	E911-MANAGED SRVCS, PATROL:	63556	6/30/2023	7/14/2023	1,443.00			
329	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	E911-MANAGED SRVCS, PATROL:	63556	6/30/2023	7/14/2023	1,168.70			
330	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	278.96			
331	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS INTERNET AND	T458058	7/5/2023	7/7/2023	206.11			
332	VERIZON WIRELESS	PROFESSIONAL SERVICES	E911-FCSO-MULTIPLE LINES VOICE &	9939152589	7/8/2023	7/21/2023	240.32			
333	VERIZON WIRELESS	TELECOMMUNICATIONS	E911-FCSO-MULTIPLE LINES VOICE &	9939152589	7/8/2023	7/21/2023	407.42			
334	WORLDWIDE INTERPRETERS, INC.	MAINTENANCE CONTRACTS	E911-SPANISH OTP INTERPRETATION	46941-R	4/7/2023	7/25/2023	19.60			
335								Total:		\$56,423.76
336										
337	FIRE AND RESCUE SQUAD									
338	ACTIVE911, INC.	CONTRACT SERVICES	EMERG-ADDT'L LICENSES TO BE	503684	7/14/2023	7/21/2023	54.20			
339	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCVFD (QTRLY PAYMENT) & FLUV	FF1-24	7/1/2023	7/12/2023	64,250.00			
340	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	LM FIRE, RESCUE & WATER RESCUE	LM1-24	7/1/2023	7/12/2023	101,067.75			
341	SCOTTSVILLE VOLUNTEER	SCOTTSVILLE VOLUNTEER	SCOTTSVILLE FIRE ANNUAL	SVF1-24	7/1/2023	7/12/2023	10,000.00			
342	VACORP	F&R WORKERS	WORKER'S COMPENSATION 7/1/23-	107351	6/21/2023	7/14/2023	35,957.00			
343	VACORP	LINE OF DUTY	FCSO,EMERG,EMS-LINE OF DUTY	107614	7/1/2023	7/28/2023	14,601.50			
344	VACORP	VEHICLE INSURANCE	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	22,142.63			
345	VERIZON WIRELESS	TELECOMMUNICATIONS	EMERG-WIRELESS MONTHLY	9938283370	6/27/2023	7/14/2023	28.22			
346	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	560.14			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
347	VFIS	GENERAL LIABILITY	EMERG-POLICY PREM 7/1/23-7/1/24	158096128	6/23/2023	7/14/2023	6,489.00			
348	VFIS	GENERAL LIABILITY	EMERG-POLICY PREM. 7/1/23-7/1/24	131647128	7/1/2023	7/21/2023	581.00			
349	VFIS	VOLUNTEER ACCIDENT &	EMERG-POLICY PREM FOR 7/1-7/31/23	23143128	5/5/2023	7/14/2023	10,940.00			
350								Total:		\$266,671.44
351										
352	EMERGENCY SERVICES									
353	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	28.00			
354	HOWARD UNIFORM COMPANY	UNIFORM/WEARING APPAREL	EMS-5.11 DUTY RAIN SHELL SIZE 3XL,	071223	7/12/2023	7/21/2023	1,073.80			
355	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-WORK ORDER #14866,PLATE	41399	7/10/2023	7/21/2023	318.63			
356	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-UNIT#49: FOUND LEFT FRONT	41536	7/19/2023	7/28/2023	3,997.66			
357	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-ACCT 18-STATEMENT FOR	2023-07-06	7/6/2023	7/28/2023	2,917.33			
358	PENNCARE, INC	EMS MEDICAL & LAB	EMS-NEBULIZER,MEDSOURCE HAND	M94445	7/18/2023	7/28/2023	751.00			
359	TIMECLOCK PLUS, LLC	CONTRACT SERVICES	A00017033 FLUV CO: 19 ALADTEC	INV00277040	6/19/2023	7/12/2023	4,935.00			
360	VACORP	LINE OF DUTY	FCSO,EMERG,EMS-LINE OF DUTY	107614	7/1/2023	7/28/2023	5,200.30			
361	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
362								Total:		\$19,262.02
363										
364	CORRECTION AND DETENTION									
365	CENTRAL VIRGINIA REGIONAL JAIL	CVRJ COST OF PRISONERS	OPERATIONAL COSTS, FY24 1ST	070123F	7/1/2023	7/12/2023	280,172.25			
366	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FCSO-BILLING FOR JUEVENILE	FY2024-00000022	7/17/2023	7/21/2023	22,647.92			
367								Total:		\$302,820.17
368										
369	BUILDING INSPECTIONS									
370	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	220.79			
371	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
372	TREASURER OF VIRGINIA	SURCHARGE	BLDG INSPEC-FOURTH QTR (APR-JUN)	LV202304	7/6/2023	7/14/2023	870.59			
373	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	240.93			
374								Total:		\$1,356.73
375										
376	EMERGENCY MANAGEMENT									
377	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	EMERG-U.S. ART SUPPLY 15" HIGH	1KRD-317N-3KCL	6/28/2023	7/28/2023	19.98			
378	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	35.86			
379	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	EMERG-JUNE 2023 EMS STAFFING,	20230630	6/30/2023	7/7/2023	51,340.83			
380	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	138.20			
381	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL COSTS FOR SHERIFF'S AND	SQLCD-855046	7/15/2023	7/21/2023	40.55			
382	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	989.98			
383	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	45.30			
384								Total:		\$52,610.70

