



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
May 1, 2024 at 5:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR’S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – APPOINTMENTS

A Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

7 – PRESENTATIONS (normally not to exceed 10 minutes each)

B Share the Air – Aaron Spitzer, Director of Parks and Recreation

C BOS Two Year Plan Update – Kelly Harris, Asst. County Administrator

D BOS Planning Retreat – Eric Dahl, County Administrator

8 – ACTION MATTERS

E Proclaiming May 2024 Older Americans Month – Ginger Dillard, JABA Chief Operating Officer

F Authorization to Advertise Building Inspection Fees – Dan Whitten, County Attorney; Andy Wills, Building Official

9 – PUBLIC HEARING

10 – CONSENT AGENDA

G Minutes of April 10, 2023 – Caitlin Solis, Clerk to the Board

H Minutes of April 24, 2024 – Caitlin Solis, Clerk to the Board

I Designation of Dog Leash Areas in Park and Trail Regulations – Dan Whitten, County Attorney

J Resolution to set a percentage of tax relief for the 2024 tax year that is anticipated to exhaust PPTR funds provided to the County – Dan Whitten, County Attorney

K Resolution Recognizing Dale Oliphant– Eagle Scout – Eric Dahl, County Administrator

L Resolution Recognizing Ryan Scopelliti – Eagle Scout – Eric Dahl, County Administrator

M Staff Stipend for Additional Duties – Overstreet – Eric Dahl, County Administrator

N CRMF – CES Replacement Doors #2 – Don Stribling, FCPS Executive Director

11 – UNFINISHED BUSINESS

TBD

12 – NEW BUSINESS

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.


TBD

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – CLOSED MEETING

TBD

15 – ADJOURN



County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

FLUVANNA COUNTY BOARD OF SUPERVISORS
BCC APPOINTMENTS STAFF REPORT

TAB A

MEETING DATE:	May 1, 2024		
AGENDA TITLE:	Board, Commission, and Committee Appointments		
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):		
Board/Commission/Committee	Appointees	Begins Term	Ends Term
Planning Commission – Rivanna District Representative	Robert Dorsey Woody Fincham Gary Sellick Eddie Shifflett Raghvendra Singh David Wells	05/01/2024	06/30/2026

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Planning Commission – Rivanna District Representative	Robert Dorsey	Appt	Rivanna	Term to begin May 1, 2024 and June 30, 2026.
Planning Commission – Rivanna District Representative	Woody Fincham	Appt	Rivanna	Term to begin May 1, 2024 and June 30, 2026.
Planning Commission – Rivanna District Representative	Gary Sellick	Appt	Rivanna	Term to begin May 1, 2024 and June 30, 2026.
Planning Commission – Rivanna District Representative	Eddie Shifflett	Appt	Rivanna	Term to begin May 1, 2024 and June 30, 2026.
Planning Commission – Rivanna District Representative	Raghvendra Singh	Appt	Rivanna	Also serving on the Parks and Recreation Advisory Board, and Economic Development Authority. Term to begin May 1, 2024 and June 30, 2026.
Planning Commission – Rivanna District Representative	David Wells	Appt	Rivanna	Also serving on the Social Services Board. Term to begin May 1, 2024 and June 30, 2026.

DISCUSSION:	<ul style="list-style-type: none">• Planning Commission – Rivanna District Representative – One position available with an unexpired term to begin immediately and end June 30, 2026.
ENCLOSURES:	Candidate Applications



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Robert Dorsey	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experiece. You may also provide a resume/CV.): BS Engineering, Computer Science, UVa 1980 MS Systems Engineering, USC, 1989 MS Information Systems, UAz, 1988 Certificate in Software Engineering, Colorado Tech, 1990 Certificate in Federal Contracting Law, UVa Law, 2008	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Wellington Homeowner Association, Manassas, VA Covenants Committee (6 yrs, chair), Board of Directors (2 yrs)	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Effort Church, Deacon, Ministry and Youth Committees, Sunday School leader, Kitchen, Volleyball, and ADA Ramp ministries. Baptist General Assembly of Virginia Chaplain and Disaster Response Site Leader; Haiti, Guatemala, NC, VA and Louisiana missions. Fluvanna County Public Schools- volunteer Substitute Teacher, Driver, Math and Science augmentation, Lady Fluco Tennis coach. Partnership efforts with Fluvanna Rotary Club - Carysbrook STEAM Lab, FHS Tennis Backboards, FLDP Program Speaker Fluvanna County Sheriffs Office - volunteer Reserve Deputy Fluvanna Habitat for Humanity - volunteer housing construction	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: After spending 41 years in federal service, it just seems natural to continue service to my community as I am able.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

**Submit by email (clerk@fluvannacounty.org) or mail to:
County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Robert Dorsey		4-11-2024	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
6 Dover Court			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
20			
Office Use Only			
Application Received On:	4-11-2024	Application Received By:	
Acknowledgement Sent:	4-12-2024	Leontyne Peck	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			



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Name: Woody Fincham	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experiece. You may also provide a resume/CV.): Attached	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I am a well respected real estate appraiser. I have been in the business over 2 decades. I have a bachelors in Business Admin, and hold five designations related to valuation and consulting on real estate. I am also a instructor for the Appraisal Institute. As part of my tenure with the Tax Department for the Commonwealth I was the reviewer for conservation easement and Historical Facade Easements. I have experience with residential, commercial and agricultural property.	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I live here and want to see the county remain a great place to be as well as evolve with the times. My children are part of the community and I do not see my family living anywhere else. I have very specific skills in real estate valuation and consulting that would serve well with planning, development, conservation easement and various other areas.	

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X	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
X	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
X	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

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Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Woody Fincham		1/5/2023	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
14 Lafayette Drive Palmyra, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
5			
Office Use Only			
Application Received On:	1/5/2023	Application Received By:	
Acknowledgement Sent:			
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

Curriculum Vitae

Woody Fincham, SRA, AI-RRS, ASA, RAA

Member of RAC

14 Lafayette Dr
Palmyra, VA 22963

[REDACTED]

[REDACTED]

Credentials:

- Virginia Certified Residential Appraiser: #4001008056

Education:

- 2019 ASA Designation
- 2018 RAA Designation
- 2017 Member of Relocation Appraisal Consultants
- 2015: AI-RRS Designation
- 2013: Bachelor of Science, Business Administration
- 2011: SRA Designation
- 2004: Associate in Arts
- 2000-Present: Ongoing continuing education as required by licensing and Designations

Professional Affiliations:

Charlottesville Area Association of Realtors

- Board of Directors 3-Year Term Ending 12/31/2024

Appraisal Institute:

I have participated and continue to participate as a volunteer with various AI committees and teams.

- Awarded the Volunteer of Distinction Award by the president in 2017
- Admissions and Designation Qualifications Committee, Designated Member (appointed twice)
- Education Committee Member
- Professional Standards and Guidance Committee
- Admissions and Designation Qualifications Committee, Designated Member
- HRAI Education Committee Member
- Experience Screening Panel AI: SRA and AI-RRS Screener (peer review for designation paths)
- 2011-14: Leadership Development Advisory Council (LDAC), 2014 Discussion Leader
- HUD Approved Appraiser
- VA Panel Approved Appraiser

Experience:

2019-Present President, Fincham & Associates, Inc

2017-2019 Residential Chief Appraiser, Valuentric, LLC (now Opteon)

2015- Present Vice President, Virginia Manager, Valuentric, LLC

2014-2015 Virginia Taxation Department: Senior Land Preservation Tax Credit Consultant (conservation easement and historical facade easement review)

2013-2014: Deputy Assessor, Albemarle County, VA

2011-2013: Deputy Assessor, Suffolk, VA Assessor's Office

2009-2011: Staff Appraiser, Newport News, VA Assessor's Office

2009: Appraiser, (Residential and Commercial), Braun & Associates, Knoxville, TN

2007-2009 a la mode Labs Member

2009- a la mode Present Beta Group

2004 - 2015: Founder, Chief Appraiser FM & Associates

2002-2004: Staff Appraiser; Managing Appraiser, Messina & Associates, INC Virginia Beach, VA

2000-2002: Staff Appraiser, Elder Appraisal Services, LLC Norfolk, VA

1999-HERS Certified Energy Rater

1998-2001 FHA 203(k) Construction Consultant

Summary of Practical Experience:

Mr. Fincham has valued and consulted on some of the most exclusive estates in the commonwealth. He has completed valuations on properties as high as 60 million dollars, and complex assignments that includes multiple homes on one parcel, large acreage estates, exclusive architectural designs as well as well-known luxury estates. His expertise extends into all levels of residential property to include high performance homes, specialty design and atypical properties. He is an expert on valuing community land trusts, having recently been a reviewer for the community land trust class for the Appraisal Institute.

- Completed all "green" classed for residential appraisal with Appraisal Institute
- Extensive Practical Experience with "Green" valuation
- Conservation Easement Registry

Clients have included federal agencies, private wealth management divisions at banks, financial planners, CPAs and various municipal and state agencies. Mr. Fincham has been through several depositions and was admitted as an expert in the following municipalities:

- Albemarle County
- Louisa County
- City of Richmond
- City of Suffolk
- City of Chesapeake.

Mr. Fincham also worked with the Attorney General's Office in the Commonwealth of Virginia when he was a staff appraiser for the Department of Tax where he assisted in appraisal review and establishing hazard assessment for potential tax audits related to conservation easement and historical facade easements related to tax credits.

Classes and Seminars Approved to teach with the Appraisal Institute:**Program**

Basic Appraisal Principles

Basic Appraisal Procedures

Business Practices and Ethics

Community Land Trust (CLT) Appraisal Training

FHA Appraising for Valuation Professionals: FHA Single Family Housing Appraisal Requirements

Ignorance Isn't Bliss: Understanding an Investigation by a State Appraiser Regulatory Board or Agency

Inconsistency: It's Hiding in Plain Sight in Your Residential Appraisal --- Non-lender examples—Next level analysis

Introduction to Green Buildings: Principles & Concepts

Real Estate Finance, Statistics, and Valuation Modeling

Residential Applications: Using Technology to Measure and Support Assignment Results

Residential Market Analysis and Highest & Best Use

Residential Report Writing and Case Studies

Review Case Studies - Residential

Review Theory - Residential

Supervisory Appraiser/Trainee Appraiser Course

Valuation by Comparison: Residential Analysis and Logic

Valuation Overview of Accessory Dwelling Units

Classes, Seminars and Conferences Taken and Attended (some were taught by me):

Title	Location	Sponsor	Start Date
Uniform Appraisal Standards for Federal Land Acquisitions: Practical Applications	Midlothian, VA	Virginia Commonwealth Chapter	06/22/2023
2023 Regional Economic Report for Appraisers	Norfolk, VA	Hampton Roads Chapter	06/13/2023
AVOIDING BIAS: Building A Bias Defense	Synchronous Livestream	Hampton Roads Chapter	04/26/2023
Appraising in Floodplains & Wetlands	Afton, VA	Virginia Commonwealth Chapter	04/13/2023
Inconsistency: It's Hiding in Plain Sight in Your Residential Appraisal --- Non-lender examples ---Next level analysis	Norfolk, VA	Hampton Roads Chapter	04/04/2023
Community Land Trust (CLT) Appraisal Training	Synchronous	Appraisal Institute	12/06/2022
Spotlight on Reappraising, Readdressing, Reassigning: What to Do and Why	Norfolk, VA	Hampton Roads Chapter	11/15/2022
Litigation Appraising: Specialized Topics and Applications	NASHVILLE, TN	Tennessee Chapter	10/05/2022
Valuation Overview of Accessory Dwelling Units	Chicago, IL	Appraisal Institute	12/10/2021
Hampton Roads Real Estate Symposium 2021	Virginia Beach, VA	Hampton Roads Chapter	10/20/2021
2021 IRS Summit	Virtual Classroom	Southern California Chapter	09/09/2021
Advanced Residential Report Writing/Part 2	Denver, CO	Appraisal Institute	10/04/2019
Advanced Residential Applications & Case Studies/Part 1	Denver, CO	Appraisal Institute	10/02/2019
Appraisal of Manufactured Homes Featuring Next-Generation Manufactured Homes	Dallas, TX	Appraisal Institute	04/16/2019

Appraiser and The AMC: The Great Debate	Westbury, NY	Long Island Chapter	02/13/2019	02/13/2019
Valuation by Comparison: Residential Analysis and Logic	Westbury, NY	Long Island Chapter	02/13/2019	02/13/2019
Ignorance Isn't Bliss: Understanding an Investigation by a State Appraiser Regulatory Board or Agency		Long Island Chapter	02/12/2019	02/12/2019
Introduction to Green Buildings: Principles & Concepts	San Juan, PR	Puerto Rico and Caribbean Chapter	01/24/2019	01/24/2019
The Valuation of Solar Photovoltaic Systems	Breckenridge, CO	Colorado Chapter	09/09/2018	09/09/2018
Residential Site Valuation and Cost Approach	NASHVILLE, TN	Tennessee Chapter	08/15/2018	08/16/2018
2018 Annual Conference Sessions Day Two		Appraisal Institute	07/31/2018	07/31/2018
2018 Annual Conference Sessions Day One		Appraisal Institute	07/30/2018	07/30/2018
Metro DC Chapter 2018 Appraisal Conference	Washington, DC	Washington DC Metropolitan Area Chapter	04/19/2018	04/19/2018
Business Practices and Ethics	Midlothian, VA	Virginia Commonwealth Chapter	12/08/2017	12/08/2017
7-Hour National USPAP Update Course	Midlothian, VA	Virginia Commonwealth Chapter	12/07/2017	12/07/2017
Making the Math Work: Cost-Effective Trainee Development	Washington, DC	Washington DC Metropolitan Area Chapter	10/11/2017	10/11/2017
Income Approach for Residential Appraisers	Afton, VA	Virginia Commonwealth Chapter	09/21/2017	09/21/2017
2017 Annual Conference Sessions Day Two	Ottawa, ON	Appraisal Institute	06/10/2017	06/10/2017
2017 Annual Conference Sessions Day One	Ottawa, ON	Appraisal Institute	06/09/2017	06/09/2017

