



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

August 5, 2026

Special Meeting Closed Session – Morris Room 4:00pm

Regular Meeting 5:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

CLOSED MEETING AND DINNER RECESS

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR'S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – APPOINTMENTS

A Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

7 – PRESENTATIONS (normally not to exceed 10 minutes each)

B Conservation Easements – Dan Whitten, County Attorney

8 – ACTION MATTERS

C Recommendation for Appointment to the Board of Zoning Appeals – Eric Dahl, County Administrator

D Waiver of Road Naming Policy to Approve a Road Name – Dan Whitten, County Attorney

E Authorization to Advertise for a public hearing to amend County Code § 21-2-13 and the water and sewer fee schedule – Dan Whitten, County Attorney

F Pleasant Grove Park Well Testing – Dan Whitten, County Attorney

G Reclassification of Deputy Treasurer II to Deputy Treasurer III – Ryan Lipscomb, Director of Human Resources

H Emergency Communications Position Reclassification: Operations Coordinator to Communications Supervisor – Ryan Lipscomb, Director of Human Resources

I 2% Bonus for Social Services Employees – Kim Mabe, Social Services Director

J FY28 Budget Calendar – Theresa McAllister, Management Analyst II

K Adoption of Emergency Operations Plan – Eric Dahl, County Administrator

9 – PUBLIC HEARING

10 – CONSENT AGENDA

L Minutes of July 1, 2026 – Caitlin Solis, Clerk to the Board

M Accounts Payable for June FY26 – Theresa McAllister, Management Analyst II

N Appointment of Zoning Administrator – Eric Dahl, County Administrator

O Contract for UPS Refresh with Magna5 MS LLC – Dan Whitten, County Attorney

P Authorized Salaries of General Registrar and Local Electoral Board Members 2026 – 2027 – Tori Melton, Director of Finance & Eric Dahl, County Administrator

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

- Q FY26 Voluntary Contributions – Theresa McAllister, Management Analyst II
- R FY27 Fluvanna County Public Schools Insurance Claim – Tree Damage – Tori Melton, Finance Director
- S CRMF - FCHS Sewer Station Grinder Pumps – Don Stribling, Executive Director
- T CRMF - FCHS Tennis Courts – Don Stribling, Executive Director
- U CRMF - SBO Tree Damage – Don Stribling, Executive Director

11 – UNFINISHED BUSINESS

TBD

12 – NEW BUSINESS

TBD

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – CLOSED MEETING AND DINNER RECESS

TBD

14 – ADJOURN



County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

FLUVANNA COUNTY BOARD OF SUPERVISORS
BCC APPOINTMENTS STAFF REPORT

TAB A

MEETING DATE:	August 5, 2026			
AGENDA TITLE:	Board, Commission, and Committee Appointments			
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):			
Board/Commission/Committee	Applicants	Begins Term	Ends Term	
Community Policy and Management Team (CPMT) Vendor Representative	Curtis V. Mills	8/5/2026	6/30/2028	
James River Water Authority (JRWA) – Fluvanna Citizen Representative	John M. Sheridan (I)	1/1/2026	12/31/2029	
Monticello Area Community Action Agency (MACAA) – Fluvanna County Representative	Chris Baca	8/5/2026	06/30/2029	
Social Services Board – Columbia Representative	Sandra Patterson (I)	7/1/2026	6/30/2026	

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Community Policy and Management Team (CPMT) Vendor Representative	Curtis V. Mills	Appt	Other	Unexpired term to begin immediately, and end June 30, 2028
James River Water Authority (JRWA) – Fluvanna Citizen Representative	John M. Sheridan	Reappt	Columbia	Term to begin January 1, 2026 and end December 31, 2029.
Monticello Area Community Action Agency (MACAA) – Fluvanna County Representative	Chris Baca	Appt	Cunningham	Unexpired term to begin immediately and end June 30, 2029.
Social Services Board – Columbia Representative	Sandra Patterson	Reappt	Columbia	Term to begin July 1, 2026 and end June 30, 2026.

DISCUSSION:	- Community Policy and Management Team (CPMT) Vendor Representative – Unexpired term to begin immediately, and end June 30, 2028 - James River Water Authority (JRWA) – Fluvanna Citizen Representative – Term to begin January 1, 2026 and end December 31, 2029. - Monticello Area Community Action Agency (MACAA) – Fluvanna County Representative – Unexpired term to begin immediately and end October 31, 2025. - Social Services Board – Columbia Representative – Term to begin July 1, 2026 and end June 30, 2026.
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ENCLOSURES:

Candidate Applications



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Curtis Vinces Mills	Election ☐ Columbia ☐ Cunningham ☐ Fork Union District: ☐ Palmyra ☐ Rivanna ☒ Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): Graduated from Albemarle High School, I have worked at Whisper Ridge behavioral facility, Fairwinds group home, Region 10/Easter Seals REACH program, Family Services Preservation as a mentor for 2 years, and have started and worked for CM Mentoring Services	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: None	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I would like to help the community my business serves the most. Hopefully I can help all the mentors in the county help their clients better and also help the mentors get the resources and help they need	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Fluvanna Partnership for Aging Committee (FPA)		Parks & Recreation Advisory Board (RAB)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Piedmont Virginia Community College (PVCC) Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Planning Commission (PC)
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Region Ten Community Services Board
X	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Advisory Council		Rivanna River Basin Commission
	Economic Development Authority (EDA)		Jefferson Area Board of Aging (JABA) Board of Directors		Social Services Board
	Family Assessment and Planning Team (FAPT) – Parent/Family Rep & Vendor Rep		Library Board of Trustees		Thomas Jefferson Planning District Commission (TJPD)
	Finance Board		Monticello Area Community Action Agency (MACAA)		Thomas Jefferson Water Resources Protection Foundation
	Tourism Advisory Committee (TAC)	For TAC only, please indicate the industry you are representing:			

Submit by email (clerk@fluvannacounty.org) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

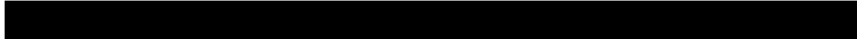
In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature Curtis V. Mills, Jr.		Date 5/4/2026	
Mailing Address (including City, State, & ZIP) P.O. Box 374, Keswick, VA 22947		Physical Address (if different) 4026 Richmond Road, Keswick, VA 22947	
Years Lived in Fluvanna 0	Phone # [REDACTED]	Alternate Phone #	Email Address [REDACTED]

Office Use Only

Application Received On:	5-4-2026	Application Received By: Leontyne Peck
Acknowledgement Sent:	5-4-2026	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Curtis Mills



05/01/2026

Hiring Manager

CMPT

I am writing to express my interest in a behavioral health or mental health support position within your organization. With over 20 years of experience working with at-risk youth and families in residential, crisis, and community-based settings, I bring a strong foundation in direct care, supervision, and mentorship.

Throughout my career, I have held progressive roles supporting individuals with behavioral challenges, including serving as a Lead Unit Supervisor at a locked residential facility, supervising multiple group homes, and providing crisis stabilization services with VA REACH. These roles strengthened my ability to manage high-stress environments, lead teams, and implement effective behavior support strategies while maintaining a safe and structured setting.

In addition to my formal experience, I am the founder of CM Mentoring Services, LLC, where I provide mentorship and life skills development to youth and young adults. This work reflects my passion for empowering individuals, building trust, and promoting long-term personal growth and accountability.

I am particularly drawn to opportunities where I can continue making a positive impact in the lives of individuals facing behavioral and mental health challenges. My experience, combined with my commitment to trauma-informed care and community support, allows me to contribute meaningfully to both clients and multidisciplinary teams.

I would welcome the opportunity to discuss how my background and skills align with your organization's needs. Thank you for your time and consideration.

Sincerely,

Curtis Mills

Curtis Mills

Charlottesville, VA

Education:

Albemarle High School, Charlottesville, VA – Class of 1992

Professional Summary:

Curtis Mills is an experienced behavioral health professional with over 20 years supporting youth and families in residential, community-based, and mentorship settings. Proven ability to manage staff, oversee therapeutic environments, and build positive relationships with high-risk populations.

Core Competencies:

Behavioral Health Support, Crisis Intervention, Youth Mentoring, Staff Supervision, Program Development, Trauma-Informed Care, Conflict Resolution, CPR, Mental Health First Aid, Mandated Reporter.

Professional Experience:

CM Mentoring Services, LLC (2017 – Present) {Owner}

- Provide mentoring and life skills development for at-risk youth
- Develop individualized support strategies
- Connect clients with community resources

Adult Support Advocate- Region Ten (2023-25') {Andrea Lee}

- Monitored adult with special needs for health and safety.
- Supervise adults out in public while providing community engagement.
- Supporting adults with household and daily task.
- Helping adults with independence and functioning.

Mentor – Family Preservation Services (2015 – 17')

- Supported families in crisis
- Strengthened family relationships and stability

Support Specialist – VA REACH (2013 –21') Supervisor {April Dovel}

- Supported individuals with behavioral challenges
- Implemented behavior plans and crisis intervention
- Maintained documentation and reports

Supervisor / T. A / Staff – Fairwinds (2003 – 13', Closed) Supervisor {Gregg McCray}

- Supervised residential homes
- Assisted in education and behavioral management
- Provided direct care to youth

Lead Supervisor – Whisper Ridge [Closed] (2001 – 03') Supervisor {Gregg McCray}

- Managed locked residential unit
- Supervised staff and handled crisis situations

References

April Dovel –

Kyle Logan –

Shawnte Woodson –



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

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Name: Christopher L. Baca, Sr.	Election ☐ Columbia ☒ Cunningham ☐ Fork Union District: ☐ Palmyra ☐ Rivanna ☐ Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): Fluvanna Leadership Development Program 23-24	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Rotary Club of Ketchikan First City-Alaska Board member 2011/2013. President Elect 2013/14, President 2014/15, Past President 2015/16 Rotary Club of Greater Spokane Valley President Elect 2020/21, President 2021/22, Past President 2022/23	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I want to be a part of the future decision makers and policy developers of our county to ensure we continue to intentionally grow and change for the improvement of services for our citizens and visitors.	

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ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
X	Agricultural/Forestral District Advisory Committee	X	Finance Board	X	Piedmont Virginia Community College (PVCC) Board
X	Board of Equalization (BOE)	X	Fluvanna Partnership for Aging Committee (FPA)	X	Planning Commission (PC)
X	Board of Zoning Appeals (BZA)	X	Fork Union Sanitary District (FUSD) Advisory Committee	X	Region Ten Community Services Board
X	Building Code of Appeals Board	X	James River Water Authority (JRWA)	X	Rivanna River Basin Commission
X	Central Virginia Regional Jail (CVRJ) Authority	X	JAUNT Board	X	Social Services Board
X	Columbia Task Force (CARE)	X	Jefferson Area Board of Aging (JABA) Advisory Council	X	Thomas Jefferson Planning District Commission (TJPDC)
X	Community Policy & Management Team (CPMT)	X	Jefferson Area Board of Aging (JABA) Board of Directors	X	Thomas Jefferson Water Resources Protection Foundation
X	Economic Development Authority (EDA)	X	Library Board of Trustees		
X	Economic Develop. & Tourism Advisory Council (EDTAC)	X	Monticello Area Community Action Agency (MACAA)		
X	Family Assessment and Planning Team (FAPT)	X	Parks & Recreation Advisory Board (RAB)		

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In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i> C. Baca (from file)		Date 01-06-2024	
Mailing Address (including City, State, & ZIP) 40 Turkeysag Trail Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 2	Phone # 	Alternate Phone #	Email Address
Office Use Only			
Application Received On:	01-06-2024	Application Received By:	
Acknowledgement Sent:	01-08-2024	Leontyne Peck	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

Christopher L. Baca, Sr.

40 Turkeysag Trail
Palmyra, VA 22963

OBJECTIVE

Executive with 25+ years experience in progressively larger academic clinical department operations; six years experience in new program development, community collaboration, workforce and secondary school teacher training, seeking COVID-19 Contact Tracer or Investigator opportunity in team-oriented organization.

Certificate of Completion, ASTHO and NCSD, Completed 12/26/2021

Making Contact: A Training for COVID-19 Case Investigators and Contact Tracers

CORE EXPERTISE/SUMMARY

- Obtained LEAN – Green Belt, PeaceHealth Medical Group
- Managing clinics on two islands in Southeast Alaska
- Extensive knowledge and experience in academic clinical department administration areas including budgeting, personnel management, project management, clinical practice operations and billing, federal grants administration – pre and post award, residency and fellowship programs.
- Over five years experience in workforce training and secondary school teacher development program planning.
- New program development within educational, economic development, state government setting.
- Developing programs to compliment university priorities and industry cluster needs.
- Organization of Advisory Committees, and Advisory Board for the Center.

Office of Biotechnology –

- Collaboratively addressed: marketing, joint oversight, and design of UT Research Park (a collaboration of UT HSC Houston and UT/MDA CC)
- Researched Biotechnology and Life Sciences Workforce issues with community-based task force
- Created small office incubator facility within office for start up operations of faculty

Academic Clinical Departments –

- Led multiple school of medicine-wide task forces and committees to address TQM of physician practice operations, ambulatory clinic processes, improve quality and accuracy of physician billing practices
- Oversaw Enterprise-wide physician practice clinical system conversion from SMS to IDX at TTU HSC MS
- Created systems for administrating multiple clinical departments to improve efficiencies and reduce operational expenses

- Approved and implemented local area network in two departments to increase staff efficiencies, and records retention.

MANAGERIAL ROLES:

- **Clinic Manager, PeaceHealth Medical Group, Ketchikan, AK**, September 19, 2011 – June 21, 2019 Primary Care, Psychiatry, Pediatrics, OB/Gyn, Hospitalists, Off site Primary Care Clinic Prince of Wales - Craig
- **Clinic Manager, UTMB- Prison Management, Polunsky Prison, Livingston, TX**, 2009 – 2011 3,000 prisoner population
- **Director, Quality Control, Harris County Hospital District, Physician Practice**, 2008 – 2009

ACADEMIC APPOINTMENTS

- **Research Associate Professor**, College of Technology, Department of Engineering Technology, University of Houston, June 2005- September 2008
- **Fluvanna County School District**, Substitute teacher, August 2022 – May 2023

ADMINISTRATIVE APPOINTMENTS

- **Executive Director**, Center for Life Science Technology, College of Technology, Engineering Technology, University of Houston, June 2005- September 2008 (Created Center for Life Sciences Technology- www.texasbiotech.org)
- **DIRECTOR**, Office of Biotechnology, The University of Texas HSC – Houston, TX, 2001 to June 2005 (Established Center for Life Sciences Technology)
- **DIRECTOR MANAGEMENT OPERATIONS**, Departments of Internal Medicine and Dermatology; University of Texas HSC - Houston, Medical School, June 1995 to April 2002 (Administration of academic clinical department, worked through 6 years of declining operational budget representing ~ 40% clinical revenue budget decline, established budgeting of clinical revenues by CPT/RVU, DMO Lead- school-wide team on centralizing billing and clinic operations reengineering)
- **ASSISTANT TO THE CHAIR**, Department of Surgery, University of Texas Medical Branch @ Galveston, TX., June 1992 to June 1995 (participated in CQI projects for campus, led multi-level team on clinic access)
- **ADMINISTRATOR**, Department of Surgery, Georgetown University Medical Center, Washington, D.C., July 1988 to May 1992 (Installed Local area network for clinical department, negotiated physician managed care contracts)
- **DIRECTOR**, Texas Tech Health Sciences Center, Medical Practice Income Plan (MPIP) Lubbock, Amarillo, El Paso, Odessa, Lubbock, TX, April 1987 to July 1988 (Oversight of faculty practice plan operations in Lubbock, Odessa, Amarillo, and El Paso, responsible for successful enterprise-wide practice plan computer conversion, responsible for enterprise computer conversion and installation – SMS to IDX)

EDUCATION

MA Organizational Management, University of Phoenix, 2002-2004. Focused on Organizational Management

BBA, Business Economics, New Mexico State University, 1971-1976, Minor in Accounting

RECOGNITION

Omicron Delta Epsilon, Economic Honors Society, member 1975 – 1976, Vice President 1975-1976

Admiral of the Texas Navy, Commissioned July 1993, by Governor Ann Richards

United Who's Who, Lifetime Member, 2003



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County of Fluvanna

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Name: Sandra Patterson	Election ☒ Columbia ☐ Cunningham ☐ Fork Union District: ☐ Palmyra ☐ Rivanna ☐ Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): Woodrow Wilson VHS 1963 Wilfred Beauty Academy 1981 Dept of HEW 1970 Dept of Social Services 1966 NYPD 1985 US Census Bureau 1990 US Postal Service casual various dates and yes AARP 2010 2015 Sheriff Office 2008 Notary 2009 FOL 2008 Wilfred Beauty Academy 1985	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Parks and Rec Friends of the Library NAACP Evergreen Baptist church choir Triad and Vips	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I love to make myself a part of decisions on the families, workers, in making positive changes. I want to give back.	

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ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Fluvanna Partnership for Aging Committee (FPA)		Parks & Recreation Advisory Board (RAB)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Piedmont Virginia Community College (PVCC) Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Planning Commission (PC)
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Region Ten Community Services Board
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Advisory Council		Rivanna River Basin Commission
	Economic Development Authority (EDA)		Jefferson Area Board of Aging (JABA) Board of Directors	X	Social Services Board
	Family Assessment and Planning Team (FAPT) – Parent/Family Rep & Vendor Rep		Library Board of Trustees		Thomas Jefferson Planning District Commission (TJPD)
	Finance Board		Monticello Area Community Action Agency (MACAA)		Thomas Jefferson Water Resources Protection Foundation
	Tourism Advisory Committee (TAC)	For TAC only, please indicate the industry you are representing:			

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Applicant's Signature Sandra Patterson		Date 5/19/2026	
Mailing Address (including City, State, & ZIP) 39 Harris Lane, Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna	Phone # [REDACTED]	Alternate Phone #	Email Address [REDACTED]
Office Use Only			
Application Received On:	5/19/2026	Application Received By: Leontyne Peck	
Acknowledgement Sent:	5/19/2026		
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Conservation Easements				
MOTION(s):	N/A				
BOS WORKPLAN?	Yes	No	If yes, which item(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Informational				
TIMING:	Routine				
DISCUSSION:	The County has received a request for a conservation easement. Since it is the first conservation easement request that County has received in quite a while, this will be a general presentation on the conservation easement process.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	County Code Chapter 5.5 Conservation Easements Program				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

Chapter 5.5

CONSERVATION EASEMENTS PROGRAM¹

Sec. 5.5-1. Short title.

This chapter shall be known and may be cited as the "conservation easements program" or "the Program", as the context may require.

(Ord. 06-21-06)

Sec. 5.5-2. Purpose.

The Board of Supervisors finds that a substantial area of rural land in the County has been converted to uses not consistent with or conducive to agriculture, forestry or other traditional rural uses; that regulatory land-use planning tools may not, in themselves, be sufficient to inhibit the conversion of farm and forest land to other uses; and that farm and forest land, clean water and air sheds, biological diversity, scenic vistas and rural character have a public value as well as a private value. Therefore, the Board of Supervisors has determined that it is advisable to establish a program, pursuant to Code of Virginia section 10.1-1700, et seq. by which the County can acquire conservation easements voluntarily offered by owners to serve as one means of assuring that the County's resources are protected and efficiently used; to help in preserving open-space and the rural character of the County by (a) preserving farm and forest lands; (b) conserving and protecting water resources and environmentally sensitive lands, waters and other natural resources; (c) conserving and protecting biodiversity and wildlife and aquatic habitat; (d) improving the quality of life for the inhabitants of the County; (e) assuring availability of lands for agricultural, forestal, recreational, or open-space use; and (f) promoting tourism through the preservation of scenic resources.

(Ord. 06-21-06)

Sec. 5.5-3. Applicability.

The Program shall be available for all lands in the County, except those lands under the ownership or control of the United States of America, the Commonwealth of Virginia, or an agency or instrumentality thereof. Any conservation easement acquired under the Program shall be voluntarily offered by the owner. Each such easement shall be subject to the approval of the Board of Supervisors to determine that the acceptance of such easement shall further the purposes of this chapter in accordance with Section 5.5-6.

(Ord. 06-21-06)

Sec. 5.5-4. Definitions and construction.

(A) The following definitions shall apply in the interpretation and implementation of the Program:

¹Editor's note(s)—Ordinance adopted 6-21-06 enacting Chapter 5.5, Conservation Easements Program, is effective on and after July 1, 2006.

- (1) *Conservation easement* means a nonpossessory interest of the County in real property, whether easement appurtenant or in gross, acquired through gift, purchase, devise, or bequest imposing limitations or affirmative obligations, the purposes of which include retaining or protecting natural or open-space values of real property, assuring its availability for agricultural, forestal, recreational, or open-space use, protecting natural resources, maintaining or enhancing air or water quality, or preserving the historical, architectural or archaeological aspects of real property.
 - (2) *Program Administrator* means the Director of the Department of Planning and Development.
 - (3) *Parcel* means a lot or tract of land, lawfully recorded in the clerk's office of the circuit court of the County, or any lawfully described portion of such lot or tract.
- (B) Construction. Because a conservation easement may contain one or more parcels, for purposes of the Program the term "parcel" shall include all parcels covered by, or proposed to be covered by, a particular conservation easement.

(Ord. 06-21-06)

Sec. 5.5-5. Designation of Program Administrator; powers and duties.

- (A) Designation. The Director of the Department of Planning and Development is hereby designated as the Program Administrator.
- (B) Powers and duties. The Program Administrator, or his designee, shall administer the program and shall have the powers and duties to:
 - (1) Establish reasonable and standard procedures and forms for the proper administration and implementation of the Program.
 - (2) Promote the Program by providing educational materials to the public, conducting informational meetings and otherwise.
 - (3) Investigate and pursue state, federal and other programs available to maximize private participation.
 - (4) Evaluate all applications to determine their eligibility and make recommendations thereon to the Board of Supervisors.
 - (5) Provide educational materials regarding other land protection programs to the public.
 - (6) For each conservation easement, assure that the terms and conditions of the deed of easement are monitored and complied with by coordinating a monitoring program with each easement holder, and if the other easement holders are either unable or unwilling to do so, monitor and assure compliance with the terms and conditions of the deed of easement.

(Ord. 06-21-06)

Sec. 5.5-6. Eligibility criteria.

In determining whether to accept a proposed conservation easement, the Board of Supervisors shall consider the following criteria:

- (i) The use of the parcel subject to the conservation easement shall be consistent with the comprehensive plan as in effect at the time of the proposed dedication; (ii) the proposed terms of the conservation deed of easement shall be consistent with the minimum terms and conditions set forth in Section 5.5-7; and (iii) the acceptance of the proposed conservation is consistent with the purposes of this chapter.

(Ord. 06-21-06)

Sec. 5.5-7. Easement terms and conditions.

Each conservation easement shall conform with the requirements of the Open-Space Land Act of 1966 (section 10.1-1700 et seq. of the Code of Virginia) and of this chapter. The deed of easement shall be in a form approved by the County Attorney, and shall contain, at a minimum, the following provisions:

- (A) Restriction on division. No parcel shall be divided so as to create any parcel containing less than one hundred (100) acres.
- (B) No buy-back option. The owner shall not have the option to reacquire any property rights relinquished under the conservation easement.
- (C) Other restrictions. The parcel also shall be subject to standard restrictions contained in conservation easements pertaining to uses and activities allowed on the parcel. These standard restrictions shall be delineated in the deed of easement and shall include, but not necessarily be limited to, restrictions pertaining to: (i) the accumulation of trash and junk; (ii) the display of billboards, signs and advertisements; (iii) the management of forest resources; (iv) grading, blasting or earth removal; (v) the number and size of residential outbuildings and farm buildings or structures; (vi) the conduct of industrial or commercial activities on the parcel; and (vii) monitoring of the easement.

(Ord. 06-21-06)

Sec. 5.5-8. Application and evaluation procedure.

Each application for a conservation easement shall be processed as follows:

- (A) Application materials to be provided to owner. The application materials provided by the Program Administrator to an owner shall include, at a minimum, a standard application form, a sample deed of easement, and information about the Program.
- (B) Application form. Each application shall be submitted on a standard form prepared by the Program Administrator. The application form shall require, at a minimum, that the owner: (i) provide the name of all owners of the parcel, the address of each owner, the acreage of the parcel, the County tax map and parcel number, the zoning designation of the parcel, and permission for the Program Administrator to enter the property after reasonable notice to the owner to evaluate the parcel. The application form shall also include a space for an owner to indicate whether he volunteers to have the parcel be subject to greater restrictions than those contained in the standard sample deed of easement, and to delineate those voluntary, additional restrictions.
- (C) Additional application information required by Program Administrator. The Program Administrator may require an owner to provide additional information deemed necessary to determine whether the proposed easement can be recommended for acceptance.
- (D) Submittal of application. Applications shall be submitted to the office of the Program Administrator. An application may be submitted at any time.
- (E) Evaluation by Program Administrator. The Program Administrator shall evaluate each application received and determine within fifteen (15) days whether the application is complete. If the application is incomplete, the Program Administrator shall inform the owner in writing of the information that must be submitted in order for the application to be deemed complete. When an application is deemed complete, the Program Administrator shall determine whether, in his judgment, the proposed easement satisfies the eligibility criteria set forth in Section 5.5-6.

- (F) Evaluation by Board of Supervisors. The Board of Supervisors shall review the proposed easement and determine whether or not the same should be accepted. The determination as to whether or not a particular easement should be accepted shall be in the sole discretion of the Board of Supervisors, and nothing in this chapter shall obligate the board to accept a particular conservation easement.
- (G) Reapplication. An owner whose proposed conservation easement is not accepted may reapply at a later time.
- (H) Easement established. A conservation easement shall be deemed to be accepted when all the owners of the subject parcel shall have signed the deed of easement; such deed of easement shall have been approved in writing as to form by the County Attorney; and the same shall have been accepted by an authorized agent of the Board of Supervisors on its behalf. The deed shall be recorded in the office of the clerk of the circuit court of the County at the expense of the applicant. A single conservation easement may be established for more than one parcel under the same ownership.
- (I) Costs. The applicant shall be solely responsible for the cost of preparing and recording each such easement, including, but not necessarily limited to, environmental site assessments, surveys, recording costs and other charges associated with closing; and shall pay to the County a fee sufficient to defray the actual and reasonable expenses of the County's review of the application and the proposed deed of easement. The amount of such fee shall be established by resolution of the Board of Supervisors. The County shall not pay fees incurred for independent appraisals, legal, financial, or other advice, or fees in connection with the release and subordination of liens to the easement conveyed to the County.

(Ord. 06-21-06)

Sec. 5.5-9. Program non-exclusivity.

This chapter shall not be construed in any way as a limitation upon the County's authority to acquire land for public purposes, nor shall this chapter be construed to prohibit the holding of easements for conservation of resources by entities other than, or in conjunction with, the County.

(Ord. 06-21-06)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Recommendation for Appointment to the Board of Zoning Appeals				
MOTION(s):	I move the Board of Supervisors recommend to the Circuit Court [Ron Barche or Page Stribling], for appointment to The Board of Zoning Appeals, At-large position, with a term to begin August 5, 2026 and ending December 31, <u>2028</u>. I move the Board of Supervisors recommend to the Circuit Court [Ron Barche or Page Stribling], for appointment to The Board of Zoning Appeals, At-large position, with a term to begin August 5, 2026 and ending December 31, <u>2029</u>.				
BOS WORKPLAN?	Yes	No	If yes, which item(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Immediate				
DISCUSSION:	The Fluvanna County Board of Supervisors recommends Board of Zoning Appeals (BZA) members, who are then appointed by the Fluvanna County Circuit Court to serve. There are two (2) positions available. One with a term to begin August 5, 2026 and end December 31, 2029; and one with a term to begin August 5, 2026 and end December 31, 2028. Ron Barche and Page Stribling are seeking appointment to the Board of Zoning Appeals.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Applications				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Page F. Stribling	Election ☐ Columbia ☐ Cunningham ☐ Fork Union District: ☒ Palmyra ☐ Rivanna ☐ Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): U OF MIAMI, BA MARINE SCIENCE AFFAIRS, BUSINESS ADMINISTRATION 1992	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have always been interested in serving the needs of the local Fluvanna County community. Conservation, water quality, trash & litter are some areas of interests.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Fluvanna Partnership for Aging Committee (FPA)		Parks & Recreation Advisory Board (RAB)
X	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Piedmont Virginia Community College (PVCC) Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Planning Commission (PC)
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Region Ten Community Services Board
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Advisory Council		Rivanna River Basin Commission
	Economic Development Authority (EDA)		Jefferson Area Board of Aging (JABA) Board of Directors		Social Services Board
	Family Assessment and Planning Team (FAPT) – Parent/Family Rep & Vendor Rep	X	Library Board of Trustees	X	Thomas Jefferson Planning District Commission (TJPD)
	Finance Board		Monticello Area Community Action Agency (MACAA)	X	Thomas Jefferson Water Resources Protection Foundation
	Tourism Advisory Committee (TAC)	For TAC only, please indicate the industry you are representing:			

Submit by email (clerk@fluvannacounty.org) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature Page Stribling		Date 7-23-2026	
Mailing Address (including City, State, & ZIP) P.O. Box 1015, Troy, VA 22974		Physical Address (if different)	
Years Lived in Fluvanna 21	Phone # [REDACTED]	Alternate Phone #	Email Address [REDACTED]
Office Use Only			
Application Received On: 7-24-2026		Application Received By: Leontyne Peck	
Acknowledgement Sent: 7-24-2026			
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			

University of Miami, Marine Science Affairs and Business Administration, Bachelor of Arts 1992**Port of Miami (April 2002 – May 2023)****SEAPORT SPECIAL EVENTS AND PUBLIC OUTREACH COORDINATOR**

Managed Port of Miami Directory revenue contract. Managed procurement of promotional and event-specific memorabilia items. Established and maintained partnerships as a Port representative with industry partners: US State Department, US Justice Department, Jay Malina International Trade Consortium, Greater Miami Chamber of Commerce, Greater Miami Convention and Visitors Bureau; Florida Customs Brokers and Forwarders, Florida Foreign Trade Association, World Trade Center Miami, Beacon Council, and Seatrade Cruise Shipping Convention. Developed, created, and managed artwork production: Annual State of the Port, Cruise Guide, Commemorative Centennial Poster, and Port Facilities Map.

EVENTS, PRESENTATIONS, PLANNING, AND STAGING:

AAPA Latin American Congress; Super Bowl Host Committee, Trafficking Awareness; Charlotte Chamber of Commerce, Bank of America; Seattle Chamber of Commerce, Intercity Study Mission; Dominican Republic Agriculture Exporters; Guatemala Trade & Investment Office; Port of Livorno, Italy; OAS CIP USCG Port Security Workshop.

ADMINISTRATIVE OFFICER, TO THE ASSISTANT SEAPORT DIRECTOR OF SAFETY AND SECURITY

Coordinated outreach for dignitary events at key South Atlantic gateway including presidential and cabinet level visitors. Supervised logistics and coordinated operations for program-specific events. Organized division team members: information technology, safety and security, operations, marketing, facilities, and housekeeping. Communicator and liaison to promote and expand import and export trade within Miami-Dade County and the state.

Presentation speaker to corporate executives, public officials, national and international trade missions, chamber and economic development leadership, military officers, homeland security officials, and media channels. Versed in public and private partnership, sustainable and resilient port development, and capital development.

Supervised data entry clerks. Worked with teammates to issue, maintain, and confiscate Port of Miami Identification Cards and access credentials. Submitted, reviewed, and adjudicated Florida Department of Law Enforcement criminal background reports. Used biometric readers and confirmed the authenticity of Transportation Workers Identification Cards (TWIC). Revised and created applications, memos, and handouts. Provided recommendations for employee hire, discipline, and promotion.

Great Sierra (1999 – 2001)

SALES MANAGER

Managed new business and increased total sales. Created and maintained port services and business guides for Tampa Bay Port Authority, Port of Oakland, Port of Miami, and Miami International Airport.

GO Management Services (1995 – 1999)

GENERAL MANAGER

Managed coalition to integrate private warehouse operators from a formed partnership of customs port officials and cargo inspectors, common carriers, and business owners. Monitored Automated Manifest System to identify erroneous and undeclared import shipments.

University of Miami, Part-Time Lecturer (2012 – 2018)

At the Rosenstiel School of Marine and Atmospheric Science, lectured undergraduate and graduate degree candidates. Furthered the *Port Operations and Policy* course and created syllabi focused on learning global trade, maritime transportation, port facility development, marketing, and economic expansion.

Thomas Jefferson Foundation (2024)

GARDENS & GROUNDS

Gardens and grounds crew volunteer, completed garden tasks including care and maintenance for vegetables and flowers.

PROFESSIONAL ACHIEVEMENT

- Selection Committee Voting Member, Miami-Dade County ISD Department, Marketing and Public Relations Services and Premium Cosmetics Concession Services.
- Ethical Governance Day Speaker, Miami-Dade County Commission on Ethics & Public Trust.
- Port of Miami Employee of the Year (2017).
- United Way, Loaned Executive (2013).
- Propeller Club, Port of Miami Chapter: President (1999-2001).
- Volunteer, US Customs, Trade, and Finance Symposium of the Americas.
- Liaison Officer, Miami-Dade County Emergency Management and Homeland Security.
- National Incident Management System and Incident Command training.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: Ronald C. Barche	Election ☒ Columbia ☐ Cunningham ☐ Fork Union District: ☐ Palmyra ☐ Rivanna ☐ Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience. You may also provide a resume/CV.): Lemon Bay High School, Englewood, FL 2000-2004, General Navy Nuclear Power Training Command- Dec 2007- July 2008, Nuclear power operations, heat transfer, power generation, radiation, materials	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: : National Board of boilers and Pressure vessels (2017-present)	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): none	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: Helping the future growth of the county in a positive and equitable direction utilizing my knowledge and experience in the technology, fabrication, safety, and energy production fields. Resume, education, etc.	

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Fluvanna Partnership for Aging Committee (FPA)	X	Parks & Recreation Advisory Board (RAB)
X	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Piedmont Virginia Community College (PVCC) Board
	Building Code of Appeals Board		James River Water Authority (JRWA)	X	Planning Commission (PC)
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Region Ten Community Services Board
	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Advisory Council		Rivanna River Basin Commission
	Economic Development Authority (EDA)		Jefferson Area Board of Aging (JABA) Board of Directors		Social Services Board
	Family Assessment and Planning Team (FAPT) – Parent/Family Rep & Vendor Rep		Library Board of Trustees		Thomas Jefferson Planning District Commission (TJPCD)
	Finance Board		Monticello Area Community Action Agency (MACAA)		Thomas Jefferson Water Resources Protection Foundation
	Tourism Advisory Committee (TAC)	For TAC only, please indicate the industry you are representing:			

Submit by email (clerk@fluvannacounty.org) or mail to:

County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature Ronald Charles Barche II		Date 5/8/2026	
Mailing Address (including City, State, & ZIP) 204 Panorama Court, Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 7	Phone # [REDACTED]	Alternate Phone # [REDACTED]	Email Address [REDACTED]

Office Use Only

Application Received On:	5/08/2026	Application Received By: Leontyne Peck
Acknowledgement Sent:	5/08/2026	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Ronald Barche

204 Panorama Ct., Palmyra, VA
 [REDACTED]

WORK EXPERIENCE

Authorized Inspector Supervisor / Authorized Nuclear Inspector

Hartford Steam Boiler- July 2017 to present

Provides supervisory oversight for inspectors ASME Sections I, III, IV, V, VIII D1, VIII D2, IX, XI and NBIC Code required inspections, inspections in accordance with the Pressure Equipment Directive (PED), and TPI. Performing program audits for Nuclear and conventional boiler and pressure vessel fabricators. Exercising independent judgement in assuring product compliance according to client needs. Review and acceptance of Job Packages, performs In-process Inspections, witness weld qualifications, monitoring of Quality Control System to include calibration, welding and material, witnesses Pressure Tests, reviews and signs required forms for clients throughout the east coast of the United States.

Energy Center Night Supervisor

Sarasota Memorial Hospital - Sarasota, FL - April 2014 to July 2017

Perform periodic maintenance on a wide variety of life safety equipment including vacuum pumps, compressors, emergency diesel generators, commercial boilers Cleaver Brooks CBLE 750HP firetube, and commercial water chillers. Organizational and management skills in regards to inventory, equipment, and documentation to maintenance, records and log keeping. Electrical and mechanical troubleshooting and repair as well as the ability to learn quickly and adapt to changing work environments.

Receiving associate

Home Depot - February 2013 to April 2014

Responsible for the safe loading/unloading of delivery trucks and organization of product for the distribution to the sales floor. Assist in the proper handling and storage of stores hazardous material. Maintain stores lift and safety equipment. Independent and unsupervised worked. Performing within safety and corporate guidelines.

ET1(SW), Nuclear Reactor Operator/Shutdown Reactor Operator

United States Navy - October 2006 to October 2012

Responsible for the safe and reliable operation of Naval Nuclear Propulsion to provide propulsion, power, and flight capabilities for the USS Enterprise during varying stages of command operations. Maintenance and calibration nuclear instrumentation for the monitoring and control of reactor safety equipment. Controlled and maintained the qualifications and proficiency of more than 800 nuclear trained personnel. Work Center Supervisor-supervised and maintained the administration of maintenance records for two nuclear reactors at the highest level of quality control. Member of propulsion plant drill team, responsible for carrying-out and training watch standers in casualty response and watchstanding conduct.

EDUCATION

National Board of Boiler and Pressure Vessel Inspectors "B", "NS", "A", "N", "I", and "R" courses.

Naval Nuclear Power Training Command - Dec 2007 to July 2008, Naval Nuclear Power School , ETN "A" school

Lemon Bay High School- Sep 2000 to May 2004

Commendations

Military:

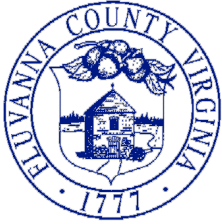
Surface Warfare qualified, Navy Achievement Medal(x2), good conduct, sea service, Global war on Terrorism, Global war on terrorism Expeditionary, National defense, pistol marksman

FLUVANNA COUNTY BOARD OF SUPERVISORS

AGENDA ITEM STAFF REPORT

TAB D

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Waiver of Road Naming Policy to Approve a Road Name				
MOTION(s):	I move that the Board of Supervisors approve a waiver to section 3-6.4.1. of the road naming policy and approve the name of an access road as McGhee Lane.				
BOS WORKPLAN?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney and Jason Overstreet, Senior Planner				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	The road name would be effective upon adoption				
DISCUSSION:	- The Road Naming Policy was adopted by the Board of Supervisors in 2006. - Section 3-6.4.1. states that a road will receive a name once the road provides access to 3 or more residences. - Mark and Joi McGhee own two lots off an unnamed access road. - They plan to build houses on both lots and do a family subdivision for one of the lots which would create a total of 3 residences with houses at some point in the future. - They have requested a waiver of policy to allow the road name before the 3 residences are constructed. - They have pointed out safety concerns for emergencies and have noted there are other named roads that only serve two houses. - The access road has already been constructed and will be maintained by the McGhee's				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	- Road name request - APO letter to affected resident - Road naming policy				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

July 27, 2026

Tracey Bradshaw
1753 Celt Road
Stanardsville, VA 22973

RE: Private Road Naming Policy Waiver Request

Dear Ms. Bradshaw,

This letter is to notify you that the Fluvanna County Board of Supervisors, BOS, will hear a request to waive existing road naming policy 3-6.4.1. at its August 5th, 2026 meeting in order to permit the private thirty-foot (30 ft) access easement traversing your property to be named. According to this policy, when a third residence is constructed on an access road that road is required to be named for E-911 purposes. The owners of the adjacent property to the east, Tax Map 14-9-2, have requested a waiver of this policy in order to permit the private easement be named McGhee Lane.

According to policy, the County requests that all affected parcels containing an address provide input into the proposed road name. As the property owner providing the easement, we are giving you the opportunity to provide input into the proposed name.

Should you have any questions regarding the road naming process, then please contact me at joverstreet@fluvannacounty.org or call at 434.591.1910.

Sincerely,

Jason Overstreet, CZA
Senior Planner

**To: Fluvanna County Planning, Jason Overstreet
Fluvanna County Board of Supervisors**

Re: Variance from “in house” policy request for Naming of Drive / Road

Reason for request:

I want to reiterate the seriousness of our concerns, particularly as they relate to public safety. Our primary home (14-9-2) will be situated more than 1,100 feet off the main road, and for our secondary property (14-9-4) the home will be well over 1700 feet off the road, which presents a significant challenge for visibility and access. As a former first responder, I have personally witnessed how easily residences located at the end of long private drives can be overlooked and a significant delay in emergency situations. Even minor delays in locating a property can have serious consequences, especially given that both my wife and I have existing medical conditions.

In addition to emergency response concerns, we are also mindful of the practical challenges this creates for standard services such as mail and package delivery. Without a clearly designated and marked private lane, there is a heightened risk of confusion or misdelivery.

While I understand that current policy typically recommends the naming of a private drive only when serving three or more residences, we respectfully request an exception in our case. I have attached Exhibits to show similar current parcels that this has been done, in fact even for a single home with only one parcel. The unique characteristics of our property—specifically the distance from the main road and the associated safety implications—warrant special consideration.

As discussed, construction of the private drive has been completed, and a correction to the plat has been completed to reflect the naming of the easement. A copy of this updated document has been provided for your review. Formalizing the name of the private lane at this stage would not only align with the corrected plat but also serve the broader interest of public safety by ensuring clear identification and signage for emergency responders.

Additionally, we would like to note that within the same subdivision, there is precedent for a private road being named despite serving only two parcels (14-A-14 and 14-A-14A, with 14-A-13A having road frontage). Our request is consistent with this example, and we are simply asking for the same consideration to be applied in our situation.

Ultimately, approving the naming of this private lane would provide a clear, identifiable access point, improve response times in emergencies, and support future planning as we intend to subdivide the property for a family member.

We respectfully ask that you approve and formalize the naming of the private drive as reflected in the updated plat. We believe this is a reasonable and necessary step in the interest of safety and accessibility. We ultimately would like to do this quickly to correct addressing for the new home before it goes to far. The necessary revisions have already been completed and made to plat. This is asking for your approval for the road/drive to be recognized as listed on plat correction and for it to be recognized as such within the county systems (GIS, E911, etc;)

Thank you again for your time and consideration.

Mark and Joi McGhee

Exhibit: A0 (Proposed approval for Private Name)

Parcel# 14-9-2 and 14-9-4

Zoned: A-1

(NEW RECENT) Current Assigned Address: 3698 Kents Store Way; Kents Store, VA

Specifics:

- Serves 2 Parcels of land
- Current easement solely benefits the 2 parcels listed as it currently does, nothing changes other than naming the easement (road)
- Both parcels owned by the owners of 14-9-2
- Owners of 14-9-2 have solely incurred all expenses for the constructed new roadway to include; clearing, construction, stone, drainage and plat update reflecting the new named easement as shown on plat below
- No drive is not needed to access front lot as there is adequate road frontage and would require no modifications to anything existing. Not other parcel utilizes the easement (road) other than parties listed above.

** Easement has already been named and updated on the Plat, just asking for approval for the county to accept it and recognize it as a identifiable road within the county systems (GIS, E911,etc;)

** As you will see, this is an actual roadway/drive that is wide enough for emergency vehicles and 2 vehicles to pass if need be, when compared to the listed properties below that would be a tight fit to accommodate a larger emergency vehicle. Photos below are actual present day photos.



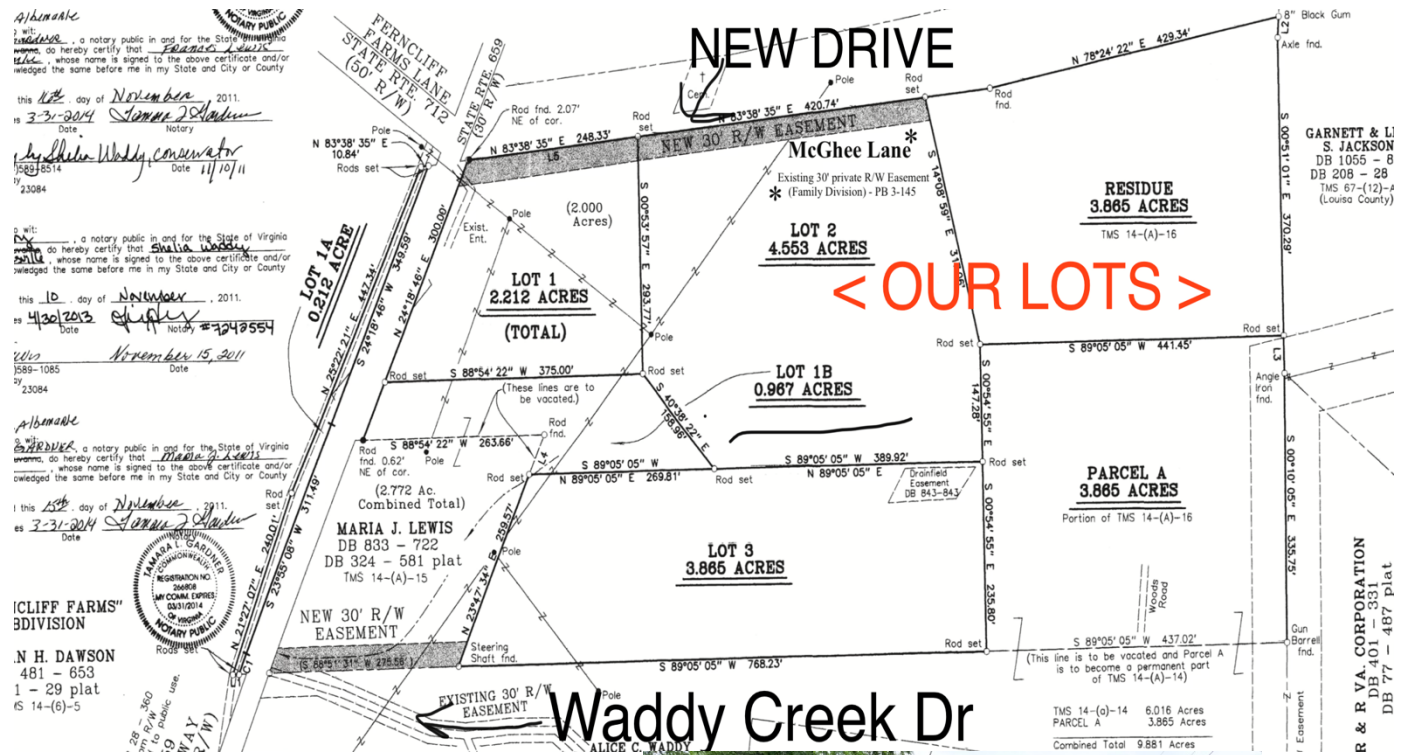


Exhibit: A1

Parcel# 29-A-109

Zoned: A-1

Address: **221 Palmer Country Ln; Palmyra, VA**

Specifics: ONLY SERVES 1 HOME AND 1 PARCEL OF LAND



Exhibit: A2

Parcel# 14-A-14

Zoned: A-1

Address: **65 Waddy Creek Dr; Kents Store, VA**

Specifics: Serves 2 parcels





COUNTY OF FLUVANNA

"Responsive & Responsible Government"

G. Cabell Lawton, IV
County Administrator
clawton@co.fluvanna.va.us

P.O. Box 540 Palmyra, VA 22963 • (434) 591-1910 • FAX (434) 591-1911 • www.co.fluvanna.va.us

TO: Shelly H. Wright, Assistant County Administrator
COPY: Ryant L. Washington, Sheriff
DATE: June 22nd 2006

*****E X T R A C T*****

(from the Draft Minutes)

At a regular meeting of the Fluvanna County Board of Supervisors held June 21st 2006 in the Circuit Courtroom of the Fluvanna Courts Building, Palmyra, Virginia.

Present: Cecil L. Cobb, Chairman; Thomas E. Payne, Vice Chairman; Charles W. Allbaugh; Marvin F. Moss and Donald W. Weaver.

Absent: Gene F. Ott

* * * * *

Road Naming Policy

This policy formalizes the road naming process that has been in place for the last six years and assigns the responsibility for administering the policy to the County Administrator or his designee.

Shelly H. Wright, Assistant County Administrator, addressed this issue.

MOTION:

Mr. Moss moved to adopt the Road Naming Policy and to incorporate it as Section 3-6 of the Fluvanna County Policy Manual. Mr. Weaver seconded. The motion carried by a vote of 5-0-1. AYES: Allbaugh, Moss, Ott, Payne, Weaver and Cobb. NAYS: None. ABSENT: Ott.

* * * * *

A COPY, teste

Shelly H. Wright
Assistant County Administrator

MOTION: I move to adopt the following Road Naming Policy and to incorporate it as Section 3-6 of the Fluvanna County Policy Manual.

AGENDA

BOARD OF SUPERVISORS

June 21, 2006

SUBJECT: Road Naming Policy Adoption

RECOMMENDATION: Approval

TIMING: Routine

POLICY IMPLICATIONS: This policy formalizes the road naming process that has been in place for the last six years and assigns the responsibility for administering the policy to the County Administrator or his designee. Currently, the responsibility for this process is under the Director of Communications in the 9-1-1 center.

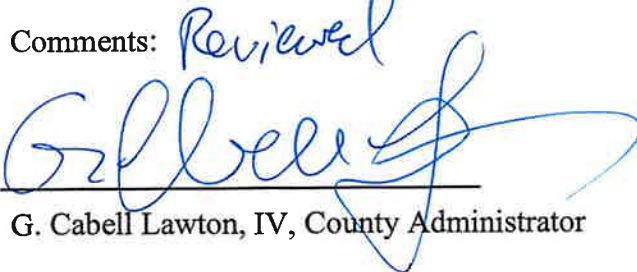
DISCUSSION: Chairman Cobb has requested that the Board be presented with a policy that lays out what the road naming practice has been for the last six years (since the beginning of road naming in Fluvanna County) to insure that the process remains fair and consistent for all residents. The only change that this policy would make is to appoint the County Administrator or his designee the person responsible for administering the policy. Currently, the Director of Communications oversees this process.

Staff: Shelly Wright, Assistant County Administrator

Attachments: Proposed Policy 3-6: Road Naming Policy
County Code Section 18-2: Naming of Streets, Roads, and Alleys
Sample Notification Letter
Sample Acceptance Letter

For County Administrator's Use Only:

Comments:

Reviewed

G. Cabell Lawton, IV, County Administrator

3. GENERAL POLICIES

3-6. Road Naming Policy

(Adopted by the Board of Supervisors on 6/21/06, 2006, unless otherwise noted.)

3-6.1. Purpose

- 3-6.1.1. This policy shall determine the process for assigning names to roads that are not part of a subdivision.
- 3-6.1.2. Naming of subdivision roads shall be handled in the Planning Department.

3-6.2. Definitions

- 3-6.2.1. County – For purposes of this policy, County shall mean the County Administrator or his designee.
- 3-6.2.2. Residence – For purposes of this policy, residence shall mean an occupied home or business.
- 3-6.2.3. Affected resident – For purposes of this policy, affected resident shall mean a person owning property that will use the road in question to access said property.

3-6.3. Authority

- 3-6.3.1. Nothing in this policy shall be construed to supersede the County ordinance with respect to the naming of roads. County Code section 18-2: Naming of streets, roads, and alleys.

3-6.4. Qualifications for a Road Name

- 3-6.4.1. In order to be named, a road must provide access to three or more residences. One or two residences accessed by a shared driveway shall be addressed off of the road that abuts the driveway.

3-6.5. Street Naming Guidelines

- 3-6.5.1. A road name will generally be accepted if it meets the following criteria:
 - 3-6.5.1.a. is agreed upon by the majority of the households responding to the County notification letter; and,
 - 3-6.5.1.b. is no more than 15 spaces excluding the suffix, i.e. Lane, Court, Drive, etc. (“M” and “W” = 1½ spaces, “I” and a space = ½ space); and,

- 3-6.5.1.c. is not duplicated or dangerously similar to any other road name in the County; suffix does not count when determining duplication, for example: Apple Lane and Apple Drive are considered duplicates; and,
- 3-6.5.1.d. the suffix is recognized by the U.S. Postal Service except for “Road” and “Street” – which are reserved for state-maintained roads – and those indicating a particular type of road, i.e. Circle, Expressway; and,
- 3-6.5.1.e. the road shall not be a proper name identifiable with a single individual unless the individual has historical significance; for instance, while John Campbell Drive would not be acceptable, John Drive, or Campbell Drive may be considered as the latter two are not identifiable with John Campbell solely; and,
- 3-6.5.1.f. shall not have an unusual spelling, unless it has historic relevance.

3-6.6. Road Naming Process

- 3-6.6.1. Involvement of Residents – upon notification by the Building Inspections Department that a **third residence is being built on an access road**, the County will send notification letters to all residents informing them that (1) their road will need to be named and their addresses changed, and (2) they are invited to participate in the process of suggesting names for consideration by the County.
- 3-6.6.2. Assignment of Road Name – upon receipt of responses from affected residents, or the passing of the date set out in the notification letter as the deadline for receipt of responses, the County shall:
 - 3-6.6.2.a. Determine if the road name requests on the responses meet the minimum criteria outlined in section 3-6.5 of this policy;
 - 3-6.6.2.b. Consider the road names listed on the responses and determine if there is consensus among the affected residents;
 - 3-6.6.2.c. Choose a recommended road name either from the responses or at random;
 - 3-6.6.2.d. Send a letter to the affected residents notifying them of the recommendation and the pending Board of Supervisors action;
 - 3-6.6.2.e. Prepare a staff report to be placed on the next available Board of Supervisors meeting agenda for formal road name adoption.

FLUVANNA COUNTY CODE

Sec. 18-2. Naming of streets, roads and alleys.

(a) The board of supervisors may, from time to time, by resolution, name streets, roads and alleys within the County. Such names shall take precedence over any other designation except those primary highways conforming to Virginia Code § 33.1-12, and shall be employed in references to property abutting thereon.

(b) The name of each street shown on a subdivision plat approved pursuant to Chapter 19 of this Code and subsequently recorded in the office of the clerk of the circuit court shall be deemed to have been approved pursuant to this section.

(c) The board of supervisors may, in its discretion, rename any street previously known by another name. Renaming streets, roads and alleys on site plans or subdivision plats previously recorded and filed in office of the clerk of the circuit court shall not cause vacation of such site plans or subdivision plats. The board of supervisors shall forward a certified copy of the action effecting such name change to the clerk of the circuit court in which the site plan or subdivision plat is recorded or filed. Upon receipt, the clerk shall (i) file the certified copy and note the name change on the site plan or subdivision plat affected or (ii) record the certified copy.

(d) A complete and up-to-date list of the streets, roads and alleys shall be maintained in the office of the commissioner of revenue. It shall be the duty of the county administrator to ensure that an accurate list of streets, roads and alleys named by the board of supervisors pursuant to this section, whether by resolution or by approval of a subdivision plat, be provided to the commissioner of revenue promptly upon the action of the board. (Ord. 3-15-00)

SAMPLE NOTIFICATION LETTER REQUESTING ROAD NAME SUGGESTIONS

Date

Dear resident:

Because your property is accessed by a shared drive that serves 3 or more homes it requires a street name.

The County is calling upon you and your neighbors to propose a road name. A submitted road name will generally be accepted if it:

- 1) is agreed upon by the majority of the households responding to this notice; and,
- 2) is no more than 15 spaces excluding the suffix, i.e. Lane, Court, Drive, etc. ("M" and "W" = 1½ spaces, "I" and a space = ½ space); and,
- 3) is not duplicated or dangerously similar to any other road name in the County (determination to be made by the County project manager); suffix does not count when determining duplication, for example: *Apple Lane* and *Apple Drive* are considered duplicates; and,
- 4) the suffix can be any one recognized by the U.S. Postal Service except for "Road" and "Street" – which are reserved for state-maintained roads – and those indicating a particular type of road, i.e. Circle, Expressway; and,
- 5) shall not be a proper name; and,
- 6) shall not have an unusual spelling, unless it has historic relevance.

Please meet with your neighbors if possible to agree to road name choices before sending in the enclosed form. A signed form is requested from each household to verify participation and road name preference(s). On the form, please fill in your personal information and then list your road name choices in order of preference. Please return your response to the address shown above by **January 12, 2004**.

Should you and your neighbors be unable to reach an agreement the County will choose and assign a name to your road.

Please feel free to call if you have any questions concerning this process.

Sincerely,

Shelly Wright
swright@co.fluvanna.va.us

PRIVATE ROAD NAME REQUEST

NAME: _____

ADDRESS: _____

PHONE #: _____

DATE: _____

ROAD NAME CHOICES:

- 1. _____
- 2. _____
- 3. _____



SAMPLE ROAD NAME ACCEPTANCE LETTER

Date

Dear resident:

Based on the responses submitted to the County for a name for your road, "Mocking Bird Lane" has been added to the list of proposed road names to be sent to the Board of Supervisors. The road name list will go before the Board August 1, for formal adoption. If you have any questions, please feel free to call.

Sincerely,

Shelly Wright

FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB E

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Authorization to Advertise for a public hearing to amend County Code § 21-2-13 and the water and sewer fee schedule				
MOTION(s):	I move that the Board of Supervisors advertise a public hearing on September 16, 2026, to amend County Code § 21-2-13 and the Water and Sewer Fee Schedule in the County Code to clarify the process for the sale of bulk water.				
BOS WORKPLAN?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney and Bobby Popowicz, Director of Public Utilities				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	Ordinance would be effective upon adoption				
DISCUSSION:	- The County currently has an ordinance regarding the sale of water through hydrant meters in § 21-2-13. - This amendment includes the establishment of a permitting process and clarified payment structure involving rates, deposits, and rental fees. - This amendment creates and clarifies processes involved with the lease of County hydrant meters concerning reporting, equipment returns, lost or damaged equipment, water withdraw access, and charges and fees. - New highlighted language has been added to address comments made at the July 1, 2026 meeting to include the following: (i) Each truck must have a separate meter; (ii) Each company shall be allowed 3 meters; (iii) A maximum of 5 meters shall be issued for tankers with a capacity of at least 2,000 gallons; (iv) A maximum of 5 meters shall be issued for tankers with a capacity of less than 2,000 gallons; (v) Companies with 2,000 gallon tanker shall have a combined limit of 50,000 gallons per week; (vi) Companies that only have tankers that hold less than 2,000 gallons shall have no limit on the total gallons per week; and (vii) Companies will be required to provide a daily estimate of usage.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Ordinance to amend County Code § 21-2-13 and the Water and Sewer Fee Schedule in the County Code				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

HYDRANT METER LEASE AGREEMENT

This **Hydrant Meter Lease Agreement** ("Agreement") is entered into this ____ day of _____, 20____, between _____ ("Permittee") and Fluvanna County, a political subdivision of the Commonwealth of Virginia (the "County").

WHEREAS Fluvanna County Code Section 21-2-13 requires the lease of a County-issued hydrant meter for bulk water purchase that records the amount of water withdrawn; and

WHEREAS the Permittee named herein desires to lease a hydrant meter from the County for recording water withdrawn from County-approved fire hydrants and has completed a hydrant meter permit application; and

WHEREAS the County has issued Permittee a hydrant meter permit pursuant to Fluvanna County Code Section 21-2-13.

THEREFORE, the County and Permittee agree as follows:

This Agreement shall commence on ____ day of _____, 20____, and extend for a period of ____ months, ending on the day of _____, 20____. If the Permittee wishes to renew for any additional period, a new application and Agreement are required.

I. Permittee covenants and agrees:

- a. To follow all regulations contained in Fluvanna County Code Section 21-2-13.
- b. To use tankers, piping, hoses, fittings, and other connections which have cross-connection and backflow prevention devices inspected and approved annually by the Fluvanna County Public Utilities Department, and to use fill tanks that have an air gap to prevent County system contamination.
- c. To pay the County a hydrant meter leasing deposit in the amount listed in Chapter 21, Appendix A of the Fluvanna County Code.
- d. To use the County-issued hydrant meter for all bulk water withdrawals from County-approved fire hydrants.
- e. To keep the leased hydrant meter in good repair suitable to its use.
- f. To only make withdrawals from County-approved locations and with meter settings that have been authorized by the County.
- g. To keep the hydrant meter permit with the vehicle or tanker which is receiving the bulk water and available for inspection.
- h. To pay the County the following amounts in accordance with Appendix A (attached hereto) on the first day of each month that a County-leased hydrant meter remains in the Permittee's possession:
 - i. A monthly hydrant meter rental fee in the amount listed in Chapter 21, Appendix A of the Fluvanna County Code for each month the hydrant meter has been leased to the Permittee. A month shall be any calendar month of fifteen (15) days or more.
 - ii. The hydrant meter bulk water price listed in Chapter 21, Appendix A of the Fluvanna County Code for water withdrawn from County-approved fire hydrants.

- iii. Any additional fees, such as late fees, assessed against Permittee pursuant to Fluvanna County Code Section 21-2-13.
- i. That if Permittee does not pay the total amount due by the due date each month, late fees will be assessed against Permittee pursuant to Fluvanna County Code Section 21-2-13(F).
- j. That if Permittee withdraws less than 1,000 gallons over a one-year period, the hydrant meter shall be returned to the County and the hydrant permit shall be terminated.
- k. To provide photographic certification to the County Department of Public Utilities on the first day of each month of the hydrant meter for recording and billing purposes. Such photographic certification shall show that there is no damage to the hydrant meter and shall clearly show the numbers on the hydrant meter indicating the quantity of water withdrawn. If the Permittee fails to report meter readings as required in this paragraph, a billing estimation will be assessed against the Permittee pursuant to Fluvanna County Code Section 21-2-13(E).
- l. To make the leased hydrant meter available for inspection by County personnel at any reasonable time.
- m. To return the leased hydrant meter to the County Department of Public Utilities annually on or before the yearly anniversary date of the signed lease agreement for a condition check and reading verification. If the leased hydrant meter is not returned within ten (10) days of the anniversary date, the provisions of Fluvanna County Code Section 21-2-13(G) shall apply, potentially including a late fee, hydrant meter permit revocation, County repossession of the hydrant meter, and prevention of future hydrant meter permits.
- n. That if the leased hydrant meter is damaged or in any way tampered with, the deposit shall be forfeited, this Agreement shall be terminated, and the hydrant meter permit shall be revoked unless a new deposit is provided within thirty (30) days.
- o. That if it is found that the backflow prevention device has been compromised or tampered with, the hydrant meter permit shall be revoked, this Agreement shall be terminated, and the deposit shall be forfeited.
- p. That if Permittee withdraws water without using the hydrant meter, the Agreement shall be terminated and the hydrant meter permit shall be revoked.
- q. To notify the County immediately if the leased hydrant meter is lost or stolen, in which case the original deposit shall be forfeited to compensate the County. Unless a new deposit is provided within thirty (30) days of the notification that the leased hydrant meter was lost or stolen, the hydrant meter permit shall be revoked and this Agreement shall be terminated.
- r. To return the leased hydrant meter to the County on or before the date this Agreement ends.
- s. That hydrant meter permit usage is subject to limitation or cancellation in the event of a water shortage or similar emergency.

II. The County covenants and agrees:

- a. To provide, when available from the County's inventory of hydrant meters, a hydrant meter for Permittee upon payment of the leasing deposit.

- b. To provide monthly bills based on monthly water bulk water withdrawal and the monthly rental fee pursuant to Chapter 21, Appendix A of the Fluvanna County Code.
- c. To review Permittee's monthly photographic certification.
- d. To annually review the leased hydrant meter pursuant to Fluvanna County Code Section 21-2-13(G).
- e. To return Permittee's hydrant meter deposit if the leased hydrant meter is returned to the County undamaged upon the conclusion of the permit, unless Permittee has been issued a sixty month permit, in which case Permittee may opt to roll over the deposit as part of a new permit and lease agreement with the County, plus the difference of the deposit rate, if higher.

III. Mutual Agreement of County and Permittee.

The County and Permittee mutually Covenant and agree:

- a. That this Agreement automatically terminates, the hydrant leasing deposit is forfeited, and the County may repossess the hydrant meter if it is not used and returned in accordance with the provisions of this Agreement and Fluvanna County Code Section 21-2-13.
- b. That Permittee may terminate this agreement at any time by returning the hydrant meter to the County. Upon an assessment of the condition of the returned hydrant meter, if the hydrant meter is found in good and usable condition, the County will return the Permittee's hydrant meter deposit, less any unpaid assessments or fees. If the hydrant meter is found to be damaged beyond normal wear and tear, it will retain all or a portion of Permittee's hydrant meter deposit to replace or repair the hydrant meter.
- c. That Permittee agrees to indemnify, defend, and hold the County harmless from and against all claims, loss, damage, injury, and liability, however caused, including any negligence by Permittee's agents or employees resulting from, arising out of, or in any way connected with the lease or use of the hydrant meter.
- d. It is understood by the County and Permittee that all provisions of Fluvanna County Code Section 21-2-13 are incorporated into this Agreement and this Agreement is not intended to alter or in any way modify the provisions or requirements thereof.
- e. That this Agreement shall not be assignable by Permittee.

IV. Miscellaneous

- a. Choice of Law. This Agreement shall be construed in accordance with the laws of the Commonwealth of Virginia. The Parties acknowledge that this is a jointly drafted Agreement. The Parties agree that the statements, representations, agreements, and covenants contained herein are contractual in nature and are not mere recitations of fact, and that the agreements and covenants herein shall be binding upon the Parties hereto and their respective predecessors, successors, and assigns, as described above. If the Parties are unable to resolve any dispute related to the enforcement of this Agreement, then the venue for any dispute shall be the Circuit Court for the County of Fluvanna, Virginia.
- b. Integration Clause: No Oral Modification. This Agreement contains the entire agreement between the Parties hereto and may not be modified, amended or

terminated except by a written agreement specifically referring to this Agreement and signed by the Parties hereto prior to the effective date of any such modification, amendment or termination.

- c. Counterparts. This Agreement may be executed in one or more counterparts, and shall be effective when all Parties have signed a counterpart hereof.
- d. Severability. If any provision of this Agreement, or application thereof, shall be held to be invalid, the invalidity shall not affect the other provisions of the Agreement which can be given effect without the invalid provisions or applications, and to this end the provisions of this Agreement are declared to be severable.
- e. Entire Agreement. This Agreement sets forth the entire agreement and understanding between the Parties as to the subject matter hereof and merges all prior discussions between them and the Parties shall not be bound by any condition/s, definition/s or representation/s with respect to the subject matter of this Agreement other than as expressly provided for herein. This written agreement embodies all of the understandings and obligations between the Parties and is signed by duly authorized representatives of each Party.
- f. No Waiver. No waiver of any provision of this Agreement shall be valid unless the same is in writing and signed by the Party against whom it is sought to be enforced. The signature thereto must be of the same or comparable person of authority or interest as whom executed this Agreement. No waiver of any provision of this Agreement will be deemed a waiver of any other provision of this Agreement.

IN WITNESS WHEREOF, the Parties hereafter have executed this Agreement on the date indicated below

Permittee

Fluvanna County Director of Public Utilities

Date

Date

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”,
BY AMENDING § 21-2-13 AND CHAPTER 21 APPENDIX A TO REQUIRE A HYDRANT
METER PERMIT AND CLARIFY THE PROCESS FOR THE SALE OF BULK WATER

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) *That The Code of the County of Fluvanna, Virginia is amended by amending § 21-2-13 and Chapter 21 Appendix A, as follows:*

Sec. 21-2-13. Hydrant meters.

(A) Hydrant meter permit required. Upon receipt of a hydrant meter permit application, the County may approve metered bulk water purchases. To be eligible for a hydrant meter permit, the applicant must:

- (1) Have a need to make bulk water purchases.**
- (2) Use tankers, piping, hoses, fittings, and other connections which have cross-connection and backflow prevention devices inspected as part of the application process and then approved annually by the Fluvanna County Public Utilities Department (“Department”). All water haulers used must use fill tanks that have an air gap to prevent County system contamination.**
- (3) Agree to be responsible for any damages to the County-owned meters, hydrants, or meter settings beyond normal wear and tear.**

(B) Hydrant meter permits.

- (1) Hydrant meter permits may be issued for up to five (5) years. A new permit may be applied for and approved to be effective upon the conclusion of a previous hydrant meter permit.**
- (2) Hydrant meter permits may stipulate conditions for water withdrawal, including conditions involving quantity, frequency, and withdrawal location.**

(AC) Provision of hydrant meters, deposit required.

- (1) ~~A hydrant meter~~ Approved hydrant meter permittees shall lease a hydrant meter through a lease agreement with be leased from the County for the purpose of recording water withdrawn from County-approved fire hydrants upon submittal of a signed lease agreement to the Director and payment of the lease deposit found in the County's fee schedule adopted as an Appendix A to this chapter.**
- (2) The leased hydrant meter must be used for any water withdrawal.**
- (3) Each truck shall have a separate hydrant meter.**
- (4) Each company shall be allowed no more than three (3) hydrant meters.**
- (5) The Department shall issue a maximum total of five (5) hydrant meters for tankers with a capacity of at least 2,000 gallons.**
- (6) The Department shall issue a maximum of five (5) hydrant meters for tankers with capacity of less than 2,000 gallons.**

(BD) *Water usage and administrative charges.* Water usage charges per 1,000 gallons for water ~~withdrawn~~ consumed through hydrant meters can be found in the County's fee schedule adopted as an Appendix A to this chapter. If usage is less than 1,000 gallons over a one-year period, the meter shall be returned to the County and the agreement terminated. A monthly administrative rental charge, found in the County's fee schedule adopted as an Appendix A to this chapter, shall also be assessed to each lessee permittee for every month a hydrant meter remains in the permittee's possession. Permittees shall provide payment on the first day of each month to the Department for the monthly rental fee and any water withdrawal charge. of such person. If lessee fails to pay total amount due by the due date, a late payment penalty in the amount of \$10.00 or ten percent of the overdue amount, whichever is greater, will be added to lessee's bill. This late payment penalty shall be charged in each month that there is an overdue amount on any overdue balance.

(E) Water usage restrictions.

(i) If a permittee withdraws less than 1,000 gallons over a one-year period, the hydrant meter shall be returned to the County and the lease agreement shall be terminated.

(ii) Companies that have permits for tankers with a capacity of at least 2,000 gallons shall have a total combined limit of 50,000 gallons per week for all tankers that have been issued a hydrant meter. If a company exceeds this limit, the hydrant meter shall be returned to the County and the lease agreement shall be terminated.

(iii) Companies that only have permits for tankers with a capacity of less than 2,000 gallons shall have no restrictions on the total gallons per week.

(iv) Companies will be required to provide a daily estimate of usage.

(CF) *Monthly meter reading reports; billing based on estimate where no report given.* On the first day of each month, permittees shall provide photographic certification to the Department of the leased hydrant meter for recording and billing purposes. Such photographic certification shall show that there is no damage to the hydrant meter and shall clearly show the numbers on the hydrant meter indicating the quantity of water withdrawn. Meter readings certified by the lessee must be provided to the Department by the 10th day of each month for recording and billing. If lessee the permittee fails to report meter readings as required in this paragraph, the Director shall estimate a water usage based on an average of the last two (2) billing periods. ~~To the extent there is an increase in~~ If the estimated billing amount is less than the actual amount of water withdrawn, a late payment penalty in the amount of \$10.00 or ten (10) percent of the overage, whichever is greater, ~~will~~ shall be assessed against the permittee. ~~added to the increased billing amount.~~

(G) Late fees. If the total amount due for the month, including both water withdrawal charges and the rental fee, is not remitted by the due date, the account is deemed delinquent and a late charge of ten (10) percent of the amount overdue or \$10.00, whichever is greater, shall be assessed against the permittee. If the delinquent charges and fees are not paid within thirty (30) days after the original due date, the permittee's hydrant permit shall be revoked, the lease agreement shall be terminated, and the County may repossess the leased hydrant meter. If the leased hydrant meter cannot be repossessed or is damaged, the deposit shall be forfeited.

- (~~D~~H) *Annual inspections; permit revocation ~~lease terminated~~. Hydrant meters must be available for inspection by County personnel at any reasonable time. All leased hydrant meters must be returned to the Department annually on or before the yearly anniversary date of the signed lease agreement for a condition check and reading verification. If a leased hydrant meters ~~is~~ are not returned to the County within ten (10) days of the anniversary date, a fee of \$25.00 plus \$1.00 per day thereafter ~~will~~ shall be added to the billing amount assessed against the permittee or deducted from the deposit. If such failure to return a leased hydrant meter or delinquency of a hydrant meter billing amount continues for a period of fifteen (15) days following written notice of such failure ~~to return~~ or delinquency, the permittee's hydrant meter permit shall be revoked such lease shall automatically terminate, the lease permittee's hydrant water deposit ~~will~~ shall be forfeited, and the County may take repossession of the leased hydrant meter. If the leased hydrant meter cannot be repossessed or is damaged, the deposit shall be forfeited. The Such notice shall be sent by first class mail to the permittee person leasing the meter and shall specify that permit revocation ~~lease termination~~, deposit forfeiture, and leased hydrant meter repossession ~~will~~ or deposit forfeiture shall result if such failure or delinquency continues beyond the 15-day period. Once the 15-day period has passed, the permittee's hydrant meter permit shall be revoked. No further permit shall be provided to the former permittee unless the leased hydrant Such service shall not thereafter be provided to such lessee unless the meter is returned or repossessed, a new water hydrant permit is applied for and obtained, a new lease agreement is signed, a new deposit is paid, and any delinquent amounts owed by the former permittee are paid. Meters must be available for inspection by County personnel at any reasonable time.*
- (~~E~~I) *Damage to County equipment.* If the leased hydrant meter is damaged or in any way tampered with, ~~the cost to repair or replace the equipment will be at the expense of the lessee~~ the deposit shall be forfeited, the lease agreement shall be terminated, and the hydrant meter permit shall be revoked unless a new deposit is provided within thirty (30) days. If it is found that the backflow prevention device has been compromised or tampered with, the hydrant meter permit shall be revoked, the lease agreement shall be terminated, and the deposit shall be forfeited. ~~the lease agreement will be terminated and the deposit will be forfeited.~~
- (~~F~~J) *Lost or stolen equipment.* The lessee ~~permittee~~ shall notify the County immediately if the leased hydrant meter is lost or stolen, in which case the original deposit shall be forfeited to compensate the County. The lessee shall reimburse the County for the cost of the meter within 30 days of such notification. Unless a new deposit is provided within thirty (30) days of the notification that the leased hydrant meter was lost or stolen, the hydrant meter permit shall be revoked and lease agreement shall be terminated.
- (K) *Return of leased hydrant meter.*
- (1) If a leased hydrant meter is returned to the County undamaged upon the conclusion of the lease agreement, the deposit shall be returned to the permittee.
- (L) *Access to withdraw.*
- (1) Only designated locations and existing meter settings that have been authorized by the County may be used for bulk water withdrawal.

- (2) Once a hydrant meter permit has been acquired and a hydrant meter has been leased from the County, the permittee shall have access to withdraw from County-approved fire hydrants on a 24/7 basis, unless such fire hydrant is currently in use by the County.
- (3) Permittees shall, while any water is being withdrawn from the County's water system, keep the hydrant meter permit with the vehicle or tanker which is receiving the bulk water and available for inspection.
- (4) If a Permittee withdraws water without using the hydrant meter, the lease agreement will be terminated and the hydrant meter permit will be revoked.
- (5) Any hydrant meter permit issued under this section is subject to limitation on the amount of water that can be withdrawn or cancellation of the permit in the event of a water shortage on account of either the needs of existing or new customers on the County's water system or a declared local or state drought emergency.

(M) Exemption for County.

- (1) County Departments and County Volunteer Fire Companies are exempt from the requirements to acquire a hydrant meter or to pay for water usage.
- (2) The County Departments and County Volunteer Fire Companies shall notify the Department of any bulk water withdrawals during both emergency and non-emergency events.

APPENDIX A. WATER AND SEWER FEE SCHEDULE

County Code	Fee Description	Fee Amount
Sec. 21-2-7. Extensions to existing lines	Initial Review Fee, Base	\$600
	Initial Review Fee, Water Lines	\$0.33 per linear foot (LF)
	Subsequent Review Fee, Base	\$200
	Subsequent Review Fee, Water Lines	\$0.11 per linear foot (LF)
Sec. 21-2-13. Hydrant meters	Hydrant meter, leasing, commercial deposit	\$400.00 <u>\$1,500.00</u>

	Hydrant meter, leasing, other deposit <u>bulk water price per 1,000 gallons</u>	\$100.00 <u>\$12.00</u>
	<u>Hydrant meter, Monthly Rental</u> Administration Fee	\$10.00 <u>\$35.00</u> per month
Sec. 21-2-33. Payments for water generally; service deposit by tenant.	Customer set up charge for new water or sewer account	\$10.00
	Deposit (owner)	\$100
	Deposit* (tenant/lessee)	\$100
Sec. 21-2-36. Overdue bills; disconnection for nonpayment generally.	Reconnection Fee	\$30
Sec. 21-2-40. Water service and volume charges.	Minimum usage included in Base Fee per meter size	Water Base Service Charges
	$\frac{5}{8}$ x $\frac{3}{4}$ -inch meter, 2,000 gallons	\$21.42
	1-inch meter, 6,000 gallons	\$64.26
	1- $\frac{1}{2}$ -inch meter, 12,000 gallons	\$128.52
	2-inch meter, 20,000 gallons	\$214.20
	3-inch meter, 48,000 gallons	\$514.08
	4-inch meter, 96,000 gallons	\$1,028.16
	Water rate per 1,000 gallons above minimum usage	\$11.22
Sec. 21-2-87. Connections to existing water mains (see also Sec. 21-2-8(E))	Connection Fees, Water	
	$\frac{5}{8}$ x $\frac{3}{4}$ -inch meter	\$8,500
	1-inch meter	\$17,000
	1- $\frac{1}{2}$ -inch meter	\$42,500
	2-inch meter	\$68,000
	3-inch meter	\$136,000
	4-inch meter	\$272,000
	Initial Review Fee, Base	\$600

Sec. 21-3-11. Extensions to existing lines.	Initial Review Fee, Sewer Lines	\$0.66 per linear foot (LF)
	Subsequent Review Fee, Base	\$200
	Subsequent Review Fee, Sewer Lines	\$0.22 per linear foot (LF)
Sec. 21-3-31. Connection by applicant.	Customer set up charge for new water or sewer account	\$10.00
	Deposit (owner)	\$100
	Deposit (tenant/lessee)	\$100
Sec. 21-3-32. Sewer connection fees - Generally.	Connection Fees, Sewer	
	$\frac{5}{8}$ x $\frac{3}{4}$ -inch meter	\$8,500
	1-inch meter	\$17,000
	1- $\frac{1}{2}$ -inch meter	\$42,500
	2-inch meter	\$68,000
	3-inch meter	\$136,000
	4-inch meter	\$272,000
Sec. 21-3-33. Sewer service charges and rates—Generally.	Minimum usage included in Base Fee per meter size	Sewer Base Service Charges
	$\frac{5}{8}$ x $\frac{3}{4}$ -inch meter, 2,000 gallons	\$25.81
	1-inch meter, 6,000 gallons	\$77.43
	1- $\frac{1}{2}$ -inch meter, 12,000 gallons	\$154.86
	2-inch meter, 20,000 gallons	\$258.10
	3-inch meter, 48,000 gallons	\$619.44
	4-inch meter, 96,000 gallons	\$1,238.88
	Sewer rate per 1,000 gallons above minimum usage	\$17.65
Sec. 21-3-62. Permit required - Existing and new users (*relates to industrial pretreatment)	Application fee	\$50
	Permit Fee	\$50

Sec. 21-3-91 Permit for Installation and repair	Permit Fee	4% of estimated construction costs
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(2) That the Ordinance shall be effective upon adoption.

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA”,
BY AMENDING § 21-2-13 AND CHAPTER 21 APPENDIX A TO REQUIRE A HYDRANT
METER PERMIT AND CLARIFY THE PROCESS FOR THE SALE OF BULK WATER

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

(1) That The Code of the County of Fluvanna, Virginia is amended by amending § 21-2-13 and Chapter 21 Appendix A, as follows:

Sec. 21-2-13. Hydrant meters.

- (A) *Hydrant meter permit required.* Upon receipt of a hydrant meter permit application, the County may approve metered bulk water purchases. To be eligible for a hydrant meter permit, the applicant must:
- (1) Have a need to make bulk water purchases.
 - (2) Use tankers, piping, hoses, fittings, and other connections which have cross-connection and backflow prevention devices inspected as part of the application process and then approved annually by the Fluvanna County Public Utilities Department (“Department”). All water haulers used must use fill tanks that have an air gap to prevent County system contamination.
 - (3) Agree to be responsible for any damages to the County-owned meters, hydrants, or meter settings beyond normal wear and tear.
- (B) *Hydrant meter permits.*
- (1) Hydrant meter permits may be issued for up to five (5) years. A new permit may be applied for and approved to be effective upon the conclusion of a previous hydrant meter permit.
 - (2) Hydrant meter permits may stipulate conditions for water withdrawal, including conditions involving quantity, frequency, and withdrawal location.
- (C) *Provision of hydrant meters, deposit required.*
- (1) Approved hydrant meter permittees shall lease a hydrant meter through a lease agreement with the County for the purpose of recording water withdrawn from County-approved fire hydrants upon payment of the lease deposit found in the County's fee schedule adopted as an Appendix A to this chapter.
 - (2) The leased hydrant meter must be used for any water withdrawal.
 - (3) Each truck shall have a separate hydrant meter.
 - (4) Each company shall be allowed no more than three (3) hydrant meters.
 - (5) The Department shall issue a maximum total of five (5) hydrant meters for tankers with a capacity of at least 2,000 gallons.
 - (6) The Department shall issue a maximum of five (5) hydrant meters for tankers with capacity of less than 2,000 gallons.

- (D) *Water usage charges.* Water usage charges per 1,000 gallons for water withdrawn through hydrant meters can be found in the County's fee schedule adopted as an Appendix A to this chapter. A monthly rental charge, found in the County's fee schedule adopted as an Appendix A to this chapter, shall also be assessed to each permittee for every month a hydrant meter remains in the permittee's possession. Permittees shall provide payment on the first day of each month to the Department for the monthly rental fee and any water withdrawal charge.
- (E) *Water usage restrictions.*
- (i) If a permittee withdraws less than 1,000 gallons over a one-year period, the hydrant meter shall be returned to the County and the lease agreement shall be terminated.
 - (ii) Companies that have permits for tankers with a capacity of at least 2,000 gallons shall have a total combined limit of 50,000 gallons per week for all tankers that have been issued a hydrant meter. If a company exceeds this limit, the hydrant meter shall be returned to the County and the lease agreement shall be terminated.
 - (iii) Companies that only have permits for tankers with a capacity of less than 2,000 gallons shall have no restrictions on the total gallons per week.
 - (iv) Companies will be required to provide a daily estimate of usage.
- (F) *Monthly meter reading reports; billing based on estimate where no report given.* On the first day of each month, permittees shall provide photographic certification to the Department of the leased hydrant meter for recording and billing purposes. Such photographic certification shall show that there is no damage to the hydrant meter and shall clearly show the numbers on the hydrant meter indicating the quantity of water withdrawn. If the permittee fails to report hydrant meter readings as required in this paragraph, the Director shall estimate a water usage based on an average of the last two (2) billing periods. If the estimated billing amount is less than the actual amount of water withdrawn, a late payment penalty in the amount of \$10.00 or ten (10) percent of the overage, whichever is greater, shall be assessed against the permittee.
- (G) *Late fees.* If the total amount due for the month, including both water withdrawal charges and the rental fee, is not remitted by the due date, the account is deemed delinquent and a late charge of ten (10) percent of the amount overdue or \$10.00, whichever is greater, shall be assessed against the permittee. If the delinquent charges and fees are not paid within thirty (30) days after the original due date, the permittee's hydrant permit shall be revoked, the lease agreement shall be terminated, and the County may repossess the leased hydrant meter. If the leased hydrant meter cannot be repossessed or is damaged, the deposit shall be forfeited.
- (H) *Annual inspections; permit revocation.* Hydrant meters must be available for inspection by County personnel at any reasonable time. All leased hydrant meters must be returned to the Department annually on or before the yearly anniversary date of the signed lease agreement for a condition check and reading verification. If a leased hydrant meter is not returned to the County within ten (10) days of the anniversary date, a fee of \$25.00 plus \$1.00 per day thereafter shall be assessed against the permittee or deducted from the deposit. If such failure to return a leased hydrant meter continues for a period of fifteen (15) days following written notice of such failure to return, the permittee's hydrant meter permit shall be

revoked, the permittee's hydrant water deposit shall be forfeited, and the County may repossess the leased hydrant meter. If the leased hydrant meter cannot be repossessed or is damaged, the deposit shall be forfeited. Such notice shall be sent by first class mail to the permittee and shall specify that permit revocation, deposit forfeiture, and leased hydrant meter repossession or deposit forfeiture shall result if such failure continues beyond the 15-day period. Once the 15-day period has passed, the permittee's hydrant meter permit shall be revoked. No further permit shall be provided to the former permittee unless the leased hydrant meter is returned or repossessed, a new water hydrant permit is applied for and obtained, a new lease agreement is signed, a new deposit is paid, and any delinquent amounts owed by the former permittee are paid.

- (I) *Damage to County equipment.* If the leased hydrant meter is damaged or in any way tampered with, the deposit shall be forfeited, the lease agreement shall be terminated, and the hydrant meter permit shall be revoked unless a new deposit is provided within thirty (30) days. If it is found that the backflow prevention device has been compromised or tampered with, the hydrant meter permit shall be revoked, the lease agreement shall be terminated, and the deposit shall be forfeited.
- (J) *Lost or stolen equipment.* The permittee shall notify the County immediately if the leased hydrant meter is lost or stolen, in which case the original deposit shall be forfeited to compensate the County. Unless a new deposit is provided within thirty (30) days of the notification that the leased hydrant meter was lost or stolen, the hydrant meter permit shall be revoked and lease agreement shall be terminated.
- (K) *Return of leased hydrant meter.*
 - (1) If a leased hydrant meter is returned to the County undamaged upon the conclusion of the lease agreement, the deposit shall be returned to the permittee.
- (L) *Access to withdraw.*
 - (1) Only designated locations and existing hydrant meter settings that have been authorized by the County may be used for bulk water withdrawal.
 - (2) Once a hydrant meter permit has been acquired and a hydrant meter has been leased from the County, the permittee shall have access to withdraw from County-approved fire hydrants on a 24/7 basis, unless such fire hydrant is currently in use by the County.
 - (3) Permittees shall, while any water is being withdrawn from the County's water system, keep the hydrant meter permit with the vehicle or tanker which is receiving the bulk water and available for inspection.
 - (4) If a Permittee withdraws water without using the hydrant meter, the lease agreement will be terminated and the hydrant meter permit will be revoked.
 - (5) Any hydrant meter permit issued under this section is subject to limitation on the amount of water that can be withdrawn or cancellation of the permit in the event of a water shortage on account of either the needs of existing or new customers on the County's water system or a declared local or state drought emergency.

(M) *Exemption for County.*

(1) County Departments and County Volunteer Fire Companies are exempt from the requirements to acquire a hydrant meter or to pay for water usage.

(2) The County Departments and County Volunteer Fire Companies shall notify the Department of any bulk water withdrawals during both emergency and non-emergency events.

APPENDIX A. WATER AND SEWER FEE SCHEDULE

County Code	Fee Description	Fee Amount
Sec. 21-2-7. Extensions to existing lines	Initial Review Fee, Base	\$600
	Initial Review Fee, Water Lines	\$0.33 per linear foot (LF)
	Subsequent Review Fee, Base	\$200
	Subsequent Review Fee, Water Lines	\$0.11 per linear foot (LF)
Sec. 21-2-13. Hydrant meters	Hydrant meter, leasing, deposit	\$1,500.00
	Hydrant meter, bulk water price per 1,000 gallons	\$12.00
	Hydrant meter, Monthly Rental Administration Fee	\$35.00 per month
Sec. 21-2-33. Payments for water generally; service deposit by tenant.	Customer set up charge for new water or sewer account	\$10.00
	Deposit (owner)	\$100
	Deposit* (tenant/lessee)	\$100
Sec. 21-2-36. Overdue bills; disconnection for nonpayment generally.	Reconnection Fee	\$30
Sec. 21-2-40. Water service and volume charges.	Minimum usage included in Base Fee per meter size	Water Base Service Charges
	5/8 x 3/4-inch meter, 2,000 gallons	\$21.42
	1-inch meter, 6,000 gallons	\$64.26
	1-1/2-inch meter, 12,000 gallons	\$128.52
	2-inch meter, 20,000 gallons	\$214.20

	3-inch meter, 48,000 gallons	\$514.08
	4-inch meter, 96,000 gallons	\$1,028.16
	Water rate per 1,000 gallons above minimum usage	\$11.22
Sec. 21-2-87. Connections to existing water mains (see also Sec. 21-2-8(E))	Connection Fees, Water	
	$\frac{5}{8}$ x $\frac{3}{4}$ -inch meter	\$8,500
	1-inch meter	\$17,000
	1- $\frac{1}{2}$ -inch meter	\$42,500
	2-inch meter	\$68,000
	3-inch meter	\$136,000
	4-inch meter	\$272,000
Sec. 21-3-11. Extensions to existing lines.	Initial Review Fee, Base	\$600
	Initial Review Fee, Sewer Lines	\$0.66 per linear foot (LF)
	Subsequent Review Fee, Base	\$200
	Subsequent Review Fee, Sewer Lines	\$0.22 per linear foot (LF)
Sec. 21-3-31. Connection by applicant.	Customer set up charge for new water or sewer account	\$10.00
	Deposit (owner)	\$100
	Deposit (tenant/lessee)	\$100
Sec. 21-3-32. Sewer connection fees - Generally.	Connection Fees, Sewer	
	$\frac{5}{8}$ x $\frac{3}{4}$ -inch meter	\$8,500
	1-inch meter	\$17,000
	1- $\frac{1}{2}$ -inch meter	\$42,500
	2-inch meter	\$68,000
	3-inch meter	\$136,000
	4-inch meter	\$272,000
Sec. 21-3-33. Sewer service charges and rates—Generally.	Minimum usage included in Base Fee per meter size	Sewer Base Service Charges

	5/8 x 3/4-inch meter, 2,000 gallons	\$25.81
	1-inch meter, 6,000 gallons	\$77.43
	1-1/2-inch meter, 12,000 gallons	\$154.86
	2-inch meter, 20,000 gallons	\$258.10
	3-inch meter, 48,000 gallons	\$619.44
	4-inch meter, 96,000 gallons	\$1,238.88
	Sewer rate per 1,000 gallons above minimum usage	\$17.65
Sec. 21-3-62. Permit required - Existing and new users (*relates to industrial pretreatment)	Application fee	\$50
	Permit Fee	\$50
Sec. 21-3-91 Permit for Installation and repair	Permit Fee	4% of estimated construction costs

(2) That the Ordinance shall be effective upon adoption.

(Seal)
PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, September 16, 2026, at 7:00 p.m.

Pursuant to VA Code Section 15.2-1427, a public hearing will be held in the held **Fluvanna County Circuit Court, 72 Main Street, Palmyra, VA 22963** for citizens of the County to have the opportunity to be heard by the Board of Supervisors on the following item:

Ordinance to amend of the Code of the County of Fluvanna, Virginia, by amending § 21-2-13 and the Water and Sewer Fee Schedule to clarify the process for the sale of bulk water.

Copies of the complete text of the above ordinance is available for public review at the Office of the Fluvanna County Administrator during normal business hours. Questions about the Ordinance may be directed to the Utilities Department, at (434) 842-5310. All interested persons wishing to be heard are invited to attend the public hearing.

TO: Fluvanna Review

Advertise on the following dates: August 27 and September 3, 2026

Authorized by: Fluvanna County BOS

Bill to: Board of Supervisors

CONTACT INFORMATION:

Caitlin Solis
Clerk, Board of Supervisors
Fluvanna County
P. O. Box 540
Palmyra, VA 22963
csolis@fluvannacounty.org
434-591-1910
434-591-1913

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Pleasant Grove Park Well Testing				
MOTION(s):	I move the Board of Supervisors approve Project Agreement #11 between Fluvanna County and Dewberry Engineers, Inc. for well testing at Pleasant Grove, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
BOS WORKPLAN?	Yes	No	If yes, list item(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	• The County signed a General Professional Engineering & Architectural Services Term Contract with Dewberry Engineers, Inc. on January 19, 2024. • Under this Project Agreement #11, Dewberry will: ○ Perform preliminary environmental assessment of treatment facility locations, well site locations, and waterline alignments. ○ Coordinate and supervise the drilling of up to six test wells. ○ Well Yield and Water Quality Testing. ○ Prepare a Hydrogeologic Report summarizing the well drilling and testing. ○ Prepare a technical memorandum.				
FISCAL IMPACT:	Not to exceed cost of \$411,570				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Dewberry Project Agreement #11 Dewberry Proposal dated 04/8/2026				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		



April 8, 2026

Mr. Eric M. Dahl
County Administrator
County of Fluvanna
132 Main Street
Palmyra, Virginia 22963

VIA E-MAIL

**RE: Proposal for Professional Engineering Services
Pleasant Grove Park
Well Testing**

Dear Mr. Dahl:

Dewberry Engineers Inc. (Dewberry) is pleased to submit our proposal, in response to your request, to provide professional services for well testing to determine the locations of wells, well yields, and well water quality as a next step in providing potable water to Pleasant Grove Park and Commons Boulevard. Dewberry's Project Understanding, Scope of Services, and Fee have been developed based on the previously completed Pleasant Grove Park and County Administration Building Water and Sewer Service Evaluation (Evaluation) completed by Dewberry in January 2026. The Work will be performed in accordance with the Term Agreement for Professional Engineering Services, executed January 19, 2024.

PROJECT UNDERSTANDING

Dewberry understands Fluvanna County intends to add potable water service to Pleasant Grove Park and the County buildings on Commons Boulevard, including the County Library, Public Safety Building, Administration and Social Services Building and School Board Building. The facilities at the park that Fluvanna County intends to serve are the Pleasant Grove House, field irrigation, public bathroom facilities, and future recreation center and splash pad. It is anticipated that the new water system will include two to three wells and a water treatment facility. The evaluation located eight exploratory well sites based on the results of the geologic and geophysical analysis.

The purpose of this task order will be to perform hydrogeologic testing for developing new water supply wells. Exploratory test wells will be drilled at the highest ranked and most easily accessible sites as located in the evaluation until a well yield sufficient to meet the needs of the County is developed. Two of the exploratory test wells will be converted to production wells that meet the minimum Virginia Department of Health (VDH) well construction requirements. Well yield and water quality testing will be evaluated and summarized in a report.

SCOPE OF SERVICES

Task 1 – Field Work

1. Project kickoff meeting to review scope and conduct site visit. Coordinate with VDH for exploratory test well sites.

2. Perform preliminary environmental assessment of treatment facility locations, well site locations, and waterline alignments:
 - a) Conduct a site walkover for the two treatment facility locations and six well site locations to identify the potentially U.S. Army Corps of Engineers (USACE) or Virginia Department of Environmental Quality (VDEQ) jurisdictional wetlands.
 - b) Conduct a desktop assessment review of databases for Threatened and Endangered Species, Cultural Resources for the facility locations and waterline utility alignments. The desktop assessment will also review databases for potential Wetlands and Surface Waters along the waterline utility alignments.
 - c) Provide the findings of the site walkover and desktop assessment in a summary report.
3. Exploratory Test Wells
 - a) Coordinate and supervise the drilling of up to six test wells.
 - b) Well Drilling
 1. Drill up to six (6) exploratory wells to depths of up to 600 feet at well sites located in the Evaluation.
 2. Convert up to two (2) successful wells into production wells that meet the minimum Virginia Department of Health (VDH) well construction requirements.
 - c) Well Yield and Water Quality Testing
 1. Conduct 48-hour well yield on two production wells.
 2. Conduct water quality testing of chemical and microbiological parameters of two production wells.
 3. Analyze the water level and water quality data to determine sustainable well yield, aquifer properties, area of influence, potential impact of withdrawal, and compliance with drinking water standards
 - d) Prepare a Hydrogeologic Report summarizing the well drilling and testing.

Task 2 – Report

1. Prepare a technical memorandum to include the following:
 - a) Summarize the findings of the environmental assessment and hydrogeological testing
 - b) Review water quality data and well treatment facility treatment requirements
 - c) Confirm well treatment facility location based on production well sites
 - d) Update Opinion of Probable Construction Costs (OPCC) for the wells, well treatment facility, and waterline alignment.
2. Conduct a workshop to review the draft Technical Memorandum.
3. Address County comments and finalize the Technical Memorandum.

Mr. Eric M. Dahl
 Proposal for Professional Engineering Services
 Well Testing
 April 8, 2026
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4. Submit Technical Memorandum and supporting documents to Virginia Department of Health (VDH) for review and address comments.

SCHEDULE

Dewberry assumes the following design schedule:

Project Kickoff and Field Work.....	5 months
Draft Report	2 months
Finalize Report	1 month
VHD Submission/Review.....	2 months
Total Project Duration.....	10 months

FEE

Dewberry proposes to perform the scope of services for a fee of **\$411,570** as outlined below.

Task	Description	Lump Sum	Time and Materials	Subtotal
1	Field Work	\$73,775	\$309, 105	\$382,880
2	Technical Memorandum	\$28,690		\$28,690
TOTAL				\$411,570

Refer to **Attachment A – Work Breakdown Structure and Cost Estimate** for additional details.

CLARIFICATIONS AND EXCLUSIONS

1. Specific services outside of those identified in the Scope of Services outlined above will be deemed an additional service.
2. Environmental Assessment does not include jurisdictional determination confirmation and permitting with USACE and VDEQ.
3. Flood plain studies are not included.
4. Fluvanna County will provide site clearing and access to the proposed well testing locations.
5. Well testing locations will be selected based on the previous Evaluation and will be agreed upon prior to drilling contractor mobilization.
6. Permanent well pump installation not included.
7. Design and permitting for the recommended water and sewer facilities are not included.

We look forward to the opportunity to serve Fluvanna County on this project. If you have any questions, or require additional information, please feel free to contact us.

Mr. Eric M. Dahl
Proposal for Professional Engineering Services
Well Testing
April 8, 2026
Page 4 of 4

Sincerely,
Dewberry Engineers Inc.



Ryan Bogese, PE
Senior Associate, Senior Project Manager

Attachment A: Work Breakdown Structure and Cost Estimate

Fluvanna County										
Pleasant Grove Park Well Testing										
Attachment A - Work Breakdown Structure and Cost Estimate										
		QA/QC (Tech. Dir.)	Project Manager (Engineer VII)	Senior Project Engineer (Engineer IV)	Project Engineer (Engineer III)	Env. Scientist (Env. VI)	Env. Scientist (Env. III)	Subs (+10% markup)	Other Direct Costs	Totals
	Task/Subtask	\$ 290.00	\$ 240.00	\$ 170.00	\$ 155.00	\$ 200.00	\$ 145.00			
	Pleasant Grove Park Well Testing									
	Field Work									
1	Project Kickoff Meeting and Site Visit		4	4	8				\$100	16
2	Preliminary Environmental Assessment					16	60		\$200	76
3	Exploratory Test Wells							\$309,105		0
3a.	Coordinate/Supervise		6	16	22			\$13,401	\$400	44
3b.	Well Yield/Water Quality testing							\$30,702		0
3c.	Hydrogeologic Report							\$6,622		0
	2 Report									
2.a.	Tech Memo.	4	10	16	80					110
2.b.	Review Workshop		2	2	2					6
2.c.	Finalize Tech Memo.	2	4	6	16					28
2.d.	VDH Submission and Approval		4	6	12					22
										0
	Subtotal Hours	6	30	50	140	16	60			302
	Subtotal Cost	\$ 1,740	\$ 7,200	\$ 8,500	\$ 21,700	\$ 3,200	\$ 8,700	\$359,830	\$700	
								TOTAL		\$ 411,570

PROJECT AGREEMENT # 11
TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR
PROFESSIONAL SERVICES

Pleasant Grove Park Well Testing

This Project Agreement #11 (the "Project Agreement") made this ____ day of _____, 2026 between Fluvanna County, Virginia (the "County"), a political subdivision of the Commonwealth of Virginia, and Dewberry Engineers Inc. (the "Consultant"), a New York corporation authorized to transact business in Virginia, is an addendum to that TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR PROFESSIONAL SERVICES dated the 19th day of January, 2024 (including all exhibits, and as modified by any amendments or addendums thereto the "Agreement"). All defined terms in the Agreement shall have the same meaning in this Project Agreement unless the context used herein requires otherwise.

Whereas, pursuant to the Agreement the County shall issue written task orders to the Consultant as services are needed;

Whereas, the Consultant submitted a proposal letter dated April 8, 2026 entitled "Proposal for Professional Engineering Services Pleasant Grove Park Well Testing" (the "Proposal") which is attached hereto as **Exhibit 1** and made a material part hereof;

Whereas, the County desires that the Consultant complete the work and services set forth in the Proposal, including, without limitation, the services described in the "Scope of Services" section which are generally described therein as:

- Perform preliminary environmental assessment of treatment facility locations, well site locations, and waterline alignments.
- Coordinate and supervise the drilling of up to six test wells.
- Well Yield and Water Quality Testing.
- Prepare a Hydrogeologic Report summarizing the well drilling and testing.
- Prepare a technical memorandum.

Now therefore, for good and valuable consideration, the parties hereby agree as follows:

ARTICLE I: THE AGREEMENT

The foregoing recitations are incorporated by reference into this Project Agreement.

This Project Agreement is an addendum to and made a material part of the Agreement. The parties hereto agree that except as specifically and expressly modified hereby, that Agreement remains in full force and effect and the provisions of the Agreement are incorporated herein and are a material part hereof.

ARTICLE II: TASK ORDER

Consultant shall provide all work and services as needed and necessary or desired to complete Services on the Task Order consistent with all provisions of this Project Agreement, the Proposal, and the Agreement.

The County's project manager for technical inquiries relating to this Project Agreement shall be:

Bobby Popowicz
 Director of Public Utilities

132 Main Street
 Palmyra, VA 22963
 Phone: (434) 591-1925 Ext. 1051
 E-mail: rpowicz@fluvannacounty.org

Billing inquiries should be directed to the Purchasing Officer, whose contact information appears below in Article VI.

ARTICLE III: EXHIBITS AND RESOLVING CONFLICTS

The rights and duties of the County and Consultant applicable to the County's projects under this Project Agreement are set forth in the following Agreement Documents:

- i. This Project Agreement;
- ii. Exhibit 1 hereto;
- iii. The Agreement including exhibits thereto; and
- iv. The County of Fluvanna General Terms Conditions and Instructions to Bidders and Contractors, being a portion of Attachment 1 which is attached to and a part of the Agreement.

Whenever possible, the terms of the above Agreement Documents shall be read together, however in the event of a conflict, the order of preference above shall govern which Document will control. In other words, (i) shall control over (ii) to (iv) above, and (ii) shall control over (iii) and (iv) and so forth.

ARTICLE IV: FEES

The Consultant shall receive up to a not-to-exceed total of FOUR HUNDRED ELEVEN THOUSAND FIVE HUNDRED SEVENTY DOLLARS AND NO/100 (\$411,570.00) based on actual time worked; and which shall be payable by the County MONTHLY based on actual time worked upon Final Completion of the Services.

The flat fee is a not-to exceed amount. The hourly fees up to the not-to-exceed total per task shall be payable by the County upon proper invoice by the Consultant as described herein. The Consultant shall submit invoices to the County monthly for services actually rendered on each subtask and upon final completion. The invoice shall describe the services rendered to date with specificity. The Consultant will be paid within forty-five (45) days of receipt of a valid invoice following final acceptance of all work by the County in the County's sole discretion ("Final Completion"). No invoice may be provided by the Consultant to the County until the items or services purchased have been delivered to, inspected by and accepted by the County. In no event shall the fees invoiced or due under this Project Agreement exceed \$411,570.00 total.

Notwithstanding anything to the contrary contained in the Proposal, the Consultant shall be paid the lower of the hourly rate for the title/type of person actually performing the work set forth in the Proposal hereto or the hourly rate set forth in Exhibit 3 to the Agreement (being that Term Contract between County and Architect/Engineer for Professional Services dated January 19, 2024); up to the not-to-exceed fees for the Task Order Services set forth in this Project Agreement. For clarification, the rate charged for a "Project Manager" would only apply if that person was at minimum an "Engineer VI"; and so forth consistent with or less than the rates as set forth in the Agreement. The County shall be billed for increments of an hour based on Consultant's standard procedure except as otherwise required by the Agreement.

The fee includes all fees, costs and charges of any kind to perform all the services and work, including supplying at its own cost and expense any necessary tools, equipment or materials necessary or desirable for completion of the task specified.

ARTICLE V: TERM

Consultant shall with due diligence and dispatch assiduously pursue this Task Order to completion. In any event such Services and work on this Task Order must be completed to the sole satisfaction of the County 10 months after the Notice to Proceed is issued, time being of the essence.

ARTICLE VI: MISCELLANEOUS

As appropriate to the context, the singular will include the plural and vice versa, and reference to one gender will include the others. This Project Agreement may be executed in one or more counterparts, each of which will be considered the Project Agreement for all purposes of proof. In addition to allowing electronic signatures upon an electronic copy of this Project Agreement, as provided by Virginia law, facsimile signatures upon any signature page will be considered to be original signatures. This Project Agreement contains the entire understanding of the parties with respect to the subject matter hereof and is to be modified only by a writing signed by the parties to this Project Agreement. This Project Agreement will be binding upon and inure to the benefit of the respective parties and their successors. This Project Agreement is not assignable by either party, except by operation of law. The legal address for the County and for the Consultant and the addresses for delivery of Notices and other documents related to the administration of this Project Agreement are as follows:

County:

Fluvanna County
P.O. Box 540
Palmyra, VA 22963
Telephone (434) 591-1930
FAX (434) 591-1931

Consultant:

Dewberry Engineers Inc.
ATTN: Richard Kincheloe
4805 Lake Brook Drive, Suite 200
Glen Allen, VA 23060
Telephone: (804) 823-6980
Facsimile: (804) 290-7928

Any party may substitute another address for the one set forth above by giving a notice in the manner required. Any notice given by mail will be deemed to be received on the fifth (5th) day after deposit in the United States mail. Any notice given by hand will be deemed to be received when delivered. Notice by courier will be deemed to have been received on the date shown on any certificate of delivery.

[Signature page to follow.]

In witness whereof the undersigned duly authorized representatives have executed this Project Agreement on the dates set forth beside their respective signatures.

Consultant:
Dewberry Engineers Inc.

County:
Fluvanna County:

By: _____
Name: Richard Kincheloe
Title: Associate Vice President

Date: _____

By: _____ Date: _____
Name: Eric M. Dahl
Title: County Administrator

Approved as to form:

By: _____
Fluvanna County Attorney

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Reclassification of Deputy Treasurer II to Deputy Treasurer III				
MOTION(s):	I move the Board of Supervisors approve the reclassification of one Deputy Treasurer II position in the Treasurer's Office to Deputy Treasurer III, and authorize the associated salary adjustment in accordance with the County's approved pay plan and personnel policies, effective August 9, 2026, as presented.				
BOS WORKPLAN?	Yes	No	If yes, which item(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Ryan Lipscomb, Director of Human Resources & Debbie Rittenhouse, Treasurer				
PRESENTER(S):	Ryan Lipscomb, Director of Human Resources				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	• The Treasurer's Office has requested the reclassification of an existing Deputy Treasurer II position to Deputy Treasurer III. • The requested reclassification reflects the employee's assigned duties, level of responsibility, experience, and operational needs of the Treasurer's Office. • Human Resources has reviewed the request and determined that the reclassification is appropriate for Board consideration before processing the related pay action. • The reclassification would not create an additional full-time equivalent position; it would reclassify an existing position within the Treasurer's Office. • If approved, Human Resources will process the reclassification and corresponding salary adjustment in accordance with the County's approved pay plan and applicable personnel policies.				
FISCAL IMPACT:	The fiscal impact of the reclassification is \$2,438.80, representing the difference between the employee's current salary as Deputy Treasurer II and the proposed salary as Deputy Treasurer III. Funding is available within the Treasurer's Office FY27 personnel budget.				
POLICY IMPACT:	None, provided the reclassification and salary adjustment are processed in accordance with the County's approved pay plan and personnel policies.				

LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Deputy Treasurer III Position Description				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	



Fluvanna County, Virginia
Department of the Treasurer
Job Description

DEPUTY TREASURER III

Job Class #:	2520
Pay Grade:	15
Category:	Full-Time (with benefits)
FLSA Status:	Non-Exempt
Reports To:	Chief Deputy Treasurer

SUMMARY

Perform well-defined clerical, fiscal, and accounting-related work in support of the Treasurer's Office. Work involves accepting payments on personal property, real estate taxes, and utility accounts; issuing dog tags; and accepting other miscellaneous revenues. Responsible for balancing daily receipts, researching accounts, preparing a variety of correspondence, and protecting the confidentiality of sensitive information regarding taxpayer accounts. Responsible for verifying daily receipts for correctness, and researching accounts, as needed. Must be able to respond to problems and complaints and deal with taxpayers efficiently and effectively. Must exercise independent judgment and initiative. Responsible for performing a variety of duties to assist co-workers.

ESSENTIAL FUNCTIONS

- Handle large amounts of money in the collection and processing of payments for personal property and real estate taxes, dog tags, and other fees
- Answers calls from citizens; answers questions
- Counts and verifies cash and checks; balances cash drawer
- Researches delinquent real estate taxes for title companies and attorneys
- Assists in processing real estate and personal property bills
- Administer delinquent tax billing protocol
- Processes office and other county department deposits and prepares bank deposits for BRINKS pick-up
- Receives and processes incoming and outgoing mail; picks up mail from Post Office
- Help train new employees on office procedures and use of software
- Assist with all office filing and record-keeping
- Assist the Treasurer on various projects as needed
- Performs related tasks as required
- Works with the County Attorney on delinquent taxes and payments
- Works with Chief Deputy Commissioner to validate revenue reporting
- Provides Treasurer with monthly Financial Report for Board of Supervisors
- Provides correct, complete and concise information to taxpayers, explains procedures, refers taxpayers to other county departments and maintains confidentiality of taxpayer information
- Responsible for running delinquent files on personal property and real estate after the 1st and 2nd half due dates
- Responsible for posting daily credit card payments to taxpayer accounts
- Responsible for processing monthly refunds

- Responsible for maintaining mortgage accounts, updating tax records, and entering or removing mortgage codes
- Responsible for posting miscellaneous income to accounts receivable for Parks and Recreation and child support
- Researches all returned mail for new addresses
- Processes all Chapter 7 and 13 bankruptcy proceeding documents
- Processes returned check notices
- May occasionally fill in during the absence of the Chief Deputy Treasurer

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

General knowledge of the laws, ordinances, and regulations governing the operations of the Treasurer's Office; extensive knowledge of business and office practices; general knowledge of the principles, methods and practices of accounting; ability to analyze and interpret fiscal and accounting data and to prepare appropriate statements and reports; ability to operate standard office; word processing and data entry equipment; ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with associates and the general public; demonstrated ability to maintain positive customer interactions in a fast-paced environment; ability to lead and mentor co-workers.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

Any combination of education and experience equivalent to High School graduation and 5 years of progressive responsibility in a treasurer's office, business office, or financial institution setting. Preferred qualifications:

- Associate's degree in Finance, accounting, or business administration
- Relevant local government work experience

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

POST OFFER REQUIREMENTS

- Background Check

Department Head Recommended:	Director of HR Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:
August 26, 2024	August 26, 2024	August 26, 2024	November 6, 2024

FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB H

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Emergency Communications Position Reclassification: Operations Coordinator to Communications Supervisor				
MOTION(s):	I move the Board of Supervisors approve eliminating the authorized Operations Coordinator position (Job Class 6281, Pay Band 19) and adding a second Communications Supervisor position (Job Class 6251, Pay Band 18) in Emergency Communications, with no increase in authorized positions or County funding.				
BOS WORKPLAN?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Ryan Lipscomb, Director of Human Resources				
PRESENTER(S):	Ryan Lipscomb, Director of Human Resources				
RECOMMENDATION:	It is recommended that the Board approve the proposed Emergency Communications position reclassification.				
TIMING:	Immediate				
DISCUSSION:	Emergency Communications is currently authorized one Operations Coordinator position (Job Class 6281, Pay Band 19) and one Communications Supervisor position (Job Class 6251, Pay Band 18). Following implementation of the Deputy Director position, the Department requests replacing the Operations Coordinator with a second Communications Supervisor to realign mid-level management. Both supervisors will use the same job description, with responsibilities divided between operations and administration. The change maintains the authorized position count and will allow recruitment for both Communications Supervisor roles following Board approval.				
FISCAL IMPACT:	No additional County funding is required. Replacing one Pay Band 19 position with one Pay Band 18 position maintains the authorized position count and can be implemented within the existing personnel budget.				
POLICY IMPACT:	Board approval will update the Emergency Communications staffing complement by replacing one Operations Coordinator position (Job Class 6281, Pay Band 19) with one Communications Supervisor position (Job Class 6251, Pay Band 18).				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Attachment 1: Communications Supervisor Job Description (Job Class 6251)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	



Fluvanna County, Virginia
E911 Center
Job Description

COMMUNICATIONS SUPERVISOR

Job Class #:	6251
Pay Grade:	18
Category:	Full-time, with Benefits
FLSA Status:	Non-exempt
Reports To:	Deputy Director of Communications

SUMMARY

Under general supervision, the Communications Supervisor serves as a trainer, mentor, and leader within the Communications Center and performs complex technical work on an assigned shift dispatching law enforcement, fire/rescue, and other personnel in response to emergencies. Supervision is exercised over the Communications Team Lead, Communications Officer positions, and/or Administrative Functions. Communications Supervisor assumes command of the Emergency Communications Center during the absence of the Director/Deputy Director of Communications.

ESSENTIAL FUNCTIONS

- Receives calls, assesses the emergent nature of calls and dispatches appropriate personnel and equipment. Creates a log of each call received.
- Receives and properly classifies Emergency Medical calls and provides medical direction by following our EMD program protocols.
- Assists with or oversees developing training procedures and techniques.
- Assists with developing dispatching procedures for Law Enforcement and Fire & Rescue communications.
- Prepares work schedule for Communications Team Leads and Communications Officers, as needed
- Completes performance evaluations of subordinate staff.
- Assists with the on-site setup of CAD and radio repeaters as required.
- Assists with radio tower inspection/repair as required.
- Assists with or oversees EMD QA/QI program and reviews.
- Assists with or overseas VCIN operations and serves as TAC as required.
- Serves in ECC Management on-call rotation.
- Call-back coverage is required for callouts or other emergencies.
- Serves in the role of a Tactical Field Dispatcher as required.
- Assumes command of the Communications Center in the absence of the Director/Deputy Director of Communications.
- Performs other assigned duties, projects, and tasks.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Comprehensive knowledge of Fluvanna County, including major businesses, buildings, parks, and landmarks.
- Thorough knowledge of Communications Team Lead Responsibilities.
- Knowledge of Fluvanna County Communications Center policies, procedures, and operations.

- Clear and concise communication skills.
- Ability to execute data entry at a reasonable speed.
- Ability to remain calm and reassuring during stressful situations.
- Ability to plan and execute technical and regulatory training required for all personnel.
- Knowledge of supervisory responsibilities including interviewing and performance reviews.
- Through knowledge of EMD QA/QI processes
- Demonstrated leadership skills and decision-making ability.
- Demonstrated understanding of CAD, EMD, and Radio Infrastructure used in the ECC.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

- Any combination of education, training, or experience equivalent to 2 years of college-level coursework in Criminal Justice, Computer Science, Emergency Medical Services, or a similar field is preferred.
- 3 years of emergency dispatch experience. Prior experience in law enforcement, fire, or EMS preferred
- Prior supervisory experience is required.
- Possession of Basic Communications Officer Certification.
- Possession of VCIN A/B Operator Certification for a minimum of 3 years
- Possession of NIMS ICS 100, 200, 700, and 800
- Possession of EMD Certification
- Possession of CPR
- Ability to obtain within one year:
 - General Instructor or CTO Certification
 - Communications Center Supervisor Certification
 - EMD-Q Certification
 - NIMS ICS 300 preferred
 - Other required certifications, including CAD, Radio, VCIN, or other related certifications as required by assignments.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

- The position requires typical office/sedentary work requiring exertion of up to 10 pounds of force occasionally.
- Work requires reaching grasping, and repetitive motions.
- Vocal communication is required.
- Work is generally performed indoors in a climate-controlled environment, but adverse conditions may occur when responding to emergency scenes as a tactical field dispatcher or when traveling off-site to inspect or repair radio towers and network equipment.
- Work may require technical mechanical work which involves the use of hand and power tools and the use of step ladders
- Work may be performed in a stressful environment stemming from the receipt of emergency response calls.

POST OFFER REQUIREMENTS

- Criminal Background Check

Department Head Recommended:	HR Director Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	2% Bonus for Social Services Employees				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer] the provision of a two percent bonus for Social Services employees, employed as of June 1, 2026, as authorized by the Commonwealth, and further authorize a supplemental appropriation of \$16,176 to come from [unassigned fund balance/BOS contingency] to contribute the required local match.				
BOS WORKPLAN?	Yes	No	If yes, which item(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kim Mabe, Social Services Director				
PRESENTER(S):	Kim Mabe, Social Services Director				
RECOMMENDATION:	The Fluvanna County Board of Social Services recommends approval.				
TIMING:	Routine				
DISCUSSION:	A two percent salary bonus for full-time employees of local departments of social services, employed as of June 1, 2026, was included in the FY26 Governor's Budget and approved by the 2026 General Assembly. The Fluvanna County Board of Social Services recommends providing this bonus to Social Services employees. Because state participation in the bonus requires authorization by the Board of Supervisors, formal action is needed in order to proceed. Additionally, Social Services must certify to the Virginia Department of Social Services (VDSS) by September 30, 2026, indicating whether the bonus will be issued. If the bonus is not provided, the corresponding state match will be removed from the agency's budget.				
FISCAL IMPACT:	The total amount required to provide the two percent bonus to all full-time Social Services employees, employed as of June 1, 2026, is \$39,118. The state/federal match is \$22,942 and the local match required is \$16,176.				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				

ENCLOSURES:	FY27 Local Government Bonus Certification				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X		X	

FY 2027 Local Government Bonus Certification

One-time bonus

The Governor's budget included a one-time bonus of 2 percent of base salary on June 1, 2026, for full-time employees of local departments of social services. The bonus must be paid and reimbursed in FY 2027. A local ordinance regarding payment of bonuses must be in place per the Code of Virginia, [§ 15.2-1508](#), to provide a bonus. If the local ordinance is in place and the locality provides a bonus that is less than 2 percent in fiscal year 2027, funding will be decreased proportionately and removed by the end of November 2026.

Localities should enter the bonus expenditure in the applicable account code, which may be accessed in [Section 4.30 -LASER Account Codes](#) of the Finance Guidelines Manual for Local Departments of Social Services. Localities are required to provide a signed certification to the Budget Office stating that the local bonus was approved via local ordinance.

§ 15.2-1508. Bonuses for employees of local governments.

Notwithstanding any contrary provision of law, general or special, the governing body of any locality may provide for payment of monetary bonuses to its officers and employees. The payment of a bonus shall be *authorized by ordinance*.
1985, c. 142, § 15.1-7.4; 1997, c. 587; 2003, c. [204](#).

In accordance with this section, applications for the one-time bonus of 2 percent will not be considered complete until the certification statement is submitted to the Department of Social Services Home Office - Finance Budget Team: quanice.lawson@dss.virginia.gov. Applicants may use the bottom of this page to transmit the request to participate or not to participate in the State-Supported Local Employee Bonus, if the locality has a current local ordinance in place. **This certification form is due back to Finance by September 30, 2026.** Localities that are not providing a bonus should return funds via the BRS system no later than November 1, 2026.

Name of Locality _____

County, City, or Town Administrator/ Manager _____

Signature** _____

Date: _____

Total Amount of VDSS State Supported Locality Bonus: \$ _____

_____ (1) Certifies they will participate in the State Supported Local Employee Bonus of 2%

_____ (2) Certifies they will **NOT** participate in the State Supported Local Employee Bonus of 2%

*** Electronic signatures are accepted and must include an email thread stating the certification has been reviewed and approved.*

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	FY28 Budget Calendar				
MOTION(s):	I move the Board of Supervisors to approve the FY28 Budget Calendar, as presented.				
BOS WORKPLAN?	Yes	No	If yes, list item(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Theresa McAllister, Management Analyst II				
PRESENTER(S):	Theresa McAllister, Management Analyst II				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	In accordance with Fluvanna County Budget Policy, Code of Virginia 58.1-3321 and Code of Virginia 15.2-2506				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FY28 Budget Calendar Draft				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FY28 BUDGET CALENDAR

Holiday - Offices Closed

DAY	DATE	DESCRIPTION	TIME/LOCATION	Su	M	T	W	Th	F	Sa
Aug-2026										
Mon	Aug 3	CIP Packet Released	Finance Email							1
Wed	Aug 5	BOS Regular Meeting	5:00 pm; Circuit Court Room	2	3	4	5	6	7	8
Wed	Aug 19	BOS Regular Meeting	6:00 pm; Circuit Court Room	9	10	11	12	13	14	15
				16	17	18	19	20	21	22
				23	24	25	26	27	28	29
				30	31					
Sep-2026										
Tues	Sep 1	CIP Submissions Due to Finance	5:00 pm; Email Finance			1	2	3	4	5
Wed	Sep 2	BOS Regular Meeting	5:00 pm; Circuit Court Room	6	7	8	9	10	11	12
Mon	Sep 14	County Administrator's CIP Review Committee	3:00 pm; Morris Room	13	14	15	16	17	18	19
Wed	Sep 16	BOS Regular Meeting	6:00 pm; Circuit Court Room	20	21	22	23	24	25	26
				27	28	29	30			
Oct-2026										
Wed	Oct 7	BOS Regular Meeting	5:00 pm; Circuit Court Room					1	2	3
Tues	Oct 13	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Morris Room	4	5	6	7	8	9	10
Fri	Oct 16	FY28 Operating Budget Kick-Off	Budget Packet Email	11	12	13	14	15	16	17
Wed	Oct 21	BOS Regular Meeting	6:00 pm; Circuit Court Room	18	19	20	21	22	23	24
				25	26	27	28	29	30	31
Nov-2026										
Wed	Nov 4	BOS Regular Meeting	5:00 pm; Circuit Court Room	1	2	3	4	5	6	7
Tues	Nov 10	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Morris Room	8	9	10	11	12	13	14
Wed	Nov 18	BOS Regular Meeting	6:00 pm; Circuit Court Room	15	16	17	18	19	20	21
Wed	Nov 25	Operating Budgets Due to Finance (COB)	Email to Finance	22	23	24	25	26	27	28
				29	30					
Dec-2026										
	Dec 3-11	County Administrator Oper. Budget Reviews w/ CO's, DH's, & Agencies	TBD; Morris Room			1	2	3	4	5
Wed	Dec 2	BOS Regular Meeting	5:00 pm; Circuit Court Room	6	7	8	9	10	11	12
Wed	Dec 2	BOS Work Session - FCPS And County Preliminary Budget Discussion	7:00 pm; Morris Room	13	14	15	16	17	18	19
Tues	Dec 8	Planning Commission Meeting - CIP Public Hearing/Recommendation	7:00 pm; Morris Room	20	21	22	23	24	25	26
Wed	Dec 16	BOS Regular Meeting	6:00 pm; Circuit Court Room	27	28	29	30	31		
Jan-2027										
Wed	Jan 6	BOS Regular Meeting	5:00 pm; Circuit Court Room						1	2
Wed	Jan 20	BOS Regular Meeting	6:00 pm; Circuit Court Room	3	4	5	6	7	8	9
Wed	Jan 20	BOS Budget Work Session - Non-Profit Presentations	7:00 pm; Morris Room	10	11	12	13	14	15	16
Wed	Jan 27-29	BOS Budget Briefs	TBD; TBD	17	18	19	20	21	22	23
				24	25	26	27	28	29	30
				31						
Feb-2027										
Wed	Feb 3	BOS Regular Meeting	5:00 pm; Circuit Court Room		1	2	3	4	5	6
		County Administrator's FY27 Budget Proposal and Revenue/Expenditure Brief	7:00 pm; Circuit Court Room	7	8	9	10	11	12	13
Wed	Feb 3	School Board Work Session - Superintendent's Budget (TBD) and Public Hearing	5:30 pm; School Board	14	15	16	17	18	19	20
Wed	Feb 10	School Board Meeting - Budget Adoption (TBD)	6:30 pm; School Board	21	22	23	24	25	26	27
Wed	Feb 10	BOS Budget Work Session - Constitutional Officer/Department Briefs	5:30 pm; Morris Room	28						
Wed	Feb 17	BOS Regular Meeting	6:00 pm; Circuit Court Room							
Wed	Feb 17	BOS Budget Work Session - County Agency Set Max RE Tax Rate for Advertising	7:00 pm; Circuit Court Room							
Wed	Feb 24	BOS Budget Work Session - FCPS FY28 Adopted Budget Presentation (TBD)	5:30 pm; Morris Room							
Mar-2027										
Wed	Mar 3	BOS Regular Meeting	5:00 pm; Circuit Court Room		1	2	3	4	5	6
Wed	Mar 3	CIP Review Set Proposed FY28 Budget & CY27 Tax Rates for Advertising	7:00 pm; Morris Room	7	8	9	10	11	12	13
Wed	Mar 10	BOS Budget Work Session	5:30 pm; Morris Room	14	15	16	17	18	19	20
Wed	Mar 10	BOS Special Meeting - Public Hearing for Equalized RE Tax Rate	7:00 pm; Morris Room	21	22	23	24	25	26	27
Wed	Mar 17	BOS Budget Work Session	5:00 pm; Morris Room	28	29	30	31			
Wed	Mar 17	BOS Regular Meeting	6:00 pm; Circuit Court Room							
Wed	Mar 24	BOS Budget Work Session (TBD)	5:30 pm; Morris Room							
Apr-2027										
Wed	Apr 7	BOS Regular Meeting	5:00 pm; Circuit Court Room					1	2	3
Wed	Apr 7	BOS Regular Meeting - Public Hearing for FY28 Budget and CY27 Tax Rate	7:00 pm; Circuit Court Room	4	5	6	7	8	9	10
Wed	Apr 14	BOS Special Meeting - Adopt FY28 Budget, CY27 Tax Rate, & Equalized RE Tax Rate	7:00 pm; Morris Room	11	12	13	14	15	16	17
Wed	Apr 21	BOS Regular Meeting	6:00 pm; Circuit Court Room	18	19	20	21	22	23	24
				25	26	27	28	29	30	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	August 5, 2026					
AGENDA TITLE:	Adoption of Emergency Operations Plan					
MOTION(s):	I move the Board of Supervisors adopt the Resolution to Adopt the Fluvanna County Emergency Operations Plan.					
BOS WORKPLAN?	Yes	No	If yes, which item(s):			
		X				
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other	
		X				
STAFF CONTACT(S):	Eric Dahl, County Administrator and Kelly Harris, Assistant County Administrator					
PRESENTER(S):	Eric Dahl, County Administrator					
RECOMMENDATION:	Approve					
TIMING:	Normal					
DISCUSSION:	Previously, Virginia Code required counties to review the Emergency Operations Plan every four years. That timing has now changed to five years and the County is due to submit a revised plan to the Virginia Department of Emergency Management with any needed updates and revisions, and adopted via resolution. Most of the changes were administrative in nature, to comply with changes due to state code.					
FISCAL IMPACT:	None					
POLICY IMPACT:	Readoption of Emergency Operations Plan					
LEGISLATIVE HISTORY:	EOP adopted February 15, 2017, February 3, 2021.					
ENCLOSURES:	Resolution to Adopt; Draft Emergency Operations Plan					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other	
					X	



All-Hazards Emergency Operations Plan



Fluvanna County Emergency Operations Plan

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Preface

The County of Fluvanna is vulnerable to a variety of hazards such as flooding, hurricanes, winter storms, hazardous materials incidents, acts of terrorism, and resource shortages. A planned and coordinated response can save lives, protect property, and more quickly restore essential services.

The Commonwealth of *Virginia Emergency Services and Disaster Law of 2000* requires that state and local governments develop and maintain current emergency operations plans (EOPs) in order to be prepared for a variety of natural and man-made hazards.

The County of Fluvanna Emergency Operations Plan (“the Plan”) provides the structure and mechanisms for the coordination of support to impacted communities and affected individuals and businesses. It is compatible with the National Response Framework and provides the structure for coordinating with the state government in the delivery of disaster assistance. The Plan improves the County of Fluvanna’s capability to respond to and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

Components of Fluvanna County’s Emergency Operations Plan

The Basic Plan, using an all-hazards approach to incident management, describes the concepts and structures of response and recovery operation; identifies agencies with primary and support emergency management functions; and defines emergency prevention, preparedness, response and recovery duties and responsibilities. There are five appendices to the Plan that give definition to the terms and acronyms used throughout the Plan, and provide supporting figures, maps, and forms.

The Emergency Support Divisions (Divisions) provide the structure for interagency emergency operations within the Emergency Operations Center (EOC). The six Divisions include Emergency Management (lead Division), Fire & Rescue Services, Health, Law Enforcement, Public Works, and Social Services. Though the EOC does not operate using emergency support functions (ESFs), each of the six Divisions have responsibilities based on and organized by the emergency support functions. Each Division Director coordinates the responsibilities identified in their designated Division and will maintain plans and procedures in order to be prepared to effectively accomplish their assigned responsibilities as outlined in the Basic Plan, Emergency Coordination Guides, and Annexes.

The Emergency Coordination Guide for each Division addresses the ESFs, operations plans, and responsibilities that are applicable to incidents and events. They describe the framework through which departments and agencies, volunteer organizations and nongovernmental organizations coordinate and execute the common functional processes and administrative requirements necessary to ensure efficient and effective incident management.

Support Annexes address contingency or hazard situations requiring specialized response and recovery procedures. They describe policies, situations, concepts of operations and responsibilities pertinent to incidents such as damage assessment, mass care shelters and emergency pet sheltering. Additional annexes will be developed and attached to this document as needed.

Fluvanna County Emergency Operations Plan

Letter of Agreement

The County of Fluvanna EOP establishes a comprehensive framework for the management of emergencies and disasters within the county. The plan is implemented when it becomes necessary to mobilize the resources of the identified departments and agencies to save lives and protect property and infrastructure. In order for the county to respond effectively, the plan requires planning, training, and exercising prior to a real-world event. Concurrence with this plan represents a major commitment by each agency's leadership.

By signing this letter of agreement county departments and agencies agree to:

- Perform assigned emergency roles and responsibilities as identified in this plan;
- Conduct operations in accordance with the Incident Command System, applicable Homeland Security Directives and the National Response Framework;
- Familiarize and train all personnel with their emergency responsibilities and procedures on a regular basis;
- Conduct planning and training in cooperation with identified agencies and the Virginia Department of Emergency Management (VDEM);
- Maintain financial records in accordance with guidance from the Finance Department;
- Establish, maintain and exercise emergency notifications;
- Provide senior representatives to the Emergency Operations Center (EOC), command post or other identified emergency locations when activated and requested;
- Participate in approved tests, drills and exercises;
- Safeguard vital records, including computer digital data, at all times;
- Establish stand-by contracts for services, equipment, and other resources with private industry using County-approved procurement policies and procedures;
- Periodically review all emergency plans, policies, and procedures; and
- Comply with applicable local, state and federal laws, rules and regulations including without limitation the Virginia Emergency Services and Disaster Law of 2000, the National Incident Management System including as implemented in the National Response Framework (4th Edition, adopted October 28, 2019), and the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. Section 5121 et seq.)

Fluvanna County Emergency Operations Plan

Signatories:

Board of Supervisors

County Administrator/Director of
Emergency Management

Assistant County Administrator

Sheriff, Fluvanna County

Emergency Manager

Animal Control

Director of Finance

County Fire Chief

Finance Purchasing Officer

Fire Chief, LMVFDRS

Director of IT

Emergency Medical Services Supervisor

Department of Public Works

Rescue Chief, LMVFDRS

Department of Parks and Recreation

Lake Monticello Owners Association

Department of Economic Development

Fluvanna SPCA

Planning and Zoning Administrator

Blue Ridge Health District

Building Official

Virginia Cooperative Extension
(Fluvanna Unit)

Fluvanna County Public Schools

American Red Cross

Department of Social Services

Department of Public Utilities

Commissioner of the Revenue

Fluvanna County Emergency Operations Plan

Approval and Implementation

The Code of Virginia, [§44-146.19](#), requires each local jurisdiction and inter-jurisdictional agencies to prepare and keep current a local emergency operations plan (EOP). Every five years, each local agency will conduct a comprehensive review and revision of its emergency operations plan to ensure that the plan remains current, and the revised plan shall be formally adopted by the locality's governing body. In the case of inter-jurisdictional agencies, the EOP must be adopted by the governing body of each locality within the inter-jurisdictional agency.

See "Resolution for Emergency Operations Plan" on next page.

Fluvanna County Emergency Operations Plan

**BOARD OF SUPERVISORS**

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. xx-2026

**A RESOLUTION TO ADOPT THE
FLUVANNA COUNTY EMERGENCY OPERATIONS PLAN**

WHEREAS, the Fluvanna County Board of Supervisors recognizes the need to prepare for, respond to, and recover from natural and man-made disasters; and

WHEREAS, Fluvanna County has a responsibility to provide for the safety and well-being of its citizens and visitors; and

WHEREAS, Fluvanna County has established and appointed a Director of Emergency Management (DEM);

NOW, THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors, this Emergency Operations Plan, as revised, is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next five (5) year period or until such time it be ordered to come before this board.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 5th day of August, 2026.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mike Goad, Fork Union District						
Timothy M. Hodge, Palmyra District						
Tony O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Chris Fairchild, Cunningham District						

Fluvanna County Emergency Operations Plan

Plan Maintenance

The Emergency Manager *(EM) has overall responsibility for maintaining and updating this plan. It should be updated, revised based on lessons learned, and republished following an actual or threatened emergency situation. In the absence of such a situation, it should be updated annually, preferably after a training exercise or drill, as needed. The EM will have the EOP readopted every five years. A plan distribution list must be maintained. Responsible individuals and officials should recommend to the Director of Emergency Management (DEM) or the EM, appropriate improvements and changes based on experiences in emergencies, deficiencies identified through drills and exercises, and changes in government structure.

Record of Changes:

Change Number	Date of Change	Page/Section Changed	Summary of Change	Name of Person Authorizing Change
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Fluvanna County Emergency Operations Plan

Plan Distribution List

Agency/Official	E-Copy	# of Hard Copies
American Red Cross, Central Virginia Chapter	1	1
Fluvanna County Board of Supervisors	5	
Building Official	1	
Commissioner of the Revenue	1	
County Attorney	1	
County Clerk to the Circuit Court	1	
Director of Emergency Management (DEM)	1	
Emergency Operations Center		5
Emergency Manager (EM)	1	1
Finance	1	1
Fire Companies (1 each & Fluvanna Fire Chief + 2 for LMVFR)		6
Fluvanna Correctional Center for Women	1	
Fluvanna County Public Library		1
Health Department	1	2
Lake Monticello Owners Association	1	3
Parks and Recreation	1	
Planning & Zoning Administrator	1	1
Public Schools	1	
Public Works	1	1
RACES, Emergency Coordinator		1
Department of Emergency Services		2
Sheriff's Office	1	4
Social Services	1	3
Town of Scottsville	1	
Virginia Cooperative Extension Office, Fluvanna Unit	1	
Virginia Department of Emergency Management	1	
Virginia Department of Transportation	1	
Lake Monticello Water Rescue		1
Department of Public Utilities	1	
Department of Emergency Communications	1	1

Basic Plan

Purpose

The purpose of this Basic Plan is to establish the legal and organizational basis for operations in Fluvanna County in response to any type of disaster or large-scale emergency situation. It assigns broad responsibilities to County departments and support organizations for disaster mitigation, preparedness, response, and recovery. These responsibilities are generally extensions of normal, day-to-day functions involving the same personnel and material resources. Supporting plans for specific man-caused and natural disasters set forth the concepts and procedures whereby the County can effectively apply available resources to ensure that casualties and property damage will be minimized and that essential services will be restored as soon as possible following such an emergency or disaster situation.

Assumptions

Emergencies of various types, size, intensity, and duration may occur within or near the jurisdictional boundaries of the County with or without warning. These emergencies can develop into disasters, which affect the safety, health, and welfare of the population and cause damage or destruction to private and public property.

The government of Fluvanna County will use the National Incident Management System (NIMS) and the Incident Command Structure (ICS). Each department with assigned responsibilities in this plan will develop procedures to accomplish those responsibilities.

The EM will coordinate with each emergency resource organization and assure the development and maintenance of an appropriate emergency response capability. The plan will be reviewed and updated annually, as necessary. The EM will have the plan readopted every five years by the Board of Supervisors.

Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be redirected to accomplish the emergency task by the agency concerned.

Citizens of the jurisdiction are prepared to be independent for three days after the onset of a disaster.

Situation

Fluvanna County is located in Central Virginia, approximately 60 miles west of Richmond, VA and 120 miles south of Washington, D.C. at latitude 37-51-29 and longitude 78-16-04. Fluvanna contains 180,480 acres, or 282 square miles of land. The upland areas of the county are no higher than 548 feet above sea level at Zion Crossroads, and slope gently toward the James and Rivanna rivers, which are approximately 200–275 feet above sea level.

The town of Columbia sits at about 200 feet in elevation. There are no mountains in Fluvanna County; the terrain is rolling Piedmont. Fluvanna has an estimated population of 28,462 (2023 US Census).

Fluvanna's stream corridors are an important part of its overall environmental health. The Rivanna

Fluvanna County Emergency Operations Plan

River bisects the county and is the Commonwealth's first designated scenic river. The James River is Fluvanna's southern border, which is also designated a scenic river. Other significant rivers and streams are the Hardware River, Cunningham Creek, Byrd Creek, and Mechunk Creek.

The major transportation routes in Fluvanna County are Route 6 (River Road), an East-West two-lane highway in the southern portion of the County, and Route 15 (James Madison Highway) a North-South two-lane highway in the center of the County. Interstate 64 and Route 250 cut East-West through the northern tip of the County. Gas pipelines, operated by Columbia Gas and Williams Pipeline, are located along the eastern and western borders of the County. A single rail train track, operated by CSX, runs East-West at the southern border of the County along the James River.

There is one major State Government facility in Fluvanna County: Fluvanna Correctional Center for Women. It is a maximum-security facility with a capacity for housing 1,259 prisoners and is located on Richmond Road (Route 250) in the northern tip of the county.

Fork Union Military Academy is a college preparatory boarding military school for boys in grades 7-12 and

postgraduate located in Fork Union, Virginia. Fork Union Military Academy (FUMA) was founded in 1898 and is a military school steeped in the long tradition of "southern military schools." The Academy is not operated by or affiliated with any Division of the military, nor do students become obligated to serve in the military. It is an "independent military school" and does not offer the ROTC or JROTC model. There is no training in military tactics, techniques, or doctrine. It is also not a "boot camp" program, nor does it cater to troubled teens in need of a therapeutic school environment. FUMA enrolls 300-350 cadets yearly into the school including both boarding and day students. The staff is approximately 100 personnel. In non-emergency times the school is self-sufficient, and could possibly assist with food preparation and distribution. In emergency situations, the school could present challenges if off-site housing and evacuation are required.

According to the Regional Natural Hazard Mitigation Plan (Updated 2023), the primary hazards in Fluvanna County are flooding, winter storms, and hurricanes/high wind storms. Transportation accidents, hazardous materials incidents, and brush fires are also a concern for our rural county. (See Figure 1 for details.) Per the State's Hazard Mitigation Plan, Fluvanna County is at medium risk of a tornado; medium-low risk of communicable disease, drought, earthquake, flooding, non-rotational winds, and winter weather; and low risk of karst (sink holes), landslides, land subsidence, solar storms, and wildfires.

EVENT	PROBABILITY Likelihood this will occur	HUMAN IMPACT Possibility of death or injury	PROPERTY IMPACT Physical losses and damages	BUSINESS IMPACT Interruption of services	RISK Relative threat*
SCORE	0 = no possibility 1 = some possibility 2 = very high possibility 3 = certain possibility	0 = no possibility 1 = some possibility 2 = very high possibility 3 = certain possibility	0 = no possibility 1 = some possibility 2 = very high possibility 3 = certain possibility	0 = no possibility 1 = some possibility 2 = very high possibility 3 = certain possibility	0 - 100%
Hurricane/high wind/windstorms	3	2	2	2	74%
Flooding	3	1	2	2	65%
Winter storms/ weather	3	1	1	2	56%
Communicable Disease/Pandemic	2	2	1	2	30%
Lightning	2	1	1	1	22%
Wildfire	2	1	1	1	22%
Drought / Extreme Heat	2	1	1	1	22%
Dam Failure	1	2	2	2	22%
Tornado	2	1	1	1	22%
Earthquake	1	1	2	2	19%
Landslide	1	1	1	1	11%
AVERAGE SCORE	1.88	1.37	1.5	1.58	33%

Figure 1: 2023 Regional Natural Hazard Mitigation Plan

Fluvanna County Emergency Operations Plan

Some examples of populations that could affect plan implementation include (using 2020 US Census estimates unless otherwise noted)

- County Population of 27,249 with 2.57 persons per household
- Lake Monticello Population is 10,800 (2020 Census Data);
- 5.1% of population speaking a language other than English at home;
- Median household income \$90,766, so education of population for “self-preparedness” activities may be helpful;
- 7.7% persons live in poverty;
- 11,741 housing units with 88.4% owner-occupied housing;
- 19.3% of population is less than 18 years of age;
- Persons with a disability under the age of 65 is 6.6%
- 804 persons within the locality are visually impaired (not legally blind) and 120 persons are designated as legally blind (using Weldon-Cooper Center 2015 census estimates);
- 22.0% of adults in the population are age 65 or older;
- (1) Long Term Care facility located on James Madison Highway in Fork Union;
- Childcare facilities including Pre-K programs (13) located predominately in Palmyra, Troy and Kents Store;
- Citizens with communication and mobility impairments could have difficulty evacuating, responding to or understanding first responders, etc.

The private community of Lake Monticello, established in the early 1970s, encompasses approximately 3,500 acres, containing 4,625 lots, some of which remain vacant. The lake itself is 352 acres. Residents, 40% of the county residence population reside here, including retirees, young families, and commuters to Charlottesville and Richmond. Residents pay dues to the Lake Monticello Owners’ Association (LMOA), which is responsible for community services and general maintenance of community infrastructure, including sixty-two miles of private roads.

The Fluvanna County Sheriff’s Office has primary responsibility for law enforcement in the County. The Lake Monticello Police, a private police organization, provides services inside the Lake Monticello gates similar to those of the sheriff’s office, except for court security and civil process responsibilities.

Concept of Operations

The government of the Fluvanna County is responsible for maintaining an emergency plan and response capability to protect the lives and property of its citizens from the effects of both man-made and natural disasters. County government must continue to function throughout a disaster or emergency situation.

In the event of an emergency situation that exceeds local emergency response capabilities, outside assistance is available, either through local mutual aid agreements; or through Statewide Mutual Aid (SMA) and Emergency Management Assistance Compact through the State EOC; or nongovernmental organization (NGOs). A local emergency must be declared and local capacity must be exceeded or fully committed before requesting state and federal assistance.

Fluvanna County Emergency Operations Plan

The Commonwealth of Virginia Emergency Services and Disaster Law, as amended, provides that emergency services organizations and operations will be structured around existing constitutional government. The Fluvanna County's organization for emergency operations consists of existing government departments and private emergency response organizations.

The Director of Emergency Management is the County Administrator. The day-to-day activities of the emergency preparedness program have been delegated to the EM. The Director, in conjunction with the EM, will direct and control emergency operations in time of emergency and issue directives to other agencies, services, and organizations concerning disaster preparedness and response. The County's Public Information Officer will be responsible for emergency public information.

The EM, assisted by County department heads, will develop and maintain a primary Emergency Operations Center (EOC) from which to direct operations in time of emergency. The EOC will be activated during incidents which are deemed as an emergency. The primary EOC location is at the Sheriff's Office at 160 Commons Blvd, Palmyra, VA. The alternate EOC facility is located in the Lake Monticello Fire Department, 10 Slice Road Palmyra VA, in the training room.

The Emergency Operations Center (EOC) shall be moved from its primary to an alternate location if the primary site is rendered unusable, is too close to the incident, or becomes unsafe. Reasons for relocation include damage to the facility, the need to evacuate due to threats, or the primary EOC being located in the area of impact from the emergency itself. The primary and secondary EOC locations are equipped with backup generators and have fuel plans for sustained operation.

The County's emergency operations center is organized and operates based on six Divisions. Though the EOC does not operate using emergency support functions, each of the six Divisions have responsibilities based on and organized by the emergency support functions. Each Division Director or designee, coordinates the responsibilities identified in their designated Division and will maintain plans and procedures in order to be prepared to effectively accomplish their assigned responsibilities as outlined in the Basic Plan, Emergency Coordination Guides, and Annexes.

On-scene coordination of emergency response will be accomplished using the National Incident Management System and the Incident Command System, allowing local, state, and federal assets to be more readily incorporated into the incident framework.

In the event of an emergency, the Incident Command System (ICS) will be activated to provide a standardized, on-scene management structure. The Command Staff, under the direct supervision of the Incident Commander (Emergency Management Director) or the alternate Incident Commander (EM), consists of the Public Information Officer (Assistant County Administrator), Safety Officer (Fire Chief), and Liaison Officer (Secretary to the Board of Directors). This staff provides key support services for the entire incident, which may be expanded or contracted as the situation demands. Upon activation of the Incident Command System, ICS forms shall be utilized when possible.

The EM is responsible for day-to-day activities of the emergency management program, including developing and maintaining an Emergency Operations Plan, maintaining the County EOC in a

Fluvanna County Emergency Operations Plan

constant state of readiness, and other responsibilities as outlined in local, state and federal laws, rules and regulations.

The DEM, with the consent of the County Board of Supervisors, is the constituted legal authority for approving Emergency Operations Plans and declaring a local state of emergency. The declaration of a local emergency activates the Emergency Operations Plan and authorizes the provision of aid and assistance thereunder. It should be declared when a coordinated response among several local agencies/organizations must be directed or when it becomes necessary to incur substantial financial obligations in order to protect the health and safety of persons and property or to provide assistance to the victims of a disaster.

The EM or designee will determine the need to evacuate large areas and will issue orders for evacuation or other protective action as needed. The Sheriff's Office will implement evacuation and provide security for the evacuated area. In the event of a hazardous materials incident, the EM or representative on the scene should implement immediate protective action to include evacuation as appropriate.

Upon immediate notification of an emergency, the initial documentation will be initiated by the EM or designee, who will log the date, time, and location of the incident, and record the initial assessment of the situation and the reporting party's name. Simultaneously, the designated official will initiate the notification protocol, which includes alerting external emergency services and internal personnel via the established communication chain to ensure a prompt, coordinated response. All actions, including the dispatch of resources and the activation of evacuation or shelter-in-place procedures, will be logged in real-time, and initial documentation will focus on factual observations, avoiding speculation.

The EM or designee will notify the Virginia Department of Emergency Management immediately upon declaration of a local emergency, and develop daily situation reports for local stakeholders and the State EOC as appropriate to the event. All disaster-related expenditures must be documented in order to be eligible for post-disaster reimbursement should a federal disaster be declared.

The EM will ensure compatibility between the County's Emergency Operations Plan and the plans and procedures of key facilities and private organizations within the County, as appropriate.

The County must be prepared to bear the initial impact of a disaster, help may not be immediately available from the state or federal government after a natural or human-caused disaster. The EM or designee, with support from designated local officials, will exercise direction and control from the EOC during disaster operations. The level of staffing of the EOC will be dependent on the type and scope of the event. The EOC will provide logistical and administrative support to response personnel deployed to the event site(s). Along with the site events, administrative and response support will be provided to shelters and other locations that have been activated due to the issuing of the declaration of the event. Available warning time will be used to implement increased readiness measures which will ensure maximum protection of the population, property, and supplies from the effects of disasters.

Fluvanna County Emergency Operations Plan

The heads of operating agencies will develop and maintain detailed plans and standard operating procedures necessary for their departments to effectively accomplish their assigned tasks.

Department and agency heads will identify sources from which emergency supplies, equipment,

and transportation may be obtained promptly, when required. Accurate records of disaster-related expenditures will be maintained. In time of emergency, the heads of County offices, departments, and agencies will continue to be responsible for the protection and preservation of records essential for the continuity of government operations. Department and agency heads will establish lists of succession of key emergency personnel.

The Commonwealth of Virginia Emergency Operations Plan requires the submission of a "Situation Report" by local government in time of emergency. Depending on the scope of the emergency additional reports (like "Initial Damage Assessment Reports" and "Request for Assistance Forms") are also required.

Support by military units may be requested through the State EOC. Military forces, when made available, will support and assist local forces and may receive from the Director of Emergency Management or designee, mission-type requests, to include objectives, priorities, and other information necessary to accomplish missions.

Emergency assistance may be made available from neighboring jurisdictions in accordance with mutual aid agreements. Emergency forces may be sent from the Fluvanna County to assist adjoining jurisdictions. Such assistance will be in accordance with existing mutual aid agreements or, in the absence of official agreements, directed by the EM or designee when he/she determines that such assistance is necessary and feasible.

Fluvanna County will utilize locally available personnel, materials, equipment, and facilities in response, and recovery operations for events impacting Fluvanna County. In an emergency, non-impacted localities may be requested to provide assistance through the Statewide Mutual Aid Program. In addition to the authorities and responsibilities found in statute, Fluvanna County, its Director of Emergency Management and its EM as required by the Virginia's Emergency Operations Plan has and will ensure that its Emergency Response Plan:

- Shall identify a primary party responsible for managing emergencies within their jurisdiction.
- Is responsible for coordinating local resources to respond to and recover from all types of incidents.
- Is responsible for coordinating all actions related to shelter-in-place orders.
- Ensures that local actions comply with state and federal non-discrimination laws and regulations to protect the safety of individuals with disabilities and others with access and functional needs and ensure equal access to programs and services.
- Will receive and fulfill requests for assistance from entities including, but not necessarily limited to, nursing homes, colleges, universities, and independent authorities within their jurisdiction until local capabilities have been exceeded or exhausted.
- Will coordinate with state and federal officials after a disaster to implement recovery and mitigation strategies and programs including debris management.
- Should form strong partnerships with citizen groups and organizations that provide

Fluvanna County Emergency Operations Plan

support for response, recovery, and mitigation such as Community Emergency Response Teams and Medical Reserve Corps.

As required by Virginia Code Section 44-146.19(F), the EM shall prepare and provide (i) an annually updated emergency management assessment and (ii) data related to emergency sheltering capabilities, including emergency shelter locations, evacuation zones, capacity by person, medical needs capacity, current wind rating, standards compliance, backup power, and lead agency for staffing, to the State Coordinator of Emergency Management on or before May 1 of each year.

As Required by Virginia Code Section 44-146.19(E), the EM shall establish that such plan contains provision that ensure the plan is applied equitably, and that the needs of minority and vulnerable communities are met during emergencies.

The Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be contacted immediately by the EM to deploy assistance in the event of an emergency as defined in the emergency response plan when there are victims as defined in Virginia Code § 19.2-11.01 ("Crime Victim and Witness Rights"). The Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be the lead coordinating agencies for those individuals determined to be victims, and as required by Virginia Code Section 44-146.19(E) the current contact information for both agencies are as follows:

Department of Criminal Justice Services
Virginia Department of Criminal Justice Services
Attn: Shannon Dion, Director
1100 Bank Street
Richmond, Virginia 23219
Phone: (804) 786-4000

Virginia Criminal Injuries Compensation Fund
100 DMV Drive
P.O. Box 26927
Richmond, VA 23261
(800) 552-4007

Organization and Assignment of Responsibilities

- A. The Commonwealth of Virginia Emergency Services and Disaster Law, as amended, provides for emergency services organizations and operations to be structured around existing constitutional government. For Fluvanna County, emergency operations are organized into six divisions. Each Division has an identified Primary Department. The County maintains the Emergency Management Department to deal with normal day-to-day emergencies. The following is a list of those Primary Departments with their general duties and assigned responsibilities.

1. Emergency Management Division

- Continuity of government
- Direction and control of the County EOC
- Coordination with other local and the state EOC

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- Coordination of disaster assistance and recovery
 - Coordinate damage assessment
2. Fire and Rescue Services Division
- Fire prevention and suppression
 - Hazardous materials incident response
 - Emergency medical treatment
 - Search and rescue
3. Health and Medical Services Division
- Emergency Medical Treatment
 - Rehabilitation at large scale site
 - Assist with Search and rescue
 - Blue Ridge Health District
 - Open and operate points-of-dispensing (PODs) sites
 - Coordinate distribution and dispensing of medical countermeasures
 - Provide emergency public health services
 - Provide vaccinations to citizens
 - Identify and investigate disease outbreaks
 - Conduct food borne disease surveillance and field investigations
 - Coordinate, facilitate, and provide applicable public health guidance
 - Ensure health standards, including food, sanitation and water, are maintained at all service sites
4. Law Enforcement Division
- Law enforcement
 - Communications
 - Initial alert and warning
 - Security of emergency site, evacuated areas, shelters, vital facilities and supplies
 - Traffic control
 - Evacuation and access control of threatened areas
5. Public Works Division
- Coordinate the maintenance and continued operation of utilities
 - Assuring the continued supply of potable water

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- Assist with providing minimum essential sanitation services
- Maintenance and fuel of essential equipment
- Assist with assuring the continued supply of potable water
- Coordinate debris removal

6. Social Services Division

- Provide mental health assistance to responders
- Assist with the mental health needs of the citizens
- Provide personnel, equipment, supplies, and other resources to support in setting up and running of shelter facilities
- Providing feeding for disaster victims and emergency workers in shelter facilities

B. In the event of an actual or threatened large-scale emergency situation, the above organizations will be augmented by the following supporting departments and organization which have been assigned emergency duties in addition to their primary day-to-day functions. Those specific duties have been identified in the Emergency Coordination Guides and Annexes to this plan.

1. County Board of Supervisors
2. County Administrator
3. Fluvanna County Public Schools
4. Fluvanna County Health Department and VDH Blue Ridge Health District
5. Fluvanna County Social Services
6. Public Works Department
7. American National Red Cross, Central Virginia Chapter
8. County volunteer fire-rescue agencies:
 - a. Fluvanna Volunteer Fire Department
 - i. Palmyra Volunteer Fire Company (Company 1)
 - ii. Fork Union Volunteer Fire Company (Company 2)
 - iii. Kents Store Volunteer Fire Company (Company 3)
 - b. Lake Monticello Volunteer Fire Department and Rescue Squad, Inc. (Company 5)
9. Department of Emergency Services/Emergency Medical Services
10. Planning Department
11. Building Inspection Department

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- 12. County Attorney
- 13. Finance Department
- 14. Parks and Recreation
- 15. Virginia Cooperative Extension (Fluvanna Unit)

Exercises and Training

- A. Trained and knowledgeable personnel are essential for the prompt and proper execution of the Fluvanna County Emergency Operations Plan and sub plans. Fluvanna County will ensure that all response personnel have a thorough understanding of their assigned responsibilities in a disaster situation, as well as how their role and responsibilities interface with the other response components of the Fluvanna County Emergency Operations Plan through the Incident Command System (ICS). All personnel will be provided with the necessary ICS training to execute those responsibilities in an effective and responsible manner.
- B. The EM is responsible for the development, administration, and maintenance of a comprehensive training and exercise program tailored to the needs of the Fluvanna County. This program will be comprised of a general core, functionally specific, as well as on-going refresher training programs designed to attain and sustain an acceptable level of emergency preparedness for the Fluvanna County.
- C. Training will be based on federal and state guidance. All training and exercises conducted in the Fluvanna County will be documented. Training needs will be identified and records maintained for all personnel assigned emergency response duties in a disaster.
- D. The EM will facilitate the development of an annual exercise. These exercises will be designed to test the Fluvanna County Emergency Operations Plan and sub plans, and to train all appropriate officials, emergency response personnel, County employees, and improve the overall emergency response organization and capability of the Fluvanna County. Quasi-public and volunteer groups and/or agencies will be encouraged to participate. Deficiencies identified by the exercise will be addressed as soon as practicable and incorporated into the Emergency Operations Plan, as appropriate.

Authorities

The organizational and operational concepts set forth in the plan are promulgated under the following authorities:

- A. Federal
 - 1. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended.
 - 2. Emergency Management and Assistance, Code of Federal Regulations, Title44.
- B. State
 - 1. Commonwealth of Virginia Emergency Services and Disaster Law, as amended.
 - 2. The Commonwealth of Virginia Emergency Operations Plan, as amended.

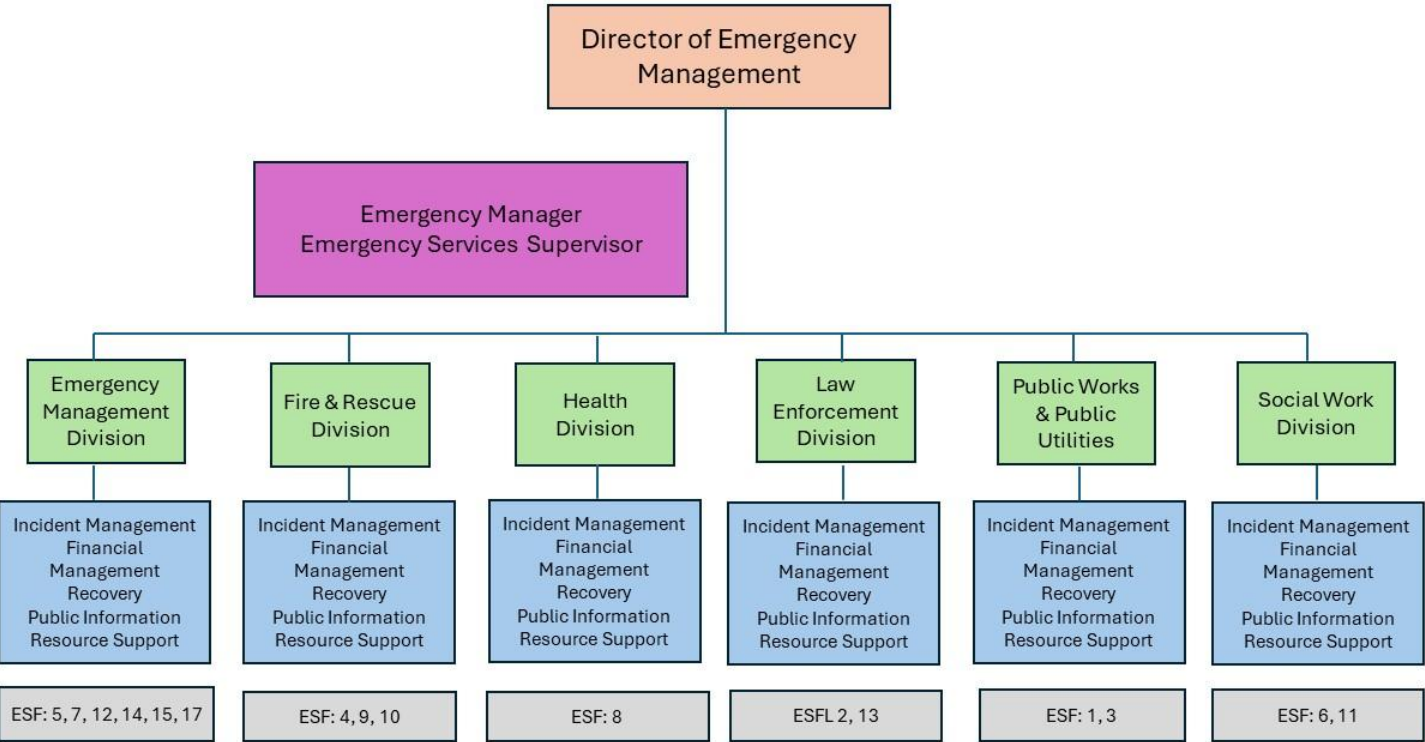
Fluvanna County Emergency Operations Plan

References

- A. The National Incident Management System including as implemented in the National Response Framework (4th Edition, adopted October 28, 2019).
- B. Developing and Maintaining Emergency Operations Plans (Latest: Sept 2021 - V3.0), Federal Emergency Management Agency, September 2021.

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Tab 1 to Basic Plan: EOC Organization



Fluvanna County Emergency Operations Plan

Tab 2 to Basic Plan: Matrix of Responsibilities

	Emergency Management Division	Public Works Division	Law Enforcement Division	Fire & Rescue Services Division	Social Services Division	Health & Medical Services Division		Annex A: Mass Care	Annex B: Damage Assessment	Annex C: Emergency Pet Sheltering
P=Primary Agency										
C= Collaborating Agency										
Building Inspections		C							C	
County Administrator's Office	C									
Emergency Communications Center	C		C	C				C		
Emergency Services	P		C						P	
Finance & Purchasing	C									
Parks & Recreation		C								
Public Schools					C			C		C
Public Works		P							C	
Sheriff's Office			P		C			C		C
Social Services					P			P		
American Red Cross								C		
Animal Care Coordinator										P
Commissioner of Revenue's Office									C	
Fluvanna Chaplaincy								C		
Fluvanna SPCA										C
Lake Monticello Owners Association		C						C		
Lake Monticello Police		C	C							
Region 10 Community Services						C		C		
Blue Ridge Health District					C	P		C		
VDOT		C								
Virginia Cooperative Extension		C								C
Virginia State Police			C							
Volunteer Fire & Rescue Agencies				P				C		

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Tab 3 to Basic Plan: Table of Emergency Support Functions (ESFs) Roles and Responsibilities

ESF	Scope
ESF #1 - Transportation	• Aviation/airspace management and control • Transportation safety • Restoration/recovery of transportation infrastructure • Movement restrictions • Damage and impact assessment
ESF #2– Communications	• Coordination with telecommunications and information technology industries • Restoration and repair of telecommunications infrastructure • Protection, restoration, and sustainment of national cyber and information technology resources • Oversight of communications within the Federal incident management and response structures
ESF #3 – Public Works and Engineering	• Infrastructure protection and emergency repair • Infrastructure restoration • Engineering services and construction management • Emergency contracting support for life-saving and life-sustaining services
ESF #4 – Firefighting	• Coordination of Federal firefighting activities • Support to wildland, rural, and urban firefighting operations
ESF #5 – Emergency Management	• Coordination of incident management and response efforts • Issuance of mission assignments • Resource and human capital Incident action planning • Financial management
ESF #6 – Mass Care, Emergency Assistance, Housing, and Human Services	• Mass care • Emergency assistance • Disaster housing • Human services
ESF #7 – Logistics Management and Resource Support	• Comprehensive, national incident logistics planning, management, and sustainment capability • Resource support (facility space, office equipment and supplies, contracting services, etc.)
ESF #8 – Public Health and Medical Services	• Public health • Medical • Mental health services • Mass fatality management
ESF #9 – Search and Rescue	• Life-saving assistance • Search and rescue operations

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ESF #10 – Oil and Hazardous Materials Response	• Oil and hazardous materials (chemical, biological, radiological, etc.) response • Environmental short- and long-term cleanup
ESF #11 – Agriculture and Natural Resources	• Nutrition assistance • Animal and plant disease and pest response • Food safety and security • Natural and cultural resources and historic properties protection and restoration • Safety and well-being of household pets
ESF #12 – Energy	• Energy infrastructure assessment, repair, and restoration • Energy industry utilities coordination • Energy forecast
ESF #13 – Public Safety and Security	• Facility and resource security • Security planning and technical resource assistance • Public safety and security support • Support to access, traffic, and crowd control
ESF #14 – Long-Term Community Recovery	• Social and economic community impact assessment • Long-term community recovery assistance to States, local governments, and the private sector • Analysis and review of mitigation program implementation
ESF #15 – External Affairs	• Emergency public information and protective action guidance • Media and community relations • Congressional and international affairs • Tribal and insular affairs
ESF #16 – Military Affairs (Virginia only)	• Integrates all supporting Department of Defense (DOD) and National Guard resources into the state’s coordinated effort of emergency management within the Commonwealth of Virginia
ESF #17 – Volunteer and Donations Management (Virginia only)	• Coordinates the efficient and effective delivery of donated goods and volunteer services to support disaster relief efforts in impacted areas of the Commonwealth. • Coordinates and collaborates with voluntary organizations that provide disaster services within the Commonwealth, so that capabilities and resources will be effectively integrated with other local, state, and federal agency efforts to meet the needs of individuals after a disaster.

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Tab 4 to Basic Plan: Succession of Authority

Continuity of emergency operations is critical to the successful execution of emergency operations. Therefore, the following lines of succession are specified in anticipation of any contingency which might result in the unavailability of the ranking member of the administrative hierarchy. The decision-making authority for each organization or service function is listed on the following page by position in decreasing order.

<u>Organization/Service Function</u>	<u>Authority in Line of Succession</u>				
Direction and Control	1. Director of Emergency Management				
	a) County Administrator				
	b) Chairman, Board of Supervisors				
	c) Vice-Chair, Board of Supervisors				
	2. Emergency Manager				
	a) County Administrator				
	b) Assistant County Administrator				
Emergency Public Information	1. Asst. County Administrator/Public Information Officer				
	2. Director of Emergency Management				
	3. Sheriff's Office Public Information Officer				
	4. Director of Economic Development				
	5. Emergency Medical Services Supervisor				
	6. Sheriff				
Sheriff's Office	1. Sheriff				
	2. Chief Deputy				
	3. Captain				
	4. Lieutenant				
	5. Sergeant				
Fire-Rescue	1. Volunteer County Fire Chief				
	2. Designated Company Fire Chief				
Emergency Medical Services	1. Emergency Medical Services Supervisor				
	2. Designated Lieutenant				
School System	1. Superintendent				
	2. (2) Executive Directors				
Public Works	1. Director				
	2. Assistant Director				
Public Utilities	1. Director				
	2. Utilities Supervisor				
Blue Ridge Health District	1. District Health Director				
	2. Nurse Manager				
	3. Environmental Health Manager				
	4. District Manager				
Social Services	1. Director				
	2. Family Services Supervisor				
	3. Administrative Service Manager				
	4. Benefit Program Supervisor				
Code Compliance	1. Code Compliance Official				
	2. Building Official				
Emergency Communication	1. Director				
	2. Assistant Director				

Tab 5 to Basic Plan: Sample Resolution for the Declaration of Local Emergency

WHEREAS, the Board of Supervisors of Fluvanna County does hereby find that:

- i. That the actual and predicted extreme cold temperatures and heavy snowfall and otherwise dangerously inclement weather in Fluvanna County is or threatens to be of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused thereby;
- ii. That a state of emergency throughout the Commonwealth has previously been declared by the Governor;
- iii. That, due to the extreme winter weather, a condition of peril to life and property necessitates the proclamation of the existence of a local emergency;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Virginia Code Section 44-146.21, the Director of Emergency Management has declared the existence of a local emergency for Fluvanna County, which such local emergency exists throughout Fluvanna County effective retroactively as of 10 a.m. on January 22, 2016, to which declaration the Board of Supervisors hereby consents; and

BE IT FURTHER RESOLVED that during the existence of said local emergency, the Fluvanna County Director of Emergency Management and the Emergency Management Coordinator respectively, shall have the powers, functions and duties prescribed by Virginia Code Section 44-146.21(c1) and by the Fluvanna County Emergency Services Plan in order to mitigate the effects of said local emergency; and

BE IT FURTHER RESOLVED pursuant to Virginia Code Section 44-146.21, that the local emergency heretofore declared within Fluvanna County effective 10 a.m. on January 22, 2016, be, and it is hereby, **DECLARED TO BE ENDED**, effective retroactively as of noon, January 26, 2016.

ADOPTED by the Board of Supervisors of Fluvanna County, Virginia, this 3rd day of February 2016.

A Copy, teste:

Caitlin Solis
Clerk to the Board of Supervisors
Fluvanna County, Virginia

John M. Sheridan
Chair, Board of Supervisors
Fluvanna County, Virginia

Emergency Coordination Guide

Emergency Management Division

Primary Agency

Director of Emergency Services/Emergency Manager

Collaborating Agencies

County Administrator's Office

Finance Department

Purpose

The purpose of this coordination guide is to bring the responsibilities of Emergency Support Functions (ESF) #5, #7, #12, #14, #15 and #17 under one element within the Emergency Operations Center. The County's emergency operations center does not operate based on emergency support functions. However, the responsibilities of the Emergency Manager or his designee are identified in this guide as they relate to the identified emergency support functions.

Scope

This guide aligns the duties of the Emergency Management Division with the Emergency Support Functions comparable to the day-to-day operations of the primary and secondary County agencies identified in this guide. The EM's office will coordinate the responsibilities associated with the following Emergency Support Functions:

- ESF#5 – Emergency Management: provides overall coordination of emergency operations for all County agencies.
- ESF #7 – Resource Support: identifies, procures, inventories, and distributes critical resources for the County during an emergency.
- ESF #12 – Energy: coordinates the restoration of public utility systems critical to saving lives through coordination with private utility providers.
- ESF #14 – Recovery: facilitates both short term and long-term recovery following a disaster.
- ESF #15 – External Affairs: provides for efficient and coordinated continuous flow of timely information and instructions to the public using all available communications media prior to, during, and following an emergency or disaster.
- ESF #16 – Military Affairs: Identifies the process for incorporating military personnel into the response/recovery process.
- ESF #17 – Volunteer and Donations Management: Coordinates the efficient and effective delivery of donated goods and volunteer services to support disaster relief efforts in impacted areas of the county. Coordinates and collaborates with voluntary organizations that provide disaster services within the County to meet the needs of individuals after a disaster.

Situation Overview

The Emergency Management Division, encompassing Emergency Support Functions (ESFs) #5, #7, #12, #14, #15, and #17, is responsible for coordinating overall incident management, logistical support, energy restoration, recovery planning, public information, and volunteer and donations coordination during emergencies and disasters. Fluvanna County faces a wide range of potential hazards including severe storms, flooding, wildfires, hazardous materials incidents, and technological or infrastructure failures that can disrupt essential services and require a coordinated countywide response.

ESF #5 provides centralized coordination, situational awareness, and resource management through the County Emergency Operations Center (EOC), ensuring that all departments operate under a unified command structure. ESF #7 manages logistics and resource support, including procurement, staging, and delivery of supplies and equipment to sustain response operations. ESF #12 focuses on monitoring and restoring energy systems, coordinating with utility providers to ensure continuity of power and fuel supplies. ESF #14 addresses long-term recovery and mitigation, guiding efforts to restore infrastructure, housing, and public services while reducing future risk. ESF #15 manages public information and external communications, ensuring accurate and timely dissemination of information to the public, media, and partner agencies. ESF #17 oversees volunteer coordination and donations management, ensuring that community assistance efforts are organized, effective, and aligned with operational priorities. Together, these functions form the foundation of coordinated emergency management operations, ensuring an efficient, transparent, and resilient response and recovery for the residents of Fluvanna County.

Planning Assumptions

Major emergencies or disasters may develop suddenly and generate impacts that exceed the County's normal response and recovery capabilities, requiring full activation of the Emergency Operations Center (EOC) and coordination with state, regional, and federal partners. Communication networks and information systems may experience disruptions, limiting the ability to maintain situational awareness and share critical updates among response agencies. Key government facilities, transportation routes, and public utilities could sustain damage, affecting both emergency operations and essential community services.

Shortages of staff, equipment, and critical supplies are likely during a sustained incident, making the prioritization and distribution of resources under ESF #7 essential to maintaining operational continuity. Extended power outages, limited fuel availability, and damage to the energy grid may occur, requiring close coordination with local utilities and the Virginia Department of Emergency Management (VDEM) under ESF #12. Long-term recovery under ESF #14 will require significant interagency coordination to rebuild infrastructure, restore housing, and support affected residents.

Public information efforts under ESF #15 must be unified and verified to ensure that accurate, consistent messages reach the public and media, reducing confusion and misinformation. Spontaneous offers of help, including unaffiliated volunteers and donated goods, should be managed under ESF #17 to ensure they are safely and efficiently integrated into response and recovery operations. A flexible, coordinated approach across all ESFs will be essential to sustain

critical services, support the community, and guide the transition from emergency response to full recovery.

Concept of Operations

Many hazards have the potential for causing disasters which require centralized coordination. During emergencies, management and coordination functions can be accomplished at the Emergency Operations Center (EOC), thereby allowing field units to concentrate on essential tasks. The EOC may be utilized physically or virtually, depending on the scope of the event.

When activated, the Emergency Operations Center will provide direction, control, and coordination of resources. The Emergency Operations Center is a staff level function, which provides guidance, decision making, and resources to each Division of the EOC. It obtains information from a variety of sources and seeks information to develop an accurate picture of the emergency.

Responsibility for the performance of each Division is charged to agencies that conduct similar activities during normal operations. The Division Director or other designated party is responsible for the coordination and performance of their emergency support functions.

To manage their operations, all divisions will collect and process information. The Emergency Operations Center will focus on collecting critical information from the divisions that is of common value or need to more than one Division or operational element to create an overall perspective of the incident.

The staff of the Emergency Operations Center will support short-term and long-term planning for operations. The Emergency Operations Center staff will record the activities planned and track their progress. The response priorities for the next operational period will be addressed in the incident action plan.

During an emergency/disaster, the Director of Emergency Management, or designee, exercises direction and control, establishes policy and provides overall supervision of the emergency/disaster operations.

All County departments have resources that may be used during an emergency. Many of these resources would be critical to the immediate emergency response following a major emergency/disaster event and others may be critical for long term recovery operations. During or following an emergency, the initial response will be dependent upon local public and private resources. However, adequate local resources may not exist to cope with a catastrophic event. Public and private sector resources from outside the County may be available when needed for emergency response.

The EM will initiate the commitment of resources from outside the County government with operational control being exercised by the on-site commander of the service requiring that resource.

All resource expenditures will be reported to the Emergency Operation Center during activations.

A disaster or emergency may affect areas of the County disproportionately and require resources to be deployed to the affected areas, businesses, etc., thereby disrupting regular County service

delivery. Routine operations may be disrupted or postponed to support recovery.

Any disaster or emergency is likely to have an economic impact on the County which must be assessed in order to minimize the long-term impact on the County and its fiscal condition. Completing this assessment is likely to require the assistance of outside consultants.

The Emergency Management Division will begin the recovery process for any disaster with the implementation of short-term disaster relief programs by non-governmental organizations and federal and state programs authorized by a presidential declaration of major disaster.

Federal agencies may be requested to continue to provide recovery assistance under independent authorities to the state and local governments; the private sector; and individuals, while coordinating activities and assessments of need for additional assistance.

The strategy for long-term recovery will encompass land use, public safety, housing, public services, transportation services, and education.

During an emergency/disaster, the public requires instructions and information about government response and recovery operations. Therefore, it is important to provide timely and accurate information to the public and to media outlets.

Emergency information will be disseminated by appropriate means based on the incident. The primary methods will be the use of television, radio, and print media outlets, the Emergency Alert System, the County website, and mass notification systems (Everbridge). News coverage will be monitored to ensure that accurate information is being disseminated.

Responsibilities

The responsibilities of this Division have been organized based on the Emergency Support Function responsibilities identified in the National Response Framework. Each ESF identifies the specific responsibilities of each agency.

Each Emergency Support Division will update and maintain its own Division Resource List, and contribute this list to the Master Resource List, maintained by the Director of Emergency Services.

The Emergency Management Division is responsible for maintaining records of all expenses related to its emergency functions.

Emergency Services

ESF #5 – Emergency Management

- Provide multi-agency Countywide coordination for emergency operations;
- Produce situation reports, which will be distributed to the EOC staff, on-scene incident command staff, and the state EOC;
- Support and coordinate the damage assessment process;
- Support short term and long-term planning activities; and
- Coordinate emergency management mutual aid agreements dealing with neighboring jurisdictions, state and federal agencies, and applicable relief organizations.

ESF #7 - Logistics Management and Resource Support

- Coordinate development of resource lists for each Division that detail type, location, contact arrangements, and acquisition procedures for critical resources. Maintain the Master Resource List;
- Prepare mutual aid agreements with local and surrounding jurisdictions;
- Oversee the processing, use, inspection, and return of resources coming to the locality;
- Identify actual or potential facilities and ensure they are ready and available to receive, store, and distribute resources (government, private, donated);
- Provide frequent updates to the Emergency Operations Center during resource management operations; and
- Maintain records of cost and expenditures associated with resource procurement

ESF #12 – Energy

- Maintain a list of critical facilities and continuously monitor those to identify vulnerabilities;
- Monitor the status of all essential energy resources to anticipate shortages and prioritize the allocation of resources to maintain essential services;
- Implement local conservation measures;
- Implement procedures for determining need and for the distribution of aid; and
- Maintain liaison with fuel distributors and local utility representatives.

ESF #14 - Long-term Community Recovery

- Partner with disaster recovery agencies to implement recovery programs;
- Coordinate the County's participation in recovery operations with FEMA, SBA and other federal agencies co-located in the Joint Field Office or other command center;
- Advise on the recovery implications of response activities and coordinate the transition from response to recovery in field operations;
- Identify appropriate Federal programs and agencies to support implementation of the long- term community recovery plan, ensure coordination, and identify gaps in resources available;
- Coordinate to the fullest extent possible program application processes and planning requirements to streamline assistance and avoid duplication of effort;
- Determine County agency responsibilities for recovery activities; and
- Provide regular updates to the EOC on the status of recovery operations.

ESF #15 - External Affairs

- Develop and conduct public information programs for community/citizen awareness of potential disasters, as well as personal protection measures for each hazards present;
- Prepare advance copies of emergency information packages for release through the news media during actual emergencies; and
- Develop rumor control procedures;
- In coordination with the County Administrator's Office, brief local news media personnel, community officials, local, state, and federal agencies on County emergency policies, plans, and procedures;
- Maintain current lists of radio stations, televisions stations, cable companies, websites, and newspapers to be utilized for public information releases;
- Provide information and updates to the public through social media platforms such as Twitter, X, Facebook, and other alternative media platforms;
- Maintain support agreements and liaison arrangements with other agencies and the news media, as needed;
- Assist with the preparation/transmission of EAS messages, as needed;
- Monitor the media to ensure accuracy of information and correct inaccurate as quickly as possible; and
- Provide information to the public about available community disaster relief assistance programs.

ESF #16 – Military Affairs

- The Virginia National Guard (VANG) is only available under a state disaster declaration.
- The VANG can only be activated by the governor to assist civil authorities.
- The state emergency management agency (VDEM) determines the need for military support and requests activation from the governor when a disaster occurs that overwhelms local and state civilian resources.

ESF #17 - Volunteer Management and Donations

- Coordinate the efficient and effective delivery of donated goods and volunteer services to support disaster relief efforts in impacted areas of the county.
- Coordinate with Public Information Officer to notify the public about assistance programs and availability of donations.
- Coordinate and collaborate with voluntary organizations that provide disaster services within the County to meet the needs of individuals after disaster.
- Maintain a contact list of all organizations and agencies that will assist with donations and volunteer management activities.

- Coordinate with Virginia 211 services to set up and staff a donations hotline that will be advertised by the Public Information Officer on mainstream and social media websites.
- Maintain Memoranda of Understanding (MOU) and Memoranda of Agreement (MOA) with vetted volunteer organizations in advance of an emergency.
- Direct spontaneous volunteers to a pre-established Volunteer Reception Center (VRC) to undergo a standardized intake process including personal information registration forms, collecting emergency contact details, and completing a release of liability waiver.

County Administrator's Office

ESF #14 - Long-term Community Recovery

- Prepare economic impact analysis of the event detailing the event's short and long-term effects on all facets of the County's economic condition;
- Develop a recovery strategy that addresses infrastructure, economic development, and human services; and
- Coordinate with the Emergency Manager to identify appropriate State and Federal programs and agencies to support implementation of the long-term community recovery plan, ensure coordination, and identify gaps in resources available;

ESF #15 - External Affairs

- The Public Information Officer (PIO) is responsible for gathering, verifying, coordinating, and disseminating accurate and timely information to the public, media, and other stakeholders during an incident. Within the Incident Command System (ICS), the PIO serves as a key member of the Command Staff, working directly under the Incident Commander. The PIO ensures consistent messaging, manages media relations, monitors public information channels to correct misinformation, and supports public safety by delivering clear instructions and updates throughout the emergency response.
- In coordination with the EM the PIO will brief local news media personnel, community officials, local, state, and federal agencies on County emergency policies, plans, and procedures;
- Coordinate public information with VDEM PIO, Governor's Press Secretary and the Secretary of Public Safety, as needed;
- Disseminate information to elected officials through the legislative liaison.

Finance Office

ESF #7 - Logistics Management and Resource Support

- Assist with maintaining records of cost and expenditures associated with resource procurement.

Emergency Coordination Guide

Fire & Rescue Services Division

Primary Agency

County Fire Chief, Volunteer Fire Department

Collaborating Agencies

Volunteer Fire-Rescue Agencies: Fluvanna County Fire Department (Palmyra Company 1; Fork Union Company 2; and Kents Store Company #3), Career Emergency Medical Services and Lake Monticello Volunteer Fire and Rescue Squad, Emergency Communications.

Purpose

The purpose of this coordination guide is to bring the responsibilities of Emergency Support Functions (ESFs) #4, #9 and #10 under one element within the Emergency Operations Center. The County's emergency operations center does not operate based on emergency support functions. However, the responsibilities of the EM or the assigned designee are identified in this guide as they relate to the identified emergency support functions. Emergency Communication Center to provide needed communications with all departments.

Scope

This guide aligns the duties of the Fire Division with the Emergency Support Functions comparable to the day-to-day operations of the county agencies listed. The Department of Emergency Management will coordinate the responsibilities associated with the following Emergency Support Functions:

- ESF #4 – Firefighting – provides fire, rescue and emergency medical services to ensure the safety of life and property within the county.
- ESF #10 - Oil & Hazardous Materials Response - responds to and stabilizes hazardous materials incidents.
- ESF #9 – Search and Rescue, Lifesaving assistance and search and rescue operations.

Situation Overview

Fluvanna County is exposed to multiple fire-related hazards, including structural fires, wildland fires influenced by local vegetation, topography, and prevailing wind conditions, as well as incidents involving hazardous materials. The jurisdiction also recognizes the potential for intentional acts, such as arson or terrorism, that may result in fire-related emergencies. In most major incidents, fire and emergency medical services (EMS) will serve as the primary response entities, providing initial life safety and incident stabilization operations.

The Fluvanna County Fire and Emergency Services Branch operates under the assumption that major emergencies may occur with little or no advance warning and could rapidly exceed the capacity of local response resources. Accordingly, this plan is founded on the principle of interagency coordination and the activation of mutual aid agreements with neighboring jurisdictions and state partners to ensure an effective and scalable response.

Response priorities include the preservation of life, protection of property, and stabilization of the incident to mitigate impacts to the environment. The Fire and Emergency Services Branch further acknowledges that access to affected areas may be restricted due to infrastructure damage, debris, or adverse weather conditions, potentially delaying response efforts and isolating affected populations.

Planning Assumptions

Planning for fire and emergency services is based on the understanding that incidents will differ in scope, complexity, and duration—ranging from localized emergencies to large-scale disasters. Routine operations and available resources may be inadequate to meet the demands of significant events, necessitating a coordinated, flexible, and scalable response. It is further assumed that initial response activities will be conducted by local resources; however, mutual aid and support from neighboring jurisdictions, regional partners, and state agencies may be required once local capabilities are exceeded. All personnel are trained and prepared to perform emergency functions consistent with their regular duties, with the understanding that reassignment or role modification may be required to address critical operational priorities.

Concept of Operations

The Fluvanna Fire and Rescue Association (FFRA) is the volunteer group responsible for the coordination and provision of the County's fire, rescue, and emergency medical services. The Association is comprised of representatives from five volunteer fire and rescue organizations within the County as well as the career EMS department. Its combined mission is to ensure the delivery of quality, efficient and effective fire protection, emergency medical services, and safety education throughout Fluvanna County. The Association is charged with overall management of the volunteer fire, rescue, and emergency medical services system, and for establishing policies and procedures for all fire, rescue, and medical service operations.

The Association also serves as the conduit for appropriations by the Fluvanna Board of Supervisors in support of the fire and rescue organizations in Fluvanna County. The County provides funding to the fire/rescue agencies for operations, facilities, and equipment. Capital equipment, such as engines, tankers, and ambulances, is replaced according to a schedule under FFRA's oversight. Agencies organize individual funding drives to supplement the County's funding, and to provide for additional needs.

In a disaster, the fire department may be called upon to do much more than their typical response to fires and emergency medical calls. The fire department will assist with rescue and extrication of trapped persons, assess hazardous materials situations, and remove debris on primary roadways, evacuations, reconnaissance, and other duties as necessary. Also, the neighborhood fire station may become a place where people go for information and assistance.

All fire departments consist of volunteer personnel, Company 2 and Company 3 are staffed with 2 career EMS staff personnel. Mutual aid agreements exist with surrounding jurisdictions as well as through statewide mutual aid agreements. Fire and rescue personnel and equipment will be able to cope with most emergency situations without assistance or through the use of existing mutual aid agreements. When additional or specialized support is required, assistance can be obtained from neighboring localities, state and federal agencies, through the Emergency Communications Center or during activations the Emergency Operations.

Search and Rescue operations will be initiated when incidents result in missing persons, structural collapse, or other conditions requiring specialized rescue efforts. Structural collapse incidents will necessitate activation of Urban Search and Rescue (USAR) teams to locate, extricate, and provide initial medical treatment to trapped victims. Waterborne Search and Rescue will be required in events involving flooding, swift water conditions, or maritime emergencies where individuals are stranded or swept away. Upon identification of a SAR incident, the County Emergency Operations Center (EOC) will coordinate with the Incident Commander to assess the scope and resource requirements. The County EOC will immediately share situational updates, resource needs, and operational progress with the Virginia Emergency Operations Center (VEOC) through established communication channels. Notification of potential SAR resources, including local fire-rescue departments, law enforcement, the Virginia Department of Emergency Management (VDEM), and federal partners, will occur as the situation escalates. Continuous information exchange between field operations, the County EOC, and VEOC will ensure resource synchronization, accountability, and timely deployment of specialized assets throughout all phases of the search and rescue operation.

The Incident Command System will be implemented on an appropriate scale at the scene of every fire/rescue incident in the County. If fire or threat of fire is involved, the County Fire Chief or his/her designated representative will be the Incident Commander.

During the critical phases of an emergency/disaster, fire stations will be staffed continuously as conditions permit. Communications will be established with the E911 Communications Center and the Emergency Operations Center.

Hazardous materials emergencies could occur from any one of several sources including roadway and rail transportation, or fixed facility accidents, although the most probable occurrence is household hazardous materials. Hazardous materials emergencies may occur without warning, requiring immediate emergency response actions. The County Fire Chief is the designated

“Fluvanna Hazardous Materials Coordinator.” *(Please reference the Fluvanna Hazmat Plan 2004)*. Local volunteer and career fire/rescue agencies respond to Hazardous Materials Incidents in the initial phase without assistance from outside agencies. If the incident requires specialist-level personnel or equipment the local fire dept. contacts the Virginia Department of Emergency Management. VDEM will respond a Regional Hazardous Materials team for support. County Emergency Services is responsible for initiating notification and warning of the public, evacuation or sheltering-in-place, immediate EMS and isolation of the scene.

Evacuation or sheltering-in-place may be required to protect portions of the County. Victims of a hazardous materials incident may require unique or special medical treatment not typically available in the County. The release of hazardous materials may have short and/or long-term health, environmental and economic effects depending upon the type of product. Depending upon the threat posed by the incident, protective measures initiated for the safety of the public could include sheltering-in-place, evacuation and/or isolation of the contaminated environment.

A facility involved in a hazardous materials incident will provide all information on a timely basis as required by SARA, Title III, Section 304. Hazardous materials incidents that occur in which the responsible party cannot be identified will be resolved at the expense of the jurisdiction in which the event occurred.

The County possesses the capability to stabilize and prevent the spread of contamination resulting from oil or hazardous materials releases through coordinated actions among fire-rescue, emergency management, environmental health, and public works agencies. Initial response efforts will focus on establishing an exclusion zone, identifying the substance, and implementing containment measures such as diking, damming, or use of absorbent materials to control the spill's migration. Hazardous Materials (HazMat) teams are trained and equipped to conduct product identification, air monitoring, and decontamination operations in accordance with state and federal standards. The County Emergency Operations Center (EOC) will coordinate with the Virginia Department of Emergency Management (VDEM), the Department of Environmental Quality (DEQ), and the Virginia Emergency Operations Center (VEOC) to ensure timely resource allocation and technical support. Actions will also include continuous assessment of environmental and public health impacts, coordination of cleanup operations with responsible parties, and dissemination of protective action guidance to affected populations. These coordinated capabilities aim to rapidly contain the source, limit exposure, and restore safe conditions within the affected area.

Responsibilities

The responsibilities of this Division have been organized based on the Emergency Support Function responsibilities identified in the National Response Framework. Each ESF identifies the specific responsibilities of each agency.

Each Emergency Support Division will update and maintain its own Division Resource List, and contribute this list to the Master Resource List, maintained by the Director of Emergency Services.

The Fire & Rescue Division is responsible for maintaining records of all expenses related to its emergency functions.

Emergency Services

ESF #4-Firefighting

- Coordinate the prevention of, planning for and response to natural and human-caused fires.
- Provide qualified personnel to staff the Fire Division during EOC activations
- Assist with evacuation, communications, medical emergencies, warning and alerting, mutual aid agreements, and coordinate response operations with surrounding jurisdictions

- Coordinate and manage the use of fire service resources responding to emergencies;
- Provide search and rescue in cooperation with the Law Enforcement Division
- Perform other emergency response duties as required; and
- Provide the Emergency Operations Center with frequent updates as to the status of fire suppression activities.

ESF#10-Oil & Hazardous Materials Response

- Develop procedures aimed at minimizing the impact of an unplanned release of a hazardous material to protect life and property (*Please reference the Fluvanna HAZMAT Response Plan 2004*).
- Follow established procedures in responding to hazardous materials incidents;
- Control hazardous materials;
- Warn, shelter-in-place, or evacuate affected areas of the County as necessitated by the incident; and
- Provide the Emergency Operations Center with frequent updates as to the status of hazardous materials incidents.

ESF#9- Search and Rescue

- Life-saving assistance
- Search and rescue operations

Volunteer Fire-Rescue Agencies

ESF #4-Firefighting

- Provide rescue and emergency medical services;
- Assist with evacuation, communications, warning and alerting, mutual aid agreements, and coordinate response operations with surrounding jurisdictions; and
- Perform other emergency response duties as required.

ESF#9- Search and Rescue

- Life-saving assistance
- Search and rescue operations

ESF#10-Oil & Hazardous Materials Response

- Provide emergency medical services to victims of hazardous materials incidents; and
- Coordinate resources for advanced medical treatment of patients exposed to hazardous materials if the medical needs of the patients are beyond the level of care available.

Emergency Coordination Guide

Health & Medical Services

Primary Agency

Blue Ridge Health District

Collaborating Agencies

Emergency Medical Services and Lake Monticello Rescue Squad, Region 10 Community Services Board, Emergency Communications.

Purpose

The purpose of this coordination guide is to bring the responsibilities of Emergency Support Function (ESF) #8 under one element within the Emergency Operations Center. The County's emergency operations center does not operate based on emergency support functions. However, the responsibilities of the Director of Health or his designee are identified in this guide as they relate to the identified emergency support function.

Scope

This guide aligns the duties of the Health and Medical Services Division with the Emergency Support Functions comparable to the day-to-day operations of the primary and secondary County agencies identified in this guide. The Health Department will coordinate the responsibilities associated with the following Emergency Support Function:

- ESF #8 – Health & Medical Services - provide health and medical services to the residents of the County during and/or after an emergency situation.

Situation Overview

Public Health and Medical Services (Emergency Support Function #8) are responsible for coordinating health, medical, and mortuary services during emergencies or disasters that exceed routine response capabilities. The County is vulnerable to a variety of incidents that could impact public health, including natural disasters, hazardous materials releases, disease outbreaks, mass casualty incidents, and disruptions to healthcare infrastructure. Such events may result in increased demand for emergency medical services, hospital surge capacity, public health surveillance, and mental health support.

The County Health Department, in coordination with local hospitals, emergency medical services (EMS), and private healthcare providers, maintains systems to monitor and assess public health conditions, mobilize medical resources, and implement disease control measures. During a major event, the County Emergency Operations Center (EOC) will activate ESF#8 to ensure coordination of medical response activities, resource management, and information sharing with the Virginia Department of Health (VDH) and the Virginia Emergency Operations Center (VEOC). ESF#8 operations will emphasize protecting life, preventing disease transmission, maintaining healthcare continuity, and restoring essential medical and public health services throughout the response and recovery phases.

Planning Assumptions

Emergencies and disasters may occur with little or no warning, causing injury, illness, and significant disruption to healthcare and public health systems. Local medical and public health resources may become overwhelmed, requiring mutual aid from neighboring jurisdictions, private healthcare partners, state agencies, and federal resources. Hospitals and healthcare facilities may face increased patient loads, staffing shortages, or infrastructure damage that limits their operational capacity. Supply chains for medical equipment, pharmaceuticals, and personal protective equipment (PPE) may be interrupted, necessitating resource prioritization and coordinated distribution. Public health emergencies, such as disease outbreaks or hazardous material exposures, may require rapid implementation of isolation, quarantine, and mass prophylaxis operations.

Coordination and information sharing among the County Health Department, emergency medical services (EMS), hospitals, and the Virginia Department of Health (VDH) will be essential for maintaining situational awareness and effective response operations. Additionally, mental and behavioral health needs among victims, responders, and the public are expected to increase, requiring integration of crisis counseling and psychological support services. Public information and risk communication will play a vital role in reducing fear, promoting protective actions, and maintaining public confidence.

Federal or state public health emergency declarations may be necessary to activate additional personnel, funding, and logistical support. Recovery operations will likely extend well beyond the initial response, focusing on restoring healthcare delivery systems, monitoring long-term health effects, and enhancing resilience for future emergencies.

Concept of Operations

Medical services are an essential element of emergency/disaster response. Situations with potential threat to health and safety of community require coordination of public health and medical response.

Many casualties requiring emergency transportation and medical care may occur as the result of an event. In addition to casualties from the event, persons receiving medical care prior to the emergency/disaster will continue to require medical treatment. The systems and facilities that provide medical services may be impaired or totally disrupted by the impact of an emergency/disaster.

The Health and Medical Services Branch (ESF #8) will coordinate fatality management operations to ensure the dignified, safe, and lawful recovery, identification, and disposition of human remains following a mass fatality incident. Upon notification of an event involving fatalities, local law enforcement, fire-rescue, and medical examiner personnel will work collaboratively to recover remains from the incident scene and transfer them to designated mortuary or temporary holding facilities. The Office of the Chief Medical Examiner (OCME) will oversee autopsy, identification, and certification of cause of death in accordance with state law.

ESF #8 will support the establishment of a Family Assistance Center (FAC) to provide families with information, behavioral health services, and assistance in the identification process. Procedures will be implemented to ensure the respectful handling, cataloging, and return of personal effects to next of kin. Coordination with the Virginia Department of Health (VDH), the Virginia Emergency Operations Center (VEOC), and federal partners such as the Disaster Mortuary Operational Response Team (DMORT) will ensure adequate staffing, equipment, and technical expertise.

Once identification is confirmed and all legal requirements are met, remains will be released to the victims' families or their designated representatives for final disposition. Throughout all phases of fatality management, the Health and Medical Services Branch will maintain accurate documentation, uphold confidentiality, and ensure that operations are conducted with compassion and respect for cultural and religious considerations.

The Health and Medical Services Branch (ESF #8) will ensure that populations with special needs including individuals with disabilities, chronic health conditions, limited mobility, sensory impairments, language barriers, or other access and functional needs receive equitable and timely support during all phases of an incident. Coordination between the County Health Department, Emergency Medical Services (EMS), Department of Social Services, and local support organizations will facilitate identification, outreach, and prioritization of at-risk individuals requiring medical, transportation, or sheltering assistance.

In the aftermath of a major emergency/disaster, the public's health can be jeopardized in many ways. A major emergency/disaster can disrupt or halt the public utilities, water supplies and wastewater treatment systems. Contaminants may enter water supply systems. Destruction or damage to homes, apartments, or other means of housing can dislocate people and require the establishment of mass care shelter facilities. Spoilage of food and medications can occur due to lack of power and quarantine or condemnation measures may become necessary to control the spread of disease.

Emergencies/Disasters have the potential to raise stress levels in survivors and emergency responders, which may negatively affect their mental and emotional well-being. In addition to medical needs caused by events, public health emergencies may arise from outbreaks of natural disease. As a result, quarantine and/or isolation may be necessary in addition to treatment. If quarantine is implemented due to a public health threat, it may require special considerations and alter individual and community responses.

Responsibilities

The responsibilities of this Division have been organized based on the Emergency Support Function responsibilities identified in the National Response Framework. Each ESF identifies the specific responsibilities of each agency. All responsibilities listed for each agency are comparable to the roles of ESF #8- Health & Medical Services.

Each Emergency Support Division will update and maintain its own Division Resource List, and contribute this list to the Master Resource List, maintained by the Director of Emergency Services.

The Health & Medical Services Division is responsible for maintaining records of all expenses related to its emergency functions.

Blue Ridge Health District

- Provide qualified personnel to staff the Health & Medical Services Division during an EOC activation;
- Open and operate points-of-dispensing (PODs) sites;
- Coordinate distribution and dispensing of medical countermeasures;
- Provide emergency public health services
- Identify and investigate disease outbreaks;
- Coordinate through the EOC the dissemination of disaster-related public health information to the public;
- Coordinate, facilitate, and provide applicable emergency public health guidance Ensure health standards, including food, sanitation and water, are maintained;
- Assess community behavioral health needs following an emergency/disaster;
- Coordinate with hospitals and other health providers in response to health needs; and
- Provide frequent updates to the Emergency Operations Center as to the status of public health

Emergency Coordination Guide

Law Enforcement Division

Primary Agency

Sheriff's Office

Collaborating Agencies

Emergency Communications Center

Virginia State Police

Lake Monticello Police Department

Emergency Services

Purpose

The purpose of this coordination guide is to bring the responsibilities of ESFs #2, #9, and #13 under one element within the Emergency Operations Center. The responsibilities of the Sheriff or his designee are identified in this guide.

Scope

This guide aligns the duties of the Law Enforcement Division with the Emergency Support Functions comparable to the day-to-day operations of the County agencies listed. Law Enforcement will coordinate the responsibilities associated with the following Emergency Support Functions:

- The ESF#2 - Communications - responsibilities include accurately and efficiently transferring information during an incident, and ensuring that the County has the ability to rapidly notify and warn the public.
- ESF #13 - Public Safety & Security - responsibilities include maintaining law and order, providing for the security of critical facilities and supplies, and controlling access to evacuated areas or critical facilities.

Situation Overview

The Law Enforcement Branch, encompassing Emergency Support Functions (ESFs) #2, #9, and #13, is responsible for coordinating law enforcement activities, maintaining public safety and security, conducting search and rescue operations, and ensuring the functionality of critical communications systems during emergencies or disasters. Fluvanna County faces multiple threats including severe storms, flooding, hazardous materials incidents, wildfires, transportation accidents, and intentional acts that can strain local response capabilities and disrupt essential services.

Communication infrastructure may become damaged or overloaded during major incidents, making interoperability and reliable information exchange a critical priority under ESF #2. ESF #9 provides for the coordination of specialized search and rescue (SAR) operations to locate and assist missing or endangered persons impacted by natural or man-made events. ESF #13 focuses

on preserving public order through law enforcement operations such as traffic control, security for emergency facilities, evacuation support, and protection of critical assets.

The Law Enforcement Branch will operate in close collaboration with the Virginia State Police, the Virginia Department of Emergency Management (VDEM), and other regional and federal partners to ensure coordinated field operations, intelligence sharing, and efficient use of available resources. Collectively, these efforts are vital to safeguarding lives, protecting property, and maintaining public confidence throughout response and recovery operations.

Planning Assumptions

Disasters and emergencies may arise suddenly and with little advance notice, placing significant strain on local law enforcement, communications, and search and rescue resources. Damage to infrastructure could disrupt primary communication systems, necessitating the activation of backup networks and interoperable solutions to maintain coordination among responding agencies.

Law enforcement officers will play a critical role in the initial response by securing incident scenes, assisting with evacuations, controlling access to affected areas, and protecting key facilities and assets. Search and Rescue (SAR) missions may be required in a variety of circumstances including flooding, transportation accidents, structural failures, or lost-person incidents and may exceed local capacity, prompting requests for mutual aid or state and federal support. Coordination with partner agencies such as the Virginia State Police, the Virginia Department of Emergency Management (VDEM), and the Virginia Emergency Operations Center (VEOC) will be vital for information sharing and resource allocation.

Public safety operations may be complicated by traffic congestion, displaced populations, or spontaneous public involvement, requiring clear communication and crowd management strategies.

Extended response efforts could lead to personnel fatigue, supply shortages, and communication challenges, highlighting the need for rotation planning and responder wellness support. Successful operations will depend on unified command, reliable communications, and effective collaboration across all levels of government and public safety partners to protect life, maintain order, and support community recovery.

Concept of Operations

The Fluvanna Sheriff's Office operates an emergency communications center. The Fluvanna Emergency Communications Center (ECC) serves as the 911 center and the County Warning Point. The ECC is most often the first point of contact for the general public. The ECC will share information on disasters and emergencies in the County with the EOC. The ECC has the capability to access the Emergency Alert System and the County's mass notification system to deliver warnings to the public.

The Emergency Alert System and the mass notification system are the primary method of communicating alert and warning messages to the public. The ECC and the EM can activate the mass

notification system. However, use of all available forms of warning and notification will not provide sufficient warning to the general public and special needs population.

Emergency communications are heavily dependent on the commercial telephone network. The County's emergency communications may be adversely affected if commercial telephone service is interrupted. The County also operates several radio systems for County agency communications. In the event that the County's radio systems are damaged, amateur radio and other non-governmental communications capabilities are available.

Disasters may cause conditions that vary widely in scope, urgency, and degree of devastation. Substantial numbers of persons could be in life threatening situations requiring prompt rescue and medical care. Rescue personnel may encounter extensive damage to buildings. Because the mortality rate dramatically increases beyond 72 hours, search and rescue must begin immediately.

In an emergency/disaster, law enforcement's primary responsibility is the protection of life and property. Extra patrols/surveillance will be needed in evacuated areas to prevent looting and protect property. Providing for the security of critical facilities and supplies may also be necessary.

During an evacuation, traffic control personnel may be needed to ensure an orderly flow of traffic and proper parking at reception centers/shelters. The concentration of large numbers of people in shelters during an evacuation may necessitate law enforcement presence to maintain orderly conduct.

Responsibilities

The responsibilities of this Division have been organized based on the Emergency Support Function responsibilities identified in the National Response Framework. Each ESF identifies the specific responsibilities of each agency.

Each Emergency Support Division will update and maintain its own Division Resource List, and contribute this list to the Master Resource List, maintained by the Director of Emergency Services.

The Law Enforcement Division is responsible for maintaining records of all expenses related to its emergency functions

Emergency Communications Center

ESF #2 – Communications

- Develop and maintain primary and alternate communications system for contact with local jurisdictions, state agencies, and private sector agencies required for mission support;
- Ensure the ability to provide continued service as the Public Safety Answering Point for incoming emergency calls;
- Ensure communications lines and equipment essential to emergency services are maintained and operational in accordance with Emergency Communications Center Standard Operating Procedures;
- Provide personnel to the EOC to assist with communication functions;

Information Technology

NOTE: For the Sheriff's Office, IT is a contracted service and is not related to the County's IT Department.

ESF #2-Communications

- Provide voice, video and data services to the Emergency Operations Center and/or incident site.

Sheriff's Office

ESF #13-Public Safety & Security

- Staff control points and roadblocks to expedite traffic to sheltering locations and prevent reentry of evacuated areas;
- Provide security at critical facilities and supplies;
- Provide traffic control (for any emergency event), law enforcement and security during emergency events;
- Provide security at shelter facilities and donation centers;
- Assist with evacuations, including movement of people and the coordination of needed equipment in support of this effort;
- Facilitate movement of the public during evacuations in coordination with transportation agencies;
- Develop mutual aid agreements with surrounding law enforcement jurisdiction; and
- Provide the Emergency Operations Center with frequent updates as to the status of law enforcement activities.

Emergency Coordination Guide Public Works Division

Primary Agency

Department of Public Works

Department of Public Utilities

Collaborating Agencies

Building Inspector's Office

Parks & Recreation

Virginia Cooperative Extension (Fluvanna Unit)

VDOT

Aqua Virginia

CSX

Dominion, Appalachian and CVEC Power

Williams and Colonial Pipelines

Purpose

The purpose of this coordination guide is to bring the responsibilities of Emergency Support Functions (ESFs) #1 and #3 under one element within the Emergency Operations Center. The county's emergency operations center does not operate based on emergency support functions. However, the responsibilities of the Director of Public Works and Director of Public Utilities or their designee are identified in this guide as they relate to the identified emergency support functions.

Scope

This guide aligns the duties of the Public Works Division with the Emergency Support Functions comparable to the day-to-day operations of the primary and secondary county agencies identified in this guide. The Department of Public Works will coordinate the responsibilities associated with the following Emergency Support Functions:

- ESF#1 - Transportation -assists local, state, and federal government entities and voluntary organizations requiring transportation capacity to perform response missions following a disaster or emergency and coordinates response operations and restoration of the transportation infrastructure.
- ESF #3 - Public Works & Engineering - assesses the overall damage to public and private property, conducts necessary inspections to ensure building integrity, and assists with debris removal.

Situation Overview

The Public Works and Transportation Branch (Emergency Support Functions #1 and #3) is responsible for coordinating transportation systems, infrastructure protection, debris management, and public utility restoration during emergencies and disasters. Fluvanna County is susceptible to a range of hazards including severe weather, flooding, winter storms, wildfires, and hazardous materials incidents that can cause widespread damage to roads, bridges, water systems, and other critical infrastructure.

Disruptions to transportation routes may hinder emergency response operations, delay delivery of essential goods, and impede evacuation or re-entry efforts. Public Works agencies maintain capabilities for debris clearance, road repair, and infrastructure assessment to support emergency vehicle access and community recovery. Coordination with utility providers ensures the restoration of power, water, and wastewater systems as quickly and safely as possible.

During major incidents, the County Emergency Operations Center (EOC) will activate ESFs #1 and #3 to manage transportation resources, prioritize repair efforts, and coordinate with the Virginia Department of Transportation (VDOT), the Virginia Department of Emergency Management (VDEM), and private sector partners. These combined efforts are critical to maintaining public safety, supporting life-sustaining operations, and restoring essential services throughout the response and recovery phases.

Planning Assumptions

Emergencies and disasters may cause significant damage to public infrastructure, transportation networks, and utility systems, disrupting essential services and access throughout Fluvanna County. Roadways, bridges, and culverts may become impassable due to debris, flooding, or structural failure, requiring rapid assessment and clearance operations. Public Works resources and personnel may be initially limited, necessitating prioritization of critical routes for emergency response, evacuation, and supply delivery.

Coordination with the Virginia Department of Transportation (VDOT), utility providers, and private contractors will be essential to restore access and repair damaged infrastructure. Power outages, water and wastewater service interruptions, and communication system failures are likely to occur, impacting emergency response capabilities and public health. Debris management operations will be required to ensure safe and efficient clearance, collection, and disposal in compliance with environmental regulations. Resource shortages including fuel, heavy equipment, and specialized personnel may delay full restoration efforts.

Information sharing between local agencies, the County Emergency Operations Center (EOC), and the Virginia Emergency Operations Center (VEOC) will be necessary to maintain situational awareness and coordinate external assistance. Recovery of transportation and utility systems may extend for weeks or months depending on the magnitude of the event, requiring sustained coordination and prioritization of restoration efforts to support community resilience.

Concept of Operations

In a disaster, transportation infrastructure, public utilities, buildings and structures may be destroyed or severely damaged. Homes, public buildings, bridges, and other facilities may need to be reinforced or demolished to ensure safety. Public utilities may be damaged and be partially or fully inoperable. All requests for transportation, utility, and energy support will be submitted to the County Emergency Operations Center for coordination, validation, and/or action.

Access to the disaster areas may be dependent upon debris clearance and roadway repairs. Debris clearance and emergency road repairs will be given top priority to support immediate lifesaving emergency response activities.

The Public Works Branch, through the Transportation Division (ESF #1), will coordinate the implementation of aviation, maritime, surface, railroad, and pipeline incident management measures to ensure the safe, timely, and organized movement of people, goods, and emergency resources during an incident. Transportation coordination will involve collaboration among local agencies, the Virginia Department of Transportation (VDOT), the Virginia Department of Emergency Management (VDEM), and relevant federal and private-sector partners.

In the event of an aviation incident, coordination with airport authorities and the Federal Aviation Administration (FAA) will ensure runway closures, airspace management, and recovery operations are conducted safely and efficiently.

For maritime or inland waterway incidents, coordination will occur with the U.S. Coast Guard and the Virginia Marine Resources Commission to manage vessel traffic, establish exclusion zones, and support rescue or containment operations.

In cases involving railroad or pipeline emergencies, the Transportation Division (ESF #1) will work closely with operators, the National Transportation Safety Board (NTSB), and hazardous materials response teams to isolate affected areas, control leaks or fires, and mitigate environmental impacts.

Throughout all transportation-related operations, the County Emergency Operations Center (EOC) will serve as the coordination hub for situational reporting, resource allocation, and communication with the Virginia Emergency Operations Center (VEOC), ensuring an integrated and efficient transportation incident management strategy.

Prompt assessment of the disaster area is required to determine critical response times and potential workloads. Early damage assessment must be made rapidly and be general in nature. Following an incident, a multitude of independent damage assessment activities will be conducted by a variety of organizations including Insurance Companies, the Virginia Department of Emergency Management, the Virginia Department of Transportation, the Virginia Department of Environmental Quality, the Virginia Department of Health, Utility Companies and Federal Agencies. The Public Works Division will coordinate activities with these organizations, agencies and other Divisions within the county EOC.

Electrical outages and other commodity shortages may impact public health and safety services, and every effort must be made to minimize the duration of such outages or shortages and the number of citizens impacted by them.

Other energy shortages, such as interruptions in the supply of natural gas or other petroleum products for transportation and industrial uses, may result from extreme weather, strikes, international embargoes, disruption of pipeline systems, or terrorism.

Responsibilities

The responsibilities of this Division have been organized based on the Emergency Support Function responsibilities identified in the National Response Framework. Each ESF identifies the specific responsibilities of each agency.

Each Emergency Support Division will update and maintain its own Division Resource List, and contribute this list to the Master Resource List, maintained by the EM.

The Public Works Division is responsible for maintaining records of all expenses related to its emergency functions.

Department of Public Works

ESF #1 - Transportation

- Coordinating transportation activities and resources
- Facilitating damage assessments of transportation infrastructure to establish priorities and determine needs of available transportation resources; Prioritization and/or allocation of all government transportation resources;
- Processing all transportation requests from county agencies, and other EOC divisions
- Facilitate movement of the public in coordination with other transportation agencies.
- Identify viable transportation routes to, from and within the emergency or disaster area

ESF #3 – Public Works and Engineering

- Activate the necessary equipment and resources to address the emergency;
- Ensure generators and auxiliary equipment are operational at all county facilities;
- Identify private contractors and procurement procedures;
- Prioritize debris removal in coordination with VDOT;
- Specify locations for debris collection, as needed;
- Inspect county water and sewer infrastructure for damage;

Building Inspector's Office

ESF #3 – Public Works and Engineering

- Coordinate a county-wide initial damage assessment (IDA) and provide the assessment to county Emergency Manager (*See Annex B: Damage Assessment Support*);
- Facilitate emergency repair of damaged infrastructure and critical facilities;

- Develop work priorities in conjunction with other agencies when necessary; and
- Obtain required waivers and clearances related to public works support.
- Acquire outside assistance with repairs to facilities that are beyond the capability of the community; and
- Post appropriate signage to close buildings.

Fluvanna County Public Schools

ESF #1 – Transportation

- Provide school buses for evacuations, as needed
- Document expenses related to the event.

Department of Parks & Recreation

ESF #3-Public Works & Engineering

- Assist the Department of Public Works with damages assessment and debris removal
- Provide other assistance as directed by the Public Works Division coordinator; and
- Document expenses related to the event.

Virginia Cooperative Extension (Fluvanna Unit)

ESF #3-Public Works & Engineering

- Assist the Department of Public Works with damages assessment of agricultural properties; and
- Document expenses related to the event

VDOT

ESF #3-Public Works & Engineering

- Assist the Department of Public Works with damage assessments of transportation infrastructure to establish priorities and determine needs of available transportation resources;
- Prioritize debris removal in coordination with Public Works; and
- Document expenses related to the event.

Emergency Coordination Guide Social Services Division

Primary Agency

Department of Social Services

Collaborating Agencies

American Red Cross

Fluvanna County Schools

Blue Ridge Health District

Sheriff's Office

Communication Center

Region Ten

Fluvanna ASCPA

Purpose

The purpose of this coordination guide is to bring the responsibilities of Emergency Support Function (ESF) #6 under one element within the Emergency Operations Center. The county's emergency operations center does not operate based on emergency support functions. However, the responsibilities of the Director of Social Services or his designee are identified in this guide as they relate to the identified emergency support function.

Scope

This guide aligns the duties of the Social Services Division with the Emergency Support Functions comparable to the day-to-day operations of the primary and secondary county agencies identified in this guide. The Department of Social Services will coordinate the responsibilities associated with the following Emergency Support Function:

- ESF #6 - Mass Care, Housing, & Human Services - address the non-medical mass care, housing, and human services needs of individuals and/or families impacted by emergency incidents.
- ESF #11 - Nutritional assistance, Safety and Well-being of animals, Food and Safety Security.

Situation Overview

The Social Services Branch (Emergency Support Functions #6 and #11) is responsible for coordinating mass care, sheltering, feeding, emergency assistance, and agricultural and natural resource support during emergencies and disasters. Fluvanna County is vulnerable to a variety of hazards such as severe weather, flooding, winter storms, public health emergencies, and hazardous materials incidents that may displace residents, disrupt access to food and water supplies, and impact animal health and agricultural operations.

Disasters may result in large populations requiring temporary shelter, medical and functional needs support, and access to essential commodities such as food, water, and hygiene supplies. The Department of Social Services (DSS), in coordination with the American Red Cross, local faith-based and nonprofit organizations, and volunteer groups, maintains plans and resources for operating general population and functional needs shelters.

ESF #11 supports the protection of the county's food supply chain, coordination of animal sheltering, and recovery of agricultural resources in collaboration with the Virginia Department of Agriculture and Consumer Services (VDACS) and local Cooperative Extension offices.

During significant incidents, the County Emergency Operations Center (EOC) will activate ESFs #6 and #11 to manage shelter operations, mass feeding, donations and volunteer coordination, and agricultural recovery efforts. These functions ensure that the basic human needs of residents, including food security, safe shelter, and animal care, are met throughout response and recovery operations.

Planning Assumptions

Emergencies and disasters may cause significant displacement of residents, disruption of essential services, and increased demand for mass care and human services throughout Fluvanna County. A large-scale incident may result in the need for multiple shelters, including facilities capable of supporting individuals with access and functional needs. Local shelter and feeding resources may be quickly exhausted, requiring assistance from neighboring jurisdictions, the Virginia Department of Social Services (VDSS), the American Red Cross, and other volunteer and nonprofit organizations.

Disruptions to the food supply chain and damage to agricultural operations may affect food availability, animal health, and the local economy, necessitating coordination with the Virginia Department of Agriculture and Consumer Services (VDACS) and the U.S. Department of Agriculture (USDA). Communication systems may be degraded, complicating outreach and coordination with displaced populations and partner agencies.

Public health considerations including sanitation, disease prevention, and mental health support will be essential in all mass care environments. Resource shortages such as staffing, bedding, food, and medical supplies may delay or limit service delivery. Donations and volunteer management will require organized coordination to ensure resources meet actual needs and are distributed efficiently.

Recovery operations may extend for weeks or months, focusing on long-term housing solutions, restoration of agricultural activities, and continued assistance to individuals and families affected by the disaster.

Concept of Operations

Some emergencies may necessitate evacuation of affected areas. Individuals and families may be deprived of normal means of obtaining food, clothing, shelter and medical needs. Family members may become separated and unable to locate each other. Individuals may develop serious physical or psychological problems requiring specialized medical services.

The responsibility for the provision of temporary emergency shelter and mass care for victims is the responsibility of the county government. Additionally, as a result of a major emergency/disaster affecting other jurisdictions within the Commonwealth of Virginia, the county may be requested to shelter evacuees.

Sheltering, feeding and emergency first aid activities may begin before, during, or after an emergency. Staging of these facilities may occur before the disaster when the emergency is anticipated.

As a result of a disaster, citizens in affected areas may be without adequate food supplies. Every effort will be made to identify affected populations and supply them with adequate nutritional resources.

Efforts will be made to coordinate among agencies providing information to create Family Assistance Center (FAC) that will serve as a single unified inquiry points for families. The FAC will strive to provide the most accurate and up-to-date information available regarding the whereabouts and status of missing persons and/or disaster casualties.

Animals will need to be adequately cared for during emergencies. All aspects of animal care and control will be handled by a Fluvanna County SPCA, as specified in Support Annex C. The Virginia Cooperative Extension, Fluvanna Unit assists with agricultural animals. These include establishing animal shelters; rescue and evacuation; health care, food and water, disposal, identification and reuniting pets with their owners, and protection of citizens from any dangers (illness or injuries) posed by animals.

Responsibilities

The responsibilities of this Division have been organized based on the Emergency Support Function responsibilities identified in the National Response Framework. Each ESF identifies the specific responsibilities of each agency.

Each Emergency Support Division will update and maintain its own Division Resource List, and contribute this list to the Master Resource List, maintained by the EM.

The Social Services Division is responsible for maintaining records of all expenses related to its emergency functions.

Department of Social Services

ESF #6 – Mass Care, Housing & Human Services

- Provide personnel, equipment, supplies, and other resources to support in setting up and operating shelter facilities;
- Provide for the mass feeding of evacuees and relief workers at the shelter facilities.
- Assist in the coordination of the Family Assistance Center;
- Assist with the development and maintenance of a shelter operations plan;
- Identify food assistance needs;
- Work to obtain critical food supplies that are unavailable from existing inventories; and
- Through coordination with the Public Works and Emergency Management Divisions, arrange for transportation and distribution of food supplies to impacted areas.
- Assist in providing counseling and support services; and
- Submit reports to the EOC on shelter operations and status, feeding needs of affected populations, and requests for additional resources.

American Red Cross

ESF #6 – Mass Care, Housing, & Human Services

- Provide personnel, equipment, supplies, and other resources to support in setting up and running of shelter facilities;
- Assist with mass feeding of evacuees and relief workers at the shelter facilities;
- Assist in the coordination of the Family Assistance Center; and
- Assist with the development and maintenance of a shelter operations plan.

Fluvanna County Public Schools

ESF #6 – Mass Care, Housing, & Human Services

- Coordinate with the Emergency Management Division on the opening and closing of public schools;
- Provide personnel, equipment, supplies and other resources needed to assist in shelter operations for victims of the affected emergency/disaster area;
- Facilitate the opening of county schools as emergency shelter sites upon request by the Director of Emergency Management or his/her designee;
- Provide personnel to assist in the mass feeding of evacuees and relief workers at the shelter sites; and
- Assist in the development and maintenance of a shelter operations plan.

Blue Ridge Health District

ESF #6 – Mass Care, Housing, & Human Services

- Provide personnel, supplies and other resources to assist in shelter operations for disaster victims with medical needs on site for first 24 hours and thereafter available via remote access;
- Ensure provision of medical support at the shelter sites; and
- Assist in the development and maintenance of a shelter operations plan.

Sheriff's Office

ESF #6 – Mass Care, Housing, & Human Services

- Provide security at shelter facilities;
- Rescue lost or stranded animals and transport to animal shelters;

Fluvanna SPCA and other Animal Care Agencies

NOTE: See specifics for Emergency Pet Sheltering Plan in Annex C.

ESF #11 – Mass Care, Housing, & Human Services

- Receive and care for animals at animal shelters, mobile animal trailers, or other designated reception areas;
- Register, tag and maintain accurate records; and
- Long-term shelter of unclaimed animals.

Annex A - Mass Care and Sheltering

Coordinating Agency

Fluvanna Department of Social Services

Collaborating Agencies

Blue Ridge Health District
Fluvanna Sheriff's Office
Fluvanna Fire and Rescue
Fluvanna County Public Schools
American Red Cross
Fluvanna Chaplaincy
Fluvanna SPCA and other animal care agencies
Region 10 Community Services Board
Lake Monticello Owners' Association (LMOA)
Emergency Communication Center

Purpose

Provide basic, immediate support to disaster victims in Fluvanna County, including shelter, food and emergency relief supplies and support.

Scope

This Annex provides services and programs that assist individuals, households, and families in four basic areas of necessity: mass care, emergency assistance, housing, and human services. These basic necessities can include short-term and long-term housing needs of victims, organizing feeding operations, providing emergency first aid at designated shelters, counseling, and support for special needs populations, and coordinating distribution of emergency relief items.

This Annex applies to all individuals and organizations involved in mass care activities required to support disaster response and recovery operations in Fluvanna County. Specifically, this Annex addresses:

- Short-term and immediate needs of disaster victims. Recovery and long-term issues will be managed through the Emergency Management Division.
- The full range of non-medical mass care services:
 - Sheltering
 - Organizing feeding operations
 - Providing emergency relief supplies
 - Providing emergency first aid at designated sites
 - Collecting and providing information on disaster victims to family members
 - Coordinating bulk distribution of emergency relief items
 - Coordinating and providing assistance to individuals with functional needs

Situation

The Department of Social Services (DSS) is responsible for coordinating the reception and care of evacuees. Public school employees may be assigned support tasks. Security will be provided by the Sheriff's Office. The Health Department will provide nurses or medical personnel for shelter operations as needed. If staffing levels are insufficient, the Health Department will notify the EM and request Emergency Medical services establish a medical care service at the shelter center(s).

See **Annex C** for the Emergency Pet Sheltering Plans. Currently, co-location of pet sheltering is not available in Fluvanna. We are in process of making new arrangements for co-location at the County's designated shelter at Fluvanna High School.

Concept of Operations

General – Potential hazards, such as flooding, hazardous materials incidents, or terrorist incidents, may require the evacuation of selected areas. The actual emergency situation or incident will, of course, determine the scope of the evacuation, shelter-in-place, and the number of evacuees.

Shelter Location – In the event of an evacuation/displacement of residents, or shelter-in-place scenario, or when the Director of Emergency Services decides an alternate or additional facility is required, he/she will advise DSS. DSS will then activate the County's shelter center and will designate a manager to be responsible for operations at the facility. In the event of an incident where instructions direct residents to shelter-in-place, the EM will serve as the primary County point of contact for dissemination of information.

The County's designated shelter is the Fluvanna County High School, which is equipped with a generator. With DSS as lead for shelter setup, operations and tear down, the schools will assist with food services and janitorial services. The Sheriff's Office will provide security. Emergency Communication center will set up and provide needed communication devices for the event.

Information to Evacuees – Once a shelter has been established, the public should be informed immediately. The EMC should produce a news release detailing the shelter's location and safest way to reach the shelter (Emergency Management Division). The release should also advise evacuees to bring the following items with them, if time and circumstances permit: one change of clothing, medication and necessary medical supplies/equipment/assistive devices, baby food, supplies, as required, and sleeping bags or blankets. Evacuees should also be advised to secure their homes and turn off utilities before leaving. Evacuees will also be advised to make arrangements to care for their pets, as animals are not allowed at the shelter centers for people. In a declared local emergency, an animal shelter may be opened at a pre-determined location (ESF #11 and Annex C). Once at the shelter, evacuees should be regularly informed about the status of the incident. The EMC should update each shelter's DSS manager, who should then disseminate this information to evacuees.

This information should be accessible to all, including those with sensory, intellectual, and cognitive disabilities, and those with limited English proficiency. The DSS manager at each shelter will obtain contact information for the appropriate agencies/officials for evacuees to determine the status of injured or missing relatives to the extent allowable under confidentiality regulations.

Records – Upon arrival at the shelter, registration forms will be completed for each family (Tab 1). Records will be maintained by DSS on the whereabouts of all evacuees throughout emergency operations. DSS, as trained and certified Red Cross workers, will provide food and shelter operations. The Health Department will complete a Health Assessment Form for each individual needing or requesting assistance. All forms will be maintained as a medical record by the Health Department.

Access & Functional Needs Populations – DSS will ensure that access and functional needs populations are provided for during an emergency or incident (Tab 2). The Americans with Disabilities Act Accessibility Guidelines will govern shelter site selection and operation. Adequate shelter space will be given to evacuees with functional/medical needs or others with assistive devices such as wheelchairs or walkers. Public information materials will be modified and disseminated to access and functional needs populations, their families, and service providers to ensure they are aware of the primary hazards and the planned response and mitigation actions to be taken. Information materials will also be provided to other special needs populations such as foreign nationals and persons with mental health needs. Unaccompanied minors will be processed by DSS not limited to making arrangements to contact the parent/guardian of that minor. To accommodate persons with special medical needs in a shelter, these individuals must be able to care for themselves or be accompanied by a personal caretaker. Individuals that have or develop medical needs will be assessed by shelter nurses and a determination will be made if it is safe for them to stay in the shelter. If it is not safe, they will be referred to a more appropriate facility. If the incident requires a higher degree of medical care, these operations will be handled in coordination with the Health Division.

Counseling – Crisis counseling services will be provided, as required, by trained mental health professionals of the Region 10 Community Services Board.

Reports – Daily situation reports will be provided to the Emergency Operations Center (EOC) about the status of evacuees and of operations at the shelter center(s). Clear and detailed records must be maintained, including all costs incurred, in order to be eligible for post-disaster assistance.

Shelter Security – The Sheriff's Office will provide security for shelter locations, including parking areas. Local Volunteer Fire Companies will inspect these areas and implement additional fire protection measures, as required. The Emergency Communication Center will provide needed communication devices for activated emergency shelters.

Responsibilities

All agencies will assume the responsibility of maintaining a record of their expenditures relating to damage assessment activities.

Action Checklist	
Routine Operations	DSS will develop plans and procedures to receive and care for an indeterminate number of evacuees. (Plans and procedures should also be developed in the event an incident occurs which requires evacuees to shelter-in-place.) The Director of Social Services will designate shelter manager(s) and other key shelter personnel. The Emergency Manager or designee will: ☐ Designate shelter center(s) and determine maximum capacities for each shelter center (Tab 3). ☐ Coordinate training and exercises. ☐ Pre-identify special needs populations. ☐ Negotiate agreements with local motels/hotels or other facilities for lodging displaced persons (Tab 3 and 4). ☐ Provide instructions on lodging outside of Fluvanna County in the event the number of displaced persons exceeds the capacity of local shelters (Tab 5). ☐ Pre-identify the organizations/agencies directly involved in evacuations and sheltering (Tab 4). ☐ Develop public communication plans, including emergency alert systems. ☐ Pre-identify locations/organizations outside of Fluvanna County which will provide additional lodging if necessary. ☐ Develop memorandum of understanding (MOU) with neighboring jurisdictions which will provide assistance if needed (Tab 5). ☐ Ensure resilient, reliable, and interoperable communications at shelter locations.

Increased Readiness	In the event a natural or man-made disaster or incident is threatening the local area: DSS will: ☐ DSS will review and update plans and procedures. ☐ Confirm task assignments and alert key personnel and organizations/agencies to stand-by status. ☐ Prepare the necessary forms. ☐ Anticipate and resolve special problems, such as receiving nursing home patients, closing of schools, etc. ☐ DSS will keep accurate records and document disaster-related expenses for the duration of the emergency. The EMC will: ☐ Establish plans for identifying, screening, and handling evacuees exposed to such hazards as infectious waste, polluted floodwaters, chemical hazards. ☐ Notify Red Cross and the Health Department of potential shelter operations and request they remain on stand-by. The PIO will: ☐ Create pre-scripted public messages ☐ Notify the public of the imminent danger. ☐ Notify the public of what to bring to shelters.
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Response Operations	Mobilization Phase: In this phase, conditions continue to worsen, requiring full scale mitigation and preparedness activities. When an evacuation order has been issued, ☐ DSS will activate the shelter center or activate agreements for other lodging, as required. ☐ The EMC will notify the Health Department and Red Cross with a time to report for shelter operations. ☐ The EMC will (1) Manage and support the evacuation/transportation of special needs populations, (2) Determine decontamination needs, (3) Notify partnering organizations of needs. The Blue Ridge Health District will: ☐ Conduct medical assessment to determine the appropriate location for evacuees with medical needs ☐ Provide basic health support to the entire shelter population and staff ☐ Monitor and respond to potential communicable disease outbreaks ☐ Facilitate access to medical care not provided at the shelter ☐ Facilitate provision of or access to prescription medications, as needed ☐ Assist caretakers of evacuees with providing the evacuees with activities of daily living. This includes assisting with feeding, personal hygiene, overseeing medication administration, etc. Response Phase: In this phase, disaster strikes. An emergency response is required to protect lives and property. DSS will continue to receive, care for and feed displaced persons. ☐ Once a shelter center has been opened, VDEM will be updated immediately through the use of WebEOC by the EM. ☐ Schools will provide mass transportation, as required. ☐ The designated shelter managers will; (1) receive and care for evacuees/displaced persons, (2) register and maintain accurate records on their status and (3) provide mass feeding, as required, (4) distribute other emergency relief items such as hygiene kits, cleanup items, or infant care supplies, as needed. (5) The designated shelter managers will provide daily reports to the EOC.
Recovery Operations	☐ During this phase, DSS will continue to provide for the lodging and care of displaced persons until notified by the EMC. ☐ The EMC will coordinate re-entry planning, including the establishment of public safety conditions acceptable for re-entry. ☐ DSS and partnering organizations will return designated shelter centers to pre-emergency operations (Tab 6). ☐ Document, consolidate, and report disaster-related expenses. (FORMS)

Fluvanna County Emergency Operations Plan

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Mitigation	☐ As appropriate, identify potential opportunities for mitigating the impacts of future incidents. ☐ Implement identified mitigation actions ☐ Work with stakeholders to identify potential vulnerabilities and improve services that may have been disrupted during an incident.
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Notes:

Prearrangements to include:

- ☐ Shelter designations; secondary/satellite designations; MOUs;
- ☐ "How to" checklists – "How to set up a shelter," "How to feed people in a shelter"
- ☐ "Go kits" for shelter set up (organize trailers); additional supply needs?
- ☐ Management structure & SOGs/SOPs
- ☐ Mass Feeding arrangements
- ☐ Pre-scripting messaging – include what to bring, shelter open & what's available; special needs/medical needs
- ☐ Consider emergency relief items (personal items kits)
- ☐ Transportation plan?
- ☐ Security plan?
- ☐ Re-entry plans and closing of shelters ("How to" checklist)

Record keeping for staffing (OT budgets; cafeteria workers, DSS, county staff)

Food costs budgets

**American
Red Cross**

Shelter Client Information Temporary Registration Form

This form should only be used when there is NO connectivity to enter client information directly into the Shelter Client Information Application (SCIA). It collects information necessary to support shelter site management and is not intended to be a data collection form for SCIA. Once SCIA is available, each household should be re-interviewed to directly enter the necessary information. Information collection for the Demographics, SRT and CMIST modules should not be completed until SCIA is available. This form should be destroyed once SCIA is in use.

Question to ask each household:

Is there anything urgent that you or your family need right now, or in the next 6-8 hours? This may include medications, diapers or baby feeding, or other support for a health, mental health, disability, or other condition.

Does anyone in the household have environmental or other high-risk allergies? (circle): Yes No

If yes, ask "How would they normally remain safe in a new environment?" _____

Does anyone in the household have dietary needs for health, religious, or cultural reasons? (circle): Yes No

If yes, record details for each family member _____

Does anyone in the household have food allergies? (circle): Yes No

If yes, record details for each family member _____

Is anyone in the household accompanied by service animal(s)? (circle): Yes No

If any client identifies immediate needs make a referral and record in the shelter referral log.

Arrival Date
and Time

Language(s) spoken other than English

Head of Household

Last

First

Room/Cot

Email

Phone

Additional Family Member Name (Last, First)

Age Identifier

Room/Cot

☐ Infant ☐ School-Aged
☐ Adult ☐ Senior

☐ Infant ☐ School-Aged
☐ Adult ☐ Senior

☐ Infant ☐ School-Aged
☐ Adult ☐ Senior

☐ Infant ☐ School-Aged
☐ Adult ☐ Senior

☐ Infant ☐ School-Aged
☐ Adult ☐ Senior

Number of Animals by Type: Dog ____ Cat ____ Small Animal ____ Reptile ____ Bird ____ Other: ____ **Total Pets:** ____

Pet Location(s): ☐ Co-Located ☐ Off Site Partner Location ☐ Other:

TAB 2 To Annex A – Access and Functional Needs Populations**REQUIRING SPECIAL CARE IN TIME OF EMERGENCY**

General - Commercial and charitable visiting nurse or aid organizations may call in individuals or lists of individuals with special needs. Such calls should be patched to the DSS representative on duty in the EOC.

Churches who call in known elderly should be encouraged to verify or provide transport for those which can be moved by private auto, identify those which need handicapped vehicle or ambulance transport, and provide reports back to the DSS EOC representative of those who have been provided for. In order to best identify the transportation need, callers should be asked for a brief summary of the specific handicap.

If established, the DSS EOC representative will "scrub" the various lists against each other in order to delete the inevitable duplications and assemble as current a list as possible. This list should not be considered a comprehensive list of the entire special-needs population in Fluvanna.

In the event of an emergency, information will be distributed to populations with special needs through multiple, accessible communication channels to ensure equitable access to critical updates and instructions. For individuals who are blind or have low vision, alerts will be provided through audio messages, screen-reader compatible text, and phone-based notifications. For those who are deaf or hard of hearing, information will be shared via captioned videos, text alerts, visual signage, and American Sign Language (ASL) interpreters during public briefings. Telecommunications device for the deaf (TDD) services are available in the Communications dispatch center, and should be augmented as necessary to a full keyboard position during mobilization for any large-scale disaster. Individuals with limited mobility will receive direct outreach through community support networks, home visits by emergency personnel when feasible, and accessible transportation information. For non-English speaking populations, all emergency communications will be translated into the most commonly spoken local languages, with interpreters and multilingual hotlines available to assist. This multi-layered communication strategy ensures that all residents receive timely, understandable, and actionable emergency information.

During increased readiness for large-scale disasters/incidents, the list will be sorted by evacuation zones, geographic village or street listings with assistance from the 911 staff, in order to provide geographic listings for transportation/officers/fire/rescue.

As in-field warning progresses, "found" individuals lacking family or other appropriate transportation will be identified back to the EOC.

Special Transportation Resources

- Fluvanna County Public Schools has four (4) Wheelchair buses

TAB 3 to Annex A – Closing Designated Shelters Procedures

- DSS and partnering organizations must be notified of when to stop providing lodging/assistance to displaced persons.
- Plans must be in place for closing the shelters and ensuring evacuees' basic needs are still met.
- Agreements must be made beforehand detailing the responsibilities of shelter operators and partnering organizations in returning designated shelter centers to pre-emergency operations. These agreements should also detail the care and maintenance of shelters during emergencies.
- Proper documentation must continue until shelters are returned to pre-emergency operations.

Annex B - Damage Assessment Support

Coordinating Agency

Emergency Management Division

Collaborating Agencies

Building Inspector's Office

Commissioner of the Revenue's Office

Public Works

Public Utilities

State Agencies

Virginia Department of Transportation

Virginia Department of Emergency Management

Purpose

The Damage Assessment Support Annex describes the coordinating processes used to ensure the timely and accurate assessment and reporting of damages in the county after an emergency or disaster. It provides procedures to estimate the nature and extent of the damage and outlines details of the damage assessment process as required by the Commonwealth for determination of the need to request a Presidential Disaster Declaration as outlined in the Stafford Act.

Scope

Damage assessment activities are an evaluation (in dollars) of the estimated cost for damages or loss to agriculture, infrastructure, real property (County, state and private) and equipment. This annex covers a broad scope of responsibilities, assignments and standard forms to be used in the overall process; it is applicable to departments and agencies that are assisting with the post-event damage assessment as coordinated by the EM. This document will address general situations with no consideration given for special incident scenarios.

Definitions

Initial Damage Assessment (IDA): Independent County review and documentation of the impact and magnitude of a disaster on individuals, families, businesses, and public property. This report is due into the Virginia Emergency Operations Center in the required format (see Tab 1) within 72 hours of disaster impact. The Governor will use this information to determine if a Preliminary Damage Assessment needs to be requested from FEMA in response to outstanding needs.

Preliminary Damage Assessment (PDA): A joint venture between FEMA, State and local government to document the impact and magnitude of the disaster on individuals, families, businesses, and public property. The Governor will use the information gathered during the PDA process to determine whether Federal assistance should be requested.

Policies

The Initial Damage Assessment (IDA) results will be reported to the Virginia EOC within 72 hours of the incident (WebEOC –primary; Fax or Call – secondary). At the Incident Commander's request, the first priority for damage assessment may be to assess County structural/infrastructure damage. A Federal/State supported Preliminary Damage Assessment will be conducted in coordination with the County to verify IDA results and determine long-term needs. This data will be used to determine the need for a Presidential Disaster Declaration. An estimate of expenditures and obligated expenditures will be submitted to both the County and the VEOC before a Presidential Disaster declaration is requested.

Additional reports will be required when requested by the Director of Emergency Management (DEM) or Emergency Manager (EM), depending on the type and magnitude of the incident. Supplies, equipment and transportation organic to each organization will be utilized by that organization in the accomplishment of its assigned responsibility or mission. Additional supplies, equipment and transportation essential to the continued operation of each organization will be requested through the EOC. The approval to expend funds for response and recovery operations will be given by the Director of Emergency Management or designee. Each agency or department should designate a responsible person to ensure that actions taken and costs incurred are consistent with identified missions.

Situation

Following any significant disaster/emergency, a multitude of independent damage assessment activities will be conducted by a variety of organizations including American Red Cross, insurance companies, utility companies, and others. Outside of these assessments, a series of local, state and federal damage assessment activities will be conducted.

During the recovery phase of a disaster, the County will conduct a systematic analysis of the nature of the damage to public and private property, which estimates the extent of damage based upon actual observation and inspection. Damage assessment will be performed on an urgent basis to provide an initial estimate of damage. A damage estimate of public and private property is required for the County to determine actions needed, the priority establishment of properties, the allocation of local government resources, and what, if any, outside assistance will be required.

Important to note, public funds cannot be spent for private property in the response and recovery phases of a disaster, unless a Presidential declaration is made and funding is secured for this purpose. The County will perform damage assessments for private property, but cannot use public funds for response.

Based upon the local damage assessment reports, the Governor may request a Presidential declaration of a “major disaster,” “major emergency,” or a specific federal agency disaster declaration (Small Business Administration, Department of Agriculture, Corps of Engineers, etc.) to augment state/local/private disaster relief efforts. The President, under a “major emergency” declaration may authorize the utilization of any federal equipment, personnel and other resources. The President under a “major disaster” declaration may authorize two basic types of disaster relief assistance:

1. Individual Assistance (IA)

- a. Temporary housing;
- b. Individual and family grants (IFG);
- c. Disaster unemployment assistance;
- d. Disaster loans to individuals, businesses and farmers;
- e. Agricultural assistance;
- f. Legal services to low-income families and individuals;
- g. Consumer counseling and assistance in obtaining insurance benefits;
- h. Social security assistance;
- i. Veteran’s assistance; and
- j. Casualty loss tax assistance.

2. Public Assistance (PA)

- a. Debris removal;
- b. Emergency protective measures; and
- c. Permanent work to repair, restore or replace road systems, water control facilities, public buildings and equipment, public utilities public recreational facilities, etc.

Assumptions

- Fast and accurate damage assessment is vital to effective disaster responses;
- Damage will be assessed by pre-arranged teams of local resource personnel;
- If promptly implemented, this plan can expedite relief and assistance for those adversely affected;
- A catastrophic emergency will require the expenditure of large sums of local funds. Financial operations will be carried out under compressed schedules and intense political pressures, which will require expeditious responses that meet sound financial management and accountability requirements;
- Damage to utility system and to the communications systems will hamper the recovery process; and
- A disaster affecting the county could result in the severance of a main transportation route.

Concept of Operations

The ultimate responsibility of damage assessment lies with the local governing authority. The EM or his/her designee will be responsible for damage assessments, collection of the data and preparation of necessary reports through the functions of ESF 14: Long Term Community Recovery and Mitigation. Damage assessments will be conducted by qualified, trained local teams under the supervision of the Building Inspector's Office. The damage assessment teams will be supported by multiple agencies from the County. If the nature of the incident is such that local resources are incapable of assessing the damage, state assistance will be requested through normal resource request procedures to the VEOC.

Responsibilities

All agencies will assume the responsibility of maintaining a record of their expenditures relating to damage assessment activities.

Public Works Division

- Maintain a list of critical facilities that will require immediate repair if damaged;
- Assess damage and coordinate repairs to ensure the continued operation of County infrastructure;
- Collect and compile damage data regarding public and private utilities;
- Appoint a representative to be located within the EOC to direct damage assessment operations to include operation of the teams, collecting data, and developing accurate and appropriate reports for the EM;
- Collect and compile incoming damage reports from teams in the field, from other operations directors, and outside agencies, systems and companies; and
- Provide periodic situation reports to the EOC.

Building Inspector's Office

- Assemble the appropriate team and develop damage assessment plans, policies and procedures;
- Solicit cooperation from companies and local representatives of support agencies to serve as member of damage assessment teams;
- Conduct damage assessment training programs for the teams;
- Coordinate disaster teams conducting field surveys;
- Using existing policies and procedures, determine the state of damaged buildings and place notification/placards as needed;
- Using existing policies and procedures, facilitate the issuance of building permits and for the review and inspection of the site-related and construction plans submitted for the rebuilding/restoration of buildings;

- Assist in the establishment of the sequence of repairs and priorities for the restoration of affected areas;
- Correlate and consolidate all expenditures for damage assessment to the Department of Finance; and
- Ensure that there will be an escort available for any State or Federal damage assessments and prepare an area map with the damage sites prior to their arrival;

Commissioner of the Revenue's Office

- Provide staff to attach to damage assessment teams as subject matter experts on dollar loss; and
- Work with damage assessment staff at the EOC to compile the Initial Damage Assessment and Preliminary Damage Assessment.

Emergency Management Division

- Collect, report and maintain estimates of expenditures and obligations required for response and recovery activities;
- Maintain accurate records of funds, materials and man-hours expended as a direct result of the incident;
- Provide direction and overall control of damage assessment for the County;
- Submit report of damages to the Virginia EOC within 72 of the incidents in the appropriate Initial Damage Assessment format; and
- Ensure appropriate and adequate public information and education regarding the damage assessment process.

Tab 1 to Annex B - Damage Assessment Team Assignments

The Building Official will report to the EOC when activated by the Emergency Manager. Damage assessment teams will be assembled and instructions provided relative to the emergency. Team leaders will be designated to compile information for situation and damage assessment reports.

TEAM ASSIGNMENTS (based on categories in Damage Assessment Form)

I. PRIVATE PROPERTY

Category A – Residential/Personal Property

Houses, manufactured homes, apartments, duplexes (identify number of families and units affected) – Include estimate for structures, private bridges, fencing and vehicles/boats.

Team: Building Inspector/Assessor

Category B – Business and Industry

Industrial plants and businesses (facilities, equipment, materials, commercial vehicles).

Team: Building Inspector/Assessor

Category C – Agriculture

An agricultural parcel is at least 5 acres. Include estimate of all damage to houses, manufactured homes, crops (type and acres), farm buildings, livestock (number and type), fencing (in miles) and equipment (pieces and type).

Team: Extension Agents

Fluvanna County Emergency Operations Plan
Tab 2 to Annex B - Damage Assessment Telephone Report

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LOCAL GOVERNMENT DAMAGE ASSESSMENT – TELEPHONE REPORT					
1. CALLER NAME			2. PROPERTY ADDRESS (include apt. no; zip code)		
3. TELEPHONE NUMBER			4. TYPE OF PROPERTY	5. OWNERSHIP	
Home	Work	Cell	☐ Single Family ☐ Multi-Family (usually Apts.) ☐ Business ☐ Check here if residence is a vacation home—not a primary residence	☐ Own ☐ Rent ☐ Lease (business only)	
Best time to call	Best number to use				
6. CONSTRUCTION TYPE					
☐ Masonry ☐ Wood Frame ☐ Mobile Home ☐ Manufactured ☐ Other					
7. TYPE OF INSURANCE					
☐ Property ☐ Sewer Back-up ☐ Flood (Structure) ☐ Flood (Contents) ☐ Wind/Hurricane ☐ None					
8. DAMAGES (Check all that apply)					
HVAC ☐ Yes ☐ No Water Heater ☐ Yes ☒ No Electricity ☒ On ☐ Off Natural Gas ☐ On ☐ Off Roof Intact Yes ☐ No ☐ Foundation Yes ☐ No ☒ Windows Yes ☐ No ☒ Sewer OK ☐ Not OK Major Appliances Yes ☐ No ☒ Basement Flooding Yes ☐ No ☐ Depth Feet Furnace Yes ☐ No ☐					
9. SOURCE OF DAMAGES					
☐ Sewer back-up ☐ Primarily Flood ☐ Wind/Wind driven rain ☐ Tornado Other ☐ _____					
10. Based on the damages reported, the property is currently ☐ Habitable ☐ Uninhabitable					
11. CALLER'S ESTIMATE OF DAMAGES					
REPAIRS		CONTENTS		TOTAL	
\$		\$		\$	
12. COMMENTS					

Tab 3 to Annex B – Cumulative Initial Damage Assessment Report

PRIMARY: Input into WebEOC

SECONDARY: VDEM VEOC Phone Number (804) 674-2400 Fax Number (804) 674-2419

Jurisdiction:	Fluvanna County								
Date/Time IDA Report Prepared:									
Prepared By:									
Call back number:									
Fax Number:									
Email Address:									
Part I: Private Property CUMULATIVE DAMAGES									
Type Property	# Destroyed	# Major Damage	# Minor Damage	# Affected	Dollar Loss	% Flood Insured	% Property Insured	% Owned	% Secondary
Single Dwelling Houses (inc. condo units)									
Multi-Family Residences (count each unit)									
Manufactured Residences (Mobile)									
Business/Industry									
Non-Profit Organization Buildings									
Agricultural Facilities									

Part II: Public Property (Includes eligible non-profit Facilities) CUMULATIVE DAMAGES		
Type of Property	Estimated Dollar Loss	% Insured
Category A (Debris Removal)		
Category B (Emergency Protective Measures)		
Category C (Roads and Bridges)		
Category D (Water Control Facilities)		
Category E (Public Buildings and Equipment		
Category F (Public Utilities)		
Category G (Parks and Recreation Facilities)		
TOTAL	\$0.00	
Additional Comments:		

Prepared by: _____

Date: _____

Tab 4 to Annex B – Public Assistance Damage Assessment Guidelines

APPENDIX J: PUBLIC ASSISTANCE WORK ELIGIBILITY MATRIX

Table 23 provides the PA work eligibility matrix.

Table 23: Public Assistance Work Eligibility Matrix

Eligibility Factor	Category A: Debris Removal	Category B: Emergency Protective Measures	Category C: Roads and Bridges	Category D: Water Control Facilities	Category E: Buildings and Equipment	Category F: Utilities	Category G: Parks, Recreational, Other Facilities
Work	Debris types include the following: • Vegetative • Construction and demolition • Hazardous waste • Household hazardous waste • White goods (household appliances) • Electronic waste • Soil, mud, and sand • Vehicles and vessels • Putrescent waste • Infectious waste • Chemical, biological, radiological, and nuclear (CBRN) contaminated	Emergency protective measures include the following: • Pre-positioning resources • Expenses related to operating a facility or providing a service • Emergency public transportation and communication • Flood fighting • Emergency operations centers • Emergency access • Supplies and commodities • Meals • Medical care • Evacuation and sheltering • Infectious disease events • Mosquito abatement • Mold remediation • Animal carcasses	Road components include the following: • Surfaces • Bases • Shoulders • Ditches • Drainage structures • Low water crossings • Associated facilities Bridge components include the following: • Decking • Guardrails • Girders • Pavement • Abutments • Piers • Slope protection	Water control facilities include the following: • Dams and reservoirs • Levees and floodwalls • Lined and unlined engineered drainage channels • Canals • Aqueducts • Sediment and debris basin • Storm water retention and detention basins • Coastal shoreline protective devices • Irrigation facilities	Buildings include all structural and non-structural components, including mechanical, electrical, and plumbing systems; contents and equipment within the building; and furnishings. Equipment includes vehicles and construction equipment.	Utilities include the following: • Water storage facilities, treatment plants, and delivery systems • Power generation, transmission, and distribution facilities • Natural gas transmission and distribution plants • Sewage collection systems and treatment plants • Communication systems	Publicly owned facilities include the following: • Mass transit facilities • Beaches • Parks • Playground equipment • Swimming pools • Bath houses • Tennis courts • Boat docks • Piers • Picnic tables • Golf courses • Ballfields • Fish hatcheries • Ports and harbors • Other facilities that do not fit in Categories C to F

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		• Residential electrical meters safety inspections • Demolition of private structures • Temporary relocation of essential services • Snow-related activities • Emergency berms on beaches • Temporary emergency repair or stabilization • Temporary slope stabilization	• Approaches • Associated facilities	• Pumping facilities • Navigational waterways and shipping channels			
Applicant	State and territorial governments, federally recognized tribal governments, local governments, and certain private nonprofit (PNP) organizations are eligible applicants. A PNP is potentially eligible only if it is 501(c), (d), or (e) tax exempt and owns or operates a facility that provides a "critical service" (defined as education, utility, emergency, or medical) or a non-critical, essential social service that is provided to the general public. Refer to the <i>Public Assistance Program and Policy Guide</i> (PAPPG) for additional details.						
Facility	A facility is a building, works, system, or equipment or improved and maintained natural feature. To be eligible, the facility must be owned by or the legal responsibility of a state, local, tribal, or territorial (SLTT) government or owned by or the legal responsibility of a PNP organization that provides educational, utility, emergency, medical, or custodial care and other social-type essential services. Mixed-use facilities are only eligible if more than 50 percent of the physical space is dedicated to eligible work. Inactive facilities or facilities under a specific authority of a federal agency (except public housing) are not eligible.						
Cost	Costs must be directly tied to the performance of eligible work; adequately documented; reduced by all applicable credits (e.g., insurance proceeds and salvage values); authorized and not prohibited under applicable laws and regulations; consistent with the applicant's internal policies, regulations, and procedures; and necessary and reasonable. Costs are considered reasonable when they are as follows: • Recognized as ordinary and necessary; • Comparable to current market price based on historical documentation, average cost in the area, or published unit costs from national databases; • Above current market price for valid reasons, (e.g., shortage of equipment, materials, supplies, labor, or contractors); • Within the context of exigent circumstances; • Part of ethical business practices; and • Aligned with all procurement requirements.						

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APPENDIX K: PUBLIC ASSISTANCE WORK ASSESSMENT MATRICES

Table 24 provides the PA work assessment matrix (Category A).

Table 24: Public Assistance Work Assessment Matrix (Category A: Debris Removal)

Information	Description of Information Needed	✓	Supporting Documentation/Validation
Location of Debris	Address and/or Global Positioning System (GPS)/United States National Grid (USNG) location for roads, rights-of-way, private property, waterways, parks, etc.	☐	Annotated maps.
Location of Debris Operations Facilities	USNG location for reduction sites, disposal sites, pickup locations, etc.		
Work Completed	Percent of debris removal completed at time of assessment.	☐	Brief statement of percentage of work completed at time of assessment.
Debris Type (classification) and Quantity per Type	Provide total quantity of debris to be removed (including debris already moved) by type of debris:	☐	Photographs (to show work completed, work to be completed, and locations where estimates were developed).
	• Vegetative • Construction and demolition • Hazardous waste • Household hazardous waste • White goods (household appliances) • Electronic waste • Soil, mud, and sand • Vehicles and vessels • Putrescent waste • Infectious waste • Chemical, biological, radiological, and nuclear (CBRN) contaminated	☐	Debris quantity calculation sheets.
Type of Work	Is the work, force account, contract, or a combination of both?	☐	Brief statement about whether work is force account, contract, or a combination.
Force Account Labor Costs	Provide regular time and overtime hours and rates for all force account labor.	☐	Labor cost summary (separate out regular time and overtime).
		☐	Labor contracts/agreements to verify rates.
Force Account Equipment Costs	Provide time and rate of all force account equipment used.	☐	Equipment cost summary.
Force Account Supply Costs	Provide a list of all force account supplies used and their cost.	☐	Supply cost summary.
Contract Costs	Provide actual costs or the costs estimates of all contracts.	☐	For large projects, provide contractor bids or invoices and disposal invoices.
Unit Costs	Cost per ton or cubic yard with explanation of calculation.	☐	Brief statement explaining calculation.

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Information	Description of Information Needed	✓	Supporting Documentation/Validation
Recycling or Reusing Debris?	Yes/No	☐	N/A
Unique Removal Requirements	For example, special equipment, long hauls, staging, reduction, hazardous materials, local ordinances, etc.	☐	Relevant documentation validating unique requirements.
Impact on Community Functions	Narrative describing impact on normal community functions.	☐	Relevant documentation validating impact on community functions.
Environmental and Historic Preservation Considerations	Narrative describing environmental and historic preservation considerations.	☐	Relevant documentation validation environmental and historic preservation considerations.

Table 25 provides the PA work assessment matrix (Category B).

Table 25: Public Assistance Work Assessment Matrix (Category B: Emergency Protective Measures)

Information	Description of Information	✓	Supporting Documentation/Validation
Location(s)	Address and/or Global Positioning System (GPS)/United States National Grid (USNG) location.	☐	Notated maps.
Type of Emergency Protective Measures	Details of the emergency protective measures required.	☐	Description of the emergency protective measures required.
Type of Work	Force account, contract, mutual aid, or combination.	☐	N/A
Force Account Labor Costs	Regular time and overtime hours and rates.	☐	Labor cost summary (separate out regular time and overtime).
		☐	Labor contracts/agreements to verify rates.
Force Account Equipment Costs	Time and rates used.	☐	Equipment cost summary.
Force Account Supply Costs	List supplies used and cost.	☐	Supply cost summary.
Material Costs	List of materials and cost per unit.	☐	Material invoices, historic costs for similar work, estimates by professionals familiar with facility, or commercial estimating source.
Contract Costs	Actual or estimates.	☐	Contracts, bids, invoices (required for large projects), historic costs for similar work, estimates by professionals familiar with the facility, or commercial estimating source.
Unique Requirements	Narrative describing unique requirements impacting cost.	☐	Relevant documentation validating unique requirements.
Impact on Community Functions	Narrative describing impact on normal community functions.	☐	Relevant documentation validating impact on community functions.
Environmental and Historic Preservation (EHP) Considerations	Narrative describing EHP considerations.	☐	Relevant documentation validation EHP considerations.

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Table 26 provides the PA work assessment matrix (Categories C to G).

Table 26: Public Assistance Work Assessment Matrix (Categories C to G)

Information	Description of Information	✓	Supporting Documentation/Validation
Location(s)	Address and/or Global Positioning System (GPS)/United States National Grid (USNG) location.	☐	Notated maps.
Facility Type (structure and materials)	Structure: Road, bridge, road element, building, works, system (e.g., water distribution system), or equipment. Materials: Damaged materials of the facility.	☐	Photographs.
Repair or Replacement	Justification for repair or replacement.	☐	
Damage Dimensions	Size, length, capacity, etc., of damage.	☐	
Damaged Elements/Equipment/ Building Contents	Individual elements of the facility that have been damaged.	☐	
		☐	Recent safety inspection or maintenance records that show pre-disaster condition (large projects only).
		☐	Codes and standards to be considered (when it dramatically increases cost).
Type of Work	Force account, contract, or combination.	☐	Brief statement about whether work is force account, contract, or a combination.
Force Account Labor Costs	Regular time and overtime hours and rates.	☐	Labor cost summary (separate out regular time and overtime).
		☐	Labor contracts/agreements to verify rates.
Force Account Equipment Costs	Time and rates used.	☐	Equipment cost summary.
Force Account Supply Costs	List supplies used and cost.	☐	Supply cost summary.
Material Costs	List of materials and cost per unit.	☐	Material invoices, historic costs for similar work, estimates by professionals familiar with facility, or commercial estimating source.
Contract Costs	Actual or estimates.	☐	Contracts, bids; invoices (required for large projects), historic costs for similar work, estimates by professionals familiar with the facility, or commercial estimating source.
Unique Requirements	Narrative describing unique requirements impacting cost.	☐	Relevant documentation validating unique requirements.
Impact on Community Functions	Narrative describing impact on normal community functions.	☐	Relevant documentation validating impact on community functions.
Environmental and Historic Preservation (EHP) Considerations	Narrative describing EHP considerations.	☐	Relevant documentation validation EHP considerations.

Only states, local government agencies and authorities, public utilities, and certain non-profit organizations may be eligible for Public Assistance grants.

Eligibility Criteria: Virginia Population per latest US Census x annual multiplier for state eligibility; Locality population per latest US Census x annual local multiplier for local eligibility.

Appendices taken from FEMA Preliminary Damage Assessment Guide, May 2020. For additional Information see:
https://www.fema.gov/sites/default/files/2020-07/fema_preliminary-disaster-assessment_guide.pdf

Tab 5 to Annex B – Individual Assistance Damage Assessment Guidelines



Individual Assistance Damage Assessment Level Guidelines

Damage Definitions	General Description	Things to Look For	Water Levels
DESTROYED Structure is a total loss. <u>Not economically feasible to rebuild.</u>	DESTROYED Structure leveled above the foundation, or second floor is gone. Foundation or basement is significantly damaged.	DESTROYED Structure leveled or has major shifting off its foundation or only the foundation remains. Roof is gone, with noticeable distortion to walls.	DESTROYED More than 4 feet in first floor. More than 2 feet in mobile home .
MAJOR Structure is currently uninhabitable. Extensive repairs are necessary to make habitable. <u>Will take more than 30 days to repair.</u>	MAJOR Walls collapsed. Exterior frame damaged. Roof off or collapsed. Major damage to utilities: furnace, water heater, well, septic system.	MAJOR Portions of the roof and decking is missing. Twisted, bowed, cracked, or collapsed walls. Structure penetrated by large foreign object, such as a tree. Damaged foundation.	MAJOR 2 to 4 feet in first floor without basement. 1 foot or more in first floor with basement. 6 inches to 2 feet in mobile home with plywood floors. 1 inch in mobile home with particle board floors.
MINOR Structure is damaged and uninhabitable. Minor repairs are necessary to make habitable. <u>Will take less than 30 days to repair.</u>	MINOR Interior flooring / exterior walls with minor damage. Tree(s) fallen on structure. Smoke damage. Shingles / roof tiles moved or missing.	MINOR Many missing shingles, broken windows and doors. Loose or missing siding. Minor shifting or settling of foundation. Minor damage to septic system.	MINOR 2 inches to 2 feet in first floor without basement. 1 foot or more in basement. <u>Crawlspace</u> – reached insulation. <u>Sewage</u> - in basement. Mobile home , "Belly Board" to 6 inches.
AFFECTED HABITABLE Structure has received minimal damage and is <u>habitable without repairs.</u>	AFFECTED HABITABLE Chimney or porch damaged. Carpet on first floor soaked. Broken windows.	AFFECTED HABITABLE Few missing shingles, some broken windows. Damage to air conditioning units / etc. Some minor basement flooding.	AFFECTED HABITABLE Less than 2 inches in first floor Minor basement flooding. Mobile home , no water in "Belly Board".

IDA Tips: Estimating Water Depths

Brick - 2 1/2 inches per course

Lap or aluminum siding - 4 inches or 8 inches per course

Stair risers - 7 inches

Concrete or cinder block - 8 inches per course

Door knobs - 36 inches above floor

Standard doors - 6 feet 8 inches

Additional information: www.VAEmergency.com

Adapted from FEMA 9327.1-PR April 2005

Revised 03/13/07 VDEM

APPENDIX H: INDIVIDUAL ASSISTANCE DAMAGE MATRICES

Tables 20 and 21 provide the damage assessment matrices for manufactured and conventionally built homes, respectively.

Manufactured Homes

Table 20: Damage Assessment Matrix for Manufactured Homes

Degree of Damage	Definition	Flood Damage		Damage Other Than Flood (e.g., Wind-Driven Rain and Earthquake)
		Water Level	Examples	Examples
Affected	The residence has cosmetic damage only.	Below Floor System	- No damage affecting habitability; cosmetic damage only (e.g., skirting is impacted). - Residences with damage to a porch, carport, garage, and/or an outbuilding not for commercial use, etc.	- No damage affecting habitability; cosmetic damage only (e.g., skirting is impacted). - Residences with damage to a porch, carport, garage, and/or an outbuilding not for commercial use, etc.
Minor	The residence is damaged and requires minimal repairs to make habitable.	In Floor System	- When the waterline has reached the floor system but has not entered the living space of the unit. Examples of damage include the following: - Bottom board, insulation, or ductwork in the floor system. - Heating, ventilating, and air conditioning (HVAC) is impacted. - There is no structural damage to the residence, and it has not been displaced from the foundation.	- There is no structural damage to the residence, and it has not been displaced from the foundation. - Some of the nonstructural components have sustained damage (e.g., windows, doors, wall coverings, roof, bottom board insulation, ductwork, and/or utility hookup). - HVAC is impacted.
Major	The residence has sustained significant damage and requires extensive repairs.	In Living Space	- Water has covered the floor system and entered the living space of the unit but is still below the roofline. - The residence has been displaced from the foundation, block, or piers, and other structural components have been damaged.	- The residence has been displaced from the foundation, block, or piers, and other structural components have been damaged. - Fifty percent or more of non-structural components (e.g., roof shingles, drywall, and utility hookups) have sustained significant damage.

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Degree of Damage	Definition	Flood Damage		Damage Other Than Flood (e.g., Wind-Driven Rain and Earthquake)
		Water Level	Examples	Examples
Destroyed	The residence is a total loss.	Above Roofline	The residence is a total loss, for example: - Waterline is at the roofline or higher. - Residence's frame is bent, twisted, or otherwise compromised.	- The residence's frame is bent, twisted, or otherwise compromised. - The majority of the structural framing of the roof or walls has been compromised, exposing the interior.
Inaccessible	Damage to residence cannot be visually verified.	N/A	Flood waters are blocking access to residences by covering, washing out, or destroying roads, bridges, or access routes, and degree of damage cannot be visually verified.	Debris from landslides, mudslides, severe soil erosion, or blowdown is blocking access to residences by disrupting or destroying roads, bridges, or access routes, and degree of damage cannot be visually verified.

Conventionally-Built Homes

Table 21: Damage Assessment Matrix for Conventionally Built Homes

Degree of Damage	Definition	Flood Damage		Damage Other Than Flood (e.g., Wind-Driven Rain and Earthquake)
		Water Level	Examples	Examples
Affected	The residence has minimal cosmetic damage to the exterior and/or interior.	In Unfinished Basement	- Waterline in the crawl space or an unfinished basement when essential living spaces or mechanical components are not damaged or submerged. - Damage to a porch, carport, garage, and/or an outbuilding not for commercial use, etc.	- Cosmetic damage, such as paint discoloration or loose siding. - Minimal missing shingles or siding. - Damage to an attached structure (e.g., porch, carport, garage, or outbuilding not for commercial use), gutters, screens, landscaping, retaining walls, or downed trees that do not affect access to the residence.
Minor	The residence has sustained a wide range of damage that does not affect structural integrity but could affect habitability.	Below 18 Inches	- Waterline at 1 to 3 inches in an essential living space. - When waterline exceeds 3 inches but is below 18 inches, damage may be major or minor, depending on the following factors: duration of the flood, contaminants in the water, if waterline reached electrical outlets, and number of essential living spaces flooded. - Waterline in a finished basement. - Damage to mechanical components (e.g., furnace, boiler, water heater, heating, ventilating, and air conditioning (HVAC), etc.) - Damage or disaster-related contamination to a private well or septic system.	- Nonstructural damage to roof components over essential living spaces (e.g., shingles, roof covering, fascia board, soffit, flashing, and skylight). - Nonstructural damage to the interior wall components, to include drywall and insulation. - Nonstructural damage to exterior components. - Multiple small vertical cracks in the foundation. - Damage to chimney (i.e., tilting, falling, cracking, or separating from the residence). - Damage to mechanical components (e.g., furnace, boiler, water heater, HVAC, etc.). - Damage or disaster-related contamination to a private well or septic system.

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Degree of Damage	Definition	Flood Damage		Damage Other Than Flood (e.g., Wind-Driven Rain and Earthquake)
		Water Level	Examples	Examples
Major	The residence has sustained significant structural damage and requires extensive repairs.	Above 18 Inches	- Waterline above 18 inches or the electrical outlets in an essential living space. - Waterline on the first floor (regardless of depth) of a residence when basement is completely full. - When waterline exceeds 3 inches but is below 18 inches, damage may be major or minor depending on the following factors: duration of the flood, contaminants in the water, if waterline reached outlets, and number of essential living spaces flooded.	- Failure or partial failure to structural elements of the roof over essential living spaces to include rafters, ceiling joists, ridge boards, etc. - Failure or partial failure to structural elements of the walls, to include framing, etc. - Failure or partial failure to foundation, to include crumbling, bulging, collapsing, horizontal cracks of more than 2 inches, and shifting of the residence on the foundation of more than 6 inches.
Destroyed	The residence is a total loss: (e.g., damaged to such an extent that repair is not feasible, requires demolition, and/or confirmed to be in imminent danger).	Above Roofline	- Waterline at the roofline or higher, or - Complete failure of two or more major structural components (e.g., collapse of basement walls, foundation, walls, or roof).	- Only foundation remains. - Complete failure of two or more major structural components (e.g., collapse of basement walls, foundation, walls, or roof). - The residence has a confirmed imminent danger (e.g., impending landslides, mudslides, or sinkholes).
Inaccessible	Damage to residence cannot be visually verified.	N/A	Flood waters are blocking access to residences by covering, washing out, or destroying roads, bridges, or access routes, and degree of damage cannot be visually verified.	Debris from landslides, mudslides, severe soil erosion, or blowdown is blocking access to residences by disrupting or destroying roads, bridges, or access routes and degree of damage cannot be visually verified.

APPENDIX I: INDIVIDUAL ASSISTANCE HOUSING INSURANCE MATRIX

Table 22 provides the IA housing insurance matrix.

Table 22: IA Housing Insurance Matrix

Insurance Type	Property Covered	Property Not Covered	Perils Covered	Perils Not Covered
Flood	Owners Only: All real property from the first floor above ground level up; real property in basement below ground level necessary for habitability (e.g., structural wall, furnace, water heater, and main panel); separate structures, such as storage buildings; cost of preventing flood damage to home; and removal of debris deposited by covered peril. Homeowners and Renters: Property in basement necessary for habitability (e.g., washer and dryer), all personal property in dwelling and separate enclosed structures (see property not covered), and personal property stored away from premises.	Real Property: Water wells, well pumps, oil or propane tanks, septic tanks, seawalls, retaining walls, washouts (access), and dikes. Personal Property: Property stored in basements below grade level, as identified by the individual policy.	General condition of flooding, (e.g., overflow of inland or tidal waters, the unusual and rapid runoff or accumulation of surface waters from a source), mudflow/mudslide, and seepage caused by flood (e.g., ground saturation or seeping under doors from rising water) (Note: Not all perils listed are included nationwide or in outside the continental United States (OCONUS) areas. Consult with local/state or municipalities insurance commissioners for details.)	Anything other than perils listed, e.g., wind-driven rain (WDR), landslide, sewer backup when no general flood exists, and seepage not caused by flood (e.g., melting snow or WDR blowing water under doors). (Note: Not all perils listed are excluded nationwide or in OCONUS areas. Consult with local/state or municipalities insurance commissioners for details.)
Earthquake, Sewer Backup, and Other Riders	All property covered by the policy rider.	All property excluded from coverage under the policy the rider is attached.	Only the peril(s) specified on the rider.	All perils except those specified by the rider.
Homeowners or Renters	Owners: All real property, including separate structures; removal of debris deposited by covered peril; personal property; and additional living expenses (ALE) for covered perils. Renters: All personal property, including personal property away from premises and ALE for covered perils.	Seawalls, retaining walls, and washouts (access).	Wind; hail; lightning; falling objects, including trees; freezing of plumbing; weight of ice, snow, or sleet; fire; smoke; volcanic eruption; and power surge explosion.	Surface waters or flood, rain through doors, windows or bad roof, seepage, landslides, mudslides, earthquake, and sewer backup. Sewer backup is usually covered in an endorsement to the policy.

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Appendices H and I taken from FEMA Preliminary Damage Assessment Guide, May 2020. For additional Information see: https://www.fema.gov/sites/default/files/2020-07/fema_preliminary-disaster-assessment_guide.pdf

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Insurance Type	Property Covered	Property Not Covered	Perils Covered	Perils Not Covered
Manufactured Home	Manufactured home, including separate structures; removal of debris deposited by covered peril; cost of emergency repairs or removal to protect the manufactured home; ALE for covered perils; and all personal property, including personal property away from premises. Structural-only coverage excludes personal property and ALE coverage.	Seawalls and washouts (outside damage).	Wind; hail; lightning; falling objects, including trees; freezing of plumbing; weight of ice, snow, or sleet; fire; smoke; volcanic eruption; power surge; and explosion. Flood may not be covered, depending on the contract.	Sewer backup; leakage from rain, snow, or sleet; freezing or electrical failure, mudslide, and earthquake. Flood may not be covered, depending on the contract. Electrical failure does not pertain to power surges, only to situations where electrical service stops and there is no damage to the home.
Condominium	Unit: Structural elements not shared by other tenants or owned by the association, generally from the sheetrock in, including sheetrock, paneling, and wall covering; ALE for covered perils; and all personal property, including personal property away from premises. Master: Structural elements shared by other tenants or owned by the association, generally from the studs out.	Seawalls, retaining walls, and washouts (access).	Wind; hail; lightning; falling objects, including trees; freezing of plumbing; weight of ice, snow, or sleet; fire; smoke; volcanic eruption; and power surge explosion.	Surface waters or flood; rain through doors, windows, or bad roof; landslides; mudslides; earthquake; sewer backup; leakage from rain, snow, or sleet; and freezing or electrical failure.

Annex C - Emergency Pet Sheltering

Primary Agency

Animal Care Coordinator (Agency or Individual TBD)

Cooperating Agencies

Emergency Management

Division Sheriff's Office, Animal

Control Fluvanna County SPCA

Caring for Creatures

Virginia Cooperative Extension Service (Fluvanna Unit)

Foreword

This annex was developed in order to comply with the Federal Pet Evacuation and Transportation Standards Act, PETS Act, which was passed into law in October 2006. This legislation requires state and local emergency management agencies to include companion and service animals in their disaster response plans, as pet owners qualify as people with special needs in disasters.

Animals are often overlooked during and after a disaster, until they have become a problem. It is generally assumed that they can fend for themselves and not present additional problems for society. This policy recognizes that animals could become a problem for society if not appropriately cared for and controlled.

When evacuation is imminent, it is very likely that people will not evacuate their homes if this includes abandoning their pets. It is expected that some of these pets will be taken to public shelters. This policy is intended to plan for these and other disaster situations with an orderly and effective response system. Concentration is on care of animals abandoned or lost and those brought to public shelters.

Purpose

The purpose of this policy is to establish organizational responsibilities and general policies and procedures for the care of companion animals during natural and man-made emergencies and disasters. A major goal of this policy is to minimize animal suffering, loss of life, and subsequent disability by ensuring timely and coordinated assistance.

The Animal Disaster Plan coordinates public and private sector resources to meet the animal-service needs that may arise during an emergency including:

- Rescue and capture of animals that have escaped confinement
- Evacuation/transportation
- Sheltering
- Veterinary care for the sick and injured
- Quarantine of infectious or contaminated animals
- Disposal of dead animals

Mission. To provide guidelines for rapid response to disasters affecting the health, safety, and welfare of animals both domestic and livestock. Resources in emergency preparedness, response and recovery include but are not limited to, small and large animal care, facility usage and displaced pet/livestock assistance.

Definitions

Companion Animals: are domestic animals serving as household pets and family companions. Only dogs and cats are included in this policy. Companion animals cannot be admitted into the human emergency shelter.

Service Animals: as defined by the Americans with Disability Act (ADA) is a service guide dog, signal dog, or any other animal that is individually trained to assist an individual with a disability. If they meet this definition, animals are considered service animals under ADA regulations regardless of whether they have been licensed or certified by a state or local government. Service animals will be admitted to Red Cross shelters with their owner.

Emergency Pet Shelter: is a short-term pet shelter for dogs and cats in the initial response phase of a disaster. The Emergency Pet Shelter will remain open in concurrence with emergency shelters for citizens. Owned pets must be picked up as soon as the emergency is over or a boarding fee will be charged.

Scope

The scope of this policy is to provide coordinating actions during an initial response phase of a disaster for pet owners. This policy considers the needs of the following domestic pets: dogs and cats. Owners of exotic pets and livestock must act responsibly and take appropriate actions in providing care or evacuating their animals. Domestic animals found roaming after a disaster has occurred will be taken to the Fluvanna SPCA by Animal Control Officers.

Situation Assumptions

Natural or man-made emergencies and disasters occur which require citizens to evacuate their homes. Some residents will not want to leave pets such as dogs and cats behind.

Some pet owners may plan on a short-term absence during an emergency, and leave pets at home supplied with adequate food and water however; owners may want to go back into their home to retrieve them after the height of the disaster, risking their safety. Mass care facilities for citizens may not permit animals other than those used for special needs assistance.

The owners of pets, when notified of an upcoming emergency will take reasonable steps to shelter and provide for animals under their care and control. During emergency evacuation, owners may seek extended care for pets in a facility other than the pet’s home. Pets left unattended may be at risk to themselves and to the general population.

Events, such as natural disasters or hazardous material spills could create needs to evaluate people from their homes, which could also displace companion animals. These hazards could also cause injury or death to animals and allow animals to roam unattended. The duration of these hazards is variable as is their effect on the county. Any one of the potential hazards could cause the separation of animals from their owners. Secondary events, such as power outages, could prolong the situation. Smaller scale events, such as a fire at an animal care facility or an animal transportation accident could also require emergency animal care.

Animal care personnel will participate in emergency operations on a voluntary basis.

If an emergency incapacitates local veterinary activities or if the magnitude of the emergency exceeds local veterinary resources, veterinary resources from adjacent counties and/or state may be requested.

Pet Population Estimates

Species	Percentage of US Households Owning Pets	Average Number of Pets per Pet-Owning Household
Dogs	45.5	1.5
Cats	32.1	1.8
Birds	2.1	1.6
Horses	N/A	N/A

Source: 2024 U.S. Pet Ownership & Demographics Sourcebook
<https://www.avma.org/resources-tools/reports-statistics/us-pet-ownership-statistics>

Sixty-seven percent of U.S. households, or about 85 million families, own a pet, according to the 2019-2020 National Pet Owners Survey conducted by the American Pet Products Association (APPA). The American Veterinary Medical Associations gives the above statistics to estimate local pet ownership.

Species	Estimated Numbers in Fluvanna
Dogs	6097
Cats	4537
Birds	583
Horses	624

Other Fluvanna County-related statistics:

Total Households	9223* (US Census)
Number of Farms	273
Total Farm acreage	44,414
Average Farm size (acres)	163 acres
Number of Cattle	5,442

Source: Fluvanna County website – Quick Facts; Updated January 2017

Concept of Operations

Currently, co-location of people sheltering and pet sheltering is not available in Fluvanna. We are in process of making new arrangements for co-location at the County's designated shelter at Fluvanna High School. However, until such arrangements are finalized, a designated emergency pet shelter will be determined as needed, IF local sheltering with existing pet care facilities is unavailable.

Emergency Pet Sheltering in Fluvanna is handled by a volunteer collaboration of pet care organizations, including Caring for Creatures, Fluvanna SPCA, and with collaboration with the Virginia Cooperative Extension (Fluvanna Unit). This collaborative group will:

- Coordinate preparedness activities with the appropriate public and private sector organizational representatives. The activities include planning that addresses provisions for protection of companion and farm animals, and animals in animal shelters. Coordination with State and National animal protection volunteer groups will be necessary to ensure the needs of animals are met during disaster situations, as well as providing volunteer training opportunities.
- Assess the situation and make a decision on the number and location of shelters that will be used to house animals. Typical facilities include the jurisdiction's animal shelter(s), veterinary hospitals, boarding kennels. Facilities for agricultural animals could include boarding stables, horse farms, and dairy farms, and/or public land (after obtaining clearance through the EOC).
- Make provisions for purchasing, stockpiling, or otherwise obtaining the essential stocks (food, water, medical, etc.) needed to support an extended stay (3-14 days) in shelters within the risk area or in mass care facilities.
- Based on information on the high-hazard areas in the jurisdiction, make an initial estimate of the numbers and types of animals that may need to be evacuated and/or sheltered.
- Coordinate the actions needed to obtain sufficient personnel to staff animal shelters, as needed.
- Ensure each animal shelter has a highly visible identity marker and sign that identifies its location, with signs from major intersections directing people to shelter(s).
- Coordinate with the EOC to facilitate dissemination of information to the public on the location of the companion animal shelters that will be opened, to include information on the Fluvanna County/FSPCA/CFC websites.

- If appropriate, coordinates with personnel in public shelters to act as a referral source for individuals with service animals.
- Open pet shelters and provide food, water, and medical care, as needed, for the animals in the shelter. Keep shelters open as long as is deemed necessary by the Animal Care Coordinator. Ensure each shelter receives the necessary supplies to sustain itself.
- Form emergency response teams (evacuation, shelter, veterinary treatment, search and rescue, etc.) that include trained professionals and volunteers to accomplish necessary actions during response operations.
- Coordinate the services and assistance provided to the animal victims. Activities may include the protection, care, and disposal (if appropriate) of animal victims impacted by disasters.
- Coordinate to arrange travel routes and schedules the timing for evacuation of farm animals, animals in kennels, veterinarian hospitals, animal shelters, etc., from the risk area.
- As appropriate, mobilize transportation vehicles (stock trailers, trucks equipped with animal cages, etc.) that may be used to evacuate the animals, to include transportation accommodations for large breed animals.
- Implement evacuation by sending evacuation team(s) to load and transport the animals being evacuated.
- As appropriate, dispatch search and rescue teams to look for animals left behind by their owners, stray animals, and others needing transportation to a safe location, in areas other than a mandated evacuation area. This need assessment will determine subsequent rescue efforts.
- Coordinate with the Environmental Health on the location, collection, and disposal of dead animals.
- When appropriate, terminate shelter operations and close the facility.

Responsibilities

All agencies will assume the responsibility of maintaining a record of their expenditures relating to emergency activities.

Animal Care Coordinator

Coordinates all evaluation planning activities and assists, as appropriate, the animal care and control agency staff's efforts to:

- Identify facilities that may be used to house evacuated animals.
- Protect and care for animals during and following catastrophic emergencies, as well as participate in the evacuation of animals at risk during catastrophic emergencies.

- Disseminates to the public appropriate action(s) that should be taken to protect and care for companion and farm animals that are to be evacuated or left behind.
- Contact the EMC to coordinate response activities with the recognized animal- care responders.
- Manage the public and private sector efforts to meet the animal service needs that arise including: Rescue and capture of animals that have escaped confinement, evacuation, sheltering, care of the injured, sick, and stray and disposal of dead animals.
- In coordination with the State Veterinarian and the USDA (located at the Virginia Department of Emergency Management office), assist in the isolation, euthanasia and disposal of diseased animals.
- Handle inquiries regarding actions to protect and care for companion animals, farm animals, (location of animal shelters, provisions and requirements, - e.g. use of leashes and cages – for transportation of companion animals, etc.) and available emergency assistance including how and where to get help for companion and farm animals.

FSPCA and Caring for Creatures

- Coordinates with animal control to obtain information for dissemination to the public on the appropriate action that should be taken to protect and care for companion and farm animals during disaster situations.
- Disseminates information on appropriate actions to protect and care for companion animals that are to be evacuated or left behind.
- Makes public announcements about availability of animal shelters and their locations.
- Coordinates the preparedness actions that should be accomplished in order to feed, shelter, and provide medical treatment for animals during and after catastrophic emergencies.
- Upon notification by the Animal Care Coordinator at the EOC, provides a listing of the location of the animal shelters that have been opened to house and care for companion animals.
- Feed, shelter, and secure veterinary treatment for animals during catastrophic emergencies.
- Provides information to owners about shelters that have been opened to house and care for animals.
- Prepare a resource list that identifies the agencies/organizations that are responsible for providing the supplies (medical, food, and other necessary items) needed to treat and care for injured and sick animals during large-scale emergencies and disasters to include state and national resources.
- Activates emergency response teams (evacuation, shelter, medical treatment, search and rescue, etc.) as needed.

Emergency Management Division

- Determine the need for an Emergency Pet Shelter and notify the Regional Animal Shelter if impending shelter operations

Sheriff's Office (Animal Control Division)

- Upon request of Emergency Management, and direction of the Sheriff, Animal Control will be responsible for transporting the pet trailer to pre-selected sheltering locations;
- Assist with transportation of dogs and cats to the Emergency Pet Shelter that belong to citizens that are seeking refuge at shelters, and have arrived at these shelters with their pets;
- Assist in animal rescue operations and participate in coordinating a volunteer training program, which may include information provided by FEMA, The Humane Society of the United States, and/or The American Society for the Prevention of Cruelty to Animals via their websites.

Health & Medical Services Division

- Address health concerns as well as sanitary and safety issues as appropriate.
- Recommend methods of proper isolation of diseased animals and disposal of dead animals.
- Supervise prevention and control of epizootic and zoonotic diseases.
- Provide support when dealing with the safe isolation of diseased animals and coordinates with the animal care agencies and animal control to dispose of these animals, when necessary, in cooperation with the USDA.

Public Works Division

- VDOT will provide assistance in the disposal of diseased animals in disaster operations as requested by the licensed State representative at the local level.

Fluvanna County Emergency Operations Plan

Administration Action Checklist

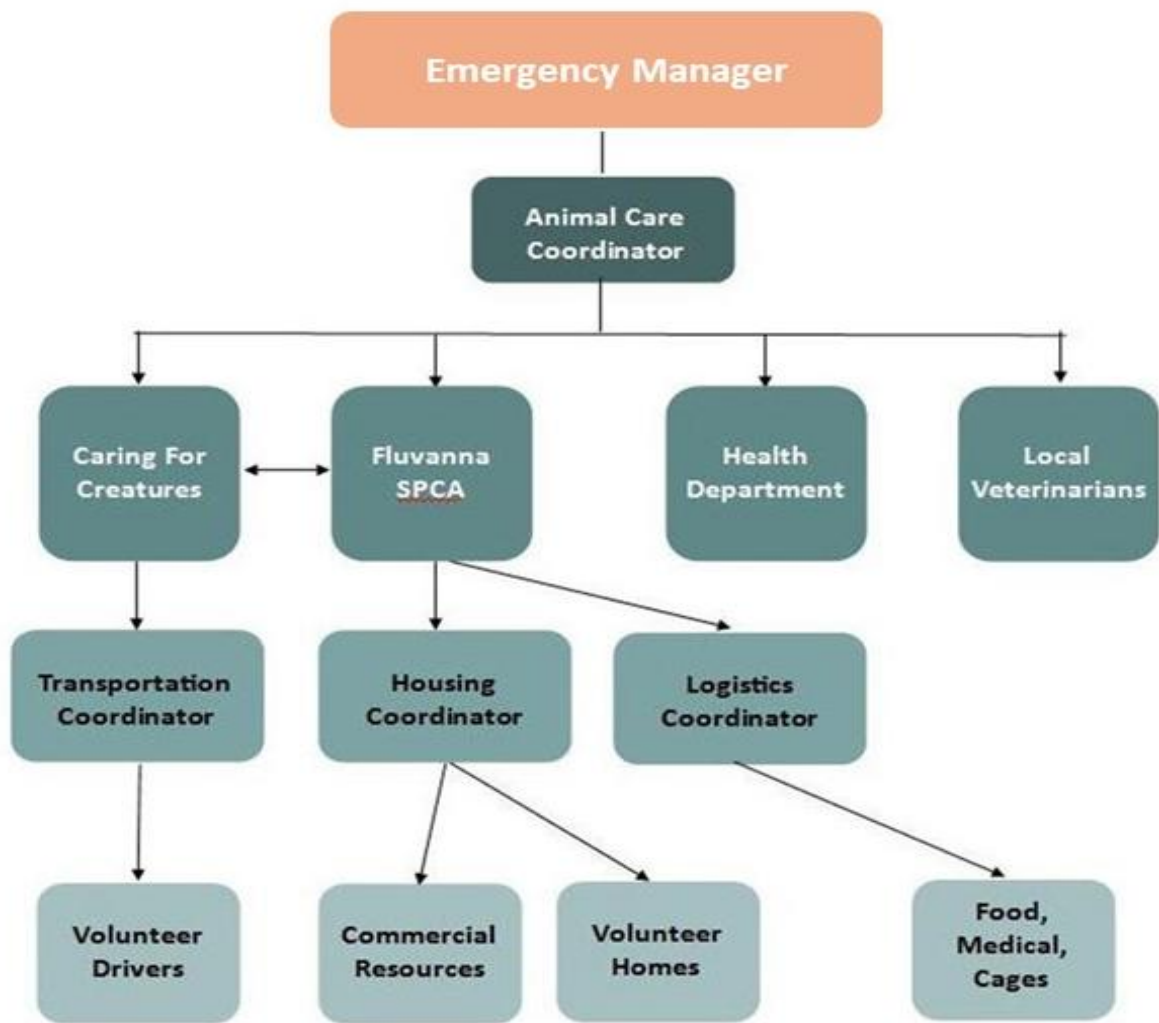
Routine Operations	☐ Develop and maintain plans to provide animal care and control in time of emergencies. ☐ The Fluvanna County Emergency Operations Plan provides an organizational structure, chain of command, and outlines the duties and responsibilities of the designated Animal Care Coordinator involved in implementation of the response to a disaster or major emergency. The Virginia Cooperative Extension Service Agent shall be designated as the Animal Care Coordinator. ☐ Develop procedures for public information and education on animal disaster preparedness, to include a directory of recognized animal health care responders, licensed veterinarians and guidelines for individual owners on appropriate responses to disasters. ☐ Assign emergency duties and provide training of volunteers as appropriate. ☐ Identify essential shelters and develop procedures to provide for their security in time of emergency. Identify individuals qualified to make determinations regarding animal behavior with respect to legal authority and knowledge to make those decisions. ☐ Review and update plans and procedures, if necessary, as time permits.
Increased Readiness	☐ Alert on-duty personnel ☐ Monitor the situation and be prepared to mobilize, if required. ☐ Request stand-by of volunteers
Mobilization Phase	☐ Alert all personnel ☐ Activate resources as needed ☐ Activate Animal Care Units ☐ Implement evacuation, if requested by landowner
Response Phase	☐ Maintain effective communication with the EOC, shelters and field personnel. ☐ Search, rescue and transport animal's to shelters. ☐ Receive and care for animals. ☐ Identify, control and, if necessary, recommend the destruction of animals to the proper authorities that pose hazards to the well- being and safety of citizens. Recommend methods of proper disposal of dead animals in coordination with the Health Department/Environmental Health Officer, the animal control officer and local veterinarians.

Fluvanna County Emergency Operations Plan

For Official Use Only

	☐ Register, tag and maintain accurate records. ☐ Provide food, water, and waste disposal for small and large animals at the shelter. ☐ Provide care for sick and/or injured animals. Maintain secure veterinary medical facilities and supplies. ☐ Recommend methods and supervise prevention and control of epizootic and zoonotic diseases in conjunction with the Fluvanna County Health Department.
Recovery Phase	☐ Identify and dispose of dead animals. ☐ Provide documentation of injuries and deaths of animals and cascading events resulting from emergencies and disasters and report this information to the state through the EOC. ☐ Reunite animals with owners. ☐ Open long-term shelter of animals for homeless owners. ☐ Report disaster related expenses to state agencies. ☐ Deactivate shelter.
Evaluation Phase	☐ Determine what worked well and what improvements need to be made. ☐ Evaluate whether or not the individuals responsible for the plan kept their commitments. ☐ Revise the plan if necessary.

Tab 1 to Annex C - Emergency Pet Sheltering
Organizational Chart of Animal Emergency Response



Tab 2 to Annex A - Emergency Pet Sheltering

Memorandum of Understanding (MOU)

BETWEEN FLUVANNA COUNTY, THE VIRGINIA COOPERATIVE EXTENSION SERVICE, CARING FOR CREATURES (ANIMAL SANCTUARY), THE FLUVANNA COUNTY SHERIFF’S OFFICE (ANIMAL CONTROL), FLUVANNA COUNTY PUBLIC SCHOOLS, AND THE FLUVANNA SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS (Fluvanna SPCA).

Purpose: To clarify responsibilities in a disaster to care for animals in Fluvanna County among the agencies listed.

Background: The participating stakeholders and signatories to this document have developed an Animal Control Plan (ACP) for use during emergencies and national disasters. The ACP appears as an appendix to the Fluvanna County Emergency Operations Plan. To execute the plan, each of the stakeholders has designated responsibilities in responding to such an emergency. This MOU is intended to ensure participating stakeholders have a cooperative and effective response for caring for pets and animals during emergencies and national disasters.

Signatories:

_____ Virginia Cooperative Extension (Fluvanna Unit)	_____ Date:
_____ Caring for Creatures	_____ Date:
_____ Fluvanna County Sheriff’s Department	_____ Date:
_____ Fluvanna Society for the Prevention of Cruelty to Animals	_____ Date:
_____ Fluvanna County Public Schools	_____ Date:
_____ Fluvanna County (designated representative)	_____ Date:

Glossary of Terms and Acronyms

AAR – After Action Report: A formal analysis of response operations following an incident to identify strengths, weaknesses, and areas for improvement.

ARC – American Red Cross: A humanitarian organization that provides disaster relief, sheltering, and mass care services.

CERT – Community Emergency Response Team: A group of trained volunteers who assist local agencies during emergencies.

COOP – Continuity of Operations Plan: A framework to ensure essential government functions continue during and after a disaster.

DHS – Department of Homeland Security: The federal agency responsible for protecting the United States from domestic emergencies and terrorist threats.

DEM – Director of Emergency Management – The County Administrator, appointed director of emergency management for the County.

EOC – Emergency Operations Center: The centralized facility for coordination, information sharing, and resource management during an emergency.

EOP – Emergency Operations Plan: The foundational document that outlines how a jurisdiction responds to all-hazard emergencies.

EM – The County's Emergency Manager, responsible for all aspects of emergency management and disaster preparedness.

EMS – Emergency Medical Services: Specialized units that provide pre-hospital medical treatment and transport.

ESF – Emergency Support Function: A functional grouping of capabilities that provides structure for coordinating response operations (e.g., ESF #8 – Public Health and Medical Services).

FAC – Family Assistance Center: A designated location to support families of victims by providing information, counseling, and resource coordination.

FEMA – Federal Emergency Management Agency: The U.S. agency that coordinates federal disaster response and recovery efforts.

HazMat – Hazardous Materials: Substances that pose a risk to health, safety, or property when released.

ICS – Incident Command System: A standardized on-scene management structure for emergency response operations.

IMT – Incident Management Team: A group of trained personnel that supports command and

control functions during incidents.

JIC – Joint Information Center: A facility established to coordinate and disseminate public information during emergencies.

LEPC – Local Emergency Planning Committee: A committee responsible for community hazardous materials preparedness and planning.

NGO – Nongovernmental Organization: A nonprofit or volunteer-based organization that provides disaster relief or community support.

PIO – Public Information Officer: The individual responsible for managing public communications during an emergency.

SAR – Search and Rescue: Operations conducted to locate and assist people in distress or missing as a result of an incident.

SOP – Standard Operating Procedure: A set of instructions that describe the routine steps for conducting specific emergency tasks.

USAR – Urban Search and Rescue: Specialized teams trained and equipped to conduct rescue operations in collapsed structures.

VDH – Virginia Department of Health: The state agency responsible for protecting public health and coordinating medical response.

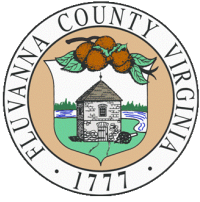
VDEM – Virginia Department of Emergency Management: The state agency responsible for coordinating emergency preparedness, response, recovery, and mitigation efforts.

VEOC – Virginia Emergency Operations Center: The state-level coordination center for resource management and incident support.

VDOT – Virginia Department of Transportation: The state agency responsible for maintaining and repairing transportation infrastructure.

VOAD – Voluntary Organizations Active in Disaster: A coalition of volunteer and faith-based organizations that provide coordinated disaster assistance.

WMD – Weapons of Mass Destruction: Chemical, biological, radiological, nuclear, or explosive weapons capable of causing mass casualties.



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. XX-2026

**A RESOLUTION TO ADOPT THE
 FLUVANNA COUNTY EMERGENCY OPERATIONS PLAN**

WHEREAS, the Fluvanna County Board of Supervisors recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, Fluvanna County has a responsibility to provide for the safety and well-being of its citizens and visitors; and

WHEREAS, Fluvanna County has established and appointed a Director of Emergency Management (DEM); and

WHEREAS, the DEM is the County Administrator, Eric Dahl; and

WHEREAS, the Fluvanna County Board of Supervisors adopted an Emergency Operations Plan (EOP) on February 3, 2021;

WHEREAS, the DEM has prepared revisions to the EOP as required under the Commonwealth of Virginia Emergency Services and Disaster Law of 2000; and

NOW, INTHEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors, this Emergency Operations Plan, as revised, is officially adopted, and

NOW, INTHEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors, this Emergency Operations Plan, as revised, is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next five (5) year period or until such time it be ordered to come before this board.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 5th day of August 2026.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Anthony P. O'Brien, Rivanna District						
Timothy Hodge, Palmyra District						
Chris Fairchild, Cunningham District						
Mike Goad, Fork Union District						
John M. Sheridan, Columbia District						

A Copy, teste:

Anthony O'Brien
 Chair, Board of Supervisors
 Fluvanna County, Virginia

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors July 1, 2026 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday July 1, 2026, be adopted.				
BOS WORKPLAN?	Yes	No	If yes, list item(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Minutes July 1, 2026.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom, Fluvanna Courts Building
72 Main Street, Palmyra, VA 22963
July 1, 2026
Regular Meeting 5:00pm

MEMBERS PRESENT: Tony O’Brien, Rivanna District, Chair
Timothy M. Hodge, Palmyra District, Vice Chair
Chris Fairchild, Cunningham District
Mike Goad, Fork Union District
John M. (Mike) Sheridan, Columbia District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Dan Whitten, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:05pm, Chair O’Brien called to order the Regular Meeting of July 1, 2026. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the July 1, 2026 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SPECIAL PRESENTATION

Resolution Honoring Sandra Ann Parrish – The Board of Supervisors presented Sandra Parrish with a resolution celebrating her 50 years of service to Fluvanna County.

MOTION:	Adopt “A Resolution Recognizing and Honoring the 50 Years of Service of Sandra Ann Parrish, Chief Deputy Clerk.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:
Staff and Community Recognitions – Happy early birthday Mr. Goad!

- Special Holiday Cooling Center
- Library will be open on July 3 from 10am to 7pm, and July 4 from 11am to 5pm
 - There will be movies playing, books and magazines, a scavenger hunt, patriotic and happy birthday crafts, and puzzles.

COMMUNITY INPUT MEETING ANNOUNCEMENT

- Fluvanna County Parks and Recreation invites community members to attend an open-house format public meeting for the Pleasant Grove Park Master Plan. The meeting will provide an opportunity for residents, park users, and interested stakeholders to review the park’s current offerings and share input on potential additional amenities being considered as part of the 2026 master planning process.
- During the open house, attendees will be able to view information about existing park facilities, trails, gardens, athletic fields, event spaces, and other amenities. Community members are encouraged to stop by at their convenience, ask questions, provide comments, and help identify priorities for future improvements at Pleasant Grove Park.
- Feedback received at the meeting will help inform the next phase of the Pleasant Grove Park Master Plan, including evaluation of proposed recreational, accessibility, gathering, parking, restroom, and community-use improvements.
- Meeting Format: Open house; attendees may arrive at any time during the meeting window.

- Who Should Attend: Residents, park users, community organizations, athletic groups, trail users, equestrian users, families, and anyone interested in the future of Pleasant Grove Park.
- Meeting will be held on July 23, 2026 at the Fluvanna County Library from 5 - 7pm.

Spotlight on Business

- Artful Lodger Ribbon Cutting Ceremony, July 8, 2026 at 10:00am, 2428 Richmond Rd, Troy
- Sweet Art Emporium Ribbon Cutting Ceremony, July 11. 2026 at 11:00am, 13610 James Madison Hwy, Palmyra

NEXT BOS MEETINGS

Day	Date	Time	Purpose	Location
Wed	Aug 5	5:00 PM	Regular Meeting	Circuit Court
Wed	Aug 19	6:00 PM	Regular Meeting	Circuit Court
Wed	Sep 2	5:00 PM	Regular Meeting	Circuit Court
Wed	Sep 16	6:00 PM	Regular Meeting	Circuit Court

5 - PUBLIC COMMENTS #1

At 5:21pm, Chair O’Brien opened the first round of Public Comments.

- Tracey Smith, Palmyra, commented on the recent Planning Commission appointment.
- Ray Bassi, commented on Tenaska water usage.

With no one else wishing to speak, Chair O’Brien closed the first round of Public Comments at 5:31pm.

6 – BOARDS AND COMMISSIONS

None.

7 – PRESENTATIONS

2026 General Assembly Presentation – Dan Whitten, County Attorney

Mr. Whitten presented a review of the 2026 General Assembly Bills that are relevant to Fluvanna County including top ten bills to note

FOIA

- 1 – SB699 – Requires public bodies subject to the Virginia FOIA to post the proposed agenda on the public body’s official government website, if any, prior to the meeting. The bill provides that no final action may be taken on any items added to an agenda after a meeting commences unless the matter is time-sensitive or is the subject of a closed meeting properly identified in a motion in accordance with FOIA requirements and defines “final action.”

COIA

- 2 – SB530 – Requires local government officers and employees to file annual disclosure statements electronically with the Virginia Conflict of Interest and Ethics Advisory Council on January 1, 2030 but there is an electronic option starting on February 1, 2027.

Employment

- 3 – HB1/SB1 – Increases the minimum wage incrementally: \$13.75/hour effective January 1, 2027, \$15.00/hour effective January 1, 2028, and, effective January 1, 2029, and annually thereafter, the bill requires the minimum wage to be adjusted to reflect increases in the consumer price index.
- 4 – HB636/SB215 – Prohibits a prospective employer from (i) seeking the wage or salary history of a prospective employee; (ii) relying on the wage or salary history of a prospective employee in considering the prospective employee for employment; (iii) relying on the wage or salary history of a prospective employee in determining the wages or salary the prospective employee is to be paid upon hire; (iv) refusing to interview, hire, employ, or promote or otherwise retaliating against a prospective or current employee for not providing wage or salary history or requesting a wage or salary range; (v) failing or refusing to disclose in each public and internal posting for each job, promotion, transfer, or other employment opportunity the wage, salary, or wage or salary range; and (vi) failing to set a wage or salary range in good faith.

Land Use

- 5 – HB711/SB347 – Provides that a ground-mounted solar energy generation facility to be located on property zoned agricultural, commercial, industrial, or institutional shall be considered pursuant to various criteria to be included in a local ordinance, unless otherwise permitted by right. Requires localities to furnish the SCC with a record of special exception decisions.
- 6 – HB891/SB443 – Deems battery energy storage projects as a permitted accessory use in all zoning districts on any parcel of land that is subject to an approved special use permit for a commercial solar photovoltaic generation facility. Prohibits a host locality from requiring a special use permit or any other local land use approval on such battery energy storage project.
- 7 – HB655/SB346 – Requires localities to permit manufactured homes in all zoning districts where site-built housing is allowed, with certain conditions. Provides that localities shall not adopt or enforce any zoning, land-use, or development regulation that treats manufactured homes differently or more restrictively than a single-family site-built dwelling allowed in the same zoning district.

- 8 – HB1279/SB388 - Overrides local decision-making by allowing development of housing, with up to 30% of certain ground-floor non residential uses, on land owned by property tax-exempt religious organizations or certain property tax-exempt nonprofit organizations. The legislation also mandates that zoning ordinances shall allow the “by-right” development of up to 20 units per acre on property owned by such organizations. Bill has a delayed effective date of January 1, 2027.
- 9 – SB531 – Requires a locality to include in its zoning ordinances for single-family residential zoning districts accessory dwelling units, or ADUs, as defined in the bill, as a permitted accessory use. Bill has a delayed effective date of July 1, 2027.

Defibrillators

- 10 – SB87 – Requires localities to ensure that operational automated external defibrillators are available at local government sporting events and sporting facilities. The bill has a delayed effective date of July 1, 2028.

Mr. Whitten’s presentation continued with a summary of bills including bills related to Leave, FMLA, and Workers’ Comp, Land Use, Law Enforcement, Affordable Housing, Elections, and a few Miscellaneous Bills.

8 - ACTION MATTERS

Amendments to the Fluvanna County Board of Supervisors 2026 Bylaws and Rules of Procedure – Dan Whitten, County Attorney

These amendments to the 2026 Bylaws and Rules of Procedure reflect the following changes:

- 1) Clarification that when citizens speak at a public meeting, they must state their name and their voting district or community of residence.
- 2) Clarification that no more than 2 Board members can attend a town hall or community meeting at the same time.

MOTION:	Approve the attached amendments to the Fluvanna County Board of Supervisors 2026 Bylaws and Rules of Practice and Procedure.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise a Public Hearing to Amend the Fluvanna County Code Regarding Erosion and Sedimentation Control – Dan Whitten, County Attorney

- County Code Chapter 6 - Erosion and Sedimentation Control was repealed and reenacted on November 20, 2024.
- This amendment is intended to align County Code stabilization requirements with the Virginia Code.
- The amendment will replace the term “permanent stabilization” with the term “adequate stabilization.”

MOTION:	Authorize staff to advertise a public hearing to be held on August 19, 2026 to amend and reordain “the Code of the County of Fluvanna, Virginia” by amending §§ 6-1-2 and 6-1-8.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise a Public Hearing to Amend the Fluvanna County Code Regarding the Noise Control Ordinance – Dan Whitten, County Attorney

The ordinance amendments do the following:

- Clarifies the regulations that can be enforced by the Sheriff’s Office, Planning and Zoning Department, Public Works Department or citizens.
- Adds new definitions related to noise enforcement.
- Adds maximum permissible sound levels in the Business and Industrial zones. For businesses and industrial uses located in other zoning districts, special use permit conditions will apply.
- Amends the time limits for construction noise.
- Clarifies official events of the Lake Monticello Owner’s Association are exempt.
- Adds regulations for measuring noise on property zoned business or industrial.
- Includes civil or criminal penalties.

Changes since the last meeting include the following:

- Removing regulations regarding animal noise.
- Changing the regulation regarding collection of refuse to 6:00 am.
- Adding the available option of an injunction for enforcement.
- After some discussion, the Board agreed to add lawn mowing to exemptions.

MOTION:	Authorize staff to advertise a public hearing to be held on August 19, 2026 to amend and reordain “the Code of the County of Fluvanna, Virginia” by amending §§ 15.2-1 through 15.2-10.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Resolution Initiating a Referendum to Authorize Local Sales Tax not to Exceed 1% - Dan Whitten, County Attorney

- The General Assembly approved a new biennium budget on June 22. The Governor plans to submit amendments by June 26, and the General Assembly plans to return on June 29 to consider the amendments.
- As part of the budget, Item 4-14 #2c expands the authority of a locality to impose an additional 1% sales and use tax for school construction or major renovations through a voter referendum.
- If the Board approves the resolution on July 1, the referendum would be held on November 3.
- The referendum shall be ordered at least 105 days prior to the final election date set for such referendum (deadline is July 21).
- The tax would expire no later than 20 years after the date of the resolution.
- The question on the ballot would include language that the revenues from the sales tax would be used solely for capital projects for construction or renovation of schools and would expire on June 30, 2046.
- If the referendum passes, the Board would approve an ordinance and the tax would be effective on the first day of the month at least 120 days after adoption.
- Such local tax would not be levied on food purchased for human consumption or essential personal hygiene products.

MOTION:	Approve the resolution to initiate a referendum pursuant to section 58.1-605.1 of the Code of Virginia as amended by the 2026 Biennial Budget of the Commonwealth of Virginia to authorize imposition of a local general retail sales tax not to exceed 1%, the proceeds of which tax would be to provide revenue solely for capital projects for construction or major renovation of schools serving the County.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY26 Fluvanna County Public Schools Revenue Budget Transfer – Tori Melton, Director of Finance

- On October 15, 2025 the BOS approved a supplemental appropriation of \$3,605,471.42 for a non-local carryover request from state and federal revenue sources. It was identified that state funds were received upfront in previous fiscal years and unspent, rather than as normal reimbursement grants, therefore reducing the County contribution needed in a previous fiscal year.
- In FY25, the Schools requested the funds as a non-local state carryover supplemental appropriation and the County recognized the supplemental appropriation the same due to that request. Instead, it should have been a local carryover supplemental appropriation since the revenues had previously been received. Although these funds were from the state for committed uses, the committed uses would be identified in the local carryover request.
- To ensure consistency between the County and Schools reporting for FY26, actual state revenues received in prior fiscal years and unspent would be requested as a local carryover supplemental appropriation. Taking this approach aligns with the County’s audit reporting and maintains consistency with the county’s established beginning budget.

MOTION:	Approve a budget transfer of \$2,610,296.35 from FY26 State funds to FY26 Local Carryover Funds to reflect prior year state revenues received.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

RECESS FOR DINNER AND CLOSED SESSION

14 - CLOSED MEETING

MOTION:	At 6:50pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County
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	Attorney performance evaluation, County Administrator performance evaluation, prospective employee of the Sheriff's Office; Litigation – Wheaton, Noggle and Whitmore V. Fluvanna County Board of Supervisors and Expedition Generation Holdings.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:06 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

9 - PUBLIC HEARING

VDOT Secondary Six Year Plan Public Hearing – Craig Simpson, VDOT Residency Administrator, presented the 2026/2027 Secondary Six Year Plan. There were no additions or deletions to the plan.

At 7:09pm, Chair O'Brien opened the Public Hearing. With no one wishing to speak, Chair O'Brien closed the Public Hearing at 7:09pm.

MOTION:	Accept the Resolution for the VDOT Secondary Six-Year Plan (2026/27 through 2031/32) and VDOT Construction Priority List (2026/27) as required by sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Public hearing to amend § 21-2-13 and the Water and Sewer Schedule in the County Code – Dan Whitten, County Attorney

- The County currently has an ordinance regarding the sale of water through hydrant meters in § 21-2-13.
- This amendment includes the establishment of a permitting process and clarified payment structure involving rates, deposits, and rental fees.
- This amendment creates and clarifies processes involved with the lease of County hydrant meters concerning reporting, equipment returns, lost or damaged equipment, water withdraw access, and charges and fees.
- New highlighted language has been added to address comments made at the May 20, 2026 meeting to include the following: (i) withdrawing without using the meter; (ii) limitation based on emergency or usage needs of current or new customers; and (iii) exemption for County Departments and Volunteer Fire Companies.

At 7:33pm, Chair O'Brien opened the Public Hearing.

- Ray Bassi, Lake Monticello, spoke in opposition of the amendment to 21-2-13.
- Michelle Dubert Bell Richard, Troy, spoke in opposition of the amendment to 21-2-13.
- Ashley Crocker, Fork Union, spoke in opposition of the amendment to 21-2-13.
- Tracey Smith, Palmyra, spoke in opposition of the amendment to 21-2-13.
- Carter Harris, Lake Monticello, spoke in opposition of the amendment to 21-2-13.

With no one else wishing to speak, Chair O'Brien closed the Public Hearing at 7:47pm.

- After some discussion, the Board agreed to defer so staff could come back in the future with options for caps on water usage.

MOTION:	Defer the amendments to § 21-2-13 and the Water and Sewer Schedule in the County Code to require a hydrant meter permit and clarify the process for the sale of bulk water until the August 5, 2026 meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Public hearing for Deed of Ingress/Egress Easement – Dan Whitten, County Attorney
Christopher and Victoria Moore are the owners of Tax Map Parcel 21-A-4, and they approached the County to request utilization of an existing right of way dedicated to the public in 1975. Such right of way is not currently accepted into the VDOT system and is not maintained by the County. The attached Deed of Ingress/Egress Easement will allow Christopher and Victoria Moore to access their property through a proposed easement area across the right of way.

The County will not be responsible for maintaining the easement area or constructing any improvements within the easement area. Christopher and Victoria Moore will be responsible for constructing all improvements within the usable easement area.

At 8:39pm, Chair O'Brien opened the Public Hearing. With no one wishing to speak, Chair O'Brien closed the Public Hearing at 8:39pm.

MOTION:	Approve the Deed of Ingress/Egress Easement with Christopher and Victoria Moore and authorize the County Administrator to sign the Deed subject to approval as to form by the County Attorney.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Radio Control Flying Club, Inc. MOU – Kelly Harris, Assistant County Administrator

- Fluvanna County Radio Control Flying Club, Inc, has utilized a portion of the former Fluvanna landfill for club activities, including the construction of a landing strip and racetrack. The construction and maintenance of these areas has been funded entirely through Flying Club funds.
- The Flying Club has requested an amendment to the current Memorandum of Understanding (MOU). Requested changes include:
 - Removal of all instances of “racetrack” from the MOU, as this is no longer used or a function of the Flying Club.
 - Replacement of the current Geo-Tex landing strip with tarmac, funded entirely by the Flying Club.
 - A longer MOU term: the current MOU includes a five-year term that may be terminated by either party. The Flying Club has requested lengthening the term to ten years.
- The Flying Club hosts periodic events to which the public is invited, and which have been well-organized and well-attended. These events have benefitted several animal rescue organizations in the County.

Original MOU was entered into in 2005; current expiration/renewal is 2027. Proposed expiration/renewal – 2036.

- *At 8:42pm, Mr. O'Brien stepped out of the room.*

At 8:43pm, Vice-Chair Hodge opened the Public Hearing. With no one wishing to speak, Vice-Chair Hodge closed the Public Hearing at 8:43pm.

MOTION:	Approve the Memorandum of Agreement between the County and the Fluvanna County Radio Control Flying Club, LLC, as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

- *Mr. O'Brien entered the room at 8:45pm.*

ZTA 26:11 Amendments to the Fluvanna County Code, amending §§ 19-2-1, 19-3-2, 19-3-3, 19-3-6.2, 19-8-1, 22-22-1 and 22-23-8 and enacting § 19-3-1.1 to clarify and improve requirements for subdivisions, private roads, and site development plans – Dan Whitten, County Attorney; Todd Fortune, Director of Planning

A review of these sections of the County Code has found some issues that need to be addressed. These issues include, but are not limited to, restrictions in regarding lot access for private roads NOT built to VDOT standards and issues are related to the definition and certain requirements for family subdivisions.

The proposed ZTA seeks to address issues including:

- Lot access for private roads NOT built to VDOT standards
- Definition and certain requirements for family subdivisions.
- Clarification of language involving:
 - Parent tract subdivision
 - Sketch Plans (19-3-2)
 - Administrative review timelines to fit Virginia Code 15.2-2259 (19-3-6.2)
 - Major Site Plan language (22-23-8)
- The addition of:
 - Trusts/Trust beneficiaries to the family subdivision section (19-3-3), as allowed by Virginia Code Sec. 15.2-2244.2
 - Subdivision lot size and residue requirements

At 8:57pm, Chair O’Brien opened the Public Hearing. With no one wishing to speak, Chair O’Brien closed the Public Hearing at 8:57pm.

MOTION:	Finding that the proposed zoning ordinance amendment is appropriate for the public necessity, convenience, and general welfare and is good zoning practice, I move that the board of supervisors approve ZTA 26:11 – an ordinance to amend and reordain “the code of the county of Fluvanna, Virginia” by amending §§ 19-2-1, 19-3-2, 19-3-3, 19-3-6.2, 19-8-1, 22-22-1, and 22-23-8 and enacting § 19-3-1.1 to clarify and improve requirements for subdivisions, private roads, and site development plans.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - CONSENT AGENDA

The following items were approved under the Consent Agenda for July 1, 2026:

- Minutes of June 17, 2026 – Caitlin Solis, Clerk to the Board
- FY27 Fluvanna Recovery Court Memorandum of Agreement – Eric Dahl, County Administrator
- Project Agreement for Elevated Storage Tank Hypochlorite Feed System As-Built – Dan Whitten, County Attorney
- 5th Amendment to Software as a Service Agreement with Tyler Technologies – Dan Whitten, County Attorney
- FY26 Additional Library State Aid Supplemental Appropriation – Theresa McAllister, Management Analyst II

MOTION:	Approve the consent agenda, for the July 1, 2026 Board of Supervisors meeting.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION TO EXTEND

- At 9:01pm, a motion was made to extend the Board of Supervisors meeting.

MOTION:	Approve a motion to extend the July 1, 2026 Regular Board of Supervisors meeting to 11:00pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

11 - UNFINISHED BUSINESS

Tenaska – Mr. Fairchild asked about the requests made of Tenaska regarding water usage and well testing. Mr. Dahl gave a brief update on questions asked and informed the Board that Mr. Pitts, Tenaska Vice President of Development, was out of town and has not responded.

The Board expressed interest in attending a community meeting held by Tenaska at the High School on July 28, 2026 at 6:00pm.

12 - NEW BUSINESS

Sheriff's Office Compliance and Operations Specialist Position – Ryan Lipscomb, HR Director
Beginning July 1, 2026, new legislation requires certain records to automatically and by petition be sealed.

The sealing statutes apply to records in the possession of (i) the Central Criminal Records Exchange (CCRE) operated by Virginia State Police, (ii) any Virginia court, (iii) any Virginia police department, sheriff's office, or campus police department, or (iv) the Virginia Department of Motor Vehicles that relate to an arrest, charge, conviction, or specifically identified ancillary matter. Sealing also applies to certain records that are not criminal in nature, such as civil offenses for possession of marijuana and traffic infractions. Furthermore, the sealing statutes prohibit background check companies from sharing sealed criminal records.

Specialized knowledge is required to appropriately process these records: this request would convert an existing part-time deputy sheriff position to a part-time non-sworn administrative position while retaining much of the required knowledge and skillset.

No additional funds are requested; the part-time deputy sheriff position is an existing, funded position.

- Deputy Sheriff: Law Enforcement pay band 106, pay band min. \$27.54/hour, no benefits
- Proposed Compliance & Operations Specialist: General Government pay band 17, pay band min. \$26.39/hour, no benefits.

MOTION:	Approve the creation of a new position, Compliance and Operations Specialist, and further approve the position description, as presented.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

13 - PUBLIC COMMENTS #2

At 9:11pm, Chair O'Brien opened the second round of Public Comments.

- Ray Bassi, Lake Monticello, commented on the recent Columbia Planning Commission appointment.
- Tracey Smith, Palmyra, commented on the noise ordinance, land use and water usage.
- Ashley Crocker, Fork Union, commented on the Resolution Initiating a Referendum to Authorize Local Sales Tax not to Exceed 1%.

With no one else wishing to speak, Chair O'Brien closed the second round of Public Comments at 8:04pm.

14 - CLOSED MEETING

MOTION:	At 9:24pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney performance evaluation, County Administrator performance evaluation; Litigation – Wheaton, Noggle and Whitmore V. Fluvanna County Board of Supervisors and Expedition Generation Holdings.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 10:06 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Approve a Deputy Sheriff Certified position in the Sheriff’s Office with a pay allocation of \$33.05 an hour be approved by the County Administrator.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan

ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

15 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, July 1, 2026 at 10:07pm.				
MEMBER:	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Anthony O’Brien
Chair

DRAFT



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 19-2026

**A Resolution Recognizing and Honoring the 50 Years of Service
of Sandra Ann Parrish, Chief Deputy Clerk**

WHEREAS, Sandra Ann Parrish, a lifelong resident of Fluvanna County, has demonstrated exceptional professionalism, integrity, dedication, and commitment to public service throughout a distinguished career spanning five decades; and

WHEREAS, Ms. Parrish did begin employment with the Fluvanna County Circuit Court Clerk’s office under Richard F. George, Clerk on July 12, 1976; and

WHEREAS, Ms. Parrish was appointed by Richard F. George, Clerk, as a Deputy Clerk of the Fluvanna County Circuit Court on June 20, 1978; and

WHEREAS, Ms. Parrish was appointed by Bouson E. Peterson, Clerk, as the Chief Deputy Clerk of the Fluvanna County Circuit Court on June 28, 2015, and re-appointed by Tristana P. Treadway, Clerk, on December 15, 2015; and

WHEREAS, Ms. Parrish has faithfully served the citizens of Fluvanna County for 50 years; and

WHEREAS, Ms. Parrish has played an invaluable role in supporting the administration of justice within the Fluvanna County Circuit Court, ensuring the efficient operation of the court and providing outstanding service to the clerk, judges, attorneys, court personnel, and the public; and

WHEREAS, through years of institutional knowledge, leadership, and steadfast commitment, Ms. Parrish has contributed significantly to the preservation of county records, and the continued excellence of the Circuit Court Clerk’s Office; and

WHEREAS, Ms. Parrish’s dedication has earned the respect and admiration of colleagues, elected officials, members of the legal community, and generations of Fluvanna County residents; and

WHEREAS, achieving 50 years of service in local government is an extraordinary accomplishment that reflects a remarkable work ethic, loyalty, and devotion to the citizens of Fluvanna County and the Commonwealth of Virginia;

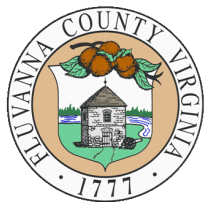
THEREFORE, be it resolved, that the Fluvanna County Board of Supervisors does hereby recognize the contributions and professionalism of Sandra Ann Parrish to this community. The Board offers its sincere gratitude for her many years of service.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors a Regular Meeting of the Board held on the 1st day of July, 2026.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
D. Michael Goad, Fork Union District	X					
Timothy M. Hodge, Palmyra District	X					
Chris Fairchild, Cunningham District	X					X
Tony O’Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X				X	

Attest:

Tony O’Brien, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 20-2026

**A RESOLUTION TO APPROVE VDOT SECONDARY SIX-YEAR PLAN
(2026/27 through 2031/32) and
VDOT CONSTRUCTION PRIORITY LIST (2026/27)**

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 7:00 p.m. on Wednesday, July 1, 2026 in Palmyra, Virginia, the following action was taken:

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2026/27 through 2031/32) as well as the Construction Priority List (2026/27) on July 1, 2026 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scott Thornton, Residency Administrator, Virginia Department of Transportation - Louisa Residency, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2026/27 through 2031/32) AND Construction Priority List (2026/27) for Fluvanna County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2026/27 through 2031/32) and Construction Priority List (2026/27) are hereby approved as presented at the public hearing.

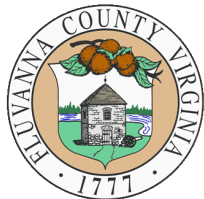
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 1st day of July 2026.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Anthony P. O'Brien, Rivanna District	X					
Timothy Hodge, Palmyra District	X					
Chris Fairchild, Cunningham District	X				X	
Mike Goad, Fork Union District	X					X
John M. Sheridan, Columbia District	X					

Adopted this 1st day of July, 2026
by the Fluvanna County Board of Supervisors

ATTEST:

Anthony P. O'Brien, Chair
Fluvanna County
Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 21-2026

A RESOLUTION OF THE FLUVANNA COUNTY BOARD OF SUPERVISORS INITIATING A REFERENDUM PURSUANT TO SECTION 58.1-605.1 OF THE CODE OF VIRGINIA AS AMENDED BY THE 2026 BIENNIAL BUDGET OF THE COMMONWEALTH OF VIRGINIA TO AUTHORIZE IMPOSITION OF A LOCAL GENERAL RETAIL SALES TAX NOT TO EXCEED 1%, THE PROCEEDS OF WHICH TAX WOULD BE TO PROVIDE REVENUE SOLELY FOR CAPITAL PROJECTS FOR CONSTRUCTION OR MAJOR RENOVATION OF SCHOOLS SERVING FLUVANNA COUNTY

WHEREAS, effective July 1, 2026, the Virginia General Assembly has enacted its biennial budget and appropriation legislation (“Budget Bill”) for the biennium commencing July 1, 2026, and ending June 30, 2028; and

WHEREAS, the Budget Bill enacts amendments to Section 58.1-605.1 of the Code of Virginia authorizing all Virginia cities and counties to levy a general retail sales tax at a rate not to exceed 1% to provide revenue solely for new construction and major renovation of schools; and

WHEREAS, said tax may only be levied if it is approved in a referendum within the County, said referendum to be initiated by this Resolution; and

WHEREAS, any such tax approved by referendum and imposed by the County shall expire on the later of (i) if the capital projects for the construction or renovation of schools are to be financed by bonds or loans, on the date by which said bonds or loans shall be repaid or (ii) if the capital projects for the construction or renovation of schools are not to be financed by bonds or loans, on or before June 30, 2046; and

WHEREAS, the Board of Supervisors desires to initiate a referendum for the purposes herein set forth.

NOW THEREFORE BE IT RESOLVED by the Fluvanna County Board of Supervisors as follows:

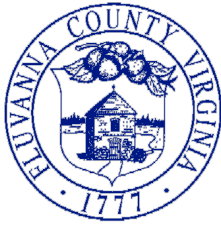
1. That the Board of Supervisors hereby initiates a referendum pursuant to Virginia Code Sections 24.2-684 and 58.1-605.1, as amended by the Budget Bill, on the issue of whether the County may levy a general retail sales tax at a rate not to exceed 1% to provide revenue solely for capital projects for the construction or major renovation of schools serving the County.
2. For any such capital projects for the construction or major renovation of schools in the County financed by bonds or loans, the tax levied pursuant to this Resolution, if approved by referendum, shall expire on the date by which such bonds or loans shall be repaid.
3. For any such capital projects for the construction or major renovation of schools in the County not financed by bonds or loans, the tax levied pursuant to this Resolution, if approved by referendum, shall expire on June 30, 2046.
4. An attested copy of this Resolution shall be forwarded by the County Clerk to the Clerk of the Circuit Court for consideration and approval by the Court, if deemed to be in order, and for processing and publication in accordance with state code requirements.
5. The language to appear on the ballot on the referendum is proposed by the Board of Supervisors to be as follows:
Shall Fluvanna County be authorized to levy a general retail sales tax at a rate not to exceed 1% to provide revenue solely for capital projects for the construction or major renovation of schools serving the County? Should this referendum be approved authorizing the levy of such tax, the tax would expire no later than June 30, 2046.
6. An attested copy of this Resolution shall be forwarded by the County Clerk to the Registrar and the Electoral Board of the County.

Adopted this 1st day of July 2026 by the following recorded vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Christopher Fairchild, Cunningham District	X					
D. Mike Goad, Fork Union District	X					
Timothy M. Hodge, Palmyra District	X					X
Anthony P. O’Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X				X	

Attest:

Anthony P. O’Brien, Chair
Fluvanna County Board of Supervisors



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2026-08-05 p.225/304

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

TAB M

MEMORANDUM

Date: July 20, 2026
From: Finance Department
To: Board of Supervisors
Subject: Accounts Payable Report for June 2026

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$818,242.31
Capital Improvements	\$1,158,747.60
Debt Service	\$0.00
Sewer	\$4,700.94
Fork Union Sanitary District	\$372,332.47
Zion Crossroads Water & Sewer	\$13,671.73
TOTAL AP EXPENDITURES	\$2,367,695.05
Payroll	\$1,657,136.37
TOTAL	\$4,024,831.42

MOTION

I move the Accounts Payable and Payroll be ratified for June 2026 in the amount of \$4,024,831.42.

Encl:
AP Report

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
2									
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
5	Fund # - 100 GENERAL FUND								
6	GENERAL FUND								
7	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050826	132948	5/8/2026	6/5/2026	652.82		
8	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 052226	133346	5/22/2026	6/5/2026	652.82		
9	DELTA DENTAL OF VIRGINIA	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050826	132949	5/8/2026	6/5/2026	635.64		
10	DELTA DENTAL OF VIRGINIA	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 052226	133347	5/22/2026	6/5/2026	635.67		
11	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050826	132946	5/8/2026	6/5/2026	2,853.86		
12	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 052226	133345	5/22/2026	6/5/2026	2,936.36		
13	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050826	132944	5/8/2026	6/5/2026	405.24		
14	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 052226	133343	5/22/2026	6/5/2026	458.05		
15	TAXING AUTHORITY CONSULTING	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050826	132947	5/8/2026	6/5/2026	2,387.75		
16	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	MAY '26 SHERIFFS FEE	78743	6/1/2026	6/30/2026	1,509.06		
17	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050826	132945	5/8/2026	6/5/2026	1,170.65		
18	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 052226	133344	5/22/2026	6/5/2026	1,292.70		
19						Total:	\$15,590.62		
20									
21	REAL ESTATE TAXES								
22	AGEE, OWEN MARTIN	R E 2026 - 2ND	RE 2026 54-A-28	134014	6/11/2026	6/12/2026	634.58		
23	BRANDT, BETTY PLEASANT	R E 2026 - 2ND	RE 2026 51-3-1	134023	6/11/2026	6/12/2026	586.26		
24	CORELOGIC CENTRALIZED REFUNDS	R E 2026 - 1ST	RE 2026 2-3-2	134024	6/11/2026	6/12/2026	893.69		
25	CORELOGIC	R E 2026 - 1ST	RE 2026 18A-3-342	134021	6/11/2026	6/12/2026	1,593.81		
26	GADD, JOSHUA & AMY M	R E 2026 - 1ST	RE 2026 31-13-1	134016	6/11/2026	6/12/2026	0.01		
27	GADD, JOSHUA & AMY M	R E 2026 - 2ND	RE 2026 31-13-1	134016	6/11/2026	6/12/2026	1,885.23		
28	GLENN, AREATHA KATHERINE	R E 2026 - 2ND	RE 2026 31-19-23	134017	6/11/2026	6/12/2026	1,117.78		
29	HARRIS, DYLAN	R E 2026 - 2ND	RE 2026 50-A-113A3	134018	6/11/2026	6/12/2026	691.20		
30	LERETA	R E 2026 - 1ST	RE 2026 18A-9-234	134015	6/11/2026	6/12/2026	147.98		
31	LIBERTY HOMES INC	R E 2026 - 2ND	RE 2026 18-A-33	134019	6/11/2026	6/12/2026	132.12		
32	LIBERTY HOMES INC	R E 2026 - 2ND	RE 2026 31-A-93	134020	6/11/2026	6/12/2026	190.26		
33	ORR, ALEXANDER P & RACHEL KLETT	R E 2026 - 2ND	RE 2026 18A-1-185	134022	6/11/2026	6/12/2026	1,315.21		
34	RIZZA, JASON	R E 2025 - 2ND	EXP#000076	133656	6/1/2026	6/5/2026	214.50		
35	SHIFFLETT, JAKOB G	R E 2026 - 1ST	RE 2026 30-A-47A	134319	6/25/2026	6/26/2026	339.32		
36	SHIFFLETT, JAKOB G	R E 2026 - 2ND	RE 2026 30-A-47A	134319	6/25/2026	6/26/2026	1,612.68		
37	STANLEY MARTIN HOMES LLC	R E 2026 - 2ND	RE 2026 8-13-70	133898	6/4/2026	6/5/2026	66.06		
38	STANLEY MARTIN HOMES LLC	R E 2026 - 2ND	RE 2026 8-13-71	133899	6/4/2026	6/5/2026	66.06		
39	TACS	R E 2025 - 1ST	RE 2025 9-13-85 CAREY, CHERYL LYNN	133887	6/4/2026	6/5/2026	0.01		
40	TACS	R E 2025 - 1ST	RE 2025 8-13-19 MARTIN, ERIC	133895	6/4/2026	6/5/2026	55.38		
41	TACS	R E 2025 - 1ST	RE 2025 20-A-23A3 BATTEN, CODY &	133896	6/4/2026	6/5/2026	184.78		
42	TACS	R E 2025 - 1ST	RE 2025 8-13-129 TORKORNOO, GIFTY	133897	6/4/2026	6/5/2026	0.01		

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1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
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4	Vendor Name	Charge To		Description	Invoice Number	Invoice Date	Check Date		Check Amount
43	TACS	R E 2025 - 2ND		RE 2025 9-13-85 CAREY, CHERYL LYNN	133887	6/4/2026	6/5/2026		1,320.29
44	TACS	R E 2025 - 2ND		RE 2025 18A-3-6 THACKER, TROY	133888	6/4/2026	6/5/2026		249.35
45	TACS	R E 2025 - 2ND		RE 2025 52-14-9 GREER, TIFFANY	133889	6/4/2026	6/5/2026		70.78
46	TACS	R E 2025 - 2ND		RE 2025 9-13-125 LINDSAY, TIA NICOLE	133890	6/4/2026	6/5/2026		361.05
47	TACS	R E 2025 - 2ND		RE 2025 8-13-19 MARTIN, ERIC	133891	6/4/2026	6/5/2026		55.23
48	TACS	R E 2025 - 2ND		RE 2025 8-13-19 MARTIN, ERIC	133895	6/4/2026	6/5/2026		975.75
49	TACS	R E 2025 - 2ND		RE 2025 18A-10-283 KENNEDY, SHAWN	133892	6/4/2026	6/5/2026		137.01
50	TACS	R E 2025 - 2ND		RE 2025 31-19-5 VIA, JENNIFER	133893	6/4/2026	6/5/2026		974.16
51	TACS	R E 2025 - 2ND		RE 2025 41-A-44A2 WILLIAMS, TYLER A	133894	6/4/2026	6/5/2026		1,025.16
52	TACS	R E 2025 - 2ND		RE 2025 20-A-23A3 BATTEN, CODY &	133896	6/4/2026	6/5/2026		810.16
53	TACS	R E 2025 - 2ND		RE 2025 8-13-129 TORKORNOO, GIFTY	133897	6/4/2026	6/5/2026		477.99
54	US DELTA TIMBERLANDS LLC	R E 2026 - 1ST		RE 2026 33-A-30A	134291	6/18/2026	6/18/2026		199.70
55	WESTERLUND, CHRISTINA N	R E 2023 - 2ND		EXP#000074	133654	6/1/2026	6/5/2026		907.30
56	WESTERLUND, CHRISTINA N	R E 2024 - 1ST		EXP#000075	133655	6/1/2026	6/5/2026		907.30
57	WESTERLUND, CHRISTINA N	R E 2024 - 2ND		EXP#000075	133655	6/1/2026	6/5/2026		907.30
58	WESTERLUND, CHRISTINA N	R E 2025 - 1ST		EXP#000077	133657	6/1/2026	6/5/2026		966.53
59	WESTERLUND, CHRISTINA N	R E 2025 - 2ND		EXP#000077	133657	6/1/2026	6/5/2026		966.52
60	WESTERLUND, CHRISTINA N	RE 2023 - 1ST		EXP#000074	133654	6/1/2026	6/5/2026		907.30
61	YOST, BARRY & ROBERTA	R E 2025 - 2ND		EXP#000078	133658	6/1/2026	6/5/2026		180.50
62							Total:		\$24,126.31
63									
64	PERSONAL PROPERTY TAXES								
65	BENEFICIAL HOME INSPECTIONS, LLC	P P 2026 - 1ST		EXP#000084	133664	6/1/2026	6/5/2026		61.07
66	ELLIOTT, VANESSA RENEE	P P 2024 - 1ST		PP 2024 28328	134263	6/18/2026	6/18/2026		61.56
67	RIZZA, JASON RICHARD	P P 2025 - 2ND		EXP#000082	133662	6/1/2026	6/5/2026		59.44
68	SHREE GANESHAY INC	P P 2024 - 1ST		EXP#000079	133659	6/1/2026	6/5/2026		333.73
69	SHREE GANESHAY INC	P P 2024 - 2ND		EXP#000079	133659	6/1/2026	6/5/2026		333.70
70	TACS	P P 2026 - 2ND		PP 2026 26523 ROSS, LATASHA	133695	6/3/2026	6/5/2026		6.58
71	TACS	P P 2026 - 2ND		PP 2026 36389 STROTHER, OCTAVIA	134002	6/11/2026	6/12/2026		13.52
72	TACS	P P 2026 - 2ND		PP 2026 36395 ANN TORRES	134003	6/11/2026	6/12/2026		30.90
73	TACS	P P 2026 - 2ND		PP 2026 29708 TRIMBLE, JEFFREY	134004	6/11/2026	6/12/2026		277.57
74	WARD, DANNA JEAN	P P 2025 - 1ST		EXP#000083	133663	6/1/2026	6/5/2026		213.64
75	WARD, DANNA JEAN	P P 2025 - 2ND		EXP#000083	133663	6/1/2026	6/5/2026		213.63
76	WOOD, PATRICK T	P P 2026 - 1ST		PP 2026 45688	134268	6/18/2026	6/18/2026		7.74
77							Total:		\$1,613.08
78									
79	PROPERTY TAX PENALTIES & INT								
80	BASHAM, SUZANNE CAROLYN	PENALTIES-ALL PROPERTY		EXP#000081	133661	6/1/2026	6/5/2026		25.00

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81	CORELOGIC CENTRALIZED REFUNDS	PENALTIES-ALL PROPERTY	RE-S 2025 8-13-114	134013	6/11/2026	6/12/2026	119.28		
82	TACS	INTEREST-ALL PROPERTY	RE 2025 9-13-85 CAREY, CHERYL LYNN	133887	6/4/2026	6/5/2026	59.25		
83	TACS	INTEREST-ALL PROPERTY	RE 2025 9-13-85 CAREY, CHERYL LYNN	133887	6/4/2026	6/5/2026	67.18		
84	TACS	INTEREST-ALL PROPERTY	RE 2025 8-13-19 MARTIN, ERIC	133891	6/4/2026	6/5/2026	1.81		
85	TACS	INTEREST-ALL PROPERTY	RE 2025 20-A-23A3 BATTEN, CODY &	133896	6/4/2026	6/5/2026	41.34		
86	TACS	INTEREST-ALL PROPERTY	RE 2025 8-13-129 TORKORNOO, GIFTY	133897	6/4/2026	6/5/2026	24.30		
87	TACS	PENALTIES-ALL PROPERTY	RE 2025 9-13-85 CAREY, CHERYL LYNN	133887	6/4/2026	6/5/2026	134.36		
88	TACS	PENALTIES-ALL PROPERTY	RE 2025 8-13-19 MARTIN, ERIC	133895	6/4/2026	6/5/2026	97.58		
89	TACS	PENALTIES-ALL PROPERTY	RE 2025 20-A-23A3 BATTEN, CODY &	133896	6/4/2026	6/5/2026	17.60		
90	TACS	PENALTIES-ALL PROPERTY	RE 2025 20-A-23A3 BATTEN, CODY &	133896	6/4/2026	6/5/2026	82.69		
91	TACS	PENALTIES-ALL PROPERTY	RE 2025 8-13-129 TORKORNOO, GIFTY	133897	6/4/2026	6/5/2026	48.61		
92						Total:	\$719.00		
93									
94	OTHER LOCAL TAXES								
95	COOK, JEFFREY LEE	ADMIN FEE VEHICLE	PP 2026 225183	134321	6/25/2026	6/26/2026	500.07		
96	CURRY, CHRISTOPHER DARNELL	ADMIN FEE VEHICLE	PP 2026 6289	133693	6/3/2026	6/5/2026	37.53		
97	LONG, BRANDI JEAN	ADMIN FEE VEHICLE	PP 2026 31836	133999	6/11/2026	6/12/2026	50.68		
98	MARRS, CRYSTAL LEATHERS	ADMIN FEE VEHICLE	PP 2026 31884	133694	6/3/2026	6/5/2026	33.61		
99	PHILLIPS, TREVOR BRANDON	ADMIN FEE VEHICLE	PP 2026 34943	134266	6/18/2026	6/18/2026	18.42		
100	RODGERS, MARK DANIEL	ADMIN FEE VEHICLE	PP 2026 32346	134000	6/11/2026	6/12/2026	33.00		
101	ROSSI, WILLIAM	ADMIN FEE VEHICLE	PP 2026 26525	133696	6/3/2026	6/5/2026	32.97		
102	SIDWELL, DARCI JOY	ADMIN FEE VEHICLE	PP 2026 14556	134001	6/11/2026	6/12/2026	60.37		
103	SKEEN, EMMA VIRGINIA	ADMIN FEE VEHICLE	PP 2024 32510	134264	6/18/2026	6/18/2026	45.00		
104	SWEITZER, MICHAEL WAYNE	ADMIN FEE VEHICLE	PP 2026 14686	133697	6/3/2026	6/5/2026	71.91		
105	TACS	ADMIN FEE MOTORCYCLE	PP 2026 29708 TRIMBLE, JEFFREY	134004	6/11/2026	6/12/2026	166.23		
106	TACS	ADMIN FEE VEHICLE	PP 2025 30453 MCMULLAN, RUTH C	133692	6/3/2026	6/5/2026	145.65		
107	TACS	ADMIN FEE VEHICLE	PP 2026 26523 ROSS, LATASHA	133695	6/3/2026	6/5/2026	206.83		
108	TACS	ADMIN FEE VEHICLE	PP 2026 36389 STROTHER, OCTAVIA	134002	6/11/2026	6/12/2026	106.95		
109	TACS	ADMIN FEE VEHICLE	PP 2026 36395 ANN TORRES	134003	6/11/2026	6/12/2026	33.01		
110	TACS	ADMIN FEE VEHICLE	PP 2026 29708 TRIMBLE, JEFFREY	134004	6/11/2026	6/12/2026	33.00		
111	TACS	ADMIN FEE VEHICLE	PP 2025 38580 POWELL, JENNIFER	134267	6/18/2026	6/18/2026	27.67		
112	TACS	ADMIN FEE VEHICLE	PP 2025 31988 MEREDITH, CALEYANA	134322	6/25/2026	6/26/2026	8.70		
113	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78746	6/17/2026	6/30/2026	196.53		
114	TRIMBLE, CHESSA MICHELLE	ADMIN FEE VEHICLE	PP 2026 28076	134265	6/18/2026	6/18/2026	58.28		
115	WARD, DANNA JEAN	ADMIN FEE VEHICLE	EXP#000083	133663	6/1/2026	6/5/2026	33.00		
116						Total:	\$1,899.41		
117									
118	PERMITS/FEES/LICENSES								

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119	LIBERTY HOMES	BUILDING PERMITS	BLDG INSP-BR245-0283 PERMIT FEE	6/2/26	6/2/2026	6/5/2026	1,369.39		
120	THE ESTATE OF MARGARET	GIS PARCEL FEE	REFUND MINOR SUBDIV FEE, REOPEN	INV7548/SUB26:00	6/18/2026	6/26/2026	100.00		
121	THE ESTATE OF MARGARET	SUBDIVISION & PLAT	REFUND MINOR SUBDIV FEE, REOPEN	INV7548/SUB26:00	6/18/2026	6/26/2026	750.00		
122						Total:	\$2,219.39		
123									
124	RECOVERED COSTS								
125	TACS	DMV STOP FEES	PP 2025 30453 MCMULLAN, RUTH C	133692	6/3/2026	6/5/2026	15.39		
126	TACS	TAX LIEN ADMINISTRATIVE	PP 2025 30453 MCMULLAN, RUTH C	133692	6/3/2026	6/5/2026	12.32		
127	WALTERS, HENRY MICHAEL	DMV STOP FEES	EXP#000080	133660	6/1/2026	6/5/2026	19.63		
128	WALTERS, HENRY MICHAEL	TAX LIEN ADMINISTRATIVE	EXP#000080	133660	6/1/2026	6/5/2026	15.70		
129						Total:	\$63.04		
130									
131	BOARD OF SUPERVISORS								
132	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	31.50		
133	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	64.99		
134	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	113.55		
135	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	163.60		
136	CAITLIN SOLIS	OTHER OPERATING	REIMBURSE-FOOD LION	6/17/26	6/16/2026	6/18/2026	108.06		
137	TIMOTHY HODGE	MILEAGE ALLOWANCES	REIMBURSE LOCAL TRAVEL MILEAGE	06/03/26	6/3/2026	6/5/2026	103.97		
138	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	202.45		
139	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	202.45		
140						Total:	\$990.57		
141									
142	COUNTY ADMINISTRATOR								
143	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ADMIN-APPLE EARPODS HEADPHONES	1DYP-73ND-VJTF	6/9/2026	6/12/2026	55.58		
144	BANK OF AMERICA	ADVERTISING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	(\$236.60)		
145	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	400.00		
146	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	243.50		
147	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	313.87		
148	ERIC DAHL	MILEAGE ALLOWANCES	REIMBURSE-VLGMA SUMMER CONF-	6/15/26	6/15/2026	6/18/2026	246.50		
149	ERIC DAHL	SUBSISTENCE & LODGING	REIMBURSE-VLGMA SUMMER CONF-	6/15/26	6/15/2026	6/18/2026	86.00		
150	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	ADMIN-ACCT#0016992100-SENDPRO C	3322654283	5/30/2026	6/12/2026	426.84		
151	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	8000909001515654	5/18/2026	6/5/2026	2.86		
152	TOWN OF WOODSTOCK	TELECOMMUNICATIONS	ADMIN-SHARED ACCOMMODATIONS-2	6/17/26	6/17/2026	6/26/2026	232.00		
153	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	80.98		
154	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	80.98		
155						Total:	\$1,932.51		
156									

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157	COUNTY ATTORNEY								
158	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CO ATTY-MRS. MYERS CLEAN DAY	134J-GNK4-RJV6	6/8/2026	6/12/2026	13.98		
159	BANK OF AMERICA	PRINTING AND BINDING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	1,260.78		
160	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CO ATTY-LEASE CHARGE FOR 6/1/26-	43365840	6/11/2026	6/18/2026	84.34		
161	RELX INC.	BOOKS/PUBLICATIONS	CO & COMM ATTY-ACCT#424YMJMP3-	3096492971	5/31/2026	6/12/2026	58.44		
162	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	80.98		
163	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	80.98		
164						Total:	\$1,579.50		
165									
166	COMMISSIONER OF THE REVENUE								
167	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COR-SPRINGFLORA RETRO	1YX3-C6YV-WYPM	6/5/2026	6/12/2026	84.33		
168	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COR-LOGITECH MK295 WIRELESS	1119-GLQN-R36M	6/18/2026	6/26/2026	24.99		
169	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COR-AFLOIA ORIGINAL 3-STAGE	1FCD-LLTW-K4MG	6/17/2026	6/26/2026	98.97		
170	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPR & COR-LEASE CHG 6/1-30 &	43373486	6/11/2026	6/18/2026	290.54		
171	COMMISSIONERS OF THE REVENUE	CONVENTION AND	COR-DEPUTIES MTG REGISTRATION--	060326	6/3/2026	6/5/2026	50.00		
172	COMMISSIONERS OF THE REVENUE	CONVENTION AND	COR-FOR JOINT COR &TOR	TRANS. ID 11645	6/15/2026	6/18/2026	90.00		
173	COMMISSIONERS OF THE REVENUE	CONVENTION AND	COR-FOR ROLES & RESPONSIBILITIES	TRANS. ID 11658	6/15/2026	6/18/2026	150.00		
174	COMMISSIONERS OF THE REVENUE	CONVENTION AND	COR-FOR 2026 ANNUAL CONFERENCE	TRANS. ID 11670	6/15/2026	6/18/2026	1,050.00		
175	COMMISSIONERS OF THE REVENUE	CONVENTION AND	COR-RULINGS (UNDERSTANDING	11837	6/23/2026	6/26/2026	150.00		
176	COR ASSOCIATION-CENTRAL DISTRICT	CONVENTION AND	COR-LAUREN SHERIDAN JULY 2026	06/03/26	6/3/2026	6/5/2026	70.00		
177	FLUVANNA COUNTY SHERIFF'S OFFICE	CONVENTION AND	COR-2026 TRIAD DAY VENDOR FEE	2602	6/10/2026	6/18/2026	50.00		
178	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	COR, EMS & FCSO-ACCT#21566 FUEL	SQLCD-1194948	6/12/2026	6/18/2026	39.17		
179	MECHUMS RIVER SECURITY	PROFESSIONAL SERVICES	COR-5/12/26 CKED THE DR WAS	I98039	5/31/2026	6/12/2026	195.00		
180	THE PITNEY BOWES BANK INC	POSTAL SERVICES	COR-ACCT#48002653-POSTAGE FOR	6/5/26	6/5/2026	6/12/2026	1,750.00		
181	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	40.49		
182	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	40.49		
183						Total:	\$4,173.98		
184									
185	REASSESSMENT								
186	COWAN SERVICES, LLC	PROFESSIONAL SERVICES	COR-2027 DESK REVIEW	2026-06-03	6/3/2026	6/18/2026	15,000.00		
187						Total:	\$15,000.00		
188									
189	TREASURER								
190	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-GUSTO (300 PK) HEAVYWEIGHT	14TX-RQ77-4WLJ	5/19/2026	6/5/2026	186.07		
191	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-PENDAFLEX EXPANDING FILE	1LJJ-J166-YYCG	6/5/2026	6/12/2026	108.21		
192	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-FUNGLAM THERMAL RECEIPT	1PDL-GLCM-	6/9/2026	6/18/2026	162.89		
193	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	120.23		
194	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	479.34		

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1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
195	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	235.00		
196	TAXING AUTHORITY CONSULTING	PROFESSIONAL SERVICES	TREAS-BANKRUPTCY SRV 4/2026-	INV11233	5/22/2026	6/5/2026	468.00		
197	TAXING AUTHORITY CONSULTING	PROFESSIONAL SERVICES	TREAS-CLEAR SUBSCRIPTION 7/1/26-	INV11284	5/29/2026	6/5/2026	1,487.30		
198	TAXING AUTHORITY CONSULTING	PROFESSIONAL SERVICES	TREAS-ORDER OF PUBLICATION X (2)	INV11339	6/12/2026	6/18/2026	2,720.00		
199	THE PITNEY BOWES BANK INC	POSTAL SERVICES	TREAS-METER REFILL 5/29/26	8000909009818795	6/7/2026	6/18/2026	300.00		
200	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	40.49		
201	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	40.49		
202	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	TREAS-ACCT#546001282025	6/3/26	6/3/2026	6/12/2026	7,125.00		
203						Total:	\$13,473.02		
204									
205	INFORMATION TECHNOLOGY								
206	B&H PHOTO-VIDEO	EDP EQUIPMENT	IT-CUST#83357702-UBIQUITI FLEX 2.5G	245176756	6/4/2026	6/12/2026	1,194.18		
207	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	8.40		
208	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	29.00		
209	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	35.00		
210	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	63.94		
211	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	203.44		
212	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	756.00		
213	BANK OF AMERICA	EDP EQUIPMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	410.67		
214	BANK OF AMERICA	EDP EQUIPMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	776.75		
215	FIREFLY	TELECOMMUNICATIONS	IT & E911-MONTHLY INTERNET	11068JUN26	6/1/2026	6/5/2026	550.00		
216	FIREFLY	TELECOMMUNICATIONS	IT & E911-MONTHLY INTERNET	11068JUN26	6/1/2026	6/5/2026	2,294.78		
217	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	125.99		
218	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	248.74		
219						Total:	\$6,696.89		
220									
221	FINANCE								
222	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FIN-ZEBRA ZTM SELECT 4000D DIRECT	111L-3JPG-XFRH	5/29/2026	6/5/2026	194.10		
223	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FIN-AMAZON BASICS MULTIPURPOSE	1QH7-TRRT-HTY1	6/15/2026	6/18/2026	153.48		
224	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	(\$650.00)		
225	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	(\$176.16)		
226	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	172.38		
227	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	FIN-CUST#C-1370-MGMT SRV-COLL &	EMS-026264	5/31/2026	6/12/2026	5,245.23		
228	THE ARTINA GROUP, INC.	OFFICE SUPPLIES	FIN-ITEM ABGRC-BLANK BOTTOM CK	INVOICE-1112653	6/5/2026	6/12/2026	1,094.12		
229	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	8000909001515654	5/18/2026	6/5/2026	123.70		
230	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	45.49		
231	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	45.49		
232						Total:	\$6,247.83		

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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
233									
234	REGISTRAR/ELECTORAL BOARD								
235	AUTOMATED OFFICE SYSTEMS	OFFICE SUPPLIES	REG-CONT ID#7174- FOR PERIOD 5/1/26-	120623	5/29/2026	6/5/2026	170.00		
236	B.W. MURRAY & CO., INC.	PROFESSIONAL SERVICES	REG-CONSULTING-ELECTORAL BD	2423	6/7/2026	6/12/2026	1,070.91		
237	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	REG-NO 10 ENVELOPE 706-3A (NEW),	48109	5/21/2026	6/5/2026	225.85		
238	FLUVANNA COUNTY SHERIFF'S OFFICE	CONTRACT SERVICES	REG-4/21/26- FLUV ELEC BD 20 HRS @	REG002	5/19/2026	6/5/2026	900.00		
239	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	JUNE FLUV CO RENT & JEFFERSON	060126	6/1/2026	6/5/2026	150.00		
240	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	45.49		
241	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	45.49		
242						Total:	\$2,607.74		
243									
244	HUMAN RESOURCES								
245	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	103.87		
246	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	281.40		
247	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	312.50		
248	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	48.87		
249	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	172.38		
250	E.W. THOMAS	EMPLOYEE RECOGNITION	FCPR-5/4,5/6/7/21: SENIOR LUNCH, 5/8	6/19/26	5/4/2026	6/18/2026	44.93		
251	PRINTFLY CORPORATION	EMPLOYEE RECOGNITION	HR-Employee Appreciation Tees, Quote	4381240	4/16/2026	6/5/2026	2,855.45		
252	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	40.49		
253	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	40.49		
254						Total:	\$3,900.38		
255									
256	GENERAL DISTRICT COURT								
257	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	202.29		
258	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	GEN CT-ACCT#0011043397-SENDPRO C	3322633279	5/30/2026	6/12/2026	179.46		
259						Total:	\$381.75		
260									
261	COURT SERVICE UNIT								
262	MARIA V. SMITH	MILEAGE ALLOWANCES	REIMBURSE-5/19/26-DET VISIT,	061526-2	6/15/2026	6/18/2026	35.23		
263	MARIA V. SMITH	MILEAGE ALLOWANCES	REIMBURSE-5/28, 6/2, 6/4, DET VISIT,	061526	6/15/2026	6/18/2026	104.83		
264	MARIA V. SMITH	MILEAGE ALLOWANCES	REIMBURSE-DET VISIT & P/U MAT. ON	0618/26	6/18/2026	6/26/2026	70.03		
265	MYESHA WILSON	MILEAGE ALLOWANCES	REIMBURSE-1/21-22/26, SCH VISIT,	6/3/26	6/3/2026	6/5/2026	9.93		
266	MYESHA WILSON	MILEAGE ALLOWANCES	REIMBURSE-3/26 & 4/3-DET VISIT,	6/3/26-2	6/3/2026	6/5/2026	50.75		
267	QUILL	OFFICE SUPPLIES	CT SRV-ACCT#6090964-OFFICE	46470612	11/5/2025	6/12/2026	28.98		
268	QUILL	OFFICE SUPPLIES	CT SRV-ACCT#6090964-OFFICE	42413063	1/15/2025	6/12/2026	166.72		
269						Total:	\$466.47		
270									

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1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
271	CLERK OF THE CIRCUIT COURT								
272	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-UPGRADE OFFICE SUPPLY	1GPQ-MLMV-R341	6/3/2026	6/5/2026	227.10		
273	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-AMAZON BASICS	1XDX-9W3T-KP6J	6/11/2026	6/18/2026	43.19		
274	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-SHARPIE LIQUID	16GC-T1YT-1YQ4	6/18/2026	6/26/2026	46.49		
275	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	479.76		
276	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FUSD, CIR CT, LIB.-LEASE CHG 6/1-30 &	43358450	6/11/2026	6/18/2026	106.38		
277	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	146.35		
278	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	248.68		
279	LEVATA US LLC	POSTAL SERVICES	CIR CT-ACCT#1111901884-FULL CLR	INV7829426	6/3/2026	6/5/2026	23.26		
280	LEVATA US LLC	PRINTING AND BINDING	CIR CT-ACCT#1111901884-FULL CLR	INV7829426	6/3/2026	6/5/2026	180.99		
281	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CIR CT-PROF SRV PER CONT ADV SRV	61157	5/22/2026	6/26/2026	2,668.75		
282	SCHOOL OUTFITTERS LLC	FURNITURE & FIXTURES	CIR CT-INSIGHT SERIES L-SHAPED	ORD11742680	6/5/2026	6/12/2026	1,895.24		
283	TREASURER OF VIRGINIA	EDP EQUIPMENT	CIR CT-30HSS3T400-***P3 GEN 2	26-FLUPC-1347	6/22/2026	6/26/2026	2,460.00		
284	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	40.01		
285	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	40.01		
286						Total:	\$8,606.21		
287									
288	CIRCUIT COURT OPERATIONS								
289	GINGER T. ALLEN	COMPENSATION-GRAND	JUNE 2026 TERM DAY-GRAND JURY	06222026-GJ1	6/22/2026	6/26/2026	50.00		
290	HEATHER L. POWELL	COMPENSATION-GRAND	JUNE 2026 TERM DAY-GRAND JURY	06222026-GJ4	6/22/2026	6/26/2026	50.00		
291	KEITH B. TRAPP, JR.	COMPENSATION-GRAND	JUNE 2026 TERM DAY-GRAND JURY	06222026-GJ6	6/22/2026	6/26/2026	50.00		
292	MARK S. ECLEO	COMPENSATION-GRAND	JUNE 2026 TERM DAY-GRAND JURY	06222026-GJ3	6/22/2026	6/26/2026	50.00		
293	STANLEY R. SMITH, JR.	COMPENSATION-GRAND	JUNE 2026 TERM DAY-GRAND JURY	06222026-GJ5	6/22/2026	6/26/2026	50.00		
294	WILLIAM BERGLUND	COMPENSATION-GRAND	JUNE 2026 TERM DAY-GRAND JURY	06222026-GJ2	6/22/2026	6/26/2026	50.00		
295						Total:	\$300.00		
296									
297	CIRCUIT COURT JUDGE								
298	BANK OF AMERICA	BOOKS/PUBLICATIONS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	899.00		
299	DAVID M. BARREDO	OFFICE SUPPLIES	REIMBURSE 5/20 FOOD LION-	06/04/2026	5/20/2026	6/5/2026	71.40		
300						Total:	\$970.40		
301									
302	COMMONWEALTH ATTY								
303	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	22.10		
304	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	28.30		
305	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	762.39		
306	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	270.48		
307	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	COMM ATTY-ACCT#0018185811-	3322574583	5/19/2026	6/12/2026	94.23		
308	RELX INC.	MAINTENANCE CONTRACTS	CO & COMM ATTY-ACCT#424YMJMP3-	3096492971	5/31/2026	6/12/2026	116.86		

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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
309	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER & OFFICE	7010096795	5/31/2026	6/5/2026	162.00		
310	VALLEY BUSINESS FORMS	OTHER OPERATING	COMM ATTY-BUSINESS CARDS-JODI	226699	6/9/2026	6/12/2026	105.00		
311	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	271.64		
312	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	121.47		
313						Total:	\$1,954.47		
314									
315	SHERIFF								
316	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCSO-PLAYTEX SPORT TAMPONS,	1DKR-R93D-HHYM	6/10/2026	6/18/2026	8.43		
317	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCSO-SWEETZER & ORANGE BABY	19FJ-M9GY-133H	6/16/2026	6/26/2026	11.75		
318	AMAZON CAPITAL SERVICES	OTHER OPERATING	FCSO-PGSONIC 20PK CR2450 3V	19PG-Y414-4TCJ	5/28/2026	6/5/2026	29.97		
319	AMAZON CAPITAL SERVICES	UNIFORM/WEARING	FCSO-ROCKY DRESS LEATHER HIGH	1H3W-9LX6-6Xfv	6/2/2026	6/5/2026	335.99		
320	AMAZON CAPITAL SERVICES	VEHICLE/POWER EQUIP	FCSO-3PK H&H PRIMED COMPRESSED	1HPG-KHMN-943Y	6/13/2026	6/18/2026	1,153.80		
321	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCSO-VIKING CAR WASH BRUSH,	1RH1-93WH-J91N	6/15/2026	6/18/2026	158.00		
322	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCSO-MILTON S-314MKIT COLORFIT	1RCV-Q4WP-99YF	6/18/2026	6/26/2026	222.84		
323	AT&T MOBILITY	TELECOMMUNICATIONS	FCSO-BUSINESS LONG DISTANCE FOR	7305055828001JU	6/6/2026	6/26/2026	63.70		
324	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	100.00		
325	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	225.00		
326	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	450.00		
327	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	500.00		
328	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	600.00		
329	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	795.00		
330	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	4.36		
331	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	7.37		
332	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	8.47		
333	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	28.68		
334	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	40.77		
335	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	45.00		
336	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	53.53		
337	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	160.88		
338	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	171.53		
339	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	421.20		
340	BANK OF AMERICA	EXTRADITION OF	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	984.40		
341	BANK OF AMERICA	INVESTIGATIVE SERVICES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	100.00		
342	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	39.00		
343	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	137.66		
344	BANK OF AMERICA	POLICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	30.85		
345	BANK OF AMERICA	POLICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	130.15		
346	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	81.34		

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347	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	86.81		
348	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	123.20		
349	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	151.98		
350	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	368.00		
351	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	495.80		
352	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	546.64		
353	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	610.44		
354	BANK OF AMERICA	VEHICLE FUEL	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	50.00		
355	BANK OF AMERICA	VEHICLES REP & MAINT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	42.11		
356	BANK OF AMERICA	VEHICLES REP & MAINT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	440.00		
357	BANK OF AMERICA	VEHICLES REP & MAINT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	672.74		
358	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	102.56		
359	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	78.05		
360	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	134.61		
361	CITY OF SALEM	CONVENTION AND	FCSO-ADVANCED CIVIL PROCESS 6/15-	ACAD26-140	6/16/2026	6/26/2026	200.00		
362	CMI, INC.	VEHICLE/POWER EQUIP	FCSO-CUST#229632-INTOX, I800, KIT,	8081484	6/9/2026	6/18/2026	2,720.00		
363	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-INV:450001119614-MONTHLY	310191749MAY26	5/16/2026	6/5/2026	1,571.19		
364	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-INV470001290757-FOR PERIOD	309903768JUN26	6/7/2026	6/26/2026	173.51		
365	EJ2 LLC	POLICE SUPPLIES	FCSO-CUST#5892-50 JUMBO PAPER	259348A	5/13/2026	6/5/2026	166.71		
366	EJ2 LLC	POLICE SUPPLIES	FCSO-CUST#5892-NARK II	259840A	6/4/2026	6/18/2026	190.51		
367	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	FCSO-RAIN-X WNDSHLD WSHR 1GAL,	108983 ACCT#218	5/28/2026	6/5/2026	26.95		
368	FLUVANNA ACE HARDWARE	VEHICLES REP & MAINT	FCSO-INPCT DRVR KIT HEX 1/4", DRIL	109039 ACCT#218	6/2/2026	6/5/2026	306.97		
369	GALLS, LLC.	POLICE SUPPLIES	FCSO-ACCT#1004268977-THOMPSON	035307065	6/9/2026	6/26/2026	354.90		
370	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-STRYKE PDU	035008684	5/11/2026	6/5/2026	94.99		
371	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-WOMENS	035083373	5/18/2026	6/5/2026	200.00		
372	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-STRYKE PDU	035162732	5/27/2026	6/12/2026	94.99		
373	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-WM ATAC 2.0	035132185	5/22/2026	6/12/2026	170.00		
374	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-ATAC 2.0 6	035180347	5/28/2026	6/12/2026	180.00		
375	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-ONE LINE	035316998	6/10/2026	6/26/2026	40.97		
376	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-UA MENS TAC	035256642	6/4/2026	6/26/2026	76.27		
377	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#1004268977-MENS	035316270	6/10/2026	6/26/2026	250.87		
378	GARY SHULL	VEHICLES REP & MAINT	FCSO-DODGE CHARGER TOW FROM	5262026	5/26/2026	6/5/2026	125.00		
379	GREGORY A DORAZIO	MAINTENANCE CONTRACTS	FCSO-6/8/26-WEBSITE DESIGN-BUILD	5866	6/8/2026	6/26/2026	8,598.00		
380	HENRY SCOTT FIELDING	SUBSISTENCE & LODGING	REIMBURSE-ADV CIVIL PROCESS,	6/24/26	6/24/2026	6/26/2026	288.00		
381	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	11,636.01		
382	JEREMY SPOKES	SUBSISTENCE & LODGING	REIMBURSE-CSCJTA-5/26 & 5/27	05/27/26	5/27/2026	6/5/2026	70.00		
383	JORDAN SEAY-ALLEN	VEHICLE FUEL	REIMBURSE-6/17 VEHICLE FUEL	062226	6/17/2026	6/26/2026	50.00		
384	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*69035-DRIVER HIGH BEAM &	RO#24814	5/27/2026	6/5/2026	15.95		

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385	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*68153-STATE INSPECTION	RO#24948	6/2/2026	6/5/2026	20.00		
386	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*34929-OIL CHANGE, TIRE	RO#24952	6/2/2026	6/5/2026	50.00		
387	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*69037-OIL CHANGE, TIRE	RO#24726	5/20/2026	6/5/2026	67.95		
388	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	EMS-VIN*67243-STATE INSPECTION,	RO#24858	5/29/2026	6/5/2026	70.00		
389	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*34932-ST INSPEC, OIL	RO#24972	6/3/2026	6/5/2026	70.00		
390	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*93963 STATE INSPECTION	RO#24992	6/4/2026	6/12/2026	20.00		
391	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*64079-OIL CHG, TIRE, 21 PT	RO#25118	6/10/2026	6/18/2026	50.00		
392	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*48212-ST INSPECTION, OIL	RO#25068	6/9/2026	6/18/2026	70.00		
393	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*69039-OIL CHG, TIRE ROT,	RO#25165	6/12/2026	6/18/2026	107.04		
394	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*59992-ST INSPECTION, (4)	RO#25113	6/11/2026	6/18/2026	160.00		
395	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*34931-(4) MT & BAL	RO#25044	6/9/2026	6/18/2026	327.90		
396	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*12133-STATE INSPEC, REAR	RO#25022	6/8/2026	6/18/2026	412.75		
397	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*02376-OIL CHANGE, TIRE	RO#24130	4/20/2026	6/26/2026	50.00		
398	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*27619-OIL CHANGE, TIRE	RO#24607	5/13/2026	6/26/2026	50.00		
399	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-VIN*69039-FRT BRAKE PADS &	RO#25182	6/12/2026	6/26/2026	1,129.48		
400	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	EMS & FCSO-ACCT#21566-FUEL USAGE	SQLCD-1194156	6/12/2026	6/18/2026	335.64		
401	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	EMS & FCSO-ACCT#21566 FUEL USAGE	SQLCD-1194557	6/12/2026	6/18/2026	415.11		
402	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	COR, EMS & FCSO-ACCT#21566 FUEL	SQLCD-1194948	6/12/2026	6/18/2026	591.17		
403	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	EMS & SHERIFF-FUEL USAGE FOR	SQLCD-1196138	6/17/2026	6/26/2026	259.92		
404	MOTOROLA SOLUTIONS, INC.	MAINTENANCE CONTRACTS	FCSO-CUST#1036895871-1/14/26-2/15/27-	1411254233	5/27/2026	6/5/2026	9,828.00		
405	PITNEY BOWES GLOBAL FINANCIAL	POSTAL SERVICES	FCSO-ACCT#0015945362-SENDPRO C	3322687899	6/10/2026	6/18/2026	220.59		
406	REGION 10 CSB	CONTRACT SERVICES	FY26 THOMAS JEFFERSON AREA	FISCAL YEAR 2026	6/5/2026	6/26/2026	3,325.00		
407	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER & OFFICE	7010096795	5/31/2026	6/5/2026	1,156.13		
408	STROHMAN ENTERPRISE INC.	POLICE SUPPLIES	FCSO-41PT02BK DUTY STAGGERED	INV57	4/8/2026	6/5/2026	828.00		
409	STROHMAN ENTERPRISE INC.	POLICE SUPPLIES	FCSO-SCOUT LIGHT, SWIVEL 6V, 1000	INV1138	6/9/2026	6/18/2026	6,791.25		
410	STROHMAN ENTERPRISE INC.	UNIFORM/WEARING	FCSO-DUTY DOUBLE PISTOL TACOS	INV1015	6/1/2026	6/12/2026	234.75		
411	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STATMENT	998630068JUL26	6/15/2026	6/26/2026	955.00		
412	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STMT FOR 5/15-	982456996JUN26	6/15/2026	6/26/2026	1,053.09		
413	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	FCSO-REPORTS OF INVESTIGATION	5/14/26	5/14/2026	6/12/2026	20.00		
414	UNIVERSITY TIRE AND AUTO CENTER,	VEHICLES REP & MAINT	FCSO-ACCT#11964- (8) 265/65R18 GY	9012663	6/9/2026	6/18/2026	1,303.28		
415	VERIZON WIRELESS	TELECOMMUNICATIONS	E911 & FCSO-ACCT#921953702-00001-	6145622903	6/8/2026	6/26/2026	37.46		
416						Total:	\$68,613.91		
417									
418	MAGISTRATE								
419	THE SUPPLY ROOM	FURNITURE & FIXTURES	MAG-ACCT#7273230-SHREDDER	5974742-1	6/15/2026	6/26/2026	210.17		
420	THE SUPPLY ROOM	OFFICE SUPPLIES	MAG-ACCT#7273230-OFFICE SUPPLIES	5974742-0	6/15/2026	6/26/2026	321.72		
421						Total:	\$531.89		
422									

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423	E911								
424	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-SPLENDA ZERO CALORIE	1HQV-94KT-1D9C	6/13/2026	6/18/2026	331.86		
425	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-CABLE MATTERS 2-PK 32.4GBPS	137P-P3DY-VK6L	6/17/2026	6/26/2026	505.96		
426	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	E911-BROTHER GENUINE P-TOUCH	1T1Q-KRRD-67N7	5/28/2026	6/5/2026	24.98		
427	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	E911-SPLENDA ZERO CALORIE	1HQV-94KT-1D9C	6/13/2026	6/18/2026	240.92		
428	AMAZON CAPITAL SERVICES	PROFESSIONAL SERVICES	E911-COMMOUNTAIN 3.5MM LISTEN	1DWX-PLJR-4LXV	6/2/2026	6/12/2026	87.60		
429	AMAZON CAPITAL SERVICES	TELECOMMUNICATIONS	E911-ESR 2 PACK SCREEN	1LMH-QPJ3-VCT7	6/18/2026	6/26/2026	2,543.14		
430	AT&T CORP	TELECOMMUNICATIONS	E911-ACCT#831-001-0671330 NG911 ESI	3884876118	6/16/2026	6/26/2026	5,562.54		
431	AT&T DW HOLDINGS, INC	MAINTENANCE CONTRACTS	Absolute Platform Renewal 7/2/2026 -	750816326	5/19/2026	6/18/2026	15,000.00		
432	AT&T MOBILITY	TELECOMMUNICATIONS	E911-WIRELESS FOR 5/19-6/18/26	287284406274X052	5/18/2026	6/5/2026	2.19		
433	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	950.00		
434	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	1,710.00		
435	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	15.00		
436	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	20.00		
437	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	31.50		
438	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	45.50		
439	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	66.78		
440	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	692.50		
441	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	55.00		
442	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	82.99		
443	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	102.55		
444	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	E911-CUST#69106116-REDEEM GP/169,	1306218612	6/16/2026	6/26/2026	1,798.31		
445	NWG SOLUTIONS, LLC.	IT SERVICES	E911-MANAGED SRV-PATROL-PATCH:	76067	5/29/2026	6/18/2026	1,644.00		
446	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	E911-MANAGED SRV-PATROL-PATCH:	76067	5/29/2026	6/18/2026	1,320.00		
447	PSYCHOLOGICAL HEALTH ROANOKE	MAINTENANCE CONTRACTS	E911-96101-1 CO/POLICE/FIRE/EMS	R-C-38825	6/18/2026	6/26/2026	140.00		
448	T-MOBILE USA INC.	PROFESSIONAL SERVICES	E911 & FCSO-MONTHLY STATMENT	998630068JUL26	6/15/2026	6/26/2026	201.60		
449	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STATMENT	998630068JUL26	6/15/2026	6/26/2026	85.60		
450	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STMT FOR 5/15-	982456996JUN26	6/15/2026	6/26/2026	294.87		
451	VERIZON WIRELESS	TELECOMMUNICATIONS	E911 & FCSO-ACCT#921953702-00001-	6145622903	6/8/2026	6/26/2026	114.93		
452	WORLDWIDE INTERPRETERS, INC.	MAINTENANCE CONTRACTS	E911-NEPALI OTP INTERPRETATION,	681723	6/2/2026	6/12/2026	27.95		
453						Total:	\$33,698.27		
454									
455	FIRE AND RESCUE SQUAD								
456	FLUVANNA COUNTY VOLUNTEER FIRE	CONTRACT SERVICES	EMG-REIMBURSEMENT FOR SCBA	10312025	6/5/2026	6/12/2026	429.54		
457	FORK UNION VOL FIRE DEPT	CONVENTION AND	EMG-RENT: AIRBNB FOR TRAINING	06032026	5/24/2026	6/12/2026	1,116.65		
458	JEFF POTTER	CONVENTION AND	EMG-HAZ-MAT OPERATION PREP &	6072026	6/8/2026	6/12/2026	1,100.00		
459	ANNIE ZHAO	FIRE & RESCUE ASSN	EMG-INCENTIVE PROGRAM FOR FLUV	FR63025-32-R	6/30/2025	6/18/2026	300.00		
460	HELEN DUNN	FIRE & RESCUE ASSN	EMG-INCENTIVE PROGRAM FOR FLUV	FR63025-59-R	6/30/2025	6/18/2026	300.00		

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461	JASON REITSMA	FIRE & RESCUE ASSN	EMG-INCENTIVE PROGRAM FOR FLUV	FR63025-30-R	6/30/2025	6/18/2026	87.50		
462	MIKE HALEY	FIRE & RESCUE ASSN	EMG-INCENTIVE PROG FOR FLUV CO	FR63025-12-R	6/30/2025	6/18/2026	297.50		
463	ROSS DUFFIELD	FIRE & RESCUE ASSN	EMG-INCENTIVE PROG FOR FLUV CO	FR63025-79-R	6/30/2025	6/18/2026	595.00		
464	PEB ENTERPRISES, LLC	MACHINERY AND	FORCIBLE ENTRY DOOR - QUOTE 26-	26-523006	3/24/2026	6/12/2026	9,904.00		
465	SUB AQUATICS INC	CONTRACT SERVICES	EMG-CUST#655123-5-FIELD LABOR-SAS	INV-NC13-2974	5/27/2026	6/12/2026	1,026.87		
466	SUB AQUATICS INC	CONTRACT SERVICES	EMG-CUST#655123-5-PREV MAINT,	INV-NC836-1070	6/16/2026	6/26/2026	1,066.13		
467	SUB AQUATICS INC	CONTRACT SERVICES	EMG-CUST#655123-2-PREV MAINT,	INV-NC83-1067	6/16/2026	6/26/2026	1,079.09		
468	SUB AQUATICS INC	CONTRACT SERVICES	EMG-CUST#655123-1-PREV MAINT,	INV-NC83-1069	6/16/2026	6/26/2026	1,079.09		
469	SUB AQUATICS INC	CONTRACT SERVICES	EMG-CUST#655123-4-PREV MAINT,	INV-NC83-1071	6/16/2026	6/26/2026	1,079.09		
470	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	1,720.43		
471	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	1,720.43		
472	WILLIAM POOLE	CONVENTION AND	EMG-2/21 FOAM SKILLS, 3/3 MAIN LECT,	05272026	5/27/2026	6/12/2026	337.50		
473						Total:	\$23,238.82		
474									
475	EMERGENCY SERVICES								
476	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	EMS-OLANLY FRONT DOOR MAT	19R1-6KHL-NR4X	6/3/2026	6/5/2026	313.96		
477	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	EMS-MR.CLEAN 2X CONCENTRATED	1XP1-W4YJ-RXG9	6/10/2026	6/18/2026	27.28		
478	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	EMS-MR.CLEAN 2X CONCENTRATED	1XP1-W4YJ-RXG9	6/10/2026	6/18/2026	6.99		
479	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	EMS-SCOTT PAPER TOWELS, TASK	1WQV-7C79-C4GG	6/11/2026	6/18/2026	50.80		
480	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	EMS-SCOTT PAPER TOWELS, TASK	1WQV-7C79-C4GG	6/11/2026	6/18/2026	35.92		
481	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	EMS-MR.CLEAN 2X CONCENTRATED	1XP1-W4YJ-RXG9	6/10/2026	6/18/2026	41.44		
482	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	EMS-VIKING HOSE NOZZLE, GARDEN	1J39-3KMG-DHHC	6/4/2026	6/18/2026	101.25		
483	AMAZON CAPITAL SERVICES	VEHICLE FUEL	EMS-BLUEDEF DIESEL EXHAUST FLUID	1DHL-3TKP-G9QF	6/15/2026	6/18/2026	234.34		
484	ANDREW TANNER	VEHICLES REP & MAINT	EMS-MATERIALS TO FIX AMBULANCE	554	5/20/2026	6/12/2026	46.28		
485	ATLANTIC EMERGENCY SOLUTIONS,	VEHICLES REP & MAINT	EMS-CUST#16097-VIN*22686-AE01-DIAG-	17631ALB	6/5/2026	6/12/2026	1,914.36		
486	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	419.05		
487	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	142.16		
488	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	158.91		
489	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	172.60		
490	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	173.78		
491	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	66.98		
492	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	86.78		
493	DILLARD ALARM COMPANY	CONTRACT SERVICES	EMS-CUST#544-0055-ALARM.COM	90653	6/1/2026	6/5/2026	64.00		
494	FIREFLY	TELECOMMUNICATIONS	EMS-MONTHLY INTERNET STMT FOR	26834JUN26	6/1/2026	6/5/2026	71.99		
495	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	2,932.15		
496	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-CUST#68562364-OXYGEN USP S,	56647367	5/13/2026	6/5/2026	76.89		
497	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-CUST#68562364-OXYGEN USP D,	57203448	6/10/2026	6/12/2026	215.19		
498	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-CUST#68562364-MED HIGH	57396155	6/22/2026	6/26/2026	138.12		

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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
499	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-CUST#68562364-OXYGEN USP D,	57481329	6/24/2026	6/26/2026	233.79		
500	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-CUST#68562364-MED HIGH	57396151	6/22/2026	6/26/2026	594.57		
501	LOWE'S	BLDGS EQUIP REP & MAINT	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	645.05		
502	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VIN*10379-REPL AIR FILTER &	53859	6/3/2026	6/5/2026	246.07		
503	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VIN*85205-EVACUATE &	54105	6/24/2026	6/26/2026	618.79		
504	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	COR, EMS & FCSO-ACCT#21566 FUEL	SQLCD-1194948	6/12/2026	6/18/2026	244.95		
505	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	EMS & FCSO-ACCT#21566-FUEL USAGE	SQLCD-1194156	6/12/2026	6/18/2026	255.03		
506	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	EMS & FCSO-ACCT#21566 FUEL USAGE	SQLCD-1194557	6/12/2026	6/18/2026	340.24		
507	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	EMS & SHERIFF-FUEL USAGE FOR	SQLCD-1196138	6/17/2026	6/26/2026	194.00		
508	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ACCT#96578745-ALBUTEROL	25625519	5/19/2026	6/5/2026	36.42		
509	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ACCT#96578745-ONDANSETRON,	25625212	5/19/2026	6/5/2026	36.54		
510	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ACCT#96578745-KETOROLAC	25598793	5/13/2026	6/5/2026	48.34		
511	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ACCT#96578745-NITROGLYCERIN,	25667516	5/28/2026	6/5/2026	107.58		
512	PENNCARE, INC	EMS EDUCATION	Manikin training supplies - Quote #169494	M169494	6/8/2026	6/12/2026	5,202.85		
513	PENNCARE, INC	EMS EDUCATION	Manikin training supplies - Quote #169494	M169494.01	6/19/2026	6/26/2026	2,861.00		
514	PENNCARE, INC	EMS MEDICAL & LAB	EMS-IV START KIT, WITH	M171363	6/8/2026	6/12/2026	2,149.17		
515	PENNCARE, INC	EMS MEDICAL & LAB	EMS-BANDAGE, SHEER PLASTIC,	M171890	6/15/2026	6/18/2026	150.00		
516	PENNCARE, INC	EMS MEDICAL & LAB	EMS-NEEDLE, SAFETY HYPODERMIC	M169928.01	6/12/2026	6/18/2026	228.60		
517	RECTOR & VISITORS OF THE	CONTRACT SERVICES	EMS-OMD SRV PROVIDED 3/1/26-	6/15/26	6/15/2026	6/18/2026	8,000.00		
518	ROBO'S DETAIL SUPPLIES, INC.	JANITORIAL SUPPLIES	EMS-5 GAL WASH & WAX, 4 GAL HD	178930	5/29/2026	6/5/2026	473.00		
519	T-MOBILE USA INC.	TELECOMMUNICATIONS	EMS-MONTHLY STATEMENT FOR	202884811JUN26	6/15/2026	6/26/2026	216.10		
520	T-MOBILE USA INC.	TELECOMMUNICATIONS	EMS-MONTHLY STATEMENT FOR 5/15-	998194170JUN26	6/15/2026	6/26/2026	235.20		
521	TOMISLAV MCJILTON	BLDGS EQUIP REP & MAINT	REIMBURSE FOR FITTING TO REPAIR	6/24/26	6/14/2026	6/26/2026	9.47		
522	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	320.56		
523	VERIZON WIRELESS	TELECOMMUNICATIONS	EMS-INV#442318197-00002-FOR 4/28-	6144676224	5/27/2026	6/12/2026	40.16		
524	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	320.56		
525	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING	EMS-CUST#33744-CUSTOMER	INV915161	6/23/2026	6/26/2026	23.00		
526	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING	EMS-CUST#33744-CORNERSTONE	INV916488	6/24/2026	6/26/2026	54.84		
527	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING	EMS-CUST#33744-BOSTON LEATHER 1-	INV915760	6/23/2026	6/26/2026	127.90		
528	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING	EMS-CUST#33744-CARHARTT RAIN	INV916128	6/24/2026	6/26/2026	170.24		
529						Total:	\$31,675.24		
530									
531	BUILDING INSPECTIONS								
532	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	267.41		
533	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	8000909001515654	5/18/2026	6/5/2026	0.71		
534	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	201.49		
535	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	201.49		
536						Total:	\$671.10		

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537									
538	EMERGENCY MANAGEMENT								
539	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	86.78		
540	GARY MORRIS	CONTRACT SERVICES	EMS-IMAGETREND, ESO & NERIS	06122026	6/12/2026	6/18/2026	5,760.00		
541	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	40.49		
542	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	40.49		
543						Total:	\$5,927.76		
544									
545	FACILITIES								
546	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	FCPW-CUST#2710052156-	5/31/26	5/31/2026	6/18/2026	23.96		
547	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-TOGU 220-DEGREE SOLID	1HFC-9YN4-VYXG	6/5/2026	6/12/2026	8.25		
548	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-RX WELD NITROGEN	14MH-KLXQ-43W6	6/18/2026	6/26/2026	38.27		
549	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-DEWAL T MASONRY DRILL BIT	1K64-YHRQ-X696	6/19/2026	6/26/2026	229.42		
550	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-LYSOL DISINFECTANT SPRAY,	1MCH-HJX6-3WDP	6/2/2026	6/12/2026	285.34		
551	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-LYSOL ALL PURPOSE CLEANER-	1PT7-6166-JCXW	6/17/2026	6/26/2026	221.28		
552	AMAZON CAPITAL SERVICES	SUBSISTENCE & LODGING	FCPW-GATORADE G ZERO SPORTS	144P-VM9N-7HX6	5/18/2026	6/5/2026	45.52		
553	AMAZON CAPITAL SERVICES	SUBSISTENCE & LODGING	FCPW-GATORADO G ZERO SPORTS	1TY6-QPYP-NFXW	6/8/2026	6/18/2026	45.52		
554	AMAZON CAPITAL SERVICES	SUBSISTENCE & LODGING	FCPW-MEDIQUE MEDI-LYTE	1HL9-44WX-7D1P	6/15/2026	6/26/2026	31.48		
555	AMAZON CAPITAL SERVICES	SUBSISTENCE & LODGING	FCPW-GATORADE G ZERO SPORTS	13KX-69D4-1KM7	6/22/2026	6/26/2026	31.92		
556	AMAZON CAPITAL SERVICES	SUBSISTENCE & LODGING	FCPW-GATORADE G ZERO SPORTS	1JV1-J9YD-FFLF	6/22/2026	6/26/2026	45.52		
557	AMAZON CAPITAL SERVICES	SUBSISTENCE & LODGING	FCPW-GATORADE THRIST QUENCHER,	1MML-MLGJ-67M4	6/15/2026	6/26/2026	47.92		
558	AMERICAN EQUIPMENT GROUP, LLC	VEHICLES REP & MAINT	FCPW-ACCT#FLUV001-T190	W00689	5/26/2026	6/5/2026	729.99		
559	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-ACCT#1405936-CLINER CRK-32H	8073648	6/11/2026	6/18/2026	451.39		
560	BROHAUL	CONTRACT SERVICES	Pleasant Grove House Demolition. Quote	4123	5/19/2026	6/5/2026	26,700.00		
561	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCPW- (1) PATCH REAR TIRE, TRAILER	5/28/26	5/28/2026	6/5/2026	30.00		
562	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCPW-(2) LT245/75R16 ATLAS,	FPW174	5/15/2026	6/5/2026	309.98		
563	CONTAINER RENTALS, LLC.	BLDGS EQUIP REP & MAINT	FCPW-C&D, CARDBOARD LIBRARY,	INV22494	6/3/2026	6/12/2026	15.00		
564	CORY SHARPE	BLDGS EQUIP REP & MAINT	FCPW-GUTTER CLEAN-OUTS BLOW	1129	6/17/2026	6/26/2026	250.00		
565	CORY SHARPE	BLDGS EQUIP REP & MAINT	FCPW-BUCKET TRUCK SRV CALL	1131	6/17/2026	6/26/2026	375.00		
566	CORY SHARPE	BLDGS EQUIP REP & MAINT	FCPW-GUTTER CLEAN-OUTS: BLOW	1130	6/17/2026	6/26/2026	500.00		
567	DODSON GLASS & MIRROR INC	BLDGS EQUIP REP & MAINT	FCPW-FORK UNION FIRE HOUSE 6/5/26-	JP-101347	6/5/2026	6/12/2026	1,258.59		
568	E.W. THOMAS	JANITORIAL SUPPLIES	FCPW-	6/23/26	3/27/2026	6/26/2026	13.23		
569	E.W. THOMAS	OFFICE SUPPLIES	FCPW-	6/23/26	3/27/2026	6/26/2026	4.98		
570	E.W. THOMAS	SUBSISTENCE & LODGING	FCPW-	6/23/26	3/27/2026	6/26/2026	173.66		
571	ETEC MECHANICAL CORPORATION	BLDGS EQUIP REP & MAINT	FCPW-CUST#6025618-CRYSBK PERF	930007464	4/7/2026	6/18/2026	576.00		
572	ETEC MECHANICAL CORPORATION	BLDGS EQUIP REP & MAINT	FCPW-CUST#6025618-REPL ONE CUST	930008017	6/9/2026	6/18/2026	2,358.00		
573	ETEC MECHANICAL CORPORATION	BLDGS EQUIP REP & MAINT	FUSD-CUST#6025618-UNIT#1 IS NOT	9300083034	6/16/2026	6/26/2026	607.00		
574	FERGUSON US HOLDINGS, INC.	BLDGS EQUIP REP & MAINT	FCPW-CUST#506789-AC CAPACITOR-	9529526	5/20/2026	6/26/2026	23.85		

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575	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	FCPW-INV: 108672,108799,108926-	5/31/26 ACCT 127	5/31/2026	6/18/2026	24.98		
576	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	FCPW-INV: 108672,108799,108926-	5/31/26 ACCT 127	5/31/2026	6/18/2026	6.00		
577	FLUVANNA ACE HARDWARE	VEHICLE FUEL	FCPW-INV: 108672,108799,108926-	5/31/26 ACCT 127	5/31/2026	6/18/2026	250.00		
578	GENSERV LLC	CONTRACT SERVICES	FCPW-5/14/26-PUBLIC SAFETY BLDG	6484	5/24/2026	6/5/2026	1,010.00		
579	GINGERICH OUTDOOR POWER	BLDGS EQUIP REP & MAINT	FCPW-CUST#49239-CLUTCH SPRING,	126593	6/5/2026	6/12/2026	113.19		
580	GINGERICH OUTDOOR POWER	BLDGS EQUIP REP & MAINT	FCPW-CUST#49239-SCAF TURF	127293	6/18/2026	6/26/2026	267.23		
581	J&A PAINTING	CONTRACT SERVICES	Pleasant Grove Porch prep work	26-064	5/21/2026	6/5/2026	4,650.00		
582	J&A PAINTING	CONTRACT SERVICES	Library - Powerwashing Quote 6/1/2026	26-076	6/22/2026	6/26/2026	800.00		
583	JAKES AUTO PARTS LLC	VEHICLES REP & MAINT	FCPW-ACCT#8-PRIME GUARD WASHER	37254	5/4/2026	6/5/2026	4.91		
584	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*30398-LABOR TO DIAG	56374	5/14/2026	6/5/2026	25.00		
585	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*25585-TIRE ROT, VEHICLE	56376	5/14/2026	6/5/2026	157.39		
586	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*128232-LF WHEEL AREA	56381	5/15/2026	6/5/2026	846.74		
587	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*55406-VEH INSPEC, REG OIL	56549	6/1/2026	6/12/2026	114.29		
588	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*62504 :4 WD/DIESEL VEH	56551	6/1/2026	6/12/2026	136.13		
589	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*48745-4 WD/DIESEL	56544	6/1/2026	6/12/2026	159.56		
590	JAKES AUTOMOTIVE REPAIR LLC	VEHICLES REP & MAINT	FCPW-VIN*58900-VEHICLE INSPEC-REG	56612	6/8/2026	6/18/2026	148.36		
591	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	1,751.77		
592	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCPW-2015 FORD F250 183-521L-	RO#24658	5/18/2026	6/5/2026	165.00		
593	LOWE'S	AGRICULTURAL SUPPLIES	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	307.67		
594	LOWE'S	BLDGS EQUIP REP & MAINT	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	755.84		
595	LOWE'S	GENERAL MATERIALS AND	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	25.33		
596	LOWE'S	UNIFORM/WEARING	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	25.63		
597	MOORE'S PLUMBING & SEPTIC	BLDGS EQUIP REP & MAINT	FCPW-5/6/26 PUMPING-PUMPED PLEAS	81733	5/20/2026	6/5/2026	875.00		
598	MOORE'S PLUMBING & SEPTIC	BLDGS EQUIP REP & MAINT	FCPW-6/4/26-PUMPING-PUMPED OUT &	81860	6/7/2026	6/12/2026	875.00		
599	MOORE'S PLUMBING & SEPTIC	BLDGS EQUIP REP & MAINT	FCPW-6/16/26-SERVICIS-LIBRARY	81933	6/19/2026	6/26/2026	2,185.00		
600	MOORE'S PLUMBING & SEPTIC	BLDGS EQUIP REP & MAINT	FCPW-6/17/26 SRV- COURT HOUSE	81917	6/19/2026	6/26/2026	3,678.00		
601	PARTNERS TOO OF VIRGINIA, LTD.	CONTRACT SERVICES	FCPW-CUST#1830867-CLEAN FLUV CO	1432678	5/29/2026	6/5/2026	336.00		
602	REYNOLDS CHEVROLETE BUICK GMC	VEHICLES REP & MAINT	FCPW-CUST#3162-85118765 BLADE	508436	6/3/2026	6/18/2026	17.98		
603	SOUTHERN AIR, INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#143958-FLUV CO CT	986703	5/11/2026	6/5/2026	3,500.47		
604	SOUTHERN AIR, INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#143958-WORKED W/ MID-	992056	5/21/2026	6/12/2026	1,275.00		
605	SOUTHERN AIR, INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#143958-KENTS STORE	999677	6/8/2026	6/26/2026	962.35		
606	THOMAS L. BEASLEY	BLDGS EQUIP REP & MAINT	FCPW-CUST#3927-REPL DEFROST BD,	26261	5/12/2026	6/5/2026	1,245.54		
607	THOMAS L. BEASLEY	BLDGS EQUIP REP & MAINT	FCPW-ADMIN-REPLACE WARRANTY	26251	5/5/2026	6/5/2026	2,715.00		
608	THOMAS L. BEASLEY	BLDGS EQUIP REP & MAINT	FCPW-CUST#3927-REPLACE TXV-BT	26254	5/5/2026	6/5/2026	2,890.00		
609	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-ACCT#1579261-UNIFORMS FOR	5/31/26 CONV CTR	5/31/2026	6/12/2026	384.55		
610	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-ACCT#1579312- UNIFORMS FOR	5/31/26	5/31/2026	6/12/2026	774.00		
611	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	566.86		
612	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	566.86		

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613	VIRGINIA PROFESSIONAL WILDLIFE	BLDGS EQUIP REP & MAINT	FCPW-6/2/26 RACCOON SRV-INSPEC &	434-591-1925B	6/5/2026	6/12/2026	895.00		
614									
615									
616	GENERAL SERVICES								
617	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-TREAS OFFICE SENTRYCON	10916274	5/22/2026	6/12/2026	443.30		
618	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-ACCT#427047-PALMYRA FIRE ST-	10989503	6/1/2026	6/18/2026	330.39		
619	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-ACCT#427047-LOC 434722-PEST	10988804	6/8/2026	6/18/2026	689.61		
620	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY OFFICE-	0015301850550900	6/10/2026	6/18/2026	28.45		
621	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE-197 MAIN	0007929310552932	6/10/2026	6/18/2026	35.08		
622	AQUA VIRGINIA, INC.	WATER SERVICES	COUNTY ATTORNEY'S OFFICE- 211	0007970740556855	6/10/2026	6/18/2026	35.08		
623	AQUA VIRGINIA, INC.	WATER SERVICES	197 NORTH GREEN-HCH & 2 BLDGS	0007929300552931	6/10/2026	6/18/2026	66.88		
624	AQUA VIRGINIA, INC.	WATER SERVICES	ADMINISTRATIVE OFFICE-132 MAIN	0007800100540828	6/10/2026	6/18/2026	165.09		
625	ASHCRAFT TERMITE AND PEST	MAINTENANCE CONTRACTS	FCPW-ACCT#100709-RENEWAL	06/15/26	6/15/2026	6/18/2026	85.00		
626	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FCPW-FLUV FIRE ST#2 5/28 ANNUAL	3390542	5/29/2026	6/12/2026	155.43		
627	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FCPW-FORK UNION FIRE ST2 6/17-	3396288	6/18/2026	6/26/2026	164.89		
628	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FCPW-FLUV PERF ART CTR-6/17-	3396287	6/18/2026	6/26/2026	382.68		
629	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006MAY26	5/18/2026	6/5/2026	33.59		
630	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-008MAY26	5/18/2026	6/5/2026	34.29		
631	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM-271	275904-011MAY26	5/18/2026	6/5/2026	35.55		
632	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN-271	275904-006MAY26	5/18/2026	6/5/2026	40.45		
633	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL-W RIVER RD	275904-008MAY26	5/18/2026	6/5/2026	45.26		
634	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-200A- FOR USE BY	105221-002MAY26	5/18/2026	6/5/2026	48.60		
635	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-	105221-009MAY26	5/18/2026	6/5/2026	60.93		
636	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-SOCCER	105221-011MAY26	5/18/2026	6/5/2026	61.63		
637	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-	105221-012MAY26	5/18/2026	6/5/2026	72.60		
638	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER FIELD	105221-004MAY26	5/18/2026	6/5/2026	75.92		
639	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY-OUTLETS BEHIND	085473-003MAY26	5/18/2026	6/5/2026	94.02		
640	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-007MAY26	5/18/2026	6/5/2026	109.29		
641	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-	1005221-	5/18/2026	6/5/2026	137.19		
642	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009MAY26	5/18/2026	6/5/2026	156.68		
643	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-400A- FOR USE BY	105221-003MAY26	5/18/2026	6/5/2026	195.09		
644	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008MAY26	5/18/2026	6/5/2026	207.27		
645	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-VFW HALL-2977 RIVER	275904-010MAY26	5/18/2026	6/5/2026	215.84		
646	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-LANDFILL-11206 W.	085473-005MAY26	5/18/2026	6/5/2026	281.97		
647	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-COLUMBIA SCHOOL-563	085479-006MAY26	5/18/2026	6/5/2026	311.32		
648	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-LANDFILL-	275904-002MAY26	5/18/2026	6/5/2026	342.44		
649	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE-271	275904-004MAY26	5/18/2026	6/5/2026	369.41		
650	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-PUBLIC SAFETY BLDG-	275904-009MAY26	5/18/2026	6/5/2026	456.68		

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651	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA COUTNY RESCUE SQUAD	057783-001MAY26	6/4/2026	6/12/2026	290.27		
652	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FIRE STATION-KENTS STORE (51	275907-002MAY26	6/4/2026	6/12/2026	539.61		
653	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY-214 COMMONS BLVD	275906-001MAY26	5/29/2026	6/12/2026	1,725.40		
654	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING-160	085473-002MAY26	5/29/2026	6/12/2026	2,675.01		
655	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-200A-FOR USE BY	105221-002JUN26	6/18/2026	6/26/2026	33.59		
656	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006JUN26	6/18/2026	6/26/2026	33.59		
657	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-SOCCER	105221-011JUN26	6/18/2026	6/26/2026	33.59		
658	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-007JUN26	6/18/2026	6/26/2026	34.06		
659	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-008JUN26	6/18/2026	6/26/2026	34.36		
660	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-400A-FOR USE BY	105221-003JUN26	6/18/2026	6/26/2026	35.90		
661	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN-271	275904-006JUN26	6/18/2026	6/26/2026	37.43		
662	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM-271	275904-011JUN26	6/18/2026	6/26/2026	41.28		
663	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL- W. RIVER RD	275904-008JUN26	6/18/2026	6/26/2026	45.80		
664	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER FIELD-	105221-004JUN26	6/18/2026	6/26/2026	58.34		
665	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-	105221-009JUN26	6/18/2026	6/26/2026	70.34		
666	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY-OUTLETS BEHIND	085473-002JUN26	6/18/2026	6/26/2026	70.80		
667	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-	105221-010JUN26	6/18/2026	6/26/2026	122.93		
668	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008JUN26	6/18/2026	6/26/2026	216.30		
669	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009JUN26	6/18/2026	6/26/2026	220.72		
670	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-VFW HALL-2977 RIVER	275904-010JUN26	6/18/2026	6/26/2026	251.31		
671	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-LANDFILL-11206 W.	085473-005JUN26	6/18/2026	6/26/2026	332.32		
672	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911-TOWER-COLUMBIA SCHOOL-563	085473-006JUN26	6/18/2026	6/26/2026	367.74		
673	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-LANDFILL-	275904-002JUN26	6/18/2026	6/26/2026	384.87		
674	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE-271	275904-004JUN26	6/18/2026	6/26/2026	473.93		
675	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER -PUBLIC SAFETY BLDG-	275904-009JUN26	6/18/2026	6/26/2026	556.84		
676	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY-STREET LIGHTS NEAR	085473-001MAY26	5/18/2026	6/5/2026	92.19		
677	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY-STREET LIGHTS NEAR	085473-001JUN26	6/18/2026	6/26/2026	98.01		
678	CINTAS CORPORATION NO 2	MAINTENANCE CONTRACTS	FCPW-PAYER#10526981-FLUV CO-	5336779102	5/19/2026	6/5/2026	64.39		
679	CINTAS CORPORATION NO 2	MAINTENANCE CONTRACTS	FCPW-PAYER#10526981-PW MAINT	9374867508	5/31/2026	6/5/2026	99.18		
680	CINTAS CORPORATION NO 2	MAINTENANCE CONTRACTS	FCPW-PAYER#10526981-FLUV CO-	5336779101	5/19/2026	6/5/2026	136.56		
681	CINTAS CORPORATION NO 2	MAINTENANCE CONTRACTS	FCPW-PAYER#10526981-PW OFFICE-	5336779105	5/19/2026	6/5/2026	150.01		
682	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	FCPW-MAY 2026 VUPS LOCATING SRV-	5/31/26	5/31/2026	6/12/2026	230.00		
683	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-72 MAIN ST. ALARM	309698981MAY26	5/16/2026	6/5/2026	62.35		
684	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-CIRCUIT COURT-PANIC	310338742MAY26	5/16/2026	6/5/2026	73.51		
685	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-PERFORMING ARTS-MAIN &	309898636MAY26	5/16/2026	6/5/2026	130.89		
686	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-13 LINES-ELEVATORS &	309363296MAY26	5/16/2026	6/5/2026	703.45		
687	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILIITES-72 MAIN ST. ALARM	309697981JUN26	6/16/2026	6/26/2026	84.33		
688	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCPW-INV470001317475-REGISTRAR'S	309762613JUN26	6/16/2026	6/26/2026	85.93		

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689	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-CIRCUIT COURT-PANIC	310338742JUN26	6/16/2026	6/26/2026	97.33		
690	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-PERFORMING ARTS-MAIN &	309898636JUN26	6/16/2026	6/26/2026	174.85		
691	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-13 LINES-ELEVATORS &	309363296JUN26	6/16/2026	6/26/2026	945.23		
692	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BUILDING)-	001134080009MAY	5/27/2026	6/5/2026	10.80		
693	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	007048771633MAY	5/27/2026	6/5/2026	13.75		
694	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE-51 COURT	001114097502MAY	5/27/2026	6/5/2026	20.77		
695	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ FIRE STATION-14591	005699060132MAY	5/27/2026	6/5/2026	35.61		
696	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	001424085007MAY	5/21/2026	6/5/2026	43.17		
697	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-LIGHTS	003023889169MAY	5/21/2026	6/5/2026	47.06		
698	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEW CSA OFFICE)-	001124090000MAY	5/27/2026	6/5/2026	53.92		
699	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	001144090006MAY	5/21/2026	6/5/2026	55.33		
700	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-CONCESSIONS	000692200942MAY	5/27/2026	6/5/2026	75.42		
701	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE-197 MAIN ST.	001304130006MAY	5/27/2026	6/5/2026	76.05		
702	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST.	001284152509MAY	5/27/2026	6/5/2026	139.02		
703	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY-181	006274752663MAY	5/27/2026	6/5/2026	146.17		
704	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO RD	006260822157MAY	5/27/2026	6/5/2026	170.66		
705	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	004144237502MAY	5/21/2026	6/5/2026	187.22		
706	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD-CONCESSIONS &	000274195007MAY	5/27/2026	6/5/2026	210.28		
707	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	002554330007MAY	5/27/2026	6/5/2026	219.90		
708	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD-PALMYRA-90 RESCUE	004894115007MAY	5/21/2026	6/5/2026	303.82		
709	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-PALMYRA	001005898992MAY	5/21/2026	6/5/2026	315.73		
710	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION	004331888158MAY	5/22/2026	6/5/2026	451.18		
711	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-5753	004834680458MAY	5/22/2026	6/5/2026	522.13		
712	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	001024205005MAY	5/21/2026	6/5/2026	531.67		
713	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM (INCLUDES	000084297506MAY	5/21/2026	6/5/2026	612.42		
714	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	001404067504MAY	5/21/2026	6/5/2026	1,034.18		
715	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	000074032509MAY	5/21/2026	6/5/2026	1,066.26		
716	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	008895892548MAY	5/21/2026	6/5/2026	3,456.98		
717	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-NORTH-	7080078962MAY26	5/27/2026	6/5/2026	64.79		
718	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-NORTH-	9609027314MAY26	5/27/2026	6/5/2026	71.41		
719	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	004210122349MAY	5/27/2026	6/5/2026	250.23		
720	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE-STREET LIGHTING	003595578927MAY	5/27/2026	6/5/2026	734.21		
721	GFL ENVIRONMENTAL HOLDINGS (US),	MAINTENANCE CONTRACTS	FCPW-CUST#KC1680- TRASH STD SRV	KC0000891566	6/15/2026	6/26/2026	87.56		
722	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	JUNE FLUV CO RENT & JEFFERSON	060126	6/1/2026	6/5/2026	4,047.81		
723	LINDE GAS & EQUIPMENT INC.	MAINTENANCE CONTRACTS	FCPW-CUST#69896328-INDUSTRIAL	56813286	5/21/2026	6/5/2026	70.70		
724	LINDE GAS & EQUIPMENT INC.	MAINTENANCE CONTRACTS	FCPW-CUST#69896328-INDUSTRIAL	57397217	6/22/2026	6/26/2026	72.66		
725	MID-ATLANTIC CONTROLS CORP	MAINTENANCE CONTRACTS	FCPW-MP0421-1 FLUV CO CTHOUSE	41589	6/1/2026	6/5/2026	337.50		
726	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FCPW-ACCT#304102040434-FLUV	0410-000840438	5/31/2026	6/12/2026	650.86		

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727	STERICYCLE, INC.	TELECOMMUNICATIONS	FCPW-CUST#1000358564-SHRED REG	8014523029	6/3/2026	6/12/2026	540.29		
728	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-ACCT#886562-GENERATOR-E911	35884063	5/26/2026	6/5/2026	104.66		
729	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-ACCT#886562-GENERATOR-E911	35848192	5/22/2026	6/5/2026	176.17		
730	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	FCPW-ACCT#4216781-FIRE STATION-	36086197	6/12/2026	6/18/2026	540.41		
731	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-ACCT#267949-4-COURTHOUSE-	582195	6/4/2026	6/12/2026	2,597.13		
732	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FCPW-TRANSMISSION CHARGES FOR	052026-00174	5/31/2026	6/5/2026	14.40		
733						Total:	\$38,042.73		
734									
735	PUBLIC WORKS								
736	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-AVERY DURABLE VIEW 3 RING	1NM3-L3XD-9Q7F	5/21/2026	6/5/2026	14.41		
737	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-PILOT G2 PENS, PREMIUM	14WF-7LXC-PK9K	6/3/2026	6/12/2026	10.73		
738	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-VANITY FAIR EVERYDAY PAPER	1THM-3VVT-	6/8/2026	6/18/2026	34.38		
739	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-AMAZON BASICS DISPOSABLE	1HVR-N4RC-H7FD	6/22/2026	6/26/2026	4.68		
740	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-AVERY HEAVY-DUTY VIEW 3	1LFJ-7TT7-K4GL	6/17/2026	6/26/2026	9.55		
741	BANK OF AMERICA	SOFTWARE SUPPORT FEES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	299.76		
742	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPW- LEASE CHARGE FOR PERIOD	43253596	5/24/2026	6/5/2026	273.00		
743	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	243.75		
744	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPW-LEASE CHARGE FOR 6/13-	43420840	6/23/2026	6/26/2026	273.00		
745	LOWE'S	OFFICE SUPPLIES	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	143.07		
746	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	80.89		
747	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	80.98		
748						Total:	\$1,468.20		
749									
750	CONVENIENCE CENTER								
751	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-ABUS 26/70 DISKUS SOLID BODY	1QQN-XHHK-	6/12/2026	6/18/2026	31.25		
752	CAPITOL SHEDS, INC.	BLDGS EQUIP REP & MAINT	Storage Container for Convenience Center	N1081	6/9/2026	6/18/2026	4,950.00		
753	E.W. THOMAS	OFFICE SUPPLIES	FCPW-	6/23/26	3/27/2026	6/26/2026	57.54		
754	GINGERICH OUTDOOR POWER	BLDGS EQUIP REP & MAINT	FCPW-CUST#49239-REPAIR RIGHT FRT	125869	5/19/2026	6/5/2026	1,247.64		
755	GINGERICH OUTDOOR POWER	VEHICLE/POWER EQUIP	FCPW-CUST#49239-SCAG TURF	12918	6/12/2026	6/18/2026	342.15		
756	GINGERICH OUTDOOR POWER	VEHICLE/POWER EQUIP	FCPW-CUST#49239-SCAG ZERO	126919	6/12/2026	6/18/2026	354.19		
757	JAMES RIVER EQUIPMENT	VEHICLE/POWER EQUIP	FCPW-ACCT#FLUVA002-SGMT#1 C	W29155	6/5/2026	6/18/2026	2,255.18		
758	JAMES RIVER EQUIPMENT	VEHICLE/POWER EQUIP	FCPW-ACCT#FLUVA002-1000 HOUR	W29157	6/5/2026	6/12/2026	1,567.85		
759	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	163.59		
760	LOWE'S	OFFICE SUPPLIES	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	119.22		
761	REPUBLIC SERVICES #410	CONTRACT SERVICES	FCPW-ACCT#304100007601-WASTE	0410-000839692	5/31/2026	6/12/2026	18,410.45		
762	TRC ENGINEERS INC	PROFESSIONAL SERVICES	FY2025-2026 Environmental Monitoring	168606	6/9/2026	6/18/2026	2,260.00		
763	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	80.98		
764	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	80.98		

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765						Total:	\$31,921.02		
766									
767	PUBLIC UTILITIES								
768	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-NEWNEWSHOW 8.5X11 ACRYLIC	194F-G9FC-N133	5/27/2026	6/5/2026	81.93		
769	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-LYNLIN CUSTOM TABLECLOTH	1HYY-NYYX-967P	6/2/2026	6/26/2026	122.84		
770	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	166.00		
771	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	154.63		
772	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FUSD, CIR CT, LIB.-LEASE CHG 6/1-30 &	43358450	6/11/2026	6/18/2026	97.37		
773	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK WELL-	203061-001MAY26	5/18/2026	6/5/2026	33.87		
774	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-COMPETITION	105221-001MAY26	5/18/2026	6/5/2026	227.76		
775	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK WELL-	203061-001JUN26	6/18/2026	6/26/2026	34.82		
776	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-COMPETITION	105221-001JUN26	6/18/2026	6/26/2026	296.68		
777	CINTAS CORPORATION NO 2	CONTRACT SERVICES	FUSD-	4270786273	5/29/2026	6/5/2026	124.80		
778	CINTAS CORPORATION NO 2	LAUNDRY AND DRY	FUSD-PAYER#27175368-	4271432689	6/4/2026	6/12/2026	128.72		
779	CINTAS CORPORATION NO 2	LAUNDRY AND DRY	FUSD-PAYER#27175368-	4272186612	6/11/2026	6/18/2026	128.72		
780	CINTAS CORPORATION NO 2	LAUNDRY AND DRY	FUSD-PAYER#27175368-	4269180272	5/14/2026	6/26/2026	124.80		
781	CINTAS CORPORATION NO 2	LAUNDRY AND DRY	FUSD-PAYER#27175368-	4272927645	6/18/2026	6/26/2026	128.72		
782	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS BUILDING	004501632147MAY	5/21/2026	6/5/2026	72.47		
783	HD SUPPLY, INC	GENERAL MATERIALS AND	FUSD-CUST#616655-HACH ASCORBIC	INV01072191	6/11/2026	6/18/2026	1,224.87		
784	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	774.32		
785	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	8000909001515654	5/18/2026	6/5/2026	327.14		
786	UNIVAR SOLUTIONS USA, LLC	CHEMICAL SUPPLIES	FUSD-PAYER#818140-CAUSTIC SODA	53962929	6/17/2026	6/26/2026	3,429.70		
787	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	327.48		
788	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	327.48		
789	VIRGINIA UTILITY PROTECTION	OFFICE SUPPLIES	FUSD-TRANSMISSION CHARGES FOR	052026-00231	5/31/2026	6/5/2026	72.00		
790						Total:	\$8,407.12		
791									
792	CSA								
793	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	86.79		
794	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	8000909001515654	5/18/2026	6/5/2026	8.57		
795	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	40.49		
796	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	40.49		
797						Total:	\$176.34		
798									
799	CSA PURCHASE OF SERVICES								
800	1VISION MENTORING LLC	COMM SVCS		P05001126214	5/31/2026	6/5/2026	325.00		
801	1VISION MENTORING LLC	COMM SVCS		P05001128913	5/31/2026	6/5/2026	390.00		
802	1VISION MENTORING LLC	COMM SVCS		P05001121116	5/31/2026	6/5/2026	1,040.00		

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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
803	1VISION MENTORING LLC	COMM SVCS		P05001123315	5/31/2026	6/5/2026	1,300.00		
804	1VISION MENTORING LLC	COMM SVCS		P05001132714	5/31/2026	6/12/2026	390.00		
805	1VISION MENTORING LLC	COMM SVCS		P05001132304	5/31/2026	6/26/2026	130.00		
806	1VISION MENTORING LLC	COMM SVCS		P05001135403	5/31/2026	6/26/2026	260.00		
807	1VISION MENTORING LLC	POS MANDATED WSS		P01001106642	1/31/2026	6/5/2026	1,170.00		
808	1VISION MENTORING LLC	POS MANDATED WSS		P04001141021	4/30/2026	6/18/2026	910.00		
809	1VISION MENTORING LLC	POS MANDATED WSS		P03001141022	3/31/2026	6/18/2026	1,007.50		
810	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P04001134909	4/13/2026	6/5/2026	625.00		
811	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P05001129518	5/31/2026	6/5/2026	630.00		
812	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P05001134919	5/31/2026	6/5/2026	774.00		
813	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P05001127917	5/31/2026	6/5/2026	860.00		
814	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P05001134620	5/31/2026	6/5/2026	860.00		
815	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P04001141211	4/30/2026	6/12/2026	310.00		
816	BS	POS MANDATED FFOP		P02001107307	2/11/2026	6/5/2026	338.25		
817	C.M. MENTORING SERVICES LLC	COMM SVCS		P05001132402	5/31/2026	6/5/2026	900.00		
818	C.M. MENTORING SERVICES LLC	COMM SVCS		P05001122304	5/31/2026	6/18/2026	1,275.00		
819	C.M. MENTORING SERVICES LLC	COMM SVCS		P05001131705	5/31/2026	6/18/2026	1,275.00		
820	C.M. MENTORING SERVICES LLC	NON-MAND COMM BASED		P05001135713	5/31/2026	6/18/2026	112.50		
821	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P05001120608	5/31/2026	6/5/2026	1,012.50		
822	CHRISTINE BOWERS LMFT, LLC	COMM SVCS		P05001124120	5/31/2026	6/18/2026	350.00		
823	CHRISTINE BOWERS LMFT, LLC	COMM SVCS		P05001130819	5/31/2026	6/18/2026	580.00		
824	CHRISTINE BOWERS LMFT, LLC	COMM SVCS		P05001125005	5/31/2026	6/26/2026	600.00		
825	DEPAUL COMMUNITY RESOURCES	COMM SVCS		P05001133406	5/31/2026	6/18/2026	9,424.00		
826	ELK HILL	POS MANDATED SPED-		P05001118203	5/31/2026	6/18/2026	3,857.00		
827	ELK HILL	POS MANDATED SPED-		P05001090701	5/31/2026	6/18/2026	6,204.45		
828	ELK HILL	POS MANDATED SPED-		P05001090802	5/31/2026	6/18/2026	6,204.45		
829	ELK HILL	POS MANDATED SPED-		P05001102901	5/31/2026	6/26/2026	5,224.80		
830	GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P03001131105	3/31/2026	6/5/2026	2,776.25		
831	GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P04001131104	4/30/2026	6/5/2026	5,918.75		
832	GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P05001136512	5/31/2026	6/18/2026	6,048.75		
833	HEALTH CONNECT AMERICA	COMM SVCS		P05001135005	5/31/2026	6/12/2026	3,300.00		
834	INTEGRITY MENTORING LLC	POS MANDATED WSS		P02001107441	2/28/2026	6/5/2026	800.00		
835	INTEGRITY MENTORING LLC	POS MANDATED WSS		P12001107440	12/31/2025	6/5/2026	800.00		
836	LIBERTY POINT BEHAVIORAL	EDUC SVCS CONG CARE		P05001129326	5/31/2026	6/12/2026	5,520.00		
837	MRS	COMM SVCS		P05001124716	5/31/2026	6/12/2026	2,400.00		
838	MRS	COMM SVCS		P05001124415	5/31/2026	6/12/2026	4,400.00		
839	MRS	COMM SVCS		P05001125417	5/31/2026	6/12/2026	7,880.00		
840	NATIONAL COUNSELING GROUP	COMM SVCS		P04001137501	4/30/2026	6/5/2026	131.80		

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841	NATIONAL COUNSELING GROUP	COMM SVCS			P05001137503	5/31/2026	6/5/2026	131.80	
842	NATIONAL COUNSELING GROUP	COMM SVCS			P05001133207	5/31/2026	6/18/2026	247.20	
843	NATIONAL COUNSELING GROUP	COMM SVCS			P05001126508	5/31/2026	6/18/2026	395.40	
844	PEOPLE PLACES, INC.	POS MAND THER FC 4E			P04001130939	4/10/2026	6/5/2026	1,332.00	
845	RW	COMM SVCS			P05001123919	5/31/2026	6/12/2026	400.00	
846	RW	COMM SVCS			P05001131918	5/31/2026	6/12/2026	800.00	
847	REGION TEN	COMM SVCS			P05001129409	5/31/2026	6/18/2026	367.71	
848	REGION TEN	COMM SVCS			P05001136410	5/31/2026	6/18/2026	367.71	
849	REGION TEN	COMM SVCS			P05001137711	5/31/2026	6/18/2026	367.71	
850	ST. JOSEPH'S VILLA	POS MANDATED SPED-			P01001120103	1/31/2026	6/12/2026	7,847.00	
851	ST. JOSEPH'S VILLA	POS MANDATED SPED-			P05001108202	5/31/2026	6/26/2026	10,380.00	
852	STORMS ASSESSMENTS AND	COMM SVCS			P05001136806	5/31/2026	6/12/2026	1,891.00	
853	STORMS ASSESSMENTS AND	COMM SVCS			P05001135807	5/31/2026	6/12/2026	1,984.00	
854	STORMS ASSESSMENTS AND	FF4E-COMM SVCS			P04001135906	4/20/2026	6/5/2026	1,500.00	
855	THE FAISON CENTER, INC	OTHER OPERATING			P05001122002	5/31/2026	6/12/2026	451.25	
856	THE FAISON CENTER, INC	OTHER OPERATING			P01001122001	1/31/2026	6/12/2026	475.00	
857	THE FAISON CENTER, INC	POS MANDATED SPED-			P05001121904	5/31/2026	6/12/2026	9,221.25	
858	THE LAFAYETTE SCHOOL	POS MANDATED SPED-			P04001123608	4/30/2026	6/12/2026	5,488.00	
859	THE LAFAYETTE SCHOOL	POS MANDATED SPED-			P03001112909	3/31/2026	6/12/2026	6,860.00	
860	VM	POS MANDATED FFOP			P03001141135	3/31/2026	6/5/2026	861.00	
861	VM	POS MANDATED FFOP			P04001141134	4/30/2026	6/5/2026	861.00	
862	VM	POS MANDATED FFOP			P05001141137	5/31/2026	6/5/2026	861.00	
863	VM	POS MANDATED FFOP			P05001141336	5/31/2026	6/5/2026	861.00	
864	VM	POS MANDATED FFOP			P05001131638	5/31/2026	6/5/2026	896.00	
865	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P05001093510	5/31/2026	6/12/2026	12,468.60	
866	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P05001126817	5/31/2026	6/18/2026	56.25	
867	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P05001102315	5/31/2026	6/18/2026	562.50	
868	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P05001094914	5/31/2026	6/18/2026	11,568.60	
869	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P05001095016	5/31/2026	6/18/2026	12,356.10	
870	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P05001096018	5/31/2026	6/18/2026	12,918.60	
871	XTRA MILE, LLC	COMM SVCS			P05001135228	5/31/2026	6/5/2026	162.50	
872	XTRA MILE, LLC	COMM SVCS			P05001134824	5/31/2026	6/5/2026	325.00	
873	XTRA MILE, LLC	COMM SVCS			P05001138430	5/31/2026	6/5/2026	325.00	
874	XTRA MILE, LLC	COMM SVCS			P04001138410	4/30/2026	6/5/2026	390.00	
875	XTRA MILE, LLC	COMM SVCS			P05001126125	5/31/2026	6/5/2026	780.00	
876	XTRA MILE, LLC	COMM SVCS			P05001123122	5/31/2026	6/5/2026	812.50	
877	XTRA MILE, LLC	COMM SVCS			P05001137331	5/31/2026	6/5/2026	845.00	
878	XTRA MILE, LLC	COMM SVCS			P03001139412	3/31/2026	6/5/2026	1,105.00	

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879	XTRA MILE, LLC	COMM SVCS		P04001139411	4/30/2026	6/5/2026	1,300.00		
880	XTRA MILE, LLC	COMM SVCS		P05001129729	5/31/2026	6/5/2026	1,300.00		
881	XTRA MILE, LLC	COMM SVCS		P05001130033	5/31/2026	6/5/2026	1,300.00		
882	XTRA MILE, LLC	COMM SVCS		P05001131832	5/31/2026	6/5/2026	1,300.00		
883	XTRA MILE, LLC	COMM SVCS		P05001134723	5/31/2026	6/5/2026	1,300.00		
884	XTRA MILE, LLC	COMM SVCS		P05001133921	5/31/2026	6/5/2026	1,625.00		
885	XTRA MILE, LLC	COMM SVCS		P05001129827	5/31/2026	6/5/2026	1,950.00		
886	XTRA MILE, LLC	COMM SVCS		P05001123526	5/31/2026	6/5/2026	2,275.00		
887	XTRA MILE, LLC	COMM SVCS		P04001141413	4/30/2026	6/12/2026	796.25		
888	XTRA MILE, LLC	COMM SVCS		P05001141422	5/31/2026	6/12/2026	845.00		
889	XTRA MILE, LLC	COMM SVCS		P05001133320	5/31/2026	6/12/2026	1,300.00		
890	XTRA MILE, LLC	COMM SVCS		P05001139425	5/31/2026	6/12/2026	1,300.00		
891	XTRA MILE, LLC	COMM SVCS		P04001141512	4/30/2026	6/12/2026	1,625.00		
892	XTRA MILE, LLC	COMM SVCS		P05001126423	5/31/2026	6/12/2026	1,625.00		
893	XTRA MILE, LLC	COMM SVCS		P05001141521	5/31/2026	6/12/2026	1,625.00		
894	XTRA MILE, LLC	COMM SVCS		P05001126724	5/31/2026	6/12/2026	1,950.00		
895	XTRA MILE, LLC	FF4E-COMM SVCS		P05001127328	5/31/2026	6/12/2026	1,625.00		
896	XTRA MILE, LLC	FF4E-COMM SVCS		P05001131327	5/31/2026	6/12/2026	1,625.00		
897	XTRA MILE, LLC	FF4E-COMM SVCS		P05001127806	5/31/2026	6/26/2026	1,625.00		
898	XTRA MILE, LLC	POS MANDATED WSS		P05001120829	5/31/2026	6/12/2026	1,300.00		
899	XTRA MILE, LLC	POS MANDATED WSS		P05001120930	5/31/2026	6/12/2026	1,300.00		
900						Total:	\$228,728.93		
901									
902	PARKS & RECREATION								
903	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPR-DESKTOP WHITEBOARD DRY	1CWQ-JJYM-QKN4	5/29/2026	6/5/2026	126.69		
904	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPR-SCISSORS MULTIPURPOSE	176Y-GLJX-CNTR	6/11/2026	6/18/2026	9.99		
905	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPR-BINDTEK 100 PK 3 MIL THERMAL	1NJV-DKNF-K9LL	6/14/2026	6/18/2026	24.04		
906	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPR-AMAZON BASICS WEIGHTED	1Q1Y-VPLQ-J6TJ	6/10/2026	6/18/2026	40.64		
907	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-BINDTEK 100 PK 3 MIL THERMAL	1NJV-DKNF-K9LL	6/14/2026	6/18/2026	18.04		
908	ASHLEIGH Y. MORRIS	PROFESSIONAL SERVICES	FCPR-OBEDIENCE & CONFIDENCE	6/1/26	6/1/2026	6/18/2026	616.00		
909	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	6.88		
910	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	36.98		
911	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	75.14		
912	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	195.68		
913	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	216.22		
914	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	587.47		
915	BANK OF AMERICA	MACHINERY AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	626.61		
916	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	86.32		

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917	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	109.67		
918	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	115.12		
919	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	115.62		
920	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	115.92		
921	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	128.32		
922	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	203.00		
923	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	256.63		
924	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	355.99		
925	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	524.74		
926	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	134.61		
927	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPR & COR-LEASE CHG 6/1-30 &	43373486	6/11/2026	6/18/2026	150.89		
928	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTIPLE DETPS LEASE CHG 6/1/26-	43327990	6/11/2026	6/18/2026	159.69		
929	CENTRAL VA ELECTRIC COOP	SITE IMPROVEMENTS	FCPR-C#208 CVEC WORK ORD.112509-	7434	6/8/2026	6/18/2026	1,307.00		
930	E.W. THOMAS	RECREATIONAL SUPPLIES	FCPR-5/4,5/6/7/21: SENIOR LUNCH, 5/8	6/19/26	5/4/2026	6/18/2026	799.81		
931	E.W. THOMAS	RECREATIONAL SUPPLIES	FCPR-4/7,9,15,23,23,27,29- SENIOR	6/16/26	4/7/2026	6/18/2026	1,483.45		
932	FLUVANNA ACE HARDWARE	MACHINERY AND	FCPR-GLOVE HYDRAHYDE B/Y M,	109144 ACCT#341	6/10/2026	6/18/2026	28.78		
933	HAROLD BOYD	PROFESSIONAL SERVICES	FCPR-BASKETBALL CAMP 6/1/26-6/5/26	INV# 24 6/1/26	6/1/2026	6/5/2026	840.00		
934	IMAGE DESIGNERS, INC.	UNIFORM/WEARING	FCPR-ACCT#344-ST350-SPORT TEK	16501	6/4/2026	6/18/2026	255.20		
935	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	904.43		
936	JOHN ALAN YOUNG	RECREATIONAL SUPPLIES	FCPR-FULL PA SYS, CHERRY RED,	061326	6/2/2026	6/5/2026	750.00		
937	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-FLUV CO WASTEWATER	40468	6/1/2026	6/18/2026	90.00		
938	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-EQUESTRIAN FIELD PORTABLE	40345	6/1/2026	6/18/2026	92.50		
939	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-PG BALL FIELDS PORTABLE	40346	6/1/2026	6/18/2026	92.50		
940	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-POLE BARN@PG PORTABLE	40349	6/1/2026	6/18/2026	92.50		
941	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-CARYSBROOK HANDICAP UNIT	40348	6/1/2026	6/18/2026	162.50		
942	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-FAIR 2019 PG-HANDICAP UNIT,	40796	6/9/2026	6/18/2026	500.00		
943	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-SOCCER FIELD @PG HANDICAP	40347	6/1/2026	6/18/2026	562.50		
944	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-FAIR 2019 PG-5/6-10/26,	39553	4/14/2026	6/18/2026	1,875.00		
945	STEPHEN POLLOCK	RECREATIONAL SUPPLIES	FCPR-GROOVIN AT THE GROVE 5-7PM	6/13/26	6/13/2026	6/18/2026	750.00		
946	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	242.94		
947	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	242.94		
948	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	FCPR-KINGS DOMINION TICKETS	256BG-1972245	6/18/2026	6/26/2026	42.00		
949						Total:	\$16,150.95		
950									
951	LIBRARY								
952	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	LIBRARY-PH PANDAHALL 30PCS	1XTM-19R6-RL3V	6/1/2026	6/5/2026	15,236.98		
953	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LIBRARY-PH PANDAHALL 30PCS	1XTM-19R6-RL3V	6/1/2026	6/5/2026	721.98		
954	BANK OF AMERICA	BOOKS/PUBLICATIONS	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	153.20		

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
2									
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
955	BETTER LIVING, INC.	EDP EQUIPMENT	LIBRARY-SPF249 2X4-104 5/8 PET SPF	BMZ0001478366-	5/19/2026	6/12/2026	111.70		
956	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FUSD, CIR CT, LIB.-LEASE CHG 6/1-30 &	43358450	6/11/2026	6/18/2026	144.26		
957	CENGAGE LEARNING, INC	BOOKS/PUBLICATIONS	LIBRARY-ACCT#100241844-SHOOT OR	999102728513	5/22/2026	6/5/2026	80.75		
958	DELL MARKETING, L.P.	EDP EQUIPMENT	LIBRARY-CUST#86172104-DELL PRO	10878007540	6/6/2026	6/18/2026	3,766.89		
959	FIREFLY	TELECOMMUNICATIONS	LIBRARY-MONTHLY INTERNET	15623JUN26	6/1/2026	6/5/2026	400.00		
960	KANOPY INC.	MAINTENANCE CONTRACTS	LIBRARY-NUMBER OF TICEKETS -479	505911-PPU	5/31/2026	6/5/2026	479.00		
961	LIBRARY IDEAS, LLC	BOOKS/PUBLICATIONS	LIBRARY-VOX BARNABY UNBOXED!,	129042	5/26/2026	6/5/2026	2,140.48		
962	LIBRARY IDEAS, LLC	BOOKS/PUBLICATIONS	LIBRARY-VOX THE BEAR OUT THERE	129947	6/12/2026	6/18/2026	61.16		
963	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-CUST#3100-0005-EBOOK (8),	03100DA26175660	5/26/2026	6/5/2026	743.55		
964	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-EBOOK (2), AUDIOBOOK (1)	03100DA26190409	6/2/2026	6/12/2026	132.77		
965	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-CUST#3100-0005 EBOOK (2),	03100DA26204091	6/23/2026	6/26/2026	186.00		
966						Total:	\$24,358.72		
967									
968	COUNTY PLANNER								
969	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLAN-WESTCOTT 8IN TITANIUM	1GPQ-MLMV-PT1M	6/3/2026	6/5/2026	37.05		
970	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLAN-BLUE SUMMIT SUPPLIES BLUE	1VD9-9VYJ-PTHQ	6/1/2026	6/5/2026	164.54		
971	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLAN-KLEENEX TRUSTED CARE	1LJJ-J166-VVWJ	6/5/2026	6/12/2026	17.14		
972	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLAN-EXCELMARK CUSTOM STAMP-	1Q9P-4P43-VHDJ	6/22/2026	6/26/2026	25.84		
973	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	75.00		
974	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	LEASE CHG FOR MULTI DEPTS FOR	43384531	6/11/2026	6/18/2026	274.61		
975	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	125.58		
976	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	85.98		
977	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	85.98		
978						Total:	\$891.72		
979									
980	PLANNING COMMISSION								
981	THE PITNEY BOWES BANK INC	POSTAL SERVICES	MULTIPLE DEPTS POSTAGE USAGE	8000909001515654	5/18/2026	6/5/2026	39.27		
982						Total:	\$39.27		
983									
984	ECONOMIC DEVELOPMENT								
985	AMAZON CAPITAL SERVICES	MARKETING	ED-TOPDESIGN 193-PACK	16CT-4PNC-P3HY	6/12/2026	6/18/2026	189.99		
986	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ED-(2 PK) COMPUTER PRIVACY	1MD4-YLW9-VDHH	6/5/2026	6/18/2026	78.84		
987	AMAZON CAPITAL SERVICES	OTHER OPERATING	ED-YAKPHO HEAVY DUTY SLIDE-IN	1XKP-DNPT-19NK	6/5/2026	6/18/2026	212.23		
988	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	30.00		
989	BANK OF AMERICA	MARKETING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	2.00		
990	BANK OF AMERICA	MARKETING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	76.08		
991	BANK OF AMERICA	MARKETING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	100.43		
992	BANK OF AMERICA	MARKETING	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	200.00		

