



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055

May 15, 2024

Regular Meeting at 6:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR’S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – APPOINTMENTS

A Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

7 – PRESENTATIONS (normally not to exceed 10 minutes each)

B James River Water Authority (JRWA) Bond Financing Update – Eric Dahl, County Administrator

8 – ACTION MATTERS

C Advertise Public Hearing to Amend Section 9-2-2 and 9-2-4 of the County Code Increase FUSD Water Rates and Charges – Dan Whitten, County Attorney

D Resolution to extend the due date for real estate taxes, personal property taxes, public service taxes, machinery and tools taxes and vehicle license fees to June 21, 2024 – Dan Whitten, County Attorney

E Resolution to Adopt the VDOT Secondary Six Year Plan – Eric Dahl, County Administrator

F FY24 and FY25 FCPS CIP Budget – Don Stribling, FCPS Executive Director

9 – PUBLIC HEARING

G Public Hearing to Amend § 2-1-5 of the County Code to Increase Court Costs – Dan Whitten, County Attorney

H Public Hearing to Enact § 2-1-6 of the County Code to Authorize a Regional Jail Processing Fee – Dan Whitten, County Attorney

I Public Hearing to amend §§ 20-6-1, 20-6-2 and 20-6-3 to authorize a recordation fee – Dan Whitten, County Attorney

J Public Hearing to Amend §§ 4-2-2 and 4-2-5 of the County Code to add a definition of a violation – Dan Whitten, County Attorney

10 – CONSENT AGENDA

K Minutes of May 1, 2024 – Caitlin Solis, Clerk to the Board

L Virginia Opioid Abatement Authority Cooperative Partnership Agreement – Eric Dahl, County Administrator

M Approval of updated Memorandum of Understanding with the Virginia State Police Bureau of Criminal Investigation for Jefferson Area Drug Enforcement (JADE) Task Force – Dan Whitten, County Attorney

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

- N Sheriff's Office Body Worn Camera Grant – Tori Melton, Finance Director
- O FY24 Fluvanna County Circuit Court Property Damage Insurance Claim – Tori Melton, Director of Finance
- P FY24 Fork Union Fire Department Property Damage Insurance Claim – Tori Melton, Director of Finance
- Q FY24 Voluntary Contributions – Tori Melton, Director of Finance
- R FY24 Kents Store Fire Department Property Damage Insurance Claim – Tori Melton, Director of Finance
- S FY24 Pleasant Grove Light Tower Property Damage Insurance Claim – Tori Melton, Director of Finance
- T FY24 Sheriff's Department Insurance Claim – 2020 Dodge Charger 0853 – Tori Melton, Director of Finance
- U FY24 Sheriff's Department Insurance Claim – 2020 Chevrolet Tahoe – Tori Melton, Director of Finance
- V FY25 Law Enforcement Pay Rates and Classifications – Eric Hess, Sheriff and Donna Snow, Director of Human Resources
- W Accounts Payable for April 2024 – Tori Melton, Director of Finance
- XYZ Amendment to the Fluvanna County Board of Supervisors 2024 Bylaws and Rules of Procedure – Dan Whitten, County Attorney
- A CRMF - TRAN - Transmission Replacement – Don Stribling, FCPS Executive Director
- B CRMF - CES Chiller Motors (Labor) – Don Stribling, FCPS Executive Director
- C CRMF - FCHS Generator – Don Stribling, FCPS Executive Director
- D CRMF - FMS Chiller Disconnect Switch Panel – Don Stribling, FCPS Executive Director

11 – UNFINISHED BUSINESS

- E Solar Ordinance Review Committee Update – Dan Whitten, County Attorney

12 – NEW BUSINESS

TBD

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – CLOSED MEETING

TBD

15 – ADJOURN



County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

FLUVANNA COUNTY BOARD OF SUPERVISORS BCC APPOINTMENTS STAFF REPORT

TAB A

MEETING DATE:	May 15, 2024		
AGENDA TITLE:	Board, Commission, and Committee Appointments		
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):		
Board/Commission/Committee	Appointees	Begins Term	Ends Term
Agricultural-Forestal District Advisory Committee – Landowner Position Agricultural-Forestal District Advisory Committee – Landowner Position	Kathleen Kilpatrick (I) Raghvendra Singh Suzy Morris Robert Stoufer	07/01/2024	06/30/2028
Agricultural-Forestal District Advisory Committee – Land Use Position Agricultural-Forestal District Advisory Committee – Land Use Position	Laura Lee (I) Marc L. Imhoff (I) Suzy Morris Robert Stoufer	07/01/2024	06/30/2028
Economic Development and Tourism Advisory Council (EDTAC) – Business Representative Position	Nina Monroe (I) Erica Rice	07/01/2024	06/30/2027

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Agricultural-Forestal District Advisory Committee – Landowner Position	Kathleen Kilpatrick (I)	Reappt	Fork Union	Incumbent seeking reappointment. One term served. Also serving on the Planning Commission and Economic Development and Tourism Advisory Council (EDTAC). Term to begin July 1, 2024 and end June 30, 2028.
Agricultural-Forestal District Advisory Committee – Landowner Position	Raghvendra Singh	Appt	Rivanna	Term to begin July 1, 2024 and end June 30, 2028. Also Serving on Parks and Recreation Advisory Board and Economic Development Authority.
Agricultural-Forestal District Advisory Committee – Land Use Position	Laura Lee (I)	Reappt	Fork Union	Incumbent seeking reappointment. Four terms served. Term to begin July 1, 2024 and end June 30, 2028.
Agricultural-Forestal District Advisory Committee – Land Use Position	Marc L. Imhoff (I)	Reappt	Palmyra	Incumbent seeking reappointment. One term served. Term to begin July 1, 2024 and end June 30, 2028.

Agricultural-Forestal District Advisory Committee – Landowner Position OR Land Use Position	Suzy Morris	Appt	Cunningham	Term to begin July 1, 2024 and end June 30, 2028. Also serving on the Economic Development and Tourism Advisory Council (EDTAC).
Agricultural-Forestal District Advisory Committee – Landowner Position OR Land Use Position	Robert Stoufer	Appt	Palmyra	Term to begin July 1, 2024 and end June 30, 2028.
Economic Development and Tourism Advisory Council (EDTAC) – Business Representative Position	Nina Monroe	Reappt	Fork Union	Incumbent seeking reappointment. One term served. Term to begin July 1, 2024 and end June 30, 2027.
Economic Development and Tourism Advisory Council (EDTAC) – Business Representative Position	Erica Rice	Appt	Fork Union	Term to begin July 1, 2024 and end June 30, 2027.

DISCUSSION:	<ul style="list-style-type: none"> • Agricultural-Forestal District Advisory Committee – Landowner Position – Two positions available with a term to begin July 1, 2024 and end June 30, 2028. • Agricultural-Forestal District Advisory Committee – Land Use Position – Two positions available with a term to begin July 1, 2024 and end June 30, 2028. • Economic Development and Tourism Advisory Council (EDTAC) – Business Representative Position – One position available with a term to begin July 1, 2024 and end June 30, 2027.
ENCLOSURES:	Candidate Applications



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Kathleen S. Kilpatrick		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other			
Mailing Address (including City, State, & ZIP) Red Bank Farm 1034 Red Bank Lane, Fork Union, Va. 23055		Physical Address (if different)	
Years Lived in Fluvanna one	Cell Phone – preferred? [REDACTED]	Home Phone – preferred? n/a	Email [REDACTED]
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): See attached.			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: See attached.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): See attached.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: This is now my home, and I believe deeply in service to community as a duty and honor of citizenship. While the history and beauty of Fluvanna County brought me here, my focus is on the future and tapping the resources we have for the benefit of the residents, businesses, and visitors.			
Applicants are considered as vacancies occur and your application will be kept on file for three years. Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963 By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.			
Applicant's Signature Kathleen S. Kilpatrick		Date June 11, 2019	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
X	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	06/17/2019	Application Received By: Caitlin Solis
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):

A graduate of Sweet Briar College ('74, BA in Government), I have more than 35 years of public service at the state and federal levels, and am recognized for my expertise and experience in senior and highly visible leadership positions in cultural and natural resources policy, planning, protection, and program development and management. This has included representation and advocacy before Congress and many federal agencies, the Va. General Assembly, and with the public, since as long ago as 1995. My work has always required a strong ability to work with other agencies and stakeholders to develop consensus and cooperation. Now formally retired from the State as of October '16, in late '13 my reputation lead to being recruited by General Assembly leaders to shift from the executive branch (where I had served since Feb. '94) to the legislative branch to serve as Curator of the Internationally significance Thomas Jefferson-designed Virginia State Capitol, and the surrounding Capitol Square historic urban park and its important objects. I was recruited at that critical time in order to provide the needed expertise and leadership during a period of great change involving new building projects on the Square, the comprehensive renovation/rehabilitation of existing historic buildings bounding the Square, the restoration of the designed historic landscape in advance of its 200th anniversary, and an enhanced focus on public educational programming at the Seat of Government in advance of the 400th anniversary of the Virginia General Assembly as America's first elected legislative body. While I had loved my work as an agency official in the executive branch and had no thoughts of leaving, the opportunity to put my mark on the Capitol and Capitol Square as a preservationist (and as I began to near retirement), was exciting. Prior to this shift, I served for 13 years (June 2000-Nov. '13) as Director of the Virginia Department of Historic Resources and State Historic Preservation Officer for the Commonwealth through a succession of Governors of both parties. In this capacity, I managed and developed a large staff and a complex statewide program of land and landmark preservation and protection, recognition, grant-making, public history-based education, and community economic development through restoration and renewal activities focused on the adaptive reuse of historic building stock and the development of heritage tourism. From Dec. '95-June 2000, I was deputy director of the Department and the its chief legislative, policy, and planning official. In this capacity, I worked with the director and Oprogram staff, and was the liaison with the Governor's policy office, the Attorney General, other agencies, and the legislature. I also served as public information official and media spokesperson. From Feb. '94-Dec.'95, I worked in the Governor's cabinet as a Policy and Legislative Assistant for Natural Resources. My portfolio of agencies and issues included, parks and recreation, game and both inland and marine fisheries, historic resources, and natural history. During this period, I proposed to the then-governor and got through legislative enactment a generous State Historic Rehabilitation Tax Credit Program to provide incentives for private reinvestment in historic buildings. I shifted then to the Department of Historic Resources to stand that program up as an immediate priority as Deputy Director. My federal work includes five years ('88-'93) with the Department of Interior as Senior Special Assistant in the Office of the Secretary of Interior advising on policy, management and budget issues across the department and its wide range of environmental issues and programs. I was assigned to head up several high profile task forces and initiatives during this time, including: proposing and helping to initiate a nation-wide survey and assessment of Civil War Battlefield Sites in order to improve preservation efforts; standing up the department's first-ever on-line inventory of its massive collections of art and artifacts; a substantial performance assessment and reorganization; staffed the Endangered Species Committee; assessed the Department's Museum; and handled confirmation hearings for assistant secretaries. From '84-'89, I was a Presidential appointee and Senate confirmed member of the National Council on the Humanities to provide oversight to NEH and its grant-making in particular. I served as Chairman of General Programs, the program that provided grants to museums, historical societies, libraries, and radio and TV. From '81-88 I was publisher of the Yale Literary Magazine and President of the American Literary Society.

CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:

I currently serve as: a Governor's appointee on the Citizens Advisory Council on Furnishing and Interpreting the Virginia Executive Mansion; a Director and Vice President of the Journey Through Hallowed Ground Partnership, a Congressionally designated multi-state Natural Heritage Area that is a consortium of museums and historic sites from Monticello to Gettysburg that promotes and provides history-based and civics education utilizing the resources on the

ground, preservation support and advocacy, and sustainable economic opportunity through heritage tourism; Vice President of Scenic Virginia, a statewide advocacy and educational organization dedicated to preserve and protect the Commonwealth's scenic resources and character; Trustee, the Branch Museum of Architecture and Design, chair of the Restoration Committee, and member of the Governance Committee; member of the Governance Committee of the Association for the Preservation of Virginia Antiquities/Preservation Virginia; Chairman of Sweet Briar College's Preservation Committee (tapped by the college president) to assess and guide the rehabilitation of the college's historic campus; member of the Board of Directors of the U.S. Commission on Sites and Monuments, an international educational and technical assistance Program of UNESCO in support of World Heritage Sites.

Prior Boards/Commissions/or Committees include: Trustee and Governor's Representative to the Shenandoah National Battlefield Foundation; National Advisory Board (by Presidential appointment) to the John Smith Water Trail, a national scenic and historic trail centered on and around the Chesapeake and its tributaries, to form linkages, public and recreational programming opportunities, and preservation activities within the trail area; National Advisory board (by Secretary of Interior appointment) to the Star Spangled Banner National Historic Trail to form and promote programs and to educate about the War of 1812 during its bicentennial; Appointed by the Secretary of Interior to a task force to review, assess, and recommend revisions to the federal Rehabilitation Tax Credit Program, and a similar task force to examine federal agencies' management of the nation's cultural resources programs; Member of the Virginia Governor's Performance Management advisory team; Member of the Governor's public service recognition task force; Chairman of the Preservation Advisory Committee at Fort Monroe to provide appropriate treatment standards, technical guidance and planning, and preservation oversight as this former Army base was closed and privatized; State task force to study and make recommendations concerning Confederate memorials and statues; etc.

CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):

- I have been a member of the Daughters of the American Revolution since the early 80's, and in 2014 transferred membership to the Commonwealth Chapter in Richmond for which I have served as History Chairman (writing articles for the newsletter, arranging history events, keynote speaker, etc.). I currently serve as Public Service Chairman to manage a program of recognizing outstanding public service in the community.
- I have been a member of the Colonial Dames of America, Chapter XXIII (Virginia chapter) since at least (?) 2002, and I have organized tours and lectures for the Dames and served as a speaker.
- I have been for a couple of years and am currently involved in the Goochland County (my former home) Pet Lovers' ongoing efforts to build a new, state of the art animal shelter. I have served as requested as a keynote speaker at fundraising events and contribute to the effort financially.
- During my residency in Goochland since 1993, I have regularly supported clothing and food drives and social needs programs offered by the local NGO, fire and rescue, and served a speaker for the Chamber.
- In 2018 when I moved here, I joined Bethel Baptist Church in Palmyra.
- I signed up in 2018 and completed the Fluvanna Leadership Development Program. As a result of being exposed to the work of PARC in a session of the FLDP, since January of '19, I have been a volunteer resources to PARC providing research, writing, and editing to this group.
- I donated to the Historical Society to sponsor a bench in memory of my parents that is now in place in the park at the courthouse.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Laura Lee		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) Mount Airy Farm, 3185 Hardware Road, Scottsville, VA 24590		Physical Address (if different)	
Years Lived in Fluvanna 33	Cell Phone – preferred?	Home Phone – preferred?	Email
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): (Uk) Convent Lady of Zion '59-'63. 5 'O' level Oxford GCE (eng lang, eng Lit, biology, history, religion). Glos College, Hotel Management & Catering, City & Guilds/Hotel Management& Catering Institute. '64-'66 (AMHCI. '67- '69 chef/1st mate, chartered sailing yachts (coast guard 6 pass captains licence) 70- 87 1st mate/ interior management private yacht (coast guard 1,000. Ton captains licence uninspected vessel & tug boats) 87 till present - farmer (plus time owner/ chef restaurant)			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Present memembr of ag/ forestal conservation district board			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: To try & help keep Fluvanna rural by encouraging & helping land land farming use.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Laura Lee (From File)		Date June 10, 2020	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
X	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

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(Approved June 17, 2015)

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2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	June 10, 2020
Acknowledgement Sent:	June 10, 2020
Application Received By:	Caitlin Solis
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Marc L. Imhoff		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 581 Paynes Mill Road, Troy, VA 22974		Physical Address (if different)	
Years Lived in Fluvanna 10	Cell Phone – preferred? [REDACTED]	Home Phone – preferred? [REDACTED]	Email [REDACTED]
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): MARC L. IMHOFF is a visiting research scientist with the University of Maryland’s Earth System Science Interdisciplinary Center concentrating on the use of Earth observations, models, and tools for addressing sustainability and the human enterprise. He spent three decades as a principal scientific investigator, science team leader, and project scientist for satellite missions and programs at NASA’s Goddard Space Flight Center, focusing on the development of satellite technology for making observations of biogeochemical cycles and human dimensions of global environmental change. Dr. Imhoff led scientific research projects as a science team member for Landsat-4, the Space Shuttle Imaging Radar -B mission with JPL, and NASA’s Earth Observing System satellites. He pioneered the use of the Defense Meteorological Satellite Program’s DMSP “nighttime city lights data” to address a broad range of landcover measurements and quantitative estimates of human impacts including urban heat islands and impacts on life-critical functions of the biosphere. Dr. Imhoff led the development of a low-frequency radar sensor system with DARPA which flew on NASA aircraft in Central America and worked with the engineering directorate on a low-light sensor to replace DMSP. Dr. Imhoff was Project Scientist for the Earth System Science Pathfinder 3 and for the EOS-AM1 Flagship Earth Science Mission - Terra. As mission project scientist, Dr. Imhoff was responsible for interacting with all aspects of mission execution including science, engineering, mission operations and budget justification. After leaving NASA, Dr. Imhoff served as deputy director and interim director of Pacific Northwest National Laboratory’s Joint Global Change Research Institute supporting the development of integrated assessment models for climate change and energy policy. Dr. Imhoff was a Sigma Xi Distinguished Lecturer and received both the Robert H. Goddard Exceptional Achievement Award for Science and NASA’s Outstanding Leadership Medal. Dr. Imhoff holds a B.S. in geography and an M.S. in agronomy from the Pennsylvania State University and a Ph.D. in biological sciences from Stanford University			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: None in Fluvanna County			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Chair of Sigma Xi Distinguished Lecturer Committee			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: As an expert in land use and land cover with respect to ecology and climate change I want to be sure that land owners are properly represented in this context. Agriculture and forestry are POSITIVE uses of the land with respect to both economic and climate change considerations. As an owner of 47 acres of forest land and my association with Fluvanna County Master Gardeners, I want the agricultural and forestal uses of the land properly represented in the increasingly political interpretation of climate change and other environmental law. My 32 years with NASA and 2 years with DOE as a chief scientist puts me in a unique position to represent land owners in this changing political environment. I have degrees in Geology, Soils Science, and Biology			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant’s Signature Marc L. Imhoff		Date 4-23-2021	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
x	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	

MARC L. IMHOFF, Ph.D.

CURRENT POSITION

Visiting Senior Research Scientist – University of Maryland/Earth System Science Interdisciplinary Center (ESSIC)

Senior researcher investigating the use of advanced technology (Earth observations, remote sensing, statistical data, and models) to understand the interactions between the human enterprise and Earth's biological and climate systems including; the effect of climate change on the carbon cycle (and other biogeochemical cycles), ecosystems and agriculture, and urban heat islands, energy demand, and human health.

PREVIOUS POSITIONS

Deputy Director and Scientist at Pacific Northwest National Laboratory's Joint Global Change Research Institute (JGCRI)

Responsible for enabling advancement of Integrated Assessment Modeling to explore the interactions of human and Earth systems and assess impacts of climate on energy, water availability, food security, and policy and their socioeconomic implications. Areas of focus: 1) analyses of policy and technology choices for climate change adaptation and mitigation, 2) assessment of climate risks and vulnerabilities for national and international demography and security, and 3) water resources availability and use for development, energy, and food. Major sponsors of these studies are Department of State, Department of Energy, Department of Defense and the Strategic Multilayer Assessment (SMA), National Aeronautics and Space Administration and the private sector.

Project Scientist for TERRA - NASA Earth Observing System AM-1 Mission. NASA's Goddard Space Flight Center (NASA/GSFC)

Lead scientist and international science team chair for NASA's Terra Earth Observing System satellite, an active on-orbit satellite mission consisting of five instruments and science teams generating over 70 different Earth system science products for the oceans, atmosphere and land surface. Coordinated science and data acquisition for the Terra instruments and ensured that the mission met or exceeded the scientific and operational goals. Served as Proposal Team Leader, justifying mission continuation and managing the annual budget required for flight operations, scientific research and data analyses.

Project Scientist - Earth System Science Pathfinder Program (ESSP) NASA/GSFC

Responsible for supporting the scientific steering and selection of new Earth Observation missions in the third phase of the program including definition of science requirements during the formulation of the announcement of opportunity at NASA Headquarters. Supported the selection and guidance of review panels and the preparation of mission recommendations to the Associate Administrator of NASA's Office of Earth Science. Aquarius, Orbiting Carbon Observatory (OCO), and the Soil Moisture Active Passive Mission (SMAP) were selected as new missions.

Project Science Team Leader for Laser-based (Lidar) Biomass Monitoring Mission, NASA/GSFC.

Led the development of a Decadal Survey Mission proposal to the National Research Council for a laser-based vegetation canopy measurement mission. The document became the basis for one of the lead Decadal Survey Missions selected by NASA.

Principal Scientific Investigator on Research and Development Projects NASA/GSFC

Lead investigator on numerous projects developing new Earth Observation sensors and using data to address Earth System Science priorities. Responsible for development of proposals, planning and execution. All of the projects were extramurally competed and some included international expeditionary components. Selected projects are:

- **Satellite-based Global Assessment of Food Security and Vulnerability.** Led development of a satellite-based methodology for estimating human use of NPP carbon-based products (food and fuel) on the basis of planetary supply and demand. Research incorporated satellite and statistical data to model rates of NPP demand versus supply, and estimated impact as a function of population, consumption level or affluence, and technology.
- **Global Urbanization Land Cover Change and Impacts.** As science team member on NASA's Land Use Land Cover Change Program, led studies characterizing the impact of urbanization on agriculture and biodiversity. Co-developer of stable night-time "City Lights" satellite imagery from DMSP/OLS to map urban areas and estimate population.
- **Deep Penetration Radar - VHF and Radar Sensor Development.** Led the development of long-wavelength Very High Frequency radar sensor designed to penetrate vegetation and soil for measuring above and below ground biomass of dense forests for carbon accounting on land. The first of its kind, this sensor pushed forward our potential capability for using radar for

this purpose. Also led a joint DARPA-NASA experiment developing techniques for using the new instrument with Lidar sensors, and managed aircraft-based deployments of the sensor on multi-engine aircraft in the US and Central America.

- **Principal Investigator and Shuttle Imaging Radar-B Science Team Member with JPL.** Successfully designed and implemented an international science investigation and expedition, including aircraft and ship deployment, for the detection of malaria vector breeding habitats, flood hazard evaluation, and vegetation canopy penetration in the Ganges River Delta using synthetic aperture radar imaging systems deployed on the space shuttle.

International and National-Level Policy Experience. As a NASA consultant, participated in a number of efforts supplying technical input to policy formulation and treaties.

- **Environmental Treaty Compliance.** MEDEA team member and contributor to a publication series clarifying the role of remote sensing in environmental treaty compliance verification for the National Intelligence Council.
- **ISRSE Working Group II Chairman.** Led assessment of remote sensing technologies to assist in the implementation of the **Kyoto Protocol**. Organized conference sessions evaluating available and potential technologies for estimating deforestation/afforestation and carbon stored in above ground biomass.
- **Panelist - National Academy of Sciences NPOESS evaluation.** Served as land panel Co-Chair for the evaluation of the NPOESS mission capability to address long-term data record requirements of the science community in the face of Nunn-McCurdy mandated restructuring of the program.

EMPLOYMENT HISTORY

- Present – University of Maryland’s Earth System Science Interdisciplinary Center.
- 2012-2014: Pacific Northwest National Laboratory’s Joint Global Change Research Institute.
- 1980- 2012: National Aeronautics and Space Administration / Goddard Space Flight Center, Greenbelt, MD, USA.

EDUCATION

Ph.D. - Stanford University, Biological Sciences, 1993, Stanford, CA.

M.S. - The Pennsylvania State University, Agronomy, 1980, University Park, PA.

B.S. - The Pennsylvania State University, Geography, 1977, University Park, PA.

HONORS/AWARDS

- ❖ NASA Outstanding Leadership Medal – 2010
- ❖ Robert H. Goddard Exceptional Achievement Award for Science - 2009
- ❖ Sigma Xi – Distinguished Lecturer – 2009
- ❖ American Institute of Aeronautics and Astronautics 2006 Space Systems Award
- ❖ *Certificate of Appreciation Learning and Education Outreach (GLOBE) from the Vice President of the United States (1995)*
- ❖ *NASA/GSFC Inventor of the Year (1992)*
- ❖ *NASA Award for Innovation Achievement (1990)*
- ❖ *NASA/JPL RADAR Science Team Award (1990)*
- ❖ *NASA Manned Space Flight Awareness Award (1988)*

PATENTS: Serial # 07/391896. Technique for deriving surface topographic data beneath vegetation canopies using radar imaging systems.

CURRENT/RECENT COMMITTEES:

Committee on Large Strategic NASA Science Missions: Science Value and Role in a Balanced Portfolio, Space Studies Board, Division on Engineering and Physical Sciences, National Academies of Sciences, Engineering, and Medicine.

Chair - Sigma Xi Distinguished Lecturer Committee, Sigma Xi Scientific Research Honor Society.

SELECTED PUBLICATIONS

Powering Science: NASA's Large Strategic Science Missions (2017), Co-Author/Committee Member, R. L. McNutt and K. Thornton Co-Chairs, Space Studies Board Consensus Report, National Academies of Sciences, Engineering and Medicine, Washington D.C.

The surface urban heat island response to urban expansion: A panel analysis for the conterminous United States (2017), X. M. Li, Y. Y. Zhou, G. R. Asrar, M. Imhoff, X. C. Li, SCIENCE OF THE TOTAL ENVIRONMENT, Vol: 605 Pg : 426-435 DOI: 10.1016/j.scitotenv.2017.06.229

Biogenic Carbon Fluxes From Global Agricultural Production And Consumption (2015), Wolf, J., T. O. West, Y. Le Page, G. P. Kyle, X. Zhang, G. J. Collatz, and M. L. Imhoff, GLOBAL BIOGEOCHEMICAL CYCLES, 29, doi:10.1002/2015GB005119.

Modeling Surface Climate In US Cities Using Simple Biosphere Model SiB2 (2015), P. Zhang, L. Bounoua, K. Thome, R. E. Wolfe, and M. Imhoff, CANADIAN JOURNAL OF REMOTE SENSING, Vol 41(6), pp 525-535, 2015

Impact of Urbanization On US Surface Climate (2015), Lahouari Bounoua, Ping Zhang, Georgy Mostovoy, Kurtis Thome, Jeffrey Masek, Marc Imhoff, Marshall Shepherd, Dale Quattrochi, Joseph Santanello, Julie Silva; ENVIRONMENTAL RESEARCH LETTER, 10, doi:10.1088/1748-9326/10/8/084010.

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Comparison of MODIS Land Surface Temperature and Air Temperature over the Continental USA Meteorological Stations (2014), Ping Zhang, Lahouari Bounoua, Marc L. Imhoff, Robert E. Wolfe & Kurtis Thome. CANADIAN JOURNAL OF REMOTE SENSING, pp. 110-122.

Combining Satellite Data and Models to Assess Vulnerability to Climate Change and its Impact on Food Security in Morocco (2014). Saloua Rochdane, Lahouari Bounoua, Ping Zhang, Marc L. Imhoff, and Mohammed Messouli, SUSTAINABILITY, 6, 1729-1746.

A multi-city analysis of the UHI-influence on warm season rainfall (2013), Manisha Ganeshana, Raghu Murtuguddea, Marc L. Imhoff. URBAN CLIMATE, Volume 6, Dec. 2013, PP: 1-23, (DOI: 10.1016/j.uclim.2013.09.004).

Linking Climate to Incidence of Zoonotic Cutaneous Leishmaniasis (L. major) in Pre-Saharan North Africa (2013), Bounoua L, K Kahime, L Houti, T Blakey, KL Ebi, P Zhang, ML Imhoff, K Thome, C Dudek, SA Sahabi, M Messouli, B Makhoulouf, A EI Laamrani, and A Boumezzough. INTERNATIONAL JOURNAL OF ENVIRONMENTAL RESEARCH AND PUBLIC HEALTH, 10(8):3172-3191.

Exploring the influence of impervious surface density and shape on urban heat islands in the northeast United States using MODIS and Landsat (2012), Ping Zhang, Marc L. Imhoff, Lahouari Bounoua, and Robert E. Wolfe. CANADIAN JOURNAL OF REMOTE SENSING Volume 38, No. 4, pp. 441-451.

Bright is the new black-multi-year performance of high-albedo roofs in an urban climate (2012), Gaffin, S. R.; Imhoff, M.; Rosenzweig, C.; et al., ENVIRONMENTAL RESEARCH LETTERS Volume: 7 Issue: 1 Article Number: 014029

Remote Sensing of the Urban Heat Island Effect Across Biomes in the Continental USA (2010), Marc L. Imhoff, Ping Zhang, Robert E. Wolfe, Lahouari Bounoua, REMOTE SENSING OF ENVIRONMENT 114 (2010) 504–513.

Characterizing Urban Heat Island Effect at Global Settlements Using MODIS and Nightlight Products (2010), CANADIAN JOURNAL OF REMOTE SENSING Volume: 36 Issue: 3 Special Issue: SI Pages: 185-196 Published: JUN 2010

Use of NDVI and Land Surface Temperature for Drought Assessment: Merits and Limitations (2010), Arnon Karnieli, Nurit Agam, Rachel T. Pinker, Martha Anderson, Marc L. Imhoff, Garik G. Gutman, Natalya Panov, And Alexander Goldberg, JOURNAL OF CLIMATE, Volume 23, pp 618-633.

Quantifying the negative feedback of vegetation to greenhouse warming: A modeling approach (2010), Bounoua, L.; Hall, F. G.; Sellers, P. J.; et al., GEOPHYSICAL RESEARCH LETTERS Volume: 37 Article Number: L23701.

Remote Sensing of Vegetation 3-D Structure for Biodiversity and Habitat: Review and Implications for Lidar and Radar Spaceborne Missions (2009), K. M. Bergen,¹ S. J. Goetz,² R. O. Dubayah,³ G. M. Henebry,⁴ C. T. Hunsaker,⁵ M. L. Imhoff,⁶ R. F. Nelson,⁶ G. G. Parker,⁷ and V. C. Radeloff, JOURNAL OF GEOPHYSICAL RESEARCH, Vol. 114, G00E06.

An Overview of Terra Mission Results Related to the Carbon Cycle (2009), Marc L. Imhoff et al., GEOGRAPHY COMPASS 3/2 (2009): 536–559, 10.1111/j.1749-8198.2008.00183.x

Impact of Urban Growth on Surface Climate: A Case Study in Oran, Algeria (2009), Bounoua L, Safia A, Masek J, M. L. Imhoff, et al., JOURNAL OF APPLIED METEOROLOGY AND CLIMATOLOGY Vol: 48 Issue: 2 Pages: 217-231.

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Exploring Global Patterns of Net Primary Production Carbon Supply and Demand Using Satellite Observations And Statistical Data (2006). Imhoff ML and Bounoua L., JOURNAL OF GEOPHYSICAL RESEARCH-ATMOSPHERES, Vol: 111, Issue: D22 Article No.: D22S12.

Global Patterns in Human Consumption of Net Primary Production (2004). Imhoff ML, Bounoua L, Ricketts T, et al., NATURE, Vol: 429, Issue: 6994, Pages: 870-873.

The Consequences of Urban Land Transformation on Net Primary Productivity in the United States (2004). Imhoff ML, Bounoua L, DeFries R, et al., REMOTE SENSING OF ENVIRONMENT Volume: 89 Issue: 4 Pages: 434-443.

A Review Of Remote Sensing Technology In Support Of The Kyoto Protocol (2003), Rosenqvist A, Milne T, Lucas R, Imhoff M, and Dobson C, ENVIRONMENTAL SCIENCE & POLICY, Vol. 6 No. 5, pp: 441-455.

Quantifying Urban Land Use and Impact on Soils in Egypt Using Diurnal Satellite Imagery of the Earth surface (2002), Lawrence WT, Imhoff ML, Kerle N, et al., INTERNATIONAL JOURNAL OF REMOTE SENSING Volume: 23 Issue: 19 Pages: 3921-3937.

A Closer Look at United States and Global Surface Temperature Change (2001), Hansen J, Ruedy R, Sato M, Imhoff M, et al., JOURNAL OF GEOPHYSICAL RESEARCH-ATMOSPHERES, Vol. 106 Issue D20, pp: 23947-23963, OCT 27 2001

Assessing the Impact of Land Conversion to Urban Use on Soils with Different Productivity Levels in the USA (2001). Nizeyimana EL, Petersen GW, Imhoff ML, et al., SOIL SCIENCE SOCIETY OF AMERICA JOURNAL Volume: 65 Issue: 2 Pages: 391-402.

Night-time Lights of the World: 1994-1995 (2001), Elvidge CD, Imhoff ML, Baugh KE, et al., ISPRS JOURNAL OF PHOTOGRAMMETRY AND REMOTE SENSING, Vol.56 Issue 2, pp: 81-99.

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TRANSACTIONS OF THE NORTH AMERICAN WILDLIFE AND NATURAL RESOURCES CONFERENCE Pages: 392-404.

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A Low-Frequency Radar Experiment for Measuring Vegetation Biomass (1998). Imhoff ML, Carson S, Johnson P, IEEE TRANSACTIONS ON GEOSCIENCE AND REMOTE SENSING, Vol. 36 Issue 6, pp: 1988-1991.

A Technique For Using Composite DMSP/OLS "City Lights" Satellite Data to Map Urban Area (1997), Imhoff ML, Lawrence WT, Stutzer DC, et al., REMOTE SENSING OF ENVIRONMENT, Vol. 61 Issue 3, pp: 361-370.

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APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Raghvendra Singh		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 5 Barkley Ln Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 25	Cell Phone – preferred? [REDACTED]	Home Phone – preferred? [REDACTED]	Email [REDACTED]
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): From 6/1989 through 4/2019 I have worked in US Department of Agriculture (Farmers Home Administration/ Farm Service Agency. I have worked from county office through national office, as assistant county supervisor, county supervisor, Farm Loan Manager and National Manager. I have implemented farm loan programs to many counties in New Jersey and Virginia including Fluvanna County. In national office I have implemented GIS program, Freedom to eFile act, and Government paper elimination act. Since 2001 through 2019, I was national manager for eAuthentication and eFile.			
Education: BS Honors Agriculture 1977 Kanpur University, UP India MBA 1986 University of New Haven, CT USA I have completed many government sponcers courecs related to management, Agriculture Development, Conservation and GIS			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: In US Department of Agriculture, I was member of many Committees including EEO, Stretigic Planning, E-Govenment Etc.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I advice agricultuere collages in education matters in India. I manage Kulbashkar Astram Degree Collage, Krish Sansar, Agriculture Graduate web sites to dissiminate ag information to public.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have invested most of my life to serve public; I wan to couninue public servie to my home county.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Raghvendra Singh <i>(Typing name below serves as digital signature)</i>		Date March 30, 2021	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
X	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
X	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
X	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
X	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
X	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
X	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
X	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
X	Youth Advisory Council (YAC)
X	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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Office Use Only		
Application Received On:		Application Received By:
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Professional Summary

Multi-talented manager consistently rewarded for success in planning and operational improvements. Experienced in policy development and staff management procedures positively impacting overall morale productivity.

Skills

- Infrastructure Development
- Product Development
- Requirements Analysis
- Operational Improvement
- Strategic Planning
- Customer Service
- Budget Development
- Security Planning
- Relationship Development
- Regulatory Compliance
- Conflict Resolution
- Team Leadership and Management

Work History

Chairman of the Board

July 2020-Present

Fluvanna County Parks and Recreation – Palmyra, VA

- Lead and guide staff
- Partner with the director and other board members to ensure that board goals are carried forward
- Chair the Board Meetings
- Represent County to stakeholders

Business System Manager

Aug 1999-Apr 2019

U.S. Department of Agriculture/ Farm Service Agency – Washington, DC

- Supervised teams in 51 State offices.
- Implemented and managed multi-site network infrastructure
- Trained and coached 153 State Managers by leading performance reviews and offering constructive feedback
- Facilitated best user experience through continuous support, training classes, webinars, and communication of system changes.
- Oversaw development and implementation of improvements to e-file e-Authentication, Program Information Management System and Office Information Profile.

Farm Loan Manager

Aug 1996-Aug 1999

U.S. Department of Agriculture/ Farm Service Agency – Buckingham, VA

- Lead the team of loan specialists in Central Virginia
- Developed and maintained relationships with local universities and government offices and lending institutions
- Originated, reviewed, processed closed and administered customer loan proposals
- Managed quality assurance programs including on-site evaluation of banks and internal audits

- Worked with farmers and ranchers to understand needs and provide financial and operational advice
- Resolved the conflicts and negotiated mutually beneficial agreements between parties
- Complied with regulatory requirements, including Bank Secrecy Act and Community Re-Investment Act and other USDA and EPA acts.

Loan Officer

Jun 1989-Aug1996

U.S. Department of Agriculture/ Farm Service Agency – Mt. Holly, NJ

- Obtained loan applications, credit histories and reviewed paperwork to determine feasibility of granting loans
- Handled customer complaints with ease by conducting research, listening carefully and taking appropriate actions.
- Observed all security policies and procedures to keep data as safe as possible from breaches
- Proactively identified solution for customers experiencing credit issues
- Recommended loan approvals and/or denials based on customers experiencing credit, cashflow and collateral issues
- Complied with regulatory requirements, including Bank Secrecy Act, Anti-Money Laundering, OFAC, Privacy Act and Community Re-Investment act
- Developed and maintained relationship with local real estate agents
- Resolved conflicts and negotiated mutually beneficial agreements between parties

Sales Manager

Jan 1983-June 1989

Rickel Home Center – Watchung, NJ

- Handled customer complaints with ease by conducting research, listening carefully and taking appropriate actions.
- Manage Plumbing, Electrical and Automotive Departments.
- Supervise staff of 10 employees.
- Ensured all items are in stock and displayed properly.
- Manage vendors.