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
385										
386	PUBLIC ANIMAL SHELTER									
387	FLUVANNA SPCA	CONTRACT SERVICES	ANIMAL SHELTERING SERVICES: FY24	70123	7/1/2023	7/12/2023	88,751.00			
388						Total:	\$88,751.00			
389										
390	FACILITIES									
391	ALLIED PORTABLE TOILET	CONTRACT SERVICES	FCPW-PG DOG PARK WEEKLY SRVC	I215790	7/11/2023	7/28/2023	176.00			
392	ALLIED PORTABLE TOILET	CONTRACT SERVICES	FCPW-PG BALLFIELD WEEKLY SRVC	I215792	7/11/2023	7/28/2023	176.00			
393	ALLIED PORTABLE TOILET	CONTRACT SERVICES	FCPW-CARYSBROOK BALLFIELD	I215845	7/11/2023	7/28/2023	176.00			
394	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-BLACK BOX LAPTOP LOCKER	11XH-Y64T-PJG4	7/7/2023	7/28/2023	78.79			
395	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-LEDONE 2X2 FT LED FLAT	1WNG-VPYD-	7/6/2023	7/28/2023	245.10			
396	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-ENERGIZER ULTIMATE LITHIUM	1VNG-NKJD-	6/27/2023	7/14/2023	57.42			
397	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-WOODZDON 141 PCS PLUGS IN	11F4-G3Q9-	7/22/2023	7/28/2023	34.29			
398	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-ENERGIZER AAA BATTERIES,	1G3R-QJMF-CVH7	7/11/2023	7/28/2023	117.26			
399	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FCPW-TRAC SEATS PRORIDE	1L1F-WFFP-	6/26/2023	7/14/2023	698.98			
400	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-4 PK ALUMINUM ALLOY GL1	1J77-FQ77-LVHG	6/25/2023	7/14/2023	82.35			
401	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-BACKRACK SAFETY RACK	1179-97D6-1FMN	7/3/2023	7/14/2023	423.55			
402	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-FLYSHOP RUBBER GROMMET,	1WNG-VPYD-	7/6/2023	7/28/2023	26.99			
403	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	(\$210.59)			
404	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	69.99			
405	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	77.06			
406	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	109.49			
407	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	139.98			
408	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	155.84			
409	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	210.59			
410	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	525.00			
411	BANK OF AMERICA	POSTAL SERVICES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	126.00			
412	BANK OF AMERICA	VEHICLE/POWER EQUIP	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	5.00			
413	BANK OF AMERICA	VEHICLE/POWER EQUIP	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	25.36			
414	BANK OF AMERICA	VEHICLES REP & MAINT	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	15.00			
415	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-CPC01163CT MURPHY OIL	7823312	4/12/2023	7/7/2023	64.69			
416	CAMPBELL EQUIPMENT, INC.	VEHICLE/POWER EQUIP	FCPW- 1-26X1200-12 CARLISLE MULTI-	FCPW117	7/24/2023	7/28/2023	156.99			
417	CII SERVICE	BLDGS EQUIP REP & MAINT	FCPW-SOCIAL SRVCS-ACCESS &	51971	6/30/2023	7/14/2023	905.00			
418	CII SERVICE	BLDGS EQUIP REP & MAINT	FCPW-CARYSBROOK COMPL-ACCESS	51972	6/30/2023	7/14/2023	905.00			
419	D&D LAWCARE, LLC	CONTRACT SERVICES	FCPW-6/13/23 WEED CONTROL @ 160	90830	6/13/2023	7/14/2023	510.00			
420	D&D LAWCARE, LLC	CONTRACT SERVICES	FCPW-7/13/23 WEED CONTROL @160	91746	7/13/2023	7/28/2023	496.00			
421	DAIKIN APPLIED	BLDGS EQUIP REP & MAINT	FCPW-REFRIGERANT R410A 25LBS	5831766	7/11/2023	7/28/2023	602.70			
422	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	FCPW-INV#96945,96956,97026:	ACCT 127 /	6/30/2023	7/14/2023	37.99			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
423	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	FCPW-INV#96945,96956,97026:	ACCT 127 /	6/30/2023	7/14/2023	62.96			
424	FLUVANNA ACE HARDWARE	MACHINERY AND EQUIPMENT	FCPW-INV#96945,96956,97026:	ACCT 127 /	6/30/2023	7/14/2023	199.99			
425	FOREST PRO	VEHICLE/POWER EQUIP	FCPW-MB-11-RBH BUSHING, 1-1/8 N	SCT-1017268	7/20/2023	7/28/2023	2.00			
426	FOREST PRO	VEHICLE/POWER EQUIP	FCPW-OUTSIDE PARTS WOODRUFF	SCT-1017265	7/20/2023	7/28/2023	10.00			
427	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-7/3/23 CT BLDG:CALL FOR	5020	7/9/2023	7/14/2023	304.00			
428	J&A PAINTING	CONTRACT SERVICES	FCPW-PG BATHROOMS :COMPLETED	23-262	7/10/2023	7/14/2023	4,523.00			
429	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	2,050.53			
430	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	FCPW-MONTHLY STATEMENT FOR	06302023	6/30/2023	7/14/2023	126.13			
431	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	FCPW-MONTHLY STATEMENT FOR	06302023	6/30/2023	7/14/2023	467.76			
432	LOWE'S	BLDGS EQUIP REP & MAINT	FCPW-MONTHLY STAEMENT FOR	99000330383-	6/25/2023	7/14/2023	726.63			
433	LOWE'S	VEHICLE/POWER EQUIP	FCPW-MONTHLY STAEMENT FOR	99000330383-	6/25/2023	7/14/2023	164.00			
434	MCMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FCPW-GLASS-TUBE FUSES, FAST-	10246994	6/28/2023	7/14/2023	16.20			
435	MCMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FCPW-FLUSH-PIN CHAIN SHACKLE-	10723129	7/10/2023	7/28/2023	21.55			
436	MCMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FCPW-90 DEGREE TWIST FLUSH-PIN	11085735	7/17/2023	7/28/2023	35.46			
437	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-68514411342 LVJOY 3JAW	601203 01	7/18/2023	7/28/2023	1,164.26			
438	NOLAND	BLDGS EQUIP REP & MAINT	FCPW- NCHBF-163-Z 3/8 BI FLOW	599822 01	6/29/2023	7/28/2023	915.42			
439	PARRISH FORD	VEHICLES REP & MAINT	FCPW-N807750 S437: SCREW-PAN	5034992 1	7/20/2023	7/28/2023	4.50			
440	PIEDMONT PAINT & FINISH, LLC	BLDGS EQUIP REP & MAINT	FCPW-INTERIOR PAINTING,INSTALL	175853	7/5/2023	7/14/2023	7,183.00			
441	PITNEY BOWES INC	POSTAL SERVICES	MULITPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
442	RAINGUARD ROOFING LLC	CONTRACT SERVICES	FCPW-ROOF, FORK UNION	4448	7/21/2023	7/28/2023	1,675.00			
443	RAINGUARD ROOFING LLC	CONTRACT SERVICES	FCPW-ROOF PALMYRA FIRE HOUSE,	4447	7/21/2023	7/28/2023	2,700.00			
444	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCPW-LIC:232504L '06 FORD STATE	002623	6/26/2023	7/7/2023	20.00			
445	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FCPW-LIC:119035 '95 TRAILER STATE	002624	6/26/2023	7/7/2023	20.00			
446	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-FLUV CO FIRE & RESC	518445	7/6/2023	7/14/2023	43.29			
447	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-TREAS GENERATOR OFFROAD	517808	7/6/2023	7/14/2023	94.29			
448	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-SEWAGE PUMP STATION	518726	7/6/2023	7/14/2023	103.45			
449	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW- ADMIN BLDG GENER OFFROAD	518733	7/6/2023	7/14/2023	113.75			
450	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-FLUV CO MORRIS WELL GENER	518646	7/6/2023	7/14/2023	185.58			
451	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-PUMP HOUSE OFFROAD	5175851	7/6/2023	7/14/2023	233.54			
452	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-OMOHUNDRO GENTERATOR	518626	7/6/2023	7/14/2023	247.40			
453	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-CTHOUSE- WEL GEN OFFROAD	518753	7/6/2023	7/14/2023	338.15			
454	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-NEW CTHOUSE GEN OFFROAD	518738	7/6/2023	7/14/2023	405.97			
455	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-PUMP HOUSE OFFROAD	517841	7/6/2023	7/14/2023	481.52			
456	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	FCPW-SEWAGE PLANT GEN OFFROAD	518708	7/6/2023	7/14/2023	614.03			
457	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCY;MAYTXV;AMERSTAR TXV	14619852	6/20/2023	7/7/2023	750.51			
458	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	FCPW-MIN=24/24 STRAP,HANG-N,31 IN	14659636	6/26/2023	7/14/2023	410.57			
459	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	FCPW-FLUV CO LIBRARY: REPAIR-	313715761	6/27/2023	7/14/2023	1,456.00			
460	TRANE U.S., INC.	MACHINERY AND EQUIPMENT	FCPW-METER;SMAN MANIFOLD PLUS	14719337	7/5/2023	7/14/2023	682.88			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
461	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-UNIFORMS MONTHLY	063023-FCPW	6/30/2023	7/7/2023	725.95			
462	VACORP	VEHICLE INSURANCE	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	17,894.20			
463	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	498.59			
464	W & H RESOURCES, INC	BLDGS EQUIP REP & MAINT	FCPW-KEYSWITCHES-	48171	7/10/2023	7/28/2023	318.00			
465	W.W. GRAINGER INC	GENERAL MATERIALS AND	FCPW-ID KEYS TAGS WITH FLAP,	9757772109	6/30/2023	7/14/2023	40.29			
466	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	FCPW-20CF OXYGENT REFILL, MC	431469	6/26/2023	7/7/2023	86.71			
467	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	FCPW- ACETYLENE-SMALL, 156CF	878180	6/30/2023	7/14/2023	58.56			
468	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	FCPW-84CF NITROGEN,6.5OZ WHITE	431697	7/5/2023	7/14/2023	30.39			
469								Total:		\$55,450.25
470										
471	GENERAL SERVICES									
472	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-PEST CONTROL MONTHLY	7945430	7/10/2023	7/28/2023	604.90			
473	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS OFFICE-213 MAIN	000797074055685	7/12/2023	7/28/2023	18.31			
474	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE- 197 MAIN	000792931055293	7/12/2023	7/28/2023	23.16			
475	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY OFFICE-	001530185055090	7/12/2023	7/28/2023	23.97			
476	AQUA VIRGINIA, INC.	WATER SERVICES	197 NORTH GREEN- HCH & 2 BLDGS	000792930055293	7/12/2023	7/28/2023	28.82			
477	AQUA VIRGINIA, INC.	WATER SERVICES	ADMINISTRATIVE OFFICE- 132 MAIN	000780010054082	7/12/2023	7/28/2023	103.44			
478	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING- 160	085473-002JUL23	6/30/2023	7/7/2023	1,683.50			
479	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY- 214 COMMONS BLVD	275903-001JUL23	6/30/2023	7/7/2023	1,748.80			
480	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA COUNTY FIRE DEPT 51	275907-002JUL23	7/5/2023	7/14/2023	415.75			
481	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-200A- FOR USE BY	105221-002JUL23	7/19/2023	7/28/2023	30.40			
482	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006JUL23	7/19/2023	7/28/2023	30.40			
483	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-	105221-007JUL23	7/19/2023	7/28/2023	30.40			
484	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-	105221-009JUL23	7/19/2023	7/28/2023	30.40			
485	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM- 271	275904-011JUL23	7/19/2023	7/28/2023	30.76			
486	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-	105221-008JUL23	7/19/2023	7/28/2023	30.89			
487	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-400A- FOR USE BY	105221-003JUL23	7/19/2023	7/28/2023	32.11			
488	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN -271	275904-006JUL23	7/19/2023	7/28/2023	32.97			
489	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- SOCCER FIELD-	105221-004JUL23	7/19/2023	7/28/2023	36.53			
490	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL- W. RIVER RD	275904-008JUL23	7/19/2023	7/28/2023	43.17			
491	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY- OUTLETS BEHIND	085473-003JUL23	7/19/2023	7/28/2023	59.66			
492	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009JUL23	7/19/2023	7/28/2023	155.55			
493	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER- LANDFILL-	275904-002JUL23	7/19/2023	7/28/2023	156.83			
494	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008JUL23	7/19/2023	7/28/2023	199.95			
495	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- VFW HALL- 2977 RIVER	275904-010JUL23	7/19/2023	7/28/2023	200.60			
496	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-COLUMBIA SCHOOL - 563	085473-006JUL23	7/19/2023	7/28/2023	246.00			
497	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER -LANDFILL-11206 W	085473-005JUL23	7/19/2023	7/28/2023	266.92			
498	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE- 271	275904-004JUL23	7/19/2023	7/28/2023	287.94			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
499	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- PUBLIC SAFETY BLDG-	275904-009JUL23	7/19/2023	7/28/2023	448.32			
500	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY-STREET LIGHTS	085473-001JUL23	7/19/2023	7/28/2023	77.79			
501	CINTAS	MAINTENANCE CONTRACTS	FCPW-1X3 PLASIC BANDAGE SM, STB	5165215015	7/3/2023	7/14/2023	175.15			
502	CINTAS	MAINTENANCE CONTRACTS	FCPW-ADMIN: STB KNUCKLE BOX,STB	8406333554	7/7/2023	7/14/2023	68.00			
503	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	FCPW-JUNE 2023 VUPS LOCATING	063023	6/30/2023	7/14/2023	270.00			
504	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	REGISTRAR'S OFFICE MONTHLY	309762613JUL23	7/16/2023	7/28/2023	59.93			
505	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BUILDING)-	001134080009JUL	6/27/2023	7/14/2023	9.56			
506	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE-51 COURT	001114097502JUL	6/27/2023	7/14/2023	16.42			
507	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	001284152509JUL	6/28/2023	7/14/2023	16.57			
508	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ FIRE STATION- 14591	005699060132JUL	6/27/2023	7/14/2023	43.53			
509	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEE CSA OFFICE)-	00124090000JUL2	6/27/2023	7/14/2023	52.45			
510	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	001424085007JUL	6/27/2023	7/14/2023	95.73			
511	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD- CONCESSIONS	000692200942JUL	6/27/2023	7/14/2023	105.67			
512	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE- 197 MAIN ST.	001304130006JUL	6/27/2023	7/14/2023	107.25			
513	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD- CONCESSIONS &	000274195007JUL	6/27/2023	7/14/2023	168.20			
514	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER@ 1038 BREMO RD	006260822157JUL	6/27/2023	7/14/2023	192.10			
515	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY- 181	006274752663JUL	6/27/2023	7/14/2023	282.59			
516	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	002554330007JUL	6/27/2023	7/14/2023	491.82			
517	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	004210122349JUL	6/27/2023	7/14/2023	238.85			
518	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE- STREET LIGHTING	003595578927JUL	6/27/2023	7/14/2023	572.15			
519	FORK UNION SANITARY DISTRICT	SEWER SERVICES	REGISTRAR 211 MAIN STREET	201300-577JUL23	7/20/2023	7/28/2023	10.00			
520	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA PUBLIC WORKS 197 MAIN	201100-575JUL23	7/20/2023	7/28/2023	13.83			
521	FORK UNION SANITARY DISTRICT	SEWER SERVICES	COMMONWEALTH ATTORNEY 181	201000-574JUL23	7/20/2023	7/28/2023	16.12			
522	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PUBLIC SAFETY BLDG 160 COMMONS	206000-592JUL23	7/20/2023	7/28/2023	17.65			
523	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUCO LIBRARY 214 COMMONS BLVD	206100-593JUL23	7/20/2023	7/28/2023	17.65			
524	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PLEASANT GROVE HOUSE 1730	206800-	7/20/2023	7/28/2023	17.65			
525	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA ADMIN BLDG 132 MAIN	200300-567JUL23	7/20/2023	7/28/2023	27.60			
526	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA COURTS BUILDING 72	200200-565JUL23	7/20/2023	7/28/2023	48.25			
527	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BASEBALL FIELD (GYM)	11259-3956JUL23	7/20/2023	7/28/2023	21.00			
528	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK SOFTBALL FIELD 8880	11266-3955JUL23	7/20/2023	7/28/2023	21.00			
529	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY-FIRE HOUSE 5753	11121-139JUL23	7/20/2023	7/28/2023	39.70			
530	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BUILDING 8880 JAMES	11265-131JUL23	7/20/2023	7/28/2023	48.50			
531	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA GYM 8878 JAMES MADISON	11260-143JUL23	7/20/2023	7/28/2023	1,113.30			
532	GENSERV LLC	MAINTENANCE CONTRACTS	FCPW-6/8-6/29/23 PERFORM PREV	5004	7/1/2023	7/14/2023	4,850.00			
533	GFL ENVIRONMENTAL HOLDINGS (US),	MAINTENANCE CONTRACTS	FCPW- FLUV CO RESCUE SQUAD	KC0000341883	7/15/2023	7/28/2023	29.10			
534	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	JULY FLUV CO RENT, JEFFERSON CTR	070123	7/1/2023	7/12/2023	3,815.44			
535	MECHUMS RIVER SECURITY	MAINTENANCE CONTRACTS	RGSTR-QUARTERLY CELLULAR	41335	7/1/2023	7/28/2023	105.00			
536	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FCPW-WASTE P/U-FC PUBLIC SAFETY	0410000770592	6/30/2023	7/14/2023	590.95			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
537	SHRED-IT USA LLC	LEASE/RENT	MULTIPLE DEPTS REG SRVC P/U:	8004275716	7/3/2023	7/7/2023	196.14			
538	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-FUEL TANK: 51 KENTS STORE	24467493	7/3/2023	7/14/2023	21.00			
539	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-FINANCE CHARGE 4/30/23	23937306	7/11/2023	7/28/2023	6.98			
540	THE SUPPLY ROOM	LEASE/RENT	FCPW-HB WATER, BOTTLE SPRI, EQ	5911930-063023	6/30/2023	7/14/2023	239.76			
541	THE SUPPLY ROOM	WATER SERVICES	FCPW-HB WATER, BOTTLE SPRI, EQ	5911930-063023	6/30/2023	7/14/2023	422.73			
542	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-FLUV CO NEW CTHOUSE	525640	7/13/2023	7/28/2023	1,114.56			
543	VACORP	GENERAL LIABILITY	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	9,922.00			
544	VACORP	PROPERTY INSURANCE	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	57,315.00			
545	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FCPW-TRANSMISSIONS (11), FLU591	06230165	6/30/2023	7/14/2023	11.55			
546	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	FCPW-CENTRALIZED MAINT. BILLING	47868	7/1/2023	7/28/2023	1,725.00			
547								Total:		\$91,821.67
548										
549	PUBLIC WORKS									
550	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	PW- PRINTER COPIER CONTRACT	30730817	6/23/2023	7/7/2023	273.00			
551	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	234.40			
552	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	39.74			
553	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	90.60			
554								Total:		\$637.74
555										
556	CONVENIENCE CENTER									
557	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	FCPW-MSW & RECYCABLES	4347-000006883	6/30/2023	7/14/2023	6,988.03			
558	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	FCPW-WASTEWORKS SOFTWARE	87347	7/1/2023	7/14/2023	250.00			
559	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	FCPW-FLUV CO LF ENV. SRVCS FY22-	109394	7/10/2023	7/14/2023	2,325.00			
560	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	35.16			
561	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	FCPW-MONTHLY STATEMENT FOR	06302023	6/30/2023	7/14/2023	68.56			
562	LOWE'S	OFFICE SUPPLIES	FCPW-MONTHLY STAEMENT FOR	99000330383-	6/25/2023	7/14/2023	136.67			
563	REPUBLIC SERVICES #410	CONTRACT SERVICES	FCPW-LANDFILL P/U	0410-000770038	6/30/2023	7/14/2023	6,880.00			
564	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	43.04			
565								Total:		\$16,726.46
566										
567	PUBLIC UTILITIES									
568	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FUSD-SAMSILL DURABLE 1 IN	1T7L-616D-RRHH	6/26/2023	7/7/2023	50.05			
569	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FUSD-B'LASTER 8-GS INDUSTRIAL	1K19-HKLM-X917	7/3/2023	7/14/2023	19.74			
570	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-CANON GENUINE TONER,	1L49-WKWY-	7/13/2023	7/28/2023	155.78			
571	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	79.94			
572	BANK OF AMERICA	CHEMICAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	9.04			
573	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	22.00			
574	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	75.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
575	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	125.00			
576	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	2,646.00			
577	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	157.19			
578	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK WELL-	203061-001JUL23	7/19/2023	7/28/2023	31.01			
579	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- COMPETTION	105221-001JUL23	7/19/2023	7/28/2023	111.59			
580	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA-PUMP STATION ALARM	310089744JUL23	7/19/2023	7/28/2023	62.13			
581	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	309433290JUL23	7/19/2023	7/28/2023	81.38			
582	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	78552	6/22/2023	7/7/2023	271.70			
583	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	78551	6/22/2023	7/7/2023	337.70			
584	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-WASTEWATER MONITORING-	78710	7/6/2023	7/28/2023	220.00			
585	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-WASTEWATER MONITORING	78711	7/6/2023	7/28/2023	286.00			
586	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	479.02			
587	LOWE'S	GENERAL MATERIALS AND	FCPW-MONTHLY STAEMENT FOR	99000330383-	6/25/2023	7/14/2023	22.73			
588	LOWE'S	GENERAL MATERIALS AND	FCPW-MONTHLY STAEMENT FOR	99000330383-	6/25/2023	7/14/2023	197.11			
589	MOORE'S PLUMBING & SEPTIC	BLDGS EQUIP REP & MAINT	FUSD- EMERG SRVCS OLD RT 6,	4362	6/28/2023	7/7/2023	3,500.00			
590	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
591	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.43			
592	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-UNIFORMS MONTHLY	063023- FUSD	6/30/2023	7/7/2023	316.38			
593	VACORP	VEHICLE INSURANCE	MULTIPLE DEPTS-VA-FL-032-22, 7/1/23-	107613	6/27/2023	7/28/2023	3,158.27			
594	VERIZON WIRELESS	TELECOMMUNICATIONS	FUSD-WIRELESS, M2M ACCT SHARE	9938283369	6/27/2023	7/14/2023	151.65			
595	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	366.54			
596	VIRGINIA UTILITY PROTECTION	DUES OR ASSOCIATION	FUSD- TRANSMISSIONS 13, PBFLU1	06230216	6/30/2023	7/7/2023	13.65			
597	VSI SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CHAMPION PUMP SHREDDER	CC07203816	7/5/2023	7/7/2023	1,840.50			
598	VSI SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CHAMPION PUMP 2HP,	CC07203817	7/5/2023	7/7/2023	1,990.99			
599								Total:		\$16,826.94
600										
601	HEALTH									
602	BLUE RIDGE HEALTH DISTRICT	CONTRACT SERVICES	FY24 1ST QTR ALLOCATION-	070123	7/1/2023	7/12/2023	81,388.25			
603								Total:		\$81,388.25
604										
605	VJCCCA									
606	LIVE OAK MENTORING LLC	PROFESSIONAL SERVICES	CT SRVCS-12 HRS MENTORING FOR S.	071323	6/30/2023	7/21/2023	720.00			
607	SATELLITE TRACKING OF PEOPLE LLC	PROFESSIONAL SERVICES	CT SRVC-PYMT FOR FLUV YOUTHS	STPINV00119393	6/30/2023	7/14/2023	93.00			
608	XTRA MILE, LLC	PROFESSIONAL SERVICES	CT SRVCS-JUNE: 8 HRS @ \$50/HR (D	200939	6/30/2023	7/21/2023	400.00			
609								Total:		\$1,213.00
610										
611	CSA									
612	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	1.60			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
613	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	16.12			
614	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	50.94			
615	CARAHSOFFT TECHNOLOGY	PROFESSIONAL SERVICES	CSA-DOCUSIGN BUSINESS PRO	IN1436659	7/12/2023	7/28/2023	12,810.00			
616	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.43			
617	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	MULTIPLE DEPTS OFFICE SUPPLIES &	8070797919	7/1/2023	7/7/2023	219.99			
618	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
619								Total:	\$13,163.38	
620										
621	CSA PURCHASE OF SERVICES									
622	1VISION MENTORING LLC	COMM SVCS		P06925301039	6/30/2023	7/21/2023	825.00			
623	1VISION MENTORING LLC	COMM SVCS		P06925295540	6/30/2023	7/21/2023	1,500.00			
624	1VISION MENTORING LLC	NON-MAND COMM BASED		P06925279500	6/30/2023	7/28/2023	825.00			
625	1VISION MENTORING LLC	POS MANDATED WSS		P06925292767	6/30/2023	7/21/2023	440.00			
626	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P06925256713	6/30/2023	7/7/2023	130.00			
627	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07000946605	7/31/2023	7/28/2023	1,300.00			
628	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07000946506	7/31/2023	7/28/2023	1,625.00			
629	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07000946407	7/31/2023	7/28/2023	1,950.00			
630	DEPAUL COMMUNITY RESOURCES	COMM SVCS		P06925301341	6/30/2023	7/21/2023	950.00			
631	DEPAUL COMMUNITY RESOURCES	COMM SVCS		P06925301142	6/30/2023	7/21/2023	6,120.00			
632	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P06925301254	6/30/2023	7/21/2023	772.00			
633	ELK HILL	POS MANDATED SPED-		P06925284376	6/30/2023	7/28/2023	3,675.00			
634	ELK HILL	POS MANDATED SPED-		P06925247078	6/30/2023	7/28/2023	3,920.00			
635	ELK HILL	POS MANDATED SPED-		P06925247175	6/30/2023	7/28/2023	3,920.00			
636	ELK HILL	POS MANDATED SPED-		P06925252077	6/30/2023	7/28/2023	3,920.00			
637	ELK HILL	POS MANDATED SPED-		P06925293374	6/30/2023	7/28/2023	3,920.00			
638	EXTRA SPECIAL PARENTS, INC.	POS MAND THER FC 4E		P06925303102	6/15/2023	7/14/2023	1,793.66			
639	EXTRA SPECIAL PARENTS, INC.	POS MAND THER FC 4E		P06925303201	6/15/2023	7/14/2023	1,793.66			
640	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P06925301917	6/6/2023	7/7/2023	347.00			
641	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939348	7/1/2023	7/7/2023	365.00			
642	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940149	7/1/2023	7/7/2023	365.00			
643	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940350	7/1/2023	7/7/2023	365.00			
644	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940551	7/1/2023	7/7/2023	365.00			
645	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939752	7/1/2023	7/7/2023	457.00			
646	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939453	7/1/2023	7/7/2023	548.00			
647	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939954	7/1/2023	7/7/2023	548.00			
648	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000941055	7/1/2023	7/7/2023	548.00			
649	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939556	7/1/2023	7/7/2023	1,000.00			
650	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939657	7/1/2023	7/7/2023	1,000.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
651	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000939858	7/1/2023	7/7/2023	1,000.00			
652	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940059	7/1/2023	7/7/2023	1,000.00			
653	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940260	7/1/2023	7/7/2023	1,000.00			
654	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940461	7/1/2023	7/7/2023	1,000.00			
655	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000940862	7/1/2023	7/7/2023	1,000.00			
656	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000941163	7/1/2023	7/7/2023	1,000.00			
657	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000941314	7/1/2023	7/14/2023	1,000.00			
658	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000941615	7/1/2023	7/14/2023	1,000.00			
659	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000941816	7/1/2023	7/14/2023	1,000.00			
660	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07000941204	7/1/2023	7/28/2023	435.00			
661	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000940665	7/1/2023	7/7/2023	1,000.00			
662	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000940764	7/31/2023	7/7/2023	1,000.00			
663	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000940966	7/1/2023	7/7/2023	1,000.00			
664	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000941517	7/1/2023	7/14/2023	1,000.00			
665	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P06925302997	6/28/2023	7/14/2023	1,000.00			
666	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P06925303096	6/28/2023	7/14/2023	1,000.00			
667	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000945772	7/1/2023	7/21/2023	1,000.00			
668	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000945873	7/1/2023	7/21/2023	1,000.00			
669	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000946069	7/18/2023	7/21/2023	1,000.00			
670	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000946170	7/18/2023	7/21/2023	1,000.00			
671	FLUVANNA DEPARTMENT OF SOCIAL	FF4E-COMM SVCS		P07000946271	7/18/2023	7/21/2023	1,000.00			
672	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P12925302121	12/31/2022	7/21/2023	4,918.70			
673	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P04925302118	4/30/2023	7/21/2023	4,958.25			
674	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P07925302127	7/31/2022	7/21/2023	5,093.25			
675	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P02925302123	2/28/2023	7/21/2023	6,161.90			
676	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P11925302134	11/30/2022	7/21/2023	6,286.90			
677	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P08925302120	8/31/2022	7/21/2023	6,381.90			
678	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P03925302130	3/31/2023	7/21/2023	6,651.00			
679	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P06925302128	6/30/2023	7/21/2023	6,711.00			
680	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P01925302125	1/31/2023	7/21/2023	6,971.00			
681	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P10925302136	10/31/2022	7/21/2023	7,290.55			
682	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P05925302132	5/31/2023	7/21/2023	7,305.10			
683	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P09925302138	9/30/2022	7/21/2023	7,325.55			
684	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P06925247572	6/2/2023	7/14/2023	600.00			
685	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P06925247773	6/2/2023	7/14/2023	3,900.00			
686	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P05925247583	5/31/2023	7/14/2023	6,600.00			
687	HEALTH CONNECT AMERICA	POS MANDATED WSS		P03925301611	3/31/2023	7/14/2023	963.00			
688	INTEGRITY MENTORING LLC	POS MANDATED WSS		P02925291606	2/28/2023	7/14/2023	975.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
689	INTEGRITY MENTORING LLC	POS MANDATED WSS		P03925291612	3/31/2023	7/14/2023	1,300.00			
690	INTEGRITY MENTORING LLC	POS MANDATED WSS		P04925291605	4/30/2023	7/14/2023	1,300.00			
691	INTEGRITY MENTORING LLC	POS MANDATED WSS		P05925291713	5/31/2023	7/14/2023	1,300.00			
692	INTEGRITY MENTORING LLC	POS MANDATED WSS		P06925291707	6/30/2023	7/14/2023	1,300.00			
693	JW	POS MANDATED FFOP		P06925278834	6/30/2023	7/7/2023	406.00			
694	JW	POS MANDATED FFOP		P06925286335	6/30/2023	7/7/2023	746.67			
695	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P06925286436	6/30/2023	7/7/2023	1,200.00			
696	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925300338	6/30/2023	7/7/2023	600.00			
697	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925298139	6/30/2023	7/7/2023	720.00			
698	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925292640	6/30/2023	7/7/2023	1,200.00			
699	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925297908	6/30/2023	7/14/2023	1,200.00			
700	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925286509	6/30/2023	7/14/2023	1,800.00			
701	LIVE OAK MENTORING LLC	POS MANDATED WSS		P06925298410	6/30/2023	7/14/2023	1,800.00			
702	PARACLETE THERAPEUTICS LLC	COMM SVCS		P05925293250	5/31/2023	7/21/2023	600.00			
703	PARACLETE THERAPEUTICS LLC	COMM SVCS		P06925293143	6/30/2023	7/21/2023	1,200.00			
704	PARACLETE THERAPEUTICS LLC	COMM SVCS		P06925297444	6/30/2023	7/21/2023	1,260.00			
705	PARACLETE THERAPEUTICS LLC	COMM SVCS		P05925293151	5/31/2023	7/21/2023	1,500.00			
706	PARACLETE THERAPEUTICS LLC	COMM SVCS		P06925297345	6/30/2023	7/21/2023	2,400.00			
707	PARACLETE THERAPEUTICS LLC	FF4E-COMM SVCS		P06925292552	6/30/2023	7/21/2023	660.00			
708	PARACLETE THERAPEUTICS LLC	FF4E-COMM SVCS		P05925292553	5/31/2023	7/21/2023	840.00			
709	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P06925297568	6/30/2023	7/21/2023	1,500.00			
710	PEOPLE PLACES, INC.	COMM SVCS		P06925296646	6/30/2023	7/21/2023	258.13			
711	PEOPLE PLACES, INC.	COMM SVCS		P06925296847	6/30/2023	7/21/2023	300.00			
712	PEOPLE PLACES, INC.	COMM SVCS		P06925297048	6/30/2023	7/21/2023	340.00			
713	PEOPLE PLACES, INC.	OTHER OPERATING		P05925302067	5/31/2023	7/11/2023	675.75			
714	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925289755	6/30/2023	7/21/2023	224.00			
715	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925290156	6/30/2023	7/21/2023	448.00			
716	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925299058	6/30/2023	7/21/2023	521.00			
717	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925299159	6/30/2023	7/21/2023	521.00			
718	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925299257	6/30/2023	7/21/2023	521.00			
719	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925299460	6/30/2023	7/21/2023	609.00			
720	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925290561	6/30/2023	7/21/2023	1,120.00			
721	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925289462	6/30/2023	7/21/2023	1,568.00			
722	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925296764	6/30/2023	7/21/2023	3,600.00			
723	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925296563	6/30/2023	7/21/2023	4,200.00			
724	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925296965	6/30/2023	7/21/2023	4,200.00			
725	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P06925297166	6/30/2023	7/21/2023	4,200.00			
726	PIEDMONT FAMILY YMCA	COMM SVCS		P06925299718	6/9/2023	7/7/2023	150.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
727	REGION TEN	COMM SVCS		P01925303586	1/31/2023	7/28/2023	326.50			
728	REGION TEN	COMM SVCS		P01925304087	1/18/2023	7/28/2023	326.50			
729	REGION TEN	COMM SVCS		P02925303585	2/28/2023	7/28/2023	326.50			
730	REGION TEN	COMM SVCS		P03925303691	3/31/2023	7/28/2023	326.50			
731	REGION TEN	COMM SVCS		P04925303681	4/30/2023	7/28/2023	326.50			
732	REGION TEN	COMM SVCS		P05925303692	5/31/2023	7/28/2023	326.50			
733	REGION TEN	COMM SVCS		P06925303789	6/30/2023	7/28/2023	326.50			
734	REGION TEN	COMM SVCS		P07925303388	7/31/2022	7/28/2023	326.50			
735	REGION TEN	COMM SVCS		P08925303382	8/31/2022	7/28/2023	326.50			
736	REGION TEN	COMM SVCS		P09925303497	9/30/2022	7/28/2023	326.50			
737	REGION TEN	COMM SVCS		P09925303998	9/30/2022	7/28/2023	326.50			
738	REGION TEN	COMM SVCS		P10925303495	10/31/2022	7/28/2023	326.50			
739	REGION TEN	COMM SVCS		P10925303996	10/31/2022	7/28/2023	326.50			
740	REGION TEN	COMM SVCS		P11925303494	11/30/2022	7/28/2023	326.50			
741	REGION TEN	COMM SVCS		P12925303583	12/31/2022	7/28/2023	326.50			
742	REGION TEN	COMM SVCS		P12925304084	12/31/2022	7/28/2023	326.50			
743	REGION TEN	COMM SVCS. TRANSITION		P09925304499	9/13/2022	7/28/2023	326.50			
744	REGION TEN	POS MANDATED WSS		P03925304102	3/31/2023	7/28/2023	326.50			
745	REGION TEN	POS MANDATED WSS		P04925304101	4/30/2023	7/28/2023	326.50			
746	REGION TEN	POS MANDATED WSS		P05925304203	5/24/2023	7/28/2023	326.50			
747	RISE UP, LLC	POS MAND FC LIC RES CONG		P05925292330	5/31/2023	7/7/2023	6,503.18			
748	RISE UP, LLC	POS MAND FC LIC RES CONG		P06925292395	6/30/2023	7/14/2023	1,678.24			
749	SV	COMM SVCS		P06925302590	6/30/2023	7/28/2023	712.50			
750	THE FAISON CENTER, INC	POS MANDATED SPED-		P06925293474	6/30/2023	7/14/2023	288.00			
751	THE FAISON CENTER, INC	POS MANDATED SPED-		P06925251975	6/30/2023	7/14/2023	6,644.00			
752	THE FAISON CENTER, INC	POS MANDATED SPED-		P06925259976	6/30/2023	7/14/2023	12,166.00			
753	THE FAISON CENTER, INC	POS MANDATED SPED-		P05925293479	5/31/2023	7/28/2023	288.00			
754	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P06925293814	6/30/2023	7/7/2023	4,896.00			
755	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P06925278277	6/30/2023	7/14/2023	4,896.00			
756	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P05925260484	5/31/2023	7/14/2023	5,814.00			
757	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P05925304680	5/31/2023	7/28/2023	1,836.00			
758	TH	POS MANDATED FFOP		P06925291331	6/30/2023	7/7/2023	1,792.00			
759	TH	POS MANDATED FFOP		P06925291432	6/30/2023	7/7/2023	2,016.00			
760	TH	POS MANDATED FFOP		P06925237498	6/30/2023	7/14/2023	772.00			
761	TH	POS MANDATED FFOP		P06925237599	6/30/2023	7/14/2023	772.00			
762	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P06925298703	6/30/2023	7/14/2023	3,012.00			
763	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P05925277204	5/31/2023	7/14/2023	3,112.40			
764	VA HOME FOR BOYS & GIRLS	POS MANDATED SPED-		P06925293615	6/30/2023	7/7/2023	1,582.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
765	VA HOME FOR BOYS & GIRLS	POS MANDATED SPED-		P05925293616	5/31/2023	7/7/2023	4,972.00			
766	VM	POS MANDATED FFOP		P06925293033	6/30/2023	7/7/2023	2,016.00			
767	VM	POS MANDATED FFOP		P06925237600	6/30/2023	7/14/2023	772.00			
768	VIRGINIA CHILD & FAMILY	COMM SVCS		P05925298894	5/3/2023	7/14/2023	4,995.00			
769	VIRGINIA CHILD & FAMILY	COMM SVCS		P05925298993	5/25/2023	7/28/2023	4,995.00			
770	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P10925256588	10/31/2022	7/14/2023	242.50			
771	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925256568	4/30/2023	7/14/2023	776.00			
772	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06925256578	6/30/2023	7/14/2023	1,212.50			
773	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03925256581	3/31/2023	7/14/2023	1,552.00			
774	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05925256585	5/31/2023	7/14/2023	1,649.00			
775	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925239269	4/30/2023	7/14/2023	7,426.95			
776	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925239370	4/30/2023	7/14/2023	7,426.95			
777	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06925239279	6/30/2023	7/14/2023	7,922.08			
778	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06925239380	6/30/2023	7/14/2023	7,922.08			
779	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P02925239271	2/28/2023	7/14/2023	9,902.60			
780	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05925239386	5/31/2023	7/14/2023	9,902.60			
781	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05925239287	5/31/2023	7/14/2023	10,892.86			
782	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03925239282	3/31/2023	7/14/2023	11,387.99			
783	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06925302829	6/30/2023	7/21/2023	727.50			
784	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12925302822	12/31/2022	7/21/2023	970.00			
785	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925302819	4/30/2023	7/21/2023	1,164.00			
786	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05925302833	5/31/2023	7/21/2023	1,358.00			
787	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P11925302835	11/30/2022	7/21/2023	1,358.00			
788	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P10925302837	10/31/2022	7/21/2023	1,455.00			
789	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P02925302824	2/28/2023	7/21/2023	1,503.50			
790	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P01925302826	1/31/2023	7/21/2023	1,552.00			
791	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03925302831	3/31/2023	7/21/2023	1,600.50			
792	XTRA MILE, LLC	COMM SVCS		P06925295819	6/30/2023	7/7/2023	770.00			
793	XTRA MILE, LLC	COMM SVCS		P06925295920	6/30/2023	7/7/2023	880.00			
794	XTRA MILE, LLC	COMM SVCS		P06925296021	6/30/2023	7/7/2023	880.00			
795	XTRA MILE, LLC	COMM SVCS		P06925296122	6/30/2023	7/7/2023	880.00			
796	XTRA MILE, LLC	COMM SVCS		P06925296323	6/30/2023	7/7/2023	880.00			
797	XTRA MILE, LLC	COMM SVCS		P06925296224	6/30/2023	7/7/2023	1,100.00			
798	XTRA MILE, LLC	COMM SVCS		P06925282825	6/30/2023	7/7/2023	1,375.00			
799	XTRA MILE, LLC	COMM SVCS		P06925288726	6/30/2023	7/7/2023	1,375.00			
800	XTRA MILE, LLC	COMM SVCS		P06925282628	6/30/2023	7/7/2023	1,650.00			
801	XTRA MILE, LLC	COMM SVCS		P06925282727	6/30/2023	7/7/2023	1,650.00			
802	XTRA MILE, LLC	COMM SVCS		P06925296429	6/30/2023	7/7/2023	1,925.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
803	XTRA MILE, LLC	COMM SVCS		P06925288689	6/30/2023	7/14/2023	1,100.00			
804	XTRA MILE, LLC	COMM SVCS		P06925282590	6/30/2023	7/14/2023	1,650.00			
805	XTRA MILE, LLC	COMM SVCS		P06925286191	6/30/2023	7/14/2023	1,650.00			
806	XTRA MILE, LLC	COMM SVCS		P06925286292	6/30/2023	7/14/2023	1,650.00			
807	XTRA MILE, LLC	COMM SVCS		P06925283393	6/30/2023	7/14/2023	2,200.00			
808	XTRA MILE, LLC	COMM SVCS		P06925283449	6/30/2023	7/21/2023	275.00			
809	XTRA MILE, LLC	NON-MAND COMM BASED		P06925288437	6/30/2023	7/7/2023	880.00			
810	XTRA MILE, LLC	POS MANDATED WSS		P06925301541	6/30/2023	7/7/2023	440.00			
811	XTRA MILE, LLC	POS MANDATED WSS		P05925282346	5/31/2023	7/7/2023	550.00			
812	XTRA MILE, LLC	POS MANDATED WSS		P06925301442	6/30/2023	7/7/2023	990.00			
813	XTRA MILE, LLC	POS MANDATED WSS		P05925300947	5/24/2023	7/7/2023	1,100.00			
814	XTRA MILE, LLC	POS MANDATED WSS		P06925288243	6/30/2023	7/7/2023	1,100.00			
815	XTRA MILE, LLC	POS MANDATED WSS		P06925283544	6/30/2023	7/7/2023	1,375.00			
816	XTRA MILE, LLC	POS MANDATED WSS		P06925298545	6/30/2023	7/7/2023	1,650.00			
817								Total:	\$406,043.90	
818										
819	PARKS & RECREATION									
820	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-CASH DRAWER TRAY WITH	11DQ-L7JK-QGXD	7/8/2023	7/14/2023	65.24			
821	AMAZON CAPITAL SERVICES	SITE IMPROVEMENTS	FCPR-RUBBERMAID COMMERCIAL	1MKR-1JXK-HY7P	6/25/2023	7/7/2023	587.82			
822	AMAZON CAPITAL SERVICES	SITE IMPROVEMENTS	FCPR-CONSTRUCTION SAFETY	1Q9M-V7WC-	6/30/2023	7/14/2023	1,030.00			
823	ASHLEIGH Y. MORRIS	PROFESSIONAL SERVICES	DOG CLINIC 7/6/23	INV#2	7/11/2023	7/14/2023	80.00			
824	BANK OF AMERICA	GENERAL MATERIALS AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	11.40			
825	BANK OF AMERICA	PRINTING AND BINDING	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	28.00			
826	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	(\$33.98)			
827	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	5.00			
828	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	30.00			
829	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	31.31			
830	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	38.96			
831	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	80.00			
832	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	125.43			
833	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	168.72			
834	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	225.27			
835	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	226.10			
836	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	228.30			
837	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	387.00			
838	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	598.72			
839	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	1,421.46			
840	BANK OF AMERICA	SITE IMPROVEMENTS	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	432.91			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
841	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	98.03			
842	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT. CHRGS	30862135	7/12/2023	7/21/2023	127.61			
843	CATHERINE R. GARCIA	PROFESSIONAL SERVICES	FCPR-ART CAMP 7/10-7/14/23	INV #1	7/11/2023	7/14/2023	1,232.00			
844	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCPR-MONTHLY STATEMENT FOR 6/16-	309373828JUN23	6/16/2023	7/7/2023	55.12			
845	DF SUPPLY, INC.	SITE IMPROVEMENTS	DF Supply Swing gate	1582705	6/27/2023	7/14/2023	4,850.04			
846	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	FCPR-INV:97024,97052,97186:	ACCT 341 /	6/30/2023	7/14/2023	309.98			
847	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	FCPR-INV:97024,97052,97186:	ACCT 341 /	6/30/2023	7/14/2023	16.99			
848	HUMMINGBIRD HILL NATIVE PLANT	RECREATIONAL SUPPLIES	FCPR-CLINOPODIUM VULGARE-WILD	060923	6/9/2023	7/7/2023	88.00			
849	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	509.59			
850	MICHAEL J MORRIS	CONTRACT SERVICES	FCPR-RECDESK ANNUAL	INV-13769	6/20/2023	7/7/2023	4,700.00			
851	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-EQUESTRIAN FIELD PORTABLE	29167	7/3/2023	7/14/2023	92.50			
852	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-POLE BARN PG PORTABLE	29168	7/3/2023	7/14/2023	92.50			
853	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-PG BALL FIELDS PORTABLE	29414	7/3/2023	7/14/2023	92.50			
854	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-CARYSBROOK HANDICAP UNIT	29416	7/3/2023	7/14/2023	152.50			
855	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-SOCCER FIELD AT PG	29415	7/3/2023	7/14/2023	232.50			
856	SAM'S CLUB	DUES OR ASSOCIATION	FCPR-ANNUAL MEMBERSHIP FEE	07032023	4/28/2023	7/7/2023	155.00			
857	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-8 OZ WATER F	070823	7/8/2023	7/14/2023	8.98			
858	SHENANDOAH PUBLICATIONS, INC.	ADVERTISING	FCPR-BASE RATE FAIR BROCHURE	59831	6/28/2023	7/28/2023	100.00			
859	SUPERFUN ATTRACTIONS LLC	CONTRACT SERVICES	FCPR-BOUNCE OBSTACLE	12845575	2/8/2023	7/21/2023	1,904.00			
860	SUPERFUN ATTRACTIONS LLC	CONTRACT SERVICES	FCPR-MECHANICAL BULL FOR	13037539	2/8/2023	7/21/2023	2,112.50			
861	UPS	POSTAL SERVICES	FCPR-GROUND COMMERICAIL	0000Y7646Y253	6/24/2023	7/14/2023	12.69			
862	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	201.50			
863	VIRGINIA RECREATION & PARK	CONVENTION AND	FCPR-AARON SPITZER,	4602	6/23/2023	7/7/2023	435.00			
864	VIRGINIA RECREATION & PARK	CONVENTION AND	FCPR-ERIC AMENTROUT,	4603	6/23/2023	7/7/2023	435.00			
865	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	FCPR-KINGS DOMINION TICKETS	42113-2	4/25/2023	7/14/2023	800.00			
866						Total:	\$24,582.19			
867										
868	LIBRARY									
869	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	LIBRARY-POP WEAVER POPCORN	1LHQ-KJXJ-L3V9	7/1/2023	7/7/2023	9,632.89			
870	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	LIBRARY-POP WEAVER POPCORN	1LHQ-KJXJ-L3V9	7/1/2023	7/7/2023	13,126.05			
871	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LIBRARY-POP WEAVER POPCORN	1LHQ-KJXJ-L3V9	7/1/2023	7/7/2023	427.49			
872	BANK OF AMERICA	BOOKS/PUBLICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	398.55			
873	BANK OF AMERICA	BOOKS/PUBLICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	988.00			
874	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRGS &	30862137	7/12/2023	7/21/2023	128.34			
875	DEMCO INC	OFFICE SUPPLIES	LIBRARY-BOX PS BOOK POCKET HIGH	7329646	7/5/2023	7/21/2023	676.89			
876	DEMCO INC	OFFICE SUPPLIES	LIBRARY- BOX LABELS REMOVABLE	7333603	7/13/2023	7/28/2023	67.28			
877	FIREFLY	TELECOMMUNICATIONS	LIBRARY-JUNE 30-JUNE 30	15623 JUN23	7/1/2023	7/7/2023	550.00			
878	GALE	BOOKS/PUBLICATIONS	LIBRARY-THE BRIDE WORE	81486951	6/29/2023	7/14/2023	363.69			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna			From Date: 7/1/2023						
2	Accounts Payable List			To Date: 7/31/2023						
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
879	GALE	BOOKS/PUBLICATIONS	LIBRARY- ROBERT B PARKERS BAD	81547083	7/11/2023	7/21/2023	33.99			
880	MICROMARKETING LLC	BOOKS/PUBLICATIONS	LIBRARY- 2023/2024 ASVAB FOR	926565	6/29/2023	7/7/2023	25.49			
881	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (2)	03100DA23201360	6/27/2023	7/7/2023	63.99			
882	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (97), AUDIOBOOK (11)	03100CO2320458	6/30/2023	7/14/2023	2,011.26			
883	OVERDRIVE	MAINTENANCE CONTRACTS	LIBRARY-LIBRARY PARTICIPATON-	H-0096324	7/1/2023	7/14/2023	4,000.00			
884	THE LIBRARY CORPORATION	MAINTENANCE CONTRACTS	LIBRARY-ENHANCED CONTENT	2023060088	3/20/2023	7/14/2023	601.00			
885	THE LIBRARY CORPORATION	MAINTENANCE CONTRACTS	LIBRARY LIBRARY SOLUTION	2023080054	5/15/2023	7/14/2023	9,570.00			
886	THE PENWORTHY COMPANY	BOOKS/PUBLICATIONS	LIBRARY-QTY 82-ALL ABOUT	0592184-IN	7/19/2023	7/28/2023	1,780.61			
887								Total:		\$44,445.52
888										
889	COUNTY PLANNER									
890	BLUE RIDGE SPACE INNOVATORS LTD	MAINTENANCE CONTRACTS	PLAN-SRVC CALL PERFORMED TO	150-23	7/12/2023	7/14/2023	420.00			
891	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	234.40			
892	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	252.45			
893	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	PLANNING-STREAMLINED REVIEW	5577	4/10/2023	7/5/2023	500.00			
894	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	PLANNING-STREAMLINED REVIEW	5578	4/11/2023	7/5/2023	500.00			
895	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	PLANNING-STREAMLINED REVIEW	5579	4/11/2023	7/5/2023	500.00			
896	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	PLANNING-STREAMLINED REVIEW	5580	4/11/2023	7/5/2023	500.00			
897	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	PLANNING-STREAMLINED REVIEW	5581	4/11/2023	7/5/2023	500.00			
898	FLUVANNA CO CIRCUIT COURT	DUES OR ASSOCIATION	PLAN-NOTARY RENEWAL FEE -	070723	7/7/2023	7/14/2023	10.00			
899	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL OF VARIOUS DEPTS	070323	7/3/2023	7/14/2023	18.34			
900	PITNEY BOWES INC	POSTAL SERVICES	MULITPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
901	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
902								Total:		\$3,499.91
903										
904	PLANNING COMMISSION									
905	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	550.00			
906	FLUVANNA REVIEW	ADVERTISING	PLAN COM-FR 1/4-13X PG AD-PUBLIC	2023F26-5	6/29/2023	7/7/2023	143.75			
907	FLUVANNA REVIEW	ADVERTISING	PLAN- FR 1/4-13X PG AD,PUBLIC	2023F27-10	7/6/2023	7/14/2023	143.75			
908	PITNEY BOWES INC	POSTAL SERVICES	MULITPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
909								Total:		\$861.92
910										
911	ECONOMIC DEVELOPMENT									
912	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	20.00			
913	BANK OF AMERICA	CONVENTION AND	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	100.16			
914	BANK OF AMERICA	DUES OR ASSOCIATION	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	300.00			
915	BANK OF AMERICA	MARKETING	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	747.63			
916	BANK OF AMERICA	OFFICE SUPPLIES	MULITPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	149.51			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
917	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	27.95			
918	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	53.58			
919	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULT. DEPTS COPIER CONT CHRG &	30862137	7/12/2023	7/21/2023	50.94			
920	DEWBERRY ENGINEERS INC.	MARKETING	ED-SITE CHARACTERIZATION REPORT	2298073	6/30/2023	7/28/2023	4,987.50			
921	DIANE B. WILKIN	MARKETING	ED-PLATINIMUM SPONSOR	PAYMENT #2023-	6/30/2023	7/28/2023	500.00			
922	DIRECTIONAL SIGNING PROGRAM, LLC	MARKETING	ECO DEV-TODS ML ANNUAL FEE, PG	ORD-33108-	7/1/2023	7/14/2023	900.00			
923	ECONOMIC DEVELOPMENT OF	FLU ECO DEV AUTHORITY	ED-ANNUAL PYMT FY23 COUNTY	070323	7/3/2023	7/21/2023	1,000.00			
924	ECONOMIC DEVELOPMENT OF	FLU ECO DEV AUTHORITY	ED- ANNUAL PYMT FY24 COUNTY	071323	7/13/2023	7/21/2023	1,000.00			
925	GREGORY A DORAZIO	MARKETING	ED-SMALL BUSINESS START GUIDE	5279	6/29/2023	7/21/2023	1,450.00			
926	GREGORY A DORAZIO	MARKETING	ED-LOGO & BRANDING SHEET,	5284	7/21/2023	7/25/2023	2,800.00			
927	PITNEY BOWES INC	POSTAL SERVICES	MULTIPLE DEPTS- INK FOR POSTAGE	1023254734	6/7/2023	7/5/2023	24.42			
928	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPT WIRELESS MONTHLY	9940030659	7/19/2023	7/28/2023	40.30			
929								Total:	\$14,151.99	
930										
931	VA COOPERATIVE EXTENSION									
932	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT	6/30/2023	7/21/2023	13.17			
933	KIMBERLY MAYO	CONVENTION AND	REIMBURSE FOR 11/2-4/23 PARKING	11282023	11/28/2022	7/14/2023	34.00			
934	TREASURER OF VA TECH	CONTRACT SERVICES	VCE-BILLING SALARY FY 2023 4TH	202304	6/21/2023	7/7/2023	20,876.76			
935								Total:	\$20,923.93	
936										
937	NON PROFITS									
938	CENTRAL VIRGINIA PARTNERSHIP	CV PARTNERSHIP ECO DEV	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	13,778.00			
939	CENTRAL VIRGINIA SBDC	SMALL BUSINESS	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	10,500.00			
940	CHILD HEALTH PARTNERSHIP, INC.	CHILD HEALTH PARTNERSHIP	FY24 1ST QTR ALLOCATION	80123	7/1/2023	7/12/2023	13,800.75			
941	FLUVANNA ARTS COUNCIL	ARTS COUNCIL	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	10,000.00			
942	FLUVANNA COUNTY CHAMBER OF	FLU CHAMBER OF COMM	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	4,045.00			
943	FLUVANNA LEADERSHIP	LEADERSHIP DEVELOPMENT	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	1,000.00			
944	FLUVANNA/LOUISA HOUSING	FLUVANNA HOUSING	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	21,000.00			
945	FLUVANNA/LOUISA HOUSING	INTERAGENCY COUNCIL	FLUVANNA INTERAGENCY COUNCIL	070123	7/1/2023	7/12/2023	750.00			
946	FOOTHILLS CHILD ADVOCACY CENTER	FOOTHILLS CHILD ADVOCACY	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	12,600.00			
947	HOSPICE OF THE PIEDMONT	HOSPICE OF THE PIEDMONT	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	3,000.00			
948	JAUNT, INC.	JAUNT	FY24 1ST QTR ALLOCATION	70123	7/1/2023	7/12/2023	19,030.00			
949	JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA	FY24 1ST QTR ALLOCATION	70123	7/1/2023	7/12/2023	22,312.50			
950	LEGAL AID JUSTICE CENTER	LEGAL AID	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	5,385.00			
951	MONTICELLO AREA COMMUNITY	MACAA	FY24 1ST QTR ALLOCATION	70123	7/1/2023	7/12/2023	14,437.50			
952	OFFENDER AID & RESTORATION OF	OFFENDER AID &	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	14,677.00			
953	PIEDMONT HOUSING ALLIANCE	PIEDMONT HOUSING	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	2,890.00			
954	PIEDMONT VIRGINIA COMMUNITY	PIEDMONT VA. COMM.	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	6,726.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
955	PIEDMONT WORKFORCE NETWORK	PIEDMONT WORKFORCE	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	4,725.00			
956	READYKIDS INC	READYKIDS (CYFS)	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	2,760.00			
957	REGION TEN	REGION TEN COMMUNITY	FY24 1ST QTR ALLOCATION	70123	7/1/2023	7/12/2023	32,948.50			
958	RIVANNA CONSERVATION ALLIANCE	RIVANNA CONSERVATION	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	2,285.00			
959	SEXUAL ASSAULT RESOURCE AGENCY	SEXUAL ASSAULT RESOURCE	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	1,365.00			
960	SHELTER FOR HELP IN EMERGENCY	SHELTER FOR	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	11,020.00			
961	SOUTHEAST RURAL COMMUNITY	SOUTHEAST RURAL	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	1,315.00			
962	THOMAS JEFFERSON EMS, INC.	T J EMS	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	17,745.00			
963	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	FY24 1ST QTR ALLOCATION	70123	7/1/2023	7/12/2023	10,293.50			
964	THOMAS JEFFERSON SWCD	SOIL & WATER CONSER.	FY24 ANNUAL ALLOCATION	80123	7/1/2023	7/12/2023	22,279.00			
965								Total:	\$282,667.75	
966										
967	MISCELLANEOUS NON DEPARTMENTAL									
968	FLUVANNA DEPARTMENT OF SOCIAL	PROFESSIONAL SERVICES	COST ALLOCATION	063023	6/30/2023	7/21/2023	35,189.28			
969								Total:	\$35,189.28	
970										
971				100 GENERAL FUND				Fund Total:	\$2,179,068.97	
972	Fund # - 302 CAPITAL IMPROVEMENT									
973	PUBLIC SAFETY CAPITAL PROJ									
974	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10059	7/13/2023	7/28/2023	37,626.00			
975	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10074	7/12/2023	7/28/2023	37,626.00			
976	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10076	7/13/2023	7/28/2023	37,626.00			
977	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10079	7/13/2023	7/28/2023	37,626.00			
978	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10082	7/12/2023	7/28/2023	37,626.00			
979	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10083	7/13/2023	7/28/2023	37,626.00			
980	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10084	7/13/2023	7/28/2023	37,626.00			
981	MAGIC CITY CDJR BEDFORD LLC	VEHICLE	8 Dodge Chargers	FB10085	7/13/2023	7/28/2023	37,626.00			
982								Total:	\$301,008.00	
983										
984	FIRE & RESCUE CAP PROJ									
985	ATLANTIC EMERGENCY SOLUTIONS,	VEHICLE	2022 FORD F-550 4X4 ROAD RESCUE	I-1898	6/14/2023	7/7/2023	331,070.00			
986								Total:	\$331,070.00	
987										
988	FACILITIES CAP PROJ									
989	JAMES RIVER EQUIPMENT	MACHINERY AND EQUIPMENT	JOHN DEERE 325G CTL,SOURCEWELL	QUOTE#03250029	7/12/2023	7/14/2023	78,033.20			
990	JAMES RIVER EQUIPMENT	MACHINERY AND EQUIPMENT	JOHN DEERE 310L	QUOTE#03278237	7/12/2023	7/14/2023	122,460.95			
991	R.K. CHEVROLET, INC.	VEHICLE	RK Chevrolet Equinoxes	F234635	6/27/2023	7/7/2023	26,795.00			
992	R.K. CHEVROLET, INC.	VEHICLE	RK Chevrolet Equinoxes	F234636	6/27/2023	7/7/2023	26,795.00			