Valuation by Comparison: Residential Analysis and Logic	Knoxville, TN	Tennessee Chapter	04/10/2017	04/10/2017
Review Theory - Residential	Tulsa, OK	Green Country of Oklahoma Chapter	03/06/2017	03/08/2017
Residential Report Writing and Case Studies	NASHVILLE, TN	Tennessee Chapter	02/23/2017	02/24/2017
Review Case Studies - Residential	Chicago, IL	Appraisal Institute	12/12/2016	12/13/2016
Business Practices and Ethics	Roanoke, VA	Virginia Commonwealth Chapter	12/01/2016	12/01/2016
General Appraiser Report Writing and Case Studies	Midlothian, VA	Virginia Commonwealth Chapter	08/02/2016	08/05/2016
2016 Annual Conference Sessions Day Two (AM)	Charlotte, NC	Appraisal Institute	07/26/2016	07/26/2016
General Appraiser Market Analysis and Highest & Best Use	Midlothian, VA	Virginia Commonwealth Chapter	07/11/2016	07/14/2016
Residential Applications: Using Technology to Measure and Support Assignment Results	Warwick, RI	Massachusetts and Rhode Island Chapter	05/24/2016	05/24/2016
Case Studies in Appraising Green Residential Buildings	Charlottesville, VA	Virginia Commonwealth Chapter	04/19/2016	04/19/2016
Introduction to Green Buildings: Principles & Concepts	Charlottesville, VA	Virginia Commonwealth Chapter	04/18/2016	04/18/2016
Appraising Condos, Co-ops, and PUDs	Chicago, IL	Chicago Chapter	04/08/2016	04/08/2016
Supervisory Appraiser/Trainee Appraiser Course	Henrico, VA	Virginia Commonwealth Chapter	03/24/2016	03/24/2016
7-Hour National USPAP Update Course	Midlothian, VA	Virginia Commonwealth Chapter	02/05/2016	02/05/2016



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Name:	Election		
Gary David Sellick	<input type="checkbox"/> Columbia	<input type="checkbox"/> Cunningham	<input type="checkbox"/> Fork Union
	District:	<input type="checkbox"/> Palmyra	<input checked="" type="checkbox"/> Rivanna
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.):			
<p>I received my BA from the University of Kent in the UK in 2010. After becoming a qualified teacher, I taught high school history for two years in Britain, before immigrating to the US for my postgraduate studies. I attained my MA in Public History and my PhD in History from the University of South Carolina. Since 2018 I have worked at Monticello as an Editorial Assistant at the Papers of Thomas Jefferson: Retirement Series.</p> <p>Please see attached resume for dates and other info.</p>			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
<p>I am currently the Vice President of the Lake Monticello Owners Association. I was elected to that role in 2020 and re-elected in 2023. On the board I have served two years as Vice President and one year as the board secretary. While working on the board, I have acted as Board Liaison to several of the lake's committees, including: the Community Development Committee (which deals with planning issues in and around the lake), the broadcast committee and the Safety and Security Committee. Before this, I was a member and Secretary of the Lake's Audit Committee (2018-20). At Monticello, where I work as an historian, I have been a member of the Thomas Jefferson Foundation's Safety and Security committee.</p>			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
<p>I am a member of the Association for Documentary Editing (2013-present). I am a member of the Fluvanna County Historical Society, and have headed their Breomo Papers project (2022-present). I am a graduate of the Fluvanna Leadership Development Program (2019-20). I am a soccer coach for Fluvanna Youth Soccer Association (2021-present).</p>			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:			
<p>Being a member of the LMOA board for the past four years has allowed me to get deeply involved in the governance of my community and to meet some wonderful people. However, the residents of Lake Monticello and the wider Fluvanna community often see things in very different ways. During my time in the FLDP, I came to see the many different commissions and committees in the county that I wished to get involved with. After all, we are all, lake or not, residents of this wonderful county and I wish to see my first permanent home in the United States thrive. Therefore, I believe that with my understanding of the goals of both the LMOA and the wider county, I can help bridge some of the differences that exist between them.</p>			

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2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)	X	Parks & Recreation Advisory Board (RAB)		

**Submit by email (clerk@fluvannacounty.org) or mail to:
County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i> Gary Sellick (from file)		Date 04/09/2024	
Mailing Address (including City, State, & ZIP) 8 Deer Path Rd, Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 6	Phone # [REDACTED]	Alternate Phone #	Email Address [REDACTED]
Office Use Only			
Application Received On:	04/10/2024	Application Received By:	
Acknowledgement Sent:	04/10/2024	Caitlin Solis	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

Gary David Sellick

Address: 8 Deer Path Road,
Palmyra, VA 22963

Telephone: [REDACTED]
Email: [REDACTED]

Education: PhD in History – University of South Carolina, Columbia, SC

December 2018

Dissertation: “Black Men, Red Coats: The Carolina Corps, Race, and Society in the Revolutionary British Atlantic.”

MA in Public History – University of South Carolina, Columbia, SC

December 2016

MA Thesis: “Rediscovering Camden: The Preservation of a Revolutionary War Battlefield.”

PGCE in Secondary History – University of Exeter, Exeter, UK

July 2011

BA (Hons) American Studies (History) – University of Kent, Canterbury, UK

July 2010

Honors in History, Thesis: “The myth behind the Mission: The myths of the Battle of the Alamo and their evolution in American culture”.

Awards, Honors and Fellowships:

- 2017 Institute for African American Research Fellowship, University of South Carolina.
 - 2017 Atkinson/Wyatt Dissertation Fellowship, University of South Carolina.
 - 2017 Discover Carolina, Three Minute Thesis Competition winner.
 - 2017 Newberry Library Research Fellowship (Declined).
 - 2017 John Carter Brown Library Associates Fellowship.
 - 2017 Walter Edgar History Scholarship, South Carolina Chapter of the Colonial Dames of America.
 - 2017 Massachusetts Society of the Cincinnati Library Research Fellowship.
 - 2016 Student Award of Excellence, Symposium on 19th Century Press, The Civil War, & Free Expression.
 - 2016 Jacob M. Price Visiting Fellowship, Clements Library.
 - 2016 Russell F. Weigley Graduate Travel Grant, Society for Military Historians.
 - 2016 SPARC Graduate Research Grant, University of South Carolina.
 - 2016 University of South Carolina, Graduate School Travel Grant.
 - 2015 Robert H. Wienefeld Essay Prize, University of South Carolina History Department.
 - 2015 University of South Carolina, Graduate School Travel Grant.
 - 2014 Institute for the Editing of Historical Documents Stipend.
 - 2013 University of South Carolina, History Department Travel Grant.
 - 2013 University of South Carolina, Teaching Assistantship, Department of History.
 - 2010 Graham Clarke Award for Best Interdisciplinary Essay, University of Kent American Studies Department.
 - 2008 BUTEX scholarship for study abroad travel, British Universities Transatlantic Exchange Association.
-

Teaching Experience:

- 2017 University of South Carolina - Teaching Assistant, HIST 102 - European History from 1750 - Present
- Led three discussion sections weekly of 30 students each. Graded papers and mentored students for exams.
- 2017 University of South Carolina - Lead Instructor, HIST 468 - American Military Experience
- Lead instructor for the only upper level military history class provided that semester at the University of South Carolina. Created and designed entire syllabus and class content. Created and graded all quizzes and exams.
- 2017 University of South Carolina - Athlete Tutor - Academic Enrichment Center Subject Tutor - History
- Provided personal tutoring assistance to athletes from the University of South Carolina in various History classes.
- 2015 University of South Carolina - Teaching Assistant, HIST 108 - Science and Technology in History
- 2014 University of South Carolina - Teaching Assistant, HIST 102 - European History from 1750 - Present
- 2014 The Citadel Military Academy, Charleston SC - Visiting Lecturer
- Invited to give a lecture at the Citadel Military Academy on the effects of sleep deprivation on Revolutionary War battles in South Carolina for an upper-level history class.
- 2014 University of South Carolina - Teaching Assistant, HIST 112 - US History from 1865 to Present
- 2013 University of South Carolina - Teaching Assistant, HIST 111 - US History to 1865.
- Led three discussion sections weekly of 30 students each. Graded papers and mentored students for exams. I also taught one lecture for the whole cohort of 180 students on the causes of the US Civil War.
- 2011-2013 The Beacon School, Banstead, UK - History teacher
- Planned, prepared for and delivered classes to students aged 11-18 at a British high school. Graded book work, essays and exams for over 300 students per year. Also, form tutor 25 students aged 15-16.
-

Books

Papers of Thomas Jefferson: Retirement Series, Vols. 16-18 (Princeton: Princeton University Press, 2019-2021).

Papers of the Revolutionary Era Pinckney Statesmen Digital Edition, Vols. 1-2 (Charlottesville: University of Virginia Press, 2016 & 2020).

Peer Reviewed Publications:

(Under Review) “The International John Brown: The Global Contestation of an American Martyr.” *Journalism History*.

“Black Skin, Red Coats: The Carolina Corps and Nationalism in the Revolutionary British Atlantic.” *Slavery and Abolition*, Vol. 39 (3), September 2018, pp. 459-478.

“Undistinguished Destruction:” Smallpox and its effects on British Emancipation Policy in the Revolutionary War South.” *Journal of American Studies*, Vol. 51 (3), August 2017, pp. 865-885.

“Fighting in the Revolutionary War,” in *Papers of the Revolutionary Era Pinckney Statesmen, Digital Edition, Vol. 1*, ed. Constance Schulz, (Charlottesville: University of Virginia Press, Rotunda, 2016).

<http://rotunda.upress.virginia.edu/founders/default.xqy?keys=PNKY-print-00-00-02-0005-0001>

“Negotiating Peace and Boundaries: Indians and Neighboring States,” in *Papers of the Revolutionary Era Pinckney Statesmen, Digital Edition, Vol. 1*, ed. Constance Schulz, (Charlottesville: University of Virginia Press, Rotunda, 2016).

<http://rotunda.upress.virginia.edu/founders/default.xqy?keys=PNKY-print-00-00-02-0005-0004>

“‘They were marched almost day and night:’ The Effects of Sleep Deprivation on the Southern Campaign of the American Revolution.” *European Journal of American Culture*, Vol. 35 (2), June 2016, pp. 111-125.

Encyclopedia Entries:

“Fort Detroit,” “Thomas Gage,” “Horatio Gates,” “Georgia,” “Goose Creek Men,” and “South Carolina,” *Shaping the New World: A Social, Political, and Cultural Encyclopedia and Document Collection* (Santa Monica: ABC-CLIO, 2018): 373-75; 409-11; 413-17; 424-27; 430-33; 896-98.

“Born on the 4th of July,” “Dumbo,” “Peter Pan,” and “You Only Live Twice,” *Encyclopedia of Racism in American Film* (London: Rowman and Littlefield, 2017): 76-79; 163-66; 451-53; 652-55.

Book Reviews:

“Beyond Slavery and Abolition: Black British Writing, c.1770-1830,” *H-Slavery: H-Net Reviews* (March 2021).

“Educated in Tyranny: Slavery at Thomas Jefferson’s University,” *H-Slavery: H-Net Reviews* (January 2020).

“The African Burial Ground in New York City: Memory, Spirituality, and Space,” *Journal of African American History*, 102 (4), (December 2017).

“Antislavery and Abolition in Philadelphia: Emancipation and the Long Struggle for Racial Justice in the City of Brotherly Love,” *American Nineteenth Century History*, 17 (3), (December 2016), 350-351.

“Carolina in Crisis: Cherokees, Colonists, and Slaves in the American Southeast, 1756-1763,” *H-Net Reviews* (October 2016).

“Homegrown Terror: Benedict Arnold and the Burning of New London,” *On Point: The Journal of Army History*, Vol. 22 (2), (June 2016).

“The Ragged Road to Abolition: Slavery and Freedom in New Jersey, 1775-1865,” *American Nineteenth Century History* (May 2016).

Conference Presentations:

- November 2013: “*The myth behind the Mission: The myths of the Battle of the Alamo and their evolution in American culture.*”
Windy City Annual Graduate History Conference, Chicago, IL
- March 2014: “*Exhausted Valour: The effects of sleep deprivation on the Southern Campaign of the American Revolution.*”
South Carolina Historical Association Annual Conference, Columbia, SC
- February 2015: “*A Fleeting Glimpse of Freedom: The Effects of Smallpox on British Emancipation Policy in the Revolutionary War.*”
Auburn University Montgomery, Annual Southern Studies Conference, Montgomery, AL
- February 2015: “*A Fleeting Glimpse of Freedom: The Effects of Smallpox on British Emancipation Policy in the Revolutionary War.*”
Western Society for Eighteenth-Century Studies Annual Conference, San Luis Obispo, CA
- February 2015: “*A Fleeting Glimpse of Freedom: The Effects of Smallpox on British Emancipation Policy in the Revolutionary War.*”
Georgia Association of Historians Annual Meeting, Statesboro, GA
- March 2015: “*“Undistinguished Destruction”: Smallpox and its effects on British Emancipation Policy in the Revolutionary War South*”
South Carolina Historical Association Annual Conference, Walterboro, SC
- March 2015: “*“Undistinguished Destruction”: Smallpox and its effects on British Emancipation Policy in the Revolutionary War South*”
Mid-Atlantic Conference on British Studies Annual Meeting, Baltimore, MD
- March 2015: “*“Undistinguished Destruction”: Smallpox and its effects on British Emancipation Policy in the Revolutionary War South*”
British Association of American Studies Annual Meeting, Newcastle, United Kingdom

- November 2015: *“A Fleeting Glimpse of Freedom: The Effects of Smallpox on British Emancipation Policy in the Revolutionary War.”*
Southern Historical Association Annual Meeting, Little Rock, AR
- April 2016: *“From ‘Very fine fellows’ to a ‘Swarm of Locusts’: The Changing British Interpretations of Slaves and Emancipation in the American Revolutionary War.”*
British Association of American Studies and Irish Association of American Studies Joint Annual Meeting, Belfast, UK
- April 2016: *“From ‘Very fine fellows’ to a ‘Swarm of Locusts’: The Changing British Interpretations of Slaves and Emancipation in the American Revolutionary War.”*
Society for Military Historians Annual Meeting, Ottawa, Canada
- November 2016: *“The International John Brown: The Global Contestation of the Memory of an American Martyr.”*
Symposium on the 19th Century Press, The Civil War, & Free Expression, Chattanooga, TN
- February 2017: *“Black Skin, Red Coats: The Carolina Corps and Racial Identity in the American Revolution and Greater British Caribbean.”*
Consortium on the Revolutionary Era, 1750-1850, Annual Meeting, Charleston, SC
- November 2017: *“Black Skin, Red Coats: The Carolina Corps and Racial Identity in the American Revolution and Greater British Caribbean.”*
Southern Historical Association Annual Meeting, Dallas, TX
- July 2018: *“Black Skin, Red Coats: The Carolina Corps and Legal Liminality in the Revolutionary Era British Caribbean.”*
Society for Historians of the Early American Republic Annual Meeting, Cleveland, OH.
- February 2019: *“From Quarrelling Lovers, to Renewed Embraces’: The Sage of Monticello and the Missouri Crisis.”*
A Firebell in the Past: The Missouri Crisis at 200, Kinder Institute of Constitutional Democracy, Columbia, MO.