Education

Master's Business Administration

University of New Haven – West Haven, CT

Bachelor of Science: Agriculture

Kanpur University – Kanpur, UP, India



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Robert Stoufer	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): Retired Navy Officer 17 years as a DOD Civilian UVA BA 1983 Two MA Degrees and an MBA	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: 16 years as President of the River Walk HOA in Chesapeake, VA (950 homes)	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): UVA Delta Upsilon Alumni Association Treasurer River Walk HOA	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: We like the area and expect to be here a while. I like trying to make things better.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
X	Agricultural/Forestral District Advisory Committee	X	Finance Board	X	Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)	X	Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)	X	Parks & Recreation Advisory Board (RAB)		

**Submit by email (clerk@fluvannacounty.org) or mail to:
County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Robert Stoufer		01-22-2024	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
356 Richmond Road Keswick, VA			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
3	[REDACTED]	[REDACTED]	[REDACTED]
Office Use Only			
Application Received On:	1-19-2024	Application Received By:	
Acknowledgement Sent:	1-22-2024	Leontyne Peck	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: <i>Sandra Forstbauer Morris</i> <i>"Suzy"</i>	Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): <i>attached</i>	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: <i>attached</i>	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): <i>attached</i>	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: <i>attached</i>	



Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
X	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)	X	Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board	X	Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
X	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

Submit by email (clerk@fluvannacounty.org) or mail to:

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In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature (Typing name below serves as digital signature)		Date	
<i>Dandra Forstbauer (Suzy) Morris</i>		11/03/2022	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
6840 Thomas Jefferson Parkway Palmyra, Virginia 22963 (Quaint Lea)			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
80 as of 12/05/2022	[REDACTED]	[REDACTED]	[REDACTED]

Office Use Only

Application Received On:		Application Received By:	
Acknowledgement Sent:			
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

SANDRA FORSTBAUER MORRIS

Quaint Lea Farm
6840 Thomas Jefferson Pkwy
Palmyra, Virginia 22963

EDUCATION

10 year Postgraduate Professional license 7/1/2019 - 6/30/2029
Child abuse recognition and intervention
Emergency first aid, CPR and AED training
Dyslexia awareness training

- 1970 - 2019 University of Virginia, Virginia Commonwealth University (courses, seminars, and institutes which update materials, methods, and information; and which add endorsements in biology, Director of Instruction, General Supervisor, and Secondary Supervisor) Spanish PREK-12
French PREK-12
- 1969 University of Virginia, M.Ed. in the Teaching of Spanish
Charlottesville, Virginia
- 1965 College of William & Mary, B.A. Modern Foreign Languages (Spanish & French)
Williamsburg, Virginia

Foundation for Teaching Economics - Environment and the
Economy 2008

Principals' Institute - Longwood 2001

Commonwealth of Va. Office of Emergency Medical Services
"Mass Casualty Incident Management Module 1 2004

VMFA - multiple summer institutes and classes

CPR AED certification 2015-2017

CPR AED certification 2017-2019

PROFESSIONAL EXPERIENCE

- 1993 - 1996 Transportation/Foreign Language Facilitator, Fluvanna County Public Schools
SOA Facilitator, Spanish teacher
- 1976 - 2019 Teacher in Fluvanna County High School, Palmyra, Virginia. Subjects taught include Spanish levels I-V, earth science, and reading remediation, *foreign language exploratory, biology, life science, astronomy and ecology.*
- 1966 - 1976 Teacher in Fluvanna County High School, Carysbrook, Virginia. Subjects taught include biology and Spanish levels I-III.
- 1965 - 1966 Teacher at Columbia District Elementary School, Palmyra, Virginia. Taught all subjects to grades 4 and 5 in a self-contained classroom.
- 1964 - 1965 Student teacher at James Blair High School, James City County.
- 1963 - 1964 House President of Ludwell Apartments at the College of William & Mary, Williamsburg, Virginia.

LEADERSHIP & SERVICE

BOARDS/COMMISSIONS/COMMITTEES/MEMBERSHIPS/
CIVIC ACTIVITIES

- ~~1970-1972~~ Human Relations Council for Fluvanna County Schools - designated teacher representative
- Project High - One of original six team members - *to prepare lifelong learners*
- Parent Advisory Board
- Virginia State 4-H Horse Show - State staff member
- Fluvanna Co. Farm Bureau BOD 1991-1994 and member to present
- Host Family - 4-H International Exchange Program, 1983
- 4-H Clubs - Adult leader
- Coordinator for free lunches and free textbooks
- Peer Tutoring Program
- Visiting Committee at Gretna Junior High School, Gretna, Virginia - Chairperson
- Self-Study - Fluvanna County High School
- 1967-68 Foreign Languages and Science Committee - Member
- 1978-79 Foreign Languages - Chairperson
Curriculum Committee - Member
- 1991-1992 Foreign Languages and School and Community Committee Chairperson

LEADERSHIP/SERVICE/BOARDS/COMMISSIONS/ COMMITTEES/MEMBERSHIPS/CIVIC ACTIVITIES

Foreign Language Curriculum Guide - Chairperson

Curriculum Study Committee - Member

Textbook Selection Committees

Foreign Languages - Chairperson

Science - Committee member

Foreign Languages Department Head 1966-1990[†]

Annual Foreign Language - International Dinner and Entertainment - Originator, coordinator, and hostess.
600+ attendees

Annual Foreign Language trips to Washington, D.C. - Originator, coordinator, guide, and lecturer.
6 commercial buses

Open Door Student Exchange - School contact person, 1970-2010

Global Awareness Day - School contact person.

After School Detention Coordinator, 1986[†]

Foresee (gifted) Programs - Volunteer resource person and guest presenter.

Reading Remediation - Instructor

Foreign Languages Six Year Plan Committee - Chairperson and writer

Preparation of Annual Budget for Foreign Languages Department - Coordinator
State Selection Commi Hee - Governor's Spanish Academy
Student Teacher Program with University of Virginia - Supervising Teacher

Annual School Plan Committee - Member

School Calendar Committee - Member

Science Ace Coach

Senior class, graduation committee, prom committee, yearbook, newspaper, interpretative dance, senior play, Miss Fluvanna, band boosters, Foreign Language Club, freshman class, and senior trip - Sponsor, coordinator, or director.

Leadership, service, civic activities, memberships —

Fluvanna Education Association - Secretary-treasurer, and faculty representative

Virginia Education Association life member—delegate multiple times through 2015

National Education Association life member

Sigma Delta Pi - Spanish

Kappa Delta Pi

Modern Language Association of Virginia

American Council of Teachers of Foreign Language

Fluvanna Historical Society — life member

Annual Virginia State Foreign Language Conference

Presenter - 1990 "Celebrating Foreign Languages in Our Schools."

Spanish Institute - University of Virginia.

Virginia Commonwealth University Seminar

Virginia Grant for the Humanities (One of twenty selected teachers)

National Endowment for the Humanities - UVA Institute, 1992 (One of twenty selected nationally)

1988 - Governor's Spanish Academy - Visiting teacher representing selected teachers of advanced level Spanish.

1990 - Commonwealth of Virginia Seminar on Europe College of William and Mary - County teacher representative

Mastery Teaching Training - Madeline Hunter

Cooperative Learning - Susan Kovalik and Ann Ross

Integrated Thematic Instruction - Susan Kovalik and Ann Ross

Leadership, service, civic activities, memberships

Fluvanna Heritage Forum 1999 - one of 200 participants

FLDP 2003-2004 first class

FLDP 2016-2017 Class 14 - Leadership class spokesperson
April 10, 2017

FLDP Steering Committee 2017-2021

FLAG 2019 to present

FLDP - class 14 project - art, artisan, wine trail -
continued work - contacts with Sherril Smith
Executive Director of Artisans Center of Va. -
met in Appomattox, Va, May 2017.
Worked to resolve SLP issue for small
studios (#800) 10/17, 2018

FSPCA Board of Directors 2015 - present

Fluvanna Art Association 2018, 2019

Fluvanna Co's Animal Response Team Plan - 2014

Enhancing Equity Task Force FCPS 2020 - present

Standards of Quality Comprehensive Plan Committee
FCPS 2014 - 2018

FCPS Springboard 2014, 2015

Project Wild - environmental responsibility 2016

Reasons for wanting to serve Fluvanna County:

I love our unique Fluvanna County which still exhibits the rural character and quality of life valued by both natives and those who have come here. At almost 80, I span the ages, have seen many changes, traveled, always returned home to Fluvanna, worked with the public as an educator here for 54 years, kept informed of major county issues, interacted with diverse members of our population, run for BOS in 1999, viewed the buildout of Lake Monticello next to our working farm, watched the JRWA at work, seen the additions to Pleasant Grove, continued to work for a wine/art/artisan trail, enjoyed painting and writing about Fluvanna "things" - I'm proud to be one of the native Fluvannians left and will always be a Fluco! I care about people and, therefore, have an obligation to advocate for long range future plans with adequate compatible businesses and infrastructure for the place we, the people, live. I want to help plan for the future needs of the county and its citizens in a way which ensures that

future generations can still share a natural environment and quality of life from which we all benefit.

Sandra F. (Suzy) Morris

PERSONAL INTERESTS

People
Learning
Challenges
Art and artists
Gardening
Fishing
Nature
Environment
Languages
Diverse Cultures

Painting and drawing
Cattle and horses
Farming
Science
Social Studies
Current events
International affairs
Communication
Old homes and antiques
writing - environment,
nature, animals I have
known



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Erica Rice	Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): I own a technology consulting business in which I help small business owners with websites, branding, organization, and marketing tasks. I have been in business for almost 6 years.	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I served as the VP of Communications, Special Events Coordinator, and Member at Large for Peninsula Women's Network from 2018-2022	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I grew up in Fluvanna County from 1989-2008, I moved to Hampton Roads and am now back. I enjoy seeing all the new growth and businesses in the area and want to contribute to a thriving small town economy.	

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(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
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**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)		Library Board of Trustees		
X	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

**Submit by email (clerk@fluvannacounty.org) or mail to:
County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

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In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Erica L. Rice		3-29-2024	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
174 N. Boston Road Troy, VA 22974			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
20	<div style="background-color: black; width: 100px; height: 15px;"></div>		<div style="background-color: black; width: 100%; height: 15px;"></div>
Office Use Only			
Application Received On:	3-29-24	Application Received By:	
Acknowledgement Sent:	4-1-24	Leontyne Peck	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

ERICA RICE

WEB DESIGNER



BOS 2024-05-15 p. 41/258

Troy, VA 22974

ericarice.com/portfolio



OVERVIEW

Erica Rice is a well-rounded, professional web designer with experience in multiple CMS systems. She specializes in building WordPress and the Elementor theme. She is currently an IT consultant for small businesses. She designs and develops websites, sets up automations, and integrates third-party applications and plugins. Erica enjoys troubleshooting and communicating complex technical solutions with clients when the need arises. Erica is a fast learner, a skilled designer, and an excellent project manager.

EXPERIENCE

Jul 2018 - Present **Small Business Technology Consultant**
Erica Rice Digital Consulting, LLC

- Requirements gathering for various types of projects including website design, logo and brand design, and CRM (customer relationship management) setup for small business owners
- Meet with small business clients virtually to teach them technology, including social media platforms, email marketing tools, online form builders, and graphic design applications, in order to market their businesses online effectively and streamline their processes
- Oversee all client projects and accounts and delegate tasks as necessary
- Manage a team of 3 employees and numerous contractors in order to complete client projects and the day-to-day tasks of the business including sales, marketing, accounting and business development

Apr 2015 - Mar 2021 **Design Educator, Part-Time**

Chegg (Formerly Thinkful)

- Taught UI/UX Skills to adult students in the UX/UI Design Bootcamp Certification Course

EDUCATION

ECPI University

Graduated in 2011

B.S. in Computer and Information Science, *magna cum laude*

Specialization: Web Development

TECH SKILLS

- WordPress Development
- Elementor
- HTML
- CSS
- Graphic Design & Branding
- Microsoft Office
- Google Suite
- Adobe Photoshop
- Adobe Illustrator
- Adobe Acrobat Pro
- Figma
- Canva

EXPERIENCE (CONT'D)

Apr 2015 - **UI/UX Web Developer**

Jul 2018 Sentara Healthcare

- Redesigned the corporate intranet with a new, responsive design, communicating design decisions to stakeholders
- Worked with the team to create an interface that would meet the project requirements and the needs of both employees and organization managers
- Research, design, code, and deploy user interface solutions with a focus on the user experience
- Perform WordPress administration tasks and provide support for team portals built on Sharepoint 2010

Nov 2012 - **Information Technology Consultant,**

Apr 2015 **Web Designer/Developer**

Marathon Consulting

- Design style tiles and web page mock-ups using Adobe Photoshop
- Install, configure and write training documentation on Umbraco, an open-source, .NET CMS
- Code websites from scratch using the Twitter Bootstrap 3 framework, HTML5, CSS3, and LESS
- Implement additional functionality and incorporate dynamic content by writing C# Razor scripts and jQuery

Jul 2010 - **Web Designer 2, Web Designer 1, and**

Nov 2012 **Tier 1 Technical Support**

InMotion Hosting

- Designed and developed websites from scratch using Adobe Photoshop, Adobe Dreamweaver, XHTML, CSS, and WordPress
- Managed 20-30 client projects simultaneously and communicated with clients through Basecamp project management software and via phone
- Optimized websites for search engines and user accessibility
- Trained customers to use Wordpress CMS and OpenCart open-source shopping cart software
- Provided phone, chat, and email support for web hosting and WordPress

CREDENTIALS

17hats CRM Ambassador

Jul 2021 - Present

Square Official Partner

Square, Inc.

Feb 2022 - Present

Microsoft Technology Associate

(MTA): Software Development

Fundamentals

Oct 2014

Programming in HTML5 with

JavaScript and CSS3 Specialist

Certification

Jan 2013

VOLUNTEER

V.P. of Communications

Peninsula Women's Network

Newport News, VA

Responsibilities Included:

Email & Social Media Communication

Web Master

Defenders of the Bridge, Official

Lionsbridge FC Supporters Club

Newport News, VA

Responsibilities Included:

Website Design & Maintenance

REFERENCES

Available upon request.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Nina Monroe		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 277 Gravel Hill Road Fork Union, Va 23056		Physical Address (if different)	
Years Lived in Fluvanna 53	Cell Phone – preferred? <input checked="" type="radio"/>	Home Phone – preferred? <input type="radio"/>	Email
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Bank of America 2001-2002 personal banker Bank of America 2002-2005 Business Associate Client manager BB&T 2005-2017 Vice President - Community Bank Market Leader IV High School			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Executive Board member of the Robert Russa Moton Museum			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: To get more in touch with the community in which I live			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p><i>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</i></p>			
Applicant's Signature Nina Monroe		Date March 14, 2018	
<i>(Typing name below serves as digital signature)</i>			

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)

X	Board, Commission, Committee (cont.)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

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(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
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6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	March 14, 2018
Acknowledgement Sent:	April 9, 2018
Renewal Date:	
Renewal Date:	
Renewal Date:	
Renewal Date:	

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB B

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	James River Water Authority (JRWA) Bond Financing Update				
MOTION(s):	N/A				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):	C4	
	X				
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<p>The JRWA (which is a 50/50 partnership between Fluvanna and Louisa County) have finalized the 2024 spring bond issuance with the Virginia Resource Authority (VRA), which is scheduled to close and fund on May 15, 2024. The All-In True Interest Cost of Borrower Bonds is 4.35% and the annual debt service payment is ~\$2.83M. This annual debt service payment will be split 50/50 between Fluvanna and Louisa County with each to pay ~\$1.42M</p> <ul style="list-style-type: none"> • \$42.5M is available for project costs • \$2.1M is set aside for capitalized interest, which pushes back the first debt service payment until 10/1/2025 (FY26). • \$2.8M is set aside for a debt service reserve fund, which is a requirement of VRA for debt service payment protection. • All project funds and debt service reserve funds are placed in an interest bearing account, to be used towards project costs and to credit debt service payments. 				
FISCAL IMPACT:	The FY26 Budget will need to include the additional ~\$1.42M contribution to the JRWA for our portion of the debt service payment.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	VRA 2024 Spring Pool JRWA Final Numbers				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			X

Sources and Uses of Funds

Virginia Resources Authority - 2024 Spring Pool
James River Water Authority
Final Numbers

Sources:

Bond Proceeds:

Par Amount	45,075,000.00
Net Premium	3,007,619.90
	48,082,619.90
	48,082,619.90

Uses:

Project Fund Deposits:

Project Fund	42,510,650.00
--------------	---------------

Other Fund Deposits:

Capitalized Interest	2,097,691.08
Debt Service Reserve Fund	2,831,318.75
	4,929,009.83

Delivery Date Expenses:

Local Cost of Issuance	200,000.00
Cost of Issuance	131,878.06
Underwriter's Discount	208,888.64
CRF Equity Contribution	99,213.73
	639,980.43

Other Uses of Funds:

Additional Proceeds	2,979.64
	48,082,619.90
	48,082,619.90

First Interest Payment Date	10/1/2024
True Interest Cost of Borrower Bonds	4.165441%
All-In True Interest Cost of Borrower Bonds	4.359460%

Debt Service

Virginia Resources Authority - 2024 Spring Pool
James River Water Authority
Final Numbers

Period Ending	Principal	Coupon ⁽¹⁾	Interest	Total Debt Service	Capitalized Interest	Net Debt Service	Annual Debt Service
10/1/2024			1,006,406.70	1,006,406.70	(1,006,406.70)		
4/1/2025			1,091,284.38	1,091,284.38	(1,091,284.38)		
10/1/2025	665,000.00	5.125%	1,091,284.38	1,756,284.38		1,756,284.38	
4/1/2026			1,074,243.75	1,074,243.75		1,074,243.75	2,830,528.13
10/1/2026	700,000.00	5.125%	1,074,243.75	1,774,243.75		1,774,243.75	
4/1/2027			1,056,306.25	1,056,306.25		1,056,306.25	2,830,550.00
10/1/2027	735,000.00	5.125%	1,056,306.25	1,791,306.25		1,791,306.25	
4/1/2028			1,037,471.88	1,037,471.88		1,037,471.88	2,828,778.13
10/1/2028	775,000.00	5.125%	1,037,471.88	1,812,471.88		1,812,471.88	
4/1/2029			1,017,612.50	1,017,612.50		1,017,612.50	2,830,084.38
10/1/2029	815,000.00	5.125%	1,017,612.50	1,832,612.50		1,832,612.50	
4/1/2030			996,728.13	996,728.13		996,728.13	2,829,340.63
10/1/2030	855,000.00	5.125%	996,728.13	1,851,728.13		1,851,728.13	
4/1/2031			974,818.75	974,818.75		974,818.75	2,826,546.88
10/1/2031	900,000.00	5.125%	974,818.75	1,874,818.75		1,874,818.75	
4/1/2032			951,756.25	951,756.25		951,756.25	2,826,575.00
10/1/2032	950,000.00	5.125%	951,756.25	1,901,756.25		1,901,756.25	
4/1/2033			927,412.50	927,412.50		927,412.50	2,829,168.75
10/1/2033	1,000,000.00	5.125%	927,412.50	1,927,412.50		1,927,412.50	
4/1/2034			901,787.50	901,787.50		901,787.50	2,829,200.00
10/1/2034	1,050,000.00	5.125%	901,787.50	1,951,787.50		1,951,787.50	
4/1/2035			874,881.25	874,881.25		874,881.25	2,826,668.75
10/1/2035	1,110,000.00	5.125%	874,881.25	1,984,881.25		1,984,881.25	
4/1/2036			846,437.50	846,437.50		846,437.50	2,831,318.75
10/1/2036	1,165,000.00	5.125%	846,437.50	2,011,437.50		2,011,437.50	
4/1/2037			816,584.38	816,584.38		816,584.38	2,828,021.88
10/1/2037	1,225,000.00	5.125%	816,584.38	2,041,584.38		2,041,584.38	
4/1/2038			785,193.75	785,193.75		785,193.75	2,826,778.13
10/1/2038	1,290,000.00	5.125%	785,193.75	2,075,193.75		2,075,193.75	
4/1/2039			752,137.50	752,137.50		752,137.50	2,827,331.25
10/1/2039	1,360,000.00	5.125%	752,137.50	2,112,137.50		2,112,137.50	
4/1/2040			717,287.50	717,287.50		717,287.50	2,829,425.00
10/1/2040	1,430,000.00	5.125%	717,287.50	2,147,287.50		2,147,287.50	
4/1/2041			680,643.75	680,643.75		680,643.75	2,827,931.25
10/1/2041	1,505,000.00	5.125%	680,643.75	2,185,643.75		2,185,643.75	
4/1/2042			642,078.13	642,078.13		642,078.13	2,827,721.88
10/1/2042	1,585,000.00	5.125%	642,078.13	2,227,078.13		2,227,078.13	
4/1/2043			601,462.50	601,462.50		601,462.50	2,828,540.63
10/1/2043	1,670,000.00	5.125%	601,462.50	2,271,462.50		2,271,462.50	
4/1/2044			558,668.75	558,668.75		558,668.75	2,830,131.25

Debt Service

Virginia Resources Authority - 2024 Spring Pool
James River Water Authority
Final Numbers

Period Ending	Principal	Coupon ⁽¹⁾	Interest	Total Debt Service	Capitalized Interest	Net Debt Service	Annual Debt Service
10/1/2044	1,750,000.00	4.425%	558,668.75	2,308,668.75		2,308,668.75	
4/1/2045			519,950.00	519,950.00		519,950.00	2,828,618.75
10/1/2045	1,830,000.00	4.300%	519,950.00	2,349,950.00		2,349,950.00	
4/1/2046			480,606.25	480,606.25		480,606.25	2,830,556.25
10/1/2046	1,910,000.00	4.300%	480,606.25	2,390,606.25		2,390,606.25	
4/1/2047			439,543.75	439,543.75		439,543.75	2,830,150.00
10/1/2047	1,995,000.00	4.300%	439,543.75	2,434,543.75		2,434,543.75	
4/1/2048			396,653.13	396,653.13		396,653.13	2,831,196.88
10/1/2048	2,080,000.00	4.300%	396,653.13	2,476,653.13		2,476,653.13	
4/1/2049			351,928.13	351,928.13		351,928.13	2,828,581.26
10/1/2049	2,170,000.00	4.300%	351,928.13	2,521,928.13		2,521,928.13	
4/1/2050			305,271.88	305,271.88		305,271.88	2,827,200.01
10/1/2050	2,275,000.00	4.862%	305,271.88	2,580,271.88		2,580,271.88	
4/1/2051			249,971.88	249,971.88		249,971.88	2,830,243.76
10/1/2051	2,385,000.00	4.863%	249,971.88	2,634,971.88		2,634,971.88	
4/1/2052			191,984.38	191,984.38		191,984.38	2,826,956.26
10/1/2052	2,505,000.00	4.863%	191,984.38	2,696,984.38		2,696,984.38	
4/1/2053			131,075.00	131,075.00		131,075.00	2,828,059.38
10/1/2053	2,630,000.00	4.864%	131,075.00	2,761,075.00		2,761,075.00	
4/1/2054			67,115.63	67,115.63		67,115.63	2,828,190.63
10/1/2054	2,760,000.00	4.863%	67,115.63	2,827,115.63		2,827,115.63	
4/1/2055							2,827,115.63
	45,075,000.00		41,884,200.56	86,959,200.56	(2,097,691.08)	84,861,509.48	84,861,509.48

⁽¹⁾ Includes Annual Administrative Charge.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Advertise Public Hearing to Amend Section 9-2-2 and 9-2-4 of the County Code Increase FUSD Water Rates and Charges				
MOTION(s):	I move that the Board of Supervisors advertise a public hearing on June 20, 2024 to amend Section 9-2-2 and 9-2-4 of the County Code to increase Fork Union Sanitary District water rates and charges.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	Ordinance would be effective July 1, 2024				
DISCUSSION:	<ul style="list-style-type: none"> • The water rates and charges for FUSD are intended to cover operation and maintenance costs for the water and sewer system. • Water rates have not increased since August 2014. • The water connection charge has not changed since May 2010. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • Ordinance to amend Sections 9-2-2 and 9-2-4 of the County Code • Advertisement for Public Hearing 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
FLUVANNA, VIRGINIA”, BY AMENDING §§ 9-2-2 AND 9-2-4 TO INCREASE THE
COSTS OF CERTAIN WATER CONSUMPTION AND CONNECTION CHARGES FOR THE
FORK UNION SANITARY DISTRICT

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending §§ 9-2-2 and 9-2-4, as follows:

CHAPTER 9 FORK UNION SANITARY DISTRICT

ARTICLE 2. – WATER DIVISION

Sec. 9-2-2. – Schedule of consumption charges

The monthly charges for water consumption shall be in accordance with the following schedule:

~~\$2421.00~~ for first 2,000 gallons (minimum charge);

~~\$11.2200~~ for each 1,000 gallons **above 2,000 gallons.** ~~up to 300,000 gallons;~~

~~\$11.00 for each 1,000 gallons above 300,000 gallons.~~

In addition to the foregoing, during the existence of any water emergency which has been declared by the governing body in accordance with Section 9-2-12 of this Code, each and every charge for water consumption shall be subject to a surcharge of ten percent. Such surcharge shall be calculated by multiplying the rates stated above by 110 percent. Such surcharge shall apply at the beginning of the regular billing period next succeeding the adoption of this section or the declaration of such emergency condition, whichever shall last occur. Such surcharge shall cease to apply at the end of the regular billing period which is nearest to, but not later than, sixty (60) days after the governing body shall have declared such water emergency to be at an end.

(Min. Bk. 6, pp. 321, 445; Min. Bk. 7, p. 92; Comp. 1974, ch. 10; Ord. 11-3-80; Ord. 7-15-86; Ord. 5-21-97; Ord. 7-15-98; Ord. 11-28-01; Ord. 11-20-02; Ord. 06-21-06; Ord. 5-5-10; Ord. 7-2-14)

Editor's note— Amendment adopted 11-20-02 is effective on and after December 1, 2002. Amendment adopted 06-21-06 is effective on and after July 1, 2006. Amendment adopted 7-2-14 is effective on and after August 1, 2014.

Sec. 9-2-4. – Availability and connection charges – Generally.

- (A) ~~There shall be a water availability charge, payable at the time application is made for connection to the water distribution system, which charge shall be equal to \$2,000.00/ERU for the service applied for.~~
- (A) ~~In addition to the foregoing,~~ There shall be a charge, payable at the time **application**~~connection~~ is made to the water distribution system, for connection to the water distribution system, which charge shall be equal to **\$6,500**~~2,500~~.00/ERU for the service applied for.
- (B) For purposes of this section, "ERU" shall mean "equivalent residential unit" and, except as otherwise provided by law, shall be equal to 4,500 gallons per month usage of water.

(Min. Bk. 6, pp. 321, 445; Min. Bk. 7, p. 92; Comp. 1974, ch. 10; Ord. 1-1-86; Ord. 11-28-01; Ord. 5-5-10)

Editor's note— Amendment adopted 11-28-01 is effective on and after January 1, 2002.

(2) That the Ordinance shall be effective July 1, 2024.

(Seal)

PUBLIC HEARING
Fluvanna County Board of Supervisors
Thursday, June 20, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Fluvanna County Circuit Court, at 72 Main Street, Palmyra, Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING §§ 9-2-2 AND 9-2-4 TO INCREASE THE COSTS OF CERTAIN WATER CONSUMPTION AND CONNECTION CHARGES FOR THE FORK UNION SANITARY DISTRICT

Copies of the complete text of the above ordinance are available for public review at <https://www.fluvannacounty.org/> and at the Office of the Fluvanna County Administrator during normal business hours. Questions may be directed to Caitlin Solis, Clerk to the Board, at (434) 591-1910. All interested persons wishing to be heard are invited to attend the public hearing.

TO: Fluvanna Review

Advertise on the following dates: June 6 & 13, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1913

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Resolution to extend the due date for real estate taxes, personal property taxes, public service taxes, machinery and tools taxes and vehicle license fees to June 21, 2024				
MOTION(s):	I move that the Board of Supervisors approve the resolution to extend the due date for real estate taxes, personal property taxes, public service taxes, machinery and tools taxes and vehicle license fees from June 5, 2024 to June 21, 2024				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve resolution				
TIMING:	Resolution in effect upon adoption				
DISCUSSION:	<p>Fluvanna County Code § 20-1-2 states “The taxes on real property and tangible personal property, but excluding public service real property, shall be due in equal installments not later than the close of business of the County Treasurer's office, on June 5 and December 5 of the calendar year in which the levy is made.”</p> <p>Fluvanna County Code § 15-2-3 states “The license fee on every motorcycle shall be \$18.00 per year, on every trailer and semi-trailer shall be \$18.00 and on every other type of motor vehicle shall be \$33.00 per year, payable to the Treasurer of this County. Such license fee shall be due and payable on June 5 in each year.”</p> <p>The Treasurer has requested an extension of the due date from June 5, 2024 to June 21, 2024.</p> <p>The due date for the real estate taxes, personal property taxes, public services taxes, machinery and tools taxes and vehicle license fees shall be extended from June 5, 2024 to June 21, 2024.</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				

ENCLOSURES:	<ul style="list-style-type: none">• Resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 24-2024

A RESOLUTION TO EXTEND THE DUE DATE FOR REAL ESTATE TAXES, PERSONAL PROPERTY TAXES, PUBLIC SERVICE TAXES, MACHINERY AND TOOLS TAXES AND VEHICLE LICENSE FEES TO JUNE 21, 2024

WHEREAS, Fluvanna County Code § 20-1-2 states “The taxes on real property and tangible personal property, but excluding public service real property, shall be due in equal installments not later than the close of business of the County Treasurer’s office, on June 5 and December 5 of the calendar year in which the levy is made”; and

WHEREAS, Fluvanna County Code § 15-2-3 states “The license fee on every motorcycle shall be \$18.00 per year, on every trailer and semi-trailer shall be \$18.00 and on every other type of motor vehicle shall be \$33.00 per year, payable to the Treasurer of this County. Such license fee shall be due and payable on June 5 in each year”; and

WHEREAS, the Fluvanna County Board of Supervisors desires to extend the June 5, 2024 due date for real estate taxes, personal property taxes, public services taxes, machinery and tools taxes and vehicle license fees to June 21, 2024.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors that the June 5, 2024 due date for the real estate taxes, personal property taxes, public services taxes, machinery and tools taxes and vehicle license fees shall be extended from June 5, 2024 to June 21, 2024.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 15th day of May, 2024.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Resolution to Adopt the VDOT Secondary Six Year Plan				
MOTION(s):	I move to adopt the VDOT Six-Year Secondary Improvement Plan and Budget Resolution for 2024/25 through 2029/30 and the VDOT Construction Priority List (2024/25) as required by sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Scott Thornton, VDOT Residency Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	There were no changes to the VDOT Secondary Six Year Plan this year. Since there are no new projects and the County is receiving less than \$100,000 per year, we are able to forego a public hearing. In order to comply with State Code the Board must still adopt a resolution acknowledging there are no changes and sign plan for 2024/2025 through 2029/2030 and construction priority list for 2024/2025.				
FISCAL IMPACT:	None.				
POLICY IMPACT:	In compliance with state code.				
LEGISLATIVE HISTORY:	Recurring plan as required of State Code of Virginia				
ENCLOSURES:	<ul style="list-style-type: none"> • 2025 VDOT SSYP Draft Plan • Resolution for adoption of the Six Year Plan in accordance with Sections 33.1-23 and 33.1-23.4 of the 1950 State Code of Virginia 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 23-2024

FY 2025-2030

SIX-YEAR SECONDARY IMPROVEMENT PLAN AND BUDGET RESOLUTION

At a Regular Meeting of the Fluvanna County Board of Supervisors held on the 15th day of May 2024, the following resolution was adopted:

WHEREAS, Section 33.2-231 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Road Six-Year Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures; and

WHEREAS, after receiving updated and revised cost estimates for the current Fiscal Year (FY) 2024-2029 Secondary Road Six-Year Plan projects and learning that many of these planned projects will need additional funding to construct, the Board of Supervisors has decided to not add any new or additional projects to the proposed 2025-2030 Secondary Road Six-Year Plan. For this reason, the Board of Supervisors has elected to forgo an additional public hearing this calendar year and seek to program the allocated funds to the remaining, uncompleted projects from the prior year plan; and

WHEREAS, full consideration was given to any public requests that certain roads be advanced in the Six-Year Secondary Road Improvement Plan; and

WHEREAS, Eric M. Dahl, Fluvanna County Administrator has appeared before the board and recommended approval of the Six Year Plan for Secondary Roads (2024 - 2025 through 2029 – 2030 and Construction Priority List (2024 - 2025) for Fluvanna County, Virginia; and

WHEREAS, it is the intention of the Board of Supervisors that the Secondary Road Improvement budget for fiscal year 2025 be prepared in the same priority order as the adopted 2023/2024 – 2028/2029 Secondary Road Six-Year Improvement Plan within available funds; and

NOW, THEREFORE, BE IT RESOLVED, that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County, the Fluvanna County Board of Supervisors hereby adopts this resolution approving said Secondary Six Year Plan (2024-2025 through 2029-2030) and Construction Priority List (2024-2025).

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 15th day of May 2024.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						

Attest:

Christopher S. Fairchild, Chair
Fluvanna County Board of Supervisors

Secondary System
 Fluvanna County
 Construction Program
 Estimated Allocations

Fund	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
TeleFee	\$69,392	\$69,392	\$69,392	\$69,392	\$69,392	\$69,392	\$416,352
District Grant Unpaved	\$11,268	\$15,971	\$15,971	\$15,971	\$15,971	\$13,371	\$88,523
Total	\$80,660	\$85,363	\$85,363	\$85,363	\$85,363	\$82,763	\$504,875

Board Approval Date:

DRAFT

Resident Engineer

Date

County Administrator

Date

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 and FY25 FCPS CIP Budget				
MOTION(s):	<p><u>MOTION #1</u> I move the Board of Supervisors approve a supplemental appropriation of \$30,000 from Unassigned Fund Balance for the FY24 FCHS Track Resurfacing/Milling CIP and further decrease the FY25 FCHS Track Resurfacing/Milling CIP budget appropriation by \$30,000.</p> <p><u>MOTION #2</u> I move the Board of Supervisors approve a supplemental appropriation of \$295,000 from Unassigned Fund Balance for the FY24 FCHS Football Field Turf Replacement and further decrease the FY25 FCHS Football Field Turf Replacement CIP budget appropriation by \$295,000.</p> <p><u>MOTION #3</u> I move the Board of Supervisors approve a supplemental appropriation of \$525,000 from Unassigned Fund Balance for the FY24 FMS Track Resurfacing/Milling and further decrease the FY25 FMS Track Resurfacing/Milling budget appropriation by \$525,000.</p>				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goals(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Tori Melton, Director of Finance Don Stribling, FCPS Executive Director				
PRESENTER(S):	Don Stribling, FCPS Executive Director				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	Fluvanna County Public Schools is requesting the appropriation of \$850,000 from the FY25 CIP be moved to the FY24 CIP.				

	FCHS Track Total CIP FY25 funding - \$443,000 \$30,000 appropriate request for FY24					
	Demo FCHS Track		\$30,000			
	FCHS Turf Total CIP FY25 funding - \$455,000 \$295,000 appropriation request for FY24					
	General Conditions		\$10,000			
	Mobilization		\$5,000			
	FCHS Turf Demo		\$78,000			
	FCHS Turf materials		\$202,000			
	FMS Track Total CIP FY25 funding - \$1,060,000 \$525,000 appropriation request for FY24					
	Field Irrigation		\$100,000			
	FMS Track Demo		\$47,000			
	Asphalt		\$378,000			
	This appropriation will all work to begin the first week of June 2024 to be sure the projects are complete before the fall season use once school starts.					
	FISCAL IMPACT:	Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures in the Schools FY24 CIP by \$850,000 and decrease the FY25 Schools CIP by \$850,000.				
	POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A					
ENCLOSURES:	FCPS Supplemental Appropriation Request					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other	
		X				



FLUVANNA COUNTY PUBLIC SCHOOLS
OFFICE OF THE EXECUTIVE DIRECTOR
Human Resources, Operations, and Student Services
14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

May 9, 2024

Re: Supplemental Appropriation Request
CIP FY25 to CIP FY24
FCHS Field, Track, and FMS Track CIP Projects

Dear Mr. Eric Dahl and Mrs. Tori Melton,

Fluvanna County Public Schools (FCPS) is requesting that the Fluvanna County Board of Supervisors approve an appropriation of \$850,000 dollars from CIP FY25 to CIP FY24. This figure is based on communicated estimates from Retorkan and Astroturf, along with an estimate on prerequisite field work at Fluvanna Middle.

This appropriation will allow both Retorkan and Astroturf to begin work the first week of June, 2024. The companies have indicated that by starting in June they will be able to complete the work in time for fall season use once school starts.

Thank you for reviewing and considering our request.

Respectfully,

Don Stribling

Don Stribling, Ed.D
Executive Director, FCPS

CC: Dr. Peter Gretz and Mrs. Brenda Gilliam

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Ordinance to Amend Section 2-1-5 of the County Code				
MOTION(s):	I move that the Board of Supervisors approve the amendments to the County Code to amend Section 2-1-5 to increase the costs in each criminal or traffic case in the district and circuit courts from \$10.00 to \$20.00.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve amendment to the County Code				
TIMING:	Ordinance is effective on July 1, 2024 after Board approval				
DISCUSSION:	Virginia Code Section 53.1-120 was amended in 2020 to increase the maximum amount of costs in each criminal or traffic case in the district and circuit courts from \$10.00 to \$20.00, and the funds shall be used for courthouse security personnel and, if requested by the Sheriff, equipment and other personal property used in connection with courthouse security.				
FISCAL IMPACT:	Estimated additional revenue \$10,000 - \$15,000.				
POLICY IMPACT:	Amendment to the County Code				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> Proposed Section 2-1-5 of the County Code 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 2-1-5 TO INCREASE THE COSTS IN EACH CRIMINAL OR TRAFFIC CASE IN THE DISTRICT AND CIRCUIT COURTS FROM \$10.00 TO \$20.00 AND THE FUNDS SHALL BE USED FOR COURTHOUSE SECURITY PERSONNEL AND IF REQUESTED BY THE SHERIFF, EQUIPMENT AND OTHER PERSONAL PROPERTY USED IN CONNECTION WITH COURTHOUSE SECURITY

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 2-1-5, as follows:

CHAPTER 2 ADMINISTRATION

ARTICLE 1. – IN GENERAL

Sec. 2-1-5. - Assessment of costs in certain criminal and traffic cases.

Pursuant to section 53.1-120 of the Code of Virginia, there is hereby assessed, as part of the costs in each criminal or traffic case in the district and circuit courts of the County in which the defendant is convicted of a violation of any statute or ordinance, the sum of **\$20.00** ~~\$10.00~~.

Such assessment shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of the County and held by such Treasurer subject to appropriation by the governing body to the sheriff's office for the funding of courthouse security personnel, **and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.**

The assessment provided for in this section shall be in addition to any other fees prescribed by law.

(Ord. 6-19-02; Ord. 2-20-08)

(2) That the Ordinance shall be effective on July 1, 2024.

(Seal)

PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, May 15, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Carysbrook Performing Arts Center, at 8880 James Madison Highway, Fork Union, Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 2-1-5 TO INCREASE THE COSTS IN EACH CRIMINAL OR TRAFFIC CASE IN THE DISTRICT AND CIRCUIT COURTS FROM \$10.00 TO \$20.00 AND THE FUNDS SHALL BE USED FOR COURTHOUSE SECURITY PERSONNEL AND IF REQUESTED BY THE SHERIFF, EQUIPMENT AND OTHER PERSONAL PROPERTY USED IN CONNECTION WITH COURTHOUSE SECURITY

A COPY OF THE FULL TEXT OF THE ORDINANCE IS AVAILABLE FOR REVIEW BY THE PUBLIC ON THE COUNTY'S WEBSITE AND IN THE OFFICE OF THE COUNTY ADMINISTRATOR DURING REGULAR OFFICE HOURS.

All interested persons wishing to be heard are invited to attend the public hearing.

TO: Fluvanna Review

Advertise on the following dates: May 2 & 9, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1913

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Ordinance to Enact Section 2-1-6 of the County Code				
MOTION(s):	I move that the Board of Supervisors approve the amendments to the County Code to enact Section 2-1-6 to authorize a \$25.00 processing fee on any individual admitted to a regional jail following conviction.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve amendment to the County Code				
TIMING:	Ordinance is effective on July 1, 2024 after Board approval				
DISCUSSION:	Section 15.2-1613.1 of the Code of Virginia authorizes a processing fee of \$25.00 on any individual admitted to a regional jail following conviction.				
	The fee shall be ordered as a part of court costs collected by the clerk, deposited into the account of the Treasurer of the County and shall be used by the sheriff's office to defray the costs of processing arrested persons into the regional jail.				
FISCAL IMPACT:	Estimated revenue \$3,000 - \$5,000.				
POLICY IMPACT:	Amendment to the County Code				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> Proposed Section 2-1-6 of the County Code 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY ENACTING § 2-1-6 TO ASSESS A PROCESSING FEE OF \$25.00 ON ANY INDIVIDUAL ADMITTED TO A REGIONAL JAIL FOLLOWING CONVICTION, AND THE FUNDS SHALL BE USED BY THE SHERIFF’S OFFICE TO DEFRAY THE COSTS OF PROCESSING ARRESTED PERSONS INTO THE CENTRAL VIRGINIA REGIONAL JAIL

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by enacting § 2-1-6, as follows:

CHAPTER 2 ADMINISTRATION

ARTICLE 1. – IN GENERAL

Sec. 2-1-6. – Processing fee following conviction

Pursuant to section 15.2-1613.1 of the Code of Virginia, there is hereby assessed a processing fee of \$25.00 on any individual admitted to the Central Virginia Regional Jail following conviction in the General District Court or Circuit Court in Fluvanna County.

The fee shall be ordered as a part of court costs collected by the clerk, deposited into the account of the Treasurer and shall be used by the Sheriff's Office to defray the costs of processing arrested persons into the Central Virginia Regional Jail.

The assessment provided for in this section shall be in addition to any other fees prescribed by law.

(2) That the Ordinance shall be effective on July 1, 2024.

(Seal)

PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, May 15, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Carysbrook Performing Arts Center, at 8880 James Madison Highway, Fork Union, Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY ENACTING § 2-1-6 TO ASSESS A PROCESSING FEE OF \$25.00 ON ANY INDIVIDUAL ADMITTED TO A REGIONAL JAIL FOLLOWING CONVICTION, AND THE FUNDS SHALL BE USED BY THE SHERIFF’S OFFICE TO DEFRAY THE COSTS OF PROCESSING ARRESTED PERSONS INTO THE CENTRAL VIRGINIA REGIONAL JAIL

A COPY OF THE FULL TEXT OF THE ORDINANCE IS AVAILABLE FOR REVIEW BY THE PUBLIC ON THE COUNTY'S WEBSITE AND IN THE OFFICE OF THE COUNTY ADMINISTRATOR DURING REGULAR OFFICE HOURS.

All interested persons wishing to be heard are invited to attend the public hearing.



TO: Fluvanna Review

Advertise on the following dates: May 2 & 9, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1913

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Ordinance to amend County Code §§ 20-6-1, 20-6-2 and 20-6-3				
MOTION(s):	I move that the Board of Supervisors approve the amendments to County Code §§ 20-6-1, 20-6-2 and 20-6-3 to authorize a fee of \$25 per recordation of a list of heirs pursuant to § 64.2-509 or an affidavit pursuant to § 64.2-510				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve amendment to County Code				
TIMING:	Ordinance is effective on July 1, 2024 after Board approval.				
DISCUSSION:	The ordinance would authorize the Clerk of the Circuit Court to collect a fee of \$25 per recordation of a list of heirs pursuant to § 64.2-509 or an affidavit pursuant to § 64.2-510, to be paid to the County treasury.				
	Authorized by VA Code § 58.1-1718				
FISCAL IMPACT:	Estimated annual revenue of \$1000				
POLICY IMPACT:	Amendment to the County Code				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> Fluvanna County Code Amendments- §§ 20-6-1, 20-6-2, and 20-6-3 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING §§ 20-6-1, 20-6-2 AND 20-6-3 TO AUTHORIZE THE CLERK OF THE CIRCUIT COURT IN ACCORDANCE WITH VIRGINIA CODE SECTION 58.1-1718 TO COLLECT A FEE OF \$25 FOR EVERY RECORDATION OF A LIST OF HEIRS PURSUANT TO VIRGINIA CODE SECTION 64.2-509 OR AN AFFIDAVIT PURSUANT TO VIRGINIA CODE SECTION 64.2-510

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending §§ 20-6-1, 20-6-2, and 20-6-3, as follows:

CHAPTER 20 TAXATION

ARTICLE 6. – PROBATE TAX AND RECORDATION FEES

Sec. 20-6-1. - Levied; amount.

There is hereby imposed and levied a tax on the probate of every will or grant of administration in an amount equal to one-third of the state tax on such probate of a will or grant of administration; **and (ii) a fee of twenty-five dollars (\$25.00) for every recordation of a list of heirs pursuant to § 64.2-509 or an affidavit pursuant to § 64.2-510, unless a will has been probated for the decedent or there has been a grant of administration on the decedent's estate.**

Sec. 20-6-2. - Collection; compensation of Clerk.

The tax **and fees** imposed by this article shall be collected by the Clerk of the Circuit Court. The Clerk shall pay such tax **or fee** into the treasury of the county and shall be entitled to compensation for such service in an amount equal to five percent of the amount collected and remitted. Such compensation shall be paid out of the county treasury.

Sec. 20-6-3. - Tax ~~is~~ **and fees are** additional.

The tax **and fees** provided for by this article shall be in addition to any other taxes and assessments prescribed by law.

(2) That the Ordinance shall be effective on July 1, 2024.

(Seal)

PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, May 15, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Carysbrook Performing Arts Center, at 8880 James Madison Highway, Fork Union, Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING §§ 20-6-1, 20-6-2 AND 20-6-3 TO AUTHORIZE THE CLERK OF THE CIRCUIT COURT IN ACCORDANCE WITH VIRGINIA CODE SECTION 58.1-1718 TO COLLECT A FEE OF \$25 FOR EVERY RECORDATION OF A LIST OF HEIRS PURSUANT TO VIRGINIA CODE SECTION 64.2-509 OR AN AFFIDAVIT PURSUANT TO VIRGINIA CODE SECTION 64.2-510.

A COPY OF THE FULL TEXT OF THE ORDINANCE IS AVAILABLE FOR REVIEW BY THE PUBLIC ON THE COUNTY'S WEBSITE AND IN THE OFFICE OF THE COUNTY ADMINISTRATOR DURING REGULAR OFFICE HOURS.

All interested persons wishing to be heard are invited to attend the public hearing.

TO: Fluvanna Review

Advertise on the following dates: May 2 & 9, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1913

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Ordinance to amend Section 4-2-2 and Section 4-2-5				
MOTION(s):	I move that the Board of Supervisors approve the amendments to Section 4-2-2 and Section 4-2-5 of the County Code to clarify the definition of a violation under both the dog running at large ordinance and the unrestricted dog ordinance.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Dan Whitten, County Attorney ACO Virginia Strong, Sheriff's Office				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Amend the County Code				
TIMING:	Ordinance is effective after a public hearing and Board approval				
DISCUSSION:	Amendments to Section 4-2-2 of the County Code were made on September 20, 2023 regarding the prohibition on dogs running at large. Section 4-2-5 was enacted on January 17, 2024 regarding the prohibition on unrestricted dogs.				
	When the first case was brought to court, the Judge had questions regarding the definition of a "violation" and whether it was a violation when the person was found guilty in court or was a violation considered each time the sworn law enforcement owner completed a criminal incident report on the violation? The proposed definition of "violation" will clarify the intent of the ordinance that a violation means each criminal incident report filed by a sworn law enforcement officer for the violation.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	Amendment to the County Code				
LEGISLATIVE HISTORY:	Updated Dog Running At Large Ordinance was approved on September 20, 2023. New Unrestricted Dog Ordinance was approved on January 17, 2024.				
ENCLOSURES:	<ul style="list-style-type: none"> Proposed amendments to Section 4-2-2 and Section 4-2-5 of the County Code 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				X

(Seal)

PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, May 15, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Carysbrook Performing Arts Center, at 8880 James Madison Highway, Fork Union, Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 AND § 4-2-5 TO CLARIFY THE DEFINITION OF A VIOLATION UNDER BOTH THE DOG RUNNING AT LARGE ORDINANCE AND THE UNRESTRICTED DOG ORDINANCE

A COPY OF THE FULL TEXT OF THE ORDINANCE IS AVAILABLE FOR REVIEW BY THE PUBLIC ON THE COUNTY'S WEBSITE AND IN THE OFFICE OF THE COUNTY ADMINISTRATOR DURING REGULAR OFFICE HOURS.

All interested persons wishing to be heard are invited to attend the public hearing.

TO: Fluvanna Review

Advertise on the following dates: May 2 & 9, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
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ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”, BY AMENDING § 4-2-2 AND § 4-2-5 TO CLARIFY THE DEFINITION OF A VIOLATION UNDER BOTH THE DOG RUNNING AT LARGE ORDINANCE AND THE UNRESTRICTED DOG ORDINANCE

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 4-2-2 and § 4-2-5, as follows:

Chapter 4. – IN GENERAL

ARTICLE 2. – DOGS

Sec. 4-2-2. – Dogs running at large

(A) **Definition. For purposes of this section, the following term shall have the meaning indicated:**

Violation means a violation of this section documented through an incident report filed by a sworn law enforcement officer.

- (B) The running at large of all dogs at any time is hereby prohibited within the confines of the County.
- (C) ~~It shall be the duty of a~~ **Only** sworn law enforcement officers **shall** ~~to~~ enforce the provisions of this section.
- (D) For the purposes of this section a dog shall be deemed to run at large while roaming or running off the property of its owner or custodian and not under its owner's or custodian's immediate control; provided, however, that no dog shall be deemed to be running at large in violation hereof if it shall be engaged in lawful hunting or training for hunting under the direction of its owner or custodian and shall thereafter stray from lawful hunting or training for hunting; or if the dog shall be engaged to assist farming activity, which is defined as raising, managing and using agricultural animals to provide food, fiber, or transportation; provided, that such owner or custodian shall place such dog under his immediate control within a reasonable time.
- (E) Any person who permits his dog to run at large within the confines of Lake Monticello subdivision may be subject to a civil penalty of not more than \$100.00.
- (F) A **Violation** ~~violation~~ of this section by an offender in the County but outside the confines of Lake Monticello subdivision may result in such dog being taken into possession by **a** ~~the~~ sworn law enforcement officer and returned to the owner or custodian with a warning.

- (G) If the owner or custodian of the dog cannot be located to take custody of the dog in a reasonable amount of time, the dog may be transported to the Fluvanna County SPCA for impoundment, and the dog's owner shall be liable for all costs of impoundment.
- (H) **A third or subsequent Violation of this section within two years in the County but outside the confines of the Lake Monticello subdivision may result in a \$100.00 civil penalty.** ~~A violation of this section by a habitual offender in the County but outside the confines of Lake Monticello subdivision, defined as an owner or custodian having three or more violations of this section within two years, may result in a \$100.00 civil penalty.~~
- (I) A dog shall be deemed to be "running at large in a pack" if it is running at large in the company of one or more other dogs that are also running at large. The owner or custodian of a dog found while running at large in a pack shall be subject to civil penalty in the amount of \$100.00 per dog so found.

(Comp. 1974, ch. 4; Ord. 8-4-86; Ord. 11-18-15; Ord. of 09-20-2023)

State Law reference— Authority of County to prohibit dogs running at large, see Code of Va., § 3.2-6538.

Sec. 4-2-5. - Unrestricted dogs prohibited.
new

- (A) Definition. For purposes of this section, the following **terms** ~~term~~ shall have the meaning indicated:

Unrestricted means not under the control of the owner or his agent either by leash, cord, chain, or primary enclosure when off the property or premises of the owner or custodian. An electronic device does not qualify as a leash, cord or chain.

Violation means a violation of this section documented through an incident report filed by a sworn law enforcement officer.

- (B) Prohibition. No dog shall run unrestricted within the boundaries of any property owned, leased, controlled or operated by the County.
- (C) Enforcement. The provisions of this section shall be enforced only by sworn law enforcement officers.
- (D) Exceptions. This section shall not apply to any person who uses a dog as follows:
- (1) Dogs within areas designated by a resolution approved by the Fluvanna County Board of Supervisors as off-leash trails, dog parks and dog exercise areas.

- (2) Service dogs whose handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe effective performance of work or tasks.
 - (3) Dogs under the control of law enforcement.
 - (4) Dogs involved in county approved events including obedience training classes or shows, agility training or field trials, or similar activities where dogs are under the control of the owner or custodian.
- (E) Impoundment. Any dog found unrestricted shall be impounded, except that if the rightful owner of the dog can be immediately ascertained and located, then that owner shall be allowed to have custody of the animal, but may be subject to issuance of a civil penalty for **Violation** ~~violation~~ of this section.
- (F) Penalty. ~~A violation of this section by a habitual offender, defined as an owner or custodian having three or more violations~~ **A third or subsequent Violation of this section** within two years; may result in a civil penalty of \$50.00.

(Ord. of 01-17-2024)

(G) *That the Ordinance shall be effective upon adoption.*

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors May 1, 2024 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday May 1, 2024, be adopted.				
BOS 2 YEAR GOALS?	Yes	No	If yes, list goals(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes May 1, 2024.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 REGULAR MEETING MINUTES
 Carysbrook Performing Arts Center
 8880 James Madison Hwy, Fork Union, VA 23055
 May 1, 2024
 Regular Meeting 5:00pm**

MEMBERS PRESENT:

Chris Fairchild, Cunningham District, Chair
 John M. (Mike) Sheridan, Columbia District, Vice Chair
(entered meeting at 5:12pm)
 Mike Goad, Fork Union District
 Timothy M. Hodge, Palmyra District
 Tony O’Brien, Rivanna District *(entered meeting at 5:02pm)*

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
 Kelly Harris, Assistant County Administrator
 Dan Whitten, County Attorney
 Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:00pm, Chair Fairchild called to order the Regular Meeting of May 1, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the May 1, 2024 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Robert (Todd) Fortune, Planning Department, Director of Planning, Started April 29th

FCHS DISC GOLF CLUB’S FIRST TOURNAMENT

- Fluvanna County High School Disc Golf Club hosted the first tournament held at Pleasant Grove Park’s Disc Golf Course on April 13.
- Three schools participated in this event: Fluvanna, Goochland, and Trinity Episcopal Schools.
- Mr. Crisp, coach from Fluvanna, stated the following: “Our tournament Saturday went really well! The weather was beautiful, the course looked great, and all involved had a great time! We got lots of compliments from the visiting teams from Goochland HS and Trinity Episcopal School regarding the quality of the event. We even had a news reporter from CBS19, Sarah Allen, show up to do interviews with players and coaches! Goochland HS won the overall team event, with Fluvanna placing 2nd, and Trinity Episcopal 3rd. Goochland’s Luke Farkas claimed 1st place in the singles event, with Fluvanna’s Cameron Lam (our team head captain and student organizer) taking 2nd place, and Goochland’s Luke Daniel taking 3rd.”

Announcements and Updates

- The 2024 Drive-thru Rabies Clinic on April 27th was a success with 315 dogs and cats vaccinated!

PRESCRIBED BURNS AT PLEASANT GROVE PARK

- Virginia Department of Forestry completed the Prescribed Burn for the soccer parking area on April 30 (4 acres). This Prescribed Burn has been postponed twice due to weather restrictions (humidity).
- The area next to the high school was attempted to be Prescribed Burn in March but was stopped due to weather. We plan to finish this area when we do our next year’s prescribed burn at the park.
- Thanks to Tyler Hill whom lead the Prescribed Burn and all of the Foresters that helped get the job done safely!

Spotlight on Business

- Ribbon cutting for Bunker Bistro at 11:00am on May 14, 2024, 51 Bunker Blvd, Palmyra
- Ribbon Cutting at Papa Jim’s, May 17 at 4:00pm, 265 Turkeysag Trail, Palmyra

Board of Supervisors Minutes

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	May 15	6:00 PM	Regular Meeting	Performing Arts Center
Wed	Jun 5	5:00 PM	Regular Meeting	Library
Thu	Jun 20	6:00 PM	Regular Meeting	Library

5 - PUBLIC COMMENTS #1

At 5:09pm, Chair Fairchild opened the first round of Public Comments. With no one wishing to speak, Chair Fairchild closed the first round of Public Comments at 5:09pm.

6 – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES		APPT/ REAPPT	BEGINS TERM	ENDS TERM
Planning Commission – Rivanna District Representative	Gary Sellick		Appt	05/01/2024	06/30/2026
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Motion				
VOTE:					
RESULT:	Motion Failed For Lack of a Second				

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES		APPT/ REAPPT	BEGINS TERM	ENDS TERM
Planning Commission – Rivanna District Representative	Eddie Shifflett		Appt	05/01/2024	06/30/2026
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	No	Yes
RESULT:	4-1				

7 – PRESENTATIONS

Share the Air – Aaron Spitzer, Director of Parks and Recreation

Y Street, the Virginia Foundation for Healthy Youth’s award-winning volunteer statewide youth initiative, launched in 2004 to work on 2 major issues: tobacco & obesity. They have partnered with over 90 high schools across Virginia to train and engage youth in policy change with a goal of creating 100% tobacco-free and e-cigarette-free outdoor public spaces.

- Nilab Sultan, Charlottesville High School, Y Street Leadership Team, Beh Meh, Charlottesville High School, Y Street, and Tabatha Magobet, Program Supervisor Y Street, gave a presentation asking for the Board’s support to make Fluvanna’s outdoor spaces tobacco free.

BOS Two Year Plan Update – Kelly Harris, Asst. County Administrator, reviewed and updated the Board on the 2022-2023 BOS Two Year Goals.

- The Two Year Plan is comprised of those goals identified during the Board’s Leadership Retreat in August 2022.
- Previously, the Board’s goals were called Strategic Initiatives.
- Categories
 - Service Delivery
 - Communication
 - Project Management
 - Community Development and Enrichment
 - Financial Stewardship and Efficiency
- The Two Year Plan was adopted September 21, 2022
 - After some discussion on item A1- Work with FRA to identify support options for Fire and Rescue volunteers, the Board wanted to explore incentives for emergency services, and asked for FRA to bring back.

BOS Planning Retreat – Eric Dahl, County Administrator

The Board of Supervisors have generally held planning retreats every two years, which coincides with the transition of a new incoming board in January of an even year. The Board of Supervisors held their last planning retreat on August 7, 2022, which aided to create the Board of Supervisors Two Year Plan. This plan was adopted on September 21, 2022.

With the transition of two board members in 2024, it would be beneficial to hold a planning retreat, including a facilitator, to create the current Boards Two Year Plan. During the planning retreat, the Board may also want to review its By-Laws, Mission Statement, Vision Statement and discussion of specific issues or challenges facing Fluvanna. \$5,000 was budgeted in FY24 for such a task. Staff is soliciting feedback from the board on the structure, budget and timing to hold the next planning retreat.

- The Board directed Mr. Dahl to reach out to facilitators to coordinate the 2024 BOS Retreat later this year.

8 - ACTION MATTERS

Proclaiming May 2024 Older Americans Month – Marta M. Keane, Chief Executive Officer JABA

MOTION:	Proclaim May 2024 Older Americans Month.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise Building Inspection Fees – Dan Whitten, County Attorney; Andy Wills, Building Official

- Building Inspection fees have not been adjusted since 2009; increasing fees could potentially increase revenue ~ \$25,000.

MOTION:	Advertise the amendments to the County Code to amend Sec. 5-2-2. - Schedule of building fees, for a public hearing to be held June 20, 2024.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

None.

10 - CONSENT AGENDA

The following items were approved under the Consent Agenda for May 1, 2024:

- *Minutes of April 10, 2023* – Caitlin Solis, Clerk to the Board
- *Minutes of April 24, 2024* – Caitlin Solis, Clerk to the Board
- *Designation of Dog Leash Areas in Park and Trail Regulations* – Dan Whitten, County Attorney
- *Resolution to set a percentage of tax relief for the 2024 tax year that is anticipated to exhaust PPTR funds provided to the County* – Dan Whitten, County Attorney
- *Resolution Recognizing Dale Oliphant– Eagle Scout* – Eric Dahl, County Administrator
- *Resolution Recognizing Ryan Scopelliti – Eagle Scout* – Eric Dahl, County Administrator
- *Staff Stipend for Additional Duties – Overstreet* – Eric Dahl, County Administrator
- *CRMF – CES Replacement Doors #2* – Don Stribling, FCPS Executive Director

MOTION:	Approve the consent agenda, for the May 1, 2024 Board of Supervisors meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	4-0				

11 - UNFINISHED BUSINESS

Boards and Commissions – Mr. O'Brien commented on the lack of a second for the motion made for the Planning Commission.

12 - NEW BUSINESS

Mr. Hodge brought up selling water from the Zion Crossroads water system to pool companies to avoid taxing the AQUA water system; and exploring false alarm ordinance to keep emergency services from running unnecessary calls.

Mr. O'Brien asked to explore a way to memorialize Pearl Harbor Survivor and former BOS member Len Gardner, who passed a couple years ago.

13 - PUBLIC COMMENTS #2

At 6:46pm, Chair Fairchild opened the second round of Public Comments.

- James Schoenster, 843 Jefferson Dr, commented on the process for selecting boards, committees, and commissions.
- Tom Diggs, 947 Jefferson Dr, thanked the Board for their input with the AQUA Virginia case.

With no one else wishing to speak, Chair Fairchild closed the second round of Public Comments at 6:51pm.

14 - CLOSED MEETING

MOTION:	At 6:51pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.5, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Prospective Industry – Prospective business updates in the Columbia and Fork Union Districts; and Litigation – Aqua Virginia, and Cheripka v. Treadway.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion	Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:38 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Mr. Sheridan asked the Board if they have any issues they would like him to bring to the NACo conference legislative platform.

- The Board suggested:
 Treating private utility companies as public utility companies.

15 - ADJOURN

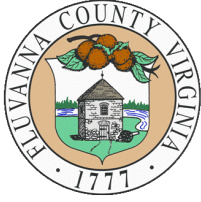
MOTION:	Adjourn the regular meeting of Wednesday, May 1, 2024 at 7:44pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
 Clerk to the Board

Christopher S. Fairchild
 Chair



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 02-2024

PROCLAIMING MAY 2024 AS OLDER AMERICANS MONTH

WHEREAS, May is Older Americans Month, a time for us to recognize and honor the many older adults in Fluvanna County, and their immense influence on every facet of American society; and

WHEREAS, Fluvanna County recognizes how, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, Fluvanna County recognizes that older Americans improve our community through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS, Fluvanna County benefits when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Fluvanna County must ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity, connectedness; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** that May 2024 to be Older Americans Month. This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community. We call upon all residents to join in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

Passed and adopted this 1st day of May, 2024.

Christopher S. Fairchild

Chair, Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 20-2024

**A RESOLUTION RECOGNIZING
 DALE MURRAY OLIPHANT
 AWARD OF EAGLE SCOUT STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, May 1, 2024:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910;
 and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Dale Murray Oliphant has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Dale has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on Sunday, May 26, 2024 at 3:00 p.m. at Fork Union Baptist Church, Fork Union, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Dale’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st of May, 2024, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						

Attest:

Christopher S. Fairchild, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 21-2023

**A RESOLUTION RECOGNIZING
 RYAN SCOPELLITI
 AWARD OF EAGLE SCOUT STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, May 1, 2024:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Ryan Scopelliti has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Ryan has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on May 11, 2024 at 12:00 p.m. at Lake Christian Church, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Ryan’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

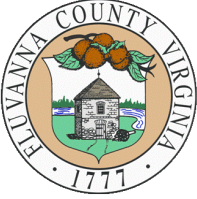
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st of May, 2024, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						

Attest:

Christopher S. Fairchild, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 22-2024

A Resolution to set a percentage of tax relief for the 2024 tax year at a level that is anticipated to exhaust personal property tax relief funds provided to the County of Fluvanna by the Commonwealth of Virginia as authorized by County Code Sec. 20-1.1-2

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code 58.1-3523 et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments require the County of Fluvanna to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the Personal Property Tax Relief Act as revised; and

WHEREAS, these legislative enactments provide for the annual appropriation to the County of Fluvanna, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles, which the County of Fluvanna has authorized to be accomplished by resolution of the Board of Supervisors of Fluvanna County by the enactment of County Code Sec. 20-1.1-2.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors that;

Qualifying vehicles obtaining situs within the County of Fluvanna as of January 1, 2024, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 32.4% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 32.4% tax relief on the first \$20,000 of value; and

IT IS FURTHER RESOLVED AND ORDERED that all other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors on this 1st day of May, 2024.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District						
John M. Sheridan, Columbia District						
Mike Goad, Fork Union District						
Timothy Hodge, Palmyra District						
Anthony P. O'Brien, Rivanna District						

Attest:

 Christopher S. Fairchild, Chair

Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Virginia Opioid Abatement Authority Cooperative Partnership Agreement				
MOTION(s):	<p>I move the Board of Supervisors ratify the Virginia Opioid Abatement Cooperative Partnership Agreement between Fluvanna County, Albemarle County, City of Charlottesville, Madison County, Nelson County, Orange County and OAR/Jefferson Area Community Corrections for the grant application to the Virginia Opioid Abatement Authority in the amount of \$399,733, with Fluvanna County providing a match from its Opioid Abatement Direct Disbursement Funds, and further approve a \$5,000 supplemental appropriation if the grant award is approved.</p>				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:	<p>The grant funding would allow for a 5-year project to enhance and expand Specialty Docket (SD) services in the Central Virginia area by employing a Regional SD Administrator and establishing dedicated peer recovery support services for all the SDs in the Judicial District. Since 2017 there has been significant growing interest in and commitment to the implementation of SDs in the 16th Judicial District which includes the city of Charlottesville and the Counties of Albemarle, Nelson, Fluvanna, Louisa, Orange, Greene, Madison, and Goochland. The Charlottesville/Albemarle Drug Treatment Court (DTC) was established 1997. The next SD in the region was the Albemarle/Charlottesville Therapeutic Docket which was started 20 years later in 2017. The Fluvanna DTC came next in 2020 and was followed by the Orange/Madison DTC in 2022. Most recently, Nelson County implemented a DTC that entered their first participant in August of 2023. To date, the District has a total of four DTCs serving seven jurisdictions as well as one Therapeutic Docket serving two jurisdictions. Taken all together, the six programs have the capacity to serve 160 individuals at any given time. All of the programs are operated and administered by OAR/Jefferson Area Community Corrections (OAR), a non-profit community criminal justice agency serving the 16th Judicial District. This agency has developed significant expertise in SDs over the years and continues to enthusiastically advocate for the creation of additional SDs to serve our local citizens and address the criminal justice intercept impacted by the opioid crisis. If granted OAA funds, OAR would hire a Regional SD Administrator, a Peer Recovery Support Team (PRST) Manager, and three Peer Recovery Support Specialists (PRSS). These new positions would greatly enhance OAR's ability to deliver accessible, quality services to individuals who have been most adversely affected by the opioid</p>				

	<p>crisis. PRSS's have a uniquely impactful role in SD's as they are out in communities meeting participants where they work and live. They have lived experience and offer connection/transportation to services and recovery supports. Additionally, PRSS's run alumni groups and provide regular follow up check ins with graduates, which have been shown to increase long term success. The Regional SD Administrator would oversee the existing five programs and the PRST and would actively advocate for the development of additional programs where they do not currently exist; including SD type programs in general district courts and co-occurring dockets. It is hoped that by expanding the availability and accessibility of SD's, more individuals in need will be served and assisted.</p>				
FISCAL IMPACT:	<p>No funding is required from the General Fund, as the Fluvanna County \$5,000 match would come from the County's allocation from Opioid Abatement Direct Disbursement funds, which are required to be utilized for treatment, prevention, and reduce opioid use disorder and the misuse of opioids.</p>				
POLICY IMPACT:	<p>None</p>				
LEGISLATIVE HISTORY:	<p>None</p>				
ENCLOSURES:	<p>Virginia Opioid Abatement Authority Cooperative Partnership Agreement</p>				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			X

VIRGINIA OPIOID ABATEMENT AUTHORITY COOPERATIVE PARTNERSHIP AGREEMENT

WHEREAS, the mission of the Virginia Opioid Abatement Authority (OAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and

WHEREAS, the OAA operates a financial assistance program to support certain cooperative partnerships of cities and/or counties in Virginia that implement regional efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids; and

WHEREAS, the cities and/or counties listed below have committed to work together to develop and jointly submit an application for regional cooperative partnership funding from the OAA; and

WHEREAS, at least two of the cities and/or counties listed below are located within the same region of the Department of Behavioral Health and Developmental Services; and

WHEREAS, the cities and/or counties and other organizations listed below agree they will execute a legally binding operational agreement formalizing the cooperating partnership if the application for financial assistance is approved; and



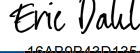
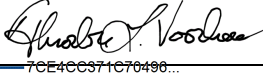

WHEREAS, the cities and/or counties and other organizations listed below agree that the City of Charlottesville will serve as the fiscal agent for the cooperative partnership if it is awarded; and

WHEREAS, the cities and/or counties and other organizations listed below seek a total of \$399,733 in grant funding from the OAA for Fiscal Year 2025.

WHEREAS, the following cities, and/or counties and other organizations have committed to allocate the fund types and amounts listed below as matching funds to this project for Fiscal Year 2025.

Name of City, County, or Organization	Amount of Direct Distribution	Amount of OAA Individual Distribution	Amount of OAA "Gold Standard" Incentive	Amount of Other Funds	Total Match Pledged
Albemarle County		\$5,000			\$5,000
Nelson County	\$5,000				\$5,000
Fluvanna County	\$5,000				\$5,000
Orange County	\$5,000				\$5,000
Madison County	\$5,000				\$5,000
OAR/Jefferson Area Community Corrections				\$30,470	\$30,470

NOW, THEREFORE, BE IT RESOLVED, the cities and/or counties and other organizations listed below hereby authorize the City of Charlottesville to execute the cooperative partnership grant application to the Virginia Opioid Abatement Authority and to execute all documents in connection therewith.

Name of City, County, or Organization	Printed Name of Authorized Signer	Title of Authorized Signer	Signature
City of Charlottesville	Sam Sanders	City Manager	DocuSigned by:  <small>C9A4CE0BAA0A4D5...</small>
Albemarle County	Jeff Richardson	County Executive	
Nelson County	Candy McGarry	County Administrator	DocuSigned by:  <small>BB84686ED9B14F1...</small>
Fluvanna County	Eric Dahl	County Administrator	DocuSigned by:  <small>16AD9D49D1354C5...</small>
Orange County	Ted Voorhees	County Administrator	DocuSigned by:  <small>7CE4CC371C70496...</small>
Madison County	Jonathan Weakley	County Administrator	
OAR/Jefferson Area Community Corrections	W. Ross Carew III	Executive Director	DocuSigned by:  <small>62D3D26FC18747A...</small>

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB M

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Approval of updated Memorandum of Understanding with the Virginia State Police Bureau of Criminal Investigation for Jefferson Area Drug Enforcement (JADE) Task Force				
MOTION(s):	I move the Board of Supervisors approve the updated Memorandum of Understanding with the Virginia State Police Bureau of Criminal Investigation.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • On October 18, 2023, the Fluvanna Board of Supervisors voted to join the JADE task force. • The attached redline shows updates to the existing Memorandum of Understanding. • Updates include: <ul style="list-style-type: none"> ○ Changes minimum required Command Board meeting frequency from four times per year to two times per year. ○ New language re: removal of unsatisfactory Task Force Officer, Task Force preemption over other member partnerships, designation of year for billing purposes ○ Removal of references to court-ordered restitution ○ Thoroughly revised asset forfeiture agreement ○ Change to Coordinator required duties 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • VSP Memorandum of Understanding markup 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COMMONWEALTH OF VIRGINIA

[Date]

MEMORANDUM OF UNDERSTANDING

[Taskforce Name]

[Participating Agencies]

VIRGINIA STATE POLICE

Effective 01/24/2024

MEMORANDUM OF UNDERSTANDING

[Taskforce Name]

Introduction

This agreement is made the **[]th** day of **[Month]**, **[Year]**, by and between the **[Participating Agencies]**, and in conjunction with the Virginia State Police, Bureau of Criminal Investigation (hereinafter referred to as “VSP”). This Memorandum of Understanding (MOU) is entered into pursuant to as applicable, but not limited to the following Virginia Code Sections: §15.2-1724, §15.2-1726, §15.2-1727, §15.2-1728, and §15.2-1730.1.

The purpose of the MOU is to delineate the responsibilities of the personnel, formalize relationships between the agencies for policy guidance pertaining to task force operations, and to maximize interagency cooperation. This MOU is not intended and should not be construed to create any right or benefit, substantive or procedural, enforceable at law or otherwise by any third party against the agencies, officers, employees, agents or other associated personnel thereof. Nothing in the MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between the agencies.

The respective law enforcement agencies have identified the need for the formation of the **[Taskforce Name]**, hereinafter referred to as the “Task Force”, to enforce the provisions of Virginia Code Section §18.2-247 *et seq.*, as amended, regarding illegal drug trafficking and gang-related laws in the respective jurisdictions.

The primary mission of this Task Force is to target, investigate, and prosecute individuals/organizations, believed to be major violators of the drug related laws by initiating enforcement action. The Task Force will also gather and report intelligence information relating to trafficking of narcotics, dangerous drugs, and gangs; and conduct undercover operations where appropriate that will result in effective prosecution before the appropriate court. The Task Force investigations will not be restricted to any particular narcotics.

The Task Force will operate according to this MOU which supersedes all prior MOUs, unless otherwise unanimously agreed upon in writing.

I. Agreement

The Task Force agrees that matters designated to be handled by it will not knowingly be subject to non-Task Force law enforcement efforts. Recognizing the amount of specialized entities within each member agency, it is incumbent upon each agency to make proper internal notification of the Task Force's existence, including its areas of concern when appropriate, and relaying pertinent information to the Task Force. All law enforcement actions will be coordinated and cooperatively carried out by the participating task force agencies.

A. The Task Force will be governed by a Command Board, the membership of which will be comprised of the [insert agency heads]; and the Division Commander, of the Bureau of Criminal Investigation (BCI), [XXXX] Field Office. The purpose of the Command Board is to set goals and objectives for the Task Force, and to establish policies and procedures under which the Task Force will operate. Each member of the Command Board or their designated representative shall have one vote in matters that pertain to the Task Force and all matters shall require a quorum and a majority decision before any action is taken, unless otherwise agreed upon in writing as indicated in an attached Addendum. The Command Board will meet no less than two times each year to review the activities and policies of the Task Force. Any member of the Command Board may call a special meeting through coordination with BCI Division Commander, and with all Command Board members being duly notified. The same rules that apply to the regular Command Board meetings shall apply to all called meetings.

B. The Task Force Coordinator will act under the direction of the Command Board, and be supervised by the Bureau of Criminal Investigation [XXXX] Field Office. The Coordinator shall act as the principal liaison and facilitator between the Command Board and the Task Force officers. During the period of this agreement, the Coordinator will be a State Police Supervisory Special Agent from the Bureau of Criminal Investigation.

C. Task Force Officers are the investigative arm and an essential element of a successful Task Force. While coming from different agencies and possessing different backgrounds, it is essential that they work closely together as a unit. A minimum of one experienced officer from each jurisdiction will be detailed full-time to the Task Force, for a minimum of twelve (12) months. The assigned officer must meet DCJS certification standards and not have any sustained complaints, which would be considered exculpatory

evidence for testifying purposes. Any replacement assigned will join the Task Force two weeks prior, or as soon as practical, to the date of change to help ensure continuity of the Task Force. Manpower needs may be addressed at regular or called meetings of the Command Board, concerning the assignment of new or additional Task Force Officers.

D. All salaries, overtime, pensions, relief, disability, workers' compensation, other expenses and benefits enjoyed by Task Force Officers in their parent organization shall extend to their assignment to this Task Force.

E. Responsibility for the conduct of Task Force Officers shall remain with their respective agency heads. Task Force personnel will be subject to the laws, regulations, policies and personnel rules applicable to their respective agencies. Conduct which requires disciplinary action against a Task Force Officer will be reported immediately to the appropriate official of the officer's agency for action. The Command Board and VSP shall not be held responsible for the actions or misconduct of a Task Force Officer during their assignment on the task force, or while sworn as a Special State Police Officer (SSPO). Although responsibility for the conduct of Task Force Officers rests with the member agencies, this in no way prevents the Command Board from removing an officer from the Task Force as the result of serious misconduct. The Task Force Coordinator may petition the Command Board for removal of any Task Force Officer due to substandard performance, poor attitude, lack of performance, or other documented unsatisfactory behavior. A majority vote of the command Board shall be required for the removal of a Task Force Officer.

F. Officers assigned to the Task Force shall adhere to all Virginia State Police Bureau of Criminal Investigation policies and procedures; as applicable to criminal investigations under the provisions of the General Orders of OPR 8-Investigations of the State Police Manual. Those applicable policies and procedures, to include updated revisions, shall be provided to all Task Force agency heads and Task Force Officers. The Task Force Command Board shall resolve all conflicts related to the adherence of specific policies and procedures. Failure to adhere to VSP policies and procedures shall be grounds for dismissal from the Task Force.

G. This MOU does not alter the applicable law governing civil liability, if any, arising from the conduct of SSPOs. In the event any civil actions arise out of services and activities

Commented [DC1]: This language is currently being used in our MOU's in Appomattox. The language was added following a lawsuit involving a TFO from another agency. The TFO was asked by counsel during the trial questions regarding the VSP policies that he complied with as outlined in the MOU. This language was meant to narrow the scope of what they are responsible for down to the general orders under OPR 8-Investigations. As it was written, the command board members felt the language was vague and had the potential to create conflict where our policies may differ from the local agencies' on matters not specific to criminal investigations i.e. evidence storage or other administrative policies. It was reviewed and approved by legal when we added it in 2019. These General Orders are attached as Addendum D to the MOU.

of the Task Force, the personnel so assigned shall be deemed to be continuing under the employment of their parent agency. Each party agrees and understands that its jurisdiction will be responsible for the negligent or wrongful acts or omissions or any action taken by its Task Force representative, within the scope of their employment. SSPOs shall adhere to the law and to their parent agency's policies regarding use of force.

H. Under no circumstances shall an investigation of an elected official commence without express written authority, as further described in Virginia Code Section §52-8.2 and in compliance with VSP policy.

I. Press releases of Task Force investigations, except Grand Jury cases should be prepared in writing giving credit to all participating agencies. Press releases of an investigation or arrest by Task Force Officers will routinely be made by the head of the member agency in the jurisdiction where the arrest or enforcement action occurred. Telephone calls from the media should be referred to the affected agency head if possible. Deviation from this policy will require approval of the Command Board. All press releases shall be in compliance with Virginia Code Section §52-8.3, and any other applicable law.

J. Any violation of this agreement shall be brought to the attention of the Command Board at the first opportunity. It shall be up to the discretion of the members presiding to determine the appropriate response to any violation.

II. Special State Police Authority

The Virginia State Police, Bureau of Criminal Investigation [REDACTED] Field Office Division Commander agrees to seek Special State Police Officer (SSPO) Authority for officers assigned on a full-time basis to this Task Force. In order to obtain SSPO Authority, each newly assigned Task Force Officer must certify the following statements – 1) He/she is not currently the subject of any kind of disciplinary action, nor are there any disciplinary actions pending that would adversely affect or compromise his/her involvement in task force matters; 2) He/she has not been the subject of any disciplinary or criminal actions in the past that, if revealed in court, would jeopardize any prosecution. This includes any act of domestic violence, and any sustained complaints in which the officer knowingly lied while in an official capacity; 3) He/she has never been convicted of a criminal violation;

4) He/she possesses a valid Virginia Operator's License 5) He/she is currently certified by the Virginia Department of Criminal Justice Services as a Law Enforcement Officer and has been for no less than 24 months. This certification by new Task Force officers must also be duly signed by that officer's agency head. Such authority will be used only as specified below:

A. SSPOs shall not become involved with matters other than those pertaining to possible violations of narcotics and gang-related laws, except as required by State law, nor shall they make arrests outside of their individual jurisdictions when conducting general investigative activities not associated with a narcotics or gang-related investigation, except as required by State law.

B. The Authority shall remain in effect only during the time the officer remains a full-time member of the Task Force.

C. The Authority is only valid for investigations being conducted and sanctioned by the Task Force.

D. There shall be no unilateral action undertaken on the part of any participating agency relating to investigations generated by the Task Force Name.

E. In order for the Task Force to successfully investigate matters entrusted to it by order of this MOU, the Task Force shall have the right of preemption over other task forces or partnerships in which the signatories to this MOU may also participate, specifically relating to the distribution of confidential informants, investigative leads, or other actionable drug intelligence information generated by the patrol divisions of the Task Force member agencies.

F. Any investigative leads that need to be referred outside of the Task Force will be communicated to other law enforcement agencies or task forces for appropriate investigation by the Task Force Coordinator. This does not preclude the Task Force from continuing to conduct joint investigations with other law enforcement agencies or task forces. However, during a joint investigation the Task Force Coordinator, in consultation with the Commonwealth's Attorney and the case agent, will decide whether the Task Force shall be the lead agency or if the Task Force's role will be reduced to that of an assist agency.

G. Nothing contained within this agreement shall prevent or otherwise prohibit any member of the Command Board, or their designee, from assigning any case for investigation to their respective Task Force officer(s) that is consistent with the goals and objectives of the Task Force.

H. The Authority expires upon the officer’s transfer from the Task Force or the withdrawal of the investigator’s agency from the Task Force.

I. All SSPO Authority shall expire upon termination of the Task Force.

J. If a SSPO’s conduct adversely affects the Task Force or violates the General Orders of the VSP, the SSPO Authority may be removed by VSP. The State Police reserves the right to terminate Special State Police Officer Authority as necessary.

III. Equipment

All participating agencies will provide the following equipment to support the activities of the officers assigned to the Task Force, unless otherwise designated in writing:

A. Undercover type vehicles, including costs of repair and maintenance and gasoline.

B. Technical equipment, including audio recorder, binoculars, camera, cellular telephone, vest, cell phone and other support items when available. Technical equipment such as surveillance and video equipment and recording devices, etc., may be purchased and maintained by the Task Force. Any equipment purchased by the Task Force shall be returned to and remain the property of the Task Force, should any member or agency leave the Task Force.

IV. Expenditures

A. Each participating agency in the Task Force shall provide equal contributions to fund the activities of the Task Force when needed, except as provided in writing or otherwise agreed to by the Command Board. ~~All member agencies agree they will contribute \$[REDACTED] per year to the Task Force. For the purpose of this agreement, a~~ year will be defined as July 1 through June 30. Each agency may, at its discretion, pay their contributions in one lump sum or quarterly. The Coordinator will send an invoice to each agency based upon the decision of the agency to be billed quarterly or yearly.

Commented [DC2]: The yearly budgets for the task forces fluctuate based on the anticipated operational needs for each year. It appears this language spelling out the required agency contribution amount each year would require the MOU to be resigned each year the amount changes. The budgets are usually discussed in the spring with the command boards during a meeting and the agency contributions are outlined. This is normally documented in the minutes of the meeting.

- B. The cost for secretarial assistance, office space, general office supplies, office furniture, utilities, telephone service, and any other expenses shall be shared equally by participating agencies, except as otherwise agreed in writing. State or Federal Asset Forfeiture funds cannot be used to pay the salaries or fringe benefits of employees.
- C. If the Task Force is discontinued or any agency withdraws, the VSP, unless otherwise designated, will retain funds for six months to ensure all financial obligation of the Task Force have been met. A withdrawing agency will be responsible for their share of Task Force expenses up through the effective date of withdrawal. The monies remaining in the Task Force account will then be returned to the respective agencies. All shared property will be itemized and equally distributed by signed agreement of the Command Board members.
- D. The Task Force Officers are required to seek approval of his/her Command Board Supervisor prior to working overtime unless an emergency exists. Overtime reimbursed through grant funding, OCDEF, or HIDTA must be approved by the Task Force Coordinator.
- E. Prior approval must be obtained through channels by each officer from their agency and Task Force Coordinator, in order to travel out of state. Travel outside the Task Force geographic area of responsibility shall be approved in advance by the Task Force Coordinator.
- F. Operating expenses shall be maintained in a checking account administered by the Task Force. Disbursements shall be properly documented, with an account review to be provided to the Command Board at scheduled meetings. At a minimum, an annual audit shall be conducted of all task force accounts.
- G. The VSP through its Drug Trust Account and criminal investigation funds, agrees to provide money to aid in Task Force investigations as follows:
1. VSP agrees to provide assistance for payments to informants for information, services, and expenses in Task Force cases. The payment amount to informants shall be in accordance with VSP policy.
 2. VSP agrees to provide assistance for the purchase of drugs, firearms, stolen property, or contraband, for evidence in Task Force cases. The payment amount for these

purchases shall be in accordance with VSP policy. VSP agrees to provide flash rolls for the furtherance of Task Force investigations, on an as-needed basis, in keeping with VSP policy.

3. The VSP will account for, audit, and monitor the use of criminal investigation funds. The receipt and disbursement of funds will be reported in the same method and on the same forms as prescribed by VSP policies. The Bureau of Criminal Investigation, [REDACTED] Field Office shall maintain all such records and reports until all audits and examinations are completed and resolved, or for a period of three (3) years after termination of this agreement, whichever is later.

4. The Task Force in cooperation with the appropriate Commonwealth's Attorney shall use its best efforts to seek payment of restitution for costs and expenditures incurred by the Task Force, as a condition of the sentencing of a defendant in an investigation. Payments of restitution should be made to the agency incurring the cost or expenditure.

5. All monies provided by VSP or any other agency shall be reimbursed as an expense from Asset Forfeiture proceeds, before any distribution is made if applicable.

V. Confidential Informants

The use of VSP Confidential Informants (CIs) shall be consistent with VSP policy and disclosure of the identity of a CI shall be limited to those situations where it is essential to the effective performance of the Task Force, or when directed by the Commonwealth's Attorney or ordered by a judge. No documents which identify, tend to identify, or indirectly identify CIs may be released without prior VSP approval.

VI. Seized Assets

A. The Command Board shall resolve any determinations for equitable distribution of assets for general purposes and shall reduce it to writing, and attach it to this MOU as Addendum "A". At a minimum, the Asset Forfeiture Sharing Agreement shall state

whether the Task Force will file for forfeitures if they do not meet the DCJS minimum standards and how that amount will be distributed; and how the federal and state asset forfeitures proceeds are to be distributed and how other tangible real and personal property is to be distributed. Any deviations from the standard Asset Sharing Agreement shall be in writing and submitted to DCJS with the appropriate forms. Prior to the sharing of any forfeited assets seized in a Task Force investigation, expenses for informants and/or drug purchases made in that investigation with funds from participating agencies will be reimbursed to those agencies, to the extent that forfeited assets are available.

B. The Task Force Coordinator, in conjunction with the case agent, will be responsible for filing, submitting and tracking the appropriate documents to facilitate the award of assets through the Department of Criminal Justice Services. In addition, the Coordinator will be responsible for preparing the DCJS Annual Certification Report & Sharing Agreement for the appropriate agency heads.

C. The Department of Justice's *A Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies* is attached as Attachment "A". These guidelines must be followed for federal asset forfeitures and which must take into account the following, including but not be limited to: the amount of participation of each law enforcement agency and Commonwealth's Attorney's Office, to determine the percentage of sharing, in the investigation of those forfeited assets; the eligibility and compliance to share and the permissible uses of forfeited assets. The Department of Criminal Justice Service's *Forfeited Asset Sharing Program Manual* is attached as Attachment "B", which will govern state forfeitures. The Task Force Coordinator shall be responsible for filing the appropriate documents to facilitate the award of assets through the Department of Criminal Justice Services (DCJS). The Virginia Department of State Police's *Asset Seizure and Forfeiture Procedures Guide* is attached as Attachment "C" and will also be utilized when filing for forfeitures.

This agreement shall remain in effect unless changed by the Command Board or terminated by the parties hereto, upon written notice, setting forth the date of such termination. Withdrawal from this agreement by one party hereto shall be made by written notice to the other parties, 30 days prior to the date of the intended withdrawal.

The withdrawal by one party shall not terminate the agreement among the other signatories

hereto.

IN WITNESS WHEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

[Agency]

By _____

[Title] [Name]

IN WITNESS HEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

Agency

By _____

Title Name

IN WITNESS HEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

[Agency]

By _____

[Title/Name]

IN WITNESS HEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

Agency

By _____

Title Name

IN WITNESS WHEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

[Agency]

By _____

[Title] [Name]

IN WITNESS HEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

[Agency]

By _____

[Title][Name]

IN WITNESS HEREOF, the parties hereto acknowledge that they are familiar with and agree to comply with the terms and conditions of this MOU and the Addendums and Attachments herewith.

ATTESTED on this date: _____

Virginia State Police

By _____

Superintendent Gary T. Settle

ADDENDUM "A"

Standard Asset Forfeiture Agreement

This Asset Forfeiture Agreement is entered into between member agencies of the [Taskforce Name] and the Offices of the Commonwealth's Attorneys for the [jurisdictions], regarding the sharing of seized and forfeited assets.

The parties hereby agree that all drug-related asset forfeiture property seized by the Task Force will be in accordance with Virginia Code Sections §19.2-386.1 *et seq.*, and DCJS and/or federal regulations. After all proper documents have been filed and all expenses have been paid in accordance with Virginia Code Section §19.2-386.14, asset forfeitures will be shared in accordance with this agreement. The terms of this Agreement shall only apply in the case of assets to be processed for forfeiture in the courts of the Commonwealth of Virginia. Federal forfeitures shall be processed in accordance with Federal law and asset forfeiture regulations. If there are any non-drug-related asset forfeitures, then the proceeds of all property accruing to the Commonwealth by forfeiture shall revert to the Literary Fund in accordance with Article VII, Section 8 of the Constitution of Virginia or other applicable statutes.

Minimum equity guidelines are applied after all liens and encumbrances have been subtracted from the gross value of the property. These equity guidelines do not preclude the seizure of lesser amounts for evidentiary purposes nor do they preclude an action designed to deprive a drug dealer of the means to continue the illegal activity. No money shall be processed by the Department of State Police for forfeiture unless it meets the following minimum sharing thresholds:

US Currency	\$500.00	Vehicles	\$2,500.00
Real Estate	\$10,000.00	All other property	\$2,500.00

Forfeiture Agreement Page One of Six

Of the monies returned by DCJS for asset sharing following the deduction of 10% by DCJS as allowed by statute, it is agreed that the participating agencies and Commonwealth's Attorneys will receive a share as designated below:

Department of Criminal Justices Services (DCJS)	10.00 %
Commonwealth's Attorney of Jurisdiction	15.00 %
Agency	9.375 %
Agency	9.375 %
Agency	9.375 %
Agency	9.375 %
Agency	9.375 %
Agency	9.375 %
Virginia Department of State Police	9.375 %

Percentages will change based on the number of participating agencies.

Commented [DC3]: This percentage should be an editable item also. For example, our CA's get a 10% cut.
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All currency-seized assets by the Task Force under \$1,500.00 will be filed by and forfeited to VSP or a participating agency. That agency or VSP will then contribute all remaining funds, after reimbursement consistent with paragraph IV(5), to the Task Force to be used for whatever the Command Board deems necessary.

Commented [DC4]: Based on the agreed upon dollar amount (see below comment) by the command board, there may be a situation where a vehicle or other property valued at \$2,500 would fall under the agreed upon threshold and therefore would be disposed in the same manner as currency. Changing the language from currency to seized assets clarifies this.

Commented [DC5]: This should be an editable item based on the agreement of the TF Command Board.
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Before any real or personal property is seized, an analysis shall be conducted to determine if there will be any considerable equity involved to meet the minimum sharing threshold, after all expenses are paid for the security, maintenance or sale of the property, including, but not limited to title searches on real property and DMV searches on vehicles. In kind, use of vehicles may be granted by the Command Board by majority vote. Otherwise, real or personal property and vehicles will be sold and the money distributed as indicated in this sharing agreement.

Funds remaining from the disposition and sale of vehicles, after all expenses and/or liens are paid, shall be divided as follows: equally among the participating agencies, unless otherwise directed by the unanimous vote of the Command Board.

Forfeiture Agreement Page Two of Six

Funds remaining from the disposition and sale of personal property, after any expenses are paid shall be divided as follows: equally among the participating agencies, unless otherwise directed by the unanimous vote of the Command Board.

Funds remaining from the disposition and sale of real property, after all expenses and/or liens are paid, shall be divided as follows: equally among the participating agencies, unless otherwise directed by the unanimous vote of the Command Board.

Forfeiture Agreement Page Three of Six

This Asset Forfeiture Agreement shall be continuing in nature and renewed automatically each year unless one of the parties gives thirty (30) days notice prior to the automatic renewal date of one year from the date of the last signature.

Signatures:

Date: _____

[Name]

Commonwealth Attorney

[Jurisdiction]

Forfeiture Agreement Page Four of Six

This Asset Forfeiture Agreement shall be continuing in nature and renewed automatically each year unless one of the parties gives thirty (30) days notice prior to the automatic renewal date of one year from the date of the last signature.

Signatures:

_____ Date: _____

Name

Commonwealth Attorney

Jurisdiction

Forfeiture Agreement Page Five of Six

This Asset Forfeiture Agreement shall be continuing in nature and renewed automatically each year unless one of the parties gives thirty (30) days notice prior to the automatic renewal date of one year from the date of the last signature.

Signatures:

Date: _____
Name
Commonwealth Attorney
Jurisdiction

Forfeiture Agreement Page Five of Six

This Asset Forfeiture Agreement shall be continuing in nature and renewed automatically each year unless one of the parties gives thirty (30) days notice prior to the automatic renewal date of one year from the date of the last signature.

Signatures:

Date: _____
Name
Commonwealth Attorney
Discretion

Forfeiture Agreement Page Six of Six

ADDENDUM "B"

Responsibilities of the Command Board / Task Force Coordinator / Task Force Officers

The responsibilities of the Command Board will include, but are not limited to the following:

1. Development of all Task Force policy.
2. Approving the assignment or removal of Task Force Officers.
3. Addressing personnel matters that cannot or should not be handled by the Coordinator, who will bring such issues to the attention of the appropriate Command Board member as soon as possible for disposition.
4. Development of the mission, goals and objectives of the Task Force.
5. Meeting with the Coordinator as frequently as necessary, to provide guidance in investigative and administrative matters as appropriate.
6. Approval of all press releases unless otherwise agreed to in advance, as outlined in this agreement.

ADDENDUM "B"

The responsibilities of the Task Force Coordinator will include, but are not limited to the following:

1. The Coordinator will be responsible for providing guidance and direction to the Task Force officers for coordinating the day-to-day operations/activities of the Task Force.
2. The Coordinator will ensure that the Command Board is informed of all significant/major Task Force Operations, and also prepare and distribute reports and information for Command Board meetings.
3. The Coordinator will schedule Command and/or Advisory Board meetings as necessary. The Coordinator shall be responsible for ensuring that minutes of meetings of the Command Board are properly recorded and documented.
4. The Coordinator has the authority of the Command Board to assign or reassign personnel to different cases/areas, as the needs dictate.
5. The Coordinator should be informed of all leave requests and be advised of court or other commitments of Task Force officers in advance, absent an emergency.
6. The Coordinator will require a weekly report of all hours worked by Task Force Officers and be informed of daily activities.
7. The Coordinator may file a quarterly activity report of all Task Force activities. This report should include a case by case accounting of all activity.
8. The Coordinator must work closely with the appropriate Commonwealth's Attorney in the preparation and prosecution of Task Force cases.
9. The Coordinator will review, approve and submit State Police reporting documentation in a timely manner to the next level of supervision.
10. The Coordinator will ensure operational plans for the safe execution of search warrants and arrests are prepared for review by VSP Supervision, and secure necessary personnel and make appropriate notifications and assignments.

ADDENDUM “B”

Responsibilities of the Task Force Coordinator – continued:

11. The Coordinator will be responsible for the proper disbursement of all criminal funds by the Task Force for payments to informants for information and services in Task Force cases, and used for the purchase of drugs, firearms, stolen property, or contraband in Task Force cases. Disbursements will only be made in amounts permitted by VSP policy. The Coordinator will be responsible for obtaining the appropriate approvals as required by VSP policy, for expenditures in amounts which exceed the authority of the coordinator.
12. The Coordinator will ensure that all case files, informant files, and criminal fund accounting reports are prepared in compliance with VSP policies and procedures, and are submitted for supervisory review within established deadlines.
13. The Coordinator will be responsible for the training of task force officers on the proper submission of required case file, informant file, and criminal fund accounting reports; and their deadlines in compliance with applicable VSP policy.
14. The Coordinator will be responsible for the proper collection, documentation, reporting and dissemination of criminal intelligence information, and the security of all task force documents or files, in compliance with applicable VSP policy.
15. The Coordinator will be responsible for the timely and accurate submission of the Task Force Reports to the BCI Director’s Office if requested.
16. The Coordinator will be responsible for the proper submission of requests for Special State Police Authority from Task Force Chiefs or Sheriffs, and for the notification of Task Force Officers to appear on the scheduled date and time of the swearing-in ceremony.
17. The Coordinator will be responsible for the accurate preparation and timely submission of all asset forfeiture reports, and the Task Force’s DCJS Annual Certification Report, as required by the Department of State Police’s Asset Seizure and Forfeiture Procedures Guide, the Department of Criminal Justice Service’s Forfeited Asset Sharing Program Manual, the Department of Justice’s A Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies, and VSP policy.

ADDENDUM "B"

Responsibilities of the Task Force Coordinator – continued:

18. The Coordinator will be authorized to expend Task Force funds to support the routine operation of the Task Force, in amounts established by the Command Board. Expenditures outside the scope of this agreement will not be made without the approval of the Command Board. Approval may take the form of telephone contact in the case of investigative necessity, or by standard procedures established by the Command Board.
19. The Coordinator will be responsible for establishing and/or maintaining a checking account with its own Tax ID number, and should be certified through the DCJS Forfeited Asset Sharing Annual Certification Report.

ADDENDUM "B"

The responsibilities of the Task Force Officers include, but are not limited to the following:

1. Task Force Officers will take direction in Task Force investigations only from the Coordinator or assistant coordinator, unless prior agreement is given from the Command Board.
2. Task Force Officers will file a weekly report with the coordinator showing when they came on duty, went off duty each day, how many hours they worked each week. This report will be turned in to the Coordinator at the beginning of each week following the week in which they are reporting.
3. Task Force Officers are responsible for conducting all investigations assigned to them, investigations and reporting are expected to be timely, accurate and in keeping with the procedures adopted for Task Force cases.
4. Task Force Officers will not be absent from Task Force activities unless knowledge and approval has been given by the Coordinator, except in emergency situations. Once the emergency has passed, he should make the Coordinator aware of the circumstances.
5. Task Force Officers will handle, in an expeditious manner, all requests for follow-up leads in Task Force cases by a Commonwealth's Attorney or Special Prosecutor when assigned.
6. Any request made directly to a Task Force Officer by a Commonwealth's Attorney, Special Prosecutor, or a member of the Command Board will be taken directly to the Coordinator for assignment and handling. Officers will not pursue matters in any other way.
7. Task Force Officers will follow Virginia State Police, Bureau of Criminal Investigation policies, to investigate and report violations to the Commonwealth's Attorney of the appropriate jurisdiction.
8. Task Force Officers will be responsible for the proper disbursement of all criminal funds by the task force for payments to informants for information and services in Task Force cases; and for the purchase of drugs, firearms, stolen property, or contraband as permitted by VSP policy.

ADDENDUM "B"

Responsibilities of the Task Force officers – continued:

9. Task Force Officers will ensure that all case files, informant files, and criminal fund accounting reports are prepared in compliance with VSP policies and procedures; and are submitted for supervisory review within established deadlines.

10. To maintain continuity of reporting efforts, all officers of the Task Force agree to utilize the Virginia State Police, Bureau of Criminal Investigation reporting system. The Task Force Officers will be required to complete all reports within the prescribed deadlines. No criminal investigative files shall be released without the prior approval of the Virginia State Police, and any releases shall be in accordance with Virginia Code Sections §52-8.3, §2.2-3700 *et. seq.* and Virginia Department of State Police policy.

~~10.11.~~ The Task Force Officer, who is assigned as the case officer to an investigation(s), will store and secure all evidence related to their assigned investigation(s) as directed by their agency. The storage of evidence shall be managed and inventoried by the policy and procedures as established by their agency.

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Commented [DC6]: This added responsibility serves to clarify who is responsible for the storage of evidence related to the task force investigations. This is currently an enumerated item in our MOU's.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB N

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Sheriff's Office Body Worn Camera Grant				
MOTION(s):	<p>I move the Board of Supervisors ratify the prior submission of a grant application under the Supporting Small, Rural, Tribal Law Enforcement Agency Body-Worn Camera Policy and Implementation Program grant program administered by the Department of Justice (DOJ), and accept the award for \$23,691. With the match of \$23,691 to come from Sheriff's Office Drug Forfeiture funds. Further, I move to authorize the County Administrator to execute any contracts associated with the grant; and authorize a supplemental appropriation of \$47,382 to the Sheriff's Budget.</p>				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Finance Director				
PRESENTER(S):	Tori Melton, Finance Director				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • The Body-Worn Camera grant allows the Sheriff's department to purchase 15 upgraded BWC that allow the agency to issue one to each deputy on patrol. The upgrade cameras allow continues use up to 16 hours, lasting the entire shift with no interruptions. This allow the agency to provide better service to the community by knowing these cameras will always be recording our deputies law enforcement actions per the BWC policy • Funds were awarded on 12/7/2023. • The project period for the grant is 1/1/2023 – 12/31/2025 • This is a match grant of \$23,691 to come from DOJ and \$23,691 to come from the Sheriff's Office Drug Forfeiture funds. 				
FISCAL IMPACT:	Approval of the motion as stated above will allow the Finance Department to increase FY24 revenue and expenditure budgets equally within the assigned fund.				
POLICY IMPACT:	N/A				
ENCLOSURES:	Supporting Small, Rural, Tribal Law Enforcement Agency Body-Worn Camera Policy and Implementation Program				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

Supporting Small, Rural, and Tribal Law Enforcement Agency Body-Worn Camera Policy and Implementation Program

SUBAWARD ("MICRO-GRANT") AGREEMENT BETWEEN
Fluvanna County Sheriff's Office
And



BJA
Bureau of Justice Assistance
U.S. DEPARTMENT OF JUSTICE



Justice & Security Strategies, Inc.

SUBAWARD INFORMATION	
Name:	Fluvanna County Sheriff's Office
Address:	160 Commons Boulevard Palmyra, VA 22963
Award Number	45531328
Federal Identification Number	54-6001282
Micro-grantee UEI	GVKNCPJ2LJU7
Program Period: Start Date - End Date	01/01/2023-12/31/2025
Total Amount of the Federal Award	\$ 23,691.00
Match Amount	\$ 23,691.00

By signing this document, you agree to accept and comply with the award requirements including award conditions, assurances and certifications that were presented within the application portal and the associated attachments, as well as any additional requirements or conditions imposed subsequent to the program start date of this award by DOJ, OJP or JSS on Fluvanna County Sheriff's Office. These conditions apply during the project period. These requirements encompass financial, administrative, and programmatic matters, including specific restrictions on use of funds in the approved budget. In addition to the specified award conditions, the micro-grantee also agrees to abide by the general Federal award conditions accepted by the prime award agency, Justice & Security Strategies, Inc. which can be found at the following link: <https://www.srtbwc.com/wp-content/uploads/2022/03/SRT-BWC-Micro-Grantee-Award-Special-Conditions.pdf>.

Should Fluvanna County Sheriff's Office accept the award and then fail to comply with an award requirement, JSS, on behalf of DOJ, will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

AGENCY APPROVAL	SUBRECIPIENT ACCEPTANCE
Dr. Shellie Solomon, CEO, Justice & Security Strategies, Inc. 1835 E Hallandale Beach Blvd #387, Hallandale Beach, FL 33009 info@srtbwc.com , 888-235-0565	Typed Name and Title of Authorized Subrecipient Official Sheriff Eric B Hess
Signature of Approving Official 	Signature of Authorized Subrecipient Official
Date: 12/7/2023	Date: 11/27/2023

Federal Award Number: 2020-BC-BX-K001, October 1, 2020, C.F.D.A. No. 16,835. Federal Award Project Description: The Fiscal Year 2022 Supporting Small and Rural Agency Body-Worn Camera Policy and Implementation Program (SRA-BWC) will provide funding and program development support to small and rural agencies that intend to initiate expanded body-worn camera programs. The provider will be responsible for designing and administering a competitive funding solicitation that distributes micro-grants to qualified small and rural agencies to implement a body-worn camera program. They will also identify the needs of micro-grantee agencies and deliver standard and customized training and technical assistance (TTA) to those agencies. This is not a research and development grant.

This project was supported by Grant No. 2020-BC-BX-K001 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

Attachment A: Award Specific Requirements

- 1) **Body-worn Camera (“BWC”) Policy Review Required in Order to Receive Funding:** Micro-grantee is required to successfully demonstrate that they have developed BWC policies that are purposeful, comprehensive, and deliberately designed and acceptable to DOJ’s Office of Justice Programs (OJP) and JSS. All funding except 10% of the total award amount under this micro-grant will be held until Micro-grantee’s BWC policy is approved in writing by JSS.
 - a) If Micro-grantee already developed a BWC policy, JSS must review and approve the policy, and Micro-grantee’s executive officers must certify that their policy was developed in a comprehensive, deliberate, and planned manner, and is consistent with relevant state laws; or
 - b) If Micro-grantee has not yet developed a BWC policy, Micro-grantee must develop a BWC policy as a condition of this micro-grant. Micro-grantee must work with JSS to ensure that policy development is purposeful, comprehensive and deliberate.
- 2) **Monthly Reporting Required:** In order to be eligible for reimbursement under this micro-grant, Micro-grantee will be required to submit monthly reports, as well as a final report after the project end date, through the online micro-grant portal no later than dates to be specified by JSS. These reports will require submission of both financial and programmatic information. Micro-grantee must collect and maintain data concerning the work performed under this micro-grant in a manner and timeframes specified by JSS. The financial and programmatic data elements, outputs and outcomes will be outlined by JSS in the online micro-grant portal for this program.
- 3) **Budget and spending restrictions:** In addition to all restrictions in funding previously communicated to Micro-grantee, specified in the solicitation or budget submission form for this micro-grant, outlined in the special conditions below, or specified in applicable federal law and regulations, Micro-grantee may not use funds from this micro-grant to pay for:
 - a) Costs associated conferences, including but not limited to costs for hosting, developing, sponsoring, or attending conferences. Important note: Conferences are defined by DOJ to mean “a meeting, retreat, seminar, symposium, workshop or event whose primary purpose is the dissemination of technical information beyond the non-Federal entity.”
 - b) Costs associated with a website, including software development, updating, programming, design, or otherwise any website-related expense.
 - c) Any consultant rate in excess of \$650 per day unless approved in writing by JSS prior to expenditure.
- 4) **Audit and monitoring:**
 - a) Should Micro-grantee’s audit, if applicable, under Part 2 CFR 200 or related regulations contain findings related to this micro-grant, Micro-grantee understands all payments under this micro-grant may stop until those findings are resolved in a manner approved by JSS.
 - b) Micro-grantee agrees to comply with all micro-grant monitoring guidelines, protocols, and procedures, and to cooperate with JSS and BJA (including its Office of the CFO) on all grant and program monitoring requests, including:
 - i. Requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits.
 - ii. Providing all documentation requested or otherwise necessary to complete monitoring tasks, by the deadlines set by JSS or BJA.

Failure to cooperate with BJA’s or JSS’s grant monitoring activities may result in sanctions affecting Micro-grantee’s DOJ awards, including, but not limited to: withholdings and/or other restrictions on access to this or other grant funds; termination of this or other grant awards, referral to the Office of the Inspector General for audit review; designation of Micro-grantee as a DOJ High Risk grantee.
- 5) **Close-out:** Micro-grantee will comply with all close-out procedures provided by JSS and submit its final report no later than the date specified by JSS during close-out.

Attachment B: Award Specific Requirements

Because your organization's funding (referred to below as a "subgrant" or "micro-grant") utilizes OJP funds, DOJ requires your organization to comply with certain federal legal requirements in addition to the requirements of your Micro-grant Agreement with JSS. These additional requirements are:

- 1) **Federal rules that apply to this Subgrant:** Micro-grantee is required to comply with the federal rules governing the financial management of federal grants like this Subgrant. These rules are called the Uniform Guidance and can be found at 2 CFR 200. The Uniform Guidance contains requirements about how an organization may spend federal funds, the tracking of receipt and spending of federal funds, and other financial requirements.

For additional details about these requirements, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

If you have a question or believe there is a conflict between any documents JSS provides you and the Uniform Guidance, contact JSS immediately for clarification.

- 2) **DOJ Grants Financial Guide:** Micro-grantee agrees to comply with the requirements of the DOJ Grants Financial Guide and any updates made to this document, which is located at: https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/DOJ_FinancialGuide_1.pdf.

- 3) **Record retention and access:** All micro-grantee records of any kind that relate to this Subgrant must be kept by your organization for 3 years from the date you submit your final report at the end of the Subgrant. Micro-grantee records that relate to this Subgrant means any document, record, or data of any kind whatsoever concerning this Subgrant. This includes but is not limited to: agreements, contracts, purchase orders, receipts, reports, financial documents, computer data, personnel files, and any other paper or document related to this Subgrant in any way.

Also, your organization must provide access to these records to JSS, OJP and other federal inspectors and agencies. For more details about this requirement, please see 2 C.F.R. 200.333. The records you must provide access to include performance measurement information about this Subgrant.

If micro-grantee is eligible and elects to use an indirect cost rate as described in 2 C.F.R. 200.414(f), micro-grantee must advise JSS in writing that it is eligible and elects to use an indirect cost rate. Micro-grantee must comply with all requirements of 2 CFR Part 200 concerning indirect cost rates. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

- 4) **Requirement to report potentially duplicative funding:** If micro-grantee currently has other active federal grants, or if micro-grantee receives any other award of federal funds during the period of performance for this micro-grant, micro-grantee promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, micro-grantee must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) and JSS in writing of the potential duplication, and, if so requested by the DOJ awarding agency or JSS, must seek a grant adjustment modification to eliminate any inappropriate duplication of funding.
- 5) **Requirement to report breach of confidential information:** Personally Identifiable Information (PII) is information that can be used, by itself or together with other information, to identify someone. The full definition can be found at 2 CFR 200.79. Micro-grantee must have procedures to respond if there is an actual or imminent "breach" of PII if micro-grantee either:

- a) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of PII within the scope of an OJP grant-funded program or activity, or
- b) uses or operates a "Federal information system," which typically is a database that a federal agency uses.

As a law enforcement agency, micro-grantee's organization collects and maintains PII. Therefore, micro-grantee must have written procedures on how micro-grantee will respond if there is an actual or imminent breach of PII.

A breach of PII, as defined in OMB M-17-12, means: The loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where (1) a person other than an authorized user accesses or potentially accesses PII or (2) an authorized user accesses or potentially accesses PII for an other than authorized purpose.

Micro-grantee's procedures required by this section must include a requirement to report an actual or imminent breach to JSS within 12 hours of when it occurs. This is required so that JSS can report the breach to OJP within 24 hours as legally required by OJP. Micro-grantee must contact JSS immediately using the method specified by JSS and no later than 12 hours if a breach of PII occurs or is about to occur to make sure this gets reported to OJP within 24 hours as required.