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna		From Date: 7/1/2023							
2	Accounts Payable List		To Date: 7/31/2023							
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
993	R.K. CHEVROLET, INC.	VEHICLE	RK Chevrolet Equinoxes	F234662	6/27/2023	7/7/2023	26,795.00			
994	R.K. CHEVROLET, INC.	VEHICLE	RK Chevrolet Equinoxes	F234646	7/5/2023	7/14/2023	26,795.00			
995	R.K. CHEVROLET, INC.	VEHICLE	RK Chevrolet Equinoxes	234816	7/18/2023	7/21/2023	49,710.00			
996								Total:	\$357,384.15	
997										
998	SCHOOL TRANSPORT CAP PROJ									
999	BLUE BIRD BUS SALES	VEHICLE	FCPS-RETROFIT 12 SCHOOL BUSES	R006007025:01	6/8/2023	7/14/2023	12,000.00			
1000								Total:	\$12,000.00	
1001										
1002	SCHOOL OPS & MAINT CAP PROJ									
1003	HONEYWELL INTERNATIONAL INC.	CONTRACT SERVICES	FCPS-CARYSBROOK ELEM.	5263826820	6/9/2023	7/14/2023	45,000.00			
1004	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FCPS- CENTRAL SEWER REPAIRS	4447	7/19/2023	7/28/2023	32,500.00			
1005								Total:	\$77,500.00	
1006										
1007										
								302 CAPITAL IMPROVEMENT	Fund Total:	\$1,078,962.15
1008	Fund # - 401 DEBT SERVICE									
1009	DEBT SERVICE - COUNTY									
1010	REGIONS BANK	ADMINISTRATIVE FEES	ANNUAL FEES FOR BOND SERIES	109044	4/27/2023	7/12/2023	500.00			
1011	REGIONS BANK	ADMINISTRATIVE FEES	ANNUAL FEE FOR BOND SERIES	109045	4/27/2023	7/12/2023	500.00			
1012	U.S. BANK OPERATIONS CENTER	2017 ENERGY PERFORMANCE	PRINCIPAL & INTEREST DUE	2314280	6/5/2023	7/3/2023	96,960.27			
1013	U.S. BANK OPERATIONS CENTER	2017 ENERGY PERFORMANCE	PRINCIPAL & INTEREST DUE	2314280	6/5/2023	7/3/2023	501,002.00			
1014	U.S. BANK OPERATIONS CENTER	ADMINISTRATIVE FEES	PRINCIPAL & INTEREST DUE	2314280	6/5/2023	7/3/2023	6,247.44			
1015								Total:	\$605,209.71	
1016										
1017	DEBT SERVICE - SCHOOLS									
1018	REGIONS BANK	VPSA SERIES 2012A INT	DEBT SRVC INT & PRIN SERIES 2012B	071023	5/1/2023	7/10/2023	22,600.00			
1019	REGIONS BANK	VPSA SERIES 2012A PRIN	DEBT SRVC INT & PRIN SERIES 2012B	071023	5/1/2023	7/10/2023	135,000.00			
1020	REGIONS BANK	VPSA SERIES 2012B INT	DEBT SRVC INT & PRIN SERIES 2012B	071023	5/1/2023	7/10/2023	935,293.75			
1021	REGIONS BANK	VPSA SERIES 2012B PRIN	DEBT SRVC INT & PRIN SERIES 2012B	071023	5/1/2023	7/10/2023	3,105,000.00			
1022	U.S. BANK OPERATIONS CENTER	G O SCH BOND 2005A INT	DEBT SERVICE INT SERIES 2005	2312440	6/2/2023	7/10/2023	25,709.96			
1023	U.S. BANK OPERATIONS CENTER	G O SCH BONDS 2005A PRIN	DEBT SERVICE INT SERIES 2005	2312440	6/2/2023	7/10/2023	359,985.00			
1024	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C INT	DEBT SRVC PRIN-SERIES 2014	2306255	5/25/2023	7/10/2023	56,910.00			
1025	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C PRIN	DEBT SRVC PRIN-SERIES 2014	2306255	5/25/2023	7/10/2023	305,000.00			
1026	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2021 INT	DEBT SERVICE INT-SERIES 2021	2315713	6/6/2023	7/10/2023	63,311.25			
1027								Total:	\$5,008,809.96	
1028										
1029										
								401 DEBT SERVICE	Fund Total:	\$5,614,019.67
1030	Fund # - 502 SEWER									