Professional Experience:

- 2018-present Editorial Assistant, Papers of Thomas Jefferson: Retirement Series, Thomas Jefferson Foundation, Charlottesville, VA.
- 2014-2018 Assistant Digital Editor, Papers of the Revolutionary Era Pinckney Statesmen, University of South Carolina.
- 2017 Judge, “2016 Congressional Seminar Scholarship Awards,” National Society of the Colonial Dames of America.
- 2015 Co-creator of “Becoming a Cuban South Carolinian,” Exhibit, McKissick Museum, Columbia, SC
- 2015 Oral History Interviewer, Guantanamo Bay Public Memory Project, Guantanamo Bay, Cuba

2014 Graduate of the Institute for the Editing of Historical Documents, Louisville,
KY

Professional Service:

2020-present Director, Lake Monticello Owners Association.
2014-2015 Secretary of Graduate History Association, University of South Carolina.
2009-2010 Vice President of American Studies Society, University of Kent, United Kingdom
2007-2008 Vice President of American Studies Society, University of Kent, United Kingdom

Language:

French – Reading.
German – Reading.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Eddie Shifflett	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): See Resume	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Served on the Charlottesville Vol. Fire Department training committee 2000-2011. Served on the LMVRS Corporate Board of Directors since 04/2018	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Member of Charlottesville Vol. Fire Department 1995 - 2011 (Held the Rank of Fire Fighter / Lieutenant Member of Lake Monticello Vol. Rescue Squad since 01/2012. Held the Rank of Captain / Chief	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: Interested to actively participate in the shaping of local policies and the decision-making process in the community. Strong passion to learn and to help others in the community/ county and to learn from other planning board members on the development and growth in/about the county.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**


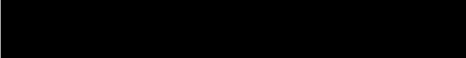
X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

Submit by email (clerk@fluvannacounty.org) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Eddie M. Shifflett		3-31-2024	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
52 Dogleg Road Palmyra, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
6			

Office Use Only

Application Received On:	3-31-24	Application Received By:	Leontyne Peck
Acknowledgement Sent:	4-1-2024	Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			
Renewal Date:			

ES

EDDIE M. SHIFFLETT

INFORMATION

Eddie Michael Shifflett
52 Dogleg Road Palmyra Va.
22963

CERTIFICATIONS

EMT-Intermediate
PALS
ACLS
CPR
NRP
Fire Fighter 1 & 2
Driver Pump Operator
Hazmat OPS
EVOC Instructor
EVOC I,II,III
ICS/NIMS:
100,200,700,800
300
Infectious Control
Officer/Instructor
VHEXT

EXPERIENCE

FIELD SUPERVISOR • SENTARA MEDICAL TRANSPORT • OCT 2009 – SEPT. 2019

Transport patients to and from medical facilities, supervise staff, schedule medical staff, assist with critical transport.

RESCUE CHIEF • LAKE MONTICELLO VOL. RESCUE SQUAD • APRIL 2018 – PRESENT

Supervise the daily operations of the department. Work with state and local government agencies in accordance with state and local law. Work with UVA and Martha Jefferson Hospital to follow local guidelines and work with regional EMS council. Recruit members.

REFERENCES

Admin. Chief / Fire Marshall Howard Lagomarsino: [REDACTED]

Assist. Chief Elizabeth Rinica: [REDACTED]

Lt. Jeff Spinello: [REDACTED]

OMD/Dr. Mark Sochor: [REDACTED]

Volunteer Experience or Leadership

Lt. Charlottesville Vol. Fire Company 1995-2011

Member, Captain, Chief at Lake Monticello Volunteer Rescue Squad 2012-Present



EMAIL



TWITTER HANDLE



TELEPHONE



LINKEDIN URL



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Raghvendra Singh		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 5 Barkley Ln Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 25	Cell Phone – preferred? [REDACTED]	Home Phone – preferred? [REDACTED]	Email [REDACTED]
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): From 6/1989 through 4/2019 I have worked in US Department of Agriculture (Farmers Home Administration/ Farm Service Agency. I have worked from county office through national office, as assistant county supervisor, county supervisor, Farm Loan Manager and National Manager. I have implemented farm loan programs to many counties in New Jersey and Virginia including Fluvanna County. In national office I have implemented GIS program, Freedom to eFile act, and Government paper elimination act. Since 2001 through 2019, I was national manager for eAuthentication and eFile.			
Education: BS Honors Agriculture 1977 Kanpur University, UP India MBA 1986 University of New Haven, CT USA I have completed many government sponcers courecs related to management, Agriculture Development, Conservation and GIS			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: In US Department of Agriculture, I was member of many Committees including EEO, Stretigic Planning, E-Govenment Etc.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I advice agricultuere collages in education matters in India. I manage Kulbashkar Astram Degree Collage, Krish Sansar, Agriculture Graduate web sites to dissiminate ag information to public.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have invested most of my life to serve public; I wan to couninue public servie to my home county.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Raghvendra Singh		(Typing name below serves as digital signature)	
		Date March 30, 2021	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
X	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
X	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
X	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
X	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
X	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
X	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
X	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
X	Youth Advisory Council (YAC)
X	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	

Palmyra, VA |

Professional Summary

Multi-talented manager consistently rewarded for success in planning and operational improvements. Experienced in policy development and staff management procedures positively impacting overall morale productivity.

Skills

- Infrastructure Development
- Product Development
- Requirements Analysis
- Operational Improvement
- Strategic Planning
- Customer Service
- Budget Development
- Security Planning
- Relationship Development
- Regulatory Compliance
- Conflict Resolution
- Team Leadership and Management

Work History

Chairman of the Board

July 2020-Present

Fluvanna County Parks and Recreation – Palmyra, VA

- Lead and guide staff
- Partner with the director and other board members to ensure that board goals are carried forward
- Chair the Board Meetings
- Represent County to stakeholders

Business System Manager

Aug 1999-Apr 2019

U.S. Department of Agriculture/ Farm Service Agency – Washington, DC

- Supervised teams in 51 State offices.
- Implemented and managed multi-site network infrastructure
- Trained and coached 153 State Managers by leading performance reviews and offering constructive feedback
- Facilitated best user experience through continuous support, training classes, webinars, and communication of system changes.
- Oversaw development and implementation of improvements to e-file e-Authentication, Program Information Management System and Office Information Profile.

Farm Loan Manager

Aug 1996-Aug 1999

U.S. Department of Agriculture/ Farm Service Agency – Buckingham, VA

- Lead the team of loan specialists in Central Virginia
- Developed and maintained relationships with local universities and government offices and lending institutions
- Originated, reviewed, processed closed and administered customer loan proposals
- Managed quality assurance programs including on-site evaluation of banks and internal audits

- Worked with farmers and ranchers to understand needs and provide financial and operational advice
- Resolved the conflicts and negotiated mutually beneficial agreements between parties
- Complied with regulatory requirements, including Bank Secrecy Act and Community Re-Investment Act and other USDA and EPA acts.

Loan Officer

Jun 1989-Aug1996

U.S. Department of Agriculture/ Farm Service Agency – Mt. Holly, NJ

- Obtained loan applications, credit histories and reviewed paperwork to determine feasibility of granting loans
- Handled customer complaints with ease by conducting research, listening carefully and taking appropriate actions.
- Observed all security policies and procedures to keep data as safe as possible from breaches
- Proactively identified solution for customers experiencing credit issues
- Recommended loan approvals and/or denials based on customers experiencing credit, cashflow and collateral issues
- Complied with regulatory requirements, including Bank Secrecy Act, Anti-Money Laundering, OFAC, Privacy Act and Community Re-Investment act
- Developed and maintained relationship with local real estate agents
- Resolved conflicts and negotiated mutually beneficial agreements between parties

Sales Manager

Jan 1983-June 1989

Rickel Home Center – Watchung, NJ

- Handled customer complaints with ease by conducting research, listening carefully and taking appropriate actions.
- Manage Plumbing, Electrical and Automotive Departments.
- Supervise staff of 10 employees.
- Ensured all items are in stock and displayed properly.
- Manage vendors.

Education

Master's Business Administration

University of New Haven – West Haven, CT

Bachelor of Science: Agriculture

Kanpur University – Kanpur, UP, India



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

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Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: David Wells	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experiece. You may also provide a resume/CV.): <p>Over 26 years in law enforcement service with both traditional and non-traditional agencies. Retired as Chief Deputy of Fluvanna Sheriff's Office. Currently Director of Public Safety for Lake Monticello Owners Association. Served on Transportation Sub-committee for over 2 years. 16 year history of service to Fluvanna. Over the years I have developed many community contacts and feel I am a respected member of our community, willing to serve the interest of our citizens.</p>	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: <p>Transportation sub-committee</p>	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): <p>Assisted various community organizations over the past 16 years, raised funds for MACCA, worked with DSS and Meals on Wheels, presented to a various civic and church groups.</p>	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: <p>I want to continue what I've done, at some level, for the past 16 years. I have developed a solid understanding of county government and citizen needs and a deep caring for the county.</p>	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestal District Advisory Committee		Finance Board	X	Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
X	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board	X	Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)	X	Parks & Recreation Advisory Board (RAB)		

**Submit by email (clerk@fluvannacounty.org) or mail to:
County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i> David R Wells (from file)		Date 10/19/2022	
Mailing Address (including City, State, & ZIP) 22 Old Homestead Circle, pALMYRA, va 22963		Physical Address (if different)	
Years Lived in Fluvanna 15	Phone # [REDACTED]	Alternate Phone #	Email Address [REDACTED]
Office Use Only			
Application Received On:	2022-10-19	Application Received By:	
Acknowledgement Sent:	2022-10-20	Caitlin Solis	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

David R. Wells
22 Old Homestead Circle
Palmyra, Virginia 22963

[REDACTED]

[REDACTED]

Career Summary:

I possess over twenty-five years of law enforcement experience with both traditional and non-traditional law enforcement agencies with 14 years in an executive leadership role. I started my law enforcement career in 1996 as an Auxiliary Police Officer and have worked to my current position as the Chief Deputy of the Fluvanna County Sheriff's Office. In my career I have served as a Patrol Officer, Investigator, SWAT Team Operator, Instructor, Senior Special Agent and held the ranks of Corporal, Lieutenant, Captain, and Major.

In my time at the Sheriff's Office, I have led the Criminal Investigations Division, served as the Operations Division Commander, and currently serve as the Chief Deputy leading the entirety of our law enforcement operations.

In my roles as Operations Commander and Chief Deputy my primary function is that of organizational leadership and agency management.

Work Experience:

Chief Deputy (Major) - Fluvanna County Sheriff's Office, Palmyra, VA 2020-current

Major Duties: Serve as second in command supervising 37 deputies and serving a county of 27,000 citizens. As Chief Deputy, my responsibility is to ensure all law enforcement operations are properly executed and to help manage a 3.3-million-dollar annual budget. The Chief Deputy oversees the two law enforcement divisions of the office, Field Operations and Judicial Operations. Main duties include critical and emergency operations command, budgeting, policy writing, staffing, supply, compliance, liaise with other county branches, and training.

Operations Commander (Captain) - Fluvanna County Sheriff's Office, Palmyra, VA 2016-2020

Major Duties: Oversee the patrol and investigations sections of the Sheriff's Office. Lead 16 patrol deputies and 4 investigators. Coordinate staffing concerns related to assigned area of operations. Policy analysis and updates. Critical incident management. FOIA, PIO. Member of executive command staff.

Investigations Division Commander (Corporal: 2007 – 2008, Lieutenant 2008 – 2016) – Fluvanna County Sheriff's Office, Palmyra, VA 2007-2016

Major duties: Supervise Criminal Investigations Division, oversee all major investigations, serve as member of command staff, oversee School Resource Officer, conduct internal investigations, conduct applicant interviews and pre-employment

backgrounds, evidence room management, policy analysis, Public Information Officer, BOS2024-05-01 p.34/110
fleet operations, prepare and execute search warrants, present all agency cases to Grand
Jury, Critical Incident Commander, prepare FOIA responses, general law enforcement
operations, General and Defensive Tactics Instructor.

General Criminal Investigator – Fluvanna County Sheriff's Office, Palmyra, VA, 05/2006 – 05/2007

Major duties: Conduct criminal investigations, enforce the laws of the Commonwealth, testify in court, prepare and execute arrest and search warrant, general law enforcement operations, instructor.

Senior Special Agent – Virginia Department of Alcoholic Beverage Control, Bureau of Law Enforcement, Richmond, VA (Staunton, VA area office), 02/2005 – 05/2006

Major duties: Assigned to the Bureau's Compliance Unit to regulate/oversee alcoholic beverage manufacturers and wholesalers in assigned areas to ensure compliance with state code and regulations.

Special Agent – Virginia Department of Alcoholic Beverage Control, Bureau of Law Enforcement, Richmond, VA, 05/2001 – 02/2005

Major duties: Enforce the laws of the Commonwealth with a focus and alcoholic beverage laws and regulations, testify in court, prepare and execute arrest and search warrant, general law enforcement operations, served on narcotics task force, instructor.

General Criminal Investigator – Waynesboro Police Department, Waynesboro, VA, 04/2000 - 05/2001

Major duties: Conduct criminal investigations, enforce the laws of the Commonwealth, testify in court, prepare and execute arrest and search warrant, SWAT Team Operator, general law enforcement operations.

Patrol Officer – Waynesboro Police Department, Waynesboro, VA, 04/1998 – 04/2000

Major duties: Enforce the laws of the Commonwealth, testify in court, prepare and execute arrest warrants, SWAT Team Operator, general law enforcement operations.

Police Officer – Division of Capitol Police, Richmond, VA, 06/1997 – 04/1998 Major duties:

Provide for the safety and security of the Virginia State Capitol Complex community.

Auxiliary Police Officer – Colonial Heights Police Department, Colonial Heights, VA 11/1995 - 06/1997

Major duties: Assist patrol officers in general law enforcement in an armed sworn volunteer capacity.

Education:

James Madison University, Harrisonburg, VA, 2004 – 2005, Undergraduate Studies

Virginia Commonwealth University, Richmond, VA, 1992 – 1994, Undergraduate
Studies

BOS2024-05-01 p.35/110

Richard Bland College, Petersburg, VA, 1990 – 1992, Associate of Science

Colonial Heights High School, Colonial Heights, VA 1986 – 1990, Advanced Studies Diploma

Job Related Training & Certifications:

Virginia Commonwealth University's Basic Police Academy, DCJS Law Enforcement Officer certification, DCJS General Instructor DCJS Defensive Tactics Instructor, ASP Baton Instructor, O.C. Instructor, FEMA 100 & 700, Critical Incident Response for Law Enforcement Managers, Alcoholic Beverage Control Special Agent training, gang trainings, anti-terrorism trainings, background investigations, Internal Affairs Basic Training, interview and interrogation trainings, search warrant process/search and seizure trainings, supervisor trainings, Incident Response to Terrorist Bombings, firearms trainings, executive leadership, lawful employment, ethics, and many other law enforcement and leadership related courses (complete list available upon request). FBI National Academy class 261 in 2015, Boat US Foundation Virginia approved boating safety course.

Programs & Presentations:

Multiple presentations on scam awareness, Multi-Disciplinary Team for child abuse investigations, Lethality Assessment Protocol to reduce domestic violence and provide services, established agencies involvement in Internet Crimes Against Children investigations, multiple presentation to the Board of Supervisors, COVID-19 response protocols and implementation, church security presentation, developed recent compensation program, testified twice to the General Assembly House Subcommittee on Courts of Justice (Rabies law & Police reform), helped draft and implement two new county ordinances, and have lead multiple responses to critical weather incidents.

References:

Eric Hess - Sheriff of Fluvanna County, [REDACTED]

Eric Dahl - Fluvanna County Administrator, [REDACTED]

Michael Grandstaff - Fluvanna Emergency Communications Director/Chief of Scottsville Fire Department, [REDACTED]

Richie Constantino - Chief of Lake Monticello Fire Department, [REDACTED]

Sean Peterson - Captain of Field Operations for the Fluvanna County Sheriff's Office/U.S. Army Reserve 1st SGT HAC108TC, [REDACTED]

Aaron Hurd - Lieutenant of Investigations for the Fluvanna County Sheriff's Office, 434-953-8138

Professional Memberships & Groups:

Virginia Sheriff's Association

International Association of Chiefs of Police

FBI National Academy Alumni Association

Small & Rural Law Enforcement Executives Association

Jefferson Area Community Criminal Justice Board

Fluvanna County Planning Commission, Transportation Sub-Committee

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Share the Air				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Aaron Spitzer, Director of Parks and Recreation				
PRESENTER(S):	<ul style="list-style-type: none"> • Tabatha Magobet, Program Supervisor Y Street • Nilab Sultan, Charlottesville High School, Y Street Leadership Team • Beh Meh, Charlottesville High School, Y Street. 				
RECOMMENDATION:	TBD				
TIMING:	Normal				
DISCUSSION:	Y Street, the Virginia Foundation for Healthy Youth’s award-winning volunteer statewide youth initiative, launched in 2004 to work on 2 major issues: tobacco & obesity. They have partnered with over 90 high schools across Virginia to train and engage youth in policy change with a goal of creating 100% tobacco-free and e-cigarette-free outdoor public spaces.				
FISCAL IMPACT:	Minimal				
POLICY IMPACT:	Creation of new policy in County parks				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	2022 - 2023 Board of Supervisors Two Year Plan Update				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Kelly Harris, Assistant County Administrator				
PRESENTER(S):	Kelly Harris, Assistant County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Normal				
DISCUSSION:	An update on the progress of the Board's Two Year Plan, adopted in September 2022.				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Board's Two Year Plan				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

The Board of Supervisors Two Year Plan – *Adopted September 21, 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
A		SERVICE DELIVERY			
A1		Work with FRA to identify support options for Fire and Rescue volunteers.		X	<ul style="list-style-type: none"> • Money allocated for Fire and Rescue volunteer incentives. Details TBD.
A2		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	
A3	X	Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	<ul style="list-style-type: none"> • Sep 2022 – Signed a letter of support for a Safe Streets 4 All Grant with TJPDC, committed up to \$30,000 local match. <ul style="list-style-type: none"> ○ TJPDC applied for and was awarded a grant to develop a Comprehensive Safety Action Plan that will meet eligibility requirements for all six of its member jurisdictions • Sep 21, 2022 – Adopted a resolution requesting VDOT conduct a safety study on a portion of South Boston Rd. • South Boston/Lake Monticello Rd intersection improvements • VDOT traffic studies

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
A4		Community transportation options and alternatives.		X	<ul style="list-style-type: none"> Sept 2022 – Investigate shared school buses/drivers providing transportation for county residents; TJPDC Rural Transportation work group; JAUNT 2023/2024 – JAUNT Rural Transportation Needs Assessment 2023/2024 – TJPDC Regional Transit Governance Study Steering Committee; 2024 Final Report Continued Participation in TJPDC Rural Transportation Advisory Committee (RTAC)
A5		Implement annual county volunteer recognition ceremony.		X	
A6		Design implementation plan for professional Fire Chief position.		X	
B		COMMUNICATION			
B1		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	<ul style="list-style-type: none"> No formal plan has been developed; FAN Mail and website serve as primary channels for disseminating information.
C		PROJECT MANAGEMENT			
C1		Continue Columbia area renewal efforts.	X	X	<ul style="list-style-type: none"> Code Compliance monitoring garbage Continue to receive feedback from, and respond to, residents' concerns/complaints.
C2	X	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		Completed.

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C3		Continue Palmyra Village Streetscape	X	X	<ul style="list-style-type: none"> • Sept 2022: Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		<ul style="list-style-type: none"> • 2022 Transportation Alternatives Program (TAP) Grant awarded. • Oct 2022: Approved a supplemental appropriation of \$317,831 from unassigned fund balance to allocate its required 20% match for the VDOT Transportation Alternatives Program (TAP) grant for the Palmyra Village Streetscape CIP project • Oct 2022: Adopted the resolution entitled “Resolution Affirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project • Aug 20203: Approved an additional supplemental appropriation of \$118,169 from unassigned fund balance to allocate its required 20% match for the VDOT Transportation Alternatives Program (TAP) grant for the Palmyra Village Streetscape CIP project; • Aug 2023: Adopted the resolution entitled “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project • VDOT assessing options for constructing the project with VDOT staff rather than bidding out .
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	<ul style="list-style-type: none"> Apr 2024 – Army Corps permit issued; Apr 2024 - VRA Financing to fund project issued Construction anticipated to begin late May 2024. Phase III Archeological Study anticipated to begin Summer 2024;
C5		Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	<ul style="list-style-type: none"> Apr 2024 - Water line complete and operational; customers connected. Apr 2024 - Sewer line – force main completed; connection via gravity sewer lines dependent on development activity. Apr 2024 – minor grading issues in the process of being resolved
C6		Pursue Fork Union revitalization.		X	<ul style="list-style-type: none"> December 2023: Awarded US Small Business Administration’s Portable Assistance Program grant to allow for Fork Union Business Revitalization Strategy. Spring 2024: Business advisor hired and meeting with business owners.
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	<ul style="list-style-type: none"> Multi-year project.
		C7.1 Create and Issue Request for Proposal for Design	X		<ul style="list-style-type: none"> Apr 2024: County Attorney is reviewing RFP.
		C7.2 Select Design Firm for design of New Admin Building		X	
D		COMMUNITY DEVELOPMENT & ENRICHMENT			
D1	X	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	<ul style="list-style-type: none"> Sep 2022 - Economic Development Strategic Plan Adopted Dec 2023 – Tourism Strategic Plan Adopted

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
		D1.1 Adopt Economic Development Strategic Plan.	X		<ul style="list-style-type: none"> Sep 2022 - adopted
		D1.2 Implement five-year Economic Development Strategic Plan.		X	<ul style="list-style-type: none"> Oct 2022 – Implementation begun
D2		Seek opportunities to coordinate development activity at Fluvanna’s northern border with Louisa County.	X	X	<ul style="list-style-type: none"> May 2022 - Draft Zion Crossroads Gateway Plan
D3		Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		<ul style="list-style-type: none"> Jun 2023 – Fork Union Town Hall Meeting Oct 2023 – Lake Monticello Area Town Hall Meeting 2023 – Economic Development presentations made to: <ul style="list-style-type: none"> Fluvanna Rotary Fluvanna Chamber FLDP Fluvanna Women in Business All 4 Active Adult Centers
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5	X	Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	<ul style="list-style-type: none"> Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers. Oct 2023 – Inaugural Groovin’ at the Grove, free concert series held at Pleasant Grove. 2024 season kicks off May 11, 2024 with concerts held the 2nd Saturday of each month through October.
D6		Research creating a “teaching farm” at PG Park.		X	<ul style="list-style-type: none"> Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?
D7	X	Implement stronger Code Enforcement on the County’s Spot Blight Abatement program	X	X	<ul style="list-style-type: none"> Code Enforcement Officer actively responding to complaints and issues, sending notices of violation, etc.

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		FINANCIAL STEWARDSHIP AND EFFICIENCY			
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		<ul style="list-style-type: none"> Apr 2024 - ACH capability in place; troubleshooting Munis process issues. Anticipate full ACH capability by May 2024.
E2		Implement credit card payment option for citizens at all County funds-collection points through MUNIS Cashiering process.	X	X	<ul style="list-style-type: none"> Soon! Tyler Tech anticipates full deployment by Oct 1, 2024.
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

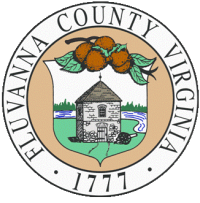
TAB D

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	BOS Planning Retreat				
MOTION(s):	N/A				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
	X				
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<p>The Board of Supervisors have generally held planning retreats every two years, which coincides with the transition of a new incoming board in January of an even year. The Board of Supervisors held their last planning retreat on August 7, 2022, which aided to create the Board of Supervisors Two Year Plan. This plan was adopted on September 21, 2022.</p> <p>With the transition of two board members in 2024, it would be beneficial to hold a planning retreat, including a facilitator, to create the current Boards Two Year Plan. During the planning retreat, the Board may also want to review its By-Laws, Mission Statement, Vision Statement and discussion of specific issues or challenges facing Fluvanna. \$5,000 was budgeted in FY24 for such a task. Staff is soliciting feedback from the board on the structure, budget and timing to hold the next planning retreat.</p>				
FISCAL IMPACT:	TBD				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Proclaiming May 2024 Older Americans Month				
MOTION(s):	I move the Board of Supervisors proclaim May 2023 Older Americans Month.				
BOS 2 YEAR GOAL?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Marta M. Keane, Chief Executive Officer, JABA (Jefferson Area Board for Aging)				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<p>“When Older Americans Month was established in 1963, only 17 million living Americans had reached their 65th birthday. About a third of older Americans lived in poverty and there were few programs to meet their needs. Interest in older Americans and their concerns was growing. A meeting in April 1963 between President John F. Kennedy and members of the National Council of Senior Citizens led to designating May as “Senior Citizens Month,” the prelude to “Older Americans Month.”</p> <p>Historically, Older Americans Month has been a time to acknowledge the contributions of past and current older persons to our country, in particular those who defended our country. Every President since Kennedy has issued a formal proclamation during or before the month of May asking that the entire nation pay tribute in some way to older persons in their communities. Older Americans Month is celebrated across the country through ceremonies, events, fairs, and other such activities.” – <i>from the Older Americans Month website</i></p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Proclamation, “Proclaiming May 2024 Older Americans Month.”				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

PROCLAMATION 02-2024

PROCLAIMING MAY 2024 AS OLDER AMERICANS MONTH

WHEREAS, May is Older Americans Month, a time for us to recognize and honor the many older adults in Fluvanna County, and their immense influence on every facet of American society; and

WHEREAS, Fluvanna County recognizes how, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, Fluvanna County recognizes that older Americans improve our community through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS, Fluvanna County benefits when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Fluvanna County must ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity, connectedness; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** that May 2024 to be Older Americans Month. This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community. We call upon all residents to join in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

Passed and adopted this 1st day of May, 2024.

Christopher S. Fairchild
 Chair, Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Authorization to Advertise a Public Hearing to Increase Building Inspection Fees				
MOTION(s):	I move that the Board of Supervisors advertise the amendments to the County Code to amend Sec. 5-2-2. - Schedule of building fees, for a public hearing to be held June 19, 2024.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney; Andy Wills, Building Official				
PRESENTER(S):	Dan Whitten, County Attorney; Andy Wills, Building Official				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	Building Inspection fees have not been adjusted since 2009; increasing fees could potentially increase revenue ~ \$25,000.				
FISCAL IMPACT:	Potentially ~\$25,000 revenue increase				
POLICY IMPACT:	Amend County Code Section 5-2-2				
LEGISLATIVE HISTORY:	Fees have not been increased since 2009				
ENCLOSURES:	County Code Section 5-2-2 Schedule of Building Fees (redline, clean) Commercial Building Inspection Fees (redline, clean) Residential Building Inspection Fees (redline, clean) Locality Fee Chart Comparison				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			X

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
FLUVANNA, VIRGINIA”, BY AMENDING § 5-2-2 TO INCREASE THE COSTS OF
CERTAIN BUILDING INSPECTION FEES

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 5-2-2, as follows:

CHAPTER 5 BUILDINGS

ARTICLE 2. – BUILDING CODE

Sec. 5-2-2. – Schedule of building fees.

The following schedule of fees shall be applicable for building permits in Fluvanna County.

(1) Ordinary repairs as defined in the Building Code	no charge
(2) Building or structure for farm use	no charge
(3) Storage structures with unfinished interior (including additions)	
Residential	. 150 9 sq. ft. with \$ 904 5.00 minimum
All other use groups	.15 sq. ft. with \$90.00 minimum
(4) Remodeling (not including Electric, Plumbing, Mechanical)	
Use groups R5	\$ 906 5.00
All other use groups	\$315.00
Basement finish after original c/o has been issued	. 204 3 sq. ft.
(5) Moving or relocation (all use groups)	\$90.00
(6) Razing with attached public utilities (all use groups)	\$ 906 5.00
(7) One and two family dwelling, computed on outside dimensions of	. 304 8 sq. ft.
finished living space, each floor (Use Groups R5)	\$90.00 minimum
Basement, unfinished space	. 010 6 sq. ft.
1 & 2 family additions	same as above \$ 904 5.00 minimum
(8) Commercial, Institutional, & Multi-family including additions (Use Groups A, B, I, R, I, & E)	.26 sq. ft. Gross floor area \$270.00 minimum
(9) Industrial & mercantile, including additions (Use Groups F, H, M, & S)	.26 sq. ft. Gross floor area \$270.00 minimum
(10) Plumbing (all use groups)	\$30.00 plus \$8.00 per fixture, \$90 min
(11) Mechanical—Heating & A/C	
Residential (Use Groups R5)—each system	\$90.00

All other use groups	.06 sq. ft. \$90.00 minimum
All other mechanical permits	\$9045.00 minimum
(12) Electrical (all use groups)	
All buildings—existing, new, or addition	.06 sq. ft. \$9045.00 minimum
All other electrical permits (service change)	\$9045.00
Mobile home parks, campgrounds, RV parks	\$9045.00
(Temporary service not required if used with building permit for building)	
Modular homes	
(13) Slab & crawl space foundation	\$315 250.00
Basement	\$315 250.00 plus .1006 sq. ft.
(14) Manufactured homes:	
Single wide	\$315225.00
Double wide	\$315.00
Basement	.1006 sq. ft.
(15) Swimming pools, excluding electrical	
Residential	\$9065.00
Commercial	\$135.00
(16) Other structures towers, tanks, etc. (excluding electrical, mechanical, plumbing)	\$9045.00
(17) Permit renewals	\$9045.00
(18) Re-inspection fee	\$9045.00
(19) Appeals to board of building code appeals	\$90.00
(20) In addition to the above fees, for all permits for new homes, mobile homes. Multi-family dwellings, Businesses and all other buildings expected to receive, or actually receiving, telephone service	\$35.00 for each separate building, plus \$55.00 for each addressed unit within any such building

Permit Fee Refunds. In the case of a revocation of a permit or the abandonment of a building project, a refund for the portion of the work that was not completed shall be provided when requested in writing. An administrative fee of 25 percent and a fee of \$30.00 per inspection made shall be retained.

The foregoing notwithstanding, except as otherwise expressly provided by law, none of the fees listed herein shall apply to any property owned by the County and used for County purposes.

(Min. Bk. 7, pp. 203, 239; Comp. 1974, ch. 5; Ord. 4-1-77; Ord. 7-1-84; Ord. 5-21-97; Ord. 7-21-99; Ord. 1-17-01; Ord. 11-20-02; Ord. 8-03-05; Ord. 6-17-09; Ord. 7-6-16)

(2) *That the Ordinance shall be effective after adoption.*

Building Inspection & Erosion and Sediment Control Fees Research - 2024

Fee Type	Fluvanna	Albemarle	Buckingham	Cumberland	Goochland	Louisa	Greene	Madison
BUILDING PERMIT FEES								
					All Fees Based on Job Value Value Determined by County- Per Chart			
Ordinary repairs as defined in the Building Code	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Building or Structure for farm use	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Storage Structures with unfinished interior(including additions)								
Residential	.09/sq. ft. with \$45.00 min	.16/sq. ft. \$27 min	.11/sq.ft. \$25 min	.06/sq. ft. \$30 min	0-\$4000 value -\$30	.20/sq.ft. \$35 min	.15/sq. ft. \$100 min	.18/sq. ft \$75 min
All other Use Groups	.15/sq.ft with \$90.00 min	.22/sq. ft. \$80 min	.11/sq.ft. \$50 min	.06/sq. ft. \$30 min	above \$4000 value - \$30 + \$4.50 every extra \$1k	.20/sq.ft. \$35 min	.20/sq. ft. \$ 500 min	.20/sq. ft. \$75 min
Remodeling (not including Electric, Plumbing or Mechanical)								
*Use Group R5 (residential)	\$65	.20/sq. ft. \$88 min	.23/sq.ft. \$50 min	.15/sq.ft. \$ 60 min	0-\$4000 value -\$30	\$75	\$30	.18/sq. ft. \$75 min
All other Use Groups	\$315	.20/sq. ft. \$88 min	.23/sq.ft. \$50 min	.14/sq. ft. \$200 min	above \$4000 value - \$30 + \$4.50 every extra \$1k	based on value - chart	.20/sq. ft. \$500 min	.20/sq. ft. \$75 min
Basement Finish after Original C/O issue	.13/sq. ft.	.18/sq. ft. \$80 min	.23/sq. ft. \$50 min	.15/sq.ft. \$ 60 min	0-\$4000 value -\$30	.30/sq. ft.	.18/sq. ft. \$200 min	.18/sq. ft. \$75 min
					above \$4000 value - \$30 + \$4.50 every extra \$1k			
Moving or Relocation	\$65.00	\$32.00	\$50	\$25	\$30	\$75	\$50	\$75
Razing with attached utilities	\$65.00	\$102.00	\$25	\$25	\$30	\$75	\$50	\$75
One and Two Family Dwelling (Use Group R5)	.18/sq. ft. \$90.00 min	.58/sq. ft. \$ 88 min (includes all trades)	.23/sq.ft. \$125 min.	.20/sq.ft. \$ 150 min	0-\$4000 value -\$30	.30/sq. ft. \$150 min	.18sq.ft. \$ 200 min	.18/sq. ft. \$75 min
					above \$4000 value - \$30 + \$4.50 every extra \$1k			
Basement, Unfinished Space (use Group R5)	.06/sq. ft. \$45.00 min	N/A	.23/sq.ft. \$50 min	.20/sq.ft. \$150 min	0-\$4000 value -\$30	.20/sq. ft.	.10/sq. ft.	.18/sq. ft. \$75 min
					above \$4000 value - \$30 + \$4.50 every extra \$1k			
Commercial, Institutional, & Multi-family including additions	.26/sq. ft. \$270.00 min	.24/sq. ft. \$88 min	.11/sq.ft. \$50 min	.14/sq.ft. \$200 min	0-\$4000 value -\$30		.20/sq.ft. \$ 500 min	.20/sq. ft. \$75 min
(Use Groups A, B, I, R & E)					above \$4000 - \$30 + \$7.50 every extra \$1k	based on value - chart		
Industrial & Mechanical, including additions	.26/sq. ft. \$ 270.00 min	.24/sq. ft. \$88 min	.11/sq.ft. \$50 min	.14/sq.ft. \$200 min	0-\$4000 value -\$30	based on value - chart	.20/sq.ft. \$500 min	.20/sq. ft. \$75 min
(Use Groups F,H,M and S)					above \$4000 - \$30 + \$7.50 every extra \$1k			
Plumbing (All Use Groups)	\$30.00 plus \$8 per fixture	new home included in intial permit	.02/sq.ft. \$25 min	.01/sq. ft. \$ 50 min	0-\$2000 value - \$30	.02/sq. ft. \$125 min	\$10 per fixture \$100 min	\$6.00 per fixture \$75 min
		\$10 per fixture \$88 min			above \$2000 value - \$30 + \$4.50 every extra \$1k		Comm. .10/sqft. \$200 min	
Mechanical - Heating & A/C								
Residential - Use Group R5	\$90.00 per system	new home included in intial permit	.02/sq.ft. \$25 min	.01/sq. ft. \$ 50 min	0-\$2000 value - \$30	.02/sq. ft. \$125 min	.10/sq.ft. \$100 min	\$75

Building Inspection & Erosion and Sediment Control Fees Research - 2024

Fee Type	Fluvanna	Albemarle	Buckingham	Cumberland	Goochland	Louisa	Greene	Madison
All other Use Groups	.06/sq. ft. \$90.00 min	.04/sq. ft. \$80 min	.02/sq.ft. \$25 min	.01/sq. ft. \$ 50 min	above \$2000 value - \$30 + \$4.50 every extra \$1k		.10/sq.ft. \$200 min	.07/sq.ft. \$75 min
All other Mechanical Permits	\$45.00	\$40.00	\$25	\$50			\$100	\$75
Electrical (All Use Groups) all Buildings	.06/sq.ft. \$45.00 min	.04/sq. ft. \$ 80 min.	.02/sq.ft. \$25 min	.01/sq.ft. \$50 min	0-\$2000 value - \$30	.02/sq. ft. \$125 min	.10/sq.ft. \$100 min/Comm \$200 min	.07/sq.ft. \$75 min
All other electrical permits	\$45.00	\$65.00	\$25	\$50	above \$2000 value - \$30 + \$4.50 every extra \$1k		\$100	\$75
Mobile Home parks, campgrounds, RV Parks	\$45.00	\$32.00	\$25	\$50			\$100	\$75
Modular Homes								
Slab & Crawl Space Foundation	\$250.00	\$48.00	.23/sq.ft. \$50 min	.20/sq. ft. \$150 min	0-\$4000 value -\$30	\$300	.18/sq.ft. \$200 min	.18/sq. ft. \$ 75 min
Basment	\$250.00 & .06/sq. ft.	N/A		.20/sq.ft.	above \$4000 value - \$30 + \$4.50 every extra \$1k	\$400	.10/sq. ft.	.18/sq. ft.
Swimming Pools, excluding Electrical Residential	\$65.00	\$54.00	.23/sq.ft. \$50 min	\$75	0-\$4000 value -\$30	\$220	\$200	\$200
Commercial	\$135.00	\$361.00	.23/sq.ft. \$50 min	\$75	above \$4000 value - \$30 + \$4.50 every extra \$1k	\$200	\$300	\$225
Other Structures - Towers, tanks etc.	\$45.00	\$32.00	\$50	\$100	0-\$4000 value -\$30	based on value - chart	\$200	\$75
Permit Renewals	\$45.00	\$32.00	\$50	\$25	above \$4000 - \$30 + \$7.50 every extra \$1k	\$30	\$75	\$50
Re-inpsectin Fee	\$45.00	\$32.00	\$50	\$35	\$30	\$50	\$75	\$50
Appeals to Board of Building Code Appeals	\$90.00	N/A	N/A	\$25	N/A	N/A	N/A	\$350
Address Fee - anything where address is needed	\$35.00 per building plus \$55.00 for each addressed unit	N/A	N/A	\$12	N/A	N/A	\$25	N/A
Erosion and Sediment Control Fees								
Single Family	\$125/per lot	\$170/per lot		\$50	\$100	\$75	\$150	\$150
All other	\$550 plus \$125/acre over 1 acre complete 1 year	up to 1 acre \$290.00		\$300 plus \$50/acre	Less than 2 acres \$900 plus \$50/acre	\$1650 plus \$100 per acre	\$500 plus \$150 per acre	\$300 plus \$200 each additional acre
	\$550 plus \$50/acre over 1 acre complete 2 year	1-5 acres \$2204.00			2-5 acres \$1,500 plus \$50/acre			
	\$500 for each additional year	5-10 acres \$2775.00			Over 5 acres \$2,250 plus \$50/acre			
	\$250 intial plan review fee	10-50 acres \$ 3673.00						
	\$100 per re-review fee	50-100 acres \$4979.00						
		100 acres or more \$7835.00						
Comparison New Home	Fluvanna Ranks 4th out of 8							

Building Inspection & Erosion and Sediment Control Fees Research - 2024

Fee Type	Fluvanna	Albemarle	Buckingham	Cumberland	Goochland	Louisa	Greene	Madison
Building Permit Fee - 1946 sq. ft with 576 sq ft garage	\$939.86	\$1,462.76	\$746.01	\$667.50	\$764.68	\$1,230.73	\$1,089.72	\$796.11
Erosion and Sediment Control	\$125.00	\$170.00	\$300.00	\$50	\$100	\$75	\$150.00	\$150
Total	\$1,064.86	\$1,632.76	\$1,046.01	\$717.50	\$864.68	\$1,305.73	\$1,239.72	\$946.11
Difference	N/A	Plus \$ 567.90	Minus \$ 18.85	Minus \$ 347.36	Minus \$ 200.18	Plus \$ 240.87	Plus \$ 174.6	Minus \$ 118.75
Comparison Commercial Building								
Commercial Retail Building - 15,000 square feet	\$3,900.00	\$3,600.00	\$3,213.00	\$2,100.00	value base	Value base	\$3,000.00	\$3,000.00
(No Trades)								
Difference	N/A	Minus \$300.00	Minus \$ 2,721.36	Minus \$1800.00	value base	Value base	Minus \$900.00	Minus \$ 900.00
Comparison Erosion and Sediment Control Permit								
9.99 acre site	\$1,798.75	\$2,775		\$799.50	\$1,949.50	\$2,649.00	\$1,848.50	\$2,098.00
Difference	N/A	Plus \$976.25		Minus \$999.25	Plus \$150.75	Plus \$850.25	Plus \$49.75	Plus \$ 299.25
Plan Review with 2 Re review's	\$450	\$2,775.00		\$799.50	Included in Above	Included in Above	Included in Above	Included in Above
Difference		Plus \$2325.00		Plus \$349.50				
New Fees for Single Family Dwelling(base same square footage above)	\$1,089.36							
	Plus \$149.50 over current fee's							
No Change on Commercial fees except for the Base Charges on minimum fees	N/A							
New Fee for Erosion & Sediment Control Permit	\$1,998.75							
	Plus \$200							
New Fee for Erosion & Sediment Control Plan Review Fee	\$1,000.00							
	Plus \$550 over current fee's							

***Use Group Classifications**

- Use Group A – Assembly use - buildings or structures used for gathering of people for civic, social, religious functions, recreation, food or drink consumption
- Use Group B – Business – buildings or structures used for office, professional or service type transactions
- Use Group E - Educational – buildings or structures used for educational purposed through the 12th grade
- Use Group F – Factory Industrial – buildings or structures used for assembling, disassembling, fabricating, finishing, manufacturing, packing, repair or processing
- Use Group H – High Hazard – buildings or structures used for processing, manufacturing, generation or storage of materials that constitute a physical or health hazard in quantities in excess of those allowed in controlled areas
- Use Group I – Institutional – buildings or structures in which care or supervision is provided to who are incapable of self-preservation or who are detained
- Use Group M – Mercantile – buildings or structures used for display and sale of merchandise
- Use Group R – Residential – buildings or structures which are used for sleeping purposes
- Use Group S – Storage – buildings or structures used for storage which are not classified as Hazardous
- Use Group U – Utility and Miscellaneous – buildings or structures that are used mainly as accessory structures and not classified in any other group

(Seal)

PUBLIC HEARING
Fluvanna County Board of Supervisors
Thursday, June 20, 2024, at 7:00 p.m.

Pursuant to Virginia Code Sections 15.2-1427 and 15.2-2204, a Public Hearing will be held in the Fluvanna County Library, 214 Commons Blvd. Palmyra, VA 22963 for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following items:

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 5-2-2 TO INCREASE THE COSTS OF CERTAIN BUILDING INSPECTION FEES

Copies of the complete text of the above ordinance and fee schedule are available for public review at the Office of the Fluvanna County Administrator during normal business hours. Questions may be directed to Caitlin Solis, Clerk to the Board, at (434) 591-1910. All interested persons wishing to be heard are invited to attend the public hearing.

TO: Fluvanna Review

Advertise on the following dates: June 6 & 13, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1913

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors April 10, 2024 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday April 10, 2024, be adopted.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goals(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes April 10, 2024.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 SPECIAL MEETING MINUTES
 Carysbrook Performing Arts Center
 8880 James Madison Hwy, Fork Union, VA 23055
 April 10, 2024
 Budget Work Session 5:00pm
 Special Meeting 7:00pm**

MEMBERS PRESENT:

Chris Fairchild, Cunningham District, Chair
 John M. (Mike) Sheridan, Columbia District, Vice Chair
 Mike Goad, Fork Union District
 Timothy M. Hodge, Palmyra District
 Tony O’Brien, Rivanna District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
 Kelly Harris, Assistant County Administrator
 Dan Whitten, County Attorney
 Caitlin Solis, Clerk for the Board of Supervisors

BUDGET WORK SESSION

At 5:02pm, Chair Fairchild called to order the Budget Work Session of April 10, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

- The Board fine-tuned their FY25 Budget decisions.
- Sheriff Hess requested a 5% pay increase for his deputies. The Board agreed to add a 3% increase.
- Andrew M. Sheridan, Commissioner of the Revenue, was asked to discuss the expected revenue from the 2025 Reassessment.
- Tristana Treadway, Clerk of the Circuit Court, presented her request for a salary increase for her staff to correct pay band and job responsibility discrepancies by adding a Deputy IV position and a Chief Deputy Clerk II.

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:07pm, Chair Fairchild called to order the Special Meeting of April 10, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the April 10, 2024 Special Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

None.

5 - PUBLIC COMMENTS #1

At 7:08pm, Chair Fairchild opened the first round of Public Comments.

- Jeff Potter, 474 Covered Bridge Rd, spoke in support of Jim True and the transition from volunteer EMS to career EMS.
- James Kelley, 363 Manor Blvd, let the Board know there are members of the School Board present to answer any questions.
- Carolyn Ley, 2299 Hunters Lodge Rd, spoke in support of the FLDP program.

With no one else wishing to speak, Chair Fairchild closed the first round of Public Comments at 7:15pm.

6 – BOARDS AND COMMISSIONS

None.

7 – PRESENTATIONS

None.

8 - ACTION MATTERS

None.

Board of Supervisors Minutes

9 - PUBLIC HEARING

FY25 CIP, Budget and Tax Rates – Tori Melton, Director of Finance

Public Hearing Topics:

- FY25-29 Capital Improvements Plan (CIP)
- FY25 Operating Budget
- FY25 Tax Rates
- All figures based upon the \$0.844 Advertised Tax Rate

Total Capital Improvements Plan:

Fiscal Year	Capital Fund
2025	\$7,998,711
2026	\$8,173,037
2027	\$3,067,690
2028	\$6,628,850
2029	\$5,134,050
TOTAL:	\$31,002,338

Governmental, Capital & Enterprise Summary

	Adopted Budget FY24	Proposed Budget FY25	Increase/ (Decrease)	% Change
GOVERNMENTAL				
REVENUES	\$ 96,470,615	\$ 98,563,208	\$ 2,092,593	2.17%
EXPENDITURES	\$ 94,998,299	\$ 97,106,896	\$ 2,108,597	2.22%
CAPITAL FUND				
REVENUES	\$ 5,473,658	\$ 7,548,711	\$ 2,075,053	37.9%
EXPENDITURES	\$ 5,923,658	\$ 7,998,711	\$ 2,075,053	35.0%
ENTERPRISE FUND				
REVENUES	\$ 2,242,101	\$ 3,120,991	\$ 878,890	39.2%
EXPENDITURES	\$ 3,264,417	\$ 4,127,303	\$ 862,886	26.4%
TOTAL REVENUES	\$ 104,186,374	\$ 109,232,910	\$ 5,046,536	4.84%
TOTAL EXPENDITURES	\$ 104,186,374	\$ 109,232,910	\$ 5,046,536	4.84%

Current and Proposed Tax Rates

Tax Category	FY24 Adopted	FY25 Proposed
Real Property	\$0.844	\$0.844
Mobile Homes	0.844	0.844
Personal Property (Residential)	4.10	4.10
Personal Property (Business)	2.90	2.90
Machinery & Tools	1.90	1.90

Tax Rates are per \$100 of Assessed Value

At 7:18pm, Chair Fairchild opened the Public Hearing.

- Carolyn Ley, 2299 Hunters Lodge Rd, does not support funding FLDP but does support the program and offered guidance with fundraising to continue the program.
- Patricia Beers Block, 103 Island Hill Rd, spoke in support of funding FLDP.
- James Kelley, 363 Manor Blvd, commented on the schools CIP requests and offered updated amounts for the High School and Middle School track and field repairs.
- John Lye, 3 Loving Ter, addressed the Board as the vice president of Lake Monticello Volunteer Fire and Rescue, and requested the LM Fire be funded at the same percentage as Fluvanna Fire.
- Jeff Potter, 474 Covered Bridge Rd, commented on volunteer firefighters is waning and to budget to retain and recruit new volunteers.
- Paul Bethke, 276 Jefferson Dr, does not support the County funding FLDP, and suggested they raise their own funds.

With no one else wishing to speak, Chair Fairchild closed the Public Hearing at 7:37pm.

10 - CONSENT AGENDA

None.

Board of Supervisors Minutes

11 - UNFINISHED BUSINESS

FY25 Budget Discussion

- With the savings from the track and fields, the Board agreed to move up a FY26 CIP request and funded the replacement of some exterior doors in the schools.
- FUSD Waterline replacement in front of Carysbrook.
- The Board briefly discussed support for Jim True, and asked staff to come back with a proposal for the EMS command structure.
- The Board revisited nonprofit funding, and finalized the FY25 funding for FLDP at \$500.
- Mr. Fairchild brought up categorical funding for the school system. After some discussion, the Board agreed to add categorical funding to a future agenda to discuss it with the School Board.

MOTION TO EXTEND

- *At 8:53pm, a motion was made to extend the Board of Supervisors meeting.*

MOTION:	Approve a motion to extend the April 10, 2024 Regular Board of Supervisors meeting to 10:00pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

12 - NEW BUSINESS

None.

13 - PUBLIC COMMENTS #2

At 9:45pm, Chair Fairchild opened the second round of Public Comments.

- Patricia Beers Block, 103 Island Hill Rd, brought Pleasant Grove trail issues to the Board's attention and complemented the Parks and Recreation staff.
- Eric Anderson, 15 Fleetwood Dr, commented on school's budget process discussion.
- James Kelley, 363 Manor Blvd, commented on the budgeting process and the relationship between the Board of Supervisors and School Board.
- Brittany Gray, 2 Watt Cir, commented on and supported emergency services funding.

With no one else wishing to speak, Chair Fairchild closed the second round of Public Comments at 10:07pm.

15 - ADJOURN

MOTION:	Adjourn the special meeting of Wednesday, April 10, 2024 at 10:07pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 Christopher S. Fairchild
 Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors April 17, 2024 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday April 17, 2024, be adopted.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goals(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes April 17, 2024.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 REGULAR MEETING MINUTES
 Carysbrook Performing Arts Center
 8880 James Madison Hwy, Fork Union, VA 23055
 April 17, 2024
 Regular Meeting 6:00pm**

MEMBERS PRESENT: Chris Fairchild, Cunningham District, Chair
 John M. (Mike) Sheridan, Columbia District, Vice Chair
(entered the meeting at 6:02pm)
 Mike Goad, Fork Union District
 Timothy M. Hodge, Palmyra District
 Tony O’Brien, Rivanna District *(entered the meeting at 6:02pm)*

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
 Kelly Harris, Assistant County Administrator
 Dan Whitten, County Attorney
 Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 6:00pm, Chair Fairchild called to order the Regular Meeting of April 17, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- Mr. Dahl requested to move closed session to after the adoption of the agenda, and add Opioid Abatement Authority regional grant application to New Business.

MOTION:	Accept the Agenda, for the April 17, 2024 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

14 - CLOSED MEETING

MOTION:	At 6:03pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – Employees of the Five Constitutional Offices, Litigation – Aqua Virginia.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:14 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Happy Birthday Mr. O’Brien!

- April 21st

Board of Supervisors Minutes

Announcements and Updates - New Employees

- Shawn Martin, Social Services, Benefit Programs Specialist III, Started April 8th
- The Virginia Department of Emergency Management has notified Fluvanna County that it has been awarded \$141,000.00 in total funding from the Commonwealth of Virginia’s Emergency Shelter Upgrade Assistance Fund for the fiscal year 2023. The state share amount is \$94,470.00 and the local share amount is \$46,530.00. Appropriation authority for this program is *the Code of Virginia Title §44-146.29:3* also known as the “Shelter Upgrade Fund.” The purpose of the Shelter Upgrade fund is to provide matching funds to localities to install, maintain, or repair infrastructure related to backup energy generation for emergency shelters, including solar energy generators, and to improve the hazard-specific structural integrity (wind retrofit) of shelter facilities owned by the locality. Thanks to Debbie Smith, Emergency Management Coordinator, for submitting the grant for consideration.

FY’24 CIP COMPLETION

- The new fence around the soccer fields at Pleasant Grove Park was completed on April 5.
- This was a fiscal year 2024 CIP approved project for \$60,000.00.
- After getting the proper bids, a contract was awarded to Joe Phillips Fence for the price of \$42,240.00.
- This makes a savings from the requested amount for the project for Fluvanna County in the amount of \$17,760.00.

ELECTRICITY TO FRONT STAGE

- Electricity was installed at the new front stage at Pleasant Grove Park finishing phase two of the project.
- Phase 1 - \$5,000 materials budgeted in Parks and Recreation’s budget with labor provided free by Zachary Harris’s Eagle Scout project.
- Phase 2 - \$2,450 was funded through current CRM for electricity as is was never budgeted.
- Phase 3 - Construct a covering over the stage. Planned to use 2024 CIP approved funds of \$70,000 for both the front and back stage coverings.

Drive-thru Rabies Clinic

- Pleasant Grove Park, 271 Pleasant Grove Drive, Palmyra, VA 22963, Saturday, April 27, 2024, 9:00am to 12:00pm, \$10 (cash only). Pre-registration form can be filled out and returned prior to clinic. Pick one up at FSPCA or scan code to register

Fluvanna County Earth Day

- Tire Drop Off Event, Pleasant Grove Park, 271 Pleasant Grove Drive, Palmyra, VA 22963, Saturday, April 20, 2024, 9:00am to 11:00am, Must present Valid ID, Arrive early! When the trucks are full, the event will close.

Please join the Fluvanna County Department of Social Services for the Celebrating Children Fair

- A FREE Informational Resource Fair, Saturday, April 27, 2024 from 10am to 12pm, Carysbrook Elementary School, everyone is invited (Families, children, & caregivers), Free Admission, Free Activities, Free Information, Free Snacks, Free Giveaways

April 21-27 is National Crime Victims’ Rights Week, a time to raise awareness of options, services, and hope for crime survivors.

- Many victims need ongoing care, support, and resources. Above all, they need someone to listen. Taking the time to familiarize yourself, your place of work, or your social circle with ways to help survivors could make a difference when someone turns to you for help. This National Crime Victims’ Rights Week, join us in being there for survivors and letting them know that help is available. Contact the Fluvanna Victim/Witness Assistance Program at 434-591-1985 for assistance.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Apr 24	7:00 PM	BOS Special Meeting – TBD – Adopt FY25 Budget & CY24 Tax Rate	Performing Arts Center
Wed	May 1	5:00 PM	Regular Meeting	Performing Arts Center
Wed	May 15	6:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 7:22pm, Chair Fairchild opened the first round of Public Comments.

- Kim Hyland, 1015 Poplar Springs Rd, commented on nonprofits and their role with local governments, and Fluvanna Louisa Housing Foundation funding.
- Mozell Booker, 258 Bass Ln, spoke in support of Fluvanna Louisa Housing Foundation, and spoke against taking funds from Hospice of the Piedmont and moving it to FLHF.

Board of Supervisors Minutes

- James Kelley, 363 Manor Blvd, thanked the Board for their work on the FY25 Budget, and asked the Board to consider including a population study in the budget.

With no one else wishing to speak, Chair Fairchild closed the first round of Public Comments at 7:37pm.

6 – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES	APPT/REAPPT	BEGINS TERM	ENDS TERM	
Jefferson Area Board for Aging (JABA) Advisory Council - Citizen Representative	Jenna Gates	Appt	05/01/2024	04/30/2026	
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7 – PRESENTATIONS

None.

8 - ACTION MATTERS

Fiscal Year 2025 Operations Budget and Tax Rates – Tori Melton, Director of Finance

Mr. Sheridan asked to have the following statement recorded in the Board minutes.

On Item 8(B) – Fiscal Year 2025 Operations Budget and Tax Rate and on Item 8(C) – Fiscal year 2025-2029 Capital Improvements Plan, I would like to disclose the following –

Pursuant to the Code of Virginia Section 2.2-3115(H), as amended, I want to disclose that I have worked for Fluvanna County Public Schools as a Physical Education teacher and bus driver since 1987.

Because my salary as a Physical Education teacher exceeds \$5,000.00, I have a “personal interest” in those transactions by the Board of Supervisors that would specifically affect my position with the Fluvanna County Public Schools.

Nevertheless, Virginia Code § 2.2-3112(B)(1) allows me to participate in a broad range of transactions by the Board of Supervisors that generally affect the Fluvanna County Public Schools as long as I make a public disclosure. Since I intend to participate and vote on the FY2025 Operations Budget and Tax Rate, and FY 2025-2029 Capital Improvements Plan, I publicly declare in accordance with Virginia Code § 2.2-3115(H) that:

- 1. I am a member of a group of three or more persons who work for the Fluvanna County Public Schools who are affected by the Board’s “transaction” of adopting a budget, tax rate, and capital improvement plan that affects Fluvanna County Public Schools;*
- 2. The “transaction” affects the public generally; and*
- 3. I am able to participate in the adoption of the budget, tax rates, and capital improvement plan fairly, objectively and in the public interest.*

I am asking the Clerk to record this statement, verbatim, in the minutes of the Board.

