

**JAMES RIVER WATER AUTHORITY BOARD OF DIRECTORS
SPRING CREEK SPORTS CLUB, 181 CLUBHOUSE WAY
ZION CROSSROADS, VIRGINIA**

**April 6, 2018
10:30 A.M.**

Present: Goodman Duke (Chairman); D. D. Watson (Vice Chairman, arrived 10:35), Joe Chesser (Treasurer), Mark Dunning, Christian Goodwin and Steve Nichols

Absent: (none)

Others Present: Brendan Hefty, Legal Counsel (Hefty, Wiley, and Gore); Joe Hines (Timmons Group); David Saunders (Timmons Group); Greg Krystyniak (Faulconer Construction); Mike Knight (MBP Engineering); David Holtzman (media); and Doug Wylie.

CALL TO ORDER

Chairman Duke called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 10:30 a.m. Mr. Nichols led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

Mr. Nichols requested to add a discussion item regarding the Authority's subscription to Quickbooks. On the motion of Mr. Nichols, seconded by Mr. Goodwin, which carried by a vote of 5-0, the agenda was approved as amended.

APPROVAL OF MINUTES OF PRECEDING MEETING

Mr. Goodwin noted a need to correct the attendance listing for the meeting. On the motion of Mr. Nichols, seconded by Mr. Dunning, which carried by a vote of 5-0, the Board approved the minutes of the March 6, 2018, meeting as amended.

FINANCIAL REPORT

Mr. Chesser briefly reviewed the bills included in the board packet, totaling \$156,390.19, for consideration, and noted that the balance after the proposed payments was \$206,902.86. On the motion of Mr. Goodwin, seconded by Mr. Nichols, which passed by a vote of 5-0, the payments were approved.

DISCUSSION/INFORMATION ITEMS

Discussion – COE Permit Update

Mr. Hines updated the Board on progress toward the Corps of Engineers Permit for the project.

He stated that the report necessary for issuance should be submitted to the Corps by 4/16, and that followups will be performed as necessary. Mr. Dunning asked about meetings with consulting parties and report reviews, which Mr. Hines stated would take place as required. Mr. Duke asked about the timing of the permit, and Mr. Hines responded that it would be obtained as quickly as possible, and that advance planning for Agreements associated with the permit was already taking place. Mr. Duke asked why the required work was not performed sooner and expressed concern over the location, and Mr. Nichols responded that the project permits had to be obtained in order by law, and that property access was required, as well as an approved plan for initial testing. He further stated that the site location was selected following an extensive evaluation of other options, and was the preferred route for cost mitigation and minimal impact. Mr. Watson noted the importance of being able to explain these issues to interested parties.

Discussion – Quickbooks

Mr. Nichols stated that the annual Quickbooks registration was up for renewal, and that he wanted to ensure it was not necessary to renew the software. Mr. Chesser agreed that the software was not necessary, and that he would meet with Mr. Dahl to review MUNIS system reporting and related capabilities.

ACTION ITEMS

Action Item – Consideration of Time and Materials Budget for Remaining Permit Efforts

Mr. Goodwin reviewed the additional funding required to complete the associated permit efforts, totaling \$222,158.36. Mr. Duke asked how far away the power station intake was and how much it cost per mile to run the line. Mr. Nichols estimated 7-8 miles, and Mr. Hines estimated \$1-1.2M per mile. Mr. Hines stated this would have added another roughly \$10M to the project, including the potential for additional pumping facilities. Mr. Hines again reviewed other sites and routes which were considered which would have been more expensive, would have encountered similar mitigation requirements, and would have been equally time-consuming. Mr. Watson expressed his desire to move forward as quickly as possible. The Board agreed to attempt to absorb associated costs within the existing budget where possible.

On the motion of Mr. Nichols, seconded by Mr. Chesser, which carried by a vote of 6-0, the Authority approved the budget for remaining permit efforts as presented.

CONSENT AGENDA

(none)

CLOSED SESSION

(none)

ADJOURNMENT

On the motion of Mr. Chesser, seconded by Mr. Goodwin, which carried by a vote of 6-0, the Board voted to adjourn the meeting at 11:00 a.m.

BY ORDER OF:

GOODMAN B. DUKE, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

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