	A	B	C	D	E	F	G	H	I	J
1	County of Fluvanna			From Date: 7/1/2023						
2	Accounts Payable List			To Date: 7/31/2023						
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
1031	PALMYRA SEWER OPER EXPENSES									
1032	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	7712348080JUL23	6/27/2023	7/14/2023	43.39			
1033	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WWTP WASTEWATER	78553	6/22/2023	7/7/2023	271.70			
1034	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-WASTEWATER MONITORING	78712	7/6/2023	7/28/2023	220.00			
1035						Total:	\$535.09			
1036										
1037										
					502 SEWER	Fund Total:	\$535.09			
1038	Fund # - 505 FORK UNION SANITARY DISTRICT									
1039	FORK UNION SANITARY DISTRICT									
1040	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE/ MONTHLY DEBT	072523	7/25/2023	7/25/2023	4,252.52			
1041						Total:	\$4,252.52			
1042										
1043	FUSD OPERATIONAL EXPENSES									
1044	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL- 4308 JAMES MADISON	009004200003JUL	6/26/2023	7/14/2023	47.81			
1045	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE-15704 W RIVER RD	008866300000JUL	6/27/2023	7/14/2023	374.18			
1046	E.W. OWEN	LEASE/RENT	FUSD- MONTHLY WELL RENT	07012023	7/1/2023	7/7/2023	150.00			
1047	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-OMOHUNDRO WWTP	78581	6/26/2023	7/7/2023	18.70			
1048	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-MORRIS WTP WASTEWATER	78582	6/26/2023	7/7/2023	18.70			
1049	MOJOHNS, INC.	PURCHASE OF SERVICES	FUSD-FLUV CO WASTEWA ATER	29413	7/3/2023	7/14/2023	85.00			
1050	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	FUSD-WASTE CONTAINER P/U, ON	0410-000769829	6/30/2023	7/14/2023	259.69			
1051	SYDNOR HYDRO, INC.	BLDGS EQUIP REP & MAINT	FUSD-2ND UNPAID PORTION FOR	2216B- 2ND	1/31/2023	7/7/2023	2,349.40			
1052	SYDNOR HYDRO, INC.	CONTRACT SERVICES	FCPW-CHEMICALS & SAMPLES	3574	7/27/2023	7/28/2023	98.75			
1053	SYDNOR HYDRO, INC.	CONTRACT SERVICES	FUSD-FOR OPERATION OF FORK	3098	6/2/2023	7/28/2023	6,703.50			
1054	TRUSTPOINT INSURANCE, LLC	PROPERTY INSURANCE	BOS-POLICY#400NA9384 7/13/23-	473446	7/20/2023	7/28/2023	100.00			
1055	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE/ MONTHLY DEBT	072523	7/25/2023	7/25/2023	707.48			
1056	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS INTERNET AND	T458058	7/5/2023	7/7/2023	199.89			
1057						Total:	\$11,113.10			
1058										
1059										
					505 FORK UNION SANITARY	Fund Total:	\$15,365.62			
1060	Fund # - 510 ZION XR WATER & SEWER									
1061	ZION XR W&S EXPENSES									
1062	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK-JAMES MADISON HWY	275904-013JUL23	6/30/2023	7/7/2023	367.86			
1063	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS- JAMES MADISON HWY (ZXCR)	275904-015JUL23	6/30/2023	7/7/2023	395.00			
1064	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-RICHMOND (PRISON BOOSTER)	275904-017JUL23	6/30/2023	7/7/2023	529.72			
1065	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FCPW-FLUVA A/E SRVS RFP 2019-01	2293277	6/30/2023	7/14/2023	670.00			
1066	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-FLUV A/E SRVS RFP 2019-01	2293281	6/30/2023	7/14/2023	6,762.51			
1067	E-MERGE SYSTEMS INC	CONTRACT SERVICES	FUSD-PS GMS SERVICES	SIN032385	5/31/2023	7/28/2023	1,160.00			
1068	VIRGINIA DEPT OF CORRECTIONS	CONSTRUCTION	FUSD-WATER & WASTEWATER FOR	50WR2476301	7/11/2023	7/14/2023	251.48			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Zion Crossroads Water and Sewer Fund Capital Budget Carryover				
MOTION(s):	I move the Board of Supervisors approve the carry-over of the unexpended FY22 Zion Crossroads Water and Sewer Fund Capital Budget in the amount of \$1,960,995.12 and reappropriate that amount to the FY23 Zion Crossroads Water and Sewer Fund Capital Budget.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Effective July 1, 2022				
DISCUSSION:	<ul style="list-style-type: none"> At the end of FY22, the remaining Zion Crossroads Water and Sewer Capital Budget available was \$1,960,995.12. It is necessary to carry-over the budget, as the proceeds are restricted and taken out for the benefit of Zion Crossroads Water and Sewer project. The carry-over of budget amounts is for both the Phase 1 Zion Crossroads water and sewer system and the west waterline extension. 				
		FY22 Beginning Budget	FY22 Expended	FY23 Available Budget	
	Design / Build Construction	1,533,797.93	14,346.00	1,519,451.93	
	Professional Services	276,300.82	134,133.77	142,167.05	
	Permits and Inspections	0.00	0.00	0.00	
	Land / Right of Way Acquisition	0.00	0.00	0.00	
	Bond Issuance	0.00	0.00	0.00	
	Consulting	0.00	0.00	0.00	
	Legal Costs – County Attorney	52,000.00	72,429.83	-20,429.83	
	Advertising	0.00	0.00	0.00	
	Contingency	319,805.97	0.00	319,805.97	
	Postal Services	0.00	0.00	0.00	
	TOTALS	\$ 2,181,904.72	\$220,909.60	\$ 1,960,995.12	

FISCAL IMPACT:	None, as the debt proceeds were issued for this project in FY18 and additional proceeds were issued in FY21.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	FY23 Aid to Localities Funding – Fire Department				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$9,173 to the FY23 State Fire Program’s Aid to Localities pass-through funding.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Theresa McAllister, Management Analyst				
PRESENTER(S):	Theresa McAllister, Management Analyst				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Effective June 30, 2023				
DISCUSSION:	<ul style="list-style-type: none"> • Each locality in the Commonwealth receives annual funding to be passed on to the Fire Departments. • Aid to Localities funding is a formula based allocation. So the amount allocated is different each year. • The Commonwealth sends this funding to the County as a direct pass through to the Fire Departments. • For FY23, the funding amount is \$109,173, which is \$9,173 over the budgeted amount of \$100,000. 				
FISCAL IMPACT:	This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB M

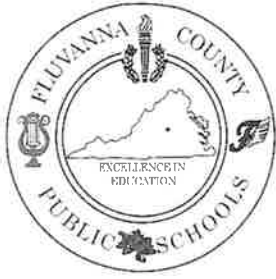
MEETING DATE:	August 16, 2023				
AGENDA TITLE:	FY23 Voluntary Contributions				
MOTION(s):	<p>I move the Board of Supervisors approve the following supplemental appropriations for FY23 Voluntary Contributions Program:</p> <ol style="list-style-type: none"> 1. \$200.00 – Transfer to the Parks & Recreation FY23 Budget 2. \$200.00 – Transfer to the Misc. Public School Donation FY23 Budget 3. \$600.00 – Transfer to the Sheriffs FY23 Budget 				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Theresa McAllister, Management Analyst				
PRESENTER(S):	Theresa McAllister, Management Analyst				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Effective June 30, 2023				
DISCUSSION:	<p>The Board of Supervisors approved the “Fluvanna County Voluntary Contributions Program Policy” on August 7th, 2013, with the program to become effective September 1st, 2013.</p> <p>The Voluntary Contributions Program has 100% of your contribution going to the department/agency selected – The money donated goes to directly support the area selected after it is appropriated by the Board of Supervisors.</p> <p>Contributions can be designated for any one of the six department/agencies noted below.</p> <ol style="list-style-type: none"> (1) County Government General Fund (2) Fluvanna County Public Schools (FCPS) (3) Parks and Recreation Department (4) Social Services Special Welfare Fund (5) Sheriff’s Department (6) County Library 				
FISCAL IMPACT:	This supplemental appropriation would authorize staff to appropriate the revenue to the specific donation general ledger account and expenditures as indicated above.				
POLICY IMPACT:	N/A				

LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB N

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	FY24 Schools Cafeteria Fund Supplemental Appropriation				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$448,877 in the FY24 Fluvanna County Public Schools Cafeteria budget.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Brenda Gilliam, FCPS Executive Director				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	<p>The School Cafeteria Fund initial appropriation for FY24 is \$1,676,898 which is the same as was appropriated for FY23.</p> <p>The School Board’s adopted Cafeteria budget for FY24 is \$2,125,775, an increase from FY23 of \$448,877 which accommodates the projected increase due to compensation related increases such as salary, VRS employer rate, health insurance increases, as well as the cost of food supplies and operating materials.</p> <p>Revenue for the School Cafeteria Fund derives from the sale of meals, USDA program reimbursement, and state funds.</p>				
FISCAL IMPACT:	See chart below				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Supplemental Appropriation Request				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Eric Dahl, County Administrator, Fluvanna County

FROM: Brenda Gilliam, Executive Director for Instruction and Finance

Cc: Dr. Peter Gretz, Superintendent Fluvanna County Public Schools
Dr. Don Stribling, Executive Director Fluvanna County Public Schools
Tori Melton, Fluvanna County, Finance Director
Gwen Jones, Cafeteria Supervisor
Amanda Settle, Budget Analyst

DATE: July 27, 2023

RE: Supplemental Appropriation Request

In review of the cafeteria enterprise fund, it has been determined that the funds budgeted to not meet the current needs. It is requested the funds be appropriated to the Cafeteria Enterprise account as an increase in funds as outlined below:

Enterprise- \$448,877.00
Total= \$448,877.00

Funding Source	Year	Type	Category	Amount	Expiration
Enterprise Fund	2024	State, Federal, and Other Local	Cafeteria	\$448,877.00	06/30/2024
				\$448,877.00	

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB O

MEETING DATE:	August 16, 2023																																		
AGENDA TITLE:	FY24 FCPS Grants Supplemental Appropriation																																		
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$83,158.84 to the Fluvanna County Public Schools FY24 budget for funds received from Federal sources.																																		
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):																																
		X																																	
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																														
				X																															
STAFF CONTACT(S):	Tori Melton, Director of Finance Brenda Gilliam, Executive Director for Instruction and Finance																																		
PRESENTER(S):	Brenda Gilliam, Executive Director for Instruction and Finance																																		
RECOMMENDATION:	I recommend approval of the motion as stated above.																																		
TIMING:	Routine																																		
DISCUSSION:	<p>Fluvanna County Public Schools has received \$83,158.84 in new FY24 grant funding from State and Local revenue sources that were not included in the FY24 budget. The supplemental appropriation breakdown is provided on the FCPS request enclosed. The below tables show the change in the FY24 FCPS budget:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #d9ead3;">Revenue Category</th> <th style="background-color: #d9ead3;">FY24 Adopted</th> <th style="background-color: #d9ead3;">FY24 Revised</th> <th style="background-color: #d9ead3;">FY24 Request</th> <th style="background-color: #d9ead3;">FY24 Revised (NEW Total)</th> </tr> </thead> <tbody> <tr> <td>Local - County</td> <td style="text-align: right;">21,928,526</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: right;">21,928,526</td> </tr> <tr> <td>Other Local</td> <td style="text-align: right;">450,000</td> <td style="text-align: center;">-</td> <td style="text-align: right;">23,428.84</td> <td style="text-align: right;">473,428.84</td> </tr> <tr> <td>State</td> <td style="text-align: right;">28,367,172</td> <td style="text-align: center;">-</td> <td style="text-align: right;">59,730.00</td> <td style="text-align: right;">28,426,902</td> </tr> <tr> <td>Federal</td> <td style="text-align: right;">2,494,800</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: right;">2,494,800</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">53,240,498</td> <td style="text-align: center;">-</td> <td style="text-align: right;">83,158.84</td> <td style="text-align: right;">53,323,656.84</td> </tr> </tbody> </table>					Revenue Category	FY24 Adopted	FY24 Revised	FY24 Request	FY24 Revised (NEW Total)	Local - County	21,928,526	-	-	21,928,526	Other Local	450,000	-	23,428.84	473,428.84	State	28,367,172	-	59,730.00	28,426,902	Federal	2,494,800	-	-	2,494,800	TOTAL	53,240,498	-	83,158.84	53,323,656.84
Revenue Category	FY24 Adopted	FY24 Revised	FY24 Request	FY24 Revised (NEW Total)																															
Local - County	21,928,526	-	-	21,928,526																															
Other Local	450,000	-	23,428.84	473,428.84																															
State	28,367,172	-	59,730.00	28,426,902																															
Federal	2,494,800	-	-	2,494,800																															
TOTAL	53,240,498	-	83,158.84	53,323,656.84																															
FISCAL IMPACT:	<p>Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures by \$83,158.84 as outlined in the above table.</p> <p>There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until December 2023.</p>																																		

POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FCPS Supplemental Appropriation Request				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Eric Dahl, County Administrator, Fluvanna County

FROM: Brenda Gilliam, Executive Director for Instruction and Finance

Cc: Dr. Peter Gretz, Superintendent Fluvanna County Public Schools
 Dr. Don Stribling, Executive Director Fluvanna County Public Schools
 Tori Melton, Fluvanna County, Finance Director
 Sheriff Eric Hess, Fluvanna County Sheriff's Office
 Captain Von Hill, Fluvanna County Sheriff's Office

DATE: August 9, 2023

RE: Revised Supplemental Appropriation Request

Fluvanna County has received a grant for School Security Officers (SSO) that were not included in the FY2024 budget. The provisions of this grant require that the staff members be employees of Fluvanna County Public Schools. The grant covers salary costs, but not associated fringe benefits.

It is requested the funds be appropriated to the Schools as an increase in funds as outlined below:

State- \$59,730.00
 Local- \$23,428.84
Total= \$83,158.84

Funding Source	Year	Type	Category	Amount	Expiration
Virginia Department of Criminal Justice Services	2024	State and Local	Operations	\$83,158.84	06/30/2024
				\$83,158.84	

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB P

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Virginia Department of Emergency Management FY25 E-911 PSAP Education Program grant award.				
MOTION(s):	1) I move to authorize submission of the Virginia Department of Emergency Management (VDEM) FY'25 E-911 PSAP Education Program grant application and if awarded, accept an award in the amount of \$4,000 to fund educational training for the Sheriff's Office E911 Center staff. 2) Further, I move to authorize the County Administrator to execute contracts and agreements associated with this grant, subject as to form by the County Attorney; and authorize a supplemental appropriation for the FY'25 E 9-1-1 in the amount of \$4,000 to revenue and expenditure accounts assigned by Finance.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	Strategic Initiative E1	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff				
PRESENTER(S):	Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff				
RECOMMENDATION:	Ratify and accept the Virginia Department of Emergency Management FY'25 E-911 PSAP Education Program grant.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> Grant funds will be used for education/training that is specific to 9-1-1 public safety communications. Grant funds may include conferences and/or coursework. 				
FISCAL IMPACT:	<ul style="list-style-type: none"> State grant award of \$4,000. This state grant award is to be used by the E-911 Center for lodging, registration, and meal costs associated with training for E-911 staff. Award period: July 1, 2024 to June 30, 2025. No additional match funding is required. No extensions are allowed. 				
POLICY IMPACT:	Training will enhance the skill set of the E-911 staff.				
LEGISLATIVE HISTORY:	This grant was previously awarded to the E-911 Center in FY'13, FY'14, FY'15, FY'16, FY'17, FY'18, FY'19, FY'20, FY'21, FY'22, FY'23 and FY'24				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



Virginia Department of
Emergency Management

PSAP Grant Program for PSAP Education Guidelines FY25



TABLE OF CONTENTS

INTRODUCTION	3
PSAP Grant Committee (PGC)	3
Auditing	4
Errors.....	4
Definitions	5
INTRODUCTION: PSAP EDUCATION PROGRAM (PEP)	6
Purpose.....	6
Eligibility	6
Grant Cycle	6
How to Apply/Deadline	6
Funding Amounts	7
Grant Award Amendments	7
Grant Progress Reports.....	7
Grant Award Extension	7
PSAP EDUCATION PROGRAM (PEP) BRIEF	8
Purpose.....	8
Funding Allocation.....	8
Program Concept.....	8
Goals and Objectives.....	9
FY25 PSAP GRANT APPLICATION FOR PEP	10
PAYMENT REQUEST AND CLOSE OUT	11
Payment Request Process	11
FY25 Funding Reimbursement Form	13
Grant Award Closure	13
APPENDIX A: FY25 PEP APPLICATION	14
APPENDIX B: VIRGINIA PRIMARY PSAPS	18



INTRODUCTION

Virginia PSAP Grant Programs financially assist primary PSAPs. Funding is made available through the Code of Virginia and administered by the Board. Funding is limited to those projects that fall within the programmatic areas identified in the guidelines for a fiscal year. As a result, requests from PSAPs for exceptions to the guidelines are discouraged.

The PSAP Grant Program has been established in the Code of Virginia, §56-484.17(D):

Wireless E-911 Fund; uses of Fund; enforcement; audit required:

... 40 percent of the Fund shall be distributed to PSAPs or on behalf of PSAPs based on grant requests received by the Board each fiscal year. The Board shall establish criteria for receiving and making grants from the Fund, including procedures for determining the amount of a grant and payment schedule; however, priority shall be given to grants that support the deployment and sustainment of NG9-1-1.

PSAP Grant Committee (PGC)

The Board chair makes appointments to the PSAP Grant Program's Grant Committee. Membership to the PGC is staggered and appointments are made for three-year terms. Members can be reappointed for only one additional consecutive term. Committee members serve at the discretion of the Board's chairperson. At all times, the Grant Committee membership shall consist of at least two Board members.

Members of the Grant Committee should adequately represent the geographic diversity of the Commonwealth, the varied operational capacities of Virginia primary PSAPs, and public safety professional organizations. Accordingly, a nine-person Grant Committee is established consisting of the following individuals:

- Two Board members (one of which will chair the committee)
- Four primary PSAP representatives (two of which will represent APCO and NENA)
- Three at-large members

Members with the same organizational affiliation will have different reappointment and replacement schedules:

- Replacement/Reappointment Schedule 1:
 - one Board member (co-chair)
 - two primary PSAP representatives (one of which will represent APCO)
 - and two at-large members

- Replacement/Reappointment Schedule 2:
 - one Board member (chair)
 - two primary PSAP representatives (one of which will represent NENA)
 - and one at-large member

Each year, in anticipation of the upcoming grant application cycle, the Grant Committee recommends grant guidelines and funding priorities. The Grant Committee will also make recommendations to the Board regarding the development of any criteria for awarding grants, and the proposal of any necessary changes to the administration of the PSAP Grant Program.

The Grant Committee will meet multiple times a year to evaluate all complete and eligible applications. Furthermore, the committee has the discretion to make case by case evaluations and recommendations for approval or disapproval of all submitted applications.

Auditing

The Board shall audit funding received by all recipients to ensure that it was utilized in accordance with the award requirements. If it is determined that the funding was misused, or if the guidelines were not adhered to, the commonwealth may take appropriate action to the extent permitted by law, including, and not limited to, requiring the return of the funds.

Errors

If NGS staff discovers that a funding or grant award is not consistent with Board action, NGS staff will notify the PSAP by email about the error and take corrective action.

Definitions

GIS Education and Training – PEP awards may support education and training that further the readiness or ability of locality GIS skills to support PSAP GIS needs such as GIS address points, road centerlines, and emergency service and PSAP polygons. Examples include: classes or workshops in creating, editing, and maintaining spatial data used by the PSAP; training on new software used to maintain spatial data used by the PSAP; training that expands methods or techniques of extracting, transforming, and loading (ETL) spatial data for the PSAP or the interoperability of spatial data between systems to meet PSAP needs, such as python or web services training; registration/training fees, lodging, and per diem. GIS education and training opportunities may be in-person, virtual, or by access to a Subscription-Based Learning Program.

Multi-jurisdictional Agreement (MJA) – A document, signed by appropriate representatives of all PSAPs/localities planning to participate in a multi-jurisdictional PSAP education or training project. It defines their working relationship and commitment to the project. The MJA must be included with the grant application.

Multi-Jurisdictional Projects – A project in which two or more primary PSAPs participate. For the purpose of these grant guidelines, these are multi-jurisdictional PEP projects.

Primary Public Safety Answering Point – means a PSAP that receives the initial wireless E-911 call as recognized by the Virginia E-911 Services Board as eligible to receive wireless funding. Only these specific PSAPs may participate in the PSAP Grant Program.

Public Safety Answering Point (PSAP) – A facility equipped and staffed on a 24-hour basis to receive and process E9-1-1 calls or that intends to receive and process E9-1-1 calls and has notified commercial mobile radio service (CMRS) providers in its jurisdiction of its intention to receive and process such calls.

Subscription Based Learning Programs – Online 9-1-1 and GIS education/training events that are purchased on a monthly or yearly basis.

Wireless E-911 Fund – A dedicated fund consisting of all moneys collected pursuant to the Wireless E-911 surcharge, as well as any additional funds otherwise allocated or donated to the Wireless E-911 Fund.

INTRODUCTION: PSAP EDUCATION PROGRAM (PEP)

Purpose

Virginia PSAPs have requested a grant program to provide funding for PSAP personnel, and those who support local 9-1-1 operations, to attend 9-1-1 and GIS educational and training opportunities.

Eligibility

Any Virginia primary PSAP is eligible to apply for and receive funding for FY25. Secondary PSAPs are not eligible for funding. Grant funds are to be used to supplement the portion of local governments' budgets, not to supplant funds.

Grant Cycle

The FY25 PSAP Grant programs are available in an award period that runs consistent with the Commonwealth of Virginia's fiscal year.

- The FY25 grant application cycle begins on July 1, 2023 and will remain open until 5:00 pm on October 2, 2023.
- Applications will be reviewed at the November 02, 2023 PSAP Grant Committee meeting.
- The 9-1-1 Services Board will vote on FY25 applications at the November 09, 2023 meeting.
- Written notification of awards will occur in November 2023.
- The award period is July 1, 2024 to June 30, 2025.
- All grant funds must be expended by the end of the grant award period.

PEP grants are not eligible for extensions.

How to Apply/Deadline

The FY25 application cycle begins on July 1, 2023. Applications for the PEP must be submitted electronically to PSAPGrants@vdem.virginia.gov using the appropriate form with copy to the Regional Coordinator in accordance with the established submission schedule. An email receipt notification will be sent to the email address listed on the application. After the close of the application cycle, a Grant ID will be assigned and sent to the email address listed on the application received. Incomplete applications will not be accepted for consideration.

Funding Amounts

Approved grants in this program are eligible for:

- \$4,000 per primary PSAP for individual PEP requests
- \$5,000 per primary PSAP for multi-jurisdictional PEP requests

Grant Award Amendments

Funding award amendments are not typically issued. If there is a need to change the focus of the project from its original intended use, the PSAP can work with the Program Manager for review.

Grant Progress Reports

The PEP awards do not require progress reports.

Grant Award Extension

The PEP awards are one-year grants. A grant award extension is not applicable to the PEP program awards.

PSAP EDUCATION PROGRAM (PEP) BRIEF

Purpose

Any Virginia primary PSAP is eligible to apply for and receive funding from the FY25 PEP. Secondary PSAPs are not eligible for PEP funding. Grant funds are to be used to supplement the portion of local governments' budgets, nor to supplant funds.

Funding Allocation

PSAPs have two funding options:

- \$4,000 per primary PSAP for individual PEP requests
- \$5,000 per primary PSAP for multi-jurisdictional PEP requests

Multi-jurisdictional PSAP education or training projects require that one eligible primary PSAP act as the "host" for the initiative. The "host" will be the fiscal agent responsible for fulfilling all grant requirements. All jurisdictions participating must be identified in a MJA signed by all parties. PSAPs may receive an award for an individual PEP grant and participate in a multi-jurisdictional PEP grant in the FY25 grant cycle. However, the multi-jurisdictional PEP grant award cannot be used to supplement an individual PEP grant award that has been exhausted during the grant award period.

Example: If PSAP A receives an individual PEP grant award, the PSAP will receive an award of \$4,000. If PSAP A also participates in a multi-jurisdictional PEP grant award, PSAP A will receive an additional \$5,000 as a participating PSAP. PSAP B will receive \$5,000 (plus \$4,000, if they also received an individual PEP grant award).

If a PSAP or hosting locality spends more than the above amounts, reimbursement will be made up to these amounts.

Program Concept

The PEP funds registration/training fees, lodging (including self-parking, if charged), per diem (meals and incidental expenses for conferences and

training opportunities), required training course material, and certifications. Life-saving courses or training must be provided by instructors certified by the American Red Cross or American Heart Association. Reimbursement for per diem requires an overnight stay. Reimbursement will only be made at the posted rate effective on the date of the training, plus applicable state and occupancy taxes based on the Commonwealth of Virginia Travel Guidelines (based on [GSA Per Diem Rates](#)). GSA Trip Calculator is available for lodging and per diem calculation here - [Trip Calculator](#).

Goals and Objectives

The PEP is designed so that all primary PSAPs will take advantage of in-person and online opportunities including subscription-based learning programs. Education and training must be related to technology adoptions, ongoing management of technology hardware/software, career development specific to Public Safety Communications (PSC) and/or GIS personnel, knowledge and skill development for the creation, maintenance, and management of GIS data required for use in the PSAP, and other relevant matters. (See "GIS Education and Training" under the Definitions section for examples of allowable GIS education and training.)

Implementation

PSAPs may apply for one year of funding in the July 2023 – September 2023 window for the July 2024 – June 2025 award period.

Outcomes/Evaluation

Grantees are expected to have completed the training or attended the event as a condition of reimbursement. The payment request and any required reporting must be submitted no later than July 31, 2025 at 5:00 pm.

FY25 PSAP GRANT APPLICATION FOR PEP

See the application in Appendix A. Send the completed grant application to the PSAPGrants@vdem.virginia.gov electronic mailbox. An email receipt notification will be sent to the email address listed on the application. After the close of the application cycle, a Grant ID will be assigned and sent to the email address listed on the application received. Incomplete applications will not be accepted for consideration.

PAYMENT REQUEST AND CLOSE OUT

Payment Request Process

The PEP uses a cost recovery method of funding. The grant award recipient will pay the costs of all allowable expenses.

During the grant award period, in order to receive reimbursement, the grantee must submit:

- Completed reimbursement form
- Copy of invoice itemizing covered expenses

Itemized invoices are the only acceptable documentation. Non-itemized invoices are not acceptable. Neither are agency fiscal or financial system documentation of payment, purchase orders, or contract quotes.

To the extent practical, a single reimbursement request should be submitted for the PEP.

In the event that additional documentation is required from the grantee to process the payment reimbursement request, the Program Manager shall make the first contact with the grantee to request the information. Generally, such requests will be made by email, but can be made by telephone if easier with an email follow up for documentation. The Regional Coordinator for the locality will be copied on the request and follow up emails. The payment request will be held until the additional information is provided and not be partially paid, unless requested by the PSAP.

- If the required information is not received from the grantee within ten (10) business days of the request for additional information, the Program Manager will alert the Regional Coordinator for that locality to follow up with the grant recipient. The Regional Coordinator will contact the grant recipient to determine the cause for the delay in response and work with the Program Manager to determine a path forward to getting the required information or rejecting the request.
- If the required information is not received by the Program Manager within twenty (20) business days of the request for additional information, the Program Manager will alert the PSC Coordinator. The PSC Coordinator will determine if additional action is necessary.

- If the required information is not received by the Program Manager within thirty (30) business days of the request for additional information, the Program Manager will summarily reject the payment reimbursement request with an email to the grant recipient, copying the responsible Regional Coordinator and PSC Coordinator, asking them to resubmit the request when all of the required information is available.

Reimbursement payment requests received without all required receipts will be considered null submissions after 30 business days of notification and non-receipt of required documentation.

In addition, grant payment requests will be held until all reports or other Board required information are received.



APPENDIX A: FY25 PEP APPLICATION

Send the completed grant application to the PSAPGrants@vdem.virginia.gov electronic mailbox. An email receipt notification will be sent to the email address listed on the application. After the close of the application cycle, a Grant ID will be assigned and sent to the email address listed on the application received. Incomplete applications will not be accepted for consideration.

Application

INDIVIDUAL PEP GRANT

MULTI-JURISDICTIONAL PEP GRANT

PSAP/HOST PSAP NAME: Fluvanna County Sheriff's Office – E911

CONTACT TITLE: Director of Communications and Technology

CONTACT FIRST NAME: Michael

CONTACT LAST NAME: Grandstaff

ADDRESS 1: 160 Commons Blvd

ADDRESS 2: PO BOX 113

CITY: Palmyra

ZIP CODE: 22963

CONTACT EMAIL: mgrandstaff@fluvannasheriff.com

CONTACT PHONE NUMBER: 434-591-2005

CONTACT MOBILE NUMBER: 434-305-0744

CONTACT FAX NUMBER: [Click here to enter text](#)

REGIONAL COORDINATOR: Amy Ozeki

FINANCIAL DATA

AMOUNT REQUESTED: \$ \$4,000

(NOTE: The amount requested should be a reasonable estimate of total training expenses including hotel registration, conference registration, online training registration, certification, and/or per diem (if applicable) for all anticipated participating personnel.)

HOST PSAP AND PARTICIPATING PSAPS (if a multi-jurisdictional PEP application)



STATE PROFESSIONAL ORGANIZATION CONFERENCES

If the primary purpose of this PEP application is to send PSAP and or GIS personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:

Virginia GIS Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: [Click here to enter text](#)

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

Virginia APCO Fall Conference/Winter Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 4

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

Virginia NENA Spring Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 4

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

By checking this box, the applicant acknowledges that the education/training is specific to 9-1-1 and/or GIS and it will benefit the employees and/or PSAP by using the funds to take advantage of opportunities to foster and enhance consistent knowledge and awareness of current and advancing 9-1-1 and GIS public safety communications standards, issues, procedures, practices, technologies and other relevant matters.

OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

If this application includes educational/training opportunities other than the annual state professional organization conferences, or is a multi-jurisdictional PEP application, please complete the following. (NOTE: Additional pages may be submitted for multiple training opportunities other than the annual state professional organization conferences.)

EDUCATION/TRAINING TITLE/EVENT: Click here to enter text

DATES: Click here to enter text

LOCATION: Click here to enter text

ESTIMATED NUMBER OF PERSONNEL ATTENDING:

TOTAL ESTIMATED BUDGET OF TRAINING/EVENT:

PER DIEM REQUESTED (allowable meals only):

ONLINE TRAINING OPPORTUNITIES

SUBSCRIPTION BASED TRAINING OPPORTUNITIES

COMPREHENSIVE PROJECT DESCRIPTION

Describe how the education/training is 9-1-1 and/or GIS specific and how it will benefit the employees and/or PSAP.

Click here to enter text

EVALUATION

Describe the evaluation process to determine if participation in this 9-1-1/GIS education/training benefited the employees and/or PSAP.

Click here to enter text

APPENDIX B: VIRGINIA PRIMARY PSAPS

VDEM Region	PSAP	Included PSAPs
7	Alexandria	
6	Alleghany	Clifton Forge
1	Amelia	
3	Amherst	
3	Appomattox	
7	Arlington	
3	Augusta	
6	Bath	
6	Bedford	Bedford City
4	Bland	
6	Botetourt	
4	Bristol City	
1	Brunswick	
4	Buchanan	
3	Buckingham	
3	Campbell	
2	Caroline	
1	Charles City	
3	Charlotte	
3	Charlottesville	Albemarle/UVA
5	Chesapeake	
1	Chesterfield	
2	Clarke	
1	Colonial Heights	
6	Covington City	
6	Craig	
2	Culpeper	
3	Cumberland	

6	Danville City	
4	Dickenson	
1	Dinwiddie	
5	Eastern Shore	Accomack/ Chincoteague/ Northampton
1	Emporia City	
1	Essex	
7	Fairfax County	Fairfax City/Vienna
3	Farmville	Prince Edward
2	Fauquier	
6	Floyd	
3	Fluvanna	
6	Franklin City	
5	Franklin County	
2	Frederick	
2	Fredericksburg	
4	Giles	
5	Gloucester	
1	Goochland	
2	Greene	
1	Greensville	
3	Halifax	South Boston
5	Hampton City	
1	Hanover	
3	Harrisonburg/Rockingham	Harrisonburg
1	Henrico	
6	Highland	
1	Hopewell City	
5	Isle of Wight	
1	King And Queen	
2	King George	
1	King William	West Point

5	Lancaster	
4	Lee	
7	Loudoun	
2	Louisa	
3	Lunenburg	
3	Lynchburg City	
2	Madison	
7	Manassas City	
7	Manassas Park City	
6	Martinsville	Henry
5	Mathews	
3	Mecklenburg	
5	Middlesex	
3	Nelson	
1	New Kent	
6	New River Valley	Christiansburg/ Blacksburg/ Montgomery
5	Newport News	
5	Norfolk City	
5	Northumberland	
4	Norton City	
1	Nottoway	
2	Orange	
2	Page	
6	Patrick	
1	Petersburg	
6	Pittsylvania	
5	Portsmouth	
1	Powhatan	
1	Prince George	
7	Prince William	
4	Pulaski	
4	Radford City	

2	Rappahannock	
1	Richmond City	
5	Richmond County	
6	Roanoke City	
6	Roanoke County	
6	Rockbridge	Lexington
4	Russell	
6	Salem City	
4	Scott	
2	Shenandoah	
4	Smyth	
5	Southampton	
2	Spotsylvania	
7	Stafford	
3	Staunton City	
5	Suffolk City	
5	Surry	
1	Sussex	
4	Tazewell	
4	Twin County (Galax)	Carroll/Grayson
5	Virginia Beach	
2	Warren	
4	Washington	
3	Waynesboro	
5	Westmoreland	
2	Winchester	
4	Wise	
4	Wythe	Wytheville
5	York	Williamsburg/ Poquoson

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB Q

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Virginia Department of Emergency Management FY24 PSAP Grant Program for Staffing Recognition				
MOTION(s):	<p>1) I move to authorize submission of the Virginia Department of Emergency Management (VDEM) FY24 E-911 PSAP Grant Program for Staffing Recognition grant application and if awarded, accept an award in the amount of \$47,500 to fund one-time staff recognition bonuses for the Sheriff's Office E911 Center staff.</p> <p>2) Further, I move to authorize the County Administrator to execute contracts and agreements associated with this grant, subject as to form by the County Attorney; and authorize staff recognition payments from the FY24 E 911 Full-time line in the amount of \$47,500 by Finance. Which will be reimbursed by VDEM after expenditure if the grant is approved.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff				
PRESENTER(S):	Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff				
RECOMMENDATION:	Ratify and accept the Virginia Department of Emergency Management FY24 E-911 PSAP Grant Program for Staffing Recognition.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> Grant funds will be used for a one-time PSAP staffing recognition bonus in the amount of \$2,500 for each full-time certified Communications Division employee and \$1,250 for each part-time certified Communications Division Employee 				
FISCAL IMPACT:	<ul style="list-style-type: none"> State grant award up to \$47,500. Award period: Sept. 2023 to June 2024. No additional match funding is required. No extensions are allowed. 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	This is a new one-time recognition grant, no history, Fluvanna County has received annual education grants from VDEM.				
ENCLOSURES:	PSAP Grant Program for Staffing Recognition Guidelines				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Virginia Department of
Emergency Management

PSAP Grant Program for Staffing Recognition Guidelines

FY24



TABLE OF CONTENTS

INTRODUCTION.....	3
PSAP Grant Committee (PGC)	3
Auditing	4
Errors	4
Definitions	5
INTRODUCTION TO THE STAFF RECOGNITION FUNDING PROGRAM.....	6
Purpose	6
Eligibility	6
Grant Cycle	6
How to Apply/Deadline	6
Funding Amounts	7
Grant Award Amendments	7
Grant Progress Reports	7
Grant Award Extension	7
STAFF RECOGNITION FUNDING PROGRAM BRIEF	8
Purpose	8
Funding Allocation	8
Program Concept.....	8
Goals and Objectives.....	9
Implementation.....	9
Outcomes/Evaluation	9
PAYMENT REQUEST AND CLOSE OUT	10
Payment Request Process	10
FY24 Funding Reimbursement Form	12
Grant Award Closure	13
APPENDIX A: FY24 PSAP GRANT APPLICATION FOR THE STAFFING RECOGNITION FUNDING PROGRAM	14
APPENDIX B: VIRGINIA PRIMARY PSAPs.....	16



INTRODUCTION

Virginia PSAP Grant Programs financially assist primary PSAPs. Funding is made available through the Code of Virginia and administered by the Board. Funding is limited to those projects that fall within the programmatic areas identified in the guidelines for a fiscal year. As a result, requests from PSAPs for exceptions to the guidelines are discouraged.

The PSAP Grant Program has been established in the Code of Virginia, §56-484.17(D):

Wireless E-911 Fund; uses of Fund; enforcement; audit required:

... 40 percent of the Fund—shall be distributed to PSAPs or on behalf of PSAPs based on grant requests received by the Board each fiscal year. The Board shall establish criteria for receiving and making grants from the Fund, including procedures for determining the amount of a grant and payment schedule; however, priority shall be given to grants that support the deployment and sustainment of NG9-1-1.

PSAP Grant Committee (PGC)

The Board chair makes appointments to the PSAP Grant Program's Grant Committee. Membership to the PGC is staggered and appointments are made for three-year terms. Members can be reappointed for only one additional consecutive term. Committee members serve at the discretion of the Board's chairperson. At all times, the Grant Committee membership shall consist of at least two Board members.

Members of the Grant Committee should adequately represent the geographic diversity of the Commonwealth, the varied operational capacities of Virginia primary PSAPs, and public safety professional organizations. Accordingly, a nine-person Grant Committee is established consisting of the following individuals:

- Two Board members (one of which will chair the committee)
- Four primary PSAP representatives (two of which will represent APCO and NENA)
- Three at-large members

Members with the same organizational affiliation will have different reappointment and replacement schedules:

- Replacement/Reappointment Schedule 1:
 - one Board member (co-chair)
 - two primary PSAP representatives (one of which will represent APCO)
 - and two at-large members
- Replacement/Reappointment Schedule 2:
 - one Board member (chair)
 - two primary PSAP representatives (one of which will represent NENA)
 - and one at-large member

Each year, in anticipation of the upcoming grant application cycle, the Grant Committee recommends grant guidelines and funding priorities. The Grant Committee will also make recommendations to the Board regarding the development of any criteria for awarding grants, and the proposal of any necessary changes to the administration of the PSAP Grant Program.

The Grant Committee will meet multiple times a year to evaluate all complete and eligible applications. Furthermore, the committee has the discretion to make case by case evaluations and recommendations for approval or disapproval of all submitted applications.

Auditing

The Board shall audit funding received by all recipients to ensure that it was utilized in accordance with the award requirements. If it is determined that the funding was misused, or if the guidelines were not adhered to, the commonwealth may take appropriate action to the extent permitted by law, including, and not limited to, requiring the return of the funds.

Errors

If NGS staff discovers that a funding or grant award is not consistent with Board action, NGS staff will notify the PSAP by email about the error and take corrective action.

Definitions

Public Safety Answering Point (PSAP) – A facility equipped and staffed on a 24-hour basis to receive and process E9-1-1 calls or that intends to receive and process E9-1-1 calls and has notified commercial mobile radio service (CMRS) providers in its jurisdiction of its intention to receive and process such calls.

Wireless E-911 Fund – A dedicated fund consisting of all moneys collected pursuant to the Wireless E-911 surcharge, as well as any additional funds otherwise allocated or donated to the Wireless E-911 Fund.

INTRODUCTION TO THE STAFF RECOGNITION FUNDING PROGRAM

Purpose

The PSAP Staffing Recognition Funding Program was requested by Virginia PSAPs to help address the staffing crisis experienced by Virginia PSAPs.

Eligibility

Any Virginia primary PSAP is eligible to apply for and receive funding for FY24. Virginia State Police (VSP) dispatch positions and local law enforcement dispatch positions that receive Wireless E-911 funding are also eligible. Secondary PSAPs are not eligible for funding. A PSAP or locality may only apply once for the PSAP Staffing Recognition Program.

Grant Cycle

The FY24 PSAP Grant programs are available in an award period that runs consistent with the Commonwealth of Virginia's fiscal year.

- The FY24 grant application cycle begins on July 1, 2023 and will remain open until 5:00 pm on August 15, 2023.
- Applications will be reviewed at the August 29, 2023 PSAP Grant Committee meeting.
- The 9-1-1 Services Board will vote on FY24 applications at the September 14, 2023 meeting.
- Written notification of awards will occur in September 2023.
- The award period is September 14, 2023 to June 30, 2024.
- All grant funds must be expended by the end of the grant award period.

PSAP Staffing Recognition Funding program grants are not eligible for extensions.

How to Apply/Deadline

The FY24 application cycle begins on July 1, 2023. Applications for the Data Enhancement programs must be submitted electronically to PSAPGrants@vdem.virginia.gov using the appropriate form with copy to the Regional Outreach Manager by 5:00 pm on August 15, 2023. An email receipt notification will be sent to the email address listed on the application. After the close of the application cycle, a Grant ID will be assigned and sent

to the email address listed on the application received. Incomplete applications will not be accepted for consideration.

Funding Amounts

PSAP Staffing Recognition funding is based on an approved full-time equivalent (FTE) rate. The amount each PSAP is eligible for is calculated by applying this FTE rate to the total pre-determined FTE authorization for each eligible staffing category. Funding amounts are \$2,500 per each eligible full-time employee and \$1,250 per each eligible part-time employee.

Grant Award Amendments

Funding award amendments are not typically issued. If there is a need to change to focus of the project from its original intended use, the PSAP can work with the Program Manager for review.

Grant Progress Reports

PSAP Staffing Recognition Funding program awards do not require a progress report.

Grant Award Extension

The PSAP Staffing Recognition Funding program awards are a one-year grant and not eligible for grant award extensions.

STAFF RECOGNITION FUNDING PROGRAM BRIEF

Purpose

Provide one-time funding to PSAPs to enable them to recognize and retain their telecommunicators.

Funding Allocation

PSAPs may request \$2,500 for each full-time grant eligible position and \$1,250 for each part-time grant eligible position.

Program Concept

Virginia PSAPs are experiencing a staffing crisis. The 9-1-1 Services Board wants to demonstrate its support for the 9-1-1 community and help to alleviate this staffing crisis by providing one-time funding to PSAPs to enable them to recognize and retain their telecommunicators.

Grant eligible position categories:

- A. Authorized full-time 9-1-1 dispatcher/telecommunicator positions, including vacancies
- B. Approved full-time 9-1-1 dispatcher/telecommunicator over hire positions
- C. Authorized full-time PSAP managers, supervisors, and administrative employees who are certified and actively work on the 9-1-1/operations floor as part of their primary duties or as required during staffing shortages or emergencies
- D. Authorized part-time 9-1-1 dispatcher/telecommunicator positions
- E. Authorized full-time and part-time VSP #77 dispatcher/telecommunicator positions, supervisors, and administrative employees who are certified and actively work on the VSP dispatch operations floor as part of their primary duties or as required during staffing shortages or emergencies
- F. Authorized part-time VSP #77 dispatcher/ telecommunicator positions

- G. Authorized local law enforcement dispatch positions that receive Wireless E-911 funding through the Office of Administrative Compensation Board that are not already eligible for this grant opportunity by inclusion with a primary PSAP

Goals and Objectives

Assist Virginia PSAPs to improve retention of 9-1-1 staff by allocating funding on an equity basis to PSAPs to recognize all that “wear the headset.”

Implementation

PSAPs may apply for one-time funding in the July 1, 2023 – August 15, 2023 window for the September 2023 – June 2024 award period. The application is required to include a staffing recognition project plan that lists number of agency authorized employees for each category, funding amount requested for each category, total funding amount requested, and anticipated timeline for recognition project.

Awardees shall submit invoice related to their staffing recognition project plan for reimbursement up to the awarded amount. This invoice should include total payment amounts and number of employees for each category that received staffing recognition payment.

Outcomes/Evaluation

Grantees must certify that the items included in the staffing recognition project plan were completed as a condition for reimbursement. Certification from local CFO confirming staffing recognition plan implementation is also required for reimbursement. Initial project plan submitted cannot be changed without board approval. Grant is not intended to supplement other funding/grant programs that benefit telecommunicators.

PAYMENT REQUEST AND CLOSE OUT

Payment Request Process

The Staffing Recognition Funding Program uses a cost recovery method of funding. The grantee will pay the costs of all allowable expenses.

During the grant award period, in order to receive reimbursement, the grantee must submit:

Element	All Payment Requests Except the Final Request	Final Payment Request
Completed reimbursement form	Yes	Yes
Copy of invoice itemizing total payment amounts and number of employees for each category that received staffing recognition payment.	<ul style="list-style-type: none"> A. Authorized full-time 9-1-1 dispatcher/telecommunicator positions B. Approved full-time 9-1-1 dispatcher/telecommunicator over-hire positions C. Authorized full-time PSAP managers, supervisors, and administrative employees who are certified and actively work on the 9-1-1/operations floor D. Authorized part-time 9-1-1 dispatcher/telecommunicator positions E. Authorized full-time VSP #77 dispatcher/telecommunicator positions, supervisors, 	<ul style="list-style-type: none"> A. Authorized full-time 9-1-1 dispatcher/telecommunicator positions B. Approved full-time 9-1-1 dispatcher/telecommunicator over-hire positions C. Authorized full-time PSAP managers, supervisors, and administrative employees who are certified and actively work on the 9-1-1/operations floor D. Authorized part-time 9-1-1 dispatcher/telecommunicator positions E. Authorized full-time VSP #77 dispatcher/telecommunicator positions, supervisors,



	<p>and administrative employees who are certified and actively work on the VSP dispatch operations floor</p> <p>F. Authorized part-time VSP #77 dispatcher/telecommunicator positions</p> <p>G. Authorized local law enforcement dispatch positions that receive Wireless E-911 funding through the Office of Administrative Compensation Board that are not already eligible for this grant opportunity by inclusion with a primary PSAP</p>	<p>and administrative employees who are certified and actively work on the VSP dispatch operations floor</p> <p>F. Authorized part-time VSP #77 dispatcher/telecommunicator positions</p> <p>G. Authorized local law enforcement dispatch positions that receive Wireless E-911 funding through the Office of Administrative Compensation Board that are not already eligible for this grant opportunity by inclusion with a primary PSAP</p>
<p>Certification from local CFO that the listed number of employees received payment</p>	<p>Yes</p>	<p>Yes</p>

Itemized invoices are the only acceptable documentation. Non-itemized invoices are not acceptable. Neither are agency fiscal or financial system documentation of payment, purchase orders, or contract quotes.

In the event that additional documentation is required from the grantee to process the payment reimbursement request, the Program Manager shall make the first contact with the grantee to request the information. Generally, such requests will be made by email, but can be made by telephone if easier with an email follow up for documentation. The Regional Outreach Manager for the locality will be copied on the request and follow up



emails. The payment request will be held until the additional information is provided and not be partially paid, unless requested by the PSAP.

