

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS
SPRING CREEK SPORTS CLUB, 181 CLUBHOUSE WAY
ZION CROSSROADS, VIRGINIA**

**February 6, 2018
10:30 A.M.**

Present: Goodman Duke (Chairman), Joe Chesser (Treasurer), D. D. Watson, Mark Dunning, and Steve Nichols

Absent: (none)

Others Present: Brendan Hefty, Legal Counsel (Hefty, Wiley, and Gore); Joe Hines (Timmons Group); Eric Dahl (Fluvanna County); Bob Babyok (Louisa County); Greg Krystyniak (Faulconer Construction); Mike Knight (MBP Engineering); and Doug Wylie.

CALL TO ORDER

Chairman Duke called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 10:30 a.m. Mr. Nichols led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Goodwin requested that consideration of an award of contract for audit services be added to the agenda, as supporting detail had been included in the packet but inadvertently left off the agenda. On the motion of Mr. Watson, seconded by Mr. Nichols, which carried by a vote of 6-0, the agenda was approved.

APPROVAL OF MINUTES OF PRECEDING MEETING

Mr. Nichols noted that a typographical error on page 2 (“with controversy” should read “without controversy”) required correction. On the motion of Mr. Goodwin, seconded by Mr. Watson, which carried by a vote of 6-0, the Board approved the amended minutes of the January 9, 2018, meeting.

FINANCIAL REPORT

Mr. Chesser briefly reviewed the bills included in the board packet (MBP, Faulconer/Timmons, and Hefty, Wiley and Gore) for consideration. On the motion of Mr. Goodwin, seconded by Mr. Watson, which passed by a vote of 6-0, the payments were approved.

Mr. Chesser noted that following the payments, the Authority has \$388,397.67 available for future needs.

DISCUSSION/INFORMATION ITEMS

Discussion – Corps of Engineers Permit Update

Mr. Goodwin reported that preliminary testing at the site was complete, that fewer than expected artifacts had been found, and that a draft phase 1/phase 2 report was anticipated by the end of the month. Mr. Hines added that carbon dating was taking place on certain artifacts, and that after the report had been distributed to consulting parties, any concerns would need to be addressed. Following such, a programmatic agreement will detail the handling of any artifacts. General discussion regarding timeline ensued.

ACTION ITEMS

Action Item – Award of Audit Contract

Mr. Nichols reported on the solicitation for fiscal year 2018 audit services and related supporting detail. Robinson, Farmer, Cox Associates provided a fee of \$3,000 for these services, and Steve Wunsch offered to provide them for \$5,000. Mr. Nichols expressed the Authority's satisfaction with Mr. Wunsch's services, and stated that periodic rotation among audit teams could add further value to the process. On Mr. Nichols motion, seconded by Mr. Chesser, which passed by a vote of 6-0, the Board voted to award the contract to Robinson, Farmer Cox Associates.

CONSENT AGENDA

(none)

CLOSED SESSION

On the motion of Mr. Goodwin, seconded by Mr. Nichols, which carried by a vote of 6-0, the Board voted to enter Closed Session at 10:45 a.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711(A)(8) for consultation with legal counsel regarding the issuance of the U.S. Army Corps of Engineers' permit.

RESUMPTION OF REGULAR SESSION

On the motion of Mr. Goodwin seconded by Mr. Watson, which carried by a vote of 6-0, the Board voted to return to regular session at 11:10 a.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

By roll call, which carried by a vote of 6-0, the Board voted to adopt the following resolution:

WHEREAS, the James River Water Authority Board of Directors has convened a Closed Meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D of the Code of Virginia requires a certification by the James River Water Authority Board of Directors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED that the James River Water Authority Board of Directors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the James River Water Authority Board of Directors.

NAME

D.D. Watson
Mark Dunning
Christian R. Goodwin
Steven M. Nichols
Goodman B. Duke
Joe Chesser

VOTE

Yes/Aye
Yes/Aye
Yes/Aye
Yes/Aye
Yes/Aye
Yes/Aye

ADJOURNMENT

On the motion of Mr. Nichols, seconded by Mr. Watson, which carried by a vote of 5-0, the Board voted to adjourn the meeting at 11:10 a.m.

BY ORDER OF:

GOODMAN B. DUKE, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY