1. Call to Order – Nina Monroe

2. Public Comments – Nina Monroe

3. Approval of Minutes – Kathleen Kilpatrick
   a. May 2024

4. Old Business
   a. Historic Courthouse Restoration Update – Kilpatrick, Johnson
   b. Gateway Signs Committee - Monroe, Morris, Shanklin, Tatro, Shaw, Spitzer
   c. Fluvanna VA250 Committee – Monroe, Shanklin, Kilpatrick, Johnson, Schmack, C.Talley

5. New Business
   a. Proposed EDTAC Remote Participation Policy – Schmack

6. Comments/Announcements

7. Adjournment

Next Meeting:
August 12, 2024 at 6:00 pm
County Administration Building - Morris Room
Call to Order:
Chair Called the Meeting to order at 6:00

Public Comments:
There were no public comments.

Approval of April, 2024 Minutes:
Mr. Goin made a motion to approve the minutes of the EDTAC meeting on April 8, 2024, and Ms. Tatro seconded the motion. The minutes were adopted unanimously.

Old Business:
  a. Courthouse Restoration— Ms. Johnson provided a brief update on the project.

     b. Gateway Signs Committee— Committee includes: Monroe, Morris, Shanklin, Shaw and Spitzer. Mr. Spitzer sent a follow up email to the committee, answering the list of questions from the last meeting. The committee set a meeting for May 16th at 5:00 pm at Bunker Bistro.

     c. Fluvanna VA250: Committee includes: Monroe, Shanklin, Johnson, and Schmack.
New Business:
No new business was discussed.

Announcements:
Marieke Henry introduced herself to the Council. She is the newly appointed Business Representative.

There being no further business, the chair adjourned the meeting at 7:00 p.m.

Respectfully Submitted,

Kathleen Kilpatrick
# Fluvanna VA250 Committee Project Ideas for Consideration

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>LEAD</th>
<th>CHAMPIONS</th>
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| * Lafayette Courthouse Fundraiser  
(Completed) | Fluvanna Historical Society | Carolyn Talley  
Kathleen Kilpatrick  
Linda Gore  
Jennifer Schmack |
| 2 Speakers/Panel Series | Fluvanna County Schools | Alex Burrus  
Mitchell Pace  
Horace Scruggs  
Kathy Brent  
Kathleen Kilpatrick |
| 2 Essay Contest | Fluvanna County Schools | Alex Burruss  
Haden Parrish  
Carolyn Talley |
| 2 Art/Poster Contest | Fluvanna County Schools  
Fluvanna Art Council | Linda Steiger  
Cathy Tatro |
| 3 Book Club | Fluvanna Library | Cindy Hoffman  
Mary Jane Whitney  
Jeffrey Potter |
| 1* Regular Schedule of Print Articles and  
Online Posts | Find Fluvanna  
Fluvanna Historical Society | Jennifer Schmack  
Tricia Johnson  
Kathleen Kilpatrick |
| 1* LaFayette Trail Markers at Columbia and  
Wilmington | Fluvanna Historical Society | Carolyn Talley  
Linda Gore |
| 1* Community Event in Columbia  
October 12 | Fluvanna Historical Society | Nina Monroe  
Tricia Johnson  
Loretta Johnson Morgan |
| 1 Wilmington Commemorative Event at  
Coles Tavern | Fluvanna Historical Society  
DAR | Carolyn Talley  
Tricia Johnson  
Kathleen Kilpatrick  
Overton McGehee |
| 1* Public Concert of Revolutionary Music | Fluvanna Historical Society  
Parks and Rec  
Fruit Hill Orchard | Kathleen Kilpatrick  
Aaron Spitzer  
Horace Scruggs  
Jennifer Schmack |
| 3 Public Educational Event or Days at Point of  
Fork Arsenal | Fluvanna Historical Society | Dr. Ben Ford |
| 2 Rev War and “Liberty” themed Markers | Fluvanna Historical Society  
ABT  
DHR | Kathleen Kilpatrick  
Jeffrey Potter  
Tricia Johnson |
| 2 Patriots Memorial Legacy Project | Fluvanna County  
Fluvanna Historical Society  
DAR  
Veterans Groups  
Fluvanna County Schools | Tricia Johnson  
Kathleen Kilpatrick  
Ben Shaw |
| 1 Plan and mount a new exhibit on the  
Home Front | Fluvanna Historical Society | Tricia Johnson |
| 2 Quilt Legacy Project | Lake Monticello Quilters | Jackie Bland  
Nina Monroe |
| 1 County Fair  
Venue for Mobile Exhibit | Parks and Rec  
Fair Board | George Goin  
Aaron Spitzer |