- If the required information is not received from the grantee within ten (10) business days of the request for additional information, the Program Manager will alert the Regional Outreach Manager for that locality to follow up with the grant recipient. The Regional Outreach Manager will contact the grant recipient to determine the cause for the delay in response and work with the Program Manager to determine a path forward to getting the required information or rejecting the request.
- If the required information is not received by the Program Manager within twenty (20) business days of the request for additional information, the Program Manager will alert the Public Safety Communications (PSC) Coordinator. The PSC Coordinator will determine if additional action is necessary.
- If the required information is not received by the Program Manager within thirty (30) business days of the request for additional information, the Program Manager will summarily reject the payment reimbursement request with an email to the grant recipient, copying the responsible Regional Outreach Manager and PSC Coordinator, asking them to resubmit the request when all the required information is available.

Reimbursement payment requests received without all required receipts will be considered null submissions after 30 business days of notification and non-receipt of required documentation.

In addition, grant payment requests will be held until all reports or other Board required information are received.

FY24 Funding Reimbursement Form

The FY2023 PSAP Grant Funding Reimbursement Form is available on the NGS website. A sample image is provided below. Be sure to use the non-PEP Grant Funding form.



Virginia Department of Emergency Management

FY2024 PSAP GRANT FUNDING REIMBURSEMENT FORM

(NOT INTENDED FOR PEP GRANT FUNDING REIMBURSEMENT)

Date Submitted by PSAP		PLEASE COMPLETE FORM AND SUBMIT IN EDITABLE FORMAT SEPARATE FROM THE SUPPORTING DOCUMENTATION WITHIN THE SAME EMAIL TO: PSAPGRANTS@VDEM.VIRGINIA.GOV (a, b, c) NG911GIS@VEDM.VIRGINIA.GOV (d, e, f)
PSAP Name - FIPS (Dropdown)		
PSAP EIN		
PSAP Address		
Contact Name		
Contact Email/Telephone #		

*REIMBURSEMENT REQUEST FUNDING CATEGORY: (*Select only ONE funding category for each form submitted)

Staff Recognition Funding (A) _____ Regional Enhancement Consultation (B) _____ CHE Funding (C) _____
 Enterprise GIS Software (D) _____ Data Maintenance & Data Transfer (E) _____ Data Enhancement (F) _____

Vendor	Invoice Date	Invoice #	Total Invoice Amount	Comments
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	

TOTAL REIMBURSEMENT: \$ -

VDEM USE ONLY - INVOICE # (fiscal year - date processed - grant ID)	
Award Balance After Pmt:	Balance to Fund:
Date Received:	Date Processed:
Program Manager Approval	
CODING: FUND 09281 PROG 712002 DEPT 98518100 COST CTR 983080 ACCT CODE 5014310	

NGS COMMENTS:

*REQUIRED IN ORDER TO CONSIDER REQUEST COMPLETE IN SUBMISSION

EIN - Locality's Tax ID

Grant Award Closure

Staffing Recognition Funding program awards will close at the end of the grant award. Any remaining balance will automatically return to the wireless fund.



APPENDIX A: FY24 PSAP GRANT APPLICATION FOR THE STAFFING RECOGNITION FUNDING PROGRAM

Send completed grant applications to the PSAPGrants@vdem.virginia.gov electronic mailbox. An email receipt notification will be sent to the email address listed on the application. After the close of the application cycle, a Grant ID will be assigned and sent to the email address listed on the application received. Incomplete applications will not be accepted for consideration.

Application

PSAP/HOST PSAP NAME: Fluvanna County Sheriff's Office – E911

PSAP Region (1-7): 3

CONTACT TITLE: Director of Communications and Technology

CONTACT FIRST NAME: Michael

CONTACT LAST NAME: Grandstaff

ADDRESS 1: 160 Commons Blvd

ADDRESS 2: [Click here to enter text](#)

CITY: Palmyra

ZIP CODE: 22963

CONTACT EMAIL: mgrandstaff@fluvannasheriff.com

CONTACT PHONE NUMBER: 434-591-2005

Describe you staffing recognition project plan and timeline:

Provide staffing bonus payouts to all eligible PSAP members by FY24 Q2 (Oct-Dec 2023).

List the number of agency authorized employees for each category, funding amount requested for each category, and total funding amount requested, in the following table:

Category	Eligible employee count	Funding per employee	Subtotal
A. Authorized full-time 9-1-1 dispatcher/ telecommunicator positions	14	\$2,500	\$35,000
B. Approved full-time 9-1-1 dispatcher/ telecommunicator over-hire positions		\$2,500	\$
C. Authorized full-time PSAP managers, supervisors, and administrative employees who are certified and actively work on the 9-1-1/ operations floor	4	\$2,500	\$10,000
D. Authorized part-time 9-1-1 dispatcher/ telecommunicator position	2	\$1,250	\$2,500
E. Authorized full-time VSP #77 dispatcher/ telecommunicator positions, supervisors, and administrative employees who are certified and actively work on the VSP dispatch operations floor		\$2,500	\$
F. Authorized part-time VSP #77 dispatcher/ telecommunicator positions		\$1,250	\$
G. Authorized local law enforcement dispatch positions that receive Wireless E-911 funding through the Office of Administrative Compensation Board that are not already eligible for this grant opportunity by inclusion with a primary PSAP		\$2,500	\$
	Total 18	Total funding requested:	\$47,500

By checking this box, I acknowledge that I have read and understand the program requirements and that I understand the program metrics and requirements for reimbursement.

APPENDIX B: VIRGINIA PRIMARY PSAPS

VDEM Region	PSAP	Included PSAPs
7	Alexandria	
6	Alleghany	Clifton Forge
1	Amelia	
3	Amherst	
3	Appomattox	
7	Arlington	
3	Augusta	
6	Bath	
6	Bedford	Bedford City
4	Bland	
6	Botetourt	
4	Bristol City	
1	Brunswick	
4	Buchanan	
3	Buckingham	
3	Campbell	
2	Caroline	
1	Charles City	
3	Charlotte	
3	Charlottesville	Albemarle/UVA
5	Chesapeake	
1	Chesterfield	
2	Clarke	
1	Colonial Heights	
6	Covington City	
6	Craig	
2	Culpeper	

3	Cumberland	
6	Danville City	
4	Dickenson	
1	Dinwiddie	
5	Eastern Shore	Accomack/ Chincoteague/ Northampton
1	Emporia City	
1	Essex	
7	Fairfax County	Fairfax City/Vienna
3	Farmville	Prince Edward
2	Fauquier	
6	Floyd	
3	Fluvanna	
6	Franklin City	
5	Franklin County	
2	Frederick	
2	Fredericksburg	
4	Giles	
5	Gloucester	
1	Goochland	
2	Greene	
1	Greensville	
3	Halifax	South Boston
5	Hampton City	
1	Hanover	
3	Harrisonburg/Rockingham	Harrisonburg
1	Henrico	
6	Highland	
1	Hopewell City	
5	Isle of Wight	
5	James City	
1	King And Queen	
2	King George	

1	King William	West Point
5	Lancaster	
4	Lee	
7	Loudoun	
2	Louisa	
3	Lunenburg	
3	Lynchburg City	
2	Madison	
7	Manassas City	
7	Manassas Park City	
6	Martinsville	Henry
5	Mathews	
3	Mecklenburg	
5	Middlesex	
3	Nelson	
1	New Kent	
6	New River Valley	Christiansburg/ Blacksburg/ Montgomery
5	Newport News	
5	Norfolk City	
5	Northumberland	
4	Norton City	
1	Nottoway	
2	Orange	
2	Page	
6	Patrick	
1	Petersburg	
6	Pittsylvania	
5	Portsmouth	
1	Powhatan	
1	Prince George	
7	Prince William	
4	Pulaski	
4	Radford City	

2	Rappahannock	
1	Richmond City	
5	Richmond County	
6	Roanoke City	
6	Roanoke County	
6	Rockbridge	Lexington
4	Russell	
6	Salem City	
4	Scott	
2	Shenandoah	
4	Smyth	
5	Southampton	
2	Spotsylvania	
7	Stafford	
3	Staunton City	
5	Suffolk City	
5	Surry	
1	Sussex	
4	Tazewell	
4	Twin County (Galax)	Carroll/Grayson
5	Virginia Beach	
2	Warren	
4	Washington	
3	Waynesboro	
5	Westmoreland	
2	Winchester	
4	Wise	
4	Wythe	Wytheville
5	York	Williamsburg/ Poquoson

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB R

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Bourne Tract Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Bourne Tract Agricultural/Forestal District, which consists of thirteen (13) parcels totaling 271.657 acres, for an additional eight-year period, expiring on August 1, 2031.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Bourne Tract Agricultural/Forestal District for an additional eight-year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The Board of Supervisors approved the creation of the Bourne Tract Agricultural/Forestal District on August 4, 1999. The Board of Supervisors approved the renewal of the Bourne Tract Agricultural/Forestal District on August 1, 2007. The Board of Supervisors approved the renewal of the Bourne Tract Agricultural/Forestal District on September 2, 2015. The district expired on August 1, 2023 and is currently up for renewal for an additional eight-year period.				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Memo

To: Fluvanna County Board of Supervisors
From: Jason Overstreet, Senior Planner
Date: August 7, 2023
Re: **Bourne Tract Agricultural/Forestral District Review and Renewal**

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on August 1, 2023. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There are thirteen (13) parcels that comprise the Bourne Tract Agricultural/Forestral District. A response was received from eight (8) parcel owners, all requesting that the parcels remain in the Bourne Tract Agricultural/Forestral District. Therefore, it is the recommendation of the Planning Department that the Board of Supervisors renew the Bourne Tract Agricultural/Forestral District for an additional eight (8) year period.

The Bourne Tract District will consist of the following property owners and tax parcels after renewal:

<u>OWNER'S NAME</u>	<u>TAX MAP PARCEL #</u>	<u>ACREAGE</u>	<u>RECEIVED FORM</u>
Morris Irrevocable Trust	17 (A) 11	46.587	
Morris Irrevocable Trust	17 (A) 8B	18.182	
Morris Irrevocable Trust	17 (A) 8D	0.561	
Bourne, Garnett Et. Al.	9 (2) 1	63.749	
Higginbotham, James L. Sr. & Coyle, Barbara	9 (2) 2	70.025	X
Bourne, Garnett Et. Al.	9 (2) 2A	34.883	
James Southall & Stephanie Pace	9 (A) 7	14.089	X
Southall, Margaret J.	9 (A) 7A	10.600	X
Bradley & Stephanie Pace	9 (A) 7B	2.000	X
Bradley & Stephanie Pace	9 (A) 7C	4.981	X
Hillard, Kimberly	9 (A) 7D	2.000	X
Southall, James R. & Tamela A.	9 (A) 7E	2.000	X
Southall, Margaret J.	9 (A) 8	2.000	X
Total		271.657	

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rivanna Community Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.*” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at joverstreet@fluvannacounty.org.

Attachments:

- A. Resolution renewing Bourne Tract AFD for an additional eight-year period
- B. Map of Bourne Tract AFD



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 24-2023

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE BOURNE TRACT
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL EIGHT-
YEAR PERIOD TO EXPIRE AUGUST 1, 2031**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held at the Carysbrook Performing Arts Center at 7:00 p.m. on the 16th day of August 2023, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Bourne Tract Agricultural/Forestal District on August 1, 1999 for an eight-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Bourne Tract Agricultural/Forestal District on August 1, 2007 for an eight-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Bourne Tract Agricultural/Forestal District on September 2, 2015 for an eight-year period; and

WHEREAS, the district will expire on August 1, 2023; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Bourne Tract Agricultural/Forestal District and advised them that the approved district would expire on August 1, 2023 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 16th day of August 2023 that the Fluvanna County Board of Supervisors hereby renews the Bourne Tract Agricultural/Forestal District for an additional eight-year period to expire on August 1, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 16th day of August, 2023;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Chris Fairchild, Cunningham District						

Attest:

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB S

MEETING DATE:	August 16, 2023				
AGENDA TITLE:	Bowlesville Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Bowlesville Agricultural/Forestal District, which consists of twelve (12) parcels totaling 394.49 acres, for an additional eight-year period, expiring on August 1, 2031.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Bowlesville Agricultural/Forestal District for an additional eight-year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	<ul style="list-style-type: none"> - The Board of Supervisors approved the creation of the Bowlesville Agricultural/Forestal District on August 4, 1999. - The Board of Supervisors approved the renewal of the Bowlesville Agricultural/Forestal District on December 19, 2007. - The Board of Supervisors approved the renewal of the Bowlesville Agricultural/Forestal District on April 1, 2015. - The district expired on August 1, 2023 and is currently up for renewal for an additional eight-year period. 				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Memo

To: Fluvanna County Board of Supervisors
From: Jason Overstreet, Senior Planner
Date: August 8, 2023
Re: Bowlesville Agricultural/Forestal District Review and Renewal

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on August 1, 2023. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There are thirteen (13) parcels that comprises the Bowlesville Agricultural/Forestal District. A response was received from five (5) parcel owners, one requesting that their parcel be removed from the Bowlesville Agricultural/Forestal District. Therefore, it is the recommendation of the Planning Department that the Board of Supervisors renew the Bowlesville Agricultural/Forestal District for an additional eight (8) year period.

The Bowlesville District will consist of the following property owners and twelve (12) tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL	ACREAGE
Judith G. McCarthy	23 A 105	12.753
Matthew Grinter & Linlee George	23 A 105A	25.728
Steve Hudson	23 A 107	33.489
Cecil L. Ross Jr	23 A 36	12.202
Thomas & Helen Fleming	23 A 52	38.883
David J. Peterson	33 A 34	11
Seth & Sarah Radcliff	33 A 34C	12
Owen Peterson	33 A 34D	12
Barton Smith	34 2 C1	24.137
Barton Smith	34 (5) 1	5
Barton Smith	34 A 13	48
Gregory Bowles et al. C/O Jeannie Ingle	34 A 6	159.301
TOTAL		394.493

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rural Preservation Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.*” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

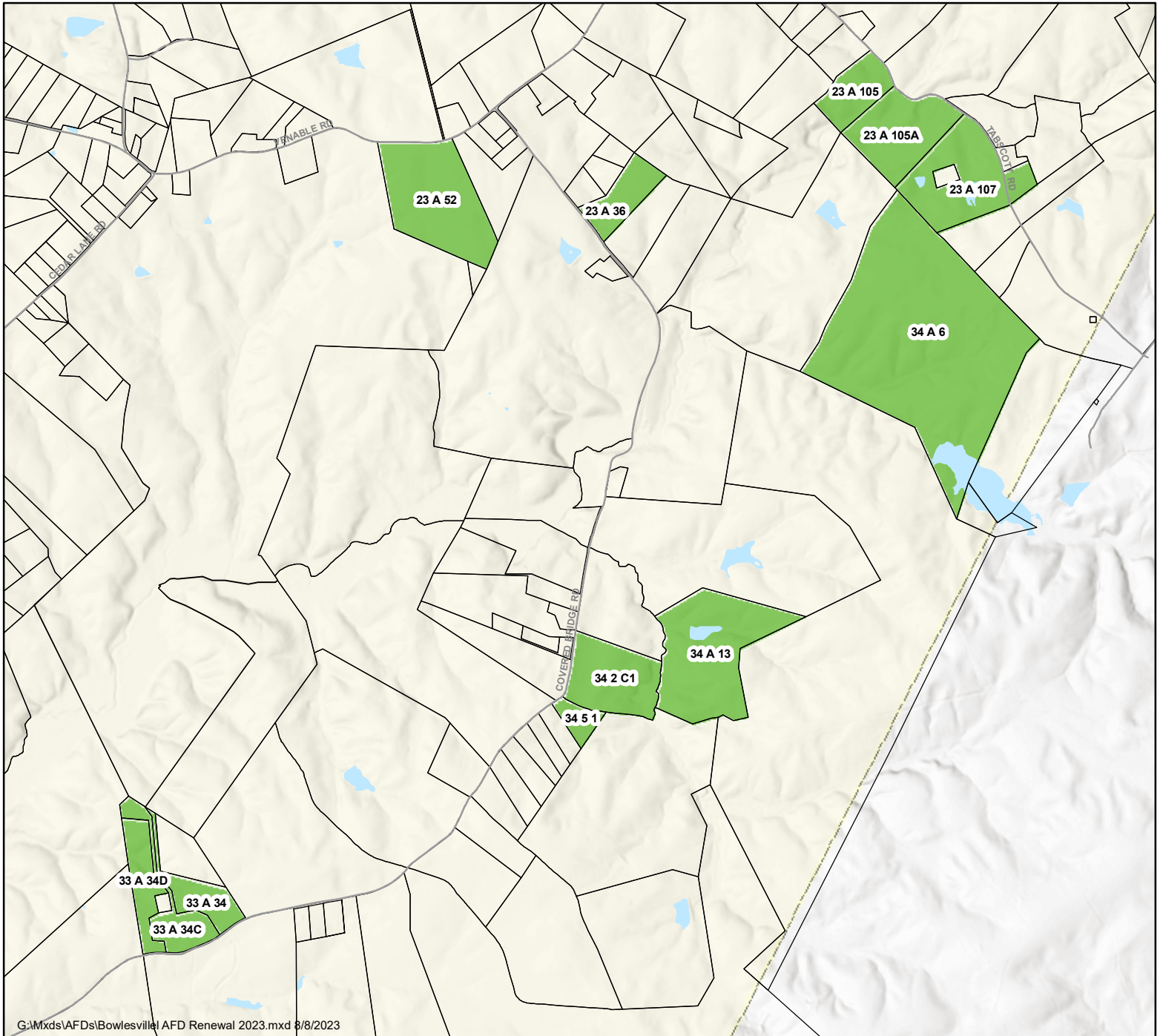
If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at joverstreet@fluvannacounty.org.