- 6) **Subgrants:** Micro-grantee is not permitted to award subgrants—also referred to as subawards—with the funds from this Subgrant unless you have written approval from JSS in advance of issuing the subaward.
- 7) **Procurement rule—cannot discriminate against associates of the federal government:** When buying any goods or services with funds from this micro-grant (this is known as a “procurement transaction”), micro-grantee must not discriminate against any person or business because of their status as an “associate of the federal government” (or because a person or entity is affiliated or owned by such an associate). A person or entity is an “associate of the federal government” if they are engaged or employed (in the past or at present) by or on behalf of the federal government—as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise—in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 8) **Human trafficking:** Micro-grantee must comply with all U.S. Department of Justice requirements related to trafficking in persons. This includes, but is not limited to, the requirement micro-grantee and its employees must not engage in:
 - a) Severe forms of trafficking in persons
 - b) Procurement of a commercial sex act
 - c) Use of forced labor in the performance of the Subgrant
 - d) Acts that directly support or advance trafficking in persons.

Examples are included in Section B at this website: <https://ojp.gov/funding/explore/prohibitedconduct-trafficking>

Micro-grantee's full obligations related to prohibited conduct in trafficking in persons can be found at that link above and are incorporated here with this reference. Micro-grantee's micro-grant can be terminated immediately for violation of these requirements.

- 9) **Rules for trainings developed with funds from this micro-grant:** Any training materials micro-grantee develops or delivers with funds from this micro-grant must comply with the Department of Justice OJP training requirements. These requirements include that:
 - a) Trainers comply with the law and cannot discriminate.
 - b) The content of the training and the materials must be accurate, relevant, useful and well-matched to the purpose of the training.
 - c) Trainers must be well-qualified in the subject area.
 - d) Trainers must demonstrate highest standards of professionalism.

Details about these requirements can be found here:

<https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.html>.

- 10) **Compliance with DOJ Regulations pertaining to civil rights and nondiscrimination:** Equal Employment Opportunity: Micro-grantee must uphold all requirements for an equal employment opportunity organization. This means it must comply with all applicable requirements of 28 CFR Part 42, relating to civil rights and nondiscrimination and includes the requirements for equal employment opportunity programs provided in 28 CFR 42 Subpart E if Micro-grantee is required to have such a program.

- 11) **Civil Rights:** Nondiscrimination on basis of religion: Micro-grantee must comply with all applicable requirements of 28 CFR 38 regarding nondiscrimination on the basis of religion or religious beliefs.
- 12) **Prohibition on using Subgrant funds for lobbying or influencing government officials:** Micro-grantee may not use any of the funds from this Subgrant for lobbying, whether directly or indirectly. Lobbying means supporting or opposing the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government. See 18 USC 1913 for additional details.

Also, Micro-grantee may not use any of the funds from this Subgrant to pay any person to influence or attempt to influence any federal agency, member of Congress or any of their employees concerning a federal grant, contract, or any other federal award. There are exceptions, including an exception for tribal organizations. See 31 USC 1352 for details.

Contact JSS immediately if you have any questions about this section or whether a specific situation falls within these rules.

- 13) **Duty to report fraud, waste, abuse, and misconduct:** Micro-grantee must promptly report to the DOJ Office of the Inspector General (OIG) any credible evidence that any person (whether they work for your organization or not) has (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws of fraud, conflict of interest, bribery, gratuity, or similar misconduct, in connection with funds under this award.

You can report potential fraud, waste, abuse, or misconduct involving or relating to these Subgrant funds by: (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Micro-grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Micro-grantee Reporting) at (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

- 14) **No restriction on reporting fraud, waste or abuse permitted:** Micro-grantee may not require any employee or contractor to sign a confidentiality agreement that restricts or bans reporting of waste, fraud or abuse to a federal agency. This does not apply to the federal Standard Forms 312 or 4414 regarding not disclosing certain classified or sensitive information.

If JSS learns that micro-grantee is requiring agreements or statements from its employees or contractors that restrict or prohibit reporting of fraud, waste, abuse or misconduct, JSS is required by law to stop all payments under this micro-grant to micro-grantee.

- 15) **No retaliation for reporting gross mismanagement of federal funds:** Micro-grantee may not retaliate against an employee for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant. This requires that Micro-grantee complies with applicable provisions of 41 USC 4712.
- 16) **Encouragement to ban text messaging while driving:** Micro-grantee is encouraged to adopt and enforce policies banning employees from text messaging while driving and to establish policies and educate its employees to decrease crashes caused by distracted drivers.
- 17) **Requirements if designated "high risk" by a federal agency:** If micro-grantee is designated "high risk" by a federal grant-making agency other than DOJ, currently or at any time during the course of this micro-grant, micro-grantee must disclose this and any other information requested immediately to JSS at the contact information provided by JSS and to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. "High risk" includes any status under which a federal awarding agency provides additional oversight due to micro-grantee's past performance, or other programmatic or financial concerns with the micro-grantee. Micro-grantee's disclosure must include the following: 1. The federal awarding agency that designates micro-grantee high risk, 2. The date micro-grantee was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency. Micro-grantee agrees to comply with all additional requirements imposed by OJP or JSS if micro-grantee is designated as high risk by DOJ or any other federal agency.

- 18) **Copyright and data rights:** Micro-grantee acknowledges that OJP has a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use for Federal purposes: (1) any copyrighted work developed under this Subgrant; and (2) any rights of copyright to which Micro-grantee purchased with Subgrant funds.

Micro-grantee acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under this Subgrant; and (2) authorize others to receive, reproduce, publish, or otherwise use this data for Federal purposes.

If Micro-grantee refuses to accept terms affording the Government such rights, JSS is required to report this to OJP and not proceed with an agreement with Micro-grantee.

- 19) **Micro-grantee integrity and performance matters:** Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS.

Micro-grantee must comply with all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with either this micro-grant or any other grant, cooperative agreement, or procurement contract from the federal government.

If the total value of micro-grantee's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then during that period of time, micro-grantee must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the Federal Awardee Performance and Integrity Information System (FAPIIS) about civil, criminal, or administrative proceedings described in this special condition.

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB O

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Fluvanna County Circuit Court Property Damage Insurance Claim				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$23,166.21 to the FY24 Capital Reserve Maintenance Fund to reflect reimbursement from VACORP insurance claim.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	On July 10, 2023, a clogged roof drain allowed rainwater to back up into the building during a thunderstorm. The recovered amount for the damage after \$1,000 deductible is \$23,166.21				
	The supplemental appropriation would authorize staff to appropriate the additional revenue and expense.				
FISCAL IMPACT:	This action will increase the FY24 Capital Reserve Maintenance Budget by \$23,166.21.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB P

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Fork Union Fire Department Property Damage Insurance Claim				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$7,025.00 to the FY24 Facilities Buildings Equipment Repair and Maintenance Budget to reflect reimbursement from VACORP insurance claim.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	<p>On September 5, 2023, an ambulance backed into the bay door at Fork Union Fire Department. The recovered amount for the damage after \$1,000 deductible is \$7,025.</p> <p>The supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
FISCAL IMPACT:	This action will increase the FY24 Facilities Buildings Equipment Repair and Maintenance Budget by \$7,025.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB Q

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Voluntary Contributions				
MOTION(S):	<p>I move the Board of Supervisors approve the following supplemental appropriations for FY24 Voluntary Contributions Program:</p> <ol style="list-style-type: none"> 1. \$900.00 – Transfer to the Emergency Services FY24 Budget 2. \$80,000 – Transfer to the Schools FY24 Budget 3. \$4,440 – Transfer to the Sheriffs FY24 Budget 				
BOS 2 YEAR PLAN?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Effective March 31, 2024				
DISCUSSION:	<p>The Board of Supervisors approved the “Fluvanna County Voluntary Contributions Program Policy” on August 7th, 2013, with the program to become effective September 1st, 2013.</p> <p>The Voluntary Contributions Program has 100% of your contribution going to the department/agency selected – The money donated goes to directly support the area selected after it is appropriated by the Board of Supervisors.</p> <p>Contributions can be designated for any one of the seven department/agencies noted below.</p> <ol style="list-style-type: none"> (1) County Government General Fund (2) Fluvanna County Public Schools (FCPS) (3) Parks and Recreation Department (4) Social Services Special Welfare Fund (5) Sheriff’s Department (6) County Library (7) Emergency Services 				
FISCAL IMPACT:	This supplemental appropriation would authorize staff to appropriate the revenue to the specific donation general ledger account and expenditures as indicated above.				
POLICY IMPACT:	N/A				

LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB R

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Kents Store Fire Department Property Damage Insurance Claim				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$18,399.85 to the FY24 Capital Reserve Maintenance Fund to reflect reimbursement from VACORP insurance claim.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	On November 6, 2023, a clogged toilet on the second floor of the building overflowed allowing water to run downstairs, threw the ceiling into the electrical. The recovered amount for the damage after the \$1,000 deductible is \$18,399.85				
	The supplemental appropriation would authorize staff to appropriate the additional revenue and expense.				
FISCAL IMPACT:	This action will increase the FY24 Capital Reserve Maintenance Budget by \$18,399.85.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB S

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Pleasant Grove Light Tower Property Damage Insurance Claim				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$1,833.41 to the FY24 Pleasant Grove Contract Services Budget to reflect reimbursement from VACORP insurance claim.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	On September 8, 2023, several rented light towers were toppled over by strong winds during severe thunderstorm causing damage. The recovered amount for the damage after \$1,000 deductible is \$2,471.12.				
	The supplemental appropriation would authorize staff to appropriate the additional revenue and expense.				
FISCAL IMPACT:	This action will increase the FY24 Pleasant Grove Contract Services Budget by \$1,833.41.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB T

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Sheriff's Department Insurance Claim – 2020 Dodge Charger 0853				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$8,555.60 to the FY24 Sheriff Vehicle Repair & Maintenance Budget to reflect reimbursement from VACORP insurance claim.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	A 2022 Dodge Charger rear-ended another vehicle and was declared to have body damage by VACORP. The recovered amount for the vehicle after the \$500 deductible is \$8,555.60.				
	The supplemental appropriation would authorize staff to appropriate the additional revenue and expense				
FISCAL IMPACT:	This action will increase the FY24 Sheriff Vehicle Repair & Maintenance Budget by \$8,555.60.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB U

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY24 Sheriff's Department Insurance Claim – 2020 Chevrolet Tahoe				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$2,305.00 to the FY24 Sheriff Vehicle Repair & Maintenance Budget to reflect reimbursement from VACORP insurance claim.				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance				
PRESENTER(S):	Tori Melton, Director of Finance				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	<p>A 2022 Chevrolet Tahoe hit a flock of Turkeys and was declared to have body by VACORP. The recovered amount for the vehicle after the \$500 deductible is \$2,305.00.</p> <p>The supplemental appropriation would authorize staff to appropriate the additional revenue and expense</p>				
FISCAL IMPACT:	This action will increase the FY24 Sheriff Vehicle Repair & Maintenance Budget by \$2,305.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB V

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	FY25 Law Enforcement Pay Rates and Classifications				
MOTION(s):	I move the Board of Supervisors approve the updated FY25 Law Enforcement Pay Rates and Classifications, as presented, effective May 15, 2024.				
BOS 2 YEAR GOAL?	Yes	No	If yes, list goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Eric Hess, Sheriff Donna Snow, Director of Human Resources				
PRESENTER(S):	Eric Hess, Donna Snow, Director of Human Resources				
RECOMMENDATION:	Approve				
TIMING:	Effective May 15, 2024				
DISCUSSION:	<p>Market surveys have indicated that the starting pay for Fluvanna Deputies in Training and Certified Deputies is inequitable compared to similar and surrounding localities. This has directly impacted the County’s ability to recruit and retain viable law enforcement personnel.</p> <p>The County will increase each pay band, to make County this will not fully eliminate pay compression, but will allow the County to be comparable in recruiting and retaining efforts when competing with surrounding localities.</p>				
FISCAL IMPACT:	Any increase for new hires under the updated pay bands for Law Enforcement Pay Rates and Classifications can be absorbed in the personnel budget lines for FY24 and FY25.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FY25 Law Enforcement Pay Rates and Classifications				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X		X	COAD



FY25 Law Enforcement Pay Rates and Classifications

Fluvanna County

Pending approval by BOS May 15, 2024

Pay Band	Class	Position Title	Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
			Mid Range 25% above Min; Max 50% above			X 2184 hrs annually- 208 hrs. Scheduled OT included		
			Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
105	6070	Deputy Sheriff- In Training	\$24.48	\$30.60	\$36.72	\$53,465	\$66,831	\$80,197
106	6060	Deputy Sheriff	\$25.70	\$32.13	\$38.55	\$56,133	\$70,172	\$84,194
106	6050	Deputy Sheriff- PartTime(No Benefits)	\$25.70	\$32.13	\$38.55	\$56,133	\$70,172	\$84,194
106	6521	Deputy Sheriff- School Resource Officer	\$25.70	\$32.13	\$38.55	\$56,133	\$70,172	\$84,194
107	6050	Deputy Sheriff-Investigator	\$26.99	\$33.74	\$40.49	\$58,947	\$73,689	\$88,431
108	6521	Deputy Sheriff- Sergeant	\$28.34	\$35.43	\$42.51	\$61,895	\$77,380	\$92,842
108	6040	Deputy Sheriff- Sergeant SRO	\$28.34	\$35.43	\$42.51	\$61,895	\$77,380	\$92,842
109	6030	Deputy Sheriff- Lieutenant	\$29.76	\$37.20	\$44.64	\$64,996	\$81,245	\$97,494
110								
111	6020 (EXEMPT)	Deputy Sheriff- Captain@2080 Hrs.	\$32.81	\$41.01	\$49.22	\$68,245	\$85,301	\$102,368
112								
113	6010 (EXEMPT)	Chief Deputy Sheriff- Major@ 2080 Hrs.	\$37.73	\$47.17	\$56.60	\$78,479	\$98,114	\$117,728
114	6000 (EXEMPT)	Sheriff @ 2080 Hrs.						



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS 2024-05-15 p. 173/258

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

Fax (434) 591-1911

www.fluvannacounty.org

MEMORANDUM

TAB W

Date: May 08, 2024
From: Finance Department
To: Board of Supervisors
Subject: Accounts Payable Report for April 2024


1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$1,543,472.75
Capital Improvements	\$609,025.27
Debt Service	\$0.00
Sewer	\$4,449.64
Fork Union Sanitary District	\$214,056.03
Zion Crossroads Water & Sewer	\$5,363.74
TOTAL AP EXPENDITURES	\$2,376,003.59
Payroll	\$1,333,505.73
TOTAL	\$3,709,509.32

MOTION

I move the Accounts Payable and Payroll be ratified for April 2024 in the amount of \$3,709,509.32.

Encl:
AP Report

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2024				
2	Accounts Payable List			To Date: 4/30/2024				
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
5	Fund # - 100 GENERAL FUND							
6	GENERAL FUND							
7	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 030124	111001	3/1/2024	4/2/2024	652.82	
8	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 031524	111304	3/15/2024	4/2/2024	652.82	
9	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 032924	111788	3/29/2024	4/2/2024	652.82	
10	MIDLAND CREDIT MANAGEMENT, INC	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 031524	111305	3/15/2024	4/2/2024	343.81	
11	MIDLAND CREDIT MANAGEMENT, INC	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 032924	111789	3/29/2024	4/2/2024	343.81	
12	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 030124	110999	3/1/2024	4/2/2024	458.99	
13	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 031524	111301	3/15/2024	4/2/2024	535.54	
14	TAXING AUTHORITY CONSULTING	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 031524	111303	3/15/2024	4/2/2024	226.30	
15	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	MARCH '24 SHERIFF'S FEES	78658	4/1/2024	4/30/2024	556.52	
16	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 032924	111787	3/29/2024	4/2/2024	24.66	
17	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 030124	111000	3/1/2024	4/2/2024	1,121.30	
18	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 031524	111302	3/15/2024	4/2/2024	1,140.43	
19						Total:	\$6,709.82	
20								
21	REAL ESTATE TAXES							
22	ALBERSTADT, DEBORA L	RE 2023 - 1ST	RE 2023 17-18-2	112294	4/18/2024	4/19/2024	2,238.29	
23	JUDITH KENNEDY	RE 2023 - 1ST	RE 2023 52-A-64B	112295	4/18/2024	4/19/2024	592.06	
24	LENHERR, STEVEN J	RE 2023 - 1ST	RE 2023 40-4-1	112296	4/18/2024	4/19/2024	23.51	
25	SANDY KENDALL	RE 2023 - 1ST	RE 2023 19-A-33A	112297	4/18/2024	4/19/2024	520.26	
26						Total:	\$3,374.12	
27								
28	PERSONAL PROPERTY TAXES							
29	MEY INVESTMENTS DBA TROPIC TAN	PP 2023 - 1ST	PP 2023 30421	112298	4/18/2024	4/19/2024	173.12	
30						Total:	\$173.12	
31								
32	OTHER LOCAL TAXES							
33	MONEYMAKER, STEWART ALLEN	ADMIN FEE VEHICLE LICENSE	PP 2023 26129	112299	4/18/2024	4/19/2024	126.40	
34	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78660	4/16/2024	4/30/2024	149.34	
35						Total:	\$275.74	
36								
37	BOARD OF SUPERVISORS							
38	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	26.24	
39	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	31.50	
40	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	33.50	
41	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	103.97	
42	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	159.54	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2024					
2	Accounts Payable List		To Date: 4/30/2024					
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
81	UNIVERSITY OF VIRGINIA	DUES OR ASSOCIATION	COR-I-	040424	4/3/2024	4/12/2024	125.00	
82						Total:	\$602.82	
83								
84	REASSESSMENT							
85	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	COR-APPRAISAL SRVC:FLUV CO 2025	INVOICE#7:	4/9/2024	4/12/2024	13,253.83	
86						Total:	\$13,253.83	
87								
88	TREASURER							
89	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-CUSTOM 13OZ VINYL BANNER	1KGJ-TCKF-QQTC	4/8/2024	4/19/2024	4.51	
90	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-KYODOLED FIREPROOF	11NW-RPVK-	4/7/2024	4/19/2024	24.78	
91	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREASURER-WAFFLETECHNOLOGY	1G3F-V4R3-J7XW	4/21/2024	4/26/2024	21.99	
92	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	326.30	
93	CATHERINE ZATYLNLY	SUBSISTENCE & LODGING	REIMBURSE-TRAINING, WINCHESTER	042224	4/22/2024	4/26/2024	93.50	
94	CORNELIA LIMBACHER	MILEAGE ALLOWANCES	REIMBURSE-TAV COURSE	042224	4/22/2024	4/26/2024	155.44	
95	CORNELIA LIMBACHER	SUBSISTENCE & LODGING	REIMBURSE-TAV COURSE	042224	4/22/2024	4/26/2024	31.60	
96	CORNELIA LIMBACHER	SUBSISTENCE & LODGING	REIMBURSE-TAV COURSE	042224	4/22/2024	4/26/2024	93.50	
97	FLUVANNA REVIEW	ADVERTISING	TREAS-FR 1/4 PG AD, FLUV	2024F13-10	3/28/2024	4/12/2024	154.70	
98	MECHUMS RIVER SECURITY	LEASE/RENT	TREAS- QTRLY CELLULAR MONITORING	45339	4/1/2024	4/12/2024	105.00	
99	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	TREAS-SENDPRO C AUTO FOR 2/28/-	3319005806	4/8/2024	4/19/2024	564.84	
100	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	TREAS-ACCT #546001282025	040324	4/3/2024	4/12/2024	10,675.00	
101						Total:	\$12,251.16	
102								
103	INFORMATION TECHNOLOGY							
104	ACHIEVE 1 LLC	ADP SERVICES	IT-UNITY RENEWAL-2024	243562	1/26/2024	4/26/2024	1,640.29	
105	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	IT-COLORFULLIFE 4 TRUE HEPA 8 PRE	16YM-HQNL-F9FH	4/20/2024	4/26/2024	33.28	
106	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	29.00	
107	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	46.00	
108	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	59.99	
109	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	188.29	
110	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	680.00	
111	FIREFLY	TELECOMMUNICATIONS	IT & E911- MONTHLY INTERNET	11068APR24	4/1/2024	4/12/2024	1,733.54	
112	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY TELECOMMUNICATIONS	T463222	4/1/2024	4/12/2024	85.07	
113	VERTICAL COMMUNCATIONS, INC.	PROFESSIONAL SERVICES	IT-MITEL SERVICE, INSTALLATION	2143601	4/16/2024	4/26/2024	107.50	
114	VIRTRU CORPORATION	ADP SERVICES	IT- VIRTRU FOE EMAIL 4/23/24-9/28/24	INV-126266	4/23/2024	4/26/2024	130.20	
115						Total:	\$4,733.16	
116								
117	FINANCE							
118	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FIN- AMAZON BASICS MULTIPURPOSE	1Q6F-KXPQ-PVWP	2/7/2024	4/19/2024	112.08	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2024				
2	Accounts Payable List			To Date: 4/30/2024				
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
119	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FIN-AVERY HEAVY DUTY VIEW 3 RING	1TNW-QW73-1PT3	1/29/2024	4/19/2024	452.07	
120	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FINANCE-SCOTCH HEAVY DUTY	1JLJL-YMKH-DM7M	2/1/2024	4/12/2024	3.59	
121	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FINANCE-SHARP EL-1801V INK	1PHH-3T1P-JGWJ	2/11/2024	4/12/2024	68.21	
122	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	60.00	
123	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	FIN- CUST# C-1370 TOTAL	EMS-003293	3/31/2024	4/12/2024	4,882.18	
124	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	200909001515654	4/18/2024	4/26/2024	418.86	
125						Total:	\$5,996.99	
126								
127	REGISTRAR/ELECTORAL BOARD							
128	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	REGISTRAR-CONT ID 5220 MO.BILLING	110063	3/29/2024	4/12/2024	155.00	
129	B.W. MURRAY & CO., INC.	CONTRACT SERVICES	REGISTRAR-ELECTORAL BOARD	2242	4/7/2024	4/12/2024	1,070.91	
130	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	199.05	
131	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	(\$7.37)	
132	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	11.06	
133	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	14.73	
134	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	14.74	
135	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	14.99	
136	BANK OF AMERICA	POSTAL SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	2.35	
137	BAY TECH LABEL, INC.	OFFICE SUPPLIES	REGISTRAR-PRESIDENTIAL ELECTION	200040	4/22/2024	4/26/2024	155.23	
138	JAKOB GRAFF	CONTRACT SERVICES	3/5/24 PRESIDENTIAL PRIMARY-	3/5/24	3/5/2024	4/19/2024	107.50	
139	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSE-VEBA CONF 3/17-3/19/24	032224	3/22/2024	4/12/2024	18.76	
140	JOYCE PACE	POSTAL SERVICES	REIMBURSEMENT FOR COM POSTAGE-	042424	4/24/2024	4/26/2024	552.74	
141	JOYCE PACE	SUBSISTENCE & LODGING	REIMBURSE-VEBA CONF 3/17-3/19/24	032224	3/22/2024	4/12/2024	62.00	
142	OWEN G. DUNN CO INC	OFFICE SUPPLIES	REGISTRAR-I VOTED TODAY STICKER ,	32015	2/23/2024	4/12/2024	80.10	
143	PITNEY BOWES GLOBAL FINANCIAL	POSTAL SERVICES	REGISTRAR-SEND PRO C AUTO LEASE	3318941806	3/23/2024	4/12/2024	495.51	
144						Total:	\$2,947.30	
145								
146	HUMAN RESOURCES							
147	AMAZON CAPITAL SERVICES	EMPLOYEE RECOGNITION	HR-250 PLASTIC CUTLERY PACKETS-	1MXW-QKRK-	4/25/2024	4/26/2024	58.15	
148	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-CRANE AIR PURIFER TRUE HEPA	1FNL-RDPH-VKDH	2/25/2024	4/12/2024	109.98	
149	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	400.00	
150	BANK OF AMERICA	EMPLOYEE RECOGNITION	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	25.00	
151	BANK OF AMERICA	EMPLOYEE RECOGNITION	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	56.46	
152	BANK OF AMERICA	EMPLOYEE RECOGNITION	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	235.53	
153	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	103.28	
154	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	133.77	
155	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS MONTHLY	3/31/24	3/31/2024	4/12/2024	271.62	
156	VIRGINIA DEPARTMENT OF STATE	OTHER OPERATING	HR-ACCT#1514: CCRE SOR NAME	CJIS-42074	4/1/2024	4/17/2024	20.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2024				
2	Accounts Payable List			To Date: 4/30/2024				
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
157	VIRGINIA EMPLOYMENT COMMISSION	UNEMPLOYMENT	HR-QTRLY REIMBURSABLE FOR 6 WKS	0001890042-	3/31/2024	4/19/2024	1,242.31	
158	VIRGINIA EMPLOYMENT COMMISSION	UNEMPLOYMENT	HR-QTRLY REIMBURSABLE FOR 9 WKS	0001890042-	3/31/2024	4/19/2024	3,317.05	
159						Total:	\$5,973.15	
160								
161	GENERAL DISTRICT COURT							
162	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS MONTHLY	3/31/24	3/31/2024	4/12/2024	50.58	
163						Total:	\$50.58	
164								
165	COURT SERVICE UNIT							
166	QUILL	OFFICE SUPPLIES	CT SRVCS-OFFICE SUPPLIES: CUP HOT	37176090	2/12/2024	4/12/2024	332.83	
167	U.S. POSTAL SERVICE	POSTAL SERVICES	CT SRVCS-PO.BOX FEE 1YR FLUV CO	BOX 307- 4/17/24	4/17/2024	4/19/2024	377.00	
168						Total:	\$709.83	
169								
170	DRUG COURT							
171	OFFENDER AID & RESTORATION OF	MILEAGE ALLOWANCES	DRUG COURT SRVCS JAN-MARCH 2024	041224	4/2/2024	4/19/2024	233.74	
172	OFFENDER AID & RESTORATION OF	OFFICE SUPPLIES	DRUG COURT SRVCS JAN-MARCH 2024	041224	4/2/2024	4/19/2024	1,530.70	
173	OFFENDER AID & RESTORATION OF	PROFESSIONAL SERVICES	DRUG COURT SRVCS JAN-MARCH 2024	041224	4/2/2024	4/19/2024	26,815.08	
174						Total:	\$28,579.52	
175								
176	CLERK OF THE CIRCUIT COURT							
177	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	CIRCUIT CT-LOGITECH SIGNATURE	11V3-YMQ4-314X	4/10/2024	4/19/2024	49.99	
178	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-BETTER OFFICE PRODUCTS	1DYF-KFG6-Q7KK	4/8/2024	4/12/2024	702.78	
179	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	148.63	
180	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CIRCUIT CT-LEASE & USAGE CHARGE	32373075	4/12/2024	4/26/2024	289.00	
181	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	CIRCUIT CT-SUPPLY COPIER (4)	149001662	4/2/2024	4/15/2024	190.00	
182	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CIRCUIT CT-PROF SRVCS PER CONT	58813	4/15/2024	4/19/2024	2,668.75	
183						Total:	\$4,049.15	
184								
185	CIRCUIT COURT OPERATIONS							
186	JAMES SCHOENSTER	COMPENSATION-GRAND	GRAND JURY SERVICE: 4/22/2024	GJ042024-6	4/22/2024	4/26/2024	50.00	
187	KIRK DOOLITTLE	COMPENSATION-GRAND	GRAND JURY SERVICE: 4/22/2024	GJ042024-3	4/22/2024	4/26/2024	50.00	
188	MARK A. MARSHALL	COMPENSATION-GRAND	GRAND JURY SERVICE: 4/22/2024	GJ042024-4	4/22/2024	4/26/2024	50.00	
189	MEGHAN E. BRYANT	COMPENSATION-GRAND	GRAND JURY SERVICE: 4/22/2024	GJ042024-2	4/22/2024	4/26/2024	50.00	
190	STEVEN D. ANDERSON	COMPENSATION-GRAND	GRAND JURY SERVICE: 4/22/2024	GJ042024-1	4/22/2024	4/26/2024	50.00	
191	STEVEN D. MELTON	COMPENSATION-GRAND	GRAND JURY SERVICE: 4/22/2024	GJ042024-5	4/22/2024	4/26/2024	50.00	
192	U.S. POSTAL SERVICE	POSTAL SERVICES	CIRCUIT CT-POSTAGE BY PHONE	041524	4/15/2024	4/19/2024	888.64	
193						Total:	\$1,188.64	
194								

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2024				
2	Accounts Payable List			To Date: 4/30/2024				
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
195	COMMONWEALTH ATTY							
196	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COMM ATTY-30 PK SPRING RAINBOW	16GV-FH6L-3PC7	4/18/2024	4/26/2024	71.28	
197	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	135.28	
198	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	CO & COMM ATTY-LEXIS NEXIS (APRIL	3095008950	3/31/2024	4/12/2024	106.00	
199	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS MONTHLY	3/31/24	3/31/2024	4/12/2024	240.96	
200	VIRGINIA ASSOCIATION OF	DUES OR ASSOCIATION	COMM ATTY-VACA ANNULA DUES (2	9182	4/1/2024	4/12/2024	700.00	
201								
202								
						Total:	\$1,253.52	
203	SHERIFF							
204	AT&T MOBILITY	TELECOMMUNICATIONS	FCSO-BUSINESS LONG DISTANCE STMT	7305055828001AP	4/6/2024	4/19/2024	31.13	
205	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	36.16	
206	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	6.98	
207	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	7.73	
208	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	8.64	
209	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	9.12	
210	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	12.45	
211	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	12.59	
212	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	13.92	
213	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	33.00	
214	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	53.00	
215	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	64.54	
216	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	138.60	
217	BANK OF AMERICA	EXTRADITION OF PRISONERS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	280.71	
218	BANK OF AMERICA	INVESTIGATIVE SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	75.00	
219	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	261.88	
220	BANK OF AMERICA	UNIFORM/WEARING APPAREL	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	51.83	
221	BANK OF AMERICA	VEHICLES REP & MAINT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	71.75	
222	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	163.41	
223	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	185.79	
224	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	229.66	
225	COLIN GATES	SUBSISTENCE & LODGING	FCSO-POLICE ACADEMY 4/1-4/5/24	040624	4/6/2024	4/12/2024	265.50	
226	COLIN GATES	SUBSISTENCE & LODGING	REIMBURSE-POLICE ACADEMY 3/24-	032924	3/29/2024	4/12/2024	324.50	
227	COLIN GATES	SUBSISTENCE & LODGING	REIMBURSE-POLICE ACAD 4/7-4/11	041224	4/12/2024	4/26/2024	265.50	
228	COLIN GATES	SUBSISTENCE & LODGING	REIMBURSE-POLICE ACAD. PER DIEM	041924	4/19/2024	4/26/2024	265.50	
229	COLIN GATES	VEHICLE FUEL	REIMBURSEMENT FOR GAS @ WEYERS	040824	4/8/2024	4/12/2024	69.19	
230	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 3/16-	309797542MAR24	3/16/2024	4/12/2024	184.74	
231	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 3/16-	310191749MAR24	3/16/2024	4/12/2024	1,064.68	
232	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 4/7-	309903768APR24	4/7/2024	4/19/2024	170.91	

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233	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 4/16-	309797542APR24	4/16/2024	4/26/2024	184.21	
234	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STMT FOR 4/16-5/15/24	310191749APR24	4/16/2024	4/26/2024	1,058.37	
235	FLUVANNA ACE HARDWARE	VEHICLE/POWER EQUIP	FCSO-SYNTHETIC OIL 5W-20 QT	100609 /ACCT 218	4/23/2024	4/26/2024	9.99	
236	FLUVANNA ACE HARDWARE	VEHICLE/POWER EQUIP	FCSO-RAIN X CARWASH 100 OZ	100608/ ACCT 218	4/23/2024	4/26/2024	17.18	
237	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-5.11 STRYKE PANT W/FLEX TAC	027368192	3/14/2024	4/12/2024	166.00	
238	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-5.11 STRYKE PANT W/FLEX TAC	027429796	3/20/2024	4/12/2024	166.00	
239	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-FULLBORE 4.5 BLACK DANNER	027368226	3/14/2024	4/12/2024	217.95	
240	GALLS, LLC.	UNIFORM/WEARING APPAREL	FCSO-LEONE SOFTSHELL JACKET	027489523	3/27/2024	4/19/2024	138.00	
241	GARREN CHARLES	SUBSISTENCE & LODGING	FCSO-2 CLASSES AT ACAD.-REIMB.	04/17/24	4/1/2024	4/19/2024	29.21	
242	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	9,568.67	
243	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#14-OIL CHANGE, TIRE ROT,	RO#10513	3/28/2024	4/12/2024	45.00	
244	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#37-ST INSPEC, OIL CHANGE,	RO#10614	4/5/2024	4/12/2024	113.72	
245	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#24-ST INSPEC, PAS. UPPER	RO#10419	3/27/2024	4/12/2024	389.95	
246	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#26-OIL CHANGE,TIRE ROT,	RO#10552	4/5/2024	4/12/2024	463.04	
247	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#26-REPLACE REAR PASS.	RO#10550	4/5/2024	4/12/2024	531.35	
248	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#23- ST INSPECTION	RO#10866	4/18/2024	4/26/2024	20.00	
249	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#24-OIL CHANGE, TIRE ROT,	RO#10917	4/22/2024	4/26/2024	45.00	
250	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#25-OIL CHANGE, TIRE ROT,	RO#10935	4/22/2024	4/26/2024	45.00	
251	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#5-OIL CHANGE, TIRE ROT,	RO#10840	4/17/2024	4/26/2024	65.00	
252	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#23-OIL CHANGE,TIRE ROT,	RO#10910	4/19/2024	4/26/2024	113.11	
253	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#1-MT & BAL 4	RO#10888	4/18/2024	4/26/2024	224.52	
254	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#22-OIL CHANGE,TIRE ROT.,	RO#10822	4/16/2024	4/26/2024	1,070.40	
255	MALLOY CHARLOTTESVILLE, LLC.	VEHICLES REP & MAINT	FCSO-99PX: PERFORM 99 POINT MPI	6085385/1	3/26/2024	4/19/2024	115.39	
256	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FCSO-FUEL PURCHASES - VOYAGER	SQLCD-943434	4/2/2024	4/12/2024	156.62	
257	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FCSO-FUEL USAGE FOR 4/1-4/15/24	SQLCD-947063	4/17/2024	4/19/2024	210.51	
258	NEWEGG BUSINESS INC.	INVESTIGATIVE SERVICES	FCSO-SANDISK 2TB PORTABLE SSD-UP	1304979858	4/9/2024	4/19/2024	799.12	
259	PAINT PERFECTIONS UNLIMITED LLC	VEHICLE/POWER EQUIP	FCSO-2020 DODGE CHRGR ESTIMATE	9011	3/29/2024	4/26/2024	10,291.36	
260	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS MONTHLY	3/31/24	3/31/2024	4/12/2024	16.04	
261	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	FCSO-L2401586 HOUND,L2401793	B126536	2/29/2024	4/12/2024	1,373.00	
262	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY TELECOMMUNICATIONS	T463222	4/1/2024	4/12/2024	206.11	
263	VERIZON WIRELESS	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STATEMENT	9961155188	4/8/2024	4/19/2024	3,326.99	
264	VIRGINIA STRONG	AGRICULTURAL SUPPLIES	FCSO-REIMBURSEMENT FOR THE	04242024	4/12/2024	4/26/2024	52.64	
265	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO-8:225/60R18 FS FIREHAWK	3080698	4/16/2024	4/19/2024	962.96	
266	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO-8: 255/60R18 FS FIREHAWK	3080700	4/16/2024	4/19/2024	994.96	
267								
268								
269	E911							
270	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-OUTFINE POP-UP CANOPY 10X10	1FPQ-DKKX-J6HP	4/7/2024	4/12/2024	15.99	
						Total:	\$37,545.78	

