

Draft Minutes for the December 1, 2017 for the Fluvanna County Electoral Board

Catherine Hobbs, Chairman of the Electoral Board, called the meeting to order at 2:40PM, Patricia Hastings, Vice Chairman, Dan Graff, Secretary of the Electoral Board and Joyce Pace, Registrar and Director of Elections were present.

We reviewed the Draft Minutes of the November 4, 2017 Electoral Board meeting and approved them with corrections.

We reviewed the Draft Minutes of the Canvass of Votes cast in the general election of November 7, 2017 and approved them with corrections.

We reviewed lessons learned from the November General Election.

- We discussed Electronic Poll Book problems resulting from a software update.
- We discussed using closers to assist in end of day activities and identified two individuals who are likely candidates for the role.
- We discussed the need to upgrade the Columbia District, Precinct 201 building (ARC building in Kents Store) or find another location for election activities.
- We discussed the flow of voters in the 201 Precinct.

We discussed the 2018 Registrar and Election Operations budget. Dan will accompany Joyce Pace to a budget meeting on December 12 at 11:00 PM.

We will review the draft Security Plan for 2018 and provide feedback via email prior to the January Electoral Board meeting.

We discussed meeting times for 2018 Electoral Board meetings. We agreed to meet on Friday, January 12th at 9:30AM to 11:00AM. We will fix the calendar for Electoral Board meetings the rest of the year during the January Meeting.

Patricia Hastings made a motion to adjourn the meeting, to wit: "I move we adjourn this meeting." It was seconded by Hobbs. The vote in favor: Hobbs, Graff. The motion was carried. The meeting adjourned at 4:05 PM.