

## **08. COMMUNITY DEVELOPMENT**

### **8.2. Geographic Information System (GIS) Data Release**

BOS Approved – January 31, 2018

**8.2.1. Purpose.** The geographic information system (GIS) data release policy outlines the methods and procedures that the county will use to provide the information contained in the GIS to other agencies.

#### **8.2.2. Introduction and Fee Rates**

A. Fluvanna County has invested a large amount of effort into the development of a countywide GIS. The GIS implementation provided the county with a tool to make and support well-informed and intelligent decisions regarding the future of the county. The GIS implementation included the gathering of a large amount of spatial and non-spatial information.

B. The information contained in the GIS supports the activities of County planning. County GIS files may be distributed to outside agencies upon request. The fees for GIS data requests follow Fluvanna County Freedom of Information Act policies.

**8.2.3. Overview of GIS Content.** Fluvanna County GIS data is stored in a series of spatial databases. Environmental Systems Research Institute's (ESRI) ArcSDE manages these databases using a series of logical groupings called Feature Datasets. A Feature Dataset contains one or more Feature Data Classes that maintain the geographic and attribute information. All GIS data released by Fluvanna County will originate from one of these spatial databases.

#### **8.2.4. Data Not Distributed.** Fluvanna County will:

A. Not redistribute digital information that staff or contractors working for the county have not generated. Several data items are included in the GIS that were generated by other agencies (Census Geography & Attributes, USDA Soil Survey, etc.), but Fluvanna County will not redistribute this information. The requestor should contact the agency responsible for creating these data items directly.

B. Honor the copyright requirements of any spatial data used by county staff. The GIS staff will assure that the required citation and crediting information is included on all map products released by the county. The data requestor is advised that Fluvanna County complies with these copyright protections, and is reminded to comply with these requirements as well.

C. Not distribute aerial imagery developed by VGIN. The County is exercising its right to withhold this data based on Title 2.2, Chapter 20.1, Subsection B.1 of the Code of Virginia.

**8.2.5. Digital Data Delivery Format.** Fluvanna County GIS will distribute the digital map data in ESRI shape files.

### **8.2.6. Data Disclaimer**

A. Fluvanna County GIS will display the following disclaimer on all maps depicting GIS data: THE COUNTY OF FLUVANNA MAKES NO WARRANTY, REPRESENTATION, OR GUARANTEE OF ANY KIND REGARDING EITHER ANY MAPS OR OTHER INFORMATION PROVIDED HEREIN OR THE SOURCES OF SUCH MAPS OR OTHER INFORMATION. THE COUNTY OF FLUVANNA SPECIFICALLY DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

B. Fluvanna County assumes no liability either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein.

C. Parcel and Zoning information have been developed to provide a graphic representation of the Real Estate Property Tax Maps. The boundaries of any parcel may have been adjusted to provide a more visually pleasing presentation. Users should refer to instrument of transfer (deed or plat) for legal boundary location and perimeter or area measurements. Fluvanna County staff makes every reasonable effort to assure that the GIS information is correct, current and complete.

D. Map data is assumed to be correct, but there is a possibility of errors being present in either the spatial or non-spatial information provided. The requestor is notified that Fluvanna County cannot be held responsible for damages incurred by the requestor or any other party by using the data on their behalf.

**8.2.7. Source Citation.** Fluvanna County requires that the requestor of any digital map data agree to include a citation identifying Fluvanna County GIS as the source of the applicable geographic or tabular information.

**8.2.8. Data Analysis Completed Using GIS Data.** Fluvanna County reserves the right to require any report or data analysis prepared directly or indirectly from the use of the County's GIS files be made available to the County free of charge at the time the final report or analysis is prepared.

**8.2.9. GIS Request Format.** Requestor Information:

- A. Specific data requested
- B. Specific reason for request
- C. Organization requesting data, address, and phone number
- D. Printed name of individual requesting data and title
- E. Signature of Individual Requesting Data and Date