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271	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	E911-AMEGAT POWER BANK 140W,	1DX1-LTPR-XML9	4/9/2024	4/19/2024	123.98		
272	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	E911-MONOPRICE CAT6A ETHERNET	1CR6-J6GJ-HVQQ	4/7/2024	4/12/2024	782.39		
273	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	E911-XPRITE WHITE RED VISOR	194Q-T31W-1LNL	4/10/2024	4/26/2024	61.32		
274	AMAZON CAPITAL SERVICES	PROFESSIONAL SERVICES	E911-OUTFINE POP-UP CANOPY 10X10	1FPQ-DKKX-J6HP	4/7/2024	4/12/2024	203.64		
275	AT&T CORP	TELECOMMUNICATIONS	E911-NG911 ESINET 2/16/24-3/15/24	7344657802	3/16/2024	4/12/2024	5,562.49		
276	AT&T MOBILITY	TELECOMMUNICATIONS	E911-WIRELESS MONTHLY STATEMENT	287284406274X032	3/18/2024	4/12/2024	4.38		
277	BANK OF AMERICA	IT SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	139.80		
278	BANK OF AMERICA	IT SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	1,919.00		
279	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	15.00		
280	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	29.75		
281	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	52.00		
282	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	68.65		
283	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	107.03		
284	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	475.00		
285	BANK OF AMERICA	PROFESSIONAL SERVICES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	145.00		
286	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	72.99		
287	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	93.74		
288	CANON SOLUTIONS AMERICA, INC.	MAINTENANCE CONTRACTS	E911-PARTS/LABOR COPIER	122305985	2/22/2024	4/26/2024	517.50		
289	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	E911-UNMARKED VIN*1522: MISC	128366	4/3/2024	4/12/2024	88.10		
290	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT FOR 3/19-	310214091MAR24	3/19/2024	4/12/2024	144.21		
291	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTLY STATEMENT FOR 4/10-	310042302APR24	4/10/2024	4/19/2024	553.00		
292	DAIKIN APPLIED	BLDGS EQUIP REP & MAINT	E911-MINI SPLIT WALL MOUNTED-20	5913945	3/21/2024	4/12/2024	5,568.57		
293	FIREFLY	TELECOMMUNICATIONS	IT & E911- MONTHLY INTERNET	11068APR24	4/1/2024	4/12/2024	550.00		
294	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	E911-MISC, ANT KILL SYRINGE 0.95 OZ,	4/4/24- ACCT 218	4/4/2024	4/12/2024	14.78		
295	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	E911-MISC, ANT KILL SYRINGE 0.95 OZ,	4/4/24- ACCT 218	4/4/2024	4/12/2024	48.34		
296	MEDICAL PRIORITY CONSULTANTS,	CONVENTION AND	E911-COURSE TRAINING &	SIN368184	3/28/2024	4/12/2024	655.00		
297	NWG SOLUTIONS, LLC.	IT SERVICES	E911-MANAGED SRVCS: PATROL PATCH	66662	3/29/2024	4/12/2024	1,443.00		
298	NWG SOLUTIONS, LLC.	IT SERVICES	E911-BLOCK TIME-ONE TIME EMERG	66952	4/16/2024	4/19/2024	2,150.00		
299	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	E911-MANAGED SRVCS: PATROL PATCH	66662	3/29/2024	4/12/2024	1,320.00		
300	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY TELECOMMUNICATIONS	T463222	4/1/2024	4/12/2024	206.11		
301	VERIZON WIRELESS	PROFESSIONAL SERVICES	E911 & FCSSO-MONTHLY STATEMENT	9961155188	4/8/2024	4/19/2024	240.92		
302	VERIZON WIRELESS	TELECOMMUNICATIONS	E911 & FCSSO-MONTHLY STATEMENT	9961155188	4/8/2024	4/19/2024	1,280.49		
303									
304									
305	FIRE AND RESCUE SQUAD								
306	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCFD (QUARTERLY)	FF4-24	4/1/2024	4/12/2024	56,250.00		
307	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	LM FIRE (QUARTERLY)	LM4-24 R	4/1/2024	4/15/2024	101,067.75		
308									
						Total:	\$24,652.17		
						Total:	\$157,317.75		

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309								
310	EMERGENCY SERVICES							
311	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	EMS-ARM & HAMMER EXTRA STRENGTH	1XNK-LNNM-JWPK	3/29/2024	4/12/2024	101.26	
312	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	EMS-TYMENSH HEAVY DUTY OVER	16GY-Q3LJ-PP7Q	3/22/2024	4/12/2024	734.41	
313	ARM-STRONG LANDSCAPING, LTD. IN	PROFESSIONAL SERVICES	EMS-FIX RUTS & INSTALL SEED/STRAW	33442	2/27/2024	4/12/2024	440.00	
314	BANK OF AMERICA	EMS MEDICAL & LAB	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	82.24	
315	BANK OF AMERICA	UNIFORM/WEARING APPAREL	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	11.99	
316	BOUND TREE MEDICAL LLC	EMS MEDICAL & LAB	EMS-BAG BLACK WITH REFLEX YELLOW	65737769	3/27/2024	4/12/2024	116.06	
317	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	69.33	
318	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	77.70	
319	DILLARD ALARM COMPANY	TELECOMMUNICATIONS	EMS-ALARM.COM FEATURES , CELL	76903	4/1/2024	4/12/2024	64.00	
320	FIREFLY	TELECOMMUNICATIONS	EMS-MONTHLY INTERNET STATEMENT	26834APR24	4/1/2024	4/12/2024	215.97	
321	HOWARD UNIFORM COMPANY	UNIFORM/WEARING APPAREL	EMS-TACLITE EMS PANTS, TACLITE	281498-02	3/25/2024	4/12/2024	279.50	
322	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	3,092.25	
323	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-CYLINDER LEASE MED HP 1YR >	41959483	3/28/2024	4/12/2024	120.00	
324	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-OXYGEN USP D, OXYGEN USP S,	41752450	3/20/2024	4/12/2024	129.21	
325	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-OXYGEN USP D, OXYGEN USP D,	41841668	3/22/2024	4/12/2024	156.85	
326	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV3186-DIESEL ENG OIL	44663	4/9/2024	4/12/2024	267.16	
327	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV3186: DIESEL VEHICLE	44496	3/27/2024	4/12/2024	1,426.60	
328	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV4839-CK ENGINE/SRVC	44623	4/4/2024	4/12/2024	1,870.32	
329	LAKE MONTICELLO VOLUNTEER	VEHICLES REP & MAINT	EMS-INSURANCE DEDUCTIBLE FOR 552	LMVRS 552 R	4/11/2024	4/15/2024	500.00	
330	PENNCARE, INC	EMS MEDICAL & LAB	EMS-NEELDE ONLY , 21G X 1.5"	M107033.02	3/27/2024	4/12/2024	0.64	
331	PENNCARE, INC	EMS MEDICAL & LAB	EMS-STETHOSCOPE, SPRAGUE 22",	M105057.01	2/20/2024	4/12/2024	17.00	
332	PENNCARE, INC	EMS MEDICAL & LAB	EMS-NRB MASK,FULL	M107033.01	3/21/2024	4/12/2024	51.16	
333	PENNCARE, INC	EMS MEDICAL & LAB	EMS-BAG,THOMAS EMS IV BAG	M106219.01	3/4/2024	4/12/2024	87.40	
334	PENNCARE, INC	EMS MEDICAL & LAB	EMS-ETCO2 SAMPLING LINE,	M108062.01	3/25/2024	4/12/2024	91.90	
335	PENNCARE, INC	EMS MEDICAL & LAB	EMS-BP CUFF, REUSABLE,ULTRACHECK	M105057.02	3/1/2024	4/12/2024	156.00	
336	PENNCARE, INC	EMS MEDICAL & LAB	EMS-GAUZE, BANDAGE ROLL, 4.5IN X	M100701.01	12/5/2023	4/12/2024	310.53	
337	PENNCARE, INC	EMS MEDICAL & LAB	EMS-PEDIATRIC DOSING TAPE, DOSE	M109108	4/9/2024	4/12/2024	505.68	
338	PENNCARE, INC	EMS MEDICAL & LAB	EMS-INFUSER, INFU-STAT DISPOSABLE	M106219	2/20/2024	4/12/2024	646.27	
339	PENNCARE, INC	EMS MEDICAL & LAB	EMS-PEDIATRIC RESTRAINT, FERNO	M100701.02	1/4/2024	4/12/2024	813.86	
340	PENNCARE, INC	EMS MEDICAL & LAB	EMS-ELECTRODES, ADULT FOAM,	M108561	3/29/2024	4/12/2024	815.06	
341	PENNCARE, INC	EMS MEDICAL & LAB	EMS-STRETCHER, REEVES 103 HEAVY-	M105486	2/23/2024	4/12/2024	1,098.46	
342	PENNCARE, INC	EMS MEDICAL & LAB	EMS-GAUZE DRESSING, 2"X2", 4 PLY	M107033	3/6/2024	4/12/2024	2,863.39	
343	PENNCARE, INC	EMS MEDICAL & LAB	EMS-IV PUMP, SAPPHIRE MULTI-	M108991	4/9/2024	4/12/2024	8,823.86	
344	VERIZON WIRELESS	TELECOMMUNICATIONS	EMS- MONTHLY STATEMENT FOR 2/28-	9960233747	3/27/2024	4/12/2024	28.14	
345								
346								
							Total:	\$26,064.20

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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
347	CORRECTION AND DETENTION							
348	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FCSO-BILLING FOR JUV DET. CTR	FY2024-00000530	4/15/2024	4/19/2024	22,647.92	
349						Total:	\$22,647.92	
350								
351	BUILDING INSPECTIONS							
352	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	164.83	
353	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	200909001515654	4/18/2024	4/26/2024	1.30	
354						Total:	\$166.13	
355								
356	EMERGENCY MANAGEMENT							
357	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	77.69	
358	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	101.18	
359						Total:	\$178.87	
360								
361	PUBLIC ANIMAL SHELTER							
362	FLUVANNA SPCA	CONTRACT SERVICES	ANIMAL SHELTERING SRVCS: FY24 4TH	40124	4/1/2024	4/12/2024	88,751.00	
363						Total:	\$88,751.00	
364								
365	LITTER							
366	4IMPRINT, INC	OTHER OPERATING	FCPR-HIN IN THERE LANDYARD- 40",SET	12328605/1053756	4/9/2024	4/19/2024	2,650.25	
367						Total:	\$2,650.25	
368								
369	FACILITIES							
370	ALBEMARLE LOCK & SAFE, INC.	GENERAL MATERIALS AND	FCPW-ITEM 936 KEY 4.50 EQUIPMENT	123663	3/25/2024	4/12/2024	9.00	
371	ALBEMARLE LOCK & SAFE, INC.	GENERAL MATERIALS AND	FCPW-ITEM 936 KEY 4.50, ITEM 1679	123535	3/19/2024	4/12/2024	12.00	
372	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-HON 128E FILE CABINET	1XGR-HRHQ-361C	3/27/2024	4/12/2024	28.34	
373	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-REPLACEMENT PART FOR	19WC-CVDT-	2/7/2024	4/12/2024	36.74	
374	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-PROGRESS LIGHTING CYLINDER	1LYW-TF9W-1LXY	2/21/2024	4/12/2024	146.96	
375	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-SYLVANIA 79448-	1PQQ-DLX4-3VJC	4/15/2024	4/26/2024	104.32	
376	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-SWIFFER WETJET HARDWOOD &	1MTJ-RV6V-347G	4/22/2024	4/26/2024	276.55	
377	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-DEWALT 20V MAX* CORDLESS	1Y9C-CVX7-GK3P	4/11/2024	4/26/2024	313.69	
378	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-ALORAIR 180 PINT COMMERCIAL	1PHH-3D3G-N1PM	4/17/2024	4/26/2024	639.28	
379	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-BEMEOL 500 PCS 30 STS LARGE	1KHX-N9KM-TP1F	4/14/2024	4/19/2024	59.94	
380	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-HOMERHYME MICROFIBER	1C4R-7RVD-QC4W	3/31/2024	4/12/2024	25.20	
381	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-WIREFY HEAT SHRINK TUBING	11N2-RPVK-HNH6	4/7/2024	4/12/2024	43.96	
382	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-ICOCOVE JD 2PCS 30A 125V/250V	1HFV-PVCW-1LTF	4/2/2024	4/12/2024	114.02	
383	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-SHOEMAKER MANUFACTURING	1KV1-MJTX-MFK1	4/17/2024	4/26/2024	116.40	
384	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-VULCAN RATCHET STRAP WITH	11V3-YMQ4-RHFL	4/13/2024	4/26/2024	181.35	

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385	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-HOMERHYME MICROFIBER	1C4R-7RVD-QC4W	3/31/2024	4/12/2024	6.21	
386	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-REPLACEMENT PART FOR	19WC-CVDT-	2/7/2024	4/12/2024	16.29	
387	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-SWIFFER WETJET HARDWOOD &	1MTJ-RV6V-347G	4/22/2024	4/26/2024	28.24	
388	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-SWIFFER WETJET HARDWOOD	1VFV-QPJP-3RDL	4/18/2024	4/26/2024	52.45	
389	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-CORROSION TECHNOLOGIES	1YGL-4LDF-	4/9/2024	4/26/2024	108.97	
390	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-BEMEOL 500 PCS 30 STS LARGE	1KHX-N9KM-TP1F	4/14/2024	4/19/2024	118.72	
391	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FCPW-OTR GRASSMASTER 4 PLY 26-	1J9V-JYH9-16JF	4/18/2024	4/26/2024	255.90	
392	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	(\$32.00)	
393	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	76.00	
394	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	108.00	
395	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	110.00	
396	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	180.00	
397	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	190.00	
398	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	208.00	
399	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	260.03	
400	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	935.00	
401	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	115.90	
402	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	FCPW-SOCIAL SERVICES BLDG-	3036580	3/28/2024	4/12/2024	462.50	
403	BFPE INTERNATIONAL	CONTRACT SERVICES	FCPW-PALMYRA FIRE CO TROUBLE ON	3045470	4/16/2024	4/26/2024	613.36	
404	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-TWL/BAR CNTR TERRY 534-25	7900529	4/4/2024	4/12/2024	661.35	
405	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-TWL MFLD WHITE 420580 TORK	789841	3/28/2024	4/12/2024	2,951.80	
406	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	FCPW-SCAG MOWER INSTLL MOWER	FCPW127	4/17/2024	4/26/2024	20.00	
407	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	FCPW-LAWNMOWER (1) 12" TUBE	FCPW128	4/18/2024	4/26/2024	27.00	
408	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCPW- CHEVY COLORADO TIRE REPAIR	FCPW126	4/17/2024	4/26/2024	15.00	
409	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	FCPW-COPIER SUPPLY- INK TANKS	148983438-R	3/22/2024	4/15/2024	455.00	
410	D&D LAWNCARE, LLC	CONTRACT SERVICES	FCPW-4/12 WEED CONTROL 4/10 & 4/12	97543	4/12/2024	4/26/2024	1,015.00	
411	DODSON GLASS & MIRROR INC	CONTRACT SERVICES	FCPW-PROVIDED & INSTALLED 1	88323	4/6/2023	4/12/2024	2,393.00	
412	FLAGCENTRAL, INC.	GENERAL MATERIALS AND	FCPW-3'X5' US FLAG WITH GROMMETS,	FC1758	4/17/2024	4/26/2024	1,252.28	
413	FLUVANNA ACE HARDWARE	AGRICULTURAL SUPPLIES	FCPW-INV	3/31/24-ACCT 127	3/31/2024	4/12/2024	36.00	
414	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	FCPW-INV	3/31/24-ACCT 127	3/31/2024	4/12/2024	591.86	
415	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-TREASURER'S BUILDING	5392	4/14/2024	4/26/2024	30.00	
416	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-PALMYRA RESCUE SQUAD	5391	4/14/2024	4/26/2024	97.00	
417	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-FUSD OFFICE M#50RZ262 S#	5393	4/14/2024	4/26/2024	130.00	
418	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-COURTHOUSE WELL M#100ROZJ	5390	4/14/2024	4/26/2024	370.00	
419	GENSERV LLC	BLDGS EQUIP REP & MAINT	FCPW-PALMYRA WWTP M# DQDAA-	5389	4/14/2024	4/26/2024	755.00	
420	J&A PAINTING	BLDGS EQUIP REP & MAINT	FCPW-RESCUE SQ CLOSET	23-380	9/25/2023	4/19/2024	3,350.00	
421	J&A PAINTING	CONTRACT SERVICES	FCPW-CLEAN CEILING &	24-069	3/29/2024	4/12/2024	3,100.00	
422	J&A PAINTING	CONTRACT SERVICES	FCPW-RESCUE SQ PAINTING-INTERIOR	23-381	9/25/2023	4/12/2024	7,025.00	

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423	J&A PAINTING	CONTRACT SERVICES	FCPW-OFFICE PAINTING- COMPLETED	24-091	4/16/2024	4/19/2024	3,600.00	
424	J&A PAINTING	CONTRACT SERVICES	FCPW- COMPLETED DEMO OF DROP	24-068	3/29/2024	4/26/2024	2,900.00	
425	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	1,722.84	
426	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	FCPW-PARTS AND SUPPLIES FOR	03/30/24 CUST#8	3/30/2024	4/12/2024	161.46	
427	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	FCPW-PARTS AND SUPPLIES FOR	03/30/24 CUST#8	3/30/2024	4/12/2024	325.98	
428	LINDE GAS & EQUIPMENT INC.	GENERAL MATERIALS AND	FCPW-INDUSTRIAL ACETYLENE, IND	41842813	3/22/2024	4/12/2024	64.96	
429	LOWE'S	GENERAL MATERIALS AND	FCPW-MONTHLY STATMENT FOR	99000330383-	3/25/2024	4/12/2024	691.04	
430	MCMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FCPW-ZINC-PLATED CARBON STEEL	24246594	3/22/2024	4/12/2024	35.81	
431	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW-TORCH, PICK SET, HEAD LAMP,	102108888	4/11/2024	4/19/2024	154.01	
432	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FCPW-4/9/24 PUMPING-PUMPED	33096	4/10/2024	4/19/2024	600.00	
433	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-INV 615844-01,617742-01,617755-	032524	3/25/2024	4/12/2024	458.44	
434	PARTNERS TOO OF VIRGINIA, LTD.	CONTRACT SERVICES	FCPW-INV 1369032 REGISTRAR OFF.	04/15/24	4/13/2024	4/19/2024	336.00	
435	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	FCPW-SERVICE CALL PUBLIC WORKS	10461	4/22/2024	4/26/2024	340.00	
436	REXEL, INC.	GENERAL MATERIALS AND	FCPW-MIL 48-39-0539 24 TPI COMPACT	S139197797.001	4/1/2024	4/19/2024	52.64	
437	SKYLINE ROOFING INC	BLDGS EQUIP REP & MAINT	FCPW-FLUV CO FIREHOUSE ROOF	S024138-1	3/12/2024	4/19/2024	2,818.00	
438	SKYLINE ROOFING INC	BLDGS EQUIP REP & MAINT	FCPW-FLUVANNA COUNTY LIBRARY	S024139-1 R	3/12/2024	4/23/2024	1,590.00	
439	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	FCPW-SENSOR; ASSEMBLY, 9.75 K	16417955 R	3/25/2024	4/23/2024	36.28	
440	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-PORCION- UNIFORMS: MARCH	033124FCPW	3/31/2024	4/12/2024	738.78	
441	W.W. GRAINGER INC	JANITORIAL SUPPLIES	FCPW-PORTABLE TOILET DEODORIZER,	9091233669	4/18/2024	4/26/2024	70.93	
442								
443								
444	GENERAL SERVICES							
445	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PLEASANT GROVE DOG PARK	1227897	4/16/2024	4/26/2024	176.00	
446	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PLEASANT GROVE BALLFIELD	1227898	4/16/2024	4/26/2024	176.00	
447	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-CARYSBROOK BASEBALL FIELD	1227915	4/16/2024	4/26/2024	176.00	
448	AMELIA OVERHEAD DOOR	MAINTENANCE CONTRACTS	FCPW-FUEL SURCHARGE,2.5HRS ON	160617	4/1/2024	4/12/2024	368.35	
449	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-PEST CONTROL MONTHLY STMT-	8561676	4/8/2024	4/19/2024	634.54	
450	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN STREET-NORTH GREEN	0007929300552931	4/10/2024	4/19/2024	8.93	
451	AQUA VIRGINIA, INC.	WATER SERVICES	181 MAIN STREET-CA OFFICE	0015301850550990	4/10/2024	4/19/2024	10.83	
452	AQUA VIRGINIA, INC.	WATER SERVICES	132 MAIN STREET-ADMIN OFFICE	0007800100540828	4/10/2024	4/19/2024	23.93	
453	AQUA VIRGINIA, INC.	WATER SERVICES	213 MAIN STREET-REGISTRARS OFFICE	0007970740556855	4/10/2024	4/19/2024	25.27	
454	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FCPW-FLUV CO CT BLDG ANNUAL	3046772	4/18/2024	4/26/2024	689.28	
455	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE0 200A-FOR USE BY	105221-002APR24	3/18/2024	4/12/2024	31.92	
456	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006APR24	3/18/2024	4/12/2024	31.92	
457	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-007APR24	3/18/2024	4/12/2024	31.92	
458	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-SIGN	105221-009APR24	3/18/2024	4/12/2024	31.92	
459	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-008APR24	3/18/2024	4/12/2024	32.54	
460	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-400A-FOR USE BY	105221-003APR24	3/18/2024	4/12/2024	33.65	
						Total:	\$46,893.78	

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461	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER FIELD-	105221-004APR24	3/18/2024	4/12/2024	34.03	
462	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-	105221-010APR24	3/18/2024	4/12/2024	47.30	
463	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-SOCCER	105221-011APR24	3/18/2024	4/12/2024	93.91	
464	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA COUNTY RESCUE SQUAD	057783-001APR24	4/3/2024	4/12/2024	234.10	
465	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FIRE STATION-KENTS STORE (51 KENTS	275907-002APR24	4/3/2024	4/12/2024	369.71	
466	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING- 160	085473-002APR24	3/29/2024	4/12/2024	1,859.96	
467	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY-214 COMMONS BLVD	275906-001APR24	3/29/2024	4/12/2024	2,605.38	
468	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- ELEC SERVICE	105221-	4/17/2024	4/26/2024	31.92	
469	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- ELEC SERVICE-271	105221-	4/17/2024	4/26/2024	31.92	
470	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE ELEC- ELEC	105221-	4/17/2024	4/26/2024	31.92	
471	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- 200A- FOR USE BY	105221-	4/17/2024	4/26/2024	32.04	
472	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105211-	4/17/2024	4/26/2024	32.67	
473	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM-271	275904-011APR24	4/17/2024	4/26/2024	33.04	
474	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-400A- FOR USE BY	105221-	4/17/2024	4/26/2024	34.03	
475	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN- 271	275904-006APR24	4/17/2024	4/26/2024	38.37	
476	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL- W RIVER RD.	275904-008APR24	4/17/2024	4/26/2024	49.24	
477	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- SOCCER FIELD-	105221-	4/17/2024	4/26/2024	56.46	
478	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY- OUTLETS BEHIND	085473-003APR24	4/17/2024	4/26/2024	75.18	
479	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-LANFILL-11206	275904-002APR24	4/17/2024	4/26/2024	131.12	
480	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009APR24	4/17/2024	4/26/2024	143.62	
481	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008APR24	4/17/2024	4/26/2024	170.48	
482	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-	105221-	4/17/2024	4/26/2024	189.35	
483	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- VFW HALL-2977 RIVER	275904-010APR24	4/17/2024	4/26/2024	197.91	
484	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- LANDFILL-11206 W RIVER	085473-005APR24	4/17/2024	4/26/2024	260.61	
485	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- COLUMBIA SCHOOL- 563	085473-006APR24	4/17/2024	4/26/2024	264.76	
486	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- PUBLIC SAFETY BLDG-	275904-009APR24	4/17/2024	4/26/2024	410.99	
487	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE- 271	275904-004APR24	4/17/2024	4/26/2024	457.55	
488	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- ELEC SVC- SOCCER	105221-	4/17/2024	4/26/2024	465.79	
489	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY -STREET LIGHTS NEAR	085473-001APR24	4/17/2024	4/26/2024	90.68	
490	CINTAS	MAINTENANCE CONTRACTS	FCPW-X-LONG BANDAGE MEDIUM,	5205783856	4/9/2024	4/12/2024	80.50	
491	CINTAS	MAINTENANCE CONTRACTS	FCPW-HYDROGEN PEROXIDE 2 OZ,	5205783829	4/9/2024	4/12/2024	70.46	
492	CINTAS	MAINTENANCE CONTRACTS	FCPW-FRONT OFFICE: HARD SURFACE	5205783842	4/9/2024	4/19/2024	15.46	
493	CINTAS	MAINTENANCE CONTRACTS	FCPW-TRAILER: HARD SURFACE	5205783864	4/9/2024	4/19/2024	68.65	
494	CINTAS	MAINTENANCE CONTRACTS	FCPW-OFFICE: HYDROGEN PEROXIDE	5205783851	4/9/2024	4/19/2024	262.39	
495	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	FCPW-MARCH 2024 VUPS LOCATING	03312024	3/31/2024	4/12/2024	150.00	
496	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCPW-FACILITIES-PW EMERG LINE	309428096MAR24	3/16/2024	4/12/2024	57.38	
497	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-PW EMERG LINE	309428096APR24	4/16/2024	4/26/2024	57.21	
498	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	REGISTRAR'S OFFICE MONTHLY STMT	309762613APR24	4/16/2024	4/26/2024	60.53	

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499	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- CIRCUIT COURT-PANIC	310338742APR24	4/16/2024	4/26/2024	85.76	
500	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- 72 MAIN ST. ALARM	309697981APR24	4/16/2024	4/26/2024	89.94	
501	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- PERFORMING ARTS-MAIN &	309898636APR24	4/16/2024	4/26/2024	149.05	
502	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229APR24	4/16/2024	4/26/2024	173.07	
503	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITES-13 LINES- ELEVATORS &	309363296APR24	4/16/2024	4/26/2024	691.83	
504	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BUILDING)-	001134080009APR	3/26/2024	4/12/2024	10.55	
505	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	001284152509APR	3/27/2024	4/12/2024	10.82	
506	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER@ FIRE STATION-14591	005699060132APR	3/26/2024	4/12/2024	48.94	
507	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD- CONCESSIONS	000692200942APR	3/26/2024	4/12/2024	73.80	
508	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	007048771633APR	3/26/2024	4/12/2024	74.59	
509	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE-51 COURT	001114097502APR	3/26/2024	4/12/2024	75.17	
510	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE-197 MAIN ST	001304130006APR	3/26/2024	4/12/2024	98.62	
511	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	001424085007APR	3/21/2024	4/12/2024	111.70	
512	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEE CSA OFFICE)-	001124090000APR	3/26/2024	4/12/2024	114.56	
513	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-LIGHTS	003023889169APR	3/22/2024	4/12/2024	121.95	
514	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO RD	006260822157APR	3/26/2024	4/12/2024	161.74	
515	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	002554330007APR	3/26/2024	4/12/2024	246.77	
516	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY-181	006274752663APR	3/26/2024	4/12/2024	301.02	
517	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD-PALMYRA-90 RESCUE	004894115007APR	3/21/2024	4/12/2024	301.28	
518	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-PALMYRA	001005898992APR	3/21/2024	4/12/2024	390.90	
519	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-5753 JAMES	004834680458APR	3/22/2024	4/12/2024	420.74	
520	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	004144237502APR	3/21/2024	4/12/2024	611.31	
521	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	001144090006APR	3/21/2024	4/12/2024	617.85	
522	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	001024205005APR	3/26/2024	4/12/2024	793.45	
523	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM (INCLUDES	000084297506APR	3/21/2024	4/12/2024	928.47	
524	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	000074032509APR	3/21/2024	4/12/2024	1,266.43	
525	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION	004331888158APR	3/22/2024	4/12/2024	1,280.93	
526	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	001404067504APR	3/21/2024	4/12/2024	1,418.43	
527	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	008895892548APR	3/21/2024	4/12/2024	3,039.78	
528	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-NORTH-	007080078962APR	3/26/2024	4/12/2024	81.97	
529	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-NORTH-	009609027314APR	3/26/2024	4/12/2024	89.73	
530	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	004210122349APR	3/26/2024	4/12/2024	246.47	
531	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE- STREET LIGHTING	003595578927APR	3/26/2024	4/12/2024	580.99	
532	FORK UNION SANITARY DISTRICT	SEWER SERVICES	REGISTRAR 211 MAIN STREET	201300-577APR24	4/10/2024	4/26/2024	10.00	
533	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA PUBLIC WORKS 197 MAIN	201100-575APR24	4/10/2024	4/26/2024	13.83	
534	FORK UNION SANITARY DISTRICT	SEWER SERVICES	COMMONWEALTH ATTORNEY 181 MAIN	201000-574APR24	4/10/2024	4/26/2024	16.12	
535	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PUBLIC SAFETY BLDG 160 COMMONS	20600-592APR24	4/10/2024	4/26/2024	21.48	
536	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUCO LIBRARY 214 COMMONS BLVD	206100-593APR24	4/10/2024	4/26/2024	21.48	

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537	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PLEASANT GROVE HOUSE 1730	206800-	4/10/2024	4/26/2024	21.48	
538	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA ADMIN BLDG 132 MAIN	200300-567APR24	4/10/2024	4/26/2024	29.89	
539	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA COURTS BUILDING 72 MAIN	200200-565APR24	4/10/2024	4/26/2024	39.07	
540	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BASEBALL FIELD (GYM)	11259-3956APR24	4/10/2024	4/26/2024	21.00	
541	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK SOFTBALL FIELD 8880	11266-3955APR24	4/10/2024	4/26/2024	21.00	
542	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BUILDING 8880 JAMES	11265-131APR24	4/10/2024	4/26/2024	48.50	
543	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY-FIRE HOUSE 5753	11121-139APR24	4/10/2024	4/26/2024	66.10	
544	GENSERV LLC	MAINTENANCE CONTRACTS	FCPW-PERFORM PREV MAINT INSPEC &	5388	4/14/2024	4/26/2024	5,075.00	
545	GFL ENVIRONMENTAL HOLDINGS (US),	MAINTENANCE CONTRACTS	FCPW-TRASH STD SRVC 5/1-5/31 SRV	KC0000495429	4/15/2024	4/26/2024	54.00	
546	LINDE GAS & EQUIPMENT INC.	MAINTENANCE CONTRACTS	FCPW-INDUSTRIAL ACETYLENE,IND	424227337	4/23/2024	4/26/2024	69.44	
547	MECHUMS RIVER SECURITY	MAINTENANCE CONTRACTS	FCPW-QUARTERLY CELLULAR	45485	4/1/2024	4/19/2024	105.00	
548	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FCPW-FLUV PUBLIC SAFETY CTR, PG	0410-000788939	3/31/2024	4/12/2024	626.56	
549	STERICYCLE, INC.	LEASE/RENT	FCPW-REG	8006773414	4/3/2024	4/12/2024	210.93	
550	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-CARYSBROOK GYM-8878 JAMES	27315766	3/28/2024	4/12/2024	323.04	
551	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-PW MAINT SHOP 378.8 PROPANE	27315763	3/28/2024	4/12/2024	695.40	
552	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-FIRE STATION-KENTS STORE	27315608	3/28/2024	4/12/2024	1,264.37	
553	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-FIRE STATION-PALMYRA 962.4	27336499	4/4/2024	4/12/2024	1,685.94	
554	THE SUPPLY ROOM	WATER SERVICES	FCPW-TSR EQ RENTAL, WATER BOTTLE	3/31/24	3/31/2024	4/12/2024	724.03	
555	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-PLEASANT GROVE-OFF ROAD	779775	4/15/2024	4/26/2024	329.38	
556	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-NEW CT HOUSE 72 MAIN ST-	808929	4/22/2024	4/26/2024	2,600.82	
557	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FCPW-TRANSMISSIONS 11 FLU591	03240168	3/31/2024	4/12/2024	12.65	
558	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	FCPW-ACCT#271 PLEASANT GR MAINT	54087	4/1/2024	4/12/2024	1,776.75	
559						Total:	\$42,371.49	
560								
561	PUBLIC WORKS							
562	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-PENDAFLEX FILE FOLDERS,	1HVN-3C96-PYFG	2/24/2024	4/12/2024	32.53	
563	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-HOMERHYME MICROFIBER	1C4R-7RVD-QC4W	3/31/2024	4/12/2024	45.45	
564	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPW-CONT 654577-2 LEASE CHARGE	32291483	3/24/2024	4/12/2024	19.25	
565	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	70.11	
566						Total:	\$167.34	
567								
568	CONVENIENCE CENTER							
569	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	CONV CTR- MARCH MSW & RECYCLING	4347-000006927	3/31/2024	4/12/2024	7,810.28	
570	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	FCPW-WASTEWORKS SOFTWARE	90248	4/1/2024	4/12/2024	250.00	
571	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	152.88	
572	REPUBLIC SERVICES #410	CONTRACT SERVICES	FCPW-FLUV CO LANDFILL, 1 WASTE	0410-000788343	3/31/2024	4/12/2024	8,243.50	
573	TIRE SOLUTIONS LLC	CONTRACT SERVICES	FCPW-PICK UP & DISPOSE OF WASTE	9488	4/3/2024	4/12/2024	119.00	
574						Total:	\$16,575.66	

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575								
576	PUBLIC UTILITIES							
577	AMAZON CAPITAL SERVICES	CONVENTION AND	FUSD-VIRGINIA WATER WORKS	1MFH-9RKH-DFG3	3/20/2024	4/12/2024	39.95	
578	AMAZON CAPITAL SERVICES	CONVENTION AND	FUSD-VIRGINIA WATER WORKS	1DCJ-J9J4-1KCN	3/25/2024	4/12/2024	79.90	
579	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FUSD-COMBAT MAX 2 IN 1 ANT BAIT	1FJX-MN6C-6JJW	3/24/2024	4/12/2024	13.98	
580	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-VIRGINIA WATER WORKS	16KD-4GKD-9DX4	4/5/2024	4/19/2024	79.90	
581	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-LOCKAWAYS MAGNETIC DRY	1PNC-JGCP-667N	4/5/2024	4/19/2024	99.35	
582	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-AMAZON BASICS MESH PEN	1MK7-M7GC-XR9T	4/9/2024	4/19/2024	213.20	
583	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	96.64	
584	BANK OF AMERICA	OUTSIDE ANALYTICAL	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	958.16	
585	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK WELL-	203061-001APR24	4/17/2024	4/26/2024	32.04	
586	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA- PUMP STATION ALARM CALL-	310089744MAR24	3/19/2024	4/26/2024	79.46	
587	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	309433290AMAR2	3/19/2024	4/26/2024	99.03	
588	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS BUILDING WELL	004501632147APR	3/21/2024	4/12/2024	194.03	
589	INBODEN ENVIRONMENTAL SERVICES,	CHEMICAL SUPPLIES	FUSD-CARYSBROOK WWTP	80901	3/8/2024	4/12/2024	110.00	
590	INBODEN ENVIRONMENTAL SERVICES,	CHEMICAL SUPPLIES	FUSD-PALMYRA WWTP WASTEWATER	80975	3/20/2024	4/12/2024	220.00	
591	INBODEN ENVIRONMENTAL SERVICES,	CHEMICAL SUPPLIES	FUSD-CARYSBROOK WASTEWATER	80977	3/20/2024	4/12/2024	220.00	
592	INBODEN ENVIRONMENTAL SERVICES,	GENERAL MATERIALS AND	FUSD-CENTRAL WWTP WASTEWATER	80903	3/8/2024	4/12/2024	143.00	
593	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	893.70	
594	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	200909001515654	4/18/2024	4/26/2024	486.53	
595	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680120112	3/7/2024	4/12/2024	53.27	
596	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO 100% POLY NO PKT	1680122412	3/21/2024	4/12/2024	53.27	
597	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680123494	3/28/2024	4/12/2024	53.27	
598	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680121210	3/14/2024	4/19/2024	53.27	
599	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD-DECHLORINATION TAB BIO-MAX	51940816	3/19/2024	4/12/2024	2,158.00	
600	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD-CAUSTIC SODA 50% DR452 NSF-	51940815	3/19/2024	4/12/2024	3,104.02	
601	UNIVAR USA, INC.	CHEMICAL SUPPLIES	FUSD-CAUSTIC SODA 25% DR452 NSF-	040524	4/5/2024	4/19/2024	3,451.78	
602	VERIZON WIRELESS	TELECOMMUNICATIONS	FUSD-MONTHLY STATEMENT FOR 2/28-	9960233746	3/27/2024	4/19/2024	153.87	
603	VIRGINIA UTILITY PROTECTION	DUES OR ASSOCIATION	FUSD-TRANSMISSIONS 52 PBFLU1	03240221	3/31/2024	4/12/2024	59.80	
604	VIRGINIA UTILITY PROTECTION	DUES OR ASSOCIATION	FUSD-TRANSMISSIONS (29) PBFLU1	01240216	1/31/2024	4/26/2024	33.35	
605						Total:	\$13,232.77	
606								
607	HEALTH							
608	BLUE RIDGE HEALTH DISTRICT	CONTRACT SERVICES	FY24 4TH QUARTER ALLOCATION-	040124	4/1/2024	4/12/2024	81,388.25	
609						Total:	\$81,388.25	
610								
611	VJCCCA							
612	SATELLITE TRACKING OF PEOPLE LLC	PROFESSIONAL SERVICES	CT SRVCS-PAYMENT FOR FLUV	STPINV00123774	3/31/2024	4/12/2024	83.70	

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613						Total:	\$83.70	
614								
615	CSA							
616	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	5.04	
617	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	11.00	
618	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	77.69	
619	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	200909001515654	4/18/2024	4/26/2024	66.52	
620						Total:	\$160.25	
621								
622	CSA PURCHASE OF SERVICES							
623	1VISION MENTORING LLC	COMM SVCS		P03000981307	3/31/2024	4/12/2024	840.00	
624	1VISION MENTORING LLC	COMM SVCS		P03000981949	3/31/2024	4/26/2024	720.00	
625	1VISION MENTORING LLC	COMM SVCS		P03000982050	3/31/2024	4/26/2024	1,320.00	
626	1VISION MENTORING LLC	NON-MAND COMM BASED		P03000978554	3/31/2024	4/26/2024	330.00	
627	1VISION MENTORING LLC	NON-MAND COMM BASED		P02000988553	2/29/2024	4/26/2024	412.50	
628	1VISION MENTORING LLC	POS MANDATED WSS		P03000990021	3/31/2024	4/12/2024	962.50	
629	1VISION MENTORING LLC	POS MANDATED WSS		P03000982122	3/31/2024	4/12/2024	1,485.00	
630	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P03000963571	3/31/2024	4/5/2024	520.00	
631	BS	POS MANDATED FFOP		P03000987989	3/31/2024	4/5/2024	811.00	
632	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P04000991255	4/30/2024	4/26/2024	650.00	
633	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P04000995556	4/30/2024	4/26/2024	1,300.00	
634	CR	POS MANDATED FFOP		P03000973182	3/31/2024	4/5/2024	639.00	
635	CSA	POS MANDATED WSS		P03000995123	3/31/2024	4/12/2024	894.89	
636	DOMINION ACADEMY LLC	POS MANDATED SPED-		P03000995226	3/31/2024	4/19/2024	991.02	
637	ET	POS MANDATED FFOP		P03000986083	3/31/2024	4/5/2024	448.00	
638	ET	POS MANDATED FFOP		P03000978284	3/31/2024	4/5/2024	547.00	
639	ET	POS MANDATED FFOP		P03000978385	3/31/2024	4/5/2024	547.00	
640	ET	POS MANDATED FFOP		P03000978486	3/31/2024	4/5/2024	639.00	
641	ET	POS MANDATED FFOP		P03000986287	3/31/2024	4/5/2024	1,120.00	
642	ET	POS MANDATED FFOP		P03000986188	3/31/2024	4/5/2024	1,344.00	
643	ELK HILL	POS MANDATED SPED-		P02000977740	2/29/2024	4/26/2024	2,475.00	
644	ELK HILL	POS MANDATED SPED-		P03000977641	3/31/2024	4/26/2024	5,225.00	
645	ELK HILL	POS MANDATED SPED-		P03000963444	3/31/2024	4/26/2024	5,500.00	
646	ELK HILL	POS MANDATED SPED-		P03000965243	3/31/2024	4/26/2024	5,500.00	
647	ELK HILL	POS MANDATED SPED-		P03000971442	3/31/2024	4/26/2024	5,500.00	
648	ELK HILL	POS MANDATED SPED-		P03000971545	3/31/2024	4/26/2024	5,500.00	
649	ELK HILL	POS MANDATED SPED-		P03000974146	3/31/2024	4/26/2024	5,500.00	
650	GRAFTON SCHOOL, INC	POS MANDATED SPED-		P07000991601	7/31/2023	4/12/2024	5,626.40	

