

**FLUVANNA COUNTY BOARD OF SUPERVISORS
WORK SESSION MINUTES
Circuit Court Room
February 13, 2013, 7:00 p.m.
(Agency Presentations and Review of Budget Revenues/Expenditures)**

MEMBERS PRESENT: Shaun V. Kenney, Chairman
Bob Ullenbruch, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney (Arrived at 8:00 pm)
Mary Weaver, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Kenney called the meeting of Wednesday, February 13, 2013, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairman Kenney called for a moment of silence.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Reviewed agenda format for upcoming regular meetings and work sessions.
- Reviewed the plan for three Fluvanna County Community Meetings in March 2013 to give residents a chance to hear about and comment on Pleasant Grove park planning, Parks and recreation activities, economic development activities and the County's new website.
- Reported on the improvement in the fire service rating for the Lake Monticello Fire Department that may result in decreased property insurance costs for those served by Lake Monticello Fire.

Board requested to have additional budget work sessions on March 13 and March 27, 2013 at 7:00pm in the Morris Room.

PRESENTATIONS

Registrar and Electoral Board – Ms. Joyce Pace, Fluvanna County Registrar, reviewed with the Board past and current voting process and equipment. Ms. Pace explained the proposed voting process and equipment along with the costs and the process that would be followed to update the equipment. Ms. Pace requested the funding for her temporary part time staff remain the same as FY13.

Social Services – Mrs. Susan Muir, Social Services Director, was unavailable to attend so Mr. Steven M. Nichols, County Administrator, reviewed with the Board Mrs. Muir's presentation. Mr. Len Gardner, Social Services Board member also spoke in support of the DSS budget request. The Board would like Mrs. Muir to be available to address a future Board meeting to address the needs of Social Services.

Members of the other agencies were present and available to answer any questions if requested. Chief Mike Brent, Fluvanna County Fire Department, and Mr. John Lye, Assistant Chief for Operations at Lake Monticello Rescue, spoke to the Board in regards to the ambulance replacement request for Lake Monticello Rescue.

The Board also discussed the budget process, the FY14 budget proposal, and what the future budget needs may be.

FY 14 Budget Revenues and Expenditures – Mrs. Barbara Horlacher, Finance Director, reviewed with the Board:

- Five largest revenues for the County
- Proposed Real Property Tax
- Real Estate Tax Rate History and Comparison
- Public Service Corporation Tax

- Proposed Personal Property Tax and Rate Comparison
- Delinquent Taxes and Collection Rate History
- Commonwealth of Virginia Revenue
- Sales Tax History
- Total Debt and Debt Service History
- Fund Balance

Mr. Mel Sheridan, Commissioner of Revenue, spoke in regards to the Land Use rates. The Board would like to see what the median impact was for taxpayers in past years. Mr. Ullenbruch discussed the loss of Personal Property Tax Revenue since the rate was increased in 2011.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 9:21 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed session, pursuant to the Virginia Code Section 2.2-3711-A-1, 2.2-3711-A-6 and 2.23711-A-7 for discussion of Personnel , Investment of Funds and Legal Matters. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 11:15 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

MOTION:

At 11:16 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, February 13, 2013, on motion of Mr. Weaver, seconded by Mr. Ullenbruch, and carried by the following vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

EXTEND MEETING

MOTION:

Mr. Weaver moved to ratify the extension of the Board of Supervisors meeting to 12:00am. Mr. Chesser seconded. The motion carried with a vote of 5-0. AYES: Kenney, Ullenbruch, Chesser, Booker and Weaver. NAYS: None. ABSENT: None.

ADJOURN

MOTION:

At 11:17 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, February 13, 2013. Mr. Chesser seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Chesser, Ullenbruch and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Shaun V. Kenney, Chairman