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1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
2									
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
993	BANK OF AMERICA	MILEAGE ALLOWANCES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	3.75		
994	ECONOMIC DEVELOPMENT OF	FLU ECO DEV AUTHORITY	COVES AT MONTICELLO	6/4/26	6/4/2026	6/5/2026	63,629.71		
995	FLUVANNA COUNTY HISTORICAL	MARKETING	ED-SUPPORT FOR FLUV	5/28/26	5/28/2026	6/5/2026	1,000.00		
996	GREGORY A DORAZIO	MARKETING	ED-1/19/26 WEB SRV-MONTHLY-YES	5882	6/22/2026	6/26/2026	770.00		
997	JAMES RIVER SOLUTIONS	VEHICLE FUEL	VARIOUS DEPTS COST OF FUEL	6/8/26	6/8/2026	6/18/2026	35.04		
998	JOSHUA PAUL HARRIS	MARKETING	ED-VIDEO PRODUCTION SERVICES	NGQKL5IX-0001	6/1/2026	6/18/2026	1,500.00		
999	RUDY GARCIA, EXECUTIVE	OTHER OPERATING	ED-20TH ANNIVERSARY SPONSORSHIP	5452123	5/30/2026	6/12/2026	250.00		
1000	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#7219707823-00001 MULTI DEPTS	6144014212	5/19/2026	6/5/2026	80.89		
1001	VERIZON WIRELESS	TELECOMMUNICATIONS	ACCT#721970783-00001-MONTHLY	6146521975	6/19/2026	6/26/2026	80.98		
1002						Total:	\$68,239.94		
1003									
1004	COMMERCIAL KITCHEN								
1005	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	3,120.00		
1006						Total:	\$3,120.00		
1007									
1008	VA COOPERATIVE EXTENSION								
1009	AMAZON CAPITAL SERVICES	AGRICULTURAL SUPPLIES	VCE-AVERY PRINTABLE RETURN	1RPK-WCC7-	5/4/2026	6/12/2026	9.26		
1010	BANK OF AMERICA	AGRICULTURAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARDS	STATEMENT	5/31/2026	6/16/2026	348.72		
1011						Total:	\$357.98		
1012									
1013	MISCELLANEOUS NON DEPARTMENTAL								
1014	FLUVANNA DEPARTMENT OF SOCIAL	PROFESSIONAL SERVICES	2026 COST ALLOCATION	06/03/26	6/3/2026	6/5/2026	45,551.13		
1015						Total:	\$45,551.13		
1016									
1017						100 GENERAL FUND	Fund Total:	\$818,242.31	
1018	Fund # - 302 CAPITAL IMPROVEMENT								
1019	FIRE & RESCUE CAP PROJ								
1020	ATLANTIC EMERGENCY SOLUTIONS,	VEHICLE	CUST#15649 Engine 52 - LMVFR Quote	I-4527	6/9/2026	6/12/2026	971,970.00		
1021	TRC ENGINEERS INC	PROFESSIONAL SERVICES	FCPW-FLUV CO BURN BUILDING PROF	161247	3/6/2026	6/26/2026	9,650.00		
1022						Total:	\$981,620.00		
1023									
1024	FACILITIES CAP PROJ								
1025	DANIEL & COMPANY, INC.	CONTRACT SERVICES	Historic Courthouse Restoration	JOB#2603 PYMT 3	6/9/2026	6/18/2026	43,319.27		
1026	DANIEL & COMPANY, INC.	CONTRACT SERVICES	Historic Courthouse Restoration	JOB#2603 PYMT 3	6/9/2026	6/18/2026	45,300.14		
1027	LOWE'S	CONTRACT SERVICES	FCPW-MATERIALS & SUPPLIES FOR	05/25/26	5/25/2026	6/5/2026	1,562.19		
1028						Total:	\$90,181.60		
1029									
1030	PUBLIC WORKS CAPITAL PROJECT								

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1	County of Fluvanna Accounts Payable List		From Date: 6/1/2026 To Date: 6/30/2026						
2									
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
1031	DANIEL & COMPANY, INC.	CONTRACT SERVICES	Historic Courthouse Restoration	JOB#2603 PYMT 3	6/9/2026	6/18/2026	27,115.34		
1032						Total:	\$27,115.34		
1033									
1034	SCHOOL TRANSPORT CAP PROJ								
1035	PIEDMONT POWER LLC	VEHICLE	FCPS-FLEET REPL VEH: SUPER	4/14/26	4/14/2026	6/12/2026	15,999.00		
1036						Total:	\$15,999.00		
1037									
1038	SCHOOL OPS & MAINT CAP PROJ								
1039	LENNY CAMPBELL SERVICE CO., INC.	CONTRACT SERVICES	FCPS-INSTALLATION OF FUELMATER	26438	6/3/2026	6/12/2026	17,553.66		
1040	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FCPS-4/20/26-SRVS PLEAS GROVE-	81667	4/26/2026	6/5/2026	9,800.00		
1041	ORME FENCE COMPANY	CONTRACT SERVICES	FCPS-FMS TRACK-FOOTBALL FIELD	6172026	6/17/2026	6/26/2026	4,480.00		
1042	QUALITY CCTV SYSTEMS, INC.	CONTRACT SERVICES	FCPS-JOB#25207-WORK COMPLETED	23123	4/23/2026	6/12/2026	11,998.00		
1043						Total:	\$43,831.66		
1044									
1045				302 CAPITAL IMPROVEMENT		Fund Total:	\$1,158,747.60		
1046	Fund # - 502 SEWER								
1047	PALMYRA SEWER OPER EXPENSES								
1048	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FUSD-INV#470001241348-MO STMT FOR	309433290MAY26	5/19/2026	6/12/2026	401.17		
1049	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	007712348080MAY	5/7/2026	6/5/2026	39.32		
1050	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	007129524547MAY	5/21/2026	6/5/2026	1,319.35		
1051	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WWTP WASTEWATER	88798	5/22/2026	6/5/2026	121.00		
1052	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WASTEWATER	88954	6/11/2026	6/18/2026	420.10		
1053	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FUSD-5/6/26 PUMPING-PUMPED 2	81777	5/27/2026	6/5/2026	2,400.00		
1054						Total:	\$4,700.94		
1055									
1056				502 SEWER		Fund Total:	\$4,700.94		
1057	Fund # - 505 FORK UNION SANITARY DISTRICT								
1058	FORK UNION SANITARY DISTRICT								
1059	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	062526	6/25/2026	6/25/2026	4,847.76		
1060						Total:	\$4,847.76		
1061									
1062	FUSD OPERATIONAL EXPENSES								
1063	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CUST#VA0620545L-3 MUELLER	VA0625486	5/26/2026	6/12/2026	323.50		
1064	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CUST#VA03429710-3 SCH80 PVC	VA0345258	6/10/2026	6/26/2026	151.62		
1065	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CUST#0620545L-2 MUELLER	VA0625438	5/13/2026	6/26/2026	682.50		
1066	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CUST#VA0620545L-3 MASTER	VA0625615	6/15/2026	6/26/2026	2,032.34		
1067	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CUST#VA03429710-3 WILKINS	VA0345259	6/10/2026	6/26/2026	3,700.00		
1068	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-FORK UNION WSS WTP SRV 1/31-	22485875	4/14/2026	6/18/2026	17,237.75		

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1069	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-FORK UNION WSS WTP SRV	22478434	2/20/2026	6/18/2026	34,475.50		
1070	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-FORK UNION WSS WTRLINES	22486980	4/23/2026	6/18/2026	37,787.00		
1071	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-FORK UNION WSS WTRLINES	22480149	2/20/2026	6/18/2026	118,933.00		
1072	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-FORK UNION WSS WTRLINES	22493415	6/22/2026	6/26/2026	141,702.00		
1073	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL-4308 JAMES MADISON	009004200003MAY	5/26/2026	6/5/2026	7.96		
1074	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL-2622 BREMO	00722436003MAY2	5/26/2026	6/5/2026	11.00		
1075	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL-RT 666	008434345008MAY	5/26/2026	6/5/2026	84.45		
1076	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL- RT 15	009594215007MAY	5/26/2026	6/5/2026	121.98		
1077	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE-15704 W RIVER RD	008866300000MAY	5/27/2026	6/5/2026	239.09		
1078	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL-WTP-TANK-14349	009346182505MAY	5/22/2026	6/5/2026	992.14		
1079	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL/WTP-41 EMERALD	009501772108MAY	5/22/2026	6/5/2026	1,323.96		
1080	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	88796	5/22/2026	6/5/2026	121.00		
1081	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	88797	5/22/2026	6/5/2026	157.50		
1082	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-MORRIS WWTP WASTEWATER	88952	6/11/2026	6/18/2026	20.60		
1083	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-OMOHUNDRO WWTP	88953	6/11/2026	6/18/2026	20.60		
1084	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	88501	4/29/2026	6/18/2026	214.60		
1085	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	88950	6/11/2026	6/18/2026	420.10		
1086	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	88951	6/11/2026	6/18/2026	529.60		
1087	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	88500	4/29/2026	6/26/2026	178.10		
1088	REPUBLIC SERVICES #410	CONTRACT SERVICES	FUSD-ACCT#304100006910-FUSD	0410-000839519	5/31/2026	6/12/2026	315.28		
1089	SYDNOR HYDRO, INC.	CONTRACT SERVICES	FUSD-FOR OPER OF FUSD WTR SYS &	11948	6/2/2026	6/5/2026	5,589.30		
1090	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	062526	6/25/2026	6/25/2026	112.24		
1091						Total:	\$367,484.71		
1092									
1093									
1094	Fund # - 510 ZION XR WATER & SEWER								
1095	ZION XR W&S EXPENSES								
1096	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-JAMES MADISON HWY (ZXCR)	275904-015MAY26	5/29/2026	6/12/2026	408.30		
1097	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WATER TANK-JAMES MADISON HWY	275904-013MAY26	5/29/2026	6/12/2026	549.17		
1098	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-RICHMOND (PRISON BOOSTER	275904-017MAY26	5/29/2026	6/12/2026	629.56		
1099	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-TASK 15 ON CALL WTR & SWR	22478430	2/20/2026	6/12/2026	405.00		
1100	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-TASK 15 ON-CALL WTR & SWR	22485873	4/14/2026	6/12/2026	3,375.00		
1101	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-TASK 15 ON-CALL WTR & SWR	22493719	6/22/2026	6/26/2026	1,144.08		
1102	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	PA #09 Project Hoops	22493873	6/22/2026	6/26/2026	3,801.00		
1103	HERITAGE ELECTRICAL	BLDGS EQUIP REP & MAINT	FUSD-FLUV CORRECTIONAL ELEV TWR	28288	4/20/2026	6/12/2026	1,712.00		
1104	UNIVAR SOLUTIONS USA, LLC	CHEMICAL SUPPLIES	FUSD-PAYER#818140-SOD HYPO 12.5%	53962928	6/17/2026	6/26/2026	926.97		
1105	VIRGINIA DEPT OF CORRECTIONS	PURCHASE OF SEWER -	FUSD-CUST ID 50, 5/1-31/26 WATER &	50WR2674312	6/2/2026	6/5/2026	40.25		
1106	VIRGINIA DEPT OF CORRECTIONS	PURCHASE OF WATER -	FUSD-CUST ID 50, 5/1-31/26 WATER &	50WR2674312	6/2/2026	6/5/2026	680.40		

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4	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date	Check Amount	
1107							Total:	\$13,671.73	
1108									
1109					510 ZION XR WATER & SEWER		Fund Total:	\$13,671.73	
1110						Total Expenditures by Fund:		\$2,367,695.05	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB N

MEETING DATE:	August 5, 2026					
AGENDA TITLE:	Appointment of Zoning Administrator					
MOTION(s):	I move the Board of Supervisors appoint Todd Fortune as the Zoning Administrator, effective August 5, 2026.					
BOS WORKPLAN?	Yes	No	If yes, list item(s):			
		X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other	
				X		
STAFF CONTACT(S):	Eric Dahl, County Administrator and Dan Whitten, County Attorney					
PRESENTER(S):	Eric Dahl, County Administrator					
RECOMMENDATION:	Approve					
TIMING:	Normal					
DISCUSSION:	When the previous Director of Community Development resigned in January 2024, the County appointed Jason Overstreet, Senior Planner, CZA (Certified Zoning Administrator) to fill the Zoning Administrator role in the interim. When the current Director of Planning, Todd Fortune was hired in April 2024, he did not have his CZA (Certified Zoning Administrator) certification. Standard practice has been for the director of the department to serve as the Zoning Administrator. Jason Overstreet, Senior Planner, has been serving that role until the Director of Planning obtained his CZA. Mr. Fortune now holds a CZA designation. Virginia Code §15.2-2286 A. A zoning ordinance may include, among other things, reasonable regulations and provisions as to any or all of the following matters: 4. For the administration and enforcement of the ordinance including the appointment or designation of a zoning administrator who may also hold another office in the locality. The zoning administrator shall have all necessary authority on behalf of the governing body to administer and enforce the zoning ordinance. His authority shall include (i) ordering in writing the remedying of any condition found in violation of the ordinance; (ii) insuring compliance with the ordinance, bringing legal action, including injunction, abatement, or other appropriate action or proceeding subject to appeal pursuant to § 15.2-2311; and (iii) in specific cases, making findings of fact and, with concurrence of the attorney for the governing body, conclusions of law regarding determinations of rights accruing under § 15.2-2307 or subsection C of § 15.2-2311.					

FISCAL IMPACT:	None.				
POLICY IMPACT:	Appointment required by the Board of Supervisors				
LEGISLATIVE HISTORY:	Virginia Code §15.2-2286				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				X

FLUVANNA COUNTY BOARD OF SUPERVISORS

AGENDA ITEM STAFF REPORT

TAB O

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Contract for UPS Refresh with Magna5 MS LLC				
MOTION(s):	I move the Board of Supervisors approve the contract between Fluvanna County and Magna5 MS, LLC for the UPS refresh services in the amount of \$178,309.22, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
BOS WORKPLAN?	Yes	No	If yes, list item(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Dan Whitten, County Attorney				
PRESENTER(S):	Dan Whitten, County Attorney				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	- Magna5 MS, LLC has provided a quote of \$178,309.22 for the UPS refresh services. - The County is using cooperative procurement off of the VITA contract. - The services are needed at the E911 center.				
FISCAL IMPACT:	Not to exceed cost of \$178,309.22				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	- Contract for Services - Quote dated June 17, 2026				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		



UPS Refresh

Order # 5772166-1

Prepared for:
Fluvanna County 911
Michael Grandstaff
mgrandstaff@fluvannasheriff.com



Prepared by:
Magna5 MS LLC
Jonathan Coughlin

Order Detail

One-Time Expenses Detail

Description	Quantity	Unit Price	Price (Exc Tax)
VITA Contract #VA-211201-ANS			\$178,309.22
Vertiv APM2 UPS	1	\$32,306.40	\$32,306.40
VRT APM2 208V BATTERY CABINET 1	1	\$18,912.85	\$18,912.85
Certified Test Report (CTR)	1	\$105.93	\$105.93
Sealed Battery Essential 2PM 8x5 Cells 281-310	1	\$5,836.50	\$5,836.50
Startup 7x24 APM2 208V 10-60kVA	1	\$3,698.10	\$3,698.10
Customer Training - Half Day	1	\$2,349.00	\$2,349.00
Total Warranty - APM2 208V 10-60kVA	1	\$3,644.10	\$3,644.10
APM2 208V 10-60kVA Essential 1PM Service Contract	1	\$3,537.00	\$3,537.00
Other Value Added AC Power	1	\$85,500.00	\$85,500.00
VRT APM2 208V Battery Cabinet 2	1	\$18,912.85	\$18,912.85
FOB First Destination	1	\$3,506.49	\$3,506.49
VITA Fee	1	\$0.00	\$0.00

One-Time Expenses Total: \$178,309.22

Order Summary

Order information:

Order #5772166-1

Prepared on: 6/17/2026

Expires: 7/17/2026

Sol. Eng:

Prepared by:

Jonathan Coughlin

Magna5 MS LLC

1-844-4MAGNA5

<https://www.magna5.com>

Prepared for:

Michael Grandstaff

Fluvanna County 911

Fluvanna County, Virginia

Expense Type	Total
One-Time Expenses	\$178,309.22

By execution below, the undersigned Customer acknowledges and agrees that this Order is subject to and governed by the Master Services Agreement (the "MSA") entered into between Customer and Magna5 MS LLC and the applicable Addendum(s). Customer shall pay Magna5 MS LLC the greater of (i) Customer's actual usage of any service or product included in this Order, or (ii) the minimum monthly recurring fee identified in this Order for the Order Term, subject to any changes to the Order, in accordance with the MSA. The Order Term for all monthly recurring services shall commence on the earlier of: (i) the date that the Service is first available for production use as confirmed by Magna5 MS LLC via email or similar written form, or (ii) forty-five (45) days after the date of the last signature to this Order and will continue until the month anniversary of such date (the "Initial Term"). Thereafter, this Order shall automatically renew for successive terms equal in duration to the Initial Term (each a "Renewal Term") at Magna5 MS LLC's then current Rates and Charges, unless such renewal is prohibited by law and then such renewal shall be for the maximum renewal term permitted by law. Capitalized terms used herein but not otherwise defined shall have the meaning ascribed to them in the MSA.

[Signature to follow below or on next page]

Magna5 MS LLC

Signature:

Name: Robert Farina

Title: CEO

Date:

Fluvanna County 911

Signature:

Name:

Email:

Date:

Statement of Work

Vertiv Liebert APM2 Modular Three Phase VAC UPS System consisting of the following: Quantity One (1) model 56SC040FNN4DA28, configured as follows:

- System Input/Output Voltage and Wiring: 208V-208V 4W + G
- Configured Capacity Rating kVA,kW: 40 kVA/kW
- Nameplate Capacity Rating kVA,kW: 040: 40 kVA/kW
- Redundant N+1 Power Module: Not Included
- UPS Native Voltage/Wiring: 208V 4W + G
- Input type: Single Input
- Airflow: Front to Top Airflow- includes top fan exhaust.
- Cable Entry: Top. Wiring Cabinet or Attached Ancillary required for bottom entry
- Two Monitoring Card Slots: IS-UNITY-DP / IS-RELAY
 - **IS-UNITY-DP:** network card factory installed for SNMP, Modbus, BACnet interfacing to Building Management Systems and environmental sensor support.
 - **IS-RELAY:** Intellislot Relay Contact Interface Kit; P/N: IS-RELAY; Provides relay contact signals for "On Battery", "Low Battery", "On Bypass", "UPS Fault", "Summary Alarm".

Vertiv Liebert APM2 Standard Features Include:

- Transformer-Free Modular and Scalable Architecture - Efficiency up to 97.5% in double conversion mode
- UL and cUL Listed to UL Standard 1778 5th Edition
- IP 20 rated enclosure
- 65kAIC Rating - Provides interrupting rating and labeling of 65kA
- Unity Power Factor Rating - Delivers more usable power per kVA
- Load Power Factor Support - Supports loads 0.5 leading and lagging to unity without de-rating
- Energy Optimization Mode (Eco-Mode) up to 99% efficiency
- Dynamic online mode up to 98.8% efficiency
- Flexible energy storage (battery) technologies
- High capacity rated battery charger.
- Latest generation three-level IGBT topology with Silicon Carbide converters, hot swappable HMI, bypass, power, and internal battery modules allow service while under operation to protect critical load from bypass.
- Seamless operation up to 50C° with auto-derating above 40C°
- Continuous Duty Static Bypass Switch

- Input Contacts - Dry contacts are available for functions including monitoring external breakers, on-generator signal, and other functions.
- Output Contacts - Dry contacts are available for functions including a permissive signal to maintenance bypass SKRU, to trip external breakers, and other functions.
- Generator Load Control - Suppresses battery charging reducing power demand by an external signal. Shifts unit from Eco Mode to double conversion (if applicable), and synchronizes the inverter output with the bypass.
- Automatic retransfer - Provides return to inverter power after an overload.
- DSP based controls - Provides digital control of power conversion and system operation.
- Large intuitive 9" Backlit LCD HMI display - Monitors power conversion, UPS operation and utility conditions including maintenance bypass when provided.
- Waveform capture on UPS input power for troubleshooting and analysis.
- Temperature-Compensated Charging/Battery Load Test.
- Front only service access
- Local and Remote Emergency Power Off (EPO)
- Casters and leveling feet
- Suitable for against the wall with standard top fan airflow or row configuration front to rear airflow (optional no top fan)
- Seismic rated (optional bracket kit)
- Each battery cabinet includes a circuit breaker to isolate the battery during maintenance and disconnect it at end of discharge (EOD).
- UL listed to UL 1778 4th edition standard, CSA22.2, No. 107.1
- Ground Fault Detection may be required. Check with your Sales Representative for details.
- Minimum 4 year warranty, refer to Vertiv warranty document for extended options.

Assumptions and Dependencies

- Magna5 will have the appropriate administrative and physical access to complete this project.
- Any changes to the scope during the project may affect the timeline and potentially additional costs.
- Travel time (if applicable) is not included in these hours estimates and will be billed at \$95.00 per hour, as needed.

HARDWARE, SOFTWARE, LICENSING TERMS

Unless otherwise noted, all prices and descriptions are subject to change without notice. Standard freight is not included in this quotation and may be added to the final invoice. Charges for expedited freight and/or extra fees due to unusual size of products are not included and will be invoiced separately. Title and risk of loss transfer to Buyer upon delivery of Products to the carrier. If Buyer directs Magna5 MS LLC to bill transportation to a third-party account number or to ship 'freight collect', Buyer is responsible for all transportation and accessorial charges associated with the order, and is responsible for product loss and damage in transit claims with the Buyer's carrier. Standard Payment Terms for this quotation are 100% due upon receipt by Magna5 of the vendor invoice, unless otherwise specified in writing prior to order. For all Expedited Orders, Buyer will be invoiced 100% due upon execution. Payment terms may be modified based on credit review. Any project services which accompany quoted product will commence once invoice is 'paid in full'. A late fee of 1.5% will apply to past due invoices. Manufacturer return policies vary from product to product. Products cannot be returned if opened or if the product is a result of a custom configuration from Manufacturer. Please check with your sales representative prior to ordering for specific product return policies. Information provided in the quotation is proprietary and may not be copied or released other than for the express purpose of selection/purchase without the express written consent of Magna5 MS LLC. Tax quoted (if listed) shall be considered as "estimate only" based on information provided in this quotation. Tax will only be invoiced by Supplier for products and services delivered to a Customer's location(s) in States where Supplier is required to remit tax. Customer may be liable for tax even if Supplier is not required to remit tax. If there are any questions regarding tax liabilities, please consult your tax advisor.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed by their duly authorized representatives.
[Signature to follow below or on next page]

Magna5 MS LLC

Signature:

Name:

Robert Farina

Title:

CEO

Date:

Fluvanna County 911

Signature:

Name:

Email:

Date:

INFORMATION TECHNOLOGY NETWORK PRODUCTS AND SERVICES CONTRACT

This Information and Technology Network Products and Services Contract (collectively with any exhibit(s) hereto, (referred to as the “Contract”) dated this _____ day of _____, 2026, (the “Effective Date”) is made between **MAGNA5 MS LLC** (“Contractor” or "Seller"), a corporation authorized to transact business in Virginia, and the **COUNTY OF FLUVANNA**, a political subdivision of the Commonwealth of Virginia, together with the **FLUVANNA COUNTY SHERIFF’S OFFICE** (together the “County”), and is binding among and between these Parties as of the date of the County’s signature.

Whereas, Advanced Network Systems entered into a contract with VITA under contract number VA-211201-ANS, the term which expires December 13, 2027 and which is attached hereto as **Exhibit 1**. Magna5 MS LLC acquired Advanced Network Systems on October 4, 2023.

Whereas, the County desires to purchase certain maintenance services (the “Services”) more specifically set out in this Contract and in the Proposal Order #5772166-1, which is attached hereto as **Exhibit 2** and incorporated herein as a material part of this Contract; and

Whereas, the Contractor wishes to provide the Services to the County.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual promises and agreements contained herein, the County desires to purchase the Services and the Contractor desires to provide such Services and to work under the terms and conditions hereby agreed upon by the Parties:

I. RECITATIONS. The foregoing recitations are incorporated herein by reference as material terms of the Contract between the County and Contractor.

II. FORMS. Contractor forms attached as **Exhibit 4** must be completed by Contractor and are incorporated herein by reference as material part hereof.

III. WARRANTIES. All manufacturer’s warranties shall be assigned and delivered to the County with the Services for the products each owns, respectively. In addition, all warranties required or offered under this Contract for the Services shall be provided and delivered to the County with the Services.

IV. SERVICES. The Contractor agrees that the Services shall meet or exceed: (i) all applicable industry standards; (ii) all requirements and provisions of this Contract and the Proposals; (iii) all requirements of the County’s General Terms, Conditions and Instructions to Bidders and Contractors (the “County’s General Terms” or the “General Terms and Conditions”) attached hereto as **Exhibit 3**, which are incorporated herein by reference as a material part of this Agreement; and (iv) all requirements of Applicable Law. “Applicable Law” as used herein means all applicable federal, Commonwealth of Virginia and local laws, ordinances, rules and regulations or similar standards in any way related to the Services or performance under this Contract. The Services include specifically if applicable, without limitation, evidence of ownership such as title or MSO as applicable and any related manuals, warranties, manufacturer warranties, customer support, etc.

The Contractor has reviewed and agrees to the County’s General Terms: _____ [Initial].

V. OTHER REQUIREMENTS. In performing any Services under this Contract the Contractor further agrees that: (i) Contractor shall furnish all labor, equipment, materials, and services necessary for the performance of the Services for County’s intended use; (ii) Contractor shall replace or repair any defective installation or manufacturer’s defect within one (1) year from the County’s acceptance of completed work at no additional cost (a “warranty repair”) or longer if so required by the Proposals; and (iii) Contractor shall assure that all employees who will be performing the Services receive any required training necessary to perform the work and, if applicable, have any licensures, certifications or other prerequisite. The County reserves the right to review any Contractor training, licensure, or certification documentation upon request.

VI. LOCATION FOR SERVICES. The Services shall be performed at the locations identified in the Proposal. The Contractor must coordinate with the County as needed on the dates and times for performance of the Services.

VII. NOTICES.

COUNTY:

Fluvanna County, Attn: Victoria Melton, Finance Director, 132 Main Street,
Palmyra, VA 22963, telephone: (434) 591-1930 (billing, service and product inquiries)

Fluvanna County, Attn: Sheriff Eric Hess, 160 Commons Blvd., Palmyra, VA 22963,
telephone: (434) 591-2008, (service and product inquiries)

With a Copy to: Fluvanna County Attorney, P.O. Box 540, Palmyra, VA 22963, telephone:
(434) 591-1910 (contract inquiries)

CONTRACTOR:

Magna5 MS LLC, 1000 Noble Energy Drive, Suite 290, Canonsburg, PA 15317 (844)
462-4687

Any notices under this Contract shall be sent to the contacts above. Any required or permitted notices hereunder must be given in writing at the address of each party set forth above, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier.

VIII. PERFORMANCE. The Services related hereto shall be performed in accordance with terms of the Proposal. Any warranties on the Services shall begin when the County accepts the Services without reservation. All risk of loss on the Services remains with the Contractor until delivery to County at the delivery location and acceptance by the County of the completed Services. All applicable warranties, promises and covenants relating to the Services provided for hereunder and any manufacturer's warranties benefiting the County shall continue according to the terms thereof and shall survive any earlier termination of this Contract.

IX. INSURANCE. The Contractor agrees that, during the period of time it renders services to the County pursuant to any Contract, it shall carry (and provide the County with evidence of coverage) the following minimum amounts of insurance:

Public General Liability	\$1,000,000 per occurrence; \$2,000,000 in the aggregate	
Professional Liability	\$1,000,000 per occurrence; \$2,000,000 in the aggregate	
Excess Liability	\$2,000,000	Aggregate Over Above Policy Limits (Excluding Professional Liability)

Worker's Compensation Amount required by Virginia law

The Contractor shall provide a copy of a Certificate of Insurance, evidencing such insurance and such endorsements as prescribed herein, and shall have it filed with the County prior to entering into any Contract with the County. On this Certificate of Insurance, the County shall be named or indicated as additional insureds for comprehensive general liability. No cancellation or non-renewal shall be made in any insurance coverage without a thirty (30) day written notice to the County and such shall be noted in the policy. The Contractor shall furnish a new certificate prior to any change or cancellation date. Insurance required by this section shall be in full force and effect throughout any Contract term. If the Contractor fails to provide the County with acceptable evidence of current insurance within ten (10) days after written

request from the County therefor during the any Contract term, then the County shall have the absolute right to terminate the Contractor without any further obligation to the Contractor.

In addition, the Contractor shall require, and shall include in every subcontract, that any subcontractor providing any goods or services related to such Contract obtain, and continue to maintain for the duration of the work, workers' compensation coverage in the amount required by Virginia law.

X. COMPENSATION. Consistent with the Proposal, the Contractor shall be paid the following flat fees for the Services:

ONE HUNDRED SEVENTY-EIGHT THOUSAND THREE HUNDRED NINE AND 22/100 DOLLARS (\$178,309.22);

All as being more specifically described in the Proposal. Payment and Invoice terms are governed by the County's General Terms. Any additional products or services must be purchased only under a written amendment of this Contract signed by authorized representatives of all parties. Invoices should be directed to the County Finance Department. The date that all Services delivered and installed and functional for the County's intended use in compliance with this Contract to the satisfaction of the County is the "**Completion Date**". **IN NO EVENT WILL THE CONTRACTOR BE PAID MORE THAN \$178,309.22 TOTAL UNDER THIS CONTRACT FOR ALL OF THE SERVICES.**

XI. EXHIBITS AND RESOLVING CONFLICTS. The rights and duties of the parties under this Contract are set out herein, in Exhibits 1, 2 and 3 (being the County's "General Terms") attached hereto. Whenever possible, the terms of the above Contract and the Exhibits shall be read together and where there are similar provisions both shall apply, however in the event of a direct conflict, the order of control shall be this Contract, the County's General Terms (Exhibit 3), then Exhibit 1 and finally Exhibit 2.

XII. FORCED AND CHILD LABOR PROHIBITION. Contractor agrees that the use of forced or indentured child labor, as defined by VA Code § 2.2-4311.4, will be prohibited in the performance of this Contract. Contractor agrees to include this prohibition in any subcontract or purchase order that exceeds \$10,000, so that the prohibition is binding upon each subcontractor or vendor.

XIII. MISCELLANEOUS. The headings of the sections of this Contract are inserted for convenience only and do not alter or amend the provisions hereof. A word importing the masculine or neuter gender only may extend and be applied to females and to corporations as well as males, and vice versa. A word importing the singular number only may extend and be applied to several persons or things as well as to one person or thing; and a word importing the plural number only may extend and be applied to one person or thing, as well as to several persons or things. This Contract may be executed in multiple counterparts each of which shall be deemed an original and together which shall constitute the Contract. This Contract may be executed in duplicate originals, any of which shall be equally authentic. Applicable law and venue provisions of the County's General Terms apply.

XIV. COUNTERPARTS AND ELECTRONIC SIGNATURES. This Contract may be executed in counterparts, each of which shall be deemed an original, but such counterparts, when taken together, shall constitute one contract. This Contract may be executed by a Party's signature transmitted by facsimile or email, and copies of this Contract executed and delivered by means of faxed or emailed signatures shall have the same force and effect as copies hereof executed and delivered with original signatures.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto agree to the above terms and have caused this Agreement to be executed and sealed in their names by their duly authorized officers.

Contractor:
Magna5 MS LLC

By: _____

Name: _____

Title: _____

Date: _____

Customer:
**County of Fluvanna, a political subdivision of
the Commonwealth of Virginia**

By: _____

Name: _____

Title: _____

Date: _____

Fluvanna County Sheriff's Office

By: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

Fluvanna County Attorney

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB P

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	Authorized Salaries of General Registrar and Local Electoral Board Members 2026 - 2027				
MOTION(s):	I move the Board of Supervisors approve a supplement appropriation of \$2,181 in the Registrars FY27 Budget from the Department of Elections state funding increase for the Electoral Boards annual salary, as mandated and established in the 2027 Virginia Acts of Assembly.				
BOS WORKPLAN?	Yes	No	If yes, which item(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Director of Finance & Eric Dahl, County Administrator				
PRESENTER(S):	Tori Melton, Director of Finance & Eric Dahl, County Administrator				
RECOMMENDATION:	Increase the salary for the Electoral Board annual salary.				
TIMING:	August 1, 2026				
DISCUSSION:	The Code of Virginia Chapter 1 (§24.2-108 and §24.2-111) mandates the governing body of each county or city to pay compensation to their general registrar and electoral board members in accordance with the compensation expense plan established in the Annual Virginia Acts of Assembly. This correspondence sets the authorized state compensation to be paid to your general registrar and electoral board members effective July 1, 2026 through June 30, 2027 as shown in table 1. Annually, the Department of Elections reimburses your local government for the state authorized salaries based on population data paid to the general registrar and your local electoral board members.				
FISCAL IMPACT:	No local increase, the local governing body will be reimbursed by the State Dept. of Elections to cover the additional compensation for the Electoral Board.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	2026 – 2027 Authorized Salaries of General Registrar and Local Electoral Board Members				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			X



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

TO: Joyce Wells Pace and Victoria Melton, Fluvanna County

FROM: Kevin A. Hill
Business Manager
Department of Elections (ELECT)

DATE: July 13, 2026

SUBJECT: 2026-2027 Authorized General Registrar and Local Electoral Board Member Salaries for Fluvanna County

The Code of Virginia Chapter 1 (§24.2-108 and §24.2-111) mandates the governing body of each county or city to pay compensation to their general registrar and electoral board members in accordance with the compensation expense plan established in the *Annual Virginia Acts of Assembly*. This correspondence sets the authorized state compensation to be paid to your general registrar and electoral board members effective July 1, 2026 through June 30, 2027 as shown in table 1. The tables include the amount authorized for the period of March 1, 2026 through February 28, 2027 to help with your 2027 reimbursement request. The authorized general registrar salary and electoral board compensation are computed using the latest (Published January 2026) population estimates from the University of Virginia's Weldon Cooper Center for Public Service, Demographics & Workforce.

Authorized Salary for General Registrar

The authorized salary rates for your local general registrar are shown in table 1 and only reflect annual salary as locality's process payrolls differently. Your local governing body will be reimbursed by the Department of Elections for state authorized salary payments to the extent of funds provided in the *Annual Virginia Acts of Assembly*. **The authorized salary takes into account changes made by the General Assembly and Governor to adjust General Registrar salaries by three and a half-percent effective August 1, 2026 and a one-time bonus payment, equal to 2 percent of their base salary, as of June 1, 2026. The bonus amount will be included in your request for the FY2027 reimbursement, if paid.**

Your local governing body is also required to provide benefits to the general registrar, deputy registrars and the registrar's staff as provided to other employees of your locality. Local governments are also required to pay the reasonable expenses of the general registrar, including reimbursement for mileage at the rate payable to members of the General Assembly. Reasonable expenses include, but are not limited to, costs for: (i) an adequately trained registrar's staff, including training in the use of computers and technology to the extent provided to other local employees with similar job responsibilities, and reasonable costs for the general registrar to attend annual training offered by the Department of Elections; (ii) adequate training for officers of election; (iii) conducting elections as required; and (iv) voter education. Local governing bodies may supplement the annual salary of the general registrar. However, the supplement, expenses, and mileage of the general registrar, are not reimbursable from the State Treasury.

Electoral Board Authorized Compensation

Table 1 shows the authorized state annual salary rates for your Electoral Board (EB) members. These amounts are to be paid by your local government during the period of July 1, 2026 through June 30, 2027.

Also included in the table is the amount authorized for the period of March 1, 2026 through February 28, 2027 to help with your 2027 reimbursement request. **The authorized salaries include a three and a half-percent salary increase effective August 1, 2026 and a one-time bonus payment, equal to 2 percent of their base salary, on June 1, 2026. This amount will be included with your requested reimbursement for Fiscal Year 2027, if paid.**

Mileage & Expenses

The governing body of any county or city may pay the secretary of its electoral board additional allowance for expenses as it deems appropriate but there shall be no reimbursement out of the State Treasury for such expenses.

The authorized mileage rate for general registrars, their staff and local electoral board members is to be paid at the rate listed by the federal government at the IRS website (<http://www.irs.gov/Tax-Professionals/Standard-Mileage-Rates/>) at the time of travel, counties and cities shall not be reimbursed from State Treasury for mileage paid to general registrars or members of electoral boards.

Reimbursements from State Treasury

Annually, the Department of Elections reimburses your local government for the state authorized salaries based on population data paid to the general registrar and your local electoral board members. As stated, the reimbursements will not include local supplements, mileage and expenses of the general registrar or local electoral board only the state authorized amount contingent to the extent of funds provided.

The Appropriations Act permits the governing body of any county or city to pay the secretary of its electoral board additional allowance for expenses as it deems appropriate. However, the Department of Elections will not reimburse the additional allowances.

If you have any questions regarding the above information, please contact the Department of Elections Fiscal staff at (804) 864-8950 or send an email to fiscal@elections.virginia.gov.

cc: General Registrar



★ VIRGINIA ★
DEPARTMENT of ELECTIONS

Reimbursement Period (3/1/2026-2/28/2027) – Annual Amounts																	Next Reimbursement Period			
2026-2027 Calendar Year																	2027 Calendar Year		Reimburse-ment Period Amount (including Bonus)**	Fiscal Year 2027 (FY27) Amount (NOT including Bonus)

Table 1: Authorized Salaries (Annual Amounts) – GR and Electoral Board Members for Fluvanna County (51065)

*Amounts are shown as annual salaries and rounded to the nearest dollar.

**Reimbursement Period is 3/1 - 2/28.

1100 Bank Street
Washington Building – First Floor
Richmond, VA 23219-3947
elections.virginia.gov

Toll Free: (800) 552-9745
TDD: (800) 260-3466
info@elections.virginia.gov

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB Q

MEETING DATE:	August 05, 2026				
AGENDA TITLE:	FY26 Voluntary Contributions				
MOTION(s):	I move the Board of Supervisors approve the following supplemental appropriations for FY26 Voluntary Contributions Program: 1. \$25.00 – Transfer to Emergency Services FY26 Budget				
BOS WORKPLAN?	Yes	No	If yes, list item(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Theresa McAllister, Management Analyst II				
PRESENTER(S):	Theresa McAllister, Management Analyst II				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Effective: June 30, 2026				
DISCUSSION:	The Board of Supervisors approved the “Fluvanna County Voluntary Contributions Program Policy” on August 7th, 2013, with the program to become effective September 1st, 2013. The Voluntary Contributions Program has 100% of your contribution going to the department/agency selected – The money donated goes to directly support the area selected after it is appropriated by the Board of Supervisors. Contributions can be designated for any one of the seven department/agencies noted below. (1) County Government General Fund (2) Fluvanna County Public Schools (FCPS) (3) Parks and Recreation Department (4) Social Services Special Welfare Fund (5) Sheriff’s Department (6) County Library (7) Emergency Services				
FISCAL IMPACT:	This supplemental appropriation would authorize staff to appropriate the revenue to the specific donation general ledger account and expenditures as indicated above.				
POLICY IMPACT:	N/A				

LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB R

MEETING DATE:	August 5, 2026				
AGENDA TITLE:	FY27 Fluvanna County Public Schools Insurance Claim – Tree Damage				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$32,250 to the FY27 School CRM Budget to reflect reimbursement from VACORP insurance claim.				
BOS WORKPLAN?	Yes	No	If yes, which item(s):		
		X			
AGENDA CATEGORY:	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Tori Melton, Finance Director				
PRESENTER(S):	Tori Melton, Finance Director				
RECOMMENDATION:	Recommend approval of the following action				
TIMING:	Routine				
DISCUSSION:	On June 16, 2026 the wind caused a tree to fall on the School Board Office. VACORP assessed the damage and issued a check in the amount of \$32,250. Once the repairs are completed, an additional check will be issued in the amount of \$18,236. The supplemental appropriation would authorize staff to appropriate the additional revenue and expense				
FISCAL IMPACT:	This action will increase the FY27 School CRM Budget by \$32,250				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Supplemental Appropriation Request VACORP Letter				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FLUVANNA COUNTY PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963
(434) 589-8208

July 13, 2026

Victoria Melton, Finance Director
Fluvanna County
Palmyra, VA 22963

Hand Delivery

Re: Supplemental Appropriation to FY2027 CRM

Dear Tori,

On June 16, 2026 the wind caused a tree to fall on the SBO office. VACORP has issued a check for the repairs in the amount of \$32,250. Once the repairs are completed, an additional check will be issued in the amount of \$18,236.

I am requesting that both checks be placed in the CRM account so that we may complete the repairs. The CRM request was submitted today by Dr. Stribling.

Please let me know if you need any additional information. Thank you.

Sincerely,

Gemma Soares
Director of Finance & Instruction

GS/als
Enclosure
Cc: D. Stribling

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, disability, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.



April 22, 2026

Fluvanna County Public Schools
Attention: Travis Hamshar
14455 James Madison Hwy
Palmyra, VA 23666

Virginia Association of Counties Self-Insurance Risk Pool
Member: Fluvanna County Public Schools
Claim Number: 032B2025380817
Date of Loss: 6/16/2025

Dear Travis Hamshar:

Enclosed please find a VAcrop property damage check in the amount of \$32,250 for the damage at the School Board Office on 6/16/2025.

Your \$1,000 deductible and depreciation in the amount of \$18,236.00 were subtracted from the provided appraisal that we emailed you.

Once the repairs have been completed, please forward the certificate of completion or final invoice and we will reimburse you for the recoverable depreciation.

If you should have any questions, please feel free to give me a call.

Sincerely,

Doug Netherwood

Doug Netherwood
P&C Claims Specialist

Enclosure – check



Capital Reserve Maintenance Fund Request

TAB S

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$9,247.63** for the purpose(s) of:
replace and install the high end grinder pump for FCHS sewer station.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 07/15/2026	
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY27	
Reserve Fund Purpose Category: Non-recurring project			
Description of Project/Repair	Qty	Unit Price	Total Price
ESP (Engineered Systems and Projects)	1	\$9,247.63	\$9,247.63
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$9,247.63**

Description and justification for proposed use.

The grinder in the FCHS sewer station was not operational and had to be replaced. We are also purchasing an additional replacement so that we have it on site if the issue continues.

Department/Agency Head Name Don Stribling	Signature Don Stribling Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'	Date 07/15/2026
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Section 2 - REVIEW

Recommended? ☒ Yes ☐ No	County Finance Director Tori Melton Digitally signed by Tori Melton Date: 2026.07.21 15:41:17 -04'00'	Date
Recommended? ☒ Yes ☐ No	County Administrator Eric Dahl Digitally signed by Eric Dahl Date: 2026.07.21 16:07:30 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? ☐ Yes ☐ No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TAB T

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$17,540.00** for the purpose(s) of:
cleaning, filling, buffing, and patching cracks on (6) tennis courts at FCHS.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 07/08/2026	
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY27	
Reserve Fund Purpose Category: Non-recurring project			
Description of Project/Repair	Qty	Unit Price	Total Price
			\$0.00
Tennis Courts, INC	1	\$17,540.00	\$17,540.00
			\$0.00
			\$0.00
Total Request:			\$17,540.00

Description and justification for proposed use.

Cleaning, filling, buffing, and patching cracks on (6) tennis courts at FCHS so that it is no a tripping hazard.

Department/Agency Head Name Don Stribling	Signature Don Stribling Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'	Date 07/08/2026
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Section 2 - REVIEW

Recommended? ☒ Yes ☐ No	County Finance Director Tori Melton Digitally signed by Tori Melton Date: 2026.07.21 15:42:40 -04'00'	Date
Recommended? ☒ Yes ☐ No	County Administrator Eric Dahl Digitally signed by Eric Dahl Date: 2026.07.21 16:06:53 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? ☐ Yes ☐ No	Decision Date	Comments
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Capital Reserve Maintenance Fund Request

TAB U

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$50,486.00** for the purpose(s) of:
repairing the SBO where a tree fell on it during a storm.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 07/13/2026	
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY27	
Reserve Fund Purpose Category: Non-recurring project			
Description of Project/Repair	Qty	Unit Price	Total Price
VACORP (submitted)	1	\$32,250.00	\$32,250.00
VACORP (once project is completed)	1	\$18,236.00	\$18,236.00
			\$0.00
			\$0.00
Total Request:			\$50,486.00

Description and justification for proposed use.

A tree fell on the SBO and caused damaged to the roof and perimeter walls (interior/exterior).

VACORP has submitted an initial reimbursement check of \$32,250.00 and and another check of \$18,236.00 will be submitted upon completion of project.

FCPS will hand deliver reimbursement checks to the Finance Department to add to CRM fund balance.

Department/Agency Head Name Don Stribling	Signature Don Stribling Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'	Date 07/13/2026
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Section 2 - REVIEW

Recommended? ☒ Yes ☐ No	County Finance Director Tori Melton Digitally signed by Tori Melton Date: 2026.07.21 15:41:55 -04'00'	Date
Recommended? ☒ Yes ☐ No	County Administrator Eric Dahl Digitally signed by Eric Dahl Date: 2026.07.21 16:06:21 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? ☐ Yes ☐ No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
☒	BOS Contingency Balance Report
☒	Building Inspections Report
☒	Capital Reserve Balances Memo
☐	Fluvanna County Bank Balance and Investment Report
☒	Unassigned Fund Balance Report
☐	VDOT Monthly Report
☐	ARPA Fund Balance Memo
☐	The Board of Supervisors Work Plan

MEMORANDUM

Date: August 05, 2026
From: Theresa McAllister – Management Analyst II
To: Board of Supervisors
Subject: FY26 BOS Contingency Balance

The FY26 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$150,000
Less: Transfer to BOS Professional Services Budget – 10.15.25	-\$22,500
Less: Operational Medical Director (OMD) Agreement – 10.15.25	-\$24,000
Less: Tenaska Traffic Study – 10.15.25	-\$60,000
Less: Board of Supervisors Pay Increase – 06.18.25	-\$7,764
Less: County Attorney Legal Fees Tenaska Special Permit – 04.15.26	-\$19,580
Less: BOS Consult Fees Tenaska Special Permit – 04.15.26	-\$5,300
Less: Unclaimed Body – 06.17.26	-\$1,800
Available:	\$9,056

MEMORANDUM

Date: August 05, 2026
From: Theresa McAllister – Management Analyst II
To: Board of Supervisors
Subject: FY27 BOS Contingency Balance

The FY27 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$155,859
Available:	\$155,859

BUILDING INSPECTIONS MONTHLY REPORT
County of Fluvanna

Building Official:	Period:
Andrew Wills	Jun-2026

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
BUILDING PERMITS ISSUED														
NEW - Single Family Detached (incl. Trades permits & SWMH)	2022	17	11	20	11	18	32	10	9	11	12	9	4	164
	2023	5	6	6	12	12	6	10	5	7	8	9	7	93
	2024	9	7	13	7	8	12	16	8	11	12	16	6	125
	2025	11	6	12	8	12	11	22	11	5	12	12	7	129
	2026	2	11	21	13	15	10	0	0	0	0	0	0	72
NEW - Single Family Attached (Town Homes)	2022	0	0	0	0	0	0	0	0	6	0	0	0	6
	2023	0	8	0	0	0	0	0	0	0	0	0	7	15
	2024	0	0	0	0	0	0	0	6	0	6	0	7	19
	2025	0	7	5	6	6	6	7	4	3	7	11	0	62
	2026	5	11	8	0	0	0	0	0	0	0	0	0	24
Multi Family (Apartment, Duplex)	2022	0	0	0	0	0	0	0	5	0	0	0	0	5
	2023	1	0	0	0	0	0	0	0	0	0	0	0	1
	2024	0	0	0	0	0	0	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0	0	0	0	0	0	0
	2026	0	0	0	0	0	0	0	0	0	0	0	0	0
Additions and Alterations	2022	33	48	60	45	47	50	51	63	45	63	51	44	600
	2023	52	34	51	34	36	28	36	35	45	39	43	37	470
	2024	39	33	45	31	43	29	39	27	38	32	36	30	422
	2025	30	27	40	42	43	46	42	33	45	47	27	35	457
	2026	20	24	49	49	48	49	0	0	0	0	0	0	239
* Trade permits count not in .														
Accessory Buildings	2022	3	4	13	6	5	2	5	4	5	3	0	2	52
	2023	7	2	7	5	6	2	5	8	4	7	5	6	64
	2024	1	6	5	3	9	3	5	2	8	1	2	4	49
	2025	6	2	2	3	3	3	5	3	5	5	7	3	47
	2026	4	4	6	8	1	3	0	0	0	0	0	0	26
Swimming Pools	2022	0	2	4	4	1	0	3	3	0	0	0	0	17
	2023	1	0	6	1	2	4	0	0	0	2	0	0	16
	2024	1	0	6	1	2	4	0	0	0	2	0	0	16
	2025	3	0	2	1	1	0	1	1	1	0	0	1	11
	2026	1	1	4	0	0	3	0	0	0	0	0	0	9
Commercial/ Industrial Build/Cell Towers	2022	0	0	0	0	0	2	3	2	0	2	1	0	10
	2023	1	1	0	1	0	0	0	0	0	0	0	0	3
	2024	0	0	0	0	0	1	0	1	0	0	0	0	2
	2025	1	0	0	7	3	1	0	1	0	1	0	0	14
	2026	0	0	0	0	0	1	0	0	0	0	0	0	1
TOTAL BUILDING PERMITS	2022	54	65	97	66	71	86	72	77	61	80	61	50	840
	2023	67	51	64	52	51	40	52	48	56	56	57	57	651
	2024	49	46	64	44	63	45	60	44	57	49	55	40	616
	2025	51	42	61	67	64	67	77	53	59	72	57	46	716
	2026	32	51	88	70	64	63	0	0	0	0	0	0	368
* Trade permits count not included as in previous years														
BUILDING VALUES FOR PERMITS ISSUED														
TOTAL BUILDING VALUES	2022	\$5,073,054	\$3,017,155	\$5,012,175	\$2,937,240	\$5,694,955	\$9,371,750	\$11,347,772	\$17,974,068	\$2,743,309	\$4,363,026	\$6,842,941	\$1,046,000	\$ 75,410,524
	2023	\$3,929,572	\$4,916,308	\$3,029,674	\$3,087,131	\$6,370,646	\$3,088,938	\$4,234,315	\$3,224,163	\$3,474,897	\$2,332,220	\$3,542,065	\$4,921,929	\$ 45,140,458
	2024	\$3,929,572	\$4,916,308	\$3,029,674	\$3,087,131	\$6,370,476	\$3,088,398	\$4,234,315	\$3,224,163	\$2,474,897	\$2,332,220	\$3,542,065	\$4,921,929	\$ 45,140,458
	2025	\$5,630,704	\$4,293,869	\$6,004,330	\$6,674,070	\$7,447,704	\$6,289,149	\$9,757,893	\$5,863,893	\$3,226,559	\$66,767,440	\$7,028,000	\$2,943,270	\$ 132,206,036
	2026	\$7,433,663	\$8,471,769	\$10,560,573	\$6,028,264	\$6,572,632	\$6,873,944	\$0	\$0	\$0	\$0	\$0	\$0	\$ 43,940,845

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
LAND DISTURBING PERMITS ISSUED														
LAND DISTURBING PERMITS	2022	16	13	19	11	18	34	11	10	8	13	8	3	164
	2023	5	14	9	15	10	7	10	5	10	8	8	14	115
	2024	8	6	15	8	9	11	16	12	12	16	14	7	134
	2025	12	12	17	13	18	16	29	17	10	19	23	8	194
	2026	7	22	30	15	16	8	0	0	0	0	0	0	98
INSPECTIONS COMPLETED														
TOTAL INSPECTIONS	2022	304	414	551	449	439	486	594	589	523	400	300	351	5,400
	2023	350	298	321	308	288	285	261	294	287	375	297	300	3,664
	2024	272	200	226	226	256	266	308	455	352	366	308	230	3,465
	2025	221	238	303	479	342	382	437	404	426	418	329	346	4,325
	2026	264	301	328	418	428	411	0	0	0	0	0	0	2,150
FEES COLLECTED														
Building Permits	2022	\$21,100	\$19,347	\$23,488	\$15,404	\$19,739	\$23,621	\$18,713	\$54,782	\$11,348	\$34,994	\$17,657	\$6,021	\$ 266,214
	2023	\$11,925	\$20,870	\$11,256	\$15,385	\$21,848	\$9,751	\$9,429	\$8,207	\$10,590	\$34,994	\$17,667	\$6,021	\$ 157,104
	2024	\$21,425	\$8,680	\$29,958	\$9,063	\$8,812	\$17,936	\$21,896	\$18,824	\$19,968	\$27,219	\$20,829	\$10,272	\$ 204,882
	2025	\$18,604	\$16,502	\$23,870	\$37,980	\$29,452	\$23,670	\$36,793	\$21,790	\$13,985	\$73,116	\$28,352	\$13,911	\$ 338,025
	2026	\$29,977	\$44,076	\$38,200	\$21,311	\$25,806	\$16,400	\$0	\$0	\$0	\$0	\$0	\$0	\$ 175,700
Land Disturbing Permits	2022	\$2,000	\$2,050	\$9,963	\$1,375	\$2,250	\$10,014	\$1,375	\$2,175	\$27,775	\$3,649	\$2,175	\$375	\$ 65,126
	2023	\$625	\$1,875	\$1,125	\$2,300	\$1,625	\$5,000	\$2,408	\$625	\$4,975	\$1,000	\$1,000	\$1,750	\$ 24,308
	2024	\$1,000	\$750	\$9,584	\$1,000	\$3,713	\$1,375	\$2,000	\$1,500	\$2,375	\$2,000	\$1,750	\$2,648	\$ 29,695
	2025	\$1,500	\$1,500	\$2,125	\$1,625	\$2,250	\$2,550	\$20,326	\$2,906	\$6,064	\$5,490	\$7,412	\$1,000	\$ 54,748
	2026	\$875	\$2,750	\$3,750	\$4,878	\$3,618	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$ 16,871
Zoning Fees collected by Building Dept starting February 2024	2022	\$1,900	\$1,400	\$3,900	\$1,650	\$2,300	\$3,900	\$1,800	\$1,500	\$1,500	\$2,000	\$1,450	\$750	\$ 24,050
	2023	\$1,350	\$1,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 3,300
	2024	\$0	\$800	\$2,250	\$1,150	\$1,800	\$2,250	\$2,250	\$1,650	\$1,750	\$2,300	\$1,900	\$1,000	\$ 19,100
	2025	\$1,600	\$2,550	\$1,800	\$2,650	\$3,600	\$3,300	\$3,250	\$1,950	\$1,850	\$3,700	\$3,150	\$1,600	\$ 31,000
	2026	\$1,650	\$4,000	\$5,250	\$2,750	\$3,050	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$ 19,200
TOTAL FEES	2022	\$25,001	\$22,797	\$37,351	\$18,429	\$24,289	\$37,535	\$21,888	\$58,457	\$40,573	\$40,643	\$24,584	\$7,145	\$ 290,061
	2023	\$13,900	\$24,395	\$12,381	\$17,685	\$23,473	\$14,751	\$11,837	\$8,384	\$15,565	\$12,603	\$12,462	\$16,528	\$ 184,174
	2024	\$22,425	\$10,230	\$31,792	\$11,213	\$14,325	\$21,561	\$26,146	\$21,974	\$24,093	\$31,519	\$24,479	\$13,920	\$ 253,677
	2025	\$21,704	\$20,552	\$27,795	\$49,255	\$35,302	\$29,520	\$60,369	\$26,464	\$21,899	\$82,306	\$38,914	\$16,511	\$ 423,773
	2026	\$32,502	\$50,826	\$47,200	\$28,939	\$32,474	\$19,900	\$0	\$0	\$0	\$0	\$0	\$0	\$ 211,841

MEMORANDUM

Date: August 05, 2026
From: Theresa McAllister – Management Analyst II
To: Board of Supervisors
Subject: FY26 Capital Reserve Balances

The FY26 Capital Reserve account balances are as follows:

County Capital Reserve:

FY25 Carryover	\$542,664.43
FY26 Budget Allocation:	\$250,000
Less: FUFd Receptacles to Light Poles – 10.01.25	-\$6,500
Less: Carysbrook Softball Field Lights – 10.15.25	-\$3,950
Less: Fire Rescue Door Repairs – 11.05.25	-\$6,580
Less: Migration to M365 Government Cloud – 11.05.25	-\$63,269.60
Less: PG P&R Extend Power – 11.05.25	-\$15,805
Less: Courts Boiler Replacement – 01.07.26	-\$26,000
Less: Rescue 1 Add'l Counter Space – 01.07.26	-\$5,500
Less: PG House Stair & Railing Replacement – 01.21.26	-\$8,170
Less: Tree Removal & Pruning – 01.21.26	-\$14,905
Less: 2026 County Expenses from Winter Storm Fern – 04.01.26	-\$38,505
Less: ADA Walkway to Inclusive Playground – 04.01.26	-\$6,031.68
Less: Abate & Demo PG Caretaker House – 04.15.26	-\$28,200
Less: FU Fire Building Improvements – Paint – 06.17.26	-\$3,514
Less: FU Fire Building Improvements – Water – 06.17.26	-\$15,795.71
Less: Pleasant Grove House Window Repair – 06.17.26	-\$15,413.23

FY26 Available:	\$534,525.21
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Schools Capital Reserve:

FY25 Carryover	\$176,044.63
FY26 Budget Allocation:	\$250,000
Less: CEN Playground Equipment – 08.06.25	-\$16,263.10
Less: FCHS Bus Loop Sheetrock & Ceiling – 08.06.25	-\$12,000
Less: FCHS Chiller 1 – 08.06.25	-\$9,430
Less: FCHS Stage CYC Lights – 08.06.25	-\$10,660
Less: FCHS Café Dishwasher – 09.17.25	-\$5,448.93
Less: Replace Variable Frequency Drive in FCHS Air Handler – 10.01.25	-\$7,258
Less: Removal of Bleachers at Middle School Football Field – 10.01.25	-\$15,000
Less: CEN and CAR Replacement of Cafeteria Tables – 10.15.25	-\$29,982.27
Less: FCHS Baseball Field Drainage – 10.15.25	-\$13,905
Less: CE & FMS Replace Flooring in Food Service Coolers – 11.05.25	-\$36,708
Less: Replace (2) Refrigerators at FCHS – 11.05.25	-\$49,398
Less: Abrams Academy Fire Alarm System – 11.19.25	-\$9,991.99
Less: FCHS Chiller (1) Tubes Cleaning – 11.19.25	-\$10,000
Less: FCHS VFD in the AHU – 11.19.25	-\$6,833
Less: FMS & FCHS Remote Well Monitoring System – 11.19.25	-\$6,450
Less: FCHS Floor Scrubber – 01.07.26	-\$9,387
Less: DIS Fuel Master Live – 01.21.26	-\$21,000
Less: DIV – School Snow Removal - 02.18.26	-\$7,500
Add: Closed CRM Projects – 03.09.26	\$4,367

Less: Replacement of Camera's – 03.18.26	-\$12,000
Less: Replace FCHS Press Box Window's – 03.18.26	-\$32,225
Less: FMS Wave Server Replacement – 03.18.26	-\$17,500
Less: PG Well Shut Off & Blow Off Valves Replacement – 05.20.26	-\$9,800
FY26 Available:	\$81,671.34

MEMORANDUM

Date: August 05, 2026
From: Theresa McAllister – Management Analyst II
To: Board of Supervisors
Subject: FY27 Capital Reserve Balances

The FY27 Capital Reserve account balances are as follows:

County Capital Reserve:

FY26 Carryover	\$534,525.21
FY27 Budget Allocation:	\$250,000
FY27 Available:	\$784,525.21

Schools Capital Reserve:

FY26 Carryover	\$81,671.34
FY27 Budget Allocation:	\$250,000
FY27 Available:	\$331,671.34

MEMORANDUM

Date: August 05, 2026
From: Theresa McAllister– Management Analyst II
To: Board of Supervisors
Subject: Unassigned Fund Balance

*FY25 Year End (Audited) Unassigned Fund Balance:	\$26,607,927
Unassigned Fund Balance – 12% Target Per Policy:	\$12,022,656
Unassigned Fund Balance – Excess Above Policy Target:	\$14,585,271
Less: Coves at Monticello Performance Grant – 07.02.25	-\$63,208.33
Less: Pleasant Grove Park Paving CIP – 08.06.25	-\$21,216
Less: Information Technology ADP Services – 08.06.25	-\$11,535
Less: Fire Training Building – 09.17.25	-\$615,000
Less: FY25 to FY26 County Carryovers – 12.03.25	-\$67,921.40
Less: FY25 to FY26 County Carryovers – 12.17.25	-\$36,000
Less: Coves at Monticello Performance Grant – 01.21.26	-\$63,208.33
Less: Historic Courthouse Restoration – 01.21.26	-\$516,140
Less: Tyler Tech Resident Access and Business License Modules – 04.15.26	-\$39,772
Less: FY27 Adopted CIP – 04.08.26	-\$8,318,170
Less: Coves at Monticello Performance Grant – 06.03.26	-\$63,629.71
Less: Organizational Efficiency Study – 05.06.2026	-\$58,000
Current (Audited) Unassigned Fund Balance:	\$4,711,470.23

MEMORANDUM

Date: August 05, 2026
From: Theresa McAllister– Management Analyst II
To: Board of Supervisors
Subject: Unassigned Fund Balance

*FY26 Year End (Unaudited) Unassigned Fund Balance:	\$4,711,470.23
Current (Unaudited) Unassigned Fund Balance:	\$4,711,470.23

*Audited FY26 Year End Unassigned Fund Balance will be available upon Completion of the FY26 Annual Comprehensive Financial Report