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651	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P12000991698	12/31/2023	4/12/2024	5,678.60	
652	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P01000991600	1/31/2024	4/12/2024	6,081.95	
653	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P08000991697	8/31/2023	4/12/2024	6,132.20	
654	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P02000991699	2/29/2024	4/12/2024	6,343.65	
655	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P11000991604	11/30/2023	4/12/2024	6,938.65	
656	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P09000991606	9/30/2023	4/12/2024	6,963.00	
657	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P10000991605	10/31/2023	4/12/2024	7,603.70	
658	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P03000991627	3/31/2024	4/19/2024	7,012.00	
659	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P12000988468	12/31/2023	4/5/2024	3,355.00	
660	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P01000988470	1/31/2024	4/5/2024	5,185.00	
661	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P02000988469	2/29/2024	4/5/2024	6,100.00	
662	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P03000988202	3/31/2024	4/12/2024	225.00	
663	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P03000957003	3/31/2024	4/12/2024	6,100.00	
664	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P01000988225	1/31/2024	4/19/2024	15.00	
665	LEARY EDUCATIONAL FOUNDATION,	EDUC SVCS CONG CARE		P03000996751	3/31/2024	4/26/2024	780.33	
666	LEARY EDUCATIONAL FOUNDATION,	EDUC SVCS CONG CARE		P03000996652	3/26/2024	4/26/2024	1,040.44	
667	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P04000979131	4/30/2024	4/19/2024	650.00	
668	LIVE OAK MENTORING LLC	POS MANDATED WSS		P03000979293	3/31/2024	4/5/2024	1,950.00	
669	LIVE OAK MENTORING LLC	POS MANDATED WSS		P03000988892	3/31/2024	4/5/2024	1,950.00	
670	LIVE OAK MENTORING LLC	POS MANDATED WSS		P04000988857	4/8/2024	4/26/2024	390.00	
671	LIVE OAK MENTORING LLC	POS MANDATED WSS		P04000979258	4/30/2024	4/26/2024	1,950.00	
672	MMFG	POS MANDATED FFOP		P03000981576	3/31/2024	4/5/2024	811.00	
673	MMFG	POS MANDATED FFOP		P03000984477	3/31/2024	4/5/2024	2,016.00	
674	PARACLETE THERAPEUTICS LLC	COMM SVCS		P03000987730	3/31/2024	4/19/2024	975.00	
675	PARACLETE THERAPEUTICS LLC	COMM SVCS		P01000964529	1/31/2024	4/19/2024	1,425.00	
676	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P03000984738	3/31/2024	4/19/2024	1,495.00	
677	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P02000967636	2/29/2024	4/19/2024	1,560.00	
678	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P02000968337	2/29/2024	4/19/2024	2,210.00	
679	SECURE CHILD IN- HOME PROGRAM	POS MANDATED WSS		P03000985024	3/31/2024	4/12/2024	2,525.00	
680	SECURE CHILD IN- HOME PROGRAM	POS MANDATED WSS		P03000985139	3/31/2024	4/19/2024	393.75	
681	SM	POS MANDATED FFOP		P03000993580	3/31/2024	4/5/2024	130.80	
682	SM	POS MANDATED FFOP		P03000989381	3/26/2024	4/5/2024	680.16	
683	SV	COMM SVCS		P03000985773	3/31/2024	4/5/2024	862.50	
684	TA	POS MANDATED FFOP		P03000979619	3/31/2024	4/12/2024	1,483.00	
685	THE FAISON CENTER, INC	POS MANDATED SPED-		P03000959928	3/31/2024	4/19/2024	6,678.00	
686	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P03000960547	3/31/2024	4/26/2024	4,369.68	
687	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P03000970848	3/31/2024	4/26/2024	5,930.28	
688	VM	POS MANDATED FFOP		P03000939278	3/31/2024	4/5/2024	811.00	

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689	VM	POS MANDATED FFOP		P03000985879	3/31/2024	4/5/2024	2,016.00	
690	XTRA MILE, LLC	COMM SVCS		P02000980472	2/29/2024	4/5/2024	2,190.00	
691	XTRA MILE, LLC	COMM SVCS		P03000978874	3/31/2024	4/5/2024	2,460.00	
692	XTRA MILE, LLC	COMM SVCS		P03000980308	3/31/2024	4/12/2024	1,005.00	
693	XTRA MILE, LLC	COMM SVCS		P03000980509	3/31/2024	4/12/2024	1,005.00	
694	XTRA MILE, LLC	COMM SVCS		P03000980110	3/31/2024	4/12/2024	1,185.00	
695	XTRA MILE, LLC	COMM SVCS		P03000980211	3/31/2024	4/12/2024	1,185.00	
696	XTRA MILE, LLC	COMM SVCS		P03000985512	3/31/2024	4/12/2024	1,200.00	
697	XTRA MILE, LLC	COMM SVCS		P03000985613	3/31/2024	4/12/2024	1,200.00	
698	XTRA MILE, LLC	COMM SVCS		P03000980014	3/31/2024	4/12/2024	1,695.00	
699	XTRA MILE, LLC	COMM SVCS		P03000975815	3/31/2024	4/12/2024	1,800.00	
700	XTRA MILE, LLC	COMM SVCS		P03000980416	3/31/2024	4/12/2024	2,370.00	
701	XTRA MILE, LLC	FF4E-COMM SVCS		P03000985975	3/31/2024	4/5/2024	1,500.00	
702	XTRA MILE, LLC	FF4E-COMM SVCS		P03000972217	3/31/2024	4/12/2024	1,200.00	
703	XTRA MILE, LLC	FF4E-COMM SVCS		P03000984518	3/31/2024	4/12/2024	1,665.00	
704	XTRA MILE, LLC	NON-MAND COMM BASED		P02000988790	2/29/2024	4/5/2024	60.00	
705	XTRA MILE, LLC	NON-MAND COMM BASED		P02000988691	2/29/2024	4/5/2024	900.00	
706	XTRA MILE, LLC	NON-MAND COMM BASED		P02000979032	2/29/2024	4/19/2024	180.00	
707	XTRA MILE, LLC	NON-MAND COMM BASED		P03000979034	3/31/2024	4/19/2024	240.00	
708	XTRA MILE, LLC	NON-MAND COMM BASED		P02000978933	2/29/2024	4/19/2024	600.00	
709	XTRA MILE, LLC	NON-MAND COMM BASED		P03000978935	3/31/2024	4/19/2024	600.00	
710	XTRA MILE, LLC	POS MANDATED WSS		P03000984894	3/31/2024	4/5/2024	825.00	
711	XTRA MILE, LLC	POS MANDATED WSS		P03000984995	3/31/2024	4/5/2024	1,200.00	
712	XTRA MILE, LLC	POS MANDATED WSS		P03000978696	3/31/2024	4/5/2024	1,680.00	
713	XTRA MILE, LLC	POS MANDATED WSS		P02000978620	2/29/2024	4/12/2024	1,800.00	
714	XTRA MILE, LLC	POS MANDATED WSS		P02000995459	2/29/2024	4/26/2024	1,500.00	
715	XTRA MILE, LLC	POS MANDATED WSS		P03000995360	3/31/2024	4/26/2024	1,500.00	
716	XTRA MILE, LLC	POS MANDATED WSS		P03000995461	3/31/2024	4/26/2024	1,500.00	
717						Total:	\$210,409.00	
718								
719	PARKS & RECREATION							
720	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPR-PROLINK SIGN BRACKET FOR	1XNK-LNNM-6HRJ	3/27/2024	4/12/2024	45.99	
721	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-SUPPLY360 FS1076- "NO	16KD-4GKD-JDWP	4/7/2024	4/12/2024	43.80	
722	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	37.99	
723	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	54.18	
724	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	175.82	
725	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	487.72	
726	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	17.34	

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1	County of Fluvanna			From Date: 4/1/2024				
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727	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	45.56	
728	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	68.42	
729	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	73.21	
730	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	88.26	
731	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	180.59	
732	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	259.28	
733	BANK OF AMERICA	SITE IMPROVEMENTS	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	215.06	
734	BONNIE SNODDY	PROFESSIONAL SERVICES	FCPR-KARATE SESSION 2 : 2/21-3/27/24	INV#26	4/2/2024	4/12/2024	121.80	
735	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPR & COR LEASE & COPIER USAGE	32373074	4/12/2024	4/19/2024	123.34	
736	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	159.72	
737	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DEPTS LEASE AND USAGE	32373077	4/12/2024	4/26/2024	197.90	
738	CINTAS	CONTRACT SERVICES	FCPR-ANTISEPTIC WIPES SMALL, HARD	5205783858	4/9/2024	4/12/2024	21.68	
739	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCPR-MONTHLY STATEMENT FOR 3/16-	309373828MAR24	3/16/2024	4/12/2024	55.54	
740	ELECTRO-MECH SCOREBOARD CO	SITE IMPROVEMENTS	FCPR-LX1030, BASEBALL, 8FT X 4FT, SL-	0039662-IN	3/25/2024	4/12/2024	9,940.00	
741	FLUVANNA ACE HARDWARE	SITE IMPROVEMENTS	FCPR-INV 100078: MULCH HARDWD 2CF	03/31/24-	3/31/2024	4/12/2024	16.36	
742	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	374.14	
743	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-PG BALL FIELDS PORTABLE	32498	4/1/2024	4/12/2024	73.63	
744	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-EQUESTRIAN FIELD PORTABLE	32497	4/1/2024	4/12/2024	92.50	
745	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-POLE BARN @ PG PORTABLE	32501	4/1/2024	4/12/2024	92.50	
746	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-CARYSBROOK- HANDICAP UNIT	32500	4/1/2024	4/12/2024	114.27	
747	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-SOCCER FIELD @PG HANDICAP	32499	4/1/2024	4/12/2024	270.25	
748	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-SENIOR BINGO-AST PB 20, SK	040524	4/5/2024	4/12/2024	249.93	
749	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS MONTHLY	3/31/24	3/31/2024	4/12/2024	171.89	
750	TEK SUPPLY	RECREATIONAL SUPPLIES	FCPR-TENT POLES CUST ID 5467068	7784455	3/8/2024	4/12/2024	951.33	
751	UPS	POSTAL SERVICES	FCPR-2ND DAY AIR COMMERCIAL-	0000Y7646Y144	4/6/2024	4/19/2024	15.43	
752	UPS	POSTAL SERVICES	FCPR-COMMERCIAL GRND 4/11, ADJ &	0000Y7646Y154	4/13/2024	4/26/2024	29.96	
753						Total:	\$14,865.39	
754								
755	LIBRARY							
756	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	LIBRARY-LEAVING: A NOVEL, ICE	1QHH-H9Y7-1RVH	4/1/2024	4/12/2024	13,726.89	
757	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LIBRARY-LEAVING: A NOVEL, ICE	1QHH-H9Y7-1RVH	4/1/2024	4/12/2024	473.69	
758	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	65.00	
759	FIREFLY	TELECOMMUNICATIONS	LIBRARY-MONTHLY STATEMENT FOR	15623APR24	4/1/2024	4/12/2024	400.00	
760	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-CUST#3100-0005-EBOOK (2)	03100DA24110313	4/9/2024	4/17/2024	120.00	
761	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (1), AUDIOBOOK (1)	03100DA24103573	4/2/2024	4/12/2024	90.00	
762	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (5) AUDIOBOOK (5)	03100CO24094544	3/27/2024	4/12/2024	587.97	
763	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (10), AUDIOBOOK (17)	03100CO24094529	3/27/2024	4/12/2024	1,532.49	
764	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (6) AUDIOBOOK (2)	03100CO24117887	4/17/2024	4/26/2024	296.12	

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765	USA TODAY	BOOKS/PUBLICATIONS	LIBRARY-05/01/24-4/30/25 SRVC	UT3189765-APRIL	4/9/2024	4/12/2024	397.84	
766								
767								
768	COUNTY PLANNER							
769	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	124.81	
770	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS MONTHLY	3/31/24	3/31/2024	4/12/2024	161.00	
771	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	200909001515654	4/18/2024	4/26/2024	18.26	
772								
773								
774	PLANNING COMMISSION							
775	BENJAMIN FRASHURE	CONVENTION AND	PLANNING-DEQ COURSE:	0070-6201-2001	4/9/2024	4/12/2024	85.00	
776	JOANNA LEHTINEN	OFFICE SUPPLIES	PLANNING-NOTARY LICENSE	8121288	4/19/2024	4/26/2024	45.00	
777	KAYLA POLYCHRONES-TRENT	OFFICE SUPPLIES	PLANNING-NOTARY LICENSE	8121525	4/19/2024	4/26/2024	45.00	
778								
779								
780	BOARD OF ZONING APPEALS							
781	FLUVANNA REVIEW	ADVERTISING	COMM DEV-FR 1/4 PG AD SURCHRG OF	2024F11-6	3/14/2024	4/12/2024	154.70	
782	FLUVANNA REVIEW	ADVERTISING	ZON BD-FR 1/4 LEGAL: TUESDAY JAN	2024F1-4	1/11/2024	4/12/2024	209.00	
783								
784								
785	ECONOMIC DEVELOPMENT							
786	4IMPRINT, INC	MARKETING	FCPR-HIN IN THERE LANDYARD- 40",SET	12328605/1053756	4/9/2024	4/19/2024	345.14	
787	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ED-BVIEAKD WIDE RED SATIN RIBBON	1P6F-PM9H-11KX	4/4/2024	4/12/2024	9.99	
788	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ED-METAL FRAME EURO-D-RING	1J9J-Y4DF-KNTH	4/21/2024	4/26/2024	8.75	
789	BANK OF AMERICA	MARKETING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	80.63	
790	BANK OF AMERICA	MARKETING	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	800.00	
791	BANK OF AMERICA	MILEAGE ALLOWANCES	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	8.00	
792	ECONOMIC DEVELOPMENT OF	FLU ECO DEV AUTHORITY	ED-CASH PAYMENT CVEC-CVSI	CVEC-CVSI	4/23/2024	4/23/2024	500,000.00	
793	FLUVANNA REVIEW	MARKETING	ED-FR 1/4 COLOR, PALMYRA ARTS	2024F14-6	4/4/2024	4/19/2024	160.00	
794	FLUVANNA WOMEN IN BUSINESS	MARKETING	ED-GOLD LEVEL, SPONSORSHIP FOR	041924	4/19/2024	4/26/2024	500.00	
795	GREGORY A DORAZIO	MARKETING	ED-WEB SRVCS-MONTHLY: HOSTING,	5381	4/1/2024	4/12/2024	154.00	
796	GREGORY A DORAZIO	MARKETING	ED- AD DESIGN: PALMYRA ARTS FEST	5376	4/1/2024	4/12/2024	250.00	
797	IMAGE DESIGNERS, INC.	MARKETING	FCPR-ST350 SPORT-TEK POSICHARGE	12186	4/8/2024	4/12/2024	347.60	
798	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL USED FOR MONTH OF	4/8/24	4/8/2024	4/12/2024	33.31	
799								
800								
801	VA COOPERATIVE EXTENSION							
802	MOJOHNS, INC.	LEASE/RENT	VCE-EARTH DAY RENTAL FOR CENTRAL	35166	2/8/2024	4/12/2024	300.00	

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803	TREASURER OF VA TECH	CONTRACT SERVICES	VCE-BILLING SALARY FY 2024 3RD	202403	4/22/2024	4/26/2024	23,021.86	
804						Total:	\$23,321.86	
805								
806	NON PROFITS							
807	CHILD HEALTH PARTNERSHIP, INC.	CHILD HEALTH PARTNERSHIP	FY24 4TH ALLOCATION	40124	4/1/2024	4/12/2024	13,800.75	
808	JAUNT, INC.	JAUNT	FY24 4TH QTR ALLOCATION	40124	4/1/2024	4/12/2024	22,680.00	
809	JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA	FY24 4TH QUARTER ALLOCATION	40124	4/1/2024	4/12/2024	22,312.50	
810	MONTICELLO AREA COMMUNITY	MACAA	FY24 4TH QTR ALLOCATION	40124	4/1/2024	4/12/2024	14,437.50	
811	REGION TEN	REGION TEN COMMUNITY	FY24 RTH QTR ALLOCATION	40124	4/1/2024	4/12/2024	32,948.50	
812	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	FY24 4TH QTR ALLOCATION	40124	4/1/2024	4/12/2024	10,293.50	
813						Total:	\$116,472.75	
814								
815								
					100 GENERAL FUND	Fund Total:	\$1,543,108.91	
816	Fund # - 302 CAPITAL IMPROVEMENT							
817	IT CAPITAL PROJECT							
818	VISION GOVERNMENT SOLUTIONS,	CONTRACT SERVICES	IT-VISION 8 CAMA SOFTWARE	111804	3/29/2024	4/12/2024	18,750.00	
819	VISION GOVERNMENT SOLUTIONS,	CONTRACT SERVICES	IT-CAMA SUBSCRIP, CLOUD	111807	4/1/2024	4/12/2024	37,687.33	
820						Total:	\$56,437.33	
821								
822	PUBLIC SAFETY CAPITAL PROJ							
823	EAST COAST EMERGENCY VEHICLES	VEHICLE	FCSO-2023 FORD UTILITY	37592	4/9/2024	4/12/2024	741.44	
824						Total:	\$741.44	
825								
826	FIRE & RESCUE CAP PROJ							
827	ATLANTIC EMERGENCY SOLUTIONS,	VEHICLE	EMERG-2023 FORD F-550 4X4/ ROAD	I-2312	3/5/2024	4/12/2024	363,573.00	
828	ATLANTIC EMERGENCY SOLUTIONS,	VEHICLE	EMERG-FREIGHTLINER PIERCE TANKER	I-2299	2/27/2024	4/26/2024	86,361.00	
829						Total:	\$449,934.00	
830								
831	EMERGENCY SERVICES CAPITAL							
832	STRYKER SALES CORPORATION	VEHICLE	EMS-MTS PWLD EXCLUDES FLOOR	9205984219	4/15/2024	4/26/2024	25,000.00	
833						Total:	\$25,000.00	
834								
835	SCHOOL OPS & MAINT CAP PROJ							
836	HAVTECH SERVICE DIVISION, LLC	CONTRACT SERVICES	FCPS-VFD REPLACEMENT FOR FCHS	S-239736 R	3/21/2024	4/15/2024	4,185.00	
837	VPS RECREATION	CONTRACT SERVICES	FCPS-CENTRAL ECSE PLAYGORUND	118938-86	2/26/2024	4/12/2024	23,337.50	
838						Total:	\$27,522.50	
839								
840	PARKS & RECREATION CAP PROJ							

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2024				
2	Accounts Payable List			To Date: 4/30/2024				
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
841	JOE PHILLIPS FENCE, LLC	CONTRACT SERVICES	FCPR-FENCE W:INSTALL 2200' OF 6'	2020-1970	4/4/2024	4/12/2024	42,240.00	
842	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	FCPR-PLEASANT GROVE	10451	4/15/2024	4/17/2024	2,450.00	
843	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	FCPR-BASEBALL FIELD REPLACEMENT	10443	4/2/2024	4/12/2024	1,750.00	
844	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	FCPR-SOFTBALL FIELD POWER FOR	10442	4/2/2024	4/12/2024	2,950.00	
845						Total:	\$49,390.00	
846								
847								
				302 CAPITAL IMPROVEMENT		Fund Total:	\$609,025.27	
848	Fund # - 502 SEWER							
849	PALMYRA SEWER OPER EXPENSES							
850	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FUSD-DRIVEWAY MARKERS	1KGQ-4WYY-	4/11/2024	4/19/2024	125.93	
851	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	007712348080APR	3/26/2024	4/12/2024	71.69	
852	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	007129524547APR	3/21/2024	4/12/2024	1,993.78	
853	HD SUPPLY, INC	BLDGS EQUIP REP & MAINT	FUSD-HACH INTELICAL RUGGED PH	INV00310123	3/19/2024	4/19/2024	979.62	
854	HD SUPPLY, INC	BLDGS EQUIP REP & MAINT	FUSD-HACH INTELICAL RUGGED LDO	INV00301581	3/11/2024	4/19/2024	1,278.62	
855						Total:	\$4,449.64	
856								
857						502 SEWER	Fund Total:	\$4,449.64
858	Fund # - 505 FORK UNION SANITARY DISTRICT							
859	FORK UNION SANITARY DISTRICT							
860	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	042524	4/25/2024	4/25/2024	4,398.21	
861						Total:	\$4,398.21	
862								
863	FUSD OPERATIONAL EXPENSES							
864	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	187.13	
865	BANK OF AMERICA	PROPERTY INSURANCE	MULTIPLE DEPTS PC CARD MONTHLY	STATEMENT	3/31/2024	4/19/2024	103.50	
866	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-2X6 STD RED BRASS NIPPLE LF	VA062244	3/11/2024	4/12/2024	418.80	
867	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-MILWAUKEE TOOL 48-11-2412	VA062212	3/6/2024	4/12/2024	565.88	
868	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-2 APOLLO 36ELF12801TB-25-75	VA062246	3/11/2024	4/12/2024	637.04	
869	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-6 MUELLER HYMAX 2 860-54-0163-	VA062317	3/22/2024	4/19/2024	811.38	
870	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL- 2622 BREMO	00722436003APR2	3/27/2024	4/12/2024	7.42	
871	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL-4308 JAMES MADISON	009004200003APR	3/22/2024	4/12/2024	224.16	
872	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL-RT 666	008434345008APR	3/22/2024	4/12/2024	266.44	
873	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL-RT 15	009594215007APR	3/22/2024	4/12/2024	365.08	
874	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE-15704 W RIVER RD	008866300000APR	3/26/2024	4/12/2024	503.75	
875	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL-WTP-TANK-14349	009346182505APR	3/22/2024	4/12/2024	1,531.23	
876	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL/WTP-41 EMERALD ROAD	009501772108APR	3/22/2024	4/12/2024	2,274.18	
877	HD SUPPLY, INC	BLDGS EQUIP REP & MAINT	FUSD-USABB PH BUFFER PACK	INV00296001	3/5/2024	4/12/2024	170.43	
878	HD SUPPLY, INC	BLDGS EQUIP REP & MAINT	FUSD-STENNER #2 PUMP TUBE	INV00306135	3/14/2024	4/12/2024	333.88	

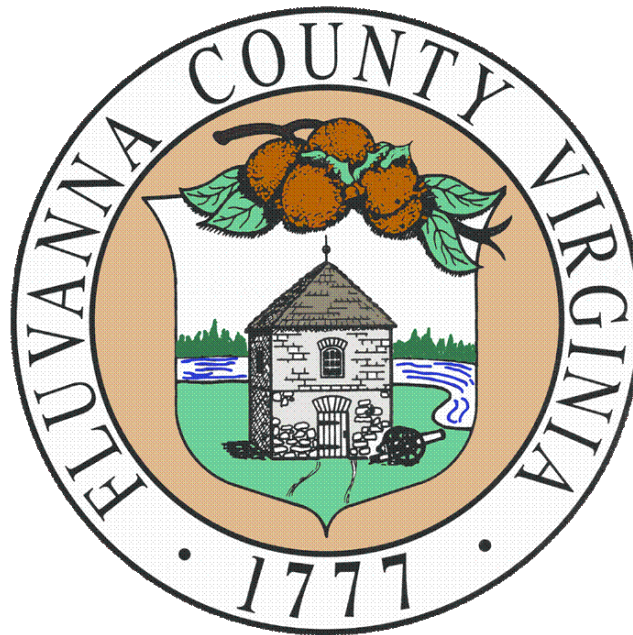
	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2024				
2	Accounts Payable List			To Date: 4/30/2024				
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
879	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	80976	3/20/2024	4/12/2024	286.00	
880	INBODEN ENVIRONMENTAL SERVICES,	PERMITS AND FEES	FUSD-PALMYRA WWTP WASTEWATER	80902	3/8/2024	4/12/2024	110.00	
881	MOJOHNS, INC.	CONTRACT SERVICES	FUSD-FC WASTE WATER PORTABLE	32713	4/1/2024	4/17/2024	85.00	
882	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/3/24 SRVCS-LEAK LOCATING	03735	3/10/2024	4/12/2024	975.00	
883	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/4/24 SAYLOR LN, CLEARED	03823	3/10/2024	4/12/2024	1,800.00	
884	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FCPW-3/4/24 SRVCS WEST BOTTOM RD.	03945	3/10/2024	4/12/2024	1,800.00	
885	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/4/24 SRVC: 1995 CLOVERDALE,	03234	3/10/2024	4/12/2024	2,500.00	
886	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/2/24 SRVCS-BRICK HOUSE ON	03965	3/10/2024	4/12/2024	3,200.00	
887	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/7/24 SRVC:REPLACED 100FT OF	033467	3/10/2024	4/12/2024	8,600.00	
888	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/8/24 SRVCS-EXPOSED 2IN	23450	3/10/2024	4/12/2024	26,500.00	
889	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/11/24 SRVCS-3/8-3/13:BREMO RD	03738	3/17/2024	4/12/2024	123,000.00	
890	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-3/4/24 SRVCS: RT 15, CLEARED	03290-R	3/4/2024	4/15/2024	1,800.00	
891	REPUBLIC SERVICES #410	CONTRACT SERVICES	FUSD- 1 WASTE CONTAINER 20 CU YD,	0410-000788146	3/31/2024	4/19/2024	262.90	
892	ROBERT TOWNSEND	CONTRACT SERVICES	FUSD- 15704 WEST ROVER RD-DEL. 4	031224	3/12/2024	4/12/2024	10,310.90	
893	SYDNOR HYDRO, INC.	BLDGS EQUIP REP & MAINT	FUSD-HELP GET THE PUMP INSTALLED	5703	3/31/2024	4/19/2024	767.30	
894	SYDNOR HYDRO, INC.	CONTRACT SERVICES	FUSD-FOR OPER OF FUSD WATER SYS	5503	3/12/2024	4/12/2024	16,147.20	
895	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	042524	4/25/2024	4/25/2024	561.79	
896	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY TELECOMMUNICATIONS	T463222	4/1/2024	4/12/2024	199.89	
897	VIRGINIA UTILITY PROTECTION	CONTRACT SERVICES	FUSD-TRANSMISSIONS (32) PBFLU1	02240219	2/29/2024	4/12/2024	36.80	
898	XYLEM DEWTERING SOLUTIONS	BLDGS EQUIP REP & MAINT	FUSD-HL80M 3" 4045D RGT 60G,3"X20'	401325091	3/28/2024	4/19/2024	2,314.74	
899						Total:	\$209,657.82	
900								
901								
					505 FORK UNION SANITARY	Fund Total:	\$214,056.03	
902	Fund # - 510 ZION XR WATER & SEWER							
903	ZION XR W&S EXPENSES							
904	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-COMPETITION PARK	105221-001APR24	3/18/2024	4/12/2024	139.27	
905	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-JAMES MADISON HWY (ZXCR)	275904-015APR24	3/29/2024	4/12/2024	405.25	
906	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-RICHMOND (PRISON BOOSTER	275904-017APR24	3/29/2024	4/12/2024	679.48	
907	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK-JAMES MADISON HWY	275904-013APR24	3/29/2024	4/12/2024	694.03	
908	DELORIA & HOFMANN LLP	COUNTY ATTY LEGAL- REAL	FLUVA CO OTHER, MATTER: 19-8552, 22-	164969	4/2/2024	4/12/2024	330.00	
909	SYDNOR HYDRO, INC.	CONTRACT SERVICES	FUSD-FOR OPER OF FUSD WATER SYS	5503	3/12/2024	4/12/2024	2,101.20	
910	VIRGINIA DEPT OF CORRECTIONS	PURCHASE OF SEWER - DOC	FUSD-WATER & WASTEWATER 2/1-	50WR2474309	3/5/2024	4/19/2024	20.61	
911	VIRGINIA DEPT OF CORRECTIONS	PURCHASE OF WATER - DOC	FUSD-WATER & WASTEWATER 2/1-	50WR2474309	3/5/2024	4/19/2024	993.90	
912						Total:	\$5,363.74	
913								
914								
					510 ZION XR WATER & SEWER	Fund Total:	\$5,363.74	
915						Total Expenditures by Fund:	\$2,376,003.59	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB XYZ

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Amendment to the Fluvanna County Board of Supervisors 2024 Bylaws and Rules of Procedure				
MOTION(s):	I move that the Board of Supervisors approve the attached amendment to the Fluvanna County Board of Supervisors 2024 Bylaws and Rules of Practice and Procedure				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<p>The amendments to the 2024 Bylaws and Rules of Procedure reflect the following change:</p> <p>1) Meeting location of Fluvanna County Circuit Court at 72 Main St., Palmyra, unless another location is announced</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Fluvanna County Board of Supervisors 2024 Bylaws and Rules of Practice and Procedure blackline				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

FLUVANNA COUNTY BOARD OF SUPERVISORS



2024 BYLAWS AND RULES OF PRACTICE & PROCEDURES

Adopted
May 15~~January 17~~, 2024

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Fluvanna County Board of Supervisors BYLAWS AND RULES OF PRACTICE AND PROCEDURES

I. CREATION. Fluvanna County Board of Supervisors, hereinafter called the Board, is an elected body provided by the Code of Virginia, Section 15.2-1400. It consists of five members with one elected from each of the five Election Districts.

II. SEAL OF THE BOARD. When affixed to any paper or document by the Clerk for the Board, the Seal has the force and effect for authentication for the Board.

III. PRINCIPAL ADDRESS. 132 Main Street, Palmyra, Virginia, mailing address: P.O. Box 540, Palmyra, Virginia 22963.

IV. RULES

A. These Bylaws and Rules of Practice and Procedures (“Rules”) are adopted and shall apply to the Board of Supervisors of Fluvanna County. These Rules are intended to expedite transaction of the business of the Board of Supervisors in an orderly fashion. The Bylaws and Rules are deemed to be procedural only. The failure strictly to observe application of the Rules shall not affect the jurisdiction of the Board or invalidate any action taken at a meeting that is otherwise held in conformity with law.

B. All meetings and business shall be conducted in accordance with these Rules, Robert’s Rules of Order Newly Revised (12th Edition), and the law of Virginia. In the event of conflict, the law of Virginia shall govern. A decision of the Chair with respect to the interpretation, applicability, or enforcement of these Rules may be overruled by a majority vote of the Members present and voting.

C. Except as otherwise provided by law, any rule of the Board may be suspended temporarily, upon approval of the majority of the Board members present and voting. The temporary suspension shall apply only to the matter under immediate consideration and, in no case, shall it extend beyond an adjournment.

D. No rule of the Board shall be adopted or amended except by majority vote of the Board.

V. CONSTRUCTION. As used in these Rules, the masculine shall include the feminine and the singular the plural unless otherwise specified herein. The word "shall" is mandatory and not discretionary; the word “may” is permissive and discretionary. The word "approve" shall be considered to be followed by the words "or disapprove".

VI. DEFINITIONS. As used in these Rules, the following terms are defined:

A. Action of Record. An action taken or decision made by the Board recorded in the Minutes of the Meetings. Except as otherwise required by law, an Action of Record may take the following forms:

1. Motions and seconds with the recorded votes of the members.
2. Consensus agreement of the Board without vote by the Board.
3. Directive of the Chair in the exercise of that office during the conduct of an official meeting of the Board.

B. Board. The Fluvanna County Board of Supervisors.

C. County Code. The Code of Fluvanna County.

D. Directive. An exercise of discretionary authority granted to the Chair from the Board empowering the Chair as follows:

1. To enforce the protocols of these Rules for the conduct of business and discourse before the Board to ensure proper decorum, civility, fairness and order.
2. To cause the removal of any person or persons without charge of civil or criminal offense for misconduct, disruption or disturbance of a meeting of the Board of Supervisors consistent with adopted policies and procedures of the Board.
3. To charge any person or persons with civil or criminal offenses pursuant to federal, state or local laws for the misconduct, disruption or disturbance of a meeting of the Board.

E. Item of Business. A matter to be presented before the Board at an official meeting, specified on the Meeting Agenda or modification thereof, and which may be subject to an Action of Record.

F. Meeting or Official Meeting. Any Annual Organizational, Regular, or Special Meeting of the Board of Supervisors. The following terms may also be used to further define and specify purposes for meetings. Meetings as defined herein are not exclusive of each other and may be concurrently conducted.

1. Annual Organizational Meeting: Pursuant to § 15.2-1416 of the Virginia Code, the Board's first meeting in the month of January. The County Administrator shall preside during the election of the Chair of the Board.

2. **Joint Meeting:** A Joint Meeting may be conducted simultaneously with one or more public bodies for the purpose of review, inquiry and discussion of matters of mutual interest or in the interest of expedient disposition of public business matters. Action of record may be taken at said meeting, and a quorum of both the Board and other body(ies) is required to Call to Order and conduct a Joint Special Meeting.

3. **Public Information Meeting:** A Public Information Meeting shall be limited to the dissemination of information to and/or from the public where the Board of Supervisors will take no Action of Record at said meeting. A quorum of the Board of Supervisors is not required to Call to Order and conduct a Public Information Meeting. Public Information Meetings may be called in the name of the Board of Supervisors or administratively by the County Administrator.

4. **Public Hearing:** A public hearing shall be conducted at said meeting and the Board of Supervisors may take Action of Record on such matters as may arise from the Public Hearing. A quorum of the Board of Supervisors is required to Call to Order and conduct a Public Hearing.

5. **Recessed Meeting:** A meeting conducted at a date, place and time set by the Board of Supervisors as a continuation of a previously held meeting. A Recessed Meeting shall be scheduled no later than the date of the next Regular Meeting.

6. **Rescheduled Meeting:** A Rescheduled Meeting shall be for the purpose of conducting a meeting of the Board of Supervisors where, by virtue of necessity or at the discretion of the Board of Supervisors, the originally scheduled meeting cannot be conducted on its prescribed date or time or at its prescribed location pursuant to these Rules. Action of Record may be taken on any Item of Business presented at a Rescheduled Meeting, and a quorum of the Board of Supervisors is required to Call to Order and conduct a Rescheduled Meeting.

7. **Work Session Meeting:** A Work Session Meeting shall be for the purpose of in-depth review, inquiry and discussion of specified Items of Business where Action of Record may be taken by the Board of Supervisors. A quorum of the Board of Supervisors is required to Call to Order and conduct said meeting. Work Session Meetings may also be called and scheduled for the purposes of presentations to the Board of Supervisors for educational and informational purposes.

G. **Primary Motion.** The first motion presented following informal discussion of any Item of Business at a Board meeting.

H. **Substitute Motion.** A motion presented succeeding and in lieu of a primary motion on any Item of Business at a Board meeting.

I. **Virginia Code.** The 1950 Code of Virginia, as amended.

VII. BOARD CHAIR

A. At the first meeting of the year, the Board selects one of its members to serve as Chair. The Chair is a voting member and serves for one year, or until his successor shall be elected and qualify as such.

B. The Chair, when present, shall preside at all meetings of the Board and shall take the Chair at the hour appointed for every Board meeting and shall immediately call the members to order and, except in the absence of a quorum, shall proceed with the business of the Board in the manner prescribed by these Rules. The Chair shall preserve order and decorum and shall decide all questions of order.

C. Upon the death, resignation or other permanent disability of the Chair to fulfill the duties of his office, the Board shall elect a new Chair at its next regularly scheduled meeting or as soon thereafter as possible.

VIII. BOARD VICE CHAIR

A. At the first meeting of the year, the Board selects one of its members to serve as Vice Chair. The Vice Chair is a voting member and serves for one year, or until his successor shall be elected and qualify as such.

B. In the absence, or inability to act, of the Chair, the Vice Chair shall have and exercise all the powers and duties of the Chair.

IX. BOARD MEMBERS

A. Notification of Absence. If any Board member is unable to attend a meeting, all reasonable effort shall be made to notify the Chair and the County Administrator as soon as possible to ensure there are sufficient members present and voting to consider all agenda items. The County Administrator shall continue an agenda item if there will not be a sufficient number of Board members present and voting at the meeting to approve the item.

B. Conflicts of Interest. At such times a Board member may find himself with a conflict of interest as set forth in the Code of Virginia, Section 2.2-3100 et seq., the Board member shall state the nature of the conflict of interest prior to an issue being heard and shall remove himself from the meeting. The member shall not vote or in any manner act on behalf of the Board with respect to the issue for which a conflict has been declared, until such time as the issue has been decided. The member shall not attend any portion of a closed meeting authorized by the Virginia Freedom of Information Act when the issue is discussed; and will not discuss the issue with other governmental officers or employees in their official capacity at any time.