FY25 Budget Highlights

- Budget totals \$107,398,370
 - Real Estate tax rate of \$0.844
 - Results in no change for the average homeowner.
 - No change to the Personal Property tax rate (Remains at \$4.10 per \$100 of assessed value)
 - No change to the Business and Public Utility Personal Property tax rates (Remains at \$2.90 per \$100 of assessed value)
 - No change to the Machinery & Tools tax rate (Remains at \$1.90)
- Overall increase in total County expenditures by \$1.8 million, a 1.7% increase from the FY24 amended budget
 - Largest decreases:
 - Capital Improvements Plan: \$373K
 - Debt Service: \$1.1 million
 - E911 \$175K

Board of Supervisors Minutes

– Largest Increases:

- Schools: \$1.8 million (\$1.5 million offset by state/fed and \$340,682K County)
- Emergency Services: \$505,206K for operations and the implementation of Station 3 with 4 new FT positions)
- Clerk of the Circuit Court \$30K position upgrades
- Reassessment \$92K Reassessment
- Sheriff \$90k Increase starting pay and compression
- COLA & Health Insurance: \$795K - 2% COLA for all County staff (\$85K offset by state/fed) in July with a 1% COLA in January, 198K insurance increase, 93K for VRS Increase

New Positions

Position	Department	Notes
Included in FY2025 Adopted Budget (planned for July 2024)		
EMT or AEMT	Emergency Services	New FT Position
EMT of AEMT	Emergency Services	New FT Position
ALS	Emergency Services	New FT Position
ALS	Emergency Services	New FT Position
Reclass to Chief Deputy Clerk II	Clerk of the Court	Position Upgrade
Reclass to Deputy IV	Clerk of the Court	Position Upgrade
Reclass to Deputy IV	Clerk of the Court	Position Upgrade
Reclass to Deputy IV	Clerk of the Court	Position Upgrade
Reclass to Deputy III	Clerk of the Court	Position Upgrade
Reclass to Deputy II	Clerk of the Court	Position Upgrade
Not Included in FY2025 Adopted Budget		
Deputy Sheriff	Sheriff's Office	New FT Position
Deputy Sheriff	Sheriff's Office	New FT Position
EMT or AEMT	Emergency Services	New FT Position
EMT of AEMT	Emergency Services	New FT Position
Park Maintenance Worker	Parks & Rec	New PT Position
Program Specialist	Library	New PT Position
Sergeant to Lieutenant	Sheriff's Office	Position Upgrade
Deputy Sheriff to Sergeant	Sheriff's Office	Position Upgrade
Reclass to Deputy III	Clerk of the Court	Position Upgrade

After some discussion and adjustments to the budget, the Board agreed to table *Fiscal Year 2025 – 2029 Capital Improvements Plan* until staff has had a chance to update the resolutions for the motion.

MOTION:	Table agenda items <i>Fiscal Year 2025 Operations Budget and Tax Rates</i> , until staff can update the resolution for the motion.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Fiscal Year 2025 – 2029 Capital Improvements Plan – Tori Melton, Director of Finance

MOTION:	Table agenda items <i>Fiscal Year 2025 – 2029 Capital Improvements Plan</i> until staff can update the resolution for the motion.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise for a Public Hearing to Amend § 2-1-5 of the County Code to Increase Court Costs – Dan Whitten, County Attorney

- Virginia Code Section 53.1-120 was amended in 2020 to increase the maximum amount of costs in each criminal or traffic case in the district and circuit courts from \$10.00 to \$20.00, and the funds shall be used for courthouse security personnel and, if requested by the Sheriff, equipment and other personal property used in connection with courthouse security.

MOTION:	Advertise the amendments to the County Code to amend Section 2-1-5 for a public hearing to be held May 15, 2024.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

Authorization to Advertise for a Public Hearing to Enact § 2-1-6 of the County Code to Authorize a Regional Jail Processing Fee – Dan Whitten, County Attorney

- Section 15.2-1613.1 of the Code of Virginia authorizes a processing fee of \$25.00 on any individual admitted to a regional jail following conviction.
- The fee shall be ordered as a part of court costs collected by the clerk, deposited into the account of the Treasurer of the County and shall be used by the sheriff's office to defray the costs of processing arrested persons into the regional jail.

MOTION:	Advertise the amendments to the County Code to enact Section 2-1-6 for a public hearing to be held May 15, 2024.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

Authorization to advertise for a Public Hearing to amend §§ 20-6-1, 20-6-2 and 20-6-3 to authorize a recordation fee – Dan Whitten, County Attorney

- The ordinance would authorize the Clerk of the Circuit Court to collect a fee of \$25 per recordation of a list of heirs pursuant to § 64.2-509 or an affidavit pursuant to § 64.2-510, to be paid to the County treasury.
- Authorized by VA Code § 58.1-1718

MOTION:	Advertise the amendments to County Code §§ 20-6-1, 20-6-2 and 20-6-3 for a public hearing to be held May 15, 2024.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

Authorization to Advertise for a Public Hearing to Amend §§ 4-2-2 and 4-2-5 of the County Code to add a definition of a violation – Dan Whitten, County Attorney

- Amendments to Section 4-2-2 of the County Code were made on September 20, 2023 regarding the prohibition on dogs running at large. Section 4-2-5 was enacted on January 17, 2024 regarding the prohibition on unrestricted dogs.
- When the first case was brought to court, the Judge had questions regarding the definition of a “violation.” Was a violation when the person was found guilty in court or was a violation considered each time the sworn law enforcement officer completed a criminal incident report on the violation? The proposed definition of “violation” will clarify the intent of the ordinance that a violation means each criminal incident report filed by a sworn law enforcement officer for the violation.

MOTION:	Advertise the amendments to the County Code to Section 4-2-2 and Section 4-2-5 for a public hearing to be held May 15, 2024.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

None.

10 - CONSENT AGENDA

The following items were discussed before approval:

The following items were approved under the Consent Agenda for April 17, 2024:

- Minutes of April 3, 2023 – Caitlin Solis, Clerk to the Board
- Creative Marketing and Design Services Term Contract- Deigra, Inc. – Dan Whitten, County Attorney
- Creative Marketing and Design Services Term Contract- Dorazio Communications, LLC. – Dan Whitten, County Attorney
- Services Term Contract- Inspired Electrical Solutions, Inc. – Dan Whitten, County Attorney
- Designation of Code Enforcement Officer under Chapter 10, Article 1 of the County Code – Dan Whitten, County Attorney
- Contract with Mid-Atlantic Controls Corp. for controller upgrades at the Courthouse – Dan Whitten, County Attorney
- Temporary Staff Stipend for Additional Duties – Critzer – Eric Dahl, County Administrator

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- CRMF - Treasure & COR Upgrade Existing Camera System – Deborah Rittenhouse, Treasurer and Andrew M. Sheridan, Commissioner of the Revenue

MOTION:	Approve the consent agenda, for the April 17, 2024 Board of Supervisors meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

11 - UNFINISHED BUSINESS

Schools Categorized Spending – Mr. Fairchild asked if categorized spending can be brought up in September to begin the discussion with the School Board.

Briery Creek development – Applicant requested meetings with the Board members on site before the agenda item is brought to the Board.

National NACo Conference – Mr. Sheridan expressed his interest in attending the NACo Conference in Tampa, FL.

Mr. Hodge asked for a new administration building update.

12 - NEW BUSINESS

Opioid Abatement Authority Regional Grant – OAR is the administrator for the Drug Court, and would like to get a letter of support and a \$5,000 contribution from all the localities in the region for Regional Abatement Authority grant. The Board agreed to proceed with the grant.

- The Board returned to the tabled agenda items

MOTION:	Pull agenda items Fiscal Year 2025 Operations Budget and Tax Rates; and Fiscal Year 2025 – 2029 Capital Improvements Plan from the table for discussion.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Fiscal Year 2025 Operations Budget and Tax Rates – Tori Melton, Director of Finance

MOTION:	Adopt the resolution entitled “A Resolution to Adopt the FY25 Operations Budget, Set the Tax Rates and Appropriate Funds,” as amended.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Fiscal Year 2025 – 2029 Capital Improvements Plan – Tori Melton, Director of Finance

MOTION:	Adopt the resolution entitled “Adoption of the FY2025-2029 Capital Improvements Plan.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

13 - PUBLIC COMMENTS #2

At 8:43pm, Chair Fairchild opened the second round of Public Comments.

- James Kelley, 363 Manor Blvd, thanked the Board for their work on the budget.

With no one else wishing to speak, Chair Fairchild closed the second round of Public Comments at 8:43pm.

15 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, April 17, 2024 at 8:45pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

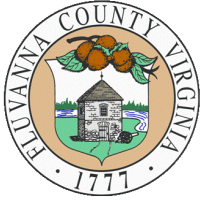
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Christopher S. Fairchild
Chair

DRAFT



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 18-2024

**A RESOLUTION TO ADOPT THE FY25 OPERATIONS BUDGET,
 SET THE TAX RATES AND APPROPRIATE FUNDS**

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve and control the County’s fiscal plan for FY25; and,

WHEREAS, the Board of Supervisors has received numerous staff reports; received comments from residents at a duly advertised public hearing on April 10, 2024; and has reviewed each request for funding;

NOW, THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors this 17th day of April 2024, that the Fluvanna County budget totaling **\$107,398,370** is adopted and the tax rates for FY25, the period July 1, 2024 through June 30, 2025, are set as given below:

COUNTY TAX RATES

Real Estate	\$0.844 per \$100 of assessed value
Mobile Homes	\$0.844 per \$100 of assessed value
Public Service Corps.	\$0.844 per \$100 of assessed value
Personal Property (Residential)	\$4.10 per \$100 of assessed value
Personal Property (Business)	\$2.90 per \$100 of assessed value
Personal Property (Public Utilities)	\$2.90 per \$100 of assessed value
Machinery & Tools	\$1.90 per \$100 of assessed value

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby budget and appropriate to the COUNTY OPERATING BUDGET the following revenues and expenditures; this appropriation is also conditioned on the understanding that, with regard to the operating budget for the School system, revenues received from the Commonwealth will be expended prior to local dollars:

GOVERNMENTAL REVENUES

Local	\$54,951,553
State	40,232,494
Federal	<u>3,386,006</u>
TOTAL	\$98,570,053

GOVERNMENTAL EXPENDITURES

General Government Administration	\$ 4,009,043
Judicial Administration	1,668,807
Public Safety	13,370,157
Public Works	3,145,108
Health and Welfare	6,899,746
Education	55,150,388
Parks and Recreation	1,371,550
Community Development	1,443,670
Non-Departmental	1,100,225
Debt Service	<u>8,995,047</u>
TOTAL	\$ 97,113,741

BE IT FURTHER RESOLVED that for budgeting and accounting purposes, the adopted budget revenues and expenditures for the Capital Improvements fund are set as follows:

Capital Fund Revenues*	
Local Use of General Fund Balance	\$ 5,612,856
Grants	94,470
Proceeds from Indebtedness	<u>0</u>
TOTAL	\$ 5,707,326

Capital Fund Expenditures

Board of Supervisors Minutes

Governmental	\$ 0.00
Community Services	180,000
Public Works	1,051,600
Public Utilities	375,000
Public Safety	2,012,726
Schools	<u>2,538,000</u>
TOTAL	\$ 6,157,326

*Capital fund revenues are supplemented by transfers from the General Fund.

FINALLY BE IT RESOLVED that for budgeting and accounting purposes the adopted budget revenues and expenditures for the Enterprise funds are set as follows:

	Expenditures	Revenues
School Food Service	\$2,533,855	\$2,533,855
Fork Union Sanitary District	421,354	421,354
Palmyra Sewer*	220,512	20,000
ZXR**	<u>951,582</u>	<u>145,782</u>
TOTAL	\$4,127,303	\$3,120,991

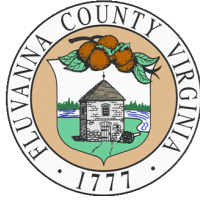
**Utility fund & ZXR revenues are supplemented by transfers from the General Fund.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 17th day of April, 2024;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Christopher Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X					X
Anthony P. O'Brien, Rivanna District	X				X	
Timothy M. Hodge, Palmyra District	X					
David M. Goad, Fork Union District	X					

Attest:

 Christopher Fairchild, Chair
 Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 19-2024

A RESOLUTION TO ADOPT THE FY25-29 CAPITAL IMPROVEMENTS PLAN

At a meeting of the Fluvanna County Board of Supervisors held in the Carysbrook Performing Arts Center at 7:00 PM on Wednesday, April 17, 2024, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve the County’s Capital Improvements Plan; and,

WHEREAS, the Capital Improvements Plan recommends the initiation and completion of numerous capital projects based upon staff recommendations and citizen input; and,

WHEREAS, the Board of Supervisors held a public hearing on the proposed Capital Improvements Plan on April 10, 2024; and,

WHEREAS, the Board of Supervisors has approved the FY2025 Capital Improvements Budget as part of the overall Fluvanna County Budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors that the FY 2025-2029 Capital Improvements Plan hereby be approved.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 17th day of April, 2024;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Christopher Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X				X	
Anthony P. O’Brien, Rivanna District	X					
Timothy M. Hodge, Palmyra District	X					X
David M. Goad, Fork Union District	X					

Attest:

 Christopher Fairchild, Chair
 Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Designation of dog leash areas in Park and Trail Regulations				
MOTION(s):	I move the Board of Supervisors approve the amended Park and Trail Regulations, attached, to clarify dog leash areas.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • On January 17, 2024, the Fluvanna County Board of Supervisors amended the Fluvanna County Code to enact section 4-2-5, which prohibits dogs from running off-leash within the boundaries of any property owned, leased, controlled or operated by the County. • There is an exception in the code section for dogs within areas designated by a resolution approved by the Board as off-leash trails, dog parks and dog exercise areas. • A resolution designating such areas was approved by the Board on Feb. 7, 2024, and went into effect on Feb. 16, 2024. • This amendment conforms the text of the Park and Trail Regulations to the resolution. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • Park and Trail Regulations, blackline 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

09. PARKS AND RECREATION

9.2. Park and Trail Regulations

BOS Approved – May 1, 2024

9.2.1. **Regulations.** The following regulations apply to all County park areas:

- A. Park and trails are open Dawn to Dusk, unless otherwise posted.
- B. Park shelters are first come, first served (unless a posted reservation).
- C. Dogs on a leash at all times, except in Designated Off-Leash Areas specified in section 9.2.3. below.
- D. Please pick up after your dog; waste bags provided.
- E. Fishing is permitted with proper license.
- F. Horses must remain on designated Equestrian Trails.
- G. Bikes yield to horses; BOTH yield to pedestrians on trails.
- H. Leave No Trace; please do not litter.
- I. Permits are required and additional guidance will be provided for use of picnic shelters, pole barns, grounds, sports fields, and for any special event
- J. A 10 MPH driving limit is designated on non-paved roads.
- K. No person will deposit or dump any refuse of any kind, except in the receptacles provided.