Attachments:

- A. Resolution renewing Bowlesville AFD for an additional eight-year period
- B. Map of Bowlesville AFD

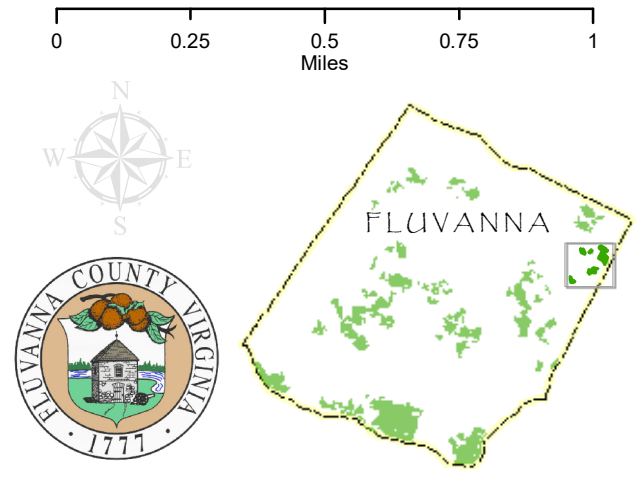
Bowlesville Agricultural & Forestal District

BOS2023-0346 p. 234/266



G:\Mxds\AFDs\Bowlesville\AFD Renewal 2023.mxd 8/8/2023

Tax Parcel	Owner	Acreage
23 A 105	Judith G. McCarthy	12.753
23 A 105A	Matthew Grinter & Linlee George	25.728
23 A 107	Steve Hudson	33.489
23 A 36	Cecil L. Ross Jr	12.202
23 A 52	Thomas & Helen Fleming	38.883
33 A 34	David J. Peterson	11
33 A 34C	Seth & Sarah Radcliff	12
33 A 34D	Owen Peterson	12
34 2 C1	Barton Smith	24.137
34 (5) 1	Barton Smith	5
34 A 13	Barton Smith	48
34 A 6	Gregory Bowles et al. C/O Jeannie Ingle	171





BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 25-2023

A RESOLUTION TO AUTHORIZE RENEWAL OF THE BOWLESVILLE AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL EIGHT-YEAR PERIOD TO EXPIRE AUGUST 1, 2031

At a regular meeting of the Board of Supervisors of the County of Fluvanna held at the Carysbrook Performing Arts Center at 7:00 p.m. on the 16th day of August 2023, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Bowlesville Agricultural/Forestal District on August 1, 1999 for an eight-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Bowlesville Agricultural/Forestal District on December 19, 2007 for an eight-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Bowlesville Agricultural/Forestal District on April 1, 2015 for an eight-year period; and

WHEREAS, the district expired on August 1, 2023; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Bowlesville Agricultural/Forestal District and advised them that the approved district would expire on August 1, 2023 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 16th day of August 2023 that the Fluvanna County Board of Supervisors hereby renews the Bowlesville Agricultural/Forestal District for an additional eight-year period to expire on August 1, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 16th day of August, 2023;

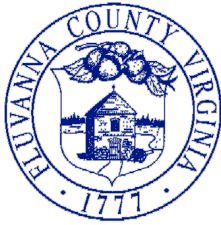
	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Chris Fairchild, Cunningham District						

Attest:

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & Resurfacing List
<input type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	The Board of Supervisors Two Year Plan



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

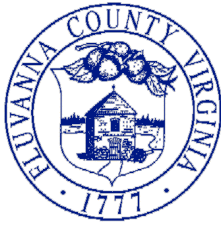
BOS2023-08-16 p. 245/266
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: June 21, 2023
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY23 BOS Contingency Balance

The FY23 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$162,000
Less: Career Development Circuit Court Clear & Commissioner of Revenue	-15,393
Less: Comprehensive Safety Action Plan Grant – Safe Streets - TJPDC	-30,000
Less: Comprehensive Economic Development Strategy (CEDS) - TJPDC	-2,097.04
Less: 2022 Board of Supervisors Planning Retreat	-5,000
Less: Social Services Salary Range Revision	-17,503
Less: BOS Contingency to County Attorney Budget – BOS Approval 08/02/2023	-91,625
Available:	\$381.96



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 247/266

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

Fax (434) 591-1911

www.fluvannacounty.org

MEMORANDUM

Date: August 16, 2023
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY24 BOS Contingency Balance

The FY24 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$146,615
Consulting Services Agreement with B.W. Murray, Inc. – Registrar – BOS Approval 07/05/2023	-\$20,000
Available:	\$126,615.00

BUILDING INSPECTIONS MONTHLY REPORT

County of Fluvanna

Building Official:	Period:
Andrew Wills	July, 2023

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
----------	------	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

BUILDING PERMITS ISSUED

NEW - Single Family Detached (incl. Trades permits & SWMH)	2019	8	10	14	9	12	9	10	14	14	2	11	7
	2020	12	13	23	14	8	19	19	17	16	20	22	11
	2021	15	9	19	20	16	22	15	11	8	22	13	8
	2022	17	11	20	11	18	32	10	9	11	12	9	4
	2023	5	6	6	12	12	6	10					

NEW - Single Family Attached (Town Homes)	2019	0	0	0	0	0	0	0	0	0	0	0	0
	2020	0	0	0	0	1	6	0	0	6	0	0	0
	2021	6	0	0	0	0	0	0	0	6	0	0	0
	2022	0	0	0	0	0	0	0	0	0	0	0	0
	2023	0	8	0	0	0	0	0	0	0	0	0	0

Multi Family (Apartment, Duplex)	2019	0	0	0	0	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0	1	0	0	0
	2021	0	0	0	0	0	0	0	0	0	0	0	0
	2022	0	0	0	0	0	0	0	5	0	0	0	0
	2023	1	0	0	0	0	0	0	0	0	0	0	0

Additions and Alterations	2019	35	33	37	27	38	38	44	34	34	36	35	31
	2020	37	38	23	30	30	22	27	20	30	34	35	23
	2021	28	14	43	39	31	40	30	29	26	30	35	33
	2022	33	48	60	45	47	50	51	63	45	63	51	44
	2023	52	34	51	34	36	28	36	0	0	0	0	0

* Trade permits count not in .

Accessory Buildings	2019	2	4	6	4	4	3	3	8	2	8	4	4
	2020	2	4	4	4	5	5	1	7	8	3	5	1
	2021	1	3	3	6	3	6	1	3	2	4	4	2
	2022	3	4	13	6	5	2	5	4	5	3	0	2
	2023	7	2	7	5	6	2	5	0	0	0	0	0

Swimming Pools	2019	0	0	0	3	2	2	0	1	0	1	0	1
	2020	0	1	3	3	1	2	3	1	1	0	0	0
	2021	0	0	7	1	5	2	3	4	1	0	1	2
	2022	0	2	4	4	1	0	3	3	0	0	0	0
	2023	1	0	6	1	2	4	1	0	0	0	0	0

Commercial/ Industrial Build/Cell Towers	2019	0	0	1	1	0	2	0	0	0	0	0	0
	2020	0	0	1	0	1	0	0	3	0	0	2	0
	2021	1	0	1	0	0	0	1	0	0	0	2	0
	2022	0	0	0	0	0	2	3	2	0	2	1	0
	2023	1	1	0	1	0	0	0	0	0	0	0	0

TOTAL BUILDING PERMITS	2019	45	47	58	44	56	54	57	57	50	48	50	43
	2020	51	56	54	51	46	54	50	48	63	57	54	40
	2021	51	26	73	66	55	70	50	47	37	56	55	45
	2022	54	65	97	66	71	86	72	77	61	80	61	50
	2023	67	51	64	52	51	40	52	0	0	0	0	0

* Trade permits count not included as in previous years

BUILDING VALUES FOR PERMITS ISSUED

TOTAL BUILDING VALUES	2019	\$1,991,054	\$2,502,719	\$5,639,238	\$4,695,173	\$3,057,597	\$3,228,152	\$3,360,952	\$3,926,015	\$3,457,214	\$2,636,194	\$3,148,369	\$2,960,579
	2020	\$2,292,161	\$3,206,055	\$7,238,708	\$2,997,448	\$2,245,441	\$4,389,903	\$3,644,002	\$5,555,492	\$5,271,906	\$4,201,357	\$3,513,834	\$2,954,193
	2021	\$5,397,000	\$1,687,484	\$2,506,869	\$4,952,702	\$3,473,256	\$5,766,891	\$2,885,146	\$2,506,053	\$2,046,134	\$3,637,390	\$4,633,868	\$2,712,396
	2022	\$5,073,054	\$3,017,155	\$5,012,175	\$2,937,240	\$5,654,955	\$9,371,750	\$11,374,772	\$17,974,068	\$2,743,309	\$4,363,026	\$6,842,941	\$1,046,000
	2023	\$3,929,572	\$4,916,308	\$3,029,674	\$3,087,131	\$6,370,476	\$3,088,398	\$4,234,315	\$0	\$0	\$0	\$0	\$0

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
LAND DISTURBING PERMITS ISSUED													
LAND DISTURBING PERMITS	2019	8	12	16	9	14	10	12	14	13	2	11	8
	2020	11	10	26	13	8	24	13	19	20	19	13	16
	2021	22	10	18	20	18	22	16	11	4	23	13	8
	2022	16	13	19	11	18	34	11	10	8	13	8	3
	2023	5	14	9	15	10	7	10	0	0	0	0	0
INSPECTIONS COMPLETED													
TOTAL INSPECTIONS	2019	237	207	232	297	305	246	324	332	295	298	204	216
	2020	213	197	302	369	371	304	434	368	439	464	407	412
	2021	430	349	465	431	402	426	333	355	419	453	422	356
	2022	304	414	551	449	439	486	594	589	523	400	300	351
	2023	350	298	321	308	288	285	261	0	0	0	0	0
FEES COLLECTED													
Building Permits	2019	\$11,377	\$13,617	\$14,005	\$14,308	\$11,228	\$16,260	\$13,778	\$18,772	\$14,375	\$8,468	\$14,747	\$11,059
	2020	\$12,863	\$15,468	\$18,152	\$16,803	\$13,147	\$28,068	\$23,193	\$28,887	\$24,237	\$19,359	\$15,359	\$15,871
	2021	\$18,733	\$15,400	\$15,654	\$21,333	\$16,184	\$23,031	\$27,000	\$11,923	\$9,144	\$20,620	\$15,563	\$9,211
	2022	\$21,100	\$19,347	\$23,488	\$15,404	\$19,739	\$23,621	\$18,713	\$54,782	\$11,348	\$34,994	\$17,567	\$6,021
	2023	\$11,925	\$20,870	\$11,256	\$15,385	\$21,848	\$9,751	\$9,429	\$0	\$0	\$0	\$0	\$0
Land Disturbing Permits	2019	\$1,000	\$1,500	\$1,625	\$1,125	\$3,553	\$1,250	\$2,975	\$6,556	\$1,920	\$250	\$1,375	\$1,125
	2020	\$1,375	\$1,250	\$6,365	\$1,625	\$1,000	\$3,000	\$2,125	\$8,369	\$2,500	\$2,375	\$4,294	\$1,875
	2021	\$5,678	\$1,250	\$14,463	\$2,500	\$2,250	\$2,750	\$13,581	\$2,824	\$500	\$4,848	\$1,625	\$1,000
	2022	\$2,000	\$2,050	\$9,963	\$1,375	\$2,250	\$10,014	\$1,375	\$2,175	\$27,725	\$3,649	\$2,175	\$375
	2023	\$625	\$1,875	\$1,125	\$2,300	\$1,625	\$5,000	\$2,408	\$0	\$0	\$0	\$0	\$0
Zoning Fees collected by Planning Dept starting March 2023	2019	\$1,200	\$1,800	\$2,200	\$1,550	\$2,050	\$1,350	\$1,950	\$2,300	\$1,700	\$1,150	\$1,450	\$1,400
	2020	\$1,650	\$1,600	\$3,000	\$1,700	\$15,550	\$3,050	\$2,350	\$2,300	\$2,900	\$2,850	\$1,600	\$1,700
	2021	\$2,150	\$1,150	\$3,650	\$2,950	\$2,650	\$3,400	\$2,450	\$1,850	\$1,300	\$2,900	\$1,900	\$1,150
	2022	\$1,900	\$1,400	\$3,900	\$1,650	\$2,300	\$3,900	\$1,800	\$1,500	\$1,500	\$2,000	\$1,450	\$750
	2023	\$1,350	\$1,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FEES	2019	\$13,577	\$16,917	\$17,830	\$16,983	\$16,831	\$18,860	\$18,703	\$27,628	\$17,995	\$9,868	\$15,028	\$132,584
	2020	\$15,888	\$18,318	\$27,517	\$20,128	\$15,697	\$34,118	\$27,668	\$39,556	\$29,637	\$24,584	\$24,584	\$19,446
	2021	\$25,000	\$22,797	\$37,351	\$18,429	\$24,289	\$37,535	\$21,888	\$58,457	\$40,573	\$40,643	\$24,584	\$7,146
	2022	\$25,001	\$22,797	\$37,351	\$18,429	\$24,289	\$37,535	\$21,888	\$58,547	\$40,073	\$40,643	\$21,192	\$7,146
	2023	\$13,900	\$24,695	\$12,381	\$17,685	\$23,473	\$14,751	\$11,837	\$0	\$0	\$0	\$0	\$0

3

TOTAL

120
194
178
164
57

0
13
6
0
8

0
0
0
5
1

422
349
378
600
271

52
49
38
52
34

10
15
26
17
15

4
7
5
10
3

609
624
631
840
377

\$ 40,603,256
\$ 47,506,500
\$ 41,734,789
\$ 75,410,524
\$ 28,655,874

TOTAL
129
192
185
164
70

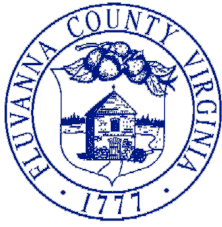
3,193
4,280
4,841
5,400
2,111

\$ 161,994
\$ 231,407
\$ 203,796
\$ 266,124
\$ 100,464

\$ 24,251
\$ 36,153
\$ 53,268
\$ 65,126
\$ 14,958

\$ 20,100
\$ 26,250
\$ 27,500
\$ 24,050
\$ 3,300

\$ 203,804
\$ 293,810
\$ 290,061
\$ 355,300
\$ 118,722



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 253/266

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911

MEMORANDUM

Date: June 21, 2023
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY23 Capital Reserve Balances

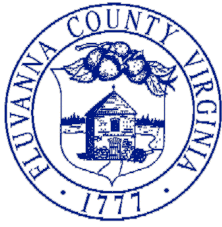
The FY23 Capital Reserve account balances are as follows:

County Capital Reserve:

FY22 Carryover	\$512,518
FY23 Budget Allocation:	\$250,000
Less: Fluvanna County District Court Microphone System Replacement	-5,963
Less: Ground Water Well Monitoring at Convenience Center	-27,050
Less: Public Safety Building 5 ton heat pump	-6,408
Less: Generator at Carysbrook Fuel Pumps	-30,000
Less: 4 ton heat pump at Fluvanna County Community Center	-8,522.36
Less: HVAC leaking evaporator coil at the Fluvanna County Library	-6,301.01
Less: FUSD Network Installation	-12,415.70
Less: Commonwealth's Attorney Office Mold Remediation	-9,800
Less: Kents Store Firehouse Remediation	-63,000
Less: Replacement of Hot Water Heating Boiler at PW's Maintenance Shop Carysbrook	-36,292
Less: Purchase and install dump body on 2001 Fprd F-550 Brush Truck that was transferred from FUFd to PW's	-17,300
Add: Closed CRM Projects 04/04/2023	1,521.97
FY23 Available:	540,987.90

Schools Capital Reserve:

FY22 Carryover	\$387,600
FY23 Budget Allocation:	\$200,000
Less: FCHS Tennis Court Repair	-63,100
Less: Emergency Radios for FCPS School and Departments	-23,910
Add: Closed CRM Project – 08/27/2022	4,884
Less: Central Elementary purchase of 3 HVAC chiller fans	-10,560
Less: Central Elementary HVAC Chiller replacing failed parts	-11,090
Less: FCHS main chiller	-6,740
Less: Fluvanna Middles School HVAC Chiller	-9,178
Add: Insurance recovery from VACORP for vandalism at FMS	38,498.27
Less: Repair and updating equipment at FMS due to vandalism	-38,498.27
Less: Central Fire Control System	-4,460
Less: FCHS Hot Water Heater	-4,435
Less: FCHS Track Surface	-16,850
Less: FMS Fire Control Main Board	-4,990
Less: FMS Fire Control System	-5,275
Less: FCPS Sewer line repairs and installing clean out	-15,500
Less: FCHS auditorium air handler and installing a new one	-7,800
Less: FCHS Centrifungal Pump	-8,524
Less: FCHS Chiller #1	-36,380
Less: Carysbrook Elementary Water Leak Repair	-21,500
Less: Central Elementary Sewer Back Up	-3,200
Less: 12 Year Replacement Cycle for (82) Fire Extinguishers at FCHS	-5,945



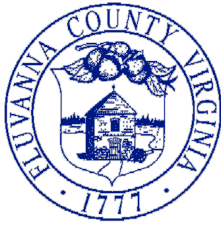
COUNTY OF FLUVANNA

“Responsive & Responsible Government”

BOS2023-08-16 p. 255/266

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911

Less: UVA Cooperative Procurement – Tennis Court Cracks	-1,100
Less: Rekortan – FCHS Track Repair	-26,630
Add: Closed CRM Projects 4/4/2023	341.98
Add: Closed CRM Projects 5/1/2023	34.00
Less: Replacing flanged silent globe check valves on the booster pump, discharge piping at water plant, and adjust pressure down on well to stop blow out	-4350
Add: Closed CRM Projects 5/18/2023	30.44
Less: Repair, installation of parts, and labor on the Air Handling Unit (AHU) at FMS	-9,880
Less: Installing new sewer main 6 inch pipe from building to existing sewer main	-32,500
FY23 Available:	258,993.42



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 257/266
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: August 16, 2023
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY24 Capital Reserve Balances

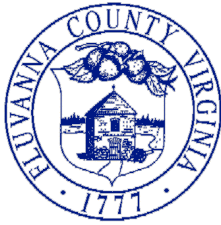
The FY24 Capital Reserve account balances are as follows:

County Capital Reserve:

FY23 Carryover	\$540,987.90
FY24 Budget Allocation:	\$250,000
Add: Closed CRM Projects 07/24/2023	6,477.05
FY24 Available:	\$797,464.95

Schools Capital Reserve:

FY23 Carryover	\$258,993.42
FY24 Budget Allocation:	\$200,000
Add: Closed CRM Projects 07/24/2023	365.93
FY24 Available:	\$459,359.35



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 259/266

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

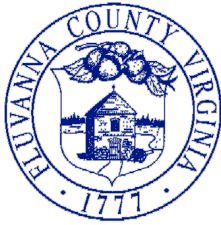
Fax (434) 591-1911

www.fluvannacounty.org

MEMORANDUM

Date: June 21, 2023
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY22 Year End Audited Total Unassigned Fund Balance:	\$26,519,445
Unassigned Fund Balance – 12% Target Per Policy:	\$10,215,566
Unassigned Fund Balance – Excess Above Policy Target:	\$16,303,879
Less: Palmyra Village Streetscape Project 10.19.22	-317,831
Less: Pleasant Grove Athletic Field Lighting	-108,990
Current Unassigned Fund Balance – Excess Above Policy Target:	\$15,877,058



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2023-08-16 p. 261/266
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: August 16, 2023
From: Theresa McAllister– Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

*FY23 Year End (Unaudited) Unassigned Fund Balance:	\$15,877,058
Less: Palmyra Village Streetscape Project – BOS Approval 08/02/2023	-118,169
Current (Unaudited) Unassigned Fund Balance:	\$15,758,889

*Audited FY23 Year End Unassigned Fund Balance will be available upon Completion of the FY23 Comprehensive Annual Financial Report

The Board of Supervisors Two Year Plan – *Draft, August 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
A		SERVICE DELIVERY			
A1		Work with FRA to identify support options for Fire and Rescue volunteers.		X	
A2		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	Begin in Year 1; complete in Year 2
A3		Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	
A4		Community transportation options and alternatives.		X	Shared school buses/drivers providing transportation for county residents; TJPDC Rural Transportation work group; JAUNT
A5		Implement annual county volunteer recognition ceremony.		X	
A6		Design implementation plan for professional Fire Chief position.		X	
B		COMMUNICATION			
B1		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	
C		PROJECT MANAGEMENT			
C1		Continue Columbia area renewal efforts.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C2		Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		
C3		Continue Palmyra Village Streetscape	X	X	Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		2022 Smart Scale Grant Awarded.
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	
C5		Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	
C6		Pursue Fork Union revitalization.		X	
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	Multi-year project.
		C7.1 Create and Issue Request for Proposal for Design	X		
		C7.2 Select Design Firm for design of New Admin Building		X	
D		COMMUNITY DEVELOPMENT & ENRICHMENT			
D1		Draft and a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
		D1.1 Adopt Economic Development Strategic Plan.	X		
		D1.2 Implement five-year Economic Development Strategic Plan.		X	
D2		Seek opportunities to coordinate development activity at Fluvanna's northern border with Louisa County.	X	X	
D3		Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5		Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers. Fluvanna After Five @ Pleasant Grove.
D6		Research creating a "teaching farm" at PG Park.		X	Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?
D7		Implement stronger Code Enforcement on the County's Spot Blight Abatement program	X	X	
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		FINANCIAL STEWARDSHIP AND EFFICIENCY			

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		
E2		Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	X	X	
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	