

FACILITIES ASST/ SENIOR CENTER REC AIDE

Facilities Assistant will work primarily with the Fluvanna County Senior Centers located in Fork Union, Cunningham, Troy, and Kents Store.

Duties include: assisting with or providing oversight and direction of activities, and center participants; assisting with scheduling and set-up of facility rentals; greeting guests and explaining the Active Seniors program and activities. To succeed in this role, the ideal candidate will have great communication skills, be energetic, and help to engage participants in activities. Customer service experience is a must.

Must be able to work a flexible schedule, approximately 55 hours per month, coinciding with the Active Seniors programming. Hours typically are from 9:30am to 2:30pm on the days scheduled. There is potential for weekly hours to increase during special parks and recreation events.

Education & Experience: High School Diploma or Equivalent and a minimum of 6 month's experience supervising participants in a recreational or similar environment, or equivalent combination of education and experience.



Position #4131

**Part-time Position
No Benefits**

**Hiring Range:
\$12.00 to \$13.58
per hour, DOQ**

**Eligible candidates
must pass a criminal
background check
and have valid VA
driver's license**

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Equal Opportunity
Employer**



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