- 250th State and Federal Programs
While the General Lafayette’s visit to Fluvanna in Nov. of 1824 is out of sequence with the start of the commemorative activities for the Rev War’s 250th anniversary that gets underway in full in 2026, it is an opportunity to highlight a key figure in achieving independence from Britain, both on the battlefield and through the French alliance he delivered. Moreover, the high honor the now elderly man, the proclaimed “Hero of two worlds” paid to Fluvanna 200 years ago while on route to his old friend Jefferson by stopping at Columbia and Wilmington should be a point of pride. Lafayette commemorative programs and events will also help EDTAC and its partners test and hone abilities to plan and mount public events. These should lift spirits, educate, be community based, inclusive, involve many beyond our corps, and be fun and engaging for the public. They also need to be achievable within volunteer resources. Covering expenses will require sponsorship and contributions.

The following are focus areas that a small group, including Tricia Johnson, Carolyn Talley, and myself, offer as a starting point for discussion by EDTAC. They are presented in no particular order below except for the first one because it is hard upon us on March 9 and planning is well underway.

**Project: Speakers/Panel Series**  
**Collaborating Organizations:** Fluvanna County Schools, Fluvanna Review, Fluvanna Historical Society  
**Possible Champions:** Alex Burruss, Mitchell Pace, Horace Scruggs, Kathy Brent, Heather Michon, Tricia Johnson, Carolyn Talley

Would consist of lectures and presentations at schools for students, and at various public community venues for adults (Fluvanna Library, Lake Monticello, Fork Union Community Center, West Bottom Baptist Church, Columbia churches, Kents Store ARC, Cunningham VA Hall.) Lectures could focus on home life, foodways, music and dance, fashion, military history. Possible scholars panel consisting of UVA historians on the causes and major milestones on the road to War.

Lafayette - Carysbrook School (3\textsuperscript{rd} and 4\textsuperscript{th} grades) librarian Bobby Loving has ordered the book on James the Spy and will have Lafayette read to the students there. This will probably not be open to the public just due to school security concerns.
Perhaps collaborate with other local history-based organizations for speaker sharing, as well as the Library of Virginia, UVA, Monticello, Highland, etc.

**Project: Essay Contest**
**Collaborating Organizations:** Fluvanna County Schools, Point of Fork DAR  
**Possible Champions:** Carolyn Talley, Alex Burruss, Haden Parrish

This would be for students at different grade levels, both for Lafayette this year and during the Revolution at an appropriate point or points through the period. Assignment should be coordinated with curriculum. Solicit local businesses for scholarships for contest winners?

**Project: Art/Poster Contest**
**Collaborating Organizations:** Fluvanna County Schools, Fluvanna Arts Council  
**Possible Champions:** Linda Steiger, Cathy Tatro, Erika Mitchell

A continuing program for students at different grade levels. As above, this might be done both related to Lafayette and one or two times during the 250th, and should be tied to curriculum. Winning and runner up entries might be displayed in the schools, in the library, at the county fair, in restaurants, in the Fluvanna Review, etc.

**Project: Book Club**
**Collaborating Organizations:** Fluvanna Library  
**Possible Champions:** Cindy Hoffman, Mary Jane Whitney, Jeffrey Potter, Ben

This has already launched, with a Lafayette Book Club meeting at the public library led by Mary Jane Whitney. This might be managed as an online activity for adults rather than only face-to-face for those unable to attend in person.

