

VIRGINIA: IN THE CIRCUIT COURT OF THE COUNTY OF FLUVANNA

DEFENDANT: \_\_\_\_\_

CASE NO(S). \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PETITION FOR INSTALLMENT PAYMENT PLAN**

I, \_\_\_\_\_, respectfully petition the Court to enter a payment plan for fines and costs owed to the Fluvanna County Circuit. If restitution is owed and a court order addresses the restitution, I will pay in accordance with the Court Order and understand that all payments must be applied to restitution first.

I understand that a payment agreement will be prepared by the Clerk’s office and this agreement must be signed and returned to the Clerk. If the signed agreement is not returned, no payment plan will be established, and the payment received will be credited to the account.

I have read the payment policy for the Fluvanna County Circuit Court effective January 1, 2023 and agree to its terms. The first required payment of \$\_\_\_\_\_ accompanies this petition.

\_\_\_\_\_  
Petitioner

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone number

COMMONWEALTH/STATE OF \_\_\_\_\_,  
COUNTY/CITY OF \_\_\_\_\_, to-wit:

I, the undersigned, do hereby certify that before me appeared \_\_\_\_\_ whose name is signed to the foregoing Petition and acknowledged the same under oath on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public/Clerk/Deputy Clerk

Notary Registration No. \_\_\_\_\_

Commission expiration: \_\_\_\_\_