9.2.2. **Prohibitions.** The following are prohibited in Fluvanna County parks:

- A. Motorized vehicles on trails and in open spaces.
- B. Alcoholic Beverages (without proper permit).
- C. Open Fires (without P&R permission).
- D. Camping/Overnight (without P&R permission).
- E. Removal of flora/fauna (without P&R permission).
- F. Hunting and trapping (without express BOS authorization).

G. Pets and horses on athletic fields.

H. Golfing on athletic fields.

9.2.3. Dog Leash Requirements. Dogs must remain on-leash at all times while in county parks, except in designated off-leash areas or at special events during prescribed times, **as shown on the attached map of Pleasant Grove Park** and as described below:

A. Never Off-Leash Areas

1. Horse Trailer Parking.
2. Multipurpose, soccer, and baseball/softball fields (and dogs never allowed on playing fields).
3. Playgrounds.

4. All trails and areas in Pleasant Grove Park not listed in Section 9.2.3(B) below.

B. Off-Leash Allowed Areas

1. Dog Park.
2. Dog Run Field A.
3. Dog Run Field B.
- 4. ~~Sandy Beach (certain times).~~

5. 6 acres of Open Fields by the Dog Park

6. The following trails in northwestern part of Pleasant Grove Park:

- a) Heritage from Horse Parking Lot to bottom of Reds
- b) Birding
- c) North Hill
- d) Cross Hill
- e) Burke Ridge
- f) Burke Heights Loop

7. The following trails in the southeastern part of Pleasant Grove Park:

- a) Heritage from Rock Brook to Sandy Beach
- b) Rock Brook from Heritage to Dog Park

- c) **Discovery**
- d) **Horse Shoe**
- e) **Sandy Beach**
- f) **River Bluff**
- g) **River Anne**

~~———— B. Always Leash in Hand Areas. Trails east of Ball Fields.~~

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Resolution to set a percentage of tax relief for the 2024 tax year that is anticipated to exhaust PPTR funds provided to the County				
MOTION(s):	I move that the Board of Supervisors approve the resolution to set a percentage of tax relief for the 2024 tax year at a level that is anticipated to exhaust personal property tax relief funds provided to the County of Fluvanna by the Commonwealth of Virginia as authorized by County Code Sec. 20-1.1-2				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve resolution				
TIMING:	Resolution in effect upon adoption				
DISCUSSION:	<p>County Code Sec. 20-1.1-2 requires the Board to set the percentage of tax relief at such a level that it is anticipated fully to exhaust PPTRA relief funds provided to the county by the Commonwealth.</p> <p>Qualifying vehicles obtaining situs within the County of Fluvanna as of January 1, 2024, shall receive personal property tax relief in the following manner:</p> <ul style="list-style-type: none"> • Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief; • Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 32.4% tax relief; • Personal use vehicles valued at \$20,001 or more shall only receive 32.4% tax relief on the first \$20,000 of value • Other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				

ENCLOSURES:	• Resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				X



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 22-2024

A Resolution to set a percentage of tax relief for the 2024 tax year at a level that is anticipated to exhaust personal property tax relief funds provided to the County of Fluvanna by the Commonwealth of Virginia as authorized by County Code Sec. 20-1.1-2

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code 58.1-3523 et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments require the County of Fluvanna to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the Personal Property Tax Relief Act as revised; and

WHEREAS, these legislative enactments provide for the annual appropriation to the County of Fluvanna, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles, which the County of Fluvanna has authorized to be accomplished by resolution of the Board of Supervisors of Fluvanna County by the enactment of County Code Sec. 20-1.1-2.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors that;

Qualifying vehicles obtaining situs within the County of Fluvanna as of January 1, 2024, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 32.4% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 32.4% tax relief on the first \$20,000 of value; and

IT IS FURTHER RESOLVED AND ORDERED that all other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 1st day of May, 2024.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O'Brien, Rivanna District						

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Resolution Recognizing Dale Murray Oliphant – Eagle Scout				
MOTION(s):	I move the Fluvanna County Board of Supervisors adopt the resolution entitled “Recognizing Dale Murray Oliphant for Award of Eagle Scout Status.”				
BOS 2 YEAR GOAL?	Yes	No	If yes, list goal(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board of Supervisors				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	Dale has completed all requirements and has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout Award.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



BOARD OF SUPERVISORS

County of Fluvanna

Palmyra, Virginia

RESOLUTION No. 20-2024

**A RESOLUTION RECOGNIZING
DALE MURRAY OLIPHANT
AWARD OF EAGLE SCOUT STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, May 1, 2024:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Dale Murray Oliphant has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Dale has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on Sunday, May 26, 2024 at 3:00 p.m. at Fork Union Baptist Church, Fork Union, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Dale’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st of May, 2024, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Resolution Recognizing Ryan Scopelliti – Eagle Scout				
MOTION(s):	I move the Fluvanna County Board of Supervisors adopt the resolution entitled “Recognizing Ryan Scopelliti for Award of Eagle Scout Status.”				
BOS 2 YEAR GOAL?	Yes	No	If yes, list goal(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board of Supervisors				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	Ryan has completed all requirements and has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout Award.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 21-2023

**A RESOLUTION RECOGNIZING
 RYAN SCOPELLITI
 AWARD OF EAGLE SCOUT STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, May 1, 2024:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Ryan Scopelliti has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Ryan has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on May 11, 2024 at 12:00 p.m. at Lake Christian Church, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Ryan’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st of May, 2024, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						

Attest:

 Christopher S. Fairchild, Chair
 Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB M

MEETING DATE:	May 1, 2024				
AGENDA TITLE:	Staff Stipend for Additional Duties – Overstreet				
MOTION(s):	I move the Board of Supervisors approve a stipend for Jason Overstreet, Senior Planner, at the rate of \$75 per week, until such time that the Planning Director attains the Certified Zoning Administration credential, with such funds to come from Planning Department personnel budget vacancy savings.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, County Administrator and Donna Snow, Human Resources Manager				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Effective January 6, 2024, as previously approved by the Board, and continuing until CZA status achieved by Planning Director.				
DISCUSSION:	Mr. Overstreet was appointed the Acting Zoning Administrator effective January 6, 2024. Mr. Overstreet will continue serving in this capacity until the Director of Planning achieves the Certified Zoning Administrator (CZA) credential. Filling this role carries additional administrative and legal responsibilities. This is above and beyond the requirements of a Senior Planner. Mr. Overstreet will continue his regular Senior Planner duties in addition to those required of the Zoning Administrator. I am recommending a continuation of a \$75/week stipend until such time that new Planning Director, Todd Fortune, achieves CZA.				
FISCAL IMPACT:	\$75 stipend per week will come from Planning Department personnel budget vacancy savings.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X		X	COAD



Capital Reserve Maintenance Fund Request

TAB N

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$14,044.00** for the purpose(s) of: replace and install (2) new doors at Central Elementary that should have been included on the request on 1/22/24.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 03/21/2024
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY24

Reserve Fund Purpose Category: **Ongoing facility or equipment maintenance requirements**

Description of Project/Repair	Qty	Unit Price	Total Price
Glass and Metals (2) - Old Loop Doors	1	\$14,044.00	\$14,044.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$14,044.00**

Description and justification for proposed use.

The original request on 1/22/24 included the following, "original doors (2) at the old loop and the back doors across from the office (3) leading to play ground are not functioning properly, are difficult to open and close for staff and students, and are not easily locked and secured with the alarm system." The request also included Glass and Metals (5), which indicated the number of total doors included in the project request. However, one of the proposals was left off the request for the additional two doors to be replaced at the old drop off loop at Central Elementary. The triple door package was approved (3 doors leading to the playground) with this request requesting the additional double door package (2 doors at the old drop loop).

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 03/21/2024
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Section 2 - REVIEW

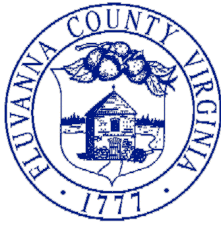
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Tori Melton <small>Digitally signed by Tori Melton Date: 2024.03.26 13:43:34 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Eric Dahl <small>Digitally signed by Eric Dahl Date: 2024.04.24 08:23:20 -04'00'</small>	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	The Board of Supervisors Two Year Plan



COUNTY OF FLUVANNA

“Responsive & Responsible Government”

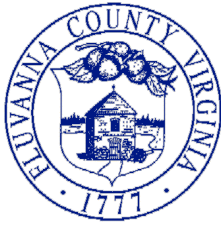
BOS2024-05-01 p.103/110
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: May 01, 2024
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY24 BOS Contingency Balance

The FY24 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$146,615
Less: Consulting Services Agreement with B.W. Murray, Inc. – Registrar – BOS Approval 07.05.23	-\$20,000
Less: Agreement with VDOT regarding “Watch for Children” signs – Public Works - BOS Approval 09.20.23	-850
Less: Annual Card Terminal Fees – Information Technology – BOS Approval 10.04.23	-2,736
Less: Additional Funding for Car 1 & Car 30 – BOS Approval 02.21.24	-29,982
Available:	\$93,047



COUNTY OF FLUVANNA

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BOS2024-05-01 p.104/110
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: May 01, 2024
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY24 Capital Reserve Balances

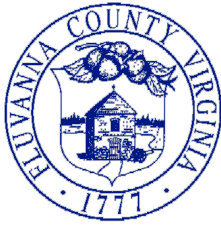
The FY24 Capital Reserve account balances are as follows:

County Capital Reserve:

FY23 Carryover	\$540,981.86
FY24 Budget Allocation:	\$250,000
Add: Closed CRM Projects 07.24.23	6,477.05
Add: Closed CRM Projects 08.21.23	3,769.97
Less: Lower Court Clerk's Office Mold Remediation. 11.01.23	-37,079
Less: Replace Turbo Assembly and minor repairs to Ambulance 49. 12.06.23	-6,198.36
Less: Commonwealth Attorney's Office Restoration. 12.20.23	-78,504
Less: Fluvanna County Attorney's Office Restoration. 12.20.23	-180,720
Less: Registrar Office Server. 02.21.24	-5,437.19
Less: Kent Store Firehouse Water Mitigation and Restoration. 03.06.24	-22,294.10
Less: Carysbrook Scoreboard Electricity. 03.06.24	-4,700.00
Less: Pleasant Grove Stage. 03.06.24	-2,450.00
FY24 Available:	\$463,846.23

Schools Capital Reserve:

FY23 Carryover	\$296,395.57
FY24 Budget Allocation:	\$200,000
Add: Closed CRM Projects 07.24.23	365.93
Add: Closed CRM Projects 08.21.23	3,071
Add: Closed CRM Project 08.21.23	1,095.92
Less: Quality CCTV Systems Abrams Academy. 09.06.23	-11,800
Less: Bluebird Buses. 09.06.23	-9,994.74
Less: Central Elementary Capital and Budget Electric. 09.20.23	-5,785
Less: HAVTECH at FCHS. 09.20.23	-12,861.39
Less: Replace Transceiver and Supply Boards. 01.17.24	-10,570.82
Less: VPS Recreation. 01.17.24	-46,675.00
Less: Replace Pump and Motor at Pleasant Grove. 01.17.24	-7,864.81
Less: Carysbrook Elementary Playground. 02.21.24	-9,620
Less: Central Elementary new doors. 02.21.24	-21,065
Less FCHS Chiller. 02.21.24	-11,880.00
Add: Closed CRM Project 04.17.24	1,168.54
FY24 Available:	\$353,980.20



COUNTY OF FLUVANNA

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BOS2024-05-01 p.106/110
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Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: May 01, 2024
From: Theresa McAllister– Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY23 Year End Audited Total Unassigned Fund Balance:	\$26,584,082
Unassigned Fund Balance – 12% Target Per Policy:	\$11,198,981
Unassigned Fund Balance – Excess Above Policy Target:	\$15,385,101
Less: Jaunt Increase – 07.01.23	-10,950
Less: Palmyra Village Streetscape Project – 08.02.23	-118,169
Less: School Carryover Request – 12.06.23	-488,891.92
Less: FY23 Carryover Request – 12.06.23	-236,378.83
Less: EMS for an Ambulance Purchase - 01.17.24	-184,093
Less: Live Fire Training Structure – 02.07.24	-550,000
Less: CVEC Broadband Local Taxes Grant – 04.03.24	-500,000
Current Unassigned Fund Balance – Excess Above Policy Target:	\$13,296,618.25

The Board of Supervisors Two Year Plan – *Adopted September 21, 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
A		SERVICE DELIVERY			
A1		Work with FRA to identify support options for Fire and Rescue volunteers.		X	
A2		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	Begin in Year 1; complete in Year 2
A3		Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	
A4		Community transportation options and alternatives.		X	Shared school buses/drivers providing transportation for county residents; TJPDC Rural Transportation work group; JAUNT
A5		Implement annual county volunteer recognition ceremony.		X	
A6		Design implementation plan for professional Fire Chief position.		X	
B		COMMUNICATION			
B1		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	
C		PROJECT MANAGEMENT			
C1		Continue Columbia area renewal efforts.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C2		Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		
C3		Continue Palmyra Village Streetscape	X	X	Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		2022 Smart Scale Grant Awarded.
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	
C5		Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	
C6		Pursue Fork Union revitalization.		X	
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	Multi-year project.
		C7.1 Create and Issue Request for Proposal for Design	X		
		C7.2 Select Design Firm for design of New Admin Building		X	
D		COMMUNITY DEVELOPMENT & ENRICHMENT			
D1		Draft and a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
		D1.1 Adopt Economic Development Strategic Plan.	X		
		D1.2 Implement five-year Economic Development Strategic Plan.		X	
D2		Seek opportunities to coordinate development activity at Fluvanna's northern border with Louisa County.	X	X	
D3		Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5		Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers. Fluvanna After Five @ Pleasant Grove.
D6		Research creating a "teaching farm" at PG Park.		X	Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?
D7		Implement stronger Code Enforcement on the County's Spot Blight Abatement program	X	X	
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		FINANCIAL STEWARDSHIP AND EFFICIENCY			

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		
E2		Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	X	X	
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	