The Fluvanna Review might publish reviews of the books. The library might be encouraged and supported in gearing its reading aloud program and activities for young children and students to different subjects and persons related to the period.
Rev War and Lafayette: July 17th 10AM Layfette portrayed by local actor George Gaige will be reading to a group of children at the Fluvanna Public Library. He will be reading a children’s book about an enslaved person who help the America defeat the British. “A Spy Called James: the True Story of James Lafayette, Revolutionary War Double Agent” by Anne Rockwell. There may be another Lafayette book read as well. The public is invited. Author Marc Leepson about the possibility of having an event in Fluvanna in the form of a book signing or a reading. Or perhaps even a visit with the Lafayette Book Club. Mr. Leepson has written about many historic figures. His book, “Lafayette Lessons in Leadership from the Idealist General” is the specific one I hope he will share with us. I have asked for his availability. No date at this time.

Project: Regular Schedule of Print Articles and Online Posts
Collaborating Organizations: Fluvanna Historical Society, Fluvanna Review, Fluvanna Schools
Possible Champions: Tricia Johnson, Kathleen Kilpatrick, Heather Michon

Bi-monthly articles in the Fluvanna Review targeting a general audience and should be informative and educational. FHS could incorporate this into their online posts in relative months (i.e. Black History Month, Women’s History Month, Archaeology Month, etc.) Student essays could be solicited and included.

Project: Lafayette Trail Markers at Columbia and Wilmington
Collaborating Organization: Fluvanna Historical Society
Possible Champions: Carolyn Talley, Linda Gore

Project: Columbia Lafayette Celebration
Collaborating Organizations: Fluvanna Historical Society, Columbia Interfaith Council
Possible Champions: Nina Monroe, Tricia Johnson, Loretta Johnson Morgan, Maxine Baskfield-Spears, Melissa Kenney

Marker Dedication and unveiling ceremony. Other activities should be community designed, embraced, and wanted. Loretta Johnson Morgan is already involved in
planning “Columbia Day” – it would make sense to combine these two events. This is a fantastic way to celebrate this community.

**Project: Wilmington Commemorative Event at Coles Tavern**

**Collaborating Organizations:** Fluvanna Historical Society, Point of Fork DAR, local drama/music groups

**Possible Champions:** Carolyn Talley, Kathleen Kilpatrick, Overton McGehee, Sharon Harris

Sunday November 3rd. This is still in the planning stages. The historical society is considering using it for their annual meeting. But there is also a chance that there could be an event for the public. We have considered the possibility of having it with Lyles Baptist Church or the Wilmington Club. There will be a Lafayette Trail sign installed at the intersection at Wilmington.

Traditional historically focused and reenactment event. Carolyn Talley is point person with help from Kathleen and Tricia; the private owner of the tavern, DAR, Lyles Church, Wilmington residents, etc. A marker will be unveiled as a legacy component.

**Project: Public Concert of Revolutionary Music**

**Collaborating Organizations:** Fluvanna Historical Society, Fluvanna County Parks & Recreation, Fruit Hill Orchard

**Possible Champions:** Kathleen Kilpatrick, Aaron Spitzer, Horace Scruggs

From the popular to military to sacred music, including the free and enslaved communities of the period. While the music may primarily focus on the Revolutionary War period, it could also be extended to include the War of 1812, and might include selected music from the era of Suffrage and the Civil Rights era under a broad inclusive interpretation of “liberty.” This take underscores the continuing and living nature of our history to “form a more perfect union” and to fulfil the full promise of the Constitution.