X. COUNTY ADMINISTRATOR. The County Administrator shall assume the general duties as set forth in the Code of Virginia, Section 15.2-1541. He shall maintain an office at the same address as the Board. The County Administrator, or a designated representative, shall attend each

meeting of the Board and shall provide such information to the Board as necessary to assist Board members in their deliberations and decision making.

XI. CLERK FOR THE BOARD. The Executive Assistant to the County Administrator is appointed and shall serve as Clerk for the Board per Section 15.2-1538.

XII. COUNTY ATTORNEY. The County Attorney shall perform the duties set forth in Code Section 15.2-1542. The County Attorney or his deputy or assistant county attorney designated by him shall attend each meeting of the Board and shall serve as adviser to the Board on issues of law relating to the Board's business. The County Attorney assists the Board in analyzing the facts, provides advice and action in legal matters, and represents the Board in civil actions.

XIII. PARLIAMENTARY PROCEDURE. The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chair, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

XIV. QUORUM FOR THE EXERCISE OF BOARD BUSINESS. A majority of the Board shall constitute a quorum for the purpose of conducting Board business.

XV. MEETINGS

A. Regular Meeting Schedule

1. Meetings are held on the first Wednesday of each month at 5:00 p.m. and on the third Wednesday of each month at 6:00 p.m. in the **Fluvanna Circuit Court at 72 Main St., Palmyra, Carysbrook Performing Arts Center**, unless another location is announced.

2. Meetings held on the first Wednesday will adjourn/recess no later than 9:00 p.m., and meetings held on the third Wednesday will adjourn/recess no later than 10:00 p.m.

3. The Board, at its pleasure, may continue its meeting beyond the normal adjournment/recess time, by majority vote of the Board members present and voting.

4. Meetings shall start at the appointed time, and if the Chair is not present, the Vice Chair shall preside.

5. If neither the Chair nor the Vice Chair is present, the County Administrator shall call the meeting to order and preside for the election of a temporary Chair.

B. Work Sessions Schedule. When needed, Work Sessions are held on the third Wednesday of each month at 5:00 pm, prior to the 6:00 pm Regular Meeting, in the **Fluvanna Circuit Court**

at 72 Main St., Palmyra Carysbrook Performing Arts Center, unless another location is announced. Other days/times may be scheduled by majority consent of the Board.

C. Closed Meetings

1. Closed Meetings will be held as needed, but may only be convened in conformance with Section 2.2-3711 of the Code of Virginia (1950), as amended.

2. No resolution, ordinance, rule, contract, regulation, or motion agreed to in a Closed Meeting shall become effective until the Board reconvenes in an Open Session and takes a vote of the membership on such resolution, ordinance, rule, contract, regulation, or motion which shall have its substance reasonably identified in the open meeting.

3. At the conclusion of a Closed Meeting, the Board shall reconvene in Open Session immediately thereafter and shall take a roll call vote certifying that to the best of each member's knowledge:

a. Only public business matters lawfully exempted from Open Session requirements were discussed; and

b. Only public business matters identified in the motion convening the Closed Meeting were heard, discussed or considered.

Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place.

4. The failure of the certification to receive the affirmative vote of a majority of the members present and voting during the Closed Meeting shall not affect the validity or confidentiality of the Closed Meeting with respect to matters considered therein in compliance with the Freedom of Information Act.

5. The Board may permit non-members to attend a Closed Meeting if their presence will reasonably aid the Board in its consideration of an issue. Except as otherwise directed by the Board, the County Attorney and the County Administrator shall attend all Closed Meetings.

D. Special Meetings. The Board may hold Special Meetings as it deems necessary, at such times and places as it finds convenient, and may adjourn such special meetings from time to time as it finds convenient and necessary. Special Meetings shall be called and scheduled per §15.2-1418.

XVI. AGENDA ITEM SUBMISSION

A. All agenda items are due to the Clerk for the Board by COB Tuesday the week before the Board meeting, with the exception of presentations which are due by COB Tuesday the week of the meeting.

B. All agenda items require a *BOS Agenda Item Staff Report*. Staff Report and motion samples are available in the “Library/00-BOS Submissions” folder under “Procedures and Formats.”

C. Copy all files into the “Library/00-BOS Submissions” folder (if you do not have access to the county’s shared drive, email the materials to clerk@fluvannacounty.org).

D. Items can be in any file format (e.g., doc, docx, pdf, ppt, pptx, xls, xlsx)

E. NO paper copies of requested Agenda Items are required.

F. Name the submission files as follows:

For Agenda Category:	Name Your File:
06 Appointments	06-Short title of item similar to agenda
07 Presentations	07-
08 Action Matters	08-
09 Public Hearing	09-
10 Consent Agenda	10-
11 Unfinished Business	11-
12 New Business	12-

XVII. AGENDA PREPARATION

A. The Clerk, under the direction of the County Administrator, shall prepare the agenda for meetings.

B. The County Administrator may at his discretion, and individual Board members may by request to the County Administrator, place matters of business on the Agenda according to the schedule in paragraph XVI.A above for discussion, information and/or action by the Board as are germane to the affairs and interests of the Board and county. However, this does not prevent the County Administrator or Board members, at their discretion, from having items included which are received after the regular cutoff date.

C. Any Constitutional Officer, department head, agency head, or citizen may also submit items for Agenda consideration provided such requests are received in advance according to the schedule in paragraph XVI.A above.

D. The County Administrator shall allocate time to items on the agenda to suit the convenience of the Board.

E. If the County Administrator considers a requested agenda item not appropriate for consideration by the Board, he shall inform the Chair for a decision. This does not prevent retaining the item on the agenda by majority consent of the Board.

F. The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of any Board member present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

G. The Clerk for the Board shall submit the draft agenda to the Chair on the Wednesday in the week before a regularly scheduled meeting for the Chair’s review and approval. Agendas for special or other meetings may have the preparation and approval timeline modified to accommodate the available timeframe.

H. Issues for which actions will be required shall normally have all materials in the agenda package for advance study.

I. The Board agenda and related materials shall be received by each member of the Board and the County Attorney not later than the Friday before the scheduled regular meeting. The Clerk for the Board may request an adjustment to the delivery schedule due to special circumstances.

J. The Clerk shall prepare extra copies of the agenda and shall make the same available to the public and the press in the Office of the County Administrator, the Public Library, and on the County website. The Clerk shall also have at least one hard copy available at each regular meeting.

XVIII. ORDER OF BUSINESS. The Order of Business shall be as follows unless the County Administrator in drawing up the Agenda shall find good cause to change it:

1 – Call to Order
2 – Pledge of Allegiance and Moment of Silence
3 – Adoption of Meeting Agenda
4 – County Administrator’s Report
5 – Public Comments #1
6 – Appointments
7 –Presentations
8 – Action Matters
9 – Public Hearing
10 –Consent Agenda
11 – Unfinished Business

12 – New Business
13 – Public Comments #2
14 – Closed Meeting (as needed)
15 – Adjourn

XIX. CONDUCT OF BUSINESS

A. Basic Principles: The following principles should be observed at all times in the transaction of public business before the Board.

1. Only one subject may claim the attention of the Board at one time.
2. Each item presented for consideration is entitled to full and free discussion.
3. Every member has rights equal to every other member except as to procedural matters within the competence of the Chair.
4. The will of the majority must be carried out, and the rights of the minority must be preserved.
5. The personality and desires of each member should be merged into the larger unit of the Fluvanna County Board of Supervisors.

B. The Board shall adopt an agenda for each meeting by recorded vote of a majority of the Board members present and voting. The adoption of the agenda shall be the first item for action following the Call to Order, Pledge of Allegiance, and Moment of Silence.

C. Items shall be heard in order of the agenda, except as the Board decides when adopting the agenda and that the Board may vote to call up any matter at any time.

D. Except as provided in subsection F. of this Section XX, the Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless a modification to the Meeting Agenda is requested at the time of Approval of the Agenda. Modification of the Meeting Agenda requires a majority vote of Board members present and voting.

E. The Board shall consider all items on the agenda before taking any other items, unless an unlisted item is brought by majority consent of the Board members present and voting.

F. Items not on the agenda shall be heard as the final items of the Board's business, time permitting, or shall be carried over to the next regular meeting or a special meeting as determined by majority consent of the Board.

G. Exhibits before the Board shall become the property of the Board and shall be filed with the Clerk and shall be deemed a part of the record of the meeting at which submitted.

H. Citizens shall not speak at a meeting until they are recognized. Citizens shall request recognition by addressing “Mr. Chair” or “Madam Chair” (as appropriate), stating their name, their address, and awaiting acknowledgment by the Chair. The Chair may permit a dialogue without individual recognition between members of the Board or between a member and a citizen if such dialogue is orderly and contributes to the expeditious conduct of business.

I. Should it be desired by the Chair, any member, or by the County Administrator, the member making a resolution shall reduce the same to writing and deliver it to the County Administrator’s Office. The Clerk shall take down verbal resolutions as accurately as possible to reflect the intent of the Board.

J. Prior to initiating a public hearing, the Chair shall recount, either verbatim or by reference, the rules under which the hearing shall be operated, but the Board may amend the rules during the hearing by giving notice of the change to those gathered (e.g., a change to the time limitation for individual speakers).

K. At the beginning of the public hearing, the Chair shall call upon the County Administrator or the other staff member handling the matter at hand to present a description of the issue placed before the hearing, or the Chair may do so himself.

L. Subject to revocation or extension by the majority of the Board assembled, the Chair may in all matters establish a maximum time for consideration of any matter, and/or limit the amount of time available to each speaker, including Board members, on a matter and/or limit the number of times each speaker may address the Board on a matter. Regardless, every Board member is entitled to speak on every matter before the Board and the call for the question shall not be entertained until all members who wish to exercise this right shall have done so at least once.

M. All members or citizens shall limit their comments before and to the Board. The Chair may prohibit questions from citizens until a speaker has finished his presentation.

N. The Board of Supervisors has set forth the following rules for time limits for various agenda items or comments from the public, unless modified by majority consent of the Board:

1. Action Item presentations shall be limited to thirty (30) minutes.
2. Presentations shall be limited to ten (10) minutes.
3. Public Comments shall be limited to five (5) minutes per individual.

O. Once a notice for Public Hearing has been advertised (regardless of the nature), the Public Hearing will be conducted, unless the Board formally defers the matter to a future meeting. The postponement or cancellation of a public hearing shall be as follows:

1. Any public hearing scheduled for a Board of Supervisors meeting that has been publicly advertised shall not be postponed based on a request from a non-County government entity or person absent extreme mitigating circumstances. The Chair, with concurrence of the County Administrator, will determine when such circumstances exist. If mitigating circumstances exist, the petitioner will bear any cost incurred by the County in providing public notification of the change and for the cost of advertising the new date of the hearing.

2. The Chair, with the concurrence of the County Administrator, shall have the authority to postpone a public hearing based on the weather or other extraordinary circumstances.

3. In all cases, County staff will ensure all Board members are provided timely notification of schedule changes. Further, staff will ensure the public and general news media are notified of changes to schedules which have been announced in public. The public hearing shall be rescheduled, if appropriate, and advertised as required by law.

XX. MOTIONS

A. Motions by Board members shall require a second.

Exceptions. The following do not require a second:

- To Raise a Question of Privilege
- Questions of Order
- Objection to the Consideration of a Question
- Call up Motion to Reconsider
- Nominations
- Leave to Withdraw a Motion
- Inquiries of any kind

B. Motions shall not be formally discussed prior to being duly seconded.

C. After a motion is properly made and seconded, the Chair shall restate the motion and open the floor to discussion.

D. The Chair shall routinely refrain from making or seconding motions in order to fairly and impartially preside over the Board deliberations and discussion. In any case, the Chair shall not make or second a motion without first temporarily surrendering the chair to the Vice Chair, if present and willing to temporarily accept the gavel, or to another member present and willing to temporarily accept the gavel. In such event, he should not resume the chair until the motion is decided.

E. A maker of a motion may not speak against his motion.

F. The Chair shall call for and cause the vote to be recorded after the motion is properly made before the Board, has been seconded, and has been duly discussed. Any member believing a motion has been duly discussed may move or call for the previous question. Such motion shall not be debatable. However, if any member objects, the Chair shall call for a vote on the motion calling for the previous question. If that motion carries, the Chair shall proceed to call for the vote on the motion before the Board. If the motion calling for the previous question is defeated, the debate on the main motion shall continue.

G. A substitute motion may be made by any member to any motion properly on the floor. Once seconded, the substitute motion shall take precedence and all debate or action on the existing motion shall cease until the substitute motion is decided. Debate on a substitute motion is permissible. If the substitute motion is passed by a majority vote of the members then present and voting, the original motion is supplanted by the substitute motion. A second substitute motion can be made only after the first substitute motion is decided by vote of the Board.

H. When a motion is made and then cannot obtain a second, the motion will die for lack of a second and does not require a vote. However, in the event that a motion which is not seconded is nevertheless voted on by the Board and passes by a majority of the members present and voting, the failure of a second shall not invalidate the adoption of such motion.

I. Defeated Motions

1. Same Meeting: A defeated motion can be brought back for consideration at the same meeting if the members present agree to do so by a majority vote. Only a member who voted on the prevailing side may make the motion to reconsider the issue. The rule restricting renewal of a motion in the same session does not apply to a motion that died for lack of a second.

2. Subsequent Meeting: Except as otherwise provided by law, a defeated motion that is still applicable can be re-introduced at a subsequent meeting as new business (under the normal process for new business).

XXI. VOTING

A. All Actions of Record must be approved by vote unless there is unanimous consent.

B. When the question is called and there is no dispute, the Chair shall call for the vote.

C. Whenever any member wishes to abstain from voting on any question, he shall so state and, if because of a conflict, shall indicate in accordance with the Virginia Conflict of Interests Act, Virginia Code § 2.2-3100 et seq., and his abstention shall be announced by the Chair and recorded by the Clerk.

D. The Chair's vote on all issues before the Board shall be recorded with the prevailing side, unless the Chair clearly votes otherwise.

E. The Clerk shall record the name of each member voting and how he voted.

F. A tie vote fails. The Board does not designate a tiebreaker pursuant to § 15.2-1421 of the Virginia Code.

G. Except as otherwise provided by law, motions shall be carried by a majority of the members present and voting in the affirmative (§15.2-1420), except that a majority affirmative vote of all members shall be required for any appropriation exceeding \$500.00, the imposition of taxes, and the authorization for borrowing money (§15.2-1428).

XXII. RECORDING OF MEETINGS. The Clerk for the Board shall record each regular meeting. These recordings are the property of the Fluvanna County Board of Supervisors and are public records as provided by the Virginia Freedom of Information Act. Interested persons may listen to the recordings on the County website or in the County Administrator's office, or may obtain copies of the recording by making appropriate arrangements with the County Administrator's office. Costs will be borne by the person making the request. The original recordings shall not be borrowed or removed from the County Office Building, except under the specific prior authorization of the County Administrator.

XXIII. ORDERLY CONDUCT

A. It shall be the duty of the Chair to maintain order and decorum at meetings. The Chair, when presiding at a meeting of the Board, without vacating the chair, shall refer any point of order to the Parliamentarian.

B. In maintaining decorum and propriety of conduct, the Chair shall not be challenged and no debate shall be allowed until after the Chair declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order, the regular business may be suspended to discuss the matter by majority vote of the Board members present and voting.

C. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.

D. When a person engages in such breaches, the Chair may order the person's removal from the building, or may order the person to stand silent, may order the person removed from the County property, and may, at his discretion, bring formal charges for disruption of a public meeting.

XXIV. AD HOC COMMITTEES. Ad hoc committees will be appointed by the Chair as needed. Constitutional Officers may be appointed to committees.

XXV. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES (BCC)

A. The Board may appoint such advisory boards, committees and commissions as it may deem necessary pursuant to Code Section 15.2-1411.

B. Information on all nominees for such appointments, whether to represent the County as a whole or a particular election district, shall be included in the Board package for the meeting at which the appointment will be considered. It shall be the policy of the Board as a whole to scrutinize and agree upon all appointees to represent the County in any capacity.

C. Appointments shall generally not be made more than 45 days prior to the commencement of a term for which the appointment is made.

XXVI. OFFICIAL BOARD TRAVEL AND EXPENSE REIMBURSEMENT

A. A Board member may travel officially in-state at the Board member's discretion. In-state travel shall include travel to Washington, D.C.

B. A Board member shall obtain advance Board approval for official out-of-state travel.

C. Supervisors are not eligible for mileage reimbursement for regularly scheduled BOS meetings (held generally on the 1st and 3rd Wednesdays).

D. Supervisors are eligible for mileage reimbursement for travel to and from:

1. BOS special meetings and work sessions not scheduled in conjunction with a regular meeting. Examples include periodic strategic planning meetings, budget meetings or other work sessions on different days from regular meetings, meetings with staff, etc.

2. Town hall meetings, community events, Chamber events, local area functions, etc., in support of their role as a County Supervisor.

3. Board, commission, and committee meetings when assigned as a part of their service as a County Supervisor (excluding Planning Commission and Social Services Board).

E. Supervisors may also be eligible for mileage reimbursement as private citizens for travel to and from various board, commission, and committee (BCC) meetings when assigned by the Board of Supervisors to such BCC roles.

F. Supervisors may complete and submit reimbursement claims following the procedures outlined in Policy 2.19, Travel and Expense Reimbursement.

XXVII. APPROVAL OF CERTAIN CHECKS, AUTHORIZATION TO SIGN WITH STAMP

A. The Chair, Vice Chair, County Administrator, and Treasurer are hereby authorized to sign and issue checks without prior approval of the Board for the following purposes: end of the month salaries, end of the month contracted personal services, utility payments, and other payments deemed appropriate and necessary by the Chair, County Administrator, and Treasurer; such actions to be reviewed and ratified at the next appropriate meeting of the Board.

B. The Chair of the Board of Supervisors, and in his absence, the Vice Chair, are authorized to substitute his facsimile signature provided he/she signs a certified list of individual checks for which his facsimile signature is authorized; also the signature plates are in the sole possession of the Treasurer.

XXVIII. POLICY FOR REMOTE PARTICIPATION OF MEMBERS OF THE FLUVANNA COUNTY BOARD OF SUPERVISORS AT MEETINGS OF THE BOARD**A. AUTHORITY AND SCOPE**

1. This policy shall govern participation by an individual member of the Board of Supervisors of Fluvanna County, Virginia, by electronic communication means in public meetings of the Board of Supervisors of Fluvanna County, Virginia, and any closed session of the Board held in accordance with applicable law, from and after the date of adoption of this policy.
2. This policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.3 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.
3. Any reference to a specific provision of federal, state, or local law referenced in this policy shall mean such provision of law, as amended from time to time, or as set forth in any successor provision dealing with substantially the same subject.

B. DEFINITIONS

1. “Board” means the Board of Supervisors of Fluvanna County, Virginia, or any committee, subcommittee, or other entity of the Board.
2. “Member” means any member of the Board.
3. “Remote participation” means participation by an individual member of the Board by electronic communication means in a public meeting where a quorum of the Board is physically assembled, as defined by Va. Code § 2.2-3701.

4. "Meeting" means a meeting as defined by Va. Code § 2.2-3701.
5. "Notify" or "notifies," for purposes of this policy, means verbal or written notice that is reasonable under the circumstances, with written notice, such as by email or letter, being the preferred means of notice. Notwithstanding the foregoing, notice does not include text messages or communications via social media.
6. "VFOIA" means the Virginia Freedom of Information Act, Va. Code § 2.2-3700, et seq.

C. MANDATORY REQUIREMENTS

Regardless of the reasons why the member is participating in a meeting from a remote location by electronic communication means, the following conditions must be met for the member to participate remotely:

1. A quorum of the Board must be physically assembled at the primary or central meeting location; and
2. Arrangements have been made for the voice of the remotely participating member to be heard by all persons at the primary or central meeting location. If at any point during the meeting the voice of the remotely participating member is no longer able to be heard by all persons at the meeting location, the remotely participating member shall no longer be permitted to participate remotely.

D. PROCESS TO REQUEST REMOTE PARTICIPATION

1. On or before the day of the meeting, and at any point before the meeting begins, the requesting member must notify the Board Chair (or the Vice-Chair if the requesting member is the Chair) that such member is physically unable to attend a meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance, (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, (iii) such member's principal residence location more than 60 miles from the meeting location, or (iv) a personal matter and identifies with specificity the nature of the personal matter.
2. The requesting member shall also notify County staff of the request, but such member's failure to do so shall not affect such member's ability to participate remotely. Notification to a County staff member that is conveyed by a County staff member to the Board Chair or Vice-Chair, as applicable, shall constitute notice to the Board Chair or Vice Chair as required by this policy.
3. If the requesting member is unable physically to attend the meeting due to a personal matter, the requesting member must state with specificity the nature of the personal

matter and that such matter renders the requesting member unable physically to attend. Remote participation due to a personal matter is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. There is no limit to the number of times that a member may participate remotely for the other authorized purposes listed in (i) - (iii) above.

4. The requesting member is not obligated to provide independent verification regarding the reason for such member's nonattendance, including the temporary or permanent disability or other medical condition or the family member's medical condition that prevents the member's physical attendance at the meeting.
5. The Chair (or the Vice-Chair if the requesting member is the Chair) shall promptly notify the requesting member whether the request is in conformance with this policy, and therefore approved or disapproved.

E. PROCESS TO CONFIRM APPROVAL OR DISAPPROVAL OF PARTICIPATION FROM A REMOTE LOCATION

When a quorum of the Board has assembled for the meeting, the Board shall vote to determine whether:

1. The Chair's decision to approve or disapprove the requesting member's request to participate from a remote location was in conformance with this policy; and
2. The voice of the remotely participating member can be heard by all persons at the primary or central meeting location.

F. RECORDING IN MINUTES:

1. If the member is allowed to participate remotely due to a temporary or permanent disability or other medical condition, a family member's medical condition that requires the member to provide care to the family member, or because the member's principal residence is located more than 60 miles from the meeting location the Board shall record in its minutes (1) the foregoing circumstance due to which the member is participating remotely; (2) the Board's approval of the member's remote participation; and (3) a general description of the remote location from which the member participated.
2. If the member is allowed to participate remotely due to a personal matter, the Board shall record in its minutes (1) the specific nature of such personal matter that renders the requesting member unable to attend stated by the requesting member; (2) how many times the member has attended remotely due to a personal matter; (3) the

Board's approval of the member's remote participation; and (4) a general description of the remote location from which the member participated.

3. If a member's request to participate remotely is disapproved, the disapproval, including the grounds upon which the requested participation violates this policy or VFOIA, shall be recorded in the minutes with specificity.

G. CLOSED SESSION

If the Board goes into closed session, the member may continue to participate remotely in the closed session, and shall ensure that no third party is able to hear or otherwise observe the closed meeting.

H. STRICT AND UNIFORM APPLICATION OF THIS POLICY

This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. Unless independently received by County staff, the Chair (or Vice-Chair) shall provide County staff with copies of the member's written request to participate remotely and the written response, as applicable, if the request or response is in writing, to be retained by County staff for a period of one year, or other such time required by records retention laws, regulations, and policies.

I. MEETINGS HELD THROUGH ELECTRONIC COMMUNICATION MEANS DURING DECLARED STATES OF EMERGENCY

- A. In addition to the foregoing, pursuant to the Code of Virginia Section 2.2-3708.2 the Board may meet by electronic communication means without a quorum of the public body physically assembled at one location when the Governor has declared a state of emergency in accordance with the Code of Virginia Section 44-146.17, or Fluvanna County has declared a local state of emergency pursuant to Code of Virginia Section 44-146.21, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to provide for the continuity of operations of the Board or the discharge of its lawful purposes, duties, and responsibilities. The Board when convening a meeting in accordance with this subdivision (G) shall:
 1. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of the Board conducting the meeting;
 2. Make arrangements for public access to such meeting through electronic communication means;

3. Provide the public with the opportunity to comment at those meetings of the Board when public comment is customarily received;
 4. Otherwise comply with the provisions of the Code of Virginia Section 2.2-3708 VFOIA; and
 5. State in its minutes the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.
- J. Nothing in this Section XXVIII shall be construed to prohibit the use of interactive audio or video means to expand public participation.



Capital Reserve Maintenance Fund Request

TAB A

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$6,688.10** for the purpose(s) of: replacing the transmission in one our transporation vehicles.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 04/19/2024
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY24

Reserve Fund Purpose Category: **Failure of equipment after warranty expiration but before expected lifecycle**

Description of Project/Repair	Qty	Unit Price	Total Price
Transmission Replacement	1	\$6,688.10	\$6,688.10
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$6,688.10**

Description and justification for proposed use.

The transmission needs to be replaced in a 2016 Ford Fusion.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, c=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 04/19/2024
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Tori Melton <small>Digitally signed by Tori Melton Date: 2024.05.08 16:19:25 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Eric Dahl <small>Digitally signed by Eric Dahl Date: 2024.05.08 18:21:21 -04'00'</small>	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TABB

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$4,385.06** for the purpose(s) of:
 the labor involved in installing 3 new chiller motors at Central Elementary.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 04/17/2024
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY24

Reserve Fund Purpose Category: **Ongoing facility or equipment maintenance requirements**

Description of Project/Repair	Qty	Unit Price	Total Price
(Labor) - replace 3 chiller motors at Central Elementary	1	\$4,385.06	\$4,385.06
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$4,385.06**

Description and justification for proposed use.

The motors in the chillers were malfunctioning but were replaced by TRANE (\$8,974.05) based on a maintenance service. FCPS was responsible for labor cost to install and hook up the new motors.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 04/17/2024
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Tori Melton <small>Digitally signed by Tori Melton Date: 2024.05.08 16:21:19 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Eric Dahl <small>Digitally signed by Eric Dahl Date: 2024.05.08 18:18:25 -04'00'</small>	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TAB C

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$5,070.47** for the purpose(s) of:
replacing the main control board of the FCHS generator on the transfer switch.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 04/17/2024
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY24

Reserve Fund Purpose Category: **Ongoing facility or equipment maintenance requirements**

Description of Project/Repair	Qty	Unit Price	Total Price
FCHS Generator repairs	1	\$5,070.47	\$5,070.47
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$5,070.47**

Description and justification for proposed use.

The control panel of the FCHS generator was not responding and needed to be replaced in order to function properly.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 04/17/2024
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Tori Melton <small>Digitally signed by Tori Melton Date: 2024.05.08 16:20:40 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Eric Dahl <small>Digitally signed by Eric Dahl Date: 2024.05.08 18:19:14 -04'00'</small>	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TAB D

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$5,146.83** for the purpose(s) of:
replacing and installing a disconnect switch panel for an FMS chiller.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 05/21/2024
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY24

Reserve Fund Purpose Category: **Failure of equipment after warranty expiration but before expected lifecycle**

Description of Project/Repair	Qty	Unit Price	Total Price
FMS Chiller	1	\$5,146.83	\$5,146.83
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$5,146.83**

Description and justification for proposed use.

A FMS chiller was inoperable due to a faulty disconnect switch panel. We have been working with Dominion Power to shut down power and review the switch. After review, the switch needs to be replaced and installed for the chiller to function properly.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, c=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 05/01/2024
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Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Tori Melton <small>Digitally signed by Tori Melton Date: 2024.05.08 16:19:58 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Eric Dahl <small>Digitally signed by Eric Dahl Date: 2024.05.08 18:20:00 -04'00'</small>	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	May 15, 2024				
AGENDA TITLE:	Solar Ordinance Review Committee Update				
MOTION(s):	N/A				
BOS 2 YEAR GOALS?	Yes	No	If yes, which goal(s):		
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	N/A				
TIMING:	Normal				
DISCUSSION:	A recap of the Solar Ordinance Review Committee meetings; presentation was given at the May 7, 2024 Planning Commission Meeting.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Presentation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



REPORT FROM SOLAR ORDINANCE REVIEW COMMITTEE

Dan Whitten, County Attorney

May 7, 2024

A great place to live, learn, work, and play!

Formation of Solar Ordinance Review Committee

- **The Board of Supervisors approved the creation of the committee on April 3, 2024.**
- **The Board appointed Mr. Hodge and Mr. O'Brien to the Committee.**
- **On April 9, 2024, the Planning Commission appointed Ms. Kilpatrick and Ms. Johnson-Morgan to the Committee.**

Consideration to Remove Utility Scale Solar in A-1

- **At the Board of Supervisor's meeting on March 6, the Board approved a resolution of intention to amend § 22-4-2.2 to remove utility scale solar generation facilities as a use allowed by special use permit in the Agricultural, A-1 Zoning District.**
- **The Committee had the task of considering the removal of such use from the A-1 zoning district.**
- **The Planning Commission must hold a public hearing by June 20, 2024 regarding the removal of the use.**

Consideration to Add Supplemental Regulations

- **At the Board of Supervisor's meeting on March 6, the Board approved a resolution of intention to enact § 22-17-21 to add supplemental regulations for small scale solar generation facilities, minor scale solar generation facilities and utility scale solar generation facilities.**
- **The Committee will consider supplemental regulations at a future committee meeting.**
- **The Planning Commission will hold a public hearing by September 20, 2024 regarding the supplemental regulations.**

Options for Removing the Utility Scale Solar Generation Facilities Use

- The Committee discussed two options:
 - 1) Creating a new zoning district that authorizes utility scale solar facilities and minor scale solar facility by special use permit; or
 - 2) Creating a zoning overlay district that authorizes utility scale solar facilities and minor scale solar facilities by special use permit.

Pros/Cons of Creating a New Zoning District

- **Positives**

- Rezoning is required which allows proffers.
- Special use permit is required which allows conditions.
- A-1 by-right uses and uses by special use permit still allowed

- **Negatives**

- Spot zoning consideration after the first rezoning is approved.

Pros/Cons of Overlay District

- **Positives**

- Designated areas on either side of the high voltage transmission lines.
- Special use permit required which allows conditions
- Underlying zoning district by-right uses and uses by special use permit still allowed

- **Negatives**

- No rezoning required so no proffers
- Hard to contain the project completely within the overlay district
- May have to constantly change boundaries of overlay district

Supplemental Regulations for Both Options

- **The Planning Commission should consider whether it is the best practice to advertise a new zoning district or overlay district without supplemental regulations.**
- **Looking at the Surry and Dinwiddie examples, both special zoning districts have supplemental regulations.**

Dinwiddie Ordinance Supplemental Regulations

- **Utility Scale Solar Energy District**
 - Conditional Use permit required if disturbs more than 5 acres
 - Meeting with planning staff required 30 days before application.
 - Site plan
 - Community impact assessment
 - Approved solar components
 - Documentation of right to use property
 - Liability insurance
 - Criteria for Solar Energy Projects
 - Visual Impact
 - Signage
 - Noise

Dinwiddie Ordinance Continued

- **Supplemental regulations continued**
 - Setbacks
 - Security
 - Height
 - Buffers and Landscaping
 - Transmission lines
 - Ground water monitoring
 - Inspections
 - Decommissioning
 - Substantial accord waived under 15.2-2232
 - Siting agreements

Surry Ordinance

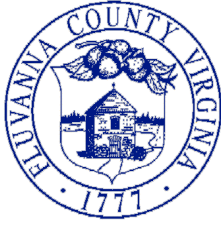
- **Emerging Technologies District**

- Authorizes data centers, energy storage facilities and renewable energy generation facilities by-right.
- Allows other uses by-right and by conditional use permit.
- Minimum size of 500 acres
- Maximum height of 75'
- Staff meeting before application
- Application requirements
- Approval of preliminary and final site development plans
- Inspections
- Renewable energy generating facility is intended to produce energy for on-site consumption and to support other uses in the district.

QUESTIONS?

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	The Board of Supervisors Two Year Plan



COUNTY OF FLUVANNA

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BOS 2024-05-15 p. 247/258

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

Fax (434) 591-1911

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MEMORANDUM

Date: May 15, 2024
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY24 BOS Contingency Balance

The FY24 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$146,615
Less: Consulting Services Agreement with B.W. Murray, Inc. – Registrar – BOS Approval 07.05.23	-\$20,000
Less: Agreement with VDOT regarding "Watch for Children" signs – Public Works - BOS Approval 09.20.23	-850
Less: Annual Card Terminal Fees – Information Technology – BOS Approval 10.04.23	-2,736
Less: Additional Funding for Car 1 & Car 30 – BOS Approval 02.21.24	-29,982
Available:	\$93,047



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MEMORANDUM

Date: May 15, 2024
From: Theresa McAllister – Management Analyst
To: Board of Supervisors
Subject: FY24 Capital Reserve Balances

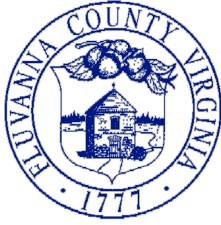
The FY24 Capital Reserve account balances are as follows:

County Capital Reserve:

FY23 Carryover	\$540,981.86
FY24 Budget Allocation:	\$250,000
Add: Closed CRM Projects 07.24.23	6,477.05
Add: Closed CRM Projects 08.21.23	3,769.97
Less: Lower Court Clerk's Office Mold Remediation. 11.01.23	-37,079
Less: Replace Turbo Assembly and minor repairs to Ambulance 49. 12.06.23	-6,198.36
Less: Commonwealth Attorney's Office Restoration. 12.20.23	-78,504
Less: Fluvanna County Attorney's Office Restoration. 12.20.23	-180,720
Less: Registrar Office Server. 02.21.24	-5,437.19
Less: Kent Store Firehouse Water Mitigation and Restoration. 03.06.24	-22,294.10
Less: Carysbrook Scoreboard Electricity. 03.06.24	-4,700.00
Less: Pleasant Grove Stage. 03.06.24	-2,450.00
Less: Upgrade Existing Camera System in Treasurer/COR Building. 04.17.24	-16,445.00
FY24 Available:	\$447,401.23

Schools Capital Reserve:

FY23 Carryover	\$296,395.57
FY24 Budget Allocation:	\$200,000
Add: Closed CRM Projects 07.24.23	365.93
Add: Closed CRM Projects 08.21.23	3,071
Add: Closed CRM Project 08.21.23	1,095.92
Less: Quality CCTV Systems Abrams Academy. 09.06.23	-11,800
Less: Bluebird Buses. 09.06.23	-9,994.74
Less: Central Elementary Capital and Budget Electric. 09.20.23	-5,785
Less: HAVTECH at FCHS. 09.20.23	-12,861.39
Less: Replace Transceiver and Supply Boards. 01.17.24	-10,570.82
Less: VPS Recreation. 01.17.24	-46,675.00
Less: Replace Pump and Motor at Pleasant Grove. 01.17.24	-7,864.81
Less: Carysbrook Elementary Playground. 02.21.24	-9,620
Less: Central Elementary new doors. 02.21.24	-21,065
Less FCHS Chiller. 02.21.24	-11,880.00
Add: Closed CRM Project 04.17.24	1,168.54
Less: Replace & Install (2) new doors at CE. 05.01.24	-14,044.00
FY24 Available:	\$353,980.20



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MEMORANDUM

Date: May 15, 2024
From: Theresa McAllister– Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY23 Year End Audited Total Unassigned Fund Balance:	\$26,584,082
Unassigned Fund Balance – 12% Target Per Policy:	\$11,198,981
Unassigned Fund Balance – Excess Above Policy Target:	\$15,385,101
Less: Jaunt Increase – 07.01.23	-10,950
Less: Palmyra Village Streetscape Project – 08.02.23	-118,169
Less: School Carryover Request – 12.06.23	-488,891.92
Less: FY23 Carryover Request – 12.06.23	-236,378.83
Less: EMS for an Ambulance Purchase - 01.17.24	-184,093
Less: Live Fire Training Structure – 02.07.24	-550,000
Less: CVEC Broadband Local Taxes Grant – 04.03.24	-500,000
Current Unassigned Fund Balance – Excess Above Policy Target:	\$13,296,618.25

The Board of Supervisors Two Year Plan – *Adopted September 21, 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
A		SERVICE DELIVERY			
A1		Work with FRA to identify support options for Fire and Rescue volunteers.		X	
A2		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	Begin in Year 1; complete in Year 2
A3		Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	
A4		Community transportation options and alternatives.		X	Shared school buses/drivers providing transportation for county residents; TJPDC Rural Transportation work group; JAUNT
A5		Implement annual county volunteer recognition ceremony.		X	
A6		Design implementation plan for professional Fire Chief position.		X	
B		COMMUNICATION			
B1		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	
C		PROJECT MANAGEMENT			
C1		Continue Columbia area renewal efforts.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C2		Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		
C3		Continue Palmyra Village Streetscape	X	X	Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		2022 Smart Scale Grant Awarded.
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	
C5		Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	
C6		Pursue Fork Union revitalization.		X	
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	Multi-year project.
		C7.1 Create and Issue Request for Proposal for Design	X		
		C7.2 Select Design Firm for design of New Admin Building		X	
D		COMMUNITY DEVELOPMENT & ENRICHMENT			
D1		Draft and a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
		D1.1 Adopt Economic Development Strategic Plan.	X		
		D1.2 Implement five-year Economic Development Strategic Plan.		X	
D2		Seek opportunities to coordinate development activity at Fluvanna's northern border with Louisa County.	X	X	
D3		Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5		Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers. Fluvanna After Five @ Pleasant Grove.
D6		Research creating a "teaching farm" at PG Park.		X	Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?
D7		Implement stronger Code Enforcement on the County's Spot Blight Abatement program	X	X	
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		FINANCIAL STEWARDSHIP AND EFFICIENCY			

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		
E2		Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	X	X	
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	