This would ideally be held on July 4, 2026 at Pleasant Grove with fireworks after the program, perhaps over Fruit Hill’s new land so concert goers can simply turn their chairs. Food truck and picnic food vendors secured for a fun, food, & families event. This could feature local bands, choirs, gospel groups, etc…
**Project: Venue for Mobile Exhibit**  
**Collaborating Organizations:** Fluvanna Historical Society  
**Possible Champions:** Kathleen Kilpatrick

Pursue becoming a venue for the state funded and produced mobile exhibit. Kathleen has connections with the sponsoring organization American Battlefield Trust.

**Project: Public Educational Day or Events at the Site of the Point of Fork Arsenal**  
**Collaborating Organizations:** Fluvanna Historical Society  
**Possible Champions:** Kathleen Kilpatrick, Ben Ford, Aaron Spitzer

This is the only battlefield in Fluvanna, assaulted on June 5, 1781, so there is time to work on this. It is privately owned and the owner’s goodwill would be needed. History teachers, historians, and public historians, and particularly archaeologists, would be key to interpretation. It is accessible to those with mobility issues. Perhaps community picnic with educational activities and guides as well as recreational opportunities would be well received along with a little reenacting of the assault there. Dr. Ben Ford might be tapped to work with Aaron and others on this. ABT might be helpful. Kathleen has contacts with the property owner.

**Project: Revolutionary War and “Liberty” Themed State Historical Markers**  
**Collaborating Organizations:** Fluvanna Historical Society, American Battlefield Trust, Virginia Department of Historic Resources  
**Possible Champions:** Kathleen Kilpatrick, Jeffrey Potter, Tricia Johnson, Bob Vernon

Jack Jouett’s Ride cut into Fluvanna along Route 250 … other potential opportunities – Lafayette, Point of Fork marker needs to be replaced and relocated; movements after raid on the POF arsenal should be documented Kathleen will reach out to ABT to dig deeper and then work with DHR to determine which subjects may meet the state marker significance requirements. Beyond the 250 program and on the theme of liberty we also have “Free Hill” and “Phoebe” along with the remarkable Jesse Norris, and each of the county’s documented Post Emancipation Free Towns.
**Project: Patriots Memorial**

**Collaborating Organizations:** Fluvanna County, Fluvanna County Historical Society, Point of Fork DAR, Veterans Groups, Fluvanna Schools  
**Possible Champions:** Kathleen Kilpatrick, Tricia Johnson, Ben

A great legacy would be a proper memorial with the names of the more than one hundred patriots who served from Fluvanna engraved or etched with room allowed for more as names are uncovered. There are five known Fluvanna African Americans, both free and enslaved, who are patriots. They should be marked with an asterisk or similar and a legend below.

Considerations include design and materials, placement, funding including identification of donors/sponsors, hardscape, etc. This is a multi-year project that should start now.

**Project: Plan and Mount a New Exhibition on “The Home Front”**

**Collaborating Organizations:** Fluvanna Historical Society  
**Possible Champions:** Tricia Johnson

This would cast light on the lives, evolving roles, and contributions of women, children, and families, both free and enslaved, who were left to tend homes farms and businesses while war swirled around them. Target date later in the commemorative years as current exhibits require a refresh/update.

**Project: Quilt Legacy Project**

**Collaborating Organizations:** Lake Monticello Quilting Group  
**Possible Champions:** Jackie Bland, Nina Monroe

This could be a Revolutionary War community quilt and other themed smaller quilts. The quilts could be unveiled and displayed at the County Fair, compete at the State Fair, and ultimately be put on permanent display as a gift to the people of Fluvanna. The one large community quilt could be treated as above, but the smaller ones sold or auctioned for funds to support commemorative events.
Project: County Fair

Collaborating Organization: Fluvanna County Fair Board, Fluvanna County Parks and Recreation

Possible Champions: George Goin, Aaron Spitzer

Lots of opportunities for the fair to be Revolution-themed (food, exhibits, music) and perhaps this might be the place for the state’s traveling exhibit to be.

Additional Thoughts:

Fundraising. This will take some cooperation as we don’t want champions from various projects reaching out to the same businesses/individuals for support. A lead for this would be appropriate and it should be someone with EDTAC.

Possible sponsors and grant makers include: Luck Stone, Aqua Virginia, Dominion, Dillard, CVEC, etc…

Possible Events to Raise Funds: Private tours in some of Fluvanna’s early and important historic homes and sites; tours of battlefields, a special tour of the Capital to be guided by a friendly legislator, a tour of the UVA World Heritage Site on the Lawn guided by a noted architectural historian, a group arranged trip to experience the “Give me Liberty” debate at St. John’s in Richmond…(Patrick Henry’s brother William lived in Fluvanna!)
POLICY FOR REMOTE PARTICIPATION OF MEMBERS OF THE FLUVANNA COUNTY ECONOMIC DEVELOPMENT TOURISM ADVISORY COUNCIL AT MEETINGS OF THE COUNCIL

A. Authority and Scope

1. This Policy shall govern participation by an individual member of the Economic Development Tourism Advisory Council (EDTAC) of Fluvanna County, Virginia, by electronic communication means in public meetings of the EDTAC of Fluvanna County, Virginia, and any closed session of the Council held in accordance with applicable law, from and after the date of adoption of this Policy.

2. This Policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.3 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code § 2.2-3700 et seq.

3. Any reference to a specific provision of federal, state, or local law referenced in this Policy shall mean such provision of law, as amended from time to time, or as set forth in any successor provision dealing with substantially the same subject.

B. Definitions

1. “Member” means any member of the Economic Development Tourism Advisory Council.

2. “Remote participation” means participation by an individual member of the Council by electronic communication means in a public meeting where a quorum of the Council is physically assembled, as defined by Va. Code § 2.2-3701. For purposes of determining whether a quorum is physically assembled, an individual member who is a person with a disability as defined in § 51.5-40.1 or is a caregiver as defined in § 2.2-3701 and uses remote participation counts toward the quorum as if the individual was physically present.

3. “Meeting” means a meeting as defined by Va. Code § 2.2-3701.

4. “Notify” or “notifies,” for purposes of this Policy, means verbal or written notice that is reasonable under the circumstances, with written notice, such as by email or letter, being the preferred means of notice. Notwithstanding the foregoing, notice does not include text messages or communications via social media.


C. Mandatory Requirements

Regardless of the reasons why the member is participating in a meeting from a remote location
by electronic communication means, the following conditions must be met for the member to participate remotely:

1. A quorum of the Council must be physically assembled at the primary or central meeting location; and

2. Arrangements have been made for the voice of the remotely participating member to be heard by all persons at the primary or central meeting location. If at any point during the meeting the voice of the remotely participating member is no longer able to be heard by all persons at the meeting location, the remotely participating member shall no longer be permitted to participate remotely.

3. For purposes of determining whether a quorum is physically assembled, an individual member who is a person with a disability as defined in § 51.5-40.1 or is a caregiver as defined in § 2.2-3701 and uses remote participation counts toward the quorum as if the individual was physically present.

D. Process to Request Remote Participation

1. On or before the day of the meeting, and at any point before the meeting begins, the requesting member must notify the Council Chair (or the Vice-Chair if the requesting member is the Chair) that such member is physically unable to attend a meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance, (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, (iii) such member's principal residence location more than 60 miles from the meeting location, or (iv) a personal matter and identifies with specificity the nature of the personal matter.

2. If the requesting member is unable physically to attend the meeting due to a personal matter, the requesting member must state with specificity the nature of the personal matter and that such matter renders the requesting member unable physically to attend. Remote participation due to a personal matter is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. There is no limit to the number of times that a member may participate remotely for the other authorized purposes listed in (i) - (iii) above.

3. The requesting member is not obligated to provide independent verification regarding the reason for such member’s nonattendance, including the temporary or permanent disability or other medical condition or the family member’s medical condition that prevents the member’s physical attendance at the meeting.

4. The Chair (or the Vice-Chair if the requesting member is the Chair) shall promptly notify the requesting member whether the request is in conformance with this Policy, and therefore approved or disapproved.
E. Process to Confirm Approval or Disapproval of Participation from a Remote Location

When a quorum of the Council has assembled for the meeting, the Council shall vote to determine whether:

1. The Chair’s decision to approve or disapprove the requesting member’s request to participate from a remote location was in conformance with this Policy; and

2. The voice of the remotely participating member can be heard by all persons at the primary or central meeting location.

F. Recording in Minutes

1. If the member is allowed to participate remotely due to a temporary or permanent disability or other medical condition, a family member’s medical condition that requires the member to provide care to the family member, or because the member’s principal residence is located more than 60 miles from the meeting location the Council shall record in its minutes (1) the foregoing circumstance due to which the member is participating remotely; (2) the Council’s approval of the member’s remote participation; and (3) a general description of the remote location from which the member participated.

2. If the member is allowed to participate remotely due to a personal matter, the Council shall record in its minutes (1) the specific nature of such personal matter that renders the requesting member unable to attend stated by the requesting member; (2) how many times the member has attended remotely due to a personal matter; (3) the Council’s approval of the member’s remote participation; and (4) a general description of the remote location from which the member participated.

3. If a member’s request to participate remotely is disapproved, the disapproval, including the grounds upon which the requested participation violates this Policy or VFOIA, shall be recorded in the minutes with specificity.

G. Closed Session

If the Council goes into closed session, the member may continue to participate remotely in the closed session, and shall ensure that no third party is able to hear or otherwise observe the closed meeting.

H. Strict and Uniform Application of this Policy

This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. Unless independently received by County staff, the Chair (or Vice-Chair) shall provide County staff with copies of the member’s written
request to participate remotely and the written response, as applicable, if the request or response is in writing, to be retained by County staff for a period of one year, or other such time required by records retention laws, regulations, and policies.

I. Meetings Held Through Electronic Communication Means During Declared States of Emergency

1. In addition to the foregoing, pursuant to the Code of Virginia Section 2.2-3708.2(A)(2) the Economic Development Tourism Advisory Council may meet by electronic communication means without a quorum of the public body physically assembled at one location when the Governor has declared a state of emergency in accordance with the Code of Virginia Section 44-146.17, or Fluvanna County has declared a local state of emergency pursuant to Code of Virginia Section 44-146.21, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to address the emergency provide for the continuity of operations of the Council or the discharge of its lawful purposes, duties, and responsibilities. The Economic Development Tourism Advisory Council when convening a meeting in accordance with this subdivision (I) shall:

a. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of the Economic Development Tourism Advisory Council conducting the meeting;

b. Make arrangements for public access to such meeting through electronic communication means;

c. Provide the public with the opportunity to comment at those meetings of the Council when public comment is customarily received;

d. Otherwise comply with the provisions of the Code of VFOIA; and

e. State in its minutes the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.

J. All-Virtual Public Meetings

1. Pursuant to Code of Virginia Section 2.2-3708.3(C), the Economic Development Tourism Advisory Council may hold all-virtual public meetings in conformity with the following requirements:

a. The EDTAC may not convene an all-virtual public meeting (i) more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively
with another all-virtual public meeting;

b. An indication of whether the meeting will be an in-person or all-virtual public meeting shall be included in the required meeting notice, along with a statement notifying the public that the method by which the Council chooses to meet shall not be changed unless a new meeting notice is provided;

c. The public will be provided access to the all-virtual public meeting via electronic communication means;

d. The electronic communication means used must allow the public to hear all members of the Council participating in the all-virtual public meeting and, when audio-visual technology is available, to see the members of the Council as well. When audio-visual technology is available, a member of a Council shall, for purposes of a quorum, be considered absent from any portion of the meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails; and

e. All-virtual meetings shall otherwise comply with the provisions of the Code of VFOIA.

K. The Economic Development Tourism Advisory Council shall annually adopt this Policy, as amended.

L. Nothing in this Policy shall be construed to prohibit the use of interactive audio or video means to expand public participation.